



**WELLINGTON**

SHIRE COUNCIL

*The Heart of Gippsland*

**COUNCIL MEETING AGENDA  
ORDINARY MEETING**

**Meeting to be held at**

**Wellington Centre – Wellington Room**

**Foster Street, Sale and via MS Teams**

**Tuesday 2 May 2023, commencing at 3:00 PM**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

**ORDINARY MEETING OF COUNCIL  
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## **COUNCIL MEETING INFORMATION**

*Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors, Councillors and invited online attendees ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*

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## **MISSION STATEMENT**

*Working together to make a difference. We listen and lead to provide quality services that improve life for all.*

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## **ACKNOWLEDGEMENT OF COUNTRY**

*“Wellington Shire Council acknowledges our offices are located on the traditional lands of the Gunaikurnai nation. We pay our deep respects to their Elders past, present and future and acknowledge their ongoing cultural and spiritual connections to their land and waters.”*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

**ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES**

#### **PURPOSE**

To adopt the minutes of the Ordinary Council Meeting of 18 April 2023.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

***That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 18 April 2023.***

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

#### 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### 5. ACCEPTANCE OF LATE AND URGENT ITEMS

#### 6. NOTICE/S OF MOTION

#### 7. RECEIVING OF PETITION OR JOINT LETTERS

##### 7.1. OUTSTANDING PETITIONS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### 8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

#### 9. QUESTION/S ON NOTICE

##### 9.1. OUTSTANDING QUESTION/S ON NOTICE

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

## 10. DELEGATES REPORT

## 11. GENERAL MANAGER CORPORATE SERVICES

### 11.1. ASSEMBLY OF COUNCILLORS REPORT

#### **ACTION OFFICER: MANAGER ORGANISATIONAL PERFORMANCE AND GOVERNANCE**

##### **OBJECTIVE**

To report on all assembly of Councillor records received for the period 10 April 2023 to 23 April 2023.

##### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council note and receive the attached Assembly of Councillor records for the period 10 April 2023 to 23 April 2023.*

##### **BACKGROUND**

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 10 April 2023 to 23 April 2023.

##### **ATTACHMENTS**

1. Assembly of Councillors - 11 April 2023 - SLUPP [11.1.1 - 1 page]
2. Assembly of Councillors - 18 April 2023 - Council Day [11.1.2 - 2 pages]

##### **OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

##### **PROPOSAL**

That Council note and receive the attached assembly of Councillors records during the period 10 April 2023 to 23 April 2023.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## ASSEMBLY OF COUNCILLORS – 11 APRIL 2023

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)						
<b>STRATEGIC LAND USE PLANNING PROJECT REVIEW GROUP</b>	<b>Councillor Name</b>	<b>Attendance</b>	<b>Conflict of Interest</b>	<b>Officer Name</b>	<b>Attendance</b>	<b>Item No.</b>	<b>Conflict of Interest</b>
	Cr Ian Bye	Yes	No	D Morcom, CEO	No		
	Cr Carolyn Crossley	No		A Skipitaris, GMCS	No		
	Cr Marcus McKenzie	No		C Gillings, GMC&C	No		
	Cr Gayle Maher	Yes	No	C Hastie, GMB&NE	Yes	All	No
	Cr Carmel Ripper	No		S Pye, Acting GMD	Yes	All	No
	Cr Scott Rossetti	No					
	Cr Garry Stephens	No					
	Cr John Tatterson	No					
Cr Jill Wood	No						
<b>OTHERS IN ATTENDANCE (NAME AND POSITION)</b>	<b>CONFLICT OF INTEREST</b>	<b>MATTERS/ITEMS CONSIDERED AT THE MEETING</b>					
		Barry Hearsey (Manager Land Use Planning)	No	<b>Meeting Agenda:</b> - SLUPP Meeting Minutes: 14 February 2023			
		Lucy Spooner (Coordinator Infrastructure Development)	No	- Strategic Planning Priorities			
		Josh Clydesdale (Major Projects and Principal Strategic Planner)	No	- Incoming Correspondence			
		Caragh Button (Strategic Planner)	No	- Rezoning Requests			
		- Other Business					

## ASSEMBLY OF COUNCILLORS – 18 APRIL 2023

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
IT / Diary Meeting	Cr Bye	YES	Cr Stephens	YES	N/A
	Cr Crossley	YES	Cr Tatterson	YES	N/A
	Cr McKenzie	YES	Cr Wood	YES	N/A
	Cr Maher	YES	David Morcom, CEO	YES	N/A
	Cr Ripper	YES	Leah Carubia, EA	YES	N/A
	Cr Rossetti	YES	Damian Norkus, ICT Operations Officer	YES	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
Workshops	Cr Bye	YES	Cr Tatterson	YES	N/A
	Cr Crossley	YES	Cr Wood	YES	N/A
	Cr McKenzie	YES	David Morcom, CEO	YES	N/A
	Cr Maher	YES	Arthur Skipitaris, GM Corporate Services	YES	N/A
	Cr Ripper	YES	Chris Hastie, GM Built & Natural Environment	YES	N/A
	Cr Rossetti	YES	Clemence Gillings, GM Community & Culture	YES	N/A
	Cr Stephens	YES	Sam Pye, Acting GM Development	YES	N/A

	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE
Workshops (cont.)	1. PARLIAMENTARY ENQUIRIES	<ul style="list-style-type: none"> <li>• Chris Hastie, General Manager Built and Natural Environment</li> <li>• Geoff Hay, Acting Manager Economic Development</li> </ul> <i>Conflict of Interest: Nil</i>
	2. REVIEW OF 2023 PROPERTY REVALUATIONS	<ul style="list-style-type: none"> <li>• Ian Carroll, Manager Corporate Finance</li> <li>• David Corrigan, Senior Regional Valuer – Valuer General (external)</li> <li>• Daniel Scarfo, Director – Gippsland Property Valuations (external)</li> </ul> <i>Conflict of Interest: Nil</i>
	3. MARCH 2023 QUARTERLY PERFORMANCE REPORT	<ul style="list-style-type: none"> <li>• Ian Carroll, Manager Corporate Finance</li> </ul> <i>Conflict of Interest: Nil</i>
	4. CENTRAL GIPPSLAND HEALTH	<ul style="list-style-type: none"> <li>• Mark Dygraaf, CEO – Central Gippsland Health</li> </ul> <i>Conflict of Interest: Nil</i>
	5. DEVELOPMENT DIVISION UPDATE: PLANNING, MUNICIPAL SERVICES AND ECONOMIC DEVELOPMENT	<ul style="list-style-type: none"> <li>• Barry Hearsey, Manager Land Use Planning</li> <li>• Geoff Hay, Acting Manager Economic Development</li> <li>• Vanessa Ebsworth, Manager Regulatory Services</li> </ul> <i>Conflict of Interest: Nil</i>
	6. GREAT EASTERN/SOUTHERN OFFSHORE WIND PROJECT UPDATE	<ul style="list-style-type: none"> <li>• Alex Kuo, Stakeholder Director - Corio Generation (external)</li> <li>• Penny Pickett, Development Director - Corio Generation (external)</li> <li>• Geoff Hay, Acting Manager Economic Development</li> </ul> <i>Conflict of Interest: Nil</i>

## 11.2. ADOPTION OF 2023 PROPERTY REVALUATION

### ACTION OFFICER: MANAGER CORPORATE FINANCE

#### PURPOSE

To adopt the total valuation of all properties within the Shire, as advised by the Valuer General, at the return date of 1 January 2023.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

<b>RECOMMENDATION</b>			
<b><i>That Council adopt the following valuation figures as at the return date of 1 January 2023:</i></b>			
	<b><i>SITE VALUE</i></b>	<b><i>CAPITAL IMPROVED VALUE</i></b>	<b><i>NET ANNUAL VALUE</i></b>
<b><i>RATEABLE</i></b>	<b><i>\$10,840,267,600</i></b>	<b><i>\$18,930,540,600</i></b>	<b><i>\$1,020,822,930</i></b>
<b><i>NON-RATEABLE</i></b>	<b><i>\$229,642,500</i></b>	<b><i>\$423,167,500</i></b>	<b><i>\$22,691,425</i></b>
<b><i>TOTAL VALUATION</i></b>	<b><i>\$11,069,910,100</i></b>	<b><i>\$19,353,708,100</i></b>	<b><i>\$1,043,514,355</i></b>

#### BACKGROUND

In accordance with the requirements of the *Valuation of Land Act 1960*, the *Valuation of Land Regulations 2014*, the *Local Government Act 1989* (these are current provisions under the *Local Government Act 1989*, which will eventually be transitioned to the *Local Government Act 2020*) and the 2021 Valuation Best Practice Specification guidelines, the Valuer General undertakes an annual revaluation of all properties within the municipality.

The Victorian Valuer General's Office contracts valuers to undertake annual valuations for all properties. The valuation data is collated and returned to Council. The abovementioned valuation figures are based on the property values as at 1 January 2023 and become effective on 1 July 2023 for rating purposes.

If Council chooses not to adopt the valuation figures we will not be able to issue the valuations and rate notices in a timely manner and this will impact cashflows available to Council to provide services paid for from the rating revenue.

#### ATTACHMENTS

Nil

## OPTIONS

Council has the following options available:

1. Adopt the valuation figures as at the return date of 1 January 2023; or
2. Not adopt the valuation figures and seek further information to be considered at a future meeting of Council.

## PROPOSAL

That Council adopt the following valuation figures as at the return date of 1 January 2021.

	<b>SITE VALUE</b>	<b>CAPITAL IMPROVED VALUE</b>	<b>NET ANNUAL VALUE</b>
<b>RATEABLE</b>	<b>\$10,840,267,600</b>	<b>\$18,930,540,600</b>	<b>\$1,020,822,930</b>
<b>NON-RATEABLE</b>	<b>\$229,642,500</b>	<b>\$423,167,500</b>	<b>\$22,691,425</b>
<b>TOTAL VALUATION</b>	<b>\$11,069,910,100</b>	<b>\$19,353,708,100</b>	<b>\$1,043,514,355</b>

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

The returned rateable capital improved value of \$19,353,708,100 will set the basis for rating for the next financial year and must be adopted by Council to enable rates to be raised against all rateable properties.

## COMMUNICATION IMPACT

The issue of the Notices of Valuation will result in a significant number of ratepayer enquiries and, in some cases, objections to the valuation will be lodged by the ratepayer.

## LEGISLATIVE IMPACT

The general property revaluation complies with the requirements of the *Valuation of Land Act 1960*, the *Valuation of Land Regulations 2014*, the *Local Government Act 1989* as well as the *Valuation Best Practice 2021* guidelines.

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy. The Human Rights Checklist has been completed and the proposed property valuation adoption is in accordance with Council's policy commitment to uphold human rights principles.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2021-25 Theme 4 “Services and Infrastructure” states the following strategic outcome:

**Strategic Outcome 4.1:** *"A financially sustainable, high performing organisation."*

This report supports the above Council Plan strategic outcome.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

Ratepayers will be issued a Notice of Valuation advising them of the new valuation figures before the end of the current financial year (2022/23). When ratepayers receive their Notice of Valuation, they will have two months from the date of issue of the notice to object to the valuation if they believe it is incorrect.

When ratepayers receive their annual rate notice in August 2023, as the objection process will have been completed as a separate process, there will be no further opportunity to object to the valuation.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## 11.3. ADOPTION OF REVISED 2023 COUNCIL MEETING DATES

### ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

#### PURPOSE

To adopt the revised 2023 Council meeting dates and times as attached and to publish the revised 2023 Council meeting dates and times on Council's website.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council:***

- 1. Adopt the revised 2023 Council meeting dates and times as attached; and***
- 2. Publish the revised 2023 Council meeting dates and times on Council's website.***

#### BACKGROUND

Council meetings are held regularly to conduct the ongoing business of the Council and unscheduled meetings may be held from time to time. It is important that the community is made aware of the times, dates, and locations of Council meetings and the matters Council will consider. This summary of meeting dates provides the community with adequate notice to make arrangements to attend the meeting or watch via the livestream.

Council will now meet at 5:00pm on the first and third Tuesday of each month, commencing from 6 June 2023. This change reflects a more accessible and consistent time for community and Councillors to attend Council meetings.

Council's published schedule of meetings on Council's website will be updated to reflect this change to allow the community to easily access the schedule at any time.

#### ATTACHMENTS

1. Revised 2023 Workshop and Council Meeting Dates [11.3.1 - 1 page]

#### OPTIONS

Council has the following options:

1. Adopt the dates and times of the proposed revised 2023 Council meetings as attached and publish the revised 2023 Council meeting dates and times on Council's website; or
2. Not adopt the dates and times of the proposed revised 2023 Council meetings as attached and seek further information for consideration at a future Council meeting.



## **PROPOSAL**

For Council to adopt the revised 2023 Council meeting dates and times as attached and publish the revised 2023 Council meeting dates and times on Council's website.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

The schedule of Council meetings is available on Council's website to allow the community to easily access the meeting dates and times.

## **LEGISLATIVE IMPACT**

Per Council's Governance Rules, at or before the last meeting each calendar year, Council must fix the date, time and place of all Council meetings for the following calendar year. Council may also change the date, time and place of any Council meeting which has been fixed and must provide reasonable notice of the changes to the public.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

This impact has been assessed and while it does not meet a specific Council Plan strategic outcome, it does align with Council's good governance framework.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

Council's meeting schedule has been designed to enable maximum opportunity for input and participation from members of the community.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## REVISED COUNCIL MEETING SCHEDULE FOR 2023

<b>Council Meeting Schedule</b> <b>1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 5:00pm</b> <i>Revised times effective as of 6 June 2023</i>	
16 May 2023 <i>(remains at 6:00pm)</i>	5 September 2023 19 September 2023
6 June 2023 20 June 2023	3 October 2023 17 October 2023
4 July 2023 18 July 2023	8 November 2023 (Wed) <i>(Election of Mayor &amp; Deputy Mayor)</i> 21 November 2023
1 August 2023 15 August 2023	5 December 2023 19 December 2023

**Note:** *These dates cover all required statutory and financial obligations that need to be addressed at Council meetings.*

*Workshops will continue to be conducted in week 1 and week 3 prior to the Council Meeting of each month (except January).*

*Unscheduled (Special) Council meetings may need to be convened as required to meet any other statutory legislative requirements e.g. consideration of draft budget submissions.*

## 12. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

ONLINE COMMENTS -

FURTHER GALLERY COMMENTS -

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

## **13. IN CLOSED SESSION**

### **COUNCILLOR**

***That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:***

- a) Council business information***
- b) Security information***
- c) Land use planning information***
- d) Law enforcement information***
- e) Legal privileged information***
- f) Personal information***
- g) Private commercial information***
- h) Confidential meeting information***
- i) Internal arbitration information***
- j) Councillor Conduct Panel confidential information***
- k) Information prescribed by the regulations to be confidential information***
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989***

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**IN CLOSED SESSION**

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### **COUNCILLOR**

***That Council move into open session and ratify the decision made in closed session.***

## 13.1. APPOINTMENT OF THE ACTING CHIEF EXECUTIVE OFFICER



WELLINGTON  
SHIRE COUNCIL  
*The Heart of Gippsland*

### ORDINARY COUNCIL MEETING 2 MAY 2023

On this 21 April 2023, in accordance with Section 3(1) Confidential Information of the *Local Government Act 2020*; I, Arthur Skipitaris declare that the information contained in the attached document **APPOINTMENT OF THE ACTING CHIEF EXECUTIVE OFFICER** is confidential because it relates to the following grounds:

- (f) ***personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;***

.....  
**ARTHUR SKIPITARIS, GENERAL MANAGER CORPORATE SERVICES**