



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**COUNCIL MEETING AGENDA
ORDINARY MEETING**

Meeting to be held at

Wellington Centre – Wellington Room

Foster Street, Sale

Tuesday 4 May 2021, commencing at 3:00 PM

**or join Wellington on the Web:
www.wellington.vic.gov.au**

**ORDINARY MEETING OF COUNCIL
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COUNCIL MEETING INFORMATION

Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the online webform should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.

ACKNOWLEDGEMENT OF COUNTRY

"We acknowledge the traditional custodians of this land, the Gunaikurnai people, and pay respects to their Elders past and present"

PRAYER

"Almighty God, we ask your blessing upon the Wellington Shire Council, its Councillors, officers, staff and their families. We pray for your guidance in our decisions so that the true good of the Wellington Shire Council may result to the benefit of all residents and community groups."

Amen

1. APOLOGIES

2. DECLARATION OF CONFLICT/S OF INTEREST

3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

PURPOSE

To adopt the minutes of the Ordinary Council Meeting of 20 April 2021.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 20 April 2021.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|--------------|----------|-----------|
| NIL | | | |

5. ACCEPTANCE OF LATE AND URGENT ITEMS

6. NOTICE/S OF MOTION

7. RECEIVING OF PETITION OR JOINT LETTERS

7.1. OUTSTANDING PETITIONS

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|--------------|----------|-----------|
| NIL | | | |

8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

9. QUESTION/S ON NOTICE

9.1. OUTSTANDING QUESTION/S ON NOTICE

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|--------------|----------|-----------|
| NIL | | | |

10. YOUTH COUNCIL REPORT

10.1. YOUTH COUNCIL REPORT - MAY 2021

ACTION OFFICER: YOUTH MAYOR, ORLANDO DAVIDSON

RECOMMENDATION

That Council receive the Youth Mayor's Quarterly Report.

Good afternoon Councillors

As I begin, I'd like to acknowledge the traditional owners of the land on which we are meeting, the Gunaikurnai people, and pay my respects to Elders past, present and emerging.

Youth Council last reported to you in early December, when we were still all very much mindful of Covid restrictions and unsure of what lay ahead. It's with grateful relief that we are currently in a much more sure and safe position, and we are finding that we are gaining in confidence and enthusiasm to plan for events, with Covid backups, moving forward.

We had a strong start to the year – fitting in a camp at Munjara Outdoor Centre in Glenmaggie – which provided us with an opportunity to really get to meet and know each other for the first time! Over this weekend we had past Youth Councillors acting as camp leaders and this was really encouraging for us, and a great opportunity for us to learn from them. We also went along to the opening of the Heyfield Pump Track and took the opportunity to talk to lots of young people and families about the project, their interests and so on.

Events planned until now have been very tricky and limited. We decided to postpone our Youth Summit as we couldn't plan for 100 people to come together in one space and didn't want to move online with this event.

We believe it's vital to hear from our peers though, so we are currently planning workshops to run in schools through May as part of consultation for Healthy Wellington, our next municipal public health and wellbeing plan. These workshops are being planned around the four focus areas in Healthy Wellington – equity, active living, mental wellbeing and climate change. We believe that giving young people an opportunity to identify key projects which address issues within these themes, and then provide opportunities for them to come together to learn skills which will equip them to plan, develop and deliver projects, will see an increased level of awareness of the power of participation amongst youth.

Whilst we do seem to have done a lot of 'planning' to date, we have also managed to get out and about.

Are Clean Up Australia Days meant to be fun? Well, I suppose anything can be with the right attitude, and the beauty of the location at Blue Pools, the good company and fine weather meant we had a great time picking up rubbish! Most pleasing though was there was really very little rubbish to be collected the week after the long weekend – long may that be the case!

We also helped out with planning and delivery of a number of activities held over the school holidays during 'Youth Fest'. We were pleased with the take up of these events but missed the buzz of a 'festival'. Maybe for Youth Week in July!

The Deputy Youth Mayor and myself spoke at the opening of the new headspace Sale satellite centre in Raymond Street a couple of weeks ago. Past Youth Councillor Charlee Vernon was also there, now as a member of the headspace Sale Youth Advisory Group (YAG). We are looking forward to working very closely with the YAG, helping to promote headspace services, with the ultimate goal of campaigning to get the centre fully funded and not just a satellite to the Bairnsdale office. Did you know there is already a long waiting list for services in Sale?

Youth Council is also working towards establishing stronger connections and a consistent line of communication with local schools' SRC (Student Representative Council) members. We believe this will not only help in furthering the presence of Youth Council among the youth, but also further our primary objective of being a strong and reliable voice for the young people of the Wellington Shire.

In terms of events, now that Covid restrictions are almost completely gone for the time being, we are revisiting and working on running the OPAL social. OPAL stands for 'Out Loud and Proud' and the OPAL social is an event that will aim to provide a safe place for the LGBTIQ+ youth of Wellington to express themselves freely and without judgment and to experience a school dance/disco event. Youth Councillors congratulate Council for your support to fly the rainbow flag on International Day Against Homophobia, Biphobia, Intersexism and Transphobia and believe this demonstrates loudly your commitment to nurturing an inclusive community. Thank you.

We have really enjoyed getting to know, and having the support of, Cr Crossley and Cr Wood this year, and thank them for their interest and support of us. We would like to also take a moment to recognise Cr Hole. Although many of the current Youth Council did not know Cr Hole, we are aware of the support he has always shown young people across the shire and would like to pay tribute to his civic service to our community.

**ORLANDO DAVIDSON
YOUTH MAYOR**

11. DELEGATES REPORT

12. GENERAL MANAGER CORPORATE SERVICES

12.1. ASSEMBLY OF COUNCILLORS

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

OBJECTIVE

To report on all assembly of Councillor records received for the period 12 April 2021 to 25 April 2021.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached Assembly of Councillor records for the period 12 April 2021 to 25 April 2021.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 12 April 2021 to 25 April 2021.

ATTACHMENTS

1. Assembly of Councillors SLUPP 13 April 2021 [**12.1.1** - 1 page]
2. Assembly of Councillors and Workshop Follow Up 20 April 2021 [**12.1.2** - 2 pages]

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 12 April 2021 to 25 April 2021.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3: *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3: *"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

ASSEMBLY OF COUNCILLORS – 13 APRIL 2021

| MEETING | COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION) | | | | | |
|---|--|------------|---|--------------------|------------|----------|
| STRATEGIC LAND USE PLANNING PROJECT REVIEW GROUP | Councillor Name | Attendance | Conflict of Interest | Officer Name | Attendance | Item No. |
| | Cr Ian Bye | Yes | None declared | D Morcom, CEO | No | |
| | Cr Carolyn Crossley | No | | A Skipitaris, GMCS | No | |
| | Cr Malcolm Hole | No | | S Houlihan, GMC&C | No | |
| | Cr Marcus McKenzie | No | | C Hastie, GMB&NE | Yes | All |
| | Cr Gayle Maher | Yes | None declared | B McAlister, GMD | Yes | All |
| | Cr Scott Rossetti | No | | | | |
| | Cr Garry Stephens | No | | | | |
| | Cr John Tatterson | Yes | None declared | | | |
| Cr Jill Wood | No | | | | | |
| OTHERS IN ATTENDANCE (NAME AND POSITION) | | | MATTERS/ITEMS CONSIDERED AT THE MEETING | | | |
| Josh Clydesdale (Manager Land Use Planning) | | | Meeting Agenda – 13 April 2021 | | | |
| Paul Johnson (Manager Business Development) | | | Strategic Planning Priorities | | | |
| Barry Hearsey (Coordinator Strategic Planning) | | | Incoming Correspondence | | | |
| John Traa (Principal Planner) | | | Rezoning Requests | | | |
| | | | Other Business | | | |

ASSEMBLY OF COUNCILLORS – 20 APRIL 2021

| MEETING | COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION) | | | | CONFLICT/S OF INTEREST OR ACTION ITEMS |
|--------------------|---|------------|--|------------|---|
| | Name | Attendance | Name | Attendance | |
| IT / Diary Meeting | Cr Bye | Yes | Cr Tatterson | Yes | N/A |
| | Cr Crossley | Yes | Cr Wood | Yes | N/A |
| | Cr McKenzie | Yes | David Morcom, CEO | Yes | N/A |
| | Cr Maher | Yes | Leah Carubia, EA CEO | Yes | N/A |
| | Cr Rossetti | Yes | Jarrold Lovas, ICT Support Services Contractor | Yes | N/A |
| | Cr Stephens | Yes | | | |
| | | | | | |

| MEETING | COUNCILLORS AND OFFICERS IN ATTENDANCE | | | | CONFLICT/S OF INTEREST OR ACTION ITEMS |
|-----------|--|------------|--|------------|---|
| | Name | Attendance | Name | Attendance | |
| Workshops | Cr Bye | Yes | Cr Wood | Yes | N/A |
| | Cr Crossley | Yes | David Morcom, CEO | Yes | N/A |
| | Cr McKenzie | Yes | Arthur Skipitaris, GM Corporate Services | Yes | N/A |
| | Cr Maher | Yes | Sharon Houlihan, GM Community & Culture | Yes | N/A |
| | Cr Rossetti | Yes | Chris Hastie, GM Built & Natural Environment | Yes | N/A |
| | Cr Stephens | Yes | Brent McAlister, GM Development | Yes | N/A |
| | Cr Tatterson | Yes | | | |

| | MATTERS/ITEMS CONSIDERED AT THE MEETING | OTHERS IN ATTENDANCE |
|----------------------|--|--|
| Workshops (cont.) | 1. MARCH 2021 QUARTERLY PERFORMANCE UPDATE | <ul style="list-style-type: none"> • Ian Carroll, Manager Corporate Finance <i>Conflict of Interest: Nil</i> |
| | 2. SPORTING INFRASTRUCTURE PLAN | <ul style="list-style-type: none"> • Mark Benfield, Coordinator Community Facilities Planning <i>Conflict of Interest: Nil</i> |
| | 3. EARLY YEARS INFRASTRUCTURE PLAN DRAFT | <ul style="list-style-type: none"> • Catherine Vassiliou, Coordinator Social Planning and Policy <i>Conflict of Interest: Nil</i> |
| | 4. COMMUNITY INFRASTRUCTURE PLAN DRAFT | <ul style="list-style-type: none"> • Mark Benfield, Coordinator Community Facilities Planning <i>Conflict of Interest: Nil</i> |
| | 5. COUNCIL PLAN CONSULTATION UPDATE | <ul style="list-style-type: none"> • Bodye Darvill, Coordinator Council Plan Engagement <i>Conflict of Interest: Nil</i> |
| | 6. ARCHIBALD PRIZE 2021 UPDATE | <ul style="list-style-type: none"> • Simon Gregg, Director – Gippsland Art Gallery <i>Conflict of Interest: Nil</i> |
| | 7. INTEGRATED PEST AND WEED PROGRAM AND SUSTAINABLE AGRICULTURE UPDATE | <ul style="list-style-type: none"> • Tony Hill, Executive Chair – Land to Market Australia (external presenter) • Tim Rowe, Manager Natural Environment and Parks • Joanna Rule, Sustainability Projects Officer <i>Conflict of Interest: Nil</i> |
| | 8. LOCH SPORT BREAK WATER | <ul style="list-style-type: none"> • Sam Pye, Acting Manager Built Environment • Chris Hastie, General Manager Built and Natural Environment <i>Conflict of Interest: Nil</i> |
| | 9. SALE REVITALISATION PROJECT | <ul style="list-style-type: none"> • Sam Pye, Acting Manager Built Environment • Zac Elliman, Coordinator Road Planning • Chris Hastie, General Manager Built and Natural Environment <i>Conflict of Interest: Nil</i> |

13. GENERAL MANAGER DEVELOPMENT

13.1. LOCAL LAW REVIEW - RECEIPT OF PUBLIC SUBMISSIONS

ACTION OFFICER: MANAGER MUNICIPAL SERVICES

PURPOSE

For Council to receive and consider public submissions relating to the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive and note the public submission received in response to the public exhibition of the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement, as attached.

BACKGROUND

At its Ordinary Council meeting on 2 February 2021, Council:

- Noted that Wellington Shire Council's current Local Laws expires in July 2021; and
- Approved the publication of a notice in the Government Gazette that "pursuant to Part 3 Division 3 of the *Local Government Act 2020* that the Wellington Shire Council ("**Council**") resolved its intention to revoke the following existing local laws: - Streets and Roads Local Law No.2 – 2011 - Municipal Places Local Law No.3 – 2011 - Environment Local Law No. 4 – 2011; and - Livestock Local Law No.5 – 2011".

Council has since invited interested persons to make written submissions relating to the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement no later than 5:00pm on 22 April 2021, with supporting verbal submissions being heard at the Ordinary Council meeting at 3:00pm on 4 May 2021.

On 22 April 2021, Council received one submission in response to the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement. The Local Law Review Group has provided comments to assist the Council in assessing the submission.

ATTACHMENTS

1. Local Law Submission April 2021 [**13.1.1** - 3 pages]
2. D Woodhouse Acknowledgement of Submission [**13.1.2** - 1 page]

OPTIONS

Council has the following options available:

1. Receive and note the public submission received in response to the public exhibition of the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement, as attached.;
2. Not receive and note the public submission received in response to the public exhibition of the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement, as attached and make no changes to the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement.

PROPOSAL

That Council receive and consider public submissions relating to the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

Strategic Objective 1.1: *"Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles."*

Strategy 1.1.2: *"Work in partnership to provide leadership and strategic direction on issues relating to community safety."*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

In line with Council's Community Engagement Policy and under Section 223 of the *Local Government Act 1989*, Council advertised the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement and sought submissions from the public.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

Significant engagement was undertaken in reviewing the proposed Wellington Shire Council Community Local Law 2021 and Community Impact Statement, including giving notice via the Victorian Government Gazette, placing hard copies in each service centre and library, media releases in all local newspapers and published on Council's website.

RISK MANAGEMENT IMPACT

This impact has been assessed and there is no effect to consider at this time.

Local Law 2021: Received submission**Sent:** Thursday, 22 April 2021 10:45 PM**To:** Enquiries <enquiries@wellington.vic.gov.au>**Subject:** Community Local Law draft - David Woodhouse submission

Hello

Family issues have prevented me from preparing my intended submission in respect of the local law as drafted. Items that come to mind include:

| Mr Woodhouse comments | | Council's response |
|------------------------------|--|--|
| 1 | <p>I trust that all relevant items of those Local laws being withdrawn are transferred to the new one e.g. it's one thing to require dog owners to carry a bag for picking up dog excrement: wouldn't it make sense to also include in this law 'and actually use it' rather than leave that to DMAM Plan(s).</p> <p>I have a beef with irresponsible Maffra dog owners leaving excrement on my dad's nature strip and NO-ONE other than "us" wants to do anything about it: Council don't even respond within the time standard, leaving it to me to follow up after 10 working days.</p> | Addressed in 6.3 |
| 2 | Motherhood statements that are not going to be enforced should be removed. Council fails re overhanging vegetation and decrepit signs and nature strips. Law 5.16 is not enforced at hard waste time! Probably others. | Council does enforce overhanging vegetation, signs and nature strips in response to Customer Actions Requests where an issue has been reported |
| 3 | Is it a "Local law" or "local law"?: mixed use throughout | Reviewed |
| 4 | Will charities and community groups need to apply for a permit to display their events at the designated locations for them (in Johnson St Maffra)? Can landowners have signage for a garage sale or private sale of goods (or giveaway, including excess home grown crops) at home, or must there be a permit? Do all indemnities required still need to be effected? | Council Policy 3.2.2. deals with charities and community groups |

| | | |
|----|--|--|
| 5 | Why are signs permitted to remain after the event for an extended period? The 2019 Toy Run sign at west entrance to Maffra was retained till late 2020! | This issue has not previously been reported to Council |
| 6 | Why is the likely introduction of Organic bins not contemplated in the law rather than the existing misdemeanour if used (in current non-organic) recycle bin? LL 5.18 2) b. Simply separate out to a new item and qualify to the effect "unless in a recycle bin designated for organic waste". Ditto if a separate glass bin is to be introduced. How can residents prevent others placing items - permitted or offensive - in their bins, effectively shifting the burden of a breach to an innocent party? | Policy issue to be addressed by Council. Not relevant to Local Law. "Recycling bins are not designated for organic waste. They are for recyclable materials". |
| 7 | Fees ... The CIS includes "Infringement notices offer an alternative method for dealing with minor offences, giving the person to whom a notice is issued the option of paying a fixed penalty, rather than proceeding to a court hearing. This system used inducements such as convenience of payment, lower penalties than court prosecutions, the avoidance of a conviction being recorded, and the saving of legal costs to dispose of matters in an efficient and timely manner." But this philosophy to me seems inconsistent with item 9.10. that references a flat 20 penalty units which is \$2000 which is the maximum under the Sentencing Act but the Local Law imposes the maximum. This is inconsistent with Schedule 5's 2 units. Section 9.10 does state | Section 9.10 does state "Unless where otherwise stated" Section 9.11 addressed infringement notices. Updated |
| 8 | There are a number of punctuation inconsistencies in lists and otherwise. Incorrect capitalisations; format glitches, table headings could use the Word feature to type once and then extend to the next pages if necessary. | Reviewed |
| 9 | Mixed use of VicRoads and (or not updated to) Regional Roads Victoria in context, or Roads Corporation | Noted; name change occurred post drafting of the Community Local Law Document |
| 10 | Street trees are Council responsibility ... arguable including leaves and all debris and litter (plane tree conkers and twigs of size). Landowners should not have to pay a fee if they choose to collect and dispose at the landfill | Policy issue to be addressed by Council. Not relevant to Local Law |
| 11 | Clause 2.5, paragraph 7 refers to itself: paragraph numbers are wrongly "5, 6 or 7". | Noted, updated to read 4,5 or 6 |

| | | |
|-----------|---|---|
| 12 | S 9 1) e should prescribe a minimum: some businesses use too much space (and hence less for pedestrians). | Addressed in the referred to guidelines |
| 13 | Schedule 8 refers to "RECESSIONAL VEHICLES". Please spell check the document. | Updated |

I regret being unable to more formally prepare my submission and I may have omitted items I intended to reference.
Please acknowledge its receipt.

Thanks
David Woodhouse. Maffra, 22/4/21

23 April 2021



Mr David Woodhouse
MAFFRA VIC 3860

Via email

Dear Mr Woodhouse

COMMUNITY LOCAL LAW 2021 – SUBMISSION

Thank you for your correspondence received Friday 23 April 2021 regarding the proposed Community Local Law 2021.

Council will meet at 3 pm on 4 May June 2021 in the Wellington Room, Port of Sale to consider any written submissions in relation to the proposed local laws.

A copy of your submission will be provided to all Councillors for consideration at this meeting. If you would like the opportunity to speak in support of your submission please attend the meeting.

Council will take into consideration all submissions received and after it has adopted the community local laws (with or without amendment) you will be notified in writing of the decision and reason for the decision.

Yours sincerely,

PETER THOMPSON
Coordinator Local Laws

ECM: 2761335

14. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

14.1. GORDON STREET RECONSTRUCTION WORKS HEYFIELD TENDER AWARD

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

PURPOSE

The purpose of this report is for Council to consider entering into a contract for the reconstruction of Gordon Street, Heyfield between George Street and Harbeck Street.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2021-070 Gordon Street Reconstruction Works Heyfield; and***
- 2. The information contained in the confidential attachment Contract 2021-070 Gordon Street Reconstruction Works Heyfield and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment on 14 April 2021 because it relates to the following grounds: (g) private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Wellington Shire Council has a program to renew road pavements and streetscapes in line with good asset management practices.

This section of Gordon Street, between George Street and Harbeck Street will involve the renewal of the existing kerb and channel, the provision of new kerb and channel on the east side of the road adjacent to the reserve and the construction of a service road to provide safe access for those using the adjacent facilities which includes the kindergarten and tennis club and overflow parking for the recreation reserve. In addition, a shared path is being constructed adjacent to the reserve from George Street.

This project is being funded across two financial years with construction commencing in this financial year and being completed in 2021/2022.

Accordingly, a tender was advertised for these works and has been evaluated and a contract has now been prepared for Council's consideration.

ATTACHMENTS

1. Confidential Header Gordon Street Reconstruction Works Heyfield Tender Award [14.1.1 - 1 page]
2. CONFIDENTIAL REDACTED - 2021-070 Tender Evaluation Report [14.1.2 - 6 pages]

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for 2021-070 Gordon Street Reconstruction Works Heyfield;
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2021-070 Gordon Street Reconstruction Works Heyfield.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

This project is being funded from the Federal Government's Roads to Recovery Program over two financial years.

COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the Victorian Local Government Act and the Victorian Local Government Code of Tendering.

COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's road asset infrastructure works.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.4: *“Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.”*

Strategy 2.4.2: *“Continue to maintain and enhance Council's road assets infrastructure.”*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will have a positive community impact with a reconstructed road with kerb and channel adjacent to the reserve with enhanced parking and the provision of a shared path.

ENVIRONMENTAL IMPACT

This project will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project. This impact has been assessed and there is no effect to consider at this time.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
4 May 2021**

On this day, 14 April 2021, in accordance with Section 66 Clause (2)(a) of the *Local Government Act 2020*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **GORDON STREET RECONSTRUCTION WORKS TENDER AWARD** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

(g)(ii) private commercial information, being information by a business, commercial or financial undertaking that - if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage

.....
CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

15. GENERAL MANAGER COMMUNITY AND CULTURE

15.1. COMMUNITY ASSISTANCE GRANTS - MARCH 2021

ACTION OFFICER: MANAGER COMMUNITY WELLBEING

PURPOSE

For Council to approve the allocation of Community Assistance Grants - Events, Projects and Facilities March 2021 funds, as detailed in Attachment A - CAG March 2021 Events, Projects, Facilities Recommendations, and that applicants be notified of the outcome of their applications.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council approves the allocation of Community Assistance Grants - Events, Projects and Facilities March 2021 funds, as detailed in Attachment A - CAG March 2021 Event, Project, Facilities Recommendations, and that applicants be notified of the outcome of their applications.

BACKGROUND

The Community Assistance Grants Scheme encourages development of initiatives in the community in line with Council's vision, Wellington 2030, and the Wellington Shire Council Plan 2017-21. The scheme aims to build community capacity, encourage participation in cultural development and support community initiatives that promote participation.

Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of over \$2,000 to \$5,000. There are three funding categories in the March 2021 round (Events, Projects and Facilities categories). There are annually two Community Assistance Grant Scheme rounds in March and August with the categories Event, Projects and Facilities.

Applications received that successfully meet the criteria are eligible to be prioritised for funding.

The following applications were received and recommended for the March 2021 funding round:

- 1 Event category application received totalling \$5,000 and 1 recommended totalling \$5,000
- 2 Projects category applications received totalling \$9,000 and 2 recommended totalling \$9,000
- 7 Facilities category applications received totalling \$30,885.86 and 7 recommended totalling \$30,885.86

Applications are assessed by a Community Assistance Grants Panel (the panel), which comprises of staff at a management and/or coordinator level.

Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The panel provides advice and recommendations to Council based on published Community Assistance Grants Scheme Guidelines and Assessment Criteria - Attachment B.

ATTACHMENTS

1. CAG March 2021 Events Projects Facilities Recommendations [**15.1.1** - 2 pages]
2. CAG March 2021 Guidelines and Assessment Criteria [**15.1.2** - 8 pages]

OPTIONS

Council has the following options available:

1. Approve the allocation of Community Assistance Grants - Events, Projects and Facilities March 2021 funds, as detailed in Attachment A - CAG March 2021 Events, Projects, Facilities Recommendations, and that applicants be notified of the outcome of their applications; or
2. Seek further information for consideration at a future meeting of Council.

PROPOSAL

That Council approves the allocation of Community Assistance Grants - Events, Projects and Facilities March 2021 funds, as detailed in Attachment A - CAG March 2021 Events, Projects, Facilities Recommendations, and that applicants be notified of the outcome of their applications.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

Funding will be through the Community Assistance Grant Scheme within the Community Wellbeing budget. The total available budget for the March 2021 Community Assistance Grant and the Quick Response Grant Scheme is \$188,000.

The following applications are recommended for the March 2021 funding round:

- 1 Event application received totalling \$5,000
- 2 Project applications received totalling \$9,000
- 7 Facility applications received totalling \$30,885.86

COMMUNICATION IMPACT

The funding of these events and projects will facilitate positive community relationships with Wellington Shire Council, highlighting Council's commitment to supporting not for profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

LEGISLATIVE IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL POLICY IMPACT

This impact has been assessed and there is no effect to consider at this time.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

Strategic Objective 1.2: *"Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities."*

Strategy 1.2.1: *"Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility."*

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This impact has been assessed and there is no effect to consider at this time.

COMMUNITY IMPACT

The funding of these events, projects and facilities projects will have a significant positive impact on the community and provide help to increase the range of activities that the wider Wellington community can access and be a part of. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

ENVIRONMENTAL IMPACT

All events, projects and facilities projects' applicants are encouraged to consider the environmental impacts that will be produced through delivering their grant outcomes and have appropriate measures in place to manage them.

ENGAGEMENT IMPACT

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

RISK MANAGEMENT IMPACT

The events industry is strongly legislated, and all events are encouraged to comply with current occupational health and safety legislative and best practice safety standards. It is the

responsibility of applicants to ensure that their projects comply with all current rules and regulations.

COMMUNITY ASSISTANCE GRANTS MARCH 2021

Events

| | Organisation | Event | Event Description | Amount | Recommended |
|---------------------------------|----------------------------------|---|---|----------------|-------------|
| 1 | Port Albert Progress Association | Port Albert 2021 NYE Night Market and Fireworks Display | Twilight market commencing at 4pm with market stalls, food vans and children's entertainment. Family friendly fireworks display held at 9.30pm. | \$5,000 | ✓ |
| TOTAL AMOUNT RECEIVED | | | | \$5,000 | |
| TOTAL AMOUNT RECOMMENDED | | | | \$5,000 | |

Projects

| | Organisation | Title | Project Description | Amount | Recommended |
|---------------------------------|---|---------------------|--|----------------|-------------|
| 1 | Macalister Trophy Bowhunters | Archery equipment | Purchase 3D archery targets to increase participation and challenge of the discipline and generate further interest of target archery in Gippsland. | \$5,000.00 | ✓ |
| 2 | Yarram and District Adult Riding Club Inc | Club Strategic Plan | To create a working document that will define the Yarram Adult Riders Club and Yarram Pony Club's direction, set priorities, focus energy and resources and strengthen operations. | \$4,000.00 | ✓ |
| TOTAL AMOUNT RECEIVED | | | | \$9,000 | |
| TOTAL AMOUNT RECOMMENDED | | | | \$9,000 | |

Facilities

| | Organisation | Title | Project Description | Amount | Recommended |
|---------------------------------|--|---|--|--------------------|-------------|
| 1 | Maffra Golf Club Inc | Build New Cart Shed | Construction of a 20 bay cart shed 20.3 m x 7.3 m to provide golf cart storage space and support club viability. | \$5,000.00 | ✓ |
| 2 | Yarram and District Adult Riding Club Inc | Yarram Equestrian Facility - Day Yards | Construct 12 horse yards at the Yarram Equestrian facility to provide a safe place to contain horses when activities and events are in progress. | \$4,900.00 | ✓ |
| 3 | Meerlieu Cricket Club | Cricket Oval Fence Replacement | Replace boundary oval fence at the Meerlieu turf oval with a new PVC post and rail fence. | \$5,000.00 | ✓ |
| 4 | Rosedale RSL | Rosedale RSL Improvement | Replace the aging gas hot water system with an efficient Heat pump type and improve accessibility for all users by widening doorways and installing accessible toilet suite. | \$5,000.00 | ✓ |
| 5 | Port Albert Light Game and Sports Fishing Club Inc | Club facility improvements | Install new floor covering and electric hot water service. | \$3,595.00 | ✓ |
| 6 | Loch Sport Bowls Club | Into The Future | Facility efficiency and sustainability improvements. Installation of 18 6.66kW solar panels and a 5kw Inverter which will enable the club to lower electricity costs and emissions. | \$5,000.00 | ✓ |
| 7 | Seaspray Surf Life Saving Club Inc. | Reduce OH&S issues and increase safety and security at the Clubhouse. | Install motor for large roller door, install door into the patrol lounge to alleviate security issues; install a door into the female bathroom to increase privacy. | \$2,390.86 | ✓ |
| TOTAL AMOUNT RECEIVED | | | | \$30,885.86 | |
| TOTAL AMOUNT RECOMMENDED | | | | \$30,885.86 | |

Community Assistance Grants

Guidelines and Assessment Criteria

March 2021



Introduction

Our Community Assistance Grants Scheme encourages the development of community initiatives in line with Council's Wellington 2030 vision and the Council Plan.

It aims to build on community capacity, encourage participation in cultural development and support community initiatives that promote partnerships and working together to maintain our community assets.

Overview

Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of \$2,001 to \$5,000. There are three funding categories – Projects, Events and Facilities.

Applications Open: **9.00am Monday 15 January 2021**
 Applications Close: **4.00pm Tuesday 2 March 2021**

| Categories | Funding Available For | Funding Amount |
|------------|--|-------------------|
| Projects | Projects that have a benefit to the community – Arts initiatives, accessible equipment, equipment, community gardens, community development programs, cultural projects, project planning, etc. | \$2,001 - \$5,000 |
| Events | Community Events – festivals, mardi gras, activities, open days, fun days, forums, garden parties, celebrations and anniversaries etc. | |
| Facilities | Minor Capital Works – kitchen upgrades, water tanks, building extensions, storage, accessibility improvements, shade shelters etc. | |

What will not be funded?

Funding cannot be used for the following:

- Scholarships and awards. Applicants who request Council funding for trophies, uniforms, prizes, wages and honorariums will need to provide specific reasons why the funds are required for these items, prior to their application being assessed.
- Projects that deliver a direct and focused religious or party political message.
- Projects associated with or hosted at areas/facilities with or designed for gaming machines, gambling and betting and commercial licensed venues.
- Funding deemed to be used for a primarily commercial benefit.

Grant Types

Projects

Project grants aim to support a broad range of community initiatives and provide financial assistance to projects that are important to the community.

Successful applicants must demonstrate a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

Equipment purchases and project planning are also considered under this fund.

Events

Event grants aim to bring the community together and actively engage them in an event or activity. This includes activities and events that signify the social, cultural, historic and environmental identity of the area.

Applicants must show evidence of bringing the community together and a demonstrated capacity to deliver the event.

Community Events funding provides assistance to increase the range of events and activities that the wider community can access and be a part of.

Facilities

Facilities grants aim to provide assistance to community groups to undertake minor capital works projects and maintenance on community facilities.

Projects incorporating environmentally sustainable initiatives such as passive energy design, energy usage and water harvesting are encouraged.

Capital works are defined as building extensions and improvements. Playing surface improvements and lighting projects are also considered to be capital works items. Built in or fixed equipment may also be considered for funding.

The aim of funding should be to increase the access and use of a facility for the community.

Applicants must show evidence of the use of the facility and demonstrated capacity to deliver the project.

Criteria – General

After reading the funding guidelines, you should contact the **Grants Officer 1300 366 244** to seek an application form and feedback on your proposal. This will ensure you are eligible to apply and your application meets the funding guidelines.

1. Grants are available to not for profit community groups operating in the Wellington Shire. Schools are not eligible, although they could be partners in projects.
2. Projects must service the residents of and be administered in the Wellington Shire.
3. All applicants must provide a copy of a current Public Liability Insurance policy that will be used to cover the event/project.
4. **Applicants who have previously been successful in receiving funding MUST have completed all acquittals and complied with Council requirements prior to being considered for the current funding round.**
5. All Events/Projects must ensure inclusivity, social connectedness and accessibility has been considered.
6. Multiple applications for the same event or project will not accepted.
7. Events/Projects that are primarily for the purpose of fundraising will be required to demonstrate the Community benefits in addition to the fundraising outcome
8. Events/Projects must commence after 1 June 2021 and take place by 30 June 2022. Acquittal forms must be submitted to Council within 8 weeks of the event or project completion.
9. Applicants must be incorporated bodies or have an established legal entity. If your organisation is not incorporated or doesn't have an ABN you will be required to provide the details of an auspice organisation. The auspice organisation will receive the grant funding on your behalf and will ultimately be responsible for the acquittal.
10. If your organisation is incorporated but does not have an ABN, a 'Statement by a Supplier – Reason for Not Quoting an ABN' form must be included with your application. This form is available from the Australian Tax Office website.
11. Council will provide \$3 for every \$1 contributed by the applicant i.e. if you are applying for a \$5,000 grant you must contribute \$1,666. The contribution can be in-kind support, volunteer labour or a monetary contribution.
12. For all council expenditure items of \$1,000 or more you must include a quote or evidence of the item cost. Facility applications must include a quote for all expenditure items.
13. Unsuccessful applications will be ineligible to apply for the same project in the future unless otherwise advised.
14. Applications must be completed and returned by 4.00pm on Tuesday 2 March 2021. The closing date will apply for all applications. No late applications will be accepted.
15. You will be notified in writing of the outcome of your grant by 25 May 2021. You are welcome to contact the Grants Officer for further feedback. Once you receive confirmation and returned a completed funding agreement it can take up to six weeks for the funding to arrive in your bank.
16. Applications deemed to be for commercial benefit will not be considered. This will be determined on a case by case basis. This will include applications where the main beneficiary is a business.
17. Applications must be completed in full and have sufficient evidence to make a reasonable assessment of the application. Council reserves the right to further investigate aspects of the application. Applications and Acquittals must be on the correct form.

18. Applicants must not already be receiving substantial financial support from Council.
19. Applicants who are under agreement to receive no further financial contribution from Council are ineligible to apply.
20. Funding must not be regarded as a recurrent commitment from Council. There is no guarantee a recurring project, activity or event will be funded in the future. Funding is limited.
21. Council may reduce the amount allocated to you if the funding applied for is considered unsubstantiated, excessive, or if you have previously received funding.
22. Successful applicants will be required to complete a Funding Agreement, which includes the conditions of grant funding. You may also be asked to comply with additional conditions.
23. Funding must be returned if the event is not completed in line with the Funding Agreement. Any excess funding must be returned.
24. Council encourages the sharing of resources in the community as a way of creating partnerships. If Council is aware of an alternative option available to you, it will recommend it as an alternative to funding.
25. You are required to acknowledge Wellington Shire Council's support of your event or project as specified in the Funding Agreement.
26. Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the Charter of Human Rights and Responsibilities Act 2006 (Vic) and has referred to Council's Human Rights Policy to develop the Community Assistance Grant Guidelines and Assessment Criteria.

Criteria – Category Specific

Projects

- The applicant is responsible for all ongoing maintenance and running costs of any equipment purchases resulting from a successful application.

Events

- You **MUST** include a copy of your public liability insurance that will be used to cover the event. Funding will not be processed until this is received.
- All successful applicants must display Wellington Shire Council banners/signs at the event. These will be automatically booked if you are successful.
- Successful applicants will be provided with an Event Marketing Toolkit which provides advice on marketing your event and information regarding the use of the Wellington Shire Council Logo and other Council requirements.

Facilities

- Committees of Management or user groups of community facilities within the Wellington Shire are eligible to apply.
- All applicants must attach a written quotation to reflect the works that will be undertaken.
- It is unlikely that more than one application for a facility will be funded. User groups must prioritise their projects before submitting their applications.

- Applicants must include written permission from the landowner/manager to complete works on the facility.

Important Things to Note

- The not for profit community group applying for the grant will be referred to as the ‘organisation’ throughout the application.
- The applicant is the organisation, not the individual representative or person completing the application form.
- A community group does not have to be an official or legally recognised body; it can include any loosely affiliated community members joined by interest, geography or culture etc.
- The event, project or minor capital works upgrade is referred to as the ‘project’ in the application form, assessment criteria and guidelines.

Assessment Process

Applications undergo an initial eligibility check to determine whether they meet the funding guidelines and will then be scored against the criteria.

| Section | Category – Criteria | Maximum Points |
|----------------|----------------------------|-----------------------|
| Section 1 | Planning and Capacity | 15 |
| Section 3 | Community Outcomes | 40 |

Based on the score received against the assessment criteria, applications are prioritised by a panel from the Wellington Shire Council. This panel provides advice and recommendations to Council. During a Council meeting, Councillors make the final decision on which applications will be funded under the scheme.

Applicants can have special funding conditions placed on their application. These conditions will be included on the Funding Agreement form. These can be conditions that must be met prior to receiving funding or included in the acquittal phase of the project to ensure compliance.

Assessment Criteria

The assessment criteria below is used to assess applications received for Community Assistance Grants and should be used as a reference when completing the application form.

| Section 1 - Planning and Capacity | |
|---|----------|
| <i>responses will be scored out of 15 and will be 25% of the application assessment</i> | |
| Has the applicant: | |
| <ul style="list-style-type: none"> • Provided clear details about the event/project? • Is the project achievable? • Demonstrated the ability to deliver the project? • Provided promotion and marketing information and schedule? • Provided evaluation details; schedule and information? • Considered Access and Inclusion issues and considered the needs of all the community and user groups? • Attached relevant support material? | |
| Details | |
| Limited details about the event/project. | 1 |
| Adequate details about the event/project have been supplied. | 2 |
| A clear picture of the event/project has been presented eg all event/project activities listed, event/project plan attached. Detail and evidence provided. | 3 |
| Organisation details | |
| Limited details about the organisation. | 1 |
| Adequate details about the organisation have been presented. | 2 |
| Presented detailed roles and purposes of the organisation. Detail and evidence provided. | 3 |
| Promotion and Marketing | |
| Provided limited promotion and marketing planning and initiatives. | 1 |
| Adequate promotion and marketing initiatives presented. | 2 |
| Provided clear direction for promotion and marketing for the event/project. Detail and evidence provided. | 3 |
| Evaluation | |
| Limited evaluation planning has been considered and presented. Eg. visual assessment of participants (smiling faces of audience). | 1 |
| Adequate evaluation planning have been presented and considered. | 2 |
| Strong and clear planning presented to measure the impact of delivering the initiative. Detail and evidence provided. | 3 |
| Accessibility and Inclusivity | |
| Demonstrated an understanding about access and inclusion needs for the event/project. | 1 |
| Access and Inclusion considerations have been demonstrated adequately. | 2 |
| Provided a clear direction of the access and inclusion needs for the event/project/facility, eg accessible action plan, images, signage, etc. Detail and evidence provided. | 3 |

Assessing Community Outcomes

Applicants are asked to determine what community based outcomes will be achieved if they are successful in receiving grant funding. A large factor for assessing these criteria will be the applicant's ability to demonstrate the community benefit and how a community need will be achieved by delivering their event or project or completing the minor capital works upgrade.

Community benefit and community need has been defined in the following table; a successful application will address a number of the points listed in the table.

| Community Need Outcomes |
|---|
| <ul style="list-style-type: none"> • Evidence <ul style="list-style-type: none"> • There is more than one source of evidence showing a need for the project and/or funding e.g. ABS Stats, community newsletters, local newspaper, data from the organisation, community demographics, letters of support/community feedback, etc; • This project responds to changes in our community; and/or • There is evidence of the community need for the project. • Solutions <ul style="list-style-type: none"> • The project provides a sustainable solution to a problem; • The project is the best solution, and multiple solutions have been considered; • The project improves the quality of service and/or introduces a new group or service; and/or • The project is an innovative solution that has not been tried before. • Community Engagement <ul style="list-style-type: none"> • The community relies on the project. It is important to the community that the project goes ahead; • The project enables the applicant to broaden or deepen its role in the community; and/or • The project enables multiple groups to be engaged, ie young people, local business groups, other community groups, volunteers and local activity groups. |
| Community Benefit Outcomes |
| <ul style="list-style-type: none"> • Economic <ul style="list-style-type: none"> • The project will enable the community to gain economic benefits and outcomes, such as; <ul style="list-style-type: none"> - attract new visitors to the area; - encourage people to stay overnight (Accommodation, food etc.); and/or - encourage local spending; this can relate to the applicant purchasing from local suppliers. • Skill Building for Community Members <ul style="list-style-type: none"> • There will be personal development as the result of direct or indirect involvement in the project; • Participating in the project will increase an individual's skills; and/or • The project is educational in nature and aims to increase knowledge. • Social <ul style="list-style-type: none"> • The project encourages networking and collaboration including the creation of partnerships and pooling of resources; • The project could encourage people who are not currently engaged to become involved; • The project encourages the community to continue to work together; and/or • The partnerships developed through the project will be ongoing. • Facility Improvements and activation; this includes capital improvements and usage <ul style="list-style-type: none"> • The project will result in increased usage of a facility/equipment/local park/community space; • People with diverse needs will now be able to access the facility/local park/community space; |

- The project provides a solution to underutilisation of a facility/equipment/local park/community space; and/or
- The project is in line with current best practice principles, Universal Design principles or Occupational Health and Safety Requirements.

| Section 3 – Community Need and Benefit | |
|--|-----------|
| <i>responses will be scored out of 20 and will be 75% of the application assessment</i> | |
| Has the applicant: | |
| <ul style="list-style-type: none"> • Provided information relating to the community need for the event/project? • Provided information relating to the community benefit for the event/project? • attached relevant support material? | |
| Community need | |
| Meets one need with little detail and evidence | 5 |
| Meets one to five Community Need outcomes Detail and evidence provided | 10 |
| Meets six to seven Community Need outcomes Detail and evidence provided | 15 |
| Meets eight or more Community Need outcomes Detail and evidence provided Demonstrated community benefit based on clearly documented evidence, eg letters of support, research, data, previous experience | 20 |
| Community Benefit | |
| Meets one benefit with little detail and evidence | 5 |
| Meets one to five Community Benefit outcomes Detail and evidence provided | 10 |
| Meets six to ten Community Benefit outcomes Detail and evidence provided | 15 |
| Meets eleven to 14 Community Benefit outcomes Detail and evidence provided Demonstrated community need based on clearly documented evidence, eg letters of support, research, data | 20 |

Contact

For general grant enquiries or if you require assistance in completing the application form please contact:

Community Facilities Planning and Grants Officer
 Phone: 1300 366 244
 Email: enquiries@wellington.vic.gov.au

16. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS –

FURTHER GALLERY COMMENTS –

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.

17. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:

- a) Council business information***
- b) Security information***
- c) Land use planning information***
- d) Law enforcement information***
- e) Legal privileged information***
- f) Personal information***
- g) Private commercial information***
- h) Confidential meeting information***
- i) Internal arbitration information***
- j) Councillor Conduct Panel confidential information***
- k) Information prescribed by the regulations to be confidential information***
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989***

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.