



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

COUNCIL MEETING AGENDA ORDINARY MEETING

Meeting to be held at

Wellington Centre – Wellington Room

Foster Street, Sale and via MS Teams

Tuesday 4 June 2024, commencing at 5:00 PM

**or join Wellington on the Web:
www.wellington.vic.gov.au**

**ORDINARY MEETING OF COUNCIL
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COUNCIL MEETING INFORMATION

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors, Councillors and invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

MISSION STATEMENT

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

ACKNOWLEDGEMENT OF COUNTRY

“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

PURPOSE

To adopt the minutes of the Ordinary Council Meeting of the Special Council Meeting of 16 May 2024 and the Ordinary Council Meeting of 21 May 2024.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of:

- 1. The Special Council Meeting of 16 May 2024; and*
- 2. The Ordinary Council Meeting of 21 May 2024.*

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

10. DELEGATES REPORT

11. GENERAL MANAGER CORPORATE SERVICES

11.1. ASSEMBLY OF COUNCILLORS REPORT

ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

OBJECTIVE

To report on all assembly of Councillor records received for the period 13 May 2024 to 26 May 2024.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 13 May 2024 to 26 May 2024.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 13 May 2024 to 26 May 2024.

ATTACHMENTS

1. Assembly of Councillors 14 May 2024 - Place Names Committee [11.1.1 - 1 page]
2. Assembly of Councillors 16 May 2024 - MEMPC Meeting [11.1.2 - 2 pages]
3. Assembly of Councillors 21 May 2024 - Council Day [11.1.3 - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 13 May 2024 to 26 May 2024.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

NAME OF MEETING	Place Names Committee
DATE OF MEETING	14 May 2024

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
<i>Cr Gayle Maher</i>	Yes	Ray Weber	Acting Manager Assets & Projects
<i>Cr Carolyn Crossley</i>	Yes	James Blythe	GIS Officer
<i>Cr Scott Rossetti</i>	Yes		
MATTERS CONSIDERED IN THE MEETING			
<ul style="list-style-type: none"> • Various place and street naming issues as per the minutes attached to the Council Report related to this meeting. 			
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

ASSEMBLY OF COUNCILLORS - MEETING ORGANISED, HOSTED OR SUPPORTED BY COUNCIL

NAME OF MEETING	MUNICIPAL EMERGENCY MANAGEMENT COMMITTEE MEETING (MEMPC)		
DATE OF MEETING	16 MAY 2024		
ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
<i>Cr Ian Bye</i>	NO		See Attendee list (page2)
<i>Cr Gayle Maher</i>	NO		
<i>Cr Carolyn Crossley</i>	YES		
<i>Cr Carmel Ripper</i>	NO		
<i>Cr John Tatterson</i>	NO		
<i>Cr Garry Stevens</i>	NO		
<i>Cr Jill Wood</i>	NO		
<i>Cr Marcus McKenzie</i>	NO		
<i>Cr Scott Rossetti</i>	NO		
MATTERS CONSIDERED IN THE MEETING			
<ul style="list-style-type: none"> • Verbal update from agencies • Update on activities of sub-committees. • Training /exercises future ideas. • V/Line level crossings during power failure 			

- CERA Review
- Ausnet Community infrastructure and resilience fund

CONFLICTS OF INTEREST NOTED*

NIL

ATTENDEES			
NAME	ORGANISATION	NAME	ORGANISATION
Sam McPherson	WSC	Sam Matthews (Acting Chair)	WSC
Scott Wilkinson	VicPol	Tracey Hughes	WSC
Rachael Nicolson	SES	Lisa Mayer (Minutes)	WSC
Aaron Worcester	CFA	Brad Podolski	CFA
Lisa Worcester	Gippsland Water	Josh Kenny	DFFH
Cr. Carolyn Crossley	Community rep	Mick Triantafyllou	ESSO
Glenys Butler	Red Cross	Jack Winterbottom	AgVic
Scott Hardy	AusNet Services	Lucas Snow	Southern Rural Water - online
Glen Tarrant	Dept Education - online	Neil Akers	VCCEM - online
George Kircos	V/Line – online	Nicole Hanks	DTP – online
Shane Danvers	DoH – online	Rod Forrer	ERV - online
Mike Dower	Parks Vic - online	Anthony Mead	Ambulance Vic - online
Kathryn Preston	HVP – online	Louise Coutts	Defence - online
Sandra Gram	Defence – online	Dave Weston	Defence - online

* In accordance with Rule 18.5(1) of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

COUNCIL WORKSHOPS – 21 MAY 2024			
COUNCILLOR	ATTENDANCE	OFFICERS IN ATTENDANCE	
Cr Ian Bye	YES	David Morcom	Chief Executive Officer
Cr John Tatterson	YES	Chris Hastie	General Manager Built & Natural Environment
Cr Carolyn Crossley	YES	Arthur Skipitaris	General Manager Corporate Services
Cr Carmel Ripper	YES	Clem Gillings	General Manager Community and Culture
Cr Gayle Maher	YES	Andrew Pomeroy	General Manager Development
Cr Garry Stevens	YES		
Cr Jill Wood	YES		
Cr Marcus McKenzie	YES		
Cr Scott Rossetti	YES		
CONFLICTS OF INTEREST NOTED*			
NIL			

* In accordance with Rule 18.5 of the Wellington Shire Council Governance Rules a Councillor who has a conflict of interest must not participate in discussion of matters that will come before Council for a decision, or if a decision will be made by a member of staff acting under delegation.

WORKSHOP DETAILS – 21 MAY 2024		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.1	DEECA UPDATE	<ul style="list-style-type: none"> <i>Chloe Ward, Director Industry and Community Strategy, Department of Energy, Environment and Climate Action</i> <i>Andrew Waller, Director Forestry Transition, Department of Energy, Environment and Climate Action</i> <p><i>Conflicts of Interest: NIL</i></p>
1.2	DEVELOPMENT DIVISION UPDATE: PLANNING, MUNICIPAL SERVICES AND ECONOMIC DEVELOPMENT	<ul style="list-style-type: none"> <i>Geoff Hay, Manager Economic Development, Business Development</i> <i>Vanessa Ebsworth, Manager Regulatory Services, Municipal Services</i> <p><i>Conflicts of Interest: NIL</i></p>

ASSEMBLY OF COUNCILLORS AND OFFICERS IN ATTENDANCE - COUNCIL DAY

WORKSHOP DETAILS – 21 MAY 2024		
ITEM NO.	WORKSHOP TITLE	PRESENTERS
1.3	LOCAL DEVELOPMENT STRATEGY PROGRAM UPDATE	<ul style="list-style-type: none"> • <i>Andrew Pomeroy, General Manager Development</i> <i>Conflicts of Interest: NIL</i>
1.4	“PAYBLE” NEW SOFTWARE AND RATES NOTICES	<ul style="list-style-type: none"> • <i>Mathew Dyce, Coordinator Rates and Revenue</i> • <i>Ian Carroll, Manager Corporate Finance</i> <i>Conflicts of Interest: NIL</i>
1.5	STREET SCHEME DEBTORS	<ul style="list-style-type: none"> • <i>Mathew Dyce, Coordinator Rates and Revenue</i> • <i>Ian Carroll, Manager Corporate Finance</i> <i>Conflicts of Interest: NIL</i>
1.6	LOCAL GOVERNMENT AMENDMENT (GOVERNANCE AND INTEGRITY) BILL 2024	<ul style="list-style-type: none"> • <i>Carly Bloomfield, Manager Organisational Performance and Governance</i> • <i>Jessica Saunders, Coordinator Governance and Risk</i> <i>Conflicts of Interest: NIL</i>

11.2. ADOPTION OF THE 2024 PROPERTY REVALUATION

ACTION OFFICER: MANAGER CORPORATE FINANCE

PURPOSE

To adopt the total valuation of all properties within the Shire, as advised by the Valuer General, at the return date of 1 January 2024.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION			
<i>That Council adopt the following valuation figures as advised by the Valuer General at the return date of 1 January 2024:</i>			
	<i>SITE VALUE</i>	<i>CAPITAL IMPROVED VALUE</i>	<i>NET ANNUAL VALUE</i>
<i>RATEABLE</i>	\$11,333,317,100	\$19,458,363,600	\$1,037,663,580
<i>NON-RATEABLE</i>	\$236,232,000	\$442,017,000	\$23,667,700
<i>TOTAL VALUATION</i>	\$11,569,549,100	\$19,900,380,600	\$1,061,331,280

BACKGROUND

In accordance with the requirements of the *Valuation of Land Act 1960*, the *Valuation of Land Regulations 2014*, the *Local Government Act 1989* (these are current provisions under the *Local Government Act 1989* which will eventually be transitioned to the *Local Government Act 2020*) and the 2021 Valuation Best Practice Specification guidelines, the Valuer General undertakes an annual revaluation of all properties within the municipality.

The Victorian Valuer General's Office contracts valuers to undertake annual valuations for all properties. The valuation data is collated and returned to Council. The abovementioned valuation figures are based on the property values as at 1 January 2024 and become effective on 1 July 2024 for rating purposes.

If Council chooses not to adopt the valuation figures we will not be able to issue the valuations and rate notices in a timely manner and this will impact cashflows available to Council to provide services paid from the rating revenue.

ATTACHMENTS

Nil

OPTIONS

Council has the following options available:

1. Adopt the valuation figures as at the return date of 1 January 2024; or
2. Not adopt the valuation figures and seek further information to be considered at a future meeting of Council.

PROPOSAL

That Council adopt the following valuation figures as advised by the Valuer General at the return date of 1 January 2024:

	SITE VALUE	CAPITAL IMPROVED VALUE	NET ANNUAL VALUE
RATEABLE	\$11,333,317,100	\$19,458,363,600	\$1,037,663,580
NON-RATEABLE	\$236,232,000	\$442,017,000	\$23,667,700
TOTAL VALUATION	\$11,569,549,100	\$19,900,380,600	\$1,061,331,280

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The returned rateable capital improved value of \$19,458,363,600 will set the basis for rating for the next financial year and must be adopted by Council to enable rates to be raised against all rateable properties.

COMMUNICATION IMPACT

The issue of the Notices of Valuation will result in a significant number of ratepayer enquiries and, in some cases, objections to the valuation will be lodged by the ratepayer.

LEGISLATIVE IMPACT

The general property revaluation complies with the requirements of the *Valuation of Land Act 1960*, the *Valuation of Land Regulations 2014*, the *Local Government Act 1989* as well as the *Valuation Best Practice 2021* guidelines.

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy. The Human Rights Checklist has been completed and the proposed property valuation adoption is in accordance with Council's policy commitment to uphold human rights principles.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

Strategic Outcome 4.1: *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

Ratepayers will be issued a Notice of Valuation advising them of the new valuation figures before the end of the current financial year (2023/24). When ratepayers receive their Notice of Valuation, they will have two months from the date of issue of the notice to object to the valuation if they believe it is incorrect.

When ratepayers receive their annual rate notice in August 2024, there will be no further opportunity to object to the valuation as the objection process will have been completed as a separate process.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

11.3. ADOPTION OF 2024/2025 BUDGET, PROPOSED RATES, FEES & CHARGES

ACTION OFFICER: MANAGER CORPORATE FINANCE

PURPOSE

For Council to adopt the:

- 2024/25 Budget including:
 - 2024/25 Fees and charges
 - 2024/25 Capital Works Program
- 2024/25 Declared Rates and Service Charges.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

1. **Council adopt the 2024/25 Budget, as attached, including:**
 - **2024/25 Fees and charges**
 - **2024/25 Capital Works Program****in accordance with Section 96 of the Local Government Act 2020; and**
2. **Council adopt the following declared rates and charges for the period commencing on 1 July 2024 and concluding on 30 June 2025:**
 - A) **Pursuant to the provisions of sections 158, 161 and 162 of the Local Government Act 1989 (currently these remain saved provisions under the 1989 Act), the Wellington Shire Council hereby resolves to declare that the amount it intends to raise by rates and annual service charges is \$71.9M**

Type of Rate or Charge	\$'000
General Rate	63,428
Cultural & Recreational Land rates	85
Garbage Charge	5,914
Waste Infrastructure Charge	1,884
EPA Levy Charge	497
Boisdale Common Effluent System Charge	14

- B) (1) **It be further declared subject to paragraph 4 of this Part, the general rate be raised through the application of differential rates.**
- (2) **A rate in the dollar of 0.003460 be specified as the general rate.**

(3) It be confirmed that the general rate for all rateable land within the municipal district be determined so that the amount payable be the Capital Improved Value multiplied by the rate in the dollar of 0.003460.

(4) a) It be recorded that Council considers that a differential rate will contribute to the equitable and efficient carrying out of Council functions.

b) A differential rate (80% of the general rate) be declared for that rateable land having the characteristics specified below, which characteristics will form the criteria for the differential rate so declared:

(i) Farm Land:

Means any land that:

Is "Farm Land" within the meaning of section 2(1) of the Valuation of Land Act 1960 (paras a) and b)) and other criteria as defined by Council in c) hereunder

a) that is not less than 2 hectares in area; and

b) that is used primarily for grazing (including agistment), dairying, pig-farming, poultry-farming, fish-farming, tree-farming, bee-keeping, viticulture, horticulture, fruit-growing or the growing of crops of any kind or for any combination of those activities; and

c) where the ratepayer is a Primary Producer with any evidence/ruling confirmed by the Australian Taxation Office, registered ABN and business plan.

C) Garbage Charge:

(1) An annual service charge of \$285.00 be declared for the collection and disposal of garbage in respect of Residential premises to which the service is available – whether or not the owner or occupier of any such premises avails themselves of the service.

D) Waste Infrastructure Charge:

(1) An annual service charge be declared for the development of Landfills, Recycling facilities, Transfer Stations and the rehabilitation of Landfill sites, and provision of facilities for ongoing monitoring of landfills, to ensure that Council can continue to provide a waste disposal service.

(2) The charge be \$60.00 for each property in respect of which a municipal charge may be levied. This charge will not apply to properties identified as being within the Ninety Mile Beach Restructure Plan Stages 7 – 22 with the exception of those properties with an existing dwelling where the charge will still apply.

E) EPA Levy Charge:

(1) An annual service charge of \$24.00 be declared to cover the costs levied by the Environment Protection Authority on the operation of landfills, not otherwise recouped.

- (2) ***The charge be levied on each property to which a Garbage Charge is applied, at the rate of one EPA Levy Charge for each Garbage Charge – except those properties recently the subject of the Ombudsman’s report into non developable blocks along Ninety Mile Beach and noted on Council’s website.***

F) *Boisdale Common Effluent System Charge:*

- (1) ***An annual service charge of \$521.00 be declared for wastewater availability in respect of Residential and Commercial premises in the township of Boisdale, to contribute towards the costs of operation and management of the Boisdale Common Effluent System (the System).***
- (2) ***The charge be levied on each property which is connected to the System, at the rate of one charge per tenement connected.***

G) *Cultural and Recreational Land:*

- (1) ***The amount of \$84,700 (excluding service charges) be declared as payable in accordance with section 4 of the Cultural and Recreational Lands Act 1963, having regard to the services provided by the Council to the community from this recreational land.***

H) *Pursuant to the provisions of section 169 of the Local Government Act 1989 (currently this remains as a saved provision under the 1989 Act), Council declares a Rates Rebate on land with a Deed of Covenant for conservation purposes.*

- (1) ***Council considers that this rebate will ensure that the biodiversity values of the land will be protected for the benefit of the broader community.***
- (2) ***The rebate will apply only to the land that is affected by a covenant as described in the covenant document.***
- (3) ***The rebate will be applied at \$15 per hectare, with a minimum rebate of \$100 and a maximum equal to the annual general rate on the property for that portion of land, in accordance with the Sustainability Policy.***
- (4) ***Conditions apply as per Council’s Policy 4.1.12 – Rates Rebate on land with a Deed of Covenant for Conservation Purposes.***

BACKGROUND

At the Council meeting held on 16 April 2024, it was resolved that:

1. Council advertise it’s 2024/25 Draft Budget in accordance with section 96 of the *Local Government Act 2020*;
2. Council consider submissions on the 2024/25 Draft Budget at a Special Council Meeting on Thursday 16 May 2024 at 5pm;
3. Council meet on Tuesday 4 June 2024 to consider the formal adoption of the 2024/25 Budget; and
4. Council make declarations about rates and charges for the period commencing on 1 July 2024 and concluding on 30 June 2025.

Following a Special Council Meeting on Thursday 16 May 2024, Council discussed and considered five written submissions and three supporting verbal submissions. The budget submissions have not had any financial impact and Council has provided comment for each submission as per the attachment, *Budget Submission 2024/25 Outcomes*. Council will also write to each submitter.

The 2024/25 Budget, as attached and presented for adoption, includes a capital works program of \$68.5 million. This program includes capital works of \$28.6 million on roads, footpaths, bridges and drainage, \$27.5 million on buildings, \$3.5 million on parks and open space, recreation and leisure, \$3.7 million on plant and equipment and \$5.2 million on other works.

Property markets have changed in the past 12 months in regional Victoria so there will be some variation in rates between individual properties based on movement in individual valuations as determined by the State Valuer General however, Council's total general rate increase has been capped at 2.75% in line with the Victorian Government's Fair Go Rates System. Council is resolved to maintaining and enhancing services while working within the cap.

ATTACHMENTS

1. Budget Submission 2024-25 Outcomes [**11.3.1** - 5 pages]
2. 2024-25 WSC Budget [**11.3.2** - 71 pages]

OPTIONS

Council has the following options available:

1. Adopt the 2024/25 Budget including Fees and Charges, and 2024/25 Capital Projects and the 2024/25 declared Rates and Service Charges; or
2. Amend the proposed 2024/25 Budget including Fees and Charges, and 2024/25 Capital Projects and 2024/25 declared Rates and Service Charges, prior to adoption; or
3. Seek further information and amend the 2024/25 Budget including Fees and Charges, and the 2024/25 Capital Projects and the 2024/25 declared Rates and Service Charges, prior to adoption at a future meeting of Council.

Section 94(1) of the *Local Government Act 2020* requires that the Budget be adopted prior to 30 June 2024. Therefore, should option 2 or 3 be selected, a further Council Meeting before 30 June 2024 would be required to re-present the Budget for Council's consideration.

PROPOSAL

That Council adopt the 2024/25 Budget including Fees and Charges and 2024/25 Capital Projects and the 2024/25 declared Rates and Service Charges.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

Since releasing the draft budget for public submissions, and receiving submissions, a final examination of the capital works program has occurred. The amendments have resulted in a net decrease of capital works of \$0.4 million for the 2024/25 Capital Works Program.

Following a special Council meeting on Thursday 16 May 2024, Council discussed and considered five written submissions and three supporting verbal submissions. The budget submissions have not had any financial impact.

Also, the final budget has been updated since the draft 2024/25 Budget was submitted to Council. Two major inclusions/alterations have been the result of new external advice and information collated since the draft budget was released to the public.

1. The initial review of the revaluation of Council Assets has resulted in a slight decrease in the expected budgeted value of our road and footpath assets which has decreased budgeted depreciation by \$0.5M. This will also impact depreciation in outer years.
2. Ratings Valuations for 2024 as presented to Council has increased our CIV valuations for rateable properties. As a result, the "Rate in the Dollar" has decreased from cents/\$CIV of 0.003489 to 0.003460.

It must be noted that the detailed Final Adopted Budget - Underlying Operating Result, does not contain capital funds however, the "Combined Surplus for the year" (refer attached budget) includes various funding for capital projects.

The underlying operating result in the original draft budget was a deficit of \$2.892 million however the deficit has slightly decreased to \$2.810 million, mainly due to the adjustment to depreciation following the roads and footpath revaluations.

The estimated amount to be raised by general rates and the proposed rate in the dollar is reflected in the table below: The rate in the dollar applied has been reduced from the draft budget to account for the annual revaluation results.

Type of Property	Proposed Rate in the dollar	Total Income \$'000
General residential	0.003460	41,481
Commercial/Industrial	0.003460	7,754
Farm	0.002768	14,193
Cultural and Recreational Land		85
Total		63,513

The estimated amount to be raised through service charges and the proposed charge per property is as follows:

Type of Charge	Per rateable property	Total Income \$'000
Kerbside collection (Garbage)	\$285.00	5,914
Waste Infrastructure Charge	\$60.00	1,884
EPA Levy Charge	\$24.00	497
Boisdale Common Effluent System Charge	\$521.00	14
Total		8,309

All rates are levied on Capital Improved Values, which were revalued as at 1 January 2024 and are effective from 1 July 2024.

Council also proposes a rate rebate on land with a Deed of Covenant for conservation purposes, which will amount to approximately \$48,000.

COMMUNICATION IMPACT

In accordance with section 96(1)(b) of the *Local Government Act 2020*, Council placed the draft 2024/25 Budget in the public domain for comment. Advertisements were placed in local newspapers to seek community submissions on the draft 2024/25 Budget and it was accessible on Council's website.

All individuals or organisations making submissions in response to the draft 2024/25 Budget had an opportunity to provide feedback to Council on Thursday 16 May 2024 and will be advised in writing of the outcome.

LEGISLATIVE IMPACT

As soon as practicable after a Council has prepared a proposed budget, the Council must give public notice that it is available for public consideration under Council's Community Engagement Policy and in accordance with section 96 of the *Local Government Act 2020*.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.1: *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

The 2024/25 Budget reflects the financial impact of the services provided by Council to ratepayers, residents and visitors and, as such, will impact on the community.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

Section 96(1)(b) of the *Local Government Act 2020* requires that Council develop the budget in line with its Community Engagement Policy. To ensure that Council provided ample and varied opportunity for community engagement, Council placed the draft 2024/25 Budget on Council's website and advertised that it had done so. Advertisements were placed in local newspapers, on Facebook and Council's website seeking community submissions on the draft 2024/25 Budget and inviting the public to speak to and in support of submissions at a special Council meeting held on 16 May 2024 to consider any submissions received.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

BUDGET SUBMISSIONS 2024/25 OUTCOMES

SUBMISSION		OFFICER COMMENT / RECOMMENDATION
1.	Commentary on lack of services received for rates	<p>Commentary regarding Council's community satisfaction is noted. Capital budgets related to road infrastructure are aligned with our forward asset renewal requirements where required.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>
2.	Commentary on Council borrowing money for community assets	<p>Council borrowings are presently minor and future borrowings are planned to be repaid over terms of up to 10 years.</p> <p>Projects utilising borrowings are for replacement of assets which have exceeded their useful life and will provide the community now, and into the future, with services that are highly sought after.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>
3.	<p>Comments on various topics:</p> <p>1. Amenity of footpaths and street furniture/facilities</p>	<p>Council does not provide a footpath cleaning service. General cleanliness is the responsibility of adjoining property owners, much like nature strips and roadsides in non-commercial areas.</p> <p>Street Furniture/Facilities are cleaned on an 'as needs' basis, public toilets and BBQs are on a scheduled basis under contract. Additional cleaning, as a result of customer request/need, is responded to, in order to ensure that public spaces are well presented.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>

SUBMISSION		OFFICER COMMENT / RECOMMENDATION
	2. Sweeping of tree leaves and debris Johnson and Foster Streets, Maffra	<p>Leaf and debris accumulation in public areas at the eastern end of Johnston Street and Foster Street around the Cenotaph and near Memorial Hall and Library will be investigated and options to improve amenity of paths and walkway access considered.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>
	3. Residential street sweeping	<p>Comments around current street sweeping practices which involve both scheduled street sweeping and increased seasonal street sweeping are noted. The Built Environment team actively monitor this service and while future increases will be necessary with a growing asset base from new property developments, sufficient budget is available at this time.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>
	4. Johnson Street Maffra Clock	<p>Comments are noted, and Council will investigate maintenance of the clock with the Maffra Business and Tourism Association to look at options for rectifying incorrect times on the Johnson Street Maffra Clock.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>
	5. Street tree and vegetation management	<p>Footpaths and roads are inspected annually. Encroachment of vegetation into road and footpath spaces is recorded as a defect and actioned for rectification. Each road maintenance team currently has a nominal budget allowance to undertake this work based on past data.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>

SUBMISSION		OFFICER COMMENT / RECOMMENDATION
	6. Responsible pet ownership and animal management matters	<p>Wellington Shire Council is actively engaged in various initiatives to promote responsible pet ownership and enforce relevant regulations. As part of our commitment to education, we regularly utilise social media releases, standing articles in various publications, and updates on our website and Facebook page to inform the public about their responsibilities as pet owners. Additionally, our automatic telephone call waiting service includes key animal management messages to reach a broader audience.</p> <p>Furthermore, we hold regular team meetings to ensure a consistent and professional approach to animal management matters among our staff. We conduct responsible pet ownership pamphlet drops in all areas of the shire and target door knocks and letter drops in areas with noted compliance issues. In 2023 alone, our officers responded to over 1220 domestic animal management complaints, demonstrating our commitment to addressing community concerns.</p> <p>In terms of enforcement, we understand the importance of properly implementing regulations such as dealing with animal excrement and enforcing the cat curfew. While we acknowledge there may be ongoing challenges, we are committed to addressing them effectively.</p> <p>We will continue to explore additional measures to address these issues, including increased patrols, enhanced education campaigns, and potential penalties for repeat offenders. We remain committed to working towards a community where responsible pet ownership is upheld.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>
4.	<p>Request for:</p> <ol style="list-style-type: none"> Administration support to Meerlieu Hall Committee of Management and capacity from council officer to continue seeking grants for the required 	<p>Council officers have supported the Committee's Expression of Interest submission to the federal government's Play Our Way program. If invited to full application, officers will continue to provide feedback and support to ensure the full submission is positioned in the best possible light. If successful in attracting the funding, Council will project manage and deliver the project on behalf of the committee.</p>

SUBMISSION		OFFICER COMMENT / RECOMMENDATION
	\$380,000 for the project; and	<p>Pending the outcome of the Play Our Way submission, the project will be assessed against other funding opportunities guidelines and other projects in Council's forward capital program.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>
	2. \$850,000 for the Meerlieu Hall refurbishment or a strategy to facilitate the removal of the asbestos and refurbishments of the community facility over the next 3 years.	<p>It is acknowledged that a level of refurbishment is needed for the facility. In the current financial environment it is difficult to commit the \$850,000 as a single project without other external funding opportunities which are limited. Further investigations/discussions on how the project could be staged need to be undertaken which will include further consultation with the Committee of Management to identify their priorities for the project.</p> <p>Council officers have included an annual 'Community Facilities Asbestos Removal Program' during 2025-26. The delivery schedule will be developed during 2024-25. This facility would align to the program and will be considered throughout the planning.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>
5.	Request for Council to conduct a survey of all non-sporting community groups within the Shire to ascertain their existing accommodation issues in order to address a fairer/more balanced allocation of funding into the future.	<p>In 2021 the Council undertook a detailed analysis of infrastructure needs across the municipality. This led to the development of several key strategic documents which are used to guide project prioritisation and funding allocations. These documents include the Community Infrastructure Plan, the Sporting Infrastructure Plan, and the Early Years Infrastructure Plan.</p> <p>Following the adoption of these Plans, further detailed work, specific to community and early years infrastructure, has been undertaken at a township level to understand specific local needs, challenges, and opportunities. This has included the completion of both the Yarram and Sale & District Feasibility Studies. A Community Facilities Review and Options Analysis is currently being completed for the Stratford and Maffra district. Consultation with community groups will occur during this process.</p>

SUBMISSION		OFFICER COMMENT / RECOMMENDATION
		<p>The two sporting infrastructure projects identified within the submission are budgeted to attract significant external funding. Should this funding not be received, the delivery of the projects will be reviewed.</p> <p><u>Budget Outcome</u> No change to the 2024/25 Budget required.</p>



WELLINGTON SHIRE COUNCIL

Budget 2024/25

4 June 2024

2024/25 Budget - Wellington Shire Council

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Disclaimer

The information contained in this document is for general guidance only. It is not professional advice and should not be used, relied upon or treated as a substitute for specific professional advice. Given the changing nature of laws, rules and regulations, and the inherent hazards of electronic communication, there may be delays, omissions or inaccuracies in information contained in this document.

The budget, including financial statements, has been prepared in accordance with the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*. While every effort has been made to ensure that the information contained in this document has been accurate and complies with relevant Victorian legislation, each Council remains responsible to ensure that the budget they prepare is compliant with all statutory requirements.

2024/25 Budget - Wellington Shire Council

Mayor's Introduction

In this budget, Council is getting back to basics. The 2024/25 budget forecasts a year of restraint, balancing substantial cost pressures with spending responsibly when it comes to the infrastructure, maintenance and services needed by our local community.

While we're still planning for Future Wellington, we're extremely mindful of external influences affecting Council's revenue. Like most, Council's expenses have increased due to high inflation, however income has been restrained by a rate cap of just 2.75% (set by the Victorian Government's Fair Go Rates System) and slowed government grant funding. Simply put, everything is more expensive, but our income isn't growing enough to cover it.

This means Council has made some tough choices on what is delivered.

Wellington Shire's population of 45,600 is spread across 10,900 square kilometres - compared with Victorian metropolitan counterparts, which average more than 147,000 residents across 66 square kilometres. This causes challenges when it comes to calculating how to continue funding more than 140 Council services, while maintaining the geographically third largest shire in Victoria.

It's becoming harder to tender for big projects and infrastructure, because it's costing more than it ever has. That's why it was so important this year we compiled a responsible budget that returned to delivering on core services.

Let's start with roads. We've had a tough time recently with 14 declared emergency events, like floods and bushfires, hitting us between March 2021 and February 2024. Last year alone, we had five big emergencies that set us back with unprecedented challenges.

These emergency events have resulted in an estimated \$12 million in damage to our infrastructure, including roads, drains and bridges which led to more than 230 road closures across the Shire. A big focus will be fixing roads in 2024/25, because it's crucial for communities that depend on them for safe access and the economic flow-on benefits of industry and tourism.

This year we have budgeted \$68.5 million for capital works, with \$46.5 million funded from Council operations and \$22.0 million from external grants and contributions.

\$21.1 million has been allocated to road reseal and resheeting programs, \$5.6 million for bridges and drainage, and a further \$7.8 million for rural areas and on regular roads maintenance programs, including roadside vegetation management, fire breaks, rural road reseals and drainage, and gravel roads. Fixing and maintaining 3,114 kms of Shire roads remains a huge expense for Council. We estimate that over 250 roads were directly affected by flooding over the last three years.

To really understand how much money is needed, we've listed some key road projects earmarked for this financial year – these include:

- Duke Street, Yarram Reconstruction - \$1.25M
- Velore Road, Kilmany Reconstruction- \$1.2M
- Sale Toongabbie Road Stage 3 Reconstruction - \$0.9M
- Dargo Emergency Slip Rectification, Upper Dargo - \$0.8M
- Mills Street, Heyfield Rehabilitation - \$0.75M
- Sale Cowwarr Road Stage 2 Reconstruction- \$0.6M
- Glencairn Road, Licola Slip Rehabilitation - \$0.6M
- Heyfield Seaton Road Reconstruction - \$0.6M

This year, we have prioritised the development of the Sale Integrated Centre for Children and Families on Gibsons Road, with \$5.6 million allocated over two financial years to its construction. The new centre will provide a combined 122 new childcare and kindergarten places, multi-purpose consulting suites, and meeting and activity spaces for early childhood services and community use.

In preparation of this centre and the new Sale College, we are also planning to start construction of a \$2.3 million roundabout at the intersection of Gibsons Road and Cobains Road in Sale.

We're moving full steam ahead with the redevelopment of the Aqua Energy Leisure Centre, setting aside \$16.8 million of the \$23 million project cost in this year's budget for this major transformation. This project is a turning point for our community in Wellington. When finished, it will feature a new, accessible 25m indoor pool, improved changing rooms, a 24/7 gym, and a water play area that the kids will love. This isn't just an upgrade; it's a vital step forward in making our community a better place to live, play and stay healthy.

Our community facilities remain a priority and although we can't fund every request, we're happy to announce that projects like the installation of LED lights at Maffra Lawn Tennis Club, costing \$0.37 million, and a \$0.92 million changerooms upgrade at Maffra's Cameron Sporting Complex will go ahead this year, dependent on securing external funding.

We're setting aside \$1.14 million to make improvements at Yarram Pool, including updating electrical systems, pumps and pipes, as well as systems that clean and filter the water. Our aim is to streamline programming across the next Summer Swim Season and we're looking forward to working with the Yarram community on this work.

Dealing with waste is a big deal too. We recently successfully introduced new kerbside bins across the Shire, and this year we'll be spending \$1.5 million on expanding Cell 4 at Kilmany Landfill.

Renewable energy remains a key focus for us. In line with our current Council Plan, we're working hard to support the local economy to deliver on our renewable energy priorities, unlocking the economic potential of renewable energy investments and advocating for employment and supply chain opportunities that will benefit the entire Wellington community.

We'll keep pushing for more funding from state and federal governments. Our goal is to explore every opportunity for extra funding, to avoid extra costs for our residents.

We've got some great projects underway in Wellington and we are heading into an exciting time for Future Wellington. Our main goal for 2024/25 is to balance our core services while preserving our finances for the long term.

Councillor Ian Bye
Mayor

2024/25 Budget - Wellington Shire Council

Financial Snapshot

Key Statistics	2023/24 Forecast \$000's	2024/25 Budget \$000's
Total Income	135,155	130,162
Total Expenditure	125,484	114,877
Surplus for the year	9,671	15,285

Note: The surplus for the year reflects the anticipated annual performance of Council's day to day activities.

Underlying operating surplus / (deficit)	(8,356)	(2,810)
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Note: The Underlying operating result is an important measure of financial sustainability as it excludes all funds which are used for capital from being allocated to cover operating expenses. In 2024/25 capital funds are defined as recurrent capital grants (Road to Recovery funding) of \$2.9M, non-recurrent grant funding of \$13.7M, contributions, and donations (including ratepayer contributions to special street charge schemes) of \$3.9M, and other capital adjustments of \$0.3M, and all have been excluded to determine the underlying result.

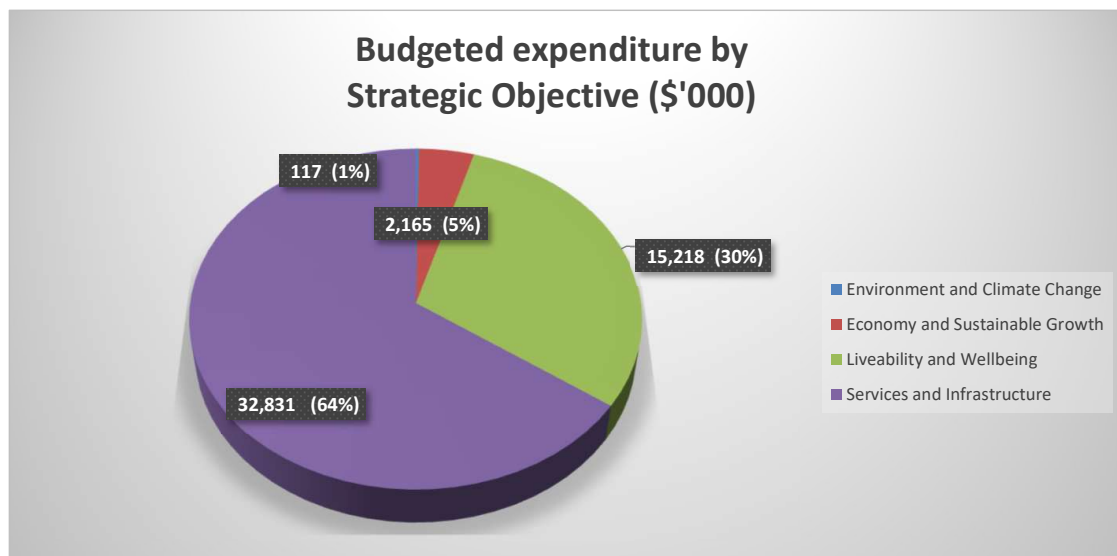
Net Cash result	4,183	(23,137)
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This is the net funding result after operations, capital works and financing activities. Refer Statement of Cash Flow in Section 3.

Capital works program	42,107	68,528
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Funding the capital works program

Cash and Reserves	19,342	46,536
Borrowings	7,000	3,000
External grants and contributions (recurrent and non-recurrent)	15,765	18,993
	42,107	68,528



2024/25 Budget - Wellington Shire Council

Economic Assumptions

Assumption	Notes	Actual	Forecast	Budget	Projections			Trend
		2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
Rate Cap Increase	1	1.75%	3.50%	2.75%	2.75%	2.75%	2.75%	+
Population Growth	2	1.20%	1.20%	1.20%	1.20%	1.20%	1.20%	+
Investment Interest Rate	3	4.00%	4.50%	4.50%	4.50%	4.00%	4.00%	+
Borrowing Interest Rate	4	4.00%	4.00%	4.00%	5.50%	5.50%	5.50%	+
Expense Growth	5	2.01%	4.10%	3.10%	2.60%	2.60%	2.60%	+
User Fees	6	2.00%	2.75%	2.75%	2.75%	2.75%	2.75%	+
Grants - Recurrent	7	1.75%	2.75%	2.75%	2.75%	2.75%	2.75%	+
Employee Costs	8	2.50%	2.50%	2.50%	3.00%	3.00%	3.00%	+
Contractors, consultants and materials		1.75%	3.00%	3.00%	3.00%	3.00%	3.00%	+
Utilities	9	8.60%	3.00%	3.00%	3.00%	3.00%	3.00%	+

Notes to Assumptions

1. Rate Cap

Base rate revenue will increase by 2.75% for the 2024/25 year, based on the state government rate cap, with estimated future annual increases in line with the Victorian Government Budgeted CPI increases. Rating increases are prepared in line with the Revenue and Rating Plan.

2. Population Growth

The Victorian Government's "Victoria in Future" forecasts suggest that between now and 2036, population will grow by an annual average rate of 1.2% in Wellington Shire.

3. Investment Interest Rate

The average rate of investment has been steadily increasing, it is assumed the rate will peak in 2024/25. This has a significant impact on the revenue raising ability of Council.

4. Borrowing Interest Rate

The current borrowing rate is expected to increase in the next few years.

5. Expense Growth

The Expense Growth has been projected to reflect Council's experiences.

6. User Fees

User Fees are determined to be based on a cost recovery status no higher than market rate as determined in the Revenue and Rating Plan. In the 2024/25 budget fees (refer 4.1.3) have typically been increased inline with the Rate Cap percentage.

7. Grants - Recurrent

Grants Recurrent are expected to continue for the next four years. These include Roads to Recovery and several smaller operating grants that enable Council to maintain its current service levels.

8. Employee Costs

Employee costs have increased with an estimated 2.5% rise in compliance with the current Enterprise Agreement (EA) schedule. Superannuation expenses are forecast to continue to increase in line with government requirements.

9. Utilities

Utilities increased significantly in 2022/23 mainly due to the gas supply significantly increasing prices within that year. Price increases are expected to consistently and steadily increase for the next four years at a rate of 3% which takes into account and expected rise less efficiencies from LED lighting which are reducing our consumption and overall electricity costs.

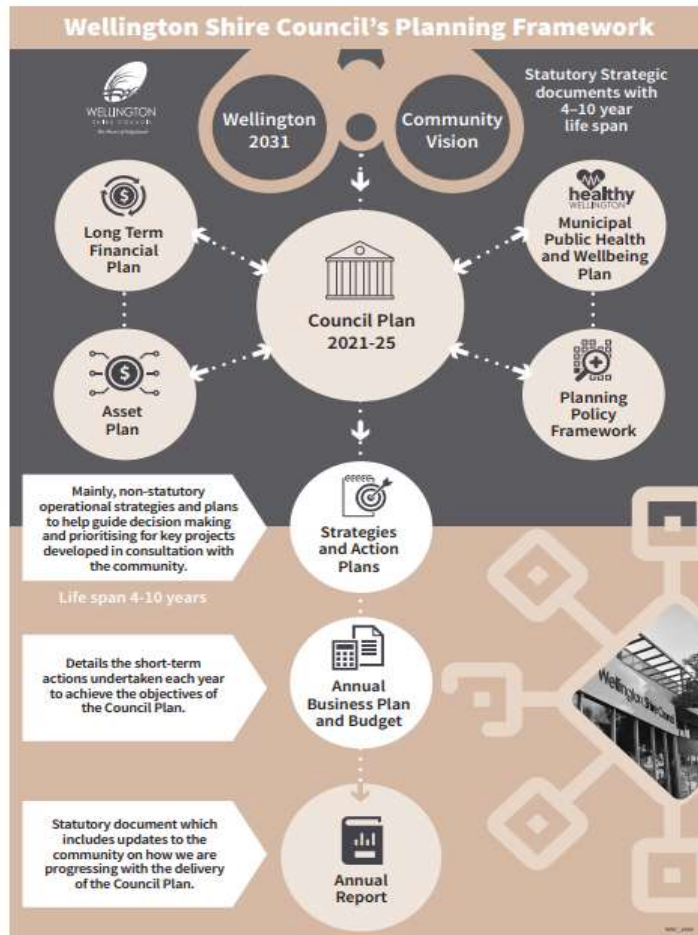
2024/25 Budget - Wellington Shire Council

1. Link to the Council Plan

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated strategic planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative Planning and Accountability Framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated strategic planning and reporting framework that applies to local government in Victoria. At each stage of the integrated strategic planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



2024/25 Budget - Wellington Shire Council

1.1.2 Key Planning considerations

Service level planning

Although councils have a legal obligation to provide some services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation is in line with council's adopted Community Engagement Policy and Public Transparency Policy.

1.2 Our purpose

Our vision

"Happy people, healthy environment and thriving communities."

Our mission

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

Our values

- **Cooperation** : *Working together, teamwork, collaboration and being solution oriented.*
- **Integrity** : *Acting with respect, honesty, reliability, trust, tolerance and understanding.*
- **Balance** : *Demonstrating fairness, equity and flexibility. Considering work-life balance, and balancing community needs against resources.*
- **Professionalism** : *Personal development and meaningful work, being competent, innovative and courageous, focusing on excellence and continuous improvement.*
- **Sustainability** : *Going above and beyond to demonstrate commitment to leading sustainable practices and encouraging and supporting others to do the same.*

2024/25 Budget - Wellington Shire Council

1.3 Strategic Objectives

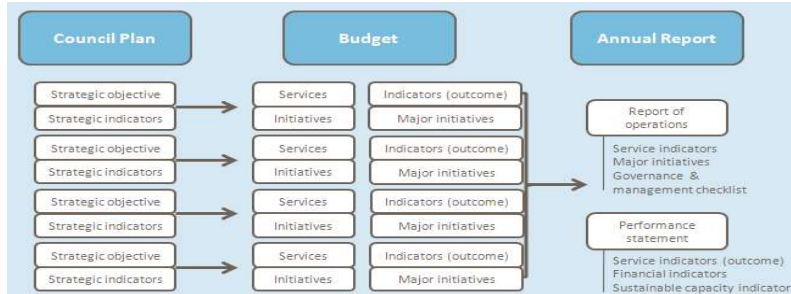
Council delivers services and initiatives in over 145 service categories. Each contributes to the achievement of one of the strategic objectives under each of four themes as set out in the Council Plan for the years 2021-25, and listed in the following table. The four strategic directions define the actions Council will take to achieve these and other community priorities. These priorities and strategic directions will keep us focused on our regional advantages and community aspirations.

Strategic Objective	Description
1 Environment and Climate Change	<p>We are a climate resilient community with sustainable practices and places.</p> <p>1.1 A climate and disaster resilient community.</p> <p>1.2 Assist community to transition to a low carbon economy via adoption of sustainable practices and renewable energy.</p> <p>1.3 The natural environment is valued, protected and accessible.</p> <p>1.4 Council is an environmental steward with a reducing carbon footprint.</p>
2 Economy and Sustainable Growth	<p>We are a growing, sustainable and prosperous community.</p> <p>2.1 A diverse economy that creates jobs and opportunities.</p> <p>2.2 A community that has the capacity and skills to meet our economic needs.</p> <p>2.3 An increase in variety of housing choices to support equitable access to housing.</p> <p>2.4 Infrastructure investment is targeted to maximise jobs and housing growth.</p>
3 Liveability and Wellbeing	<p>We are a liveable, engaged, and supported community.</p> <p>3.1 An inclusive, diverse and resilient community.</p> <p>3.2 An actively engaged community.</p> <p>3.3 Opportunities for everyone to work, learn, create, play and share.</p>
4 Services and Infrastructure	<p>We are a connected community with access to the services and infrastructure we require.</p> <p>4.1 A financially sustainable, high performing organisation.</p> <p>4.2 Services deliver operating efficiencies and best value.</p> <p>4.3 Well planned and sustainable towns, facilities and infrastructure that service community need.</p> <p>4.4 Safe and well-used transport connections across all modes of travel.</p>

2024/25 Budget - Wellington Shire Council

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2024/25 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives, and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

2.1 Strategic Objectives for 'Environment and Climate Change'

- A climate and disaster resilient community.
- Assist community to transition to a low carbon economy via adoption of sustainable practices and renewable energy.
- The natural environment is valued, protected and accessible.
- Council is an environmental steward with a reducing carbon footprint.

The activities and initiatives for each service category and key strategic activities are described below:

Service Performance Outcome Indicators

Business area	Description of services provided		2022/23 Actual \$'000	2023/24 Forecast \$'000	2024/25 Budget \$'000
Land Use Planning	The Land Use Planning unit, through statutory planning and strategic land use planning services, aims to develop and improve forward looking land use planning policies and plans that guide and support future sustainable growth and facilitate appropriate land use and development outcomes. Many of these services are provided through and driven by statutory legislation. The unit aims to provide services that satisfy community needs by encouraging and supporting well-designed development that meets required standards.	Exp	273	683	494
		Rev	-	(145)	-
		NET COST	273	538	494

Major Initiatives					
Council Plan Major Initiative no 1.1.1	In line with revised State Government policy documents, establish and implement a policy position around the impacts of sea level rise, flooding and bushfire on land use planning.				
Councillors, Chief Executive and Executive Team	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which covers service provision across the entire organisation.	Exp	449	480	486
		Rev	(3)	-	-
		NET COST	446	480	486

Major Initiatives					
Council Plan Major Initiative no 1.1.2	Deliver organisation-wide integrated implementation of the climate change aspects of the Council's Sustainability Strategy 2020-24, Healthy Wellington 2021-25 and Planning Policy Framework including our zero net carbon emissions target by 2040.				

2024/25 Budget - Wellington Shire Council

Natural Environment & Parks (Sustainability, Special Projects, Waste Management)	<p>The Natural Environment & Parks (NEP) business unit covers a range of activities related to the operational management of public open space, which includes approximately 320 hectares of parkland and associated infrastructure, such as picnic shelters, BBQs, seating, boardwalks, fences and public toilets.</p> <p>The NEP business unit also proactively manages around 70,000 urban trees and is responsible for the management, design and development of parks and streetscapes in urban areas.</p> <p>Also being responsible for moving the Wellington community towards a more sustainable future by managing waste and resource recovery services including kerbside collection, recycling, transfer station/landfill operations, community education and the coordination of sustainability projects.</p> <p>Key priority areas include biodiversity, water consumption and quality, waste management and energy use.</p>	<i>Exp</i>	12,049	13,402	10,972
		<i>Rev</i>	(11,008)	(11,898)	(12,989)
		NET COST	1,040	1,504	(2,017)

Major Initiatives

Council Plan Major Initiative no 1.1.3 *Educate the community to increase understanding of the risks and impacts of climate change and the need for adaptation and sustainable living.*

Council Plan Major Initiative no 1.4.1 *Progress towards our 2040 net zero emissions target by reviewing our roadmap, strengthening our governance and exploring carbon offset opportunities.*

Other Initiatives

Council Plan Initiative no 1.1.6 *Increase the extent of our urban forests and trees (also considering urban agriculture) to help our townships cope better with future temperatures increases.*

Council Plan Initiative no 1.2.2 *Advocate for uptake of electric and hybrid vehicles across our broader community and support this through delivery of charging stations.*

Council Plan Initiative no 1.2.4 *Help build a diverse and resilient energy economy by supporting the uptake of community-owned renewable energy capture and storage through education, capacity building and targeted investment.*

Council Plan Initiative no 1.4.3 *Advocate for alternate waste technologies to increase diversion of valuable resources and contaminated waste from landfill. Encourage and facilitate investment into resource recovery by private industries or partnerships.*

Council Plan Initiative no 1.4.4 *Investigate glass collection and diversion options to separate glass streams to facilitate the circular economy.*

Council Plan Initiative no 1.4.5 *Accelerate Council's delivery of renewable energy and energy saving projects through delivering Environmentally Sustainable Design (ESD) and investigating tools like an internal capital fund and process to rank and prioritise return on investment for projects.*

Communities, Facilities & Emergencies	<p>The Communities, Facilities and Emergencies teams provide opportunities for communities to work in partnership with local government to achieve identified priorities. These teams work to ensure all members of the community have equal opportunity to participate in community activities. Special focus is given to those who have traditionally remained marginalised such as the young, elderly, disabled and transport disadvantaged.</p>	<i>Exp</i>	1,031	1,647	1,281
		<i>Rev</i>	(579)	(951)	(743)
		NET COST	452	695	538

Major Initiatives

Council Plan Major Initiative no 1.1.4 *Build disaster resilience and improve adaptation and recovery in high-risk and vulnerable communities by facilitating community-led emergency management planning and preparedness.*

Economic Development	<p>Council's Economic Development service aims to support business growth and employment, the sustainable management of Council's commercial properties, and the active promotion of both lifestyle opportunities and our vibrant tourism sector.</p>
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Major Initiatives

Council Plan Major Initiative no 1.2.1 *Advocate for, educate, and facilitate the adoption of regenerative agriculture and investment to improve water security and assist farmers to increase resilience and profitability in a warmer, drier climate.*

Other Initiatives

Council Plan Initiative no 1.3.2 *With key stakeholders, encourage access, appreciation and use of our natural areas through well-planned and sustainable nature-based and cultural tourism.*

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Municipal Services	The Municipal Services unit works with people to ensure the life, health and safety of the community is maintained through educating and enforcing Environmental Health (including food safety support programs), Building and Local Laws regulations and animal management services.	<i>Exp</i>	759	786	917
		<i>Rev</i>	(469)	(427)	(402)
		NET COST	290	359	516

Major Initiatives

Council Plan Better utilise existing water resources, improve waterway health, increase biodiversity values and investigate bio link opportunities through implementing the Wellington Shire Council Integrated Water Management Plan and Domestic Wastewater Management Plan.
Major Initiative no 1.3.3

Finance	The Finance unit provides financial, payroll, rating and property valuation services to the organisation, community and external stakeholders. These services underpin the drive to be a financially sustainable Council, comply with the necessary legislative requirements and meet community needs. The unit also aims to provide a safe, reliable and sustainable fleet of vehicles to support the organisation in achieving its goals. The significant procurement goal is that of gaining good value from our purchasing.	<i>Exp</i>	70	97	100
		<i>Rev</i>	-	-	-
		NET COST	70	97	100

Other Initiatives

Council Plan Commence the green fleet transition to corporate electric and hybrid vehicles.
Major Initiative no 1.4.2

TOTAL ENVIRONMENT AND CLIMATE CHANGE OBJECTIVE **2,571** **3,673** **117**

Service Performance Outcome Indicators

Service	Performance Measure	2022/23 Actual	Target 2025
Community satisfaction with Council performance in environmental sustainability	Community Satisfaction Survey	61/100 (2023)	Higher than large rural Councils (60/100 in 2020)
Percentage of tree canopy cover within town boundaries	iTree analysis	20% (2020)	1.5% improvement
Solar penetration rate – the percentage of electricity generation from solar facilities	Australian PV Institute	31.6% (2022/23)	+ 5%
Wellington Shire community greenhouse gas emissions intensity (emissions per person)	Co2 Emissions Community Snapshot	42.75 tonnes per person (2021/22)	Equal to or better than Gippsland average
Percentage of households located within 400m of quality open space	Geocortex	73% (2014)	85%
Corporate Greenhouse Gas emissions (aiming for net zero emissions by 2040)	WSC Carbon Accounts	4294.4 tonnes of carbon equivalent emissions (18.10% decrease from 2018)	23% reduction
Percentage waste diversion rate from kerbside collection	Local Government Performance Reporting Framework	32.17% (2022/23)	65%

* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

2024/25 Budget - Wellington Shire Council

2.2 Strategic Objectives for 'Economy and Sustainable Growth'

- A diverse economy that creates jobs and opportunities.
- A community that has the capacity and skills to meet our economic needs.
- An increase in variety of housing choices to support equitable access to housing.
- Infrastructure investment is targeted to maximise jobs and housing growth.

The activities and initiatives for each service category and key strategic activities are described below.

Service Performance Outcome Indicators

Business area	Description of services provided		2022/23 Actual \$'000	2023/24 Forecast \$'000	2024/25 Budget \$'000
Economic Development	Council's Economic Development service aims to support business growth and employment, the sustainable management of Council's commercial properties, and the active promotion of both lifestyle opportunities and our vibrant tourism sector.	Exp	790	955	769
		Rev	(63)	(232)	(83)
		NET COST	726	723	686

Major Initiatives

Council Plan Major Initiative no 2.1.1 *Encourage and facilitate investment in the local mainstay industries with the potential to generate significant economic growth: Defence, Health, Agriculture, Tourism, Education, Timber, Renewables and the Oil and Gas transition. This includes encouraging modernisation and identifying supporting industries, encouraging their establishment in Wellington Shire.*

Council Plan Major Initiative no 2.1.4 *Continue to advocate for the sustainability of the timber industry in Wellington Shire.*

Council Plan Major Initiative no 2.1.6 *Use 'The Middle of Everywhere' campaign to promote the Shire as an events destination and as a place to explore, learn, live, invest, play and to do business.*

Other Initiatives

Council Plan Initiative no 2.1.2 *Attract diversified and large-scale agriculture and food manufacturing and processing, including poultry, to meet Food and Fibre Gippsland objectives: Gippsland the Food Bowl of Victoria. Leverage off the significance of the Macalister Irrigation District while ensuring development does not contradict the principles of the WSC Sustainability Strategy.*

Council Plan Initiative no 2.1.5 *Continue to investigate options for developing aviation related activity at the West Sale Airport and facilitate industrial growth on adjacent land.*

Council Plan Initiative no 2.2.1 *Support our training facilities to develop a range of vocational, tertiary and higher education courses suited to our changing economy and industry needs.*

Council Plan Initiative no 2.4.3 *Adopt a 'buy local' approach for Council procurement processes aligned with best value (the most advantageous combination of cost, quality and sustainability to meet requirements).*

Council Plan Initiative no 2.4.4 *Increase access to and usage of internet and digital technologies throughout Gippsland, continuing the shift to online delivery of services and advocating for reduction of identified 'black spots'. Use access to networks to shape population attraction strategies and target industry development.*

Land Use Planning	The Land Use Planning unit, through statutory planning and strategic land use planning services, aims to develop and improve forward looking land use planning policies and plans that guide and support future sustainable growth and facilitate appropriate land use and development outcomes. Many of these services are provided through and driven by statutory legislation. The unit aims to provide services that satisfy community needs by encouraging and supporting well-designed development that meets required standards.	Exp	1,774	1,516	2,086
		Rev	(1,140)	(968)	(958)
		NET COST	634	548	1,128

Major Initiatives

Council Plan Major Initiative no 2.3.1 *Satisfy housing demand by facilitating the development of a range of living settings and lifestyle choices including response to an ageing demographic and facilitating affordable and social housing models.*

Council Plan Major Initiative no 2.3.2 *Promote and facilitate appropriate land release/ incentives and subsequent housing development in growth areas, being guided by sustainable development principles.*

Council Plan Major Initiative no 2.4.1 *Prepare a Shire-wide Growth Management and Economic Development Strategy to establish a hierarchy of growth areas and identify priority projects.*

Council Plan Major Initiative no 2.4.2 *Prioritise investment projects in the main growth areas, including exploring all options for upgrades to trunk stormwater drainage, sewer, water reticulation, internet, and gas that will stimulate growth and housing.*

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Arts & Culture	The Art Gallery and Libraries, as part of the Arts & Culture unit, seek to assist in the development of a vibrant, culturally active community that promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.	<i>Exp</i>	400	566	386
		<i>Rev</i>	(29)	(173)	(35)
		NET COST	371	393	351
Other Initiatives					
Council Plan Initiative no 2.1.3	<i>Attract and facilitate development and growth in creative industry (arts) organisations to assist with COVID-19 recovery of the sector and grow local arts businesses, and Wellington's reputation as a cultural centre for Gippsland.</i>				
TOTAL ECONOMY AND SUSTAINABLE GROWTH OBJECTIVE			1,731	1,664	2,165

Service Performance Outcome Indicators

Service	Performance Measure	2022/23 Actual	Target 2025
Annual growth rate of real Gross Regional Product	REMPPLAN economy	Wellington - \$3.898B (.87% decrease) Gippsland \$20.039B (3.68% growth)	Equal to or better than Gippsland average
Unemployment rate by sex, age and education level	ID economic profile	Wellington - 3.6% (June 2023 quarter) Gippsland - 3.7% (April 2023 quarter)	Equal to or better than Gippsland average
Destinations of Wellington year 12 or equivalent completers six months after leaving school	Department of Education and Training 'On track' data	9.3% unemployed 44% further study 10.7% apprentices / trainees (2022/23)	5% unemployed 56% further study
Number of dwellings across the Shire	ID forecast	23,544 dwellings (2022/23)	24,790 dwellings (2026 projection)
Number of new housing units built in the municipality	Department of Families, Fairness and Housing	679 houses/units (2022/23)	+26 beds
Wellington Shire total % population increase	ID profile	44,754 1.46% increase (2023 estimate)	Approximately 1% increase per annum

2024/25 Budget - Wellington Shire Council

2.3 Strategic Objectives for 'Liveability and Wellbeing'

- An inclusive, diverse and resilient community.
- An actively engaged community.
- Opportunities for everyone to work, learn, create, play and share.
- Improved access to and participation in support services focussing on those who are vulnerable including: young children, youth, people living with a disability and seniors.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Service area	Description of services provided		2022/23	2023/24	2024/25
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Communities, Facilities & Emergencies	The Communities, Facilities and Emergencies teams provide opportunities for communities to work in partnership with local government to achieve identified priorities. These teams work to ensure all members of the community have equal opportunity to participate in community activities. Special focus is given to those who have traditionally remained marginalised such as the young, elderly, disabled and transport disadvantaged.	Exp	2,369	1,905	2,020
		Rev	(1,462)	(1,912)	(341)
		NET COST	907	(7)	1,679

Major Initiatives

- Council Plan Major Initiative no 3.1.1 *Implement a Reconciliation Action Plan (RAP) to build relationships, improve cultural awareness and reconciliation with Gunaikurnai people, and deliver on cultural, environmental, and economic projects in the spirit of the Gunaikurnai Whole of Country Plan.*
- Council Plan Major Initiative no 3.4.1 *Investigate gaps in service provision for vulnerable community members, review options and determine Council's future role.*
- Council Plan Major Initiative no 3.4.2 *In response to the Federal Government reforms for Home and Community Care determine the most appropriate supports to be facilitated by Council for people to age positively in community.*
- Council Plan Major Initiative no 3.4.5 *Create a Wellington Shire Health and Wellbeing Partnership with health and community agencies which focuses on preventing, supporting and responding to health and wellbeing issues as outlined in the Healthy Wellington 2021-25 Strategy.*
- Council Plan Major Initiative no 3.4.6 *Use Healthy Wellington 2021-25 to focus on the health and wellbeing needs of the senior population. Prevent and address barriers to accessing community, social, health and lifelong learning services.*
- Council Plan Major Initiative no 3.4.4 *Support employers with the attraction, recruitment and long term retention of health specialists and allied health workers into hospitals and schools and to service NDIS and My Aged Care packages.*

Other Initiatives

- Council Plan Initiative no 3.1.3 *Sensitively consider and support people to participate, contribute and be represented in our community without barriers due to disability, gender, age, sexuality or culture via the development and implementation of a Diversity and Inclusion Action Plan.*
- Council Plan Initiative no 3.3.1 *To assist in recovery from COVID-19, facilitate support for and capacity building of community volunteers in Committees of Management and other groups that deliver community outcomes.*
- Council Plan Initiative no 3.4.3 *Advocate for increased access to appropriate health services to meet the modern health challenges of the community including increased mental health and wellbeing services and education to reduce the stigma of accessing services in a post-COVID environment.*
- Council Plan Initiative no 3.4.7 *Achieve Rainbow Tick accreditation of Council services to reduce stigma and discrimination against LGBTIQ+ people.*

2024/25 Budget - Wellington Shire Council

Service area	Description of services provided		2022/23	2023/24	2024/25
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Economic Development	Council's Economic Development service aims to support business growth and employment, the sustainable management of Council's commercial properties, and the active promotion of both lifestyle opportunities and our vibrant tourism sector.	Exp	1,413	1,335	949
		Rev	(629)	(524)	(31)
		NET COST	784	811	918
Other Initiatives					
Council Plan Initiative no 3.3.2	<i>Support formal and informal education providers to offer transitions to different learning environments based on people's life circumstances. Aim to improve educational attainment and aspiration within Wellington Shire recognising that the delivery of secondary school VCE will commence a transition process in the coming years to ensure it remains appropriate and relevant.</i>				
Councillors, Chief Executive and Executive Team	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which covers service provision across the entire organisation.				
Other Initiatives					
Council Plan Initiative no 3.4.7	<i>Advocate for local and regional priorities and issues that matter to our community in partnership with key stakeholders.</i>				
Natural Environment & Parks	The Natural Environment & Parks (NEP) business unit covers a range of activities related to the operational management of public open space, which includes approximately 320 hectares of parkland and associated infrastructure, such as picnic shelters, BBQs, seating, boardwalks, fences and public toilets. The NEP business unit also proactively manages around 70,000 urban trees and is responsible for the management, design and development of parks and streetscapes in urban areas. Also being responsible for moving the Wellington community towards a more sustainable future by managing waste and resource recovery services including kerbside collection, recycling, transfer station/landfill operations, community education and the coordination of sustainability projects. Key priority areas include biodiversity, water consumption and quality, waste management and energy use.	Exp	6,585	7,194	7,630
		Rev	(171)	(138)	(127)
		NET COST	6,415	7,056	7,503
Other Initiatives					
Council Plan Initiative no 4.3.3	<i>Ensure green infrastructure (trees and vegetation) provision is a key component of the built environment and design of the public realm facilitates sustainability, liveability, and social connectivity.</i>				
Leisure Services	The Leisure Services unit provides services and functions directed at fostering a healthier and more active community through the facilitation and provision of a range of recreation, fitness and community activities and programs at Council's recreation facilities. They ensure Council owned recreation facilities are managed sustainably, are fully utilised and accessible to people of all abilities.	Exp	3,343	3,150	3,344
		Rev	(2,255)	(2,076)	(2,174)
		NET COST	1,088	1,074	1,170
Municipal Services	The Municipal Services unit works with people to ensure the life, health and safety of the community is maintained through educating and enforcing Environmental Health (including food safety support programs), Building and Local Laws regulations and animal management services.	Exp	2,375	2,409	2,562
		Rev	(1,311)	(1,235)	(1,387)
		NET COST	1,063	1,175	1,174
Arts & Culture	The Art Gallery and Libraries, as part of the Arts & Culture unit, seek to assist in the development of a vibrant, culturally active community that promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.	Exp	4,149	5,076	4,456
		Rev	(1,314)	(2,400)	(1,682)
		NET COST	2,835	2,675	2,774
Other Initiatives					
Council Plan Initiative no 3.1.2	<i>Facilitate activities and events that celebrate and promote inclusion and engagement of our culturally and socially diverse communities. Deliver via defining and resourcing Council and the community's role in place activation and event delivery.</i>				
Council Plan Initiative no 3.3.4	<i>Work with the community to understand which arts and cultural services and opportunities are important to them and facilitate development in these areas.</i>				
TOTAL LIVEABILITY & WELLBEING OBJECTIVE			13,092	12,785	15,218

2024/25 Budget - Wellington Shire Council

Service Performance Outcome Indicators

Service	Indicator	2022/23 Actual	Target 2025
Community satisfaction with perception of diversity and accessibility in the community	Community Satisfaction Survey	Indicator review completed. Additional question included in the 2024 Community Satisfaction Survey.	Identify baseline. Continual improvement on WSC score
Community satisfaction with Council decisions	Community Satisfaction Survey	54/100 (2023 large rural was 48/100)	Continual improvement on WSC score
Community satisfaction with Council engagement	Community Satisfaction Survey	53/100 (2023 large rural was 49/100)	Continual improvement on WSC score
Community satisfaction with level of Council lobbying	Community Satisfaction Survey	55/100 (2023 large rural was 49/100)	Continual improvement on WSC score
Participation rates in kindergarten for 4-year-olds	Department of Education and Training	Participation rate 93% Enrolment rate 99.1% (2022/23)	Better than Gippsland average
Active library members in municipality	Know Your Council	10% (2022/23)	15%
Participation at Council-run performing arts events	Internal data	20,652 visits (2022/23)	Increase by 2%
Participation in Gippsland Art Gallery programs and events	Internal data	39,611 visits (2022/23)	Increase by 2%
Availability of NDIS services within Wellington Shire to meet service demand	NDIS Demand Map	70% of NDIS funding used by participants (Q4 2022/23)	80%
Proportion of children attending Maternal and Child Health 3.5 years ages and stages visit	Department of Education and Training	71.3% (2017)	90%

* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

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2.4 Strategic Objectives for theme 'Services and Infrastructure'

- A financially sustainable, high performing organisation.
- Services deliver operating efficiencies and best value.
- Well planned and sustainable towns, facilities and infrastructure that service community need.
- Safe and well-used transport connections across all modes of travel.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Service area	Description of services provided		2022/23 Actual \$'000	2023/24 Forecast \$'000	2024/25 Budget \$'000
Assets and Projects	The Assets and Projects unit manages a diverse range of services for Council including the implementation and management of capital projects across the organisation in the order of \$41M to \$50M per annum and providing asset management and information systems and support.	<i>Exp</i>	6,252	5,041	2,455
		<i>Rev</i>	(5,414)	(2,063)	(20)
		NET COST	838	2,977	2,435
Built Environment	The Built Environment unit manages the maintenance, renewal and improvement of Council's road and boating infrastructure, in addition to various civic facilities and buildings, including roadways, paths, drainage, boat ramps and jetties etc. This includes planning for new infrastructure development opportunities and managing Council's road maintenance teams and ensures that maintenance of Council's road and other infrastructure is performed in a coordinated way to maximise benefits to the community and other users.	<i>Exp</i>	14,130	18,162	14,664
		<i>Rev</i>	(9,801)	(10,286)	(6,521)
		NET COST	4,329	7,876	8,143

Service area	Description of services provided		2022/23 Actual \$'000	2023/24 Forecast \$'000	2024/25 Budget \$'000
Communities, Facilities & Emergencies (Community Facility Planning)	The Communities, Facilities & Emergencies team provides services and functions directed at fostering a healthy, well serviced community with a primary focus on community infrastructure planning, priorities and projects; project funding attraction; management and governance of community facilities and administration of Council's community assistance grants scheme. The team plans for and supports recreation facilities that encourage the community to participate in physical and general wellbeing activities and the development of community infrastructure that addresses community service needs.	<i>Exp</i>	3,605	4,677	2,790
		<i>Rev</i>	(157)	(258)	(151)
		NET COST	3,448	4,419	2,640

Major Initiatives

Council Plan Initiative no 4.4.2 *Advocate strongly to State Government and local stakeholders for improvements to the inter-town transport network connecting major towns to key regional centres in Gippsland.*

Other Initiatives

Council Plan Initiative no 4.3.5 *Support volunteer facility managers whose work contributes to improved community mental and physical health by activating, upgrading, and repurposing existing multi-use sporting, cultural and social facilities in preference to establishing new.*

Council Plan Initiative no 4.4.3 *Address community road safety and connection issues via active travel projects (education) and road and footpath improvements which will build a physically active, safe, and connected community.*

Finance	The Finance unit provides financial, payroll, rating and property valuation services to the organisation, community and external stakeholders. These services underpin the drive to be a financially sustainable Council, comply with the necessary legislative requirements and meet community needs. The unit also aims to provide a safe, reliable and sustainable fleet of vehicles to support the organisation in achieving its goals. The significant procurement goal is that of gaining good value from our purchasing.	<i>Exp</i>	2,529	2,722	3,342
		<i>Rev</i>	(64)	(75)	134
		NET COST	2,465	2,647	3,476

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Information Services	The Information Services unit provides a range of cost effective, centralised, and integrated services related to technology, data management, cybersecurity, ICT infrastructure and telecommunications, Information Management, Business Systems and Application Management and new and emerging technologies; to assist Council to meet its business and legislative requirements and to support Council staff to deliver services in a smart, productive, and efficient way.	<i>Exp</i>	4,330	5,648	6,190
		<i>Rev</i>	(927)	(665)	(866)
		NET COST	3,403	4,982	5,323
Organisational Performance and Governance	The Organisational Performance & Governance business unit is responsible for delivering legislated and strategic services and expert advice to the organisation in the areas of: Governance: Corporate Governance and compliance including Council Meetings, Conflicts of Interest, Delegations and Authorisations, Gifts Benefits and Hospitality declarations, Council elections, Councillor orientation induction and training, Council policy management and Business Continuity Planning. Integrated planning and reporting: Coordination and delivery of all levels of Council's planning, including the development, engagement and monitoring of the Council Plan, and the operationalisation of the Council Plan through business unit planning, service delivery indicators and the annual reporting of achievements. Insurance and risk management: Coordination and delivery of activities to mitigate risk, including the risk management framework, organisational insurance and claims management.	<i>Exp</i>	1,772	2,806	3,316
		<i>Rev</i>	(2)	(29)	(30)
		NET COST	1,770	2,778	3,286
Councillors, Chief Executive and Executive Team	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which covers service provision across the entire organisation.	<i>Exp</i>	3,269	3,884	4,298
		<i>Rev</i>	(4)	-	-
		NET COST	3,265	3,884	4,298
Major Initiatives					
Council Plan Major Initiative no 4.4.1	<i>Advocate strongly to State Government and local stakeholders for improvements to the passenger train service to key regional centres.</i>				
Other Initiatives					
Council Plan Initiative no 4.2.1	<i>Provide services that are easy to use, valued by the community and give best overall worth back to Council and the community.</i>				
Communications and Media	The Communications and Media Business Unit offers comprehensive support across communications, media, community engagement, and advocacy. With a focus on keeping the Wellington Shire community well-informed about Council projects, initiatives, and events, the team utilises a range of digital and traditional media channels. Additionally, the Communications and Media team plays a crucial role in supporting the organisation's brand and reputation, ensuring transparency, consistency, and clarity across all messaging and engagement opportunities.	<i>Exp</i>	434	698	982
		<i>Rev</i>	-	-	-
		NET COST	434	698	982
Municipal Services	The Municipal Services unit works with people to ensure the life, health and safety of the community is maintained through educating and enforcing Environmental Health (including food safety support programs), Building and Local Laws regulations and animal management services.	<i>Exp</i>	514	517	549
		<i>Rev</i>	(69)	(97)	-
		NET COST	445	420	549
Economic Development	Council's Economic Development service aims to support business growth and employment, the sustainable management of Council's commercial properties, and the active promotion of both lifestyle opportunities and our vibrant tourism sector.	<i>Exp</i>	1,550	1,457	1,502
		<i>Rev</i>	(1,606)	(1,127)	(1,289)
		NET COST (REVENUE)	(56)	330	213
Other Initiatives					
Council Plan Initiative no 4.3.2	<i>Plan for the key growth communities across the shire from a 'place-based' approach holistically considering the built environment, community, and economic directions concurrently.</i>				
Council Plan Initiative no 4.3.4	<i>Assess our key tourism areas and benchmark against like towns to ensure the right mix of Council services and facilities is provided to meet peak tourist demand and ongoing community requirements.</i>				
People & Capability	The People & Capability unit provides expert and responsive advice and services in providing end-to-end Human Resources Management.	<i>Exp</i>	1,368	1,376	1,486
		<i>Rev</i>	(114)	-	-
		NET COST	1,254	1,376	1,486
TOTAL SERVICES AND INFRASTRUCTURE OBJECTIVE			21,596	32,388	32,831

2024/25 Budget - Wellington Shire Council

Service Performance Outcome Indicators

Service	Indicator	2022/23 Actual	Target 2025
Working capital (Current assets as a percentage of current liabilities)	Know Your Council	470.80% (2022/23)	Within LGV Acceptable Range
Loans and borrowings as a percentage of rates	Know Your Council	0.67% (2022/23)	Within LGV Acceptable Range
Community satisfaction rate with Council's overall performance	Community Satisfaction Survey	58/100 (2023 large rural was 52/100)	Continual improvement on WSC score
Reduction in the Wellington Shire retail vacancy rate	CBD vacancy audit	7.98% (2023)	10%
% of Community Managed Facilities accessibility audit recommendations delivered	Internal data	12% audit recommendations delivered (2022/23)	10% each year
Community satisfaction with condition of sealed local roads	Customer Satisfaction Survey	50/100 (2023 large rural council was 40/100)	>52/100
Increase in kilometres of active travel routes in Wellington Shire as identified under the urban paths plan	Internal data	269.5km (2022/23)	Increase by 2km of paths annually

* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

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2.5 Performance statement

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Governance	Consultation and engagement	Satisfaction with community consultation and engagement. (Community satisfaction rating out of 100 with the consultation and engagement efforts of Council)	Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement
Statutory Planning	Service standard	Planning applications decided within required timeframes (percentage of regular and VicSmart planning application decisions made within legislated timeframes)	[Number of planning application decisions made within 60 days for regular permits and 10 days for VicSmart permits / Number of planning application decisions made] x100
Roads	Condition	Sealed local roads below the intervention level (percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100
Libraries	Participation	Library membership (Percentage of the population that are registered library members)	[Number of registered library members/Population] x 100.
Waste management	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclable and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins/ Weight of garbage, recyclables and green organics collected from kerbside bins] x 100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of population).	Number of visits to aquatic facilities/Population.
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful).	Number of successful animal management prosecutions/Total number of animal management prosecutions.
Food Safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council).	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up/ Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x 100.
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service) Participation in the MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the financial year) / Number of children enrolled in the MCH service] x100 [Number of Aboriginal children who attend the MCH service at least once (in the financial year) / Number of Aboriginal children enrolled in the MCH service] x100

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2.6 Reconciliation with budgeted comprehensive result

	Revenue \$'000	Expenditure \$'000	Net Cost \$'000	
Environment and Climate Change	14,133	14,250	117	
Economy and Sustainable Growth	1,076	3,241	2,165	
Liveability and Wellbeing	5,742	20,960	15,218	
Services and Infrastructure	8,742	41,574	32,832	
Total	29,693	80,025	50,332	
Expenses added in:				
Depreciation and amortisation			34,399	
Finance costs			172	
Net (gain)/loss on disposal of property, plant & equipment			1,398	
Others			145	
Deficit before funding sources			86,446	
Funding sources added in:				
General Rates			(63,866)	
Waste charge revenue			(1,884)	
Victoria Grants Commission (general purpose)			(11,914)	
Capital income			(19,055)	
Others			(5,013)	
Total funding sources			(101,732)	
Combined (surplus) for the year			(15,285)	(Surplus)

2024/25 Budget - Wellington Shire Council

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2024/25 has been supplemented with projections to 2027/28.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Comprehensive Income Statement

Balance Sheet

Statement of Changes in Equity

Statement of Cash Flows

Statement of Capital Works

Statement of Human Resources

2024/25 Budget - Wellington Shire Council

Comprehensive Income Statement

For the four years ending 30 June 2028

	NOTES	Forecast	Budget	Projections		
		Actual 2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000
Income/Revenue						
Rates and Charges	4.1.1	70,151	72,234	76,224	78,125	80,761
Statutory fees & fines	4.1.2	1,035	1,064	1,096	1,135	1,174
User fees & charges	4.1.3	10,065	10,565	10,289	10,641	11,015
Grants - Operating	4.1.4	28,536	20,501	20,953	21,720	22,370
Grants - Capital	4.1.4	15,765	15,562	7,985	5,645	6,833
Contributions - monetary - Operating	4.1.5	841	393	404	418	432
Contributions - monetary - Capital	4.1.5	-	2,399	888	253	70
Contributions - non-monetary	4.1.5	1,950	500	515	533	552
Other income - Operating	4.1.6	6,802	5,974	5,572	5,620	5,866
Other income - Capital	4.1.6	10	970	720	20	20
Total income/Revenue		135,155	130,162	124,646	124,109	129,093
Expenses						
Employee costs	4.1.7	34,593	37,384	38,747	40,197	41,568
Materials and Services	4.1.8	51,838	40,690	41,669	42,632	45,093
Bad and doubtful debts - allowance for impairment losses	4.1.9	13	15	16	17	17
Depreciation	4.1.10	32,672	33,040	34,019	34,773	35,771
Amortisation - intangible assets	4.1.11	858	990	1,010	732	747
Depreciation - right of use assets	4.1.12	395	349	359	371	383
Borrowing Costs	4.1.13	42	172	225	298	350
Finance Cost - leases	4.1.14	18	120	110	96	78
Other expenses	4.1.14	1,512	719	741	767	794
Net loss / (gain) on disposal of property, infrastructure, plant and equipment	4.1.15	3,543	1,398	29	32	35
Total expenses		125,484	114,877	116,925	119,915	124,835
Surplus for the year		9,671	15,285	7,721	4,195	4,258
Other comprehensive income						
Items that will not be reclassified to surplus or deficit:						
Net asset revaluation gain/(loss)		90,524	7,527	20,884	9,140	72,094
Total other comprehensive income		90,524	7,527	20,884	9,140	72,094
Total comprehensive result		100,195	22,812	28,605	13,335	76,352

2024/25 Budget - Wellington Shire Council

Balance Sheet

For the four years ending 30 June 2028

	Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Projections			
NOTES			2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	
Assets						
Current assets						
Cash and cash equivalents	35,043	11,907	6,549	3,944	1,548	
Trade and other receivables	11,689	11,521	10,901	10,819	11,214	
Other financial assets	108,096	110,257	108,052	105,891	103,773	
Prepayments	809	809	811	810	810	
Other assets	72	74	74	78	80	
Total current assets	4.2.1	155,708	134,569	126,388	121,542	117,424
Non-current assets						
Trade and other receivables	2,929	3,007	3,245	3,530	3,777	
Property, infrastructure, plant & equipment	1,434,777	1,476,612	1,511,145	1,528,081	1,606,552	
Right-of-use assets	57	2,881	2,610	2,320	2,011	
Intangible assets	901	2,374	3,594	3,490	6,606	
Total non-current assets	4.2.1	1,438,664	1,484,873	1,520,594	1,537,420	1,618,946
Total assets		1,594,372	1,619,442	1,646,983	1,658,963	1,736,371
Liabilities						
Current liabilities						
Trade and other payables	7,666	6,816	7,019	7,229	7,545	
Trust funds and deposits	4,024	4,145	4,269	4,397	4,529	
Contract and other liabilities	10,037	9,535	9,821	10,116	10,419	
Provisions	7,031	11,331	9,691	10,531	7,121	
Interest-bearing loans and borrowings	4.2.3	229	642	658	674	812
Lease liabilities	4.2.4	71	315	341	372	361
Total current liabilities	4.2.2	29,058	32,784	31,799	33,319	30,787
Non-current liabilities						
Provisions	17,796	11,971	10,811	7,411	10,621	
Interest Bearing loans and borrowings	4.2.3	7,000	8,731	10,073	10,900	11,578
Lease liabilities	4.2.4	-	2,626	2,364	2,063	1,764
Total non-current liabilities	4.2.2	24,796	23,328	23,248	20,374	23,963
Total liabilities		53,854	56,112	55,047	53,693	54,750
Net assets		1,540,519	1,563,330	1,591,935	1,605,269	1,681,621
Equity						
Accumulated surplus	483,462	498,810	508,802	512,452	517,834	
Other Reserves	4.3.1	10,124	10,061	7,789	8,334	7,211
Asset Revaluation Reserve		1,046,933	1,054,459	1,075,343	1,084,483	1,156,577
Total equity		1,540,519	1,563,330	1,591,935	1,605,269	1,681,622

2024/25 Budget - Wellington Shire Council

Statement of Changes in Equity

For the four years ending 30 June 2028

	NOTES	Total \$'000	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000
2024 Forecast					
Balance at beginning of the financial year		1,440,323	471,077	956,409	12,837
Adjusted opening balance		1,440,323	471,077	956,409	12,837
Surplus for the year		9,671	9,671	-	-
Net asset revaluation gain/(loss)		90,524	-	90,524	-
Transfer to other reserves		-	(3,687)	-	3,687
Transfer from other reserves		-	6,400	-	(6,400)
Balance at end of the financial year		1,540,519	483,462	1,046,933	10,124
2025 Budget					
Balance at beginning of the financial year		1,540,519	483,462	1,046,933	10,124
Surplus/(deficit) for the year		15,285	15,285	-	-
Net asset revaluation gain/(loss)		7,527	-	7,527	-
Transfer to other reserves	4.3.1	-	(4,064)	-	4,064
Transfer from other reserves	4.3.1	-	4,127	-	(4,127)
Balance at end of the financial year	4.3.2	1,563,330	498,810	1,054,459	10,061
2026					
Balance at beginning of the financial year		1,563,330	498,810	1,054,459	10,061
Surplus for the year		7,721	7,721	-	-
Net asset revaluation gain/(loss)		20,884	-	20,884	-
Transfer to reserves		-	(4,638)	-	4,638
Transfer from reserves		-	6,910	-	(6,910)
Balance at end of the financial year		1,591,934	508,802	1,075,343	7,789
2027					
Balance at beginning of the financial year		1,591,934	508,802	1,075,343	7,789
Surplus for the year		4,195	4,195	-	-
Net asset revaluation gain/(loss)		9,140	-	9,140	-
Transfer to reserves		-	(4,837)	-	4,837
Transfer from reserves		-	4,292	-	(4,292)
Balance at end of the financial year		1,605,269	512,453	1,084,483	8,334
2028					
Balance at beginning of the financial year		1,605,269	512,453	1,084,483	8,334
Surplus for the year		4,258	4,258	-	-
Net asset revaluation gain/(loss)		72,094	-	72,094	-
Transfer to reserves		-	(5,167)	-	5,167
Transfer from reserves		-	6,291	-	(6,291)
Balance at end of the financial year		1,681,620	517,834	1,156,577	7,210

2024/25 Budget - Wellington Shire Council

Statement of Cash Flows

For the four years ending 30 June 2028

	NOTES	Forecast	Budget	Projections		
		Actual 2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		69,030	71,714	74,957	76,840	79,415
Statutory fees and fines		1,126	1,168	1,203	1,245	1,289
User fees		10,947	11,593	11,346	11,673	12,089
Grants - Operating		20,215	20,451	20,921	21,656	22,328
Grants - Capital		15,588	15,523	8,609	5,837	6,739
Contributions- monetary		841	3,762	2,012	691	522
Interest received		341	350	361	373	386
Trust funds and deposits taken		-	121	124	128	132
Other receipts		7,483	6,921	7,269	7,201	7,366
Net GST refund/payment		6,894	8,677	7,063	6,682	6,803
Employee costs		(35,380)	(37,767)	(38,635)	(40,078)	(41,465)
Materials and services		(58,322)	(45,220)	(45,749)	(46,810)	(49,393)
Other payments		(1,701)	(3,854)	(5,113)	(3,501)	(4,371)
Net cash provided by operating activities	4.4.1	45,062	53,438	44,369	41,937	41,840
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(46,245)	(76,272)	(52,942)	(47,117)	(46,677)
Proceeds from sale of property, infrastructure, plant and equipment		767	309	312	315	318
Payments for investments		(126,120)	(127,402)	(127,757)	(129,035)	(130,325)
Proceeds from investments		124,000	125,240	129,963	131,196	132,443
Net cash used in investing activities	4.4.2	(47,598)	(78,125)	(50,424)	(44,640)	(44,242)
Cash flows from financing activities						
Finance costs		(42)	(172)	(225)	(298)	(350)
Proceeds from borrowings		7,000	3,000	2,000	1,500	1,500
Repayment of borrowings		(221)	(856)	(642)	(658)	(684)
Interest paid - lease liability		(18)	(120)	(110)	(96)	(78)
Repayment of lease liabilities		-	(302)	(325)	(351)	(384)
Net cash provided by financing activities	4.4.3	6,719	1,550	698	98	5
Net increase (decrease) in cash & cash equivalents		4,183	(23,137)	(5,357)	(2,606)	(2,396)
Cash & cash equivalents at beginning of the financial year		30,860	35,043	11,907	6,549	3,944
Cash & cash equivalents at end of the financial year		35,043	11,907	6,549	3,944	1,548

2024/25 Budget - Wellington Shire Council

Statement of Capital Works

For the four years ending 30 June 2028

	NOTES	Forecast	Budget	Projections		
		Actual 2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000
Property						
Land		751	410	-	-	-
Land Improvements		-	1,560	1,500	100	3,300
Total land		751	1,970	1,500	100	3,300
Buildings		6,751	27,508	13,870	7,905	6,067
Total property		7,502	29,480	15,370	8,005	9,367
Plant & Equipment						
Plant, machinery and equipment		3,690	3,686	2,759	3,057	2,778
Fixtures, fittings and furniture		338	-	50	50	50
Computers and telecommunications		112	497	935	760	741
Library books		228	270	271	271	271
Total plant & equipment		4,368	4,453	4,015	4,137	3,840
Infrastructure						
Roads		19,396	21,360	17,480	19,315	18,825
Bridges		830	1,565	1,940	1,775	1,400
Footpaths and cycleways		4,980	1,523	1,207	1,232	1,257
Drainage		343	4,179	1,370	1,750	1,390
Recreational, leisure and community facilities		378	2,940	2,774	1,850	2,373
Waste management		345	888	1,700	1,700	200
Parks, open spaces and streetscapes		602	585	845	1,540	1,800
Aerodromes		412	275	40	40	40
Off street car parks		120	100	75	100	500
Other infrastructure		2,246	270	200	450	450
Total Infrastructure		29,652	33,685	27,631	29,752	28,235
Intangibles		585	910	450	460	480
Total Intangibles		585	910	450	460	480
Total capital works expenditure	4.5.1	42,107	68,528	47,466	42,354	41,922
Represented by:						
New asset expenditure		214	-	-	-	-
Asset renewal expenditure		28,657	40,753	28,798	31,758	29,720
Asset upgrade expenditure		5,721	12,986	5,587	6,175	6,143
Asset expansion expenditure		7,515	14,789	13,081	4,421	6,059
Total capital works expenditure	4.5.1	42,107	68,528	47,466	42,354	41,922
Funding sources represented by:						
Grants		15,765	15,562	7,985	5,645	6,833
Contributions		-	3,431	1,608	273	90
Council cash		19,342	46,536	35,874	34,937	33,499
Borrowings		7,000	3,000	2,000	1,500	1,500
Total capital works expenditure	4.5.1	42,107	68,528	47,466	42,354	41,922

Projects within these categories can be completed over multiple years during this resource plan.

2024/25 Budget - Wellington Shire Council

Statement of Human Resources

For the four years ending 30 June 2028

	Forecast	Budget	Projections		
	Actual 2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000
Staff expenditure					
Employee costs - operating	35,645	38,642	40,041	41,423	42,837
Employee costs - capital	(1,052)	(1,258)	(1,294)	(1,226)	(1,269)
Total staff expenditure	34,593	37,384	38,747	40,197	41,568
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	361.3	360.2	353.5	345.1	345.1
Total Staff numbers	361.3	360.2	353.5	345.1	345.1

A summary of human resources expenditure categorised to the organisational structure of Council is included below:

Division	Budget 2024/25 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part Time \$'000	\$'000	\$'000
Chief Executive Officer	1,210	1,096	114	-	157
Built & Natural Environment	12,715	12,540	175	20	631
Development	6,668	5,039	1,629	382	619
Corporate Services	5,649	5,095	554	-	842
Community and Culture	4,963	3,865	1,098	3,301	1,485
Total permanent staff expenditure	31,205	27,635	3,570		
Casuals, temporary and other expenditure	7,437			3,703	3,734
Capitalised Labour costs	(1,258)				
Total operating expenditure	37,384				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Division	Budget 2024/25 FTE	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part Time		
Chief Executive Officer	8.0	8.0	-	-	1.6
Built & Natural Environment	131.2	129.0	2.2	0.2	5.2
Development	59.9	45.0	14.9	3.2	2.8
Corporate Services	50.0	45.0	5.0	-	7.0
Community and Culture	52.4	40.0	12.4	22.3	16.4
Total permanent staff	301.5	267.0	34.5		
Total casuals and temporary staff	58.7			25.7	33.0
Total Staff	360.2				

2024/25 Budget - Wellington Shire Council

**Summary of Planned Human Resources Expenditure
For the four years ended 30 June 2028**

	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000
Chief Executive Officer				
Permanent - Full time	1,096	1,122	1,151	1,180
Women	630	646	662	678
Men	466	478	490	502
Persons of self-described gender	-	-	-	-
Permanent - Part time	114	117	120	123
Women	114	117	120	123
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
Total Chief Executive Officer	1,210	1,239	1,271	1,303
Built & Natural Environment				
Permanent - Full time	12,540	12,854	13,176	13,504
Women	2,432	2,493	2,555	2,619
Men	10,108	10,361	10,620	10,885
Persons of self-described gender	-	-	-	-
Permanent - Part time	175	179	185	189
Women	175	179	184	188
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
Total Built & Natural Environment	12,715	13,034	13,360	13,694
Development				
Permanent - Full time	5,039	5,166	5,294	5,426
Women	1,995	2,045	2,096	2,148
Men	3,044	3,120	3,198	3,278
Persons of self-described gender	-	-	-	-
Permanent - Part time	1,629	1,670	1,711	1,755
Women	1,316	1,349	1,383	1,417
Men	313	321	329	337
Persons of self-described gender	-	-	-	-
Total Development	6,668	6,836	7,005	7,181
Corporate Services				
Permanent - Full time	5,095	5,222	5,353	5,487
Women	2,892	2,964	3,038	3,114
Men	2,203	2,258	2,315	2,372
Persons of self-described gender	-	-	-	-
Permanent - Part time	554	568	582	597
Women	554	568	582	597
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
Total Corporate Services	5,649	5,790	5,935	6,083
Community and Culture				
Permanent - Full time	3,865	3,962	4,061	4,163
Women	2,450	2,511	2,574	2,638
Men	1,415	1,450	1,487	1,524
Persons of self-described gender	-	-	-	-
Permanent - Part time	1,098	1,124	1,154	1,182
Women	827	848	869	891
Men	271	278	285	292
Persons of self-described gender	-	-	-	-
Total Community and Culture	4,963	5,087	5,214	5,345
Casuals, temporary and other expenditure	7,437	8,055	8,638	9,232
Capitalised labour costs	(1,258)	(1,294)	(1,226)	(1,269)
Total staff expenditure	37,384	38,747	40,197	41,568

2024/25 Budget - Wellington Shire Council

Summary of Planned Human Resources FTE
For the four years ended 30 June 2028

	2024/25 FTE	2025/26 FTE	2026/27 FTE	2027/28 FTE
Chief Executive Officer				
Permanent - Full time	8.0	8.0	8.0	8.0
Women	6.0	6.0	6.0	6.0
Men	2.0	2.0	2.0	2.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	-	-	-	-
Women	-	-	-	-
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
Total Chief Executive Officer	8.0	8.0	8.0	8.0
Built & Natural Environment				
Permanent - Full time	129.0	129.0	129.0	129.0
Women	24.0	24.0	24.0	24.0
Men	105.0	105.0	105.0	105.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	2.2	2.2	2.2	2.2
Women	1.8	1.8	1.8	1.8
Men	0.4	0.4	0.4	0.4
Persons of self-described gender	-	-	-	-
Total Built & Natural Environment	131.2	131.2	131.2	131.2
Development				
Permanent - Full time	45.0	45.0	45.0	45.0
Women	20.0	20.0	20.0	20.0
Men	25.0	25.0	25.0	25.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	14.9	14.9	14.9	14.9
Women	11.6	11.6	11.6	11.6
Men	3.3	3.3	3.3	3.3
Persons of self-described gender	-	-	-	-
Total Development	59.9	59.9	59.9	59.9
Corporate Services				
Permanent - Full time	45.0	45.0	45.0	45.0
Women	29.0	29.0	29.0	29.0
Men	16.0	16.0	16.0	16.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	5.0	5.0	5.0	5.0
Women	4.4	4.4	4.4	4.4
Men	0.6	0.6	0.6	0.6
Persons of self-described gender	-	-	-	-
Total Corporate Services	50.0	50.0	50.0	50.0
Community and Culture				
Permanent - Full time	40.0	34.0	34.0	34.0
Women	25.0	22.0	22.0	22.0
Men	15.0	12.0	12.0	12.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	12.4	12.7	12.7	12.7
Women	9.6	9.7	9.7	9.7
Men	2.8	3.0	3.0	3.0
Persons of self-described gender	-	-	-	-
Total Community and Culture	52.4	46.7	46.7	46.7
Casuals and temporary staff	58.7	57.7	49.3	49.3
Total staff numbers	360.2	353.5	345.1	345.1

2024/25 Budget - Wellington Shire Council

4. Notes to financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the *Local Government Act 2020*, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2024/25 the FGRS cap has been set at 2.75%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.75% in line with the rate cap.

This will raise total rates and charges for 2024/25 to \$72.6 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

		Forecast	Budget	Change	
		Actual			
		2023/24	2024/25	\$'000	%
		\$'000	\$'000		
General rates*	1	61,900	63,513	1,613	2.6
Garbage Charge		5,695	5,914	219	3.8
Waste Infrastructure Charge		1,660	1,884	224	13.5
State Government EPA Levy		497	497	-	-
Boisdale Sewage Scheme		11	14	3	27.3
Special charge	2	47	62	15	31.9
Interest on rates and charges		341	350	9	2.6
Total rates and charges		70,151	72,234	2,083	3.0

*This item is subject to the rate cap established under the FGRS.

Comments

(1) This item includes \$84,700 Cultural and Recreational Land rates income which is not included in the FGRS calculations (refer 4.1.1(j)).

(2) Special charge relates to owner contributions raised as a special charge for ratepayers' contribution towards street reconstructions.

2024/25 Budget - Wellington Shire Council

4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2023/24 cents/\$CIV	2024/25 cents/\$CIV	Change
General residential	0.003430	0.003460	0.87%
Commercial/Industrial	0.003430	0.003460	0.87%
Farm	0.002744	0.002768	0.87%
Cultural & Recreational Land Act (rate concession)	N/A		N/A

4.1.1(c) The estimated amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates compared with the previous financial year.

Type or class of land	2023/24 Forecast \$'000	2024/25 \$'000	Change	
			\$'000	%
Residential	40,257	41,481	1,224	3.0
Commercial/Industrial	8,098	7,754	(344)	(4.2)
Farm	13,466	14,193	727	5.4
Cultural & Recreational Land	79	85	6	7.6
Total amount to be raised by general rates	61,900	63,513	1,613	2.6

- Additional supplementary property valuations and new assessments occurring after the 2023/24 budget will be struck in June 2024, are fully annualised and are included in the budget for 2024/25.

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2023/24 Forecast No.	2024/25 No.	Change	
			No.	%
General residential	27,616	27,847	231	0.8
Commercial/Industrial	1,655	1,666	11	0.7
Farm	3,156	3,094	(62)	(2.0)
Cultural & Recreational Land	36	36	-	-
Total number of assessments	32,463	32,643	180	0.6

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2023/24 Forecast \$'000	2024/25 \$'000	Change	
			\$'000	%
General residential	11,635,387	11,989,077	353,690	3.0
Commercial/Industrial	2,340,181	2,240,966	(99,215)	(4.2)
Farm	4,830,014	5,127,556	297,542	6.2
Recreational Land	47,055	48,975	1,920	4.1
Total value of land	18,852,637	19,406,574	553,937	2.9

Movements in individual valuations have been determined by the State Valuer General and represent significant adjustment to the valuation of properties across the shire. This valuation increase will be effective from 1 January 2024, rated from the 1 July 2024.

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4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2023/24 \$	2024/25 \$	\$	%
Residential Garbage collection	275.0	285.0	10.0	3.6
Waste Infrastructure Charge (Landfill operations)	55.0	60.0	5.0	9.1
EPA Levy Charge	24.0	24.0	-	-
Boisdale Common Effluent System and Pump out Charge	421.0	521.0	100.0	23.8

Service rates and charges are not covered by FGRS

4.1.1 (h) The estimated amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2023/24 Forecast	2024/25	Change	
	\$'000	\$'000	\$'000	%
Kerbside collection (Garbage) *	5,695	5,914	219	4.0
Waste Infrastructure Charge	1,660	1,884	224	13.5
EPA Levy Charge	497	497	-	-
Boisdale Common Effluent System Charge	11	14	3	27.3
Total amount to be raised by service rates or charges	7,863	8,309	446	5.7

* Recycle processing charges and management of Council's landfills and transfer stations.

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year:

	2023/24 Forecast	2024/25	Change
	\$'000	\$'000	\$'000
Rates and charges	69,763	71,822	2,059
Total	69,763	71,822	2,059

4.1.1(j) Fair Go Rates System Compliance

Wellington Shire Council is compliant with the State Government's Fair Go Rates System.

	2023/24	2024/25
Total Rates	61,233,205	61,821,000
Number of rateable properties	32,211	32,607
Base Average Rates	\$ 1,901.00	\$ 1,895.94
Maximum Rate Increase (set by the State Government)	3.50%	2.75%
Capped Average Rate	\$ 1,967.54	\$ 1,948.08
Maximum General Rates and Municipal Charges Revenue Allowable*	\$ 63,376,367	\$ 63,521,078
Budgeted General Rates and Municipal Charges Revenue*	\$ 61,233,205	\$ 63,513,753
Budgeted Supplementary Rates	\$ -	\$ -
Budgeted Total Rates and Municipal Charges Revenue*	\$ 61,233,205	\$ 63,513,753

* Excludes Cultural and Recreational Land rates income

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4.1.1 (k) Any significant changes, that affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa;
- Changes of use of land such that residential land becomes business land and vice versa; and
- Consolidation of farm properties and land subdivisions.

4.1.1(l) Differential rates

Rates to be levied

The rate in the dollar to be applied to the CIV in relation to land in each category of differential is:

- A general rate of 0.00346 for all rateable general properties; and

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the types of classes of land, which are subject to each differential rate are set out below.

Farm Land

80% of general rate in the dollar

Definition:

Any land which is "Farm Land" within the meaning of Section 2(1) of the Valuation of Land Act 1960 (paras a) and b)) and other criteria as defined by Council in c) hereunder:

- a. Farm Land means any rateable land that is 2 or more hectares in area;
- b. used primarily for primary producing purposes from its activities on the land; used primarily for grazing (including agistment), dairying, pig-farming, poultry farming, fish farming, tree farming, bee keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or for any combination of those activities;
- c. where the ratepayer is a Primary Producer with any evidence/ruling confirmed by the Australian Taxation Office, registered ABN and business plan, and commercial intent as outlined below;

That is used by a business –

- That has a significant and substantial commercial purpose or character;
- That seeks to make a profit on a continuous or repetitive basis from its activities on the land; and
- That is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

Objectives:

To ensure that the differential rate in the dollar declared for defined Farm Rate land properties is fair and equitable. Having regard to the cost and the level of benefits derived from provision of Council services with considerations to maintain agriculture as a major industry in the municipal district. To facilitate the longevity of the farm sector and achieve a balance between providing for municipal growth and retaining the important agricultural economic base.

Recreational land

Recreational land is land, which is as defined in accordance with Section 4 of the *Cultural & Recreational Lands Act 1963*:

- controlled by a non-profit organisation which exists for the purpose of providing or promoting culture or sporting recreation facilities which is used for sporting, recreation or cultural purposes or which is used for agricultural showgrounds.

The amounts levied on recreational land have regard to the services provided by the Council in relation to such lands, and the benefit to the community derived from such recreational lands.

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4.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	Actual 2023/24 \$'000	2024/25 \$'000	\$'000	%
Infringements and costs	150	176	26	17.3
Permits	141	144	3	2.1
Land & Building Information Certificates	170	170	-	-
Planning Fees	574	574	-	-
Total statutory fees and fines	1,035	1,064	29	2.8

Statutory fees relate mainly to fees and fines levied in accordance with legislation and includes *Public Health and Wellbeing Act 2008* registrations, provision of property information and fines. Increases in statutory fees are made in accordance with legislative requirements.

Comments:

The 2024/25 budget for statutory fees and fines is expected to remain relatively consistent with 2023/24 budgets. Infringements and costs income has increased to recognise election fines.

4.1.3 User fees

		Forecast	Budget	Change	
		Actual 2023/24 \$'000	2024/25 \$'000	\$'000	%
Reimbursements	1	741	1,538	797	107.6
Waste management services	2	3,790	3,990	200	5.3
Leisure centres	3	2,080	2,189	109	5.2
Saleyards	4	399	438	39	9.8
Registration and other permits		1,053	1,080	27	2.6
Emergency Works - Call Outs		75	85	10	13.3
The Wedge		459	465	6	1.3
Other fees and charges		304	307	3	1.0
Animal Services		42	43	1	2.4
Wellington Centre	5	1,122	430	(692)	(61.7)
Total user fees		10,065	10,565	500	5.0

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities. In setting the budget, the key principles for determining the level of user charges are CPI and market levels, with some consideration towards cost recovery.

Comments:

Budgeted user fees are expected to increase by \$0.5M over 2023/24.

(1) The increase to reimbursement income is primarily driven from sale of Victorian Energy Efficiency Certificates (VEEC) for LED Streetlight Project Stage 2 and Reimbursement from Transport for Victoria contribution LED Streetlight Project Phase 2 – Major roads, and expanding the shared services partnership with East Gippsland Shire Council.

(2) Commercial tipping and animal registrations fees charged by Council are anticipated to increase slightly during 2024/25.

(3) Leisure fees have increased due to the addition of GRSC inflatables, plus additional aquatics income expected with the use of the West Sale pool while Aqua Energy is closed for redevelopment.

(4) GRLE fees charged by Council are expected to increase slightly during 2024/25, and the addition of the new transit stock fee is expected to bring in additional income.

(5) Wellington Centre income forecast for 2023/24 includes the Annemieke Mein exhibition concluding in June 2024 which is anticipated to bring in a one-off \$0.9M of ticketing and merchandise sales. A further \$0.3M of merchandise income is expected in 2024/25 with ongoing Annemieke merchandise sales and merchandise for a non-ticketed exhibition at the end of the year.

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4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change \$'000 %	
Grants were received in respect of the following:					
Summary of grants					
State funded grants		13,506	9,935	(3,571)	(26.4)
Commonwealth funded grants		30,795	26,128	(4,667)	(15.2)
Total grants received		44,301	36,063	(8,238)	(18.6)
(a) Operating Grants					
<i>Recurrent - Commonwealth Government</i>					
Victoria Grants Commission		17,820	18,533	713	4.0
Total Recurrent Commonwealth Grant		17,820	18,533	713	4.0
<i>Recurrent - State Government</i>					
Libraries		354	354	-	-
Municipal emergency		224	239	15	6.7
Cultural Services		233	234	1	0.4
School crossing supervisors		167	168	1	0.6
Parks & Environmental services		126	127	1	0.8
Environmental health		73	67	(6)	(8.2)
Other		5	-	(5)	(100.0)
Community support programs		57	32	(25)	(43.9)
Total Recurrent State Grants		1,239	1,221	(18)	(1.5)
<i>Non-Recurrent - State Government</i>					
Community & Recreation Facilities upgrade		1,674	69	(1,605)	(95.9)
Economic Development		544	31	(513)	(94.3)
Community Support programs		318	214	(104)	(32.7)
Municipal Emergency		368	153	(215)	(58.4)
Planning		145	-	(145)	(100.0)
Natural Disaster Funding		4,162	240	(3,922)	(94.2)
Parks & Environmental Services		26	40	14	53.8
Infrastructure		2,076	-	(2,076)	(100.0)
Cultural services		164	-	(164)	(100.0)
Total Non-Recurrent grants		9,477	747	(8,730)	(92.1)
Total Operating Grants		28,536	20,501	(8,035)	(28.2)

Comments:

Budgeted operating grants are expected to decrease by (\$8.0M) over 2023/24, primarily due to the receipt of one off grants for York Street Works of \$4.8M and Natural Disaster claims received of \$2.0M during previous financial year.

(1) 100% advance receipt of the Victoria Grants Commission annual allocation for 2024/25 is budgeted to be received in the 2023/24 budget year.

(2) Funding expected towards Municipal Emergency Resourcing Program in 2024/25 will be slightly lower than previous year.

(3) The 2022-2024 Freeza program concludes in December 2024, funding for future years is unknown.

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(4) One-off community infrastructure grants received in 2023/24 for Stratford Recreation Reserve Social Room (\$1.3M), Sports and Community Lighting Program (\$0.2M) and BRV community facility volunteer support projects (\$0.15M).

(5) Economic development initiated one-off grants received in 2023/24 for Local Development Strategy (\$0.4M) and Heyfield Manufacturing Cluster (\$0.1M).

(6) Increased municipal emergency grant funding was received in 2023/24 for Community led recovery support, Preparing Australian Communities and Remote Emergency Relief Centre.

(7) One off grant funding received for in 2023/24 for planning future projects and Wellington Coastal Strategy.

(8) Multiple natural disaster funding claims were forecast in 2023/24 for a Storm event in December 2023 and a flood event in November 2023, totalling approximately \$2.5M. Final claims will be lodged once the works are completed within the due dates.

(9) Funding received in 2023/24 for York Street Landscaping and tree replacement, facility planning, Coastal Saltmarsh Protection and Thermal and solar study. Some sustainability and parks projects were one off and will not recur in 2024/25.

(10) Funding for Great Southern Rail Trail Extension \$1.2M and York Street Works \$0.9M was received in 2023/24.

(11) One-off grants received to deliver the Council Rapid Antigen Test Program in 2023/24 and to enhance Digital Literacy for Senior programs.

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change \$'000	%
(b) Capital Grants					
<u>Recurrent - Commonwealth Government</u>					
Roads to Recovery	1	4,962	2,928	(2,034)	(41.0)
Total Recurrent Commonwealth Government grants		4,962	2,928	(2,034)	(41.0)
<u>Non-Recurrent - Commonwealth Government</u>					
Buildings	2	4,683	1,207	(3,476)	(74.2)
Bridges		50	692	642	1,284.0
Aerodromes		30	-	(30)	(100.0)
Parks, Open Space & Streetscapes	4	14	-	(14)	(100.0)
Recreational Leisure & Community Facilities		35	-	(35)	(100.0)
Roads	3	2,878	2,768	(110)	(3.8)
Footpaths	4	323	-	(323)	(100.0)
Total Non-Recurrent - Commonwealth grants		8,013	4,667	(3,346)	(41.8)
Total - Commonwealth Government grants		12,975	7,595	(5,380)	(41.5)
<u>Non- Recurrent - State Government</u>					
Other Infrastructure	5	93	20	(73)	(78.5)
Bridges		-	-	-	100.0
Footpaths	6	1,734	-	(1,734)	(100.0)
Parks, Open Space & Streetscapes		-	-	-	100.0
Roads		700	1,425	725	103.6
Drainage		-	1,000	1,000	-
Recreational Leisure & Community Facilities		-	658	658	-
Intangibles	5	250	-	(250)	(100.0)
Buildings	5	13	4,864	4,851	37,315.4
Total Non- Recurrent State Government grants		2,790	7,967	5,177	185.6
Total Capital Grants		15,765	15,562	(203)	(1.3)
Total Grants		44,301	36,063	(8,238)	(18.6)

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Comments:

Capital grants include all monies received from State and Federal government for the purposes of funding specific capital works projects and are expected to decrease by (\$8.2M) compared to 2023/24.

(1) 2023/24 is the fifth year of the Roads to Recovery program and includes the Sale Cowwarr Road Reconstruction Stage 1, Bennison Drive Wurruk Rehabilitation, Park Avenue Cowwarr, and road reconstructions. The total five year allocation is \$19.9M.

(2) Works commenced on the multi year Aqua Energy Redevelopment \$3.0M in 2023/24 and will continue in 2024/25. Projects forecast to be completed in 2023/24 Munro Hall - Extend Outdoor Area, Gumnuts Child Care Centre Roof and Yarram Regent Theatre Sound System.

(3) Sale-Toongabbie Road Reconstruction works commenced in 2022/23 financial year (1.1M) and continued in 2023/24 financial year (\$1.4M).

(4) Dargo shared path works commenced in 2022/23 will be completed in 2023/24.

(5) State grant funded projects to be completed in 2023/24 include the Civica EDRMS Implementation (\$250k), Seaspray Levee Upgrade (\$61k) and Heyfield EV Charger Project (\$30k).

(6) Great Southern Rail Trail Works to be completed in 2023/24 \$1.7M.

4.1.5 Contributions

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change \$'000	%
Monetary	1	841	2,792	1,951	232.0
Non-monetary	2	1,950	500	(1,450)	(74.4)
Total contributions		2,791	3,292	501	18.0

Comments:

Cash contributions include all monies received from community sources or other non government bodies towards the delivery of Council's services to ratepayers (operating) and capital works program.

(1) Monetary contributions for 2023/24 included public open space and developer contributions (\$350k), funding towards the Flooding Creek Masterplan Implementation (\$200k), the Air Show (\$130k), and EGSC Datacentre works (\$75k). Monetary contributions for 2024/25 include the Gibsons and Cobains Road Roundabout (\$2.1M) and public open space and developer contributions (\$350k).

(2) Non monetary contributions are gifted and donated assets relating to infrastructure assets from new subdivisions, and land acquired under the Wellington Coastal Strategy Voluntary Assistance Scheme. Non-monetary developer contributions of \$500k have been budgeted for Roads in 2024/25.

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4.1.6 Other income

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
				\$'000	%
Donations	1	126	1,117	991	786.5
Other rent	2	580	839	259	44.7
Interest on Investments	3	4,600	4,700	100	2.2
Miscellaneous income (Volunteer Income)		250	250	-	-
Sponsorship		19	19	-	-
Interest on debtors		21	18	(3)	(14.3)
Insurance recovery	4	19	-	(19)	(100.0)
Recognition of assets	5	1,197	-	(1,197)	(100.0)
Total other income		6,812	6,943	131	1.9

Comments:

Budgeted other income is expected to increase by \$0.1M over 2023/24.

(1) Forecast for 2023/24 includes the biennial John Leslie Art Prize donation of \$50k. The 2024/25 Budget includes donations towards the Aqua Energy Redevelopment, the Live4Life Program, and Art Gallery exhibitions.

(2) New tenancies at Fulham TAFE site, plus updated lease agreements for various commercial properties and caravan parks have resulted in an increase to the budgeted rent income over 2023/24.

(3) Improvements in the interest rate arena expected to result in higher interest earned on investments in 2024/25.

(4) Insurance recoveries are typically not budgeted for, and were received in 2023/24 for storm damage and vandalism.

(5) Recognition of West Sale Aerodrome Museum and Pool during 2023/24, asset recognition is typically not budgeted for.

4.1.7 Employee costs

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
				\$'000	%
Salaries & Wages	1	27,455	30,069	2,614	9.5
Superannuation	2	3,165	3,649	484	15.3
Workcover	3	423	617	194	45.9
Other On-Costs	4	802	845	43	5.4
FBT		226	246	20	8.8
Casual Staff	5	2,522	1,958	(564)	(22.4)
Total employee costs		34,593	37,384	2,791	8.1

Comments:

Budgeted employee costs are expected to increase by \$2.8M over 2023/24.

(1) The 2023/24 forecast is lower than the 2023/24 budget by \$2.6M, partly due to leave arrangements and vacancies, with casuals being heavily utilised instead. It is anticipated that permanent staffing levels will be at full capacity in 2024/25, with a total of 6.6 EFT added. In addition there are the annual Enterprise Agreement increases and movement within bands. As per Enterprise Agreement 11, a 2.5% salary increase has been included in the 2024/25 budget.

(2) The superannuation guarantee is budgeted to increase from 11.0% to 11.5% in 2024/25.

(3) Workcover is budgeted at 1.0% of total wages. The increase is due to a reduced rate provided in 2023/24, however no discount has been budgeted for in 2024/25.

(4) Increase is primarily comprised of additional training, conferences, and study costs.

(5) The Casual staff 2023/24 forecast is \$808k higher than the 2023/24 adopted budget to cover the shortfall in permanent staff. This overspend is expected to be alleviated with the increase in permanent staff. Approximately \$280k has been budgeted for casual staff at West Sale pool during the Aqua Energy Redevelopment project, which was not included in the 2023/24 budget.

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4.1.8 Materials and services

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
				\$'000	%
Consultants	1	1,280	1,894	614	48.0
Insurances		2,237	2,408	171	7.6
Authority fees		1,910	2,050	140	7.3
Building Maintenance		1,546	1,550	4	0.3
Utility payments		2,609	2,597	(12)	(0.5)
Contributions	2	2,669	2,282	(387)	(14.5)
Infrastructure & Parks Maintenance		9,381	8,830	(551)	(5.9)
Waste Management Services	3	5,096	4,284	(812)	(15.9)
Materials	4	9,762	7,302	(2,460)	(25.2)
Contractors	5	15,348	7,493	(7,855)	(51.2)
Total Materials and services		51,838	40,690	(11,148)	(21.5)

Comments:

Budgeted materials and services are expected to decrease by (\$11.1M) over 2023/24.

(1) Consultants expenses expected to rise due to engagement in GLGN shared services (\$452k) and SLUPP (Strategic Land Use Planning Project review group) projects (\$200k).

(2) Contributions movement is primarily due to fewer emergency response contributions being anticipated resulting in a saving of \$150k, and Air Show not being held in 2025 resulting in a saving of \$130k.

(3) Waste Management Services to drop in 2024/25 due to higher Leachate collection and disposal costs incurred during 2023/24 because of wet weather.

(4) Materials costs to drop significantly due to project to replace every bin in the shire with a new bin completed in 2023/24.

(5) The net decrease for contractors is driven primarily by 2023/24 forecast expenditure of \$1.6M on York Street works, \$1.2M on the Great Southern Rail Trail, \$1.3M on Stratford Recreation Reserve Social Room, and \$1.9M on disaster recovery. The only significant project to occur in 2024/25 is the Wetlands Trail (\$428k).

4.1.9 Bad and doubtful debts

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
				\$'000	%
Rate debtors		13	15	2	15.4
Total bad and doubtful debts		13	15	2	15.4

4.1.10 Depreciation

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
				\$'000	%
Infrastructure		21,452	21,720	268	1.2
Property		8,857	9,036	179	2.0
Plant and equipment		2,363	2,284	(79)	(3.3)
Total depreciation		32,672	33,040	368	1.1

Comments:

Budgeted depreciation is expected to increase by \$0.4M, due to the increase in the asset value of building and roads and as a result of the completion of the 2023/24 capital works program as well as the full year effect of depreciation on the 2022/23 capital works program.

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4.1.11 Amortisation - Intangible assets

	Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
			\$'000	%
Intangible assets	858	990	132	15.4
Total amortisation - intangible assets	858	990	132	15.4

Comments:

Budgeted amortisation is expected to increase by \$132k due to the new landfill airspace asset being created in 2024/25 offset by the available space in the landfills reducing as they are filled.

4.1.12 Depreciation - Right of Use assets

	Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
			\$'000	%
Right of use assets	395	349	(46)	(11.8)
Total depreciation - right of use assets	395	349	(46)	(11.8)

Comments:

Budgeted amortisation is expected to decrease by (\$46k), primarily due to the major right of use asset nearing the end of its specified timeframe.

4.1.13 Borrowing costs

	Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
			\$'000	%
Interest - Borrowings	42	172	130	309.8
Total borrowing costs	42	172	130	309.8

Comments:

As current borrowings are repaid interest payments will slightly reduce. New borrowings in 2024/25 will increase interest payments to the future.

4.1.14 Other expenses

	Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change	
			\$'000	%
Landfill rehabilitation expenses	-	-	-	-
Auditor's remuneration - VAGO	2 53	64	11	20.8
Volunteer Cost of Service	250	250	-	-
Councillors allowances	1 384	375	(9)	(2.3)
Auditor's remuneration - Internal	50	30	(20)	(40.0)
Total other expenses	737	719	(18)	(2.4)

Comments:

Budgeted other expenses are expected to increase by \$22k in 2024/25.

- (1) Slight difference in expected volume of audited acquittals expected in 2024/25.
- (2) Mayoral & Councillor allowances are not paid during the election period which falls in October 2024.

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4.1.15 Net Loss on disposal of property, infrastructure, plant and equipment

	Forecast	Budget	Change	
	Actual 2023/24 \$'000	2024/25 \$'000	\$'000	%
WDV Assets Replaced	3,941	1,373	(2,568)	(65.2)
Proceeds from sale of assets	(697)	(281)	415	(59.6)
Written Down Value of assets sold	298	306	8	2.7
Total Net loss (gain) on disposal of property, infrastructure, plant and equipment	3,543	1,398	(2,145)	(60.5)

Comments:

Proceeds from the disposal of Council Assets relates mainly to the planned cyclical replacement of part of the plant, equipment and vehicle fleets.

4.2 Balance Sheet

4.2.1 Assets

Budgeted "Total assets" are expected to increase by \$25.2M, with an increase of \$46.1M in non-current assets.

The decrease of (\$20.1M) in current assets is the result of reduced cash and cash equivalents as well as an increase in other financial assets.

The increase of \$46.1M in non-current assets is attributable to the net result of the capital works program; \$68.5M and depreciation and amortisation of assets (\$34.5M).

4.2.2 Liabilities

Budgeted "Total liabilities" are expected to increase by \$2.3M, being an increase of \$3.7M in current liabilities and a net decrease of (\$1.4M) in non-current liabilities.

The increase of \$3.7M in current liabilities is primarily due to an increase in provisions of \$4.3M.

The net decrease of (\$1.4M) in non-current liabilities relates to a decrease in provisions (\$5.8M); with an increase in interest bearing liabilities \$1.7M, and lease liabilities \$2.6M.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast	Budget
	Actual 2023/24 \$'000	2024/25 \$'000
Amount borrowed as at 30 June of the prior year	449	7,229
Amount proposed to be borrowed	7,000	3,000
Amount projected to be redeemed	(220)	(856)
Amount of borrowings as at 30 June	7,229	9,373

Borrowings are utilised by Council to spread the impact across generations of the community utilising assets.

Borrowings are planned for major capital works infrastructure including funding the Aqua Energy Redevelopment.

2024/25 Budget - Wellington Shire Council

4.2.4 Leases by category

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000
Right-of-use assets		
Plant and equipment	53	2,859
Photocopiers	4	22
Total right-of-use assets	<u>57</u>	<u>2,881</u>
Lease liabilities		
Current lease Liabilities		
Plant and equipment	67	309
Photocopiers	4	6
Total current lease liabilities	<u>71</u>	<u>315</u>
Non-current lease liabilities		
Plant and equipment	-	2,610
Photocopiers	-	16
Total non-current lease liabilities	<u>-</u>	<u>2,626</u>
Total lease liabilities	<u>71</u>	<u>2,941</u>

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 4.00%.

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4.3 Statement of changes in Equity

4.3.1 Reserves

		2024/25 \$'000
Forecast at 30 June 2024		10,124
Proposed Transfer to Reserves 2024/25		
Discretionary Reserves		
-Asset Improvement	1	-
-Plant Replacement	2	1,100
-Waste Infrastructure	3	2,334
Non- Discretionary Reserves		
-Recreational Land	4	350
-Infrastructure Contributions	5	-
-Art Gallery Acquisition/Contribution Reserves	5	5
-Leased Property Improvements	6	275
Total transfers to reserves		4,064
Proposed Transfer from Reserves 2024/25		
Discretionary Reserves		
-Asset Improvement	1	-
-Plant Replacement	2	1,125
-Waste Infrastructure	3	2,368
Non-Discretionary Reserves		
-Recreational Land	4	250
-Art Gallery Acquisition/Contribution Reserves	5	44
-Leased Property Improvements	6	340
Total transfers from reserves		4,127
Budget at 30 June 2025		10,061

Comments

Total other reserves are expected to decrease by (\$63,000) over 2024/25.

(1) Asset Improvement Reserve is to fund specific future capital improvements.

(2) Plant Replacement Reserve is to fund future purchases of major plant and equipment and will decrease compared to 2023/24 by (\$24,800).

(3) Waste Infrastructure Reserve is to fund the establishment of recycling and transfer stations, remediation of existing and closed landfills and an increase in landfill capacity in the future. This will decrease by (\$33,000) compared to 2024/25.

(4) Recreational Land Reserve is to fund future open space facilities as per Section 18 of Subdivision Act. During 2024/25 it is anticipated to transfer funds from this reserve to fund new playgrounds.

(5) Art Gallery Acquisition and Contribution Reserves are to fund future art acquisitions and major exhibitions including the John Leslie Art Prize.

(6) Leased Property Improvements Reserve is to fund future works on leased properties (caravan parks and Port of Sale Moorings) in accordance with Crown Land Act. Funds transferred to reserve in 2024/25 include lease related payments received from Caravan Park lessees and mooring fees.

4.3.2 Equity

Total Equity is anticipated to increase by \$22.9M, being for the expected 2024/25 surplus of \$15.3M and Asset Revaluations of \$7.5M.

2024/25 Budget - Wellington Shire Council**4.4 Statement of Cash Flows****4.4.1 Net cash flows provided by operating activities**

The decrease of (\$0.1M) in cash inflows from operating activities is represented by a reduction in operating grants (\$7.8M), and other receipts (\$0.6M), which is partially offset by increased contributions of \$3.0M and cash flows from rates and charges \$2.8M. Operating cash outflows are projected to decrease by (\$8.5M) due to cash outflows from materials and services \$13.1M partially offset by increased employee costs (\$2.4M) and other payments (\$2.2M).

4.4.2 Net cash flows used in investing activities

Cash out flows from investing activities is budgeted to increase in 2024/25 by (\$29.4M). This is composed of an increase of (\$28.5M) in payments for property, infrastructure, plant and equipment (PIPE) and a decrease in the proceeds from the sale of PIPE of (\$0.5M).

4.4.3 Net cash flows provided by financing activities

Net cash flow provided by financing activities has increased by \$5.2M, predominantly the result of an increase of \$4.0M in borrowings, with minor movements in lease repayments, finance costs, and repayment of borrowings.

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4.5. Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2024/25 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year. Note some multi year projects span up to three years on an ongoing basis, and include Aqua Energy Redevelopment, and Maffra Resource Recovery Facility (Transfer Station) construction.

4.5.1 Summary

		Forecast Actual 2023/24 \$'000	Budget 2024/25 \$'000	Change \$'000	%
Property	1	7,502	29,480	21,978	293.0%
Plant and equipment	2	4,368	4,453	85	1.9%
Infrastructure	3	29,652	33,685	4,033	13.6%
Intangibles	4	585	910	325	55.6%
Total		42,107	68,528	26,422	62.8%

Intangibles are included as a reconciling item to match Statement of Capital Works (Section 3).

1 Aqua Energy Redevelopment and Sale Early Years Gibson Road.

2 Water Tanker and Network Infrastructure Renewal.

3 Investment in large infrastructure projects such as Sale Cowwarr Road, Urban Path plan, Sale Toongabbie Road Reconstruction and Sale North East Drainage.

4 Civica ERDMS Implementation 2023/24

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
Property	29,480	-	13,331	4,035	12,113	6,072	1,150	19,258	3,000
Plant and equipment	4,453	-	3,651	307	496	-	20	4,433	-
Infrastructure	33,685	-	22,982	8,523	2,179	9,490	2,261	21,934	-
Intangibles	910	-	790	120	-	-	-	910	-
Total	68,528	-	40,753	12,986	14,789	15,562	3,431	46,535	3,000

2024/25 Budget - Wellington Shire Council

4.5.2 Current Budget

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
<u>PROPERTY</u>									
LAND									
Maffra Drainage Strategy Land Purchases	50	-	-	-	50	-	-	50	-
TOTAL LAND	50	-	-	-	50	-	-	50	-
LANDFILL IMPROVEMENTS									
Kilmany Landfill Cell Design & Construction	1,500	-	-	-	1,500	-	-	1,500	-
TOTAL LANDFILL IMPROVEMENTS	1,500	-	-	-	1,500	-	-	1,500	-
BUILDINGS									
Council Managed Facilities - Annual Small Site Air Conditioning Program	60	-	60	-	-	-	-	60	-
Council Managed Facilities - Annual Floor Renewal Program	60	-	60	-	-	-	-	60	-
Sale Clock Tower - Safe Access Works (Year 1 Investigation and design)	10	-	10	-	-	-	-	10	-
Council Managed Facilities Minor Works Program	220	-	220	-	-	-	-	220	-
Solar & Energy Efficiency Rolling Program	100	-	-	-	100	-	-	100	-
Wellington Centre Improvement Design/Construct	100	-	-	100	-	-	-	100	-
The WEDGE - Back Stage Airconditioning Units Replacement	240	-	240	-	-	-	-	240	-
Sale Early Years - Gibson's Rd	5,575	-	-	-	5,575	4,000	150	1,425	-
Stead St Hall Refurbishment	50	-	40	10	-	-	-	50	-
Community Facility Renewal Program - Rosedale Old School Year 2 Works	110	-	110	-	-	-	-	110	-
Community Facility Roof Renewal Program - Yarram Seniors	22	-	22	-	-	-	-	22	-
Community Facility Roof Renewal Program - Newry Recreation Reserve	66	-	66	-	-	-	-	66	-
Cameron Sporting Complex - Changeroom Redevelopment	920	-	828	92	-	864	50	6	-
Early Years Infrastructure Program - Hyland Kinder Major Maintenance	50	-	50	-	-	-	-	50	-
Aqua Energy Redevelopment	16,796	-	10,077	3,359	3,359	-	950	12,846	3,000
Required Maintenance - OA Ruff and RFDS	25	-	25	-	-	-	-	25	-
TOTAL BUILDINGS	24,404	-	11,808	3,561	9,034	4,864	1,150	15,390	3,000
TOTAL PROPERTY	25,954	-	11,808	3,561	10,584	4,864	1,150	16,940	3,000

2024/25 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
<u>PLANT & EQUIPMENT</u>									
PLANT, MACHINERY & EQUIPMENT									
Plant Replacement Program	1,215	-	1,215	-	-	-	-	1,215	-
Water Tanker - Rural East	275	-	-	-	275	-	-	275	-
NE&P Plant Replacement Program	191	-	191	-	-	-	-	191	-
Fleet Replacement	1,665	-	1,665	-	-	-	-	1,665	-
The WEDGE - Stage Line Upgrade	120	-	60	60	-	-	-	120	-
Kilmany Landfill Loader	180	-	-	-	180	-	-	180	-
TOTAL PLANT, MACHINERY & EQUIPMENT	3,646	-	3,131	60	455	-	-	3,646	-
FURNITURE & FITTINGS									
TOTAL FURNITURE & FITTINGS	-	-	-	-	-	-	-	-	-
COMPUTERS & TELECOMMUNICATIONS									
Built Environment Operations Modernisation	147	-	-	147	-	-	-	147	-
Network Infrastructure Renewal - Replacement of End-Of-Life-Network Switch	150	-	150	-	-	-	-	150	-
ICT Equipment & Corporate and Public Wifi Infrastructure Renewal program -	100	-	100	-	-	-	-	100	-
TOTAL COMPUTERS & TELECOMMUNICATIONS	397	-	250	147	-	-	-	397	-
LIBRARY BOOKS									
Library AV Acquisitions	58	-	58	-	-	-	-	58	-
Library Cataloguing & Processing	46	-	46	-	-	-	-	46	-
Library Book Acquisitions	166	-	166	-	-	-	-	166	-
TOTAL LIBRARY BOOKS	270	-	270	-	-	-	-	270	-
ART WORKS									
Art Gallery Acquisitions	40	-	-	-	40	-	20	20	-
TOTAL ART WORKS	40	-	-	-	40	-	20	20	-
TOTAL PLANT & EQUIPMENT	4,354	-	3,651	207	496	-	20	4,334	-

2024/25 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
ROADS									
Kerb and Channel Replacement Program	400	-	400	-	-	-	-	400	-
Reconstruct Unsealed Roads - Annual Program	1,800	-	1,800	-	-	-	-	1,800	-
Mill Street Heyfield Rehabilitation	750	-	600	150	-	-	-	750	-
Urban Street Resealing - Annual Program	220	-	220	-	-	-	-	220	-
Resealing Rural Roads - Annual Program	3,400	-	3,400	-	-	-	-	3,400	-
Final Seals - Annual Program	380	-	380	-	-	-	-	380	-
Urban Streets Asphalt Resheeting - Annual Program	600	-	600	-	-	-	-	600	-
Macarthur Street and Lansdowne Street Roundabout	1,224	-	612	612	-	1,224	-	-	-
Unsealed Road Intersection Upgrades - Annual Program	100	-	60	40	-	-	-	100	-
Sale - Toongabbie Road Reconstruction - Stage 3	900	-	900	-	-	900	-	-	-
Sale - Cowwarr Road Reconstruction - Stage 2	600	-	600	-	-	-	-	600	-
Rural Road Rehabilitation Program	150	-	150	-	-	-	-	150	-
Crest Widening Program - Annual Program	350	-	245	105	-	-	-	350	-
Project Development	400	-	200	120	80	-	-	400	-
Glencairn Road, Licola Landslip Rehabilitation	600	-	600	-	-	-	-	600	-
Duke Street, Yarram - Reconstruction	1,250	-	1,000	250	-	-	-	1,250	-
Residential Road and Street Construction - Special Charge Schemes	2,070	-	1,035	1,035	-	2,008	62	-	-
Velore Road, Kilmany Reconstruction	1,200	-	1,200	-	-	1,200	-	-	-
Heyfield - Seaton Road Reconstruction	600	-	600	-	-	600	-	-	-
Gibsons and Cobains Road, Sale Roundabout Construction	2,300	-	-	2,300	-	-	2,100	200	-
Rural Road Drainage Program	150	-	150	-	-	-	-	150	-
Riversdale Road, Riverslea Black Spot Safety Improvements	201	-	-	201	-	201	-	-	-
Johns Street, Sale Upgrade	375	-	187	188	-	187	-	188	-
Freestone Creek, Briagolong Road Slip Rectification - Year 2	150	-	150	-	-	-	-	150	-
Dargo Emergency Slip Works - Upper Dargo Road and Talbotville Road	800	-	800	-	-	800	-	-	-
Brayakaulung Close, Sale Traffic Improvements	100	-	-	100	-	-	-	100	-
TOTAL ROADS	21,070	-	15,889	5,101	80	7,120	2,162	11,788	-

2024/25 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
BRIDGES									
Bridge Works and Rehabilitation Program	250	-	250	-	-	-	-	250	-
Major Culvert Renewal - Annual Program	250	-	200	50	-	-	-	250	-
Bridge and Culvert Safety Barrier Renewal - Annual Program	200	-	120	80	-	-	-	200	-
Delta Bridge, Briargolong Strengthening	865	-	-	865	-	692	-	173	-
TOTAL BRIDGES	1,565	-	570	995	-	692	-	873	-
FOOTPATHS									
Annual Footpaths Renewal Program	400	-	400	-	-	-	-	400	-
Urban Paths Plan Program	500	-	-	-	500	-	-	500	-
Gravel Path Renewal Program	280	-	280	-	-	-	-	280	-
Boardwalk Renewal Program	72	-	72	-	-	-	-	72	-
TOTAL FOOTPATHS	1,252	-	752	-	500	-	-	1,252	-
DRAINAGE									
Drainage Minor Capital Works Program	150	-	150	-	-	-	-	150	-
Relph Avenue, Sale Drainage Improvements	80	-	80	-	-	-	-	80	-
North-East Maffra Drainage Improvements	150	-	75	75	-	-	-	150	-
Sale - North East Drainage Development	488	-	244	244	-	-	-	488	-
Developer Contribution Works Program	500	-	-	-	500	-	-	500	-
Yarram Outfall Drain Assessment and Clearing	20	-	20	-	-	-	-	20	-
TOTAL DRAINAGE	1,388	-	569	319	500	-	-	1,388	-
RECREATIONAL LEISURE & COMMUNITY FACILITIES									
GRSC, Sale Netball Court Resurfacing	430	-	430	-	-	-	-	430	-
Outdoor Pool Shell Rehabilitation Program	30	-	30	-	-	-	-	30	-
Indoor and Outdoor Pools - Major Equipment Renewal Program	25	-	25	-	-	-	-	25	-
Community Facilities LED Lighting Program - Maffra Lawn Tennis	365	-	329	37	-	250	20	95	-
Community Facilities LED Lighting Program - Sale Oval	510	-	459	51	-	408	25	77	-
Yarram Recreation Reserve AFL Goal Posts Renewal	35	-	35	-	-	-	14	21	-
Yarram Pool Plant Upgrade	1,140	-	855	285	-	-	-	1,140	-
Hardcourt Renewal Program	25	-	25	-	-	-	-	25	-
TOTAL RECREATIONAL LEISURE & COMMUNITY FACILITIES	2,560	-	2,188	373	-	658	59	1,843	-

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Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
WASTE MANAGEMENT									
Street Sweeper Waste Storage Works, Kilmany	30	-	-	-	30	-	-	30	-
Kilmany Transfer Station - Walking Floor Alteration	50	-	50	-	-	-	-	50	-
Waste Management - Minor Works	200	-	80	70	50	-	-	200	-
TOTAL WASTE MANAGEMENT	280	-	130	70	80	-	-	280	-
PARKS, OPEN SPACE & STREETSCAPES									
Park Light Replacement Program	60	-	60	-	-	-	-	60	-
Playground Renewal Program	260	-	260	-	-	-	-	260	-
Accessibility & Inclusivity Audit Improvement Program	50	-	50	-	-	-	-	50	-
Project Development- Natural Environment & Parks	50	-	50	-	-	-	-	50	-
Sale Depot - Potting Bench Renewal	40	-	40	-	-	-	-	40	-
Basketball Ring/Shade Structure Renewal Program	35	-	35	-	-	-	-	35	-
Pump Track Reseal Program	20	-	20	-	-	-	-	20	-
Sale Depot Safety & Minor Renewal	70	-	70	-	-	-	-	70	-
TOTAL PARKS, OPEN SPACE & STREETSCAPES	585	-	585	-	-	-	-	585	-
AERODROMES									
Minor Capital Works West Sale Airport	40	-	40	-	-	-	-	40	-
Yarram Aerodrome - LOT 3 concrete floor	15	-	-	15	-	-	-	15	-
Western Apron Towlane (Taxiway F) West Sale Airport	80	-	-	-	80	-	40	40	-
TOTAL AERODROMES	135	-	40	15	80	-	40	95	-
OFF STREET CAR PARKS									
Off Street Carpark Reconstruction	100	-	80	20	-	-	-	100	-
TOTAL OFF STREET CAR PARKS	100	-	80	20	-	-	-	100	-
OTHER INFRASTRUCTURE									
Robertsons Beach Seawall Rehabilitation	40	-	40	-	-	20	-	20	-
Port Albert Seawall Rehabilitation	40	-	40	-	-	-	-	40	-
Boisdale Effluent System Improvement Works	100	-	-	100	-	-	-	100	-
Swing Bridge Restoration	30	-	30	-	-	-	-	30	-
Additional "The Middle of Everywhere" Boundary Signage	60	-	-	-	60	-	-	60	-
TOTAL OTHER INFRASTRUCTURE	270	-	110	100	60	20	-	250	-
TOTAL INFRASTRUCTURE	29,205	-	20,913	6,993	1,300	8,490	2,261	18,454	-

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Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
<u>INTANGIBLES</u>									
Business System Upgrade - Asset Management System Replacement	300	-	180	120	-	-	-	300	-
GIS Imagery Renewal Program	60	-	60	-	-	-	-	60	-
Business System Upgrade - GIS Renewal	150	-	150	-	-	-	-	150	-
Business Systems Upgrades	400	-	400	-	-	-	-	400	-
TOTAL INTANGIBLES	910	-	790	120	-	-	-	910	-
TOTAL NEW CAPITAL WORKS 2023/24	60,421	-	37,162	10,881	12,379	13,354	3,431	40,636	3,000
Works carried forward from the 2023/24 year (Work funded in 2023/24 and carried forward)									
<u>PROPERTY</u>									
LAND									
Maffra Drainage Strategy Land Purchases	350	-	-	-	350	-	-	350	-
Education Department Land - Raymond Street	10	-	-	-	10	-	-	10	-
TOTAL LAND	360	-	-	-	360	-	-	360	-
LANDFILL IMPROVEMENTS									
Kilmany Landfill Cell 4	60	-	-	-	60	-	-	60	-
TOTAL LANDFILL IMPROVEMENTS	60	-	-	-	60	-	-	60	-
BUILDINGS									
Sale Early Years - Gibsons Road Facility Planning	599	-	-	-	599	-	-	599	-
Gippsland Regional Maritime Museum, Port Albert	75	-	75	-	-	-	-	75	-
Yarram Court House - Roof Repairs	200	-	200	-	-	-	-	200	-
Dargo Public Toilet Septic Upgrade	33	-	33	-	-	-	-	33	-
The WEDGE Redevelopment	362	-	109	109	144	-	-	362	-
Aqua Energy, Sale - Redevelopment	1,837	-	1,103	367	367	1,207	-	630	-
TOTAL BUILDINGS	3,106	-	1,520	476	1,110	1,207	-	1,899	-
TOTAL PROPERTY	3,526	-	1,520	476	1,530	1,207	-	2,319	-

2024/25 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PLANT & EQUIPMENT									
COMPUTERS & TELECOMMUNICATIONS									
	Built Environment Operations Modernisation	100	-	-	100	-	-	100	-
	TOTAL COMPUTERS & TELECOMMUNICATIONS	100	-	-	100	-	-	100	-
	TOTAL PLANT & EQUIPMENT	100	-	-	100	-	-	100	-
INFRASTRUCTURE									
ROADS									
	Wonnangatta Road Drainage Slips Culverts	200	-	200	-	-	-	200	-
	Glencairn Road Rehabilitation	90	-	90	-	-	-	90	-
	TOTAL ROADS	290	-	290	-	-	-	290	-
FOOTPATHS									
	Golden Beach Shoreline Drive Path	271	-	-	-	271	-	271	-
	TOTAL FOOTPATHS	271	-	-	-	271	-	271	-
DRAINAGE									
	George Street Stormwater Drainage Upgrade	958	-	479	479	-	-	958	-
	Sale - North East Drainage Development	1,833	-	916	916	-	1,000	833	-
	TOTAL DRAINAGE	2,791	-	1,395	1,395	-	1,000	1,791	-
RECREATIONAL LEISURE & COMMUNITY FACILITIES									
	Yarram Pool Plant Upgrade - Design	380	-	285	95	-	-	380	-
	TOTAL RECREATIONAL LEISURE & COMMUNITY FACILITIES	380	-	285	95	-	-	380	-
WASTE MANAGEMENT									
	Street Sweeper Waste Storage	80	-	-	-	80	-	80	-
	Kilmany Landfill Leachate Pond Evaporation	470	-	-	-	470	-	470	-
	Maffra Tfer Station - Resource Recovery	58	-	-	-	58	-	58	-
	TOTAL WASTE MANAGEMENT	608	-	-	-	608	-	608	-
AERODROMES									
	Yarram Aerodrome Runway reprofiling	100	-	100	-	-	-	100	-
	YA Consolidation Landside Facilities	40	-	-	40	-	-	40	-
	TOTAL AERODROMES	140	-	100	40	-	-	140	-
	TOTAL INFRASTRUCTURE	4,480	-	2,071	1,530	879	1,000	3,480	-
	TOTAL CARRIED FORWARD CAPITAL WORKS 2023/24	8,106	-	3,591	2,106	2,409	2,207	5,899	-

2024/25 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
MULTI - YEAR PROJECTS									
2023 - 24 Aqua Energy Redevelopment	4,500	-	2,700	900	900	3,791	-	709	-
2024 - 25 Aqua Energy Redevelopment	18,632	-	11,179	3,726	3,726	1,207	950	13,475	3,000
2025 - 26 Aqua Energy Redevelopment	100	-	80	10	10	-	-	100	-
2023 - 24 Sale Early Years - Gibson's Road	168	-	-	-	168	-	-	168	-
2024 - 25 Sale Early Years - Gibson's Road	6,174	-	-	-	6,174	4,000	150	1,809	-
2025 - 26 Sale Early Years - Gibson's Road	7,575	-	-	-	7,575	4,000	150	1,425	2,000
2024 - 25 Kilmany Landfill Cell 4	1,560	-	-	-	1,560	-	-	1,560	-
2025 - 26 Kilmany Landfill Cell 4	1,500	-	-	-	1,500	-	-	1,500	-
2026 - 27 Kilmany Landfill Cell 4	100	-	-	-	100	-	-	100	-
2027 - 28 Kilmany Landfill Cell 4	3,300	-	-	-	3,300	-	-	3,300	-
2024-25 Maffra Resource Recovery Facility (Transfer Station) construction	58	-	-	-	58	-	-	58	-
2025-26 Maffra Resource Recovery Facility (Transfer Station) construction	1,500	-	-	-	1,500	-	-	1,500	-
2027-28 Maffra Resource Recovery Facility (Transfer Station) construction	1,500	-	-	-	1,500	-	-	1,500	-
2024-25 Gibsons and Cobains Road Roundabout	2,300	-	-	2,300	-	-	2,100	200	-
2025-26 Gibsons and Cobains Road Roundabout	400	-	-	400	-	-	-	400	-
2024-25 The WEDGE Redevelopment	362	-	145	109	109	-	-	362	-
2025-26 The WEDGE Redevelopment	1,500	-	500	500	500	-	550	950	-
2026-27 The WEDGE Redevelopment	1,000	-	-	500	500	-	-	1,000	-

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Summary of Planned Capital Works Expenditure
For the years ending 30 June 2026, 2027 & 2028

2025/26	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Land improvements	1,500	-	-	-	1,500	1,500	-	-	1,500	-
Total Land	1,500	-	-	-	1,500	1,500	-	-	1,500	-
Buildings	13,990	-	3,922	868	9,200	13,990	4,246	700	7,044	2,000
Total Buildings	13,990	-	3,922	868	9,200	13,990	4,246	700	7,044	2,000
Total Property	15,490	-	3,922	868	10,700	15,490	4,246	700	8,544	2,000
Plant and Equipment										
Plant, machinery and equipment	2,639	-	2,539	-	100	2,639	-	20	2,619	-
Fixtures, fittings and furniture	50	-	50	-	-	50	-	-	50	-
Computers and telecommunications	935	-	715	220	-	935	-	-	935	-
Library books	271	-	271	-	-	271	-	-	271	-
Total Plant and Equipment	3,895	-	3,575	220	100	3,895	-	20	3,875	-
Infrastructure										
Roads	17,480	-	14,765	2,635	80	17,480	2,098	815	14,568	-
Bridges	1,940	-	758	1,183	-	1,940	692	-	1,248	-
Footpaths and cycleways	1,207	-	707	-	500	1,207	-	-	1,207	-
Drainage	1,370	-	1,070	150	150	1,370	-	-	1,370	-
Recreational, leisure and community facilities	2,774	-	2,339	435	-	2,774	874	73	1,828	-
Waste management	1,700	-	70	75	1,555	1,700	-	-	1,700	-
Parks, open space and streetscapes	845	-	845	-	-	845	-	-	845	-
Aerodromes	40	-	40	-	-	40	-	-	40	-
Off street car parks	75	-	60	15	-	75	-	-	75	-
Other infrastructure	200	-	150	50	-	200	75	-	125	-
Total Infrastructure	27,631	-	20,804	4,543	2,285	27,631	3,739	888	23,005	-
Intangibles	450	-	450	-	-	450	-	-	450	-
Total Intangibles	450	-	450	-	-	450	-	-	450	-
Total Capital Works Expenditure	47,466	-	28,750	5,631	13,085	47,466	7,985	1,608	35,874	2,000

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2026/27	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Land improvements	100	-	-	-	100	100	-	-	100	-
Total Land	100	-	-	-	100	100	-	-	100	-
Buildings	7,905	-	3,905	2,100	1,900	7,905	1,000	-	6,905	-
Total Buildings	7,905	-	3,905	2,100	1,900	7,905	1,000	-	6,905	-
Total Property	8,005	-	3,905	2,100	2,000	8,005	1,000	-	7,005	-
Plant and Equipment										
Plant, machinery and equipment	3,057	-	3,017	-	40	3,037	-	-	3,037	-
Fixtures, fittings and furniture	50	-	50	-	-	70	-	20	50	-
Computers and telecommunications	760	-	630	130	-	760	-	-	760	-
Library books	271	-	271	-	-	271	-	-	271	-
Total Plant and Equipment	4,137	-	3,967	130	40	4,137	-	20	4,117	-
Infrastructure										
Roads	19,315	-	16,953	2,283	80	19,315	2,975	-	16,340	-
Bridges	1,775	-	1,103	673	-	1,775	375	-	1,400	-
Footpaths and cycleways	1,232	-	732	-	500	1,232	-	-	1,232	-
Drainage	1,750	-	1,350	150	250	1,750	-	-	1,750	-
Recreational, leisure and community facilities	1,850	-	1,600	250	-	1,850	1,020	253	578	-
Waste management	1,700	-	70	75	1,555	1,700	-	-	1,700	-
Parks, open space and streetscapes	1,540	-	1,040	-	500	1,540	-	-	1,540	-
Aerodromes	40	-	40	-	-	40	-	-	40	-
Off street car parks	100	-	80	20	-	100	-	-	100	-
Other infrastructure	450	-	450	-	-	450	275	-	175	-
Total Infrastructure	29,752	-	23,417	3,450	2,885	29,752	4,645	253	24,855	-
Intangibles	460	-	460	-	-	460	-	-	460	-
Total Intangibles	460	-	460	-	-	460	-	-	460	-
Total Capital Works Expenditure	42,354	-	31,749	5,680	4,925	42,354	5,645	273	36,437	-

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2027/28	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Land improvements	3,300	-	-	-	3,300	3,300	-	-	3,300	-
Total Land	3,300	-	-	-	3,300	3,300	-	-	3,300	-
Buildings	6,067	-	3,335	1,394	1,338	5,067	-	-	5,067	-
Total Buildings	6,067	-	3,335	1,394	1,338	6,068	1,000	-	5,068	-
Total Property	9,367	-	3,335	1,394	4,638	9,368	1,000	-	8,368	-
Plant and Equipment										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	2,778	-	2,488	-	290	2,778	-	20	2,758	-
Fixtures, fittings and furniture	50	-	50	-	-	50	-	-	50	-
Computers and telecommunications	741	-	371	371	-	741	-	-	741	-
Library books	271	-	-	-	271	271	-	-	271	-
Total Plant and Equipment	3,840	-	2,909	371	561	3,840	-	20	3,820	-
Infrastructure										
Roads	18,825	-	16,023	2,723	80	18,825	4,125	-	14,700	-
Bridges	1,400	-	915	485	-	1,400	375	-	1,025	-
Footpaths and cycleways	1,257	-	757	-	500	1,257	-	-	1,257	-
Drainage	1,390	-	1,050	40	300	1,390	-	-	1,390	-
Recreational, leisure and community facilities	2,373	-	1,553	820	-	2,373	1,134	69	1,170	-
Waste management	200	-	70	75	55	200	-	-	200	-
Parks, open space and streetscapes	1,800	-	1,100	500	200	1,800	-	-	1,800	-
Aerodromes	40	-	40	-	-	40	-	-	40	-
Off street car parks	500	-	500	-	-	500	-	-	500	-
Other infrastructure	450	-	450	-	-	450	200	-	250	-
Total Infrastructure	28,235	-	22,458	4,643	1,135	28,235	5,834	69	22,332	-
Intangibles	480	-	480	-	-	480	-	-	480	-
Total Intangibles	480	-	480	-	-	480	-	-	480	-
Total Capital Works Expenditure	41,922	-	29,181	6,407	6,334	41,922	6,834	89	34,999	-

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5. Performance Indicators

5a. Targeted performance indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives.

The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Targeted performance indicators - Service

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
Governance									
Consultation and engagement (Council decisions made and implemented with community input)	Satisfaction with community consultation and engagement Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	1	55	53	53	53	53	53	0
Roads									
Condition (sealed local roads are maintained at the adopted condition standard)	Sealed local roads below the intervention level Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	2	97.50%	98.50%	98.00%	97.50%	97.00%	96.51%	-
Statutory planning									
Service standard (planning application processing and decisions are in accordance with legislative requirements)	Planning applications decided within the relevant required time Number of planning application decisions made within the relevant required time / Number of planning application decisions made	3	85.77%	86.23%	85.77%	88.00%	90.00%	90.00%	+
Waste management									
Waste diversion (amount of waste diverted from landfill is maximised)	Kerbside collection waste diverted from landfill Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins	4	32.50%	32.17%	28.95%	27.50%	30.25%	33.28%	+

Targeted performance indicators - Financial

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	+/-
Liquidity									
Working Capital (sufficient working capital is available to pay bills as and when they fall due)	Current assets compared to current liabilities Current assets / current liabilities	5	471%	536%	410%	397%	365%	381%	-

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Obligations

Asset renewal (assets are renewed as planned)	Asset renewal compared to depreciation Asset renewal and upgrade expense / Asset depreciation	6	97.1%	105.2%	162.6%	101.1%	109.1%	100.3%	+
Stability									
Rates concentration (revenue is generated from a range of sources)	Rates compared to adjusted underlying revenue Rate revenue / adjusted underlying revenue	7	56.97%	58.73%	63.98%	63.79%	63.80%	63.31%	+
Efficiency									
Expenditure level (resources are used efficiently in the delivery of services)	Expenses per property assessment Total expenses / no. of property assessments	8	\$3,312	\$3,756	\$3,476	\$3,546	\$3,600	\$3,711	-

5b. Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend +/-
			2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	
Operating position									
Adjusted underlying result (an adjusted underlying surplus is generated in the ordinary course of business)	Adjusted underlying surplus (or deficit) Adjusted underlying surplus (deficit) / Adjusted underlying revenue	9	9.9%	-7.4%	-2.5%	-2.1%	-1.9%	-2.6%	-
Liquidity									
Unrestricted cash (sufficient cash that is free of restrictions is available to pay bills as and when they fall due)	Unrestricted cash compared to current liabilities Unrestricted cash / current liabilities	10	470.8%	535.8%	410.5%	397.5%	364.8%	381.4%	-
Obligations									
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings compared to rates Interest bearing loans and borrowings / rate revenue	11	0.7%	10.4%	13.1%	14.4%	15.0%	15.6%	+
Loans and borrowings (level of interest bearing loans and borrowings is appropriate to the size and nature of Council's activities)	Loans and borrowings repayments compared to rates Interest and principal repayments on interest bearing loans and borrowings / rate revenue		0.5%	0.4%	1.4%	1.2%	1.2%	1.3%	+
Indebtedness (level of long term liabilities is appropriate to the size and nature of a Council's activities)	Non-current liabilities compared to own-source revenue Non-current liabilities / own source revenue		21.4%	29.0%	26.3%	24.8%	21.2%	24.2%	+

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Indicator	Measure	Notes	Actual 2022/23	Forecast 2023/24	Budget 2024/25	Strategic Resource Plan Projections			Trend +/-
						2025/26	2026/27	2027/28	
Stability									
Rates effort (rating level is set based on the community's capacity to pay)	Rates compared to property values Rate revenue / CIV of rateable properties in the municipal district	12	0.4%	0.3%	0.3%	0.3%	0.3%	0.3%	-
Efficiency									
Revenue level (resources are used efficiently in the delivery of services)	Average rate per property assessment General rates and municipal charges / no. of property assessments	13	1,792.55	1,906.79	1,945.69	1,992.97	2,044.05	2,096.15	+

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

5a

1. Satisfaction with community consultation and engagement

The previous result for satisfaction with community consultation and engagement was a score of 55. The target set aligns with the 2021 - 2025 Council Plan commitment to continual improvement for this indicator.

2. Sealed local roads below the intervention level

The result for Wellington Shire Council in 2022/23 was 97.50%. Wellington Shire has received an increased number of rainfall events over the last 2 years, which has resulted in the deterioration of many rural roads. Works are currently underway, or planned for capital works, for many roads in poor condition within Wellington. Once completed, these works will improve the overall condition of Council's road network.

3. Planning applications decided within the relevant required time

A combination of ongoing staff shortages and levels of development are contributing factors resulting in the decrease of planning applications decided within required timeframes.

4. Kerbside collection waste diverted from landfill

The previous average for waste diverted from kerbside collection is 32.5%, the target set aligns with the state average for a 2 bin system.

5. Working Capital

The proportion of current liabilities covered by current assets. Working capital is forecast to increase due to a higher cash balance.

6. Asset renewal

This percentage indicates the extent of Council's renewals and upgrades against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

7. Rates concentration

Reflects extent of reliance on rate revenue to fund all of Council's on-going services. Trend indicates Council's reliance on rate revenue compared to all other revenue sources will marginally increase over the four year period.

8. Expenditure level

Expenses have increased due to impacts of Council's annual capital works program and rises in CPI and staff costs.

9. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. The adjusted underlying result calculation includes recurrent capital funding (i.e. Roads to Recovery funding), loss from sale/disposal from property, plant and equipment and other capital income but excludes non-recurrent capital grant and contributions.

10. Unrestricted cash

Council's liquidity is in a strong financial position due to a high cash balance. As Council borrows funds in future years, the loan repayments which are included in current liabilities increases which results in reducing unrestricted cash.

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11. Debt compared to rates

Trend indicates Council's reliance on debt against its annual rate revenue through management of long term debt. The 2023/24 forecast demonstrates a minimal current debt balance. Additional borrowings are required to fund development infrastructure projects and major capital works from 2024/25 onwards.

12. Rates effort

Assessment of whether Councils set rates at an appropriate level. Lower proportion of rate revenue suggests a reduced rate burden on the community.

13. Revenue level

Assessment of whether resources are being used efficiently to deliver services. A positive trend is projected over the next four year period.

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6. Schedule of Proposed Fees and Charges at 1 July 2024 (GST inclusive)

This appendix presents the fees and charges which will be charged in respect to various goods and services during the financial year 2024/25.

Note that this schedule is not exhaustive. There may be other fees that are set by statute and charged by Council in addition to this listing. These are statutory fees, and are made in accordance with legislative requirements. These fees are updated as of 1 July 2024 and will be reflected on Council's website.

SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
ART GALLERY					
Art Gallery Life Drawing Classes (Each)	C	Yes	29.00	30.00	1-Jan-25
Art Gallery Life Drawing Classes (6 week course)	C	Yes	169.00	175.00	1-Jan-25
Adult Art Workshop - Full Price	C	Yes	53.00	55.00	1-Jan-25
Adult Art Workshop - Friends Discount	C	Yes	31.50	32.50	1-Jan-25
Art Gallery Education – Subscriptions					
Primary Schools under 150	C	Yes	116.00	120.00	1-Jan-25
Primary Schools over 150	C	Yes	236.00	244.00	1-Jan-25
Secondary Schools	C	Yes	251.00	260.00	1-Jan-25
Specialist Schools	C	Yes	116.00	120.00	1-Jan-25
Kindergartens	C	Yes	116.00	120.00	1-Jan-25
Tertiary Institutions	C	Yes	390.00	405.00	1-Jan-25
Children's Workshops - First Child	C	Yes	16.00	16.50	1-Jan-25
Children's Workshops - Each Additional Child	C	Yes	11.00	11.50	1-Jan-25
Maffra Exhibition Space Rental	C	Yes	172.00	178.00	1-Jan-25
Image Reproduction Fees	C	Yes	129.00	133.50	1-Jan-25
THE WEDGE					
Main Stage Hire Rates					
Commercial Rate per day (Max 14 hours)	C	Yes	1,650.00	1,695.00	1-Jul-24
Commercial Rate - Extra time per half hour	C	Yes	181.00	186.00	1-Jul-24
Commercial - Second performance on the same day	C	Yes	800.00	822.00	1-Jul-24
Commercial - Pre-Rig	C	Yes	850.00	873.00	1-Jul-24
Community Rate per day (Max 14 hours)	C	Yes	910.00	935.00	1-Jul-24
Community Rate - Half Day (max 6 hours)	C	Yes	740.00	760.00	1-Jul-24
Community Rate - Extra time per half hour	C	Yes	100.00	102.00	1-Jul-24
Community - second performance on the same day	C	Yes	335.00	344.00	1-Jul-24
Community - Pre-Rig	C	Yes	425.00	436.00	1-Jul-24
Commercial per Week	C	Yes	8,250.00	8,475.00	1-Jul-24
Community per Week	C	Yes	4,050.00	4,160.00	1-Jul-24
Commercial Rate - Short hire (max 3 hours)	C	Yes	1,050.00	1,075.00	1-Jul-24
Community Rate - Short hire (max 3 hours)	C	Yes	575.00	590.00	1-Jul-24
Studio per day (Max 8 hours)	C	Yes	325.00	334.00	1-Jul-24
Studio - Short hire (Max 4 hours)	C	Yes	170.00	174.00	1-Jul-24
Studio - Extra time per half hour	C	Yes	27.00	27.50	1-Jul-24
Café Closure Fee	C	Yes	1,750.00	1,795.00	1-Jul-24
Admin Fee - Recurring date change	C	Yes	310.00	318.00	1-Jul-24
Outdoor Stage					
Outdoor Stage Hirer Commercial	C	Yes	2,000.00	2,055.00	1-Jul-24
Outdoor Stage Hirer Community	C	Yes	800.00	822.00	1-Jul-24
Cancellation Fees					
Cancellation fee 30 days or less	C	Yes	50% Of Fee + Full Marketing Cost		1-Jul-24
Cancellation 5 days or less	C	Yes	100% of Fee + Full Marketing cost		1-Jul-24
Ticket Fees					
Ticket fees per ticket - Commercial	C	Yes	4.70	4.80	1-Jul-24
Ticket fees average per ticket - Community	C	Yes	3.10	3.15	1-Jul-24
Complimentary Ticket Fee	C	Yes	1.00	1.05	1-Jul-24
Credit Card Surcharge on Tickets	C	Yes	A maximum of 1.08% for credit cards only.		1-Jul-24
Tech Labour					
Tech Labour Charge Out per hour - Commercial	C	Yes	70.00	72.00	1-Jul-24
Tech Labour Charge Out per hour - Community	C	Yes	55.00	57.00	1-Jul-24
Tech Labour Charge Out per hour - Commercial after 8 hours	C	Yes	90.00	92.00	1-Jul-24
Tech Labour Charge Out per hour - Community after 8 hours	C	Yes	70.00	75.00	1-Jul-24

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SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
THE WEDGE Cont'd					
Labour Front of House					
FOH Labour Charge out per hour - Commercial	C	Yes	70.00	72.00	1-Jul-24
FOH Labour Charge out per hour - Community	C	Yes	55.00	57.00	1-Jul-24
FOH Labour Charge out per hour - Commercial After 8 hours	C	Yes	90.00	92.00	1-Jul-24
FOH Labour Charge out per hour - Community after 8 hours	C	Yes	70.00	75.00	1-Jul-24
Marketing Fees					
Poster Distribution	C	Yes	300.00	308.00	1-Jul-24
Direct Marketing	C	Yes	200.00	205.00	1-Jul-24
Media Release	C	Yes	200.00	205.00	1-Jul-24
Social Media	C	Yes	150.00	154.00	1-Jul-24
Website Homepage Feature	C	Yes	150.00	154.00	1-Jul-24
Selected Show Flying	C	Yes	150.00	154.00	1-Jul-24
Foyer Monitors	C	Yes	100.00	102.00	1-Jul-24
Season Brochure	C	Yes	750.00	770.00	1-Jul-24
Outdoor Screen	C	Yes	300.00	308.00	1-Jul-24
Content Creation Fee	C	Yes	250.00	257.00	1-Jul-24
Equipment					
Use of Grand Piano - Commercial	C	Yes	287.00	295.00	1-Jul-24
Use of Grand Piano - Community	C	Yes	170.00	175.00	1-Jul-24
Piano Tune	C	Yes	Cost price + 15%	Cost price + 15%	1-Jul-24
Consumables (charged at cost +15%)	C	Yes	Min \$50 per show	Min \$50 per show	1-Jul-24
Hired in Equipment	C	Yes	Cost price + 15%	Cost price + 15%	1-Jul-24
Rider	C	Yes	Cost price + 20%	Cost price + 20%	1-Jul-24
Damage Charge	C	Yes	Cost price + 15%	Cost price + 15%	1-Jul-24
Merchandise	C	Yes	Cost price + 15%	Cost price + 15%	1-Jul-24
LIBRARY					
Printing/Photocopies B&W A4 per page	C	Yes	0.20	0.20	1-Jul-22
Printing/Photocopies B&W A3 per page	C	Yes	0.40	0.40	1-Jul-22
Printing/Photocopies Colour A4 per page	C	Yes	0.80	0.80	1-Jul-22
Printing/Photocopies Colour A3 per page	C	Yes	1.50	1.50	1-Jul-22
Microfilm Printing A4 per page	C	Yes	0.20	0.20	1-Jul-22
Interlibrary loans - Victorian municipal libraries fee	C	Yes	4.30	4.40	1-Jul-24
Interlibrary Loans - Books per transfer	C	Yes	29.50	30.00	1-Jul-24
National facsimile fees (1st page)	C	Yes	5.50	5.60	1-Jul-24
National facsimile fees Additional Pages per page	C	Yes	1.40	1.50	1-Jul-24
Overseas facsimile fees (1st page)	C	Yes	11.00	11.00	1-Jul-23
Overseas facsimile fees Additional Pages per page	C	Yes	2.70	3.00	1-Jul-24
Library Receiving Faxes per page	C	Yes	1.40	1.50	1-Jul-24
Mini-earphones	C	Yes	5.40	5.50	1-Jul-24
Library Laminating A4 size	C	Yes	2.00	2.10	1-Jul-24
Library Laminating A3 size	C	Yes	3.50	3.60	1-Jul-24
Library Book Covering	C	Yes	11.00	11.50	1-Jul-24
Library Binding Repairs (thin book approx. 10 mins)	C	Yes	11.00	11.50	1-Jul-24
Library Binding Repairs (thick book approx. 15 mins)	C	Yes	16.00	16.50	1-Jul-24
Replacement membership cards	C	Yes	3.60	3.70	1-Jul-24
Replacement CD for Talking Book set	C	Yes	RRP	RRP	1-Jul-17
Lost Book, Magazine or Audio-Visual item	C	Yes	RRP	RRP	1-Jul-13
GIPPSLAND REGIONAL SPORTS COMPLEX					
Indoor Courts					
Court Hire (peak) per hour	C	Yes	55.00	57.00	1-Jul-24
Court Hire (off peak) per hour	C	Yes	40.00	41.50	1-Jul-24
Training Casual Use (adult and concession - One Fee from now on)	C	Yes	5.00	5.00	1-Jul-24
Outdoor Courts					
Outdoor Court with Lights - per hour (Capped at 6 Courts)	C	Yes	12.00	13.00	1-Jul-24
Outdoor Court no Lights - per hour (Capped at 6 Courts)	C	Yes	6.00	6.50	1-Jul-24
Associations					
Association Court Hire Fee (Season based)(peak) per hour	C	Yes	48.50	50.00	1-Jul-24
Association Court Hire Fee (Season based) (off peak) per hour*	C	Yes	39.00	40.50	1-Jul-24

2024/25 Budget - Wellington Shire Council

SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
GIPPSLAND REGIONAL SPORTS COMPLEX Cont'd					
Synthetic Pitch Hire					
Full Field per hour	C	Yes	66.50	69.00	1-Jul-24
Full Field Lights per hour	C	Yes	44.00	45.00	1-Jul-24
Half Field per hour	C	Yes	40.00	41.50	1-Jul-24
Half Field Lights per hour	C	Yes	26.50	27.50	1-Jul-24
Off Peak (Weekday rate - Full field) per hour	C	Yes	53.50	55.50	1-Jul-24
Off Peak (Weekday rate - Half field) per hour	C	Yes	32.00	33.00	1-Jul-24
Facility Hire					
Office Annual Hire Fee	C	Yes	360.00	372.00	1-Jul-24
Meeting Room 1 or Meeting Room 2 per hour	C	Yes	20.00	21.00	1-Jul-24
Conference Room Commercial Hire or Single Use Hire. Two hour minimum booking, includes kitchen	C	Yes	40.00	41.50	1-Jul-24
Kiosk Annual Hire	C	Yes	2,120.00	2,195.00	1-Jul-24
Commercial Facility Hire (Minimum hourly charge for Non-GRSC User Groups)	C	Yes	40.00	41.50	1-Jul-24
Other					
Social Sports Participation (Term Fee, Individual)	C	Yes	\$60.00 to \$85.00	40.00 to 110.00	1-Jul-24
Birthday Party Host per hour	C	Yes		41.50	1-Jul-24
Program Facilitator per hour	C	Yes		41.50	1-Jul-24
Inflatable Hire Fee (Small)	C	Yes		120.00	1-Jul-24
Inflatable Hire Fee (Medium)	C	Yes		180.00	1-Jul-24
Inflatable Hire Fee (Large)	C	Yes		240.00	1-Jul-24
Inflatable Zone	C	Yes		15.00	1-Jul-24
Hockey Pavilion Hire	C	Yes		21.00	1-Jul-24
Administrative Fees					
Booking Cancellation Fee	C	Yes	27.00	28.00	1-Jul-24
AQUA ENERGY					
Aquatics Casual Entry					
Aquatic Adult	C	Yes	7.30	7.60	1-Jul-24
Aquatic Concession	C	Yes	5.80	6.10	1-Jul-24
Aquatic Child (0-15)	C	Yes	4.90	5.10	1-Jul-24
Aquatic Family (Medicare card)	C	Yes	19.50	20.30	1-Jul-24
Aquatic School Group - per Student	C	Yes	3.90	4.10	1-Jan-25
Aquatic School Group - Cost of Instructor	C	Yes	49.20	50.90	1-Jan-25
Group Fitness & Gym Casual Entry					
Group Fitness Adult	C	Yes	16.10	16.70	1-Jul-24
Group Fitness Concession	C	Yes	12.90	13.40	1-Jul-24
Group Fitness Schools - per student	C	Yes	8.60	8.90	1-Jan-25
Gym Adult	C	Yes	18.00	18.60	1-Jul-24
Gym Concession	C	Yes	14.40	14.90	1-Jul-24
Gym Teen (classes or gym)	C	Yes	8.10	8.40	1-Jul-24
Gym School Group - per student	C	Yes	9.60	9.90	1-Jan-25
Gym User Group - per participant			9.60	9.90	1-Jan-24
Allied Health Gym User			10.00	10.30	1-Jul-24
Living Longer Living Stronger (gym/fitness classes)	C	Yes	7.80	7.50	1-Jul-24
Multi Visit Passes					
10 visit Swim - Adult	C	Yes	65.70	68.40	1-Jul-24
10 visit Swim - Child	C	Yes	44.10	45.90	1-Jul-24
10 visit Swim - Concession	C	Yes	52.20	54.90	1-Jul-24
10 visit Swim - Family	C	Yes	175.50	182.70	1-Jul-24
10 visit Gym - Adult	C	Yes	162.00	167.40	1-Jul-24
10 visit Gym - Concession	C	Yes	129.60	134.10	1-Jul-24
10 visit Group Fitness - Adult	C	Yes	144.90	150.30	1-Jul-24
10 visit Group Fitness - Concession	C	Yes	116.10	120.60	1-Jul-24
Living Longer Living Stronger 4 week	C	Yes	52.80	54.60	1-Jul-24
Living Longer Living Stronger 6 week	C	Yes	79.00	81.80	1-Jul-24
Living Longer Living Stronger 8 week	C	Yes	105.70	109.40	1-Jul-24
Living Longer Living Stronger 10 Session Pass	C	Yes	70.20	75.00	1-Jul-24
Other					
Fitness Room Hire - Full Day	C	Yes	60.70	62.80	1-Jul-24
Fitness Room Hire - Half Day	C	Yes	30.30	31.40	1-Jul-24
Meeting Room Hire - per hour	C	Yes	20.50	21.20	1-Jul-24
Pink Ribbon	C	Yes	5.60	5.80	1-Jul-24

2024/25 Budget - Wellington Shire Council

SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
AQUA ENERGY Cont'd					
Pool Hire					
Swimming Pool Hire - whole pool per hour	C	Yes	166.70	172.50	1-Jul-24
Swimming Pool Hire - lane per hour	C	Yes	51.70	53.50	1-Jul-24
Pool Inflatable Hire - per hour	C	Yes	111.30	115.20	1-Jul-24
Additional Lifeguard - per hour	C	Yes	49.80	51.50	1-Jul-24
Learn to Swim Lessons					
Swim lessons - 30mins - Non-Member	C	No	19.80	20.50	1-Jul-24
Swim lessons - 45mins - Non-Member	C	No	21.10	21.80	1-Jul-24
Swim lessons - 1hour - Non-Member	C	No	22.60	23.40	1-Jul-24
Private 1:1 - Half Hour - Non-Member	C	No	52.40	52.40	1-Jul-24
Private 1:1 Concession - Half Hour - Non-Member	C	No	41.90	41.90	1-Jul-24
Holiday Swim Program - Member	C	No	72.30	72.30	1-Jul-24
Disability - Achiever Program 1:1	C	No	32.80	33.90	1-Jul-24
Swim lesson - 30mins - Non-Member Direct Debit - fortnight	C	No	32.80	33.90	1-Jul-24
Swim lesson - 45mins - Non-Member Direct Debit - fortnight	C	No	35.10	36.30	1-Jul-24
Swim lesson - 1hour - Non-Member Direct Debit - fortnight	C	No	37.60	38.90	1-Jul-24
Group Adult Swimming Lessons			10.00	10.30	1-Jul-24
Admin					
Membership card replacement fee	C	Yes	10.00	10.30	1-Jul-24
Term Memberships					
Joining Fee (Component of all new memberships, not included in renewals)	C	Yes	79.00	82.00	1-Jul-24
Base Aquatic Adult Fee (12 Month Renewal Fee)					
Aquatic 12mth - Adult	C	Yes	503.00	521.00	1-Jul-24
Aquatic 12mth - Concession Renew	C	Yes	340.00	352.00	1-Jul-24
Aquatic 12mth - Concession	C	Yes	419.00	434.00	1-Jul-24
Aquatic 12mth - Child Renew	C	Yes	283.00	293.00	1-Jul-24
Aquatic 12mth - Child	C	Yes	362.00	375.00	1-Jul-24
Aquatic 12mth - Family Renew	C	Yes	707.00	732.00	1-Jul-24
Aquatic 12mth - Family	C	Yes	786.00	814.00	1-Jul-24
Aquatic 6mth - Adult	C	Yes	291.00	302.00	1-Jul-24
Aquatic 6mth - Concession	C	Yes	249.00	258.00	1-Jul-24
Aquatic 6mth - Child	C	Yes	221.00	229.00	1-Jul-24
Aquatic 6mth - Family	C	Yes	472.00	489.00	1-Jul-24
Aquatic 3mth - Adult	C	Yes	185.00	192.00	1-Jul-24
Aquatic 3mth - Concession	C	Yes	164.00	170.00	1-Jul-24
Aquatic 3mth - Child	C	Yes	150.00	156.00	1-Jul-24
Aquatic 3mth - Family	C	Yes	256.00	265.00	1-Jul-24
Base Gold Adult Fee (12 Month Renewal Fee)					
Gold 12mth - Adult	C	Yes	1,131.00	1,171.00	1-Jul-24
Gold 12mth - Concession Renew	C	Yes	1,210.00	1,253.00	1-Jul-24
Gold 12mth - Concession	C	Yes	905.00	937.00	1-Jul-24
Gold 12mth - Family Renew	C	Yes	1,885.00	1,952.00	1-Jul-24
Gold 12mth - Family	C	Yes	1,964.00	2,034.00	1-Jul-24
Gold 6mth - Adult	C	Yes	645.00	668.00	1-Jul-24
Gold 6mth - Concession	C	Yes	532.00	551.00	1-Jul-24
Gold 6mth - Family	C	Yes	1,022.00	1,058.00	1-Jul-24
Gold 3mth - Adult	C	Yes	362.00	375.00	1-Jul-24
Gold 3mth - Concession	C	Yes	306.00	317.00	1-Jul-24
Gold 3mth - Family	C	Yes	551.00	570.00	1-Jul-24
Direct Debit Memberships - Fortnightly					
Aquatic Direct Debit - Adult	C	Yes	16.40	16.90	1-Jul-24
Aquatic Direct Debit - Concession	C	Yes	13.10	13.60	1-Jul-24
Aquatic Direct Debit - Child	C	Yes	10.90	11.30	1-Jul-24
Aquatic Direct Debit - Family	C	Yes	27.20	28.20	1-Jul-24
Gold Direct Debit - Adult	C	Yes	43.50	45.10	1-Jul-24
Gold Direct Debit - Concession	C	Yes	34.90	36.10	1-Jul-24
Gold Direct Debit - Family	C	Yes	72.50	75.10	1-Jul-24
Living Longer Living Stronger Direct Debit	C	Yes	34.00	35.20	1-Jul-24
Corporate Adult 5+ Direct Debit	C	Yes	39.20	40.60	1-Jul-24
Corporate Family 5+ Direct Debit	C	Yes	65.30	67.60	1-Jul-24

2024/25 Budget - Wellington Shire Council

SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
AQUA ENERGY Cont'd					
Direct Debit - Teen Gym - Fortnightly	C	Yes	34.00	35.20	1-Jul-24
Direct Debit - Boot Camp - Fortnightly (6 sessions per f/n)	C	Yes	68.30	70.70	1-Jul-24
Personal Training					
Personal Training 1 Hour Session	C	Yes	55.60	57.50	1-Jul-24
Personal Training 1/2 Hour Session	C	Yes	27.80	28.80	1-Jul-24
Personal Training 1 Hour Session 1:2	C	Yes	66.70	69.00	1-Jul-24
Personal Training 1 Hour Session 1:3	C	Yes	100.00	103.50	1-Jul-24
Personal Training 1 Hour Session 1:4	C	Yes	133.30	138.00	1-Jul-24
Personal Training 3 Pack - 3 x 30 min	C	Yes	83.40	86.30	1-Jul-24
Personal Training 3 Pack - 3 x 60 min	C	Yes	166.70	172.50	1-Jul-24
Personal Training 5 Pack - 5 x 30 min	C	Yes	139.10	144.00	1-Jul-24
Personal Training 5 Pack - 5 x 60 min	C	Yes	278.00	287.70	1-Jul-24
Personal Training 10 Pack - 10 x 30 min	C	Yes	278.00	287.70	1-Jul-24
Personal Training 10 Pack - 10 x 60 min	C	Yes	555.90	575.40	1-Jul-24
Boot Camp (per session, casual rate)	C	Yes	17.10	17.70	1-Jul-24
Summer Season Passes - 15 Weeks					
Adult	C	Yes	122.30	126.60	1-Jul-24
Concession	C	Yes	98.10	101.50	1-Jul-24
Child (5-15)	C	Yes	81.60	84.50	1-Jul-24
Family	C	Yes	203.90	211.20	1-Jul-24
OUTDOOR POOLS					
Single Admission (All Pools)					
Adult	C	Yes	7.30	7.60	1-Jul-24
Concession	C	Yes	5.80	6.10	1-Jul-24
Child (4-15)	C	Yes	4.90	5.10	1-Jul-24
Family	C	Yes	19.50	20.30	1-Jul-24
Summer Season Passes - 15 Weeks					
Adult	C	Yes	122.30	126.60	1-Jul-24
Concession	C	Yes	98.10	101.50	1-Jul-24
Child (4-15)	C	Yes	81.60	84.50	1-Jul-24
Family	C	Yes	203.90	211.20	1-Jul-24
ANIMALS					
Standard Fee - Domestic Animals - Dog Registrations					
Dangerous, Menacing or Restricted Breed	C	No	165.00	169.50	1-Jan-25
Guard Dog	C	No	165.00	169.50	1-Jan-25
Reduced Fee (Sterilised, over 10 years old, kept for breeding at a licensed premises, owner a member of approved association, kept for working stock, obedience trained with an approved organisation) not applicable to dangerous, menacing, guard dog or restricted breeds	C	No	51.50	53.00	1-Jan-25
Pension Concession on above of 50%	L	No	-	-	
Standard Fee - Domestic Animals - Cat Registrations					
Reduced Fee (Sterilised, over 10 years old, kept for breeding at a licensed premises, owner a member of approved association)	C	No	165.50	169.50	1-Jan-25
Pension Concession on above of 50%	L	No	-	-	
Animal Cage Deposits (Refundable)	C	No	76.50	78.50	1-Jan-25
Domestic Animal Business Registration	L	No	287.50	295.00	1-Jan-25
DAB Information Access Fee (Request for information specific to the business)	C	No	82.00	84.00	1-Jan-25
Domestic Animal Business Registration - Breeders 3-10 Fertile Dogs	C	No	\$2900 + vet fee if applicable	\$2970 + vet fee if applicable	1-Jan-25
Domestic Animal Business Registration - Breeders requiring Ministerial Approval	C	No	\$3060 + vet fee if applicable	\$3136 + vet fee if applicable	1-Jan-25
Release Penalty Dogs & Cats Registered					
Release Penalty Unregistered Dogs & Cats, or subsequent impound of Registered animal	C	No	160.00	160.00	1-Jul-21
Release Penalty Small Livestock - includes Sheep, Goats and Pigs	L	No	\$85.00 for 1st animal \$44.50 per subsequent animal + invoiced transport costs	87.00 for the 1st animal 45.50 per subsequent animal + invoiced transport costs	1-Jan-25
Release Penalty Large Livestock - includes Cattle and Horses	L	No	\$136.50 for 1st animal, \$45 per subsequent animal + invoiced transport costs	140.00 for 1st animal 45.50 for subsequent animal + invoiced transport costs	1-Jan-25
Sustenance fee, per day per animal - fee may be increased dependent on seasonal availability.					
Small Livestock - includes Sheep, Goats and Pigs	C	No	17.50	18.00	1-Jan-25
Large Livestock - includes Cattle and Horses	C	No	25.00	26.00	1-Jan-25

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SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
LOCAL LAWS					
Alfresco Dining Permit Annual Fee	C	No	200.00	205.00	1-Jul-24
Roadside Trading Permit (12 Weeks fee)	C	No	820.00	843.00	1-Jul-24
Roadside Trading Permit (26 Weeks fee)	C	No	1,430.00	1,470.00	1-Jul-24
Roadside Trading Permit (52 Weeks fee)	C	No	2,530.00	2,600.00	1-Jul-24
Local Laws permit - 1 year	C	No	76.50	78.50	1-Jul-24
Local Law permit - 3 years	C	No	180.00	185.00	1-Jul-24
Impounded Vehicle release fee	C	No	350.00	360.00	1-Jul-24
Local Law Fines	L	No	185.00	198.00	1-Jul-24
VicRoads - Emergency works callout up to 3hrs	C	Yes	670.00	688.00	1-Jul-24
General Local Laws Impound Release Fee	C	No	130.00	133.50	1-Jul-24
HEALTH					
Premises Inspection Fee	C	No	310.00	315.00	1-Jan-25
Registration - Food Act - Class 1*	C	No	530.00	545.00	1-Jan-25
Registrations - Food Act: Class 2. Less than 10 EFT (Full Time Employees). 50% discount applies for a once off event*	C	No	530.00	545.00	1-Jan-25
Registrations: Food Act - Class 2 (Low volume). 50% discount applies for a once off event	C	No	310.00	318.00	1-Jan-25
Registrations: Food Act - Class 2. 11-25 EFT	C	No		690.00	1-Jan-25
Registrations: Food Act - Class 2. 26-50 EFT	C	No		950.00	1-Jan-25
Registrations: Food Act - Class 2. Over 50 EFT	C	No		1,460.00	1-Jan-25
Registration - Food Act: Class 3. 50% discount applies for a once off event*	C	No	310.00	318.00	1-Jan-25
Registrations: Food Act - Class 3 (Low volume). 50% discount applies for a once off event*	C	No	129.50	130.00	1-Jan-25
Registration - Food Act: Class 3A. 50% discount applies for a once off event*	C	No	310.00	318.00	1-Jan-25
Registrations: Food Act - Class 3A (Low volume). 50% discount applies for a once off event*	C	No	129.50	133.00	1-Jan-25
Registrations - Hairdressers or Temporary Makeup Lifetime one off fee*	C	No	280.00	285.00	1-Jan-25
Registrations – Hair/Beauty/Skin Penetration*	C	No	156.50	160.00	1-Jan-25
Registrations - Prescribed Accommodation*	C	No	228.50	235.00	1-Jan-25
Aquatic Facilities - Category 1	C	No	191.50	195.00	1-Jan-25
Registrations – Caravan Parks per site	L	No	As per Residential Tenancies (Caravan Parks and Moveable Dwellings Registration and Standards Regulations 2020)		1-Jun-24
* A 50% discount applies to new registrations from 1 August					
* A 50% discount applies to registration of each additional temporary or mobile component(s) against a premises					
Transfer of Registration	L	No	50% of annual registration fee		1-Jun-24
Transfer of Registration Caravan Parks	L	No	As per Residential Tenancies (Caravan Parks and Moveable Dwellings Registration and Standards Regulations 2020)		1-Jun-24
Registration Late fee additional 50%	C	No	Additional 50%		1-Jul-24
Additional Inspection Fee - used when a premises does not comply with first or second inspection requirements - includes non compliant food samples	C	No	181.00	185.00	1-Jul-24
Penalties - refer to relevant legislation. Penalty amounts are determined as per the Monetary Unit Act	L	No			
Vaccines	C	No		Cost + admin fee	1-Jul-24
Site Visit Fee for Corporate Vaccinations	C	Yes	400.00	400.00	1-Jul-24
BUILDING					
Building Report and Consents	L	No	311.80	321.15	1-Jul-24
Building Report and Consents - Hoarding Permits	L	No	316.40	325.80	1-Jul-24
Building Plan Copy	C	Yes	98.00	102.00	1-Jul-24
Building Plan Search Fee	C	Yes	72.30	74.40	1-Jul-24
Building Levy	L	No	0.20	0.20	1-Jul-24
Building Information Certificates	L	No	50.70	52.20	1-Jul-24
Copy of Building Permit, Occupancy Permit or Certificate of Final Inspection	C	Yes	43.50	44.80	1-Jul-24
Heritage/Demolition Response	L	No	91.40	94.10	1-Jul-24
Lodgement Fees – Domestic & Commercial	L	No	130.90	134.80	1-Jul-24
Caravan Park - Application for a Rigid Annexe	C	No	296.00	310.80	1-Jul-24
Stormwater Discharge Point	L	No	155.30	159.90	1-Jul-24
Places of Public Entertainment (POPES)	C	Yes	368.00	386.40	1-Jul-24
Aquatic Facilities (Incl. Pools & Spas)					
Inspection Fee (incl. Certificate Lodgement Fee)	C/L	No	370.00	385.00	1-Jul-24
Pool Registration Fee	C/L	No	34.20	35.20	1-Jul-24
Search Fee (with no Final Cert or Occupancy Permit)	C/L	No	50.70	52.20	1-Jul-24
Certificate Lodgement Fee	L	No	21.90	22.50	1-Jul-24
Non-Compliance Fee	L	No	413.40	425.80	1-Jul-24

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SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
ONSITE WASTEWATER MANAGEMENT SYSTEM					
Minor Alteration of an OWMS	L	No	592.30	608.30	1-Jul-24
			777.20		
Construct, Install or Alter an OWMS	L	No	Additional \$97.30 per hour up to a maximum of \$2153.35	798.2 Additional \$99.95 per hour up to a maximum of \$2211.60	1-Jul-24
Additional inspections	L	No	Additional \$97.30 per hour up to a maximum of \$2153.35	Additional \$99.95 per hour up to a maximum of \$2211.60	1-Jul-24
Renew a permit	L	No	132.15	135.70	1-Jul-24
Transfer a permit	L	No	157.90	162.15	1-Jul-24
Amend a permit	L	No	165.05	169.50	1-Jul-24
Reissue of Permit	C	Yes	72.50	74.40	1-Jul-24
			\$233.25 for assessments not exceeding 2.6 hours.	\$239.55 for assessments not exceeding 2.6 hours.	
Exemption	L	No	Additional 94.45 per hour up to a maximum of \$976.40	Additional \$97.00 per hour up to a maximum of \$1002.80	1-Jul-24
Report and Consent Request - unsewered areas	L	No	311.80	320.25	1-Jul-24
PLANNING					
Development Advice Request	C	Yes	100.00	100.00	1-Jul-22
Planning Permit & Endorsed Plans Search and Copy	C	Yes	160.00	160.00	1-Jul-22
Planning Permit - Extension of Time	C	Yes	300.00	300.00	1-Jul-20
Preparation/Review Section 173 Agreement	C	Yes	680.40	680.40	1-Jul-23
Strategic Planning Written Advice	C	Yes	100.00	100.00	1-Jul-22
Valuation (Public Open Space Contribution)	C	Yes	Cost of Valuation	Cost of Valuation	1-Jul-17
Fees for Applications for Permits under Section 47 (Regulation 9) of the Planning & Environment Act 1987	L	No	The full schedule of fees can be accessed from the DELWP Legislation and Regulation page.		1-Jul-18
Fees for Applications to Amend Permits Under Section 72 (Regulation 11) of the Planning & Environment Act 1987	L	No	The full schedule of fees can be accessed from the DELWP Legislation and Regulation page.		1-Jul-18
Council Variations					
Amend an endorsed plan where the cost of the change is \$10,000 or less or for a minor amendment to the conditions where there is no requirement for new referrals or for public notice.	C	No	206.40	206.40	1-Jul-23
Sub-division trees	C	Yes	640.00	700.00	1-Jul-24
Heritage	C	No	NO FEE	NO FEE	1-Jul-18
Liquor Licence Only	C	No	200.00	200.00	1-Jul-20
Native Vegetation Removal					
<10 Hectares	C	No	400.00	400.00	1-Jul-23
FACILITY HIRE					
Gwen Webb Arts Activity Centre - Hire Charges					
Gwen Webb Centre Hire - Full Day*	C	Yes	61.00	63.00	1-Jul-24
Regular Hire (6 hours or less)	C	Yes	37.50	39.00	1-Jul-24
LEVEL 2 FACILITY HIRE CHARGES: Stephenson Park - Main Oval, Sale Main Oval, Sale Velodrome, Sale Lions Park (Little Athletics)					
Part or full day hire - (community groups) #	C	Yes	128.50	133.00	1-Jul-24
Part or full day hire - (schools casual hire)	C	Yes	Free	Free	1-Jul-24
Regular School Use - per season/per ground	C	Yes	253.50	262.00	1-Jul-24
Commercial/Private- Full Day*	C	Yes	415.00	430.00	1-Jul-24
Stephenson Park - Baseball Pitch Hire Charges (Level 2) (Includes Baseball Oval)	C	Yes	129.50	134.00	1-Jul-24
LEVEL 3 FACILITY HIRE CHARGES: Wurruk Oval					
Part or full day hire - (community groups) #	C	Yes	97.50	100.00	1-Jul-24
Part or full day hire - (schools casual hire)	C	Yes	Free	free	1-Jul-24
Regular School Use - per season/per ground	C	Yes	188.50	195.00	1-Jul-24
Commercial/Private- Full Day*	C	Yes	280.00	290.00	1-Jul-24
LEVEL 4 FACILITY HIRE CHARGES: Stephenson Park - Rotary Oval or Baseball Oval (excluding pitch), Stead Street Oval					
Part or full day hire - (community groups) #	C	Yes	66.50	69.00	1-Jul-24
Part or full day hire - (schools casual hire)	C	Yes	Free	Free	1-Jul-24
Regular School Use - per season/per ground	C	Yes	126.50	130.00	1-Jul-24
Commercial/Private- Full Day*	C	Yes	140.00	145.00	1-Jul-24

2024/25 Budget - Wellington Shire Council

SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
FACILITY HIRE Cont'd					
Stephenson Park Multipurpose Room					
Seasonal user group subsidised rate - Full Day [^]	C	Yes	62.50	65.00	1-Jul-24
Non seasonal user Community Group - Full Day [*]	C	Yes	254.00	263.00	1-Jul-24
Commercial/Private- Full Day [*]	C	Yes	410.00	425.00	1-Jul-24
Light Usage Fee/Hr (includes plug-in portable lighting)	C	Yes	21.00	22.00	1-Jul-24
Light Usage Fee/Hr 150 lux at Stephenson Park	C	Yes	36.50	38.00	1-Jul-24
Toilet cleaning charges to be added to Casual hire if applicable	C	Yes	36.50	38.00	1-Jul-24
<i>*Half day hire = 4 hours or less. Charge is 50% of scheduled full day fee.</i>					
<i>* Seasonal Hire includes use of toilets and rubbish disposal and is only available at a full day rate.</i>					
<i>[^]Usage by seasonal hirers during scheduled training and games is free, usage outside of the regular booking dates will attract this fee.</i>					
<i># A 90% discount is applied to Seasonal Users of the part or full day community group hire. Seasonal use is defined as 1 or more use per week.</i>					
MEETING ROOMS					
Yarram Meeting Rooms					
Meeting Room 1 or 2 (max 25 people) per day Community Rate	C	Yes	Free usage for community groups		1-Jul-19
Both Meeting Rooms 1 & 2 (max 50 people) per day Community Rate	C	Yes	Free usage for community groups		1-Jul-19
Both Meeting Rooms 1 & 2 (max 50 people) per day Standard Rate	C	Yes	248.50	248.50	1-Jul-23
Both Meeting Rooms (max 50 people) half day rate	C	Yes	127.00	127.00	1-Jul-23
Consulting Room 1 or 2 per hour	C	Yes	12.00	12.00	1-Jul-23
Consulting Room 1 or 2 per day	C	Yes	47.50	47.50	1-Jul-23
Wellington Centre Meeting Rooms					
Wayput Room per half day Standard Rate	C	Yes	139.50	144.00	1-Jul-24
Wayput Room per day Standard Rate	C	Yes	220.00	227.50	1-Jul-24
Carang Carang Room per half day Standard Rate	C	Yes	171.50	177.50	1-Jul-24
Carang Carang Room per day Standard Rate	C	Yes	320.00	331.00	1-Jul-24
Wellington Room per half day Standard Rate	C	Yes	221.50	229.00	1-Jul-24
Wellington Room per day Standard Rate	C	Yes	440.00	455.00	1-Jul-24
Function Gathering area per half day Standard Rate	C	Yes	171.00	177.50	1-Jul-24
Function Gathering area per day Standard Rate	C	Yes	320.00	331.00	1-Jul-24
Setup fee for room configuration (optional)	C	Yes	54.00	56.00	1-Jul-24
LAKESIDE ENTERTAINMENT & ARTS FACILITY (LEAF)					
Weddings and Commercial Organisations	C	Yes	210.00	210.00	1-Jul-22
Not for profit/community organisations	C	Yes	-	-	1-Jul-20
Use of Concertina Doors	C	Yes	195.00	195.00	1-Jul-22
Use of Concertina Doors Community Groups	C	Yes	100.00	100.00	1-Jul-22
CIRCUS					
Recreation Reserve Fees (Circus) Daily Fees	C	Yes	1,000.00	1,000.00	1-Jul-22
MOORINGS					
Mooring Fees - Annual Licence	C	Yes	1,050.00	1,101.45	1-Jul-24
Mooring Temporary, Weekly, Min 2 weeks, Max 12 weeks	C	Yes	64.00	67.14	1-Jul-24
Transfer of Mooring Fee	C	Yes	55.00	57.70	1-Jul-24
AERODROMES					
Establishment fee for setting up user agreements - for new user agreements on Council Owned or Controlled Land	C	Yes	129.10	133.00	1-Jul-24
West Sale Airport Service Charge – Terminal Access – Per day for charter/commercial flights	C	Yes	130.20	134.10	1-Jul-24
Rate capped to 100 days p.a.					
West Sale Airport Service Charge – Use of Airside Apron Areas – per m2/p.a. Aircraft parking or equipment storage.	C	Yes	40.15	41.35	1-Jul-24
User agreement to be established for periods in excess of 28 continuous days					
Minimum charge \$300.00 (based on 100m2 for 1 month).					
West Sale Airport - User Access Charges / Landing Fees					
Fee applied per aircraft movement.					
Local aircraft* <1,550kg MTOW and RAAF exempt.	C	Yes	\$8.20/tonne pro-rata	\$10.25/tonne pro-rata	1-Jul-24
Yarram Aerodrome - User Access Charges / Landing Fees					
Fee applied per aircraft movement.					
Local aircraft* <1,550kg MTOW and RAAF exempt.	C	Yes	\$3.91/tonne pro-rata	\$5.10/tonne pro-rata	1-Jul-24
<i>*Registered address of aircraft or owner/operator based within a hangar at the West Sale or Yarram aerodrome.</i>					

2024/25 Budget - Wellington Shire Council

SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
SALEYARDS					
Prime Sales					
Weighted Cattle	C	Yes	24.70	26.00	1-Jul-24
Weighted Bulls	C	Yes	32.80	34.50	1-Jul-24
Unweighted Cattle	C	Yes	17.50	18.40	1-Jul-24
Unweighted Bulls	C	Yes	24.70	26.00	1-Jul-24
Calves	C	Yes	4.10	4.40	1-Jul-24
Goats	C	Yes	2.10	2.30	1-Jul-24
Pigs	C	Yes	3.40	3.60	1-Jul-24
Droving Fee	C	Yes	4.30	4.60	1-Jul-24
Store Sales					
Unweighted Cattle	C	Yes	17.50	18.40	1-Jul-24
Unweighted Bulls	C	Yes	24.70	26.00	1-Jul-24
Unit (Cow and Calf)	C	Yes	21.50	22.60	1-Jul-24
Calves	C	Yes	4.10	4.40	1-Jul-24
Buyer / NLIS Fee					
Store Sales, Wednesday Calf Sales	C	Yes	3.20	3.40	1-Jul-24
Clearing Sales	C	Yes	3.20	3.40	1-Jul-24
Sheep Sales					
Sheep Sales	C	Yes	2.20	2.40	1-Jul-24
Other					
Weigh Only	C	Yes	13.10	13.80	1-Jul-24
Scan Only	C	Yes	7.10	7.50	1-Jul-24
On Delivery Fee - Cattle	C	Yes	7.10	7.50	1-Jul-24
Post Breeder Tags - No Tag, Saleyard tag applied by GRLE	C	Yes	42.80	44.90	1-Jul-24
Agent Fee - Special Sales	C	Yes	179.00	187.80	1-Jul-24
Auctioneers Fees	C	Yes	151.90	159.40	1-Jul-24
Buyers Reports	C	Yes	0.30	0.40	1-Jul-24
Truck Wash	C	Yes	2.30	2.30	1-Jul-24
Unprocessed Compost	C	Yes	24.50	25.80	1-Jul-24
Transit Stock Fee - Per Head	C	Yes	5.00	5.30	1-Jul-24
Stock Feed Fee	C	Yes	26.60	28.00	1-Jul-24
Sheep Scanning Fee	C	Yes	0.40	0.50	1-Jul-24
Call Outs (After Hours) - Feed Fee First Hour	C	Yes	238.80	250.60	1-Jul-24
Call Outs (After Hours) - Additional Hours	C	Yes	119.40	125.30	1-Jul-24
Shower Facilities	C	Yes	No cost	No cost	1-Jul-22
TIPPING FEES					
Commercial Tonne	C	Yes	262.00	295.00	1-Jul-24
Commercial m3	C	Yes	106.00	114.00	1-Jul-24
Domestic m3	C	Yes	47.00	50.00	1-Jul-24
Greenwaste m3	C	Yes	16.00	17.00	1-Jul-24
Timber waste	C	Yes	32.00	34.00	1-Jul-24
Clean Concrete Tonne	C	Yes	36.00	37.00	1-Jul-24
Clean Concrete m3	C	Yes	50.00	52.00	1-Jul-24
Separated Recyclables m3	C	Yes	-	-	1-Jul-19
Asbestos per tonne	C	Yes	100.00	100.00	1-Jul-16
Single Mattress (inner spring)	C	Yes	30.00	30.00	1-Jul-23
Single Mattress (foam/other)	C	Yes	30.00	30.00	1-Jul-22
Double/queen Mattress (inner spring)	C	Yes	50.00	50.00	1-Jul-23
Double/queen Mattress (foam/other)	C	Yes	50.00	50.00	1-Jul-22
E-Waste Fees	C	Yes	-	-	1-Jul-20
Recyclable Plastic Drums (Non Drummuster) <5lt	C	Yes	1.00	2.00	1-Jul-24
Recyclable Plastic Drums (Non Drummuster) 20lt	C	Yes	2.00	4.00	1-Jul-24
Clean Fill m3	C	Yes	367.00	392.00	1-Jul-24
Clean Fill Tonne	C	Yes	262.00	280.00	1-Jul-24
Gas bottles <10kg	C	Yes	13.00	15.00	1-Jul-24
Gas Bottles 10kg - 45kg	C	Yes	13.00	15.00	1-Jul-24

2024/25 Budget - Wellington Shire Council

SERVICE	C/L	GST	2023/24 Fee Including GST \$	2024/25 Fee Including GST \$	Effective Date of Increase
TIPPING FEES Cont'd					
Cat/dog (Kilmany Only)	C	Yes	17.00	18.00	1-Jul-24
Cow/horse (Kilmany Only)	C	Yes	74.00	77.00	1-Jul-24
Sheep/calf (Kilmany Only)	C	Yes	37.00	38.00	1-Jul-24
Passenger/Motorcycle Tyres	C	Yes	14.00	15.00	1-Jul-24
Passenger/Motorcycle Tyres on Rim	C	Yes	28.00	30.00	1-Jul-24
4WD/Light Truck Tyre (off Rim accepted only)	C	Yes	28.00	30.00	1-Jul-24
SUSTAINABILITY					
EV charger fees	C	Yes	\$0.40 / kwh	\$0.40 / kwh	1-Jul-22
Enviro Ed Centre - Room hire (Full Day)	C	Yes	300.00	300.00	1-Jul-22
Enviro Ed Centre - Room hire (Half Day)	C	Yes	160.00	160.00	1-Jul-22
MAP SALES					
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A3 Colour	C	Yes	13.20	13.50	1-Jul-24
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A2 Colour	C	Yes	19.40	19.50	1-Jul-24
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A1 Colour	C	Yes	32.60	33.00	1-Jul-24
Hardcopy - Aerial Photo Plot A4	C	Yes	13.20	13.50	1-Jul-24
Hardcopy - Aerial Photo Plot A3	C	Yes	19.40	19.50	1-Jul-24
Hardcopy - Aerial Photo Plot A2	C	Yes	32.70	33.00	1-Jul-24
Hardcopy - Aerial Photo Plot A1	C	Yes	44.40	45.00	1-Jul-24
Softcopy - Aerial Photo - sent to email address	C	Yes	10.70	11.00	1-Jul-24
ROADS					
Rechargeable works	C	Yes	By Quote		1-Jul-18
Consent for Works Within Road Reserve	L	No	\$91.70 - \$659.00	\$95.40 - \$685.30	1-Jul-24
Swing Bridge Special Openings (minimum of 7 days notification)	C	Yes	469.00	473.00	1-Jul-24
FIRE HAZARD RECOVERY					
Recovery cost for Fire Hazard Removal Contractor plus admin fee	C	Yes	Admin Cost \$112 + contractor cost	115.00 + contractor cost	1-Jul-24
Recovery cost for Contractor "call out" plus an administration fee	C	Yes	Admin Cost \$112 + contractor cost	115.00 + contractor cost	1-Jul-24
FINANCE					
Dishonoured Direct Debit Fees	C	No	30.00	30.00	1-Jul-16
Dishonoured Cheque Fees	C	No	30.00	30.00	1-Jul-22
Reissue Payment Fee	C	No	15.00	15.00	1-Jul-18
Land Information Certificates	L	No	28.80	28.80	1-Jul-23
Land Information Certificate – Urgent Fee	C	Yes	80.00	80.00	1-Jul-18
Duplicate Rate Notice	C	Yes	10.00	10.00	1-Jul-16
Rate Related Archive Search per hour	C	Yes	51.00	51.00	1-Jul-18
FREEDOM OF INFORMATION					
Freedom of Information Request	L	No	31.80	32.70	1-Jul-24
Freedom of Information Search Charges per hour or part of an hour (except if on a computer)	L	No	23.85	24.50	1-Jul-24
Freedom of Information Supervision Charges Per Quarter hour	L	No	5.96	6.13	1-Jul-24
Freedom of Information Photocopies-A4 (per page)	L	No	0.20	0.20	1-Jul-16

11.4. ADOPTION OF GOVERNANCE LOCAL LAW 2024

ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

PURPOSE

For Council to revoke *Local Law No. 1 – Processes of Municipal Government (Common Seal and Enforcement and Penalties)* and adopt the *Governance Local Law 2024*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Revoke Local Law No. 1 – Processes of Municipal Government (Common Seal and Enforcement and Penalties);***
- 2. Adopt the Governance Local Law 2024 as attached;***
- 3. Publish a notice in the Government Gazette and on Council's website stating the title, objectives and effect of the Governance Local Law 2024; and***
- 4. Make the Governance Local Law 2024 available for public inspection at Council offices and on its website.***

BACKGROUND

Law No. 1 – Processes of Municipal Government (Common Seal and Enforcement and Penalties) is due to sunset on its tenth anniversary in October 2024. It is necessary to remake this Local Law as use of the common seal cannot be addressed through Governance Rules, nor can offences be created.

A new local law titled Governance Local Law 2024 has been drafted to incorporate the same elements that were included in Local Law No. 1 – Processes of Municipal Government (Common Seal and Enforcement and Penalties).

At the Council meeting held on 16 April 2024 Council resolved to:

1. Publish a notice in accordance with section 73(3) of the *Local Government Act 2020* ('the Act'); and
2. Undertake a community engagement process for the draft Governance Local Law 2024 and associated draft Community Impact Statement for a period of three weeks, from 17 April 2024 to 8 May 2024.

The proposed Governance Local Law 2024 was advertised as being available for public comment from 17 April 2024 to 8 May 2024. Since there was no feedback submitted during the engagement period, no further amendments have been made.

In accordance with section 74 of the Act, Council has obtained the attached certificate from a qualified Australian lawyer stating that they are of the opinion that the proposed local law is consistent with the local law requirements.

Should the Governance Local Law 2024 be endorsed by Council, Council must publish a notice stating the title, objectives and effects of the local law. Council must also cause a notice to be published in the Government Gazette and on Council's website of the new local law.

ATTACHMENTS

1. Governance Local Law 2024 with lawyer's certificate [11.4.1 - 15 pages]

OPTIONS

Council has the following options available:

1. To revoke Local Law No. 1 – Processes of Municipal Government (Common Seal and Enforcement and Penalties) and adopt the Governance Local Law 2024; or
2. To retain Local Law No. 1 – Processes of Municipal Government (Common Seal and Enforcement and Penalties) and request a further review of the draft Governance Local Law 2024 for consideration at a future meeting of Council.

PROPOSAL

That Council revoke Local Law No. 1 – Processes of Municipal Government (Common Seal and Enforcement and Penalties) and adopt the Wellington Shire Council Governance Local Law 2024.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

Following adoption, the Governance Local Law 2024 will be available on Council's website and at Council Service Centres.

LEGISLATIVE IMPACT

In accordance with Division 3 Part 3 of the Act Council has the power to make local laws.

After a Local Law is made, Council must cause a notice to be published in the Government Gazette and a public notice on the Council website specifying:

- (a) the title of the local law;
- (b) the purpose and general purport of the local law;
- (c) that a copy of the local law may be inspected at the Council office.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

A Community Impact Statement was prepared and tabled at the 16 April 2024 Council meeting that examined the potential impact on the community.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

Council was required to facilitate a community engagement process in respect of the proposed local law. This was facilitated on Council's online community engagement and communication tool 'Your Wellington, Your Say'. A document was also made available for viewing at Council Service Centres. A Community Impact Statement was also developed to inform the community about the proposed Local Law and to assist any members of the public who may wish to participate in the community engagement process.

RISK MANAGEMENT IMPACT

A Community Impact Statement was prepared and tabled at the 16 April 2024 Council meeting that examined the risks and details the methods that Council plans to manage exposure.

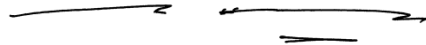
CERTIFICATE UNDER SECTION 74 OF THE LOCAL GOVERNMENT ACT 2020

I, **Mark Richard Hayes**, being a person who is:

- (a) an Australian lawyer who has been admitted to the legal profession for at least 5 years; and
- (b) not a Councillor of Wellington Shire Council

certify that, in my opinion, the draft Local Law attached to this Certificate and marked "MRH1" for identification is consistent with the local law requirements set out in section 72 of the *Local Government Act 2020*.

Dated: 10 May 2024



.....
Mark Richard Hayes
Maddocks

"MRH1"



Governance Local Law 2024

The Resolution for making this Local Law was passed at a meeting of the Wellington Shire Council held on **DD Month 2024.**

The Common Seal of WELLINGTON SHIRE COUNCIL)
was affixed this day of 2024)
in accordance with the Governance Local Law 2024)

in the presence of:

.....

Chief Executive Officer

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PART 1 – PRELIMINARY

1.1 Title

- 1) This Local Law is the Wellington Shire Council Governance Local Law 2024 and is referred to as **this Local Law**.

1.2 Authorising Provisions

- 1) This Local Law is made under the provisions of Part 3 of the *Local Government Act 2020*.

1.3 Objectives

- 1) The objectives of this Local Law are to:
 - a. Regulate the use of the common seal;
 - b. Prohibit unauthorised use of the common seal or any device resembling the common seal and determine offences and associated penalties;
 - c. Determine offences and associated penalties relating to conduct at Meetings;
 - d. Provide for the administration and exercise of Council powers and functions; and
 - e. Revoke any redundant Local Laws.

1.4 Operation Date

- 1) This Local Law comes into operation at the beginning of the day immediately following the day on which it was made, at which time Local Law No. 1 - Processes of Municipal Government (Common Seal and Enforcement and Penalties) is revoked.

1.5 Revocation Date

- 1) Unless this Local Law is revoked sooner, its operation will cease on the tenth anniversary of its making.

1.6 Scope

- 1) This Local Law applies to the whole of the **municipal district**.

1.7 Division of Parts

- 1) This Local Law is divided into Parts. Each Part is divided into separate clauses. Some of the clauses may be divided into paragraphs. Further:
 - a. Schedules form a part of this Local Law.
 - b. References to a particular provision of this Local Law or one of its Schedules may appear abbreviated, for example:
 - i. 2.1 means clause 2.1 of this Local Law
 - ii. SCH1 means Schedule 1 of this Local Law
- 2) As to Local Law provisions, Administration of this Local Law, and their Relationships:
 - a. Parts 2 and 3 of this Local Law set out substantive provisions and imposes obligations.
 - b. Parts 4 and 5 of this Local Law set out administration and enforcement requirements.
 - c. Schedule 1 to this Local Law sets out penalties for infringement notices which may be issued in respect of offences against this Local Law

1.8 Definitions

- 1) In this Local Law and any other incorporated documents, unless the context otherwise requires:

“**Act**” means the *Local Government Act 2020*.

“**Authorised Officer**” means a person authorised by the **Council** under Section 224 of the *Local Government Act 1989*.

“**Chairperson**” means the Chairperson of a **Meeting** and includes an acting, temporary and substitute Chairperson.

“**Chief Executive Officer**” means the member of **Council** staff appointed by the **Council** to be its Chief Executive Officer or any person acting in that position.

“**Council**” means Wellington Shire Council.

“Governance Rules” means the Governance Rules adopted (and amended from time to time) by the **Council** in accordance with the **Act**.

“Meeting” means a meeting of the **Council** or a Delegated Committee of the **Council**.

“Penalty Unit” has the same meaning as given in the *Sentencing Act 1991*.

PART 2 – COMMON SEAL

Summary: The common seal is a device which formally and solemnly records the collective will of the **Council**. The provisions in this Part are designed to protect the integrity of the common seal and describe when it may be affixed to a document.

2.1 Use of the common seal

- 1) The **Chief Executive Officer** must ensure the security of the **Council’s** Common Seal at all times.
- 2) The **Council’s** Common Seal may only be used on the authority of the **Council** given either generally or specifically, and every document to which the seal is affixed must be signed by the **Chief Executive Officer** or some other senior officer authorised by them.
- 3) Any person who uses the **Council’s** Common Seal without the authority of the **Council** is guilty of an offence.
- 4) Any person who uses any replica of the **Council’s** Common Seal without the authority of the **Council** is guilty of an offence.
- 5) For Ceremonial documents, the sealing clause may provide for the signature of the Mayor, a Councillor and the **Chief Executive Officer**.

2.2 Form of the common seal

- 1) The Wellington Shire Council Common Seal reads as:

The Common Seal of WELLINGTON SHIRE COUNCIL)
 was affixed this day of 20)
 in accordance with the Governance Local Law 2024)
 in the presence of:

 Chief Executive Officer

- 2) For Ceremonial documents, the Wellington Shire Council Common Seal may read as:

The Common Seal of WELLINGTON SHIRE COUNCIL)
was affixed this day of 20)
in accordance with the Governance Local Law 2024)
in the presence of:
.....
Chief Executive Officer
.....
Mayor
.....
Councillor

PART 3 – MEETING CONDUCT

Summary: To maintain order at **Meetings** and ensure the effective conduct of **Council** business, the **Council** requires enforcement mechanisms. This Part creates offences as one enforcement mechanism and accompanies the standards of conduct for **Meetings** set out in the **Governance Rules**.

3.1 Conduct at Meetings

- 1) A person must comply with any lawful direction given to them by the **Chairperson** in relation to the conduct of a **Meeting**.
- 2) Any person, not being a Councillor, who fails to comply with a lawful direction of the **Chairperson** in relation to the conduct of the **Meeting** is guilty of an offence.

PART 4 – ADMINISTRATION

4.1 Related documents

- 1) This Local Law is to be read in conjunction with the **Governance Rules**.
- 2) This Local Law and the **Governance Rules** must be made available for inspection at the principal office of the **Council** during normal working hours, and on the **Council's** website.

PART 5 – ENFORCEMENT

5.1 Offences

- 1) A person is guilty of an offence if the person:
 - a. does something which a provision of this Local Law prohibits; or
 - b. fails to do something which a provision of this Local Law requires.
- 2) If a person charged with an offence against this Local Law is a corporation, any person who is concerned or takes part in the management of the corporation may be charged with the same offence.

5.2 Exercise of Discretions

- 1) In exercising any discretion contained in this Local Law the **Council** must have regard to:
 - a. the objectives of this Local Law; and
 - b. the **Governance Rules**.

5.3 Review Rights

- 1) If any person is aggrieved by the level of fairness of any action taken by the **Council** or an **Authorised Officer** under this Local Law, they may request the **Chief Executive Officer** to review the fairness or reasonableness of the action taken.
- 2) Where the **Chief Executive Officer** reviews the fairness or reasonableness of any action taken by the **Council** or an **Authorised Officer**, the result of that review must be communicated to the person who made the request.

5.4 Penalties

- 1) Except where otherwise indicated the maximum penalty for breach of any provision of this Local Law is ten (10) **penalty units**.
- 2) Maximum penalties may be imposed by a Court when:
 - a. the **Council** chooses to prosecute an offence, rather than issue an infringement notice, or

- b. a person receiving an infringement notice chooses to have the matter heard in Court.

5.5 Infringement Notices

- 1) An **Authorised Officer** may serve an infringement notice on a person who has committed an offence under this Local Law.
- 2) Schedule 1 to this Local Law sets out penalties for infringement notices which may be issued in respect of offences against this Local Law where the **Council** or one of its **Authorised Officers** determines to issue an infringement notice.
- 3) The provisions of this clause are subject to the *Infringements Act 2006*.

SCHEDULE 1: FIXED PENALTIES FOR INFRINGEMENT NOTICES

Clause	Offence	Penalty Units
2.1 (3)	Use of the Common Seal without the authority of the Council	5
2.1 (4)	Use of a replica of the Common Seal without the authority of the Council	5
3.1 (2)	Any person, not being a Councillor, who fails to comply with a lawful direction of the Chairperson in relation to the conduct of the Meeting is guilty of an offence.	2

Note - the value of a **penalty unit** is in accordance with Section 110 of the *Sentencing Act 1991*.

REVISION HISTORY

VERSION	DATE	UPDATE TYPE	SUMMARY OF CHANGES
1.0 Draft	March 2024	Wellington Shire Council Governance Local Law 2024 adopted after the revocation of Local Law No 1: Processes of Municipal Government (Common Seal and Enforcement and Penalties)	Title change Reduction in penalty units Formatting of document updated for consistency. Inclusion of a Preliminary Part with definitions Community Impact Statement developed



Sale Service Centre

18 Desailly Street, Sale, Victoria 3850
Telephone 1300 366 244

Yarram Service Centre

156 Grant Street, Yarram, Victoria 3971
Telephone 03 5182 5100

www.wellington.vic.gov.au
enquiries@wellington.vic.gov.au



11.5. ICT EQUIPMENT TENDER

ACTION OFFICER: CHIEF INFORMATION OFFICER

PURPOSE

To seek endorsement for the issuing of contracts to the successful applicants of a collaborative tender between Wellington Shire Council (Lead Council) and East Gippsland Shire Council for the ICT Equipment Panel of Suppliers Contract 2024-000077.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council receive and note this report and all attachments pertaining to this report;***
- 2. Council award Contract No 2024-000077 for the ICT Equipment Panel of Suppliers for a three (3) year period to the following:-***
 - BAMITS Pty Ltd***
 - Communications Design Management Pty Ltd***
 - Dell Australia***
 - Learning with Technologies***
 - Office Choice Bairnsdale Pty Ltd***
 - Perfekt Pty Ltd***
 - Solution One***
 - Wave1 Pty Ltd***
- 3. Council authorise the Chief Executive Officer to execute such documents as are necessary to give effect to the arrangements of the ICT Equipment Panel of Suppliers Contract 2024-000077; and***
- 4. The information contained in the confidential attachment and designated confidential under section 3(1) of the Local Government Act 2020 by the General Manager Corporate Services on 21 May 2024 because it relates to the following grounds:***

(g) private commercial information, being information provided by a business, commercial or financial undertaking that —relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;
be designated confidential information under section 3(1) Confidential Information of the Local Government Act 2020.

BACKGROUND

Wellington Shire Council (Lead procurement council) and East Gippsland Shire Council have completed evaluation of the ICT Equipment Panel of Suppliers Contract 2024-000077.

The objective of the joint tender with East Gippsland Shire Council is to achieve procurement and service delivery efficiencies across both Councils.

The ICT Equipment Panel of Suppliers is a non mandatory panel arrangement being established for the supply of suitably qualified vendors to support and assist Wellington and East Gippsland Shire Councils in the supply and provision of ICT Equipment to meet the Council's ICT equipment requirements.

The ICT Equipment Panel of Suppliers contract includes the following ICT equipment categories:

- Laptops and Tablet Devices
- Desktop Monitors
- ICT Infrastructure and Network Equipment (Incl. Wi-Fi equipment)
- Peripheral Devices

All submissions were assessed against the weighted criteria:

- Price (80%) – provide best value total cost to Council for specified scope and outcomes.
- Availability to Supply (10%) – to fulfill the supply of equipment required as needed with timeframes.
- After Sales Service/Warranty (5%) – providing after sales service and warranty support for the products.
- Benefit to Local Community (5%) – Supporting local economy.

Submissions were received from eleven companies for the ICT Equipment Panel of Suppliers. Each submission provided sample pricing (or an alternative) for ICT Equipment and Network Infrastructure.

There was a total of 11 tenderers assessed with three (3) determined to be non conforming and eight (8) assessed to meet all requirements, therefore the eight (8) conforming tenderers are recommended to the panel.

ATTACHMENTS

1. Confidential Header [**11.5.1** - 1 page]
2. CONFIDENTIAL REDACTED - ICT Equipment Panel of Suppliers Evaluation Report - Confidential [**11.5.2** - 5 pages]

OPTIONS

Council has the following options available:

1. Award Contract No 2024-000077 for the ICT Equipment Panel of Suppliers for a three (3) year period as recommended by the Tender Evaluation Panel (Recommended).
 - This arrangement will ensure ongoing procurement and service delivery efficiencies across both Councils for the next 3 year period; or
2. Do Nothing (Not recommended)
 - This is not a feasible option given both Councils' significant ICT equipment requirements to facilitate new projects and substantial technology refresh program over the next 3 year period to ensure Cyber compliance.

PROPOSAL

That Council award Contract No 2024-000077 for the ICT Equipment Panel of Suppliers for a three (3) year period as recommended by the Tender Evaluation Panel to the following successful tenderers:

- BAMITS Pty Ltd
- Communications Design Management Pty Ltd
- Dell Australia
- Learning with Technologies
- Office Choice Bairnsdale Pty Ltd
- Perfekt Pty Ltd
- Solution One
- Wave1 Pty Ltd

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The impact of adopting the ICT Equipment Panel of Suppliers is estimated to garner approximately \$80,000 cost benefit over a 3 year period.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
4 JUNE 2024**

I declare that the information contained in the attached document **ICT Equipment Panel of Suppliers Evaluation Report** relating to **ICT Equipment Tender** is confidential because it contains confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(g) private commercial information, being information provided by a business, commercial or financial undertaking that - relates to trade secrets; or - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
ARTHUR SKIPITARIS
General Manager Corporate Services
21/05/2024

12. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

12.1. PROCUREMENT OF ELECTRICITY SUPPLY MUNICIPAL ASSOCIATION VICTORIA (MAV)

ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

PURPOSE

For Council to authorise the procurement of Electricity Supply for Large Sites/Buildings, Unmetered Street Lighting and Small Sites/Buildings through the Municipal Association of Victoria (MAV) EC8310–2024 tender process.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Authorise the Chief Executive Officer to enter into a procurement agreement and contract with the MAV's recommended tenderer for retail supply of electricity to Small Tariff, Large Tariff sites and Unmetered Street Lighting as outlined in MAV EC 8310-2024, including the execution of all relevant documents required.***
- 2. Authorise the Chief Executive Officer to enter into a procurement agreement and contract with the MAV's recommended tenderer for the retail supply of renewable electricity to Small Tariff and Large Tariff sites as outlined in MAV EC8310EC 8310-2024 up to an additional annual supply cost above regular electricity of approximately \$100,000, including the execution of all relevant documents required.***
- 3. Note that the information contained in the confidential documents of this Council meeting agenda and designated confidential under section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment on 27 May 2024 because it relates to the following grounds (a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released.***

BACKGROUND

On behalf of participating Councils, the MAV has engaged Trans-Tasman Energy Group (TTEG) to conduct a multi-site tender process for the supply of electricity to nominated Council sites.

Council has, in the past, participated in the MAV collaborative procurement for electricity in accordance with the organisational procurement policy, and the current contract with ERM Energy (Large Sites and Unmetered Street Lighting) and Origin Energy (Small Sites) is a result of the last tender process.

MAV has requested Councils to enter into a procurement agreement before the tender process is commenced so that a guaranteed volume of electricity supply can be put to the open market for bidding and, in doing so, secure the most economical price possible.

ATTACHMENTS

1. Confidential Header - Procurement of Electricity Supply [**12.1.1** - 1 page]
2. CONFIDENTIAL REDACTED - MAV Agency Appointment Energy Services TTEG [**12.1.2** - 8 pages]
3. CONFIDENTIAL REDACTED - TTEG MAV Energy Market Assessment [**12.1.3** - 2 pages]

OPTIONS

Council has the following options available:

1. To authorise the Chief Executive Officer to enter into a procurement agreement and contract with the MAV's recommended tenderer for retail supply of electricity to Small Tariff, Large Tariff sites and Unmetered Street Lighting as outlined in MAV EC8310-2024, including the execution of relevant documents required;
2. To authorise the Chief Executive Officer to enter into a procurement agreement and contract with the MAV's recommended tenderer for the retail supply of renewable electricity to Small Tariff and Large Tariff sites as outlined in MAV EC8310-2024 up to an additional annual supply cost above regular electricity of approximately \$100,000, including the execution of relevant documents required; or
3. To not enter into a retail agreement for supply of electricity to small tariff and large tariff sites Unmetered Street Lighting and be subject to open market commercial rates.

PROPOSAL

That Council authorise the Chief Executive Officer to enter into a procurement agreement and contract with the MAV's recommended tenderer for retail supply of electricity to Small Tariff, Large Tariff sites and Unmetered Street Lighting as outlined in MAV EC8310-2024, including the execution of all relevant documents required.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Funding for supply of electricity associated with the sites covered by this tender process is included in Council's 2024/25 Budget.

It is anticipated that the annual electricity cost to Council for Large Tariff Sites will be \$280,000 per annum, based on actual costs from previous years.

It is anticipated that the annual electricity cost to Council for Unmetered Street Lighting will be \$200,000 per annum, based on actual costs from previous years.

It is anticipated that the annual electricity cost to Council for Small Tariff sites will be in the range of \$300,000 per annum, based on actual costs from previous years.

It is anticipated that the additional cost for renewable electricity, above the cost of regular electricity, for both Large Tariff and Small Tariff sites could be up to approximately \$100,000 per annum.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Local Government Act 1989*, *Local Government Act 2020* and the Victorian Local Government Code of Tendering. This MAV tendering process will be conducted in accordance with the *Local Government Act 2020*.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 1 "Environment and Climate Change" states the following strategic outcomes:

Strategic Outcome 1.2: *"Assist community to transition to a low carbon economy via adoption of sustainable practices and renewable energy."*

Strategic Outcome 1.4: *"Council is an environmental steward with a reducing carbon footprint."*

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcomes:

Strategic Outcome 4.1: *"A financially sustainable, high performing organisation."*

Strategic Outcome 4.2: *"Services deliver operating efficiencies and best value."*

Strategic Outcome 4.3: *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

This report supports the above Council Plan strategic outcomes.

RESOURCES AND STAFF IMPACT

The Built Environment Unit will provide the staff and resources to manage this contract.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

Council has previously resolved to move three sites, being the Desailly Street Corporate Headquarters, the Port of Sale Building, and The Wedge, to renewable electricity sources.

Acknowledging the key strategic themes in the Council Plan 2021-25 mentioned earlier in this report an option for a further shift of our energy requirements to renewable sources has been put forward for Council's consideration and resolution.

Should the full extent of the renewable electricity options provided be realised this would result in emission savings of approximately 1,730 metric tonnes of equivalent CO₂ per annum, a large step towards achieving the corporate emission's target of 0 by 2040 as outlined in Council's Environmental Sustainability Strategy 2020-24.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

ORDINARY COUNCIL MEETING
04 June 2024

I declare that the information contained in the attached documents **MAV AGENCY APPOINTMENT ENERGY SERVICES TTEG and TTEG MAV ENERGY MARKET ASSESSMENT** relating to **PROCUREMENT OF ELECTRICITY SUPPLY MUNICIPAL ASSOCIATION VICTORIA (MAV) CONTRACT MAV EC 8310 – 2024** is confidential because they contain confidential information as defined in section 3(1) of the *Local Government Act 2020*;

(a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released

.....
CHRIS HASTIE
GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT
27/05/2024

12.2. ROAD EXCHANGE - SERVICE ROAD, BOISDALE

ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

PURPOSE

For Council to consider a road exchange by deviating part of an unused section of road over land contained in Lot 1 LP16065 forming of the alignment of the service road off Main Street, Boisdale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Pursuant to section 206 including Clause 2 of Schedule 10 and section 207A of the Local Government Act 1989, resolve to advertise it's intention to undertake a road exchange by deviating the unused road north and west of Lot 1 LP16065 over the alignment of the service road, off Main Street, Boisdale traversing thereabouts through Lots 1 and 2 LP16065;***
- 2. Place a public notice of the proposed road exchange in a local newspaper and serve a copy of the notice on statutory authorities;***
- 3. Appoint three Councillors plus an alternative representative to form the 'Service Road Boisdale Road Exchange Committee' that is established by Council under section 223(1)(b)(i) of the Local Government Act 1989, to consider written submissions and to hear any persons who in their written submission under section 223 of the Local Government Act 1989, have requested that they be heard in support of their submission; and***
- 4. In the event there are no submissions, resolve to place a notice in the Victoria Government Gazette and authorise the Chief Executive Officer to sign and seal any documents to facilitate the road exchange.***

BACKGROUND

The objective of this report is to seek approval from Council to undertake a road exchange to formalise the road tenure along part of the service road located behind and beside the properties along the western side of Main Street in Boisdale and in particular the properties known as 39 and 41 Main Street.

Issues and discussions around the alignment of the service road have been raised by the Boisdale Progress Association. This association manages the Stables Complex at 39 Main Street on behalf of the local community. In particular, the concerns are the current alignment of the service road where it turns and links onto Main Street, whereby the road traverses in part over the Stables property and the abutting property 41 Main Street.

The alignment of this northern section of service road does not align with the road reserve as created by plan of subdivision LP16065. Council officers have been in joint discussions with the owners of both properties to determine a suitable and appropriate outcome.

These discussions have resolved in a proposal whereby a road exchange is considered to be the best option. In a road exchange the existing road reserve (in part) will be exchanged for the new road alignment. This realignment of the service road will also create room for parking along the northern side of the Stables building. The parking will be located in land labelled D as shown in the attachment 12.2.2, which will be consolidated into the Stables property upon completion of the road exchange. This proposal has the agreement from both property owners.

A road exchange plan showing the proposal in more detail is shown in the attachment 12.2.2. The unused road to be closed and deviated is shown in yellow, whilst the land in pink is the land to be exchanged.

Council officers have also referred the proposal to the Department of Environment, Energy and Climate Action (DEECA). Advice received has advised that consent from the department for the road exchange is not required, as the service road is a 'subdivisional road' and not a 'government road'.

ATTACHMENTS

1. Service Road Exchange Proposal [12.2.1 - 1 page]
2. Road Exchange [12.2.2 - 1 page]

OPTIONS

Council has the following options available:

1. Support and progress the road deviation of the unused road (north and west of Lot 1 LP16065) through the road exchange process in accordance with this report; or
2. Not agree to the road deviation of the unused road (north and west of Lot 1 LP16065) through a road exchange process and abandon the road exchange proposal.

PROPOSAL

That Council:

1. Pursuant to section 206 including Clause 2 of Schedule 10 and section 207A of the *Local Government Act 1989*, resolve to advertise its intention to undertake a road exchange by deviating the unused road north and west of Lot 1 LP16065 over the alignment of the service road, off Main Street, Boisdale traversing thereabouts through Lots 1 and 2 LP16065;
2. Place a public notice of the proposed road exchange in a local newspaper and serve a copy of the notice on statutory authorities;
3. Appoint three Councillors plus an alternative representative to form the Service Road Boisdale Road Exchange Committee that is established by Council under section 223(1)(b)(i) of the *Local Government Act 1989*, to consider written submissions and to hear any persons who in their written submission under section 223 of the *Local Government Act 1989*, have requested that they be heard in support of their submission; and
4. In the event there are no submissions, resolve to place a notice in the Victoria Government Gazette and authorise the Chief Executive Officer to sign and seal any documents to facilitate the road exchange.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

In completing the road exchange Council will incur costs for title office fees, survey, and legal costs. These costs can be accommodated within existing budgets.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Council's Sale, Exchange and Acquisition of Land policy outlines the principles in dealing with land transactions and any transactions progressed as part of this proposed exchange will be performed in accordance with Section 4.3.6 of this policy.

COUNCIL POLICY IMPACT

There is no Council policy on undertaking road exchanges, with each application being treated on merit.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.3: *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

There is no identifiable community impact as there will be no identifiable change to the road alignments as seen on the ground. The current alignment of service road will continue to be open to public traffic.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

A public notice will be published in the local newspapers and served on statutory authorities.

RISK MANAGEMENT IMPACT

Risk management impacts associated with the recommendations of this report have been addressed. Accordingly, a Licenced Surveyor will prepare the plan of subdivision for the road deviation and Council's solicitor will prepare the relevant documents and agreements associated with the road exchange process.

PROPOSED ROAD EXCHANGE SERVICE ROAD, BOISDALE



ROAD TO BE CLOSED AND DEVIATED



ROAD TO BE CREATED



Beveridge Williams

development & infrastructure consultants

Sale ph : 03 5144 3877

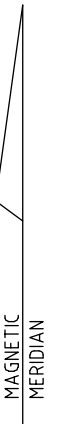
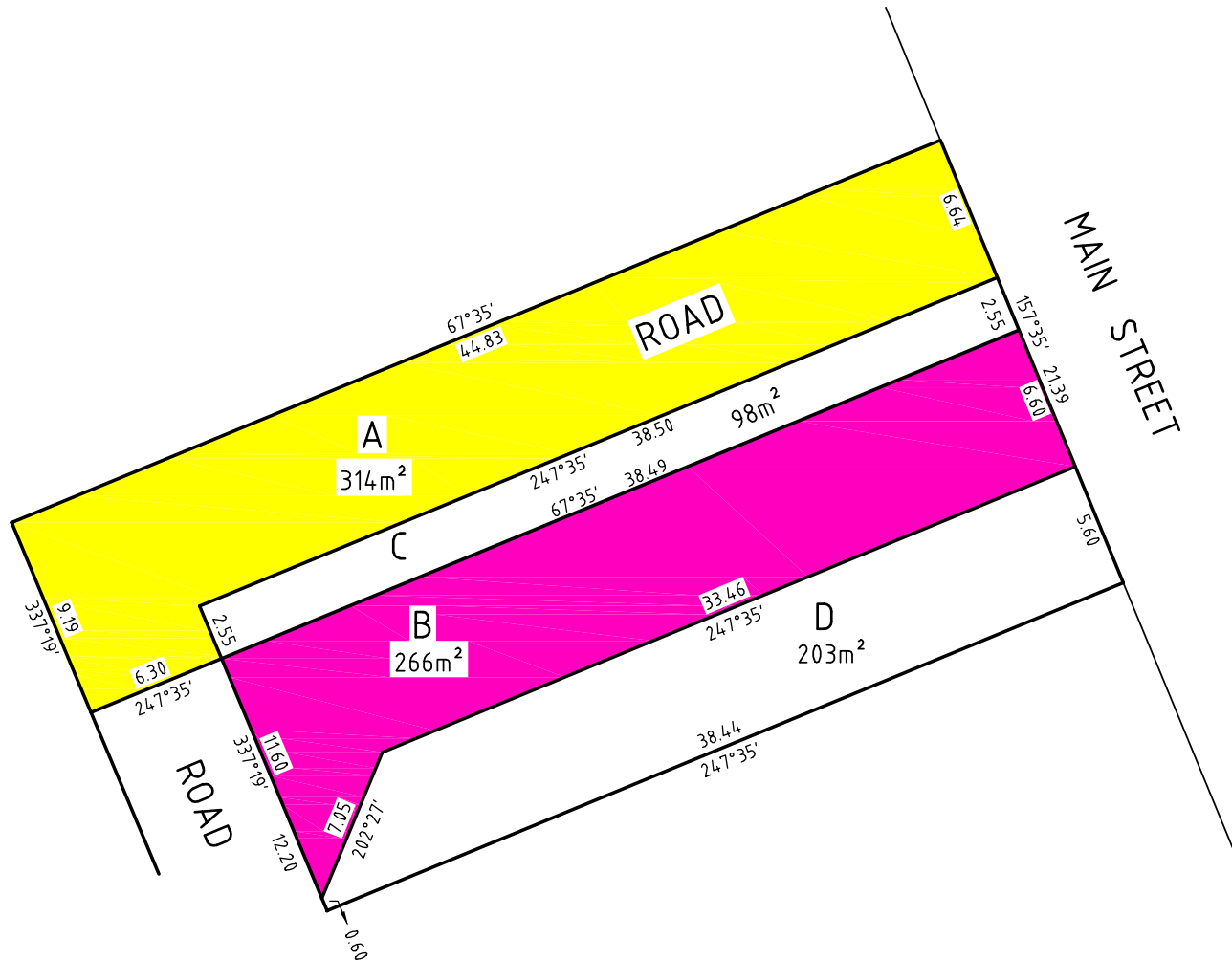
beveridgewilliams.com.au

SCALE 1:250	DATE 10/11/23	DRN. BW	CHK. JJ	PROJ. SURV. JJ
REFERENCE/DRAWING NAME 2302506				REV.
ORIGINAL SHEET SIZE: A3				2
SHEET 1 OF 1				

PROPOSED ROAD EXCHANGE
ATTACHMENT 12.2.2
MAIN STREET - BOISDALE

• THE LAND LABELLED 'B', 'C' & 'D' ARE LOT 1 ON LP 16065

- THAT PART OF THE ROAD ON LP 16065 LABELLED 'A' IS TO BE CLOSED & TRANSFERRED TO WYNELLA PTY. LTD.
- THAT PART OF THE LAND LABELLED 'B' IS TO BE TRANSFERRED TO THE WELLINGTON SHIRE COUNCIL.



13. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

14. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.