



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held via Skype

Tuesday 18 August 2020, commencing at 6pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 18 AUGUST 2020
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Council Meeting Information

As the COVID-19 physical distancing requirements remain in place, the “Minister’s Good Practice Guideline MGP-1: Virtual Meetings”, issued by the Minister for Local Government, continue to apply. Pursuant to section 87 of the Local Government Act 2020, these guidelines ensure that local Government decision making can continue in line with COVID-19 requirements and further details can be found on the Local Government Victoria website.

These guidelines took effect from 1st May 2020 and will remain in place through to 1st November 2020.

While members of the public can no longer attend meetings in person, we have provided options for you to interact with us virtually via our Council Meetings page on the Wellington Shire Council Website. You are able to interact with Council in two ways:

- Email through a specific question or comment relating to a particular Council Agenda item no later than 1:00pm on the day of the Council Meeting; or*
- For general communication with Council, via the webcasting chat room early in the meeting to ensure that your submissions can be dealt with at the end of the meeting.*

While we face a new way of gathering, we thank you for your continued support and look forward to a new way of keeping in touch with all of Wellington Shire.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present.”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

18 AUGUST 2020

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 4 August 2020.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 4 August 2020.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

21 JULY 2020

ITEM	FROM MEETING	COMMENTS	ACTION BY
Request for Gormandale Bike Track/Pump Track	4 August 2020	Under assessment and response to be provided by Manager at the Council meeting 1 September 2020	1 September 2020 Manager Natural Environment and Parks
Request to Seal Commercial Street in Yarram	4 August 2020	Under assessment and response to be provided by Manager at the Council meeting 1 September 2020	1 September 2020 Manager Built Environment



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR AND COUNCILLOR ACTIVITY REPORT

ITEM A11**MAYOR AND COUNCILLOR ACTIVITY REPORT**

ACTION OFFICER: MAYOR ALAN HALL

DATE: 18 AUGUST 2020

RECOMMENDATION*That the Mayor and Councillor Activity report be noted.***4 JULY 2020 – 7 AUGUST 2020**

4 July	Timber Meeting at Heyfield Hub.	Cr Hole attended
6 July	Meeting with Heyfield BTA representative Jamie Riley and Council representatives Brent McAlister & Ashley Smirl.	Cr Hole attended
	Maffra Recreation Reserve Meeting	Cr Ripper attended
8 July	Citizenship Ceremonies, Wellington Room	Mayor Hall and Chief Executive Officer, David Morcom attended
9 July	Wellington Business Reference Group Meeting via Skype	Cr McCubbin attended
	Discussion with East Gippsland Climate Groups via Zoom	Cr McCubbin attended
	Community Power Hub Meeting via Zoom	Cr McCubbin attended
10 July	One Gippsland Mayors Catch Up via Zoom	Mayor Hall attended
	Federation University Meeting via Zoom	Cr McCubbin attended
13 July	Native Timber Taskforce General Meeting with Ash Timber General Manager Vince Hurley, representatives from Wellington Shire and East Gippsland Shire, including CFMEU. Mayor Alan Hall also in attendance.	Mayor Hall attended
	Gippsland Climate Change Network Board Meeting via Zoom	Cr Crossley and Cr McCubbin attended
	Gormandale Mechanics Institute Triennial Meeting	Cr Stephens attended
15 July	Local Government Mayoral Advisory Panel Meeting via Skype	Mayor Hall attended

16 July	Cameron Sporting Complex Committee of Management Meeting, via Zoom	Cr Hole attended
	Pace Advertising Meeting at the Regent Theatre, Yarram	Cr Stephens attended
17 July	Gippsland Art Gallery – John Leslie Art Prize, announcement of winners	Mayor Hall attended
	Wellington Youth Services Network meeting, via Zoom	Cr Ripper attended
	Meeting with CEO and GM Community and Culture regarding GRSC and Cameron Sporting Complex Fees Review	Cr Bye attended
20 July	Meeting with Assistant Minister Duniam regarding Forestry Industry	Mayor Hall attended
23 July	Timber Towns Victoria General Meeting via Zoom	Cr Hole attended
	Wellington Municipal COVID-19 Recovery Committee Meeting via Skype	Mayor Hall, Cr Crossley, and Cr Stephens attended
	Waste Act and New Governance Arrangements	Cr Maher attended
	Community Power Hub via Zoom	Cr Crossley and Cr McCubbin attended
	MAV Regional Directions with CEO Kerry Thomson via teleconference	Cr Hole attended
25 July	Draw for Traders at Sale Clocktower	Mayor Hall attended
	Heyfield Memorial Hall Annual General Meeting	Cr Hole attended
26 July	NTCA Executive Meeting via Zoom	Cr Hole attended
27 July	Gordon Street Reserve Annual General Meeting	Cr Hole attended
28 July	Maffra Men’s Shed Meeting	Cr Hole and Cr Ripper attended
	Start-up Gippsland Series – Wellington Cohort Meet & Greet, via Zoom. CEO GippsTech, Dr Elena Kelareva and Founder of Merry People, Mentor for South Gippsland Danielle Holloway.	Mayor Hall, Cr McCubbin, Cr Hole, Cr Rossetti and Cr Stephens attended. CEO also in attendance
29 July	Youth Council Induction Meeting	Mayor Hall and Cr Ripper attended

	Central Gippsland Tourism Meeting via teleconference	Cr Maher attended
	Cameron Sporting Complex Committee of Management Meeting, via Zoom	Cr Hole attended
30 July	MAV Virtual Mayoral Meeting via Zoom	Mayor Hall and Cr Hole attended
31 July	One Gippsland Board Meeting via teleconference.	Mayor Hall attended
	MAV Rural Gippsland Regional Meeting via Zoom	Mayor Hall and Cr Hole attended. CEO also in attendance
5 August	Webinar: What's next for large-scale solar?	Cr McCubbin attended
6 August	Community Power Hub via Zoom	Cr Crossley and Cr McCubbin attended
7 August	MAV Board Meeting via Zoom	Cr Hole attended

**COUNCILLOR ALAN HALL
MAYOR**



B –REPORT

DELEGATES



C1 - REPORT

**CHIEF EXECUTIVE
OFFICER**

ITEM C1.1**CHIEF EXECUTIVE OFFICER'S REPORT**

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 18 AUGUST 2020

RECOMMENDATION*That the Chief Executive Officer's report be received.***MEETINGS**

- 20 July Meeting with Roger Fenwick, and Daniel Miller from GLaWAC to discuss partnership opportunities between Wellington Shire Council and the Gunaikurnai people. Also present was General Manager Community and Culture Sharon Houlihan.
- 28 July Start-up Gippsland Series – Wellington Cohort Meet & Greet, via Zoom. CEO GippsTech, Dr Elena Kelareva and Founder of Merry People, Mentor for South Gippsland Danielle Holloway.
- Meeting with Jane Leslie, Aerium to discuss the progress of the Gippsland Regional Plan.
- 29 July Ministerial Roundtable via Microsoft Teams, with Minister for Energy, Environment and Climate Change the Hon. Lily D'Ambrosio and other Councils, regarding Recycling Victoria.
- 30 July Meeting with Michael Page and Committee representatives, Chair and Representative of Gippsland Veterans Welfare Centre, regarding upgrades to the West Wing facility at the Sale Memorial Hall.
- 31 July Attended Gippsland Local Government Network (One Gippsland) CEO and Board Meeting via teleconference.
- Attended Municipal Association Victoria's Rural Gippsland Regional Meeting via Zoom.
- 3 August Along with Mayor Hall and General manager Natural and Built Environment, Chris Hastie, met with members of the Loch Sport Business and Tourism Association to discuss boating facilities in the town.
- 5 August Catch up via Skype with Anthony Basford, CEO East Gippsland regarding GERF and Bushfire Recovery.
- 6 August One Gippsland Collective Position contract extension meeting via Microsoft Teams, with CEO's from Bass Coast, Latrobe City, South Gippsland, Baw Baw and East Gippsland.
- 7 August Skype meeting with Karen Cain from LVA and other Council representatives to discuss the native timber industry plan/roadmap.

- 10 August Attending Native Timber Taskforce General Meeting with Ash Timber General Manager Vince Hurley, representatives from Wellington Shire and East Gippsland Shire, including CFMEU. Mayor Alan Hall also in attendance.
- Attending MAV Stand for Council Session, Baw Baw Shire Council via Zoom, as visiting CEO.
- 13 August Attending Timber Towns Victoria General Meeting via Zoom.
- 14 August Attending Rural Councils Victoria Committee Meeting, via Zoom.
- Attending Destination Gippsland Board Meeting, via Zoom.

ITEM C1.2**JULY 2020 COUNCIL PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICER

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 18 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the July 2020 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the July 2020 Council Performance Report as attached.

BACKGROUND

The July 2020 Council Performance Report comprises key highlights towards achievement of the 2017-21 Council Plan, together with an interim overview of Council finances for June 2020. This includes an Income Statement, a Balance Sheet with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

OPTIONS

Following consideration of the attached July 2020 Performance Report, Council can resolve to either:

1. Receive and note the July 2020 Council Performance Report; or
2. Not receive and note the July 2020 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached July 2020 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The July 2020 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.2: *"Community engagement and customer service excellence is central to Council's decision making process."*

Strategy 6.2.2: *"Actively engage with both internal and external stakeholders to appropriately inform about council business."*

Strategic Objective 6.3: *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3: *"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

JULY PERFORMANCE REPORT

JULY 2020 COUNCIL PLAN HIGHLIGHTS

Working for Victoria initiative

Council staff successfully implemented the Working for Victoria initiative which creates 31 jobs that will provide much-needed employment opportunities for our local economy and community, by focusing on providing important services across the municipality in response to the COVID-19 crisis. Council received \$1.8 million in funding to go towards gaining and retaining employment opportunities within our municipality as part of the Victorian Government \$500 million Working for Victoria program.

Wellington Shire Marketing Campaign

Council is working on a new campaign to attract more visitors and shoppers to Wellington to stimulate growth and recovery in response to the devastating economic impacts experienced throughout our region as a result of this year's earlier bushfires. Marketing consultancy 'Pace' conducted engagement sessions in Yarram, Maffra and Sale. The campaign will be staged to align with COVID restrictions as they are progressively lifted or added.

Great Southern Rail Trail

A new funding application to complete the missing link of the Great Southern Rail Trail was submitted to Sports and Recreation Victoria's Community Sports Infrastructure Stimulus Program and the outcome is expected in the coming weeks.

2020 Excellence in Agribusiness Awards

The 2020 Excellence in Agribusiness Awards program received 115 entries across the whole of Gippsland. First round of judging has been completed with 34 finalists being shortlisted. It has been decided the second round of judging (normally face to face) will be completed remotely online in light of the unpredictable nature of COVID-19 and to ensure consistency across the board.

Statutory Planning Performance

2019/20 State Government Planning Permit Activity Reporting data shows that Council's Statutory Planning service continues to perform well above the State average (94% of planning permit decisions issued in 60 days compared to the rural average of 77% and 100% of VicSmart decisions made in 10 days compared to the rural average of 83%).

Maffra Structure Plan

Council Officer and referral agency feedback for the Maffra Structure Plan project has been obtained via a series of online workshops facilitated by Mesh Planning. The findings will be used to help inform the next stage of the project, which aims to support future growth/development in Maffra. We have also been working tirelessly with landowners of existing zoned land to relieve the acute residential lot shortage.

Urban forest

Year 1 of tree trials were planted in various locations across the municipality and regular assessments of progress will be undertaken to determine whether new species are suitable for addition into the urban forest.

Heyfield Youth Play Precinct

Heyfield Youth Play Precinct project on track for delivery by Christmas 2020. This includes the expansion of the existing skate park and construction of an asphalt pump track.

Sustainability Strategy released

Sustainability Strategy released internally and publicly which will set out Wellington Shire Council's strengthened commitment to environmental sustainability for Council and our wider community.

John Leslie Art Prize

The gallery held its first 'virtual' opening on Friday 17 July with the winner of the John Leslie Art Prize announced by Mayor, Cr Alan Hall on all of the gallery's online platforms. Sarah Tomasetti received the \$20,000 first prize while Linda Gibbs received \$1,000 for Best Gippsland Work. The Prize has been widely reported in national arts media and Tomasetti was a popular choice.

Artwork donation

The gallery's collection received a boost with 40 artworks being donated in July, including major works by Fred Williams and Annemieke Mein OAM.

Funding donation

The gallery received a \$3,750 grant from the Robert Salzer Foundation toward the acquisition of the major work 'Australia Phoenix' by Susan Purdy.

Strong engagement with online programs

While physical gallery attendances remain relatively low post-reopening after first COVID closure (averaging 25 per month), the gallery's online programming continues to be very popular with over 35,000 social media engagements recorded in July and 3,238 sessions on the gallery's website.

Virtual library programs for children

Planned recommencement of physical library children's programming was replaced with expanded virtual and recorded content due to increasing COVID-19 concerns, with 370 takeaway packs of stories and music handed out to families for at home activities.

Live music in the foyer

Live music was introduced in The Wedge foyer featuring local artists with four of the five performances and Open Mic night sold out to the maximum twenty patrons as per state government restrictions. As well as playing to the fortunate physical attendees, all of the live music and Open Mic nights were live streamed to growing online audiences.

What was on at the Wedge

Shows held during July included:

- Thursday 2 July - Play Reading, 42 George Street Acts 1 & 2, audience size 11
- Friday 3 July - Play Reading, 42 George Street Act 3, audience size 17
- Friday 10 July - Possum Presents the Blanket Initiative - live audience 20, online audience 161
- Saturday 11 July - Open Mic Night, live audience 20, online audience 287
- Thursday 16 July - Midnight Pilots, live audience – 20, online audience 283
- Thursday 23 July - Erin and Emma live music, live audience 9, online audience – 247
- Friday 24 July - ART, Sale Theatre Company, live audience 20
- Saturday 25 July - ART, Sale Theatre Company, live audience 1pm session 9 and at the 8pm session 20
- Thursday 30 July - John Gibson Trio, live audience 20, online audience – 157

Community Managed Facilities Strategy adopted

Council formally adopted the Community Managed Facilities Strategy at its meeting on 7 July 2020. The strategy provides for a fairer way of supporting volunteer community committees of management to maintain, operate and activate Council and Crown community facilities and guidance for capital improvement and maintenance investment decision-making into the future.

Community Facilities Projects Update

- **Stratford Recreation Reserve Changeroom Redevelopment project:** Following the cancelation of the 2020 East Gippsland Football Netball League season, construction was able to commence in July, a month earlier than scheduled. Demolition of existing structures have been completed to allow the construction of new female and family friendly football/cricket/netball player and umpire change rooms.
- **Cameron Sporting Complex Stadium Redevelopment project:** Works are tracking according to schedule with Stage 1 largely complete. Gymnastics will now operate in a smaller area of the facility over the next six months while Stage 2 is completed.
- **Warmer Pool for Yarram:** \$250,000 was successfully secured and announced in July towards the \$700,000 Warmer Pool for Yarram project through the Victorian Government's Local Sport Infrastructure Program.

Quick response grants

Six quick response grants were awarded in July totaling \$10,623 in funding to community groups.

Community Activation and Social Isolation Initiative

Wellington established its Community Activation and Social Isolation (CASI) initiative, funded by the Victorian Government. The recovery phone line has been a point of contact for the community. There has been an outreach survey to get information from the community about key issues that need to be addressed in responding to and recovering from the ongoing COVID-19 pandemic.

Local Incident Management Plan evaluation project

Local Incident Management Plan evaluation project commenced in July with 'First Person Consulting' evaluation consultants. This project is funded by the Victorian Government's Safer Together program to evaluate a community-based emergency planning process used in East Gippsland. This evaluation will form the basis of developing a similar program in Wellington.

COVID-19 Municipal Recovery Committee

The Wellington COVID-19 Municipal Recovery Committee was established in July with two key two sub-groups focusing on economic and social recovery. Along with key, multi-agency response and relief committees previously established, the recovery committee will contribute to the development of a recovery plan that will deliver actions to support our community to live with COVID-19 during the foreseeable future and plan for a post-COVID future.

Aqua Energy redevelopment

Haskell Architects presented to Council, the draft concept design and preliminary costings for the proposed replacement of the 25 metre pool and building and associated redevelopment of Aqua Energy. The draft concept also includes improved change room amenities, new 24/7 gym access, indoor water play and a 'Changing Places' facility for adults with disabilities and their carers. The concepts were well received, and officers have commenced development of a funding strategy to support this necessary project. July saw Aqua Energy continuing to operate at reduced operating hours and with reduced programming in accordance with the relevant COVID-19 restrictions.

Swim School

Learn to Swim classes were reactivated during July for school-age children and preparations have commenced for the anticipated reactivation of pre-school age and 'parent and child' lessons, to commence in August.

Junior Basketball at GRSC

Junior age basketball recommenced at Gippsland Regional Sports Complex (GRSC) with an abridged finals series of competition conducted early in the month. This has been followed with a notable increase in junior basketball enrolments reported by Sale Amateur Basketball Association this month. GRSC has also seen the reactivation of the junior hockey competition.

Funding from Rural Council's ICT Infrastructure Support Program

Through the Rural Council's ICT Infrastructure Support Program, Council has access to \$100,000 to support online community engagement and the ability for Council staff to continue delivering services remotely. An application has been submitted for the purchase of 2 x Online Engagement Software that will improve Council's ability to plan and facilitate effective community engagement. The benefits to the community will be: improved community engagement and ability to influence decision making; improved knowledge and awareness of council staff on community attitudes on local issues and needs; and improved knowledge and awareness of community's social prosperity, based on community, physical and economic prosperity measures. In addition, we will use the funding to recoup costs associated with purchasing Microsoft cloud software and licenses to support community to access services remotely and assist staff working from home.

New Youth Council

The new Wellington Youth Council was inducted this month with eleven new members and seven returning members.

Gippsland Social Enterprise Collective

Gippsland Social Enterprise Network, led by Wellington Shire Council, has been rebranded "Gippsland Social Enterprise Collective: Good Business with Purpose" and is about to launch the first of its outward facing engagement activities.

Videos for Change project

Four local secondary schools have partnered with Council to participate in Videos for Change project which responds to the question "What is community in a crisis?"



INTERIM JUNE 2020 QUARTERLY FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

**INTERIM OPERATING RESULT STATEMENT
For the period ending 30 June 2020**

	FINANCIAL YEAR ENDING 30 JUNE 2020			
	Actual	Year End Forecast	Adopted Budget	Actual Variance to Budget
	\$000's	\$000's	\$000's	\$000's
Income				
Rates and charges	63,161	63,289	62,847	314
Statutory fees & fines	782	796	882	(100)
User fees	6,652	6,723	7,387	(735)
Grants - operating	19,725	20,185	16,042	3,683
Grants - capital	10,513	9,718	8,144	2,369
Contributions - monetary	1,241	1,129	1,549	(308)
Contributions - non monetary	911	903	-	911
Other income	3,769	2,993	2,951	818
Total Income (Inc capital income)	106,754	105,736	99,802	6,952
Expenditure				
Employee costs	26,950	27,607	27,766	816
Materials and services	30,931	34,418	35,926	4,995
Bad and doubtful debts	107	90	92	(15)
Depreciation and amortisation	23,603	24,032	24,776	1,173
Borrowing costs	(45)	243	243	288
Net loss on disposal of property, infrastructure, plant & equipment	990	840	906	(84)
Other expenses	5,138	4,956	734	(4,404)
Total Expenditure	87,674	92,186	90,443	2,769
Surplus for the year	19,080	13,550	9,359	9,721
Other comprehensive income				
Net asset revaluation increment	104,275	-	-	104,275
TOTAL COMPREHENSIVE RESULT	123,355	13,550	9,359	113,996

Note: Council must report publicly against the original adopted budget on a quarterly basis. The following provides an explanation of the differences between the adopted budget and the interim results (as at 31 July 2020). These interim results have been produced to conform with all accounting standards and reporting obligations but are still subject to audit by Victorian Auditor General in August 2020. Subject to any final adjustments from the audit the present indications are that there is a \$19.1 million surplus for 2019/20 primarily due to the receipt of substantial operating and capital grants for 2019/20. Total comprehensive result includes a net asset revaluation increase of \$104.3M associated with an estimated growth in roads and drainage asset valuations due to increased price indexations.

Commentary below to explain the timing of components of this surplus:

Annual Summary - Actuals vs Adopted Budget

Council's 2019/20 provisional surplus result of \$19.1 million is made up of:

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
Operating	<u>\$7.3M</u>	<u>\$0.6M</u>	<u>\$6.7M</u>
Capital	<u>\$11.8M</u>	<u>\$8.8M</u>	<u>\$3.0M</u>
	<u>\$19.1M</u>	<u>\$9.4M</u>	<u>\$9.7M</u>

Operationally, the major variances are:

Operating grants- Grants Commission received in advance for 20/21	\$7.2 million
Operating grants- (majority Drought - rate relief)	\$3.8 million
Operating grants- Receipt of 50% of 19/20 Grants Commission funding in 18/19	(\$7.4 million)
Reduction in user fees & charges due to COVID 19 (Leisure centres, The Wedge, Saleyards)	(\$0.7 million)
Net additional rates and charges raised during the year	\$0.3 million
Savings in materials and services	\$5.0 million
Decrease in Depreciation	\$1.2 million
Employee cost savings	\$0.8 million
Increase of other expenses (mainly rate relief payments to ratepayers & volunteer costs)	(\$4.0 million)
Other minor expense savings	\$0.5 million
	\$6.7 million

Capital, the major variances are:

Additional capital grant funding (Roads to Recovery)	\$2.5 million
Capital adjustment (non -cash) relating to recognition/derecognition of assets	\$1.0 million
Decrease in owners contributions to special charge schemes due to delays in commencement of planned 2019/20 schemes.	(\$0.5 million)
	\$3.0 million

Note: Timing of capital works can often distort the comprehensive result/surplus of any Council. Positive surplus should always be cautiously assessed and reported in light of shifting project timelines.

A summary of actual major variances to budget for 2019/20 are:

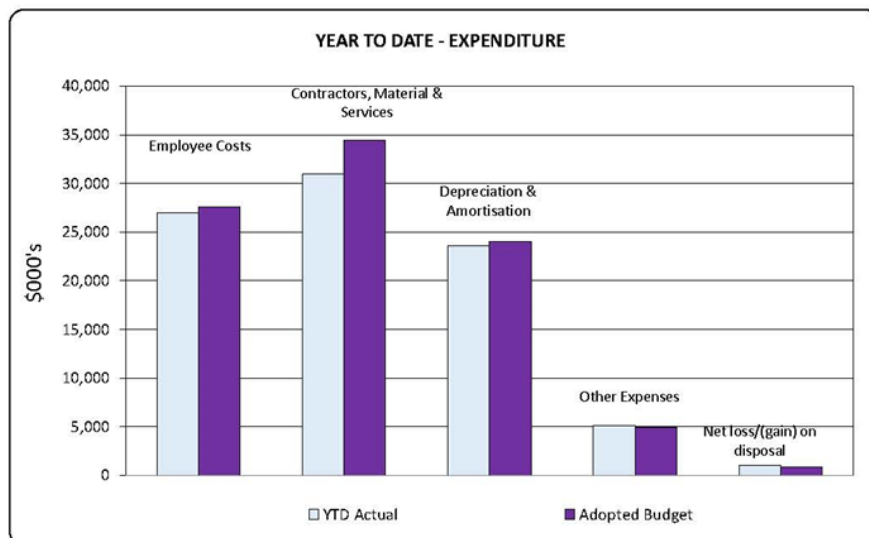
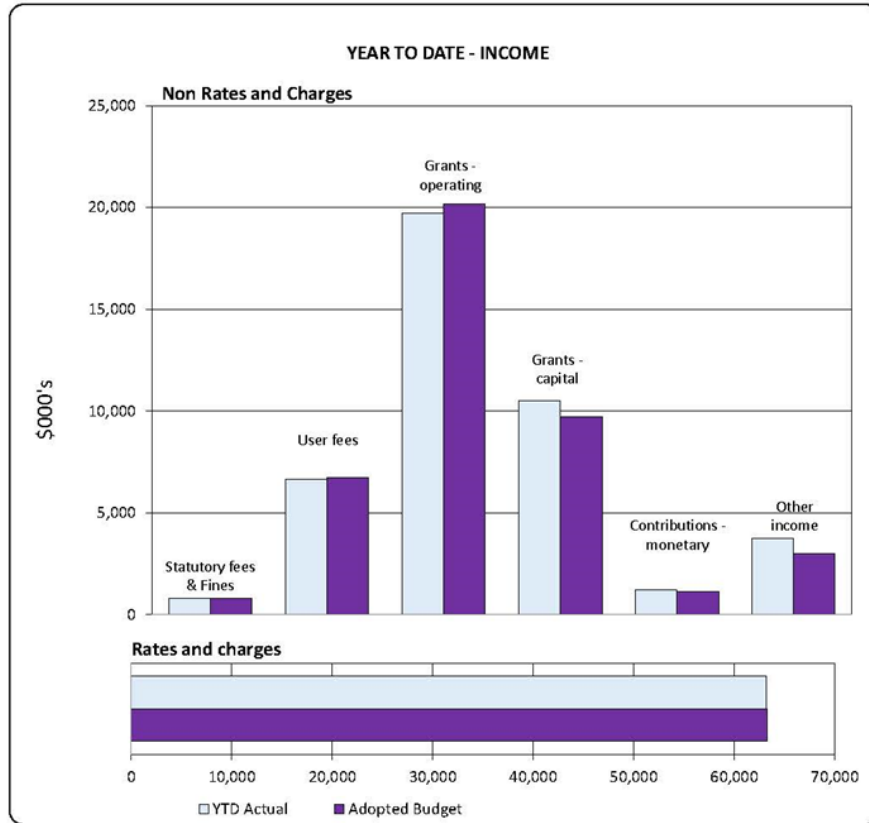
Income

- **\$0.31 million** Additional supplementary rates raised since 2019/20 budget adoption.
- **(\$0.74 million)** User fees income was lower for Leisure Centres, due to closures associated with asbestos and COVID-19 the Gippsland Regional Livestock Exchange due to drought conditions and The Wedge due to cancellation of shows due to the COVID-19 pandemic.
- **\$3.65 million** The majority of the additional operating grants received relates to drought rate relief program of \$3.8 million. This is slightly offset by various minor grants that were not received in 2019/20.
- **\$0.82 million** Other income primarily represents recognition of new assets (non cash adjustments) associated with a review of Council's road management plan.

Expenditure

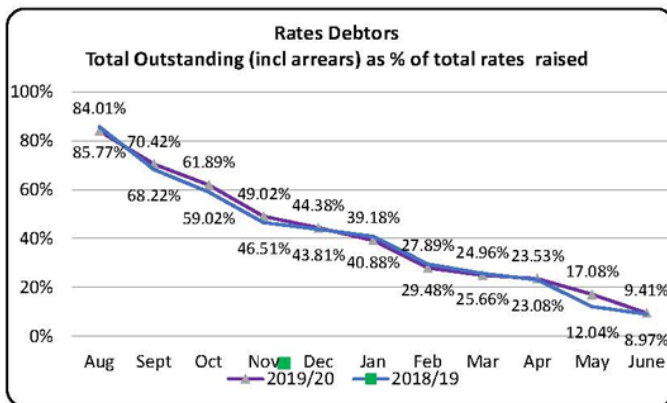
- **\$0.82 million** Savings in employee benefits are mainly due to \$0.3 million savings in 2019/20 WorkCover premium expenses, \$0.6 million savings due to vacancies and leave entitlements, offset by casual salaries to cover vacancies that are critical for maintain ongoing services.
- **\$4.99 million** Contractors, materials and services variance includes:
 - a. **\$1.52 million** - Expenditure associated with software maintenance for major IT corporate systems were lower due to delays on completion and number of special projects are planned to occur in 2020/21.
 - b. **\$1.04 million** - Community projects such as Stratford Recreation Reserve Netball Changeroom works have been delayed with works commencing in July 2020. Works on Nambrok Public Hall will not occur as funding application didn't proceed.
 - c. **\$1.0 million** - The final announcement associated with the Gippsland Shared services initiative has been delayed.
 - e. **\$0.88 million** - Other numerous underspends includes utility charges, consultant payments and maintenance costs for infrastructure and buildings.
 - d. **\$0.46 million** - COVID-19 support and drought relief payments unspent during the year, which will be carried forward to 2020/21.
- **\$1.17 million** Overall lower than expected depreciation and amortisation charges (non cash), mainly in roads offset by higher than expected depreciation for buildings, drainage, plant and machinery and amortisation for right of use assets (new accounting standards). Annual depreciation charges are impacted the timing of project completions and the full year depreciation for 2018/19 assets capitalised.
- **(\$4.40 million)** Other expenses includes unbudgeted rate relief grant funding received and allocated towards eligible farm rate assessments and volunteer cost of services.

INTERIM JUNE 2020 COMPONENTS AT A GLANCE



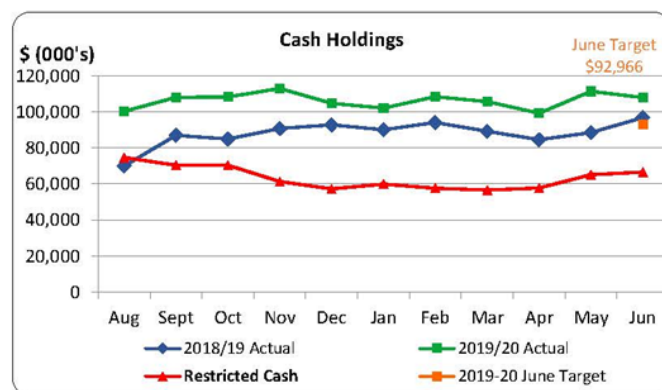
INTERIM BALANCE SHEET As at 30 June 2020

Actual		Actual	Forecast	Adopted Budget
June 19		June 20	June 20	June 20
\$000's		\$000's	\$000's	\$000's
Assets				
105,847	Total Current Assets	115,611	99,095	83,951
884,252	Total Non Current Assets	999,694	896,062	923,241
990,099	Total Assets	1,115,305	995,157	1,007,192
Liabilities				
20,347	Total Current Liabilities	27,863	18,731	19,076
19,085	Total Non Current Liabilities	15,562	16,034	21,370
39,432	Total Liabilities	43,424	34,765	40,446
950,667	Net Assets	1,071,880	960,392	966,746



The rate debtors outstanding at the end of June 2020 were \$6.5 million (9.4%) compared to June 2019 of \$6.2 million (8.9%).

Overall an excellent effort to raise and collect over \$63.0 million in 2019/20 financial year.



Council cash holdings at the end of June 2020 are \$108.0 million, higher than June 2019 of \$96.8 million due to advance funds and lower than expected expenditure.

The current cash holdings include \$66.6 million restricted funds; \$10.9 million to cover reserves, \$34.1 million to cover provisions and trusts, and approximately \$21.6 million associated with the operating and capital carried forwards.

The balance is generally working capital for ongoing operations over the next quarter.

Restricted cash is money that is reserved for specific purposes and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

For the year ending 30 June 2020

	FINANCIAL YEAR ENDING 30 JUNE 2020			
	Actual	Year End Forecast	Adopted Budget	Actual Variance to Adopted
	\$000's	\$000's	\$000's	\$000's
Property	7,190	7,140	11,224	(4,034)
Infrastructure	21,337	23,930	25,840	(4,503)
Plant and Equipment	2,397	2,822	2,742	(345)
Intangibles	81	85	682	(601)
Grand Total	31,005	33,977	40,488	(9,483)

	FINANCIAL YEAR ENDING 30 JUNE 2020			
	Actual	Year End Forecast	Adopted Budget	Variance to Adopted
	\$000's	\$000's	\$000's	\$000's
Renewal	19,876	22,772	23,688	(3,812)
Upgrade	6,987	7,495	11,802	(4,815)
Expansion	3,764	3,558	4,592	(828)
New Assets	378	152	406	(28)
Grand Total	31,005	33,977	40,488	(9,483)

Capital Works Summary - Financial Year Ending 30 June 2020

- A significant capital works program has been undertaken with many achievements and expenditure across the Shire of \$31.0 million.
- \$5.4 million of capital works was completed on the multiyear Cameron Sporting Complex Stadium project.
- Roads to Recovery projects \$4.7 million.
- Capital Sealed Roads & Kerb Channel Works \$4.5million .
- Capital improvements works on Buildings and Recreation Facilities \$4.0 million.
- Footpaths & Cycleways projects \$3.5 million.
- Capital Unsealed Roads Works \$1.5 million .

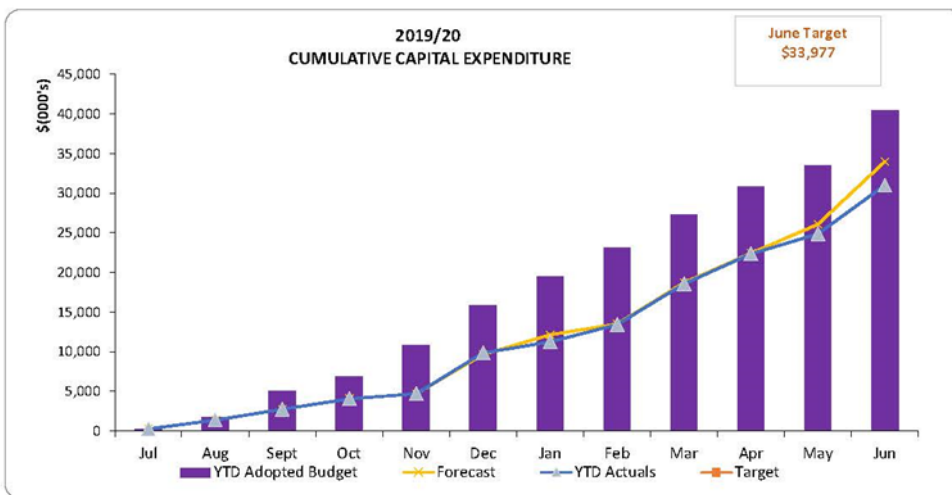
The budgeted capital works not completed in 2019/20 of \$9.4 million largely results from:

- 1) Projects delayed due to extended community consultation or liaison with other authorities, \$6.0 million.
- 2) Unsuccessful grant applications, \$1.5 million.
- 3) Contractor unavailability after 2019/20 Bushfires \$1.0 million
- 4) Delays in planning for upgrade of core information technology systems \$0.9 million.

June 2020 Quarterly Highlights

- Cameron Sporting Complex Stadium progressing on schedule with Stage 1 to be completed by end of July 2020.
- Works are progressing on the Beverleys Road Safety upgrade with works expected to be completed in July 2020.
- The concept design for the Stephenson's Park Pavilion and Changerooms has been signed off by the user groups.
- Works are approximately 80% complete on the Tarra Trail Stage 2 and are ahead of schedule with works expected to be completed by end of September 2020.
- Port of Sale Skate Park - Lighting was completed.
- A number of delayed projects are being carried over into 2020/21. Overall, 11 projects are in preplanning and 12 projects are underway to be completed in the next financial year.

A total of 123 projects have reached completion for the 2019/20 financial year.





C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 18 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received for the period 27 July 2020 to 9 August 2020.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 27 July 2020 to 9 August 2020.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all Assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered, and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 27 July to 9 August 2020.

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 27 July 2020 to 9 August 2020.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”

Strategy 6.3.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS – 30 JULY 2020

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)					
STRATEGIC LAND USE PLANNING PROJECT REVIEW GROUP	Councillor Name	Attendance	Conflict of Interest	Officer Name	Attendance	Item No.
	Cr Ian Bye	Yes	NO	D Morcom, CEO	No	
	Cr Carolyn Crossley	No		A Skipitaris, GMCS	No	
	Cr Alan Hall	No		S Houlihan, GMC&C	No	
	Cr Malcolm Hole	No		C Hastie, GMB&NE	No	
SPECIAL MEETING	Cr Darren McCubbin	Yes	NO	B McAlister, GMD	Yes	ALL
	Cr Gayle Maher	Yes	NO			
	Cr Carmel Ripper	No				
	Cr Scott Rossetti	No				
Cr Garry Stephens	No					
OTHERS IN ATTENDANCE (NAME AND POSITION)			MATTERS/ITEMS CONSIDERED AT THE MEETING			
Josh Clydesdale (Manager Land Use Planning)			Meeting Agenda – 30 July 2020			
Sam Pye (Coordinator Infrastructure)			As Above			
Barry Hearsey (Coordinator Strategic Planning)			As Above			
Ben Proctor (Strategic Planner)			As Above			
John Traa (Strategic Planner)			As Above			

ASSEMBLY OF COUNCILLORS – 4 AUGUST 2020

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
IT / Diary Meeting	Cr Bye	Yes	Cr Ripper	Yes	N/A
	Cr Crossley	Yes	Cr Rossetti	Yes	N/A
	Cr Hall	Yes	Cr Stephens	Yes	N/A
	Cr Hole	Yes	David Morcom, CEO	Yes	N/A
	Cr McCubbin	Yes	Viktorija Pope, EA CEO	Yes	N/A
	Cr Maher	Yes	Damian Norkus, ICT Operations Officer	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
Workshops	Cr Bye	Yes	Cr Rossetti	Yes	
	Cr Crossley	Yes	Cr Stephens	Yes	
	Cr Hall	Yes	David Morcom, CEO	Yes	
	Cr Hole	Yes	Arthur Skipitaris, GM Corporate Services	Yes	
	Cr McCubbin	Yes	Sharon Houlihan, GM Community & Culture	Yes	
	Cr Maher	Yes	Chris Hastie, GM Built & Natural Environment	Yes	
	Cr Ripper	Yes	Brent McAlister, GM Development	Yes	

	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)	SUMMARY & ACTION ITEMS
Workshops (cont.)	<ul style="list-style-type: none"> • BRIEF UPDATES <ul style="list-style-type: none"> ○ SUPPORT ABORIGINAL HOUSING PROJECT (ITEM 1) ○ MAFFRA MENS SHED (ITEM 2) • SALE REVITALISATION PROJECT (ITEM 3) 	<ul style="list-style-type: none"> • Sharon Houlihan, General Manager Community and Culture (Items 1 and 2) • Brent McAlister, General Manager Development (Item 2) • John Tatterson, Manager Built Environment (Item 3) • Zac Elliman, Coordinator Road Planning (Item 3) <p><i>Conflict of Interest: Nil</i></p>	Councillors noted update Action: N/A
	1. COMMUNITY SATISFACTION SURVEY RESULTS	<ul style="list-style-type: none"> • Bodye Darvill, Manager Community Wellbeing • Catherine Vassiliou, Coordinator Social Planning and Policy <p><i>Conflict of Interest: Nil</i></p>	Councillors noted update Action: N/A
	2. RAIL PROJECTS VICTORIA AVON RIVER BRIDGE PROJECT UPDATE	<ul style="list-style-type: none"> • Emma Steele, Senior Advisor, Communications & Stakeholder Relations Rail Projects Victoria (external presenter) <p><i>Conflict of Interest: Nil</i></p>	Councillors noted update and actions Action: N/A
	3. 2017-21 COUNCIL PLAN PROGRESS (FOR 2019/20)	<ul style="list-style-type: none"> • Arthur Skipitaris, General Manager Corporate Services • Asela Kaluarachchi, Corporate Planning and Business Excellence Officer <p><i>Conflict of Interest: Nil</i></p>	Councillors noted update Action: N/A
	4. AQUA ENERGY REDEVELOPMENT CONCEPT DESIGN FOLLOW-UP	<ul style="list-style-type: none"> • Mark Benfield, Coordinator Community Facilities Planning • Nic Hall, Manager Leisure Services <p><i>Conflict of Interest: Nil</i></p>	Councillors noted update Action: N/A

ITEM C2.2

2017-21 COUNCIL PLAN PROGRESS (FOR 2019/20)

DIVISION: CORPORATE SERVICES
ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
DATE: 18 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

OBJECTIVE

To provide Council and the Community with an update on progress of the 2017-21 Council Plan for the 2019/20 year.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the attached update on progress of the 2017-21 Council Plan for the 2019/20 year.

BACKGROUND

The 2019/20 financial year marked the third year of the 2017-21 Council Plan.

Attached is a presentation which provides the following overview of the 2017-21 Council Plan:

- 2019/20 Performance Indicators, Measure and Results
- Progress of Major Initiatives and Initiatives linked to each Council Plan theme and strategic objective.

Major Initiatives are significant projects that will directly contribute to the achievement of the Council Plan during the financial year and have a major focus in the budget.

Initiatives are actions that are one-off in nature and/or lead to improvements in service.

It must also be noted that the current Council term concludes on 24 October 2020.

Under Section 90(3) of the *Local Government Act 2020* a Council must develop or review the Council Plan in accordance with its deliberative engagement practices and adopt the Council Plan by 31 October in the year following a general election.

It is proposed that during November/December 2020 the new Council will be updated on the statutory requirements of the Council Plan and the proposed process to develop and adopt the 2021-25 Council Plan.

OPTIONS

Council has the following options available:

1. To receive the attached update on progress of the 2017-21 Council Plan for the 2019/20 year; or
2. Not receive the attached update on progress of the 2017-21 Council Plan for the 2019/20 year and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive the attached update on progress of the 2017-21 Council Plan for the 2019/20 year.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

LEGISLATIVE IMPACT

Under Section 90(3) of the *Local Government Act 2020* a Council must develop or review the Council Plan in accordance with its deliberative engagement practices and adopt the Council Plan by 31 October in the year following a general election.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objectives and related strategies:

Strategic Objective 6.2: *“Community engagement and customer service excellence is central to Council’s decision-making process.”*

Strategy 6.2.2: “Actively engage with both internal and external stakeholders to appropriately inform about council business.”

Strategic Objective 6.4: *“6.3 Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

Strategy 6.3.3: *“6.3.3 Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.



Council Plan 2017-21 Progress 2019/20 Financial Year

Wellington 2030



- Our Community's Vision for the future.
- Outcome of an extensive community consultation process
- Wellington Shire Council facilitated the development of this vision and play a role in supporting the community to achieve it.

Council Plan 2017-21



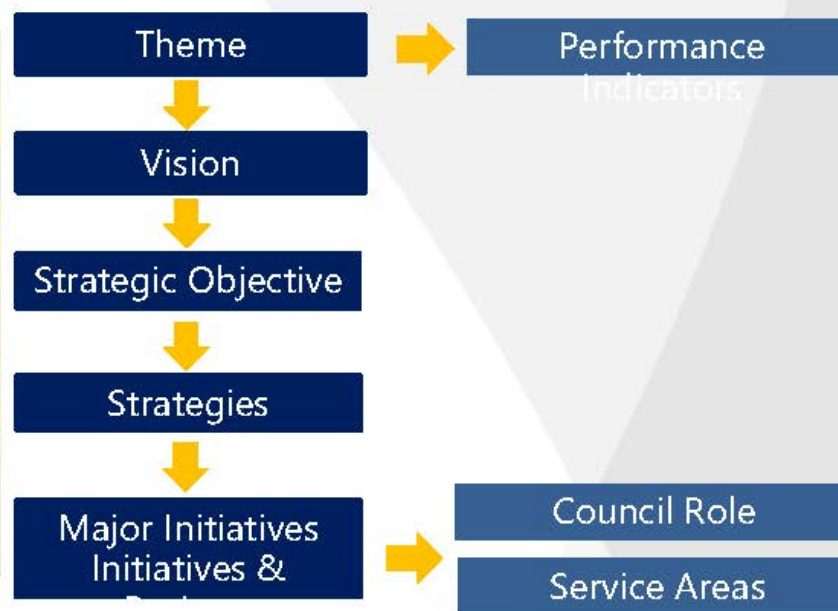
- Articulates strategies Council will undertake over the four year period, to achieve our community vision – Wellington 2030.
- Defines how Council will measure success in meeting community needs.
- Clarifies Council's role (Service Provider, Facilitator, Advocate, Regulator, Partner, Funder etc.)

Council Plan 2017-21



- Community vision divided into five key themes to reflect main areas of interest of the community
- Sixth theme addresses Council's emphasis on good governance, community engagement, responsiveness, and innovation

Council Plan Structure



Major Initiatives - Significant projects that directly contribute to the achievement of the Council Plan during the financial year and have a major focus in the budget.







Initiatives - one-off actions that lead to improvements in service.



1

OUR VISION

“We know and support each other and have a strong sense of community belonging. Diversity is respected and there are many social and community activities providing opportunities for all people to interact. We strive for good health, feel safe in our communities and are prepared for natural disasters.”

PERFORMANCE INDICATOR	COUNCIL RESPONSIBILITY LEVEL	PERFORMANCE MEASURE	2019/20 RESULT
Satisfaction with enforcement of Local Laws	 Control	64%	66% Large rural average 64%
Community satisfaction with Emergency and Disaster Management	 Influence	74%	71% Large rural average 69%
Percentage of annual Municipal Health and Wellbeing Action Plan items achieved	 Control	>75%	New action plan developed during the period
Percentage of annual Action Plan items achieved for the Wellington Youth Strategy	 Influence	>75%	80%
Monitor utilisation and diversity of usage of Council's community facilities	 Monitor	Monitor numbers	576 activities undertaken with 81,569 participants across 89 facilities
Total value of Community Assistance Grants distributed annually	 Control	Monitor annual total	Assistance Grants \$219,107 Quick Response Grants \$123,025 Community Newsletter Grants \$8,750



Council Plan Theme: Communities

Strategic Objective 1.1: Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Review Partnership Agreements with Yarram District Health Service & Central Gippsland Health for the delivery of services to our ageing population, beyond federal roll out of aged care reform, and for maternal and child health.	✓	Completed	The existing partnership agreements for Yarram and District Health Service and Central Gippsland Health have been reviewed to add a 12 month extension to them. This extension will allow a consultant to work with Council during 2020 to review the value of the work delivered by YDHS and CGH and determine what funding model Council should provide into future for the health services. The aim of this review is to ensure that the right services are being delivered to our ageing population, beyond federal roll out of aged care reform, and for maternal and child health.
Implement a 'Healthy Food Choices' menu at Aqua Café, offering healthy eating options and community awareness for all members and guests.	✓	Completed	A new Healthy Choices menu has been developed and prepared for implementation at Aqua Energy. Due to the COVID-19 restrictions and limits to overall service provision, the new menu will be launched when the Aqua Energy facility returns to full operation and normal Cafe operations resume.
Implement a 'Healthy Food Choices' menu at GRSC Café, offering healthy eating options and community awareness for all members and guests.	✓	Completed	A new Healthy Choices menu has been developed and prepared for implementation at GRSC. Due to the COVID-19 restrictions and limits to overall service provision, the new menu will be launched when GRSC returns to full operation and normal Cafe operations resume.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Create and facilitate a networking group with local allied health professionals, NDIS providers and the NDIA, to increase activity and ongoing rehabilitation programs for the community.		Not Progressing	<p>Following completion of Aqua Energy's National Disability Insurance Scheme (NDIS) Re-registration and Audit, and subsequent to consultation with alternative NDIS providers and facility users, it became clear that the desire for a formal networking group was not evident.</p> <p>Informal consultation with relevant health professionals continues as required and in accordance with targeted needs or specific requests for NDIS recipients. Service provision to NDIS recipients will continue to be delivered in accordance with negotiated individual needs.</p>
Develop and implement an aquatic awareness/safety program for adults at Aqua Energy	✓	Completed	<p>An Adult Aquatic Education was trialed and completed at the end of term 3 in December 2019.</p> <p>Number of participants was eight and feedback from participants was very positive.</p> <p>Due to asbestos closure and subsequent COVID-19 mandated closure of Aqua Energy, this program has not been available for Term 1 or 2. It will be promoted and offered again when conditions permit.</p>



Strategic Objective 1.2: Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.


Major Initiative / Initiative/ Project	Status	Progress	Comments
Research and prepare approach/guidelines for all Council staff working with Aboriginal cultural knowledge and content in a respectful and appropriate manner, in consultation with the Gunaikurnai community.		Progressing (90%)	An internal draft document titled 'Protocols for Working Respectfully with Gunaikurnai Culture' is complete. The draft document is modelled on 'Magolee' (http://www.maggolee.org.au/) which is a framework for helping Victorian councils engage with Aboriginal communities and promote reconciliation. The document contains largely operational guidelines for staff to ensure council services are delivered in a way that is respectful of Gunaikurnai culture and people. The next stage involves consultation with Gunaikurnai Land and Waters Aboriginal Corporation regarding appropriateness of operational protocols set out in the document.
Secure federal Information, Linkages and Capacity-building (ILC) external funding that addresses social, community and economic participation of people with disabilities, beyond transition to NDIS.		Completed	Funding through Information, Linkages and Capacity Building was not successful for any local government area, including Wellington. A new plan to support the monitoring and completion of actions under our Access and Inclusion Plan will be developed.

Strategic Objective 1.3: Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.

There were no projects linked to this Council Plan Strategic Objective during 2019/20.

Strategic Objective 1.4: Enhance resilience in our towns and our communities.

Major Initiative / Initiative/ Project	Status	Progress	Comments
<p>Conduct detailed review and evaluation of internal emergency management implemented during the Summer 2019 bushfires and implement improvement recommendations across emergency management organisation structure, plans, <u>policies</u> and processes</p>		<p>Completed</p>	<p>Summer 2019 multi-agency after action review completed by Municipal Emergency Management Planning Committee and internal debriefs undertaken.</p> <p>The outcome of the reviews has led to many improvements or identification of positive practices during the emergency that have been maintained. These include:</p> <p>Improved communication through the Municipal Emergency Response Coordinator (MERC) who is the senior police officer in the municipality. Interaction with the MERC has been improved with regular communication about emergency management activities within council. The MERC has also been invited to several internal training exercises.</p>
<p>Review amendments to federal and state government financial assistance funding arrangements, identify implications for Council's financial sustainability with respect to resourcing emergency management responsibilities and produce report with recommendations for management consideration.</p>		<p>Progressing (70%)</p>	<p>All six claims for Summer 2019 bushfires that have been submitted so far have been successful.</p> <p>Analysis of implications for council of claims process include concern as to the standard of evidence required for successful reimbursement claims and onerous, convoluted process requirements associated with lodging claims. A simplified, coordinated internal process is required to assist with ease of claim lodgement process as well as strong feedback to state and federal government regarding the difficulty of the claims process.</p> <p>Full analysis with respect to resourcing emergency management responsibilities into the future still underway due to competing priorities of response to East Gippsland Black Summer bushfires and COVID-19 pandemic. Meanwhile, an additional full time manager level resource has had to be allocated to emergency management for the period April to December 2020.</p>

Major Initiative / Initiative/ Project	Status	Progress	Comments
Update flood overlay controls and policy in the Planning Scheme to minimise future risk to the community.		Not Progressing	Council has deferred Amendment C99 at this point in time, pending further State Government policy direction being provided.



2

OUR VISION





“Wellington has a built environment that is sustainable, appropriate, accessible and responsive to the community. Transport connects people to communities and places. Events and services support our strong communities.”

PERFORMANCE INDICATOR

COUNCIL RESPONSIBILITY LEVEL

PERFORMANCE MEASURE



2019/20 RESULT


Community satisfaction with condition of local streets and Footpaths	 Control	55%	60% Large rural average 54%
Community satisfaction with planning permits	 Control	58%	60% Large rural average 49%
Total annual value of municipal development	 Influence	Monitor annual total	Wellington \$80,921,745 Victorian rural average \$10,049,063
Percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal	 Control	Monitor percentage	2017 Inspection - 99.68% 2019 Inspection - 99.97%

Council Plan Theme: Services & Infrastructure



Strategic Objective 2.1: Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Finalise conceptual project brief for refurbishment of aquatic facilities at Aqua Energy and progress planning of business case including identification of funding options.	✓	Completed	Business case completed and options for redevelopment considered by council in September 2019. Concept design completed including community and user consultation and costing underway for council review in July. A commitment for funding support has been made by the John Leslie Foundation.
Progress business case and funding advocacy for Yarram Outdoor Pool project.	✓	Completed	'A Warmer Pool for Yarram' project developed including community consultation, Council and community contributions approved and Sport and Recreation Victoria. Strong community advocacy for funding enabled a strong submission for grant funding to Sport and Recreation Victoria. Funding application submitted with outcome expected in July 2020.
Subject to Council adopting budget, coordinate delivery of the Port of Sale Mooring Access Project.	✓	Completed	Budget to complete the Port of Sale Mooring Access project was adopted by Council 16 June 2020. Work continues on refining the concept plan noting the now expanded project including boardwalk, carpark sealing and other elements as part of the Commonwealth's funding announcement.
Delivery of projects for The Wedge outdoor enclosure, poster display and auditorium soundproofing through collaboration with other Council staff.	✓	Completed	Soundproofing, new poster display and outdoor enclosure is complete.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Develop a holistic approach and set of guidelines for master planning for community and sporting facilities and undertake comprehensive master plans across highest priority facilities, determined with respect to need and potential external funding availability.		Progressing (75%)	<p>Completion of a shire-wide sporting infrastructure plan was required in advance of establishing a new approach for facility management plans (formerly known as master plans). The sporting infrastructure plan is nearing completion along with:</p> <ul style="list-style-type: none"> - A Facility Management Guidelines document, which will inform and support committees and user groups around their roles and responsibilities for operating a community facility - Templates for site specific master plans and landscape designs for four sites (Briagolong Recreation Reserve, Gordon Street Recreation Reserve, Maffra Recreation Reserve and Stephenson Park, Sale) <p>These templates will then be used as the basis for future facility management plans (master plans) at a range of sites across Wellington Shire. Council staff will work with committees during 20/21 to disseminate and implement the new guidelines.</p>
Create an online searchable database of the Gallery's permanent collection, accessible through the Gippsland Art Gallery website, including images and relevant catalogue information.		Completed	<p>Online searchable database of gallery's art collection went live on 28 May. Through the new web portal http://www.gippslandartgallery.com/collection/ visitors can now search, by artist name, title of artwork or materials and technique, all 2,240 artworks in the gallery's collection. The project was funded by the Victorian Government through Creative Victoria.</p>

Major Initiative / Initiative/ Project	Status	Progress	Comments
Lead the process to progress capital projects planning and develop business cases including identification of funding options for: Yarram Outdoor Pool heating, GRSC seating, GRSC air movement, Aqua Energy redevelopment and GRSC Stage 2B. (Multi-Year)		Progressing (60%)	<p>* Yarram Outdoor Pool Heating: project developed, Council and community contributions approved, and Sport and Recreation Victoria Funding application submitted with outcome expected in July 2020.</p> <p>* GRSC Seating & Air Handling: project developed, and Council budget approved for 2020/21 delivery, construction tender brought forward into 2019/20</p> <p>* Aqua Energy Redevelopment: concept design completed and costing underway for council review in July.</p> <p>** GRSC Stage 2B: not progressed in 2019/20, review of business case / concept to be undertaken in late 2020/early 2021 subject to budget approval.</p>

Strategic Objective 2.2: Council assets are responsibly, socially, economically and sustainably managed

Major Initiative / Initiative/ Project	Status	Progress	Comments
Complete the Sale Tennis Club Facility Upgrade		Progressing (80%)	Works on pavilion are complete. Works on stage 1 court civil works and court surface works are primarily complete. Works on stage 2 court civil works and surface construction works are on hold at request of club pending a review of court surface performance.
Undertake a review of the Gippsland Regional Livestock Exchange and present Council with a report and recommendations about the future operations of the facility.		Completed	Report was presented to Council 5 May 2020 following a workshop in December 2019 which ratifies Council's support for the saleyards and continued direct management.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Oversee upgrade of the Cameron Stadium Redevelopment Project (multi-year project with completion forecast for March 2021)		Progressing (45%)	2019/20 has seen strong and consistent activity at Cameron Sporting Complex with the stadium development well underway. In August 2019, local contractor Brookers was awarded the construction tender and works commenced in September 2019. Stage 1 works are nearing completion and planning underway for the delivery of Stage 2. The project is running well within timelines and budgets and strong community benefits are expected to eventuate from its completion.
Complete Year 2 civil works for the Maffra Streetscape Upgrade		Completed	All streetscape works for the southern service road are complete. Works on the northern service road are approximately 50% complete and it is expected that works will be completed prior to December 2020.
Deliver the Community-managed Facilities Strategy and Action Plan.		Completed	The Community Managed Facilities Strategy is complete and ready for council approval in July 2020 after 18 months of research and consultation including: <ul style="list-style-type: none"> - Internal working groups - Committee of Management Focus Groups - Committee of Management survey (73% response rate) - Online Q&A sessions - 8-week public consultation period including a survey (65 responses) - Receipt of 3 written submissions When the strategy is approved in July 2020, it will be a powerful tool for Council and Committees of Management to deliver projects that lead to stronger outcomes for volunteers and for community members who use these facilities for social, physical and mental wellbeing.



Major Initiative / Initiative/ Project	Status	Progress	Comments
Review existing Maintenance Management System and implement recommendations of the 2019 Maintenance Management External Audit, where appropriate.	✓	Completed	Maintenance management system has been reviewed and audit reviews have been completed where required.
Subject to external funding being granted, commence works on the Beverley Road Safety Upgrades Blackspot project.	▶	Progressing (90%)	Works were impacted early on by the contractor being engaged in East Gippsland. Works are progressed well since and will be completed in July.
Subject to external funding being granted, commence works for the reconstruction and widening of Balloong Road project.	✓	Completed	Works on the reconstruction of Balloong Road have been completed in line with the project plan.

Strategic Objective 2.3: Wellington Shire is well planned, considering long term growth and sustainability.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Prepare a structure plan for Maffra to support the future urban growth of the township.	▶	Progressing (15%)	Background work is advancing to inform the preparation of a Discussion Paper for the Maffra Structure Plan Project, with community consultation to progress post the lifting of COVID-19 restrictions.
Advance the industrial rezoning of land in Wurruk/West Sale to support economic growth	✓	Completed	On 24 October 2019, the Minister for Planning approved Amendment C103, which rezones a strategically significant area of land adjacent to the West Sale Airport for future industrial development.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Implement the findings of the State Government's Planning in the Economic Growth Zone project to ensure that the Planning Scheme is up to date/relevant.	■	Ongoing	Officers have finalised preparation of Amendment C109 to the Wellington Planning Scheme, which proposes to implement various State Government initiatives to make the Planning Scheme more succinct and remove nonvalue adding planning permit requirements. Progression of the Amendment was supported by Council at the 2 June 2020 Council meeting.
Engage with the Department of Defence to determine appropriate planning controls surrounding RAAF Base East Sale to support the ongoing operation of this airfield.	■	Ongoing	Background work on potential changes to planning controls around RAAF Base East Sale is well advanced. The formal position of Defence is currently being sought.
Planning controls in the Education precinct (adjacent to Port of Sale) are implemented to support and encourage appropriate future redevelopment.	■	Ongoing	Draft planning controls have been prepared to guide the future redevelopment of the former Sale High School and Specialist School site adjacent to the Port of Sale. The final planning controls will be informed by an update to the Port of Sale Masterplan (and associated Charette) which is scheduled to take place post the COVID-19 pandemic.
Implement the North Sale Development Plan into the Planning Scheme to support well planned housing growth.	■	Ongoing	Council has previously adopted the North Sale Development Plan to guide the future urban growth of North Sale. The final stage of the project, being an Infrastructure Funding Mechanism, is currently being finalised with a focus on refining drainage options to help reduce future development costs. Revised drainage work is nearing completion.
Facilitate preparation of a development plan for the Wurruk Growth area (subject to a private request) to support well planned housing growth.	■	Ongoing	Council Officers are regularly liaising with the proponent to advance the final Wurruk Growth Area Development Plan.

Strategic Objective 2.4: Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Develop an implementation plan for the town entry improvement program and commence the development of initial priorities for Loch Sport, including opportunities for community engagement where appropriate.		Progressing (85%)	<p>Loch Sport town entry works are expected to be tendered early in the 2020/21 financial year, with construction planned to commence in the first half of the 2020/21 financial year. A criteria for Council's town entry works is still underway, however has been delayed due to a number of funding applications and influx of customer requests over the last two months. The team will work towards having a draft criteria prepared prior to October 2020 for the 2021/22 capital works program Project Assessment Statements (PAS).</p> <p>Future planning for town entry works in Maffra, Heyfield, Stratford, and Yarram will be undertaken as part of the PAS submission process.</p>
Commence holistic review of town centre and tourism feature signage for major townships and develop an action plan.		Progressing (80%)	<p>Review has commenced and is around 80% complete. The Built Environment Planning team successfully implemented a review of the Loch Sport town entry signage earlier this year. This involved a high degree of consultation with the Loch Sport Business and Tourism Association and was delivered in-house through Council's Urban maintenance team. Further signage improvement works in Loch Sport are planned for early next financial year.</p> <p>The York Street Streetscape project will include a review of the town signage on the Princes Highway in Sale. All works to renew, remove, or install signage will be undertaken in line with planned streetscape and beautification works. Further discussions on Sale tourism and RV signage are planned to be held early in July 2020 to determine the scope of the works.</p> <p>Further reviews planned for Rosedale, Stratford, Heyfield, Yarram, and Maffra are planned to be undertaken in the first half of the 2020/21 financial year.</p>



3

OUR VISION





"Wellington's natural environment and landscape is clean, diverse, beautiful, accessible and protected."

PERFORMANCE INDICATOR

COUNCIL RESPONSIBILITY LEVEL

PERFORMANCE MEASURE

2019/20 RESULT

Community satisfaction with the appearance of public areas	 Control	74%	77% Large rural average 71%
Community satisfaction with waste management	 Control	67%	64% Large rural average 62%
Community satisfaction with Council's slashing and weed control activity	 Control	53%	51% Large rural average 48%
Monitor participation rates of Council's Sustainable Living Education Program	 Control	Monitor participation rates	172 sessions 6196 participants

Council Plan Theme: Natural Environment

Strategic Objective 3.1: Conserve and protect our natural environment through responsible and sustainable management practices.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Develop tree protection policy & guidelines		Progressing (40%)	The Policy and guidelines to protect significant trees in our urban centres will form part of the Significant Tree Register work and will be delivered in 2021/22
Ensure open space and green infrastructure are adequately considered through the planning process.		Completed	Planning applications and targeted project discussion group meetings are working effectively in progressing priority residential developments. Open spaces, green infrastructure and community liveability are well considered in the context of open space provision.

Strategic Objective 3.2: Demonstrate leadership in waste and water management, and energy efficiency.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Commence review and update Environmental Sustainability Strategy (2020-2024)		Completed	The Environmental Sustainability Strategy 2020-2024 has been adopted by Council. This document will provide guidance to Council on a range of sustainability issues including waste and resource recovery, renewable energy opportunities, natural environment management and a carbon reduction plan. These actions will provide real and apparent leadership to the community
Develop a plan for the recovery of organic waste from landfill that takes into account the proposed Gippswide Kerbside Collaborative Procurement shared service opportunity, and, if appropriate, commence a community awareness/education program in anticipation of its rollout.		Progressing (50%)	Tender documentation for processing and kerbside collection, including organic waste, is being undertaken in conjunction with Resource Recover Group - Gippsland. Delays to tender process has been encountered due to the COVID-19 pandemic. Works will continue as planned with revised timeframes and in accordance with government requirements.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Develop carbon accounts and carbon reduction action plan	✓	Completed	Sustainability Strategy actions adopted conclude carbon emissions reporting will be conducted biannually (once every two years) as changes to emissions are negligible over 1 year periods. A clear carbon emission reduction action plan is a key component of the Sustainability Strategy. The adopted 20/21 budget will significantly contribute to emission reduction targets. The Local Government Power Purchase Agreement project is underway and will also be a key milestone for Council.
Work with Gippsland Water to further investigate and implement the 'Be Smart Choose Tap' initiative/campaign at Aqua Energy and seasonal outdoor pools	▶	Progressing (90%)	<p>Promotional material was obtained from Gippsland Water and with their assistance, Aqua Energy was listed on the 'Think Tap app. Reusable/refillable drink bottles are now actively promoted and sold at Aqua Energy.</p> <p>An additional water fountain for Aqua Energy was purchased and will be commissioned post COVID-19 restrictions (all public water fountains switched off during the COVID-19 situation).</p> <p>Audit was completed of water fountains at all Wellington Shire outdoor pools and provision has been made for purchase and installation of additional units in the new financial year, before the 2020-21 Summer Season.</p> <p>Advertising will be maintained to promote 'Choose Tap' as well as continuing the phasing out of sale of single-use bottled water.</p>

Major Initiative / Initiative/ Project	Status	Progress	Comments
Continue to implement recommendations and actions to support the 5-year work plan to reduce energy consumption by 5% per year at Aqua Energy and Gippsland Regional Sports Complex (GRSC).	✓	Completed	<p>Works continued throughout 2019-20 to upgrade and retrofit higher efficiency equipment and to implement steps to reduce energy usage.</p> <p>Most notable projects were the refit of stadium lights at GRSC to LED, improved control of the carpark lighting at GRSC and LED office lighting at Aqua Energy, along with improved monitoring and management of air and water temperature controls at Aqua Energy.</p> <p>The final project to conserve water heat at Aqua Energy (the installation of pool blankets for the indoor and outdoor pools) - is expected to be completed in July.</p>

Strategic Objective 3.3: Build resilience in our communities and landscapes to mitigate risks from a changing climate.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Broaden species selection to diversify the urban forest in response to climate change	✓	Completed	Species selection primarily complete. 36 trees are to be planted across the municipality as part of the trial to test new species not yet grown here in Wellington Shire.



4

OUR VISION

"Wellington has a broad choice of local training, education and holistic learning and development options that lead to meaningful employment and personal fulfilment."

PERFORMANCE INDICATOR

COUNCIL RESPONSIBILITY LEVEL

PERFORMANCE MEASURE

2019/20 RESULT

Maintain or increase the proportion of residents with post school qualifications of some sort relative to the Gippsland average



Monitor

≥51.6%

Wellington-52.9%
Gippsland -52.8%

Increase participation at Council's libraries



Influence

Monitor participation rates

Library visits
168,603
Active library members 5415

Increase participation at Council's Arts and Culture facilities



Control

Monitor participation rates

Art Gallery
29,629
The Wedge
22,508

Council Plan Theme: Lifelong Learning

Strategic Objective 4.1: Improve people’s access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Work with Federation Training in the development of a community engagement program that seeks to ensure the new Sale campus meets community and industry expectation	▶	Progressing (95%)	Council coordinated a comprehensive document to influence the built-form of the new campus, highlight Council's staff training needs and advise on how the new campus can best integrate with the broader Port of Sale precinct. TAFE Gippsland executive leadership team has briefed Councillors on the progress of the new Sale campus and the current and future course offering at the TAFE.

Strategic Objective 4.2: Encourage innovation for and in the region.

There were no projects linked to this Council Plan Strategic Objective during 2019/20.



5

OUR VISION

“Wellington has a wealth of diverse industries providing employment opportunities for all. There is growth in the Wellington population and economy which is balanced with the preservation of our natural environment and connected communities.”

PERFORMANCE INDICATOR

COUNCIL RESPONSIBILITY LEVEL

PERFORMANCE MEASURE

2019/20 RESULT

Maintain or increase the total number of jobs in Wellington Shire relative to the Gippsland workforce



Influence

≥ 14,192 jobs (15.88% of Gippsland workforce)

18,111 jobs (17.14% of Gippsland workforce)

Maintain or increase number of businesses



Influence

≥ 3,889 businesses

4,029 businesses

Maintain or increase estimated resident population relative to Gippsland population



Influence

≥ 41,965 residents

44,380 residents

Maintain or increase Gross Regional Product (GRP) relative to Gippsland GRP



Monitor

\$2.32b GRP

\$3.39b GRP (3.8% up from 2019 result)

Maintain or increase visitor numbers by type/duration



Influence

Monitor Destination Gippsland data

Domestic daytrips
578,000
Domestic overnight visitors
443,000

Maintain lower unemployment rate than the Gippsland average



Influence

Monitor ABS data

Wellington - 3.7%
Gippsland - 3.3%

Council Plan Theme: Economy

Strategic Objective 5.1: Support and develop our existing businesses.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Present Council with a business case for the development of the Eastern Recreation Aviation Precinct at West Sale Airport.	✔	Completed	A business case was presented in 2019 and further work completed to better define the market demand for freehold hangar lots. This continues through mid-2020 and will provide a more comprehensive case for determining suitable aviation development aimed at activating one of Council's most significant assets.

Strategic Objective 5.2: Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Direct funding secured via LVA to actively market and promote the municipality's competitive economic advantages of the Macalister Irrigation District and raise the profile of the region's agribusiness sector.	▶	Progressing (50%)	<p>Work on Phase 2 of the Macalister Irrigation District (MID) modernisation project is expected to begin in mid-2020 after the Victorian Government announced \$10.4 million for the project in May. The Australian Government will contribute \$31 million towards the \$62.7 million project, with the remainder from Southern Rural Water's MID customers.</p> <p>The project will reconfigure the Newry irrigation supply, with pipeline replacing channels and automation of outlets, and there will be upgrades and reconfiguration of the <u>Nuntin</u> and Stratford irrigation supply networks.</p> <p>The completed modernisation works are expected to save more than 12 gegalitres of water by reducing leakage and improve the health of the Gippsland Lakes by reducing nutrient run-off.</p> <p>The inaugural Excellence in Agribusiness Awards, held in 2019, culminated in a gala awards dinner in Sale in August 2019. Industry and government recognise the awards as an important vehicle for celebrating success in Gippsland's agribusiness sector, sharing achievements and inspiring others.</p>

Strategic Objective 5.3: Grow Wellington Shire's visitor economy.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Partner with Sports Marketing Australia and LVA to attract major events to increase visitation and spend.	✓	Completed	<p>Council has continued to work with internal and external event organisers to bring and run events in Wellington.</p> <p>However, a number of events scheduled for 19/20 were cancelled or postponed during the Summer bushfires and the restrictions following COVID-19 pandemic.</p> <p>Event funding has also been directed to television production companies to showcase the Wellington area to domestic tourists. These include the Weekend Prospector and On the Road with Allan Border.</p>
Implement year two actions emanating from the Recreation Vehicle (RV) Strategy	✓	Completed	Actions from the RV Strategy have been completed.
Review Council's external marketing activities and provide Council with a report and recommendation about future delivery models.	✓	Completed	Central Gippsland Tourism, previously known as Wellington Regional Tourism, continue to deliver external tourism marketing for Council. The current MOU with Central Gippsland Tourism, signed in October 2019, is in place until March 2021. CGT report quarterly to council on their progress against the key objectives identified in the MOU.
Seek funding for the extension of the Great Southern Rail Trail from Hedley to Alberton to increase visitation and business opportunities in adjacent areas.	▶	Progressing (85%)	The Great Southern Rail Trail continues to be a priority project for Council. A funding application has been submitted to the Victorian Government's Community Sports Infrastructure Stimulus Program to fund the project and deliver the longest rail trail in Australia.



6

OUR VISION

“Wellington is well led, managed and supported by best organisational practices to deliver services and infrastructure to the community. We do this by listening, advocating and responding to their needs.”








PERFORMANCE INDICATOR

COUNCIL RESPONSIBILITY LEVEL

PERFORMANCE MEASURE

2019/20 RESULT

Maintain or increase community satisfaction with Council's overall performance	 Influence	63%	62% (Large rural average 55%)
Increase satisfaction with community consultation and engagement	 Influence	58%	57% (Large rural average 54%)
Maintain or increase satisfaction with advocacy on behalf of the community to other organisations and levels of government	 Control	57%	57% (Large rural average 53%)
Maintain or increase community satisfaction out of 100 with how Council has performed in making decisions in the best interests of the community	 Influence	56%	58% (Large rural average 52%)
Maintain or increase overall staff satisfaction and engagement ratings	 Influence	5.48 satisfaction 69% engagement	5.48 satisfaction 72.7% engagement




Council Plan Theme: Organisational

Vision: Wellington is well led, managed and supported by best organisational practices to deliver services and infrastructure to the community by listening, advocating and responding to their needs.

Strategic Objective 6.1: Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Improve library technical services provision by investigating implementation of Swift online borrower registration, updated catalogue search display, and library patron communications and alerts software.	✓	Completed	SMS messages were updated to remind borrowers of holds, overdue, and pre-overdues with a direct link to the catalogue so users can confirm the details. A new Libraries Victoria mobile app introduced in late June allows users to search, locate and request physical items, borrow electronic items and be informed of events via social media notifications and find their nearest library. An online library membership form was introduced, which was extremely useful during the branch closures in April and May. New patrons can register and immediately borrow eResources and receive a library card when they visit a Wellington Library.
Implement a system to provide online rates notice access to rate payers in Wellington Shire	⏸	Not Progressing	This is dependent on IT upgrades now not anticipated before 31/12/2020.
Manage the implementation for new Intranet System to meet Council business requirements.	✓	Completed	Successful development and implementation of the new corporate intranet has been completed as planned for the 2019/20 period. The new intranet offers an improved internal communications platform, greater accessibility to information for staff and improved mobility and resource sharing that will enable our staff to be more informed and work more efficiently.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Commence review of existing Built Environment processes including gap analysis. Update and create processes as required to ensure consistent service delivery of Built Environment functions.	✓	Completed	Highlights of improvements in processes across 2019/20 include: development of criteria for road widening projects, implementation of the Urban Paths Plan and the Residential Road and Street Construction Plan, implementation of Council's new asphaltting program in urban streets which has resulted in an improved road asset outcome as well as increased urban amenity, and improvements to internal processes for National Heavy Vehicle Regulator requests and works permits.
Manage core software improvement upgrades for Wellington and East Gippsland Shire Council in preparation of the Gippsland Shared Services Initiative.	✓	Completed	All software upgrades for the 2019/20 period have been completed with a strong focus on security and cyber awareness
Inform Aqua Energy's business decisions through data obtained from the reintroduction of an improved cost allocation model for Leisure Services	⏸	Not Progressing	Data was collated over the first six months of the year and input to model but new approach to cost allocation has not been finalised for adoption. Aqua Energy business decisions were informed by a range of alternative means, including the use of benchmark data from like facilities obtained and shared through alternative industry sources. The cost allocation model will be considered for finalisation in 2020-21 however it is expected that 2019-20 financial year operating data will be impacted by the near three months of COVID-19 enforced facility closure and asbestos closure in early 2020.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Undertake the implementation of a Workforce Management System across all Leisure Services managed facilities.		Progressing (95%)	Final and transition to the Humanforce workforce management system has been 95% achieved. The system is in operational use for rostering and initial payroll verification purposes and parallel payroll testing is underway. Connectivity with Council's Authority system is yet to be achieved. Once completed and additional system functionality is tested and proven, this system is expected to totally replace the previous paper-based roster and time-in-attendance systems, delivering improved efficiencies and greater payroll accuracy.
Undertake the implementation of a membership sales process as a tool to improve customer experience and increase membership sales.		Completed	Membership sales process has been tested and completed. As it is a fluid document, we will monitor it over the next 2 months now that Aqua Energy is open again and make any changes necessary as we progress.
Identify and facilitate shared services opportunities with participating GLGN Councils		Ongoing	Two of the participating Gippsland Councils have decided not to proceed with shared services. As a result, the \$4.5M Rural Councils Transformation Program funding will no longer be available. Both Wellington Shire Council and East Gippsland Shire Council will review the available options to progress with shared services.

Strategic Objective 6.2: Community engagement and customer service excellence is central to Council's decision making process.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Design and develop a Gippsland Regional Sport Complex website and social media presence		Completed	GRSC website was launched https://www.grscwellington.com.au/

Major Initiative / Initiative/ Project	Status	Progress	Comments
Design, develop and publish a Port of Sale website	✓	Completed	Port of Sale website was launched www.portofsale.com.au
Undertake an annual survey of leisure facilities users and broader community to gain feedback and ensure that the programs, services and facilities meet the needs of the Wellington community.	✓	Completed	An annual user survey was conducted and concluded in May. The number of survey responses (~80) was less than 25% of anticipated, due to the timing of the mandated COVID-19 closure of leisure facilities. The data was reviewed and considered however, due to the extremely low return rate, a further survey will be implemented when leisure services operations return to normal.
Research, plan and introduce a social media reporting mechanism to meet legislative requirements	▶	Progressing (30%)	Research has been completed for this item. Currently working on the reporting mechanism.

Strategic Objective 6.3: Maintain a well governed, transparent, high performing, ethical and accountable organisation.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Progress the sale of Council's Surplus Land in accordance with policy and standards of best practice.	✓	Completed	The sale of surplus property provides much needed revenue and results in private development occurring. Council approved the sale of two properties in 2019/20 (part Main Street, Gormandale and Weir Road, Heyfield). In addition, four lots fronting Shoreline Drive were approved for sale in 2018. Council also sold lot 5 at West Sale Airport in March 2020.
Establish a central Register for all contracts across the organisation to ensure consistency and good governance		Not Progressing	Initial research indicated that a renewed scoping is required since original considerations were discussed in 2014.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Establish a philanthropic donor fund to increase the amount of donated funds received by the Gippsland Art Gallery.	✓	Completed	<p>The Gippsland Art Gallery Foundation is a new, separate legal entity that will receive major gifts and bequests as a means of providing future income towards major art acquisitions, exhibitions and projects. The Foundation has been created as a public ancillary charitable trust fund, with the Gippsland Art Gallery named as its sole beneficiary. Funds will be held and managed by the Foundation within a managed investment portfolio with minimum payments made to the gallery annually. Artworks purchased with financial assistance from the Foundation will become Council assets and will be procured following normal Council process.</p> <p>The initial \$500,000 was bequeathed to the Foundation by John Leslie OBE within the terms of his will. Six Trustees have been appointed to manage the Foundation. A public launch for the Foundation will be held in 2020/21.</p>
Develop new ICT Strategic Plan to ensure Wellington Shire Council is responsive to new business and legislative requirements.	✓	Completed	Draft ICT Strategy has been reviewed with inclusion of revision and amendments following feedback process. This strategy has now been paused pending the outcome of the Gippsland Shared Services Initiative.
Implement a Business Continuity Plan ensuring links with the Emergency Management Plan and the ICT Disaster Recovery Plan in order to maintain the continuity of critical business functions in the event of a business interruption.	▶	Progressing (60%)	First draft of Tier 1, Organisational Level Business Continuity Plan (BCP) is complete. Next step is to develop business unit level sub plans for identified critical functions.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Develop a professional development plan for engineering and technical staff across the Assets and Projects and Built Environment teams.	✓	Completed	Regulations for the Victorian Government's registration program will not be available until later in the calendar year. The implementation of the registration program will impact requirements in relation to the engineering/technical staff development program. Therefore, the focus was on development requirements of individual team members during the year.
Manage the review and implementation of ICT Policies to ensure compliance with Victorian Protective Data Security Standards.	✓	Completed	All ICT policies have been reviewed to ensure compliance with the Victorian Protective Data Security Standards.

Strategic Objective 6.4: Act and lobby on behalf of the priorities of the community.

Major Initiative / Initiative/ Project	Status	Progress	Comments
Implement initiatives associated with State and Federal Government drought funding and represent the interests of the local agribusiness sector to influence government's drought response.	✓	Completed	Council successfully applied for, distributed, and acquitted \$1,500,000 in State and Federal Government funding. The distribution of funds included community infrastructure upgrades and community events to support farming families. In January 2020, a further \$1,000,000 was successfully applied for through the Commonwealth Drought Communities Fund to provide further upgrades to community facilities in farming areas during 2020-2021.



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**NINETY MILE BEACH SUBDIVISIONS: COMPULSORY ACQUISITION OF FLOOD PRONE LAND**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 18 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓	✓	✓	✓	✓	✓	

OBJECTIVE

For Council to resolve to commence the statutory process to compulsorily acquire Ninety Mile Beach flood prone land in accordance with Notice of Declaration pursuant to Section 172(2) of the *Planning and Environment Act 1987*, and authorise the Chief Executive Officer to sign all relevant notices and documents.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council resolve to:

- 1. commence the statutory process to compulsorily acquire flood prone land in accordance with the Notice of Declaration pursuant to Section 172(2) of the Planning and Environment Act 1987 dated 8 September 2016 in the Ninety Mile Beach subdivisions described as Restructure Plan Stages 1, 24 and 33 to 37 in the Wellington Planning Scheme, only where persons with an interest in specified land cannot be contacted after the conduct of diligent enquiries or are willing but unable to transfer land to Council. (Refer to Attachment: Notice of Declaration);***
- 2. authorise the Chief Executive Officer to sign all notices and documents in accordance with the Land Acquisition and Compensation Act 1986 and Transfer of Land Act 1958.***

BACKGROUND

Council has been working to implement a long-term solution to the Ninety Mile Beach inappropriate subdivisions with support from the State Government Wellington Coast Subdivisions funding agreement. The Ninety Mile Beach Plan commenced in June 2011 with a voluntary assistance scheme for the 'between settlements area', one of three categories of land, and this was extended and varied in September 2016 to include two further categories of land - the coastal dunes and flood inundation areas.

On 8 September 2016, a new declaration was made by Order in Council and gazetted to replace a 1988 declaration, under Section 172(2) of the *Planning and Environment Act 1987*, which allowed Council to compulsorily acquire Ninety Mile Beach land.

The new declaration applies to the between settlements area, coastal dunes and flood inundation areas, and is to enable the better use, development or planning of the area. The declaration is to be relied upon in circumstances where persons with an interest in land cannot be contacted or are willing but unable to transfer land to Council. (Refer to **Attachment 1**).

Voluntary assistance or transfer schemes have operated in all three categories of land, which is then followed by a compulsory acquisition process in the circumstances above. For the between settlements area, Council resolved on 16 August 2016 to commence the statutory process to compulsorily acquire land and the statutory process was carried out from January to May 2017 for 438 lots. For the coastal dunes, Council resolved to commence the statutory process on 19 December 2017, and this was carried out from February to May 2018 for 43 lots.

The voluntary transfer scheme for flood prone lots commenced in October 2018 and preparations are underway for the compulsory acquisition process. It is necessary for Council to make a similar resolution as was made in 2016 and 2017 for this specific category of land. The December 2017 Council report indicated that a future report would be presented for the flood inundation areas at a later stage.

The 2,700 flood prone lots are located on the two Lake Reeve Islands, next to Lake Reeve in Paradise Beach North and near Golden Beach and on the Lake Reeve side of The Honeysuckles. The planning controls do not allow development on all lots because of flooding, high ground water levels and to protect the lakes environment.

The preparations underway include diligent enquiries by Council and external contractors to search for approximately 1,000 rated owners of 1,200 lots with a postal 'address unknown'. The significant number of address unknowns is a result of rate notices not being sent out for these properties from 1979 to 2006 and many owners have not notified Council of change of address or ownership.

The last known contact details were supplied to the external contractors in May 2020 and skip trace searches are in progress. The searches include checking various databases, online searches, numerous phone calls and probate searches of deceased estates where applicable. Voluntary transfer offers are sent out where an address is found, and where the search is unsuccessful the property is being added to a 'confirmed address unknown' list.

Although the searches are not yet completed, based on the percentages of contact addresses found so far, it is expected that approximately 600 property assessments will be confirmed as address unknown and included in the compulsory acquisition process. As some property assessments have multiple lots in the one ownership, it is likely that this will equate to approximately 750 individual lots.

In accordance with the Notice of Declaration and the statutory processes of the *Land Acquisition and Compensation Act 1986*, the compulsory acquisition process will include the service of notices in a newspaper circulating in the state, and notices placed on the affected land (as the notices cannot be 'served' on the persons with an interest in the land as they had not been found after the conduct of diligent enquiry).

On 3 December 2019, Council received the August 2019 Victorian Ombudsman report 'Investigation into Wellington Shire Council's handling of Ninety Mile Beach subdivisions' and noted that the Ombudsman has clearly identified that Council's actions have been lawful and the voluntary assistance and transfer schemes competently handled. The Ombudsman report noted that Council has acquired land where it has been unable to locate the registered owners of land and should only acquire land that is not capable of development. The flood prone land is not capable of development.

The proposal is for a general resolution to commence the statutory process for the flood prone land, rather than listing individual land and certificate of title descriptions, and to delegate further steps to officers.

OPTIONS

Council has the following options available:

1. To resolve to commence the statutory process to compulsorily acquire flood prone land in accordance with the Notice of Declaration pursuant to Section 172(2) of the *Planning and Environment Act 1987* dated 8 September 2016, and authorise the Chief Executive Officer to sign all relevant statutory notices and documents; or
2. Not to proceed with the recommendations.

PROPOSAL

That Council resolve to:

1. commence the statutory process to compulsorily acquire flood prone land in accordance with the Notice of Declaration pursuant to Section 172(2) of the *Planning and Environment Act 1987* dated 8 September 2016 in the Ninety Mile Beach subdivisions described as Restructure Plan Stages 1, 24 and 33 to 37 in the Wellington Planning Scheme, only where persons with an interest in specified land cannot be contacted after the conduct of diligent enquiries or are willing but unable to transfer land to Council. (Refer to **Attachment 1**);
2. authorise the Chief Executive Officer to sign all notices and documents in accordance with the *Land Acquisition and Compensation Act 1986* and *Transfer of Land Act 1958*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

The Wellington Coast Subdivisions funding agreement provides funding for the costs associated with the voluntary assistance and transfer schemes and compulsory acquisition processes. This includes the costs for independent valuations to determine compensation, skip trace searches carried out by external contractors, publication of statutory notices and the payment of compensation to landowners.

The total rates and charges owed by the flood prone rated owners of the approximately 750 lots with an 'address unknown' is close to \$400,000, although the funding agreement does not allow Council to cover the cost to Council of rates and charges not paid by landowners. However, Section 31 of the *Land Acquisition and Compensation Act 1986* does allow the acquiring authority (Council) to reduce the offer of compensation by the amount of any rates and charges that are outstanding. Any compensation payable to an owner that cannot be contacted will be set aside as unclaimed money and transferred to the State Revenue Office.

COMMUNICATION IMPACT

Information about the Ninety Mile Beach Plan land, the voluntary assistance and transfer schemes and compulsory acquisition processes is available on Council's website and includes all Restructure Plans and a searchable mapping facility that shows undevelopable land. Where an owner can be contacted, a package of information is sent out including an explanatory letter and a Frequently Asked Questions sheet, and an officer is available to answer questions.

The statutory processes in accordance with the *Land Acquisition and Compensation Act 1986* include the service of a notice of intention to acquire land with an accompanying statement. Where the address is not known the service is by publication of the notice in a State newspaper and on the land. Not before two months or after six months, a notice of acquisition is required to be published in the Government Gazette and a local newspaper circulating in the general area where the land is located. Where notices cannot be served, the notices are also required to be published in a State newspaper and on the land.

LEGISLATIVE IMPACT

Compulsory acquisition procedures will be carried out in accordance with the *Land Acquisition and Compensation Act 1986*. Formal land valuations determine the amount of compensation and statutory notices will be served and published in accordance with the required format and timelines. Notices will be lodged with the Registrar of Titles as required and, following the vesting of the land, an application will be made to have the titles registered in Council's name in accordance with the *Transfer of Land Act 1958*.

COUNCIL POLICY IMPACT

This report and recommendations are consistent with the Ninety Mile Beach Policy and plans in Clause 22.08 of the Wellington Planning Scheme. The policy applies to the use, development and subdivision of land along the Ninety Mile Beach and the new Notice of Declaration pursuant to Section 172(2) of the *Planning and Environment Act 1987*, implements the Ninety Mile Beach Policy and results in the better use, development and planning of the Ninety Mile Beach area.

The policy discourages development that adversely impacts on the coastal and lakes environment, and within areas designated as 'rural conservation'.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3: *"Wellington Shire is well planned, considering long term growth and sustainability."*

Strategy 2.3.1: *"Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire."*

The Council Plan 2017-21 Theme 3 Natural Environment states the following strategic objective and related strategy:

Strategic Objective 3.1: *"Conserve and protect our natural environment through responsible and sustainable management practices."*

Strategy 3.1.1: *"Ensure development is appropriate to conserve our environmentally sensitive landscapes for future generations."*

Strategy 3.1.2: *"Work in partnership to protect and preserve Wellington Shire's natural environment, biodiversity, resources and environmental heritage."*

This report supports the above Council Plan strategic objectives and strategies.

RESOURCES AND STAFF IMPACT

It is proposed that if the recommendation is adopted, Council would continue to administer the Ninety Mile Beach Plan using internal staff resources and the funds available under the funding agreement.

COMMUNITY IMPACT

Adoption of the recommendation will have a positive impact on those landowners of flood prone land currently willing but unable to transfer their land to Council.

There will also be a wider community benefit by compulsory acquisition of flood prone lots as it will result in a smaller number of lots remaining in private ownership. This will benefit the general community as it will ensure that the natural environment and environmentally sensitive landscape of the Ninety Mile Beach flood prone land is protected and conserved for future generations.

ENVIRONMENTAL IMPACT

Adoption of the recommendation will assist in further protection of the Ninety Mile Beach flood prone land from further inappropriate development and protected and conserved for the benefit of future generations.

ENGAGEMENT IMPACT

There has been a process of engagement with the landowners of the flood prone land since October 2018, by direct letters, telephone, email and face to face. Diligent enquiries have been undertaken to locate or check contact details of landowners who have not been able to be contacted or have not responded to letters. Despite these efforts there are many landowners that cannot be contacted, and it is their land that is the subject of this report. As required, statutory notices will be served and published in accordance with the required format and timelines.

Planning and Environment Act 1987

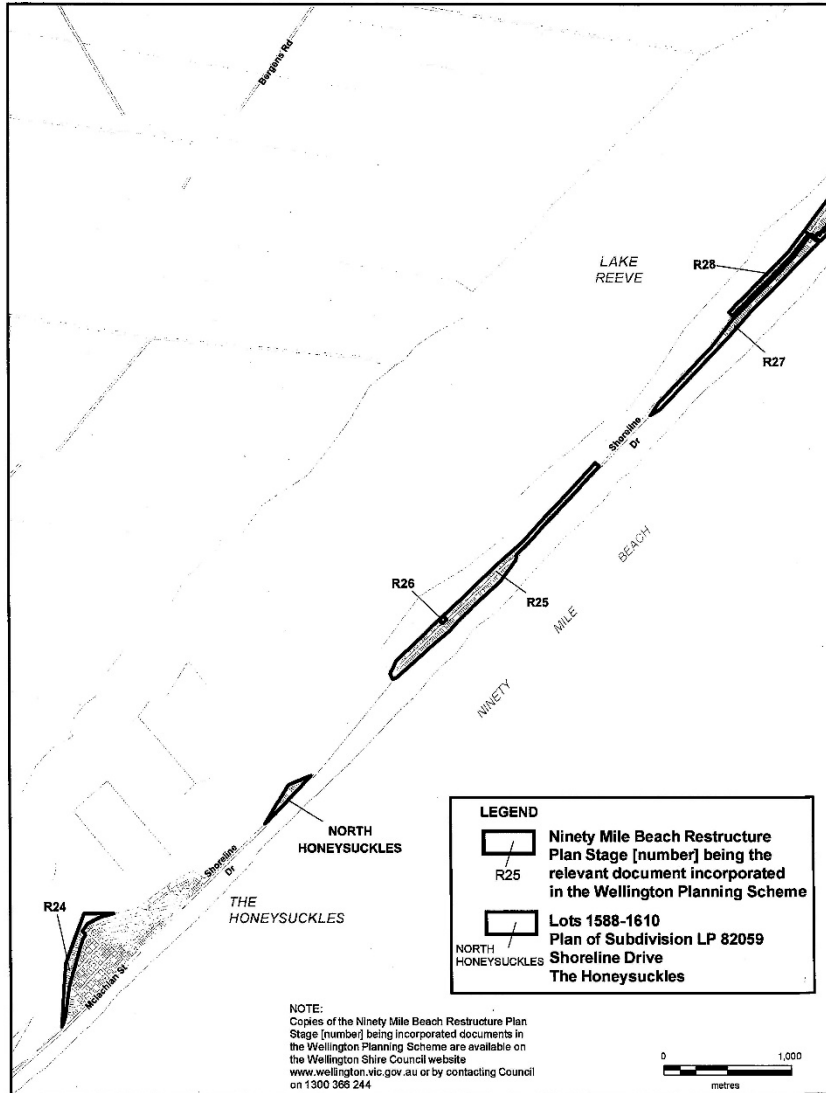
NOTICE OF DECLARATION PURSUANT TO SECTION 172(2)

Order in Council

The Administrator, as the Governor's deputy, with the advice of the Executive Council, under section 172(2) of the **Planning and Environment Act 1987**, being satisfied that to enable the better use, development or planning of the area defined below it is desirable that Wellington Shire Council, as responsible authority, compulsorily acquires land in the area, revokes the existing declaration made on 7 September 1988 and declares the area defined below to be an area to which section 172(1)(c) of the **Planning and Environment Act 1987** applies.

The area for the purposes of this declaration is described as and shown outlined in bold on the plan in the attached Schedule.

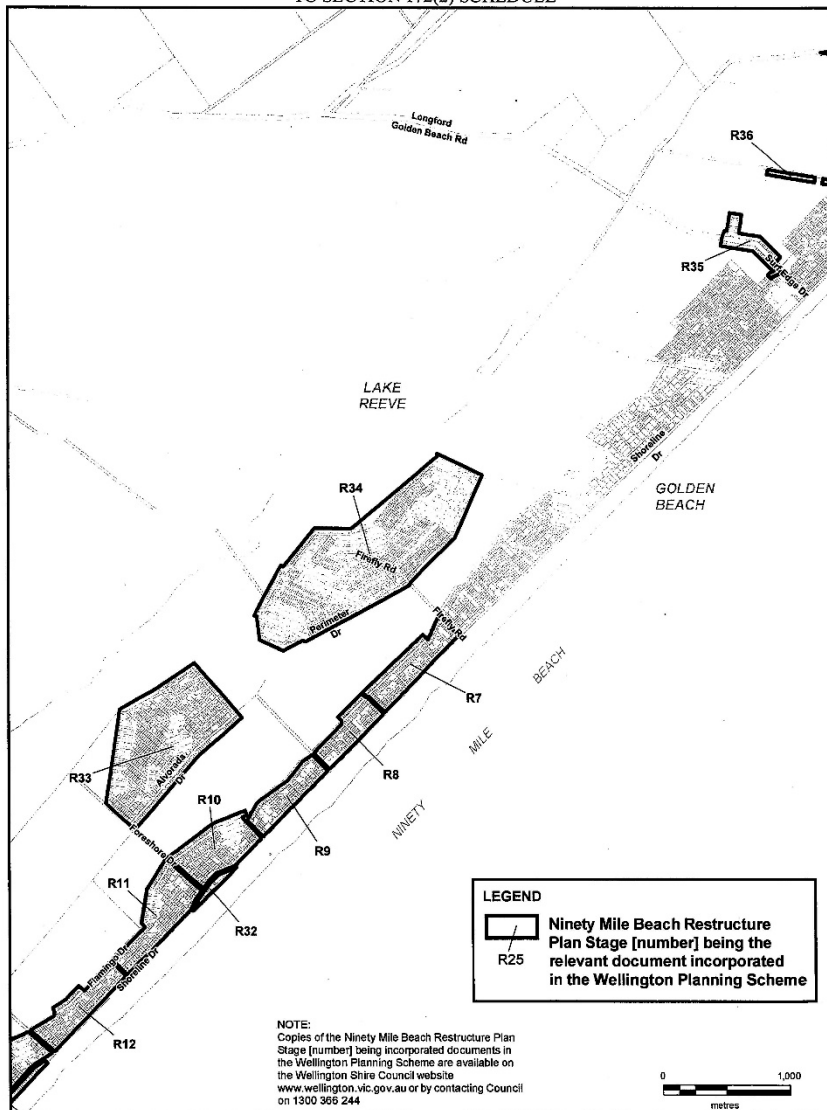
Planning and Environment Act 1987
NOTICE OF DECLARATION PURSUANT
TO SECTION 172(2) SCHEDULE



DECLARED AREA
Index Sheet 1 of 4 - LEGL./16-234



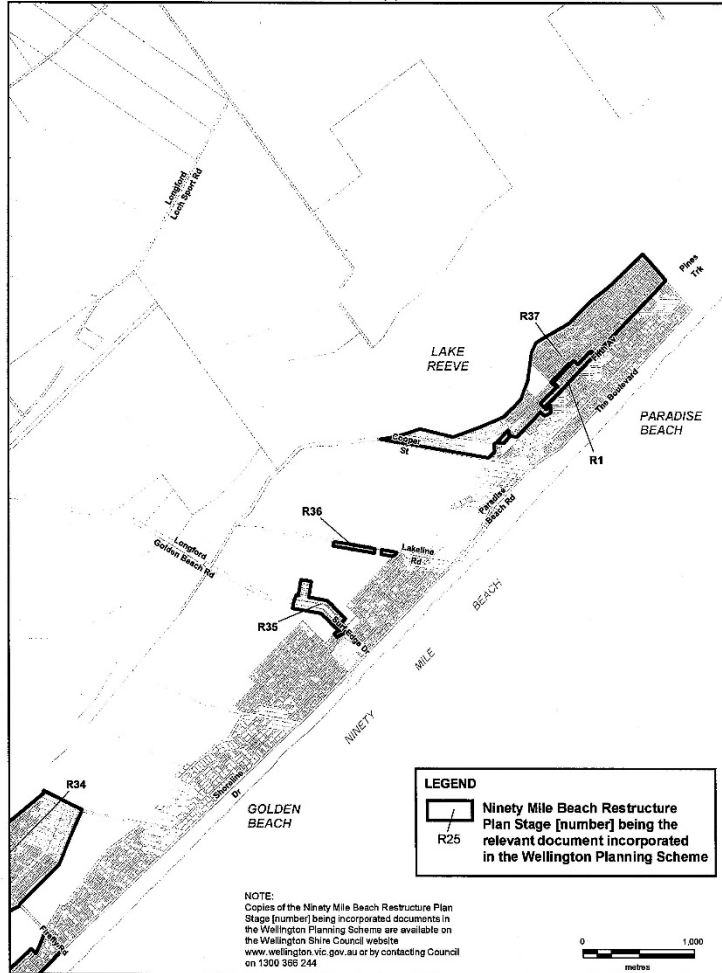
Planning and Environment Act 1987
NOTICE OF DECLARATION PURSUANT
TO SECTION 172(2) SCHEDULE



DECLARED AREA
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Planning and Environment Act 1987
NOTICE OF DECLARATION PURSUANT
TO SECTION 172(2) SCHEDULE



DECLARED AREA
Index Sheet 4 of 4 - LEGL/16-234



This Order comes into effect on the date it is published in the Government Gazette.
Dated 6 September 2016
Responsible Minister:
RICHARD WYNNE
Minister for Planning

ANDREW ROBINSON
Clerk of the Executive Council



C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1

BRUCE STREET YARRAM SPECIAL CHARGE SCHEME - FINAL COST CERTIFICATE

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSETS AND PROJECTS
DATE: 18 AUGUST 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓		✓	✓	✓		✓		✓	

OBJECTIVE

The purpose of this report is to present to Council for consideration the final cost certificate for the Bruce Street Yarram Special Charge Street Construction Scheme – Scheme No 1801.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council:

- 1. Council adopts the Final Cost Certificate for the Bruce Street Yarram Special Charge Street Construction Scheme – Scheme No 1801; and***
- 2. Council Officers prepare the final apportionment amounts due from property owners for the Bruce Street Yarram Special Charge Street Construction Scheme – Scheme No 1801 based on the initial estimated cost of \$18,000.***

BACKGROUND

At its meeting on 5 February 2019, Council resolved to give notice of the intention to declare the Special Charge Street Construction Scheme for the construction of Bruce Street in Yarram between chainages CH100 to CH230. There were no submissions received on the proposed scheme with Council resolving to declare the Special Charge Scheme at its 16 April 2019 meeting and to serve a notice on all affected property owners.

The initial estimated cost of the street reconstruction was \$250,000 with the special charge components being estimated at \$18,000. The project was subsequently tendered, a contract was awarded under delegation on 13 November 2019 and the works were undertaken and practical completion was achieved on 5 April 2020.

The contract amount entered into with Doncol Civil Pty Ltd was \$191,080 ex GST with the special charge components being costed at \$18,790. The final contract costs increased to \$193,239.52 with variations of \$2,159.50 being for additional kerbing (\$720), additional footpath at splays (\$1115.50) and additional spray sealing at the joining with the existing seal (\$324) on Bruce Street, with the \$324 variation attributed to additional scheme costs.

Ancillary works for nature strip tree removal and tendering costs of \$8,175.80 produced an overall final cost of \$201,415.32 (all figures are ex GST). The special charge scheme components was a

final cost of \$19,114. Staff overhead costs and design costs have not been included as part of the scheme.

Under the provisions of section 166 of the *Local Government Act 1989*, Council may vary the special charge to be paid, although if the increase is an amount equal to or greater than 10% of the estimated declared cost then a further declaration would need to be made. The estimated cost of this scheme components was \$18,000 and the overall final cost of the scheme components was \$19,114, an increase of \$1,114 or 6.2% over the estimated costs.

The estimated cost per property for the scheme was \$360.00 and this amount would increase to \$380.28 per property if the additional costs are recovered.

A final cost certificate has been prepared for the scheme and is attached to this report, see **Attachment 1**.

OPTIONS

Council has the following options available:

1. Accept the final cost certificate as presented and apportion the costs based on the original estimated cost; or
2. Accept the final cost certificate as presented and apportion the costs based on the final overall cost; or
3. Not accept the final cost certificate as presented.

PROPOSAL

That Council:

1. Council adopts the Final Cost Certificate for the Bruce Street Yarram Special Charge Street Construction Scheme – Scheme No 1801; and
2. Council Officers prepare the final apportionment amounts due from property owners for the Bruce Street Yarram Special Charge Street Construction Scheme – Scheme No 1801 based on the initial estimated cost of \$18,000.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

Council may, under the provisions of section 166 of the *Local Government Act 1989*, vary the liability of any property owner to pay the special charge. Where the special charge increase is equal to or greater than 10%, Council must also comply with subsections (1A), (1B) and (1C) of section 163 of the Act and redeclare the scheme which is not required in this instance.

The financial impact of adopting the Final Cost Certificate as detailed, is that property owners will not be liable for an amount above the estimated costs initially provided. The Council contribution for this project is being funded through the Federal Government's Roads to Recovery program and this proposal will increase the Council contribution amount.

LEGISLATIVE IMPACT

This scheme was been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

The scheme was been prepared in accordance with Council's Special Charge Schemes – Roads, Street and Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

COUNCIL PLAN IMPACT

The Council Plan 2017 – 2021 Theme 2 Services and Infrastructure states the following Strategic Objectives and Strategies:

Strategic Objectives

"Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks."

Strategy 2.4.2

"Continue to maintain and enhance Council's road assets infrastructure."

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY IMPACT

The adoption of the recommendation is likely to have no impact as the apportioned cost will equal the previously proposed estimated cost.

ENVIRONMENTAL IMPACT

This impact has been assessed and there is no effect to consider at this time.

ENGAGEMENT IMPACT

A comprehensive public consultation process has been entered into with affected property owners including:

- Information letter advising property owners of street works proposal 7 September 2018
- Public meeting held at Yarram, 17 October 2018
- Mail out survey of all property owners, 20 November 2018
- Follow up phone calls and emails requesting replies to the survey
- Public Notices placed in local newspapers of 'Intention to Declare the Scheme' on 12 February 2019 and 13 February 2019.
- Letter with a copy of Public Notice mailed to property owners on 12 February 2019
- Letter with Levy Notice mailed to property owners on 24 April 2019
- Letter to property owners advising design completed on 3 October 2019

WELLINGTON SHIRE COUNCIL

BRUCE STREET SPECIAL CHARGE STREET CONSTRUCTION SCHEME

SCHEME No. 1801

FINAL COST CERTIFICATE

Project : Bruce Street Special Charge Street Construction Scheme.

Scheme No: 1801

Commencement date (scheme): 16/04/2019

Completion date (works): 5/04/2020

Estimated cost of scheme: \$ 18,000.00

Final cost of scheme: \$ 19,114.00

Variation between estimated cost and final cost: 6.2% increase

Council contribution to scheme as property owner: \$ 0.00

Council contribution to scheme - public benefit: \$ 13,714.00

Property owner contribution to scheme: \$ 5,400.00

Total \$ 19,114.00

Prepared by: Tilo Junge, Infrastructure Planner

Approved by: Dean Morahan, Manager Assets & Projects

Adopted by Council: .. / .. /



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

CHAT ROOM –

GALLERY COMMENTS –

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



F. CONFIDENTIAL ATTACHMENT/S

**F. CONFIDENTIAL
ATTACHMENT/S**

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.