



**WELLINGTON**  
SHIRE COUNCIL

# **Agenda**

# **Ordinary Council Meeting**

**Tuesday 19 May 2026, commencing at 5:00 PM**

**Meeting to be held at**

**Wellington Centre – Wellington Room, Foster Street, Sale**

**or stream online at <https://www.youtube.com/@wellingtonshire>**

**ORDINARY MEETING OF COUNCIL**  
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## **COUNCIL MEETING INFORMATION**

*Members of the public gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also published and archived on Council's Website for viewing by the public. Recordings may be used for publicity or information purposes.*

*Members of the public in attendance at the Council meeting who wish to communicate with the Council regarding an agenda item or any other matter should advise the Mayor, ideally prior to the meeting starting, to ensure that their submission is called at the appropriate time during the meeting.*

*Would gallery visitors, Councillors and invited online attendees please ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*

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## **MISSION STATEMENT**

*Working together to make a difference. We listen and lead to provide quality services that improve life for all.*

---

## **ACKNOWLEDGEMENT OF COUNTRY**

*We acknowledge the Traditional Custodians of the land, the Gunaikurnai people. We pay our respects to their Elders past and present and acknowledge their ongoing cultural and spiritual connections to their land and waters.*

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## **RECOGNITION OF COMMUNITY**

*We recognise the entire Wellington Shire community, including visitors to our shire, for their collective efforts in protecting and preserving the land, water, air, and history, and for making this a better place to live and work for current and future generations.*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

**ACTION OFFICER: MANAGER GOVERNANCE**

#### **OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 5 May 2026.

#### **RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 5 May 2026.*

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

#### 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### 5. ACCEPTANCE OF LATE AND URGENT ITEMS

#### 6. NOTICE/S OF MOTION

#### 7. RECEIVING OF PETITION OR JOINT LETTERS

##### 7.1. OUTSTANDING PETITIONS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

##### 7.2. RECEIPT OF PETITION: REQUEST FOR SAFETY IMPROVEMENTS AROUND ALBERTON PRIMARY SCHOOL IN AND AROUND THOMPSON STREET

**ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT**

##### **PURPOSE**

To present Council with a petition in relation to a request for safety improvements around Alberton Primary School in and around Thompson Street.

##### **RECOMMENDATION**

***That Council receive the attached petition in relation to a request for safety improvements around Alberton Primary School in and around Thompson Street and that the petition be referred to the General Manager Built and Natural Environment for a report to a future Council Meeting.***

## **BACKGROUND**

A petition was received by Wellington Shire Council on 4 May 2026, containing 13 names, signatures and associated postcodes, as well as approximately 90 names and postcodes collected through an online petition.

The attached petition sets out a request to review and implement safety improvements around Alberton Primary School in and around Thompson Street.

The details can be found in the attached petition addressed to the Chief Executive Officer of Wellington Shire Council, refer Attachment 7.2.1 – Petition Alberton Primary School – Personal Data Redacted.

## **ATTACHMENTS**

1. Petition Alberton Primary School - Personal Data Redacted [7.2.1 - 190 pages]

## **OPTIONS**

Council has the following options available:

1. Receive the attached petition regarding a request for safety improvements around Alberton Primary School in and around Thompson Street and refer to the General Manager Built and Natural Environment for a report to a future Council Meeting; or
2. Receive the attached petition regarding a request for safety improvements around Alberton Primary School in and around Thompson Street and refer it to the General Manager Built and Natural Environment for consideration and response.

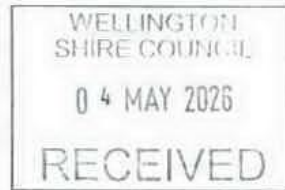
## **PROPOSAL**

That Council receive the attached petition regarding a request for safety improvements around Alberton Primary School in and around Thompson Street and be referred to the General Manager Built and Natural Environment for a report to a future Council Meeting.

Wellington Shire Council  
 PO Box 506  
 Sale VIC 3850

28.04.2026

Chief Executive Officer  
 Wellington Shire Council



**Re: Formal Submission – Petition and Urgent Action Required for Alberton Primary School Safety**

I write on behalf of Alberton Primary School Council to formally submit the attached petition and to request immediate action regarding safety risks on and around Thompson Street.

This matter has now progressed beyond general concern. It is supported by an independent Occupational Health and Safety assessment commissioned by the Department of Education, which identifies a **high risk of pedestrian-vehicle collision** during school pick-up and drop-off periods. The assessment confirms that students are required to move through areas shared with vehicles and that there is **no dedicated pedestrian pathway**, significantly increasing the likelihood of serious incident.

The situation is further compounded by open stormwater drainage and increasing traffic volumes, with school enrolments having more than doubled in recent years.

Council has previously advised that it has no current plans to fund drainage upgrades and that broader infrastructure changes would require external funding. While we acknowledge these constraints, the current conditions present an identified and ongoing risk to children and the wider community. This places a clear expectation on all responsible authorities to act in accordance with their obligations to public safety.

The enclosed petition demonstrates strong and unified community support for intervention. This is not an isolated concern; it is a sustained and evidence-based request for action.

**Call to Action**

Alberton Primary School Council formally requests that Wellington Shire Council:

1. Table this petition as a formal agenda item at the next Council meeting
2. Provide a written position outlining:
  - o Council's responsibility in relation to Thompson Street and adjoining infrastructure

- o A clear, time-bound plan for addressing pedestrian safety and drainage risks

We also request that Council consider the broader duty-of-care implications should a foreseeable incident occur in an environment where risks have been clearly identified and communicated.

The Alberton Primary School community is seeking a constructive and accountable response. The expectation is not indefinite review, but defined progress.

We request a formal response within 14 days of receipt of this correspondence.

Yours sincerely,

 Marrable (Apr 28, 2025 14:25:12 GMT+10)

**Chloe Marrable**  
President  
Alberton Primary School Council

## Improve Safety at Alberton Primary School

### Petition to Wellington Shire Council

We, the undersigned, ask Wellington Shire Council to urgently improve safety around Alberton Primary School on Thompson Street.

Students and families currently deal with busy traffic, open drainage, and very limited safe walking areas during school drop-off and pick-up times. The number of students at the school has more than doubled in recent years, which has made these problems worse.

An independent safety assessment commissioned by the **Department of Education** in April 2025 has found there is a **high risk of serious accidents**, especially involving children and vehicles during peak times.

#### Main safety concerns:

- Children are walking in areas shared with cars because there are **no proper footpaths**
- **Heavy traffic and unsafe parking** make the area crowded and dangerous
- There is **no safe crossing or clear traffic control** on Thompson Street
- **Large open storm drains with no barrier to prevent children falling in**

We ask the Council to act now and prioritise safe pathways, better drainage, and improved traffic management to protect students, families, and the wider community.

Please sign to show your support,  
Thank you  
Alberton Primary School Council



Full Name	Town/Postcode	Signature
Kelisha Holmes	Port Albert	<i>Kelisha Holmes</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Petition organiser – Alberton Primary School Council





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Please sign to show your support,  
Thank you  
Alberton Primary School Council



Full Name	Town/Postcode	Signature
Jo Minett	[REDACTED]	[Signature]
Jackie Dye		[Signature]
Sally Abernethy		[Signature]
_____	_____	_____
_____	_____	_____
_____	_____	_____

Petition organiser – Alberton Primary School Council

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Julie Nethercote

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

This content is neither created nor endorsed by Google.

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30/04/2026, 12:23

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Chloe Marrable

Town/Post Code

Alberton

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Rikki Norman

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Kate Eileen Wignall

Town/Post Code

Port Albert, 3961

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Amy Norman

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Angus Hughes

Town/Post Code

Yarram 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Lynette Hughes

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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30/04/2026, 12:23

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Izaboa Darvill

Town/Post Code

Yarram

[https://docs.google.com/forms/d/1h\\_Z3gS9nQH63lWYtfQtcnHTPwAJoQHymXKxepaNI0s/edit?pli=1#responses](https://docs.google.com/forms/d/1h_Z3gS9nQH63lWYtfQtcnHTPwAJoQHymXKxepaNI0s/edit?pli=1#responses)

15/242

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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30/04/2026, 12:23

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Thank you Alberton Primary School Council

Full Name

Rebecca Aliberti

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Jemiel

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

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[https://docs.google.com/forms/d/1h\\_Z3gS9nQH63IWylfQtcnHTPwAJoQHymXKxepaNI0s/edit?pli=1#responses](https://docs.google.com/forms/d/1h_Z3gS9nQH63IWylfQtcnHTPwAJoQHymXKxepaNI0s/edit?pli=1#responses)

20/242

30/04/2026 12:23

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Jessica Gibson

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

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Thank you Alberton Primary School Council

Full Name

Rebecca Tyler brennan

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

This content is neither created nor endorsed by Google.

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30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Petition to Wellington Shire Council

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Abby Mattern

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Shane Kilgower

Town/Post Code

3971

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27/242

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Robyn Kilgower

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Nadene Greaves

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Jillian Calder

Town/Post Code

3925

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

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34/242

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Peter Calder

Town/Post Code

3925

30/04/2025, 12:23

Improve Safety at Alberton Primary School

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Christina Testro

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Warwick Testro

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Zoe Bolch

Town/Post Code

3971

30/04/2025, 12:23

Improve Safety at Alberton Primary School

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Full Name

Jason Bolch

Town/Post Code

3971

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43/242

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Thank you Alberton Primary School Council

Full Name

Sarah Kilgower

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Emma OKeefe

Town/Post Code

Sale 3850

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Yes

No

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48/242

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Full Name

Emma OKeefe

Town/Post Code

Sale 3850

30/04/2026, 12:23

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Full Name

Sally Trickett

Town/Post Code

Tarraville

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Lauren Young

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Yes

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Thank you Alberton Primary School Council

Full Name

Doug Young

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Full Name

jessica marshall

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Jessie Smith

Town/Post Code

Alberton 3971

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59/242

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Full Name

Casey kilgower

Town/Post Code

Port Albert

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61/242

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Christine LeBlanc

Town/Post Code

Devon North 3971

[https://docs.google.com/forms/d/1h\\_Z3gS9nQH63fWytftQtcnHTPwAJcQHqymXKxepaNI0s/edit?pli=1#responses](https://docs.google.com/forms/d/1h_Z3gS9nQH63fWytftQtcnHTPwAJcQHqymXKxepaNI0s/edit?pli=1#responses)

63/242

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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30/04/2026, 12:23

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Kathy Qin

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Shantaz Arnol

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Jazmyn Roof

Town/Post Code

3966

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

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Thank you Alberton Primary School Council

Full Name

Kerrie Dessent

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Thank you Alberton Primary School Council

Full Name

Kerri-Ann Stone

Town/Post Code

3971

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73/242

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Kathryn Ireland

Town/Post Code

3971

30/04/2025, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Rhyce Ireland

Town/Post Code

Alberton

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Amy Reilly

Town/Post Code

Alberton 3971

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79/242

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Thank you Alberton Primary School Council

Full Name

Jessica MacAulay

Town/Post Code

Alberton West 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Sharon Striegel

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Yes

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Thank you Alberton Primary School Council

Full Name

John Striegel

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Thank you Alberton Primary School Council

Full Name

Kylie thomas

Town/Post Code

3971 port albert

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87/242

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Full Name

Glen Smith

Town/Post Code

Alberton 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Full Name

Brooke Dessent

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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92/242

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Thank you Alberton Primary School Council

Full Name

nadine greenaway

Town/Post Code

3981

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93/242

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Full Name

Lauren Radford

Town/Post Code

Alberton

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95/242

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Thank you Alberton Primary School Council

Full Name

Wendy Brown

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

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Thank you Alberton Primary School Council

Full Name

Kate Sedgwick

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Petition to Wellington Shire Council

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- **Large open storm drains with no barrier to prevent children falling in**

We ask the Council to act now and prioritise safe pathways, better drainage, and improved traffic management to protect students, families, and the wider community.

Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Rachel Wiggins

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Emma Pyke

Town/Post Code

Welshpool

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Terry Wiggins

Town/Post Code

3960

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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No

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Jane Place

Town/Post Code

3085

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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108/242

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Sarah Hipsley

Town/Post Code

3083

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Joel Sedgwick

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Jeanine van Heerden

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Pieter van Heerden

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Peter Rendell

Town/Post Code

Alberton/3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Christine Rendell

Town/Post Code

Alberton/3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Yes

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120/242

30/04/2026, 12:23

improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Jared Thomas

Town/Post Code

YARRAM 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

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Thank you Alberton Primary School Council

Full Name

Vanessa Currie

Town/Post Code

Yarram 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Irene Currie

Town/Post Code

Yarram 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Full Name

Kevin Currie

Town/Post Code

Yarram 3971

30/04/2026, 12:23

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Thank you Alberton Primary School Council

Full Name

Leanne Thomas

Town/Post Code

Jack River 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Full Name

Robert Thomas

Town/Post Code

Jack River 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Full Name

Dustin Thomas

Town/Post Code

Yarram 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Full Name

Harvey Thomas

Town/Post Code

Yarram 3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Full Name

Melissa Gartside

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Full Name

Sheree Kilgower

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Thank you Alberton Primary School Council

Full Name

Lauren Fielding

Town/Post Code

Port Albert

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

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30/04/2026, 12:23

Improve Safety at Alberton Primary School

# Improve Safety at Alberton Primary School

Petition to Wellington Shire Council

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- **Large open storm drains with no barrier to prevent children falling in**

We ask the Council to act now and prioritise safe pathways, better drainage, and improved traffic management to protect students, families, and the wider community.

Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Jennifer Williams

Town/Post Code

3966

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Glen Wiggins

Town/Post Code

3971

30/04/2025, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Yes

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30/04/2026, 12:23

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Pippa Wiggins

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

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30/04/2026, 12:23

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Buck Wiggins

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

katie jackson

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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152/242

30/04/2026, 12:23

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

jamie jackson

Town/Post Code

3971

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153/242

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Debbie nickell

Town/Post Code

Alberton west

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155/242

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Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Casey kilgower

Town/Post Code

3971

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157/242

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Kerry Roy

Town/Post Code

Yarram

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Gemma crapper

Town/Post Code

3971

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161/242

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Do you support this petition

Yes

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Ben Corrie

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Yes

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Thank you Alberton Primary School Council

Full Name

Kelli crapper

Town/Post Code

3971

30/04/2026, 12:23

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Jamie Peirce

Town/Post Code

Alberton

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167/242

30/04/2026, 12:23

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Do you support this petition

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Brydie Vening

Town/Post Code

Hedley 3967

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Thank you Alberton Primary School Council

Full Name

Frances Peirce

Town/Post Code

3971

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171/242

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Kimberley Davies

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

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Yes

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174/242

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Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

mahalia kellett

Town/Post Code

3844



30/04/2026, 12:23

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Thank you Alberton Primary School Council

Full Name

Kylie Sergentanis

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

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Thank you Alberton Primary School Council

Full Name

Warwick Testro

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

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I confirm I support this petition and understand my name may be provided to Council.

Yes

This content is neither created nor endorsed by Google.

Google Forms

30/04/2026, 12:23

Improve Safety at Alberton Primary School

# Improve Safety at Alberton Primary School

Petition to Wellington Shire Council

We, the undersigned, ask Wellington Shire Council to urgently improve safety around Alberton Primary School on Thompson Street.

Students and families currently deal with busy traffic, open drainage, and very limited safe walking areas during school drop-off and pick-up times. The number of students at the school has more than doubled in recent years, which has made these problems worse.

An independent safety assessment commissioned by the **Department of Education** in April 2025 has found there is a **high risk of serious accidents**, especially involving children and vehicles during peak times.

## Main safety concerns:

- Children are walking in areas shared with cars because there are **no proper footpaths**
- **Heavy traffic and unsafe parking** make the area crowded and dangerous
- There is **no safe crossing or clear traffic control** on Thompson Street
- **Large open storm drains with no barrier to prevent children falling in**

We ask the Council to act now and prioritise safe pathways, better drainage, and improved traffic management to protect students, families, and the wider community.

Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

Kristin Gerbing

Town/Post Code

3971

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

This content is neither created nor endorsed by Google.

Google Forms

30/04/2026, 12:23

Improve Safety at Alberton Primary School

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An independent safety assessment commissioned by the **Department of Education** in April 2025 has found there is a **high risk of serious accidents**, especially involving children and vehicles during peak times.

**Main safety concerns:**

- Children are walking in areas shared with cars because there are **no proper footpaths**
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We ask the Council to act now and prioritise safe pathways, better drainage, and improved traffic management to protect students, families, and the wider community.

Please sign to show your support,

Thank you Alberton Primary School Council

Full Name

chloe barlow

Town/Post Code

3971

[https://docs.google.com/forms/d/1h\\_Z3gS9nQH63lWYtfQtcnHTPwAJJoQHqymXKxepaNI0s/edit?pli=1#responses](https://docs.google.com/forms/d/1h_Z3gS9nQH63lWYtfQtcnHTPwAJJoQHqymXKxepaNI0s/edit?pli=1#responses)

183/242

30/04/2026, 12:23

Improve Safety at Alberton Primary School

Do you support this petition

Yes

No

I confirm I support this petition and understand my name may be provided to Council.

Yes

This content is neither created nor endorsed by Google.

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**8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**

**9. QUESTION/S ON NOTICE**

**9.1. OUTSTANDING QUESTION/S ON NOTICE**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

## 10. MAYOR AND COUNCILLORS REPORT

**ACTION OFFICER: COUNCILLOR CINDY MADELEY**

### RECOMMENDATION

*That the Mayor and Councillors report be noted for April 2026.*

### APRIL 2026

DATE	EVENT	ATTENDEES
1 April	One Gippsland Dinner, Melbourne.	Mayor Madeley
2 April	One Gippsland State Delegation, including meetings with: Treasurer, Minister Staikos MP, Mr David Southwick MP, Ms Bev McArthur MP and Mr Danny O'Brien MP, Tom McIntosh MP and Wayne Farnham MP	Mayor Madeley
4 April	Tarra Festival Parade, Yarram.	Mayor Madeley and Cr Stephens.
5 April	Tarra Red Cross, Pancakes in the Park.  Yarram Airport Terminal meeting.	Cr Stephens  Cr Stephens
6 April	Maffra Recreation Reserve Committee Meeting.	Cr Wells
7 April	Presentation to Alan Lewis, Rubeena at Council Meeting.	Mayor Madeley
10 April	One Gippsland - Closed Councillor Discussion and One Gippsland Local Government Meeting.	Mayor Madeley
13 April	Food & Fibre Gippsland Event: Why India and why now? – Tinamba.	Cr Ripper
14 April	Regular Catch Up: Mayor Madeley and Cr Bannerman.  Yarram development catch up, with GM Development.  Re-Recording of Parks Week Video.  Regular Catch Up: Mayor Madeley and Deputy Mayor Foat.  Offshore wind – PiLoR discussion with GM Development.	Mayor Madeley and Cr Bannerman.  Cr Stephens  Mayor Madeley  Mayor Madeley and Deputy Mayor Foat.  Mayor Madeley

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
15 April	<p>Youth Homelessness Matters Day event.</p> <p>Regular Catch Up: Mayor Madeley and Cr Stephens.</p> <p>Meeting with GM Built Natural Environment: 133 Somerton Park Road discussion.</p> <p>Introductory Meeting with VicGrid Chair, Steve Rieniets. CEO also in attendance.</p>	<p>Mayor Madeley, Deputy Mayor Foat and Cr Ripper.</p> <p>Mayor Madeley and Cr Stephens.</p> <p>Deputy Mayor Foat</p> <p>Mayor Madeley</p>
16 April	<p>Timber Towns Victoria General Meeting.</p> <p>Risk Induction for Audit &amp; Risk Committee Councillors.</p> <p>Cameron Sporting Complex Community Asset Committee Meeting.</p> <p>TRFM interview regarding FOGO.</p>	<p>Cr Bannerman</p> <p>Cr Wells</p> <p>Cr Tatterson</p> <p>Mayor Madeley</p>
17 April	<p>Visit to Dutson Downs, Gippsland Regional Organics and Gippsland Regional Agribusiness.</p> <p>CEO Employment and Remuneration Committee (CERC) Agenda Overview.</p> <p>Gippsland Climate Change Network Meeting.</p> <p>ANZAC Week Airshow Official Launch.</p>	<p>Mayor Madeley, Deputy Mayor Foat, Cr Ripper, Cr Lowe, and Cr Wells.</p> <p>Deputy Mayor Foat</p> <p>Mayor Madeley</p> <p>Mayor Madeley, Deputy Mayor Foat and Cr Ripper.</p>
18 April	<p>ANZAC Week Air Show: Speech - Welcome to Country and Official Opening.</p> <p>ANZAC Air Show.</p> <p>CWA Maffra: 90th Birthday Celebration Afternoon Tea.</p> <p>Yarram Bowls Club Centenary Lunch.</p> <p>Stratford Men's Breakfast.</p>	<p>Mayor Madeley</p> <p>Mayor Madeley, Cr Ripper, Cr Wells and Cr Lowe.</p> <p>Deputy Mayor Foat and Cr Ripper.</p> <p>Cr Stephens</p> <p>Cr Lowe</p>
20 April	Regular Catch Up: Mayor Madeley and CEO.	Mayor Madeley

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
20 April	John Leslie Foundation Civic Reception Update meeting. CEO also in attendance.	Mayor Madeley
21 April	CEO Employment & Remuneration Committee (CERC) Meeting.  Photo opportunity with Tom McIntosh MP regarding Boisdale Rec - Hardcourt Redevelopment.	Mayor Madeley and Cr Rossetti.  Mayor Madeley and Cr Ripper.
22 April	One Gippsland Online Delegation Meetings Briefing.  One Gippsland Meeting with the Hon David Davis MP.  Youth Council April Formal Meeting.	Mayor Madeley  Mayor Madeley  Mayor Madeley
23 April	Grant Information Session, Heyfield Resource Centre.  Phone Interview with Renew Economy regarding Renewables.  One Gippsland Meeting with Hon Lily D'Ambrosio MP.  Stratford Shakespeare Festival 2026 Launch.	Cr Ripper  Mayor Madeley  Mayor Madeley  Mayor Madeley
25 April	Sale Anzac Day Services: Dawn Service, War Graves and Commemorative Service.  Port Albert Anzac Day Service.  Stratford Anzac Day Service.  Rosedale Anzac Day Commemorative Service.  Maffra Anzac Day Service.  Yarram Anzac Day Commemorative Service.  Seaspray Anzac Day Service.  Heyfield Anzac Day Service.  Meerlieu Anzac Day Dawn Service.	Mayor Madeley  Cr Ripper  Cr Ripper  Cr Bannerman  Cr Lowe  Cr Stephens  Cr Wells  Cr Tattersson  Cr Rossetti
27 April	Regular Catch Up: Mayor Madeley and CEO.  Great Southern Rail Tral Master Plan - Stakeholder and Community Engagement Sessions, Yarram.	Mayor Madeley  Cr Ripper

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
27 April	Woodside Primary School - Local Government presentation.	Mayor Madeley
28 April	U3A Meeting "My Story" Presentation.  FOGO Update Post Council.	Cr Ripper  Mayor Madeley, Cr Ripper, Cr Wells and Cr Bannerman.
29 April	East Gippsland Shire Council & Wellington CEOs & Mayor Madeley's meeting.  Offshore Wind Sector Plan Launch. CEO also in attendance.  Wellington Shire Council Citizenship Ceremony.  Wellington - Women's Networking Group.	Mayor Madeley  Mayor Madeley  Mayor Madeley and Cr Wells.  Mayor Madeley
30 April	Rural Councils Victoria Committee meeting.	Cr Bannerman

## 11. YOUTH COUNCIL REPORT

### 11.1. YOUTH MAYOR REPORT - MAY 2026

**ACTION OFFICER: YOUTH MAYOR, SIENNA D'ARCY**

#### RECOMMENDATION

*That Council receive the Youth Mayor's Quarterly Report.*

Good evening council members, I am Sienna D'Arcy and this year I was elected as Youth Mayor for the Wellington Shire Youth Council. Thank you for this opportunity to report on the actions of the Youth Council.

The year began for us in early February with a workshop at Nakunbalook to get to know each other and then elect the leadership team. On the 18<sup>th</sup> of February we held our formal Induction – with the oath of office led by Mayor Madeley and attended by the Deputy Mayor Foat, Councillor Ripper, friends and family.

March was a busy time with events, starting with a Colour Run for Parks Week. On Sunday the 1<sup>st</sup> of March over 100 participants joined us at the Port of Sale. A huge thank you to all staff and volunteers who contributed to making it such a fun event, including the mayor who braved getting covered in colour. We were again invited to help at the Sustainability festival at Nakunbalook on Saturday the 14<sup>th</sup> March. This event has grown from last year and we were happy to be a part of the wash against waste stand, entertaining kids with an art activity and everyone's favourite Bug Blitz. March also saw the group take part in a fantastic public speaking workshop with The Youth Engagement Project.

We partnered with local homelessness workers from Uniting to raise awareness on Youth Homeless Matters Day in April. We were lucky to have a beautiful autumn day in the botanic gardens where local organisations came together to raise awareness; show the community what services are available and network with a free BBQ lunch by Sale Lions. Thank you to the Mayor, Deputy Mayor and Councillor Ripper for coming along to support and learn about this often-hidden issue. ANZAC Day was another beautiful day which encouraged large crowds to events across the shire. Harry Stephenson went to the service in Heyfield, Millie Rose was at the Sale Dawn service, and I attended in Stratford to lay a wreath.

We are excited to announce the theme for year's Wellington Youth Art Prize - Escape from Reality. We believe it's a theme people can interpret in lots of ways, so will hopefully bring in all kinds of different artwork from young artists. With support from the Middle of Everywhere team and Friends of the Gippsland Gallery, we have increased the winner's prize money – we expect lots of entries to see. Entries are open until August with the exhibition opening and announcement of winners set for the Spring Launch in September.

We look forward to continuing to represent all young people of our region. Thank you for your ongoing support.

**SIENNA D'ARCY  
YOUTH MAYOR**

## **12. DELEGATES REPORT**

## 13. CHIEF EXECUTIVE OFFICER

### 13.1. CHIEF EXECUTIVE OFFICER REPORT

#### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

#### RECOMMENDATION

*That the Chief Executive Officer's report be received for April 2026.*

#### APRIL 2026

DATE	EVENT
2 April	Attended Committee for Wellington Monthly Meeting.  Met with Chair Destination Gippsland, Jan Fitzgerald.  Met with Sue Wilkinson, President of Local Government Professionals in Sale.
7 - 14 April	CEO on leave
15 April	Introductory Meeting with VicGrid Chair, Steve Rieniets. Mayor Madeley also in attendance.  Regular monthly meeting with VicGrid.
17 April	Visit to Dutson Downs, Gippsland Regional Organics and Gippsland Regional Agribusiness.  Attended ANZAC Week Airshow Official Launch.
19 April	Attended ANZAC Air Show.
20 April	Online monthly CEO Municipal Association of Victoria (MAV) Online Meeting.  John Leslie Foundation Civic Reception Update meeting. Mayor Madeley also in attendance.
23 April	Attended Destination Gippsland Board Meeting.  Attended Local Government Professionals CEO Dinner, Melbourne. Presentation from Red Bridge on statewide electoral trends
24 April	Met with Mark Everstyn, CEO Moyne Council and Allison Jones, CEO South Gippsland Shire Council, regarding Energy Infrastructure.  Attended a special meeting coordinated by the Municipal Association of Victoria on the ongoing fuel crisis.

<b>DATE</b>	<b>EVENT</b>
24 April	Attended LGPro CEO/Director Forum.
25 April	Attended and spoke at the Golden Beach Anzac Day Service, laying a wreath on behalf of Council.
27 April	Attended Gippsland Regional Partnership Online Briefing.
28 April	Attended FOGO Update Post Council briefing.
29 April	Met with Fiona Weigall, CEO East Gippsland Shire Council.  Attended Offshore Wind Sector Plan Launch.  Wellington Shire Council Citizenship Ceremony.
30 April	Attended MAV Online Special Briefing regarding Fuel Shortage Update.

## 14. GENERAL MANAGER CORPORATE SERVICES

### 14.1. ASSEMBLY OF COUNCILLORS

#### ACTION OFFICER: MANAGER GOVERNANCE

#### PURPOSE

To report on all assembly of Councillor records received for the period 27 April 2026 to 10 May 2026.

#### RECOMMENDATION

*That Council note and receive the attached Assembly of Councillor records for the period 27 April 2026 to 10 May 2026.*

#### BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, in accordance with good governance, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 27 April 2026 to 10 May 2026.

#### ATTACHMENTS

1. Assembly of Councillors - 5 May 2026 Council Workshops [**14.1.1** - 2 pages]
2. Assembly of Councillors - 31 March 2026 SLUPP Meeting [**14.1.2** - 1 page]

#### OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

#### PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 27 April 2026 to 10 May 2026.

#### CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COUNCIL PLAN 2025-29**

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

## **GENDER IMPACT ASSESSMENT (GIA)**

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*. The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records in accordance with good governance.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

COUNCIL WORKSHOPS – 5 MAY 2026			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
<i>Cr Cindy Madeley (Mayor)</i>	YES	<b>David Morcom</b>	Chief Executive Officer
<i>Cr Liz Foot (Deputy Mayor)</i>	YES	<b>Arthur Skipitaris</b>	General Manager Corporate Services
<i>Cr Catherine Bannerman</i>	YES	<b>Chris Hastie</b>	General Manager Built and Natural Environment
<i>Cr Scott Rossetti (Leave of Absence - items 4-6)</i>	YES	<b>Barry Hearsey</b>	Acting General Manager Development
<i>Cr Edward Lowe</i>	YES		
<i>Cr Garry Stephens</i>	YES		
<i>Cr Carmel Ripper</i>	YES		
<i>Cr John Tatterson</i>	YES		
<i>Cr Geoff Wells</i>	YES		
CONFLICTS OF INTEREST NOTED*			
Item 1.5 – Cr Cindy Madeley and Cr Garry Stephens			

\* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 5 MAY 2026		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.1	<b>RATES AND STREET SCHEME ARREARS</b>	<ul style="list-style-type: none"> <li><i>Mat Dyce, Coordinator Rates &amp; Revenue</i></li> <li><i>Ashy Sehgal, Chief financial Officer</i></li> </ul> <i>Conflict of Interest: NIL</i>
1.2	<b>ORSTED OFFSHORE WIND FARM</b>	<ul style="list-style-type: none"> <li><i>Amy Dynes, Stakeholder Relations Manager, Orsted (external)</i></li> </ul> <i>Conflict of Interest: NIL</i>

## ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

WORKSHOP DETAILS – 5 MAY 2026		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.3	<b>PLANNING SCHEME AMENDMENT C125WELL – FLOOD MAPPING PORTAL DEMONSTRATION</b>	<ul style="list-style-type: none"> <li>• <i>Nicole Reynolds, Coordinator Strategic Planning</i></li> <li>• <i>Nicole Danks, Communications and Engagement Advisor</i></li> </ul> <p><i>Conflict of Interest: NIL</i></p>
1.4	<b>VICGRID UPDATE</b>	<ul style="list-style-type: none"> <li>• <i>Alistair Parker, Chief Executive Officer, VicGrid (external)</i></li> <li>• <i>Mandi Davidson, VicGrid (external)</i></li> </ul> <p><i>Conflict of Interest: NIL</i></p>
1.5	<b>COMMUNITY ASSISTANCE GRANTS – MARCH 2026</b>	<ul style="list-style-type: none"> <li>• <i>Sam McPherson, Manager Facilities and Emergencies</i></li> </ul> <p><i>Conflict of Interest:</i> <i>Both the Mayor CR Madeley and Cr Stephens (left chambers for this workshop)</i></p>
1.6	<b>COMMUNITY MANAGED FACILITIES STRATEGY REVIEW</b>	<ul style="list-style-type: none"> <li>• <i>Sam McPherson, Manager Facilities and Emergencies</i></li> <li>• <i>Sally Jeavons and Michael Graham – at Leisure Planners (external)</i></li> </ul> <p><i>Conflict of Interest: NIL</i></p>

## ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

<b>NAME OF MEETING</b>	STRATEGIC LAND USE PLANNING PROJECT REVIEW GROUP
<b>DATE OF MEETING</b>	31 MARCH 2026

<b>ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE</b>			
<b>COUNCILLOR</b>	<b>ATTENDANCE</b>	<b>OFFICERS IN ATTENDANCE</b>	
<i>Cr Liz Foat</i>	YES	<b>Renae Littlejohn</b>	Acting General Manager Development
<i>Cr John Tatterson</i>	YES	<b>Barry Hearsey</b>	Manager Planning and Building
<i>Cr Geoff Wells</i>	YES	<b>Sam Pye</b>	Manager Built Environment
		<b>Joshua Clydesdale</b>	Major Projects and Principal Strategic Planner
		<b>Nicole Reynolds</b>	Coordinator Strategic Planning
		<b>Caragh Button</b>	Strategic Planner
		<b>Miriam Turner</b>	Strategic Planner
<b>MATTERS CONSIDERED IN THE MEETING</b>			
<b>Meeting Agenda</b>			
<ul style="list-style-type: none"> <li>• Meeting Introduction / Details</li> <li>• Meeting Minutes (Previous Meeting – 9 December 2025)</li> <li>• Outstanding Actions</li> <li>• Strategic Planning Work</li> <li>• Incoming Correspondence</li> <li>• Planning Scheme Amendment Requests</li> <li>• General Business / Other Business</li> <li>• Next Meeting</li> </ul>			
<b>CONFLICTS OF INTEREST NOTED*</b>			
Cr Liz Foat declared a conflict of interest for Planning Scheme Amendment C122well and left meeting at 3.37pm before Amendment discussed by the Review Group.			

\* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

## 14.2. WELLINGTON SHIRE COUNCIL AND EAST GIPPSLAND SHIRE COUNCIL ICT PROFESSIONAL SERVICES PANEL OF PROVIDERS - CONTRACT 2026-000129

### ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

#### PURPOSE

The purpose of this report is to seek council approval for the issuing of contracts to the successful applicants of a collaborative tender between Wellington Shire Council (Lead Council) and East Gippsland Shire Council for the Information Communication and Technologies (ICT) Professional Services Panel of Providers - Contract Number 2026-000129.

#### RECOMMENDATION

***That Council:***

- 1. Adopt the recommendations contained in the confidential 2026-000129 Contract Tender Evaluation Report for Information Communication and Technologies (ICT) Professional Services Panel of Providers for Wellington Shire Council and East Gippsland Shire Council; and***
- 2. Note that the information contained in the confidential 2026-000129 Contract Tender Evaluation Report for Information Communication and Technologies (ICT) Professional Services Panel of Providers for Wellington Shire Council and East Gippsland Shire Council was designated confidential under section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Corporate Services on 20 April 2026 because it relates to the following grounds:***  
  
***(g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;***  
***except that once this recommendation has been adopted the name of the successful tenderers can be made public.***

#### BACKGROUND

The purpose of this report is to seek approval for the issuing of contracts to the successful tenderers, for an Information Communication Technologies (ICT) Professional Services Panel of Providers.

This has been undertaken via a collaborative tender between Wellington Shire Council (Lead Council) and East Gippsland Shire Council and includes experienced vendors who can support the delivery of ICT enabled services and specialist projects across several categories.

Wellington Shire Council (WSC) and East Gippsland Shire Council (EGSC) have completed the evaluation of the Information Communication and Technologies (ICT) Professional Services Panel of Providers - Contract Number 2026-000129.

The objective of the joint tender with Wellington Shire Council and East Gippsland Shire Council is to achieve procurement and service delivery efficiencies across both Councils.

The ICT Professional Services Panel of Providers is a non-mandatory panel arrangement established for the supply of suitably qualified vendors to support and assist Wellington Shire Council and East Gippsland Shire Council in their delivery of ICT enabled services and specialist projects.

The ICT Professional Services Panel of Providers contract will include the following ICT service categories:

- Business Analysis and Application Support Services
- Infrastructure Technical Services
- Operational Services
- Cyber Security Services
- Project Management & ICT Contracting

There was a total of 26 tenderers, with 26 assessed and recommended to constitute a panel of providers, as they provide best value to Council and the community.

The collaborative procurement with East Gippsland Shire Council will ensure that Council can secure the appropriate skill and expertise, and the most cost-effective measures, to support ICT project and service delivery requirements for the next three-year period.

## **ATTACHMENTS**

1. Confidential header - 2026-000129 Contract Tender Evaluation Report - Information Communication and Technologies (ICT) Professional Services Panel of Providers [14.2.1 - 1 page]
2. CONFIDENTIAL REDACTED - 2026-000129 Contract Tender Evaluation Report - Information Communication and Technologies (ICT) Professional Services Panel of Providers [14.2.2 - 7 pages]

## **OPTIONS**

Council has the following options available:

1. To adopt the recommendations as per the confidential 2026-000129 Contract Tender Evaluation Report for Information Communication and Technologies (ICT) Professional Services Panel of Providers for Wellington Shire Council and East Gippsland Shire Council; or
2. To not enter into a contract and not proceed. This option is not considered feasible due to the complex ICT professional service requirements necessary to support Council operations, together with the projected expenditure needed to deliver major ICT projects over the next three years. A further key consideration is Council's need to secure and retain the appropriate skills and expertise required to effectively support ICT project delivery and ongoing service requirements throughout this period.

## **PROPOSAL**

That Council adopt the recommendations contained in confidential 2026-000129 Contract Tender Evaluation Report for Information Communication and Technologies (ICT) Professional Services Panel of Providers for Wellington Shire Council and East Gippsland Shire Council.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COUNCIL PLAN 2025-29**

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

## **GENDER IMPACT ASSESSMENT (GIA)**

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*. The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

## **COLLABORATION**

Pursuant to section 109(2) of the *Local Government Act 2020*, collaborative opportunities have been identified for this tender as follows:

Collaboration will be occurring with East Gippsland Shire Council and Wellington Shire Council will be the lead Council for this contract.

## **FINANCIAL IMPACT**

This report has been prepared by officers within existing budgets.

The impact of adopting the ICT Professional Services Panel of Providers is estimated to garner approximately \$60,000 cost benefit over a three-year period.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 1989*, *Local Government Act 2020* and the Victorian Local Government Code of Tendering.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RESOURCES AND STAFF IMPACT**

Specialist expertise is becoming a challenge for many organisations who require specific skills and services to facilitate major project requirements. The ICT Professional Services Panel of Providers will enable Council to mitigate this risk and secure appropriate skills and expertise.

## **COMMUNITY IMPACT**

The joint tender procurement with East Gippsland Shire Council has provided the opportunity to establish a procurement panel to ensure best value to community.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

The risks of this proposal have been considered as having no impact to business-as-usual operations. There is an elevated risk of not being able to secure specialist ICT skills and expertise if the ICT Professional Services Panel of Providers is not established which may impact future project requirements, and delivery outcomes.



WELLINGTON  
SHIRE COUNCIL

*The Heart of Gippsland*

## ORDINARY COUNCIL MEETING 19 MAY 2026

I declare that the information contained in the attached document **2026-000129 CONTRACT TENDER EVALUATION REPORT** relating to **INFORMATION COMMUNICATION AND TECHNOLOGIES (ICT) PROFESSIONAL SERVICES PANEL OF PROVIDERS FOR WELLINGTON SHIRE COUNCIL AND EAST GIPPSLAND SHIRE COUNCIL** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*:

***(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage***

.....  
**ARTHUR SKIPITARIS**  
General Manager Corporate Services  
20 April 2026

## 15. GENERAL MANAGER DEVELOPMENT

### 15.1. MONTHLY PLANNING DECISIONS - MARCH 2026

#### ACTION OFFICER: MANAGER PLANNING AND BUILDING

#### PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of March 2026.

#### RECOMMENDATION

***That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 and 31 March 2026.***

#### BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 and 31 March 2026 is included in Attachment 15.1.1 - Planning Decisions Report - March 2026.

An overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data) is included in Attachment 15.1.2 - Planning Trends Report - March 2026.

#### ATTACHMENTS

1. Planning Decisions Report - March 2026 [**15.1.1** - 4 pages]
2. Planning Trends Report - March 2026 [**15.1.2** - 3 pages]

#### OPTIONS

Council has the following options available:

1. To receive the 1 to 31 March 2026 planning decisions report; or
2. To not receive the 1 to 31 March 2026 planning decisions report and seek further information for consideration at a future Council meeting.

#### PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 and 31 March 2026.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COUNCIL PLAN 2025-29**

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

**Strategic Objective Two: Dynamic and Diverse Economy** – *An economy that enables sustainable growth, and enhances the social environment, lifestyle and unique characteristics of our communities* – states the following strategy:

- *Supporting job growth and diversification of our economy.*
- *Planning to support future growth and changing needs of our community.*
- *Guiding responsible, sustainable development that protects, values and celebrates our unique heritage.*

## **GENDER IMPACT ASSESSMENT (GIA)**

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*. The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENVIRONMENTAL IMPACT**

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/03/2026 AND 31/03/2026**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
294-4.00/2016	6/03/2026	Assessment No. 361519 LOT: 1 PS: 95648 262 MAFFRA-NEWRY RD MAFFRA	8 Lot Staged Subdivision	Refusal Issued by Delegate of Resp/Auth  10/03/2026
198-1.00/2022	29/04/2022	Assessment No. 205856 LOT: 1 PS: 304693 FARRELL LANE ROSEDALE	Use & dev of land for a cluster broiler farm max 400000 birds ct dwell	Permit Issued by Delegate of Resp/Auth  24/03/2026
577-2.00/2022	10/03/2026	Assessment No. 240747 LOT: 1 TP: 142143V 25 SANCTUARY RD LOCH SPORT	Buildings and works associated with the construction of a dwelling	Permit Issued by Delegate of Resp/Auth  27/03/2026
25-3.00/2024	20/02/2026	Assessment No. 430975 LOT: 5 PS: 724770L 5/19 STEPHENSON ST SALE	Buildings and works associated with construction of 2 outbuildings.	Permit Issued by Delegate of Resp/Auth  18/03/2026
379-2.00/2024	7/01/2026	Assessment No. 330365 LOT: 3 PS: 62307 112 WEIR RD HEYFIELD	Use of the land for motor repair / buildings & works for a shed.	Permit Issued by Delegate of Resp/Auth  26/03/2026
52-2.00/2025	6/02/2026	Assessment No. 202390 LOT: 2 TP: 861526S 216 LONGFORD-LOCH SPORT LONGFORD	Staged subdivision, create access to TRZ2 & removal native vegetation.	Permit Issued by Delegate of Resp/Auth  13/03/2026
75-2.00/2025	11/03/2026	Assessment No. 205567 CP: 154723 2,631 ROSEDALE-LONGFORD LONGFORD	B&Ws associated with the construction of a storage building.	Permit Issued by Delegate of Resp/Auth  19/03/2026
138-1.00/2025	12/05/2025	Assessment No. 450957 LOT: 2 PS: 819932H RAUTMANS RD NEWRY	Use and development of the land for a dwelling.	Withdrawn  31/03/2026
170-1.00/2025	6/06/2025	Assessment No. 464008 CA: 6 SEC: 10 1,122 HEYFIELD-SEATON RD SEATON	Use and Development of the land for horse husbandry.	Permit Issued by Delegate of Resp/Auth  26/03/2026
197-2.00/2025	10/03/2026	Assessment No. 447045 LOT: 2 PS: 627850E TRARALGON-MAFFRA RD TINAMBA	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  23/03/2026
198-1.00/2025	1/07/2025	Assessment No. 388488 LOT: 1 TP: 826060N 31 WHARF ST PORT ALBERT	U & D associated with the construction of a bed & breakfast & shed.	Permit Issued by Delegate of Resp/Auth  26/03/2026

**ATTACHMENT 15.1.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
217-1.00/2025	14/07/2025	Assessment No. 233809 LOT: 218 LP: 50201 58 LAKE ST LOCH SPORT	Use and Development of the land as Veterinary Centre.	Permit Issued by Delegate of Resp/Auth  5/03/2026
247-3.00/2025	3/12/2025	Assessment No. 449611 PPC: 362242S 51/37-79 CUNNINGHAME ST SALE	Use land for indoor rec facility/amusement parlour & waive carparking.	Permit Issued by Delegate of Resp/Auth  27/03/2026
286-1.00/2025	8/09/2025	Assessment No. 98780 CA: 6 SEC: 1 CROOKED RIVER RD CROOKED RIVER	Buildings & works / construction of 4 agricultural buildings.	Withdrawn  31/03/2026
305-1.00/2025	22/09/2025	Assessment No. 352708 LOT: 68 LP: 54201 93 TAMBORITHA TCE COONGULLA	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  24/03/2026
315-1.00/2025	7/10/2025	Assessment No. 375550 LOT: 1 PS: 406456S 327-329 RAGLAN ST SALE	Use of the land for a recreational facility (martial arts coaching).	Permit Issued by Delegate of Resp/Auth  5/03/2026
345-1.00/2025	6/11/2025	Assessment No. 390401 CA: 140 130 OLD PORT FORESHORE PORT ALBERT	Buildings & works / construct extension to an existing dwelling & shed	Permit Issued by Delegate of Resp/Auth  30/03/2026
352-1.00/2025	10/11/2025	Assessment No. 466169 LOT: 30 PS: 903409F 19 TARNDANG RD SALE	Use & dev/restaurant/food & drink premises/4 retail premises.	Permit Issued by Delegate of Resp/Auth  5/03/2026
384-1.00/2025	26/11/2025	Assessment No. 401752 LOT: 1 PS: 605243B 223 LOWER CAIRNBROOK GLENGARRY	2 Lot subdivision of the land	Permit Issued by Delegate of Resp/Auth  24/03/2026
388-1.00/2025	3/12/2025	Assessment No. 362350 LOT: 2 PS: 446348U MAFFRA-SALE RD MAFFRA	Buildings and works associated with the construction of a dam.	Permit Issued by Delegate of Resp/Auth  24/03/2026
396-1.00/2025	12/12/2025	Assessment No. 356907 LOT: 1 TP: 249700 44-46 MAIN ST NEWRY	Buildings and works associated with the construction of a shed.	Permit Issued by Delegate of Resp/Auth  18/03/2026
403-1.00/2025	16/12/2025	Assessment No. 198945 LOT: 3 LP: 121186 CARRS CREEK RD LONGFORD	Use and development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth  13/03/2026
405-1.00/2025	17/12/2025	Assessment No. 256065 LOT: 1 TP: 97836K 27 SIXTH AVENUE NORTH PARADISE BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  10/03/2026

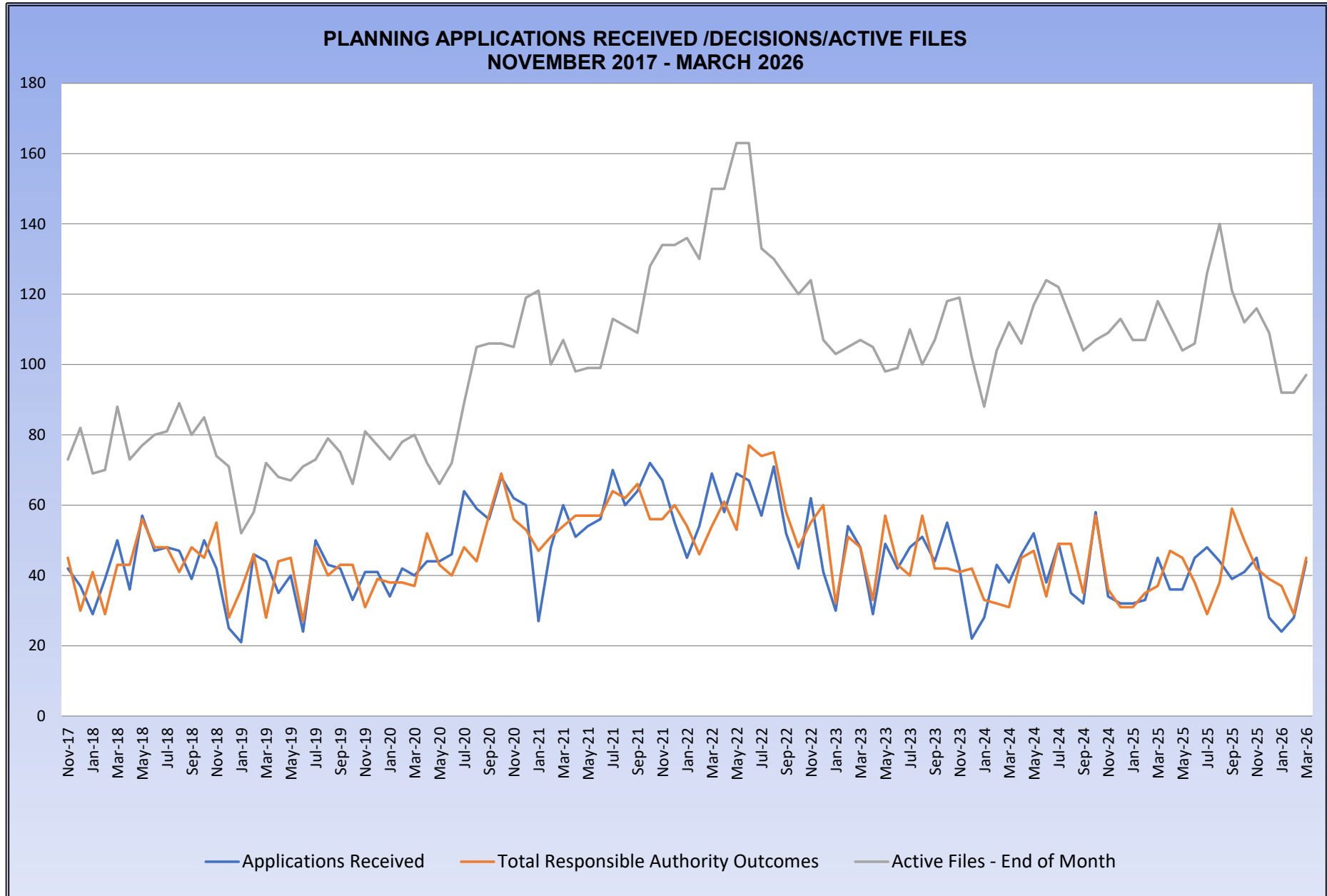
**ATTACHMENT 15.1.1**

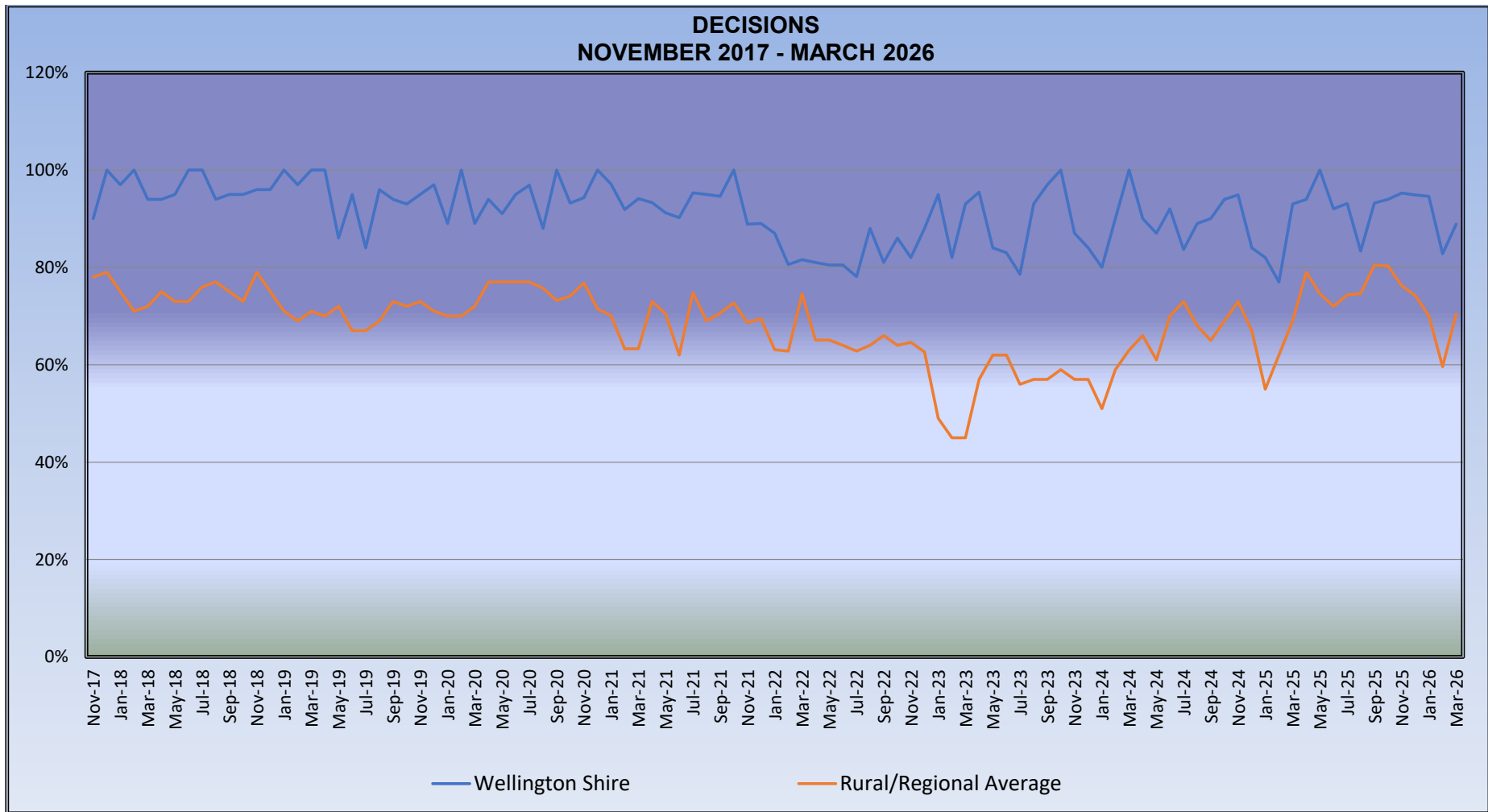
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
407-1.00/2025	23/12/2025	Assessment No. 343806 CA: 18 SEC: A 68 BOISDALE-VALENCIA BOISDALE	B&Ws associated with the construction of an extension of a dwelling.	Permit Issued by Delegate of Resp/Auth  4/03/2026
408-1.00/2025	23/12/2025	Assessment No. 4853 LOT: 2 PS: 929963.BRM2 63 FITZROY ST SALE	3 Lot Subdivision of the Land.	Permit Issued by Delegate of Resp/Auth  10/03/2026
1-1.00/2026	2/01/2026	Assessment No. 349191 LOT: 2 LP: 138486 57 THISTLETHWAITES RD BRIAGOLONG	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  13/03/2026
5-1.00/2026	8/01/2026	Assessment No. 14118 LOT: 1 LP: 74475 1,350 MAFFRA-SALE RD SALE	Buildings & works / construction of small second dwelling.	Permit Issued by Delegate of Resp/Auth  24/03/2026
17-1.00/2026	23/01/2026	Assessment No. 465450 LOT: 2 PS: 905307D 38 ASHTON CT ROSEDALE	Removal of native vegetation.	No Permit Required  19/03/2026
22-1.00/2026	2/02/2026	Assessment No. 457937 LOT: 340 LP: 55070 253 RYANS RD COONGULLA	Buildings & works / construction of dwelling (conversion from shed).	Permit Issued by Delegate of Resp/Auth  24/03/2026
23-1.00/2026	2/02/2026	Assessment No. 346627 LOT: 1 PS: 115927 652 MAFFRA-BRIAGOLONG MAFFRA	Two lot re-subdivision of the land (boundary realignment).	Permit Issued by Delegate of Resp/Auth  20/03/2026
24-1.00/2026	2/02/2026	Assessment No. 466060 LOT: 4 PS: 846505A 102 FIREBRACE RD HEYFIELD	Buildings & works associated with construction of a wood storage shed.	Permit Issued by Delegate of Resp/Auth  19/03/2026
37-1.00/2026	23/02/2026	Assessment No. 378463 PC: 170876G 14-18 NICOL ST YARRAM	B&Ws associated with an extension to an aged care facility.	Permit Issued by Delegate of Resp/Auth  26/03/2026
38-1.00/2026	23/02/2026	Assessment No. 465831 PTL: 1 LP: 113431 1,457 SALE-TOONGABBIE WINNINDOO	Buildings and works associated with the construction of an outbuilding	Permit Issued by Delegate of Resp/Auth  6/03/2026
40-1.00/2026	24/02/2026	Assessment No. 215467 LOT: 461 LP: 52647 81 FAIRWAY AVE GOLDEN BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  31/03/2026
42-1.00/2026	26/02/2026	Assessment No. 195685 CA: 36 SEC: 3 18 FUTCHER ST SEASPRAY	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  10/03/2026

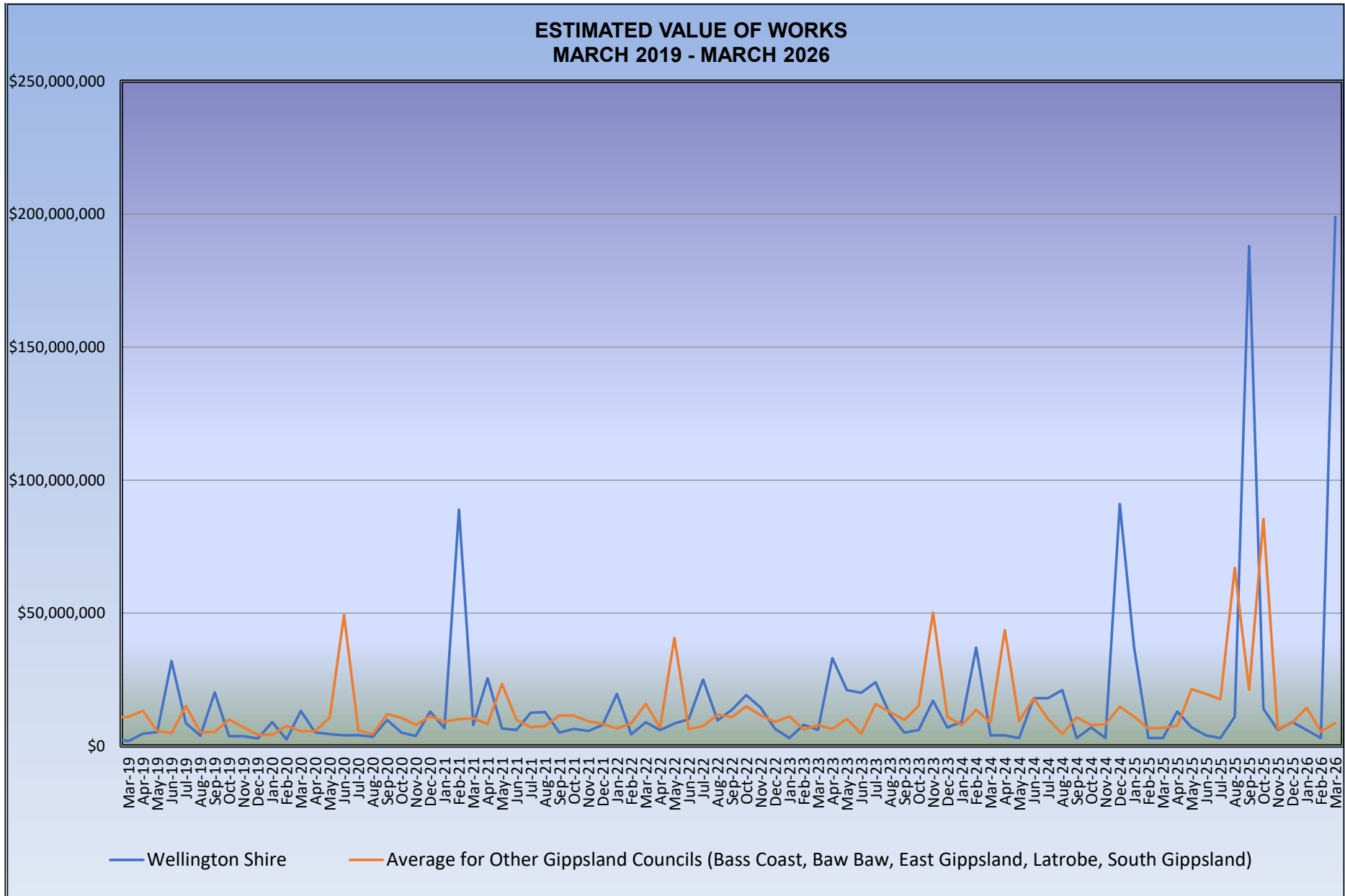
**ATTACHMENT 15.1.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
43-1.00/2026	3/03/2026	Assessment No. 264135 LOT: 1 LP: 140177 90 COCKSEDGES RD WON WRON	Buildings and works associated with the construction of an outbuilding	Permit Issued by Delegate of Resp/Auth  31/03/2026
45-1.00/2026	3/03/2026	Assessment No. 220335 LOT: 990 LP: 52648 25 HAVEN WAY GOLDEN BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  26/03/2026
52-1.00/2026	11/03/2026	Assessment No. 464784 LOT: 17 PS: 849098U 44 MILL LANE ROSEDALE	Buildings and works associated with the construction of a dwelling	Permit Issued by Delegate of Resp/Auth  26/03/2026
57-1.00/2026	16/03/2026	Assessment No. 291914 LOT: 1 TP: 679163 290-292 COMMERCIAL RD YARRAM	Buildings and works associated with the construction of a carport.	Permit Issued by Delegate of Resp/Auth  27/03/2026
58-1.00/2026	17/03/2026	Assessment No. 98459 CA: 2 SEC: 9 103 STRATFORD	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  24/03/2026
63-1.00/2026	20/03/2026	Assessment No. 397935 LOT: 21 PS: 506809C 68 CARDICE DR STRATFORD	Buildings & works associated with the construction of 2 outbuildings.	No Permit Required  24/03/2026
65-1.00/2026	20/03/2026	Assessment No. 36418 LOT: 2 TP: 349501S 36 CUNNINGHAME ST SALE	Buildings and works associated with construction of a storage shed.	Permit Issued by Delegate of Resp/Auth  31/03/2026

**Total No of Decisions Made: 42**







## 16. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

### 16.1. COMMUNITY ASSISTANCE GRANTS MARCH 2026

#### **ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT**

#### **PURPOSE**

To approve the recommendations to allocate Community Assistance Grants – March 2026 funds as detailed in the confidential attachment 16.1.3 - Community Assistance Grants March 2026 Recommendations with applicants being notified of the outcome of their applications.

#### **RECOMMENDATION**

##### ***That Council:***

- 1. Receive and note this report;***
- 2. Approve the allocation of Community Assistance Grants for March 2026, as detailed in the confidential Attachment 16.1.3 - Community Assistance Grants - March 2026 Recommendations with applicants being notified of the outcome of their applications; and***
- 3. Note that the information contained in the confidential Attachment 16.1.3 - Community Assistance Grants - March 2026 Recommendations was designated confidential under section 3(1) of the Local Government Act 2020 by the General Manager Built and Natural Environment on 11 May 2026 because it relates to the following grounds:  
(f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;  
except that once this recommendation has been adopted the name of the successful applicants can be made public.***

#### **BACKGROUND**

The Community Assistance Grants Scheme encourages the development of initiatives in the community in line with the community vision, Wellington 2041, the Council Plan 2025-29 and Live Well in Wellington 2025-2029 plan. The scheme aims to build community capacity, encourage participation in cultural development and support community initiatives that promote participation.

Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of over \$2,501 to \$6,000.

Applications received that successfully meet the criteria are eligible to be prioritised for funding.

For the March 2026 round, 41 applications totalling \$205,508 were received, 25 applications are recommended for funding of \$120,649. For full application and recommendation details refer Attachment 16.1.2 - Community Assistance Grants March 2026 Recommendations.

Applications are assessed by a panel made up of staff from Council's leadership team. The applications are initially assessed against guidelines and then prioritised using assessment criteria, as outlined in Attachment 16.1.1 - Community Assistance Grants March 2026 Guidelines and Assessment Criteria.

Each application is assessed on its benefit to the community, ability to fulfill a community need, project planning and capacity of the applicant to deliver the project.

The panel provides advice and recommendations to Council based on published Community Assistance Grants Scheme Guidelines and Assessment Criteria.

## **ATTACHMENTS**

1. Community Assistance Grants March 2026 Guidelines and Assessment Criteria [**16.1.1** - 7 pages]
2. Confidential Header - Community Assistance Grants - March 2026 [**16.1.2** - 1 page]
3. CONFIDENTIAL REDACTED - Community Assistance Grants - March 2026 Recommendations [**16.1.3** - 8 pages]

## **OPTIONS**

Council has the following options available:

1. Approve the recommendations to allocate Community Assistance Grants March 2026 funds as detailed in the confidential Attachment 16.1.3 - Community Assistance Grants - March 2026 Recommendations with applicants being notified of the outcome of their applications; or
2. Seek further information for consideration at a future meeting of Council.

## **PROPOSAL**

That Council approve the allocation of Community Assistance Grants March 2026 round, as detailed in the confidential Attachment 16.1.3 - Community Assistance Grants - March 2026 Recommendations with applicants being notified of the outcome of their applications.

## **CONFLICT OF INTEREST**

Officers involved in the preparation of this report have not declared a conflict of interest.

## **COUNCIL PLAN 2025-29**

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

**Strategic Objective One: Healthy and Connected Communities** – *Vibrant, healthy, connected and inclusive communities. Quality services accessible to everyone* – states the strategy:

*Enabling utilisation, access and movement across places and spaces.*

**Strategic Objective Three: Infrastructure, Spaces and Places** – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

*Fostering inclusive and accessible spaces for community connection, creativity and activities.*

## **GENDER IMPACT ASSESSMENT (GIA)**

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*. The following determination was made.

A Gender Impact Assessment was conducted as the policy, program or service meets the assessment requirement criteria. Officers undertook the GIA in accordance with the *Gender Equality Act 2020* to ensure potential gendered impacts were identified, considered and appropriately addressed.

## **FINANCIAL IMPACT**

Funding will be through the Community Assistance Grant Scheme within the Facilities and Emergencies budget. The total available budget for the 2025/26 Community Assistance Grant and the Quick Response Grant Scheme is \$390,000. Total Quick Response Grant funding that has been distributed is \$138,881. The August 2025 round allocated \$130,997 in funding.

There are 25 applications recommended for the Community Assistance Grants March 2026 round for funding, totalling \$120,649. This requires a total budget of \$390,527.

## **COMMUNICATION IMPACT**

The funding of these events and projects will facilitate positive community relationships for the Wellington Shire, highlighting Council's commitment to supporting not for profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

## **LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

The funding of these activities will have a significant positive impact on the community and provide assistance to increase the range of activities that the wider Wellington community can access and be a part of. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through activity outcomes.

## **ENVIRONMENTAL IMPACT**

All Community Assistance Grant applicants are encouraged to consider the environmental impacts that will be produced through delivering their grant outcomes and have appropriate measures in place to manage them.

## **ENGAGEMENT IMPACT**

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

## **RISK MANAGEMENT IMPACT**

The events industry is strongly legislated and all events are encouraged to comply with current occupational health and safety legislative and best practice safety standards. It is the responsibility of applicants to ensure that their projects comply with all current rules and regulations.



# Community Assistance Grants March 2026 Guidelines and Assessment Criteria

## Introduction

Our Community Assistance Grants Scheme supports projects that deliver positive community outcomes in line with Wellington Shire Council [Community Vision](#), the [Council Plan](#), and [Municipal Health & Wellbeing Plan](#).

Through this program, Council provides funding to initiatives that contribute to building community capacity by encouraging:

- Safe, inclusive and connected communities
- Healthy, active and resilient lifestyles
- Active community spaces and places for wellbeing and participation
- Protection and connection to the natural environment
- Connection to nature, culture, country and environmental stewardship for current and future generations

## Overview

Not-for-profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of \$2,501 to \$6,000.

Applications Open: **9.00am Friday 9<sup>th</sup> January 2026**  
 Applications Close: **4.00pm Wednesday 4<sup>th</sup> March 2026**

If you require assistance in completing this application, please contact Council's Grants Officer on 1300 366 244.

Please see below reference to our Helpful Resources for Applicants:

[Sample Answers for Grant Applications](#)

[Tips for Preparing your Project Budget](#)

### Important things to note

What will not be funded:

- Scholarships, awards, trophies or prizes for participating and/or attending.
- Activities that deliver a direct and focused religious or political party message.
- Activities associated with or hosted at areas/facilities with or designed for gaming machines, gambling and betting.
- Requests for ongoing operational costs such as but not limited to, insurance, salaries, electricity, water and other utilities.
- Appliances that do not meet minimum 4-star energy rating; consideration can be made for specialised appliances/equipment - see Climate Change and Sustainability Guidance Sheet.
- Activities which focus on or promote unhealthy food, sugary drinks, alcohol consumption, gambling or tobacco, e-cigarette or vaping industries.

- Wages will not be funded but can be used as evidence of contribution towards the project.

- The not-for-profit community group applying for the grant will be referred to as the 'organisation' throughout the application.

- The applicant is the organisation, not the individual representative or person completing the application form.

- The event or project will be referred to as 'activity' in the Assessment Criteria and Guidelines, Application Form, Funding Agreement and Acquittal Report

### Criteria – General

After reading the funding guidelines, please contact the **Grants Officer 1300 366 244** to seek feedback on your proposal. This will ensure you are eligible to apply, and your application meets the guidelines.

1. Grants are available to not-for-profit community groups operating in the Wellington Shire.
2. Schools are not eligible to be an applicant, however, can be a community partner in project proposal.
  - a. Grants are available to Volunteer groups associated with Schools who are eligible to apply, applicants will be required to demonstrate the benefits and outcomes to the broad community outside the school community.
3. Applicants must be incorporated bodies or have an established legal entity. If your organisation is not incorporated or doesn't have an ABN, you will be required to provide the details of an auspice organisation. The auspice organisation will receive the grant funding on your behalf and will ultimately be responsible for the Acquittal Report.
4. Sub-groups of umbrella organisations are eligible to apply.
  - a. Umbrella organisation definition: An umbrella organisation is a centralised entity that oversees and coordinates the activities of multiple affiliated sub-groups, typically sharing a common purpose, mission, or interest. An organisation that consolidates administrative duties and expenses while still maintaining separate roles and functions within the community.
5. Activities must commence after **1 June 2026 and take place by 30 June 2027**. Acquittal Report forms must be submitted to Council within 8 weeks of the activity completion.
6. If your organisation is incorporated but does not have an ABN, a 'Statement by a Supplier – Reason for Not Quoting an ABN' form must be included with your funding agreement. This form is available from the Australian Tax Office website.

7. Grants are subject to GST. If your club/organisation is registered for GST, you will be paid the grant amount, plus GST. If your club/organisation is not registered for GST, you will be paid the grant amount only (no GST applies). Please take this into consideration when submitting your budget and calculating your funding request.
8. In December 2023 the Wellington Shire Council adopted a Fair Access Policy (the Policy) <https://www.wellington.vic.gov.au/policies/fair-access-policy> that seeks to address known barriers experienced by women and girls in accessing and using community and sporting infrastructure. The Policy aims to progressively build capacity and capabilities of Wellington Shire Council in the identification, and elimination of systemic causes of gender inequality in policy, programs, communications, and delivery of services in relation to community sports infrastructure. The Policy is designed to comply with the Gender Equality Act 2020, and the wider Victorian Government gender equality strategy and the Wellington Shire Council Gender Equality Action Plan (GEAP). Council will undertake the necessary and proportionate steps towards implementation of the Fair Access Policy which includes collecting and analysing data to ensure diverse representation on Committees. The community group/committee purpose and committee numbers questions are mandatory, remaining gender and diversity questions are optional. Responses are not used as part of the application assessment but will help inform industry training to committees and sporting clubs in partnership with key stakeholder including Change Our Game, GippsSport and Gippsland Women's Health to inform them of Council's Fair Access Policy.
9. Applicants providing services to children must complete the Child Wellbeing and Safety Declaration in the application form. Organisations must comply with the Child Safety and Wellbeing Act 2005, which includes implementing child safe standards. All children have the right to feel safe and be safe, but safety does not just happen. Victorian organisations that provide services or facilities for children (anyone under 18 years old) are required by law to implement Child Safe Standards to protect children from harm. A child safe organisation takes deliberate steps to safeguard children from physical, sexual, emotional and psychological abuse and neglect. It puts children's safety and wellbeing first and embeds a commitment to child safety in every aspect of the organisation. Victoria's mandatory Child Safe Standards (the Standards) have been in effect since 2016. Following a Royal Commission, the Victorian Government reviewed the Standards. The review found strong support for the Standards and recommended a number of changes to better align the Standards with the National Principles for Child Safe Organisations, and to strengthen administration of the Standards. In line with these recommendations, the new Standards were released by the Victorian Government in 2021. They consist of 11 updated Standards and apply from 1 July 2022. More information on the Child Safe Standards and the Reportable Conduct Scheme can be found on the Commission for Children and Young People website or at <https://ccyp.vic.gov.au/child-safety/>

Within the grant application, applicants will need to confirm the following two statements.

- *Our project involving direct contact with children and young people under the age of 18 will be compliant with legislation and regulations relating to child safety including but not limited to the Child Wellbeing Safety Act (2005). In addition, I have read and understand Council's Child Wellbeing and Safety Policy and I agree to work in compliance with Wellington Shire Council's requirements and /or Victorian Child Safe Standards.*
- *All staff, committee/board members and volunteers who have direct contact with children via the funded project understand the Child Safe Standards and their requirements and will have a Working With Children Check (WWCC) in place prior to the commencement of the funded project. Routine systems are also in place to monitor WWCC's including that your organisation details are registered on individuals WWCC.*

10. Activities must be administered in the Wellington Shire, please note activities at licensed venues, applicants will be asked to demonstrate that there is no appropriate alternative venue and that they have considered the potential impact to participants.
11. **Applicants who have previously been successful in receiving funding MUST have completed all due Acquittal Reports and complied with Council requirements prior to being considered for the current funding round.**
12. All applicants must provide a copy of a current Public Liability Insurance certificate of currency with activity/event details, where applicable. (For an event the P/L certificate of currency must include the event name, date and location).
13. All activities **MUST** align with Key Council Plans and Strategies:
  - a. [Wellington Shire Council Plan](#)
  - b. [Municipal Health & Wellbeing Plan](#)
  - c. [Sustainability Strategy](#)
14. All activities must ensure inclusivity, social connectedness and accessibility has been considered. This includes improved opportunities for inclusion for groups who can sometimes be excluded due to gender, age, cultural background, sexual orientation, financial vulnerability, or disability.
15. All activities are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste.
16. Multiple applications for the same activity will not be accepted.
17. A limit of two Community Assistance Grant applications per round (2 rounds per financial year) for different activities will be accepted, although applicants must prioritise applications before submission.
  - a. Each demonstrated sub-group of an umbrella organisation may apply for a limit of two Community Assistance Grant applications per round (2 rounds per financial year) for different activities will be accepted, although applicants must prioritise applications before submission.
18. Priority will be given to groups who haven't received Council funding during the current financial year.
19. Applications must be completed in full and have sufficient evidence to make a reasonable assessment of the application. Council reserves the right to further investigate aspects of the application. Applications and Acquittal Reports must be on the correct form.
20. Where possible, the goods and services used in the funded activity (suppliers and contractors) be sourced from within the Wellington Shire.
21. Activities that are primarily for the purpose of fundraising will be required to demonstrate the Community benefits in addition to the fundraising outcome.
22. No set amount of contribution will be required. A contribution (monetary, donated or volunteer labour) will assist with assessment. Applicants will be required to identify their contribution capacity.
23. For all expenditure items of \$1,000 or more you must include a quote or evidence of the item cost.
24. Applications deemed to be for commercial benefit will not be considered. This will be determined on a case-by-case basis. This will include applications where the main beneficiary is a business.
25. Funding must not be regarded as a recurrent commitment from Council. There is no guarantee a recurring activity will be funded in the future. Funding is limited.
26. The applicant is responsible for all ongoing maintenance and running costs of any equipment purchases resulting from a successful application.
27. Council may reduce the amount allocated to you if the funding applied for is considered unsubstantiated and/or excessive.
28. Council may reduce the amount allocated to you if the funding round is oversubscribed; additionally, if Council is aware of an alternative option available to you, it will recommend it as an alternative to funding.
29. Successful applicants will be required to complete a Funding Agreement, which includes the conditions of grant funding. You may also be asked to comply with additional conditions.

30. You are required to acknowledge Wellington Shire Council's support of your activity as specified in the Funding Agreement.
  - a. This may include the Middle of Everywhere.
31. Funding must be returned if the activity is not completed in line with the Funding Agreement. Any excess funding must be returned.
32. Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the Charter of Human Rights and Responsibilities Act 2006 (Vic) and has referred to Council's Human Rights Policy to develop the WSC CAG program Guidelines and Assessment Criteria.
33. Applications must be completed and returned by 4.00pm on Wednesday 4 March 2026. The closing date will apply for all applications. No late applications will be accepted.
34. You will be notified via SmartyGrants of the outcome of your grant by 20 May 2026. You are welcome to contact the Grants Officer for further feedback. Please note once a completed Funding Agreement is received it can take up to six weeks for the funding to arrive in your bank.
35. Applicants must complete a Harmful Industries Declaration as part of their application. Harmful industries include any businesses deriving significant benefit or income from any one or more of the following: unhealthy foods (high in saturated fats, sugar, salt and/or energy), sugary drinks, alcohol, tobacco, e-cigarettes and vaping, and gambling. Council is collecting this information to help form educational opportunities on the impacts of harmful industries for Wellington Shire community groups.

**Assessment Process**

Applications undergo an initial eligibility check to determine whether they meet the funding guidelines and will then be scored against the criteria.

Criteria	Maximum Points 100%
Community Benefit and Alignment to Council Initiatives	40%
Planning and Capacity to Deliver	20%
Accessibility and Inclusion	20%
Marketing, Promotion and Evaluation	10%
Contribution	10%

Based on the score received against the assessment criteria, applications are prioritised by a panel from the Wellington Shire Council. This panel provides advice and recommendations to Council. During a Council meeting, Councillors make the final decision on which applications will be funded under the scheme.

Applicants can have special funding conditions placed on their application. These conditions will be included on the Funding Agreement form. These can be conditions that must be met prior to receiving funding and included in the Acquittal Report phase of the activity to ensure compliance.

## Assessment Criteria and Assessment Scoring Details

<b>Community Benefit and Alignment to Council Initiatives</b> 40% of the application assessment	
<b>Benefit to the Community</b>	
Poor demonstration of community needs and how the activity will benefit the community.	<b>1</b>
Limited demonstration of community needs and how the activity will benefit the community.	<b>2</b>
Standard demonstration of community needs and how the activity will benefit the community.	<b>3</b>
Above standard demonstration of community needs and how the activity will benefit the community.	<b>4</b>
Very high standard demonstrated of community needs and how the activity will benefit the community. Detailed evidence provided; additional information provided eg project or event plan, activity risk management plan, volunteer, ABS data, letter/s of support from beneficiaries, etc.	<b>5</b>
<b>Alignment to Council Plan Initiatives</b>	
Poor demonstration of how the activity aligns to council initiatives.	<b>1</b>
Limited demonstration of how the activity aligns to council initiatives.	<b>2</b>
Standard demonstration of how the activity aligns to council initiatives.	<b>3</b>
Above standard demonstration of how the activity aligns to council initiatives.	<b>4</b>
Very high standard demonstrated of how the activity aligns to council initiatives. Detailed evidence provided outlining strong alignment to Council Plan and Live Well in Wellington initiatives	<b>5</b>
<b>Planning and Capacity to Deliver</b> 20% of the application assessment	
<b>Organisation and/or Committee details</b>	
Poor details and information provided about the organisation.	1
Limited details and information provided about the organisation.	2
Standard details and information provided about the organisation.	3
Above standard details and information provided about the organisation	4
Very high standard of details and information provided about the organisation. Detailed evidence provided, additional information provided eg strategic plan, alignment with strategic plan, participation plan, governance overview, succession plan, copies of articles, etc.	5
<b>Project Planning</b>	
Poor details and information provided about planning undertaken to deliver the activity.	1
Limited details and information provided about planning undertaken to deliver the activity.	2
Standard details and information provided about planning undertaken to deliver the activity.	3
Above standard details and information provided planning undertaken to deliver the activity.	4
Very high standard of details and information provided planning undertaken to deliver the activity. Detailed evidence provided, additional information provided eg project plan, engagement plan, risk assessment, required approvals, etc.	5
<b>Accessibility and Inclusion</b> 20% of the application assessment	
<b>Accessibility and Inclusivity</b>	
Poor demonstration of Access and Inclusion considerations, and how the activity engages with broad segments of the community.	<b>1</b>
Limited demonstration of Access and Inclusion considerations and how the activity engages with broad segments of the community.	<b>2</b>
Standard demonstration of Access and Inclusion considerations and how the activity engages with broad segments of the community.	<b>3</b>
Above standard demonstration of Access and Inclusion considerations and how the activity engages with broad segments of the community.	<b>4</b>
Very high demonstration of Access and Inclusion considerations and how the activity engages with broad segments of the community.	<b>5</b>

Detailed and evidence provided, additional information provided eg accessible action plan, gender impact assessment, images, signage, etc	
<b>Marketing, Promotion and Evaluation</b> 10% of the application assessment	
<b>Marketing</b>	
Poor details of promotion and marketing initiatives.	<b>1</b>
Limited details of promotion and marketing initiatives.	<b>2</b>
Adequate details of promotion and marketing initiatives.	<b>3</b>
Above standard details of promotion and marketing initiatives.	<b>4</b>
Very high standard of detail provided of promotion and marketing initiatives. Detailed evidence provided, additional information provided eg draft media articles, copies of previous marketing, marketing or promotion strategy, etc.	<b>5</b>
<b>Evaluation</b>	
Poor details of evaluation planning have been presented and considered.	<b>1</b>
Limited details of evaluation planning have been presented and considered.	<b>2</b>
Standard details of evaluation planning have been presented and considered.	<b>3</b>
Above standard details of evaluation planning have been presented and considered.	<b>4</b>
Very high standard of detail of evaluation planning have been presented and considered. Detailed evidence provided; additional information provided eg. Survey examples, previous survey results, committee review meeting notes, etc	<b>5</b>
<b>Contribution</b> 10% of the application assessment	
Has the applicant:	
<ul style="list-style-type: none"> <li>• Demonstrated other contributions towards the activity? (Contributions can be monetary, volunteer hours, in-kind support, and/or sponsorship.</li> <li>• Demonstrated sufficiently the restricted access to funds towards the activity.</li> <li>• Sourced goods and services for the delivery of the activity (suppliers and contractors) from within the Wellington Shire, where possible.</li> <li>• Demonstrated why local suppliers were not used? (Quotes supplied, evidence the service or expertise is not supported in Wellington Shire and/or limited availability).</li> </ul>	
<b>Contribution Assessment</b>	
No evidence of contribution provided.	<b>1</b>
Minimal evidence of contribution provided.	<b>2</b>
Standard evidence of contribution provided.	<b>3</b>
Above standard evidence of contribution provided.	<b>4</b>
Significant evidence of contribution provided.	<b>5</b>

**Contact**

For general grant enquiries or if you require assistance in completing the application form please contact:

Community Facilities Planning and Grants Officer

Phone: 1300 366 244

Email: [grants@wellington.vic.gov.au](mailto:grants@wellington.vic.gov.au)



WELLINGTON  
SHIRE COUNCIL

*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING**  
**19 MAY 2026**

I declare that the information contained in the attached document **COMMUNITY ASSISTANCE GRANTS – MARCH 2026 RECOMMENDATIONS** relating to **COMMUNITY ASSISTANCE GRANTS MARCH 2026** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

***(f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs***

A handwritten signature in black ink, appearing to read 'CH HASTIE'.

**CHRIS HASTIE**  
**General Manager Built and Natural Environment**  
**11/05/2026**

## 17. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

## **18. IN CLOSED SESSION**

### **COUNCILLOR**

***That the meeting be closed to the public pursuant to section 66(2) of the Local Government Act 2020 to consider confidential matters under section 66(5)(b) as defined by section 3(1) being:***

- a) Council business information***
- b) Security information***
- c) Land use planning information***
- d) Law enforcement information***
- e) Legal privileged information***
- f) Personal information***
- g) Private commercial information***
- h) Confidential meeting information***
- i) Internal arbitration information***
- j) Councillor Conduct Panel confidential information***
- k) Information prescribed by the regulations to be confidential information***
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989***

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**IN CLOSED SESSION**

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### **COUNCILLOR**

***That Council move into open session and ratify the decision made in closed session.***

Meeting declared closed at: