



**WELLINGTON**  
SHIRE COUNCIL

*The Heart of Gippsland*

## **COUNCIL MEETING AGENDA ORDINARY MEETING**

**Meeting to be held at**

**Wellington Centre – Wellington Room**

**Foster Street, Sale and via MS Teams**

**Tuesday 20 February 2024, commencing at 5:00 PM**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

**ORDINARY MEETING OF COUNCIL  
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## **COUNCIL MEETING INFORMATION**

*Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors, Councillors and invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*

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## **MISSION STATEMENT**

*Working together to make a difference. We listen and lead to provide quality services that improve life for all.*

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## **ACKNOWLEDGEMENT OF COUNTRY**

*“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

**ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE**

#### **PURPOSE**

To adopt the minutes of the Ordinary Council Meeting of 6 February 2024.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 6 February 2024.*

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

<b>ITEM</b>	<b>FROM MEETING</b>	<b>COMMENTS</b>	<b>ACTION BY</b>
NIL			

## 5. ACCEPTANCE OF LATE AND URGENT ITEMS

## 6. NOTICE/S OF MOTION

## 7. RECEIVING OF PETITION OR JOINT LETTERS

### 7.1. OUTSTANDING PETITIONS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
Cobains Feedlots	21 November 2023	The landowner has engaged the services of a specialist agricultural consultant and is working with the appropriate agencies to ensure that the current use of the land complies with the relevant legislation. The Head petitioner has been provided with a verbal update on the current status.	General Manager Development
Seventh Ave	6 February 2024	The Built and Natural Environment Division is preparing a response that will be tabled at a future Council Meeting.	General Manager Built & Environment

## 8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

## 9. QUESTION/S ON NOTICE

### 9.1. OUTSTANDING QUESTION/S ON NOTICE

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

## 10. MAYOR AND COUNCILLORS REPORT

### 10.1. MAYOR AND COUNCILLORS REPORT – DECEMBER 2023 AND JANUARY 2024

**ACTION OFFICER: COUNCILLOR IAN BYE**

<p><b>RECOMMENDATION</b></p> <p><i>That the Mayor and Councillors report be noted.</i></p>
--

DATE	EVENT	ATTENDEES
<b>2023</b>		
1 December	Gippsland Art Gallery Season Launch, Sale	Mayor Bye and Cr Crossley
	2023 Community Achievement Awards, Melbourne	Cr McKenzie
2 December	St Marys Cathedral Community Day, Sale	Cr Ripper
	Youth Council Camp, Coonawarra	Cr McKenzie
4 December	Maffra Recreation Reserve Committee meeting, Maffra	Cr Ripper
	SP AusNet Presentation, Sale	Mayor Bye, Cr Crossley and Cr Maher
6 December	Yarram Rotary Club Christmas Dinner, Yarram	Cr McKenzie
7 December	Meeting with Minister for Energy & Resources, The Hon Lily D'Ambrosio	Mayor Bye
	Business Boost Reference Group meeting, online	Cr Maher
	Heyfield Christmas Community Lunch, Heyfield	Cr Ripper
8 December	Gippsland Forest Dialogue meeting, online	Cr Crossley
9 December	26 <sup>th</sup> Annual Keith Hamilton Sale & District Toy Run, Sale	Mayor Bye and Cr Ripper
	ESSO Community Festival, Sale	Mayor Bye
	Loch Sport Public Hall 30 <sup>th</sup> Celebration, Loch Sport	Cr Stephens and Cr McKenzie
10 December	Stratford Community Christmas Carols	Mayor Bye and Cr Ripper

11 December	Maffra Golf Club 3 <sup>rd</sup> Pro AM, Maffra	Mayor Bye
12 December	Sale Golf Club Sporting Legends Pro-Am	Cr Tatterson and Cr McKenzie
	Forestry Round Table discussion, hosted by Ms Melina Bath MP	Mayor Bye
	Joint meeting with ESSO representative Mr Andrew Murphy, Sale	Mayor Bye
13 December	Road Network Discussion with the Hon Melissa Horne, Minister for Roads and Road Safety	Cr Tatterson
	Victoria's Offshore Wind Energy Implementation session, online	Mayor Bye
	Sale College Annual Awards Presentation, Sale	Mayor Bye
	Gippsland Climate Change Network Annual General meeting, Morwell	Cr Crossley
	Wellington Youth Services Network meeting	Cr Wood
14 December	OneGippsland - Local Government Peak Body Workshop	Mayor Bye
	Yarram and District Health Service Annual General Meeting, Yarram	Cr McKenzie, Cr Maher and Cr Stephens
	Seaspray Ratepayers Association meeting	Cr McKenzie
	Drainage site visit with Loch Sport resident	Cr McKenzie
	Drainage site visit with Loch Sport resident #2	Cr McKenzie
	Maffra Secondary School Annual Awards night, Maffra	Mayor Bye
	Municipal Emergency Management meeting, online	Cr Crossley and Cr Wood
15 December	Barry Beach Ports site tour	Cr McKenzie and Cr Stephens
	Yarram Secondary School Annual Awards Presentation	Mayor Bye

16 December	SEED Community Garden Christmas Party	Cr Ripper
	Port Albert Christmas Light Judging	Cr Stephens
18 December	Loch Sport Summit, hosted by The Hon Darren Chester MP	Mayor Bye
	Newry Recreation Reserve meeting, Newry	Cr Ripper
20 December	Site visit of Proposed Wind Turbine Farm, Longford	Mayor Bye
<b>2024</b>		
15 January	Stratford Sister Cities Annual General meeting, Stratford	Cr Ripper
22 January	Tarra Festival Committee meeting, Yarram	Cr McKenzie
26 January	Citizenship Ceremony, Sale	Mayor Bye
	Australia Day Celebrations, Loch Sport	Cr McKenzie
	Australia Day Celebrations, Seaspray	Cr McKenzie
	Australia Day Celebrations, Briagolong	Cr Crossley
	Australia Day Celebrations, McLoughlins Beach	Cr Maher
	Australia Day Celebrations, Maffra	Cr Wood
	Australia Day Celebrations, Yarram	Cr Stephens
	Australia Day Celebrations, Heyfield	Cr Ripper
	Australia Day Celebrations, Stratford	Cr Ripper

**COUNCILLOR IAN BYE  
MAYOR**



## 11. DELEGATES REPORT

## 12. CHIEF EXECUTIVE OFFICER

### 12.1. CHIEF EXECUTIVE OFFICER REPORT

#### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

<b>RECOMMENDATION</b> <i>That the Chief Executive Officer's report be received.</i>
--

#### 1 DECEMBER TO 31 JANUARY 2024

<b>2023</b>	
1 December	Attended the Gippsland Art Gallery Season Launch, Sale
4 December	Attended a Victorian Electoral Commission briefing: Ward Boundary Reviews  Met with Ms Sara Rhodes Ward, Regional Development Victoria regarding the Gippsland Regional Plan
6 December	Met with Mr Mark Dykgraaf, Central Gippsland Health Chief Executive Officer, Sale
7 December	Attended Committee for Wellington's Monthly meeting, Sale  Attended a Joint meeting with Ms Kerryn Ellis, South Gippsland Shire Chief Executive Officer and Ms Sara Rhodes Ward, Regional Development Victoria. In attendance was Mayor Bye  Met with The Hon Lily D'Ambrosio, Minister for Energy & Resources of Victoria. In attendance was Mayor Bye
12 December	Attended a Forestry Round Table discussion hosted by Ms Melina Bath MP, Heyfield. In attendance was Mayor Bye  Met with Mr Andrew Murphy, Manager ExxonMobil
13 December	Attended a briefing: Victoria's Offshore Wind Energy Implementation  Met with The Hon Melissa Horne, Minister for Local Government, Sale
14 December	Attended a Macalister Irrigation District site tour, Glengarry.
15 December	Attended a Barry Beach Ports visit. In attendance was Cr McKenzie and Cr Stephens
18 December	Attended a Victorian Electoral Commission election briefing, Sale
20 December	Met with Mr Wayne Ferguson, Longford to conduct a site tour of proposed wind turbines alongside Mayor Bye  Met with Mr Bruce Weston, Agriculture Victoria to discuss the Gippsland 2019 Gippsland Drought Response  Met with Ms Karen Cain, Regional Australia Institute

<b>2024</b>	
4 January	Met with Mr Anthony Basford, East Gippsland Shire Chief Executive Officer
10 January	Joint Meeting with Pilatus, Regional Development Victoria representatives regarding Wellington Defence Alliance
15 – 22 January	Annual Leave
23 January	Met with Mr Peter Green, George Gray Centre Chief Executive Officer
26 January	Hosted a Citizenship Ceremony, Sale. In attendance was Mayor Bye

## 13. GENERAL MANAGER CORPORATE SERVICES

### 13.1. ASSEMBLY OF COUNCILLORS REPORT

#### **ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE**

##### **OBJECTIVE**

To report on all assembly of Councillor records received for the period 29 January 2024 to 11 February 2024.

##### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council note and receive the attached Assembly of Councillor records for the period 29 January 2024 to 11 February 2024.*

##### **BACKGROUND**

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 29 January 2024 to 11 February 2024.

##### **ATTACHMENTS**

1. Assembly of Councillors - 6 February 2024 Council Day [**13.1.1** - 2 pages]
2. Assembly of Councillors - Aqua Energy Redevelopment Project Reference Group Meeting [**13.1.2** - 1 page]
3. Assembly of Councillors - Dargo Community Day [**13.1.3** - 1 page]

##### **OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

## **PROPOSAL**

That Council note and receive the attached assembly of Councillors records during the period 29 January 2024 to 11 February 2024.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

COUNCIL WORKSHOPS – 6 FEBRUARY 2024			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
Cr Ian Bye	YES	David Morcom	Chief Executive Officer
Cr John Tatterson	YES	Chris Hastie	General Manager, Built & Natural Environment
Cr Carolyn Crossley	YES	Carly Bloomfield	Manager Organisational Performance & Governance
Cr Carmel Ripper	YES	Clem Gillings	General Manager, Community and Culture
Cr Gayle Maher	YES	Andrew Pomeroy	General Manager, Development
Cr Garry Stephens	YES		
Cr Jill Wood	YES		
Cr Marcus McKenzie	YES		
Cr Scott Rossetti	YES		
CONFLICTS OF INTEREST NOTED*			
NIL			

\* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 6 FEBRUARY 2024		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.1	SHIRLEY'S AT THE WEDGE SERVICE AGREEMENT UPDATE	<ul style="list-style-type: none"> <li>Andrew Pomeroy, General Manager Development</li> <li>Andrew Thompson, Creative Director of Performing Arts</li> <li>Suzanne Snooks, Manager Arts &amp; Culture</li> </ul> <p><i>Conflict of Interest: Nil</i></p>
1.2	VICGRID UPDATE	<ul style="list-style-type: none"> <li>Alistair Parker, CEO – VicGrid Division (External)</li> <li>Suzanne Waddell – VicGrid Division (External)</li> <li>Nishana Perera - VicGrid Division (External)</li> <li>Ilsa Colson - VicGrid Division (External)</li> </ul> <p><i>Conflict of Interest: Nil</i></p>

## ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.3	<b>COUNCIL'S KERBSIDE BIN REPLACEMENT PROGRAM ROLLOUT UPDATE</b>	<ul style="list-style-type: none"> <li>• <i>David Harper, Manager Natural Environment &amp; Parks</i></li> <li>• <i>Samantha Nock, Coordinator Waste &amp; Sustainability</i></li> </ul> <p><i>Conflict of Interest: Nil</i></p>
1.4	<b>FLOOD IMPACT/RESTORATION PROGRAM</b>	<ul style="list-style-type: none"> <li>• <i>Sam Pye, Manager Built Environment</i></li> <li>• <i>Zac Elliman, Coordinator Road Planning</i></li> </ul> <p><i>Conflict of Interest: Nil</i></p>
1.5	<b>REVIEW OF LOCAL LAW NO.1 – PROCESSES OF MUNICIPAL GOVERNMENT</b>	<ul style="list-style-type: none"> <li>• <i>Carly Bloomfield, Acting General Manager Corporate Services</i></li> <li>• <i>Jessica Saunders, Coordinator Governance and Risk</i></li> </ul> <p><i>Conflict of Interest: Nil</i></p>
1.6	<b>ANNEMIEKE MEIN EXHIBITION</b>	<ul style="list-style-type: none"> <li>• <i>Simon Gregg, Director Gippsland Art Gallery</i></li> <li>• <i>Suzanne Snooks, Manager Arts &amp; Culture</i></li> </ul> <p><i>Conflict of Interest: Nil</i></p>
1.7	<b>DECEMBER 2023 QUARTERLY PERFORMANCE REPORT</b>	<ul style="list-style-type: none"> <li>• <i>Ian Carroll, Manager Corporate Finance</i></li> </ul> <p><i>Conflict of Interest: Nil</i></p>
1.8	<b>COMMUNITY &amp; CULTURE DIVISION UPDATE – COMMUNITY, FACILITIES &amp; EMERGENCIES</b>	<ul style="list-style-type: none"> <li>• <i>Sam McPherson, Manager Communities, Facilities &amp; Emergencies</i></li> <li>• <i>Sam Matthews, Coordinator Emergency Management</i></li> <li>• <i>Lisa Lyndon, Coordinator Community Committees</i></li> <li>• <i>Gemma Elston, Coordinator Social Connection and Inclusion</i></li> <li>• <i>Mark Benfield, Coordinator Community Facilities Planning</i></li> <li>• <i>Meg Capurso, Youth Liaison Coordinator</i></li> </ul> <p><i>Conflict of Interest: Nil</i></p>



**ASSEMBLY OF COUNCILLORS – 24 January 2024**

ATTACHMENT 13.1.2

**Aqua Energy Redevelopment Project Reference  
Group Meeting**

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)					
<b>Aqua Energy Redevelopment Project Reference Group</b>	Councillor Name	Attendance	Conflict of Interest	Officer Name	Attendance	Item No.
	Cr Ian Bye	No		D Morcom, CEO	No	
	Cr Carolyn Crossley	No		A Skipitaris, GMCS	No	
	Cr John Tatterson	Yes		C Gillings, GMC&C	No	
	Cr McKenzie	No		C Hastie, GMB&NE	No	
	Cr Jill Wood	No		S Pye, A/GMD	No	
	Cr Gayle Maher	No		C Gillings, GMCC	Yes	
	Cr Carmel Ripper	No				
	Cr Scott Rossetti	No				
	Cr Garry Stephens	No				
OTHERS IN ATTENDANCE (NAME AND POSITION)			MATTERS/ITEMS CONSIDERED AT THE MEETING			
Jackie Madden, Gippsland Swimming			Project Status; Key dates; Communications; and next steps discussed.			
Kylie Watson, Cath Vassiliou Sale Swim Club						
WSC - Ross McWhirter (Chair) (Minutes), Sam McPherson, Kim Salleh, Ray Weber						
Tim Kemp, Kemp Aquatics						

**ASSEMBLY OF COUNCILLORS – 10 February 2024**

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)					
<b>DARGO COMMUNITY DAY</b>	Councillor Name	Attendance	Conflict of Interest	Officer Name	Attendance	Item No.
	Cr Ian Bye	No		Allison Norfolk, Community Preparedness Officer	Yes	
	Cr Carolyn Crossley	No		Wayne Nutting, Community Recovery Officer	Yes	
	Cr Marcus McKenzie	No				
	Cr John Tatterson	No				
	Cr Jill Wood	No				
	Cr Gayle Maher	No				
	Cr Carmel Ripper	Yes				
	Cr Scott Rossetti	No				
Cr Garry Stephens	No					
OTHERS IN ATTENDANCE (NAME AND POSITION)			MATTERS/ITEMS CONSIDERED AT THE MEETING			
Red Cross			Worked through a map and plan that is being developed for the Dargo community. This will indicate important map locations, and resources regarding emergency management.			
Dargo Community House			Discussions regarding collaborating with the <i>Dargo Bush Nursing Centre</i> to build tools & resilience within the community.			
Dargo Bush Nursing Hospital						
Community members						

## 13.2. UPDATE TO S6 INSTRUMENT OF DELEGATION - MEMBERS OF COUNCIL STAFF

### ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

#### PURPOSE

For Council to adopt the updated *S6 Instrument of Delegation - Members of Council Staff*.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council, in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolve that –***

- 1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of S6 Instrument of Delegation - Members of Council Staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument as attached.***
- 2. The S6 Instrument of Delegation - Members of Council Staff comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.***
- 3. On the coming into force of the S6 Instrument of Delegation - Members of Council Staff, the current S6 Instrument of Delegation - Members of Council Staff dated 5 September 2023 is revoked.***
- 4. The duties and functions set out in the S6 Instrument of Delegation - Members of Council Staff must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.***

#### BACKGROUND

The *Local Government Act 2020* provides for Council to delegate a power, duty or function of Council to members of Council staff. Delegations are essential to good governance as it is not practical for Council and the Chief Executive Officer alone to exercise the many statutory powers provided to Council.

Council's Instruments of Delegation are based on 'model delegations' which are provided through a legal firm. Council received the latest update from the legal firm during January 2024. The update applies to the *S6 Instrument of Delegation - Members of Council Staff*.

This is a minor update involving the insertion of sections 125(1) and 149B of the *Planning and Environment Act 1987* as indicated in the attached Change Table. The amended delegations appear on pages 109 and 111 of the attached *S6 Instrument of Delegation - Members of Council Staff*.

The following updates have also been made due to operational requirements:

- Position 907 | Principal Planner removed from the instrument due to this position being abolished.
- Position 965 | Coordinator Governance and Risk updated to reflect new position title (previously Coordinator Governance and Council Business).
- Section 201(3) and the 'Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council' under the *Planning and Environment Act 1987* updated to include the following positions:
  - 640 | Coordinator Strategic Planning
  - 656 | Strategic Planner
  - 706 | Strategic Planner
- All amendments are outlined in the attached Change Table document.

## ATTACHMENTS

1. S6 Instrument of Delegation – Members of Council Staff [**13.2.1** - 166 pages]
2. Change Table [**13.2.2** - 1 page]

## OPTIONS

Council has the following options available:

1. That Council, in the exercise of the powers conferred by the legislation referred to in the attached instrument of delegation, resolve that –
  - i. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the attached Instrument of S6 Delegation - Members of Council Staff, the powers, duties and functions set out in that instrument, subject to the conditions and limitations specified in that instrument as attached.
  - ii. The S6 Instrument of Delegation - Members of Council Staff comes into force immediately upon this resolution being made and is to be signed by the Council's Chief Executive Officer.
  - iii. On the coming into force of the S6 Instrument of Delegation - Members of Council Staff, the current S6 Instrument of Delegation - Members of Council Staff dated 5 September 2023 is revoked.
  - iv. The duties and functions set out in the S6 Instrument of Delegation - Members of Council Staff must be performed, and the powers set out in the instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt; or
2. That Council resolve that the *S6 Instrument of Delegation - Members of Council Staff* not be updated and seek further information for consideration at a future meeting of Council.

## **PROPOSAL**

It is proposed that Council adopt the updated *S6 Instrument of Delegation - Members of Council Staff*.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The *Local Government Act 2020* provides for Council to delegate a power, duty or function of Council to a member of Council staff.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and it aligns with Council's Delegations Policy.

## **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

## **RESOURCES AND STAFF IMPACT**

Upon notification of the update from Council's legal firm, all relevant staff were consulted and have contributed to any necessary updates of this Instrument of Delegation. Following adoption, all staff with altered or new delegations are notified.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

The Instruments of Delegation contained within the report have been prepared in consultation with appropriate business units at Council.

## **RISK MANAGEMENT IMPACT**

The utilisation of Instruments of Delegation and Sub-Delegation allow for the provision of powers to be allocated to relevant council officers to allow them to carry out various duties and actions as an extension of Council.

***S6 Instrument of Delegation – Members of Council Staff***



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

**Instrument of Delegation**

**to**

**Members of Council Staff**



## Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
  - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on 20 February 2024; and
  - 2.2 the delegation:
    - 2.2.1 remains in force until varied or revoked;
    - 2.2.2 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
    - 2.2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
    - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
    - 2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
      - (a) policy; or
      - (b) strategy
 adopted by Council;
    - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
    - 2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.





Signed by the Chief Executive Officer or Council )  
in the presence of: )

.....  
**Witness name:**  
.....

**DAVID MORCOM**  
**Chief Executive Officer**  
**Wellington Shire Council**

Date: ..... / ..... / 2024



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CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 8(1)(a)(ii)	Power to manage one or more public cemeteries	N/A	
s 12(1)	Function to properly and efficiently manage and maintain each public cemetery for which responsible and carry out any other function conferred under this Act	N/A	Where Council is a Class B cemetery trust
s 12(2)	Duty to have regard to the matters set out in paragraphs (a) – (c) in exercising its functions	N/A	Where Council is a Class B cemetery trust
s 12A(1)	Function to do the activities set out in paragraphs (a) – (n)	N/A	Where Council is a Class A cemetery trust
s 12A(2)	Duty to have regard to matters set out in paragraphs (a) – (e) in exercising its functions	N/A	Where Council is a Class A cemetery trust
s 13	Duty to do anything necessary or convenient to enable it to carry out its functions	N/A	
s 14	Power to manage multiple public cemeteries as if they are one cemetery	N/A	
s 15(4)	Duty to keep records of delegations	N/A	
s 17(1)	Power to employ any persons necessary	N/A	
s 17(2)	Power to engage any professional, technical or other assistance considered necessary	N/A	
s 17(3)	Power to determine the terms and conditions of employment or engagement	N/A	Subject to any guidelines or directions of the Secretary
s 18(3)	Duty to comply with a direction from the Secretary	N/A	
s 18B(1) & (2)	Duty to establish governance committees within 12 months of becoming a Class A cemetery trust and power to establish other governance committees from time to time	N/A	Where Council is a Class A cemetery trust
s 18C	Power to determine the membership of the governance committee	N/A	Where Council is a Class A cemetery trust
s 18D	Power to determine procedure of governance committee	N/A	Where Council is a Class A cemetery trust



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 18D(1)(a)	Duty to appoint community advisory committee for the purpose of liaising with communities	N/A	Where Council is a Class A cemetery trust
s 18D(1)(b)	Power to appoint any additional community advisory committees	N/A	Where Council is a Class A cemetery trust
s 18D(2)	Duty to establish a community advisory committee under s 18D(1)(a) within 12 months of becoming a Class A cemetery trust.	N/A	Where Council is a Class A cemetery trust
s 18D(3)	Duty to include a report on the activities of the community advisory committees in its report of operations under Part 7 of the <i>Financial Management Act 1994</i>	N/A	Where Council is a Class A cemetery trust
s 18F(2)	Duty to give preference to a person who is not a funeral director of a stonemason (or a similar position) when appointing a person to a community advisory committee	N/A	Where Council is a Class A cemetery trust
s 18H(1)	Duty to hold an annual meeting before 30 December in each calendar year	N/A	Where Council is a Class A cemetery trust
s 18I	Duty to publish a public notice of annual meeting in a newspaper, a reasonable time before the date of the annual meeting	N/A	Where Council is a Class A cemetery trust
s 18J	Duty to provide leadership, assistance and advice in relation to operational and governance matters relating to cemeteries (including the matters set out in s 18J(2))	N/A	Where Council is a Class A cemetery trust
s 18L(1)	Duty to employ a person as the chief executive officer (by whatever title called) of the Class A cemetery trust	N/A	Where Council is a Class A cemetery trust
s 18N(1)	Duty to prepare an annual plan for each financial year that specifies the items set out in paragraphs (a)-(d)	N/A	Where Council is a Class A cemetery trust
s 18N(3)	Duty to give a copy of the proposed annual plan to the Secretary on or before 30 September each year for the Secretary's approval	N/A	Where Council is a Class A cemetery trust
s 18N(5)	Duty to make amendments as required by the Secretary and deliver the completed plan to the Secretary within 3 months	N/A	Where Council is a Class A cemetery trust



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 18N(7)	Duty to ensure that an approved annual plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18O(1)	Duty to prepare a strategic plan and submit the plan to the Secretary for approval	N/A	Where Council is a Class A cemetery trust
s 18O(4)	Duty to advise the Secretary if the trust wishes to exercise its functions in a manner inconsistent with its approved strategic plan	N/A	Where Council is a Class A cemetery trust
s 18O(5)	Duty to ensure that an approved strategic plan is available to members of the public on request	N/A	Where Council is a Class A cemetery trust
s 18Q(1)	Duty to pay an annual levy on gross earnings as reported in the annual financial statements for the previous financial year	N/A	Where Council is a Class A cemetery trust
s 19	Power to carry out or permit the carrying out of works	N/A	
s 20(1)	Duty to set aside areas for the interment of human remains	N/A	
s 20(2)	Power to set aside areas for the purposes of managing a public cemetery	N/A	
s 20(3)	Power to set aside areas for those things in paragraphs (a) – (e)	N/A	
s 24(2)	Power to apply to the Secretary for approval to alter the existing distribution of land	N/A	
s 36	Power to grant licences to enter and use part of the land or building in a public cemetery in accordance with s 36	N/A	Subject to the approval of the Minister
s 37	Power to grant leases over land in a public cemetery in accordance with s 37	N/A	Subject to the Minister approving the purpose
s 40	Duty to notify Secretary of fees and charges fixed under s 39	N/A	
s 47	Power to pay a contribution toward the cost of the construction and maintenance of any private street adjoining or abutting a cemetery	N/A	Provided the street was constructed pursuant to the <i>Local Government Act 2020</i>
s 52	Duty to submit a report to the Secretary in relation to any public cemetery for which the cemetery trust is responsible for each financial year in respect of which it manages that cemetery	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 57(1)	Duty to submit a report to the Secretary every financial year in respect of powers and functions under the Act	N/A	Report must contain the particulars listed in s 57(2)
s 59	Duty to keep records for each public cemetery	N/A	
s 60(1)	Duty to make information in records available to the public for historical or research purposes	N/A	
s 60(2)	Power to charge fees for providing information	N/A	
s 64(4)	Duty to comply with a direction from the Secretary under s 64(3)	N/A	
s 64B(d)	Power to permit interments at a reopened cemetery	N/A	
s 66(1)	Power to apply to the Minister for approval to convert the cemetery, or part of it, to a historic cemetery park	N/A	The application must include the requirements listed in s 66(2)(a)–(d)
s 69	Duty to take reasonable steps to notify of conversion to historic cemetery park	N/A	
s 70(1)	Duty to prepare plan of existing places of interment and make a record of any inscriptions on memorials which are to be removed	N/A	
s 70(2)	Duty to make plans of existing place of interment available to the public	N/A	
s 71(1)	Power to remove any memorials or other structures in an area to which an approval to convert applies	N/A	
s 71(2)	Power to dispose of any memorial or other structure removed	N/A	
s 72(2)	Duty to comply with request received under s 72	N/A	
s 73(1)	Power to grant a right of interment	N/A	
s 73(2)	Power to impose conditions on the right of interment	N/A	
s 74(3)	Duty to offer a perpetual right of interment	N/A	
s 75	Power to grant the rights of interment set out in s 75(a) and (b)	N/A	
s 76(3)	Duty to allocate a piece of interment if an unallocated right is granted	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 77(4)	Power to authorise and impose terms and conditions on the removal of cremated human remains or body parts from the place of interment on application	N/A	
s 80(1)	Function of receiving notification and payment of transfer of right of interment	N/A	
s 80(2)	Function of recording transfer of right of interment	N/A	
s 82(2)	Duty to pay refund on the surrender of an unexercised right of interment	N/A	
s 83(2)	Duty to pay refund on the surrender of an unexercised right of interment	N/A	
s 83(3)	Power to remove any memorial and grant another right of interment for a surrendered right of interment	N/A	
s 84(1)	Function of receiving notice of surrendering an entitlement to a right of interment	N/A	
s 84F(2)(d)	Function of receiving notice of decision to vary or force the surrender of a right of interment under s 84C(2), (3) or (5)	N/A	
s 84H(4)	Power to exercise the rights of a holder of a right of interment	N/A	
s 84I(4)	Power to exercise the rights of a holder of a right of interment	N/A	
s 84I(5)	Duty to pay refund to the previous holder or holders of the right of interment	N/A	
s 84I(6)(a)	Power to remove any memorial on the place of interment	N/A	
s 84I(6)(b)	Power to grant right of interment under s 73	N/A	
s 85(1)	Duty to notify holder of 25 year right of interment of expiration at least 12 months before expiry	N/A	The notice must be in writing and contain the requirements listed in s 85(2)
s 85(2)(b)	Duty to notify holder of 25 year right of interment of expiration of right at least 12 months before expiry	N/A	Does not apply where right of interment relates to remains of a deceased veteran.



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 85(2)(c)	Power to leave interred cremated remains undistributed in perpetuity and convert right of interment to perpetual right of interment or; Remove interred remains and re-inter at another location within cemetery grounds and remove any memorial at that place and re-establish at new or equivalent location	N/A	May only be exercised where right of interment relates to cremated human remains of a deceased identified veteran, if right of interment is not extended or converted to a perpetual right of interment
s 86	Power to remove and dispose of cremated human remains and remove any memorial if no action taken by right holder within time specified	N/A	
s 86(2)	Power to leave interred cremated human remains undisturbed or convert the right of interment to a perpetual right of interment	N/A	
s 86(3)(a)	Power to leave interred cremated human remains undisturbed in perpetuity and convert the right of interment to a perpetual right of interment	N/A	
s 86(3)(b)	Power to remove interred cremated human remains and take further action in accordance with s 86(3)(b)	N/A	
s 86(4)	Power to take action under s 86(4) relating to removing and re-interring cremated human remains	N/A	
s 86(5)	Duty to provide notification before taking action under s 86(4)	N/A	
s 86A	Duty to maintain place of interment and any memorial at place of interment, if action taken under s 86(3)	N/A	
s 87(3)	Duty, if requested, to extend the right for a further 25 years or convert the right to a perpetual right of interment	N/A	
s 88	Function to receive applications to carry out a lift and re-position procedure at a place of interment	N/A	
s 91(1)	Power to cancel a right of interment in accordance with s 91	N/A	
s 91(3)	Duty to publish notice of intention to cancel right of interment	N/A	





CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 92	Power to pay refund or grant a right of interment in respect of another place of interment to the previous holder of the cancelled right of interment	N/A	
s 98(1)	Function of receiving application to establish or alter a memorial or a place of interment	N/A	
s 99	Power to approve or refuse an application made under s 98, or to cancel an approval	N/A	
s 99(4)	Duty to make a decision on an application under s 98 within 45 days after receipt of the application or within 45 days of receiving further information where requested	N/A	
s 100(1)	Power to require a person to remove memorials or places of interment	N/A	
s 100(2)	Power to remove and dispose a memorial or place of interment or remedy a person's failure to comply with s 100(1)	N/A	
s 100(3)	Power to recover costs of taking action under s 100(2)	N/A	
s 101	Function of receiving applications to establish or alter a building for ceremonies in the cemetery	N/A	
s 102(1)	Power to approve or refuse an application under s 101, if satisfied of the matters in (b) and (c)	N/A	
s 102(2) & (3)	Power to set terms and conditions in respect of, or to cancel, an approval granted under s 102(1)	N/A	
s 103(1)	Power to require a person to remove a building for ceremonies	N/A	
s 103(2)	Power to remove and dispose of a building for ceremonies or remedy the failure to comply with s 103(1)	N/A	
s 103(3)	Power to recover costs of taking action under s 103(2)	N/A	
s 106(1)	Power to require the holder of the right of interment of the requirement to make the memorial or place of interment safe and proper or carry out specified repairs	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 106(2)	Power to require the holder of the right of interment to provide for an examination	N/A	
s 106(3)	Power to open and examine the place of interment if s 106(2) not complied with	N/A	
s 106(4)	Power to repair or – with the approval of the Secretary - take down, remove and dispose any memorial or place of interment if notice under s 106(1) is not complied with	N/A	
s 107(1)	Power to require person responsible to make the building for ceremonies safe and proper or carry out specified repairs	N/A	
s 107(2)	Power to repair or take down, remove and dispose any building for ceremonies if notice under s 107(1) is not complied with	N/A	
s 108	Power to recover costs and expenses	N/A	
s 109(1)(a)	Power to open, examine and repair a place of interment	N/A	Where the holder of right of interment or responsible person cannot be found
s 109(1)(b)	Power to repair a memorial or, with the Secretary's consent, take down, remove and dispose of a memorial	N/A	Where the holder of right of interment or responsible person cannot be found
s 109(2)	Power to repair the building for ceremonies or, with the consent of the Secretary, take down, remove and dispose of a building for ceremonies	N/A	Where the holder of right of interment or responsible person cannot be found
s 110(1)	Power to maintain, repair or restore a memorial or place of interment from other funds if unable to find right of interment holder with consent of the Secretary	N/A	
s 110(1A)	Power to maintain, repair or restore the place of interment if unable to find any of the other holders after diligent inquiries and with the consent of the Secretary	N/A	
s 110(2)	Power to maintain, repair or restore any building for ceremonies from other funds if unable to find responsible person and with consent of the Secretary	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 110A	Power to use cemetery trust funds or other funds for the purposes of establishing, maintaining, repairing or restoring any memorial or place of interment of any deceased identified veteran	N/A	
s 111	Power to enter into agreement with a holder of the right of interment to maintain a memorial or place of interment	N/A	
s 112	Power to sell and supply memorials	N/A	
s 116(4)	Duty to notify the Secretary of an interment authorisation granted	N/A	
s 116(5)	Power to require an applicant to produce evidence of the right of interment holder's consent to application	N/A	
s 118	Power to grant an interment authorisation if satisfied that the requirements of Division 2 of Part 8 have been met	N/A	
s 119	Power to set terms and conditions for interment authorisations	N/A	
s 131	Function of receiving an application for cremation authorisation	N/A	
s 133(1)	Duty not to grant a cremation authorisation unless satisfied that requirements of s 133 have been complied with	N/A	Subject to s 133(2)
s 145	Duty to comply with an order made by the Magistrates' Court or a coroner	N/A	
s 146	Power to dispose of bodily remains by a method other than interment or cremation	N/A	Subject to the approval of the Secretary
s 147	Power to apply to the Secretary for approval to dispose of bodily remains by a method other than interment or cremation	N/A	
s 149	Duty to cease using method of disposal if approval revoked by the Secretary	N/A	
s 150 & 152(1)	Power to authorise the interment or cremation of body parts if the requirements of Division 1 of Part 11 are met	N/A	
s 151	Function of receiving applications to inter or cremate body parts	N/A	
s 152(2)	Power to impose terms and conditions on authorisation granted under s 150	N/A	



CEMETERIES AND CREMATORIA ACT 2003 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 1 cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	N/A	
sch 1 cl 8(8)	Power to regulate own proceedings	N/A	Subject to cl 8
sch 1A cl 8(3)	Power to permit members to participate in a particular meeting by telephone, closed-circuit television or any other means of communication	N/A	Where Council is a Class A cemetery trust
sch 1A cl 8(8)	Power to regulate own proceedings	N/A	Where Council is a Class A cemetery trust Subject to cl 8

##The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).



CEMETERIES AND CREMATORIA REGULATIONS 2015 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 24	Duty to ensure that cemetery complies with depth of burial requirements	N/A	
r 25	Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves	N/A	
r 27	Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b)	N/A	
r 28(1)	Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator	N/A	
r 28(2)	Duty to ensure any fittings removed of are disposed in an appropriate manner	N/A	
r 29	Power to dispose of any metal substance or non-human substance recovered from a cremator	N/A	
r 30(2)	Power to release cremated human remains to certain persons	N/A	Subject to any order of a court
r 31(1)	Duty to make cremated human remains available for collection within 2 working days after the cremation	N/A	
r 31(2)	Duty to hold cremated human remains for at least 12 months from the date of cremation	N/A	
r 31(3)	Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation	N/A	
r 31(4)	Duty to take reasonable steps notify relevant people of intention to dispose of remains at expiry of 12 month period	N/A	



CEMETERIES AND CREMATORIA REGULATIONS 2015 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 32	Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d)	N/A	
r 33(1)	Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c)	N/A	
r 33(2)	Duty to ensure that remains are interred in accordance with paragraphs (a)-(b)	N/A	
r 34	Duty to ensure that a crypt space in a mausoleum is sealed in accordance with paragraphs (a)-(b)	N/A	
r 36	Duty to provide statement that alternative vendors or supplier of monuments exist	N/A	
r 40	Power to approve a person to play sport within a public cemetery	N/A	
r 41(1)	Power to approve fishing and bathing within a public cemetery	N/A	
r 42(1)	Power to approve hunting within a public cemetery	N/A	
r 43	Power to approve camping within a public cemetery	N/A	
r 45(1)	Power to approve the removal of plants within a public cemetery	N/A	
r 46	Power to approve certain activities under the Regulation if satisfied of regulation (1)(a)-(c)	N/A	
r 47(3)	Power to approve the use of fire in a public cemetery	N/A	
r 48(2)	Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area	N/A	



CEMETERIES AND CREMATORIA REGULATIONS 2015 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
Note: sch 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules			
sch 2 cl 4	Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2	N/A	See note above regarding model rules
sch 2 cl 5(1)	Duty to display the hours during which pedestrian access is available to the cemetery	N/A	See note above regarding model rules
sch 2 cl 5(2)	Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours	N/A	See note above regarding model rules
sch 2 cl 6(1)	Power to give directions regarding the manner in which a funeral is to be conducted	N/A	See note above regarding model rules
sch 2 cl 7(1)	Power to give directions regarding the dressing of places of interment and memorials	N/A	See note above regarding model rules
sch 2 cl 8	Power to approve certain mementos on a memorial	N/A	See note above regarding model rules
sch 2 cl 11(1)	Power to remove objects from a memorial or place of interment	N/A	See note above regarding model rules
sch 2 cl 11(2)	Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner	N/A	See note above regarding model rules
sch 2 cl 12	Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies	N/A	See note above regarding model rules
sch 2 cl 14	Power to approve an animal to enter into or remain in a cemetery	N/A	See note above regarding model rules
sch 2 cl 16(1)	Power to approve construction and building within a cemetery	N/A	See note above regarding model rules



CEMETERIES AND CREMATORIA REGULATIONS 2015 ##			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
sch 2 cl 17(1)	Power to approve action to disturb or demolish property of the cemetery trust	N/A	See note above regarding model rules
sch 2 cl 18(1)	Power to approve digging or planting within a cemetery	N/A	See note above regarding model rules

##The provisions of this Act apply to Council appointed as a cemetery trust under s 5 of this Act, and also apply to Council appointed to manage a public cemetery under s 8(1)(a)(ii) as though it were a cemetery trust (see s 53).





<b>DOMESTIC ANIMALS ACT 1994</b>			
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>POSITION CODE &amp; NAME</b>	<b>CONDITIONS AND LIMITATIONS</b>
s 41A(1)	Power to declare a dog to be a menacing dog	724   General Manager Development 198   Coordinator Local Laws 740   Manager Regulatory Services	Council may delegate this power to a Council authorised officer



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	If s 19(1) applies



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority  Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19N(2)	Function of receiving notice from the auditor	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
---	Power to register or renew the registration of a food premises	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority  Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 36A	Power to accept an application for registration or notification using online portal	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority





FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 38A(4)	Power to request a copy of a completed food safety program template	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority; not exceeding the prescribed time limit defined under s 38E(5)



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 38E(4)	Duty to register the food premises when conditions are satisfied	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 39A	Power to register, or renew the registration of a food premises despite minor defects	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority  Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 40E	Duty to comply with direction of the Secretary	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	
s 40F	Power to cancel registration of food premises	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 43	Duty to maintain records of registration	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority



FOOD ACT 1984			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority
s 45AC	Power to bring proceedings	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer	Where Council is the registration authority



HERITAGE ACT 2017			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 116	Power to sub-delegate Executive Director's functions, duties or powers	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Must first obtain Executive Director's written consent  Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation





LOCAL GOVERNMENT ACT 1989			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 185L(4)	Power to declare and levy a cladding rectification charge	1   Chief Executive Officer <sup>1</sup>	

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<sup>1</sup> The only member of staff who can be a delegate in Column 3 is the CEO.



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 4H	Duty to make amendment to Victorian Planning Provisions available in accordance with public availability requirements	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 4I(2)	Duty to make a copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 8A(5)	Function of receiving notice of the Minister's decision	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		706   Strategic Planner	
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 524   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 552   Senior Statutory Planner 22   Environmental Planner 499   Compliance Officer	
s 12B(1)	Duty to review planning scheme	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 12B(2)	Duty to review planning scheme at direction of Minister	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 12B(5)	Duty to report findings of review of planning scheme to Minister without delay	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 524   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 552   Senior Statutory Planner 22   Environmental Planner 499   Compliance Officer	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 17(1)	Duty of giving copy amendment to the planning scheme	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 17(2)	Duty of giving copy s 173 agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Until the proposed amendment is approved or lapsed



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 951   Senior Strategic Planner 656   Strategic Planner 706   Strategic Planner	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Until the end of 2 months after the amendment comes into operation or lapses



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 21A(4)	Duty to publish notice	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 22(1)	Duty to consider all submissions received before the date specified in the notice	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 746   Major Land Use Planning Project Coordinator 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 746   Major Land Use Planning Project Coordinator 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	During the inspection period



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 27(2)	Power to apply for exemption if panel's report not received	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 28(1)	Duty to notify the Minister if abandoning an amendment	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		706   Strategic Planner	
s 30(4)(a)	Duty to say if amendment has lapsed	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 30(4)(b)	Duty to provide information in writing upon request	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 32(2)	Duty to give more notice if required	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 33(1)	Duty to give more notice of changes to an amendment	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		656   Strategic Planner 706   Strategic Planner	
s 36(2)	Duty to give notice of approval of amendment	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 38(5)	Duty to give notice of revocation of an amendment	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 40(1)	Function of lodging copy of approved amendment	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	N/A	Where Council is a responsible public entity and is a planning authority
s 46AW	Function of being consulted by the Minister	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	22   Environmental Planner 142   Statutory Planner 499   Compliance Officer 524   Statutory Planner 552   Senior Statutory Planner 573   Coordinator Statutory Planning 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Where Council is a responsible public entity



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 541   Statutory Planner	
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GP	Function of receiving a notice under s 46GO	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GR(2)	Power to consider a late submission	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	Duty to consider a late submission if directed to do so by the Minister	640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution  Power to specify the manner in which the payment is to be made	142   Statutory Planner 22   Environmental Planner 524   Statutory Planner 552   Senior Statutory Planner 573   Coordinator Statutory Planning 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 541   Statutory Planner	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GV(3)(b)	Power to enter into an agreement with the applicant	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the development agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	an infrastructure contribution to be secured to Council's satisfaction	640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 46GY(1)	Duty to keep proper and separate accounts and records	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where the Council is the planning authority  This duty does not apply where Council is also the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those works, services or facilities	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the development agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is the collecting agency under an approved infrastructure contributions plan





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	those amounts that are to be forwarded to a development agency under s 46GZ(5)	640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Where Council is the development agency specified in the approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4)  Where Council is the collecting agency under an approved infrastructure contributions plan



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is a development agency under an approved infrastructure contributions plan



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	If the VPA is the collecting agency under an approved infrastructure contributions plan



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	reports on the use of the infrastructure contribution to the VPA	552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	552   Senior Statutory Planner 640   Coordinator Strategic Planning 724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s 46GZF(3)(a) and (b)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the collection agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the development agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 552   Senior Statutory Planner 640   Coordinator Strategic Planning	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner	Where Council is a collecting agency or development agency



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 640   Coordinator Strategic Planning 573   Coordinator Statutory Planning	
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	724   General Manager Development 730   Manager Land Use Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		971   Major Projects and Principal Strategic Planner	
s 46Q(1)	Duty to keep proper accounts of levies paid	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Must be done in accordance with Part 3
s 46Q(4)(e)	Duty to expend that amount on other works etc.	724   General Manager Development 730   Manager Land Use Planning	With the consent of, and in the manner approved by, the Minister



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		971   Major Projects and Principal Strategic Planner	
s 46QC	Power to recover any amount of levy payable under Part 3B	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 723   General Manager Corporate Services 420   Manager Corporate Finance	
s 46QD	Duty to prepare report and give a report to the Minister	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is a collecting agency or development agency
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	N/A	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	N/A	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	N/A	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	N/A	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	N/A	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 47	Power to decide that an application for a planning permit does not comply with that Act	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 50(4)	Duty to amend application	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 50(5)	Power to refuse to amend application	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 50(6)	Duty to make note of amendment to application in register	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 50A(1)	Power to make amendment to application	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22   Environmental Planner 541   Statutory Planner	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 50A(4)	Duty to note amendment to application in register	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22   Environmental Planner 541   Statutory Planner	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22   Environmental Planner 541   Statutory Planner	
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22   Environmental Planner 541   Statutory Planner	
s 52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 52(3)	Power to give any further notice of an application where appropriate	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22   Environmental Planner 541   Statutory Planner	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 54(1)	Power to require the applicant to provide more information	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		22   Environmental Planner 541   Statutory Planner	
s 54(1B)	Duty to specify the lapse date for an application	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		541   Statutory Planner	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		541   Statutory Planner	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 57A(5)	Power to refuse to amend application	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 57A(6)	Duty to note amendments to application in register	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 57B(1)	Duty to determine whether and to whom notice should be given	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 57C(1)	Duty to give copy of amended application to referral authority	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 58	Duty to consider every application for a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 58A	Power to request advice from the Planning Application Committee	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 60	Duty to consider certain matters	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 60(1A)	Duty to consider certain matters	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		656   Strategic Planner 706   Strategic Planner 22   Environmental Planner 541   Statutory Planner	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 62(1)	Duty to include certain conditions in deciding to grant a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 62(2)	Power to include other conditions	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64(3)	Duty not to issue a permit until after the specified period	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	This provision applies also to a decision to grant an amendment to a permit – see s 75



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 64(5)	Duty to give each objector a copy of an exempt decision	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	This provision applies also to a decision to grant an amendment to a permit – see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	This provision applies also to a decision to grant an amendment to a permit – see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 69(1A)	Function of receiving application for extension of time to complete development	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 69(2)	Power to extend time	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 70	Duty to make copy permit available in accordance with public availability requirements	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 71(1)	Power to correct certain mistakes	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 71(2)	Duty to note corrections in register	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 73	Power to decide to grant amendment subject to conditions	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 74	Duty to issue amended permit to applicant if no objectors	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 83	Function of being respondent to an appeal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 83B	Duty to give or publish notice of application for review	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 84AB	Power to agree to confining a review by the Tribunal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 499   Compliance Officer 541   Statutory Planner	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 91(2)	Duty to comply with the directions of VCAT	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 93(2)	Duty to give notice of VCAT order to stop development	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 95(3)	Function of referring certain applications to the Minister	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 95(4)	Duty to comply with an order or direction	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 96F	Duty to consider the panel's report under s 96E	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i> )	142   Statutory Planner 524   Statutory Planner 541   Statutory Planner 552   Senior Statutory Planner 573   Coordinator Statutory Planning 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 724   General Manager Development	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	
s 96H(3)	Power to give notice in compliance with Minister's direction	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 96J	Duty to issue permit as directed by the Minister	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 96K	Duty to comply with direction of the Minister to give notice of refusal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 541   Statutory Planner	
s 97C	Power to request Minister to decide the application	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with public availability requirements	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
s 97MH	Duty to provide information or assistance to the Planning Application Committee	1   Chief Executive Officer	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	1   Chief Executive Officer	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 22   Environmental Planner	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 22   Environmental Planner	
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 97Q(4)	Duty to comply with directions of VCAT	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 101	Function of receiving claim for expenses in conjunction with claim	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 103	Power to reject a claim for compensation in certain circumstances	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 107(1)	Function of receiving claim for compensation	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 107(3)	Power to agree to extend time for making claim	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 499   Compliance Officer	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	
s 114(1)	Power to apply to the VCAT for an enforcement order	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 499   Compliance Officer	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 499   Compliance Officer	
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 499   Compliance Officer	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 123(1)	Power to carry out work required by enforcement order and recover costs	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 499   Compliance Officer	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	724   General Manager Development	Except Crown Land
125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 541   Statutory Planner 499   Compliance Officer 22   Environmental Planner 499   Compliance Officer 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	Section 123 of the <i>Victorian Civil and Administrative Tribunal Act 1998</i> applies on an application to the Tribunal.



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 129	Function of recovering penalties	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 499   Compliance Officer	
s 130(5)	Power to allow person served with an infringement notice further time	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 499   Compliance Officer	
s 149A(1)	Power to refer a matter to the VCAT for determination	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		142   Statutory Planner 499   Compliance Officer	
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 499   Compliance Officer	
s 149B	Power to apply to the Tribunal for a declaration.	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 541   Statutory Planner 499   Compliance Officer 22   Environmental Planner 499   Compliance Officer 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	573   Coordinator Statutory Planning 640   Coordinator Strategic Planning 724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 22   Environmental Planner	
s 171(2)(g)	Power to grant and reserve easements	724   General Manager Development 730   Manager Land Use Planning 746   Major Land Use Planning Project Coordinator 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		524   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 22   Environmental Planner	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	Where Council is the development agency specified in an approved infrastructure contributions plan
s 173(1)	Power to enter into agreement covering matters set out in s 174	1   Chief Executive Officer	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	1   Chief Executive Officer	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made	730   Manager Land Use Planning	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 22   Environmental Planner 142   Statutory Planner 524   Statutory Planner 541   Statutory Planner	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 22   Environmental Planner 142   Statutory Planner 524   Statutory Planner 541   Statutory Planner	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
		573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178A(1)	Function of receiving application to amend or end an agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178A(5)	Power to propose to amend or end an agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178C(4)	Function of determining how to give notice under s 178C(2)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If no objections are made under s 178D Must consider matters in s 178B





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178E(2)(c)	Power to refuse to amend or end the agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	If no objections are made under s 178D  Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	After considering objections, submissions and matters in s 178B



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	After considering objections, submissions and matters in s 178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 178(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 181	Duty to apply to the Registrar of Titles to record the agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 182	Power to enforce an agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 499   Compliance Officer 541   Statutory Planner	
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 184G(2)	Duty to comply with a direction of the Tribunal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 184G(3)	Duty to give notice as directed by the Tribunal	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 541   Statutory Planner	





PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 198(1)	Function to receive application for planning certificate	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 199(1)	Duty to give planning certificate to applicant	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 201(1)	Function of receiving application for declaration of underlying zoning	142   Statutory Planner 22   Environmental Planner 524   Statutory Planner 552   Senior Statutory Planner 573   Coordinator Statutory Planning 724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 201(3)	Duty to make declaration	22   Environmental Planner 552   Senior Statutory Planner 573   Coordinator Statutory Planning 724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 142   Statutory Planner 524   Statutory Planner 541   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 22   Environmental Planner 142   Statutory Planner 524   Statutory Planner 541   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 22   Environmental Planner 552   Senior Statutory Planner 142   Statutory Planner 524   Statutory Planner 541   Statutory Planner	
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 22   Environmental Planner 552   Senior Statutory Planner 142   Statutory Planner 524   Statutory Planner 541   Statutory Planner	
-	Power to give written authorisation in accordance with a provision of a planning scheme	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 22   Environmental Planner 552   Senior Statutory Planner 142   Statutory Planner 524   Statutory Planner 541   Statutory Planner	



PLANNING AND ENVIRONMENT ACT 1987			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 541   Statutory Planner 142   Statutory Planner	



PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner	
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r19 or 20	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning	



PLANNING AND ENVIRONMENT REGULATIONS 2015			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	1   Chief Executive Officer	Where Council is not the planning authority and the amendment affects land within its municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
r 21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	142   Statutory Planner 22   Environmental Planner 524   Statutory Planner 552   Senior Statutory Planner 573   Coordinator Statutory Planning 724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 541   Statutory Planner	
r 25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 541   Statutory Planner	Where Council is the responsible authority



PLANNING AND ENVIRONMENT REGULATIONS 2015			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS AND LIMITATIONS
r 25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 22   Environmental Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 541   Statutory Planner	Where Council is not the responsible authority but the relevant land is within Council's municipal district
r 42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	724   General Manager Development 730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 573   Coordinator Statutory Planning 552   Senior Statutory Planner 524   Statutory Planner 142   Statutory Planner 640   Coordinator Strategic Planning 656   Strategic Planner 706   Strategic Planner 541   Statutory Planner	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority.



RESIDENTIAL TENANCIES ACT 1997			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	724   General Manager Development 144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
s 522(1)	Power to give a compliance notice to a person	724   General Manager Development 144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	724   General Manager Development 144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	





RESIDENTIAL TENANCIES ACT 1997			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 525(4)	Duty to issue identity card to authorised officers	730   Manager Land Use Planning 971   Major Projects and Principal Strategic Planner 421   Manager People and Capability 965   Coordinator Governance and Risk 967   Governance and Council Business Officer	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	724   General Manager Development 144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
s 526A(3)	Function of receiving report of inspection	724   General Manager Development 144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



RESIDENTIAL TENANCIES ACT 1997			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	724   General Manager Development 144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 7	Power to enter into a written agreement with a caravan park owner	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 10	Function of receiving application for registration	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 11	Function of receiving application for renewal of registration	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 12(4) & (5)	Duty to issue certificate of registration	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 14(1)	Function of receiving notice of transfer of ownership	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 14(3)	Power to determine where notice of transfer is displayed	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 15(1)	Duty to transfer registration to new caravan park owner	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 15(2)	Duty to issue a certificate of transfer of registration	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 17	Duty to keep register of caravan parks	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 18(4)	Power to determine where the emergency contact person's details are displayed	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 18(6)	Power to determine where certain information is displayed	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 22(2)	Duty to consult with relevant emergency services agencies	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 25(3)	Duty to consult with relevant floodplain management authority	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 26	Duty to have regard to any report of the relevant fire authority	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	





RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
r 41(4)	Function of receiving installation certificate	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	
Sch 3 cl 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	144   Coordinator Environmental Health 145   Environmental Health Officer 146   Environmental Health Officer 559   Environmental Health Officer 830   Environmental Health Officer 740   Manager Regulatory Services	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 489   Manager Assets & Projects	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 489   Manager Assets & Projects	
s 11(9)(b)	Duty to advise Registrar	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 489   Manager Assets & Projects	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 733   Manager Built Environment 489   Manager Assets & Projects	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 733   Manager Built Environment 489   Manager Assets & Projects	Where Council is the coordinating road authority
s 12(2)	Power to discontinue road or part of a road	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 733   Manager Built Environment 489   Manager Assets & Projects	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 733   Manager Built Environment 489   Manager Assets & Projects	Power of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s 12(5)	Duty to consider written submissions received within 28 days of notice	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 733   Manager Built Environment 489   Manager Assets & Projects	Duty of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s 12(6)	Function of hearing a person in support of their written submission	725   General Manager Built & Natural Environment 433   Coordinator Asset Management 733   Manager Built Environment 489   Manager Assets & Projects	Function of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s 12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	725   General Manager Built & Natural Environment 733   Manager Built Environment 489   Manager Assets & Projects 433   Coordinator Asset Management	Duty of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s 12(10)	Duty to notify of decision made	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 433   Coordinator Asset Management 733   Manager Built Environment	Duty of coordinating road authority where it is the discontinuing body  Does not apply where an exemption is specified by the regulations or given by the Minister



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 433   Coordinator Asset Management 733   Manager Built Environment	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	433   Coordinator Asset Management 489   Manager Assets & Projects 725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	489   Manager Assets & Projects 725   General Manager Built & Natural Environment	
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 433   Coordinator Asset Management	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 733   Manager Built Environment	
s 15(2)	Duty to include details of arrangement in public roads register	733   Manager Built Environment 617   Coordinator Road Planning	
s 16(7)	Power to enter into an arrangement under s 15	725   General Manager Built & Natural Environment	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 16(8)	Duty to enter details of determination in public roads register	733   Manager Built Environment 617   Coordinator Road Planning	
s 17(2)	Duty to register public road in public roads register	733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority
s 18(1)	Power to designate ancillary area	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	733   Manager Built Environment 617   Coordinator Road Planning	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 19(4)	Duty to specify details of discontinuance in public roads register	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 36   Coordinator Infrastructure Development 733   Manager Built Environment	
s 19(5)	Duty to ensure public roads register is available for public inspection	733   Manager Built Environment 617   Coordinator Road Planning	
s 21	Function of replying to request for information or advice	725   General Manager Built & Natural Environment 733   Manager Built Environment	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 22(5)	Duty to give effect to a direction under s 22	725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 40(1)	Duty to inspect, maintain and repair a public road	725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	725   General Manager Built & Natural Environment 733   Manager Built Environment 489   Manager Assets & Projects	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 42(1)	Power to declare a public road as a controlled access road	725   General Manager Built & Natural Environment 733   Manager Built Environment	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	725   General Manager Built & Natural Environment 733   Manager Built Environment	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 49	Power to develop and publish a road management plan	725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 51	Power to determine standards by incorporating the standards in a road management plan	725   General Manager Built & Natural Environment 733   Manager Built Environment	





ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
s 54(2)	Duty to give notice of proposal to make a road management plan	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
s 54(6)	Power to amend road management plan	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
s 54(7)	Duty to incorporate the amendments into the road management plan	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
s 63(1)	Power to consent to conduct of works on road	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	724   General Manager Development 198   Coordinator Local Laws 740   Manager Regulatory Services	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	724   General Manager Development 198   Coordinator Local Laws 740   Manager Regulatory Services	Where Council is the coordinating road authority
s 67(3)	Power to request information	724   General Manager Development 198   Coordinator Local Laws 740   Manager Regulatory Services	Where Council is the coordinating road authority
s 68(2)	Power to request information	724   General Manager Development 198   Coordinator Local Laws 740   Manager Regulatory Services	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	1   Chief Executive Officer	
s 72	Duty to issue an identity card to each authorised officer	1   Chief Executive Officer	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 85	Function of receiving report from authorised officer	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
s 86	Duty to keep register re s 85 matters	1   Chief Executive Officer	
s 87(1)	Function of receiving complaints	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
s 87(2)	Duty to investigate complaint and provide report	1   Chief Executive Officer	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	1   Chief Executive Officer	
s 112(2)	Power to recover damages in court	725   General Manager Built & Natural Environment 733   Manager Built Environment	
s 116	Power to cause or carry out inspection	725   General Manager Built & Natural Environment 733   Manager Built Environment 661   Built Environment Planning Systems Officer 617   Coordinator Road Planning	
s 119(2)	Function of consulting with the Head, Transport for Victoria	1   Chief Executive Officer	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	439   Manager Natural Environment & Parks 489   Manager Assets & Projects 725   General Manager Built & Natural Environment	



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	36   Coordinator Infrastructure Development 617   Coordinator Road Planning	
s 121(1)	Power to enter into an agreement in respect of works	725   General Manager Built & Natural Environment 733   Manager Built Environment 489   Manager Assets & Projects	
s 122(1)	Power to charge and recover fees	1   Chief Executive Officer	
s 123(1)	Power to charge for any service	1   Chief Executive Officer	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	1   Chief Executive Officer	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	1   Chief Executive Officer	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	1   Chief Executive Officer	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	1   Chief Executive Officer	
sch 2 cl 5	Duty to publish notice of declaration	1   Chief Executive Officer	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the infrastructure manager or works manager



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
	infrastructure or related works on a road or road reserve of any road		
sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the infrastructure manager
sch 7 cl 16(1)	Power to consent to proposed works	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 7 cl 16(4)	Duty to consult	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 7 cl 18(1)	Power to enter into an agreement	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 19(1)	Power to give notice requiring rectification of works	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 36   Coordinator Infrastructure Development 733   Manager Built Environment 617   Coordinator Road Planning	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road





ROAD MANAGEMENT ACT 2004			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
sch 7A cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 36   Coordinator Infrastructure Development 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the responsible road authority
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 36   Coordinator Infrastructure Development 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cls 3(2) and 4	725   General Manager Built & Natural Environment 489   Manager Assets & Projects 36   Coordinator Infrastructure Development 733   Manager Built Environment 617   Coordinator Road Planning	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)



ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 8(1)	Duty to conduct reviews of road management plan	725   General Manager Built & Natural Environment 733   Manager Built Environment	
r 9(2)	Duty to produce written report of review of road management plan and make report available	725   General Manager Built & Natural Environment 733   Manager Built Environment	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority
r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	725   General Manager Built & Natural Environment 733   Manager Built Environment	
r 13(1)	Duty to publish notice of amendments to road management plan	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	
r 16(3)	Power to issue permit	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the coordinating road authority



ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 23(2)	Power to make submission to Tribunal	725   General Manager Built & Natural Environment 733   Manager Built Environment 489   Manager Assets & Projects	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	725   General Manager Built & Natural Environment 733   Manager Built Environment 617   Coordinator Road Planning 36   Coordinator Infrastructure Development	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	198   Coordinator Local Laws 724   General Manager Development 740   Manager Regulatory Services	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	725   General Manager Built & Natural Environment 733   Manager Built Environment	



ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
PROVISION	THING DELEGATED	POSITION CODE & NAME	CONDITIONS & LIMITATIONS
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	725   General Manager Built & Natural Environment 733   Manager Built Environment	Where Council is the coordinating road authority

**S6 Instrument of Delegation – Members of Council Staff  
January 2024 Update**

Changes made on the advice of Council's solicitors:

- **Addition** of sections 125(1) and 149B of the *Planning and Environment Act 1987* on pages 109 and 111.

Changes made in consultation with relevant staff and managers:

- **Removal** of position 907 | Principal Planner from the instrument due to this position being abolished.
- **Update** to position 965 | Coordinator Governance and Risk updated to reflect updated position title (previously Coordinator Governance and Council Business).
- **Addition** of the following positions to section 201(3) and the 'Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council' under the *Planning and Environment Act 1987*:
  - 640 | Coordinator Strategic Planning
  - 656 | Strategic Planner
  - 706 | Strategic Planner.

## 14. GENERAL MANAGER DEVELOPMENT

### 14.1. MONTHLY PLANNING DECISIONS - NOVEMBER AND DECEMBER 2023

#### ACTION OFFICER: MANAGER LAND USE PLANNING

#### PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the months of November and December 2023.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 November and 31 December 2023.***

#### BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 November and 31 December 2023 are included in Attachments, '*Planning Decisions Report - November 2023*' and '*Planning Decisions Report – December 2023*'.

Attachments, '*Planning Trends Report – November 2023*' and '*Planning Trends Report – December 2023*' provide an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

#### ATTACHMENTS

1. Planning Decisions Report - November 2023 [14.1.1 - 4 pages]
2. Planning Decisions Report - December 2023 [14.1.2 - 4 pages]
3. Planning Trends Report - November 2023 [14.1.3 - 3 pages]
4. Planning Trends Report - December 2023 [14.1.4 - 3 pages]

#### OPTIONS

Council has the following options available:

1. Receive the November and December 2023 planning decisions report; or

2. Not receive the November and December 2023 planning decisions report and seek further information for consideration at a future Council meeting.

## **PROPOSAL**

That Council note the report of recent planning permit trends and planning application determinations between 1 November and 31 December 2023.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 2 "Economy and Sustainable Growth" states the following strategic outcome:

**Strategic Outcome 2.1:** *"A diverse economy that creates jobs and opportunities."*

**Strategic Outcome 2.3:** *"An increase in variety of housing choice to support equitable access to housing."*

This report supports the above Council Plan strategic outcomes.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



**PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/11/2023 AND 30/11/2023**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
382-2.00/2021	24/10/2023	Assessment No. 409730 LOT: 3 PS: 616513L 103 MANN'S BEACH RD TARRAVILLE	Partial demolition, use & Development of land.	Permit Issued by Delegate of Resp/Auth  29/11/2023
430-2.00/2021	28/04/2023	Assessment No. 390948 LOT: 3 PS: 515579R 18 KING ST PORT ALBERT	B/w associated with construction of 2 double storey dwellings.	Permit Issued by Delegate of Resp/Auth  2/11/2023
161-2.00/2022	22/11/2023	Assessment No. 358721 CA: 53D 445 COMMONYARD RD NEWRY	B/W assoc with const of a dwelling gen in accordance w endorsed plans.	Permit Issued by Delegate of Resp/Auth  24/11/2023
413-2.00/2022	10/08/2023	Assessment No. 393496 LOT: 30 PS: 514882V 161-163 DAWSON ST SALE	2 lot subdivision of the land & u & d of a childcare centre.	NOD issued by Delegate of Respon/Auth  8/11/2023
460-2.00/2022	5/10/2023	Assessment No. 261644 LOT: 10 PS: 330759 3,215 LONGFORD-LOCH SEACOMBE	4 lot subdivision of the land and creation of an access.	Permit Issued by Delegate of Resp/Auth  24/11/2023
503-1.00/2022	10/11/2022	Assessment No. 268656 LOT: 2 PS: 326918Y 1,174 TARRA VALLEY RD TARRA VALLEY	Use of land for a Place of Assembly (Wedding Venue) & liquor license.	Permit Issued by Delegate of Resp/Auth  30/11/2023
559-2.00/2022	25/10/2023	Assessment No. 279141 PC: 163094 180 YARRAM-PORT ALBERT PORT ALBERT	B & W associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  20/11/2023
120-1.00/2023	13/04/2023	Assessment No. 398917 LOT: 1 PS: 537557D 15A AUBREYS RD SEATON	2 Lot Subdivision of the land (House Excision).	Permit Issued by Delegate of Resp/Auth  3/11/2023
203-1.00/2023	21/06/2023	Assessment No. 191163 LOT: 1 PS: 95967 29-31 LYONS ST ROSEDALE	2 Lot Subdivision of the Land.	Withdrawn  9/11/2023
235-1.00/2023	17/07/2023	Assessment No. 450437 LOT: 9 TP: 957659N 199-207 YARRAM-PORT PORT ALBERT	Use of the land for a camp site for the GVBR	Permit Issued by Delegate of Resp/Auth  23/11/2023
249-1.00/2023	27/07/2023	Assessment No. 411892 LOT: 1 PS: 602218R 51 PRINCES HWY SALE	Use of the Land for a Church and waiving of carparking.	NOD issued by Delegate of Respon/Auth  3/11/2023

**ATTACHMENT 14.1.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
266-1.00/2023	7/08/2023	Assessment No. 342485 LOT: 2 PS: 220211 160 POWERSCOURT ST MAFFRA	Seven lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  13/11/2023
267-1.00/2023	8/08/2023	Assessment No. 278796 LOT: 1 TP: 178208R 13 VICTORIA ST PORT ALBERT	B/w assoc with construction of a dwelling & outbuilding.	Permit Issued by Delegate of Resp/Auth  23/11/2023
270-1.00/2023	10/08/2023	Assessment No. 9456 LOT: 97 LP: 58848 16 MATHIESON ST SALE	Two lot subdivision of the land & construction of a second dwelling.	Permit Issued by Delegate of Resp/Auth  10/11/2023
281-1.00/2023	23/08/2023	Assessment No. 241869 LOT: 1186 LP: 58872 66 SEAGULL DR LOCH SPORT	Placement of fill.	Refusal Issued by Delegate of Respo/Auth  8/11/2023
282-1.00/2023	24/08/2023	Assessment No. 46201 PPC: 351880U 58 WURRUK WAY WURRUK	Subdivision of the land into 3 lots & creation of easement (sewer).	Permit Issued by Delegate of Resp/Auth  8/11/2023
287-1.00/2023	25/08/2023	Assessment No. 316570 LOT: 1 TP: 621036C 25-35 COMMERCIAL RD HEYFIELD	B & W associated with the construction of an extension.	Permit Issued by Delegate of Resp/Auth  10/11/2023
288-1.00/2023	28/08/2023	Assessment No. 216911 LOT: 624 LP: 52648 27 MERIDAN RD GOLDEN BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  3/11/2023
290-1.00/2023	28/08/2023	Assessment No. 241877 LOT: 1185 LP: 58872 68 SEAGULL DR LOCH SPORT	Placement of fill.	Refusal Issued by Delegate of Respo/Auth  14/11/2023
304-1.00/2023	6/09/2023	Assessment No. 39677 LOT: 2 LP: 99726 2 HAZEL CT SALE	Two lot subdivision of the land (boundary re-alignment).	Permit Issued by Delegate of Resp/Auth  29/11/2023
316-1.00/2023	14/09/2023	Assessment No. 388363 LOT: 3 PS: 506503D 5 PANORAMA DR WOODSIDE BEACH	B & W associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  17/11/2023
317-1.00/2023	14/09/2023	Assessment No. 21097 LOT: 13 LP: 15530 15-17 DARLING ST SALE	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  10/11/2023
336-1.00/2023	6/10/2023	Assessment No. 243402 LOT: 1935 LP: 69874 16 TOORAK AVE LOCH SPORT	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  10/11/2023

**ATTACHMENT 14.1.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
337-1.00/2023	6/10/2023	Assessment No. 107482 CA: 1 SEC: B SETTLEMENT RD KILMANY	B & W assoc with the construction of a dwelling and outbuilding.	Permit Issued by Delegate of Resp/Auth  21/11/2023
346-1.00/2023	10/10/2023	Assessment No. 222877 LOT: RES LP: 52648 89 SURF EDGE DR GOLDEN BEACH	B&W associated with minor sport facility.	Permit Issued by Delegate of Resp/Auth  17/11/2023
349-1.00/2023	11/10/2023	Assessment No. 183517 PC: 362984U 28 FINISTERRE DR THE HONEYSUCKLES	B & W associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  24/11/2023
352-1.00/2023	12/10/2023	Assessment No. 247890 LOT: 2710 LP: 70943 95 WHITE CRES LOCH SPORT	B&W associated with an extension.	Permit Issued by Delegate of Resp/Auth  30/11/2023
362-1.00/2023	19/10/2023	Assessment No. 460915 LOT: 1 PS: 845013D 10 MILL LANE ROSEDALE	Buildings & works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  10/11/2023
363-1.00/2023	19/10/2023	Assessment No. 460949 LOT: 4 PS: 845013D 16 MILL LANE ROSEDALE	Buildings & works associated with the construction of dwelling.	Permit Issued by Delegate of Resp/Auth  10/11/2023
364-1.00/2023	19/10/2023	Assessment No. 460980 LOT: 8 PS: 845013D 26 MILL LANE ROSEDALE	Buildings & works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  10/11/2023
368-1.00/2023	20/10/2023	Assessment No. 15461 LOT: 1 TP: 162308B 122 THOMSON ST SALE	B and w assoc with an extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth  8/11/2023
370-1.00/2023	24/10/2023	Assessment No. 262790 CA: 1 SEC: 10 82 HIGH ST WOODSIDE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  30/11/2023
373-1.00/2023	25/10/2023	Assessment No. 182345 PC: 353084 2,340-2,350 SHORELINE DR THE HONEYSUCKLES	B & W associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  13/11/2023
374-1.00/2023	26/10/2023	Assessment No. 201301 LOT: 1 PS: 614953R 1,668 WILLUNG	B & W associated with the construction of an ag building.	Permit Issued by Delegate of Resp/Auth  13/11/2023
378-1.00/2023	31/10/2023	Assessment No. 384735 LOT: 3 PS: 341047U 854 TINAMBA-GLENMAGGIE GLENMAGGIE	B & W associated with an extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth  30/11/2023

**ATTACHMENT 14.1.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
380-1.00/2023	2/11/2023	Assessment No. 207902 LOT: 2 PS: 202183 6,098 SOUTH GIPPSLAND LONGFORD	Building and Works associated with the extension of a dwelling.	Permit Issued by Delegate of Resp/Auth  29/11/2023
381-1.00/2023	2/11/2023	Assessment No. 269928 CA: 1 SEC: B 3,085 SOUTH GIPPSLAND DARRIMAN	B & W associated with the construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth  24/11/2023
383-1.00/2023	3/11/2023	Assessment No. 346452 CA: 19B SEC: 5 85 LOTTONS RD LLOWALONG	Buildings & works associated with the construction of an outbuilding.	No Permit Required  14/11/2023
385-1.00/2023	3/11/2023	Assessment No. 452086 LOT: 14 PS: 736786C 253 SOMERTON PARK RD SALE	Buildings & works associated with construction of a warehouse.	Permit Issued by Delegate of Resp/Auth  15/11/2023
389-1.00/2023	14/11/2023	Assessment No. 282632 CA: 75 SEC: B 5-13 KILGOWERS RD LANGSBOROUGH	Buildings & works associated with the costs of an outbuilding.	Permit Issued by Delegate of Resp/Auth  24/11/2023
390-1.00/2023	14/11/2023	Assessment No. 282038 LOT: 49 PS: 127298 21 REBECCA ST WOODSIDE BEACH	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  23/11/2023

**Total No of Decisions Made: 41**

**PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/12/2023 AND 31/12/2023**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
495-4.00/2020	13/09/2023	Assessment No. 236075 LOT: 1379 LP: 58872 156 NATIONAL PARK RD LOCH SPORT	B & W for the development of a dwelling.	Permit Issued by Delegate of Resp/Auth  13/12/2023
537-2.00/2021	6/12/2023	Assessment No. 263210 LOT: 10 PS: 317421J 8 GOWRIE RISE WOODSIDE BEACH	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  14/12/2023
599-1.00/2021	17/12/2021	Assessment No. 277392 LOT: 5 BLK: 16 LP: 3222 35 NAPIER ST PORT ALBERT	Use and development of a dwelling.	Withdrawn  12/12/2023
413-2.00/2022	10/08/2023	Assessment No. 393496 LOT: 30 PS: 514882V 161-163 DAWSON ST SALE	2 lot subdivision of the land & u & d of a childcare centre.	Permit Issued by Delegate of Resp/Auth  8/12/2023
68-1.00/2023	23/02/2023	Assessment No. 62612 PTP: 1 TP: 668184 1/80-88 RAYMOND ST SALE	Buildings & works assoc with the alteration of an existing building.	Permit Issued by Delegate of Resp/Auth  18/12/2023
141-1.00/2023	4/05/2023	Assessment No. 454140 CA: 1 SEC: 7 2-4 VICTORIA ST BRIAGOLONG	2 Lot Subdivision of the land.	Permit Issued by Delegate of Resp/Auth  15/12/2023
195-1.00/2023	16/06/2023	Assessment No. 240986 LOT: 1217 LP: 58872 121 SEAGULL DR LOCH SPORT	B & W associated with construction of a dwelling & Outbuilding.	Withdrawn  15/12/2023
249-1.00/2023	27/07/2023	Assessment No. 411892 LOT: 1 PS: 602218R 51 PRINCES HWY SALE	Use of the Land for a Church and waiving of carparking.	Permit Issued by Delegate of Resp/Auth  8/12/2023
263-1.00/2023	3/08/2023	Assessment No. 451567 LOT: D PS: 825709B 17 REDBANK RD STRATFORD	Amendment to an existing Restrictive Covenant.	Refusal Issued by Delegate of Respo/Auth  1/12/2023
279-1.00/2023	22/08/2023	Assessment No. 266635 CA: 60L 322 LAYS RD WILLUNG SOUTH	Buildings and works associated with group accommodation (8 dwellings).	Permit Issued by Delegate of Resp/Auth  8/12/2023
280-1.00/2023	23/08/2023	Assessment No. 337501 LOT: 9 PS: 148602 20 FULTON RD MAFFRA	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  4/12/2023

**ATTACHMENT 14.1.2**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
293-1.00/2023	29/08/2023	Assessment No. 186098 PC: 382054F 50 HIGH ST LONGFORD	B & W associated with the construction of a dependant persons unit.	Permit Issued by Delegate of Resp/Auth  21/12/2023
297-1.00/2023	5/09/2023	Assessment No. 428383 LOT: 1 TP: 886108W 263 KENTUCKY RD NEWRY	2 lot re-subdivision/use and development of the land for group accom.	Refusal Issued by Delegate of Respo/Auth  21/12/2023
305-1.00/2023	6/09/2023	Assessment No. 287342 CA: 86 69 COLLIS RD JACK RIVER	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  1/12/2023
309-1.00/2023	7/09/2023	Assessment No. 275818 LOT: 18 PS: 10302 23 FISHER ST MANN'S BEACH	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  22/12/2023
313-1.00/2023	13/09/2023	Assessment No. 327957 LOT: 1 PS: 406468K 114 JOHNSON LANE SEATON	U & D of the land for domestic animal breeding (10 dogs).	Permit Issued by Delegate of Resp/Auth  15/12/2023
323-1.00/2023	20/09/2023	Assessment No. 54353 LOT: 2 LP: 200100X 37 TOPPING ST SALE	Two lot subdivision of the land.	Withdrawn  8/12/2023
326-1.00/2023	25/09/2023	Assessment No. 447649 CA: 6 SEC: D 229 TYLERS RD PEARSONDALE	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  15/12/2023
334-1.00/2023	4/10/2023	Assessment No. 271213 LOT: 2 PS: 407639D 24 TOMS CAP RD WILLUNG SOUTH	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  22/12/2023
342-1.00/2023	9/10/2023	Assessment No. 207456 LOT: 1 PS: 308185 5,899 SOUTH GIPPSLAND LONGFORD	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  1/12/2023
350-1.00/2023	12/10/2023	Assessment No. 290874 LOT: 1 TP: 297973J 287 COMMERCIAL RD YARRAM	Externally paint a building	Permit Issued by Delegate of Resp/Auth  6/12/2023
351-1.00/2023	12/10/2023	Assessment No. 231324 LOT: 2615 LP: 70942 77 GOODLETT AVE LOCH SPORT	2 Lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  11/12/2023
353-1.00/2023	13/10/2023	Assessment No. 346940 CA: 10 SEC: A 1,199 MAFFRA-BRIAGOLONG BOISDALE	B & W associated with the construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  5/12/2023

**ATTACHMENT 14.1.2**

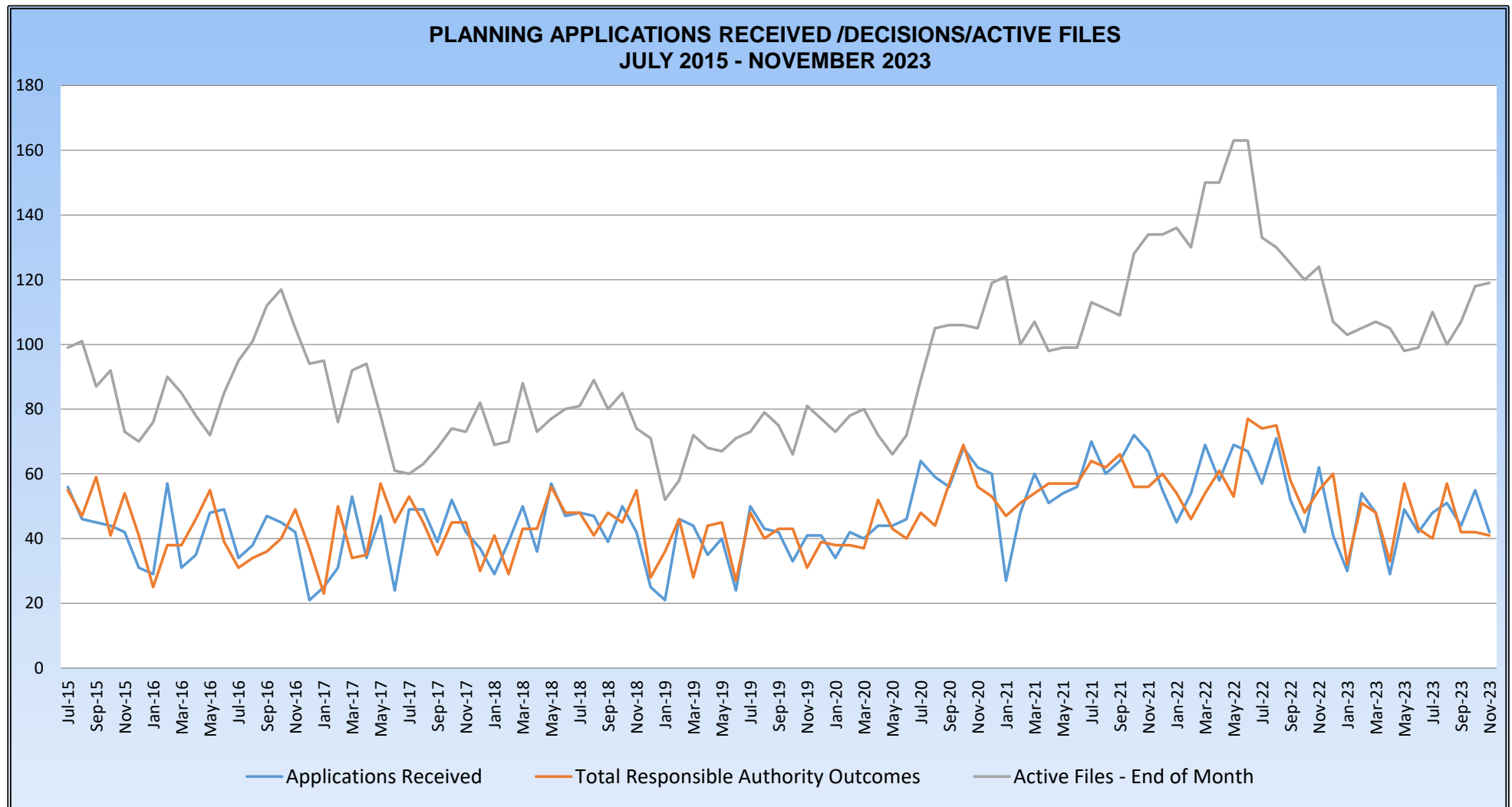
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
355-1.00/2023	13/10/2023	Assessment No. 460923 LOT: 2 PS: 845013D 12 MILL LANE ROSEDALE	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  8/12/2023
356-1.00/2023	13/10/2023	Assessment No. 460931 LOT: 3 PS: 845013D 14 MILL LANE ROSEDALE	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  8/12/2023
357-1.00/2023	13/10/2023	Assessment No. 430264 PC: 382058W 32 HOOD ST ROSEDALE	B & W associated with construction of a replacement outbuilding.	Permit Issued by Delegate of Resp/Auth  11/12/2023
361-1.00/2023	18/10/2023	Assessment No. 273029 PTL: 1 PS: 217227C 2,224 SOUTH GIPPSLAND WOODSIDE	2 lot re-subdivision/alteration of access to land in transport zone 2.	Permit Issued by Delegate of Resp/Auth  15/12/2023
365-1.00/2023	19/10/2023	Assessment No. 453944 PC: 375549R 10-12 CALLADALE CT GORMANDALE	B & W associated with the construction of a dwelling, outbuilding.	Permit Issued by Delegate of Resp/Auth  7/12/2023
369-1.00/2023	23/10/2023	Assessment No. 439653 LOT: 2 PS: 614922D 14 BAXTERS RD TOONGABBIE	Two lot re-subdivision (boundary re-alignment).	Permit Issued by Delegate of Resp/Auth  21/12/2023
375-1.00/2023	27/10/2023	Assessment No. 183608 LOT: 161 LP: 82059 12 FINISTERRE DR THE HONEYSUCKLES	B & W associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  11/12/2023
379-1.00/2023	31/10/2023	Assessment No. 103143 LOT: 1 PS: 127947 326 MCLARENS RD KILMANY	2 Lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  8/12/2023
388-1.00/2023	13/11/2023	Assessment No. 310318 LOT: 2 PS: 120499 97 POWERSCOURT ST MAFFRA	B & W associated with the construction of an access to a TRZ2.	Permit Issued by Delegate of Resp/Auth  21/12/2023
398-1.00/2023	21/11/2023	Assessment No. 106286 LOT: 2 PS: 330756 CAMMS RD DENISON	B & W associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  6/12/2023
400-1.00/2023	22/11/2023	Assessment No. 460998 LOT: 9 PS: 845013D 28 MILL LANE ROSEDALE	Buildings & works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  22/12/2023
403-1.00/2023	22/11/2023	Assessment No. 48496 LOT: 5 LP: 146153 137 SOMERTON PARK RD SALE	2 lot subdivision of the land (boundary re-alignment).	Permit Issued by Delegate of Resp/Auth  6/12/2023

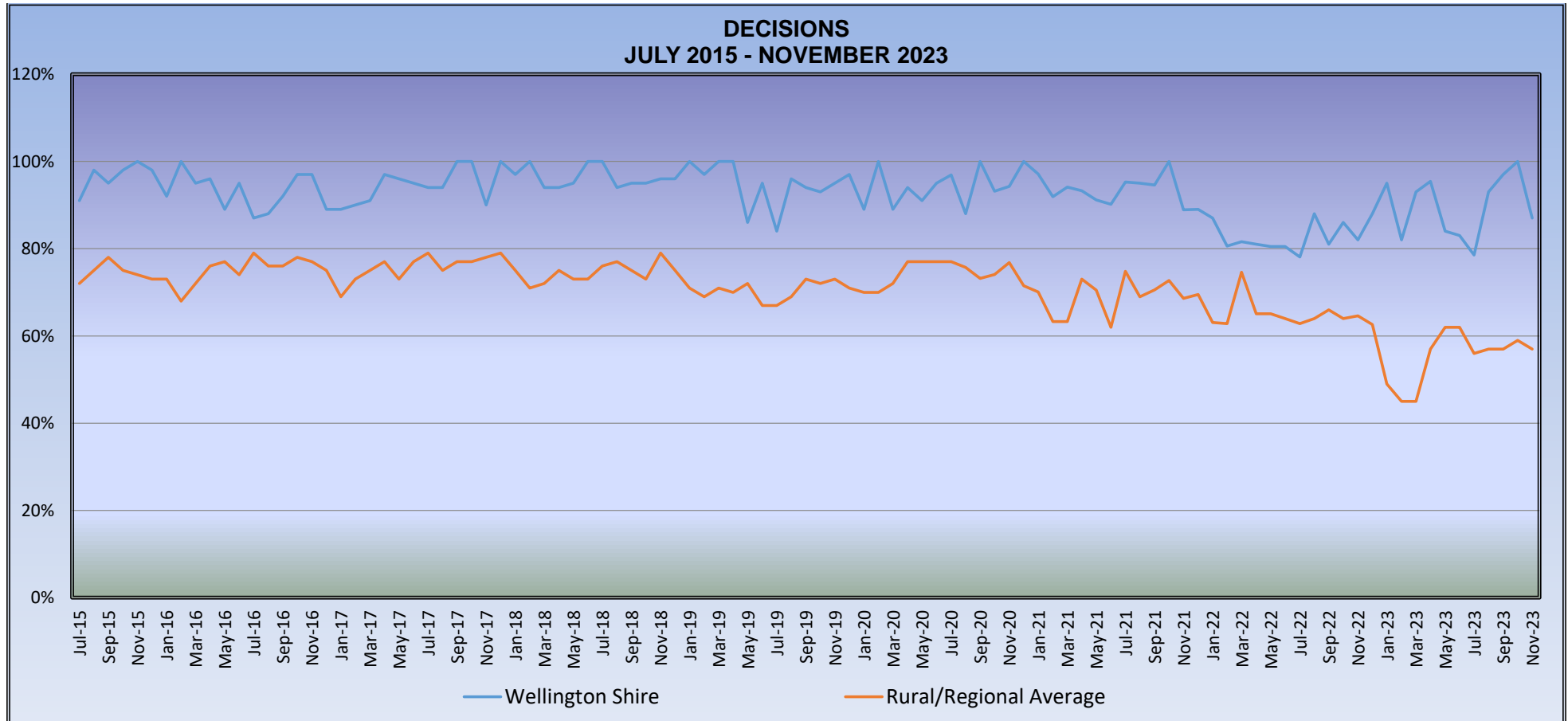
## ATTACHMENT 14.1.2

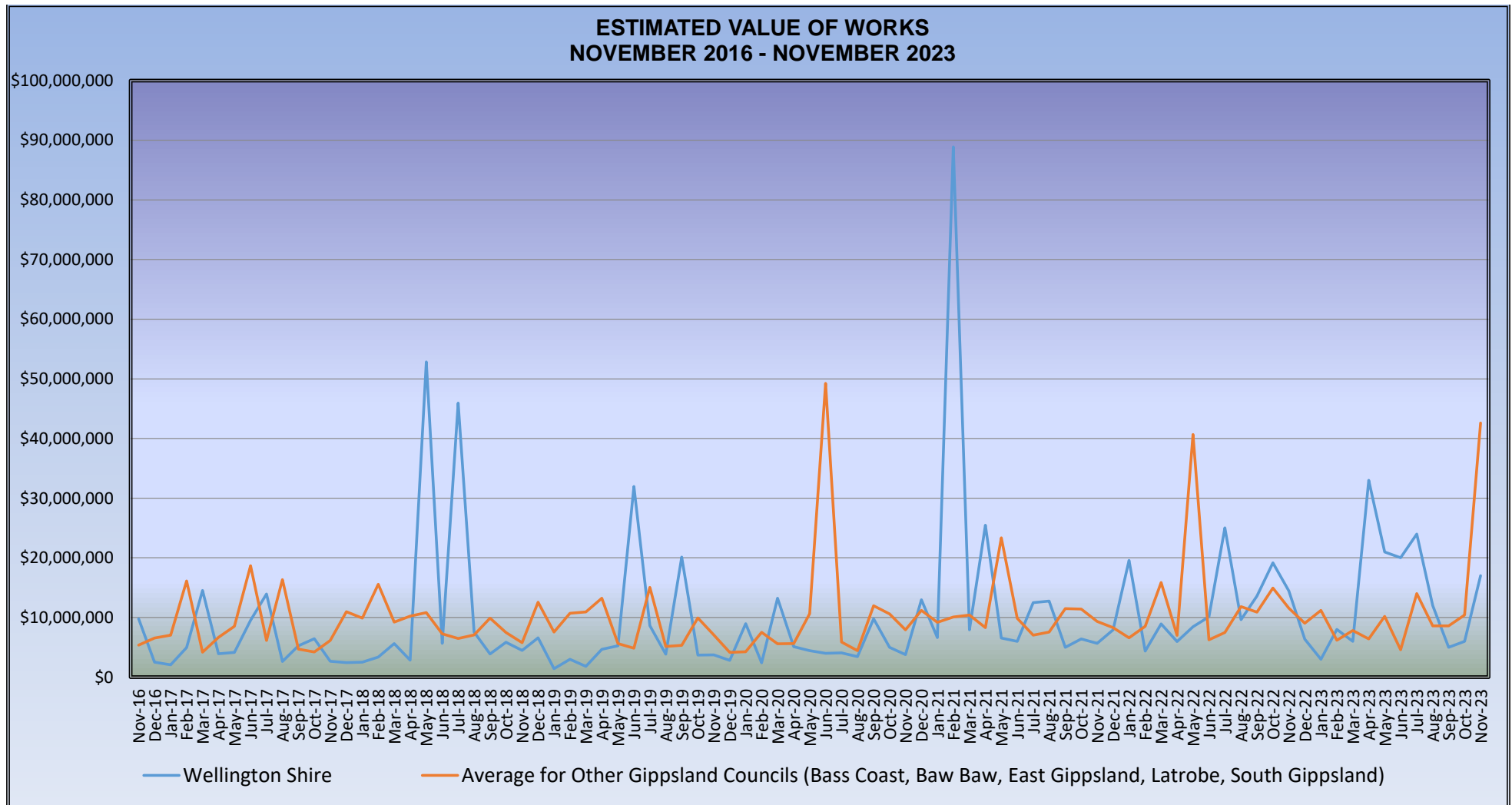
Application No/Year	Date Received	Property Title & Address	Proposal	Status
404-1.00/2023	23/11/2023	Assessment No. 367102 LOT: 1 PS: 703145E 5,128 TRARALGON-MAFFRA TINAMBA	B & W associated with extension of an existing dwelling.	Permit Issued by Delegate of Resp/Auth  19/12/2023
407-1.00/2023	24/11/2023	Assessment No. 224972 LOT: 84 LP: 44537 13 CALDWELL ST LOCH SPORT	Buildings & works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  20/12/2023
413-1.00/2023	30/11/2023	Assessment No. 194613 CA: 4 SEC: 10 6 CATTON ST SEASPRAY	B & W associated with the construction of outbuilding.	Permit Issued by Delegate of Resp/Auth  13/12/2023
417-1.00/2023	4/12/2023	Assessment No. 223388 LOT: 1354 LP: 58872 7 BANKSIA ST LOCH SPORT	Buildings & works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  19/12/2023
423-1.00/2023	12/12/2023	Assessment No. 184382 LOT: 264 LP: 82059 29 MACASSAR CRES THE HONEYSUCKLES	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  21/12/2023
425-1.00/2023	12/12/2023	Assessment No. 369546  PLANNING & BUILDING ST WELLINGTON	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth  20/12/2023
428-1.00/2023	18/12/2023	Assessment No. 240986 LOT: 1217 LP: 58872 121 SEAGULL DR LOCH SPORT	B & W associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  20/12/2023

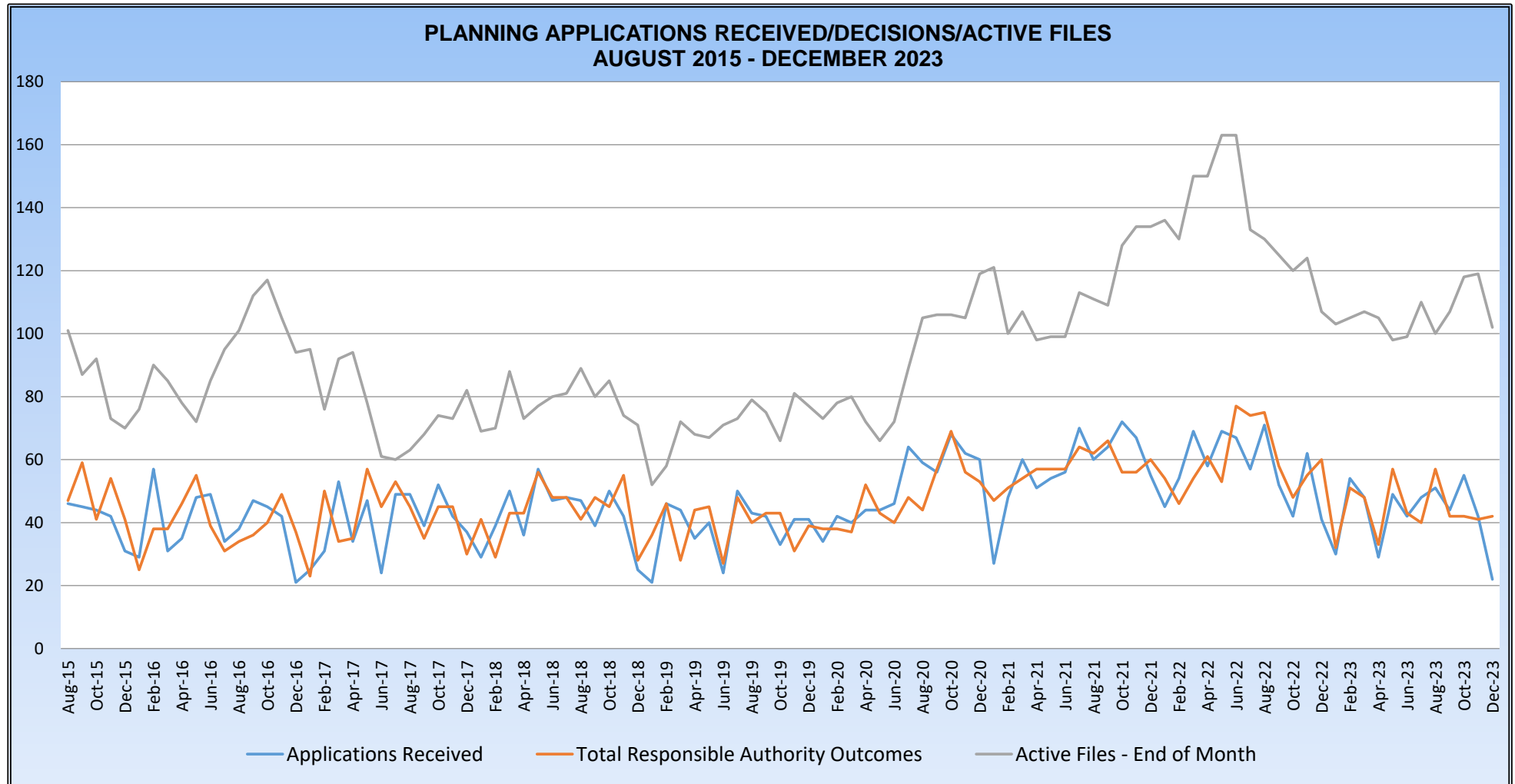
**Total No of Decisions Made: 42**

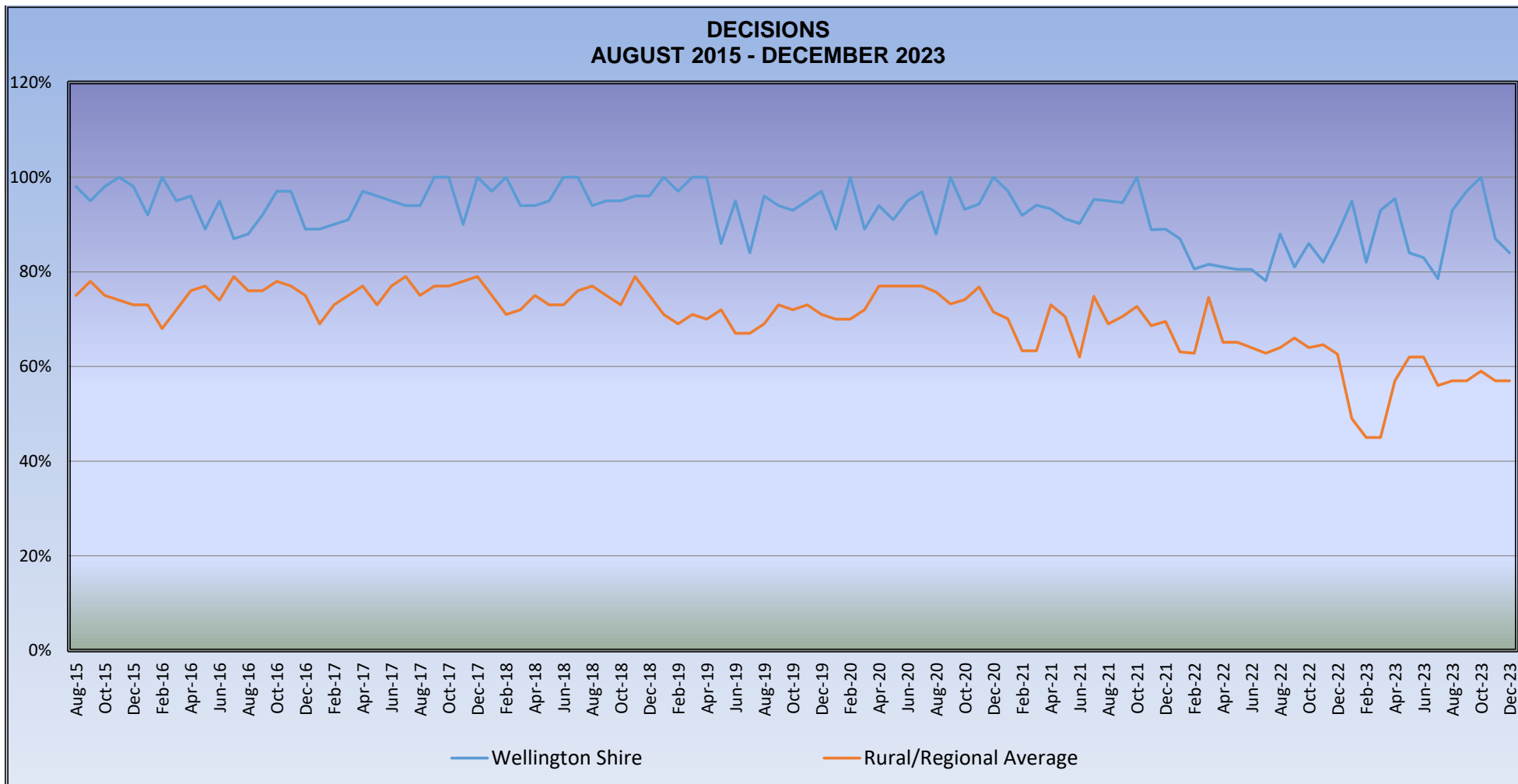




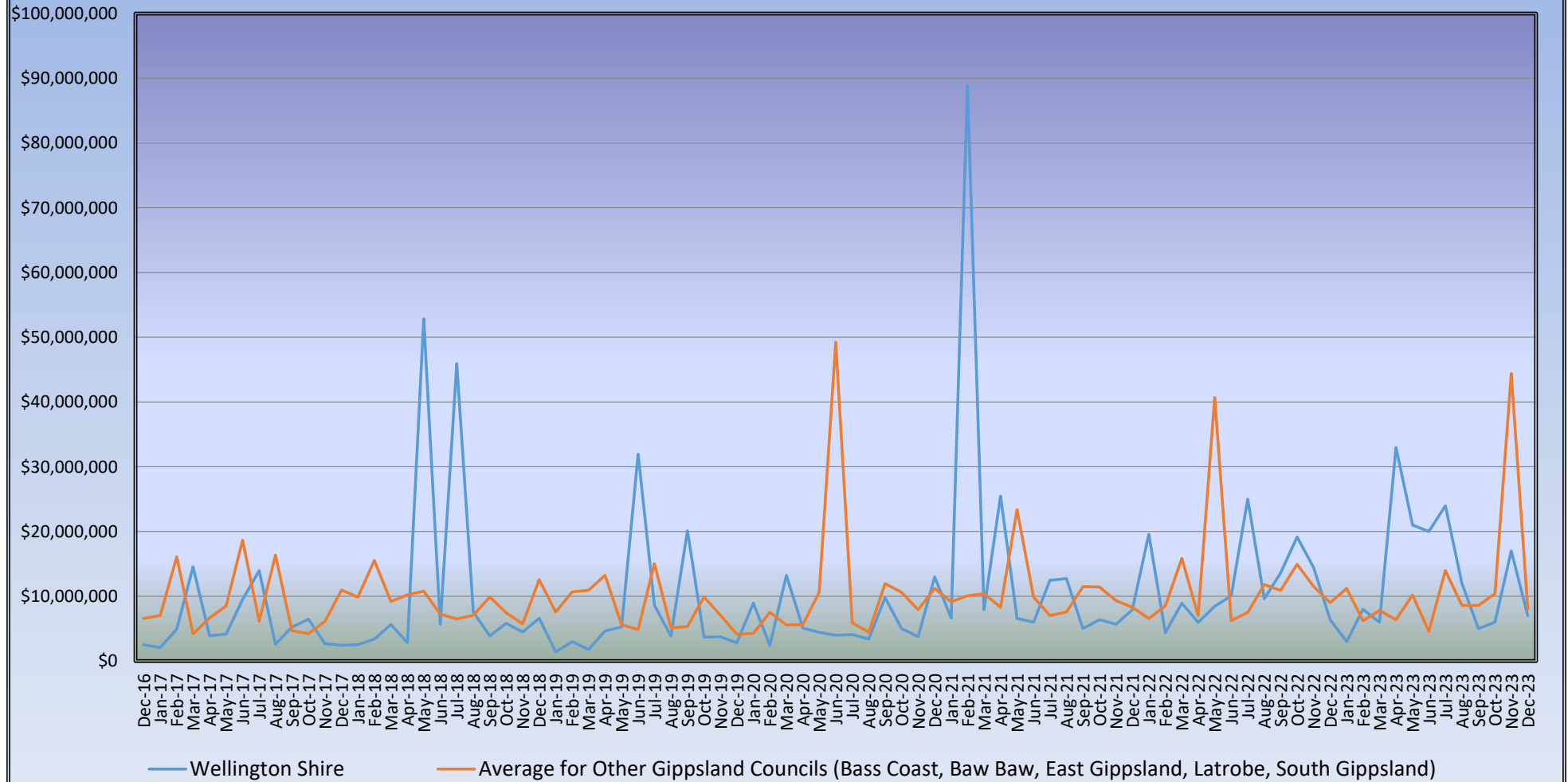








**ESTIMATED VALUE OF WORKS  
DECEMBER 2016 - DECEMBER 2023**



## 15. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

## 16. IN CLOSED SESSION

### COUNCILLOR

*That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:*

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

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IN CLOSED SESSION

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### COUNCILLOR

*That Council move into open session and ratify the decision made in closed session.*