



**WELLINGTON**  
SHIRE COUNCIL

*The Heart of Gippsland*

## **COUNCIL MEETING AGENDA ORDINARY MEETING**

**Meeting to be held at**

**Wellington Centre – Wellington Room**

**Foster Street, Sale and via MS Teams**

**Tuesday 19 March 2024, commencing at 5:00 PM**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

**ORDINARY MEETING OF COUNCIL  
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## **COUNCIL MEETING INFORMATION**

*Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors, Councillors and invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*

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## **MISSION STATEMENT**

*Working together to make a difference. We listen and lead to provide quality services that improve life for all.*

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## **ACKNOWLEDGEMENT OF COUNTRY**

*“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

#### **ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE**

#### **PURPOSE**

To adopt the minutes of the Ordinary Council Meeting of 5 March 2024.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 5 March 2024.*

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

#### 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### 5. ACCEPTANCE OF LATE AND URGENT ITEMS

#### 6. NOTICE/S OF MOTION

##### 6.1. REVIEW OF COMMUNITY AND RECREATION FACILITIES

ACTION OFFICER: COUNCILLOR TATTERSON

I, Councillor Tatterson, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council on 19 March 2024.

#### MOTION

*That Council:*

- 1. Instruct the Chief Executive Officer to appoint a professional recreational planning consultant to undertake a review of Council's current processes for maintenance, planning, management and support of Community and Recreation facilities and provide a report to Council by August 2024.**
- 2. The review should consider current planning documents and make recommendations on future changes to processes with implementation timelines including but not limited to the following:**
  - a. Capital planning processes and current programs**
  - b. Current Management models:**
    - i. Specifically direct management of facilities in Sale;**
  - c. Facility maintenance support and subsidies:**
  - d. Number and purpose of Hierarchies**
  - e. Role of service levels for each hierarchy/facility**
  - f. Levels of facility use and opportunities for rationalisation.**



.....  
**COUNCILLOR TATTERSON**

Dated: 5 March 2024

## **6.2 POLICY, FINANCIAL AND RESOURCING IMPLICATIONS IF THE NOTICE OF MOTION IS PASSED.**

### **ACTION OFFICER: MANAGER, COMMUNITIES, FACILITIES AND EMERGENCIES**

#### **BACKGROUND**

Council has several adopted strategic documents which are used to guide decisions relating to community, sporting and recreational facilities throughout the municipality.

The core suite of these documents include:

- Community Managed Facilities Strategy 2020-2025 (adopted by Council 7 July 2020)
- Community Infrastructure Plan 2021-2031 (adopted by Council 1 February 2022)
- Sporting Infrastructure Plan 2020-2031 (adopted by Council 1 February 2022)
- Early Years Infrastructure Plan 2021-2031 (adopted by Council 1 February 2022)
- Sale and District Feasibility Study (adopted by Council 2 November 2022)
- Committees Policy (approved by Council 19 December 2023)
- Council Provision of Recreation/Community Facilities Policy (approved by Council 19 December 2023)
- Fair Access Policy (approved by Council 19 December 2023)

These documents cover a range of areas relating to community facilities including how they are managed, the support provided to volunteer committees of management, the establishment of a facilities hierarchy model, and project identification and prioritisation.

Following previous briefings with Councillors, most recently in November 2023, it was identified and agreed that a number of policy areas require further investigation and some additional detailed work in order to provide a clear and consistent Council position. Specifically, this includes:

- the review of management structures (including the direct managed facilities in Sale),
- the development of facility management plans – particularly for significant assets, and
- the further development of the Facilities Hierarchy model to include specific details around service level provision, specific to facilities.

These items do form a component of the work requested in this Notice of Motion. Currently they are proposed to be actioned in 2024/25 and have been included into the draft operational budget and workplan. Given the extent of work involved, the recommendations from this investigation would be considered by the newly elected Council.

The Community Managed Facilities Strategy is nearing renewal. A review of the current Strategy is planned to commence in mid 2025, with further consultation, including with Councillors, to be undertaken in the second half of the year. Similarly, a new Strategy would be considered by the newly elected Council.

In recognition of the financial and resourcing implications associated with the Notice of Motion if passed, the following information can be provided in a report to the Council meeting of Tuesday 2 April to outline the:

- Approximation of the unbudgeted cost involved in the additional consultancy (current estimate between \$100,000 – \$150,000),
- Process for procurement given the short timeframe between now and August 2024,
- Identification of the planned works or programs which would need to be delayed or cancelled to fund the work in both the current and next financial year,
- Impact on staff resources, and
- Proposed project timeline which includes procurement, and the volume of work which could realistically be achieved by a consultant by August 2024.



## 7. RECEIVING OF PETITION OR JOINT LETTERS

### 7.1. OUTSTANDING PETITIONS

#### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
Yarram Swimming Pool	5 March 2024	The Community & Culture team have prepared a response to be tabled at this Council Meeting.	General Manager Community & Culture
Mafeking Hill corella issue	5 March 2024	The Built Environment team are working on a response to be tabled at the 2 April 2024 Council Meeting.	General Manager Built Environment

### 7.2. RECEIPT OF PETITION: FALLS LANE, BUNDALAGUAH

#### ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

##### PURPOSE

To present Council with a petition regarding Falls Lane, Bundalaguah.

##### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council receive the attached petition regarding Falls Lane, Bundalaguah and the petition be referred to the General Manager Built & Natural Environment for a report to a future Council Meeting.***

##### BACKGROUND

Council has received the attached a petition containing 20 signatures requesting Wellington Shire Council seal the remaining section of Falls Lane, Bundalaguah.

The petition notes:

- The health issues that continue, due to the large amount of dust the road produces affecting water supply.
- The poor state of the road is causing damage to cars and will be a major contributor to an accident going forward.
- The current cost of the ongoing repairs to this road and the lack of repair.

The petitioners also note that '[w]here applicable we are happy to contribute to the cost under the Residential Road and Street Construction Plan (\$3,600).'

Rule 7.6(6) of the Wellington Shire Council Governance Rules provides that the only motions that may be considered by Council on any petition are:

- a. that the petition be received; and
- b. that the petition be referred to the Chief Executive Officer or relevant General Manager for consideration and response; or
- c. that the petition be referred to the Chief Executive Officer or relevant General Manager for a report to a future Council Meeting.

The relevant General Manager regarding this petition is the General Manager Built & Natural Environment.

## **ATTACHMENTS**

1. Falls Lane, Bundalaguah petition - addresses redacted [7.2.1 - 1 page]

## **OPTIONS**

Council has the following options:

1. Receive the attached petition regarding Falls Lane, Bundalaguah and refer it to the General Manager Built & Natural Environment for a report to a future Council Meeting; or
2. Receive the attached petition regarding Falls Lane, Bundalaguah and refer it to the General Manager Built & Natural Environment for consideration and response.

## **PROPOSAL**

That Council receive the attached petition regarding Falls Lane, Bundalaguah and the petition be referred to the General Manager Built & Natural Environment for a report to a future Council Meeting.

We, the undersigned, request that Council: WELLINGTON SHIRE

Seal the remaining section of Falls Lane Bundalagwah due to:

The health issue's that continue, due to the large amount of dust the road produces effecting our water supply.

The poor state of the road is causing damage to cars and will be a major contributor to an accident going forward.

The current cost of the ongoing repairs to this road and the lack of repair .

Where applicable we are happy to contribute to the cost under the Residential Road and Street Construction Plan.(\$3,600)

Full Name	Full Address	Signature
1. KEN BAILEY	[REDACTED] BUNDALAGWAH	[Signature]
2. SHERYL McMILLAN	[REDACTED] BUNDALAGWAH	[Signature]
3. CHRIS TUDOR	[REDACTED] Bundalagwah	[Signature]
4. SUE TUDOR	[REDACTED] Bundalagwah	[Signature]
5. MATT HOUEY	[REDACTED] BUNDALAGWAH	[Signature]
6. Andrew Johnston	[REDACTED] Bundalagwah	[Signature]
7. JIANNE WRIGGLESWORTH	[REDACTED] BUNDALAGWAH	[Signature]
8. KEN LEVEHAN	[REDACTED] MATFRA HERD SERVICE PROVIDER	[Signature]
9. Megan Wigglesworth	[REDACTED] Bundalagwah	[Signature]
10. HAYDEN WRIGGLESWORTH	[REDACTED] BUNDALAGWAH	[Signature]
11. Carley Einsiedel	[REDACTED] Bundalagwah	[Signature]
12. Cindy Fulford	[REDACTED] Bundalagwah	[Signature]
13. Laura Foster	[REDACTED] SALE	[Signature]
14. Helen Watts	[REDACTED] Bundalagwah	[Signature]
15. Jakob Abraham	[REDACTED]	[Signature]
16. Trevor Wrigglesworth	[REDACTED] Bundalagwah	[Signature]
17. Rodney Acirisch	[REDACTED] Bundy	[Signature]
18. Bree Markovic	[REDACTED] Sale	[Signature]
19. [Signature]	[REDACTED] Travelfo	[Signature]
20. MICHELLE McQUILLAN	[REDACTED] MATFRA	[Signature]

WELLINGTON SHIRE COUNCIL  
07 MAR 2024  
RECEIVED

**8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**

**9. QUESTION/S ON NOTICE**

**9.1. OUTSTANDING QUESTION/S ON NOTICE**

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

## 10. MAYOR AND COUNCILLORS REPORT - FEBRUARY 2024

### 10.1. MAYOR AND COUNCILLORS REPORT - FEBRUARY 2024

#### ACTION OFFICER: COUNCILLOR IAN BYE

<b>RECOMMENDATION</b>	
<i>That the Mayor and Councillors report be noted.</i>	

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
1 February	Launch Ceremony: Rotary Club of Maffra Mardi Gras, Maffra	Mayor Bye and Cr Ripper
	U3A Annual General meeting, Sale	Cr Crossley
2 February	Joint meeting with South Gippsland Shire Council CEO & Mayor, Yarram	Mayor Bye and David Morcom, Chief Executive Officer
3 February	Nambrok Rec Reserve Court Opening	Cr McKenzie and Cr Ripper
4 February	Loch Sport Business & Tourism Association community meeting, Loch Sport	Cr McKenzie
5 February	Tarra Festival Committee meeting, Yarram	Cr McKenzie
	Yarram and District Historical Society meeting, Yarram	Cr Stephens
	Maffra Recreation Reserve committee meeting, Maffra	Cr Ripper
8 February	Wellington Police Service Area Neighbourhood Police Forum, Sale	Cr McKenzie, Cr Maher, Cr Stephens and Cr Ripper
	Seaspray Ratepayers Committee meeting, Seaspray	Cr McKenzie
9 February	Yarram Genealogy Group meeting, Yarram	Cr Stephens
10 February	Dargo Community House Launch, Dargo	Cr Ripper
12 February	VEC: 2024 Ward Boundary Review meeting, online	Cr Maher
15-16 February	SEATS Quarterly Meeting, Bega	Cr Tatterson

20 February	Planet Wind Screening, Yarram	Cr Crossley
21 February	Planet Wind Screening, Yarram  2024 Youth Council Induction, Sale	Cr Maher and Cr Stephens  Cr Crossley, Cr Maher and Cr Wood
22 February	Local Government Reforms Consultation session, online	Cr Maher
23 February	OneGippsland February Board meeting, Traralgon	Cr Maher
24 February	Carrajung Oval Family Fun Day, Carrajung  Grand Opening of the Maffra Mens and Womens Shed, Maffra  Chalk Art Festival, Yarram  Seaspray Rate Payers Parks Working Bee, Seaspray	Cr Stephens  Cr Ripper  Cr Stephens  Cr McKenzie
25 February	Maffra Triathlon Ceremony, Maffra	Cr Ripper
26 February	Maffra Secondary School Student Leadership Address, Maffra	Cr Crossley
29 February	Municipal Emergency Management Planning Committee meeting, online  Meerlieu Cricket Club Dinner, Meerlieu  Project Seadragon Community Advisory Group meeting, Sale	Cr Crossley and Cr Wood  Cr McKenzie and Cr Ripper  Cr McKenzie

**COUNCILLOR IAN BYE  
MAYOR**

## 11. DELEGATES REPORT

## 12. CHIEF EXECUTIVE OFFICER REPORT - FEBRUARY 2024

### 12.1. CHIEF EXECUTIVE OFFICER REPORT - FEBRUARY 2024

#### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

<b>RECOMMENDATION</b> <i>That the Chief Executive Officer's report be received.</i>
--

#### 1 FEBRUARY TO 29 FEBRUARY

1 February	Attended Committee for Wellington monthly meeting, Sale. Provided the Committee with a presentation of some of Council's strategic objectives / challenges / opportunities for 2024
2 February	Attended a OneGippsland CEO Forum meeting Met with South Gippsland Shire Council CEO & Mayor, Yarram. In attendance was Mayor Bye
5 February	Attended Gippsland New Energy Coordination Group meeting
7 February	Met and interviewed prospective Caravan Park operators for two of Wellington's facilities
8 February	Attended a Wellington Police Service Area 2024 Neighbourhood Policing Forum, Sale
9 February	Met with Mr Gary Austin, Regional Engagement Officer, Telstra
12 February	Attended a Gippsland Regional Partnership meeting, Morwell
13 February	Met with Ms Sara Rhodes-Ward, Regional Development Victoria Gippsland
14 February	Attended a Renewable Jobs Taskforce, Melbourne. Chaired by Minister Natalie Hutchins
15 February	Attended a Local Government CEO Emergency Management Briefing
21 – 23 February	Attended Local Government Chief Officers Group Conference, Melbourne
26 February	Attended a OneGippsland Member Dinner, Canberra
27 February	Attended a OneGippsland Federal Delegation, Canberra alongside Mayor Bye. Meetings conducted include: Minister Farrell, Mr Darren Chester MP, Office of Minister McBain, Mr Broadbent, Office of Minister O'Connor, Advisors to Minister Catherine King
29 February	Met with Mr Rob Christie, Chairman Bendigo Bank, Sale Met with Ms Laura McPherson, TAFE Gippsland, Sale



## 12.2. REMUNERATION COMMITTEE MINUTES

### ACTION OFFICER: CHIEF EXECUTIVE OFFICER

#### PURPOSE

For Council to note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 5 March 2024.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council:***

- 1. Note and receive the minutes from the Remuneration Committee meeting held on 5 March 2024 as attached; and***
- 2. Endorse the actions from the Remuneration Committee meeting held on 5 March 2024 as detailed in the attached minutes.***

#### ATTACHMENTS

1. Remuneration Committee Minutes - 5 March 2024 [12.2.1 - 3 pages]

#### OPTIONS

Council has the following options available:

1. Note and receive the minutes from the Remuneration Committee meeting held on 5 March 2024 and endorse the actions from the meeting; or
2. Not note and receive the minutes from the Remuneration Committee meeting held on 5 March 2024 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

#### PROPOSAL

It is proposed that Council:

1. Note and receive the minutes from the Remuneration Committee meeting held on 5 March 2024 as attached; and
2. Endorse the actions from the Remuneration Committee meeting held on 5 March 2024 as detailed in the attached minutes.

#### CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

### **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **COUNCIL POLICY IMPACT**

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

### **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

### **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.


**REMUNERATION COMMITTEE**

**Tuesday 5 March 2024 – 9.30am**

**MINUTES**

**PRESENT:** Councillor Ian Bye  
Councillor Marcus McKenzie  
Councillor John Tatterson  
David Morcom (Chief Executive Officer)  
Arthur Skipitaris (General Manager Corporate Services)

**APOLOGIES:** Nil

1. **Declaration of Conflicts of Interest:**  
No Conflicts of Interest were declared.
2. **Minutes of Previous Meeting:**  
The minutes of the previous meeting on 8 November 2023 were accepted.
3. **Actions from previous minutes**  
Nil.
4. **Councillor Costs and Reimbursements**  
Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.
  - Councillor Expense Summary Report YTD – 31 January 2-24 (Attachment 1)
5. **Superannuation Overpayment Update**  
Verbal update noted.
6. **Review of Audit & Risk Committee remuneration**  
Council's Audit & Risk Committee Charter stipulates that the remuneration amount paid to independent Committee members is to be determined by the Remuneration Committee annually, allowing for an increase linked to -
  - the annual increase of Councillor allowances;
  - benchmarking against other Councils; or
  - other consideration such as Council budget constraints.

***Councillor Tatterson/Councillor McKenzie***

***That the Remuneration Committee recommend to Council that:***

- ***the Audit & Risk Committee Chair receive \$1000 per meeting;***
- ***the independent Audit & Risk Committee members receive \$750 per meeting;***

- *all independent Audit & Risk Committee members, including the Chair, receive \$750 for any additional attendances, eg. training, Council Workshops etc.; and*
- *Travel will not be payable.*

**CARRIED**

**7. General Business**  
Nil.

**The meeting closed at 9.35am**

## Attachment 1 – Councillor Expense Summary Report YTD – 31 January 2024

Councillor Expenses and Reimbursements - Period 01 July 2023 to 31 January 2024					
	YTD Actuals (incl oncosts)	Commitments	Left to spend/ receive after commitments	2023/ 24 Adopted Budget	2023/ 24 Adjusted Budget
<b>Councillor and Mayoral Allowances</b>	254,480.10	-	163,289.90	417,770.00	417,770.00
<b>Other Councillor expenses</b>	52,788.90	822.00	44,559.10	98,170.00	98,170.00
<b>Grand Total</b>	307,269.00	822.00	207,849.00	515,940.00	515,940.00

## 13. GENERAL MANAGER CORPORATE SERVICES

### 13.1. ASSEMBLY OF COUNCILLORS REPORT

#### **ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE**

##### **OBJECTIVE**

To report on all Assembly of Councillor records received for the period 26 February to 10 March 2024.

##### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council note and receive the attached Assembly of Councillor records for the period 26 February 2024 to 10 March 2024.*

##### **BACKGROUND**

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 26 February to 10 March 2024.

##### **ATTACHMENTS**

1. Assembly of Councillors Council Day 5 March 2024 [13.1.1 - 2 pages]

##### **OPTIONS**

Council has the following options:

1. Note and receive the attached Assembly of Councillors records; or
2. Not receive the attached Assembly of Councillors records.

##### **PROPOSAL**

That Council note and receive the attached Assembly of Councillors records during the period 26 February to 10 March 2024.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## ASSEMBLY OF COUNCILLORS - COUNCIL DAY

<b>COUNCIL WORKSHOPS – 5 MARCH 2024</b>			
<b>COUNCILLOR</b>	<b>ATTENDANCE</b>	<b>OFFICERS IN ATENDANCE</b>	
<b>Cr Ian Bye</b>	YES	<b>David Morcom</b>	Chief Executive Officer
<b>Cr Gayle Maher</b>	YES	<b>Barry Hearsey</b>	Manager Land Use Planning
<b>Cr Carmel Ripper</b>	YES	<b>Arthur Skipitaris</b>	General Manager Corporate Services
<b>Cr Carolyn Crossley</b>	YES	<b>Chris Hastie</b>	General Manager Built & Natural Environment
<b>Cr Garry Stephens</b>	YES	<b>Clem Gillings</b>	General Manager Community & Culture
<b>Cr Jill Wood</b>	YES		
<b>Cr John Tatterson</b>	YES		
<b>Cr Marcus McKenzie</b>	YES		
<b>Cr Scott Rossetti</b>	YES		
<b>CONFLICTS OF INTEREST NOTED*</b>			
NIL			

\* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.



## ASSEMBLY OF COUNCILLORS - COUNCIL DAY

WORKSHOP DETAILS – 5 MARCH 2024		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.1	<b>COUNCIL COMMITTEES &amp; COMMITTEES OF MANAGEMENT HIGHLIGHTS</b>	<ul style="list-style-type: none"> <li>• Sam McPherson, Manager Communities, Facilities &amp; Emergencies</li> </ul> <p><i>Conflicts of Interest: NIL</i></p>
1.2	<b>GENDER EQUALITY AND GENDER IMPACT ASSESSMENTS UPDATE</b>	<ul style="list-style-type: none"> <li>• Arthur Skipitaris, General Manager Corporate Services</li> <li>• Kirralee Richardson, Acting Manager People and Capability</li> <li>• Erin O'Neill, Coordinator Human Resources</li> </ul> <p><i>Conflicts of Interest: NIL</i></p>
1.3	<b>PLANNING FOR SEA LEVEL RISE</b>	<ul style="list-style-type: none"> <li>• Barry Hearsey, Manager Land Use Planning</li> <li>• External Presenter: Adam Dunn, Executive Manager Statutory Planning – West Gippsland Catchment Authority</li> </ul> <p><i>Conflicts of Interest: NIL</i></p>
1.4	<b>CAPITAL WORKS PROGRAM – PART 2</b>	<ul style="list-style-type: none"> <li>• Peta Crawford, Acting Manager Corporate Finance</li> <li>• Dean Morahan, Manager Assets and Projects</li> </ul> <p><i>Conflicts of Interest: NIL</i></p>

## 13.2. AUDIT & RISK COMMITTEE MINUTES

### ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

#### PURPOSE

To receive and note the minutes of the Audit & Risk Committee meeting held on 26 February 2024.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That:***

- 1. Council receive and note the minutes in brief of the Audit & Risk Committee 26 February 2024 (as attached) and the confidential attachment Audit & Risk Committee Minutes of 26 February 2024;***
- 2. Council appoint Chris Badger as Chair of the Audit & Risk Committee; and***
- 3. The information contained in the confidential document Audit & Risk Committee Minutes of 26 February 2024 of this Council meeting agenda and designated confidential under section 3(1) Confidential Information of the Local Government Act 2020 by the Chief Executive Officer on 4 March 2024 because it relates to the following grounds:***
  - e) legal privileged information; and***
  - l) information that was confidential information for the purposes of section 77 of the Local Government Act 1989;******be designated confidential information under section 3(1) Confidential Information of the Local Government Act 2020.***

#### BACKGROUND

Council maintains an Audit & Risk Committee in accordance with section 53 of the *Local Government Act 2020*. The Audit & Risk Committee is an independent advisory Committee to Council and its primary objective is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development. Minutes of the Audit & Risk Committee are reported direct to Council.

A copy of the minutes in brief from the Audit & Risk Committee meeting of 26 February 2024 is attached and is provided for the information of Council and the public in general.

#### ATTACHMENTS

1. Audit & Risk Committee Minutes in Brief - 26 February 2024 [13.2.1 - 6 pages]
2. Confidential Header - Audit & Risk Committee minutes [13.2.2 - 1 page]
3. CONFIDENTIAL REDACTED - Audit & Risk Committee minutes - 26 February 2024 [13.2.3 - 104 pages]

## **OPTIONS**

Council has the following options available:

1. To receive and note the minutes from the Audit & Risk Committee meeting of 26 February 2024 and appoint Chris Badger as Chair of the Committee; or
2. To seek further information and consider the minutes at a future meeting.

## **PROPOSAL**

To receive and note the minutes of the Audit & Risk Committee meeting held on 26 February 2024 and appoint Chris Badger as Chair of the Committee.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The *Local Government Act 2020*, section 53(1) requires Council to establish an audit committee. Council's Audit & Risk Committee is an Advisory Committee to Council and operates within the Terms of Reference and Charter adopted by Council.

The Audit & Risk Committee Terms of Reference require the minutes of the Audit & Risk Committee to be forwarded to an ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes.

This report complies with the legislative requirements and the Audit & Risk Committee Terms of Reference requirements.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

The Audit & Risk Committee Charter identifies the management of risk as one of the primary objectives of the Audit & Risk Committee. The Audit & Risk Committee monitors the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems in place.

## AUDIT & RISK COMMITTEE MINUTES IN BRIEF – 26 FEBRUARY 2024

Present: Mr Chris Badger (Chair) (via telephone)  
Ms Sarah Heath (via Teams)  
Councillor Garry Stephens (via Teams)  
Councillor Gayle Maher (Via Teams)

In attendance: Mr Arthur Skipitaris (General Manager Corporate Services) (via Teams)  
Mr Kapil Kukreja (HLB Mann Judd) (via Teams)  
Mrs Peta Crawford (Acting Manager Corporate Finance)  
Mrs Sheryl Saynor (Executive Support Officer)

Councillor Maher assumed the role of temporary Chair.

### 1 Welcome

### 2 Apologies

Tony Smith, David Morcom, Ian Carroll

### 3 Closure of Meeting to Public

***Councillor Stephens/Sarah Heath***

***That the meeting be closed to the public under Section 66(5) of the Local Government Act 2020 to discuss legal privileged information and information that was confidential information for the purposes of section 77 of the Local Government Act 1989.***

**CARRIED**

### 4 Declaration of Conflict(s) of Interest

Nil

### 5 Adoption of Previous Minutes - 30 November 2023

***Sarah Heath/Councillor Stephens***

***That the Committee adopt the minutes of the previous meeting held on 30 November 2023.***

**CARRIED**

### 6 In Camera Session (conducted at 1pm)

#### 7.1 Election of Chair

The election of the Chair occurred during the In Camera session.

***Councillor Stephens/Sarah Heath***

***That the Audit & Risk Committee recommend to Council that Chris Badger be appointed as Chairperson.***

***That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:***

**(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.  
be designated confidential information under Clause 3(1) of the Local Government Act 2020.**

**CARRIED**

Chris Badger resumed the Chair.

## **7.2 Action Items from Previous Minutes**

**Sarah Heath/Councillor Maher**

**That the Audit & Risk Committee recommend to Council that it receive the report.  
That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:**

**(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.  
be designated confidential information under Clause 3(1) of the Local Government Act 2020.**

**CARRIED**

## **7.3 Internal Audit Report**

**Councillor Maher/Sarah Heath**

**That the Audit & Risk Committee recommend to Council that it receive the report.  
That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:**

**(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.**

**be designated confidential information under Clause 3(1) of the Local Government Act 2020.**

**CARRIED**

## **7.4 Status of Audit Recommendations**

**Councillor Stephens/Sarah Heath**

**That the Audit & Risk Committee recommend to Council that it receive the report.  
That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:**

**(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.**

**be designated confidential information under Clause 3(1) of the Local Government Act 2020.**

**CARRIED**

## **7.5 OH&S Matters**

**Councillor Maher/Sarah Heath**

**That the Audit & Risk Committee recommend to Council that it receive the report.  
That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:**

**(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.**

*be designated confidential information under Clause 3(1) of the Local Government Act 2020.*

**CARRIED**

#### **7.6 Review of Strategic Risks**

**Councillor Stephens/Sarah Heath**

*That the Audit & Risk Committee recommend to Council that it receive the report.*

*That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:*

*(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.*

*be designated confidential information under Clause 3(1) of the Local Government Act 2020.*

**CARRIED**

#### **7.7 Review of Council Policies**

**Sarah Heath/Councillor Maher**

*That the Audit & Risk Committee recommend to Council that it receive the report.*

*That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:*

*(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.*

*be designated confidential information under Clause 3(1) of the Local Government Act 2020.*

**CARRIED**

#### **7.8 Related Party Transactions**

**Councillor Stephens/Councillor Maher**

*That the Audit & Risk Committee recommend to Council that it receive the report.*

*That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:*

*(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.*

*be designated confidential information under Clause 3(1) of the Local Government Act 2020.*

**CARRIED**

#### **7.9 Register of Commissioned Reports**

**Sarah Heath/Councillor Stephens**

*That the Audit & Risk Committee recommend to Council that it receive the report.*

*That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2026 because it relates to the following grounds:*

*(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.*

*be designated confidential information under Clause 3(1) of the Local Government Act 2020.*

**CARRIED**

**7.10 CEO Credit Card Expenditure**

**Councillor Stephens/Sarah Heath**

***That the Audit & Risk Committee recommend to Council that it receive the report.***

***That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:***

***(1) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.***

***be designated confidential information under Clause 3(1) of the Local Government Act 2020.***

**CARRIED**

**7.11 Excess Staff Leave**

**Councillor Maher/Councillor Stephens**

***That the Audit & Risk Committee recommend to Council that it receive the report.***

***That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:***

***(1) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.***

***be designated confidential information under Clause 3(1) of the Local Government Act 2020.***

**CARRIED**

**7.12 Financial Report**

**Sarah Heath/Councillor Maher**

***That the Audit & Risk Committee recommend to Council that it receive the report.***

***That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:***

***(1) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.***

***be designated confidential information under Clause 3(1) of the Local Government Act 2020.***

**CARRIED**

**7.13 Current Key Risk Matters**

**Councillor Stephens/Sarah Heath**

***That the Audit & Risk Committee recommend to Council that it receive the report.***

***That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:***

***(1) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.***

***be designated confidential information under Clause 3(1) of the Local Government Act 2020.***

**CARRIED**



**7.14 Insurance Report**

**Councillor Maher/Sarah Heath**

***That the Audit & Risk Committee recommend to Council that it receive the report.***

***That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:***

***(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.***

***be designated confidential information under Clause 3(1) of the Local Government Act 2020.***

**CARRIED**

**7.15 Fraud Report**

**Sarah Heath/Councillor Maher**

***That the Audit & Risk Committee recommend to Council that it receive the report.***

***That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:***

***(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.***

***be designated confidential information under Clause 3(1) of the Local Government Act 2020.***

**CARRIED**

**7.16 ICT and Cyber Security Update**

**Councillor Maher/Councillor Stephens**

***That the Audit & Risk Committee recommend to Council that it receive the report.***

***That the information contained in this document and designated under Section 3(1) Confidential Information of the Local Government Act 2020 as confidential by the Chief Executive Officer on 19 February 2024 because it relates to the following grounds:***

***(I) information that was confidential information for the purposes of section 77 of the Local Government Act 1989.***

***be designated confidential information under Clause 3(1) of the Local Government Act 2020.***

**CARRIED**

**7.17 General Business**

**1. Impact of power and mobile phone outage**

**8.1 Rotating Assessment of and Feedback on Meeting**

**9 Review of Annual Plan**

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 2.42PM.**





**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING  
19 MARCH 2024**

I, Arthur Skipitaris (Delegate) declare that the information contained in the attached document **WELLINGTON SHIRE COUNCIL AUDIT & RISK COMMITTEE - MINUTES** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

- e) legal privileged information, being information to which legal professional privilege or client legal privilege applies; and
- l) information that was confidential information for the purposes of section 77 of the *Local Government Act 1989*.

.....  
General Manager Corporate Services (Delegate)  
4 March 2024

## 14. GENERAL MANAGER DEVELOPMENT

### 14.1. QUARTERLY BUILDING REPORT - OCTOBER TO DECEMBER 2023

#### ACTION OFFICER: MANAGER REGULATORY SERVICES

#### PURPOSE

To provide a report to Council on building permits issued in the Wellington Shire during the quarter 1 October to 31 December 2023 for information.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council note the report of building permits issued from 1 October 2023 to 31 December 2023.*

#### BACKGROUND

Building permits are issued by private building surveyors, and copies of permits are provided to Council. The permits, plans and other documents, are filed by Council and recorded on a register of building permits. Building permits are issued for a range of developments, including dwellings, extensions and fences, as well as commercial and industrial buildings.

Attachment 14.1.1 - *Wellington Permits Issued* to this report provides an overview by township, of the number of permits issued along with the estimated value of construction, for the three-month period ending 31 December 2023.

Attachment 14.1.2 *Graph 1 - Number of Building Permits* and 14.1.3 *Graph 2 - Value of Building Works* provides an historical representation of the number and value of permits issued in Wellington Shire and compares this data against the broader Gippsland region.

For the period 1 October to 31 December 2023 there were 226 permits issued with an estimated value of work at \$82,790,987.

The major projects include:

#### LONGFORD

- Gas Plant – BOC CO2 Facility

#### SALE

- Central Gippsland Health Service – Upgrade to Community Care Building in Palmerston Street
- Residential Care Dwelling – Director of Housing – Howard Street
- Aqua Energy Upgrade
- School alterations and additions - Guthridge Primary School

## WURRUK

- Multi dwelling development – Department of Families Fairness & Housing

## YARRAM

- Extension to disability care centre – Church Road
- New Ambulance Station – Lawler Street
- Boarding house dwellings x 5 - YDHS accommodation for health care workers

In the previous quarter, 1 July to 30 September 2023, there were 239 permits issued with an estimated value of work at \$49,706,008.

## ATTACHMENTS

1. Wellington Permits Issued [**14.1.1** - 3 pages]
2. Graph 1 - Number of Building Permits [**14.1.2** - 1 page]
3. Graph 2 - Value of Building Works [**14.1.3** - 1 page]

## OPTIONS

Council has the following options available:

1. Receive this Building Permits report; or
2. Not receive this Building Permits report and seek further information for consideration at a future Council meeting.

## PROPOSAL

That Council note the report on building permits issued within Wellington Shire from 1 October 2023 to 31 December 2023.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

## COMMUNICATION IMPACT

The quarterly report provides information on the number of building permits, and cost of development per town, within the Wellington Shire. Gippsland-wide building activity is also provided, to demonstrate how the Wellington Shire area performs in comparison.

## **LEGISLATIVE IMPACT**

Building permits are issued in accordance with *Building Act 1993*, Building Regulations 2006 and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All building permits issued by private building surveyors are registered and filed as per the timelines set out in the Municipal Services Business Plan.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.3:** *“Well planned and sustainable towns, facilities, and infrastructure that service community need.”*

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**WELLINGTON PERMITS ISSUED**  
**Number of Applications and their Estimated Value Each Month**

	October	November	December	Total
<b>ALBERTON</b>	1 \$38,500	1 \$233,165	0 \$0	2 \$271,665
<b>BLACKWARRY</b>	0 \$0	0 \$0	1 \$20,000	1 \$20,000
<b>BOISDALE</b>	0 \$0	0 \$0	1 \$86,132	1 \$86,132
<b>BRIAGOLONG</b>	1 \$25,200	2 \$84,481	0 \$0	3 \$109,681
<b>BUNDALAGUAH</b>	0 \$0	1 \$8,420	1 \$70,000	2 \$78,420
<b>CARRAJUNG</b>	0 \$0	0 \$0	1 \$120,000	1 \$120,000
<b>COBAINS</b>	1 \$15,900	1 \$50,000	0 \$0	2 \$65,900
<b>COONGULLA</b>	1 \$98,500	0 \$0	0 \$0	1 \$98,500
<b>COWWARR</b>	0 \$0	1 \$347,549	0 \$0	1 \$347,549
<b>DARGO</b>	1 \$48,440	0 \$0	0 \$0	1 \$48,440
<b>DARRIMAN</b>	0 \$0	1 \$109,653	0 \$0	1 \$109,653
<b>DENISON</b>	1 \$530,000	0 \$0	0 \$0	1 \$530,000
<b>DEVON NORTH</b>	1 \$658,462	0 \$0	0 \$0	1 \$658,462
<b>FLYNNS CREEK</b>	1 \$15,000	0 \$0	0 \$0	1 \$15,000
<b>GIFFARD</b>	0 \$0	1 \$51,800	0 \$0	1 \$51,800
<b>GLENMAGGIE</b>	0 \$0	0 \$0	1 \$14,500	1 \$14,500
<b>GOLDEN BEACH</b>	1 \$500	1 \$11,000	0 \$0	2 \$11,500
<b>GORMANDALE</b>	2 \$69,975	0 \$0	2 \$912,065	4 \$982,040

**ATTACHMENT 14.1.1**

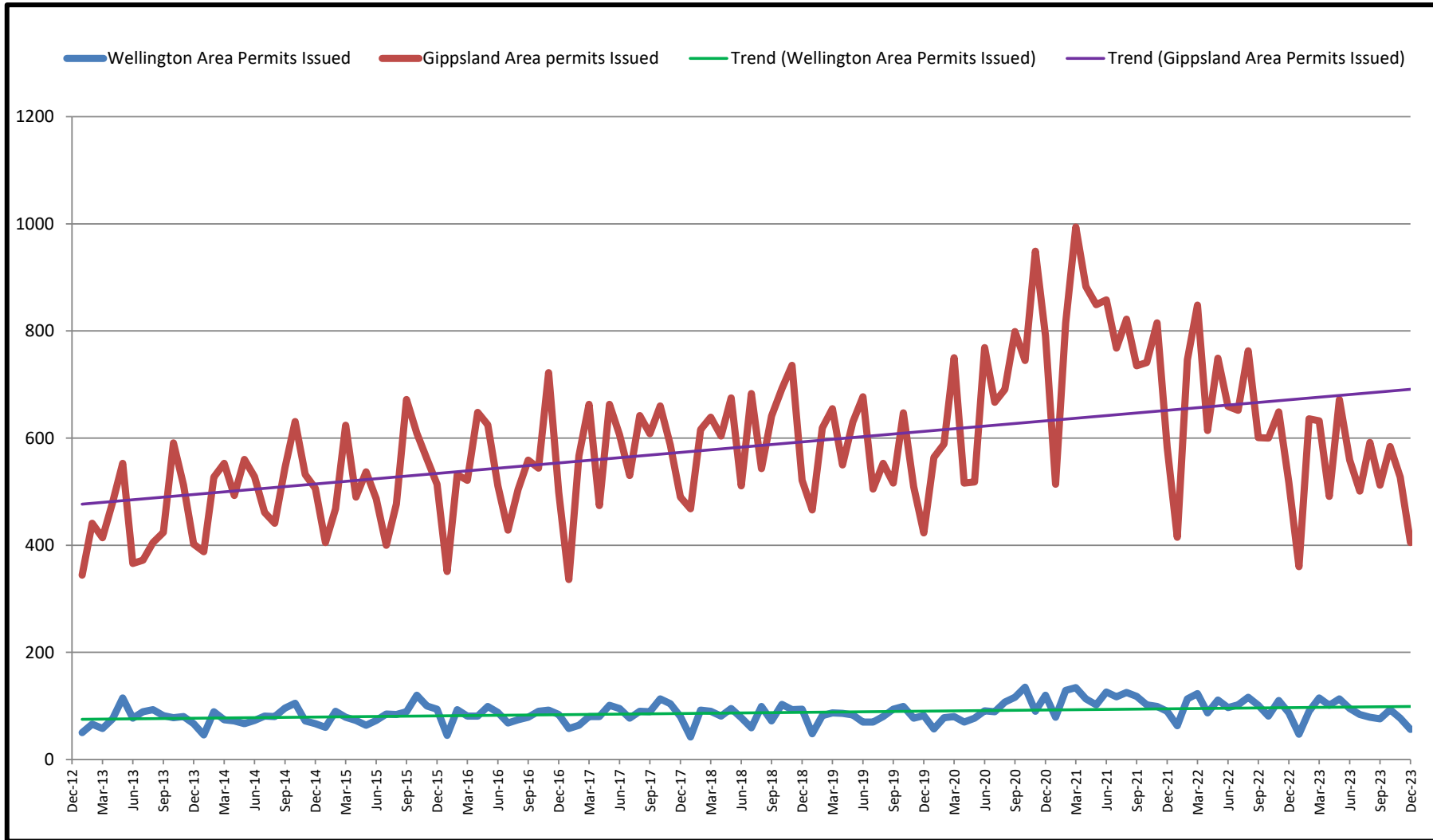
	<b>October</b>	<b>November</b>	<b>December</b>	<b>Total</b>
<b>HEYFIELD</b>	4 \$118,487	2 \$643,200	3 \$166,423	9 \$928,110
<b>LANGSBOROUGH</b>	1 \$147,542	0 \$0	2 \$95,314	3 \$242,856
<b>LLOWALONG</b>	1 \$22,100	0 \$0	0 \$0	1 \$22,100
<b>LOCH SPORT</b>	1 \$8,860	3 \$483,013	2 \$267,123	6 \$758,996
<b>LONGFORD</b>	3 \$10,508,311	3 \$1,636,793	7 \$1,417,069	13 \$13,562,173
<b>MACKS CREEK</b>	0 \$0	0 \$0	1 \$44,500	1 \$44,500
<b>MAFFRA</b>	8 \$995,915	6 \$543,195	7 \$2,016,380	21 \$3,555,490
<b>MAFFRA WEST UPPER</b>	0 \$0	1 \$400,000	0 \$0	1 \$400,000
<b>MCLOUGHLINS BEACH</b>	0 \$0	1 \$350,000	0 \$0	1 \$350,000
<b>NAMBROK</b>	0 \$0	1 \$15,800	1 \$29,100	2 \$44,900
<b>NEWRY</b>	0 \$0	2 \$1,345,000	1 \$35,850	3 \$1,380,850
<b>PARADISE BEACH</b>	1 \$15,400	0 \$0	0 \$0	1 \$15,400
<b>ROSEDALE</b>	2 \$81,742	6 \$1,497,648	2 \$35,200	10 \$1,614,590
<b>SALE</b>	32 \$30,607,460	19 \$2,339,093	14 \$4,380,189	65 \$37,326,742
<b>SEASPRAY</b>	1 \$5,000	1 \$6,710	0 \$0	2 \$11,710
<b>SEATON</b>	1 \$61,218	0 \$0	0 \$0	1 \$61,218
<b>STRATFORD</b>	11 \$1,996,585	8 \$956,901	6 \$836,960	25 \$3,790,446
<b>TARRA VALLEY</b>	1 \$7,000	0 \$0	0 \$0	1 \$7,000
<b>THE HEART</b>	1 \$20,000	0 \$0	0 \$0	1 \$20,000
<b>THE HONEYSUCKLES</b>	0 \$0	1 \$11,980	0 \$0	1 \$11,980



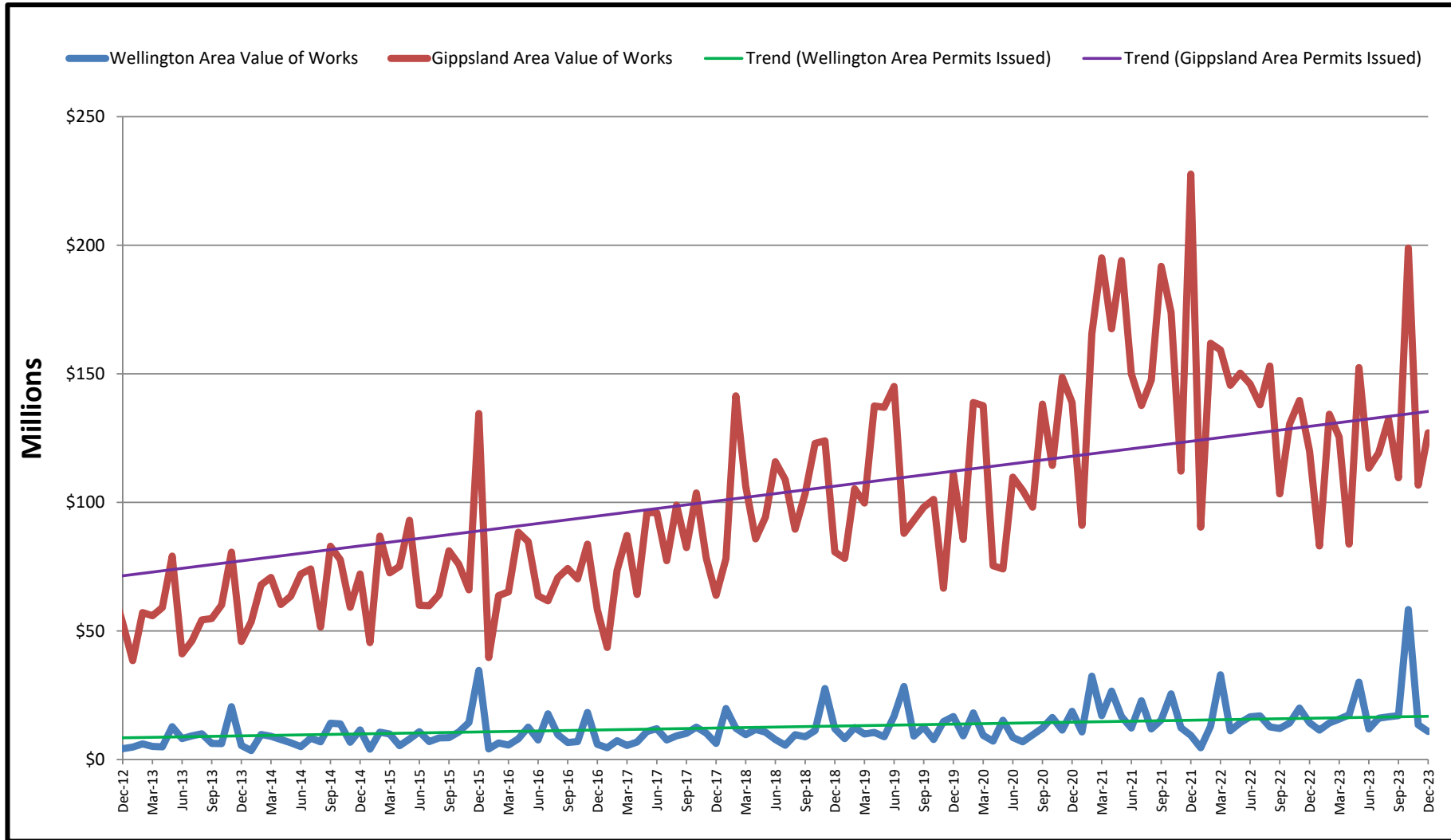
**ATTACHMENT 14.1.1**

	<b>October</b>	<b>November</b>	<b>December</b>	<b>Total</b>
<b>TINAMBA WEST</b>	0 \$0	1 \$230,000	0 \$0	1 \$230,000
<b>WILLUNG</b>	1 \$30,000	4 \$819,929	0 \$0	5 \$849,929
<b>WOODSIDE</b>	0 \$0	0 \$0	1 \$48,160	1 \$48,160
<b>WOODSIDE BEACH</b>	0 \$0	0 \$0	1 \$321,918	1 \$321,918
<b>WURRUK</b>	5 \$2,680,475	2 \$71,900	0 \$0	7 \$2,752,375
<b>YARRAM</b>	8 \$9,522,107	7 \$1,288,925	1 \$9,270	16 \$10,820,302
<b>TOTAL</b>	<b>93</b> <b>58,328,679</b>	<b>77</b> <b>13,536,155</b>	<b>56</b> <b>10,926,153</b>	<b>226</b> <b>82,790,987</b>

**GRAPH 1: NUMBER OF BUILDING PERMITS**



**GRAPH 2: VALUE OF BUILDING WORKS**



## 14.2. MONTHLY PLANNING DECISIONS - JANUARY 2024

### ACTION OFFICER: MANAGER LAND USE PLANNING

#### PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of January 2024.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council note the attached reports on recent Planning Permit trends and Planning Application decisions between 1 January and 31 January 2024.***

#### BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 January and 31 January 2024 is included in attachment *14.2.1 Planning Decisions Report – January 2024*.

Attachment *14.2.2 Planning Trends Report – January 2024* provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

#### ATTACHMENTS

1. Planning Decisions Report - January 2024 [**14.2.1** - 4 pages]
2. Planning Trends Report - January 2024 [**14.2.2** - 3 pages]

#### OPTIONS

Council has the following options available:

1. Receive the 1 January to 31 January 2024 Planning Decisions Report; or
2. Not receive the 1 January to 31 January 2024 Planning Decisions Report and seek further information for consideration at a future Council meeting.

## **PROPOSAL**

That Council note the report of recent planning permit trends and planning application determinations between 1 January and 31 January 2024.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 2 "Economy and Sustainable Growth" states the following strategic outcomes:

**Strategic Outcome 2.1:** *"A diverse economy that creates jobs and opportunities."*

**Strategic Outcome 2.3:** *"An increase in variety of housing choice to support equitable access to housing."*

This report supports the above Council Plan strategic outcomes.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **ENVIRONMENTAL IMPACT**

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

### **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/01/2024 AND 31/01/2024**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
225-4.00/2019	12/12/2023	Assessment No. 445007 CA: 8 SEC: 18 41-43 WELLSFORD ST STRATFORD	Use and development of a childcare centre.	Permit Issued by Delegate of Resp/Auth  24/01/2024
328-2.00/2020	21/11/2023	Assessment No. 431627 LOT: 2 LP: 124245 82 BLANKS RD BRIAGOLONG	Use & development associated with group accommodation.	Permit Issued by Delegate of Resp/Auth  16/01/2024
350-1.00/2020	11/09/2020	Assessment No. 433466 LOT: 2 TP: 901483Q 116 GRASSDALE RD SALE	Two lot re-subdivision of the Land.	Permit Issued by Delegate of Resp/Auth  18/01/2024
49-5.00/2022	21/11/2023	Assessment No. 363093 LOT: 17 PS: 5046 393 MEWBURN PARK RD MAFFRA	Alteration to existing liquor licence.	Permit Issued by Delegate of Resp/Auth  11/01/2024
227-1.00/2022	17/05/2022	Assessment No. 97196 CA: 4B SEC: 8 LITTONS LANE MUNRO	Subdivision of the land from 5 lots into 6 new lots.	Withdrawn  16/01/2024
523-1.00/2022	22/11/2022	Assessment No. 359265 LOT: 2 PS: 210922 159 FAIRCHILDS LANE TINAMBA	2 Lot re-subdivision of the land.	Permit Issued by Delegate of Resp/Auth  11/01/2024
542-1.00/2022	29/11/2022	Assessment No. 461285 LOT: 2 PS: 846484F 11 AYRES CT ROSEDALE	2 Lot Subdivision of the land.	Withdrawn  11/01/2024
569-2.00/2022	11/01/2024	Assessment No. 80093 LOT: 1 PS: 129479 PRINCES HWY STRATFORD	B & W associated with instillation of a telecommunication building.	Permit Issued by Delegate of Resp/Auth  25/01/2024
140-1.00/2023	4/05/2023	Assessment No. 263566 LOT: 1 PS: 212019M 2,123 YARRAM-MORWELL MADALYA	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  31/01/2024
167-1.00/2023	24/05/2023	Assessment No. 460410 LOT: 19 LP: 5529 5 CARPENTER ST YARRAM	Use and Development of land for Office & reduction of carpark spaces.	Permit Issued by Delegate of Resp/Auth  10/01/2024
278-1.00/2023	21/08/2023	Assessment No. 345165 CA: 5B SEC: 1 2 ELLIOT RD VALENCIA CREEK	Use & development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth  24/01/2024

**ATTACHMENT 14.2.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
296-1.00/2023	31/08/2023	Assessment No. 103366 LOT: 1 TP: 841497 294 MAFFRA-ROSEDALE RD DENISON	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  10/01/2024
302-1.00/2023	6/09/2023	Assessment No. 86124 LOT: 2 TP: 3908R SOMERTON PARK RD COBAINS	Use and development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth  17/01/2024
319-1.00/2023	15/09/2023	Assessment No. 365585 LOT: 4 LP: 40315 SUMMERLEA RD NEWRY	Use and development of the land for a dwelling.	Permit Issued by Delegate of Resp/Auth  12/01/2024
328-1.00/2023	27/09/2023	Assessment No. 277533 LOT: 1 TP: 892918Y 30 NORTH ST PORT ALBERT	Two lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth  5/01/2024
330-1.00/2023	27/09/2023	Assessment No. 460139 LOT: 2 PS: 905284N 37 WELLINGTON PARK WAY SALE	B/W assoc with construction of 21 warehouse buildings.	Permit Issued by Delegate of Resp/Auth  11/01/2024
359-1.00/2023	17/10/2023	Assessment No. 78766 LOT: 1 TP: 395186 78 TYERS ST STRAITFORD	To extend the hours of trading of a liquor licence.	Permit Issued by Delegate of Resp/Auth  25/01/2024
366-1.00/2023	20/10/2023	Assessment No. 171413 LOT: 439 LP: 73676 1,389 SHORELINE DR GLOMAR BEACH	Use and Development of the land for a dwelling and the removal of veg	Permit Issued by Delegate of Resp/Auth  9/01/2024
376-1.00/2023	27/10/2023	Assessment No. 420661 LOT: 1 TP: 126867R OLD CARRAJUNG RD CARRAJUNG	Use and development of the land for an extractive industry (quarry).	Withdrawn  30/01/2024
377-1.00/2023	30/10/2023	Assessment No. 31351 LOT: 2 LP: 28048 140 STAWELL ST SALE	Construction of a second dwelling & 2 lot subdivision.	Permit Issued by Delegate of Resp/Auth  15/01/2024
387-1.00/2023	13/11/2023	Assessment No. 431965 LOT: 2 PS: 724774C 406 MORRIS RD WINNINDOO	Buildings & works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  9/01/2024
391-1.00/2023	14/11/2023	Assessment No. 280941 LOT: 1 TP: 213858H 62 MCLOUGHLINS RD MCLOUGHLINS BEACH	B & W associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  24/01/2024
392-1.00/2023	14/11/2023	Assessment No. 90142 CA: 7A SEC: 51 2,524 BENGWORDEN RD PERRY BRIDGE	B & W associated with the construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth  18/01/2024



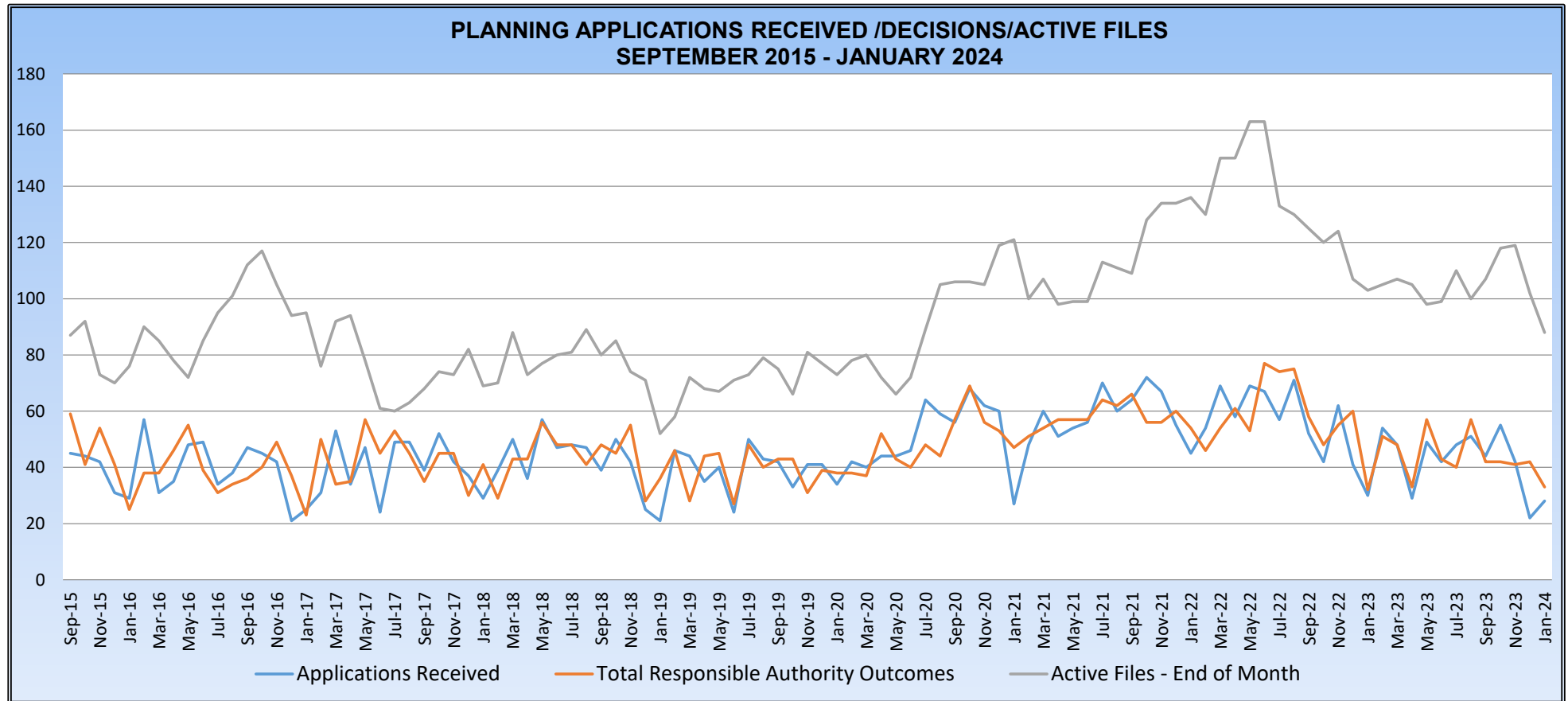
**ATTACHMENT 14.2.1**

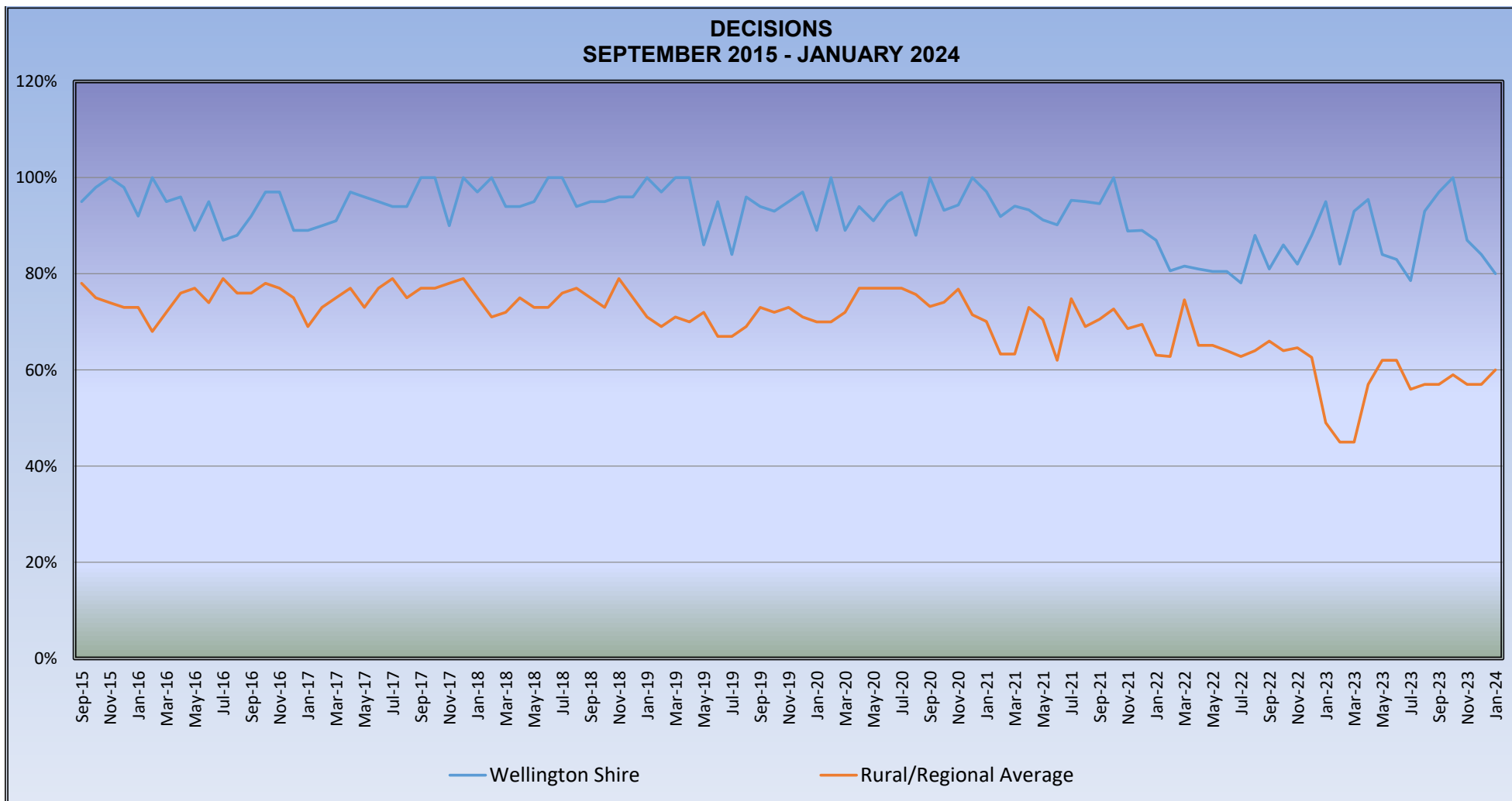
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
394-1.00/2023	16/11/2023	Assessment No. 279265 LOT: 3 PS: 33634 50 SARENA PDE ROBERTSONS BEACH	B & W associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  11/01/2024
399-1.00/2023	21/11/2023	Assessment No. 351817 PC: 380819J 255-257 RYANS RD COONGULLA	B & W associated with the extension of an existing dwelling.	Permit Issued by Delegate of Resp/Auth  4/01/2024
401-1.00/2023	22/11/2023	Assessment No. 116475 PC: 350917 336 SHORELINE DR GOLDEN BEACH	Buildings and works associated with the const of an outbuilding.	Permit Issued by Delegate of Resp/Auth  17/01/2024
408-1.00/2023	28/11/2023	Assessment No. 86967 CA: 1 LIND AVE DARGO	B & W associated with the construction of an ag building.	Permit Issued by Delegate of Resp/Auth  24/01/2024
411-1.00/2023	29/11/2023	Assessment No. 286062 PC: 378487 1,631 WOORARRA RD WONYIP	B & W associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  11/01/2024
418-1.00/2023	5/12/2023	Assessment No. 440321 LOT: 2 PS: 805316K GELLIONDALE RD JACK RIVER	B & W associated with the construction of an agricultural shed.	Permit Issued by Delegate of Resp/Auth  31/01/2024
422-1.00/2023	11/12/2023	Assessment No. 84517 LOT: 2 PS: 839132E 211 LOWER HEART RD SALE	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  4/01/2024
429-1.00/2023	18/12/2023	Assessment No. 217216 LOT: 656 LP: 52648 25 SEA BREEZE AVE GOLDEN BEACH	B & W associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  25/01/2024
1-1.00/2024	4/01/2024	Assessment No. 451732 LOT: 3 PS: 713683S 27 STATION ST MAFFRA	B & W associated with construction of a Warehouse.	Permit Issued by Delegate of Resp/Auth  17/01/2024
3-1.00/2024	5/01/2024	Assessment No. 109520 PCA: F 2-24 PINE GROVE AVE COWWARR	Buildings & works associated with the construction of a shed.	Permit Issued by Delegate of Resp/Auth  24/01/2024
4-1.00/2024	8/01/2024	Assessment No. 257410 LOT: 991 LP: 40160 88 SEVENTH AVE PARADISE BEACH	B & W associated with the cionstruction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  23/01/2024
6-1.00/2024	9/01/2024	Assessment No. 184044 LOT: 227 LP: 82059 5 CROSBY ST THE HONEYSUCKLES	B/W associated with the construction of an outbuilding.	Withdrawn  23/01/2024

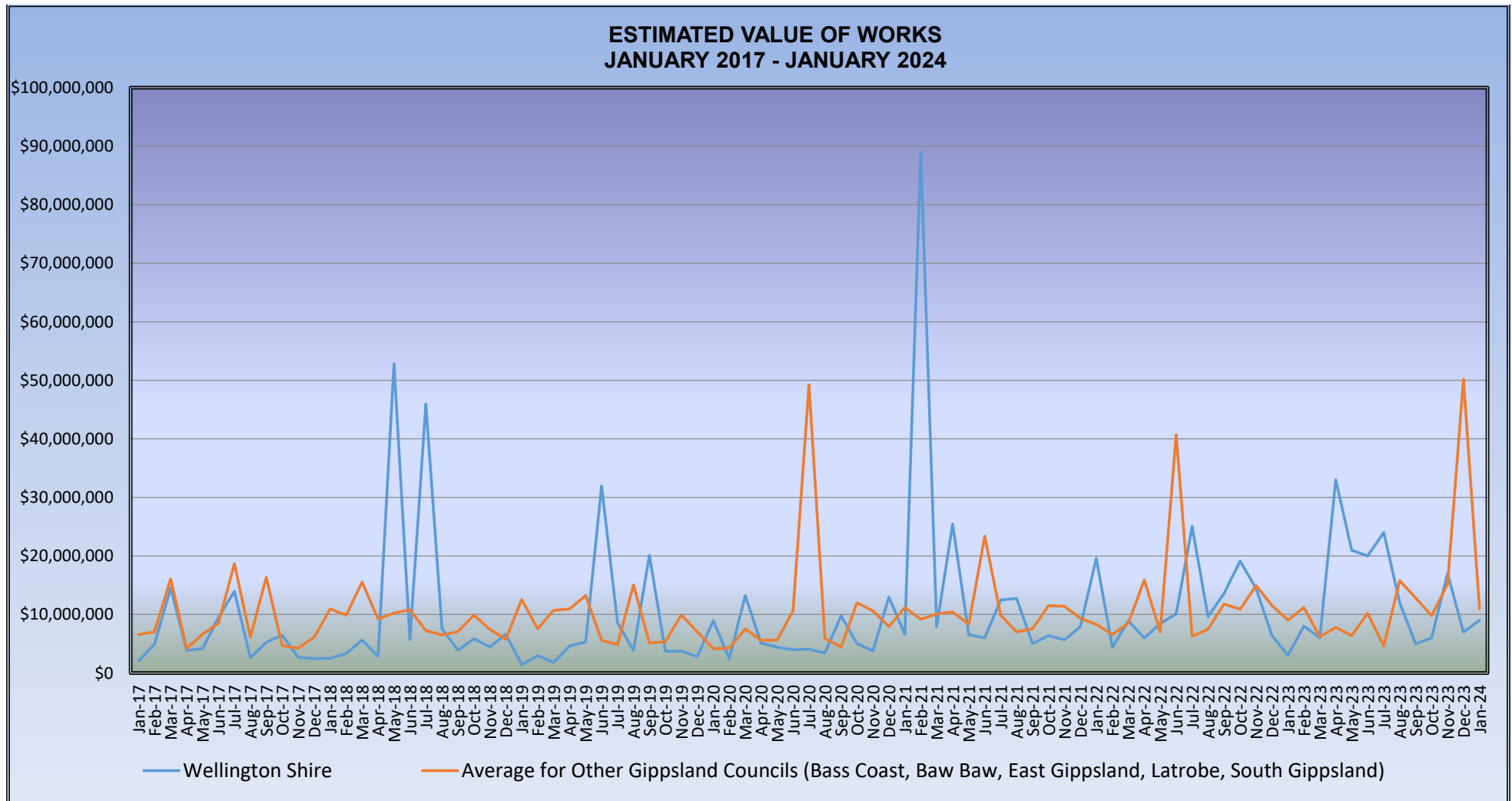
**ATTACHMENT 14.2.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
16-1.00/2024	22/01/2024	Assessment No. 314195 LOT: 24 LP: 63947 8 NERRIGUNDAH DR GLENMAGGIE	B & w associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  31/01/2024
18-1.00/2024	24/01/2024	Assessment No. 288498 LOT: 1 TP: 623567H 11 BLANDS RD YARRAM	B & W associated with the construction of an agricultural building.	No Permit Required  25/01/2024
19-1.00/2024	25/01/2024	Assessment No. 62216 LOT: 1 TP: 833559K 123-125 RAYMOND ST SALE	Buildings & works associated with the extension to an existing build.	Permit Issued by Delegate of Resp/Auth  30/01/2024

**Total No of Decisions Made: 38**







## 15. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

### 15.1. PLACE NAMES COMMITTEE MINUTES

#### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The purpose of this report is for Council to receive the minutes of the Place Names Committee meeting held on 13 February 2024 and to consider the recommendations from that meeting.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That:***

- 1. Council receive and note the minutes of the Place Names Committee meeting held on 13 February 2024;***
- 2. For the subdivision at 29 Tyson Road, Heyfield, the private road be named 'Hind Place' subject to the developer agreeing to the following conditions:***
  - i) The road sign also bears the inscription 'Private Road' and be installed at the developer's expense; and***
  - ii) All future maintenance works and associated costs for the private road and sign be borne by the Owners Corporation of the development.***

#### BACKGROUND

The Place Names Committee is an advisory committee of Council that meets quarterly to make recommendations to Council on geographical place name issues.

#### ATTACHMENTS

1. Place Names Committee - Minutes of Meeting 13 February 2024 [redacted] [15.1.1 - 17 pages]

#### OPTIONS

Council has the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or;
2. Not to receive the minutes of the Place Names Committee and consider the recommendations and seek further information for consideration at a future meeting.

## **PROPOSAL**

That:

1. Council receive and note the minutes of the Place Names Committee meeting held on 13 February 2024.
2. For the subdivision at 29 Tyson Road, Heyfield, the private road be named Hind Place subject to the developer agreeing to the following conditions:
  - i) The road sign also bears the inscription 'Private Road' and be installed at the developer's expense; and
  - ii) All future maintenance works and associated costs for the private road sign be borne by the Owners Corporation of the development.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The Local Government Act provides Council the power to approve, assign or change the name of a road, but in doing so Council must act in accordance with the guidelines provided under the Geographical Place Names Act 1998.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 3 "Liveability and Wellbeing" states the following strategic outcome:

**Strategic Outcome 3.2:** *"An actively engaged community."*

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.





**PLACE NAMES COMMITTEE MEETING  
13 FEBRUARY 2024 AT 2:00 PM  
MACALISTER RIVER ROOM / TEAMS  
MINUTES**

---

**ATTENDEES:**

Councillor Gayle Maher  
Councillor Carolyn Crossley  
Dean Morahan (Manager Assets & Projects)  
Sandra Rech (Coordinator Asset Management)  
James Blythe (GIS Officer)

**APOLOGIES:** Councillor Scott Rossetti

**MEETING OPENED:** 2:05 p.m.

**CONFLICT OF INTEREST:** Nil

**1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

It was moved:  
Cr Crossley / Cr Maher

That the minutes of the previous Place Names Committee meeting on 14 November 2023 be accepted.

**CARRIED**

**2.0 CURRENT ISSUES**

**2.1 Recognition of indigenous females**

The names of three indigenous women were nominated by a local historian. The names have been forwarded to Gunaikurnai Land and Waters Aboriginal Corporation for endorsement.

**Parley** – one of two wives of Thomas Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. In June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

**Mumbalk** (died 5 August 1848) – one of two wives of Thomas Bungelene. Died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck.

Refer to Attachment 2.1.

GLAWAC are intending to set up a committee comprised of Elders and this matter is expected to be considered by them.

## 2.2 Proposed road names for subdivision PS904015 off Mill Lane, Rosedale

The following road names are proposed by the developer for a subdivision off Mill Lane, Rosedale:

- Angus Place;
- Edith Street;
- Rhys Crescent;

The developer has been asked to provide background information on the names to ensure that they meet 'Principle H - Using Commemorative Names' of the Naming Rules for places in Victoria.

Furthermore, confirmation is sought as to whether the roads designated as Street and Crescent will eventually be open-ended roads in future stages of subdivision.

It should be noted that the use of first names in road naming is now permitted under the revised naming rules although last name is still preferred.

Refer to Attachment 2.2 for the plan of subdivision.

The developer has been re-contacted but no response has been received to date.

## 2.3 Indigenous names

A list of Gunai place names was presented to the Place Names Committee for use in future naming. The names were approved by a Gunaikurnai language expert.

Refer to Attachment 2.3.

It was moved at the 8 August 2023 Place Names Committee meeting that the Place Names Committee write to GLaWAC seeking comment and approval to use the list of Gunai place names (verified by a Gunaikurnai language expert) relevant to Wellington Shire in future naming proposals and to enquire if there are any other names that they would like included on the Council Approved Names Register.

Names intending to be used from this list should be separately directed to GLAWAC for approval.

#### **2.4 Kilmany Park Home commemorative plaque**

Uniting, on behalf of former residents of Kilmany Park Home for Boys, has requested permission from Council to install a commemorative plaque to acknowledge Forgotten Australians placed in institutional and out-of-home care.

Various sites for installation have been explored (including Kilmany Park and Victoria Park, Sale) but not endorsed. An alternative site for consideration is the reserve at Counahan Drive, Wurruk. (Under the current Place and Feature Naming Policy, all plaque & memorial requests are referred to the relevant Asset Manager of the proposed site of the installation).

Refer to attachment 2.4.

It was moved at the 14 November 2023 Place Names Committee meeting that a site at the reserve at Counahan Drive, Wurruk, be approved if agreement is reached with Uniting and the Manager Natural Environment on a suitable location within the reserve.

The above recommendation was ratified at the Council meeting on 19 December 2023.

Uniting has since advised that it is now considering a Uniting site instead of a Council site, therefore no further involvement is required by Council at this time.

The Place Names Committee acknowledged Uniting's decision.

**It was moved:  
Cr Crossley / Cr Maher**

**That this item be closed.**

**CARRIED**

#### **2.5 Update to Place and Feature Naming Policy**

It is intended that the Place and Feature Naming Policy be amended so that future requests for long term plaques and memorials for roadsides and Council Reserves are referred to the Place Names Committee.

An updated policy will be presented to a future meeting of the Place Names Committee for consideration which will also include clarification on naming of Private Roads. Private roads should be named within complex sites comprising of multiple internal roads e.g. airports, caravan parks, retirement villages and universities, but in all other circumstances, naming of private roads (including common property) should only be considered if there is a public safety issue and/or to facilitate delivery of goods and services.

The Place and Feature Naming Policy was updated in December 2023.

**It was moved:  
Cr Crossley / Cr Maher**

**That this item be closed.**

**CARRIED**

### **3.0 GENERAL BUSINESS**

#### **3.1 Naming of Common Property as road for proposed subdivision at 29 Tyson Road, Heyfield**

A request has been received to name the Common Property as a private road for a development off 29 Tyson Road, Heyfield.

The proposed name is Hind Place, which has been selected from the Council Approved Name Register. A duplicate name check in VicNames resulted in no similar names within a 15km radius.

There is no requirement to name common property under the naming rules.

Refer to Attachment 3.1.

**It was moved:  
Cr Crossley / Cr Maher**

**That for the subdivision at 29 Tyson Road, Heyfield, the private road be named Hind Place subject to the developer agreeing to the following conditions:**

- i) The road sign also bears the inscription 'Private Road' and be installed at the developer's expense;**
- ii) All future maintenance works and associated costs for the private road sign be borne by the Owners Corporation of the development.**

**CARRIED**

### **4.0 NEXT MEETING**

14 May 2024

### **5.0 CLOSE**

Meeting closed at 2:13 p.m.

**Attachment for item 2.1**

From: [REDACTED]  
Sent: Wednesday, 19 August 2020 12:31 PM  
To: [REDACTED]  
Subject: Putting her Name on it - Wellington - Indigenous

Hello [REDACTED],

Here is a formal nomination of three names for Indigenous Women. However I believe the first two at least should be subject to consultation with someone with speciality in 1840s Indigenous History. Possibly [REDACTED] may be the one to consult as to where that would be best sourced. I know [REDACTED] sourced their names from original documents, but I think it will still need some sort of corroboration / support.

So I am sending this in earlier than others, so that can commence.

[REDACTED]

---

**Names of Indigenous Women for consideration for recognition**

**Parley** – one of two wives of Bungelene. Imprisoned with the rest of his family in Dandenong Police Paddocks. June 1848 she and her two young sons were separated from the family, to the Merri Creek Orphanage.

**Mumbalk** (died 5 August 1848) – one of two wives of Thomas Bungelene – died in captivity during imprisonment of Bungelene and his family in the search for the White Woman.

Both the above should be referred to an appropriate Indigenous authority for a formal response as to their history and support for naming.

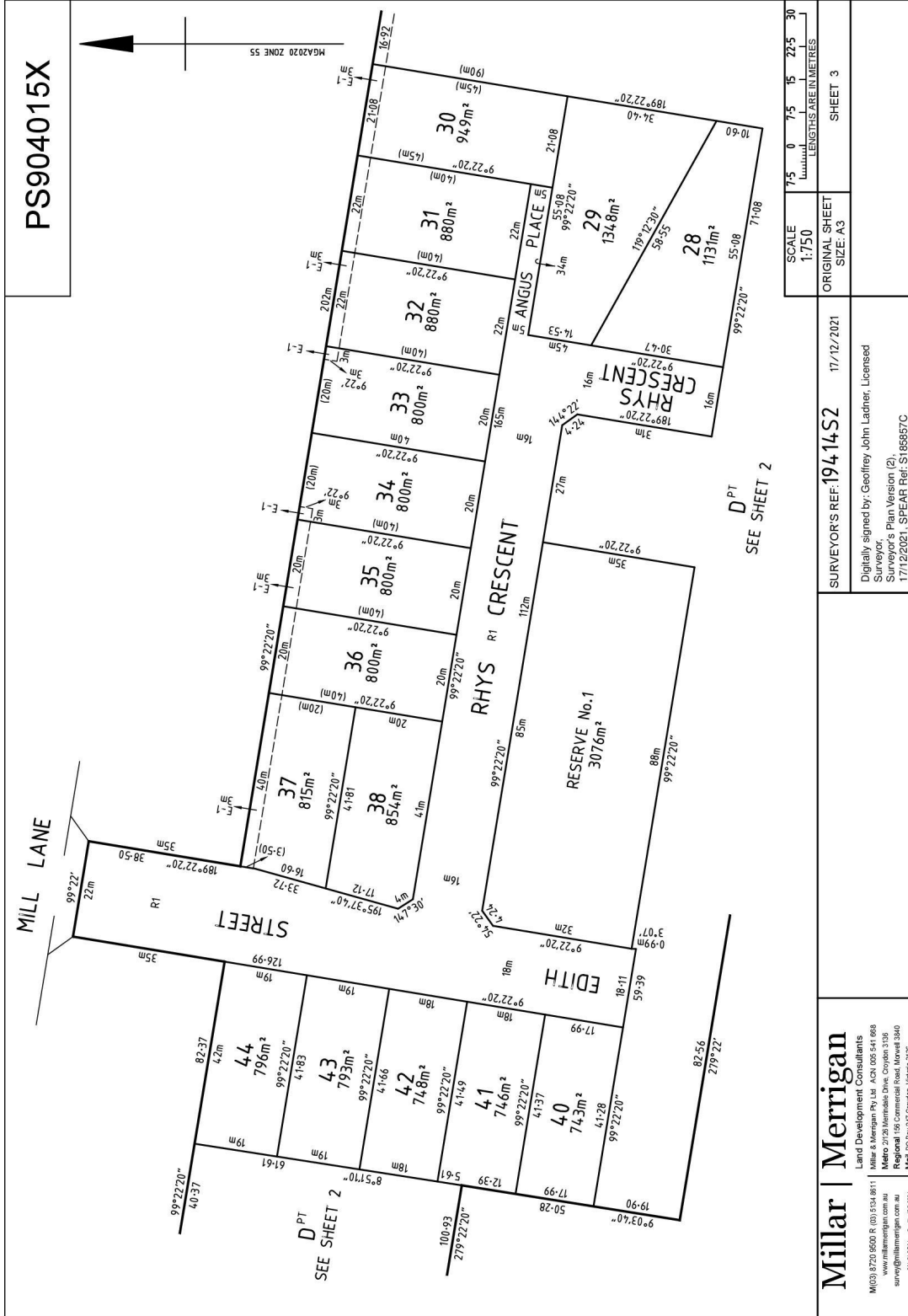
My source: Peter Gardner "Gippsland Biographies: Bungelene (died 1848)" in *Gippsland Heritage Journal* #10, June 1991, page 58. Primary sources are given there.

Bessie **Cameron** nee **Flower** (1851-1895) Aboriginal educator at Ramahyuck. The Cameron name may be in use, but Flower may not. I am in contact with family who are providing a biography.

In the meantime, see Australian Dictionary of Biography online:  
<http://adb.anu.edu.au/biography/cameron-elizabeth-bessy-12834>

I am sure local consultation would lead to more names being suggested.

Attachment for item 2.2



**Millar | Merrigan**  
Land Development Consultants  
Millar & Merrigan Pty Ltd. ACN 105 541 666  
Metro 2015 Mennals Drive, Crofton 3158  
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M(03) 8720 9500 R(03) 5134 8611  
snp@millarmerrigan.com.au  
sa1.usda.vi.ourly.50.001

**Attachment for item 2.3**

## APPENDIX P: GUNAI PLACE NAMES

Aberfeldy River	Nambruc (black possum)
Albert River	Lurt-bit
Anderson's Inlet	Toluncan (stringybark)
Bairnsdale	Wy-yung
Bairnsdale backwater	cow-wung
Black Mountain	Woorarra
Boggy Creek	Narka kowera or Ngurke-yow-wilt
Brodribb	Wrak Thum Balluk
Bruthen	Brewdthan Mungie
Buchan	Bukkan Mungie
Buchan River	
- 20 miles north of Buchan	Gellingail
Buchan Station	Tirtalack
Bulgurback Creek	Crung gruk
Bushy Park	Kutbuntaura (fire carrier)
Cabbage Tree Creek	Can-tchin
Cann River	Kam (Robinson 1844)
Cann River near mouth	Tambun (Robinson 1844)
Cape Conran	Kerlip or Murrow-gunnie
Cape Howe	Werregauno (Robinson 1844)
Castle Hills	Browit-dar-darnda
Castleburn Creek	War-dur
Clifton Morass	Nen-duck
coast between Latrobe and	Wea wuk
Yarra Rivers	
Cobbannab Creek	Boollot
Cowwarr	Cowwarr (mountain)?
Cowwarr Creek	Bandow'ara
Creek at Dargo Inn	Lown gurrut (mountain ash)
Crooked River	Naylong or Dow wirra
Dargo	to have patience, to wait
Dargo River	Daigo
Dargo town	Boulung-deera
Darry's Noo	Dam-gwennet (bell miner)
Dead Horse Creek	gurrun-gurran-yarn
deep creek at Bruthen	Nyelling
Deighton	Yowundeet (waterhole)
Donnelly's Creek	Darliban
east bank of Snowy mouth	Murloo (white pipeclay)
Eagle Point	Nur-rung
Ewen's Morass	Boom'boy
Ewing's Morass	Ya yung
Flooding Creek (Sale)	Way-put
Franklin River (at mouth)	Lung Lung Praren or Lang Lang

Freestone Creek	Ber'in
Genoa River (Mallacoota)	Wurrundyan'garla
Goat Island	Tinnor
Good-luck Creek	Me-mel
Grant	Groggin (quartz crystal)
Healesville	Poork-poork-gill-yarn (head waters)
Iguana Creek	Corranderrk (Woiworung)
Inlet from Tambo River to	Callad-euro
Kilmorie Morass	Toole-ne-yarn (water come in)
Jimmy's Point	
Jindivick	Br: britta
Jones' Bay	burst asunder, consume
Junerow	Dahduck or Nepoa daduck
Lake Bunga	40 miles east? of Omeo
	Wundoang or Lane beuk or
	La-en-Buke
- Lake King	Narran or Ngarran (moon)
Lake Reeve	Walmunyeera or Walmunye'e'ra
Lake Tyers	Wannang-gatty or Warrngatta
-creek running into west side	Talia-bowee
-below station	Wirtgwirri
-at Tarloo arm	Tarloo (penguin)
-at Nowa Nowa	Nowre Nowre
-deep hole in the lake	Ngrung (den of monster)
-point on shore	Danjanda
Lake Victoria north shore	Munji
Lake Wellington	Murla
Lakes Entrance	Nrungit (between present entrance and Lake Bunga)
	Tangil (Woiworung word)
Latrobe River	Durtywau
-at Lake Wellington	Woollum-woollum
Latrobe River hilltop	Wuk-wuk
Lindenow Flat	Wirriwirndook yeerung woorindook
MacAlister River	(song of the emu-wren)
	Mallekotar (Robinson 1846)
Mallacoota	Murraroo
Marlo	Dur'lin or Boung-warl
Merriman's Creek	Nibbor
Mitchell River (at Lucknow)	Wahyang
Mitchell River (at Wy Yung)	Wangan (at mouth)
Mitchell River silt jetties	Noorengong
Mitta Mitta River (lower)	Nida-moolunga
Mitta Mitta River (upper)	More Willie
Morwell	Marlung-dun (mussell shell)
Mossiface	



Mount Alfred (Boggy Creek)	Nuggor-yowatie
Mount Ararat	Nar-ri-uk (hairy, scrubby)
Mount Baldhead	Tarl-darn (a little snow)
Mount Bindi Range	Nonniyong
Mount Birregun	Gner-ing (gang-gang cockatoo)
Mount Cann	Berrn
Mount Cobberas	Cobbera
Mount Dawson	Barrat puck (bald head)
Mount Ellery	Bur-umpa
Mount Goongerah	Gungura
Mount Howitt	Toot-buck-nulluck (like a rope)
Mount Kent	Migga-the-rook (a yellow snake)
Mount Raymond	Dubbie
Mount Steve	Koor-nung-gatty (kangaroo apple)
Mount Tambo	Tambo
Mounts Taylor and Lockout	Builung-warl (two spears)
Mount Victoria	Chalebrogen
Mount Wellington	Nap Nap Marra
Mount Willie	Nowr Nowr
Murrandale	Tooruk (bullrush)
Murrandale Hill	Koorag angy (deep stony gully)
Mystic Park	Wallert (possums)
Neerim	tail; elevated, long, spear (Bunerong)
Newlands Backwater	Bram-ar-rung
Nicholson River	Dart-yung
Nicholson River backwater	Yowen-burrun
Nicholson River mouth	Ngarka-wallung (east bank)
Noojee	cease, exactly, content (Bunerong)
Notch Hill	Der-nung (skin or hide)
Numbla Mungie	Omeo tribe name
Omeo	Jaitmathang (also tribe name)
Orbost	Dura
Orr's Creek	Dal-gowut (reeds)
Oven's River	Burwang
Pearl Point seagull)	Tarlo wyack or Py-yoct (small
Perry Point/River	Goomballa or Goombeela (climbing)
Point Ricardo	Marout ganny (rocky point)
Port Albert	Tarrawarrackel
Pretty Boy's Pinch	Tullooc bowie (Lory-tailed wallaby)
Quack Mungia Creek	Bannur-ghur (white gum)
Quack Mungie hills	kou-ark-munjee (kookaburra)
Ramahyuck	Nyeebcon
Ramrod Creek	Boung warl (camp spear)
Raymond Island	Grag-in

Red Bluff	Ninnie
Rourke's River	Inja gut barapa
Sale	Wayput
Sandy Creek	warribatt (water holes)
Sarsfield	Tut toong
Seacombe or Straits?	Boollum boollum
Snake Island	Ngima
Snowy Bluff	Gelling-brook-wollung
Snowy River	
-above falls	Doorack
-the falls or rapids	Coongulla
-long water hole below falls	Gwurruc Gwurruc
-lower section	Karang gil (lots of water weed)
-east bank at mouth	Murloo
-small creek entering west side near mouth	Thuroong (snakes)
-west side of mouth	
-bluff	Mardgee-long
-two islands in mouth	Gellung-brook-wollung
-sand bar at mouth	Bulla bowl bowl
-jutting land near mouth	Margelong
-bay at the mouth	Cut wort (pigface)
-morass nearby	Giddi (swans)
-hill in swamp	Thalugada (tea tree swamp)
-lagoon on sea coast	Wort wort
Stony Creek (at Bruthen)	Bunjil Tambun
Stony Creek (at Lake Tyers)	Crocken (quartz crystal)
Stony Creek (Lake Wellington)	Lane glan (edible root)
Stratford	Darlimurla (little bit of clay)
Swan Reach	Nuntin
Tallangatta Creek	Wook-gook (mopoke)
Tambo River	Ginning matong
-mouth	
-near Tongio	Gwammung-bourn (pelican)
-upper	Tongio memial
- 25 miles downstream from high point	Tambo (perch)
-near Bindi	
-at Ensay	Jillun
-lower	Bindi memial (the stomach)
-inlet to Kilmore Morass	Numbla munjee (black fish)
-bluff	Ber'rawan
Tarli Karng	Tool-ne-yarn (water come in)
-creek flowing into it	Kookoondalook (wasps in the trees)
Tarra River	
	-Nigothoruk
	Blindit'yin (platypus)

Tarra River mouth	Tarkira (place of shells)
Tarwin River	Toto-warra-warra or Jota-wara-wara-thun
Tarwin River mouth	Toluncan (stringy bark trees)
Thompson River	Carrang-carrang (brackish water), Carran Carran
Thurra River	Turrer (Robinson 1844)
Tolunyarri	point on coast near Ram Head
Tom's Cap region	Dambo-byo (hills south of
Merriman's Creek)	
Tom's Creek	Warrigallac
Tongio East	Carrara wira
Tongio Gap	Mungobabba
Tongio Mungie	Omeo clan name
Traralgon	Traralgon (plain's wanderer-a bird)
Tynong	Tynong (plenty of fish)
Upper Boggy Creek	Tallo-lumbruck (tadpole)
Wallagarough River	Toorono (at Mallacoota)
Warrigal Creek	Yau-ung
Waterford	Dalu-miarng (yam)
Wentworth River	Dabera'bara (rocky bank)
White Rock (SE of Yiruk)	Bunjil Borun (mister pelican)
Wilson's Promontory	Yiruk (Gunai), Wamoom (Bunerong)
Wongungarra River	Gwannam-o-rook (eagle-hawk)
Wonnangatta River	Wontwun
Woodside	Bellum bellum
Wuk Wuk	ground or earth
Wy Yung	duck
Yallourn	flat tray of plaited grass for collecting manna
Yarra River	Bira-amung
Yarragon	Yarragongatha (hair of head)
Yarram	river

## **Attachment for item 2.4**

### **Background to Kilmany Park Commemorative Plaque**

Uniting is the successor to Kilmany Park Farm Home for Boys that was opened in 1925 in Settlement Road, Sale, by the Presbyterian Church. The last name on the register was in 1977 and over the time of the Home's operation almost 1000 boys lived there. The young people who lived there ranged in age from 8 to 16 years. Some were wards of the state believed to be in need of care and protection, some were placed privately by their families, some were there because their families could not look after them, and some were seen to be in danger of living a life of crime.

Some boys experienced significant abuse while living at Kilmany Park. Others enjoyed their time there. There is great diversity in their experiences and the wording of the plaque has been chosen carefully and thoughtfully by the past residents to allow every person to feel recognised, regardless of their individual experience.

Over the time of its operation, many local families in Sale and surrounding towns hosted the boys during the weekends and employed the boys after they left the Home. Many past residents have made a life in Sale and continue to live there.

The request for a commemorative plaque has come from these men who lived there as children and the project has been managed by Uniting on behalf of them. Uniting (the Community Services Organisation of the Uniting Church in Victoria and Tasmania) now holds the records of the boys who lived at Kilmany Park and the Uniting Heritage Service (UHS) works with and supports people (and their families) who spent time at such homes run by the former Presbyterian and Methodist churches.

### **Rationale for and Benefits of the Commemorative Plaque**

This plaque is in response to the wishes and concerns of past residents and their families.

The Commonwealth Senate Inquiry in 2004 into institutional and out of home care shone a light on the experiences of people in care pre 1989 and this group of people were named "Forgotten Australians". Thousands of people who had experienced out of home care described feeling ignored and forgotten by the community and their families.

The then Prime Minister, Kevin Rudd, delivered an apology on behalf of the Government and the Australian Community.

One of the recommendations from the Inquiry relates specifically to memorials.

#### ***Recommendation 34***

*11.46 That the Commonwealth and State Governments, in conjunction with the Churches and agencies, provide funding for the erection of suitable.*

*memorials commemorating care leavers. Where possible, memorials could take the form of:*

- *memorial gardens constructed in conjunction with local councils;*
- *the placement of plaques at the site of former institutions; and/or*
- *the construction of heritage centres on the site of former institutions.*

*The Committee further recommends that the appropriate form and location of memorials should be determined after local consultation with care leavers and their support and advocacy groups.*

This plaque will help to create a positive gesture for reconciliation and redress.

It will play a role in preserving the history of Sale, and in particular the Kilmany Park Farm Home for Boys.

It will publicly acknowledge this group or people (over 100,000 in Victoria alone) known as Forgotten Australians and increase understanding among the general public. A QR code on the plaque will help people who visit the memorial access the support of the Heritage Service.

It will provide a space for remembrance and healing, and for reflection and learning.

Establishment of this commemorative plaque holds immense value to the past residents as this will be a place where people can visit something tangible to remember all those who lived there and their families. In the words of a past resident, "Families who have lost loved ones will have a place to go and reflect on their lives at their memorial plaque. It means a lot that Kilmany Park is not forgotten in this commercial world, as it was home for over 1,000 boys over several decades."

#### **The siting of the Commemorative Plaque**

From January 2022 until January 2023, the Uniting Heritage Service has been in contact with the current owners of the former boys home and has tried to negotiate with them to establish the plaque close to the property. However, they have been unable to commit to the project. After learning of this impasse, one of the past residents, who is local to the area, suggested siting the plaque in Victoria Park. Council staff along with past residents and Uniting staff met on 29/03/2023 to visit Victoria Park and really liked the idea of placing the commemorative plaque in the garden bed behind the 'Cherished mother and child' memorial. We now understand that this is problematic, and a site somewhere else in Victoria Park would be preferable. We understand these concerns and are very willing to consider another place within the park.

The placing of the memorial on a Uniting Church site had also been considered and decided against. This would cause distress to many of the past residents who have been unable to set foot in a Church since their childhood. For some, the Church represents past trauma and abuse and siting the memorial close to a Church or on Church property could be damaging and divisive.

Uniting, as the Community Services Organisation of the Uniting Church and the Heritage Service, is grateful that the past residents trust us to work with them on this memorial. Uniting acknowledges past wrongs (as does the Church) and the Heritage Service is one way for people to receive the support and care they need and deserve.

The date for unveiling has been set for the 28<sup>th</sup> of October. The Moderator of the Uniting Church and the CEO of Uniting have been asked to be present by the men and their families.

Both these people have heavily booked calendars, and this was the only date we could find. We would greatly appreciate progress to enable us to keep to this date. Many of the men are aged in their 70's and 80's, and one sadly has already died since the project started. His brother (also a past resident) is unwell and very keen for this to go ahead.

We have also attached an image of the plaque including the words that the men agreed on and a sample design for the stone for your consideration.

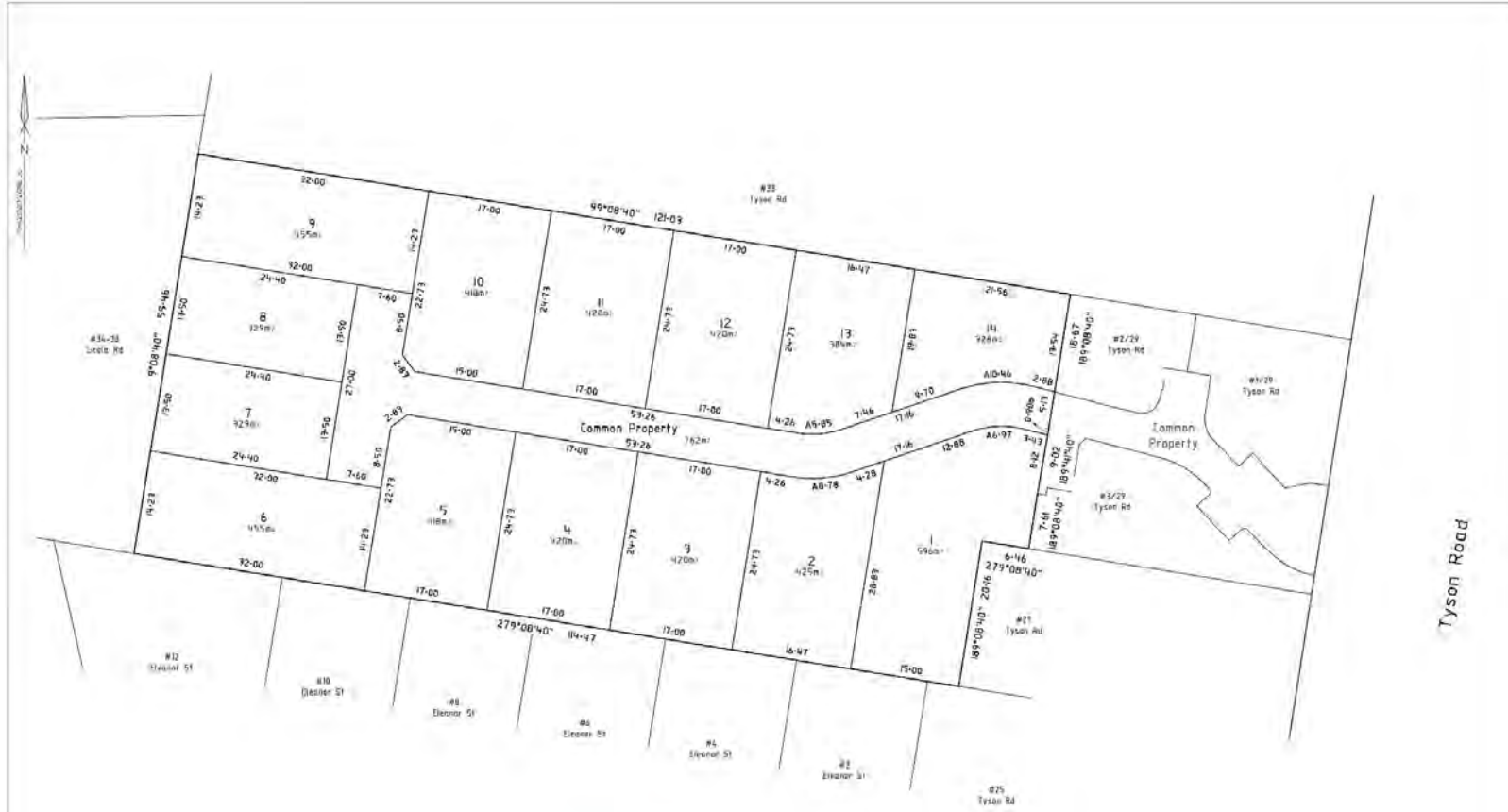
**Almost 1,000 boys lived at  
Kilmany Park Home,  
formerly known as Pearsondale,  
from 1925 to 1977.**

**This reminds us of each of them  
and we acknowledge and  
remember them, particularly  
those who died before their time.**

**May they not be forgotten.**



**Attachment for item 3.1**



PLANNING AND ENVIRONMENT ACT 1977  
WELLINGTON PLANNING SCHEME  
This is the plan referred to in Planning Permit PZ2024/100 and has been approved by Wellington North Council  
DATE: 27/01/2024  
SIGNER: Mark Batty  
STAFF: TONY FLAHERTY  
PAGE: 1 of 1

**OnePlan**  
2701 2023 01  
10000 10000 10000  
www.oneplan.co.nz  
10000 10000 10000

**Notes**  
1. In accordance with the Survey Act 2012, the boundaries of this plan are shown in metres.  
2. The boundaries of this plan are shown in metres.  
3. The boundaries of this plan are shown in metres.  
4. The boundaries of this plan are shown in metres.

			<b>Proposed Subdivision Plan</b>	
Tyson Road, Masterton, 3000			District of Masterton Council of Masterton Masterton, 3000	
Date Rec'd: 27/01/2024	Status: Approved	Date Rec'd: 27/01/2024	Prepared by: J. Smith Date: 27/01/2024	

Sheet 1 of 1

8<sup>th</sup> of December, 2023

Dear Wellington Shire Place Names Committee,

**RE: Name Request for Private Road at 29 Tyson Road, Heyfield.**

Firstly, we would like to thank the Place Naming Committee for reviewing our application and providing some preliminary advice on how to lodge an application to name a private property road.

We are the owners of Lot 2, 29 Tyson Road in Heyfield (LOT: S2 PS: 324120J).

On the 28<sup>th</sup> of June we received approval for our planning permit application P72/2023, which allows for a 14 Lot subdivision of the land as referenced above. The lot sizes ranges from 329m2 to 490m2 and we are anticipating selling lots primarily to an older demographic looking to down size with close proximity to town amenities.

We have spoken to the current owners of 1/29, 2/29 and 3/29 Tyson Rd which share the common property road with us and have attached their letters of support to name the common property private road.

We have been informed by council that, *“Driveways or common property do not need to be named if the sites themselves are addressed to the main road. Exceptions can be made when benefits such as improved public safety or delivery of goods and services can be expected (Naming rules for places in Victoria 2022, p.30).”*

We would like to propose that an exception is made and that the road is named “Hind Place.” The name has been selected from the Council Approved Name Register - a screenshot of which is below:

Heyfield	Hind	ANZAC name suggested by Heyfield & District Historical Society in commemoration of lost soldier William Hind	20-Mar-18
----------	------	--	-----------

The “Place” road type is in accordance with Clauses 4.3, 4.6.2, 7.2 and 8.3.2(a) within the AS/NZS 4819: 2011 Rural and Urban Addressing, specifying that a Place is *“a short, sometimes narrow enclosed roadway”* which we believe is fitting.

We are however happy for the committee to determine that another approved name or road type is more suitable, should that be the case.

We believe that there are two main benefits in having the road named. These are as follows:

Improved Public Safety

- Having a road name will make the 17 dwellings (3 existing and 14 new) more easily identifiable. This will increase public safety for emergency response and reduce confusion for transport, communication, and mail services. Given the likelihood that



the residents within the development will consist primarily of an older demographic, ensuring emergency response vehicles can easily and quickly identify dwellings will lead to increased safety.

Public Interests

- Similarly, to the point above when members of the public are trying to identify dwellings its will be considerably easier than having numbers linking back to Tyson Rd.
- A street address is more appealing to owners of each dwelling. Given there will be 17 owners there is a reasonable level of public interest in a private road name for numbers / identification purposes.
- Tyson Rd is our first subdivision project. We are forecasting to spend over a million dollars on infrastructure upgrades, taxes, real estate agents etc. We have worked collaboratively with council and community groups to bring well designed residential lots to market. From our perspective the lots have increased marketing value by having their own private road name and numbers. The community's economy will be positive impacted by our project and we are bringing very affordable housing options to Heyfield. The Community stands to benefit from successful development projects, and approving a road name will help contribute to the success of the project.

If an additional information be required then please let us know. If our attendance at the committees upcoming meeting be beneficial then we would be more than happy to attend.

Kind Regards,

██████████

██████████

## 16. GENERAL MANAGER COMMUNITY AND CULTURE

### 16.1. COUNCIL COMMITTEES & COMMITTEES OF MANAGEMENT HIGHLIGHTS

#### **ACTION OFFICER: MANAGER COMMUNITIES, FACILITIES AND EMERGENCIES**

##### **PURPOSE**

For Council to receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period November 2023 to February 2024.

##### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period November 2023 to February 2024.*

##### **BACKGROUND**

This regular report to Council:

- Provides an opportunity for councillor and officer representatives to highlight initiatives and achievements of various committees; and
- replaces previous practice of tabling minutes of Community Asset Committees (previously known as Section 86 committees) and Council advisory groups.

##### **Gippsland Regional Sporting Complex User Group Committee (Cr Tatterson, Cr Bye-alternate)**

- Meeting held on 21 February 2024.
- Unanimous approval to change meeting frequency to bi-monthly (term 1 & 3) from quarterly.
- User groups reporting participation growth for ages 15 and under, steady participation for open age and ongoing challenges for ages 16 – 18.
- No changes to user group regular training and competition schedules.

##### **Wellington Youth Services Network (Cr Wood)**

- Meetings held in November, December and February.
- Terms of Reference updated.
- Youth worker employed by Ramahyuck, this is a new role.
- Headspace office in Sale now open 4 days per week.
- Latrobe Youth Space continuing to deliver services through Wellington Wagon until December 2024.

- Meetings continue to provide valuable networking and information sharing.

#### **Business Boost Reference Group (Cr Maher, Cr Wood)**

- The Business Boost Reference Group's quarterly meeting was held on 7 December 2023 via Teams.
- Representation was slightly down, perhaps related to the time of the year.
- Stratford Community Association attended for the first time.
- A presentation was provided by Manager Economic Development of the latest unemployment rate data for Wellington and our neighbouring shires.
- Introduced Amy Coleman as Councils new Business Concierge Officer.
- Encouraged the promotion of the Small Business Mentoring Service and the Small Business Bus. Council is facilitating business appointments with both services in Sale and Rosedale in early 2024.
- The Middle of Everywhere presentation – upcoming events.
- Attendees given the opportunity to share what is happening in their patch.

#### **Gippsland Art Gallery Advisory Group (Cr Crossley, Cr Rossetti-alternate)**

- Meeting held on 20 November 2023, updates provided by the Gallery Director, Manager Arts & Culture and Friends of the Gallery.
- Accepted donations of artworks by: Alan Mitelman; Ronald Bull collection; Helmut Lueckenhausen; and Dianne Fogwell and accepted part donation, part purchase of artwork by Caroline Rothwell.

#### **Municipal Emergency Management Planning Committee (Cr Wood, Cr Crossley-alternate)**

- Established official position on Loch Sport Safe Harbour proposal.
- New Wellington Municipal Emergency Management Plan (MEMP) assured by REMPC November 2023.
- New MEMP review against new REMP and SEMP for alignment.
- Municipal Fire Management Plan changes endorsed.

#### **Wellington Disability Advisory Committee (Cr Crossley, Cr Woodi-alternate)**

- Meeting held on 31 January 2024.
- The committee provided feedback on the Access and Inclusion Plan, including: importance of community education session; inclusivity of all townships across municipality; and inclusion of people with lived disability in major projects.
- The committee provided further community consultation for the Arts and Culture Strategy.

#### **The Wedge Advisory Committee (Cr Bye, Cr Rossetti, Cr Crossley, Cr Tatterson-alternate)**

- No meetings held this quarter.
- Officers have contracted the original architect, Harmer Architects, to draw up concept design options for future facility improvements.

- Officers reviewing feedback from Arts & Culture Strategy consultation, to understand community group facility needs relating to theatre and performing arts before proceeding further with detailed design work.
- This information to be provided to the Advisory Committee for feedback.
- Findings from community and staff consultation to be presented to CMT and Council in March and April 2024.

#### **Aqua Energy Redevelopment Project Reference Group (Cr Bye, Cr Tatterson)**

- The Group and Councillors attended a site visit to West Sale held on 29 November 2023.
- Project Reference Group meetings held on 24 January and 28 February 2024.
- Brand-new gym toilets are complete, with a shower and changing area available for use.
- Contractors are completing the final works on the new gym entry ramp and entrance.
- The ongoing aquatic area demolition is nearing completion, with the upper deck changing rooms, 25 m pool shell and final steel structures being removed in the coming weeks.
- Group has helped inform ongoing and future public communications and media.

#### **Community Asset Committees**

- No meeting minutes received for the reporting period from the following committees: Maffra Recreation Reserve; Cameron Sporting Complex; and Briagolong Recreation Reserve.
- Gordon Street Recreation Reserve Committee meeting held in February: cricket nearing finals; preparing for season changeover to football; good football and netball numbers; no summer competition for basketball and assessing viability of next season; tennis has good numbers; Small Engines Group working through maintenance items.
- Newry Recreation Reserve Committee meeting held in December: Newry Football Club has wound up and transferred assets to the Newry Recreation Reserve Committee. Maintenance update: Motorcycle Club fence; mowing difficult to keep up with; roof quote received.

#### **General Committee of Management (CoM) update**

- Minutes are requested and followed up regularly with Committees, but still not being received.
- Councillors will be receiving an annual report on the Community Asset Committee activities as per the requirements of the *Local Government Act*.

#### **ATTACHMENTS**

Nil

#### **OPTIONS**

Council has the following options available:

1. Receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period November 2023 to February 2024; or
2. Not receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period November 2023 to February 2024 and seek further information for a future Council meeting.

## **PROPOSAL**

That Council receive the report highlighting activities and achievements of various Council advisory committees and community facilities' committees of management for the period November 2023 to February 2024.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 3 "Liveability and Wellbeing" states the following strategic outcome:

**Strategic Outcome 3.1:** *"An inclusive, diverse, and resilient community."*

**Strategic Outcome 3.2:** *"An actively engaged community."*

This report supports the above Council Plan strategic outcome.

**RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## 16.2. RESPONSE TO YARRAM SWIMMING POOL PETITION

### ACTION OFFICER: MANAGER LEISURE SERVICES

#### PURPOSE

This report will offer a formal response to the Yarram Swimming Pool community petition, which was formally received on Tuesday 27 February 2024. The petition outlined a request to extend the Yarram Pool season past the traditional fifteen-week summer season period.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That:***

- 1. Council support the extension of the current 2023/24 Yarram pool season until 1 April 2024, noting that the facility has been designed to only operate between the months of November to March.***
- 2. Council commits to reviewing and 'recalibrating' the Yarram Pool operating model this coming off season, in preparation for the 2024/25 season.***
- 3. Understanding the unique infrastructure and pool heating capabilities at Yarram Pool, Council will explore opportunities to develop an even more targeted approach to site programming and opening hours for future seasons.***
- 4. Council staff will reinstate the Yarram Pool User Group Committee, to allow local community input throughout this process and better inform future operating models.***

#### BACKGROUND

In 2015 Council undertook a study to review and redevelop the shire's Aquatic Strategy. This included comprehensive consultation with the community, Council officers and Councillors, with the study concluding in January 2016.

This study demonstrated that the Yarram Outdoor Pool is important to the Yarram community which was evident in their participation in providing feedback to the Aquatic Strategy. The Yarram community provided 39% of the respondents to the strategy survey with only more respondents being members of Aqua Energy, the regional aquatic complex. Most of the respondents communicated their desire for a heated pool to be located within the township of Yarram.

Following this, Council engaged C-Leisure in 2017 to review and develop a business case for the provision of a heated pool in Yarram. This included two heating options and the indicative operation costs. The business case highlighted significant capital investment and ongoing operational expense, both of which were deemed as unviable options. These findings were also presented to Councillors and to the Yarram Community more broadly.

Following the presentation to the community, the Yarram Rotary Club offered to undertake further community consultation, as it was felt that the business case didn't capture

expectations of the community. Council via a co-designed MOU supported the Rotary Club through this process which resulted in the Yarram community being consulted through a range of heating options across 2018.

Options included biomass, solar, and electric heat pump pool heating systems. Throughout this consultation, the favoured option and community proposal was to construct a rigid over-pool structure with a fabric roof, side café-style blinds and electric heat pumps, supplemented by photovoltaic solar cells, in order to provide consistent water temperature of 29C at the Yarram Outdoor Pool during the seasonal operating period.

During this consultation the community were aware of the project objectives and subsequent programming outcomes, which was to provide a warmer pool with protection from any adverse weather. This would allow the community to utilise the pool more frequently for water activities such as swimming lessons, school bookings, lap swimming and aquarobics. Acknowledging that the only pool suitable for Hydrotherapy and rehabilitation programming within the municipality would be at Aqua Energy indoor facility in Sale.

The findings were presented to the community in November 2018 and received unanimous support by the approximate 60 community members in attendance. These findings were presented to Council in December 2018, receiving an endorsement to seek external funding to complement the Community and Council contribution to the project. On November 11, 2022, the 'Warmer Pool for Yarram' was officially opened, with the final project costing \$960,000. Wellington Shire Council provided \$349,000 for the project, the Federal Government invested \$300,000, Sport and Recreation Victoria contributed \$250,000, and the Rotary Club of Yarram donated \$61,000 on behalf of the community.

Prior to the 2022 season launch, a Yarram Pool user committee was developed and met onsite to discuss and plan programming options for the facility moving forward. Representatives included frequent pool users, The Rotary Club of Yarram, Yarram Neighbourhood House, local private learn to swim operators, as well as Coastal Ward Councillors.

Desired programming outcomes included increasing learn to swim opportunities for the community, dedicated lap swimming times, aqua based exercise classes, as well as the introduction of specific 'gentle exercise' sessions which would be offered in addition to the usual operating hours. All community informed requests were subsequently implemented and offered to the community, except for the instructor based aqua classes, due to shortages of suitably qualified staff.

Subsequent attendance data indicated an increase of 30% facility usage during the season of 2022/23 in comparison to the previous five (5) year average. This has been largely due to the increased learn to swim opportunities, as well as other school and user group bookings.

During the 2023/24 season, the community of Yarram informed Council staff of their intention to submit a community petition, in relation to extending the operating hours/season at the Yarram Pool. The community petition was formally received at Council's ordinary meeting on Tuesday, 27 February 2024.

The received petition outlined the request that the pool be open for a longer period than the current fifteen (15) week summer season, with reference that September through to May (38 weeks) become the new operating period for the facility.

## **ATTACHMENTS**

Nil



## OPTIONS

Council has the following options available:

1. Progress with the extension of the current season until 1 April 2024, as well as progress the additional community engagement relating to future operating models.
2. Not review the current and future operating models.

## PROPOSAL

Recognising the timing of the community petition, Council extends the current 2023/24 season as is operationally possible until 1 April 2024. Noting that due to facility operational limitations, including pool heating infrastructure, the facility has been designed to only operate between the months of November to March. Therefore, guaranteeing both water temperature and air quality outside this period is not achievable.

Understanding the unique infrastructure and pool heating capabilities at Yarram Pool, Council will explore opportunities to develop an even more targeted approach to site programming and opening hours. This will be supported by Council staff reinstating the Yarram Pool User Group Committee, to allow local community input throughout this process and better inform, future operating models.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

**Each week Council extends the current season (with no temperature trigger), the following critical information is relevant:**

Weekly cost to Council would be an estimated **\$7,055.67 per week**

This figure captures, staffing wages, utility costs and general pool operational costs such as pool maintenance and chemicals, minus the average income from attendances.

**358** average weekly attendances at Yarram for the season so far, which includes school and user groups.

Unit (subsidy rate per visit) cost to council would be an estimated **\$19.70** per visit to the facility, assuming the maintenance of ongoing user group and school bookings.

## COMMUNICATION IMPACT

Broader community communication is critical when considering current and future outdoor pool operating models, as all Wellington Shire Council outdoor pools currently operate on the same seasonal opening model.

## **LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 3 “Liveability and Wellbeing” states the following strategic outcomes:

**Strategic Outcome 3.1:** *“An inclusive, diverse, and resilient community.”*

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.3:** *“Well planned and sustainable towns, facilities, and infrastructure that service community need.”*

This report supports the above Council Plan strategic outcomes.

## **RESOURCES AND STAFF IMPACT**

Increased staffing resourcing is required to extend the current 2023/24 season at the Yarram Pool. To ensure this is possible, staff from other areas will be brought in to support the operational extension. Further facility operating extensions during the 2023/24 season could result in a reduction of other services across Council’s Leisure Services unit.

## **COMMUNITY IMPACT**

The extension of the current season allows additional access to the site's facilities, whilst practically possible. By further engaging the community in the off season with the objective of adjusting future operating models, there is significant opportunity to offer a bespoke model for the Yarram and surrounds community.

## **ENVIRONMENTAL IMPACT**

Future operating models will need to consider energy and water use in line with Council's sustainability commitments.

## **ENGAGEMENT IMPACT**

Further targeted community engagement is one of the key recommendations listed within the report.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## 17. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

## **18. IN CLOSED SESSION**

### **COUNCILLOR**

***That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:***

- a) Council business information***
- b) Security information***
- c) Land use planning information***
- d) Law enforcement information***
- e) Legal privileged information***
- f) Personal information***
- g) Private commercial information***
- h) Confidential meeting information***
- i) Internal arbitration information***
- j) Councillor Conduct Panel confidential information***
- k) Information prescribed by the regulations to be confidential information***
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989***

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**IN CLOSED SESSION**

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### **COUNCILLOR**

***That Council move into open session and ratify the decision made in closed session.***