WELLINGTON
SHIRE COUNCIL

Council Meeting Agenda
Ordinary Meeting

Tuesday 17 November 2026, commencing at 5:00 PM

Meeting to be held at

Wellington Centre – Wellington Room, Foster Street, Sale

or stream online at https://www.youtube.com/@wellingtonshire

ORDINARY MEETING OF COUNCIL
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COUNCIL MEETING INFORMATION

Members of the public gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also published and archived on Council's Website for viewing by the public. Recordings may be used for publicity or information purposes.

Members of the public in attendance at the Council meeting who wish to communicate with the Council regarding an agenda item or any other matter should advise the Mayor, ideally prior to the meeting starting, to ensure that their submission is called at the appropriate time during the meeting.

Would gallery visitors, Councillors and invited online attendees please ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

MISSION STATEMENT

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land, the Gunaikurnai people. We pay our respects to their Elders past and present and acknowledge their ongoing cultural and spiritual connections to their land and waters.

RECOGNITION OF COMMUNITY

We recognise the entire Wellington Shire community, including visitors to our shire, for their collective efforts in protecting and preserving the land, water, air, and history, and for making this a better place to live and work for current and future generations.

1. APOLOGIES

2. ELECTION OF MAYOR AND DEPUTY MAYOR

2.1. SETTING THE TERM OF OFFICE FOR THE MAYOR AND ESTABLISHING THE OFFICE OF DEPUTY MAYOR

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

PURPOSE

To establish an office of Deputy Mayor and determine the Mayoral term of office in accordance with the *Local Government Act 2020* and Council's Governance Rules.

RECOMMENDATION

That Council:

1. ***Resolve to establish an office of Deputy Mayor.***
2. ***Determine that the term of office of the Mayor and Deputy Mayor will be from 17 November 2026 to as close to the end of a _____ year term as is reasonably practicable.***

BACKGROUND

Establishment of an office of Deputy Mayor

In accordance with the *Local Government Act 2020* ('the Act') section 20A(1) a Council may establish an office of Deputy Mayor.

Should Council resolve to establish an office of Deputy Mayor, the term of the newly elected Deputy Mayor will continue for either a term of one or two years.

Should Council decide not to continue with the office of Deputy Mayor, an Acting Mayor may be appointed when the Mayor is unable to attend a Council meeting or part of a Council meeting; the Mayor is incapable of performing the duties of the office of Mayor for any reason; or if the office of Mayor is vacant in accordance with section 20B(1) of the Act.

Term of Office of the Mayor and Deputy Mayor

Section 26(3) of the Act provides that before a Mayor or Deputy Mayor is elected, Council must determine by resolution whether they are elected for a one year or a two year term.

Section 26(4) of the Act provides that if the Mayor or Deputy Mayor is elected for a one year term, the next election must be held on a day to be determined by the Council that is as close to the end of the one year term as is reasonably practicable.

Section 26(5) of the Act further provides that if the Mayor or Deputy Mayor is elected for a two year term, the next election must be held on a day to be determined by the Council that is as close to the end of the two year term as is reasonably practicable.

ATTACHMENTS

NIL

OPTIONS

Council has the following options available:

1. To resolve to establish an office of Deputy Mayor and determine that the Mayor and Deputy Mayor are to be elected for a term of one year from 17 November 2026 to as close to the end of the term as is reasonably practicable; or

2. To resolve to establish an office of Deputy Mayor and determine that the Mayor and Deputy Mayor are to be elected for a term of two years from 17 November 2026 to as close to the end of the term as is reasonably practicable; or

3. To not establish an office of Deputy Mayor and determine that the Mayor be elected for a term of one year or two years from 17 November 2026 to as close to the end of the term as is reasonably practicable.

PROPOSAL

That Council resolve to establish an office of Deputy Mayor and determine that the Mayor and Deputy Mayor are to be elected for a term of either one or two years.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

FINANCIAL IMPACT

In accordance with section 39 of the *Local Government Act 2020*, Councillors are entitled to receive an allowance while performing their duty as a Councillor. The Mayor and Deputy Mayor receive a higher allowance.

The framework and values of the base allowance are determined in accordance with the Victorian Independent Remuneration Tribunal under the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019*. Councils are divided into five categories with Wellington Shire Council recognised as a category B council.

The costs associated with the payment of the allowances are funded through the 2026/27 budget and funds will also be provided in future financial years.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

In accordance with the *Local Government Act 2020* section 20A(1) a Council may establish an office of Deputy Mayor.

The *Local Government Act 2020* section 26(3) provides that before a Mayor or Deputy Mayor is elected, Council must determine by resolution whether the Mayor or Deputy Mayor is to be elected for a one year or a two year term.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

2.2. ELECTION OF THE MAYOR

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

PURPOSE

For Council to elect a Councillor to be Mayor at a meeting that is open to the public in accordance with the *Local Government Act 2020*.

RECOMMENDATION

That Councillor _____ be elected as Mayor from 17 November 2026 to as close to the end of the _____ year term as is reasonably practicable.

BACKGROUND

In accordance with the *Local Government Act 2020* ('the Act') section 20(a) the office of Mayor is vacant and a Mayor must be elected by an absolute majority of the Councillors.

The proposed term of the newly elected Mayor will continue to as close to the end of the one or two year term as is reasonably practicable.

ATTACHMENTS

NIL

OPTIONS

Council has the following options available:

1. To elect a Councillor to be Mayor at a meeting that is open to the public; or
2. To consider the election of a Mayor at a later meeting of Council as soon as reasonably practicable.

PROPOSAL

For Council to elect a Councillor to be Mayor at a meeting that is open to the public in accordance with the *Local Government Act 2020* section 25(1).

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The *Local Government Act 2020* section 25(1) provides that Council elect a Councillor to be Mayor at a meeting that is open to the public.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

2.3. ELECTION OF THE DEPUTY MAYOR

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

PURPOSE

For Council to elect a Councillor to be Deputy Mayor at a meeting that is open to the public in accordance with the *Local Government Act 2020*.

RECOMMENDATION

That Councillor _____ be elected as Deputy Mayor from 17 November 2026 to as close to the end of the _____ year term as is reasonably practicable.

BACKGROUND

In accordance with the *Local Government Act 2020* ('the Act') section 20A(1) a Council may establish an office of Deputy Mayor.

The proposed term of the newly elected Deputy Mayor will continue to as close to the end of the one or two year term as is reasonably practicable.

ATTACHMENTS

NIL

OPTIONS

Council has the following options available:

1. To elect a Councillor to be Deputy Mayor at a meeting that is open to the public; or
2. To consider the election of a Deputy Mayor at a later meeting of Council as soon as reasonably practicable.

PROPOSAL

For Council to elect a Councillor to be Deputy Mayor at a meeting that is open to the public in accordance with the *Local Government Act 2020* section 27.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The *Local Government Act 2020* ('the Act') section 20A(1) provides that Council may establish an office of Deputy Mayor.

Section 27 of the Act provides that the same provision for election of the Mayor applies to the election of the Deputy Mayor. However the election of the Deputy Mayor is not required to be chaired by the Chief Executive Officer.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

3. DECLARATION OF CONFLICT/S OF INTEREST

4. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

4.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: MANAGER GOVERNANCE

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 4 November 2026.

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 4 November 2026.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

5. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

6. ACCEPTANCE OF LATE AND URGENT ITEMS

7. NOTICE/S OF MOTION

8. RECEIVING OF PETITION OR JOINT LETTERS

8.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

9. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

10. QUESTION/S ON NOTICE

10.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

11. MAYOR AND COUNCILLORS REPORT

ACTION OFFICER: MAYOR CINDY MADELEY

RECOMMENDATION

That the Mayor and Councillors report be noted for October 2026.

OCTOBER 2026

DATE	EVENT	ATTENDEES
1 October	MEMPC Meeting – Municipal Emergency Management Plan and Municipal Flood and Storm Sub-Plan Endorsement.	Cr Stephens
	Mayor meeting with Bonita from The Guardian.	Mayor Madeley
5 October	Maffra Recreation Reserve Committee Meeting.	Cr Wells
	Mayor and CEO Regular Catch Up.	Mayor Madeley
	Meeting to discuss Citizenship Ceremony / Lions Civic Reception / Australia Day. CEO also in attendance.	Mayor Madeley
	Meeting with Bianca Wilkie, One Nation Member for Gippsland South. CEO also in attendance.	Mayor Madeley
	Pre-Recorded interview with TRFM - Script provided for flood safety reminder for residents.	Mayor Madeley
7 October	Heyfield Community Resource Centre Seniors High Tea.	Cr Ripper
	Moore St land development meeting.	Cr Bannerman
	New VicGrid Gippsland Regional Hub, Morning Tea.	Cr Stephens, Cr Wells, Deputy Mayor Foat and Mayor Madeley.
	Citizenship Ceremony, The Wedge.	Mayor Madeley, Deputy Mayor Foat, Cr Lowe and Cr Stephens.
	ABC Gippsland Breakfast Live Interview with Mim Hook (Council's decision to continue three-bin waste service).	Mayor Madeley

7 October	WIN News Interview: FOGO Petition Outcome. Maffra Scout Group Annual Reports and Recognition Evening.	Mayor Madeley Mayor Madeley
8 October	Rural Councils Victoria Executive Meeting. MAV Delegates Pre State Council Online Briefing.	Cr Bannerman Cr Rossetti
9 October	Lions Conference - Civic Reception. One Gippsland Closed Councillor Meeting and Local Government Meeting.	Mayor Madeley, Deputy Mayor Foat, Cr Wells, Cr Bannerman and Cr Ripper. Mayor Madeley
10 October	Welcome Address - Lions Conference. Judge: Zone 4 Lions Conference Junior Public Speaking competition.	Mayor Madeley Mayor Madeley
12 October	Rural Councils Victoria Delegation, Canberra (through to 16 October). Mayor filming of One Gippsland promotion of election tracker. Mayor and CEO Regular Catch Up. Interview with Jacob at The Gippsland Monitor re Gippsland Police Academy.	Cr Bannerman Mayor Madeley Mayor Madeley Mayor Madeley
13 October	Event Launch TMoE Gippsland Rally - West Sale Airport.	Mayor Madeley and Cr Lowe.
14 October	October Wellington Youth Services Network Meeting. Filming: Gippsland Police Academy Advocacy.	Mayor Madeley Mayor Madeley
15 October	Cr Wells and CEO Regular Catch Up. Business Boost Meeting. Community Infrastructure Strategy Discussion. Seniors Community Expo. WIN News interview regarding West Sale Airport Gippsland Police Academy advocacy. Cameron Sporting Complex Community Asset Committee.	Cr Wells Deputy Mayor Foat Mayor Madeley Mayor Madeley Mayor Madeley Cr Tatterson

15 October	Photo with Danny Ovens: Running from Sydney to Melbourne to Raise Awareness for Mental Health.	Mayor Madeley
16 October	TAFE Gippsland Education Awards 2026.	Deputy Mayor Foat
17 October	100th Anniversary Celebration of 1st Stratford Scout Group. Monthly Mens Breakfast, Stratford. TEDx Yarram Event. Yarram Yarram Landcare 40th Celebrations.	Cr Ripper Cr Lowe Cr Tatterson Cr Tatterson
19 October	SEATs Executive Officer: Shortlisting Discussion. Mayor and CEO Regular Catch Up.	Cr Tatterson Mayor Madeley
21 October	Heyfield Resource Centre AGM. Visit Bundalaguah Primary School.	Cr Ripper Mayor Madeley
22 October	2026 MAV Councillor Service Awards. CEO also in attendance. One Gippsland - Gippsland Trusted Official Launch.	Cr Tatterson and Cr Rossetti. Mayor Madeley
23 October	State Council Meeting - October 2026.	Cr Tatterson and Cr Rossetti.
24 October	Official Launch of Gentleman John: The Life of John Leslie.	Mayor Madeley and Cr Ripper.
25 October	Ladbrokes Sale Cup.	Mayor Madeley
26 October	Meeting: Steve Goodman (One Nation) for Gippsland East. CEO also in attendance. Mayor and CEO Regular Catch Up. Working together in a Council - Briefing, presenter Sally Clarke. Monthly Catch Up. Iberdrola Australia Aurora Green Offshore Wind Project Social Impact Assessment. Meeting: Sonny Stephens (Labor Candidate for Gippsland East). CEO also in attendance.	Mayor Madeley Mayor Madeley Mayor Madeley and Deputy Mayor Foat. Mayor Madeley and Deputy Mayor Foat. Mayor Madeley Mayor Madeley

27 October	Unscheduled Council Meeting - Tuesday 27 October 2026**.**	Mayor Madeley, Deputy Mayor Foat, Cr Ripper, Cr Lowe, Cr Stephens, Cr Wells, Cr Tatterson and Cr Rossetti.
	Woodside: Gippsland Community Dinner.	Mayor Madeley, Deputy Mayor Foat, Cr Rossetti, Cr Tatterson, Cr Wells and Cr Ripper.
	Meeting: Amy Espeseth (Victorian Socialists Candidate for Gippsland East). CEO also in attendance.	Mayor Madeley
	Mayor and Cr Stephens Regular Catch Up.	Mayor Madeley
28 October	Gambling Harm Awareness Week Wellington Pop Up.	Mayor Madeley
	Visit Students at TAFE Gippsland Flexible Learning Centre.	Mayor Madeley
	Meeting with Ross McWhirter regarding Outdoor Pool Amenities Design.	Mayor Madeley
	Women Who Lead Forum, Korumburra.	Mayor Madeley
	SEATS Executive Officer Meeting.	Cr Tatterson
	Timber Towns Victoria 3 Day Forum, Koondrook (through to 30 October).	Cr Bannerman
29 October	Cr Wells and CEO Regular Catch Up.	Cr Wells
	SEATS Executive Officer Interviews.	Cr Tatterson
30 October	Meeting: Zave Evans (Greens) for Gippsland South.	Mayor Madeley
31 October	West Sale Airport Photo with Bianca Wilkie, One Nation Candidate.	Mayor Madeley
	Sale and District Agricultural Show - Afternoon Tea.	Mayor Madeley

12. DELEGATES REPORT

13. CHIEF EXECUTIVE OFFICER

13.1. CHIEF EXECUTIVE OFFICE REPORT

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

RECOMMENDATION

That the Chief Executive Officer's report be received for October 2026.

OCTOBER 2026

DATE	EVENT
5 October	Met with Mayor Madeley, Weekly Catch Up. Meeting with Mayor Madeley and Bianca Wilkie, (One Nation Candidate for Gippsland South). Attended Gippsland Regional Partnership Online Briefing | Destination Gippsland Visitor Economy Update.
7 October	Attended Gippsland Regional Hub VicGrid morning tea with key stakeholders. Attended Citizenship Ceremony. Moore Street Land Development meeting with Cr Bannerman. Filming for LG Pro Management Challenge.
12 October	Met with Mayor Madeley, Weekly Catch Up. Dedicated Customer Service Team Time.
13 October	Met with Environment Protection Agency Executive – 6 Month Follow-Up.
14 October	Company Directors Course Exam.
15 October	Community Infrastructure Strategy Discussion with Mayor Madeley. Meeting with Cr Wells. Attended Summer Preparedness Forum with Emergency Management Victoria. Attended VicGrid update online meeting.
19 October	Attended Municipal Association Victoria Monday Connect meeting. Met with Mayor Madeley, Weekly Catch Up.
21 October	Attended Joint State/Local Government CEO Forum. Attended VicGrid monthly meeting.

22 October	Attended Destination Gippsland Board Meeting. Attended 2026 MAV Councillor Service Awards.
26 October	Meeting with Mayor Madeley and Steve Goodman (One Nation Candidate for Gippsland East). Met with Mayor Madeley, Weekly Catch Up. Met with Mayor Madeley and Deputy Mayor Foat, Monthly Catch Up. Attended meeting with Iberdrola Australia - Aurora Green Offshore Wind Project Social Impact Assessment. Attended quarterly meeting with DEECA Regional Director Gippsland, Darrin McKenzie. Meeting with Mayor Madeley and Sonny Stephens (Labor Candidate for Gippsland East).
27 October	Meeting with Mayor Madeley and Amy Espeseth (Victorian Socialists Candidate for Gippsland East). Attended Unscheduled Council Meeting. Attended Woodside Gippsland Community Dinner.
29 October	Meeting with Cr Wells. Attended Gippsland State Government Candidate Forum.

14. YOUTH COUNCIL REPORT

14.1. YOUTH COUNCIL MAYOR'S REPORT - THIRD QUARTER

ACTION OFFICER: YOUTH MAYOR, SIENNA D'ARCY

RECOMMENDATION

That Council receive and note the Youth Mayor's Quarterly Report.

Good evening Councillors,

Thank you for the opportunity to present an update on the activities, events and achievements of the Wellington Shire Youth Council since my last update.

We began August with a presentation from Council's Built Environment team on the draft Urban Paths Plan. This gave Youth Council members the opportunity to learn more about local infrastructure and how walking paths can improve accessibility, safety and connectivity for young people in our community.

A youth council representative attended the teen night at Maffra Library to celebrate Wear It Purple Day. This event provided a welcoming and inclusive space for young people to connect, celebrate diversity and promote acceptance.

Another highlight was the financial literacy presentation by Steve Tong from Gambler's Help at Latrobe Health Services. This session helped members better understand the importance of managing money, making informed financial decisions and developing positive financial habits.

We were also fortunate to hear from former Youth Mayor Chloe Bethune, who represented Wellington as Miss Australia in a pageant in the United States. Chloe shared her experiences and achievements, providing inspiration for our members to pursue opportunities and represent their community with confidence. Listening to and learning about her journey was incredibly interesting and inspiring.

One of the major highlights of the year was the opening of the Wellington Youth Art Prize in September, which had a massive 50 entries! The winners were announced at the Spring Gallery opening. The event attracted more than 400 people, making it a fantastic opportunity to celebrate young people's creativity, talent and achievements.

The Youth Council also supported a range of events that brought young people together through music, gaming and social activities. These included Battle of the Bands at The Wedge and the Youthfest Gaming Event at Sale Memorial Hall. Both events provided opportunities for young people to engage with their interests, develop connections and participate in activities within the local community.

We also welcomed former Youth Mayor Tahlia Schneider, who presented to Youth Council about her Youth Advocacy Journey. Her presentation highlighted the importance of speaking up, representing young people and creating positive change through leadership and advocacy.

Another significant occasion was the celebration of Latrobe City Youth Council's 30th anniversary. This milestone recognised the important role youth councils play in giving young people a voice and encouraging youth participation in local decision-making. It was an informative and fun event that allowed us to learn about what other Youth Councils have achieved and meet our fellow youth advisors of Gippsland.

In October, we attended the picnic for Headspace Day, promoting mental health awareness and encouraging positive conversations about wellbeing; despite getting rained on a little, it was a successful and informative event. It was then Sale's turn for a Library Teen Night; these events continue to provide young people with opportunities to socialise and participate in a safe and welcoming environment.

Youth Council members also received a presentation from Council's Development Division reviewing two important strategies: the Arts, Culture and Leisure Strategy and the Economic Development Strategy. This provided valuable insight into Council's future planning and helped members understand how these strategies may affect young people and the wider community.

We held our final break-up event last, where Youth Council members and their families came together to celebrate the year's achievements and recognise everyone's contributions. Thank you to all council members who could attend.

We are planning to participate in the 16 Days of Activism walk on Wednesday, 25 November. This will be an important opportunity to show our support for raising awareness of gender-based violence and promoting a safer and more respectful community for everyone.

Overall, it has been a productive and rewarding year for Youth Council, filled with opportunities to learn, lead, connect and contribute to our community. Through our presentations, events and advocacy activities, we have continued to strengthen the voice of young people across Wellington Shire.

Thank you to the Mayor, Councillors, Council staff, presenters and everyone who has supported Youth Council throughout the year. We look forward to continuing this work and creating more opportunities for young people in the future.

Thank you.

Sienna D'Arcy

Youth Mayor

15. GENERAL MANAGER CORPORATE SERVICES

15.1. RECORD OF COUNCIL WORKSHOPS

ACTION OFFICER: MANAGER GOVERNANCE

PURPOSE

To provide a summary of Council workshops held on Wednesday 4 November 2026.

RECOMMENDATION

That Council receive and note the attached Council Workshop records for Wednesday 4 November 2026.

BACKGROUND

Council workshops are informal sessions held regularly to provide Councillors with information and updates, including general briefings and matters that may be the subject of future Council decisions.

A summary of each workshop is provided, capturing the workshop title, attendance, and any declared conflicts of interest.

ATTACHMENTS

1. Record of Council Workshops - 4 November 2026 [**15.1.1** - 2 pages]

OPTIONS

Council has the following options:

1. Receive and note the attached Council Workshop records; or
2. Not receive and note the attached Council Workshop records.

PROPOSAL

That Council receive and note the attached Council Workshop records for Wednesday 4 November 2026.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*.

The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Section 9 of the *Local Government Act 2020* requires Council, in performing its role, to give effect to the overarching governance principles.

While there is no statutory requirement to provide a summary of Council workshops, this report supports these principles, particularly section 9(i) relating to transparency and accountability.

Councillors and staff attending workshops are required to declare any conflicts of interest, including the nature of the interest, in relation to matters discussed. These disclosures are maintained in the Conflicts of Interest Register, with the name of the Councillor(s) making the declaration included in the Record of Council Workshop.

Recording Councillor attendance at workshops is a requirement under GOV-G6 of the Local Government Performance Reporting Framework. Councillors are recorded as present, on approved leave of absence, or an apology. This data is aggregated over a 12-month period and reported in accordance with Local Government Performance Reporting Framework requirements.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RECORD OF COUNCIL WORKSHOPS - COUNCIL DAY

COUNCIL WORKSHOPS – 4 NOVEMBER 2026			
COUNCILLOR	**ATTENDANCE**	**OFFICERS IN ATTENDANCE**	
Cr Cindy Madeley *(Mayor)*	YES	**Chris Hastie**	General Manager Built & Natural Environment
Cr Liz Foat *(Deputy Mayor)*	YES	**Arthur Skipitaris**	General Manager Corporate Services
Cr Catherine Bannerman	YES	**Renae Littlejohn**	General Manager Development
Cr Scott Rossetti	YES		
Cr Edward Lowe	YES		
Cr Garry Stephens *(online)*	YES		
Cr Carmel Ripper	YES		
Cr John Tatterson	YES		
Cr Geoff Wells	YES		
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 4 NOVEMBER 2026		
ITEM NO.	**WORKSHOP TITLE**	**PRESENTERS**
1.1	**WORK HEALTH AND SAFETY UPDATE**	• *Arthur Skipitaris, General Manager Corporate Services* • *Des Reilly, Coordinator Work Health and Safety* *Conflict of Interest: NIL*
1.2	**WEST SALE AIRPORT MASTER PLAN**	• *Shae Hansen, Manager Economic Development* *Conflict of Interest: NIL*

RECORD OF COUNCIL WORKSHOPS - COUNCIL DAY

WORKSHOP DETAILS – 4 NOVEMBER 2026		
ITEM NO.	**WORKSHOP TITLE**	**PRESENTERS**
1.3	**DEVELOPMENT DIVISION UPDATE – ECONOMIC DEVELOPMENT, PLANNING AND BUILDING, CULTURE AND LEISURE AND COMMUNITY DEVELOPMENT**	• *Renae Littlejohn, General Manager Development* • *Ross McWhirter, Manager Culture and Leisure* • *Shae Hansen, Manager Economic Development* • *Barry Hearsey, Manager Planning and Building* • *Rosie Davidson-Tuck, Manager Community Development* *Conflict of Interest: NIL*
1.4	**VICTORIA POLICE**	• *Melanie Hamshere, Inspector Wellington PSA Local Area Commander* *Conflict of Interest: NIL*
1.5	**DOMESTIC ANIMAL MANAGEMENT PLAN – ANNUAL REVIEW**	• *Carly Bloomfield, Manager Governance* • *Peter Thompson, Coordinator Local Laws* *Conflict of Interest: NIL*
1.6	**TINY HOUSES ON WHEELS**	• *Barry Hearsey, Manager Planning and Building* *Conflict of Interest: NIL*
1.7	**COMMUNITY INFRASTRUCTURE STRATEGIC REVIEW - WORKSHOP 6**	• *Sam McPherson, Manager Facilities and Emergencies* • *Sally Jeavons, Director Leisure Planners* *Conflict of Interest: NIL*
1.8	**SHARED SERVICES UPDATE**	• *Arthur Skipitaris, General Manager Corporate Services* *Conflict of Interest: NIL*

15.2. REMUNERATION COMMITTEE MINUTES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

For Council to note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 4 November 2026.

RECOMMENDATION

That Council:

1. ***Receive and note the Minutes of the Remuneration Committee held on 4 November 2026 as attached; and***
2. ***Endorse the actions from the Remuneration Committee meeting held on 4 November 2026 as detailed in the Attachment 15.2.1 - Remuneration Committee - Minutes - 4 November 2026.***

ATTACHMENTS

1. Remuneration Committee - Minutes - 4 November 2026 [**15.2.1** - 2 pages]

OPTIONS

Council has the following options available:

1. To receive and note the Minutes of the Remuneration Committee held on 4 November 2026 and endorse the actions from the meeting; or
2. Not to receive and note the Minutes from the Remuneration Committee meeting held on 4 November 2026 and defer the endorsement of the actions and seek further information for consideration at a future Council meeting.

PROPOSAL

It is proposed that Council:

1. Receive and note the Minutes of the Remuneration Committee held on 4 November 2026 as attached; and
2. Endorse the actions from the Remuneration Committee meeting held on 4 November 2026 as detailed in the Attachment 15.2.1 - Remuneration Committee - Minutes - 4 November 2026.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*.

The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

WELLINGTON
SHIRE COUNCIL

REMUNERATION COMMITTEE

WEDNESDAY 04 NOVEMBER 2026 – 8.15AM

MINUTES

PRESENT: Councillor Cindy Madeley
Councillor Carmel Ripper
Councillor Catherine Bannerman
Arthur Skipitaris, General Manager Corporate Services

APOLOGIES: David Morcom (Chief Executive Officer)

1. Declaration of Conflicts of Interest:
No Conflicts of Interest were declared.

2. Minutes of Previous Meeting:

The minutes of the previous meeting on 4 August 2026 were accepted.

3. Actions from previous minutes

Nil

4. Councillor Costs and Reimbursements

Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.

- Councillor Expense Summary Report YTD – 30 September 2026 (Attachment 1)

5. General Business

Nil.

The meeting closed at 8.28am

Attachment 1 – Councillor Expense Summary Report YTD – 30 September 2026

Councillor Expenses and Reimbursements - Period 01 July 2026 to 30 September 2026

	2026/27 Actuals	Commitments	Left to spend/receive after commitments	2026/27 Adopted Budget	2026/27 Adjusted Budget
Cr and Mayoral Allowances	152,564.40	-	282,915.60	435,480.00	435,480.00
Other Councillor expenses	24,724.83	-	126,805.17	151,530.00	151,530.00
Grand Total	177,289.23	-	409,720.77	587,010.00	587,010.00

16. GENERAL MANAGER DEVELOPMENT

16.1. MONTHLY PLANNING DECISIONS FOR SEPTEMBER 2026

ACTION OFFICER: MANAGER PLANNING AND BUILDING

PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of September 2026.

RECOMMENDATION

That Council receive and note the report on recent Planning Permit trends and Planning Application determinations between 1 September and 30 September 2026.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 September and 30 September 2026 is included in Attachment 15.1.1 - Planning Decisions Report – September 2026.

Attachment 15.2.1- Planning Trends Report – September 2026 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

ATTACHMENTS

1. Planning Decisions Report - September 2026 [**16.1.1** - 3 pages]
2. Planning Trends Report - September 2026 [**16.1.2** - 3 pages]

OPTIONS

Council has the following options available:

1. To receive and note the 1 September to 30 September 2026 planning decisions report; or
2. To not receive and note the 1 September to 30 September 2026 planning decisions report and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council receive and note the report on recent planning permit trends and planning application determinations between 1 September and 30 September 2026.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Two: Dynamic and Diverse Economy – *An economy that enables sustainable growth, and enhances the social environment, lifestyle and unique characteristics of our communities* – states the following strategy:

- *Supporting job growth and diversification of our economy.*
- *Planning to support future growth and changing needs of our community.*
- *Guiding responsible, sustainable development that protects, values and celebrates our unique heritage.*

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*.

The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

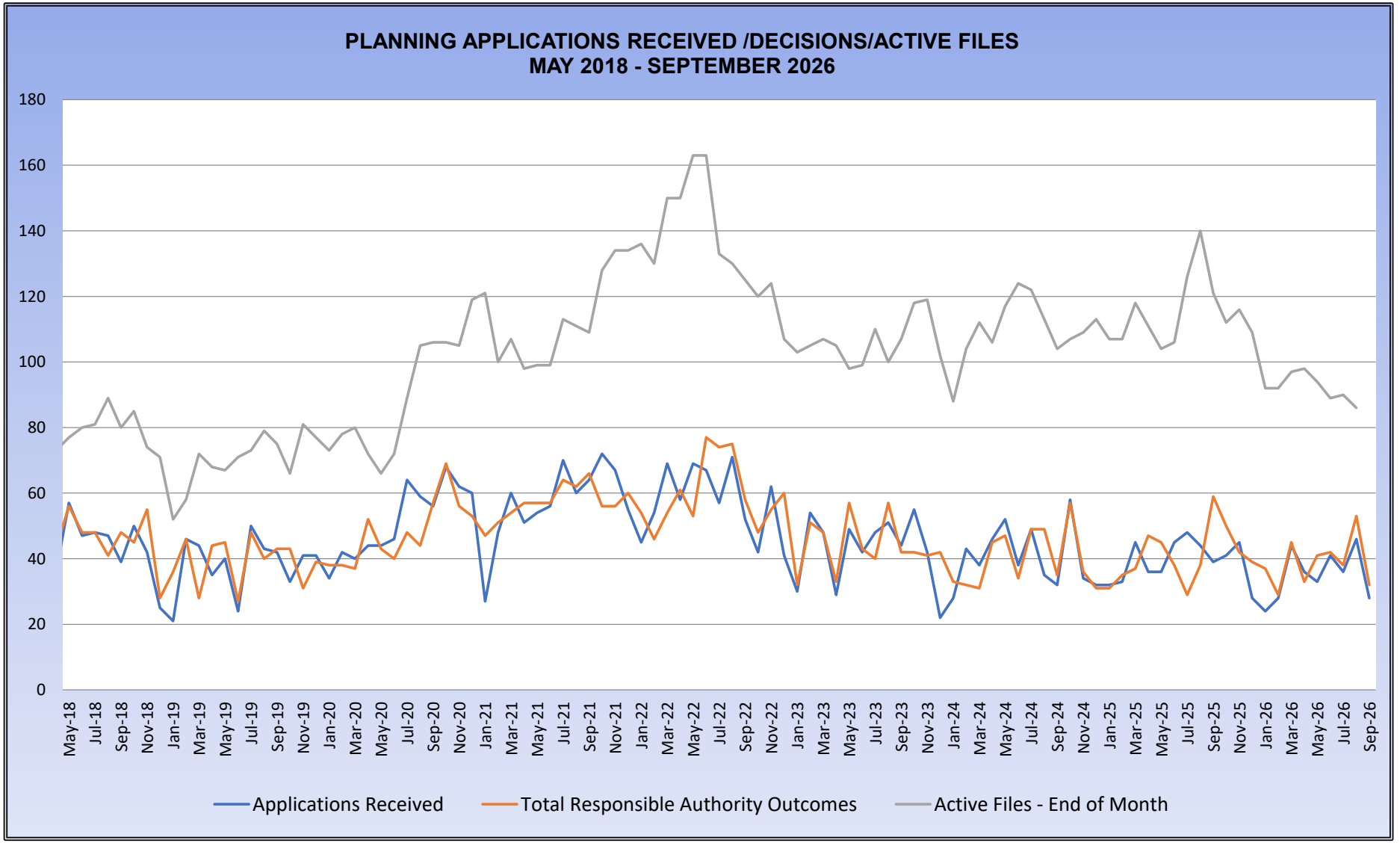
PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/09/2026 AND 30/09/2026

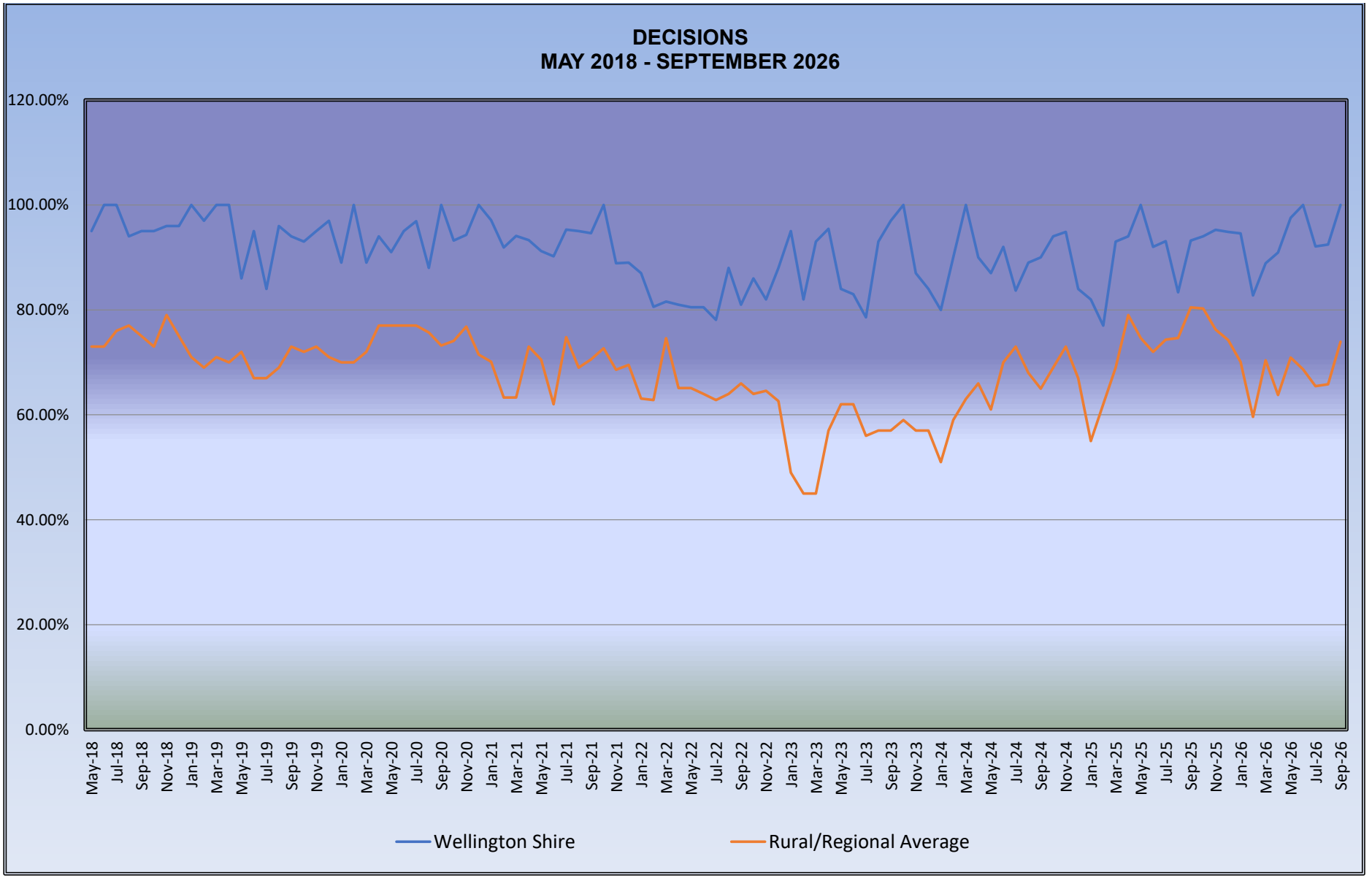
Application No/Year	Date Received	Property Title & Address	Proposal	Status
298-2.00/2022	16/09/2026	Assessment No. 427823 LOT: 2 PS: 717808C 7 BRUCE ST HEYFIELD	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth 24/09/2026
155-2.00/2024	14/08/2026	Assessment No. 378224 LOT: 5 PS: 536611F 5-7 RIVERSIDE DR WURRUK	Construction of 3 industrial buildings / 3 lot subdivision.	Permit Issued by Delegate of Resp/Auth 10/09/2026
393-2.00/2024	2/09/2026	Assessment No. 403550 LOT: A PS: 925458S ROSEDALE-LONGFORD RD LONGFORD	Multilot sub/works to golf course & waterway/remove veg/access to TZ2.	Permit Issued by Delegate of Resp/Auth 8/09/2026
222-2.00/2025	29/07/2026	Assessment No. 422741 LOT: 1 PS: 315169C FREEMANS LANE STRATFORD	Use and development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth 30/09/2026
339-2.00/2025	24/07/2026	Assessment No. 360966 LOT: 1 TP: 627114B 417 LOWER NEWRY RD NEWRY	Two lot re-subdivision of the land.	Permit Issued by Delegate of Resp/Auth 18/09/2026
90-1.00/2026	21/04/2026	Assessment No. 344069 LOT: 3 LP: 94513 15 NORTH BOUNDARY RD BRIAGOLONG	Use & develop land for a dwelling assoc w cattle breeding & calf rear	Permit Issued by Delegate of Resp/Auth 11/09/2026
148-1.00/2026	16/06/2026	Assessment No. 192237 LOT: 2 PS: 222451 128 PRINCE ST ROSEDALE	B&Ws assoc with constructing 3 dwellings & two accesses to TZ2	Permit Issued by Delegate of Resp/Auth 16/09/2026
154-1.00/2026	19/06/2026	Assessment No. 281477 LOT: 1 PS: 77918 71 SEAWARD ST MCLOUGHLINS BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 14/09/2026
157-1.00/2026	22/06/2026	Assessment No. 239970 LOT: 366 LP: 50201 38 SANCTUARY RD LOCH SPORT	Buildings & works / construct extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 14/09/2026
167-1.00/2026	26/06/2026	Assessment No. 7518 LOT: 1 TP: 650099M 37 MACARTHUR ST SALE	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth 2/09/2026
170-1.00/2026	1/07/2026	Assessment No. 447045 PTL: 2 PS: 627850E 5,301 TRARALGON-MAFFRA TINAMBA	2 Lot Re-Subdivision of the land	Permit Issued by Delegate of Resp/Auth 14/09/2026

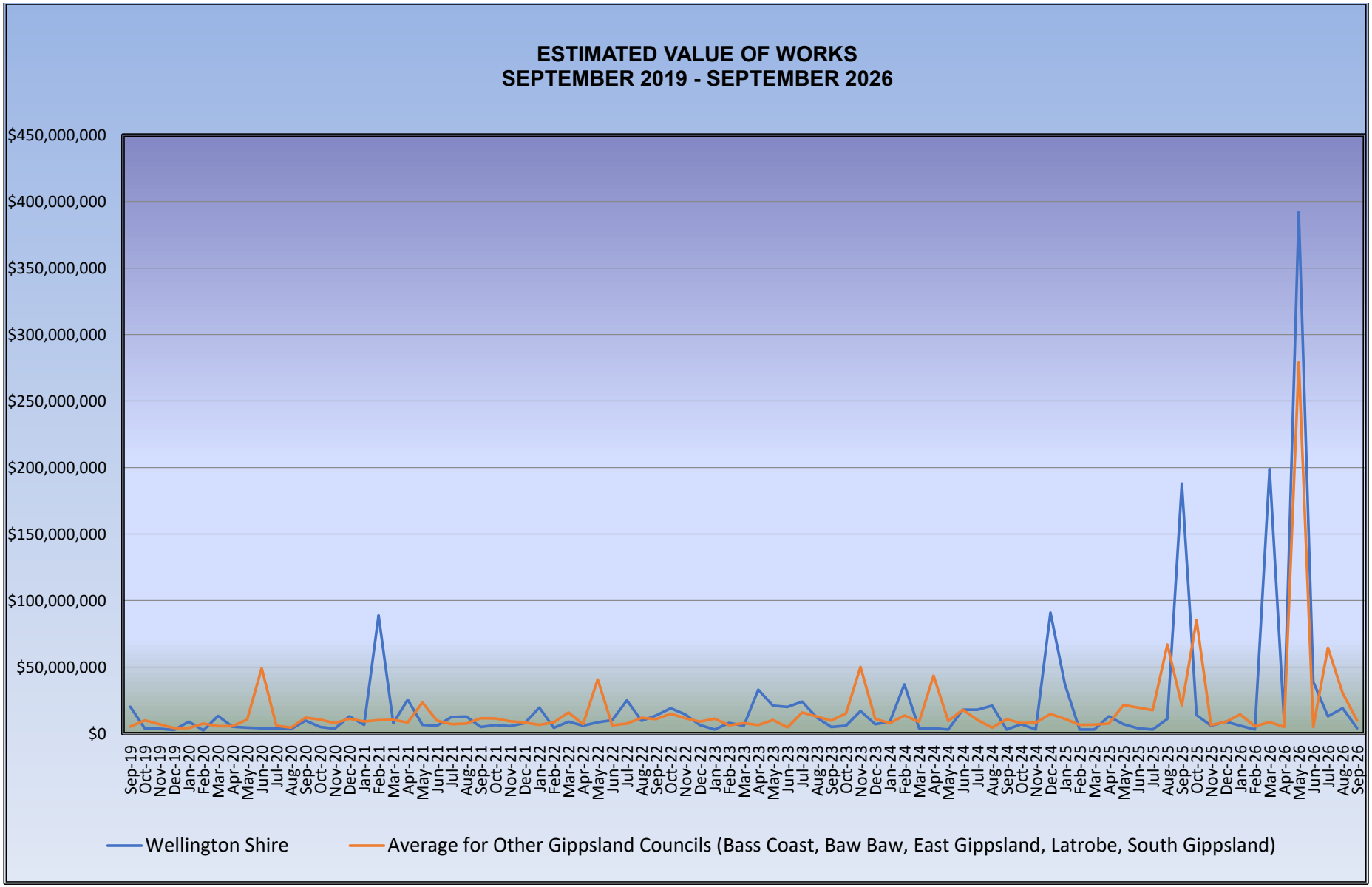
Application No/Year	Date Received	Property Title & Address	Proposal	Status
172-1.00/2026	3/07/2026	Assessment No. 18291 LOT: 1 TP: 323904P 110 BARKLY ST SALE	Two lot subdivision of the land.	NOD issued by Delegate of Respon/Auth 23/09/2026
178-1.00/2026	9/07/2026	Assessment No. 229815 LOT: 1393 LP: 58872 6 EMU CT LOCH SPORT	Buildings and works / construct an extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 3/09/2026
184-1.00/2026	16/07/2026	Assessment No. 31591 LOT: 19 LP: 15530 194 STAWELL ST SALE	Two lot subdivision and creation of an easement.	Permit Issued by Delegate of Resp/Auth 28/09/2026
193-1.00/2026	27/07/2026	Assessment No. 96529 CA: 57 SEC: 43 2 LEE ST STRATFORD	2 Lot Re-Subdivision of the land.	Permit Issued by Delegate of Resp/Auth 22/09/2026
197-1.00/2026	3/08/2026	Assessment No. 464727 LOT: 11 PS: 849098U 32 MILL LANE ROSEDALE	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 18/09/2026
201-1.00/2026	5/08/2026	Assessment No. 346593 LOT: 1 PS: 607833S 276 MAFFRA-BRIAGOLONG MAFFRA	Use of the land for a home-based business (timber joinery).	Withdrawn 14/09/2026
202-1.00/2026	6/08/2026	Assessment No. 354407 PTL: 3 PS: 201641F FOSTER ST MAFFRA	2 Lot Subdivision of the land	Permit Issued by Delegate of Resp/Auth 24/09/2026
207-1.00/2026	7/08/2026	Assessment No. 420935 LOT: 2 PS: 702633V TANNERY RD TARRAVILLE	Buildings & works / construction of a dwelling and outbuilding.	Permit Issued by Delegate of Resp/Auth 14/09/2026
213-1.00/2026	24/08/2026	Assessment No. 82776 LOT: 2 PS: 918952 36 COBAINS ESTATE RD COBAINS	Installation of a fixed cattle self-feeder.	Permit Issued by Delegate of Resp/Auth 4/09/2026
217-1.00/2026	14/08/2026	Assessment No. 194480 CA: 10 SEC: 1 46 BUCKLEY ST SEASPRAY	Buildings & works / extension to an existing outbuilding.	Permit Issued by Delegate of Resp/Auth 1/09/2026
218-1.00/2026	17/08/2026	Assessment No. 460972 LOT: 7 PS: 845013D 24 MILL LANE ROSEDALE	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 18/09/2026
220-1.00/2026	28/08/2026	Assessment No. 435479 LOT: 1 PS: 736786C 6-8 WELLINGTON PARK SALE	Use & develop land for indoor recreation facility & install sign.	Permit Issued by Delegate of Resp/Auth 14/09/2026

Application No/Year	Date Received	Property Title & Address	Proposal	Status
227-1.00/2026	26/08/2026	Assessment No. 357012 LOT: 1 TP: 668926 139-141 MAIN ST NEWRY	B&Ws associated with the installation of security system and cameras	Permit Issued by Delegate of Resp/Auth 7/09/2026
229-1.00/2026	26/08/2026	Assessment No. 260455 LOT: 1339 LP: 40160 1 SEVENTH AVE PARADISE BEACH	Buildings and works associated with the construction of an outbuilding	Permit Issued by Delegate of Resp/Auth 7/09/2026
231-1.00/2026	28/08/2026	Assessment No. 413831 LOT: RES1 PS: 616487J 30 PUNT LANE SALE	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 24/09/2026
232-1.00/2026	28/08/2026	Assessment No. 266957 LOT: 1 PS: 708931E 901 CARRAJUNG-WOODSIDE WOODSIDE NORTH	Buildings & works / construct an extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 15/09/2026
234-1.00/2026	31/08/2026	Assessment No. 185892 LOT: 1 TP: 106757M 6,431 SOUTH GIPPSLAND LONGFORD	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 9/09/2026
238-1.00/2026	3/09/2026	Assessment No. 467514 LOT: 1 TP: 197826F 23 BOLTON ST HEYFIELD	Buildings & works / installation of shipping containers for storage.	Permit Issued by Delegate of Resp/Auth 15/09/2026
242-1.00/2026	4/09/2026	Assessment No. 214775 LOT: 1 TP: 108445 49 RAINBOW RD GOLDEN BEACH	Buildings and works associated with the construction of an outbuilding	Permit Issued by Delegate of Resp/Auth 17/09/2026
246-1.00/2026	10/09/2026	Assessment No. 365619 LOT: 1 PS: 341038V 13 SUMMERLEA RD NEWRY	Buildings and works associated with extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 23/09/2026
250-1.00/2026	14/09/2026	Assessment No. 294397 LOT: 29 LP: 23986 13 GROWSE ST YARRAM	Buildings & works associated with construction of 2 dwellings.	Permit Issued by Delegate of Resp/Auth 24/09/2026

Total No of Decisions Made: 32


PLANNING APPLICATIONS RECEIVED /DECISIONS/ACTIVE FILES
MAY 2018 - SEPTEMBER 2026
180
160
140
120
100
80
60
40
20
0
May-18
Jul-18
Sep-18
Nov-18
Jan-19
Mar-19
May-19
Jul-19
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Nov-24
Jan-25
Mar-25
May-25
Jul-25
Sep-25
Nov-25
Jan-26
Mar-26
May-26
Jul-26
Sep-26
Applications Received
Total Responsible Authority Outcomes
Active Files - End of Month


DECISIONS
MAY 2018 - SEPTEMBER 2026
120.00%
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
May-18
Jul-18
Sep-18
Nov-18
Jan-19
Mar-19
May-19
Jul-19
Sep-19
Nov-19
Jan-20
Mar-20
May-20
Jul-20
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Nov-24
Jan-25
Mar-25
May-25
Jul-25
Sep-25
Nov-25
Jan-26
Mar-26
May-26
Jul-26
Sep-26
Wellington Shire
Rural/Regional Average


ESTIMATED VALUE OF WORKS
SEPTEMBER 2019 - SEPTEMBER 2026
$450,000,000
$400,000,000
$350,000,000
$300,000,000
$250,000,000
$200,000,000
$150,000,000
$100,000,000
$50,000,000
$0
Sep-19 Oct-19 Nov-19 Dec-19 Jan-20 Feb-20 Mar-20 Apr-20 May-20 Jun-20 Jul-20 Aug-20 Sep-20 Oct-20 Nov-20 Dec-20 Jan-21 Feb-21 Mar-21 Apr-21 May-21 Jun-21 Jul-21 Aug-21 Sep-21 Oct-21 Nov-21 Dec-21 Jan-22 Feb-22 Mar-22 Apr-22 May-22 Jun-22 Jul-22 Aug-22 Sep-22 Oct-22 Nov-22 Dec-22 Jan-23 Feb-23 Mar-23 Apr-23 May-23 Jun-23 Jul-23 Aug-23 Sep-23 Oct-23 Nov-23 Dec-23 Jan-24 Feb-24 Mar-24 Apr-24 May-24 Jun-24 Jul-24 Aug-24 Sep-24 Oct-24 Nov-24 Dec-24 Jan-25 Feb-25 Mar-25 Apr-25 May-25 Jun-25 Jul-25 Aug-25 Sep-25 Oct-25 Nov-25 Dec-25 Jan-26 Feb-26 Mar-26 Apr-26 May-26 Jun-26 Jul-26 Aug-26 Sep-26
Wellington Shire
Average for Other Gippsland Councils (Bass Coast, Baw Baw, East Gippsland, Latrobe, South Gippsland)

17. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

17.1. ROAD EXCHANGES AND ROAD DECLARATION ALONG GIFFARD ROAD, DARRIMAN

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

PURPOSE

The purpose of this report is for Council to resolve to undertake a series of road exchanges that deviate several sections of Government Road and undertake a road declaration to formalise the current road alignment of Giffard Road at Darriman.

RECOMMENDATION

That Council:

1. ***Pursuant to Section 206 including Clause 2 of Schedule 10 and Section 207A of the Local Government Act 1989, resolve to advertise its intention to undertake a series of road exchanges by deviating several sections of unused Government Road over the current alignment of Giffard Road, Darriman traversing through Crown Portion 1, Section A; Crown Allotment 11, Section 6; Crown Allotment 18, Section 6; Crown Allotments 5B, 5C & 5D, Section 2: Crown Allotment 14 Section 3; Crown Allotment 17, Section 6; Crown Allotments 5 & 5A, Section 2 and Crown Allotment 18A Section 6 in the Parish of Darriman;***
2. ***Pursuant to Section 204(1) of the Local Government Act 1989, resolve to declare the sections of Giffard Road, Darriman traversing through Crown Portion 1, Section A; Crown Allotment 11, Section 6; Crown Allotment 18, Section 6; Crown Allotments 5B, 5C & 5D, Section 2: Crown Allotment 14 Section 3; Crown Allotment 17, Section 6; Crown Allotments 5 & 5A, Section 2, Crown Allotment 18A Section 6 and Lot 1 TP854012 in the Parish of Darriman as a public highway;***
3. ***Place a public notice of the proposed road exchanges and road declaration in a local newspaper and serve a copy of the notice on statutory authorities;***
4. ***Appoint three Councillors, Cr_____, Cr _____,***

   Cr _____, plus an alternative representative Cr _____ to form the 'Giffard Road Exchange Committee' that is established by Council under section 223(1)(b)(i) of the Local Government Act 1989, to consider written submissions and to hear any persons who in their written submission under section 223 of the Local Government Act 1989, have requested that they be heard in support of their submission; and
5. ***In the event that there are no submissions, resolve to place a notice in the Victoria Government Gazette and authorise the Chief Executive Officer to sign and seal any documents to facilitate the road exchanges and road declaration.***

BACKGROUND

Council Officers are seeking a resolution of Council to rectify a road tenure issue related to Giffard Road, Darriman. The road's current alignment over several sections is not contained within a formal road reserve and this anomaly is sought to be addressed. Giffard Road is currently listed on Council's Register of Public Roads and maintained under Council's Road Management Plan.

Rectification of the road's alignment involving several sections has been a focus for Council officers in recent years. The extents of misalignment exist over several kilometres along this road and affect a number of properties under different ownership. The issue originates from road exchange processes commenced by the former Shire of Alberton in the mid-1960s, which were never finalised.

Background research undertaken by Council officers has concluded that surveying work along the middle and northern sections was completed in 1965. This surveying work established the boundaries of the Government Road (Giffard Road) and the proposed boundaries to define the new road reserve for the realigned Giffard Road.

The Shire of Alberton proposed to use the provisions of the *Local Government Act 1958* to complete a series of road exchanges to formalise the road's re-alignment (deviation) with the road sections that would become unused. Plans of land transfer were prepared, and land compensation arrangements were agreed with affected property owners. Construction of the realigned road sections were completed at this time, in the early 1970's.

Records indicate that the Shire of Alberton arranged for its solicitor to lodge the land transfer plans with the Title Office for registration. Examination notations on the Surveyors Report and Fieldnotes held by the Titles Office indicate correspondence between the Title Office and Council's solicitor over a 10-year period. These notations cease around 1979, and the plans were never registered.

Council officers are now seeking to finalise the outstanding road exchanges and road declaration to formalise the road reserve alignment so that it reflects the current alignment of Giffard Road. These proposed road exchanges and road declaration are required to be completed under the current provisions of the *Local Government Act 1989.*

To confirm current landowner support, Council officers wrote to each property owner affected by the proposed road exchanges and road declaration, outlining the historical background and the reasoning for completing the process. Written support has been obtained from five of the six property owners. The resolution sought through this report relates only to those road exchanges and road declaration where property owner consent has been obtained.

A licenced surveyor has been engaged to prepare the required plans of subdivision in accordance with current survey practice standards. The survey work builds on the original 1965 survey work and re-establishes the proposed road reserve boundaries along existing fence lines. Ensuring the fixing of road boundaries to match the existing fenced boundaries formed part of the agreement with affected property owners.

Completion of this survey work has enabled the preparation of the road exchange plans. These plans identify the sections of (now unused) Government Road to be transferred to the adjoining property owners, in exchange for the land required to form the (new) road reserve alignment.

The road deviation process under the *Local Government Act 1989* will formalise the road tenure along Giffard Road by the exchange of land with an unused Government Road. One of the affected properties does not involve a road exchange and this forms a road

declaration process only. A locality plan with an aerial image outlining the existing alignment of Giffard Road, the proposed road exchanges and road declaration is provided in Attachment 17.1.1 – Proposed Road Exchanges and Road Declaration – Giffard Road, Darriman.

Approval from the Minister administering the *Land Act 1958* is required for a road exchange involving a Government Road. Council officers consulted with the Department of Energy, Environment and Climate Action (DEECA), with formal consent granted by the Minister's delegate on 15 October 2026. A copy of this consent is provided in Attachment 17.1.2 – Consent to Road Deviation – Giffard Road, Darriman.

The individual road exchange plans are provided in Attachment 17.1.3 – Deviation Plans – Giffard Road, Darriman. These plans identify the Government Road sections proposed for closure in yellow and the land proposed to form (the new) Giffard Road in pink. These plans form part of the approval provided by DEECA.

ATTACHMENTS

1. Proposed Road Exchanges and Road Declaration – Giffard Road, Darriman [**17.1.1** - 3 pages]
2. Consent to Road Deviation - Giffard Road, Darriman [**17.1.2** - 1 page]
3. Deviation Plans - Giffard Road, Darriman [**17.1.3** - 10 pages]

OPTIONS

Council has the following options available:

1. To approve and progress the road deviation of the unused Government Road through the road exchange process in accordance with this report*;* or
2. To not approve the road deviation of the unused Government Road through a road exchange process and abandon the road exchange proposal.

PROPOSAL

That Council:

1. Pursuant to Section 206 including Clause 2 of Schedule 10 and Section 207A of the Local Government Act 1989, resolve to advertise its intention to undertake a series of road exchanges by deviating several sections of unused Government Road over the current alignment of Giffard Road, Darriman traversing through Crown Portion 1, Section A; Crown Allotment 11, Section 6; Crown Allotment 18, Section 6; Crown Allotments 5B, 5C & 5D, Section 2: Crown Allotment 14 Section 3; Crown Allotment 17, Section 6; Crown Allotments 5 & 5A, Section 2 and Crown Allotment 18A Section 6 in the Parish of Darriman;
2. Pursuant to Section 204(1) of the Local Government Act 1989, resolve to declare the sections of Giffard Road, Darriman traversing through Crown Portion 1, Section A; Crown Allotment 11, Section 6; Crown Allotment 18, Section 6; Crown Allotments 5B, 5C & 5D, Section 2: Crown Allotment 14 Section 3; Crown Allotment 17, Section 6; Crown Allotments 5 & 5A, Section 2, Crown Allotment 18A Section 6 and Lot 1 TP854012 in the Parish of Darriman as a public highway;
3. Place a public notice of the proposed road exchanges and road declaration in a local newspaper and serve a copy of the notice on statutory authorities;
4. Appoint three Councillors, Cr_____, Cr _____,

Cr _____, plus an alternative representative Cr _____ to form the 'Giffard Road Exchange Committee' that is established by Council under section 223(1)(b)(i) of the Local Government Act 1989, to consider written submissions and to hear any persons who in their written submission under section 223 of the Local Government Act 1989, have requested that they be heard in support of their submission; and

5. In the event that there are no submissions, resolve to place a notice in the Victoria Government Gazette and authorise the Chief Executive Officer to sign and seal any documents to facilitate the road exchanges and road declaration.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*.

The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

In completing the road exchange Council will incur costs for title office fees, survey and legal costs. It has been agreed with the property owner that no land compensation costs are payable, as such costs have been considered to have been ratified at the time of the original survey and road construction process. The costs outlined can be accommodated within existing budgets.

COMMUNICATION IMPACT

Written communication outlining the proposed road exchanges as outlined in the attachments have been directly mailed to each property owner. Each property owner has provided their formal consent to the proposal directly affecting their property.

LEGISLATIVE IMPACT

The proposed road exchanges and road declaration will be undertaken in accordance with the *Local Government Act 1989*. Ministerial consent has also been obtained where required under the *Land Act 1958.*

COUNCIL POLICY IMPACT

This report on the Road Exchange and Road Declaration Giffard Road, Darriman, has been prepared in the context of existing council policies.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

There is no identifiable community impact as there will be no identifiable change to the road alignments as seen on the ground. The current alignment of Giffard Road will continue to be open to public traffic and maintained as a road on Council's Register of Public Roads.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

A public notice will be published in the local newspapers and served on statutory authorities.

RISK MANAGEMENT IMPACT

Risk management impacts associated with the recommendations of this report have been addressed. Accordingly, a Licenced Surveyor will undertake survey work and prepare the plan of subdivision for the road deviations. Council’s solicitor will prepare the relevant documents and agreements associated with the registration of the road exchanges at Land Victoria.

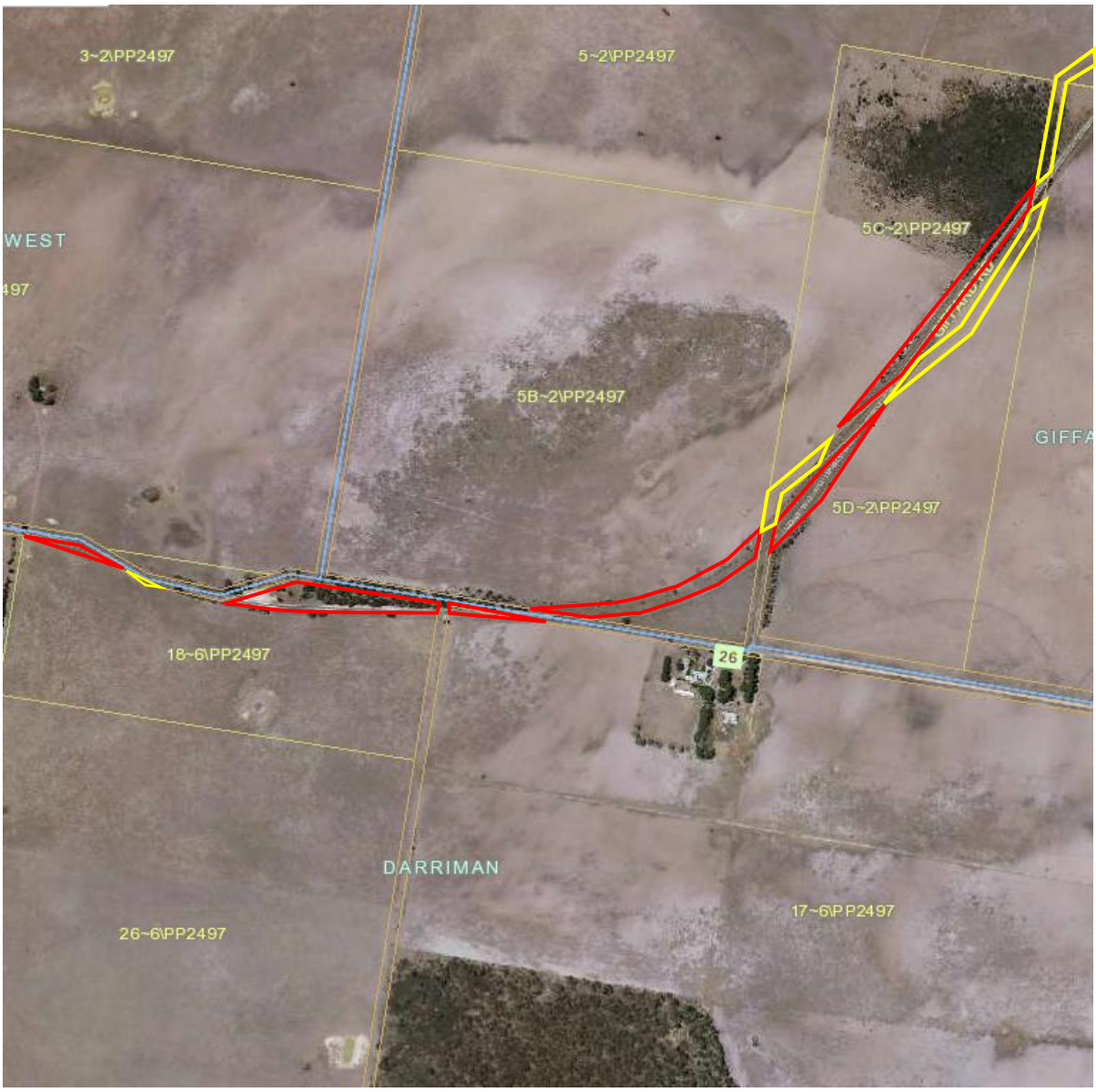
PROPOSED ROAD EXCHANGES & ROAD DECLARATION
GIFFARD ROAD, DARRIMAN
Sheet 1 – Southern Section



GOVERNMENT ROAD TO BE CLOSED AND DEVIATED

ROAD TO BE CREATED

PROPOSED ROAD EXCHANGES & ROAD DECLARATION
GIFFARD ROAD, DARRIMAN
Sheet 2 – Middle Section



GOVERNMENT ROAD TO BE CLOSED AND DEVIATED

ROAD TO BE CREATED

PROPOSED ROAD EXCHANGES & ROAD DECLARATION
GIFFARD ROAD, DARRIMAN
Sheet 3 – Northern Section



GOVERNMENT ROAD TO BE CLOSED AND DEVIATED

ROAD TO BE CREATED AND DECLARED A PUBLIC HIGHWAY

Department of Energy, Environment and Climate Action

CONSENT TO ROAD DEVIATION

LOCAL GOVENRMENT ACT 1989

GIFFARD ROAD, DARRIMAN

Pursuant to Schedule 10, Clause 2(2) of the *Local Government Act 1989* I, Kylie Douglas, Program Manager Public Land Services, as delegate of the Minister of Environment, and pursuant to the delegation of 3 December 2019, hereby consent to the deviation of road in the Parish of Darriman, as follows:

- Road deviation from the land coloured yellow and marked 'A' on attached plans labelled '2602246, 2601146A, 2601146B and 2601146E' being government road

- Road deviation onto the land coloured pink and marked 'B' on attached plans labelled '2602246, 2601146A, 2601146B and 2601146E'

File Ref: IO000298

Kylie Douglas
Program Manager Public Land Services
Gippsland
(As delegate of the Minister administering the *Land Act 1958*)

Date: 15-10-26

VICTORIA State Government

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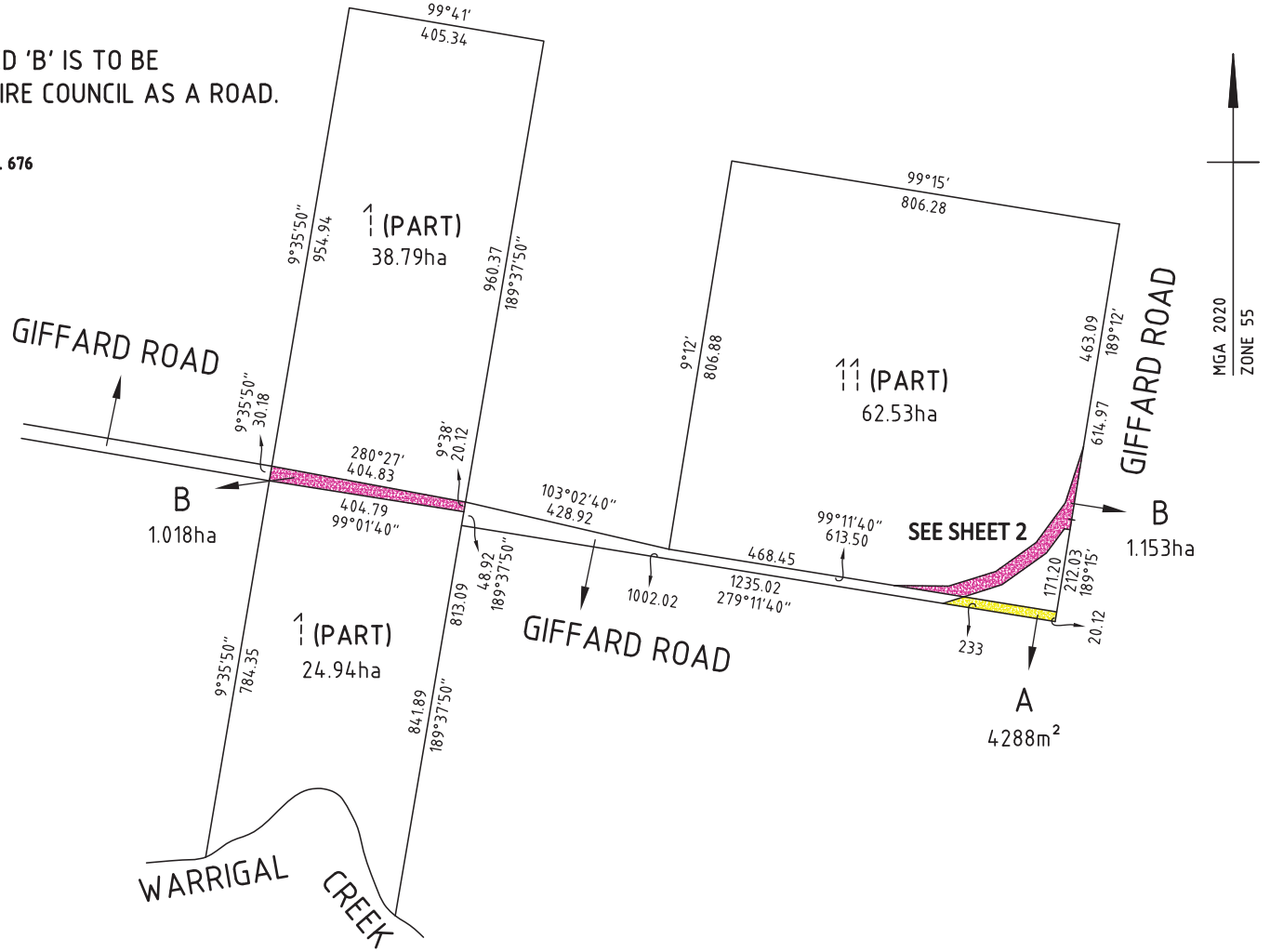
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REFERENCE/DRAWING NAME 2601146				REV.
ORIGINAL SHEET SIZE: A3 SHEET 1				0

ROAD EXCHANGE
905 GIFFARD ROAD, DARRIMAN
PARISH OF DARRIMAN
SECTION A - CROWN PORTION 1
SECTION 6 - CROWN ALLOTMENT 11

- THAT PART OF THE GOVERNMENT ROAD LABELLED 'A' IS TO BE CLOSED & TRANSFERRED
- THAT PART OF THE LAND LABELLED 'B' IS TO BE TRANSFERRED TO WELLINGTON SHIRE COUNCIL AS A ROAD.

TITLE REFERENCE: VOL. 4990 FOL. 943 & VOL. 2904 FOL. 676
LAST PLAN REFERENCE: TP 781209A & TP 667649H

NOTE: DIMENSIONS SUBJECT TO FINAL SURVEY.

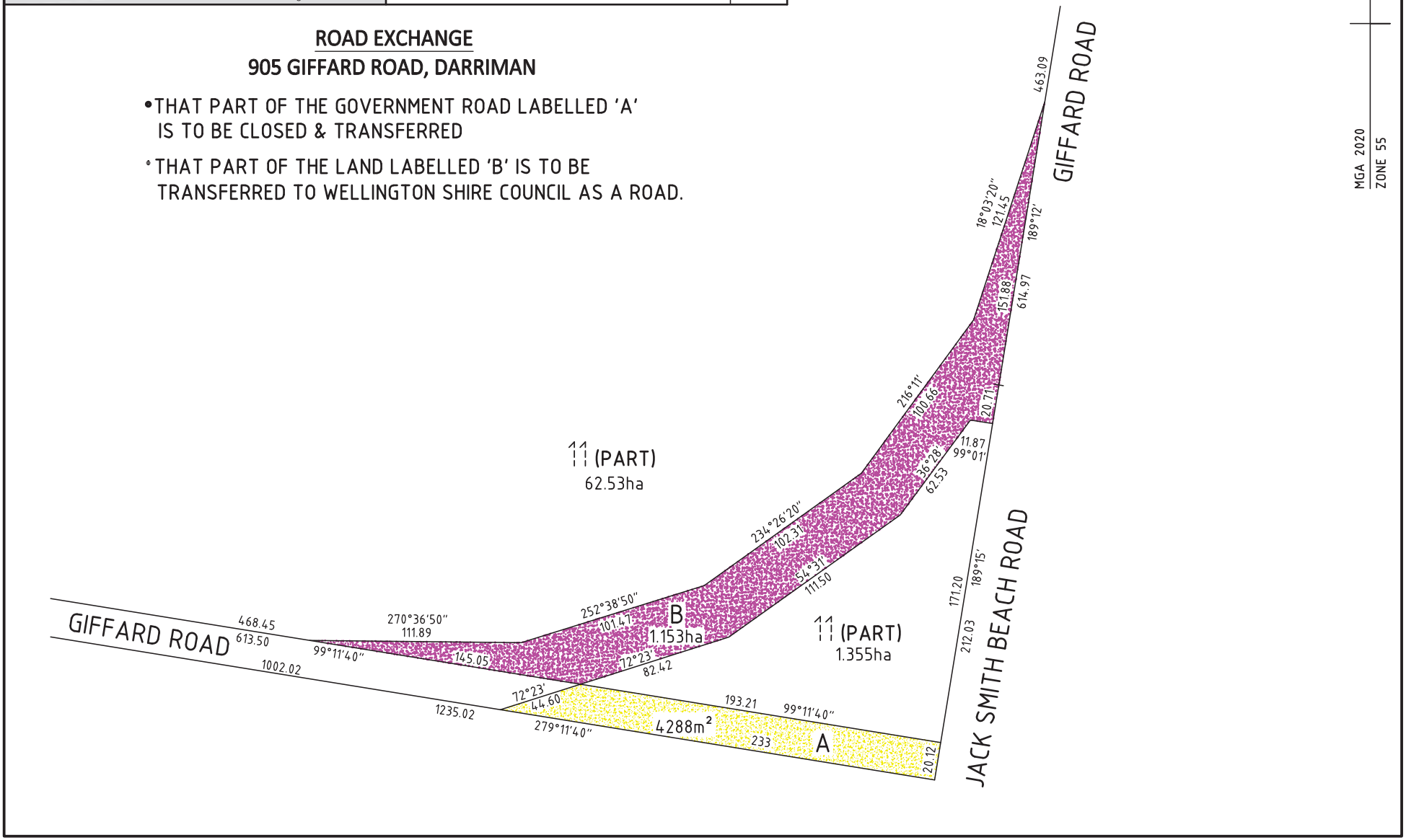


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SCALE 1:2000	DATE 31/07/26	DRN. BW	CHK. JJ	PROJ. SURV. JJ
REFERENCE/DRAWING NAME 2601146				REV.
ORIGINAL SHEET SIZE: A3 SHEET 2				0

ROAD EXCHANGE
905 GIFFARD ROAD, DARRIMAN

- THAT PART OF THE GOVERNMENT ROAD LABELLED 'A' IS TO BE CLOSED & TRANSFERRED
- THAT PART OF THE LAND LABELLED 'B' IS TO BE TRANSFERRED TO WELLINGTON SHIRE COUNCIL AS A ROAD.



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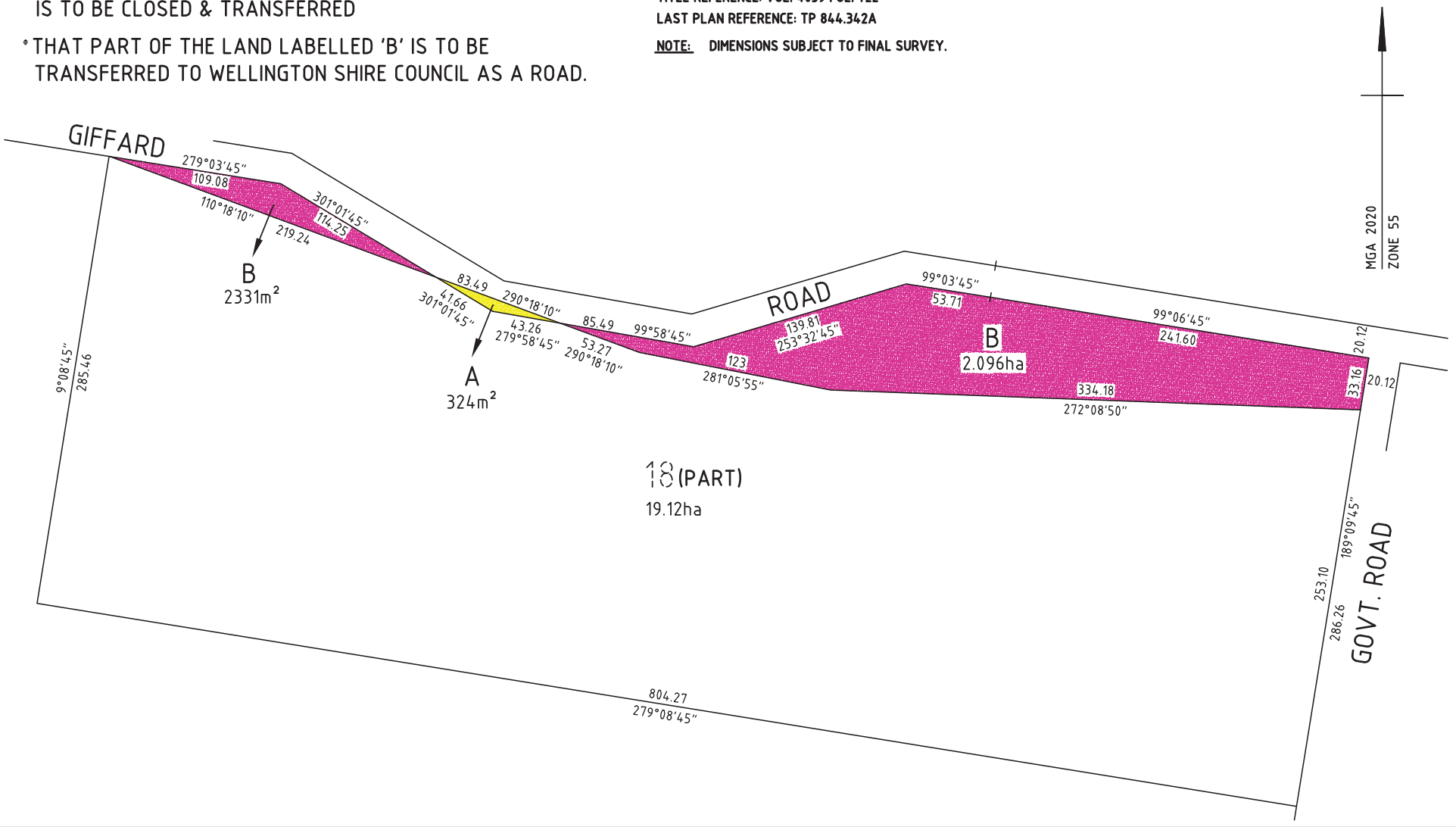
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REFERENCE/DRAWING NAME 2601146A				REV.
ORIGINAL SHEET SIZE: A3 SHEET 1				0

ROAD EXCHANGE
GIFFARD ROAD, DARRIMAN
PARISH OF DARRIMAN
SECTION 6 - CROWN ALLOTMENT 18

- THAT PART OF THE GOVERNMENT ROAD LABELLED 'A' IS TO BE CLOSED & TRANSFERRED
- THAT PART OF THE LAND LABELLED 'B' IS TO BE TRANSFERRED TO WELLINGTON SHIRE COUNCIL AS A ROAD.

TITLE REFERENCE: VOL. 4039 FOL. 722
LAST PLAN REFERENCE: TP 844.342A

NOTE: **DIMENSIONS SUBJECT TO FINAL SURVEY.**



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SCALE 1:10000	DATE 18/08/26	DRN. BW	CHK. JJ	PROJ. SURV. JJ
REFERENCE/DRAWING NAME 2601146B				REV.
ORIGINAL SHEET SIZE: A3 SHEET 1 OF 4				0

ROAD EXCHANGE

GIFFARD ROAD, DARRIMAN

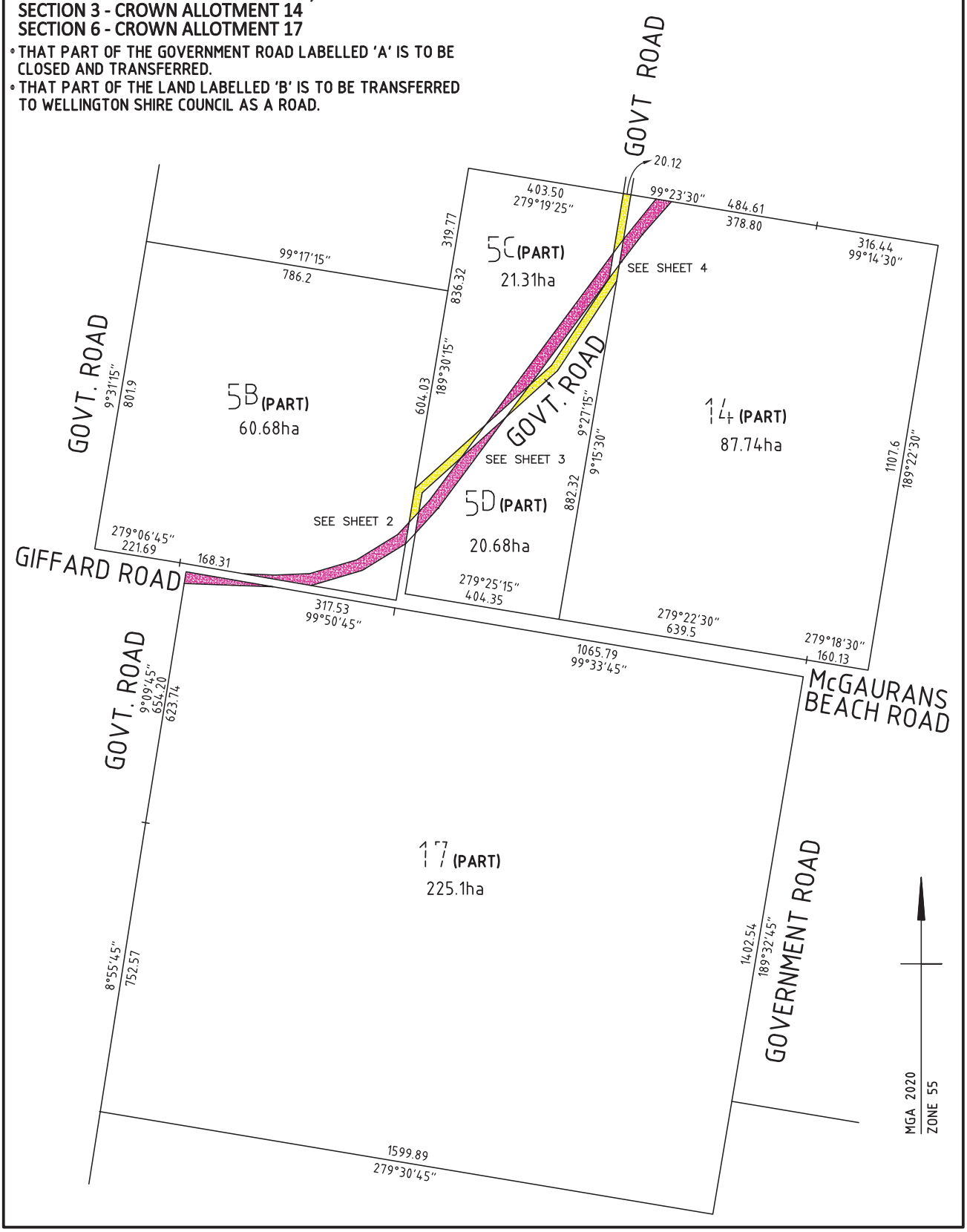
PARISH OF DARRIMAN
SECTION 2 - CROWN ALLOTMENTS 5B, 5C & 5D
SECTION 3 - CROWN ALLOTMENT 14
SECTION 6 - CROWN ALLOTMENT 17

- THAT PART OF THE GOVERNMENT ROAD LABELLED 'A' IS TO BE CLOSED AND TRANSFERRED.
- THAT PART OF THE LAND LABELLED 'B' IS TO BE TRANSFERRED TO WELLINGTON SHIRE COUNCIL AS A ROAD.

TITLE REFERENCE: VOL. 8334 FOL. 533, VOL. 6614 FOL. 746, VOL. 8334 FOL. 529, VOL. 9252 FOL. 241
VOL. 8334 FOL. 532, VOL. 6018 FOL. 543 & VOL. 6665 FOL. 835

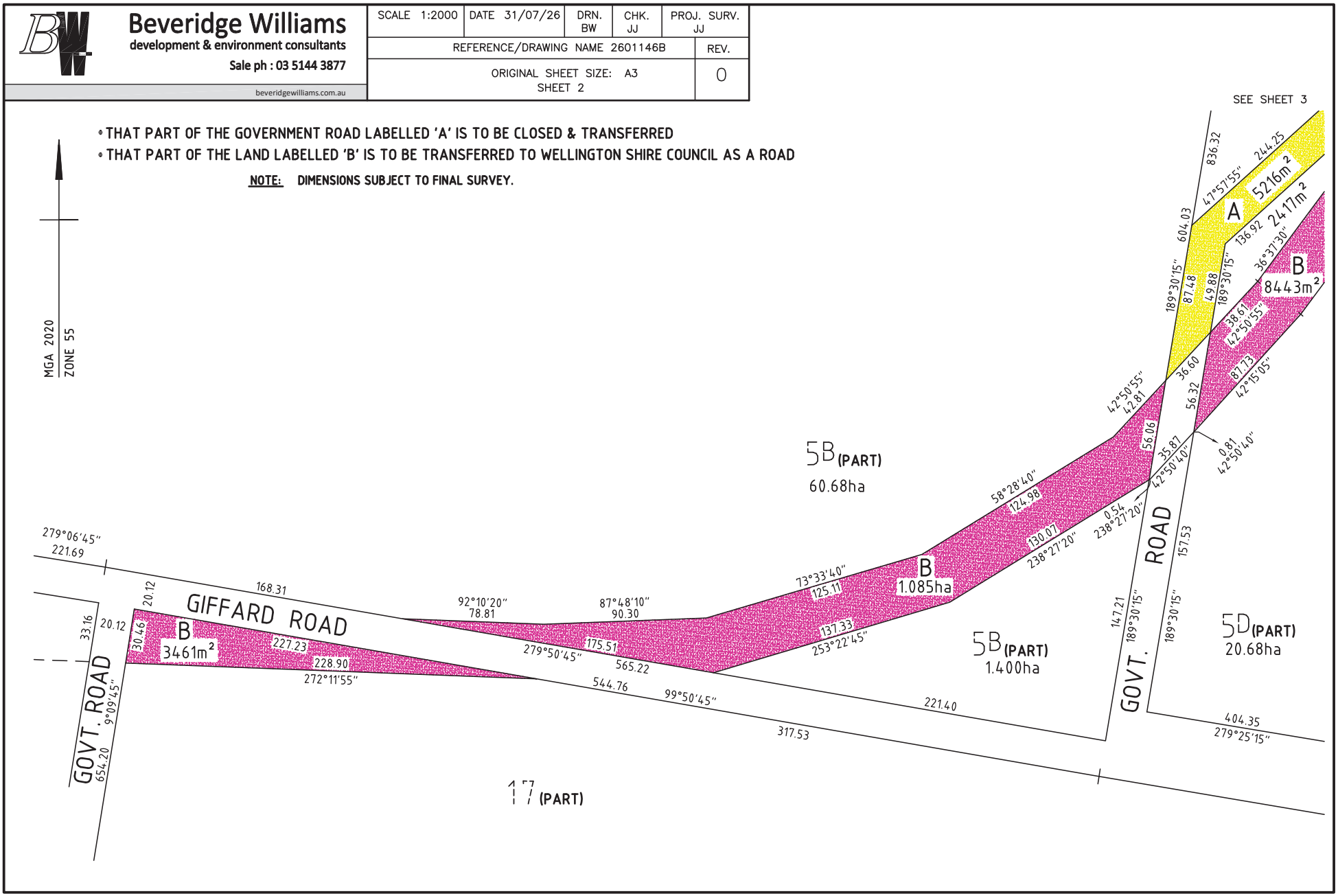
LAST PLAN REFERENCE: TP 832347G, TP 832922X, TP 887638K, TP 895661U& TP 487947B

NOTE: DIMENSIONS SUBJECT TO FINAL SURVEY.



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SCALE 1:2000	DATE 31/07/26	DRN. BW	CHK. JJ	PROJ. SURV. JJ
REFERENCE/DRAWING NAME 2601146B				REV.
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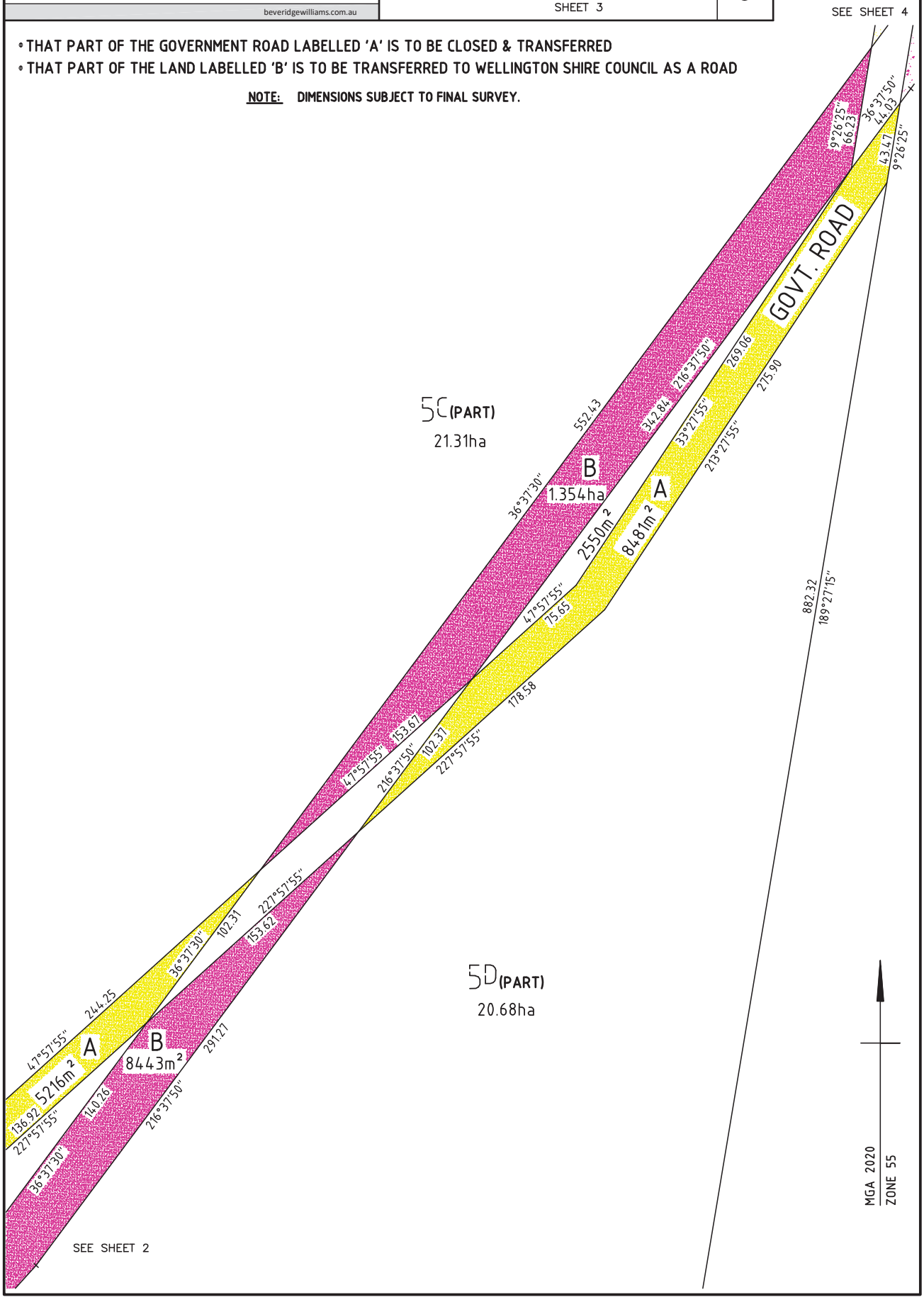


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SCALE 1:2000	DATE 18/08/26	DRN. BW	CHK. JJ	PROJ. SURV. JJ
REFERENCE/DRAWING NAME 2601146B				REV.
ORIGINAL SHEET SIZE: A3 SHEET 3				0

- THAT PART OF THE GOVERNMENT ROAD LABELLED 'A' IS TO BE CLOSED & TRANSFERRED
- THAT PART OF THE LAND LABELLED 'B' IS TO BE TRANSFERRED TO WELLINGTON SHIRE COUNCIL AS A ROAD

NOTE: DIMENSIONS SUBJECT TO FINAL SURVEY.

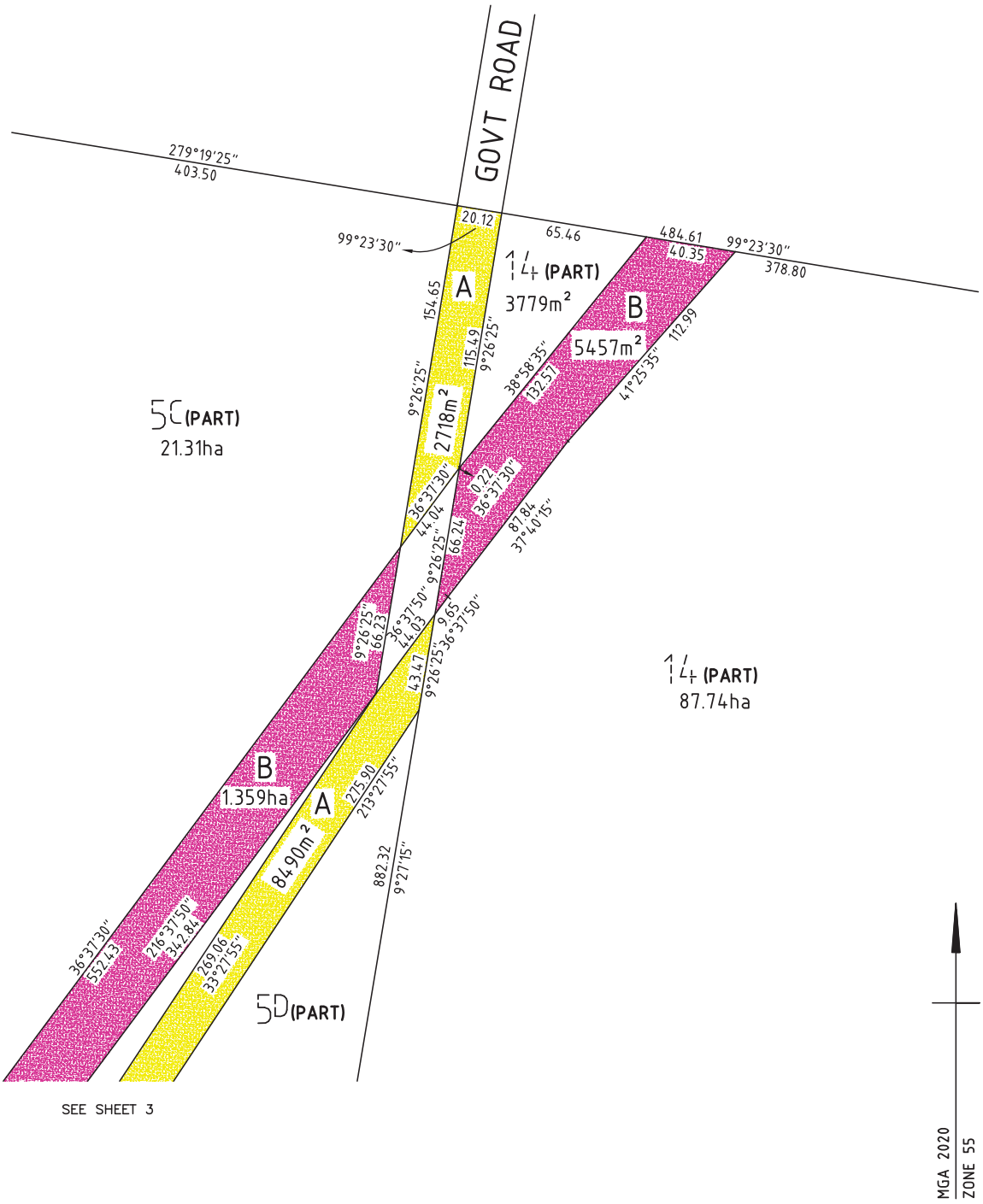


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SCALE 1:2000	DATE 18/08/26	DRN. BW	CHK. JJ	PROJ. SURV. JJ
REFERENCE/DRAWING NAME 2601146B				REV.
ORIGINAL SHEET SIZE: A3 SHEET 4				0

- THAT PART OF THE GOVERNMENT ROAD LABELLED 'A' IS TO BE CLOSED & TRANSFERRED
- THAT PART OF THE LAND LABELLED 'B' IS TO BE TRANSFERRED TO WELLINGTON SHIRE COUNCIL AS A ROAD

NOTE: DIMENSIONS SUBJECT TO FINAL SURVEY.



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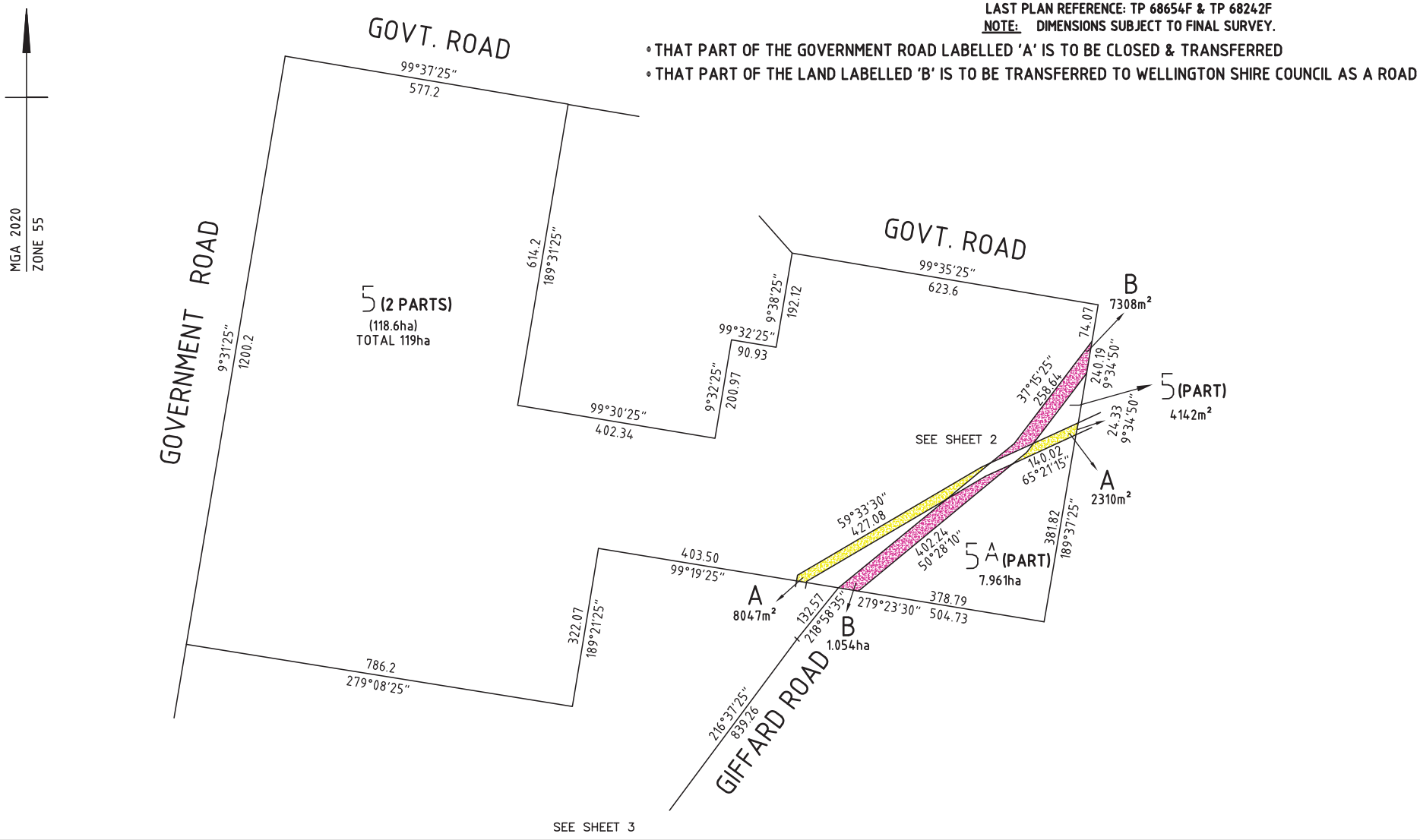
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REFERENCE/DRAWING NAME 2601146E				REV.
ORIGINAL SHEET SIZE: A3 SHEET 1 OF 3				0

ROAD EXCHANGE

GIFFARD ROAD, DARRIMAN

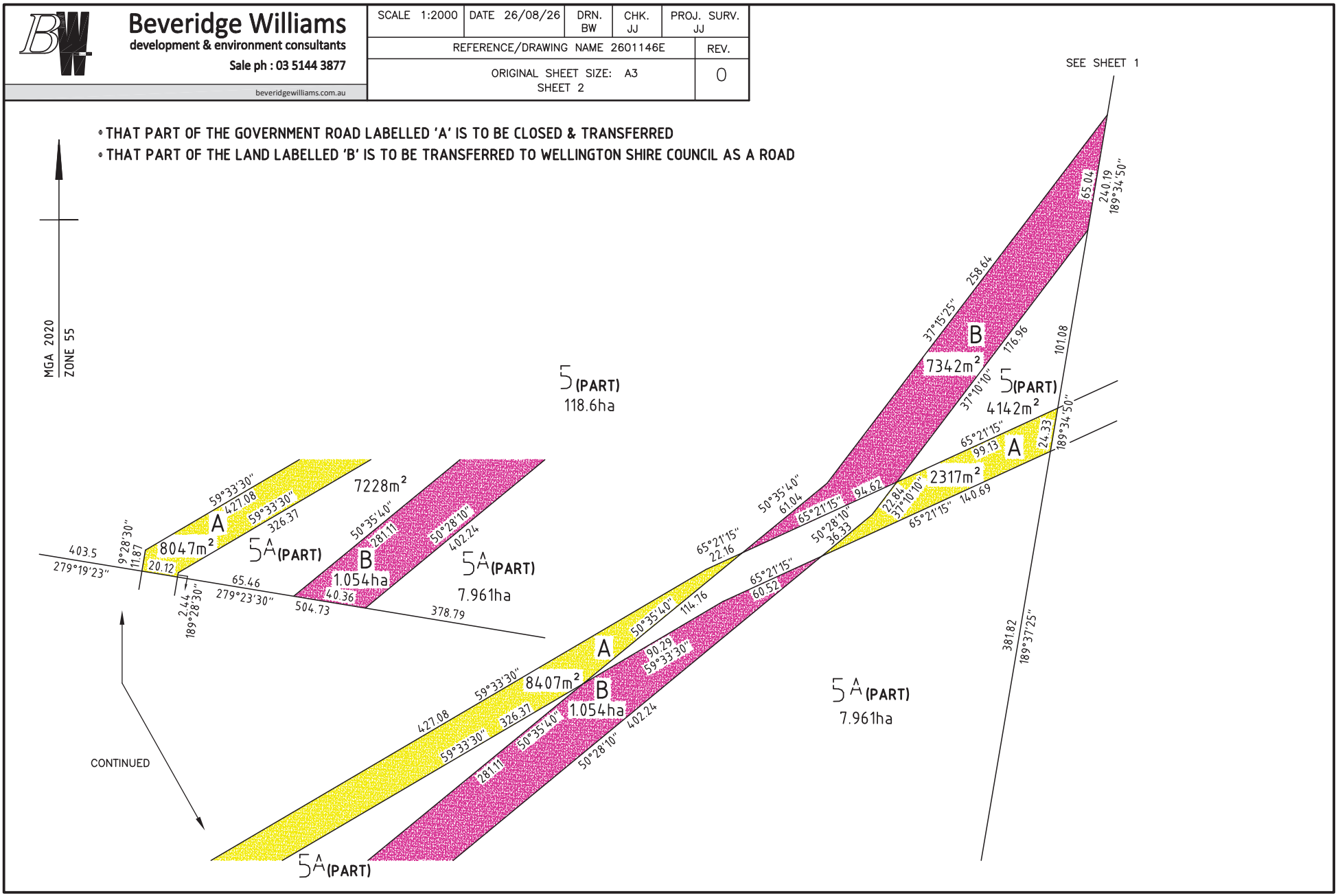
PARISH OF DARRIMAN
SECTION 2 - CROWN ALLOTMENTS 5 & 5A
SECTION 6 - CROWN ALLOTMENT 18A
TITLE REFERENCE: VOL. 10182 FOL. 074 & VOL. 10182 FOL. 075
LAST PLAN REFERENCE: TP 68654F & TP 68242F
NOTE: DIMENSIONS SUBJECT TO FINAL SURVEY.

- THAT PART OF THE GOVERNMENT ROAD LABELLED 'A' IS TO BE CLOSED & TRANSFERRED
- THAT PART OF THE LAND LABELLED 'B' IS TO BE TRANSFERRED TO WELLINGTON SHIRE COUNCIL AS A ROAD



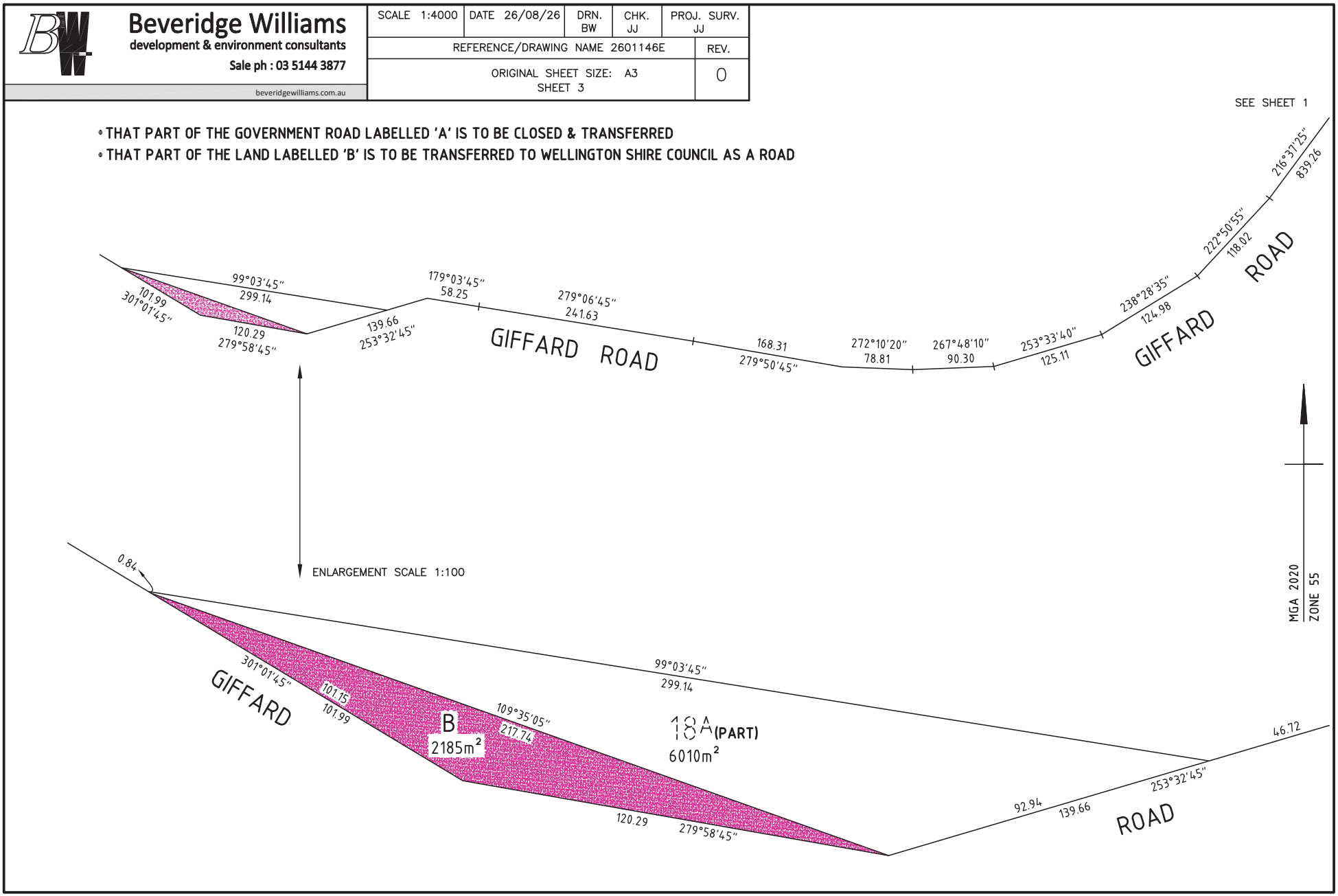
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SCALE 1:2000	DATE 26/08/26	DRN. BW	CHK. JJ	PROJ. SURV. JJ
REFERENCE/DRAWING NAME 2601146E				REV.
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SCALE 1:4000	DATE 26/08/26	DRN. BW	CHK. JJ	PROJ. SURV. JJ
REFERENCE/DRAWING NAME 2601146E				REV.
ORIGINAL SHEET SIZE: A3 SHEET 3				0



17.2. ROAD DISCONTINUANCE – UNUSED ROAD, GORMANDALE

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

PURPOSE

The purpose of this report is for Council to consider the discontinuance of a road that is an unused road within Gormandale Recreation Reserve in Gormandale and for its transfer to the Crown.

RECOMMENDATION

That Council:

1. ***Pursuant to Section 206 including Clause 3 of Schedule 10, Section 207A and Section 223 of the Local Government Act 1989, Council resolve to advertise its intention to discontinue a road, being part of Road R1 on LP 4930, within the Gormandale Recreation Reserve; and***

2. ***Council place a notice of the proposed discontinuance of a road that is within the Gormandale Recreation Reserve, in the local newspaper and serve a copy of the notice on statutory authorities; and***

3. ***Council appoint three Councillors, Cr_____, Cr _____, Cr _____, plus an alternative representative Cr _____ to form the 'Gormandale Unused Road Discontinuance Committee' that is established by Council under Section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submission under section 223 of the Act have requested to be heard in support of their submission/objection; and***

4. ***In the event of no objections, Council resolve to discontinue a road, being Part of Road R1 on LP 4930, within the Gormandale Recreation Reserve and place a notice in the Victoria Government Gazette and lodge a title plan to this effect with Land Use Victoria; and***

5. ***Pursuant to Section 116 of the Local Government Act 2020 resolve to transfer the discontinued road to the Crown and authorise the Chief Executive Officer to sign and seal any documents to facilitate the transfer of the land.***

BACKGROUND

Council Officers earlier this year established that the unused road reserve located within the land parcels forming the Gormandale Recreation Reserve was not a Government Road, but a Council Road.

The road was created by a plan of subdivision registered in 1908 and is known to title as Road R1 on LP 4930.

Although this road is unmade, the tenure of this parcel as a Council Road within a recreation reserve formed of crown land parcels creates a potential issue with relation to land management. Discussions with the Department of Energy, Environment and Climate Action

(DEECA) on the matter resolved a process whereby the land could be transferred to the Crown, once the section of road within the reserve was discontinued to remove the road status.

The Gormandale Recreation Reserve is managed by a DEECA Committee of Management. Consultation with the committee was undertaken by the department detailing the aim of the proposal. The committee has confirmed their support of the proposal proceeding.

The proposed methodology is summarised in these two steps;

1. Discontinue the section of unused road within the Gormandale Recreation Reserve;
2. Transfer of the discontinued road parcel to the Crown.

The road discontinuance will be achieved firstly, using provisions of the *Local Government Act 1989* and by placing a public notice of the proposed discontinuance in the local paper, seeking public submissions and notifying relevant statutory authorities. This step allows the creation of the land parcel with no road status.

Then secondly, the provisions of *Local Government Act 2020* will be used to facilitate the transfer of this land parcel to the Crown, for its incorporation into Gormandale Recreation Reserve. There is no consideration to be paid for the land.

A plan highlighting the section of road to be discontinued and transferred to the Crown is attached in Attachment 17.2.1 – Proposed Part Road Discontinuance - Unused Road, Gormandale.

ATTACHMENTS

1. Proposed Part Road Discontinuance - Unused Road, Gormandale [**17.2.1** - 2 pages]

OPTIONS

Council has the following options available:

1. To approve and progress the road discontinuance of the unused Road within the Gormandale Recreation Reserve and its subsequent transfer to the Crown in accordance with this report*;* or
2. To not approve the road discontinuance of the unused Road within the Gormandale Recreation Reserve and its subsequent transfer to the Crown and abandon the road discontinuance proposal.

PROPOSAL

That Council:

1. Pursuant to Section 206 including Clause 3 of Schedule 10, Section 207A and Section 223 of the Local Government Act 1989, Council resolve to advertise its intention to discontinue a road, being part of Road R1 on LP 4930, within the Gormandale Recreation Reserve; and

2. Council place a notice of the proposed discontinuance of a road that is within the Gormandale Recreation Reserve, in the local newspaper and serve a copy of the notice on statutory authorities; and

3. Council appoint three Councillors, Cr_____, Cr _____, Cr _____, plus an alternative representative Cr _____ to form the 'Gormandale Unused Road Discontinuance Committee' that is established by Council under Section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submission under section 223 of the Act have requested to be heard in support of their submission/objection; and

4. In the event of no objections, Council resolve to discontinue a road, being Part of Road R1 on LP 4930, within the Gormandale Recreation Reserve and place a notice in the Victoria Government Gazette and lodge a title plan to this effect with Land Use Victoria; and

5. Pursuant to Section 116 of the Local Government Act 2020 Council resolve to transfer the discontinued road to the Crown and authorise the Chief Executive Officer to sign and seal any documents to facilitate the transfer of the land.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

- *Coordinating facilities and infrastructure to meet growth and evolving needs.*

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*.

The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

In completing the road discontinuance Council will incur costs for advertising, title office fees, plans and legal costs. The costs outlined can be accommodated within existing budgets. There is no consideration to be paid for the land.

COMMUNICATION IMPACT

Council Officers have outlined the road discontinuance and land transfer proposal to DEECA.

This proposal has received support from DEECA and also from their Committee of Management who manage the Gormandale Recreation Reserve.

LEGISLATIVE IMPACT

The proposed road discontinuance will be undertaken in accordance with the *Local Government Act 1989*. The subsequent transfer of the discontinued road to the Crown will be undertaken in accordance with the *Local Government Act 2020*.

COUNCIL POLICY IMPACT

This report on the Road Discontinuance of the unused road within the Gormandale Recreation Reserve at Gormandale, has been prepared in the context of existing council policies.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

There is no identifiable community impact, as the road is an unmade road, there will be no identifiable change to what is currently seen on the ground.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

A public notice will be published in the local newspapers and served on statutory authorities.

RISK MANAGEMENT IMPACT

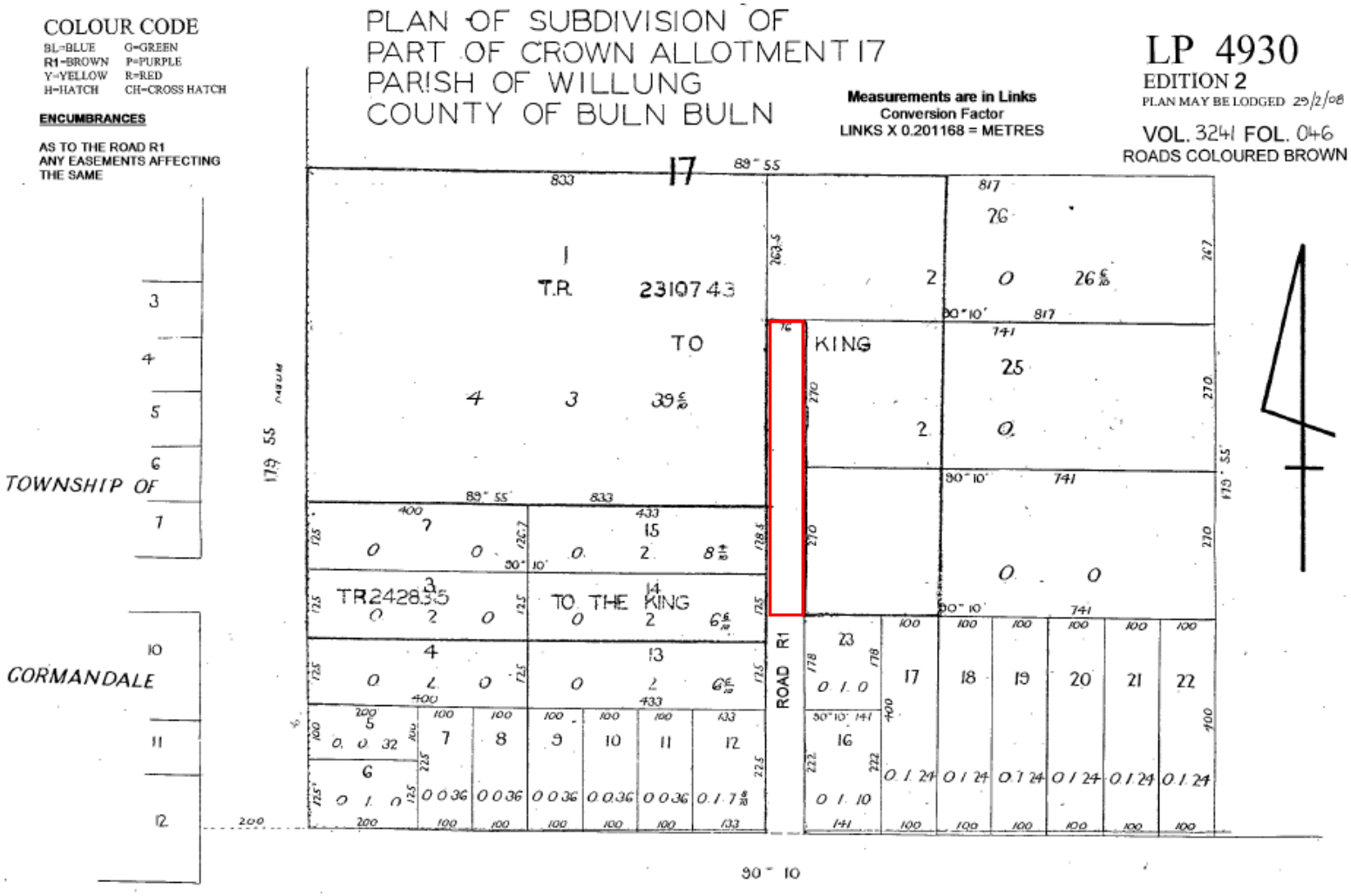
This impact has been assessed and there is no effect to consider at this time.

PROPOSED PART ROAD DISCONTINUANCE OF AN UNUSED ROAD AT GORMANDALE RECREATION RESERVE, GORMANDALE



ROAD TO BE DISCONTINUED SHOWN AS-

PLAN OF SUBDIVISION - LP4930



17.3. COMMITTEE OF MANAGEMENT APPOINTMENT LOCH SPORT FORESHORE

ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

PURPOSE

To present to Council for consideration its appointment as the Committee of Management under the Crown Land (Reserves) Act for three areas along the Loch Sport Foreshore.

RECOMMENDATION

That Council:

1. ***Pursuant to Section 14(2) of the Crown Land (Reserves) Act 1978 agree to be appointed the Committee of Management over three areas along the Loch Sport Foreshore, known as:***
    - ***a. Charlies Street Carpark and Foreshore Area;***
    - ***b. Seagull Avenue Carpark Area; and***
    - ***c. The Boulevard Carpark Area; and***
2. ***Authorise the Chief Executive Officer to sign and/or seal any documents to facilitate the appointment of Council as the Committee of Management for the three areas nominated along the Loch Sport Foreshore.***

BACKGROUND

The Loch Sport Foreshore is located along the shores of Lake Wellington within the Loch Sport Township. The foreshore land is Crown Land. The land parcel reference is CA 1F. This crown land along the foreshore reserve is managed under a Crown Committee of Management. The Crown Committee of Management was first appointed in 1962.

The committee members are appointed by the Department of Energy, Environment and Climate Action (DEECA) and generally consists of persons acting in a voluntary role for the betterment of the crown land for which the committee has been appointed. In the case of Loch Sport this committee is known as the 'Loch Sport Foreshore Committee of Management'. The extents of the crown land managed include the foreshore land fronting Lake Wellington from Charlies Street to National Park Road and four parcels of crown land on the south side of the township fronting Lake Reeve.

The Wellington Shire Council and its predecessor the Rosedale Shire Council have over many years supported the development of Loch Sport with significant capital investment in service infrastructure throughout the whole township. This investment has also included the development of three boat ramp facilities, jetties, associated off-street carparking, picnic seating, footpaths, BBQ areas and other items of infrastructure, specifically along sections of the foreshore reserve.

Associated with this investment in capital infrastructure is an ongoing commitment within Council's maintenance budget to support and maintain Councils infrastructure and this includes supporting vegetation and pavement management activities within these specific areas.

Adding to the complexity of the public's understanding of how the areas of responsibility along the foreshore are managed, is the management of several abutting Council Reserves to the Crown Foreshore Reserve. These Council reserves are managed solely by Council.

Over recent years, Wellington Shire Council has worked in liaison with the Department (DEECA) and the Loch Sport Foreshore Committee of Management (Loch Sport CoM) to clarify the management responsibilities associated with the infrastructure situated along the Loch Sport foreshore reserve.

Ongoing discussions on areas of management responsibility have evolved, as have the challenges in managing the foreshore, focusing on the most appropriate aspects of establishing a consistent understanding between all parties that arise with the changes of volunteers within the Loch Sport CoM and the movement of staff within both Wellington Shire and DEECA. The underlying context of discussions has also been about ensuring the array of foreshore assets is provided and appropriately maintained for the Loch Sport community and the visiting public.

As a result of these discussions, all parties have reached a consensus that the preferred management arrangement is for Wellington Shire Council to be appointed as a Committee of Management over three specific areas on the Loch Sport Foreshore Reserve. These three specific areas contain infrastructure and assets owned and maintained by Council and are locations where Council has historically provided management oversight and maintenance services.

There are no additional financial obligations incurred by Council in being appointed as a Committee of Management (CoM). Supporting the appointment over these three areas will provide for clear and defined boundaries that can be fixed for mapping and definition purposes.

The three areas where Council has invested in infrastructure and facilities are known as:

- Charlies Street Carpark and Foreshore Area; and
- Seagull Avenue Carpark Area; and
- The Boulevard Carpark Area.

A locality plan showing where these three areas are located on the Loch Sport foreshore is provided in the Attachment 17.3.1 - Loch Sport Locality Plan.

These three areas and the extents of the proposed boundaries for which Council is to be appointed as the CoM, are shown on the attached plans which are referenced as follows:

- Charlies St Carpark and Foreshore Area (two sheets)
  - Attachment 17.3.2 - Charlies Street Sheet 1– Plan
  - Attachment 17.3.3 - Charlies Street Sheet 2- Plan

- Seagull Avenue Carpark Area
  - Attachment 17.3.4 - Seagull Avenue - Plan

- The Boulevard Carpark Area
  - Attachment 17.3.5 - The Boulevard - Plan

To assist in understanding physically where the proposed boundary locations of each management area extend, using the same series of plans, aerial imagery has been incorporated. These plans are attached and referenced as follows:

- Charlies St Carpark and Foreshore Area
  - Attachment 17.3.6 - Charlies Street Sheet 1– Image
  - Attachment 17.3.7 - Charlies Street Sheet 2– Image

- Seagull Avenue Carpark Area
    - Attachment 17.3.8 - Seagull Avenue - Image

- The Boulevard Carpark Area
    - Attachment 17.3.9 - The Boulevard - Image

ATTACHMENTS

1. Loch Sport Locality Plan [**17.3.1** - 1 page]
2. Charlies Street Sheet 1 - Plan [**17.3.2** - 1 page]
3. Charlies Street Sheet 2 - Plan [**17.3.3** - 1 page]
4. Seagull Avenue - Plan [**17.3.4** - 1 page]
5. The Boulevard - Plan [**17.3.5** - 1 page]
6. Charlies Street Sheet 1 - Image [**17.3.6** - 1 page]
7. Charlies Street Sheet 2 - Image [**17.3.7** - 1 page]
8. Seagull Avenue - Image [**17.3.8** - 1 page]
9. The Boulevard - Image [**17.3.9** - 1 page]

OPTIONS

Council has the following options available:

1. To accept the appointment as Committee of Management over the three areas nominated along the Loch Sport Foreshore as presented and authorise the Chief Executive Officer to sign and/or seal any documents to facilitate this appointment; or
2. To not accept the appointment as Committee of Management over the three areas nominated along the Loch Sport Foreshore as presented.

PROPOSAL

That Council accept the appointment as Committee of Management over the three areas nominated along the Loch Sport Foreshore as presented and authorise the Chief Executive Officer to sign and/or seal any documents to facilitate this appointment.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Two: Dynamic and Diverse Economy – *An economy that enables sustainable growth, and enhances the social environment, lifestyle and unique characteristics of our communities* – states the following strategy:

- *Leveraging our natural environment and community assets to promote tourism, events and activation.*

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

- *Coordinating facilities and infrastructure to meet growth and evolving needs.*

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*.

The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

The appointment of Council as a Committee of Management over the three nominated areas along the Loch Sport Foreshore will see no material increase to Council's current budgetary expenditure.

The maintenance expenditure incurred for the three areas is accounted for within Council's current budget allocation and is in line with past practice.

This appointment considers a previous report tabled before Council on 3 September 2024, where it was resolved by Council not to undertake or accept additional responsibilities for further crown land or buildings without the matter being formally considered by Council.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The appointment of Council as the Committee of Management over the three nominated areas would be made by DEECA pursuant to Section 14(2) of the *Crown Land (Reserves) Act 1978.*

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

There is no change to how the current infrastructure of the three areas along the foreshore will be managed and no additional resources or staff time are expected.

Resources and staff will be managed within existing budgets.

COMMUNITY IMPACT

There is no expected change to how the existing council owned infrastructure or maintained areas along the three foreshore areas are managed and therefore there is no identifiable community impact.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

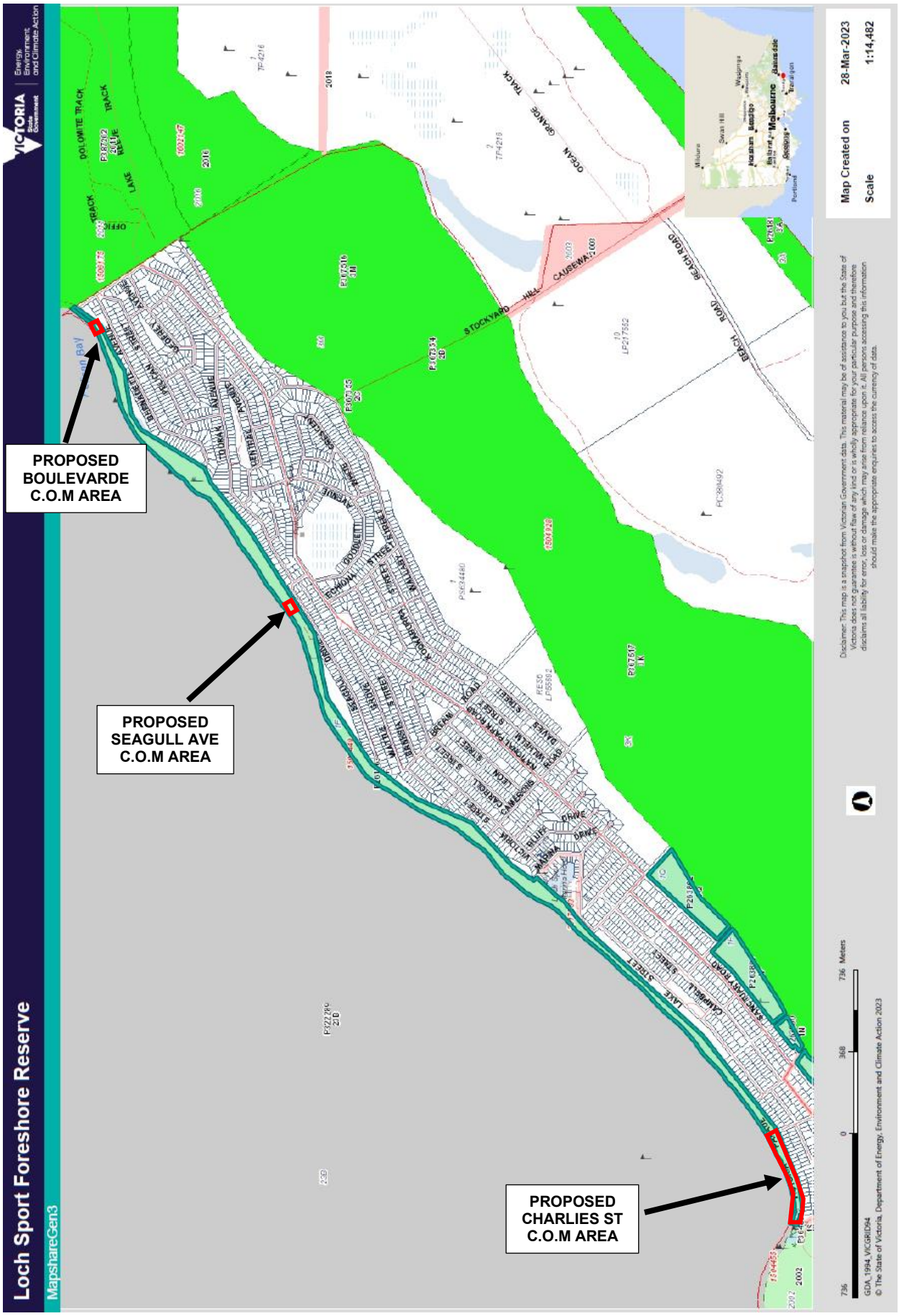
ENGAGEMENT IMPACT

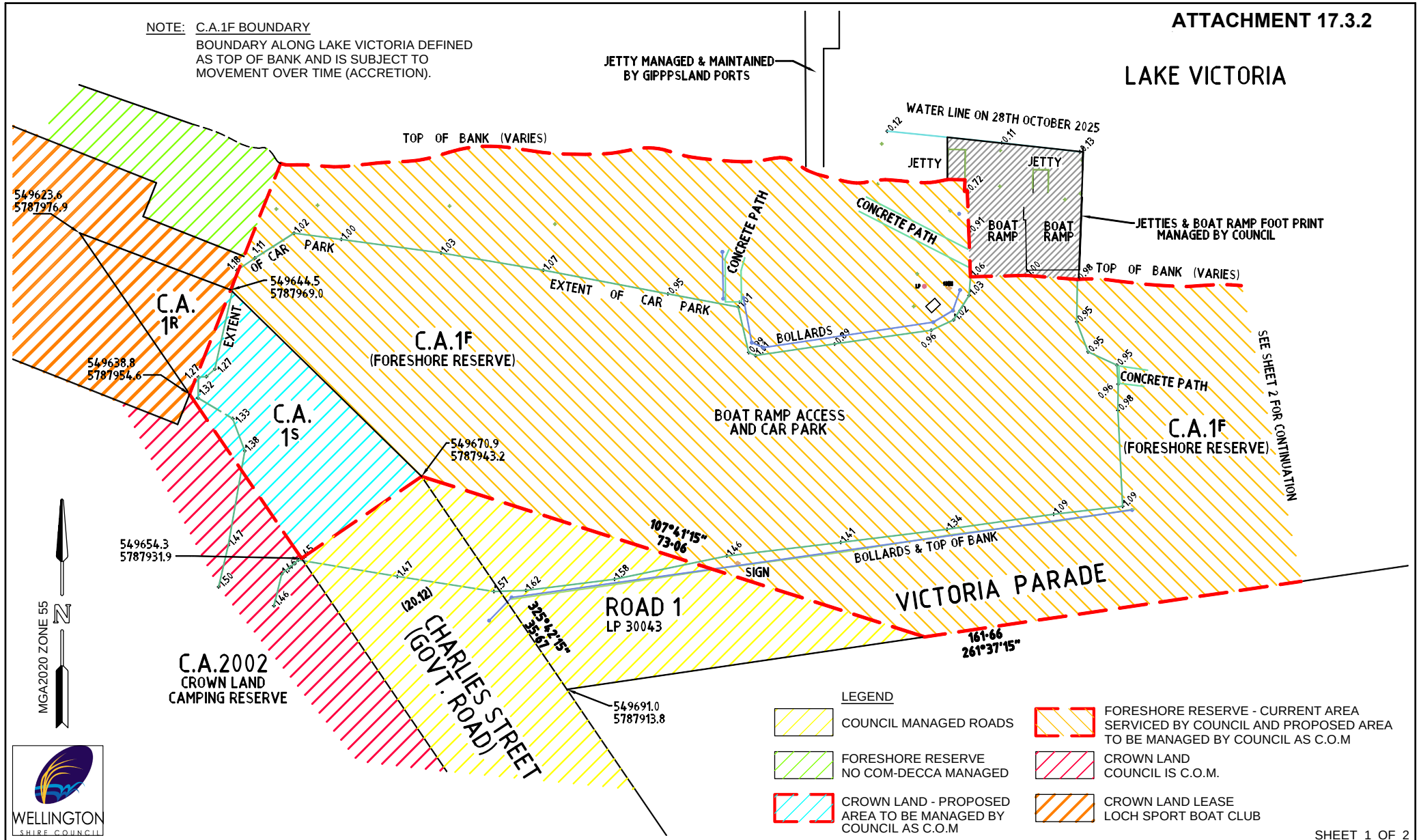
Council has engaged with the Department of Energy, Environment and Climate Action. The Department, as agent for the Foreshore Crown Land, have engaged with the Loch Sport Foreshore Committee of Management.

RISK MANAGEMENT IMPACT

Risk management impacts associated within the recommendation within this report have been addressed. Accordingly, a Licenced Surveyor was engaged to prepare the plans of the three nominated areas to ensure the extents shown on the plans, matched the extents of the areas known to be managed on the ground.

LOCALITY PLAN – PROPOSED COMMITTEE OF MANAGEMENT AREAS





SHEET 1 OF 2

Beveridge Williams
development & infrastructure consultants
Sale ph : 03 5144 3877

SURVEYORS REF. 2502284 VERSION A
ORIGINAL SHEET SIZE A3
SURVEYOR: J.H. CHECKED: J.J.
DRAWN: J.H. DATE: 29/10/25

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LENGTHS ARE IN METRES

CAD REFERENCE: 2502284-FEATURE & RE(SCALED PM29)

NOTATIONS:

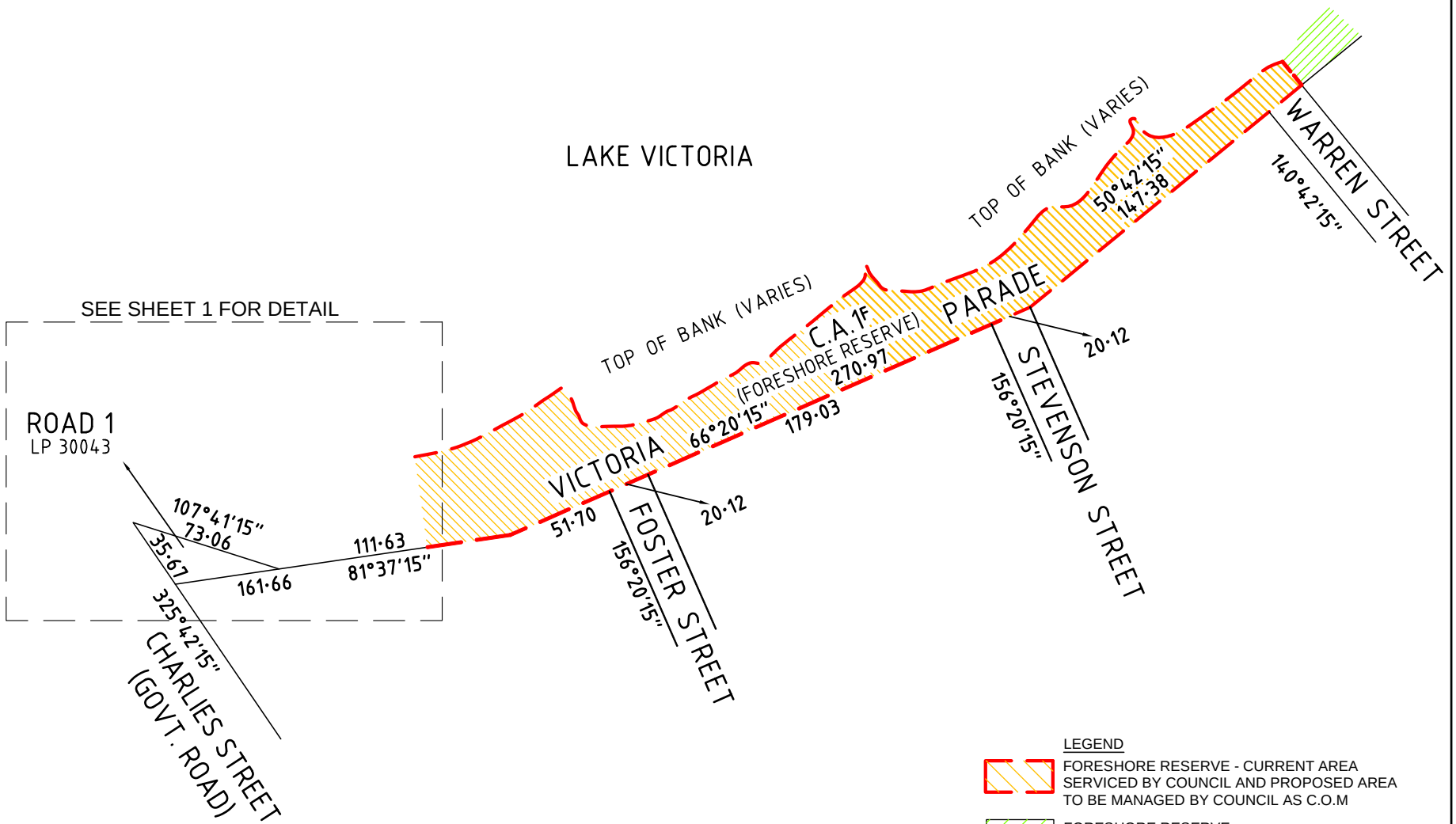
TITLE BOUNDARIES HAVE BEEN RE-ESTABLISHED VIDE RE 105405 IN ACCORDANCE WITH LP30043.
SUBTRACT 8°42'15" FOR DATUM OF LP30043.
LEVELS ARE TO A.H.D. VIDE SEACOMBE PM29 (R.L. 15.379 VIDE S.M.E.S. 28/10/2025)
AERIAL IMAGE TAKEN 2023.

FEATURE & RE SURVEY

CHARLIES STREET BOAT RAMP
MANAGEMENT RESPONSIBILITIES
LAKE VICTORIA FORESHORE
LOCHSPORT, VIC. 3851

NOTE: C.A.1F BOUNDARY
BOUNDARY ALONG LAKE VICTORIA DEFINED AS TOP OF BANK AND IS SUBJECT TO MOVEMENT OVER TIME (ACCRETION).

MGA2020 ZONE 55
N



LEGEND

FORESHORE RESERVE - CURRENT AREA SERVICED BY COUNCIL AND PROPOSED AREA TO BE MANAGED BY COUNCIL AS C.O.M

FORESHORE RESERVE MANAGED BY DECCA C.O.M.

WELLINGTON SHIRE COUNCIL

SHEET 2 OF 2

Beveridge Williams
development & infrastructure consultants
Sale ph : 03 5144 3877

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2502284 VERSION A	A3
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LENGTHS ARE IN METRES

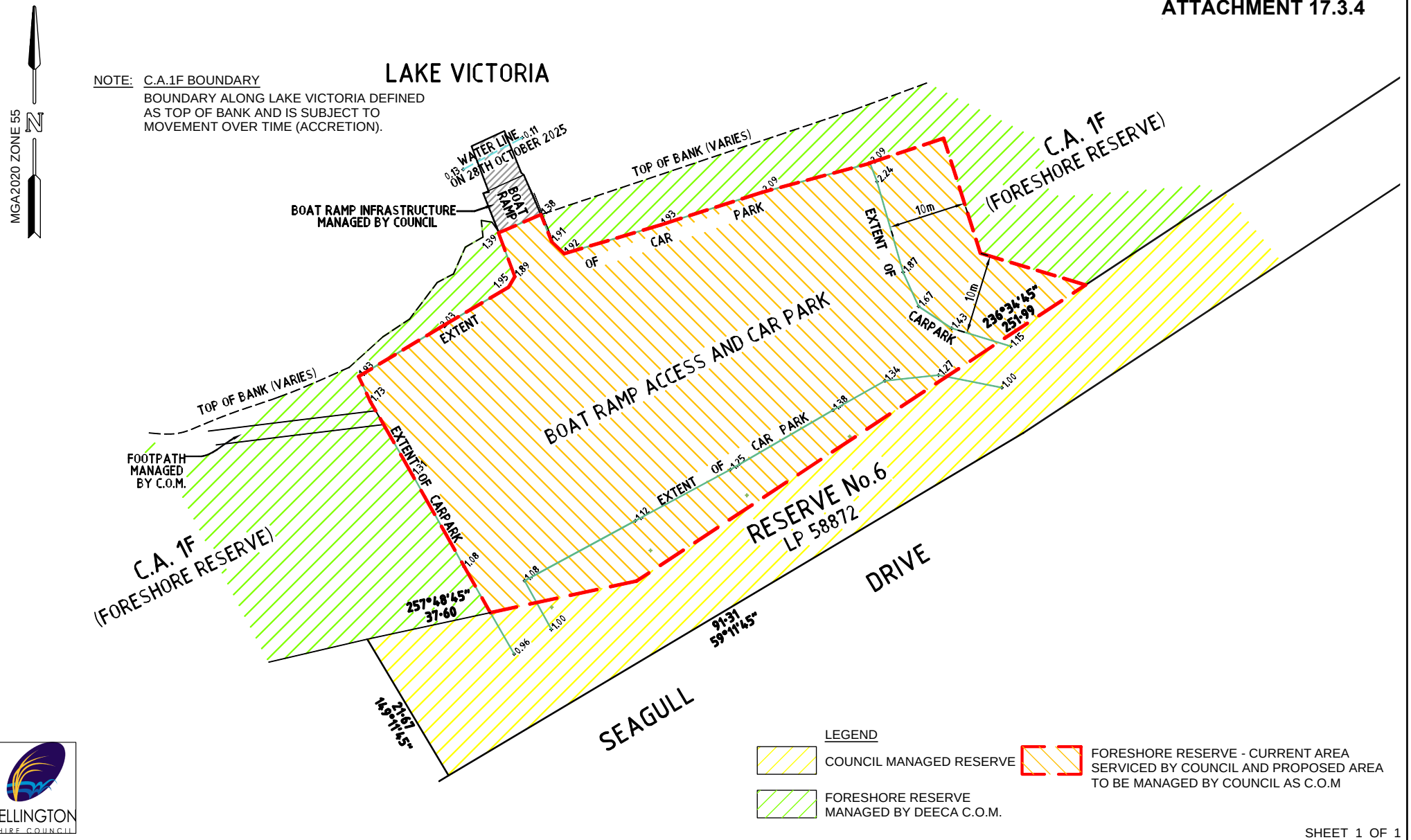
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NOTATIONS:

SUBTRACT 8°42'15" FOR DATUM OF LP30043.
LEVELS ARE TO A.H.D. VIDE SEACOMBE PM29 (R.L. 15.379 VIDE S.M.E.S. 28/10/2025)
AERIAL IMAGE TAKEN 2023.

FEATURE & RE SURVEY

CHARLIES STREET BOAT RAMP
MANAGEMENT RESPONSIBILITIES
LAKE VICTORIA FORESHORE
LOCHSPORT, VIC. 3851



WELLINGTON SHIRE COUNCIL

SHEET 1 OF 1

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SCALE 1:500
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LENGTHS ARE IN METRES

NOTATIONS:

TITLE BOUNDARIES HAVE BEEN RE-ESTABLISHED VIDE RE 106913 IN ACCORDANCE WITH LP 58872.

SUBTRACT 8°41'45" FOR DATUM OF LP58872.

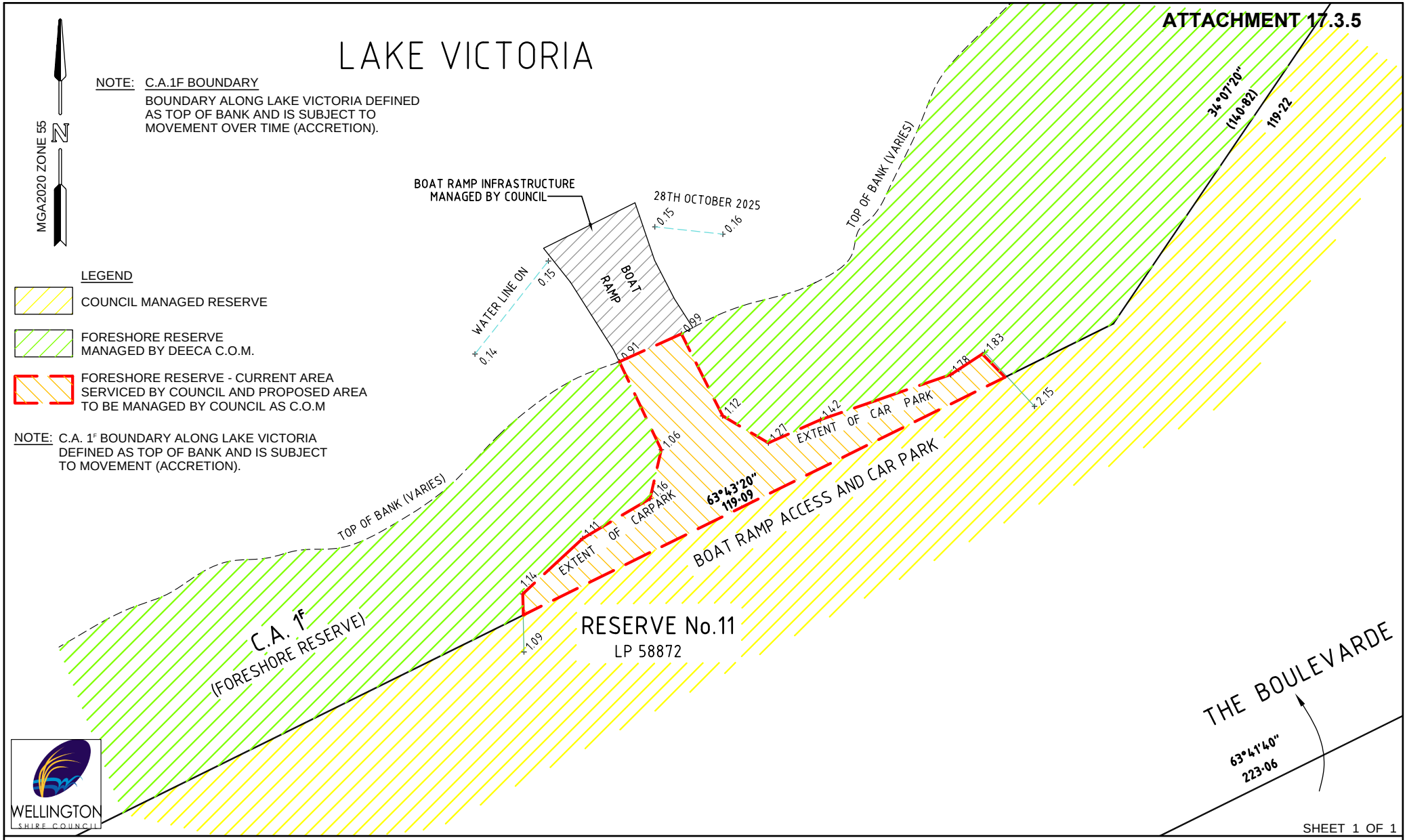
LEVELS ARE TO A.H.D. VIDE SEACOMBE PM29 (R.L. 15.379 VIDE S.M.E.S. 28/10/2025)

AERIAL IMAGE TAKEN 2023.

FEATURE & RE SURVEY

SEAGULL DRIVE BOAT RAMP MANAGEMENT REPONSIBILITIES
LAKE VICTORIA FORESHORE
LOCHSPORT, VIC. 3851

LAKE VICTORIA



WELLINGTON SHIRE COUNCIL

SHEET 1 OF 1

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SURVEYORS REF.	ORIGINAL SHEET SIZE
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DRAWN: J.H.	DATE: 29/10/25

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NOTATIONS:

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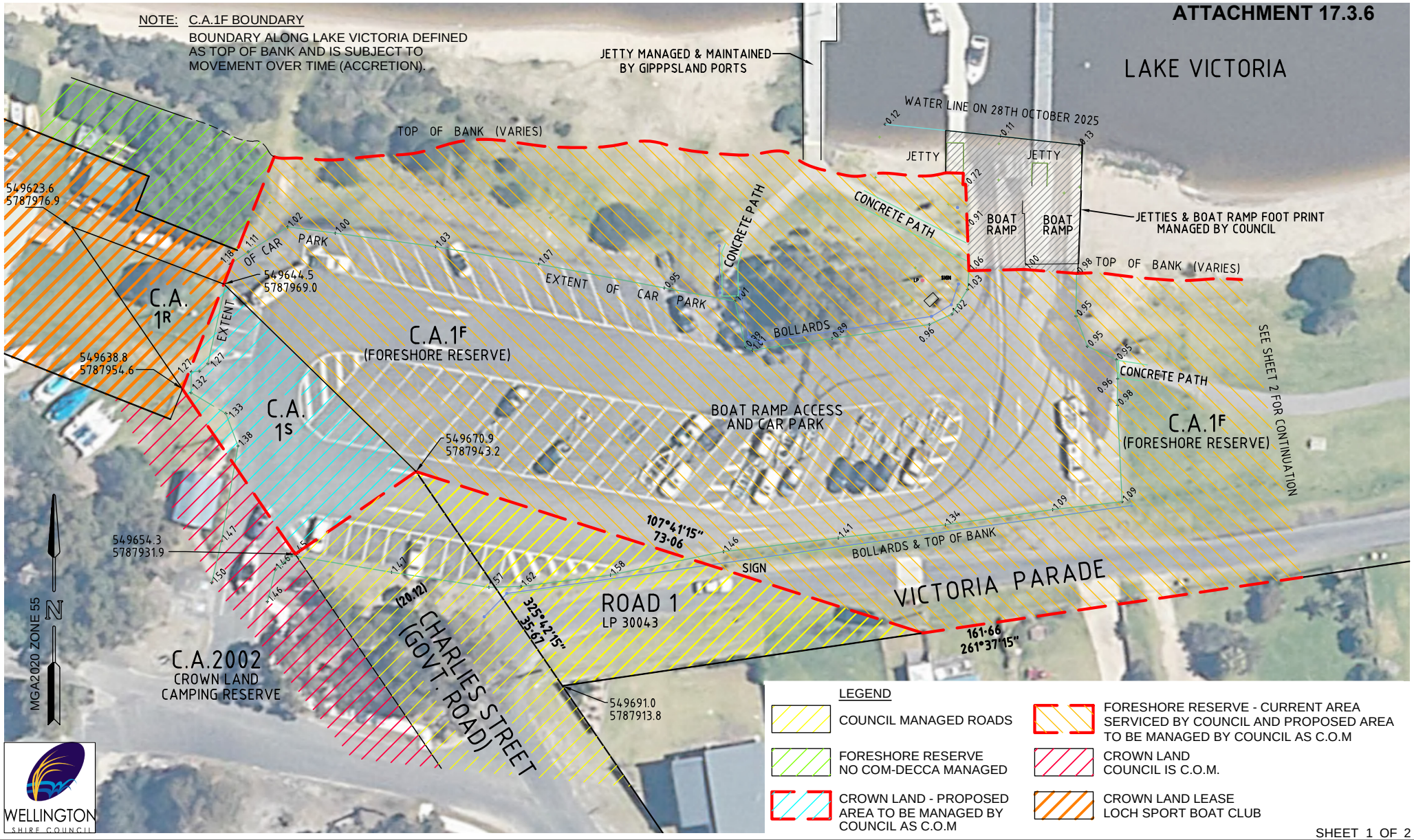
SUBTRACT 8°42'20" FOR DATUM OF LP58872.

LEVELS ARE TO A.H.D. VIDE SEACOMBE PM29 (R.L. 15.379 VIDE S.M.E.S. 28/10/2025)

AERIAL IMAGE TAKEN 2023.

FEATURE & RE SURVEY

THE BOULEVARDE BOAT RAMP MANAGEMENT RESPONSIBILITIES
LAKE VICTORIA FORESHORE
LOCHSPORT, VIC. 3851



SHEET 1 OF 2

Beveridge Williams
development & infrastructure consultants
Sale ph : 03 5144 3877

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AERIAL IMAGE TAKEN 2023.

FEATURE & RE SURVEY

CHARLIES STREET BOAT RAMP
MANAGEMENT RESPONSIBILITIES
LAKE VICTORIA FORESHORE
LOCHSPORT, VIC. 3851



SHEET 2 OF 2

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MANAGEMENT RESPONSIBILITIES
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AERIAL IMAGE TAKEN 2023.

FEATURE & RE SURVEY

SEAGULL DRIVE BOAT RAMP
MANAGEMENT REPONSIBILITIES
LAKE VICTORIA FORESHORE
LOCHSPORT, VIC. 3851

LAKE VICTORIA



SHEET 1 OF 1

Beveridge Williams
development & infrastructure consultants
Sale ph : 03 5144 3877

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LEVELS ARE TO A.H.D. VIDE SEACOMBE PM29 (R.L. 15.379 VIDE S.M.E.S. 28/10/2025)

AERIAL IMAGE TAKEN 2023.

FEATURE & RE SURVEY

THE BOULEVARDE BOAT RAMP MANAGEMENT RESPONSIBILITIES
LAKE VICTORIA FORESHORE
LOCHSPORT, VIC. 3851

17.4. CONTRACT 2027-032 WELLINGTON POUND FACILITY UPGRADE

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the upgrade of the Wellington Pound Facility.

RECOMMENDATION

That Council:

1. *Adopt the recommendations contained in the Confidential Attachment 17.4.2 - 2027-032 Contract Tender Evaluation Report - Wellington Pound Facility Upgrade; and*
2. *Note that the information contained in the Confidential Attachment 17.4.2 2027-032 Contract Tender Evaluation Report - Wellington Pound Facility Upgrade, was designated confidential by the General Manager Built and Natural Environment on 6 November 2026 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020, namely (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage*
   except that once this recommendation has been adopted the name of the successful tenderer can be made public.

BACKGROUND

The Wellington Shire Council Animal Pound, located at Fulham, was constructed in 2009 and now requires refurbishment to maintain functionality and service standards. Since the facility was commissioned, several changes to animal housing standards have been introduced, and this project provides an opportunity to incorporate these improvements into the existing facility.

The proposed works will enhance animal welfare outcomes through a range of upgrades, including the construction of a dedicated cat housing facility and improvements to dog accommodation. These improvements are recognised as reducing animal stress and associated barking, resulting in a calmer environment for both animals and staff.

Improved animal welfare outcomes are also expected to deliver operational efficiencies and enhanced occupational health and safety outcomes for Council staff. The project additionally includes the provision of a dedicated storage area for plant and equipment associated with Council’s Mosquito Monitoring Program.

Accordingly, a public tender was advertised for the works. Following evaluation of the submissions received, a preferred contractor has been identified and a contract is now presented for Council's consideration.

ATTACHMENTS

1. Confidential Header - 2027-032 Contract Tender Evaluation Report - Wellington Pound Facility Upgrade [**17.4.1** - 1 page]
2. CONFIDENTIAL REDACTED - 2027-032 Contract Tender Evaluation Report - Wellington Pound Facility Upgrade [**17.4.2** - 5 pages]

OPTIONS

Council has the following options available:

1. To adopt the recommendations contained in the Confidential Attachment 17.4.2 2027-032 Contract Tender Evaluation Report - Wellington Pound Facility Upgrade; or
2. To not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the Confidential Attachment 17.4.2 2027-032 Contract Tender Evaluation Report - Wellington Pound Facility Upgrade.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

- *Coordinating facilities and infrastructure to meet growth and evolving needs.*

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*.

The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, collaborative opportunities have been identified for this tender as follows:

Considering value for money, complexities and requirements,Council will not be considering collaboration.

FINANCIAL IMPACT

These works have been budgeted for under the 2026-2027 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact because animals will be returned to owners or adopted from a lower stress environment.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING
17 NOVEMBER 2026

I declare that the information contained in the attached document **CONTRACT 2027 - 032 TENDER EVALUATION REPORT** relating to **WELLINGTON POUND FACILITY UPGRADE** **is** confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

CHRIS HASTIE
General Manager Built and Natural Environment
6/11/2026

18. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS

FURTHER GALLERY COMMENTS

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

19. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to section 66(2) of the Local Government Act 2020 to consider confidential matters under section 66(5)(b) as defined by section 3(1) being:

- ***a) Council business information***
- ***b) Security information***
- ***c) Land use planning information***
- ***d) Law enforcement information***
- ***e) Legal privileged information***
- ***f) Personal information***
- ***g) Private commercial information***
- ***h) Confidential meeting information***
- ***i) Internal arbitration information***
- ***j) Councillor Conduct Panel confidential information***
- ***k) Information prescribed by the regulations to be confidential information***
- ***l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989***

IN CLOSED SESSION

COUNCILLOR

That ***Council move into open session and ratify the decision made in closed session*****.**

Meeting declared closed at: