WELLINGTON
SHIRE COUNCIL

Agenda
Ordinary Council Meeting

Tuesday 7 October 2025, commencing at 5:00 PM

Meeting to be held at

Wellington Centre – Wellington Room, Foster Street, Sale

via Microsoft Teams

or stream online at https://www.youtube.com/@wellingtonshire

ORDINARY MEETING OF COUNCIL
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COUNCIL MEETING INFORMATION

Members of the public gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also published and archived on Council's Website for viewing by the public. Recordings may be used for publicity or information purposes.

Members of the public in attendance at the Council meeting who wish to communicate with the Council regarding an agenda item or any other matter should advise the Mayor, ideally prior to the meeting starting, to ensure that their submission is called at the appropriate time during the meeting.

Would gallery visitors, Councillors and invited online attendees please ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

MISSION STATEMENT

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

ACKNOWLEDGEMENT OF COUNTRY

"Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters."

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: MANAGER GOVERNANCE

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 16 September 2025.

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 16 September 2025.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

ACTION OFFICER: COUNCILLOR LOWE

I, Councillor Edward Lowe, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council on 7 October 2025 -

Motion

That Council:

1. ***Expresses concern over the Victorian Government's new provisions for planning permits to remove canopy trees on private property.***
2. ***Notes the lack of consultation, clarity, and administrative burden placed on local councils.***
3. ***Resolves to write to the Minister for Planning requesting:***
   - ***A review of its potential impacts - on private property rights and Council resources.***
   - ***Consideration of exemptions for regional and rural councils.***
   - ***Justification for the burden of extra costs to private residences to maintain their properties.***
4. ***Requests that the Mayor send a formal letter to the Minister outlining Council's position and concerns.***
5. ***Place a Notice of Motion to the Municipal Association of Victoria (MAV) requesting that MAV adopt a unified position opposing the recent amendment to the planning scheme which requires community members to obtain a planning permit for the removal of trees on private property.***

COUNCILLOR LOWE
Dated: 29 September 2025

BACKGROUND

The Victorian Government has introduced new planning provisions under Clause 52.37 of the Wellington Planning Scheme that mandate the requirement for a planning permit to be obtained, under certain circumstances for the removal of canopy trees from private property. This regulation has been implemented without adequate consultation with local councils or affected communities and places an unnecessary administrative burden on rural regional councils like ours.

Most concerning is the impact on private property owners, who are now restricted in their ability to manage vegetation on their own land. In rural and regional areas, tree removal is often essential for safety, bushfire prevention, and land use. These new rules undermine the rights of landowners and introduce additional costs, delays, and uncertainty.

This motion seeks to formally oppose the new provision and calls on Wellington Shire Council to write to the Minister for Planning, requesting a review of the policy and consideration of exemptions for regional and rural councils.

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

10. DELEGATES REPORT

11. GENERAL MANAGER CORPORATE SERVICES

11.1. ASSEMBLY OF COUNCILLORS REPORT

ACTION OFFICER: MANAGER GOVERNANCE

PURPOSE

To report on all assembly of Councillor records received for the period 8 September to 28 September 2025.

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 8 September to 28 September 2025.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered, and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, in accordance with good governance, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors' activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 8 September to 28 September 2025.

ATTACHMENTS

1. Assembly of Councillors - 1 Sept 2025 Gippsland Art Gallery Advisory Group Meeting [**11.1.1** - 1 page]
2. Assembly of Councillors - 15 September 2025 Place Names Committee [**11.1.2** - 1 page]
3. Assembly of Councillors - 15 September 2025 Strategic Land Use Planning Group [**11.1.3** - 1 page]
4. Assembly of Councillors - 16 Sept 2025 Council Day [**11.1.4** - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 8 September to 28 September 2025.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records in accordance with good governance.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

NAME OF MEETING	GIPPSLAND ART GALLERY ADVISORY GROUP
DATE OF MEETING	MONDAY 1 SEPTEMBER 2025

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE			
COUNCILLOR	**ATTENDANCE**	**OFFICERS IN ATTENDANCE**	
Cr Cindy Madeley	YES	**Simon Gregg**	Director Gippsland Art Gallery
MATTERS CONSIDERED IN THE MEETING			
• Proposed art acquisitions • Reports from Gallery Director, and Friends of the Gallery representatives • Update on Turner & Australia major exhibition			
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

NAME OF MEETING	PLACE NAMES COMMITTEE
DATE OF MEETING	MONDAY 15 SEPTEMBER 2025

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE			
COUNCILLOR	**ATTENDANCE**	**OFFICERS IN ATTENDANCE**	
Cr Cindy Madeley	Yes	**Ray Weber**	Manager Assets & Projects
Cr Liz Foat	Yes	**James Blythe**	GIS Officer
MATTERS CONSIDERED IN THE MEETING			
• Various place and street naming issues as per the minutes attached to the Council Report related to this meeting.			
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

NAME OF MEETING	STRATEGIC LAND USE PLANNING PROJECT REVIEW GROUP
DATE OF MEETING	MONDAY 15 SEPTEMBER 2025

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE			
COUNCILLOR	**ATTENDANCE**	**OFFICERS IN ATTENDANCE**	
Cr Catherine Bannerman	YES	**Chris Hastie**	**General Manager Built and Natural Environment**
Cr Liz Foat	YES	**Joshua Clydesdale**	**Major Projects and Principal Strategic Planner**
		Nicole Reynolds	**Coordinator Strategic Planning**
		Caragh Button	**Strategic Planner**
MATTERS CONSIDERED IN THE MEETING			
Meeting Agenda • Meeting Minutes • Outstanding Actions • Strategic Planning Work • Incoming Correspondence • Planning Scheme Amendment Requests • General Business / Other Business • Next Meeting			
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

COUNCIL WORKSHOPS – 16 SEPTEMBER 2025			
COUNCILLOR	**ATTENDANCE**	**OFFICERS IN ATTENDANCE**	
Cr Scott Rossetti (Mayor)	YES	**Andrew Pomeroy**	Acting Chief Executive Officer
Cr Cindy Madeley (Deputy Mayor)	YES	**Arthur Skipitaris**	General Manager Corporate Services
Cr Catherine Bannerman	YES	**Chris Hastie**	General Manager Built and Natural Environment
Cr Liz Foat	YES	**Barry Hearsey**	Acting General Manager Development
Cr Edward Lowe	YES		
Cr Garry Stephens (online)	YES		
Cr Carmel Ripper	YES		
Cr John Tatterson	YES		
Cr Geoff Wells	YES		
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 16 SEPTEMBER 2025		
ITEM NO.	**WORKSHOP TITLE**	**PRESENTERS**
1.1	**SERVICE LEVEL REVIEW – COMMUNITY FACILITIES**	• *Sally Jeavons, Director @leisure Planners Pty Ltd* *Conflict of Interest: NIL*
1.2	**TIM BULL, MP**	• *Tim Bull, MP* *Conflict of Interest: NIL*
1.3	**EAST BANK AND OLD POLICE STATION UPDATE**	• *Barry Hearsey, Manager Planning and Building* *Conflict of Interest: NIL*

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

WORKSHOP DETAILS – 16 SEPTEMBER 2025		
ITEM NO.	**WORKSHOP TITLE**	**PRESENTERS**
1.4	**SEABANK CARAVAN PARK UPDATE**	• *Barry Nicholl, Municipal Building* *Conflict of Interest, NIL*
1.5	**DEVELOPMENT DIVISION UPDATE**	• *Andrew Pomeroy, Acting Chief Executive Officer* • *Barry Hearsey, Acting General Manager Development* • *Simon Gregg, Director Gippsland Arts Gallery* • *Rosina Davidson-Tuck, Manager Community Development* • *Ross McWhirter, Manager Culture and Leisure* • *Ashley Smirl, Acting Manager Economic Development* *Conflict of Interest: NIL*

11.2. IN PRINCIPLE APPROVAL OF DRAFT FINANCIAL REPORT 2024/25 AND PERFORMANCE STATEMENT 2024/25

ACTION OFFICER: MANAGER CORPORATE FINANCE

PURPOSE

For Council to approve 'in principle' the draft 2024/25 Financial Report and Performance Statement as attached and authorise two Councillors to certify both documents upon completion of the Auditor-General's review.

RECOMMENDATION

That Council:

1. ***Approve 'in principle' the draft Financial Report and Performance Statement for the year ended 30 June 2025 as attached, subject to no material changes by the Victorian Auditor General's Office (VAGO); and***
2. ***Authorise the Councillor representatives on the Audit & Risk Committee, and in their absence any other Councillor as substitute, to certify the documents in their final form.***

BACKGROUND

Section 98 of the *Local Government Act 2020* requires Council to prepare an annual report in respect of each financial year.

The annual report must contain the following:

- a report of operations of the Council;
- an audited Performance Statement; and
- audited Financial Statements.

Council must pass a resolution giving its approval in principle to the Financial Report and the Performance Statement so that Officers can submit these to the Auditor-General.

The Chief Executive Officer, Principal Accounting Officer and two Councillors appointed by Council must certify the documents once amendments or changes requested by the Auditor-General have been made.

Council's Audit & Risk Committee has reviewed the draft Financial Report and Performance Statement, having had discussions with the external auditors, and formally recommends that Council approve the documents in principle.

The in-principle approval of the documents will enable the draft documents to be reviewed and certified by the Auditor-General so that Council can ideally meet its legislative requirement of considering the 2024/25 Annual Report at a meeting open to the public by 31 October 2025.

ATTACHMENTS

1. Draft Financial Report 2024/25 [**11.2.1** - 61 pages]
2. Draft Performance Statement 2024/25 [**11.2.2** - 20 pages]

OPTIONS

Council has the following options available:

1. Approve ‘in principle’ the draft 2024/25 Financial Report and Performance Statement as attached, subject to no material changes by the Victorian Auditor General’s Office (VAGO) and authorise two Councillors from the Audit & Risk Committee to certify the documents in their final form; or
2. Not approve ‘in principle’ the draft 2024/25 Financial Report or Performance Statement, as attached, at this time.

PROPOSAL

That Council approve ‘in principle’ the draft 2024/25 Financial Report and Performance Statement as attached, subject to no material changes by the Victorian Auditor General’s Office (VAGO) and authorise Councillors Bannerman and Wells to certify the statements in their final form.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Section 99(2) of the *Local Government Act 2020* requires Council to pass a resolution giving approval in principle to the Financial Report and Performance Statement prior to submitting the documents to the Auditor-General.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

Wellington Shire Council

ANNUAL FINANCIAL REPORT

for the year ended 30 June 2025

Wellington Shire Council

Annual Financial Report

for the year ended 30 June 2025

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Wellington Shire Council

Annual Financial Report

for the year ended 30 June 2025

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Wellington Shire Council

Annual Financial Report

for the year ended 30 June 2025

Certification of the Financial Statements

In my opinion, the accompanying financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, the Australian Accounting Standards and other mandatory professional reporting requirements.

Ian Carroll (CPA)
Principal Accounting Officer
Dated: dd MMMM yyyy
Sale

In our opinion, the accompanying financial statements present fairly the financial transactions of Wellington Shire Council for the year ended 30 June 2025 and the financial position of the Council as at that date.

At the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify the financial statements in their final form.

Catherine Bannerman
Councillor
Dated: dd MMMM yyyy
Sale

Geoff Wells
Councillor
Dated: dd MMMM yyyy
Sale

David Morcom
Chief Executive Officer
Dated: dd MMMM yyyy
Sale

Wellington Shire Council

Annual Financial Report

for the year ended 30 June 2025

Victorian Auditor-General's Office Report

Insert VAGO Report here

continued on next page ...

Wellington Shire Council

Annual Financial Report
for the year ended 30 June 2025

Victorian Auditor-General's Office Report (continued)

Insert VAGO Report here

Wellington Shire Council

Comprehensive Income Statement

for the year ended 30 June 2025

	Note	2025 $ '000	2024 $ '000
Income / Revenue			
Rates and charges	3.1	73,111	70,090
Statutory fees and fines	3.2	931	927
User fees	3.3	10,773	10,913
Grants - operating	3.4	32,690	9,432
Grants - capital	3.4	13,305	15,313
Contributions - monetary	3.5	459	1,048
Contributions - non monetary	3.5	2,712	3,258
Other income	3.7	8,750	8,652
Total income / revenue		142,731	119,633
Expenses			
Employee costs	4.1	36,969	35,361
Materials and services	4.2	40,864	48,621
Depreciation	4.3	35,361	32,195
Amortisation - Intangible assets		903	860
Depreciation - Right of use assets		389	414
Allowance for impairment losses		6	94
Borrowing costs		136	26
Finance Costs - Leases		4	8
Other expenses	4.4	1,288	1,933
Net loss on disposal of property, infrastructure, plant and equipment	3.6	1,769	4,738
Total expenses		117,689	124,250
Surplus/(deficit) for the year		25,042	(4,617)
Other comprehensive income:			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation gain/(loss)	9.1	41,030	54,211
Total other comprehensive income		41,030	54,211
Total comprehensive result		66,072	49,594

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Wellington Shire Council

Balance Sheet

as at 30 June 2025

	Note	2025 $ '000	2024 $ '000
Assets			
Current assets			
Cash and cash equivalents	5.1	58,829	32,345
Trade and other receivables	5.1	14,209	13,674
Other financial assets	5.1	82,275	87,330
Inventories		213	270
Prepayments		1,595	1,060
Total current assets		157,121	134,679
Non-current assets			
Trade and other receivables	5.1	3,556	3,287
Property, infrastructure, plant and equipment	6.1	1,453,456	1,406,700
Right-of-use assets		53	92
Intangible assets		1,220	1,435
Total non-current assets		1,458,285	1,411,514
Total assets		1,615,406	1,546,193
Liabilities			
Current liabilities			
Trade and other payables	5.2	8,109	7,627
Trust funds and deposits	5.2	4,862	4,979
Contract and other liabilities	5.2	3,768	4,730
Provisions	5.4	10,808	11,705
Interest-bearing liabilities	5.3	834	577
Lease liabilities		33	34
Total current liabilities		28,414	29,652
Non-current liabilities			
Provisions	5.4	12,618	12,750
Interest-bearing liabilities	5.3	8,749	6,583
Lease liabilities		43	78
Total non-current liabilities		21,410	19,411
Total liabilities		49,824	49,063
Net assets		1,565,582	1,497,130
Equity			
Accumulated surplus		501,942	475,500
Reserves	9.1	1,063,640	1,021,630
Total Equity		1,565,582	1,497,130

The above balance sheet should be read in conjunction with the accompanying notes.

Wellington Shire Council

Statement of Changes in Equity

for the year ended 30 June 2025

	Note	Total $ '000	Accumulated Surplus $ '000	Revaluation Reserves $ '000	Other Reserves $ '000
2025					
Balance at beginning of the financial year		1,497,130	475,500	1,010,620	11,010
Surplus/(deficit) for the year		25,042	25,042	–	–
Net asset revaluation gain/(loss)		41,030	–	41,030	–
Found Assets Adjustment directly to equity		287	287	–	–
Other Adjustment directly to equity		2,093	4,316	(2,223)	–
Transfers to other reserves	9.1	–	3,073	–	(3,073)
Transfers from other reserves	9.1	–	(6,276)	–	6,276
Balance at end of the financial year		1,565,582	501,942	1,049,427	14,213
2024					
Balance at beginning of the financial year		1,440,323	471,077	956,409	12,837
Surplus/(deficit) for the year		(4,617)	(4,617)	–	–
Net asset revaluation gain/(loss)		61,393	–	61,393	–
Found Assets Adjustment directly to equity		149	149	–	–
Other Adjustment directly to equity		(118)	7,064	(7,182)	–
Transfers to other reserves	9.1	–	6,301	–	(6,301)
Transfers from other reserves	9.1	–	(4,474)	–	4,474
Balance at end of the financial year		1,497,130	475,500	1,010,620	11,010

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Wellington Shire Council

Statement of Cash Flows

for the year ended 30 June 2025

	Note	2025 Inflows/ (Outflows) $ '000	2024 Inflows/ (Outflows) $ '000
Cash flows from operating activities			
Rates and charges		72,276	68,414
Statutory fees and fines		931	927
User fees		12,016	8,002
Grants - operating		32,161	9,262
Grants - capital		11,585	10,862
Contributions - monetary		405	1,033
Interest received		6,312	6,171
Trust funds and deposits taken		16,120	5,587
Other receipts		1,567	985
Net GST Refund / (Payment)		89	(667)
Employee costs		(36,076)	(34,761)
Materials and services		(41,661)	(51,465)
Trust funds and deposits repaid		(16,237)	(4,632)
Other payments		(1,230)	(1,240)
Net cash provided by/(used in) operating activities	9.2	58,258	18,478
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(47,117)	(50,313)
Proceeds from sale of property, infrastructure, plant and equipment		3,578	1,189
Payments for investments		(221,792)	(225,462)
Proceeds from sale of investments		231,372	251,324
Net cash provided by/(used in) investing activities		(33,959)	(23,262)
Cash flows from financing activities			
Finance costs		(136)	(26)
Proceeds from borrowings		3,000	7,000
Repayment of borrowings		(289)	(289)
Interest paid - lease liability		(4)	(8)
Repayment of lease liabilities		(386)	(408)
Net cash flow provided by/(used in) financing activities		2,185	6,269
Net Increase (decrease) in cash and cash equivalents		26,484	1,485
Cash and cash equivalents at the beginning of the financial year		32,345	30,860
Cash and cash equivalents at the end of the financial year		58,829	32,345

The above statement of cash flows should be read in conjunction with the accompanying notes.

Wellington Shire Council

Statement of Capital Works

for the year ended 30 June 2025

	Note	2025 $ '000	2024 $ '000
Property			
Land		107	664
Land improvements		3	–
Total land		110	664
Buildings		15,653	7,909
Total buildings		15,653	7,909
Total property		15,763	8,573
Plant and equipment			
Plant, machinery and equipment		2,809	4,590
Fixtures, fittings and furniture		149	403
Computers and telecommunications		458	74
Library books		274	258
Total plant and equipment		3,690	5,325
Infrastructure			
Roads		15,188	19,273
Bridges		682	861
Footpaths and cycleways		1,456	4,875
Drainage		1,660	324
Recreational, leisure and community facilities		1,659	350
Waste management		471	309
Parks, open space and streetscapes		427	605
Aerodromes		544	163
Off street car parks		–	128
Other infrastructure		614	1,744
Total infrastructure		22,701	28,632
Total capital works expenditure	6.1	42,154	42,530
Represented by:			
Asset renewal expenditure		30,914	29,731
Asset expansion expenditure		5,057	7,608
Asset upgrade expenditure		6,183	4,977
New asset expenditure		–	214
Total capital works expenditure		42,154	42,530

The above statement of capital works should be read in conjunction with the accompanying notes.

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 1. Overview

Introduction

The Wellington Shire Council was established by an Order of the Governor in Council on 2 December 1994 and is a body corporate.

The Council's main office is located at 18-20 Desailly Street, Sale, Victoria, 3850.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020.*

The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

Accounting policy information

1.1 Basis of accounting

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. Accounting policies applied are disclosed in sections where the related balance or financial statement matter is disclosed.

The accrual basis of accounting has been used in the preparation of these financial statements, except for the cash flow information, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.1.).
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.1.).
- the determination of employee provisions (refer to Note 5.4.).
- the determination of landfill provisions (refer to Note 5.4.).
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of *AASB 15 Revenue from Contracts with Customers or AASB 1058 Income of Not-for-Profit Entities* (refer to Note 3).
- the determination, in accordance with *AASB 16 Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value.
- whether or not AASB 1059 *Service Concession Arrangements: Grantors* is applicable.
- other areas requiring judgements.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 1. Overview (continued)

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Goods and Services Tax (GST)
Income and expenses are recognised net of the amount of associated GST. Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

1.2 Impact of emergencies and natural disasters

During 2024-25 emergencies or natural disasters continued to impact on Council's operations. Council has noted the following significant impacts on its financial operations:

- Additional revenue – grant funding received during the year for past natural disasters and emergencies total $6.3M to date. The major fundings received includes for; Dargo High Plains Road $3.0M, Storm & Flood December 2023 $1.5M, Storm Event August 2024 $0.6M and Jamieson-Licola Road $0.6M.
- Additional costs – Additional costs were incurred for natural disasters and emergencies total $0.94M to date. $0.7M relates to the Storm Event August 2024, with minor expenses for prior year emergencies.

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 2. Analysis of our results

Note 2.1 Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government* (*Planning and Reporting*) *Regulations 2020* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or $750,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020.*

2.1.1 Income / Revenue and expenditure

	Budget 2025 $ '000	Actual 2025 $ '000	Variance $ '000	Variance %	Ref
Income / Revenue					
Rates and charges	72,234	73,111	877	1%	1
Statutory fees and fines	1,064	931	(133)	(13)%	2
User fees	10,565	10,773	208	2%	
Grants - operating	20,501	32,690	12,189	59%	3
Grants - capital	15,562	13,305	(2,257)	(15)%	4
Contributions - monetary	393	459	66	17%	5
Contributions - non monetary	2,899	2,712	(187)	(6)%	
Other income	6,944	8,750	1,806	26%	6
Total income / revenue	130,162	142,731	12,569	10%	
Expenses					
Employee costs	37,384	36,969	415	1%	
Materials and services	40,690	40,864	(174)	0%	
Depreciation	33,040	35,361	(2,321)	(7)%	7
Amortisation - intangible assets	990	903	87	9%	
Depreciation - right of use assets	349	389	(40)	(11)%	
Allowance for impairment losses	15	6	9	60%	8
Borrowing costs	172	136	36	21%	9
Finance costs - leases	120	4	116	97%	10
Other expenses	719	1,288	(569)	(79)%	11
Net loss on disposal of property, infrastructure, plant and equipment	1,398	1,769	(371)	(27)%	12
Total expenses	114,877	117,689	(2,812)	(2)%	
Surplus/(deficit) for the year	15,285	25,042	9,757	64%	

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 2.1 Performance against budget (continued)

(i) Explanation of material variations

Variance	Explanation
1.	**Rates & Charges** The favourable variance represents additional supplementary rates $0.39M and garbage charges $0.16M raised since the 2024/25 budget adoption, mainly due to increased demand for new residential developments throughout the Shire. Special Charge Schemes have contributed to raise $0.23M through Longford Central Township and Seaspray schemes.
2.	**Statutory Fees & Charges** Income raised from infringement and compliance ($89k) and planning fees ($74k) were lower than projected. This is sightly offset by higher income generated from permits issued throughout the year $25k.
3.	**Grants (Operating)** The positive variance mainly include the advance receipt of the 2025/26 Victorian Grant Commission allocation of $9.5M in June 2025. Natural disaster grant claims received during the year for past events occurred amounts to approximately $2.5M.
4.	**Grants (Capital)** The reduction in capital grants is a result of non receipt of funding towards Sale Early Years - Gibson's Road community facility project ($4.0M), Cameron Sporting Club Redevelopment ($0.9M) and LED lighting program ($0.4M) due to unsuccessful grant applications. This is partly offset by the receipt of natural disaster funding for capital infrastructure restoration works for past events of $3.6M.
5.	**Contributions (Monetary)** This is represented by external contributions received for waste management programs of $32k and for The Wedge performances of $19k.
6.	**Other Income** Other income mainly represents interest earned on investments of $1.6M being higher than budget for the year due to competitive market rates generating additional income.
7.	**Depreciation** Overall higher than expected depreciation (non cash), primarily due to revaluations, mainly in roads ($2.0M), footpaths and cycleways ($0.36M), fleet ($0.27M), plant and machinery ($0.26M) and recreation and leisure ($0.24M). This is offset by lower than expected depreciation for buildings $0.43M and open space $0.32M.
8.	**Allowance for Impairment Losses** Bad debts written off during 2024/25 were lower than expected mainly for statutory and commercial facility outstanding debtors.
9.	**Borrowing Costs** Interest paid on loan borrowings for the year, one more instalment yet to be paid.
10.	**Finance Costs (Leases)** Interest recognised on lease payments was slightly lower than projected.
11.	**Other Expenses** This represents derecognition of assets ($0.28M) and assets written off during the year mainly for buildings ($0.20M).
12.	**Net (Gain) / Loss on Disposal of Property, Infrastructure, Plant and Equipment** Written down value of assets sold and replaced during the year were higher than gain from proceeds of assets, thus creating a loss on disposals ($0.37M).

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 2.1 Performance against budget (continued)

2.1.2 Capital works

	Budget 2025 $ '000	Actual 2025 $ '000	Variance $ '000	Variance %	Ref
Property					
Land	410	107	(303)	(74)%	1
Land improvements	1,560	3	(1,557)	(100)%	2
Total land	1,970	110	(1,860)	(94)%	
Buildings	27,510	15,653	(11,857)	(43)%	3
Total buildings	27,510	15,653	(11,857)	(43)%	
Total property	29,480	15,763	(13,717)	(47)%	
Plant and equipment					
Plant, machinery and equipment	3,646	2,809	(837)	(23)%	4
Fixtures, fittings and furniture	40	149	109	273%	5
Computers and telecommunications	497	458	(39)	(8)%	
Library books	270	274	4	1%	
Total plant and equipment	4,453	3,690	(763)	(17)%	
Infrastructure					
Roads	21,360	15,188	(6,172)	(29)%	6
Bridges	1,565	682	(883)	(56)%	7
Footpaths and cycleways	1,523	1,456	(67)	(4)%	
Drainage	4,179	1,660	(2,519)	(60)%	8
Recreational, leisure and community facilities	2,940	1,659	(1,281)	(44)%	9
Waste management	888	471	(417)	(47)%	10
Parks, open space and streetscapes	585	427	(158)	(27)%	11
Aerodromes	275	544	269	98%	12
Off street car parks	100	–	(100)	(100)%	13
Other infrastructure	270	614	344	127%	14
Total infrastructure	33,685	22,701	(10,984)	(33)%	
Total capital works expenditure	67,618	42,154	(25,464)	(38)%	
Represented by:					
Asset renewal expenditure	39,963	30,914	(9,049)	(23)%	
Asset expansion expenditure	12,866	5,057	(7,809)	(61)%	
Asset upgrade expenditure	14,789	6,183	(8,606)	(58)%	
New asset expenditure	–	–	–	∞	
Total capital works expenditure	67,618	42,154	(25,464)	(38)%	

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 2.1 Performance against budget (continued)

(i) Explanation of material variations

Variance	Explanation
1.	**Land** Delays in negotiations for the purchase of the land for the Maffra Drainage Strategy ($293k) and the Department of Education Land ($10k).
2.	**Landfill Improvements** Design awaiting on Environmental Protection Agency approval before the works approval ($1.5M).
3.	**Buildings** Sale Early Years Gibsons Road Design were completed in October 2024 however as no Government funding was received the project will not be proceeding ($6M). Aqua Energy Redevelopment ($5M) is a multiyear project, works continued in the 2024/25 financial year and are on schedule to be completed by September 2025. The Cameron Sporting Complex ($918k) did not receive Government funding so works did not proceed. The Wedge Redevelopment Design ($334K) and Wedge Airconditioning ($240K) works have been delayed awaiting the finalisation of the design and works are now scheduled for the 2025/26 financial year. Works carried over from the 2023/24 financial year include; Yarram Court House Roof Repairs ($199k), Solar PV installation works ($95k), Rosedale Prince Street Reserve Old School ($82k) and Dargo Public Toilet Septic Upgrade ($53k). The Wellington Centre improvement ($53k) works will be completed in the 2024/25 financial year. Loch Sport Caravan Park Amenities $275k works were funded from Reserve. Unbudgeted works were completed on the following projects; Golden Beach Toilet Septic Upgrade $33k, and The WEDGE Kitchen Equipment Replacement $9k.
4.	**Plant, Machinery and Equipment** There is ($1.63M) in Fleet and Plant Renewal with some purchases being put on hold due to low kilometres on some fleet cars, these will be purchased in the 2025/26 financial year. Some delays were experienced by items ordered which were non-standard builds. The Kilmany Loader ($180k) was put on hold until all options can be reviewed. The Wedge Stage line ($120k) is expected to be completed in conjunction with the Wedge Redevelopment. Government funding has been received for two power generators $90k to assist in natural disasters.
5.	**Fixtures, Fittings and Furniture** There were unbudgeted furniture and fittings purchases of $86k. With cash donations received artwork of $24k was purchased.
6.	**Roads** Gibsons and Cobains Road Roundabout works have been delayed awaiting the finalisation of the sale of land ($2.3M). Residential Street Construction works delayed due to the extensive Community Consultation ($1.6M). The Emergency Slip works are awaiting the confirmation of Government funding ($800k). Glencairn Road Rehabilitation ($690k) works were delayed awaiting the Geotech Report. Johns Street upgrade ($375k) did not receive funding. The Brayakulung Close Traffic Improvements program ($100k) will be completed in the 2025/26 financial year after the completion of the Aqua Energy Redevelopment. There were savings on the following projects: Velore Road Reconstruction($331k), Sale - Toongabbie Road reconstruction ($231k), Riversdale Road Reconstruction works ($176k), and the Crest Widening Program ($110k). These are offset by additional spending on the Final Seals program $239k, Gravel Resheets $129k being funded from the Local Roads and Community Infrastructure Program $129k, with additional works being completed on the Reseal Rural Roads $64k and Unsealed Intersection upgrades $36k.
7.	**Bridges** Delta Bridge Strengthening - Briagolong did not receive government funding ($865k). There were savings in the Bridge Renewal Program ($83k), Major Culvert Renewals program of ($25k) and End Post Bridge Approaches ($13k).

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 2.1 Performance against budget (continued)

8. **Drainage**
North Sale Drainage Development works have commenced ($1.2M) and are expected to be completed in 2025/26 financial year. George Street Drainage Works ($882k) and East Maffra Drainage Improvements ($150k) have been delayed due to Community Consultation. There were savings on the Developers Contribution Works Programme ($310k), Relph Avenue ($16k). The Yarram Outfall Drain assessment $38k required additional funds.

9. **Recreational, Leisure and Community Facilities**
Yarram Pool Water Treatment Plant ($820k) construction works commenced following the end of season pool closure with expected completion in the 2025/26 financial year. The LED Lighting Program ($510k) did not commence due to not being successful in receiving funding. There were savings on the Yarram Recreation Reserve AFL Posts ($18k) and Hardcourt Renewal Program ($7.5k). This was offset by additional funds required for the GRSC Netball Court Resurfacing $223k and unbudgeted asset purchases $70k.

10. **Waste Management**
The Kilmany Landfill Leachate Pond Evaporation ($395k) works have commenced with completion expected in September 2025. The Street Sweeper Waste Storage Design has commenced ($80k) with expected completion in the 2025/26 financial year. Maffra Resource Recovery Facility design works commenced in the 2024/25 financial year $37k and the Kilmany Walking Floor works were finalised with additional works of $36k.

11. **Parks, Open Space and Streetscapes**
Sale Depot Potting park benches works were put on hold to identify other solutions ($40k). The Basketball Ring/shade structure renewal program works did not reach the capital threshold and the project was moved to operating ($35k).There were savings in the following projects; Project Development (32k), Sale Depot Safety & Minor Renewal ($27k), Pump Track Reseal Program ($12k), Park Light Replacement ($9k) and Playground Renewals ($7k). There was $6k in unbudgeted turf works.

12. **Aerodromes**
Western Apron Towlane ($80k) has been delayed due to community consultation and will now be completed in the 2025/26 financial year. Aerodrome Minor Works ($40k) have been put on hold. There was savings of ($17k) on the Yarram Aerodrome Runway reprofiling. An unbudgeted WSA Hangar $165k purchase was completed in April 2025. The following 2023/24 projects were completed the Yarram Aerodrome Landside Facilities $202k and the WSA Electrical Distribution Cabinet $35k.

13. **Off Street Car Parks**
Works were put on hold for the 2024/25 financial year.

14. **Other Infrastructure**
Boisdale Common Effluent system works are part of a multi-year project and expected works ($100k) are to continue in the 2025/26 financial year. The Middle of Everywhere signage ($60k) works were moved to operating. This was offset by Port of Sale Mooring Access Project $350k, which was delayed in the 2023/24 financial year due to flooding and was completed in the 2024/25 Financial year. Seaspray Levee Upgrade works $74k and Seagull Drive Boat Ramp works $48k were completed.

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 2.2 Analysis of Council results by program

2.2.1 Analysis of Council results by program

Council delivers its functions and activities through the following programs.

Built & Natural Environment
The Built & Natural Environment division promotes, plans, and implements strategies that significantly contribute to the responsible care and sustainable management of our municipality's diverse natural and built environment. This division delivers services such as Capital Works, Asset Management, Infrastructure Development, Road Planning and Maintenance, Built Environment Facilities, Parks Services, Open Space Planning, and Waste & Sustainability. It prioritises sustainable growth and development in appropriate locations, supported by infrastructure that meets the evolving needs of the community while safeguarding valued local amenities. Additionally, it includes services that support local communities and their facilities, such as Emergency Management, Community Facilities Planning, and Community Committees.

Chief Executive Officer
The CEO Office ensures leadership and engagement with our community to help residents feel engaged and informed by Council through services including Media and Communications and Customer Service.

Community and Culture
The Community and Culture Division was dissolved and its responsibilities were integrated into the remaining four divisions in May 2025.

Corporate Services
The Corporate Services division provides support services across council to enable the delivery of council's vision and strategic objectives. The provision of these services includes Human Resources, Occupational Health & Safety, Risk Management, Corporate Planning, Accounting & Payroll, Rates & Valuations, Fleet, Procurement, Records Management, Information Technology and Business Systems. This division ensures legislative compliance by conducting our affairs openly and with integrity, reflecting the highest level of good management and governance. The division also manages customer-focused services such as Local Laws and Environmental Health.

Development
The Development division supports and advocates for the social, cultural, and economic wellbeing of our community by providing essential and innovative amenities, services and fostering beneficial partnerships with key stakeholders. Its diverse service areas include Social Planning & Policy, Community Engagement, Youth Services, Rural Access, as well as a focus on sustainable growth and development. The division offers Strategic and Statutory Planning, Municipal Building Services, Economic Development and Tourism and Visitor Economy services. It oversees various commercial property portfolios, including the Gippsland Regional Livestock Exchange, and manages cultural and recreational assets such as the Art Gallery, Library Services, 'The Wedge' Entertainment Centre, and Leisure Services, including pools and the Gippsland Regional Sports Complex in Sale.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 2.2 Analysis of Council results by program (continued)

2.2.2 Summary of income / revenue, expenses, assets and capital expenses by program

Functions/activities	Income / Revenue $ '000	Expenses $ '000	Surplus / (Deficit) $ '000	Grants included in income / revenue $ '000	Total assets $ '000
2025					
Built & Natural Environment	41,517	79,879	(38,362)	25,086	1,438,928
Chief Executive Officer	37	2,251	(2,214)	–	–
Community and Culture	–	–	–	–	–
Corporate Services	90,961	15,307	75,654	17,990	163,292
Development	10,216	20,252	(10,036)	2,919	13,186
Total functions and activities	142,731	117,689	25,042	45,995	1,615,406
2024					
Built & Natural Environment	32,085	82,442	(50,357)	15,353	1,392,184
Chief Executive Officer	23	1,868	(1,845)	–	–
Community and Culture	11,666	17,548	(5,882)	7,607	13,307
Corporate Services	71,082	12,754	58,328	792	140,702
Development	4,777	9,638	(4,861)	993	–
Total functions and activities	119,633	124,250	(4,617)	24,745	1,546,193

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 3. Funding for the delivery of our services

	2025 $ '000	2024 $ '000

3.1 Rates and charges

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.

The valuation base used to calculate general rates for 2024/25 was $19,344 million (2023/24: $18,917 million).

General rates	63,403	61,233
Waste management charge	6,083	5,707
Service rates and charges	2,340	2,167
Supplementary rates and rate adjustments	501	615
Interest on rates and charges	485	373
Special rates and charges	299	(5)
Total rates and charges	73,111	70,090

The date of the general revaluation of land for rating purposes within the municipal district was 1 January 2024 and the valuation was first applied in the rating year commencing 1 July 2024.

Annual rates and charges are recognised as income when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Town planning fees	504	538
Land information certificates	171	155
Permits	168	149
Infringements and costs	88	85
Total statutory fees and fines	931	927

Statutory fees and fines are recognised as income when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

3.3 User fees

Waste management services	4,082	3,578
Leisure centre and recreation	1,984	2,023
Other fees and charges	2,247	3,200
Registration and other permits	959	1,045
Entertainment centre	390	471
Saleyards	958	458
Emergency management works	62	90
Animal services	91	48
Total user fees	10,773	10,913
User fees recognised at a point in time	10,773	10,913
Total user fees	10,773	10,913

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 3. Funding for the delivery of our services (continued)

	2025 $ '000	2024 $ '000
3.4 Funding from other levels of government		
Grants were received in respect of the following:		
Summary of grants		
Commonwealth funded grants	33,092	12,396
State funded grants	12,903	12,349
Total grants received	45,995	24,745
(a) Operating Grants		
Recurrent - Commonwealth Government		
Financial Assistance Grants	27,356	766
Recurrent - State Government		
Libraries	354	359
Rural Access and Transport connection	–	19
Cultural Services	236	233
Municipal emergency	240	238
School crossing supervisors	172	167
Parks and Environmental services	150	126
Environmental health	67	67
Community support programs	54	69
Other	–	6
Fire Service Property Levy	–	131
Total recurrent operating grants	28,629	2,181
Non-recurrent - Commonwealth Government		
Parks and Environmental services	183	766
Municipal Emergency	170	200
Street Lights	26	13
Community and Recreation facilities upgrade	–	1,374
Non-recurrent - State Government		
Natural disaster funding	2,795	1,386
Community support programs	446	402
Economic Development and Tourism	217	516
Community and Recreation facilities upgrade	104	50
Cultural Services	50	22
Municipal emergency	38	54
Waste Management	32	–
Parks and Environmental services	–	2,033
Other	–	380
Wellington Coastal Subdivision Strategy	–	55
Total non-recurrent operating grants	4,061	7,251
Total operating grants	32,690	9,432

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 3. Funding for the delivery of our services (continued)

	2025 $ '000	2024 $ '000
(b) Capital Grants		
Recurrent - Commonwealth Government		
Roads to recovery	1,571	5,558
Total recurrent capital grants	1,571	5,558
Non-recurrent - Commonwealth Government		
Roads	3,669	759
Buildings	90	2,208
Parks, open space and streetscapes	14	386
Aerodrome	–	30
Footpaths and cycleways	–	313
Recreation and leisure community facilities	–	23
Other	13	–
Non-recurrent - State Government		
Roads	5,691	1,349
Other Infrastructure	149	181
Drainage	539	11
Buildings	1,446	2,206
Plant	90	62
Recreation and Leisure Facilities	25	–
Library books	8	5
Footpaths and cycleways	–	1,952
Intangibles	–	258
Open Space and Streetscapes	–	12
Total non-recurrent capital grants	11,734	9,755
Total capital grants	13,305	15,313

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 3. Funding for the delivery of our services (continued)

	2025 $ '000	2024 $ '000

(c) Recognition of grant income

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with AASB 15 Revenue from Contracts with Customers. When both these conditions are satisfied, the Council:

- Identifies each performance obligation relating to revenue under the contract/agreement
- Determines the transaction price
- Recognises a contract liability for its obligations under the agreement
- Recognises revenue as it satisfies its performance obligations, at the point in time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies AASB 1058 Income of Not-for-Profit Entities.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

Income recognised under AASB 1058 Income of Not-for-Profit Entities		
General purpose	28,123	765
Specific purpose grants to acquire non-financial assets	13,305	15,313
Other specific purpose grants	–	359
Revenue recognised under AASB 15 Revenue from Contracts with Customers		
Specific purpose grants	4,567	8,308
	45,995	24,745

(d) Unspent grants received on condition that they be spent in a specific manner:

Operating		
Balance at start of year	2,873	3,732
Received during the financial year and remained unspent at balance date	767	894
Received in prior years and spent during the financial year	(1,282)	(1,753)
Balance at year end	2,358	2,873
Capital		
Balance at start of year	1,854	5,925
Received during the financial year and remained unspent at balance date	339	1,720
Received in prior years and spent during the financial year	(876)	(5,791)
Balance at year end	1,317	1,854

Unspent grants are determined and disclosed on a cash basis.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 3. Funding for the delivery of our services (continued)

	2025 $ '000	2024 $ '000
3.5 Contributions		
Monetary contributions		
Monetary	459	1,048
Total monetary contributions	459	1,048
Non-monetary contributions		
Non-monetary	2,712	3,258
Total non-monetary contributions	2,712	3,258
Total contributions	3,171	4,306
Contributions of non monetary assets were received in relation to the following asset classes.		
Infrastructure	2,555	2,444
Property	157	814
Total non-monetary contributions	2,712	3,258

Monetary and non monetary contributions are recognised as income at their fair value when Council obtains control over the contributed asset.

3.6 Net gain/(loss) on disposal of property, infrastructure, plant and equipment		
Proceeds of sale	3,578	1,189
Written down value of assets disposed	(5,347)	(5,927)
Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	(1,769)	(4,738)

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

3.7 Other income		
Interest on investments	6,312	6,171
Changes to net present value due to interest rate movements	641	291
Other rent	726	521
Volunteer Income	196	244
Donations	515	151
Recognition of assets	211	1,205
Insurance	86	24
Miscellaneous income	22	18
Interest on debtors	22	27
Bad and doubtful debts recovered	19	–
Total other income	8,750	8,652

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 4. The cost of delivering services

	2025 $ '000	2024 $ '000
4.1 Employee costs		
(a) Employee costs		
Wages and salaries	28,598	27,960
Superannuation	3,683	3,358
Casual staff	3,047	2,674
Other	788	710
WorkCover	627	423
Fringe benefits tax	226	236
Total employee costs	36,969	35,361
(b) Superannuation		
Council made contributions to the following funds:		
Defined benefit fund		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	164	168
	164	168
Accumulation funds		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,695	1,532
Employer contributions to Australian Super	501	393
Employer contributions to Aware-Vicsuper Scheme	223	191
Employer contributions to REST Superannuation	192	173
Employer contributions to Hostplus	201	161
Employer contributions to Cbus	195	160
Employer contributions - other funds	934	780
	3,941	3,390
Total superannuation costs	4,105	3,558

Contributions made exclude amounts accrued at balance date. Refer to note 9.3 for further information relating to Council's superannuation obligations.

4.2 Materials and services

Contractors	8,057	14,143
Infrastructure & parks maintenance	8,896	9,173
Materials	7,966	8,982
Waste management services	4,123	4,826
Contributions	2,335	2,508
Utility payments	2,926	2,555
Insurances	2,444	2,193
Environmental Authority fees	1,597	1,808
Building maintenance	1,533	1,490
Consultants	987	943
Total materials and services	40,864	48,621

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 4. The cost of delivering services (continued)

	2025 $ '000	2024 $ '000
4.3 Depreciation		
Property	8,801	8,775
Plant and equipment	2,715	2,432
Infrastructure	23,845	20,988
Total depreciation	35,361	32,195

Refer to note 6.2 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.

	2025 $ '000	2024 $ '000
4.4 Other expenses		
Unused grant funding	–	55
Derecognition of assets	277	297
Work in progress assets written off	259	847
Councillors' allowances	380	366
Volunteer Expenses	196	244
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	73	61
Auditors' remuneration - Internal Audit	58	63
Operating lease rentals	45	–
Total other expenses	1,288	1,933

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations

	2025 $ '000	2024 $ '000

5.1 Financial assets

(a) Cash and cash equivalents

Cash on hand	7	7
Cash at bank	2,719	1,678
Term deposits	56,103	30,660
Total cash and cash equivalents	58,829	32,345

(b) Other financial assets

Term deposits	82,275	87,330
Total other financial assets	82,275	87,330

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Other financial assets include term deposits and those with original maturity dates of 3 to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations (continued)

	2025 $ '000	2024 $ '000
(c) Trade & Other Receivables		
Current		
Statutory receivables		
Rates debtors	5,223	4,722
Special rate assessment	160	31
Infringement debtors	55	77
Net GST receivable	1,419	1,508
Non-statutory receivables		
Government grants	1,762	474
Allowance for expected credit loss - other debtors	(2)	(25)
Other debtors	4,917	6,388
Waste management	675	499
Total current trade and other receivables	14,209	13,674
Non-Current		
Statutory receivables		
Rates debtors	4,043	3,656
Provision for doubtful debts	(972)	(991)
Special rate scheme	407	511
Infringements and fire hazards	80	114
Allowance for expected credit loss - infringements	(2)	(3)
Provision for doubtful debts - special charge scheme	–	–
Total non-current trade and other receivables	3,556	3,287
Total trade and other receivables	17,765	16,961

Short term receivables are carried at invoice amount. An allowance for expected credit losses is recognised based on past experience and other objective evidence of expected losses. Long term receivables are carried at amortised cost using the effective interest rate method.

(d) Ageing of receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	6,587	7,032
Past due by up to 30 days	61	66
Past due between 31 and 180 days	351	51
Past due between 181 and 365 days	3	3
Past due by more than 1 year	352	209
Total trade and other receivables	7,354	7,361

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations (continued)

	2025 $ '000	2024 $ '000
5.2 Payables, trust funds and deposits and contract and other liabilities		
(a) Trade and other payables		
Current		
Non-statutory payables		
Trade payables	7,114	6,849
Accrued expenses	995	778
Total current trade and other payables	8,109	7,627
(b) Trust funds and deposits		
Current		
Overpaid rates	1,730	1,605
Refundable deposits	1,075	954
Fire services levy	1,261	1,530
Retention amounts	639	692
Other refundable deposits	157	198
Total current trust funds and deposits	4,862	4,979
(c) Contract and other liabilities		
Contract liabilities		
Current		
Grants received in advance:		
Grants received in advance - operating	2,358	2,873
Grants received in advance - capital	1,317	1,854
Other	93	3
Total current contract and other liabilities	3,768	4,730

Trust funds and deposits
Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Contract liabilities
Contract liabilities reflect consideration received in advance from customers in respect of government grants. Contract liabilities are derecognised and recorded as revenue when promised goods and services are transferred to the customer. Refer to Note 3.

Grants received in advance
Unearned income/revenue represents contract liabilities and reflect consideration received in advance from customers in respect of capital and operating projects. Unearned income/revenue are derecognised and recorded as revenue when promised goods and services are transferred to the customer. Refer to Note 3.

Purpose and nature of items
Overpaid Rates - Overpaid rates received from ratepayers which are offset when the financial year's rates are raised.

Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations (continued)

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Other Trust funds and deposits - Council holds in trust ticket sales for shows performed by third parties at 'The Wedge' Entertainment Centre which are on forwarded to performer on completion of the show.

	2025 $ '000	2024 $ '000
5.3 Interest-bearing liabilities		
Current		
Other borrowings - secured	834	577
Total current interest-bearing liabilities	834	577
Non-current		
Other borrowings - secured	8,749	6,583
Total non-current interest-bearing liabilities	8,749	6,583
Total	9,583	7,160

Borrowings are secured by Council Rate Income.

a) The maturity profile for Council's borrowings is:		
Not later than one year	834	577
Later than one year and not later than five years	3,517	2,495
Later than five years	5,232	4,088
	9,583	7,160

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities based on contractual repayment terms at every balance date.

In classifying borrowings as current or non-current Council considers whether at balance date it has the right to defer settlement of the liability for at least twelve months after the reporting period. Council's loan arrangements include covenants based on Council's financial performance and position at the end of the reporting period. These covenants are assessed for compliance after the reporting period based on specified financial ratios.

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Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations (continued)

	Employee provisions $ '000	Landfill restoration $ '000	Total $ '000
5.4 Provisions			
2025			
Balance at the beginning of the financial year	7,834	16,621	24,455
Additional provisions	3,670	–	3,670
Amounts used	(3,207)	(1,461)	(4,668)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	214	(641)	(427)
Change in cost estimates	–	396	396
Balance at the end of the financial year	8,511	14,915	23,426
Provisions			
Provisions - current	8,077	2,731	10,808
Provisions - non-current	434	12,184	12,618
Total Provisions	8,511	14,915	23,426
2024			
Balance at the beginning of the financial year	7,297	17,530	24,827
Additional provisions	3,732	–	3,732
Amounts used	(3,193)	(89)	(3,282)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(2)	(291)	(293)
Change in cost estimates	–	(529)	(529)
Balance at the end of the financial year	7,834	16,621	24,455
Provisions			
Provisions - current	7,535	4,170	11,705
Provisions - non-current	299	12,451	12,750
Total Provisions	7,834	16,621	24,455

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations (continued)

	2025 $ '000	2024 $ '000
(a) Employee provisions		
Current provisions expected to be wholly settled within 12 months		
Annual leave	2,072	1,942
Long service leave	517	544
	2,589	2,486
Current provisions expected to be wholly settled after 12 months		
Annual leave	889	725
Long service leave	4,599	4,324
	5,488	5,049
Total current employee provisions	8,077	7,535
Non-Current		
Long service leave	433	298
Sick leave	1	1
Total Non-Current Employee Provisions	434	299
Aggregate Carrying Amount of Employee Provisions:		
Current	8,077	7,535
Non-current	434	299
Total Aggregate Carrying Amount of Employee Provisions	8,511	7,834

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Annual leave
A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at:
- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave
Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

Key assumptions:		
- index rate (Annual Leave)	3.00%	3.50%
- index rate (Long Service Leave)	4.00%	3.50%
- discount rate (Annual Leave)	3.212%	4.665%
- discount rate (Long Service Leave)	4.161%	4.670%

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations (continued)

	2025 $ '000	2024 $ '000
(b) Landfill restoration		
Current	2,731	4,170
Non-current	12,184	12,451
Total	14,915	16,621

Council is obligated to restore the Kilmany, Longford, Maffra, Rosedale, Stratford and Yarram landfill sites to a particular standard. The forecast life of the site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs.
Council reviews the landfill restoration provision on an annual basis, including the key assumptions listed below.

Key assumptions:		
- discount rate	3.754%	4.011%
- index rate (2024/25)	3.000%	4.000%
- index rate (2025/26 onwards)	3.000%	3.000%
- settlement rate	10 Years	10 Years
- estimated cost to rehabilitate	$16.4 Million	$17.6 million

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations (continued)

	2025 $ '000	2024 $ '000

5.5 Financing arrangements

The Council has the following funding arrangements in place as at 30 June 2025.

Bank overdraft	200	200
Credit card facilities	130	130
Other facilities	9,583	7,160
Total Facilities	9,913	7,490
Used facilities	9,656	4,160
Unused facilities	257	3,330

5.6 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

(a) Commitments for expenditure

	Not later than 1 year $ '000	Later than 1 year and not later than 2 years $ '000	Later than 2 years and not later than 5 years $ '000	Later than 5 years $ '000	Total $ '000
2025					
Operating					
Waste management	3,825	6,748	14,364	13,032	37,969
Animal pound and shelter service	390	402	35	–	827
Software maintenance	1,032	324	208	–	1,564
Litter bins	383	–	–	–	383
Health Services	373	–	–	–	373
Longford Landfill Capping Project	1,665	–	–	–	1,665
Total	7,668	7,474	14,607	13,032	42,781
Capital					
Roads	1,283	–	–	–	1,283
Buildings	4,924	–	–	–	4,924
Plant, Machinery & Equipment	1,098	–	–	–	1,098
Recreational leisure and community facilities	1,067	–	–	–	1,067
Drainage	1,432	–	–	–	1,432
Waste Management	482	–	–	–	482
Total	10,286	–	–	–	10,286

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 5. Investing in and financing our operations (continued)

	Not later than 1 year $ '000	Later than 1 year and not later than 2 years $ '000	Later than 2 years and not later than 5 years $ '000	Later than 5 years $ '000	Total $ '000
2024					
Operating					
Waste management	3,525	3,825	17,421	16,723	41,494
Animal pound and shelter service	417	429	480	–	1,326
Software maintenance	1,073	473	160	–	1,706
Litter bins	372	383	–	–	755
Health Services	364	–	–	–	364
Election Services	309	–	–	–	309
Consultant	88	16	–	–	104
Total	6,148	5,126	18,061	16,723	46,058
Capital					
Roads	110	–	–	–	110
Buildings	19,428	–	–	–	19,428
Plant, Machinery & Equipment	887	–	–	–	887
Aerodromes	88	–	–	–	88
Intangibles	75	–	–	–	75
Infrastructure Other	277	–	–	–	277
Total	20,865	–	–	–	20,865

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage

6.1 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment	Carrying amount 30 June 2024 $ '000	Additions $ '000	Recognised $ '000	Found Assets $ '000	Contribution $ '000	Revaluation $ '000	Depreciation $ '000	Disposal $ '000	Derecognised $ '000	Write-off $ '000	Transfers $ '000	Carrying amount 30 June 2025 $ '000
Property	366,075	1,740	–	–	158	15,046	(8,802)	(84)	(116)	–	(307)	373,710
Plant and equipment	25,240	3,511	–	–	–	–	(2,716)	(500)	(160)	–	132	25,507
Infrastructure	1,004,941	18,486	211	287	2,555	25,984	(23,844)	(2,265)	(1)	(5)	2,259	1,028,608
Work in progress	10,444	18,416	–	–	–	–	–	–	–	(937)	(2,292)	25,631
Total	1,406,700	42,153	211	287	2,713	41,030	(35,362)	(2,849)	(277)	(942)	(208)	1,453,456

Summary of Work in Progress	Opening WIP $ '000	Write-off $ '000	Additions $ '000	Transfers $ '000	Closing WIP $ '000
Property	6,274	(206)	14,038	(36)	20,070
Plant and equipment	709	(672)	95	–	132
Infrastructure	3,461	(59)	4,283	(2,256)	5,429
Total	10,444	(937)	18,416	(2,292)	25,631

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage (continued)

	Land specialised $ '000	Land improvements $ '000	Land Under Roads $ '000	Total land and land improvements $ '000	Buildings specialised $ '000	Total buildings $ '000	Work in progress $ '000	Total property $ '000
Property								
At fair value 1 July 2024	154,440	4,587	54,068	213,095	330,569	330,569	6,274	549,938
Accumulated depreciation at 1 July 2024	–	(3,356)	–	(3,356)	(174,233)	(174,233)	–	(177,589)
	154,440	1,231	54,068	**209,739**	156,336	**156,336**	6,274	**372,349**
Movements in fair value								
Additions	93	–	–	93	1,647	1,647	14,038	15,778
Contributions	135	–	23	158	–	–	–	158
Derecognised	(116)	–	–	(116)	–	–	–	(116)
Revaluation	–	–	–	–	39,396	39,396	–	39,396
Disposal	–	–	–	–	(448)	(448)	–	(448)
Write-off	–	–	–	–	–	–	(206)	(206)
Transfers	(405)	–	–	(405)	98	98	(36)	(343)
	(293)	–	23	**(270)**	40,693	**40,693**	13,796	**54,219**
Movements in accumulated depreciation								
Depreciation and amortisation	–	(601)	–	(601)	(8,201)	(8,201)	–	(8,802)
Accumulated depreciation of disposals	–	–	–	–	364	364	–	364
Accumulated depreciation on revaluation	–	–	–	–	(24,350)	(24,350)	–	(24,350)
	–	(601)	–	**(601)**	(32,187)	**(32,187)**	–	**(32,788)**
At fair value 30 June 2025	154,147	4,587	54,091	212,825	371,262	371,262	20,070	604,157
Accumulated depreciation at 30 June 2025	–	(3,957)	–	(3,957)	(206,420)	(206,420)	–	(210,377)
Carrying amount	154,147	630	54,091	**208,868**	164,842	**164,842**	20,070	**393,780**

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage (continued)

	Plant machinery and equipment $ '000	Fixtures fittings and furniture $ '000	Computers and telecomms $ '000	Library books $ '000	Art Works $ '000	Total $ '000	Work in progress $ '000	Total plant and equipment $ '000
Plant and Equipment								
At fair value 1 July 2024	16,745	3,253	1,450	2,787	11,511	35,746	709	36,455
Accumulated depreciation at 1 July 2024	(6,477)	(2,134)	(634)	(1,261)	–	(10,506)	–	(10,506)
	10,268	1,119	816	1,526	11,511	**25,240**	709	**25,949**
Movements in fair value								
Additions	2,830	66	277	275	63	3,511	95	3,606
Disposal	(1,947)	–	–	–	(160)	(2,107)	–	(2,107)
Write-off	–	–	–	–	–	–	(672)	(672)
Transfers	130	(325)	325	–	–	130	–	130
	1,013	(259)	602	275	(97)	**1,534**	(577)	**957**
Movements in accumulated depreciation								
Depreciation and amortisation	(1,982)	(273)	(219)	(242)	–	(2,716)	–	(2,716)
Accumulated depreciation of disposals	1,447	–	–	–	–	1,447	–	1,447
Transfers	–	327	(325)	–	–	2	–	2
	(535)	54	(544)	(242)	–	**(1,267)**	–	**(1,267)**
At fair value 30 June 2025	17,758	2,994	2,052	3,062	11,414	37,280	132	37,412
Accumulated depreciation at 30 June 2025	(7,012)	(2,080)	(1,178)	(1,503)	–	(11,773)	–	(11,773)
Carrying amount	10,746	914	874	1,559	11,414	**25,507**	132	**25,639**

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage (continued)

	Roads $ '000	Bridges $ '000	Footpaths and cycleways $ '000	Drainage $ '000	Recrea-tional, leisure and community $ '000	Waste management $ '000	Parks open spaces and streets-capes $ '000	Aerodromes $ '000	Off street car parks $ '000	Other infra-structure $ '000	Total $ '000	Work in progress $ '000	Total infra-structure $ '000
Infrastructure													
At fair value 1 July 2024	1,007,051	131,452	66,710	137,639	69,694	9,075	53,272	58,350	6,182	56,496	1,595,921	3,461	1,599,382
Accumulated depreciation at 1 July 2024	(339,883)	(51,837)	(21,718)	(50,203)	(32,280)	(4,008)	(25,022)	(31,394)	(2,914)	(31,721)	(590,980)	–	(590,980)
	667,168	79,615	44,992	87,436	37,414	5,067	28,250	26,956	3,268	24,775	**1,004,941**	3,461	**1,008,402**
Movements in fair value													
Additions	13,342	660	1,859	325	813	277	445	301	–	464	18,486	4,283	22,769
Contributions	1,019	–	457	798	272	–	9	–	–	–	2,555	–	2,555
Newly Recognised	100	–	37	40	34	–	–	–	–	–	211	–	211
Derecognised	–	–	–	(5)	–	–	–	–	–	–	(5)	–	(5)
Found Assets	–	–	–	404	–	–	–	–	–	–	404	–	404
Revaluation	–	23,210	–	–	8,272	1,067	6,337	7,000	740	6,732	53,358	–	53,358
Disposal	(4,209)	(166)	(398)	(46)	(1,224)	(155)	(168)	–	–	–	(6,366)	–	(6,366)
Write-off	–	–	–	–	(5)	–	–	–	–	–	(5)	(59)	(64)
Transfers	260	–	325	47	566	–	139	99	–	823	2,259	(2,256)	3
	10,512	23,704	2,280	1,563	8,728	1,189	6,762	7,400	740	8,019	**70,897**	1,968	**72,865**
Movements in accumulated depreciation													
Depreciation and amortisation	(13,839)	(1,338)	(1,450)	(1,350)	(1,781)	(305)	(1,409)	(958)	(117)	(1,297)	(23,844)	–	(23,844)
Accumulated depreciation of disposals	2,927	97	223	17	641	75	121	–	–	–	4,101	–	4,101
Accumulated Depreciation - Derecognise	–	–	–	4	2	2	–	–	–	–	8	–	8
Accumulated depreciation on revaluation	370	(10,837)	–	–	(4,201)	(626)	(3,492)	(4,294)	(361)	(3,932)	(27,373)	–	(27,373)
Prior period error	–	–	–	(117)	–	–	–	–	–	–	(117)	–	(117)
Transfers	(3)	–	–	–	(484)	–	–	–	–	482	(5)	–	(5)
	(10,545)	(12,078)	(1,227)	(1,446)	(5,823)	(854)	(4,780)	(5,252)	(478)	(4,747)	**(47,230)**	–	**(47,230)**
At fair value 30 June 2025	1,017,563	155,156	68,990	139,202	78,422	10,264	60,034	65,750	6,922	64,515	1,666,818	5,429	1,672,247
Accumulated depreciation at 30 June 2025	(350,428)	(63,915)	(22,945)	(51,649)	(38,103)	(4,862)	(29,802)	(36,646)	(3,392)	(36,468)	(638,210)	–	(638,210)
Carrying amount	667,135	91,241	46,045	87,553	40,319	5,402	30,232	29,104	3,530	28,047	**1,028,608**	5,429	**1,034,037**

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage (continued)

ASSET TYPE	Depreciation Period	Threshold Limit
Property		
Land	-	All
Land Improvements	4 years	All
Buildings	20 - 100 years	>$10,000
Plant and Equipment		
Motor Vehicles	3 - 10 years	All
Plant	3 - 10 years	>$5,000
Furniture, Equipment & Information Technology	3 - 10 years	>$5,000
Art Gallery Works	-	All
Library Books	3 - 10 years	All
Infrastructure		
Roads		
Pavement - Concrete	100 Years	All
Pavement - Sealed	100 Years	All
Pavement Gravel (Local Access A & Above)	15 Years	All
Pavement Gravel (Local Access B & C)	20 Years	All
Subgrade	Indefinite	All
Kerb & Channel	70 Years	All
Road Drainage - Minor Culverts	100 Years	All
Bridges		
Bridges - Concrete	100 Years	All
Bridges - Timber	60 Years	All
Floodways & Major Culverts	100 Years	All
Footpaths and cycleways		
Asphalt/Bitumen	15 Years	All
Concrete/Paved	60 Years	All
Gravel/Sand	10 Years	All
Drainage		
Pits	100 Years	All
Pipes	100 Years	All
Pump Wells	20 Years	All
Other Drainage	20 - 100 Years	All
Open Drain - Earth/Retention Basin	Indefinite	All
Structures		
Off Street Car Parks	30 - 100 years	
Recreational, leisure and community facilities	10 - 100 years	>$5,000
Waste management	20 - 100 years	>$5,000
Parks, open space and streetscapes	10 - 120 years	>$5,000
Aerodromes	20 - 120 years	>$5,000
Other infrastructure	10 - 120 years	>$5,000
Intangible Assets		
Landfill Airspace	4 - 38 Years	All
Software	3 - 10 years	>$5,000

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage (continued)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed above and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of land and land under roads

The general rates revaluation was undertaken by qualified independent valuer Daniel Scarfo Registered Valuer No 71139, the valuation of land was derived from the data supplied from the general rates revaluation and applied at 30 June 2023.

The valuation of land is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement. The valuation of land was undertaken by an independent valuer.

Land under roads is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Land and land under roads will be subject to a full revaluation in 2025/26.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

Buildings

The replacement cost of buildings was determined by the qualified independent valuer Daniel Scarfo, Registered Valuer No 71139 of Gippsland Property Valuations.

For assets categorised as specialised, valuation at fair value was undertaken by Council based on the cost approach (replacement cost), using asset condition and useful life as the fair value inputs, less accumulated depreciation at valuation date 30 June 2023.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage (continued)

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

As a result of the revaluation, the total net increase in the value of buildings was $82.7M (102.12%) in 2023.

The review of the Non-residential building construction Victoria ABS index resulted in an increase of approximately 12% in the current replacement cost of the building asset class since the last revaluation on 30 June 2023. It was thus determined that the movement was material in nature and a managerial revaluation was required at 30 June 2025 to accurately reflect the value of this asset class. As a result of the revaluation using the Non-residential building construction Victoria ABS index, the total net increase in the value of buildings increased by $15.0M (12%).

Buildings will be subject to a full revaluation in 2026/27.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2025 are as follows:

	Level 1	Level 2	Level 3	Date of valuation	Type of Valuation
Land - Specialised	–	196	153,951	Jun/23	Index
Land improvements	–	–	631	n/a	n/a
Land under roads	–	–	54,090	Jun/23	Index
Buildings - Specialised	–	–	164,842	Jun/25	ABS Index Applied
Total	–	196	373,514		

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Wellington Shire Council

Notes to the Financial Statements
for the year ended 30 June 2025

Note 6. Assets we manage (continued)

Valuation of Infrastructure

Drainage
Valuation of the drainage asset class was undertaken at 30 June 2023 by Council Officer Mr. Chris Hastie B.Eng (Civil), Gcert Mgt. As a result of the revaluation, the total replacement value of the drainage asset class has increased by $31.269M (30.11%) in 2023. The valuation considers rates from Rawlinsons Construction Handbook 2023, supplier quotes and price lists, contractor information for construction works provided by Council engineers and Council's gifted assets relating to new subdivisions, to determine a construction rate for each component.

Bridges, Major Culverts & Floodways
Valuation of the bridges, major culverts & floodways asset class was undertaken at 30 June 2025 by Coordinator Asset Management and verified by the Manager Built Environment. Valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation. The valuation considers rates from contract information for annual program construction works provided by Council Engineers and Rawlinsons Construction Handbook 2024, to determine a construction rate for each component. As a result of the revaluation, the total net increase in the value of bridges, major culverts & floodways increased by $12.37M.

Roads and Footpaths
Valuation of the roads and footpath asset classes was undertaken at 30 June 2024 by Coordinator Asset Management and verified by the Manager Built Environment. Valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation. The valuation considers rates from contract information for annual program construction works provided by Council Engineers and Rawlinsons Construction Handbook 2024, to determine a construction rate for each component.

As a result of the revaluation, the total net increase in the value of roads increased by $60M (10%) in 2024.
As a result of the revaluation, the total replacement value of footpaths increased by almost $.4M (1%) in 2024.

Structures
The replacement cost of structures was determined by the following qualified independent valuers:
Public Artworks - Rodney James, Art Consultant and Registered Valuer with Art Consulting Association of Australia;
Skate Parks and Pump Tracks – Tysen Haley of Haley Constructions;
Playgrounds – Hutchison Park Services;
Aerodromes; Carparks; Parks, Open Space and Streetscapes; Recreational, Leisure and Community facilities; Waste Management; Other Infrastructure (excluding the above) - Daniel Scarfo, Registered Valuer No 71139 of Gippsland Property Valuations.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

As a result of the revaluation, the total net increase in the value of buildings was $65.9M (102.05%) in 2023.

The Structure asset classes are defined to include Recreational, leisure & community facilities, Waste management. Parks, open space & streetscapes, Aerodromes, Off street car parks and Other infrastructure. The review of the ABS Non-residential building construction Victoria ABS index resulted in an increase of approximately 12% in the current replacement cost of the structure asset classes since the last revaluation on 30 June 2023. It was thus determined that the movement was material in nature and a managerial revaluation was required at 30 June 2025 to accurately reflect the value of these asset classes using the Non-residential building construction Victoria ABS index. As a result of the revaluation, the total net increase in the value of structures increased by $13.2M (12%).

Structures will be subject to a full revaluation in 2026/27.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2025 are as follows:

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage (continued)

	Level 1	Level 2	Level 3	Date of valuation	Type of Valuation
Roads	–	–	667,135	Jun/24	Full
Bridges	–	–	92,351	Jun/25	Full
Footpaths and cycleways	–	–	46,046	Jun/24	Full
Drainage	–	–	87,552	Jun/23	Full
Recreational, leisure & community facilities	–	–	40,319	Jun/25	ABS Index Applied
Waste management	–	–	5,402	Jun/25	ABS Index Applied
Parks, open space & streetscapes	–	–	30,232	Jun/25	ABS Index Applied
Aerodromes	–	–	29,104	Jun/25	ABS Index Applied
Off street car parks	–	–	3,530	Jun/25	ABS Index Applied
Other Infrastructure	–	–	28,048	Jun/25	ABS Index Applied
Total	–	–	1,029,719		

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between $0.02 and $30,909.73 per square metre and land under roads values range between $0.23 and $4.10 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are comprised of a square metre basis ranging from $626 to $16,650 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 4 years to 99 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to an indefinite life. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 6. Assets we manage (continued)

	2025 $ '000	2024 $ '000
Reconciliation of specialised land		
Land under roads	54,090	54,069
Parks, open space and streetscapes	84,388	84,192
Recreation, leisure and community facilities	48,197	48,716
Off-street car parks	8,424	8,424
Aerodromes	5,302	5,302
Waste management	3,909	3,877
Other infrastructure - Piers/Jetties/Caravan parks/Markets/Saleyards	3,026	3,026
Drainage	901	901
Total specialised land	208,237	208,507

Transfer from the asset revaluation reserve to accumulated surplus for assets disposed of or sold

Reversal of revalued assets disposed or written off (transfer from asset revaluation reserve to accumulated surplus).

Roads, Streets, Drainage, Bridges & Culverts	(1,286)	(1,946)
Buildings & Structures	(867)	(5,034)
Land	(69)	(84)
Total	(2,223)	(7,064)
Assets held for sale and sold throughout the year	–	(118)
Revaluation Reserve Adjustment	(2,223)	(7,182)

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 7. People and relationships

7.1 Council and key management remuneration

(a) Related Parties

Parent entity
Council is the parent entity.

Subsidiaries and Associates
Council has no subsidiaries or associates.

(b) Key Management Personnel

Key management personnel (KMP) are those people with the authority and responsibility for planning, directing and controlling the activities of Wellington Shire Council. The Councillors, Chief Executive Officer and General Managers are deemed KMP.

Details of KMP at any time during the year are:

Councillors

Mayor Scott Rossetti (18/11/24 - Present)
Cr Scott Rossetti (01/07/24 - 26/10/24)
Dep Cindy Madeley (18/11/24 - Present)
Cr Garry Stephens (01/07/24 - Present)
Cr John Tatterson (01/07/24 - Present)
Cr Carmel Ripper (01/07/24 - Present)
Cr Catherine Bannerman (18/11/24 - Present)
Cr Geoff Wells (18/11/24 - Present)
Cr Liz Foat (18/11/24 - Present)
Cr Edward Lowe (18/11/24 - Present)
Mayor Ian Bye (01/07/24 - 26/10/24)
Dep Gayle Maher (01/07/24 - 26/10/24)
Cr Carolyn Crossley (01/07/24 - 26/10/24)
Cr Marcus McKenzie (01/07/24 - 26/10/24)
Cr Jill Wood (01/07/24 - 26/10/24)

CMT

Chief Executive Officer - David Morcom
General Manager Built and Natural Environment - Chris Hastie
General Manager Development - Andrew Pomeroy
General Manager Corporate Services - Arthur Skipitaris
General Manager Community & Culture - Clemence Gillings (1 Jul - 15 Nov 2024)

	2025 No.	2024 No.
Total Number of Councillors	14	9
Total of Chief Executive Officer and other Key Management Personnel	5	5
Total Number of Key Management Personnel	19	14

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 7. People and relationships (continued)

(c) Remuneration of Key Management Personnel

Remuneration comprises employee benefits including all forms of consideration paid, payable or provided by Council, or on behalf of the Council, in exchange for services rendered. Remuneration of Key Management Personnel and other senior staff is disclosed in the following categories.

Short-term employee benefits include amounts such as wages, salaries, annual leave or sick leave that are usually paid or payable on a regular basis, as well as non-monetary benefits such as allowances and free or subsidised goods or services.

Other long-term employee benefits include long service leave, other long service benefits or deferred compensation.

Post-employment benefits include pensions, and other retirement benefits paid or payable on a discrete basis when employment has ceased.

Termination benefits include termination of employment payments, such as severance packages.

	2025 $ '000	2024 $ '000
Total remuneration of key management personnel was as follows:		
Short-term employee benefits	1,609	1,627
Other long-term employee benefits	25	29
Post-employment benefits	127	126
Total	1,761	1,782

	2025 No.	2024 No.
The numbers of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:		
$10,000 - $19,999	4	–
$20,000 - $29,999	4	–
$30,000 - $39,999	5	7
$40,000 - $49,999	–	1
$80,000 - $89,999	1	–
$100,000 - $109,999	–	1
$190,000 - $199,999	1	–
$240,000 - $249,999	–	1
$250,000 - $259,999	1	2
$260,000 - $269,999	1	–
$280,000 - $289,999	–	1
$300,000 - $309,999	1	–
$360,000 - $369,999	–	1
$370,000 - $379,999	1	–
	19	14

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 7. People and relationships (continued)

(d) Remuneration of other senior staff

Other senior staff are officers of Council, other than Key Management Personnel, whose total remuneration exceeds $170,000 and who report directly to a member of the KMP.

	2025 $ '000	2024 $ '000
Short-term employee benefits	1,954	1,145
Other long-term employee benefits	47	26
Post-employment benefits	226	122
Termination benefits	131	–
Total	2,358	1,293

	2025 No.	2024 No.
The number of other senior staff are shown below in their relevant income bands:		
Income Range:		
$170,000 - $179,999	4	3
$180,000 - $189,999	5	3
$190,000 - $199,999	2	–
$210,000 - $219,999	–	1
$220,000 - $229,999	1	–
	12	7

	2025 $ '000	2024 $ '000
Total remuneration for the reporting year for other senior staff included above, amounted to:	2,358	1,293

7.2 Related party disclosure

(a) Transactions with related parties

During the period Council entered into the following transactions with related parties:	405	591

During the period Council entered into a number of transactions with related parties of KMP's or their close family members. These transactions occurred within normal commercial terms and conditions.

These transactions included $10,827 of annual maintenance and risk subsidies, and $56,464 of community grants for various events and minor facilities improvements. Transactions with Central Gippsland Health Services included contributions towards health services of $181,861 (2024: $355,469), as well as $968 for linen services and emergency department costs. A $122,074 (2024: $41,241) contribution was made towards Destination Gippsland's Event Acquisition Fund. A further $20,928 (2024: $82,025) was spent on contractors for facilities maintenance, advertising, and signage, and $12,046 (2024: $11,616) was spent on memberships.

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 8. Managing uncertainties

	2025 $ '000	2024 $ '000

8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

(a) Contingent assets

Contingent assets are possible assets that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council.

Non cash contributions expected to be received in respect of subdivision and gifted assets are as follows:

Developer contributions	5,988	7,943
Total Contingent Assets	5,988	7,943

(b) Contingent liabilities

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council; or
- present obligations that arise from past events but are not recognised because:
  - it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
  - the amount of the obligation cannot be measured with sufficient reliability.

Superannuation

Wellington Shire Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

Liability Mutual Insurance

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

(c) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

Council has guaranteed a loan taken out by a community group, to undertake significant capital works to the Club's facilities on Council Land.

Council's estimated liability with respect to contingent items is as follows:

Bank Guarantees	735	935
Total Bank Guarantees	735	935

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Wellington Shire Council

Notes to the Financial Statements
for the year ended 30 June 2025

Note 8. Managing uncertainties (continued)

8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2025 reporting period. Council assesses the impact of these new standards. As at 30 June 2025 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2025 that are expected to impact Council.

In September 2024 the Australian Accounting Standards Board (AASB) issued two Australian Sustainability Reporting Standards (ASRS). This followed Commonwealth legislation establishing Australia's sustainability reporting framework. Relevant entities will be required to undertake mandatory reporting of climate-related disclosures in future financial years. Public sector application issues remain under consideration and Council will continue to monitor developments and potential implications for future financial years.

8.3 Financial instruments

(a) Objectives and policies
The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and TCV borrowings. Details of the material accounting policy information and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of Council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes Council to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 2020*.
Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

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Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 8. Managing uncertainties (continued)

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council has exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- Council has a policy for establishing credit limits for the entities Council deals with;
- Council may require collateral where appropriate; and
- Council only invests surplus funds with financial institutions which have a recognised credit rating specified in Council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provides a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any allowance for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of Council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- has readily accessible standby facilities and other funding arrangements in place;
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitors budget to actual performance on a regular basis; and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1(c)., and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of - 0.50 % and 0.50 % in market interest rates (AUD) from year-end rates of 4.23%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 8. Managing uncertainties (continued)

8.4 Fair value measurement

Fair Value Hierarchy
Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

Council has considered the amendments to AASB 13 Fair Value Measurement that apply for the 2024-25 financial year as a result of AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities. For assets, where the Council adopts a current replacement cost approach to determine fair value, the Council now considers the inclusion of site preparation costs, disruption costs and costs to restore another entity's assets in the underlying valuation.

The AASB 13 amendments apply prospectively, comparative figures have not been restated.

The amendments to AASB 13 relate to fair value measurements of non-financial assets and have resulted in changes to our revaluation methodology for assets. The applicable changes relate to determining the replacement costs of the asset and specifically including disruption costs, site preparation costs, and costs to restore third-party assets.

The above change in accounting policy had an immaterial impact on the Statement of Financial Position.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation
Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. (For plant and equipment carrying amount is considered to approximate fair value given short useful lives). At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis of 4 years. The valuation is performed either by experienced council officers or independent experts. The following table sets out the frequency of revaluations by asset class.

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 8. Managing uncertainties (continued)

Asset Class	Revaluation frequency
Land	4 years
Buildings	4 years
Roads	4 years
Bridges	4 years
Footpaths and cycleways	4 years
Drainage	4 years
Recreational, leisure and community facilities	4 years
Waste management	4 years
Parks, open space and streetscapes	4 years
Aerodromes	4 years
Other infrastructure	4 years

Where the assets are revalued, the revaluation increases are credited directly to the asset revaluation reserve except to the extent that an increase reverses a prior year decrease for that class of asset that had been recognised as an expense in which case the increase is recognised as revenue up to the amount of the expense. Revaluation decreases are recognised as an expense except where prior increases are included in the asset revaluation reserve for that class of asset in which case the decrease is taken to the reserve to the extent of the remaining increases. Within the same class of assets, revaluation increases and decreases within the year are offset.

Impairment of assets
At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 9. Other matters

	Balance at beginning of reporting period $ '000	Adjustment directly to equity $ '000	Increase (decrease) $ '000	Balance at end of reporting period $ '000
9.1 Reserves				
(a) Asset revaluation reserves				
2025				
Property				
Land and land improvements	139,493	(69)	–	139,424
Land Under Roads	36,445	–	–	36,445
Buildings and Structures	203,793	(867)	15,046	217,972
	379,731	(936)	15,046	393,841
Other				
Art Gallery Stock	6,330	–	–	6,330
	6,330	–	–	6,330
Infrastructure				
Roads	526,787	(1,047)	370	526,110
Bridges	32,316	(79)	12,372	44,609
Footpaths and cycleways	21,930	(143)	–	21,787
Drainage	43,526	(18)	–	43,508
Recreational, leisure and community facilities	–	–	4,071	4,071
Waste management	–	–	441	441
Parks, open space and streetscapes	–	–	2,845	2,845
Aerodromes	–	–	2,706	2,706
Offstreet car parks	–	–	379	379
Other infrastructure	–	–	2,800	2,800
	624,559	(1,287)	25,984	649,256
Total asset revaluation reserves	1,010,620	(2,223)	41,030	1,049,427
2024				
Property				
Land and land improvements	139,690	(197)	–	139,493
Land Under Roads	36,445	–	–	36,445
Buildings and Structures	208,827	(5,034)	–	203,793
	384,962	(5,231)	–	379,731
Other				
Art Gallery Stock	6,330	–	–	6,330
	6,330	–	–	6,330
Infrastructure				
Roads	466,913	(1,166)	61,040	526,787
Bridges	32,814	(450)	(48)	32,316
Footpaths and cycleways	21,754	(225)	401	21,930
Drainage	43,636	(110)	–	43,526
	565,117	(1,951)	61,393	624,559
Total asset revaluation reserves	956,409	(7,182)	61,393	1,010,620

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements
for the year ended 30 June 2025

Note 9. Other matters (continued)

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 9. Other matters (continued)

	2025 $ '000	2024 $ '000
Reconciliation of net revaluation movement		
Increment recognised	41,495	61,393
Adjustment directly to equity	(2,223)	(7,182)
Net revaluation increment	39,272	54,211

	Balance at beginning of reporting period $ '000	Transfer from Accumulated Surplus $ '000	Transfer to Accumulated Surplus $ '000	Balance at end of reporting period $ '000
(b) Other reserves				
2025				
Discretionary reserves				
Asset improvement	2,428	(368)	2,515	4,575
Plant replacement	1,104	(1,343)	1,100	861
Waste management	4,241	(831)	2,329	5,739
Total discretionary reserves	7,773	(2,542)	5,944	11,175
Non discretionary reserves				
Recreational land	1,431	(195)	186	1,422
Infrastructure contributions	198	–	1	199
Art gallery acquisition	8	(13)	10	5
Art gallery contribution	52	(47)	–	5
Leased property improvements	1,548	(276)	135	1,407
Total Non Discretionary reserves	3,237	(531)	332	3,038
Total Other reserves	11,010	(3,073)	6,276	14,213
2024				
Discretionary reserves				
Asset improvement	1,229	(32)	1,231	2,428
Plant replacement	1,468	(1,564)	1,200	1,104
Waste management	5,640	(2,991)	1,592	4,241
Total discretionary reserves	8,337	(4,587)	4,023	7,773
Non discretionary reserves				
Recreational land	1,226	–	205	1,431
Infrastructure contributions	158	–	40	198
Art gallery acquisition	8	(3)	3	8
Art gallery contribution	5	–	47	52
Leased property improvements	3,103	(1,711)	156	1,548
Total Non Discretionary reserves	4,500	(1,714)	451	3,237
Total Other reserves	12,837	(6,301)	4,474	11,010

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 9. Other matters (continued)

Purpose of Reserves

Discretionary Reserves
Asset Improvement
Reserve to fund capital improvements.

Plant Replacement
Reserve is to fund future purchases of major plant and equipment.

Waste Management
Reserve is to fund the establishment of recycling and transfer stations and an increase in landfill capacity in the future.

Non Discretionary Reserves
Recreational Land
Reserve to fund future open space facilities as per Section 18 of Subdivision Act.

Infrastructure Contributions
Reserve is an accumulation of developer contributions which are to be expended at a future date on infrastructure.

Art Gallery Acquisition
Reserve is to fund future approved art gallery acquisitions.

Art Gallery Contributions
Reserve is to fund future specific major art gallery exhibitions.

Leased Property Improvements
Reserve to fund future works on leased properties in accordance with Crown Land Act.

	2025 $ '000	2024 $ '000
9.2 Reconciliation of cash flows from operating activities to surplus/(deficit)		
Surplus/(deficit) for the year	25,042	(4,617)
Non-cash adjustments:		
Depreciation/amortisation	36,653	33,469
Profit/(loss) on disposal of property, infrastructure, plant and equipment	1,769	4,738
Other	(316)	(352)
Borrowing costs	136	26
Finance Cost - Leases	4	8
Bad and Doubtful Debts (net written off and expensed)	(13)	94
Contributions - Non-monetary assets	(2,712)	(3,258)
Contributions - monetary (non-operating)	(54)	(15)
Change in assets and liabilities:		
(Increase)/decrease in trade and other receivables	(789)	(4,564)
(Increase)/decrease in inventories	57	(200)
(Increase)/decrease in prepayments	(535)	(251)
Increase/(decrease) in trade and other payables	483	(2,164)
Increase/(decrease) in provisions	(388)	(81)
(Decrease)/increase in trust funds and deposits	(117)	955
(Decrease)/increase in contract and other liabilities	(962)	(5,310)
Net cash provided by/(used in) operating activities	58,258	18,478

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 9. Other matters

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Operating Statement when they are made or due.

Accumulation
The Fund's accumulation category, Vision MySuper/Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2025, this was 11.5% as required under Superannuation Guarantee (SG) legislation (2024: 11.0%)).

Defined Benefit
Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding Arrangements
Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary.

As at 30 June 2024, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category.

The vested benefit index (VBI) of the Defined Benefit category as at 30 June 2024 (of which Council is a contributing employer) was 105.4%. The financial assumptions used to calculate the VBI were:
- Net investment returns 5.6% pa
- Salary information 3.5% pa
- Price inflation (CPI) 2.7% pa

As at 30 June 2025, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category. It is expected to be completed by 31 October 2025.

Vision Super has advised that the VBI at 30 June 2025 was 110.5%. Council was notified of the 30 June 2025 VBI during August 2025 (2024: August 2024). The financial assumptions used to calculate this VBI were:
- Net investment returns 5.7% pa
- Salary information 3.5% pa
- Price inflation (CPI) 2.6% pa

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2024 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Employer contributions

(a) Regular contributions
On the basis of the results of the 2024 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2025, this rate was 11.5% of members' salaries (11.0% in 2023/24). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2023 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

(b) Funding calls
If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 9. Other matters (continued)

category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 98% from 26 July 2024 (previously 97%).

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

The 2024 interim actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2024 while a full investigation was conducted as at 30 June 2023.

The Fund's actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

	2024 (Interim) $m	2023 (Triennial) $m
- A VBI Surplus	108.4	85.7
- A total service liability surplus	141.4	123.6
- A discounted accrued benefits surplus	156.7	141.9

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2024.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2024.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2024.

The 2025 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2025 as the Fund provides lifetime pensions in the Defined Benefit category. It is anticipated that this actuarial investigation will be completed by October 2025. The last interim actuarial investigation conducted prior to 30 June 2025 was at 30 June 2024.

Vision Super has advised that the VBI at 30 June 2025 was 110.5%. Council was notified of the 30 June 2025 VBI during August 2025 (2024: August 2024). The financial assumptions used to calculate this VBI were:

Net investment returns 5.7% pa
Salary information 3.5% pa
Price inflation (CPI) 2.6% pa

It is anticipated that this actuarial investigation will be completed by October 2025.

continued on next page ...

Wellington Shire Council

Notes to the Financial Statements

for the year ended 30 June 2025

Note 9. Other matters (continued)

The 2023 triennial investigation

The last triennial actuarial investigation conducted prior to 30 June 2023 was at 30 June 2020. This actuarial investigation was completed by 31 December 2020. The financial assumptions for the purposes of these investigations were:

	2023 Triennial investigation	2020 Triennial investigation
Net investment return	5.7% pa	5.6% pa
Salary inflation	3.50% pa	2.5% pa for two years and 2.75% pa thereafter
Price inflation	2.8% pa	2.0% pa

Superannuation contributions

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2025 are detailed below:

Scheme	Type of scheme	Rate	2025 $ '000	2024 $ '000
Vision Super	Defined benefits	11.5% (2024:11.0%)	164	168
Vision Super	Accumulation	11.5% (2024:11.0%)	1,695	1,532
Other Schemes	Accumulation	11.5% (2024:11.0%)	1,874	1,858

In addition to the above contributions, Council has paid unfunded liability payments to Vision Super totalling $0 (2023/24 $0).

There were no contributions outstanding and no loans issued from or to the above schemes as at 30 June 2025.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2026 is $164,000.

Note 10. Changes in accounting policies

There have been no changes to accounting policies in the 2024/25 year.

SECTION 2

PERFORMANCE STATEMENT

FOR THE PERIOD ENDING 30 JUNE 2025

WELLINGTON SHIRE COUNCIL

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Certification of the Performance Statement

In my opinion, the accompanying performance Statement has been prepared in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.

_____

Ian Carroll *CPA*
Principal Accounting Officer
Dated:

In our opinion, the accompanying performance statement of Wellington Shire Council for the year ended 30 June 2025 presents fairly the results of Council's performance in accordance with the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2020 to certify this performance statement in its final form.

_____

Geoff Wells
Councillor
Dated:

_____

Catherine Bannerman
Councillor
Dated:

_____

David Morcom
Chief Executive Officer
Dated:

Victorian Auditor-General's Office audit report

Add in page 1 of the report

Add in page 2 of the report

Description of Municipality

Wellington Shire is the third largest municipality in Victoria, covering an area of more than 11,000 square kilometres with a population of 45,600 people. Found in central Gippsland, known as The Middle of Everywhere, between the Latrobe Valley and East Gippsland local government areas. Wellington Shire is on the traditional lands of the Gunaikurnai people. It offers a perfect blend of rural and urban living, with unspoilt coastal, lake and mountain environments, including pristine beaches, stunning wetlands and lush temperate rainforests.

Wellington Shire was formed in 1994 after the amalgamation of the Shire of Alberton, the Shire of Avon, the Shire of Maffra, the City of Sale and parts of the Shire of Rosedale. Most of Wellington's population resides in and around the six main urban centres of Sale, Maffra, Rosedale, Yarram, Stratford and Heyfield.

Wellington Shire's economy was built on a range of industries and businesses, including mining, offshore oil and gas extraction, agriculture, tourism, manufacturing, construction, and various service sectors. While natural resources remain key, the region also benefits from key economic anchors such as the Royal Australian Air Force Base in East Sale and a growing tourism sector. The transition to new energy, particularly offshore wind, promises substantial economic growth for Wellington Shire.

Service Performance Indicators

For the year ended 30 June 2025

Service / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Target as per budget	2025 Actual	Comments
Aquatic Facilities						
Utilisation *Utilisation of aquatic facilities* [Number of visits to aquatic facilities / Municipal population]	3.70	5.15	3.69	N/A	3.46	The ongoing Aqua Energy redevelopment project, including the closure of the indoor pools, continues to negatively affect memberships and attendance, resulting in reduced overall utilisation of Council's aquatic facilities.
Animal Management						
Health and safety *Animal management prosecutions* *[Number of successful animal management prosecutions / Number of animal management prosecutions]* x 100	100%	100%	100%	N/A	100%	During the 2024/25 financial year, 15 successful animal management prosecutions were finalised. These prosecutions addressed serious dog attacks, unregistered breeders, and animal cruelty matters.
Food Safety						
Health and safety *Critical and major non-compliance outcome notifications* [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x 100	100%	100%	100%	N/A	100%	In the 2024 calendar year, 16 non-compliance notifications were issued. Each of the identified food premises received one or more follow-up inspections to ensure compliance with the *Food Act 1984*.

Service / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Target as per budget	2025 Actual	Comments
Governance						
Consultation and engagement *Satisfaction with community consultation and engagement* [Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement]	55	53	53	53	52	Councils' participation in the 2025 Local Government Community Satisfaction Survey resulted in a community satisfaction rating that was four points above the large rural average and two points higher than the state-wide average. This reflects positively on Council's performance in community consultation and engagement processes.
Libraries						
Participation *Library membership* [Number of registered library members / Population] x 100	#N/A	#N/A	21.32%	N/A	21.80%	Library memberships increased in the 2024/25 financial year, reflecting the continued popularity and relevance of our services to the community.
Maternal and Child Health (MCH)						
Participation *Participation in the MCH service* [Number of children who attended the MCH service at least once (in the year) / Number of children enrolled in the NCH service] x 100	0.00%	0.00%	0.00%	N/A	0.00%	Wellington Shire Council is not directly responsible for delivering Maternal and Child Health Services therefore, performance data for these indicators is not available.
Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x 100	0.00%	0.00%	0.00%	N/A	0.00%	Wellington Shire Council is not directly responsible for delivering Maternal and Child Health Services therefore, performance data for these indicators is not available.

Service / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Target as per budget	2025 Actual	Comments
Roads						
Condition *Sealed local roads maintained to condition standards* [Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x 100	99.68%	97.84%	99.23%	98.00%	99.40%	The percentage of roads below the set condition level has improved slightly to 99.40%, up from 99.23% in the previous year. This continued improvement reflects Wellington Shire Council's sustained focus on renewing and rehabilitating sealed roads in poor condition, particularly those impacted by past emergency events. While the frequency of major storm and rain events has eased compared to previous years, Council has maintained its investment in road infrastructure through both capital and maintenance programs. In 2024/25, works began to target roads approaching the set condition threshold, helping to prevent further deterioration and extend the life of the network.
Statutory Planning						
Service Standard *Planning applications decided within required time frames* [Number of regular planning application decisions made within 60 days) + (Number of VicSmart planning application decisions made within 10 days) / Number of planning application decisions made] x 100	90.95%	86.23%	90.57%	85.77%	92.16%	The statutory timeframe for determining planning permit applications is 60 days for standard applications and 10 days for VicSmart applications. Council has performed strongly, finalising 91.53% of standard applications and 93.89% of VicSmart applications within the required timeframes. This compares favourably to the State averages of 66.07% and 82.78%, respectively.

Service / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Target as per budget	2025 Actual	Comments
Waste Management						
Waste diversion *Kerbside collection waste diverted from landfill* [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x 100	33.51%	32.17%	30.02%	28.95%	26.35%	In the 2024/25 financial year, more than 2,700 tonnes of recyclable material were diverted from landfill through our kerbside recycling service. This figure excludes food organics and garden organics, as no service is currently provided, and does not account for material diverted via the Container Deposit Scheme (CDS). On average, this equates to 136 kg of recyclables per kerbside collection household, representing a 24 kg reduction per household compared to 2023/24. Council is actively working towards the implementation of a Food and Garden Organics (FOGO) collection service in July 2026, which is expected to divert additional waste from landfill and further improve environmental outcomes.

Financial Performance Indicators

For the year ended 30 June 2025

Dimension / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Target as per budget	2025 Actual	Forecasts 2026 Forecasts	2027 Forecasts	2028 Forecasts	2029 Forecasts
Efficiency									
Expenditure level *Expenses per property assessment* [Total expenses / Number of property assessments]	$3,183.89	$3,312.18	$3,742.47	$3,476.00	$3,609.76	$3,564.01	$3,640.62	$3,719.27	$3,814.35
Material Variations and Comments	Rates are increasing in line with the annual Fair Go Rate Cap guidelines. Property assessment numbers have remained relatively stable, with only minor growth attributed to new subdivisions.								
Revenue level *Average rate per property assessment* [Sum of all general rates and municipal charges / Number of property assessments]	$1,793.18	$1,792.55	$1,862.89	N/A	$1,960.07	$2,003.67	$2,069.61	$2,137.42	$2,207.01
Material Variations and Comments	Rates are increasing in line with the annual Fair Go Rate Cap guidelines. Property assessment numbers have remained relatively stable, with only minor growth attributed to new subdivisions.								
Liquidity									
Working capital *Current assets compared to current liabilities* [Current assets / Current liabilities] x 100	324.89%	470.82%	454.20%	410.00%	552.97%	424.48%	364.18%	391.34%	365.09%
Material Variations and Comments	The advance receipt of $9.4 million (or 50%) from the 2025/26 Victoria Grants Commission, received in June 2025, has significantly increased the cash levels as of 30 June 2025. Consequently, this has augmented the current assets. Meanwhile, non-current liabilities have remained largely consistent with previous years. As this funding is spent on operating expenses during 2025/26, the working capital ratio will return to amounts consistent with prior years.								

Dimension / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Target as per budget	2025 Actual	Forecasts 2026 Forecasts	2027 Forecasts	2028 Forecasts	2029 Forecasts
Unrestricted cash *Unrestricted cash compared to current liabilities* [Unrestricted cash / Current liabilities] x 100	56.16%	21.01%	38.09%	N/A	139.46%	62.20%	60.07%	60.35%	67.47%
Material Variations and Comments	The advance receipt of $9.4 million (or 50%) from the 2025/26 Victoria Grants Commission, received in June 2025, has significantly increased the cash levels as of 30 June 2025. Consequently, this has augmented the current assets. Meanwhile, non-current liabilities have remained largely consistent with previous years. The unrestricted cash will be spent on operating expenses during 2025/26. Advance receipts are not budgeted for in future periods.								
Obligations									
Loans and borrowings *Loans and borrowings compared to rates* [Interest bearing loans and borrowings / Rate revenue] x 100	1.13%	0.67%	10.21%	N/A	13.16%	14.00%	13.36%	12.61%	11.76%
Material Variations and Comments	In June 2025, the second drawdown of the Treasury Corporation of Victoria loan, amounting to $3,000,000, was made to fund the Aqua Energy Redevelopment. The total loans for this project now amount to $10,000,000.								
Loans and borrowings repayments compared to rates [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x 100	0.55%	0.50%	0.45%	N/A	0.58%	1.54%	1.80%	1.89%	1.97%
Material Variations and Comments	The 2024/25 actuals consist of a full year of repayments for the first $7 million drawdown. In the 2024/25 financial year, a $3 million loan was drawn down for the Aqua Energy Redevelopment project. This loan is to be repaid over a period of 10 years. As principal payments are made on the loan, the non-current liabilities will gradually decrease.								

Dimension / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Target as per budget	2025 Actual	Forecasts 2026 Forecasts	2027 Forecasts	2028 Forecasts	2029 Forecasts
Obligations (continued)									
Indebtedness *Non-current liabilities compared to own source revenue* [Non-current liabilities / Own source revenue] x 100	22.00%	21.03%	21.43%	N/A	22.88%	21.58%	17.86%	19.78%	17.87%
Material Variations and Comments	In the 2024/25 financial year, a $3 million loan was drawn down for the Aqua Energy Redevelopment project. This loan is to be repaid over a period of 10 years. As principal payments are made on the loan, the non-current liabilities will gradually decrease.								
Asset renewal and upgrade *Asset renewal and upgrade compared to depreciation* [Asset renewal and asset upgrade expense / Asset depreciation] x 100	111.67%	97.10%	107.81%	162.60%	104.91%	159.41%	126.04%	122.88%	107.12%
Material Variations and Comments	Asset renewal and upgrade expenditure fell short of budget due to the cancellation of major planned works, including the Sale Integrated Centre for Children and Families. This project was removed from the capital works program following an unsuccessful grant application.								

Dimension / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Target as per budget	2025 Actual	Forecasts 2026 Forecasts	2027 Forecasts	2028 Forecasts	2029 Forecasts
Operating position									
Adjusted underlying result *Adjusted underlying surplus (or deficit)*	6.10%	8.66%	-16.85%	N/A	8.22%	6.45%	3.57%	6.60%	3.59%
[Adjusted underlying surplus (or deficit) / Adjusted underlying revenue] x 100									
Material Variations and Comments	No funds were received from the Victorian Grants Commission in 2023/24. However, in 2024/25, the full allocation of $17.9 million was received, along with a 50% advance of the 2025/26 allocation amounting to $9.4 million. This additional revenue has directly contributed to the annual surplus.								
Stability									
Rates concentration *Rates compared to adjusted underlying revenue*	59.25%	55.91%	65.92%	63.98%	56.78%	60.16%	62.64%	61.31%	63.69%
[Rate revenue / Adjusted underlying revenue] x 100									
Material Variations and Comments	Rates have been increasing annually in line with the Fair Go Rates Cap. Revenue in 2024/25 has been increased by the advance receipt of 50% of the 2025/26 Victoria Grants Commission allocation.								
Rates effort *Rates compared to property values*	0.40%	0.41%	0.37%	N/A	0.38%	0.39%	0.40%	0.40%	0.40%
[Rate revenue / Capital improved value of rateable properties in the municipality] x 100									
Material Variations and Comments	The 2024/25 result is representative of the continued slow and steady growth trend.								

Sustainability Capacity Indicators

For the year ended 30 June 2025

Service / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Actual	Comments
Population					
Expenses per head of municipal population [Total expenses / Municipal population]	$2,287.72	$2,388.91	$2,693.83	$2,529.15	Expenses have slightly decreased compared to the previous year, primarily due to the completion of one-off annual projects in 2023/24, such as the York Street Works and the Great Southern Rail Trail Extension.
Infrastructure per head of municipal population *Value of infrastructure / Municipal Population]*	$21,028.52	$25,883.27	$25,950.94	$26,746.37	Infrastructure asset values are steadily increasing, driven by the ongoing annual capital works program, the scheduled revaluation cycle, and yearly valuation reviews. In 2024/25, a revaluation resulted in higher asset values, particularly for structures and bridges.
Population density per length of road *[Municipal population / Kilometres of local roads]*	14.48	14.69	14.82	14.92	There are 3,119km of sealed and unsealed local roads for an estimated municipal population of 46,533 within Wellington Shire.
Own-source revenue					
Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	$1,742.26	$1,860.82	$1,963.88	$2,010.72	Own source revenue, including rates has steadily increased in line with the Fair Go Rate Cap guidelines.
Recurrent grants					
Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	$525.50	$519.80	$167.79	$649.00	No recurrent grant funds were received from the Victorian Grants Commission in 2023/24, as they were receipted in the year prior. However, in 2024/25, the full allocation of $17.9 million was received, along with a 50% advance of the 2025/26 allocation amounting to $9.4 million.

Service / *indicator* / *Measure* [Formula]	Results 2022 Actual	2023 Actual	2024 Actual	2025 Actual	Comments
Disadvantage					
Relative Socio-Economic Disadvantage [Index of Relative Socio-Economic Disadvantage by decile]	4.00	3.00	3.00	3.00	According to the Australian Bureau of Statistics (ABS), the Index of Relative Socio-Economic Disadvantage (IRSD) ranks areas on a scale from one to ten, where one represents the most disadvantaged areas and ten the least. Based on this measure, Wellington Shire is rated at level three within Victoria, reflecting a relatively high level of socio-economic disadvantage. The most recent index was derived from the 2021 Census and released in April 2023, with the next update to be based on the 2026 Census and expected to be released in 2027.
Workforce turnover					
Percentage of staff turnover [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	15.1%	14.3%	13.0%	10.3%	Staff turnover remains at a healthy rate, reflecting regular patterns of employees seeking new challenges and opportunities elsewhere. These movements continue to create valuable openings across the organisation bringing in fresh talent while also strengthening our internal capabilities through development and progression.

2.6 Notes to the accounts

Basis of preparation

Council is required to prepare and include a performance statement within it annual report. The performance statement includes the results of the prescribed, service performance, financial performance and sustainable capacity indicators and measures together with a description of the municipal district, an explanation of material variations in the results and notes to the accounts. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g., Australian Bureau of Statistics or the Council's satisfaction survey provider).

The performance statement presents the actual results for the current year and the previous three years, along with the current year's target, if mandated by the *Local Government (Planning and Reporting) Regulations 2020*. Additionally, for the prescribed financial performance indicators and measures, the performance statement includes the target budget for the current year, and the results forecast for the period 2025-26 to 2028-29 by the Council's financial plan.

The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

Definitions

Key term	Definition
Aboriginal children	means a child who is an Aboriginal person
Aboriginal person	has the same meaning as in the *Aboriginal Heritage Act 2006*
adjusted underlying revenue	means total income other than: • non-recurrent grants used to fund capital expenditure; and • non-monetary asset contributions; and • contributions to fund capital expenditure from sources other than those referred to above
adjusted underlying surplus (or deficit)	means adjusted underlying revenue less total expenditure
annual report	means an annual report prepared by a council under section 98 of the Act
asset renewal expenditure	means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability
asset upgrade expenditure	means expenditure that— (a) enhances an existing asset to provide a higher level of service; or (b) extends the life of the asset beyond its original life
critical non-compliance outcome notification	means a notification received by council under section 19N (3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that poses an immediate serious threat to public health
current assets	has the same meaning as in the Australian Accounting Standards
current liabilities	has the same meaning as in the Australian Accounting Standards
food premises	has the same meaning as in the *Food Act 1984*
intervention level	means the level set for the condition of a road beyond which a council will not allow the road to deteriorate and will need to intervene
local road	means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*
major non-compliance outcome notification	means a notification received by a council under section 19N (3) or (4) of the *Food Act 1984*, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken
MCH	means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age
non-current liabilities	means all liabilities other than current liabilities
own-source revenue	means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)
population	means the resident population estimated by council

Key term	Definition
rate revenue	means revenue from general rates, municipal charges, service rates and service charges
relative socio-economic disadvantage	in relation to a municipal district, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipal district is located according to the Index of Relative Socio-Economic Disadvantage of SEIFA
restricted cash	means cash, cash equivalents and financial assets, within the meaning of the Australian Accounting Standards, not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year
SEIFA	means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet site
unrestricted cash	means all cash and cash equivalents other than restricted cash

WELLINGTON
SHIRE COUNCIL

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11.3. S6 INSTRUMENT OF DELEGATION – MEMBERS OF COUNCIL STAFF

ACTION OFFICER: MANAGER GOVERNANCE

PURPOSE

To present to Council an updated S6 Instrument of Delegation from Council to Members of Council Staff.

RECOMMENDATION

That Council, in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolve that –

1. ***There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached S6 Instrument of Delegation – Members of Council Staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument as attached.***
2. ***The S6 Instrument of Delegation – Members of Council Staff comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.***
3. ***On the coming into force of the S6 Instrument of Delegation – Members of Council Staff, the current S6 Instrument of Delegation – Members of Council Staff dated 20 May 2025 is revoked.***
4. ***The duties and functions set out in the S6 Instrument of Delegation – Members of Council Staff must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.***

BACKGROUND

The *Local Government Act 2020* provides for Council to delegate a power, duty or function of Council to members of Council staff. Delegations are essential to good governance as it is not practical for Council and the Chief Executive Officer alone to exercise the many statutory powers provided to Council.

The S6 delegation instrument largely contains delegations by Council of specific powers, duties and functions under various Acts (e.g. the *Domestic Animals Act 1994*; the *Food Act 1984*; the *Heritage Act 2017*; the *Planning and Environment Act 1987*; the *Residential Tenancies Act 1997*; the *Road Management Act 2004* and associated regulations). It is necessary for Council to delegate those functions to Council staff to fulfil regulatory functions.

Council's Instruments of Delegation are based on regularly updated 'model delegations' which are provided through a legal firm. The S6 delegation instrument is regularly updated, with the last update approved by Council in May 2025.

The updated S6 Instrument of Delegation from Council to Members of Council Staff is shown at Attachment 11.3.1 - S6 Instrument of Delegation - Members of Council Staff with amendments outlined in Attachment 11.3.2 - Change Table S6 Instrument of Delegation Council to Members of Council Staff.

ATTACHMENTS

1. S 6 Instrument of Delegation Council to Members of Council [**11.3.1** - 220 pages]
2. Change Table S6 Instrument of Delegation Council to Members of Council Staff [**11.3.2** - 2 pages]

OPTIONS

Council has the following options available:

1. That Council, in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolve that –
   i. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached *S6 Instrument of Delegation - Members of Council Staff*, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument as attached.
   ii. The S6 Instrument of Delegation - Members of Council Staff comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.
   iii. On the coming into force of the *S6 Instrument of Delegation - Members of Council Staff*, the current *S6 Instrument of Delegation - Members of Council Staff* dated 20 May 2025 is revoked.
   iv. The duties and functions set out in the *S6 Instrument of Delegation - Members of Council Staff* must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt; or
2. That Council resolve not to update the *S6 Instrument of Delegation - Members of Council Staff* and seek further information for consideration at a future meeting of Council.

PROPOSAL

It is proposed that Council adopt the updated *S6 Instrument of Delegation – Members of Council Staff*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

While this report does not meet a specific Council Plan strategic objective, it aligns with good governance.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Delegations reflect the powers, duties and functions that can be delegated under the legislation referred to in the Instrument and facilitates the daily operations of Council.

The S6 delegation instrument largely contains delegations by Council of specific powers, duties and functions under various Acts (e.g. the *Domestic Animals Act 1994*; the *Food Act 1984*; the *Heritage Act 2017*; the *Planning and Environment Act 1987*; the *Residential Tenancies Act 1997*; the *Road Management Act 2004* and associated regulations).

COUNCIL POLICY IMPACT

This impact has been assessed, and it aligns with Council's Delegations Policy.

RESOURCES AND STAFF IMPACT

Following adoption, all staff with altered or new delegations are notified and Council procedures updated as required.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

The instrument of delegation is a statutory document under the legislation referred to in the S6 Instrument of Delegation and is based on information supplied by Council's solicitors.

RISK MANAGEMENT IMPACT

The utilisation of Instruments of Delegation and Sub-Delegation allows for the provision of powers to be allocated to relevant council officers to allow them to carry out various duties and actions as an extension of Council.

Delegated Officers must act within their delegation and in accordance with all Council policies and procedures and any relevant legislation.

WELLINGTON
SHIRE COUNCIL

INSTRUMENT OF DELEGATION

S6 Instrument of Delegation — Members of Council Staff

Preamble
Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. declares that:

2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 7 October 2025; and

2.2 the delegation:

2.2.1 comes into force immediately upon resolution and is to be signed by the Chief Executive Officer;

2.2.2 remains in force until varied or revoked;

2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and

2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

2.3 the delegate must not determine the issue, take the action or do the act or thing:

2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;

2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a

(a) policy; or

(b) strategy

adopted by Council;

2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or

2.3.4 if the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

Signed by the Chief Executive Officer or Council)
in the presence of:)

.....
Witness name:

DAVID MORCOM
Chief Executive Officer
Wellington Shire Council

Date: / 10 / 2025

Delegation Sources

- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 7	Power to enter into a written agreement with a caravan park owner	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 10	Function of receiving application for registration	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 11	Function of receiving application for renewal of registration	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 12(4) & (5)	Duty to issue certificate of registration	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 14(1)	Function of receiving notice of transfer of ownership.	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 14(3)	Power to determine where notice of transfer is displayed	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 15(1)	Duty to transfer registration to new caravan park owner	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 15(2)	Duty to issue a certificate of transfer of registration	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 17	Duty to keep register of caravan parks	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 21(2)	Duty to consult with relevant emergency services agencies	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 24(2)	Power to consult with relevant floodplain management authority	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 39(3)	Function of receiving installation certificate	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of Registration, the plan of the caravan park and a copy of the caravan park rules	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Domestic Animals Act 1994			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 41A(1)	Power to declare a dog to be a menacing dog	723 | General Manager Corporate Services 198 | Coordinator Local Laws 1018 | Manager Governance	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	If s 19(1) applies Only in relation to temporary food premises or mobile food premises

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	If s 19(1) applies
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	If s 19(1) applies

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 19CB(4)(b)	Power to request copy of records	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program	144 | Coordinator Environmental Health 145 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	for the premises or comply with any requirements specified in the food safety program	146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	premises fails to comply with a direction given under s 19FA(1)	559 | Environmental Health Officer 830 | Environmental Health Officer	
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		559 | Environmental Health Officer 830 | Environmental Health Officer	relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	undertake training or instruction	146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
	Power to register or renew the registration of a food premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 36A	Power to accept an application for registration or notification using online portal	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	144 | Coordinator Environmental Health 1018 | Manager Governance	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	with a declaration under s 38AB(1)	559 | Environmental Health Officer 830 | Environmental Health Officer	
s 38A(4)	Power to request a copy of a completed food safety program template	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		559 | Environmental Health Officer 830 | Environmental Health Officer	
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 38D(3)	Power to request copies of any audit reports	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5)
s 38E(4)	Duty to register the food premises when conditions are satisfied	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	144 | Coordinator Environmental Health 145 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		559 | Environmental Health Officer 830 | Environmental Health Officer	
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 40D(1)	Power to suspend or revoke the registration of food premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	
s 40F	Power to cancel registration of food premises	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 43	Duty to maintain records of registration	144 | Coordinator Environmental Health 145 | Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	144 | Coordinator Environmental Health 145 | Environmental Health Officer	

Food Act 1984			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer	Where Council is the registration authority

Heritage Act 2017			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 116	Power to sub-delegate Executive Director's functions, duties or powers	724 | General Manager Development 730 | Manager Planning and Building 573 | Coordinator Statutory Planning	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

Local Government Act 1989			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 185L(4)	Power to declare and levy a cladding rectification charge	1 | Chief Executive Officer	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 8A(5)	Function of receiving notice of the Minister's decision	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	authorisation if no response received after 10 business days	656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 12B(1)	Duty to review planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 12B(2)	Duty to review planning scheme at direction of Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 17(1)	Duty of giving copy amendment to the planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 17(2)	Duty of giving copy s 173 agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	Where Council is a planning authority

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 21(2)	Duty to make submissions available in accordance with public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 22(1)	Duty to consider all submissions received before the date specified in the notice	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		656 | Strategic Planner 706 | Strategic Planner	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	During the inspection period
s 27(2)	Power to apply for exemption if panel's report not received	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 28(1)	Duty to notify the Minister if abandoning an amendment	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 30(4)(a)	Duty to say if amendment has lapsed	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 30(4)(b)	Duty to provide information in writing upon request	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 32(2)	Duty to give more notice if required	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 33(1)	Duty to give more notice of changes to an amendment	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 36(2)	Duty to give notice of approval of amendment	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 38(5)	Duty to give notice of revocation of an amendment	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 40(1)	Function of lodging copy of approved amendment	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra	N/A	Where Council is a responsible public

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	Strategic Plan which is expressed to be binding on the responsible public entity		entity and is a planning authority
s 46AW	Function of being consulted by the Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	Where Council is a responsible public entity

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is a responsible public entity

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		656 | Strategic Planner 706 | Strategic Planner	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GP	Function of receiving a notice under s 46GO	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GR(2)	Power to consider a late submission	724 | General Manager Development 730 | Manager Planning and Building	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	Duty to consider a late submission if directed to do so by the Minister	971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GV(3)(b)	Power to enter into an agreement with the applicant	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	Where Council is the development agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency
s 46GY(1)	Duty to keep proper and separate accounts and records	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	Where the Council is the planning authority This duty does not apply where Council is

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan,as responsible for those works, services or facilities	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GZ(2)(b)	Function of receiving the monetary component	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
			infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GZA(1)	Duty to keep proper and separate accounts and records	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	Where Council is a development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is a development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	724 | General Manager Development 730 | Manager Planning and Building	Where Council is the collecting agency under

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	Where Council is the development agency under an approved

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	public purpose approved by the Minister or sell the public purpose land	552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 552 | Senior Statutory Planner 640 | Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on	724 | General Manager Development 730 | Manager Planning and Building	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 640 | Coordinator Strategic Planning	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	
s 46Q(1)	Duty to keep proper accounts of levies paid	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the	724 | General Manager Development 730 | Manager Planning and Building	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	works, services and facilities in respect of which the levy was paid etc	971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works services or facilities in an area under s 46Q(4)(a)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	724 | General Manager Development 730 | Manager Planning and Building	Must be done in accordance with Part 3

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	
s46Q(4)(e)	Duty to expend that amount on other works etc.	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	With the consent of and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	724 | General Manager Development 420 | Manager Corporate Finance 723 | General Manager Corporate Services 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	
s 46QD	Duty to prepare report and give a report to the Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 640 | Coordinator Strategic Planning	Where Council is a collecting agency or development agency

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	N/A	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	N/A	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	N/A	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	N/A	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	N/A	
s 47	Power to decide that an application for a planning permit does not comply with that Act	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 50(4)	Duty to amend application	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 50(5)	Power to refuse to amend application	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 50(6)	Duty to make note of amendment to application in register	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 50A(1)	Power to make amendment to application	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 50A(4)	Duty to note amendment to application in register	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally affected	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 52(3)	Power to give any further notice of an application where appropriate	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 54(1)	Power to require the applicant to provide more information	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 54(1B)	Duty to specify the lapse date for an application	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 55(1)	Duty to give copy application together with the prescribed information to every referral authority specified in the planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57A(5)	Power to refuse to amend application	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57A(6)	Duty to note amendments to application in register	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57B(1)	Duty to determine whether and to whom notice should be given	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 57C(1)	Duty to give copy of amended application to referral authority	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 58	Duty to consider every application for a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 58A	Power to request advice from the Planning Application Committee	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 60	Duty to consider certain matters	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 60(1A)	Duty to consider certain matters	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 62(2)	Power to include other conditions	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	requires to be included as referred to in s 62(1)(a)	142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 64(3)	Duty not to issue a permit until after the specified period	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(5)	Duty to give each objector a copy of an exempt decision	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	If the recommending referral authority objected to the grant of the permit or the

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	If the recommending referral authority did not object to the grant

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
	grant and a copy of any notice given under s 64 or 65	573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 69(1A)	Function of receiving application for extension of time to complete development	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 69(2)	Power to extend time	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 71(1)	Power to correct certain mistakes	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 71(2)	Duty to note corrections in register	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 73	Power to decide to grant amendment subject to conditions	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 74	Duty to issue amended permit to applicant if no objectors	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
			be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 83	Function of being respondent to an appeal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 83B	Duty to give or publish notice of application for review	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 84AB	Power to agree to confining a review by the Tribunal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 91(2)	Duty to comply with the directions of VCAT	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 93(2)	Duty to give notice of VCAT order to stop development	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 95(3)	Function of referring certain applications to the Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 95(4)	Duty to comply with an order or direction	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 96F	Duty to consider the panel's report under s 96E	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 96H(3)	Power to give notice in compliance with Minister's direction	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 96J	Duty to issue permit as directed by the Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 96K	Duty to comply with direction of the Minister to give notice of refusal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 97C	Power to request Minister to decide the application	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 97MH	Duty to provide information or assistance to the Planning Application Committee	1 | Chief Executive Officer	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	1 | Chief Executive Officer	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 97Q(4)	Duty to comply with directions of VCAT	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 101	Function of receiving claim for expenses in conjunction with claim	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 103	Power to reject a claim for compensation in certain circumstances	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s.107(1)	Function of receiving claim for compensation	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 107(3)	Power to agree to extend time for making claim	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	
s 114(1)	Power to apply to the VCAT for an enforcement order	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 123(1)	Power to carry out work required by enforcement order and recover costs	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	724 | General Manager Development	Except Crown Land

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
s 129	Function of recovering penalties	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 130(5)	Power to allow person served with an infringement notice further time	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 149A(1)	Power to refer a matter to the VCAT for determination	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 149B	Power to apply to the Tribunal for a declaration.	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 640 | Coordinator Strategic Planning	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 171(2)(g)	Power to grant and reserve easements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner 746 | Major Land Use Planning Project Coordinator	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	Where Council is a collecting agency specified in an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	1 | Chief Executive Officer	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	1 | Chief Executive Officer	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		524 | Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 178A(1)	Function of receiving application to amend or end an agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178A(5)	Power to propose to amend or end an agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178C(4)	Function of determining how to give notice under s 178C(2)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178E(2)(c)	Power to refuse to amend or end the agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	After considering objections, submissions and matters in s 178B

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	After considering objections, submissions and matters in s 178B
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	After considering objections, submissions and matters in s.178B

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178E(3)(d)	Power to refuse to amend or end the agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 179(2)	Duty to make copy of each agreement available in accordance with the public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 181	Duty to apply to the Registrar of Titles to record the agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 182	Power to enforce an agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 499 | Compliance Officer 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 184G(2)	Duty to comply with a direction of the Tribunal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 184G(3)	Duty to give notice as directed by the Tribunal	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 198(1)	Function to receive application for planning certificate	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 199(1)	Duty to give planning certificate to applicant	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 201(1)	Function of receiving application for declaration of underlying zoning	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 201(3)	Duty to make declaration	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		656 | Strategic Planner 706 | Strategic Planner	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
-	Power to give written authorisation in accordance with a provision of a planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Act 1987			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	

Residential Tenancies Act 1997			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	723 | General Manager Corporate Services 144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
s 522(1)	Power to give a compliance notice to a person	723 | General Manager Corporate Services 144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies Act 1997			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	723 | General Manager Corporate Services 144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
s 525(4)	Duty to issue identity card to authorised officers	965 | Coordinator Governance and Risk 967 | Governance Officer 1018 | Manager Governance	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	723 | General Manager Corporate Services 144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Residential Tenancies Act 1997			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 526A(3)	Function of receiving report of inspection	723 | General Manager Corporate Services 144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	723 | General Manager Corporate Services 144 | Coordinator Environmental Health 145 | Environmental Health Officer 146 | Environmental Health Officer 559 | Environmental Health Officer 830 | Environmental Health Officer 1018 | Manager Governance	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 433 | Coordinator Asset Management	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 433 | Coordinator Asset Management	
s 11(9)(b)	Duty to advise Registrar	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 433 | Coordinator Asset Management	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment 433 | Coordinator Asset Management	Subject to s 11(10A)

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment 433 | Coordinator Asset Management	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment 433 | Coordinator Asset Management	
s 12(10)	Duty to notify of decision made	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment 433 | Coordinator Asset Management	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment 433 | Coordinator Asset Management	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment 433 | Coordinator Asset Management	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 433 | Coordinator Asset Management	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment	
s 15(2)	Duty to include details of arrangement in public roads register	733 | Manager Built Environment 617 | Coordinator Road Planning	
s 16(7)	Power to enter into an arrangement under s 15	725 | General Manager Built & Natural Environment	
s 16(8)	Duty to enter details of determination in public roads register	733 | Manager Built Environment 617 | Coordinator Road Planning	
s 17(2)	Duty to register public road in public roads register	733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	733 | Manager Built Environment 617 | Coordinator Road Planning	
s 19(4)	Duty to specify details of discontinuance in public roads register	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 36 | Coordinator Infrastructure Development 733 | Manager Built Environment	
s 19(5)	Duty to ensure public roads register is available for public inspection	733 | Manager Built Environment 617 | Coordinator Road Planning	
s 21	Function of replying to request for information or advice	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
s 22(5)	Duty to give effect to a direction under s 22	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
s 40(1)	Duty to inspect, maintain and repair a public road.	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 42(1)	Power to declare a public road as a controlled access road	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority If road is a municipal road or part thereof and where

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
			road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
s 49	Power to develop and publish a road management plan	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
s 51	Power to determine standards by incorporating the standards in a road management plan	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	
s 54(2)	Duty to give notice of proposal to make a road management plan	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	
s 54(6)	Power to amend road management plan	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 54(7)	Duty to incorporate the amendments into the road management plan	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	
s 63(1)	Power to consent to conduct of works on road	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the infrastructure manager

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 64(1)	Duty to comply with cl 13 of sch 7	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	723 | General Manager Corporate Services 198 | Coordinator Local Laws 1018 | Manager Governance	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	723 | General Manager Corporate Services 198 | Coordinator Local Laws 1018 | Manager Governance	Where Council is the coordinating road authority
s 67(3)	Power to request information	723 | General Manager Corporate Services 198 | Coordinator Local Laws 1018 | Manager Governance	Where Council is the coordinating road authority
s 68(2)	Power to request information	723 | General Manager Corporate Services 198 | Coordinator Local Laws 1018 | Manager Governance	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 71(3)	Power to appoint an authorised officer	1 | Chief Executive Officer	
s 72	Duty to issue an identity card to each authorised officer	1 | Chief Executive Officer	
s 85	Function of receiving report from authorised officer	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	
s 86	Duty to keep register re s 85 matters	1 | Chief Executive Officer	
s 87(1)	Function of receiving complaints	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	
s 87(2)	Duty to investigate complaint and provide report	1 | Chief Executive Officer	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 96	Power to authorise a person for the purpose of instituting legal proceedings	1 | Chief Executive Officer	
s 112(2)	Power to recover damages in court	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
s 116	Power to cause or carry out inspection	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning 661 | Built Environment Planning Systems Officer	
s 119(2)	Function of consulting with the Head, Transport for Victoria	1 | Chief Executive Officer	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	725 | General Manager Built & Natural Environment 439 | Manager Natural Environment & Parks 489 | Manager Assets & Projects	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	36 | Coordinator Infrastructure Development 617 | Coordinator Road Planning	
s 121(1)	Power to enter into an agreement in respect of works	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment	
s 122(1)	Power to charge and recover fees	1 | Chief Executive Officer	
s 123(1)	Power to charge for any service	1 | Chief Executive Officer	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	1 | Chief Executive Officer	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	1 | Chief Executive Officer	

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	1 | Chief Executive Officer	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	1 | Chief Executive Officer	
sch 2 cl 5	Duty to publish notice of declaration	1 | Chief Executive Officer	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected,	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		733 | Manager Built Environment 617 | Coordinator Road Planning	responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		733 | Manager Built Environment 617 | Coordinator Road Planning	
sch 7 cl18(1)	Power to enter into an agreement	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the responsible road authority

Road Management Act 2004			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Planning and Environment Regulations 2015			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	1 | Chief Executive Officer	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner	

Planning and Environment Regulations 2015			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	Where Council is the responsible authority
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner	Where Council is not the responsible authority but the relevant land is within Council's municipal district

Planning and Environment Regulations 2015			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
		22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner/Statutory Planner 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment Regulations 2015			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning	
r 8(1)	Duty to conduct reviews of road management plan	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	

Planning and Environment Regulations 2015			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 9(2)	Duty to produce written report of review of road management plan and make report available	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
r 13(1)	Duty to publish notice of amendments to road management plan	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	where Council is the coordinating road authority

Planning and Environment Regulations 2015			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	
r 16(3)	Power to issue permit	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority
r 23(2)	Power to make submission to Tribunal	725 | General Manager Built & Natural Environment 489 | Manager Assets & Projects 733 | Manager Built Environment	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	725 | General Manager Built & Natural Environment 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the coordinating road authority

Planning and Environment Regulations 2015			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	725 | General Manager Built & Natural Environment 36 | Coordinator Infrastructure Development 733 | Manager Built Environment 617 | Coordinator Road Planning	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3)	723 | General Manager Corporate Services 198 | Coordinator Local Laws 1018 | Manager Governance	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act

Planning and Environment Regulations 2015			
Provision	**Item Delegated**	**Delegate**	**Conditions & Limitations**
r 22(2)	Power to waive whole or part of fee in certain circumstances	725 | General Manager Built & Natural Environment 733 | Manager Built Environment	Where Council is the coordinating road authority

S6 Instrument of Delegation – Council to Members of Council staff

July 2025 Update

Amendments as recommended by council's solicitors:

Delegation Source	**Provision**	**Item Delegated**	**Delegate**	**Conditions & Limitations**
Amendment: Additional powers inserted as implied from the *Planning and Environment Act 1987* which are not derived from any specific provisions.				
Planning and Environment Act 1987	-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	Addition of New Delegations as listed below: 724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner / Statutory Planner Governance 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	N/A
Planning and Environment Act 1987	-	*Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent.*	Addition of New Delegations as listed below: 724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner / Statutory Planner Governance 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	N/A

Planning and Environment Act 1987	-	*Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council.*	Addition of New Delegations as listed below: 724 | General Manager Development 730 | Manager Planning and Building 971 | Major Projects and Principal Strategic Planner 573 | Coordinator Statutory Planning 142 | Graduate Statutory Planner 22 | Environmental Planner 524 | Statutory Planner 552 | Senior Statutory Planner 541 | Graduate Statutory Planner / Statutory Planner Governance 640 | Coordinator Strategic Planning 656 | Strategic Planner 706 | Strategic Planner	N/A

Amendments NOT relevant to Council as Council does not administer the Act:

Amendment: Changes to *Cemeteries and Crematoria Act 2003*.
Amendment: Replaced the Cemeteries and Crematoria Regulations 2015 with the *Cemeteries and Crematoria Regulations 2025* which came into operation on 15 June 2025.

12. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

12.1. COMMUNITY ASSET COMMITTEES 2024/25 ANNUAL REPORT

ACTION OFFICER: MANAGER FACILITIES AND EMERGENCIES

PURPOSE

For Council to receive the annual report highlighting the activities and performance of Council's five Community Asset Committees for the period 2024/25.

RECOMMENDATION

That Council:

1. ***Receive and note the Annual Report highlighting the activities and performance of the five Community Asset Committees for the period 2024/25; and***
2. ***Acknowledge the volunteer contribution made by the Community Asset Committee members during this period.***

BACKGROUND

Section 65 of the *Local Government Act 2020* (the Act) provides for councils to establish Community Asset Committees for the purpose of managing assets within the municipality and requires the CEO to submit an annual report in relation to the activities and performance of these committees.

The following Community Asset Committees are currently established in accordance with the provisions of the Act:

- Briagolong Recreation Reserve Committee
- Cameron Sporting Complex Committee
- Gordon Street Reserve Committee
- Maffra Recreation Reserve Committee
- Newry Recreation Reserve Committee

Council acknowledges and appreciates the commitment of these community volunteers in supporting the management and operation of these important community assets.

This report summarises the activities and performance of these Community Asset Committees during 2024/25. For this report, activities are summaries of general information and key achievements provided by the committees, whilst performance has been assessed against the powers, duties and functions formally delegated to its members.

Briagolong Recreation Reserve Committee

Cash Reserves
The Committee has approximately $30,000 in cash reserves.

Key Achievements
Usage of the reserve includes cricket, football, tennis and pony club. The Committee have finalised the installation of solar on the Pony Club shed and have purchased a light tower for installation on the main oval.

Performance
Despite regular requests the Committee has not operated within the requirements of its delegation and does not provide appropriate reporting. Council Officers will continue to offer support to improve governance processes.

Cameron Sporting Complex Committee

Cash Reserves
The Committee has approximately $47,000 in cash reserves.

Key Achievements
The Committee have been supported to work through several insurance claims including break-ins and a power surge. Major works have included replacement of the sewer pump and complete refurbishment of the gymnastics foam pit due to a pump failure.

Performance
The Committee has generally been able to operate within the powers, duties and functions delegated to its members including holding an AGM and regular committee meetings. Officers have provided and will continue to provide additional support to ensure the requirements of the annual risk and maintenance subsidy are being met and preventative maintenance tasks are up to date.

Gordon Street Recreation Reserve Committee

Cash Reserves
The Committee has approximately $14,000 in cash reserves.

Key Achievements
The Committee continues to undertake significant proactive and reactive maintenance tasks. The facility is well used by both regular users and hosts large scale community events.

Performance
The Committee operates within the powers, duties and functions delegated to its members including holding an AGM and regular general meetings. Reporting and financial management practices are up to date and of a high standard.

Maffra Recreation Reserve Committee

Cash Reserves
The Committee has approximately $65,000 in cash reserves.

Key Achievements
User groups include football, netball, agricultural society, kennel club, poultry club, band, rockhounds, pleasure harness club, and historical truck club. Another year of successful events including dog show, truck show, football finals and agricultural show.

Performance
The Committee has been able to operate within the powers, duties and functions delegated to its members, including holding an AGM and regular general meetings. The Committee works proactively to address maintenance issues and is well supported by Officers.

Newry Recreation Reserve Committee

Cash Reserves
The Committee has approximately $34,000 in cash reserves.

Key Achievements
The Golf Club is the main user of the reserve and clubrooms. The Committee has been supported to repair break in damage and undertake general maintenance tasks.

Performance
Despite having a small Committee membership, the Committee has been able to operate within the powers, duties and functions delegated to its members including holding an AGM and general meetings.

ATTACHMENTS

Nil

OPTIONS

Council has the following options available:

1. Receive the annual report highlighting activities and performance of the Community Asset Committees for the period 2024/25;
2. Not receive the annual report highlighting activities and performance of the Community Asset Committees for the period 2024/25 and seek further information for a future Council meeting.

PROPOSAL

That Council receive the annual report highlighting activities and performance of the Community Asset Committee for the period 2024/25, and acknowledge the contribution provided by many community volunteers in the management of these facilities.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

Coordinating facilities and infrastructure to meet growth and evolving needs.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This report provides Council with an annual update on the activities and performance of the five Community Asset Committees in respect of which the members have been given a delegation as required by Section 47(6) of the *Local Government Act 2020.*

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

12.2. PLACE NAMES COMMITEE MEETING - SEPTEMBER MINUTES

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

For Council to receive the minutes of the Place Names Committee meeting held on 15 September 2025 and to consider the recommendations from that meeting.

RECOMMENDATION

That :

1. ***Council receive and note the minutes of Attachment 12.2.1 Place Names Committee meeting held on 15 September 2025;***
2. ***Council continue to create broad community awareness of the State Government campaign "Remember a Local - Name a Place";***
3. ***The un-named road labelled "Unknown #49" off Dargo Street, Sale, be named Bowerbird Close and that the selected name be registered with Geographic Names Victoria; and***
4. ***The Mayor send a letter to the Gunaikunai Land and Waters Aboriginal Corporation inviting them to participate in the naming process for the recently constructed North Sale Wetland and Biodiversity Reserve.***

BACKGROUND

The Place Names Committee is an advisory committee of Council that meets quarterly to make recommendations to Council on geographical place name issues.

ATTACHMENTS

1. Place Names Committee Minutes 15 September 2025 - Redacted [**12.2.1** - 25 pages]

OPTIONS

Council has the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or
2. Not receive the minutes of the Place Names Committee, or consider the recommendations, and seek further information for consideration at a future meeting.

PROPOSAL

That:

1. Council receive and note the minutes of the Place Names Committee meeting held on 15 September 2025;
2. Council continue to create broad community awareness of the State Government program "*Remember a Local – Name a Place";*

3. The un-named road labelled “Unknown #49” off Dargo Street, Sale be named Bowerbird Close and that the selected name be registered with Geographic Names Victoria; and
4. The Mayor send a letter to the Gunaikunai Land and Waters Aboriginal Corporation inviting them to participate in the naming process for the recently constructed North Sale Wetland and Biodiversity Reserve

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The Local Government Act provides Council the power to approve, assign or change the name of a road, but in doing so Council must act in accordance with the guidelines provided in the *Geographical Place Names Act 1998*.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

Coordinating facilities and infrastructure to meet growth and evolving needs.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

MINUTES

15 September 2025

ATTENDEES: Councillor Cindy Madeley
Councillor Liz Foat
Ray Weber (Manager Assets & Projects)
James Blythe (GIS Officer)

APOLOGIES: Councillor Carmel Ripper

MEETING OPENED: 10:05am

CONFLICT OF INTEREST:

1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:
Cr Foat/Cr Madeley

That the minutes of the previous Place Names Committee meeting on 10 June 2025 be accepted.

CARRIED

2.0 ONGOING AGENDA ITEMS

2.1 Recognition of indigenous females

The names of three indigenous women were nominated by a local historian. The names have been forwarded to Gunaikurnai Land and Waters Aboriginal Corporation for endorsement.

Parley – one of two wives of Thomas Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. In June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

Mumbalk (died 5 August 1848) – one of two wives of Thomas Bungelene. Died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck.

Refer to attachment for item 2.1.

GLAWAC are intending to set up a committee comprised of Elders and this matter is expected to be considered by them.

It was moved:
Cr Madeley/Cr Foat

Noted and hold.

CARRIED

2.2 Proposed road names for subdivision PS904015 off Mill Lane, Rosedale

The following road names are proposed by the developer for a subdivision off Mill Lane, Rosedale:

- Angus Place;
- Edith Street;
- Rhys Crescent;

The developer has been asked to provide background information on the names to ensure that they meet 'Principle H - Using Commemorative Names' of the Naming Rules for places in Victoria.

Furthermore, confirmation is sought as to whether the roads designated as Street and Crescent will eventually be open-ended roads in future stages of subdivision.

It should be noted that the use of first names in road naming is now permitted under the revised naming rules although last name is still preferred.

Refer to attachment for item 2.2 for the plan of subdivision.

The developer has been re-contacted but no response has been received to date.

It was moved:
Cr Foat/Cr Madeley

Noted and hold.

CARRIED

2.3 Indigenous names

A list of Gunai place names was presented to the Place Names Committee for use in future naming. The names were approved by a Gunaikurnai language expert.

Refer to attachment for item 2.3.

It was moved at the 8 August 2023 Place Names Committee meeting that the Place Names Committee write to GLaWAC seeking comment and approval to use the list of Gunai place names (verified by a Gunaikurnai language expert) relevant to the Shire of Wellington in future naming proposals and to enquire if there are any other names that they would like included on the Council Approved Names Register.

Names intending to be used from this list should be separately directed to GLAWAC for approval.

It was moved:
Cr Madeley/Cr Foat

Noted and hold. **CARRIED**

2.4 Gender Equality Strategy and Action Plan 2023-2027

The Victorian Government's *Victoria's Gender Equality Strategy and Action Plan 2023-2027* includes a target for the commemoration of women in naming of Places, Roads and Features.

At the Place Names Committee meeting of 14 November 2023, the Place Names Committee acknowledged the strategy and action plan.

At the Place Names Committee meeting of 14 May 2024 it was requested that officers provide additional information for consideration at the next meeting.

Council Officers attended a Geographic Names Victoria information session on 23 July 2024 which had a focus on meeting the goals of the strategy and action plan.

At this session, the Victorian Minister for Planning announced the launch of the ***Remember a local – Name a Place Campaign*.**

This campaign is open to all Victorians with the goal to encourage nominations from communities that are currently under-represented in Victoria's place names. This includes women, First Nations, LGBTQIA+, people with a disability and culturally and linguistically diverse (CaLD) communities This consultation is open on Engage Victoria until 26 November 2024. Any relevant nominations for the Wellington Shire Council will be collated and provided to Wellington Shire Council.

The Committee Recommends to Council to support the Remember a Local – Name a Place Campaign.

At the Place Names Committee meeting on 13/8/2024 the committee decided that it recommends Council support the state government's Remember a Local – Name a Place Campaign and that Council promotes the campaign to create broader local awareness.

The Program was extended on the 12 March to 30 November 2025.

It was moved:
Cr Foat/Cr Madeley

Noted and hold with Council officers continuing to readvertise the program broadly across the Wellington Shire Council community.

CARRIED

2.5 Greenaways Road / Ayres Road

A request has been received from [redacted] to investigate the naming of Ayres Road Woodside, which [redacted] understood was known as Greenaways Road. The e-mail and newspaper clipping has been attached. Refer to attachments for item 2.5

At the PNC meeting on 11 March 2025 the committee noted the enquiry and requested officers to undertake further research into the request and report back to the next Place Names Committee meeting.

There have currently been no records identified that can confirm the formal renaming of Ayres Road in 1995.

A search was undertaken of the council minute files held at PROV, relating to the Shire of Alberton and the Wellington Shire Council for the period of 18 months before and 6 months after the Greenaway family gathering at Woodside. No documentation was found referencing a formal change of the road name from Ayres Road.

The Council documents reviewed included the Council minute files listed below:

1. 11/10/1993 – 28/2/1994 - Shire of Alberton (Monthly meetings)
2. 21/3/1994 - 4/7/1994 – Shire of Alberton (Monthly meetings)
3. 25/7/1994 – 28/11/1994 – Shire of Alberton (Monthly meetings)
4. 2/12/1994 – 6/3/1995 – Wellington Shire Book 1 (Fortnightly meetings)
5. 20/3/1995 – 15/6/1995 – Wellington Shire Book 2 (Fortnightly meetings)
6. 19/6/1995 - 21/8/1995 – Wellington Shire Book 3 (Fortnightly meetings)
7. 30/8/1995 – 18/12/2995 – Wellington Shire Book 4 (Fortnightly meetings)

This information was communicated to [redacted] – Refer to attachments for item 2.5 which includes [redacted] response.

It was moved:

Cr Foat/Cr Madeley

Noted and closed.

CARRIED

2.6 Proposal to name a section of the Port of Sale

In preparation for the Sale Music Festival there has been confusion over the correct way to refer to the location of the event.

Councillor Rossetti recommended that the matter be referred to Place Names Committee.

In separate discussion with the organisers of the Sale Music Festival, [redacted] was aware of this issue and has provided a submission on the Port of Sale history for consideration by the committee. Refer to attachments for item 2.6.

At the PNC meeting on 11 March 2025 the committee resolved the matter for consideration at a future meeting.

At the PNC meeting on 10 June 2025 it was resolved that council officers undertake a community engagement exercise with the intention to gather naming submissions for the possible naming the western side of the Port of Sale, including the boat ramp, carpark, and picnic area.

This item is still being actioned.

It was moved:
Cr Foat/Cr Madeley

Noted and hold.

CARRIED

2.7 Request from Built Environment to name a road

On 4 April 2025 the [redacted] submitted a request to name an unnamed road off Dargo Street Sale (Unknown #49) because they intend to change the road hierarchy classification from an unmaintained road to Local Access B. No naming proposal was submitted. Refer to attachment for item 2.7 to see the location of the road.

At the PNC meeting on 10 June 2025 it was resolved that council officers contact the two affected properties and request them to choose a name from the Approved Names Register and that this be confirmed in writing, that the selected name be registered with Geographic Names Victoria and that this item be closed.

There are no names on the Approved Names Register that would be suitable in this context.

The two properties have agreed that the road should be named Bowerbird after the Satin Bowerbird *(Ptilonorhynchus violaceus)* which is a bird commonly found in Sale and is native to the east coast of Australia. The bird is frequently observed in the trees on the public reserves and properties near the road. There was non-agreement between the property owners on the road type that should be applied.

It was moved:
Cr Foat/Cr Madeley

That the unnamed road off Dargo Street Sale (Unknown #49) be named Bowerbird Close.

CARRIED

3.0 GENERAL BUSINESS

3.1 Request to assign a name to North Sale Wetland and Biodiversity Reserve

The [redacted] has suggested that the North Sale Wetland and Biodiversity Reserve should be assigned a name by the Place Names Committee, given that the project is moving to the landscaping phase.

This project received funding of $1 million from Regional Development Victoria, with the potential for ministerial attendance at the opening. GLAWAC has provided a letter of support for the project.

A map showing the location of the land parcel is shown in the attachment for item 3.1

It was moved:
Cr Foat/Cr Madeley

That the Mayor send a letter to GLAWAC inviting them to participate in the naming process for the recently constructed North Sale Wetland and Biodiversity Reserve.

CARRIED

4.0 NEXT MEETING

11 November 2025 - 12:00PM to 1:00PM

5.0 CLOSE

Attachment for item 2.1

[redacted]

Subject: Putting her Name on it - Wellington - Indigenous

Hello [redacted]

Here is a formal nomination of three names for Indigenous Women. However I believe the first two at least should be subject to consultation with someone with speciality in 1840s Indigenous History. Possibly [redacted] may be the one to consult as to where that would be best sourced.
I know [redacted] sourced their names from original documents, but I think it will still need some sort of corroboration / support.

So I am sending this in earlier than others, so that can commence.

[redacted]

Names of Indigenous Women for consideration for recognition

Parley – one of two wives of Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

Mumbalk (died 5 August 1848) – one of two wives of Thomas Bungelene – died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

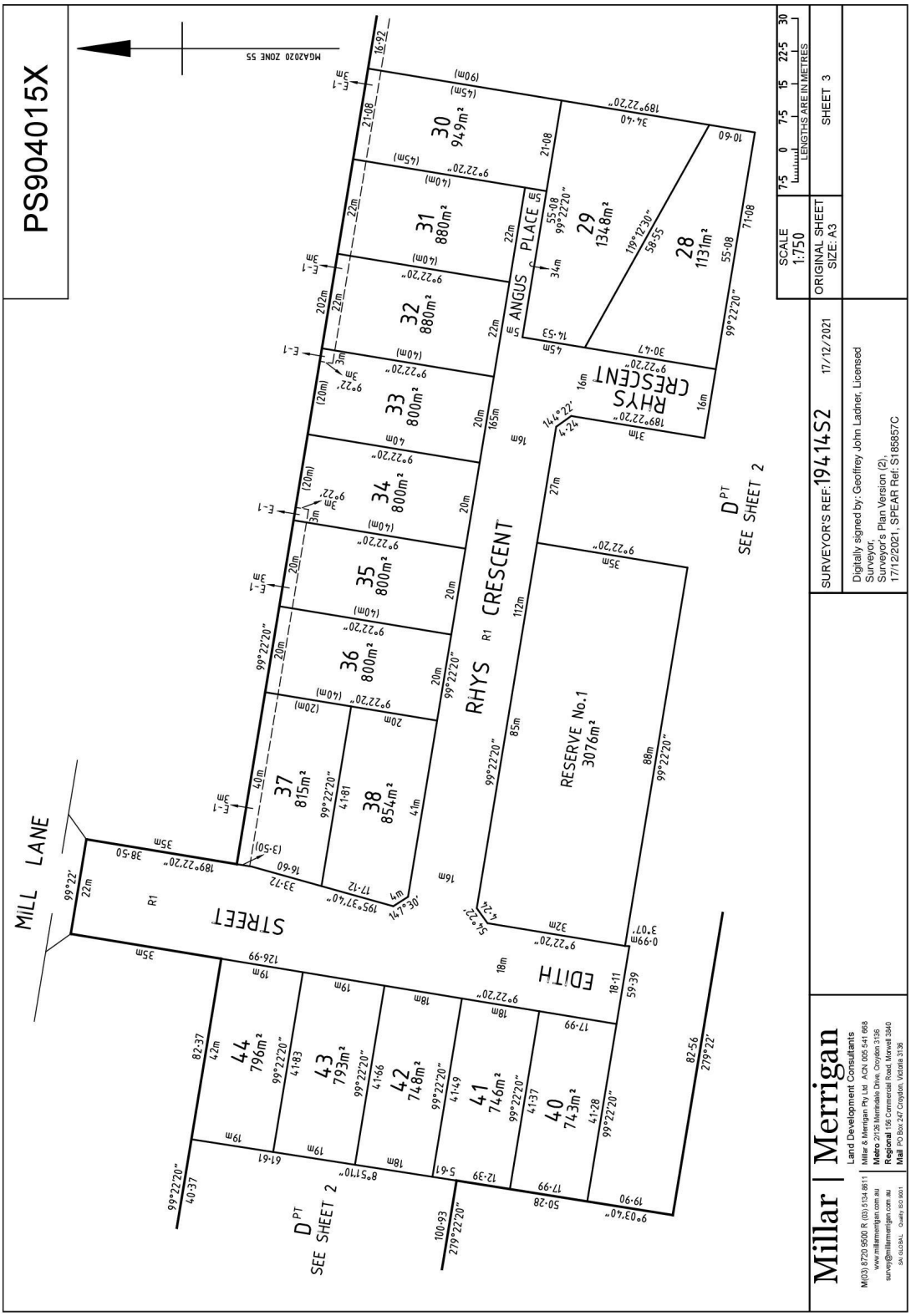
Both the above should be referred to an appropriate Indigenous authority for a formal response as to their history and support for naming.

My source: Peter Gardner "Gippsland Biographies: Bungelene (died 1848)" in *Gippsland Heritage Journal* #10, June 1991, page 58. Primary sources are given there.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck. The Cameron name may be in use, but Flower may not. I am in contact with family who are providing a biography.
In the meantime, see Australian Dictionary of Biography online:
http://adb.anu.edu.au/biography/cameron-elizabeth-bessy-12834

I am sure local consultation would lead to more names being suggested.

Attachment for item 2.2



Attachment for item 2.3

APPENDIX P: GUNAI PLACE NAMES

Aberfeldy River	Nambruc (black possum)
Albert River	Lurt-bit
Anderson's Inlet	Toluncan (stringybark)
Bairnsdale	Wy-yung
Bairnsdale backwater	cow-wung
Black Mountain	Woorarra
Boggy Creek	Narka kowera or Ngurke-yow-wilt
Brodribb	Wrak Thum Balluk
Bruthen	Brewdthan Mungie
Buchan	Bukkan Mungie
Buchan River	
- 20 miles north of Buchan	Gellingall
Buchan Station	Tirtalack
Bulgurback Creek	Crung grurk
Bushy Park	Kutbuntaura (fire carrier)
Cabbage Tree Creek	Can-tchin
Cann River	Kam (Robinson 1844)
Cann River near mouth	Tambun (Robinson 1844)
Cape Conran	Kerlip or Murrow-gunnie
Cape Howe	Werregauno (Robinson 1844)
Castle Hills	Browit-dar-darnda
Castleburn Creek	War-dur
Clifton Morass	Nen-duck
coast between Latrobe and Yarra Rivers	Wea wuk
Cobbannah Creek	Boolloot
Cowwarr	Cowwarr (mountain)?
Cowwarr Creek	Bandow'ara
Creek at Dargo Inn	Lown gurrut (mountain ash)
Crooked River	Naylong or Dow wirra
Dargo	to have patience, to wait
Dargo River	Dairgo
Dargo town	Boulung-deera
Darry's Noo	Dam-gwennet (bell miner)
Dead Horse Creek	gurrun-gurran-yarn
deep creek at Bruthen	Nyelling
Deighton	Yowundeet (waterhole)
Donnolly's Creek	Darliban
east bank of Snowy mouth	Murloo (white pipeclay)
Eagle Point	Nur-rung
Ewen's Morass	Boom'boy
Ewing's Morass	Ya yung
Flooding Creek (Sale)	Way-put
Franklin River (at mouth)	Lung Lung Praren or Lang Lang

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	Berin
Freestone Creek	Wurrundyan'garla
Genoa River (Mallacoota)	Tinnor
Goat Island	Me-mel
Good-luck Creek	Groggin (quartz crystal)
Grant	Poork-poork-gill-yarn (head waters)
Healesville	Corranderrk (Woiworung)
Iguana Creek	Callad-euro
inlet from Tambo River to Kilmorie Morass	Toole-ne-yarn (water come in)
Jimmy's Point	Brt britta
Jindivick	burst asunder, consume
Jones' Bay	Dahduck or Nepoa daduck
Junerow	40 miles east? of Omeo
Lake Bunga	Wundoang or Lane beuk or La-en-Buke
Lake King	Narran or Ngarran (moon)
Lake Reeve	Walmunyeera or Walmunyee'ra
Lake Tyers	Wannang-gatty or Warrngatta
-creek running into west side	Talla-bowee
-below station	Wirtgwirri
-at Tarloo arm	Tarloo (penguin)
-at Nowa Nowa	Nowre Nowre
-deep hole in the lake	Ngrung (den of monster)
-point on shore	Danjanda
Lake Victoria north shore	Munji
Lake Wellington	Muria
Lakes Entrance	Nrungit (between present entrance and Lake Bunga)
Latrobe River	Tangil (Woiworung word)
-at Lake Wellington	Durtyowan
Latrobe River hilltop	Woollum-woollum
Lindenow Flat	Wuk-wuk
MacAlister River	Wirriwirndook yeerung woorindook (song of the emu-wren)
Mallacoota	Mallekotar (Robinson 1846)
Marlo	Murraloo
Merriman's Creek	Dur'lin or Boung-warl
Mitchell River (at Lucknow)	Nibbor
Mitchell River (at Wy Yung)	Wahyang
Mitchell River silt jetties	Wangan (at mouth)
Mitta Mitta River (lower)	Noorengong
Mitta Mitta River (upper)	Nida-moolunga
Morwell	More Willie
Mossiface	Marlung-dun (mussell shell)

Mount Alfred (Boggy Creek)	Nuggor-yowatie
Mount Ararat	Nar-ri-uk (hairy, scrubby)
Mount Baldhead	Tarl-darn (a little snow)
Mount Bindi Range	Nonniyong
Mount Birregun	Gner-ing (gang-gang cockatoo)
Mount Cann	Berrn
Mount Cobberas	Cobbera
Mount Dawson	Barrat puck (bald head)
Mount Ellery	Bur-umpa
Mount Goongerah	Gungura
Mount Howitt	Toot-buck-nulluck (like a rope)
Mount Kent	Migga-the-rock (a yellow snake)
Mount Raymond	Dubbie
Mount Steve	Koor-nung-gatty (kangaroo apple)
Mount Tambo	Tambo
Mounts Taylor and Lookout	Bullung-warl (two spears)
Mount Victoria	Chalebrogen
Mount Wellington	Nap Nap Marra
Mount Willie	Nowr Nowr
Murrandale	Tooruk (bullrush)
Murrandale Hill	Koorag angy (deep stony gully)
Mystic Park	Wallert (possums)
Neerim	tall; elevated, long, spear (Bunerong)
Newlands Backwater	Bram-ar-rung
Nicholson River	Dart-yung
Nicholson River backwater	Yowen-burrum
Nicholson River mouth	Ngarka-wallung (east bank)
Noojee	cease, exactly, content (Bunerong)
Notch Hill	Der-nung (skin or hide)
Numbla Mungie	Omeo tribe name
Omeo	Jaitmathang (also tribe name)
Orbost	Dura
Orr's Creek	Dal-gowut (reeds)
Oven's River	Burwang
Pearl Point	Tarlo wyack or Py-yoot (small seagull)
Perry Point/River	Goomballa or Goombeela (climbing)
Point Ricardo	Marout ganny (rocky point)
Port Albert	Tarrawarrackel
Pretty Boy's Pinch	Tulloo bowie (Lory-tailed wallaby)
Quack Mungia Creek	Bannur-ghur (white gum)
Quack Mungie hills	kou-ark-munjee (kookaburra)
Ramahyuck	Nyeebcon
Ramrod Creek	Boung warl (camp spear)
Raymond Island	Grag-in

Red Bluff	Ninnie
Rourke's River	Inja gut barapa
Sale	Wayput
Sandy Creek	warribatt (water holes)
Sarsfield	Tut toong
Seacombe or Straits?	Boollum boollum
Snake Island	Ngima
Snowy Bluff	Gelling-brook-wollung
Snowy River	
-above falls	Doorack
-the falls or rapids	Coongulia
-long water hole below falls	Gwurruc Gwurruc
-lower section	Karang gil (lots of water weed)
-east bank at mouth	Murloo
-small creek entering west side near mouth	Thuroong (snakes)
-west side of mouth	Mardgee-long
-bluff	Gellung-brook-wollung
-two islands in mouth	Bulla bowl bowl
-sand bar at mouth	Margelong
-jutting land near mouth	Cut wort (pigface)
-bay at the mouth	Giddi (swans)
-morass nearby	Thalugada (tea tree swamp)
-hill in swamp	Wort wort
-lagoon on sea coast	Bunjil Tambun
Stony Creek (at Bruthen)	Crocken (quartz crystal)
Stony Creek (at Lake Tyers)	Lane glan (edible root)
Stony Creek (Lake Wellington)	Darlimurla (little bit of clay)
Stratford	Nuntin
Swan Reach	Wook-gook (mopoke)
Tallangatta Creek	Ginning matong
Tambo River	
-mouth	Gwammung-bourn (pelican)
-near Tongio	Tongio memial
-upper	Tambo (perch)
- 25 miles downstream from high point	Jillun
-near Bindi	Bindi memial (the stomach)
-at Ensay	Numbla munjee (black fish)
-lower	Ber'rawan
-inlet to Kilmorie Morass	Tool-ne-yarn (water come in)
-bluff	Kookoondalook (wasps in the trees)
Tarli Karng	
-creek flowing into it	Nigothoruk
Tarra River	Blindit'yin (platypus)

Tarra River mouth	Tarkira (place of shells)
Tarwin River	Toto-warra-warra or Jota-wara-wara-thun
Tarwin River mouth	Toluncan (stringy bark trees)
Thompson River	Carrang-carrang (brackish water), Carran Carran
Thurra River	Turrer (Robinson 1844)
Tolunyarry	point on coast near Ram Head
Tom's Cap region	Dambo-byo (hills south of Merriman's Creek)
Tom's Creek	Warrigallac
Tongio East	Carrara wira
Tongio Gap	Mungobabba
Tongio Mungie	Omeo clan name
Traralgon	Traralgon (plain's wanderer-a bird)
Tynong	Tynong (plenty of fish)
Upper Boggy Creek	Tallo-lumbruck (tadpole)
Wallagarough River	Tooronoo (at Mallacoota)
Warrigal Creek	Yau-ung
Waterford	Dalu-mlarng (yam)
Wentworth River	Dabera'bara (rocky bank)
White Rock (SE of Yiruk)	Bunjil Borun (mister pelican)
Wilson's Promontory	Yiruk (Gunai), Wamoom (Bunerong)
Wongungarra River	Gwannam-o-rook (eagle-hawk)
Wonnangatta River	Wontwun
Woodside	Bellum bellum
Wuk Wuk	ground or earth
Wy Yung	duck
Yallourn	flat tray of plaited grass for collecting manna
Yarra River	Bira-amung
Yarragon	Yarragongatha (hair of head)
Yarram	river

Attachments for item 2.5

[redacted]

To: Enquiries <enquiries@wellington.vic.gov.au>
Subject: Woodside road sign

[You don't often get email from [redacted] Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]
EXTERNAL EMAIL originated from outside of the Wellington Shire Council network. Do not click links or open attachments unless you recognise the sender and know the content is safe. Contact ICT Service Desk if unsure.

Hello Wellington shire,
Not all that long ago I was talking to you about Ayres road in Woodside, which must have been changed from Greenaways road recently. As I have attached, I recently found a local newspaper article (I remember this event) where the road got renamed in 1995 to Greenaways road for obvious reasons. I'm not sure why it has been changed again, possibly replacing sign due to vandalism. Anyway on my iPhone the Maps app shows it being called Greenaways road but on google earth it shows Ayres road. ([redacted] on the council at one stage, unfortunately no longer with us (Alberton shire))

PAGE 10 — "THE YARRAM STANDARD NEWS", Wednesday, May 17, 1995

200 at Greenaway gathering

ON Easter Sunday morning close to 200 people attended the first gathering of the Greenaway family at the Woodside Hall.

Present were descendants of Richard and Frances Bennett Odlam Greenaway, who were pioneer farmers at Balloong.

Richard who was born at St. Giles On The Heath, Devon, UK, in 1830 arrived at Port Philip on HMS "Vulcan" on November 4, 1852. He was a soldier in the famous British 40th Regiment and served at the Eureka Stockade uprising on December 3, 1854.

He also stood guard at the first Government House gates. It was here he met his wife, Frances Odlam, who was a member of the staff there. They were married at Chalmers Church, East Melbourne on April 9, 1860.

Their first child, William Henry, was born at Lonsdale House. After the 40th Regiment went to New Zealand to fight in the Maori war, Richard was left in Melbourne.

Two months after his discharge their second child, Mary Ann (Mrs Wallace Mason), was born in March, 1863, when Richard was operating a cab business and they were living on the west side of Davis Street, South Yarra. This street is now known as McFarlan Street.

Selling his business he later came to work on the Fulton Estate near Sale. Their third child, Richard Francis, was born at Sale when the [illegible]

Three more children were born at Sale. The one who had travelled furthest was Mr Macdonald in 1867, Joshua John in 1869 and Arthur James in 1871.

On April 3, 1872 Richard received a licence for 50 acres of land at Balloong, and further grants were received in 1882 and 1884. He built a house of slab and bark with an iron roofed skillion, which was much improved and enlarged over the later years. The property was named "Greenbank".

All the rest of their children, Frances Fredrick Augusta, William, Jane Elizabeth Josephine (Mrs Harry Johnson), Albert Joseph, Charlotte Helena (Mrs Oliver Mason) and Ernest Victor were born at "Greenbank".

REUNION

After an official welcome by Eric Greenaway, three framed photographs of the Greenaway first home, later home, and travelling horse-drawn threshing machine were auctioned by Ms Frances Welshpool.

Mr Warrick Boddy entertained the group with stories his mother, the late Mrs Doris Boddy, had written about her near neighbors in her book "Beyond The Ninety Mile".

Daryl Walker, a great great grandson, spoke of his research of the Greenaway family in Hiawatha and heard stories from Jack

dant present was Mrs Winnie Ferguson from Sale. The one who had travelled furthest was Mr David Kiernan of Redcliffe, Queensland.

After a BYO lunch the group travelled to the old road leading to the old "Greenbank" property, where with council permission Mr Jack Macdonald, Allan Greenaway, assisted by Ayres Road, replacing it with Greenaway Road.

Mr Bernie Walpole recounted his childhood memories of his neighbors and how his uncles used to attend the dances and musical evenings in the large room at the Greenaways. After a quick look at the last remains of the old homestead the party proceeded to the Alberton Cemetery where the graves of Richard who died in 1901, his wife Frances who died in 1921 and their daughter Frances August, died 1902, and their son Richard Francis, died 1932, are located.

The proposed graveside service to be conducted by the Rev. Russell Macqueen and Mrs Lois Carlledge had to be cancelled due to heavy rain.

Later that evening members of the family gathered at the upstairs room at the Regent where the family tree, portraits and certificates and family photographs were displayed. Some people were able to enjoy the dance which was taking place downstairs.

The following day the family gathered at Annie Greenaway Reserve at stories from Jack

Third generation members of the Greenaway fan back, Jock Greenaway, Doon McKay, Bob Mason, Jin and front, Meg Costello, Lynda Hawkins, Winni Brownley.

Allan Macdonald and Jack Greenaway sign Green ing the reunion celebrations.

[redacted]

Apologies for the initial e-mail as I had intended to give you a phone call first.
Unfortunately I have misplaced your phone number at this point in time.

As discussed with you on the 10th of July no documentation had been identified at that point related to the renaming of Ayres Road. The Greenaway sign installed in 1995 had been removed and replaced in 2022 following a Department of Transport audit related to School buses and their movement. At that time the sign was changed back to the formal name of Ayres road.

In response to your Newspaper article dated 27 May 1995 associated with other Council Business on the 11th of July 2025 I visited the Public Records office in North Melbourne to review Council documentation and resolutions from the period of 18 months before and 6 months after the Greenaway family gathering in Woodside.

The Council documents reviewed included the Council minute files listed below.

1. 11/10/1993 – 28/2/1994 - Shire of Alberton (Monthly meetings)
2. 21/3/1994 - 4/7/1994 – Shire of Alberton (Monthly meetings)
3. 25/7/1994 – 28/11/1994 – Shire of Alberton (Monthly meetings)
4. 2/12/1994 – 6/3/1995 – Wellington Shire Book 1 (Fortnightly meetings)
5. 20/3/1995 – 15/6/1995 – Wellington Shire Book 2 (Fortnightly meetings)
6. 19/6/1995 - 21/8/1995 – Wellington Shire Book 3 (Fortnightly meetings)
7. 30/8/1995 – 18/12/2995 – Wellington Shire Book 4 (Fortnightly meetings)

The period of late 1994 and Early 1995 was a time of change with the recent formation of the Wellington Shire Council and no documentation was found referencing a formal change of the road name from Ayres Road.

As is the current requirement all roads at the time there was a formal process to rename roads. In the minutes of the Alberton shire through 1994 it was noted that the Shire of Alberton had been involved in a number of renaming proposals in the period of October 1993 to November 1994. Of note was one contract in July 1994 for the Alberton Shire to assist the Australian Electoral Commission to establish rural road numbers as a joint venture. This process identified a number of issues associated with rural road naming and resulted in a policy being adopted by Alberton Shire on the 17 October 1994 which required broad community consultation. This process is no longer a Council Policy but a State Government Policy through Geographic Names Victoria which mandates a formal procedure.

I appreciate the Newspaper article states that Council had approved the name change (possibly a temporary measure) however there is no evidence of a permanent change with no apparent consultation or formalisation on the State Government naming register.

I have attached images of meeting minutes including the table of contents and relevant pages identified during the records search. Apologies as these are a little out of order in terms of date however the documentation from late 1994 is consolidated towards the end of the files.

Please give me a call early next week if you wish to discuss further.

[redacted]

[redacted]

Subject: Re: Ayres Road - Woodside

EXTERNAL EMAIL originated from outside of the Wellington Shire Council network. Do not click links or open attachments unless

Hi [redacted]
Thanks for the research, least we know where we stand. A little bit surprising there's know Documentation, especially when written in local paper for permission. I'm not sure what role [redacted] was in the Alberton shire, anyway it obviously has been changed later for reasons. [redacted] father or grandfather had a soldiers settlement farm possibly next door or close by at Woodside with the Greenaway's and was related. This would on the selection maps.
Anyway thanks for your efforts
[redacted]

Sent from my iPhone

Attachments for item 2.6

Email [redacted]

15.02.2025

PLACE NAMES COMMITTEE - WELLINGTON SHIRE COUNCIL

Re Suggestion Of Name For Area South Side of the Port of Sale, site of the 2025 Sale Music Festival.

See: *The Great Escape - The Sale Canal*, unpublished paper, Peter Synan, 2022 for historical background. (attached).

I strongly suggest the name KERFERD PLACE/ PARK.

Sir George Kerferd as Attorney General in the Victorian Government drafted the Sale Canal Enabling Bill 1885.

A former Premier of Victoria, he frequently visited Sale and was an enthusiastic supporter of the idea of a Sale Canal.

The original Bill provided for a sharing of construction costs between the Sale Borough Council and the Victorian Government. This was risky for Sale, the Borough Council fearing overruns and the possibility of an additional rate imposed on Sale people.

Kerferd recognised this and made provision for the Sale Canal to be built at no cost to the Sale Council.

Kerferd, later a judge of the Supreme Court, died suddenly on 31st December 1889. The Gippsland Mercury in reporting on the judge's death observed that in regard to the construction of the Sale Canal, 'the town of Sale is under very considerable obligation to the late judge.' (Source: *Gippsland Mercury* 04.01.1890).

[redacted]

THE GREAT ESCAPE - THE SALE CANAL
Peter Synan, 2022

IMPORTANCE OF SALE CANAL

- Removed the transport gap of three miles between the Gippsland Railway and shipping services on the Gippsland Lakes.
- Designed by leading British harbour engineer, Sir John Coode.
- The first true canal to be built in Victoria. The redesign of the lower Yarra river and Port of Melbourne, also Coode's work, was more of a straightening of the river, Coode rejecting the alternative proposal for a separate or true canal.
- Over the course of the canal excavations, 1886-1890, civil engineering practice transitioned from heavy reliance on manual and horse power - shovels, wheelbarrows, horse scoops and drays, to greater use of the automatic earth scoop, traction engine power and large centrifugal pumps. Dredging, of course, was essential.

TIMELINE

1873	The Railway Construction Act provided for the making of the Gippsland Railway, Melbourne to Sale, and also for its extension, Sale to the Latrobe River.[1]
1876	Public meeting in Sale called for a canal, Sale to the Thomson River in place of the planned rail loop Sale to Latrobe River.[2]
1877	The Victorian Government acting on the recommendation of Sir Charles Gavan Duffy and through the agency of the Melbourne Harbour Trust invited British harbour engineer, Sir John Coode, to inspect and report on port improvements for Victoria.[3]
1878	Official opening of the Gippsland railway, Oakleigh to Sale.[4] Before and after visiting Lakes Entrance, Coode inspected the proposed water connection between Sale and the Latrobe River.[5]
1879	Government, honouring an early promise, called tenders in a prize competition for either a drawbridge or swing bridge to replace the low level fixed bridge of 1858 across the Latrobe River.[6] Rail connection, Oakleigh to Melbourne, via South Yarra completed.[7]
1880	Civil engineer John Grainger visited Sale and displayed his drawings for a swing bridge.[8] Coode reported favourably on the proposed Sale Canal.[9]

[redacted]

1881	Contractor Frederick Williams, adapting the Webb stump grubber, cleared the Thomson River of its debris from its confluence with the Latrobe River to McArdell's Gap.[10]
1883	The Latrobe Bridge, later to be known as the Swing Bridge, was completed.[11]
1884	Alfred Deakin, Minister of Public Works, supported the proposed Sale Canal though advised that the Lakes Entrance works at Cunninghame had funding priority.[12] The Sale Commercial Association organised a district-wide petition with John Gamble collecting the signatures. This culminated in a large deputation which garnered Government support for a canal to be built without delay, cost to be shared by Government and Sale Council.[13]
1885	Sale Council with misgivings accepted the offer by Government. Government at its own expense to build the branch line to a future wharf on the Swinging Basin at the head of the canal.[14] Swing Bridge, built by Sale contractor Peter Platt, was swung for the first time to allow steamboat *Tambo* to land redgum paving blocks for the Melbourne Tramway Company at McArdell's Gap.[15] The broadsheet Gippsland Times devoted a full page to the long campaign to get a Sale Canal. This page was illustrated by Coode's drawing for a 'Sale Navigation' (Sale Canal).[16] Sir George Kerferd, Attorney General in the Victorian Government and about to draft the Sale Canal Enabling Bill, visited Sale to familiarise himself with the project. He and his party were showered with Sale hospitality.[17] Victorian Government advised that it would build the Sale Canal at no cost to the Sale Borough Council.[18]
1886	Thomas Mattinson, Government contractor, commenced excavations.[19]
1890	Sale Canal, apart from a little more dredging in the basin, was completed. Bairnsdale steamer *JCD* on an excursion, was the first sizable vessel to dock at the wharf in the Swinging Basin.[20] The Canal Railway, colloquially known as the 'fish line' was completed. The first train carried timber from the steamer *Kepler* and barge *Burrabogie* for the Neerim railway construction.[21] Minister of Public Works, J H Wheeler, visited Sale to investigate diverting Thomson River water into the Sale Canal to provide a scour and avoid need for future dredging. This proposed diversion gained Government support though was never built, excessive land price blamed.[22]

[redacted]

SUMMARY
The Gippsland Railway, Melbourne to Sale, was intended to terminate at the Latrobe Landing, Latrobe River so as to connect with shipping services on the Gippsland Lakes. This branch line was never built. Sale styling itself as the future capital of Gippsland instead urged a reluctant Victorian Government to build a canal to keep commerce in Sale. For ten years this stalemate resulted in a transport gap partially filled by horse drawn cabs and wagons travelling on an often boggy Punt Lane.

A breakthrough in this battle of wills occurred in 1884 when the Sale Commercial Association organised a district-wide petition and a large deputation to the Victorian Government. Impressed by this show of support the Government offered a subsidy to Sale Borough Council to build the Canal and to fully pay for the loop line from the Sale Station in Cunninghame Street to a future Canal wharf. Mayor of Sale, Cr George H Wise, worried about Sale being exposed to debt that it could not service, worked assiduously for a better deal for Sale. Kerferd and the Government responded beyond expectation. Government would build the canal at its own expense, totally eliminating Sale's financial risk. Sale's Houdini moment, its great escape!

CATALYSTS
Sir John Coode
Sir Charles Gavan Duffy
Alfred Deakin
John Gamble
Allan McLean
Stanton Overend
George Henry Wise
Sir George Kerferd
William Pearson
Canal Labourers - The Navvies

SIR JOHN COODE
A British civil engineer, Coode was the foremost harbour engineer of his generation. In Victoria in 1878 to report on ways of improving the Port of Melbourne and its Outer Ports, Coode inspected the proposed course of the Sale Canal. His favourable report of 1880 galvanised Sale.

SIR CHARLES GAVAN DUFFY
Irish nationalist and land reformer – previously imprisoned in Ireland for radicalism as a Young Irelander – Duffy immigrated to Victoria, becoming Premier, and was best known for his attempt to wrest land and political power from the squatter class. As a representative for North Gippsland in the parliament Duffy initiated the decision to seek advice from Sir John Coode on improving Victoria's ports.

ALFRED DEAKIN
Victorian and federal parliamentarian, Deakin became the second Prime Minister of Australia. Eloquent and dignified, Deakin, as Minister of Public Works, defined the Sale Canal as a national project. He committed the Government to a canal rather than a branch railway, though he disappointed by insisting that Sale would have to wait its turn for funding. Deakin was an influential federationist and played a leading part, perhaps the leading part, in shaping the new Australian nation.

[redacted]

JOHN GAMBLE

A young Sale man of many callings – architect, draughtsman, accountant, hospital secretary to name a few – Gamble organised the Canal Memorial (Petition) on behalf of the Sale Commercial Association and its offspring the Sale Canal League. In quick time he collected the signatures of many hundreds of residents in Sale and in the Shires of Rosedale, Maffra, Avon and Omeo. The Canal Memorial and subsequent deputation to Melbourne was an important breakthrough as the Victorian Government for the first time offered terms for the construction of the canal.

ALLAN McLEAN

McLean and Albert Harris, Sale's local members of parliament worked tirelessly in negotiating the business deal between the Sale Borough Council and Victorian Government. McLean was later to be a Premier of Victoria and following Federation, Gippsland's first Member of the House of Representatives.

STANTON OVEREND

As new owner of the *Gippsland Times*, a broadsheet printed in Sale, Overend in 1885 produced a full page account of the long campaign to achieve a Sale Canal including a reproduction of Sir John Coode's plan. This plan,[23] loaned to Overend by Mayor of Sale, George H Wise, was photographed, sent to Melbourne for engraving on wood and returned to Sale for printing. Importantly it was available on the day that Attorney General Kerferd and party visited Sale. Travelling to Sale by special train, Kerferd was handed a copy of the *Times* at the Warragul Station and in Sale he frequently referred to it when inspecting the course of the proposed canal.[24] It was impressive enterprise by Overend, the woodcut print said to be a first for a Victorian country newspaper.

GEORGE H WISE

Wise was a young, politically ambitious lawyer who was Mayor of Sale in the critical year of 1885. Wise and his closest colleagues were conflicted by the activities of the Sale Commercial Association, grateful for their effective lobbying, but apprehensive about the additional rate required to service the Government loan and especially by the exposure of the Borough to financial risk. Wise led Sale Council in winning a better deal. Government on the advice of Kerferd would not only build the Canal but totally pay for it. For Kerferd's visit to Sale Wise was at his mayoral best, welcoming the visitors at the Station, sumptuously dining them at the Club Hotel,[25] heaping praise on the Government, showing off the newly built Swing Bridge by swinging it not once but twice,[26] toasting the Melbourne party in wine prior to departure and assembling an enthusiastic crowd at the Station to send them off with three ringing cheers.

George Wise became a leading country federationist and federal parliamentarian rising to be Postmaster General of Australia.

SIR GEORGE KERFERD

Lawyer and former Premier of Victoria who as Attorney General in the James Service Victorian Government visited Sale in 1885 in preparation for drafting legislation to build the Sale Canal. He had previously visited the town on court work, knew George Wise personally and had expressed enthusiasm for having the Canal built.[27] Kerferd's subsequent draft relieved Sale of having to make an extra rate, and more importantly, freed it from the risk of incurring debt through budget overrun. Shortly after, Kerferd resigned from parliament to become a judge of the Supreme Court of Victoria, later visiting Sale in that capacity.

[redacted]

WILLIAM PEARSON

As the largest shareholder in the Long Tunnel Mine, Walhalla, Pearson had made a fortune from Gippsland gold. As a thoroughbred breeder he was known all over Australia as the owner of quality racehorses. His best horse, *Commotion*, came second to *Malua* in the 1884 Melbourne Cup.

Owner of the *Kilmany Park* Run, stretching from Sale to Rosedale, and the representative for Gippsland in the Legislative Council, Pearson was an influential figure. Although he supported the idea of a Sale Canal he opposed the design.

He maintained that a high western embankment to the Canal would obstruct the flood plain resulting in more flooding of his land. He also objected to the filling in of the water course known as McArdell's Gap.

Pearson won the day. The western embankment of the Canal was modified, and the Gap, which had recently been filled, excavated.[28]

CANAL LABOURERS - THE NAVVIES

As many as 100 men at a time dug the Sale Canal. They were mostly single, in their twenties or thirties, a good number Irish, some English, one or two German and Austrian. Many were already in Gippsland where the extension of the railway to Bairnsdale was well underway. Others were locals, some labourers, some farmers who worked horse and scoop teams. Work was discontinuous as there were long delays, up to months, between letting contracts for stages of the works. Pay rates varied with skill level and task. Some canal workers were militant, downing tools for improved pay.

Most of these men lived in tents on campsites near to the works, a few took private lodgings. The dredges Wombat and Priestman had their own cabins, and the locals, of course, had their own homes. 'Respectable' Sale vainly offered the men a Working Men's Club, to be run strictly on temperance lines to divert them from Sale's hotels, a virtuous idea with little appeal to hard drinkers, the proposal soon lapsing.

Registers of Canal workers have not survived. A sketchy picture may be constructed from family folklore. My grandfather, Irishman Michael Foley laboured on the Canal before selecting land at Foster North, and Ann Synan's great grandfather, James Murphy of The Heart was likewise a navvy.

Newspaper reports of misdemeanours as well as the records of the Gippsland Hospital, Sale, add to the picture, but generally they were anonymous toilers, lost to history. As a collective we know more about them. How they were disposed to strike action and sympathised with the plight of an exploited brotherhood even in a distant homeland. On a Saturday payday in 1889, when reminded by contractor Mattinson about the dock strike in London, they willingly responded, over £18 being collected.[29]

REFERENCES

- Peter Synan, *Highways of Water*, 1989, pp 67-77.
- **Gippsland Canal Memorial 1884**, copy held by the Sale Historical Society Inc.
- Sale Borough Council Ratebooks 1873 – 1890.
- *Gippsland Times* 1873 – 1890.
- *Gippsland Mercury* 1873 – 1890.

[redacted]

ACKNOWLEDGEMENTS

Ann Synan, for suggesting a piece on the navvies: Pauline Hitchins for sourcing the *Gippsland Canal Memorial* of 1884: the Sale Historical Society for access to the Borough of Sale Minute Books, and to the C H Currey Memorial Fellowship enabling the publication of *Highways of Water* (1889).

ENDNOTES

[1] Railway Construction Act of 25/11/1873 published as a supplement to the Victorian Government Gazette of 28/11/1873.
[2] *Gippsland Times* (GT) 01/12/1876.
[3] GT 12/08/1885.
[4] GT 04/03/1878.
[5] GT 15/03/1878.
[6] GT 19/03/1879.
[7] GT 04/04/1879.
[8] GT 04/02/1880.
[9] GT 15/10/1880.
[10] GT 04/05/1881.
[11] GT 07/09/1883. Also GT 21/09/1883.
[12] GT 07/03/1884.
[13] GT 28/08/1884. Also GT 27/08/1884.
[14] GT 22/05/1885. Also Sale Council Minutes 21/05/1885.
[15] GT 07/08/2885.
[16] GT 12/08/1885.
[17] GT 14/08/1885.
[18] GT 30/11/1885.
[19] GT 15/01/1886.
[20] GT 10/03/1890.
[21] GT 29/10/1890.
[22] GT 17/11/1890.
[23] The original drawing by Coode is a prized possession of the Sale Historical Society Inc, and hangs in the middle room. It was loaned to Stanton Overend by Mayor of Sale, George Wise, photographed by Frederick Cornell of Sale and engraved by F A Sleap of Melbourne and finally reproduced in print by the *Gippsland Times* for the visit of Attorney General Kerferd.
[24] GT 14/08/1885.
[25] *Maffra Spectator* (MS) 17/08/1885.
[26] *The Age* 14/08/1885.
[27] GT 14/08/1885: GM 04.01.1890. The *Gippsland Mercury*, a Sale-based fierce competitor of the *Gippsland Times*, left its readers in no doubt about Kerferd's crucial role. In reporting on the judge's sudden death it observed that in regard to the construction of the Sale Canal 'the town of Sale is under very considerable obligation to the late judge.'
[28] *Gippsland Mercury* (GM) 07.09.1886, GM 02.06.1888.
[29] GM 10.09.1889, 12.09.1889.

[redacted]

Attachment for item 2.7

MEMORANDUM

Friday 12th September 2025

This will be presented to the Place Names Committee on Monday 15th September 2025.

PROPOSAL TO NAME AN UNNAMED ROAD OFF DARGO STREET SALE

This memorandum is regarding the proposal to name the unnamed road (labelled UNKNOWN #49), off Dargo Street Sale, as shown in the map below.

After exploring different options both parties have agreed to the proposal that the road should be named Bowerbird, named after the Satin Bowerbird (*Ptilonorhynchus violaceus)*, which is a native bird that is commonly observed on the properties and public land near the road. A search on Vicnames was conducted by the council officer and there are no similar sounding names within 15km of the road. [redacted]

NAME	PROPERTY	PREFERRED ROAD TYPE	SIGNATURE	DATE	WITNESS
[redacted]					

The personal information on this memorandum will be used by Wellington Shire Council for the purpose of maintaining a record of the agreement-making process. The personal information will be used solely by Council for that primary purpose or directly related purposes and will not be transferred to another agency unless required by law or for law enforcement. This process was conducted in accordance with the aims and intentions of the Naming Rules for Places in Victoria (2022). Note that this proposal only applies to the road name – The existing properties will continue to be addressed to Dargo Street Sale. Pictures sourced from Birdlife Australia (https://birdlife.org.au/) on Thursday 11th September 2025.

[redacted]

Attachment for item 3.1

12.3. 2026 - 029 WILLIAMSONS ROAD RECONSTRUCTION, DENISON

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the Reconstruction of a section of Williamsons Road - Denison.

RECOMMENDATION

That Council:

1. ***Adopt the recommendations contained in the confidential attachment 12.3.2 - 2026 – 029 Tender Evaluation Report for Williamsons Road Reconstruction Denison and;***
2. ***Note that the information contained in the confidential attachment 12.3.2 - 2026 – 029 Tender Evaluation for Williamsons Road Reconstruction Denison, was designated confidential by the General Manager Built and Natural Environment on 24 September 2025 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020 (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage***
   except that once this recommendation has been adopted the name of the successful tenderer can be made public.

BACKGROUND

Williamsons Road – Denison is beginning to fail in several locations and is at the end of its life. The works under this contract involve the reconstruction and sealing of Williamsons Road between Sale-Cowwarr Road and Grimmes Road. This section of road is 2.05km long.

Accordingly, a tender was advertised for these works with a recommendation prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header - 2026 - 029 Tender Evaluation Report - Williamsons Road Reconstruction, Denison [**12.3.1** - 1 page]
2. CONFIDENTIAL REDACTED - 2026 - 029 Tender Evaluation Report - Williamsons Road Reconstruction, Denison [**12.3.2** - 7 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential 2026 – 029 Tender Evaluation Report for Williamsons Road Reconstruction, Denison; or

2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential 2026 – 029 Tender Evaluation Report for Willimsons Road Reconstruction, Denison.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

Coordinating facilities and infrastructure to meet growth and evolving needs.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2025-2026 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact by ensuring roads that are the responsibility of Wellington Shire Council are maintained and kept in good condition.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING
07 OCTOBER 2025

I declare that the information contained in the attached document **2026 – 029 TENDER EVALUATION REPORT** relating to **WILLIAMSONS ROAD RECONSTRUCTION WORKS DENISON** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

CHRIS HASTIE
General Manager Built and Natural Environment
24/09/2025

12.4. 2026 - 034 MARSHALLS ROAD DENISON RECONSTRUCTION

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of Marshalls Road, Denison Reconstruction.

RECOMMENDATION

That Council:

1. ***Adopt the recommendations contained in the confidential attachment 12.4.2 - 2026 – 034 Tender Evaluation Report for Marshalls Road Denison Reconstruction and;***
2. ***Note that the information contained in the confidential attachment 12.4.2 - 2026 – 034 Tender Evaluation Report for Marshalls Road Denison Reconstruction, was designated confidential by the General Manager Built and Natural Environment on 24 September 2025 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020***
   (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage
   except that once this recommendation has been adopted the name of the successful tenderer can be made public.

BACKGROUND

Marshalls Road Denison is beginning to fail in several locations and is at the end of life. The works under this contract involve the reconstruction and sealing of Marshalls Road between Maffra Rosedale Road and Sale-Heyfield Road. This section of road is 2.33km long.

Accordingly, a tender was advertised for these works with a recommendation prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header - 2026 - 034 Tender Evaluation Report - Marshalls Road, Denison Reconstruction [**12.4.1** - 1 page]
2. CONFIDENTIAL REDACTED - 2026 - 034 Tender Evaluation Report - Marshalls Road, Denison Reconstruction [**12.4.2** - 7 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential 2026 – 034 Tender Evaluation Report for Marshalls Road Denison Reconstruction;

2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential 2026 - 034 Tender Evaluation Report for Marshalls Road Denison Reconstruction.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

Coordinating facilities and infrastructure to meet growth and evolving needs.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2025-2026 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact by ensuring roads that are the responsibility of Wellington Shire Council are maintained and kept in good condition.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING
07 OCTOBER 2025

I declare that the information contained in the attached document **2026 – 034 TENDER EVALUATION REPORT** relating to **MARSHALLS ROAD CONSTRUCTION DENISON** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

CHRIS HASTIE
General Manager Built and Natural Environment
24/09/2025

12.5. 2026 - 027 ASPHALT PROGRAM URBAN STREETS

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the Asphalt Program Urban Streets 2025/26 across Wellington Shire Council. The asphalt program occurs on an annual basis for various locations throughout the Shire and includes works in Sale, Maffra, Rosedale and Yarram this year.

RECOMMENDATION

That Council:

1. ***Adopt the recommendations contained in the confidential attachment 12.5.2 - 2026 – 027 Tender Evaluation Report for the Asphalt Program Urban Streets and;***
2. ***Note that the information contained in the confidential attachment 12.5.2 - 2026 – 027 Tender Evaluation Report for the Asphalt Program Urban Streets, was designated confidential by the General Manager Built and Natural Environment on 24 September 2025 because it contains confidential information as defined in section 3(1) of the Local Government Act 2020 (g)(ii) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage***
   except that once this recommendation has been adopted the name of the successful tenderer can be made public.

BACKGROUND

The Asphalt Program for Urban Streets is an annual program targeted at highly trafficked streets, carparks or reserves where a spray sealing treatment is not cost effective. The works comprise, but are not limited to major patching, asphalt resurfacing and linemarking of the resurfaced pavement.

Accordingly, a tender was advertised for these works with a recommendation prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header - 2026 - 027 Tender Evaluation Report - Asphalt Program Urban Streets [**12.5.1** - 1 page]
2. CONFIDENTIAL REDACTED - 2026 - 027 Tender Evaluation Report - Asphalt Program Urban Streets [**12.5.2** - 6 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential 2026 - 027 Tender Evaluation Report for the Asphalt Program Urban Streets;
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the confidential 2026 - 027 Tender Evaluation Report for the Asphalt Program Urban Streets.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN 2025-29

This report supports the achievement of the following Council Plan 2025-29 Strategic Objective/s:

Strategic Objective Three: Infrastructure, Spaces and Places – *Strategically planned, designed and well-maintained infrastructure, spaces and places* – states the following strategy:

Coordinating facilities and infrastructure to meet growth and evolving needs.

COLLABORATION

Pursuant to section 109(2) of the *Local Government Act 2020*, no collaborative opportunities have been identified for this one-off project.

FINANCIAL IMPACT

These works have been budgeted for under the 2025-2026 capital works program.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 2020* and the Best Practice Procurement Guidelines for Victorian Local Government.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's infrastructure.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

There will be minor impact on the community in delivery of this project. There will be some short term impact to road users while the works are in progress, however the long term benefits will be positive with upgraded road surfaces resulting in increased amenity and safer roads.

ENVIRONMENTAL IMPACT

This impact will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING
16 SEPTEMBER 2025

I declare that the information contained in the attached document **2026 - 027 CONTRACT TENDER EVALUATION** relating to **ASPHALT PROGRAM URBAN STREETS** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

CHRIS HASTIE
General Manager Built and Natural Environment
24/09/2025

13. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

14. IN CLOSED SESSION

14.1. MOVE INTO CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to section 66 of the Local Government Act 2020 to consider a confidential item as defined by section 3(1) being:

> ***l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989***

The live streaming of this Council meeting will now come to a close.

IN CLOSED SESSION

14.2. CONFIDENTIAL RECYCLING PROCESSING SERVICES TENDER

WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING

07 OCTOBER 2025

Under section 66(2) of the *Local Government Act 2020* a meeting considering confidential information may be closed to the public.

I declare that the information contained in this report **RECYCLING PROCESSING SERVICES** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989

I further declare that the circumstances of this report necessitate consideration in a meeting closed to the public pursuant to sections 66(2)(a) and 66(5) of the *Local Government Act 2020*.

Further explanation:

The confidential ground applies due to the report information including information being commercial in confidence.

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CHRIS HASTIE
GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT
23/09/2025

14.3. MOVE OUT CLOSED SESSION

COUNCILLOR

That *Council move into open session and ratify the decision made in closed session*.

Meeting declared closed at: