



WELLINGTON
SHIRE COUNCIL

Agenda Ordinary Council Meeting

Tuesday 3 March 2026, commencing at 5:00 PM

Meeting to be held at

**Wellington Centre – Wellington Room, 70 Foster Street, Sale or
stream online at <https://www.youtube.com/@wellingtonshire>**

ORDINARY MEETING OF COUNCIL
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COUNCIL MEETING INFORMATION

Members of the public gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also published and archived on Council's Website for viewing by the public. Recordings may be used for publicity or information purposes.

Members of the public in attendance at the Council meeting who wish to communicate with the Council regarding an agenda item or any other matter should advise the Mayor, ideally prior to the meeting starting, to ensure that their submission is called at the appropriate time during the meeting.

Would gallery visitors, Councillors and invited online attendees please ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

MISSION STATEMENT

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

ACKNOWLEDGEMENT OF COUNTRY

“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: MANAGER GOVERNANCE

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 17 February 2026.

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 17 February 2026.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

7.2. RECEIPT OF PETITION: REQUEST FOR REVIEW OF PLANNING LIMITATIONS AFFECTING THE TOWNSHIP OF ALBERTON.

ACTION OFFICER: GENERAL MANAGER DEVELOPMENT

PURPOSE

To present Council with a petition in relation to a request for a review of Planning Limitations affecting the Township of Alberton.

RECOMMENDATION

That Council receive the attached petition in relation to a request for a review of Planning Limitations affecting the Township of Alberton and refer it to the General Manager Development for consideration and response.

BACKGROUND

A petition with 33 names, signatures and associated residential addresses was received by Wellington Shire Council on 16 February 2026.

The attached petition sets out a request to review the Planning Limitations affecting the Township of Alberton with regard to improving drainage and removing building limitations on township lots of less than 1250 square meters.

The details of the petition can be found in the attached Petition and letter of Petition to the Chief Executive Officer of Wellington Shire Council, refer Attachment 7.2.1 – Petition - Planning Limitations Alberton Township 17 Jan 2026 – Personal Data Redacted.

ATTACHMENTS

1. Petition - Planning Limitations Alberton Township 17 Jan 2026 - Personal Data Redacted [7.2.1 - 6 pages]

OPTIONS

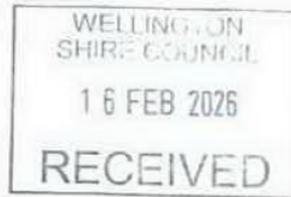
Council has the following options available:

1. Receive the attached petition regarding a request for a review of Planning Limitations affecting the Township of Alberton and refer it to the General Manager Development for a report to a future Council Meeting; or
2. Receive the attached petition regarding a request for a review of Planning Limitations affecting the Township of Alberton and refer it to the General Manager Development for consideration and response.

PROPOSAL

That Council receive the attached petition regarding a request for a review of Planning Limitations affecting the Township of Alberton and refer it to the General Manager Development for consideration and response.

The Chief Executive Officer
Wellington Shire Council
18 Desailly Street
Sale VIC 3850



12. Feb 2026

Dear Sir

I am writing to Council to submit a petition to request if planning issues could be reviewed in the township of Alberton, with regard to improving poor drainage, and the removing of building limitations on township lots of less than 1250 square meters.

With regard to drainage, one example of repeated flooding is in the Bank Street, Orr Street and Brewery Road area, with water backing up into houseblocks with heavy rain. Drains are either shallow or undefined, but more importantly, have nowhere to go.

A suggestion has been to put the Orr Street drain underground, and then use this for tributary drains to flow in to. The Orr Street drain is essential, as it drains the town from North to South, but does not cope with major flooding when passing under Brewery Road. On the occasion of the last major flood, Brewery Road was severely damaged at the Orr Street intersection.

With regard to smaller lot sizes, a design and development overlay (DD021) was selectively applied at the time when reticulated sewerage was introduced to Alberton.

It could be argued that reticulated sewerage should now give opportunity to create smaller lot sizes, rather than larger, especially as waste water management requiring larger blocks no longer applies.

The positive growth in Alberton is well reflected with Alberton Primary School now having over 100 students, with young families in particular, moving in, and also many retirees.

Revision of planning with the use of existing infrastructure and township land, could facilitate the attraction of low-cost housing in a rural environment.

Many workers are now prepared to travel to rural centres such as Foster or Traralgon, often using working from home arrangements.

It would seem inevitable that housing for workers, in say, offshore wind farm projects, will be needed in the near future. Alberton is in a good central location to cater for this.

Thank you for considering this petition.

A handwritten signature in cursive script that reads "Geoffrey Neilson".

Yours sincerely
Geoffrey Neilson
Lead petitioner
(Chairperson of Alberton Recreation and Reserve Committee)



Wellington Shire Council
18 Desailly Street
Sale VIC
3850

17 January 2026

To the Strategic Planning Committee:

Re: Petition – review of planning limitations affecting the Township of Alberton

We, the undersigned petitioners, respectfully request that Wellington Shire Council (Council):

1. Undertakes a review of the planning limitations currently in place for the Township of Alberton, including:
 - a. their fitness for purpose; and
 - b. the consistency of planning regulations across the Township.
2. As part of this review, examines the overlay that restricts development to lots larger than 1250 m² in the Township of Alberton, being Schedule 21 to the Design and Development Overlay (DDO21), in areas where water and sewerage connections are currently available.
3. Considers ways in which suitable drainage could be provided to existing lots, as well as lots currently affected by DDO21, to enable more effective development under the provisions of the Township Zone (the underlying zone for many lots in the Township of Alberton).

Accordingly, we seek Council's endorsement for the removal of the existing DDO21 affecting much of Alberton, to allow consistent planning regulation across the Township and provide opportunities for future, sustainable development.

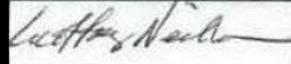
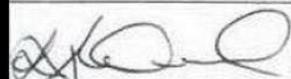
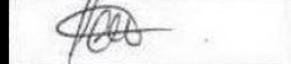
Yours sincerely,



Geoffrey Neilson
Alberton Resident

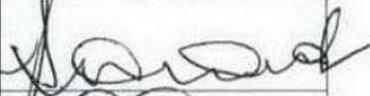
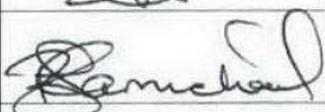
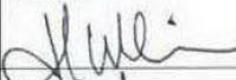
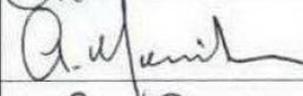
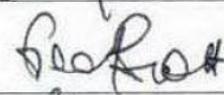
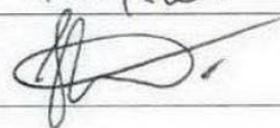
Representing the 33 petitioners below from the township of Alberton and surrounds

Alberton Petition 17.1.2026

Petitioner (Full name)	Status	Residential Address	Email / Phone	Signature
Geoffrey Neilson	Resident head Petitioner.	[REDACTED]	[REDACTED]	
LINDA KAYE NEILSON	RESIDENT	[REDACTED]	[REDACTED]	
Andrew Neilson	Homeowner	[REDACTED]	[REDACTED]	
BRENT WOOLNOUGH	HOME OWNER	[REDACTED]	[REDACTED]	
LAURA KINNEAR	Home owner.	[REDACTED]	[REDACTED]	
JESSICA MEAKER	RESIDENT	[REDACTED]	[REDACTED]	

Alberton Petition 17.1.2026

Petitioner (Full name)	Status	Residential Address	Email / Phone	Signature
Jo Maas.				ymaas
L. Dye U.				<i>[Signature]</i>
J. Douch				<i>[Signature]</i>
GEATER				<i>[Signature]</i>
DAVID FINLAY				<i>[Signature]</i>
Sue Juhg				SJuhg
BRAD GOULD				BGG
C BROOKS				<i>[Signature]</i>
R. KUHMEI				<i>[Signature]</i>
CMARRABLE				<i>[Signature]</i>
J. PEIRCE				<i>[Signature]</i>
STEVEN TANKI				STANKI

Petitioner (Full name)	Status	Residential Address	Email / Phone	Signature
Christopher Webb				
LEANNING NEAL				
JOHN BUTTERFIELD				
Brendan Finlay				
P.A. Mabilia				P.A. Mabilia St Alberton.
Hoon				Hoon
Frank Jago				
Rochelle Carmichael				
Merrilee Wilson				
ANDY MACMURKAN				
GEOFF SCOTT				
GREN SMITH				

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

10. DELEGATES REPORT

11. CHIEF EXECUTIVE OFFICER

11.1. FORMER SALE POLICE STATION SITE AND FORMER SALE SPECIALIST SCHOOL SITE - REQUEST FOR STATE GOVERNMENT ACTION

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

PURPOSE

For Council to consider writing to the Victorian Premier, the Hon Jacinta Allan MP, to request urgent State Government resolution of land sale issues at the former Sale Police Station and former Sale Specialist School sites to allow for these sites to be sold and redeveloped.

RECOMMENDATION

That Council write to the Victorian Premier, the Hon Jacinta Allan MP, to request urgent State Government resolution of land sale issues at the former Sale Police Station and former Sale Specialist School sites.

BACKGROUND

Council's long held planning vision for the former Sale Police Station site (located on York Street South as below) and the former Sale Specialist School site (located on Raymond Street as below), is for both sites to be redeveloped for iconic mixed use purposes that capitalise on each site's prominent position and attributes.



Most recently, the planning vision for these sites is captured in the Council adopted 'Port of Sale Masterplan Review' [Port of Sale Masterplan Review \(2021\)](#). The Port of Sale Masterplan Review clearly articulates the opportunity for well-designed and significant redevelopment of these key sites, while protecting existing heritage values.

Council previously facilitated the rezoning of the former Sale Police Station site from the Public Use Zone to the Residential Growth Zone at the request of the Department of Treasury and Finance to allow the site to be redeveloped. This Council facilitated rezoning process (via Amendment C94) was finalised on 14 January 2016, more than a decade ago.

The former Sale Police Station site and former Sale Specialist School site both remain in State Government ownership and control, despite both sites being surplus to State Government requirements.

In 2020 Council expressed interest in the potential purchase of both sites from the State Government. However, both sites are affected by native title issues. As such, Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC) hold native title interests and rights over both sites, which requires resolution prior to the sale of the land.

In 2021, discussions were initiated between Council and GLaWAC. From this a “Co-Proposal” was drafted where the future of both sites was considered. Noting interest from GLaWAC in the potential use of the former Sale High School building and on the basis that native title would be retained over a portion of the site, in 2025 GLaWAC advised the State Government that subject to certain arrangements they did not oppose the proposed sale of the site. Council awaits further advice from the State Government on the required next steps.

Native title issues at the former Sale Police Station site have also not yet been resolved.

Despite past Council advocacy efforts, both sites still remain derelict and present safety risks and a poor image for Sale given the prominent site locations. The full strategic potential of these key redevelopment sites also fails to be realised.

On 29 September 2025 Council sent the attached letter to the Victorian Treasurer, The Hon Jaclyn Symes MP regarding the derelict state of the former Sale Police Station site. Since that time, a fire occurred at the former Sale Police Station site on 12 February 2026, with an Emergency Order being issued on 13 February 2026 requiring the demolition of the building.

The fire understandably caused considerable community concern and has highlighted the urgency for the State Government to resolve land sale issues for both sites. Of particular concern to Council is that a similar public safety event could occur at the former Sale Specialist School site, given its derelict condition.

After a decade of delay, it is necessary for native title issues and land sale processes to be urgently resolved to allow a pathway for the full strategic vision of these sites to be realised.

It is therefore recommended that Council write to the Victorian Premier, The Hon Jacinta Allan MP, to express deep concern about the derelict state of both sites (including the recent fire at the former Sale Police Station) and to urgently intervene to allow for native title and land sale processes to be expedited by the State Government.

ATTACHMENTS

1. Former Sale Police Station Treasurer 29 September 2025 [**11.1.1** - 1 page]

OPTIONS

Council has the following options available:

1. To write to the Victorian Premier, the Hon Jacinta Allan MP, to request urgent State Government resolution of land sale issues at the former Sale Police Station and former Sale Specialist School sites; or
2. To seek further information for consideration at a future Council meeting.

PROPOSAL

That Council write to the Victorian Premier, the Hon Jacinta Allan MP, to request urgent State Government resolution of native title and land sale issues at the former Sale Police Station and former Sale Specialist School sites.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Two: Dynamic and Diverse Economy – *An economy that enables sustainable growth, and enhances the social environment, lifestyle and unique characteristics of our communities* – states the following strategy:

*Planning to support future growth and changing needs of our community.
Guiding responsible, sustainable development that protects, values and celebrates our unique heritage.*

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

Providing high quality places and spaces to enhance our townships and community.

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*. The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

This impact has been assessed and there is no direct effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

Positive community impacts are expected following the sale and redevelopment of the former Sale Police Station and former Sale Specialist School sites, particularly given the current and long-standing derelict nature of each of these prominent sites.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



29 September 2025

Jaclyn Symes MP
Victorian Treasurer

Via email: Jaclyn.Symes@parliament.vic.gov.au

Dear Treasurer Symes,

SITE OF THE FORMER SALE POLICE STATION, SALE

I am writing to you in relation to the current state of the former Sale Police Station located at York Street, Sale.

The building has stood derelict for some time and has unfortunately become a symbol of neglect in a prominent location within the town and a target for repeated vandalism and graffiti. Its prominent location at a main entrance into Sale means it has a significant visual and social impact on residents, businesses, and visitors alike. A site that could be a source of pride and purpose is instead a growing liability - both in terms of community impact and public safety.

Council acknowledges that the site holds cultural heritage significance, and any redevelopment would need to be sensitive, inclusive, and in accordance with the relevant heritage and planning frameworks. However, the current impasse, where the building is not safely used or adapted, prevents any meaningful progress. This is a missed opportunity not just for our community but also for economic and social benefit of the town.

Our community would deeply value the opportunity to see this prominent location transformed into a positive asset for the town that both respects and capitalises on its prominent location.

We believe that with the assistance of the state government, this long-neglected site can become a source of local pride and prosperity once again, and as such respectfully request that a solution to progress the redevelopment of the site be actively pursued.

Thank you for your consideration in this matter. I would welcome the opportunity to discuss this further and provide assistance as required.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Scott Rossetti", is written over a white background.

CR SCOTT ROSSETTI
Mayor

12. GENERAL MANAGER CORPORATE SERVICES

12.1. ASSEMBLY OF COUNCILLORS REPORT

ACTION OFFICER: MANAGER GOVERNANCE

PURPOSE

To report on all assembly of Councillor records received for the period 9 February 2026 to 22 February 2026.

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 9 February 2026 to 22 February 2026.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, in accordance with good governance, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 9 February 2026 to 22 February 2026.

ATTACHMENTS

1. Assembly of Councillors - 9 February 2026 Place Names Committee [**12.1.1** - 1 page]
2. Assembly of Councillors - 10 February 2026 Place Names Committee [**12.1.2** - 1 page]
3. Assembly of Councillors - 17 Feb 2026 Council Workshop [**12.1.3** - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 9 February to 22 February 2026.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*. The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records in accordance with good governance.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

NAME OF MEETING	CAPITAL PROGRAM WORKS – HANDOUTS FOR 17 FEBRUARY WORKSHOP
DATE OF MEETING	MONDAY 9 FEBRUARY 2026

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
<i>Cr Geoff Wells</i>	YES	Ray Weber	Manager Assets & Projects
<i>Cr Carmel Ripper</i>	YES	Chris Hastie	General Manager Built and Natural Environment
<i>Cr Garry Stephens</i>	YES		
MATTERS CONSIDERED IN THE MEETING			
<ul style="list-style-type: none"> Repeat of Council Budget Workshop Presentation from 3rd February and release of the initial capital budget documentation for Councillors not in attendance at that time. Documentation to be discussed at future scheduled workshops. 			
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

NAME OF MEETING	PLACE NAMES COMMITTEE
DATE OF MEETING	TUESDAY 10 FEBRUARY 2026

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
<i>Cr Liz Foat (Deputy Mayor)</i>	YES	Ray Weber	Manager Assets & Projects
<i>Cr Carmel Ripper</i>	YES	James Blythe	GIS Officer
<i>Cr Garry Stephens</i>	YES		
MATTERS CONSIDERED IN THE MEETING			
<ul style="list-style-type: none"> • Various place and street naming issues as per the minutes attached to the Council Report for this meeting. 			
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

COUNCIL WORKSHOPS – 17 FEBRUARY 2026			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
<i>Cr Cindy Madeley (Mayor)</i>	YES	David Morcom	Chief Executive Officer
<i>Cr Liz Foot (Deputy Mayor)</i>	YES	Arthur Skipitaris	General Manager Corporate Services
<i>Cr Catherine Bannerman</i>	YES	Chris Hastie	General Manager Built and Natural Environment
<i>Cr Scott Rossetti</i>	YES	Renae Littlejohn	Acting General Manager Development
<i>Cr Edward Lowe</i>	YES		
<i>Cr Garry Stephens</i>	YES		
<i>Cr Carmel Ripper</i>	YES		
<i>Cr John Tatterson</i>	YES		
<i>Cr Geoff Wells</i>	YES		
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 17 FEBRUARY 2026		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.1	COMMUNITY FACILITIES STRATEGIC REVIEW – UPDATE/NEXT STEPS	<ul style="list-style-type: none"> <i>Sam McPherson, Manager Facilities and Emergencies</i> <i>Conflict of Interest declared: NIL</i>
1.2	WELLINGTON SHIRE COUNCIL DRAFT WASTE POLICY	<ul style="list-style-type: none"> <i>David Harper, Manager Natural Environment and Parks</i> <i>Sam Nock, Coordinator Waste and Sustainability</i> <i>Conflict of Interest: NIL</i>

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

WORKSHOP DETAILS – 17 FEBRUARY 2026		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.3	2026-27 BUDGET INTRODUCTION	<ul style="list-style-type: none"> Peta Crawford, Acting Manager Corporate Finance Conflict of Interest: NIL
1.4	FEES, CHARGES AND CAPITAL PROGRAM PART I	<ul style="list-style-type: none"> Ray Weber, Manager Assets and Projects Peta Crawford, Acting Manager Corporate Finance Conflict of Interest: NIL
1.5	GENDER EQUALITY OBLIGATIONS UPDATE	<p>Workshop did not proceed, moved to 3 March 2026.</p> <ul style="list-style-type: none"> Emilie Davine, Manager People and Capability Conflict of Interest: NIL

12.2. S6 INSTRUMENT OF DELEGATION - MEMBERS OF STAFF

ACTION OFFICER: MANAGER GOVERNANCE

PURPOSE

To present to Council an updated *S6 Instrument of Delegation - Members of Staff*.

RECOMMENDATION

That Council:

1. In the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolve that –

- I. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached S6 Instrument of Delegation – Members of Staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument, as attached.***
- II. The S6 Instrument of Delegation – Members of Staff comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.***
- III. On the coming into force of the S6 Instrument of Delegation – Members of Staff, the current S6 Instrument of Delegation – Members of Staff dated 7 October 2025 is revoked.***
- IV. The duties and functions set out in the S6 Instrument of Delegation – Members of Staff must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt; and***

2. Revoke the S6A Instrument of Delegation – Planning and Environment Act 1987 made on Tuesday 3 February 2026.

BACKGROUND

The *Local Government Act 2020* provides for Council to delegate a power, duty or function of Council to members of Council staff. Delegations are essential to good governance as it is not practical for Council and the Chief Executive Officer alone to exercise the many statutory powers provided to Council.

The amendments adopted in February 2026 to the S6A Instrument were introduced to address specific changes to the *Planning and Environment Act 1987* and have now been incorporated into Attachment 12.2.2 - S6 Instrument of Delegation – Members of Staff. These amendments can be viewed in Attachment 12.2.1 - S6 Instrument of Delegation – Members of Council Staff – Amendments Table, March 2026.

As a result of these updates, the S6A Instrument will no longer be required, following Council's resolution to adopt the updated S6 Instrument of Delegation – Members of Staff.

The S6 delegation instrument largely contains delegations by Council of specific powers, duties and functions under the following Acts:

- *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024*
- *Domestic Animals Act 1994*
- *Food Act 1984*
- *Heritage Act 2017*
- *Local Government Act 1989*
- *Planning and Environment Act 1987*
- *Residential Tenancies Act 1997*
- *Road Management Act 2004*
- *Planning and Environment Regulations 2015*
- *Planning and Environment (Fees) Regulations 2016*
- *Road Management (General) Regulations 2016*
- *Road Management (Works and Infrastructure) Regulations 2015*

Delegating these functions to Council staff is essential to enable the efficient and compliant delivery of Council's regulatory functions.

Council's Instruments of Delegation are derived from regularly updated model delegations provided by a legal firm. The S6 Instrument of Delegation is reviewed and updated on an ongoing basis, with the most recent update approved by Council in October 2025.

For the updated S6 Instrument of Delegation – Members of Staff, refer Attachment 12.2.2 and for the accompanying Amendments Table dated March 2026, refer Attachment 12.2.1.

ATTACHMENTS

1. S6 Instrument of Delegation - Members of Council Staff - Amendments Table, March 2026 [**12.2.1** - 1 page]
2. S6 Instrument of Delegation - Members of Staff [**12.2.2** - 227 pages]

OPTIONS

Council has the following options available:

1. To resolve that –
 - I. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached S6 Instrument of Delegation – Members of Staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument, as attached.
 - II. The S6 Instrument of Delegation – Members of Staff comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.

- III. On the coming into force of the S6 Instrument of Delegation – Members of Staff, the current S6 Instrument of Delegation – Members of Staff dated 7 October 2025 is revoked.
 - IV. The duties and functions set out in the S6 Instrument of Delegation – Members of Staff must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt; and
2. Revoke the S6A Instrument of Delegation – Planning and Environment Act 1987 made on Tuesday 3 February 2026; or
 3. To not update the *S6 Instrument of Delegation - Members of Staff* and seek further information for consideration at a future meeting of Council.

PROPOSAL

It is proposed that Council adopt the updated S6 Instrument of Delegation – Members of Staff, as per Attachment 12.2.2.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIAs to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*. The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Delegations reflect the powers, duties and functions that can be delegated under the legislation referred to in the Instrument and facilitates the daily operations of Council.

The S6 delegation instrument largely contains delegations by Council of specific powers, duties and functions under the following Acts:

- *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024*
- *Domestic Animals Act 1994*
- *Food Act 1984*
- *Heritage Act 2017*
- *Local Government Act 1989*
- *Planning and Environment Act 1987*
- *Residential Tenancies Act 1997*
- *Road Management Act 2004*
- *Planning and Environment Regulations 2015*
- *Planning and Environment (Fees) Regulations 2016*
- *Road Management (General) Regulations 2016*
- *Road Management (Works and Infrastructure) Regulations 2015*

COUNCIL POLICY IMPACT

This impact has been assessed, and it aligns with Council's Delegations Policy.

COUNCIL PLAN IMPACT

While this report does not meet a specific Council Plan strategic outcome, it aligns with good governance.

RESOURCES AND STAFF IMPACT

Following adoption, all staff with altered or new delegations are notified and Council procedures updated as required.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

The instrument of delegation is a statutory document under the legislation referred to in the S6 Instrument of Delegation and is based on information supplied by Council's solicitors.

RISK MANAGEMENT IMPACT

The utilisation of Instruments of Delegation and Sub-Delegation allow for the provision of powers to be allocated to relevant council officers to allow them to carry out various duties and actions as an extension of Council.

Delegated Officers must act within their delegation and in accordance with all Council policies and procedures and any relevant legislation.

S6 Instrument of Delegation – Members of Council Staff Amendments Table

March 2026 update

Additional Positions	<p>Provision s 525(4): Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024</p> <p>Duty to issue identity card to authorised officers</p> <ul style="list-style-type: none"> • 966 Coordinator Governance and Strategy • 1030 Senior Governance and Reporting Officer
Updated – Position Titles	<p>Title Changes</p> <ul style="list-style-type: none"> • 149 Land Use Planning Support Coordinator to 149 Coordinator Land Use Planning Support • 557 Land Use Planning Administration Officer to 557 Land Use Planning Support Officer • 967 Governance Officer to 967 Corporate Governance Officer
Abolished - Position Titles	<p>Positions</p> <ul style="list-style-type: none"> • 746 Major Land Use Planning Project Coordinator • 965 Coordinator Governance and Risk <p>Position 746 and 965 have been abolished from the Organisational Structure. All delegations to these positions have therefor been removed.</p>
Amendments as recommended by Council’s solicitors	<p>The amendments adopted in February 2026 to the S6A Instrument introduced to address specific changes to the <i>Planning and Environment Act 1987</i> have now been incorporated into the S6 Instrument of Delegation – Council to Members of Council Staff.</p> <p>As a result of these updates, the S6A Instrument will no longer be required, following Council’s resolution to adopt the updated S6 Instrument of Delegation – Council to Members of Council Staff.</p>



WELLINGTON
SHIRE COUNCIL

INSTRUMENT OF DELEGATION

S6 INSTRUMENT OF DELEGATION – MEMBERS OF STAFF

3 MARCH 2026

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 3 March 2026 and
 - 2.2 the delegation:
 - 2.2.1 comes into force immediately upon resolution and is to be signed by the Chief Executive Officer.
 - 2.2.2 remains in force until varied or revoked;
 - 2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
 - 2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 2.3.2 If the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy
 adopted by Council;
 - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

Signed by the Chief Executive Officer of Council)
 In the presence of:)

.....
 Witness name:

DAVID MORCOM
 Chief Executive Officer
 Wellington Shire Council

Date: /03/2026

Delegation Sources

- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

S6 Instrument of Delegation - Members of Council Staff

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 7	Power to enter into a written agreement with a caravan park owner	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 10	Function of receiving application for registration	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 11	Function of receiving application for renewal of registration	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 12(4) & (5)	Duty to issue certificate of registration	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 14(1)	Function of receiving notice of transfer of ownership.	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Environmental Health Officer, 1018 Manager Governance	
r 14(3)	Power to determine where notice of transfer is displayed	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 15(1)	Duty to transfer registration to new caravan park owner	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 15(2)	Duty to issue a certificate of transfer of registration	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15(3)	Power to determine where certificate of transfer of registration is displayed	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 17	Duty to keep register of caravan parks	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 21(2)	Duty to consult with relevant emergency services agencies	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 24(2)	Power to consult with relevant floodplain management authority	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Environmental Health Officer, 1018 Manager Governance	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 39(3)	Function of receiving installation certificate	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	

Domestic Animals Act 1994			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41A(1)	Power to declare a dog to be a menacing dog	723 General Manager Corporate Services, 198 Coordinator Local Laws, 1018 Manager Governance	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose,	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	If s 19(1) applies Only in relation to temporary food premises or mobile food premises

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	or for the use of any specified equipment or a specified process	830 Environmental Health Officer	
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	If s 19(1) applies

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	144 Coordinator Environmental Health, 145 Environmental	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	
s 19EA(3)	Function of receiving copy of revised food safety program	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	144 Coordinator Environmental Health, 145 Environmental	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 191A(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19NA(1)	Power to request food safety audit reports	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
	Power to register or renew the registration of a food premises	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	
s 36B	Duty to pay the charge for use of online portal	144 Coordinator Environmental Health, 1018 Manager Governance	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	
s 38A(4)	Power to request a copy of a completed food safety program template	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	144 Coordinator Environmental Health, 145 Environmental	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	144 Coordinator Environmental Health, 145 Environmental	

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	
s 40F	Power to cancel registration of food premises	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 43	Duty to maintain records of registration	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer,	

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		830 Environmental Health Officer	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer	Where Council is the registration authority

Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 116	Power to sub-delegate Executive Director's functions, duties or powers	724 General Manager Development, 730 Manager Planning and Building, 573 Coordinator Statutory Planning	Must first obtain Executive Director's written consent

Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
			Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

Local Government Act 1989			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 185L(4)	Power to declare and levy a cladding rectification charge	1 Chief Executive Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	724 General Manager Development, 730 Manager Planning and Building,	If authorised by the Minister

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		524 Statutory Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 12B(1)	Duty to review planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8A(5)	Function of receiving notice of the Minister's decision	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 12B(2)	Duty to review planning scheme at direction of Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		524 Statutory Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 16B	<p>Duty (upon receiving a request to prepare an amendment to the planning scheme) to decide:</p> <ul style="list-style-type: none"> - to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F, or - to refuse the request. <p>Note: see also sections 16A, 16D, 16E and 16K.</p>	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	
s 16C(1)	<p>Duty to give written notice of its decision under section 16B to the person who made the request within 10 business days of making the decision.</p> <p>Note: The notice must contain prescribed information, and reasons if it is a refusal.</p>	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 16C(4)	Duty to give a copy of the request and the notice under subsection 16C(1) to the Minister.	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	
s 16F	Power to apply to the Minister for authorisation to prepare an amendment to the State standard provisions or the local provisions of a planning scheme in force in the municipal district. Note: see also sections 16G and 16K.	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	
s 16F	Power to prepare an amendment to the planning scheme where the Minister has authorised Council to do so under section 16F	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner, 706 Strategic Planner, 1 Chief Executive Officer	
s 16H	Power to prepare an amendment specified in an application without the Minister's authorisation if no response received after 10 business days Note: see also section 16K.	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	Does not apply in relation to an application for the preparation of an amendment that will apply to land to which a Suburban Rail Loop planning area declaration applies.
s 16I	Power to apply to the Minister for authorisation to prepare an amendment to any part of the State standard provisions and local provisions of a planning scheme applying to an area adjoining its municipal district.	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Statutory Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 16I	<p>Power to prepare amendment to the planning scheme applying to an area adjoining Council's municipal district</p> <p>where the Minister has authorised Council to do so under section 16I.</p> <p>Note: see also sections 16D, 16G and 16J.</p>	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	
s 17(1)	Duty of giving copy amendment to the planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 17(2)	Duty of giving copy s 173 agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	and to exercise any other power under s 19 to a planning scheme	Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is a planning authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 21(2)	Duty to make submissions available in accordance with public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Except submissions which request a change to the items in s 22(5)(a) and (b)

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 23A(2)	Power to: - change the amendment in the manner requested; - not change the amendment in the manner requested; or - abandon the amendment or part of the amendment.	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	Where Council is the planning authority. After considering a submission which requests a change to a 'low-impact' amendment (as described in section 16N).
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 28(1)	Duty to notify the Minister if abandoning an amendment, with a copy of any submission	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator	Note: the power to make a decision to abandon an amendment cannot be delegated

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	considered, and a statement of reasons for the decision	Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	
s 28(2)	Duty to publish notice of the decision on Internet site	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 28C	Duty to comply with directions of the Minister after abandoning the amendment with respect to:	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	- providing relevant documentation; and - providing assistance with steps to be taken for the amendment.	Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	
s 30(4)(a)	Duty to say if amendment has lapsed	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 30(4)(b)	Duty to provide information in writing upon request	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 32(2)	Duty to give more notice if required	724 General Manager Development, 730 Manager Planning and Building,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 33(1)	Duty to give more notice of changes to an amendment	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 36(2)	Duty to give notice of approval of amendment	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 38(5)	Duty to give notice of revocation of an amendment	724 General Manager Development, 730 Manager Planning and Building,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 40(1)	Function of lodging copy of approved amendment	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	N/A	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	Where Council is a responsible public entity

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning,	Where Council is a responsible public entity

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		656 Strategic Planner, 706 Strategic Planner	
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GP	Function of receiving a notice under s 46GO	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GR(2)	Power to consider a late submission	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Duty to consider a late submission if directed to do so by the Minister	Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 640 Coordinator Strategic Planning	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	plan unless the criteria in s 46GU(1)(a) and (b) are met	Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GY(1)	Duty to keep proper and separate accounts and records	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(2)(a)	Function of receiving the monetary component	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where the Council is the planning authority This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GZ(2)(b)	Function of receiving the monetary component	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	<p>If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4)</p> <p>Where Council is the collecting agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the development agency</p>

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(9)	Function of receiving the fee simple in the land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental	Where Council is the development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is a development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZF(3)	Function of receiving proceeds of sale	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 640 Coordinator Strategic Planning	
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 552 Senior Statutory Planner, 640 Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	Where Council is a collecting agency or development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 640 Coordinator Strategic Planning	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		541 Graduate Statutory Planner/Statutory Planner	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		541 Graduate Statutory Planner/Statutory Planner	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	
s 46Q(1)	Duty to keep proper accounts of levies paid	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning	Only applies when levy is paid to Council as a 'development agency'

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	With the consent of, and in the manner approved by, the Minister

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46QC	Power to recover any amount of levy payable under Part 3B	724 General Manager Development, 420 Manager Corporate Finance, 723 General Manager Corporate Services, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	
s 46QD	Duty to prepare report and give a report to the Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	N/A	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	N/A	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	N/A	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	N/A	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	N/A	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 47	Power to decide that an application for a planning permit does not comply with that Act	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 48A	Power to notify an applicant that the application is incomplete Note: The notice must set out any required fees or information, the date for payment or production, and the effect of non-compliance set out in section 48B(1).	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 149 Coordinator Land Use Planning Support, 557 Land Use Planning	Where Council is the responsible authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Support Officer, 444 Land Use Planning Support Officer, 1 Chief Executive Officer	
s 48C	Power to refund a fee paid for an application which is void and of no effect under section 48B(1)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 149 Coordinator Land Use Planning Support, 557 Land Use Planning Support Officer, 444 Land Use Planning Support Officer, 1 Chief Executive Officer	Where Council is the responsible authority
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 50(4)	Duty to amend application	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 50(5)	Power to refuse to amend application	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 50(6)	Duty to make note of amendment to application in register	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 50A(1)	Power to make amendment to application	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 50A(4)	Duty to note amendment to application in register	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered	724 General Manager Development, 730 Manager Planning and Building,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	restrictive covenant if may result in breach of covenant	971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(3)	Power to give any further notice of an application where appropriate	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 54(1)	Power to require the applicant to provide more information	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 54(1B)	Duty to specify the lapse date for an application	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 57A(5)	Power to refuse to amend application	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57A(6)	Duty to note amendments to application in register	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 57B(1)	Duty to determine whether and to whom notice should be given	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 57C(1)	Duty to give copy of amended application to referral authority	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 58	Duty to consider every application for a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 58A	Power to request advice from the Planning Application Committee	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 60	Duty to consider certain matters	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 60(1A)	Duty to consider certain matters	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Graduate Statutory Planner/Statutory Planner	
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 62(2)	Power to include other conditions	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 64(3)	Duty not to issue a permit until after the specified period	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 69(1)	Function of receiving application for extension of time of permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 69(1A)	Function of receiving application for extension of time to complete development	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 69(2)	Power to extend time	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 71(1)	Power to correct certain mistakes	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 71(2)	Duty to note corrections in register	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 73	Power to decide to grant amendment subject to conditions	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 74	Duty to issue amended permit to applicant if no objectors	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 83	Function of being respondent to an appeal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 83B	Duty to give or publish notice of application for review	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84AB	Power to agree to confining a review by the Tribunal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 91(2)	Duty to comply with the directions of VCAT	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 93(2)	Duty to give notice of VCAT order to stop development	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 95(3)	Function of referring certain applications to the Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 95(4)	Duty to comply with an order or direction	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	The request to prepare the amendment must be made under section 16A. Delegate must not agree to consider the application for the permit concurrently with the preparation of the proposed amendment unless it has made a decision under section 16B(a) to apply to the Minister for authorisation to prepare the amendment, with or without changes, under section 16F.
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 706 Strategic Planner	
s 96F	Duty to consider the panel's report under s 96E	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	s 23 of the Planning and Environment (Planning Schemes) Act 1996	Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 96H(3)	Power to give notice in compliance with Minister's direction	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96J	Duty to issue permit as directed by the Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 96Z	Duty to keep levy certificates and levy exemption certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 149 Coordinator Land Use Planning Support, 1 Chief Executive Officer	
s 97C	Power to request Minister to decide the application	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	1 Chief Executive Officer	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	1 Chief Executive Officer	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 97Q(4)	Duty to comply with directions of VCAT	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 101	Function of receiving claim for expenses in conjunction with claim	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 103	Power to reject a claim for compensation in certain circumstances	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s.107(1)	Function of receiving claim for compensation	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 107(3)	Power to agree to extend time for making claim	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner	
s 114(1)	Power to apply to the VCAT for an enforcement order	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 123(1)	Power to carry out work required by enforcement order and recover costs	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	724 General Manager Development	Except Crown Land
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner,	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 129	Function of recovering penalties	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 130(5)	Power to allow person served with an infringement notice further time	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 149A(1)	Power to refer a matter to the VCAT for determination	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 149B	Power to apply to the Tribunal for a declaration.	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 640 Coordinator Strategic Planning	Where Council is the relevant planning authority
s 158F	Power to make submissions in response to a directions panel	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner, 1 Chief Executive Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 171(2)(f)	Power to carry out studies and commission reports	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 171(2)(g)	Power to grant and reserve easements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner	Where Council is the development agency specified in an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 173(1)	Power to enter into agreement covering matters set out in s 174	1 Chief Executive Officer	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	1 Chief Executive Officer	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 178A(1)	Function of receiving application to amend or end an agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178A(5)	Power to propose to amend or end an agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178C(4)	Function of determining how to give notice under s 178C(2)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178E(2)(c)	Power to refuse to amend or end the agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	After considering objections, submissions and matters in s 178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	After considering objections, submissions and matters in s 178B
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	After considering objections, submissions and matters in s.178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178E(3)(d)	Power to refuse to amend or end the agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 181	Duty to apply to the Registrar of Titles to record the agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 182	Power to enforce an agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 499 Compliance Officer, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 184G(2)	Duty to comply with a direction of the Tribunal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 184G(3)	Duty to give notice as directed by the Tribunal	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 198(1)	Function to receive application for planning certificate	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 199(1)	Duty to give planning certificate to applicant	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 201(1)	Function of receiving application for declaration of underlying zoning	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 201(3)	Duty to make declaration	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planning, 656 Strategic Planner, 706 Strategic Planner	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Graduate Statutory Planner/Statutory Planner	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
-	Power to give written authorisation in accordance with a provision of a planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		541 Graduate Statutory Planner/Statutory Planner	

Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	723 General Manager Corporate Services, 144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
s 522(1)	Power to give a compliance notice to a person	723 General Manager Corporate Services, 144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	

Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	723 General Manager Corporate Services, 144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
s 525(4)	Duty to issue identity card to authorised officers	967 Corporate Governance Officer, 966 Coordinator Governance and Strategy, 1018 Manager Governance, 1030 Senior Governance and Reporting Officer	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	723 General Manager Corporate Services, 144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
s 526A(3)	Function of receiving report of inspection	723 General Manager Corporate Services, 144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental	

Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	723 General Manager Corporate Services, 144 Coordinator Environmental Health, 145 Environmental Health Officer, 146 Environmental Health Officer, 559 Environmental Health Officer, 830 Environmental Health Officer, 1018 Manager Governance	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 433 Coordinator Asset Management	Obtain consent in circumstances specified in s 11(2)

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 433 Coordinator Asset Management	
s 11(9)(b)	Duty to advise Registrar	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 433 Coordinator Asset Management	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733 Manager Built Environment, 433 Coordinator Asset Management	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Manager Built Environment, 433 Coordinator Asset Management	
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733 Manager Built Environment, 433 Coordinator Asset Management	
s 12(10)	Duty to notify of decision made	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733 Manager Built Environment, 433 Coordinator Asset Management	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Manager Built Environment, 433 Coordinator Asset Management	
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733 Manager Built Environment, 433 Coordinator Asset Management	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 433 Coordinator Asset Management	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733 Manager Built Environment	
s 15(2)	Duty to include details of arrangement in public roads register	733 Manager Built Environment, 617 Coordinator Road Planning	
s 16(7)	Power to enter into an arrangement under s 15	725 General Manager Built & Natural Environment	
s 16(8)	Duty to enter details of determination in public roads register	733 Manager Built Environment, 617 Coordinator Road Planning	
s 17(2)	Duty to register public road in public roads register	733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Power to decide that a road is reasonably required for general public use	733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18(1)	Power to designate ancillary area	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	733 Manager Built Environment, 617 Coordinator Road Planning	
s 19(4)	Duty to specify details of discontinuance in public roads register	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 36 Coordinator Infrastructure Development, 733 Manager Built Environment	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(5)	Duty to ensure public roads register is available for public inspection	733 Manager Built Environment, 617 Coordinator Road Planning	
s 21	Function of replying to request for information or advice	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
s 22(5)	Duty to give effect to a direction under s 22	725 General Manager Built & Natural Environment, 733 Manager Built Environment	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 40(1)	Duty to inspect, maintain and repair a public road.	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733 Manager Built Environment	
s 42(1)	Power to declare a public road as a controlled access road	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Power of coordinating road authority and sch 2 also applies

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
s 49	Power to develop and publish a road management plan	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
s 51	Power to determine standards by incorporating the standards in a road management plan	725 General Manager Built & Natural Environment, 733 Manager Built Environment	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	
s 54(2)	Duty to give notice of proposal to make a road management plan	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	
s 54(6)	Power to amend road management plan	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54(7)	Duty to incorporate the amendments into the road management plan	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	
s 63(1)	Power to consent to conduct of works on road	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the infrastructure manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 64(1)	Duty to comply with cl 13 of sch 7	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	723 General Manager Corporate Services, 198 Coordinator Local Laws, 1018 Manager Governance	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	723 General Manager Corporate Services, 198 Coordinator Local Laws, 1018 Manager Governance	Where Council is the coordinating road authority
s 67(3)	Power to request information	723 General Manager Corporate Services, 198 Coordinator Local Laws, 1018 Manager Governance	Where Council is the coordinating road authority
s 68(2)	Power to request information	723 General Manager Corporate Services, 198 Coordinator Local Laws, 1018 Manager Governance	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 71(3)	Power to appoint an authorised officer	1 Chief Executive Officer	
s 72	Duty to issue an identity card to each authorised officer	1 Chief Executive Officer	
s 85	Function of receiving report from authorised officer	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	
s 86	Duty to keep register re s 85 matters	1 Chief Executive Officer	
s 87(1)	Function of receiving complaints	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 87(2)	Duty to investigate complaint and provide report	1 Chief Executive Officer	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	1 Chief Executive Officer	
s 112(2)	Power to recover damages in court	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
s 116	Power to cause or carry out inspection	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning, 661 Built Environment Planning Systems Officer	
s 119(2)	Function of consulting with the Head, Transport for Victoria	1 Chief Executive Officer	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	725 General Manager Built & Natural Environment, 439 Manager Natural Environment & Parks, 489 Manager Assets & Projects	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	36 Coordinator Infrastructure Development, 617 Coordinator Road Planning	
s 121(1)	Power to enter into an agreement in respect of works	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733 Manager Built Environment	
s 122(1)	Power to charge and recover fees	1 Chief Executive Officer	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 123(1)	Power to charge for any service	1 Chief Executive Officer	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	1 Chief Executive Officer	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	1 Chief Executive Officer	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	1 Chief Executive Officer	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	1 Chief Executive Officer	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 5	Duty to publish notice of declaration	1 Chief Executive Officer	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 12(5)	Power to recover costs	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	725 General Manager Built & Natural Environment, 733	Where Council is the infrastructure manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Manager Built Environment, 617 Coordinator Road Planning	
sch 7 cl 16(1)	Power to consent to proposed works	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Environment, 617 Coordinator Road Planning	
sch 7 cl 16(6)	Power to set reasonable conditions on consent	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Environment, 617 Coordinator Road Planning	
sch 7 cl18(1)	Power to enter into an agreement	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 36 Coordinator Infrastructure	Where Council is the responsible road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Development, 733 Manager Built Environment, 617 Coordinator Road Planning	
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	1 Chief Executive Officer	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573	Where Council is the responsible authority

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 22 Environmental Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a	724 General Manager Development, 730 Manager Planning and Building, 971 Major	where Council is not the planning authority and the amendment

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
	combined application for an amendment to a planning scheme and notice of a permit application	Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning, 142 Graduate Statutory Planner, 524 Statutory Planner, 552 Senior Statutory Planner, 541 Graduate Statutory Planner/Statutory Planner, 640 Coordinator Strategic Planning, 656 Strategic Planner, 706 Strategic Planner	affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner	

Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	724 General Manager Development, 730 Manager Planning and Building, 971 Major Projects and Principal Strategic Planner, 573 Coordinator Statutory Planning	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 8(1)	Duty to conduct reviews of road management plan	725 General Manager Built & Natural Environment, 733 Manager Built Environment	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 9(2)	Duty to produce written report of review of road management plan and make report available	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	725 General Manager Built & Natural Environment, 733 Manager Built Environment	
r 13(1)	Duty to publish notice of amendments to road management plan	725 General Manager Built & Natural Environment, 733 Manager Built Environment	where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 16(3)	Power to issue permit	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	725 General Manager Built & Natural Environment, 489 Manager Assets & Projects, 733 Manager Built Environment	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	725 General Manager Built & Natural Environment, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the coordinating road authority

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	725 General Manager Built & Natural Environment, 36 Coordinator Infrastructure Development, 733 Manager Built Environment, 617 Coordinator Road Planning	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	723 General Manager Corporate Services, 198 Coordinator Local Laws, 1018 Manager Governance	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	725 General Manager Built & Natural Environment, 733 Manager Built Environment	

Road Management (Works and Infrastructure) Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	725 General Manager Built & Natural Environment, 733 Manager Built Environment	Where Council is the coordinating road authority

13. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

13.1. WASTE COLLECTION POLICY

ACTION OFFICER: MANAGER NATURAL ENVIRONMENT AND PARKS

PURPOSE

For Council to release the Draft Waste Collection Policy and associated Waste Collection Guideline, as attached, for public comment.

RECOMMENDATION

That Council release the Draft Waste Collection Policy and associated Waste Collection Guideline, as attached, for public comment for a minimum period of 28 days commencing between March-April 2026.

BACKGROUND

Waste management constitutes a key essential service and responsibility of Council under the Local Government Act.

For Council to manage the service effectively and sustainably, Council needs an established rules position and approach to ensure it meets its legislative and regulatory requirements.

As key to implementing the statewide circular economy objectives, Council plays an important role in assisting the community to reduce waste generation, increase resource recovery and promote alternatives to landfill disposal, while ensuring safe, cost effective and logistically feasible service delivery.

The Draft Waste Collections Policy outlines Wellington Shire Council's high-level framework for the provision of kerbside waste and recycling services. It sets the principles that determine service eligibility, service types, and charging, in line with the *Local Government Act 1989*, *Local Government Act 2020*, *Environment Protection Act 2017*, and the *Circular Economy (Waste Reduction and Recycling) Act 2021*.

The Waste Services Guideline supports the Waste Collection Policy by providing the detailed operational requirements, service standards, eligibility criteria and procedures that guide the delivery of Council's kerbside waste, recycling, organics and hard waste services. This enables the Council to provide the agreed and consistent application of the service to the community.

The refined kerbside service in 2026 will include the mandatory provision of a General Rubbish service (red lid bin), a Mixed Recycling service (yellow lid bin) and a Food Organics and Garden Organics (FOGO) service (green lid bin). These services will apply to all properties within the Declared Collection Areas, except where an exemption or exception is specified.

In addition to the mandated services, Council also provides an annual hard waste collection for properties that receive a kerbside collection service. While not a legislated requirement under the Recycling Victoria Service Standards, this service is offered to support responsible disposal of bulky household items and to reduce illegal dumping.

ATTACHMENTS

1. Waste Collection Policy 2026 - Final Draft - 20260219 [13.1.1 - 3 pages]
2. Waste Services Guideline - Final Draft - 20260219 [13.1.2 - 10 pages]

OPTIONS

Council has the following options available:

1. To release the Draft Waste Collection Policy and associated Waste Collection Guideline, as attached, for public comment for a minimum period of 28 days: or
2. To not release the Draft Waste Collection Policy and associated Waste Collection Guideline, as attached, for public comment for a minimum period of 28 days at this time.

PROPOSAL

That Council release the Draft Waste Collection Policy and associated Waste Collection Guideline, as attached, for public comment for a minimum period of 28 days.

Upon the closure of the comment period, Council will again consider the Draft Policy and seek to endorse the policy with or without amendment at a future Council meeting.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Four: Natural Environment – *A healthy natural environment, protected and nurtured for generations to come* – states the following strategy:

Empowering the community and businesses to drive positive environmental outcomes.

GENDER IMPACT ASSESSMENT (GIA)

A Gender Impact Assessment was conducted on the draft policy in accordance with the *Gender Equality Act 2020*. The assessment found the following with regards to the policy:

The revised policy increases service flexibility by allowing eligible households to access additional user-pays bins, supporting diverse needs such as families with young children, carers, shared households, and residents with higher hygiene-related waste.

FINANCIAL IMPACT

Under the *Local Government Act 1989*, Council has the authority to declare service charges for the provision of waste, recycling, and resource recovery services. In exercising this power, Council will apply the principles outlined in the Ministerial Good Practice Guidelines for Local Government Service Rates and Charges, including:

- **Cost recovery** – charges should not exceed the reasonable cost of providing the service.
- **Transparency and accountability** – charges must be clearly linked to the service provided.
- **Equity** – ensuring those who use or benefit from the service contribute fairly.
- **Efficiency** – minimising unnecessary complexity or duplication in charging methods.

The associated cost of the kerbside services will form part of the Council's annual budget process.

COMMUNICATION IMPACT

The release of the Draft Waste Collection Policy and associated Waste Collection Guideline will be provided to communities via local newsletters, and through social media channels. Feedback will be requested through Wellington Shire Council's '*Your Wellington Your Say*' website link.

A copy of the Draft documents will be made available online via Council's website, and in hard copy at the Wellington Shire Council's Sale and Yarram Service Centres.

LEGISLATIVE IMPACT

Under the *Circular Economy (Waste Reduction and Recycling) Act 2021*, Victorian councils are required to deliver waste and recycling services in accordance with the Service Standards, Frameworks and associated Guidelines established by Recycling Victoria. These standards outline the minimum quality, performance, and consistency expectations for the provision of waste, recycling, and resource recovery services across the state. Aligning Council's services with these requirements provides clarity for the community, supports compliance, and enables continuous improvement in environmental and operational outcomes.

This updated policy and guideline sets the principles that determine service eligibility, service types, and charging, in line with the *Local Government Act 1989*, *Local Government Act 2020*, *Environment Protection Act 2017* and the *Circular Economy (Waste Reduction and Recycling) Act 2021*.

COUNCIL POLICY IMPACT

The draft Waste Collection Policy is intended to replace the Wellington Shire Council's current Waste Collection Policy 2025.

RESOURCES AND STAFF IMPACT

Additional resources will be required to assist the waste team for a 6-month period to provide administration, data management and customer service functions with the introduction of the Food Organics and Garden Organics kerbside service and added flexibility of waste service provisions.

COMMUNITY IMPACT

The introduction of the Food Organics and Garden Organics (FOGO) service and flexible waste options delivers significant benefits to the community by making waste reduction easier, more accessible, and more meaningful for households. By providing a simple system for separating organic materials from general waste, residents gain a practical way to contribute to environmental improvement and reduce landfill reliance. This strengthens community pride, supports shared sustainability values, and encourages collective action across urban and rural areas.

The FOGO rollout also enhances community understanding of responsible waste practices through education, consistent messaging, and engagement opportunities, ensuring residents feel supported and empowered during the transition. Over time, the program helps foster a more connected, environmentally aware community committed to long-term positive change.

ENVIRONMENTAL IMPACT

Effective waste management is essential for protecting the natural environment and reducing the environmental impact of the community. The introduction of the Food Organics and Garden Organics collection service and changes in collection frequency will positively impact the environment. Implementing sustainable waste practices reduce the volume of waste sent to the Kilmany Landfill with an estimated 3,000 tonne reduction in waste volumes to landfill. The reprocessing of organic material for reuse as compost, soil conditioner and the like will help to conserve natural resources, reduce greenhouse gas emissions, and minimise pollution.

ENGAGEMENT IMPACT

The period of community consultation, through Council's *Your Wellington Your Say* channel, is expected to commence on Monday 16 March 2026 through to 19 April 2026. Submissions will be received and considered prior to the final Waste Collection Policy being presented to Council for adoption.

RISK MANAGEMENT IMPACT

Under the provisions of the *Circular Economy (Waste Reduction and Recycling) Act 2021*, Council is required to provide waste and recycling services in line with Recycling Victoria's Service Standards, Framework, and associated Guidelines. These Service Standards set out the expected quality and performance benchmarks for the delivery of waste, recycling, and resource recovery services by Victorian Local Councils and Alpine Boards. By aligning services with the *Circular Economy (Waste Reduction and Recycling) Act 2021* and Recycling Victoria's Service Standards, Council minimises the risk of regulatory breaches, service failures, and associated penalties.

WASTE COLLECTION POLICY

Policy Number:	4.1.1
Approved by	Council
Date Approved	December 2025
Date of Next Review:	TBC
Applicable to:	Natural Environment and Parks Business Unit
Responsible Officer:	Manager Natural Environment and Parks Coordinator Waste and Sustainability
Related Policies:	Nil
Related Documents:	Waste Collection Boundary Maps (Online), Waste Services Guideline
Statutory Reference:	<i>Circular Economy (Waste Reduction and Recycling) Act 2021</i> <i>Climate Change Act 2017</i> <i>Environment Protection Act 2017</i> <i>Local Government Act 1989</i> <i>Local Government Act 2020</i>

OVERVIEW

This Policy outlines Wellington Shire Council's high-level framework for the provision of kerbside waste and recycling services. It sets the principles that determine service eligibility, service types, and charging, in line with the Local Government Act 1989, Local Government Act 2020, Environment Protection Act 2017 and the Circular Economy (Waste Reduction and Recycling) Act 2021.

All operational requirements, service standards, access criteria and procedures are detailed in the Waste Services Guideline, which supports this Policy.

This Policy applies to all residential and eligible non-residential properties within Council's Declared Collection Areas.

The Policy governs the provision of:

- Kerbside collection services
- Hard waste collection
- Waste, recycling and processing charges.

THE POLICY

1.1 Service Provision

- Council provides kerbside waste, recycling and hard waste collection services to properties located within the Declared Collection Areas.
- Properties must meet safe, lawful and practical access requirements as detailed in the Waste Services Guideline.
- Properties outside the Declared Collection Area are not eligible for a Council-provided kerbside service. Legacy properties are currently exempt from this rule.
- The Declared Collection Areas will be reviewed at least every three years to reflect changes in land use, access conditions and service feasibility. Any amendments to the Declared Collection Areas are approved by the Chief Executive Officer.

1.2 Service Types

Council provides a mandatory kerbside service to eligible properties in accordance with the Circular Economy (Waste Reduction and Recycling) Act 2021, including the collection of residual waste, recycling, and food organics and garden organics.

The Waste Services Guideline outlines all available service configurations, standard bin entitlements and the process for requesting additional bins. Subject to access and eligibility requirements, properties within a Declared Collection Area may apply for larger bin sizes (general rubbish only), additional bins or other service adjustments on a user pays basis.

1.3 Exceptions

Certain property types—such as commercial properties, dependent persons units, temporary dwellings, vacant land, non-rateable land and not-for-profit aged-care housing—are exempt from mandatory kerbside services. These properties may elect to receive a kerbside service, and may also request additional bins, provided they meet all access and eligibility requirements outlined in the Waste Services Guideline.

1.4 Waste Service Charges

Council applies waste and recycling charges based on cost recovery, transparency and accountability, equity and efficiency, consistent with Ministerial Guidelines.

The categories of charges include:

- Kerbside Service Charges
- EPA Waste Levy Charge
- Waste Infrastructure and Management Charge

Charge descriptions and calculation principles are set out in the Waste Services Guideline.

1.5 Compliance

Council may take action in instances of service misuse, contamination or illegal dumping in accordance with the Guideline, Local Laws and relevant legislation.

1.6 Supporting Guideline

This Policy is supported by the Waste Services Guideline, which contains:

- Types of charges and charging methodology
- Service provision and eligibility criteria
- Standard service and additional bins
- Conditions of collection
- Exceptions and exemptions
- Declared Collection Area principles
- Contamination processes

The Guideline may be updated administratively to reflect operational or legislative changes.

DEFINITIONS

Contamination – Materials that cannot be processed by the receival facility (e.g. plastic in green bin), materials which are hazardous to health or the environment (e.g. syringes), not domestic in nature (e.g. building products, paint), or is illegal to place in the bin (e.g. asbestos, batteries) in accordance with Recycling Victoria Service Standards and Wellington Shire Community Local Law 2021.

Declared Collection Area (DCA) - A spatial boundary determined by Council under its powers in the Local Government Act 2020 to provide and charge for waste and recycling services. All properties within this boundary are required to receive the mandatory standard service and are subject to the associated service charges, regardless of individual use or preference.

Council may amend the Declared Collection Area, or exclude individual properties, where service provision is not reasonably or safely practicable due to access, safety, cost, or operational constraints.

Legacy properties – are residential properties located outside the declared collection area that retained a right to a bin collection service during Council amalgamations in 1994 and have paid a Waste Kerbside Service Charge (historically referred to as Garbage Charge) as part of that right.

Multi-Unit Developments (MUDS) – means two or more dwellings (whether attached or detached) on one lot of land. This may include Nursing Homes, retirement villages, residential flats.

Non-rateable land- as per the definition contained in Section 154 of the Local Government Act 1989.

Not for Profit - as per the definition of the Australian Tax Office.

REVISION HISTORY

VERSION	DATE	SUMMARY OF CHANGES
1.0	December 2022	No changes applicable at this review
1.1	December 2023	Date of Next Review updated to December 2024 Minor formatting changes
1.2	December 2024	Date of Next Review updated to December 2025
1.3	December 2025	Date of Next Review updated to December 2026
2.0	TBC	Align to new Recycling Victoria Standards, introducing 4-bin service, principles of eligibility, new comprehensive waste management framework and supporting Guidelines.



WELLINGTON
SHIRE COUNCIL

Waste Services Guideline

Purpose

This Guideline supports the Waste Collection Policy by providing the detailed operational requirements, service standards, eligibility criteria and procedures that guide the delivery of Council's kerbside waste, recycling, organics and hardwaste services.

While the Policy sets out the high-level principles for service provision and charging, **this Guideline contains the full technical, procedural and service-level detail required for implementation.**

This Guideline may be updated administratively to reflect service improvements, operational changes or updated State Government requirements.

Overview

Council plays an important role in assisting the community to reduce waste generation, increase resource recovery, and promote alternatives to landfill disposal — while ensuring safe, cost-effective and logistically feasible service delivery.

Council is committed to improving diversion from landfill wherever practicable; however, this must be balanced against the need to maintain safe and efficient collection operations, particularly in a regional and rural context.

Under the provisions of the *Circular Economy (Waste Reduction and Recycling) Act 2021*, Council is required to provide waste and recycling services in line with Recycling Victoria's Service Standards, Framework, and associated Guidelines. These Service Standards set out the expected quality and performance benchmarks for the delivery of waste, recycling, and resource recovery services by Victorian Local Councils and Alpine Boards.

Council recognises the importance of transitioning to a circular economy and is committed to supporting sustainable material use and recovery through improved waste services and community education.

1. Waste Charges and Fees

Under the *Local Government Act 1989*, Council has the authority to declare service charges for the provision of waste, recycling, and resource recovery services. In exercising this power, Council will apply the principles outlined in the Ministerial Good Practice Guidelines for Local Government Service Rates and Charges, including:

- **Cost recovery** – charges should not exceed the reasonable cost of providing the service.
- **Transparency and accountability** – charges must be clearly linked to the service provided.
- **Equity** – ensuring those who use or benefit from the service contribute fairly.
- **Efficiency** – minimising unnecessary complexity or duplication in charging methods.

1.1 Waste Infrastructure and Management Charge

The Waste Infrastructure and Management Charge is a general service charge applied to all rateable properties in Wellington Shire.

The charge contributes to:

- Capital investment in landfill sites (open and closed), transfer stations, and associated plant and equipment.
- Operational expenses for Kilmany Landfill and the transfer station network.
- Infrastructure upgrades and long-term rehabilitation liabilities.
- Community-focused programs that support diversion from landfill including–Detox Your Home, and future initiatives aligned with Council's sustainability goals.

1.1.1 Farm Enterprise Exemption

To reduce the administrative and financial burden on primary producers, the Waste Infrastructure and Management Charge may only need to be applied to the primary farming property.

Additional rated properties that are managed in the same farming enterprise will be exempt from the WIC in the following circumstances:

- The primary farming property is in the Wellington Shire
- The rated land does not have a dwelling, or the dwelling is separately rated

1.2 Kerbside Service Charge

The Kerbside Service Charge recovers the direct costs of providing Council's kerbside waste collection service. This includes;

- Supply, maintenance and replacement of bins
- Collection services for each material stream
- Waste disposal gate fees (excluding the EPA Waste Levy Charge)
- Transport and processing costs

- Hard waste collection services and
- A proportion (30%) of operational and administrative costs related to service delivery

This charge:

- Applies to all rateable properties where Council has resolved to provide a kerbside waste service, regardless of the actual uptake or use of the service by the resident.
- Is applied per service provided – additional or upsized bins will attract additional charges.

This approach ensures that all eligible users contribute equitably to the cost of maintaining a standardised, accessible, and environmentally responsible waste management system. The charge is structured in line with the principles of full cost recovery, operational sustainability, and Council's obligations under the *Circular Economy (Waste Reduction and Recycling) Act 2021* and *Local Government Act 2020*.

1.3 EPA Waste Levy Charge

The EPA Waste Levy Charge recovers the cost of the Victorian Government's statutory waste levy on the landfilled component of the kerbside collection service, the general rubbish bin. No profit margin is applied, in accordance with cost recovery principles.

This charge:

- Applies to all rateable properties where Council has resolved to provide a kerbside waste service, regardless of the actual uptake or use of the service by the resident.
- Is levied per service provided – additional or upsized General Rubbish (Red Lid) bins will attract additional charges.
- Does not apply to materials collected via the Recycling (Yellow Lid), or Food Organics and Garden Organics (Green Lid) services or hard waste.

2. Kerbside Collection Services

2.1. Service Provision

Council will provide kerbside collection services in accordance with Recycling Victoria's Service Standard, as legislated under the *Circular Economy (Waste Reduction and Recycling) Act 2021*. This includes mandatory provision of a General Rubbish service (Red Lid), a Mixed Recycling service (Yellow Lid), and a Food Organics and Garden Organics (Green Lid) service.

- The kerbside collection service applies to all properties within the Declared Collection Areas (Section 2.6), except where an exception or exemption is specified.

Council provides an annual hard waste collection to properties that receive a kerbside collection service. This service is not a mandated requirement under the Recycling Victoria's Service Standards but is offered to support responsible disposal of bulky household items. The cost of the service is included in the Kerbside Service Charge.

- Eligible properties are entitled to one hard waste collection per year.
- Residents using the hard waste service must adhere to the conditions and limitations set by Council, including acceptable items, placement guidelines, and volume restrictions.

2.2 Service Eligibility

Collection locations must be compatible with the physical access constraints of the property and the safe operation of collection vehicles. Wellington Shire Council identifies the closest accessible area for residents to place their kerbside bins for collection using the below considerations.

2.2.1 All properties - Service Eligibility and Council Rights

Council kerbside waste services will only be provided where all of the following conditions are met:

- The property is located within the Declared Collection area or is classified as an existing legacy property.
- Bins can be safely presented at an accessible roadside collection point, without requiring collection vehicles to enter private property.
- Collection vehicles must be able to access the collection point safely at all times. Kerbside collection will only be provided on constructed public roads maintained by Council or the State Government, where the road formation, surface, width, alignment, turning areas and bridge load limits are suitable for heavy waste collection vehicles.

Where these conditions cannot safely or consistently met, Council may:

- Designate an alternative collection point (e.g. a shared bin pad or consolidated pickup location), or;
- Where no safe and practical alternative exists, refuse or withdraw the kerbside service for that property.

Council will work collaboratively with affected property owners or managers to identify solutions and improve access wherever practical. If no suitable arrangement can be established, responsibility for arranging alternative private waste collections services will rest with the property owner or manager.

2.3 Service Options

2.3.1 Mandatory Standard Service

Council provides a mandatory standard service to all eligible ratepayers within the Declared Collection Areas.

Eligible ratepayers may also elect to receive additional optional bins based on their needs. Kerbside Service and EPA Waste Levy charges will vary based on the service option selected.

Service	General Rubbish Red Lid	Recycling Yellow Lid	Food Organics/Garden Organics (FOGO) Green Lid
Mandatory Standard Service	120L	240L	240L
Collection Frequency	Fortnightly	Fortnightly	Weekly**
Optional Additional Bin/s**	120L/240L*	240L	240L

* Can opt for 240L bin if 2 x 120L services are requested

** From July 2026

2.3.2 Optional Upgrades and Additional Bin Services

Upgrades and Additional bin services are **not** a mandatory requirement under the Recycling Victoria's Service Standards.

2.3.2.1 Eligibility and Requests

- Properties within the declared collection area may request an upgrade or additional bins for an extra charge, subject to Council approval.
- An upgrade or additional bin can only be requested and authorised by the ratepayer or their managing agent.

2.3.2.2 Charges and Billing

- Charges follow the 'user pays' principle to encourage waste minimisation. Properties with the standard service incur lower charges, while properties requiring additional bins incur progressively higher costs.
- Adjustments to the service that result in a change to the total charge are applied pro rata from the request/delivery date.

2.3.2.3 Responsibilities

- Owners or occupiers must notify Council if the bins listed on the Rates Notice differ from those at the property or if additional services are no longer required.
- Payment of the Kerbside Service Charges on the Rates Notice signifies acceptance of the services provided.

2.4 Conditions of Collection Service

Residents receiving a kerbside collection service must comply with the following conditions and Council's Community Local Law 2021 –

- Place bins out for collection prior to 6am and collect as soon as possible on the same day.
- Contain no prohibited waste.
- Any waste spilt from overflowing bins prior to the collection must be removed by the occupier responsible for the bins.
- The bins must be maintained by the occupier of the property to which the bin relates, in good order and in a clean and sanitary condition.
- Council provided bins remain the property of Council.
- Contain only waste types approved for each bin type regulated through Recycling Victoria's Service Standards.

Other conditions

- Bins must be placed at the kerbside or alternative area requested/approved by Council. Where access is limited, bins may be required to be presented at an alternative location approved by Council, which may be in front of an alternate property.

- Bins must be placed away from overhead service lines and street trees.
- Bins must be placed 1m apart or alternative separation distance approved by Council.
- Bins must be placed on the straight section of the road for properties located within a court bowl or dead-end street

Bin inspections may be conducted by Council and/or contractors to audit bin contamination, review bin accessibility for collection and the number of services.

2.5 Exceptions and Exemptions

The following property types are exempt from the Mandatory Kerbside Collection Service but may elect to receive a service upon request. Any elected service must also meet the eligibility and access conditions set out in Sections 2.2.1 Service Eligibility and Councils Rights, 2.4 Conditions of Collection Service and 2.6 Declared Collection Areas.

Commercial Properties

Properties primarily used for commercial or industrial purposes are exempt from receiving a kerbside waste service. However, they may request a service subject to meeting serviceability criteria and being located within a declared collection area.

Temporary Dwellings, Dependable Persons Units, Vacant Lots, and Non-Rateable Properties

These property types are not automatically provided a kerbside waste collection service. If the service is requested, approval will depend on compliance with the declared collection boundary and eligibility criteria.

Not-for-Profit Aged Care Housing

Properties managed by not-for-profit organisations, administered by volunteer community boards, and primarily providing housing for elderly citizens are exempt from mandatory service. However, these organisations may elect to receive a kerbside collection service subject to meeting serviceability criteria and being located within a declared collection area.

2.5.1 Legacy Properties

In recognition of historical arrangements, legacy properties located outside the declared collection area currently retain access to kerbside collection services and are eligible for the same level of service as those within the declared collection areas.

No new kerbside collection services will be extended to properties outside the declared collection areas.

2.5.2 Multi-Unit Properties & Developments (MUDs)

2.5.2.1 Existing Multi-Unit Developments

Multi-Unit Developments (MUDs) present unique challenges for kerbside waste and recycling services due to limited on-site space, shared bin infrastructure, and variable access conditions. Council recognises these complexities and aims to support effective waste management through clear service expectations and responsibilities.

- Existing multi-unit properties are expected to provide and maintain adequate on-site bin storage for all current and future kerbside collection streams, including garbage, recycling, and organics services.

- Sufficient roadside space must also be available to allow safe and orderly bin presentation on collection days. Bins must not obstruct pedestrian or vehicle access and must be positioned for servicing by side-lift collection vehicles.
- Residents, managers, or the Owners Corporation are responsible for moving bins between on-site storage areas and the nearest designated public roadside collection point on collection days.
- Where existing storage does not meet Recycling Victoria's Service Standards requirements, (e.g., introduction of Food Organics/Garden Organics), Council may require onsite upgrades or improvements to retain access to the service.
- If these conditions cannot be met, Council may review service eligibility in accordance with Section 2.2.1.

2.5.2.2 Future Multi-Unit Developments (New or Redeveloped MUDs)

Future Multi-Unit Developments (MUDs) must incorporate best-practice waste management design from the outset to ensure safe, efficient, and compliant service delivery.

The Victorian Planning Provisions sets out objectives and strategies for land use development, including waste management as outlined in Clause 58.06-3 – Waste and Recycling Objectives

All future MUDs must be designed in accordance with Waste Management and Recycling in Multi-unit Developments – Better Practice Guide (Sustainability Victoria, 2019), unless superseded by a council-approved waste management design guideline, which will take precedence. Waste management design must include:

- Sufficient on-site and roadside bin storage capacity for all required waste streams, including provision for a minimum 4-bin service for all dwellings or buildings.
- Measures to protect public health and residential amenity minimising odour, noise, risks associated with waste vehicle access and movement.
- A comprehensive Waste Management Plan (WMP) submitted as part of the planning application. The WMP must:
 - Estimate waste volumes for all mandated streams, based on the number of dwellings and in line with Recycling Victoria's Service Standards
 - Identify secure, screened, and adequate on-site bin storage areas for all waste streams.
 - Describe how and by whom bins will be moved to the roadside collection point on collection days.
 - Confirm that the roadside presentation is feasible, safe and complies with Council guidelines.
- Planning permit approval for new or redeveloped MUDs will be conditional on demonstrating compliance with these waste management requirements, ensuring the development supports sustainable, accessible and efficient kerbside waste services. Waste management may be added as a condition to any planning permit.

2.6 Declared Collection Areas

2.6.1 Principles for Declared Collection Area

Given the geographically dispersed population within the municipality, providing universal kerbside collection services is not financially viable. To ensure equitable, cost-effective service delivery, Council defines and maintains a Declared Collection Area (DCA) – a spatial boundary identifying properties eligible to receive kerbside waste services.

The establishment and review of the Declared Collection Area is guided by the following criteria:

Land Zoning: Priority is given to areas zoned as Township Zone (TZ), as well as adjoining Low-Density Residential Zone (LDRZ) or General Residential Zone (GRZ), where higher population densities support efficient service provision. Where zoning does not reflect actual population distribution due to recent development or rezoning, Council may adjust the boundary accordingly.

New Growth Areas: Where clusters of new development are considered suitable for kerbside service, Council officers may recommend inclusion in the DCA. Affected ratepayers will be notified and consulted prior to any change being finalised.

Road Access: Collection points must be accessible on roads maintained by Council or the State Government.

Physical Access Constraints: When defining or extending the DCA, Council will consider the physical capability of collection vehicles to safely access properties within the proposed boundary. The DCA will not extend into areas where:

- Roads do not provide all-weather access or adequate pavement strength
- Turning circles, gradients or bridge load limits restrict vehicle movements, or
- The presence of barriers (eg. Bollards, culverts, narrow bridges, or safety rails) prevent safe collection.

Cost Efficiency: The cost-of-service provision must be sustainable.

2.6.2 Periodic Boundary Review

Council will review the Declared Collection Area and the application of Service Standards at least every three years to reflect changes in zoning, urban growth, and infrastructure. This ensures service provision continues to align with the municipality's evolving needs.

- Council officers may amend the declared collection area as necessary, considering factors such as changes in accessibility, zoning, infrastructure, or financial viability.
- Declared Collection Area boundary revisions shall be approved by the CEO.

3. Enforcement

3.1 Kerbside Contamination Response Procedure

Council applies a seven-stage contamination response to properties that repeatedly contaminate bins. The process emphasises education, support, and early resolution wherever possible.

Action	Purpose
Step 1 – Contamination Label placed on Bin	Notification and awareness of contamination. Education provided if the household makes contact.
Step 2 – First Notification Letter to Occupier	Opportunity for 1:1 engagement. Awareness, education and support strategies may include phone calls or distribution of educational materials.
Step 3 – Second Notification Letter to Owner and Occupier	Escalation of issue and opportunity for 1:1 engagement. Ensures both owner and occupier are aware of ongoing contamination.
Step 4 – A Notice to Comply will be issued.	A Notice to Comply will be issued by an authorised officer of Council with a two-week timeframe to comply allowing for direct engagement and behavioural correction.
Step 5 – Apply the local law and issue infringement.	If compliance is not achieved the local law will be applied and infringements may be issued.
Step 6 – Audit/Inspections	The Collections Contractor/Council will closely monitor the contamination of the bin for a period of 3 months.
Step 7 – Compliance Achieved	The Collections Contractor/Council will continue to monitor the contamination of the bin as per contract.

Council's contamination management process does not include removal or suspension of kerbside waste services from residential premises. Service withdrawal can create community health risks, conflict between neighbours, and increased illegal dumping. Ensuring all households retain access to waste services supports overall community health and resilience.

3.1.1 Responsibilities of Owners and Occupiers

The Kerbside Contamination Response Procedure applies to all residential properties receiving a Kerbside Collection Service.

Where the occupier is also the property owner, they are both behaviourally and financially responsible for the proper use of the Kerbside Collection Service.

Where the owner and occupier differ, the following principles apply:

- Responsibility for day-to-day waste sorting behaviour lies with the property occupier; therefore, Council will engage with the occupier first when contamination occurs.

- Where the occupier fails to correct contamination after the multi-step process, the property owner (ratepayer) will be notified, as they hold financial responsibility for the waste service. The owner will therefore incur the Contaminated Kerbside Service Charge if applied to the rates account.

For commercial or exempt properties that have opted to receive a Council provided Kerbside Collection Service, at step 4 a Notice of Intention to withdraw the service may be provided. The service may be withdrawn if the property reaches Step 5 – Apply Contaminated Kerbside Service Charge.

3.2 Illegal Dumping

Illegal dumping of waste in public places, parks, roadside areas, recreation bins, or outside Council-operated facilities such as transfer stations is a serious offence. Individuals found responsible for such activities may be subject to enforcement action under the Council's *Community Local Law 2021* and/or the *Environment Protection Act 2017*. Penalties may include fines or further regulatory action, depending on the nature and extent of the offence.

DEFINITIONS

Contamination – Materials that cannot be processed by the receival facility (e.g., plastic in green bin), materials which are hazardous to health or the environment (e.g. syringes), not domestic in nature (e.g. building products, paint), or is illegal to place in the bin (e.g. asbestos, batteries) in accordance with Recycling Victoria Service Standards and Wellington Shire Community Local Law 2021.

Declared Collection Area (DCA) - A spatial boundary determined by Council under its powers in the *Local Government Act 2020* to provide and charge for waste and recycling services. All properties within this boundary are required to receive at least the minimum standard service and are subject to the associated service charges, regardless of individual use or preference.

Council may amend the Declared Collection Area, or exclude individual properties, where service provision is not reasonably or safely practicable due to access, safety, cost, or operational constraints

Legacy properties – are residential properties located outside the declared collection area that retained a right to a bin collection service during Council amalgamations in 1994 and have paid a Waste Kerbside Service Charge (historically referred to as Garbage Charge) as part of that right.

Multi-Unit Developments (MUDs) – means two or more dwellings (whether attached or detached) on one lot of land. This may include Nursing Homes, retirement villages, residential flats.

Non-rateable land- as per the definition contained in Section 154 of the *Local Government Act 1989*.

Not for Profit-as per the definition of the Australian Tax Office.

13.2. PLACE NAMES COMMITTEE MEETING - FEBRUARY 2026 MINUTES

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

For Council to receive the minutes of the Place Names Committee meeting held on 10 February 2026 and to consider the recommendations from that meeting.

RECOMMENDATION

That Council:

- 1. Receive and note the minutes of the Place Names Committee meeting held on 10 February 2026; and***
- 2. Resolve that the western side of the Port of Sale (land title known as 10-7\PP3468) be named The Anchorage Reserve; and***
 - i) That the proposed name be advertised locally; and***
 - ii) If no objections are received within 30 days, then the name be registered with Geographic Names Victoria; and***
- 3. Resolve the 'Remember a Local – Name a Place in Victoria Campaign' received the following name for inclusion on the approved names register:***
 - i) JAGO in recognition of Raymond Charles Jago who was a local teacher, volunteer and long term member of the Maffra Municipal Band and Sale City Bands. Raymond Jago is recognised for his contribution to the localities of Sale, Maffra, Meerlieu, Heyfield, Briagolong, Giffard, Seaspray and Loch Sport.***

BACKGROUND

The Place Names Committee is an advisory committee of Council that meets quarterly to make recommendations to Council on geographical place name issues.

ATTACHMENTS

1. Place Names Committee Minutes 20260210 Redacted [13.2.1 - 16 pages]

OPTIONS

Council has the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or
2. Not receive the minutes of the Place Names Committee and consider the recommendations and seek further information for consideration at a future meeting.

PROPOSAL

That Council:

1. Receive and note the minutes of the Place Names Committee meeting held on 10 February 2026;
2. Resolve that the western side of the Port of Sale (land title known as 10-7\PP3468) be named The Anchorage Reserve; and
 - i) That the proposed name be advertised locally; and
 - ii) If no objections are received within 30 days, then the name be registered with Geographic Names Victoria; and
3. Resolve the 'Remember a Local – Name a Place in Victoria Campaign' received the following name for inclusion on the approved names register:
 - i) JAGO in recognition of Raymond Charles Jago who was a local teacher, volunteer and long term member of the Maffra Municipal Band and Sale City Bands. Raymond Jago is recognised for his contribution to the localities of Sale, Maffra, Meerlieu, Heyfield, Briagolong, Giffard, Seaspray and Loch Sport.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Three: Infrastructure, Spaces and Places – Strategically planned, designed and well-maintained infrastructure, spaces and places – states the following strategy:

Coordinating facilities and infrastructure to meet growth and evolving needs.

GENDER IMPACT ASSESSMENT (GIA)

Officers understand the requirements in relation to conducting GIA's to ensure Council remains compliant with obligations outlined in the *Gender Equality Act 2020*. The following determination was made.

A Gender Impact Assessment was not conducted as the policy, program or service does not meet the assessment requirement criteria.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The *Local Government Act* provides Council the power to approve, assign or change the name of a road, but in doing so Council must act in accordance with the guidelines provided in the *Geographical Place Names Act 1998*.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



MINUTES

10 February 2026

ATTENDEES:

Councillor Liz Foat
Councillor Carmel Ripper
Councillor Garry Stephens
Ray Weber (Manager Assets & Projects)
James Blythe (GIS Officer)

APOLOGIES: Nil

MEETING OPENED: 9:30am

CONFLICT OF INTEREST: Nil

APPOINTMENT OF COMMITTEE CHAIR:

It was moved:
Cr Ripper / Cr Stephens

That Cr Foat be appointed the committee chair.

CARRIED

2.0 ONGOING AGENDA ITEMS

2.1 Proposed road names for subdivision PS904015 off Mill Lane, Rosedale

The following road names are proposed by the developer for a subdivision off Mill Lane, Rosedale:

- Angus Place;
- Edith Street;
- Rhys Crescent;

The developer has been asked to provide background information on the names to ensure that they meet 'Principle H - Using Commemorative Names' of the Naming Rules for places in Victoria.

Furthermore, confirmation is sought as to whether the roads designated as Street and Crescent will eventually be open-ended roads in future stages of subdivision.

It should be noted that the use of first names in road naming is now permitted under the revised naming rules although last name is still preferred.

Refer to attachment for item 2.1 for the plan of subdivision.

The developer has been re-contacted but no response has been received to date.

**It was moved:
Cr Ripper / Cr Stephens**

Noted and hold.

CARRIED

2.2 Proposal to name a section of the Port of Sale

In preparation for the Sale Music Festival there has been confusion over the correct way to refer to the location of the event.

Councillor Rossetti recommended that the matter be referred to Place Names Committee.

In separate discussion with the organisers of the Sale Music Festival, [REDACTED] was aware of this issue and has provided a submission on the Port of Sale history for consideration by the committee. Refer to attachments for item 2.2.

At the PNC meeting on 11 March 2025 the committee resolved the matter for consideration at a future meeting.

At the PNC meeting on 10 June 2025 it was resolved that council officers undertake a community engagement exercise with the intention to gather naming submissions for the possible naming the western side of the Port of Sale, including the boat ramp, carpark, and picnic area.

A Your Wellington Your Say page was launched on 20 October 2025 and corflutes with QR codes were placed on the western side of the Port of Sale and in communal areas on Grand Canal Drive inviting the community to provide their ideas.

Letters were sent (either via post or e-mail) to the following stakeholders with the QR code inviting them to provide their contributions:

- Port of Sale Boat Club
- Gippsland Land and Built Environment team (crown land managers) at DEECA

- Sale Museums
- GLAWAC
- Adjacent properties

A proposal was received by e-mail directly (not on the portal) from Sale Museums. Refer to attachments for item 2.2.

At the Place Names Committee meeting on 11 November 2025 the naming ideas proposed by the community were discussed with the resolution to hold the item over to the next meeting.

All proposals put forward were considered and discussed in detail by the committee. Suggestions were assessed for compliance with the naming rules. Any naming suggestions that did not comply with the naming rules were excluded. The name considered most suitable by the committee was "*The Anchorage*", as it has the most meaningful connection to the area being named. Two independent community submissions provided the following descriptions:

- i. *The Anchorage – It's simple easy to remember, and reflects on the existing Port of Sale and the History of the area*
- ii. *The Anchorage – A permanent point at which a wide range of activities may be hosted.*

**It was moved:
Cr Stephens / Cr Ripper**

- i. **That the western side of the Port of Sale (known as 10~7\PP3468) be named The Anchorage Reserve; and**
- ii. **That the proposed name be advertised locally; and**
- iii. **if no objections are received within 30 days, then the name be registered with Geographic Names Victoria and this item be closed.**

CARRIED

2.3 Request to assign a name to North Sale Wetland and Biodiversity Reserve

The Manager Built Environment has suggested that the North Sale Wetland and Biodiversity Reserve should be assigned a name by the Place Names Committee, given that the project is moving to the landscaping phase.

This project received funding of \$1 million from Regional Development Victoria, with the potential for ministerial attendance at the opening. GLAWAC has provided a letter of support for the project.

A map showing the location of the land parcel is shown in the attachment for item 2.6.

At the Place Names Committee meeting on 11 September 2025 it was resolved that the Mayor send a letter to GLAWAC inviting them to participate in the naming process for the recently constructed North Sale Wetland and Biodiversity Reserve.

Refer to attachments for item 2.3 for the letter and the acknowledgement from GLAWAC.

**It was moved:
Cr Ripper / Cr Stephens**

Noted and hold.

CARRIED

3.0 GENERAL BUSINESS

3.1 Remember a Local – Name a Place – Submission Received - JAGO

Wellington Shire Council received a submission on the Remember a Local, Name a Place portal to add a name to the Approved Road Names Register.

The submission was dated 7 November 2025.

The information in the attachments for item 3.1 was received from the portal (exactly). Blank fields were removed and contact details redacted.

A check of Vicnames was executed. The Office of Geographic Names Victoria were contacted regarding possible duplicate name conflicts and they have advised that no current conflicts exist under the duplicate name rule for the mentioned localities.

Raymond Jago passed away in Sale on the 26th June 2021 aged 90 years.

**It was moved:
Cr Stephens / Cr Ripper**

Approve the inclusion of Jago in the Approved Names Register for the localities of Sale, Maffra, Meerlieu, Heyfield, Briagolong, Giffard, Seaspray, and Loch Sport, and this item closed.

CARRIED

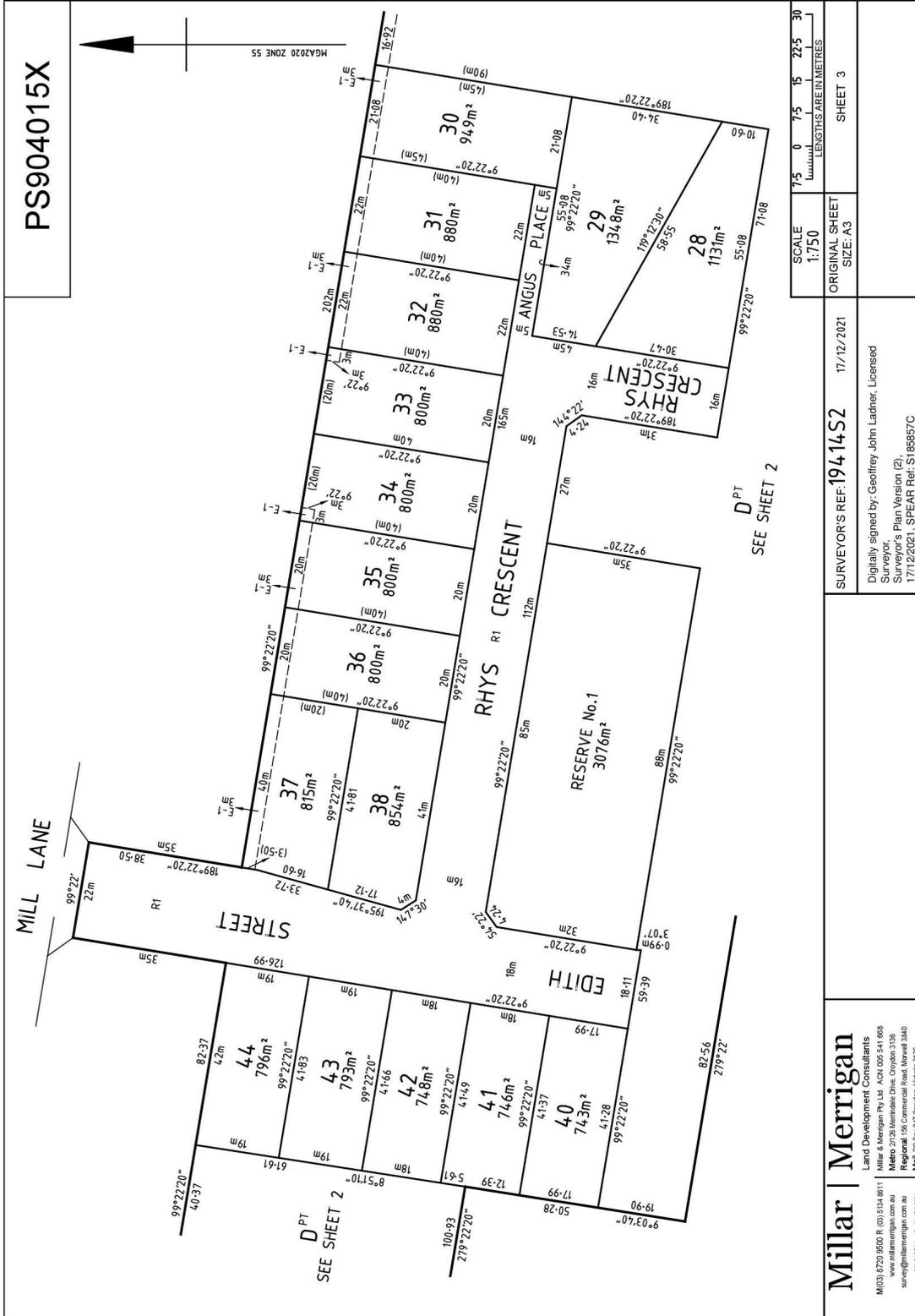
4.0 NEXT MEETING

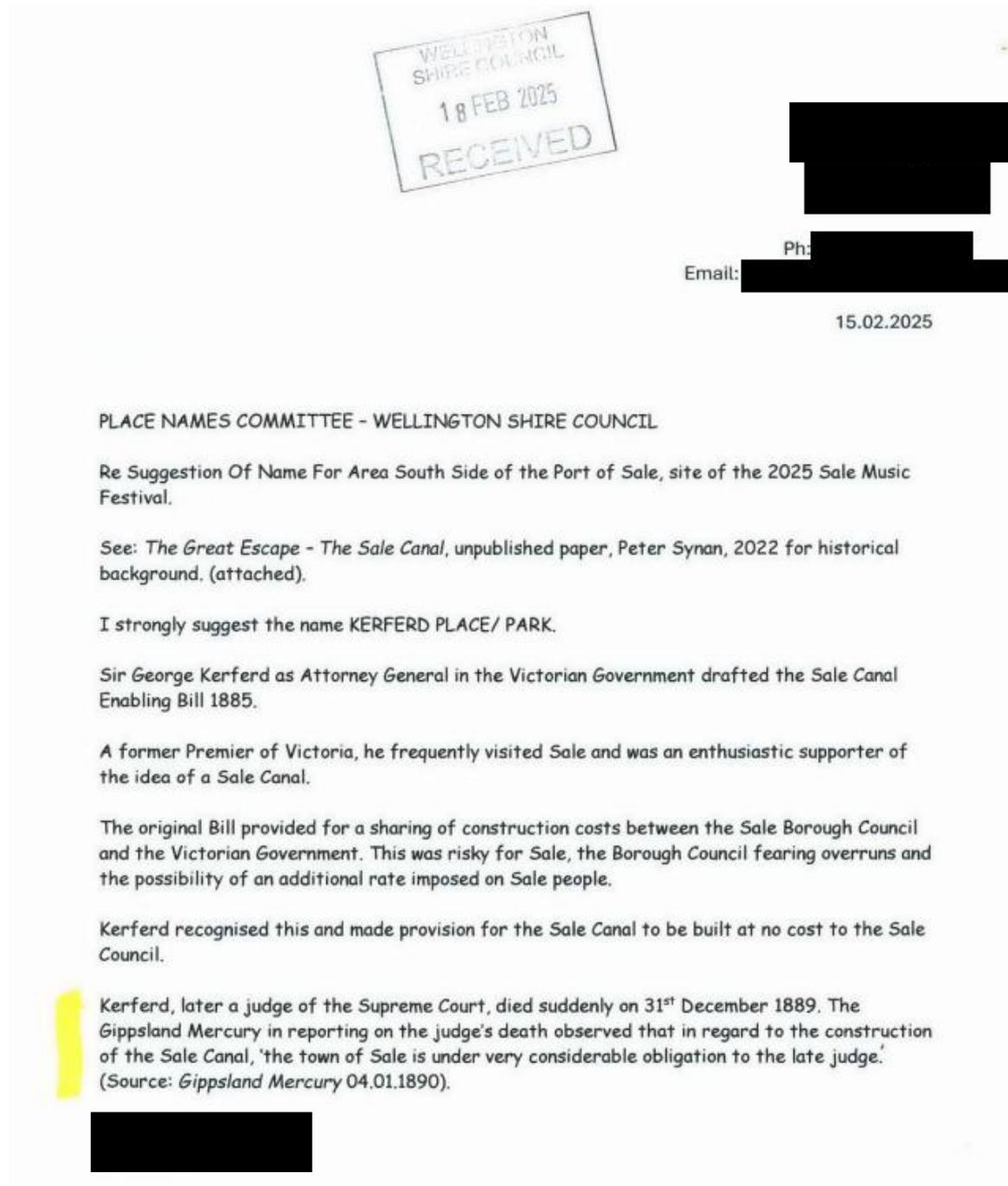
19 May 2026 – 9am.

5.0 CLOSE

Meeting closed 10:40am.

Attachment for item 2.1



Attachments for item 2.2

THE GREAT ESCAPE - THE SALE CANAL

IMPORTANCE OF SALE CANAL

- Removed the transport gap of three miles between the Gippsland Railway and shipping services on the Gippsland Lakes.
- Designed by leading British harbour engineer, Sir John Coode.
- The first true canal to be built in Victoria. The redesign of the lower Yarra river and Port of Melbourne, also Coode's work, was more of a straightening of the river, Coode rejecting the alternative proposal for a separate or true canal.
- Over the course of the canal excavations, 1886-1890, civil engineering practice transitioned from heavy reliance on manual and horse power - shovels, wheelbarrows, horse scoops and drays, to greater use of the automatic earth scoop, traction engine power and large centrifugal pumps. Dredging, of course, was essential.

TIMELINE

1873	The Railway Construction Act provided for the making of the Gippsland Railway, Melbourne to Sale, and also for its extension, Sale to the Latrobe River. ¹
1876	Public meeting in Sale called for a canal, Sale to the Thomson River in place of the planned rail loop Sale to Latrobe River. ²
1877	The Victorian Government acting on the recommendation of Sir Charles Gavan Duffy and through the agency of the Melbourne Harbour Trust invited British harbour engineer, Sir John Coode, to inspect and report on port improvements for Victoria. ³
1878	Official opening of the Gippsland railway, Oakleigh to Sale. ⁴ Before and after visiting Lakes Entrance, Coode inspected the proposed water connection between Sale and the Latrobe River. ⁵
1879	Government, honouring an early promise, called tenders in a prize competition for either a drawbridge or swing bridge to replace the low level fixed bridge of 1858 across the Latrobe River. ⁶ Rail connection, Oakleigh to Melbourne, via South Yarra completed. ⁷
1880	Civil engineer John Grainger visited Sale and displayed his drawings for a swing bridge. ⁸ Coode reported favourably on the proposed Sale Canal. ⁹

1881	Contractor Frederick Williams, adapting the Webb stump grubber, cleared the Thomson River of its debris from its confluence with the Latrobe River to McArdell's Gap. ¹⁰
1883	The Latrobe Bridge, later to be known as the Swing Bridge, was completed. ¹¹
1884	Alfred Deakin, Minister of Public Works, supported the proposed Sale Canal though advised that the Lakes Entrance works at Cunninghame had funding priority. ¹² The Sale Commercial Association organised a district-wide petition with John Gamble collecting the signatures. This culminated in a large deputation which garnered Government support for a canal to be built without delay, cost to be shared by Government and Sale Council. ¹³
1885	Sale Council with misgivings accepted the offer by Government, Government at its own expense to build the branch line to a future wharf on the Swinging Basin at the head of the canal. ¹⁴ Swing Bridge, built by Sale contractor Peter Platt, was swung for the first time to allow steamboat Tambo to land redgum paving blocks for the Melbourne Tramway Company at McArdell's Gap. ¹⁵ The broadsheet Gippsland Times devoted a full page to the long campaign to get a Sale Canal. This page was illustrated by Coode's drawing for a 'Sale Navigation' (Sale Canal). ¹⁶ Sir George Kerferd, Attorney General in the Victorian Government and about to draft the Sale Canal Enabling Bill, visited Sale to familiarise himself with the project. He and his party were showered with Sale hospitality. ¹⁷ Victorian Government advised that it would build the Sale Canal at no cost to the Sale Borough Council. ¹⁸
1886	Thomas Mattinson, Government contractor, commenced excavations. ¹⁹
1890	Sale Canal, apart from a little more dredging in the basin, was completed. Bairnsdale steamer JCD on an excursion, was the first sizable vessel to dock at the wharf in the Swinging Basin. ²⁰ The Canal Railway, colloquially known as the 'fish line' was completed. The first train carried timber from the steamer Kepler and barge Burrabogie for the Neerim railway construction. ²¹ Minister of Public Works, J H Wheeler, visited Sale to investigate diverting Thomson River water into the Sale Canal to provide a scour and avoid need for future dredging. This proposed diversion gained Government support though was never built, excessive land price blamed. ²²

SUMMARY

The Gippsland Railway, Melbourne to Sale, was intended to terminate at the Latrobe Landing, Latrobe River so as to connect with shipping services on the Gippsland Lakes. This branch line was never built. Sale styling itself as the future capital of Gippsland instead urged a reluctant Victorian Government to build a canal to keep commerce in Sale. For ten years this stalemate resulted in a transport gap partially filled by horse drawn cabs and wagons travelling on an often boggy Punt Lane.

A breakthrough in this battle of wills occurred in 1884 when the Sale Commercial Association organised a district-wide petition and a large deputation to the Victorian Government. Impressed by this show of support the Government offered a subsidy to Sale Borough Council to build the Canal and to fully pay for the loop line from the Sale Station in Cunninghame Street to a future Canal wharf. Mayor of Sale, Cr George H Wise, worried about Sale being exposed to debt that it could not service, worked assiduously for a better deal for Sale. Kerferd and the Government responded beyond expectation. Government would build the canal at its own expense, totally eliminating Sale's financial risk, Sale's Houdini moment, its great escape!

CATALYSTS

Sir John Coode
 Sir Charles Gavan Duffy
 Alfred Deakin
 John Gamble
 Allan McLean
 Stanton Overend
 George Henry Wise
 Sir George Kerferd
 William Pearson
 Canal Labourers - The Navvies

SIR JOHN COODE

A British civil engineer, Coode was the foremost harbour engineer of his generation. In Victoria in 1878 to report on ways of improving the Port of Melbourne and its Outer Ports, Coode inspected the proposed course of the Sale Canal. His favourable report of 1880 galvanised Sale.

SIR CHARLES GAVAN DUFFY

Irish nationalist and land reformer - previously imprisoned in Ireland for radicalism as a Young Irelander - Duffy immigrated to Victoria, becoming Premier, and was best known for his attempt to wrest land and political power from the squatter class. As a representative for North Gippsland in the parliament Duffy initiated the decision to seek advice from Sir John Coode on improving Victoria's ports.

ALFRED DEAKIN

Victorian and federal parliamentarian, Deakin became the second Prime Minister of Australia. Eloquent and dignified, Deakin, as Minister of Public Works, defined the Sale Canal as a national project. He committed the Government to a canal rather than a branch railway, though he disappointed by insisting that Sale would have to wait its turn for funding. Deakin was an influential federationist and played a leading part, perhaps the leading part, in shaping the new Australian nation.

3

JOHN GAMBLE

A young Sale man of many callings - architect, draughtsman, accountant, hospital secretary to name a few - Gamble organised the Canal Memorial (Petition) on behalf of the Sale Commercial Association and its offspring the Sale Canal League. In quick time he collected the signatures of many hundreds of residents in Sale and in the Shires of Rosedale, Maffra, Avon and Omeo. The Canal Memorial and subsequent deputation to Melbourne was an important breakthrough as the Victorian Government for the first time offered terms for the construction of the canal.

ALLAN McLEAN

McLean and Albert Harris, Sale's local members of parliament worked tirelessly in negotiating the business deal between the Sale Borough Council and Victorian Government. McLean was later to be a Premier of Victoria and following Federation, Gippsland's first Member of the House of Representatives.

STANTON OVEREND

As new owner of the *Gippsland Times*, a broadsheet printed in Sale, Overend in 1885 produced a full page account of the long campaign to achieve a Sale Canal including a reproduction of Sir John Coode's plan. This plan,²³ loaned to Overend by Mayor of Sale, George H Wise, was photographed, sent to Melbourne for engraving on wood and returned to Sale for printing. Importantly it was available on the day that Attorney General Kerferd and party visited Sale. Travelling to Sale by special train, Kerferd was handed a copy of the *Times* at the Warragul Station and in Sale he frequently referred to it when inspecting the course of the proposed canal.²⁴ It was impressive enterprise by Overend, the woodcut print said to be a first for a Victorian country newspaper.

GEORGE H WISE

Wise was a young, politically ambitious lawyer who was Mayor of Sale in the critical year of 1885. Wise and his closest colleagues were conflicted by the activities of the Sale Commercial Association, grateful for their effective lobbying, but apprehensive about the additional rate required to service the Government loan and especially by the exposure of the Borough to financial risk. Wise led Sale Council in winning a better deal. Government on the advice of Kerferd would not only build the Canal but totally pay for it. For Kerferd's visit to Sale Wise was at his mayoral best, welcoming the visitors at the Station, sumptuously dining them at the Club Hotel,²⁵ heaping praise on the Government, showing off the newly built Swing Bridge by swinging it not once but twice,²⁶ toasting the Melbourne party in wine prior to departure and assembling an enthusiastic crowd at the Station to send them off with three ringing cheers.

George Wise became a leading country federationist and federal parliamentarian rising to be Postmaster General of Australia.

SIR GEORGE KERFERD

Lawyer and former Premier of Victoria who as Attorney General in the James Service Victorian Government visited Sale in 1885 in preparation for drafting legislation to build the Sale Canal. He had previously visited the town on court work, knew George Wise personally and had expressed enthusiasm for having the Canal built.²⁷ Kerferd's subsequent draft relieved Sale of having to make an extra rate, and more importantly, freed it from the risk of incurring debt through budget overrun. Shortly after, Kerferd resigned from parliament to become a judge of the Supreme Court of Victoria, later visiting Sale in that capacity.

WILLIAM PEARSON

As the largest shareholder in the Long Tunnel Mine, Walhalla, Pearson had made a fortune from Gippsland gold. As a thoroughbred breeder he was known all over Australia as the owner of quality racehorses. His best horse, *Commotion*, came second to *Malua* in the 1884 Melbourne Cup.

Owner of the *Kilmany Park Run*, stretching from Sale to Rosedale, and the representative for Gippsland in the Legislative Council, Pearson was an influential figure. Although he supported the idea of a Sale Canal he opposed the design.

He maintained that a high western embankment to the Canal would obstruct the flood plain resulting in more flooding of his land. He also objected to the filling in of the water course known as *McArdell's Gap*.

Pearson won the day. The western embankment of the Canal was modified, and the Gap, which had recently been filled, excavated.²⁸

CANAL LABOURERS - THE NAVVIES

As many as 100 men at a time dug the Sale Canal. They were mostly single, in their twenties or thirties, a good number Irish, some English, one or two German and Austrian. Many were already in Gippsland where the extension of the railway to Bairnsdale was well underway. Others were locals, some labourers, some farmers who worked horse and scoop teams. Work was discontinuous as there were long delays, up to months, between letting contracts for stages of the works. Pay rates varied with skill level and task. Some canal workers were militant, downing tools for improved pay.

Most of these men lived in tents on campsites near to the works, a few took private lodgings. The dredges *Wombat* and *Priestman* had their own cabins, and the locals, of course, had their own homes. 'Respectable' Sale vainly offered the men a Working Men's Club, to be run strictly on temperance lines to divert them from Sale's hotels, a virtuous idea with little appeal to hard drinkers, the proposal soon lapsing.

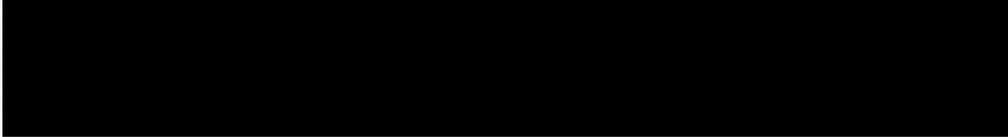
Registers of Canal workers have not survived. A sketchy picture may be constructed from family folklore. My grandfather, Irishman Michael Foley laboured on the Canal before selecting land at Foster North, and Ann Synan's great grandfather, James Murphy of The Heart was likewise a navy.

Newspaper reports of misdemeanours as well as the records of the Gippsland Hospital, Sale, add to the picture, but generally they were anonymous toilers, lost to history. As a collective we know more about them. How they were disposed to strike action and sympathised with the plight of an exploited brotherhood even in a distant homeland. On a Saturday payday in 1889, when reminded by contractor Mattinson about the dock strike in London, they willingly responded, over £18 being collected.²⁹

REFERENCES

- Peter Synan, *Highways of Water*, 1989, pp 67-77.
- *Gippsland Canal Memorial 1884*, copy held by the Sale Historical Society Inc.
- Sale Borough Council Ratebooks 1873 - 1890.
- *Gippsland Times* 1873 - 1890.
- *Gippsland Mercury* 1873 - 1890.

ACKNOWLEDGEMENTS



ENDNOTES

¹ Railway Construction Act of 25/11/1873 published as a supplement to the Victorian Government Gazette of 28/11/1873.

² *Gippsland Times* (GT) 01/12/1876.

³ GT 12/08/1885.

⁴ GT 04/03/1878.

⁵ GT 15/03/1878.

⁶ GT 19/03/1879.

⁷ GT 04/04/1879.

⁸ GT 04/02/1880.

⁹ GT 15/10/1880.

¹⁰ GT 04/05/1881.

¹¹ GT 07/09/1883. Also GT 21/09/1883.

¹² GT 07/03/1884.

¹³ GT 28/08/1884. Also GT 27/08/1884.

¹⁴ GT 22/05/1885. Also Sale Council Minutes 21/05/1885.

¹⁵ GT 07/08/1885.

¹⁶ GT 12/08/1885.

¹⁷ GT 14/08/1885.

¹⁸ GT 30/11/1885.

¹⁹ GT 15/01/1886.

²⁰ GT 10/03/1890.

²¹ GT 29/10/1890.

²² GT 17/11/1890.

²³ The original drawing by Coode is a prized possession of the Sale Historical Society Inc, and hangs in the middle room. It was loaned to Stanton Overend by Mayor of Sale, George Wise, photographed by Frederick Cornell of Sale and engraved by F A Sleaf of Melbourne and finally reproduced in print by the *Gippsland Times* for the visit of Attorney General Kerferd.

²⁴ GT 14/08/1885.

²⁵ *Maffra Spectator* (MS) 17/08/1885.

²⁶ *The Age* 14/08/1885.

²⁷ GT 14/08/1885: GM 04.01.1890. The *Gippsland Mercury*, a Sale-based fierce competitor of the *Gippsland Times*, left its readers in no doubt about Kerferd's crucial role. In reporting on the judge's sudden death it observed that in regard to the construction of the Sale Canal 'the town of Sale is under very considerable obligation to the late judge.'

²⁸ *Gippsland Mercury* (GM) 07.09.1886, GM 02.06.1888.

²⁹ GM 10.09.1889, 12.09.1889.



This is the submission that was received by e-mail from the President of the Sale Museums [REDACTED] received 4th November 2025:

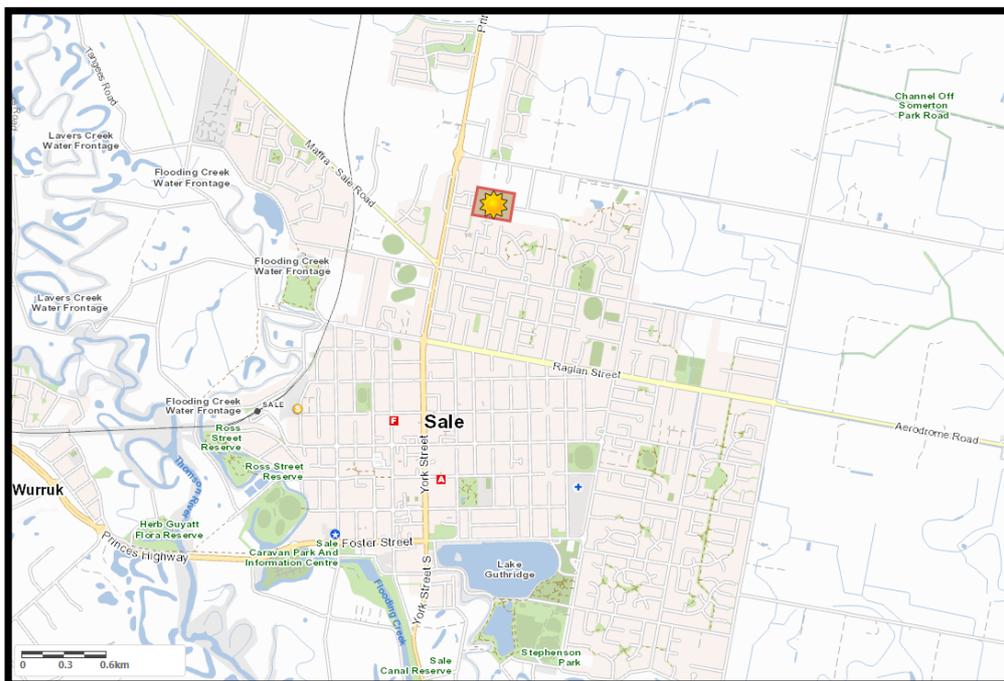
MATTINSON

Thomas Mattinson of the firm Mattinson and Monie, Hotham, was the government contractor for all stages of the making of the Sale Canal, 1886-1890¹, the first canal made in Colonial Victoria².

This work included the Swinging Basin and its wharves now known as the Port of Sale.

Mattinson and his family lived in Stawell Street Sale, during the contract. He employed maybe hundreds of 'navvies' – shovel and wheelbarrow men as well as using horse drawn scoops and a dredge. It was also a time of transition in earthmoving equipment and Mattinson embraced the automatic earth scoop (Chesney patent)³ and the stationary traction engine.

Attachment for item 2.3





30 October 2025



NORTH SALE BIODIVERSITY RESERVE AND WETLAND

Following your recent meetings with Andrew Pomeroy, General Manager Development, we appreciate your interest in the North Sale Biodiversity Reserve and Wetland and thank you for supporting our earlier funding application to Regional Development Victoria.

This project represents a significant step forward in our commitment to environmental stewardship and sustainable urban development. The project saw major upgrade of an old drainage reserve to treat stormwater improving the health of our waterways, and enhancing urban biodiversity by creating habitats to support native flora and fauna. Importantly, it also lays the groundwork for future housing development in a way that respects and integrates with the natural environment.

We value the relationship between Wellington Shire Council and the Gunaikurnai Land and Waters Aboriginal Corporation. In recognition of this, we would like to explore the possibility of naming this wetland reserve in consultation with your organisation, to reflect the improvement it has provided to the land and water.

Additionally, we also invite your organisation to consider participating in a soft opening of the facility, anticipated in early 2026. While still in the early planning phases this opening would be attended by representatives from Wellington Shire Council and the Victorian State Government. We understand and respect if you choose not to take part, and we welcome your guidance on how best to acknowledge and involve your community in a way that aligns with your values and priorities.

Thank you again for your support and ongoing partnership. We look forward to continuing our shared efforts to protect and celebrate the unique landscapes and heritage of our region. If you have any questions, please do not hesitate contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read "Scott Rossetti".

CR SCOTT ROSSETTI
Mayor

Sale Service Centre 18 Desailly Street (PO BOX 506), Sale VIC 3850 Telephone 1300 366 244
Yarram Service Centre 156 Grant Street, Yarram VIC 3971 Telephone (03) 5182 5100

Web www.wellington.vic.gov.au
Email enquiries@wellington.vic.gov.au

EXTERNAL EMAIL originated from outside of the Wellington Shire Council network. Do not click links or open attachments unless you recognise the sender and know the content is safe. Contact ICT Service Desk if unsure.

Dear Cr Rossetti & Julie

Thank you for your correspondence regarding the North Sale Biodiversity Reserve and Wetland project.

I have shared your request with our Cultural Hub senior team members and Comms and Media to determine if they have capacity to support with the naming of Wetland, given time constraints and other priorities.

We look forward to the formal invitation to the event, please send this to Kyla once the details are confirmed.

Warm regards

Attachments for item 3.1

ID: 1409719

PRIVACY ACKNOWLEDGEMENT: I confirm.

APPLICANT NAME: [REDACTED]

E-MAIL: <REDACTED>

PREFERRED PHONE NUMBER: <REDACTED>

ALTERNATIVE CONTACT: <REDACTED>

RELATIONSHIP TO NOMINEE: Family (including spouse)

NOMINEE STILL ALIVE: No

NOMINEE NAME: Raymond Charles Jago

COMMEMORATE ALTERNATIVE NAME: No

GENDER: Man

ABORIGINAL OR TORRES STRAIT ISLANDER: Neither

CALD: No

LGBTQIA+: No

DISABILITY: No

LOCAL COUNCIL CONNECTION: Volunteer in Sale, Maffra, Meerlieu, Heyfield, Briagolong, Giffard, Seaspray, Loch Sport.

USE OF NAME: Naming a road.

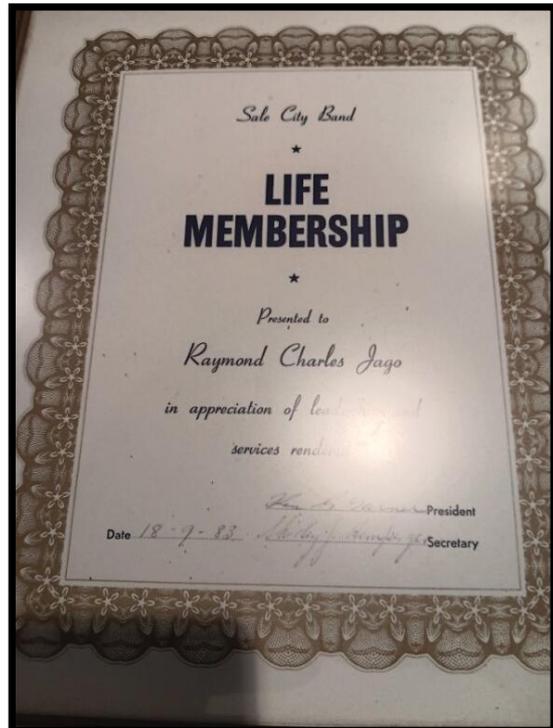
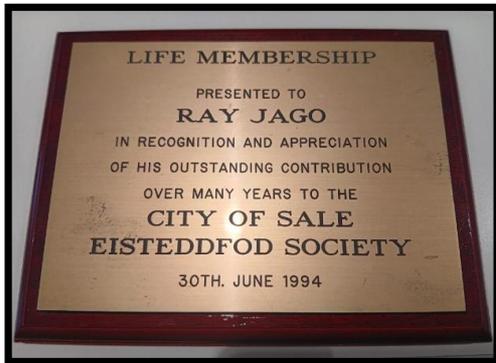
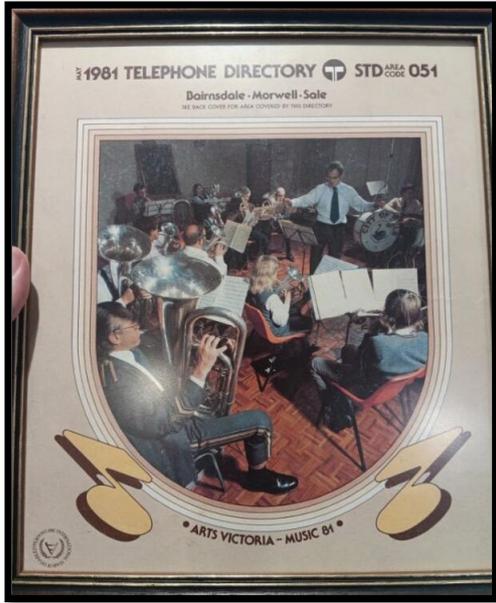
IP HASH: OTZjODNhYmlyMjk1NjJmYWJkYzE0N2Q3M2Y5NDY0NzM=

DATE: 11/7/2025 3:24:52 PM

PLEASE PROVIDE A DETAILED BIOGRAPHY OF THE PERSON:

Raymond Jago came to Sale at the age of 21 and joined as a volunteer at the Maffra Municipal Band and the Sale City Band. Raymond was a volunteer player of the cornet for both bands and was registered with the Victorian bands league from the age of seven. Raymond Jago joined the Sale City Band in 1950, was the winner of the Ballarat Australasian Championships in the late 1950s, was the bandmaster of the Maffra Municipal Band from 1960 to 1968, and was the bandmaster of the Sale City Band from 1980 to 1983. Raymond became a life member of the Sale City Band in 1983, and was the president of the band in 1991 and 1992. Raymond Jago was the recipient of 25, 50, and 60 Victorian Band League service awards. Raymond played the cornet at the annual ANZAC parades across the Shire of Wellington (and its predecessors) for over 70 years.

He also taught brass instruments at St Anne's and Gippsland Grammar and Sale Technical School in the 1970s. Mr Jago has helped coordinate the brass section of the Sale Eisteddfod for a number of years, including time on the committee and as president, all on a voluntary basis.



14. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

15. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to section 66(2) of the Local Government Act 2020 to consider confidential matters under section 66(5)(b) as defined by section 3(1) being:

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.

Meeting declared closed at: