



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

COUNCIL MEETING AGENDA ORDINARY MEETING

Meeting to be held at

Wellington Centre – Wellington Room

Foster Street, Sale and via MS Teams

Tuesday 18 April 2023, commencing at 6:00 PM

**or join Wellington on the Web:
www.wellington.vic.gov.au**

**ORDINARY MEETING OF COUNCIL
TABLE OF CONTENTS**

0.1. TABLE OF CONTENTS	2
1. APOLOGIES	5
2. DECLARATION OF CONFLICT/S OF INTEREST	5
3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S.....	5
3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING	5
4. BUSINESS ARISING FROM PREVIOUS MEETINGS	6
5. ACCEPTANCE OF LATE AND URGENT ITEMS	6
6. NOTICE/S OF MOTION	6
7. RECEIVING OF PETITION OR JOINT LETTERS.....	6
7.1. OUTSTANDING PETITIONS	6
8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS	6
9. QUESTION/S ON NOTICE	6
9.1. OUTSTANDING QUESTION/S ON NOTICE	6
10. MAYOR AND COUNCILLORS REPORT	7
10.1. MAYOR AND COUNCILLORS REPORT - MARCH 2023	7
11. DELEGATES REPORT.....	11
12. CHIEF EXECUTIVE OFFICER'S REPORT	12
12.1. CHIEF EXECUTIVE OFFICER'S REPORT - MARCH 2023.....	12
12.2. COUNCIL PERFORMANCE REPORT - MARCH 2023.....	14
13. GENERAL MANAGER CORPORATE SERVICES	23
13.1. ASSEMBLY OF COUNCILLORS REPORT	23
13.2. ADOPTION OF THE CHILD SAFE POLICY	29
13.3. RESOLVE TO ADVERTISE DRAFT 2023/24 BUDGET, PROPOSED RATES, FEES AND CHARGES	39
13.4. BIENNIAL AUDIT & RISK COMMITTEE UPDATE	119

13.5. S11A INSTRUMENT OF APPOINTMENT AND AUTHORISATION (PLANNING AND ENVIRONMENT ACT 1987 ONLY) - MIRIAM TURNER	127
14. GENERAL MANAGER DEVELOPMENT	133
14.1. QUARTERLY STRATEGIC LAND USE PLANNING UPDATE REPORT - FIRST QUARTER 2023.....	133
14.2. MONTHLY PLANNING DECISIONS - FEBRUARY 2023.....	143
15. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT	154
15.1. ROAD OPENING - PART RUMPFES LANE, HEYFIELD	154
16. FURTHER GALLERY AND ONLINE COMMENTS.....	160
17. IN CLOSED SESSION	161

COUNCIL MEETING INFORMATION

Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors, Councillors and invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

MISSION STATEMENT

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

ACKNOWLEDGEMENT OF COUNTRY

“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

PURPOSE

To adopt the minutes of the Ordinary Council Meeting of 4 April 2023.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 4 April 2023.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

10. MAYOR AND COUNCILLORS REPORT

10.1. MAYOR AND COUNCILLORS REPORT - MARCH 2023

ACTION OFFICER: COUNCILLOR IAN BYE

RECOMMENDATION

That the Mayor and Councillors report be noted.

1 MARCH TO 31 MARCH

2 March	Committee for Wellington meeting, Sale	Mayor Bye and David Morcom, Chief Executive Officer attended
	SP Ausnet Liaison meeting, Sale	Mayor Bye and David Morcom, Chief Executive Officer attended
	Yarram & District Health Service Annual General meeting, Yarram	Cr McKenzie attended
	Senate Inquiry into Regional Banking Closures, Sale	Mayor Bye and David Morcom, Chief Executive Officer attended
3 March	Official Book Launch - Margaret Haggard – Artichoke Books, Yarram	Cr McKenzie attended
	Gippsland Art Gallery Launch of the Autumn Season, Sale	Cr Crossley attended
	Meeting with Ms Leanne Henderson, Regent Theatre Management, Yarram	Cr McKenzie attended
4 March	Port Albert Yacht Club 60 th Anniversary, Port Albert	Cr McKenzie and Cr Stephens attended
6 March	Yarram Historical Society meeting, Yarram	Cr McKenzie attended
	Tarra Festival Committee meeting	Cr McKenzie attended

7 March	Port Albert Progress Association meeting, Port Albert Remuneration Committee Meeting, Sale	Cr McKenzie attended Mayor Bye, Cr McKenzie, Cr Tatterson and David Morcom, Chief Executive Officer attended
8 March	International Womens Day Morning Tea, Sale Wellington Shire Youth Council meeting, Sale	Mayor Bye, Cr Tatterson, Cr Crossley, Cr Ripper and Cr Wood attended Cr Wood attended
10 March	Gippsland Climate Change Network Board meeting, Morwell	Cr Crossley attended
11 March	Marlay Point Overnight Race, Lake Wellington Yacht Club, Official launch and GCCN Renewable Energy Demonstration Trailer	Cr Crossley attended
12 March	Official Opening of Sale Music Festival, Sale	Cr Bye attended
14 March	Wellington Youth Services Network meeting, online Acacia Offshore – Consortia Partner Introductions, Sale Yarram Historical Society meeting, online	Cr Wood attended Mayor Bye and David Morcom, Chief Executive Officer attended Cr McKenzie, Cr Stephens and Cr Maher attended
15 March	Meeting with Mr Pullman, Yarram	Cr McKenzie attended
16 March	Victorian Local Government Grants Commission liaison meeting, Sale Food & Fibre Industry Networking Event, Maffra	Cr Tatterson and David Morcom, Chief Executive Officer attended Cr Ripper attended

	Webinar: Improving Transparency and Accountability in Local Government	Cr Ripper attended
	Walk with Tony's Trek, Sale	Mayor Bye attended
	Wellington Shire / VicGrid / OWEC meeting, Sale	Mayor Bye and David Morcom, Chief Executive Officer attended
18 March	Maffra Mardi Gras Presentation Night, Maffra	Mayor Bye attended
20 March	Tarra Festival Committee meeting	Cr McKenzie attended
21 March	Fed Uni/LVA/RDA Innovation Breakfast: Building Social License for Gippsland's Transition, online	Cr Maher and David Morcom, Chief Executive Officer attended
23 March	Art Gallery VIP Donors Night, Sale	Cr Rossetti and Cr Crossley attended
	Gippsland Regional Biomass Innovation Network Launch, online	Cr Crossley attended
	Built & Natural Environment On-site meeting, Port Albert	Cr McKenzie attended
	Gippsland New Energy Web Portal Working Group, online	Cr Crossley attended
24 March	Tequa Launch, Maffra	Mayor Bye attended
25 March	Lardner Park Farm World GCCN New Energy Demonstration Trailer, Lardner Park	Cr Crossley attended
26 March	Women on Farms Gathering, Yarram	Cr Stephens and Cr Maher attended
28 March	Meeting with Melina Bath MP. Member for Eastern Victoria and Mr Danny O'Brien, Member for Gippsland South	Mayor Bye and David Morcom, Chief Executive Officer attended
	AEMO Gippsland REZ Webinar, online	Cr Crossley attended

29 March	Wellington Disability Advisory Committee meeting, Sale	Cr Wood attended
	Star of South Supporter Event, Yarram	Cr Maher attended
30 March	RAAF Air Force Week Reception, Sale	Mayor Bye, Cr Tatterson, Cr Wood and Cr Ripper attended
	Star of the South Community Advisory Group meeting, Morwell	Cr McKenzie attended
	Gippsland New Energy Web Portal Working Group online	Cr Crossley attended
31 March	Annual Charity Event Gala Dinner: A Better Life for Foster Kids, Sale	Cr McKenzie and Cr Ripper attended

**COUNCILLOR IAN BYE
MAYOR**

11. DELEGATES REPORT

12. CHIEF EXECUTIVE OFFICER'S REPORT

12.1. CHIEF EXECUTIVE OFFICER'S REPORT - MARCH 2023

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

RECOMMENDATION

That the Chief Executive Officer's report be received.

1 MARCH TO 31 MARCH

- | | |
|----------|---|
| 1 March | Attended a joint State/Local Government monthly CEO Forum |
| 2 March | Discussion on 5428 at the Avalon Air Show, Melbourne
Committee for Wellington monthly meeting, Sale. In attendance was Mayor Bye

Met with Westpac representatives, Sale. In attendance was Mayor Bye

Attended an Inquiry into Bank Closures in Regional Australia

Joint meeting with Ausnet representatives and Wellington Shire Council, Sale. In attendance was Mayor Bye |
| 3 March | Met with Mr Vince Hurley, Chief Executive Officer of Australian Sustainable Hardwood (ASH), Heyfield |
| 6 March | Met with Gippsland New Energy Coordination Group

Attended a joint meeting with Gippsland Water representations and Wellington Shire Council |
| 7 March | Attended the Rotary Club of Sale – International Womens Day dinner, Sale |
| 8 March | Attended an International Womens Day morning tea, Sale

Met with Mr Wayne Tindall, Friends of Heesco representative, Yarram

Met with Port Albert Progress Association representatives, Port Albert |
| 14 March | Met with Acacia Offshore – Consortia Partner Introductions, Sale. In attendance was Mayor Bye |
| 15 March | Met with Mr Serge Sardo and representatives from Better Place, Sale |
| 16 March | Met with Gippsland Critical Minerals representatives, Stratford

Attended a joint meeting with VicGrid / OWEV and Wellington Shire representatives, Sale. In attendance was Mayor Bye |
| 17 March | Attended the Victorian 2023 Gippsland Regional Engagement Forum, Traralgon |

- Attended a Round Table meeting with Bonza Airlines CEO
- Attended a OneGippsland – March CEO meeting, Traralgon
- 21 March Attended a FedUni/LVA/RDA - Innovation Breakfast: Building Social License for Gippsland Transition
- Met with Mr Vince Hurley, Australian Sustainable Hardwood CEO
- 22 March Attended a Joint meeting with RAAF East Sale representatives, Sale
- 24 March Met with Mr Anthony Basford, Chief Executive Officer East Gippsland Shire regarding Destination Gippsland
- Attended a Rural Councils Victoria Committee meeting
- 27 March Met with Mr Mark Dykgraaf, Central Gippsland Health Chief Executive Officer, Sale
- 28 March Met with Ms Melina Bath MP, Member for Eastern Victoria region and Mr Danny O'Brien MLA, Member for South Gippsland, Sale. In attendance was Mayor Bye
- 29 March Met with Marathon / Zerogen representatives, Sale
- 31 March Attended a Destination Gippsland board meeting

12.2. COUNCIL PERFORMANCE REPORT - MARCH 2023

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

PURPOSE

For Council to receive and note the March 2023 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive and note the March 2023 Council Performance Report as attached.

BACKGROUND

The March 2023 Council Performance Report comprises an overview of Council finances including an Income Statement, a Balance Sheet with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

Section 97(1) and (2) of the *Local Government Act 2020* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

ATTACHMENTS

1. Quarterly Finance Report - March 2023 [12.2.1 - 6 pages]

OPTIONS

Following consideration of the attached March 2023 Performance Report, Council can resolve to either:

1. Receive and note the March 2023 Council Performance Report; or
2. Not receive and note the March 2023 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached March 2023 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

Section 97(1) and (2) of the *Local Government Act 2020* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

COUNCIL POLICY IMPACT

The March 2023 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.1: *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



MARCH 2023 QUARTERLY FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

OPERATING RESULT STATEMENT
For the period ending 31 March 2023

	YEAR TO DATE			FULL YEAR 2022-23		
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Forecast \$000's	Adopted Budget \$000's	Variance \$000's
Income						
Rates and charges	66,951	66,065	886	67,175	66,480	695
Statutory fees & fines	848	739	109	1,030	994	36
User fees	5,849	5,440	409	8,976	8,020	956
Grants - operating	8,048	13,101	(5,053)	26,170	23,319	2,851
Grants - capital	4,648	12,320	(7,672)	13,700	16,983	(3,283)
Contributions - operating (monetary)	621	196	425	643	385	258
Contributions - capital (monetary)	159	30	129	107	93	14
Contributions - non monetary	2,475	-	2,475	2,240	-	2,240
Other income	3,508	1,444	2,064	4,279	3,458	821
Total Income (Inc capital income)	93,107	99,335	(6,228)	124,320	119,732	4,588
Expenditure						
Employee costs	23,209	24,897	1,688	31,573	32,894	1,321
Materials and services	28,937	28,886	(51)	47,719	44,777	(2,942)
Bad and doubtful debts	-	-	-	10	50	40
Depreciation and amortisation	20,620	18,374	(2,246)	28,475	26,121	(2,354)
Borrowing costs	38	45	7	60	60	-
Finance cost leases	6	7	1	7	11	4
Other expenses	871	534	(337)	709	892	183
Net gain on disposal of property, infrastructure, plant & equipment	109	(62)	(171)	(176)	1,431	1,607
Total Expenditure	73,790	72,681	(1,109)	108,377	106,236	(2,141)
Surplus for the year	19,317	26,654	(7,337)	15,943	13,496	2,447

Note: The forecast figures reflect any known changes that have arisen since the adoption of the original budget. The forecast enables Council to more accurately monitor financial performance during the year and predict the end of year position. However, Council must report publicly against the original adopted budget on a quarterly basis.

Adopted Budget to YTD Actuals

The result for the quarter ending 31 March 2023 reflects a surplus of \$19.3 million, versus the adopted budget surplus of \$26.6 million. This results in a adverse variance of (\$7.3) million. This variance is a combination of operating result (operating income less operating expense) of (\$2.2M), as well as the impact of lower capital grant (\$7.5 million) income streams year to date. This is slightly offset by non monetary contributions of \$2.4M recognised year to date.

A summary of major operating variances that have occurred to date include:

Operating Income

- **\$0.89 million** **Rates & charges** - This primarily represents additional supplementary rates raised since the 2022/23 budget adoption; a result of greater than anticipated building activity during the fiscal year.
- **\$0.41 million** **User fees** - Income earned from registrations and permits year to date for business inspections is \$101k higher than anticipated. Animal Registration fees are \$151k above budget YTD, as a result of early payments. Commercial tipping fees \$171k is greater than projected, due to the volume of waste processed through landfills. The balance is composed of minor variances.
- **(\$5.05 million)** **Grants (operating)** -The operating grants variance is predominantly due to the 75% advance receipt of the 2022/23 Victoria Grants Commission (received in 2021/22), resulting an YTD adverse variance of (\$5.3M). The Sale CBD renewal (York Street) works are on track to be completed in May 2023, including the street lighting (\$1.0M). Community infrastructure projects such as Great Southern Rail Trail Extension; (\$340k) and Stratford Recreation Reserve Social Room upgrade projects are progressing (\$0.23M). The reduced funding has been partially offset by the payment for Natural Disasters of \$1.6M, received for East Coast Rain Event in 2021/22. This funding was recognised after the final claims were lodged in 2022/23. New grant funding received during the year also contributes to reducing the variance.
- **\$0.43 million** **Contributions (monetary)** - This is predominantly represented by external contributions received for The Great Southern Rail Trail Extension project, and developer contributions to public open space.

Operating Expenditure

- **\$1.69 million** **Employee costs** - Underspends in employee costs of \$1.6M are the result of staff vacancies and various leave arrangements, but slightly offset by use of casuals (\$0.2M) and agency staff. A lower than expected annual Workcover premium will generate a saving of approximately \$0.2M for the year. Overall, the employee costs forecast for 30 June 2023 is approximately \$1.4M below budget.
- **(\$2.25 million)** **Depreciation & amortisation** - Higher than budgeted depreciation and amortisation charges for buildings, community facilities and streetscapes due to the timing of projects been completed and capitalised.
- **(\$0.34 million)** **Other expenses** - This mainly represents de-recognised roads and drainage assets during the year.

A summary of major capital variances that have occurred to date include:

Capital Income

- **(\$7.67 million)** **Grants (capital)** - Major capital grants yet to be received/claimed include:
 - Great Southern Rail Trail Extension (\$1.8M). Contracts have been awarded, with bridge designs underway and track construction works progressing.
 - The Aqua Energy Redevelopment multi year project has been deferred (\$2.0M).
 - Sale CBD Renewal program (\$1.3M). Works on track to be completed in May 2023.
 - Lansdowne/Macarthur Street Roundabout project deferred due to funding implications (\$0.9M).
 - Sloping Bridge Widening project (\$0.7M), which has been completed and is awaiting final claims.
 - The contract for the Sale-Toongabbie Road Reconstruction (\$0.7M) has recently been awarded, works are expected to commence in April 2023 and grant funding will be recognised as the contract is fulfilled.
- **\$2.48 million** **Contributions - capital (monetary)** - This includes gifted assets recognised during the year, primarily for roads, drainage and footpaths asset classes.

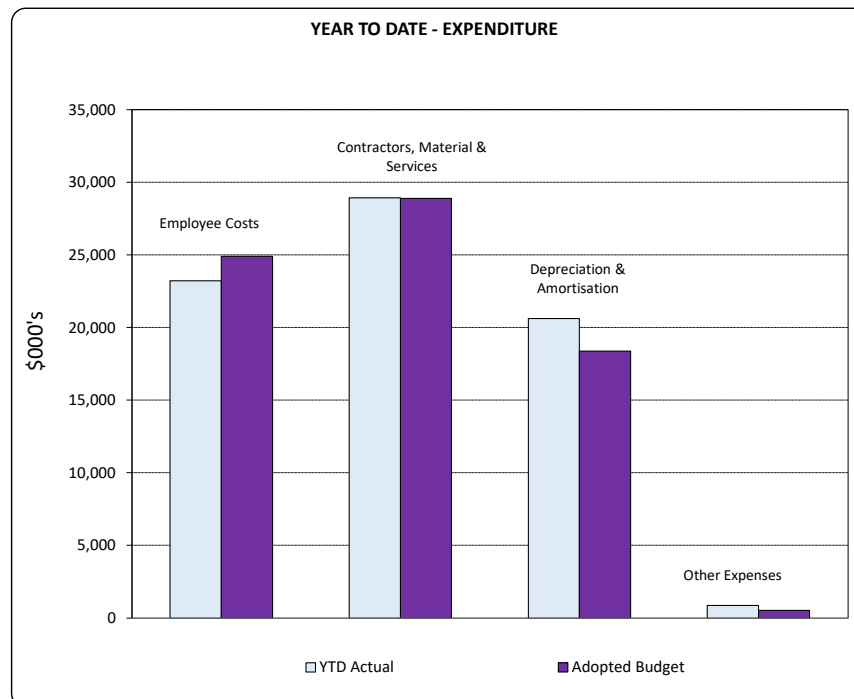
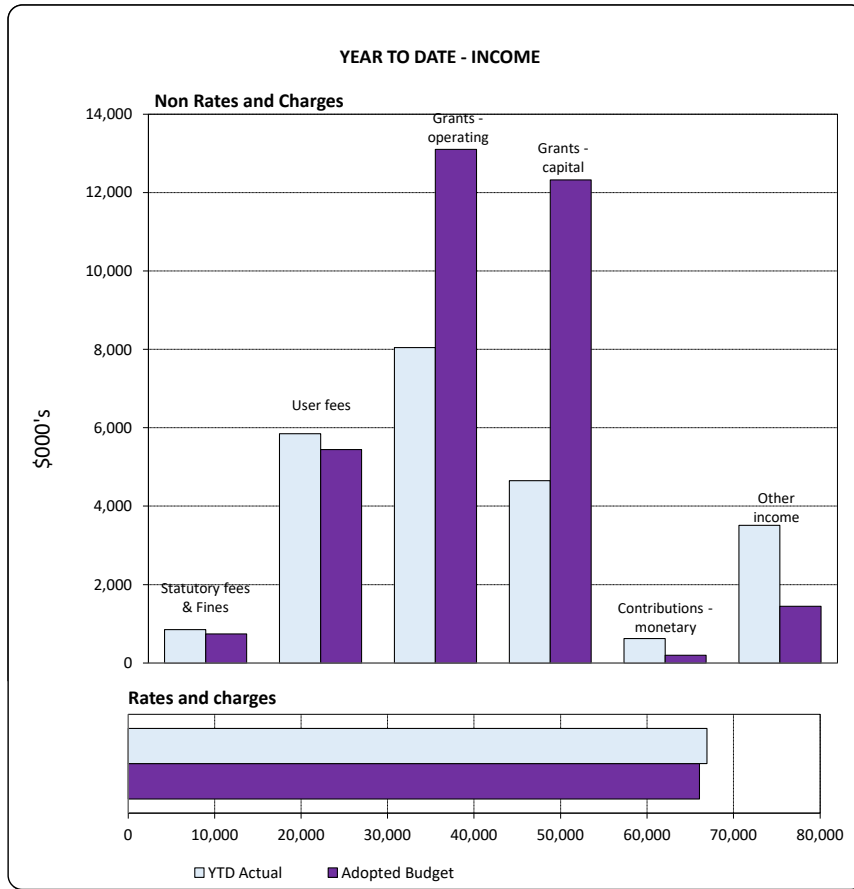
Full Year - Forecast to Adopted Budget

The full year forecast to adopted budget reflects a favourable variance of \$2.4M for the year ending 30 June 2023.

New and additional operating grant funding for community infrastructure projects; such as York Street Works \$1.0M and York Street Landscaping/Tree replacement \$0.3M; will be claimed by year end. Funding expected by 30 June 2023 for past natural disaster events will be approximately \$1.0M for recovery and reconstruction efforts. Additional user fees of \$1.0M is principally higher than anticipated landfill gate fees and reimbursements. Interest on investments is forecasted to earn an additional \$2.4M by 30 June 2023. These additional income items are partly offset by reduction in capital other revenue (\$1.2M). Savings in employee benefits of \$1.3M is expected by the year end.

These new or additional funding streams are partly offset by increases in contractor and material expenditure by (\$3.0M), which have been incurred in relation to natural disaster recovery and other community projects. The reduction in capital grants is due to few major projects such as Aqua Energy Redevelopment and Lansdowne/Macarthur Street Roundabout, which have been deferred to 2023/24.

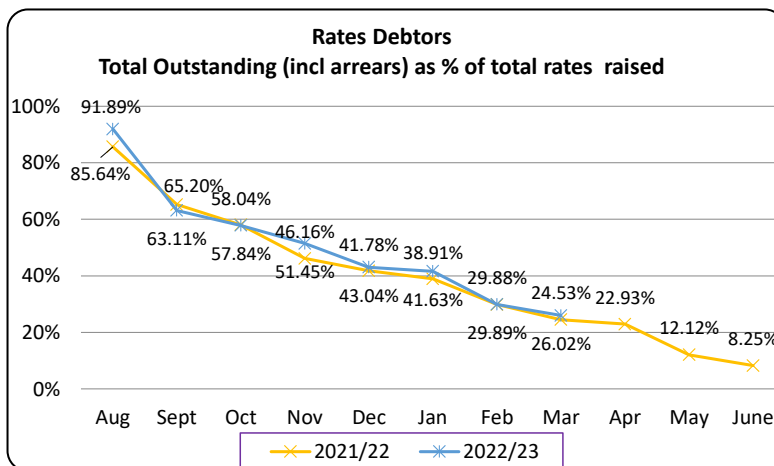
MARCH 2023 COMPONENTS AT A GLANCE



BALANCE SHEET

As at 31 March 2023

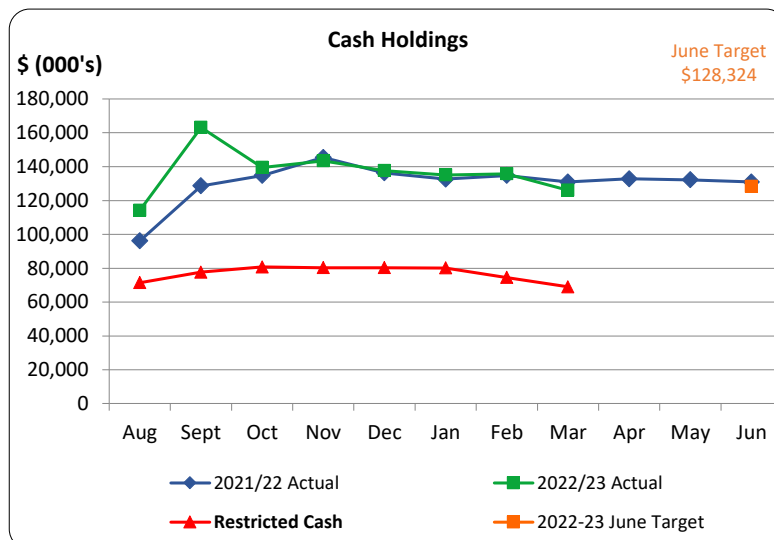
Actual		Actual	Forecast	Adopted Budget
March 22		March 23	June 23	June 23
\$000's		\$000's	\$000's	\$000's
Assets				
142,778	Total Current Assets	140,132	139,006	134,875
1,027,941	Total Non Current Assets	1,142,490	1,150,269	1,054,782
1,170,719	Total Assets	1,282,622	1,289,275	1,189,657
Liabilities				
38,602	Total Current Liabilities	32,126	37,637	38,800
18,795	Total Non Current Liabilities	17,551	18,106	27,468
57,397	Total Liabilities	49,677	55,743	66,268
1,113,322	Net Assets	1,232,945	1,233,532	1,123,389



The rate debtors outstanding at the end of March 2023 were \$18.9 million (26.0%) compared to March 2022 of \$17.2 million (24.5%).

Council is intensifying its emphasis on collection of outstanding rates through various means, and proactive measures including the encouragement of regular payment plans.

The final rate instalment for 2022/2023 is due on 31 May 2023.



Council cash holdings at the end of March 2023 are \$119.0M, lower than March 2022 of \$127.5M due to decreased cash flows from operating activities (\$17.6M). This is partly offset by a decrease in cash outflows from investing activities of \$26.1M.

Current cash holdings include \$69.0M in restricted funds: \$12.0M to cover reserves, \$45.8M to cover provisions and trusts, \$5.4M associated with carried forwards, and \$5.7M linked to the VGC advance.

The balance is generally working capital for ongoing operations over the next quarter.

Restricted cash is money that is reserved for specific purposes and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

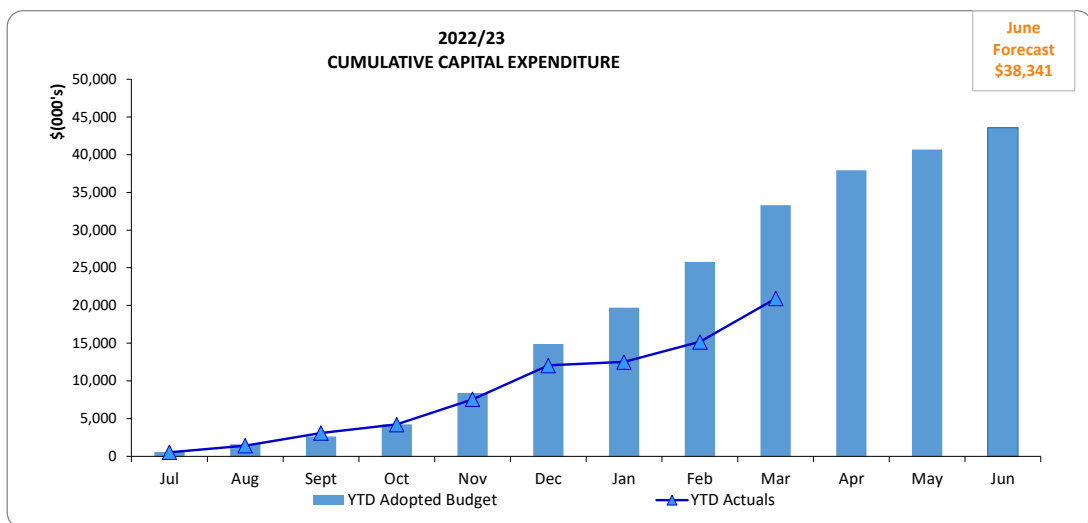
As at 31 March 2023

	YEAR TO DATE 2022-23			FULL YEAR 2022-23		
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget	Variance
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Property	2,030	4,064	(2,034)	3,873	7,134	(3,261)
Infrastructure	15,543	26,686	(11,143)	28,598	32,560	(3,962)
Plant and Equipment	3,321	2,267	1,054	5,370	3,365	2,005
Intangibles	43	300	(257)	500	550	(50)
Grand Total	20,937	33,317	(12,380)	38,341	43,609	(5,268)

	YEAR TO DATE 2022-23			FULL YEAR 2022-23		
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget	Variance to Adopted
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Renewal	12,039	16,885	(4,846)	21,773	20,833	940
Upgrade	5,560	9,186	(3,626)	10,572	13,029	(2,457)
Expansion	3,103	7,216	(4,113)	5,760	9,717	(3,957)
New Assets	235	30	205	236	30	206
Grand Total	20,937	33,317	(12,380)	38,341	43,609	(5,268)

Capital Works Summary - for the period ending 31 March 2023

- Overall 53 projects are at practical completion, an additional 53 projects are progressing, whilst 22 projects have had contracts awarded but not yet commenced. 25 projects are in the pre-planning stage.(development of the concept design, the detail design, community consultation and seeking quotes or tenders).
- As part of the Wellington Youth Play Plan, the Stratford Youth Play Precinct Upgrade has been completed in March 2023.
- The annual Kerb and Channel Replacement Program has been completed in March for the 2022/23 financial year.
- The Rehabilitation, widening and sealing of Golf Course Road, Heyfield is now completed.
- The Alberton to Port Albert Trail works; which were delayed due to inclement weather; were completed in March 2023.
- A contract for the 2022/23 Urban Paths Program has been awarded. The project is expected to be completed by May 2023.
- The Bridge Renewal Contract was successfully retendered. A contract has been awarded, with works to be completed late May 2023.



13. GENERAL MANAGER CORPORATE SERVICES

13.1. ASSEMBLY OF COUNCILLORS REPORT

ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE

OBJECTIVE

To report on all assembly of Councillor records received for the period 27 March 2023 to 9 April 2023.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 27 March 2023 to 9 April 2023.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all assembly of Councillor records received for the period 27 March 2023 to 9 April 2023.

ATTACHMENTS

1. Assembly of Councillors - 30 March 2023 - Aqua Energy Redevelopment Project Reference Group [**13.1.1** - 1 page]
2. Assembly of Councillors - 4 April 2023 - Council Day [**13.1.2** - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 27 March 2023 to 9 April 2023.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ASSEMBLY OF COUNCILLORS – 30 MARCH 2023

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)					
	Councillor Name	Attendance	Conflict of Interest	Officer Name	Attendance	Item No.
Aqua Energy Redevelopment Project Reference Group	Cr Ian Bye	Yes		D Morcom, CEO	No	
	Cr Carolyn Crossley	No		A Skipitaris, GMCS	No	
	Cr John Tatterson	no		C Gillings, GMC&C	Yes	
	Cr McKenzie	No		C Hastie, GMB&NE	No	
	Cr Jill Wood	No		S Pye, A/GMD	No	
	Cr Gayle Maher	No				
	Cr Carmel Ripper	No				
	Cr Scott Rossetti	No				
	Cr Garry Stephens	No				
OTHERS IN ATTENDANCE (NAME AND POSITION)			MATTERS/ITEMS CONSIDERED AT THE MEETING			
Kylie Watson, Sale Swim Club			Project in a holding pattern awaiting readvertising of the tender.			
WSC - Ross McWhirter (Chair), Mark Benfield Julie Baker (Minutes), Sam McPherson, Kim Salleh			Funding, Scope and Schedule discussed.			

ASSEMBLY OF COUNCILLORS – 4 APRIL 2023

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
IT / Diary Meeting	Cr Bye	YES	Cr Stephens	YES	N/A
	Cr Crossley	YES	Cr Tatterson	YES	N/A
	Cr McKenzie	YES	Cr Wood	YES	N/A
	Cr Maher	YES	David Morcom, CEO	YES	N/A
	Cr Ripper	YES	Hayley Furlong, Governance and Council Business Officer	YES	N/A
	Cr Rossetti	YES	Damian Norkus, ICT Operations Officer	YES	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
Workshops	Cr Bye	YES	Cr Tatterson	YES	N/A
	Cr Crossley	YES	Cr Wood	YES	N/A
	Cr McKenzie	YES	David Morcom, CEO	YES	N/A
	Cr Maher	YES	Arthur Skipitaris, GM Corporate Services	YES	N/A
	Cr Ripper	YES	Chris Hastie, GM Built & Natural Environment	YES	N/A
	Cr Rossetti	YES	Clemence Gillings, GM Community & Culture	YES	N/A
	Cr Stephens	YES	Sam Pye, Acting GM Development	YES	N/A

	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE
Workshops (cont.)	1. Audit and Risk Committee Update - ARC Chair	<ul style="list-style-type: none"> • Chris Badger, Chair – Audit and Risk Committee (external) • Arthur Skipitaris, General Manager Corporate Services <i>Conflict of Interest: Nil</i>
	2. 2023/24 Budget Review Including Audit and Risk Committee	<ul style="list-style-type: none"> • Ian Carroll, Manager Corporate Finance <i>Conflict of Interest: Nil</i>
	3. Food and Fibre Gippsland	<ul style="list-style-type: none"> • Nicola Pero, CEO – Food and Fibre Gippsland (external) <i>Conflict of Interest: Nil</i>
	4. Community and Culture Division Update - Communities, Facilities and Emergencies	<ul style="list-style-type: none"> • Sam McPherson, Manager Communities, Facilities and Emergencies <i>Conflict of Interest: Nil</i>
	5. Crown Land Caravan Parks Lease Tenders	<ul style="list-style-type: none"> • Matt Williams, Managing Director – Sustainable Park Solutions (external) <i>Conflict of Interest: Nil</i>

13.2. ADOPTION OF THE CHILD SAFE POLICY

ACTION OFFICER: MANAGER PEOPLE AND CAPABILITY

PURPOSE

For Councillors to adopt the Child Safe Policy, as attached. This policy provides a framework for the community to understand how Council is embedding the updated legislation into its practices from an organisational perspective and assures the community of our commitment to child safety.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the Child Safe Policy, as attached.

BACKGROUND

In 2013, the Australian Government established a Royal Commission into Institutional Responses to Child Sexual Abuse. In Victoria, the Child Safety Standards were first introduced in 2016, concurrent to the national investigation. The Commission's final recommendations in 2019 emphasised that children, families and communities should feel confident that organisations working with children provide safe environments in which children's rights, needs and interests are met, and in doing so introduced ten National Principles. In July 2022, the Victorian Child Safety Standards were updated to align with the National Principles.

Internally, Council has an existing Child Safe Policy which is being updated to align with these new requirements, however the changes are significant, and much of it is required to be made public. Therefore, Council seeks to replace this with a forward-facing Child Safe Policy to comply with the updated Standards. The updated Child Safe Standards, along with the drafted policy, was initially presented to Councillors at a workshop on 7 March 2023.

The policy in draft form was made public for community consultation between 22 March and 5 April 2023. While there were 74 people who visited the online consultation page, and 12 who downloaded a copy of the proposed policy, with no feedback of consequence.

ATTACHMENTS

1. Child Safe Policy - April 2023 [13.2.1 - 7 pages]

OPTIONS

Council has the following options available:

1. To adopt the Child Safe Policy, as attached; or
2. Not adopt the Child Safe Policy, as attached.

PROPOSAL

For Councillors to adopt the forward-facing Child Safe Policy, as attached, which provides a framework for the community to understand how Council is embedding the updated legislation into its practices from an organisational perspective.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The proposed Child Safe Policy seeks to address updated requirements under the Child Safe Standards 2022 (Vic) and the *Child Wellbeing and Safety Act 2005* (Vic).

COUNCIL POLICY IMPACT

The recent changes to child wellbeing legislation has resulted in the proposal to enhance our Child Safe policy framework.

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and we have sought feedback from the community in accordance with the Standards pertaining to community and family involvement in policies that affect children and young people. There was no feedback received that was of consequence to the proposed policy.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

CHILD SAFE POLICY

Policy Number:	The next number in the index of entries (to be determined after adoption/endorsement).
Approved by:	Council
Date Approved:	April 2023
Date of Next Review:	Yearly
Applicable to Unit(s):	Organisation
Responsible Officer:	General Manager Corporate Services
Related Policies:	Volunteer Policy; Recruitment and Selection Policy; Employee Code of Conduct; Privacy Policy
Related Documents:	Not Applicable
Statutory Reference:	Children, Youth and Families Act 2005; Child Wellbeing and Safety Act 2005 (Vic); Child Wellbeing and Safety Amendment; Charter of Human Rights and Responsibilities Act 2006 (Vic); Victorian Reportable Conduct Scheme; Privacy and Data Protection Act 2014 (Vic); (Child Safe Standards) Act 2015

OVERVIEW

This policy meets Council's obligations under the Child Wellbeing and Safety Act 2005 – 'A child safe policy or statement of commitment to child safety' as well as ensuring compliance under the 'Reportable Conduct Scheme' with the way that allegations of child abuse are reported.

