



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Council Chambers - Wellington Centre

Foster Street, Sale

Tuesday 16 April 2019, commencing at 6pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 16 APRIL 2019

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Youtube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

16 APRIL 2019

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 2 April 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 2 April 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

16 APRIL 2019

ITEM	FROM MEETING	COMMENTS	ACTION BY
Installation of street light Colville Street, Port Albert	5 February 2019	Item to lay on the table until further notice.	Manager Assets & Projects
Lakeside Bowls Club relocation of Electronic Gaming Machines	2 April 2019	Council Officers are finalising relevant information and will report to Council on 7 May 2019.	Manager Community Wellbeing



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR AND COUNCILLOR ACTIVITY REPORT

ITEM A11(1)**MAYOR AND COUNCILLOR ACTIVITY REPORT**

OFFICER:

COUNCILLOR MALCOLM HOLE

DATE:

16 APRIL 2019

RECOMMENDATION***That the Mayor and Councillor Activity report be noted.***

9 March	Official Opening of Gippsland Swimming Championships, Sale	Cr Bye attended
10 March	Sale Music Festival Official Opening, Sale	Mayor Hall and Cr Hole attended
11 March	2019 JLT Community Serie Match: Collingwood vs Carlton, Morwell	Cr Bye and Chief Executive Officer, David Morcom attended
	Community Bushfire Report Meeting, Valencia Creek	Cr Ripper and Cr Crossley attended
12 March	Visit to bushfire affected areas, Dargo	Cr Ripper attended
13 March	Meeting with Ms Jane Garrett MP, Sale	Mayor Hall, Cr Hole, Cr Crossley, Cr McCubbin, Cr Ripper, Cr Rossetti and Chief Executive Officer, David Morcom attended
	Official Opening of St Anne's Year 3-4 Centre, Sale	Cr Rossetti attended
	Valencia Soldiers Memorial Hall live music event, Valencia	Cr Ripper and Cr Crossley attended
14 March	20 th Anniversary of Star Hotel, Walhalla	Cr Ripper attended
15 March	Startup Gippsland Launch, Sale	Mayor Hall,, Cr Crossley, Cr Maher and Cr Ripper attended
16 March	Glenmaggie Blues & Roots Festival, Glenmaggie	Mayor Hall and Cr Hole attended
	Maffra Mardi Gras, Maffra	Mayor Hall and Cr Ripper attended
18 March	George Gray Work Ready Program Interviews, Heyfield	Cr Hole attended
20 March	Latrobe Valley Bulk Buy session, Moe	Cr McCubbin attended

	Community Bushfire Drop in Session, Briagolong	Cr Ripper attended
21 March	Heyfield and Maffra Community Bank event, Tinamba Hotel	Cr Hole and Cr Crossley attended
23 March	Community Get Together for Drought Affected Farmers, Stradbroke	Mayor Hall, Cr Maher and Cr Ripper attended
	Sale RSL Dinner Celebration, Sale	Mayor Hall attended
24 March	Heyfield Duck Cup, Heyfield	Cr Hole attended
26 March	Gippsland Tourism Forum, Maffra	Mayor Hall attended
	Federation Training Board Meeting, Sale	Mayor Hall and Chief Executive Officer, David Morcom attended
	Community Drought Information Session, Rosedale	Cr Ripper attended
27 March	St Pauls Cathedral Event: Gathering in Solidarity of Muslim Community	Mayor Hall and Cr Ripper attended
	Central Gippsland Tourism meeting, Rosedale	Cr Maher attended
	Gippsland Climate Change Networking Dinner, Morwell	Cr McCubbin and Cr Crossley attended
28 March	Wellington Access and Inclusion Advisory Group tour, Dargo	Cr Crossley attended
	RAAF Air Force Week Reception, Sale	Mayor Hall, Cr Rossetti and Cr Ripper attended
	EPA Community Information Session, Sale	Cr Ripper attended
29 March	Gippsland Art School Exhibition, Sale	Cr Crossley attended
	Sale College Annual Presentation Ball, Sale	Cr Rossetti attended
	Fed Uni Business Breakfast – Welcome of Leigh Kennedy	Mayor Hall attended
	Launch of the new Gippsland Art School, Sale	Cr Crossley attended
	Gippsland Trades and Labour Dinner, Traralgon	Cr McCubbin attended
3 April	Meeting with VicForest Executives, Sale	

	Japanese Delegation: Ramahyuck Solar Farm	Mayor Hall, Cr Hole, Cr Crossley, Cr Stephens, Cr Maher, Cr Ripper Cr Bye and Chief Executive Officer, David Morcom attended
	Discussion with the Minister for Creative Industries Mr Martin Foley MP, Morwell	Mayor Hall and Cr McCubbin attended
4 April	Maffra Mardi Gras Dinner, Maffra	Cr Crossley attended
5 April	Community Recovery Session, Loch Sport	Mayor Hall attended
	Gippsland Art Gallery 'First Friday' talk, Sale	Cr Crossley attended
	Official Opening of Christopher Millers Art Exhibition, Maffra	Cr Crossley attended
6 April	This Girl Can Launch, Sale	Cr Crossley attended
	Official Opening of Sale Water Tower Project, Sale	Mayor Hall, Cr Crossley, Cr Maher, Cr Rossetti and Chief Executive Officer, David Morcom attended
	Yarram Lions Club 50 th Anniversary, Yarram	Cr Stephens attended
9 April	Meeting with Mr Danny O'Brien MP and Mr Michael O'Brien MP, Sale	Cr Hole and Chief Executive Officer, David Morcom attended
	Community Group Conflict Resolution Training, Yarram	Cr Maher attended
	Community transition to a zero-carbon economy event, Melbourne	Cr McCubbin attended
11 April	Councillor Community Conversation: Friends of Botanic Gardens, Sale	Cr Crossley, Cr Ripper, Cr Bye and Cr Rossetti attended
12 April	Gippsland Local Government Network Mayors and CEO's meeting, Bairnsdale	Cr Hole attended

**COUNCILLOR MALCOLM HOLE
DEPUTY MAYOR**



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 16 APRIL 2019

RECOMMENDATION***That the Chief Executive Officer's Report be received.***

- 21 March Met with Gippsland Ports representatives, Sale, to discuss a range of infrastructure matters across the region.
- 22 March Attended the Gippsland Local Government Network CEO's meeting, Leongatha.
Attended a meeting with local Maffra realtors to discuss land supply in Maffra, and rural property sale trends.
- 26 March Attended Federation Training Board Meeting, Sale. In attendance was Mayor Hall.
- 27 March Teleconference with The Hon Darren Chester MP and other representatives from across Wellington Shire and East Gippsland Shire to discuss the drought.
- 2 April Attended Maffra Community Bank Committee meeting, Maffra. This meeting was to exchange ideas on community projects in the bank's 'catchment area', as well as to discuss events to support the rural sector during the drought.
- 3 April Met with VicForest Executives, Sale. In attendance were councillors Ripper, Crossley, Hole, Maher, Stephens, Bye and Mayor Hall.
Met with representatives of Sporting Legends Club and the Sale Bowls Club (Lakeside Club) to discuss some financial proposals.
- 4 April Teleconference with The Hon Darren Chester MP to discuss the drought.
- 6 April Attended the 1pm official opening ceremony of the Historic Sale Water Tower Project. In attendance were the Hon. Jane Garrett (State Member for Eastern Victoria), the Hon. Dany O'Brien (State Member for Gippsland South), the Hon. Darren Chester (Federal Member for Gippsland) as well as Mayor Hall, Cr Rossetti, and Cr Crossley
- 8 April Met with Royal Australian Air Force representatives, Sale.
- 9 April Met with Mr Danny O'Brien MP and State Opposition leader Mr. Michael O'Brien MP to discuss the drought, Sale. In attendance was Deputy Mayor Hole.
- 10 April Met with CEO East Gippsland Shire.
Met with senior officers from Gippsland Women's Health.
- 15 April Meeting with Regional Partnership Connectivity Group-, Traralgon.

ITEM C1.2**MARCH 2019 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
 ACTION OFFICER: CHIEF EXECUTIVE OFFICER
 DATE: 16 APRIL 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the March 2019 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

<i>That Council receive and note the March 2019 Council Performance Report as attached.</i>
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BACKGROUND

The March 2019 Council Performance Report comprises key highlights towards achievement of the 2017 -21 Council Plan, progress in relation to Major Initiatives and Initiatives as identified in the 2018/19 Budget together with an overview of Council finances including an Income Statement, a Balance Sheet with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

OPTIONS

Following consideration of the attached March 2019 Performance Report, Council can resolve to either:

1. Receive and note the March 2019 Council Performance Report; or
2. Not receive and note the March 2019 Council Performance Report and seek further information for consideration at a later Council meeting, which would result in Council not meeting legislative requirements.

PROPOSAL

That Council receive and note the attached March 2019 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The attached financial report provides information that informs Council on its financial operations for the March 2019 quarter as well as the expected financial position for the 2018/19 year.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

COUNCIL POLICY IMPACT

The March 2019 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Strategic Objective 6.3 states that Council will:

"Maintain a well governed, transparent, high performing, ethical and accountable organisation"

Strategy 6.3.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"

Strategy 6.2.2 states that Council will:

"Actively engage with both internal and external stakeholders to appropriately inform about council business"

MARCH 2019 PERFORMANCE REPORT

MARCH 2019 COUNCIL PLAN HIGHLIGHTS

Avalon Defence and Aerospace Exhibition

Council officers arranged a successful media event at Avalon Airshow which generated string interest with the aviation media. Officers completed over 20 engagements at Avalon Airshow with various organisations. From this, follow up correspondence is being sent seeking to promote the airport.

Port of Sale East Bank Redevelopment Study

Work on the Port of Sale East Bank Redevelopment Study is well underway. The study aims to investigate the strategic land use opportunities and associated planning provisions required to guide the redevelopment of land located on the eastern side of the Port of Sale, being land formerly occupied by the Sale High School and Specialist School.

Initial community and stakeholder engagement has been undertaken. Draft planning provisions for the site (to guide future land use and development) are currently being reviewed by Council Officers.

West Sale Airport

West Sale Airport runway project nearing completion with key elements of runway asphaltting and airfield lighting completed in March.

Startup Gippsland

Startup Gippsland program launched with the support of LaunchVic funding. Thirteen businesses from Wellington were successful in their application to participate in the 12-week intensive growth program.

Historical research outreach service

The Prahran Mechanic's Institute began a new historical research outreach service at Sale Library in March, with specialist research assistance provided for users. The service also delivers requested historical material directly to borrowers without their need to travel to Melbourne or rely upon postal services. This outreach program has been well supported by local historical groups. Wellington Shire Library will deliver material to users at no additional cost.

Teddy Bears' Picnic

The annual Teddy Bears' Picnic hosted by The Friends of the Botanic Gardens was held on 7 March with Sale Library conducting 8 special story time sessions in the Sale botanic gardens. The event was very popular once again with 170 attendees.

Free hearing tests

All of Wellington Shire's six library branches acted as locations for free hearing tests conducted by Australian Hearing for Hearing Awareness Week. This was much appreciated by our community and plans are being considered for this service to be repeated as an annual event.

Booth at Rosedale Vintage Fair

Wellington Shire Library in conjunction with Sale Visitor Centre had a booth offering online services and information at the Rosedale Vintage Fair on 24 March. This provided an opportunity for the public to join the library and become more accustomed to seeing the library and visitor information services as part of their lives in the community.

Sell out shows at the Wedge

Seven performances were held at The Wedge for the month of March, four of which sold out. The four sell out shows were of different genres, being classical music (Marina Prior & David Hobson

'The 2 of Us'), children's theatre ('Room on The Broom') and rock n roll pop (Boys in the Band Jukebox Revolution).

Romeo and Juliet

Hosted by Kilmany Park Mansion, The Wedge presented Australian Shakespeare Company's performance of Romeo and Juliet with 390 patrons attending on a windy night on the lawn of the beautiful, historic mansion.

'Art and Elders' program

March was a month of positive outcomes at the Gippsland Art Gallery with many diverse demographics being engaged. The 'Art and Elders' program, in which dementia patients from Royal Freemasons are led on a gallery tour by volunteer guides, continues to have an uplifting effect on participants.

Gallery Volunteer information session

A volunteer information session held at the Gippsland Art Gallery on 13 March attracting 22 new volunteers, who will assist in the areas of guiding, gallery attending and exhibition installation.

'First Friday' conversation

A 'First Friday' conversation held at the Gippsland Art Gallery on 1 March with the gallery's first director Mrs Gwen Webb OAM (now 97 years of age) attracted 25 attendees. Opening night for the Lesley Duxbury and Odilon Redon exhibitions on the same day attracted a further 80 attendees.

Gallery fundraising

The Friends of the Gallery held a fundraising event on 22 March, which led to the purchase of an artwork by Lesley Duxbury.

Strengthen connections with Gunaikurnai community

Gippsland Art Gallery Director Simon Gregg judged the inaugural Gunaikurnai Land and Waters Aboriginal Corporation (GLaWAC) Art Prize on 22 March and purchased an impressive possum-skin cloak by Gunaikurnai artist Alice Pepper for the gallery through the Gippsland Textile Collection fund. Simon has also joined the board of Wurinbeena Studio and Gallery in East Gippsland, which has further strengthened our relationship with the Gunaikurnai community.

Record breaking summer

March saw the end of the outdoor pool season across Wellington Shire. The season concluded with swimming carnivals, school carnivals as well as the Gippsland Swimming Championships. Swim school enrolments were finalised at 863 for 2019 which is a record number of enrolments for Wellington Shire Council and compares with 558 enrolments in 2015.

NDIS accreditation for Aqua Energy

Wellington Shire Council - Aqua Energy obtained accreditation as a registered provider for National Disability Insurance Scheme (NDIS) clients, making it easier for NDIS clients with a plan that includes Aqua Energy services, such as exercise physiology and personal training, to access and pay for or claim for the cost of these services.

Baldwin Recreation Reserve works

Construction works have been completed at Baldwin Recreation Reserve - Female Friendly Facilities. This \$640,000 project resulted in new designated unisex referee changerooms, new home & away changerooms, refurbishment of existing home and away changerooms and refurbishment of the accessible toilets. This set of infrastructure has been very well received by users and will enable greater access for female participation. An official opening will be held in May.

Funding for Briagolong Recreation Reserve

Federal funding of \$250,000 has been confirmed for Briagolong Recreation Reserve - Pavilion Redevelopment. This project will deliver refurbished home and away changerooms, unisex player

amenities, new social room including public amenities and meeting room. Works are due to commence in early April and for completion in time for the cricket season.

Community Assistance Grants Scheme

Council received 21 applications for the March Community Assistance Grants Scheme for community events and community projects, meaning the community grants program will once again be fully subscribed. Applications are currently being assessed.

New bill for rural school bus routes

The Wellington Shire Youth Parliament team have begun to work on their 'bill' requesting that Rural school bus routes become accessible public transport routes. Members represent Gippsland Grammar, Maffra and Sale Secondary Colleges, Federation Training and Sale Catholic College and three members are Wellington Youth Councillors. Wellington Shire Council partners with YMCA to support participation in Youth Parliament.

Supporting petition for Headspace Centre

Youth Councillors have been active in supporting a local petition for a Headspace Centre to be located in Wellington, following advocacy action by both Wellington Youth Council and Wellington Shire Council. Headspace Centres act as a one-stop-shop for young people who need help with mental health, physical health, alcohol and other drugs or work and study support.

Gippsland Road Safety Award 2019

On 28 March Council was a recipient of a VicRoads Award (Gippsland Road Safety Award 2019), in the category of Local Government Initiatives. The VicRoads award recognised Council's efforts in embedding road safety in local government operations, strategies and plans with an emphasis on social marketing and education to improve road users' knowledge, awareness and attitudes to use of roads.

Colours of the World Colour Run

Around 350 people braved the cold and threat of rain on Saturday 30 March, to participate in Wellington Youth Council's Colours of the World Colour Run which opened Wellington's Youth Week and focussed on cultural diversity. Wellington Youth Council together with Propellor (Wellington's FReeZA: drug, alcohol and smoke free events group) and around 18 community volunteers worked together to ensure everyone was suitably 'coloured' and a great time was had by all.

Pop-up' bushfire recovery sessions

'Pop-up' bushfire recovery sessions were held at Heyfield, Briagolong, Loch Sport, Rosedale and Dargo, arranged by Wellington Shire Council with attendance by many state and local recovery agencies. Approximately 28 people have attended these sessions which are being delivered as part of a series over March and April aiming to better understand and provide information and support for those affected by summer bushfires in our community.

Tank cleaning and water replacement program

Work continued with delivery of the Department of Environment, Land, Water and Planning (DELWP) tank cleaning and water replacement program. Council was the delivery arm of this new state government program with 121 eligible households accessing free water tank cleaning and 5000 litres of water replacement prior to the program closing for all summer 2019 bushfire events on 20 March 2019.

'Fire in the Foothills'

Council staff continued their involvement in the Community Based Bushfire Management project which aims to increase community resilience. The initial engagement developed into a community driven film making project 'Fire in the Foothills' with ten expressions of interest received from groups wishing to submit short videos on local emergency risk issues. This is a multiagency community resilience project funded under the State Government "Safer Together" program.

Bushfire debriefs

Key lessons identified from January to March bushfire debriefs will now become the focus of improvements to Council emergency management processes and will be incorporated into internal training and procedures updates.

Improved connectivity

New microwave infrastructure for the Rosedale Library was completed to provide improved connectivity for Rosedale community.

Major microwave upgrades at Maffra Depot, Maffra Library and Maffra McMahons Tower were also finished during this quarter.

'Good' turf for finals

After a challenging summer for turf growing, the Sale and Maffra Cricket A Grade Grand Final was played at Stephenson Park where turf quality was rated as good. This Cricket Grand final was played to an international audience via YouTube.

Roads to Recovery funding

Council received a total amount of \$20,352,100 funding under Roads to Recovery program over the last five years. Below is a list of projects completed using these funds.

Albert River Road
Boisdale-Newry Road, Boisdale
Boodyarn Road, Bridge Renewal, Won Wron
Brewers Hill Road -Maffra
Cairnbrook Road, Road Reconstruction, Glengarry
Cansick Street Reconstruction, Rosedale
Cemetery Road, Shared Path Stage 1, Sale
Christies-Albert River Road, Wonyip
Cobains Road, Sale
Connection Road, Lays Bridge Renewal, Carrajung South
Cowwarr - Cowwarr Seaton Road Widening
Cowwarr - Sale Toongabbie Road Widening
Cunninghame Street, Sale
Dudley Street Kerb and Channel, Yarram
Dundas Street, SCS, Sale
Forsyths Lane, Bridge Renewal, Maffra
Foster Street, Pedestrian Crossing, Sale
Foster Street-Maffra
Four Mile Creek Bridge Replacement
Gelliondale Road, Road Reconstruction, Alberton West
Gormandale Stradbroke Rd, Hiamdale
Greigs Creek Bridge
Guthridge Parade
Hearthall Road

Heyfield Dawson Road/Commercial Road Intersection
Hobson Street, Road Reconstruction, Stratford
Hyland Court Kerb and Channel, Sale
Industrial Road, SCS, Stratford
Irwin Street-Wurruk
Kilmany - Settlement Road Lower Widening 1.8km
Lower Cairnbrook Road
Lower Dargo Road Bridge Replacement
Marley Street, SCS, Sale
McMillan Crescent, SCS, Yarram
Merry Street, SCS, Maffra
Morison Street/Fulton Road Intersection
Myrtlebank Road
Napier Road, Bridge Renewal, Won Wron
Park Street, Bridge Renewal, Sale
Pearson Street, Road Reconstruction, Maffra
Pearson Street, SCS, Sale
Port of Sale, Canal Road Traffic Improvement, Sale
Port of Sale, McMillan Street Traffic Improvement, Sale
Port of Sale, Park Street Traffic Improvement, Sale
Pound Road West, Road Reconstruction, Alberton West
Powerscourt Street Intersection Improvements, Maffra
Raglan Street Intersection Upgrade, Sale
Riverview Road, SCS, Wurruk
Rosedale Flynns Creek Road, Road Reconstruction, Rosedale
Sale Toongabbie Road, Nambrok
Sellings Lane, Maffra
Settlement Road - Tylers Road Intersection, Wurruk
Simpson Street, SCS, Sale
Stoney Creek road- Stoney Creek Floodway -Cowwarr
Stratford Macalister RB
Toms Cap Road, Bridge Renewal, Willung South
Toongabbie - Cowwarr Road, Cowwarr
Trenton Valley Road, Bridge Renewal, Won Wron
Valencia Creek – Briagolong Road
Victoria Street-Briagolong
Wurruk - Riverside Drive Reconstruction
Wurruk - Settlement Road Lower Widening 1.0km
Yarram Morwell Road/Albert River Road/Jack River Valley Road Intersection

MARCH 2019 PERFORMANCE REPORT

MAJOR INITIATIVES AND INITIATIVES SUMMARY

Major Initiatives	Progress Comment	Status
COMMUNITIES		
Complete Gippsland Regional Sports Complex Timber Floor Project.	The timber floor project is now complete with the floor certified and the stadium handed back to the operational staff.	Completed
Update flood overlay controls and policy in the Planning Scheme to minimise future risk to the community.	Final background work on Amendment C99 (updated flood mapping) is currently being advanced by Council Officers, in consultation with the West Gippsland Catchment Management Authority.	In Progress (30%)
SERVICES AND INFRASTRUCTURE		
Oversee upgrade of the Sale Memorial Hall.	Tenders closed on 27 March 2019 with no submissions received. Council Officers are considering how to approach re-tendering process. Works due to commence on 10 June.	In Progress (55%)
Oversee upgrade of the Sale Tennis Club redevelopment.	Construction is in progress, slightly behind original schedule but in line with variation to funding agreements (due to weather, material on site etc).	In Progress (55%)
Finalise detailed project brief for refurbishment of aquatic facilities at Aqua Energy.	Aqua Energy redevelopment planning has further progressed with consultant; Sport and Leisure Solutions assisted by Mantric Architects. Most recent considerations were in relation to potential upgrades to the outdoor pool amenities and to the member entry ramp to improve connection between the member car park, the indoor pools and the outdoor pool area. Additional considerations include proposed additional change facilities to support users of the 'hydro' / warm water program pool.	In Progress (75%)
Complete a master plan for The Wedge as part of the broader Port of Sale cultural precinct.	Rob Gebert has been engaged to carry out the consultancy. The project management group has had an initial meeting with the consultant, and he will be in Sale to commence stakeholder consultations mid-April.	In Progress (80%)

Major Initiatives	Progress Comment	Status
Complete 1st year scheduled design and civil works for Maffra Streetscape upgrade.	<p>Gippsland Water have essentially completed the water main replacement in the south service lane with a slight delay for commencement of the main streetscape works. Preliminary works will commence onsite in early April.</p> <p>The pedestrian crossing lights will be replaced in early April under a separate contract.</p> <p>The water main in the north service lane will be replaced as planned prior to a contract award for the civil works on the north side of Johnson Street.</p>	In Progress (15%)
Finalise design and begin civil works for the West Sale Airport Runway Extension Project.	Construction of the runway is well underway with all pavement work including laying approximately 56,000m ² of asphalt on the runway and associated Runway End Safety Areas completed. Work is continuing on shoulder construction and lighting installation. Completion of the project is expected by mid-April.	In Progress (85%)
Planning zones in the Education precinct (adjacent to Port of Sale) are reviewed to support and encourage appropriate future redevelopment.	Ratio Planning Consultants have prepared draft planning provisions to facilitate Council's long-term strategic land use planning aspirations for land formerly occupied by the Sale Specialist School and Sale High School. The draft planning provisions are currently under consideration by Council Officers.	In Progress (45%)
NATURAL ENVIRONMENT		
Partner with key industry bodies, regional and other stakeholders to ensure long term recycling remains a sustainable service in Wellington. Provide quarterly updates to Council, including early recommendations on pricing to the community.	Working Group has now disbanded due to issue being substantially resolved.	Completed (100%)
LIFELONG LEARNING		
Strongly advocate for the relocation of the Federation Training's Fulham campus to Sale CBD and in doing	Met with Federation Training Executive Director Strategic Engagement and Director Community and Industry Development to plan arrangements for a public event at Port of Sale in early May to brief	In Progress (50%)

Major Initiatives	Progress Comment	Status
so improve accessibility to education and training outcomes for the Wellington community.	key stakeholder and influencers on progress with the TAFE's new Sale campus.	
Undertake a twelve-month review of the Wellington Centre operations (including structure, hours, etc) with findings to Council prior to 30 June.	Preparation for review of operations at Wellington Centre is progressing this month.	In Progress (30%)
ECONOMY		
Progress West Sale Airport initiatives including future stages of the Eastern Recreation Aviation Precinct and the Infrastructure Upgrades (Runway Extension) Project.	<p>Airport designers SMEC will be engaged to finalise detailed designs for the Eastern Recreation Aviation Precinct.</p> <p>Waste water system design is currently being approved by Gippsland Water.</p>	In Progress (75%)
ORGANISATIONAL		
Effectively manage and operate the Gippsland Regional Livestock Exchange and develop a business plan and associated governance structures to Council's satisfaction.	Throughput is continuing to improve. Completed actions for this quarter include draft GRLE eNewsletter and appointment of Stocklive to commence Live Streaming and bidding of sales. Council staff met with operating agents to discuss operations and introduced a new operator of the calf market.	In Progress (65%)
Secure funding for the upgrade of Cameron Sporting Complex Maffra to ensure the facility meets growing demand.	Two State Government funding announcements were made in October 2018 totalling \$4M towards the project. Sport and Recreation Victoria are contributing \$3M and Latrobe Valley Authority are contributing \$1M. Council and community contributions towards the redevelopment are in place. There is currently a shortfall of approx. \$750,000 between the quantity surveyors estimate for the total cost of the project and the current budget available. A value management process is currently occurring.	Completed (100%)

Initiatives	Progress Comment	Status
COMMUNITIES		
Provide exceptional visitor information services through Council's Visitor Information Centre network and report to Council on key deliverables by June 2019.	Sale Visitor Information Centre has experienced a 12% increase in its first year on year comparison and has played a large role in recent months in providing up to date advice on fires, traffic conditions, alternate drives and providing general advice about slowing down, headlights, allowing more time, traffic congestion and referring to websites Vic Roads and Vic Emergency.	In Progress (75%)
Progress a review of the Boating Facilities Strategic Plan, including opportunity for community engagement, and present to Council for consideration.	Community Engagement process has been completed. Feedback and submissions made by Community have gone to Council Workshop for consideration.	In Progress (90%)
Report Council achievements in the delivery of the RuralAccess Work Plan and Outcomes for Wellington Shire Council.	Purchase of Seaspray beach access matting finalised. Commenced transition of Wellington Access and Inclusion Advisory Group (WAIAG) into Council Advisory Group.	Ongoing
Implement two recommendations from the Age Friendly Position Statement 2018.	Wellington Age Friendly Strategy to be endorsed at April 2 Council meeting.	In Progress (10%)
SERVICES AND INFRASTRUCTURE		
Finalise the tools and data to inform annual reviews of the 10 Year Community Facilities Capital Program, making sure that the program incorporates all community facilities.	Project Prioritisation Model is progressing well with framework out for feedback.	In Progress (55%)
Develop an implementation plan for the town entry improvement program and commence the development of initial priorities for Loch Sport, including opportunities for community engagement where appropriate.	Internal design and engagement plan review expected to be completed over April 2019, with community engagement to be undertaken in June 2019. The construction phase is to be undertaken in the 2019/20 financial year.	In Progress (80%)
Audit accessibility needs and complete required designs for retrofitting of all existing Regional & District level play spaces.	Project Approval Statement forms were submitted. All future projects are included within Capital Works Plan.	Completed (100%)

Initiatives	Progress Comment	Status
Engage with stakeholders to complete designs of the Port of Sale Mooring Access Project.	Council officers updated Port of Sale Boat Club regarding project being on hold pending outcome of drought funding.	In Progress (75%)
Review the logic of the placement of community managed facilities in the Facilities Hierarchy including operating subsidy amounts and make appropriate recommendations for any changes required to be considered by Council.	Experienced an issue with lack of process for reviewing of subsidies with Cameron Sporting Complex surround maintenance changes which will be addressed in the Community Managed Facilities Strategy. First meeting of Community Managed Facilities Strategy internal working group held on 6 March.	In Progress (65%)
Undertake an audit of the HVAC system at The Wedge, to identify best patron comfort and environmental savings.	Built Environment Facilities team has engaged a suitable contractor to deliver the audit, and an onsite inspection of the HVAC system at the Wedge was done on 5 March.	In Progress (40%)
Undertake holistic review of town centre and tourism feature signage for major townships and develop an action plan.	Built Environment Planning is completing some minor adjustments to signs which will be completed and reviewed by end of April 2019. Works in Loch Sport are expected to be completed by end of June 2019. Signage reviews for Sale, Maffra, Heyfield, Stratford, and Yarram to commence prior to June 2019, and be completed in the first half of the 2019/20 financial year.	In Progress (60%)
Prepare Special Charge Schemes for Council adoption and progress as required.	Bruce Street, Yarram Special Charge Street Construction Scheme will be considered by Council at their meeting on 16 April.	In Progress (50%)
Complete a feasibility study on the benefits of changing sports turf over to more drought and disease tolerant turf species.	<p>Trial couch turf was monitored over March and it showed good strong growth with minimal watering.</p> <p>Application was submitted to Climate Adaptation Fund - "Playing the Climate Game" to seek funding to establish low water use turf at Baldwin Reserve as an extension to the trial.</p>	In Progress (70%)
Review the processes, maintenance levels and responsibilities of community-managed facilities (particularly Crown land) and make appropriate recommendations for any changes required to be considered by Council.	First meeting of the Community Managed Facilities Strategy internal working group was held 6 March. Maintenance audit data is being prepared for distribution to Committees of Management. A meeting was held with internal stakeholders to review the 60/40 maintenance process and data capture to ensure all organisational requirements are being met.	In Progress (55%)

Initiatives	Progress Comment	Status
Advance the industrial rezoning of land in Wurruk/West Sale to support economic growth.	Amendment C103 which proposes to rezone land adjacent to the West Sale Airport for industrial purposes has concluded public notice. Council Officers are currently considering submissions.	In Progress (50%)
Implement Project 1 and 2 of a Planning Scheme Review (as part of the State Government's Planning in the Economic Growth Zone project) to ensure that the Planning Scheme is up to date/relevant.	Council Officers continue to liaise with the Department of Environment, Land, Water and Planning (DELWP) who are facilitating various planning scheme changes as part of the State Government's Planning in the Economic Growth Zone (PEGZ) project. It is expected that a Planning Scheme Amendment will be publicly notified later in 2019.	In Progress (40%)
Implement updated noise contour mapping for RAAF Base East Sale (subject to consultation with the Department of Defence) to support the ongoing operation of this airfield.	Following a meeting with the Department of Defence, further advice on noise contour mapping and planning controls around RAAF Base East Sale has been received which is currently under consideration by Council Officers.	In Progress (15%)
Develop a consistent and practical internal land use planning process to ensure open space requirements are adequately considered	SPEAR Software has provided consistent and practical internal land use planning process to ensure open space requirements are adequately considered.	Completed (100%)
Implement the North Sale Development Plan into the Planning Scheme to support well planned housing growth.	The final stage of the adopted North Sale Development Plan, being the Developer Contributions Mechanism, is currently being finalised.	In Progress (70%)
Provide engineering input for the development of Strategic Land Use Plans in a timely manner.	Continuing to provide advice on the North Sale Planning Development Overlay relating to drainage infrastructure as required.	Ongoing
Facilitate preparation of a development plan for the Wurruk Growth area (subject to a private request) to support well planned housing growth.	A Development Plan request is yet to be lodged for the Wurruk Growth Area.	Not Due to Start
Review the Residential Road and Street Construction Plan, including opportunity for community engagement, and present to Council for consideration.	The community engagement process has been completed with Council receiving a total of 55 submissions for the Residential Road and Street Construction Plan. The Coongulla township street scheme was the primary theme from all submissions, however the majority were either in favour, or not in favour, of the scheme and did not provide feedback on the strategy itself. Minor adjustments to the Plan were undertaken which included, extending the scheme area for Hodges Road, and minor changes to the criteria for strategic streets.	In Progress (90%)

Initiatives	Progress Comment	Status
	The adjusted plan and community engagement will go to a Council workshop on 2 April 2019.	
NATURAL ENVIRONMENT		
Continue to implement recommendations and actions to support the 5 year work plan to reduce energy consumption by 5% per year at The Wedge Performing Art Space and the Wellington Centre.	Scoping of audit for HVAC has been documented between Wedge and Built Environment staff.	In Progress (75%)
Continue to implement recommendations and actions to support the 5 year work plan to reduce energy consumption by 5% per year at Aqua Energy and Gippsland Regional Sports Complex (GRSC).	Installation of PV Solar panels has been completed and connection to the grid established at both GRSC and Aqua Energy. LED lighting upgrade at Leisure centres continues as an ongoing project. The next areas identified for upgrade are the Aqua Energy outdoor pool area and members carpark.	In Progress (70%)
LIFELONG LEARNING		
Plan and manage the rollout requirements for the Educloud Project across Wellington Shire Council's, participating Schools and Wellington Libraries.	Educloud rollout to all Wellington Shire Libraries, Port of Sale, provision of access to all VCE students within Wellington, and other designated sites has been completed.	Completed (100%)
ECONOMY		
Work with partners including Latrobe Valley Authority, RDV and AusIndustry to promote government funding opportunities to Wellington businesses to support expansion plans and job creation and report outcomes to Council.	Continuing to promote the Latrobe Valley Authority's financial incentives with another expanding business in Stratford receiving \$15k in stamp duty reimbursements.	In Progress (70%)
Implement the 2018-20 Action Plan associated with Wellington Shire Economic Development Strategy.	Continuing to monitor the successful implementation of the Economic Development Strategy.	In Progress (70%)

Initiatives	Progress Comment	Status
Seek funding for and develop a business case for the extension of the Great Southern Rail Trail through to Yarram to increase visitation and business opportunities in adjacent areas.	The funding application for Building Better Regions was unsuccessful. Latrobe Valley Authority has elected to reallocate funding considering the partner funding was not forthcoming.	In Progress (50%)
Implement year one actions emanating from the Recreation Vehicle (RV) Strategy.	RV Park signs will be completed in first week April and installation will be rolled out in the coming weeks.	In Progress (65%)
ORGANISATIONAL		
Update finance business systems to meet governance requirements.	The upgrade was completed successfully. The next version of Authority upgrade is scheduled in early May 2019.	Completed (100%)
Design and develop a new Wellington Shire Council website.	This project is postponed until the impacts of future shared services arrangements are established.	Deferred
Complete improvement upgrades for the Microwave Communications Infrastructure across Wellington Shire Council and East Gippsland Shire.	Major Microwave upgrade for the Rosedale Library has been completed with improved connectivity for community. The process for constructing new Microwave tower at the Gippsland Regional Sports Complex is still progressing and Council is awaiting the appropriate RAAF approval process to complete.	In Progress (80%)
Undertake the implementation of a Workforce Management System across all Leisure Services managed facilities.	IT Department is currently assessing the system integration with other corporate software packages (i.e. Authority). Software upgrades may be required before the implementation.	In Progress (40%)
Build a network with other Gippsland based councils to share knowledge and learn from each other's experiences.	No meetings held during this quarter with other Gippsland Councils.	In Progress (50%)
Identify and facilitate shared services opportunities with participating GLGN Councils.	Council Officers have been working with Local Government Victoria and their Rural Councils Transformation Program to review shared services opportunities for transactional, administrative and ICT efficiencies with four of the GLGN Councils.	Ongoing
Review Council's list of Surplus Land so that land value can be realised in accordance with policy and standards of best practice and develop a	Letters to adjacent properties were sent regarding the proposed sale of surplus Council land at Weir Road Heyfield. After allowing time for	In Progress (75%)

Initiatives	Progress Comment	Status
business case that supports the recommended process/timeframe.	responses and follow up, a report will be scheduled for Council meeting after April 2019.	
Establish a central Register for all contracts across the organisation to ensure consistency and good governance.	Planning work has not commenced on this project.	Not progressing
Develop a Workforce Management Plan to address the human resourcing requirements while meeting relevant Access and Inclusion plan outcomes to ensure that Council has the right employees, with the right skills, to deliver the Council Plan and services required by the community, both now and in the future.	Currently working in collaboration with the Gippsland Local Government Network (GLGN) Human Resources team on Workforce Planning.	In Progress (10%)



MARCH 2019 QUARTERLY FINANCE SUMMARY

INCORPORATED IN PERFORMANCE REPORT

INCOME STATEMENT
For the period ending 31 March 2019

	YTD MARCH 2018-19			FULL YEAR 2018-19	
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Forecast \$000's	Adopted Budget \$000's
Income					
Rates and charges	61,722	60,940	782	62,013	61,411
Statutory fees & fines	607	551	56	792	811
User fees	5,029	5,005	(66)	7,331	7,525
Grants - operating	7,778	6,078	1,700	10,088	8,580
Grants - capital	12,340	6,118	6,222	17,857	13,836
Contributions - monetary	1,171	386	785	1,722	1,546
Contributions - non monetary	288	-	288	284	-
Other income	2,602	1,399	1,203	3,558	2,286
Total income (inc capital income)	91,537	80,567	10,970	103,645	95,967
Expenditure					
Employee costs	19,005	19,942	937	26,425	26,927
Contractors, materials and services	20,710	20,418	(292)	31,825	32,267
Bad and doubtful debts	-	-	-	92	86
Depreciation and amortisation	14,848	14,846	(202)	23,683	24,130
Borrowing costs	230	293	63	391	391
Net loss/(gain) on disposal of property, infrastructure, plant & equipment	371	125	(246)	640	(151)
Other expenses	1,018	500	(518)	1,592	2,453
Total Expenditure	56,182	55,924	(258)	84,628	85,133
Surplus for the year	35,355	24,643	10,712	18,817	9,864
Other comprehensive income					
Net asset revaluation increment	-	-	-	-	-
TOTAL COMPREHENSIVE RESULT	35,355	24,643	10,712	18,817	9,864

Note: The forecast figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes enables Council to more accurately monitor financial performance during the year and predict the end of year position. However, Council must report publicly against the original adopted budget on a quarterly basis. The current forecast reflects increases to capital grants and other income which were not received in 2017/18 due to delays in the commencement of some capital projects. This income will now be received in 2018/19.

Adopted Budget to YTD Actuals

The result for the third quarter of the financial year reflects a surplus of \$35.3 million against an adopted budget surplus of \$24.6 million resulting in a favourable variance of \$10.7 million. This variance is a combination of an operating result (operating income less operating expense) of \$4.5M and the impact of additional capital income of \$6.2M.

A summary of major operating variances that have occurred to date include:

Operating Income

- **\$0.78 million** Additional rates struck since 2018/19 budget adoption.
- **\$1.70 million** Major new 2018/19 operating grant funding includes \$468k for drought community resilience and support programs and \$200k for Stratford Recreation Reserve Netball changerooms upgrade. Other various grants received during the year include funding for additional positions for Agribusiness promotion and strategy and to accelerate work on major projects, West Sale industrial growth initiative, and extra funding for school crossing supervision. Additional funding of \$577k has been received to date for Victoria Grant Commission allocation, which will result to an overall increase of \$768k for the full year.
- **\$0.79 million** Contribution towards various community projects such as Cameron Sporting Complex Redevelopment, Sale Memorial Hall Upgrade and Sale Tennis Club Upgrades have been raised during the year.
- **\$1.20 million** Other income primarily represents higher than projected interest on investments of \$848k due to advance funds being received and expenditure trend being lower than budgeted.

Operating Expenditure

• \$0.94 million	Employee costs are lower than budgeted mainly due to \$310k savings in 18/19 workcover premium and staff vacancies throughout the organisation but marginally offset by use of casual and agency staff to maintain continued customer focused operations.
•(\$0.29 million)	Contractors, materials and services over spent includes: <ul style="list-style-type: none">a. (\$991k) - Arrangements to commence works on underground power and install centre median lighting in York St Sale by SP Ausnet is in its final stages.b. (\$139k) - Expenditure associated with drought communities programmes is progressing with plans to extend the water cartage initiative.c. \$497k - Contractor payments yet to be incurred for community projects such as Sale Memorial Hall upgrade work.d. \$348k - Infrastructure, parks and building maintenance expenses are underspent.e. \$182k - Unexpended consultant expenditure for leisure services, strategic planning and community wellbeing projects, which are anticipated to be spent by 30 June 2019.
•(\$0.20 million)	Depreciation and amortisation is higher than budgeted mainly due to additional capitalisation of open space, drainage, bridges and landfill improvements.
•(\$0.25 million)	Net loss on disposals mainly relates to written down value of assets replaced for roads, footpaths and open spaces being higher than budgeted.
•(\$0.52 million)	Other expenditure variance mainly represents assets written off during the year for roads and open space assets.

A summary of major capital variances that have occurred to date include:

Capital Income

• \$6.22 million	Capital grant variance mainly represents the final invoices raised for the Port of Sale Redevelopment project of \$2.2 million for the work completed in 2017/18. Funding for Cameron Sporting Complex Stadium Redevelopment of \$1.2 million has been received earlier than expected. Other funding claims towards West Sale Airport Runway Extension project of \$500k and Gippsland Regional Sporting Complex Stage 2A for \$305k have been raised earlier than planned. The receipt of Roads to Recovery funds is based on proposed timing of infrastructure upgrades with currently \$2.2 million to be allocated as projects progress.
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Full Year Forecast to Adopted Budget

The 2018/19 forecast surplus increase of \$8.9 million consists of:

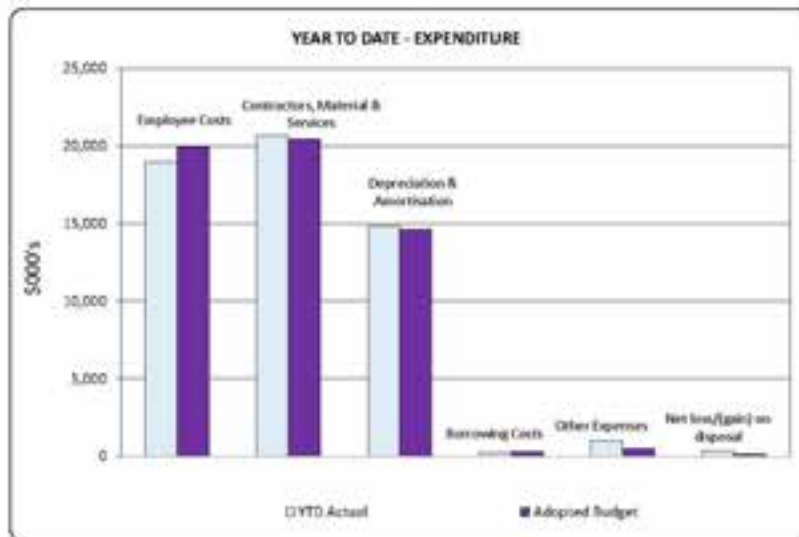
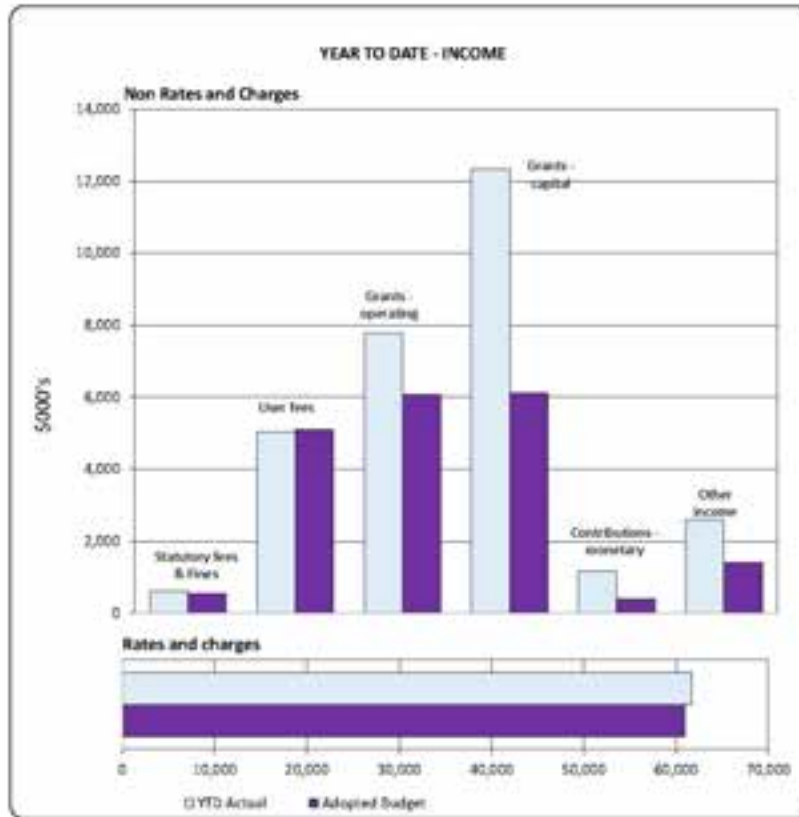
Income

Increase in capital grants received/carried forwards from 2017/18 (Rosedale Revitalisation project, GRSC Complex Stage 2 and Port of Sale Cultural Hub etc.)	\$4.0 million
Increase in operating grants received/carried forward from 2017/18	\$1.5 million
Additional interest income	\$0.8 million
Increase in other income	\$0.3 million
	<u>\$6.6 million</u>

Expenditure

Reduction in other expenses	\$0.9 million
Decrease in contractor, materials & services costs plus carried forwards	\$0.5 million
Decrease in employee costs	\$0.5 million
Reduction in depreciation/amortisation	\$0.4 million
	<u>\$2.3 million</u>
Increase in surplus for the year	<u>\$8.9 million</u>

MARCH 2019 COMPONENTS AT A GLANCE



BALANCE SHEET

As at 31 March 2019

Actual		Actual	Forecast	Adopted Budget
March 18		March 19	June 19	June 19
\$000's		\$000's	\$000's	\$000's
Assets				
83,827	Total Current Assets	106,535	89,072	71,698
853,713	Total Non Current Assets	903,130	909,811	893,201
937,640	Total Assets	1,008,665	998,883	964,899
Liabilities				
10,039	Total Current Liabilities	16,571	21,104	24,019
12,377	Total Non Current Liabilities	18,323	20,649	11,869
22,416	Total Liabilities	34,894	41,753	35,888
915,224	Net Assets	973,771	957,130	929,011



The rate debtors outstanding at the end of March 2019 were \$17.6 million (25.6%) compared to March 2018 of \$16.1 million (24.5%).

For 2018/19 there is one more rate instalment due on 31 May 2019 and Council will be continuing its efforts on collection for any outstanding rates.



Council cash holdings at the end of March 2019 are \$89.3 million and higher than March 2018 of \$69.2 million due to advance funds and lower than expected expenditure.

The current cash holdings includes restricted funds of \$9.1 million to reserves, \$24.4 million to cover provisions and trusts, and \$20.0 million associated with the operating and capital carried forwards.

The balance is generally working capital for ongoing operations coming into a heavy payments period prior to 30 June 2019.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

For the period ending 31 March 2019

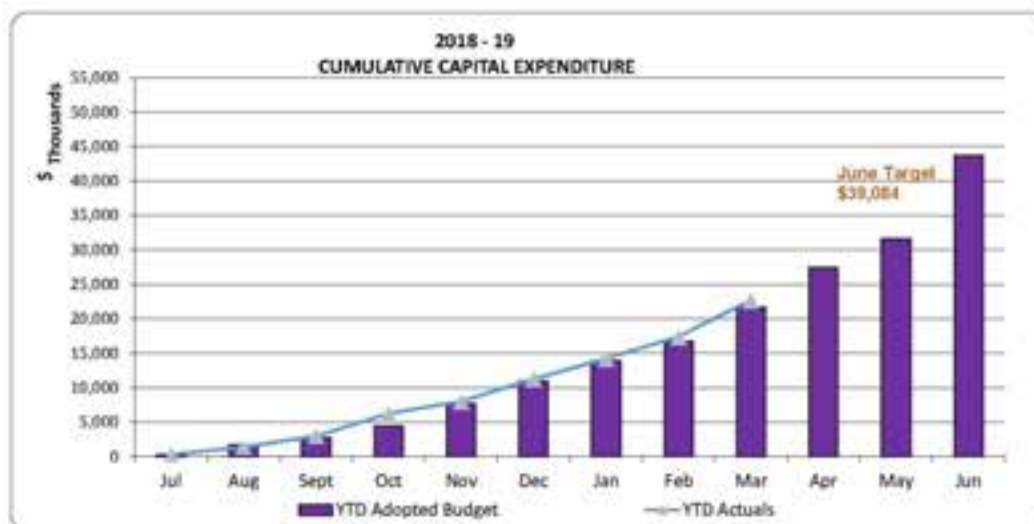
	YEAR TO DATE 2018-19			FULL YEAR 2018-19	
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Forecast \$000's	Adopted Budget \$000's
Property	3,780	1,528	(2,252)	4,754	6,982
Infrastructure	17,415	17,624	209	30,817	33,209
Plant and Equipment	1,496	2,313	817	3,231	2,821
Intangibles	13	151	138	282	664
Grand Total	22,704	21,616	(1,088)	39,084	43,676

	YEAR TO DATE 2018-19			FULL YEAR 2018-19	
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Forecast \$000's	Adopted Budget \$000's
Renewal	13,352	13,018	(334)	24,462	26,596
Upgrade	5,607	6,685	1,078	9,338	12,784
Expansion	1,611	1,925	314	2,679	3,961
New Assets	2,134	106	(2,028)	2,605	335
Grand Total	22,704	21,734	(970)	39,084	43,676

- There is a forecast of \$4.59 million underspend compared to the 2018/19 adopted budget. