



**WELLINGTON**  
SHIRE COUNCIL

*The Heart of Gippsland*

## **AGENDA ORDINARY COUNCIL MEETING**

**Meeting to be held at**

**Wellington Centre – Wellington Room**

**Foster Street, Sale and via MS Teams**

**Tuesday 18 February 2025, commencing at 5:00 PM**

**or join Wellington on the Web:  
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**ORDINARY MEETING OF COUNCIL  
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## **COUNCIL MEETING INFORMATION**

*Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors, Councillors and invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*

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## **MISSION STATEMENT**

*Working together to make a difference. We listen and lead to provide quality services that improve life for all.*

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## **ACKNOWLEDGEMENT OF COUNTRY**

*“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

#### **ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE**

#### **OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 4 February 2025.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 4 February 2025.*

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

#### 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### 5. ACCEPTANCE OF LATE AND URGENT ITEMS

#### 6. NOTICE/S OF MOTION

#### 7. RECEIVING OF PETITION OR JOINT LETTERS

##### 7.1. OUTSTANDING PETITIONS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### 8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

#### 9. QUESTION/S ON NOTICE

##### 9.1. OUTSTANDING QUESTION/S ON NOTICE

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

## 10. MAYOR AND COUNCILLORS REPORT

**ACTION OFFICER: MAYOR SCOTT ROSSETTI**

<b>RECOMMENDATION</b>
<i>That the Mayor and Councillors reports be noted for December 2024 and January 2025.</i>

### DECEMBER 2024

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
1 December	Gippsland Armed Forces Museum, West Sale. Celebrating 25 Years.  Rosedale RSL Luncheon.	Cr Ripper and Cr Bannerman  Cr Bannerman
2 December	Sale Tennis Club Meeting, Sale.  Maffra Recreation Reserve Community Asset Committee Meeting.  Gallery Advisory Group meeting.  Future of Yarram projects catch up.	Mayor Rossetti and Cr Foat  Cr Ripper  Mayor Rossetti and Cr Madeley  Cr Stephens
3 December	All Abilities Double AA's Basketball Tournament, welcome.	Mayor Rossetti
5 December	Golden/Paradise Beach Clean Up Community Meeting.	Cr Bannerman and Cr Stephens
6 December	Meeting with Danny O'Brien MP, Sale. CEO also in attendance.  Gippsland Art Gallery Summer Season Launch.  Officially open the Rosedale Community Christmas Event – Neighbourhood House.  Yarram Combined Churches Community Dinner.	Mayor Rossetti  Mayor Rossetti, Cr Madeley, Cr Foat.  Cr Bannerman  Cr Stephens
7 December	Stratford Leading Edge Childcare Open Day.  Yarram Community Market	Cr Ripper  Cr Stephens

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
8 December	Opening of the Stratford Community Christmas Carols & Family Fun Time.  Loch Sport Community House Christmas Market and Concert.  Yarram Carol Service.	Mayor Rossetti  Cr Bannerman and Cr Madeley  Cr Stephens
9 December	WSC Audit & Risk Committee Meeting. CEO also in attendance.	Cr Bannerman and Cr Lowe
10 December	BOC Longford Opening Event.  Photo Shoot with One Gippsland.  Meeting #1 with Danny O'Brien MP, Tim Bull MP and Council officers to discuss Australian Sustainable Hardwood and some challenges they have with state government tenders. CEO also in attendance.  Attended Longford Heliport 50 <sup>th</sup> Anniversary Celebration. CEO also in attendance.  The Crier: Monthly Meeting, Stratford.	Mayor Rossetti  Mayor Rossetti  Mayor Rossetti  Mayor Rossetti and Cr Bannerman  Cr Ripper and Cr Lowe
11 December	Rosedale Neighbourhood House Committee of Governance meeting & EOY dinner.	Cr Bannerman
12 December	Seaspray Ratepayers Meeting.	Cr Bannerman
12-13 December	2024 MAV Mayoral Training.	Mayor Rossetti and Cr Madeley
14 December	Heyfield Timber Workers Committee - Timber Workers Hall of Fame, Heyfield.  Keith Hamilton Sale & District Toy Run - Sale Clocktower Mall.  Devon North Community Hall Christmas.	Cr Bannerman and Cr Ripper  Cr Madeley  Cr Stephens
16 December	Meeting #2 with Danny O'Brien MP, Tim Bull MP and Council officers to discuss Australian Sustainable Hardwood government tendering process. CEO also in attendance.	Mayor Rossetti
16 December	Gumnuts Early Learning Centre 4S Kinder Graduation Ceremony.	Mayor Rossetti
17 December	Sale Music Festival Photo Shoot.	Mayor Rossetti



DATE	EVENT	ATTENDEES
19 December	Timber Towns Victoria AGM followed by General Meeting.  MAV Welcome and Introduction for Councillors.  CarbonNet Community Reference Group Meeting.	Cr Bannerman  Cr Madeley  Cr Madeley

## JANUARY 2025

DATE	EVENT	ATTENDEES
8 January	Pre recorded interview with Southern Cross Austereo regarding One Gippsland seeking support for key freight projects.	Mayor Rossetti
10 January	Pre recorded interview with ABC Gippsland regarding AusNet invests in Wellington – building community energy resilience through funding.	Mayor Rossetti
21 January	Planning Information/Masterclass for Councillors.  Councillor Site Tour (Kilmany Waste Facility, Elecsome and West Sale Airport).  Meeting with MC for Australia Day/Citizenship Ceremony, Russ Thomas to go through Order of Proceedings.	Mayor Rossetti, Cr Ripper, Cr Bannerman, Cr Madeley, Cr Tatterson, Cr Wells and Cr Foat.  Cr Ripper, Cr Bannerman, Cr Madeley, Cr Wells and Cr Foat.  Mayor Rossetti
22 January	Rural Councils Victoria Briefing.	Cr Bannerman
23 January	Photo shoot at Sale College (Macalister Campus) with Principal Brendan Staple. Media release around Council finalising the sale of over 8.5 hectares of land to the Victorian School Building Authority (VSBA) for the new Sale College Campus.	Mayor Rossetti
24 January	Introduction meeting: Golden Paradise Beach Community Development Fund.	Cr Bannerman, Cr Madeley and Cr Stephens.

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
	Rural Councils Victoria Committee meeting.	Cr Bannerman
25 January	Fry Reserve Triennial Meeting.  Coffee meeting with Stratford Lions Club.	Cr Stephens  Cr Lowe
26 January	Australia Day – Citizenship Ceremony, Sale.  Heyfield Lions Club Australia Day event.  Rotary Club of Maffra: Australia Day event.  Lions Club of Loch Sport - Australia Day event.  Lions Club of Stratford: Australia Day event.  Rotary Club of Yarram - Australia Day event.  Mann's Beach Improvement Committee - Australia Day event.  Seaspray Surf Life Saving Club - Australia Day event.  Dargo Public Hall and Rec Reserve - Australia Day event.	Mayor Rossetti  Cr Ripper  Cr Ripper  Cr Madeley  Cr Lowe  Cr Stephens  Cr Stephens  Cr Wells  Cr Tatterson
28 January	Finance Information Session for Councillors. CEO also in attendance.      Geocortex Information Session.	Cr Ripper, Cr Bannerman, Cr Madeley, Cr Stephens, Cr Wells, Cr Tatterson and Cr Foat.  Cr Ripper, Cr Bannerman, Cr Madeley, Cr Stephens and Cr Foat.
30 January	One Gippsland Meetings: – Mayoral and Councillor Discussion – Mayoral and Councillor Induction (CEO in attendance). – Board Meeting (CEO in attendance).  Rotary Club of Maffra – Launch of Maffra Mardi Gras.	Mayor Rossetti      Mayor Rossetti and Cr Lowe.
31 January	Pre recorded interview with ABC Gippsland regarding Flood Overlay in Wellington.	Mayor Rossetti

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
31 January	Rural Councils Victoria meeting with Minister for Infrastructure, Transport, Regional Development and Local Government, Catherine King.	Cr Bannerman

## 11. DELEGATES REPORT

## 12. CHIEF EXECUTIVE OFFICER

### 12.1. CHIEF EXECUTIVE OFFICER REPORT

#### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

<p><b>RECOMMENDATION</b></p> <p><i>That the Chief Executive Officer's report be received.</i></p>
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#### DECEMBER 2024

DATE	EVENT
2 December	Attended Gippsland New Energy Coordination Group.
4 December	Attended Joint State/Local Government Monthly CEO Forum.
5 December	Attended Committee for Wellington meeting, Sale.
6 December	Meeting with Danny O'Brien MP, Sale. Mayor Rossetti also in attendance.  Local Government professionals mentoring meeting – Traralgon.  Gippsland Art Gallery Summer Season launch.
10 December	Online bi-monthly meeting with Sara Rhodes-Ward, from Regional Development Victoria.  Meeting #1 with Danny O'Brien MP, Tim Bull MP and Council officers to discuss Australian Sustainable Hardwood and some challenges with tendering for State Govt business. Mayor Rossetti also in attendance.  Attended Longford Heliport 50 <sup>th</sup> Anniversary Celebration. Mayor Rossetti and Cr Bannerman also in attendance.
11 December	Attended John Leslie Foundation Meeting, Stratford.
12 December	CEO Roundtable discussion online regarding recent industrial relations activities and single interest employer agreements.
16 December	Municipal Association of Victoria CEO Monday Connect online meeting.  Meeting with The Criterion Hotel proprietors, Sale.  Meeting #2 with Danny O'Brien MP, Tim Bull MP and Council officers to discuss Australian Sustainable Hardwood; some challenges with tendering for State Govt business. Mayor Rossetti also in attendance.
18 December	Meeting with Department of Education, Port of Sale.

<b>DATE</b>	<b>EVENT</b>
20 December	Annual Catch Up with all Gippsland CEOs, Glengarry.

### **JANUARY 2025**

<b>DATE</b>	<b>EVENT</b>
8 January	Meeting with Sara Rhodes-Ward, from Regional Development Victoria, Sale.
16 January	Leadership Conference, online.
28 January	Finance Information Session for Councillors, in person.
29 January	New Community Engagement Process training, online.
30 January	One Gippsland Meetings: <ul style="list-style-type: none"> <li>– CEO Discussion</li> <li>– Mayoral and Councillor Induction</li> <li>– Board Meeting</li> </ul>
31 January	Gippsland Regional Partnership Renewable Gas Directions Paper briefing, online.

## 13. GENERAL MANAGER CORPORATE SERVICES

### 13.1. ASSEMBLY OF COUNCILLORS REPORT

#### **ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE**

##### **PURPOSE**

To report on all assembly of Councillor records received for the period 27 January 2025 to 9 February 2025.

##### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council note and receive the attached Assembly of Councillor records for the period 27 January 2025 to 9 February 2025.*

##### **BACKGROUND**

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the *Local Government Act 2020*, this requirement is no longer provided for however, in accordance with good governance, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 27 January 2025 to 9 February 2025.

##### **ATTACHMENTS**

1. Assembly of Councillors 4 February 2025 - Council Day [**13.1.1** - 2 pages]
2. Assembly of Councillors 28 January 2025 - Finance Information Session [**13.1.2** - 1 page]

##### **OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

##### **PROPOSAL**

That Council note and receive the attached assembly of Councillors records during the period 27 January 2025 to 9 February 2025.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records in accordance with good governance.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

While this report does not meet a specific Council Plan strategic outcome, it aligns with good governance.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



## ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

COUNCIL WORKSHOPS – 4 FEBRUARY 2025			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
<b>Cr Scott Rossetti (Mayor)</b>	NO (Leave)	<b>David Morcom</b>	Chief Executive Officer
<b>Cr Cindy Madeley (Deputy Mayor)</b>	YES	<b>Arthur Skipitaris</b>	General Manager Corporate Services
<b>Cr Catherine Bannerman</b>	NO (Apology)	<b>Chris Hastie</b>	General Manager Built and Natural Environment
<b>Cr Liz Foot</b>	YES	<b>Andrew Pomeroy</b>	General Manager Development
<b>Cr Edward Lowe</b>	YES		
<b>Cr Garry Stephens</b>	YES		
<b>Cr Carmel Ripper</b>	YES		
<b>Cr John Tatterson</b>	YES		
<b>Cr Geoff Wells</b>	YES		
CONFLICTS OF INTEREST NOTED*			
NIL			

\* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 4 FEBRUARY 2025		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.1	<b>PROFESSIONAL DEVELOPMENT AND COUNCILLOR EXPENSES AND ADMINISTRATION POLICY</b>	<ul style="list-style-type: none"> <li><i>Jessica Saunders, Coordinator Governance and Risk</i></li> <li><i>Carly Bloomfield, Manager Organisational Performance and Governance</i></li> </ul> <i>Conflicts of Interest: NIL</i>
1.2	<b>DECEMBER 2024 QUARTERLY PERFORMANCE REPORT</b>	<ul style="list-style-type: none"> <li><i>Ian Carroll, Manager Corporate Finance</i></li> </ul> <i>Conflicts of Interest: NIL</i>
1.3	<b>COUNCILLOR COMMUNITY CONVERSATIONS</b>	<ul style="list-style-type: none"> <li><i>Sam McPherson, Manager Communities, Facilities and Emergencies</i></li> </ul> <i>Conflict of Interest: NIL</i>

## ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

WORKSHOP DETAILS – 4 FEBRUARY 2025		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.4	<b>TURNER AND AUSTRALIA EXHIBITION</b>	<ul style="list-style-type: none"> <li>• <i>Simon Gregg, Director, Gippsland Art Gallery</i></li> </ul> <i>Conflict of Interest: NIL</i>
1.5	<b>C113WELL - TECHNICAL CORRECTIONS AMENDMENT AND REMOVAL OF PUBLIC ACQUISITION OVERLAY (PAO) IN ROSEDALE AND MAFFRA</b>	<ul style="list-style-type: none"> <li>• <i>Caragh Button, Strategic Planner</i></li> <li>• <i>Miriam Turner, Strategic Planner</i></li> <li>• <i>Barry Hearsey, Manager Land Use Planning</i></li> </ul> <i>Conflict of Interest: NIL</i>
1.6	<b>VICGRID</b>	<ul style="list-style-type: none"> <li>• <i>Alistair Parker, Chief Executive Officer – VicGrid</i></li> </ul> <i>Conflict of Interest: NIL</i>

## ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

<b>NAME OF MEETING</b>	Finance Information Session for Councillors
<b>DATE OF MEETING</b>	28 January 2025

<b>ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE</b>			
<b>COUNCILLOR</b>	<b>ATTENDANCE</b>	<b>OFFICERS IN ATTENDANCE</b>	
<i>Cr Scott Rossetti (Mayor)</i>	NO (Apology)	<b>Andrew Pomeroy</b>	General Manager Development
<i>Cr Cindy Madeley (Deputy Mayor)</i>	YES (Online)	<b>Peta Crawford</b>	Coordinator Accounting & Payroll
<i>Cr Catherine Bannerman</i>	YES	<b>David Morcom</b>	CEO
<i>Cr Liz Foat</i>	YES	<b>Chris Hastie</b>	General Manager Built and Natural Environment
<i>Cr Edward Lowe</i>	NO (Apology)	<b>Ian Carroll</b>	Manager Corporate Finance
<i>Cr Carmel Ripper</i>	YES		
<i>Cr Garry Stephens</i>	YES (Online)		
<i>Cr John Tatterson</i>	YES		
<i>Cr Geoff Wells</i>	NO (Apology)		
<b>MATTERS CONSIDERED IN THE MEETING</b>			
<ul style="list-style-type: none"> <li>• Councillor Introduction to Financial Statements and Budgeting</li> </ul>			
<b>CONFLICTS OF INTEREST NOTED*</b>			
NIL			

\* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

## 13.2. S11B INSTRUMENT OF APPOINTMENT AND AUTHORISATION (ENVIRONMENT PROTECTION ACT 2017)

### ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

#### PURPOSE

To seek Council's approval for the designated Council Officers responsible for administration and enforcement of the *Environment Protection Act 2017* to be appointed and authorised as an Authorised Officer under the *Environment Protection Act 2017*.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

##### RECOMMENDATION

1. ***That Council appoint and authorise the Council Officers referred to in the attached instrument titled 'S11B Instrument of Appointment and Authorisation (Environment Protection Act 2017)' as set out in the instrument.***
2. ***That the instrument comes into force immediately upon being signed by Council's Chief Executive Officer and remains in force until Council determines to vary or revoke the instrument.***
3. ***That Council revoke the S11B Instrument of Appointment and Authorisation (Environment Protection Act 2017) dated 22 April 2024.***

#### BACKGROUND

Authorised Officers are Council Officers appointed under section 242(2) of the *Environment Protection Act 2017* and authorised under section 313 of the *Local Government Act 2020*, either generally or in a particular case, to institute proceedings for offences against the Acts and regulations described in the attached instrument of authorisation.

Advice was received from Council's lawyers that individual Council Officers need to be appointed by name, rather than by position title. A new instrument has therefore been prepared for Council approval covering all twelve Council Officers appointed by title in the previous authorisation by Council dated 22 April 2024.

#### ATTACHMENTS

1. S11B Instrument of Appointment and Authorisation (Environment Protection Act 2017) [13.2.1 - 2 pages]

#### OPTIONS

Council has the following options available:

1. Appoint and authorise the Council Officers referred to in the attached 'S11B Instrument of Appointment and Authorisation (*Environment Protection Act 2017*)' and revoke the S11B Instrument of Appointment and Authorisation (*Environment Protection Act 2017*) dated 22 April 2024; or
2. Not appoint and authorise the Council Officers referred to in the attached S11B Instrument of Appointment and Authorisation and seek further clarification and information to be provided in a report at a future meeting.

## **PROPOSAL**

It is proposed that Council appoint and authorise the Council Officers referred to in the attached 'S11B Instrument of Appointment and Authorisation (*Environment Protection Act 2017*)' and revoke the S11B Instrument of Appointment and Authorisation (*Environment Protection Act 2017*) dated 22 April 2024.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

Section 242(2) of the *Environment Protection Act 2017* provides Council with the authority to approve the S11B Instrument of Appointment and Authorisation.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

While this report does not meet a specific Council Plan strategic outcome, it aligns with good governance.

## **RESOURCES AND STAFF IMPACT**

Following adoption, our processes ensure that affected Council Officers are notified and Council procedures updated as required.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON  
SHIRE COUNCIL

***S11B Instrument of  
Appointment and  
Authorisation  
(Environment Protection  
Act 2017 only)***



## **Instrument of Appointment and Authorisation (*Environment Protection Act 2017*)**

In this Instrument 'officer' means –

**Samantha King**  
**Aimee Holt**  
**Alishia Maddaluno**  
**Andrew Fairhall**  
**Candice Coles**  
**Peter Thompson**  
**Craig Stewart**  
**Kane Oliver**  
**Klaus Schneider**  
**Richard Smith**  
**Sean Drifill**  
**Wayne Craft**

**By this Instrument of Appointment and Authorisation Wellington Shire Council –**

under s 242(2) of the *Environment Protection Act 2017* ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021 - appoints the officers to be authorised officers for the purposes of exercising the powers and functions set out in the Instrument of Direction of the Environment Protection Authority under the Act dated 4 June 2021.

**It is declared that** this Instrument -

- revokes all previous S11B Instruments of Appointment and Authorisation (*Environment Protection Act 2017*);
- comes into force immediately upon its execution;
- remains in force until varied or revoked.

This Instrument is made by the Chief Executive Officer of Wellington Shire Council in the exercise of his authority to act on Council's behalf, which includes the authority conferred by resolution of Council made on 18 February 2025.

**DAVID MORCOM**  
**Chief Executive Officer**  
**Wellington Shire Council**

Date: / / 2025



## 14. GENERAL MANAGER DEVELOPMENT

### 14.1. MONTHLY PLANNING DECISIONS - NOVEMBER AND DECEMBER 2024

#### ACTION OFFICER: MANAGER LAND USE PLANNING

#### PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the months of November and December 2024.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 November and 31 December 2024.***

#### BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

For planning permit decisions made between 1 November and 31 December 2024 refer to the attachments 'Planning Decisions Report – 1 November to 30 November 2024' and 'Planning Decisions Report - 1 December to 31 December 2024'.

For an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data) refer to the attachment 'Planning Trends Report, 1 November to 31 December 2024'.

It should be noted that the estimated value of approved development for the month of December 2024 is skewed because of the cost of works associated with (Ministerial) Planning Permit PA2101365, relating to the Fulham Solar Farm.

#### ATTACHMENTS

1. Planning Decisions Report - 1 November to 30 November 2024 [**14.1.1** - 4 pages]
2. Planning Decisions Report – 1 December to 31 December 2024 [**14.1.2** - 3 pages]
3. Planning Trends Report - 1 November to 31 December 2024 [**14.1.3** - 3 pages]

#### OPTIONS

Council has the following options available:

1. Receive the Planning Decisions Reports - 1 November to 31 December 2024; or
2. Not receive the Planning Decisions Reports - 1 November to 31 December 2024; and seek further information for consideration at a future Council meeting.

## **PROPOSAL**

That Council note the report of recent planning permit trends and planning application determinations between 1 November and 31 December 2024.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 2 "Economy and Sustainable Growth" states the following strategic outcome:

**Strategic Outcome 2.1:** *"A diverse economy that creates jobs and opportunities."*

**Strategic Outcome 2.3:** *"An increase in variety of housing choice to support equitable access to housing."*

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/11/2024 AND 30/11/2024

Application No/Year	Date Received	Property Title & Address	Proposal	Status
403-3.00/2018	7/11/2024	Assessment No. 402826 LOT: 13 PS: 536611F 4 RIVERSIDE DR WURRUK	Use and development of the land for a concrete batching plant.	Permit Issued by Delegate of Resp/Auth  27/11/2024
407-2.00/2022	21/10/2024	Assessment No. 408328 LOT: 3 PS: 602217T 47 PRINCES HWY SALE	U/D of the land as a childcare centre.	Permit Issued by Delegate of Resp/Auth  1/11/2024
325-1.00/2023	21/09/2023	Assessment No. 268839 LOT: 1 TP: 390144 1,178 YARRAM-MORWELL STACEYS BRIDGE	Use of the land for materials recycling (concrete).	Permit Issued by Delegate of Resp/Auth  11/11/2024
386-1.00/2023	9/11/2023	Assessment No. 48876 LOT: 1 PS: 415175A 87-89 STEVENS ST SALE	2 Lot subdivision of the land.	NOD issued by Delegate of Respon/Auth  27/11/2024
59-1.00/2024	28/02/2024	Assessment No. 450700 LOT: 15 TP: 894353M 602 MAFFRA-BRIAGOLONG MAFFRA	U & D of land for group accommodation (3 dwellings).	Withdrawn  27/11/2024
82-1.00/2024	22/03/2024	Assessment No. 246702 LOT: 2530 LP: 70942 108 WALLABY ST LOCH SPORT	B & W associated with the construction of a dwelling & outbuilding.	Permit Issued by Delegate of Resp/Auth  26/11/2024
94-2.00/2024	7/11/2024	Assessment No. 103945 LOT: 1 TP: 972742R NAMBROK RD NAMBROK	Use & development / rural workers accommodation (dwelling).	Permit Issued by Delegate of Resp/Auth  12/11/2024
115-1.00/2024	16/04/2024	Assessment No. 266031 CA: 22D 16 TOWNSHIP RD CARRAJUNG	B & W associated with the construction of a second dwelling.	Permit Issued by Delegate of Resp/Auth  18/11/2024
128-1.00/2024	30/04/2024	Assessment No. 50559 LOT: 1 TP: 392715 43-49 YORK ST SALE	Installation of a major promotion sign.	Permit Issued by Delegate of Resp/Auth  19/11/2024
174-1.00/2024	3/06/2024	Assessment No. 202929 LOT: 1 TP: 442001U 617 LONGFORD-LOCH SPORT LONGFORD	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  19/11/2024
181-1.00/2024	7/06/2024	Assessment No. 233684 PC: 107669 38-40 LAKE ST LOCH SPORT	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  15/11/2024

**ATTACHMENT 14.1.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
238-1.00/2024	22/07/2024	Assessment No. 260125 LOT: 1 TP: 124155Q 48 THE BOULEVARD PARADISE BEACH	B & W assoc. with the const. of a dwelling, outbuilding & fence.	Permit Issued by Delegate of Resp/Auth  26/11/2024
240-1.00/2024	22/07/2024	Assessment No. 364679 LOT: 2 PS: 300850 RYANS RD COONGULLA	2 lot re-subdivision of the land.	Permit Issued by Delegate of Resp/Auth  13/11/2024
251-1.00/2024	1/08/2024	Assessment No. 367672 CA: 1 SEC: 6 76 SPRINGS RD NEWRY	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth  12/11/2024
279-1.00/2024	3/09/2024	Assessment No. 96024 LOT: 2 LP: 218229 19 SWANS RD MUNRO	B & W associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  8/11/2024
281-1.00/2024	4/09/2024	Assessment No. 283937 LOT: 1 LP: 205196D 134 ASKEWS RD ALBERTON WEST	B & W associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  8/11/2024
283-1.00/2024	5/09/2024	Assessment No. 382903 LOT: 2 PS: 646214C 2-4 CHURCH RD YARRAM	B & W assoc with the construction of a fence.	Permit Issued by Delegate of Resp/Auth  15/11/2024
286-1.00/2024	6/09/2024	Assessment No. 451617 CA: 6 SEC: 6 121 BROUGHTON ST ALBERTON	2 lot re-subdivision of the land.	Permit Issued by Delegate of Resp/Auth  19/11/2024
287-1.00/2024	9/09/2024	Assessment No. 330811 LOT: 1 TP: 954007B 48 MAIN ST BOISDALE	Buildings & works associated with the construction of an arts studio.	Permit Issued by Delegate of Resp/Auth  29/11/2024
289-1.00/2024	9/09/2024	Assessment No. 400085 LOT: CM PS: 605963P 1/58-60 PRINCE ST ROSEDALE	New boundary fence place gravel on car park B/W for veranda & gazebo.	Permit Issued by Delegate of Resp/Auth  13/11/2024
294-1.00/2024	18/09/2024	Assessment No. 368910 CA: 16G 103 SEACOMBE LANDING SEACOMBE	B & W associated with the extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth  1/11/2024
297-1.00/2024	19/09/2024	Assessment No. 226266 LOT: 840 LP: 55692 22 CARROLL ST LOCH SPORT	B & W associated with the extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth  21/11/2024
303-1.00/2024	24/09/2024	Assessment No. 441105 CA: 4 HAWKHURST SPUR TRK MIEWERA	B&W associated with the installation of a telecommunications facility.	Permit Issued by Delegate of Resp/Auth  20/11/2024

**ATTACHMENT 14.1.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
305-1.00/2024	25/09/2024	Assessment No. 290874 LOT: 1 TP: 297973J 287 COMMERCIAL RD YARRAM	General liquor licence.	Permit Issued by Delegate of Resp/Auth  28/11/2024
310-1.00/2024	1/10/2024	Assessment No. 51391 PC: 370155R 2-10 HERBERTE CT WURRUK	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  25/11/2024
318-1.00/2024	7/10/2024	Assessment No. 99671 LOT: 1 PS: 543633E 422 WOODPILE RD MEERLIEU	B & W associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  26/11/2024
320-1.00/2024	9/10/2024	Assessment No. 460865 LOT: 1 PS: 905297D 61 TEMPLE ST HEYFIELD	B/W assoc with the construction of an extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  28/11/2024
334-1.00/2024	16/10/2024	Assessment No. 432096 LOT: 2 PS: 613342D MOROKA RD VALENCIA CREEK	B & W associated with the construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth  1/11/2024
338-1.00/2024	17/10/2024	Assessment No. 255604 LOT: 768 LP: 40160 2 FIFTEENTH ST PARADISE BEACH	B & W assoc with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  15/11/2024
347-1.00/2024	21/10/2024	Assessment No. 397067 LOT: 1 PS: 536471U 100 LANIGAN RD MAFFRA WEST UPPER	B & W associated with the construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth  8/11/2024
348-1.00/2024	21/10/2024	Assessment No. 245787 LOT: 1871 LP: 65192 125 WALLABY ST LOCH SPORT	B & W associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  29/11/2024
349-1.00/2024	22/10/2024	Assessment No. 408161 LOT: 2 LP: 610084Q LOWER DARGO RD DARGO	B&W associated with the construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth  15/11/2024
356-1.00/2024	28/10/2024	Assessment No. 445270 LOT: 3 PS: 603015B 189B TI TREE RD ALBERTON	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  18/11/2024
365-1.00/2024	7/11/2024	Assessment No. 362228 LOT: 2 PS: 300834 104 MAFFRA-SALE RD MAFFRA	Buildings & works / construction of extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  13/11/2024
366-1.00/2024	11/11/2024	Assessment No. 204289 LOT: 17 LP: 110211 452 NICHOLLS RD STRADBROKE	Works associated with the construction of a driveway.	No Permit Required  19/11/2024

**ATTACHMENT 14.1.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
372-1.00/2024	21/11/2024	Assessment No. 371450 LOT: 3 PS: 347813V 51 GLENCOE RD LONGFORD	B&W associated with the construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth  27/11/2024
373-1.00/2024	21/11/2024	Assessment No. 229955 LOT: 82 LP: 44537 12 FISHER PDE LOCH SPORT	Buildings and works associated with the construction of an outbuilding	Permit Issued by Delegate of Resp/Auth  27/11/2024
374-1.00/2024	22/11/2024	Assessment No. 106054 LOT: 4 TP: 814943R 802 SALE-HEYFIELD RD DENISON	Buildings & works / construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth  28/11/2024

**Total No of Decisions Made: 38**

PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/12/2024 AND 31/12/2024

Application No/Year	Date Received	Property Title & Address	Proposal	Status
267-3.00/2019	27/11/2024	Assessment No. 72579 LOT: CM PS: 323478 19-41 PRINCES HWY SALE	Two lot re-subdivision of the land.	Permit Issued by Delegate of Resp/Auth  13/12/2024
445-1.00/2022	26/09/2022	Assessment No. 344168 LOT: 2 PS: 724749B 643 BOUNDARY RD BRIAGOLONG	Buildings and works associated with existing racing dog husbandry use.	Permit Issued by Delegate of Resp/Auth  3/12/2024
551-2.00/2022	23/08/2024	Assessment No. 458679 LOT: A PS: 812047V 2,317 SEASPRAY RD SEASPRAY	Staged multi lot subdivision & create access to a TZ2.	Permit Issued by Delegate of Resp/Auth  17/12/2024
81-3.00/2023	6/12/2024	Assessment No. 435271 LOT: 1 PS: 734395E 10 BOND ST SALE	Buildings & works / construction of extension to an existing building.	Permit Issued by Delegate of Resp/Auth  24/12/2024
128-2.00/2023	16/10/2024	Assessment No. 242222 LOT: 2244 LP: 70939 85 THE BOULEVARD LOCH SPORT	B & W associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  5/12/2024
210-2.00/2023	25/09/2024	Assessment No. 451666 LOT: 1 TP: 121863C 16 MARINA DR LOCH SPORT	Const of a new dwelling generally in accordance with endorsed plans.	Permit Issued by Delegate of Resp/Auth  20/12/2024
321-2.00/2023	10/10/2024	Assessment No. 450155 LOT: 2 PS: 924070 HAGANS RD COBAINS	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  9/12/2024
429-3.00/2023	25/11/2024	Assessment No. 217216 LOT: 656 LP: 52648 25 SEA BREEZE AVE GOLDEN BEACH	Buildings & works / construction of dwelling & fence.	Permit Issued by Delegate of Resp/Auth  12/12/2024
100-1.00/2024	9/04/2024	Assessment No. 435099 LOT: 2 PS: 729599R WEIR RD COWWARR	Buildings & works associated with the construction of a walking track.	Permit Issued by Delegate of Resp/Auth  3/12/2024
118-1.00/2024	17/04/2024	Assessment No. 192435 LOT: 1 TP: 14804S 101-103 PRINCE ST ROSEDALE	U /D of land for a residential building (Rural Workers Accommodation).	NOD issued by Delegate of Respon/Auth  13/12/2024
198-1.00/2024	27/06/2024	Assessment No. 112508 PC: 377121W 1,907 SALE-TOONGABBIE TOONGABBIE	Use and development of the land for a broiler farm (cluster).	Permit Issued by Delegate of Resp/Auth  16/12/2024



**ATTACHMENT 14.1.2**

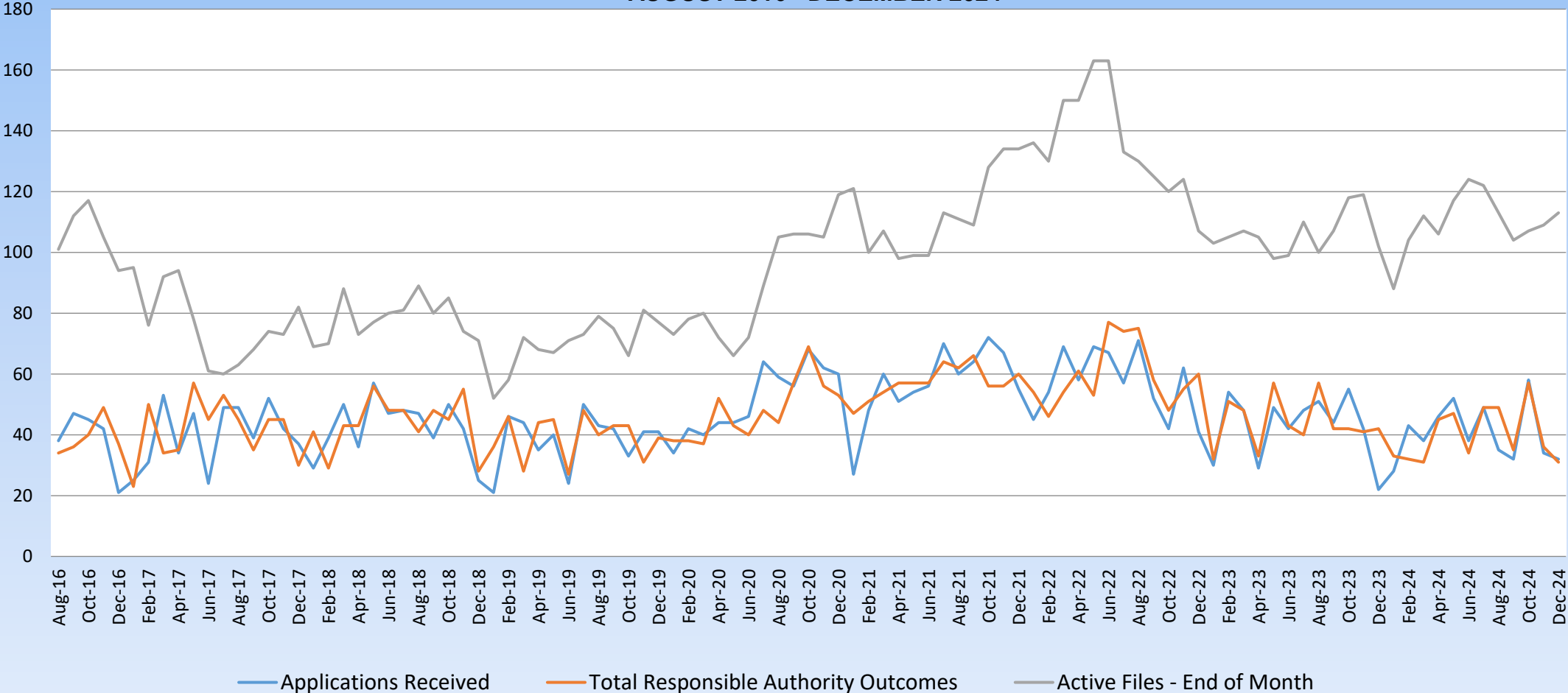
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
214-1.00/2024	3/07/2024	Assessment No. 83519 LOT: 2 PS: 610633H GIBSONS RD SALE	B&W associated with the construction of a telecommunications tower.	Permit Issued by Delegate of Resp/Auth  12/12/2024
230-1.00/2024	15/07/2024	Assessment No. 458828 LOT: 2 PS: 819621B 35B CHINAMANS LANE SALE	Multi lot mulsubdivision, removal of an easement & vegetation removal.	Permit Issued by Delegate of Resp/Auth  20/12/2024
266-1.00/2024	26/08/2024	Assessment No. 272807 LOT: 2 PS: 112527 164 BYRNES RD WOODSIDE BEACH	Use and development of the land for group accommodation.	Permit Issued by Delegate of Resp/Auth  2/12/2024
270-2.00/2024	27/11/2024	Assessment No. 299925 LOT: 1 TP: 675416 134 JACK RIVER JACK RIVER	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  20/12/2024
274-1.00/2024	29/08/2024	Assessment No. 225805 LOT: 262 LP: 50201 107 CAMPBELL ST LOCH SPORT	B/W associated with the construction of a dwelling & outbuilding.	Permit Issued by Delegate of Resp/Auth  11/12/2024
288-1.00/2024	9/09/2024	Assessment No. 85035 LOT: 2 PS: 117513 MONAGHANS LANE CLYDEBANK	Use and development of the land for a dwelling and racing dog kennels.	NOD issued by Delegate of Respon/Auth  20/12/2024
319-1.00/2024	9/10/2024	Assessment No. 218347 LOT: 773 LP: 52648 36 BEACHCOMBER RD GOLDEN BEACH	B&W associated with the construction of a dwelling & outbuilding.	Permit Issued by Delegate of Resp/Auth  17/12/2024
322-1.00/2024	10/10/2024	Assessment No. 89326 LOT: 2 PS: 146025J 419 REDBANK RD STRATFORD	Two lot subdivision.	Permit Issued by Delegate of Resp/Auth  11/12/2024
324-1.00/2024	10/10/2024	Assessment No. 96826 CA: 25B SEC: 8 PRINCES HWY STRATFORD	Three lot re-subdivision of the land.	Permit Issued by Delegate of Resp/Auth  18/12/2024
347-2.00/2024	6/12/2024	Assessment No. 397067 LOT: 1 PS: 536471U 100 LANIGAN RD MAFFRA WEST UPPER	Buildings & works / construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth  10/12/2024
353-1.00/2024	23/10/2024	Assessment No. 102616 CA: 15 SEC: B 913 SETTLEMENT RD FULHAM	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  4/12/2024
360-1.00/2024	1/11/2024	Assessment No. 453845 LOT: 8 LP: 54861 286 RYANS RD COONGULLA	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  19/12/2024

**ATTACHMENT 14.1.2**

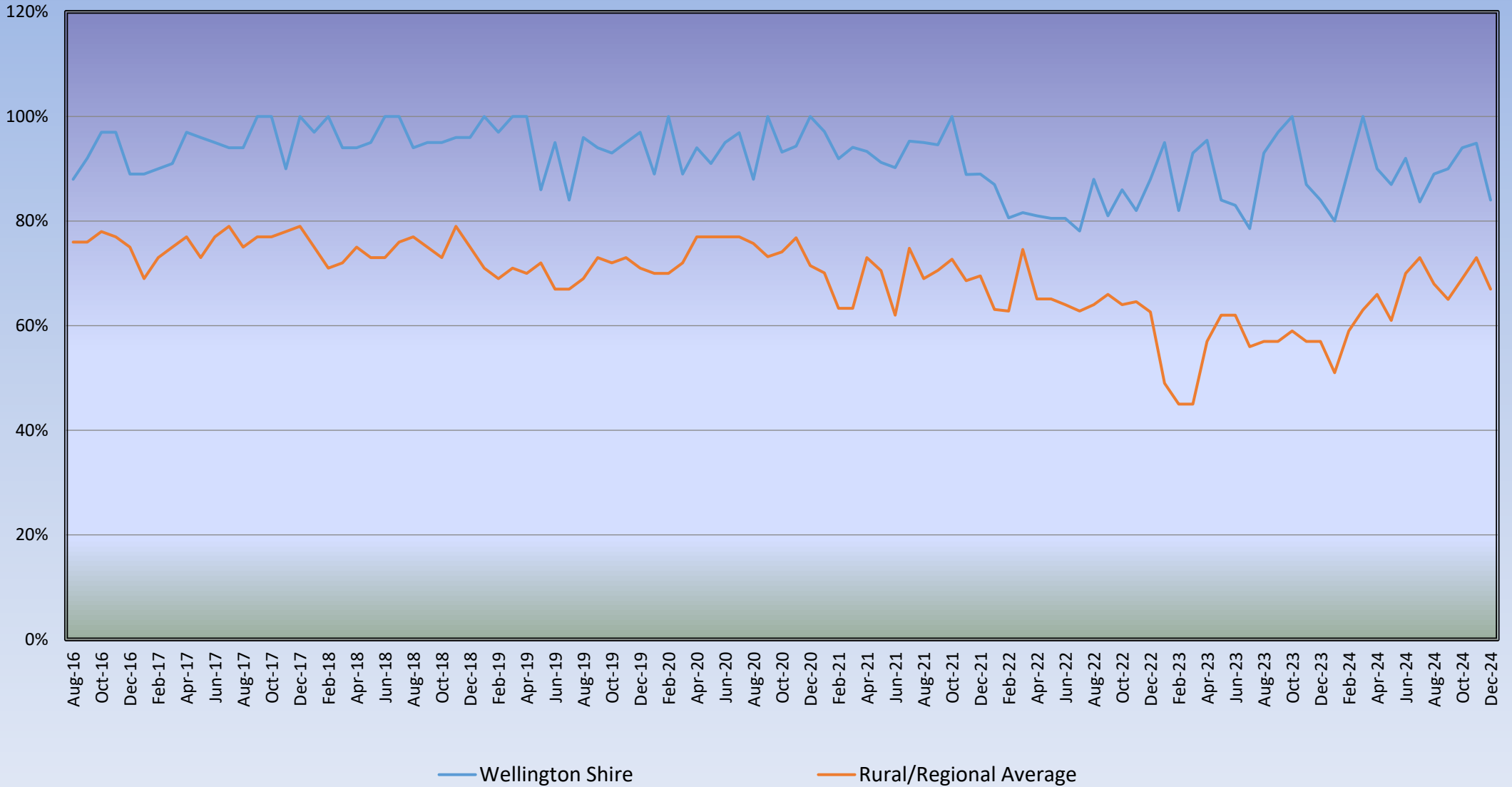
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
368-1.00/2024	13/11/2024	Assessment No. 190330 LOT: 1 TP: 535679 4 HOOD ST ROSEDALE	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  10/12/2024
380-1.00/2024	28/11/2024	Assessment No. 79970 LOT: 9 PS: 333607 11 PRINCES HWY STRATFORD	B&W associated with construction of extension to an existing building.	Permit Issued by Delegate of Resp/Auth  4/12/2024
383-1.00/2024	2/12/2024	Assessment No. 217349 LOT: 670 LP: 52648 36 ASTRO AVE GOLDEN BEACH	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  12/12/2024
384-1.00/2024	2/12/2024	Assessment No. 380311 LOT: 1 PS: 540023A 369 MAFFRA-SALE RD MAFFRA	Buildings & works / construction of extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  16/12/2024
385-1.00/2024	2/12/2024	Assessment No. 102947 LOT: 2 PS: 123223 224 LOWER SETTLEMENT PEARSONDALE	Buildings & works / construction of extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth  13/12/2024
387-1.00/2024	4/12/2024	Assessment No. 31401 LOT: 1 TP: 806540 150-152 STAWELL ST SALE	Buildings & works / extension of an existing dwelling.	Permit Issued by Delegate of Resp/Auth  20/12/2024
392-1.00/2024	10/12/2024	Assessment No. 103903 LOT: 1 TP: 537770Q NAMBROK HALL RD DENISON	Buildings & works / construction of 2 agricultural buildings.	Permit Issued by Delegate of Resp/Auth  17/12/2024

**Total No of Decisions Made: 30**

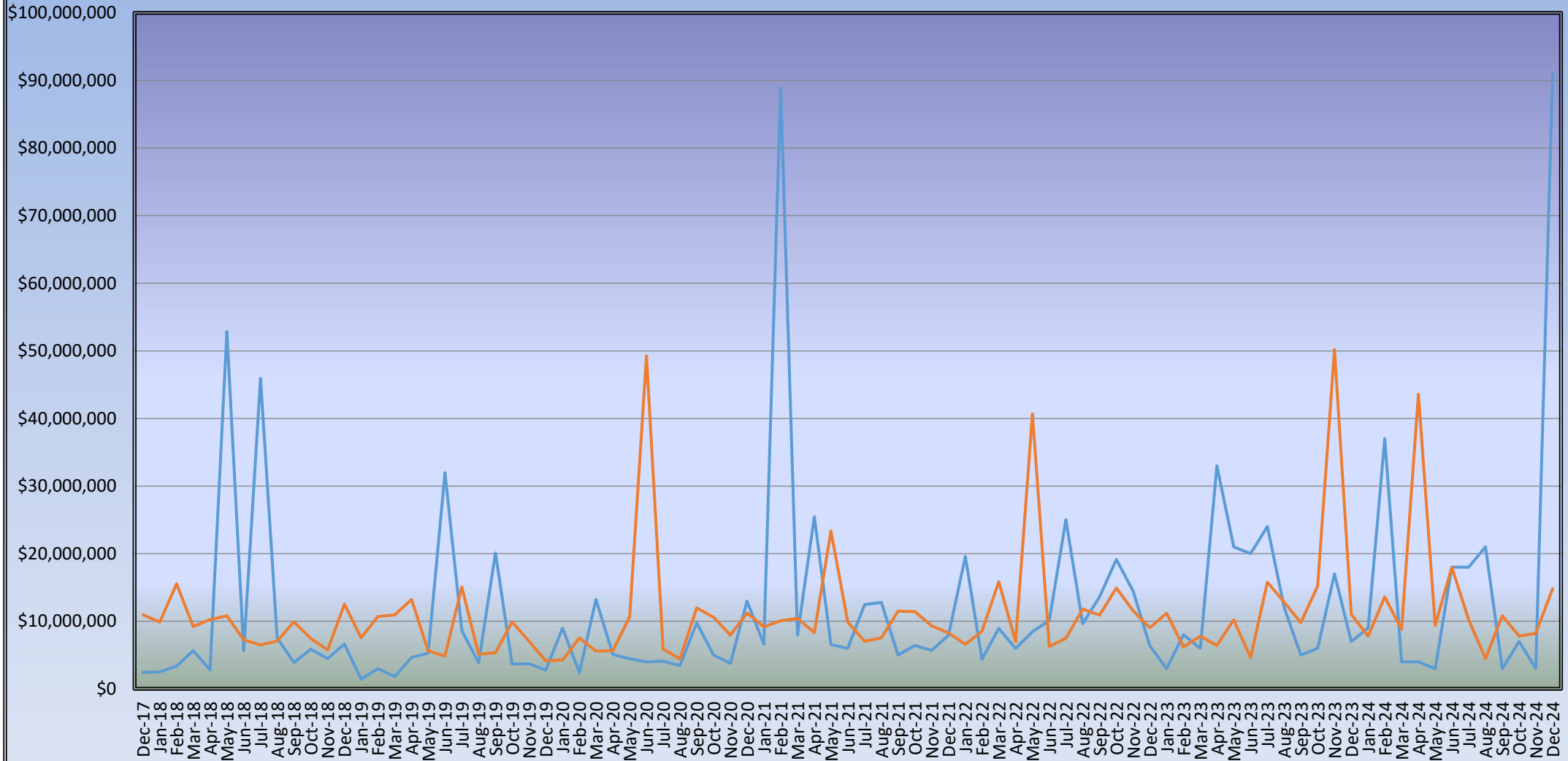
**PLANNING APPLICATIONS RECEIVED /DECISIONS/ACTIVE FILES  
AUGUST 2016 - DECEMBER 2024**



**DECISIONS**  
**AUGUST 2016 - DECEMBER 2024**



**ESTIMATED VALUE OF WORKS  
DECEMBER 2017 - DECEMBER 2024**



— Wellington Shire      — Average for Other Gippsland Councils (Bass Coast, Baw Baw, East Gippsland, Latrobe, South Gippsland)

## 15. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

### 15.1. CAPITAL WORKS PROGRAM 2024/25 FEBRUARY ADJUSTMENT REPORT

#### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The purpose of this report is to provide Council with an update from the adopted 2024/25 capital budget and to note changes to the Capital Works Program from then until the end of 6 February 2025 for the 2024/2025 financial year.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council note changes to the 2024/2025 Adopted Capital Works Budget with \$913,888 removed from the program since the start of July 2024, resulting in an Adjusted Capital Works Budget of \$67,613,539 as shown in Attachment 15.1.1, which also includes projects that have been deferred or cancelled for reasons as shown.*

#### BACKGROUND

Council adopts a program of capital works and budgets accordingly for these works every year. The initial budget for these works is known as the Adopted Budget and this is the figure that Council is required to report against.

The budget is modified when projects are added due to carry forwards from the previous year, new grants, emergency works, or when projects are deferred or deleted due to changing circumstances or market forces throughout the year. This modified budget is known as the Adjusted Budget and in some years can change from the Adopted Budget. This year a number of grant submissions have been unsuccessful, and the budget is currently lower as these projects have been removed from the program.

For details of all changes made to the Capex Budget since the adoption of the budget in June 2024, refer to the attachment 15.1.1 'Adjustment Report – 7 February 2025'. Also included in this attachment are the projects that have been carried forward, cancelled or deferred and will not proceed in this financial year. Any further changes to the capital works program will be updated in a future Capital Works adjustment report if required.

#### ATTACHMENTS

1. Adjustment Report - 7 February 2025 [15.1.1 - 1 page]

#### OPTIONS

Council has the following options available:

1. Accept the recommendations, noting the Adjusted Budget is now \$67,613,539; or
2. Not accept the recommendations.

## **PROPOSAL**

That Council note changes to the 2024/2025 Adopted Capital Works Budget with \$913,888 removed from the program since the start of July 2025, resulting in an Adjusted Capital Works Budget of \$67,613,539 as shown in Attachment 15.1.1, which also includes projects that have been carried forward, deferred or cancelled for reasons as shown.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

The Adjusted Budget presented is the total of the Adopted Budget plus carry forward funds from the previous year's budget plus any additional grants received less projects cancelled throughout the year to date.

## **COMMUNICATION IMPACT**

Any impact associated with the budget changes detailed in this report will be communicated as required.

## **LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

**Strategic Outcome 4.2:** *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

The majority of these changes are the result of funds being moved to balance the cost of over and under-runs and to remove projects that have been cancelled or deferred and there will be further new projects that will impact the delivery of some projects in the works program which are still being assessed.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



ATTACHMENT 15.1.1

	Adopted Budget	Adjusted Budget at 7 February 2025	Budget Change	Comment
Manager Arts & Culture, Asset Acquisitions, Purchases	\$ -	\$ 5,281	\$ 5,281	Purchase Network switch
Plant, Plant Renewal - Natural Environment, Purchases	\$ 191,000	\$ 301,299	\$ 110,299	Carried Forward
Capital Other Property Infrastructure, Port of Sale Mooring Access Project, Contractors	\$ -	\$ 444,448	\$ 444,448	Carried Forward
Capital Other Property Infrastructure, Maffra Drainage Strategy Land Purchase, Land Purchases	\$ 400,000	\$ 489,152	\$ 89,152	Carried Forward
Municipal Emergency, Backup Power Generator, Purchases	\$ -	\$ 39,235	\$ 39,235	New Government Funding
Capital Buildings, Golden Beach Community Centre Fire Doors, Contractors	\$ -	\$ 40,000	\$ 40,000	Funds moved from OPEX
Capital Buildings, Sale Clock Tower - Safe Access Works, Contractors	\$ 10,000	\$ 16,000	\$ 6,000	Additional funds Required to complete investigation
Capital Communities Facilities and Emergencies, Cameron SC Clubroom Redev - Design, Contractors	\$ 920,000	\$ -	\$ -920,000	Red Project Unsuccessful Grant Funding
Saleyards, GRLE - Facility Improvements, Contractors	\$ -	\$ 4,114	\$ 4,114	Carried Forward
Capital Buildings, WEDGE Kitchen Equipment Replacement, Purchases	\$ -	\$ 13,257	\$ 13,257	Wedge Kitchen Replacement
Capital Communities Facilities and Emergencies, LED Lighting Program Maffra Lawn Tennis, Contractor	\$ 365,000	\$ -	\$ -365,000	Red Project Unsuccessful Grant Funding
Fleet and Plant, Fleet Renewal, Purchases	\$ 1,665,400	\$ 1,889,241	\$ 223,841	Carried Forward
Capital Bridges, Delta Bridge Strengthening - Briagolong, Contractors	\$ 865,000	\$ -	\$ -865,000	Red Project Unsuccessful Grant Funding
Capital Unsealed Roads, Johns Street Upgrade Sale, Contractors	\$ 375,000	\$ -	\$ -375,000	Red Project Unsuccessful Grant Funding
Capital Unsealed Roads, Glencairn Road Rehabilitation, Contractors	\$ 690,000	\$ 693,585	\$ 3,585	Carried Forward
Capital Aerodromes, WSA Electrical Distribution Cabinet, Contractors	\$ -	\$ 34,130	\$ 34,130	Carried Forward
Capital Aerodromes, YA Consolidation Landside Facilities, Contractors	\$ 40,000	\$ 214,940	\$ 174,940	Carried Forward
Capital Buildings, The WEDGE Redevelopment, Contractors	\$ 361,779	\$ 394,250	\$ 32,471	Carried Forward
Capital Buildings, Regent Theatre Lighting Bar & EWP, Purchases	\$ -	\$ 75,000	\$ 75,000	Carried Forward
Other Boating Facilities Upgrade	\$ -	\$ 180,000	\$ 180,000	Seagull Drive Boat Ramp Emergency works
Capital Parks & Environmental Services Unit, Sale Depot - Potting Bench Renewal, Contractors	\$ 40,000	\$ -	\$ -40,000	Red Project Unsuccessful Grant Funding
Capital Other Property Infrastructure, Off Street Carpark Reconstruction, Contractors	\$ 100,000	\$ -	\$ -100,000	Red Project Unsuccessful Grant Funding
Capital Drainage, George Street Drainage Renewal Maffra, Contractors	\$ 958,300	\$ 978,300	\$ 20,000	Carried Forward
Capital Communities Facilities and Emergencies, LED Lighting Program - Sale Oval, Contractors	\$ 510,000	\$ -	\$ -510,000	Red Project Unsuccessful Grant Funding
Manager Finance, Project Funding Amendments, Contractors	\$ -	\$ 860,264	\$ 860,264	Carried Forward
Capital Waste Management, Maffra Tfer Station - Resource Recovery, Contractors	\$ 58,200	\$ 96,600	\$ 38,400	Carried Forward
Capital Buildings Yarram Regent Theatre Loading Dock Contractors	\$ -	\$ 50,000	\$ 50,000	Yarram Regent Theatre Loading Dock
Capital Buildings - Public Toilets, Dargo Public Toilet Septic Upgrade, Contractors	\$ 32,984	\$ 52,894	\$ 19,910	Carried Forward
Capital Special Charge Schemes Residential Street Construction	\$ 2,070,000	\$ 720,000	\$ -1,350,000	Allocation out of Special Charge Schemes
Capital Other Property Infrastructure, Boisdale Common Effluent System, Contractors	\$ 100,000	\$ 240,050	\$ 140,050	Carried Forward
Capital Leisure Aqua Energy, Sale - Redevelopment	\$ 18,632,100	\$ 17,805,211	\$ -826,889	Carried Forward
Capital Special Charge Schemes Coongulla East	\$ -	\$ 702,000	\$ 702,000	Allocation of Special Charge Schemes
Capital Special Charge Schemes Coongulla Township (Central)	\$ -	\$ 648,000	\$ 648,000	Allocation of Special Charge Schemes
Capital Buildings, Wellington Centre Improvement Design/Con, Contractors	\$ -	\$ 52,800	\$ 52,800	Carried Forward
Capital Other Property Street Sweeper Waste Storage	\$ 110,000	\$ 130,000	\$ 20,000	Carried Forward
Capital Communities Facilities and Emergencies, Devon North Hall Replacement, Contractors	\$ -	\$ 30,000	\$ 30,000	Emergency Works funded from savings
Capital Sealed Roads & Kerb & Channel, Velore Road Reconstruction, Contractors	\$ 1,200,000	\$ 861,700	\$ -338,300	Savings from LRCI Project programs
Capital Sealed Roads & Kerb & Channel, Heyfield - Seaton Road Reconstruction, Contractors	\$ 600,000	\$ 544,200	\$ -55,800	Savings from LRCI Project programs which had this project scheduled at \$621,784
Capital Unsealed Roads, Gravel Resheets LRCI, Contractors	\$ -	\$ 414,884	\$ 414,884	Additional resheeting to LRCI program
Capital Other Property Infrastructure Loch Sport Caravan Park	\$ -	\$ 296,770	\$ 296,770	Crown Land Masterplan works Amenities and shed funded from Caravan Park Reserve
Capital Leisure Wellness Equipment	\$ -	\$ 14,938	\$ 14,938	Wellness room Equipment Aqua Energy
Saleyards, GRLE - Facility Improvements, Contractors	\$ 4,114	\$ 14,100	\$ 9,986	Funding required for Transit Stock Equipment
Entertainment Centre, Asset Acquisitions	\$ -	\$ 38,346	\$ 38,346	Wedge Lighting transferred from OPEX

Total Changes from Adopted -\$ 913,888

Adopted budget \$ 68,527,427

Changes -\$ 913,888

Current Adjusted budget \$ 67,613,539

## 16. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

## 17. IN CLOSED SESSION

### COUNCILLOR

*That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:*

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

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**IN CLOSED SESSION**

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### COUNCILLOR

*That Council move into open session and ratify the decision made in closed session.*