THE POLICY

The Child Safety Policy aims to ensure that members of the public, children and young people, staff and volunteers are aware of Council's commitment to being a Child Safe organisation, and are aware of their rights and responsibilities. It provides a strategic overview and operational guidance to keep children safe and outlines procedures, practices and responsibilities that support this. This policy applies to all Council facilities and online environments. When children and young people participate in our organisation's activities, programs or facilities, Councillors, employees, volunteers, or contractors fulfil their roles whilst children are present. Wellington Shire's leadership group understands its responsibility to assist all people that work or volunteer with, or on behalf of Council, to acknowledge and appreciate the strengths of Aboriginal culture, and understand its importance to the wellbeing and safety of Aboriginal children and young people.

Background

In 2013, the Australian Government established a Royal Commission into Institutional Responses to Child Sexual Abuse. The Royal Commission responded to community concern about widespread reports of cases where Australian institutions failed to protect children from sexual abuse. The Commission's final recommendations emphasised that members of the public, children and young people, parents, carers, families, and communities should feel confident that organisations working with children provide safe environments in which children's rights, needs and interests are met. The National Principles for Child Safe Organisations (the National Principles) put into practice recommendations from the Royal Commission to make organisations across the country safe for children and were endorsed by the Commonwealth and all state and territory governments in 2019. The National Principles set out a nationally consistent approach to promoting a culture of child safety and wellbeing within organisations.

Victoria's Child Safe Standards were first introduced in 2016 and were updated on 1 July 2022 to align more closely with the National Principles for Child Safe Organisations endorsed in 2019.

[Click here to view the 11 Child Safe Standards](#)

[Click here to view the 11 Child Safe Standards – In Children's Words](#)

Our Commitment to Child Safety

- Wellington Shire Council is committed to child safety, takes a proactive approach towards child safety, and has zero tolerance towards child abuse.
- Council is committed to achieving compliance through implementing and monitoring the Child Safe Standards. Council seeks to establish an informed, transparent, safe, and accountable organisation and is committed to preventing child abuse, identifying risks early, as well as removing and reducing these risks. Children should feel safe in regard to their social, physical and online environment, their identity and culture, communication and/or physical attributes, accessibility, and diversity of background.
- We are committed to ensuring children and young people are aware of their rights, including but not limited to;
 - Being safe, and feeling safe wherever they are
 - The right to expect that the adults around them are keeping them safe
 - The right to be given information about how to raise a safety concern
 - The right to be listened to, and for action to be taken

[Click here to view Children's Rights – In Children's Words](#)

In recognition of children's rights, we are committed to the following:

- Document and communicate our commitment to all councillors, staff, volunteers and contractors.
- Having sound processes and procedures for reporting suspected child abuse.
- Educating Council's workforce, councillors, volunteers, contractors and the community about children's safety, including understanding their role and the required standard or behaviour.
- To ensure and empower children to raise concerns about their safety and wellbeing.
- Listen to the voices of children and young people in the community, particularly around delivering programs and/or services.
- Recognise and promote diversity and empowerment of children from culturally and/or linguistically diverse backgrounds
- To ensure that children with a disability are safe and can participate equally in our community
- To promote the cultural safety, participation, and empowerment of children from Aboriginal and Torres Strait Islander backgrounds.
- Making our Child Safe Policy and procedures accessible, digital, online and in forms that are easy to understand.

Recruitment

Wellington Shire Council employs a range of best practice screening measures and applies these standards in the screening and recruitment of employees, contractors and volunteers. Our organisation understands that when recruiting staff and volunteers, we have ethical and legislative obligations. Council complies with all relevant regulatory and legal requirements when recruiting staff to ensure its employees and customers are not placed under unreasonable risk.

Council carries out thorough reference checks and pre-employment screening to ensure that we are recruiting with child safety in mind.

Working with Children at Wellington Shire Council

While maintaining a culture of safety is everyone's responsibility, all employees, contractors, and volunteers who have direct contact with children must have a current Working With Children Check (WWCC), unless exempt, for example are registered with the Victorian Institute of Teaching as a teacher, or are a Victorian or Australian Federal Police Officer.

Incidental contact (ad hoc or by chance) with children is unavoidable. It does not mean employees, contractors, and volunteers require a Working With Children Check.

Employees, contractors and volunteers who fail to provide evidence of a current Working With Children Check and who are engaged in a role with direct contact with children or who are required to have a Working With Children Check as a part of their role will be terminated from employment or council engagement.

Councillors may choose to obtain a volunteer WWCC, given their representative role.

Occupational/Volunteer Groups required to hold a WWCC (unless otherwise exempt):

- Leisure services
- Library, Art Gallery, The Wedge theatre
- Environmental Sustainability
- Local Laws and School Crossing Supervisors
- Immunisation Nurses and Environmental Health Officers
- Community Wellbeing (relevant positions working with children or vulnerable people)
- Visitor Information Centres
- Youth Councillors
- Emergency Management staff and volunteers working in relief centres
- Other volunteers associated with Council programs that have contact with children
- Other employees identified by position description requirements
- Vocational placement participants (over 18) working in child-related areas

If an employee is required to hold a WWCC for their position, they will be eligible to receive a reimbursement for the application/renewal fee.

Training

Training is important to ensure that all people connected with Wellington Shire Council understand that child safety is everyone's responsibility, and is vital to maintaining a child safe environment that is respectful of cultural backgrounds and diversity.

Council trains all staff and volunteers in child safety, to support staff to identify, assess and minimise risks of child abuse, and to detect potential signs of child abuse.

Legislative Responsibilities

Wellington Shire Council has a legislated responsibility to uphold the reporting requirements. If a person is unsure whether to report, they should contact the Manager of People & Capability to discuss their concerns, or in the case of councillors, the CEO.

The following are criminal offences;

- **Grooming offence:** Targets predatory conduct undertaken by an adult to gain a child's or their parents' trust with the intent of committing child sexual abuse.
- **Failure to disclose:** Reporting child sexual abuse is a community-wide responsibility. All adults in Victoria who have a reasonable belief that an adult has committed a sexual offence against a child under 16 must report that information to the police.
- **Failure to protect:** People of authority in our organisation will commit an offence if they know of a substantial risk of child sexual abuse and have the power or responsibility to reduce or remove the risk but negligently fail to do so. Council provides training to all staff about its legal responsibilities and the Child Safe Standards, including the Reportable Conduct Scheme.

Reportable Conduct Scheme

The Commission for Children and Young People is responsible for administering the Reportable Conduct Scheme, and all Victorian government organisations must comply with the scheme. The Reportable Conduct Scheme has been designed to ensure that the Commission will be aware of every allegation of certain types of employee misconduct involving children in relevant organisations that exercise care, supervision and authority over children. The Commission will

share information, where appropriate, with the Department of Justice, relevant regulators and Victoria Police to prevent and protect children from abuse.
The Reportable Conduct Scheme does not replace the need to report allegations of child abuse to Victoria Police and to adhere to Council's **Suspected Child Abuse Reporting Process**.

Suspected Child Abuse Reporting Process

Who can Report	Parent, Carer, Child, Staff/Volunteer, Community Member		
What to Report	Any concerns or complaints relating to child safety or suspected child abuse If a child is in immediate danger, call 000		
How to Report	Face to face verbal report, letter, email, telephone call, meeting		
Who to Report to	People & Capability team Contact details: INSERT SPECIFICS AFTER ADOPTION		
What Happens Next	The authorised person will offer support to the child, the parents/carers, the person who reports, and the person who is accused.	The authorised person will initiate internal processes to ensure the safety of all children. If the complaint is concerning a member of staff or volunteer, People & Capability will clarify the nature of the complaint, and commence investigation if required. Otherwise, the authorised person will undertake. Note: Investigation may be undertaken by an external specialist in child safety where necessary.	The authorised person will decide, in accordance with legal requirements and duty of care, whether the matter should/must be reported to police, Child Protection and/or the Commission, and make a report as soon as possible if required.
Outcome	Investigation completed; outcome decided; relevant staff/volunteers, parents/carers, and child notified of outcome of investigation; disciplinary action taken as per internal policies. Policies and procedures reviewed and updated where necessary.		

Consequence of Non-Disclosure and Reporting

It is an offence for people within an organisation who are aware of a risk of child abuse and have the authority to reduce, remove or report the risk but negligently fail to do so.
The organisation will refer any individual suspected of harbouring the knowledge of any risk, threat or act of child abuse to Victoria Police.

Child Abuse Definitions

A Child is defined as any person under the age of 18. Child abuse and neglect commonly involve the misuse of power or authority or a breach of trust resulting in physical, psychological or sexual abuse or neglect.

This policy acknowledges that there is a continuum of abuse of children. All such events, regardless of whether they are regarded as 'harm' or 'abuse', are damaging. Wellington Shire Council accepts the following categories of child abuse as defined by the Department of Health and Human Services (www.dhhs.vic.gov.au) below:

TYPE OF ABUSE	DEFINITION
Physical child abuse	Physical violence can occur when a person intentionally or recklessly uses physical force against, with or in the presence of a child without their consent, which causes or could cause the child harm. Physical violence can be inflicted in many ways, including hitting, punching or throwing something that strikes a child and using threats to use physical harm.
Child sexual abuse	Sexual offences occur when a person involves a child in sexual activity or deliberately puts the child in the presence of sexual behaviours that are exploitative or inappropriate to their age and development, Child sexual abuse can involve a range of sexual activities, and it can also include exposure to or exploitation through pornography or prostitution, as well as grooming behaviour
Grooming	Grooming can include communicating or attempting to befriend or purposely establish a relationship or other emotional connection with a child or their family with the intent of committing child sexual abuse.
Emotional or psychological child abuse	Emotional and psychological child abuse may involve persistent verbal abuse, coercive or manipulative behaviour, hostility towards a child, humiliation, belittling or scapegoating, resulting in a child feeling worthless or rejected. Severe emotional or psychological harm often decreases a child's sense of identity, dignity or self-worth, creating a severe risk of being impaired. Psychological harm has a long-term cognitive impact that may affect the child's mind. Psychological harm may not be noticeable immediately however, it may present issues later in life and maybe a diagnosable psychological disorder.
Neglect	Severe neglect is the failure to provide a child with the basic necessities of life, such as food, clothing, shelter, hygiene, medical attention or adequate supervision, to the extent that the child's health, safety and/or development is, or likely to be, jeopardised.

Allegations, Concerns, or Complaints

If an employee, contractor or volunteer has a reasonable belief that an incident involving a child has occurred, then they must report the incident following Council's **Suspected Child Abuse Reporting Process**. All allegations of child abuse and safety concerns will be actioned immediately as per the required reporting processes.

Where there is an allegation of child abuse, Council is within their rights to stand down an employee on full pay from all duties pending the outcome of an investigation. Volunteers and Contractors will be stood down immediately.

All reports and records are securely stored with Human Resources and provided to relevant government agencies on request. If an allegation of abuse or a safety concern is raised, Council will communicate the progression of all reportable actions and outcomes with the families of the affected children.

13.0 Key Roles and Responsibilities

ROLE	RESPONSIBILITIES
All employees	<ul style="list-style-type: none"> • Complete compulsory training • Conduct work according to the requirements of the Child Safe Policy, the reporting procedures and the Code of Conduct • Report all concerns regarding child safety or harm to People & Capability in accordance with reporting process • Where a child is in immediate danger, call 000
Managers and Coordinators	<ul style="list-style-type: none"> • Receive reports of child safety concerns or allegations of abuse within Council and immediately report them to People & Capability. • Offer support to the child, parents and the person who reports, as well as the accused employee or volunteer • In conjunction with People & Capability, initiate an internal review of the service area where the alleged abuse occurred, identifying gaps and weaknesses in supervision
Hiring Managers recruiting for child-related roles (including contractors)	<ul style="list-style-type: none"> • Ensure employees, contractors and volunteers have access to and are aware of the Child Safe Policy and procedures • Ensure that new employees, contractors or volunteers complete the compulsory induction process on commencement with Council • Conduct recruitment practices in line with Council's recruitment selection guideline requirements for child-related work
People & Capability	<ul style="list-style-type: none"> • Provide information to all Hiring Managers and Panellists regarding the Child Safe Standards for child-related work (recruitment) • Ensure all new employees and volunteers have a valid WWCC card before the commencement of any child-related work • Ensure all current employees and volunteers maintain a valid WWCC where required • Receive complaints, concerns, disclosures from staff and community regarding child safety. • Investigate (or coordinate external parties to do so) complaints and concerns, providing support to those affected.

Promoting Equity and Diversity

Staff and volunteers must ensure their interactions with children and young people are sensitive, respectful and inclusive of all backgrounds and abilities. Wellington Shire Council is committed to promoting the safety, participation and empowerment to children and young people who are Aboriginal or Torres Strait Islander, from culturally and/or linguistically diverse backgrounds, have a disability, LGBTQI+ and who are unable to live at home to actively engage and/or participate in child-related programs and events and feel free to express and enjoy their cultural rights.

Discrimination

It is an expectation that staff and volunteers treat all children and young people fairly, equally and with dignity. All actions and behaviours by staff or volunteers must be non-discriminatory and always act in the best interest of the child or young person.

Wellington Shire Council encourages that no child or young person is discriminated against based on age, gender, race, colour, language, disability, religion, political or other opinion, sexual orientation, or national or social origin. Everyone has the right to feel safe and free from discrimination.

Fairness and Due Diligence by Investigation

The safety and wellbeing of children within our community is our primary concern. Council will ensure fairness, equity, and exercise due diligence to investigate reports of child abuse or suspected child abuse. Council understands the diverse circumstances and needs that children and young people may have, particularly through an investigation or complaints process, and will take particular attention to the needs of those who are at disadvantage. In some cases Council may appoint an external investigator, who specialises in child safety, to investigate complaints or allegations. In all cases, Council will ensure support is provided to all involved in the process, including the provision of child-friendly resources.

The decisions we make when assessing incidents and undertaking disciplinary action will always be thorough, transparent, and evidence-based.

Privacy and Record Keeping

Council is committed to protecting an individuals' right to privacy. Unless there is a legislative requirement (for example, if there is a risk of self-harm or a risk to someone's safety), all personal information considered during the process of a report or investigation will be dealt with in accordance with Council's Privacy Policy. The nature of the records kept will include complaints made, including concerns raised about the safety of children and disclosures about alleged abuse or harm of children, and the actions taken.

Regular Policy Review

This policy will be reviewed annually and following significant incidents if they occur.

Breach of Policy

Any breach of this policy by an employee, contractor or volunteer will be considered serious misconduct, and action will be taken in accordance with Council's disciplinary and termination procedures.

Review and Modification History

Version #	Implemented By	Revision Date	Approved By	Approval Date	Reason
1.0	Vanessa Leahy	December 2018	David Morcom	December 2018	Annual Review
1.1	Kirralee Richardson	April 2023			

HUMAN RIGHTS

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy. The Human Rights Checklist has been completed and this policy accords with Council's policy commitment to uphold human rights principles.

13.3. RESOLVE TO ADVERTISE DRAFT 2023/24 BUDGET, PROPOSED RATES, FEES AND CHARGES

ACTION OFFICER: MANAGER CORPORATE FINANCE

PURPOSE

For Council to resolve to advertise its draft 2023/24 Budget and seek public submissions in accordance with Section 96 of the *Local Government Act 2020*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council advertise its draft 2023/24 Budget (as attached) including:**
 - **fees and charges; and**
 - **multi-year capital projects*****in accordance with Section 96 of the Local Government Act 2020; and***
- 2. Council consider submissions for the draft 2023/24 Budget at a Special Council Meeting on Thursday 18 May 2023 at 3pm; and**
- 3. Council meet on Tuesday 6 June 2023 at 3pm to consider the formal adoption of the 2023/24 Budget; and**
- 4. Council make the following declarations regarding rates and charges for the period commencing on 1 July 2023 and concluding on 30 June 2024:**
 - A) Pursuant to the provisions of Sections 158, 161 and 162 of the Local Government Act 1989 (currently, these remain saved provisions under the 1989 Act), the Wellington Shire Council hereby resolves to declare that the amount it intends to raise by rates and annual service charges is \$69.2M:**

Type of Rates or charge	\$'000
General Rate:	61,265
Cultural & Recreational Land rates	54
Garbage Charge:	5,443
Waste Infrastructure Charge:	1,652
State Government EPA Levy Charge:	475
Boisdale Common Effluent System Charge	11

- B) (1) It be further declared that, subject to paragraph 4 of this Part, the general rate be raised through the application of differential rates.**

- (2) **A rate in the dollar of 0.003855 be specified as the general rate (subject to final valuation outcomes).**
- (3) **It be confirmed that the general rate for all rateable land within the municipal district be determined so that the amount payable be the Capital Improved Value multiplied by the rate in the dollar of 0.003855 (subject to final valuation outcomes)**
- (4) a) **It be recorded that Council considers that a differential rate will contribute to the equitable and efficient carrying out of Council functions.**
- b) **A differential rate be declared for that rateable land having the characteristics specified below, which characteristics will form the criteria for the differential rate so declared:**
- (i) **Farm Land:**
Means any land that:
Is "Farm Land" within the meaning of Section 2(1) of the Valuation of Land Act 1960 (paras a) and b)) and other criteria as defined by Council in c) hereunder
- a) **that is not less than 2 hectares in area; and**
- b) **that is used primarily for grazing (including agistment), dairying, pig-farming, poultry-farming, fish-farming, tree-farming, bee-keeping, viticulture, horticulture, fruit-growing or the growing of crops of any kind or for any combination of those activities; and**
- c) **where the ratepayer is a Primary Producer with any evidence/ruling confirmed by the Australian Taxation Office, registered ABN and business plan.**
- C) Garbage Charge:**
- (1) **An annual service charge of \$275.00 be declared for the collection and disposal of garbage in respect of Residential premises to which the service is available – whether, or not, the owner or occupier of any such premises avails themselves of the service.**
- D) Waste Infrastructure Charge:**
- (1) **An annual service charge be declared for the development of Landfills, Recycling facilities, Transfer Stations and the rehabilitation of Landfill sites, and provision of facilities for ongoing monitoring of landfills, to ensure that Council can continue to provide a waste disposal service.**
- (2) **The charge be \$55.00 (same as last year) for each property in respect of which a municipal charge may be levied. This charge will not apply to properties identified as being within the Ninety Mile Beach Restructure Plan Stages 7 – 22, with the exception of those properties with an existing dwelling, where the charge will still apply.**
- E) EPA Levy Charge:**

- (1) **An annual service charge of \$24.00 be declared to cover the costs levied by the State Government Environment Protection Authority on the operation of landfills, not otherwise recouped.**
- (2) **The charge be levied on each property to which a Garbage Charge is applied, at the rate of one EPA Levy Charge for each Garbage Charge.**

F) Boisdale Common Effluent System Charge:

- (1) **An annual service charge of \$421.00 be declared for wastewater availability in respect of Residential and Commercial premises in the township of Boisdale, to contribute towards the costs of operation and management of the Boisdale Common Effluent System (the System).**
- (2) **The charge be levied on each property which is connected to the System, at the rate of one charge per tenement connected.**

G) Cultural and Recreational Land:

- (1) **The amount of \$54,016 (excluding service charges) be declared as payable in accordance with Section 4 of the Cultural and Recreational Lands Act 1963, having regard to the services provided by the Council in relation to such lands and the benefit to the community derived from this recreational land.**

H) Pursuant to the provisions of Section 169 of the Local Government Act 1989 (currently, this remains as a saved provision under the 1989 Act), Council resolves to declare a Rates Rebate on land with a Deed of Covenant for conservation purposes.

- (1) **Council considers that this rebate will ensure that the biodiversity values of the land will be protected for the benefit of the broader community.**
- (2) **The rebate will apply only to the land that is affected by a covenant as described in the covenant document.**
- (3) **The rebate will be applied at \$15 per hectare, with a minimum rebate of \$100 and a maximum equal to the annual general rate on the property for that portion of land.**
- (4) **Conditions apply as per Council's Policy No. 4.1.12 – Rates Rebate on land with a Deed of Covenant for Conservation Purposes.**

BACKGROUND

Council has developed the draft 2023/24 Budget, for the financial year commencing 1 July 2023 and ending 30 June 2024. Council undertook several workshops in early 2023 as part of the budget development, which reviewed the implications of the 2023/24 Rate Cap, proposed capital projects, operational costs, service levels and fees and charges.

This draft document outlines the broad range of services provided by Council and details the funding that is required to deliver these services as well as continuing to maintain and improve community infrastructure.

The budget has been prepared with consideration of economic restraints such as the restriction of rate capping on revenue, while inflation is pushing up the prices of utilities and

materials. Care has been taken to prepare an annual budget alongside a balanced and responsible ten-year financial plan.

The property markets have changed in the past 12 months in regional Victoria, therefore there will be some variation in rates between individual properties based on movement in individual valuations as determined by the State Valuer General. However, Council's total general rate increase has been capped at 3.5% in line with the Victorian Government's Fair Go Rates System and Council is resolved to maintaining and enhancing services, while working within the cap.

Following a review of current waste management costs, the Garbage Charge will increase from \$257.60 to \$275.00. The EPA Levy Charge will increase from \$21.40 to \$24.00 to cover the impact of the increase in the prescribed Municipal and Industrial waste levies as set by the State Government through the Environmental Protection Agency. The Waste Infrastructure Charge will remain unchanged at \$55.00.

Fees and charges set by Council have also been reviewed and increases proposed where appropriate.

The next step in the process is for Council to formally advertise the 2023/24 Draft Budget and to receive submissions regarding the same so that Council can review feedback, adjust for any additional grant income or expenditure and then consider the adoption of the proposed budget at the 6 June 2023 Ordinary Council Meeting.

The full range of issues considered within the budget is detailed in the attached document, which is based on the best practice guide for reporting local government budgets in Victoria and focuses on the core statutory requirements. The budget document also includes a schedule listing of proposed 2023/24 fees and charges.

ATTACHMENTS

1. 2023-24 Draft Budget [**13.3.1** - 73 pages]

OPTIONS

Council has the following options available:

1. To resolve to advertise the draft 2023/24 Budget, seeking submissions from the public; or
2. To seek further information and present the draft 2023/24 Budget to Council for consideration at a later Council meeting.

PROPOSAL

That:

1. Council resolve to advertise the draft 2023/24 Budget (as attached) in accordance with Section 96 of the *Local Government Act 2020*; and
2. Council consider submissions on the draft 2023/24 Budget at a Special Council Meeting on Thursday 18 May 2023 at 3pm; and
3. Council meet on Tuesday 6 June 2023 at 3pm to consider the formal adoption of the 2023/24 Budget; and

4. Council make declarations regarding rates and charges for the period commencing on 1 July 2023 and concluding on 30 June 2024.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The estimated amount to be raised by general rates and the proposed rate in the dollar is reflected in the table below:

Type of Property	Proposed Rate in the dollar	Total Income \$'000
General residential	0.003855	\$39,425
Commercial/Industrial	0.003855	\$9,207
Farm	0.003084	\$12,362
Cultural and Recreational Land		\$54
Total		\$61,319

The estimated amount to be raised through service charges and the proposed charge per property is as follows:

Type of Charge	Per rateable property	Total Income \$'000
Kerbside collection (Garbage)	\$275.00	\$5,443
Waste Infrastructure Charge	\$55.00	\$1,652
EPA Levy Charge	\$25.00	\$475
Boisdale Common Effluent System Charge	\$421.00	\$11
Total		\$7,851

All rates are levied on Capital Improved Values, which were revalued at 1 January 2023 and are effective from 1 July 2023.

Council also proposes a rate rebate on land with a Deed of Covenant for conservation purposes, which will amount to approximately \$25,000.

COMMUNICATION IMPACT

All individuals or organisations making submissions in response to the draft 2023/24 Budget will have an opportunity to provide feedback to Council on Thursday 18 May 2023 and will be advised in writing of the outcome once Council has considered their submission.

LEGISLATIVE IMPACT

As soon as practicable after a Council has prepared a proposed budget, the Council must give public notice that it is available for public consideration under Council's Community Engagement Policy and in accordance with Section 96 of the *Local Government Act 2020*.

Sections 158, 161, 162, 169 of the *Local Government Act 1989* remain saved provisions under the *Local Government Act 1989* and there is currently no transition plan to the *Local Government Act 2020*.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.1: *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

The outcomes of the budget process will have an impact on the level of resources available in the 2023/24 financial year and the staffing levels of Council.

COMMUNITY IMPACT

The draft 2023/24 Budget reflects the financial impact of the services provided by Council to the community and, as such, will impact on the community through enhanced services especially in infrastructure construction, maintenance, recreation programs and facilities, and strengthening community participation.

ENVIRONMENTAL IMPACT

Council considers that the declaration of a rate rebate on land with a Deed of Covenant for conservation purposes will ensure that the biodiversity values of the land will be protected for the benefit of the broader community.

ENGAGEMENT IMPACT

Section 96(1)(b) of the *Local Government Act 2020* requires that Council develop the budget in line with its Community Engagement Policy. To ensure that Council provides ample and varied opportunity for community engagement, Council will place the draft 2023/24 Budget on Council's website and advertise that it has done so. Advertisements will be placed in local newspapers, on Facebook and Council's website seeking community submissions on the draft 2023/24 Budget and inviting the public to speak to and in support of submissions at a special Council meeting to consider any submissions received.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON SHIRE COUNCIL

Draft Budget Report 2023/24

18 April 2023

2023/24 Budget - Wellington Shire Council

Contents	Page
Mayor's Introduction	3
Financial Snapshot	4
Economic Assumptions	5
Budget Reports	
1. Link to the Council Plan	6
2. Services and service performance indicators	9
3. Financial statements	23
4. Notes to the financial statements	32
5. Financial Performance Indicators	60
6. Schedule of fees and charges	64

2023/24 Budget - Wellington Shire Council**Mayor's Introduction**

On behalf of Wellington Shire Council, I am pleased to release the 2023/24 budget to our community.

This document outlines the broad range of services provided by Council to our community and details the funding that is required to deliver these services.

Care has been taken to prepare a detailed annual budget based on our balanced and responsible 10-year financial plan. Council's total general rate increase has been capped by the Essential Services Commission at 3.5%, in line with the Victorian Government's Fair Go Rates System. Council must maintain and enhance services, while working within this cap.

It is with that background that Council will fund the following 2023/24 initiatives:

- Sale-Toongabbie Road - reconstruction and widening
- Stratford – Electric Vehicle Charger
- Yarram - Rodgers Street reconstruction
- Road slip rectification to many rural roads including Licola-Jamieson Road, Licola; Dargo High Plains Road, Dargo; Wonnangatta Road, Dargo; Freestone Creek Road, Briagolong and Christies-Albert River Road, Wonyip
- \$3.5 million Rural and Urban Road Resealing Program across Wellington Shire
- Sale North East Drainage and Wetland Development
- Sale - Aqua Energy Redevelopment

In the capital works program we have budgeted the following:

- \$16.7 million – Roads including annual road reseal and re-sheeting program
- \$4.4 million – Footpaths and shared paths
- \$3.8 million – Bridges and drainage
- \$1.8 million – Recreational leisure and open spaces

The 2023/24 current year capital works program will be \$44.2 million with \$33.4 million funded from Council operations and \$10.7 million from external grants and contributions.

In addition to our capital works program, we will spend a further \$10.5 million in rural areas on regular maintenance programs, including roadside vegetation management, fire breaks, rural road reseals and drainage, and gravel roads. Another \$9.4 million will be invested in maintaining our infrastructure and open spaces.

Council delivers services and initiatives spanning 145 service areas, and each contributes to the strategic objectives set out in our four-year Council Plan. These priority areas are Environment and Climate Change; Economy and Sustainable Growth; Liveability and Wellbeing; and Services and Infrastructure.

A key focus of this budget is to continue working towards a renewable energy future, achieved through land prioritisation to support broad investment in our region.

The budget also shows a commitment to creating a diverse economy with a focus on new opportunities and infrastructure to support a growing population. The Middle of Everywhere will continue to promote the local region as an events and destination hub, securing opportunities to showcase Wellington Shire as a place to live, explore, learn, invest, and do business. To that end, we will continue to present events including the successful ANZAC Weekend Airshow, showcasing the West Sale Airport, and attracting over 10,000 visitors across two days.

Our ongoing commitment to ensuring Wellington is a liveable, engaged and supported community can be seen throughout this budget. Funding has been allocated to plan for a new community facility at Gibsons Road in Sale, to support early years needs and achieve the recommendations in the Sale Feasibility Study, with a focus on supporting young families.

Council continues to prioritise opportunities for community connectedness with a focus on creating opportunities for residents and visitors to engage with arts and culture, leisure and recreation, and community services.

The large-scale, multi-million-dollar redevelopment of Aqua Energy Leisure Centre will see ageing infrastructure updated, and create an inclusive health, wellness, and recreation hub for our local community.

Work to finalise the Yarram Early Learning Centre expansion continues, and Council's Preparing Remote Emergency Relief Centres project will see upgrades to key community facilities in remote and regional areas complete. This work will support emergency planning and readiness, along with some of our most vulnerable residents.

Communities will get great use out of a new portable stage, providing smaller towns the opportunity to host events and live performances. Locals can also look forward to a blockbuster Annemieke Mein exhibition at the Gippsland Art Gallery, and Day @ The Port is again expected to attract tens of thousands of people to the region.

Significant investment in Council's urban paths will see over \$1 million invested into new and upgraded footpaths throughout the Shire, including the renewal of the much-loved walking path at the Yarram Wetlands and the completion of the Great Southern Rail Trail between Welshpool and Alberton. We are also continuing to invest significantly in our urban forest to ensure all communities can cope with temperature increases in the future.

We look forward to working with the community to deliver these exciting projects throughout the coming year.

Councillor Ian Bye
Mayor

2023/24 Budget - Wellington Shire Council

Financial Snapshot

Key Statistics	2022/23 Forecast \$000's	2023/24 Budget \$000's
Total Income	124,320	117,083
Total Expenditure	108,377	106,986
Surplus for the year	15,943	10,096

Note: The surplus for the year reflects the anticipated annual performance of Council's day to day activities.

Underlying operating surplus / (deficit)	(930)	(508)
---	--------------	--------------

Note: The Underlying operating result is an important measure of financial sustainability as it excludes all funds which are used for capital from being allocated to cover operating expenses. In 2023/24 capital funds are defined as recurrent capital grants (Road to Recovery funding) of \$2.6M, non-recurrent grant funding of \$7.7M, contributions, and donations (including ratepayer contributions to special street charge schemes) of \$0.7M, and other capital adjustments of (\$0.8M), and all have been excluded to determine the underlying result.

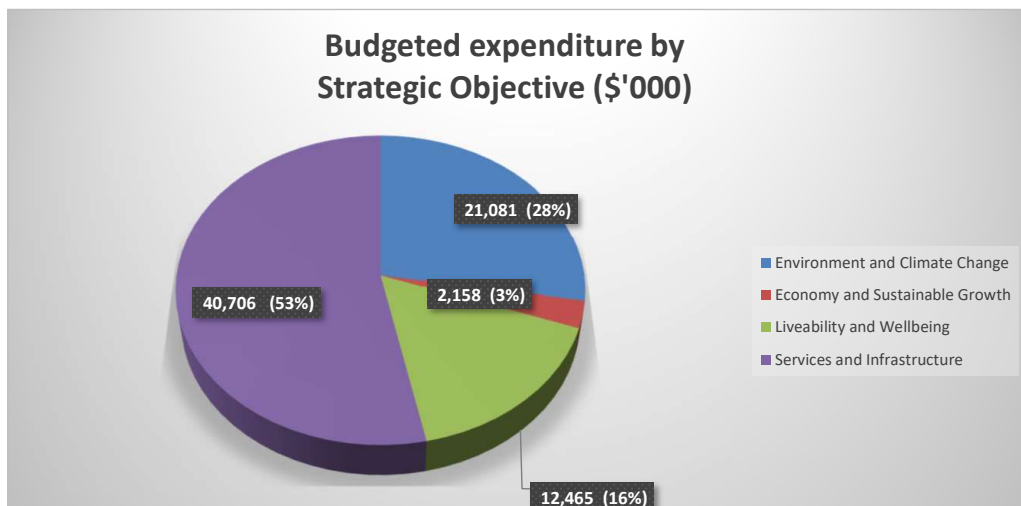
Net Cash result	4,686	(862)
------------------------	--------------	--------------

This is the net funding result after operations, capital works and financing activities. Refer Statement of Cash Flow in Section 3.

Capital works program	38,342	44,156
------------------------------	---------------	---------------

Funding the capital works program

Cash and Reserves	23,405	33,437
Borrowings	-	-
External grants and contributions (recurrent and non-recurrent)	14,937	10,718
	38,342	44,156



2023/24 Budget - Wellington Shire Council

Economic Assumptions

Assumption	Notes	Actual	Forecast	Budget	Projections			Trend
		2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	+/-
Rate Cap Increase	1	1.50%	1.75%	3.50%	3.50%	3.50%	3.50%	+
Population Growth	2	1.10%	1.20%	1.20%	1.30%	1.30%	1.00%	+
Investment Interest Rate	3	1.61%	4.00%	4.50%	4.00%	4.00%	4.00%	+
Borrowing Interest Rate	4	2.90%	4.00%	4.00%	5.50%	5.50%	5.50%	+
Expense Growth	5	4.40%	2.01%	3.50%	3.00%	3.00%	3.00%	+
User Fees	6	2.00%	2.00%	3.50%	2.00%	2.00%	2.00%	+
Grants - Recurrent	7	1.50%	1.75%	3.50%	2.00%	2.00%	2.00%	+
Grants - Non-Recurrent		1.50%	1.75%	3.50%	2.00%	2.00%	2.00%	+
Contributions		1.50%	1.75%	3.50%	2.00%	2.00%	2.00%	+
Employee Costs	8	2.70%	2.50%	3.00%	3.00%	3.00%	3.00%	+
Contactors, consultants and materials		1.50%	1.75%	3.50%	3.00%	3.00%	3.00%	+
Utilities		1.50%	8.60%	3.00%	3.00%	3.00%	3.00%	+

Notes to Assumptions

1. Rate Cap

Base rate revenue will increase by 3.5% for the 2023/24 year, based on the state government rate cap, with estimated future annual increases in line with the Victoria Government Budgeted CPI increases. Rating increases are prepared in line with the Revenue and Rating Plan.

2. Population Growth

The Victorian Government's "Victoria in Future" forecasts suggest that between now and 2036, population will grow by an annual average rate of 1.2% in Wellington Shire.

3. Investment Interest Rate

The average rate of investment has been steadily increasing, it is assumed the rate will peak in 2023/34. This has a significant impact on the revenue raising ability of Council.

4. Borrowing Interest Rate

The current borrowing rate is expected to increase in the next few years.

5. Expense Growth

The Expense Growth has been projected to reflect Councils Experiences.

6. User Fees

User Fees are determined to be based on a cost recovery status no higher than market rate as determined in the Revenue and Rating Plan. In the 2023/24 budget fees (refer 4.1.3) have typically been increased inline with the Rate Cap percentage.

7. Grants - Recurrent

Grants Recurrent are expected to continue for the next four years. These include Roads to Recovery and several smaller operating grants that enable Council to maintain its current service levels.

8. Employee Costs

Employee costs have increased with an estimated 3% rise. The current Enterprise Agreement (EA) schedule expired in November 2022 and a 3% forecasted rate has been projected. Superannuation expenses are forecast to continue to increase in line with government requirements.

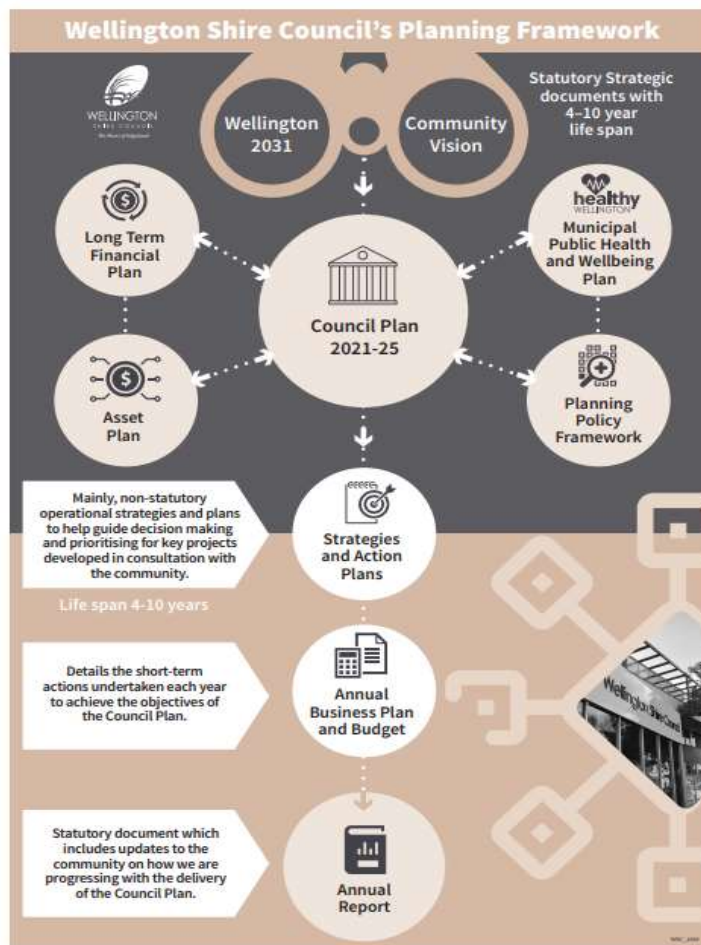
2023/24 Budget - Wellington Shire Council

1. Link to the Council Plan

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated strategic planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

1.1 Legislative Planning and Accountability Framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated strategic planning and reporting framework that applies to local government in Victoria. At each stage of the integrated strategic planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



2023/24 Budget - Wellington Shire Council

1.1.2 Key Planning considerations

Service level planning

Although councils have a legal obligation to provide some services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

Community consultation is in line with a council's adopted Community Engagement Policy and Public Transparency Policy.

1.2 Our purpose

Our vision

"Happy people, healthy environment and thriving communities."

Our mission

Working together to make a difference. We listen and lead to provide quality services that improve life for all.

Our values

- **Cooperation** : *Working together, teamwork, collaboration and being solution oriented.*
- **Integrity** : *Acting with respect, honesty, reliability, trust, tolerance and understanding.*
- **Balance** : *Demonstrating fairness, equity and flexibility. Considering work-life balance, and balancing community needs against resources.*
- **Professionalism** : *Personal development and meaningful work, being competent, innovative and courageous, focusing on excellence and continuous improvement.*
- **Sustainability** : *Going above and beyond to demonstrate commitment to leading sustainable practices and encouraging and supporting others to do the same.*

2023/24 Budget - Wellington Shire Council

1.3 Strategic Objectives

Council delivers services and initiatives in over 145 service categories. Each contributes to the achievement of one of the strategic objectives under each of four themes as set out in the Council Plan for the years 2021-25, and listed in the following table. The four strategic directions define the actions Council will take to achieve these and other community priorities. These priorities and strategic directions will keep us focused on our regional advantages and community aspirations.

Strategic Objective	Description
1 Environment and Climate Change	<p>We are a climate resilient community with sustainable practices and places.</p> <p>1.1 A climate and disaster resilient community.</p> <p>1.2 Assist community to transition to a low carbon economy via adoption of sustainable practices and renewable energy.</p> <p>1.3 The natural environment is valued, protected and accessible.</p> <p>1.4 Council is an environmental steward with a reducing carbon footprint.</p>
2 Economy and Sustainable Growth	<p>We are a growing, sustainable and prosperous community.</p> <p>2.1 A diverse economy that creates jobs and opportunities.</p> <p>2.2 A community that has the capacity and skills to meet our economic needs.</p> <p>2.3 An increase in variety of housing choices to support equitable access to housing.</p> <p>2.4 Infrastructure investment is targeted to maximise jobs and housing growth.</p>
3 Liveability and Wellbeing	<p>We are a liveable, engaged, and supported community.</p> <p>3.1 An inclusive, diverse and resilient community.</p> <p>3.2 An actively engaged community.</p> <p>3.3 Opportunities for everyone to work, learn, create, play and share.</p>
4 Services and Infrastructure	<p>We are a connected community with access to the services and infrastructure we require.</p> <p>4.1 A financially sustainable, high performing organisation.</p> <p>4.2 Services deliver operating efficiencies and best value.</p> <p>4.3 Well planned and sustainable towns, facilities and infrastructure that service community need.</p> <p>4.4 Safe and well-used transport connections across all modes of travel.</p>

2023/24 Budget - Wellington Shire Council

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2023/24 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives, and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions

2.1 Strategic Objectives for 'Environment and Climate Change'

- A climate and disaster resilient community.
- Assist community to transition to a low carbon economy via adoption of sustainable practices and renewable energy.
- The natural environment is valued, protected and accessible.
- Council is an environmental steward with a reducing carbon footprint.

The activities and initiatives for each service category and key strategic activities are described below:

Service Performance Outcome Indicators

Business area	Description of services provided		2021/22 Actual \$'000	2022/23 Forecast \$'000	2023/24 Budget \$'000
Natural Environment & Parks	The Natural Environment & Parks unit covers a range of activities related to the operational management of public open space, which includes approximately 320 hectares of parkland and associated infrastructure, such as picnic shelters, BBQs, seating, boardwalks, fences and public toilets. The service also proactively manages around 70,000 urban trees and is responsible for the management, design and development of parks and streetscapes in urban areas. The unit is also responsible for moving the Wellington community towards a more sustainable future. Key priority areas include biodiversity, water consumption and quality, waste management and energy use.	Exp	18,553	17,317	20,451
		Rev	(12,615)	(11,504)	(11,835)
		NET COST	5,938	5,813	8,616

Major Initiatives

- Better utilise existing water resources, improve waterway health, increase biodiversity values and investigate bio link opportunities through implementing the Wellington Shire Council Integrated Water Management Plan and Domestic Wastewater Management Plan.
- Progress towards our 2040 net zero emissions target by reviewing our roadmap, strengthening our governance and exploring carbon offset opportunities.
- Advocate for, educate, and facilitate the adoption of regenerative agriculture and investment to improve water security and assist farmers to increase resilience and profitability in a warmer, drier climate.
- Advocate alongside our renewable energy industry and community to secure priority transmission upgrade funding and aim for the area for our off-shore wind projects to be declared the first renewable energy zone.

2023/24 Budget - Wellington Shire Council

Other Initiatives

- Advocate for uptake of electric and hybrid vehicles across our broader community and support this through delivery of charging stations.
- Advocate for alternate waste technologies to increase diversion of valuable resources and contaminated waste from landfill. Encourage and facilitate investment into resource recovery by private industries or partnerships.
- Increase the extent of our urban forests and trees (also considering urban agriculture) to help our townships cope better with future temperatures increases.

Wellington Coast Subdivision Strategy	The Wellington Coast Subdivision Strategy Project Manager is responsible for implementing the Ninety Mile Beach Plan Voluntary Assistance Scheme. This is funded through State Government grant funding.	Exp	1,333	526	631
		Rev	(1,078)	(330)	(295)
		NET COST	255	196	336
TOTAL ENVIRONMENT AND CLIMATE CHANGE OBJECTIVE			6,193	6,009	8,952

Service Performance Outcome Indicators

Service	Performance Measure	2021/22	2022/23	2023/24
		Actual	Forecast	Budget
Community satisfaction with Council performance in environmental sustainability	Community Satisfaction Survey	59/100 (2020)	Higher than large rural Councils (60/100 in 2020)	Higher than large rural Councils (60/100 in 2020)
Percentage of tree canopy cover within town boundaries	iTree analysis	20% (2020)	1.5% improvement	1.5% improvement
Solar penetration rate – the percentage of electricity generation from solar facilities	Australian PV Institute	21.00%	+ 5%	+ 5%
Wellington Shire community greenhouse gas emissions intensity (emissions per person)	Co2 Emissions Community Snapshot	31.3 tonnes per person	Equal to or better than Gippsland average	Equal to or better than Gippsland average
Percentage of households located within 400m of quality open space	Geocortex	73% (2014)	85%	85%
Corporate Greenhouse Gas emissions (aiming for net zero emissions by 2040)	WSC Carbon Accounts	5244 tonnes of carbon equivalent emissions (2017/18)	23% reduction	23% reduction
Percentage waste diversion rate from kerbside collection	Local Government Performance Reporting Framework	35% (2019-20)	65%	65%

* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

2023/24 Budget - Wellington Shire Council

2.2 Strategic Objectives for 'Economy and Sustainable Growth'

- A diverse economy that creates jobs and opportunities.
- A community that has the capacity and skills to meet our economic needs.
- An increase in variety of housing choices to support equitable access to housing.
- Infrastructure investment is targeted to maximise jobs and housing growth.

The activities and initiatives for each service category and key strategic activities are described below.

Service Performance Outcome Indicators

Business area	Description of services provided		2021/22 Actual \$'000	2022/23 Forecast \$'000	2023/24 Budget \$'000
Economic Development	Council's Economic Development service aims to support business growth and employment, lifestyle opportunities and a vibrant tourism sector.	Exp	2,387	2,166	2,158
		Rev	(1,030)	(581)	(567)
		NET COST	1,357	1,585	1,591

Major Initiatives

- Use 'The Middle of Everywhere' campaign to promote the Shire as an events destination and as a place to explore, learn, live, invest, play and to do business.
- Prepare a Shire-wide Growth Management and Economic Development Strategy to establish a hierarchy of growth areas and identify priority projects.
- Prioritise investment projects in the main growth areas, including exploring all options for upgrades to trunk stormwater drainage, sewer, water reticulation, internet, and gas that will stimulate growth and housing.
- Encourage and facilitate investment in the local mainstay industries with the potential to generate significant economic growth: Defence, Health, Agriculture, Tourism, Education, Timber, Renewables and the Oil and Gas transition. This includes encouraging modernisation and identifying supporting industries, encouraging their establishment in Wellington Shire.
- Continue to advocate for the sustainability of the timber industry in Wellington Shire.

Other Initiatives

- Attract diversified and large-scale agriculture and food manufacturing and processing, including poultry, to meet Food and Fibre Gippsland objectives: Gippsland the Food Bowl of Victoria. Leverage off the significance of the Macalister Irrigation District while ensuring development does not contradict the principles of the WSC Sustainability Strategy.
- Support our training facilities to develop a range of vocational, tertiary and higher education courses suited to our changing economy and industry needs.
- Ensure that secondary and tertiary students have a well-established and promoted study facility in our local area.
- Adopt a 'buy local' approach for Council procurement processes aligned with best value.
- Respond to significant economic shocks (including COVID-19) by delivering on State and Federal Government initiatives to provide economic resilience programs that assist community and businesses.

TOTAL ECONOMY AND SUTAINABLE GROWTH OBJECTIVE	1,357	1,585	1,591
--	--------------	--------------	--------------

2023/24 Budget - Wellington Shire Council

Service Performance Outcome Indicators

Service	Performance Measure	2021/22 Actual	2022/23 Forecast	2023/24 Budget
Annual growth rate of real Gross Regional Product	REMPPLAN economy	\$3.652 B (2020)	Equal to or better than Gippsland average	Equal to or better than Gippsland average
Unemployment rate by sex, age and education level	ID economic profile	5.5% (June 2021)	Equal to or better than Gippsland average	Equal to or better than Gippsland average
Destinations of Wellington year 12 or equivalent completers six months after leaving school	Department of Education and Training 'On track' data	7.8% unemployed 46.9% further study	5% 56%	5% 56%
Number of dwellings across the Shire	ID forecast	23,383 dwellings (2021)	24,790 dwellings (2026 projection)	24,790 dwellings (2026 projection)
Number of new housing units built in the municipality	Department of Families, Fairness and Housing	520 houses/units (2021)	+26 beds	+26 beds
Wellington Shire total % population increase	ID profile	44,770 (2020 estimate)	Approximately 1% increase per annum	Approximately 1% increase per annum

2023/24 Budget - Wellington Shire Council

2.3 Strategic Objectives for 'Liveability and Wellbeing'

- An inclusive, diverse and resilient community.
- An actively engaged community.
- Opportunities for everyone to work, learn, create, play and share.
- Improved access to and participation in support services focussing on those who are vulnerable including: young children, youth, people living with a disability and seniors.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Service area	Description of services provided	2021/22	2022/23	2023/24	
		Actual \$'000	Forecast \$'000	Budget \$'000	
Communities, Facilities & Emergencies	The Communities, Facilities and Emergencies teams provide opportunities for communities to work in partnership with local government to achieve identified priorities. These teams work to ensure all members of the community have equal opportunity to participate in community activities. Special focus is given to those who have traditionally remained marginalised such as the young, elderly, disabled and transport disadvantaged.	Exp	2,207	2,432	2,169
		Rev	(324)	(1,888)	(1,039)
		NET COST	1,883	544	1,131

Major Initiatives

- Create a Wellington Shire Health and Wellbeing Partnership with health and community agencies which focuses on preventing, supporting and responding to health and wellbeing issues as outlined in the Healthy Wellington 2021-25 Strategy.
- Use Healthy Wellington 2021-25 to focus on the health and wellbeing needs of the senior population. Prevent and address barriers to accessing community, social, health and lifelong learning services.
- Support employers with the attraction, recruitment and long term retention of health specialists and allied health workers into hospitals and schools and to service NDIS and My Aged Care packages.
- Implement a Reconciliation Action Plan (RAP) to build relationships, improve cultural awareness and reconciliation with Gunaikurnai people, and deliver on cultural, environmental, and economic projects in the spirit of the Gunaikurnai Whole of Country Plan.
- Investigate gaps in service provision for vulnerable community members, review options and determine Council's future role.

Other Initiatives

- Facilitate activities and events that celebrate and promote inclusion and engagement of our culturally and socially diverse communities. Deliver via defining and resourcing Council and the community's role in place activation and event delivery.
- Sensitively consider and support people to participate, contribute and be represented in our community without barriers due to disability, gender, age, sexuality or culture via the development and implementation of a Diversity and Inclusion Action Plan.
- To assist in recovery from COVID-19, facilitate support for and capacity building of community volunteers in Committees of Management and other groups that deliver community outcomes.
- Support formal and informal education providers to offer transitions to different learning environments based on people's life circumstances. Aim to improve educational attainment and aspiration within Wellington Shire recognising that the delivery of secondary school VCE will commence a transition process in the coming years to ensure it remains appropriate and relevant.
- Advocate for increased access to appropriate health services to meet the modern health challenges of the community including increased mental health and wellbeing services and education to reduce the stigma of accessing services in a post-COVID environment.

2023/24 Budget - Wellington Shire Council

Service area	Description of services provided		2021/22	2022/23	2023/24
			Actual	Forecast	Budget
			\$'000	\$'000	\$'000
Leisure Services	The Leisure Services unit provides services and functions directed at fostering a healthier and more active community through the facilitation and provision of a range of recreation, fitness and community activities and programs at Council's recreation facilities. They ensure Council owned recreation facilities are managed sustainably, are fully utilised and accessible to people of all abilities.	<i>Exp</i>	2,703	3,129	2,980
		<i>Rev</i>	(1,601)	(2,260)	(1,870)
		NET COST	1,102	869	1,110
Major Initiatives					
<ul style="list-style-type: none"> Complete Aqua Energy Redevelopment project detailed design, to progress to "construction tender ready" status ahead of planned construction works. 					
Other Initiatives					
<ul style="list-style-type: none"> Provide three targeted program options to address social inclusion outcomes and/or to address requirements of diverse demographic groups within the Wellington community. Develop and deliver a 12 month advertising plan for Gippsland Regional Sporting Complex; to identify (5) monthly promotion imperatives and options, to improve market awareness and participation levels of Social Sports programs, user group activities and other key events at GRSC. Provide targeted local promotion for the pre-season launch and ongoing 'active season' marketing of the new Yarram Warmer Pool, its programs and the benefits. 					
Regulatory Services	The Regulatory Services unit works with people to ensure the life, health and safety of the community is maintained through educating and enforcing Environmental Health (including food safety support programs), Building and Local Laws regulations and animal management services.	<i>Exp</i>	3,138	2,999	3,397
		<i>Rev</i>	(1,648)	(1,560)	(1,597)
		NET COST	1,490	1,439	1,801
Major Initiatives					
<ul style="list-style-type: none"> Complete review of Local Laws to ensure that Local Laws are accessible and clear to the community, reduce the regulatory burden on business and assist Council in achieving better policy outcomes. 					
Emergency Management	The Emergency Management team coordinates Council's emergency management responsibilities ensuring the organisation has the skills and capacity to respond appropriately to emergencies and facilitates a coordinated shire approach through the Municipal Emergency Management Planning Committee.	<i>Exp</i>	543	1,025	1,123
		<i>Rev</i>	(444)	(705)	(939)
		NET COST	99	320	184
Arts & Culture	The Art Gallery and Libraries, as part of the Arts & Culture unit, seek to assist in the development of a vibrant, culturally active community that: promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.	<i>Exp</i>	2,845	2,672	2,795
		<i>Rev</i>	(1,015)	(610)	(1,692)
		NET COST	1,830	2,062	1,103
Major Initiatives					
<ul style="list-style-type: none"> Finalise a business case and concept design for redevelopment options of The Wedge Performing Arts Centre. 					
Other Initiatives					
<ul style="list-style-type: none"> Improve access to arts and cultural experiences by pursuing partnerships and creating programs that activate our open spaces and facilities to increase community connection. 					
TOTAL LIVEABILITY & WELLBEING OBJECTIVE			6,404	5,234	5,328

2023/24 Budget - Wellington Shire Council

Service Performance Outcome Indicators

Service	Indicator	2021/22 Actual	2022/23 Forecast	2023/24 Budget
Community satisfaction with perception of diversity and accessibility in the community	Community Satisfaction Survey	Not currently measured	Identify baseline. Continual improvement on WSC score	Identify baseline. Continual improvement on WSC score
Community satisfaction with Council decisions	Community Satisfaction Survey	58/100 (2020 large rural was 52)	Continual improvement on WSC score	Continual improvement on WSC score
Community satisfaction with Council engagement	Community Satisfaction Survey	57/100 (2020 large rural was 54)	Continual improvement on WSC score	Continual improvement on WSC score
Community satisfaction with level of Council lobbying	Community Satisfaction Survey	57/100 (2020 large rural was 53)	Continual improvement on WSC score	Continual improvement on WSC score
Participation rates in kindergarten for 4-year-olds	Department of Education and Training	91.89% (2020)	Better than Gippsland average	Better than Gippsland average
Active library members in municipality	Know Your Council	13% (2019-20)	15%	15%
Participation at Council-run performing arts events	Internal data	21,300 visits (2018-19)	Increase by 2%	Increase by 2%
Participation in Gippsland Art Gallery programs and events	Internal data	39,600 visits (2018-19)	Increase by 2%	Increase by 2%
Availability of NDIS services within Wellington Shire to meet service demand	NDIS Demand Map	49% of NDIS funding used by participants (2020)	80%	80%
Proportion of children attending Maternal and Child Health 3.5 years ages and stages visit	Department of Education and Training	71.3% (2017)	90%	90%

* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

2023/24 Budget - Wellington Shire Council

2.4 Strategic Objectives for theme 'Services and Infrastructure'

- A financially sustainable, high performing organisation.
- Services deliver operating efficiencies and best value.
- Well planned and sustainable towns, facilities and infrastructure that service community need.
- Safe and well-used transport connections across all modes of travel.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Service area	Description of services provided		2021/22 Actual \$'000	2022/23 Forecast \$'000	2023/24 Budget \$'000
Assets and Projects	The Assets and Projects unit manages a diverse range of services for Council including the implementation and management of capital projects across the organisation in the order of \$41M to \$50M per annum and providing asset management and information systems and support.	Exp	3,622	9,095	2,491
		Rev	(1,137)	(6,324)	(31)
		NET COST	2,485	2,771	2,460

Major Initiatives

Built Environment	The Built Environment unit manages the maintenance, renewal and improvement of Council's road and boating infrastructure, in addition to various civic facilities and buildings, including roadways, paths, drainage, boat ramps and jetties etc. This includes planning for new infrastructure development opportunities and managing Council's road maintenance teams and ensures that maintenance of Council's road and other infrastructure is performed in a coordinated way to maximise benefits to the community and other users.	Exp	14,851	14,626	13,628
		Rev	(6,776)	(7,095)	(5,904)
		NET COST	8,075	7,531	7,724

Other Initiatives

- *Work to ensure that our town centres are activated, safe, clean, have appropriate facilities and are well-maintained.*
- *Ensure green infrastructure (trees and vegetation) provision is a key component of the built environment and design of the public realm facilitates sustainability, liveability, and social connectivity.*

Arts & Culture	The Wedge, as part of the Arts & Culture unit, seeks to assist in the development of a vibrant and culturally active community that: promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.	Exp	1,516	1,784	1,837
		Rev	(557)	(807)	(675)
		NET COST	959	977	1,161

Major Initiatives

- *Plan for and present major loan exhibitions following The Archibald Prize at the Gippsland Art Gallery in October 2021.*
- *Finalise the production of a business case and concept design for redevelopment options of The Wedge Performing Arts Centre.*

Other Initiatives

- *Plan for and deliver Summer@THEPORT, an annual summer activation program that promotes and activates the Port of Sale and the services on offer at the precinct.*
- *Update Council's Arts and Culture Strategy to provide continuing direction on community arts development and the performing, visual and literary arts.*

2023/24 Budget - Wellington Shire Council

Service area	Description of services provided		2021/22 Actual \$'000	2022/23 Forecast \$'000	2023/24 Budget \$'000
Land Use Planning	The Land Use Planning unit, through statutory planning and strategic land use planning services, aims to develop and improve forward looking land use planning policies and plans that guide and support sustainable growth and appropriate land use and development. Many of these services are provided through and driven by legislation. The unit aims to provide services that satisfy community needs by encouraging and supporting well-designed development that meets required standards.	<i>Exp</i>	1,727	1,684	1,970
		<i>Rev</i>	(426)	(882)	(693)
		NET COST	1,301	802	1,277

Major Initiatives

- *Advance private rezoning requests in North Sale and Longford to support future urban growth in these areas.*

Other Initiatives

- *Prepare a Development Plan for the industrial precinct adjacent to West Sale Airport to support integrated and high quality development.*

Community Facility Planning	The Community Facility Planning team provides services and functions directed at fostering a healthy, well serviced community with a primary focus on community infrastructure planning, priorities and projects; project funding attraction; management and governance of community facilities and administration of Council's community assistance grants scheme. The team plans for and supports recreation facilities that encourage the community to participate in physical and general wellbeing activities and the development of community infrastructure that addresses community service needs.	<i>Exp</i>	2,202	4,370	3,478
		<i>Rev</i>	(132)	(143)	(145)
		NET COST	2,070	4,227	3,333

Major Initiatives

- *Advocate strongly to State Government and local stakeholders for improvements to the inter-town transport network connecting major towns to key regional centres in Gippsland.*

Other Initiatives

- *Support volunteer facility managers whose work contributes to improved community mental and physical health by activating, upgrading, and repurposing existing multi-use sporting, cultural and social facilities in preference to establishing new.*
- *Address community road safety and connection issues via active travel projects (education) and road and footpath improvements which will build a physically active, safe, and connected community.*

Finance	The Finance unit provides financial, payroll, rating and property valuation services to the organisation, community and external stakeholders. These services underpin the drive to be a financially sustainable Council, comply with the necessary legislative requirements and meet community needs. The unit also aims to provide a safe, reliable and sustainable fleet of vehicles to support the organisation in achieving its goals. The significant procurement goal is that of gaining good value from our purchasing.	<i>Exp</i>	2,798	2,742	3,386
		<i>Rev</i>	(155)	(76)	(75)
		NET COST	2,643	2,666	3,311

Other Initiatives

- *Continue to improve our long-term finance and asset planning to ensure ongoing financial sustainability.*

2023/24 Budget - Wellington Shire Council

Information Services	The Information Services unit provides centralised and integrated information services and new and emerging technologies to assist Council to reach the 2031 Vision.	Exp	3,211	4,801	4,794
		Rev	(601)	(689)	(546)
		NET COST	2,610	4,112	4,248

Other Initiatives

- Investigate a shared services operating model to expand innovative activities, enable operational efficiencies, contain costs, and take advantage of other revenue generating opportunities to benefit the organisation and community.
- Consolidation of Wellington Shire and East Gippsland Shire Councils' Network Data Centres.
- Alignment of Wellington Shire and East Gippsland Shire Councils' Enterprise Resource Systems.

Organisational Performance and Governance	The Organisational Performance & Governance business unit is responsible for delivering legislated and strategic services and expert advice to the organisation in the areas of:	Exp	1,353	1,820	2,623
		Rev	(5)	(2)	-
		NET COST	1,348	1,818	2,623

- Governance: Corporate Governance and compliance including Council Meetings, Freedom of Information, Conflicts of Interest, Delegations and Authorisations, Gifts Benefits and Hospitality declarations, Council elections, Councillor orientation induction and training, Council policy management and Business Continuity Planning.
- Integrated planning and reporting: Coordination and delivery of all levels of Council's planning, including the development, engagement and monitoring of the Council Plan, and the operationalisation of the Council Plan through business unit planning, service delivery indicators and the annual reporting of achievements.
- Insurance and risk management: Coordination and delivery of activities to mitigate risk, including the risk management framework, organisational insurance and claims management.

Major Initiatives

- Implementation of the expanded Risk Management Framework to increase organisational capability and further embed a risk culture.

Other Initiatives

- Explore the opportunity for further automation of Organisational Performance and Governance functions to streamline tasks, reduce repetition and facilitate operational efficiency.

Councillors, Chief Executive and Executive Team	This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which covers service provision across the entire organisation.	Exp	2,705	2,799	2,827
		Rev	(166)	(4)	-
		NET COST	2,539	2,795	2,827

Major Initiatives

- Advocate strongly to State Government and local stakeholders for improvements to the passenger train service to key regional centres.

Other Initiatives

- Provide services that are easy to use, valued by the community and give best overall worth back to Council and the community.

Communications and Media	This area provides internal and external communication services and support and branding initiatives for Council. The team also seeks to proactively inform our community and our staff ensuring transparency, consistency and clarity of our message.	Exp	466	465	668
		Rev	-	-	-
		NET COST	466	465	668

Other Initiatives

- Introduce a new, regular news publication for ratepayers who do not have access or necessary skills to obtain information from online sources, informing about Council initiatives and news.
- Work to ensure Council initiatives and decisions are communicated with the Wellington community in a timely manner across social media, print and radio.

2023/24 Budget - Wellington Shire Council

Regulatory Services	The Customer Service team, as part of the Regulatory Services unit, provides responsive, quality customer service to all stakeholders.	<i>Exp</i>	479	477	524
		<i>Rev</i>	-	(104)	(122)
		NET COST	479	373	402
Other Initiatives					
<ul style="list-style-type: none"> Conduct an external audit of the Domestic Wastewater Management Plan. 					
Economic Development	The Commercial Facilities team, as part of the Economic Development unit, manages a range of commercial property portfolios including strategic projects in addition to completing the transactions for property acquisitions, disposal and transfers.	<i>Exp</i>	1,296	1,510	1,299
		<i>Rev</i>	(1,730)	(1,509)	(1,041)
		NET COST (REVENUE)	(434)	1	258
Major Initiatives					
<ul style="list-style-type: none"> Facilitate support, investment and growth in business, government enterprises and infrastructure development, with particular focus on continued COVID-19 business recovery through promoting the "Middle of Everywhere" campaign in partnership with the Business Trading Association's. 					
Other Initiatives					
<ul style="list-style-type: none"> Continue to manage a range of commercial property activities including the sale of surplus land, commercial lease negotiations and strategic land acquisitions. Gippsland Regional Livestock Exchange management and general operations including provision of OH&S improvements. Review Aerodrome business, capital and master plans and complete a range of capital works. Maintain compliance with approvals associated with native vegetation. Completion of the Port of Sale Mooring Improvement project. Complete the tender process for the Loch Sport and Woodside Beach Caravan Park Crown Land leases. Key stakeholder engagement (RAAF, Boat Club, TAFE Fulham etc). 					
People & Capability	The People & Capability unit provides expert and responsive advice and services in the areas of Human Resources, Learning & Development, Occupational Health & Safety and Risk Management.	<i>Exp</i>	1,212	1,321	1,181
		<i>Rev</i>	(38)	(115)	(115)
		NET COST	1,174	1,206	1,066
Major Initiatives					
<ul style="list-style-type: none"> Implement a Memorandum of Understanding to utilise HR resources and services across both Wellington Shire and East Gippsland Shire Councils. 					
TOTAL SERVICES AND INFRASTRUCTURE OBJECTIVE			25,715	29,744	31,357

2023/24 Budget - Wellington Shire Council

Service Performance Outcome Indicators

Service	Indicator	2021/22 Actual	2022/23 Forecast	2023/24 Budget
Working capital (Current assets as a percentage of current liabilities)	Know Your Council	299.58%	Within LGV Acceptable Range	Within LGV Acceptable Range
Loans and borrowings as a percentage of rates	Know Your Council	18.73%	Within LGV Acceptable Range	Within LGV Acceptable Range
Community satisfaction rate with Council's overall performance	Community Satisfaction Survey	62/100 (2020 large rural was 55)	Continual improvement on WSC score	Continual improvement on WSC score
Reduction in the Wellington Shire retail vacancy rate	CBD vacancy audit	11.40% (2021)	10%	10%
% of Community Managed Facilities accessibility audit recommendations delivered	Internal data	5% of items (2020)	10% each year	10% each year
Community satisfaction with condition of sealed local roads	Customer Satisfaction Survey	47/100 (2020 large rural council average)	>52/100	>52/100
Increase in kilometres of active travel routes in Wellington Shire as identified under the urban paths plan	Internal data	237km (2021)	Increase by 2km of paths annually	Increase by 2km of paths annually

* refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators

2023/24 Budget - Wellington Shire Council

2.5 Performance statement

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful).	Number of successful animal management prosecutions/Total number of animal management prosecutions.
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of population).	Number of visits to aquatic facilities/Population.
Food Safety	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council).	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up/ Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x 100.
Roads	Condition	Sealed local roads below the intervention level (percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100
Statutory Planning	Service standard	Planning applications decided within required timeframes (percentage of regular and VicSmart planning application decisions made within legislated timeframes)	[Number of planning application decisions made within 60 days for regular permits and 10 days for VicSmart permits / Number of planning application decisions made] x100
Waste management	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclable and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins/ Weight of garbage, recyclables and green organics collected from kerbside bins] x 100
Libraries	Participation	Library membership (Percentage of the population that are registered library members)	[Number of registered library members/Population] x 100.

2023/24 Budget - Wellington Shire Council

2.6 Reconciliation with budgeted comprehensive result

	Revenue \$'000	Expenditure \$'000	Net Cost \$'000	
Environment and Climate Change	12,130	21,081	8,951	
Economy and Sustainable Growth	567	2,158	1,591	
Liveability and Wellbeing	7,136	12,465	5,329	
Services and Infrastructure	9,347	40,706	31,359	
Total	29,180	76,410	47,230	
Expenses added in:				
Depreciation and amortisation			29,126	
Finance costs			44	
Net (gain)/loss on disposal of property, plant & equipment			775	
Others			120	
Deficit before funding sources			77,295	
Funding sources added in:				
General Rates			(61,319)	
Victoria Grants Commission (general purpose)			(10,844)	
Capital income			(10,979)	
Others			(4,249)	
Total funding sources			(87,391)	
Combined (surplus) for the year			(10,096)	(Surplus)

2023/24 Budget - Wellington Shire Council

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2023/24 has been supplemented with projections to 2026/27.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

Comprehensive Income Statement
Balance Sheet
Statement of Changes in Equity
Statement of Cash Flows
Statement of Capital Works
Statement of Human Resources

2023/24 Budget - Wellington Shire Council

Comprehensive Income Statement

For the four years ending 30 June 2027

	NOTES	Forecast	Budget	Projections		
		Actual 2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000
Income/Revenue						
Rates and Charges	4.1.1	67,174	69,649	71,184	73,162	75,178
Statutory fees & fines	4.1.2	1,030	990	1,019	1,054	1,090
User fees & charges	4.1.3	8,977	9,617	9,872	10,108	10,421
Grants - Operating	4.1.4	26,171	20,611	19,753	20,174	20,475
Grants - Capital	4.1.4	13,700	10,318	6,149	8,620	10,957
Contributions - monetary - Operating	4.1.5	643	398	389	419	411
Contributions - monetary - Capital	4.1.5	107	661	411	33	33
Contributions - non-monetary	4.1.5	2,240	-	-	-	-
Other income - Operating	4.1.6	3,854	4,839	4,941	5,151	4,184
Other income - Capital	4.1.6	424	-	1,450	100	50
Total income/Revenue		124,320	117,083	115,168	118,821	122,799
Expenses						
Employee costs	4.1.7	31,573	35,206	36,164	37,309	38,422
Materials and Services	4.1.8	47,719	41,061	38,950	38,347	39,462
Bad and doubtful debts - allowance for impairment losses	4.1.9	10	15	15	16	17
Depreciation	4.1.10	27,243	27,876	29,544	29,562	30,460
Amortisation - intangible assets	4.1.11	841	858	911	965	1,023
Amortisation - right of use assets	4.1.12	391	395	350	361	372
Borrowing Costs	4.1.13	60	42	316	650	734
Finance Cost - leases	4.1.14	7	18	91	84	77
Other expenses	4.1.14	709	740	1,097	1,121	1,146
Net loss on disposal of property, infrastructure, plant and equipment	4.1.15	(176)	775	791	806	822
Total expenses		108,377	106,986	108,228	109,221	112,535
Surplus for the year		15,943	10,096	6,940	9,600	10,264
Other comprehensive income items that will not be reclassified to surplus or deficit:						
Net asset revaluation increment		4,273	18,682	2,019	3,606	2,400
Total other comprehensive income		4,273	18,682	2,019	3,606	2,400
Total comprehensive result		20,216	28,778	8,959	13,207	12,662

2023/24 Budget - Wellington Shire Council

Balance Sheet

For the four years ending 30 June 2027

	NOTES	Forecast	Budget	Projections		
		Actual 2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000
Assets						
Current assets						
Cash and cash equivalents		63,146	62,284	51,591	46,461	46,024
Trade and other receivables		9,997	9,553	9,421	9,719	10,044
Other financial assets		65,178	65,178	66,482	65,152	63,849
Prepayments		641	642	643	642	642
Other assets		44	44	45	47	49
Total current assets	4.2.1	139,006	137,701	128,182	122,021	120,608
Non-current assets						
Trade and other receivables		2,927	3,347	3,427	3,672	3,963
Property, infrastructure, plant & equipment		1,145,402	1,179,589	1,204,564	1,224,086	1,236,915
Right-of-use assets		71	192	2,852	2,578	2,286
Intangible assets		1,869	1,658	1,364	971	541
Total non-current assets	4.2.1	1,150,269	1,184,786	1,212,207	1,231,307	1,243,705
Total assets		1,289,275	1,322,488	1,340,388	1,353,327	1,364,313
Liabilities						
Current liabilities						
Trade and other payables		6,558	6,285	6,236	6,282	6,466
Trust funds and deposits		9,841	10,065	11,043	11,739	11,873
Unearned income/revenue		11,492	11,268	10,290	9,594	9,460
Provisions		9,462	13,046	12,888	12,339	10,710
Interest-bearing loans and borrowings	4.2.3	245	682	1,542	1,938	2,184
Lease liabilities	4.2.4	39	49	321	340	361
Total current liabilities	4.2.2	37,637	41,394	42,320	42,231	41,054
Non-current liabilities						
Provisions		17,796	11,941	9,141	7,191	7,181
Interest Bearing loans and borrowings	4.2.3	269	6,690	15,080	17,115	16,917
Lease liabilities	4.2.4	41	153	2,579	2,316	2,025
Total non-current liabilities	4.2.2	18,106	18,784	26,800	26,622	26,123
Total liabilities		55,743	60,178	69,120	68,853	67,177
Net assets		1,233,532	1,262,310	1,271,269	1,284,474	1,297,136
Equity						
Accumulated surplus		460,932	474,741	482,244	491,083	500,483
Other Reserves	4.3.1	13,939	10,226	9,663	10,423	11,286
Asset Revaluation Reserve		758,661	777,343	779,362	782,968	785,368
Total equity		1,233,532	1,262,310	1,271,269	1,284,474	1,297,136

2023/24 Budget - Wellington Shire Council

Statement of Changes in Equity

For the four years ending 30 June 2027

	NOTES	Total \$'000	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000
2023 Forecast					
Balance at beginning of the financial year		1,213,316	445,967	754,388	12,961
Surplus for the year		15,943	15,943	-	-
Net asset revaluation increment(decrement)		4,273	-	4,273	-
Transfer to other reserves		-	(3,542)	-	3,542
Transfer from other reserves		-	2,564	-	(2,564)
Balance at end of the financial year		1,233,532	460,932	758,661	13,939
2024 Budget					
Balance at beginning of the financial year		1,233,532	460,932	758,661	13,939
Surplus/(deficit) for the year		10,096	10,096	-	-
Net asset revaluation increment(decrement)		18,682	-	18,682	-
Transfer to other reserves	4.3.1	-	(3,278)	-	3,278
Transfer from other reserves	4.3.1	-	6,991	-	(6,991)
Balance at end of the financial year	4.3.2	1,262,310	474,741	777,343	10,226
2025					
Balance at beginning of the financial year		1,262,310	474,741	777,343	10,226
Surplus for the year		6,940	6,940	-	-
Net asset revaluation increment(decrement)		2,019	-	2,019	-
Transfer to reserves		-	(3,349)	-	3,349
Transfer from reserves		-	3,912	-	(3,912)
Balance at end of the financial year		1,271,269	482,244	779,362	9,663
2026					
Balance at beginning of the financial year		1,271,269	482,244	779,362	9,663
Surplus for the year		9,600	9,600	-	-
Net asset revaluation increment(decrement)		3,606	-	3,606	-
Transfer to reserves		-	(3,448)	-	3,448
Transfer from reserves		-	2,688	-	(2,688)
Balance at end of the financial year		1,284,475	491,084	782,968	10,423
2027					
Balance at beginning of the financial year		1,284,475	491,084	782,968	10,423
Surplus for the year		10,264	10,264	-	-
Net asset revaluation increment(decrement)		2,400	-	2,400	-
Transfer to reserves		-	(3,531)	-	3,531
Transfer from reserves		-	2,668	-	(2,668)
Balance at end of the financial year		1,297,138	500,484	785,368	11,286

2023/24 Budget - Wellington Shire Council

Statement of Cash Flows

For the four years ending 30 June 2027

	NOTES	Forecast	Budget	Projections		
		Actual 2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		64,624	69,305	70,626	72,469	74,440
Statutory fees and fines		991	990	1,016	1,049	1,084
User fees		8,635	9,618	9,841	10,066	10,369
Grants - Operating		25,178	20,612	19,802	20,095	20,399
Grants - Capital		13,180	10,319	6,484	8,399	10,738
Contributions- monetary		750	1,059	2,250	552	494
Interest received		-	349	359	372	385
Trust funds and deposits taken		35	-	-	-	-
Other receipts		4,088	4,839	4,828	5,260	4,256
Employee costs		(32,418)	(35,331)	(36,077)	(37,215)	(38,331)
Materials and services		(48,997)	(41,210)	(39,115)	(38,398)	(39,372)
Trust funds and deposits repaid		-	-	-	-	-
Other payments		(728)	(3,013)	(4,026)	(3,619)	(2,785)
Net cash provided by operating activities	4.4.1	35,338	37,538	35,987	39,030	41,677
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(38,342)	(44,803)	(53,908)	(46,857)	(42,305)
Proceeds from sale of property, infrastructure, plant and equipment		928	-	-	-	-
Payments for investments		(120,000)	(124,000)	(126,697)	(130,697)	(134,697)
Proceeds from investments		127,242	124,000	125,395	132,027	136,000
Net cash used in investing activities	4.4.2	(30,172)	(44,803)	(55,212)	(45,527)	(41,002)
Cash flows from financing activities						
Finance costs		(60)	(42)	(316)	(650)	(734)
Proceeds from borrowings		-	7,000	10,000	4,000	2,000
Repayment of borrowings		(223)	(142)	(750)	(1,569)	(1,952)
Interest paid - lease liability		(7)	(18)	(91)	(84)	(77)
Repayment of lease liabilities		(190)	(395)	(312)	(330)	(350)
Net cash provided by financing activities	4.4.3	(480)	6,403	8,532	1,366	(1,112)
Net increase (decrease) in cash & cash equivalents		4,686	(862)	(10,693)	(5,130)	(437)
Cash & cash equivalents at beginning of the financial year		58,460	63,146	62,284	51,591	46,461
Cash & cash equivalents at end of the financial year		63,146	62,284	51,591	46,461	46,024

2023/24 Budget - Wellington Shire Council

Statement of Capital Works

For the four years ending 30 June 2027

	NOTES	Forecast	Budget	Projections		
		Actual 2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000
Property						
Land		550	320	-	400	-
Land Improvements		6	60	1,900	300	-
Total land		556	380	1,900	700	-
Buildings		3,317	7,540	19,635	15,648	12,555
Total property		3,873	7,920	21,535	16,348	12,555
Plant & Equipment						
Plant, machinery and equipment		4,630	3,602	3,518	3,175	3,108
Fixtures, fittings and furniture		147	169	-	296	-
Computers and telecommunications		330	222	166	113	113
Library books		264	271	271	271	271
Total plant & equipment		5,371	4,263	3,955	3,855	3,492
Infrastructure						
Roads		13,428	16,754	18,740	18,235	18,100
Bridges		1,522	880	560	570	1,310
Footpaths and cycleways		7,764	4,390	1,550	1,570	1,590
Drainage		285	2,961	1,738	1,125	1,340
Recreational, leisure and community facilities		547	978	1,830	2,592	1,805
Waste management		357	2,350	1,530	-	-
Parks, open spaces and streetscapes		2,195	885	1,005	1,080	990
Aerodromes		487	350	50	50	50
Off street car parks		375	100	75	100	-
Other infrastructure		1,638	1,900	275	300	-
Total Infrastructure		28,598	31,548	27,353	25,622	25,185
Intangibles		500	425	450	460	480
Total Intangibles		500	425	450	460	480
Total capital works expenditure	4.5.1	38,342	44,156	53,292	46,284	41,712
Represented by:						
New asset expenditure		236	365	-	-	-
Asset renewal expenditure		21,774	25,512	34,056	29,787	28,589
Asset upgrade expenditure		10,572	7,686	7,074	6,724	7,257
Asset expansion expenditure		5,760	10,593	12,163	9,774	5,866
Total capital works expenditure	4.5.1	38,342	44,156	53,292	46,284	41,712
Funding sources represented by:						
Grants		13,880	10,318	6,149	8,620	10,957
Contributions		1,057	400	1,861	133	83
Council cash		23,405	33,437	35,282	33,532	28,673
Borrowings		-	-	10,000	4,000	2,000
Total capital works expenditure	4.5.1	38,342	44,156	53,292	46,284	41,712

Projects within these categories can be completed over multiple years during this resource plan.

2023/24 Budget - Wellington Shire Council

Statement of Human Resources

For the four years ending 30 June 2027

	Forecast	Budget	Projections		
	Actual 2022/23 \$'000	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000
Staff expenditure					
Employee costs - operating	32,316	36,258	37,237	38,414	39,560
Employee costs - capital	(743)	(1,052)	(1,073)	(1,105)	(1,138)
Total staff expenditure	31,573	35,206	36,164	37,309	38,422
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	353.8	352.3	329.2	315.8	321.3
Total Staff numbers	353.8	352.3	329.2	315.8	321.3

A summary of human resources expenditure categorised to the organisational structure of Council is included below:

Division	Budget 2023/24 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part Time \$'000	\$'000	\$'000
Chief Executive Officer	1,022	1,022	-	-	-
Built & Natural Environment	11,092	10,908	184	-	1,495
Development	6,928	5,935	993	495	20
Corporate Services	5,643	5,225	418	-	628
Community and Culture	5,573	4,152	1,421	3,343	-
Total permanent staff expenditure	30,258	27,242	3,016		
Casuals, temporary and other expenditure	5,981			3,838	2,143
Capitalised Labour costs	(1,052)				
Total operating expenditure	35,187				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Division	Budget 2023/24 FTE	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part Time		
Chief Executive Officer	7.0	7.0	-	-	0.6
Built & Natural Environment	124.2	123.0	1.2	-	11.0
Development	59.4	47.8	11.6	1.7	7.1
Corporate Services	48.8	44.0	4.8	-	4.2
Community and Culture	49.6	37.0	12.6	18.4	20.2
Total permanent staff	289.0	258.8	30.2		
Total casuals and temporary staff	63.3			20.2	43.1
Total Staff	352.3				

2023/24 Budget - Wellington Shire Council

Summary of Planned Human Resources Expenditure
For the four years ended 30 June 2027

	2023/24 \$'000	2024/25 \$'000	2025/26 \$'000	2026/27 \$'000
Chief Executive Officer				
Permanent - Full time	1,022	1,047	1,074	1,101
Women	568	582	597	612
Men	454	465	477	489
Persons of self-described gender	-	-	-	-
Permanent - Part time	-	-	-	-
Women	-	-	-	-
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
Total Chief Executive Officer	1,022	1,047	1,074	1,101
Built & Natural Environment				
Permanent - Full time	10,908	11,181	11,461	11,747
Women	2,224	2,280	2,337	2,395
Men	8,684	8,901	9,124	9,352
Persons of self-described gender	-	-	-	-
Permanent - Part time	184	189	194	199
Women	73	75	77	79
Men	111	114	117	120
Persons of self-described gender	-	-	-	-
Total Built & Natural Environment	11,092	11,370	11,655	11,946
Development				
Permanent - Full time	5,935	6,084	6,235	6,391
Women	2,635	2,701	2,768	2,838
Men	3,300	3,383	3,467	3,554
Persons of self-described gender	-	-	-	-
Permanent - Part time	993	1,018	1,043	1,070
Women	711	729	747	766
Men	282	289	296	304
Persons of self-described gender	-	-	-	-
Total Development	6,928	7,102	7,278	7,461
Corporate Services				
Permanent - Full time	5,225	5,356	5,490	5,627
Women	2,719	2,787	2,857	2,928
Men	2,506	2,569	2,633	2,699
Persons of self-described gender	-	-	-	-
Permanent - Part time	418	428	439	450
Women	418	428	439	450
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
Total Corporate Services	5,643	5,784	5,929	6,077
Community and Culture				
Permanent - Full time	4,152	4,256	4,362	4,472
Women	2,569	2,633	2,699	2,767
Men	1,583	1,623	1,663	1,705
Persons of self-described gender	-	-	-	-
Permanent - Part time	1,421	1,456	1,493	1,530
Women	1,057	1,083	1,111	1,138
Men	364	373	382	392
Persons of self-described gender	-	-	-	-
Total Community and Culture	5,573	5,712	5,855	6,002
Casuals, temporary and other expenditure	6,000	6,223	6,625	6,976
Capitalised labour costs	(1,052)	(1,073)	(1,105)	(1,138)
Total staff expenditure	35,206	36,165	37,309	38,423

2023/24 Budget - Wellington Shire Council

Summary of Planned Human Resources FTE
For the four years ended 30 June 2027

	2023/24 FTE	2024/25 FTE	2025/26 FTE	2026/27 FTE
Chief Executive Officer				
Permanent - Full time	7.0	7.0	7.0	7.0
Women	5.0	5.0	5.0	5.0
Men	2.0	2.0	2.0	2.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	-	-	-	-
Women	-	-	-	-
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
Total Chief Executive Officer	7.0	7.0	7.0	7.0
Built & Natural Environment				
Permanent - Full time	123.0	123.0	123.0	123.0
Women	25.0	25.0	25.0	25.0
Men	98.0	98.0	98.0	98.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	1.2	1.2	1.2	1.2
Women	0.8	0.8	0.8	0.8
Men	0.4	0.4	0.4	0.4
Persons of self-described gender	-	-	-	-
Total Built & Natural Environment	124.2	124.2	124.2	124.2
Development				
Permanent - Full time	47.8	47.8	47.8	47.8
Women	21.0	21.0	21.0	21.0
Men	26.8	26.8	26.8	26.8
Persons of self-described gender	-	-	-	-
Permanent - Part time	11.6	11.6	11.6	11.6
Women	8.3	8.3	8.3	8.3
Men	3.3	3.3	3.3	3.3
Persons of self-described gender	-	-	-	-
Total Development	59.4	59.4	59.4	59.4
Corporate Services				
Permanent - Full time	44.0	44.0	44.0	44.0
Women	25.0	25.0	25.0	25.0
Men	19.0	19.0	19.0	19.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	4.8	4.8	4.8	4.8
Women	4.8	4.8	4.8	4.8
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
Total Corporate Services	48.8	48.8	48.8	48.8
Community and Culture				
Permanent - Full time	37.0	37.0	37.0	37.0
Women	24.0	24.0	24.0	24.0
Men	13.0	13.0	13.0	13.0
Persons of self-described gender	-	-	-	-
Permanent - Part time	12.6	12.6	12.6	12.6
Women	10.8	10.8	10.8	10.8
Men	1.9	1.9	1.9	1.9
Persons of self-described gender	-	-	-	-
Total Community and Culture	49.6	49.6	49.6	49.6
Casuals and temporary staff	63.3	40.2	26.8	32.3
Total staff numbers	352.3	329.2	315.8	321.3

2023/24 Budget - Wellington Shire Council

4. Notes to financial statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's budget.

As per the Local Government Act 2020, Council is required to have a Revenue and Rating Plan which is a four year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2023/24 the FGRS cap has been set at 3.50%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 3.50% in line with the rate cap.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

		Forecast Actual	Budget	Change	
		2022/23 \$'000	2023/24 \$'000	\$'000	%
General rates*	1	59,250	61,319	2,069	3.5
Garbage Charge		5,259	5,443	184	3.5
Waste Infrastructure Charge		1,644	1,652	8	0.5
State Government EPA Levy		437	475	38	8.7
Boisdale Sewage Scheme		11	11	-	-
Special charge	2	225	400	175	77.8
Interest on rates and charges		348	349	1	0.3
Total rates and charges		67,174	69,649	2,475	3.7

*This item is subject to the rate cap established under the FGRS.

Comments

(1) This item includes \$75,000 Cultural and Recreational Land rates income which is not included in the FGRS calculations (refer 4.1.1(j)).

(2) Special charge relates to owner contributions raised as a special charge for ratepayers' contribution towards street reconstructions.

2023/24 Budget - Wellington Shire Council

4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2022/23 cents/\$CIV	2023/24 cents/\$CIV	Change
General residential	0.003800	0.003856	1.47%
Commercial/Industrial	0.003800	0.003856	1.47%
Farm	0.003040	0.003085	1.47%
Cultural & Recreational Land Act (rate concession)	N/A		N/A

4.1.1(c) The estimated amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates compared with the previous financial year.

Type or class of land	2022/23 Forecast \$'000	2023/24 \$'000	Change \$'000	%
Residential	37,759	39,479	1,720	4.6
Commercial/Industrial	12,148	12,632	484	4.0
Farm	8,809	9,207	398	4.5
Cultural & Recreational Land	70	75	5	7.1
Total amount to be raised by general rates	58,786	61,393	2,607	4.0

- Additional supplementary property valuations and new assessments occurring after the 2022/23 budget was struck in June 2023, are fully annualised and are included in the budget for 2023/24.

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2022/23 Forecast No.	2023/24 No.	Change No.	%
General residential	27,355	29,139	1,784	6.5
Commercial/Industrial	3,214	3,494	280	8.7
Farm	1,642	1,725	83	5.1
Cultural & Recreational Land	36	36	-	-
Total number of assessments	32,247	34,394	2,147	6.7

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2022/23 Forecast \$'000	2023/24 \$'000	Change \$'000	%
General residential	9,936,471	10,238,756	302,285	3.0
Commercial/Industrial	2,318,274	2,387,834	69,560	3.0
Farm	3,996,079	4,095,156	99,077	2.5
Recreational Land	33,415	39,170	5,755	17.2
Total value of land	16,284,239	16,760,916	476,677	2.9

Movement in individual valuations have been determined by the State Valuer General and represent significant adjustment to the valuation of properties across the shire. This valuation increase will be effective from 1 January 2023, rated from the 1 July 2023.

2023/24 Budget - Wellington Shire Council

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Rateable Property	Per Rateable Property	Change	
	2022/23 \$	2023/24 \$	\$	%
Residential Garbage collection	257.6	275.0	17.4	6.8
Waste Infrastructure Charge (Landfill operations)	55.0	55.0	-	-
EPA Levy Charge	21.4	24.0	2.6	12.1
Boisdale Common Effluent System and Pump out Charge	421.0	421.0	-	-

Service rates and charges are not covered by FGRS

4.1.1 (h) The estimated amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year.

Type of Charge	2022/23 Forecast \$'000	2023/24 \$'000	Change \$'000 %	
Kerbside collection (Garbage) *	5,259	5,443	184	3.0
Waste Infrastructure Charge	1,644	1,652	8	0.5
EPA Levy Charge	437	475	38	8.7
Boisdale Common Effluent System Charge	11	11	-	-
Total amount to be raised by service rates or charges	7,351	7,581	230	3.1

* Recycle processing charges and management of Council's landfills and transfer stations.

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous financial year:

	2022/23 Forecast \$'000	2023/24 \$'000	Change \$'000
Rates and charges	66,137	68,974	2,837
Total	66,137	68,974	2,837

4.1.1(j) Fair Go Rates System Compliance

Wellington Shire Council is compliant with the State Government's Fair Go Rates System.

	2022/23	2023/24
Total Rates	57,870,948	61,318,996
Number of rateable properties	32,169	32,211
Base Average Rates	\$ 1,798.97	\$ 1,903.67
Maximum Rate Increase (set by the State Government)	1.75%	3.50%
Capped Average Rate	\$ 1,830.45	\$ 1,970.29
Maximum General Rates and Municipal Charges Revenue Allowable*	\$ 58,883,689	\$ 63,465,160
Budgeted General Rates and Municipal Charges Revenue*	\$ 57,870,948	\$ 61,318,996
Budgeted Supplementary Rates	\$ -	\$ -
Budgeted Total Rates and Municipal Charges Revenue*	\$ 57,870,948	\$ 61,318,996

* Excludes Cultural and Recreational Land rates income

2023/24 Budget - Wellington Shire Council

4.1.1 (k) Any significant changes, that affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations;
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa;
- Changes of use of land such that residential land becomes business land and vice versa; and
- Consolidation of farm properties and land subdivisions.

4.1.1 (l) Differential rates

Rates to be levied

The rate in the dollar to be applied to the CIV in relation to land in each category of differential is:

- A general rate of 0.003856 for all rateable general properties; and

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the types of classes of land, which are subject to each differential rate are set out below.

Farm Land

80% of general rate in the dollar

Definition:

Any land which is "Farm Land" within the meaning of Section 2(1) of the Valuation of Land Act 1960 (paras a) and b)) and other criteria as defined by Council in c) hereunder:

- a. Farm Land means any rateable land that is 2 or more hectares in area;
- b. used primarily for primary producing purposes from its activities on the land; used primarily for grazing (including agistment), dairying, pig-farming, poultry farming, fish farming, tree farming, bee keeping, viticulture, horticulture, fruit growing or the growing of crops of any kind or for any combination of those activities;
- c. where the ratepayer is a Primary Producer with any evidence/ruling confirmed by the Australian Taxation Office, registered ABN and business plan, and commercial intent as outlined below;

That is used by a business –

- That has a significant and substantial commercial purpose or character;
- That seeks to make a profit on a continuous or repetitive basis from its activities on the land; and
- That is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating.

Objectives:

To ensure that the differential rate in the dollar declared for defined Farm Rate land properties is fair and equitable. Having regard to the cost and the level of benefits derived from provision of Council services with considerations to maintain agriculture as a major industry in the municipal district. To facilitate the longevity of the farm sector and achieve a balance between providing for municipal growth and retaining the important agricultural economic base.

Recreational land

Recreational land is land, which is as defined in accordance with Section 4 of the *Cultural & Recreational Lands Act 1963* :

- controlled by a non-profit organisation which exists for the purpose of providing or promoting culture or sporting recreation facilities which is used for sporting, recreation or cultural purposes or which is used for agricultural showgrounds.

The amounts levied on recreational land have regard to the services provided by the Council in relation to such lands, and the benefit to the community derived from such recreational lands.

2023/24 Budget - Wellington Shire Council

4.1.2 Statutory fees and fines

	Forecast	Budget	Change	
	Actual 2022/23 \$'000	2023/24 \$'000	\$'000	%
Land & Building Information Certificates	186	170	(16)	(8.6)
Infringements and costs	132	153	21	15.9
Permits	138	143	5	3.6
Planning Fees	574	524	(50)	(8.7)
Total statutory fees and fines	1,030	990	(40)	(3.9)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and includes *Public Health and Wellbeing Act 2008* registrations, provision of property information and fines. Increases in statutory fees are made in accordance with legislative requirements.

Comments:

The 2023/24 budget for statutory fees and fines is expected to remain relatively consistent with 2022/23 budgets. Planning fees and information certificates were higher due to increased activity in the building and real estate sectors following delays due to COVID-19, but is anticipated to return to normal levels.

4.1.3 User fees

		Forecast	Budget	Change	
		Actual 2022/23 \$'000	2023/24 \$'000	\$'000	%
Wellington Centre	1	143	1,182	1,039	726.6
Waste management services	2	3,552	3,650	98	2.8
Registration and other permits	2	978	1,004	26	2.7
Other fees and charges	3	260	276	16	6.2
Saleyards		369	374	5	1.4
Emergency Works - Call Outs		37	40	3	8.1
Animal Services		40	43	3	7.5
The Wedge	4	480	460	(20)	(4.2)
Reimbursements	5	847	711	(136)	(16.1)
Leisure centres	6	2,271	1,877	(394)	(17.3)
Total user fees		8,977	9,617	640	7.1

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities. In setting the budget, the key principles for determining the level of user charges are CPI and market levels, with some consideration towards cost recovery.

Comments:

Budgeted user fees are expected to increase by \$0.6M over 2022/23.

- (1) An Annemieke Mein exhibition is planned for late 2023/24 and is expected to generate \$1.1M in additional revenue through ticketing and merchandise sales. The exhibition is expected to incur additional expenditure of \$473k.
- (2) Commercial tipping and animal registrations fees charged by Council are anticipated to increase slightly during 2023/24.
- (3) Additional fire hazard removal planned in 2023/24 resulting in an anticipated increase in reimbursement income.
- (4) Wedge venue hire income in 2022/23 was higher than usual following delays and closures due to COVID-19. The 2023/24 budget is set in line with the normal expected quantity of venue hire shows.
- (5) Software expenditure reimbursed in 2022/23 as part of the partnership with East Gippsland Shire Council.
- (6) Aqua Energy income expected to be impacted by temporary closures or service reductions during redevelopment, slightly offset by \$29k of additional income anticipated through expanded GRSC operations.

2023/24 Budget - Wellington Shire Council

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's budget.

		Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000	Change \$'000 %	
Grants were received in respect of the following:					
Summary of grants					
State funded grants		17,231	9,897	(7,334)	(42.6)
Commonwealth funded grants		22,640	21,032	(1,608)	(7.1)
Total grants received		39,871	30,929	(8,942)	(22.4)
(a) Operating Grants					
Recurrent - Commonwealth Government					
	Victoria Grants Commission	12,767	16,713	3,946	30.9
Total Recurrent Commonwealth Grant		12,767	16,713	3,946	30.9
Recurrent - State Government					
Libraries		354	369	15	4.2
	Municipal emergency	302	245	(57)	(18.9)
	Cultural Services	237	215	(22)	(9.3)
	School crossing supervisors	155	135	(20)	(12.9)
	Parks & Environmental services	116	163	47	40.5
	Environmental health	91	52	(39)	(42.9)
	Other	35	39	4	11.4
	Community support programs	39	36	(3)	(7.7)
	L to P Project	240	-	(240)	(100.0)
Total Recurrent State Grants		1,569	1,254	(315)	(20.1)
Non-Recurrent - State Government					
	Community & Recreation Facilities upgrade	1,344	662	(682)	(50.7)
	Economic Development	532	505	(27)	(5.1)
	Community Support programs	202	392	190	94.1
	Municipal Emergency	211	298	87	41.2
	Planning	330	295	(35)	(10.6)
	Natural Disaster Funding	2,593	286	(2,307)	(89.0)
	Parks & Environmental Services	398	206	(192)	(48.2)
	Infrastructure	6,112	-	(6,112)	(100.0)
	Cultural services	90	-	(90)	(100.0)
	Environmental Health	23	-	(23)	(100.0)
Total Non-Recurrent grants		11,835	2,644	(9,191)	(77.7)
Total Operating Grants		26,171	20,611	(5,560)	(21.2)

Comments:

Budgeted operating grants are expected to decrease by (\$5.6M) over 2022/23, primarily due to the receipt of one off grants for York Street Works of \$4.7M and Great Southern Rail Trail Extension Projects of \$1.4M during previous financial year.

- (1) 50% advance receipt of the Victoria Grants Commission annual allocation for 2024/25 is expected to be received in the 2023/24 budget year.
- (2) Funding expected towards Municipal Emergency Resourcing Program in 2023/24 will be slightly lower than previous year.
- (3) Environmental Health business concierge and hospitality support funding for 2023/24 expected to be lower than 2022/23.
- (4) L to P project funding will be reviewed by TAC in 2023, with funds expected to go directly to Mission Australia.
- (5) One-off grants received in 2022/23 for Nambrok Recreation Reserve Multipurpose (\$0.5M), Rosedale Recreation Reserve LED Lighting Program (\$0.3M) and Sports and Community Lighting Program (\$0.2M). This is partly offset by the increase in funding expected for Stratford Recreation Reserve Social Room Project of \$0.3M.

2023/24 Budget - Wellington Shire Council

(6) Additional grant funding expected towards community and youth support programs such as Future Proof, Victorian Local Government Partnership and Early Years Officer.

(7) Increased municipal emergency grant funding will be received in 2023/24 for Preparing Australian Communities and Remote Emergency Relief Centre.

(8) Natural Disaster funding claims were forecast in 2022/23 for a Storm event in October/November 2021, the Licola Earthquake, a Rain event in August 2022, and Floods in October 2022, totalling approximately \$1.0M. Council received a \$1.6M advance payment in December 2021 to cover expenditure while claims are being finalised for events that occurred in 2020/21. This funding was recognised after the final claims were lodged in 2022/23.

(9) Funding received in 2022/23 for York Street Landscaping, Thermal and Solar Study, Radial Renewable Energy Park Demo Site and Coastal Saltmarsh Protection as part of sustainability and parks projects were one off and will not recur in 2023/24.

(10) Funding for York Street Works \$4.7M, Great Southern Rail Trail Extension \$1.4M and Streetlight LED Changeover Project was received in 2022/23.

(11) One-off grant to be received to deliver the Council Rapid Antigen Test Program in 2022/23.

(12) Funding received for Vaccine Ambassador Program in 2022/23 was a non recurrent event.

		Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000	Change \$'000	%
(b) Capital Grants					
<u>Recurrent - Commonwealth Government</u>					
Roads to Recovery	1	1,299	2,650	1,351	104.0
Total Recurrent Commonwealth Government grants		1,299	2,650	1,351	104.0
<u>Non-Recurrent - Commonwealth Government</u>					
Buildings	2	938	-	(938)	(100.0)
Bridges		402	-	(402)	(100.0)
Aerodromes		-	164	164	-
Parks, Open Space & Streetscapes	4	550	-	(550)	(100.0)
Recreational Leisure & Community Facilities		80	-	(80)	(100.0)
Roads	3	2,738	1,505	(1,233)	(45.0)
Footpaths	4	3,866	-	(3,866)	(100.0)
Total Non-Recurrent - Commonwealth grants		8,574	1,669	(6,905)	(80.5)
Total - Commonwealth Government grants		9,873	4,319	(5,554)	(56.3)
<u>Non- Recurrent - State Government</u>					
Other Infrastructure	5	880	50	(830)	(94.3)
Bridges		50	-	(50)	100.0
Footpaths	6	2,150	1,914	(236)	(11.0)
Plant, Machinery & Equipment		84	-	(84)	(100.0)
Parks, Open Space & Streetscapes		114	260	146	100.0
Library Books		9	-	(9)	(100.0)
Roads		-	1,100	1,100	-
Drainage		299	1,000	701	234.4
Waste Management	5	47	-	(47)	(100.0)
Recreational Leisure & Community Facilities		-	675	675	-
Buildings	5	195	1,000	805	412.8
Total Non- Recurrent State Government grants		3,827	5,999	2,171	56.7
Total Capital Grants		13,700	10,318	(3,383)	(24.7)
Total Grants		39,871	30,929	(8,943)	(22.4)

2023/24 Budget - Wellington Shire Council

Comments:

Capital grants include all monies received from State and Federal government for the purposes of funding specific capital works projects and are expected to decrease by (\$3.5M) compared to 2022/23.

(1) 2023/24 is the fifth year of the Roads to Recovery program and includes the Weir Road Tinamba, Target Creek Culvert Improvements, and road reconstructions. The total five year allocation is \$19.9M.

(2) Projects forecast to be completed in the 2022/23 year Port Albert - Boat Ramp Toilet Block, Stratford Memorial Park Toilets, Boisdale Hall Amenities Improvements and Yarram Regent Theatre Sound System.

(3) Sale-Toongabbie Road Reconstruction works commenced in 22/23 Financial year (1.3M) and will continue in 23/24 Financial Year (\$1.2M).

(4) Sale CBD Renewal Program York Street is a multi-year project which commenced in 21/22 and will be completed in 22/23.

(5) State grant funded projects to be completed in 2022/23 includes the Seaspray Levee Upgrade (\$850k), Yarram Recreation Reserve Solar Panels Installation (\$180k), Heyfield Recycling Facility Upgrade (\$47k) and Heyfield EV Charger Project (\$30k)

(6) Works to begin in 2023/24 include the Great Southern Rail Trail with a total project of \$3.3M.

4.1.5 Contributions

		Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000	Change \$'000	%
Monetary	1	750	1,059	309	41.2
Non-monetary	2	2,240	-	(2,240)	(100.0)
Total contributions		2,990	1,059	(1,931)	(64.6)

Comments:

Cash contributions include all monies received from community sources or other non government bodies towards the delivery of Council's services to ratepayers (operating) and capital works program.

(1) Monetary contributions for 2022/23 included public open space and developer contributions (\$300k), funding towards the Great Southern Rail Trail (\$180k), and contributions towards recreation reserve lighting and upgrades (\$86k). Contributions in 2023/24 are towards the Urban Paths Plan - Golden Beach \$261k, and the Flooding Creek Masterplan \$200k.

(2) Non monetary contributions are gifted and donated assets relating to infrastructure assets from new subdivisions, and land acquired under the Wellington Coastal Strategy Voluntary Assistance Scheme. No non-cash monetary contributions have been budgeted for 2023/24.

4.1.6 Other income

		Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000	Change \$'000	%
Interest on Investments	1	3,000	3,900	900	30.0
Other rent	2	660	712	52	7.9
Sponsorship		24	25	1	4.2
Interest on debtors		10	10	-	-
Insurance recovery		2	-	(2)	(100.0)
Miscellaneous income (Volunteer Income)		157	150	(7)	(4.5)
Donations	3	427	42	(385)	(90.2)
Total other income		4,280	4,839	559	13.1

2023/24 Budget - Wellington Shire Council**Comments:**

Budgeted other income is expected to increase by \$0.6M over 2022/23.

- (1) Improvements in the interest rate environment expected to result in higher interest on investments in 2023/24.
- (2) TAFE rental to begin in 2023/24, plus anticipate new tenancies at the Yarram DSE Office.
- (3) Donations forecast to be received in 2022/23 include \$140k for the Flooding Creek Masterplan, \$100k for the Great Southern Rail Trail, \$92k for the Wedge Redevelopment, and \$87k towards art acquisitions.

4.1.7 Employee costs

		Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000	Change	
				\$'000	%
Salaries & Wages	1	25,313	29,077	3,764	14.9
Superannuation	2	2,822	3,316	494	17.5
Other On-Costs	3	483	580	97	20.1
Workcover	4	252	333	81	32.1
FBT		218	228	10	4.6
Casual Staff	5	2,485	1,672	(813)	(32.7)
Total employee costs		31,573	35,206	3,633	11.5

Comments:

Budgeted employee costs are expected to increase by \$3.6M over 2022/23.

- (1) The 2022/23 forecast is lower than the 2022/23 budget by \$1.4M, partly due to leave arrangements and vacancies, with casuals being heavily utilised instead. It is anticipated that permanent staffing levels will be at full capacity in 2023/24, with a total of 18.6 EFT added. In addition there are the annual Enterprise Agreement increases and movement within bands. Enterprise Agreement 11 is expected to be enacted for 2023/24, with 3.0% salary increase included in the 2023/24 budget.
- (2) The superannuation guarantee is budgeted to increase from 10.5% to 11.0% in 2023/24.
- (3) Increase is primarily comprised of additional training, conferences, and study costs.
- (4) Workcover is budgeted at 1.0% of total wages. The increase is due to a reduced rate provided in 2022/23, however no discount has been budgeted for in 2023/24.
- (5) The Casual staff 2022/23 forecast is \$373k higher than the 2022/23 adopted budget to cover the shortfall in permanent staff. This overspend is expected to be alleviated with the increase in permanent staff. Approximately \$338k in savings on casual staff are also anticipated in 2023/24 during the Aqua Energy Redevelopment project.

4.1.8 Materials and services

		Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000	Change	
				\$'000	%
Materials	1	6,545	8,203	1,658	25.3
Waste Management Services	2	1,567	2,567	1,000	63.8
Authority fees	3	1,600	1,910	310	19.4
Insurances	4	1,598	1,849	251	15.7
Consultants		1,289	1,341	52	4.0
Building Maintenance		1,461	1,512	51	3.5
Utility payments	5	2,584	2,622	38	1.5
Infrastructure & Parks Maintenance	6	9,700	9,384	(316)	(3.3)
Contributions	7	2,853	2,338	(515)	(18.1)
Contractors	8	18,522	9,335	(9,187)	(49.6)
Total Materials and services		47,719	41,061	(6,658)	(14.0)

2023/24 Budget - Wellington Shire Council

Comments:

Budgeted materials and services are expected to decrease by (\$6.7M) over 2022/23.

(1) Materials costs to rise significantly due to project to replace every bin in the shire with a new bin, which is funded from reserves. Drop in \$400k in equipment hire due to Kilmany landfill purchasing equipment instead of hiring.

(2) Maffra landfill decommissioned and to be rehabilitated (site to be converted to a transfer station), fully funded by provision.

(3) Anticipated increase in Authority fees as set by the EPA.

(4) Insurance premiums are expected to increase due to global conditions.

(5) Utilities increase is driven by an increase in the gas contract as finalised in January 2023.

(6) Three years of wet weather increased maintenance demands. Predicted drier year resulting in decrease in demand for infrastructure and parks maintenance.

(7) Contributions movement is primarily due to home and community care contributions being stopped following the HACCC review resulting in \$279k of savings, and L to P program contributions being stopped resulting in \$240k of savings.

(8) The net decrease is driven primarily by 2022/23 forecast expenditure of \$4.7M on York Street works, \$1.7M on the Great Southern Rail Trail, and \$86k on town entry improvement. Significant projects to occur in 2023/24 include the Wetlands Trail (\$1M), Stratford Recreation Reserve Social Room (\$610k), and Flooding Creek Masterplan implementation (\$200k).

4.1.9 Bad and doubtful debts

	Forecast	Budget	Change	
	Actual 2022/23 \$'000	2023/24 \$'000	\$'000	%
Rate debtors	10	15	5	50.0
Total bad and doubtful debts	10	15	5	50.0

4.1.10 Depreciation

	Forecast	Budget	Change	
	Actual 2022/23 \$'000	2023/24 \$'000	\$'000	%
Infrastructure	19,224	19,405	181	0.9
Property	5,596	5,910	314	5.6
Plant and equipment	2,423	2,551	128	5.3
Total depreciation	27,243	27,866	623	2.3

Comments:

Budgeted depreciation is expected to increase by \$0.6M, mainly due to the completion of the 2022/23 capital works program and the full year effect of depreciation on the 2021/22 capital works program.

4.1.11 Amortisation - Intangible assets

	Forecast	Budget	Change	
	Actual 2022/23 \$'000	2023/24 \$'000	\$'000	%
Intangible assets	841	858	17	2.0
Total amortisation - intangible assets	841	858	17	2.0

Comments:

Budgeted amortisation is expected to increase by \$27k due to the available space in the landfills reducing as they are filled, offset by the new landfill airspace asset being created in 2023/24.

2023/24 Budget - Wellington Shire Council

4.1.12 Amortisation - Right of Use assets

	Forecast	Budget	Change	
	Actual	2023/24		
	2022/23	2023/24	\$'000	%
	\$'000	\$'000		
Right of use assets	391	395	4	1.1
Total amortisation - right of use assets	391	395	4	1.1

Comments:

Budgeted amortisation is expected to increase by \$4k, primarily due to the major right of use contract nearing the end of its specified timeframe.

4.1.13 Borrowing costs

	Forecast	Budget	Change	
	Actual	2023/24		
	2022/23	2023/24	\$'000	%
	\$'000	\$'000		
Interest - Borrowings	60	42	(18)	(29.7)
Total borrowing costs	60	42	(18)	(29.7)

Comments:

As current borrowings are repaid interest payments will slightly reduce. New borrowings in 2023/24 will increase interest payments from 2024/25.

4.1.14 Other expenses

		Forecast	Budget	Change	
		Actual	2023/24		
		2022/23	2023/24	\$'000	%
		\$'000	\$'000		
Councillors allowances	1	401	418	17	4.2
Auditor's remuneration - VAGO	2	38	52	14	36.8
Auditor's remuneration - Internal		70	70	-	-
Volunteer Cost of Service		200	200	-	-
Assets written off		-	-	-	-
Derecognition of assets		-	-	-	-
Misc. Expenses		-	-	-	-
Total other expenses		709	740	31	4.4

Comments:

Budgeted other expenses are expected to increase by \$31k over 2022/23.

- (1) Mayoral & Councillor allowances increased in line with Victorian Independent Remuneration Tribunal Determination.
- (2) Part of the 2022/23 audit costs were paid earlier than anticipated, budget is for the total expected 2023/24 audit expense.

2023/24 Budget - Wellington Shire Council

4.1.15 Net Loss on disposal of property, infrastructure, plant and equipment

	Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000	Change	
			\$'000	%
WDV Assets Replaced	522	577	55	10.5
Proceeds from sale of assets	(928)	-	928	(100.0)
Written Down Value of assets sold	230	198	(32)	(13.9)
Total Net loss (gain) on disposal of property, infrastructure, plant and equipment	(176)	775	951	(540.3)

Comments:

Proceeds from the disposal of Council Assets relates mainly to the planned cyclical replacement of part of the plant and vehicle fleet.

4.2 Balance Sheet

4.2.1 Assets

Budgeted "Total assets" are expected to increase by \$33.2M, being a decrease of (\$1.3M) in current assets and an increase of \$34.5M in non-current assets.

The decrease of (\$3.8M) in current assets is the result of reduced cash and cash equivalents (\$3.1M), as well as a decrease in trade and other receivables (\$0.7M).

The increase of \$70.8M in non-current assets is attributable to the net result of the capital works program; \$43.9M; net asset revaluations; \$55.7M; and depreciation and amortisation of assets (\$28.8M).

4.2.2 Liabilities

Budgeted "Total liabilities" are expected to increase by \$4.4M, being an increase of \$3.7M in current liabilities and a net increase of (\$0.7M) in non-current liabilities.

The increase of \$3.7M in current liabilities is primarily due to an increase in provisions of \$3.6M.

The net decrease of (\$4.4M) in non-current liabilities relates to a decrease in provisions (\$5.8M); with an increase in interest bearing liabilities \$6.4M, and lease liabilities \$0.1M.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000
Amount borrowed as at 30 June of the prior year	737	514
Amount proposed to be borrowed	-	7,000
Amount projected to be redeemed	(223)	(142)
Amount of borrowings as at 30 June	514	7,372

Borrowings are utilised by Council to spread the impact across generations of the community utilising assets.

Borrowings are planned for 2023/24 to fund development infrastructure and in 2024/25 there will be further borrowings for capital projects.

2023/24 Budget - Wellington Shire Council

4.2.4 Leases by category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000
Right-of-use assets		
Plant and equipment	60	133
Photocopiers	11	59
Total right-of-use assets	71	192
Lease liabilities		
Current lease Liabilities		
Plant and equipment	25	34
Photocopiers	14	15
Total current lease liabilities	39	49
Non-current lease liabilities		
Plant and equipment	30	106
Photocopiers	11	47
Total non-current lease liabilities	41	153
Total lease liabilities	80	202

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 4.00%.

2023/24 Budget - Wellington Shire Council

4.3 Statement of changes in Equity

4.3.1 Reserves

		2023/24
		\$'000
Forecast at 30 June 2023		13,939
Proposed Transfer to Reserves 2023/24		
Discretionary Reserves		
-Asset Improvement	1	-
-Plant Replacement	2	1,200
-Waste Infrastructure	3	1,652
Non- Discretionary Reserves		
-Recreational Land	4	150
-Infrastructure Contributions	5	-
-Art Gallery Acquisition/Contribution Reserves	5	59
-Leased Property Improvements	6	217
Total transfers to reserves		3,278
Proposed Transfer from Reserves 2023/24		
Discretionary Reserves		
-Asset Improvement	1	261
-Plant Replacement	2	1,410
-Waste Infrastructure	3	5,050
Non-Discretionary Reserves		
-Recreational Land	4	230
-Art Gallery Acquisition/Contribution Reserves	5	40
-Leased Property Improvements	6	-
Total transfers from reserves		6,991
Budget at 30 June 2024		10,226

Comments

Total other reserves are expected to decrease by (\$3.7M) over 2023/24.

(1) Asset Improvement Reserve is to fund specific future capital improvements.

(2) Plant Replacement Reserve is to fund future purchases of major plant and equipment and will decrease compared to 2022/23 by (\$0.2M).

(3) Waste Infrastructure Reserve is to fund the establishment of recycling and transfer stations, remediation of existing and closed landfills and an increase in landfill capacity in the future. This will decrease by \$3.4M compared to 2022/23 due to Bin replacements budgeted for 2023/24.

(4) Recreational Land Reserve is to fund future open space facilities as per Section 18 of Subdivision Act. During 2023/24 it is anticipated to transfer funds from this reserve to fund new playgrounds.

(5) Art Gallery Acquisition and Contribution Reserves are to fund future art acquisitions and major exhibitions including the John Leslie Art Prize.

(6) Leased Property Improvements Reserve is to fund future works on leased properties (caravan parks and Port of Sale Moorings) in accordance with Crown Land Act. Funds transferred to reserve in 2023/24 include lease related payments received from Caravan Park lessees and mooring fees.

4.3.2 Equity

Total Equity is anticipated to increase by \$64.5M, being for the expected 2023/24 surplus of \$8.7M and Asset Revaluations of \$55.8M.

2023/24 Budget - Wellington Shire Council

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by operating activities

The decrease of (\$2.2M) in cash inflows from operating activities is represented by a reduction in operating grants (\$4.6M), and capital grants (\$2.8M), which is partially offset by increased cash flows from rates and charges \$4.7M and user fees \$0.9M. Operating cash outflows are projected to decrease by \$2.6M due to cash outflows from materials and services (\$7.8M) partially offset by employee costs \$2.9M and other payments \$2.3M.

4.4.2 Net cash flows used in investing activities

Cash out flows from investing activities is budgeted to increase in 2023/2024 by \$14.6M. This is composed of an increase of \$6.5M in payments for property, infrastructure, plant and equipment (PIPE), payments for investments increasing by \$4.0M, a decrease in proceeds from investments of (\$3.2M), and a decrease in the proceeds from the sale of PIPE of (\$0.9M).

4.4.3 Net cash flows provided by financing activities

Net cash flow provided by financing activities has increased by \$6.9M, predominantly the result of an increase of \$7.0M in borrowings, with minor movements in lease repayments, finance costs, and repayment of borrowings.

2023/24 Budget - Wellington Shire Council

4.5. Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2023/24 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year. Note some multi year projects span up to three years on an ongoing basis, and include Aqua Energy Redevelopment, and Maffra Resource Recovery Facility (Transfer Station) construction.

4.5.1 Summary

		Forecast Actual 2022/23 \$'000	Budget 2023/24 \$'000	Change \$'000	%
Property	1	3,873	7,920	4,047	104.5%
Plant and equipment	2	5,371	4,263	(1,108)	(20.6%)
Infrastructure	3	28,598	31,548	2,950	10.3%
Intangibles	4	500	425	(75)	(15.0%)
Total		38,342	44,156	5,814	15.2%

Intangibles are included as a reconciling item to match Statement of Capital Works (Section 3).

1 Aqua Energy Redevelopment.

2 Purchase of major plant for waste facility 2022/23.

3 Investment in large infrastructure projects such as Sale streetscape renewals, Southern Rail Trail and residential road construction schemes, Sale Toongabbie Road Reconstruction and Maffra Resource Recovery Facility.

4 Waste Management Software upgrade 2022/23.

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000	Borrowings \$'000
Property	7,920	-	3,975	1,345	2,600	1,000	-	6,920	-
Plant and equipment	4,263	15	3,363	386	499	-	-	4,263	-
Infrastructure	31,548	350	17,748	6,456	6,994	9,318	400	21,829	-
Intangibles	425	-	425	-	-	-	-	1	-
Total	44,156	365	25,511	8,187	10,093	10,318	400	33,013	-

2023/24 Budget - Wellington Shire Council

4.5.2 Current Budget

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PROPERTY									
LANDFILL IMPROVEMENTS									
Kilmany Landfill Cell 4	60	-	-	-	60	-	-	60	-
TOTAL LANDFILL IMPROVEMENTS	60	-	-	-	60	-	-	60	-
BUILDINGS									
Yarram Depot Roof Replacement	260	-	260	-	-	-	-	260	-
Dargo Transfer Station - Site Office	30	-	30	-	-	-	-	30	-
Solar & Energy Efficiency Rolling Program	100	-	-	-	100	-	-	100	-
Toilet Renewal Program	60	-	60	-	-	-	-	60	-
Yarram Pool Plant Upgrade	350	-	280	70	-	-	-	350	-
Wellington Centre Improvement Design/Construct	60	-	-	-	60	-	-	60	-
Port of Sale Shop Improvements	20	-	-	20	-	-	-	20	-
Sale Early Years - Gibsons Road Facility Planning	650	-	-	-	650	-	-	650	-
Yarram Recreation Reserve - Pavilion Roof Repairs	20	-	20	-	-	-	-	20	-
Community Facility Renewal Program	180	-	180	-	-	-	-	180	-
Yarram Court House Roof Repairs	50	-	50	-	-	-	-	50	-
Dargo Public Toilet Septic Upgrade	60	-	30	30	-	-	-	60	-
Customer Service Desk - Staff Safety Improvements	60	-	-	60	-	-	-	60	-
Aqua Energy Redevelopment	4,000	-	2,400	800	800	1,000	-	3,000	-
TOTAL BUILDINGS	5,900	-	3,310	980	1,610	1,000	-	4,900	-
TOTAL PROPERTY	5,960	-	3,310	980	1,670	1,000	-	4,960	-

2023/24 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
<u>PLANT & EQUIPMENT</u>									
PLANT, MACHINERY & EQUIPMENT									
Plant Replacement Program	1,580	-	1,580	-	-	-	-	1,580	-
Natural Environment and Parks Plant Replacement Program	175	-	175	-	-	-	-	175	-
Gippsland Regional Sporting Complex Inflatables	38	-	-	-	38	-	-	38	-
Aqua Energy Gym Air Conditioning Replacement	35	-	35	-	-	-	-	35	-
Outdoor Pool Blankets - Heyfield Pool	80	-	-	-	80	-	-	80	-
Ceramics Kiln	15	15	-	-	-	-	-	15	-
The Wedge - Elevated Work Platform Replacement	33	-	33	-	-	-	-	33	-
The Wedge - Wireless Headset Stock	42	-	-	-	42	-	-	42	-
The Wedge - Wireless Communications	13	-	-	-	13	-	-	13	-
The Wedge - Trailer Stage Replacement	121	-	121	-	-	-	-	121	-
The Wedge - Stage Line Upgrade	120	-	60	60	-	-	-	120	-
The Wedge - Dimmer Renewal	7	-	7	-	-	-	-	7	-
The Wedge - Projection Control System Upgrade	36	-	36	-	-	-	-	36	-
Fleet Replacement	1,146	-	1,146	-	-	-	-	1,146	-
Tractor & Mower Replacement	120	-	120	-	-	-	-	120	-
TOTAL PLANT, MACHINERY & EQUIPMENT	3,561	15	3,313	60	173	-	-	3,561	-
FURNITURE & FITTINGS									
Libraries Circulation Desk Replacement	80	-	-	80	-	-	-	80	-
Upgrades to Library Shelving	50	-	50	-	-	-	-	50	-
Maffra Library Workroom Maintenance	12	-	-	12	-	-	-	12	-
Stratford Library Workroom Maintenance	12	-	-	12	-	-	-	12	-
The Wedge - Café Storage/Laundry Upgrade	15	-	-	-	15	-	-	15	-
TOTAL FURNITURE & FITTINGS	169	-	50	104	15	-	-	169	-
LIBRARY BOOKS									
Library AV Acquisitions	58	-	-	-	58	-	-	58	-
Library Cataloguing & Processing	47	-	-	-	47	-	-	47	-
Library Book Acquisitions	166	-	-	-	166	-	-	166	-
TOTAL LIBRARY BOOKS	271	-	-	-	271	-	-	271	-

2023/24 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
COMPUTERS & TELECOMMUNICATIONS									
Built Environment Operations Modernisation	152	-	-	152	-	-	-	152	-
TOTAL COMPUTERS & TELECOMMUNICATIONS	152	-	-	152	-	-	-	152	-
ART WORKS									
Art Gallery Acquisitions	40	-	-	-	40	-	-	40	-
TOTAL ART WORKS	40	-	-	-	40	-	-	40	-
TOTAL PLANT & EQUIPMENT	4,193	15	3,363	316	499	-	-	4,193	-
INFRASTRUCTURE									
ROADS									
Kerb and Channel Replacement Program	350	-	350	-	-	-	-	350	-
Reconstruct Unsealed Roads - Annual Program	1,700	-	1,700	-	-	-	-	1,700	-
Sale-Toongabbie Road - Reconstruction and Widening	1,660	-	830	830	-	1,328	-	332	-
Urban Street Resealing - Annual Program	210	-	210	-	-	-	-	210	-
Resealing Rural Roads - Annual Program	3,300	-	3,300	-	-	-	-	3,300	-
Final Seals - Annual Program	365	-	365	-	-	-	-	365	-
Urban Streets Asphalt Resheeting - Annual Program	600	-	600	-	-	-	-	600	-
Macarthur Street and Lansdowne Street Roundabout, Sale	1,100	-	550	550	-	1,100	-	-	-
Unsealed Road Intersection Upgrades - Annual Program	110	-	66	44	-	-	-	110	-
Sale - Toongabbie Road Reconstruction - Stage 2	1,500	-	1,500	-	-	1,000	-	500	-
Wonnangatta Road Drainage, Slips, and Culvert Rectification Project	600	-	540	60	-	-	-	600	-
Freestone Creek Road Slip Rectification	150	-	150	-	-	150	-	-	-
Sale - Cowwarr Road Reconstruction - Stage 1	800	-	800	-	-	-	-	800	-
Dargo High Plains Road Rehabilitation Works	500	-	500	-	-	-	-	500	-
Rural Road Rehabilitation Program	150	-	150	-	-	-	-	150	-
Crest Widening Program - Annual Program	350	-	245	105	-	-	-	350	-
Project Development	300	-	150	90	60	-	-	300	-
Glencairn Road Rehabilitation	100	-	100	-	-	-	-	100	-
Licola - Jamieson Road Rehabilitation Works	150	-	150	-	-	-	-	150	-
Rodgers Street, Yarram - Reconstruction	400	-	400	-	-	400	-	-	-
Christies-Albert River Road Landslip Rectification	150	-	150	-	-	50	-	100	-
Bennison Drive Wurruk Rehabilitation Project	600	-	510	90	-	600	-	-	-
Desailly & Macarthur Street Intersection, Sale - Roundabout	350	-	-	350	-	-	-	350	-
TOTAL ROADS	15,495	-	13,316	2,119	60	4,628	-	10,867	-

2023/24 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
BRIDGES									
Bridge Works and Rehabilitation Program	150	-	150	-	-	-	-	150	-
Delta Bridge Upgrade	330	-	165	165	-	264	-	66	-
Major Culvert Renewal - Annual Program	250	-	150	100	-	-	-	250	-
Bridge and Culvert Safety Barrier Renewal - Annual Program	150	-	90	60	-	-	-	150	-
TOTAL BRIDGES	880	-	555	325	-	264	-	616	-
FOOTPATHS									
Annual Footpaths Renewal Program	400	-	400	-	-	-	-	400	-
Urban Paths Plan Program	1,000	-	-	-	1,000	-	-	1,000	-
Dargo Active Transport Improvement Project	275	-	138	137	-	275	-	-	-
Urban Paths Plan - Shoreline Drive Path, Golden Beach	260	-	-	-	260	-	-	260	-
Gravel Path Renewal Program	275	-	275	-	-	-	-	275	-
Yarram Wetlands Path Reseal	40	-	40	-	-	-	-	40	-
TOTAL FOOTPATHS	2,250	-	853	137	1,260	275	-	1,975	-
DRAINAGE									
Drainage Capital Works Program	170	-	102	68	-	-	-	170	-
George Street Stormwater Drainage Upgrade	900	-	450	450	-	-	-	900	-
Sale - North East Drainage Development	1,388	-	-	1,388	-	1,000	-	388	-
TOTAL DRAINAGE	2,458	-	552	1,906	-	1,000	-	1,458	-
RECREATIONAL LEISURE & COMMUNITY FACILITIES									
Stephenson's Park Northern Car Park Project	675	-	-	-	675	675	-	-	-
Gippsland Regional Sporting Complex Scoreboards Replacement	48	-	48	-	-	-	-	48	-
Sale Outdoor Pool Shade Structures	65	-	-	-	65	-	-	65	-
Community Facility Renewal Program	140	-	140	-	-	-	-	140	-
Wurruk Recreation Reserve - Cricket Nets and Drainage Improvements	50	-	30	20	-	-	-	50	-
TOTAL RECREATIONAL LEISURE & COMMUNITY FACILITIES	978	-	218	20	740	675	-	303	-
WASTE MANAGEMENT									
Street Sweeper Waste Storage Works	100	-	100	-	-	-	-	100	-
Kilmany - Landfill Flare	350	350	-	-	-	-	-	350	-
Maffra Resource Recovery Facility (Transfer Station) construction	1,000	-	-	-	1,000	-	-	1,000	-
Kilmany Landfill - Leachate Management	500	-	-	-	500	-	-	500	-
TOTAL WASTE MANAGEMENT	1,950	350	100	-	1,500	-	-	1,950	-

2023/24 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PARKS, OPEN SPACE & STREETSCAPES									
Lake Guthridge - Retaining Wall	100	-	100	-	-	-	-	100	-
Blind Joes Creek Rosedale Urban Conservation Enhancement	260	-	-	-	260	260	-	-	-
Stratford Youth Play Project Landscaping	100	-	65	-	35	-	-	100	-
Park Lighting Replacement Program	40	-	40	-	-	-	-	40	-
Playground Renewal Program	230	-	230	-	-	-	-	230	-
Accessibility & Inclusivity Audit Improvement Program	30	-	30	-	-	-	-	30	-
Creating Climate Resilient Playing Surfaces	40	-	40	-	-	-	-	40	-
Irrigation Renewal Program	35	-	35	-	-	-	-	35	-
Project Development- Natural Environment & Parks	50	-	50	-	-	-	-	50	-
TOTAL PARKS, OPEN SPACE & STREETSCAPES	885	-	590	-	295	260	-	625	-
AERODROMES									
West Sale Aerodrome Electrical Distribution Cabinet Replacement	130	-	130	-	-	-	-	130	-
Yarram Aerodrome Runway reprofiling	100	-	100	-	-	-	-	100	-
West Sale Airport - Runway & Taxiway repainting	50	-	50	-	-	-	-	50	-
West Sale Airport Minor Capital Works	40	-	20	20	-	-	-	40	-
Western Air Show carpark entrance construction	30	-	-	30	-	-	-	30	-
TOTAL AERODROMES	350	-	300	50	-	-	-	350	-
OFF STREET CAR PARKS									
Off Street Carpark Reconstruction	100	-	80	20	-	-	-	100	-
TOTAL OFF STREET CAR PARKS	100	-	80	20	-	-	-	100	-
OTHER INFRASTRUCTURE									
Boisdale Common Effluent System Compliance Works	300	-	-	300	-	-	-	300	-
EV Charger Stratford	100	-	-	-	100	50	-	50	-
TOTAL OTHER INFRASTRUCTURE	400	-	-	300	100	50	-	350	-
TOTAL INFRASTRUCTURE	25,746	350	16,563	4,878	3,955	7,152	-	18,594	-
INTANGIBLES									
GIS Imagery Renewal	50	-	50	-	-	-	-	50	-
Business Systems Upgrades	375	-	375	-	-	-	-	375	-
TOTAL INTANGIBLES	425	-	425	-	-	-	-	425	-
TOTAL NEW CAPITAL WORKS 2023/24	36,322	365	23,661	6,173	6,123	8,152	-	28,170	-

2023/24 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
Works carried forward from the 2022/23 year (Work funded in 2022/23 and carried forward)									
<u>PROPERTY</u>									
<u>LAND</u>									
Maffra Drainage Strategy Land Purchases	300	-	-	-	300	-	-	300	-
Education Department Land - Raymond Street	10	-	-	-	10	-	-	10	-
Acquisition of Former Sale Police Station	10	-	-	-	10	-	-	10	-
TOTAL LAND	320	-	-	-	320	-	-	320	-
<u>BUILDINGS</u>									
Sale Early Years - Gibsons Road Facility Planning	100	-	-	100	-	-	-	100	-
The WEDGE Redevelopment	450	-	135	135	180	-	-	450	-
Yarram Court House Roof Repairs	140	-	140	-	-	-	-	140	-
Yarram Early Years Expansion	300	-	-	-	300	-	-	300	-
Aqua Energy Redevelopment	650	-	390	130	130	-	-	650	-
TOTAL BUILDINGS	1,640	-	665	365	610	-	-	1,640	-
TOTAL PROPERTY	1,960	-	665	365	930	-	-	1,960	-
<u>PLANT & EQUIPMENT</u>									
<u>COMPUTERS & TELECOMMUNICATIONS</u>									
Built Environment Operations Modernisation	70	-	-	70	-	-	-	70	-
TOTAL COMPUTERS & TELECOMMUNICATIONS	70	-	-	70	-	-	-	70	-
TOTAL PLANT & EQUIPMENT	70	-	-	70	-	-	-	70	-
<u>INFRASTRUCTURE</u>									
<u>ROADS</u>									
Sale - Toongabbie Road Reconstruction - Stage 2	460	-	460	-	-	128	-	332	-
Residential Road and Street Construction - Special Charge Schemes	800	-	400	400	-	400	400	-	-
TOTAL ROADS	1,260	-	860	400	-	528	400	332	-

2023/24 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
FOOTPATHS									
Great Southern Rail Trail Extension	2,139	-	-	-	2,139	1,639	-	500	-
TOTAL FOOTPATHS	2,139	-	-	-	2,139	1,639	-	500	-
DRAINAGE									
George Street Stormwater Drainage Upgrade	50	-	25	25	-	-	-	50	-
Sale - North East Drainage Development	453	-	-	453	-	-	-	453	-
TOTAL DRAINAGE	503	-	25	478	-	-	-	503	-
WASTE MANAGEMENT									
Maffra Resource Recovery Facility (Transfer Station) construction	400	-	-	400	-	-	-	400	-
TOTAL WASTE MANAGEMENT	400	-	-	400	-	-	-	400	-
OTHER INFRASTRUCTURE									
Port of Sale Mooring Access Project	1,500	-	300	300	900	-	-	1,500	-
TOTAL OTHER INFRASTRUCTURE	1,500	-	300	300	900	-	-	1,500	-
TOTAL INFRASTRUCTURE	5,802	-	1,185	1,578	3,039	2,167	400	3,235	-
TOTAL CARRIED FORWARD CAPITAL WORKS 2022/23	7,832	-	1,850	2,013	3,969	2,167	400	5,265	-

2023/24 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
MULTI - YEAR PROJECTS									
2023 - 24 Yarram Pool Plant Upgrade	350	-	280	70	-	-	-	350	-
2024 - 25 Yarram Pool Plant Upgrade	600	-	480	120	-	-	-	600	-
2022 - 23 Aqua Energy Redevelopment	650	-	390	130	130	-	-	650	-
2023 - 24 Aqua Energy Redevelopment	4,000	-	2,400	800	800	1,000	-	3,000	-
2024 - 25 Aqua Energy Redevelopment	12,000	-	7,200	2,400	2,400	1,000	950	50	10,000
2025 - 26 Aqua Energy Redevelopment	3,000	-	1,800	600	600	-	-	3,000	-
2023-24 Wellington Centre Improvement Design/Construct	60	-	-	-	60	-	-	60	-
2024-25 Wellington Centre Improvement Design/Construct	175	-	-	-	175	-	-	175	-
2022 - 23 Sale Early Years - Gibson's Road	100	-	-	-	100	-	-	100	-
2023 - 24 Sale Early Years - Gibson's Road	650	-	-	-	650	-	-	650	-
2024 - 25 Sale Early Years - Gibson's Road	3,645	-	-	-	3,645	1,000	-	2,645	-
2025 - 26 Sale Early Years - Gibson's Road	3,425	-	-	-	3,425	1,000	-	425	2,000
2023-24 Yarram Mechanics - Facility Renewal	60	-	60	-	-	-	-	60	-
2024-25 Yarram Mechanics - Facility Renewal	350	-	350	-	-	-	-	350	-
2023-24 Wonnangatta Road Drainage, Slips, and Culvert Rectification	600	-	540	60	-	-	-	600	-
2024-25 Wonnangatta Road Drainage, Slips, and Culvert Rectification	600	-	540	60	-	-	-	600	-
2025-26 Wonnangatta Road Drainage, Slips, and Culvert Rectification	200	-	180	20	-	-	-	200	-
2023-24 Sale - Cowwarr Road Reconstruction - Stage 1	800	-	800	-	-	-	-	800	-
2024-25 Sale - Cowwarr Road Reconstruction - Stage 1	1,000	-	1,000	-	-	-	-	1,000	-
2025-26 Sale - Cowwarr Road Reconstruction - Stage 1	950	-	950	-	-	-	-	950	-
2023-24 Glencairn Road Rehabilitation	100	-	100	-	-	-	-	100	-
2024-25 Glencairn Road Rehabilitation	100	-	100	-	-	-	-	100	-
2023-24 Licola - Jamieson Road Rehabilitation Works	150	-	150	-	-	-	-	150	-
2024-25 Licola - Jamieson Road Rehabilitation Works	150	-	150	-	-	-	-	150	-

2023/24 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
2022-23 Sale - Toongabbie Road Reconstruction - Stage 2	460	-	230	230	-	128	-	332	-
2023-24 Sale - Toongabbie Road Reconstruction - Stage 2	1,660	-	830	830	-	1,328	-	332	-
2024-25 Sale - Toongabbie Road Reconstruction - Stage 2	900	-	900	-	-	-	-	900	-
2023-24 Macarthur Street and Lansdowne Street Roundabout	1,100	-	550	550	-	1,100	-	-	-
2024-25 Macarthur Street and Lansdowne Street Roundabout	290	-	145	145	-	290	-	-	-
2022-23 George Street Stormwater Drainage Upgrade	50	-	25	25	-	-	-	50	-
2023-24 George Street Stormwater Drainage Upgrade	900	-	450	450	-	-	-	900	-
2024-25 George Street Stormwater Drainage Upgrade	900	-	450	450	-	-	-	900	-
2022-23 Sale - North East Drainage Development	453	-	-	453	-	-	-	453	-
2023-24 Sale - North East Drainage Development	1,388	-	-	1,388	-	1,000	-	388	-
2024-25 Sale - North East Drainage Development	488	-	-	488	-	-	-	488	-
2023 - 24 Kilmany Landfill Cell 4	60	-	-	-	60	-	-	60	-
2024 - 25 Kilmany Landfill Cell 4	1,900	-	-	-	1,900	-	-	1,900	-
2025 - 26 Kilmany Landfill Cell 4	300	-	-	-	300	-	-	300	-
2023-24 Port Of Sale - Canal Reserve Infrastructure	50	-	25	25	-	-	-	50	-
2024-25 Port Of Sale - Canal Reserve Infrastructure	500	-	250	250	-	-	-	500	-
2022-23 Maffra Resource Recovery Facility (Transfer Station) construction	400	-	-	-	400	-	-	400	-
2023-24 Maffra Resource Recovery Facility (Transfer Station) construction	1,000	-	-	-	1,000	-	-	1,000	-
2024-25 Maffra Resource Recovery Facility (Transfer Station) construction	1,500	-	-	-	1,500	-	-	1,500	-

2023/24 Budget - Wellington Shire Council

Summary of Planned Capital Works Expenditure
For the years ending 30 June 2025, 2026 & 2027

2024/25	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Land improvements	1,900	-	-	-	1,900	1,900	-	-	1,900	-
Total Land	1,900	-	-	-	1,900	1,900	-	-	1,900	-
Buildings	19,635	-	9,066	3,347	7,222	19,635	2,750	1,450	5,435	10,000
Total Buildings	19,635	-	9,066	3,347	7,222	19,635	2,750	1,450	5,435	10,000
Total Property	21,535	-	9,066	3,347	9,122	21,535	2,750	1,450	7,335	10,000
Plant and Equipment										
Plant, machinery and equipment	3,518	-	3,418	60	40	3,518	-	-	3,518	-
Fixtures, fittings and furniture	-	-	-	-	-	-	-	-	-	-
Computers and telecommunications	166	-	-	166	-	166	-	-	166	-
Library books	271	-	-	-	271	271	-	-	271	-
Total Plant and Equipment	3,955	-	3,418	226	311	3,955	-	-	3,955	-
Infrastructure										
Roads	18,740	-	16,823	1,847	70	18,740	2,844	366	15,530	-
Bridges	560	-	400	160	-	560	-	-	560	-
Footpaths and cycleways	1,550	-	550	-	1,000	1,550	-	-	1,550	-
Drainage	1,738	-	645	1,093	-	1,738	-	-	1,738	-
Recreational, leisure and community facilities	1,830	-	1,469	361	-	1,830	530	45	1,255	-
Waste management	1,530	-	30	-	1,500	1,530	-	-	1,530	-
Parks, open space and streetscapes	1,005	-	845	-	160	1,005	25	-	980	-
Aerodromes	50	-	25	25	-	50	-	-	50	-
Off street car parks	75	-	60	15	-	75	-	-	75	-
Other infrastructure	275	-	275	-	-	275	-	-	275	-
Total Infrastructure	27,353	-	21,122	3,501	2,730	27,353	3,399	411	23,543	-
Intangibles	450	-	450	-	-	450	-	-	450	-
Total Intangibles	450	-	450	-	-	450	-	-	450	-
Total Capital Works Expenditure	53,292	-	34,056	7,074	12,163	53,292	6,149	1,861	35,282	10,000

2023/24 Budget - Wellington Shire Council

2025/26	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	400	-	-	-	400	400	-	-	400	-
Land improvements	300	-	-	-	300	300	-	-	300	-
Total Land	700	-	-	-	700	700	-	-	700	-
Buildings	15,648	-	5,128	3,212	7,308	15,648	6,080	100	5,468	4,000
Total Buildings	15,648	-	5,128	3,212	7,308	15,648	6,080	100	5,468	4,000
Total Property	16,348	-	5,128	3,212	8,008	16,348	6,080	100	6,168	4,000
Plant and Equipment										
Plant, machinery and equipment	3,175	-	3,075	60	40	3,175	-	-	3,175	-
Fixtures, fittings and furniture	296	-	296	-	-	296	-	-	296	-
Computers and telecommunications	113	-	-	113	-	113	-	-	113	-
Library books	271	-	-	-	271	271	-	-	271	-
Total Plant and Equipment	3,855	-	3,371	173	311	3,855	-	-	3,855	-
Infrastructure										
Roads	18,235	-	15,920	2,245	70	18,235	2,250	-	15,985	-
Bridges	570	-	410	160	-	570	-	-	570	-
Footpaths and cycleways	1,570	-	570	-	1,000	1,570	-	-	1,570	-
Drainage	1,125	-	885	240	-	1,125	-	-	1,125	-
Recreational, leisure and community facilities	2,592	-	1,944	648	-	2,592	290	33	2,270	-
Waste management	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	1,080	-	695	-	385	1,080	-	-	1,080	-
Aerodromes	50	-	25	25	-	50	-	-	50	-
Off street car parks	100	-	80	20	-	100	-	-	100	-
Other infrastructure	300	-	300	-	-	300	-	-	300	-
Total Infrastructure	25,622	-	20,829	3,338	1,455	25,622	2,540	33	23,050	-
Intangibles	460	-	460	-	-	460	-	-	460	-
Total Intangibles	460	-	460	-	-	460	-	-	460	-
Total Capital Works Expenditure	46,284	-	29,787	6,724	9,774	46,284	8,620	133	33,532	4,000

2023/24 Budget - Wellington Shire Council

2026/27	Asset Expenditure Types					Funding Sources				
	Total \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Total \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property										
Land	-	-	-	-	-	-	-	-	-	-
Land improvements	-	-	-	-	-	-	-	-	-	-
Total Land	-	-	-	-	-	-	-	-	-	-
Buildings	12,555	-	5,485	2,970	4,100	12,555	7,720	50	2,785	2,000
Total Buildings	12,555	-	5,485	2,970	4,100	12,555	7,720	50	2,785	2,000
Total Property	12,555	-	5,485	2,970	4,100	12,555	7,720	50	2,785	2,000
Plant and Equipment										
Heritage plant and equipment	-	-	-	-	-	-	-	-	-	-
Plant, machinery and equipment	3,108	-	3,068	-	40	3,108	-	-	3,108	-
Fixtures, fittings and furniture	-	-	-	-	-	-	-	-	-	-
Computers and telecommunications	113	-	-	113	-	113	-	-	113	-
Library books	271	-	-	-	271	271	-	-	271	-
Total Plant and Equipment	3,492	-	3,068	113	311	3,492	-	-	3,492	-
Infrastructure										
Roads	18,100	-	14,935	3,095	70	18,100	3,000	-	15,100	-
Bridges	1,310	-	783	527	-	1,310	-	-	1,310	-
Footpaths and cycleways	1,590	-	590	-	1,000	1,590	-	-	1,590	-
Drainage	1,340	-	1,094	246	-	1,340	-	-	1,340	-
Recreational, leisure and community facilities	1,805	-	1,524	281	-	1,805	237	32	1,536	-
Waste management	-	-	-	-	-	-	-	-	-	-
Parks, open space and streetscapes	990	-	605	-	385	990	-	-	990	-
Aerodromes	50	-	25	25	-	50	-	-	50	-
Off street car parks	-	-	-	-	-	-	-	-	-	-
Other infrastructure	-	-	-	-	-	-	-	-	-	-
Total Infrastructure	25,185	-	19,556	4,174	1,455	25,185	3,237	32	21,916	-
Intangibles	480	-	480	-	-	480	-	-	480	-
Total Intangibles	480	-	480	-	-	480	-	-	480	-
Total Capital Works Expenditure	41,712	-	28,589	7,257	5,866	41,712	10,957	82	28,673	2,000

2023/24 Budget - Wellington Shire Council

5a. Targeted performance indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives. The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

Targeted performance indicators - Service

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend +/-
			2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	
Satisfaction with community consultation and engagement	Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	1	55	55	56	57	58	59	-
Roads									
Sealed local roads below the intervention level	Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	2	99.68%	97.50%	98.50%	99.00%	99.50%	99.60%	-
Statutory planning									
Planning applications decided within the relevant required time	Number of planning application decisions made within the relevant required time / Number of decisions made	3	90.95%	85.77%	85.77%	85.77%	85.77%	85.77%	-
Waste management									
Kerbside collection waste diverted from landfill	Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins	4	33.51%	32.50%	32.50%	39.00%	49.92%	50.42%	+

Targeted performance indicators - Financial

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend +/-
			2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	
Working Capital	Current assets / current liabilities	5	325%	401%	362%	207%	198%	202%	-
Obligations									
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	6	111.7%	118.7%	119.3%	139.5%	122.7%	117.1%	+
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	7	59.25%	61.86%	64.29%	64.42%	64.99%	65.52%	-
Efficiency									
Expenditure level	Total expenses / no. of property assessments	8	\$3,184	\$3,375	\$3,113	\$2,964	\$2,832	\$2,763	-

2023/24 Budget - Wellington Shire Council

5b. Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual	Forecast	Budget	Projections			Trend +/-
			2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	
<i>Operating position</i>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	9	3.4%	-0.9%	-0.5%	-0.3%	1.5%	0.0%	-
<i>Liquidity</i>									
Working Capital	Current assets/Current liabilities		324.9%	369.3%	332.7%	302.9%	288.9%	293.8%	o
Unrestricted cash	Unrestricted cash / Current liabilities	10	137.1%	158.4%	150.9%	123.7%	110.0%	110.0%	+
<i>Obligations</i>									
Loans and borrowings	Interest bearing loans and borrowings/Rate revenue	11	1.1%	0.8%	10.7%	23.5%	26.2%	25.5%	-
Loans and borrowings	Interest and principal repayments / Rate revenue		0.5%	0.4%	0.3%	1.5%	3.0%	3.6%	+
Indebtedness	Non-current liabilities /Own source revenue		22.3%	22.0%	22.2%	30.9%	29.9%	28.9%	+

2023/24 Budget - Wellington Shire Council

Stability									
Indicator	Measure	Notes	Actual 2020/21	Forecast 2022/23	Budget 2023/24	Strategic Resource Plan Projections			Trend +/-
						2024/25	2025/26	2026/27	
Rates effort	Rate revenue / Capital improved value of rateable properties in the municipality	12	0.5%	0.4%	0.4%	0.4%	0.4%	0.4%	+
Efficiency									
Revenue level	General rates and municipal charges / Number of property assessments	13	2,053.04	2,074.63	2,151.44	2,198.78	2,259.79	2,321.97	+

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Satisfaction with community consultation and engagement

The previous result for satisfaction with community consultation and engagement was a score of 55. The target set aligns with the 2021 - 2025 Council Plan commitment to continual improvement for this indicator.

2. Sealed local roads below the intervention level

The result for WSC in 21/22 was 99.68%. Wellington Shire has received an increased number of rainfall events over the last 2 years, which has resulted in the deterioration of many rural roads. Works are currently underway, or planned for capital works, for many roads in poor condition within Wellington. Once completed, these work will improve the overall condition of Council's road network.

3. Planning applications decided within the relevant required time

A combination of ongoing staff shortages and levels of development are contributing factors resulting in the decrease of planning applications decided within required timeframes in the 2021-2022 year.

4. Kerbside collection waste diverted from landfill

The previous average for waste diverted from kerbside collection is 33%, the target set aligns with the state average for a 2 bin system.

5. Working Capital

The proportion of current liabilities covered by current assets. Working capital is forecast to increase due to a higher cash balance.

6. Asset renewal

This percentage indicates the extent of Council's renewals and upgrades against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

7. Rates concentration

Reflects extent of reliance on rate revenue to fund all of Council's on-going services. Trend indicates Council's reliance on rate revenue compared to all other revenue sources will marginally increase over the four year period.

8. Expenditure level

Expenses have increased due to impacts of Council's annual capital works program and rises in CPI and staff costs.

2023/24 Budget - Wellington Shire Council

9 Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. The adjusted underlying result calculation includes recurrent capital funding (i.e. Roads to Recovery funding), loss from sale/disposal from property, plant and equipment and other capital income but excludes non-recurrent capital grant and contributions.

10 Unrestricted cash

Council's liquidity is in a strong financial position due to a high cash balance. In 2023/24 debt is low however borrowings will increase over the next few years to fund infrastructure projects.

11 Debt compared to rates

Trend indicates Council's reliance on debt against its annual rate revenue through management of long term debt. The 2022/23 forecast demonstrates a minimal current debt balance. Additional borrowings are required to fund development infrastructure projects and major capital works from 2023/24 onwards.

12 Rates effort

Assessment of whether Councils set rates at an appropriate level. Lower proportion of rate revenue suggests a reduced rate burden on the community.

13 Revenue level

Assessment of whether resources are being used efficiently to deliver services. A positive trend is projected over the next four year period.

2023/24 Budget - Wellington Shire Council

6. Schedule of Proposed Fees and Charges at 1 July 2023 (GST inclusive)

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
ART GALLERY					
Art Gallery Life Drawing Classes (Each)	C	Yes	28.00	29.00	1-Jan-24
Art Gallery Life Drawing Classes (6 week course)	C	Yes	163.50	169.00	1-Jan-24
Adult Art Workshop - Full Price	C	Yes	51.00	53.00	1-Jan-24
Adult Art Workshop - Friends Discount	C	Yes	30.50	31.50	1-Jan-24
Art Gallery Education – Subscriptions					
Primary Schools under 150	C	Yes	112.00	116.00	1-Jan-24
Primary Schools over 150	C	Yes	228.00	236.00	1-Jan-24
Secondary Schools	C	Yes	242.50	251.00	1-Jan-24
Specialist Schools	C	Yes	112.00	116.00	1-Jan-24
Kindergartens	C	Yes	112.00	116.00	1-Jan-24
Tertiary Institutions	C	Yes	378.00	390.00	1-Jan-24
Children's Workshops - First Child	C	Yes	15.25	16.00	1-Jan-24
Children's Workshops - Each Additional Child	C	Yes	10.25	11.00	1-Jan-24
Maffra Exhibition Space Rental	C	Yes	165.50	172.00	1-Jan-24
Image Reproduction Fees	C	Yes	124.50	129.00	1-Jan-24
THE WEDGE					
Main Stage Hire Rates					
Commercial Rate per day (Max 14 hours)	C	Yes	1,560.00	1,650.00	1-Jul-23
Commercial Rate - Extra time per half hour	C	Yes	175.00	181.00	1-Jul-23
Commercial - Second performance on the same day	C	Yes	675.00	800.00	1-Jul-23
Commercial - Pre-Rig	C	Yes		850.00	1-Jul-23
Community Rate per day (Max 14 hours)	C	Yes	875.00	910.00	1-Jul-23
Community Rate - Half Day (max 6 hours)	C	Yes	715.00	740.00	1-Jul-23
Community Rate - Extra time per half hour	C	Yes	96.00	100.00	1-Jul-23
Community - second performance on the same day	C	Yes	325.00	335.00	1-Jul-23
Community - Pre-Rig	C	Yes		425.00	1-Jul-23
Commercial per Week	C	Yes	6,075.00	8,250.00	1-Jul-23
Community per Week	C	Yes	3,920.00	4,050.00	1-Jul-23
Commercial Rate - Short hire (max 3 hours)	C	Yes	1,015.00	1,050.00	1-Jul-23
Community Rate - Short hire (max 3 hours)	C	Yes	555.00	575.00	1-Jul-23
Studio per day (Max 8 hours)	C	Yes	325.00	325.00	1-Jul-23
Studio - Short hire (Max 4 hours)	C	Yes	170.00	170.00	1-Jul-23
Studio - Extra time per half hour	C	Yes	27.00	27.00	1-Jul-23
Café Closure Fee	C	Yes		1,750.00	1-Jul-23
Admin Fee - Recurring date change	C	Yes	310.00	310.00	1-Jul-23
Outdoor Stage					
Outdoor Stage Hirer Commercial	C	Yes		2,000.00	1-Jul-23
Outdoor Stage Hirer Community	C	Yes		800.00	1-Jul-23
Cancellation Fees					
Cancellation fee 30 days or less	C	Yes		50% Of Fee + Full Marketing Cost	1-Jul-23
Cancellation 5 days or less	C	Yes		100% of Fee + Full Marketing cost	1-Jul-23
Ticket Fees					
Ticket fees per ticket - Commercial	C	Yes	4.50	4.70	1-Jul-23
Ticket fees average per ticket - Community	C	Yes	3.00	3.10	1-Jul-23
Complimentary Ticket Fee	C	Yes	0.78	1.00	1-Jul-23
Credit Card Surcharge on Tickets	C	Yes		A maximum of 1.08% for credit cards only.	1-Jul-23
Tech Labour					
Tech Labour Charge Out per hour - Commercial	C	Yes	55.25	70.00	1-Jul-23
Tech Labour Charge Out per hour - Community	C	Yes	51.00	55.00	1-Jul-23
Tech Labour Charge Out per hour - Commercial after 8 hours	C	Yes		90.00	1-Jul-23
Tech Labour Charge Out per hour - Community after 8 hours	C	Yes		70.00	1-Jul-23
Labour Front of House					
FOH Labour Charge out per hour - Commercial	C	Yes	51.00	70.00	1-Jul-23
FOH Labour Charge out per hour - Community	C	Yes	49.00	55.00	1-Jul-23
FOH Labour Charge out per hour - Commercial After 8 hours	C	Yes		90.00	1-Jul-23
FOH Labour Charge out per hour - Community after 8 hours	C	Yes		70.00	1-Jul-23

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
THE WEDGE Cont'd					
Marketing Fees					
Poster Distribution	C	Yes		300.00	1-Jul-23
Direct Marketing	C	Yes		200.00	1-Jul-23
Media Release	C	Yes		200.00	1-Jul-23
Social Media	C	Yes		150.00	1-Jul-23
Website Homepage Feature	C	Yes		150.00	1-Jul-23
Selected Show Flyering	C	Yes		150.00	1-Jul-23
Foyer Monitors	C	Yes		100.00	1-Jul-23
Season Brochure	C	Yes		750.00	1-Jul-23
Outdoor Screen	C	Yes		300.00	1-Jul-23
Content Creation Fee	C	Yes		250.00	1-Jul-23
Equipment					
Use of Grand Piano - Commercial	C	Yes	287.00	287.00	1-Jul-23
Use of Grand Piano - Community	C	Yes	170.00	170.00	1-Jul-23
Piano Tune	C	Yes	Cost price + 15%	Cost price + 15%	1-Jul-23
Consumables (charged at cost +15%)	C	Yes	Cost price + 15%	Cost price + 15%, Min \$50 per show	1-Jul-23
Hired in Equipment	C	Yes		Cost price + 15%	1-Jul-23
Rider	C	Yes		Cost price + 20%	1-Jul-23
Damage Charge	C	Yes		Cost price + 15%	1-Jul-23
Merchandise	C	Yes		Cost price + 15%	1-Jul-23
LIBRARY					
Printing/Photocopies B&W A4 per page	C	Yes	0.20	0.20	1-Jul-22
Printing/Photocopies B&W A3 per page	C	Yes	0.40	0.40	1-Jul-22
Printing/Photocopies Colour A4 per page	C	Yes	0.80	0.80	1-Jul-22
Printing/Photocopies Colour A3 per page	C	Yes	1.50	1.50	1-Jul-22
Microfilm Printing A4 per page	C	Yes	0.20	0.20	1-Jul-22
Interlibrary loans - Victorian municipal libraries fee	C	Yes	4.20	4.30	1-Jul-23
Interlibrary Loans - Books per transfer	C	Yes	28.60	29.50	1-Jul-23
National facsimile fees (1st page)	C	Yes	5.30	5.50	1-Jul-23
National facsimile fees Additional Pages per page	C	Yes	1.35	1.40	1-Jul-23
Overseas facsimile fees (1st page)	C	Yes	10.50	11.00	1-Jul-23
Overseas facsimile fees Additional Pages per page	C	Yes	2.60	2.70	1-Jul-23
Library Receiving Faxes per page	C	Yes	1.35	1.40	1-Jul-23
Mini-earphones	C	Yes	5.20	5.40	1-Jul-23
Library Laminating A4 size	C	Yes	4.20	2.00	1-Jul-23
Library Laminating A3 size	C	Yes		3.50	1-Jul-23
Library Book Covering	C	Yes	10.50	11.00	1-Jul-23
Library Binding Repairs (thin book approx. 10 mins)	C	Yes	10.50	11.00	1-Jul-23
Library Binding Repairs (thick book approx. 15 mins)	C	Yes	15.50	16.00	1-Jul-23
Replacement membership cards	C	Yes	3.50	3.60	1-Jul-23
Replacement CD for Talking Book set	C	Yes	RRP	RRP	1-Jul-17
Lost Book, Magazine or Audio-Visual item	C	Yes	RRP	RRP	1-Jul-13
GIPPSLAND REGIONAL SPORTS COMPLEX					
Indoor Courts					
Court Hire (peak) per hour	C	Yes	53.60	55.00	1-Jul-23
Court Hire (off peak) per hour	C	Yes	38.50	40.00	1-Jul-23
Training Casual Use (adult and concession - One Fee from now on)	C	Yes	5.00	5.00	1-Jul-23
Outdoor Courts					
Outdoor Court with Lights - per hour (Capped at 6 Courts)	C	Yes	11.40	12.00	1-Jul-23
Outdoor Court no Lights - per hour (Capped at 6 Courts)	C	Yes	5.45	6.00	1-Jul-23
Associations					
Association Court Hire Fee (Season based)(peak) per hour	C	Yes	46.90	48.50	1-Jul-23
Association Court Hire Fee (Season based) (off peak) per hour*	C	Yes	37.50	39.00	1-Jul-23
Synthetic Pitch Hire					
Full Field per hour	C	Yes	64.40	66.50	1-Jul-23
Full Field Lights per hour	C	Yes	42.75	44.00	1-Jul-23
Half Field per hour	C	Yes	38.50	40.00	1-Jul-23
Half Field Lights per hour	C	Yes	25.75	26.50	1-Jul-23
Off Peak (Weekday rate - Full field) per hour	C	Yes	51.50	53.50	1-Jul-23
Off Peak (Weekday rate - Half field) per hour	C	Yes	30.90	32.00	1-Jul-23

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
GIPPSLAND REGIONAL SPORTS COMPLEX Cont'd					
Facility Hire					
Office Annual Hire Fee	C	Yes	349.00	360.00	1-Jul-23
Meeting Room 1 or Meeting Room 2 per hour	C	Yes		20.00	1-Jul-23
Conference Room Commercial Hire or Single Use Hire. Two hour minimum booking, includes kitchen	C	Yes	38.50	40.00	1-Jul-23
Kiosk Annual Hire	C	Yes	2,045.00	2,120.00	1-Jul-23
Commercial Facility Hire (Minimum hourly charge for Non-GRSC User Groups)	C	Yes	38.50	40.00	1-Jul-23
Other					
Social Sports Participation (Term Fee, Individual)	C	Yes	\$60.00 to \$85.00	\$60.00 to \$85.00	1-Jul-22
Administrative Fees					
Booking Cancellation Fee	C	Yes	26.00	27.00	1-Jul-23
AQUA ENERGY					
Aquatics Casual Entry					
Aquatic Adult	C	Yes	7.10	7.30	1-Jul-23
Aquatic Concession	C	Yes	5.70	5.80	1-Jul-23
Aquatic Child (0-15)	C	Yes	4.70	4.90	1-Jul-23
Aquatic Family (Medicare card)	C	Yes	18.90	19.50	1-Jul-23
Aquatic School Group - per Student	C	Yes	3.80	3.90	1-Jan-24
Aquatic School Group - Cost of Instructor	C	Yes	47.50	49.20	1-Jan-24
Group Fitness & Gym Casual Entry					
Group Fitness Adult	C	Yes	15.60	16.10	1-Jul-23
Group Fitness Concession	C	Yes	12.50	12.90	1-Jul-23
Group Fitness Schools - per student	C	Yes	8.30	8.60	1-Jan-24
Gym Adult	C	Yes	17.40	18.00	1-Jul-23
Gym Concession	C	Yes	13.90	14.40	1-Jul-23
Gym Teen (classes or gym)	C	Yes	7.80	8.10	1-Jul-23
Gym School Group - per student	C	Yes	9.30	9.60	1-Jan-24
Gym User Group - per participant	C	Yes	9.30	9.60	1-Jan-24
Allied Health Gym User				10.00	1-Jul-23
Living Longer Living Stronger (gym/fitness classes)	C	Yes	7.50	7.80	1-Jul-23
Multi Visit Passes					
10 visit Swim - Adult	C	Yes	63.90	65.70	1-Jul-23
10 visit Swim - Child	C	Yes	42.30	44.10	1-Jul-23
10 visit Swim - Concession	C	Yes	51.30	52.20	1-Jul-23
10 visit Swim - Family	C	Yes	170.10	175.50	1-Jul-23
10 visit Gym - Adult	C	Yes	156.60	162.00	1-Jul-23
10 visit Gym - Concession	C	Yes	125.10	129.60	1-Jul-23
10 visit Group Fitness - Adult	C	Yes	140.40	144.90	1-Jul-23
10 visit Group Fitness - Concession	C	Yes	112.50	116.10	1-Jul-23
Living Longer Living Stronger 4 week	C	Yes	51.00	52.80	1-Jul-23
Living Longer Living Stronger 6 week	C	Yes	76.30	79.00	1-Jul-23
Living Longer Living Stronger 8 week	C	Yes	102.10	105.70	1-Jul-23
Living Longer Living Stronger 10 Session Pass	C	Yes	67.50	70.20	1-Jul-23
Other					
Fitness Room Hire - Full Day	C	Yes	58.60	60.70	1-Jul-23
Fitness Room Hire - Half Day	C	Yes	29.30	30.30	1-Jul-23
Meeting Room Hire - per hour	C	Yes	19.80	20.50	1-Jul-23
Pink Ribbon	C	Yes	5.40	5.60	1-Jul-23
Pool Hire					
Swimming Pool Hire - whole pool per hour	C	Yes	161.10	166.70	1-Jul-23
Swimming Pool Hire - lane per hour	C	Yes	50.00	51.70	1-Jul-23
Pool Inflatable Hire - per hour	C	Yes	107.50	111.30	1-Jul-23
Additional Lifeguard - per hour	C	Yes	48.10	49.80	1-Jul-23
Learn to Swim Lessons					
Swim lessons - 30mins - Non-Member	C	No	19.10	19.80	1-Jul-23
Swim lessons - 45mins - Non-Member	C	No	20.40	21.10	1-Jul-23
Swim lessons - 1hour - Non-Member	C	No	21.80	22.60	1-Jul-23
Private 1:1 - Half Hour - Non-Member	C	No	50.60	52.40	1-Jul-23
Private 1:1 Concession - Half Hour - Non-Member	C	No	40.50	41.90	1-Jul-23

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
AQUA ENERGY Cont'd					
Holiday Swim Program - Member	C	No	69.90	72.30	1-Jul-23
Disability - Achiever Program 1:1	C	No	31.70	32.80	1-Jul-23
Swim lesson - 30mins - Non-Member Direct Debit - fortnight	C	No	31.70	32.80	1-Jul-23
Swim lesson - 45mins - Non-Member Direct Debit - fortnight	C	No	33.90	35.10	1-Jul-23
Swim lesson - 1hour - Non-Member Direct Debit - fortnight	C	No	36.30	37.60	1-Jul-23
Group Adult Swimming Lessons	C	No		10.00	1-Jul-23
Admin					
Membership card replacement fee	C	Yes	9.50	10.00	1-Jul-23
Term Memberships					
Joining Fee (Component of all new memberships, not included in renewals)	C	Yes	76.00	79.00	1-Jul-23
Base Aquatic Adult Fee (12 Month Renewal Fee)					
Aquatic 12mth - Adult	C	Yes	409.00	424.00	1-Jul-23
Aquatic 12mth - Concession Renew	C	Yes	485.00	503.00	1-Jul-23
Aquatic 12mth - Concession	C	Yes	328.00	340.00	1-Jul-23
Aquatic 12mth - Child Renew	C	Yes	404.00	419.00	1-Jul-23
Aquatic 12mth - Child	C	Yes	273.00	283.00	1-Jul-23
Aquatic 12mth - Family Renew	C	Yes	349.00	362.00	1-Jul-23
Aquatic 12mth - Family	C	Yes	682.00	707.00	1-Jul-23
Aquatic 6mth - Adult	C	Yes	758.00	786.00	1-Jul-23
Aquatic 6mth - Concession	C	Yes	281.00	291.00	1-Jul-23
Aquatic 6mth - Child	C	Yes	240.00	249.00	1-Jul-23
Aquatic 6mth - Family	C	Yes	213.00	221.00	1-Jul-23
Aquatic 6mth - Family	C	Yes	455.00	472.00	1-Jul-23
Aquatic 3mth - Adult	C	Yes	179.00	185.00	1-Jul-23
Aquatic 3mth - Concession	C	Yes	158.00	164.00	1-Jul-23
Aquatic 3mth - Child	C	Yes	145.00	150.00	1-Jul-23
Aquatic 3mth - Family	C	Yes	247.00	256.00	1-Jul-23
Base Gold Adult Fee (12 Month Renewal Fee)					
Gold 12mth - Adult	C	Yes	1,092.00	1,131.00	1-Jul-23
Gold 12mth - Concession Renew	C	Yes	1,168.00	1,210.00	1-Jul-23
Gold 12mth - Concession	C	Yes	874.00	905.00	1-Jul-23
Gold 12mth - Family Renew	C	Yes	950.00	984.00	1-Jul-23
Gold 12mth - Family	C	Yes	1,820.00	1,885.00	1-Jul-23
Gold 6mth - Adult	C	Yes	1,896.00	1,964.00	1-Jul-23
Gold 6mth - Concession	C	Yes	622.00	645.00	1-Jul-23
Gold 6mth - Family	C	Yes	513.00	532.00	1-Jul-23
Gold 6mth - Family	C	Yes	986.00	1,022.00	1-Jul-23
Gold 3mth - Adult	C	Yes	349.00	362.00	1-Jul-23
Gold 3mth - Concession	C	Yes	295.00	306.00	1-Jul-23
Gold 3mth - Family	C	Yes	531.00	551.00	1-Jul-23
Direct Debit Memberships - Fortnightly					
Aquatic Direct Debit - Adult	C	Yes	15.80	16.40	1-Jul-23
Aquatic Direct Debit - Concession	C	Yes	12.70	13.10	1-Jul-23
Aquatic Direct Debit - Child	C	Yes	10.50	10.90	1-Jul-23
Aquatic Direct Debit - Family	C	Yes	26.30	27.20	1-Jul-23
Gold Direct Debit - Adult	C	Yes	42.00	43.50	1-Jul-23
Gold Direct Debit - Concession	C	Yes	33.70	34.90	1-Jul-23
Gold Direct Debit - Family	C	Yes	70.00	72.50	1-Jul-23
Living Longer Living Stronger Direct Debit	C	Yes	32.80	34.00	1-Jul-23
Corporate Adult 5+ Direct Debit	C	Yes	37.80	39.20	1-Jul-23
Corporate Family 5+ Direct Debit	C	Yes	63.00	65.30	1-Jul-23
Direct Debit - Teen Gym - Fortnightly	C	Yes	32.80	34.00	1-Jul-23
Direct Debit - Boot Camp - Fortnightly (6 sessions per f/n)	C	Yes	65.90	68.30	1-Jul-23
Personal Training					
Personal Training 1 Hour Session	C	Yes	53.70	55.60	1-Jul-23
Personal Training 1/2 Hour Session	C	Yes	26.90	27.80	1-Jul-23
Personal Training 1 Hour Session 1:2	C	Yes	64.40	66.70	1-Jul-23
Personal Training 1 Hour Session 1:3	C	Yes	96.60	100.00	1-Jul-23
Personal Training 1 Hour Session 1:4	C	Yes	128.80	133.30	1-Jul-23

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
AQUA ENERGY Cont'd					
Personal Training 3 Pack - 3 x 30 min	C	Yes	80.60	83.40	1-Jul-23
Personal Training 3 Pack - 3 x 60 min	C	Yes	161.10	166.70	1-Jul-23
Personal Training 5 Pack - 5 x 30 min	C	Yes	134.40	139.10	1-Jul-23
Personal Training 5 Pack - 5 x 60 min	C	Yes	268.60	278.00	1-Jul-23
Personal Training 10 Pack - 10 x 30 min	C	Yes	268.60	278.00	1-Jul-23
Personal Training 10 Pack - 10 x 60 min	C	Yes	537.10	555.90	1-Jul-23
Boot Camp (per session, casual rate)	C	Yes	16.50	17.10	1-Jul-23
Summer Season Passes - 15 Weeks					
Adult	C	Yes	118.00	122.30	1-Jul-23
Concession	C	Yes	94.60	98.10	1-Jul-23
Child (5-15)	C	Yes	78.80	81.60	1-Jul-23
Family	C	Yes	196.70	203.90	1-Jul-23
OUTDOOR POOLS					
Single Admission (All Pools)					
Adult	C	Yes	7.10	7.30	1-Jul-23
Concession	C	Yes	5.70	5.80	1-Jul-23
Child (4-15)	C	Yes	4.70	4.90	1-Jul-23
Family	C	Yes	18.90	19.50	1-Jul-23
Summer Season Passes - 15 Weeks					
Adult	C	Yes	118.00	122.30	1-Jul-23
Concession	C	Yes	94.60	98.10	1-Jul-23
Child (4-15)	C	Yes	78.80	81.60	1-Jul-23
Family	C	Yes	196.70	203.90	1-Jul-23
ANIMALS					
Standard Fee - Domestic Animals - Dog Registrations					
Dangerous, Menacing or Restricted Breed	C	No	160.00	165.00	1-Jan-24
Guard Dog	C	No	223.00	230.00	1-Jan-24
Reduced Fee (Sterilised, over 10 years old, kept for breeding at a licensed premises, owner a member of approved association, kept for working stock, obedience trained with an approved organisation) not applicable to dangerous, menacing, guard dog or restricted breeds	C	No	160.00	165.00	1-Jan-24
Pension Concession on above of 50%	C	No	50.00	51.50	1-Jan-24
	L	No	-	-	1-Jan-22
Standard Fee - Domestic Animals - Cat Registrations					
Reduced Fee (Sterilised, over 10 years old, kept for breeding at a licensed premises, owner a member of approved association)	C	No	160.00	165.50	1-Jan-24
Pension Concession on above of 50%	C	No	50.00	51.50	1-Jan-24
	L	No	-	-	1-Jan-22
Animal Cage Deposits (Refundable)	C	No	74.00	76.50	1-Jan-24
Domestic Animal Business Registration	L	No	282.00	287.50	1-Jan-24
DAB Information Access Fee (Request for information specific to the business)	C	No	79.00	82.00	1-Jan-24
Domestic Animal Business Registration - Breeders 3-10 Fertile Dogs	C	No	\$2580 flat fee, \$500 application fee, balance on registration + vet fee if applicable	\$2900 + vet fee if applicable	1-Jan-24
Domestic Animal Business Registration - Breeders requiring Ministerial Approval	C	No	\$3000 flat fee, \$500 application fee, balance on registration + vet fee if applicable	\$3060 + vet fee if applicable	1-Jan-24
Impound Penalties	C	No	160.00	160.00	1-Jul-21
Release Penalty Dogs & Cats Registered					
Release Penalty Unregistered Dogs & Cats, or subsequent impound of Registered animal	C	No	190.00	190.00	1-Jul-21
Release Penalty Small Livestock - includes Sheep, Goats and Pigs	L	No	\$83.50 for 1st animal \$43.50 per subsequent animal + transport costs	\$85.00 for 1st animal \$44.50 per subsequent animal + invoiced transport costs	1-Jan-24
Release Penalty Large Livestock - includes Cattle and Horses	L	No	\$134.50 for 1st animal, \$44 per subsequent animal + transport costs	\$136.50 for 1st animal, \$45 per subsequent animal + invoiced transport costs	1-Jan-24
Sustenance fee, per day per animal - fee may be increased dependent on seasonal availability.					
Small Livestock - includes Sheep, Goats and Pigs	C	No	16.50	17.50	1-Jan-24
Large Livestock - includes Cattle and Horses	C	No	21.00	25.00	1-Jan-24

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
LOCAL LAWS					
Alfresco Dining Permit Annual Fee	C	No	193.50	200.00	1-Jul-23
Roadside Trading Permit (12 Weeks fee)	C	No	793.00	820.00	1-Jul-23
Roadside Trading Permit (26 Weeks fee)	C	No	1,380.00	1,430.00	1-Jul-23
Roadside Trading Permit (52 Weeks fee)	C	No	2,440.00	2,530.00	1-Jul-23
Local Laws permit - 1 year	C	No	74.00	76.50	1-Jul-23
Local Law permit - 3 years	C	No	174.00	180.00	1-Jul-23
Impounded Vehicle release fee	C	No	340.00	350.00	1-Jul-23
Local Law Fines	L	No	100 = 1 penalty unit	185.00	1-Jul-23
VicRoads - Emergency works callout up to 3hrs	C	Yes	650.00	670.00	1-Jul-23
General Local Laws Impound Release Fee	C	No	126.00	130.00	1-Jul-23
HEALTH					
Premises Inspection Fee	C	No	297.00	310.00	1-Jan-24
Registration - Food Act - Class 1*	C	No	516.00	530.00	1-Jan-24
Registrations - Food Act: Class 2. 50% discount applies for a once off event*	C	No	516.00	530.00	1-Jan-24
Registrations: Food Act - Class 2 (Low volume). 50% discount applies for a once off event	C	No	297.00	310.00	1-Jan-24
Registration - Food Act: Class 3. 50% discount applies for a once off event*	C	No	297.00	310.00	1-Jan-24
Registrations: Food Act - Class 3 (Low volume). 50% discount applies for a once off event*	C	No	125.00	129.50	1-Jan-24
Registration - Food Act: Class 3A. 50% discount applies for a once off event*	C	No	297.00	310.00	1-Jan-24
Registrations: Food Act - Class 3A (Low volume). 50% discount applies for a once off event*	C	No	125.00	129.50	1-Jan-24
Additional Registration Fee - per additional staff over 5 EFT	C	No	20.00	20.00	1-Jan-20
Registrations - Hairdressers or Temporary Makeup Lifetime one off fee*	C	No	268.00	280.00	1-Jan-24
Registrations – Hair/Beauty/Skin Penetration*	C	No	151.00	156.50	1-Jan-24
Registrations - Prescribed Accommodation*	C	No	221.00	228.50	1-Jan-24
Aquatic Facilities - Category 1	C	No	185.00	191.50	1-Jan-24
Registrations – Caravan Parks per site	L	No	As per Residential Tenancies (Caravan Parks and Moveable Dwellings Registration and Standards Regulations 2020)		1-Jul-16
* A 50% discount applies to new registrations from 1 August					
* A 50% discount applies to registration of each additional temporary or mobile component(s) against a premises					
Transfer of Registration	L	No	50% of annual registration fee		1-Jan-22
Transfer of Registration Caravan Parks	L	No	Dwellings Registration and Standards Regulations 2020		1-Jul-16
Registration Late fee additional 50%	C	No	Additional 50%		1-Jul-10
Additional Inspection Fee - used when a premises does not comply with first or second inspection requirements - includes non compliant food samples	C	No	175.00	181.00	1-Jul-23
Penalties - refer to relevant legislation. Penalty amounts are determined as per the Monetary Unit Act	L	No	-		1-Jul-21
Vaccines	C	No	Cost price + admin fee		1-Jul-19
Site Visit Fee for Corporate Vaccinations	C	Yes	400.00		1-Jul-23
BUILDING					
Building Report and Consents	L	No	299.80	305.80	1-Jul-23
Building Report and Consents - Hoarding Permits	L	No	304.20	310.20	1-Jul-23
Building Plan Copy	C	Yes	96.00	99.50	1-Jul-23
Building Plan Search Fee	C	Yes	70.50	73.00	1-Jul-23
Building Levy	L	No	0.20	0.20	1-Jul-19
Building Information Certificates	L	No	48.70	48.70	1-Jul-22
Copy of Building Permit, Occupancy Permit or Certificate of Final Inspection	C	Yes	42.50	44.00	1-Jul-23
Heritage/Demolition Response	L	No	87.90	89.60	1-Jul-23
Lodgement Fees – Domestic & Commercial	L	No	125.80	128.30	1-Jul-23
Caravan Park - Application for a Rigid Annexe	C	No	276.00	290.00	1-Jan-24
Stormwater Discharge Point	L	No	149.30	152.20	1-Jul-23
Places of Public Entertainment (POPES)	C	Yes	358.00	370.00	1-Jul-23

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
BUILDING Cont'd					
Aquatic Facilities (Incl. Pools & Spas)					
Inspection Fee (incl. Certificate Lodgement Fee)	C/L	No	360.00	370.00	1-Jul-23
Pool Registration Fee	C/L	No	32.80	34.00	1-Jul-23
Search Fee (with no Final Cert or Occupancy Permit)	C/L	No	48.70	50.50	1-Jul-23
Certificate Lodgement Fee	L	No	21.10	21.50	1-Jul-23
Non-Compliance Fee	L	No	397.50	405.40	1-Jul-23
ONSITE WASTEWATER MANAGEMENT SYSTEM					
Minor Alteration of an OWMS	L	No	569.55	569.55	1-Jul-22
Construct, Install or Alter an OWMS	L	No	Additional \$93.60 per hour up to a maximum of \$2070.70		1-Jul-22
Additional inspections	L	No	Additional \$93.60 per hour up to a maximum of \$2070.70		1-Jul-22
Renew a permit	L	No	127.05	127.05	1-Jul-22
Transfer a permit	L	No	151.85	151.85	1-Jul-22
Amend a permit	L	No	158.70	158.70	1-Jul-22
Reissue of Permit	C	Yes	70.00	72.50	1-Jul-22
Exemption	L	No	Additional 90.80 per hour up to a maximum of \$928.95		1-Jul-22
Report and Consent Request - unsewered areas	L	No	299.85	299.85	1-Jul-22
PLANNING					
Development Advice Request	C	Yes	100.00	100.00	1-Jul-22
Planning Permit & Endorsed Plans Search and Copy	C	Yes	160.00	160.00	1-Jul-22
Planning Permit - Extension of Time	C	Yes	300.00	300.00	1-Jul-20
Preparation/Review Section 173 Agreement	C	Yes	300.00	680.40	1-Jul-23
Strategic Planning Written Advice	C	Yes	100.00	100.00	1-Jul-22
Valuation (Public Open Space Contribution)	C	Yes	Cost of valuation	Cost of Valuation	1-Jul-17
Fees for Applications for Permits under S47 (Regulation 9), Planning & Environment Act 1987	L	No	The full schedule of fees can be accessed from the DELWP Legislation and Regulation page.		
Fees for Applications to Amend Permits Under S72 (Regulation 11), Planning & Environment Act 1987	L	No	The full schedule of fees can be accessed from the DELWP Legislation and Regulation page.		
Council Variations					
Amend an endorsed plan where the cost of the change is \$10,000 or less or for a minor amendment to the conditions where there is no requirement for new referrals or for public notice.	C	No		206.40	1-Jul-23
Sub-division trees	C	Yes	450.00	640.00	1-Jul-23
Heritage	C	No	NO FEE	NO FEE	1-Jul-18
Liquor Licence Only	C	No	200.00	200.00	1-Jul-20
Native Vegetation Removal					
<10 Hectares	C	No	200.00	400.00	1-Jul-23
FACILITY HIRE					
Gwen Webb Arts Activity Centre - Hire Charges					
Gwen Webb Centre Hire - Full Day*	C	Yes	59.00	61.00	1-Jul-23
Regular Hire (6 hours or less)	C	Yes	36.00	37.50	1-Jul-23
LEVEL 2 FACILITY HIRE CHARGES: Stephenson Park - Main Oval, Sale Main Oval, Sale Velodrome, Sale Lions Park (Little Athletes)					
Part or full day hire - (community groups) #	C	Yes	124.00	128.50	1-Jul-23
Part or full day hire - (schools casual hire)	C	Yes	Free	Free	1-Jul-20
Regular School Use - per season/per ground	C	Yes	245.00	253.50	1-Jul-23
Commercial/Private- Full Day*	C	Yes	400.00	415.00	1-Jul-23
Stephenson Park - Baseball Pitch Hire Charges (Level 2) (Includes Baseball Oval)	C	Yes	125.00	129.50	1-Jul-23
LEVEL 3 FACILITY HIRE CHARGES: Wurruk Oval					
Part or full day hire - (community groups) #	C	Yes	94.00	97.50	1-Jul-23
Part or full day hire - (schools casual hire)	C	Yes	Free	Free	1-Jul-18
Regular School Use - per season/per ground	C	Yes	182.00	188.50	1-Jul-23
Commercial/Private- Full Day*	C	Yes	270.00	280.00	1-Jul-23
LEVEL 4 FACILITY HIRE CHARGES: Stephenson Park - Rotary Oval or Baseball Oval (excluding pitch), Stead Street Oval					
Part or full day hire - (community groups) #	C	Yes	64.00	66.50	1-Jul-23
Part or full day hire - (schools casual hire)	C	Yes	Free	Free	1-Jul-18
Regular School Use - per season/per ground	C	Yes	122.00	126.50	1-Jul-23
Commercial/Private- Full Day*	C	Yes	135.00	140.00	1-Jul-23

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
FACILITY HIRE Cont'd					
Stephenson Park Upstairs Function Room					
Seasonal user group subsidised rate - Full Day [^]	C	Yes	60.00	62.50	1-Jul-23
Non seasonal user Community Group - Full Day*	C	Yes	245.00	254.00	1-Jul-23
Commercial/Private- Full Day*	C	Yes	395.00	410.00	1-Jul-23
Light Usage Fee/Hr (includes plug-in portable lighting)	C	Yes	20.00	21.00	1-Jul-23
Light Usage Fee/Hr 150 lux at Stephenson Park	C	Yes	35.00	36.50	1-Jul-23
Toilet cleaning charges to be added to Casual hire if applicable	C	Yes	35.00	36.50	1-Jul-23
* Half day hire = 4 hours or less. Charge is 50% of scheduled full day fee.					
^ Seasonal Hire includes use of toilets and rubbish disposal and is only available at a full day rate.					
^ Usage by seasonal hirers during scheduled training and games is free, usage outside of the regular booking dates will attract this fee.					
# A 92% discount is applied to Seasonal Users of the part or full day community group hire. Seasonal use is defined as 1 or more use per week.					
MEETING ROOMS					
Yarram Meeting Rooms					
Meeting Room 1 or 2 (max 25 people) per day Community Rate	C	Yes	Free usage for community groups		1-Jul-19
Both Meeting Rooms 1 & 2 (max 50 people) per day Community Rate	C	Yes	Free usage for community groups		1-Jul-19
Both Meeting Rooms 1 & 2 (max 50 people) per day Standard Rate	C	Yes	240.00	248.50	1-Jul-23
Both Meeting Rooms (max 50 people) half day rate	C	Yes	122.50	127.00	1-Jul-23
Consulting Room 1 or 2 per hour	C	Yes	11.75	12.00	1-Jul-23
Consulting Room 1 or 2 per day	C	Yes	46.00	47.50	1-Jul-23
Wellington Centre Meeting Rooms					
Wayput Room per half day Standard Rate	C	Yes	135.00	139.50	1-Jul-23
Wayput Room per day Standard Rate	C	Yes	212.50	220.00	1-Jul-23
Carang Carang Room per half day Standard Rate	C	Yes	165.50	171.50	1-Jul-23
Carang Carang Room per day Standard Rate	C	Yes	310.00	320.00	1-Jul-23
Wellington Room per half day Standard Rate	C	Yes	214.00	221.50	1-Jul-23
Wellington Room per day Standard Rate	C	Yes	424.00	440.00	1-Jul-23
Function Gathering area per half day Standard Rate	C	Yes	165.00	171.00	1-Jul-23
Function Gathering area per day Standard Rate	C	Yes	310.00	320.00	1-Jul-23
Setup fee for room configuration (optional)	C	Yes	52.00	54.00	1-Jul-23
LAKESIDE ENTERTAINMENT & ARTS FACILITY (LEAF)					
Weddings and Commercial Organisations	C	Yes	210.00	210.00	1-Jul-22
Not for profit/community organisations	C	Yes	-	-	1-Jul-20
Use of Concertina Doors	C	Yes	195.00	195.00	1-Jul-22
Use of Concertina Doors Community Groups	C	Yes	100.00	100.00	1-Jul-22
CIRCUS					
Recreation Reserve Fees (Circus) Daily Fees	C	Yes	1,000.00	1,000.00	1-Jul-22
MOORINGS					
Mooring Fees - Annual Licence	C	Yes	990.00	1,050.00	1-Jul-23
Mooring Temporary, Weekly, Min 2 weeks, Max 12 weeks	C	Yes	60.00	64.00	1-Jul-23
Transfer of Mooring Fee	C	Yes	52.00	55.00	1-Jul-23
AERODROMES					
Establishment fee for setting up user agreements - for new user agreements on Council Owned or Controlled Land	C	Yes	121.68	129.10	1-Jul-23
West Sale Airport Service Charge – Terminal Access – Per day for charter/commercial flights	C	Yes	122.70	130.20	1-Jul-23
Rate capped to 100 days p.a.					
West Sale Airport Service Charge – Use of Airside Apron Areas – per m2/p.a. Aircraft parking or equipment storage.	C	Yes	37.83	40.15	1-Jul-23
User agreement to be established for periods in excess of 28 continuous days					
Minimum charge \$300.00 (based on 100m2 for 1 month).					
West Sale Airport - User Access Charges / Landing Fees	C	Yes	\$6.56/tonne pro-rata.	\$8.20/tonne pro-rata	1-Jul-23
Fee applied per aircraft movement.					
Local aircraft* <1,550kg MTOW and RAAF exempt.	C	Yes	\$3.13/tonne pro-rata.	\$3.91/tonne pro-rata	1-Jul-23
Yarram Aerodrome - User Access Charges / Landing Fees	C	Yes	\$3.13/tonne pro-rata.	\$3.91/tonne pro-rata	1-Jul-23
Fee applied per aircraft movement.					
Local aircraft* <1,550kg MTOW and RAAF exempt.	C	Yes	\$3.13/tonne pro-rata.	\$3.91/tonne pro-rata	1-Jul-23
*Registered address of aircraft or owner/operator based within a hangar at the West Sale or Yarram Aerodrome.					

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
SALEYARDS					
Prime Sales					
Weighted Cattle	C	Yes	23.25	24.70	1-Jul-23
Weighted Bulls	C	Yes	30.90	32.80	1-Jul-23
Unweighted Cattle	C	Yes	16.40	17.50	1-Jul-23
Unweighted Bulls	C	Yes	23.25	24.70	1-Jul-23
Calves	C	Yes	3.85	4.10	1-Jul-23
Goats	C	Yes	1.90	2.10	1-Jul-23
Pigs	C	Yes	3.15	3.40	1-Jul-23
Droving Fee	C	Yes	4.05	4.30	1-Jul-23
Store Sales					
Unweighted Cattle	C	Yes	16.40	17.50	1-Jul-23
Unweighted Bulls	C	Yes	23.25	24.70	1-Jul-23
Unit (Cow and Calf)	C	Yes	20.25	21.50	1-Jul-23
Calves	C	Yes	3.85	4.10	1-Jul-23
Buyer / NLIS Fee					
Store Sales, Wednesday Calf Sales	C	Yes	2.95	3.20	1-Jul-23
Clearing Sales	C	Yes	2.95	3.20	1-Jul-23
Sheep Sales					
Sheep Sales	C	Yes	2.00	2.20	1-Jul-23
Other					
Weigh Only	C	Yes	12.30	13.10	1-Jul-23
Scan Only	C	Yes	6.65	7.10	1-Jul-23
On Delivery Fee - Cattle	C	Yes	6.65	7.10	1-Jul-23
Post Breeder Tags - No Tag, Saleyard tag applied by GRLE	C	Yes	40.30	42.80	1-Jul-23
Agent Fee - Special Sales	C	Yes	168.70	179.00	1-Jul-23
Auctioneers Fees	C	Yes	143.15	151.90	1-Jul-23
Buyers Reports	C	Yes	0.20	0.30	1-Jul-23
Truck Wash	C	Yes	1.95	2.30	1-Jul-23
Unprocessed Compost	C	Yes	23.00	24.50	1-Jul-23
Transit Stock Fee - Per Head	C	Yes	-	5.00	1-Jul-23
Stock Feed Fee	C	Yes	25.05	26.60	1-Jul-23
Sheep Scanning Fee	C	Yes	0.35	0.40	1-Jul-23
Call Outs (After Hours) - Feed Fee First Hour	C	Yes	225.00	238.80	1-Jul-23
Call Outs (After Hours) - Additional Hours	C	Yes	112.45	119.40	1-Jul-23
Shower Facilities	C	Yes	No cost	No cost	1-Jul-22
TIPPING FEES					
Commercial Tonne	C	Yes	250.00	262.00	1-Jul-23
Commercial m3	C	Yes	100.00	106.00	1-Jul-23
Domestic m3	C	Yes	46.00	47.00	1-Jul-23
Greenwaste m3	C	Yes	16.00	16.00	1-Jul-22
Timber waste	C	Yes	32.00	32.00	1-Jul-22
Clean Concrete Tonne	C	Yes	35.00	36.00	1-Jul-23
Clean Concrete m3	C	Yes	50.00	50.00	1-Jul-22
Separated Recyclables m3	C	Yes	-	-	1-Jul-19
Asbestos per tonne	C	Yes	100.00	100.00	1-Jul-16
Single Mattress (inner spring)	C	Yes	16.00	30.00	1-Jul-23
Single Mattress (foam/other)	C	Yes	30.00	30.00	1-Jul-22
Double/queen Mattress (inner spring)	C	Yes	24.00	50.00	1-Jul-23
Double/queen Mattress (foam/other)	C	Yes	50.00	50.00	1-Jul-22
E-Waste Fees	C	Yes	-	-	1-Jul-20
Recyclable Plastic Drums (Non Drummuster) <5lt	C	Yes	1.00	1.00	1-Jul-21
Recyclable Plastic Drums (Non Drummuster) 20lts	C	Yes	2.00	2.00	1-Jul-22
Clean Fill m3	C	Yes	350.00	367.00	1-Jul-23
Clean Fill Tonne	C	Yes	250.00	262.00	1-Jul-23
Gas bottles <10kg	C	Yes	13.00	13.00	1-Jul-21
Gas Bottles 10kg - 45kg	C	Yes	13.00	13.00	1-Jul-17

2023/24 Budget - Wellington Shire Council

SERVICE	C/L	GST	2022/23 Fee Including GST \$	2023/24 Fee Including GST \$	Effective Date of Increase
TIPPING FEES Cont'd					
Cat/dog (Kilmany Only)	C	Yes	17.00	17.00	1-Jul-17
Cow/horse (Kilmany Only)	C	Yes	74.00	74.00	1-Jul-22
Sheep/calf (Kilmany Only)	C	Yes	37.00	37.00	1-Jul-22
Passenger/Motorcycle Tyres	C	Yes	12.00	14.00	1-Jul-23
Passenger/Motorcycle Tyres on Rim	C	Yes	25.00	28.00	1-Jul-23
4WD/Light Truck Tyre (off Rim accepted only)	C	Yes	25.00	28.00	1-Jul-23
SUSTAINABILITY					
EV charger fees	C	Yes	\$0.40 / kwh	\$0.40 / kwh	1-Jul-22
Enviro Ed Centre - Room hire (Full Day)	C	Yes	300.00	300.00	1-Jul-22
Enviro Ed Centre - Room hire (Half Day)	C	Yes	160.00	160.00	1-Jul-22
MAP SALES					
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A3 Colour	C	Yes	13.20	13.20	1-Jul-20
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A2 Colour	C	Yes	19.40	19.40	1-Jul-20
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A1 Colour	C	Yes	32.60	32.60	1-Jul-20
Hardcopy - Aerial Photo Plot A4	C	Yes	13.20	13.20	1-Jul-20
Hardcopy - Aerial Photo Plot A3	C	Yes	19.40	19.40	1-Jul-20
Hardcopy - Aerial Photo Plot A2	C	Yes	32.70	32.70	1-Jul-20
Hardcopy - Aerial Photo Plot A1	C	Yes	44.40	44.40	1-Jul-20
Softcopy - Aerial Photo - sent to email address	C	Yes	10.70	10.70	1-Jul-20
ROADS					
Rechargeable works	C	Yes	By Quote	By Quote	1-Jul-18
Consent for Works Within Road Reserve	L	No	\$90.20 - \$638.30	\$90.20 - \$638.30	1-Jul-22
Swing Bridge Special Openings (minimum of 7 days notification)	C	10	469.00	469.00	1-Jul-20
FIRE HAZARD RECOVERY					
Recovery cost for Fire Hazard Removal Contractor plus admin fee	C	Yes	Admin Cost \$109 + contractor cost	Admin Cost \$112 + contractor cost	1-Jul-23
Recovery cost for Contractor "call out" plus an administration fee	C	Yes	Admin Cost \$109 + contractor cost	Admin Cost \$112 + contractor cost	1-Jul-23
FINANCE					
Dishonoured Direct Debit Fees	C	No	30.00	30.00	1-Jul-16
Dishonoured Cheque Fees	C	No	30.00	30.00	1-Jul-22
Reissue Payment Fee	C	No	15.00	15.00	1-Jul-18
Land Information Certificates	L	No	27.40	27.40	1-Jul-19
Land Information Certificate – Urgent Fee	C	Yes	80.00	80.00	1-Jul-18
Duplicate Rate Notice	C	Yes	10.00	10.00	1-Jul-16
Rate Related Archive Search per hour	C	Yes	51.00	51.00	1-Jul-18
FREEDOM OF INFORMATION					
Freedom of Information Request	L	No	30.60	30.60	1-Jul-23
Freedom of Information Search Charges per hour or part of an hour (except if on a computer)	L	No	22.90	22.90	1-Jul-23
Freedom of Information Supervision Charges Per Quarter hour	L	No	5.70	5.70	1-Jul-23
Freedom of Information Photocopies-A4 (per page)	L	No	0.20	0.20	1-Jul-23

13.4. BIENNIAL AUDIT & RISK COMMITTEE UPDATE

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

To provide Council with an overview of the activities of Council's Audit & Risk Committee, including findings and recommendations, for the period November 2022 to March 2023.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the biannual report on the Audit & Risk Committee's activities, findings and recommendations for the period November 2022 to March 2023, as attached.

BACKGROUND

Under section 54(5)(b) of the *Local Government Act 2020*, Councils are now required, biannually, to receive a report from their Audit and Risk Committee that describes the activities of the Committee, including its findings and recommendations at a Council meeting.

Accordingly, the Audit & Risk Committee have provided the attached report that details their activities, findings and recommendations for the period November 2022 to March 2023 for Council's review.

ATTACHMENTS

1. Audit and Risk Committee Summary Report - April 2023 [**13.4.1** - 5 pages]

OPTIONS

Council has the following options available:

1. Receive the biannual report on the Audit & Risk Committee's activities, findings and recommendations for the period November 2022 to March 2023; or
2. Not receive the biannual report on the Audit & Risk Committee's activities, findings and recommendations for the period November 2022 to March 2023 and seek further information for consideration at a later Council meeting.

PROPOSAL

The Council receive the biannual report on the Audit & Risk Committee's activities, findings and recommendations for the period November 2022 to March 2023.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Under Section 54(5) of the *Local Government Act 2020*, an Audit & Risk Committee must

- a) prepare a biannual audit and risk report that describes the activities of the Audit & Risk Committee and includes its findings and recommendations; and
- b) provide a copy of the biannual audit and risk report to the Chief Executive Officer for tabling at the next Council meeting.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

Strategic Outcome 4.1: *“A financially sustainable, high performing organisation.”*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

AUDIT & RISK COMMITTEE REPORT TO COUNCIL

November 2022 - March 2023

INTRODUCTION

The Audit and Risk Committee's objective is to provide appropriate independent advice and recommendations to Council on matters relevant to the Committee's Charter to support Council in discharging its oversight responsibilities. The Audit and Risk Committee (Committee) is also responsible for ensuring that Council's policies and procedures comply with the over-arching Governance Principles, the relevant Acts, Regulations and any Ministerial Directions. The Committee acts in this capacity by monitoring, reviewing, endorsing and advising on matters as set out in the Audit & Risk Committee Charter, developed in accordance with Section 54 of the *Local Government Act 2020*.

The Committee is an advisory committee to the Council and does not have executive powers or authority to implement actions in areas over which management has responsibility and does not have any delegated financial responsibility. Neither does the Committee have any management functions and is therefore independent of management.

As per Section 54(5) of the *Local Government Act 2020* the Audit & Risk Committee must prepare a biannual report that describes the activities of the Audit & Risk Committee including its findings and recommendations and table a copy of the biannual report at the next Council meeting.

REPORTING OBLIGATIONS

The Committee exists and functions as required by the *Local Government Act 2020* (Vic) (the "Act"). The Committee's objectives, authority, composition, tenure, roles and responsibilities along with reporting, administrative and governance arrangements are detailed in the Audit & Risk Committee Charter updated and adopted by Council on 20 December 2022.

The Chairman of the Committee reports bi-annually to Council on the following matters –

- A summary of the work of the Committee performed to discharge its responsibilities;
- A summary of Management's progress in addressing the findings and recommendations made in internal, external and Parliamentary Committee reports;
- An overall assessment of the Council's risk, control and compliance framework, including details of any significant emerging risks or legislative changes impacting Council; and
- A summary of the Committee's performance review (annually).

COMMITTEE MEMBERSHIP

The Committee consists of five members appointed by Council: three independent members and 2 Councillors. Independent members may be reappointed for subsequent terms, to a maximum of 9 years. The Chair of the Committee is an independent member.

Member	Date appointed	Conclusion of Term	Meetings attended during period	Meetings eligible during period
Independent Members				
Chris Badger (Chair)	6 Dec 2016	28 Oct 2023	2	2
Sarah Heath	29 Oct 2021	28 Oct 2024	2	2
Tony Smith	2 Feb 2022	1 Feb 2025	2	2
Council Members				
Cr Garry Stephens	6 Dec 2016		2	2
Cr Marcus McKenzie	1 Dec 2020	6 Dec 2022	1	1
Cr Gayle Maher	6 Dec 2022		1	1

COMMITTEE MEETINGS

The Committee met twice during the reporting period: on 28 November 2022, and 23 February 2023. A quorum is 3 (with a minimum of 2 independent members). A quorum of Councillors and Independent Members was achieved for all meetings as outlined in the table above.

The General Manager Corporate Services and the Manager Corporate Finance attended both Committee meetings, the Chief Executive Officer attended the November meeting. Other management representatives attended as required to present reports.

Committee Minutes Reported to Council

Minutes of each Committee meeting were presented to Council, at the next practicable Ordinary meeting of Council.

Internal Auditor

Representatives from Council's Internal Auditors, HLB Mann Judd, attended the meeting in November to report on the status of the Internal Audit Program and to present the findings of the Fraud and Corruption Control Framework review. All audit issues identified are risk rated. Recommendations are assigned to the responsible officer and tracked in the Audit Plan module within Council's reporting software, Pulse.

External Auditor

External Audit representatives (Crowe Australasia) from the Victorian Auditor General's Office (VAGO) were not required to attend either meeting during the period. However, representatives will be present at the next scheduled Committee meeting to provide information on the external audit plan.

SUMMARY OF THE WORK OF THE COMMITTEE

The Committee meets on a quarterly basis to consider those matters within the scope of its charter.

At each meeting of the Committee, the following standard items were reviewed:

- Council policies that are considered strategic in nature
- Risk management reports
- Internal audit plan, audits, findings and monitoring the progress of implementation of recommendations
- Financials
- Register of Commissioned Reports
- Report of any known instances of fraud
- Update on information services and cyber security
- Current legal matters
- Report of insurance claims
- Excessive staff leave balances
- Monitoring the status of Council's actions in relation to identified improvements from various Agencies
- Summary of the Gifts Register (bi-annually)
- Credit card expenditure of the Chief Executive Officer (bi-annually)
- Related Party Transactions (bi-annually)
- Assessment of meeting conduct.

Highlights of the period

Key Committee highlights during the period were:

- Reviewed the findings of the internal audit on Fraud and Corruption Control Framework;
- Received and reviewed the Risk Management Framework Project Plan and progress update;
- Reviewed the Committee Charter;
- Received the Biannual Report to Council on Audit & Risk Committee Activities;
- Received a report on OH&S Matters across the organisation;
- Received a report on fraud associated red flag indicator reporting;
- Received an update on the IBAC Survey on Perceptions of Local Government Corruption;
- Received an update on the Local Government Legislation Amendment (Rating and Other Matters) Act 2022; and
- Reviewed the Audit & Risk Committee Annual Plan.

Audit Response

Number of Internal Audit actions identified	291
Number completed	267
Number still in progress	24
Number overdue	19

Number of external reports applicable to Council	7
Number of identified improvements/good practice suggestions	36
Number completed	30

Number still in progress

6

Council Risk, Control and Compliance Framework

The committee reviewed the risk management policy and framework and in conjunction with management, planned an improvement program, through to June 2023, that would enhance Council's Risk Management processes and culture. This program kicked off in October 2022 with a risk workshop involving the Committee, Senior Management Team, and key management representatives facilitated by an external partner. Another workshop was held with all Councillors in December 2022. The objective of these workshops was to:

- Review vision/risk culture;
- Identify current gaps against the vision;
- Develop an action plan to address the gaps; and
- Refresh staff and Councillor knowledge of Risk Management and how it supports decision making.

Key strategic risks (current and emerging) for Council are (1) retention and attraction of resources, (2) delivering capital program/services, (3) response and adaptation to climate change, (4) digital workplace and cyber security (5) transition to renewable energy.

CHAIR'S CLOSING REMARKS

I would like to thank the management team for their support and diligence in the running of the Committee and I thank my colleagues, Sarah Heath and Tony Smith and Councillors Garry Stephens and Marcus McKenzie, and recently appointed Gayle Maher for their contribution to a strong Audit & Risk Committee.

Since the last update we have focussed on:

- the ongoing reduction of previous internal and external audit actions of which good progress is being made.
- the implementation of suggested improvements that continue to come from recent VAGO and IBAC investigations across numerous sectors, which the A&RC and Management believes can be utilised to further strengthen organisational governance and culture.
- Working closely with management to create an effective risk management framework and culture (an ongoing challenge for many medium and smaller sized regional councils). Management is driving this key governance plank by restructuring roles and working closely with the Committee to roll out risk management across the organisation in accordance with the Risk Framework project plan.
- Improving external audit processes and again noting that the External Auditor has given an unmodified audit opinion, the finance and performance statements were represented accurately and fairly, and that management were well prepared and provided information in a timely manner. However, some delays occurred due to our external auditors experiencing resourcing issues and a very late request for amendments to landfill provisions and asset revaluations. An updated 2021/22 Financial Report and Performance Statement were reviewed by the Audit & Risk Committee who recommended that Council approve the documents in principle, which occurred at the 15 November 2022 Council meeting.

The Committee's overall assessment during this period is that the Council continues to effectively manage operational and financial matters and is appropriately focusing on risk culture within the business.

Mr. Chris Badger

Chair

Wellington Shire Council Audit & Risk Committee

13.5. S11A INSTRUMENT OF APPOINTMENT AND AUTHORISATION (PLANNING AND ENVIRONMENT ACT 1987 ONLY) - MIRIAM TURNER

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

This report seeks Council's approval for the designated Council Officer responsible for administration and enforcement of the *Planning and Environment Act 1987* (the Act) to be appointed and authorised as an Authorised Officer under the Act.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council, in the exercise of the powers conferred by section 224 of the Local Government Act 1989 (the Act) and the other legislation referred to in the attached S11A Instrument of Appointment and Authorisation (the instrument), resolve that:

- 1. Council Officer Miriam Turner be appointed and authorised as set out in the instrument as provided at Attachment 1; and***
- 2. The instrument be signed by the Chief Executive Officer.***

BACKGROUND

Council Officers, whose duties include administration and enforcement under the *Planning and Environment Act 1987*, must be authorised and appointed as an Authorised Officer by a resolution of Council.

Authorised Officers are appointed under s 147(4) to be an authorised officer for the purpose of the *Planning and Environment Act 1987* and authorised under s 313 of the *Local Government Act 2020*, either generally or in a particular case, to institute proceedings for offences against the Acts and regulations described in Attachment 1.

ATTACHMENTS

1. S10A Council Resolution and S11A Instrument of Appointment and Authorisation (P& E Act Only) - Miriam Turner [13.5.1 - 3 pages]

OPTIONS

Council has the following options available:

1. To appoint and authorise Miriam Turner as an Authorised Officer as outlined in the attached Instrument of Appointment and Authorisation; or
2. To not appoint and authorise Miriam Turner and seek further clarification and or information.

PROPOSAL

That Council appoint and authorise Miriam Turner as an Authorised Officer as outlined in the attached S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*).

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Section 188(2)(c) of the *Planning and Environment Act 1987* provides Council with the authority to approve the S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) to empower authorised Council officers to act on behalf of Council in the enforcement of the *Planning and Environment Act 1987*.

COUNCIL POLICY IMPACT

Council's approval of the S11A Instrument of Appointment and Authorisation (*Planning and Environment Act 1987*) aligns with the requirements as set out in its Delegations Policy (policy 2.4.7).

COUNCIL PLAN IMPACT

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

RESOURCES AND STAFF IMPACT

Following adoption, our processes ensure that all staff are notified including updating of Council processes and procedures as required.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.



Maddocks

Maddocks Delegations and Authorisations

***S10A Council Resolution – Appointment and Authorisation
(Planning and Environment Act 1987)***

**Council Resolution
Appointment and Authorisation**

In the exercise of the powers conferred by s 147(4) of the *Planning and Environment Act 1987*, Wellington Shire Council (**Council**) **RESOLVES THAT –**

1. The members of Council staff referred to in the instrument attached be appointed and authorised as set out in the instrument.
2. The instrument comes into force immediately when it is signed by Council's Chief Executive Officer and remains in force until Council determines to vary or revoke it.

Maddocks Delegations and Authorisations

*S11A Instrument of Appointment and Authorisation (Planning and
Environment Act 1987)*

Wellington Shire Council

**Instrument of Appointment and Authorisation
(*Planning and Environment Act 1987* only)**



Maddocks

**Instrument of Appointment and Authorisation
(Planning and Environment Act 1987)**

In this instrument "officer" means -

Miriam Turner

By this instrument of appointment and authorisation Wellington Shire Council -

1. under s 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and
2. under s 313 of the *Local Government Act 2020* authorises the officer either generally or in a particular case to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument -

- comes into force immediately upon its execution;
- remains in force until varied or revoked.

This instrument is authorised by a resolution of the Wellington Shire Council on 18 April 2023.

Signed by the Chief)
 Executive Officer of Council)
 in the presence of:

.....
 Witness

Date:/...../2023

14. GENERAL MANAGER DEVELOPMENT

14.1. QUARTERLY STRATEGIC LAND USE PLANNING UPDATE REPORT - FIRST QUARTER 2023

ACTION OFFICER: MANAGER LAND USE PLANNING

PURPOSE

To update Council on the strategic land use planning work program for the first quarter January to March 2023.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the first quarterly update on the strategic land use planning work program (included in Attachment 'Planning Projects and Amendments' to this report).

BACKGROUND

The strategic land use planning work program is regularly reviewed by Council's Strategic Land Use Planning Projects Review Group (Review Group), the Councillor representation for which was appointed by Council at the Ordinary Council meeting of 6 December 2022 at agenda item 12.2 'Appointment of Committees and Delegates 2022/23'.

The Review Group considered it beneficial to provide Council and the community with a quarterly update of the strategic land use planning work program, which comprises various prioritised projects and planning scheme amendments as outlined in Attachment 'Planning Projects and Amendments'.

ATTACHMENTS

1. Current Strategic Land Use Planning Projects and Amendments [14.1.1 - 7 pages]

OPTIONS

Council has the following options available:

1. Receive the first quarterly update on the strategic land use planning work program; or
2. Not receive the first quarterly update on the strategic land use planning work program and seek further information for consideration at a future Council meeting.

PROPOSAL

To receive the first quarterly update on the strategic land use planning work program.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

All strategic land use planning matters are considered in accordance with the *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 2 "Economy and Sustainable Growth" states the following strategic outcome:

Strategic Outcome 2.1: *"A diverse economy that creates jobs and opportunities."*

Strategic Outcome 2.3: *"An increase in variety of housing choice to support equitable access to housing."*

This report supports the above Council Plan strategic outcomes.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ATTACHMENT 1

Current Planning Projects and Amendments

Current Strategic Planning Projects

<p>West Sale Industrial Land Use Strategy – Technical Report Preparation Priority: High Anticipated completion: 22/23</p>
Status
<p>The <i>‘West Sale and Wurruk Industrial Land Supply Strategy (April 2018)’</i>, (the Strategy) was formally adopted by Council at its ordinary meeting of 19 June 2018. A recommended action of the Strategy was the preparation of several detailed technical reports to address issues relating to cultural heritage, vegetation, drainage and traffic matters and required to be addressed prior to the development of 55Ha of industrial land (to the east of the West Sale Airport).</p> <p>With funding from the Victorian Planning Authority via the <i>‘Streamlining for Growth’</i> program, consultants Urban Enterprise (and relevant sub-consultants) have been preparing the technical reports, which will ultimately support the detailed master planning of the land.</p> <p>Cultural heritage reports have been completed and hence the remaining suite of technical reports are now being advanced.</p> <p>The completion of all technical reports will allow for a detailed Development Plan to be prepared to guide the future layout and form of the West Sale Industrial Precinct.</p>
<p>Maffra Structure Plan Implementation Priority: High Anticipated completion: 22/23</p>
Status
<p>Following a lengthy and detailed structure planning process, the final <i>‘Maffra Structure Plan (April 2022)’</i> (the Structure Plan) was formally adopted by Council at the Ordinary meeting of 17 May 2022.</p> <p>Planning Scheme Amendment C118 was lodged with the Minister for Planning on 8 March 2023 to formally translate the findings of the Structure Plan into the Wellington Planning Scheme.</p> <p>Further details on Amendment C118 can be found below in ‘Current Council Initiated Planning Scheme Amendments’.</p> <p>Background work is also continuing on the preparation of a funding mechanism to equitably apportion costs associated with the provision of key infrastructure items such as highway</p>

<p>intersections and drainage, to support the future growth areas identified within the Structure Plan.</p>
<p>Wellington Growth Management Strategy Priority: Medium Anticipated completion: 23/24</p>
<p style="text-align: center;">Status</p>
<p>The purpose of the Strategy is to develop a Shire wide land use planning framework to direct and manage future urban growth, with a focus on the role and growth potential of the six (6) main urban centres in the Wellington Shire.</p> <p>A key secondary purpose of the Strategy is to identify priority economic development opportunities and actions to support job creation and investment across the municipality (via a dedicated economic development ‘chapter’ in the Strategy).</p> <p>The Strategy ‘as a whole’ should provide Council, relevant agencies/stakeholders, investors and the community with clear strategic direction and realistic actions to support the urban and economic growth of the municipality over the next 20 years.</p> <p>It is noted that the Strategy will not rezone land but provides overarching policy to guide decisions as to where future growth should be best directed.</p> <p>A project brief has been developed and State Government funding secured, with a consultant tender process to commence shortly to select a preferred consultant.</p>
<p>Funding and Procurement of Public Infrastructure Works Policy Priority: High Anticipated completion: 22/23</p>
<p style="text-align: center;">Status</p>
<p>At the Council Meeting of 1 February 2022, Council resolved to adopt the ‘<i>Residential Stocktake and Facilitation Strategy Report</i>’ (Report).</p> <p>A key recommendation of the Report was the preparation of a formal Wellington-specific policy to provide a transparent and logical basis for future Council decisions relating to the possible ‘forward funding’ of key development infrastructure (with shared public benefit) to better expedite greenfield growth across the Shire.</p> <p>The ‘<i>Funding and Procurement of Public Infrastructure Works Policy</i>’ was formally adopted by Council at the Ordinary Meeting of 3 May 2022.</p> <p>Implementation of the Policy is subject to the outcome of a current funding bid lodged with the ‘<i>National Housing Infrastructure Facility Fund</i>’.</p>

Renewable Energy Impact and Readiness Study
Priority: High
Anticipated Completion: Completed
Status
<p>The primary focus of this Study was to determine the ‘readiness’ of key towns in the southern area of the Shire to service and support new renewable energy project proposals. This includes residential and industrial land demand and supply conditions and existing infrastructure challenges.</p> <p>A secondary focus of the Study is to investigate economic issues and opportunities associated with planned investment, such as skills needs, business opportunities and supply chain requirements across the municipality and broader region.</p> <p>Consultation with key stakeholders and renewable energy proponents has now been completed to inform preparation of the Study.</p> <p>The final report and recommendations were adopted by Council at its ordinary meeting of 21 March 2023.</p>

Current Council Initiated Planning Scheme Amendments

C109: Implementation of Smart Planning and Planning in the Economic Growth Zone

Recommendations

Priority: Medium

Anticipated completion: 22/23

Status

In conjunction with the state government, Council has completed several planning studies as part of the 'Planning in the Economic Growth Zone' (PEGZ) initiative. The objectives of PEGZ is to streamline the provisions of the Wellington Planning Scheme (WPS) to make it more efficient and user-friendly through a reduction in the number of triggers for planning permits and stronger planning policy guidance.

The work of the PEGZ initiative has also been complemented by the completion of the state governments, 'Smart Planning Program', which facilitates the restructure of all Planning Schemes across Victoria to provide greater consistency and streamlining. This has been achieved through the deletion of redundant provisions, repetition, and the closer realignment of state/regional/local planning policy.

Amendment C109 seeks to implement and formalise the recommendations of both initiatives into the WPS.

At the Ordinary meeting of 2 June 2020, Council resolved to seek Authorisation from the Minister for Planning to formally proceed with Amendment C109.

Authorisation to proceed with and formally exhibit the Amendment was sought from the Minister for Planning on 24 May 2022 and attained on 30 June 2022.

Exhibition of the Amendment took place between 4 August and 5 September 2022, with no submissions being lodged in response to the associated notification.

At the Ordinary meeting of 18 October 2022, Council resolved to split Amendment C109 into Parts 1 & 2. C109 (Part 1) is currently being reviewed by the Minister for Planning for approval, with (Part 2) being formally 'Abandoned' on 24 March 2023.

C118: Maffra Structure Plan Implementation

Priority: High

Anticipated Completion: 2023

Status

Amendment C118 proposes to translate the findings of the *Maffra Structure Plan (April 2022)* into the Wellington Planning Scheme and replace outdated Planning Scheme content associated with Maffra, which will assist with managing growth and change in the township. The Amendment also makes a minor clerical change to correct/clarify the wording of Section 2.0 of Schedule 1 to Clause 43.04 - Development Plan Overlay.

At the Ordinary meeting of 21 February 2023 Council resolved to seek Authorisation from the Minister for Planning to formally progress Amendment C118.

A request for formal Authorisation to prepare and exhibit the Amendment was lodged with the Minister for Planning on 8 March 2023. A letter from a delegate of the Minister received on 14 March 2023 advised Council that the request has been placed on 'further review'. Officers are currently awaiting further advice from the Department of Transport and Planning.

Current Privately Initiated Planning Scheme Amendments

C114: Rezoning of land to the East of Cobains Estate

Priority: High

Anticipated completion: 22/23

Status

Amendment C114 proposes the rezoning of approximately 18Ha of land directly to the east of the existing Cobains Estate, North Sale from the Farming Zone (FZ) to the General Residential Zone (GRZ) and the application of a Development Plan Overlay on the land to facilitate the aims and objectives of the adopted *North Sale Development Plan (2018)*.

The Amendment also proposes the rezoning of approximately 3Ha of FZ land to the north of the existing commercially zoned land located on the Princes Highway, to the GRZ.

At the Ordinary meeting of 21 June 2022, Council resolved to seek Authorisation from the Minister for Planning to formally progress Amendment C114.

The Minister for Planning Authorised Amendment C114 on 3 January 2023 and was subsequently publicly exhibited between 9 February and 12 March 2023. A total of six (6) submissions were received - none of which objected to the proposal.

Amendment C114 was subsequently adopted by Council at its meeting of 4 April 2023 and forwarded to the Minister for Planning for final approval.

C115: Rezoning of Area 11, North Sale

Priority: High

Anticipated completion: 22/23

Status

Under the provisions of Section 96A of the *Planning and Environment Act 1987*, Amendment C115 proposes both the rezoning of approximately 10 hectares of land to the west of the existing Glenhaven Estate, North Sale from the Farming Zone (FZ) to the General Residential Zone (GRZ) and the consideration of an associated planning permit to subdivide the land into 82 lots.

At the Ordinary meeting of 21 June 2022 Council resolved to seek Authorisation from the Minister for Planning to formally progress Amendment C115.

Following authorisation being received, public exhibition took place between 1 December 2022 and 20 January 2023.

Council adopted the Amendment (and combined permit application) at its meeting of 7 March 2023, with documents now with the Minister for Planning for final approval.

C116: Rezoning of Precincts 9 & 10, Longford Development Plan, Longford

Priority: High

Anticipated completion: 22/23

Status

Amendment C116 proposes the rezoning of approximately 150Ha of land from the Farming Zone to the Rural Living Zone - Schedule 5 (Minimum subdivision area 0.6Ha) and the application of a Development Plan Overlay to require the preparation of a Precinct-Plan in accordance with the requirements of the Longford Development Plan. The proposed new zoning of Rural Living Zone Schedule 5 (RLZ5) would facilitate the development of approximately 180 future rural-residential allotments.

At the Ordinary Council Meeting of 21 June 2022, Council resolved to seek Authorisation from the Minister for Planning to formally progress Amendment C116.

A request for Authorisation was made to the Minister for Planning on 5 September 2022.

Following Authorisation being received, public exhibition took place between 1 December 2022 and 20 January 2023.

Council adopted the Amendment at its meeting of 7 March 2023, with documents now with the Minister for Planning for final approval.

14.2. MONTHLY PLANNING DECISIONS - FEBRUARY 2023

ACTION OFFICER: MANAGER LAND USE PLANNING

PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of February 2023.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 February and 28 February 2023.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 February and 28 February 2023 is included in Attachment, '*Planning Decisions Report - February 2023*'.

Attachment, '*Planning Trends Report - February 2023*' provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

ATTACHMENTS

1. Planning Decisions Report - February 2023 [**14.2.1** - 5 pages]
2. Planning Trends Report - February 2023 [**14.2.2** - 3 pages]

OPTIONS

Council has the following options available:

1. Receive 1 February to 28 February 2023 planning decisions report; or
2. Not receive 1 February to 28 February 2023 planning decisions report and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 February and 28 February 2023.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 2 "Economy and Sustainable Growth" states the following strategic outcome:

Strategic Outcome 2.1: *"A diverse economy that creates jobs and opportunities."*

Strategic Outcome 2.3: *"An increase in variety of housing choice to support equitable access to housing."*

This report supports the above Council Plan strategic outcomes.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/02/2023 AND 28/02/2023**

Application No/Year	Date Received	Property Title & Address	Proposal	Status
39-2.00/2017	24/01/2023	Assessment No. 54379 LOT: 1 TP: 839214 123-125 YORK ST SALE	Alteration of the existing Liquor License (red line plan).	Permit Issued by Delegate of Resp/Auth 8/02/2023
296-2.00/2019	12/01/2023	Assessment No. 237917 LOT: 1649 LP: 58872 177 NATIONAL PARK RD LOCH SPORT	Buildings and works associated the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 17/02/2023
179-1.00/2020	2/06/2020	Assessment No. 17566 PC: 366417L 225-235 YORK ST SALE	Buildings & Works / extensions to existing al fresco area & redline.	Withdrawn 7/02/2023
49-2.00/2022	23/01/2023	Assessment No. 363093 LOT: 17 PS: 5046 393 MEWBURN PARK RD MAFFRA	Use & development of land for a restaurant & to sell & consume liquor.	Permit Issued by Delegate of Resp/Auth 6/02/2023
239-1.00/2022	24/05/2022	Assessment No. 199273 LOT: 5 LP: 110211 3 COCHRANES RD SEASPRAY	Use of land for dog breeding (10 fertile females and 2 stud males).	NOD issued by Delegate of Respon/Auth 16/02/2023
354-1.00/2022	28/07/2022	Assessment No. 102293 LOT: 1 PS: 627859K 702 GRIMMES RD DENISON	Use and Development of the land for a Second Dwelling.	Permit Issued by Delegate of Resp/Auth 2/02/2023
365-1.00/2022	1/08/2022	Assessment No. 127704 LOT: 2899 LP: 56682 13 PAMPAS WAY GOLDEN BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 20/02/2023
380-1.00/2022	11/08/2022	Assessment No. 207365 CA: 16 SEC: A 6,281 SOUTH GIPPSLAND LONGFORD	Two lot subdivision of the land (house excision).	Permit Issued by Delegate of Resp/Auth 16/02/2023
394-1.00/2022	17/08/2022	Assessment No. 233023 PC: 375354H 4-6 KOALA CT LOCH SPORT	Buildings & works assoc with the construction of a second dwelling.	Permit Issued by Delegate of Resp/Auth 17/02/2023
407-1.00/2022	30/08/2022	Assessment No. 408328 LOT: 3 PS: 602217T 47 PRINCES HWY SALE	U/D of the land as a childcare centre/create access Transport Zone 2.	Permit Issued by Delegate of Resp/Auth 21/02/2023
413-1.00/2022	31/08/2022	Assessment No. 393496 LOT: 30 PS: 514882V 161-163 DAWSON ST SALE	Two lot subdivision & use & development of a childcare centre.	NOD issued by Delegate of Respon/Auth 1/02/2023

ATTACHMENT 14.2.1

Application No/Year	Date Received	Property Title & Address	Proposal	Status
456-2.00/2022	18/01/2023	Assessment No. 87072 PC: 362248E 110 LIND AVE DARGO	B/w assoc with a storage shed outdoor bar l/licence redlline extension	Permit Issued by Delegate of Resp/Auth 13/02/2023
485-1.00/2022	19/10/2022	Assessment No. 443309 LOT: 1 PS: 846484F 89 DUKE ST ROSEDALE	2 Lot Subdivision of the Land.	Permit Issued by Delegate of Resp/Auth 7/02/2023
494-1.00/2022	3/11/2022	Assessment No. 358036 LOT: 2 PS: 549880D MILLERS RD COONGULLA	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 8/02/2023
502-1.00/2022	8/11/2022	Assessment No. 236364 PC: 379262R 268-278 NATIONAL PARK RD LOCH SPORT	Use of the land for a Liquor Licence.	Permit Issued by Delegate of Resp/Auth 7/02/2023
508-1.00/2022	11/11/2022	Assessment No. 255711 LOT: 782 LP: 40160 57 FIFTH AVE PARADISE BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 8/02/2023
520-1.00/2022	22/11/2022	Assessment No. 453878 LOT: 4 LP: 44259 3 DAWSON ST NEWRY	B&W associated with the construction of a dwelling and outbuilding.	Permit Issued by Delegate of Resp/Auth 24/02/2023
533-1.00/2022	28/11/2022	Assessment No. 278408 PC: 104815 41 TARRAVILLE RD PORT ALBERT	Two lot subdivision and create access to a road in a Transport Zone 2.	Permit Issued by Delegate of Resp/Auth 7/02/2023
535-1.00/2022	29/11/2022	Assessment No. 84384 LOT: 1 PS: 618987B LOWER HEART RD THE HEART	2 Lot Subdivision of the land (Boundary Realignment).	Permit Issued by Delegate of Resp/Auth 3/02/2023
543-1.00/2022	29/11/2022	Assessment No. 436493 LOT: 1 PS: 143690 FIREBRACE RD HEYFIELD	2 Lot subdivision of the land.	Permit Issued by Delegate of Resp/Auth 15/02/2023
545-1.00/2022	1/12/2022	Assessment No. 98145 LOT: 1 TP: 539758 STOCKDALE RD STOCKDALE	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 9/02/2023
552-1.00/2022	9/12/2022	Assessment No. 243162 LOT: 1309 LP: 58872 22 THRIPTOMENE ST LOCH SPORT	B & W assoc with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 16/02/2023
555-1.00/2022	12/12/2022	Assessment No. 277681 PC: 361756P 49 QUEEN ST PORT ALBERT	B&W associated with construction of extension on an existing dwelling.	Permit Issued by Delegate of Resp/Auth 3/02/2023

ATTACHMENT 14.2.1

Application No/Year	Date Received	Property Title & Address	Proposal	Status
562-1.00/2022	12/12/2022	Assessment No. 280149 LOT: 11 PS: 44853 27 CAMERON ST MCCLOUGHLINS BEACH	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 9/02/2023
563-1.00/2022	14/12/2022	Assessment No. 287896 LOT: 2 PS: 111946 30A GLOSTERS RD WONYIP	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 13/02/2023
570-1.00/2022	19/12/2022	Assessment No. 94656 LOT: 1 PS: 605338P 1,455 LINDENOW-MEERLIEU MEERLIEU	Buildings and works associated with the construction of cricket nets.	Permit Issued by Delegate of Resp/Auth 14/02/2023
573-1.00/2022	20/12/2022	Assessment No. 307116 LOT: 1 TP: 894873J 89 JOHNSON ST MAFFRA	2 Lot Subdivision of the land (Boundary Realignment)	Permit Issued by Delegate of Resp/Auth 27/02/2023
578-1.00/2022	22/12/2022	Assessment No. 76505 CA: 10 SEC: 14 22 MCFARLANE ST STRATFORD	2 Lot Subdivision of the land.	Permit Issued by Delegate of Resp/Auth 13/02/2023
3-1.00/2023	5/01/2023	Assessment No. 277996 LOT: 10 BLK: 20 LP: 3222 27 SOUTH ST PORT ALBERT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 13/02/2023
8-1.00/2023	12/01/2023	Assessment No. 235341 PC: 353373 11 MARY ST LOCH SPORT	Buildings and works associated with construction of a fence.	Permit Issued by Delegate of Resp/Auth 2/02/2023
9-1.00/2023	16/01/2023	Assessment No. 265256 CA: 28 SEC: B 1,982 TARRA VALLEY RD TARRA VALLEY	Buildings and works associated with the construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 24/02/2023
12-1.00/2023	18/01/2023	Assessment No. 59121 LOT: 1 LP: 124180 1,712 SETTLEMENT RD WURRUK	Construction of a new dwelling.	Permit Issued by Delegate of Resp/Auth 16/02/2023
19-1.00/2023	25/01/2023	Assessment No. 348029 LOT: 1 PS: 833216F 47 MORGANS RD BOISDALE	B&W associated with the construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth 3/02/2023
20-1.00/2023	30/01/2023	Assessment No. 370593 PPC: 362242S 6K/37-79 CUNNINGHAME ST SALE	B & W associated with the extension to an existing building.	Permit Issued by Delegate of Resp/Auth 15/02/2023
21-1.00/2023	31/01/2023	Assessment No. 110338 PTP: 1 TP: 578729 951 CAIRNBROOK RD GLENGARRY	Buildings & works associated with the construction of a farmshed.	Permit Issued by Delegate of Resp/Auth 9/02/2023

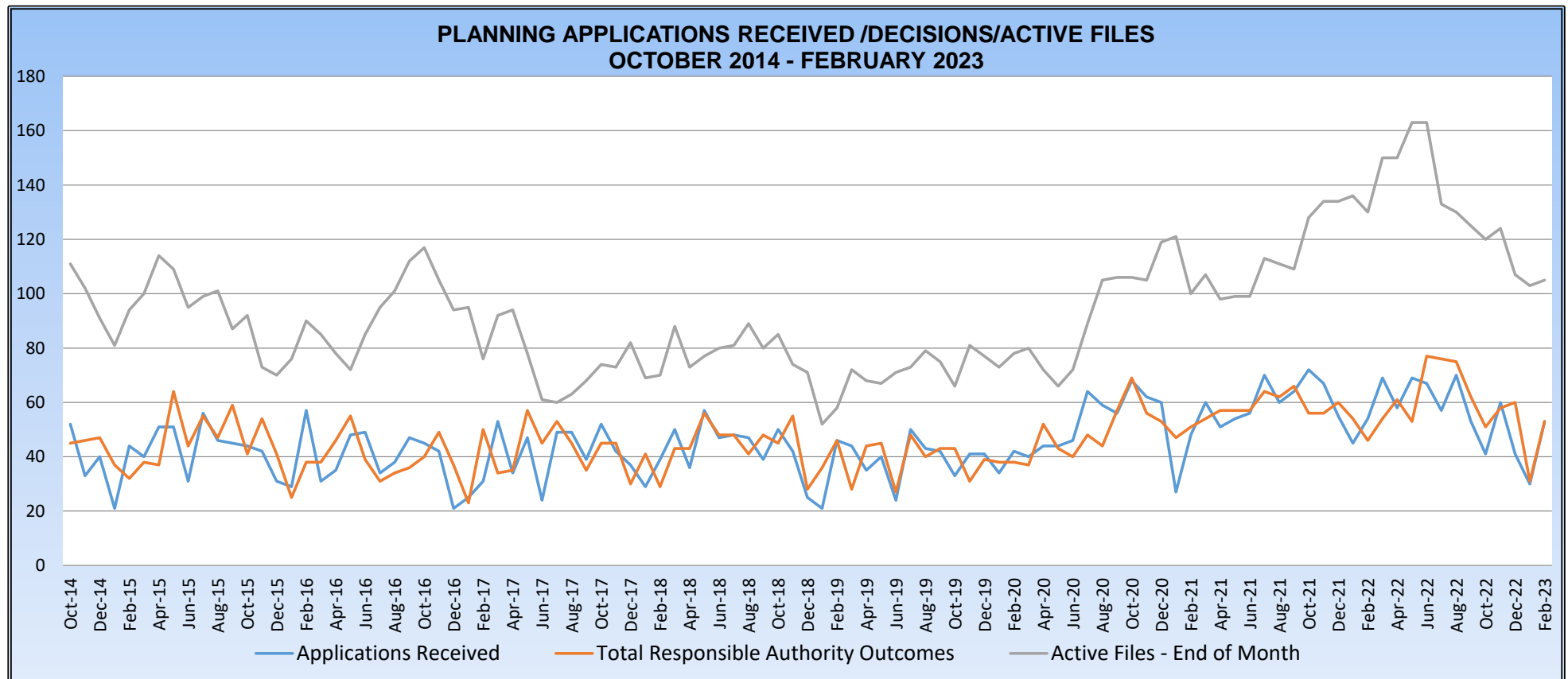
ATTACHMENT 14.2.1

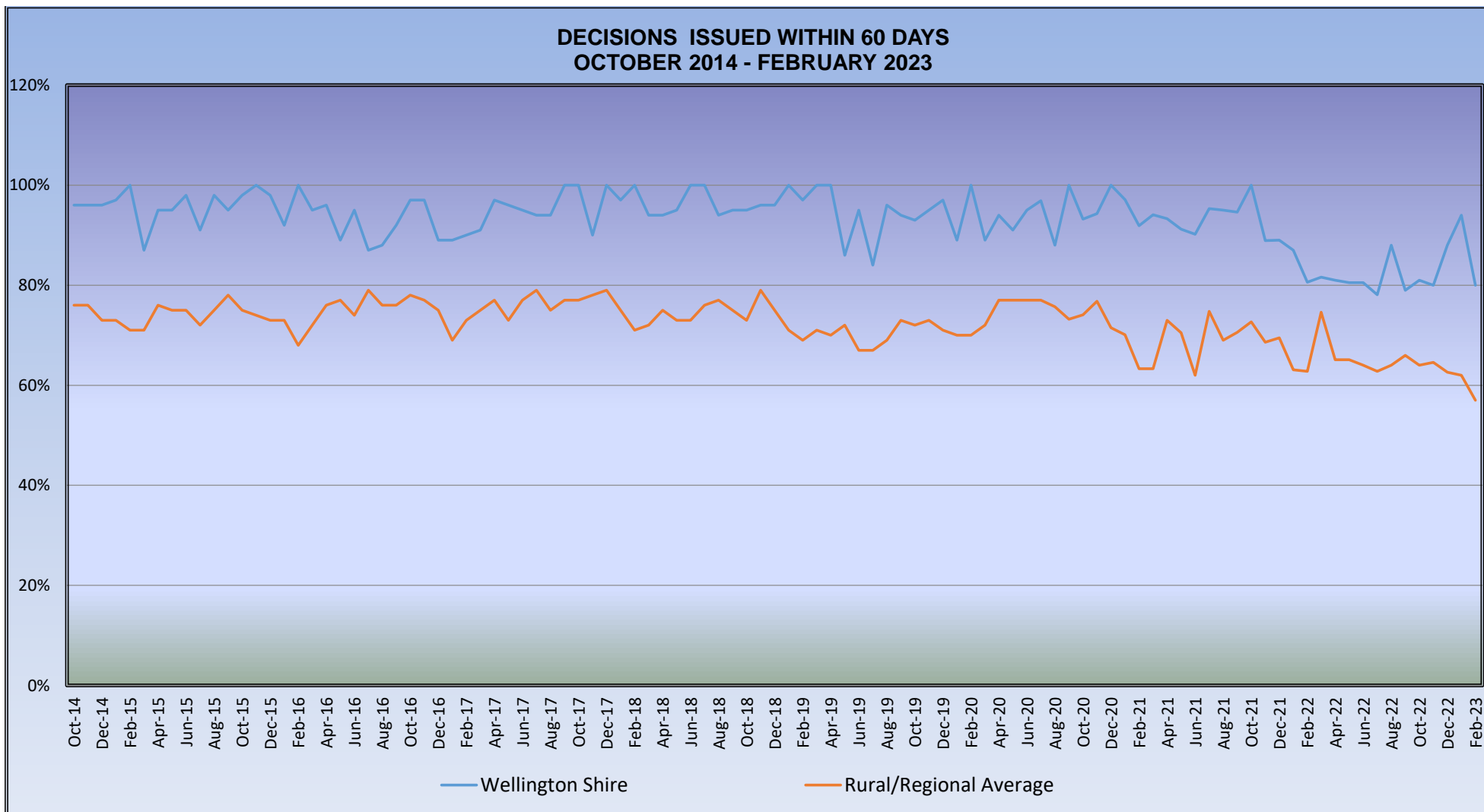
Application No/Year	Date Received	Property Title & Address	Proposal	Status
24-1.00/2023	1/02/2023	Assessment No. 223511 LOT: 1281 LP: 58872 22 BANKSIA ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 9/02/2023
26-1.00/2023	3/02/2023	Assessment No. 83493 PTL: 2 PS: 322708H 202 GIBSONS RD SALE	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 22/02/2023
27-1.00/2023	1/02/2023	Assessment No. 238147 LOT: 1320 LP: 58872 123 NATIONAL PARK RD LOCH SPORT	Buildings & works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 15/02/2023
29-1.00/2023	3/02/2023	Assessment No. 77255 CA: 1 SEC: 2 2 MERRICK ST STRATFORD	Buildings & works associated with construction of a school shelter.	Permit Issued by Delegate of Resp/Auth 20/02/2023
30-1.00/2023	3/02/2023	Assessment No. 272229 LOT: 1 TP: 5118M 38 MCKENZIES RD CALROSSIE	B & W associated with the extension of an existing dwelling.	Permit Issued by Delegate of Resp/Auth 22/02/2023
31-1.00/2023	6/02/2023	Assessment No. 226548 LOT: 819 LP: 55692 21 CARROLL ST LOCH SPORT	Buildings & works associated with the construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 14/02/2023
32-1.00/2023	7/02/2023	Assessment No. 46672 LOT: 1 TP: 102077 188-190 RAYMOND ST SALE	Buildings and works associated with removal of a tree.	Permit Issued by Delegate of Resp/Auth 14/02/2023
35-1.00/2023	8/02/2023	Assessment No. 80028 LOT: 4 PS: 220706V 21 PRINCES HWY STRATFORD	Buildings and works associated with the construction of an extension.	Permit Issued by Delegate of Resp/Auth 22/02/2023
37-1.00/2023	9/02/2023	Assessment No. 287276 LOT: 2 PS: 805318F 3 BURDETTS RD WOODSIDE	Buildings & works associated with construction of an ag building.	Permit Issued by Delegate of Resp/Auth 15/02/2023
39-1.00/2023	9/02/2023	Assessment No. 347963 LOT: 1 PS: 839146S 9 MILLS LANE MAFFRA	Removal of native vegetation (three trees).	No Permit Required 15/02/2023
42-1.00/2023	13/02/2023	Assessment No. 382713 LOT: 3 PS: 422484V 316 MONTGOMERY RD BUNDALAGUAH	Buildings & works associated with the construction of shed.	Permit Issued by Delegate of Resp/Auth 27/02/2023
44-1.00/2023	13/02/2023	Assessment No. 219170 LOT: 863 LP: 52648 13 DOLPHIN AVE GOLDEN BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 24/02/2023

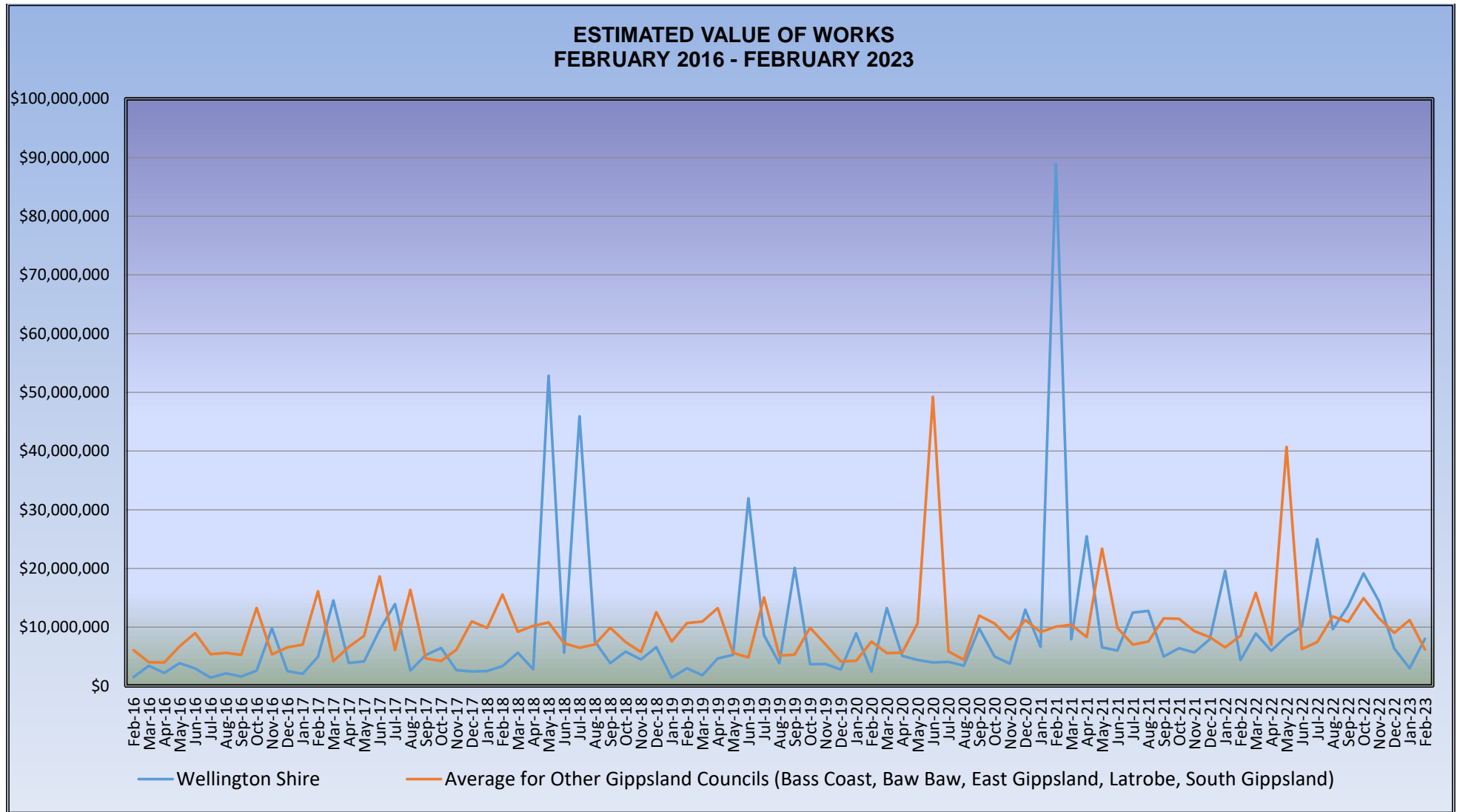
ATTACHMENT 14.2.1

Application No/Year	Date Received	Property Title & Address	Proposal	Status
46-1.00/2023	14/02/2023	Assessment No. 217398 LOT: 1 TP: 142179X 46 ASTRO AVE GOLDEN BEACH	Buildings and works associated with the construction of a rear fence.	Permit Issued by Delegate of Resp/Auth 17/02/2023
49-1.00/2023	15/02/2023	Assessment No. 239327 LOT: 1135 LP: 54791 7 POWER ST LOCH SPORT	Buildings & works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 27/02/2023
51-1.00/2023	17/02/2023	Assessment No. 234609 LOT: 911 LP: 55692 43 LEON ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 28/02/2023
55-1.00/2023	21/02/2023	Assessment No. 367474 LOT: 1 TP: 862765 277 VARDYS RD RIVERSLEA	Buildings & works assoc with construction of an agricultural building.	Permit Issued by Delegate of Resp/Auth 28/02/2023
62-1.00/2023	24/02/2023	Assessment No. 223586 LOT: 1274 LP: 58872 38 BANKSIA ST LOCH SPORT	B/W assoc with construction of extension of existing dwelling.	Permit Issued by Delegate of Resp/Auth 28/02/2023
64-1.00/2023	24/02/2023	Assessment No. 40881 LOT: 2 PS: 525749L 12 INGLIS ST SALE	Buildings and works associated with construction of a carport.	Permit Issued by Delegate of Resp/Auth 27/02/2023

Total No of Decisions Made: 53







15. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

15.1. ROAD OPENING - PART RUMPFES LANE, HEYFIELD

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

PURPOSE

The purpose of this report is for Council to consider a request to re-open part of Rumpffs Lane in Heyfield to public traffic.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Pursuant to section 223 of the Local Government Act 1989, authorise the Chief Executive Officer to write to the licensee of the unused road licence 1510615 advising of Council's intention to re-open part of Rumpffs Lane, Heyfield to public traffic; and***
- 2. Appoint three Councillors plus an alternate representative to form the 'Rumpffs Lane Unused Road Licence Committee' that is established by Council under section 223(1)(b)(i) of the Act, to consider written submissions and to hear any persons who in their written submission have requested that they be heard in support of their submission; and***
- 3. In the event that there are no submissions and pursuant to section 407(1) of the Land Act 1958, as it is desirable in the public interest, request the Department of Environment, Energy and Climate Action in writing that part of the unused road licence 1510615 held over Rumpffs Lane, Heyfield be revoked, as it is required for public traffic.***

BACKGROUND

The property owner of Lot 1 PS729758 has through their solicitor requested Council Officers to re-open part of Rumpffs Lane at Heyfield to public traffic as the whole of Rumpffs Lane is currently held under an unused road licence to an adjoining property owner and their property (Lot 1 PS729758) has no legal access onto Riverview Road.

On or around 1994 an unused road licence was issued over Rumpffs Lane at Heyfield. The extents of the current unused road licence tenure number 1510615 have been confirmed by the Department of Environment Energy and Climate Action (DECCA). When the licence was initially issued the unused road traversed through a single farming enterprise that either extending across both sides or abutted Rumpffs Lane and provided access to the farmhouse.

In 2015 the then property owners undertook a re-subdivision of two lots within their farming enterprise, to create the current Lots 1 and 2 PS729758. Subsequent to this subdivision, the property owner on 30 November 2016 sold Lot 1 PS729758 containing the farmhouse to a

new owner. It is at this time that the reopening of Rumpffs Lane to public traffic for Lot 1 PS729758 should have been considered. This property has since been resold again.

The balance of the farming enterprise was retained in the same ownership, before being sold to an adjoining property owner on 20 October 2021. This owner remains the current owner. A letter outlining the proposal for a part reopening of the Rumpffs Lane was sent to this property owner on 1 March 2023. The part of Rumpffs Lane proposed to be opened is shown on the attached plan - Attachment 1 *Proposed Part Revocation of Unused Road Licence 1510615 Rumpffs Lane, Heyfield*.

To open Rumpffs Lane (or part thereof), requires Council to resolve that Rumpffs Lane (or part thereof) is required to be opened for public traffic and subsequent to such resolution write to the Department of Environment Energy and Climate Action, pursuant to section 407(1) of the *Land Act 1958*, to request the formal part revocation of the unused road licence 1510615 held over this road.

The revocation of this unused road licence (or part thereof) does not obligate Council to declare this road on its register of Public Roads, or, to undertake any road maintenance on this road. Subject to Council approval, once open to public traffic, the road will remain a non-maintained road. The property owner will be required to maintain any access track at their cost in order to have an all-weather access from Riverview Road.

ATTACHMENTS

1. Proposed Part Revocation of Unused Road Licence 1510615 - Rumpffs Lane, Heyfield [15.1.1 - 2 pages]

OPTIONS

Council has the following options available:

1. Agree to the request pursuant to section 407(1) of the *Land Act 1958* to revoke part of the unused road licence 1510615 held over Rumpffs Lane, Heyfield as the road is required for public traffic, or;
2. Not agree to the part revocation of the unused road licence as the Road is not required for public traffic.

PROPOSAL

That Council:

1. Pursuant to section 223 of the *Local Government Act 1989*, authorise the Chief Executive Officer to write to the licensee of the unused road licence 1510615 advising of Council's intention to re-open part of Rumpffs Lane, Heyfield to public traffic; and
2. Appoint three Councillors plus an alternate representative to form the 'Rumpffs Lane Unused Road Licence Committee' that is established by Council under section 223(1)(b)(i) of the *Local Government Act 1989*, to consider written submissions and to hear any persons who in their written submission have requested that they be heard in support of their submission; and

3. In the event that there are no submissions and pursuant to section 407(1) of the *Land Act 1958*, as it is desirable in the public interest, request the Department of Environment, Energy and Climate Action in writing that part of the unused road licence 1510615 held over Rumpffs Lane, Heyfield be revoked, as it is required for public traffic.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The revocation of the unused road licence and opening of the road to public traffic will not incur any cost to Council. It is not proposed to include the Government Road onto Council's Register of Public Roads.

COMMUNICATION IMPACT

A letter on the proposal to undertake a part opening of the Rumpffs Lane at Heyfield was sent to the holder of the unused road licence on 1 March 2023.

LEGISLATIVE IMPACT

An application for the revocation of the unused road licence will be made pursuant to Section 407(1) of the *Land Act 1958*.

COUNCIL POLICY IMPACT

There is no Council policy on the closure or opening of unused roads to public traffic, with each application being treated on merit.

COUNCIL PLAN IMPACT

The Council Plan 2021-25 Theme 4 "Services and Infrastructure" states the following strategic outcome:

Strategic Outcome 4.3: *"Well planned and sustainable towns, facilities, and infrastructure that service community need."*

This report supports the above Council Plan strategic outcome.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

The revocation of part of the unused road licence will allow the use of this road reserve for public access to and from the applicant's property.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

The licence holder and the applicant are the only property owners directly affected by the licence. A letter on the proposal to undertake a part opening of the Rumpffs Lane at Heyfield was sent to the holder of the unused road licence on 1 March 2023.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

**PROPOSED PART REVOCATION OF UNUSED ROAD LICENCE 1510615
RUMPFES LANE, HEYFIELD**



Applicants property – shown as

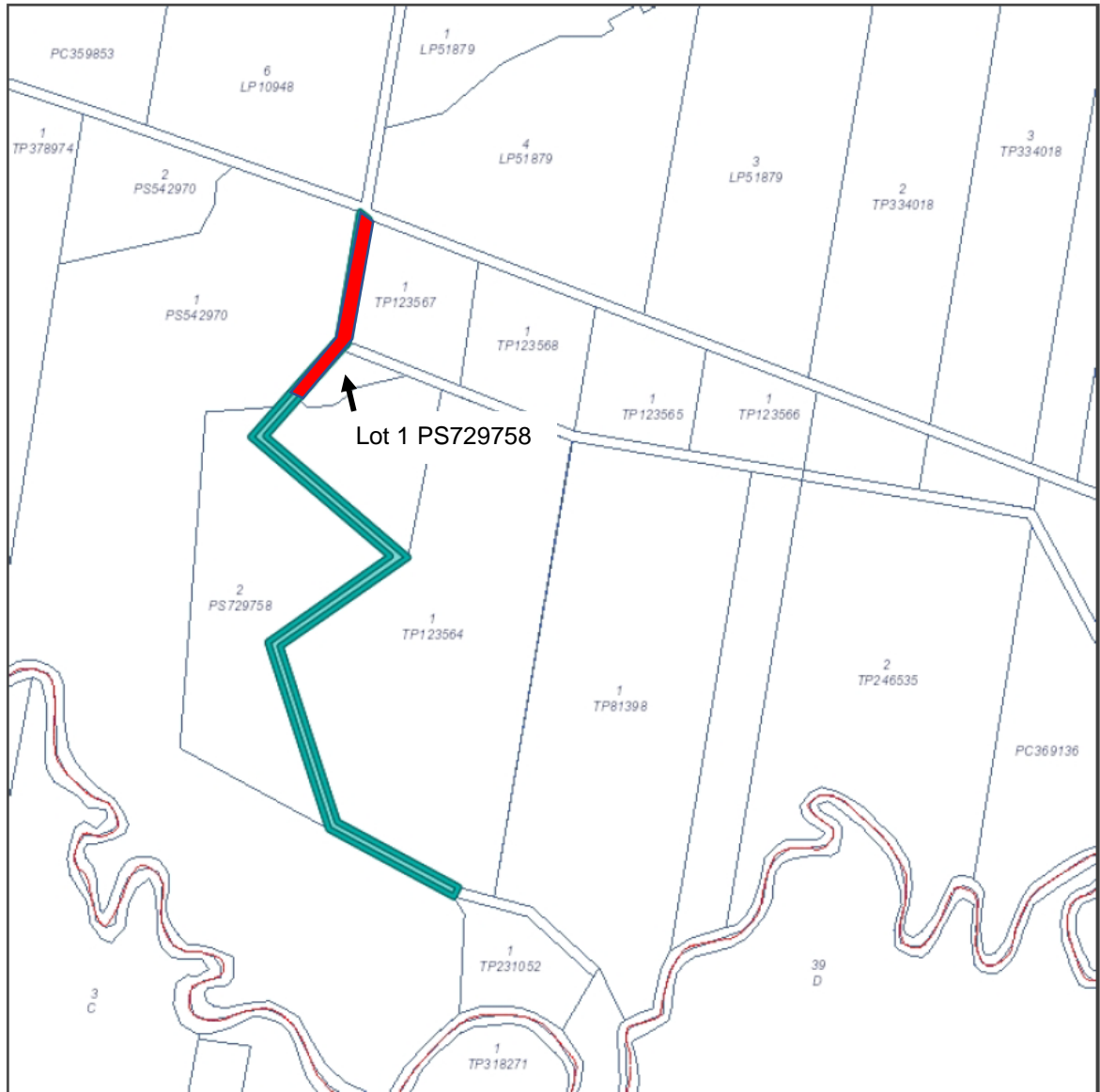


Road proposed to be opened to public traffic – shown as



DECCA TENURE - LICENCE 1510615

Tenure 1510615  Environment, Land, Water and Planning

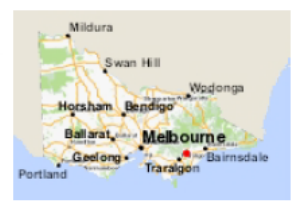


Legend

- | | | | |
|--|--|--|--|
| <ul style="list-style-type: none"> Township Parish Parcel Crown Parcel Crown Land Government Road Plan Noting Apiary Temporary Apiary Rights Beef and Range Licences | <ul style="list-style-type: none"> Linear Tenure Other Pipelines Industrial Commercial licences Recreation Amusement licences Occupancy licences Radio TV Telecom site licences Emergency Services Use licences Water Supply licences Miscellaneous General licences Easements Pipe Consents | <ul style="list-style-type: none"> Lease General Licence Delegated Lease Delegated Licence Grazing Licence Riparian Management Licence Water Frontage Licence Unused Road Licence Delegated Management Reserve Direct Management Reserve | <ul style="list-style-type: none"> Government Road Government Road Dual Status Government Road |
|--|--|--|--|

1: 10,397

-MapScale-



Overview Map

Disclaimer: This map is a snapshot generated from Victorian Government data. This material may be of assistance to you but the State of Victoria does not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for error, loss or damage which may arise from reliance upon it. All persons accessing this information should make appropriate enquiries to assess the currency of the data.

Proposed road to be opened to public traffic – shown as



16. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

17. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.