



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

Council Meeting Agenda

Meeting to be held via Skype

Tuesday 6 October 2020, commencing at 3pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**



Council Meeting Information

As the COVID-19 physical distancing requirements remain in place, the “Minister’s Good Practice Guideline MGP-1: Virtual Meetings”, issued by the Minister for Local Government, continue to apply. Pursuant to section 87 of the Local Government Act 2020, these guidelines ensure that local Government decision making can continue in line with COVID-19 requirements and further details can be found on the Local Government Victoria website.

These guidelines took effect from 1st May 2020 and will remain in place through to 1st November 2020.

While members of the public can no longer attend meetings in person, we have provided options for you to interact with us virtually via our Council Meetings page on the Wellington Shire Council Website. You are able to interact with Council in two ways:

- Email through a specific question or comment relating to a particular Council Agenda item no later than 1:00pm on the day of the Council Meeting; or*
- For general communication with Council, via the online webform early in the meeting to ensure that your submissions can be dealt with at the end of the meeting.*

While we face a new way of gathering, we thank you for your continued support and look forward to a new way of keeping in touch with all of Wellington Shire.



A - PROCEDURAL



ACKNOWLEDGEMENT OF COUNTRY

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present.”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

6 OCTOBER 2020

The recommended decision is not a Major Policy Decision or a Significant Decision as defined by Council's Election Period Policy.

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 15 September 2020.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 15 September 2020.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE AND URGENT ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)

OUTSTANDING PETITIONS

ACTION OFFICER

GOVERNANCE

DATE:

6 OCTOBER 2020

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**AUGUST 2020 COUNCIL PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICER

ACTION OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 6 OCTOBER 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓	✓					

The recommended decision is not a Major Policy Decision or a Significant Decision as defined by Council's Election Period Policy.

OBJECTIVE

For Council to receive and note the August 2020 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the August 2020 Council Performance Report as attached.

BACKGROUND

The August 2020 Council Performance Report comprises key highlights towards achievement of the 2017-21 Council Plan together with an overview of Council finances including an Income Statement, a Balance Sheet with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

Council currently receives monthly financial statements and will be considering moving this to a quarterly basis as per the requirements of the new *Local Government Act 2020*. Section 97(1) and (2) of the *Local Government Act 2020* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

OPTIONS

Following consideration of the attached August 2020 Performance Report, Council can resolve to either:

1. Receive and note the August 2020 Council Performance Report; or
2. Not receive and note the August 2020 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached August 2020 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The August 2020 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.2: *"Community engagement and customer service excellence is central to Council's decision making process."*

Strategy 6.2.2: *"Actively engage with both internal and external stakeholders to appropriately inform about council business."*

Strategic Objective 6.3: *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3: *"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

AUGUST PERFORMANCE REPORT

AUGUST 2020 COUNCIL PLAN HIGHLIGHTS

Cities Power Partnership

The Cities Power Partnership is Australia's largest local government climate network, made up of 129 councils from across the country, representing almost 11 million Australians. Wellington Shire Council also joined this partnership which will provide the tools, the connections and the momentum to take meaningful actions on climate.

'Charging the Regions'

Regional and metropolitan councils across Victoria have come together to understand their role in providing or facilitating public electric vehicle charging infrastructure across the state. We will be participating in a collaborative tender 'Charging the Regions' to install a charging station at Port of Sale and encourage the uptake of electrical vehicles. Transition Plans, in accordance with State Policy, are under development.

Heyfield Town Tree Plan

Year two community consultation is underway and four new tree species have been planted as part of the trial. The purpose of the plan is to create and commit to a long-term sustainable vision for the character and amenity of Heyfield, by having a plan guiding the urban forest management for the next 50 years.

Dawson Street Safety Treatments

Funding application worth \$200k was submitted for Dawson Street Safety Treatments under the TAC Local Government Grant Program.

New Funding from Victorian Government

We have received funding for appointing a new Business Concierge Officer (re-funded by Latrobe Valley Authority). Additional \$50,000 funding also secured to support a modified Better Approvals program and prepare an Investment Prospectus.

2020 Excellence in Agribusiness Awards

34 finalists across 14 categories are currently going through the second round of judging (online). Feedback to date has been incredible with the calibre and quality of the finalists. Judging will be completed by end of September.

Port of Sale Precinct Masterplan

Council Officers have been preparing for an online workshop to update the Port of Sale Precinct Masterplan. A series of online workshops with relevant stakeholders will be held shortly to inform the Masterplan update and future investment in the precinct.

Annual routine inspections

The Environmental Health team are undertaking annual routine inspections of premises. Staff are also preparing data for renewal of Health and Food registrations with the waiving of 2021 annual registration fees under Wellington Shire Council's Covid-19 support package.

New public art sculpture

A new public art sculpture donated by the late South Gippsland artist Adrian Maurik was installed at the Port of Sale on 21 August. Valued at \$120,000, the piece was inspired by the natural environment of Gippsland and has been placed to capture sunlight and attention at this gateway location.

New risk & maintenance subsidy model

Commenced the roll out of our new risk and maintenance subsidy model which provides 103 community managed facility volunteer committees with a percentage of almost \$900,000 (an

increase of almost \$300,000 ongoing annually from this year) to support facility safety, maintenance and upkeep of playing surfaces. Committee reception to the new model is very positive.

Smarty Grants

Smarty Grants online grant platform is installed and ready for use after building and testing templates for Wellington Shire grant programs. The system will be used from 1 September starting with Quick Response Grants, making it easier for community groups to submit applications. Smarty Grants will also be used for all of council's grant programs and to manage risk and maintenance operating subsidies provided to committees of management of community facilities.

Emergency Management updates

Wellington Emergency Relief and Client Support Services brochure was developed and distributed to provide not only information about relief services but to act as an entry point into a range of services for vulnerable people. Wellington Food Relief Network established with Wellington Primary Care Partnership now coordinating meetings across various food relief services.

Distribution of facemasks

Coordinated distribution of single-use and re-usable facemasks via community organisations across Wellington for vulnerable people who cannot afford or are unable to source their own masks. Distribution points were established at Salvation Army, Uniting, Monday Tucker, Loch Sport Community Health, Yarram and Rosedale neighborhood houses.

Bushfire preparedness during pandemic

Council has commenced discussions with fire agencies around preparedness for bushfire response operations during the pandemic. This summer will require careful consideration of provision of relief in a safe manner.

Click & Deliver service

Since library branches were closed on 5 August due to Stage 3 COVID-19 restrictions being implemented by state government, Wellington Libraries' popular 'Click & Deliver' service has distributed over 2,200 items to 627 patrons. The service includes 'takeaway' Storytime and Science Week packs. Newly developed Zoom live and virtual programs were attended by 60 people.

'QuaranTony's' Awards night

The 'QuaranTony's' Awards night was held on 1 August featuring 13 high quality entries prepared in Wellington households during stay at home restrictions. The event was attended live by entrants and reached 493 people online. A second QuaranTONY's has commenced to again encourage family wellbeing and achievement during this next wave of COVID-19 restrictions.

Saturday Night Trivia at the Wedge

Since recommencement of COVID-19 restrictions on 6 August, The Wedge has brought back our most popular programs: Saturday Night Trivia with Darren McCubbin which attracted around 180 participants each week from all over Victoria and Friday Flashbacks featuring live music performances filmed as part of our 'Live in The Foyer series' produced between the two closures of The Wedge due to COVID-19 restrictions.

Online platforms for community engagement

\$100,000 Victorian Government grant received to enable better community engagement in a digital environment has been used to purchase 'Engagement HQ' online community engagement platform and 'Neighbourlytics' social data analysis software. Together these programs will enhance community involvement in Council's work and help us design more focused and relevant community engagement regarding our projects and services, based on community sentiment.

Fitness assessments at GRSC

Gippsland Regional Sports Complex hosted a fitness assessment process for local prospective Victoria Police recruits and an Essential Services First Aid course.

Aqua Energy updates

Aqua Energy was one of three finalists nominated by Life Saving Victoria for its annual 'Awards of Excellence' in the category of 'LSV Public Training Licensee of the Year'. Community engagement regarding the Aqua Energy redevelopment continued, with key users and stakeholders reviewing draft concept design with architect and Aqua Energy staff, in advance of Council's formal consideration of concept design for adoption.

Youth Liaison updates

Youth Council Leadership team have been elected and are working well to engage the broader Youth Council.

The virtual launch of Gippsland Social Enterprise Collective, led by Wellington Shire Council, had over 165 registrations creating a great foundation for us to build a fertile environment for social enterprise growth and success across Gippsland.

EA10 Backpay

Payroll completed backpay for Enterprise Agreement 10 for the period November 2019 to June 2020, which involved extracting over 13,500 lines of timesheet data and analysis of the pay history of 555 staff for a 34-week period.

IT Services

IT Staff continue to successfully manage the ICT environment to support Wellington Shire Council during COVID-19 restrictions and working from home. The high volume of ICT support requests, across both Wellington and East Gippsland Shires, have been completed without any outages or Service Level interruptions.

Accounts Payable Module

The implementation of Council's new Accounts Payable Module is progressing well. Suppliers have been emailed requesting that they submit their invoices electronically, including a Purchase Order Number or a Contract Number, to enable them to be paid quicker and to eliminate any chance of invoices being misplaced.

Online Tender Submissions

The new online system for tender submissions has been rolled out. All tender submissions will now be submitted via the new portal. The e-tendering website provides a web-based tool that enables Council to procure goods and services over the internet. It provides a simple, secure and efficient means for managing tendering activities, correspondence and quotations. Registration for our suppliers is required and is free.



AUGUST 2020

FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

OPERATING RESULT
For the period ending 31 August 2020

	YEAR TO DATE			FULL YEAR 2020-21		
	Actual	Adopted Budget	Variance	Forecast *	Adopted Budget	Variance
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Income						
Rates and charges	62,940	62,992	(52)	64,276	64,276	-
Statutory fees & fines	108	123	(15)	786	786	-
User fees	418	902	(484)	7,922	7,922	-
Grants - operating	2,041	2,264	(223)	11,204	11,204	-
Contributions - monetary	72	1	71	206	206	-
Other income	185	233	(48)	2,298	2,298	-
Total Income	65,764	66,515	(751)	86,692	86,692	-
Expenditure						
Employee costs	4,630	5,734	1,104	29,821	29,821	-
Contractors, materials and services	4,516	5,092	576	38,236	38,236	-
Bad and doubtful debts	-	-	-	70	70	-
Depreciation and amortisation	-	165	165	24,916	24,916	-
Borrowing costs	-	-	-	93	93	-
Finance Cost leases	-	1	1	4	4	-
Other expenses	105	73	(32)	948	948	-
Total Expenditure	9,251	11,065	1,814	94,088	94,088	-
OPERATING RESULT	56,513	55,450	1,063	(7,396)	(7,396)	-
Grants - capital recurrent	-	50	(50)	1,350	1,350	-
Grants - capital non recurrent	49	538	(489)	14,678	14,678	-
Contributions - monetary - capital	-	-	-	1,335	1,335	-
Net gain/loss on disposal of property, infrastructure, plant & equipment	-	-	-	(931)	(931)	-
Other Income - capital	4	-	4	-	-	-
Surplus/(Deficit)	56,566	56,038	528	9,036	9,036	-

* The forecast figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an forecast budget sense enables Council to more accurately monitor financial performance during the year and predict the end of year position. At the end of August 2020 no changes have been processed.

A summary of major operating variances occurred to date include:

Operating Income

- **(\$0.48 million)** The current COVID-19 pandemic has impacted on Council's user fees collected to date including income from Leisure facilities of (\$290k), Gippsland Regional Live Stock Exchange (\$65k) and the "The Wedge" (\$63k). Follow up action on outstanding animal registrations and the pool registration inspections has been delayed due to COVID-19 resulting in lower than expected income of (\$73k).
- **(\$0.22 million)** The combating pests and weeds impacts (\$187k) and Gippsland bioenergy development framework (\$25k) projects have commenced with allocation of grant funding to be completed in September 2020.

Operating Expenditure

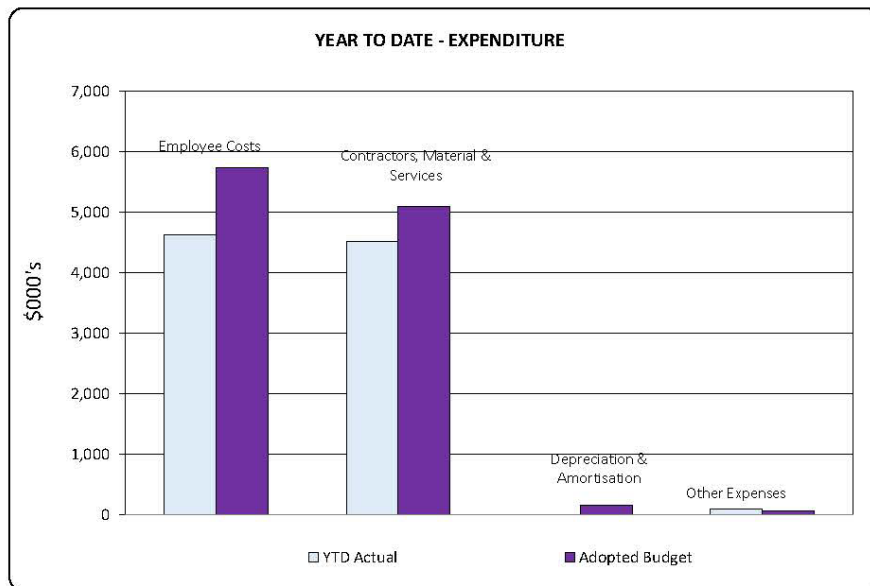
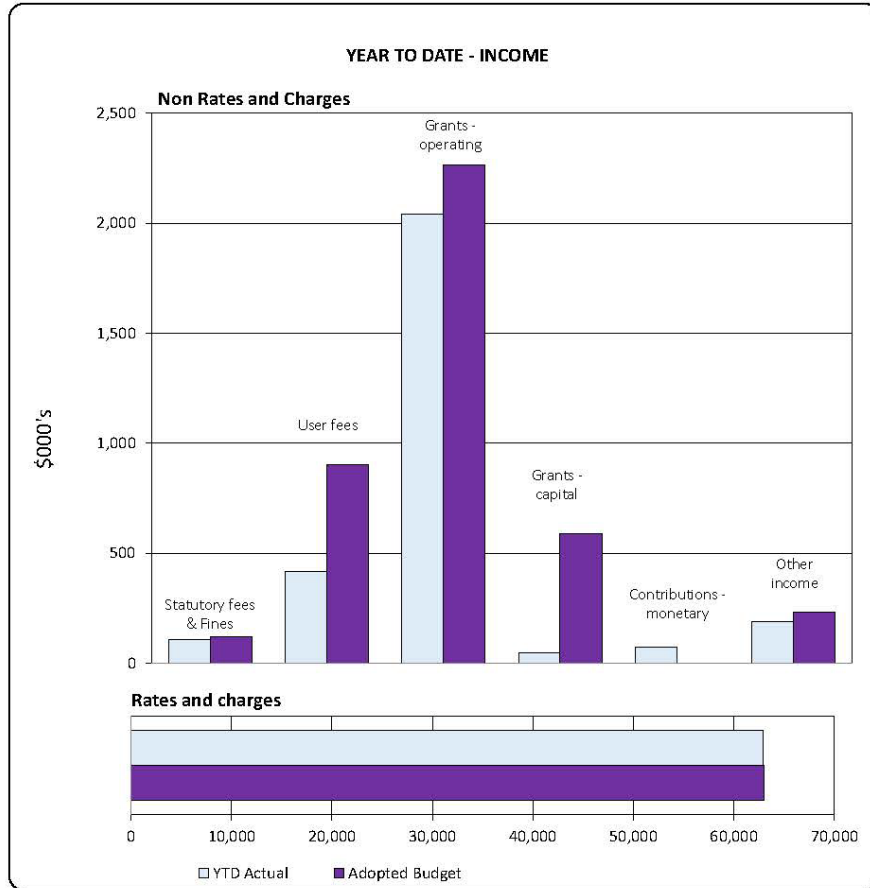
- **\$1.10 million** Employee costs accruals for backpay will be fully completed in September quarter. Combined with savings in casual staff due to Covid 19 and lower than expected 2020/21 workcover premium it is likely that there will be savings to adopted budget for now.
- **\$0.58 million** Contractors, materials and services variance includes:
 - a. **\$234k** - There has been a minor delay in the commencement of Stratford Recreation Reserve Netball Changeroom Redevelopment project with works commencing in July 2020.
 - b. **\$191k** - Expenditure on insurance premiums for 2020/21 were lower than expected.
 - c. **\$151k** - Contributions and operating subsidies towards cultural facilities, social planning and Central Gippsland Tourism are yet to be incurred.
- **(\$0.16 million)** Depreciation and amortisation (non monetary) charges will be processed beginning from September 2020.

A summary of major capital variances occurred to date include:

Capital Income

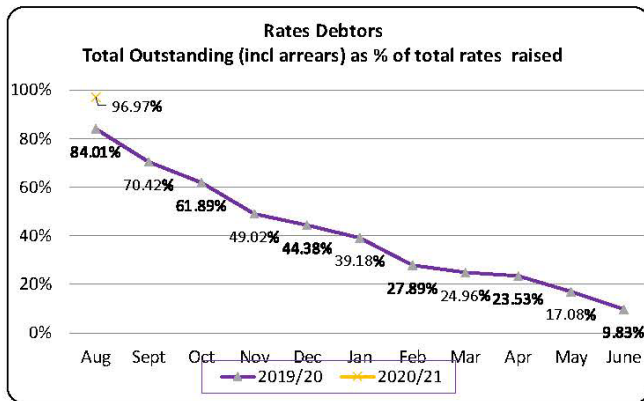
- **(\$0.54 million)** Work on the Beverleys road safety upgrades is nearly complete with the grant claim of \$538k to be finalised by October 2020.

AUGUST 2020 COMPONENTS AT A GLANCE



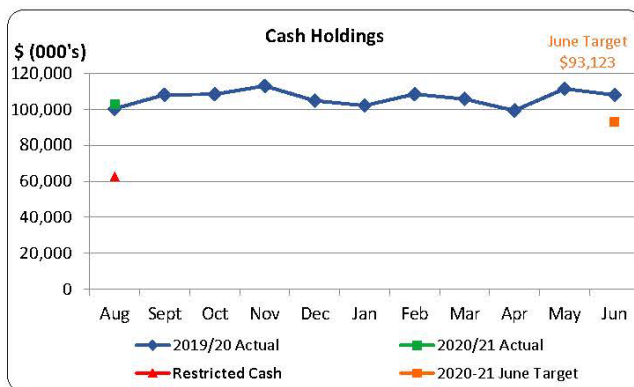
BALANCE SHEET As at 31 August 2020

Actual		Actual	Forecast	Adopted Budget
August 19		August 20	June 21	June 21
\$000's		\$000's	\$000's	\$000's
Assets				
159,915	Total Current Assets	168,020	99,426	86,214
896,552	Total Non Current Assets	1,001,546	1,026,316	925,119
1,056,467	Total Assets	1,169,566	1,125,742	1,011,333
Liabilities				
24,889	Total Current Liabilities	27,308	22,090	19,253
13,177	Total Non Current Liabilities	13,728	22,652	22,652
38,066	Total Liabilities	41,036	44,742	41,905
1,018,401	Net Assets	1,128,530	1,081,000	969,428



The rate debtors outstanding at the end of August 2020 were \$67.7 million (97.0%) compared to August 2019 of \$52.6 million (84.0%).

The 2020/21 rates notices were issued in August 2020 with the first instalment due 30 September 2020.



Council cash holdings at the end of August 2020 are \$103.0 million, higher than August 2019 of \$100.3 million due to advance funds and lower than expected expenditure.

The current cash holdings include \$62.5 million restricted funds; \$9.2 million to cover reserves, \$23.4 million to cover provisions and trusts, and approximately \$16.3 million associated with the operating and capital carried forwards.

The balance is generally working capital for ongoing operations over the next quarter.

Restricted cash is money that is reserved for specific purposes and therefore not available for general business use.

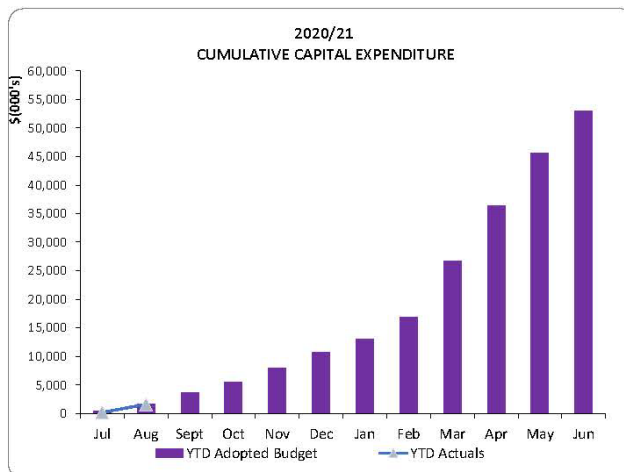
CAPITAL EXPENDITURE PROGRAM

	YEAR TO DATE 2020-21			FULL YEAR 2020-21		
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget	Variance to Adopted
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Property	489	580	91	14,805	14,805	-
Infrastructure	1,029	972	(57)	34,341	34,341	-
Plant and Equipment	72	31	(41)	3,377	3,377	-
Intangibles	-	-	-	493	493	-
Grand Total	1,590	1,583	(7)	53,016	53,016	-

	YEAR TO DATE 2020-21			FULL YEAR 2020-21		
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget	Variance to Adopted
	\$000's	\$000's	\$000's	\$000's	\$000's	\$000's
Renewal	616	519	(97)	31,793	31,793	-
Upgrade	738	711	(27)	12,567	12,567	-
Expansion	235	353	118	7,288	7,288	-
New Assets	1	-	(1)	1,368	1,368	-
Grand Total	1,590	1,583	(7)	53,016	53,016	-

Capital Works Summary - for the period ending 31 August 2020

- Overall 7 projects are at practical completion, 21 more projects are underway and 2 project have had contracts awarded but not yet commenced. 110 projects are in PRE-PLANNING (development of the concept design, the detail design, community consultation and seeking quotes or tenders).
- Cameron Sporting Complex - Work is progressing to schedule with Stage 2 works underway.
- Tarra Trail Stage 2 works are approximately 95% complete and are expected to be completed in September 2020 when the area is drier.
- Market St/Macarthur Street Intersection works have commenced and are progressing well. Works are expected to be completed by December 2020.
- Works are progressing on the Beverleys Road Safety upgrade with works expected to be completed in September 2020.
- Public Toilet replacement works at Sale Botanic Gardens are progressing to schedule and will be completed by December 2020.





C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 6 OCTOBER 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

The recommended decision is not a Major Policy Decision or a Significant Decision as defined by Council's Election Period Policy.

OBJECTIVE

To report on all assembly of Councillor records received for the period 7 September 2020 to 27 September 2020.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 7 September 2020 to 27 September 2020.

BACKGROUND

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors' activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 7 September 2020 to 27 September 2020.

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 7 September 2020 to 27 September 2020.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS – 7 SEPTEMBER 2020

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)					
Gippsland Art Gallery Advisory Group	Councillor Name	Attendance	Conflict of Interest	Officer Name	Attendance	Item No.
	Cr Ian Bye	No		D Morcom, CEO	No	
	Cr Carolyn Crossley	No		A Skipitaris, GMCS	No	
	Cr Alan Hall	No		S Houlihan, GMC&C	No	
	Cr Malcolm Hole	No		C Hastie, GMB&NE	No	
	Cr Darren McCubbin	No		B McAlister, GMD	No	
	Cr Gayle Maher	No		Simon Gregg, Art Gallery Director	Yes	All
	Cr Carmel Ripper	No		Andrew Thomson, Acting Manager Arts & Culture	Yes	All
	Cr Scott Rossetti	Yes	No			
	Cr Garry Stephens	No				
OTHERS IN ATTENDANCE (NAME AND POSITION)			MATTERS/ITEMS CONSIDERED AT THE MEETING			
			Proposed art acquisitions			
			Planning and monitoring of programs			
			Expansion and encouragement of volunteer program			
			Cultural and artistic matters relating to Gallery and other services of council			
			Friends of the Gallery report			
			Director's Report			

ASSEMBLY OF COUNCILLORS – 15 SEPTEMBER 2020

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
IT / Diary Meeting	Cr Bye	Yes	Cr Ripper	Yes	N/A
	Cr Crossley	Yes	Cr Rossetti	Yes	N/A
	Cr Hall	Yes	Cr Stephens	Yes	N/A
	Cr Hole	Yes	David Morcom, CEO	Yes	N/A
	Cr McCubbin	Yes	Viktoria Pope, EA CEO	Yes	N/A
	Cr Maher	Yes	Damian Norkus, ICT Operations Officer	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
Workshops	Cr Bye	Yes	Cr Rossetti	Yes	
	Cr Crossley	Yes	Cr Stephens	Yes	
	Cr Hall	Yes	David Morcom, CEO	Yes	
	Cr Hole	Yes	Arthur Skipitaris, GM Corporate Services	Yes	
	Cr McCubbin	Yes	Sharon Houlihan, GM Community & Culture	Yes	
	Cr Maher	Yes	Chris Hastie, GM Built & Natural Environment	Yes	
	Cr Ripper	Yes	Brent McAlister, GM Development	Yes	

	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)	SUMMARY & ACTION ITEMS
Workshops (cont.)	1. ELECTION CARETAKER PERIOD AND COUNCILLOR INDUCTION PROGRAM 2020 REVIEW	<ul style="list-style-type: none"> Arthur Skipitaris, General Manager Corporate Services Denise Teo, Governance Officer <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	2. DEVELOPMENT DIVISION UPDATE: PLANNING, BUILDING & BUSINESS DEVELOPMENT	<ul style="list-style-type: none"> Paul Johnson, Manager Business Development Joshua Clydesdale, Manager Land Use Planning Vanessa Ebsworth, Manager Municipal Services <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	3. WASTE UPDATE AND RECYCLING TRANSITION PLAN	<ul style="list-style-type: none"> Tim Rowe, Manager Natural Environment and Parks Samantha Nock, Coordinator Waste and Sustainability Joanna Rule, Sustainability Projects Officer <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	4. BUSINESS BOOST CREATE AGENCY PROJECT UPDATE	<ul style="list-style-type: none"> Vanessa Ebsworth, Manager Municipal Services Joshua Clydesdale, Manager Land Use Planning <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	5. COUNCIL REVIEW OF EXTERNAL MARKETING	<ul style="list-style-type: none"> Paul Johnson, Manager Business Development Allison Norfolk, Visitor Economy and Events Coordinator Ashley Smirl, Marketing Campaign Coordinator <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	6. THE FOUR YEARS THAT WERE	<ul style="list-style-type: none"> Corporate Management Team <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	7. CAMERON STADIUM REDEVELOPMENT UPDATE	<ul style="list-style-type: none"> Sam Matthews, Senior Community Facilities Projects Officer <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	8. PORT OF SALE PRECINCT MASTERPLAN - REVIEW AND REVISION CHARRETTE	<ul style="list-style-type: none"> Joshua Clydesdale, Manager Land Use Planning Barry Hearsey, Coordinator Strategic Planning Kobus Mentz, Director Urbanismplus (external) <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A

ASSEMBLY OF COUNCILLORS – 24 September 2020

MEETING	COUNCILLORS, OFFICERS AND OTHERS IN ATTENDANCE (NAME AND POSITION)					
Wellington Living Well During COVID-19 Committee	Councillor Name	Attendance	Conflict of Interest	Officer Name	Attendance	Item No.
	Cr Ian Bye	No		D Morcom, CEO	No	
	Cr Carolyn Crossley	No		A Skipitaris, GMCS	No	
	Cr Alan Hall	Yes		S Houlihan, GMC&C	Yes	
	Cr Malcolm Hole	No		C Hastie, GMB&NE	No	
	Cr Darren McCubbin	No		B McAlister, GMD	Yes	
	Cr Gayle Maher	No				
	Cr Carmel Ripper	No				
	Cr Scott Rossetti	No				
	Cr Garry Stephens	Yes				
OTHERS IN ATTENDANCE (NAME AND POSITION)			MATTERS/ITEMS CONSIDERED AT THE MEETING			
Karen McLennan, Manager Emergency & Pandemic			Received Subgroup reports			
Alison Clark, DoE			Focus on impacts from quantitative & qualitative data			
Andrew Brick, Red Cross						
Julie Baker, admin						
Jess Lett, admin						

ITEM C2.2**APPROVAL OF AMENDED 2020 COUNCIL CALENDAR**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 6 OCTOBER 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
				✓		✓			

The recommended decision is not a Major Policy Decision or a Significant Decision as defined by Council's Election Period Policy.

OBJECTIVE

For Council to approve the amendment of the current 2020 Council meeting schedule (as attached) due to the delayed electoral declarations as notified by the Victorian Electoral Commission (VEC) for the 2020 Council elections.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council approve the amended 2020 Council meeting schedule as attached.

BACKGROUND

Council approved the 2020 Council meeting calendar at a Council meeting on 3 December 2019, noting that the November dates may change depending on amendments made by the VEC to election timelines throughout 2020.

Since approval, COVID-19 has emerged and required more flexibility from all Local Government sectors, including Councils and the VEC, which has resulted in a significant revision to the election service plan outlining the VEC's key deliverables and timelines for the 2020 Council election.

The revised election timeline has now determined that the VEC will declare the election on Friday 13 November 2020. This means that Council will be unable to proceed with the scheduled 4 November 2020 Council meeting as there will be no sitting Council in place.

OPTIONS

Council has the following options available:

1. Approve the amended 2020 Council meeting schedule as attached; or
2. Not approve the amended 2020 Council meeting schedule as attached and seek further information.

PROPOSAL

That Council approve the amendment of the current 2020 Council meeting schedule due to the delayed electoral declarations by the Victorian Electoral Commission (VEC) for the 2020 Council elections.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3: *“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

Strategy 6.3.3: *“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY IMPACT

Council’s meeting schedule has been designed to enable maximum opportunity for input and participation from members of the community.

CURRENT 2020 COUNCIL MEETING SCHEDULE

Council Meeting Dates 1st Tuesday of each Month (3pm) 3rd Tuesday of each Month (6pm)	
Council does not convene in January	7 July 2020 21 July 2020
4 February 2020 18 February 2020	4 August 2020 18 August 2020
3 March 2020 17 March 2020	1 September 2020 15 September 2020
7 April 2020 21 April 2020	6 October 2020 20 October 2020
5 May 2020 19 May 2020	4 November 2020 (Wed) 17 November 2020
2 June 2020 16 June 2020	1 December 2020 15 December 2020

PROPOSED AMENDED 2020 COUNCIL MEETING SCHEDULE

Council Meeting Dates 1st Tuesday of each Month (3pm) 3rd Tuesday of each Month (6pm)	
Council does not convene in January	7 July 2020 21 July 2020
4 February 2020 18 February 2020	4 August 2020 18 August 2020
3 March 2020 17 March 2020	1 September 2020 15 September 2020
7 April 2020 21 April 2020	6 October 2020 20 October 2020
5 May 2020 19 May 2020	4 November 2020 (Wed) 17 November 2020 Special Council meeting 5:00 – 6:00pm Ordinary Council meeting 6:00 – 8:00pm
2 June 2020 16 June 2020	1 December 2020 15 December 2020



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**QUARTERLY STRATEGIC LAND USE PLANNING UPDATE REPORT**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 6 OCTOBER 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

The recommended decision is not a Major Policy Decision or a Significant Decision as defined by Council's Election Period Policy.

OBJECTIVE

To update Council on the strategic land use planning work program for the third quarter (July – September 2020).

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the third quarterly update on the strategic land use planning work program (included at Attachment 1 to this report).

BACKGROUND

The strategic land use planning work program is regularly reviewed by Council's Strategic Land Use Planning Projects Review Group (Review Group), which was appointed by Council at the Special Council meeting of 6 December 2016.

The Review Group considered it beneficial to provide Council and the community with a quarterly update of the strategic land use planning work program, which comprises various prioritised projects and planning scheme amendments as outlined in Attachment 1.

OPTIONS

Council has the following options available:

1. Receive the third quarterly update on the strategic land use planning work program; or
2. Not receive the third quarterly update on the strategic land use planning work program and seek further information for consideration at a future Council meeting.

PROPOSAL

To receive the third quarterly update on the strategic land use planning work program.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

LEGISLATIVE IMPACT

All strategic land use planning matters are considered in accordance with the *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3: *"Wellington Shire is well planned, considering long term growth and sustainability."*

Strategy 2.3.1: *"Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire."*

Strategy 2.3.2: *"Ensure sufficient land supply to provide for a range of lifestyle."*

Strategy 2.3.3: *"Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing."*

This report supports the above Council Plan strategic objective and strategy.

Current Strategic Land Use Planning Projects and Amendments

Current Strategic Planning Projects

North Sale Development Plan and Developer Contributions Plan

Priority: High Anticipated completion: 20/21

Status

The 'North Sale Development Plan' (Development Plan) was formally adopted by Council at its meeting of 17 April 2018 and facilitates the coordinated and integrated growth of 294 hectares of land within the nominated growth area to the north of Sale over the next 15-20 years.

The adopted Development Plan is available to view electronically on Council's website and in hard copy at the Shire offices at 18 Desailly Street, Sale.

Detailed work (including further drainage investigations) continues in the preparation of the associated (and complex) Infrastructure Funding Arrangement, which will seek to equitably apportion the costs associated with the required infrastructure provision across the developable land within the growth area.

West Sale and Wurruk Industrial Land Supply Strategy – Technical Report Preparation

Priority: High Anticipated completion: 20/21

Status

The '*West Sale and Wurruk Industrial Land Supply Strategy (April 2018)*', (the Strategy) was formally adopted by Council at its meeting of 19 June 2018. A recommended action of the Strategy was the preparation of several detailed technical reports to address issues relating to cultural heritage, vegetation, drainage and traffic matters.

With funding from the Victorian Planning Authority via the '*Streamlining for Growth*' program, consultants Urban Enterprise have been preparing the technical reports to support the detailed master planning of the land.

A suite of draft technical reports has been completed and reviewed by Council Officers. The recommendations of the draft reports have identified a number of matters that require further detailed consideration.

Officers are currently working with the relevant authorities to address these issues, prior to finalising the reports.

Planning in the Economic Growth Zone (PEGZ)

Priority: High Anticipated completion: 20/21

Status

The '*Economic Growth Zone*' (EGZ) was established in November 2016 as part of a \$226 million package to help boost the local economy of the Latrobe Valley.

The EGZ includes Wellington Shire, Latrobe City and Baw Baw Shire. The '*Planning in the Economic Growth Zone*', (PEGZ) initiative comprises a series of planning projects that constitute the town planning response to the Minister for Planning's declaration of the EGZ.

All of the PEGZ projects aim to support economic development through a review of the Wellington Planning Scheme provisions to create a simpler, more consistent and less cumbersome planning system across the EGZ.

At the meeting of 2 June 2020, Council resolved to seek Authorisation from the Minister for Planning to proceed with Amendment C109, which will formally incorporate the findings of both the Planning Policy Framework (PPF) and PEGZ programs into the Wellington Planning Scheme.

With the Council adoption of Amendment C109, the PEGZ project has now been formally completed.

A request for Authorisation from the Minister for Planning to proceed with Amendment C109 will be formally sought in due course - subject to the current COVID restrictions and consideration of the potential implications/impacts on the public exhibition component of the process.

Port of Sale East Bank Redevelopment Study
Priority: High Anticipated completion: 20/21

Status

The *'Port of Sale East Bank Redevelopment Study'*, (the Study) aims to investigate the strategic land use opportunities and associated planning provisions required to guide the redevelopment of land located on the eastern side of the Port of Sale, being land formerly occupied by the Sale High School and Specialist School.

Following a period of community consultation, Ratio planning consultants prepared draft planning scheme provisions to facilitate appropriate uses and development on the site, the details of which are currently being reviewed for future Council consideration.

Maffra Structure Plan
Priority: High Anticipated completion: 20/21

Status

Background preparation work has commenced on the Maffra Structure Plan (the Structure Plan) with Mesh planning consultants having been appointed to undertake the project.

As a key strategic land use planning project, the Structure Plan will focus on the growth needs of Maffra and establish a direction as to how and where it should develop into the future. The Structure Plan will, amongst other things:

- provide an up-to-date and relevant strategic land use planning framework for Maffra;
- facilitate the coordinated and integrated growth of the township over the next 20 years;
- provide an informed direction for the future supply of land for residential, commercial and industrial uses, and
- review associated drainage and infrastructure issues holistically.

Given the constraints associated with the COVID 19 pandemic, Officers have been working closely with consultants Mesh Planning to develop ways to meaningfully progress the Structure Plan process within the parameters of current government social distancing restrictions.

As such, several 'virtual' on-line workshops have been conducted with key internal and external statutory stakeholders to inform a proposed 'Discussion Paper', which will outline key strategic land use issues and opportunities. The Discussion Paper will be the subject of a period of general consultation in due course.

Mechanisms to facilitate broader, more comprehensive community input are proposed once COVID 19 restrictions permit.

Review of Planning Controls - RAAF Base East Sale
Priority: High Anticipated completion: 20/21

Status

Following significant upgrades at RAAF Base East Sale to accommodate expanded officer training and facilitate the use of new aircraft, background work is now underway to review and assess updated noise contour mapping to support the on-going operation of the airfield.

Officers initiated dialogue with the Department of Defence (Defence) in October 2019 to discuss the best approach to the development of updated planning controls. Consultation with Defence will continue to allow for the finalisation of preferred planning controls, which will also need the support of the Department of Environment, Land, Water and Planning.

A future Planning Scheme Amendment will be undertaken to formally incorporate new controls into the Wellington Planning Scheme.

Port of Sale Precinct Masterplan - Review and Revision and Residential Land Supply - Stocktake
Priority: High Anticipated completion: 20/21

Status

Strong and consistent feedback received from key stakeholders during the General Manager's 'Listening Tour', highlighted the limited availability of lots to purchase for residential development within the key townships, as a priority issue. Relieving the residential lot shortage is a key to increasing population growth, improving economic prosperity and reducing the residential rental shortage.

The need to update, consult and to formally adopt the Port of Sale (POS) Masterplan as a key strategic precinct for Council and the community has also been identified as a key project. The key focus will be the east bank education site redevelopment, the west bank redevelopment (both the moorings project and the pedestrian upgrades) and developing a place making plan to activate the public spaces. Other (near-by) key strategic sites - including the former Sale Police Station, connectivity to the TAFE new building site and strategic vacant industrial land at York Street South near the Lake will also be investigated.

Both of these projects are a priority for the 20/21 financial year and will be underpinned by a Charrette exercise (intensive workshop involving all key stakeholders). A Charrette (also known as an Enquiry by Design), is an intensive workshop in which a broad range of multi-disciplinary stakeholders are brought together to collaborate on and resolve a design issue(s) or other land use matter. At the close of the Charrette, the result is a shared vision for the subject site/subject matter, which is shared by everyone linked to the development.

A series of virtual 'on-line' Charrette/Workshop's, facilitated by Urbanismplus Planning Consultants have been held for the POS Masterplan, with work continuing remotely in the coming months.

A Charrette exercise for the Residential Stocktake will be conducted when COVID 19 restrictions permit.

Wellington Growth Management Strategy
Priority: Medium Anticipated completion: 21/22

Status

Growth management Strategies (GMS), provide an overarching plan for future growth across the Wellington Shire, as well as plan for future service and infrastructure provision to facilitate growth.

Key elements of a GMS include:

- Planning for "natural" rates of growth.
- Planning for the delivery of new houses.
- Planning for a range of different housing types to meet the needs of our future communities.
- Planning for a range of new employment opportunities so that residents have greater opportunities for working locally and within the region.
- Acknowledging and seeking to protect the Shire's rural and resource land because of their special economic, environmental and cultural values.
- Encouraging sustainable growth, which supports existing key townships.
- Making the provision of services and infrastructure deliverable, efficient and viable.

The GMS does not rezone land but provides overarching policy to guide decisions as to where future growth should be best directed.

As a major Shire-wide strategic land use planning document, initial background research and analysis for the GMS will occur in due course.

Current Council Planning Scheme Amendments

C99: Updated Flood Mapping
Priority: High Anticipated Completion: To be confirmed

Status

Amendment C99 proposes revisions to the Wellington Planning Scheme to incorporate up-to-date, Shire-wide flood mapping and associated revised local planning policy to mitigate against potential flood hazards.

The Amendment will be further considered by Council once a State-wide policy and strategy response to coastal flooding and coastal climate change adaptation is finalised by the State Government.

C102: Technical Amendment
Priority: Low Anticipated completion: 20/21

Status

Detailed background work in compiling minor policy-neutral technical errors within the Wellington Planning Scheme (i.e. mapping and grammatical anomalies) is complete.

The detailed content of Amendment C102 has been discussed with the Department of Environment, Land, Water and Planning and the support of individually affected landowners secured.

At its meeting of 21 April 2020 Council resolved to forward Amendment C102 to the Minister for Planning for approval.

Amendment C102 is currently with the Minister for Planning for approval.

C109: Implementation of Smart Planning and Planning in the Economic Growth Zone Recommendations
Priority: High Anticipated completion: 20/21

Status

In conjunction with the state government, Council has completed several planning studies as part of the '*Planning in the Economic Growth Zone*' (PEGZ) initiative.

The objectives of PEGZ is to streamline the provisions of the Wellington Planning Scheme (WPS) to make it more efficient and user-friendly through a reduction in the number of triggers for planning permits and stronger planning policy guidance.

The work of the PEGZ initiative has also been complemented by the completion of the state government's, '*Smart Planning Program*', which facilitates the restructure of **all** Planning Schemes across Victoria to provide greater consistency and streamlining. This has been achieved through the deletion of redundant provisions, repetition and the closer realignment of state/regional/local planning policy.

Amendment C109 seeks to implement and formalise the recommendations of both initiatives into the WPS.

At the meeting of 2 June 2020, Council resolved to seek Authorisation from the Minister for Planning to proceed with Amendment C109.

A request for Authorisation will be formally sought in due course - subject to the current COVID restrictions and consideration of the potential implications/impacts on the public exhibition component of the process.

Current Private Planning Scheme Amendments

C94: Rezoning of the former Sale Police Station Site
Priority: High Anticipated completion: Completed

Status

At the request of the Department of Justice, the former Sale Police Station (located on the South Gippsland Highway) was rezoned from the Public Use Zone to the Residential Growth Zone to facilitate its sale as a surplus asset to the Department's needs.

A formal Notice of Approval of the rezoning appeared in the Government Gazette on 14 January 2016.

The State Government is continuing in its work to resolve the issue of the removal of Native Title on the site, which currently prevents the sale of the land for development purposes.

ITEM C3.2**MONTHLY PLANNING DECISIONS – JULY 2020**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 6 OCTOBER 2020

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

The recommended decision is not a Major Policy Decision or a Significant Decision as defined by Council's Election Period Policy.

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of July 2020.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 July and 31 July 2020.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 July and 31 July 2020 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

OPTIONS

Council has the following options available:

1. Receive the July 2020 planning decisions report; or
2. Not receive the July 2020 planning decisions report and seek further information for consideration at a future Council meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 July and 31 July 2020.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3: *"Wellington Shire is well planned, considering long term growth and sustainability."*

Strategy 2.3.2: *"Ensure sufficient land supply to provide for a range of lifestyle."*

Strategy 2.3.3: *"Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing."*

This report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/07/2020 AND 31/07/2020

Application No/Year	Date Received	Property Title & Address	Proposal	Status
61-2/2017	30/06/2020	Assessment No. 190389 CA: 31 29 HUFFERS LANE ROSEDALE	Use and development of a dwelling for free range egg production.	Permit Issued by Delegate of Resp/Auth 30/07/2020
439-3/2017	15/06/2020	Assessment No. 240820 LOT: 169 LP: 44537 9 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 23/07/2020
232-2/2019	15/07/2020	Assessment No. 184168 LOT: 240 LP: 82059 12 MACASSAR CRES THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Withdrawn 27/07/2020
267-1/2019	27/08/2019	Assessment No. 10959 LOT: 1 PS: 323478S 25-41 PRINCES HWY SALE	Use and development of the land for vehicle sales and subdivision.	Permit Issued by Delegate of Resp/Auth 24/07/2020
401-1/2019	18/12/2019	Assessment No. 363507 LOT: 1 TP: 246381Y 385 MILLERS RD COONGULLA	Buildings & works/construction of a dependent persons dwelling.	Permit Issued by Delegate of Resp/Auth 8/07/2020
406-2/2019	19/05/2020	Assessment No. 92718 CA: 10 SEC: 6 105 FREEMANS LANE STRATFORD	Two lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth 16/07/2020
54-1/2020	19/02/2020	Assessment No. 430751 LOT: 1 PS: 715885T 174 POWERSCOURT ST MAFFRA	Buildings and works associated with construction of a crossover.	Withdrawn 8/07/2020
58-1/2020	21/02/2020	Assessment No. 391045 PCA: 1 SEC: 11 60 ALBERT ST ROSEDALE	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 24/07/2020
61-1/2020	25/02/2020	Assessment No. 233619 LOT: 156 LP: 44537 22 LAKE ST LOCH SPORT	Buildings and works associated with construction of 2 dwellings.	NOD issued by Delegate of Respon/Auth 6/07/2020
67-1/2020	27/02/2020	Assessment No. 206383 LOT: 4 PS: 123929 220 SEASPRAY RD LONGFORD	Subdivision of the land into four lots.	Permit Issued by Delegate of Resp/Auth 8/07/2020
77-1/2020	4/03/2020	Assessment No. 2675 LOT: 1 LP: 200653D 23 CUNNINGHAME ST SALE	Use of the land for industry (mechanical repairs).	Permit Issued by Delegate of Resp/Auth 23/07/2020

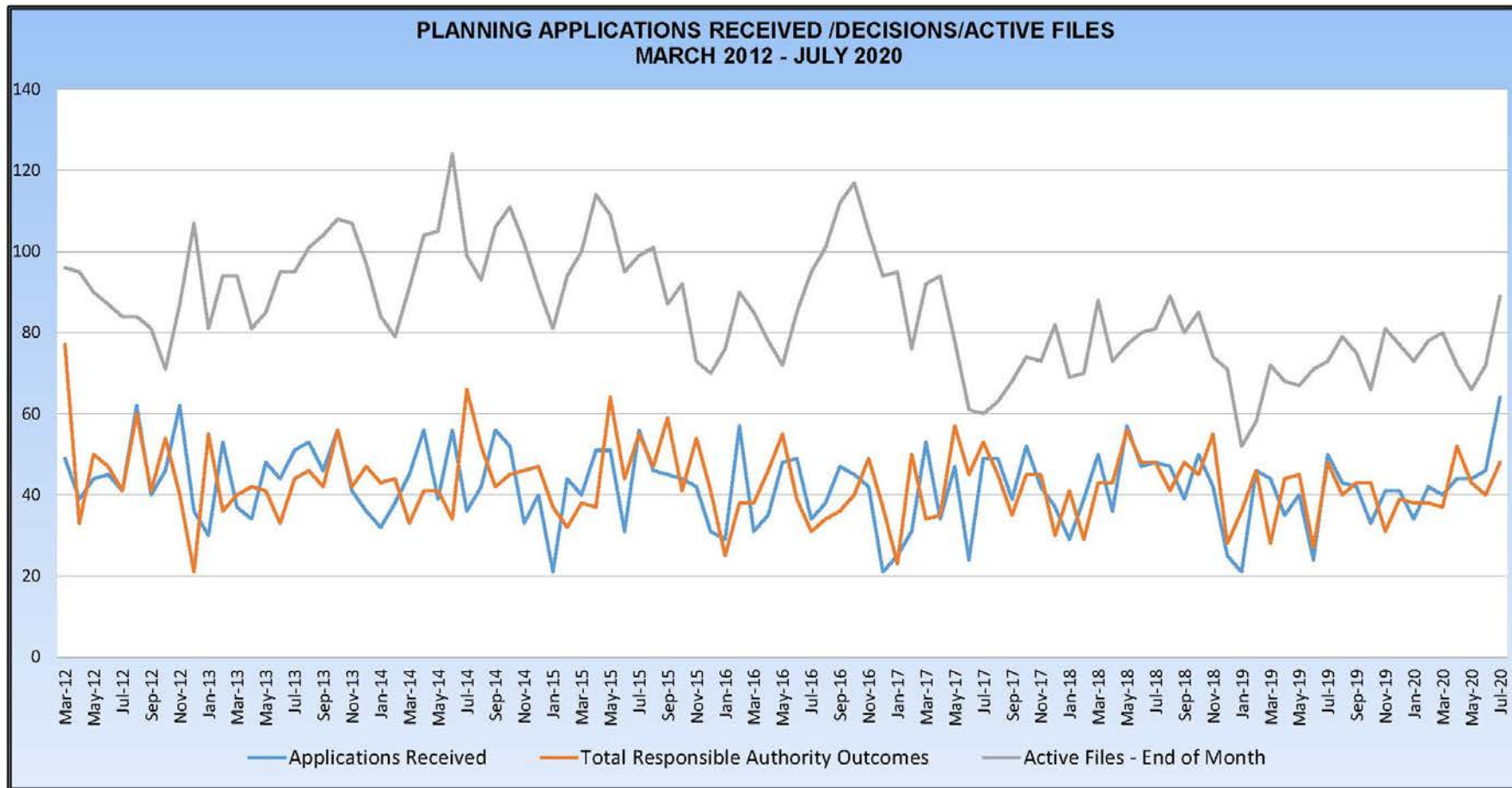
Application No/Year	Date Received	Property Title & Address	Proposal	Status
101-2/2020	25/06/2020	Assessment No. 183798 LOT: 185 LP: 82059 10 FLORES WAY THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 17/07/2020
113-1/2020	2/04/2020	Assessment No. 197590 LOT: 2 LP: 130600 21 ASHTON CT ROSEDALE	Two lot subdivision of the land.	NOD issued by Delegate of Respon/Auth 3/07/2020
124-1/2020	8/04/2020	Assessment No. 242644 LOT: 1786 LP: 58872 4 THE BOULEVARD LOCH SPORT	Buildings & works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 2/07/2020
126-1/2020	14/04/2020	Assessment No. 446112 LOT: B PS: 707316G PRINCES HWY SALE	Variation to covenant.	Permit Issued by Delegate of Resp/Auth 17/07/2020
130-1/2020	16/04/2020	Assessment No. 388553 LOT: 1 LP: 2432 89 ORR ST ALBERTON	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 28/07/2020
137-1/2020	21/04/2020	Assessment No. 345371 LOT: 1 PS: 635546M 56 FOLEYS LANE LLOWALONG	Re-subdivision of two existing lots to create two new lots.	Permit Issued by Delegate of Resp/Auth 6/07/2020
139-1/2020	22/04/2020	Assessment No. 335265 LOT: 2 PS: 148458 4 CAMERON CT MAFFRA	Development of two dwellings on a lot.	Permit Issued by Delegate of Resp/Auth 9/07/2020
153-1/2020	8/05/2020	Assessment No. 37036 LOT: 1 TP: 390693V 55-57 DESAILLY ST SALE	Buildings & works construction of a hard court, carpark & other works.	Permit Issued by Delegate of Resp/Auth 2/07/2020
155-2/2020	15/07/2020	Assessment No. 337527 LOT: 178 PS: 9946 145 FULTON RD MAFFRA	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 17/07/2020
158-1/2020	18/05/2020	Assessment No. 357137 LOT: 1 PS: 341053A 59-61 MAIN ST NEWRY	Extension of a red line area for an existing liquor licence.	Permit Issued by Delegate of Resp/Auth 15/07/2020
160-1/2020	19/05/2020	Assessment No. 47357 LOT: 1 TP: 18121B 173-185 RAYMOND ST SALE	Extend red line.	Permit Issued by Delegate of Resp/Auth 7/07/2020
165-1/2020	21/05/2020	Assessment No. 12211 PC: 374172U 478 RAYMOND ST SALE	Use & development place of assembly meeting rooms/reduction carpark.	Permit Issued by Delegate of Resp/Auth 29/07/2020

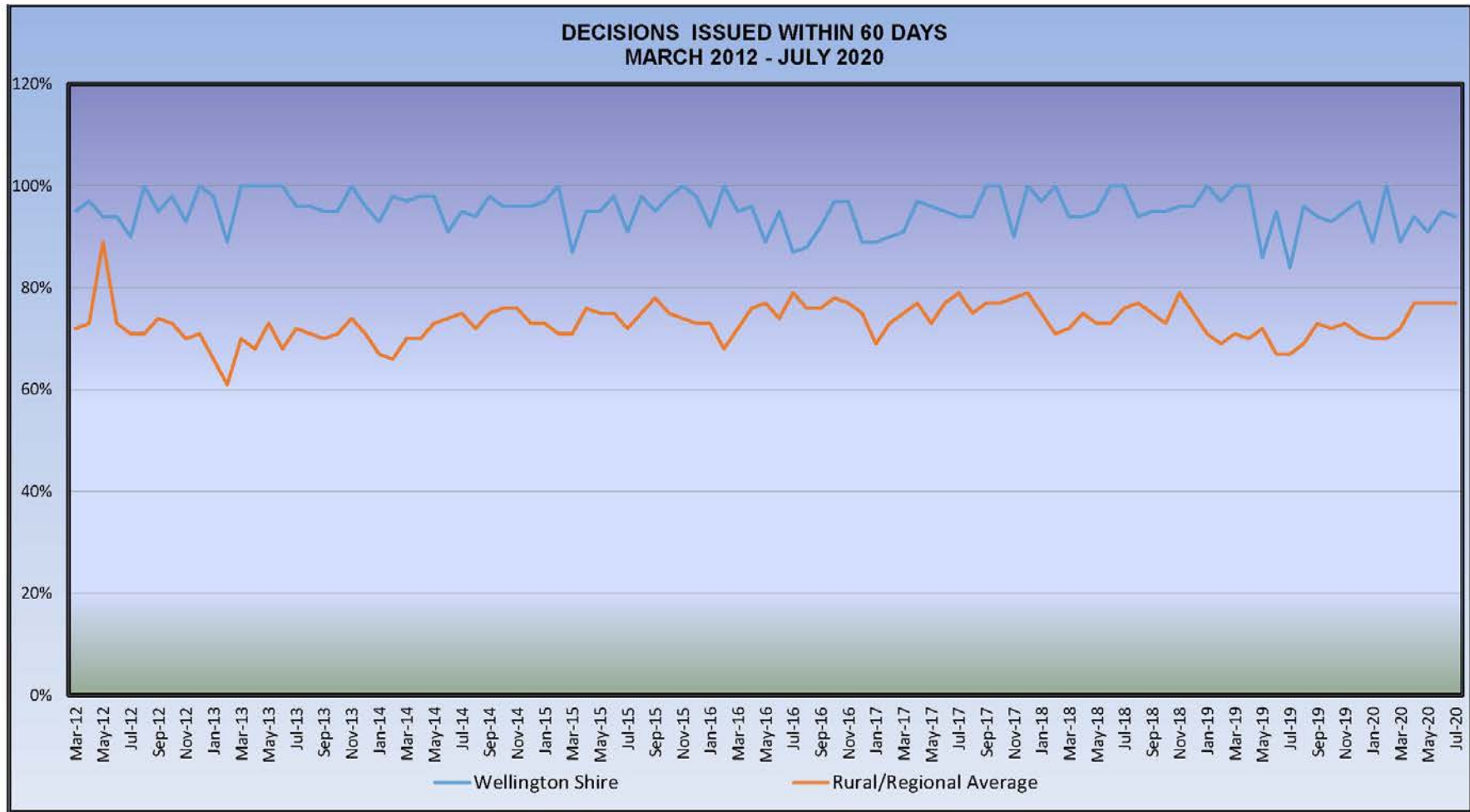
Application No/Year	Date Received	Property Title & Address	Proposal	Status
166-1/2020	22/05/2020	Assessment No. 444117 LOT: 2 PS: 804081R 62 CANSICK ST ROSEDALE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 2/07/2020
166-2/2020	30/07/2020	Assessment No. 444117 LOT: 2 PS: 804081R 62 CANSICK ST ROSEDALE	Amendment to Permit/ B & W associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 30/07/2020
167-1/2020	25/05/2020	Assessment No. 241232 LOT: 1600 LP: 58872 67 SEAGULL DR LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 10/07/2020
169-1/2020	26/05/2020	Assessment No. 351130 PC: 369789E 21 MT BRADLEY ST COONGULLA	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 28/07/2020
173-1/2020	28/05/2020	Assessment No. 240028 PC: 376162M 48-50 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 17/07/2020
187-1/2020	10/06/2020	Assessment No. 336909 UNT: 1 CS: 1273 6 DAVIS ST MAFFRA	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 31/07/2020
195-1/2020	16/06/2020	Assessment No. 283028 LOT: 1 TP: 414386D BREWERY RD ALBERTON	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 17/07/2020
200-1/2020	17/06/2020	Assessment No. 81935 LOT: 1 LP: 146787E 1,262 BENGWORDEN RD CLYDEBANK	Buildings & works/construction of dog and cat shelters.	Permit Issued by Delegate of Resp/Auth 31/07/2020
206-1/2020	22/06/2020	Assessment No. 68478 LOT: 5 LP: 15530 209 MACARTHUR ST SALE	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 17/07/2020
209-1/2020	24/06/2020	Assessment No. 443358 LOT: 2 PS: 635531B 97-99 CANSICK ST ROSEDALE	Buildings & works/construction of a dwelling & outbuilding.	Permit Issued by Delegate of Resp/Auth 31/07/2020
211-1/2020	24/06/2020	Assessment No. 281519 LOT: 76 PS: 44853 81 SEAWARD ST MCCLOUGHLINS BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 31/07/2020
213-1/2020	25/06/2020	Assessment No. 407916 PTL: 2 PS: 546221N 810 NAMBROK RD NAMBROK	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 15/07/2020

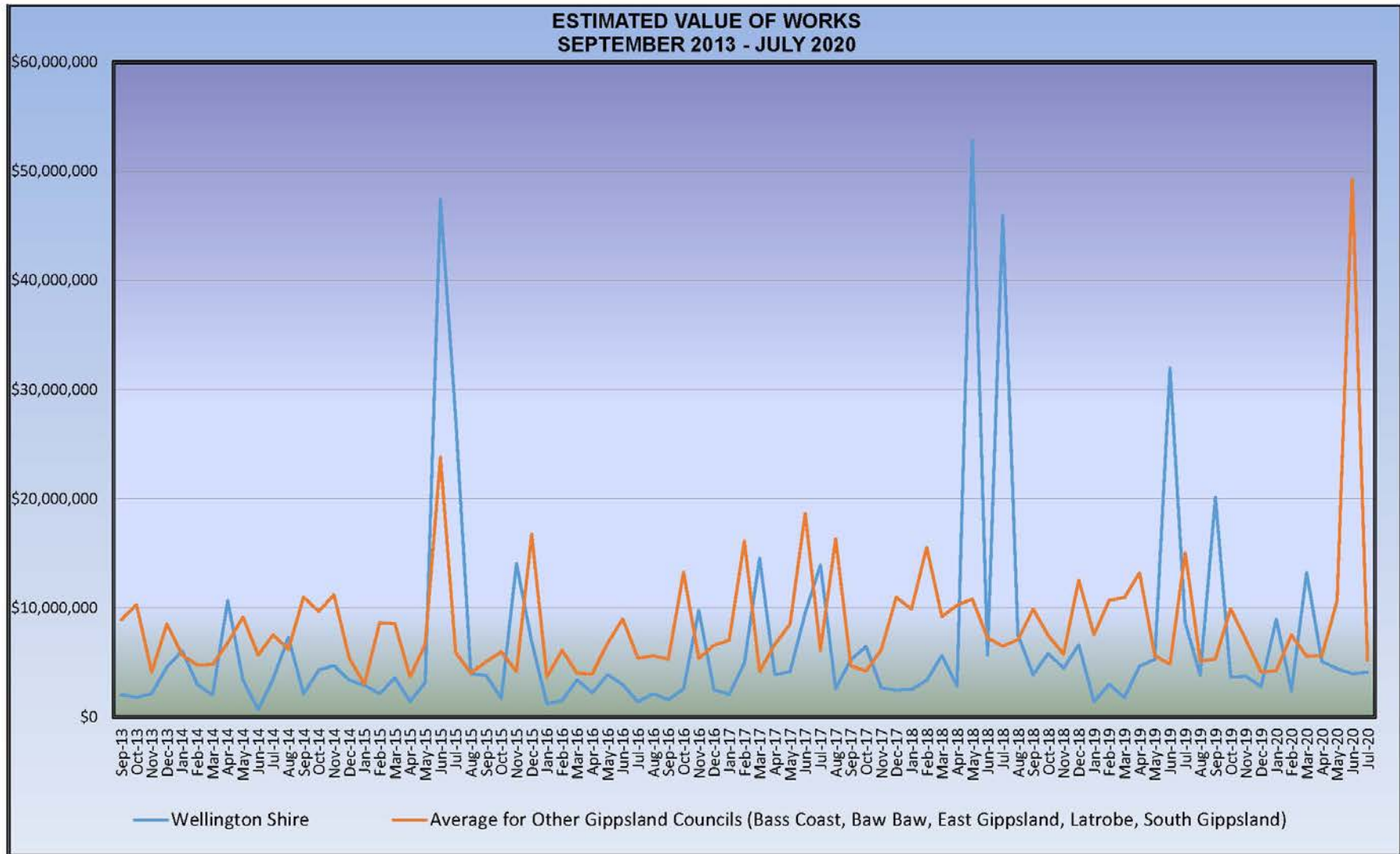
Application No/Year	Date Received	Property Title & Address	Proposal	Status
215-1/2020	29/06/2020	Assessment No. 258731 LOT: 1144 LP: 40160 202 THE BOULEVARD PARADISE BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 3/07/2020
216-1/2020	29/06/2020	Assessment No. 78808 LOT: 1 PS: 344821N 64 TYERS ST STRATFORD	Buildings and works associated with the installation of solar panels.	Permit Issued by Delegate of Resp/Auth 3/07/2020
220-1/2020	1/07/2020	Assessment No. 73056 LOT: 2 PS: 344404F 140-144 YORK ST SALE	Buildings and works associated with construction of a storage shed.	Permit Issued by Delegate of Resp/Auth 3/07/2020
221-1/2020	1/07/2020	Assessment No. 14571 LOT: 1 TP: 330355 44 STAWELL ST SALE	Buildings and works associated with alteration to existing dwelling.	Permit Issued by Delegate of Resp/Auth 10/07/2020
223-1/2020	2/07/2020	Assessment No. 382713 LOT: 3 PS: 422484V 316 MONTGOMERY RD BUNDALAGUAH	Buildings and works associated with the construction of a toilet block	Permit Issued by Delegate of Resp/Auth 13/07/2020
226-1/2020	3/07/2020	Assessment No. 435479 LOT: 1 PS: 736786C 6-8 WELLINGTON PARK SALE	Buildings & works/construction of an industrial building.	Permit Issued by Delegate of Resp/Auth 15/07/2020
227-1/2020	3/07/2020	Assessment No. 78766 LOT: 1 TP: 395186 78 TYERS ST STRATFORD	Buildings & works associated with alterations to existing building.	Permit Issued by Delegate of Resp/Auth 10/07/2020
230-1/2020	8/07/2020	Assessment No. 281162 LOT: 57 LP: 44853 12-14 NEWHAVEN CRES MCCLOUGHLINS BEACH	Buildings and works associated with construction of a boundary fence.	Permit Issued by Delegate of Resp/Auth 20/07/2020
231-1/2020	8/07/2020	Assessment No. 231787 LOT: 443 LP: 53107 30 GOVERNMENT RD LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 10/07/2020
235-1/2020	10/07/2020	Assessment No. 194407 LOT: 1 TP: 344680 30 BUCKLEY ST SEASPRAY	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 14/07/2020
239-1/2020	14/07/2020	Assessment No. 201590 LOT: 1 PS: 611743U HAWKINS RD LONGFORD	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 29/07/2020
242-1/2020	15/07/2020	Assessment No. 183236 LOT: 121 LP: 82059 42 MANDALAY DR THE HONEYSUCKLES	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 24/07/2020

Application No/Year	Date Received	Property Title & Address	Proposal	Status
258-1/2020	27/07/2020	Assessment No. 184168 LOT: 240 LP: 82059 12 MACASSAR CRES THE HONEYSUCKLES	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 29/07/2020

Total No of Decisions Made: 48









C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE



D. FURTHER GALLERY AND ONLINE COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming and a copy of that response will be circulated to all Councillors.

This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

ONLINE COMMENTS –

GALLERY COMMENTS –

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



E. CONFIDENTIAL ATTACHMENT/S

**E. CONFIDENTIAL
ATTACHMENT/S**



F. IN CLOSED SESSION

F. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.