



WELLINGTON
SHIRE COUNCIL

Agenda Ordinary Council Meeting

Tuesday 3 June 2025, commencing at 5:00 PM

Meeting to be held at

Wellington Centre – Wellington Room, Foster Street, Sale

via MS Teams

or stream online at <https://www.youtube.com/@wellingtonshire>

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COUNCIL MEETING INFORMATION

Members of the public gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also published and archived on Council's Website for viewing by the public. Recordings may be used for publicity or information purposes.

Members of the public in attendance at the Council meeting who wish to communicate with the Council regarding an agenda item or any other matter should advise the Mayor, ideally prior to the meeting starting, to ensure that their submission is called at the appropriate time during the meeting.

Would gallery visitors, Councillors and invited online attendees please ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

MISSION STATEMENT

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

ACKNOWLEDGEMENT OF COUNTRY

“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: MANAGER GOVERNANCE

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of Tuesday 20 May 2025 and the Unscheduled Council Meeting of Tuesday 27 May 2025.

RECOMMENDATION

The Council adopt the minutes and resolutions of:

- 1. The Ordinary Council Meeting of Tuesday 20 May 2025; and***
- 2. The Unscheduled Council Meeting of Tuesday 27 May 2025.***

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

10. DELEGATES REPORT

11. GENERAL MANAGER CORPORATE SERVICES

11.1. ASSEMBLY OF COUNCILLORS REPORT

ACTION OFFICER: MANAGER GOVERNANCE

PURPOSE

To report on all assembly of Councillor records received for the period 12 May to 25 May 2025.

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 12 May to 25 May 2025.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, in accordance with good governance, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 12 May to 25 May 2025.

ATTACHMENTS

1. Assembly of Councillors - 20 May 2025 Council Day [11.1.1 - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 12 May to 25 May 2025.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records in accordance with good governance.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

While this report does not meet a specific Council Plan strategic outcome, it aligns with good governance.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

COUNCIL WORKSHOPS – 20 MAY 2025			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
Cr Scott Rossetti (Mayor) (items 4-7)	YES	David Morcom	Chief Executive Officer
Cr Cindy Madeley (Deputy Mayor)	YES	Arthur Skipitaris	General Manager Corporate Services
Cr Catherine Bannerman (apology)	NO	Chris Hastie	General Manager Built and Natural Environment
Cr Liz Foat	YES	Andrew Pomeroy	General Manager Development
Cr Edward Lowe (items 1-4)	YES		
Cr Garry Stephens	YES		
Cr Carmel Ripper	YES		
Cr John Tattersson	YES		
Cr Geoff Wells	YES		
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 20 MAY 2025		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.1	ROAD MANAGEMENT PLAN PUBLIC SUBMISSIONS UPDATE	<ul style="list-style-type: none"> Sam Pye, Manager Built Environment Zac Elliman, Coordinator Road Planning Conflict of Interest: NIL
1.2	DRAFT COUNCIL PLAN 2025 – 2029	<ul style="list-style-type: none"> Caz McLean, Consultant – Caz McLean Consulting Carly Bloomfield, Manager Governance Billie-Jo Thorburn, Performance and Reporting Coordinator Conflict of Interest: NIL

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

WORKSHOP DETAILS – 20 MAY 2025		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.3	DRAFT MUNICIPAL PUBLIC HEALTH AND WELLBEING PLAN	<ul style="list-style-type: none"> Gemma Elston, Coordinator Social Connection and Inclusion Lily Tatterson, Social Connection and Inclusion Officer – Data and Planning <p>Conflict of Interest: NIL</p>
1.4	RESPECTFUL WORKPLACES SURVEY UPDATE	<ul style="list-style-type: none"> Emilie Davine, Manager People and Capability Erin O'Neill, Coordinator Human Resources <p>Conflict of Interest: NIL</p>
1.5	COMMERCIAL PROPERTY UPDATE	<ul style="list-style-type: none"> Daniel Gall, Coordinator Commercial Property Brent Setches, Commercial Property Officer <p>Conflict of Interest: NIL</p>
1.6	DEVELOPMENT DIVISION UPDATE	<ul style="list-style-type: none"> Andrew Pomeroy, General Manager Development Ashley Smirl, Coordinator Marketing & Events Barry Nichol, Municipal Building Surveyor Barry Hearsey, Manager Planning and Building <p>Conflict of Interest: NIL</p>
1.7	WORK HEALTH AND SAFETY UPDATE	<ul style="list-style-type: none"> Arthur Skipitaris, General Manager Corporate Services Des Reilly, Coordinator Work Health and Safety <p>Conflict of Interest: NIL</p>

11.2. ADOPTION OF 2025 PROPERTY REVALUATION

ACTION OFFICER: MANAGER CORPORATE FINANCE

PURPOSE

To adopt the total valuation of all properties within the Shire, as advised by the Valuer General, at the return date of 1 January 2025.

RECOMMENDATION

That Council adopt the following valuation figures as advised by the Valuer General at the return date of 1 January 2025:

	<i>SITE VALUE</i>	<i>CAPITAL IMPROVED VALUE</i>	<i>NET ANNUAL VALUE</i>
<i>RATEABLE</i>	\$11,053,575,500	\$19,262,875,500	\$1,026,827,575
<i>NON-RATEABLE</i>	\$902,683,000	\$1,319,239,000	\$68,279,500
<i>TOTAL VALUATION</i>	\$11,956,258,500	\$20,582,114,500	\$1,095,107,075

BACKGROUND

In accordance with the requirements of the *Valuation of Land Act 1960*, the *Valuation of Land Regulations 2014*, the *Local Government Act 1989* (these are current provisions under the *Local Government Act 1989* which will eventually be transitioned to the *Local Government Act 2020*) and the 2021 Valuation Best Practice Specification guidelines, the Valuer General undertakes an annual revaluation of all properties within the municipality.

The Victorian Valuer General's Office contracts valuers to undertake annual valuations for all properties. The valuation data is collated and returned to Council. The abovementioned valuation figures are based on the property values as at 1 January 2025 and become effective on 1 July 2025 for rating purposes.

If Council chooses not to adopt the valuation figures we will not be able to issue the valuations and rate notices in a timely manner and this will impact cashflows available to Council to provide services paid from the rating revenue.

ATTACHMENTS

Nil

OPTIONS

Council has the Council has the following options available:

1. To adopt the valuation figures as at the return date of 1 January 2025; or
2. To not adopt the valuation figures and seek further information to be considered at a future meeting of Council.

PROPOSAL

That Council adopt the following valuation figures as advised by the Valuer General at the return date of 1 January 2025:

	<i>SITE VALUE</i>	<i>CAPITAL IMPROVED VALUE</i>	<i>NET ANNUAL VALUE</i>
<i>RATEABLE</i>	\$11,053,575,500	\$19,262,875,500	\$1,026,827,575
<i>NON-RATEABLE</i>	\$902,683,000	\$1,319,239,000	\$68,279,500
<i>TOTAL VALUATION</i>	\$11,956,258,500	\$20,582,114,500	\$1,095,107,075

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The returned rateable capital improved value of \$19,262,875,500 will set the basis for rating for the next financial year and must be adopted by Council to enable rates to be raised against all rateable properties.

COMMUNICATION IMPACT

The issue of the Notices of Valuation will result in a significant number of ratepayer enquiries and, in some cases, objections to the valuation will be lodged by the ratepayer.

LEGISLATIVE IMPACT

The general property revaluation complies with the requirements of the *Valuation of Land Act 1960*, the *Valuation of Land Regulations 2014*, the *Local Government Act 1989* as well as the Valuation Best Practice 2021 guidelines.

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy. The proposed property valuation adoption is in accordance with Council's policy commitment to uphold human rights principles.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

Strategic Outcome 4.1: *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

Ratepayers will be issued a Notice of Valuation advising them of the new valuation figures before the end of the current financial year (2024/25). When ratepayers receive their Notice of Valuation, they will have two months from the date of issue of the notice to object to the valuation if they believe it is incorrect.

When ratepayers receive their annual rate notice in August 2025, there will be no further opportunity to object to the valuation as the objection process will have been completed as a separate process.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

11.3. FUNDING AND PROCUREMENT OF PUBLIC INFRASTRUCTURE WORKS POLICY REVIEW

ACTION OFFICER: MANAGER GOVERNANCE

PURPOSE

For Council to review and adopt the attached updated Funding and Procurement of Public Infrastructure Works Policy.

RECOMMENDATION

That Council adopt the attached updated Funding and Procurement of Public Infrastructure Works Policy.

BACKGROUND

Policy holds a key role in Council's good governance framework and supports the functions of Council as described in the *Local Government Act 2020*. Council Policies are publicly available on the Wellington Shire Council website.

Council policies are reviewed and modified due to legislative, strategic, planning and procedural amendments. In addition, policies are revised in accordance with the 'Next Review Date' as documented at the commencement of each policy.

The Funding and Procurement of Public Infrastructure Works Policy has been reviewed, as scheduled, in May 2025 by the responsible officer. Only minor amendments are recommended, including updating the 'Date of Next Review' and revising officer titles to reflect Council's new organisation structure.

ATTACHMENTS

1. Funding and Procurement of Public Infrastructure Works Policy [**11.3.1** - 4 pages]

OPTIONS

Council has the following options available:

1. To adopt the attached Funding and Procurement of Public Infrastructure Works Policy;
2. Not adopt the revised Funding and Procurement of Public Infrastructure Works Policy and request a further review of the policy for consideration at a future meeting of Council.

PROPOSAL

It is proposed that Council adopt the attached updated Funding and Procurement of Public Infrastructure Works Policy.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

The updated Funding and Procurement of Public Infrastructure Works Policy will be available on Council's website providing the community with the opportunity to access and review the policy.

LEGISLATIVE IMPACT

The regular review and consideration of Council's policies meets legislative requirements.

COUNCIL POLICY IMPACT

The inclusion of the 'Next Review Date' on each Council policy ensures scheduled reviews are undertaken, however individual policies can be reviewed at any time of the year and as many times as required to meet organisational, strategic and/or legislative changes.

The updated policies will be uploaded to the Wellington Shire Council website once adopted.

COUNCIL PLAN IMPACT

While this report does not meet a specific Council Plan strategic outcome, it aligns with good governance.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

FUNDING AND PROCUREMENT OF PUBLIC INFRASTRUCTURE WORKS POLICY

Policy Number:	3.1.3
Approved by:	Council
Date Approved:	May 2025
Date of Next Review:	May 2027
Applicable to:	Planning and Building Built Environment
Responsible Officer:	Manager Planning and Building Manager Built Environment
Related Policies:	Procurement Policy
Related Documents:	Any Council adopted strategic document (including the Residential Stocktake and Facilitation Strategy) Infrastructure Funding (Developer Contribution) document Wellington Planning Scheme Any relevant planning permit/section 173 agreement
Statutory Reference:	<i>Local Government Act 2020</i> <i>Planning and Environment Act 1987</i> <i>Subdivision Act 1988</i>

OVERVIEW

This Policy provides for a consistent, orderly and equitable approach to the funding and procurement of Public Infrastructure Works required to facilitate desired urban growth outcomes.

Via this Policy, Council will consider forward funding of key Public Infrastructure Works to be assessed on a 'case by case' basis with funds to be recovered from developers as development progresses.

This Policy aims to better facilitate a diversity of residential and employment land release across the municipality to achieve the strategic growth directions identified in the 2021-2025 Council Plan.

THE POLICY

Overall Policy Objective

To facilitate a diversity of residential and employment land release across the main urban centres of the municipality by supporting the forward funding and orderly procurement of Public Infrastructure Works.

Background

The need for housing and employment land release is a key strategic objective of the 2021-2025 Council Plan.

At the 1 February 2022 Council meeting, Council adopted the Residential Stocktake and Facilitation Strategy Report ('Report'). This Report identified the challenges in bringing residential and employment land to market in a Wellington Shire context, particularly where costly infrastructure items of shared benefit (e.g., drainage retention basins and road intersection upgrades) are required at initial stages of development. The Report recommended that Council

take a forward funding approach to key infrastructure items of shared benefit, with funds to be equitably recovered from developers as stages of development progress.

This Policy provides assessment criteria for future decisions to be made in relation to Council's forward funding of infrastructure of shared benefit (Public Infrastructure Works) and also provides for a consistent and orderly approach to the procurement and implementation of required infrastructure.

Scope

This Policy applies to residential and employment land across the main urban areas (or future urban areas) of the municipality which require significant new infrastructure investment of shared benefit to activate development and bring land to market.

The Policy applies in circumstances where Public Infrastructure Works are required by Council as a result of, or in association with, a new use and/or development approved or required by Council under an approved development plan, planning permit, section 173 agreement or other adopted Council document such as an Infrastructure Funding Arrangement (Developer Contribution) Report.

Definitions

Under this Policy, Public Infrastructure Works means key public infrastructure items (and any associated land requirement) of shared benefit such as drainage retention basins and road intersection upgrades. Public Infrastructure Works do not include usual subdivision permit works (e.g., internal subdivision roads and service connections) required to be provided directly by the developer.

Policy Criteria for Forward Funding of Public Infrastructure Works

Council (or an Officer delegated under this Policy) may elect to forward fund Public Infrastructure Works subject to a documented evaluation against the criteria below.

- Are the Public Infrastructure Works located in a clearly identified (or Council adopted) growth area?
- Are the Public Infrastructure Works identified in a Council adopted Infrastructure Funding Mechanism (Developer Contribution) document and has the developer agreed to contribute their share of required costs (or via works in kind)?
- Are the Public Infrastructure Works considered to be essential infrastructure of shared benefit, providing for the orderly and logical development of the growth area?
- Will delivery of the Public Infrastructure Works support Council's policy objectives and adopted strategic documents?
- Does the developer have a track record in successful delivery of subdivisional/infrastructure development and an appropriate business case/financial credentials?
- Will delivery of the Public Infrastructure Works assist in the creation of an appropriate lot yield (delivered in stages); a diversity of lot sizes to meet changing demographic needs; any social or affordable housing outcomes; and/or job creation?
- Are there broader community benefits (outside of the immediate development catchment) which may result?
- Will delivery of the Public Infrastructure Works enable delivery of related infrastructure to achieve cost and timing efficiencies?
- Are the Public Infrastructure Works appropriately costed and budgeted?

Procurement Policy

In procuring Public Infrastructure Works, the principles and requirements of Council's Procurement Policy 2.2.4 must be considered, in addition to the matters contained in this Policy.

Record keeping

It is policy that an Officer's report (or Council report) for funding and procurement supported via this Policy be kept which includes:

- the basic facts of the procurement
- the Council Officers responsible
- the amount of Council funding provided and details of required developer contributions (or infrastructure works to be provided in kind)
- the process followed, including preparing and costing the final design of Public Infrastructure Works and a review/independent probity audit of the business case submitted.
- any conflicts of interest declared
- any other relevant matters.

Implementation

The delivery of Public Infrastructure Works approved via this Policy should be managed via a legal agreement with the developer to manage relevant facts and circumstances including:

- the tender process for the provision of Public Infrastructure Works
- the purchase or acquisition of any land required for Public Infrastructure Works
- details of all infrastructure works, responsibilities, timings and costs
- details of financial contributions required by the developer, Council or any other party
- any other matters relating to implementation.

Delegations

Under this Policy, the following delegations are provided:

- Chief Executive Officer - \$400,000
- General Manager Development/General Manager Built and Natural Environment - \$250,000 for payments/services and \$300,000 for contracts

All monetary amounts specified in this Policy are inclusive of GST.

Compliance

In any circumstance where the relevant Council Officer responsible for funding, procurement or implementation of Public Infrastructure Works is concerned regarding compliance with any legislation, this Policy or any other matter, legal advice should be obtained or the matter be referred to Council's Audit and Risk Committee.

REVISION HISTORY

VERSION	DATE	SUMMARY OF CHANGES
1.0	May 2022	Policy remains current
2.0	May 2023	Increased review period to 2 yearly from annually
2.1	May 2025	Update to review date and titles to reflect new organisation structure

12. GENERAL MANAGER DEVELOPMENT

12.1. ENDORSEMENT OF WELLINGTON DISABILITY ADVISORY COMMITTEE MEMBERS

ACTION OFFICER: GENERAL MANAGER DEVELOPMENT

PURPOSE

For Council to appoint the nominated community representatives to the Wellington Disability Advisory Committee, as detailed in the attached confidential report as per attachment 12.1.2 - Wellington Disability Advocacy Selected Applicant Summary June 2025.

RECOMMENDATION

That Council:

1. ***Appoint the nominated community representatives to the Wellington Disability Advisory Committee, as detailed in the confidential Attachment 12.1.2 - Wellington Disability Advocacy Selected Applicant Summary June 2025, and***
2. ***Note that the information contained in the confidential Attachment 12.1.2 - Wellington Disability Advocacy Selected Applicant Summary June 2025 was designated confidential under section 3(1) Confidential Information of the Local Government Act 2020, by the General Manager Development on 23 May 2025 because it relates to the following grounds:***
f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

BACKGROUND

The Wellington Disability Advisory Committee is formed by Council as an unincorporated advisory group operating under a Terms of Reference. Community representatives will support Council with advice and suggestions to improve access and inclusion for people living with or caring for someone living with a disability.

Community representatives will also provide advice into Council's Disability Action Plan, conduct site accessibility visits of Council facilities and provide advice into Council project steering groups as requested by Council.

Council advertised over March and April 2025 for suitable community representatives to apply to join the Wellington Disability Advisory Committee. Council received 16 applications and a panel of three Council staff interviewed 15 applicants.

Wellington Disability Advisory Committee will meet four times a year, commencing in late June 2025.

ATTACHMENTS

1. Confidential Header - Wellington Disability Advisory Committee Members June 2025 [12.1.1 - 1 page]
2. CONFIDENTIAL REDACTED - Wellington Disability Advocacy Selected Applicant Summary June 2025 [12.1.2 - 2 pages]

OPTIONS

Council has the following options available:

1. Appoint the nominated community representatives to the Wellington Disability Advisory Committee, as detailed in the confidential Attachment 12.1.2 - Wellington Disability Advocacy Selected Applicant Summary June 2025; or
2. Not appoint the nominated community representatives to the Wellington Disability Advisory Committee and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council appoint the nominated community representatives to the Wellington Disability Advisory Committee, as detailed in the confidential Attachment 12.1.2 - Wellington Disability Advocacy Selected Applicant Summary June 2025.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 3 “Liveability and Wellbeing” states the following strategic outcome:

Strategic Outcome 3.1: *"An inclusive, diverse, and resilient community."*

Strategic Outcome 3.2: *"An actively engaged community."*

Strategic Outcome 3.3: *"Opportunities for everyone to work, learn, create, play, and share."*

Strategic Outcome 3.4: *"Improved access to and participation in support services focussing on those who are vulnerable including: young children, youth, people living with a disability and seniors."*

This report supports the above Council Plan strategic outcomes.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

Community representatives on the Wellington Disability Advisory Committee will support Council with advice and suggestions to improve access and inclusion for people living with or caring for someone living with a disability.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

Council advertised over March and April 2025 for suitable community representatives to apply to join the Wellington Disability Advisory Committee. Council received 16 applications and 15 applicants were interviewed.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
3 June 2025**

I declare that the information contained in the attached document **WELLINGTON DISABILITY ADVOCACY SELECTED APPLICANT SUMMARY JUNE 2025** relating to **ENDORSEMENT OF WELLINGTON DISABILITY COMMITTEE MEMBERS** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*:

- f) ***personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs***

.....
Andrew Pomeroy
GENERAL MANAGER DEVELOPMENT
23 May 2025

13. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

13.1. QUARTERLY CAPITAL REPORT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is to provide Council with an update from the 18 February 2025 Council report which noted changes made up until the 6 February 2025 and to note changes to the Capital Works Program from then until the 26 May 2025 for the 2024/2025 financial year.

RECOMMENDATION

That Council note changes to the 2024/2025 Adopted Capital Works Budget with \$4,694,154 removed from the program since the 18 February 2025 Council Report, resulting in an Adjusted Capital Works Budget of \$62,919,385 as shown in Attachment 13.1.1, which also includes projects that have been deferred or cancelled for reasons as shown.

BACKGROUND

Council adopts a program of capital works and budgets accordingly for these works every year. The initial budget for these works is known as the Adopted Budget and this is the figure that Council is required to report against.

The budget is modified when projects are added due to carry forwards from the previous year, new grants, emergency works, or when projects are deferred or deleted due to changing circumstances or market forces throughout the year. This modified budget is known as the Adjusted Budget and in most years is several million dollars higher than the Adopted Budget. This year a number of grant submissions have been unsuccessful, and the budget is currently lower as these projects have been removed from the program.

The largest adjustment is related to the cancellation of the Sale Early Learning Centre as the project has been unsuccessful in receiving external funding.

Attachment 13.1.1 details all the changes made to the Capital Works Budget since the last report presented to Council on 18 February 2025 and includes a brief description of each change. Also included in this attachment are the projects that have been cancelled or deferred and will not proceed in this financial year.

ATTACHMENTS

1. Capital Works Adjustment Report Final 26 May 2025 [13.1.1 - 1 page]

OPTIONS

Council has the following options available:

1. Accept the recommendations, noting the Adjusted Capital Works Budget is now \$62,919,385; or
2. Not accept the recommendations.

PROPOSAL

That Council note changes to the 2024/2025 Adopted Capital Works Budget with \$4,694,154 removed from the program since the 18 February 2025 resulting in an Adjusted Capital Works Budget of \$62,919,385 as shown in Attachment 13.1.1, which also includes projects that have been carried forward, deferred or cancelled for reasons as shown.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The Adjusted Capital Works Budget presented is the total of the Adopted Budget plus carry forward funds from the previous year's budget plus any additional grants received less projects cancelled throughout the year to date.

COMMUNICATION IMPACT

Any impact associated with the budget changes detailed in this report will be communicated as required.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

The majority of these changes are the result of funds being moved to balance the cost of over and under-runs and to remove projects that have been cancelled or deferred.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

Project	Current Project Budget	New Budget	Budget Change	
Yarram Outfall Drain Assessment	20,000	40,000	20,000	Additional funds
Kath Foley Blinds	0	6,900	6,900	Project moved from Operating Budget
Stephenson Park Turf	0	6,000	6,000	Project moved from Operating Budget
Manager Finance, Project Funding Amendments, Contractors	860,264	1,830,538	970,274	Rate Funds to be reallocated from Cancelled or Deferred Projects
Capital Buildings, Cameron Sporting Complex Sewerage Works, Contractors	0	120,000	120,000	Emergency works required for Cameron Sporting Complex Sewerage System
Golden Beach Public Toilet Emergency Works	0	35,000	35,000	Golden Beach Public Toilet Emergency Works
Facilities Capital Works Program, Indoor and Outdoor Pools - Major Equip, Contractors	25,000	168,553	143,553	Replacement of Sand Filters Dosing and Associated Filters
Entertainment Centre, The WEDGE - Back Stage Airconditioning, Contractors	240,000	0	(240,000)	Deferred Project
Capital Waste Management, Purchases Kilmany Landfill Loader, Purchases	180,000	0	(180,000)	Cancelled Project with equipment operating under a hire agreement as needed
Capital Communities Facilities and Emergencies, Sale Early Years - Gibson's Rd, Contractors	6,173,842	159,083	(6,014,759)	Cancelled Project.
Golden Beach Path	271,215	625,939	354,724	Take up additional Reserve from Land sales and additional funds from Urban Path
Urban Path	500,000	242,235	(257,765)	Urban Path budget - separate Golden Beach Path Project out
Middle of Everywhere Signs to OPEX	60,000	36,146	(23,854)	Middle of everywhere signage moved to operating budget
Kilmany Walking Floor	50,000	75,000	25,000	Additional Funds from Reserve
WSA Hangar Purchase	0	165,000	165,000	WSA Hangar Purchase
Yarram Rec Reserve Community Sewer Pump Station	6,900	40,073	33,173	Emergency works required for Yarram Rec Reserve Sewer Pump
GRSC Netball court Resurfacing	430,000	560,100	130,100	Additional Funds
Yarram Aerodrome Consolidation Landside Facilities	214,940	288,040	73,100	Additional budget & \$12500 Contribution
Aerodromes Minor Capital	40,000	0	(40,000)	Project Cancelled to free funds for Yarram Landside Facilities Project
Yarram Aerodrome Runway Reprofiting	100,000	79,400	(20,600)	Savings
			(4,694,154)	
	Adopted budget		68,527,427	
	Changes to 6 February 2025		(913,888)	
	Adjusted budget at 31 January 2025		67,613,539	
	Changes to 26 May 2025		(4,694,154)	
	Current Adjusted Budget		62,919,385	

14. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS -

CAMERON DUNLOP emailed Wellington Shire Council on 21 May 2025 with a request that Council consider who is liable in the event of a bushfire at Earl Street in Woodside when standard low vehicles are unable to escape due to bottoming out on the road.

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

15. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to section 66(2) of the Local Government Act 2020 to consider confidential matters under section 66(5)(b) as defined by section 3(1) being:

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.