



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

**COUNCIL MEETING AGENDA  
ORDINARY MEETING**

**Meeting to be held via Skype**

**Tuesday 1 December 2020, commencing at 3:00 PM**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

**ORDINARY MEETING OF COUNCIL  
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## COUNCIL MEETING INFORMATION

*As the COVID-19 physical distancing requirements continue to remain in place, the “Minister’s Good Practice Guideline MGPG-1: Virtual Meetings”, issued by the Minister for Local Government, continue to apply. Pursuant to section 87 of the Local Government Act 2020, these guidelines ensure that local Government decision making can continue in line with COVID-19 requirements and further details can be found on the Local Government Victoria website.*

*These guidelines took effect from 1st May 2020 and will remain in place through to 26th April 2021.*

*While members of the public can no longer attend meetings in person, we have provided options for you to interact with us virtually via our Council Meetings page on the Wellington Shire Council Website. You are able to interact with Council in two ways:*

- Email through a specific question or comment relating to a particular Council Agenda item no later than 1:00pm on the day of the Council Meeting; or*
- For general communication with Council, via the online webform early in the meeting to ensure that your submissions can be dealt with at the end of the meeting.*

*While we maintain a different way of gathering, we thank you for your ongoing support and look forward to continuing this new way of keeping in touch with all of Wellington Shire.*

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## ACKNOWLEDGEMENT OF COUNTRY

*“We acknowledge the traditional custodians of this land the Gunaikurnai people, and pay respects to their elders past and present”*

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## PRAYER

*“Almighty God, we ask your blessing upon the Wellington Shire Council, its Councillors, officers, staff and their families. We pray for your guidance in our decisions so that the true good of the Wellington Shire Council may result to the benefit of all residents and community groups.”*

*Amen*

## 1. APOLOGIES

## 2. DECLARATION OF CONFLICT/S OF INTEREST

## 3. CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

### 3.1. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

**ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES**

#### **PURPOSE**

To adopt the minutes of the Unscheduled Council Meeting of 12 November 2020 and Ordinary Council Meeting of 17 November 2020.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council adopt the minutes of the Unscheduled Council Meeting of 12 November 2020 and Ordinary Council Meeting of 17 November 2020.*

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

#### 4. BUSINESS ARISING FROM PREVIOUS MEETINGS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

#### 5. ACCEPTANCE OF LATE AND URGENT ITEMS

NIL

#### 6. NOTICE/S OF MOTION

NIL

#### 7. RECEIVING OF PETITION OR JOINT LETTERS

##### 7.1. OUTSTANDING PETITIONS

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
Waste collection on Buckleys Island Road and Parrots Road, Yarram	17 November 2020	Currently under review by the Natural Environment and Parks team	Manager Natural Environment and Parks
Installation of footpath and bus shelter in Stratford	17 November 2020	Currently under review by the Built Environment team	Manager Built Environment

#### 8. INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

NIL

#### 9. QUESTION/S ON NOTICE

##### 9.1. OUTSTANDING QUESTION/S ON NOTICE

**ACTION OFFICER: CHIEF EXECUTIVE OFFICER**

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

## 10. DELEGATES REPORT

NIL

## 11. CHIEF EXECUTIVE OFFICER

### 11.1. MUNICIPAL EMERGENCY MANAGEMENT PLANNING COMMITTEE REESTABLISHMENT

#### ACTION OFFICER: GENERAL MANAGER COMMUNITY AND CULTURE

#### PURPOSE

For Council to:

- Authorise the disestablishment of the existing Wellington Municipal Emergency Management Planning Committee (MEMPC) established under s21(3)-(5) of the *Emergency Management Act 1986*, in recognition that on 1 December 2020 these provisions are repealed by s82(2) of the *Emergency Management Legislation Amendment Act 2018* (EMLA Act) and replaced by the provisions of s68 of the EMLA Act.
- Authorise the Chief Executive Officer to facilitate the establishment of a new MEMPC in accordance with the provisions of s68 of the EMLA Act (which inserts a new 'Part 6-Municipal Emergency Management Planning Committees' into the *Emergency Management Act 2013* on 1 December 2020).
- Note that, under the MEMPC Terms of Reference and the EMLA Act (which inserts s59 and 59F into the *Emergency Management Act 2013* on 1 December 2020), Council's role is to establish the committee. Once established, the committee exists separately to Council and is not a committee of Council, it is accountable and reports to the Gippsland Regional Emergency Management Planning Committee (REMP).
- Note that under the EMLA Act, that the Chief Executive Officer, nominates the General Manager Community and Culture as the Chairperson for the new MEMPC from 1 December 2020.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council:***

- 1. Authorises the disestablishment of the existing Wellington Municipal Emergency Management Planning Committee (MEMPC) established under s21(3)-(5) of the Emergency Management Act 1986, in recognition that on 1 December 2020 these provisions are repealed by s82(2) of the Emergency Management Legislation Amendment Act 2018 (EMLA Act) and replaced by the provisions of s68 of the EMLA Act.***
- 2. Authorises the Chief Executive Officer to facilitate the establishment of a new MEMPC in accordance with the provisions of s68 of the EMLA Act (which inserts a new 'Part 6-Municipal Emergency Management Planning Committees' into the Emergency Management Act 2013 on 1 December 2020).***
- 3. Notes that, under the MEMPC Terms of Reference and the EMLA Act (which inserts s59 and 59F into the Emergency Management Act 2013 on 1 December 2020), Council's role is to establish the committee. Once established, the committee exists separately to Council and is not a***

***committee of Council, it is accountable and reports to the Gippsland Regional Emergency Management Planning Committee (REMPC).***

- 4. Notes that under the EMLA Act, that the Chief Executive Officer, nominates Sharon Houlihan, General Manager Community and Culture as the Chairperson for the new MEMPC from 1 December 2020.***

## **BACKGROUND**

The EMLA Act has resulted in changes to the composition and operation of municipal level Emergency Management Planning Committees (MEMPCs) from 1 December 2020. All Victorian local governments have until 30 April 2021 to comply with the reformed emergency management legislation.

Emergency Management Victoria (EMV) is overseeing the transition of Emergency Management arrangements from the *Emergency Management Act 1986* to the *Emergency Management Act 2013*. There are several staged changes that are being implemented through the EMLA Act.

One of these changes relates to the establishment and management of the MEMPC. The *Emergency Management Act 2013* (as amended by the EMLA Act) transfers responsibility for municipal level planning from councils to new MEMPCs. This reflects significant feedback from councils that councils should not own the plans, but they should be multi-agency plans.

While the name of the committee remains the same the previous committee must be dissolved and a new one formed from 1 December 2020.

## **ATTACHMENTS**

Nil

## **OPTIONS**

Council has the following options available:

1. Authorise the disestablishment of the existing Wellington Municipal Emergency Management Planning Committee (MEMPC) established under s21(3)-(5) of the *Emergency Management Act 1986*, in recognition that on 1 December 2020 these provisions are repealed by s82(2) of the *Emergency Management Legislation Amendment Act 2018* (EMLA Act) and replaced by the provisions of s68 of the EMLA Act, and
2. Authorise the Chief Executive Officer to facilitate the establishment of a new MEMPC in accordance with the provisions of s68 of the EMLA Act (which inserts a new 'Part 6-Municipal Emergency Management Planning Committees' into the *Emergency Management Act 2013* on 1 December 2020), and
3. Note that, under the MEMPC Terms of Reference and the EMLA Act (which inserts s59 and 59F into the *Emergency Management Act 2013* on 1 December 2020), council's role is to establish the committee. Once established, the committee exists separately to Council and is not a committee of Council, it is accountable and reports to the Gippsland Regional Emergency Management Planning Committee (REMPC), and

4. Note that under the EMLA Act, that the Chief Executive Officer, nominates Sharon Houlihan, General Manager Community and Culture as the Chairperson for the new MEMPC from 1 December 2020;

or

5. Seek further information to be considered at a future Council meeting.

## **PROPOSAL**

That Council:

- Authorises the disestablishment of the existing Wellington Municipal Emergency Management Planning Committee (MEMPC) established under s21(3)-(5) of the *Emergency Management Act 1986*, in recognition that on 1 December 2020 these provisions are repealed by s82(2) of the *Emergency Management Legislation Amendment Act 2018* (EMLA Act) and replaced by the provisions of s68 of the EMLA Act.
- Authorises the Chief Executive Officer to facilitate the establishment of a new MEMPC in accordance with the provisions of s68 of the EMLA Act (which inserts a new 'Part 6-Municipal Emergency Management Planning Committees' into the *Emergency Management Act 2013* on 1 December 2020).
- Notes that, under the MEMPC Terms of Reference and the EMLA Act (which inserts s59 and 59F into the *Emergency Management Act 2013* on 1 December 2020), council's role is to establish the committee. Once established, the committee exists separately to Council and is not a committee of Council, it is accountable and reports to the Gippsland Regional Emergency Management Planning Committee (REMPC).
- Notes that under the EMLA Act, that the Chief Executive Officer, nominates Sharon Houlihan, General Manager Community and Culture as the Chairperson for the new MEMPC from 1 December 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*. The change to the committee proposed here is required under Part 6 of the *Emergency Management Act 2013*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

**Strategic Objective 1.4:** *"Enhance resilience in our towns and our communities."*

Strategy 1.4.2: *"Mitigate the potential effects of natural disasters on our communities by supporting appropriate development in accordance with responsible land use planning practices."*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

The General Manager Community and Culture will Chair the MEMPC established from 1 December 2020. This role will be supported by the Coordinator Emergency Management, Executive Support Officer Community and Culture and Municipal Recovery Manager.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## 12. GENERAL MANAGER CORPORATE SERVICES

### 12.1. ASSEMBLY OF COUNCILLORS

#### **ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES**

#### **OBJECTIVE**

To report on all assembly of Councillor records received for the period 9 November 2020 to 22 November 2020.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council note and receive the attached Assembly of Councillor records for the period 9 November 2020 to 22 November 2020.*

#### **BACKGROUND**

Section 80A of the *Local Government Act 1989* required a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, matters considered and any conflict of interest disclosures made by a Councillor. These records were required to be reported at an ordinary meeting of the Council and recorded in the minutes. Under the new *Local Government Act 2020*, this requirement is no longer provided for however, under Council's good governance framework, Council will continue to provide records of assemblies of Councillors to ensure that the community are kept informed of Councillors activity and participation.

Following is a summary of all Assembly of Councillor records received for the period 9 November 2020 to 22 November 2020.

#### **ATTACHMENTS**

1. Assembly of Councillors and Workshop Follow Up 17 November 2020 [12.1.1 - 2 pages]

#### **OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

#### **PROPOSAL**

That Council note and receive the attached assembly of Councillors records during the period 9 November 2020 to 22 November 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complied with Section 80A of the *Local Government Act 1989* however, without prescription under the *Local Government Act 2020*, Council will continue to provide these records as part of Council's good governance framework.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

**Strategic Objective 6.3:** *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3: *"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## ASSEMBLY OF COUNCILLORS – 17 NOVEMBER 2020

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE (NAME AND POSITION)				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
IT / Diary Meeting	Cr Bye	Yes	Cr Stephens	Yes	N/A
	Cr Crossley	Yes	Cr Tatterson	Yes	N/A
	Cr Hole	Yes	Cr Wood	Yes	N/A
	Cr McKenzie	Yes	David Morcom, CEO	Yes	N/A
	Cr Maher	Yes	Leah Carubia, EA CEO	Yes	N/A
	Cr Rossetti	Yes	Damian Norkus, Business Systems Officer	Yes	N/A

MEETING	COUNCILLORS AND OFFICERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)				CONFLICT/S OF INTEREST OR ACTION ITEMS
	Name	Attendance	Name	Attendance	
Workshops	Cr Bye	Yes	Cr Tatterson	Yes	
	Cr Crossley	Yes	Cr Wood	Yes	
	Cr Hole	Yes	David Morcom, CEO	Yes	
	Cr McKenzie	Yes	Arthur Skipitaris, GM Corporate Services	Yes	
	Cr Maher	Yes	Sharon Houlihan, GM Community & Culture	Yes	
	Cr Rossetti	Yes	Chris Hastie, GM Built & Natural Environment	Yes	
	Cr Stephens	Yes	Brent McAlister, GM Development	Yes	

	MATTERS/ITEMS CONSIDERED AT THE MEETING	OTHERS IN ATTENDANCE VIA SKYPE (ONLINE MEETING ONLY)	SUMMARY & ACTION ITEMS
<b>Workshops (cont.)</b>	1. ARCHIBALD PRIZE 2021	<ul style="list-style-type: none"> <li>Simon Gregg, Director Gippsland Art Gallery</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	2. SEPTEMBER 2020 QUARTERLY PERFORMANCE UPDATE	<ul style="list-style-type: none"> <li>Ian Carroll, Manager Corporate Finance</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	3. DRAFT LOCAL LAWS AND COMMUNITY IMPACT STATEMENT	<ul style="list-style-type: none"> <li>Vanessa Ebsworth, Manager Municipal Services</li> <li>Peter Thompson, Coordinator Local Laws</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	4. COUNCIL FEES AND CHARGES MINOR REVIEW – COMMUNITY AND CULTURE	<ul style="list-style-type: none"> <li>Sharon Houlihan, General Manager Community and Culture</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates and were supportive of a turnkey rate
	5. COUNCIL REVIEW OF EXTERNAL MARKETING	<ul style="list-style-type: none"> <li>Paul Johnson, Manager Business Development</li> <li>Allison Norfolk, Visitor Economy and Events Coordinator</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates and agreed with Option 2 as the best way forward
	6. BUSINESS BOOST CREATE AGENCY PROJECT UPDATE	<ul style="list-style-type: none"> <li>Paul Johnson, Manager Business Development</li> <li>Ashley Smirl, Marketing Campaign Coordinator</li> <li>Ed Jones, Account Director Pace Advertising (external presenter)</li> <li>Nick Heath, Director Pace Advertising (external presenter)</li> <li>Sophia Blakebrough, Senior Account Manager Pace Advertising (external presenter)</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	7. CAMERON STADIUM REDEVELOPMENT UPDATE	<ul style="list-style-type: none"> <li>Sharon Houlihan, General Manager Community and Culture</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	8. GOLDEN BEACH ENERGY UPDATE	<ul style="list-style-type: none"> <li>Joshua Clydesdale, Manager Land Use Planning</li> <li>Andrew Wolstenholme, Environmental Planner</li> </ul> <i>Conflict of Interest: Nil</i>	Councillors noted updates Action: N/A
	9. APPOINTMENT OF COMMITTEE AND DELEGATES	<ul style="list-style-type: none"> <li>Arthur Skipitaris, General Manager Corporate Services</li> <li>Sharon Houlihan, General Manager Community and Culture</li> <li>Denise Teo, Governance Officer</li> </ul> <i>Conflict of Interest: Nil</i>	<p>Councillors noted and discussed what committees they might like to attend.</p> <p>This matter will be presented as a Council Report at the 1<sup>st</sup> December Council meeting for a decision as to which committees Councillors will attend / represent.</p>

## 12.2. CONSIDERATION OF THE ANNUAL REPORT 2019/20

### **ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES**

#### **PURPOSE**

To consider, discuss and receive the Wellington Shire Council's Annual Report 2019/20 as attached.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

*That Council consider, discuss and receive the Annual Report 2019/20 in accordance with the transitional requirements of the Local Government Act 1989 and the new Local Government Act 2020.*

#### **BACKGROUND**

Each financial year Council prepares an annual report which is designed to inform the community about our performance for the previous year, particularly against the strategic objectives set out in the Council Plan and our financial performance, together with a range of other information as required by legislation.

Council is required to consider the Annual Report 2019/20 at a Council meeting within four months of the end of the financial year. However, due to COVID-19 impacts, additional time was granted by the Victorian State Government and on that basis, Council's Annual Report 2019/20 has been sent to the Minister for local Government prior to the new newly designated date of 30 November 2020

#### **ATTACHMENTS**

1. Annual Report 2019/20 [12.2.1 - 259 pages]

#### **OPTIONS**

Council is required to consider the Annual Report 2019/20 at a Council meeting within four months of the end of the financial year. However, due to COVID-19 impacts, additional time has been granted by the Victorian State Government.

#### **PROPOSAL**

That Council consider, discuss and receive the Annual Report 2019/20 in accordance with the transitional requirements of the Local Government Act 1989, the new Local Government Act 2020 and the additional time granted by the Victorian State Government due to COVID-19 impacts.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

Council has a responsibility to consider and discuss the Annual Report 2019/20 in accordance with Section 100 of the *Local Government Act 2020*. Council's Annual Report 2019/20 has been prepared in accordance with the transitional requirements of the Local Government Act 1989 and the new Local Government Act 2020, the *Local Government (General) Regulations 2015* and the *Local Government (Planning and Reporting) Regulations 2014*.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

**Strategic Objective 6.3:** *"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3: *"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

A copy of the Annual Report 2019/20 is available to the public on Council's website.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON  
SHIRE COUNCIL  
*The Heart of Gippsland*

# ANNUAL report 2019/20



This annual report is prepared in accordance with the Local Government Amendment (Performance Reporting and Accountability) Act 2014 and Local Government (Planning and Reporting) Regulations 2014.

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An online version of this report is available at [www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)

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### 5.0 Our Performance

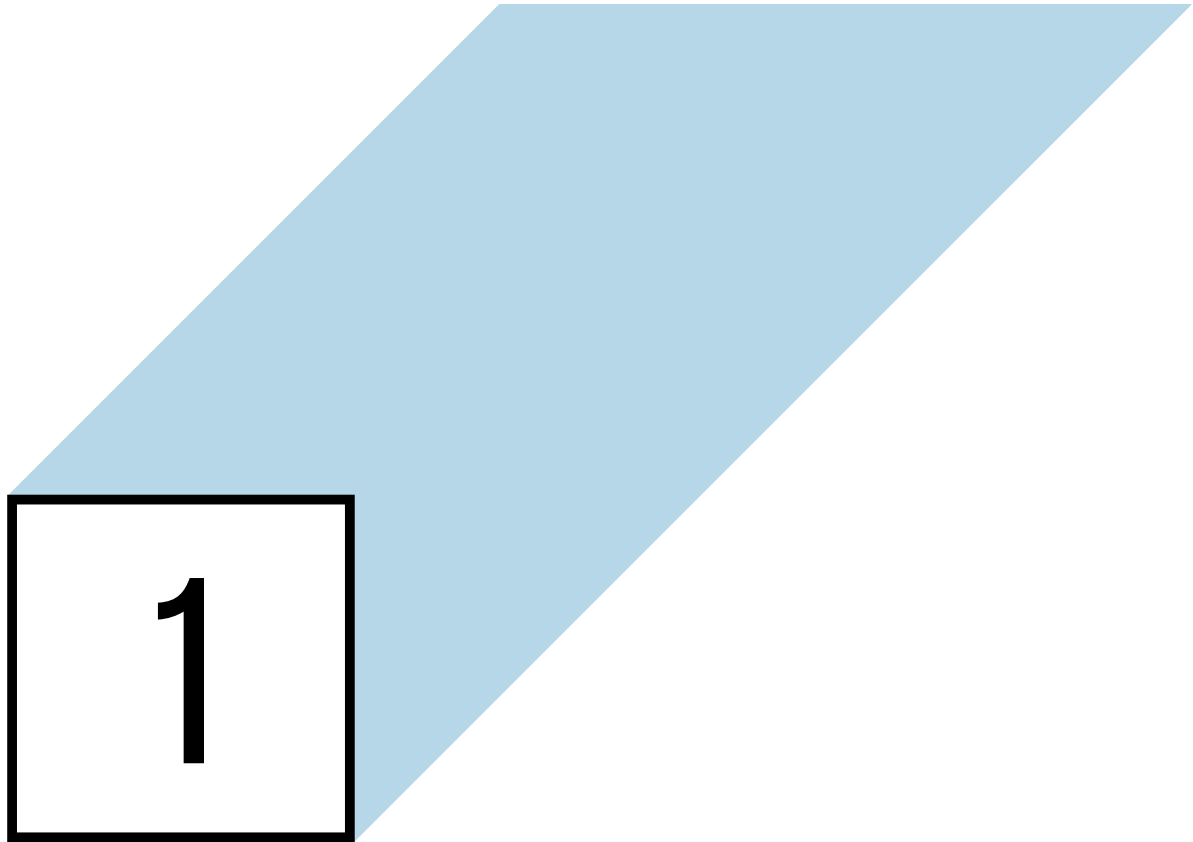
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1

report of  
operations

1.1

# about this report

Wellington Shire Council is proud to present the 2019/20 Annual Report which focuses on informing our community about how we've performed over the third year of reporting against the Council Plan 2017-21 and the 2019/20 Budget.

It also aims to fulfill the Council's statutory reporting obligations under the Local Government Act 1989 and other relevant legislation.

The report provides an overview of 2019/20 operations, and the various accomplishments and challenges throughout the year, particularly due to COVID-19 pandemic during the final quarter of the year.

It also describes the breadth of our services and operations, comprehensive corporate governance information

as well as detailed audited financial statements.

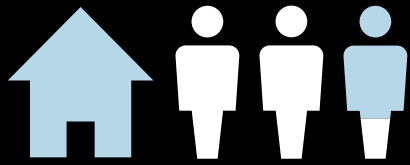
Council is committed to transparent reporting and accountability and we aim to provide our residents, ratepayers, State and Federal Governments, and other key stakeholders with an open, accurate account of our performance during 2019/20. The report also provides Council staff with an overall picture of the way we have performed and how they have contributed to the community during the year.

**For further information and to provide feedback, please contact our Customer Service department on 1300 366 244.**

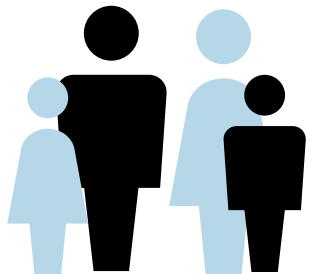


2.3

average people per household



Wellington Shire



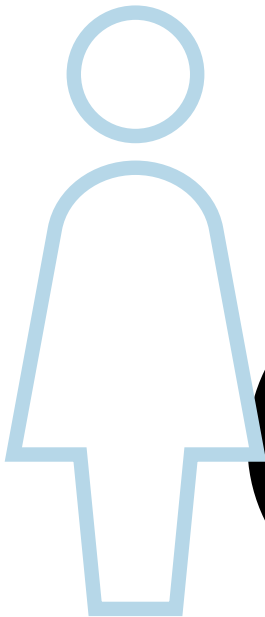
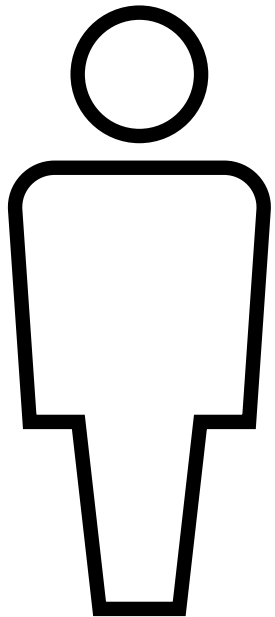
10,989

families

# profile

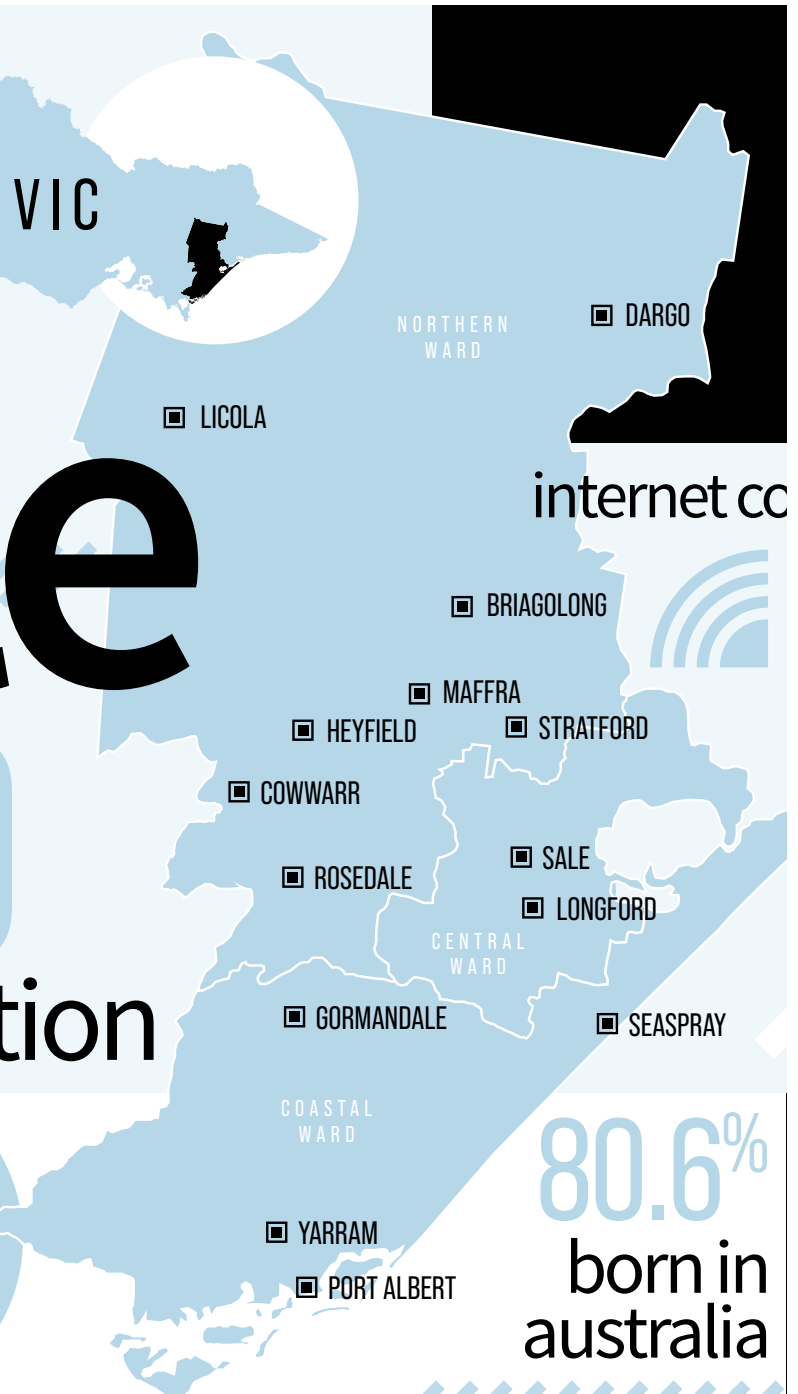
44,380

population



50.5% male

49.5% female



internet cc

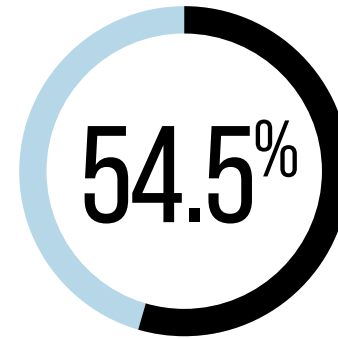
80.6% born in australia



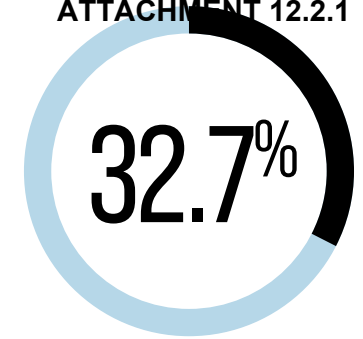
# 10,924

square kilometres

ATTACHMENT 12.2.1



worked full-time



worked part-time

connection  
73.1%

industry

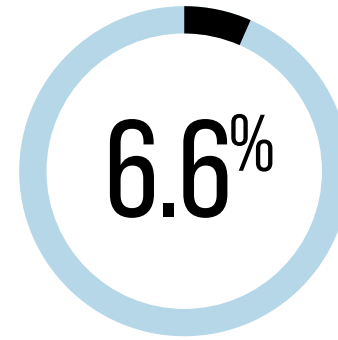
13.2% health care and social assistance

13.0% agriculture, forestry and fishing

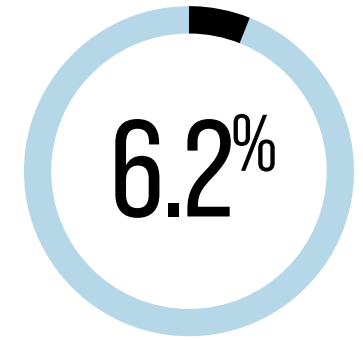
9.8% retail trade

9.4% construction

8.1% education and training

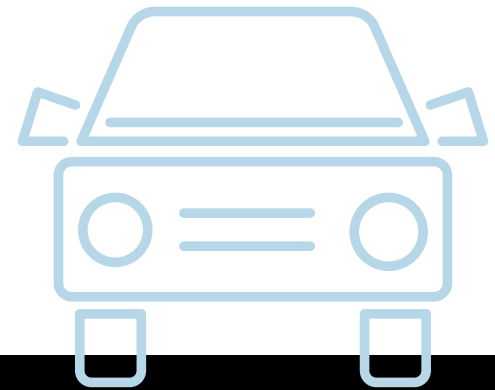


away from work



unemployed

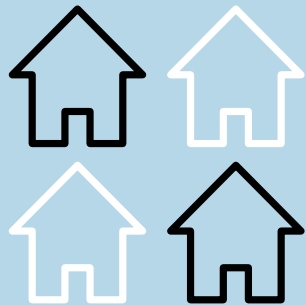
# 2



motor vehicles per dwelling

# 43

median age



# 22,187

private dwellings

1.3

# purpose

## OUR VALUES

The organisation's values guide our behaviour and underpin everything we do. Our values help us achieve the organisation's vision and improve the quality of the services we offer to our community.

“Happy people, healthy environment and thriving communities in the heart of Gippsland.”

OUR VISION



### PROFESSIONALISM

Personal development and meaningful work, being competent, innovative and courageous, focusing on excellence and continuous improvement.



### COOPERATION

Working together, teamwork, collaboration and being solution oriented.



### INTEGRITY

Acting with respect, honesty, reliability, trust, tolerance and understanding.



### BALANCE

Demonstrating fairness, equity and flexibility. Considering work-life balance, and balancing community needs against resources.

# 1.4 fast facts



1,563,459

Scheduled kerbside garbage and recycling collection bin lifts

95,316

Attendances at the Gippsland Regional Sports Complex (GRSC)\*

686,474

Square metres of local roads resealed

42,097

Customer service telephone calls received

\$595,853

Provided to support 97 community committees of management

42,077

Square metres of sealed local roads reconstructed

233,775

Library collection loans, including e-resource loans

29,629

People attended the Gippsland Art Gallery\*

186,195

Visits to Wellington Shire pools\*

23,700

Face-to-face customer enquiries received

168,603

Library visits\*

22,508

Tickets sold at The Wedge\*



18,180

Swim school attendees\*

17,503

Walk-ins to the Sale Visitor Information Centre (VIC), 7,549 at the Yarram VIC and 1,812 at the Maffra VIC

11,250

Tonnes of garbage and recyclables collected from kerbside bins

9,547

km of roadsides slashed

8,543

Dogs and cats registered

6,040

Aircraft movements at West Sale Airport and 2,283 aircraft movements at Yarram Aerodrome

4,527

Culverts cleared

3,967

Tonnes of recyclables sent for re-processing

3,676

Students and teachers engaged with the Art Gallery Education Program

3,186

Urban drainage pits cleaned

2,505

km of gravel roads graded

501

Emergency after-hours incidents attended

497

Lost pets reunited with their owners

451

Planning approvals in 2019/20 with an estimated value for development of \$80,921,745

297

Food premises inspected

280

Building regulation complaints received

85

Performances at The Wedge\*

75

Applicants successful in receiving Quick Response Grants

54

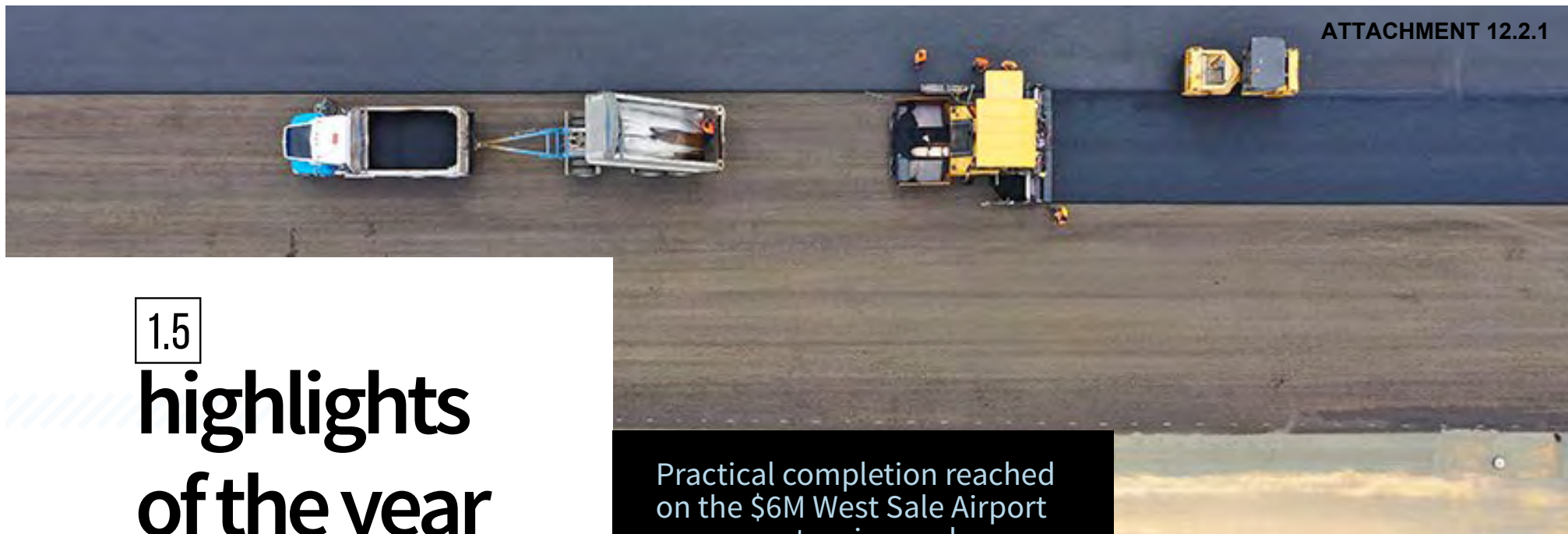
Applicants successful in receiving Community Assistance Grants

38

Exhibitions at the Gippsland Art Gallery\*



\* These services were adversely impacted by the facility closures since 23 March due to the COVID-19 pandemic.



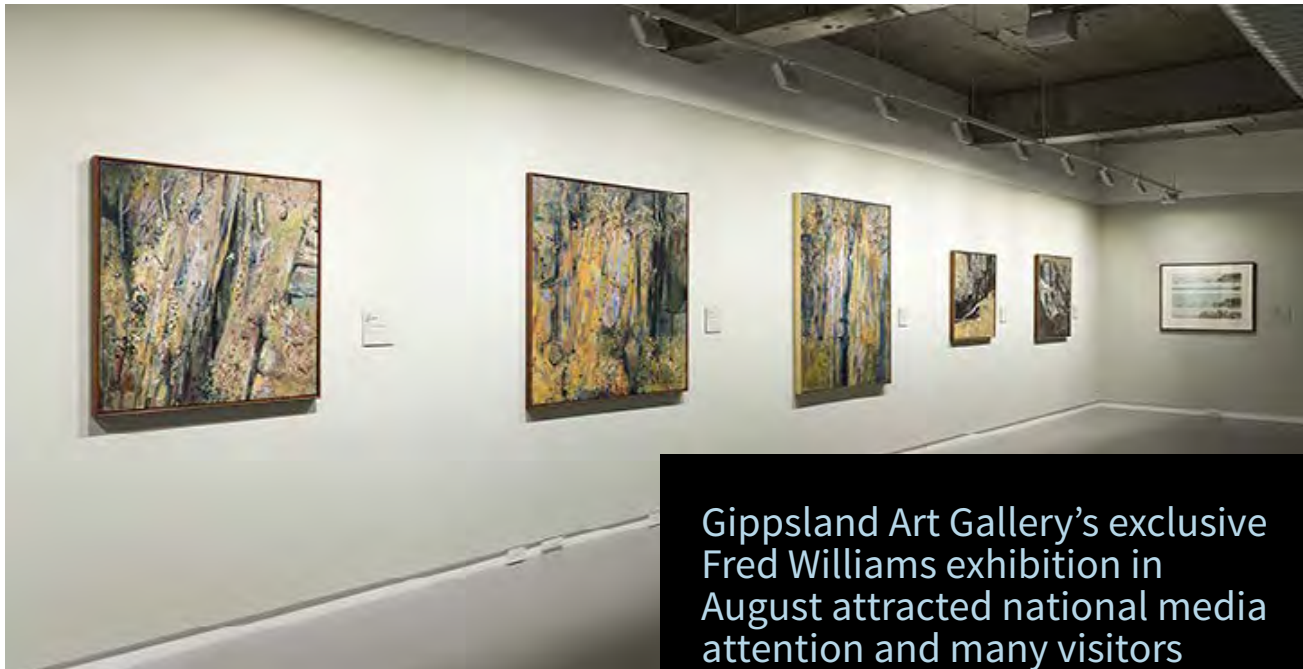
1.5

# highlights of the year

JULY 2019

Practical completion reached on the \$6M West Sale Airport runway extension and lighting upgrade project.

- Tree planting on National Tree Day was held at the Island Reserve Maffra in July. Close to 100 people were in attendance to plant and water over 700 native shrubs and grasses. In addition, 164 students planted 600 trees, shrubs and grasses at Lake Guthridge on our school's tree day. National Tree Day is Australia's biggest community tree planting and nature protection event. The event's purpose is to create one million new native plants across the country.
- The Wellington community embraced the banning of E-Waste from Landfill from July 1 2019. Instead of going to landfill the important resources contained within electronic items are now diverted and recovered for re-use.
- Council completed Amendment C103 (West Sale Industrial Rezoning), which rezoned a strategically significant area of land adjacent to the West Sale Airport for future industrial growth.
- Practical completion reached on the \$6M West Sale Airport runway extension and lighting upgrade project.
- Gippsland Art Gallery hosted a very popular NAIDOC Week residency from Ronald Edwards-Pepper who, during 8 to 12 July, created a large-scale wall mural on level 2 of the Port of Sale Wellington Centre. With 3,108 visitors to the Port during the week Ronald was kept very busy, but he also found time to run three school holidays workshops with local children.



Gippsland Art Gallery's exclusive Fred Williams exhibition in August attracted national media attention and many visitors who travelled to Gippsland specifically to see it.

## AUGUST 2019

- The inaugural Gippsland Excellence in Agribusiness Awards, coordinated by Wellington Shire, were held in Sale. There were approximately 180 people in attendance. Over 70 nominations were received for the nine award categories and the event generated a great deal of media interest.
- The Wedge performing arts centre and the Gippsland Art Gallery collaborated to show two Jane Austen stage performances: 'A most patient persuasion' and 'Dressing with Jane' by Lise Rodgers and 'Be Persuaded', a costume exhibit showcasing original costumes from the regency period at the Port of Sale in August. An estimated 850 people of all ages attended the Jane Austen shows and costume exhibition.
- Gippsland Art Gallery's exclusive Fred Williams exhibition attracted national media attention and many visitors who travelled to Gippsland specifically to see it. A major work by Fred Williams, valued at nearly \$1 million was generously donated to the Gippsland Art Gallery from the estate of the artist.
- The Binary Shift Conference was held at The Wedge and at the Port of Sale with approximately 80 business leaders and small business start-ups from across Gippsland taking part in the two-day conference covering best use of technology and transition to digital business models.
- In a great example of the diverse nature of uses of our library branches, community hearing tests and advice around hearing difficulties were offered by Hearing Australia from our Wellington Libraries branch in Yarram.
- National Science Week was marked in style at Wellington Libraries Port of Sale branch with 3- D virtual reality SciVR Immersive Science Event livestreamed from Melbourne, including interactive audience discussion, enabling local children to learn about astronomy, physics and the universe we live in, with an interactive session.
- Aqua Energy ran its inaugural 12 Week and 6 Week Fitness Challenges, attracting 60 participants with the 12 Week Challenge conducted between September and December and the 6 Week Challenge in February. Combined with our usual 30 day fitness challenges, these longer programs provided for in-depth, holistic fitness and health building options for our members and the broader community.

## SEPTEMBER 2019

- The Wellington Youth Art Prize attracted 58 entries and was showcased in a special exhibition at the Gippsland Art Gallery.
- The winner of the age 12 to 15 category was Madeline Gilmour, for her art piece titled Regeneration and she received \$150 prize; the winner of the age 16 to 19 year category was Jade Guedelha, for art piece titled Connection with the Ban and he received \$250 prize; and the winner of the age 20 to 25 category was Harley Kewish, for her art piece titled Trilogy: A Cycle of Diversity and she received \$400 prize.
- The construction works tender for Cameron Sporting Complex Stadium Redevelopment was awarded to Brooker Builders from Bairnsdale and construction works commenced in September.
- A partnership brokered with Berry Street has enlisted an 'Engage! Project Worker' to co-facilitate our Out Proud And Loud (OPAL) youth support group. OPAL offers a hangout space in Wellington for 13 to 25 year-olds who identify as lesbian, gay, bisexual, transgender, intersex or questioning (LGBTIQ+).
- Wellington participated in a state-wide review of the eastern Victorian bushfires 2018-19 summer by contributing the ideas for improvement created by the after-action reviews conducted throughout the fire campaigns. The statewide review complements local and regional level debriefs which recommended changes to emergency management processes for implementation in future emergencies.

## Construction works for the Cameron Sporting Complex Stadium redevelopment commenced in September.



**OCTOBER 2019**

- Council worked in partnership with local RSL members and the community in Rosedale to successfully relocate the Cenotaph to Prince Street Reserve. The new site makes celebrations much easier as no road closures are required.
- Indigenous Engagement Officer, Angela Chittem, had a busy first month culminating in a visit by the Deadly Elders group from the Morwell Gathering Place; she also attended the Victorian Aboriginal Education Association conference in Melbourne which was focussed on social equality outcomes in regional communities. Angela was a guest on the ABC Gippsland Breakfast Show and is achieving recognition for her work through local media. She also attended the Sisters Day Out function for socially disadvantaged people in Latrobe Valley and the Australia Council for the Arts National Summit consultation day at GLaWAC, as well as attending meetings with many individual artists and art groups throughout the region.
- Group adult-specific swimming classes were introduced for the first time at Aqua Energy following a pilot earlier in year to develop the program, recognising a need for increased water safety and swimming competency beyond children in the shire and adult learning principles.
- Works of fuel installation to improve the capability and safety of Yarram Aerodrome commenced.



The Briagolong Recreation Reserve Pavilion Upgrade was officially opened in November 2019.

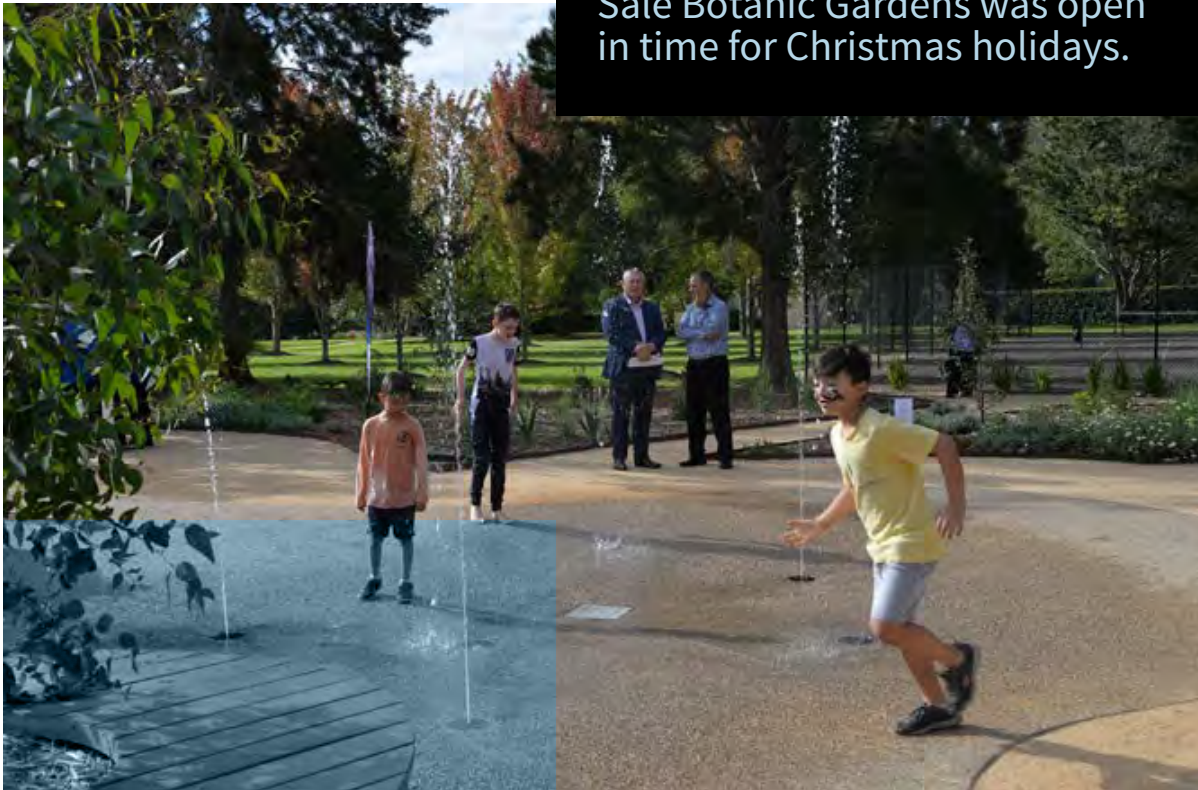
## NOVEMBER 2019

- West Sale Airport was recognised as Australia's Small Regional Aerodrome of the Year at the Australian Airports Association (AAA) National Airport Industry Awards. The awards form part of the AAA National Conference, which is the largest airport event in Australia.
- Council allocated the \$3.31 million Local Government Service Support Payment to rate relief for drought affected farmers. That, along with the other initiatives such as Council's \$700 debit card initiative, water cartage and various event-based programs will provide much welcomed relief for our local farming community who have been doing it tough.
- \$1M Drought Communities Programme Extension funding offer was received from the Commonwealth Government.
- State Government announced a multi-million dollar plan to end native logging by 2030. Council met with representatives of all levels of government to gain more information about this announcement. Council had already met with Australian Sustainable Hardwoods in Heyfield and will continue to work with them and other local mills during the transition.
- Stratford Library, in partnership with Segue, Stratford's neighbourhood house, hosted a 'Great Book Swap' to raise money for the Indigenous Literacy Foundation. Contacts were made through Segue with Indigenous storytellers for possible future children's programming at Wellington Libraries. Participants were able to share in stories read by Gippsland Gunaikurnai elders and participate in craft activities.
- Briagolong Recreation Reserve Pavilion Upgrade project was officially opened by The Hon Darren Chester MP, Federal Member for Gippsland on Monday 18 November 2019.

**Council hosted the Gunaikurnai Land and Waters Corporation's Council of Elders meeting at the Port of Sale on 27 November 2019.**

The Elders were given a tour of the Port of Sale prior to their meeting with the Secretary of the Department of Environment, Land, Water and Environment.

The new Garden for Life at the Sale Botanic Gardens was open in time for Christmas holidays.



## DECEMBER 2019

- Wellington Shire Council's new website that has been designed with a user focus went live in December. The new site has been built all in-house by the Communications and Media Unit and it is responsive, catering to the many different devices used by the visitors. Council's corporate website is one of its primary communication tools, with over half a million page views per year.
- The new Garden for Life at the Sale Botanic Gardens was open in time for Christmas holidays with a new zero depth water play feature in a stunning new garden setting. This project is an addition to the wonderful botanic gardens.
- Gippsland Art Gallery hosted a very successful Christmas Maker's Market which was held on Level 2 of the Wellington Centre. The market drew around 300 eager shoppers and resulted in a lot of very welcome sales for local arts and crafts artists. The gallery also hosted a two-day teacher professional development session on 4 and 5 December, with a focus on understanding Visual Thinking Strategies (VTS).

## JANUARY 2020

**The main focus throughout January was to support East Gippsland Shire Council and state government agencies responding to the East Gippsland bushfires, including:**

- Emergency Relief Centre at Sale Baptist Church activated to support evacuation from East Gippsland and was open for 11 days
- Gippsland Regional Sports Complex used as a processing centre for airlifted evacuees from Mallacoota via RAAF Base
- A total of 1,615 people recorded through Wellington Shire's relief and processing centres
- Sale Showgrounds used as an evacuation point for people with accommodation in caravans and RVs
- Wellington Shire staff deployed to East Gippsland Shire Council relief centres
- Various Wellington Shire staff deployed under inter-council resource emergency management sharing arrangements to support East Gippsland Shire Council as Emergency Management Liaison Officers in incident control centres, Municipal Recovery Manager and Caravan park management.
- Wellington Shire ICT team managed to provision new infrastructure, telecommunications and technology equipment to support business operations of approximately 40 staff in the new Bushfire Administration Centre in G-Tec building in Bairnsdale on very short notice.
- Council received additional Roads to Recovery funding as part of a Drought relief stimulus package. Gravel re-sheeting works for the Wonnangatta Road and additional asphalt works for urban streets were funded and have now been complete. A second works package for the final portion funding will involve street renewal works within Heyfield.
- A new Bushfire Recovery Centre was also established in Service Street Building in Bairnsdale with the ICT team provisioning all the ICT requirements to facilitate multi-agency and council staff in bushfire recovery operation.
- Gippsland Art Gallery was inundated with donations to its Art Aid Gippsland fundraiser for bushfire relief. With pledges of around 1,000 artworks from nearly 800 donors, Gallery staff had to halt the acceptance of donations. An exhibition of highlights (not everything donated could be accommodated on the walls) was planned at the Gallery from 15 February to 15 March, culminating in a live auction on the final day.
- Aqua Energy's indoor pools remained closed into January while asbestos removal works were undertaken in the 25 metre pool hall. Asbestos removal was completed and a clearance certificate issued on 17 January 2020, allowing the upper pool deck to reopen on 20 January. Given the 25 metre pool was drained and needed maintenance, repair works as well as capital works scheduled for the year were brought forward, where possible.



Aqua Energy's Learn To Swim and intensive Learn To Swim programs achieved their highest ever enrolments at one time in March 2020.

## FEBRUARY 2020

- Gippsland Art Gallery's exhibition 'A Fine Romance' - a thematic group exhibition of contemporary realism which included some of the biggest names in Australian art including Sam Jinks and Natasha Bieniek - was celebrated with 'Date Night', a special evening event on Valentine's Day which attracted many first-time visitors to the gallery.

## MARCH 2020

- Successful implementation of the new corporate intranet was completed. The new intranet offers an improved internal communications platform, greater accessibility to information for staff and improved mobility and resource sharing that will enable our staff to be more informed and work more efficiently.
- 'Art Aid Gippsland', held on Sunday 15 March, raised \$161,300 for the Gippsland Emergency Relief Fund towards relief for victims of the summer's bushfires. 350 enthusiastic bidders, both at the auction event at The Wedge and online placed over 3,500 bids on more than 800 donated artworks.
- Aqua Energy's Learn To Swim and intensive Learn To Swim programs achieved their highest ever enrolments at one time in March 2020, with a total of 924 swimmers enrolled.

## APRIL 2020

Wellington Shire Council resolved to support local small businesses during the COVID-19 pandemic. The package includes waiving of business fees including:

- Portable Advertising Permit fee (12 months)
- Alfresco Dining Permit fee (12 months)
- Roadside Trading Permit fees (8 months)
- Tenancy costs for Council managed commercial properties and four caravan parks (5 months)
- 2021 annual Food and Health Registration fee
- Planning permit application fees for business and/or commercial developments (April-December)
- Council will also cover the cost of annual membership for businesses to join their local Business and Tourism Association.
- Council's Environmental Sustainability Strategy was adopted in April 2020. The Strategy sets out how we will improve environmental sustainability from our operations and services over the next four years, and how we will support and advocate on behalf of the community.
- Gippsland Art Gallery launched its new 'Gallery at Home' delivering online art workshops, activities, podcasts and exhibitions. These activities have been complimented by an increased social media program that has included family and children's art activities, virtual artist studio tours and an in-depth look into the Gippsland Art Gallery collection.
- On 15 April, the Library started a 'Click & Deliver' service where patrons order items online and have them delivered to their address or to a public location. Over 1,600 items were delivered to over 570 patrons in the first two weeks. This was very well received by users and is planned to continue for the duration of the COVID-19 restrictions.

Wellington Shire Council resolved to support local small businesses during the COVID-19 pandemic.

## MAY 2020

- A Business Support Reference Group was established to assist with the creation and delivery of a planned Business Boost campaign. Council has provided additional support to Business and Traders/Tourism Associations by funding membership subscriptions for 12 months.
- Amendment C109 to the Wellington Planning Scheme was prepared, which implements various State Government initiatives to make the Planning Scheme more succinct and removes non-value adding planning permit requirements.
- Wellington Shire Council Integrated Water Management Plan was completed. The Plan was designed to bring together departments from within Council to improve collaboration on water related projects, as well as supporting stronger links between Council, community and external stakeholders. It is used to guide a range of integrated water management initiatives across Wellington Shire.
- The new Gippsland Art Gallery Foundation was formally established in May, a new public ancillary fund managed by an independent board of trustees, which will fundraise for Gippsland Art Gallery art acquisitions and projects via private donations and bequests. A major innovation, the foundation puts the gallery on par with other public galleries and sets us up for future expansion as a major destination product for community and visitors alike.
- The Online Gippsland Art Gallery Collection (<http://www.gippslandartgallery.com/collection/>) was launched in May. This online project was generously funded by a \$15,000 grant from the Victorian Government through Creative Victoria and enables visitors to search through all 2,240 artworks in the permanent collection.



The Wellington Shire Council Integrated Water Management Plan was completed in May 2020.

## JUNE 2020

- Annual customer survey results demonstrated a high level of customer satisfaction with Council's planning service, with 71% of planning applicants rating the overall experience dealing with Council as excellent, compared to a result of 42% in 2014.
- Latrobe Valley Authority Business Capability Fund was finalised with 41 Wellington businesses sharing in \$532,000 of grant support over the past four months.

1.6

# service delivery during COVID-19 pandemic

Wellington Shire Council reviewed and adjusted provision of some services and events in response to the global COVID-19 pandemic since 23 March, taking lead from health authorities, and latest advice from Victoria's Chief Health Officer.

The majority of Council staff managed to successfully transition to working from home / working remotely without major impact to business operations during these restrictions.

Despite COVID-19 mandated restrictions and facility closures since 23 March, there was an increase of usage of certain types of services.



Borrowing of e-resources from our libraries increased by 45% from usual 1,650 per month to 2,400 per month.



Online engagement with Gippsland Art Gallery increased from usual 20,000 per month to 30,000 per month.





**Council also introduced number of new services for the first time and below is a summary of facts of these services as at 30 June.**

- 4,046 loans were provided to 1,202 patrons through the Libraries' home delivery service while branches were closed.
- 17 online children's programs were streamed or recorded via Zoom or Facebook for 224 recorded participants and a Facebook reach of over 6,000.
- Library take home activity packs for children - 20 packs collected to the end June.
- New electronic resources were introduced so patrons could use additional services remotely. These included Ancestry.com, Ulverscroft eBooks, State Library eResources and Studiosity 24/7 eTutoring.
- Online 'Art At Home' series by the Gippsland Art Gallery - Total 122,050 online engagements.
- 9,792 online visits to On-line Artist workshops hosted by the Gippsland Art Gallery.
- Gippsland Art Gallery collection online - fully photographed and searchable received 2,994 online visits since going live on 29 May.
- 21,067 online visits and engagements to the Artist studio tours video series by Gippsland Art Gallery.
- Be Kind Wellington social connection online platform has 482 members; 124 posts have been made in the group; 246 comments received; and 1905 reactions recorded.
- Aqua Energy posted 37 on-line Group Fitness Videos. These were viewed 12,967 times.
- There were 16 'socially distanced' Outdoor Group Fitness classes conducted over 4 weeks with a total of 69 participants.
- 622 families were sent four Aquatic Education emails from the Swim School promoting aquatic education and water safety learning at home.
- Live Music in the Foyer: Three performances of local musicians were staged live at The Wedge with a physical audience of 20 at each. Each performance was also streamed live with a total of 13,274 views, of which 2,587 people engaged with the broadcast.
- Online Talent Quests: Gippsland Live is an online "Battle of the Bands" concept facilitated by The Wedge in partnership with other Gippsland councils through Theatre Gippsland. The 13 entrants





uploaded original music which was viewed more the 50,000 times. 600 people then voted online, and the winner will have the opportunity to perform at An Esso Night Under the Stars in 2021.

- The Quarantony Awards is an online local talent quest culminating in a live awards ceremony at The Wedge. Entrants submit short videos which will be judged by a panel of local celebrities. Over 1,000 people have viewed the 16 online entries.
- TRIVIA at The Wedge: Hosted by Cr. Darren McCubbin was held twice a week for 10 weeks; participants played a live online trivia contest broadcast live from The Wedge stage. 1,200 people participated in total culminating in a grand final at The Wedge with a live audience of 20 and an online audience of 70.

**Success of some of these new services indicated an opportunity for ongoing digital offerings of services to our community beyond the COVID-19 crisis.**

#### COVID-19 Relief Information Line

- In operation from 14 April 2020 to present.
- 43 calls received over the 11-week period to 30 June 2020.
- Advertised in Wellington News, through Council's website and via email through local networks.

#### COVID-19 outreach to older Wellington residents to provide information about the support available during the pandemic

- 901 outreach phone calls were attempted during late April / early May 2020 to people aged 80+ to check on their welfare.
- 441 telephone calls were completed, 460 calls were not completed due to the contact phone number from Council's Ratepayer database not being in service.
- 5,370 letters were sent out and 1,313 emails to ratepayers aged 65+ (including those aged 80+ where there was no contact telephone number listed in the rates database)
- From the phone calls, significant resilience amongst older people was apparent and there were minor numbers of referrals completed for those requiring extra supports. The emails and letters resulted in few calls for assistance to the relief line.
- The overwhelming response to staff from ratepayers to the emails and letters was appreciation that Council was concerned for their welfare.

1.7

# challenges and future outlook

## CHALLENGES

Below is an overview of Challenges coming up in 2020/21 year and beyond mainly due to external factors.

- Providing support to the local business community during major economic shocks due to COVID-19, reforms to the local timber industry, 2019/20 bushfires and recent drought.
- Dealing with multiple emergencies at the same time – COVID-19 Pandemic response and relief efforts alongside recovery work from Black Summer 2020 and previous summer 2019 bushfire events and drought impacts support.
- Safely managing the Gippsland Regional Livestock Exchange (GRLE) during the COVID-19 pandemic and ensuring best value to the local livestock industry and ratepayers.
- Increasing challenges in response to transitioning back to business as usual post COVID-19 complaints concerning issues affecting Municipal Services.

## CHALLENGE

Providing support to the local business community during major economic shocks due to COVID-19, reforms to the local timber industry, 2019/20 bushfires and recent drought.



**Reaching community and being flexible in how we undertake community engagement in COVID-19 restricted new 'normal'.**

- Supporting the recovery and reactivation of community groups after the impacts of drought, bushfires and COVID-19.
- Social disconnectedness and mental health impacts of COVID-19 stay at home restrictions.
- Rebuilding public and customer confidence in participating in face to face services at leisure and aquatic facilities post COVID-19 (Learn to Swim, schools swimming program, Living Longer Living Stronger age-friendly program, gym memberships and group fitness class participation at Aqua Energy and contact sport training and competition activities at Gippsland Regional Sports Complex).
- Managing upward pressure on utilities and other costs at major leisure and aquatic facilities and significant revenue loss due to COVID-19 and asbestos removal works facility closures and associated suspension of membership payments, while increasing the level and range of 'activity and participation' programs offered.
- Supporting the sustainability of sporting clubs and associations and other users of leisure facilities impacted financially and participation-wise during COVID-19 restrictions.



**CHALLENGE**

Rebuilding public confidence in 'face to face' attendance at art galleries, libraries and theatres, understanding and managing public and member expectations in post-COVID-19 environment.

## CHALLENGE

Ongoing sustainability of Council, private and community-operated performing and visual arts venues and businesses due to closures and significant arts industry impacts of ongoing COVID-19 restrictions.

- Rebuilding public confidence in ‘face to face’ attendance at art galleries, libraries and theatres, understanding and managing public and member expectations in post-COVID-19 environment.
- Budgeting for significant revenue loss and necessary staffing changes at The Wedge due to ongoing COVID-19 restrictions on audience numbers and public gathering limits.
- Ongoing sustainability of Council, private and community-operated performing and visual arts venues and businesses due to closures and significant arts industry impacts of ongoing COVID-19 restrictions.
- Finding a ‘new normal’ which integrates the best things pre-COVID-19 (art exhibition openings, artist and author talks, artist and writer workshops, children’s programming) with new initiatives commenced during COVID-19 (online art exhibitions, artist studio tours and podcasts, art and library workshops, live streaming of productions and performances by The Wedge).
- Effectively recommencing library group activities during and post-COVID-19 restrictions of patron numbers and physical distancing.
- Continuing implementation of the State Government e-waste ban.
- Ongoing community engagement with various communities regarding the Residential Roads and Street Construction Plan.
- Progression of Gippswide Kerbside Collaborative Procurement opportunities including options for FOGO (Food Organics and Green Organics) and including recently released state government recycling announcements.
- Compliance with State Government ‘Puppy Farm and Pet Shops Act 2017’, conducting inspections to ensure that the high number of breeders within the shire are adhering to legislation, and associated administrative work required for State Government reporting.
- Increasing impact on Environmental Health officers – assisting Dept of Health and Vic Pol with pandemic handling – increased community appetite for Flu immunisations.
- Management of the new swimming pool legislation and associated fees which impact residents who own pools and/or spas.
- To prioritise key land release areas across the Shire to facilitate future housing and population growth.





## CHALLENGE

Appropriately delivering a significant number of additional infrastructure projects with mandatory short delivery timeframes under new state and federal funding programs for infrastructure-led recovery.


- To advance growth area planning and the associated provision of infrastructure in key township areas.
- Community anxiety and understanding of risk levels about preparation for next bushfire season and whether there will be a repeat of Black Summer 2020.
- Accessing recovery funding assistance after two summers' bushfire events via state-federal national disaster relief and recovery arrangements which are subject to convoluted processes, increasing standard of evidence requirements and shortened timeframes.
- Emergency management planning reform has proved difficult due to lack of resourcing, ownership and accountability by state agencies at regional level.
- Appropriately delivering a significant number of additional infrastructure projects with mandatory short delivery timeframes under new state and federal funding programs for infrastructure-led recovery.
- Inadequate public and community transport in regional rural areas and impact on access to services, employment, education and recreation activities and social inclusion.
- Maintaining positive partnerships and achieving outcomes in final year of current integrated municipal public health and wellbeing plan and preparation for development of the new four-year plan.
- Divisive community sentiment on important social issues such as climate change and the need for adaptation, Aboriginal history, rights and reconciliation and cultural diversity.
- Adapting community engagement and service planning practices to meet enhanced requirements of the *Local Government Act 2020*.

- Supporting volunteer community committees of management to ensure sustainability of clubs, associations, hobby groups and other users of public reserves and assets.
- Accessing significant external funding and managing community expectations regarding proposed capital redevelopment and renewal of Aqua Energy's 25 metre indoor pool and change facilities.
- Ensuring outcomes of 'A Warmer Pool for Yarram' capital project (roof and weather protection, heated water for future summer seasons) are achieved through returning pool major users, increased patronage, environmental and financial sustainability through solar energy offset provision and providing clarity for community regarding service levels post-project delivery.
- Completing the installation of multiple capital development projects at Gippsland Regional Sports Complex while minimising further disruption for users - netball outdoor shelters, air movement system for stadium.
- Possible reduction or loss of funding from Creative Victoria, for gallery and performing arts venue operations, and Department of Education, for Gallery Education Co-ordinator role, due to end of Triennial Regional Partnerships Program.

**CHALLENGE**

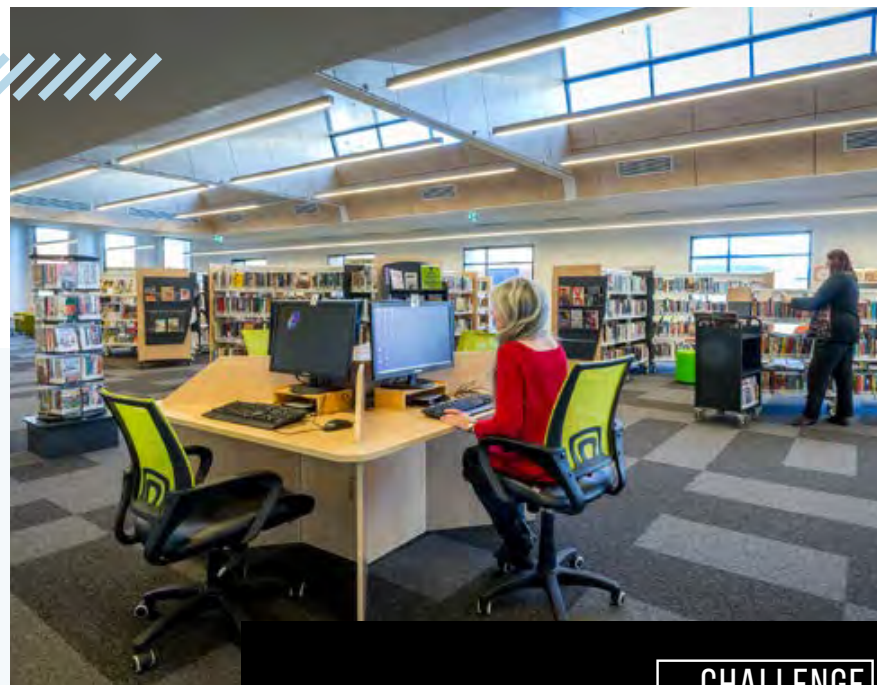
Completing the installation of multiple capital development projects at Gippsland Regional Sports Complex while minimising further disruption for users - netball outdoor shelters, air movement system for stadium.



- 
- Loss of momentum with Friends of the Gallery due to advanced average age of committee members and lack of new, younger members.
  - Building capability and capacity to offer and grow online library programming and improved marketing of, and community engagement with, library services.
  - Availability of telecommunications and microwave engineers may impact some of our major infrastructure projects, as many IT contractors and vendors have been focussed on infrastructure works in East Gippsland following the Bushfire Emergency event.
  - Planning next stages with East Gippsland Shire Council on Shared Services.
  - Prudent financial management in a rate capped environment to maintain financial sustainability.
  - Managing the workforce through COVID-19 impacts (New ways of working, from office / home – requirements, measuring productivity, recruitment, managing leave etc).

**Increasing Governance and Compliance demands:**

- *Local Government Act 2020* – staged implementation deadlines out to 2022.
- Victorian Data Protective Standards & Cyber Security.



**CHALLENGE**

Building capability and capacity to offer and grow online library programming and improved marketing of, and community engagement with, library services.

## FUTURE OUTLOOK

This section lists important projects/operations in the pipeline for 2020/21 year and beyond.

- Understand and plan for effective and ongoing delivery of needed Council services in a 'post-COVID-19' world of physical distancing, low touch and face to face interactions, increased hygiene expectations, restricted public movement, reduced availability of traditional services and business offerings, enhanced community fear and anxiety, changing operations and service delivery methods, working from home arrangements, reduced revenue and ability of community to afford services in a depressed or recessed economy.
- Implementation of relevant actions of new Sustainability Strategy.
- Community engagement to support priority projects under the Road and Street Construction program.
- Finalise drainage strategies for Maffra North Development area and North Sale Development area including opportunities for integrated water management.
- Review asset management plans in line with requirements of the *Local Government Act 2020*.
- Coordinating municipal, multi-agency recovery from COVID-19 pandemic across economic, businesses and services impacts and community and psychosocial impacts.
- Community emergency planning to prepare for ongoing expected increase in frequency and duration of natural disasters and the need for community, business and industry adaptation to our changing climate.
- Leave Early Access Road Network (LEARN) Roads project – implementing changed roadside vegetation management in areas at higher risk of bushfires informed by evidence-based risk assessment and undertaking community engagement to build understanding of hazard levels and responses.

## OUTLOOK

Community engagement to support priority projects under the Road and Street Construction program.



## OUTLOOK

Embedding the Community Managed Facilities Strategy and the associated shire- wide sporting and community infrastructure plans to ensure facility support and investment is targeted, valuable and achieves positive community outcomes.

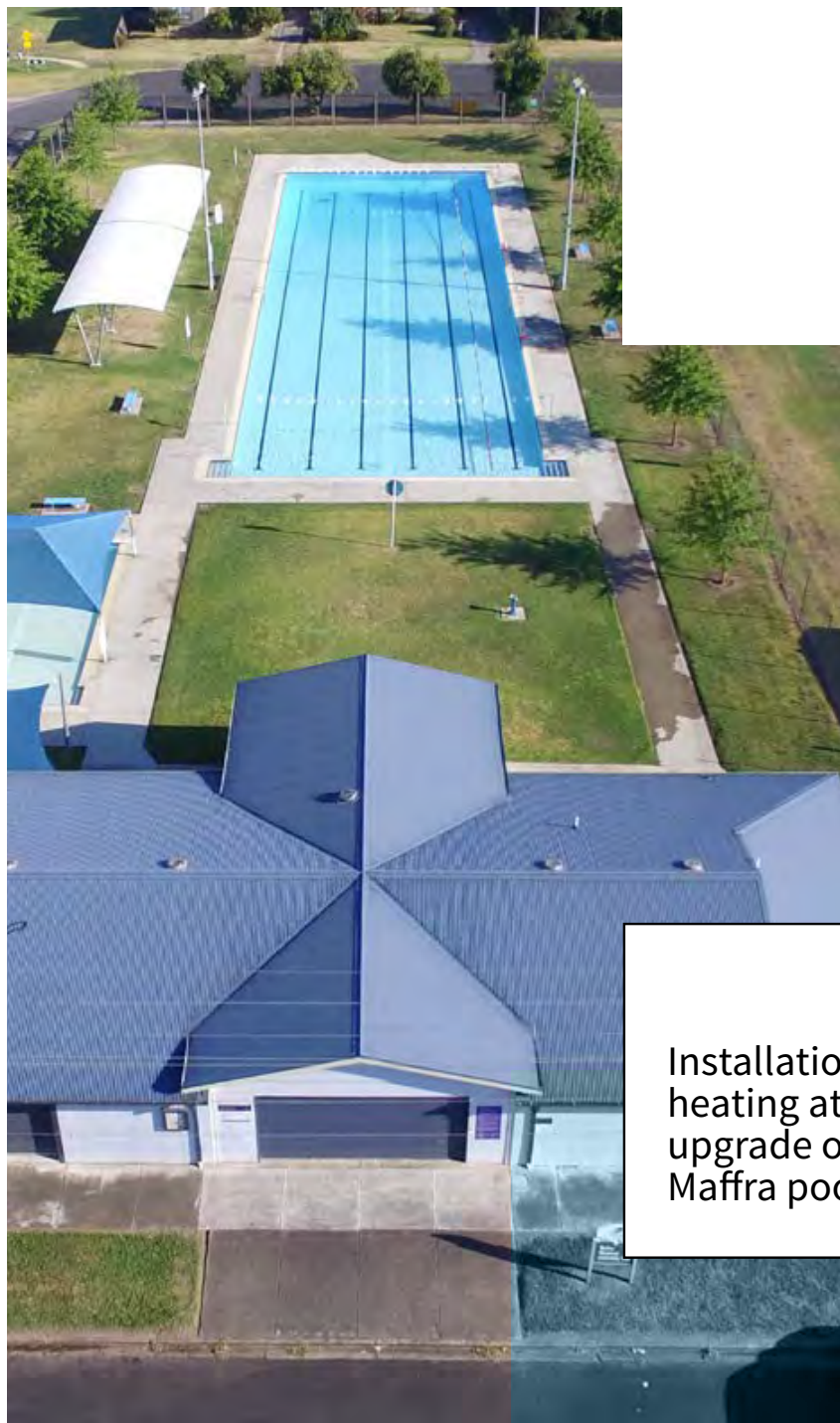
- Review the Wellington Municipal Relief and Recovery Plan to meet legislative requirements and respond to learnings from managing multiple recent emergencies including two previous summers' bushfire events and ongoing COVID-19 pandemic, ensuring deliverability of the plan's activities in a post-pandemic physically distant way.
- Contributing to regional level planning under new emergency management legislation and Emergency Management Planning Reform program to ensure appropriate support for councils in coordinating local response, relief and recovery phases of managing emergencies
- Embedding the Community Managed Facilities Strategy and the associated shire- wide sporting and community infrastructure plans to ensure facility support and investment is targeted, valuable and achieves positive community outcomes.
- Roll out new 'facility management plans' approach for sporting and other community facilities site-specific master planning
  - Land management agreement review and new template development
  - Implementation of new operating subsidy model,
  - Development of risk assessment tool and processes for community managed facilities
  - Implementing prioritisation tool to inform decision-making for investment in maintenance and capital improvement projects for sporting and other community facilities).
- Developing a shire-wide Early Years Infrastructure Plan, assessing readiness of council's early childhood facilities for state-wide kindergarten expansion program and undertaking facility planning for key early childhood facilities.

- Supporting Community Committees to deliver capital projects at Yarram Regent Theatre, Briagolong Recreation Reserve and Boisdale Recreation Reserve.
- Reviewing funding arrangements of health services for aged care and early childhood services.
- Develop a new municipal public health and wellbeing plan for 2021-25 in accordance with legislation to enable cross-agency planning to meet service needs of our whole community including children, youth, seniors, LGBTQIA, CALD, Aboriginal, people with disabilities, people who are unwell, unemployed and underemployed and volunteers.
- Support development of a Gender Equality Action Plan and Access and Inclusion Plan and guide the implications for community accessing council services.
- Lead organisational transition to online community engagement under the Local Government Act 2020 to ensure meaningful community involvement in Council planning, decision-making and delivery of services, infrastructure and amenities.
- Public launch of the Gippsland Art Gallery Foundation, a separate entity to enable and encourage private contribution of funding donations and bequests to the visual arts in Wellington Shire.

#### Progressing delivery of capital projects including:

- Cameron Sporting Complex redevelopment
- Sale Main Oval changerooms redevelopment, Past Players Hill & entry upgrades and increased netball training provision
- Stephenson Park changeroom redevelopment
- Stratford Recreation Reserve
- Briagolong Recreation Reserve traffic management and open space upgrades
- Sale Tennis court upgrades
- Accessibility upgrades at Stratford Hub, Rosedale Recreation Reserve, Maffra Memorial Hall, Stratford Senior Citizens, Briagolong Mechanics Institute, Gormandale Community House, Yarram Senior Citizens, Yarram Recreation Reserve, Sale Senior Citizens
- Yarram Regent Theatre façade, signage, accessibility improvements and solar
- Maffra Lawn Tennis fence and pavilion upgrades
- Heyfield Memorial Hall Streetscape and accessibility improvements
- Gordon Street Recreation Reserve entry resurfacing
- Longford Recreation Reserve carpark access improvements
- Sale Memorial Hall asbestos roof replacement and electrical upgrades
- Stephenson Park Baseball lighting improvements
- Maffra Motorcycle club access works
- Stratford Mechanics Institute aesthetic treatment for cracking repairs





- Launch of the 'Welcome Project' in 2021, a public relations campaign to encourage greater community engagement with the Gippsland Art Gallery and visual arts in the shire.
  - Continued expansion and development of online library programs to reach more patrons than ever before.
  - New community engagement and marketing campaign for Wellington Libraries.
  - Implementing new ticketing system at The Wedge performing arts centre to improve customer experience and provide alternative ways to purchase tickets and create and market events.
  - Using COVID-19 restrictions
- opportunity to develop and showcase local and emerging performing arts talent via Intimate Evenings series at The Wedge.
  - Launching The Wedge's 2021 Season incorporating many of the shows originally scheduled for 2020 which were unable to proceed due to COVID-19 shut down of venues.
  - Esso's 'Night Under the Stars' will take place in March 2021.
  - Aqua Energy Redevelopment - complete schematic designs and pursue significant external funding towards major capital redevelopment and renewal project for the 25-metre pool and change facilities.

## OUTLOOK

Installation of solar water heating at Rosedale pool and upgrade of solar water heating at Maffra pool.

- Delivery of 'A Warmer Pool for Yarram' to provide a membrane roof structure and weather protection as well as heated water for future summer seasons.
- Installation of air extraction and movement system at Gippsland Regional Sports Complex stadium for enhanced player comfort.
- Installation of solar water heating at Rosedale pool and upgrade of solar water heating at Maffra pool.
- Installation of BBQ and shelter at Yarram pool.
- Embedding new workforce management system across leisure facilities and roll out system to other parts of the organisation with shift-based workforces, realising efficiency and accuracy gains in managing rostering and payment of staff.
- Support sustainability of leisure facilities' key user groups, sporting associations and clubs through review of fees and charges both as a result of COVID-19 impacts and including consideration of management structures.
- Undertaking a review of the Local Laws 2021 in conjunction with members of the community, including key stakeholders.
- Implementation of Council's four-year Domestic Animal Management Plan.
- Preparation of a robust compliance framework to promote prudent and responsible management to ensure highest standards of legislative compliance are achieved across Council.
- Implementation of Complaints Policy, an organisational initiative that will support the Wellington Excellence Principles and Council Plan.
- Development of Environmental Health Newsletter to provide food and health businesses to educate and achieve compliance with legislation.
- Finalising and implementing the Residential Land Stocktake review to facilitate the prioritised release of residential land across the Shire.
- Finalising a structure plan for Maffra to support the future urban growth of the township and to engage existing residential zoned landowners to facilitate short term housing growth opportunities.

## OUTLOOK

### Implementation of Council's four-year Domestic Animal Management Plan.





- Finalising the Wurruk Development Plan and the North Sale Developer Contributions Plan to support future housing growth.
- Implementing the shire wide marketing campaign in partnership with local business and tourism associations to support local businesses and attract visitors to Wellington Shire.
- Finalising and implementing the updated Port of Sale Master Plan to facilitate future development in the precinct.
- Commencing construction of the Port of Sale Moorings Access Project.
- A new microwave communications tower at Gippsland Regional Sports

- Complex will improve network connectivity and services to GRSC and also enhance Council's business continuity.
- Major telecommunications upgrades to facilitate remote working and improved connectivity across the organisation.
- Major technology refresh to replace aging equipment (6+ years old) which will improve and enhance our operations.
- Business systems upgrades to improve our online and digital services for the community.
- Volunteer Management project to provide a great experience to our volunteers.
- Leadership Development Program to provide our current and upcoming leaders with a framework.
- Workforce Planning project to review all roles Council wide and look at succession planning.
- Managing the 2020 Council Elections process.

OUTLOOK

Leadership Development Program to provide our current and upcoming leaders with a framework.



2.1

## mayor's message

CR ALAN HALL

**I am pleased to present the Wellington Shire Council Annual Report 2019/2020.**

For me personally, the opportunity to serve as Mayor over the last two years following Cr Crossley as Mayor for the first two, has been an absolute privilege and experience that I will never forget.

Contained within the financials is the application of \$3.8M in farm rate relief, obtained from the State Government and reflective of the advocacy and lobbying Council has undertaken on behalf of our farming community. Council also provided additional support, including the farm relief \$700 debit card, which we encouraged the farming community to spend locally.

This theme of spending locally, buying locally, reflective of the intrinsic strength of

our community to support each other is also fundamental to our post-pandemic situation. On the back of the worst drought in living memory, East Gippsland was directly impacted by horrific bush fires. The impact on our Wellington community remains significant, but I am particularly proud of our shire staff who stood up in support of our neighbours. Wellington staff spent many hours, days and even months located in East Gippsland providing direct support during and after the event. It is a somewhat perverse badge of honour, that our emergency management staff, are incredibly good, reflective of their skillset and of course the extent of disasters we have experienced.

The fires took their toll on our hospitality sector, with our seasonal peaks completely eliminated,




and that was before the COVID-19 pandemic hit. Wellington Shire, the whole state of Victoria and indeed the nation, was hit by the devastating economic and social impact. You sometimes wonder when does resilience run out.

In response to the State Government's sudden announcement of the planned phase out of the native timber industry, Wellington Shire set up a Native Timber Task Force designed to examine the veracity of the State Government decision making and to make recommendations that will see the ongoing success of this critical industry not just for our people, our towns, our jobs, but for the broader state and National benefit. It is easier to retain business than to invent new ones, particularly when bushfires and the pandemic have crippled tourism.

The pandemic restrictions impacted business generally and with work-from-home requirements, we were fortunate to have in place sector-leading IT, and a can-do culture that underpinned the ongoing delivery of service.

For my part I was privileged to continue sitting on the Gippsland Local Government network (GLGN) which now operates under the "One Gippsland" banner. One Gippsland formulated the new Gippsland Regional Plan 2020-2025, which provides a unified vision for all stakeholders across the Gippsland region and sets key priority areas including connectivity, industry, agriculture, and social wellbeing. This unified focus has become even more critical as the region looks to recover from COVID-19. Whilst we are currently in the response and relief phase we have already engaged with other agencies and our community to put in place a road map for the recovery phase, which we have called Living Well With COVID-19. Council's emergency management team is driving the plan, to ensure that we recognise and manage our social and economic threats and opportunities now, running concurrently with providing ongoing response to the pandemic, and this community leadership role is critical.



We continue to deliver critical community infrastructure with financial support from both the State and Federal Government, who trust Wellington to deliver. The Cameron Sporting Complex in Maffra is one of the most major upgrades Council has undertaken in recent years. The project is proceeding well and on track to open very soon. Planning for the Aqua Energy project has also commenced, and again external funding is critical for us to deliver this major liveability project.

In framing our 2020/21 budget we recognised how many in our community are struggling economically while COVID-19 restrictions are in place. Because of this, Wellington Shire was one of the few councils in Victoria who implemented a complete rate freeze on its overall rate collection. So while some rates for individual properties and property classes may change as their individual valuations change (a process conducted on an annual basis by the State Valuer General), overall council has applied a 0% factor to total rate income.

We await with interest the outcome of the state government review of the rating system and provided to the farming sector an undertaking to review our rating strategy, as part of the 2021/22 budget development process.



**Some other key highlights include:**

- The ongoing success of the award-winning Port of Sale development, its impact on the wider Wellington community and the community pride it has generated. Over 200,000 people are visiting the building each year! (outside COVID-19 restriction times)
- Our advocacy and direct support to the farming community on the back of the worst drought on record
- Our advocacy in support of the critically important native timber industry, with the formation of our Native Timber Task Force in partnership with East Gippsland and sector partners. The adverse impact of the state government position on both our local economy and the broader state and national economy is huge. We will continue to press our way forward to find a sustainable and long term solution that supports our timber industry.
- With assistance from our state and federal partners, we continue to enhance and develop community facilities, including:
  - Prince Street Reserve upgrade and Rosedale Revitalisation Project
  - Sale Botanic Gardens, Garden for Life Project
- Public safety enhancement in the Sale CBD (CCTV)
- Reconstruction and Widening of Balloong Road, Woodside
- Kilmany landfill works including a new tarp cover system, design of new landfill cell, gas collection systems and security monitoring
- E-waste sheds at Kilmany, Yarram, Heyfield, Stratford, Maffra
- Heyfield Town Tree Plan implementation
- Rathjens Road and Bridge reconstruction, Flynn
- Staceys Bridge widening
- Building projects and improvements at community halls in Port Albert, Stratford, Yarram and Airly-Clydebank
- Facility upgrades at Briagolong Recreation Reserve, Baldwin Reserve Sale, Boisdale Recreation Reserve, Woodside Recreation Reserve, Heyfield Netball Courts and Pine Lodge, Stratford.





“

**For me personally, the opportunity to serve as Mayor over the last two years following Cr Crossley as Mayor for the first two, has been an absolute privilege and experience that I will never forget.**

This year has thrown up unimaginable challenges. Many of us are working from home, talking with each other remotely in a virtual world, home schooling, wearing masks and having restrictions placed on our freedoms that (in peace time) were unprecedented. 2020 has for many of us meant loss and separation from loved ones, and brought emotional and financial pressure.

Equally, it has also brought out the very best in people, as we look to support and help each other. The acts of kindness, generosity and support we have seen in our community are similar, I suspect, to how communities banded together during war time. Let's hope these attitudes stay and grow even more!

In closing, I am so grateful to my Councillor colleagues who have done a fantastic job supporting and representing the community. The staff have also done a fantastic job as they continually go 'above and beyond', and to them I also give thanks.

Finally, to all our community groups, volunteers, businesses, families and community members who make up our strong resilient and clever community, this is my opportunity to say thank you on behalf of Council.



**CR ALAN HALL**  
MAYOR





2.2

# financial summary

This summary should be read in conjunction with the Financial Statement and Performance Statements which are available as an Appendix to this Annual Report.

## Performance Budget

Council finished the year with a surplus of \$19.16 million (excludes asset revaluation increment), against a budgeted surplus of \$9.36 million, a variance surplus of \$9.80 million.

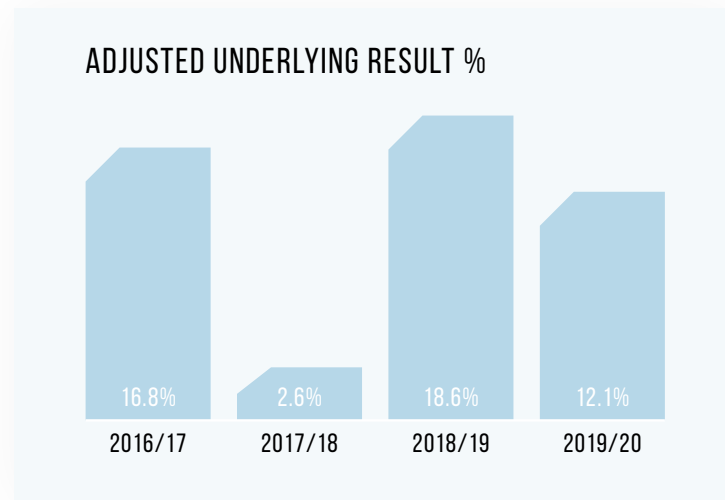
The following major factors influenced this result:

- Additional drought initiative Roads to Recovery funding has resulted in additional \$2.6 million being received.
- Council received fifty percent of its 2020/21 Victoria Grants Commission (VGC) allocation of \$7.2 million in June 2020, which will be carried forward into FY 2020/21.
- Savings in employee costs of \$0.82 million resulting from staff vacancies; and a lower than expected 2019/20 annual WorkCover premium.
- Impact of drought, bushfires and COVID-19 closures has reduced user fees income by (\$0.9 million).

**Adjusted Underlying Result**

The adjusted underlying result, pictured below, excludes non-recurrent capital grants, other revenue received towards capital projects, non-monetary asset contributions (gifted assets and developer subdivision contributions) and the effects of asset revaluations.

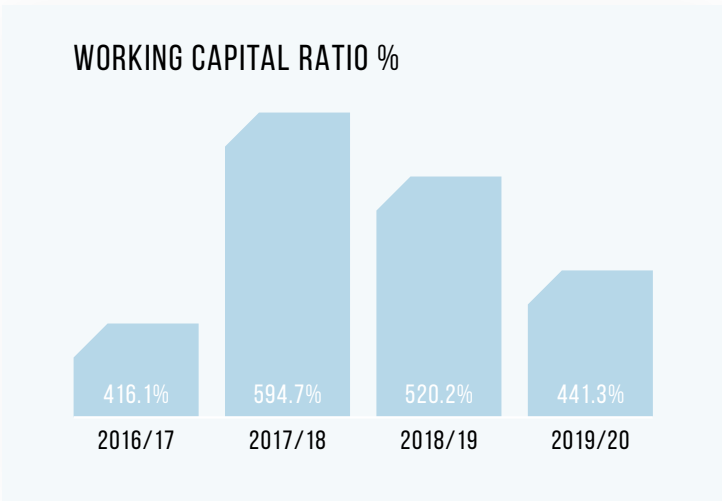
The 2019/20 adjusted underlying result of 12.1% is in the acceptable ranges (20% to 20%). Achieving an underlying surplus is a critical financial strategy that provides capacity to renew Council’s assets, and this is an ongoing challenge for councils with an extensive road network and lower populations than metropolitan councils.



## 2.2.1 LIQUIDITY

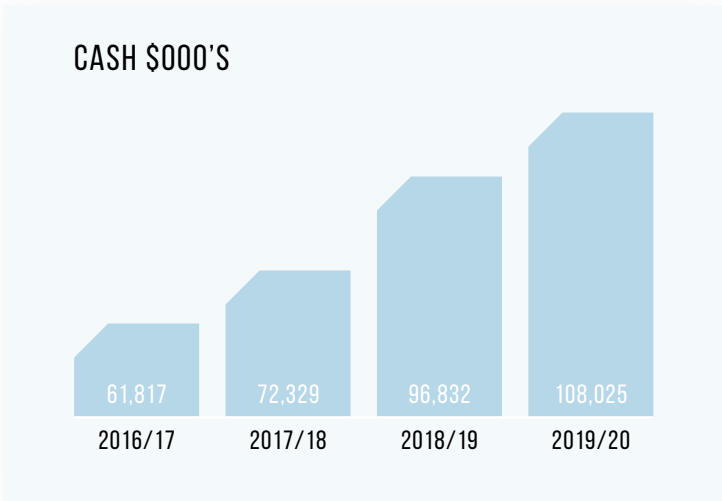
Working capital at the end of the year was \$90.0 million or 441.3%, which is consistent with the 2019/20 Council’s budgeted position of 440.1%.

The working capital ratio which assesses Council’s ability to meet current commitments is calculated by measuring Council’s current assets as a percentage of current liabilities. Council’s result of 441.3% reflects our strong financial position and is well above the expected target band of between 120% and 200%. Ignoring cash, which is restricted for specific purposes the ratio reduces to 283.4%.



## 2.2.2 CASH

Council’s cash including term deposits greater than 90 days’ maturity (classified as other financial assets) finished at \$108.0 million against a budget of \$77.6 million, with \$40.2 million reserved for specific purposes in future years including completion of carried forward capital works and major operating projects, trust funds and deposits, the 2020/21 Victoria Grants Commission advance and funds for future waste infrastructure projects and major plant purchases.





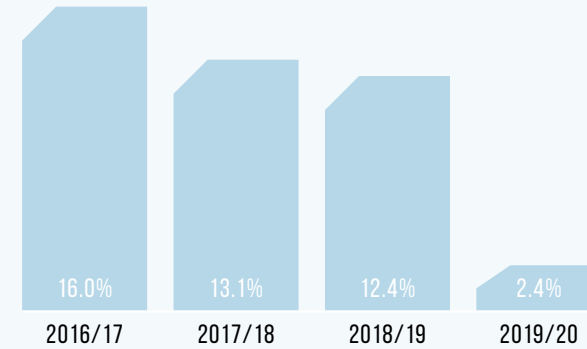
### 2.2.3 OBLIGATIONS

During the 2019/20 year \$6.3 million of existing debt was repaid.

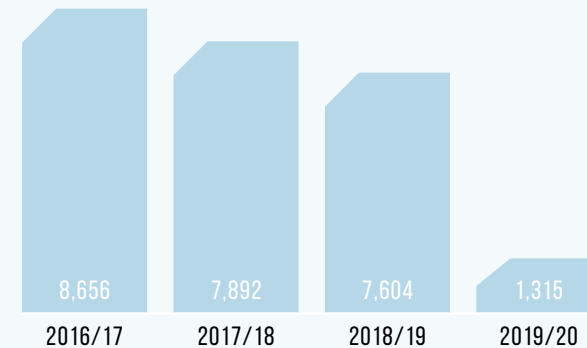
At the end of the year, Council’s debt ratio was 2.1% well within the expected target band of 0% - 70% and is also in line with Council’s Borrowing Strategy of no more than 40% of annual rate revenue.

Planned borrowings of \$6.5 million to partly fund the Cameron Sporting Complex, Maffra CBD streetscape, works at West Sale Airport and other projects were deferred to 2020/21.

LOANS AND BORROWINGS RATIO %



BORROWINGS \$000'S

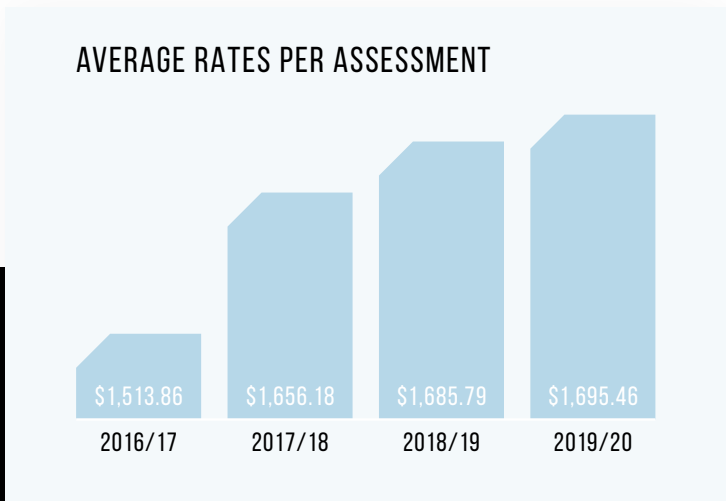
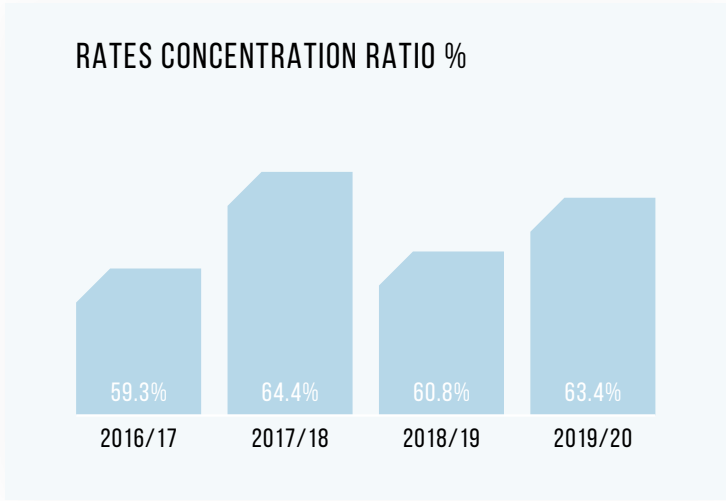


## 2.2.4 STABILITY AND EFFICIENCY

Council raises a wide range of revenues including rates, user fees, fines, grants and contributions.

Council's rates concentration which compares rate revenue to adjusted underlying revenue was 63.4% for the 2019/20 year.

Council average rates per assessment was \$1,695.46, an increase of \$0.19 per week on the prior year.





## 2.2.5 CAPITAL EXPENDITURE

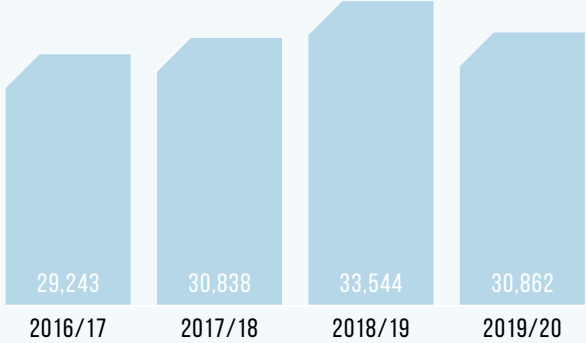
During the year, the Council spent \$30.9 million on capital works. Council invested \$15.7 million on improving our roads, bridges, and footpaths, including \$5.6 million to reseal and asphalt rural and urban roads.

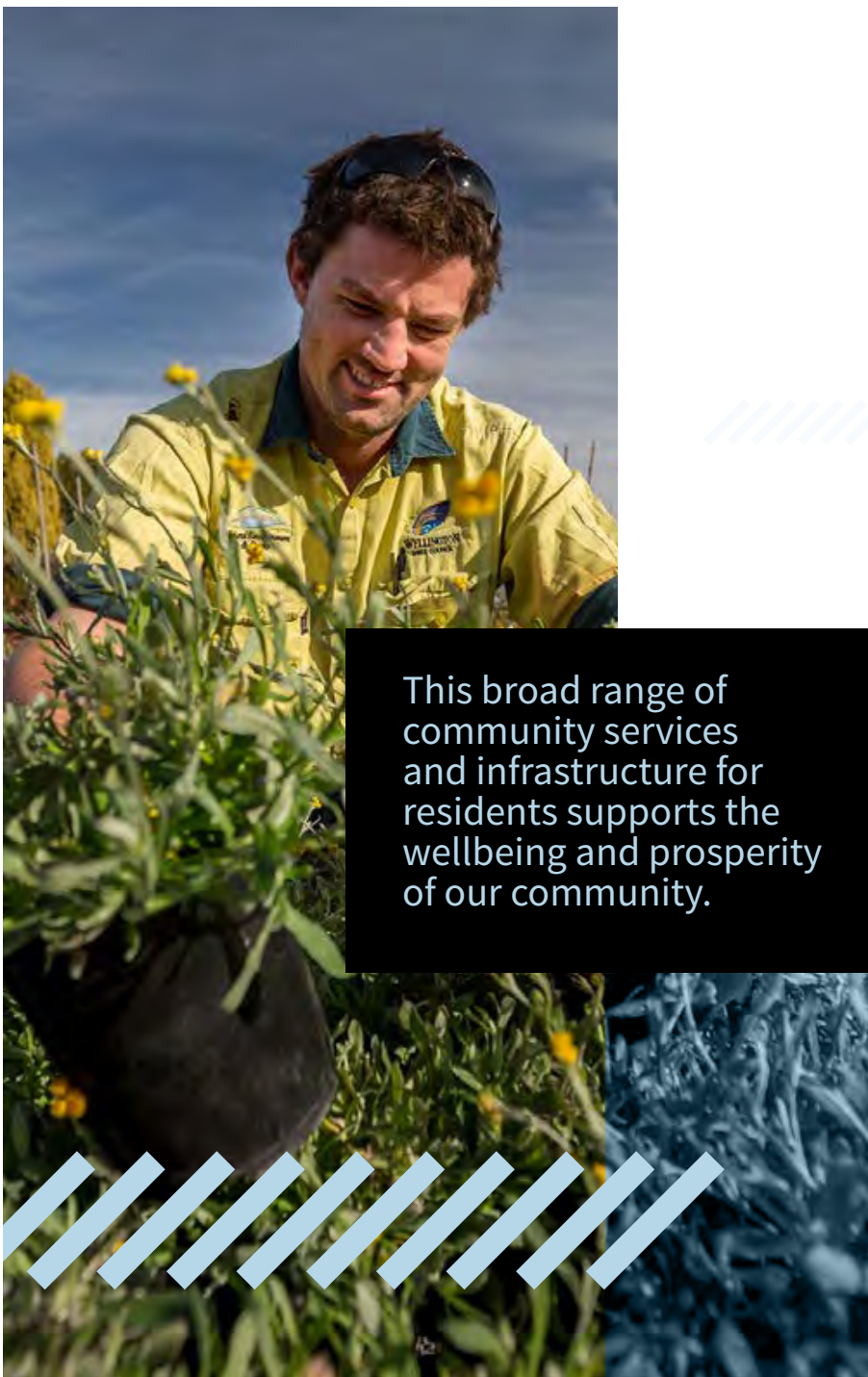
Major projects commenced during 2019/20 include the Cameron Sporting Complex Stadium redevelopment with Stage 1 to be completed by July 2020. The Tarra Trail Stage 2 project is ahead of schedule and is expected to be completed in September 2020.

Other projects completed during the year include the reconstruction of Balloong Road Woodside and Rathjens Road Flynn, Seaspray – Pedestrian Safety Improvement, Briagolong Recreation Reserve Pavilion, Pine Lodge Tennis Court Resurfacing and final works on the Stacey’s, Rathjens and Orr’s No 3 bridges.

A further \$2.7 million was spent on our parks, gardens and streetscapes around the Shire.

CAPITAL EXPENDITURE \$000'S





This broad range of community services and infrastructure for residents supports the wellbeing and prosperity of our community.

2.3

## description of operations

Wellington Shire Council is responsible for delivering more than 100 services to the community.

These services include the maintenance of public open spaces, environmental health, statutory building services, land use planning, compliance, animal management, infrastructure planning, road management and maintenance, building and maintenance, community wellbeing, recreation facilities, arts and culture, access and inclusion, youth engagement, waste management; to matters concerning business development, tourism, planning for appropriate development and ensuring accountability for Council's budget.

This broad range of community services and infrastructure for residents supports the wellbeing and prosperity of our community.

Council's vision, strategic objectives and strategies to further improve services and facilities are described in our 2017-21 Council Plan and the associated Budget 2019/20 and are reported upon in this document. Refer to the section on 'Our Performance' for more information about Council services.

## 2.3.1 CAPITAL WORKS

### Sale Tennis Club Improvements

The Sale Tennis Centre is currently being redeveloped so it can attract higher grade tournaments and provide improved amenities for community use. The reconstruction of 12 tennis courts and ground works include four new red porous surfaces, meeting official requirements for International Tennis Federation (ITF) level tournaments, and eight courts upgraded to improve club-level competitions.

The works also include upgrades to seating and shared pathways to connect facilities and court lighting to improve amenity for evening games.

During the year, redevelopment of the of the pavilion, stage 1 court works, and court surface works were completed by engaging local contractors and sub-contractors.

This project is funded by the contributions of Victorian Government (\$1 million), Wellington Shire (\$650,000), Tennis Victoria (\$150,000) and Sale Tennis Club (\$550,000).

### Garden for Life Project

The Garden for Life project was completed in December 2019 with the official opening occurring one week before Christmas. The new garden provides an exciting contemporary landscape that connects the community to the garden in ways not seen before primarily through a zero-depth water play area, rolling lawns and connected by an extensive path network.

The new garden highlights the important role plants have played across the ages being used to provide food, medicine, shelter & habitat and building materials to name a few. The new landscape has been widely embraced by the community with visitation to the Gardens increasing since its completion.



### Cameron Sporting Complex Redevelopment

Work continues throughout 2019/20 on the Cameron Sporting Complex Redevelopment which consists of the construction of two new multipurpose courts compliant with basketball, volleyball and netball with permanent spectator and player seating.

The project will also increase the gymnastics floor area and provide competition space with increased clear roof height and an allowance for increased seating as well as the construction of four new unisex change rooms. Stage 1 of the project is on schedule to be handed over to the users which includes the multi-purpose courts and amenities while work will move into the gymnasium area.

The \$8.49 million project is being funded by Wellington Shire Council, the Victorian Government through Sport and Recreation Victoria and the Latrobe Valley Authority, the Maffra Basketball Association and Maffra Gymnastic Club.



### **Maffra Streetscape**

Streetscape works have continued throughout the year with all works for the southern service road complete and works are ahead of schedule for the northern service road.

Works have been completed to approximately mid-block and it is expected that works will be completed prior to December 2020.

### **Balloong Road Widening**

This \$1M project, funded from the state government Fixing Country Roads Program and Roads to Recovery (R2R) funding program, involved the widening and reconstruction of Balloong Road, Woodside for approximately 4 km west of Old Sale Road. These works bring the road up to a modern standard with all work being completed on schedule and within budget.

### **Beverleys Road Intersection Upgrade**

Works on the realignment of this intersection were impacted by the contractor being engaged in East Gippsland during the bushfires over summer. The project has since progressed well with practical completion being achieved early in the new financial year. This project was fully funded through the Federal Government Blackspot Program (\$528,000).

### **Pine Lodge Tennis - Court Redevelopment**

This \$509,509 development was completed at the Pine Lodge Recreation Reserve providing the community with an upgraded sporting facility via the redevelopment of four tennis courts, installation of new fencing and LED lighting.

Council received \$250,000 funding from

the state government's Community Sport Infrastructure Fund, and a rebate of \$48,000 from Tennis Australia as well as a contribution of \$73,000 from the Pine Lodge Tennis Courts Committee of Management.

### **Briagolong Recreation Reserve - Pavilion Redevelopment**

This \$710,000 development was completed at the Briagolong Recreation Reserve transforming the old tired facilities into modern spaces to accommodate the various user groups and the wider community. This project was funded by Wellington Shire Council, Federal Government, through the Community Sports Infrastructure Fund, State Government through Victorian Community Sport and Infrastructure Fund and Briagolong Recreation Reserve Committee of Management.

### **Gordon Street Recreation Reserve - Netball Court Redevelopment**

This \$45,000 project was part of the \$2.25 million in funding received through the state government's Community Managed Places program across the 2017/18 and 2018/19 financial years. The development saw an acrylic surface applied to the netball courts at the Gordon Street Recreation Reserve.

### **Sale Memorial Hall Refurbishment (Stage 1)**

The \$729,807 refurbishment of the Sale Memorial Hall was completed early in 2020, providing the community with outcomes such as ability to increase patronage, increased event hosting capacity and a more comfortable facility. The project involved repainting and acoustic treatment to the main and supper halls, refurbishment of amenities, air conditioning and a new roof to the foyer and localised asbestos removal. This work has paved the way for another round of works to the hall which is to involve an electrical upgrade and roof replacements over the main and supper halls. This work will be completed in the 2020/21 financial year.

Council received \$486,538 in funding from the Latrobe Valley Authority, Liveable Latrobe Valley fund as well as a contribution of \$203,269 from the Sale Memorial Hall Committee of Management. Council project managed the works in close consultation with the Sale Memorial Hall Committee of Management.

### **Gordon Street Recreation Reserve Dam Reconstruction**

The Gordon St Recreation Reserve Dam Reconstruction resulted in the reshaping of the dam to improve the dam's viability and water security. The project was fully funded by Council rates at \$140,000.

### **Briagolong Quarry Toilets**

The Briagolong Quarry Toilet redevelopment resulted in construction of new environmentally sustainable and accessible toilets at the camping reserve. The project was fully funded by Council rates at \$160,000.



### **Port of Sale Skate Park and Pedestrian Lighting**

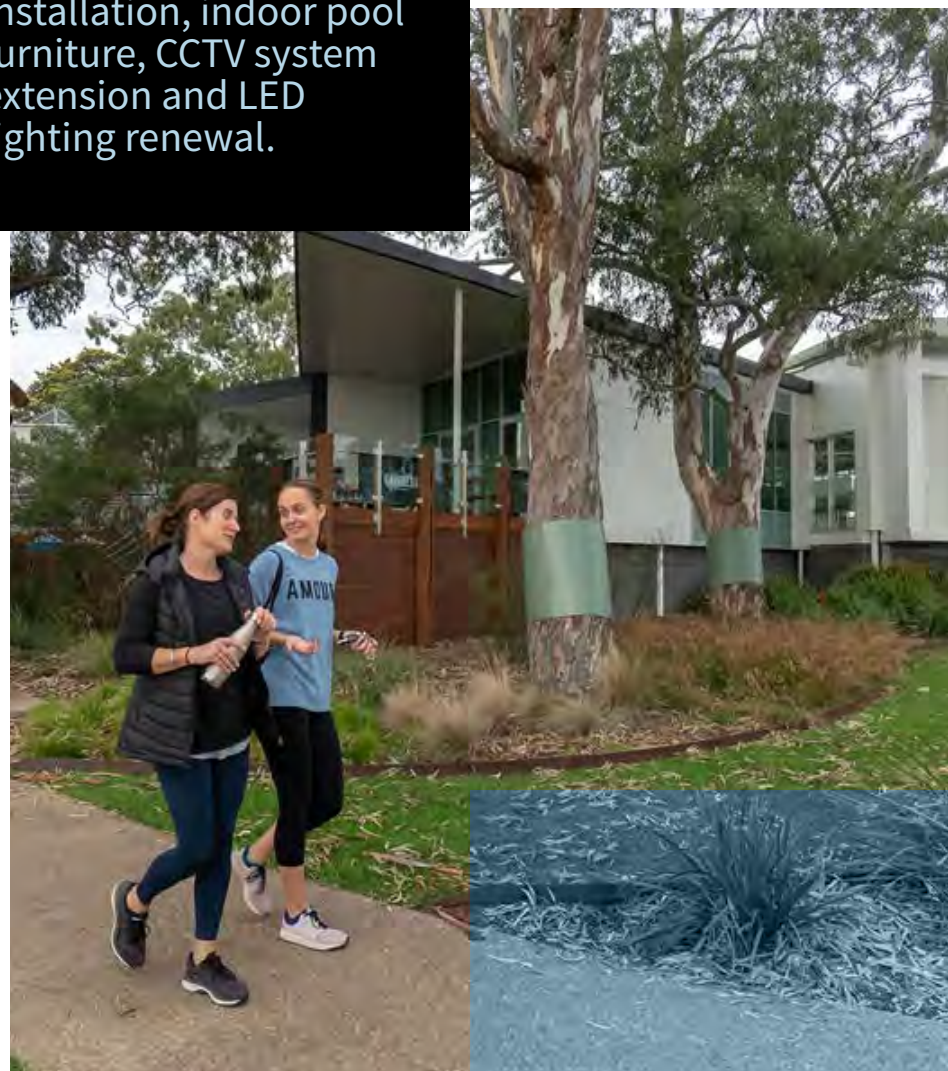
This \$250,000 development was completed at the Port of Sale Skatepark providing the community with improved opportunity to be physically active throughout the year by increasing the skateable hours and safety of the facility. The project included the installation of 200lux LED lighting across the skateable areas and pedestrian lighting surrounding. Users are able to activate the lighting through to 10pm at night enabling them to extend the hours of use year-round and avoid the warmer weather in summer.

Council received \$100,000 funding from the John Leslie Foundation.

### Aqua Energy Upgrades

- **CCTV System Extension:** This project extended the coverage of CCTV to include areas of the outdoor pools and surrounds. This will assist with maintaining a secure facility after hours and provide for additional observation during daylight hours. 100% funded by Council rates \$5,500.
- **Disability Beds replacement:** Complete replacement of the two unserviceable 'change beds' - for people with a disability - was made possible by this project. The new electrically operated beds were installed in existing change facilities at Aqua Energy. 100% funded by Council rates \$21,000.
- **Indoor Pool Furniture Upgrade:** Poolside spectator use tables and chairs were replaced to improve visitor experience and improve ergonomic comfort for visitors to Aqua Energy's indoor swimming pools. 100% funded by Council rates \$7,000.
- **Indoor & Sale Outdoor Pool - Pool Blankets installation:** All swimming pools at Aqua Energy can now be covered by made-to-fit pool blankets. Pool blankets assist to reduce heat loss, water evaporation and pool chemical usage. Energy saving is also anticipated, particularly through the year round use of the blankets on the indoor pools. 100% funded by Council rates \$145,000.
- **25 Metre Pool Window Treatment:** ARMOR Coat Window safety film was installed to the lower level windows of the indoor 25 metre pool hall. Additional film was replaced on the upper pool hall windows to reduce glare. 100% funded by Council rates \$16,000.
- **Outdoor Pool Electricity Upgrade/LEAF:** This was an element required for the Sale outdoor pool plant replacement project. This will also improve the provision of electrical power to the LEAF public performance venue. 100% Council rate funded \$33,000.

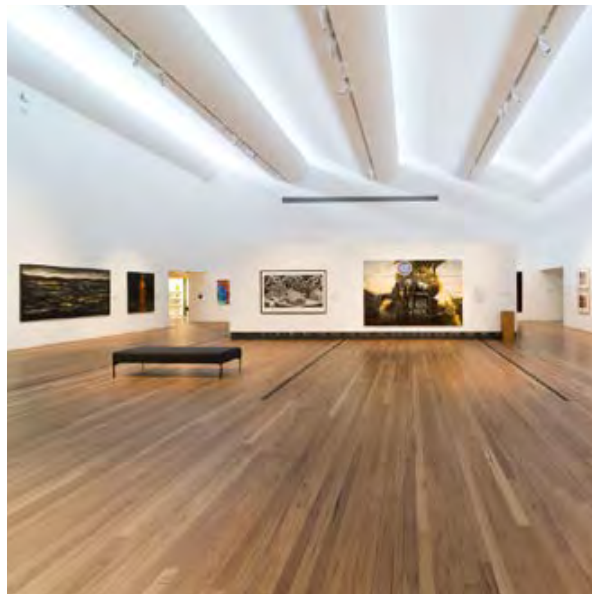
Aqua Energy received a range of upgrades including pool blanket installation, indoor pool furniture, CCTV system extension and LED lighting renewal.



- **LED Lighting Renewal:** This Capital Works project was altered to a Facility Maintenance project. Upgrades to the outdoor pool lights were achieved by repurposing fittings. Installation of LED lighting was completed in offices, change rooms, corridors and indoor public areas. 100% funded by Council rates \$5,500.
- **Aqua Energy 25 Metre Pool Structural Maintenance:** These works were performed as an adjunct to asbestos removal and rectification at the site. Works were necessary to ensure the structural integrity of the 25 metre pool hall is maintained.

It followed structural assessment recommendations, as required ahead of the planned renewal of this building as part of the Aqua Energy Redevelopment. 100% funded by Council rates \$17,200.

- **Aqua Energy Workforce Management System:** A paperless rostering, time-in-attendance and timesheet system was rolled out which will operate across all seven of the Leisure Service managed facilities. This will provide improved efficiencies and time savings. 100% funded by Council rates \$36,000.



#### **Gippsland Art Gallery and The Wedge Lighting Upgrade**

- Theatrical and exhibition lighting has been upgraded to energy efficient LED fixtures in the gallery spaces and theatre stage. This supports the program to reduce energy usage by 5% per year over 5 years. The project was fully funded by Council rates at \$47,000.

#### **The Wedge Outdoor Green Room Fenced Space**

- This \$20,000 project was completed at the southern west end of The Wedge. Adjoining the existing back of house facilities this area will provide performers with a private outdoor space that is screened off to the Port of Sale's growing visitor numbers. Council received a contribution of \$10,000 funding from the John Leslie Foundation and \$10,000 was funded through Council rates.



**Gippsland Regional Sports Complex**

- Stadium LED Light Upgrade : High bay stadium lamps were replaced with high efficiency LED lighting throughout the four-court indoor sports stadium. These will reduce energy usage costs and also reduce maintenance costs due to lower frequency of lamp changes, decreased need for equipment hire, etc. \$100% Council funded \$23,000.
- Digital Signage Upgrade: Internal ‘public information’ signage was upgraded to digital display, enabling signage content to be readily and easily updated or modified in accordance with changes of programs, seasons or promotional needs. The signage content is also able to display information that is published on the GRSC website. 100% Council rate funded \$8,700.



High bay stadium lamps were replaced with high efficiency LED lighting throughout the GRSC four-court indoor sports stadium.

### Maffra & Stratford Outdoor Pools - BBQ/ Shade Structures

- The second stage of a multi-year program, solid shade structures and free-to-use electric BBQ's were installed at Maffra and Stratford Outdoor Pools. Assisting to enhance user experience, these were installed following community feedback recommendations of the Wellington Aquatic Strategy. 100% funded by Council rates \$145,000.

### Yarram Outdoor Pool – Pool Blanket installation

- Yarram pool blankets were purchased through funds obtained via the Victorian state government's 'Pick My Project' funding initiative, following strong indication of local support. The blankets will assist to reduce heat loss, water evaporation and pool chemical usage. This is a critical element to support Yarram community's vision for 'A Warmer Pool for Yarram'. 100% funded by 'Pick My Project' \$28,000.

### Heyfield/Maffra Pool Upgrades

- Rainwater Capture: Rainwater tanks and supporting infrastructure was installed at Maffra and Heyfield Outdoor Pools to enable capture of rainwater. This is redirected to pool water top-up and grounds irrigation. 100% funded by Council rates \$35,000.
- LED Light Upgrades: Part of the extended program to reduce energy usage, this stage of the program saw the installation of high efficiency LED lighting completed in offices, change rooms, and public areas, including the outdoor pool lighting at Maffra Pool. This supports the program to reduce energy usage by 5% per year over 5 years. 100% funded by Council rates \$5,400.



### John Leslie Theatre Soundproofing

- Sound proofing has been upgraded between the auditorium and foyer at the John Leslie Theatre to further enable activation and use of both spaces simultaneously. The project was fully funded by Council rates at \$18,500.

Additional Roads to Recovery funding through the Federal Government's Drought Stimulus Package resulting in a significant increase in capital expenditure on roads.



## 2.3.2 MAJOR CHANGES

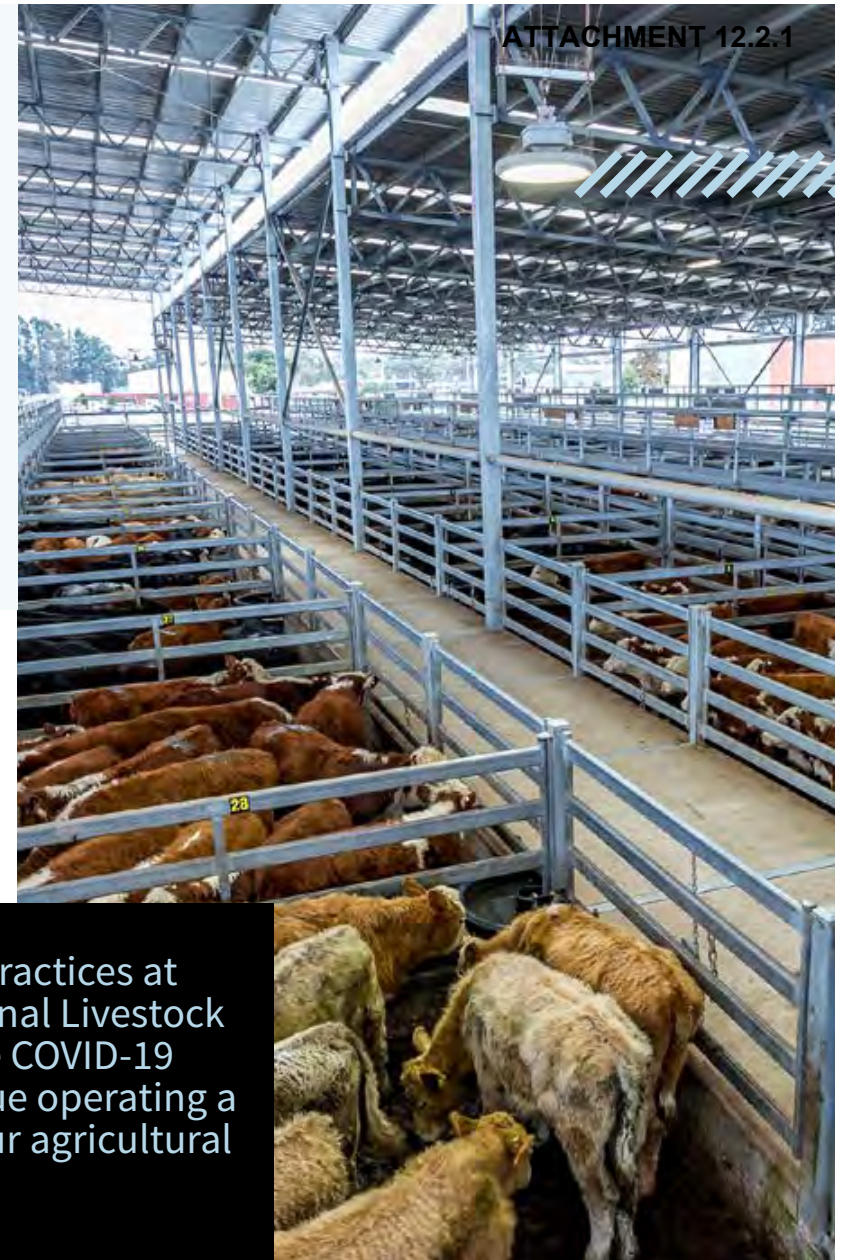
- Changes to day-to-day business activities and a shift to a primarily online workforce during the COVID-19 restrictions. All normal business operations have successfully continued during this challenging time.
- COVID-19 stay at home restrictions have also fundamentally changed how the organisation engages with community, with stakeholders and internally with working from home, online meetings and engagement and physically distant ways of working embedded.
- Council's alternative structure implemented during times of emergencies as a result of debriefing after deployment of Council's emergency management systems, processes and structure during the Summer 2019 bushfires at Rosedale, Walhalla and Licola/Dargo.
- Commencement of new special charge scheme fixed fee model under Council's Residential Road and Street Construction Plan.
- Changes to how community engagement and online meetings occur due to COVID-19 restrictions and the delivery of the *Local Government Act 2020*.
- Support for Black Summer bushfires evacuation and for East Gippsland Shire's bushfires response, overlapping with ongoing recovery from Wellington's previous summer's bushfires, and coordination of multi-agency

COVID-19 response, relief and recovery planning all in the one year, has resulted in significant pressure across the organisation, additional resourcing in the form of a full time Manager Emergencies and Pandemic position until December 2020 and delays or postponement of emergency management preparedness activities and planning for future emergencies.

- Adapting the work practices at the Gippsland Regional Livestock Exchange during the COVID- 19 pandemic to continue operating a critical service for our agricultural industry.
- Disruptions to business continuity in many of Council's public facilities and face-to-face operations resulted in underemployment for casual staff and systematic reassignment of permanent staff from affected business areas to assist with delivering Council's emergency management responsibilities and in other, continuing service areas.
- Planning for changes to community engagement and service planning requirements for the Local Government Act 2020 is underway affecting how we will engage community in decision-making and informing services,

infrastructure and amenity design into the future.

- National Disability Insurance Scheme (NDIS) implementation officially concluded in Wellington Shire in July 2019 as part of the final phase of the federal government's three phase roll out. Similarly, roll out of the federal government's My Aged Care program continued during the year. Under both NDIS and My Aged Care programs, funds, and the choice of how to use them, are given directly to service users rather than to service providers. For the time being as users transition to new arrangements, Council remains a direct funding provider, in partnership with the state, of home and community care services, however this will be reviewed in the next year. Council does not have direct service responsibilities in either



Adapting the work practices at the Gippsland Regional Livestock Exchange during the COVID-19 pandemic to continue operating a critical service for our agricultural industry.

disability or aged care services delivery which, combined with changes to funding model, make it more challenging for Council to understand and engage with the disability services and aged care sector.

- The Wedge, Gippsland Art Gallery and Wellington Libraries moved to an online and / or physically distant service delivery environment for three months from March offering in-house locally produced virtual art exhibitions, adult and children's art and literature programming, library home delivery service, community trivia nights, back stage tours and musical performances as well as providing a portal to online cultural content from all over the world.
- Aqua Energy was twice forced to close its doors and suspend memberships, firstly in December and January due to the discovery of asbestos in the 25-metre indoor pool hall and secondly,

along with Gippsland Regional Sports Complex, due to COVID-19 restrictions. Resulting revenue losses are being reviewed for financial sustainability impacts on ongoing services provision.

- Leisure Services in conjunction with Information Services and Corporate Finance business units, introduced of a workforce management system to manage shift rostering, timesheets and payroll processes. This system change will result in improvements to accuracy and timeliness of payroll and will be reviewed for roll out across other shift-based staff business units across the organisation, starting with gallery, library and performing arts centre operations.
- Welcomed Brent McAlister into the General Manager Development position.

### 2.3.3 MAJOR ACHIEVEMENTS

- Activation of Gippsland Regional Sports Complex as an evacuation processing centre and emergency relief centre to support the air evacuation of Mallacoota during Black Summer bushfires, along with activation of Sale emergency relief centre to support the road evacuation, all during peak summer holiday period.
- Contributing Wellington Shire Council staff to neighbouring East Gippsland Shire Council emergency relief centres during the Black Summer bushfires and providing ongoing support via provision of personnel to East Gippsland Shire Council under inter-Council emergency management resource sharing protocols.
- Reduction in the numbers of fire prevention notices issued prior to 2019-20 summer, resulting from improved communication and marketing of requirements and flexible practices regarding enforcement.



Completion of a new, evidence-based risk management approach to roadside vegetation management, in conjunction with fire-fighting agencies, in areas of high bushfire risk.

- Completion of a new, evidence-based risk management approach to roadside vegetation management, in conjunction with fire-fighting agencies, in areas of high bushfire risk to support evacuation and timely return of communities during bushfire events and enable safe access for firefighting purposes.
- The Community Managed Facilities Strategy 2020-2025 was completed incorporating input from significant community consultation. The strategy is a five-year blueprint for better supporting and resourcing volunteer community committees of management of public sporting and community facilities. A fairer facility hierarchy and operating subsidy recalculations for all eligible community managed facilities were designed as part of development of the Community Managed Facilities Strategy. The Strategy will also be a powerful tool for Council and Committee of Management to deliver projects that lead to stronger outcomes for volunteers and for community members who use these facilities for social, physical and mental wellbeing.
- Secured \$1.928 million from state and federal government for sporting and community facilities' capital redevelopment projects – Briagolong Recreation Reserve Traffic Management Upgrades; Briagolong Recreation Reserve Open Space Upgrades; Heyfield Youth Precinct; Heyfield Vintage Machinery Club Multipurpose Shelter; Maffra Lawn Tennis Club Fencing; Stratford Community Hub Accessibility Upgrades; Yarram Regent Theatre Façade, Signage and Accessibility Upgrades; Sale Oval Changeroom Redevelopment; National Court Rebate Program for the Pine Lodge Tennis Court Redevelopment.
- Full funding outcome achieved for Stephenson's Park Recreation Reserve changerooms redevelopment and adjacent social rooms building upgrade project and \$950,000 private funding contribution secured for future redevelopment of Aqua Energy.

**The Wedge exceeded its annual patron attendance target of 20,000 patrons in the first six months of the financial year and exceeded its largest ever tickets sold number in February prior to closure of The Wedge in March due to COVID-19.**

- Aqua Energy's Learn To Swim program and intensive Learn To Swim programs achieved highest ever enrolment numbers, reaching a total of 924 young swimmers in 2019/20. Adult swimming lessons were also commenced in 2019/20, recognising a need for increased water safety beyond children in the shire.
- Gippsland Art Gallery raised \$161,000 in Gippsland bushfire relief through the 'Art Aid Gippsland', where artists from all over Australia donated works for sale at a public auction held in March. The funds raised were donated to Gippsland Emergency Relief Fund.
- Provision of 'Virtual' Exercise Challenge and 'On-line' Group Fitness Classes during COVID-19 shut down of leisure facilities.
- Maintained 99% member retention during 'Asbestos removal' closure of Aqua Energy – achieved through extensive member and community communication and provision of alternate services i.e. extended operation of outdoor pool facilities.
- Aqua Energy's annual 12-week Challenge which was conducted between September and December, attracted over 50 participants.
- The Wedge worked with Esso to produce 'An Esso Night Under the Stars' with Daryl Braithwaite attracting 4,823 patrons. Jointly funded by Esso and the Wellington Shire, success of the event has resulted in Esso committing to another concert



**Gippsland Art Gallery raised \$161,000 in Gippsland bushfire relief through the 'Art Aid Gippsland' public auction.**

in 2021 and supporting the Wellington-led, region-wide 'Gippsland Live event, a music competition run during COVID-19 stay at home restrictions period.

- Gippsland Art Gallery created an online searchable database of the gallery's permanent collection, providing free and open access to all 2,240 artworks in the collection.
- Gippsland Art Gallery launched its 'Gallery at Home' webpage during the COVID-19 shutdown, to continue delivering exhibitions, artist talks, workshops and activities through the gallery's online platform.
- Wellington Libraries introduced its 'Click and Deliver' home delivery service with library staff preparing and delivering over 3000 items in the period of April to May to very welcoming patrons' doorsteps.
- Wellington Shire's Councillor-Community Conversation series covering wide ranging places and important topics is one of Council's key community engagement activities with 2019/20 program days held in July 2019 – Heyfield and Sale; August 2019 – Valencia Creek, Boisdale, Tinamba, MID; October 2019 – Gunaikurnai Cultural Awareness; November 2019 – Yarram, Port Albert; March 2020 – Dargo; May 2020 – Stratford.
- Community collaborations model – A project planning, events planning and grants application (PEG) training masterclass was held at the Port of Sale on 30 August 2019 for community planning groups, as part of a series for capacity building within communities to develop and deliver projects. 17 people attended with participant surveys indicating a high level of satisfaction with the course and the presentations.
- To support knowledge expansion for all community groups, a series of Community Resource Booklets were provided for ongoing use at each Wellington Shire Library. Further training and information sessions for volunteer community groups were held across the year including a repeat of the PEG Masterclass in December 2019; Placemaking for Community and Crowdfunding in February 2020; Building Community with Social Media for Community Groups in March/April 2020 (two part interactive webinar) and Help Wanted -Successful Volunteer Recruitment held in April/May 2020 (also a

**Council worked closely with the State Government to redraft the Wellington Planning Scheme to make its future operation simpler and more effective.**





West Sale Airport was recognised as Australia's Small Regional Aerodrome of the Year at the Australian Airports Association (AAA) National Airport Industry Awards.

- two part interactive webinar). All sessions were highly subscribed with participant evaluation surveys indicating positive experiences and recognition of the high quality and appropriateness of training offered.
- In 2019, West Sale Airport was recognised as Australia's Small Regional Aerodrome of the Year at the Australian Airports Association (AAA) National Airport Industry Awards. The awards form part of the AAA National Conference, which is the largest airport event in Australia. This followed extensive improvements at West Sale Airport including a \$6 million runway extension and lighting upgrade.
  - Council received positive and improving customer satisfaction survey results from its annual land use planning survey.
  - Amendment C103 was approved, which rezoned a strategically significant area of land adjacent to the West Sale Airport for future industrial growth.
  - Secured funding from Gippsland Water for staff resource to continue with the implementation of Domestic Wastewater Management Plan.
  - Successfully rolled out the new Swimming Pool and Spa registration Legislation.
  - Completed the \$400,000 Garden for Life project at the Sale Botanic Gardens.
  - Successfully applied for funding from Sustainability Victoria and completed construction of Electronic-Waste (E-Waste) storage sheds at 5 waste facilities across the Shire.
  - Successful funding Applications under federal government's Black Spot Program and Combating Pests and Weeds Grants Program.

**Commenced Council's transition to an Electric Vehicle fleet with the purchase of 2 Hybrid vehicles.**

- In partnership with over 40 other Local Government authorities entered into a Power Purchase Agreement to supply 25% of our electricity supply from renewable energy sources.
- Wellington Shire Council Sustainability Strategy 2020 – 2024 was adopted.
- Successfully implemented Residential Road and Street Construction plan, Recreational Boating Facilities Plan and Urban Paths Plan.
- Successful development and implementation of a new corporate intranet with improved organisation-wide communications, information and resource sharing to facilitate a more responsive and service-oriented organisation.
- Facilitate the business planning and system upgrade requirements for a new procure to pay process within the finance system to ensure improved business process and operational efficiencies.
- Development and implementation of an ICT Reporting Dashboard to facilitate improved data capture and reporting of core operational ICT activities across the organisation.
- Delivery of a new Bushfire Administration Centre for East Gippsland Shire Council in response to the Bushfire Emergency in East Gippsland.
- Successful delivery of the ICT Shared Services Memorandum of Understanding (MoU) with East Gippsland Shire Council to ensure; an efficient ICT service delivery model for both Councils, and an effective resource sharing and collaborative service model to achieve service value for both Wellington and East Gippsland communities.
- Enterprise Agreement approved by Fair Work Commission.
- Successfully managed the alternative duties for staff impacted by COVID-19, keeping our staff employed at any opportunity.
- 31 new roles were added to Council's organisation structure to hire applicants who have been affected by COVID-19 as part of Working for Victoria initiative.



**Wellington Shire Council Sustainability Strategy 2020 – 2024 was adopted.**



### 2.3.4 ECONOMIC FACTORS

- Ongoing severe drought conditions had a significant impact on local economy causing financial challenges to ratepayers of the council during the 2019/20 year.
- Council provided farmers with assistance from its budget and administered State Government support for rate relief to farmers. Council also assisted East Gippsland Shire during Bushfires December to March.
- The COVID-19 pandemic has caused many facilities to be closed and most staff, where possible, to work from home since March 2020. Council continues to engage staff in support of the Working for Victoria initiative.



3.1

# municipality profile

Wellington Shire is the third largest municipality in Victoria, covering an area of 10,924 square kilometres to the east of the state.

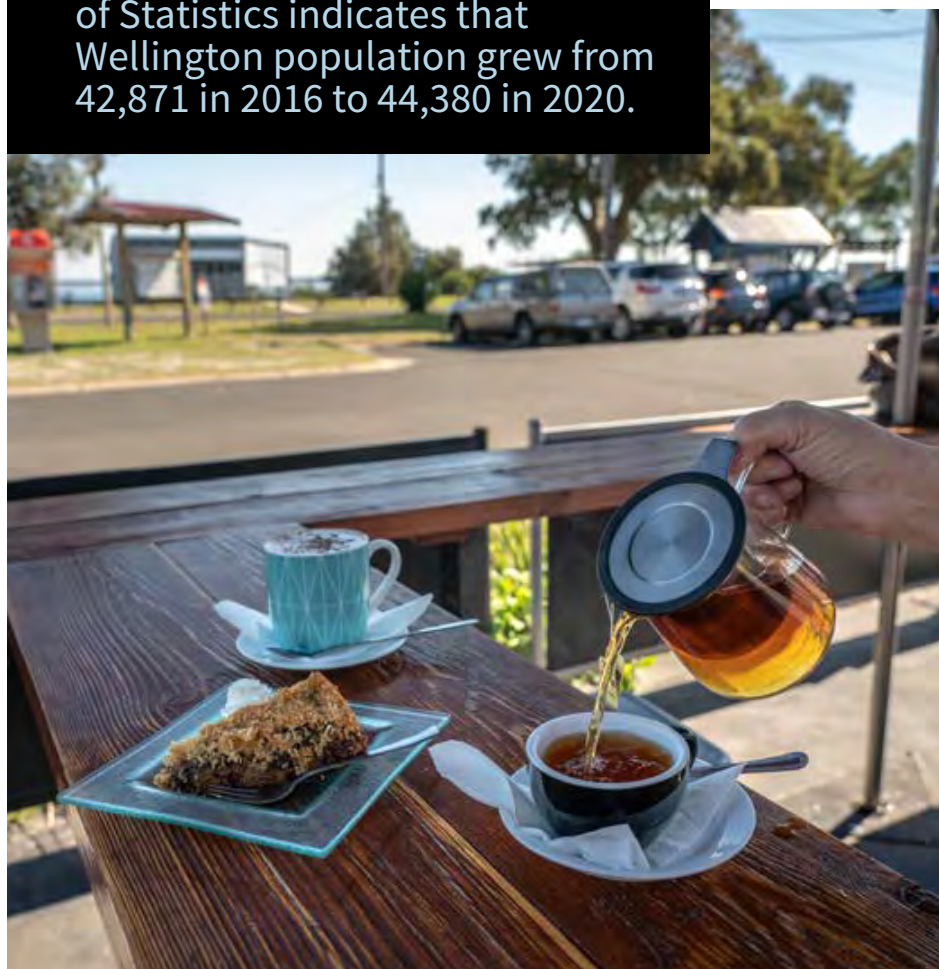
Wellington is easily accessible from Melbourne by either road or rail with a convenient travel time of approximately two hours.

Wellington Shire is ideally placed for enjoying all that Gippsland has to offer, whether as a resident, visitor or tourist. Located at the heart of Gippsland, Wellington Shire extends from the Great Dividing Range and Victoria's High Country, through rich irrigated flats and some of the most productive grazing land in Australia to the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach and Bass Strait.

Wellington Shire provides the finest and best aspects of regional Victorian living from its kilometre upon kilometre of pristine coastline, dramatic vistas of the Victorian High Country, rich irrigated grazing and cropping land and internationally significant rainforest National Parks. The variety of communities and residential options are as diverse as the landscape.



The most recent population estimate from Australian Bureau of Statistics indicates that Wellington population grew from 42,871 in 2016 to 44,380 in 2020.



Wellington Shire residents can choose from a wide range of affordable housing options in any of our towns or in the heart of the country with views of the ocean, open plains or mountain ranges.

The most recent population estimate from Australian Bureau of Statistics indicates that Wellington population grew from 42,871 in 2016 to 44,380 in 2020.

Council is very active in planning to ensure there is a plentiful supply of new residential and industrial land to encourage this growth.

Attractive features of the Wellington region include the excellent public facilities for sports, health and regional shopping centres. The Port of Sale precinct in Sale combines arts and culture with the Gippsland Art Gallery, Sale Library, community spaces and The Wedge performing arts centre. Outstanding sporting and health facilities including Aqua Energy and the Gippsland Regional Sports Complex are important, along with plentiful education options including outstanding public and private schools, TAFE campuses with a wide range of programs.

Thirteen percent of the Wellington population work within the agricultural sector, with a wide variety of other local opportunities ranging from manufacturing and construction to retail, mining, public sector and education, arts and recreation.

There is a wide variety of industry and business contributing to the local economy including; mining, offshore oil and gas extraction, primary production and agriculture, tourism and service industries, retail, healthcare, education and community services. RAAF Base East Sale is a major air and ground training base and home to the famous Roulettes, Central Flying School, the Officers' Training School and the schools of Air Warfare and Air Traffic Control. The relocation of the Basic Flying Training component of Defence Project AIR 5428 to RAAF Base East Sale, announced by the Federal Government in 2015, is expected to boost the local economic output by up to \$168 million per year, over a 25 year period.

The Council-owned West Sale Airport

provides a base for helicopters servicing the Bass Strait oil rigs and for the servicing of aircraft and training of civilian pilots and aircraft maintenance engineers. It is also soon to become a leading facility for aviation education with a recent runway extension and lighting upgrade providing the required standard for use by RAAF Air Academy for its new Pilot Training System, along with the Federation Training for its avionics training.

With Yarram Aerodrome and aerodromes at Bairnsdale and other locations in East Gippsland, there are extensive facilities for defence, general and recreational aviation and considerable capacity for expansion. Esso Australia's Longford plant, south of Sale, supplies gas to Victoria, New South Wales and Tasmania. A number of local companies provide services to the Bass Strait oil and gas industry, operated by Exxon Mobil (Esso).

The Macalister Irrigation District, with its centre at Maffra, supports Wellington's strong dairy, beef and vegetable growing industries comprising award winning businesses providing goods Australia wide.

Timber is another natural resource which contributes to the local economy through direct employment, contract and transportation services. Australian Sustainable Hardwoods (ASH), at Heyfield, mills timber products from sustainably grown forests and manufactures products such as windows, doors, staircases, flooring and architraves.



**Ours is a diverse,  
vibrant and connected  
community where  
delivering liveability,  
economic prosperity and  
sustainability outcomes  
underpin all that we do.**



3.2

## council offices

### SALE SERVICE CENTRE - COUNCIL HEADQUARTERS

18 Desailly Street (PO BOX 506), Sale VIC 3850

**Telephone:** 1300 366 244

**Email:** [enquiries@wellington.vic.gov.au](mailto:enquiries@wellington.vic.gov.au)

### YARRAM SERVICE CENTRE

156 Grant Street, Yarram VIC 3971

**Telephone:** (03) 5182 5100



3.3

# councillors

## COASTAL WARD



**MAYOR**  
**Cr Alan Hall**

Terms Elected: 2016  
alanh@wellington.vic.gov.au  
0476 000 159



**DEPUTY MAYOR**  
**Cr Gayle Maher**

Terms Elected: 2016  
gaylem@wellington.vic.gov.au  
0476 000 162



**Cr Garry Stephens**

Terms Elected: 2016  
garrys@wellington.vic.gov.au  
0476 000 157

## NORTHERN WARD



**Cr Malcolm Hole**

Terms Elected: 2000, 2003, 2005,  
2008, 2012, 2016  
malcolmh@wellington.vic.gov.au  
0408 541 746



**Cr Carolyn Crossley**

Terms Elected: 2012, 2016  
carolync@wellington.vic.gov.au  
0409 495 833



**Cr Carmel Ripper**

Terms Elected: 2016  
carmelr@wellington.vic.gov.au  
0418 875 523

## CENTRAL WARD



**Cr Ian Bye**

Terms Elected: 2016  
ianb@wellington.vic.gov.au  
0476 000 146



**Cr Darren McCubbin**

Terms Elected: 2003, 2005, 2008,  
2012, 2016  
darrenm@wellington.vic.gov.au  
0458 006 486



**Cr Scott Rossetti**

Terms Elected: 2008, 2012, 2016  
scottr@wellington.vic.gov.au  
0419 366 686

4.1

# organisation structure



*As of 30 June 2020, Council organisation structure was as above.*

**Council is the governing body that appoints a Chief Executive Officer.**

The Chief Executive Officer has responsibility for the day to day management of operations in accordance with the strategic directions of the Council Plan.

Four General Managers and the Chief Executive Officer form the Corporate Management Team (CMT) and lead the organisation.

4.2

## senior officers

As at 30 June 2020, the senior officers as designated by the Local Government Act, 1989 are shown below.



**David Morcom**



**Arthur Skipitaris**



**Chris Hastie**



**Sharon Houlihan**



**Brent McAlister**



**Phillip Phillipou**



**Ian Carroll**

4.3

# council staff

A summary of the number of full time equivalent (FTE) Council staff by organisational structure, employment type and gender.

DIVISION	STATUS	FEMALE	MALE	TOTAL
CEO	Full Time	4	1	5
Built & Natural Environment	Full Time	19.67	91	110.67
	Part Time	1.01	0.45	1.45
Community & Culture	Full Time	30.76	13.00	43.76
	Part Time	10.53	2.15	12.68
	Casual	16.36	8.48	24.84
Corporate Services	Full Time	20	16	36
	Part Time	3.76	-	3.76
Development	Full Time	15	25	40
	Part Time	11.78	3.27	15.05
	Casual	2.41	1.29	3.70
<b>TOTAL</b>		<b>135.27</b>	<b>161.64</b>	<b>296.91</b>

A summary of the number of full time equivalent (FTE) staff categorised by employment classification and gender.

EMPLOYEE CLASSIFICATION	FEMALE FTE	MALE FTE	TOTAL FTE
Band 1	4.67	1.42	6.09
Band 2	2.76	22	24.76
Band 3	22.8	38.5	61.3
Band 4	30.86	14.1	44.96
Band 5	29.05	21.73	50.78
Band 6	22.86	21.05	43.91
Band 7	8.6	16.84	25.44
Band 8	4	10	14
Band not applicable	9.67	16	25.67
<b>TOTAL</b>	<b>135.27</b>	<b>161.64</b>	<b>296.91</b>

## A summary of age spread of staff by headcount.

DIVISION	< 25	25-35	35-45	45-55	55 >
Built & Natural Environment	3	21	20	29	41
CEO	-	2	2	-	1
Community & Culture	89	46	32	40	44
Corporate Services	1	8	13	9	11
Development	6	15	23	19	51
<b>TOTAL</b>	<b>99</b>	<b>92</b>	<b>90</b>	<b>97</b>	<b>148</b>

## Years of service summary by headcount.

STATUS	< 5	5-10	10-15	15-20	20-25	25-30	30+
Full Time	98	58	32	20	7	6	15
Part Time	26	15	15	11	4	-	3
Casual	150	34	17	12	1	-	2
<b>TOTAL</b>	<b>274</b>	<b>107</b>	<b>64</b>	<b>43</b>	<b>12</b>	<b>6</b>	<b>20</b>

Our workforce by generation.

DIVISION	GEN Z (BORN 1995 ONWARDS)	GEN Y (BORN 1977 - 1994)	GEN X (BORN 1966 - 1976)	BABY BOOMERS (BORN 1946 - 1965)	VETERANS (BORN BEFORE 1946)
Built & Natural Environment	4	35	33	42	-
CEO	-	4	-	1	-
Community & Culture	93	70	42	46	-
Corporate Services	1	20	10	11	-
Development	9	32	20	51	2
<b>TOTAL</b>	<b>107</b>	<b>161</b>	<b>105</b>	<b>151</b>	<b>2</b>



A close-up photograph of a person's hand holding a black computer mouse. The hand is positioned over a keyboard, which is visible in the lower portion of the image. The background is a soft, out-of-focus light blue and white. The overall composition is clean and professional.

4.4

## equal employment opportunity

Wellington Shire Council is committed to supporting a workplace culture that treats all people with dignity and respect. Employees, contractors and volunteers of Council have the right to conduct their work in a safe environment unimpeded by bullying, harassment and/or discrimination.

Council has an Equal Employment Opportunity program which is designed to eliminate discrimination, promote equal opportunity and provide a means for consultation in regard to employment matters which have the ability to adversely affect staff or the organisation.

The objective of Wellington Shire Council's Equal Employment Opportunity program is to ensure there is no discrimination relating to the characteristics listed under the Equal Opportunity Act 2010 such as race, colour, sex, marital status, parenthood, physical or mental impairment, age, religious or political affiliation, gender identity and sexual orientation. Further objectives include ensuring the workplace is free from bullying and harassment. The provision of Equal Opportunity Awareness sessions for all new employees and managers ensures they

are aware of their obligations and responsibilities in maintaining a workplace that is free of bullying and harassment and/or discrimination.

Wellington Shire Council has appointed a new Equal Employment Opportunity Committee who will serve for the next three years. The purpose of the committee is to provide a forum for the promotion and discussion of equal employment opportunities, access and inclusion, anti-bullying/harassment, discrimination and human rights matters affecting current and potential employees of Wellington Shire Council. The elected representatives represent a diverse group of individuals from across the organisation and act as contacts for staff wanting to find information about reporting a grievance, or for advice on a workplace issue that breaches Equal Employment Opportunity.

4.5

## our volunteers

Volunteers are vital to our organisation as they deliver great services to our community.

We recognise the specialist nature of some of the roles, qualifications and vast industry experience these volunteers bring to their voluntary roles.

The following table summarises the enormous number of hours our volunteers contribute through council services. This is excluding the volunteering work offered by numerous service and volunteer organisations during various events, which was uncounted.

**Volunteering in Wellington website ([www.volunteeringinwellington.com.au](http://www.volunteeringinwellington.com.au)) provides information for people looking for volunteer opportunities in Wellington and for community groups and service providers who are looking for volunteers.**

**We recognise the specialist nature of some of the roles, qualifications and vast industry experience these volunteers bring to their voluntary roles.**

VOLUNTEER SERVICE	MAIN DUTIES	VOLUNTEER NUMBER	VOLUNTEER HOURS
Visitor Information Centre (Sale, Maffra)	Provide customer service, tourism advice, directions, local business information and administration support.	\$13	>112 hours per week
Art Gallery Guides	Deliver education programs and workshops for kindergarten, primary and secondary schools and community groups.	\$10.00	19 hours per week
Art Gallery Attendants	Greet visitors, provide security and provide basic customer service within the gallery space.	8	10 hours per week
Friends of Sale Botanic Gardens	Attend monthly gardening day in Sale Botanic Gardens.	10	>10 hours per month
Wellington Shire Council Community Committees	Manage, maintain and operate facilities to meet the needs of current and future populations resulting in positive health and wellbeing outcomes for the community. This includes facilities such as halls, recreation reserves, sports clubs, early learning centre, neighbourhood houses, senior citizens centres and service clubs.	1,000+	>10,200 hours per month
Wellington Bike Education Project	Provide training and assistance to schools to run the Bike Education project which is funded by TAC and VicRoads.	3	105 hours per year
Community Training Support	Provision of tailored community training programs across the shire to build capacity for community owned and community led projects.	213	>1,013 hours per year

VOLUNTEER SERVICE	MAIN DUTIES	VOLUNTEER NUMBER	VOLUNTEER HOURS
<b>Access and Inclusion Advisory Group</b>	Assist communication on access and inclusion matters, to and from their local communities, through their contacts and networks. Identify and address access issues via the Access and Inclusion Policy and Action Planning process. Provide access and inclusion expertise and experience during the planning stages of Council projects and policy development. Promote Access and Inclusion throughout Wellington Shire. Act as a reference group for the Rural Access position located at Wellington Shire Council.	\$15	>360 hours per year
<b>Youth Council</b>	Provide opportunities for young people to have their voices heard, to act on issues and advocate for different youth needs. To be a youth voice for the Council. To put on events and activities that are inclusive of all young people and to engage them in community life.	12	>1,872 hours per year
<b>Propellor FReeZA group</b>	Provide opportunities for young people to perform and experience music events.	6 (+up to 10 casual volunteers for events)	>730 hours per year
<b>L2P Program (Council run program in partnership with Mission Australia)</b>	Support and mentor young people in Wellington Shire to get their probationary license.	30	936 hours per year

4.6

# other staff matters

## 4.6.1 PROFESSIONAL DEVELOPMENT

Wellington Shire Council recognises the benefit of supporting staff to increase their professional development. Council acknowledges the value gained from staff advancing their qualifications and acquiring enhanced skills and knowledge that can be applied within the workplace.

We take an integrated approach to learning, focusing on a mix of on-the-job experience, online, and instructor lead training and formal education.

The table below highlights a sample of the instructor led training undertaken as of 30 June 2020.

COURSE	TARGET AUDIENCE
Emergency Warden Training	Emergency response staff
Contact Officer Training	Equal Employment Opportunity Committee
Chemical Users Training	Relevant outdoor and maintenance staff
Cultural Awareness Training	All staff
Leading a child safe organisation	Management
Introduction to child safe practices	All staff
Chainsaw Training	Relevant outdoor staff
Stop/Slow bat Training	Relevant outdoor staff
Situational awareness training	All public facing staff
Toastmasters public speaking	Manager nominated staff
First Aid / Cardiopulmonary resuscitation (CPR)	First Aid officers

The table right shows the total number of employees who undertook online training during the 2019/20 year.



COURSE	TARGET AUDIENCE	NO. OF STAFF
Child Safe Standards	All staff	344
Communicating With People Who Have Communication Difficulties	Self-enrolment	64
Community Engagement Awareness	All staff	276
Contractor Safety	As needed	107
Fraud and Corruption Awareness	All staff	354
Human Resources	New starters	45
Human Rights	All staff	331
Interview Panellist Training	As needed	143
Infection Control	Select staff	27
Information and Communication Technology	New starters	38
Introduction to Customer Service	New starters	68
Occupational Health and Safety Awareness	All staff	130
Prevention of Alcohol and Drug Use in the Workplace	All staff	410
Prevention of Workplace Bullying and Harassment	All staff	303
Prevention of Workplace Bullying and Harassment - for Managers and Supervisors	Supervisors only	86
Procurement Awareness	All staff	377
Procurement Delegations	Only staff with financial delegations	163
Record Keeping and Privacy	All staff	374
Welcome to Wellington	New starters	47

## 4.6.2 STAFF RECOGNITION

Wellington Staff Achievement Awards Program seeks to recognise individuals who go 'above and beyond' in their roles, or in their service to the community.

**The Wellington Staff Achievement Awards include recognition at:**

- The business unit level
- An annual awards presentation

**The nomination categories of:**

- Leadership
- Customer Focus
- Relationships
- Innovation

have been developed in line with Council values and staff are encouraged to nominate their peers for going 'above and beyond' in these categories.

Council also recognises employees for their ongoing contribution, commitment and service to the organisation by acknowledging their key service milestones. The following 50 staff members celebrated and received Service Awards for the 2019/20 year.

## YEARS OF SERVICE AWARDS

<b>40 YEARS</b>	Phillip Dell
<b>35 YEARS</b>	Stephen Dempsey, Mark Dean
<b>30 YEARS</b>	Mark Andrews, Joy Peverill, Tracey Parker
<b>20 YEARS</b>	Geoff Ogilvie, Lee Medhurst
<b>15 YEARS</b>	Warren Bristow, Michelle Eustace, John Traa, Mathew Dyce, Leah Hepworth, Kate Rowley, Steven Boucher, Samantha King, Barry Curtain, Celeste Booth, Jeannie Anderson
<b>10 YEARS</b>	Timothy Course, Thomas McMillan, Kaylene Glover, Florence Healey, Katrina Lay, Kylie Campbell, Terence Humphryis, Cristal Vickery, Brian Overy
<b>5 YEARS</b>	Thomas Armistead, Dwayne Bailey, Brianna Fisher, Holly Jonston, Kim Wilson Curnow, Geoffrey Hay, Barry Nicholl, John Traill, Arthur Skipitaris, Geraldine Bugg, Peter Meester, Glenn Read, Michael McStephen, Rachel Joy, Leanne Collins, Jennifer Walka, Andrew Fairhall, Michael Matarczyk, Anja Bartle, Tori Wilson, Joanna Mactier, Pauline Smith

### 4.6.3 PREVENTION OF VIOLENCE AGAINST WOMEN

**The Prevention of Violence against Women (PVAW) is supported by Wellington Shire Council through the promotion of gender equity and other educational activities as a part of the PVAW strategy and the Paving the Way Project, both Victorian Government initiatives.**

These two programs are delivered via a partnership agreement with the Gippsland Women's Health in order to create organisational and community awareness around the prevention of men's violence against women.

Family violence includes physical, sexual, financial, verbal or emotional abuse by a family member or partner and Wellington Shire Council has in place a Family Violence Leave Policy to support staff who are experiencing family violence through the provision of unlimited Family Violence Leave to attend medical appointments, legal proceedings and/or other preventative activities.



Wellington Shire Council is committed to primary prevention initiatives through its gender equity awareness and Mentors in Violence Prevention (MVP) accredited training.

#### 4.6.4 HEALTH AND SAFETY

Wellington Shire Council is committed to providing and maintaining a safe work environment, and protecting the health, safety and welfare of staff, labour hire personnel, volunteers, contractors, customers, associated authorities, visitors and all other persons whose health or safety could be at risk through our work.

A high priority project for 2019/20 was establishing and completing Safety Leadership Training with all staff in supervisory roles. We identified a gap where after promotion some supervisors may not fully understand the extent of their OH&S supervisory responsibilities. We implemented 4 short courses covering these areas and how our OH&S Management System can provide guidance and information to successfully navigate all areas of safety while achieving Council objectives.

**Listed below are projects and improvements undertaken during 2019/20 to improve Council's OH&S functions:**

- Completed Safety Leadership Training with all Supervisory roles.
- OH&S Management System ISO 45001 Gap Analysis.
- Drafted a detailed five yearly internal safety audit plan.
- All Business Units are completing updated hazard assessments for staff operations.
- Increased OH&S Committee meeting schedule from quarterly to bi-monthly.
- Completed noise assessment reviews.
- Establish further online forms for outdoor staff to assist with paper free work environment.
- Completed 7 of 10 recommendations from ISO 45001 Gap Analysis.



**Main priorities projects for 2020/21 are as follows:**

- Complete upgrade of OH&S Management System to align with ISO 45001.
- Establish and complete face to face contractor safety training with all relevant staff.
- Implement Internal Safety Audit Plan
- Complete Management review process for upgraded OH&S Management System
- Establish machinery/ equipment introduction videos.

Below is a small snapshot of some data being closely monitored to proactively identify potential risks and hazards.

MEASURE	2015/16	2016/17	2017/18	2018/19	2019/20
WorkCover claims	9	5	10	7	9
Days lost to WorkCover injury	276	136	187	73	130
Incidents reported	53	72	60	139	67
Near misses reported	13	22	14	17	13
Incidents resulting in injury	30	40	39	33	38
Worksafe notifiable incidents	6	4	4	2	2



## 4.6.5 EMPLOYEE HEALTH AND WELLBEING

### Our health and wellbeing programs, initiatives and support services are designed to:

- Improve work performance and productivity
- Reduce costs associated with absenteeism, presenteeism, disability and workers' compensation
- Improve the workplace culture of the organisation and retain existing employees
- Improve our branding and image.

Council continued to deliver the following initiatives during 2019/20 to support these objectives.

### Promoting physical health and fitness:

- Employees at Council are provided a 10% discount on membership to our leisure facility Aqua Energy. Aqua Energy provides fitness classes, a fully equipped gymnasium and swimming pool.
- Ride to Work Day which encourages staff to ride their push-bike to work instead of driving.

### Promoting mental health and wellbeing:

- Our Employee Assistance Program provides free access to Converge International (an external service) for our employees and their families for confidential

counselling and support for work and personal related issues.

- R U OK Day: Council acknowledges R U OK Day annually by providing organisational awareness into suicide prevention by reducing the stigma surrounding mental health issues.
- World Mental Health Day: Council promotes World Mental Health day each year to shed a more positive light on mental health issues and initiate an open conversation within the organisation.
- Australia's Biggest Morning Tea (May 2020) raised \$253.50 on behalf of the Cancer Council fund donated to the Cancer Council.
- Walk to Work Day on behalf of diabetes Australia – October 2019, promoted staff to walk to work.
- Blood donation drive Wellington Shire Council is proud to support its staff to make these lifesaving donations and this year staff at Wellington Shire Council have made 32 blood donations, saving 96 lives.

### Promoting employee social inclusion:

- Social Club: Provides social connection for staff by providing social events such as communal lunches, weekend outings, movie nights and health initiatives such as yoga, walking and soccer nights.

45

TOTAL NUMBER OF  
EXTERNAL RECRUITMENT  
CAMPAIGNS FOR THE YEAR

41

NUMBER OF INTERNAL  
RECRUITMENT CAMPAIGNS  
FOR THE YEAR

687

TOTAL NUMBER OF APPLICATIONS  
RECEIVED FOR EXTERNAL  
RECRUITMENT CAMPAIGNS

10.7%

EMPLOYEE TURNOVER  
RATE

#### 4.6.6 CHILD SAFE STANDARDS

As an organisation providing child related services, Wellington Shire Council is committed to creating a culture of child safety and recognises that protecting children and preventing and responding to child abuse is an organisation wide responsibility.

Council is also committed to achieving compliance with the Child Safe Standards, the Reportable Conduct Scheme, recent criminal law reform and other practices to monitor and report child abuse related concerns.

In December 2018, the Child Safe Standards Policy was reviewed and approved by the CEO which applies to all employees, contractors and volunteers. This policy also meets Council's obligations under the Child Wellbeing and Safety Amendment (Child Safe Standards) Act 2015.

A total of 344 employees undertook online training on Child Safe Standards during 2019/20 year.

**All employees, contractors, and volunteers who have direct contact with children are required to have a current Working with Children Check.**

#### 4.6.7 RECRUITMENT TRENDS

**As an organisation, it is important to track recruitment statistics to identify market shortfalls and improvements.**

Wellington Shire Council is a remote rural council, and as such, faces a variety of recruitment constraints including difficulty attracting talent to the area, keeping remuneration competitive and offering competitive employee conditions. Within the next year, Council will be focused on attracting talent through improved media presence and diversifying our applicants to include more culturally diverse applicants and applicants of different ability levels.

#### 4.6.8 COVID-19 ALTERNATIVE DUTIES INITIATIVE

The ongoing COVID-19 pandemic has had a dramatic effect on many of the businesses in our region. During the early stages of the pandemic Council had temporarily closed several services including Aqua Energy, The Gippsland Art Gallery, The Wedge and all Libraries.

Due to this situation many staff were no longer able to carry out the normal duties of their roles, we had to consider reasonable alternative work options for staff that were suitable for them to carry out remotely.

Wellington Shire Council has worked to ensure that we have done everything possible to ensure that our employees are able to maintain their income and

remain engaged in meaningful and productive work.

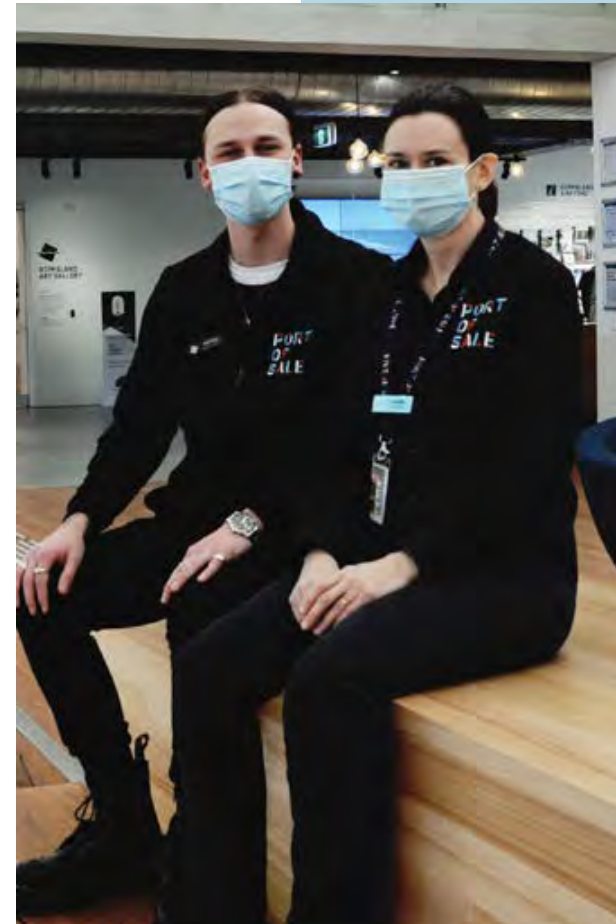
Therefore, we commenced the Alternative Duties Initiative where staff impacted by business shutdowns could be considered for redeployment to another area of Council on a temporary basis until such time that they could return to their substantive roles.

Human Resources worked with leaders across the business to match employees to tasks based on their existing skills, capability, and interests.

The program was a great success with positive feedback provided from both staff involved and managers who had taken them on to complete tasks.

##### **Some examples of successful placements included:**

- School crossing supervisors who spent time assisting the horticulture team planting trees.
- A Swim School Instructor assisting as an Animal Attendant at Animal Aid.
- Customer Service Officers from Aqua Energy assisting with emergency management pandemic response.
- Art Gallery Trainee assisting the Rates team.



## 4.6.9 WORKING FOR VICTORIA INITIATIVE

**The Victorian Government has provided \$500 million to the Working for Victoria initiative to help our community and contribute to Victoria's ability to respond to the coronavirus (COVID-19) pandemic.**

As part of this initiative, Council has received \$1.4 million in funding to go towards gaining and retaining employment opportunities within our municipality and to help stimulate the economy. This equates to 31 jobs that will provide much-needed employment opportunities for our local economy and community, by focusing on providing important services across the municipality in response to the COVID-19 crisis.

At the time of preparation of this report, applications are open to all Victorians who are unemployed or underemployed at the time of applying. We encourage any Wellington Shire residents who are currently unemployed or underemployed to register for opportunities.

The roles will span across a range of areas including infrastructure maintenance, environment, business/community support, asset management, customer service, human resources, transformation and technology and recovery and support.

## 5.1

# measuring our performance

## 5.1.1 LOCAL GOVERNMENT PERFORMANCE REPORTING FRAMEWORK

This annual report is prepared in accordance with the Local Government Amendment (Performance Reporting and Accountability) Act 2014 and Local Government (Planning and Reporting) Regulations 2014.

These form the Local Government Performance Reporting Framework, which provides the foundation for standardising and strengthening performance measuring and reporting across the local government sector. As a tool, the framework enables local communities to compare how their council has performed during the year against others.

Our Report of Operations and audited Performance Statement in section two of this report provide comparative performance data for 2019/20 and data trends for the last three years.

Ratepayers, residents and other stakeholders can compare our performance results against other large rural Victorian councils via the My Council website ([www.knowyourcouncil.vic.gov.au](http://www.knowyourcouncil.vic.gov.au)).

## 5.1.2 COMMUNITY SATISFACTION SURVEY

The annual Local Government Community Satisfaction Survey provides additional means to compare with other similar councils as well as tracking our results over recent years.

Our 2020 survey results indicated that Wellington Shire Council is performing better than other large rural Councils. Council scored a rating of 62 out of 100 for overall council performance compared to 55 for other large rural councils and 58 state-wide.

The three areas that survey participants highlighted that Council performs particularly well in are, arts centres and libraries, the appearance of our public areas and our recreational facilities.

Council also scored significantly higher results compared to other large rural councils in the areas of sealed local roads, unsealed roads, building & planning permits.

The survey results also suggested that Council should make improvements to sealed road maintenance, waste management and community consultation. Council will undertake further investigation of those areas identified for improvement.

The Local Government Satisfaction Survey is independent of Council. The research is conducted annually by JWS Research on behalf of the Department of Environment, Land, Water and Planning.

A summary of core Community Satisfaction Survey Results is shown below with the detailed report available on Council's website.



# Summary of Core Measures

PERFORMANCE MEASURE

	WELLINGTON 2019	WELLINGTON 2020	LARGE RURAL 2020	STATEWIDE 2020
Overall performance	62	63	55	58
Community Consultation (Community consultation and engagement)	57	57	54	55
Advocacy (Lobbying on behalf of the community)	57	57	53	53
Making Community Decisions (Decisions made in the interest of the community)	58	58	52	53
Sealed Local Roads (Condition of sealed local roads)	59	56	47	54
Customer Service	71	71	68	70

### 5.1.3 REPORTING AGAINST THE COUNCIL PLAN 2017-21 AND ANNUAL BUDGET 2019/20

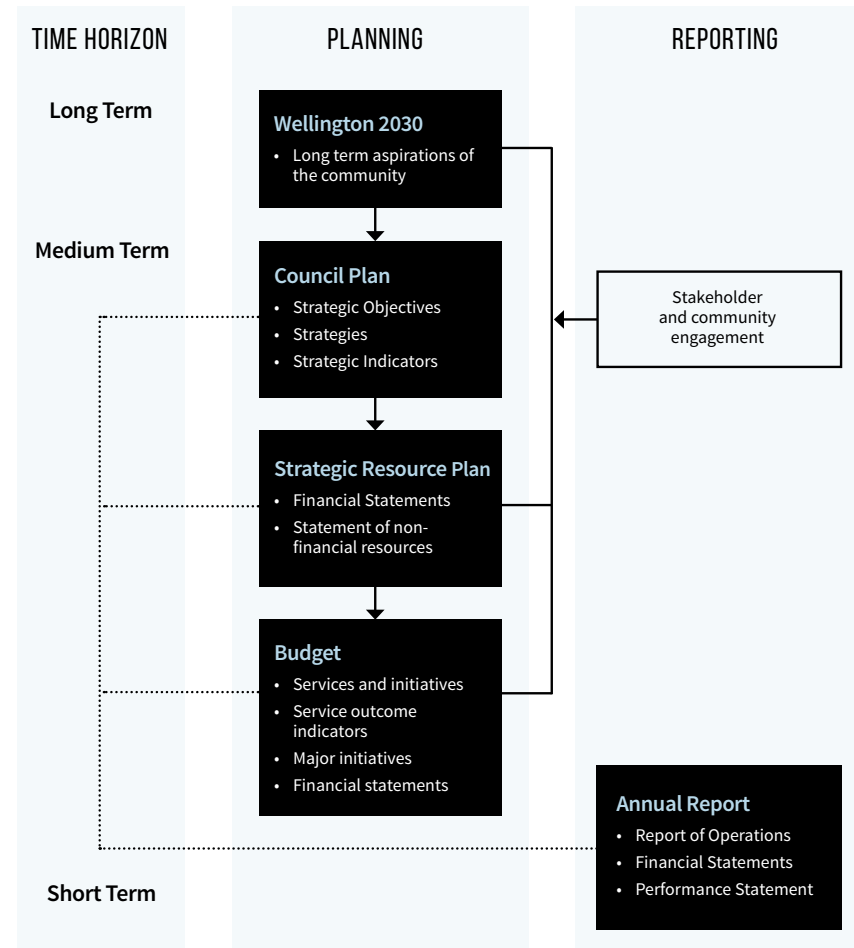
The following diagram shows the relationships between the Annual Report and the key planning documents in local government. It also shows community and stakeholder engagement as the foundation to our planning and reporting process.

Council undertook an extensive community consultation program to review the 'Wellington 2030-Community vision for the future' document during 2016. The revised Wellington 2030 was used to develop and guide the key themes and strategic objectives of the new 2017-21 four-year Strategic Plan, our Council Plan.

We continued to work throughout 2019/20 towards better integration of the Council Plan and other strategic documents with key operational documents such as annual business plans and individual work/performance plans. Our aim was to create a strong focus across the organisation on achieving the plan's strategic objectives while continuing to meet our operational and service delivery requirements.

We continuously kept the community informed about our progress and performance through our website, social media, quarterly community newsletter Wellington Matters, local newspapers and actively engaged members in our planning and decision-making processes via surveys, workshops, focus groups, forums, committees and meetings.

Section 5.3 details how we performed during the year towards realising the various strategies identified in 2017-21 Council Plan, major initiatives and initiatives as identified in the 2019/20 Annual Budget and achieving the performance measures and targets related to each.



5.2

# /// council plan

The Wellington Shire Council Plan 2017-21 includes six themes, each comprised of strategic objectives and strategies for achieving these, strategic indicators for monitoring achievement as well as Council's four-year strategic resource plan as included in the 2019/20 budget.

The following includes the six themes and corresponding strategic objectives as detailed in the Wellington Shire Council Plan 2017-21.



# 1 COMMUNITIES

## THEME

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We know and support each other and have a strong sense of community belonging. Diversity is respected and there are many social and community activities providing opportunities for all people to interact. We strive for good health, feel safe in our communities and are prepared for natural disasters.

## STRATEGIC OBJECTIVES

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- 1.1** Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.
- 1.2** Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.
- 1.3** Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.
- 1.4** Enhance resilience in our towns and our communities.

# 2 SERVICES & INFRASTRUCTURE

## THEME

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Wellington has a built environment that is sustainable, appropriate, accessible and responsive to the community. Transport connects people to communities and places. Events and services support our strong communities.

## STRATEGIC OBJECTIVES

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- 2.1** Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.
- 2.2** Council assets are responsibly, socially, economically and sustainably managed.
- 2.3** Wellington Shire is well planned, considering long term growth and sustainability.
- 2.4** Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.

# 3 NATURAL ENVIRONMENT

## THEME

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Wellington's natural environment and landscape is clean, diverse, beautiful, accessible and protected.

## STRATEGIC OBJECTIVES

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- 3.1** Conserve and protect our natural environment through responsible and sustainable management practices.
- 3.2** Demonstrate leadership in waste and water management, and energy efficiency.
- 3.3** Build resilience in our communities and landscapes to mitigate risks from a changing climate.

# 4 LIFELONG LEARNING

## THEME

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Wellington has a broad choice of local training, education and holistic learning and development options that lead to meaningful employment and personal fulfilment.

## STRATEGIC OBJECTIVES

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- 4.1** Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.
- 4.2** Encourage innovation for and in the region.

# 5 ECONOMY

## THEME

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Wellington has a wealth of diverse industries providing employment opportunities for all. There is growth in the Wellington population and economy which is balanced with the preservation of our natural environment and connected communities.

## STRATEGIC OBJECTIVES

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- 5.1** Support and develop our existing businesses.
- 5.2** Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.
- 5.3** Grow Wellington Shire's visitor economy.

# 6 ORGANISATIONAL

## THEME

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Wellington is well led, managed and supported by best organisational practices to deliver services and infrastructure to the community. We do this by listening, advocating and responding to their needs.

## STRATEGIC OBJECTIVES

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- 6.1** Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.
- 6.2** Community engagement and customer service excellence is central to Council's decision-making process.
- 6.3** Maintain a well governed, transparent, high performing, ethical and accountable organisation.
- 6.4** Act and lobby on behalf of the priorities of the community.

# performance

Council's performance for the 2019/20 year is reported against each theme and strategic objective to demonstrate how Council is performing in achieving the 2017-21 Council Plan.

## PERFORMANCE IS MEASURED AS FOLLOWS:



### STRATEGIC INDICATORS

Results achieved in relation to the strategic indicators in the Council Plan



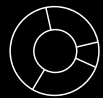
### MAJOR INITIATIVES

Progress in relation to the major initiatives identified in the budget



### DESCRIPTION OF SERVICES PROVIDED

Services funded in the budget and the persons or sections of the community who are provided those services



### SERVICE INDICATORS AND MEASURES

Results against the prescribed service performance indicators and measures.

## COUNCIL RESPONSIBILITY LEVELS

The icons below are used throughout the performance section, and signify Council's responsibility levels.



### CONTROL

Council actions directly control the result.



### INFLUENCE

Council can influence the result, but other external factors may also have an impact.



### MONITOR

Council has no influence on this result but monitors it to assist future planning.

## 5.3.1 COMMUNITIES



## STRATEGIC INDICATORS

The following statement reviews the performance of council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

STRATEGIC INDICATOR IN 2017-21 COUNCIL PLAN	COUNCIL RESPONSIBILITY LEVEL	TARGET	2019/20 RESULT
Satisfaction with enforcement of Local Laws	■ ■ Control	64%	66% Large rural average 64%
Community satisfaction with Emergency and Disaster Management	■ □ Influence	74%	71% Large rural average 69%
Percentage of annual Municipal Health and Wellbeing Action Plan items achieved	■ ■ Control	>75%	New action plan developed during the period.
Percentage of annual Action Plan items achieved for the Wellington Youth Strategy.	■ □ Influence	>75%	80%
Monitor utilisation and diversity of usage of Council's community facilities	□ □ Monitor	Monitor numbers	576 activities undertaken with 81,569 participants across 89 facilities
Total value of Community Assistance Grants distributed annually	■ ■ Control	Monitor annual total	Assistance Grants \$219,107 Quick Response Grants \$111,605 Community Newsletter Grants \$8,900



## MAJOR INITIATIVES

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

### MAJOR INITIATIVES

Research and prepare approach/guidelines for all Council staff working with Aboriginal cultural knowledge and content in a respectful and appropriate manner, in consultation with the Gunaikurnai community.

### PROGRESS

An internal draft document titled 'Protocols for Working Respectfully with Gunaikurnai Culture' is complete. The draft document is modelled on 'Magolee' (<http://www.maggolee.org.au/>) which is a framework for helping Victorian councils engage with Aboriginal communities and promote reconciliation. The document contains largely operational guidelines for staff to ensure council services are delivered in a way that is respectful of Gunaikurnai culture and people. The next stage involves consultation with Gunaikurnai Land and Waters Aboriginal Corporation regarding appropriateness of operational protocols set out in the document.

### STATUS

**Progressing  
(90%)**



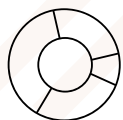
## DESCRIPTION OF SERVICE PROVIDED

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
<b>Community Wellbeing (Except Community facilities Planning)</b>	<p>Community Wellbeing Unit provides opportunities for communities to work in partnerships with local government to achieve identified priorities. The unit works to ensure all members of the community have equal opportunity to participate in community activities. Special focus is given to those who have traditionally remained marginalised such as the young, elderly, disabled and transport disadvantaged.</p> <ul style="list-style-type: none"> <li>• Social Policy and Planning</li> <li>• Access and Inclusion</li> <li>• Youth Liaison</li> <li>• Community Engagement</li> </ul> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Review Partnership Agreements with Yarram &amp; District Health Service &amp; Central Gippsland Health for the delivery of services to our ageing population, beyond federal roll out of aged care reform, and for maternal and child health. (Completed)</li> <li>• Secure federal Information, Linkages and Capacity-building (ILC) external funding that addresses social, community and economic participation of people with disabilities, beyond transition to NDIS. (Completed)</li> <li>• Deliver the Community-managed Facilities Strategy and Action Plan. (Completed)</li> </ul>	1,789	1,780	(9)

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
Leisure Services	<p>The Leisure Services Unit provides services and functions directed at fostering a healthier and more active community through the facilitation and provision of a range of recreation, fitness and community activities and programs at Council's recreation facilities. This Unit ensures Council owned recreation facilities are managed sustainably, are fully utilised and accessible to people of all abilities.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Implement a 'Healthy Food Choices' menu at Aqua Café, offering healthy eating options and community awareness for all members and guests. (Completed)</li> <li>• Implement a 'Healthy Food Choices' menu at GRSC Café, offering healthy eating options and community awareness for all members and guests. (Completed)</li> <li>• Create and facilitate a networking group with local allied health professionals, NDIS providers and the NDIA, to increase activity and ongoing rehabilitation programs for the community. (Deferred)</li> <li>• Develop and implement an aquatic awareness/safety program for adults at Aqua Energy. (Completed)</li> <li>• Work with Gippsland Water to further investigate and implement the 'Be Smart Choose Tap' initiative/campaign at Aqua Energy and seasonal outdoor pools. (Progressing-90%)</li> <li>• Continue to implement recommendations and actions to support the 5-year work plan to reduce energy consumption by 5% per year at Aqua Energy and Gippsland Regional Sports Complex (GRSC). (Completed)</li> <li>• Inform Aqua Energy's business decisions through data obtained from the reintroduction of an improved cost allocation model for Leisure Services. (Completed)</li> <li>• Undertake the implementation of a Workforce Management System across all Leisure Services managed facilities. (Progressing-95%)</li> <li>• Undertake the implementation of a membership sales process as a tool to improve customer experience and increase membership sales. (Completed)</li> <li>• Undertake an annual survey of leisure facilities users and broader community to gain feedback and ensure that the programs, services, and facilities meet the needs of the Wellington community. (Completed)</li> </ul>	1,058	657	(401)

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
<b>Municipal Services (Except Customer Services)</b>	The Municipal Services Unit works with people to ensure the life, health and safety of the community is maintained through educating and enforcing the Environmental Health (including food safety support programs), Building and Local Laws regulations and animal management services.	1,149	1,332	183
<b>Emergency Management</b>	<p>The Emergency Management team coordinates Council's emergency management responsibilities ensuring the organisation has the skills and capacity to respond appropriately to emergencies and facilitates a coordinated shire approach through the Municipal Emergency Management Planning Committee.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>Conduct detailed review and evaluation of internal emergency management implemented during the Summer 2019 bushfires and implement improvement recommendations across emergency management organisation structure, plans, policies, and processes. (Completed)</li> <li>Review amendments to federal and state government financial assistance funding arrangements, identify implications for Council's financial sustainability with respect to resourcing emergency management responsibilities and produce report with recommendations for management consideration. (Progressing-70%)</li> </ul>	485	316	(169)



## PRESCRIBED SERVICE PERFORMANCE INDICATORS

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>AQUATIC FACILITIES</b>					
<b>Service Standard</b>					
<b>Health inspections of aquatic facilities</b> [Number of authorised officer inspections of council aquatic facilities / Number of council aquatic facilities]	1.0	1.0	1.0	1.0	Wellington Shire Council operates one indoor aquatic, all year facility in Sale and five outdoor seasonal aquatic facilities (Heyfield, Maffra, Rosedale, Stratford and Yarram). All six facilities are inspected at least once per year.
<b>Service Cost</b>					
<b>Cost of aquatic facilities</b> [Direct cost of aquatic facilities less income received / Number of visits to aquatic facilities]	New in 2020	New in 2020	New in 2020	\$8.52	During 2019/20, Wellington Shire Council's indoor and outdoor aquatic facilities operated at a cost to Council of \$ 1,585,833 and recorded 186,195 visitors. This resulted in an average cost per visitation of \$8.52. Operation of council's all-year aquatic facility in Sale (Aqua Energy) was impacted by the mandated COVID-19 closure of aquatic and leisure facilities. This affected attendances and income from late March until a partial reactivation of facilities in June. Lost revenue is estimated at approximately \$478k and loss of attendances are estimated to be between 60-70,000. Even though expenditure on wages and utilities was reduced, maintenance expenditure was sustained throughout the year and increased to facilitate the safe removal of asbestos from Aqua Energy. Maintenance projects were also brought forward during COVID-19 closure that enabled completion of works without disruption to normal business activities.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>Utilisation</b> <b>Utilisation of aquatic facilities</b> [Number of visits to aquatic facilities / Municipal population]	5.01	5.57	5.72	4.20	The combined number of visits recorded at Council's indoor and outdoor aquatic facilities during 2019/20 was 186,195. This equates to an average of 4.2 aquatic facility visits, per Wellington Shire resident, for the year. Operation of council's all-year aquatic facility in Sale (Aqua Energy) was impacted by the mandated COVID-19 closure of aquatic and leisure facilities. This affected attendances from late March until a partial reactivation of facilities in June. The loss of attendances is estimated to be between 60-70,000.
<b>FOOD SAFETY</b>					
<b>Timeliness</b> <b>Time taken to action food complaints</b> [Number of days between receipt and first response action for all food complaints / Number of food complaints]	1.00	1.00	4.50	2.58	Council received a total of 19 food complaints in 2019. This demonstrates that community members are aware they can report concerns about the safety or handling of food that is sold within Wellington Shire via Council's Customer Action Request system. The majority of the food complaints were actioned within the first 2 days of being reported to council. There was one complaint which took longer to action due to a number of public holidays which skewed the overall timeframe upwards.
<b>Service standard</b> <b>Food safety assessments</b> [Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the Food Act, 1984 / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100	90.80%	84.50%	70.10%	97.10%	Council's performance in this area has continued to improve which is demonstrated by the high percentage of inspections completed.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>Service cost</b> <b>Cost of food safety service</b> [Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act,1984]	\$367	\$402	\$352	\$372	Direct cost of Council's food safety program per all registered and notifiable food premises is \$372. The cost of delivering food safety service has remained steady with minimal fluctuation during last couple of years.
<b>Health and safety</b> <b>Critical and major non-compliance outcome notifications</b> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about food premises] x100	100%	57%	94%	100%	All major and critical non-compliance notifications for food premises were followed up. For the 2019 calendar year, there were 33 critical and major non-compliance notifications.
<b>ANIMAL MANAGEMENT</b>					
<b>Timeliness</b> <b>Time taken to action animal requests</b> [Number of days between receipt and first response action for all animal management requests / Number of animal management requests]	1.3	1.4	1.3	1.2	Local Laws officers responded to 1253 domestic animal management requests during the reporting period, with an average initial response time of 1.2 days. Animal management requests range from lost, wandering or nuisance pets to barking dogs, animal welfare concerns, dog attacks, reports of dangerous or menacing dogs and reports of illegal pet breeding activities.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>Service standard</b> <b>Animals reclaimed</b> [Number of animals reclaimed / Number of animals collected]	58%	56%	68%	69%	Out of 723 domestic animals collected by our Local Laws officers, 497 were reunited with their owners. Unclaimed animals are placed into the care of Victorian Animal Aid Trust and, if suitable rehomed through their pet adoption program. All animals reclaimed by their owners are required to be registered before release.
<b>Animals rehomed</b> [Number of animals rehomed / Number of animals collected] x100	New in 2020	New in 2020	New in 2020	25.20%	Through the dedicated work of Victorian Animal Aid Trust, 182 unclaimed animals (or 25% of animals collected) were successfully rehomed during the reporting period, in addition to 497 lost animals reunited with their owners.
<b>Service cost</b> <b>Cost of animal management service per population</b> [Direct cost of the animal management service / Population]	New in 2020	New in 2020	New in 2020	\$14.65	Direct animal management costs for the reporting period have been calculated at \$650,332 and cost per head of population remained on par with the last year. Direct costs do not include any incoming charges, such as animal registration or pound release fees.
<b>Health and safety</b> <b>Animal management prosecutions</b> [Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	New in 2020	New in 2020	New in 2020	100%	Wellington Shire Council undertook 9 animal management prosecutions during 2019/20 for matters related to serious dog attacks, mainly dog vs dog or dog vs livestock and unregistered domestic animal businesses. All were successful. An additional five matters have been adjourned due to the current COVID-19 pandemic. It is expected that they will be heard early next year and will be included in the next reporting period statistics.

## 5.3.2 SERVICES & INFRASTRUCTURE



### STRATEGIC INDICATORS

The following statement reviews the performance of council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

STRATEGIC INDICATOR IN 2017-21 COUNCIL PLAN	COUNCIL RESPONSIBILITY LEVEL	TARGET	2019/20 RESULT
Community satisfaction with condition of local streets and footpaths.	■■ Control	55%	60% Large rural average 54%
Community satisfaction with planning permits	■■ Control	58%	60% Large rural average 49%
Total annual value of municipal development	▣▣ Influence	Monitor annual total	Wellington \$80,921,745 Victorian rural average \$10,049,063
Percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal	■■ Control	Monitor percentage	2017 Inspection - 99.68% 2019 Inspection - 99.97%



## MAJOR INITIATIVES

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

MAJOR INITIATIVES	PROGRESS	STATUS
<p>Finalise conceptual project brief for refurbishment of aquatic facilities at Aqua Energy and progress planning of business case including identification of funding options.</p>	<p>Business case completed and options for redevelopment considered by council in September 2019. Concept design completed including community and user consultation and costing underway for council review in July. A commitment for funding support has been made by the John Leslie Foundation.</p>	<p><b>Completed</b></p>
<p>Progress business case and funding advocacy for Yarram Outdoor Pool project.</p>	<p>'A Warmer Pool for Yarram' project developed including community consultation, Council and community contributions approved and Sport and Recreation Victoria. Strong community advocacy for funding enabled a strong submission for grant funding to Sport and Recreation Victoria. Funding application submitted with outcome expected in July 2020.</p>	<p><b>Completed</b></p>
<p>Complete the Sale Tennis Club Facility Upgrade</p>	<p>Works on pavilion are complete. Works on stage 1 court civil works and court surface works are primarily complete. Works on stage 2 court civil works and surface construction works are on hold at request of club pending a review of court surface performance. .</p>	<p><b>Progressing (80%)</b></p>

MAJOR INITIATIVES	PROGRESS	STATUS
Complete Year 2 civil works for the Maffra Streetscape Upgrade	All streetscape works for the southern service road are complete. Works on the northern service road are approximately 50% complete and it is expected that works will be completed prior to December 2020.	<b>Completed</b>
Oversee upgrade of the Cameron Stadium Redevelopment Project (multi-year project with completion forecast for March 2021)	2019/20 has seen strong and consistent activity at Cameron Sporting Complex with the stadium development well underway. In August 2019, local contractor Brookers was awarded the construction tender and works commenced in September 2019. Stage 1 works are nearing completion and planning underway for the delivery of Stage 2. The project is running well within timelines and budgets and strong community benefits are expected to eventuate from its completion.	<b>Progressing (45%)</b>
Prepare a structure plan for Maffra to support the future urban growth of the township.	Background work is advancing to inform the preparation of a Discussion Paper for the Maffra Structure Plan Project, with community consultation to progress post the lifting of COVID-19 restrictions.	<b>Progressing (15%)</b>



## DESCRIPTION OF SERVICE PROVIDED

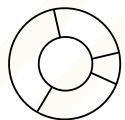
The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
	The Assets and Projects Business Unit manages a diverse range of services for Council including the implementation and management of capital projects across the organisation in the order of \$28 million to \$46 million per annum: planning for new infrastructure development opportunities and providing asset management and information systems and support.			
<b>Assets and Projects</b>	<b>Initiatives</b> <ul style="list-style-type: none"> <li>• Subject to external funding being granted, commence works on the Beverleys Road Safety Upgrades Blackspot project. (Progressing-90%).</li> <li>• Subject to external funding being granted, commence works for the reconstruction and widening of Balloong Road project. (Completed).</li> <li>• Develop a professional development plan for engineering and technical staff across the Assets and Projects team. (Completed).</li> </ul>	<b>1,857</b>	<b>2,591</b>	<b>734</b>

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
<b>Built Environment</b>	<p>The Built Environment Unit manages the maintenance, renewal and improvement of Council's road and boating infrastructure, in addition to various civic facilities and buildings, including roadways, paths, drainage, boat ramps and jetties etc. This includes managing Council's road maintenance teams and ensures that maintenance of Council's road and other infrastructure is performed in a coordinated way to maximise benefits to the community and other users.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Develop an implementation plan for the town entry improvement program and commence the development of initial priorities for Loch Sport, including opportunities for community engagement where appropriate. (Progressing-85%)</li> <li>• Review existing Maintenance Management System and implement recommendations of the 2019 Maintenance Management External Audit, where appropriate. (Completed)</li> <li>• Commence holistic review of town centre and tourism feature signage for major townships and develop an action plan. (Progressing-80%)</li> <li>• Commence review of existing Built Environment processes including gap analysis. Update and create processes as required to ensure consistent service delivery of Built Environment functions. (Completed)</li> <li>• Develop a professional development plan for engineering and technical staff across the Built Environment team. (Completed)</li> </ul>	<b>6,861</b>	<b>7,428</b>	<b>567</b>
<b>The Wedge</b>	<p>The Wedge, as part of the Arts and Culture Unit seeks to assist in the development of a vibrant, culturally active community that: promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Delivery of projects for The Wedge outdoor enclosure, poster display and auditorium soundproofing through collaboration with other Council staff. (Completed)</li> </ul>	<b>780</b>	<b>756</b>	<b>(24)</b>

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
Land Use Planning	<p>The Land Use Planning Unit through our statutory planning and strategic land use planning services, aims to develop and improve forward looking land use planning policies and plans that guide and support sustainable growth and appropriate land use and development. Many of these services are provided through and driven by legislation. We aim to provide services that satisfy community needs by encouraging and supporting development that meets required standards and is of good design.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Update flood overlay controls and policy in the Planning Scheme to minimise future risk to the community. (Deferred)</li> <li>• Advance the industrial rezoning of land in Wurruk/West Sale to support economic growth. (Completed)</li> <li>• Implement the findings of the State Government's Planning in the Economic Growth Zone project to ensure that the Planning Scheme is up to date/ relevant. (Ongoing)</li> <li>• Engage with the Department of Defence to determine appropriate planning controls surrounding RAAF Base East Sale to support the ongoing operation of this airfield. (Ongoing)</li> <li>• Planning controls in the Education precinct (adjacent to Port of Sale) are implemented to support and encourage appropriate future redevelopment. (Ongoing)</li> <li>• Implement the North Sale Development Plan into the Planning Scheme to support well planned housing growth. (Ongoing)</li> <li>• Facilitate preparation of a development plan for the Wurruk Growth area (subject to a private request) to support well planned housing growth. (Ongoing)</li> </ul>	975	1,234	259

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
<b>Community Facility Planning</b>	<p>The Community Facility Planning team provides services and functions directed at fostering a healthy, well serviced community with a primary focus on community infrastructure planning, priorities and projects; project funding attraction; management and governance of community facilities and administration of Council's community assistance grants scheme. The team plans for and supports recreation facilities that encourage the community to participate in physical and general wellbeing activities and the development of community infrastructure that addresses community service needs.</p>	<b>2,068</b>	<b>3,393</b>	<b>1,325</b>
	<p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Lead the process to progress capital projects planning and develop business cases including identification of funding options for: Yarram Outdoor Pool heating, GRSC seating, GRSC air movement, Aqua Energy redevelopment and GRSC Stage 2B. (Multi-Year) (Progressing-60%)</li> <li>• Develop a holistic approach and set of guidelines for master planning for community and sporting facilities and undertake comprehensive master plans across highest priority facilities, determined with respect to need and potential external funding availability. (Progressing-75%)</li> </ul>			



## PRESCRIBED SERVICE PERFORMANCE INDICATORS

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>ROADS</b>					
<p><b>Satisfaction of use</b>  <b>Sealed local road requests</b>            [Number of sealed local road requests / Kilometres of sealed local roads] x100</p>	15.70%	11.20%	9.60%	11.10%	In 2019/20, Wellington Shire Council received a total of 170 customer action requests for local sealed roads, which is a significant increase compared to last year. A range of factors influences the community contacting Council in relation to sealed roads, which may include impact of weather events and the impact of the coronavirus pandemic. Wellington Shire has received an increased rainfall in 2019/20 which could have attributed to an increase in customer requests.
<p><b>Condition</b>  <b>Sealed local roads below the intervention level</b>            [Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100</p>	97.00%	99.70%	99.90%	99.97%	Wellington Shire Council conducts condition inspections on its local road network every three years, pursuant to the inspection frequencies within its Road Management Plan. The percentage of roads below the set intervention level for the 2018/19 financial year is 99.97%, which is a slight improvement on last year. Council continues to focus on reconstruction of failed pavements, both rural and urban, through both capital expenditure and general maintenance. This has greatly improved the overall condition of Council's local sealed road network, with only very minor sections of road being identified as below intervention level.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>Service cost</b> <b>Cost of sealed local road reconstruction</b> [Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]	\$45.02	\$28.93	\$55.97	\$59.74	The cost of sealed local road reconstruction has increased slightly compared to last financial year. Council undertook a number of urban streets reconstruction projects in 2019/20 as part of its capital works program. The cost of urban street reconstruction is increased compared to standard rural road reconstruction due to the use of asphalt, increased contract specifications for pavement and other drainage infrastructure, and additional traffic management requirements. Contractor availability also plays a significant role in project costs, particularly for regional areas and towns with no locally available road construction contractors. Urban road pavements reconstructed in the 2019/20 financial year include Marley Street in Sale and Bruce Street in Yarram.
<b>Service cost</b> <b>Cost of sealed local road resealing</b> [Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]	\$3.09	\$3.42	\$3.89	\$4.22	Wellington Shire Council continues to procure road sealing services in a cost-effective manner in 2019/20, despite the cost per square metre being slightly higher than the previous years. The increased cost has resulted from a smaller resealing program compared to the 2018/19 financial year, as well as the type of treatments completed within the 2019/20 program.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<p><b>Satisfaction</b>  <b>Satisfaction with sealed local roads</b>            [Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads]</p>	56	56	56	59	Results from the 2020 Community Satisfaction Survey shows a noticeable increase in residents' satisfaction rating for Wellington Shire's sealed local roads. The result is 12 points higher than the average for similar large rural councils. The increased satisfaction could be attributed towards an increased focus on condition of local urban streets. Wellington Shire Council is responsible for a road network of 3,114km, where 1,529km are sealed and 1,585km are unsealed.
<b>STATUTORY PLANNING</b>					
<p><b>Timeliness</b>  <b>Time taken to decide planning applications</b>            [The median number of days between receipt of a planning application and a decision on the application]</p>	58	42	39	37	Council achieved a result of 37 for the median number of days between receipt of a planning application and a decision being made, which is significantly better than the rural average of 56 days.
<p><b>Service standard</b>  <b>Planning applications decided within 60 days</b>            [Number of planning application decisions made within 60 days / number of planning application decisions made] x100</p>	93.50%	97.80%	97.60%	96.70%	The statutory timeframe for issuing planning permits is 60 days for regular applications and 10 days for vic smart applications. Council has achieved strong results with 94% of regular applications and 100% of vic smart applications being decided within specified time frames, compared to the rural average of 77% and 83% respectively. (Source: wellington-june 2020 planning permit activity monthly report produced by department of environment, land, water and planning.)

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<p><b>Service cost</b></p> <p><b>Cost of statutory planning service</b>            [Direct cost of statutory planning service / Number of planning applications received]</p>	\$2,265.12	\$1,752.56	\$1,857.42	\$1,524.14	Costs to deliver the statutory planning service in 2019/20 were similar to the year prior, but due to a higher number of planning applications being received in 2019/20, the cost to deliver the service has been reduced.
<p><b>Decision making</b></p> <p><b>Council planning decisions upheld at VCAT</b>            [Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100</p>	100.00%	50.00%	100%	100%	Only one planning decision was appealed at VCAT during 2019/20, with Council's decision being upheld by VCAT.

### 5.3.3 NATURAL ENVIRONMENT



## STRATEGIC INDICATORS

The following statement reviews the performance of council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

STRATEGIC INDICATOR IN 2017-21 COUNCIL PLAN	COUNCIL RESPONSIBILITY LEVEL	TARGET	2019/20 RESULT
Community satisfaction with the appearance of public areas	■■ Control	74%	77% Large rural average 71%
Community satisfaction with waste management	■■ Control	67.00%	64% Large rural average 62%
Community satisfaction with Council's slashing and weed control activity	■■ Control	53%	51% Large rural average 48%
Monitor participation rates of Council's Sustainable Living Education Program	■■ Control	Monitor participation rates	172 sessions 6196 participants



## MAJOR INITIATIVES

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

### MAJOR INITIATIVES

### PROGRESS

### STATUS

Develop a plan for the recovery of organic waste from landfill that takes into account the proposed Gippswide Kerbside Collaborative Procurement shared service opportunity, and, if appropriate, commence a community awareness/education program in anticipation of its rollout.

Tender documentation for processing and kerbside collection, including organic waste, is being undertaken in conjunction with Resource Recovery Group - Gippsland. Delays to tender process has been encountered due to the COVID-19 pandemic. Works will continue as planned with revised timeframes and in accordance with government requirements.

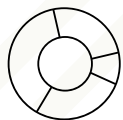
**Progressing  
(50%)**



## DESCRIPTION OF SERVICE PROVIDED

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
<b>Natural Environment and Parks</b>	<p>The Natural Environment and Parks Unit covers a range of activities related to the operational management of public open space, which includes approximately 320 hectares of parkland and associated infrastructure, such as picnic shelters, BBQs, seating, boardwalks, fences and public toilets. The service also proactively manages 30,000 – 35,000 urban trees and is responsible for the management, design and development of parks and streetscapes in urban areas. The unit is also responsible for moving the Wellington community towards a more sustainable future. Key priority areas include biodiversity, water consumption and quality, waste management and energy use.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Ensure through the planning process, open space and green infrastructure are adequately considered. (Completed)</li> <li>• Develop tree protection policy &amp; guidelines. (Progressing-40%)</li> <li>• Commence review and update Environmental Sustainability Strategy (2020-2024). (Completed)</li> <li>• Develop carbon accounts and carbon reduction action plan. (Completed)</li> <li>• Broaden species selection to diversify the urban forest in response to climate change. (Completed)</li> </ul>	<b>4,746</b>	<b>3,830</b>	<b>(916)</b>
<b>Wellington Coast Subdivision Strategy</b>	<p>The Wellington Coast Subdivision Strategy Project Manager is responsible for implementing the Ninety Mile Beach Plan Voluntary Assistance Scheme. Expenditure for 2019/20 is funded through unspent State Government grant funding carried forward.</p>	<b>348</b>	<b>380</b>	<b>32</b>



## PRESCRIBED SERVICE PERFORMANCE INDICATORS

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>WASTE COLLECTION</b>					
<b>Satisfaction</b>					
<b>Kerbside bin collection requests</b> [Number of kerbside garbage and recycling bin collection requests / Number of kerbside bin collection households] x1,000	29.6	36.8	38.8	47.5	Council receives requests for damaged or stolen bins to be replaced, uncollected bins to be collected, and additional bins to be provided. In 2019/20, we received a total of approximately 48 requests per 1,000 households. 120l garbage bins are reaching the end of their useful life and may be the cause of the continued elevated number of bin requests.
<b>Service standard</b>					
<b>Kerbside collection bins missed</b> [Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000	1.6	1.6	1.6	1.7	Over 1.56 million bin lifts were performed during 2019/20 as part of Wellington Shire's waste collection service which operates within a defined collection boundary within the 11,000km <sup>2</sup> municipality. Only 272 bins were reported as missed during 2019/20.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>WASTE COLLECTION</b>					
<b>Service cost</b>					
<b>Cost of kerbside garbage collection service</b> [Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins] Cost of kerbside recyclables collection service	\$65.49	\$65.95	\$67.40	\$69.26	Wellington Shire's kerbside collection includes the weekly garbage waste collection service of 19,705 bins across the municipality. Additional services for residents in Wellington Shire, not incorporated in this cost, include an annual hard waste collection service, and two no charge green waste disposal weekends and a fortnightly recycling bin collection service.
<b>Service cost</b> [Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]	\$46.12	\$53.77	\$68.49	\$73.05	China's 2018 ban on some recyclable material has resulted in increased costs for Australian waste collectors including the Wellington Shire Council. This increased cost is a direct cost to Council and the main contributor to the increase in cost per bin for the kerbside recyclable collection service compared to previous years.
<b>Waste Diversion</b>					
<b>Kerbside collection waste diverted from landfill</b> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	32.9%	33.6%	35.7%	35.3%	More than 3,900 tonnes of recyclable material diverted from landfill in 2019/20. That's an average of 200kg of recyclables per collection household in Wellington Shire. Wellington Shire Council does not currently have a kerbside green waste collection service in place limiting the diversion rate percentage under this category.

## 5.3.4 LIFELONG LEARNING



### STRATEGIC INDICATORS

The following statement reviews the performance of council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

STRATEGIC INDICATOR IN 2017-21 COUNCIL PLAN	COUNCIL RESPONSIBILITY LEVEL	TARGET	2019/20 RESULT
Maintain or increase the proportion of residents with post school qualifications of some sort relative to the Gippsland average	<input type="checkbox"/> <input type="checkbox"/> Monitor	>51.6%	Wellington - 52.9% Gippsland - 52.8%
Increase participation at Council's libraries	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Influence	Monitor participation rates	Library visits – 168,603 Active library members – 5,415
Increase participation at Council's Arts and Culture facilities	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Control	Monitor participation rates	Art Gallery – 29,629 The Wedge – 22,508



## DESCRIPTION OF SERVICE PROVIDED

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
	<p>The Art Gallery and Libraries as part of the Arts and Culture Unit, seek to assist in the development of a vibrant culturally active community that: promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.</p>			
<b>Art Gallery &amp; Libraries</b>	<p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Create an online searchable database of the Gallery's permanent collection, accessible through the Gippsland Art Gallery website, including images and relevant catalogue information. (Completed)</li> <li>• Improve library technical services provision by investigating implementation of Swift online borrower registration, updated catalogue search display, and library patron communications and alerts software. (Completed)</li> <li>• Establish a philanthropic donor fund to increase the amount of donated funds received by the Gippsland Art Gallery. (Completed)</li> </ul>	<b>\$1,551</b>	<b>\$1,615</b>	<b>64</b>



## PRESCRIBED SERVICE PERFORMANCE INDICATORS

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>LIBRARIES</b>					
<b>Utilisation</b>					
<b>Library collection usage</b> [Number of library collection item loans / Number of library collection items]	1.99	2.26	2.70	2.17	Wellington Shire Library's collection is available through six branches and four outreach sites at local Community Houses in the 11,000km <sup>2</sup> municipality. This indicator now only measures physical item loans which were adversely affected during this reporting period by library closures and social distancing measures due to COVID-19 in April and May.
<b>Resource standard</b>					
<b>Standard of library collection</b> [Number of library collection items purchased in the last 5 years / Number of library collection items] x 100]	47.76%	50.02%	54.46%	45.27%	Our book, audio-visual, and eResources are continually replenished with new material through the year. COVID-19 library closures affected our weeding program of older titles this year. Discontinuance of newer, unused material resulted in an unimproved performance compared with previous years.
<b>Service cost</b>					
<b>Cost of library service per population</b> [Direct cost of the library service / Population]	New in 2020	New in 2020	New in 2020	\$20.31	Wellington Shire's library facilities continue to provide value for services across the Shire, with a cost reduction per head of population in 2019/20. This can be attributed to a significant reduction of expenditure on wages, utilities and resource spending due to library closures and activity under COVID-19 restrictions.







SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<p><b>Participation</b>  Active library borrowers in municipality  [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100</p>	13.62%	13.82%	14.11%	13.35%	<p>Libraries continue to be one of our top performing service areas according to the 2020 Community Satisfaction Survey. Wellington Shire Libraries offer a broad range of popular programs including author talks, baby rhyme times, toddler Storytime and school holiday programs. During COVID-19 restrictions, Council introduced a Click &amp; Deliver personal loan service and virtual programming of children's Storytime and Rock, Rhythm &amp; Rhyme services which were well attended and free to all residents within the Shire. The slight decrease in percentage of active membership may be a natural decrease after the initial increase following the new library opening at the Port of Sale in 2018.</p>

## 5.3.5 ECONOMY



## STRATEGIC INDICATORS

The following statement reviews the performance of council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

STRATEGIC INDICATOR IN 2017-21 COUNCIL PLAN	COUNCIL RESPONSIBILITY LEVEL	TARGET	2019/20 RESULT
Maintain or increase the total number of jobs in Wellington Shire relative to the Gippsland workforce	 Influence	> 14,192 jobs (15.88% of Gippsland workforce)	18,111 jobs (17.14% of Gippsland workforce)
Maintain or increase number of businesses	 Influence	> 3,889 businesses	4,029 businesses
Maintain or increase estimated resident population relative to Gippsland population	 Influence	> 41,965 residents	44,380 residents
Maintain or increase Gross Regional Product (GRP) relative to Gippsland GRP	 Influence	\$2.32b GRP	\$3.39b GRP (3.8% up from 2019 result)
Maintain or increase visitor numbers by type/duration	 Influence	Monitor Destination Gippsland data	Domestic daytrips 578,000 Domestic overnight visitors 443,000
Maintain lower unemployment rate than the Gippsland Average.	 Influence	Monitor ABS data	Gippsland average – 3.3% Wellington – 3.7%



## MAJOR INITIATIVES

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

### MAJOR INITIATIVES

### PROGRESS

### STATUS

Review Council's external marketing activities and provide Council with a report and recommendation about future delivery models.

Central Gippsland Tourism, previously known as Wellington Regional Tourism, continue to deliver external tourism marketing for Council. The current MOU with Central Gippsland Tourism, signed in October 2019, is in place until March 2021. CGT report quarterly to council on their progress against the key objectives identified in the MOU.

**Completed**



## DESCRIPTION OF SERVICE PROVIDED

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.






BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
	<p>Council's Business Development service aims to support business growth and employment, lifestyle opportunities and a vibrant tourism sector.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Direct funding secured via LVA to actively market and promote the municipality's competitive economic advantages of the Macalister Irrigation District and raise the profile of the region's agribusiness sector. (Progressing-50%)</li> <li>• Partner with Sports Marketing Australia and LVA to attract major events to increase visitation and spend. (Completed)</li> <li>• Implement year two actions emanating from the Recreation Vehicle (RV) Strategy. (Completed)</li> <li>• Seek funding for the extension of the Great Southern Rail Trail from Hedley to Alberton to increase visitation and business opportunities in adjacent areas. (Progressing-85%)</li> </ul>			
<b>Business Development</b>		<b>1,770</b>	<b>2,085</b>	<b>315</b>

## 5.3.5 ECONOMY



## ORGANISATIONAL

The following statement reviews the performance of council against the Council Plan including results achieved in relation to the strategic indicators included in the Council Plan.

STRATEGIC INDICATOR IN 2017-21 COUNCIL PLAN	COUNCIL RESPONSIBILITY LEVEL	TARGET	2019/20 RESULT
Maintain or increase community satisfaction with Council's overall performance.	 Influence	63%	62% Large rural average 55%
Increase satisfaction with community consultation and engagement.	 Influence	58%	57% Large rural average 54%
Maintain or increase satisfaction with advocacy on behalf of the community to other organisations and levels of government	 Control	57%	57% Large rural average 53%
Maintain or increase community satisfaction out of 100 with how Council has performed in making decisions in the best interests of the community	 Influence	56%	58% Large rural average 52%
Maintain or increase overall staff satisfaction and engagement ratings	 Influence	5.48 satisfaction 69% engagement	5.48 satisfaction 72.7% engagement



## MAJOR INITIATIVES

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

### MAJOR INITIATIVES

Implement initiatives associated with State and Federal Government drought funding and represent the interests of the local agribusiness sector to influence government's drought response.

### PROGRESS

Council successfully applied for, distributed, and acquitted \$1,500,000 in State and Federal Government funding. The distribution of funds included community infrastructure upgrades and community events to support farming families. In January 2020, a further \$1,000,000 was successfully applied for through the Commonwealth Drought Communities Fund to provide further upgrades to community facilities in farming areas during 2020-2021.

### STATUS

**Completed**



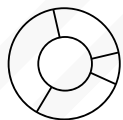
## DESCRIPTION OF SERVICE PROVIDED

The following statement reviews the progress of Council in relation to major initiatives identified in the 2019/20 budget for the year.

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
<b>Councillors, Chief Executive and Executive Team</b>	<p>This area of governance includes the Mayor, Councillors, Chief Executive Officer and Executive Management Team and associated support which covers service provision across the entire organisation.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>Identify and facilitate shared services opportunities with participating GLGN Councils. (Ongoing)</li> </ul>	2,897	3,976	1,079
<b>Communications &amp; Media</b>	<p>This area provides internal and external communication services and support and branding initiatives for Council. The team also seeks to proactively inform our community and our staff ensuring transparency, consistency and clarity of our message.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>Research, plan and introduce a social media reporting mechanism to meet legislative requirements. (Progressing-30%)</li> <li>Design and develop a Gippsland Regional Sports Complex website and social media presence. (Completed)</li> <li>Design, develop and publish a Port of Sale website. (Completed)</li> </ul>	425	583	158

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
Information Services	<p>The Information Services Business Unit provides centralised and integrated information services and new and emerging technologies to assist Council to reach the 2030 Vision.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Manage the implementation for new Intranet System to meet Council business requirements. (Completed)</li> <li>• Manage core software improvement upgrades for Wellington and East Gippsland Shire Council in preparation of the Gippsland Shared Services Initiative. (Completed)</li> <li>• Manage the review and implementation of ICT Policies to ensure compliance with Victorian Protective Data Security Standards. (Completed)</li> <li>• Develop new ICT Strategic Plan to ensure Wellington Shire Council is responsive to new business and legislative requirements. (Completed)</li> </ul>	2,661	3,545	884
	<p>The People and Capability Unit provides responsive advice and services in the areas of Human Resources, Learning and Development, Occupational Health and Safety, Risk Management, Corporate Planning and Reporting and Business Improvement.</p> <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Implement a Business Continuity Plan ensuring links with the Emergency Management Plan and the ICT Disaster Recovery Plan in order to maintain the continuity of critical business functions in the event of a business interruption. (Progressing-60%)</li> </ul>	2,054	2498	444

BUSINESS AREA	DESCRIPTION OF SERVICES PROVIDED	ACTUAL (\$000)	BUDGET (\$000)	VARIANCE
	The Commercial Facilities team as part of the Business Development Unit, manages a range of commercial property portfolios including strategic projects in addition to completing the transactions for property acquisitions, disposal and transfers.			
<b>Commercial Facilities</b>	<p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Subject to Council adopting budget, coordinate delivery of the Port of Sale Mooring Access Project. (Completed)</li> <li>• Present Council with a business case for the development of the Eastern Recreation Aviation Precinct at West Sale Airport. (Completed)</li> <li>• Progress the sale of Council's Surplus Land in accordance with policy and standards of best practice. (Completed)</li> </ul>	<b>8</b>	<b>62</b>	<b>54</b>
<b>Customer Service</b>	The Customer Service team as part of the Municipal Services Business Unit provides responsive, quality customer service to all stakeholders.	<b>491</b>	<b>521</b>	<b>30</b>
	The Finance Unit provides financial, payroll, rating and property valuation services to the organisation, community and external stakeholders. These services underpin the drive to be a financially sustainable Council, comply with the necessary legislative requirements and meet community needs. The unit also aims to provide a safe, reliable and sustainable fleet of vehicles to support the organisation in achieving its goals. The significant procurement goal is that of gaining good value from our purchasing.			
<b>Finance</b>	<p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>• Implement a system to provide online rates notice access to rate payers in Wellington Shire. (Deferred)</li> <li>• Establish a central Register for all contracts across the organisation to ensure consistency and good governance. (Deferred)</li> </ul>	<b>1,956</b>	<b>3,038</b>	<b>1,082</b>



## PRESCRIBED SERVICE PERFORMANCE INDICATORS

The following statement provides the results of the prescribed service performance indicators and measures including explanation of material variations.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>GOVERNANCE</b>					
<p><b>Transparency</b>            Council resolutions at meetings closed to the public            [Number of Council resolutions made at ordinary or special meetings of Council, or at meetings of a special committee consisting only of Councillors, closed to the public / Number of Council resolutions made at ordinary or special meetings of Council or at meetings of a special committee consisting only of Councillors] x100</p>	2.60%	4.30%	3.80%	1.90%	Wellington Shire Council made 310 resolutions during the 2019/20 financial year. Of those decisions, 304 or 98.06 % were made in meetings open to the public. Council demonstrates leadership and maintains transparent processes in order that the community is informed by and engaged with Council business. Additionally, all meetings open to the public are broadcasted live via Council's website and made available via an online video archive. Due to COVID-19 social distancing restrictions, two council meetings in April were conducted with a quorum of five Councillors with the remainder watching the livestream. Four council meetings in May and June were conducted as virtual council meetings after the legislation passed for virtual council meetings permitting the attendance of all Councillors.
<p><b>Consultation and engagement</b>            Satisfaction with community consultation and engagement            [Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement]</p>	59	58	57	57	As per Community Satisfaction Survey 2020 results, Wellington Shire Council is performing three points higher than the large rural council average for community engagement.

SERVICE INDICATOR/MEASURE	2016/17	2017/18	2018/19	2019/20	COMMENTS
<b>GOVERNANCE</b>					
<p><b>Attendance</b> Councillor attendance at Council meetings [The sum of the number of Councillors who attended each ordinary and special Council meeting / (Number of ordinary and special Council meetings) x (Number of Councillors elected at the last Council general election)] x100</p>	92.60%	88.90%	92.30%	92.13%	Wellington Shire Councillor commitment to actively serve the community is reflected in its 92.13% attendance rate at the 22 ordinary Council meetings and two special Council meetings held in 2019/20. Due to COVID-19 social distancing restrictions, two council meetings in April were conducted with a quorum of only five Councillors with the remainder watching the livestream resulting in a lower attendance rate for April. However, four council meetings in May and June were conducted as virtual council meetings after the legislation passed for virtual council meetings permitting the attendance of all Councillors.
<p><b>Service cost</b> Cost of governance [Direct cost of the governance service / Number of Councillors elected at the last Council general election]</p>	\$42,074	\$40,834	\$43,898	\$42,221	Although a Councillor's role is largely voluntary, they receive an allowance within the limits set by the Victorian Government. It is also appropriate that allowable expenses incurred are reimbursed whilst undertaking Council duties. This cost reflects both Councillor allowances and reimbursements for the period. Wellington Shire Councillor reimbursement is at the lower end of the scale for Victorian councillors.
<p><b>Satisfaction</b> Satisfaction with Council decisions [Community satisfaction rating out of 100 with how Council has performed in making decisions in the interest of the community]</p>	59	58	58	58	Council's participation in the 2020 Community Satisfaction Survey showed no change in community satisfaction rating with the way Council has performed in making decisions in the interests of the community. Council has performed six points higher than large rural average and five points higher compared to state-wide average.



## 6.1

# governance

Wellington Shire Council is constituted under the Local Government Act 1989 to provide leadership for the good governance of the municipal district and local community.

Council has a number of roles including:

- Taking into account the diverse needs of the local community in decision-making.
- Providing leadership by establishing strategic objectives and monitoring achievements.
- Ensuring that resources are managed in a responsible and accountable manner.
- Advocating the interests of the local community to other communities and levels of government.
- Fostering community cohesion and encouraging active participation in civic life.

Council is committed to effective and sustainable forms of democratic and

corporate governance as the key to ensuring that Council and its administration meet the community's priorities. The community has many opportunities to provide input into Council's decision-making processes including community consultation activities, public forums such as community meetings and the ability to make submissions to Council and Special Committees of Council.

Council places a strong emphasis on good governance, ensuring that Council operates effectively, efficiently, impartially and with integrity. Council employs good governance principles by making decisions based on proper processes and systems, making sure Council officers carry out these decisions appropriately.

Council's formal decision-making processes

are conducted through Council meetings and Special Committees of Council. Council delegates the majority of its decision making to Council staff and these delegations are exercised in accordance with adopted Council policies and relevant legislation.

The *Local Government Act 2020* received Royal Assent on 24 March with Stage 1 of four stages being proclaimed on 6 April 2020. The introduction of the new Act will provide opportunity for Council to revise its good governance framework as the Local Government Act 2020 is a principles-based Act, removing unnecessary regulatory and legislative prescription. The following five principles have guided the development of the Act:

### **1. Community Engagement**

This principle aims to ensure all Victorians have the opportunity to engage with their council on the future of their community. At a minimum, all councils must adopt and maintain a community engagement policy which must be used in the development of:

- Planning and financial management
- Community vision
- Council plan
- Financial plan



**Council places a strong emphasis on good governance, ensuring that Council operates effectively, efficiently, impartially and with integrity.**

## 2. Strategic Planning

The *Local Government Act 2020* requires councils to develop an integrated, longer-term and transparent approach to planning that supports councillors in leading strategically, rather than focusing on operational issues.

The strategic planning principle works together with the community engagement principle to ensure that communities are involved in strategic planning and decision making.

## 3. Financial Management

A significant percentage of a council's revenue comes from rates, and the community has expectations that these rates will be used to deliver an array of services and infrastructure. It is vital that councils undertake responsible spending and investment that ensures financial, social and environmental sustainability.

The new *Local Government Act 2020* is also intended to create a legislative environment that embraces innovation, modern business practices and microeconomic reform.

## 4. Public Transparency

Openness, accountability and honesty are essential to build high levels of accountability and trust amongst citizens and enable fully informed engagement in the democratic process.

Councils will be required to adopt and maintain a public transparency policy, which must be in line with underpinning principles in the Act.

## 5. Service Performance

This principle ensure that councils deliver services to the community that are equitable, accessible, good value and meet the needs of their diverse communities.

Stages 2 to 4 will continue to be rolled out over the following 18 months with the full transition from the *Local Government Act 1989* to the *Local Government Act 2020* finalised in June 2022 with the adoption of the Asset Management Plans.

## 6.1.1 COUNCIL MEETINGS

### Council conducts open public meetings on the first and third Tuesday of each month.

Members of the community are welcome to attend these meetings and observe from the gallery. Council meetings also provide the opportunity for community members to submit a question to Council, make a submission or speak to an item.

Due to COVID-19 social gathering restrictions, Council closed physical access to the public gallery at Council meetings from May. Council provided a suitably safe alternative by opening up the chat room email used for comment during a Council meeting for all specific Agenda item comments and including the chat room and further gallery comments portion of the Council meeting. On an as required basis, Council have also facilitated on location addressing of Council via use of the Merrimans Creek meeting room via a Skype dial-in to the Council meeting which continues to be livestreamed.

Wellington Shire Council streams live video and audio of Council Meetings and Special Council Meetings. Recently recorded meetings or earlier meetings can be accessed via Council web page at <http://www.wellington.vic.gov.au/Your-Council/Council-Meetings/Live-Council-Meetings>.

Council held the following meetings during 2019/20:

- **22 Ordinary Council Meetings**
- **One Special Council Meeting**

## 6.1.2 COUNCILLOR MEETING ATTENDANCE 2019/20









The following table provides a summary of Councillor attendance at Council meetings and Special Council meetings for the 2019/20 financial year.

Due to the COVID-19 pandemic commencing in late March 2020, both of the April Council meetings were held with a minimum quorum of Councillors and essential Council staff to allow for adherence to social distancing regulations as set out by the Chief Health Officer.










From May, Council was able to establish fully virtual Council meetings so that all Councillors were again able to participate.



## 2 July 2019 - 6 November 2019

COUNCILLOR	ORDINARY MEETING	SPECIAL MEETING	TOTAL
 Cr Alan Hall (Mayor)	9	0	9
 Cr Malcolm Hole (Deputy Mayor)	9	0	9
 Cr Carolyn Crossley	9	0	9
 Cr Ian Bye	8	0	8
 Cr Gayle Maher	9	0	9
 Cr Darren McCubbin	8	0	8
 Cr Carmel Ripper	9	0	9
 Cr Scott Rossetti	9	0	9
 Cr Garry Stephens	8	0	8

## 7 November 2019 - 16 June 2020

COUNCILLOR	ORDINARY MEETING	SPECIAL MEETING	TOTAL
 Cr Alan Hall (Mayor)	11	1	12
 Cr Gayle Maher (Deputy Mayor)	10	1	11
 Cr Carolyn Crossley	10	1	11
 Cr Ian Bye	13	1	14
 Cr Malcolm Hole	12	1	13
 Cr Darren McCubbin	11	1	12
 Cr Carmel Ripper	13	1	14
 Cr Scott Rossetti	11	1	12
 Cr Garry Stephens	11	1	12

### 6.1.3 SPECIAL COMMITTEES

The *Local Government Act 1989* allows for the establishment of one or more Special Committees consisting of:

- Councillors
- Council staff
- Other persons
- Any combination of the above.

The following list provides all current Section 86 Committees of Wellington Shire Council with their purpose and Councillor Representation.

Briagolong Quarry Reserve Committee received certification as an incorporated entity on 27 September 2019 and is no longer a Section 86 Committee.

SPECIAL COMMITTEE	COUNCILLOR	OFFICERS	PURPOSE
<b>Briagolong Recreation Reserve Committee</b>	Cr Carmel Ripper	1	To protect, promote and develop the Briagolong Recreation Reserve.
<b>Cameron Sporting Complex Committee</b>	Cr Malcolm Hole	1	To protect, promote and develop the Cameron Sporting Complex, Maffra.
<b>Gordon Street Reserve Committee</b>	Cr Malcolm Hole	1	To protect, promote and develop the Gordon Street Reserve, Heyfield.
<b>Maffra Recreation Reserve Committee</b>	Cr Carmel Ripper	1	To protect, promote and develop the Maffra Recreation Reserve.
<b>Newry Recreation Reserve Committee</b>	Cr Malcolm Hole	1	To protect, promote and develop the Newry Recreation Reserve.
<b>Sale Performance Space Fundraising Committee</b>	Cr Darren McCubbin	3	To maintain a public fund into which the public may contribute towards the construction, maintenance, upgrade and expansion of Council-owned cultural spaces, facilities and equipment. To maintain a public fund into which the public may contribute towards cultural activities, programs and events conducted by Wellington Shire Council through Council-owned cultural spaces and facilities. To coordinate fundraising activities on behalf of Council-owned cultural spaces and facilities. To obtain all necessary permits and approvals required for eligible fundraising activities.

### List of Advisory Committees

- Audit & Risk Committee
- CEO Performance Review Committee
- Gippsland Art Gallery Advisory Group
- Gippsland Regional Sports Complex User Group Committee
- Place Names Committee
- Remuneration Committee
- Stephenson Park Advisory Committee
- Strategic Land Use Planning Projects Review Group
- The Wedge and Masterplan Advisory Group
- Wellington Access & Inclusion Advisory Group
- Wellington Youth Service Network (WYSN)
- Wellington Shire Youth Council

### Committees of Other Organisations (Delegates)

- Australian Coastal Councils Association
- Coastal Agencies Liaison Group
- Gippsland Climate Change Network Incorporated
- Gippsland Local Government Network (GLGN)
- Gippsland Local Government Waste Forum
- Municipal Association of Victoria (MAV)
- National Timber Council Association Inc
- South East Australian Transport Strategy (SEATS)
- Timber Towns Victoria
- Wellington Regional Tourism (WRT)

### Other Groups, Taskforces, Project Control Groups (PCG's) & Statutory Committees

- Healthy Wellington Action Group
- Wellington Shire Council Emergency Management Planning Committee





## 6.1.4 CODE OF CONDUCT

Councillors are bound by a Code of Conduct. The Code describes the standards of ethical and moral behaviour expected of Councillors. The code covers relationships between Councillors and staff, the use of Council resources and dispute resolution procedures.

The Code was reviewed and revised on 20 December 2016 following the 2016 general election as provided for in the Local Government Act 1989, however due to a resignation and subsequent count back the Code was readopted on 21 November 2017.

Council's current Code of Conduct includes:

- Processes for resolving internal disputes between Councillors;
- Provisions prescribed for in The Local Government Amendment (Improved Governance) Act 2015;
- Provisions addressing any prescribed matters;
- Any other matters relating to the conduct of Councillors which the Council considers appropriate.

In addition, the Code also outlines:

- Other conduct definitions under the Local Government Act, 1989 such as those relating to misuse of position, improper direction, breach of confidentiality and conflict of interest.
- Representatives on behalf of Council.
- Roles and relationships.

## 6.1.5 CONFLICT OF INTEREST

Councillors are elected by Wellington Shire residents and non-residential ratepayers to act in the best interests of the community. When a Council delegates its powers to a Council officer or a Committee, they must act in the public interest.

A conflict of interest occurs when a personal or private interest might compromise the ability to act in the public interest and exists even if no improper act results from it. Council has a standard procedure for all Council and Committee meetings requiring the declaration of a conflict of interest and then stepping aside from the relevant decision-making process or from the exercise of public duty.

**During 2019/20, eight conflicts of interest were declared at Council and Special Committee meetings.**

### Conflicts of Interest

DATE OF DECLARATION	COUNCILLOR	CONFLICT OF INTEREST - COUNCIL MEETINGS
16 July 2019	 Councillor Hole	Direct - Section 77B - Item C4.1 Power Purchase Agreement
16 July 2019	 Councillor McCubbin	Direct - Section 77B - Item C5.1 Quick Response Grants
19 November 2019	 Councillor Bye	Indirect - Section 78B - Item C5.1 Quick Response Grant Scheme
19 November 2019	 Councillor McCubbin	Indirect - Section 78B - Item G1.1 Australia Day Awards
17 December 2019	 Councillor Stephens	Indirect - Section 78B - Item C3.7 C102 - Technical Planning Scheme Amendment
3 March 2020	 Councillor McCubbin	Direct - Section 77B - Item C5.1 Quick Response Grant Scheme
19 May 2020	 Councillor Stephens	Indirect - Section 78B - Item C5.1 Community Assistance Grants - Events, Projects and Facilities: March 2020 round
2 June 2020	 Councillor Hole	Direct - Section 77B - Item A7(1) Notice of Motion - Information, Linkages and Capacity Building Grants

## 6.1.6 COUNCILLOR ALLOWANCES

In accordance with Section 74(1) of the *Local Government Act 1989*, Councillors are entitled to receive an allowance while performing their duty as a Councillor. The Mayor is also entitled to receive a higher allowance.






The Victorian Government sets the upper and lower limits for all allowances paid to Councillors and Mayors, divided into three categories based on the income and population of each Council and in this instance Wellington Shire Council is recognised as a category two council.

For the period 1 July 2019 to 30 November 2019, the Councillor annual allowance upper limit for a category two Council (as defined by the *Local Government Act 1989*) was fixed at \$25,730 per annum and the allowance upper limit for the Mayor was \$79,612 per annum. The Minister for Local Government approved an annual adjustment of 2.0 per cent to take effect as from 1 December 2019. The annual allowances upper limits were adjusted for the period 1 December 2019 to 30 June 2020 at \$26,245 per annum for the councillor allowance and \$81,204 per annum for the Mayoral allowance.

This table contains a summary of the allowances paid to each Councillor during the 2019/20 year.

*Note: Allowances include an amount equivalent to a superannuation contribution of 9.5%.*

### 2 July 2019 - 6 November 2019

COUNCILLOR	TRAVEL	CAR MILEAGE	CHILD CARE	INFO & COMM	CONF. & TRAINING	TOTAL
 <b>Cr Alan Hall</b> (Mayor from 7 November 2018) (01/07/19 - 30/06/20)	\$0	\$8,420	\$0	\$732	\$3,072	<b>\$12,224</b>
 <b>Cr Malcolm Hole</b> (01/07/19 - 30/06/20)	\$4,226	\$0	\$0	\$2,839	\$1,026	<b>\$8,091</b>
 <b>Cr Gayle Maher</b> (01/07/19 - 30/06/20)	\$5,347	\$0	\$0	\$443	\$900	<b>\$6,690</b>
 <b>Cr Garry Stephens</b> (01/07/19 - 30/06/20)	\$4,263	\$0	\$0	\$864	\$1,137	<b>\$6,264</b>
 <b>Cr Darren McCubbin</b> (01/07/19 - 30/06/20)	\$3,662	\$0	\$0	\$900	\$260	<b>\$4,822</b>
 <b>Cr Carmel Ripper</b> (01/07/19 - 30/06/20)	\$2,355	\$0	\$0	\$930	\$288	<b>\$3,573</b>
 <b>Cr Carolyn Crossley</b> (01/07/19 - 30/06/20)	\$1,724	\$0	\$0	\$946	\$762	<b>\$3,432</b>
 <b>Cr Scott Rossetti</b> (01/07/19 - 30/06/20)	\$856	\$0	\$0	\$1,291	\$518	<b>\$2,665</b>
 <b>Cr Ian Bye</b> (01/07/19 - 30/06/20)	\$0	\$0	\$0	\$379	\$0	<b>\$379</b>

6.2

# management

Council has implemented a number of statutory and better practice items to strengthen its management framework. Having strong governance and management frameworks leads to better decision making by Council.

The Local Government Act 1989 requires Council to undertake an assessment against the prescribed governance and management checklist and include this in its Report of Operations.

Council's Governance and Management Checklist results are set out in section 6.3.

The following items have been highlighted as important components of the management framework.



## 6.2.1 AUDIT & RISK COMMITTEE

**The Audit & Risk Committee's role is to oversee and monitor the effectiveness of Council in carrying out its responsibilities for accountable financial management, good corporate governance, maintaining an effective system of internal control and risk management and fostering an ethical environment.**

The Audit & Risk Committee consists of three independent members, Mr Chris Badger (Chair), Mr Frank Evans and Ms Kiah Cashman and two Councillors. Independent members are appointed for a maximum term of three years. The chair is elected from amongst the independent members.

The Audit & Risk Committee meets at least four times per year. The Internal Auditor, Chief Executive Officer, General Manager Corporate Services and Manager Corporate Finance attend all Audit & Risk Committee meetings. Other management representatives attend as required to present reports. Each year the External Auditors provide an external audit plan and independent audit report.

Recommendations from each Audit & Risk Committee meeting are subsequently reported to and considered by Council.

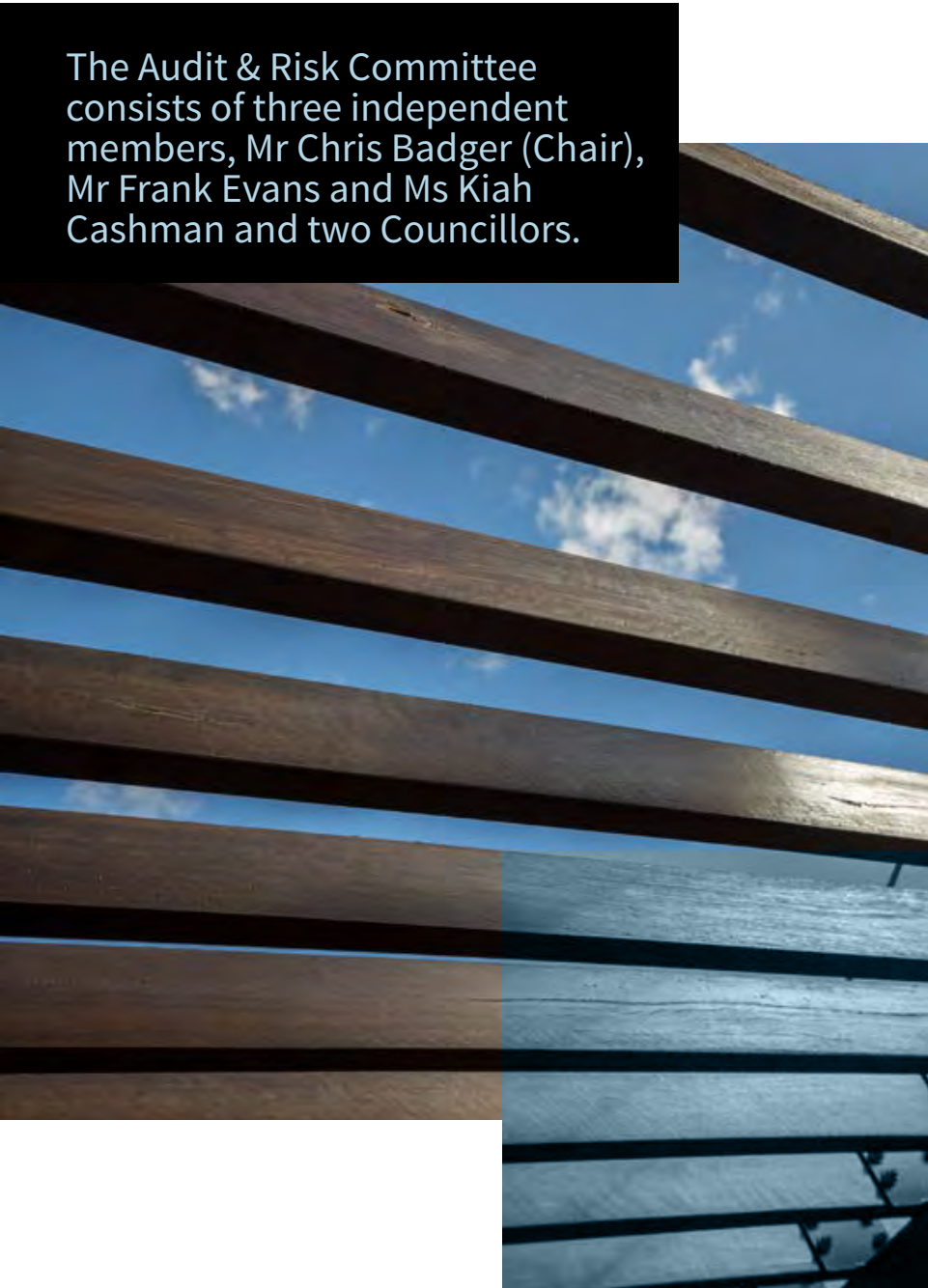
The Committee met on four occasions during 2019/20, providing advice to Council on a wide range of issues including:

- Quarterly legal and insurance reports,
- Risk management updates
- Financial reports
- Updates on outstanding audit recommendations and
- Updates on Information Services and cyber security.

Other key outcomes for the 2019/20 year are summarised below.

### **In September 2019 the Committee:**

- Adopted in-principle the 2018/19 financial and performance statements in accordance with legislative requirements;
- Received an update on the completion of actions identified to address the recommendations in the Victorian Auditor General's (VAGO) performance audit on Fraud and Corruption Control;
- Received and noted the Ombudsman's report on the Ninety Mile Beach Subdivision;
- Received and noted the internal audit report on review of Local Laws;
- Noted the Chairman's report for the period ending 30 June 2019;
- Received a report on the Chief Executive Officer's credit card expenditure;
- Received an update on Audit & Risk Committee membership;
- Reviewed the evaluation of Audit & Risk Committee performance by each member;
- Received a report on Related Party Transactions;
- Received and noted an annual update on the Road Management Act processes;
- Farewelled and thanked outgoing Chair Peter Craighead for his service.



The Audit & Risk Committee consists of three independent members, Mr Chris Badger (Chair), Mr Frank Evans and Ms Kiah Cashman and two Councillors.

**In December 2019 the Committee:**

- Appointed Chris Badger as Chair of the Committee.
- Received and noted the internal audit on the review of management of the Gippsland Regional Livestock Exchange.
- Received and noted the VAGO reports on Reporting on Local Government Performance and Local Government Assets: Asset Management and Compliance.
- Received and noted the Ombudsman's report on Revisiting Councils and Complaints.
- Received and noted the Independent Broad-based Anti-corruption Commission's (IBAC) special report on Corruption Risks associated with Procurement in Local Government.

**In February 2020 the Committee:**

- Received an update on asbestos contamination at Aqua Energy.
- Received and noted the VAGO reports on Results of 2018-19 Audits: Local Government and Council Libraries.
- Received and noted the IBAC research project on Managing Corruption Risks associated with Conflicts of Interest in the Victorian Public Sector.
- Reviewed and recommended changes be made to the Audit & Risk Committee Charter.
- Received a report on the Chief Executive Officer's credit card expenditure.
- Received a report on Related Party Transactions.
- Reviewed the Risk Management Framework.

**In May 2020 the Committee:**

- Received and reviewed the External Audit Strategy as provided by Crowe.
- Received and reviewed the draft Strategic Internal Audit Plan.
- Received and noted the internal audits on Review of Human Resource Management, Review of Landfill and Waste Management Planning and Review of Operations of the Wellington Entertainment Centre (incl. OH&S).
- Received an update on Council's response to the COVID-19 pandemic.
- Received and noted the VAGO report on Managing Development Contributions.
- Received a report on changes to Accounting policies/ Accounting Standards.
- Received a list of Council and Employee Policies.
- Reviewed the evaluation of Audit & Risk Committee performance by each member.
- Received a report on Occupational Health and Safety Indicators.
- Received a report on the 2020/21 Budget and an update on the Council Plan.
- Received an update on amendments to the Local Government Act.

**Recommendations  
from each Audit  
& Risk Committee  
meeting are  
subsequently  
reported to and  
considered by  
Council.**

## 6.2.2 INTERNAL AUDIT

Council's internal audit function provides independent and objective assurance that the appropriate processes and controls are in place across Council. The function is undertaken by an independent external provider. A risk-based three-year Strategic Internal Audit Plan (SIAP) is revised annually to ensure the audit resources remain focused on the appropriate areas. The review process considers Council's risk framework, the Council Plan, the impact of any change to operations, systems or the business environment, prior audit coverage and outcomes and management input. The SIAP is reviewed and approved by the Audit & Risk Committee annually.

The Internal Auditor attends each Audit & Risk Committee meeting to report on the status of the SIAP, to provide an update on the implementation of audit recommendations and to present findings of completed reviews. All audit issues identified are risk rated. Recommendations are assigned to the responsible Manager and tracked in Council's corporate planning system. Managers provide quarterly status updates that are reviewed by the Audit & Risk Committee.

### **The SIAP for 2019/20 was undertaken with the following reviews conducted:**

- Local Laws – August 2019
- Management of the Gippsland Regional Livestock Exchange – August 2019
- Human Resource Management – May 2020
- Operations of the Wellington Entertainment Centre (incl. OHS) – May 2020
- Landfill and Waste Management Planning – May 2020



## 6.2.3 EXTERNAL AUDIT

Council is externally audited by the Victorian Auditor-General's representatives to provide an assurance that financial statements reflect the financial position at the end of the financial year.

These auditors conducted audits of Council's Financial Statements and Performance Statement for 2019/20 by testing a sample of Council's internal controls, observing processes being performed, making enquiries of key staff within Council and examining financial and accounting records and other relevant documents.

The external auditors also attended the September 2019 and May 2020 Audit & Risk Committee meetings to present the annual audit plan and Independent Audit Report.

The external audit management letter and responses were also provided to the Audit & Risk Committee.

## 6.2.4 RISK MANAGEMENT

Council is committed to proactive risk management and has continued to maintain a Risk Management Framework which is in line with the Risk Management Principles & Guidelines, (AS/NZS ISO 31000: 2009). Council's risk management objectives are to:

- Integrate risk management practices into all of Council's work practices.
- Promote and support best practice risk management throughout Council.
- Equip staff and management with the knowledge and ability to identify, analyse and prioritise areas of risk to Council.
- Implement effective processes to reduce and/or eliminate high-level risk.
- Continuously improve risk assessment, monitoring and reporting standards.
- Allow for the effective allocation and use of resources.
- Provide a basis for higher standards of accountability through the creation of effective performance objectives and measurement of performance against these objectives.
- Manage appropriate cover and minimise costs associated with insurance and litigation.

### In 2019/20:

- Risk Management Policy was reviewed and approved by the CEO.
- Strategic and operational risk registers were reviewed with emerging risks identified and included in the risk register.
- Council has continued to review its insurance profile, policies and cover for 2019/20. Council worked with our insurance brokers and insurers to ensure that our insurance cover is consistent with Council's identified risk profile and requirements.
- Continued to deliver key compliance training for staff including Fraud and Corruption, Procurement Delegations, Record Keeping and Privacy.
- Started a review of Council's Business Continuity Plan which will ensure Council can continue to offer critical services to our community in the event of a major disruption that effects our organisation.

6.3

# governance and management checklist

The following are the results in the prescribed form of Council's assessment against the prescribed Governance and Management checklist.

GOVERNANCE AND MANAGEMENT ITEMS	ASSESSMENT
1 Community engagement policy (policy outlining Council's commitment to engaging with the community on matters of public interest).	Date of adoption: 17 December 2019.
2 Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community).	Community Engagement Strategy 2017-2020 includes a range of community engagement tools and guidelines to assist Council staff to provide quality engagement for council projects. Date of adoption: 6 September 2016.
3 Strategic Resource Plan (plan under section 126 of the <i>Local Government Act, 1989</i> outlining the financial and non-financial resources required for at least the next 4 financial years).	Adopted in accordance with Section 126 of the <i>Local Government Act, 1989</i> . Date of adoption: 18 June 2020.
4 Annual budget (plan under section 130 of the <i>Local Government Act, 1989</i> setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required).	Adopted in accordance with Section 130 of the <i>Local Government Act 1989</i> . Date of adoption: 18 June 2020.

GOVERNANCE AND MANAGEMENT ITEMS	ASSESSMENT
5 Asset management plans (plans that set out the asset maintenance and renewal need for key infrastructure asset classes for at least the next 10 years).	Wellington Shire Council has documented Asset Management Plans for all major asset classes including Open Space, Properties and Roads, which includes Roads, Bridges and Paths. Date of operation of current plans: Roads-January 2020, Paths-January 2020, Bridges-January 2020, Drainage-January 2020, Property-January 2020, Open Space-January 2020.
6 Rating strategy (strategy setting out the rating structure of Council to levy rates and charges).	Strategy adopted. Date of operation of current strategy: 18 December 2018.
7 Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations).	Risk Management Policy included in Council Policy Manual. Date of operation of current policy: 17 December 2019.
8 Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud).	Fraud Control Policy included in Council Policy Manual. Date of operation of current policy: 17 December 2019.
9 Municipal emergency management plan (plan under section 20 of the <i>Emergency Management Act 1986</i> for emergency prevention, response and recovery).	Prepared and maintained in accordance with Section 20 of the <i>Emergency Management Act, 1986</i> . Date of operation: 22 November 2018.
10 Procurement policy (policy under section 186A of the <i>Local Government Act 1989</i> outlining the matters, practices and procedures that will apply to all purchases of goods, services and works).	Prepared and approved in accordance with Section 186A of the <i>Local Government Act, 1989</i> . Procurement policy included in Council Policy Manual. Date of operation of current policy: 17 December 2019.
11 Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster).	Existing document is currently being reviewed. Date of operation: 4 December 2014.
12 Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster).	ICT Disaster Response and Recovery Plan Date of operation: 20 February 2020.
13 Risk management framework (framework outlining Council's approach to managing risks to the Council's operations).	Date of operation of current strategy: 23 May 2018.

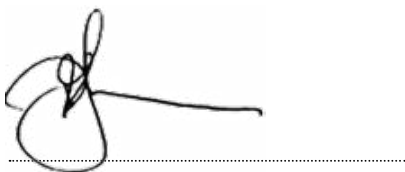
GOVERNANCE AND MANAGEMENT ITEMS	ASSESSMENT
<p>14 Audit &amp; Risk Committee (advisory committee of Council under section 139 of the <i>Local Government Act, 1989</i> whose role is to oversee the integrity of a Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements).</p>	<p>Established in accordance with Section 139 of the <i>Local Government Act, 1989</i>. The Audit &amp; Risk Committee has been in operation since February 1996 (based on available evidence) Date of establishment: February 1996.</p>
<p>15 Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls).</p>	<p>Date of engagement of current provider: 29 June 2017.</p>
<p>16 Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of <i>Local Government Act, 1989</i>).</p>	<p>Date of operation of current framework: 1 July 2019.</p>
<p>17 Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year).</p>	<p>20 August 2019.</p>
<p>18 Financial reporting (quarterly statements to council under section 138 <i>Local Government Act, 1989</i> comparing budgeted revenue and expenditure with actual revenue and expenditure).</p>	<p>Statements presented to the Council in accordance with Section 138(1) of the <i>Local Government Act, 1989</i>. Date statements presented: 17 July 2019, 15 October 2019 4 February 2020, 21 April 2020.</p>
<p>19 Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies).</p>	<p>Date of reports: 6 September 2019, 24 February 2020, Strategic Risks Register have been reviewed and presented to the Audit and Risk Committee.</p>
<p>20 Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 131 of the <i>Local Government Act, 1989</i>).</p>	<p>Quarterly Reports. Date of reports: 17 July 2019, 15 October 2019 4 February 2020, 21 April 2020.</p>

GOVERNANCE AND MANAGEMENT ITEMS

ASSESSMENT

21	Annual report (annual report under sections 131, 132 and 133 of the <i>Local Government Act, 1989</i> to the community containing a report of operations and audited financial and performance statements).	Considered at a meeting of Council in accordance with Section 134 of the <i>Local Government Act, 1989</i> . Date statements presented: 15 October 2019.
22	Councillor Code of Conduct (Code under section 76C of the <i>Local Government Act, 1989</i> setting out the conduct principles and the dispute resolution processes to be followed by councillors).	Reviewed in accordance with Section 76C of the <i>Local Government Act, 1989</i> . Date reviewed: 21 November 2017.
23	Delegations (a document setting out the powers, duties and functions of council and the Chief Executive Officer that have been delegated to members of staff).	Reviewed in accordance with Section 98(6) of the <i>Local Government Act, 1989</i> . Date reviewed: 20 April 2020.
24	Meeting procedures (a local law governing the conduct of meetings of Council and special committees).	Local law No 1, Meeting procedures made in accordance with Section 91(1) of the <i>Local Government Act, 1989</i> . Date local law made: 6 November 2014.

I certify that this information presents fairly the status of Council’s governance and management arrangements.




**David Morcom**  
Chief Executive Officer  
22 October 2020




**Cr Alan Hall**  
Mayor  
22 October 2020

6.4

# statutory information

The following information is provided in accordance with legislative and other requirements of Council.

## 6.4.1 DOCUMENTS AVAILABLE FOR PUBLIC INSPECTION

In accordance with regulation 12 of the Local Government (General) Regulations 2015 the following are prescribed documents that are available for inspection or which can be obtained for the purposes of Section 222 of the *Local Government Act 1989 (the Act)* at 18 Desailly Street, Sale.

### The following documents are available for inspection:

- A document containing details of overseas or interstate travel (other than interstate travel by land for less than three days) undertaken in an official capacity by Councillor or any member of Council staff in the previous 12 months, including:
  - The name of the Councillor or member of Council staff;
  - Dates on which the travel began and ended;
  - Destination of the travel;
  - Purpose of the travel; and
  - Total cost to the Council of the travel, including accommodation costs.





- The agendas for, and minutes of Ordinary and Special Council meetings held in the previous 12 months which are kept under section 93 of the Act, other than those agendas and minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act.
- The minutes of meetings of Section 86 Special Committees established under section 86 of the Act and held in the previous 12 months, other than those minutes relating to a part of a meeting which was closed to members of the public under section 89 of the Act and are confidential information within the meaning of section 77(2) of the Act.
- A document containing details of all leases involving land which were entered into by the council as lessor, including the lessee and the terms and the value of the lease.
- A register maintained under section 224(1A) of the Act of Authorised Officers appointed under that section.
- A list of donations and grants made by the council in the previous 12 months, including the names of persons who, or bodies which, have received a donation or grant and the amount of each donation or grant.
- A register of delegations kept under sections 87(1) and 98(4) of the Act, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the Act.

**In addition, there is other information that Council is obliged to have available for inspection. This includes:**

- Local Laws No 1 to 5
- Procurement Policy
- Record of Assembly of Councillors
- Register of Interests

## 6.4.2 BEST VALUE PRINCIPLES AND CONTINUOUS IMPROVEMENT

### **The Best Value Principles contained in the Victorian *Local Government Act 1989* place a duty on councils to ensure that their services:**

- Offer the best possible quality and value for money
- Are responsive to community needs
- Are accessible to the people they are intended for
- Show continuous improvement
- Are subjected to regular community consultation
- Are reported back regularly to its community on how they measure up against the best value principles.

We also recognise continuous improvement as fundamental to improving community outcomes. We are committed to pursuing continuous improvement as a core part of how we practice our business daily and in our strategic and operational planning.

The corporate planning cycle puts into practice the Best Values principles through:

- Identifying the community needs in terms of Council services and creating strategic objectives to identify the services to be offered and their intended outcomes, as voiced in our Strategic Vision Wellington 2030
- Identifying the service delivery with best possible quality and value for money through linking the community vision- Wellington 2030 with the Council Plan 2017-21 and business planning, and measuring service performance by the means of Corporate Performance Indicators (CPIs)
- Ensuring services are accessible to the people for which they are intended by service planning and explicitly seeking users' experience of the service through forums such as Community Reference Groups, surveys
- Monitoring and refining the services to ensure there is continuous improvement on quality and value, currently through the customer satisfaction survey, service reviews, process mapping in Promapp and business plan reporting in Pulse, Council's Corporate Planning and Reporting system
- Reviewing the service following regular community consultation as part of ongoing strategic planning
- Council reporting regularly to its community on the results of consultation and how the council's services have measured up against the best value principles.

### 6.4.3 COMMUNITY ENGAGEMENT

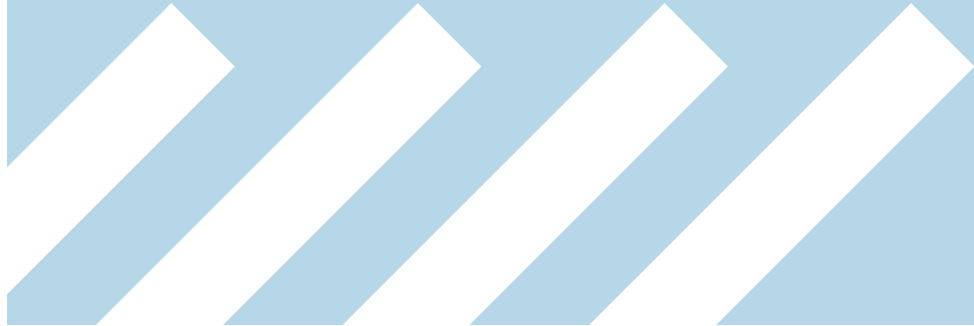
Wellington Shire Council adopted a Community Engagement Policy on 16 August 2017 to support Council’s Community Engagement Strategy 2017-2020.

During 2019-20, the following has been undertaken within Wellington Shire Council to build on Council’s current community engagement approach:

- An employee advisory group for Community Engagement known as WENDI (Wellington Engagement Network – Direction and Innovation) consistently operated to provide optional colleague support for planning of community engagement activities; and
- Seven Council projects have utilised Community Engagement plans to seek community feedback and participation.

During the year, Wellington Shire Council has strengthened its community engagement practice to align with all recommendations from the Victorian Auditor General’s Report (VAGO) ‘Public Participation and Community Engagement Local Government Sector’ (released May 2017), and subsequent legislation changes.

RECOMMENDATION	STATUS	HOW
<b>That all Councils:</b>		
1. Assess their public participation policies and associated resources against the International Association for Public Participation (IAP2) model, update them as necessary, and promote their use throughout the Council.	<b>Completed</b>	Wellington Engagement Strategy and Action Plan
2. Build monitoring, reporting and evaluation activities into their public participation activities.	<b>Completed</b>	WENDI Group
3. Develop and document comprehensive public participation plans and their outcomes.	<b>Completed</b>	Completing Community Engagement Plans for each project (Part A, B C documents)



## 6.4.4 CARERS RECOGNITION

The *Carers Recognition Act 2012 (the Act)* formally recognises and values the role of carers and the importance of care relationships in the Victorian community. The Act defines a carer as someone who provides care to another person and includes carers under the age of 18. Carers can provide care for a person who:

- Has a disability
- Has a mental illness
- Has an ongoing medical condition
- Is an older person with care needs.

Care relationships also include those situations where a person is being cared for in a foster, kinship or permanent care arrangement.

Within the *Carers Recognition Act 2012* Wellington Shire Council is required to report annually on its care measurement obligations under Section 11 of the Act.

Wellington Shire Council has taken all practicable measures to comply with its responsibilities outlined in the Act.

### Some of the ways Wellington Shire Council supports carers is through:

- Recognition of Carers through awareness raising activities such as Volunteers and Seniors Week.
- Participation on networks such as Sale and District Aged Care Network, Wellington Early Years Network and Wellington Access and Inclusion Advisory Group.
- Projects listed in Council's Access and Inclusion Plan and Municipal Public Health and Wellbeing Plan, more specifically within the Social Connection and Inclusion Priority area.
- Wellington Shire Council's funding agreement with Central Gippsland Health and Yarram & District Health Service, who are the providers of Home and Community Care (HACC) services, outlines compliance with all legislation.

## 6.4.5 CONTRACTS

During the year Council did not enter into any contracts valued at \$150,000 or more for services or \$200,000 or more for works of a kind specified in section 186(5)(a) and (c) of the *Local Government Act 1989*.

It also did not enter into any other contracts valued at \$150,000 or more for goods or services or \$200,000 or more for works without engaging in a competitive process.

## 6.4.6 DISABILITY ACTION PLAN

The *Victorian Disability Act 2006* aims to reaffirm and strengthen the rights and responsibilities of people with disability, which includes recognising the role that government and community support plays in achieving this. In accordance with section 38 of the *Disability Act 2006*, as council has prepared a Disability Action Plan it must report on the implementation of the Disability Action Plan in its annual report.

Wellington Shire Council has reviewed and developed the Wellington Access and Inclusion Plan 2017 – 2022 and accompanying action plan which incorporates a Disability Action Plan.

### The focus of the strategy and action plans is:

- To increase accessible programs, services and events offered or funded by Council
- To increase accessible and inclusive information and communications produced by Council
- To increase inclusive employment opportunities at Council for people with disabilities
- For persons employed at Council to be informed about the access requirements of people with disabilities
- To increase advocacy for improved access and inclusion within the Wellington Shire community.

Wellington Shire Council has reviewed and developed the Wellington Access and Inclusion Plan 2017 – 2022 and accompanying action plan which incorporates a Disability Action Plan.

### Over the last 12 months some achievements that have come from the Access and Inclusion Plan include:

- A review and update of the Low Cost No Cost guide. This guide can be accessed via council services (i.e. Libraries, Council Buildings) and community health services (i.e. Hospitals, Community Centres, Neighbourhood Houses)
- Regular accessibility audits of Aqua Energy completed by person with a disability as part of Wellington Access and Inclusion Advisory Group (WAIAG).
- Successful audit of Aqua Energy to continue as a registered facility under NDIS.
- Accessibility audit of community facilities, including Dargo community facilities and the Maxima (disability service provider) with recommendations provided to increase access and inclusion for people with all abilities
- Accessibility audit for playgrounds used where applicable in update and refurbishment of playgrounds to include inclusive play
- Commencement and planning of accessibility upgrades on community facilities, accessibility noted as a priority where applicable. Process included seeking recommendations from WAIAG and residents with a disability.

## 6.4.7 DOMESTIC ANIMAL MANAGEMENT PLAN

All Councils in Victoria are required to prepare a Domestic Animal Management Plan (DAMP) every four years. The primary purpose of the DAMP is to provide a strategic guide to the community towards the goal of responsible pet ownership and to assist Council to achieve a professional, consistent and proactive approach to domestic animal management.

### **DAMP 2017-21 was developed based on the key considerations for:**

- Maintaining qualified and experienced staff
- Encouraging increased pet registration and compliance, with an emphasis on cats
- Reducing the number of dog attack incidents by encouraging responsible pet ownership, increasing safety awareness around dogs and enforcing legislation
- Maintaining continued compliance relating to the keeping of declared menacing, dangerous and restricted breed dogs
- Reducing the feral cat population and euthanasia rates of unwanted pets
- Ensuring Domestic Animal Businesses are identified and regulated
- Responding to and investigating animal nuisance complaints in a timely and effective manner
- Responding to any emergency involving people and their pets.



**In October 2019, a review of the DAMP was conducted to evaluate the implementation of the plan. Highlights of the review included:**

An additional 841 dogs and 185 cats registered

A disappointing rise in the number of non-serious dog attacks reported despite a public awareness campaign via the media

118 cats, 84 kittens, 49 dogs and 15 puppies successfully rehomed

3 unregistered dog breeding facilities successfully prosecuted

1258 domestic animal requests received, with an average initial response time of 1.21 days



## 6.4.8 FOOD ACT MINISTERIAL DIRECTIONS

In accordance with Section 7E of the *Food Act, 1984*, Council did not receive any Ministerial Directions.

## 6.4.9 FREEDOM OF INFORMATION

The *Freedom of Information Act 1982 (the Act)* was created to promote openness, accountability and transparency in the Victorian public service by giving the public the right to access government information.

This general right of access to information is limited only by exceptions and exemptions which have been prescribed to protect essential public interests, and the private or business affairs of people about whom information is held by the Council.

Requests for access to documents under the *Freedom of Information Act 1982* must be in writing, clearly describe the documents to which access is requested and include the applicable application fee (\$29.60 - 2019/2020).

Requests can be addressed to Freedom of Information Officer, Wellington Shire Council, PO Box 506, SALE VIC 3850, or emailed to [foi@wellington.vic.gov.au](mailto:foi@wellington.vic.gov.au).

Prior to lodging a request, Council suggests that applicants view publicly available documents, the Freedom of Information (FOI) Part II Statement on Wellington Shire Council's website or contact the Freedom of Information Officer by phoning (03) 5142 3112. Documents may be available outside of the *Freedom of Information Act*.

From 1 July 2019 to 30 June 2020, Wellington Shire Council received seven (7) Freedom of Information requests.

### SUMMARY OF FOI REQUESTS

	NUMBER
New requests	7
Access granted in full	3
Access granted in part	3
Requests not finalised at the end of the reporting period	0
Withdrawn	0
Requests processed outside of the Freedom of Information Act	0
Requests – no documents existed	0
Others: not processed, not proceeded with (request never clarified)	1
Application fees collected	\$207.20
Access charges collected	\$630.90
Access charges not paid (processed documents not collected)	\$419.25

## SUMMARY OF FOI APPEALS

	NUMBER
Complaints lodged with the Office of the Victorian Information Commissioner (OVIC) and investigated	0
Applications for review of FOI decision to the Office of the Victorian Information Commissioner (OVIC)	1
Application to the Victorian Civil and Administrative Tribunal (VCAT)	0
Notices served on the agency under Section 12(1)	0
Disciplinary action taken out against any officer in respect of the administration of this Act.	0
Outcomes of requests outstanding from previous reporting period	<b>2 granted in part</b>

Wellington Shire Council's Freedom of Information Policy is published on Council's website and for more information regarding freedom of information, please refer to Council's website [www.wellington.vic.gov.au](http://www.wellington.vic.gov.au) or visit the Office of the Victorian Information Commissioner (OVIC) website [www.ovic.vic.gov.au](http://www.ovic.vic.gov.au).

Mrs Marj McInnes, Coordinator Information Management is authorised under Section 26(1) of the *Freedom of Information Act 1982* ('FOI Act') to make decisions in respect of Freedom of Information requests made to Wellington Shire Council.

The Principal Officer of Council is Mr David Morcom, Chief Executive Officer.

## 6.4.10 PRIVACY AND DATA PROTECTION

**Wellington Shire Council is committed to protecting the privacy of individuals and the responsible and fair handling of personal information, consistent with the requirements of the *Privacy and Data Protection Act 2014* and *Health Records Act 2001*.**

The *Privacy & Data Protection Act 2014* has ten (10) Information Privacy Principles (IPPs) which govern the collection, use and management of personal information by Victorian public sector organisations, local councils' and contracted service providers.

Council will only collect personal information where it is necessary to perform Council functions, or when required by law and protects personal information from misuse, loss and inappropriate access and disclosure.

On-line training courses and information bulletins are regularly communicated within our agency to assist staff, contractors, Councillors, volunteers and agency staff to understand their information privacy obligations and the *Privacy and Data Protection Act 2014*.

Council's Privacy & Data Protection Policy is available on our website [www.wellington.vic.gov.au](http://www.wellington.vic.gov.au).

Privacy enquiries can be made to Council's Privacy Officer by phoning (03) 5142 3112 or emailing [enquiries@wellington.vic.gov.au](mailto:enquiries@wellington.vic.gov.au).

**No privacy breaches were recorded against Wellington Shire Council in 2019/20.**



### 6.4.11 PUBLIC INTEREST DISCLOSURE PROCEDURES

The *Public Interest Disclosures Act 2012* came into force on 1 January 2020 but was adopted by Council at the 17 December 2019 Council meeting as part of the adoption of the 2020 Council Policy manual. This legislation replaced the *Protected Disclosure Act 2012* and the updates to the *Public Interest Disclosures Act 2012* provides stronger protections for people who make disclosures about improper conduct in the public sector, including Wellington Shire Council, its staff, employees and Councillors. Procedures for anyone wanting to make a disclosure are available publicly on our website at <https://www.wellington.vic.gov.au/pages/public-interest-disclosures-process>.

During the 2019/20 year, no disclosures were made to the Public Interest Disclosure Coordinator or to Independent Broad-based Anti-Corruption Commission (IBAC).

### 6.4.12 ROAD MANAGEMENT ACT MINISTERIAL DIRECTION

In accordance with Section 22 of the *Road Management Act, 2004*, Council must publish a copy or summary of any Ministerial direction in its annual report. No such Ministerial Directions were received by Council during the financial year.

### 6.4.13 INFRASTRUCTURE AND DEVELOPMENT CONTRIBUTIONS

In accordance with section 46GM and 46QD of the *Planning and Environment Act 1987*, a council that is a collecting or development agency must prepare and give a report to the Minister for Planning on infrastructure and development contributions including levies and works in kind. The report must be published in Council's annual report. There were no such reports in 2019/20.

6.5

# other operational information

## 6.5.1 GRANTS DISTRIBUTED

6.5.1.1 Community Assistance Grants 2019/20 - Fifty (50) applicants were successful in receiving Community Assistance Grants across the categories: Projects, Events and Facilities, totalling \$219,107 (details below).

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Anglican Parish of Avon	Anglican Parish of Avon - Family Fun Fair	\$3,500
Art House Gippsland	Inward Goods Festival	\$5,000
Briagolong Mechanics' Institute Hall CoM	Briagolong Film Festival 2020	\$3,840
City of Sale Eisteddfod Society Inc	City of Sale Eisteddfod - 73rd year	\$5,000
Coongulla Reserves Committee of Management	Community NYE in the Park	\$3,500
George Gray Centre	Drama @ GGC	\$4,000
Giffard West Hall Committee of Management Inc.	Air conditioners for the hall	\$5,000
Gippsland Auto Museum Inc	The Guard's Van Project	\$5,000

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Gippsland Lakes Roller Derby	Skating venue safety	<b>\$3,900</b>
Glassford Kindergarten	Sandpit and play space redevelopment	<b>\$5,000</b>
Golden Paradise Beach Residents & Ratepayers Association Inc	End of Summer Surf Festival	<b>\$5,000</b>
Heyfield & District Machinery	Heyfield Vintage Machinery Rally 2020	<b>\$5,000</b>
Heyfield Bowling Club	Improved lighting of Heyfield Bowls Club synthetic green	<b>\$5,000</b>
Heyfield Tennis Club	Acoustic enhancement	<b>\$5,000</b>
Heyfield Traders & Tourism Assoc	Heyfield Food and Wine Festival	<b>\$5,000</b>
Lions Club of Sale Inc	Kids Day 2020	<b>\$2,000</b>
Loch Sport Boat Club Inc	Weathercam upgrade	<b>\$3,216</b>
Loch Sport Business and Tourism Association	Annual Loch Sport New Year's Eve Fireworks Display	<b>\$5,000</b>
Loch Sport Golf Club	Victorian Sand Green Championships	<b>\$5,000</b>
Maffra Agricultural Society	Maffra Food and Wine Court	<b>\$5,000</b>
Maffra Bowls Recreation Inc	Cooling system	<b>\$4,114</b>
Maffra Business & Tourism Association	Maffra Christmas Festival	<b>\$5,000</b>
Maffra Gymnastics	Keeping Maffra Gymnastics Club open	<b>\$5,000</b>
Maffra Neighbourhood House	Indoor Movie Night	<b>\$3,493</b>

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Mirridong Services Inc	2020 Mirridong Services Inc Production	<b>\$4,000</b>
Port Albert Progress Association	Port Albert NYE Night Market and Fireworks Display	<b>\$5,000</b>
Riviera Triathlon Club	Maffra Teams Triathlon	<b>\$5,106</b>
Rosedale & District Adult Horse Riding Club Inc	Safety Improvements for the local equestrians	<b>\$5,000</b>
Rotary Club of Sale Central	Monday Tucker	<b>\$5,000</b>
Sale Baptist Church	Free Community Fun Day	<b>\$5,000</b>
Sale Basketball	Sale Amateur Basketball Association Junior Tournament	<b>\$5,000</b>
Sale Girl Guides	Hall Structural Repairs	<b>\$5,000</b>
Sale Music Festival	Sale Music Festival: Picnic on the Green	<b>\$5,000</b>
Sale Polocrosse Club	Sale Polocrosse Annual Polocrosse Tournament 2019	<b>\$5,000</b>
Sale RSL and Community Sub-Branch	75th Anniversary End World War Two Concert	<b>\$2,642</b>
Sale-Maffra & District Kennel Club	Gippsland International Winter Festival - All Breeds Championship Dog Shows	<b>\$5,000</b>
Stratford on Avon Shakespeare Association	Shakespeare on the River Festival	<b>\$5,000</b>
Stratford on Avon Shakespeare Association	The Art Colt Police Stables Refurbishment	<b>\$4,148</b>
Tarra Festival Committee Inc	2020 Tarra Festival	<b>\$5,000</b>
Valencia Soldier's Memorial Hall Committee	Industrial dishwasher	<b>\$4,500</b>

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Won Wron Recreation Reserve CoM	Additional water supply	<b>\$5,000</b>
Wonyip Hall CoM	Keep the Hall safe	<b>\$4,150</b>
Woodside & District Football Netball Club	Annual Family Fun Day & Show 'n' Shine	<b>\$3,500</b>
Woodside Beach Surf Lifesaving Club	Female Amenities Upgrades	<b>\$3,998</b>
Yarram Adult Horse Riders Club	Yarram Equestrian Future Planning	<b>\$4,000</b>
Yarram Agricultural Society	Yarram Ag Show 2019	<b>\$5,000</b>
Yarram Combined Churches Committee	Christmas Hamper Appeal 2019	<b>\$2,000</b>
Yarram Eisteddfod Inc	Yarram Eisteddfod 2020	<b>\$4,500</b>
Youth Insearch Foundation (Aust) Inc	Youth empowerment program	<b>\$5,000</b>

### 6.5.1.2 Quick Response Grants 2019/20 - Sixty-five (65) applicants were successful in receiving Quick Response Grants, totalling \$111,605

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Anglican Parish of Avon	Stratford Community Carols by Candlelight 2019	\$2,000
Boisdale Public Hall	Boisdale Public Hall Garden Revival	\$2,000
Boisdale-Briagolong Football Netball Club	Boisdale Community Day	\$2,000
Boisdale-Briagolong Football Netball Club	Netball Changeroom enhancement	\$2,000
Briagolong Mechanics Institute	Briagolong History Cataloguing Project	\$999
Carrajung Community Group	Carrajung Hall Revival Project	\$2,000
Central Gippsland Tourism	Shine Bright Gippsland	\$2,000
Dargo Heritage Museum	Water Tank Replacement for Public Toilet	\$825
Dargo Landcare Group Inc	Weeding Them Out	\$2,000
Fry's Reserve Committee of Management	Fry's Reserve Activation Improvements	\$2,000
George Gray Centre	Puppet on a String' performance	\$1,550
Gippsland Regional Arts Sale	Swing Bridge Drive Mural Project - community consultation	\$1,125
Gormandale Community House and Learning Centre	Gormandale Twilight Market and Fair 2019	\$2,000
Gormandale Country Women's Association	Gormandale CWA 70th Birthday	\$700

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Gumnuts Early Learning Centre	Water Tank Installation	<b>\$1,482</b>
Heyfield Community Children's Charity Fund	Heyfield Bowls Club 6 Hour Fundraiser	<b>\$500</b>
Heyfield Community Resource Centre	Getting the House in Order - Blinds	<b>\$1,945</b>
Heyfield Cricket Club	Heyfield Cricket Club Mower contribution	<b>\$2,000</b>
Heyfield Football Netball club	Heyfield Football Netball Club Mower contribution	<b>\$2,000</b>
Heyfield Golf Club	Essential Equipment repairs	<b>\$2,000</b>
Heyfield Traders and Tourism	Heart Safe Community - outdoor AED's for Heyfield	<b>\$1,960</b>
Historic Port Albert Boat Club	Port Albert Seaside Festival 2020	<b>\$2,000</b>
Lake Wellington Yacht Club	Marlay Point Family Fair	<b>\$1,640</b>
Lake Wellington Yacht Club	Lake Wellington Yacht Club room Upgrades	<b>\$999</b>
Lions Club of Longford	Festival of the Little People 2019	<b>\$2,000</b>
Lions Club of Sale	Sale Carols by Candlelight	<b>\$2,000</b>
Loch Sport Bowls Club	Into the Future - lighting efficiency project	<b>\$2,000</b>
Loch Sport Bowls Club	Into the Future - computer	<b>\$666</b>
Loch Sport Business & Tourism	Tourism booklet and website	<b>\$2,000</b>
Loch Sport RSL Inc	Removing Kitchen Hazards	<b>\$2,000</b>

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Maffra Agricultural Society	Taste of Wellington	<b>\$2,000</b>
Maffra Golf Club	Greening Maffra Golf Club for the future	<b>\$2,000</b>
Maffra Golf Club	Chainsaw Safety and Skills Program	<b>\$2,000</b>
Maffra Men's Shed	Heavy Duty Storage System	<b>\$2,000</b>
Maffra Neighbourhood House	Social Isolation Project	<b>\$2,000</b>
Marley St Residents Group	Happy Holiday Celebration	<b>\$550</b>
Meerlieu Public Hall	Blind Replacement	<b>\$2,000</b>
Nambrok Cricket Club	Raise the Bat for East Gippsland	<b>\$1,338</b>
Nambrok Tennis Club	Technical Audit	<b>\$1,030</b>
North Gippsland Country Women's Association	2020 CWA Creative Arts Exhibition	<b>\$1,065</b>
Paradise & Golden Beach Senior Citizens Club Inc	Community Memorial Flagpole	<b>\$455</b>
Port Albert Progress Association	Alberton Cemetery Tours	<b>\$2,000</b>
Riviera Triathlon Club	Maffra Teams Triathlon event	<b>\$2,000</b>
Rosedale Cemetery Trust	Rosedale Cemetery Water Tank	<b>\$2,000</b>
Rosedale Kilmany Cricket Club	Mower repairs	<b>\$2,000</b>
Sale Elderly Citizens Village Inc	Resident communication with families	<b>\$2,000</b>

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Sale Mens Shed	Shed Upgrades	<b>\$1,730</b>
Sale North Kindergarten	Sandpit upgrades	<b>\$2,000</b>
Sale Senior Citizens Centre	New Future project	<b>\$599</b>
Sale Vintage Tractor Club	Longford Vintage Tractor Pull 2020	<b>\$2,000</b>
Stradbroke Hall	New hot water service	<b>\$1,330</b>
Stratford Football Netball Club	User Friendly Goal Nets	<b>\$2,000</b>
Stratford Recreation Reserve CoM	Cricket Pitch Roller repairs	<b>\$2,000</b>
Stratford Town Crier	Laptop Upgrade	<b>\$1,918</b>
Uniting Gippsland	Children's Week 2019	<b>\$2,000</b>
Uniting Gippsland	Homelessness Week 2019	<b>\$1,200</b>
Veronica Maybury Memorial Recreation Reserve CoM	Australia Day Long Weekend Surf Fishing Carnival 2020	<b>\$2,000</b>
Wellington BBQ Inc	Wellington BBQ Prostate Cancer Fundraiser and Awareness 2019	<b>\$2,000</b>
Wellington Warriors Football Club	Club Recruitment Media Campaign	<b>\$2,000</b>
West Sale Bowls Club	West Sale Bowls Club Renovation	<b>\$2,000</b>
Woodside Football Netball Club	Woodside Wildcats Fishing Comp 2019	<b>\$2,000</b>
Wurruk Community House	Refresh Project - new flooring	<b>\$2,000</b>

ORGANISATION	PROJECT TITLE	AMOUNT FUNDED
Yarram Agricultural Show Society	Bounce and Bop	\$2,000
Yarram and District Canine Club Inc	Yarram and District Canine Club inc Inaugural Championship Dog Show	\$2,000
Yarram Football Netball Club	Repair Yarram Recreation Reserve oval surface	\$2,000

#### 6.5.1.3 Individual Sponsorships - Wellington Shire Council provided \$8,900 as individual sponsorship for 19 applicants in 2019/20.

RECIPIENT	ACTIVITY TITLE	AMOUNT FUNDED
Alyssa Greening	Pony Club Tri-nations Showjumping Competition	\$500
Anouk Meereboer	2019 Launceston Youth Football Tournament'	\$500
Bailey Harrison	Australian Country Junior Basketball Cup	\$500
Cassie Farley	School Sports Australia Track & Field Championships	\$500
Chloe Rees	Victorian Under-14 Club Championships	\$300
Cohen Wade	Pony Club Championships in Australia, New Zealand and China	\$500

RECIPIENT	ACTIVITY TITLE	AMOUNT FUNDED
Darcy Wade	Pony Club Championships in Australia and New Zealand	\$500
Elijah Berry	Victorian Junior Basketball League	\$500
Jack Green	Australian Eightball Federation Junior National Championships	\$500
Jade Derham	2019 Launceston Youth Football Tournament	\$500
Jasmin Underwood	Kokoda Trail	\$500
Jemma Birss	Basketball Victoria State Development Program	\$500
Levi Scalter	School Sport Victoria Golf State Team	\$500
Lexi Prichard	2019 Launceston Youth Football Tournament'	\$500
Lola Wilson	Victorian Under-14 Club Championships	\$300
Luca Haran	West Ham United 2020 UK Development Tour	\$500
Sienna Wynd	2020 ACJCB Southern Cross Challenge and State Development squad	\$500
Tayli DiMarco	Victorian Under-14 Club Championships	\$300
Te Ruinga Nyman	Australian Eightball Federation Junior National Championships	\$500

## 6.5.2 CITIZENSHIP



**During 2019/2020 Wellington Shire Council conducted three Citizenship ceremonies, including a ceremony on Australia Day for new citizens.**

A ceremony scheduled for April 2020 was postponed due to the COVID-19 pandemic and the Government restrictions in place at the time.

Throughout the last year we welcomed 50 new citizens from 20 different countries into our community. Some of the countries represented included India, China, Thailand, Germany, Philippines, Nepal, Canada, Ethiopia, Bangladesh, Ireland, New Zealand and France.

These new citizens were warmly welcomed into our community and we are anticipating a similar, or possibly higher number during 2020/21.

## 6.5.3 CIVIC RECEPTION

There was only one Civic Reception during the 2019/20 year for 2020 which was Australia Day Awards Luncheon. Our usual Civic Reception for New Professionals, scheduled for May 2020, was postponed due to the COVID-19 Government restrictions based on the number of people allowed at indoor gatherings.

### **2020 Australia Day Awards Luncheon 10 December 2019**

A luncheon was held for approximately 87 guests to announce the winners of the 2020 Wellington Shire Council awards for our Citizen of the Year, Young Citizen of the Year, Community Event of the Year and Community Group of the Year.

This event is a great way to recognise not only the winners, but also the people who took the time to nominate them and all the other nominees in each category.



This is the eighth year Council has acknowledged our community members with the special luncheon. Numerous communities and individuals were represented, and many outstanding achievements and contributions recognised.

This past year has particularly highlighted our great people and events held during extreme conditions of drought and bushfire. These events would not be possible without the help of all our great communities, big and small.

Everyone was a winner on the day and a great time was had by everyone present.

Port of Sale redevelopment project was shortlisted for 2019 National Architecture Awards, with only 1 in 4 of the 78 shortlisted projects coming from outside major cities.



#### 6.5.4 AWARDS/RECOGNITION

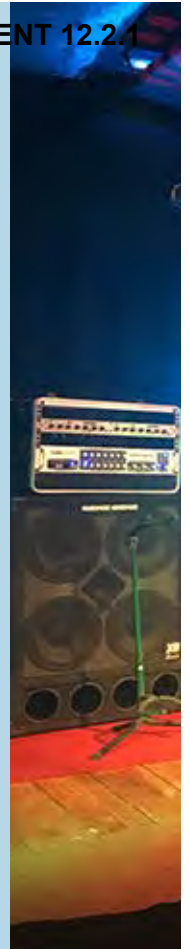
- West Sale Airport was recognised as Australia's Small Regional Aerodrome of the Year at the Australian Airports Association (AAA) National Airport Industry Awards. The awards form part of the AAA National Conference, which is the largest airport event in Australia.
- Port of Sale redevelopment project was shortlisted for 2019 National Architecture Awards, with only 1 in 4 of the 78 shortlisted projects coming from outside major cities.
- 'Design By Pidgeon' and 'The View From Here' shortlisted as a finalist in the Australian Graphic Design Association (AGDA) Design Awards, Design Crafts category for Typography for Port of Sale branding.
- Catherine Vassiliou, Coordinator Social Planning & Policy, graduated from the Gippsland Community Leadership Program, class of 2019.
- Sharon Houlihan, General Manager Community & Culture, graduated from Local Government Professionals Executive Leadership Program, class of 2019.

## 6.5.5 ADVOCACY

- Watch Around Water community awareness water safety campaign was further strengthened, to promote parental supervision of children at Aqua Energy aquatic centre and the regional outdoor swimming pools.
- Introduction of Adult Learn to Swim program at Aqua Energy to advocate for public swimming safety.
- Council advocated for support for the 'Libraries Change Lives' budget bid 2020-2021.
- Council advocated to Minister for Public Transport to support the importance of rural students having access to affordable travel to Melbourne to participate in activities in Victoria's capital city.
- Emergency Management input into the Royal Commission for Natural Disaster Arrangements.
- Council advocated to the state and federal governments and Municipal Association of Victoria regarding Victorian Government funding to support local governments in the provision of access and inclusion programs and support.
- Youth Council on-going advocacy and support for:
  - Headspace satellite service in Sale - successfully advocated for establishment of a youth mental health service as a satellite of the existing Bairnsdale headspace service and involved in advisory capacity in the establishment of the new service.
  - Climate change awareness and action.
  - Concerns over the Religious Discrimination Bill.

## 6.5.6 YOUTH EVENTS AND ACHIEVEMENTS

- Youth-led FReeZA (Victorian Government funded program providing opportunities for drug and alcohol-free events for young people) groups: Wellington Youth Film Festival Crew; OPAL (an LGBTIQ+ youth group); Propellor (music focus with the support of FReeZA) and Wellington Shire Youth Council; engaged over 5,000 community members in a range of social, educational and cultural events.
- Council provided many opportunities to support young people grow the skills they need to advocate effectively:
  - The 2019 Step Up Youth Summit 'Your Voice, Our Future' was held on 19 July in the Wellington Room at the Port of Sale with approximately 55 young people attending undertaking a range of workshops focusing on issues for young people from across Wellington.
  - Youth Parliament
  - Halogen National Leadership Conference
  - Ripple's Launchpad workshops focussing on Career, Community and Civics.
  - Podcast development
- 2019/20 was a year which again celebrated young people's unique creative skills:
  - Wellington Youth Film Festival
  - Wellington Youth Art Prize
  - Open Mic Nights and Battle at the Bundy





2019/20 was a year which again celebrated young people's unique creative skills - including Open Mic Nights and Battle at the Bundy.

## 6.5.7 EMERGENCY MANAGEMENT

### 6.5.7.1 Bushfire Emergency

During 2019-20, the emergency management team faced many challenges. Early in the year, while there was still a focus on recovery from 2019 Summer bushfires, a significant effort was required over Christmas - New Year period and into January to support evacuees from the January 2020 East Gippsland bushfires and then to support East Gippsland Shire throughout the summer. As this response and relief effort moved into recovery phase, the COVID-19 Pandemic emergency hit. In light of two major bushfire seasons and the COVID-19 pandemic within 14 months, a new temporary role of Manager Emergencies and Pandemic was created in March 2020 to strengthen the Emergency Management team.

Support for East Gippsland Shire included:

- Emergency Relief Centre at the Sale Baptist Church was open for a total of 11 days to support evacuation.
- Sale Showgrounds used for people with accommodation in caravans and with horses.
- Gippsland Regional Sports Complex open for airlifted evacuees from Mallacoota via RAAF base.
- Wellington Emergency relief centre staff deployed to East Gippsland relief centres
- Emergency Management Liaison Officers deployed to East Gippsland incident control centres.

Staff deployed to relieve East Gippsland Shire Council staff - caravan park manager, building surveyor, Environmental Health Officer, relief centre coordination and recovery planning.

### 6.5.7.2 COVID-19 Pandemic Emergency

To manage community's relief needs during the COVID-19 pandemic, council's relief line was activated to take calls from residents and refer them to appropriate welfare agencies in the municipality. Wellington Shire Council then became the community connector service provider under the state Community Activation and Social Inclusion (CASI) scheme, taking referrals from the state COVID-19 hotline and referring them to local providers.

Recovery planning is well underway to deal with the impacts of COVID-19 restrictions. This includes multiagency collaborations in addressing key social connectivity issues as well as an online community survey to provide a community perspective on important areas for recovery from COVID-19 restrictions.

Welfare checks via phone call or letter to all ratepayers over the age of 65 years of age were undertaken as part of relief effort during COVID-19 restrictions.

Staff from across other areas of council operations continue to be reassigned to work on the COVID-19 relief effort.

## 6.5.8 GRANTS RECEIVED FOR PROJECTS

- **\$1,500,000:** Three Black Spot applications totalling approx. \$1.5M (Ryans Road, Gormandale – Stradbroke Road, and Tinamba – Newry Road).
- **\$1,134,000:** Safe Travel in Local Streets – successful funding application for roundabout at intersection of Macarthur Street and Market Street.
- **\$1,000,000:** Drought Communities Program funding (Australian Government) for:
  - Briagolong Recreation Reserve Traffic Management Upgrades
  - Briagolong Recreation Reserve Open Space Upgrades
  - Heyfield Youth Precinct
  - Heyfield Vintage Machinery Club – Multipurpose Shelter
  - Maffra Lawn Tennis Club Fencing
  - Stratford Community Hub Accessibility Upgrades
  - Yarram Regent Theatre Façade, Signage and Accessibility Upgrades
- **\$880,000:** Grant provided from the Australian Government's Female Facilities & Water Safety Program for the Sale Oval Changeroom Redevelopment.
- **\$536,000:** Department of Agriculture, Water, and the Environment – Communities Combating Pest and Weed Impacts During Drought Program.
- **\$500,000:** Sustainability Victoria – E-Waste Infrastructure Grants Round 1.
- **\$329,022:** Received as part of the Public Libraries Funding Program (Victorian Government).
- **\$150,000:** Leave Early Access Road Network (LEARN) Roads - Safer Together Victoria grant secured for new roadside vegetation management program establishment (Victorian Government).

- **\$250,000:** Drought funding – Heyfield Youth Play Precinct.
- **\$175,000:** Loch Sport Foreshore Redevelopment Project.
- **\$114,000:** VicRoads L2P Program funding secured to help people in disadvantaged circumstances access driving experience towards their driver's licence.
- **\$98,000:** DELWP – Growing Victoria Botanic Gardens – Sale Botanic Gardens.
- **\$97,000:** Funding offer was accepted from Transport Accident Commission (TAC) Local Government Grants Program for Seaspray Vulnerable Road Users Treatments.
- **\$95,000:** Creative Victoria provided operational funding through the Regional Partnership Program to both the Wedge and the Gippsland Art Gallery (Victorian Government).
- **\$90,000:** South East Victorian Fires - Recovery Support - (Victorian Government).
- **\$75,000:** FReeZA funding over three years for drug, alcohol and smoke free festivals, live music events and cultural workshops (Victorian Government).
- **\$40,000:** DELWP Regional Integrated Water Management (IWM) Program Investment for “Development of a Wellington Shire IWM Strategy”.
- **\$59,000:** Community Activation and Social Inclusion Project - Department of Health and Human Services grant secured to provide community connectedness program during COVID-19 restrictions.
- **\$58,000:** DELWP Community Climate Change Adaptation Grants – “Playing the Climate Game - for a trial of warm season grass varieties for Baldwin Reserve to ensure



A grant of \$48,000 was secured from the Tennis Australia National Court Rebate Program for the Pine Lodge Tennis Court Redevelopment in Stratford.

playability under changing climatic conditions and workshops for sporting communities to understand impacts of climate change”.

- **\$58,000:** Commonwealth Home Support Program for support of senior citizens centres' operations (Australian Government).
- **\$55,000:** Early Childhood Planning transition to 3year old Kinder from Department of Education and Training.
- **\$50,000:** Latrobe Valley Authority – Gippsland Smart Specialisation Innovation Funding for “Gippsland Bioenergy Development Framework Project”.
- **\$48,000:** Grant secured from the Tennis Australia National Court Rebate Program for the Pine Lodge Tennis Court Redevelopment.

A \$25,000 Health Innovations Grant from Department of Health & Human Services (Victorian Government) was received.



- **\$40,000:** DELWP Regional Integrated Water Management Program Investment for “Development of a Wellington Shire IWM Strategy”.
- **\$40,000:** VicRoads Community Road Safety grant.
- **\$34,320:** Local Incident Management Plan (LIMP) Evaluation - Safer Together Victoria grant secured to evaluate East Gippsland program for possible roll out in Wellington Shire (Victorian Government).
- **\$25,000:** Health Innovations Grant from Department of Health & Human Services (Victorian Government)
- **\$20,000:** Latrobe Valley Business & Industry Capability Fund, Stream 4, Social Enterprise Network Victoria SENVIC Enterprising Gippsland Marketing Plan (Department Jobs, Precincts & Regions).
- **\$19,500:** Sustainability Victoria – E-Waste Infrastructure Grants Round 2.
- **\$15,000:** Funding for ‘This Girl Can’ program (Victorian Government).
- **\$15,000:** VicHealth Walk to School grant.
- **\$10,000:** Social Enterprise Network Victoria (SENVIC) Local Lead grant of \$10,000 per year for two years attracted by a Gippsland Consortium with Wellington Shire Council being elected as secretariat and holder of funds.
- **\$10,000:** Department of Industry, Innovation and Science - Communities Environment Program – “Wellington Natural Biodiversity Enhancement Project” (Revegetation at two wetlands: Glenhaven Estate and Former Sale Transfer Station).
- **\$10,000:** Healthy Equal Youth (HEY) Youth Affairs Council grant secured for initiatives aimed at improving mental health and wellbeing of LGBTQIA+ young people.
- **\$9,395:** Library service was allocated \$9,395 as part of the 2019-20 Premiers’ Reading Challenge Book Fund (Victorian Government).
- **\$2,000:** Wellington Libraries successfully secured a grant from Inspiring Victoria funding to deliver the ‘Little Bang Discovery Club’, a new science program.
- **\$2,000:** Youth Week grant for youth week events (Victorian Government).

## 6.5.9 COUNCIL MANAGED RECREATIONAL FACILITIES



6.5.9.1 The Wedge - The Wedge entertainment centre is a contemporary hub for performing arts and entertainment complete with theatre, versatile meeting rooms and modern café. The following summary demonstrates the breadth and diversity of performing catered for at this facility during 2019/20.

SHOW	TYPE
MICF	Comedy
My Brilliant Divorce - Hit Productions	Drama
American Superstars	Contemporary Music
Taste of Tamworth	Country Music
A Room of Ones Own - RAV	Drama
L'AMOUR The 4 DIVAS	Opera / Musical Theatre
Sun Rising	Contemporary Music
Glory Days	Contemporary Music
Night songs	Cabaret
Alice in Wonderland	Family Theatre
The Sapphires	Drama
Lady Beatle (prerig on 9th)	Contemporary Music

SHOW	TYPE
Rock Through the Ages Volume 3	Contemporary Music
Mozart the King	Classical Music
Elton Jack (Aldo Lennard)	Contemporary Music
The Ultimate Led Zeppelin, Legacy No Quarter	Contemporary Music
Jesus Christ Superstar	Opera / Musical Theatre
Lise Rogers is Jane Austen, presented for the Library	Drama
Getting dressed with Jane, presented with the Library	Drama
Meet the Artist, Lise Rogers, presented with the Library	Engagement
The Barber Of Saville, presented with Esso	Opera

SHOW	TYPE
Music and More with Julie Ward Community Choir	Drama
Legends of Song	Orchestral
Gippsland Symphony Orchestra - Beethoven no.5	Orchestral
Christmas Follies	Variety
Music and More	Community music concert
Sale City Band, Legends of Song	Jazz
Mark Vincent	Contemporary Music
Music Box	Contemporary Dance
Illusionist Anthony Street	Variety
Taylor Henderson sings Ed Sheeran	Contemporary Music
Shades of Buble	Contemporary Music
David Strassman	Comedy
Buddy Holly	Contemporary Music
An Evening with The Waifs	Contemporary Music

SHOW	TYPE
Tinkerbell & the Dream Fairies, Esso Event	Children's theatre
An Esso Night Under the Stars	Variety
David Strassman, The Chocolate Diet	Comedy
Adam Thompson Bohemian Rhapsody	Contemporary Music
Little Shop of Horrors	Music Theatre
Lee Kernaghan at Sale Memorial Hall	Country Music
Trivia with Darren McCubbin Online	Variety
Trivia Grand Final	Variety
Gippsland Live Competition Online	Contemporary Music
Possum Presents Online	Contemporary Music



**6.5.9.2 Gippsland Art Gallery - Gippsland Art Gallery is home to Gippsland’s most comprehensive collection of art and hosts a diverse and dynamic range of exhibitions and visitor programs. The following summary demonstrates the breadth and diversity of visual arts offered at this venue during 2019/20.**

EXHIBITION NAME	TYPE
The Collection	Painting, photography, sculptures, textiles, etc
Stories from the Collection	Painting, photography, sculptures, textiles, ceramics, etc
Sculpture from the Collection	Sculpture
Margret Booth & Angi Thomas: Insight	Painting, Ceramics
Heather Shimmen: The Ladies of the Pleiades	Printmaking, Sculpture
The Art of Annemieke Mein (exhibition 3)	Textiles, Sculpture, Drawing, Craft & Design
Baw Baw Arts Alliance	Mixed media (community arts group)
Allan Fox: Good Vibrations	Painting, Craft & Design
Gumnuts Kindergarten	Children's art - Painting, Sculpture
NAIDOC Week - Ronald Edwards-Pepper	Painting
Crystal Stubbs: Wonderland	Glass
Space: 50 Years since the moon landing	Painting, Drawing, Textile, Multimedia, etc
Nadine De Groot	Painting
The Art of Annemieke Mein (exhibition 4)	Textiles, Sculpture, Drawing, Craft & Design

EXHIBITION NAME	TYPE
Be Persuaded	Textiles, Costumes
Grand Country: Fred Williams in Gippsland	Painting
Kath Foley Kindergarten	Children's art - Painting, Sculpture
Dementia Victoria	Mixed media
2019 Wellington Youth Art Prize	Mixed media
Glassford Kindergarten	Children's art - Painting, Sculpture
Haydon Jackson: Wild Things	Painting
Meg Viney & Zetta Kanta: Whispering Landscapes	Textile
The Big Draw	Drawing
Maffra Primary School	Children's art - Painting, Sculpture
David Aspden: Vital Transformation	Painting
Nick Mount: Hot Glass	Glass
Gallery Geckos Summer art activities	Children's art - Painting, Sculpture
Louisa Waters: Erasure	Painting, Drawing, Printmaking
The Art of Annemieke Mein (exhibition 5)	Textiles, Sculpture, Drawing, Craft & Design
Simon Deere: The Nature of Decay	Drawing

EXHIBITION NAME	TYPE
Susan Purdy: Australia Phoenix	Photography
Art Aid Gippsland - Fundraiser for Gippsland Bushfire Relief	Painting, Sculpture, Printmaking, Photography, Ceramics
Peter Cole: The Circus of Life	Painting, Sculpture, Drawing, Craft & Design
Gippsland Women's Health: Powerful Together, Uniquely Different	Painting, Sculpture, Installation
East Sale Kindergarten	Children's art - Painting, Sculpture
Jan Hendrik Scheltema: The Lost Impressionist	Painting, Drawing
Recent Acquisitions	Painting, Printmaking, Ceramics, Textile, Sculpture
Queen Street Kindergarten	Children's art - Painting, Sculpture

## List of Artist Talks held at the Gippsland Art Gallery during 2019/20.

DATE	ARTIST TALKS	EXHIBITION NAME
5 July 2019	First Friday conversation series - guest Gillian Kline	Stories from the Collection
9 July 2019	Exhibition Tour with Gallery Director	Stories from the Collection
2 August 2019	First Friday conversation series - guests Mae Adams and Deborah Milligan	Space: 50 Years since the moon landing
16 August 2019	Artist Talk - Daniel Gurner	Space: 50 Years since the moon landing
6 September 2019	First Friday conversation series - guest Crystal Stubbs	Crystal Stubbs: Wonderland
4 October 2019	First Friday conversation series - guest Klara Jones	Stories from the Collection
1 November 2019	First Friday conversation series - guests Meg Viney-Bell and Zetta Kanta	Meg Viney & Zetta Kanta: Whispering Landscapes
16 November 2019	Artist Talk - Nick Mount	Nick Mount: Hot Glass
1 February 2020	Annemieke Mein Book Signing	The Art of Annemieke Mein
7 February 2020	First Friday conversation series - guest Simon Deere	Simon Deere: The Nature of Decay
18 February 2020	Teacher Professional Development - Exhibition Preview	Peter Cole: The Circus of Life
6 March 2020	First Friday conversation series - guest Gippsland Women's Health	Gippsland Women's Health: Powerful Together, Uniquely Different
14 March 2020	Artist Talk - Peter Cole	Peter Cole: The Circus of Life

Some of the Gallery's best treasures are artworks that have been donated from private collections. During the year, 138 art works were donated to the Gippsland Art Gallery by our generous patrons.

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Rollond, Tania</b>	Wind Woven I	Midfire clays with white engobe and glazed interior	Donated by Morag Fraser AM, 2019
<b>Rollond, Tania</b>	Wind Woven II	Midfire clays and glazed interior	Donated by Morag Fraser AM, 2019
<b>Rollond, Tania</b>	Firelight	Midfire clays with white engobe and glazed interior	Donated by Morag Fraser AM, 2019
<b>Rollond, Tania</b>	Gathering the Wind	Midfire clays with white engobe	Donated by Morag Fraser AM, 2019
<b>Thomas, Angela</b>	In Reflection	Mixed media on linen	Donated by the artist, 2019
<b>Booth, Margret</b>	Glacial Landform	Ceramic and copper glaze	Donated by the artist, 2019
<b>Nudelman, Adam</b>	The Darkness Only Lasts a Night Time	Acrylic and oil on linen (triptych)	Donated by Mrs Elisa Nudelman through the Australian Government Cultural Gifts Program, 2019
<b>King, Martin</b>	Lyre Lyre, Dawn Survey	Watercolour and encaustic on drafting film	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>King, Martin</b>	Provocateur #1	Watercolour and encaustic on drafting film	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>King, Martin</b>	Provocateur #2	Watercolour and encaustic on drafting film	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>King, Martin</b>	Unusual Places to Die	Watercolour and pigment on etching on paper	Donated by the artist through the Australian Government Cultural Gifts Program, 2019

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Amor, Rick</b>	The On Ramp	Oil on canvas	Donated by Rick Amor and Megan Williams through the Australian Government Cultural Gifts Program, 2019
<b>Alexander, Giles</b>	Eccentric Action Painting #9	Oil and resin on rotating aluminium panel	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Shimmen, Heather</b>	Swamp Lady	Linocut print on paper and organza	Donated by the artist, 2019
<b>Williams, Fred</b>	Rock Face at Agnes Falls III	Oil on canvas	Donated by the Williams Family, 2019
<b>Ryrie, John</b>	The Moon's Reflection II	Linocut print on paper	Donated by the artist, 2019
<b>Gooding, Edna</b>	The Road Home	Pen and wash on paper	Donated by Mrs June Williamson, 2019
<b>Young, Richard</b>	Warrigal Creek	Acrylic on canvas	Donated by the artist, 2019
<b>Haley, Stephen</b>	Mesh	Oil on linen	Donated through the Australian Government Cultural Gifts Program, 2019
<b>Viney, Meg</b>	Puparia	Orchard prunings, handmade paper, fibres from red hot poker, cumbungi, philodendron, leek, ginger, garlic, potato leaves	Donated by the artist, 2019
<b>Fox, Allan</b>	Untitled	Gouache on paper	Donated by the artist, 2019
<b>Evergood, Miles</b>	Peace	Oil on board	Donated by Charles Nodrum, 2019
<b>Evergood, Miles</b>	Flower Study	Oil on board	Donated by Charles Nodrum, 2019
<b>Carruthers, Penny</b>	Like Earthly Paper	Textile	Donated by the artist, 2019

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Ryrie, John</b>	Artichoke	Linocut print on paper	Donated by the artist, 2019
<b>Ryrie, John</b>	Maffra	Woodcut print on paper	Donated by the artist, 2019
<b>Bowen, Dean</b>	Owl	Bronze and jarrah	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Cole, Peter</b>	The Red Tiger	Mixed media	Donated by the artist, 2019
<b>Bowen, Dean</b>	Resting Magpie, Crescent Moon	Oil on board	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Bowen, Dean</b>	The White Tower	Oil on board	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Bowen, Dean</b>	Red Flower	Oil on linen	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Bowen, Dean</b>	Long Nosed Echidna (Brown)	Bronze and jarrah	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Young, William</b>	Remembrance	Oil on board	Donated by the artist, 2019
<b>Ries, Peter</b>	Vase	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Bowl	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Vase	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Ries, Peter</b>	Lidded Container	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Lidded Container	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Lidded Container	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Lidded Container	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Lidded Container	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Pot	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Open Vase	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Vase	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Vase	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Ries, Peter</b>	Bowl	Glazed earthenware	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Scheltema, Jan Hendrik</b>	Study - Seated Man	Pencil on paper	Donated by Peter Reynders, 2019
<b>Scheltema, Jan Hendrik</b>	Study - Man's Head	Pencil on paper	Donated by Peter Reynders, 2019

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Jackson, Hayden</b>	Untitled	Acrylic and charcoal on canvas	Donated by the artist, 2019
<b>Kline, Gillian</b>	Van Diemen's Land	Etching and aquatint on paper	Donated by the artist, 2019
<b>Unknown Artist</b>	Landscape with Bridge	Engraving on paper	Donated by Charles Nodrum, 2019
<b>Da Cortona, Pietro (after)</b>	Laocoön Attacked by Serpents	Etching on paper	Donated by Charles Nodrum, 2019
<b>Guercino (after)</b>	King and Queen and Two Attendants	Etching on paper	Donated by Charles Nodrum, 2019
<b>Guercino (after)</b>	Sophonisba with the Bowl of Poison	Etching on paper	Donated by Charles Nodrum, 2019
<b>Guercino (after)</b>	Landscape with Figures	Etching on paper	Donated by Charles Nodrum, 2019
<b>Guercino (after)</b>	Landscape with Figures	Etching on paper	Donated by Charles Nodrum, 2019
<b>Watteau, Jean-Antoine (after)</b>	The Comical Concert	Etching on paper	Donated by Charles Nodrum, 2019
<b>Solimena, Francesco (after)</b>	Aneas going into the Cave	Etching on paper	Donated by Charles Nodrum, 2019
<b>Webber, John (after)</b>	A View of the Town and Harbour of St Peter and St Paul, in Kamtschatka	Engraving on paper	Donated by Charles Nodrum, 2019
<b>Krausmann, Rudi</b>	Final Victory	Screenprint on paper	Donated by Charles Nodrum, 2019
<b>Krausmann, Rudi</b>	Critic	Screenprint on paper	Donated by Charles Nodrum, 2019

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Krausmann, Rudi</b>	Who Can Run...	Screenprint on paper	Donated by Charles Nodrum, 2019
<b>Christensen, Nadine</b>	Witness	Colour pencil on paper	Donated by the artist through the Australian Government Cultural Gifts Program, 2019
<b>Auld, James Muir</b>	On the Farm	Oil on canvasboard	Donated by Heather Irvine, 2019
<b>Stubbs, Chris</b>	Forgive Them Mother	Ceramic, timber and rope	Donated by the Stubbs Family, 2019
<b>Scheltema, Jan Hendrik</b>	19th Century Dutch Interior	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Interior Study	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	The Baby Nurse	Oil on board	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family

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<b>Scheltema, Jan Hendrik</b>	Study of the Believer	Oil on board	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	River with Distant Town and Shipping	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	A Stream in Victoria	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Twelve Apostles	Oil on board	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family

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<b>Scheltema, Jan Hendrik</b>	Scottish Highlands	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Lt. Col. Nicolaas Scheltema (Franeker, Friesland 1810—1901 Gouda, South Holland)	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Creek with Tree Stump, Victoria	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Outer Eastern Suburb of Melbourne	Oil on board	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Scheltema, Jan Hendrik</b>	Tree Ferns Amongst Giant Gumtrees	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Saw Mill [Probably Mt Thule]	Oil on canvasboard	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Coastal Heathland	Oil on canvas	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Foreground Cattle on a River	Oil on canvas	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Scheltema, Jan Hendrik</b>	Loch Fyne, near Inveraray, Scotland	Oil on canvas	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Scheltema, Jan Hendrik</b>	Sheep	Oil on canvas	Donated by Gerrit ter Beek of The Netherlands, in memory of his mother Mrs Jeekel-Rijvers, formerly of Ulvenhout, The Netherlands, 2019. Imported to Australia with the generous assistance of the Friends of the Gallery, Mr Brian and Mrs Raynor Castles, Dr Lance Castles, Mr John and Mrs Jan Embling, Mr Graeme Dyer OAM and Mrs Alida Dyer, and a private farming family
<b>Hughan, Harold</b>	Lidded Spice Jar	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019
<b>Hughan, Harold</b>	Lidded Spice Jar	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019
<b>Hughan, Harold</b>	Lidded Spice Jar	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019
<b>Hughan, Harold</b>	Lidded Spice Jar	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019
<b>Hughan, Harold</b>	Salt Shaker	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019
<b>Hughan, Harold</b>	Pepper Shaker	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Hughan, Harold</b>	Cruet Set (Salt Shaker)	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019
<b>Hughan, Harold</b>	Cruet Set (Pepper Shaker)	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019
<b>Hughan, Harold</b>	Cruet Set (Mustard Pot)	Glazed ceramic	Donated by Mrs Pam Weaver OAM & Dr Hugh Weaver through the Australian Government Cultural Gifts Program, 2019
<b>Borrack, John</b>	Cathedral Mountain and Mist, Taggerty	Watercolour on paper	Donated by the artist, 2020
<b>Borrack, John</b>	Dust Storm, Flinders Ranges	Watercolour on paper	Donated by the artist, 2020
<b>Borrack, John</b>	Light and Shade, Valley, Flinders Ranges	Watercolour on paper	Donated by the artist, 2020
<b>Borrack, John</b>	Morning over Trawool	Watercolour on paper	Donated by the artist, 2020
<b>Rye, Owen</b>	Jar 4	Stoneware, wood fired, ash glaze	Donated by Ms Morag Fraser AM, 2020
<b>Wallace-Crabbe, Robin</b>	Daughter and mother X	Etching on paper	Donated by Mr & Mrs Tony & Janine Hanning, 2020
<b>Wallace-Crabbe, Robin</b>	Daughter and mother XIII	Etching on paper	Donated by Mr & Mrs Tony & Janine Hanning, 2020
<b>Wollmering, Dan</b>	Open After	Cast aluminium	Purchased with the assistance of the John Leslie Foundation, 2020
<b>King, Louiseann</b>	Plurima naribus	Glass, mirrors, vintage pedestals, pressed wattle, and vintage glass vessels	Purchased with the assistance of the John Leslie Foundation, 2020

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Coppersmith, Yvette</b>	Self-Portrait, Scarlett Wave Motif	Oil and citrine on linen	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Gardiner, Peter</b>	Above As Below	Oil on linen	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Kerr, David Ashley</b>	I Hear the Sea	Type C print on paper	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Fabijanska, Kasia</b>	Night Walk II (Hawk Moth)	Etching and aquatint on paper	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Mullett, Aunty Rachel</b>	My Ancestors Country, Mt Kosciuszko (diptych) 1. Story in each Rock, 2. Visiting Min Min Lights	Acrylic on canvas (diptych)	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Krajewska, Agata</b>	Passage	Pigment inkjet print on paper	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Andriesvski, Riste</b>	Dry Umber	Pigment inkjet print on paper	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Noonan, Daniel</b>	Outro	Pencil and pastel on paper	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Clutterbuck, Jock</b>	Dolmen Diety	Etching and aquatint on paper	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Hutchinson, Rohan</b>	Untitled #6	Photographic print (edition 1/3)	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Tomasetti, Sarah</b>	Lake at Dagu	Oil and graphite on fresco plaster on muslin	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Payes, Sonia</b>	Ice Vinyl	Type C chromogenic print on metallic paper	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Bramley-Moore, Mostyn</b>	Terania (Grey)	Oil on canvas (diptych)	Purchased with the assistance of the John Leslie Foundation, 2020

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Mount, Nick</b>	A Still Life of Bosc and Gage	Blown glass, low fired enamel pencil, polished, assembled, olive wood stems, oak base	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Pluta, Izabela</b>	Lifted Bitumen	Chromogenic Print on paper	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Kalabishis, Gina</b>	I Wish I Was the Moon	Oil on linen	Purchased with the assistance of the John Leslie Foundation, 2020
<b>Armstrong, Benjamin</b>	Conjurer	Wood and steel	Donated by Mr David Clouston and Mr Michael Schwarz through the Australian Government Cultural Gifts Program, 2020
<b>Young, William &amp; Scherer, Rodney</b>			Donated by William Young, 2020
<b>Hamer, Michelle</b>	5.40pm	Hand-stitching, wool on perforated plastic (with hand-stitched Japara cotton backing)	Donated by the artist, 2020
<b>Arnold, Raymond</b>	Searching for Immortality in the Mountains - Mont Ventoux/after Petrarch	Copper plate etching on paper (10th State, Gold)	Donated by Mr Warren Nichols & Ms Sandra Peeters, 2020
<b>Goodman, Jennifer</b>	Spectra #1	Archival pigment print	Donated by the artist, 2020
<b>Goodman, Jennifer</b>	Spectra #3	Archival pigment print	Donated by the artist, 2020
<b>Macqueen, Mary</b>	Untitled (Seated Nude)	Pastel on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Untitled (Leopard)	Paster and watercolour on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Hamburg Golden Pencilled Cockerel	Pencil on paper	Donated by Charles Nodrum Gallery, 2020

ARTIST	TITLE	MEDIUM	ACKNOWLEDGEMENT
<b>Macqueen, Mary</b>	Untitled (Giraffe Legs)	Pencil on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Untitled (Llama)	Pencil on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Mutilations Bangladesh	Colour lithograph on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Untitled (Seated Camel)	Colour lithograph on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Sea Breeze	Colour lithograph on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Untitled (Giraffe)	Pencil on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Jo	Lithograph on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Aftermath	Lithograph on rice paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Untitled (Abstract)	Lithograph on paper	Donated by Charles Nodrum Gallery, 2020
<b>Macqueen, Mary</b>	Drought	Lithograph on paper	Donated by Charles Nodrum Gallery, 2020
<b>Purdy, Susan</b>	Australia Pheonix	Gelatin silver photographs	Purchased with the assistance of the Robert Salzer Foundation, 2020
<b>Boyd, Adam</b>	Whitbreaded	Pen, acrylic and watercolour on paper	Donated by Mr & Mrs Ross & Marylyn Mathieson, 2020
<b>Lynkushka, Angela</b>	Collection of photographs	Various	Donated by the artist, 2020



### 6.5.9.3 Aqua Energy

**Aqua Energy Leisure Centre offers a variety of dynamic fitness options and leisure facilities for users of all ages and abilities.**

The following programs were held at Aqua Energy during 2019/20:

- Living Longer Living Stronger (now known as Strength for Life) - 523 sessions with 3,691 attendances, providing safe age appropriate exercises for the older community members to help them remain physically active.
- Teen Gym sessions - 1,853 sessions with 758 attendances, providing fun fitness training to young people with supervision and support from qualified fitness professionals.
- 30+1 Gym Challenge – 3,242 attendances, 24 participants.
- 30 in 30 Group Fitness Challenge – 1,842 attendances, 7 participants.
- 12-week Body Transformation Challenge (September 2019), 52 participants.
- 12 days of Christmas Gym Challenge – 2,883 attendances, 10 participants.
- Group Fitness Christmas Bingo – 983 attendances, 5 known participants, competition was unable to continue due to facility closure due to asbestos closure.
- Run camps (6-week program) – October 2019 - 6 participants & February 2020 – 8 participants.
- Teen Gym Size up Program (4-week program) – Jan 2020 – no participant registrations received.
- 6-week Body Transformation Challenge (February 2020) – 8 participants.
- March Madness Group Fitness Challenge – 1205 attendances.
- Natural Movement program – prepared to commence on March 30, 2020 but did not go ahead due to COVID-19 restrictions.
- Online Virtual Fitness Challenge – March 2020 to June 2020 – 23 participants.
- 15 Group Fitness classes presented online during COVID-19 lockdown.
- 6 DIY internet workouts during COVID-19 lockdown.
- Nutrition session – 10 participants.
- Kettlebell sessions conducted every 2nd Sunday for a 6-week period – 8 participants.



- Due to COVID-19 restrictions, Aqua Energy was closed from 23 March. Indoor swimming pools were reactivated from 2 June 2020. The gym and group fitness areas reopened on 22 June in accordance with Victorian Government reactivation (Stage 2) easing of restrictions.

#### Aqua Energy Education Program

- Aqua Energy recorded its highest annual number of students concurrently enrolled, peaking at 924 students, with 54 new students enrolled into the program in 2019-20. The program is designed to teach swimming and water safety skills for life.
- 83 students enrolled for 4 weeks 'In-10-sive' school holiday learn to swim program.
- Adult Aquatic Education Program commenced – designed to accelerate the learning experience for adults ranging from those learning about water familiarisation through to swimming stroke development and corrections, 8 students enrolled in the trial program.
- Due to the indoor pool closure (in December due to asbestos located within 25 metre indoor pool hall), Aqua Energy Learn to Swim and schools swimming programs were modified, utilising outdoor pools to ensure swimming lessons could continue to term end.



#### 6.5.9.4 Gippsland Regional Sports Complex

**A wide range of team sports and social programs were held at the Gippsland Regional Sports Complex (GRSC) in Sale during 2019/20.**

Social sports programs offered included Mixed Netball, 3x3 Basketball, Futsal (4 divisions), Volleyball, Tiny Stars and Hockey (2 divisions).

GRSC hosted several major sports events:

- 4 regional sporting tournaments.
- Badminton state master's tournament.
- Professional 3x3 basketball competition between Women's National Basketball League Melbourne Boomers and Bendigo Spirit.

**Before the COVID-19 shutdown, GRSC was tracking towards its highest annual facility usage in its 10-year history with a traffic volume of 95,316.**

**February 2020 month recorded the highest volume of traffic in GRSC's 10-year history with 26,042.**

**Due to COVID-19 restrictions, all GRSC activities were suspended between 16 March and 21 June 2020.**





### 6.5.9.5 Library Events

**Wellington Shire Council libraries offer activities with fun, for kids of all ages. Below is a list of such activities conducted during the year.**

- Children's Book Week shows
- Crafternoons
- Storytimes
- Rock, Rhythm & Rhyme
- Lego Club
- Virtual programs
- Easter Bunny
- Storytimes
- Library booth at Sale Show
- Mini Food Truck event participation, at Heyfield
- Baby's Day Out
- The Big Draw
- Science Week virtual reality Immersive Science livestream
- Little Bang Discovery Club
- Bricks 4 Kidz – School Holiday Lego Sessions
- Animals of Oz
- Summer Reading Club - School Holiday Program - A Roomful of Stories
- Summer Sand Art sessions
- International Games Week
- Library Lovers' Day
- Maffra Christmas Festival at the Library
- Regular programs or visits to kindergartens, day-cares, Maternal Child Health, Early Learning Centres

**Council libraries also offered number of events targeting adults.**

- Social Seniors social media programming
- Hearing Australia free hearing checks
- Prahran Mechanics' Institute visits and talks at Sale Library
- Maffra Neighbourhood House Community information evening and film night
- Ag Vic drought drop-ins for farmers
- Book Swap with Segue and local Gunaikurnai at Stratford
- Two Jane Austen plays: Persuasion and Getting dressed with Jane
- Be Persuaded - Regency costume exhibit (with Gallery)
- Retirement and Investment Seminars by Financial Information Service, Service Australia
- Knitters Lounge
- Public Libraries Victoria regional quarterly meeting of CEOs at Sale
- Library spaces were used by various groups such as Sale Knitters Lounge, U3A, Sale Philosophy Group, book clubs, Vienna on Tarra discussion group, Homecare Australia info sessions, Council information and consultation sessions, and for homework help, and family access visits.



2

performance  
statement



**Wellington Shire is the third largest municipality in Victoria, covering an area of 10,924 square kilometres in Central Gippsland, and includes the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach.**

With an estimated population of 44,380\* Wellington Shire Council comprises a wide variety of industry and business contributing to the local economy including mining, offshore oil and gas extraction, primary production and agriculture, tourism and service industries, manufacturing and construction, retail, healthcare, education, arts and recreation and community services. In addition, RAAF Base East Sale is a major air and ground training base and home to the famous Roulettes, Central Flying School, the Officers' Training School and the schools of Air Warfare and Air Traffic Control.

During the financial year, council continued to experience significant impacts of drought, bushfires of recent years and the effects of COVID-19 pandemic since March 2020. Council was strongly involved in recovery and support initiatives providing direct support to community and businesses as well as facilitating multi-agency responses for these crises.

*\*Australian Bureau of Statistics- Catalogue 3218.0 Population Estimates by Local Government Area – Released 25 March 2020.*

## Sustainable Capacity Indicators (For the year ended 30 June 2020)

INDICATOR	2017	2018	2019	2020	MATERIAL VARIATIONS
<b>POPULATION</b>					
Expenses per head of municipal population [Total expenses / Municipal population]	\$1,814.75	\$2,082.52	\$1,859.74	\$1,972.43	Slight increase due to the additional once off expense in 2019/20 of drought rates relief funding offset by grant income.
Infrastructure per head of municipal population [Value of infrastructure / Municipal population]	\$17,929.49	\$17,486.48	17,137.94	19,564.57	A management adjustment to the Roads and Footpath asset classes was completed in 2019/20 resulting in a \$101M increase in the value of Councils Roads and \$5M in the value of Footpaths and Cycleways.
Population density per length of road [Municipal population / Kilometres of local roads]	13.83	14.05	14.13	14.25	There are 3,114km of sealed and unsealed local roads for an estimated municipal population of 44,380 within Wellington Shire.
<b>OWN SOURCE REVENUE</b>					
Own-source revenue per head of municipal population [Own-source revenue / Municipal population]	\$1,563.36	\$1,665.30	\$1,680.64	\$1,681.68	Measure is expected to remain steady.
<b>RECURRENT GRANTS</b>					
Recurrent grants per head of municipal population [Recurrent grants / Municipal population]	\$605.65	\$424.28	\$444.29	\$449.57	Recurrent grant funding is expected to remain consistent with the exception of the timing of the receipt of Victoria Grants Commission which was received in advance in 2018/19 and 2019/20.

INDICATOR	2017	2018	2019	2020	MATERIAL VARIATIONS
<b>DISADVANTAGE</b>					
Relative socio-economic disadvantage [Index of Relative Socio-economic Disadvantage by decile]	4	5	4	4	The Australian Bureau of Statistics (ABS) index of relative socio-economic disadvantage indicates that one is the most disadvantaged and ten is the least disadvantaged. Wellington Shire's result is four within Victoria.
<b>WORKFORCE TURNOVER</b>					
Workforce turnover Percentage of staff turnover [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100	9.92%	13.86%	11.88%	10.15%	Staff turnover rate is comparable with long term average for this measure which is around 10-12%. No significant change in staff numbers are anticipated based on current organisational structure.

**Definitions**

*“Adjusted underlying revenue” means total income other than:*

- (a) non-recurrent grants used to fund capital expenditure; and*
- (b) non-monetary asset contributions; and*
- (c) contributions to fund capital expenditure from sources other than those referred to above*

*“Infrastructure” means non-current property, plant and equipment excluding land*

*“Local road” means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004*

*“Population” means the resident population estimated by council*

*“Own-source revenue” means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)*

*“Relative socio-economic disadvantage”, in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA*

*“SEIFA” means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website*

*“Unrestricted cash” means all cash and cash equivalents other than restricted cash.*

## Service Performance Indicators (For the year ended 30 June 2020)

INDICATOR	2017	2018	2019	2020	MATERIAL VARIATIONS
<b>AQUATIC FACILITIES</b>					
<b>Utilisation</b> Utilisation of aquatic facilities [Number of visits to aquatic facilities / Municipal population]	5.01	5.57	5.72	4.20	The combined number of visits recorded at Council's indoor and outdoor aquatic facilities during 2019/20 was 186,195. This equates to an average of 4.2 aquatic facility visits, per Wellington Shire resident, for the year. Operation of council's all-year aquatic facility in Sale (Aqua Energy) was impacted by the mandated COVID-19 closure of aquatic and leisure facilities. This affected attendances from late March until a partial reactivation of facilities in June. The loss of attendances is estimated to be between 60-70,000.
<b>ANIMAL MANAGEMENT</b>					
<b>Health and safety</b> Animal management prosecutions [Number of successful animal management prosecutions / Total number of animal management prosecutions]	New in 2020	New in 2020	New in 2020	100%	Wellington Shire Council undertook 9 animal management prosecutions during 2019/20 for matters related to serious dog attacks, mainly dog vs dog or dog vs livestock and unregistered domestic animal businesses. All of them were successful. An additional five matters have been adjourned due to the current COVID-19 pandemic. It is expected that they will be heard early next year and will be included in the next reporting period statistics.

INDICATOR	2017	2018	2019	2020	MATERIAL VARIATIONS
<b>FOOD SAFETY</b>					
<p><b>Health and safety</b> Critical and major non-compliance notifications [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x100</p>	100.00%	57.14%	94.12%	100.00%	All major and critical non-compliance notifications for food premises were followed up. For the 2019 calendar year, there were 33 critical and major non-compliance notifications.
<b>GOVERNANCE</b>					
<p><b>Satisfaction</b> Satisfaction with council decisions [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</p>	59	58	58	58	Council's participation in the 2020 Community Satisfaction Survey showed no change in community satisfaction rating with the way Council has performed in making decisions in the interests of the community. Council has performed six points higher than large rural average and five points higher compared to state-wide average.

INDICATOR	2017	2018	2019	2020	MATERIAL VARIATIONS
<b>LIBRARIES</b>					
<p><b>Participation</b> Active library borrowers in municipality [Number of active library borrowers in the last three years / The sum of the population for the last three years] x100</p>	13.62%	13.82%	14.11%	13.35%	Libraries continue to be one of our top performing service areas according to the 2020 Community Satisfaction Survey. Wellington Shire Libraries offer a broad range of popular programs including author talks, baby rhyme times, toddler storytime and school holiday programs. During COVID-19 restrictions, Council introduced a Click & Deliver personal loan service and virtual programming of children's Storytime and Rock, Rhythm & Rhyme services which were well attended and free to all residents within the Shire. The slight decrease in percentage of active membership may be a natural decrease after the initial increase following the new library opening at the Port of Sale in 2018.
<b>MATERNAL AND CHILD HEALTH</b>					
<p><b>Participation</b> Participation in the MCH service [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100</p>	N/A	N/A	N/A	N/A	The Wellington Shire council is not directly responsible for the delivery of Home and community care service, so there is no performance data available for these indicators.

INDICATOR	2017	2018	2019	2020	MATERIAL VARIATIONS
<b>Participation</b> Participation in the MCH service by Aboriginal children [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	N/A	N/A	N/A	N/A	The Wellington Shire council is not directly responsible for the delivery of Home and community care service, so there is no performance data available for these indicators.
<b>ROADS</b>					
<b>Satisfaction</b> Satisfaction with sealed local roads [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	56	56	56	59	Results from the 2020 Community Satisfaction Survey shows a noticeable increase in residents' satisfaction rating for Wellington Shire's sealed local roads. The result is 12 points higher than the average for similar large rural councils. The increased satisfaction could be attributed towards an increased focus on condition of local urban streets. Wellington Shire Council is responsible for a road network of 3,114km, where 1,529km are sealed and 1,585km are unsealed.
<b>STATUTORY PLANNING</b>					
<b>Decision making</b> Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	100%	50%	100%	100%	Only one planning decision was appealed at VCAT during 2019/20, with Council's decision being upheld by VCAT.

INDICATOR	2017	2018	2019	2020	MATERIAL VARIATIONS
<b>WASTE COLLECTION</b>					
<p><b>Waste diversion</b> Kerbside collection waste diverted from landfill [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100</p>	32.93%	33.55%	35.71%	35.26%	More than 3,900 tonnes of recyclable material diverted from landfill in 2019/20. That is an average of 200kg of recyclables per collection household in Wellington Shire. Wellington Shire Council does not currently have a kerbside green waste collection service in place limiting the diversion rate percentage under this category.
<b>Definitions</b>					
<p><i>“Aboriginal child” means a child who is an Aboriginal person</i></p> <p><i>“Aboriginal person” has the same meaning as in the Aboriginal Heritage Act 2006</i></p> <p><i>“Active library member” means a member of a library who has borrowed a book from the library</i></p> <p><i>“Annual report” means an annual report prepared by a council under sections 131, 132 and 133 of the Act</i></p> <p><i>“CALD” means Culturally and Linguistically Diverse and refers to persons born outside Australia in a country whose national language is not English</i></p> <p><i>“Class 1 food premises” means food premises, within the meaning of the Food Act 1984, that have been declared as class 1 food premises under section 19C of that Act</i></p> <p><i>“Class 2 food premises” means food premises, within the meaning of the Food Act 1984, that have been declared as class 2 food premises under section 19C of that Act</i></p> <p><i>“Critical non-compliance outcome notification” means a notification received by council under section 19N (3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health</i></p>			<p><i>“Food premises” has the same meaning as in the Food Act 1984</i></p> <p><i>“Local road” means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act 2004</i></p> <p><i>“Major non-compliance outcome notification” means a notification received by a council under section 19N(3) or (4) of the Food Act 1984, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken</i></p> <p><i>“MCH” means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age</i></p> <p><i>“Population” means the resident population estimated by council</i></p> <p><i>“WorkSafe reportable aquatic facility safety incident” means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the Occupational Health and Safety Act 2004.</i></p>		

## Financial Performance Indicators (For the year ended 30 June 2020)

DIMENSION/ INDICATOR	RESULTS				FORECASTS				MATERIAL VARIATIONS
	2017	2018	2019	2020	2021	2022	2023	2034	
<b>EFFICIENCY</b>									
<b>Expenditure level</b> Expenses per property assessment [Total expenses / Number of property assessments]	\$2,344.22	\$2,746.91	\$2,468.31	\$2,628.25	\$2,907.88	\$2,954.32	\$2,848.49	\$2,885.96	Increased expenditure in 2019/20 due to drought rates relief for farmers. Expenses continue to increase due to the effect of capital works on depreciation and major works such as landfill rehabilitation.
<b>Revenue level</b> Average rate per property assessment [General rates and Municipal charges / Number of property assessments]	New in 2020	New in 2020	New in 2020	\$1,695.46	\$1,730.67	\$1,750.05	\$1,769.68	\$1,789.55	Expected to continue to rise in future years in line with rate capping requirements.

DIMENSION/ INDICATOR	RESULTS				FORECASTS				MATERIAL VARIATIONS
	2017	2018	2019	2020	2021	2022	2023	2034	
<b>LIQUIDITY</b>									
<b>Working capital</b> Current assets compared to current liabilities [Current assets / Current liabilities] x100	416.15%	594.69%	520.21%	441.28%	447.80%	371.54%	354.37%	287.28%	Council's liquidity in 2018/19 and 2019/20 is impacted by Victoria Grants Commission advance payments being received. This measure will peak in 2020/21 and gradually reduce over the next three years as Council continues to fund an extensive capital works program, while still maintaining a healthy cash balance.
<b>Unrestricted cash</b> Unrestricted cash compared to current liabilities [Unrestricted cash / Current liabilities] x100	169.41%	230.96%	164.94%	118.37%	235.52%	175.52%	143.88%	97.54%	The reduction in the measure in 2019/20 is mainly due to a higher level of grant funding (restricted funds) received in late 2019/20 which will be expended in 2020/21. Council's level of unrestricted cash will peak in 2020/21 and gradually reduce over the next three years as Council continues to fund an extensive capital works program.

DIMENSION/ INDICATOR	RESULTS				FORECASTS				MATERIAL VARIATIONS
	2017	2018	2019	2020	2021	2022	2023	2034	
<b>OBLIGATIONS</b>									
<b>Loans and borrowings</b> Loans and borrowings compared to rates [Interest bearing loans and borrowings / Rate revenue] x100	15.62%	13.10%	12.43%	2.08%	12.67%	20.36%	25.44%	26.67%	Loan Borrowings planned for 2019/20 have been delayed, while major loans were repaid during 2019/20. Borrowings are planned for 2020/21 and in future years to fund major capital works projects and are expected to remain relatively stable.
<b>Loans and borrowings</b> Loans and borrowings repayments compared to rates [Interest and principle repayments on Interest bearing loans and borrowings / Rate revenue] x100	3.60%	1.84%	1.05%	9.89%	0.60%	1.94%	3.02%	3.86%	A \$6M interest only loan was repaid during 2019/20 and no further borrowings occurred during the year. Borrowings of \$7M are forecast for 2020/21 and borrowings are expected to increase as future loan borrowings are repaid.
<b>Indebtedness</b> Non-current liabilities compared to own source revenue [Non-current liabilities / Own source revenue] x100	18.79%	33.68%	25.80%	21.48%	30.09%	31.78%	32.87%	31.89%	The reduction in 2019/20 results from the reclassification of non-current provisions to current provisions as major rehabilitation works are budgeted for 2020/21. The rates return to a consistent level in 2020/21 as non-current borrowings return to a stable level.

DIMENSION/ INDICATOR	RESULTS				FORECASTS				MATERIAL VARIATIONS
	2017	2018	2019	2020	2021	2022	2023	2034	
<b>Asset renewal and upgrade</b> Asset renewal and upgrade compared to depreciation [Asset renewal and upgrade expense / Asset depreciation] x100 Asset renewal and upgrade	New in 2020	New in 2020	New in 2020	119.13%	183.85%	158.25%	150.69%	126.88%	The increase in the 2020/21 measure is mainly due to a number of one-off funded recreation reserve change room redevelopments and the commencement of a new cell construction at the Kilmany Landfill. The measure in future years will decline as the one-off facilities redevelopment are completed, and Council continues to concentrate on renewing and upgrading its infrastructure.
<b>OPERATING POSITION</b>									
<b>Adjusted underlying result</b> Adjusted underlying surplus (or deficit) [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	16.82%	2.61%	18.64%	12.14%	-2.19%	1.00%	2.82%	0.84%	The change in accounting standards requiring unspent grants to be displayed on the balance sheet instead of being recorded as revenue has contributed to the reduction in the adjusted surplus from 2018/19. The reduction in the 2020/21 rate is due to the early receipt of the annual Victorian Grants Commission. From 2021/22 onwards it is forecast for the Victoria Grants Commission to be received in the relevant year.

DIMENSION/ INDICATOR	RESULTS				FORECASTS				MATERIAL VARIATIONS
	2017	2018	2019	2020	2021	2022	2023	2034	
<b>STABILITY</b>									
<b>Rates concentration</b> Rates compared to adjusted underlying revenue [Rate revenue / Adjusted underlying revenue] x100	59.25%	64.39%	60.79%	63.39%	68.14%	65.74%	67.73%	69.03%	As there has been a small reduction in adjusted underlying revenue as some operational unspent grants are now classified on the balance sheet there is also a small increase in this measure. Ongoing this measure is slightly increasing as rates increase in line with prescribed rate capping.
<b>Rates effort</b> Rates compared to property values [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.54%	0.52%	0.56%	0.55%	0.51%	0.52%	0.52%	0.52%	There will be slight reduction in this measure as there is no budgeted rates revenue increase despite a revaluation resulting in an overall CIV value increase.

## Financial Performance Indicators - Retired Measures (For the year ended 30 June 2020)

DIMENSION/INDICATOR	RESULTS				COMMENTS
	2017	2018	2019	2020	
<b>ANIMAL MANAGEMENT</b>					
<b>Health and safety</b> Animal management prosecutions [Number of successful animal management prosecutions]	17	10	5	Retired in 2020	This measure was replaced from 1 July 2019 by new indicator 'Animal management prosecutions' which is a measure of proportion, not a number.
<b>EFFICIENCY</b>					
<b>Revenue Level</b> Average residential rate per residential property assessment [Residential rate revenue / Number of residential property assessments]	\$1,278.23	\$1,330.57	\$1,371.08	Retired in 2020	This measure was replaced by new indicator 'Average rate per property assessment' from 1 July 2019.
<b>OBLIGATIONS</b>					
<b>Asset Renewal</b> Asset renewal compared to depreciation [Asset renewal expense / Asset depreciation] x100	94.65%	93.26%	96.48%	Retired in 2020	This measure was replaced by new indicator 'Asset renewal and upgrade compared to depreciation' from 1 July 2019.

**Definitions**

*“Adjusted underlying revenue” means total income other than:*

- (a) non-recurrent grants used to fund capital expenditure; and*
- (b) non-monetary asset contributions; and*
- (c) contributions to fund capital expenditure from sources other than those referred to above*

*“Adjusted underlying surplus (or deficit)” means adjusted underlying revenue less total expenditure*

*“Asset renewal expenditure” means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability*

*“Current assets” has the same meaning as in the Australian Account Standards (AAS)*

*“Current liabilities” has the same meaning as in the AAS*

*“Non-current assets” means all assets other than current assets*

*“Non-current liabilities” means all liabilities other than current liabilities*

*“Non-recurrent grant” means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council’s Strategic Resource Plan*

*“Own-source revenue” means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)*

*“Population” means the resident population estimated by council*

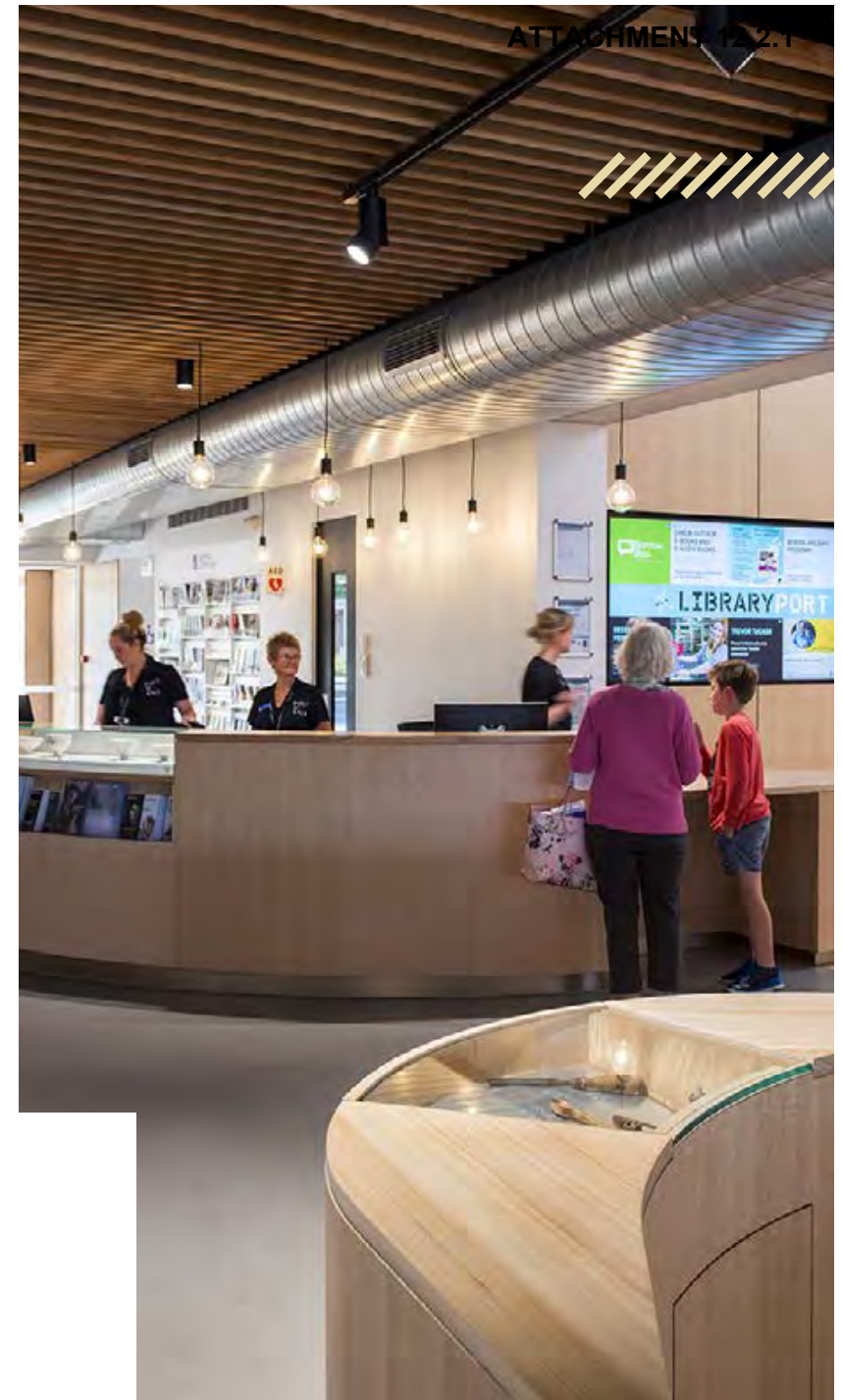
*“Rate revenue” means revenue from general rates, municipal charges, service rates and service charges*

*“Recurrent grant” means a grant other than a non-recurrent grant*

*“Residential rates” means revenue from general rates, municipal charges, service rates and service charges levied on residential properties*

*“Restricted cash” means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year*

*“Unrestricted cash” means all cash and cash equivalents other than restricted cash.*



## OTHER INFORMATION

### Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the Local Government Act 1989 and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource

plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 18 June 2020 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.



## Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.



Ian Carroll *CPA*

**Principal Accounting Officer**

**Dated:** 22/10/2020

In my opinion, the accompanying performance statement of the Wellington Shire Council for the year ended 30 June 2020 presents fairly the results of Council's performance in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the Council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form.



Alan Hall

**Councillor**

**Dated:** 22/10/2020



Garry Stephens

**Councillor**

**Dated:** 22/10/2020



David Morcom

**Chief Executive Officer**

**Dated:** 22/10/2020



## Independent Auditor's Report

### To the Councillors of Wellington Shire Council

<b>Opinion</b>	<p>I have audited the accompanying performance statement of Wellington Shire Council (the council) which comprises the:</p> <ul style="list-style-type: none"> <li>description of municipality for the year ended 30 June 2020</li> <li>sustainable capacity indicators for the year ended 30 June 2020</li> <li>service performance indicators for the year ended 30 June 2020</li> <li>financial performance indicators for the year ended 30 June 2020</li> <li>notes to the performance statement and</li> <li>the certification of the performance statement.</li> </ul> <p>In my opinion, the performance statement presents fairly, in all material respects, the performance of the council for the year ended 30 June 2020 in accordance with the performance reporting requirements of Part 6 of the <i>Local Government Act 1989</i>.</p>
<b>Basis for Opinion</b>	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the performance statement</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. I and my staff are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the performance statement in Victoria and have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
<b>Councillors' responsibilities for the performance statement</b>	<p>The Councillors is responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the <i>Local Government Act 1989</i> and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of the statement of performance that is free from material misstatement, whether due to fraud or error.</p>
<b>Auditor's responsibilities for the audit of the performance statement</b>	<p>As required by the <i>Audit Act 1994</i>, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance</p>

Engagements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement.

As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE  
 30 October 2020

Sanchu Chummar

as delegate for the Auditor-General of Victoria



3

financial  
statement



**Certification of the Financial Statements**

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1980*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.

**Ian Carroll (CPA)**  
**Principal Accounting Officer**

**Dated : 22 October 2020**  
Sale

In our opinion the accompanying financial statements present fairly the financial transactions of Wellington Shire Council for the year ended 30 June 2020 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

**Alan Hall**  
**Councillor**

**Dated : 22 October 2020**  
Sale

**Garry Stephens**  
**Councillor**

**Dated : 22 October 2020**  
Sale

**David Morcom**  
**Chief Executive Officer**

**Dated : 22 October 2020**  
Sale

## Independent Auditor's Report



### To the Councillors of Wellington Shire Council

<b>Opinion</b>	<p>I have audited the financial report of Wellington Shire Council (the council) which comprises the:</p> <ul style="list-style-type: none"> <li>• balance sheet as at 30 June 2020</li> <li>• comprehensive income statement for the year then ended</li> <li>• statement of changes in equity for the year then ended</li> <li>• statement of cash flows for the year then ended</li> <li>• statement of capital works for the year then ended</li> <li>• notes to the financial statements, including significant accounting policies</li> <li>• certification of the financial report.</li> </ul> <p>In my opinion the financial report presents fairly, in all material respects, the financial position of the council as at 30 June 2020 and their financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 6 of the <i>Local Government Act 1989</i> and applicable Australian Accounting Standards.</p>
<b>Basis for Opinion</b>	<p>I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the Financial Report</i> section of my report.</p> <p>My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code.</p> <p>I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.</p>
<b>Councillors's responsibilities for the financial report</b>	<p>The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the <i>Local Government Act 1989</i>, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.</p> <p>In preparing the financial report, the Councillors are responsible for assessing the council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.</p>

### Auditor's responsibilities for the audit of the financial report

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors
- conclude on the appropriateness of the Councillors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council to cease to continue as a going concern.
- evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

MELBOURNE  
30 October 2020

Sahchu Chummar

as delegate for the Auditor-General of Victoria

**Comprehensive Income Statement  
For the Year Ended 30 June 2020**

	Note	2020 \$'000	2019 \$'000
<b>Income</b>			
Rates and charges	3.1	63,431	61,916
Statutory fees and fines	3.2	782	775
User fees	3.3	6,652	7,369
Grants - operating	3.4	19,719	22,594
Grants - capital	3.4	10,513	16,739
Contributions - monetary	3.5	921	1,615
Contributions - non monetary	3.5	911	611
Other income	3.6	3,768	3,920
<b>Total income</b>		<b>106,697</b>	<b>115,539</b>
<b>Expenses</b>			
Employee costs	4.1	26,950	25,690
Materials and services	4.2	30,792	30,802
Depreciation	4.3	22,437	21,044
Amortisation - intangible assets	4.4	722	556
Amortisation - right of use assets	4.5	444	-
Bad and doubtful debts	4.6	107	110
Borrowing costs	4.7	(45)	355
Finance Costs - Leases	4.8	15	-
Other expenses	4.9	5,124	2,187
Net loss on disposal of property, infrastructure, plant and equipment	4.10	990	1,120
<b>Total expenses</b>		<b>87,536</b>	<b>81,864</b>
<b>Surplus for the year</b>		<b>19,161</b>	<b>33,675</b>
<b>Other comprehensive income</b>			
<b>Items that will not be reclassified to surplus or deficit in future periods</b>			
Net asset revaluation increment/(decrement)	6.1	105,875	(21,728)
<b>Total comprehensive result</b>		<b>125,036</b>	<b>11,947</b>

The above comprehensive income statement should be read in conjunction with the accompanying notes.

**Balance Sheet  
As at 30 June 2020**

	Note	2020 \$'000	2019 \$'000
<b>Assets</b>			
<b>Current assets</b>			
Cash and cash equivalents	5.1	67,532	60,612
Trade and other receivables	5.1	7,431	8,119
Other financial assets	5.1	40,493	36,219
Inventories	5.2	21	20
Other assets	5.2	315	414
<b>Total current assets</b>		<b>115,792</b>	<b>105,384</b>
<b>Non-current assets</b>			
Trade and other receivables	5.1	1,697	1,064
Property, infrastructure, plant and equipment	6.1	994,890	881,146
Right-of-use assets	5.8	324	-
Intangible assets	5.2	1,531	2,138
<b>Total non-current assets</b>		<b>998,442</b>	<b>884,348</b>
<b>Total assets</b>		<b>1,114,234</b>	<b>989,732</b>
<b>Liabilities</b>			
<b>Current liabilities</b>			
Trade and other payables	5.3	7,630	5,802
Trust funds and deposits	5.3	4,080	2,148
Unearned income	5.3	4,830	-
Provisions	5.5	9,155	6,108
Interest-bearing liabilities	5.4	289	6,289
Lease liabilities	5.8	256	-
<b>Total current liabilities</b>		<b>26,240</b>	<b>20,347</b>
<b>Non-current liabilities</b>			
Provisions	5.5	14,871	17,770
Interest-bearing liabilities	5.4	1,026	1,315
Lease liabilities	5.8	134	-
<b>Total non-current liabilities</b>		<b>16,031</b>	<b>19,085</b>
<b>Total liabilities</b>		<b>42,271</b>	<b>39,432</b>
<b>Net assets</b>		<b>1,071,963</b>	<b>950,300</b>
<b>Equity</b>			
Accumulated surplus		405,489	388,816
Reserves	9.1	666,474	561,484
<b>Total Equity</b>		<b>1,071,963</b>	<b>950,300</b>

The above balance sheet should be read in conjunction with the accompanying notes.

**Statement of Changes in Equity  
For the Year Ended 30 June 2020**

	Note	Accumulated		Revaluation	Other
		Total	Surplus	Reserve	Reserves
		\$'000	\$'000	\$'000	\$'000
<b>2020</b>					
Balance at beginning of the financial year		950,300	388,816	551,595	9,889
Impact of change in accounting policy - AASB 15 Revenue from Contracts with Customers	10	(3,373)	(3,373)	-	-
Impact of change in accounting policy - AASB 1058 Income of Not-for-Profit Entities	10	-	-	-	-
Impact of change in accounting policy - AASB 16 Leases	5.8	-	-	-	-
Adjusted Opening balance		946,927	385,443	551,595	9,889
Surplus for the year		19,161	19,161	-	-
Net asset revaluation increment	6.1	105,875	-	105,875	-
Transfer from asset revaluation reserve to accumulated surplus	6.1	-	1,858	(1,858)	-
Transfers to other reserves	9.1	-	(2,821)	-	2,821
Transfers from other reserves	9.1	-	1,848	-	(1,848)
<b>Balance at end of the financial year</b>		<b>1,071,963</b>	<b>405,489</b>	<b>655,612</b>	<b>10,862</b>

	Note	Accumulated		Revaluation	Other
		Total	Surplus	Reserve	Reserves
		\$'000	\$'000	\$'000	\$'000
<b>2019</b>					
Balance at beginning of the financial year		938,720	356,603	574,111	8,006
Effects of correction of errors		(367)	(367)	-	-
Surplus for the year		33,675	33,675	-	-
Net asset revaluation decrement	6.1	(21,728)	-	(21,728)	-
Transfer from asset revaluation reserve to accumulated surplus	6.1	-	788	(788)	-
Transfers to other reserves	9.1	-	(2,814)	-	2,814
Transfers from other reserves	9.1	-	931	-	(931)
<b>Balance at end of the financial year</b>		<b>950,300</b>	<b>388,816</b>	<b>551,595</b>	<b>9,889</b>

The above statement of changes in equity should be read in conjunction with the accompanying notes.

**Statement of Cash Flows  
For the Year Ended 30 June 2020**

	Note	2020	2019
		Inflows/ (Outflows) \$'000	Inflows/ (Outflows) \$'000
<b>Cash flows from operating activities</b>			
Rates and charges		62,817	62,075
Statutory fees and fines		783	787
User fees		6,096	7,804
Grants - operating		21,416	22,775
Grants - capital		11,558	16,167
Contributions - monetary		921	1,615
Interest received		1,470	2,027
Trust funds and deposits taken		7,609	2,658
Other receipts		1,501	1,285
Goods and Services Tax Collected		1,070	944
Goods and Services Tax Refunds from the Australian Taxation Office		4,427	5,102
Employee costs		(25,839)	(25,450)
Materials and services		(29,514)	(31,439)
Trust funds and deposits repaid		(5,678)	(1,506)
Other payments		(4,598)	(728)
Goods and Services Tax Paid to Suppliers		(5,702)	(6,063)
<b>Net cash provided by operating activities</b>		<b>48,337</b>	<b>58,053</b>
<b>Cash flows from investing activities</b>			
Payments for property, infrastructure, plant and equipment (including intangibles)		(31,002)	(33,604)
Proceeds from sale of property, infrastructure, plant and equipment		623	634
Payments for investments		(129,040)	(154,346)
Proceeds from sale of investments		124,639	138,972
<b>Net cash used in investing activities</b>		<b>(34,780)</b>	<b>(48,344)</b>
<b>Cash flows from financing activities</b>			
Finance costs -recouped/(paid)		45	(355)
Repayment of borrowings		(6,289)	(288)
Interest paid - lease liability		(15)	-
Repayment of lease liabilities		(378)	-
<b>Net cash used in financing activities</b>		<b>(6,637)</b>	<b>(643)</b>
Net increase in cash and cash equivalents		6,920	9,066
Cash and cash equivalents at the beginning of the financial year		60,612	51,546
<b>Cash and cash equivalents at the end of the financial year</b>		<b>67,532</b>	<b>60,612</b>
Financing arrangements	5.6		
Restrictions on cash assets	5.1		

The above statement of cash flows should be read in conjunction with the accompanying notes.

**Statement of Capital Works  
For the Year Ended 30 June 2020**

	2020 \$'000	2019 \$'000
<b>Property</b>		
Land improvements	77	126
<b>Total land</b>	<u>77</u>	<u>126</u>
Buildings	7,113	4,241
<b>Total buildings</b>	<u>7,113</u>	<u>4,241</u>
<b>Total property</b>	<u>7,190</u>	<u>4,367</u>
<b>Plant and equipment</b>		
Plant, machinery and equipment	1,877	1,576
Fixtures, fittings and furniture	186	377
Computers and telecommunications	33	258
Library books	239	246
<b>Total plant and equipment</b>	<u>2,335</u>	<u>2,457</u>
<b>Infrastructure</b>		
Roads	11,074	10,863
Bridges	1,031	633
Footpaths and cycleways	3,600	2,433
Drainage	293	68
Recreational, leisure and community facilities	2,631	1,945
Waste management	575	344
Parks, open space and streetscapes	1,188	3,616
Aerodromes	49	6,297
Off street car parks	76	385
Other infrastructure	820	136
<b>Total infrastructure</b>	<u>21,337</u>	<u>26,720</u>
<b>Total Capital Works expenditure</b>	<u>30,862</u>	<u>33,544</u>
<b>Represented by:</b>		
New asset expenditure	378	2,446
Asset renewal expenditure	19,811	20,303
Asset expansion expenditure	3,755	2,691
Asset upgrade expenditure	6,918	8,104
<b>Total capital works expenditure</b>	<u>30,862</u>	<u>33,544</u>

The above Statement of Capital Works should be read in conjunction with the accompanying notes. The Statement of Capital Works includes work in progress and excludes intangibles.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**OVERVIEW**

**Introduction**

Wellington Shire Council was established by an Order of the Governor in Council on 2 December 1994. The Council's main office is located at 18-20 Desailly Street, Sale, Victoria 3850.

**Statement of compliance**

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, *the Local Government Act 1989*, and the Local Government (Planning and Reporting) Regulations 2014.

**Significant accounting policies**

**(a) Basis of accounting**

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 6.1)
- the determination of employee provisions (refer to Note 5.5)
- the determination of landfill provisions (refer to Note 5.5)
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of *AASB 15 Revenue from Contracts with Customers* or *AASB 1058 Income of Not-for-Profit Entities* (refer to Note 3).
- the determination, in accordance with *AASB 16 Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to Note 5.8).
- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation (except where transitional requirements of *AASB 15 Revenue from Contracts with Customers*, *AASB 16 Leases* and *AASB 1058 Income of Not-for-Profit Entities* do not require restatement of comparatives under the modified retrospective approach adopted by the Council), and disclosure has been made of any material changes to comparatives.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 1 Performance against budget**

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. *The Local Government (Planning and Reporting) Regulations 2014* requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$600,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 6 June 2019. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

**1.1 Income and expenditure**

	Budget 2020 \$'000	Actual 2020 \$'000	Variance 2020 \$'000	Variance %	Ref
<b>Income</b>					
Rates and charges	63,780	63,431	(349)	(1)	1
Statutory fees and fines	882	782	(100)	(11)	2
User fees	7,387	6,652	(735)	(10)	3
Grants - operating	16,042	19,719	3,677	23	4
Grants - capital	8,144	10,513	2,369	29	5
Contributions - monetary	616	921	305	50	6
Contributions - non monetary	-	911	911	100	7
Other income	2,951	3,768	817	28	8
<b>Total income</b>	<b>99,802</b>	<b>106,697</b>	<b>6,895</b>	<b>7</b>	
<b>Expenses</b>					
Employee costs	27,786	26,950	836	3	9
Materials and services	35,906	30,792	5,114	14	10
Depreciation	24,173	22,437	1,736	7	11
Amortisation - Intangible assets	603	722	(119)	(20)	
Amortisation - Right of use assets	-	444	(444)	(100)	12
Bad and doubtful debts	92	107	(15)	(16)	
Borrowing costs	243	(45)	288	119	13
Finance costs - Leases	-	15	(15)	(100)	
Net loss on disposal of property, infrastructure, plant and equipment	906	990	(84)	(9)	
Other expenses	734	5,124	(4,390)	(598)	14
<b>Total expenses</b>	<b>90,443</b>	<b>87,536</b>	<b>2,907</b>	<b>3</b>	
<b>Surplus for the year</b>	<b>9,359</b>	<b>19,161</b>	<b>9,802</b>	<b>105</b>	

**(i) Explanation of material variations - Income and Expenditure**

Variance Ref	Item	Explanation
1	Rates and Charges	Delay in commencement of street construction schemes resulted in lower than expected owners contributions being raised (\$633k). This has been partly offset by \$284k of additional supplementary rates and charges raised in 2019/20.
2	Statutory Fees & Fines	Lower than expected issuing of local laws and fire infringement notices (\$145k), offset by \$42k greater income from certificates, permits and planning fees.
3	User fees	User fees impacted by drought, bushfires, and COVID-19 including leisure centre fees (\$602k), 'The Wedge' Entertainment Centre (\$158k), and Gippsland Regional Livestock Exchange (\$137k). This is partly offset by miscellaneous reimbursements of \$89k.
4	Grants - operating	The majority of the additional operating grants received relates to drought rate relief program of \$3.8 million. This is slightly offset by various minor grants for rural access programs (\$45k), art gallery (\$27k), municipal emergency (\$23k) and immunisations (\$16k) that were not received in 2019/20.
5	Grants - capital	Additional Drought Initiative Roads to Recovery (RTR) funding of \$2.6 million was allocated after the 2019/20 budget was adopted. Cameron Sporting Complex Stadium Redevelopment additional allocation of \$2.4 million was associated with transition to new Accounting Standards and revised timing of grant payments. This additional funding was offset by \$790k of public hall funding either paid directly to hall committees or delays in commencement of projects with funding to be received in 2020/21. These delays include funding for Stephenson Park (\$800k), Maffra CBD Streetscape Renewal (\$500k) and Market Macarthur Street intersection (\$126k). Funding for Pine Lodge - Tennis Court redevelopment (\$225k) and Briagolong Recreation Pavilion (\$225k) was budgeted to be received in 2019/20 but was received in June 2019.
6	Contributions - monetary	Major contributions (monetary) received during the year include Sale Memorial Hall upgrade of \$203k and Cameron Sporting Complex Redevelopment of \$225k.
7	Contributions - non monetary	Asset contributions (non monetary) associated with new subdivisions in Stratford have been recognised throughout the year.
8	Other income	Other income mainly represents recognition of new assets (non-cash adjustments) of \$797k associated with a review of Council's road management plan.
9	Employee costs	Savings in employee benefits are mainly due to \$300k savings in 2019/20 WorkCover premium expenses. Savings of \$300k due to vacancies and leave entitlements are partly offset by additional agency staff to cover vacancies that are critical for maintaining ongoing services. Savings of \$200k have occurred in training mainly due to COVID-19.
10	Materials and Services	Expenditure budgeted for IT corporate systems improvements associated with the Gippsland Shared Services initiative and other special projects of \$2.5 million has been delayed until 2020/21. Stratford Recreation Reserve Changerooms and York Street special project have been delayed until 2020/21 resulting in \$1.3 million in savings in 2019/20. Underspends occurred in utility charges of \$300k, consultant payments of \$300k, and maintenance costs of \$200k for infrastructure and buildings, partly due to facility closures from COVID-19. Other ongoing community projects and programs, as well as drought recovery and COVID-19 support initiatives of \$500k will be carried forward to 2020/21.
11	Depreciation	Overall lower than expected depreciation (non cash) mainly in roads, offset by higher than expected depreciation for buildings, drainage, and plant and machinery. Annual depreciation charges are impacted by the timing of project completions.
12	Amortisation - Right of Use Assets	New right of use assets recognised 1 July 2019 (AASB 16 Leases).
13	Borrowings	The impact of Net Present Value (NPV) movement on employee entitlement and landfill provision has resulted in a negative non-cash interest adjustment of \$288k.
14	Other expenses	Unbudgeted allocation for drought farm relief payments (funded) of \$3.8 million and recognition of volunteer services as an expense (\$246k) under new accounting standards effective 1 July 2019.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 1 Performance against budget (continued)

1.2 Capital works

	Budget 2020 \$'000	Actual 2020 \$'000	Variance 2020 \$'000	Variance %	Ref
<b>Property</b>					
Landfill Improvements	75	77	2	3	
<b>Total Land</b>	75	77	2	3	
Buildings	11,149	7,113	(4,036)	(36)	1
<b>Total Buildings</b>	11,149	7,113	(4,036)	(36)	
<b>Total Property</b>	11,224	7,190	(4,034)	(36)	
<b>Plant and Equipment</b>					
Plant, machinery and equipment	2,104	1,877	(227)	(11)	2
Fixtures, fittings and furniture	164	186	22	13	
Computers and telecommunications*	230	33	(197)	(86)	3
Library books	244	239	(5)	(2)	
<b>Total Plant and Equipment</b>	2,742	2,335	(407)	(15)	
<b>Infrastructure</b>					
Roads	12,814	11,074	(1,740)	(14)	4
Bridges	1,469	1,031	(438)	(30)	5
Footpaths and cycleways	1,869	3,600	1,731	93	6
Drainage	450	293	(157)	(35)	7
Recreational, leisure and community facilities	2,800	2,631	(169)	(6)	
Waste management	465	575	110	24	8
Parks, open space and streetscapes	3,280	1,188	(2,092)	(64)	9
Aerodromes	1,414	49	(1,365)	(97)	10
Off street car parks	450	76	(374)	(83)	11
Other infrastructure	829	820	(9)	(1)	
<b>Total Infrastructure</b>	25,840	21,337	(4,503)	(17)	
<b>Total Capital Works Expenditure</b>	39,806	30,862	(8,944)	(22)	
<b>Represented by:</b>					
New asset expenditure	405	378	(27)	(7)	
Asset renewal expenditure	23,673	19,811	(3,862)	(16)	
Asset expansion expenditure	4,517	3,755	(762)	(17)	
Asset upgrade expenditure	11,211	6,918	(4,293)	(38)	
<b>Total Capital Works Expenditure</b>	39,806	30,862	(8,944)	(22)	

\* This comparison excludes intangibles (budget \$682k and actuals \$143k)

(i) Explanation of material variations - Capital Works

Variance Ref	Item	Explanation
1	Buildings	Delays in funding confirmation and community consultations, has delayed the commencement of the Stephenson Park project until early 2020/21 resulting in a variance of \$1.41 million. The commencement of the Cameron Sporting Complex construction phase commenced later than expected in 2019/20 resulting in a \$792k underspend. Funding applications of \$950k for halls were either unsuccessful or paid directly to committees. The Aqua Energy Masterplan currently being developed has put on hold \$600k of projects relating to Aqua Energy. Delays have also occurred in the public toilet replacement program of \$242k.
2	Plant, machinery and equipment	The replacement of some fleet vehicles has been deferred because of lower than expected kilometres and some vehicles are being kept longer as an economy measure.
3	Computers and telecommunications	Vendor commitments due to the 2019/20 Bushfires has delayed the commencement of the Remote ICT/AV Technology projects (\$170k).
4	Roads	Several new special charge schemes which have a long lead time due to statutory requirements and required stakeholder engagement were delayed by extended community consultation resulting in an underspend of \$810k. Commencement on works in Market St/Macarthur St funding (\$474k) and Sale - Toongabbie Road safety works (\$280k) were delayed while awaiting funding announcements. The annual reconstruct and resal roads program delivered \$932k in savings after completion of the programmed works. A number of other projects including Beverleys Road safety upgrades (\$238k) and Loch Sport Town Entry improvements (\$250k) will be completed in 2020/21. These underspends have been partly offset by an additional \$1.80 million of Roads to Recovery grant funding received which included additional works on several projects which were brought forward from future programs.
5	Bridges	\$243k of Rattjens Bridge expenditure was reclassified to operating as the bridge is on the border with Latrobe Shire who contributed 50% to the project. Stacey Bridge had savings of \$200k.
6	Footpaths and cycleways	Maffra Streetscape expenditure (\$1.6 million) was reclassified from parks, open space and streetscapes.
7	Drainage	Barkly Street Drainage works (\$91k) will be completed in July 2020. Savings of \$65k were achieved in the construction of minor drainage works.
8	Waste management	The 2019/20 budget included an allocation for the construction of material storage facilities which was not required as Council received grant funding to construct E-Waste Storages at landfill facilities. This funding resulted in an expanded project resulting in \$115k of additional expenditure.
9	Parks, open space and streetscapes	Maffra Streetscape expenditure of \$1.6 million was re-classified as footpaths and cycleways. Port of Sale and town entry signs works of \$116k were postponed. Under Council's capitalisation policy \$172k of expenditure associated with works at BBQ Shelter and Botanic Gardens was transferred to operating. New funding of \$96k was received for fitness equipment on the Loch Sport foreshore.
10	Aerodromes	During 2019/20 confirmation has been received that the assets associated with the West Sale Airport -Waste Water (\$794k) and the Eastern Rec Aviation Precinct (\$535k) projects will be transferred to third parties after completion. They have been therefore reclassified as operating projects and will be completed in 2020/21.
11	Off street car parks	Negotiations for a carpark redevelopment (\$397k) are progressing and will be completed in 2020/21.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 2 Analysis of Council results by program**

Council delivers its functions and activities through the following programs.

**2 (a) Built & Natural Environment**

Built & Natural Environment division promotes, plans and implements a range of strategies that make a significant contribution to the responsible care and sustainable management of our municipality's diverse natural environment and built environment. Services delivered by this division include Capital works, Asset Management, Infrastructure Development, Road Planning and Maintenance, Built Environment Facilities, Parks Services, Open Space Planning and Waste & Sustainability.

**Chief Executive Officer**

CEO Office ensures leadership and engagement with our community to ensure our residents feel engaged and informed by Council through services including Media and Communication.

**Community and Culture**

Community and Culture division promotes, supports and advocates for the social and cultural wellbeing of our community by providing essential and innovative amenities, services and facilities through the creation of beneficial partnerships with key stakeholders. The division is comprised of service areas including Social Planning & Policy, Community Engagement, Youth Services, Rural Access, Emergency Management, Community Facilities Planning and Community Committees. This division also manages our Art Gallery, Library Services, 'The Wedge' Entertainment Centre and Leisure Services which includes our pools and Gippsland Regional Sporting Complex in Sale.

**Corporate Services**

Corporate Services division provides support services across council to enable the delivery of council's vision and strategic objectives. The provision of these services includes Human Resources, Occupational Health & Safety, Risk Management, Corporate Planning, Accounting & Payroll, Rates & Valuations, Procurement, Records Management, Information Technology and Business Systems. This division also ensures the legislative compliance by conducting our affairs openly and with integrity, reflecting the highest level of good management and governance.

**Development**

Development division supports sustainable growth and development in appropriate locations supported by levels of infrastructure in keeping with the needs of the community while retaining the amenity valued by the community. This includes services such as Strategic Planning, Statutory Planning, Economic Development, Tourism and Visitor Economy. The division is responsible for managing a number of customer focussed, responsive services such as Local Laws, Environmental Health, Municipal Building Services and Customer Service. It also manages a range of commercial property portfolios including the Gippsland Regional Livestock Exchange.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 2 Analysis of Council results by program**

**2 (b) Summary of revenues, expenses, assets and capital expenses by program**

2020	Income \$'000	Expenses \$'000	Surplus/(Deficit) \$'000	Grants included in income \$'000	Total assets \$'000
Built & Natural Environment	23,399	53,360	(29,961)	11,894	987,495
Chief Executive Officer	1	1,423	(1,422)	-	-
Community and Culture	4,288	12,351	(8,063)	4,987	5,451
Corporate Services	71,825	12,402	59,423	13,020	121,289
Development	7,184	8,000	(816)	332	-
	<b>106,697</b>	<b>87,536</b>	<b>19,161</b>	<b>30,233</b>	<b>1,114,235</b>

2019	Income \$'000	Expenses \$'000	Surplus/(Deficit) \$'000	Grants included in income \$'000	Total assets \$'000
Built & Natural Environment	30,449	53,046	(22,597)	19,173	874,036
Chief Executive Officer	-	1,328	(1,328)	-	-
Community and Culture	5,618	11,964	(6,346)	4,855	5,100
Corporate Services	67,073	8,028	59,045	14,066	110,596
Development	12,399	7,498	4,901	1,239	-
	<b>115,539</b>	<b>81,864</b>	<b>33,675</b>	<b>39,333</b>	<b>989,732</b>

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 3 Funding for the delivery of our services**

<b>3.1 Rates and charges</b>	<b>2020</b>	<b>2019</b>
	<b>\$'000</b>	<b>\$'000</b>

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.

The valuation base used to calculate general rates for 2019/20 was \$11,450 million (2018/19 \$10,789 million).

General rates	56,185	54,551
Waste management charge	4,326	4,167
Service rates and charges	2,042	2,005
Supplementary rates and rate adjustments	284	448
Special rates and charges	270	388
Interest on rates and charges	324	357
<b>Total rates and charges</b>	<b>63,431</b>	<b>61,916</b>

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2020, and the valuation will be first applied in the rating year commencing 1 July 2020.

Annual rates and charges are recognised as revenue when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

**3.2 Statutory fees and fines**

Planning fees	382	395
Land and building information certificates	163	147
Permits	137	134
Infringements and costs	100	99
<b>Total statutory fees and fines</b>	<b>782</b>	<b>775</b>

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

**3.3 User fees**

Waste management services	2,563	2,550
Leisure centres	1,690	2,152
Registration and other permits	823	795
Other fees and charges	789	732
Saleyards	425	569
Entertainment centre	230	401
Emergency management works	63	91
Animal services	69	79
<b>Total user fees</b>	<b>6,652</b>	<b>7,369</b>

**User fees by timing of revenue recognition**

User fees recognised over time	-	-
User fees recognised at a point in time	6,652	7,369
<b>Total user fees</b>	<b>6,652</b>	<b>7,369</b>

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 3 Funding for the delivery of our services**

<b>3.4 Funding from other levels of government</b>	<b>2020</b>	<b>2019</b>
	<b>\$'000</b>	<b>\$'000</b>
Grants were received in respect of the following:		
<b>Summary of grants</b>		
Commonwealth funded grants	18,890	21,138
State funded grants	11,342	18,195
<b>Total grants received</b>	<b>30,232</b>	<b>39,333</b>

**(a) Operating Grants**

**Recurrent - Commonwealth Government**

Financial Assistance Grants	13,960	14,490
Roads to Recovery	-	93

**Recurrent - State Government**

Libraries	330	323
Rural Access and Transport connection	138	251
Cultural Services	202	229
Municipal emergency	123	174
School crossing supervisors	136	133
Parks and Environmental services	115	106
Environmental health	63	94
Fire Service Property Levy	61	59
Senior citizens	58	57
Community support programs	10	44
Other	21	14
<b>Total recurrent operating grants</b>	<b>15,217</b>	<b>16,067</b>

**Non-recurrent - Commonwealth Government**

Drought Community Program	-	428
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**Non-recurrent - State Government**

Drought Communities Program	3,810	250
Shared Services	-	4,500
Community and Recreation facilities upgrade	433	404
Roads	-	261
Economic Development and Tourism	132	173
Municipal emergency	47	45
Natural disaster funding	46	-
Other	27	216
Planning	-	110
Community support programs	7	79
Property Valuation	-	61
<b>Total non-recurrent operating grants</b>	<b>4,502</b>	<b>6,527</b>
<b>Total operating grants</b>	<b>19,719</b>	<b>22,594</b>

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 3 Funding for the delivery of our services

	2020 \$'000	2019 \$'000
<b>3.4 Funding from other levels of government (continued)</b>		
<b>(b) Capital Grants</b>		
<i>Recurrent - Commonwealth Government</i>		
Roads to recovery	4,735	3,490
<b>Total recurrent capital grants</b>	<b>4,735</b>	<b>3,490</b>
<i>Non-recurrent - Commonwealth Government</i>		
Drought Community Program	100	472
Parks, open space and streetscapes	95	1,000
Buildings	-	675
Recreation and leisure community facilities	-	490
<i>Non-recurrent - State Government</i>		
Recreation and leisure community facilities	3,644	2,800
Buildings	-	1,500
Bridges	321	-
Roads	919	877
Footpaths and Cycleways	311	242
Waste Management	290	150
Parks, open space and streetscapes	89	34
Library Books	9	9
Aerodrome	-	5,000
<b>Total non-recurrent capital grants</b>	<b>5,778</b>	<b>13,249</b>
<b>Total capital grants</b>	<b>10,513</b>	<b>16,739</b>
<b>(c) Unspent grants received on condition that they be spent in a specific manner</b>		
<i>Operating</i>		
Balance at start of year	7,809	3,139
Received during the financial year and remained unspent at balance date	2,623	5,542
Received in prior years and spent during the financial year	(1,923)	(872)
Balance at year end	<b>8,509</b>	<b>7,809</b>
<i>Capital</i>		
Balance at start of year	3,009	1,398
Received during the financial year and remained unspent at balance date	2,207	2,761
Received in prior years and spent during the financial year	(2,977)	(1,150)
Balance at year end	<b>2,239</b>	<b>3,009</b>
Grant income is recognised at the point in time when the council satisfies its performance obligations as specified in the underlying agreement.		
<b>3.5 Contributions</b>		
Monetary	921	1,615
Non-monetary	911	611
<b>Total contributions</b>	<b>1,832</b>	<b>2,226</b>
<i>Contributions of non monetary assets were received in relation to the following asset classes.</i>		
Infrastructure	525	560
Property	386	51
<b>Total non-monetary contributions</b>	<b>911</b>	<b>611</b>
Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.		

Notes to the Financial Report  
For the Year Ended 30 June 2020

	2020 \$'000	2019 \$'000
<b>3.6 Other income</b>		
Interest on investments	1,470	2,027
Recognition of assets	797	608
Other rent	764	862
Donations	382	310
Volunteer Income	246	-
Miscellaneous income	84	80
Insurance	24	21
Interest on debtors	1	12
<b>Total other income</b>	<b>3,768</b>	<b>3,920</b>

Interest is recognised as it is earned.  
Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Note 4 The cost of delivering services

	2020 \$'000	2019 \$'000
<b>4.1 Employee costs</b>		
Wages and salaries	22,117	20,625
Superannuation	2,211	2,148
Casual staff	1,860	2,118
Other	374	402
WorkCover	199	202
Fringe benefits tax	189	195
<b>Total employee costs</b>	<b>26,950</b>	<b>25,690</b>

(b) Superannuation

Council made contributions to the following funds:

	2020	2019
<b>Defined benefit fund</b>		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	160	184
Employer contributions - other funds	-	-
	<b>160</b>	<b>184</b>
Employer contributions payable at reporting date.	-	-
<b>Accumulation funds</b>		
Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,119	1,147
Employer contributions - other funds	890	814
	<b>2,009</b>	<b>1,961</b>
Employer contributions payable at reporting date.	-	-

Refer to note 9.3 for further information relating to Council's superannuation obligations.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 4 The cost of delivering services

	2020	2019
	\$'000	\$'000
<b>4.2 Materials and services</b>		
Infrastructure & parks maintenance	7,827	7,387
Contractors	5,313	6,104
Waste management services	4,689	4,570
Materials	3,410	3,705
Contributions	2,749	2,836
Utility payments	2,309	2,518
Building maintenance	1,386	1,204
Insurances	1,228	1,035
Authority fees	1,021	941
Consultants	860	502
<b>Total materials and services</b>	<b>30,792</b>	<b>30,802</b>

4.3 Depreciation

Infrastructure	15,809	15,110
Property	4,748	4,030
Plant and equipment	1,880	1,904
<b>Total depreciation</b>	<b>22,437</b>	<b>21,044</b>

Refer to note 6.1 for a more detailed breakdown of depreciation charges and accounting policy.

4.4 Amortisation - Intangible assets

Software	48	31
Water Rights	3	-
Landfill Airspace	671	525
<b>Total Amortisation - Intangible assets</b>	<b>722</b>	<b>556</b>

Refer to note 5.2(c) and 6.1 for a more detailed breakdown of amortisation charges and accounting policy.

4.5 Amortisation - Right of use assets

Property	161	-
Vehicles	233	-
Information Technology Equipment	50	-
<b>Total Amortisation - Right of use assets</b>	<b>444</b>	<b>-</b>

Refer to note 5.8 and 6.1 for a more detailed breakdown of amortisation charges and accounting policy.

4.6 Bad and doubtful debts

Rates debtors	107	110
Infringements	-	-
<b>Total bad and doubtful debts</b>	<b>107</b>	<b>110</b>

Movement in provisions for doubtful debts

Balance at the beginning of the year	1,507	1,486
New Provisions recognised during the year	99	21
<b>Balance at end of year</b>	<b>1,606</b>	<b>1,507</b>

Provision for doubtful debt is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 4 The cost of delivering services

	2020	2019
	\$'000	\$'000
<b>4.7 Borrowing costs</b>		
Interest - Borrowings	243	391
Changes to net present value due to interest rate movements	(288)	(36)
<b>Total borrowing costs</b>	<b>(45)</b>	<b>355</b>

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

4.8 Finance Costs - Leases

Interest - Lease Liabilities	15	-
<b>Total finance costs</b>	<b>15</b>	<b>-</b>

4.9 Other expenses

Rate Relief payments	3,810	-
Work in progress assets written off	411	412
Councillors' allowances	316	310
Volunteer Expenses	246	-
Derecognition of assets	237	560
Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	70	60
Auditors' remuneration - Internal	34	25
Operating lease rentals	-	223
Landfill Rehabilitation Expenses	-	597
<b>Total other expenses</b>	<b>5,124</b>	<b>2,187</b>

4.10 Net loss on disposal of property, infrastructure, plant and equipment

Proceeds of sale	623	634
Written down value of assets disposed/replaced	(1,613)	(1,754)
<b>Total net gain/(loss) on disposal of property, infrastructure, plant and equipment</b>	<b>(990)</b>	<b>(1,120)</b>

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 5 Our financial position

	2020	2019
	\$'000	\$'000
<b>5.1 Financial assets</b>		
<b>(a) Cash and cash equivalents</b>		
Cash on hand	6	5
Cash at bank	1,216	896
Term deposits	66,310	59,711
<b>Total cash and cash equivalents</b>	<b>67,532</b>	<b>60,612</b>
<b>(b) Other financial assets</b>		
Term deposits - current	40,493	36,219
Term deposits - non-current	-	-
<b>Total other financial assets</b>	<b>40,493</b>	<b>36,219</b>
<b>Total financial assets</b>	<b>108,025</b>	<b>96,831</b>
Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:		
Contractually restricted unearned income (Note 5.3 (c))	4,830	-
Trust funds and deposits (Note 5.3 (b))	4,080	2,148
Other non discretionary reserves (Note 9.1)	2,302	1,927
Total restricted funds	<b>6,382</b>	<b>4,075</b>
Total unrestricted cash and cash equivalents	<b>61,150</b>	<b>56,537</b>
<b>Intended allocations</b>		
Although not externally restricted the following amounts have been allocated for specific future purposes by Council:		
- Cash held to fund carried forward capital works/operating projects	7,260	4,122
- Cash held in relation to the Victoria Grants Commission advance to fund general operations and roads works	7,218	7,409
- Unexpended grants and contributions (Note 3.4, & 3.5)	10,782	11,445
- Discretionary reserve (Note 9.1)	8,560	7,962
Total funds subject to intended allocations	<b>33,820</b>	<b>30,938</b>

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 5 Our financial position

	2020	2019
	\$'000	\$'000
<b>5.1 Financial assets (continued)</b>		
<b>(c) Trade and other receivables</b>		
<b>Current</b>		
<i>Statutory receivables</i>		
Rates debtors	4,196	4,294
Special charge schemes	34	83
Infringement and fire hazards	89	51
Net GST receivable	885	680
<i>Non statutory receivables</i>		
Government grants	776	2,099
Other debtors	1,052	473
Waste management	399	439
Total current trade and other receivables	<b>7,431</b>	<b>8,119</b>
<b>Non-current</b>		
<i>Statutory receivables</i>		
Rates debtors	2,619	2,125
Provision for doubtful debts	(1,600)	(1,502)
Special charge schemes	640	369
Provision for doubtful debts - special charge scheme	(2)	(2)
Infringements and fire hazards	44	77
Provision for doubtful debts - infringements	(4)	(3)
Total non-current trade and other receivables	<b>1,697</b>	<b>1,064</b>
<b>Total trade and other receivables</b>	<b>9,128</b>	<b>9,183</b>

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

Included in the provision for doubtful debts is an amount relating to land in inappropriate subdivisions mainly in the 90 Mile Beach area. Council has a significant number of rateable properties in these areas for which provision has been made for a total amount outstanding of \$1,600,353 (2019: \$1,501,737). A provision has been established as these properties are unable to be sold in order for Council to recover the debt.

**(d) Ageing of Receivables**

The ageing of the Council's trade & other receivables (excluding statutory receivables) that are not impaired was:		
Current (not yet due)	1,723	2,863
Past due by up to 30 days	172	37
Past due between 31 and 180 days	45	111
Past due between 181 and 365 days	7	-
Past due by more than 1 year	15	-
Total trade & other receivables	<b>1,962</b>	<b>3,011</b>

**(e) Ageing of individually impaired Receivables**

At balance date, other debtors representing financial assets with a nominal value of Nil (2019: Nil) were impaired.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 5 Our financial position

5.2 Non-financial assets	2020	2019
(a) Inventories	\$'000	\$'000
Inventories held for sale	21	20
<b>Total inventories</b>	<b>21</b>	<b>20</b>

Inventories held for sale are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets

Prepayments	315	414
Accrued income	-	-
<b>Total other assets</b>	<b>315</b>	<b>414</b>

(c) Intangible assets

Water rights	15	18
Software	232	137
Landfill air space	1,284	1,983
<b>Total intangible assets</b>	<b>1,531</b>	<b>2,138</b>

Gross carrying amount

	Water Right \$'000	Software \$'000	Landfill \$'000	Total \$'000
Balance at 1 July 2019	35	230	4,855	5,120
Additions	-	143	-	143
Balance at 30 June 2020	35	373	4,855	5,263

Accumulated amortisation and impairment

Balance at 1 July 2019	17	93	2,872	2,982
Amortisation expense	3	48	670	721
Write off of assets	-	-	29	29
Balance at 30 June 2020	20	141	3,571	3,732

Net book value at 30 June 2019	18	137	1,983	2,138
Net book value at 30 June 2020	15	232	1,284	1,531

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 5 Our financial position

5.3 Payables	2020	2019
(a) Trade and other payables	\$'000	\$'000
Trade payables	6,018	4,781
Accrued expenses	1,612	1,021
<b>Total trade and other payables</b>	<b>7,630</b>	<b>5,802</b>

(b) Trust funds and deposits

Overpaid rates	1,586	771
Refundable deposits	328	333
Fire services levy	1,639	574
Retention amounts	368	315
Other trust funds and deposits	159	155
<b>Total trust funds and deposits</b>	<b>4,080</b>	<b>2,148</b>

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Overpaid Rates - Overpaid rates received from ratepayers which are offset when financial year's rates are raised.

Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Services Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Other Trust funds and deposits - Council holds in trust ticket sales for shows performed by third parties at 'The Wedge' Entertainment Centre which are on forwarded to performer on completion of the show.

(c) Unearned income

Grants received in advance - operating	2,623	-
Grants received in advance - capital	2,207	-
<b>Total unearned income</b>	<b>4,830</b>	<b>-</b>

Amounts received by Council are classified as unearned income where funds are received for a specified purpose and where the specified purpose or obligations have not yet been fulfilled. Once the obligations is fulfilled by Council, the associated income will be presented in the comprehensive income statement. This requirement is set in AASB15.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 5 Our financial position

5.4 Interest-bearing liabilities	2020 \$'000	2019 \$'000
<b>Current</b>		
Borrowings - secured	289	6,289
	<u>289</u>	<u>6,289</u>
<b>Non-current</b>		
Borrowings - secured	1,026	1,315
	<u>1,026</u>	<u>1,315</u>
<b>Total</b>	<u>1,315</u>	<u>7,604</u>

Borrowings are secured by Council rate income.

(a) The maturity profile for Council's borrowings is:

Not later than one year	289	6,289
Later than one year and not later than five years	1,026	1,155
Later than five years	-	160
	<u>1,315</u>	<u>7,604</u>

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

5.5 Provisions

	Employee \$ '000	Landfill restoration \$ '000	Total \$ '000
<b>2020</b>			
Balance at beginning of the financial year	6,488	17,390	23,878
Additional provisions	1,991	-	1,991
Amounts used	(2,125)	(45)	(2,170)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	654	(327)	327
Balance at the end of the financial year	<u>7,008</u>	<u>17,018</u>	<u>24,026</u>
<b>2019</b>			
Balance at beginning of the financial year	6,301	16,518	22,819
Additional provisions	2,177	-	2,177
Amounts used	(1,995)	(142)	(2,137)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	5	1,014	1,019
Balance at the end of the financial year	<u>6,488</u>	<u>17,390</u>	<u>23,878</u>

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 5 Our financial position

5.5 Provisions (continued)	2020 \$'000	2019 \$'000
<b>(a) Employee provisions</b>		
<b>Current provisions expected to be wholly settled within 12 months</b>		
Annual leave	1,540	1,418
Long service leave	289	483
	<u>1,829</u>	<u>1,901</u>
<b>Current provisions expected to be wholly settled after 12 months</b>		
Annual leave	648	462
Long service leave	4,108	3,745
	<u>4,756</u>	<u>4,207</u>
<b>Total current employee provisions</b>	<u>6,585</u>	<u>6,108</u>
<b>Non-current</b>		
Long service leave	422	379
Sick Leave Gratuity	1	1
<b>Total non-current employee provisions</b>	<u>423</u>	<u>380</u>
<b>Aggregate carrying amount of employee provisions:</b>		
Current	6,585	6,108
Non-current	423	380
<b>Total aggregate carrying amount of employee provisions</b>	<u>7,008</u>	<u>6,488</u>

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

*Wages and salaries and annual leave*

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

*Long service leave*

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

*Sick Leave Gratuity*

A former entity of Wellington Shire Council had established a sick leave gratuity scheme which ceased at the end of September 1991. Under the scheme, sick leave is payable to all ex-Shire employees and is not to exceed existing benefits as at the end of September 1991, using remuneration rates current at the time of leaving. The employees are entitled to the sick leave gratuity upon their leaving the organisation. The amount provided for appears as a non-current liability.

Key assumptions:	2020	2019
- discount rate %	0.511%	1.138%
- index rate %	2.250%	2.700%

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 5 Our financial position**

**5.5 Provisions (continued)**

	2020	2019
	\$'000	\$'000
<b>(b) Landfill Restoration</b>		
Current	2,570	-
Non-current	14,448	17,390
	<u>17,018</u>	<u>17,390</u>

Council is obligated to restore the Kilmány, Longford, Maffra, Rosedale, Stratford and Yarram sites to a particular standard. The forecast life of each site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken, derived from current contractual works undertaken in 2017/18. It has also been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs of ongoing monitoring.

**Key assumptions:**

- discount rate %	0.84%	1.31%
- index rate %	2.00%	2.50%
- inflation rate %	2.00%	2.50%
- settlement rate	10 years	10 years
- estimates cost to rehabilitate	\$15.7 million	\$15.9 million

**Summary of Provisions**

	2020	2019
	\$'000	\$'000
<b>Current</b>		
Employee	6,585	6,108
Landfill Restoration	2,570	-
<b>Total Current Provisions</b>	<u>9,155</u>	<u>6,108</u>
<b>Non Current</b>		
Employee	423	380
Landfill Restoration	14,448	17,390
<b>Total Non Current Provisions</b>	<u>14,871</u>	<u>17,770</u>
<b>Total Provisions</b>	<u>24,026</u>	<u>23,878</u>

**5.6 Financing arrangements**

The Council has the following funding arrangements in place as at 30 June 2020.

Bank overdraft	200	200
Credit card facilities	130	130
<b>Total facilities</b>	<u>330</u>	<u>330</u>
Used facilities	29	34
Unused facilities	<u>301</u>	<u>296</u>

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 5 Our financial position**

**5.7 Commitments**

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

2020	Not later than 1 year	Later than 1 year and not later than 2 years	Later than 2 years and not later than 5 years		Total
			\$'000	\$'000	
<b>Operating</b>					
Waste management	4,795	-	-	-	4,795
Animal pound and shelter service	355	-	-	-	355
Litter bins	238	-	-	-	238
Consultancies	147	-	-	-	147
Software maintenance	61	61	61	-	183
<b>Total</b>	<u>5,596</u>	<u>61</u>	<u>61</u>	<u>-</u>	<u>5,718</u>
<b>Capital</b>					
Buildings	4,262	-	-	-	4,262
Footpaths and cycleways	1,400	-	-	-	1,400
Roads	863	-	-	-	863
Recreational leisure and community facilities	677	-	-	-	677
Waste management	152	-	-	-	152
<b>Total</b>	<u>7,354</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,354</u>

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 5 Our financial position

5.7 Commitments (continued)

	Later than 2				Total
	Not later than 1 year	Later than 1 year and not later than 2 years	years and not later than 5 years	Later than 5 years	
2019	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Operating</b>					
Waste management	4,708	-	-	-	4,708
Health services	988	-	-	-	988
Animal pound and shelter service	253	-	-	-	253
Valuation contract	110	110	-	-	220
Software maintenance	360	-	-	-	360
Litter bins	228	238	-	-	466
L to P project	132	132	264	-	528
<b>Total</b>	<b>6,779</b>	<b>480</b>	<b>264</b>	<b>-</b>	<b>7,523</b>
<b>Capital</b>					
Parks, open space and streetscapes	667	-	-	-	667
Roads	241	-	-	-	241
Footpaths and cycleways	1,304	-	-	-	1,304
Buildings	92	-	-	-	92
Computer and telecommunications	64	-	-	-	64
Bridges	623	-	-	-	623
Waste management	152	-	-	-	152
Plant, machinery and equipment	108	-	-	-	108
<b>Total</b>	<b>3,251</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,251</b>

Notes to the Financial Report  
For the Year Ended 30 June 2020

5.8 Leases

Policy applicable before 1 July 2019

As a lessee, council classifies leases as operating or finance leases based on its assessment of whether the lease transferred significantly all of the risks and rewards incidental to ownership of the underlying asset to council.

Operating lease payments, including any contingent rentals, were recognised as an expense in the comprehensive income statement on a straight-line basis over the lease term, except where another systematic basis is more representative of the time pattern of the benefits derived from the use of the leased asset. The leased asset was not recognised in the balance sheet.

All incentives for the agreement of a new or renewed operating lease were recognised as an integral part of the net consideration agreed for the use of the leased asset, irrespective of the incentive's nature or form or the timing of payments.

In the event that lease incentives were received to enter into operating leases, the aggregate cost of incentives were recognised as a reduction of rental expense over the lease term on a straight-line basis, unless another systematic basis was more representative of the time pattern in which economic benefits from the leased asset were consumed.

Policy applicable after 1 July 2019

Council has applied AASB 16 Leases using a modified retrospective approach with the cumulative effect of initial application recognised as an adjustment to the opening balance of accumulated surplus at 1 July 2019, with no restatement of comparative information. The council applied the approach consistently to all leases in which it is a lessee.

On transition to AASB 16 Leases, Council elected to apply the practical expedient to 'grandfather' the assessment of which transactions are leases. The council has applied this practical expedient to all of its contracts and therefore applied AASB 16 Leases only to contracts that were previously identified as leases.

At inception of a contract, all entities would assess whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- The customer has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- The customer has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate. The incremental borrowing rate at 30 June 2020 is 4.24%.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Council has elected to apply the temporary option available under AASB 16 Leases which allows not-for-profit entities to not measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

Council has no reliance on peppercorn leases.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

<b>Right-of-Use Assets</b>	Property	Vehicles	Other, etc.	Total
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Balance at 1 July 2019	201	350	100	651
Additions	-	-	117	117
Amortisation charge	(161)	(233)	(50)	(444)
Balance at 30 June 2020	<u>40</u>	<u>117</u>	<u>167</u>	<u>324</u>

<b>Lease Liabilities</b>	<b>2020</b>
Maturity analysis - contractual undiscounted cash flows	<b>\$'000</b>
Less than one year	272
One to five years	129
More than five years	-
Total undiscounted lease liabilities as at 30 June:	<u>401</u>

Lease liabilities included in the Balance Sheet at 30 June:

Current	256
Non-current	134
Total lease liabilities	<u>390</u>

**Short-term and low value leases**

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases of machinery that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of \$10,000), including IT equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term. (2019/20 Nil)

i. Leases classified as operating leases under AASB 117 Leases

At transition, lease liabilities were measured at the present value of the remaining lease payments, discounted at Council's incremental borrowing rate as at 1 July 2019. Right-of-use assets are measured at an amount equal to the lease liability, adjusted by the amount of any prepaid or accrued lease payments. Council applied this approach to all applicable leases.

Council used the following practical expedients when applying AASB 16 Leases to leases previously classified as operating leases under AASB 117 Leases:

- Applied a single discount rate to a portfolio of leases with similar characteristics.
- Adjusted the right-of-use assets by the amount of AASB 137 Provisions, Contingent Liabilities and Contingent Assets onerous contract provision immediately before the date of initial application, as an alternative to an impairment review.
- Applied the exemption not to recognise right-of-use assets and liabilities for leases with less than 12 months of lease term.
- Used hindsight when determining the lease term if the contract contains options to extend or terminate the lease.

**Impact on financial statements**

On transition to AASB 16 Leases, Council recognised an additional \$651k of right-of-use assets and \$651k of lease liabilities. There was no impact on accumulated surplus at 1 July 2019.

When measuring lease liabilities, Council discounted lease payments using its incremental borrowing rate at 1 July 2019. The weighted-average rate applied is 6.27%.

	<b>2019</b>
	<b>\$'000</b>
Operating lease commitment at 30 June 2019 as disclosed in Council's financial statements	379
Discounted using the incremental borrowing rate at 1 July 2019	(78)
Lease liability recognised as at 1 July 2019	<u>301</u>
Recognition of waste collection trucks	350
- Recognition exemption for:	
short-term leases	-
leases of low-value assets	-
- Lease liabilities recognised as at 1 July 2019	<u>651</u>

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 6 Assets we manage**

**6.1 Property, infrastructure, plant and equipment**

**Summary of property, infrastructure, plant and equipment**

	At Fair Value 30 June 2019 \$'000	Additions \$'000	Recognised \$'000	Contributions \$'000	Revaluation \$'000	Depreciation \$'000	Disposal \$'000	Write-off \$'000	Transfers \$'000	At Fair Value 30 June 2020 \$'000
Property	206,200	1,730	5	394	(4)	(4,748)	(58)	-	261	203,780
Plant and equipment	13,331	2,466	275	-	-	(1,880)	(264)	-	131	14,059
Infrastructure	655,778	16,626	517	517	105,879	(15,809)	(1,528)	-	2,839	764,819
Work in progress	5,837	10,037	-	-	-	-	-	(411)	(3,231)	12,232
	<b>881,146</b>	<b>30,859</b>	<b>797</b>	<b>911</b>	<b>105,875</b>	<b>(22,437)</b>	<b>(1,850)</b>	<b>(411)</b>	<b>-</b>	<b>994,890</b>

**Summary of Work in Progress**

	Opening WIP \$'000	Additions \$'000	Write-off \$'000	Transfers \$'000	Closing WIP \$'000
Property	602	5,607	-	(261)	5,948
Plant and equipment	131	11	-	(131)	11
Infrastructure	5,104	4,419	(411)	(2,839)	6,273
Total	<b>5,837</b>	<b>10,037</b>	<b>(411)</b>	<b>(3,231)</b>	<b>12,232</b>

## Note 6 Assets we manage

## 6.1 Property, infrastructure, plant and equipment (continued)

## (a) Property

	Land - specialised \$'000	Land improvements \$'000	Land Under Roads \$'000	Total Land & Land Improvements \$'000	Buildings - specialised \$'000	Total Buildings \$'000	Work In Progress \$'000	Total Property \$'000
At fair value 1 July 2019	85,869	1,929	39,383	127,181	157,588	157,588	602	285,371
Accumulated depreciation at 1 July 2019	-	(526)	-	(526)	(78,043)	(78,043)	-	(78,569)
At fair value 1 July 2019	85,869	1,403	39,383	126,655	79,545	79,545	602	206,802
<b>Movements in fair value</b>								
Additions	-	60	-	60	1,670	1,670	5,607	7,337
Recognised	-	-	5	5	-	-	-	5
Contributions	379	-	7	386	8	8	-	394
Disposal	-	-	-	-	(342)	(342)	-	(342)
Transfers	-	-	-	-	261	261	(261)	-
	379	60	12	451	1,597	1,597	5,346	7,394
<b>Movements in accumulated depreciation</b>								
Depreciation and amortisation	-	(492)	-	(492)	(4,256)	(4,256)	-	(4,748)
Accumulated depreciation of disposals	-	-	-	-	284	284	-	284
Accumulated depreciation at revaluation	-	-	-	-	(4)	(4)	-	(4)
	-	(492)	-	(492)	(3,976)	(3,976)	-	(4,468)
At fair value 30 June 2020	86,248	1,989	39,395	127,632	159,185	159,185	5,948	292,765
Accumulated depreciation at 30 June 2020	-	(1,018)	-	(1,018)	(82,019)	(82,019)	-	(83,037)
	86,248	971	39,395	126,614	77,166	77,166	5,948	209,728

## Note 6 Assets we manage

## 6.1 Property, infrastructure, plant and equipment (continued)

## (b) Plant and Equipment

	Plant machinery and equipment	Fixtures fittings and furniture	Computers and telecomms	Library books	Art Works	Work In Progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2019	11,390	2,941	865	2,859	3,609	131	21,795
Accumulated depreciation at 1 July 2019	(5,531)	(1,202)	(212)	(1,388)	-	-	(8,333)
	5,859	1,739	653	1,471	3,609	131	13,462
<b>Movements in fair value</b>							
Additions	1,731	402	25	239	69	11	2,477
Recognised	-	-	-	-	275	-	275
Disposal	(1,429)	(23)	(44)	(286)	-	-	(1,782)
Transfers	-	95	36	-	-	(131)	-
	302	474	17	(47)	344	(120)	970
<b>Movements in accumulated depreciation</b>							
Depreciation and amortisation	(1,234)	(314)	(99)	(233)	-	-	(1,880)
Accumulated depreciation of disposals	1,165	23	44	286	-	-	1,518
	(69)	(291)	(55)	53	-	-	(362)
At fair value 30 June 2020	11,692	3,415	882	2,812	3,953	11	22,765
Accumulated depreciation at 30 June 2020	(5,600)	(1,493)	(267)	(1,335)	-	-	(8,695)
	<b>6,092</b>	<b>1,922</b>	<b>615</b>	<b>1,477</b>	<b>3,953</b>	<b>11</b>	<b>14,070</b>

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Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

(c) Infrastructure

	Roads	Bridges	Footpaths and cycleways	Drainage	Recreational, leisure and community	Waste management	Parks open spaces and streetscapes	Aerodromes	Off street car parks	Other infrastructure	Work in progress	Total infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2019	654,615	109,401	33,392	97,828	28,958	4,875	32,282	16,027	3,810	19,309	5,104	1,005,601
Accumulated depreciation at 1 July 2019	(211,180)	(40,858)	(10,628)	(34,385)	(16,185)	(1,914)	(11,578)	(8,261)	(1,569)	(8,257)	-	(344,815)
Found/Derecognised Assets - Prior Year	12	-	13	93	-	-	-	-	-	-	-	118
Accum Depn Found/Derecognised Asset - Prior Year	12	-	1	(35)	-	-	-	-	-	-	-	(22)
	443,459	68,543	22,778	63,501	12,773	2,961	20,704	7,766	2,241	11,052	5,104	660,882
<b>Movements in fair value</b>												
Additions	10,586	895	1,886	397	849	332	1,249	48	-	384	4,419	21,045
Recognised	447	58	-	12	-	-	-	-	-	-	-	517
Contributions	200	-	52	82	7	-	176	-	-	-	-	517
Revaluation	127,576	-	9,884	-	-	-	-	-	-	-	-	137,460
Disposal	(3,588)	(210)	(524)	(84)	(475)	(34)	(140)	-	-	(104)	-	(5,159)
Write-off	-	-	-	-	-	-	-	-	-	-	(411)	(411)
Transfers	1,034	314	807	115	52	271	80	-	-	166	(2,839)	-
	136,255	1,057	12,105	522	433	569	1,365	48	-	446	1,169	153,969
<b>Movements in accumulated depreciation</b>												
Depreciation and amortisation	(10,069)	(1,129)	(781)	(979)	(808)	(161)	(947)	(327)	(87)	(521)	-	(15,809)
Accumulated depreciation of disposals	2,696	205	232	30	262	20	108	-	-	78	-	3,631
Accumulated depreciation at revaluation	(26,727)	-	(4,854)	-	-	-	-	-	-	-	-	(31,581)
	(34,100)	(924)	(5,403)	(949)	(546)	(141)	(839)	(327)	(87)	(443)	-	(43,759)
At fair value 30 June 2020	790,882	110,458	45,510	98,443	29,391	5,444	33,647	16,075	3,810	19,755	6,273	1,159,688
Accumulated depreciation at 30 June 2020	(245,268)	(41,782)	(16,030)	(35,369)	(16,731)	(2,055)	(12,417)	(8,588)	(1,656)	(8,700)	-	(388,596)
	545,614	68,676	29,480	63,074	12,660	3,389	21,230	7,487	2,154	11,055	6,273	771,092

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

ASSET TYPE	Depreciation Period	Threshold Limit \$
<b>Property</b>		
Land	-	All
Land Improvements	4 years	All
Buildings	20 - 100 years	>\$10,000
<b>Plant and Equipment</b>		
Motor Vehicles	3 - 10 years	All
Plant	3 - 10 years	>\$5,000
Furniture, Equipment & Information Technology	3 - 10 years	>\$5,000
Art Gallery Works	-	All
Library Books	3 - 10 years	All
<b>Infrastructure</b>		
<b>Roads</b>		
Pavement - Concrete	100 Years	All
Pavement - Sealed	100 Years	All
Pavement Gravel ( Local Access A & Above)	15 Years	All
Pavement Gravel ( Local Access B & C)	20 Years	All
Subgrade	Indefinite	All
Kerb & Channel	70 Years	All
Road Drainage - Minor Culverts	100 Years	All
<b>Bridges</b>		
Bridges - Concrete	100 Years	All
Bridges - Timber	60 Years	All
Floodways & Major Culverts	100 Years	All
<b>Footpaths and cycleways</b>		
Asphalt/Bitumen	15 Years	All
Concrete/Paved	60 Years	All
Gravel/Sand	10 Years	All
<b>Drainage</b>		
Pits	100 Years	All
Pipes	100 Years	All
Pump Wells	20 Years	All
Other Drainage	20 - 100 Years	All
Open Drain - Earth/Retention Basin	Indefinite	All
<b>Structures</b>		
Off Street Car Parks	30 - 100 years	>\$5,000
Recreational, leisure and community facilities	10 - 100 years	>\$5,000
Waste management	20 - 100 years	>\$5,000
Parks, open space and streetscapes	10 - 120 years	>\$5,000
Aerodromes	20 - 120 years	>\$5,000
Other infrastructure	10 - 120 years	>\$5,000
<b>Intangible Assets</b>		
Landfill Airspace	4 - 38 Years	All
Software	3 - 10 years	>\$5,000

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Prior Year Newly Recognised/Derecognised Adjustments

During the year, as part of a continuous improvement focus, Council is able to use technology that allows better identification of assets 'as built'. In addition, information flow from officers in the field conveys more accurate data to Asset Managers as variances are discovered. These variances resulted in assets being recognised and derecognised in the Council's asset register and are deemed to be prior year errors which have been retrospectively adjusted to equity against prior year opening balances.

A third balance sheet has not been presented to disclose these prior year errors as they were considered not material to the comparative amounts included within the Balance Sheet.

	Actual 2019	Prior year adjustments Newly Derecognised	Restated Actual 2020
	\$'000	\$'000	\$'000
<b>Property</b>			
Land - Specialised	85,869	-	85,869
Landfill improvements	1,403	-	1,403
Land under roads	39,383	-	39,383
Buildings- specialised	79,545	-	79,545
Work in Progress	602	-	602
<b>Total Property</b>	<b>206,802</b>	<b>-</b>	<b>206,802</b>
<b>Plant &amp; Equipment</b>			
Plant, machinery and equipment	5,859	-	5,859
Fixtures, fittings and furniture	1,739	-	1,739
Computers and telecommunications	653	-	653
Library books	1,471	-	1,471
Art gallery	3,609	-	3,609
Work in progress	131	-	131
<b>Subtotal Plant &amp; Equipment</b>	<b>13,462</b>	<b>-</b>	<b>13,462</b>
<b>Infrastructure</b>			
Roads	443,435	24	443,459
Bridges	68,543	-	68,543
Footpaths and cycleways	22,764	15	22,778
Drainage	63,443	58	63,501
Recreational, leisure and community	12,773	-	12,773
Waste management	2,961	-	2,961
Parks, open space and streetscapes	20,704	-	20,704
Aerodromes	7,766	-	7,766
Off street car parks	2,241	-	2,241
Other infrastructure	11,052	-	11,052
Work in progress	5,104	-	5,104
<b>Subtotal Infrastructure</b>	<b>660,786</b>	<b>97</b>	<b>660,882</b>
<b>Property, Infrastructure, Plant and Equipment</b>	<b>881,050</b>	<b>97</b>	<b>881,146</b>

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 6 Assets we manage**

**6.1 Property, infrastructure, plant and equipment (continued)**

**Land under roads**

Council recognises land under roads it controls at fair value.

**Depreciation and amortisation**

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

**Repairs and maintenance**

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

**Valuation of land and buildings**

Valuation of buildings were undertaken by a qualified independent valuer APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913, Dan Atherton Registered Valuer No 2962 and Ryan Collier Registered Valuer No 4090.

The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

The Australian Bureau of Statistics Producer Price Index (Index 3020 Non-residential building construction Victoria) as at 31 March 2020 was used as the basis of the indexation assessment for land and buildings.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2020 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of Valuation
Land - Specialised	-	-	86,248	30/06/2018
Land improvements	-	-	971	30/06/2016
Land under roads	-	-	39,395	30/06/2018
Buildings - Specialised	-	2,245	74,921	30/06/2019
Total	-	2,245	201,535	

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 6 Assets we manage**

**6.1 Property, infrastructure, plant and equipment (continued)**

**Valuation of infrastructure**

Valuation of infrastructure assets (roads, bridges, footpaths and drainage) has been determined in accordance with a valuation undertaken by Council Officer Mr. Chris Hastie B.Eng (Civil), Coert Mgt.

Valuation of infrastructure assets (recreational, leisure and community facilities, waste management, parks, open space and streetscapes, aerodromes and other infrastructure) has been determined in accordance with an independent valuation undertaken by APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913, Dan Atherton Registered Valuer No 2962 and Ryan Collier Registered Valuer No 4090.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

**Roads and Footpaths**

In 2017, Council undertook a valuation of its road, footpath and bridge asset classes. With valuations being undertaken on a 4-year cycle, the next full revaluation is scheduled for June 2021. At 31 March 2020, Council reviewed the carrying amount of assets to determine whether any material movement in final value had occurred during the year. The review of the ABS Road and Bridge construction index resulted in an increase of approximately 19% in the current replacement cost of the road asset class and 28% in the current replacement cost of footpaths since the last revaluation on 1 July 2017. It was thus determined that the movement was material in nature and a revaluation was required at 30 June 2020 to accurately reflect the value of these asset classes.

As a result of the revaluation, the total replacement value of roads has increased by almost \$127.5M (19%) and the 2020/21 annual depreciation forecast is \$10.7M, an increase of almost 9%. This is due to notable increases in the unit rates of subgrade, rural pavement and kerb & channel since the last revaluation, as well as a change to the methodology in determining the rates, which is considered more consistent and reliable.

As a result of revaluation, the total replacement value of footpaths has increased by almost \$9.9M (28%) and the 2020/21 annual depreciation forecast is \$918.9K, an increase of almost 21%. This is due to a significant increase in concrete rates since the last revaluation, as well as a change to the methodology in determining the rates, which is considered more consistent and reliable.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2020 are as follows:

	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Date of Valuation
Roads	-	-	545,614	30/06/2020
Bridges	-	-	68,676	31/12/2017
Footpaths and cycleways	-	-	29,480	30/06/2020
Drainage	-	-	63,074	30/06/2019
Recreational, leisure and community	-	431	12,229	30/06/2019
Waste management	-	570	2,819	30/06/2019
Parks, open space and streetscapes	-	918	20,312	30/06/2019
Aerodromes	-	7	7,480	30/06/2019
Off street car parking	-	-	2,154	30/06/2019
Other infrastructure	-	292	10,763	30/06/2019
Total	-	2,218	762,601	

**Description of significant unobservable inputs into level 3 valuations**

**Specialised land and land under roads** is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$0.05 and \$18,147.88 per square metre and land under roads values range between \$0.16 and \$3.12 per square metre.

**Specialised buildings** are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are comprised of a square metre basis ranging from \$370 to \$8,000 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 20 years to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 6 Assets we manage

6.1 Property, infrastructure, plant and equipment (continued)

**Infrastructure assets** are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to an indefinite life. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

	2020	2019
	\$'000	\$'000
<b>Reconciliation of specialised land</b>		
Parks, open space and streetscapes	47,204	46,842
Recreation, leisure and community facilities	27,667	27,650
Off-street car parks	5,752	5,752
Aerodromes	1,635	1,635
Waste management	1,873	1,873
Other infrastructure - Piers/Jetties/Caravan parks/Markets/Saleyards	1,356	1,356
Drainage	761	761
<b>Total specialised land</b>	<b>86,248</b>	<b>85,869</b>

ADJUSTMENTS DIRECTLY TO EQUITY

Reversal of revalued components of assets disposed or written off (transfer from asset revaluation reserve to accumulated surplus).

Roads, Streets, Drainage, Bridges & Culverts	(1,668)	(363)
Buildings & Structures	(182)	(425)
Landfill Air space	(8)	-
	<b>(1,858)</b>	<b>(788)</b>

Notes to the Financial Report  
For the Year Ended 30 June 2020

Note 7 People and relationships

7.1 Council and key management remuneration

(a) Key Management Personnel (KMP)

Wellington Shire Council structure has a CEO and 4 General Managers. Along with 9 Councillors this makes a total of 14 KMP positions.

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

<b>Councillors</b>	Councillor Alan Hall - Mayor (1/07/19 - 30/06/20)
	Councillor Carolyn Crossley - (1/07/19 - 30/06/20)
	Councillor Darren McCubbin (1/07/19 - 30/06/20)
	Councillor Scott Rossetti (1/07/19 - 30/06/20)
	Councillor Malcolm Hole (1/07/19 - 30/06/20)
	Councillor Ian Bye (1/07/19 - 30/06/20)
	Councillor Gayle Maher (1/07/19 - 30/06/20)
	Councillor Garry Stephens (1/07/19 - 30/06/20)
	Councillor Carmel Ripper (01/07/19 - 30/06/20)

Chief Executive Officer - David Morcom (1/07/19 - 30/06/20)
General Manager Built and Natural Environment - Chris Hastie (1/07/19 - 30/06/20)
General Manager Community & Culture - Sharon Houlihan (1/07/19 - 30/06/20)
General Manager Development - Brent McAlister (27/01/20 - 30/06/20)
General Manager Corporate Services - Arthur Skipitaris (1/07/19 - 30/06/20)
General Manager Development - John Websdale (1/07/19 - 06/01/20)

	2020	2019
	No.	No.
<b>Total Number of Councillors</b>	9	9
<b>Chief Executive Officer and other Key Management Personnel</b>	5	5
<b>Total Key Management Personnel</b>	<b>14</b>	<b>14</b>

	2020	2019
	\$'000	\$'000
<b>(b) Remuneration of Key Management Personnel</b>		
Total remuneration of key management personnel was as follows:		
Short-term benefits	1,662	1,500
Long-term benefits	31	51
Termination benefits	-	-
<b>Total</b>	<b>1,693</b>	<b>1,551</b>

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 7 People and relationships**

**7.1 Council and key management remuneration (continued)**

	2020	2019
	No.	No.
The number of key management personnel whose total remuneration from Council and any related entities fall within the following bands:		
\$20,000 - \$29,999	8	7
\$40,000 - \$49,999	-	2
\$60,000 - \$69,999	-	1
\$80,000 - \$89,999	2	-
\$190,000 - \$199,999	-	1
\$210,000 - \$219,999	-	2
\$220,000 - \$229,999	1	1
\$230,000 - \$239,999	2	-
\$250,000 - \$259,999	1	-
\$300,000 - \$309,999	1	1
	<u>15</u>	<u>15</u>

**(c) Senior Officer Remuneration**

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or  
b) whose total annual remuneration exceeds \$151,000

The number of Senior Officers are shown below in their relevant income bands:

	2020	2019
	No.	No.
Income Range:		
\$150,000 - \$159,999	1	1
\$170,000 - \$179,999	1	1
	<u>2</u>	<u>2</u>
	<b>\$'000</b>	<b>\$'000</b>
Total Remuneration for the reporting year for Senior Officers included above, amounted to	338	336

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**7.2 Related party disclosure**

**(a) Transactions with related parties**

During the period Council entered into a number of transactions with related parties of KMP's or their close family members. These transactions occurred within normal commercial terms and conditions and included \$53,374 to the Municipal Association of Victoria for membership and other services. Payments of \$40,807 for production of shows at 'The Wedge' Entertainment Centre and \$81,207 for various other materials and services with a number of suppliers. Council also contributed a total of \$48,491 for community grants, operating subsidies to various community groups where KMP's or close family members held positions on the board or committee. Mr. Arthur Skipitaris - General Manager Corporate Services became a Director of Central Gippsland Health Services on 13 June 2020 and the transactions with Central Gippsland Health Services included contribution towards health services of \$460,802.

**(b) Outstanding balances with related parties**

The balance outstanding at the end of the reporting period in relation to transactions with related parties was Nil (2018/19 Nil).

**(c) Loans to/from related parties**

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a related party was Nil (2018/19 Nil).

**(d) Commitments to/from related parties**

The aggregate amount of commitments in existence at balance date that have been made, guaranteed or secured by the council was Nil (2018/19 Nil).

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 8 Managing uncertainties**

**8.1 Contingent assets and liabilities**

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

	<b>2020</b>	<b>2019</b>
	<b>\$'000</b>	<b>\$'000</b>
<b>(a) Contingent assets</b>		
Non cash contributions expected to be received in respect of subdivision and gifted assets are as follows:		
Developer contributions	1,500	476
<b>Total Contingent Assets</b>	<b>1,500</b>	<b>476</b>

**(b) Contingent liabilities**

**Superannuation**

Wellington Shire Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined below. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists.

*Future superannuation contributions*

In addition to the disclosed contributions, Wellington Shire Council has paid unfunded liability payments to Vision Super totalling \$Nil during 2019/20 (2018/19 \$Nil). There were \$Nil contributions outstanding and \$Nil loans issued from or to the above schemes as at 30 June 2020. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2021 are \$163,672.

**90 Mile Beach inappropriate subdivisions**

Following the Ombudsman's investigation into undevelopable blocks contained within inappropriate subdivisions along the 90 Mile Beach, Wellington Shire as a gesture of goodwill to some identified ratepayers will undertake a number of actions to implement the Ombudsman's recommendations once legal advice has been obtained. The dollar impact is not anticipated to exceed \$300,000 with payment to occur in 2020/21. Details of undevelopable blocks can be found on Council's website.

**Liability Mutual Insurance**

Council is a participant of the MAV Liability Mutual Insurance (LMI) Scheme. The LMI scheme provides public liability and professional indemnity insurance cover. The LMI scheme states that each participant will remain liable to make further contributions to the scheme in respect of any insurance year in which it was a participant to the extent of its participant's share of any shortfall in the provision set aside in respect of that insurance year, and such liability will continue whether or not the participant remains a participant in future insurance years.

**(c) Guarantees for loans to other entities**

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the balance sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that the right will be exercised.

Council has guaranteed a loan taken out by a community group, to undertake significant capital works to the Club's facilities that are located on Council land.

Council's estimated liability with respect to contingent items is as follows:

	<b>2020</b>	<b>2019</b>
	<b>\$'000</b>	<b>\$'000</b>
Bank Guarantees	934	934
Loan Guarantees	-	10
<b>Total Bank Guarantees</b>	<b>934</b>	<b>944</b>

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 8 Managing uncertainties (continued)**

**8.2 Change in accounting standards**

The following new AAS's have been issued that are not mandatory for the 30 June 2020 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

**AASB 1059 Service Concession Arrangements: Grantors (AASB 1059) (applies 2020/21 for LG Sector)**

AASB 1059 addresses the accounting for a service concession arrangement by a grantor that is a public sector entity by prescribing the accounting for the arrangement from the grantor's perspective. It requires the grantor to:

- recognise a service concession asset constructed, developed or acquired from a third party by the operator, including an upgrade to an existing asset of the grantor, when the grantor controls the asset;
- reclassify an existing asset (including recognising previously unrecognised identifiable intangible assets and land under roads) as a service concession asset when it meets the criteria for recognition as a service concession asset;
- initially measure a service concession asset constructed, developed or acquired by the operator or reclassified by the grantor at current replacement cost in accordance with the cost approach to fair value in *AASB 13 Fair Value Measurement*. Subsequent to the initial recognition or reclassification of the asset, the service concession asset is accounted for in accordance with *AASB 116 Property, Plant and Equipment* or *AASB 138 Intangible Assets*, as appropriate, except as specified AASB 1059;
- recognise a corresponding liability measured initially at the fair value (current replacement cost) of the service concession asset, adjusted for any other consideration between the grantor and the operator; and
- disclose sufficient information to enable users of financial statements to understand the nature, amount, timing and uncertainty of assets, liabilities, revenue and cash flows arising from service concession arrangements.

Based on the Council's current assessment, there is expected to be no impact on the transactions and balances recognised in the financial statements as the Council is not a grantor in a service concession arrangement.

**AASB 2018-7 Amendments to Australian Accounting Standards - Definition of Material (applies 2020/21 for LG Sector)**

The Standard principally amends *AASB 101 Presentation of Financial Statements* and *AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors*. The amendments refine the definition of material in AASB 101. The amendments clarify the definition of material and its application by improving the wording and aligning the definition across AASB Standards and other publications. The impacts on the local government sector are expected to be minimal.

**AASB 2019-1 Amendments to Australian Accounting Standards - References to the Conceptual Framework (applies 2020/21 for LG Sector)**

This Standard sets out amendments to Australian Accounting Standards, Interpretations and other pronouncements to reflect the issuance of the Conceptual Framework for Financial Reporting (Conceptual Framework) by the AASB. The impacts on the local government sector are expected to be minimal.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 8 Managing uncertainties (continued)**

**8.3 Financial instruments**

**(a) Objectives and policies**

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

**(b) Market risk**

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

**Interest rate risk**

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes Council to fair value interest rate risk. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

**(c) Credit risk**

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council have exposure to credit risk on some financial assets included in the balance sheet. Particularly significant areas of credit risk exist in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- Council has a policy for establishing credit limits for the entities Council deal with;
- Council may require collateral where appropriate; and
- Council only invests surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 8.1(c).

The maximum exposure to credit risk at the reporting date to recognise financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 8 Managing uncertainties (continued)**

**8.3 Financial instruments (continued)**

**(d) Liquidity risk**

Liquidity risk includes the risk that, as a result of Council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- has readily accessible standby facilities and other funding arrangements in place;
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitors budget to actual performance on a regular basis; and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 8.1 (c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 5.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

**(e) Sensitivity disclosure analysis**

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of -0.5% and 0.5% in market interest rates (AUD) from year-end rates of 0.54%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

**8.4 Fair value measurement**

*Fair value hierarchy*

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 8 Managing uncertainties (continued)**

**8.4 Fair value measurement (continued)**

*Revaluation*

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

*Impairment of assets*

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

**8.5 Events occurring after balance date**

*Impact of COVID-19 pandemic on council operations and 2019-20 financial statement*

On 30 January 2020, COVID-19 was declared as a global pandemic by world health organisation. Since then, various measures have been taken by all three levels of Government in Australia to reduce the spread of COVID-19. This crisis and measures taken to mitigate it has impacted council operations in the following areas for the financial year ended 30 June 2020.

In response to the government directive amidst the COVID-19 outbreak, the leisure centre facilities/libraries/community centres were closed. These closures resulted in a decrease in the council use fee revenue by \$0.62 million and also decreased associated expenditure by \$0.9 million.

Council's financial position and performance is likely to be similarly effected in 2020/21 as the leisure centre facilities / libraries/ community centres are known to be closed for the first quarter of the year at least, the effect on the remainder of the year remains unknown.

There are no other matters or circumstances that have arisen since the end of the financial year which significantly affect the operations of Council, the results of operations, or state of affairs of Council in future financial years.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 9 Other matters**

	Balance at beginning of reporting period \$'000	Prior Year Adjustment \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
<b>9.1 Reserves</b>				
<b>(a) Asset revaluation reserves 2020</b>				
<b>Property</b>				
Land & land improvements	75,242	-	(8)	75,234
Land under roads	22,124	-	-	22,124
Buildings	61,173	-	(186)	60,987
	<u>158,539</u>	<u>-</u>	<u>(194)</u>	<u>158,345</u>
<b>Infrastructure</b>				
Roads	326,733	-	99,158	425,891
Bridges	25,628	-	(90)	25,538
Footpaths	14,436	-	5,138	19,574
Drainage	23,758	-	5	23,763
	<u>390,555</u>	<u>-</u>	<u>104,211</u>	<u>494,766</u>
<b>Other</b>				
Art Gallery Stock	2,501	-	-	2,501
<b>Total asset revaluation reserves</b>	<u>551,595</u>	<u>-</u>	<u>104,017</u>	<u>655,612</u>
<b>2019</b>				
<b>Property</b>				
Land & land improvements	75,242	-	-	75,242
Land under roads	22,124	-	-	22,124
Buildings	71,408	-	(10,235)	61,173
	<u>168,774</u>	<u>-</u>	<u>(10,235)</u>	<u>158,539</u>
<b>Infrastructure</b>				
Roads	326,912	(12)	(167)	326,733
Bridges	25,871	-	(243)	25,628
Footpaths	14,321	(1)	116	14,436
Drainage	35,732	-	(11,974)	23,758
	<u>402,836</u>	<u>(13)</u>	<u>(12,268)</u>	<u>390,555</u>
<b>Other</b>				
Art Gallery Stock	2,501	-	-	2,501
<b>Total asset revaluation reserves</b>	<u>574,111</u>	<u>(13)</u>	<u>(22,503)</u>	<u>551,595</u>

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Notes to the Financial Report  
For the Year Ended 30 June 2020

## Note 9 Other matters

9.1 Reserves (continued)	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
<b>(b) Other reserves</b>			
<b>2020</b>			
<b>Discretionary reserves</b>			
Asset improvement	843	93	936
Plant replacement	999	28	1,027
Waste management	6,120	477	6,597
<b>Total discretionary reserves</b>	<b>7,962</b>	<b>598</b>	<b>8,560</b>
<b>Non discretionary reserves</b>			
Recreational land	628	95	723
Infrastructure contributions	60	5	65
Art gallery acquisition	12	(3)	9
Art gallery contribution	1	45	46
Leased property improvements	1,226	233	1,459
<b>Total Non Discretionary reserves</b>	<b>1,927</b>	<b>375</b>	<b>2,302</b>
<b>Total Other reserves</b>	<b>9,889</b>	<b>973</b>	<b>10,862</b>
<b>2019</b>			
<b>Discretionary Reserves</b>			
Asset Improvement	1,050	(207)	843
Plant Replacement	654	345	999
Waste Management	4,706	1,414	6,120
<b>Total Discretionary Reserves</b>	<b>6,410</b>	<b>1,552</b>	<b>7,962</b>
<b>Non discretionary reserves</b>			
Recreational land	529	99	628
Infrastructure contributions	56	4	60
Art gallery acquisition	1	11	12
Art gallery contribution	32	(31)	1
Leased property improvements	978	248	1,226
<b>Total Non Discretionary reserves</b>	<b>1,596</b>	<b>331</b>	<b>1,927</b>
<b>Total Other reserves</b>	<b>8,006</b>	<b>1,883</b>	<b>9,889</b>

Notes to the Financial Report  
For the Year Ended 30 June 2020

## Note 9 Other matters

## 9.1 Reserves (continued)

Purpose of Reserves  
Discretionary Reserves  
Asset Improvement

Reserve to fund capital improvements.

## Plant Replacement

Reserve is to fund future purchases of major plant and equipment.

## Waste Management

Reserve is to fund the establishment of recycling and transfer stations and an increase in landfill capacity in the future.

## Non Discretionary Reserves

## Recreational Land

Reserve to fund future open space facilities as per Section 18 of *Subdivision Act*.

## Infrastructure Contributions

Reserve is an accumulation of developer contributions which are to be expended at a future date on infrastructure.

## Art Gallery Acquisition

Reserve is to fund future approved art gallery acquisitions.

## Art Gallery Contributions

Reserve is to fund future specific major art gallery exhibitions.

## Leased Property Improvements

Reserve to fund future works on leased properties in accordance with *Crown Land Act*.

9.2 Reconciliation of cash flows from operating activities to surplus	2020 \$'000	2019 \$'000
Surplus for the year	19,161	33,675
Depreciation/amortisation	23,603	21,600
Loss on disposal of property, infrastructure, plant and equipment	990	1,120
Contributions - Non-monetary assets	(911)	(611)
Borrowing costs (recouped)	(45)	355
Finance Cost - Leases	15	-
Other	6	(10)
<b>Change in assets and liabilities:</b>		
Decrease/(Increase) in trade and other receivables	55	(456)
Decrease in other assets	99	740
Increase/(Decrease) in trade and other payables	1,828	(560)
Increase in other liabilities	3,389	1,152
(Increase) in inventories	(1)	(11)
Increase in provisions	148	1,059
<b>Net cash provided by operating activities</b>	<b>48,337</b>	<b>58,053</b>

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 9 Other matters**

**9.3 Superannuation**

The Wellington Shire Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (Vision Super). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in Comprehensive Operating Statement when they are made or due.

**Accumulation**

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2020, this was 9.5% as required under Superannuation Guarantee legislation).

**Defined Benefit**

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Wellington Shire Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

**Funding Arrangements**

Wellington Shire Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary.

A triennial actuarial review is currently underway for the Defined Benefit category as at 30 June 2020 and is expected to be completed by 31 December 2020.

As at 30 June 2019, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 107.1% as at 30 June 2019 (30 June 2018: 106.0%). The financial assumptions used to calculate the VBIs were:

	30 June 2019	30 June 2018
Net investment returns	6.0% pa	6.0% pa
Salary information	3.5% pa	3.5% pa
Price inflation (CPI)	2.0% pa.	2.0% pa.

Vision Super has advised that the actual VBI at end of June 2020 was 104.6%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2019 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

**Employer contributions**

**Regular contributions**

On the basis of the results of the 2017 full actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2020, this rate was 9.5% of members' salaries (9.5% in 2018/2019). This rate will increase in line with any increases in the SG contribution rate and reviewed as part of the 30 June 2020 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 9 Other matters**

**9.3 Superannuation (continued)**

**Funding calls**

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Wellington Shire Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

**The 2019 interim actuarial investigation surplus amounts**

An actuarial investigation is conducted annually for the Defined Benefit category of which Wellington Shire Council is a contributing employer. Generally a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2019 and a full actuarial investigation was conducted at 30 June 2017.

The Fund's actuarial investigations identified the following for the Defined Benefit category of which Wellington Shire Council is a contributing employer:

	2019 \$m	2017 \$m
A VBI surplus	\$151.3	\$69.8
A total service liability surplus	\$233.4	\$193.5
A discounted accrued benefits surplus	\$256.7	\$228.8

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2019.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2019.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2019.

Council was notified of the 30 June 2019 VBI during August 2019 (2018: August 2018).

**The 2020 triennial actuarial investigation**

A triennial actuarial investigation is being conducted for the Fund's position as at 30 June 2020. It is anticipated that this actuarial investigation will be completed by 31 December 2020. The financial assumptions for the purposes of this investigation are:

	2020 Triennial investigation	2017 Triennial investigation
Net investment return	5.6% pa 2.50 % pa	6.5% pa 3.5 % pa
Salary inflation	for the first two years and 2.75%	
Price inflation	2.0% pa	2.5% pa

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**Note 9 Other matters**

**9.3 Superannuation (continued)**

**Superannuation Contributions**

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2020 are detailed below:

Scheme	Type of Scheme	Rate	2020 \$,000	2019 \$,000
Vision super	Defined benefit	9.50%	160	184
Vision super	Accumulation fund	9.50%	1,119	1,147
Other Schemes	Accumulation fund	9.50%	890	814

In addition to the above contributions, Wellington Shire Council has paid unfunded liability payments to Vision Super totalling \$Nil in the 2019/20 year (2018/19 \$Nil).

There were \$Nil contributions outstanding and \$Nil loans issued from or to the above schemes as at 30 June 2020.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2021 is \$163,672.

**Notes to the Financial Report  
For the Year Ended 30 June 2020**

**10 Change in accounting policy**

Council has adopted AASB 15 Revenue from Contracts with Customers, AASB 16 Leases and AASB 1058 Income of Not-for-Profit Entities, from 1 July 2019. This has resulted in changes in accounting policies and adjustments to the amounts recognised in the financial statements.

Due to the transition methods chosen by Council in applying these standards, comparative information throughout these financial statements has not been restated to reflect the requirements of the new standards except in relation to contracts that were not complete at 1 July 2019. The transition impact of these are detailed below.

**a) AASB 15 Revenue from Contracts with Customers - Impact of Adoption**

AASB 15 Revenue from Contracts with Customers applies to revenue transactions where Council provides services or goods under contractual arrangements.

Council adopted AASB 15 Revenue from Contracts with Customers using the modified (cumulative catch up) method. Revenue for 2019 as reported under AASB 118 Revenue is not adjusted, because the new standard is only applied from the date of initial application.

AASB 15 Revenue from Contracts with Customers requires revenue from contracts with customers to be recognised as Council satisfies the performance obligations under the contract.

**b) AASB 16 Leases**

AASB 16 Leases requires right of use assets and related liabilities for all lease agreements to be recognised on the balance sheet. The Statement of Comprehensive Income is to separately recognise the amortisation of the right of use asset, and the finance costs relating to the lease. Council has elected to adopt the modified (cumulative catch up) method under the standard and as such has not adjusted 2019 disclosures. The transition impact of these are detailed below.

**c) AASB 1058 Income of Not-for-Profit Entities**

AASB 1058 Income of Not-for-Profit Entities applies to income received where no contract is in place. This includes statutory charges (such as rates) as well as most grant agreements.

Council adopted AASB 1058 Income of Not-for-Profit Entities using the modified (cumulative catch up) method. Income for 2019 is not adjusted, because the new standard is only applied from the date of initial application.

AASB 1058 Income of Not-for-Profit Entities requires income to be recognised as Council satisfies the performance obligations under the contract.

**d) Transition impacts**

The following table summarises the impact of transition to the new standards on retained earnings at 1 July 2019.

	2019 \$'000
Retained earnings at 30 June 2019	388,816
Revenue adjustment - impact of AASB 15 Revenue from Contracts with Customers	(3,373)
Income Adjustment - impact of AASB 1058 Income of Not-for-Profit Entities	-
Retained earnings at 1 July 2019	385,443

Council adopted the practical expedient of deeming the lease asset to be equal in value to the lease liability at 1 July 2019. As such there was no impact on retained earnings on the adoption of AASB 16 Leases.

The following table summarises the impacts of transition to the new standards on Council's balance sheet for the year ending 30 June 2019.

	As reported 30		
	June 2019 \$'000	Adjustments \$'000	Post adoption \$'000
<b>Assets</b>			
Right of use assets	-	651	117
<b>Liabilities</b>			
Unearned income - operating grants	-	931	-
Unearned income - capital grants	-	2,442	-
Lease liability - current	-	563	-
Lease liability - non-current	-	88	-





**Sale Service Centre - Council Headquarters**

18 Desailly Street (PO BOX 506), Sale VIC 3850

**Operating Hours** Monday to Friday 8.30am - 5.00pm

**Telephone** 1300 366 244

**Email** [enquiries@wellington.vic.gov.au](mailto:enquiries@wellington.vic.gov.au)

**Yarram Service Centre**

156 Grant Street, Yarram VIC 3971

**Operating Hours** Monday, Tuesday, Thursday, Friday

10.00am - 2.00pm (Closed Wednesday)

**Telephone** (03) 5182 5100

[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)



## 12.3. ADOPTION OF COUNCIL MEETING DATES 2021

### **ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES**

#### **PURPOSE**

To adopt the 2021 Council Meeting dates and times as attached and publish the 2021 Council Meeting dates and times on Council's website.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

##### ***That Council:***

- 1. adopt the 2021 Council Meeting dates and times as attached; and***
- 2. publish the 2021 Council Meeting dates and times on Council's website.***

#### **BACKGROUND**

Council meetings have been held on the first and third Tuesday of each month (except for January when there are no Council meetings held). Currently, Council meets on the first Tuesday of each month commencing at 3:00pm and the third Tuesday of each month commencing at 6:00pm.

#### **ATTACHMENTS**

1. 2021 Workshop and Council Meeting Dates [**12.3.1** - 1 page]

#### **OPTIONS**

Council has the following options to:

1. adopt the dates and times of the proposed 2021 Council Meetings as attached and publish the 2021 Council Meeting dates and times on Council's website; or
2. not adopt the dates and times of the proposed 2020 Council Meetings as attached and seek further information.

#### **PROPOSAL**

For Council to adopt the 2021 Council Meeting dates and times as attached and publish the 2021 Council Meeting dates and times on Council's website.

#### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

**Strategic Objective 6.3:** *“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

Strategy 6.3.3: *“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

Council’s meeting schedule has been designed to enable maximum opportunity for input and participation from members of the community.

## **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### COUNCIL MEETING DATES FOR 2021

<b>Council Meeting Dates</b> <b>1<sup>st</sup> Tuesday of each Month (3:00pm)</b> <b>3<sup>rd</sup> Tuesday of each Month (6:00pm)</b>	
January 2021 <i>(Council does not convene in January)</i>	6 July 2021 20 July 2021
2 February 2021 16 February 2021	3 August 2021 17 August 2021
2 March 2021 16 March 2021	7 September 2021 21 September 2021
6 April 2021 20 April 2021	5 October 2021 19 October 2021
4 May 2021 18 May 2021	3 November 2021 (Wed) <i>(Election of Mayor &amp; Deputy Mayor)</i> 16 November 2021
1 June 2021 15 June 2021	7 December 2021 21 December 2021

**Note:** *These dates cover all required statutory and financial obligations that need to be addressed at Council meetings.*

*Workshops will continue to be conducted in week 1 and week 3 prior to the Council Meeting of each month (except January).*

*Unscheduled Council meetings may need to be convened as required to meet any other statutory legislative requirements. e.g. consideration of budget submissions.*

## 12.4. APPOINTMENT OF COMMITTEES & DELEGATES 2020/21

### **ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES**

#### **PURPOSE**

To formally appoint Councillors to the following Committees:

- Advisory Committees;
- Committees of Other Organisations;
- Other groups and statutory Committees: and
- Community Asset Committees; and

in accordance with the updated register as attached.

#### **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

#### **RECOMMENDATION**

***That Councillors be formally appointed to Council Committees in accordance with the updated register as attached.***

#### **BACKGROUND**

Council operates a range of Committees which require a Councillor nominee. Each year Council reviews the appointments to these Committees as well as the nominations of Councillors as delegates to other bodies.

A current register is attached, detailing all Committees requiring a Councillor nominee as well as other bodies for which Council has nominated a delegate to represent Council.

#### **ATTACHMENTS**

1. Council Committees and Advisory Groups 2020-21 [**12.4.1** - 12 pages]

#### **OPTIONS**

Council has the following options available:

1. To appoint Councillors to Council Committees in accordance with the updated register as attached;
2. To appoint Councillors to Council Committees with amendments to the updated register as attached; or
3. Not appoint Councillors to Council Committees in accordance with the updated register and request further information.

## **PROPOSAL**

It is proposed that Councillors be appointed to Council Committees in accordance with the updated register as attached.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

In accordance with powers under section 65 of the *Local Government Act 2020*, Council may establish a Community Asset Committee and appoint as many members to the Community Asset Committee as the Council considers necessary to enable the Community Asset Committee for the purpose of managing a community asset in the municipal district.

This is a voluntary appointment and Councillors may nominate to a committee for their own interest.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

**Strategic Objective 6.3:** *“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

Strategy 6.3.3: *“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON  
SHIRE COUNCIL  
*The Heart of Gippsland*

**COUNCIL ADVISORY COMMITTEES,  
COMMUNITY ASSET COMMITTEES  
AND COMMITTEES OF OTHER  
ORGANISATIONS (DELEGATES)**

**2020/2021**

**COUNCIL ADVISORY COMMITTEES, COMMUNITY ASSET COMMITTEES & COMMITTEES OF  
OTHER ORGANISATIONS (DELEGATES)**

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## SECTION 1: COUNCIL MEETINGS

**Purpose:**

*Primary decision making forum of the Council at which general business of the Council may be transacted (Ordinary meetings). In the event of a requirement for an Unscheduled Meeting, only the business specified in the notice calling the meeting may be transacted.*

**Members:**

*Mayor and all Councillors*

**Schedule:**

*Ordinary Meetings: As per Council approved Council Meeting schedule*

*Unscheduled Meetings: As required*

## SECTION 2: COUNCIL ADVISORY COMMITTEES

<b>COUNCIL ADVISORY COMMITTEES/MEETINGS</b>			
<p><i>Council has established Advisory Committees to assist Council and the community in a number of areas. Advisory Committees consist of community members, Council officers and Councillors. They provide advice on a range of issues including projects, planning, policy, resource planning, disability and community access, community amenity and many other strategic community issues. These Committees have no other authority or purpose other than to give information or advice to Council to assist it in its ultimate decision making role. The Mayor may attend any meeting.</i></p>			
<b>NAME</b>	<b>DESIGNATED REPORTING OFFICER</b>	<b>SCHEDULE</b>	<b>CONVENOR or DELEGATES &amp; ADMIN RESOURCES</b>
<p><b>Audit &amp; Risk Committee</b></p> <p><i>Purpose: Advise Council in its discharge of its responsibilities for financial reporting, risk management, maintaining a reliable system of internal controls and fostering the organisation's ethical development.</i></p> <p><i>*Remuneration applies to independent members (non-Council)</i></p>	General Manager Corporate Services	Meets at least quarterly, with extra meetings scheduled if needed	<p><b>Councillor McKenzie</b> <b>Councillor Stephens</b> <b>Councillor Bye (alternate)</b></p> <p>Chief Executive Officer General Manager Corporate Services Frank Evans (Independent) Chris Badger (Independent) Kiah Cashman (Independent)</p>
<p><b>CEO Performance Review Committee</b></p> <p><i>Purpose: To oversee the review of the CEO's performance as per the terms and conditions of the contract of employment.</i></p>	General Manager Corporate Services	As required	<p><b>Mayor – Councillor Stephens</b> <b>Past Mayor – Councillor Crossley</b> <b>Councillor Maher</b> <b>Councillor Hole (Remuneration Committee Chair)</b> <b>Councillor McKenzie (shared)</b></p>
<p><b>Gippsland Art Gallery Advisory Group</b></p> <p><i>Purpose: To provide input to the Council on the operation, policy development and future planning of Gippsland Art Gallery.</i></p>	Manager Arts & Culture	1st Monday at 5:30pm; Mar, Jun, Sept and Dec	<p><b>Councillor Rossetti</b> <b>Councillor Crossley</b></p> <p>Art Gallery Director</p>
<p><b>Gippsland Regional Sports Complex User Group Committee</b></p> <p><i>Purpose: To provide advice, information, and feedback in relation to operational, maintenance and use of Gippsland Regional Sports Complex. Also to share information with other users of the Gippsland Regional Sports Complex.</i></p>	GRSC Operations Leader	Jan, April, July and Oct at 6:00pm	<p><b>Councillor Bye</b> <b>Councillor Tatterson (alternate)</b></p> <p>One (1) Representative of the Sale Amateur Basketball Association One (1) Representative of the Sale Netball Association One (1) Representative of the Maffra Hockey Club One (1) Representative of the Sale Hockey Club One (1) Representative of the Wellington Hockey Club</p>

<p><b>Place Names Committee</b></p> <p><i>Purpose: Make recommendations to Council on naming issues.</i></p>	<p>Manager Assets and Projects</p>	<p>3<sup>rd</sup> Tuesday every three (3) months</p>	<p><b>Councillor Maher</b> <b>Councillor Rossetti</b> <b>Councillor Crossley</b></p>
<p><b>Remuneration Committee</b></p> <p><i>Purpose</i></p> <ol style="list-style-type: none"> <li>1. To monitor and review Councillor expenses</li> <li>2. To review and recommend Councillor allowances</li> <li>3. To review and monitor the salary, performance, and performance plan (including performance criteria) for the Chief Executive Officer</li> <li>4. To monitor Enterprise Bargaining Agreements</li> <li>5. To consult on Human Resources and Remuneration Policy</li> <li>6. Any other related matters that may arise</li> </ol>	<p>General Manager Corporate Services</p>	<p>Quarterly or more frequently if required</p>	<p><b>Councillor Hole (Remuneration Chair)</b> <b>Councillor Crossley</b> <b>Councillor McKenzie</b></p> <p>Chief Executive Officer General Manager Corporate Services Manager People and Excellence</p>
<p><b>Strategic Land Use Planning Projects Review Group</b></p> <p><i>Purpose: To provide local Councillor input into and review the range of current strategic planning projects and Planning Scheme Amendments.</i></p>	<p>Manager Land Use Planning</p>	<p>Bi-monthly</p>	<p><b>Councillor Bye</b> <b>Councillor Maher</b> <b>Councillor Tattersson</b></p> <p>General Manager Development Manager Land Use Planning Manager Business Development Coordinator Strategic Planning Strategic Planners General Manager Built and Natural Environment Manager Assets and Projects Coordinator Infrastructure Development</p>
<p><b>The Wedge Advisory Group</b></p> <p><i>Purpose: To provide input to the Council on the operation, policy development and future planning of The Wedge performing arts centre, with current focus on potential redevelopment of the centre.</i></p>	<p>Manager Arts &amp; Culture</p>	<p>Quarterly, usually 3<sup>rd</sup> Wednesday at 6:00pm; Feb, May, Aug &amp; Nov</p>	<p><b>Councillor Crossley</b> <b>Councillor Wood (alternate)</b></p> <p>General Manager Community &amp; Culture (Chair) Manager Arts &amp; Culture Performing Arts Centre Manager Coordinator Venue Administration Coordinator Venue Operations <u>Community Representatives:</u> Deirdre Relph Clara Mandaletti Matthew Goss Deirdre Marshall Leanne Flaherty Dan Davine</p>

<p><b>Wellington Youth Service Network (WYSN)</b></p> <p><i>Purpose: To lend support to Youth Councillors generally and participate in a topic of discussion per meeting pre-set by either Youth Councillors, Councillors or Youth Liaison Coordinator.</i></p>	Youth Liaison Coordinator	<p>10:00am – 12:00pm</p> <p>Meeting dates:  2 February 2021  31 March 2021  1 June 2021  4 August 2021  5 October 2021  1 December 2021</p>	<p><b>Councillor Wood</b></p> <p>Youth Councillors (up to 18 no.)  Youth Liaison Coordinator</p>
<p><b>Wellington Shire Youth Council</b></p> <p><i>Purpose: To lend support to Youth Councillors generally and participate in a topic of discussion on an issue pre-set by either Youth Councillors, Councillors or Youth Liaison Coordinator.</i></p>	Youth Liaison Coordinator	<p>Councillor attendance:  5:00 – 6:00pm</p> <p>Meetings with Councillor  Conversation on the agenda are:</p> <p>17 February 2021  17 March 2021  21 April 2021  19 May 2021  16 June 2021  14 July 2021  11 August 2021  8 September 2021  6 October 2021  3 November 2021</p>	<p><b>Councillor Crossley</b>  <b>Councillor Wood (alternate)</b></p>

## SECTION 3: COMMITTEES OF OTHER ORGANISATIONS (DELEGATES)

<b>COMMITTEES OF OTHER ORGANISATIONS (DELEGATES)</b> <i>Councillors are often requested or required to represent Council via participation on Committees formed by other organisations.</i>		
<b>NAME</b>	<b>SCHEDULE</b>	<b>CONVENOR or DELEGATES &amp; ADMIN RESOURCES</b>
<b>Australian Coastal Councils Association</b> <i>Purpose: To bring together the coastal shires experiencing the sea-change phenomenon. Facilitated by Alan Stokes – Executive Officer SCTF</i>	Twice yearly (ALGA and Forum)	<b>Councillor Maher</b> General Manager Development
<b>Gippsland Climate Change Network Incorporated</b> <i>Purpose: To provide Gippsland, at an individual and organisational level; information, consultation, and facilitation to enable action on climate change, whilst also providing a voice for Gippsland on climate change issues.</i>	1st Monday from 10:00am – 1:00pm of each month unless otherwise noted	<b>Councillor Crossley</b>
<b>OneGippsland</b> <i>Purpose: Regional co-operation and lobbying by Gippsland Councils. Facilitated by: Collective Position Group P/L (Secretariat)</i>	Bi-monthly, 2 <sup>nd</sup> Friday	<b>Mayor – Councillor Stephens</b> Chief Executive Officer
<b>Gippsland Local Government Waste Forum</b> <i>Purpose: Works in tandem with Gippsland Waste and Resource Recovery Group</i>	Bi-monthly	<b>Councillor Tatterson</b> <b>Councillor Maher (Gippsland Waste and Resource Recovery Group: nominated by Council, appointed by Minister)</b>
<b>Municipal Association of Victoria (MAV)</b> <i>Purpose: Peak body representing Victorian Councils. Councillors also representing at the Australian Local Government Association (ALGA).</i>	Monthly meetings and as required	<b>Councillor Hole</b> <b>Councillor Rossetti (alternate)</b>
<b>National Timber Council Association Inc</b> <i>Purpose: To pursue a variety of issues relevant to local governments that have forest industries/timber issues with the Federal Government.</i>	Twice yearly at the ALGA Conference and Annual Meeting in November	<b>Councillor Hole</b>
<b>South East Australian Transport Strategy (SEATS)</b> <i>Purpose: Integrated transport strategy for South East Australia. Includes representatives of municipalities and other organisations from Dandenong to Wollongong. Facilitated by: SEATS</i>	Quarterly, 2 <sup>nd</sup> Thursday & Friday (Feb, May, Aug, Nov) Meeting venue rotates between VIC, ACT & NSW	<b>Councillor Tatterson</b> General Manager Built & Natural Environment

<p><b>Timber Towns Victoria</b></p> <p><i>Purpose: To pursue a variety of issues relevant to local governments which have forest industries in Victoria and keep abreast of the issues and trends in forestry development that may have an impact upon rural communities.</i></p>	<p>2<sup>nd</sup> Friday each month (Executive)</p> <p>2<sup>nd</sup> Friday bi-monthly (Ordinary Members)</p>	<p><b>Councillor Hole</b></p>
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## SECTION 4: OTHER GROUPS, TASKFORCES, PROJECT CONTROL GROUPS (PCG'S) &amp; STATUTORY COMMITTEES

<b>OTHER GROUPS, TASKFORCES, PROJECT CONTROL GROUPS (PCG'S) &amp; STATUTORY COMMITTEES</b>		
<i>These Groups, Taskforces, PCG's and Statutory Committees are subject to formal Council approval processes.</i>		
<b>NAME</b>	<b>SCHEDULE (Include Sunset Dates)</b>	<b>CONVENOR or DELEGATES &amp; ADMIN RESOURCES</b>
<p><b>Municipal Public Health and Wellbeing Partnership Group</b></p> <p><i>Purpose: Multi-agency partnership group that oversees the development, implementation and evaluation of Wellington Shire's Municipal Public Health and Wellbeing Plan (legislatively required plan).</i></p>	Quarterly	<p><b>Councillor Wood</b> <b>Councillor Crossley (alternate)</b></p> <p>Manager Community Wellbeing Coordinator Social Policy and Planning Department of Health and Human Services Department of Education and Training Central Gippsland Health Yarram and District Health Service Gippsland Women's Health GippSport Gippsland Primary Health Network Wellington Primary Care Partnership Executive Officer Wellington Neighbourhood Houses Uniting Quantam Mission Australia</p>
<p><b>Wellington Shire Municipal Emergency Management Planning Committee (MEMPC)</b></p> <p><i>(Multi-agency committee appointed in accordance with the Emergency Management Legislation Amendment Act 2018)</i></p> <p><i>Councillors appointed on the committee as community representatives, mandatory to have community representatives on the committee under the Act.</i></p> <p><i>Council CEO is required to chair, or nominate a Council officer to chair, this committee.</i></p> <p><i>The committee is responsible for developing, implementing, maintaining and monitoring a Municipal Emergency Management Plan (MEMPC).</i></p> <p><i>The committee will also maintain liaison, co-ordinate emergency working and operational arrangements, conduct exercises and other emergency management activities such that emergencies may be prevented and when they do occur are managed appropriately and evaluated for effectiveness and future learnings .</i></p>	Quarterly	<p><b>Councillor Wood</b> <b>Councillor Crossley (alternate)</b></p> <p>General Manager Community and Culture / Municipal Emergency Manager (chair) Coordinator Emergency Management Municipal Emergency Management Officer Municipal Recovery Manager Municipal Fire Prevention Officer Emergency Management Planning Officer All Wellington Shire emergency management services and agencies (public and private) Major business and industry representatives</p>

<p><b>Living Well during COVID-19 Municipal Committee</b></p> <p><i>Purpose: Responsible for coordinating shire-wide recovery from pandemic, ensuring economic and social impacts of COVID-19 are addressed utilising support from state government departments. Sub groups (economic &amp; social) responsible for delivering initiatives.</i></p>	<p>Monthly meetings or as required</p>	<p><b>Councillor Crossley</b></p> <p>General Manager Community and Culture / Municipal Emergency Manager (chair) Municipal Recovery Manager Emergency Management Planning Officer Wellington shire recovery agencies representatives (NGO and government)</p>
<p><b>Domestic Animal Management Plan Reference Group</b></p> <p><i>Purpose: To provide input, advice and recommendations to the project team.</i></p>	<p>Bi-monthly meetings commencing February 2021 to August 2021</p>	<p><b>Councillor Wood</b> <b>Councillor McKenzie</b></p> <p>General Manager Development Manager Municipal Services</p>
<p><b>Business Boost Reference Group (Business Recovery Sub-committee)</b></p> <p><i>Purpose: To provide feedback and input into Council's marketing campaign, designed to improve business turnover throughout Central Gippsland by attracting more visitors and shoppers to the region while stimulating economic recovery and growth. All business and tourism Associations and other business related groups within the Shire are represented. This group also doubles as the official Covid-19 business recovery sub-committee as well.</i></p>	<p>Approximately every 6 to 8 weeks with meetings will run to at least mid-2021 (to be reviewed for continuation at this point)</p> <p>Meetings are usually held from 7:30 to 8:30am</p>	<p><b>Councillor Maher</b> <b>Councillor Wood</b></p> <p>General Manager Development (chair) Senior Business Development Officer Marketing Campaign Coordinator Pace Marketing representatives Business, tourism association and industry representatives</p>

## SECTION 5: COMMUNITY ASSET COMMITTEES (VOLUNTARY APPOINTMENT)

<b>COMMUNITY ASSET COMMITTEES</b>			
<p><i>Under Section 65 of the Local Government Act 2020, in addition to any Advisory Committees that the Council may establish, the Council may establish one or more Community Asset Committees, made up of any combination of Councillors, Council staff and other people.</i></p> <p><i>The Council may by Instrument of Delegation, delegate its functions, duties or powers to a Community Asset Committee, though this is subject to certain restrictions. The Mayor may attend any meeting.</i></p>			
<b>NAME</b>	<b>DESIGNATED REPORTING OFFICER</b>	<b>SCHEDULE</b>	<b>CONVENOR or DELEGATES &amp; ADMIN RESOURCES</b>
<b>Briagolong Recreation Reserve Committee</b> <i>Purpose: To protect, promote and develop the Briagolong Recreation Reserve.</i>	Coordinator Community Committees	3 <sup>rd</sup> Monday monthly at 7.30pm Briagolong Recreation Reserve	<b>No appointment</b>
<b>Cameron Sporting Complex Committee</b> <i>Purpose: To protect, promote and develop the Cameron Sporting Complex, Maffra</i>	Coordinator Community Committees	3 <sup>rd</sup> Thursday monthly at 8:00pm Cameron Sporting Complex	<b>Councillor Hole</b>
<b>Gordon Street Reserve Committee</b> <i>Purpose: To protect, promote and develop the Gordon Street Reserve.</i>	Coordinator Community Committees	2 <sup>nd</sup> Thursday bi-monthly (Feb, Apr, Jun, Aug, Oct) Gordon Street Recreation Reserve	<b>Councillor Hole</b>
<b>Maffra Recreation Reserve Committee</b> <i>Purpose: To protect, promote and develop the Maffra Recreation Reserve.</i>	Coordinator Community Committees	1 <sup>st</sup> Monday monthly Maffra Recreation Reserve Meeting Room	<b>Councillor Tatterson</b>
<b>Newry Recreation Reserve Committee</b> <i>Purpose: To protect, promote and develop the Newry Recreation Reserve.</i>	Coordinator Community Committees	3 <sup>rd</sup> Monday Feb, May, Aug & Nov	<b>No appointment</b>

<p><b>Sale Performance Space Fundraising Committee</b></p> <p>2.1 To maintain a public fund into which the public may contribute towards the construction, maintenance, upgrade and expansion of Wellington Shire Council owned cultural spaces, facilities and equipment.</p> <p>2.2 To maintain a public fund into which the public may contribute towards cultural activities, programs and events conducted by Wellington Shire Council through Wellington Shire Council owned cultural spaces and facilities. To coordinate fundraising activities on behalf of Wellington Shire Council owned cultural spaces and facilities. To obtain all necessary permits and approvals required for eligible fundraising activities.</p> <p>To retain the registration of the Sale Performance Space Donations Fund on the Register of Cultural Organisations for the purposes of the <i>Income Tax Assessment Act 1997</i> (Commonwealth), ensuring that those cultural activities and projects accepted meet the definition of the "organisation's principal purpose" in the Register of Cultural Organisations Guide.</p>	Manager Arts & Culture	As required	<p><b>Councillor Crossley</b></p> <p>Manager Corporate Finance  Manager Arts &amp; Culture  Performing Arts Centre Director</p>
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## 13. GENERAL MANAGER DEVELOPMENT

### 13.1. QUARTERLY BUILDING REPORT JULY-SEPTEMBER 2020

#### ACTION OFFICER: MANAGER MUNICIPAL SERVICES

#### PURPOSE

To provide a report to Council on building permits issued in the Wellington Shire during the quarter 1 July to 30 September 2020, for information.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council note the report of building permits issued from 1 July 2020 to 30 September 2020.*

#### BACKGROUND

Building permits are issued by private building surveyors, and copies of permits are provided to Council. The permits, plans and other documents, are filed by Council and recorded on a register of building permits. Building permits are issued for a range of developments, including dwellings, extensions and fences, as well as commercial and industrial buildings.

Attachment *Wellington Permits Issued* provides an overview by township, of the number of permits issued along with the estimated value of construction, for the three-month period ending 30 September 2020.

Attachments *Graph 1 - Number of Building Permits* and *Graph 2 - Value of Building Works* provides an historical representation of the number and value of permits issued in Wellington Shire and compares this data against the broader Gippsland region.

For the period 1 July 2020 to 30 September 2020 there were 312 permits issued with an estimated value of work at \$28,697,735.

The major projects include:

- FULLAM – Continuation of prison additions
- MAFFRA – Factory Extension – vegetable processing plant
- WOODSIDE – New change rooms at Woodside Oval
- New land estate areas in Maffra, Sale & Stratford are continuing to show high levels in residential development.

In the previous quarter, 1 April 2020 to 30 June 2020, there were 238 permits issued with an estimated value of work at \$30,991,669.

#### ATTACHMENTS

1. Wellington Permits Issued [**13.1.1** - 3 pages]

2. Graph 1 - Number of Building Permits [**13.1.2** - 1 page]
3. Graph 2 - Value of Building Works [**13.1.3** - 1 page]

## **OPTIONS**

Council has the following options available:

1. Receive this Building Permits report; or
2. Not receive this Building Permits report and seek further information for consideration at a future Council meeting.

## **PROPOSAL**

That Council note the report on building permits issued within Wellington Shire from 1 July 2020 to 30 September 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

The quarterly report provides information on the number of building permits, and cost of development per town, within the Wellington Shire. Gippsland-wide building activity is also provided, to demonstrate how the Wellington Shire area performs in comparison.

## **LEGISLATIVE IMPACT**

Building permits are issued in accordance with *Building Act 1993*, Building Regulations 2006 and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All building permits issued by private building surveyors are registered and filed as per the timelines set out in the Municipal Services Business Plan.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.3:** *“Wellington Shire is well planned, considering long term growth and sustainability.”*

Strategy 2.3.1: "Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire."

This report supports the above Council Plan strategic objective and strategy.

#### **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

#### **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

#### **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

#### **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

#### **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**WELLINGTON PERMITS ISSUED**

Number of Applications and their Estimated Value Each Month

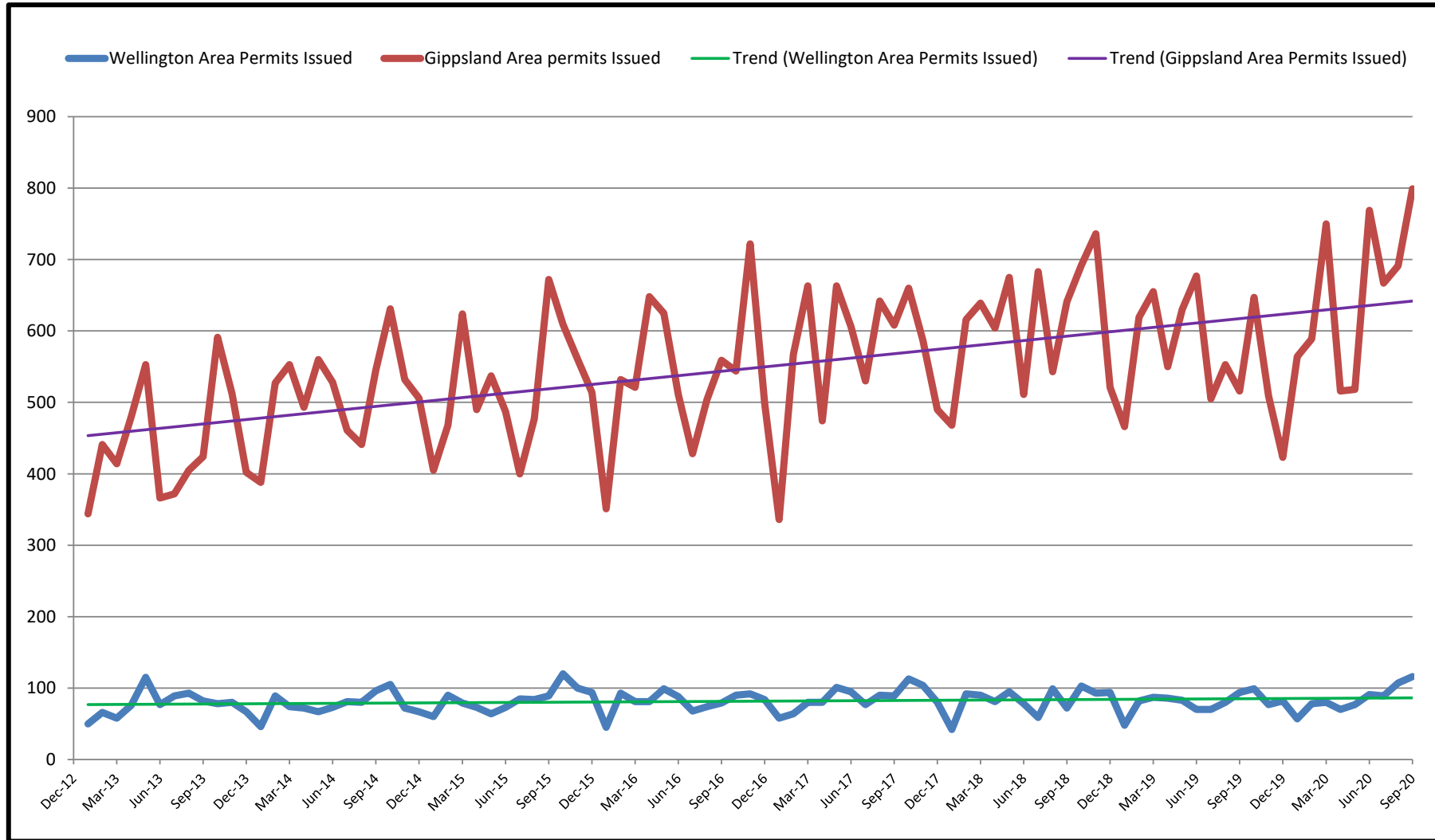
	July	August	September	Total
<b>ALBERTON</b>	1 \$33,200	2 \$296,885	3 \$582,518	6.00 \$912,603
<b>BINGINWARRI</b>	1 \$25,000	0 \$0	1 \$50,000	2.00 \$75,000
<b>BOISDALE</b>	1 \$75,000	0 \$0	1 \$25,000	2.00 \$100,000
<b>BRIAGOLONG</b>	6 \$83,810	2 \$389,264	1 \$272,350	9.00 \$745,424
<b>BUNDALAGUAH</b>	0 \$0	1 \$15,420	0 \$0	1.00 \$15,420
<b>CALLIGNEE NORTH</b>	0 \$0	1 \$68,460	0 \$0	1.00 \$68,460
<b>CARRAJUNG</b>	0 \$0	0 \$0	2 \$134,725	2.00 \$134,725
<b>CLYDEBANK</b>	0 \$0	0 \$0	1 \$9,500	1.00 \$9,500
<b>COBAINS</b>	0 \$0	0 \$0	1 \$15,400	1.00 \$15,400
<b>COONGULLA</b>	2 \$20,300	0 \$0	5 \$62,575	7.00 \$82,875
<b>COWWARR</b>	1 \$43,021	1 \$15,000	1 \$29,000	3.00 \$87,021
<b>DARRIMAN</b>	0 \$0	0 \$0	1 \$31,350	1.00 \$31,350
<b>DENISON</b>	1 \$9,000	1 \$8,810	0 \$0	2.00 \$17,810
<b>DEVON NORTH</b>	1 \$47,500	0 \$0	1 \$29,527	2.00 \$77,027
<b>FLYNN</b>	0 \$0	1 \$38,365	0 \$0	1.00 \$38,365
<b>FULHAM</b>	0 \$0	0 \$0	2 \$482,633	2.00 \$482,633
<b>GELLIONDALE</b>	0 \$0	1 \$34,000	0 \$0	1.00 \$34,000
<b>GIFFARD</b>	1 \$30,800	0 \$0	1 \$49,700	2.00 \$80,500

**ATTACHMENT 13.1.1**

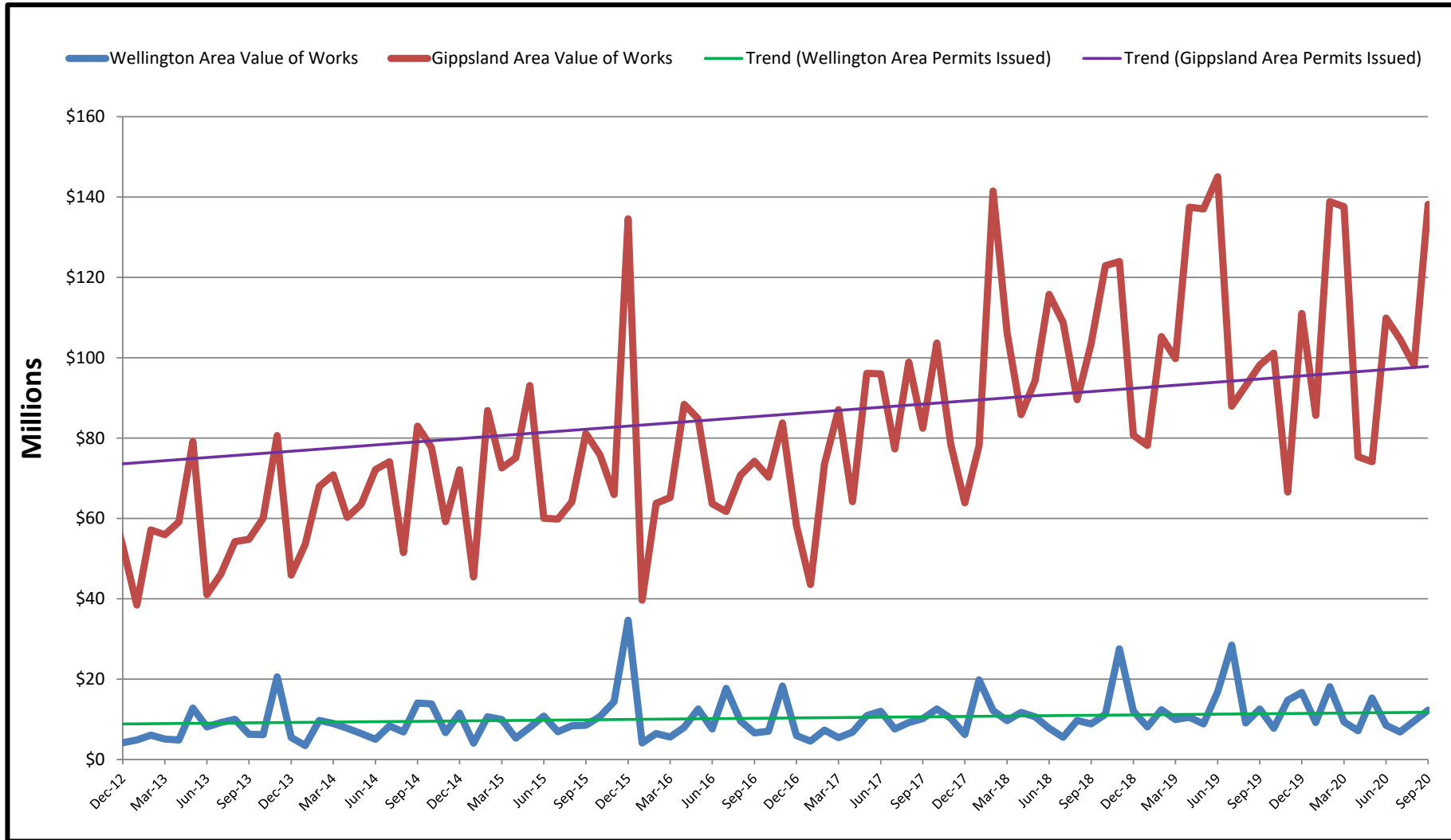
	<b>July</b>	<b>August</b>	<b>September</b>	<b>Total</b>
<b>GIFFARD WEST</b>	0 \$0	0 \$0	1 \$56,835	1.00 \$56,835
<b>GLENGARRY</b>	2 \$55,300	1 \$15,350	3 \$496,123	6.00 \$566,773
<b>GLENMAGGIE</b>	1 \$8,500	0 \$0	0 \$0	1.00 \$8,500
<b>GOLDEN BEACH</b>	3 \$215,850	1 \$11,200	1 \$220,000	5.00 \$447,050
<b>HEYFIELD</b>	5 \$454,709	3 \$40,600	5 \$407,338	13.00 \$902,647
<b>KILMANY</b>	1 \$10,000	2 \$222,100	2 \$46,034	5.00 \$278,134
<b>LANGSBOROUGH</b>	0 \$0	0 \$0	1 \$3,000	1.00 \$3,000
<b>LICOLA</b>	0 \$0	1 \$3,000	0 \$0	1.00 \$3,000
<b>LOCH SPORT</b>	1 \$7,000	5 \$362,215	6 \$364,714	12.00 \$733,929
<b>LONGFORD</b>	2 \$75,700	8 \$2,076,720	5 \$158,435	15.00 \$2,310,855
<b>MAFFRA</b>	12 \$1,258,633	10 \$489,340	17 \$1,453,203	39.00 \$3,201,176
<b>MAFFRA WEST UPPER</b>	0 \$0	1 \$25,000	0 \$0	1.00 \$25,000
<b>MONTGOMERY</b>	1 \$17,895	0 \$0	1 \$14,500	2.00 \$32,395
<b>NAMBROK</b>	1 \$29,650	0 \$0	0 \$0	1.00 \$29,650
<b>NEWRY</b>	2 \$65,000	0 \$0	3 \$591,800	5.00 \$656,800
<b>PARADISE BEACH</b>	0 \$0	3 \$34,630	0 \$0	3.00 \$34,630
<b>PORT ALBERT</b>	1 \$11,000	1 \$18,620	1 \$400,000	3.00 \$429,620
<b>RIVERSLEA</b>	0 \$0	0 \$0	1 \$551,224	1.00 \$551,224
<b>ROSEDALE</b>	3 \$543,986	4 \$1,164,800	3 \$210,350	10.00 \$1,919,136
<b>SALE</b>	22 \$1,411,393	20 \$2,060,342	14 \$2,507,208	56.00 \$5,978,943

	July	August	September	Total
<b>SEASPRAY</b>	2 \$224,392	3 \$22,672	3 \$132,453	8.00 \$379,517
<b>SEATON</b>	1 \$65,010	0 \$0	0 \$0	1.00 \$65,010
<b>STRATFORD</b>	6 \$1,454,550	15 \$1,137,516	10 \$1,609,942	31.00 \$4,202,008
<b>TARRAVILLE</b>	1 \$5,000	0 \$0	1 \$46,800	2.00 \$51,800
<b>THE HONEYSUCKLES</b>	0 \$0	0 \$0	1 \$8,370	1.00 \$8,370
<b>TOONGABBIE</b>	2 \$434,409	2 \$331,993	1 \$54,450	5.00 \$820,852
<b>VALENCIA CREEK</b>	0 \$0	0 \$0	1 \$25,000	1.00 \$25,000
<b>WILLUNG SOUTH</b>	0 \$0	0 \$0	1 \$243,382	1.00 \$243,382
<b>WINNINDOO</b>	0 \$0	1 \$318,737	2 \$46,500	3.00 \$365,237
<b>WOODSIDE</b>	1 \$13,600	2 \$47,970	2 \$491,428	5.00 \$552,998
<b>WOODSIDE BEACH</b>	0 \$0	3 \$43,124	0 \$0	3.00 \$43,124
<b>WURRUK</b>	0 \$0	4 \$125,266	5 \$214,416	9.00 \$339,682
<b>YARRAM</b>	4 \$127,329	7 \$154,723	4 \$141,293	15.00 \$423,345
<b>Total</b>	89.00 6,856,537	107.00 9,572,122	116.00 12,269,076	312.00 28,697,735

**GRAPH: NUMBER OF BUILDING PERMITS**



**GRAPH: VALUE OF BUILDING WORKS**



## 13.2. SEPTEMBER 2020 PLANNING DECISIONS

### ACTION OFFICER: MANAGER LAND USE PLANNING

#### PURPOSE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of September 2020.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 September and 30 September 2020.***

#### BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 September and 30 September 2020 is included in Attachment September 2020 Planning Decisions Report.

Attachment September 2020 Planning Trends Report provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

#### ATTACHMENTS

1. September 2020 Planning Decisions Report [**13.2.1** - 6 pages]
2. September 2020 Planning Trends Report [**13.2.2** - 3 pages]

#### OPTIONS

Council has the following options available:

1. Receive the September 2020 planning decisions report; or
2. Not receive the September 2020 planning decisions report and seek further information for consideration at a future Council meeting.

#### PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 September and 30 September 2020.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.3:** *"Wellington Shire is well planned, considering long term growth and sustainability."*

Strategy 2.3.2: *"Ensure sufficient land supply to provide for a range of lifestyle."*

Strategy 2.3.3: *"Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing."*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **ENVIRONMENTAL IMPACT**

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

## **ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/09/2020 AND 30/09/2020**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
93-3/2015	31/07/2020	Assessment No. 81810 LOT: 1 PS: 204836 549A BENGWORDEN RD COBAINS	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  4/09/2020
169-2/2015	17/07/2020	Assessment No. 432906 LOT: D PS: 635532Y RELPH AVE SALE	Subdivision of the land into 20 residential lots.	Permit Issued by Delegate of Resp/Auth  10/09/2020
244-3/2016	14/09/2020	Assessment No. 427559 LOT: 2 PS: 713657T 222 BALGONIE LANE STRATFORD	Use and development of the land for dog keeping.	Withdrawn  28/09/2020
3-2/2018	26/08/2020	Assessment No. 256644 LOT: 1 TP: 122814L 58 SEVENTH AVE PARADISE BEACH	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  17/09/2020
20-2/2018	22/09/2020	Assessment No. 308718 LOT: 2 PS: 201537 1 LAURA ST MAFFRA	Buildings & works associated with construction of a dwelling.	No Permit Required  28/09/2020
393-2/2018	17/09/2020	Assessment No. 8805 LOT: 1 TP: 120327J 89-91 MARKET ST SALE	Buildings & works/extension to 2nd dwelling/two lot subdivision.	Permit Issued by Delegate of Resp/Auth  29/09/2020
286-1/2019	6/09/2019	Assessment No. 281477 LOT: 1 PS: 77918 71 SEAWARD ST MCCLOUGHLINS BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  16/09/2020
340-2/2019	16/07/2020	Assessment No. 76471 CA: 10 SEC: 16 38 MCFARLANE ST STRATFORD	Subdivision of the land into seven lots.	Permit Issued by Delegate of Resp/Auth  24/09/2020
16-1/2020	17/01/2020	Assessment No. 51870 CA: 2026 8-18 FOSTER ST SALE	Use of the land for a food and drink premises.	Permit Issued by Delegate of Resp/Auth  15/09/2020
148-1/2020	5/05/2020	Assessment No. 424796 LOT: 1 PS: 709732F 153 HUGS LANE WINNINDOO	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth  29/09/2020
174-1/2020	29/05/2020	Assessment No. 396820 LOT: 35 PS: 527845E 30-32 EVELYN DR SALE	Resubdivision of two lots to create two new lots.	Permit Issued by Delegate of Resp/Auth  3/09/2020

**ATTACHMENT 13.2.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
186-1/2020	10/06/2020	Assessment No. 390484 CA: 19 763 TAMBORITHA RD LICOLA	Buildings & works associated with construction of a picnic shelter.	Permit Issued by Delegate of Resp/Auth  4/09/2020
191-1/2020	15/06/2020	Assessment No. 17228 LOT: 1 PS: 70374 50-78 DAWSON ST SALE	Buildings/works associated with construction of a visual arts centre.	Permit Issued by Delegate of Resp/Auth  21/09/2020
207-1/2020	22/06/2020	Assessment No. 219402 LOT: 891 LP: 52648 99 ASTRO AVE GOLDEN BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  4/09/2020
214-1/2020	25/06/2020	Assessment No. 291583 PC: 366750A 146 COMMERCIAL RD YARRAM	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth  18/09/2020
217-1/2020	29/06/2020	Assessment No. 438309 LOT: 1 TP: 863065S 63 TARRAVILLE RD PORT ALBERT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  10/09/2020
219-1/2020	30/06/2020	Assessment No. 237057 LOT: 1776 LP: 58872 365 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  30/09/2020
225-1/2020	2/07/2020	Assessment No. 245902 LOT: 2167 LP: 69977 99 WALLABY ST LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  30/09/2020
229-1/2020	7/07/2020	Assessment No. 227058 LOT: 1978 LP: 70938 52 CENTRAL AVE LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  10/09/2020
232-1/2020	8/07/2020	Assessment No. 97717 CA: 3A SEC: 6 SAWPIT CREEK RD STRATFORD	Resubdivision of the land to create two lots from three.	Permit Issued by Delegate of Resp/Auth  25/09/2020
233-1/2020	10/07/2020	Assessment No. 278622 LOT: 1 PS: 521346G 38 TARRAVILLE RD PORT ALBERT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  17/09/2020
234-1/2020	10/07/2020	Assessment No. 109173 LOT: 2 BLK: 1 PS: 9309 37 MAIN ST COWWARR	Use of the land for a take away food premises (mobile coffee van).	Permit Issued by Delegate of Resp/Auth  10/09/2020
241-1/2020	15/07/2020	Assessment No. 366377 LOT: 1 TP: 332182B THREE CHAIN RD NEWRY	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth  25/09/2020

**ATTACHMENT 13.2.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
244-1/2020	16/07/2020	Assessment No. 207589 CA: 15 SEC: B 4,921 SOUTH GIPPSLAND STRADBROKE	Resubdivision of three lots into two to excise a dwelling.	Permit Issued by Delegate of Resp/Auth  25/09/2020
247-1/2020	20/07/2020	Assessment No. 392753 LOT: 2 PS: 526923R 896 SISTERS RD GORMANDALE	Two (2) lot subdivision of land to excise the existing dwelling.	Permit Issued by Delegate of Resp/Auth  30/09/2020
248-1/2020	21/07/2020	Assessment No. 183277 LOT: 1 TP: 137944N 2,313 SHORELINE DR THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Withdrawn  7/09/2020
254-1/2020	23/07/2020	Assessment No. 248948 LOT: 980 LP: 55692 60 WILHELM ST LOCH SPORT	Building & works/construction of a dwelling and outbuliding.	Permit Issued by Delegate of Resp/Auth  1/09/2020
255-1/2020	24/07/2020	Assessment No. 219667 LOT: 917 LP: 52648 20 OCEAN CT GOLDEN BEACH	Buildings & works/construction of a dwelling and outbulidng.	Permit Issued by Delegate of Resp/Auth  22/09/2020
256-1/2020	24/07/2020	Assessment No. 245696 LOT: 1881 LP: 65192 145 WALLABY ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  2/09/2020
257-1/2020	24/07/2020	Assessment No. 84707 CA: 95A SEC: 2 725 MARLAY POINT RD CLYDEBANK	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth  18/09/2020
262-1/2020	28/07/2020	Assessment No. 81646 LOT: 2 PS: 132169 200 BEET RD MAFFRA	Buildings and works/extension to an existing farm shed.	Permit Issued by Delegate of Resp/Auth  2/09/2020
265-1/2020	28/07/2020	Assessment No. 314096 LOT: 9 PS: 316768X 14 INALA RD GLENMAGGIE	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  18/09/2020
268-1/2020	29/07/2020	Assessment No. 89557 LOT: 1 LP: 148455 290 REDBANK RD STRATFORD	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  3/09/2020
269-1/2020	30/07/2020	Assessment No. 388827 PTL: 2 PS: 80699 186 PARKSIDE AERODROME YARRAM	Buildings and works associated with an airport hangar.	Permit Issued by Delegate of Resp/Auth  25/09/2020
273-1/2020	31/07/2020	Assessment No. 378851 LOT: 1 PS: 417463J 444 MAFFRA-NEWRY RD MAFFRA	Resubdivision of land into two lots.	Permit Issued by Delegate of Resp/Auth  18/09/2020

**ATTACHMENT 13.2.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
274-1/2020	31/07/2020	Assessment No. 277210 LOT: 1 TP: 852537N 35 GIBSON ST PORT ALBERT	Buildings & works/development of a dwelling and outbuilding.	Permit Issued by Delegate of Resp/Auth  22/09/2020
276-1/2020	31/07/2020	Assessment No. 41830 LOT: 1 PS: 729737G 45A LANSDOWNE ST SALE	Buildings and works associated with extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth  9/09/2020
291-1/2020	13/08/2020	Assessment No. 363358 LOT: 1 PS: 341055V 682 MEWBURN PARK RD MAFFRA	Buildings & works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  10/09/2020
293-1/2020	13/08/2020	Assessment No. 347963 LOT: 1 PS: 819919Y 9 MILLS LANE MAFFRA	B & W assoc with the existing rural industry & boundary re-alignment.	Permit Issued by Delegate of Resp/Auth  11/09/2020
301-1/2020	18/08/2020	Assessment No. 369223 LOT: 2 PS: 420129D 64 HODGES RD COONGULLA	Construction of a dwelling and shed (retrospective permit).	Permit Issued by Delegate of Resp/Auth  1/09/2020
302-1/2020	18/08/2020	Assessment No. 447060 LOT: 1 PS: 833218B 1,110 PRINCES HWY MONTGOMERY	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  1/09/2020
305-1/2020	21/08/2020	Assessment No. 195891 LOT: 7 LP: 41835 13 GOVERNMENT RD SEASPRAY	B & W construction of an outbuilding verandah and carport.	Permit Issued by Delegate of Resp/Auth  1/09/2020
307-1/2020	21/08/2020	Assessment No. 284794 CA: 36 SEC: A BULLOCK ID HEDLEY	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  11/09/2020
314-1/2020	24/08/2020	Assessment No. 191965 LOT: 2 PS: 549879M 38B PRINCE ST ROSEDALE	Buildings and works to the front facade (mural on top of business).	Permit Issued by Delegate of Resp/Auth  3/09/2020
318-1/2020	27/08/2020	Assessment No. 111393 LOT: 1 PS: 215695 322 LOWER CAIRNBROOK GLENGARRY	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  3/09/2020
321-1/2020	27/08/2020	Assessment No. 198697 CA: 23B SEC: B 1,698 CALLIGNEE SOUTH RD CALLIGNEE SOUTH	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  4/09/2020
329-1/2020	31/08/2020	Assessment No. 216671 PC: 373269J 56-58 MERIDAN RD GOLDEN BEACH	Building & works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  11/09/2020

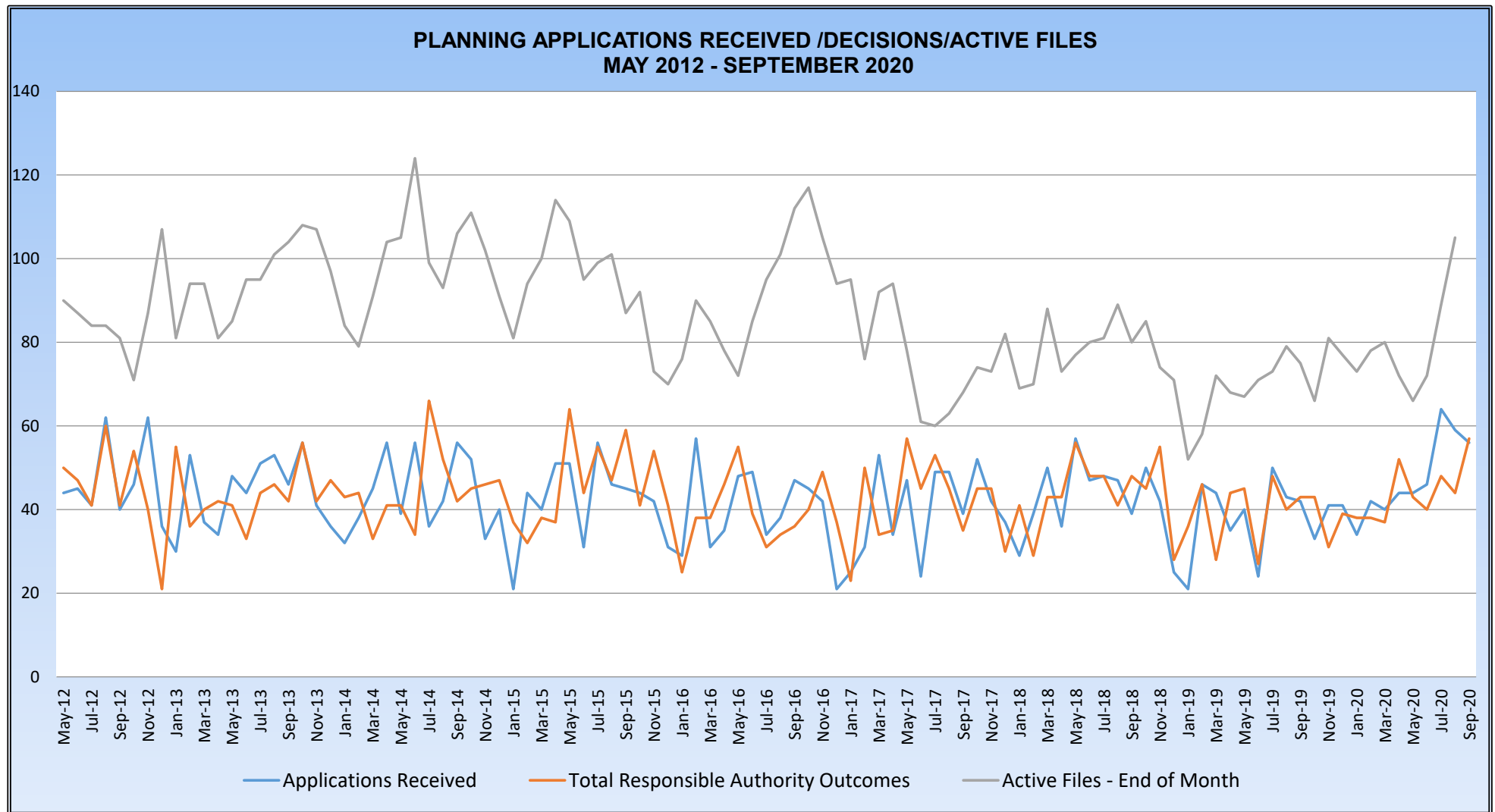
**ATTACHMENT 13.2.1**

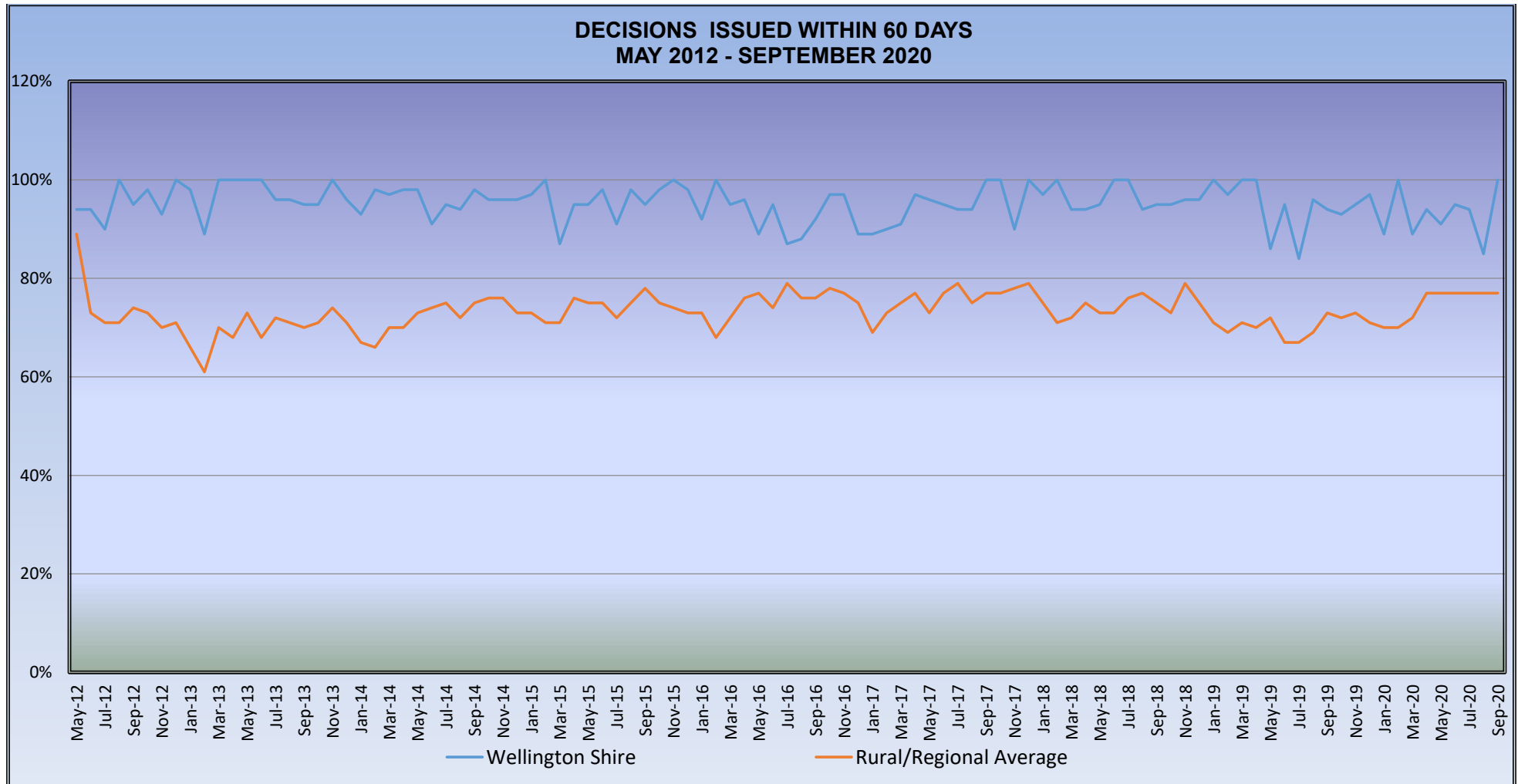
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
330-1/2020	31/08/2020	Assessment No. 434969 LOT: 2 PS: 735460Q 32 SPRING ST PORT ALBERT	Buildings & works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  10/09/2020
333-1/2020	2/09/2020	Assessment No. 444521 LOT: 12 PS: 736786 50-52 WELLINGTON PARK SALE	Buildings & works associated with construction of a warehouse.	Withdrawn  14/09/2020
339-1/2020	7/09/2020	Assessment No. 42275 LOT: 2 PS: 316781G 82 MACALISTER ST SALE	Development of a fence.	Permit Issued by Delegate of Resp/Auth  18/09/2020
341-1/2020	7/09/2020	Assessment No. 80960 UNT: 5 CS: 1714G 422 AERODROME RD EAST SALE	Buildings & works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  18/09/2020
343-1/2020	8/09/2020	Assessment No. 246843 LOT: 1457 LP: 58872 140 WALLABY ST LOCH SPORT	Buildings & works associated with construction of an outbuilding.	Withdrawn  14/09/2020
345-1/2020	9/09/2020	Assessment No. 269936 CA: 2 SEC: C 3,829 SOUTH GIPPSLAND DARRIMAN	Buildings & works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  16/09/2020
347-1/2020	10/09/2020	Assessment No. 184028 LOT: 225 LP: 82059 2,389 SHORELINE DR THE HONEYSUCKLES	Buildings & works associated with construction of a fence.	Permit Issued by Delegate of Resp/Auth  18/09/2020
349-1/2020	11/09/2020	Assessment No. 363739 LOT: 1 PS: 90581 56 MYRTLEBANK-FULHAM MYRTLEBANK	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  23/09/2020
351-1/2020	11/09/2020	Assessment No. 291112 PC: 356897Y 375 COMMERCIAL RD YARRAM	Development for indoor swimming pool assoc with use of caravan park.	Permit Issued by Delegate of Resp/Auth  25/09/2020
352-1/2020	11/09/2020	Assessment No. 208629 LOT: 1 TP: 125678 WILLUNG RD WILLUNG	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  28/09/2020
354-1/2020	15/09/2020	Assessment No. 194415 LOT: 1 TP: 247714 32 BUCKLEY ST SEASPRAY	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  29/09/2020
357-1/2020	17/09/2020	Assessment No. 194530 CA: 14 SEC: 3 13 BUCKLEY ST SEASPRAY	Buildings & works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  25/09/2020

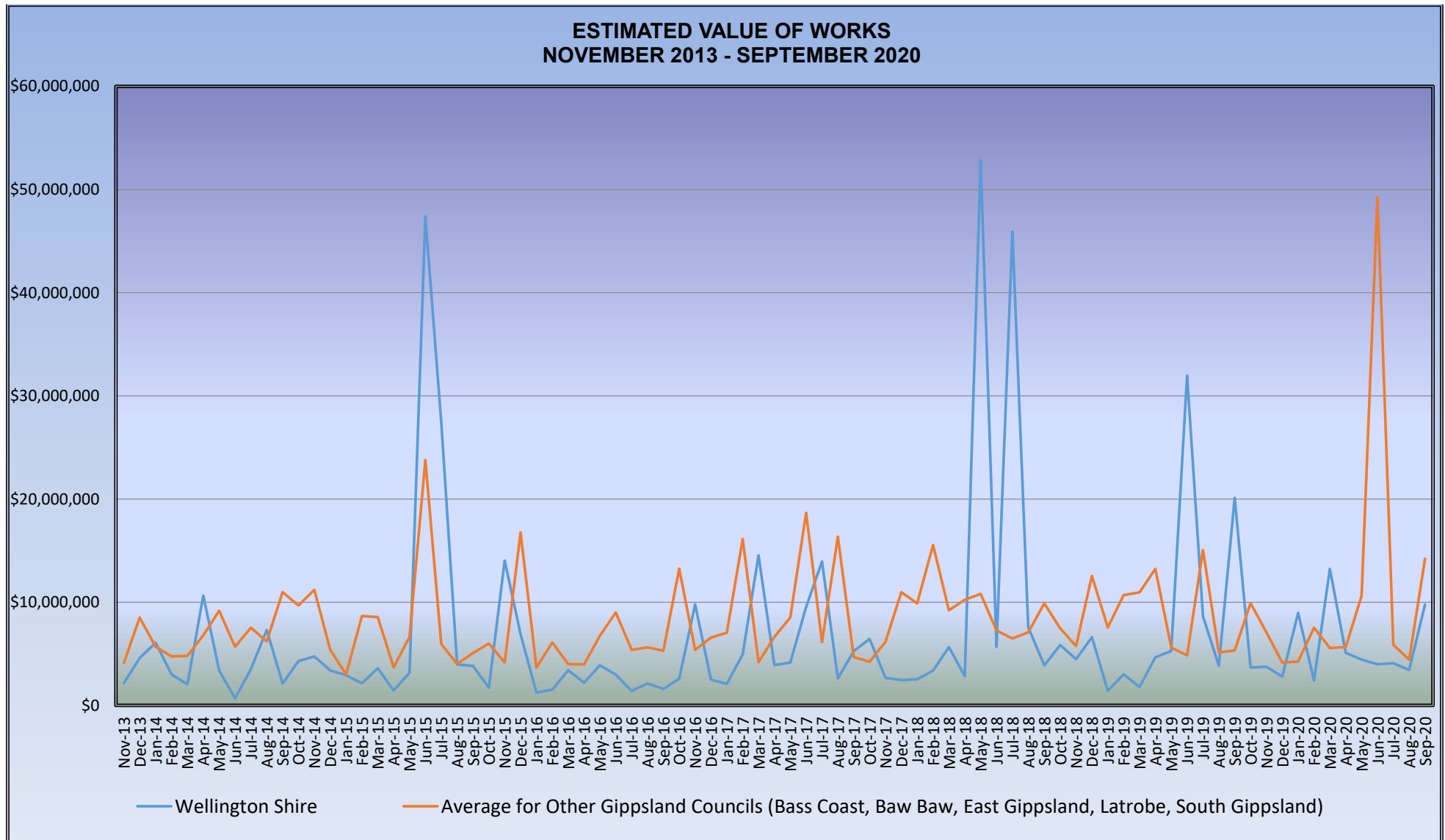
**ATTACHMENT 13.2.1**

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
359-1/2020	17/09/2020	Assessment No. 384644 LOT: 1 PS: 402934D 309A CLYDEBANK RD AIRLY	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  30/09/2020
361-1/2020	17/09/2020	Assessment No. 80044 LOT: 3 PS: 219757K 35 INDUSTRIAL RD STRATFORD	Buildings and works for a warehouse (storage facility expansion).	Permit Issued by Delegate of Resp/Auth  25/09/2020

**Total No of Decisions Made: 61**







### 13.3. GOLDEN BEACH GAS PROJECT INQUIRY: COUNCIL SUBMISSION

#### ACTION OFFICER: MANAGER LAND USE PLANNING

#### PURPOSE

For Council to endorse a submission to the State Government's exhibition of the Golden Beach Gas Project Inquiry.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council endorse the attached submission to the Golden Beach Gas Project Inquiry.*

#### BACKGROUND

GB Energy is proposing to develop the Golden Beach Gas Project ('Project') to supply gas and storage facilities for the domestic gas market. The Project involves extraction of natural gas from an offshore reservoir (approximately 3km offshore), which will then transition to a natural gas storage facility.

Origin Energy Retail Limited has entered into an agreement to purchase natural gas produced from the Golden Beach gas field.

A pipeline, compressor facility and associated works will be constructed to connect the gas field to infrastructure in the vicinity of Longford (see map below).



Further details of the Project are located at <https://gbenergy.com.au/>

The Minister for Planning has previously determined that an Environmental Effects Statement (EES) is required for the Project under the *Environmental Effects Act 1978*, which will ensure that a rigorous assessment of all relevant social, economic, cultural and

environmental issues is considered prior to any State Government approvals being granted for the Project.

The EES (and associated statutory applications) are currently on public exhibition until 7 December 2020.

The purpose of this report is to seek Council endorsement of the Attached submission, which has been prepared to ensure that Council's main interests with the Project are appropriately considered prior to the State Government deciding to support (or otherwise) the Project.

Community members and relevant stakeholders will also have the opportunity to lodge individual submissions. The EES process provides an appropriate forum for all relevant views to be presented and considered prior to the State Government determining if the Project should proceed.

## **ATTACHMENTS**

1. Wellington Shire Council submission - GB Energy [13.3.1 - 2 pages]

## **OPTIONS**

Council has the following options available:

1. Endorse the attached submission to the Golden Beach Gas Project Inquiry.
2. Not endorse the attached submission to the Golden Beach Gas Project Inquiry and seek further information for consideration at a future Council meeting.

## **PROPOSAL**

That Council endorse the attached submission to the Golden Beach Gas Project Inquiry.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **LEGISLATIVE IMPACT**

The Council submission will be lodged with the State Government in accordance with relevant statutory requirements and timeframes.

## **COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.3:** *"Wellington Shire is well planned, considering long term growth and sustainability."*

Strategy 2.3.3: *"Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing."*

The Council Plan 2017-21 Theme 3 Natural Environment states the following strategic objective and related strategy:

**Strategic Objective 3.1:** *"Conserve and protect our natural environment through responsible and sustainable management practices."*

Strategy 3.1.2: *"Work in partnership to protect and preserve Wellington Shire's natural environment, biodiversity, resources and environmental heritage."*

The Council Plan 2017-21 Theme 5 Economy states the following strategic objective and related strategy:

**Strategic Objective 5.2:** *"Use a targeted approach to attract new business investment to Wellington Shire, to support population growth."*

Strategy 5.2.1: *"Create a supportive investment environment that encourages new development and job growth."*

This report supports the above Council Plan strategic objectives and strategies.

## **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## **COMMUNITY IMPACT**

The community is being provided the opportunity to participate in the current EES process, either in support or opposition to the Project.

## **ENVIRONMENTAL IMPACT**

A range of environmental impacts (and their mitigation) are outlined in the exhibited EES. These impacts need to be further assessed and controlled through relevant statutory instruments, should the Project be approved.

## **ENGAGEMENT IMPACT**

Community engagement will occur through the current EES process to ensure that all relevant views and issues are considered prior to a decision being made on the Project.

## **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.



WELLINGTON  
SHIRE COUNCIL  
*The Heart of Gippsland*

2 December 2020

Golden Beach Gas Project Inquiry  
By email: [Planning.Panels@delwp.vic.gov.au](mailto:Planning.Panels@delwp.vic.gov.au)

Dear Sir/Madam

### **SUBMISSION TO GOLDEN BEACH GAS PROJECT INQUIRY**

Thank you for the opportunity for Wellington Shire Council ('Council') to lodge a submission to the current exhibition of the Golden Beach Gas Project Environmental Effects Statement (EES) and associated statutory approval processes.

Council wishes to raise several issues associated with the Golden Beach Gas Project ('Project') as follows.

#### *Road impacts and reinstatement*

Should the State Government approve the Project through relevant regulatory instruments, Council requests that GB Energy prepare a Traffic Management Plan (in consultation with Council) in accordance with relevant industry standards. This Plan should consider the existing condition and integrity of roads impacted through the construction, operation and decommissioning of the Project and should consider how appropriate reinstatement (and financial security) is managed to the satisfaction of Council. Appropriate agreements or a Memorandum of Understanding (MOU) should be entered into with Council to ensure that traffic management arrangements are satisfactory.

#### *Mitigating social and environmental impacts*

Council requests that all social and environmental issues raised by relevant authorities and community members be carefully assessed and appropriately mitigated by GB Energy. It is noted that the current EES process (and subsequent statutory approvals) provides the appropriate assessment framework for this to occur.

A comprehensive (and specific) community and stakeholder engagement plan should be prepared by GB Energy, along with a Construction Management Plan and Environmental Management Plan covering the life cycle of the Project. These plans must effectively manage issues such as construction noise, vibration, rectification work (if required) and potential impacts on recreation/commercial fisheries which have been addressed in a preliminary manner. Noise generated from the construction phase (particularly during the evening and early morning) must comply with relevant EPA standards and have appropriate mitigation techniques in place. A robust complaint process also needs to be established to respond to any complaints raised. Further, the construction phase should avoid the busy Xmas and New Year holiday period and Golden Beach fishing event(s).

Potential acid sulphate soil impacts through Lake Reeve (comprising wetlands of international importance) need to be carefully managed through appropriate construction techniques.

It is proposed that up to 41 hectares of native vegetation may be removed. There are significant opportunities to reduce the amount of native vegetation that is to be removed and this should be done to the fullest practical extent (and be appropriately offset). This includes

- 2 -

on land currently owned by Council (to be transferred to the State Government as part of the resolution of the inappropriate subdivision area along the Ninety Mile Beach) and along Sandy Camp Rd.

Water and materials are proposed to be extracted from the gas at the compressor facility. It is noted that the treatment of these waste products has not been determined because the waste from the dehydrated gas first needs to be tested. If the waste is to be discharged on site then it needs to be appropriately managed to avoid any potential land contamination impacts.

*Optimising community outcomes*

Council requests that GB Energy continue to engage with Council (and the community) on the establishment and operation of a Community Fund, so that Project benefits flow back to the local community. It will be important that GB Energy establish a transparent and equitable process and that Council be kept abreast of funding decisions which are made, noting that several community initiatives have already been suggested by local groups.

*Optimising economic outcomes*

Council requests that GB Energy continue to work with Council to maximise local workforce and procurement opportunities during construction and operation. Given that Wellington Shire already has a well-developed oil and gas industry, its business community is well placed to support delivery and operation of the Project. Measures such as use of local content clauses in contract tenders should be used as far as practicable. Council would also encourage GB Energy to consider local training and cadetship opportunities in constructing and operating the Project.

*Consulting Department of Defence*

Council requests that GB Energy consult with the Department of Defence (Defence) to ensure that the height of structures used to deliver and operate the Project do not impact on Defence operations associated with RAAF Base East Sale.

*Conclusion*

Council requests that the matters raised above be considered by the Project Inquiry and relevant regulators. Council looks forward to the State Government's further consideration of social, economic, cultural and environmental issues associated with the Project.

Yours sincerely

**DAVID MORCOM**  
**Chief Executive Officer**

## 14. GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

### 14.1. APPLICATION FOR UNUSED ROAD LICENCE, EXTENSION OF KALAMONT ROAD, TINAMBA

#### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The objective of this report is for Council to consider an application for part of Government Road being an extension of Kalamont Road in the Parish of Tinamba is not required for public traffic and is therefore an unused road for the granting of an unused road grazing licence.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That Council, pursuant to section 400 of the Land Act 1958, gives notice that part of the Government Road east of Lot 1 on LP143899, Parish of Tinamba is not required for public traffic and is therefore an unused road.*

#### BACKGROUND

The property owner of Lot 1 LP143899 abutting the Government Road in the Parish of Tinamba is seeking to obtain an unused road grazing licence for part of an unused Government Road from the Department of Environment, Land, Water and Planning (DELWP) and is requesting Council to determine that the road is unused so that the licence may be approved.

This part of the Government Road is currently unused and is fenced within the property and has been this way for many years. The applicant holds an existing licence over part of this Government Road immediately to the north and south of the section of road subject to this application. DELWP is seeking advice from Council if this part of the Government Road is required for public traffic.

DELWP requires an application for an unused road grazing licence to be publicly advertised. A public notice was placed by the property owner in the Gippsland Times newspaper on 21 July 2020 and subsequently DELWP have advised that no submissions were received.

Road licences for unused roads are issued by DELWP on either an annual, triennial or 99 year licence basis and they may be revoked (fully or in part) on written request from Council to DELWP.

#### ATTACHMENTS

1. Schedule 4 [14.1.1 - 1 page]
2. Maps [14.1.2 - 1 page]

## OPTIONS

Council has the following options available:

1. Pursuant to section 400 of the *Land Act 1958*, advise the Department of Environment Land Water and Planning its approval of issuing the licence as this part of the Government Road is not required for public traffic; or
2. Not agree to the issuing of the licence as this part of Government Road is required for public traffic.

## PROPOSAL

That Council, pursuant to section 400 of the *Land Act 1958*, gives notice that part of the Government Road east of Lot 1 LP143899, Parish of Tinamba is not required for public traffic and is therefore an unused road.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

There is no financial impact for Council as the road is a Government Road and any licence fee will be paid to DELWP.

## COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

## LEGISLATIVE IMPACT

Application for issue of the licence(s) has been made pursuant to section 400 of the *Land Act 1958*.

## COUNCIL POLICY IMPACT

There is no Council policy on the closure of unused roads to public traffic, with each application being treated on merit.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.2:** *“Council assets are responsibly, socially, economically and sustainably managed.”*

Strategy 2.2.2: "Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents."

This report supports the above Council Plan strategic objective and strategy.

### **RESOURCES AND STAFF IMPACT**

There will be no detrimental impact with the issuing of this licence.

### **COMMUNITY IMPACT**

The unused Government Road is currently fenced with the applicants farming operation. Accordingly, there will not be an identifiable community impact.

### **ENVIRONMENTAL IMPACT**

There will be no change of use of this land with the issuing of this licence as it is currently fenced within the adjacent property.

### **ENGAGEMENT IMPACT**

A public notice in the prescribed format was printed in the Gippsland Times on 21 July 2020 as required and subsequently DELWP have advised that no submissions or objections were received.

### **RISK MANAGEMENT IMPACT**

The licence will be issued by DELWP and therefore there is no impact for Wellington Shire Council.

**DEPARTMENT OF ENVIRONMENT, LAND, WATER & PLANNING**

**SCHEDULE 4**

**Notice of a municipal council under section 400 that a road is unused.**

Secretary to the Department of Environment, Land, Water & Planning

Under Section 400 of the Land Act 1958, the municipal council of the municipal district of

WELLINGTON

gives notice that \*the road / \*each of the roads described in the Schedule below is considered by Council to not be required for public traffic and is therefore an unused road.

**SCHEDULE**

<b>PARISH</b>	<b>DESCRIPTION OF LOCATION OF ROAD</b>
TINAMBRA	PART OF ROAD EAST OF LOT 1 ON LP143899
<i>As indicated by shading on the plan copy attached</i>	

\* Signed: .....

Dated: .....

witness .....

\* The seal of the municipal council of .....

as affixed to this on .....

by .....

witness .....

\* Delete whichever is not applicable

Our ref. 1505820

Attachment

PROPOSED UNUSED GOVERNMENT ROAD LICENCE  
EAST OF LOT 1 LP143899  
PARISH OF TINAMBA



## 14.2. APPLICATION FOR UNUSED ROAD LICENCE, EXTENSION OF SMITHS LANE, BUNDALAGUAH

### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The objective of this report is for Council to consider an application for part of the Government Road being an extension of Smiths Lane in the Parish of Bundalaguah is not required for public traffic and is therefore an unused road for the granting of an unused road grazing licence.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council, pursuant to section 400 of the Land Act 1958, gives notice that the Government Road through the North East of Lot 1 TP112393, Parish of Bundalaguah is not required for public traffic and is therefore an unused road.***

#### BACKGROUND

The property owner of Lot 1 TP112393 in the Parish of Bundalaguah is seeking to obtain an unused road grazing licence for part of an unused Government Road from the Department of Environment, Land, Water and Planning (DELWP) and is requesting Council to determine that the road is unused so that the licence may be approved.

This part of the Government Road is currently at the end of Smiths Lane (when accessed from Bundalaguah Road) which is a no-through road, due to bridge structure/access over Bundalaguah Creek being closed and no longer serviceable. It is understood that the bridge structure is a Southern Rural Water asset and is closed to public access, and there are no proposals to upgrade the structure. The road reserve is currently fenced both sides, though if consent is approved the property owner will remove the fencing on one side, to utilise the road reserve for grazing. DEWLP is seeking advice from Council if this Government Road is required for public traffic.

DELWP requires an application for an unused road grazing licence to be publicly advertised. A public notice was placed by the property owner in the Gippsland Times newspaper on Friday 2nd October 2020 and subsequently DEWLP have advised that no submissions were received.

Road licences for unused roads are issued by DELWP on either an annual, triennial or 99 year licence basis and they may be revoked (fully or in part) on written request from Council to DELWP.

#### ATTACHMENTS

1. Schedule 4 [14.2.1 - 2 pages]
2. Maps [14.2.2 - 1 page]

## OPTIONS

Council has the following options available:

1. Pursuant to section 400 of the *Land Act 1958*, advise the Department of Environment Land Water and Planning its approval of issuing the licence as this part of the Government Road is not required for public traffic, or;
2. Not agree to the issuing of the licence as this part of the Government Road is required for public traffic.

## PROPOSAL

That Council, Pursuant to section 400 of the *Land Act 1958*, gives notice that part of the Government Road through the north east of Lot 1 TP112393, Parish of Bundalaguah is not required for public traffic and is therefore an unused road.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

There is no financial impact for Council as the road is a Government Road and any licence fee will be paid to DELWP.

## COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

## LEGISLATIVE IMPACT

Application for issue of the licence(s) has been made pursuant to section 400 of the *Land Act 1958*.

## COUNCIL POLICY IMPACT

There is no Council policy on the closure of unused roads to public traffic, with each application being treated on merit.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.2:** *“Council assets are responsibly, socially, economically and sustainably managed.”*

Strategy 2.2.2: "Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents."

This report supports the above Council Plan strategic objective and strategy.

### **RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **COMMUNITY IMPACT**

The unused Government Road is at the end of a no through road, the applicant being the last property at the end of the road. Accordingly, there will not be any identifiable community impact.

### **ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

### **ENGAGEMENT IMPACT**

A public notice in the prescribed format was printed in the Gippsland Times on Friday 2<sup>nd</sup> October 2020 as required and subsequently DELWP have advised that no submissions or objections were received.

### **RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

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**DEPARTMENT OF ENVIRONMENT, LAND, WATER & PLANNING**

**SCHEDULE 4**

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**Notice of a municipal council under section 400 that a road is unused.**

Secretary to the Department of Environment, Land, Water & Planning

Under Section 400 of the Land Act 1958, the municipal council of the municipal district of

WELLINGTON

gives notice that \*the road / \*each of the roads described in the Schedule below is considered by Council to not be required for public traffic and is therefore an unused road.

**SCHEDULE**

<b>PARISH</b>	<b>DESCRIPTION OF LOCATION OF ROAD</b>
BUNDALGUAH	THROUGH THE NORTH EAST CORNER OF LOT 1 ON TP112393

*As indicated by shading on the plan copy attached*

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\* Signed: .....

Dated: .....

witness .....

\* The seal of the municipal council of .....

as affixed to this on .....

by .....

witness .....

\* Delete whichever is not applicable

Our ref. 3000265

# Tenure 3000265



1: 5,000

**Legend**

- |   |  |  |  |
|---|--|--|--|
| <ul style="list-style-type: none"> <li> Township</li> <li> Parish</li> <li> Parcel</li> <li><b>Crown Parcel</b> <ul style="list-style-type: none"> <li> Crown Land</li> <li> Government Road</li> </ul> </li> <li><b>Plan Noting</b></li> <li><b>Apiary</b> <ul style="list-style-type: none"> <li> Temporary Apiary Rights</li> <li> Beefarm and Range licences</li> </ul> </li> </ul> | <p><b>Linear Tenure</b></p> <ul style="list-style-type: none"> <li> Other Pipelines</li> <li> Industrial Commercial licences</li> <li> Recreation Amusement licences</li> <li> Occupancy licences</li> <li> Radio TV Telecom site licences</li> <li> Emergency Services Use licences</li> <li> Water Supply licences</li> <li> Miscellaneous General licences</li> <li> Easements</li> <li> Pipe Consents</li> </ul> | <ul style="list-style-type: none"> <li> Lease</li> <li> General Licence</li> <li> Delegated Lease</li> <li> Delegated License</li> <li> Grazing Licence</li> <li> Riparian Management Licence</li> <li> Water Frontage Licence</li> <li> Unused Road Licence</li> <li> Delegated Management Reserve</li> <li> Direct Management Reserve</li> </ul> | <p><b>Government Road</b></p> <ul style="list-style-type: none"> <li> Government Road</li> <li> Dual Status Government Road</li> </ul> |
|---|--|--|--|

-MapScale-



Overview Map

Disclaimer: This map is a snapshot generated from Victorian Government data. This material may be of assistance to you but the State of Victoria does not guarantee that the publication is without flaw of any kind or is wholly appropriate for your particular purposes and therefore disclaims all liability for error, loss or damage which may arise from reliance upon it. All persons accessing this information should make appropriate enquiries to assess the currency of the data.

Attachment

**PROPOSED UNUSED GOVERNMENT ROAD LICENCE  
THROUGH NORTH - EAST OF LOT 1 LP112393  
PARISH OF BUNDALAGUAH**



### 14.3. COONGULLA (EASTERN AREA) SPECIAL CHARGE SCHEME - INTENTION TO DECLARE

#### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The purpose of this report is for Council to consider its intention to declare the proposed Coongulla Township (Eastern Area) Special Charge Street Construction Scheme Number 2007 as a Special Charge Scheme for the construction of streets within the eastern area of the Coongulla Township.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

*That:*

- 1. Council commence the statutory process under the Local Government Act 1989 (the Act) to declare a Special Charge Scheme (Proposed Scheme) for the purposes of constructing certain streets in the eastern area of the Coongulla Township (as those streets listed and shown on the plan which is attached to and which forms a part of the Proposed Declaration of Special Charge Scheme Number 2007) and the provision of all and any ancillary works, including the provision of driveway crossings and culverts (from road edge to building line); and***
- 2. Council in accordance with sections 163(1A) and 163B(3) of the Act, direct that a public notice be given in the Gippsland Times newspaper and on Council's website of the intention of Council to declare the scheme at its ordinary meeting to be held on 20 April 2021 in accordance with the Proposed Declaration of Special Charge Scheme Number 2007; and***
- 3. Council direct that in accordance with section 163(1C) of the Act, separate letters enclosing a copy of the public notice be sent to the owners of the properties referred to and set out in the schedule of properties forming a part of the Proposed Declaration of Special Charge, advising of the intention of Council to declare the Special Charge at its ordinary meeting to be held on 20 April 2021, the basis of the calculation and distribution of the Special Charge and notifying such persons that submissions and/or objections in writing in relation to the Proposed Declaration of Special Charge will be considered and/or taken into account by Council in accordance with sections 163A, 163B and 223 of the Act; and***
- 4. Council appoint three Councillors as determined by Council plus an alternative representative to form the 'Coongulla (Eastern Area) Special Charge Scheme Submissions Committee' that is established by Council under section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submissions under Section 223 of the Act have requested that they are heard in support of their submissions; and***
- 5. The Chief Executive Officer or the person for the time being acting in that position, be authorised to give public notice of the Proposed Declaration of Special Charge in accordance with Sections 163B and 223 of the Local Government Act 1989; and***

**6. *The Chief Executive Officer, the General Manager Built and Natural Environment or the Manager Assets and Projects (or any person for the time being acting in any of those positions), each be authorised to carry out any and all other administrative procedures necessary to enable Council to carry out its functions under section 163A and sections 163(1A), (1B) and (1C) and sections 163B and 223 of the Act.***

## **BACKGROUND**

The Coongulla township is located on the northern side of Lake Glenmaggie, in the north western area of the Wellington Shire. All of the streets within the Coongulla township are unsealed and are of various widths and formations, excepting Ryans Road which is the main access road leading into and through Coongulla, which is a sealed road. The streets are primarily of a rural type road in appearance with the unsealed sections extend for their full length, including those streets, or parts thereof, proposed to be sealed under this scheme. These streets are maintained by Wellington Shire Council.

The township of Coongulla is a small residential estate set above the northern shoreline of Lake Glenmaggie in a unique rural setting. The township serves as a base for many absentee property owners who enjoy all forms of water sports on nearby Lake Glenmaggie, with a majority of the homes occupied primarily during the holiday periods. There is also a growing number of owner-occupied property owners who enjoy the rural aspect and atmosphere of living at Coongulla. A local boat ramp also provides access to lake for locals and day boating visitors.

An investigation of a special charge scheme was commenced following ongoing property owner concerns in relation to dust, rutting and the maintenance grading regime of those roads fronting gravel roads. A preliminary meeting was held with Coongulla property owners and the community on 11 November 2019 which included an outline of a special charge methodology in order to undertake street improvements in line with the adopted Residential Road and Street Construction Plan 2019.

A follow up survey with property owners was undertaken and mailed out on 23 January 2020 to determine the level of interest in such a proposal on a whole of town basis. The results from this survey indicated an overall interest with 52% of property owners being in support.

Council Officers continued investigations into the opportunity for undertaking street improvements at Coongulla, subsequently two areas with the township were identified as having a higher level of support for the street scheme proposal.

A proposal for the construction and sealing of streets was prepared for these two areas of the Coongulla township, would reduce Council's need for maintenance intervention, whilst providing a higher level of service and safety for the adjacent properties. It is proposed that the schemes would provide for the sealing of streets to 6m width, with kerbing at intersections as part of the proposed works.

It is considered that the properties which abut the unsealed streets within the two scheme areas of the Coongulla Township will derive a special benefit by the proposed upgrade works, as a result of:

- Reduction in dust;
- Enhance the amenity of the area;
- Creation of improved riding surfaces;
- Improved access and egress from properties.

Following further investigation of potential methods to facilitate construction works in Coongulla, it was concluded that a special charge scheme, generally in line with Council's Residential Road and Street Construction Plan, was preferred approach, as this process requires public advertising and is a transparent process that informs the community of Council's contribution.

A further letter and survey was sent to the property owners within these two scheme areas, referred to as the Eastern and Central Areas of Coongulla, a letter outlining the proposed schemes and boundaries. The letter and survey was mailed out on 8 July 2020.

The results of the survey's in relation to the proposed schemes were;

#### Central Area

	SUPPORT SCHEME		OPPOSE SCHEME		DID NOT REPLY	
	Count	Percentage	Count	Percentage	Count	Percentage
Property Owners (39)	22	56%	15	38%	2	6%
Properties (44)	24	55%	18	41%	2	4%

#### Eastern Area

	SUPPORT SCHEME		OPPOSE SCHEME		DID NOT REPLY	
	Count	Percentage	Count	Percentage	Count	Percentage
Property Owners (80)	54	68%	16	20%	10	12%
Properties (92)	60	65%	20	22%	12	13%

There are property owners who own multiple properties (adjoining vacant land). The survey results exclude Council owned reserves and there are no other exempt properties.

Based on the survey results, the level of the support for the Eastern Area exceeds the 60% threshold acceptance level outlined in the Residential Road and Construction Plan 2019 and therefore it is considered that there is sufficient level of support for the proposed Special Charge Scheme for the **Eastern Area** within the Coongulla Township.

#### ATTACHMENTS

1. Proposed Declaration of Special Charge [14.3.1 - 13 pages]
2. Maximum Total Levy [14.3.2 - 8 pages]

#### OPTIONS

Council has the following options available:

1. Progress the proposed special charge scheme through a full cost recovery apportionment method, by advertising the intention to declare the Special Charge Scheme; or
2. Having trialed and considered other methods of apportionment, progress the proposed scheme through the 'fixed fee method' as outlined in Council's Residential

- Road and Street Construction Plan, by advertising the intention to declare the Special Charge Scheme; or
3. Not progress the intention to declare the Special Charge Scheme.

## PROPOSAL

That Council progress the proposed scheme through the funding framework generally outlined in Council's Residential Road and Street Construction Plan and advertise its intention to declare a Special Charge Scheme for the construction of streets in Coongulla (Eastern Area) and ancillary works as outlined in this report.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

Total costs applicable to the Special Charge Scheme (eastern Area) is estimated to be \$600,000. The amount to be recovered under the scheme does not include GST.

Based on the funding framework within the Residential Road and Street Construction Plan and as otherwise considered by Council officers to be fair and reasonable based on total special benefits and community benefits to be provided by the works, \$331,200 of the costs are to be apportioned to properties within the Special Charge scheme, with the balance funded by Council.

Amount apportioned to properties within scheme:	\$331,200
Portion of cost to be recovered from Council as direct costs:	\$268,800
Total estimated cost of scheme:	\$600,000

There are 17 multiple property owner (owners of adjoining vacant land). There are four other non-rateable land located within the scheme boundary.

The resultant financial impact is a cost to Council estimated at \$268,800, to be funded through the Roads to Recovery Program.

The method of apportioning the costs for this scheme is uniform and is based on access.

To confirm the reasonableness, fairness and appropriateness of the funding framework outlined in Council's Residential Road and Street Construction Plan and otherwise (as being the fairest and most reasonable method of distributing the proposed Special Charge amongst all of the property owners in the Scheme), Council Officers first trialed and considered a number of different methods of apportionment of the Special Charge – **see attached Proposed Declaration of Special Charge – Schedule 2 (Methods 1 & 2)**, and this has included the completion of a property apportionment based on access only and a combination of access and frontage to the Maximum Total Levy Amount as calculated using the Benefit Ratio calculated for this proposed special charge scheme - **see attached Maximum Total Levy**.

On this basis, the cost per property under such apportionment methods would have been between either \$3,509 and \$9,431 or \$4,761 (respectively) considerably more on an average per property owner basis than the method of distribution which is being proposed for

Council's present consideration. Accordingly, and in light of this 'comparative' work undertaken by Council officers, it is recommended to Council that the method of distributing the Special Charge amongst the property owners, as set out in this report (**Method 3 in Schedule 2 of Proposed Declaration of Special Charge**), is considered to be fair and reasonable.

Property owners liable to pay under the Special Charge scheme will only be invoiced following satisfactory completion of works. Options for payment include full payment within 45 days or 20 quarterly instalments (over five years), including an interest component aligned to Council's cost of finance.

## COMMUNICATION IMPACT

A comprehensive public consultation process has been entered into with affected property owners including information letters, surveys and meetings. If the scheme progresses, then ongoing communication will continue with the recommendations of this report.

## LEGISLATIVE IMPACT

This scheme has been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Public notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*. Submissions and objections to the scheme will be considered in accordance with Sections 163A, 163B and 223 of the *Local Government Act 1989*.

Section (2) of Section 163 of the *Local Government Act 1989* requires Council to determine:

- (a) The total amount of the Special Charge to be levied; and
- (b) The criteria to be used as the basis for declaring the special charge.

Section (2A) of Section 163 of the *Local Government Act 1989* provides that for the purpose of Section (2) (a) the total amount of the Special Charge to be levied must not exceed the amount "S" where  $S = R \times C$  and;

S = is the maximum total amount that may be levied from all the persons who are liable to pay the special rates or special charges.

R = is the benefit ratio determined by the Council in accordance with sub-section (2B).

C = is the total cost of the performance of the function or the exercise of the power under sub-section (1).

A determination for the purposes of complying with the requirements of sections 163(2)(a), (2A) and (2B) of the Act (which also satisfies the requirements of the Ministerial Guidelines) is included in this report as **Maximum Total Levy**.

## COUNCIL POLICY IMPACT

The scheme has been prepared in accordance with Council's Special Charge Schemes – Roads, Street and Drainage Development Policy 4.2.4 and the 2019 Residential Road and Street Construction Plan.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.4:** *“Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.”*

Strategy 2.4.2: *“Continue to maintain and enhance Council's road assets infrastructure.”*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

Implementation of the scheme can be undertaken within the resources of the Assets and Projects unit with the assistance of external contract engineering support for the survey and design of the scheme. In the event the scheme is adopted by Council, construction will be carried out by an approved contractor via a tender process.

## **COMMUNITY IMPACT**

Implementation of this scheme will have a general positive community impact as it will result in the Eastern Area of the Coongulla Township outlined in the scheme being fully sealed in line with current service standards. Community benefit is reflected in Council contribution toward the works outcome.

## **ENVIRONMENTAL IMPACT**

Implementation of this scheme will have a positive environmental impact arising from the reduction of dust generated by vehicles as well as improved quality of storm water runoff.

## **ENGAGEMENT IMPACT**

A comprehensive public consultation process has been entered into with affected property owners including:

- Information letter advising property owners of street works proposal on 14 October 2020
- Public meeting held at Coongulla Public Hall - 11 November 2019
- Mail out survey of all property owners (whole of Town) - 3 February 2020
- Mail out survey of all property owners (Eastern & Central Areas) - 28 July 2020
- Follow up phone calls and emails requesting replies to the survey.

Ongoing consultation will be carried out through recommendations 2 and 3 of this report.

## **RISK MANAGEMENT IMPACT**

Implementation of the scheme will produce a substantial reduction in risk to motorists, cyclists and other road users through improved visibility (reduction of dust), improved road surfacing, properly identified through lanes and markings.

## PROPOSED DECLARATION OF SPECIAL CHARGE

### 'Coongulla Township (Eastern Area)- Special Charge Street Construction Scheme Number 2007'

1. Wellington Shire Council (**Council**) proposes to declare a Special Charge (**Special Charge** or **Scheme**) under section 163(1) of the *Local Government Act 1989 (Act)* for the purpose of defraying any expenses or repaying (with interest) any advance made to or any debt incurred or loan to be raised by Council in relation to the preparation, forming and sealing of certain streets in the Coongulla Township (Eastern Area) – as those streets and roads set out in paragraph 2 of this Proposed Declaration and as they are otherwise shown on the plan which is attached and which forms a part of the Proposed Declaration of Special Charge Scheme Number 2007 (**Scheme Plan**) and for provision all and any necessary ancillary works associated with the construction of the Road, including table drainage, driveway crossover and culverts (from road edge to building line). The Scheme, if declared, is to be known as the 'Coongulla (Eastern Area)- Special Charge Street Construction Scheme Number 2007'.
2. The streets and the roads to be constructed are (under Council's Road Management Plan) all designated by Council as (or will become) 'Local Access B' roads and are set out as follows –
  - (a) Ben Cruachan Parade;
  - (b) Tamboritha Terrace (CH00-380)
  - (c) Blores Street (CH00-35)
  - (d) Mt Bradley Street
  - (e) Skene Court
  - (f) Narrobuk Street (CH00-70)
3. The criteria which will form the basis of the proposed declaration of the Special Charge are the ownership of rateable properties in the area of the Scheme (being properties within the Township of Coongulla as shown on the Scheme Plan) and, based on the application of access benefit units, including having regard to the driveway access of those properties in the Scheme to streets and roads to be formed and sealed (as the properties are set out in paragraphs 8 and 9 of the proposed declaration), the overall benefits which it is considered the properties in the Scheme (based on the physical and other benefits) will receive from the works to be provided under the Scheme.
4. In proposing the declaration of the Special Charge, Council is performing functions and exercising powers in relation to the peace, order and good government of the municipal district of the Shire of Wellington, in particular the provision of proper, safe and suitable roads and property services within the area for which the proposed Special Charge is to be declared (**Works**).
5. The total cost of the performance of the function and the exercise of the power by Council (in relation to the Works) is \$600,000 and this amount is the total estimated cost of the Works to be undertaken by the Scheme.

6. The total amount to be levied under the Scheme as the Special Charge is \$331,200
7. The Special Charge will commence on the date on which it is levied by Council and will remain in force for a period of 5 years.
8. The area for which the proposed Special Charge is to be declared is all of the land shown on the plan set out in the Schedule forming a part of this proposed declaration (being **Schedule 1**).
9. The land in relation to which the proposed Special Charge is to be declared is all that rateable land described in the listing of rateable properties set in the Schedule forming a part of this proposed declaration of Special Charge (being **Schedule 2**).
10. The proposed Special Charge will be assessed and levied in accordance with the amounts set out alongside each property in the Schedule forming a part of this proposed declaration (being **Schedule 2**), such amounts having been assessed and determined by Council as (and are based on) a fixed charge for each property having regard to access, including and in particular driveway access. Properties which have a shared driveway access to the street to be constructed via common property will have their access benefits calculated on the basis of 100% for the first property and 50% for each additional property (with access being apportioned to each of the properties so as to equal the sum of the percentages divided by the number of properties with common property access), and any other benefits.
11. Subject to any further resolution of Council, the Special Charge will be levied by Council sending a notice in the prescribed form to the owners of the properties in the Scheme by which the Special Charge is to be paid –
  - (a) In full amount within 45 days of the notice; or
  - (b) By way of quarterly instalments in the manner set out in paragraph 12.
12. Because the performance of the function and the exercise of the power in respect of which the proposed Special Charge is to be declared and levied relates substantially to the provision of capital works, special ratepayers will be given an instalment plan under which –
  - (a) Quarterly instalments are to be paid over a 5 year period, or other such period as negotiated; and
  - (b) Quarterly instalments will include a component for reasonable interest costs, the total of which will not exceed the estimated borrowing costs of Council in respect of the construction of the Road by more than 1 per cent.
13. Council will consider cases of financial and other hardship, and may consider other payment options for the Special Charge.
14. No incentives will be given for the payment of the Special Charge before the due date for payment.

- 15.** Council considers that there will be a special benefit to the persons required to pay the Special Charge because there will be a benefit to those persons over and above, or greater than, the benefit that is available to persons who are not subject to the proposed Special Charge, and directly and indirectly as a result of the expenditure proposed by the Special Charge, the value and the use, occupation and enjoyment of the properties included in the Scheme will be maintained or enhanced through the provision of proper, safe and suitable roads and property services. Without limitation, Council considers that the Works will –
- (a) Reduce dust;
  - (b) Enhance the amenity and character of the land, and local area;
  - (c) Create improved riding surfaces for the roads;
  - (d) Improve access and egress from properties;
  - (e) Improve road drainage; and
  - (f) Improve road safety for motorists, cyclists.
- 16.** For the purposes of having determined the total amount of the Special Charge to be levied under the Scheme, Council further considers and formally determines for the purposes of sections 163(2)(a), (2A) and (2B) of the Act that the estimated proportion of the total benefits of the Scheme to which the performance of the function and the exercise of the power relates (including all special and community benefits) that will accrue as special benefits to all persons who are liable to pay the Special Charge is in a ratio of 0.73 or 73%, noting however that, in the exercise of its discretions, Council has chosen to make a further contribution to the cost of the Works so as to arrive at a Revised Maximum Total Levy Amount of \$331,200.

### **SCHEDULES TO DECLARATION**

Schedule 1 - Scheme plan area

Schedule 2 - Listing of all properties with amount of special charges payable and showing manner of calculation of special charge apportionment;

Method 1 - Maximum Levy at 50% Access Benefit & 50% Frontage

Method 2 - Maximum Levy at 100% Access Benefit

Method 3 - Fixed Fee

Schedule 1

COONGULLA TOWNSHIP (EASTERN AREA)  
PLAN OF SPECIAL CHARGE SCHEME AREA.

Scheme Boundary 



Schedule 2

Method 1 - Maximum Levy at 50% Access Benefit & 50% Frontage

WELLINGTON SHIRE COUNCIL  
COONGULLA (EASTERN) CONSTRUCTION SCHEME - APPORTIONMENT OF COST - MAX. LEVY AMOUNT - 50% ACCESS & 50% FRONTAGE

ASSES NO.	PARCEL NO.	TITLE DETAILS	STREET ADDRESS OF PROPERTY	ACCESS BENEFIT (AB)	FRONTAGE (F)	SIDAGE & REARAGE (S&R)	TOTAL APPORTIONED LENGTH (AL=FX0.3S&R)	SCHEME AMOUNT DUE (=ABXR+ALxR)
BEN CRUACHAN PDE								
1	37514	350074 LOT: 182 LP: 54201	8 Ben Cruachan PDE, COONGULLA	1	15.2		15.20	\$4,149.13
2	37515	350074 LOT: 183 LP: 54201	10 Ben Cruachan PDE, COONGULLA	1	15.2		15.20	\$4,149.13
3	37516	350074 LOT: 184 LP: 54201	12 Ben Cruachan PDE, COONGULLA	1	15.2		15.20	\$4,149.13
4	37517	350090 LOT: 185 LP: 54201	14 Ben Cruachan PDE, COONGULLA	1	49.6		49.60	\$8,151.95
5	56750	350108 PC: 370626C	20-22 Ben Cruachan PDE, COONGULLA	1	30.4		30.40	\$5,917.82
6	37520	350124 LOT: 188 LP: 54201	24 Ben Cruachan PDE, COONGULLA	1	15.2		15.20	\$4,149.13
7	37521	350124 LOT: 189 LP: 54201	26 Ben Cruachan PDE, COONGULLA	1	15.2		15.20	\$4,149.13
8	37522	351189 LOT: 190 LP: 54201	28 Ben Cruachan PDE, COONGULLA	1	14.5		14.50	\$4,067.67
9	37523	350157 LOT: 191 LP: 54201	30 Ben Cruachan PDE, COONGULLA	1	13.7		13.70	\$3,974.58
10	37524	350165 LOT: 192 LP: 54201	32 Ben Cruachan PDE, COONGULLA	1	11.2		11.20	\$3,683.68
11	37525	350173 LOT: 1 TP: 216390S	34 Ben Cruachan PDE, COONGULLA	1	12.8		12.80	\$3,869.86
12	37526	351460 LOT: 8 PS: 113490	36 Ben Cruachan PDE, COONGULLA	1	13.6		13.60	\$3,962.95
13	37527	351460 LOT: 7 PS: 113490	38 Ben Cruachan PDE, COONGULLA	1	15.4		15.40	\$4,172.40
14	37528	442392 LOT: 6 PS: 113490	40 Ben Cruachan PDE, COONGULLA	1	18.6		18.60	\$4,544.75
15	37529	350215 LOT: 5 PS: 113490	42 Ben Cruachan PDE, COONGULLA	1	17.7		17.70	\$4,440.03
16	37530	350223 LOT: 23 LP: 54201	55 Ben Cruachan PDE, COONGULLA	1	30.2		30.20	\$5,894.54
17	37531	350231 LOT: 22 LP: 54201	53 Ben Cruachan PDE, COONGULLA	1	15.2		15.20	\$4,149.13
18	37532	350249 LOT: 21 LP: 54201	51 Ben Cruachan PDE, COONGULLA	1	15.2		15.20	\$4,149.13
19	37533	350256 LOT: 20 LP: 54201	49 Ben Cruachan PDE, COONGULLA	1	15.7		15.70	\$4,207.31
20	58750	350264 PC: 374175N	45-47 Ben Cruachan PDE, COONGULLA	1	30.4		30.40	\$5,917.82
21	37536	350280 LOT: 17 LP: 54201	43 Ben Cruachan PDE, COONGULLA	1	16		16.00	\$4,242.21
22	37537	350298 LOT: 1 TP: 146996R	41 Ben Cruachan PDE, COONGULLA	1	19.6		19.60	\$4,661.12
23	37538	350314 LOT: 15 LP: 54201	31 Ben Cruachan PDE, COONGULLA	1	17		17.00	\$4,358.58
24	37539	350322 LOT: 14 LP: 54201	29 Ben Cruachan PDE, COONGULLA	1	17		17.00	\$4,358.58
25	37540	350330 LOT: 13 LP: 54201	27 Ben Cruachan PDE, COONGULLA	1	17		17.00	\$4,358.58
26	37541	350348 LOT: 12 LP: 54201	25 Ben Cruachan PDE, COONGULLA	1	15.8		15.80	\$4,218.94
27	37542	350355 LOT: 11 LP: 54201	23 Ben Cruachan PDE, COONGULLA	1	16.8		16.80	\$4,335.30
28	37543	350363 LOT: 10 LP: 54201	21 Ben Cruachan PDE, COONGULLA	1	17		17.00	\$4,358.58
29	37544	350371 LOT: 9 LP: 54201	19 Ben Cruachan PDE, COONGULLA	1	17.2		17.20	\$4,381.85
30	37545	350389 LOT: 8 LP: 54201	17 Ben Cruachan PDE, COONGULLA	1	9.7		9.70	\$3,509.14
31	48827	350413 PC: 362256F	9-13 Ben Cruachan PDE, COONGULLA	1	45.5		45.50	\$7,674.87
32	37549	350439 LOT: 4 LP: 54201	7 Ben Cruachan PDE, COONGULLA	1	16		16.00	\$4,242.21
33	37550	350439 LOT: 3 LP: 54201	5 Ben Cruachan PDE, COONGULLA	1	14.5		14.50	\$4,067.67
34	37551	350454 LOT: 2 LP: 54201	3 Ben Cruachan PDE, COONGULLA	1	15.9		15.90	\$4,230.58
35	48144	350306 LOT: 1 TP: 913253R	Ben Cruachan PDE, COONGULLA					
36	48145	350397 LOT: 1 TP: 909198V	Ben Cruachan PDE, COONGULLA					

non-rateable  
non-rateable

37	37553	350470 PC: 169893	BLORES STREET	1	36.3	41.9	48.87	\$8,067.01
38	5831	350504 LOT: 2 TP: 913351R	2-8 Blores ST, COONGULLA			non-rateable		
39	48146	350504 LOT: 3 TP: 913351R	Blores ST, COONGULLA			non-rateable		
40	37612	351072 LOT: 114 LP: 54201	MT BRADLEY STREET	1	30.1		30.10	\$5,882.91
41	37613	351072 LOT: 115 LP: 54201	8 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
42	37614	351080 LOT: 116 LP: 54201	10 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
43	37615	351098 LOT: 117 LP: 54201	12 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
44	37616	351106 LOT: 118 LP: 54201	14 Mt Bradley ST, COONGULLA	1	14		14.00	\$4,009.49
45	46112	351122 PC: 357004P	16 Mt Bradley ST, COONGULLA	1	31.4		31.40	\$6,034.18
46	54620	351130 PC: 369789E	18-20 Mt Bradley ST, COONGULLA	1	31.4		31.40	\$6,034.18
47	37622	351155 LOT: 173 LP: 54201	21 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
48	37623	351163 LOT: 174 LP: 54201	17 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
49	37624	351171 LOT: 175 LP: 54201	15 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
50	37625	351189 LOT: 1 TP: 229494G	13 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
51	61801	351205 PC: 377398A	11 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
52	37628	351213 LOT: 179 LP: 54201	7-9 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
53	37629	351221 LOT: 180 LP: 54201	5 Mt Bradley ST, COONGULLA	1	30.4		30.40	\$5,917.82
54	37630	351239 LOT: 181 LP: 54201	3 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
			1 Mt Bradley ST, COONGULLA	1	15.2		15.20	\$4,149.13
55	37631	351247 LOT: 127 LP: 54201	NARROBUK STREET	1	15.2		15.20	\$4,149.13
56	37632	351254 LOT: 128 LP: 54201	2 Narrobruk ST, COONGULLA	1	15.2		15.20	\$4,149.13
57	58612	351262 PC: 373284N	4 Narrobruk ST, COONGULLA	1	30.4		30.40	\$5,917.82
58	37657	351486 LOT: 168 LP: 54201	6-8 Narrobruk ST, COONGULLA	1	16		16.00	\$4,242.21
59	37658	351502 LOT: 169 LP: 54201	5 Narrobruk ST, COONGULLA	1	24.6		24.60	\$5,242.92
60	37659	351502 LOT: 170 LP: 54201	3 Narrobruk ST, COONGULLA	1	20	21	26.30	\$5,440.74
61	37713	352005 LOT: 121 LP: 54201	SKENE COURT	1	13.1	25.5	20.75	\$4,794.93
62	37715	352013 LOT: 122 LP: 54201	2 Skene CRT, COONGULLA	1	11.8		11.80	\$3,753.50
63	37718	352013 LOT: 123 LP: 54201	4 Skene CRT, COONGULLA	1	12.5		12.50	\$3,834.95
64	37719	352013 LOT: 124 LP: 54201	6 Skene CRT, COONGULLA	1	12		12.00	\$3,776.77
65	58261	352047 PC: 373103V	8 Skene CRT, COONGULLA	1	23.5	12.5	27.25	\$5,551.28
66	37722	352062 PC: 357245Q	10-12 Skene CRT, COONGULLA	1	30.4		30.40	\$5,917.82
67	37723	352070 LOT: 207 LP: 54201	TAMBORITHA TERRACE	1	15.2		15.20	\$4,149.13
68	37724	352088 LOT: 208 LP: 54201	2 Tamboritha TCE, COONGULLA	1	15.2		15.20	\$4,149.13
69	37725	352096 LOT: 209 LP: 54201	6 Tamboritha TCE, COONGULLA	1	15.2		15.20	\$4,149.13
70	37726	437384 LOT: 210 LP: 54201	8 Tamboritha TCE, COONGULLA	1	15.2		15.20	\$4,149.13
71	37727	352104 LOT: 211 LP: 54201	10 Tamboritha TCE, COONGULLA	1	15.2		15.20	\$4,149.13
72	37729	352120 LOT: 212 LP: 54201	12 Tamboritha TCE, COONGULLA	1	16.4		16.40	\$4,288.76
73	37730	352120 LOT: 213 LP: 54201	14 Tamboritha TCE, COONGULLA	1	27.3		27.30	\$5,557.10
74	37731	352146 LOT: 214 LP: 54201	16 Tamboritha TCE, COONGULLA	1	60		60.00	\$9,362.11
			18 Tamboritha TCE, COONGULLA	1	27.3		27.30	\$5,557.10
			30 Tamboritha TCE, COONGULLA	1	60		60.00	\$9,362.11

75	37732	352153	LOT: 215 LP: 54201	36 Tamboritha TCE, COONGULLA	1	52	52.00	\$8,431.22
76	37733	352161	LOT: 216 LP: 54201	42 Tamboritha TCE, COONGULLA	1	20.2	20.20	\$4,730.93
77	37734	352179	LOT: 217 LP: 54201	44 Tamboritha TCE, COONGULLA	1	26.3	26.30	\$5,440.74
78	37814	352922	PC: 152829	41 Tamboritha TCE, COONGULLA	1	60.6	60.60	\$9,431.93
79	37815	352930	LOT: 43 LP: 54201	39 Tamboritha TCE, COONGULLA	1	16.5	16.50	\$4,300.40
80	37816	352948	LOT: 42 LP: 54201	37 Tamboritha TCE, COONGULLA	1	11	11.00	\$3,660.41
81	37817	352955	LOT: 41 LP: 54201	35 Tamboritha TCE, COONGULLA	1	11.8	11.80	\$3,753.50
82	37818	352963	LOT: 40 LP: 54201	33 Tamboritha TCE, COONGULLA	1	12.6	12.60	\$3,846.59
83	37819	352971	LOT: 39 LP: 54201	31 Tamboritha TCE, COONGULLA	1	13	13.00	\$3,893.13
84	37820	352989	LOT: 38 LP: 54201	29 Tamboritha TCE, COONGULLA	1	11.8	11.80	\$3,753.50
85	37821	352997	LOT: 37 LP: 54201	27 Tamboritha TCE, COONGULLA	1	12.5	12.50	\$3,834.95
86	37822	353003	LOT: 36 LP: 54201	25 Tamboritha TCE, COONGULLA	1	11.5	11.50	\$3,718.59
87	58715	353011	PC: 374171W	21-23 Tamboritha TCE, COONGULLA	1	38.7	38.70	\$6,883.61
88	37825	353037	LOT: 33 LP: 54201	19 Tamboritha TCE, COONGULLA	1	16.2	16.20	\$4,265.49
89	37826	353052	LOT: 32 LP: 54201	17 Tamboritha TCE, COONGULLA	1	11.5	11.50	\$3,718.59
90	37827	353052	LOT: 31 LP: 54201	15 Tamboritha TCE, COONGULLA	1	15.2	15.20	\$4,149.13
91	37828	353078	LOT: 30 LP: 54201	13 Tamboritha TCE, COONGULLA	1	15.2	15.20	\$4,149.13
92	37829	353078	LOT: 29 LP: 54201	11 Tamboritha TCE, COONGULLA	1	15.2	15.20	\$4,149.13
93	37830	353086	LOT: 28 LP: 54201	9 Tamboritha TCE, COONGULLA	1	15.2	15.20	\$4,149.13
94	37831	353094	PC: 106167	7 Tamboritha TCE, COONGULLA	1	34.5	34.50	\$6,394.90
95	37832	353102	LOT: 25 LP: 54201	3 Tamboritha TCE, COONGULLA	1	21	21.00	\$4,824.02
96	37833	353110	LOT: 24 LP: 54201	1 Tamboritha TCE, COONGULLA	1	34.5	44.10	\$7,511.97
<b>TOTALS</b>					<b>92</b>	<b>1842.2</b>	<b>1882.07</b>	<b>\$438,000.00</b>
<b>TOTAL ESTIMATED COST OF SCHEME</b>						<b>\$ 600,000</b>		
<b>COUNCIL CONTRIBUTION</b>						<b>\$ 162,000</b>		
<b>APPORTIONED AMOUNT</b>						<b>\$ 438,000</b>		
AMOUNT APPORTIONED TO ACCESS - 50%						\$ 219,000		
AMOUNT APPORTIONED TO FRONTAGE 50%						\$ 219,000		
Apportionment Rate - (Access Benefit Units)						\$2,380.43		per ABU (R)
Apportionment Rate - (Abuttal Length)						\$ 116.36		per m (R)

Method 2 - Maximum Levy at 100% Access Benefit

WELLINGTON SHIRE COUNCIL  
COONGULLA (EASTERN) CONSTRUCTION SCHEME - APPORTIONMENT OF COST - MAX. LEVY AMOUNT - ACCESS ONLY

PARCEL NO.	ASSES. NO.	TITLE DETAILS	STREET ADDRESS OF PROPERTY	ACCESS BENEFIT	ACCESS BENEFIT FACTOR APPLIED FOR COMM. PROP.	APPORTIONED ACCESS BENEFIT (AAB)	FIXED RATE CONTRIBUTION (FRC)	SCHEME AMOUNT DUE (= AAB x FRC)
BEN CRUACHAN PDE								
1	37514	350074 LOT: 182 LP: 54201	8 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
2	37515	350074 LOT: 183 LP: 54201	10 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
3	37516	350074 LOT: 184 LP: 54201	12 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
4	37517	350090 LOT: 185 LP: 54201	14 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
5	56750	350108 PC: 370626C	20-22 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
6	37520	350124 LOT: 188 LP: 54201	24 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
7	37521	350124 LOT: 189 LP: 54201	26 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
8	37522	351189 LOT: 190 LP: 54201	28 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
9	37523	350157 LOT: 191 LP: 54201	30 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
10	37524	350165 LOT: 192 LP: 54201	32 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
11	37525	350173 LOT: 1 TP: 216990S	34 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
12	37526	351460 LOT: 8 PS: 113490	36 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
13	37527	351460 LOT: 7 PS: 113490	38 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
14	37528	442392 LOT: 6 PS: 113490	40 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
15	37529	350215 LOT: 5 PS: 113490	42 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
16	37530	350223 LOT: 23 LP: 54201	55 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
17	37531	350231 LOT: 22 LP: 54201	53 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
18	37532	350249 LOT: 21 LP: 54201	51 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
19	37533	350256 LOT: 20 LP: 54201	49 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
20	58750	350264 PC: 374175N	45-47 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
21	37536	350280 LOT: 17 LP: 54201	43 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
22	37537	350298 LOT: 1 TP: 146996R	41 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
23	37538	350314 LOT: 15 LP: 54201	31 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
24	37539	350322 LOT: 14 LP: 54201	29 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
25	37540	350330 LOT: 13 LP: 54201	27 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
26	37541	350348 LOT: 12 LP: 54201	25 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
27	37542	350355 LOT: 11 LP: 54201	23 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
28	37543	350363 LOT: 10 LP: 54201	21 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
29	37544	350371 LOT: 9 LP: 54201	19 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
30	37545	350389 LOT: 8 LP: 54201	17 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
31	48827	350413 PC: 362256F	9-13 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
32	37549	350439 LOT: 4 LP: 54201	7 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
33	37550	350439 LOT: 3 LP: 54201	5 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
34	37551	350454 LOT: 2 LP: 54201	3 Ben Cruachan PDE, COONGULLA	1		1	\$4,760.87	\$4,760.87
35	48144	350306 LOT: 1 TP: 913253R	Ben Cruachan PDE, COONGULLA	1	non-rateable	1	\$4,760.87	\$4,760.87
36	48145	350397 LOT: 1 TP: 909198V	Ben Cruachan PDE, COONGULLA	1	non-rateable	1	\$4,760.87	\$4,760.87

37	37553	350470 PC: 169893	BLORES STREET	1	1	non-rateable	\$4,760.87	\$4,760.87
38	55831	350504 LOT: 2 TP: 913351R	2-8 Blores ST, COONGULLA				\$4,760.87	\$4,760.87
39	48146	350504 LOT: 3 TP: 913351R	Blores ST, COONGULLA				\$4,760.87	\$4,760.87
40	37612	351072 LOT: 114 LP: 54201	MT BRADLEY STREET	1	1		\$4,760.87	\$4,760.87
41	37613	351072 LOT: 115 LP: 54201	8 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
42	37614	351080 LOT: 116 LP: 54201	10 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
43	37615	351098 LOT: 117 LP: 54201	12 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
44	37616	351106 LOT: 118 LP: 54201	14 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
45	46112	351122 PC: 357004P	16 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
46	54620	351130 PC: 369789E	18-20 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
47	37622	351155 LOT: 173 LP: 54201	21 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
48	37623	351163 LOT: 174 LP: 54201	17 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
49	37624	351171 LOT: 175 LP: 54201	15 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
50	37625	351189 LOT: 1 TP: 229494G	13 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
51	61801	351205 PC: 377398A	11 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
52	37628	351213 LOT: 179 LP: 54201	7-9 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
53	37629	351221 LOT: 180 LP: 54201	5 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
54	37630	351239 LOT: 181 LP: 54201	3 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
55	37631	351247 LOT: 127 LP: 54201	1 Mt Bradley ST, COONGULLA				\$4,760.87	\$4,760.87
56	37632	351254 LOT: 128 LP: 54201	NARROBUK STREET	1	1		\$4,760.87	\$4,760.87
57	58612	351262 PC: 373284N	2 Narrobuik ST, COONGULLA				\$4,760.87	\$4,760.87
58	37657	351486 LOT: 168 LP: 54201	4 Narrobuik ST, COONGULLA				\$4,760.87	\$4,760.87
59	37658	351502 LOT: 169 LP: 54201	6-8 Narrobuik ST, COONGULLA				\$4,760.87	\$4,760.87
60	37659	351502 LOT: 170 LP: 54201	5 Narrobuik ST, COONGULLA				\$4,760.87	\$4,760.87
61	37713	352005 LOT: 121 LP: 54201	3 Narrobuik ST, COONGULLA				\$4,760.87	\$4,760.87
62	37715	352013 LOT: 122 LP: 54201	1 Narrobuik ST, COONGULLA				\$4,760.87	\$4,760.87
63	37718	352013 LOT: 123 LP: 54201	SKENE COURT	1	1		\$4,760.87	\$4,760.87
64	37719	352013 LOT: 124 LP: 54201	2 Skene CRT, COONGULLA				\$4,760.87	\$4,760.87
65	58261	352047 PC: 373103V	4 Skene CRT, COONGULLA				\$4,760.87	\$4,760.87
66	37722	352062 PC: 357245Q	6 Skene CRT, COONGULLA				\$4,760.87	\$4,760.87
67	37723	352070 LOT: 207 LP: 54201	8 Skene CRT, COONGULLA				\$4,760.87	\$4,760.87
68	37724	352088 LOT: 208 LP: 54201	TAMBORITHA TERRACE	1	1		\$4,760.87	\$4,760.87
69	37725	352096 LOT: 209 LP: 54201	2 Tamboritha TCE, COONGULLA				\$4,760.87	\$4,760.87
70	37726	437384 LOT: 210 LP: 54201	6 Tamboritha TCE, COONGULLA				\$4,760.87	\$4,760.87
71	37727	352104 LOT: 211 LP: 54201	8 Tamboritha TCE, COONGULLA				\$4,760.87	\$4,760.87
72	37729	352120 LOT: 212 LP: 54201	10 Tamboritha TCE, COONGULLA				\$4,760.87	\$4,760.87
73	37730	352120 LOT: 213 LP: 54201	12 Tamboritha TCE, COONGULLA				\$4,760.87	\$4,760.87
			14 Tamboritha TCE, COONGULLA				\$4,760.87	\$4,760.87
			16 Tamboritha TCE, COONGULLA				\$4,760.87	\$4,760.87
			18 Tamboritha TCE, COONGULLA				\$4,760.87	\$4,760.87

74	37731	352146 LOT: 214 LP: 54201	30 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
75	37732	352153 LOT: 215 LP: 54201	36 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
76	37733	352161 LOT: 216 LP: 54201	42 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
77	37734	352179 LOT: 217 LP: 54201	44 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
78	37814	352922 PC: 152829	41 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
79	37815	352930 LOT: 43 LP: 54201	37 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
80	37816	352948 LOT: 42 LP: 54201	39 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
81	37817	352955 LOT: 41 LP: 54201	35 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
82	37818	352963 LOT: 40 LP: 54201	33 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
83	37819	352971 LOT: 39 LP: 54201	31 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
84	37820	352989 LOT: 38 LP: 54201	29 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
85	37821	352997 LOT: 37 LP: 54201	27 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
86	37822	353003 LOT: 36 LP: 54201	25 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
87	58715	353011 PC: 374171W	21-23 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
88	37825	353037 LOT: 33 LP: 54201	19 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
89	37826	353052 LOT: 32 LP: 54201	17 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
90	37827	353052 LOT: 31 LP: 54201	15 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
91	37828	353078 LOT: 30 LP: 54201	13 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
92	37829	353078 LOT: 29 LP: 54201	11 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
93	37830	353086 LOT: 28 LP: 54201	9 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
94	37831	353094 PC: 106167	7 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
95	37832	353102 LOT: 25 LP: 54201	3 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
96	37833	353110 LOT: 24 LP: 54201	1 Tamboritha TCE, COONGULLA	1	1	\$4,760.87	\$4,760.87
<b>TOTALS</b>				<b>92</b>	<b>92</b>		<b>\$438,000.00</b>

TOTAL ESTIMATED COST OF SCHEME \$600,000.00  
 COUNCIL CONTRIBUTION \$162,000.00  
 APPORTIONED AMOUNT \$438,000.00

ABU FACTOR CALCULATION FOR COMMON PROPERTY  
 Calculation - First property at 100% with 50% for each additional property divided by number of properties  
 Address Nil  
 Factor

Method 3 – Fixed Fee - Access Benefit (Revised Maximun Levy)

WELLINGTON SHIRE COUNCIL

COONGULLA (EASTERN) CONSTRUCTION SCHEME - APPORTIONMENT OF COST - REVISED MAX. LEVY AMOUNT - ACCESS ONLY

PARCEL NO.	ASSES. NO.	TITLE DETAILS	STREET ADDRESS OF PROPERTY	ACCESS BENEFIT	ACCESS FACTOR APPLIED FOR COMIM. PROP.	APPORTIONED ACCESS BENEFIT (AAB)	FIXED RATE CONTRIBUTION (FRC)	SCHEME AMOUNT DUE (= AAB x FRC)
1	37514	350074 LOT: 182 LP: 54201	BEN CRUACHAN PDE	1		1	\$3,600.00	\$3,600.00
2	37515	350074 LOT: 183 LP: 54201	8 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
3	37516	350074 LOT: 184 LP: 54201	10 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
4	37517	350090 LOT: 185 LP: 54201	12 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
5	56750	350108 PC: 370626C	14 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
6	37520	350124 LOT: 188 LP: 54201	20-22 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
7	37521	350124 LOT: 189 LP: 54201	24 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
8	37522	351189 LOT: 190 LP: 54201	26 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
9	37523	350157 LOT: 191 LP: 54201	28 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
10	37524	350165 LOT: 192 LP: 54201	30 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
11	37525	350173 LOT: 1 TP: 216390S	32 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
12	37526	351460 LOT: 8 PS: 113490	34 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
13	37527	351460 LOT: 7 PS: 113490	36 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
14	37528	442392 LOT: 6 PS: 113490	38 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
15	37529	350215 LOT: 5 PS: 113490	40 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
16	37530	350223 LOT: 23 LP: 54201	42 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
17	37531	350231 LOT: 22 LP: 54201	55 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
18	37532	350249 LOT: 21 LP: 54201	53 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
19	37533	350256 LOT: 20 LP: 54201	51 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
20	58750	350264 PC: 374175N	49 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
21	37536	350280 LOT: 17 LP: 54201	45-47 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
22	37537	350298 LOT: 1 TP: 146996R	43 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
23	37538	350314 LOT: 15 LP: 54201	41 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
24	37539	350322 LOT: 14 LP: 54201	31 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
25	37540	350330 LOT: 13 LP: 54201	29 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
26	37541	350348 LOT: 12 LP: 54201	27 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
27	37542	350355 LOT: 11 LP: 54201	25 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
28	37543	350363 LOT: 10 LP: 54201	23 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
29	37544	350371 LOT: 9 LP: 54201	21 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
30	37545	350389 LOT: 8 LP: 54201	19 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
31	48827	350413 PC: 362256F	17 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
32	37549	350439 LOT: 4 LP: 54201	9-13 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
33	37550	350439 LOT: 3 LP: 54201	7 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
34	37551	350454 LOT: 2 LP: 54201	5 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
35	48144	350306 LOT: 1 TP: 913253R	3 Ben Cruachan PDE, COONGULLA	1		1	\$3,600.00	\$3,600.00
36	48145	350397 LOT: 1 TP: 909198V	Ben Cruachan PDE, COONGULLA	1	non-rateable	1	\$3,600.00	\$3,600.00
					non-rateable		\$3,600.00	\$3,600.00

37	37553	350470 PC: 169893	BLORES STREET	1	1	\$3,600.00	\$3,600.00
38	55831	350504 LOT: 2 TP: 913351R	2-8 Blores ST, COONGULLA	1	non-rateable	\$3,600.00	\$3,600.00
39	48146	350504 LOT: 3 TP: 913351R	Blores ST, COONGULLA	1	non-rateable	\$3,600.00	\$3,600.00
40	37612	351072 LOT: 114 LP: 54201	MT BRADLEY STREET	1		\$3,600.00	\$3,600.00
41	37613	351072 LOT: 115 LP: 54201	8 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
42	37614	351080 LOT: 116 LP: 54201	10 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
43	37615	351098 LOT: 117 LP: 54201	12 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
44	37616	351106 LOT: 118 LP: 54201	14 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
45	46112	351122 PC: 357004P	16 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
46	54620	351130 PC: 369789E	18-20 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
47	37622	351155 LOT: 173 LP: 54201	21 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
48	37623	351163 LOT: 174 LP: 54201	17 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
49	37624	351171 LOT: 175 LP: 54201	15 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
50	37625	351189 LOT: 1 TP: 229494G	13 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
51	61801	351205 PC: 377398A	11 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
52	37628	351213 LOT: 179 LP: 54201	7-9 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
53	37629	351221 LOT: 180 LP: 54201	5 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
54	37630	351239 LOT: 181 LP: 54201	3 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
55	37631	351247 LOT: 127 LP: 54201	1 Mt Bradley ST, COONGULLA	1		\$3,600.00	\$3,600.00
56	37632	351254 LOT: 128 LP: 54201	NARROBUK STREET	1		\$3,600.00	\$3,600.00
57	58612	351262 PC: 973284N	2 Nairrobuk ST, COONGULLA	1		\$3,600.00	\$3,600.00
58	37657	351486 LOT: 168 LP: 54201	4 Nairrobuk ST, COONGULLA	1		\$3,600.00	\$3,600.00
59	37658	351502 LOT: 169 LP: 54201	6-8 Nairrobuk ST, COONGULLA	1		\$3,600.00	\$3,600.00
60	37659	351502 LOT: 170 LP: 54201	5 Nairrobuk ST, COONGULLA	1		\$3,600.00	\$3,600.00
61	37713	352005 LOT: 121 LP: 54201	3 Nairrobuk ST, COONGULLA	1		\$3,600.00	\$3,600.00
62	37715	352013 LOT: 122 LP: 54201	1 Nairrobuk ST, COONGULLA	1		\$3,600.00	\$3,600.00
63	37718	352013 LOT: 123 LP: 54201	SKENE COURT	1		\$3,600.00	\$3,600.00
64	37719	352013 LOT: 124 LP: 54201	2 Skene CRT, COONGULLA	1		\$3,600.00	\$3,600.00
65	58261	352047 PC: 379103V	4 Skene CRT, COONGULLA	1		\$3,600.00	\$3,600.00
66	37722	352062 PC: 357245Q	8 Skene CRT, COONGULLA	1		\$3,600.00	\$3,600.00
67	37723	352070 LOT: 207 LP: 54201	10-12 Skene CRT, COONGULLA	1		\$3,600.00	\$3,600.00
68	37724	352088 LOT: 208 LP: 54201	TAMBORITHA TERRACE	1		\$3,600.00	\$3,600.00
69	37725	352096 LOT: 209 LP: 54201	2 Tamboritha TCE, COONGULLA	1		\$3,600.00	\$3,600.00
70	37726	437384 LOT: 210 LP: 54201	6 Tamboritha TCE, COONGULLA	1		\$3,600.00	\$3,600.00
71	37727	352104 LOT: 211 LP: 54201	8 Tamboritha TCE, COONGULLA	1		\$3,600.00	\$3,600.00
72	37729	352120 LOT: 212 LP: 54201	10 Tamboritha TCE, COONGULLA	1		\$3,600.00	\$3,600.00
73	37730	352120 LOT: 213 LP: 54201	12 Tamboritha TCE, COONGULLA	1		\$3,600.00	\$3,600.00
			14 Tamboritha TCE, COONGULLA	1		\$3,600.00	\$3,600.00
			16 Tamboritha TCE, COONGULLA	1		\$3,600.00	\$3,600.00
			18 Tamboritha TCE, COONGULLA	1		\$3,600.00	\$3,600.00

74	37731	352146 LOT: 214 LP: 54201	30 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
75	37732	352153 LOT: 215 LP: 54201	36 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
76	37733	352161 LOT: 216 LP: 54201	42 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
77	37734	352179 LOT: 217 LP: 54201	44 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
78	37814	352922 PC: 152829	41 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
79	37815	352930 LOT: 43 LP: 54201	39 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
80	37816	352948 LOT: 42 LP: 54201	37 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
81	37817	352955 LOT: 41 LP: 54201	35 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
82	37818	352963 LOT: 40 LP: 54201	33 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
83	37819	352971 LOT: 39 LP: 54201	31 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
84	37820	352989 LOT: 38 LP: 54201	29 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
85	37821	352997 LOT: 37 LP: 54201	27 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
86	37822	353003 LOT: 36 LP: 54201	25 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
87	58715	353011 PC: 374171W	21-23 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
88	37825	353037 LOT: 33 LP: 54201	19 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
89	37826	353052 LOT: 32 LP: 54201	17 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
90	37827	353052 LOT: 31 LP: 54201	15 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
91	37828	353078 LOT: 30 LP: 54201	13 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
92	37829	353078 LOT: 29 LP: 54201	11 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
93	37830	353086 LOT: 28 LP: 54201	9 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
94	37831	353094 PC: 106167	7 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
95	37832	353102 LOT: 25 LP: 54201	3 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
96	37833	353110 LOT: 24 LP: 54201	1 Tamboritha TCE, COONGULLA	1	1	\$3,600.00	\$3,600.00
<b>TOTALS</b>				<b>92</b>	<b>92</b>	<b>\$331,200.00</b>	<b>\$331,200.00</b>

TOTAL ESTIMATED COST OF SCHEME  
 COUNCIL CONTRIBUTION  
 APPORTIONED AMOUNT

\$600,000.00  
 \$268,800.00  
 \$331,200.00

ABU FACTOR CALCULATION FOR COMMON PROPERTY

Calculation - First property at 100% with 50% for each additional property divided by number of properties  
 Address  
 Nil

Factor

**COONGULLA (EASTERN AREA) STREET CONSTRUCTION SCHEME  
SPECIAL CHARGE SCHEME NUMBER 2007**

**Determination under Sections 163(2)(a), (2A) and (2B) of the *Local Government Act 1989* – Calculation of Total Amount of Special Charges to be Levied ('Maximum Total Levy')**

### **Introduction**

Wellington Shire Council (**Council**) has a legacy of being required to deal with a number of issues associated with sub-standard roads and streets throughout the Shire. A key objective of Council is to renew and improve roads and streets within residential environments with a view to providing proper community infrastructure and improved amenity and liveability, and overall resident satisfaction.

Council has (following a review of its 'Residential Road and Street Construction Plan 2014') adopted the 'Residential Road and Street Construction Plan 2019' (**Plan**). As a strategic policy document, the Plan seeks to provide a sustainable budgetary response to the renewal and improvement of sub-standard roads and streets within residential environments throughout the Shire.

The proposed special charge scheme for part of the Coongulla Township (to be known as the 'Coongulla (Eastern Area) Street Construction Scheme Number 2007') (**Special Charge or Scheme**) is consistent with, and otherwise supports, the Plan.

This determination is made by Council under and for the purposes of sections 163(2)(a), (2A) and (2B) of the *Local Government Act 1989* (**Act**). It addresses the calculation of the 'benefit ratio' in order to determine the total amount of the special charges that may be levied on those property owners who it is considered will receive a benefit from the proposed works through the imposition of the Special Charge (**Maximum Total Levy**).

The calculation of the Maximum Total Levy requires Council to –

- Calculate the total cost of the works; and
- Calculate the 'benefit ratio' based on reasonable estimates being made of –
  - i. The 'total special benefits' to the properties included in the Scheme (TSB (in));
  - ii. The 'total special benefits' to the properties not included in the Scheme (if any) (TSB (out)); and
  - iii. The 'total community benefits' (if any) to be provided by the Scheme (TCB).

## A. Define Purpose

The purpose of the Special Charge Scheme is to defray an expense or to repay (with interest) an advance made to or a debt or loan to be raised by Council in connection with the construction, improvement and surface drainage of specified streets and roads within parts of the Township of Coongulla (collectively, **Streets**).

The Streets are all located within the Township of Coongulla and are otherwise located in a residential area, and currently consist of partially formed (but unsealed) gravel pavements of approximately and variously between 35 m and 400m in length, with irregular table drains. The streets are primarily rural-type roads (servicing the Township of Coongulla), with unsealed sections extending for the full length of the streets. The streets are managed and maintained by Council.

A formal investigation of the proposed Special Charge Scheme was commenced following ongoing property owner concerns and complaints in relation to Council's maintenance grading regime, which had applied to the streets. The initial work undertaken by Council in response to these concerns included, the preparation of concept designs and an estimate of costs. Property owners were advised that, if implemented, the Scheme would provide for the construction and sealing of the streets to a 6.0m width, with kerbing being proposed at intersections of streets, and improved surface drainage and stormwater management, and other improvements.

The construction and sealing of the Streets will reduce Council's need for ongoing maintenance intervention, while providing, in the context and for the benefit of the of the Township overall, a higher level of service for property owners and occupiers, and the general public. Under Council's Road Management Plan, the Streets are designated as 'Local Access B Roads' and (as required by the Plan) 60% or more of property owners have expressed support for the construction and improvement of the Streets.

Consistent with the Plan, it is considered that the 92 rateable properties (being 96 total properties, less 4 non-rateable properties) which it is proposed will be included in the Scheme (and the general public) will benefit from the proposed works in the following ways –

- Improved amenity and liveability for residents and the local community through quality infrastructure and streetscape;
- Removal of dust and health related issues currently experienced in unsealed streets;
- Improved safety for motorists and pedestrians with modern road and path infrastructure, that is less exposed to rapid degradation;
- Decreased maintenance costs incurred by Council, through reduced demand associated with upkeep of poorly constructed roads, streets, drains and paths;
- Increased community satisfaction via the provision of property infrastructure that meets expectations;
- Improved high density development opportunities in existing urban environments.

Following further investigation of potential methods to facilitate the construction works in the Scheme, a further consideration of survey results and further meetings with property owners (who continue to show support for the Scheme), it has been concluded that a Special Charge Scheme, generally in accordance with and supported by the Plan, is the preferred approach to facilitate the project outcomes.

**B. Ensure Coherence**

The proposed road and drainage improvement works to be located within the Scheme area will provide a special benefit to the rateable property owners located within the Scheme boundaries, and are otherwise physically connected to the purpose set out in A.

**C. Calculate Total Costs**

The implementation of the Special Charge is regulated by section 163 of Act. Ministerial Guidelines made pursuant to the Act require Councils to be transparent about how they calculate the ‘Maximum Total Levy’.

For this project, the Maximum Total Levy has been calculated in accordance with the Act and the Guidelines. The Maximum Total Levy, and other relevant information, is summarised in the table below.

<b>Total Scheme Cost</b>	<b>\$600,000</b>
‘Benefit Ratio’ Determination	<b>0.73 or 73%</b>
<b>Maximum Total Levy Amount</b>	<b>\$438,000</b>
<b>Further Council Contribution</b>	<b>\$106,800</b>
<b>Revised Maximum Total Levy Amount</b>	<b>\$331,200</b>

**D. Identify Special Beneficiaries**

It is considered that all 92 rateable properties in the Scheme (as they are listed in the apportionment spreadsheet) will receive both road- and drainage-related special benefits from the proposed works.

The relevant special benefits which it is considered each property will receive are –

- Reduction in dust;
- Enhancement of the amenity and character of the land and local area;
- Creation of improved riding surfaces for the street;
- Improvement in access and egress from properties;



### E. Determine Properties to Include

For the purposes of calculating the Benefit Ratio, a notional benefit value – to be called a Benefit Unit (BU) – will be used. A BU is a deemed benefit equal to the *average* benefit for each and every property included in the Scheme. This average benefit is considered to comprise *both* access and amenity benefits.

It is considered that that all of the properties included within the Scheme will receive a benefit from the works to be provided under the Scheme (that is, and being 1 BU for each property), regardless (for the purposes of calculating the Benefit Ratio, but not for the purposes of the final distribution of the Special Charge amongst the Special Charge contributors) of whether or not particular properties have subdivision or other development potential (or, in some cases, further subdivision or development potential). The BU so chosen has been broken up equally into both access benefits and amenity benefits (viz., 0.5 BU for 'improved access' and 0.5 BU for 'improved amenity').

### F. Estimate Total Special Benefits

Total Special Benefit Units are defined as follows –

Total Special Benefits = Total Special Benefits <sub>(in)</sub> + Total Special Benefits <sub>(out)</sub>, that is –

$$(TSB = TSB_{(in)} + TSB_{(out)})$$

**TSB** <sub>(in)</sub> has been calculated as follows –

Total Special Benefit Units In (TSB <sub>(in)</sub> )	Access (50%)	Amenity (50%)
Total number of Rateable Properties in Scheme receiving Special Benefit and being required to pay the Special Charge (92)	0.5 x 92 = 46 BU	0.5 x 92 = 46BU
<b>TSB</b> <sub>(in)</sub> =	<b>92 BU</b>	

There are 4 non-rateable parcels of land in the Scheme (being Council land used for various municipal purposes and a Church). These properties are considered to be receiving a special benefit but are not required to pay the Special Charge.

These properties are referred to as **TSB** <sub>(out)</sub> properties.

**TSB** <sub>(out)</sub> has been calculated as follows –

<b>Total Special Benefit Units Out (TSB<sub>(out)</sub>)</b>	<b>Access (50%)</b>	<b>Amenity (50%)</b>
Total number of Non-rateable Properties in Scheme receiving Special Benefit and not being required to pay the Special Charge (4)	0.5 x 4 = 2 BU	0.5 x 4 = 2BU
<b>TSB<sub>(out)</sub> =</b>	<b>4 BU</b>	

### G. Estimate Total Community Benefit

In addition to establishing the Total Special Benefits for the Scheme, an assessment of any Community Benefit is also required to be undertaken in order to calculate the Maximum Total Levy.

It is considered that the Community Benefit attributable to the proposed Scheme works will be generated from the broader community receiving some benefits, which benefits (in the interest of fairness and equity) Council should be paying for (and not the Special Charge contributors).

The community benefits are considered to be –

- General improvement in township amenity and liveability;
- General improvement in trafficability of roads serving the Township;
- General improvement in drainage and water quality; and
- Reduced ongoing maintenance costs for Council.

#### *Improved township amenity*

The sealing of the roads and the other works to be provided will result in an overall improvement in the amenity and liveability of the Township of Coongulla. Whilst this benefit is very difficult to quantify, it is recommended that **10 BU** be allowed for this benefit, which is however considered to be a general (and possibly marginal) benefit in circumstances where it is otherwise considered that most of the benefits of the works will be received by the abutting properties owners and occupiers, and their visitors.

$$TCB_{\text{township amenity}} = 10$$

#### *Improved trafficability of roads*

It is anticipated that there will be some wider community benefit attributable to persons who are not accessing or servicing the properties within the Scheme boundary (but who will nevertheless use the roads for wider access purposes).

Despite this, and on the basis that the roads to be improved only service the movement of local traffic within the Township (and do not in any real sense connect into the wider network

of public roads for which Council is responsible), the benefits attributable to any broader traffic use of the roads is considered marginal, and generally only occurs during holiday periods.

For this reason, officers have not carried out traffic studies. It is otherwise considered reasonable for Council to rely on, and be guided by, its own estimates based on Council's own local knowledge and experience.

On this basis, it is recommended that an allowance be made for what may be some increase in traffic movements and, accordingly, any projected increase in external traffic will account for the Total Community Benefit, and this will result in the calculation of the following **10 BU's** for any such traffic by the broader community.

Total Community Benefit Units for any broader traffic use of the road is estimated as follows—

$$TCB_{\text{traffic}} = 10$$

*Improved drainage and water quality*

Sealing of the roads will result in improved surface drainage and better water quality: It is recommended therefore that **5 BU** be allowed for this benefit, which is however considered to be a marginal benefit.

$$TCB_{\text{drainage}} = 5$$

*Reduced ongoing maintenance costs*

There will be less ongoing maintenance costs for Council in having to care for and manage sealed roads, rather than unsealed roads: It is recommended therefore that **5 BU** be allowed for this benefit, which is considered to be a marginal benefit.

$$TCB_{\text{maintenance}} = 5$$

Therefore,

$$TCB_{\text{total}} = TCB_{\text{township amenity}} + TCB_{\text{traffic}} + TCB_{\text{drainage}} + TCB_{\text{maintenance}} = 10 + 10 + 5 + 5$$

$$TCB_{\text{total}} = 30$$

It is otherwise noted that the Township has a public hall, supports various community activities, there is a boat ramp for boating access onto Lake Glenmaggie. The public hall is located in the main park/public reserve within the Township, which also includes a playground, tennis courts, barbeque facilities and public toilets.

**I. Calculating the 'Benefit Ratio'**

The Benefit Ratio is calculated as follows –

$$R = \frac{\text{TSB}_{(in)}}{\text{TSB}_{(in)} + \text{TSB}_{(out)} + \text{TCB}}$$

$$= 92 / (92 + 4 + 30)$$

$$= 92 / 126$$

**Benefit Ratio = 0.73 or 73%**

**J. Calculating the Maximum Total Levy**

The following formula, as set out in the Act, is used to determine the Maximum Total Levy –

$$R \times C = S$$

where –

**R** is the Benefit Ratio determined by Council;

**C** is the total Scheme cost; and

**S** is the Maximum Total Levy

<b>Maximum Total Levy Amount (R x C = S)</b>
0.73 x \$600,000 = \$438,000

Council may levy up to 73% of total costs, or \$438,000

**K. Other relevant considerations**

Council notes that if it levies the Maximum Total Levy Amount of \$438,000 the special charge contributors would be required to pay by way of special charges amounts which exceed the amounts set out in Council's Residential Road and Street Construction Plan 2019<sup>1</sup>.

In the exercise of its discretions, and otherwise in accordance with the Plan (and the objectives which the Plan seeks to achieve), Council chooses to allocate a further amount of \$106,800 in and towards the cost of the Scheme works, meaning that the Maximum Levy Amount to be charged to the Scheme will be \$331,200 (**Revised Maximum Total Levy Amount**).

The Revised Maximum Total Levy Amount is to be apportioned amongst the property owners within the scheme area in accordance with the method of distribution of the Special Charge to be determined by Council in the declaration of the Special Charge.

<sup>1</sup> Refer to section 6.2 of the Plan by which a fixed rate contribution model of \$3,600 has been proposed and adopted by Council for Small and Coastal Towns where sealed roads are to be provided.

## 14.4. GORMANDALE-STRADBROKE ROAD SAFETY UPGRADE WORKS

### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The purpose of this report is for Council to consider entering into a contract for the Gormandale-Stradbroke Road Safety Upgrade Works.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2021-014 Gormandale-Stradbroke Road Safety Upgrade Works; and***
- 2. The information contained in the confidential attachment Contract 2021-014 Gormandale-Stradbroke Road Safety Upgrade Works and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment on 17 November 2020 because it relates to the following grounds: private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

#### BACKGROUND

Gormandale-Stradbroke Road has been identified under the Federal Blackspot Program as a high crash location. There has been one fatality and two other injury crashes along a 10km stretch between Willung Road and the Hyland Highway.

The safety upgrade works will include warning signage, line marking, guide posts and guardrail at hazardous locations and these will be installed in line with the Blackspot application to target run-off road crashes.

#### ATTACHMENTS

1. Confidential Header - Gormandale Stradbroke Road Safety Upgrade Works [**14.4.1** - 1 page]
2. CONFIDENTIAL REDACTED - Gormandale Stradbroke Road Safety Upgrade Works 2021 - 014 [**14.4.2** - 5 pages]

## OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the confidential Tender Evaluation Report for Contract 2021-014 Gormandale-Stradbroke Road Safety Upgrade Works; or
2. Not enter into a contract and not proceed with these works at this time.

## PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2021-014 Gormandale-Stradbroke Road Safety Upgrade Works.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

This project is being funded from the Federal Government Blackspot program.

## COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

## LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the Victorian *Local Government Act 1989* and the Victorian Local Government Code of Tendering.

## COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's road asset infrastructure networks.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.4:** *"Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks."*

Strategy 2.4.2: *"Continue to maintain and enhance Council's road assets infrastructure."*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

This project will be undertaken with the resources of the Assets & Projects unit.

## **COMMUNITY IMPACT**

These works will produce a positive community impact with the works producing a safer road for the travelling public.

## **ENVIRONMENTAL IMPACT**

These works will have minimal environmental impact as the works are concentrated on the existing road formation.

## **ENGAGEMENT IMPACT**

Wellington Shire Council's standard consultation practices will be implemented on this project.

## **RISK MANAGEMENT IMPACT**

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING  
1 DECEMBER 2020**

On this day, 16 November 2020, in accordance with Section 3(1) of the *Local Government Act 2020*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **GORMANDALE STRADBROKE ROAD SAFETY UPGRADE WORKS 2021 – 014** is confidential because it relates to the following grounds:

- (g) **private commercial information**, being information provided by a business, commercial or financial undertaking that
  - (i) relates to trade secrets; or
  - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;

A handwritten signature in blue ink, appearing to be 'CHH', is written over a dotted line.

CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

## 14.5. INGLES BRIDGE REPLACEMENT - INGLES ROAD, DEVON NORTH

### ACTION OFFICER: MANAGER ASSETS AND PROJECTS

#### PURPOSE

The purpose of this report is for Council to consider entering into a contract for the replacement of Ingles Bridge on Ingles Road, Devon North.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report of the Council Meeting Agenda for Contract 2021-005 Ingles Bridge Replacement – Ingles Road, Devon North; and***
- 2. The information contained in the confidential attachment Contract 2021-005 Ingles Bridge Replacement – Ingles Road, Devon North and designated confidential under Section 3(1) Confidential Information of the Local Government Act 2020 by the General Manager Built and Natural Environment on 02 November 2020 because it relates to the following grounds: private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage; be designated confidential information under Section 3(1) Confidential Information of the Local Government Act 2020, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

#### BACKGROUND

Wellington Shire Council has a program to replace existing aging timber bridges with concrete structures which have an estimated life span of 100 years. An annual program for the replacement of these bridges has been developed to improve the overall condition of the road network with the criteria for choosing bridges for replacement based on condition and traffic usage.

Accordingly, Ingles Bridge on Ingles Road, Devon North was identified for replacement and a tender advertised, evaluated and a contract has been prepared for Council's consideration.

#### ATTACHMENTS

1. Confidential Header - Ingles Bridge Replacement 2020-005 [14.5.1 - 1 page]
2. CONFIDENTIAL REDACTED - Ingles Bridge Replacement 2020-005 [14.5.2 - 5 pages]

## OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2021-005 Ingles Bridge Replacement – Ingles Road, Devon North; or
2. Not enter into a contract and not proceed with these works at this time.

## PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2021-005 Ingles Bridge Replacement – Ingles Road, Devon North.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## FINANCIAL IMPACT

This project is being funded from the Federal Government's Roads to Recovery Program.

## COMMUNICATION IMPACT

This impact has been assessed and there is no effect to consider at this time.

## LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the Victorian Local Government Act 1989 and the Victorian Local Government Code of Tendering.

## COUNCIL POLICY IMPACT

These works are in line with Council's policies of maintaining and enhancing Council's road asset infrastructure networks.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

**Strategic Objective 2.4:** *"Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks."*

Strategy 2.4.2: *"Continue to maintain and enhance Council's road assets infrastructure."*

This report supports the above Council Plan strategic objective and strategy.

### **RESOURCES AND STAFF IMPACT**

This project will be undertaken with the resources of the Assets & Projects unit.

### **COMMUNITY IMPACT**

These works will produce a positive community impact with a new modern bridge with increased load limits replacing an aged timber load limited structure.

### **ENVIRONMENTAL IMPACT**

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

### **ENGAGEMENT IMPACT**

Wellington Shire Council's standard consultation practices will be implemented on this project.

### **RISK MANAGEMENT IMPACT**

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All Occupational Health and Safety risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING  
1 DECEMBER 2020**

On this day, 16 November 2020, in accordance with Section 3(1) of the *Local Government Act 2020*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **2020-005 - TENDER EVALUATION REPORT - INGLES BRIDGE** is confidential because it relates to the following grounds:

- (g) **private commercial information**, being information provided by a business, commercial or financial undertaking that
  - (i) relates to trade secrets; or
  - (ii) if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage;

A handwritten signature in blue ink, appearing to be 'CHH', is written over a dotted line.

.....  
**CHRIS HASTIE, GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT**

## 15. GENERAL MANAGER COMMUNITY AND CULTURE

### 15.1. GIPPSLAND ART GALLERY FOUNDATION – RECEIPT OF JOHN LESLIE FOUNDATION DONATION

#### ACTION OFFICER: GENERAL MANAGER COMMUNITY AND CULTURE

#### PURPOSE

For Council to approve the transfer of a \$200,000 donation, received by Wellington Shire Council's Gippsland Art Gallery from the John Leslie Foundation, as a gift to the Gippsland Art Gallery Foundation.

#### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

#### RECOMMENDATION

***That Council:***

- ***approve the transfer of a \$200,000 donation, received by Wellington Shire Council's Gippsland Art Gallery from the John Leslie Foundation, as a gift to the Gippsland Art Gallery Foundation.***

#### BACKGROUND

A foundation is a formal legal structure (usually a public ancillary fund) that holds and distributes funds according to the foundation's rules, must give a minimum of 4% distribution annually and can fundraise.

Foundations are managed by Boards of Trustees and many public galleries have foundations which support them. Attempts were made to establish a foundation for the Gippsland Art Gallery in 1995 and 2013 and both did not proceed as there were insufficient initial funds.

The late John Leslie, local philanthropist and benefactor of the arts, supported the Gippsland Art Gallery having a foundation and instructed his trustees that the final \$500,000 from his philanthropic entities was to be donated for this purpose.

The John Leslie Foundation trustees have brought forward the initial \$200,000 of this \$500,000 donation to launch fundraising efforts of a newly formed foundation. The final amount in the order of \$300,000 will be donated upon winding up of John Leslie's philanthropic entities or earlier at the discretion of the trustees.

The John Leslie Foundation donated an additional \$20,000 towards the legal and other costs of establishing a foundation for the Gippsland Art Gallery.

The Gippsland Art Gallery Foundation (GAGF) was duly established and its Board of Trustees was appointed in March 2020. GAGF is a separate legal entity to Council.

The GAGF has as its objective to provide funds to support Council's Gippsland Art Gallery to:

- purchase artworks that become Council-owned assets
- stage world-class art exhibitions

- undertake aspirational gallery capital projects.

Terms of appointment and legal obligations of the GAGF are detailed in its Trust Deed and Constitution.

As an ancillary fund, the John Leslie Foundation may not donate directly to the GAGF as another ancillary fund. Therefore, the donation from the John Leslie Foundation has been received by Council and now needs to be transferred to the GAGF.

Legal advice regarding the mechanism for this transfer is that the amount should be provided as a gift without contract or any guarantee of return to Council. This requires approval by Council resolution or by a Council employee with an appropriate delegation.

## **ATTACHMENTS**

Nil

## **OPTIONS**

Council has the following options available:

1. Approve the transfer of a \$200,000 donation, received by Wellington Shire Council's Gippsland Art Gallery from the John Leslie Foundation, as a gift to the Gippsland Art Gallery Foundation, or
2. Not approve the transfer of a \$200,000 donation, received by Wellington Shire Council's Gippsland Art Gallery from the John Leslie Foundation, as a gift to the Gippsland Art Gallery Foundation and request additional information at a future Council meeting.

## **PROPOSAL**

For Council to approve the transfer of a \$200,000 donation, received by Wellington Shire Council's Gippsland Art Gallery from the John Leslie Foundation, as a gift to the Gippsland Art Gallery Foundation.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **FINANCIAL IMPACT**

Legal advice regarding the mechanism for this transfer is that the amount should be provided as a gift without contract or any guarantee of return to Council. This requires approval by Council resolution or by a Council employee with an appropriate delegation.

## **COMMUNICATION IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**LEGISLATIVE IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**COUNCIL POLICY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**COUNCIL PLAN IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RESOURCES AND STAFF IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**COMMUNITY IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENVIRONMENTAL IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**ENGAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

**RISK MANAGEMENT IMPACT**

This impact has been assessed and there is no effect to consider at this time.

## 16. FURTHER GALLERY AND ONLINE COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to Councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that if your query requires a written response, we will advise you that a response will be forthcoming, and a copy of that response will be circulated to all Councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including Councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.*

## 17. IN CLOSED SESSION

### COUNCILLOR

*That the meeting be closed to the public pursuant to Section 66(2) of the Local Government Act 2020 to consider matters under Section 66(5)(b) as defined by Section 3(1) being:*

- a) Council business information*
- b) Security information*
- c) Land use planning information*
- d) Law enforcement information*
- e) Legal privileged information*
- f) Personal information*
- g) Private commercial information*
- h) Confidential meeting information*
- i) Internal arbitration information*
- j) Councillor Conduct Panel confidential information*
- k) Information prescribed by the regulations to be confidential information*
- l) Information that was confidential information for the purposes of section 77 of the Local Government Act 1989*

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IN CLOSED SESSION

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### COUNCILLOR

*That Council move into open session and ratify the decision made in closed session.*

Meeting declared closed at:

The live streaming of this Council meeting will now come to a close.



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING**  
**1 December 2020**

On this day, 20 November 2020, in accordance with Section 66 Clause (2)(a) of the *Local Government Act 2020*; I, David Morcom, Chief Executive Officer declare that the information contained in the attached document **AUSTRALIA DAY AWARDS 2021** is confidential because it relates to the following grounds under Section 3(1) of the *Local Government Act 2020*:

***f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs;***

.....  
**DAVID MORCOM, CHIEF EXECUTIVE OFFICER**