



**WELLINGTON**  
SHIRE COUNCIL

# **Agenda Ordinary Council Meeting**

**Tuesday 2 December 2025, commencing at 5:00 PM**

**Meeting to be held at**

**Wellington Centre – Wellington Room, Foster Street, Sale via**

**Microsoft Teams**

**or stream online at <https://www.youtube.com/@wellingtonshire>**

ORDINARY MEETING OF COUNCIL  
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## COUNCIL MEETING INFORMATION

*Members of the public gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also published and archived on Council's Website for viewing by the public. Recordings may be used for publicity or information purposes.*

*Members of the public in attendance at the Council meeting who wish to communicate with the Council regarding an agenda item or any other matter should advise the Mayor, ideally prior to the meeting starting, to ensure that their submission is called at the appropriate time during the meeting.*

*Would gallery visitors, Councillors and invited online attendees please ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*

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## MISSION STATEMENT

*Working together to make a difference. We listen and lead to provide quality services that improve life for all.*

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## ACKNOWLEDGEMENT OF COUNTRY

*"Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters."*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

**ACTION OFFICER: MANAGER GOVERNANCE**

#### **OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 18 November 2025.

#### **RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 18 November 2025.*

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|--------------|----------|-----------|
| NIL  |              |          |           |

## 5. ACCEPTANCE OF LATE AND URGENT ITEMS

## 6. NOTICE/S OF MOTION

### 6.1. NOTICE OF MOTION – CLOSURE OF AKD TIMBER MILL IN YARRAM

#### ACTION OFFICER: COUNCILLOR GARRY STEPHENS

I, Councillor Garry Stephens, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council on 2 December 2025 -

#### Motion

*That Council:*

*Write to the State Government following the sudden and unexpected closure of the AKD Timber Mill in Yarram and seek urgent consideration of two matters -*

- 1. The urgent extension of the Victorian Forestry Worker Support Program to the workers at AKD Yarram who have lost their jobs; and*
- 2. Extension of funding to the Future of Yarram Project for a further 12 months ending 30<sup>th</sup> June 2027 to enable the Project to assist the Yarram and District community and workers who have lost their jobs following the closure of the AKD Yarram timber mill.*

COUNCILLOR STEPHENS

Dated: 24 November 2025

## 7. RECEIVING OF PETITION OR JOINT LETTERS

### 7.1. OUTSTANDING PETITIONS

#### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|--------------|----------|-----------|
| NIL  |              |          |           |

## 8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

**9. QUESTION/S ON NOTICE**

**9.1. OUTSTANDING QUESTION/S ON NOTICE**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|--------------|----------|-----------|
| NIL  |              |          |           |

**10. DELEGATES REPORT**

## 11. GENERAL MANAGER CORPORATE SERVICES

### 11.1. ASSEMBLY OF COUNCILLORS REPORT

#### ACTION OFFICER: MANAGER GOVERNANCE

#### PURPOSE

To report on all assembly of Councillor records received for the period 10 November to 23 November 2025.

#### RECOMMENDATION

***That Council note and receive the attached Assembly of Councillor records for the period 10 November to 23 November 2025.***

#### BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, in accordance with good governance, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 10 November to 23 November 2025.

#### ATTACHMENTS

1. Assembly of Councillors - 11 Nov 2025 Place Names Committee [11.1.1 - 1 page]
2. Assembly of Councillors - 18 Nov 2025 Council Workshop [11.1.2 - 2 pages]

#### OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

#### PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 10 November 2025 to 23 November 2025.

#### CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COUNCIL PLAN 2025-29**

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

### **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records in accordance with good governance.

### **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

|                        |                       |
|------------------------|-----------------------|
| <b>NAME OF MEETING</b> | PLACE NAMES COMMITTEE |
| <b>DATE OF MEETING</b> | 11 NOVEMBER 2025      |

| ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE                                                                                                                  |            |                        |                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------|---------------------------|
| COUNCILLOR                                                                                                                                                          | ATTENDANCE | OFFICERS IN ATTENDANCE |                           |
| <b>Cr Cindy Madeley</b>                                                                                                                                             | YES        | <b>Ray Weber</b>       | Manager Assets & Projects |
| <b>Cr Liz Foat</b>                                                                                                                                                  | YES        | <b>James Blythe</b>    | GIS Officer               |
| <b>Cr Carmel Ripper</b>                                                                                                                                             | YES        |                        |                           |
|                                                                                                                                                                     |            |                        |                           |
|                                                                                                                                                                     |            |                        |                           |
|                                                                                                                                                                     |            |                        |                           |
|                                                                                                                                                                     |            |                        |                           |
|                                                                                                                                                                     |            |                        |                           |
|                                                                                                                                                                     |            |                        |                           |
| <b>MATTERS CONSIDERED IN THE MEETING</b>                                                                                                                            |            |                        |                           |
| <ul style="list-style-type: none"> <li>Various place and street naming issues as per the minutes attached to the Council Report related to this meeting.</li> </ul> |            |                        |                           |
| <b>CONFLICTS OF INTEREST NOTED*</b>                                                                                                                                 |            |                        |                           |
| NIL                                                                                                                                                                 |            |                        |                           |

\* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

## ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

| COUNCIL WORKSHOPS – 18 NOVEMBER 2025   |            |                          |                                               |
|----------------------------------------|------------|--------------------------|-----------------------------------------------|
| COUNCILLOR                             | ATTENDANCE | OFFICERS IN ATTENDANCE   |                                               |
| <b>Cr Scott Rossetti (Mayor)</b>       | YES        | <b>David Morcom</b>      | Chief Executive Officer                       |
| <b>Cr Cindy Madeley (Deputy Mayor)</b> | YES        | <b>Arthur Skipitaris</b> | General Manager Corporate Services            |
| <b>Cr Catherine Bannerman</b>          | YES        | <b>Andrew Pomeroy</b>    | General Manager Development                   |
| <b>Cr Liz Foat</b>                     | YES        | <b>Chris Hastie</b>      | General Manager Built and Natural Environment |
| <b>Cr Edward Lowe</b>                  | NO         |                          |                                               |
| <b>Cr Garry Stephens (Online)</b>      | YES        |                          |                                               |
| <b>Cr Carmel Ripper</b>                | YES        |                          |                                               |
| <b>Cr John Tattersson</b>              | YES        |                          |                                               |
| <b>Cr Geoff Wells</b>                  | YES        |                          |                                               |
| CONFLICTS OF INTEREST NOTED*           |            |                          |                                               |
| NIL                                    |            |                          |                                               |

\* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

| WORKSHOP DETAILS – 18 NOVEMBER 2025 |                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------|-------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ITEM NO.                            | WORKSHOP TITLE                                        | PRESENTERS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1.1                                 | <b>C12OWELL (MAFFRA STRUCTURE PLAN) - SUBMISSIONS</b> | <ul style="list-style-type: none"> <li>Nicole Reynolds, Coordinator Strategic Planning</li> <li>Caragh Button, Strategic Planner</li> <li>Adam Dunn, Land Planning Manager - West Gippsland Catchment Management Authority (WGCMA)</li> <li>Ben Proctor, Senior Planning Officer - West Gippsland Catchment Management Authority (WGCMA)</li> <li>Rhain Bateman, Statutory Floodplain Officer - West Gippsland Catchment Management Authority (WGCMA)</li> </ul> <p>Conflict of Interest: NIL</p> |

## ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

| WORKSHOP DETAILS – 18 NOVEMBER 2025 |                                                      |                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------------|------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ITEM NO.                            | WORKSHOP TITLE                                       | PRESENTERS                                                                                                                                                                                                                                                                                                                                                        |
| 1.2                                 | <b>PROPOSED AMENDMENT C125WELL</b>                   | <ul style="list-style-type: none"> <li>Nicole Danks, Communications and Engagement Advisor</li> <li>Nicole Reynolds, Coordinator Strategic Planning</li> </ul> <p>Conflict of Interest: NIL</p>                                                                                                                                                                   |
| 1.3                                 | <b>WORK HEALTH AND SAFETY (WHS) UPDATE</b>           | <ul style="list-style-type: none"> <li>Des Reilly, Coordinator Work Health and Safety</li> <li>Robyn Dewar, Work Health and Safety Advisor</li> </ul> <p>Conflict of Interest: NIL</p>                                                                                                                                                                            |
| 1.4                                 | <b>RESIDENTIAL ROAD AND STREET CONSTRUCTION PLAN</b> | <ul style="list-style-type: none"> <li>Sam Pye, Manager Built Environment</li> <li>Zac Elliman, Acting Coordinator Infrastructure Development</li> </ul> <p>Conflict of Interest: NIL</p>                                                                                                                                                                         |
| 1.5                                 | <b>DEVELOPMENT DIVISION UPDATE</b>                   | <ul style="list-style-type: none"> <li>Andrew Pomeroy, General Manager Development</li> <li>Ashley Smirl, Acting Manager Economic Development</li> <li>Barry Hearsey, Manager Planning and Building</li> <li>Ross McWhirter, Manager Culture and Leisure</li> <li>Rosina Davidson-Tuck, Manager Community Development</li> </ul> <p>Conflict of Interest: NIL</p> |

## 11.2. ADOPTION OF 2026 COUNCIL MEETING DATES

### ACTION OFFICER: MANAGER GOVERNANCE

#### PURPOSE

To adopt the 2026 Council meeting dates, times and place as attached and publish these on Council's website.

#### RECOMMENDATION

***That Council:***

- 1. Adopt the 2026 Council meeting dates and times as attached; and***
- 2. Publish the 2026 Council meeting dates, times and place on Council's website.***

#### BACKGROUND

Council's Governance Rules provide that 'at or before the last Meeting each calendar year, Council must fix the date, time and place of all Council Meetings and any Delegated Committee Meetings for the following calendar year.'

Scheduled Council meetings are held regularly to conduct the ongoing business of the Council. It is important that the community is made aware of the dates, times and place of Council meetings and the matters Council will consider. This summary of meeting dates provides the community with adequate notice should they plan to attend the meeting or watch via the livestream.

Council currently meets on the first and third Tuesday of each month commencing at 5:00pm, except for January when there are no Council meetings held, and in November when the Council Meeting is moved to the first Wednesday instead of Tuesday. The change to a Wednesday is required to account for the Melbourne Cup public holiday which falls on the Tuesday. It is proposed that this schedule continue.

In addition to scheduled meetings, unscheduled meetings may be held from time to time to address an urgent item of business.

#### ATTACHMENTS

1. 2026 Workshop and Council Dates [11.2.1 - 1 page]

#### OPTIONS

Council has the following options available:

1. Adopt the dates, times and place of the proposed 2026 Council meetings as attached and publish the 2026 Council meeting dates on Council's website; or
2. Not adopt the dates and times of the proposed 2026 Council meetings as attached and seek further information for consideration at a future Council meeting.

## **PROPOSAL**

For Council to adopt the 2026 Council meeting dates and times as attached and publish the 2026 Council meeting dates and times on Council's website.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COUNCIL PLAN 2025-29**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with good governance.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

Per Council's Governance Rules, at or before the last meeting each calendar year, Council must fix the date, time and place of all Council meetings for the following year.

Council may also change the date, time and place of any Council meeting which has been fixed and must provide reasonable notice of the changes to the public.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



## Workshop and Council Meeting Dates 2026

### First and third Tuesday of each month

Meetings commence at 5.00pm at the Wellington Centre – Wellington Room,  
Foster Street, Sale and via MS Teams

3 February  
 17 February  
 3 March  
 17 March  
 7 April  
 21 April  
 5 May  
 19 May  
 2 June  
 16 June  
 7 July  
 21 July  
 4 August  
 18 August  
 1 September  
 15 September  
 6 October  
 20 October  
 4 November\*  
 17 November  
 1 December  
 15 December

*Council does not convene in January.*

*\* The 4 November meeting is on Wednesday due to the Melbourne Cup holiday.*

*Additional Unscheduled Council meetings may need to be convened as required to meet any other statutory legislative requirements. e.g. consideration of budget submissions, oath or affirmation of office by new councillors.*

## 12. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

### 12.1. PLACE NAMES COMMITTEE MEETING - NOVEMBER MINUTES

#### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

For Council to receive the minutes of the Place Names Committee meeting held on 11 November 2025 and to consider the recommendations from that meeting.

#### RECOMMENDATION

##### *That Council:*

1. *Receive and note the minutes of the Place Names Committee meeting held on 11 November 2025;*
2. *Establish a confidential (internal) register of indigenous names for possible future place naming and:*
  - i. *That the names included as attached in the minutes at agenda item 2.1 be added to this register; and*
  - ii. *That the list of Gunaikurnai place names included as attached in the minutes at agenda item 2.1 be added to this register; and*
  - iii. *That all names on this register be subject to further consultation and approval from the Gunaikurnai Land and Waters Aboriginal Corporation in accordance with the requirements for Naming Rules for places in Victoria; and*
3. *Approve the proposal to assign the name “Chough” from the approved name register to common property associated with PS300850 in Coongulla to allow for the finalisation of a subdivision subject to the following conditions:*
  - i. *Proponent demonstrating that they have obtained approval from the owner of allotment 4/PS300850, and*
  - ii. *Subject to the applicant agreeing to the following conditions:*
    - a. *That the road sign bears the inscription “Private Road” and be installed at the applicant’s expense;*
    - b. *All future maintenance works and associated costs for the private road sign be borne by the owners corporation of the development.*

#### BACKGROUND

The Place Names Committee is an advisory committee of Council that meets quarterly to make recommendations to Council on geographical place name issues.

#### ATTACHMENTS

1. Place Names Committee meeting - Minutes 11 November 2025 [**12.1.1** - 24 pages]

## **OPTIONS**

Council has the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or
2. Not receive the minutes of the Place Names Committee and consider the recommendations and seek further information for consideration at a future meeting.

## **PROPOSAL**

That Council:

1. Receive and note the minutes of the Place Names Committee meeting held on 11 November 2025;
2. Establish a confidential (internal) register of indigenous names for possible future place naming and:
  - i. That the names included as attached in the minutes at agenda item 2.1 be added to this register; and
  - ii. That the list of Gunaikurnai place names included as attached in the minutes at agenda item 2.1 be added to this register; and
  - iii. That all names on this register be subject to further consultation and approval from the Gunaikurnai Land and Waters Aboriginal Corporation in accordance with the requirements for Naming Rules for places in Victoria; and
3. Approve the proposal to assign the name “Chough” from the approved name register to common property associated with PS300850 in Coongulla to allow for the finalisation of a subdivision subject to the following conditions:
  - i. Proponent demonstrating that they have obtained approval from the owner of allotment 4/PS300850, and
  - ii. Subject to the applicant agreeing to the following conditions:
    - a. That the road sign bears the inscription “Private Road” and be installed at the applicant’s expense;
    - b. All future maintenance works and associated costs for the private road sign be borne by the owners corporation of the development.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The *Local Government Act* provides Council the power to approve, assign or change the name of a road, but in doing so Council must act in accordance with the guidelines provided in the *Geographical Place Names Act 1998*.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN 2025-29**

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

**Strategic Objective Three: Infrastructure, Spaces and Places** – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

*Coordinating facilities and infrastructure to meet growth and evolving needs.*

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



## MINUTES

11 November 2025

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### ATTENDEES:

Councillor Cindy Madeley  
Councillor Liz Foat  
Councillor Carmel Ripper  
Ray Weber (Manager Assets & Projects)  
James Blythe (GIS Officer)

**APOLOGIES:** Nil

**MEETING OPENED:** 12:00 PM

**CONFLICT OF INTEREST:** Nil

### 1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:  
Cr Foat / Cr Madeley

That the minutes of the previous Place Names Committee meeting on 15 September 2025 be accepted.

**CARRIED**

## 2.0 ONGOING AGENDA ITEMS

### 2.1 Recognition of indigenous females

The names of three indigenous women were nominated by a local historian. The names have been forwarded to Gunaikurnai Land and Waters Aboriginal Corporation for endorsement.

**Parley** – one of two wives of Thomas Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. In June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

**Mumbalk** (died 5 August 1848) – one of two wives of Thomas Bungelene. Died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck.

Refer to attachment for item 2.1.

GLAWAC are intending to set up a committee comprised of Elders and this matter is expected to be considered by them.

**It was moved:**  
**Cr Foat / Cr Madeley**

**That a confidential register of cultural names be established for possible Place Naming be created;**

- **That the names Parley, Mumbalk, Cameron and Flower be added to this register; and**
- **That all names on the register are subject to approval for use by GLAWAC on an individual basis.**
- **That this item be closed.**

**CARRIED**

### 2.2 Proposed road names for subdivision PS904015 off Mill Lane, Rosedale

The following road names are proposed by the developer for a subdivision off Mill Lane, Rosedale:

- Angus Place;
- Edith Street;
- Rhys Crescent;

The developer has been asked to provide background information on the names to ensure that they meet 'Principle H - Using Commemorative Names' of the Naming Rules for places in Victoria.

Furthermore, confirmation is sought as to whether the roads designated as Street and Crescent will eventually be open-ended roads in future stages of subdivision.

It should be noted that the use of first names in road naming is now permitted under the revised naming rules although last name is still preferred.

Refer to attachment for item 2.2 for the plan of subdivision.

The developer has been re-contacted but no response has been received to date.

**It was moved:**  
**Cr Foat / Cr Ripper**

**Noted and hold.**

**CARRIED**

### 2.3 Indigenous names

A list of Gunai place names was presented to the Place Names Committee for use in future naming. The names were approved by a Gunaikurnai language expert.

Refer to attachment for item 2.3.

It was moved at the 8 August 2023 Place Names Committee meeting that the Place Names Committee write to GLaWAC seeking comment and approval to use the list of Gunai place names (verified by a Gunaikurnai language expert) relevant to the Shire of Wellington in future naming proposals and to enquire if there are any other names that they would like included on the Council Approved Names Register.

Names intending to be used from this list should be separately directed to GLAWAC for approval.

**It was moved:  
Cr Ripper / Cr Foat**

**That the names provided by the Gunaikurnai language expert detailed in attachment 2.3 be added to the confidential register of Cultural names and this item be closed.**

**CARRIED**

### 2.4 Gender Equality Strategy and Action Plan 2023-2027

The Victorian Government's *Victoria's Gender Equality Strategy and Action Plan 2023-2027* includes a target for the commemoration of women in naming of Places, Roads and Features.

At the Place Names Committee meeting of 14 November 2023, the Place Names Committee acknowledged the strategy and action plan.

At the Place Names Committee meeting of 14 May 2024 it was requested that officers provide additional information for consideration at the next meeting.

Council Officers attended a Geographic Names Victoria information session on 23 July 2024 which had a focus on meeting the goals of the strategy and action plan.

At this session, the Victorian Minister for Planning announced the launch of the ***Remember a local – Name a Place Campaign***.

This campaign is open to all Victorians with the goal to encourage nominations from communities that are currently under-represented in Victoria's place names. This includes women, First Nations, LGBTQIA+, people with a disability and culturally and linguistically diverse (CaLD) communities. This consultation is open on Engage Victoria until 26 November 2024. Any relevant nominations for the Wellington Shire Council will be collated and provided to Wellington Shire Council.

The Committee Recommends to Council to support the Remember a Local – Name a Place Campaign.

At the Place Names Committee meeting on 13/8/2024 the committee decided that it recommends Council support the state government's Remember a Local – Name a Place Campaign and that Council promotes the campaign to create broader local awareness.

The Program was extended on the 12 March to 30 November 2025.

**It was moved:  
Cr Foat / Cr Ripper**

**That council officers continue to promote the Remember a Local – Name a Place campaign on Wellington Shire Council’s social media once every two months until the campaign is ended by the Victorian Government, and this item closed.**

**CARRIED**

## **2.5 Proposal to name a section of the Port of Sale**

In preparation for the Sale Music Festival there has been confusion over the correct way to refer to the location of the event.

Councillor Rossetti recommended that the matter be referred to Place Names Committee.

In separate discussion with the organisers of the Sale Music Festival, [REDACTED] was aware of this issue and has provided a submission on the Port of Sale history for consideration by the committee. Refer to attachments for item 2.5.

At the PNC meeting on 11 March 2025 the committee resolved the matter for consideration at a future meeting.

At the PNC meeting on 10 June 2025 it was resolved that council officers undertake a community engagement exercise with the intention to gather naming submissions for the possible naming the western side of the Port of Sale, including the boat ramp, carpark, and picnic area. A Your Wellington Your Say page was launched on 20 October 2025 and corflutes with QR codes were placed on the western side of the Port of Sale and in communal areas on Grand Canal Drive inviting the community to provide their ideas.

Letters were sent (either via post or e-mail) to the following stakeholders with the QR code inviting them to provide their contributions:

- Port of Sale Boat Club
- Gippsland Land and Built Environment team (crown land managers) at DEECA
- Sale Museums
- GLAWAC
- Adjacent properties

A proposal was received by e-mail directly (not on the portal) from Sale Museums. Refer to attachments for item 2.5.

At the Place Names Committee meeting on 11 November 2025 the naming ideas proposed by the community were discussed.

**It was moved:  
Cr Ripper / Cr Foat  
Noted and hold**

**CARRIED**

## **2.6 Request to assign a name to North Sale Wetland and Biodiversity Reserve**

The Manager Built Environment has suggested that the North Sale Wetland and Biodiversity Reserve should be assigned a name by the Place Names Committee, given that the project is moving to the landscaping phase.

This project received funding of \$1 million from Regional Development Victoria, with the potential for ministerial attendance at the opening. GLAWAC has provided a letter of support for the project.

A map showing the location of the land parcel is shown in the attachment for item 2.6.

At the Place Names Committee meeting on 11 September 2025 it was resolved that the Mayor send a letter to GLAWAC inviting them to participate in the naming process for the recently constructed North Sale Wetland and Biodiversity Reserve.

Refer to attachments for item 2.6 for the letter and the acknowledgement from GLAWAC.

**It was moved:  
Cr Foat / Cr Madeley**

**Noted and hold pending further correspondence being received from GLAWAC.**

**CARRIED**

## **3.0 GENERAL BUSINESS**

### **3.1 S247174H - PS300850D - P240/2024, S37/2025 – RYANS ROAD COONGULLA**

An application to use the name Chough from the Approved Names Register has been received to name Common Property as part of a proposed subdivision in Coongulla which realigns boundaries within a previous 4 lot subdivision.

The naming proposal has been put forward by the developer acting on behalf of 3 of the 4 property owners. The request is as a result of current irregularities in existing addressing

- The name is compliant with the duplicate names rule.
- The common property is not currently named.
- There is no requirement to name common property under the naming rules.

**It was moved:  
Cr Foat / Cr Ripper**

**Approve the use of the name Chough from the Approved Names Register for the entire length of the common property shown in PS300850, commencing from Ryans Road, subject to the applicant**

- Demonstrating they have obtained approval from the owner of 4\PS300850, and
- Subject to the applicant agreeing to the following conditions.
  - that the road sign bears the inscription 'Private Road' and be installed at the applicant's expense;
  - All future maintenance works and associated costs for the private road sign be borne by the owners corporation of the development, and
- This item closed.

**CARRIED**

**4.0 NEXT MEETING**

10 February 2026 – 9am

**5.0 CLOSE**

Meeting Closed 1:30pm

**Attachment for item 2.1**

[REDACTED]

Subject: Putting her Name on it - Wellington - Indigenous

Hello [REDACTED]

Here is a formal nomination of three names for Indigenous Women. However I believe the first two at least should be subject to consultation with someone with speciality in 1840s Indigenous History. Possibly [REDACTED] may be the one to consult as to where that would be best sourced. I know [REDACTED] sourced their names from original documents, but I think it will still need some sort of corroboration / support.

So I am sending this in earlier than others, so that can commence.

[REDACTED]

---

**Names of Indigenous Women for consideration for recognition**

**Parley** – one of two wives of Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

**Mumbalk** (died 5 August 1848) – one of two wives of Thomas Bungelene – died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Both the above should be referred to an appropriate Indigenous authority for a formal response as to their history and support for naming.

My source: Peter Gardner "Gippsland Biographies: Bungelene (died 1848)" in *Gippsland Heritage Journal* #10, June 1991, page 58. Primary sources are given there.

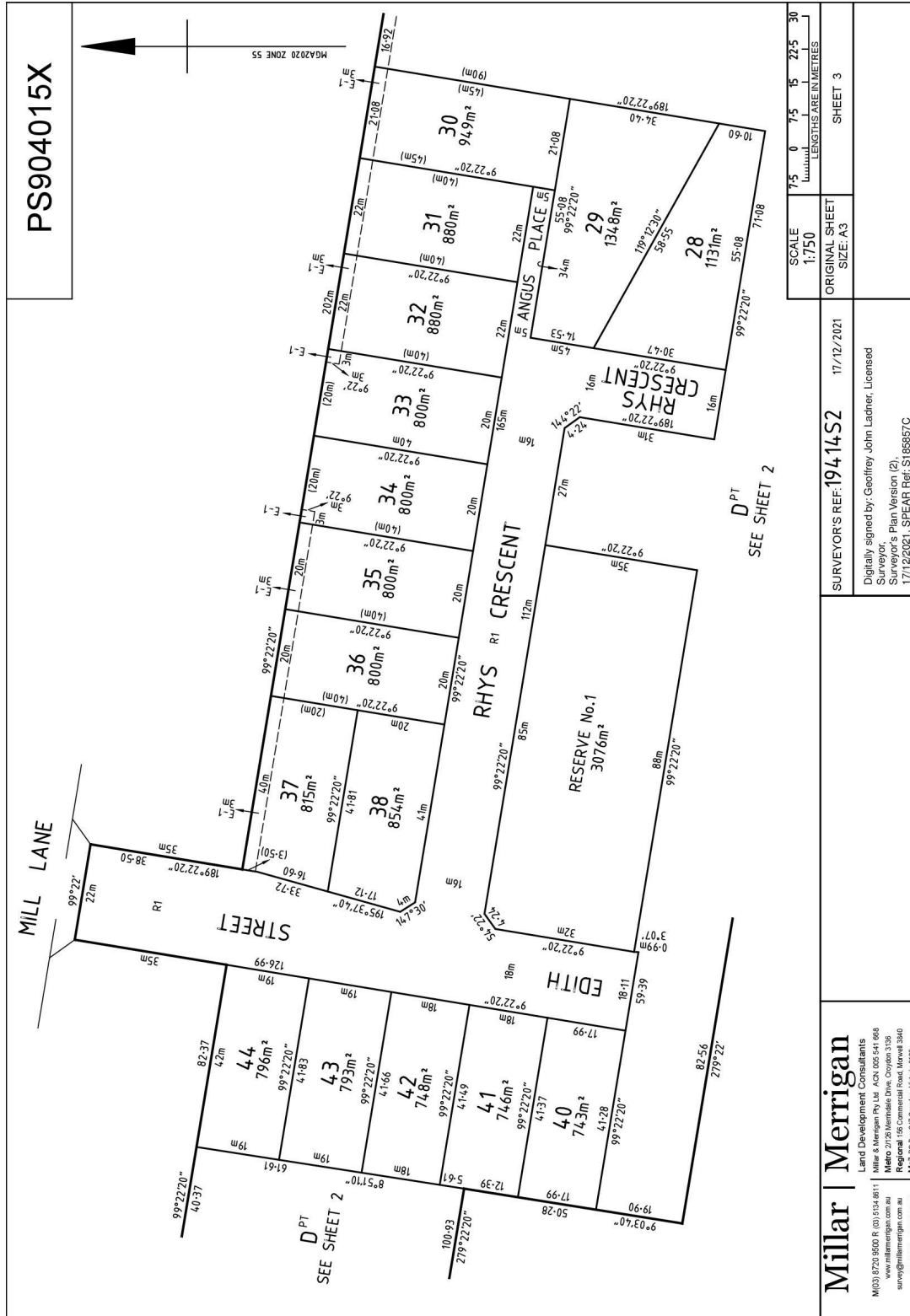
Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck. The Cameron name may be in use, but Flower may not. I am in contact with family who are providing a biography.

In the meantime, see Australian Dictionary of Biography online:

<http://adb.anu.edu.au/biography/cameron-elizabeth-bessy-12834>

I am sure local consultation would lead to more names being suggested.

Attachment for item 2.2



**Attachment for item 2.3**

## APPENDIX P: GUNAI PLACE NAMES

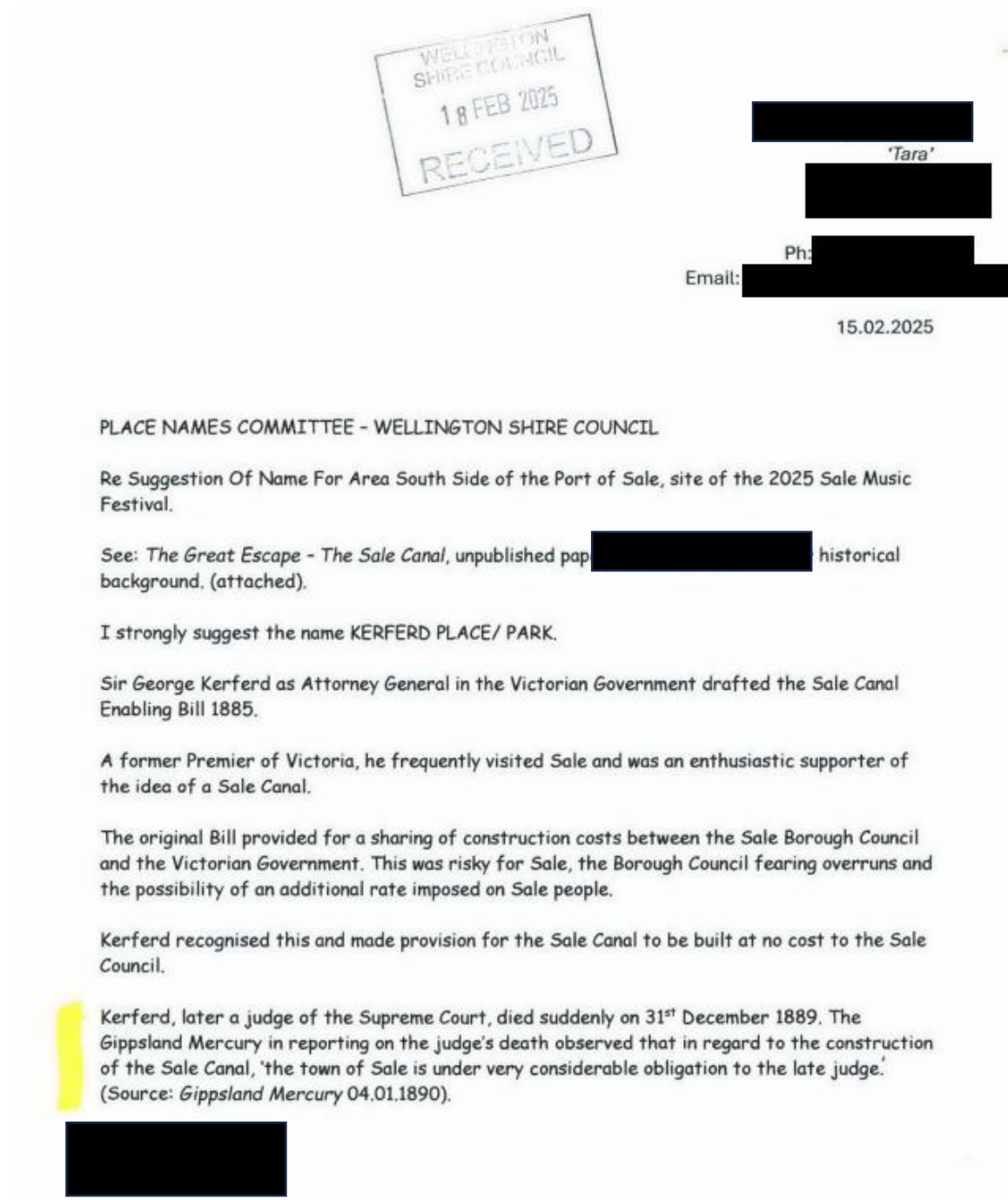
|                            |                                 |
|----------------------------|---------------------------------|
| Aberfeldy River            | Nambruc (black possum)          |
| Albert River               | Lurt-bit                        |
| Anderson's Inlet           | Toluncan (stringybark)          |
| Bairnsdale                 | Wy-yung                         |
| Bairnsdale backwater       | cow-wung                        |
| Black Mountain             | Woorarra                        |
| Boggy Creek                | Narka kowera or Ngurke-yow-wilt |
| Brodribb                   | Wrak Thum Balluk                |
| Bruthen                    | Brewdthan Mungie                |
| Buchan                     | Bukkan Mungie                   |
| Buchan River               |                                 |
| - 20 miles north of Buchan | Gellingall                      |
| Buchan Station             | Tirtalack                       |
| Bulgurback Creek           | Crung gruk                      |
| Bushy Park                 | Kutbuntaura (fire carrier)      |
| Cabbage Tree Creek         | Can-tchin                       |
| Cann River                 | Kam (Robinson 1844)             |
| Cann River near mouth      | Tambun (Robinson 1844)          |
| Cape Conran                | Kerlip or Murrow-gunnie         |
| Cape Howe                  | Werregauno (Robinson 1844)      |
| Castle Hills               | Browit-dar-darnda               |
| Castleburn Creek           | War-dur                         |
| Clifton Morass             | Nen-duck                        |
| coast between Latrobe and  | Wea wuk                         |
| Yarra Rivers               |                                 |
| Cobbannab Creek            | Boollot                         |
| Cowwarr                    | Cowwarr (mountain)?             |
| Cowwarr Creek              | Bandow'ara                      |
| Creek at Dargo Inn         | Lown gurrut (mountain ash)      |
| Crooked River              | Naylong or Dow wirra            |
| Dargo                      | to have patience, to wait       |
| Dargo River                | Daigo                           |
| Dargo town                 | Boulung-deera                   |
| Darry's Noo                | Dam-gwennet (bell miner)        |
| Dead Horse Creek           | gurrun-gurran-yarn              |
| deep creek at Bruthen      | Nyelling                        |
| Deighton                   | Yowundeet (waterhole)           |
| Donnolly's Creek           | Darliiban                       |
| east bank of Snowy mouth   | Murloo (white pipeclay)         |
| Eagle Point                | Nur-rung                        |
| Ewen's Morass              | Boom'boy                        |
| Ewing's Morass             | Ya yung                         |
| Flooding Creek (Sale)      | Way-put                         |
| Franklin River (at mouth)  | Lung Lung Praren or Lang Lang   |

|                               |                                     |
|-------------------------------|-------------------------------------|
| Freestone Creek               | Berin                               |
| Genoa River (Mallacoota)      | Wurrundyan'garla                    |
| Goat Island                   | Tinnor                              |
| Good-luck Creek               | Me-mel                              |
| Grant                         | Groggin (quartz crystal)            |
| Healesville                   | Poork-poork-gill-yarn (head waters) |
| Iguana Creek                  | Corranderrk (Woiworung)             |
| Inlet from Tambo River to     | Callad-euro                         |
| Kilmore Morass                | Toole-ne-yarn (water come in)       |
| Jimmy's Point                 | Brt britta                          |
| Jindivick                     | burst asunder, consume              |
| Jones' Bay                    | Dahduck or Nepoa daduck             |
| Junerow                       | 40 miles east? of Omeo              |
| Lake Bunga                    | Wundoang or Lane beuk or            |
| - Lake King                   | La-en-Buke                          |
| Lake Reeve                    | Narran or Ngarran (moon)            |
| Lake Tyers                    | Waimunyeera or Walmunye'e'ra        |
| -creek running into west side | Wannang-gatty or Warrngatta         |
| -below station                | Talia-bowee                         |
| -at Tarloo arm                | Wirtgwirri                          |
| -at Nowa Nowa                 | Tarloo (penguin)                    |
| -deep hole in the lake        | Nowre Nowre                         |
| -point on shore               | Ngrung (den of monster)             |
| Lake Victoria north shore     | Danjanda                            |
| Lake Wellington               | Munji                               |
| Lakes Entrance                | Muria                               |
| Latrobe River                 | Nrungit (between present entrance   |
| -at Lake Wellington           | and Lake Bunga)                     |
| Latrobe River hilltop         | Tangil (Woiworung word)             |
| Lindenow Flat                 | Durtyowan                           |
| MacAlister River              | Woollum-woollum                     |
| Mallacoota                    | Wuk-wuk                             |
| Marlo                         | Wirriwirndook yeerung woorindook    |
| Merriman's Creek              | (song of the emu-wren)              |
| Mitchell River (at Lucknow)   | Mallekotar (Robinson 1846)          |
| Mitchell River (at Wy Yung)   | Muraloo                             |
| Mitchell River silt jetties   | Dur'lin or Boung-warl               |
| Mitta Mitta River (lower)     | Nibbor                              |
| Mitta Mitta River (upper)     | Wahyang                             |
| Morwell                       | Wangan (at mouth)                   |
| Mossiface                     | Noorengong                          |
|                               | Nida-moolunga                       |
|                               | More Willie                         |
|                               | Marlung-dun (mussell shell)         |

|                            |                                        |
|----------------------------|----------------------------------------|
| Mount Alfred (Boggy Creek) | Nuggor-yowatie                         |
| Mount Ararat               | Nar-ri-uk (hairy, scrubby)             |
| Mount Baldhead             | Tarl-darn (a little snow)              |
| Mount Bindi Range          | Nonniyong                              |
| Mount Birregun             | Gner-ing (gang-gang cockatoo)          |
| Mount Cann                 | Berrn                                  |
| Mount Cobberas             | Cobbera                                |
| Mount Dawson               | Barrat puck (bald head)                |
| Mount Eilery               | Bur-umpa                               |
| Mount Goongerah            | Gungura                                |
| Mount Howitt               | Toot-buck-nulluck (like a rope)        |
| Mount Kent                 | Migga-the-rook (a yellow snake)        |
| Mount Raymond              | Dubbie                                 |
| Mount Steve                | Koor-nung-gatty (kangaroo apple)       |
| Mount Tambo                | Tambo                                  |
| Mounts Taylor and Lookout  | Bullung-warl (two spears)              |
| Mount Victoria             | Chalebrogen                            |
| Mount Wellington           | Nap Nap Marra                          |
| Mount Willie               | Nowr Nowr                              |
| Murrandale                 | Tooruk (bullrush)                      |
| Murrandale Hill            | Koorag angy (deep stony gully)         |
| Mystic Park                | Wallert (possums)                      |
| Neerim                     | tall, elevated, long, spear (Bunerong) |
| Newlands Backwater         | Bram-ar-rung                           |
| Nicholson River            | Dart-yung                              |
| Nicholson River backwater  | Yowen-burrum                           |
| Nicholson River mouth      | Ngarka-wallung (east bank)             |
| Noojee                     | cease, exactly, content (Bunerong)     |
| Notch Hill                 | Der-nung (skin or hide)                |
| Numbla Mungie,             | Omeo tribe name                        |
| Omeo                       | Jaitmathang (also tribe name)          |
| Orbost                     | Dura                                   |
| Orr's Creek                | Dal-gowut (reeds)                      |
| Oven's River               | Burwang                                |
| Pearl Point                | Tarlo wyack or Py-yoot (small          |
| seagull)                   |                                        |
| Perry Point/River          | Goomballa or Goombeela (climbing)      |
| Point Ricardo              | Marout ganny (rocky point)             |
| Port Albert                | Tarrawarrackel                         |
| Pretty Boy's Pinch         | Tulloo bowie (Lory-tailed wallaby)     |
| Quack Mungia Creek         | Bannur-ghur (white gum)                |
| Quack Mungie hills         | kou-ark-munjee (kookaburra)            |
| Ramahyuck                  | Nyeeboon                               |
| Ramrod Creek               | Boung warl (camp spear)                |
| Raymond Island             | Grag-in                                |

|                                            |                                    |
|--------------------------------------------|------------------------------------|
| Red Bluff                                  | Ninnie                             |
| Rourke's River                             | Inja gut barapa                    |
| Sale                                       | Wayput                             |
| Sandy Creek                                | warribatt (water holes)            |
| Sarsfield                                  | Tut toong                          |
| Seacombe or Straits?                       | Boollum boollum                    |
| Snake Island                               | Ngima                              |
| Snowy Bluff                                | Gelling-brook-wollung              |
| Snowy River                                |                                    |
| -above falls                               | Doorack                            |
| -the falls or rapids                       | Coongulla                          |
| -long water hole below falls               | Gwurruc Gwurruc                    |
| -lower section                             | Karang gil (lots of water weed)    |
| -east bank at mouth                        | Murloo                             |
| -small creek entering west side near mouth | Thuroong (snakes)                  |
| -west side of mouth                        |                                    |
| -bluff                                     | Mardgee-long                       |
| -two islands in mouth                      | Gellung-brook-wollung              |
| -sand bar at mouth                         | Bulla bowl bowl                    |
| -jutting land near mouth                   | Margelong                          |
| -bay at the mouth                          | Cut wort (pigface)                 |
| -morass nearby                             | Giddi (swans)                      |
| -hill in swamp                             | Thalugada (tea tree swamp)         |
| -lagoon on sea coast                       | Wort wort                          |
| Stony Creek (at Bruthen)                   | Bunjil Tambun                      |
| Stony Creek (at Lake Tyers)                | Crocken (quartz crystal)           |
| Stony Creek (Lake Wellington)              | Lane glan (edible root)            |
| Stratford                                  | Darlimurla (little bit of clay)    |
| Swan Reach                                 | Nuntin                             |
| Tallangatta Creek                          | Wook-gook (mopoke)                 |
| Tambo River                                | Ginning matong                     |
| -mouth                                     |                                    |
| -near Tongio                               | Gwammung-bourn (pelican)           |
| -upper                                     | Tongio memial                      |
| - 25 miles downstream from high point      | Tambo (perch)                      |
| -near Bindi                                |                                    |
| -at Ensay                                  | Jillun                             |
| -lower                                     | Bindi memial (the stomach)         |
| -inlet to Kilmore Morass                   | Numbla munjee (black fish)         |
| -bluff                                     | Ber'rawan                          |
| Tarli Karng                                | Tool-ne-yarn (water come in)       |
| -creek flowing into it                     | Kookoondalook (wasps in the trees) |
| Tarra River                                |                                    |
|                                            | Nigothoruk                         |
|                                            | Blindit'yin (platypus)             |

|                          |                                                    |
|--------------------------|----------------------------------------------------|
| Tarra River mouth        | Tarkira (place of shells)                          |
| Tarwin River             | Toto-warra-warra or<br>Jota-warra-warra-thun       |
| Tarwin River mouth       | Toluncan (stringy bark trees)                      |
| Thompson River           | Carrang-carrang (brackish water),<br>Carran Carran |
| Thurra River             | Turrer (Robinson 1844)                             |
| Tolunyarry               | point on coast near Ram Head                       |
| Tom's Cap region         | Dambo-byo (hills south of                          |
| Merriman's Creek)        |                                                    |
| Tom's Creek              | Warrigallac                                        |
| Tongio East              | Carrara wira                                       |
| Tongio Gap               | Mungobabba                                         |
| Tongio Mungie            | Omeo clan name                                     |
| Traralgon                | Traralgon (plain's wanderer-a bird)                |
| Tynong                   | Tynong (plenty of fish)                            |
| Upper Boggy Creek        | Tallo-lumbruck (tadpole)                           |
| Wallagarough River       | Toorono (at Mallacoota)                            |
| Warrigal Creek           | Yau-ung                                            |
| Waterford                | Dalu-miarng (yam)                                  |
| Wentworth River          | Dabera'bara (rocky bank)                           |
| White Rock (SE of Yiruk) | Bunjil Borun (mister pelican)                      |
| Wilson's Promontory      | Yiruk (Gunai), Wamoom (Bunerong)                   |
| Wongungarra River        | Gwannam-o-rook (eagle-hawk)                        |
| Wonnangatta River        | Wontwun                                            |
| Woodside                 | Bellum bellum                                      |
| Wuk Wuk                  | ground or earth                                    |
| Wy Yung                  | duck                                               |
| Yallourn                 | flat tray of plaited grass for<br>collecting manna |
| Yarra River              | Bira-amung                                         |
| Yarragon                 | Yarragongatha (hair of head)                       |
| Yarram                   | river                                              |

**Attachments for item 2.5**

## THE GREAT ESCAPE - THE SALE CANAL

### IMPORTANCE OF SALE CANAL

- Removed the transport gap of three miles between the Gippsland Railway and shipping services on the Gippsland Lakes.
- Designed by leading British harbour engineer, Sir John Coode.
- The first true canal to be built in Victoria. The redesign of the lower Yarra river and Port of Melbourne, also Coode's work, was more of a straightening of the river, Coode rejecting the alternative proposal for a separate or true canal.
- Over the course of the canal excavations, 1886-1890, civil engineering practice transitioned from heavy reliance on manual and horse power - shovels, wheelbarrows, horse scoops and drays, to greater use of the automatic earth scoop, traction engine power and large centrifugal pumps. Dredging, of course, was essential.

### TIMELINE

|      |                                                                                                                                                                                                                                                                                                   |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1873 | The Railway Construction Act provided for the making of the Gippsland Railway, Melbourne to Sale, and also for its extension, Sale to the Latrobe River. <sup>1</sup>                                                                                                                             |
| 1876 | Public meeting in Sale called for a canal, Sale to the Thomson River in place of the planned rail loop Sale to Latrobe River. <sup>2</sup>                                                                                                                                                        |
| 1877 | The Victorian Government acting on the recommendation of Sir Charles Gavan Duffy and through the agency of the Melbourne Harbour Trust invited British harbour engineer, Sir John Coode, to inspect and report on port improvements for Victoria. <sup>3</sup>                                    |
| 1878 | Official opening of the Gippsland railway, Oakleigh to Sale. <sup>4</sup><br><br>Before and after visiting Lakes Entrance, Coode inspected the proposed water connection between Sale and the Latrobe River. <sup>5</sup>                                                                         |
| 1879 | Government, honouring an early promise, called tenders in a prize competition for either a drawbridge or swing bridge to replace the low level fixed bridge of 1858 across the Latrobe River. <sup>6</sup><br><br>Rail connection, Oakleigh to Melbourne, via South Yarra completed. <sup>7</sup> |
| 1880 | Civil engineer John Grainger visited Sale and displayed his drawings for a swing bridge. <sup>8</sup><br><br>Coode reported favourably on the proposed Sale Canal. <sup>9</sup>                                                                                                                   |

Updated 15.2.2025

|      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1881 | Contractor Frederick Williams, adapting the Webb stump grubber, cleared the Thomson River of its debris from its confluence with the Latrobe River to McArdeff's Gap. <sup>10</sup>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 1883 | The Latrobe Bridge, later to be known as the Swing Bridge, was completed. <sup>11</sup>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 1884 | <p>Alfred Deakin, Minister of Public Works, supported the proposed Sale Canal though advised that the Lakes Entrance works at Cunninghame had funding priority.<sup>12</sup></p> <p>The Sale Commercial Association organised a district-wide petition with John Gamble collecting the signatures. This culminated in a large deputation which garnered Government support for a canal to be built without delay, cost to be shared by Government and Sale Council.<sup>13</sup></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 1885 | <p>Sale Council with misgivings accepted the offer by Government, Government at its own expense to build the branch line to a future wharf on the Swinging Basin at the head of the canal.<sup>14</sup></p> <p>Swing Bridge, built by Sale contractor Peter Platt, was swung for the first time to allow steamboat Tambo to land redgum paving blocks for the Melbourne Tramway Company at McArdeff's Gap.<sup>15</sup></p> <p>The broadsheet Gippsland Times devoted a full page to the long campaign to get a Sale Canal. This page was illustrated by Coode's drawing for a 'Sale Navigation' (Sale Canal).<sup>16</sup></p> <p>Sir George Kerferd, Attorney General in the Victorian Government and about to draft the Sale Canal Enabling Bill, visited Sale to familiarise himself with the project. He and his party were showered with Sale hospitality.<sup>17</sup></p> <p>Victorian Government advised that it would build the Sale Canal at no cost to the Sale Borough Council.<sup>18</sup></p> |
| 1886 | Thomas Mattinson, Government contractor, commenced excavations. <sup>19</sup>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 1890 | <p>Sale Canal, apart from a little more dredging in the basin, was completed. Bairnsdale steamer JCD on an excursion, was the first sizable vessel to dock at the wharf in the Swinging Basin.<sup>20</sup></p> <p>The Canal Railway, colloquially known as the 'fish line' was completed. The first train carried timber from the steamer Kepler and barge Burrabogie for the Neerim railway construction.<sup>21</sup></p> <p>Minister of Public Works, J H Wheeler, visited Sale to investigate diverting Thomson River water into the Sale Canal to provide a scour and avoid need for future dredging. This proposed diversion gained Government support though was never built, excessive land price blamed.<sup>22</sup></p>                                                                                                                                                                                                                                                                           |

2  
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**SUMMARY**

The Gippsland Railway, Melbourne to Sale, was intended to terminate at the Latrobe Landing, Latrobe River so as to connect with shipping services on the Gippsland Lakes. This branch line was never built. Sale styling itself as the future capital of Gippsland instead urged a reluctant Victorian Government to build a canal to keep commerce in Sale. For ten years this stalemate resulted in a transport gap partially filled by horse drawn cabs and wagons travelling on an often boggy Punt Lane.

A breakthrough in this battle of wills occurred in 1884 when the Sale Commercial Association organised a district-wide petition and a large deputation to the Victorian Government. Impressed by this show of support the Government offered a subsidy to Sale Borough Council to build the Canal and to fully pay for the loop line from the Sale Station in Cunninghame Street to a future Canal wharf. Mayor of Sale, Cr George H Wise, worried about Sale being exposed to debt that it could not service, worked assiduously for a better deal for Sale. Kerferd and the Government responded beyond expectation. Government would build the canal at its own expense, totally eliminating Sale's financial risk. Sale's Houdini moment, its great escape!

**CATALYSTS**

Sir John Coode  
 Sir Charles Gavan Duffy  
 Alfred Deakin  
 John Gamble  
 Allan McLean  
 Stanton Overend  
 George Henry Wise  
 Sir George Kerferd  
 William Pearson  
 Canal Labourers - The Navvies

**SIR JOHN COODE**

A British civil engineer, Coode was the foremost harbour engineer of his generation. In Victoria in 1878 to report on ways of improving the Port of Melbourne and its Outer Ports, Coode inspected the proposed course of the Sale Canal. His favourable report of 1880 galvanised Sale.

**SIR CHARLES GAVAN DUFFY**

Irish nationalist and land reformer - previously imprisoned in Ireland for radicalism as a Young Irelander - Duffy immigrated to Victoria, becoming Premier, and was best known for his attempt to wrest land and political power from the squatter class. As a representative for North Gippsland in the parliament Duffy initiated the decision to seek advice from Sir John Coode on improving Victoria's ports.

**ALFRED DEAKIN**

Victorian and federal parliamentarian, Deakin became the second Prime Minister of Australia. Eloquent and dignified, Deakin, as Minister of Public Works, defined the Sale Canal as a national project. He committed the Government to a canal rather than a branch railway, though he disappointed by insisting that Sale would have to wait its turn for funding. Deakin was an influential federationist and played a leading part, perhaps the leading part, in shaping the new Australian nation.

3

Updated 15.2.2025

**JOHN GAMBLE**

A young Sale man of many callings - architect, draughtsman, accountant, hospital secretary to name a few - Gamble organised the Canal Memorial (Petition) on behalf of the Sale Commercial Association and its offspring the Sale Canal League. In quick time he collected the signatures of many hundreds of residents in Sale and in the Shires of Rosedale, Maffra, Avon and Omeo. The Canal Memorial and subsequent deputation to Melbourne was an important breakthrough as the Victorian Government for the first time offered terms for the construction of the canal.

**ALLAN McLEAN**

McLean and Albert Harris, Sale's local members of parliament worked tirelessly in negotiating the business deal between the Sale Borough Council and Victorian Government. McLean was later to be a Premier of Victoria and following Federation, Gippsland's first Member of the House of Representatives.

**STANTON OVEREND**

As new owner of the *Gippsland Times*, a broadsheet printed in Sale, Overend in 1885 produced a full page account of the long campaign to achieve a Sale Canal including a reproduction of Sir John Coode's plan. This plan,<sup>23</sup> loaned to Overend by Mayor of Sale, George H Wise, was photographed, sent to Melbourne for engraving on wood and returned to Sale for printing. Importantly it was available on the day that Attorney General Kerferd and party visited Sale. Travelling to Sale by special train, Kerferd was handed a copy of the *Times* at the Warragul Station and in Sale he frequently referred to it when inspecting the course of the proposed canal.<sup>24</sup> It was impressive enterprise by Overend, the woodcut print said to be a first for a Victorian country newspaper.

**GEORGE H WISE**

Wise was a young, politically ambitious lawyer who was Mayor of Sale in the critical year of 1885. Wise and his closest colleagues were conflicted by the activities of the Sale Commercial Association, grateful for their effective lobbying, but apprehensive about the additional rate required to service the Government loan and especially by the exposure of the Borough to financial risk. Wise led Sale Council in winning a better deal. Government on the advice of Kerferd would not only build the Canal but totally pay for it. For Kerferd's visit to Sale Wise was at his mayoral best, welcoming the visitors at the Station, sumptuously dining them at the Club Hotel,<sup>25</sup> heaping praise on the Government, showing off the newly built Swing Bridge by swinging it not once but twice,<sup>26</sup> toasting the Melbourne party in wine prior to departure and assembling an enthusiastic crowd at the Station to send them off with three ringing cheers.

George Wise became a leading country federationist and federal parliamentarian rising to be Postmaster General of Australia.

**SIR GEORGE KERFERD**

Lawyer and former Premier of Victoria who as Attorney General in the James Service Victorian Government visited Sale in 1885 in preparation for drafting legislation to build the Sale Canal. He had previously visited the town on court work, knew George Wise personally and had expressed enthusiasm for having the Canal built.<sup>27</sup> Kerferd's subsequent draft relieved Sale of having to make an extra rate, and more importantly, freed it from the risk of incurring debt through budget overrun. Shortly after, Kerferd resigned from parliament to become a judge of the Supreme Court of Victoria, later visiting Sale in that capacity.

4  
Updated 15.2.2025

### WILLIAM PEARSON

As the largest shareholder in the Long Tunnel Mine, Walhalla, Pearson had made a fortune from Gippsland gold. As a thoroughbred breeder he was known all over Australia as the owner of quality racehorses. His best horse, *Commotion*, came second to *Malua* in the 1884 Melbourne Cup.

Owner of the *Kilmany Park Run*, stretching from Sale to Rosedale, and the representative for Gippsland in the Legislative Council, Pearson was an influential figure. Although he supported the idea of a Sale Canal he opposed the design.

He maintained that a high western embankment to the Canal would obstruct the flood plain resulting in more flooding of his land. He also objected to the filling in of the water course known as McArde's Gap.

Pearson won the day. The western embankment of the Canal was modified, and the Gap, which had recently been filled, excavated.<sup>28</sup>

### CANAL LABOURERS - THE NAVVIES

As many as 100 men at a time dug the Sale Canal. They were mostly single, in their twenties or thirties, a good number Irish, some English, one or two German and Austrian. Many were already in Gippsland where the extension of the railway to Bairnsdale was well underway. Others were locals, some labourers, some farmers who worked horse and scoop teams. Work was discontinuous as there were long delays, up to months, between letting contracts for stages of the works. Pay rates varied with skill level and task. Some canal workers were militant, downing tools for improved pay.

Most of these men lived in tents on campsites near to the works, a few took private lodgings. The dredges Wombat and Priestman had their own cabins, and the locals, of course, had their own homes. 'Respectable' Sale vainly offered the men a Working Men's Club, to be run strictly on temperance lines to divert them from Sale's hotels, a virtuous idea with little appeal to hard drinkers, the proposal soon lapsing.

Registers of Canal workers have not survived. A sketchy picture may be constructed from family folklore. My grandfather, Irishman Michael Foley laboured on the Canal before selecting land at Foster North, and Ann Synan's great grandfather, James Murphy of The Heart was likewise a navvy.

Newspaper reports of misdemeanours as well as the records of the Gippsland Hospital, Sale, add to the picture, but generally they were anonymous toilers, lost to history. As a collective we know more about them. How they were disposed to strike action and sympathised with the plight of an exploited brotherhood even in a distant homeland. On a Saturday payday in 1889, when reminded by contractor Mattinson about the dock strike in London, they willingly responded, over £18 being collected.<sup>29</sup>

### REFERENCES

- Peter Synan, *Highways of Water*, 1989, pp 67-77.
- *Gippsland Canal Memorial 1884*, copy held by the Sale Historical Society Inc.
- Sale Borough Council Ratebooks 1873 - 1890.
- *Gippsland Times* 1873 - 1890.
- *Gippsland Mercury* 1873 - 1890.

## ACKNOWLEDGEMENTS

[REDACTED] for sourcing the *Gippsland Canal Memorial* of 1884; the Sale Historical Society for access to the Borough of Sale Minute Books, and to the C H Currey Memorial Fellowship enabling the publication of *Highways of Water* (1889).

## ENDNOTES

<sup>1</sup> Railway Construction Act of 25/11/1873 published as a supplement to the Victorian Government Gazette of 28/11/1873.

<sup>2</sup> *Gippsland Times* (GT) 01/12/1876.

<sup>3</sup> GT 12/08/1885.

<sup>4</sup> GT 04/03/1878.

<sup>5</sup> GT 15/03/1878.

<sup>6</sup> GT 19/03/1879.

<sup>7</sup> GT 04/04/1879.

<sup>8</sup> GT 04/02/1880.

<sup>9</sup> GT 15/10/1880.

<sup>10</sup> GT 04/05/1881.

<sup>11</sup> GT 07/09/1883. Also GT 21/09/1883.

<sup>12</sup> GT 07/03/1884.

<sup>13</sup> GT 28/08/1884. Also GT 27/08/1884.

<sup>14</sup> GT 22/05/1885. Also Sale Council Minutes 21/05/1885.

<sup>15</sup> GT 07/08/1885.

<sup>16</sup> GT 12/08/1885.

<sup>17</sup> GT 14/08/1885.

<sup>18</sup> GT 30/11/1885.

<sup>19</sup> GT 15/01/1886.

<sup>20</sup> GT 10/03/1890.

<sup>21</sup> GT 29/10/1890.

<sup>22</sup> GT 17/11/1890.

<sup>23</sup> The original drawing by Coode is a prized possession of the Sale Historical Society Inc, and hangs in the middle room. It was loaned to Stanton Overend by Mayor of Sale, George Wise, photographed by Frederick Cornell of Sale and engraved by F A Sleaf of Melbourne and finally reproduced in print by the *Gippsland Times* for the visit of Attorney General Kerferd.

<sup>24</sup> GT 14/08/1885.

<sup>25</sup> *Maffra Spectator* (MS) 17/08/1885.

<sup>26</sup> *The Age* 14/08/1885.

<sup>27</sup> GT 14/08/1885: GM 04.01.1890. The *Gippsland Mercury*, a Sale-based fierce competitor of the *Gippsland Times*, left its readers in no doubt about Kerferd's crucial role. In reporting on the judge's sudden death it observed that in regard to the construction of the Sale Canal 'the town of Sale is under very considerable obligation to the late judge.'

<sup>28</sup> *Gippsland Mercury* (GM) 07.09.1886, GM 02.06.1888.

<sup>29</sup> GM 10.09.1889, 12.09.1889.

This is the submission that was received by e-mail from the President of the Sale Museums - [REDACTED] received 4<sup>th</sup> November 2025:

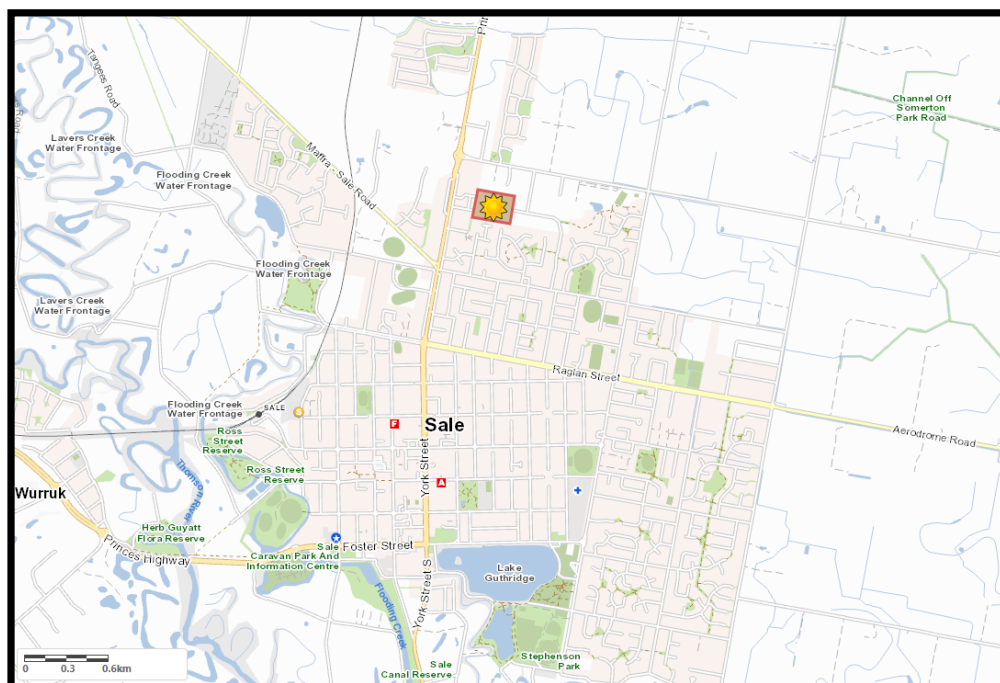
### MATTINSON

Thomas Mattinson of the firm Mattinson and Monie, Hotham, was the government contractor for all stages of the making of the Sale Canal, 1886-1890 <sup>1</sup>, the first canal made in Colonial Victoria<sup>2</sup>.

This work included the Swinging Basin and its wharves now known as the Port of Sale.

Mattinson and his family lived in Stawell Street Sale, during the contract. He employed maybe hundreds of 'navvies' – shovel and wheelbarrow men as well as using horse drawn scoops and a dredge. It was also a time of transition in earthmoving equipment and Mattinson embraced the automatic earth scoop (Chesney patent) <sup>3</sup> and the stationary traction engine.

### Attachment for item 2.6





30 October 2025

Gunaikurnai Land and Water Aboriginal Corporation

Email [REDACTED]

Dear [REDACTED]

#### **NORTH SALE BIODIVERSITY RESERVE AND WETLAND**

Following your recent meetings with [REDACTED] we appreciate your interest in the North Sale Biodiversity Reserve and Wetland and thank you for supporting our earlier funding application to Regional Development Victoria.

This project represents a significant step forward in our commitment to environmental stewardship and sustainable urban development. The project saw major upgrade of an old drainage reserve to treat stormwater improving the health of our waterways, and enhancing urban biodiversity by creating habitats to support native flora and fauna. Importantly, it also lays the groundwork for future housing development in a way that respects and integrates with the natural environment.

We value the relationship between Wellington Shire Council and the Gunaikurnai Land and Waters Aboriginal Corporation. In recognition of this, we would like to explore the possibility of naming this wetland reserve in consultation with your organisation, to reflect the improvement it has provided to the land and water.

Additionally, we also invite your organisation to consider participating in a soft opening of the facility, anticipated in early 2026. While still in the early planning phases this opening would be attended by representatives from Wellington Shire Council and the Victorian State Government. We understand and respect if you choose not to take part, and we welcome your guidance on how best to acknowledge and involve your community in a way that aligns with your values and priorities.

Thank you again for your support and ongoing partnership. We look forward to continuing our shared efforts to protect and celebrate the unique landscapes and heritage of our region. If you have any questions, please do not hesitate contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read "Scott Rossetti".

**CR SCOTT ROSSETTI**  
Mayor

Sale Service Centre 18 Desailly Street (PO BOX 506), Sale VIC 3850 Telephone 1300 366 244  
Yarram Service Centre 156 Grant Street, Yarram VIC 3971 Telephone (03) 5182 5100

Web [www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)  
Email [enquiries@wellington.vic.gov.au](mailto:enquiries@wellington.vic.gov.au)

Subject: Re: North Sale Biodiversity Reserve & Wetland

Importance: Normal

Attachments: WSC100x114\_ba659da0-09f2-4fba-8659-6218db48b25.png; 058\_sm\_fb\_b4c5bf88-e415-4f62-8f86-6308c9fe4a38.png; 058\_sm\_in\_e5fb2776-0c46-4412-a144-562ec71bfa8c.png; 058\_sm\_twitter\_fc15fdb2-dc84-4ef09ab8ee7e0d3.png; email-signature-gif\_abf7ee61-7d08-4f68-b845-a5e5ca41287f.gif; Picture1\_8bfc3238-4c0d-4c50-936d-e21213b938c3.png;

EXTERNAL EMAIL originated from outside of the Wellington Shire Council network. Do not click links or open attachments unless you recognise the sender and know the content is safe. Contact ICT Service Desk if unsure.

Dear [REDACTED]

Thank you for your correspondence regarding the North Sale Biodiversity Reserve and Wetland project.

I have shared your request with our Cultural Hub senior team members and Comms and Media to determine if they have capacity to support with the naming of Wetland, given time constraints and other priorities.

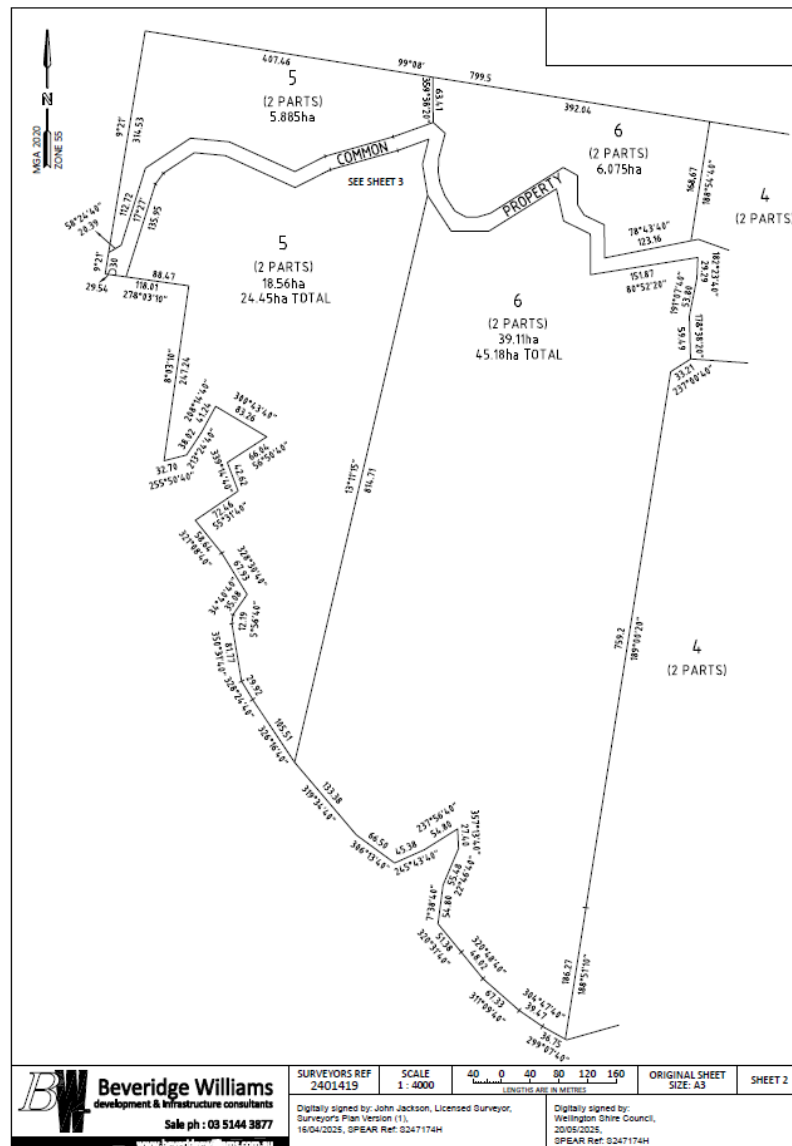
We look forward to the formal invitation to the event, please send this [REDACTED] details are confirmed.

Warm regards

Forelec, 27 Scriveners Road, Kalimna West, Victoria 3909 Hours: 8.30am – 4.30pm | Monday to Friday

### Attachments for item 3.1





## 12.2. QUICK RESPONSE GRANTS - JULY TO OCTOBER 2025

### ACTION OFFICER: MANAGER FACILITIES AND EMERGENCIES

#### PURPOSE

For Council to note the information regarding applications received under the Quick Response Grant Scheme (QRGS) for the period July 2025 to October 2025, as detailed in Attachment 12.2.1 – Quick Response Grants Scheme Applications – July 2025 to October 2025.

#### RECOMMENDATION

***That Council note the information regarding applications received under the Quick Response Grant Scheme (QRGS) for the period July 2025 to October 2025 as detailed in Attachment 12.2.1 – Quick Response Grants Scheme Applications – July 2025 to October 2025.***

#### BACKGROUND

The QRGS aims to fulfil community need by providing a quick turnaround for funding and provides an opportunity for the community to access funding outside of the Community Assistance Grants timeline. The QRGS supports the delivery of projects that demonstrate positive impacts to the Wellington community. Eligible projects submitted under this program are assessed within two weeks.

Not-for-profit community groups operating in Wellington Shire can apply for up to \$2,500. Up to \$500 is available in the Individual Sponsorship category, and up to \$1,500 is available in the Teams and Community groups category. Up to a \$500 rebate is available to community groups who engage an approved auditor to undertake an Energy Efficiency Audit of their facility – refer Attachment 12.2.4 Quick Response Grants Energy Audit Rebate 2025/26 – Guidelines and Assessment Criteria.

Applications included in this Council report were assessed between July 2025 to October 2025.

Applications are assessed by an internal assessment panel. Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project.

The panel allocates funding based on assessment criteria and funding guidelines. For further details, refer to Attachment 12.2.2 – Quick Response Grants 2025/26 – Guidelines and Assessment Criteria and Attachment 12.2.3 – Quick Response Grants 2025/26 – Individual Team/Community Group – Guidelines and Assessment Criteria.

#### ATTACHMENTS

1. Quick Response Grants Scheme Applications - July 2025 to October 2025 [**12.2.1** - 7 pages]
2. Quick Response Grants 2025/26 Guidelines and Assessment Criteria [**12.2.2** - 5 pages]

3. Quick Response Grants 2025/26 Individual Team Community Group Guidelines [12.2.3 - 3 pages]
4. Quick Response Grants Energy Audit Rebate 2025/26 Guidelines and Assessment Criteria [12.2.4 - 3 pages]

## OPTIONS

Council has the following options available:

1. Note the information regarding successful and unsuccessful applications received under the Quick Response Grant Scheme for the period July 2025 to October 2025 - refer Attachment 12.2.1 Quick Response Grants Scheme Applications – July 2025 to October 2025; or
2. Request further information and reconsider at a future Council meeting.

## PROPOSAL

For Council to receive the information regarding successful and unsuccessful applications under the Quick Response Grant Scheme for the period July 2025 to October 2025.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

**Strategic Objective One: Healthy and Connected Communities** – *Vibrant, healthy, connected and inclusive communities. Quality services accessible to everyone* – states the strategy:

*Enabling utilisation, access and movement across places and spaces.*

**Strategic Objective Three: Infrastructure, Spaces and Places** – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

*Fostering inclusive and accessible spaces for community connection, creativity and activities.*

## FINANCIAL IMPACT

These applications have been funded through the Community Grant Scheme within the Facilities and Emergencies budget. A total of \$58,814.83 was allocated to successful QRGS applications for the period of July 2025 to October 2025.

Together with the \$130,997.00 of Community Assistance Grants that were funded in the August 2025 round, a total of \$189,811.83 has been expended from the Community Grant Scheme's \$390,000.00 annual 2025/26 budget.

The table below provides a summary of the funding allocation including a comparison to the same period last year.

|                                                 | Amount requested |                    | Successful applications / Amount Approved |                    | Unsuccessful Applications |                   |
|-------------------------------------------------|------------------|--------------------|-------------------------------------------|--------------------|---------------------------|-------------------|
| Activities                                      | 29               | \$61,314.83        | 27                                        | \$55,814.83        | 2                         | \$5,000.00        |
| Individual and Team/Community Group Sponsorship | 5                | \$3,500.00         | 5                                         | \$3,500.00         | Nil                       | \$0.00            |
| Energy Audit                                    | 1                | \$0.00             | Nil                                       | \$0.00             | 1                         | \$0.00            |
| <b>TOTAL Jul 25 – Oct 25</b>                    | <b>35</b>        | <b>\$64,314.83</b> | <b>32</b>                                 | <b>\$58,814.83</b> | <b>3</b>                  | <b>\$5,000.00</b> |
| TOTAL Jul 24 – Oct 24                           | 37               | \$69,627.96        | 34                                        | \$65,287.96        | 3                         | \$7,500.00        |

### COMMUNICATION IMPACT

The funding of these grants facilitates positive community relationships for Wellington Shire Council, highlighting Council's commitment to supporting not-for-profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

### LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

### COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

### RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

### COMMUNITY IMPACT

The funding of these grants will have a significant positive effect on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through expected project outcomes.

## **ENVIRONMENTAL IMPACT**

All events and projects are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste. Assistance from Council is offered to all events to minimise landfill waste through the use of recycle bins.

## **ENGAGEMENT IMPACT**

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

## **RISK MANAGEMENT IMPACT**

The events industry is strongly legislated, and all events are encouraged to comply with current Occupational Health and Safety and best practice safety standards. It is the responsibility of applicants to ensure that their project complies with all current rules and regulations.

## QUICK RESPONSE GRANT SCHEME APPLICATIONS – JULY 2025 TO OCTOBER 2025

| SUCCESSFUL APPLICATIONS |                                              |                                      |                  |                 |                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------|----------------------------------------------|--------------------------------------|------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No                      | Organisation                                 | Activity Title                       | Amount requested | Amount approved | Activity Description                                                                                                                                                                                                                                                                                                                                        |
| 1                       | Sale's Lakeside Community Garden Inc. (Seed) | Propagation benches for seedlings    | \$2,340.00       | \$2,340.00      | Seed Community Garden produces quality seedlings to grow in our community garden and to sell surplus. To support propagation of the seedlings, they need to be kept on raised benches this assists the volunteers working in the garden and to protect the seedlings from rabbits, swamphens and other pests.                                               |
| 2                       | Dargo TV Management Group Inc                | Dargo TV Transmitter Replacement     | \$2,475.00       | \$2,475.00      | Approximately 50% of the Dargo community rely on the Mt Thompson TV tower for free-to-air channels. The TV tower is malfunctioning, and we have found the UHF transmitter and rebroadcast antenna need replacing.                                                                                                                                           |
| 3                       | Q-Lit                                        | Q-Lit Sale Writer's Group            | \$2,378.00       | \$2,378.00      | The Q-Lit Sale Writers Group offers a safe and inclusive space for LGBTQIA+ writers and allies to come together and work on creative projects, share and receive feedback, and learn from renowned guest speakers while connecting with their broader LGBTQIA+ community and context.                                                                       |
| 4                       | Wellington BBBQ Inc.                         | Wellington's Biggest Blokes BBQ 2025 | \$2,500.00       | \$2,500.00      | Fundraiser for Men's Health. In particular prostate cancer awareness. We have raised funds to help cover 50% of a prostate nurse in Sale. There are over 420 men that attend the event. It's the only event of its type aimed at men in the local area.                                                                                                     |
| 5                       | Maffra and Districts Landcare Network        | Heyfield Wetlands Nest Box Project   | \$2,500.00       | \$2,500.00      | This project will deliver an ecologically designed nest box installation and monitoring program that will enhance the biodiversity and resilience of arboreal animal and bird species in the Heyfield Wetlands. Heyfield Primary School, Heyfield Wetlands Committee and other members of the community will be involved in the ongoing monitoring program. |

| SUCCESSFUL APPLICATIONS |                                                   |                                                               |                  |                 |                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------|---------------------------------------------------|---------------------------------------------------------------|------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No                      | Organisation                                      | Activity Title                                                | Amount requested | Amount approved | Activity Description                                                                                                                                                                                                                                                                                                                                                      |
| 6                       | Sale City Band Inc                                | Sale Brass Academy Term 4                                     | \$1,952.20       | \$1,952.20      | The Term 4 Program at Sale Brass Academy, run by the Sale City Band, offers students engaging brass music education in a supportive environment. Participants develop instrumental skills, ensemble playing, and confidence through structured lessons and rehearsals, fostering musical growth while connecting with the proud tradition of community brass performance. |
| 7                       | Yarram Agricultural Society                       | Banking for the 21st Century                                  | \$756.36         | \$756.36        | The Yarram Ag Society is seeking support to purchase 2 electronic systems/terminals (square products) and 2 wifi modems to be used as an electronic payment option on Show Day and at other events. We think it's time we joined the 21st century and offered eftpos at our events.                                                                                       |
| 8                       | Rosedale & District Adult Horse Riding Club       | Medical standards and safety first for local equestrian event | \$2,386.77       | \$2,386.77      | Rosedale & District Adult Horse Riding Club have worked hard creating a safe and high level standard cross-country course, following a very successful State event, our club is now running a Horse Trials on 18th & 19th October 2025. Advanced Medical facilities standards must be adhered to at our event.                                                            |
| 9                       | Yarram Regent Theatre Committee of Management Inc | Grand Piano Upgrade Project                                   | \$2,500.00       | \$2,500.00      | The Yarram Regent Theatre Grand Piano Upgrade will address the replacement of a deteriorated current second-hand piano for the purposes of improving the facilities of the theatre for the community. The project will address the increasing interest in using theatre and complement recent upgrades to the theatre.                                                    |
| 10                      | Maffra Neighbourhood House                        | Community Expo 2025                                           | \$1,716.60       | \$1,716.60      | We plan to run an expo event. We will invite all local community organisations to showcase their activities and services with the objective of recruiting members, volunteers and participants. Organisations can also advertise their services to the public and fundraise.                                                                                              |

| SUCCESSFUL APPLICATIONS |                                                                   |                                                |                  |                 |                                                                                                                                                                                                                                                                                                                                 |
|-------------------------|-------------------------------------------------------------------|------------------------------------------------|------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No                      | Organisation                                                      | Activity Title                                 | Amount requested | Amount approved | Activity Description                                                                                                                                                                                                                                                                                                            |
| 11                      | Sale Football Netball Club                                        | Netball                                        | \$2,500.00       | \$2,500.00      | SFNC utilises the netball courts for both the Gippsland League which ranges from U13 to open and then with a newly established academy program which ranges from U9 to U15. The academy program is expanding as it becomes more popular, with players from all schools participating from Sale.                                 |
| 12                      | Stratford Netball Club Inc..                                      | Stratford Jr Netball                           | \$2,500.00       | \$2,500.00      | Stratford junior netball club Inc has been running since 1984, providing a place for young people to gain and grow their netball skills and passion. We have gone from a small club with 4-6 teams to a large club running 15 teams over 3 competitions, competing in the sale-netball association                              |
| 13                      | Rosedale Community Care Inc                                       | Reverse Cycle Air conditioner for the Foodbank | \$2,500.00       | \$2,500.00      | We operate the Rosedale Foodbank. We get over 40 shoppers per week and have at least 14 volunteers. During winter we discovered that the site for Foodbank is cold and the old fashioned radiant wall heaters do not adequately warm the room. We want to keep our community warm.                                              |
| 14                      | Airly Clydebank Public Hall Inc                                   | Movie Nights at the Hall                       | \$2,300.00       | \$2,300.00      | An inclusive Halloween event with spooky costumes, trick-or-treating, fun games and a movie night. The event offers a safe environment with a registered map, allergy-conscious treats, and quiet zones for sensory needs, ensuring all families can enjoy a fun-filled evening together. A BBQ with gluten-free food included. |
| 15                      | GPBRRA - Golden Paradise Beach Ratepayers & Residents Association | Carpet tiles for the Gallery                   | \$ 2,330.00      | \$2,330.00      | Low to no cost Movie Nights held at the Airly Clydebank Hall, the funds will be used for the cost of film copyright licencing, public liability insurance and supplies.                                                                                                                                                         |
| 16                      | Gippsland Forest Dialogue                                         | Heyfield Forest recreation dialogue            | \$2,500.00       | \$2,500.00      | Gippsland Forest Dialogue (GFD) foster open dialogue about the future of our forests, involving all points of view in a safe and respectful manner. We will run an event at Heyfield Wetland Centre to bring people together to discuss the challenges and opportunities of forest based recreation in Gippsland.               |

| SUCCESSFUL APPLICATIONS |                                                                     |                                               |                  |                 |                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------|---------------------------------------------------------------------|-----------------------------------------------|------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No                      | Organisation                                                        | Activity Title                                | Amount requested | Amount approved | Activity Description                                                                                                                                                                                                                                                                                                                                                                   |
| 17                      | Golden Paradise Beach Community Centre Committee of Management Inc. | An Aussie Christmas                           | \$1,500.00       | \$1,500.00      | Golden Paradise Beach Community Centre will host An Aussie Christmas themed display over four weeks. Friday 12th December 2025, the official switching on the lights. Hosting complimentary light refreshments for residents and tourists. Collaborating with Golden Paradise Beach Men's Shed, Golden Beach Fire Brigade & local photographer - Joy.                                  |
| 18                      | Woodside Community Hall                                             | Aircon the Hall                               | \$2,500.00       | \$2,500.00      | Install heating and cooling in the main part of the hall where currently there is none, we are making moves to become a Recovery and Resilience Hub                                                                                                                                                                                                                                    |
| 19                      | Marley St Community Hub                                             | Sewing group storage cupboards                | \$2,500.00       | \$2,500.00      | MSCH's free sewing group runs weekly & all resources are provided. The group is for everyone and all abilities. We have been fortunate to acquire multiple sewing machines and over lockers to make the group run more efficiently, so we engage more people and have a greater community impact.                                                                                      |
| 20                      | Mirridong Services Inc                                              | Alice in Blunderland                          | \$2,500.00       | \$2,500.00      | Mirridong Services presents Alice in Blunderland, a community theatre production showcasing the talents of people with disabilities and staff of Mirridong. This inclusive performance invites the wider community to enjoy and celebrate creativity, diversity, and participant, with ticket sales supporting ongoing arts and engagement opportunities for people with disabilities. |
| 21                      | Munro Hall Committee of Management                                  | Ferret Racing Social Event August 2025        | \$1,282.00       | \$1,282.00      | Organise a social event for the community, semi-professional ferret racing person, Martin White will bring his custom built racing tubes to the hall, running 6 races for the day. Provide food for the community and run a raffle.                                                                                                                                                    |
| 22                      | Gwenfa Hampton Kindergarten                                         | Installation of Reverse Cycle Air Conditioner | \$2,500.00       | \$2,500.00      | The children's room in the kindergarten relies on an old air conditioner for its cooling and heating. This was repaired late in 2024 and the plumber recommended that another system be purchased. We are seeking to acquire a suitable reverse cycle air conditioner.                                                                                                                 |

| SUCCESSFUL APPLICATIONS |                                                  |                                                     |                    |                    |                                                                                                                                                                                                                                                                                                                                  |
|-------------------------|--------------------------------------------------|-----------------------------------------------------|--------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| No                      | Organisation                                     | Activity Title                                      | Amount requested   | Amount approved    | Activity Description                                                                                                                                                                                                                                                                                                             |
| 23                      | Gippy Rocks Inc.                                 | Rock 'n' Roll Prom Night                            | \$1,500.00         | \$1,500.00         | Conduct a Rock 'n' Roll dance Prom night at Sale Memorial Hall on Saturday 13th September. Funding will assist with engaging a popular band and provide them with local accommodation, and a local DJ. Other suppliers are sourced locally. The event will attract economic benefits through hospitality and some accommodation. |
| 24                      | Stratford and District Historical Society        | Treat windows to prevent damage to exhibits         | \$647.90           | \$647.90           | Our premises in Stratford, the old Methodist Church building, has a very high set of two windows facing north. The interior boards placed over these windows have come away, and it is important to have the two windows treated to prevent direct sunlight damaging our delicate exhibits.                                      |
| 25                      | Golden Paradise Beach Community Development Fund | Hardware purchase                                   | \$2,500.00         | \$2,000.00         | Purchase a laptop to support the ongoing volunteer work of the Golden Paradise Beach Community Development Fund (GPBCDF).                                                                                                                                                                                                        |
| 26                      | Meerlieu Public Hall                             | Replacement lawn mower for the Meerlieu Public Hall | \$2,500.00         | \$2,500.00         | Replacing the current 10 yr old zero turn lawn mower due to the motor blowing up with a new zero turn mower to keep the lawns managed around the hall                                                                                                                                                                            |
| 27                      | Heyfield & District Historical Society Inc.      | 100th Anniversary celebration                       | \$250.00           | \$250.00           | Our museum is the former Heyfield Post office built in 1925 - it is the 100th birthday of our building and we intend to hold a day of celebration. We will be inviting past postal employees back to visit the building. We will be providing snacks and refreshments.                                                           |
| <b>TOTAL</b>            |                                                  |                                                     | <b>\$56,314.83</b> | <b>\$55,814.83</b> |                                                                                                                                                                                                                                                                                                                                  |

| SUCCESSFUL INDIVIDUAL SPONSORSHIP AND TEAM/COMMUNITY GROUP SPONSORSHIP |                                     |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |
|------------------------------------------------------------------------|-------------------------------------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| No                                                                     | Individual or Group Name            | Supporting Organisation             | Activity Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Amount            |
| 1                                                                      | The Loch Sport Senior Citizens Club | The Loch Sport Senior Citizens Club | Loch Sport Senior Citizens Club is seeking a grant to assist with the costs of the transport and entry fees for a planned trip to the Tesselaar Tulip Farm, Silvan Victoria. These outings, arranged by the Loch Sport Senior Citizens Club, are vital for the health and well-being of many of the town's Senior Citizens. The outings provide many citizens with the only opportunity to socialise, travel, and experience new adventures and activities that they normally wouldn't have the resources to do. | \$1,500.00        |
| 2                                                                      | Lucas Driscoll                      | Pool Victoria                       | Represent Pool Victoria State Team in Queensland.                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$500.00          |
| 3                                                                      | Macie Preston                       | School Sports Victoria (SSV)        | Participate in Highjump for the Victorian State Team in Canberra.                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$500.00          |
| 4                                                                      | Xanthe Wade                         | Stratford Pony Club                 | Represent Victoria on the Junior Showjumping and Tetrathlon teams at the 2025 Pony Club Australia National Championships to be held at the National Equestrian Centre at Werribee Park.                                                                                                                                                                                                                                                                                                                          | \$500.00          |
| 5                                                                      | Kobe Hiskins                        | School Sports Victoria (SSV)        | Competing the 3km cross country for Victoria.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$500.00          |
| <b>TOTAL</b>                                                           |                                     |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$3,500.00</b> |

| QUICK RESPONSE GRANT SCHEME - UNSUCCESSFUL APPLICATIONS – JULY 2025 TO OCTOBER 2025 |                     |                                                                                                                                                                                                                                                                                                   |                   |                                                                                                                                                      |
|-------------------------------------------------------------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Organisation                                                                        | Activity Title      | Activity Description                                                                                                                                                                                                                                                                              | Amount Requested  | Comment                                                                                                                                              |
| Maffco Brewery & Distillery                                                         | Just A Farmer       | The showing of the movie with the director on site- Just A Farmer is a heartfelt and powerful film that captures the resilience, struggles, and triumphs of rural life. Through an emotional yet inspiring narrative, the film sheds light on the challenges faced by farmers and their families. | \$2,500.00        | Location not eligible - Rang organiser and they were not willing to change venues or seek alternative arrangements.                                  |
| Maffra Golf Club Inc                                                                | Chainsaw Course     | Practical chainsaw safety and maintenance course for Maffra Golf Club volunteers and local community members.                                                                                                                                                                                     | \$2,500.00        | • Has been funded previously as a 'start up cost'. Is now considered an operational expense. Was advised as a funding condition in last application. |
| Carrajunghoney farm                                                                 | Energy Audit Rebate | Energy Audit Rebate.                                                                                                                                                                                                                                                                              | -                 | Not eligible due to not meeting criteria – Private company.                                                                                          |
| <b>TOTAL</b>                                                                        |                     |                                                                                                                                                                                                                                                                                                   | <b>\$5,000.00</b> |                                                                                                                                                      |



## Quick Response Grants 2025/26 Guidelines and Assessment Criteria

### Introduction

Our Quick Response Grants Scheme encourages community outcomes in line with Wellington Shire Council Community Vision, the Council Plan, and Municipal Health & Wellbeing Plan.

It aims to build community capacity by encouraging:

- Participation and inclusion
- Growing community partnerships
- Providing learning opportunities
- Supporting social connectedness, and
- Activating our community spaces such as parks, halls and other facilities.

### Overview

- Not-for-profit community groups operating in the Wellington Shire can apply for a Quick Response Grant of up to \$2,500.
- The grants are open all year round, or until all allocated funds are exhausted. Applications must be received 3 weeks prior to the commencement of your activity.

### Important things to note

What will not be funded:

- Scholarships, awards, trophies or prizes for participating and/or attending.
  - Activities that deliver a direct and focused religious or political party message.
  - Activities associated with or hosted at areas/facilities with or designed for gaming machines, gambling and betting.
  - Requests for ongoing operational costs such as but not limited to, insurance, salaries, electricity, water and other utilities.
  - Appliances that do not meet minimum 4-star energy rating; consideration can be made for specialised appliances/equipment - see Climate Change and Sustainability Guidance Sheet.
  - Activities which focus on or promote unhealthy food, sugary drinks, alcohol consumption, gambling or tobacco, e-cigarette or vaping industries.
- Wages will not be funded but can be used as evidence of contribution towards the project.
  - The not-for-profit community group applying for the grant will be referred to as the 'organisation' throughout the application.
  - The applicant is the organisation, not the individual representative or person completing the application form.
  - The event or project will be referred to as 'activity' in the Assessment Criteria and Guidelines, Application Form, Funding Agreement and Acquittal Report

## Criteria – General

After reading the funding guidelines, please contact the **Grants Officer 1300 366 244** to seek feedback on your proposal. This will ensure you are eligible to apply, and your application meets the guidelines.

1. Grants are available to not-for-profit community groups operating in the Wellington Shire.
2. Schools are not eligible to be an applicant, however, can be a community partner in project proposal.
  - a. Grants are available to Volunteer groups associated with Schools who are eligible to apply, applicants will be required to demonstrate the benefits and outcomes to the broad community outside the school community.
3. Applicants must be incorporated bodies or have an established legal entity. If your organisation is not incorporated or doesn't have an ABN, you will be required to provide the details of an auspice organisation. The auspice organisation will receive the grant funding on your behalf and will ultimately be responsible for the Acquittal Report.
4. Sub-groups of umbrella organisations are eligible to apply.
  - a. Umbrella organisation definition: An umbrella organisation is a centralised entity that oversees and coordinates the activities of multiple affiliated sub-groups, typically sharing a common purpose, mission, or interest. An organisation that consolidates administrative duties and expenses while still maintaining separate roles and functions within the community.
5. If your organisation is incorporated but does not have an ABN, a 'Statement by a Supplier – Reason for Not Quoting an ABN' form must be included with your funding agreement. This form is available from the Australian Tax Office website.
6. Grants are subject to GST. If your club/organisation is registered for GST, you will be paid the grant amount, plus GST. If your club/organisation is not registered for GST, you will be paid the grant amount only (no GST applies). Please take this into consideration when submitting your budget and calculating your funding request.
7. In December 2023 the Wellington Shire Council adopted a Fair Access Policy (the Policy) that seeks to address known barriers experienced by women and girls in accessing and using community and sporting infrastructure. The Policy aims to progressively build capacity and capabilities of Wellington Shire Council in the identification, and elimination of systemic causes of gender inequality in policy, programs, communications, and delivery of services in relation to community sports infrastructure. The Policy is designed to comply with the Gender Equality Act 2020, and the wider Victorian Government gender equality strategy and the Wellington Shire Council Gender Equality Action Plan (GEAP). Council will undertake the necessary and proportionate steps towards implementation of the Fair Access Policy which includes collecting and analysing data to ensure diverse representation on Committee's. The community group/committee purpose and committee numbers questions are mandatory, remaining gender and diversity questions are optional. Responses are not used as part of the application assessment but will help inform industry training to committees and sporting clubs in partnership with key stakeholder including Change Our Game, GippSport and Gippsland Women's Health to inform them of Council's Fair Access Policy.
8. Activities must be administered in the Wellington Shire, please note activities at licensed venues, applicants will be asked to demonstrate that there is no appropriate alternative venue and that they have considered the potential impact to participants.
9. **Applicants who have previously been successful in receiving funding MUST have completed all due Acquittal Reports and complied with Council requirements prior to being considered for the current funding round.**
10. All applicants must provide a copy of a current Public Liability Insurance certificate of currency with activity/event details, where applicable. (For an event the P/L certificate of currency must include the event name, date and location).

11. All activities **MUST** align with Key Council Plans and Strategies:
  - a. Wellington Shire Council Plan
  - b. Municipal Health & Wellbeing Plan
  - c. Sustainability Strategy
12. All activities must ensure inclusivity, social connectedness and accessibility has been considered. This includes improved opportunities for inclusion for groups who can sometimes be excluded due to gender, age, cultural background, sexual orientation, financial vulnerability, or disability.
13. Multiple applications for the same activity will not be accepted.
14. A limit of three Quick Response Grant applications per financial year for different activities will be accepted.
  - a. Each demonstrated subgroup of an umbrella organisation may apply for a limit of two Community Assistance Grant applications per round (2 rounds per financial year) for different activities will be accepted, although applicants must prioritise applications before submission.
15. Applications must be completed in full and have sufficient evidence to make a reasonable assessment of the application. Council reserves the right to further investigate aspects of the application. Applications and Acquittal Reports must be on the correct form.
16. Where possible, the goods and services used in the funded activity (suppliers and contractors) be sourced from within the Wellington Shire.
17. Activities that are primarily for the purpose of fundraising will be required to demonstrate the Community benefits in addition to the fundraising outcome.
18. No set amount of contribution will be required. A contribution (monetary, donated or volunteer labour) will assist with assessment. Applicants will be required to identify their contribution capacity.
19. For all expenditure items of \$1,000 or more you must include a quote or evidence of the item cost.
20. Applications deemed to be for commercial benefit will not be considered. This will be determined on a case-by-case basis. This will include applications where the main beneficiary is a business.
21. Funding must not be regarded as a recurrent commitment from Council. There is no guarantee a recurring activity will be funded in the future. Funding is limited.
22. The applicant is responsible for all ongoing maintenance and running costs of any equipment purchases resulting from a successful application.
23. Council may reduce the amount allocated to you if the funding applied for is considered unsubstantiated and/or excessive.
24. Council may reduce the amount allocated to you if the funding allocation is oversubscribed; additionally, if Council is aware of an alternative option available to you, it will recommend it as an alternative to funding.
25. Successful applicants will be required to complete a Funding Agreement, which includes the conditions of grant funding. You may also be asked to comply with additional conditions.
26. You are required to acknowledge Wellington Shire Council's support of your activity as specified in the Funding Agreement
27. Funding must be returned if the activity is not completed in line with the Funding Agreement. Any excess funding must be returned.
28. Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the Charter of Human Rights and Responsibilities Act 2006 (Vic) and has referred to Council's Human Rights Policy to develop the WSC CAG & QRG program Guidelines and Assessment Criteria.
29. Applications must be completed and returned 3 weeks prior to the commencement date of your project. You will be notified in writing of the outcome of your grant 10 business days after the submission date. You are welcome to contact the Grants officer for further feedback. Once you receive confirmation it can take 6 to 8 working weeks for the funding to arrive in your bank.
30. Applicants must complete a harmful Industries Declaration as part of their application. Harmful industries include any businesses deriving significant benefit or income from any one or more of the following: unhealthy foods (high in saturated fats, sugar, salt and/or energy), sugary drinks, alcohol, tobacco, e-cigarettes and vaping, and gambling. Council is collecting this information to help form educational opportunities on the impacts of harmful industries for wellington shire community groups.

## Assessment Process

Applications undergo an initial eligibility check to determine whether they meet the funding guidelines and will then be scored against the criteria.

| Criteria                  | Maximum Points 100% |
|---------------------------|---------------------|
| Planning and Capacity     | 45%                 |
| Benefits to the Community | 45%                 |
| Contribution              | 10%                 |

Based on the score received against the assessment criteria, applications are prioritised by a panel from the Wellington Shire Council. This panel provides advice and recommendations to Council. During a Council meeting, Councillors make the final decision on which applications will be funded under the scheme.

Applicants can have special funding conditions placed on their application. These conditions will be included on the Funding Agreement form. These can be conditions that must be met prior to receiving funding and included in the Acquittal Report phase of the activity to ensure compliance.

## Assessment Criteria and Assessment Scoring Details

| Planning, Capacity and Benefit to the Community<br>90% of the application assessment                                                                                                                                                                                                        |   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|
| <b>Organisation and/or Committee details</b>                                                                                                                                                                                                                                                |   |
| Poor details and information provided about the organisation.                                                                                                                                                                                                                               | 1 |
| Limited details and information provided about the organisation.                                                                                                                                                                                                                            | 2 |
| Standard details and information provided about the organisation.                                                                                                                                                                                                                           | 3 |
| Above standard details and information provided about the organisation                                                                                                                                                                                                                      | 4 |
| Very high standard of details and information provided about the organisation.<br>Detailed evidence provided, additional information provided eg strategic plan, alignment with strategic plan, participation plan, governance overview, succession plan, copies of articles, etc.          | 5 |
| <b>Activity details</b>                                                                                                                                                                                                                                                                     |   |
| Poor demonstration of activity details and how the activity will benefit the community.                                                                                                                                                                                                     | 1 |
| Limited demonstration of activity details and how the activity will benefit the community.                                                                                                                                                                                                  | 2 |
| Standard demonstration of activity details and how the activity will benefit the community.                                                                                                                                                                                                 | 3 |
| Above standard demonstration of activity details and how the activity will benefit the community.                                                                                                                                                                                           | 4 |
| Very high standard demonstrated of activity details and how the activity will benefit the community. Detailed evidence provided; additional information provided eg project or event plan, activity risk management plan, volunteer, ABS data, letter/s of support from beneficiaries, etc. | 5 |
| <b>Marketing</b>                                                                                                                                                                                                                                                                            |   |
| Poor details of promotion and marketing initiatives.                                                                                                                                                                                                                                        | 1 |
| Limited details of promotion and marketing initiatives.                                                                                                                                                                                                                                     | 2 |
| Adequate details of promotion and marketing initiatives.                                                                                                                                                                                                                                    | 3 |
| Above standard details of promotion and marketing initiatives.                                                                                                                                                                                                                              | 4 |
| Very high standard of detail provided of promotion and marketing initiatives.<br>Detailed evidence provided, additional information provided eg draft media articles, copies of previous marketing, marketing or promotion strategy, etc.                                                   | 5 |
| <b>Evaluation</b>                                                                                                                                                                                                                                                                           |   |
| Poor details of evaluation planning have been presented and considered.                                                                                                                                                                                                                     | 1 |
| Limited details of evaluation planning have been presented and considered.                                                                                                                                                                                                                  | 2 |
| Standard details of evaluation planning have been presented and considered.                                                                                                                                                                                                                 | 3 |
| Above standard details of evaluation planning have been presented and considered.                                                                                                                                                                                                           | 4 |
| Very high standard of detail of evaluation planning have been presented and considered.                                                                                                                                                                                                     | 5 |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Detailed evidence provided; additional information provided eg. Survey examples, previous survey results, committee review meeting notes, etc                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |
| <b>Accessibility and Inclusivity</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |          |
| Poor demonstration of Access and Inclusion considerations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>1</b> |
| Limited demonstration of Access and Inclusion considerations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>2</b> |
| Standard demonstration of Access and Inclusion considerations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>3</b> |
| Above standard demonstration of Access and Inclusion considerations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>4</b> |
| Very high demonstration of Access and Inclusion considerations.<br>Detailed and evidence provided, additional information provided eg accessible action plan, images, signage, etc                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>5</b> |
| <b>Contribution</b><br>10% of the application assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |
| Has the applicant:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |          |
| <ul style="list-style-type: none"> <li>• Demonstrated other contributions towards the activity? (Contributions can be monetary, volunteer hours, in-kind support, and/or sponsorship.</li> <li>• Demonstrated sufficiently the restricted access to funds towards the activity.</li> <li>• Sourced goods and services for the delivery of the activity (suppliers and contractors) from within the Wellington Shire, where possible.</li> <li>• Demonstrated why local suppliers were not used? (Quotes supplied, evidence the service or expertise is not supported in Wellington Shire and/or limited availability).</li> </ul> |          |
| <b>Contribution Assessment questions</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |
| Poor details provided about contribution capacity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>1</b> |
| Limited details provided about contribution capacity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>2</b> |
| Standard details provided about contribution capacity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>3</b> |
| Above standard details provided about contribution capacity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>4</b> |
| Very high details provided about contribution capacity.<br>Detailed evidence provided, additional information provided eg financial report, documentation provided, etc                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>5</b> |

### Contact

For general grant enquiries or if you require assistance in completing the application form please contact:

Community Facilities Planning and Grants Officer

Phone: 1300 366 244

Email: [grants@wellington.vic.gov.au](mailto:grants@wellington.vic.gov.au)



## Quick Response Grants 2025/26 Individual Sponsorship & Team/Community Group Guidelines and Assessment Criteria

### Introduction

The Quick Response Grant scheme aims to fulfil community need by providing a quick turnaround for funding and provides an option for the community to access funding outside the Community Assistance Grant timeline. This scheme supports the delivery of outcomes that have positive impact on the wider Wellington community. Eligible projects submitted under this program will be assessed within two weeks.

We understand that there are circumstances where the community may need some financial assistance to complete a project, run an event or undertake some maintenance on their facility. This grant is provided to support minor initiatives that encourage partnerships, celebrate an occasion, and assist with maintenance of community assets. It is also available for individuals or groups requiring support to attend or participate in a recognised activity or event.

### Overview

- Wellington based sporting teams and Community groups can apply for a Quick Response Grant up to \$1,500 under the Team/Community Group category.
- The grants are open all year round, or until all allocated funds are exhausted. Applications must be received 3 weeks prior to the commencement of your project or event.

| Categories             | Funding Available For                                                                                                         | Funding Amount |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------|----------------|
| Individual Sponsorship | <b>Participation costs</b> - Funding for costs associated with attending and participating in a recognised activity or event. | Up to \$500    |
| Team/ Community group  | <b>Participation costs</b> - Funding for costs associated with attending and participating in a recognised activity or event. | Up to \$1,500  |

Council funding provides assistance to allow teams or community groups to participate in activities that would not be possible without financial support.

Funding can be used for costs associated with attending and participating in the activity including travel costs, entrance costs associated with participation and accommodation allowances.

Successful applications will be able to demonstrate a community benefit that will be achieved by sharing information and skills learnt through their experiences.

A team or community group will need to decide which is the best way to support those who are participating in the proposed event or activity. There are only two options available, and a team or group is not eligible for both;

- Up to 3 individuals apply separately to attend or participate in an activity ([use the Individual Sponsorship application form](#)).
- or
- The team or group apply for group funding and shares it amongst those participating ([use the team/group application form](#)).

## Criteria – General

1. Grants are available to not for profit community or sports group operating in the Wellington Shire. Schools are not eligible, although they could be partners in projects.
2. The activity or event must be officially recognised by a national/international governing body or peak body in the field.
3. Application forms must be completed and returned 3 weeks prior to the commencement date of your project. You will be notified in writing of the outcome of your grant 10 business days after the submission date. Once you receive confirmation it can take six working weeks to receive funding. Applications will be accepted a maximum of 3 months prior to the event or activity.
4. Applicants will be eligible for one Quick Response Grant over a 12-month period. Applicants who have previously been successful in receiving Council funding will need to have completed all acquittals and have previously complied with Council requirements
5. Applications must be on a current and correct form. Applications must be completed in full and have sufficient evidence to make a reasonable assessment of the application.
6. Applicants are required to list the financial contribution being made by themselves or others to participate in the event or activity.
7. Grants are subject to GST. If your club/organisation is registered for GST, you will be paid the grant amount, plus GST. If your club/organisation is not registered for GST, you will be paid the grant amount only (no GST applies). Please take this into consideration when calculating your funding request.
8. A representative of the Team or Community group will be required to sign the application form and will be accountable for managing and acquitting the funds.
9. Successful applicants will be required to sign a Funding Agreement, which includes the conditions of grant funding. You may also be asked to comply with additional conditions.
10. Applicants must attach a copy of confirmation of participation in the event activity eg, letter of offer, letter from organisation holding the activity, membership details.
11. Acknowledgment must be given for the support provided by the Wellington Shire Council in any public relations opportunities undertaken by the funded individual.
  - Applicants must be willing to brief Council on their activity if they are successful in receiving funding.
12. The applicant must spend the grant funding as detailed in the application unless written approval of Council is obtained prior to any variation.
13. The applicant will be required to reimburse the Wellington Shire Council the full amount awarded if:
  - The applicant withdraws from the activity or is no longer able to participate.
  - The activity is cancelled.
  - Should it be found that any of the information in the application form was incorrect or misleading.
  - Non-compliance with the Funding Agreement.
14. You will be notified in writing of the outcome of your grant. You are welcome to contact the Grants officer for further feedback.
15. Participation in activities that may be perceived to portray a negative image eg, association with alcohol, gambling or smoking are not eligible. This will be determined on a case-by-case basis.
16. Applications deemed to be for commercial benefit will be considered ineligible. This will be determined on a case-by-case basis. This will include applications where the main beneficiary is a business/es.
17. Unsuccessful applications will be ineligible to apply for the same project in the future, unless otherwise advised.
18. The Wellington Shire reserves the right to refuse funding. Once the allocated funds are exhausted during a funding period, no additional funding will be available for sponsorship within that set period.
19. Funding must not be regarded as a recurrent commitment from council.
20. Council encourages the sharing of resources in the community as a way of creating partnerships. If Council is aware of an alternative option to you, they will recommend it as an alternative to funding.

21. Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the Charter of Human Rights and Responsibilities Act 2006 (Vic) and has referred to Council's Human Rights Policy to develop the QRG Guidelines and Assessment Criteria.

### Assessment Process

Your application will be assessed by two Wellington Shire Council coordinators.

Your application will be initially assessed against the criteria above, and then scored out of 30 for the following assessment criteria:

| Assessment Criteria                                                                                                                                                          | Maximum Points |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| The applicant has made a reasonable contribution or is being resourceful in seeking financial support.                                                                       | 30             |
| The applicant is applying for funding because it will assist them in attending the event or activity.                                                                        |                |
| The applicant has demonstrated disadvantage. There are current barriers to participate and/or attend the event or activity.                                                  |                |
| The applicant has demonstrated that they will fulfil a community benefit through the sharing of skills and sharing of information learnt by attending the event or activity. |                |
| The applicant is affiliated with an officially recognised national/international governing body or peak body in the field.                                                   |                |
| Relevant support material has been included with the application.                                                                                                            |                |

### Contact

For general grant enquiries or if you require assistance in completing the application form please contact:

Community Facilities Planning and Grants Officer  
 Phone: 1300 366 244  
 Email: [grants@wellington.vic.gov.au](mailto:grants@wellington.vic.gov.au)



WELLINGTON  
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## Quick Response Grants Energy Audit Rebate 2025/26 Guidelines and Assessment Criteria

### Introduction

Wellington Shire Council is committed to achieving positive environmental outcomes through sustainable practices, which achieves value for money while minimising impact to the environment. Many of our community facilities may have an impact on our environment. By planning ahead, we can minimise our impact by adopting sustainable practices.

An energy audit can clarify your facilities' energy consumption and identify areas for potential savings. It can lead to reduced energy use, improved productivity, and opportunities to innovate.

### Overview

- The rebate of **up to \$500** is available to Wellington based community groups who engage an auditor and receive a report for their facility.
- The rebate is available to Community facilities with yearly energy bills (can include both gas and electric) over \$1000 can apply.
- The application is a pre-approval and is open until 30 March 2026 or once allocated funds are expended.
- An Energy Audit report and receipt of auditor payment must be presented by 1 June 2026.

### Finding and selecting an energy auditor

An energy audit typically costs between \$400 and \$1000 depending on the size and location of the facility. Energy audits or assessments are conducted by professionals that have industry accepted credentials. They understand how to undertake the assessment in line with Australian Standards.

Council has engaged locally based auditors to assess council managed buildings. These have included:

#### Ecodecisions

Metung  
Graeme@ecodecisions.com.au  
03 9770 5686

#### Rhys Freeman Energy Auditing

Gippsland  
0409 536 995  
Info@rhysfreeman.com.au

#### Baw Baw Sustainability Network

Yarragon  
0490 485 370  
Bawbawsn@gmail.com.au

#### Guest Energy

Bairnsdale  
Guestenergy@icloud.com  
0438 530 130



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You are not required to use one of the above contractors and Sustainability Victoria has also compiled a list of consultants who have delivered audits to businesses under their energy efficiency grant programs. [Click here for the list.](#)

### Important things to note

- What will not be funded:
  - Venues used to deliver a direct political party message.
  - School facilities
  - Venues with or designed for gaming machines, gambling and betting.
- The not-for-profit community group applying for the grant will be referred to as the 'organisation' throughout the pre-approval application.
- The applicant is the organisation, not the individual representative or person completing the application form.

### Criteria - General

After reading the rebate guidelines, please contact the **Grants Officer 1300 366 244** if you have any questions. This will ensure you are eligible to apply, and your application meets the guidelines.

1. Grants are available to not-for-profit community groups operating in the Wellington Shire.
2. Schools are not eligible to be an applicant.
3. Applicants must be incorporated bodies or have an established legal entity (ABN). If your organisation is not incorporated or does not have an ABN, you will be required to provide the details of an auspice organisation. The auspice organisation will receive the grant funding on your behalf and will ultimately be responsible for the Acquittal Report.
4. If your organisation is incorporated but does not have an ABN, a 'Statement by a Supplier – Reason for Not Quoting an ABN' form must be included with your funding agreement. This form is available from the Australian Tax Office website
5. **Applicants who have previously been successful in receiving funding MUST have completed all Acquittal Reports and complied with Council requirements prior to being considered for the Energy Audit Rebate round.**
6. Multiple applications for the same facility will not be accepted.
7. Applications must be completed in full and have sufficient evidence to make a reasonable assessment of the application. Council reserves the right to further investigate aspects of the application. Applications and Acquittal Reports must be on the correct form.
8. Where possible, the goods and services used in the funded activity (suppliers and contractors) be sourced from within the Wellington Shire.
9. A quote or evidence of the item cost must be included in application.



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10. Funding must not be regarded as a recurrent commitment from Council. There is no guarantee a recurring activity will be funded in the future. Funding is limited.
11. The applicant is responsible for all ongoing maintenance and running costs of any equipment purchases resulting from a successful application.
12. Applicants will receive a Pre-approval notification and applicants will be required to present the Energy Audit report and auditors receipt to receive rebate. You may also be asked to comply with additional conditions.
13. All approved energy reports and receipt of payment must be submitted by 1 June 2026 to receive rebate.
14. You will be notified via online grant program of the outcome of your application 10 business days after the submission date. You are welcome to contact the Grants officer for further feedback. Rebate payments (report and receipt is submitted) can take 6 to 8 working weeks to arrive in your bank.
15. You are required to acknowledge Wellington Shire Council's support of your activity, where possible.
16. Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the Charter of Human Rights and Responsibilities Act 2006 (Vic) and has referred to Council's Human Rights Policy to develop the WSC CAG & QRG program Guidelines and Assessment Criteria.

### **Contact**

For general grant enquiries or if you require assistance in completing the application form please contact:

Community Facilities Planning and Grants Officer

Phone: 1300 366 244

Email: [grants@wellington.vic.gov.au](mailto:grants@wellington.vic.gov.au)

## 13. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

## 14. IN CLOSED SESSION

### COUNCILLOR

*That the meeting be closed to the public pursuant to section 66(2) of the Local Government Act 2020 to consider confidential matters under section 66(5)(b) as defined by section 3(1) being:*

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

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IN CLOSED SESSION

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### COUNCILLOR

*That Council move into open session and ratify the decision made in closed session.*

Meeting declared closed at: