



**WELLINGTON**

SHIRE COUNCIL

*The Heart of Gippsland*

## **Council Meeting Agenda**

**Meeting to be held via Skype**

**Tuesday 19 May 2020, commencing at 6pm**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

**ORDINARY MEETING OF COUNCIL – 19 MAY 2020**  
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## Council Meeting Information

*As the COVID-19 social distancing requirements remain in place, the Minister for Local Government, has issued the “Minister’s Good Practice Guideline MGPG-1: Virtual Meetings”. Pursuant to section 87 of the Local Government Act 2020, these guidelines ensure that local Government decision making can continue in line with COVID-19 requirements and further details can be found on the Local Government Victoria website.*

*These guidelines take effect from 1<sup>st</sup> May 2020 and will remain in place through to 1<sup>st</sup> November 2020.*

*While members of the public can no longer attend meetings in person, we have provided options for you to interact with us virtually via our Council Meetings page on the Wellington Shire Council Website. You are able to interact with Council in two ways:*

- Email through a specific question or comment relating to a particular Council Agenda item no later than 1:00pm on the day of the Council Meeting; or*
- For general communication with Council, via the webcasting chat room early in the meeting to ensure that your submissions can be dealt with at the end of the meeting.*

*While we face a new way of gathering, we thank you for your continued support and look forward to a new way of keeping in touch with all of Wellington Shire.*



## **A - PROCEDURAL**



### **STATEMENT OF ACKNOWLEDGEMENT**

***“We acknowledge the traditional custodians  
of this land the Gunaikurnai people,  
and pay respects to their elders past and present.”***



### **PRAYER**

***“Almighty God, we ask your blessing upon the Wellington  
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the  
true good of the Wellington Shire Council may result to  
the benefit of all residents and community groups.”***

***Amen***



## A - PROCEDURAL

### A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

**ITEM A4**

**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

19 MAY 2020

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**OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 5 May 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

**RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 5 May 2020.*

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



## A - PROCEDURAL

# A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



## A - PROCEDURAL

# A6 ACCEPTANCE OF LATE ITEMS



## A - PROCEDURAL

### A7 NOTICE/S OF MOTION



## A - PROCEDURAL

# A8 RECEIVING OF PETITIONS OR JOINT LETTERS

**ITEM A8(1)**

**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

19 MAY 2020

---

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|--------------|----------|-----------|
| Nil  |              |          |           |

**ITEM A8(2)****RECEIPT OF PETITION: VEGETATION MANAGEMENT IN WELLINGTON SHIRE**

ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

DATE: 19 MAY 2020

| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Engagement | Risk Management |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|------------|-----------------|
|           |               | ✓           |                |              |                   |           |               |            |                 |

**OBJECTIVE**

That Council receive the attached petition from the Wellington Residents and Ratepayers Group Incorporated, in relation to a request for a review of vegetation management programs across the Wellington Shire.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the attached petition from the Wellington Residents and Ratepayers Group Incorporated, in relation to a request for a review of vegetation management programs across the Wellington Shire.***

**BACKGROUND**

A petition has been received by Council from the Wellington Residents and Ratepayers Group Incorporated who have expressed concerns following the recent bushfires relating to vegetation management, particularly in removing particularly hazardous and potentially hazardous trees and vegetation adjacent to council roads in higher risk areas. They have also suggested that Council advocate the same approach for roads controlled by other agencies within the Shire and that greater community consultation and engagement are utilised in relation to planning and action to reduce the likelihood of and impact from any future bushfires.

A copy of the petition is provided in Attachment 1.

**LEGISLATIVE IMPACT**

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal) Local Law No 1 provides for petitions and joint letters:

“A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.”

**PETITION TO WELLINGTON SHIRE COUNCIL**

( Generated by Wellington Residents and Ratepayers Group Incorporated )

WELLINGTON  
SHIRE COUNCIL  
13 MAY 2020  
RECEIVED

We who are residents of or visitors to Wellington Shire, having grave concerns for community safety, seek to have the following points addressed by Council.

1. In view of the disastrous bushfires in our region this summer, that Council conduct or participate in a broad-ranging review of vegetation management so as to provide a safer environment for residents, visitors, livestock and native species.
2. That Council carry out pro-active works to remove hazardous and potentially hazardous trees and vegetation adjacent to council roads in higher risk areas and that Council advocate the same approach for roads controlled by other agencies within the Shire.
3. That Council conduct a comprehensive survey of the community and take submissions in relation to better planning and action to reduce the likelihood of and impact from any future bushfires.

| Name & Signature                        | Address    |
|---|------------|
| GREG TUCKETT <i>[Signature]</i>         | [REDACTED] |
| Tracey Wrigglesworth <i>[Signature]</i> | [REDACTED] |
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PORT ALBERT

### PETITION TO WELLINGTON SHIRE COUNCIL

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3. That Council conduct a comprehensive survey of the community and take submissions in relation to better planning and action to reduce the likelihood of and impact from any future bushfires.

| Name & Signature | Address    |
|------------------|------------|
| Colin Furlong    | [REDACTED] |
| Pamela Furlong   |            |
| Wendy McKenzie   |            |
| Natalie Wus      |            |
| John Wus         |            |
| Hein Hoogeveen   |            |
| J Hoogeveen      |            |
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| * Name & Signature *            | Address |
|---------------------------------|---------|
| <i>Melanie Cooper</i>           |         |
| <i>Kimberly J. Lawrence</i>     |         |
| <i>Patricia King</i>            |         |
| <i>[Signature]</i>              |         |
| <i>[Signature]</i>              |         |
| Nigel Perry <i>[Signature]</i>  |         |
| Lindsay Alderson                |         |
| Brenda Payne                    |         |
| Rob Marcom                      |         |
| M KOMEN                         |         |
| A. JOHNSTON <i>[Signature]</i>  |         |
| Chris Hunter <i>[Signature]</i> |         |
| J. Marsh                        |         |
| <i>[Signature]</i>              |         |
| BERNIE JOHNSTON                 |         |
| Karen Johnston                  |         |
| LES LOBB                        |         |
| PETER HINDS                     |         |
| MICHAEL DUNSDALE                |         |

\*  
PLUS  
6. MORE  
ON  
REVERSE  
PAGE

KEITH MILLS

ROB CARRUTHER

JULIE BRYER

Brian Brown

Samuel MICHAEL

DAVID JONES

GRAHAM ADAMS

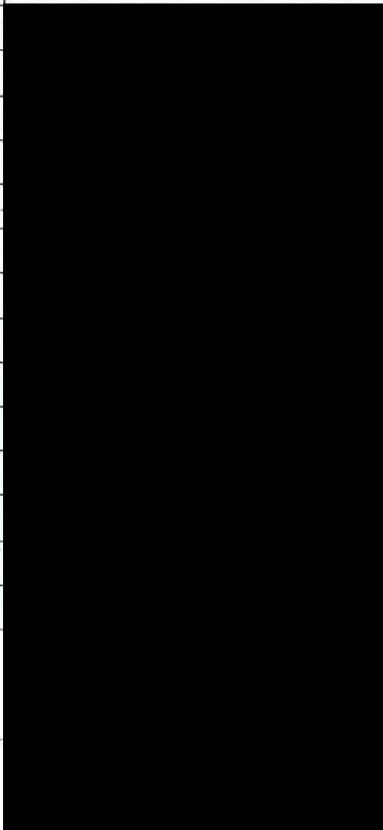

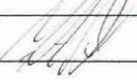



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3. That Council conduct a comprehensive survey of the community and take submissions in relation to better planning and action to reduce the likelihood of and impact from any future bushfires.

| Name & Signature   | Address   |
|--|---|
| A - P ERNST  |  |
| A. SCOTT   |   |
| M. EVANS <del>EVANS</del>  |   |
| K. Hamilton  |   |
| A. Martin     |   |
| C. Pritchett   |   |
| M. BASS       |   |
| C Clark.   |   |
| H. Boer  |   |
| Neville & Jenny MICHAEL  |   |
| Jenny <del>Michael</del>   |   |
| Michelle Sharp   |   |
| CAROLE A. ROBERTS  |   |
| STUART JAMES   |   |
| John H. Conway   |   |
| M. Caehia  |   |
| Carmel Clark  |   |
| Cillian Payne & Payne  |   |

PLUS 3 More on REVERSE side

KEITH MILLS  
DAMIAN KESSNER  
LINDSAY MORAN  
Ray Saliba



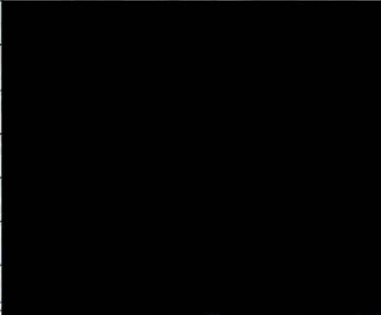


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| Name & Signature            | Address   |
|-----------------------------|---|
| Alan HEXWOOD                |  |
| Palma Dennis                |   |
| CHARLES JAMES               |   |
| Nicole Ridder               |   |
| Philip Strickland           |   |
| Elise Ridder-Strickland     |   |
| Alexander Ridder-Strickland |   |
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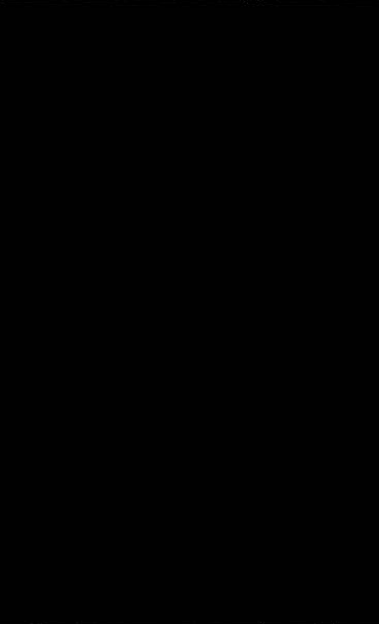
| Name & Signature      | Address   |
|-----------------------|---|
| C. BULLOCK            |  |
| S. BASS               |   |
| L. Pilbeam            |   |
| K GAHAN-RHODES        |   |
| A. LANE <i>A Lane</i> |   |
| B. EMSLIE             |   |
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| Name & Signature                 | Address   |
|----------------------------------|---|
| Alex Salleta <i>Alex Salleta</i> |  |
| Tröepel <i>Tröepel</i>           |   |
| Mary Birdsey <i>Mary Birdsey</i> |   |
| Dedee Price <i>Dedee Price</i>   |   |
| MICK Gowden                      |   |
| Fatima Hanafi                    |   |
| BARBARA DUNN                     |   |
| Valda Berry <i>Valda Berry</i>   |   |
| RAY VEAL <i>Ray Veal</i>         |   |
| Mary Rish <i>Mary Rish</i>       |   |
| D. Stracey                       |   |
| Patrice Watt                     |   |
| <i>Patrice Watt</i>              |   |
| Eusefield                        |   |

Return to KEITH MILLS


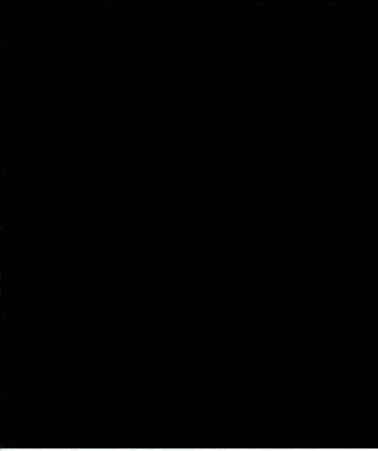
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| Name & Signature  | Address   |
|---|---|
| STEPHANIE CORDELL  |  |
| GREGOR McNAUGHTON   |   |
| TOM DATHAN  |   |
| Lynette JAKOVICH  |   |
| PETER RIMINGTON   |   |
| Wendy Porter  |   |
| Mark Jones  |   |
| CREADAM SEARNS  |   |
| G. Addison  |   |
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| Name & Signature      | Address   |
|-----------------------|---|
| JOSE CAJUCHO          |  |
| ROSE VAUX             |   |
| Victor Bucher         |   |
| Peter Russell Russell |   |
| Jo Capes              |   |
| Eileen Drew           |   |
| Luan de Lann          |   |
| Jodie Williams        |   |
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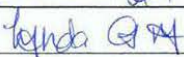

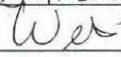
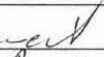
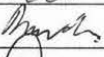




| Name & Signature | Address     |
|------------------|-------------|
| Dale Brown       |             |
| David Reed       |             |
| Yusef Doh        |             |
| M. Woolcock      |             |
| EMILIE RIPPET    | Lucy Rippet |
| Norman Rippet    | N.R.        |
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## PETITION TO WELLINGTON SHIRE COUNCIL

( Generated by Wellington Residents and Ratepayers Group Incorporated )

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| Name & Signature   | Address |
|--|---------|
| RUPINDER MLOTANI      |         |
| L. McElroy            |         |
| KASEY SCHOENMAEKERS  |         |
| Nick Jordan  |         |
| Darren Gee   |         |
| Sarah D'Arcy   |         |
| Maura Webb          |         |
| IAN STEWART  |         |
| Kell Stewart        |         |
| Paul Anderson /     |         |
| DAVID CARNE         |         |
| REBECCA PHELAN      |         |
| BILL IONASCU        |         |
| Craig Armstrong     |         |

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| Name & Signature       | Address    |
|------------------------|------------|
| Sharon Hayes           | [REDACTED] |
| Rick Rooney            |            |
| Geoff Healy            |            |
| Col Downhill           |            |
| Aileen Page            |            |
| Wendy Rhodes           |            |
| Rachel O'Brien         |            |
| Adam + Sue Noonan      |            |
| Lyn Cooper             |            |
| Katherine O'Neill      |            |
| Garry Bebbington       |            |
| Rodney Watts           |            |
| Cherly Bourne & Bourne |            |
| Daniel O'Brien         |            |
| Merilyn Grotton        |            |

**PETITION TO WELLINGTON SHIRE COUNCIL**

( Generated by Wellington Residents and Ratepayers Group Incorporated )

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3. That Council conduct a comprehensive survey of the community and take submissions in relation to better planning and action to reduce the likelihood of and impact from any future bushfires.

| Name & Signature    | Address |
|---------------------|---------|
| Kim Marchesi        |         |
| Anita Sorensen      |         |
| Lot Lomeville       |         |
| Vivian Teck-Harries |         |
| Annika Godfrey      |         |
| Rod Warren          |         |
| Matthew Harrison    |         |
| Phil White          |         |
| Kasloymarshall      |         |
| Julie Cleman        |         |
| David               |         |
| Tilly Green         |         |
| Robert Hoy          |         |
| Lorraine Brookes    |         |
| PHILIP MASRAEY      |         |
| C. Bullock          |         |
| Lisa Pilkington     |         |
| RAY WOOD            |         |

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| Name & Signature         | Address |
|--------------------------|---------|
| Fam Bila P.M. Bila       |         |
| Christine Bila C.H. Bila |         |
| Mick Sweeney             |         |
| Kor. y Keemon            |         |
| Peter Keemon             |         |
| ILIAS Amoudoues          |         |
| Cameron Freeman          |         |
| Louise Spensley          |         |
| Rob Commu C              |         |
| LEE BILA                 |         |
| RITA McMAHON             |         |
| Sue Neale                |         |
| SHIRAZ MADISON           |         |
| BILLY MAIDEN             |         |

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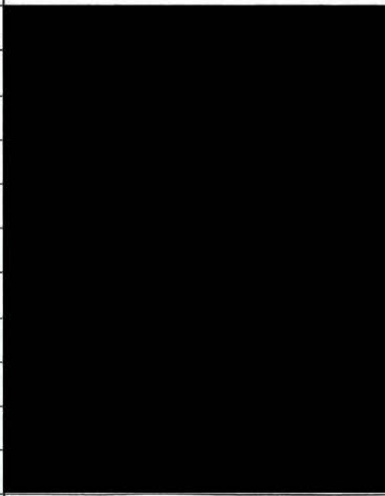
| Name & Signature   | Address   |
|--------------------|---|
| <i>[Signature]</i> |  |
| TAHLIA HIGGINS     |   |
| John TIDEY         |   |
| Joe Shewitt        |   |
| LEE VIKTORIN       |   |
| DAVID CARPENTER    |   |
| GLENNIS ROGERS     |   |
| KAREN KANE         |   |
| SHERYL MULVEY      |   |
| FREDA MILLS        |   |
| P. BOVONDEY        |   |
| Doreen Sherwell    |   |
| KEITH PRICE        |   |

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| Name & Signature | Address   |
|------------------|---|
| DOONAY GREIG     |  |
| Celia Whitehouse |   |
| R.S. Smith       |   |
| Elspeth Lutgen   |   |
| Carol King       |   |
| Leone Campsie    |   |
| Bob Klyasnick    |   |
| Heda Beel        |   |
| Kate Moran       |   |
| HEATH TOWMS      |   |
| CHARLES CRAIG    |   |
|                  |   |
|                  |   |
|                  |   |

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| Name & Signature         | Address |
|--------------------------|---------|
| N/A                      |         |
| NEVILLE ANDERSON         |         |
| ALISON DROPPERT          |         |
| Robbance                 |         |
| Darren Gee               |         |
| KAITLYN HART             |         |
| Liz Semmens              |         |
| William Lunathin         |         |
| Brenda Birmingham        |         |
| Heather O'Brien          |         |
| MICHAEL MEWHA            |         |
| <del>JEREMY NORRIS</del> |         |
| O'Sah                    |         |
|                          |         |
|                          |         |

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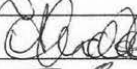


| Name & Signature | Address |
|------------------|---------|
| Roberta Kennedy  |         |
| Sarah Holt       |         |
| GREG KENDALL     |         |
| Marilyn Lomas    |         |
| David O'Brien    |         |
| Rever Wickens    |         |
| LEON BAWGS       |         |
| LEON BAWGS       |         |
| PADDY            |         |
| Warriak Bate     |         |
| Pat Jacol        |         |
| GRM BRANICH      |         |
| ROBYN SIMPSON    |         |
| GEOFF SIMPSON    |         |
| John Steel       |         |
| Jeanette Price   |         |
| TRISH GARNHAM    |         |
| LEON BAWGS       |         |

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| Name & Signature  | Address   |
|---|---|
| Sheryl Shine  |  |
| Marilyn Benton  |   |
| Alex Noble -      |   |
| Tony Dayson -    |   |
| Paula Doherty -  |   |
| Philippa Costman  |   |
| Mark Grant  |   |
| Tracey Binger   |   |
| Jess Dorbell  |   |
| Claire Rourke   |   |
| Hana Vadelonis  |   |
| Susan Abberdun  |   |
| Pippa Johnston  |   |
| Laurie Smith  |   |

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| Name & Signature            | Address     |
|-----------------------------|-------------|
| K Grummisch                 | [Redacted]  |
| T. Scharland                |             |
| M. MILLER                   |             |
| E. Robson                   |             |
| Lyn Jeffrey,<br>V. Sheridan | [Signature] |
| JOHN BOURBONX               | [Redacted]  |
| Ernie Withers               |             |
| Noel Taylor                 |             |
| Gayle Greig                 |             |
| Amy Brown                   |             |
| Teresa [unclear]            |             |
| V. Sandeman                 |             |
| L. Adams                    | [Signature] |



## A - PROCEDURAL

# **A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**



## A - PROCEDURAL

# A10 QUESTIONS ON NOTICE



## **A - PROCEDURAL**

# **A11 MAYOR AND COUNCILLOR ACTIVITY REPORT**

**ITEM A11(1)****MAYOR AND COUNCILLOR ACTIVITY REPORT**

ACTION OFFICER:

COUNCILLOR ALAN HALL

DATE:

19 MAY 2020

**RECOMMENDATION***That the Mayor and Councillor Activity Report be noted.***4 APRIL – 1 MAY 2020**

|          |   |   |
|----------|---|---|
| 14 April | 2020 Local Government<br>Mayoral Advisory Panel –<br>Coronavirus – Meeting 2    | Mayor Hall attended                     |
| 15 April | Smart Futures Series -<br>Webinar   | Cr Crossley and<br>Cr McCubbin attended |
| 15 April | MAV Special Board Meeting,<br>via Zoom  | Cr Hole attended                        |
| 16 April | Cameron Sporting Complex<br>Committee Meeting, via Zoom                         | Cr Hole attended                        |
| 16 April | Latrobe Valley Power Hub<br>Meeting   | Cr McCubbin and<br>Cr Crossley attended |
| 27 April | Gordon Street Reserve<br>Committee Meeting, via Zoom                            | Cr Hole attended                        |
| 29 April | Central Gippsland Tourism<br>Meeting via Zoom<br>teleconference                 | Cr Maher attended                       |
| 30 April | Latrobe Valley Power Hub<br>Meeting   | Cr McCubbin and<br>Cr Crossley attended |
| 1 May    | Municipal Association of<br>Victoria (MAV) Board Meeting,<br>via teleconference | Cr Hole attended                        |

*\*\*Note, a number of events have either been cancelled, postponed or rescheduled due to COVID-19.*

**COUNCILLOR ALAN HALL  
MAYOR**



# B –REPORT

## DELEGATES



# C1 - REPORT

# CHIEF EXECUTIVE OFFICER

**ITEM C1.1****CHIEF EXECUTIVE OFFICER'S REPORT**

DIVISION: CHIEF EXECUTIVE OFFICER

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 19 MAY 2020

| IMPACTS   |               |             |                |              |                   |           |               |            |                 |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Engagement | Risk Management |
|           |               | ✓           |                | ✓            |                   |           |               |            |                 |

**RECOMMENDATION*****That the Chief Executive Officer's Report be received.***

- 24 April Meeting with GRP Leadership Group to discuss One Gippsland Update, via Skype.
- 24 April Meeting with Aerium to discuss GRP Status Update on the Regional Plan including Engagement and Evaluation, via Skype.
- 28 April Meeting with Darren Chester.
- 28 April Meeting with CEO Latrobe City to discuss One Gippsland and Shared Services, via Skype.
- 29 April Meeting with CEO South Gippsland Shire Council to discuss One Gippsland and Shared Services, via Skype.
- 4 May Catch up via Zoom meeting with Grant Radford, TAFE Gippsland to discuss the development of the Federation Training Campus at Sale.
- 6 May Attended LGV CEO Forum via Skype.
- 8 May Attended Working Group Meeting to discuss Priority Investment Assessment Tool for the Gippsland Regional Plan.
- 14 May Telephone catch up with Inspector Craig Gaffee, Sale Police.
- 15 May Attending RCV Committee Meeting via Zoom.

**ITEM C1.2****APRIL 2020 COUNCIL PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICER

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 19 MAY 2020

| IMPACTS   |               |             |                |              |                   |           |               |            |                 |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Engagement | Risk Management |
| ✓         | ✓             | ✓           | ✓              | ✓            |                   |           |               |            |                 |

**PURPOSE**

For Council to receive and note the April 2020 Council Performance Report.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive and note the April 2020 Council Performance Report as attached.***

**BACKGROUND**

The April 2020 Council Performance Report comprises key highlights towards achievement of the 2017-21 Council Plan, progress in relation to Major Initiatives and Initiatives as identified in the 2019/20 Budget together with an overview of Council finances including an Income Statement, a Balance Sheet with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

**OPTIONS**

Following consideration of the attached April 2020 Performance Report, Council can resolve to either:

1. Receive and note the April 2020 Council Performance Report; or
2. Not receive and note the April 2020 Council Performance Report and seek further information for consideration at a later Council meeting.

**PROPOSAL**

That Council receive and note the attached April 2020 Council Performance Report.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

## **COMMUNICATION IMPACT**

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

## **LEGISLATIVE IMPACT**

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

## **COUNCIL POLICY IMPACT**

The April 2020 Council Performance Report has been prepared in the context of existing Council policies.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

**Strategic Objective 6.2:** *"Community engagement and customer service excellence is central to Council's decision making process."*

Strategy 6.2.2: *"Actively engage with both internal and external stakeholders to appropriately inform about council business."*

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

**Strategic Objective 6.3:** *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3: *"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objectives and strategies.

# APRIL 2020 PERFORMANCE REPORT

## APRIL 2020 COUNCIL PLAN HIGHLIGHTS

### ***Sustainability Strategy adopted***

Council's Environmental Sustainability Strategy was adopted in April 2020. Several actions associated with the strategy are now being planned for implementation during 2020/21. This Strategy sets out how we will improve environmental sustainability from our operations and services over the next four years, and how we will support and advocate on behalf of the community.

### ***Heyfield Youth Play Precinct***

Following initial consultation with the community around the expansion of the Heyfield Skate Park and the construction of a new Pumptrack, Council will be seeking further community feedback into the final designs. Federal funding has already been secured for this project.

### ***Heyfield Town Tree Plan***

Year 1 tree list was reviewed with the view to ensure biodiversity and Year 2 documents were sent out to all residents in the designated area for community feedback. Planting is expected to be finished in 2021.

### ***Funding applications***

Funding application for approximately \$1.5M under Black Spot Program for Ryans Road, Gormandale - Stradbroke Road and Tinamba - Newry Road was successful. Federal government funding applications are being developed to fund upgrades to Sloping Bridge (Bridges Renewal Program) and Pound Road East (Heavy Vehicle Safety and Productivity Program).

### ***Working from home/remotely***

Majority of Council Staff have managed to successfully transition to working from home/working remotely without major impact to business operations during the COVID-19 restrictions.

### ***'Gallery at Home'***

While the Gippsland Art Gallery has been physically closed through April due to COVID-19 restrictions, it has been an exceptionally busy time as we create and deliver new virtual programs online. 360 degree virtual tours have been created for each of the current exhibitions as a collaboration between guest artists and the Gippsland Art Gallery together with cinematic tours through the spaces, for launch on the new 'Gallery at Home' webpage in the first week of May.

### ***'Art at Home' Virtual programs***

Gallery will also launch its new online art workshops, activities, podcasts and exhibitions. These activities have been complimented by an increased social media program that has included 'Art at Home' activities, Virtual Studio tours and in-depth look into the Gippsland Art Gallery collection. More than 60,000 people have engaged with the Gippsland Art Gallery via social media and other virtual methods since its physical closure on 23 March 2020, many for the first time indicating an opportunity for ongoing digital offerings to bring art to our community beyond the COVID-19 crisis.

### ***John Leslie Art Prize***

The 50 finalists for the John Leslie Art Prize were announced on 6 April 2020 as planned, and an online People's Choice has been launched.

### ***Community Managed Facilities Strategy***

The Strategy is currently open for public consultation and closes on 15 May 2020. An online survey and a number of focus groups have been held via digital means to ensure a good level of

community input despite COVID-19 gathering restrictions. Feedback has been constructive and positive and will be incorporated into the strategy before it is finalised.

### ***Facilities managed amid COVID-19 restrictions***

Committees of management have been positive and responsible throughout COVID-19 directions and continue to do what they can to manage and maintain community facilities and reserves within restrictions.

### ***Funding agreement finalised***

Bundalaguah-Myrtlebank Hall funding agreement finalised and funds provided for major capital works project with works progressing well.

### ***Clubs agreement for redevelopment project***

A head of agreement reached between Sale City Football Netball Club and Longford Cricket Club during April has enabled progression of Stephenson Park changeroom redevelopment project.

### ***Community grants update***

Three Quick Response Grants were awarded in April totaling \$5,000 in funding.

In response to COVID-19 restrictions, Council worked with community groups who are recipients of community assistance grants to renegotiate project scope and delivery timing to enable outcomes to be met despite COVID-19 restrictions.

### ***Infrastructure Planning***

Community Infrastructure Plan is underway. Community engagement survey has been completed and the online community forum schedule has been updated to enable broader community engagement throughout the COVID-19 restrictions. Targeted interviews will also be conducted with key members of the community.

Draft Sporting Infrastructure Plan report is also being finalised without outcomes expected in June.

### ***Early Years Plan***

Municipal Early Years is underway with consultant engaged. This plan is important for the strategic alignment of effort across council to achieve the health and wellbeing of children in Wellington Shire, and to influence and improve their educational and developmental outcomes.

### ***Community facilities projects updates***

- **Cameron Sporting Complex Stadium Redevelopment project:** Cladding is being added to new and old structures. Sports floor is due for installation mid-May 2020 in new courts. Future works being brought forward to take advantage of the stadium being unoccupied during the COVID-19 restrictions. Project is tracking according to schedule.
- **Sale Tennis Club Redevelopment project:** Stage 1 (five courts) has been completed and the courts were handed back to the club to test with light play and to continue maintaining. Timing for the Stage 2 (seven courts) works is currently being determined, with the club's May 2020 tournament being postponed to August due to COVID-19 restrictions. Fencing and lighting for Stage 2 works are currently in progress and council is working through a plan for testing the success of the Stage 1 courts with Sport & Recreation Victoria, Tennis Victoria and the Sale Tennis Club.
- **Stratford Recreation Reserve Changeroom Redevelopment project:** Tender assessment is being finalised. Construction is due to commence in August 2020. If 2020 football/netball season is cancelled, there could be an opportunity to commence sooner.
- **Stephenson Park Changeroom Redevelopment project:** with new concept design is underway, consultation with all users to commence shortly.
- **Pine Lodge Tennis Courts Reconstruction project:** Construction is nearing completion. Court surface and fencing has been completed with minor landscaping and commissioning of lights remaining.

- **Sale Oval Facility Works:** Design and documentation works has commenced with initial concept presented to user groups.

### ***COVID-19 Community Information and Relief Line***

Council established a COVID-19 Community Information and Relief Line to provide residents with current information regarding the COVID-19 pandemic and coordinate referrals to other agencies who can provide support and relief services.

### ***Support for Salvos***

Council supported the Salvation Army in its COVID-19 pandemic response by collecting food from supermarkets for distribution to people who are in need.

### ***Coordinated support for pandemic***

The multi-agency Municipal Health and Medical Subcommittee (of the Municipal Emergency Management Planning Committee) is meeting weekly to monitor a coordinated approach to supporting the community during COVID-19 pandemic.

### ***Recovery planning for COVID-19***

Recovery planning commenced early April 2020 to ensure any possible mitigation actions are taken early and council and recovery agencies can support the community's transition to a post COVID-19 future.

### ***Funding agreement extension***

Council negotiated an extension to funding agreements for Dargo and Rosedale community bushfire recovery events which are on hold pending the lifting of COVID-19 gathering restrictions.

### ***Popular virtual fitness programs***

Despite COVID-19 mandated closures of community leisure facilities continuing throughout April, Aqua Energy and Gippsland Regional Sporting Complex (GRSC) have delivered virtual initiatives including 'Long Distance Fitness' videos, skills and drills videos and a virtual fitness challenge, which have seen more than 19,249 engagements and a reach of 69,562 with Aqua Energy and GRSC via social media for April.

Exercise output submitted by members participating in the virtual 'run' around Australia collectively totals 216,492 calories - the equivalent of 842 Big Mac burgers!

### ***Opportunity for maintenance works***

The closure of Aqua Energy and GRSC has enabled enhanced access by maintenance contractors, including tile repairs to the warm water program pool, increased 'possum proofing', replacement of ceiling tiles, replacement of rotted skirting boards, provision of improved change room seating and office lighting upgrades. At GRSC, the first annual floor reseal has occurred, preceded by installation of floor logos on Court 1.

### ***Aquatic skill development***

Through fortnightly newsletters, the Learn to Swim team members have provided families with links to several websites and Apps to encourage ongoing learning at home about water safety. Newsletters also provide tips on how parents can continue aquatic skill development while at home during COVID-19 restrictions.

### ***E-resources in high demand***

More than 2,731 e-books e-Magazines and e-audio resources have been borrowed from Wellington Libraries via the Borrow Box & RBDigital apps during April while our branches have remained closed due to COVID-19 restrictions. This represents a 55% increase compared to a normal month.

### ***Children activities via Zoom***

Friday Storytime sessions and Rock, Rhythm and Rhyme programs have continued via Zoom, enabling interactive performances with children actively participating and communicating with presenters and each other as if they were in the same room. This innovation enables a live performance experience which recorded sessions cannot match and is being considered for retention after the lifting of COVID-19 restrictions.

### ***Recorded Storytime sessions***

Ten Storytime sessions have been recorded at the Sale Library and posted each Wednesday on Facebook.

### ***Click & Deliver***

On 15 April 2020, the Library started a 'Click & Deliver' service where patrons order items online and have them delivered to their addresses or to a public location. Over 1,600 items have been delivered to over 570 patrons in the first two weeks. This has been very well received by users and is planned to continue for the duration of the COVID-19 restrictions.

### ***'Gippsland Live'***

'Gippsland Live' was launched on 30 April 2020. This is a fantastic opportunity for original song writers and performers from Gippsland to showcase what they do and to be in the running for one of 3 of major prizes. This is being run by The Wedge with support from performing arts centres at Baw Baw, Latrobe, East Gippsland and Bass Coast, together known as 'Theatre Gippsland'.

### ***Portal for online performing arts***

The Wedge internet page has been acting as a portal for patrons and the public to access a myriad of online performing arts products from all over the world from live music sessions from artists' lounge rooms through to full scale musical theatre productions.

### ***COVID-19 Business Support Package***

Wellington Shire Council resolved to allocate \$470,000 towards initiatives to support local small businesses during the COVID-19 pandemic. The package includes waiving of business fees including:

- Portable Advertising Permit fee (12 months)
- Alfresco Dining Permit fee (12 months)
- Roadside Trading Permit fees (8 months)
- Tenancy costs for Council managed commercial properties and four caravan parks (5 months)
- 2021 annual Food and Health Registration fee
- Planning permit application fees for business and/or commercial developments (April-December)
- Council will cover the cost of annual membership for businesses to join their local Business and Tourism Association.

### ***Surplus Land***

- Golden Beach - The sale of all four properties to progress with settlement in June 2020 for \$400,000.
- Heyfield (Weir Road) - Tenders closed with no submissions. Marketing plan and method of sale to be revised.
- Yarram (310 Commercial Road) - Progressed valuation and investigating requirement for subdivision.

***Port of Sale Moorings project***

Port of Sale Marina moorings project now incorporated into larger project control group following announcement of Commonwealth Funding.

***Latrobe Valley Authority's Business Capability Fund***

Council staff are currently working with Latrobe Valley to promote the Business Capability Fund. This month Wellington had three applications approved (\$14,916), with a further eight applications in the pipeline (\$333,000).

***Launch of the 2020 Excellence in Agribusiness Awards program***

2020 Excellence in Agribusiness Awards program has launched. Entries are now open until 25 June 2020 (extension of five weeks due to COVID-19).



APRIL 2020

## FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

**OPERATING RESULT**  
For the period ending 30 April 2020

|  | YEAR TO DATE  |                    |                | FULL YEAR 2019-20 |                |                |
|--|---------------|--------------------|----------------|-------------------|----------------|----------------|
|  | Actual        | Full Year Forecast | Variance       | Forecast *        | Adopted Budget | Variance       |
|  | \$000's       | \$000's            | \$000's        | \$000's           | \$000's        | \$000's        |
| <b>Income</b>  |               |                    |                |                   |                |                |
| Rates and charges  | 63,150        | 63,289             | (139)          | 63,289            | 62,847         | 442            |
| Statutory fees & fines   | 669           | 796                | (127)          | 796               | 882            | (86)           |
| User fees  | 5,565         | 6,683              | (1,118)        | 6,683             | 7,387          | (704)          |
| Grants - operating   | 9,582         | 13,023             | (3,441)        | 13,023            | 16,042         | (3,019)        |
| Contributions - monetary   | 365           | 363                | 2              | 363               | 191            | 172            |
| Other income   | 2,400         | 2,398              | 2              | 2,398             | 2,772          | (374)          |
| <b>Total Income</b>  | <b>81,731</b> | <b>86,552</b>      | <b>(4,821)</b> | <b>86,552</b>     | <b>90,121</b>  | <b>(3,569)</b> |
| <b>Expenditure</b>   |               |                    |                |                   |                |                |
| Employee costs   | 21,886        | 27,596             | 5,710          | 27,596            | 27,766         | 170            |
| Contractors, materials and services                                      | 23,400        | 34,249             | 10,849         | 34,249            | 35,926         | 1,677          |
| Bad and doubtful debts   | -             | 90                 | 90             | 90                | 92             | 2              |
| Depreciation and amortisation  | 17,914        | 24,042             | 6,128          | 24,042            | 24,776         | 734            |
| Borrowing costs  | 60            | 243                | 183            | 243               | 243            | -              |
| Other expenses   | 3,593         | 4,670              | 1,077          | 4,670             | 734            | (3,936)        |
| <b>Total Expenditure</b>   | <b>66,853</b> | <b>90,390</b>      | <b>24,037</b>  | <b>90,390</b>     | <b>89,537</b>  | <b>(1,353)</b> |
| <b>OPERATING RESULT</b>  | <b>14,878</b> | <b>(4,338)</b>     | <b>19,216</b>  | <b>(4,338)</b>    | <b>584</b>     | <b>(4,922)</b> |
| Grants - capital recurrent   | 1,682         | 4,637              | (2,955)        | 4,637             | 2,150          | 2,487          |
| Grants - capital non recurrent   | 4,163         | 5,911              | (1,748)        | 5,911             | 5,994          | (83)           |
| Contributions - monetary - capital                                       | 480           | 953                | (473)          | 953               | 1,358          | (405)          |
| Contributions - non monetary   | 821           | 821                | -              | 821               | -              | 821            |
| Recognition of assets  | 397           | 397                | -              | 397               | -              | 397            |
| Assets written off   | (270)         | (256)              | (14)           | (256)             | -              | (256)          |
| Derecognition of assets  | (15)          | (15)               | -              | (15)              | -              | (15)           |
| Net gain/loss on disposal of property, infrastructure, plant & equipment | 141           | (772)              | 913            | (772)             | (906)          | 134            |
| Other Income - capital   | 49            | 199                | (150)          | 199               | 179            | 20             |
| <b>Surplus/(Deficit)</b>   | <b>22,326</b> | <b>7,537</b>       | <b>14,789</b>  | <b>7,537</b>      | <b>9,359</b>   | <b>(1,822)</b> |

The forecast figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an forecast budget sense enables Council to more accurately monitor financial performance during the year and predict the end of year position.

#### YTD Results vs Full year Forecast

The result at the end of April 2020 reflects a surplus of \$22.3 million against a full year forecast surplus of \$7.5 million. This increase of \$14.8 million is a combination of an operating result of \$19.2M and the impact of capital income of (\$4.4M) yet to be received through to June 2020.

#### A summary of major operating variances to forecast:

##### Operating Income

- (\$0.14 million) Rates and charges through finalising supplementary valuations for 2019/20.
- (\$0.13 million) Statutory fee income yet to be received includes \$17k for infringements, \$59k for planning fees, and \$50k for certificates and permits.
- (\$1.12 million) Waste management services income of \$599 and, bushfire support and other reimbursements of \$200k, to be received by 30 June 2020. User fees totalling \$305k to be raised from the Wellington Centre, leisure centres, Saleyards, and various community facilities by the end of the year. The final year end forecast could be impacted by the COVID-19 pandemic.
- (\$3.44 million) Operating grants to be recognised or received includes \$1.69M of the final instalment of the Victoria Grant Commission allocation for 2019/20 and \$880k drought funding (rate relief) and funding for the drought and January/February 2020 fire events.

### Operating Expenditure

- \$5.70 million  
The bulk of the remaining employee costs relates to salaries to be incurred for the final two months of the year. It is anticipated that there will be some minor savings due to vacancies, the impact of COVID-19, and timing of leave taken by staff.
- \$10.85 million  
Contractors, materials and services variance includes:
  - a. \$4,472k - The bulk of remaining contractor and material expenses will be spent on ongoing community projects and programs, as well as drought and bushfire recovery initiatives.
  - b. \$2,999k - Maintenance and utilities still to be paid for roads infrastructure, parks, and Council buildings in the final quarter of 2019/20.
  - c. \$1,501k - Expenditure associated with waste management including EPA fees, kerbside collection, transfer station and landfill fees to be expensed by 30 June 2020.
  - d. \$963k - Contributions and operating subsidies towards drought and bushfire recovery initiatives, health services, community programs and events yet to be incurred.
  - e. \$842k - Major consulting costs to be spent before the end of the year include Stage 2 of the Sporting Infrastructure plan and the Aqua Energy Redevelopment project.
- \$6.13 million  
Depreciation charges (non cash) for May and June 2020 are yet to be processed with the final calculation to be determined at the year end 30 June 2020.
- \$1.08 million  
Farm rate relief refunds to be allocated to the relevant assessments, and audit fees to be incurred.

### A summary of major capital variances to forecast:

#### Capital Income

- (\$4.70 million)  
Major capital grants yet to be recognised or received include Roads to Recovery funding (\$3.2M), Vic Roads funding for Beverleys Road, Toongabbie Road and Seaspray Pedestrian safety upgrades (\$1.1M), Sale Tennis Upgrades (\$0.3M), Pine Lodge Tennis Court Resurface (\$0.3M), Briagolong Rec Reserve Pavilion (\$0.3M). Offset by works on the Cameron Sporting Complex Stadium Redevelopment being ahead \$0.5M.
- (\$0.47 million)  
Ratepayers contributions towards the Marley Street and Bruce Street reconstruction schemes are yet to be raised, and Sale Tennis Club contribution to be received by the end of the year.
- \$0.90 million  
Written down value of building, footpaths and roads replaced (non cash accounting entries) are yet to be processed with the final calculation to be determined at the year end 30 June 2020.

### Full Year Forecast to Adopted Budget

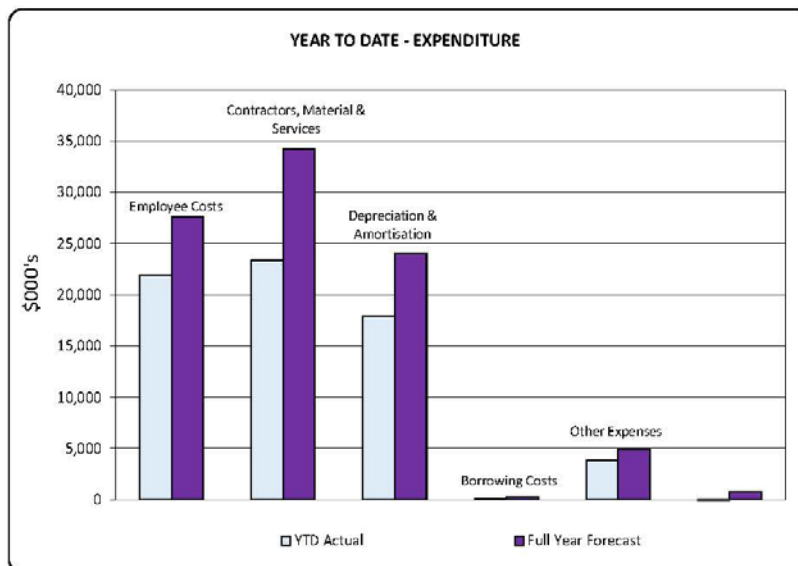
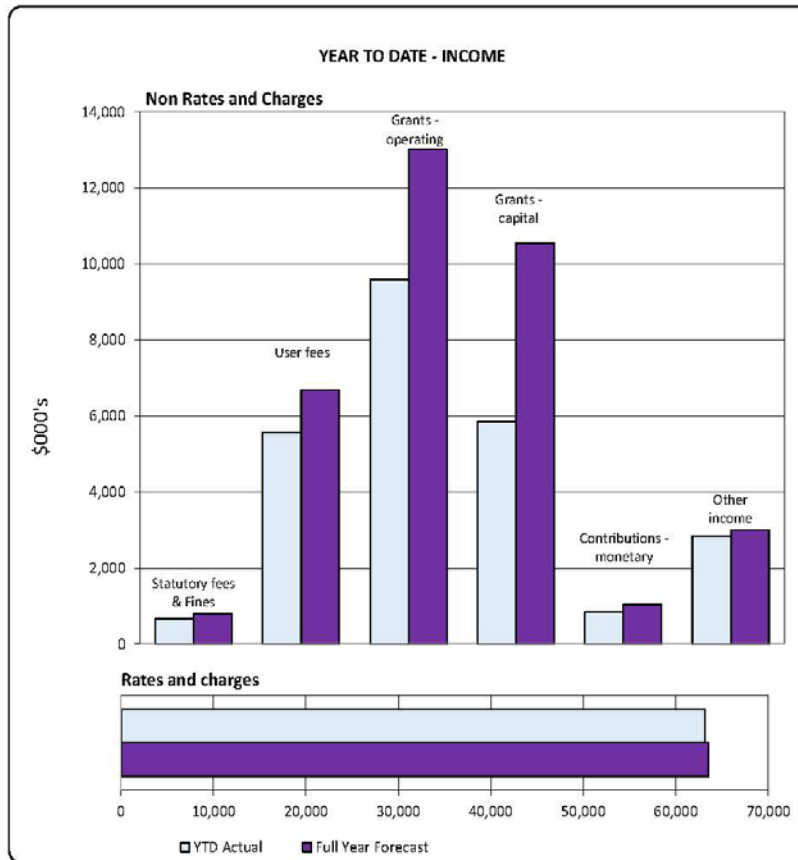
The full year forecast surplus is \$1.8 million lower than the adopted budget. Made up of:

The operations result of (\$4.3 million) deficit being lower than the budgeted surplus of \$534k.

The year end capital forecast result is \$3.1 million higher than budgeted mainly due to additional 2019/20 Roads to Recovery funding of \$2.5 million and \$0.8 million for the recognition of non monetary contributions.

In operations, \$7.2 million of 2019/20 Victoria Grants Commission allocation was received in 2018/19 but has been offset by new operating grant funding of \$4.2 million mainly relating to \$3.8 million for "farming" enterprises rate relief and \$0.3 million for drought and bushfire recovery programs. Operating other expenses has increased to reflect the rate relief payments but is offset by lower contractor payments associated with delays in the commencement of the Stratford Recreation Reserve changeroom and the Gippsland Shared Services projects. Other additional costs (non cash) have been recognised as result of the introduction of new accounting standards effective 1 July 2019.

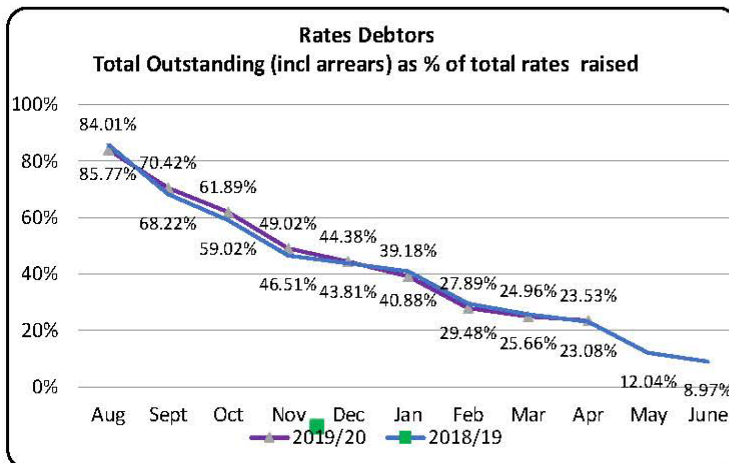
## APRIL 2020 COMPONENTS AT A GLANCE



# BALANCE SHEET

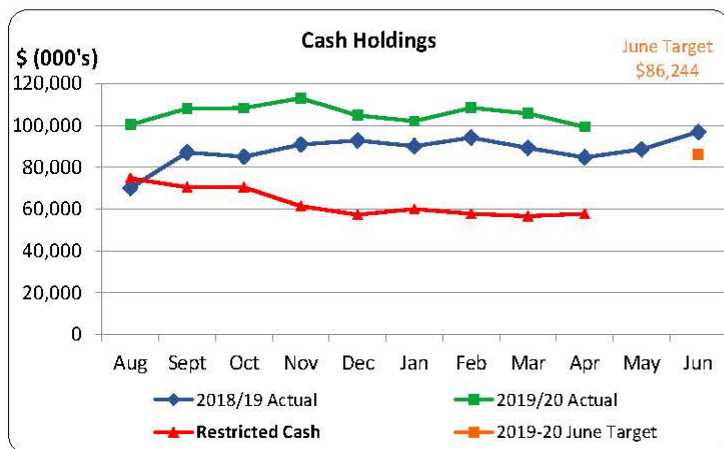
As at 30 April 2020

| Actual             |                               | Actual           | Forecast       | Adopted Budget   |
|--------------------|-------------------------------|------------------|----------------|------------------|
| April 19           |                               | April 20         | June 20        | June 20          |
| \$000's            |                               | \$000's          | \$000's        | \$000's          |
| <b>Assets</b>      |                               |                  |                |                  |
| 100,175            | Total Current Assets          | 115,542          | 93,566         | 83,951           |
| 904,290            | Total Non Current Assets      | 889,837          | 895,548        | 923,241          |
| <b>1,004,465</b>   | <b>Total Assets</b>           | <b>1,005,379</b> | <b>989,114</b> | <b>1,007,192</b> |
| <b>Liabilities</b> |                               |                  |                |                  |
| 16,282             | Total Current Liabilities     | 17,428           | 16,724         | 19,076           |
| 18,719             | Total Non Current Liabilities | 18,733           | 18,011         | 21,370           |
| <b>35,001</b>      | <b>Total Liabilities</b>      | <b>36,161</b>    | <b>34,735</b>  | <b>40,446</b>    |
| <b>969,464</b>     | <b>Net Assets</b>             | <b>969,218</b>   | <b>954,379</b> | <b>966,746</b>   |



The rate debtors outstanding at the end of April 2020 were \$16.31 million (23.53%) compared to April 2019 of \$15.81 million (23.08%).

The final rate instalment for the year will be sent out during May 2020 and is due on 31 May 2020. These notices will also include a final farm rate drought relief adjustment for the majority of "farm" ratepayers.



Council cash holdings at the end of April 2020 are \$99.3 million, higher than April 2019 of \$84.6 million due to advance funds and lower than expected expenditure.

The current cash holdings include \$57.7 million restricted funds; \$11.0 million to cover reserves, \$33.2 million to cover provisions and trusts, and approximately \$13.5 million associated with the operating and capital carried forwards.

The balance is generally working capital for ongoing operations over the next quarter.

**Restricted cash is money that is reserved for specific purposes and therefore not available for general business use.**

## CAPITAL EXPENDITURE PROGRAM

For the year ending 30 April 2020

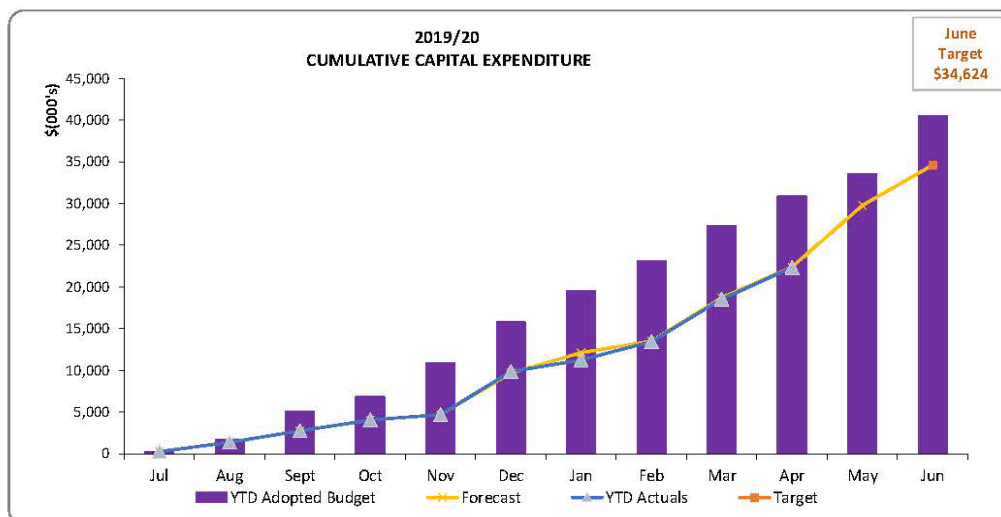
|                     | YEAR TO DATE 2019-20 |                     |                     | FULL YEAR 2018-19   |                              |                                   |
|---------------------|----------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------------|
|                     | Actual<br>\$000's    | Forecast<br>\$000's | Variance<br>\$000's | Forecast<br>\$000's | Adopted<br>Budget<br>\$000's | Variance to<br>Adopted<br>\$000's |
| Property            | 4,612                | 7,026               | 2,414               | 7,026               | 11,224                       | 4,198                             |
| Infrastructure      | 15,806               | 24,691              | 8,885               | 24,691              | 25,840                       | 1,149                             |
| Plant and Equipment | 1,895                | 2,822               | 927                 | 2,822               | 2,742                        | (80)                              |
| Intangibles         | 26                   | 85                  | 59                  | 85                  | 682                          | 597                               |
| <b>Grand Total</b>  | <b>22,339</b>        | <b>34,624</b>       | <b>12,285</b>       | <b>34,624</b>       | <b>40,488</b>                | <b>5,864</b>                      |

|                    | YEAR TO DATE 2019-20 |                     |                     | FULL YEAR 2018-19   |                              |                                   |
|--------------------|----------------------|---------------------|---------------------|---------------------|------------------------------|-----------------------------------|
|                    | Actual<br>\$000's    | Forecast<br>\$000's | Variance<br>\$000's | Forecast<br>\$000's | Adopted<br>Budget<br>\$000's | Variance to<br>Adopted<br>\$000's |
| Renewal            | 15,930               | 23,295              | 7,365               | 23,295              | 23,688                       | 393                               |
| Upgrade            | 4,561                | 8,182               | 3,621               | 8,182               | 11,803                       | 3,621                             |
| Expansion          | 1,706                | 2,995               | 1,289               | 2,995               | 4,592                        | 1,597                             |
| New Assets         | 142                  | 152                 | 10                  | 152                 | 405                          | 253                               |
| <b>Grand Total</b> | <b>22,339</b>        | <b>34,624</b>       | <b>12,285</b>       | <b>34,624</b>       | <b>40,488</b>                | <b>5,864</b>                      |

- There is a forecast of \$5.86 million underspend compared to the 2019/20 adopted budget. Commencement of a number of projects have been deferred to 2020/21 awaiting approvals from other government authorities, or resourcing of alternative funding. Efforts to complete projects carried into the year and to meet the anticipated pattern of expenditure has been a continual focus.

### Capital Works Summary - for the period ending 30 April 2020

- 15 projects are in pre-planning (development of the concept design, the detail design, community consultation and seeking quotes or tenders). Many of the projects in the pre-planning stage have either been advertised for tender during April 2020 or are planned to be advertised in May 2020. This includes the Public Toilet Replacement at Sale Botanic Garden and Stead St Toilet Reconstruction.
- Overall 78 projects are at practical completion, 45 more projects are underway and 4 projects have had contracts awarded but not yet commenced.
- Cameron Sporting Complex - Work is progressing to schedule. Stage 1 expected to be complete at end of July 2020. Working through material supply issues due to COVID-19.
- The following projects continued in April 2020 with works expected to be completed in May 2020; Lanes Road Alberton Renewal, Sale Historical Society Museum Re-roof, Playground Expansion Programme, Port of Sale Boat Ramp and Jetty Replacement and Irrigation Renewal Program.
- Port of Sale Skate Park - Lighting works have commenced.
- Pine Lodge Tennis Court Resurfacing is now complete.





## C2 - REPORT

# GENERAL MANAGER CORPORATE SERVICES

**ITEM C2.1****ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 19 MAY 2020

| IMPACTS   |               |             |                |              |                   |           |               |            |                 |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Engagement | Risk Management |
|           |               | ✓           |                | ✓            |                   |           |               |            |                 |

**OBJECTIVE**

To report on all assembly of Councillor records received for the period 30 April 2020 to 13 May 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note and receive the attached Assembly of Councillor records for the period 30 April 2020 to 13 May 2020.***

**BACKGROUND**

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered, and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 2 April 2020 to 15 April 2020.

**OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

**PROPOSAL**

That Council note and receive the attached assembly of Councillors records during the period 30 April 2020 to 13 May 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

### Strategic Objective 6.3

*“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

### Strategy 6.3.3

*“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.

## ASSEMBLY OF COUNCILLORS – 5 May 2020

| MEETING            | COUNCILLORS AND OFFICERS IN ATTENDANCE<br>(NAME AND POSITION) |            |                                       |            | CONFLICT/S OF INTEREST<br>OR ACTION ITEMS |
|--------------------|---|------------|---------------------------------------|------------|---|
|                    | Name  | Attendance | Name                                  | Attendance |   |
| IT / Diary Meeting | Cr Bye  | Yes        | Cr Ripper                             | Yes        | N/A                                       |
|                    | Cr Crossley   | Yes        | Cr Rossetti                           | Yes        | N/A                                       |
|                    | Cr Hall   | No         | Cr Stephens                           | Yes        | N/A                                       |
|                    | Cr Hole   | Yes        | David Morcom, CEO                     | Yes        | N/A                                       |
|                    | Cr McCubbin   | Yes        | Viktoria Pope, EA CEO                 | Yes        | N/A                                       |
|                    | Cr Maher  | Yes        | Damian Norkus, ICT Operations Officer | Yes        | N/A                                       |

| MEETING   | COUNCILLORS AND OFFICERS IN ATTENDANCE VIA SKYPE<br>(ONLINE MEETING ONLY) |            |  |            | CONFLICT/S OF INTEREST<br>OR ACTION ITEMS |
|-----------|---|------------|--|------------|---|
|           | Name  | Attendance | Name   | Attendance |   |
| Workshops | Cr Bye  | Yes        | Cr Rossetti                                  | Yes        |   |
|           | Cr Crossley   | Yes        | Cr Stephens                                  | Yes        |   |
|           | Cr Hall   | No         | David Morcom, CEO                            | Yes        |   |
|           | Cr Hole   | Yes        | Arthur Skipitaris, GM Corporate Services     | Yes        |   |
|           | Cr McCubbin   | Yes        | Sharon Houlihan, GM Community & Culture      | Yes        |   |
|           | Cr Maher  | Yes        | Chris Hastie, GM Built & Natural Environment | Yes        |   |
|           | Cr Ripper   | Yes        | Brent McAlister, GM Development              | Yes        |   |

|                          | MATTERS/ITEMS CONSIDERED AT THE MEETING  | OTHERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)  | SUMMARY & ACTION ITEMS  |
|--------------------------|--|---|---|
| <b>Workshops (cont.)</b> | <b>1. BRIEF UPDATES</b> <ul style="list-style-type: none"> <li>• <b>HARDWOOD TIMBER SHUTDOWN</b></li> <li>• <b>BE KIND WELLINGTON</b></li> </ul> | <ul style="list-style-type: none"> <li>• Brent McAlister, General Manager Development</li> <li>• Paul Johnson, Manager Business Development</li> <li>• Mark Coleman, Economic Development Officer</li> <li>• Bodye Darvill, Acting Manager Community Wellbeing</li> </ul> <p><i>Conflict of Interest: Nil</i></p> | Councillors noted & agreed with updates.<br>Action: N/A                                   |
|                          | <b>2. COMMUNITY ASSISTANCE GRANTS</b>  | <ul style="list-style-type: none"> <li>• Sharon Macgowan, Community Facilities Planning and Grants Officer</li> </ul> <p><i>Conflict of Interest: Cr Stephens declared a conflict of interest under section 78B due to a conflicting duty as President of the Yarram Eisteddfod Inc</i></p>                       | Councillors noted & agreed with updates<br>Action: N/A                                    |
|                          | <b>3. STRATFORD COURTHOUSE</b>   | <ul style="list-style-type: none"> <li>• Sharon Houlihan, General Manager Community and Culture</li> <li>• Bodye Darvill, Acting Manager Community Wellbeing</li> </ul> <p><i>Conflict of Interest: Nil</i></p>   | Councillors noted & agreed with updates<br><b>Action: Update Council in November 2020</b> |
|                          | <b>4. ADOPTION OF 2020 PROPERTY REVALUATIONS</b>   | <ul style="list-style-type: none"> <li>• Ian Carroll, Manager Corporate Finance</li> </ul> <p><i>Conflict of Interest: Nil</i></p>  | Councillors noted & agreed with updates<br>Action: N/A                                    |
|                          | <b>5. FLEET PURCHASING UPDATE</b>  | <ul style="list-style-type: none"> <li>• Ian Carroll, Manager Corporate Finance</li> </ul> <p><i>Conflict of Interest: Nil</i></p>  | Councillors noted & agreed with updates<br>Action: N/A                                    |

**ITEM C2.2****REMUNERATION COMMITTEE MINUTES**

DIVISION: CORPORATE SERVICES  
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES  
 DATE: 19 MAY 2020

| IMPACTS   |               |             |                |              |                   |           |               |              |                 |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
|           |               |             | ✓              | ✓            |                   |           |               |              |                 |

**OBJECTIVE**

For Council to note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 5 May 2020.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION*****That:***

- 1. Council note and receive the minutes from the Remuneration Committee meeting held on 5 May 2020 as attached; and**
- 2. Council endorse the actions from the Remuneration Committee meeting held on 5 May 2020 as detailed in the attached minutes.**

**OPTIONS**

Council has the following options available:

1. Note and receive the minutes from the Remuneration Committee meeting held on 5 May 2020 and endorse the actions from the meeting; or
2. Not note and receive the minutes from the Remuneration Committee meeting held on 5 May 2020 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

**PROPOSAL**

It is proposed that Council:

1. Note and receive the minutes from the Remuneration Committee meeting held on 5 May 2020 as attached; and
2. Endorse the actions from the Remuneration Committee meeting held on 5 May 2020 as detailed in the attached minutes.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **COUNCIL POLICY IMPACT**

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

**Strategic Objective 6.3:** *“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

Strategy 6.3.3: *“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.



## REMUNERATION COMMITTEE MINUTES

Tuesday 5 May 2020 – 9am via Skype

### MINUTES

---

**PRESENT:** Councillor Malcolm Hole (Chair)  
Councillor Garry Stephens  
Councillor Carolyn Crossley  
David Morcom (Chief Executive Officer)  
Arthur Skipitaris (General Manager Corporate Services)

**APOLOGIES:** Nil

**1. Declaration of Conflicts of Interest:**  
No Conflicts of Interest were declared.

**2. Minutes of Previous Meeting:**

The minutes of the previous meeting on 3 March 2020 were accepted.

**3. Actions from previous minutes**

Nil

**4. Councillor Costs and Reimbursements**

Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.

- Councillor Expense Summary Report YTD – 31 March 2020 (Attachment 1)

**5. General Business**

Nil

**The meeting closed at 9.10am**

**Attachment 1 - Councillor Expense Summary Report YTD – 31 March 2020**

**Attachment 1 - Councillor Expense Summary Report YTD – 31 March 2020**

| <b>Councillor Expenses and Reimbursements - Period 1 July 2019 to 31 March 2020</b> |                                       |                    |   |  |   |
|---|---------------------------------------|--------------------|---|--|---|
|   | <b>YTD Actuals<br/>(incl oncosts)</b> | <b>Commitments</b> | <b>Left to<br/>spend/ receive<br/>after commitments</b> | <b>2019/ 20<br/>Adopted<br/>Budget</b> | <b>2019/ 20<br/>Adjusted<br/>Budget</b> |
| <b>Councillor and Mayoral Allowances</b>  | 190,021.09                            | -                  | 39,488.91   | 229,510.00                             | 229,510.00                              |
| <b>Other Councillor expenses</b>  | 129,729.86                            | 347.00             | 71,726.14   | 201,803.00                             | 201,803.00                              |
| <b>Grand Total</b>  | 319,750.95                            | 347.00             | 111,215.05  | 431,313.00                             | 431,313.00                              |

**ITEM C2.3****CEO TEMPORARY DELEGATION INCREASE**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 19 MAY 2020

| IMPACTS   |               |             |                |              |                   |           |               |            |                 |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Engagement | Risk Management |
|           |               | ✓           |                | ✓            | ✓                 | ✓         |               |            |                 |

**OBJECTIVE**

Due to the impacts of COVID-19 restrictions and the transition to monthly Council Meetings from July, the purpose of this report is for Council to consider temporarily increasing the financial delegation of the Chief Executive Officer (CEO) to \$1M for Capital Works Programs only until 31 December 2020. This would allow Council to expedite the Capital Works Program during this challenging period.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION*****That Council:***

- 1. Approve the temporary increase of the Chief Executive Officer's financial delegation to \$1M for Capital Works Programs only until 31 December 2020 to facilitate the awarding of contracts to expedite the Capital Works Program due to the impacts of COVID-19 restrictions and the transition to monthly Council Meetings from July; and***
- 2. Require that the CEO provide, once a month at an Ordinary Council meeting, until 31 December 2020, a list of Capital Works contracts awarded over the CEO's current delegation for noting by Council.***

**BACKGROUND**

Presently, the Assets and Projects team are required to submit a Council report once the tender process and evaluation report have been completed and the contract to be awarded is above the CEO's current financial delegation. The CEO's financial delegation by Council to award a contract is currently \$400,000 (including GST) and was delegated in 2010. While the 2020/2021 Capital Program has not yet been adopted and the number of individual contracts has not yet been determined, in a typical year there are approximately twenty contracts that are presented to Council for award that are over the current financial delegation of the CEO.

While planning the capital works program, typically, similar items are contracted jointly while other program items are broken up into more discrete projects, such as happened with the Wellington Centre project which comprised separate contracts for demolition, construction, landscaping and other civil works.

Due to the impacts of COVID-19 restrictions and the transition to monthly Council Meetings from July, a temporary increase of the CEO's financial delegation to \$1M through to 31 December 2020 would reduce the number of reports being presented to Council for contract award and would have the added benefit of expediting the award of contracts as they could be awarded as soon as the evaluation report has been completed in place of waiting up to three weeks for the next Council meeting.

## **OPTIONS**

Council has the following options available:

1. To temporarily increase the financial delegation of the Chief Executive Officer to \$1M for Capital Works Programs only until 31 December 2020 to facilitate the awarding of contracts to expedite the Capital Works Program due to the impacts of COVID-19 restrictions and the transition to monthly Council Meetings from July; or
2. To not temporarily increase the financial delegation of the Chief Executive Officer to \$1M for Capital Works Programs only until 31 December 2020 and to leave the current delegations and Council report process in place.

## **PROPOSAL**

That Council increase of the financial delegation of the CEO to \$1M for Capital Works Programs only until 31 December 2020 to facilitate the awarding of contracts without the potential three week wait the requirement for a Council report creates.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

This impact has been assessed and is compliant with section 98(1) of the *Local Government Act 1989*.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

*"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there will be a minor positive impact on staff time preparing a report for Council which may be offset in preparing a report detailing contracts awarded by the CEO under delegation.

## **COMMUNITY IMPACT**

This impact has been assessed and there will be a minor positive impact with contracts able to be awarded several weeks earlier than would otherwise be the case.



## C3 - REPORT

# GENERAL MANAGER DEVELOPMENT



## C4 - REPORT

# GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

**ITEM C4.1****STRATFORD RECREATION RESERVE TENDER AWARD**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 19 MAY 2020

| IMPACTS   |               |             |                |              |                   |           |               |            |                 |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Engagement | Risk Management |
| ✓         |               | ✓           |                | ✓            | ✓                 | ✓         | ✓             | ✓          | ✓               |

**OBJECTIVE**

The purpose of this report is for Council to consider entering into a contract for the redevelopment of the Stratford Recreation Reserve – Facility Improvements.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION*****That Council:***

- 1. Adopt the recommendations contained at Item F1.1 2020-048 Stratford Recreation Reserve - Facility Improvements Tender Evaluation Report for contract 2020-048 Stratford Recreation Reserve – Facility Improvements; and***
- 2. Note the information contained Item F1.1. 2020-048 Stratford Recreation Reserve - Facility Improvements of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 13 May 2020 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: c) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

**BACKGROUND**

The existing changerooms at the Stratford Recreation Reserve do not meet current standards for disability access, and provision for female athletes and officials. This presents a significant barrier to participation. In order to increase participation, the provision of accessible and appropriate facilities is essential.

Works under this contract include the construction of facilities to cater for football, netball and cricket as well as providing facilities for officials which meet the current standards and practice guidelines for these sports as well as provide accessible spectator amenities.

## OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2020-048 Stratford Recreation Reserve - Facility Improvements.
2. Not enter into a contract and not proceed with the works at this time.

## PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-048 Stratford Recreation Reserve - Facility Improvements.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## FINANCIAL IMPACT

These works form part of the adopted 2020/21 Capital Works Program.

## LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the Victorian *Local Government Act 2020* and the Victorian Local Government Code of Tendering.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.2:** *“Council assets are responsibly, socially, economically and sustainably managed.”*

Strategy 2.2.2: *“Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.”*

This report supports the above Council Plan strategic objective and strategy.

## RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

## COMMUNITY IMPACT

The construction of these works will produce a positive community impact with new female change rooms and netball change rooms for the Stratford Recreation Reserve.

## **ENVIRONMENTAL IMPACT**

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored

## **ENGAGEMENT IMPACT**

This project has been developed in consultation with the Committee of Management who have endorsed the proposed works. Wellington Shire Council's standard consultation practices will be implemented during this project.

## **RISK MANAGEMENT IMPACT**

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



## C5 - REPORT

# GENERAL MANAGER COMMUNITY AND CULTURE

**ITEM C5.1****COMMUNITY ASSISTANCE GRANTS – EVENTS, PROJECTS AND FACILITIES: MARCH 2020 ROUND**

DIVISION: COMMUNITY AND CULTURE  
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
 DATE: 19 MAY 2020

| IMPACTS   |               |             |                |              |                   |           |               |            |                 |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Engagement | Risk Management |
| ✓         | ✓             | ✓           |                | ✓            | ✓                 | ✓         | ✓             | ✓          | ✓               |

**OBJECTIVE**

That council approves recommendations to allocate Community Assistance Grants – Events, Projects and Facilities March 2020 funds as detailed in Attachment A and that applicants be notified of the outcome of their applications.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That council approves recommendations to allocate Community Assistance Grants – Events, Projects and Facilities March 2020 funds as detailed in Attachment A and that applicants be notified of the outcome of their applications.***

**BACKGROUND**

The Community Assistance Grants Scheme encourages development of community initiatives in line with council’s vision, Wellington 2030 and the Wellington Shire Council Plan 2017-21. The scheme aims to build community capacity, encourage participation in cultural development and support community initiatives that promote participation.

Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of over \$2,000 to \$5,000. There are three funding categories in the March round (Events, Projects and Facilities).

Typically, each year there are two funding rounds for projects and events categories and one funding round for facilities category. In 2020, changes have been implemented to include all categories in both rounds.

Applications received that successfully meet the criteria are eligible to be prioritised for funding.

The following applications have been received and recommended for the March 2020 funding round:

- 8 events applications received totalling \$34,475 and 8 recommended totalling \$34,475
- 2 projects applications received totalling \$10,000 and 2 recommended totalling \$10,000
- 3 facilities applications received totalling \$13,998 and 3 recommended totalling \$13,998.

Applications are assessed by a Community Assistance Grants Panel (the panel), which comprises staff at a management and/or coordinator level.

Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and capacity of the applicant to deliver the project. The panel provides advice and recommendations to council based on published Community Assistance Grants Scheme Guidelines and Assessment Criteria.

## **OPTIONS**

Council has the following options available:

1. Approve recommendations to allocate Community Assistance Grants – Events, Projects and Facilities March 2020 funds as detailed in Attachment A and applicants be notified of the outcome of their applications; or
2. Seek further information for consideration at a future meeting of Council.

## **PROPOSAL**

That council approve recommendations to allocate Community Assistance Grants – Events, Projects and Facilities March 2020 funds as detailed in Attachment A and that applicants be notified of the outcome of their applications.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

Funding will be through the Community Assistance Grant Scheme within the Community Wellbeing budget. The total available budget for 2019/20 Community Assistance Grant and Quick Response Scheme is \$345,000

March 2020 funding round recommendations are within budget.

## **COMMUNICATION IMPACT**

The funding of these events and projects will facilitate positive community relationships for Wellington Shire, highlighting council's commitment to supporting not for profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

**Strategic Objective 1.2:** *"Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities."*

Strategy 1.2.1: "Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility."

This report supports the above Council Plan strategic objective and strategy.

## **COMMUNITY IMPACT**

The funding of these events, projects and facilities projects will have a significant positive impact on the community and provide assistance to increase the range of activities that the wider Wellington community can access and be a part of. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

## **ENVIRONMENTAL IMPACT**

All events, projects and facilities projects' applicants are encouraged to consider environmental impacts that will be produced through delivering their grant outcomes and have appropriate measures in place to manage them.

## **ENGAGEMENT IMPACT**

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

## **RISK MANAGEMENT IMPACT**

The events industry is strongly legislated and all events are encouraged to comply with current occupational health and safety legislative and best practice safety standards. It is the responsibility of applicants to ensure that their projects comply with all current rules and regulations.

## ATTACHMENT A

### COMMUNITY ASSISTANCE GRANTS MARCH 2020 – Events, Projects and Facilities

#### Events – Recommended

|   | Organisation                             | Event                                      | Event Description  | Amount  | Recommended |
|---|--|--|--|---------|-------------|
| 1 | Loch Sport Golf Club                     | Victorian Sand Green Championships         | The Loch Sport Golf Club will host the 2020 Victorian Sand Green Championships - a two-day event with a lead up event for competitors to familiarise with the course.        | \$5,000 | ✓           |
| 2 | Heyfield Traders & Tourism Assoc         | Heyfield Food and Wine Festival            | Heyfield Food & Wine Festival, a one-day family friendly event with entertainment, food and wine for the community of Heyfield and surrounding regions to enjoy.             | \$5,000 | ✓           |
| 3 | Briarolong Mechanics' Institute Hall CoM | Briarolong Film Festival 2020              | Briarolong Film Festival is a celebration of Australian film held over 2 days and 3 nights in a beautiful heritage listed Briarolong Hall.                                   | \$3,840 | ✓           |
| 4 | Sale RSL and Community Sub-Branch        | 75th Anniversary End World War Two Concert | A free concert to commemorate the 75th anniversary of the end of WW2 featuring the Sale City Band, Sale RSL Pipe Band and the Australian Military Wives Choir East Sale.     | \$2,642 | ✓           |
| 5 | Yarram Eisteddfod Inc                    | Yarram Eisteddfod 2019                     | Annual Yarram Eisteddfod includes adjudication for Speech, Drama, Choral, Vocal, Piano and Instrumental. All sections are available for young people aged 5 - 18 to compete. | \$4,500 | ✓           |
| 6 | Maffra Neighbourhood House               | Indoor Movie Night                         | A free community movie night at the Maffra Hall for all members of the community. Free sausage sizzle and local community organisation information and fundraising stalls.   | \$3,493 | ✓           |

|                                 | <b>Organisation</b>                | <b>Event</b>  | <b>Event Description</b>  | <b>Amount</b>      | <b>Recommended</b> |
|---------------------------------|------------------------------------|---|---|--------------------|--------------------|
| <b>7</b>                        | Sale-Maffra & District Kennel Club | Gippsland International Winter Festival - All Breeds Championship Dog Shows | The All Breeds Championship Dog Show include 3 separate events with International judges  | \$5,000            | ✓                  |
| <b>8</b>                        | Maffra Agricultural Society        | Maffra Food and Wine Court  | The Food and Wine Court at the Maffra Show 2020 theme is Mediterranean, featuring cooking and Greek dancing demonstrations, local food trucks and wineries. | \$5,000            | ✓                  |
| <b>TOTAL AMOUNT RECOMMENDED</b> |                                    |   |   | <b>\$34,475.00</b> |                    |

#### **Projects - Recommended**

|                                 | <b>Organisation</b>         | <b>Title</b>                        | <b>Project Description</b>  | <b>Amount</b>   | <b>Recommended</b> |
|---------------------------------|-----------------------------|-------------------------------------|---|-----------------|--------------------|
| <b>1</b>                        | Rotary Club of Sale Central | Monday Tucker                       | Local community kitchen serving a 2-course evening meal every Monday.   | \$5,000         | ✓                  |
| <b>2</b>                        | Maffra Gymnastics           | Keeping Maffra Gymnastics Club open | To provide continuity of classes and competitions during construction stage 2 of the Cameron Sporting Complex redevelopment Maffra Gymnastic Club will move and store all equipment for 8 months. | \$5,000         | ✓                  |
| <b>TOTAL AMOUNT RECOMMENDED</b> |                             |                                     |   | <b>\$10,000</b> |                    |

#### **Facilities - Recommended**

|          | <b>Organisation</b>    | <b>Title</b>                         | <b>Project Description</b>  | <b>Amount</b> | <b>Recommended</b> |
|----------|------------------------|--------------------------------------|---|---------------|--------------------|
| <b>1</b> | Glassford Kindergarten | Sandpit and play space redevelopment | Upgrades to the sandpit and play space area at Glassford Kindergarten to ensure accessibility for all children. | \$5,000       | ✓                  |

|                                 | <b>Organisation</b>                 | <b>Title</b>              | <b>Project Description</b>   | <b>Amount</b>      | <b>Recommended</b> |
|---------------------------------|-------------------------------------|---------------------------|--|--------------------|--------------------|
| <b>2</b>                        | Won Wron Recreation Reserve CoM     | Additional water supply   | Install a new 46,400 litre poly tank to ensure all users have access to water at the reserve all year round. | \$5,000            | ✓                  |
| <b>3</b>                        | Woodside Beach Surf Lifesaving Club | Female Amenities Upgrades | Upgrade of the female amenities at Woodside Beach Surf Lifesaving Club.                                      | \$3,998            | ✓                  |
| <b>TOTAL AMOUNT RECOMMENDED</b> |                                     |                           |  | <b>\$13,998.00</b> |                    |



## D. URGENT BUSINESS



## E. FURTHER GALLERY AND CHAT ROOM COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

CHAT ROOM –

GALLERY COMMENTS –

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



**F. CONFIDENTIAL ATTACHMENT/S**

**F. CONFIDENTIAL  
ATTACHMENT/S**

CONFIDENTIAL ATTACHMENT

The information contained in this document has been designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 13 May 2020 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) contractual matters.

**ITEM F1.1 2020-048 STRATFORD RECREATION RESERVE – FACILITY IMPROVEMENTS  
TENDER EVALUATION REPORT**



**WELLINGTON**  
SHIRE COUNCIL

*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING  
19<sup>th</sup> May 2020**

On this day 13 May 2020 in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **Stratford Recreation Reserve Tender Award** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

**d) contractual matters**

A handwritten signature in blue ink, appearing to be 'Chris Hastie', written over a light blue grid background.

.....  
**CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT**

# **G. IN CLOSED SESSION**

**COUNCILLOR**

*That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:*

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

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**IN CLOSED SESSION**

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**COUNCILLOR**

*That Council move into open session and ratify the decision made in closed session.*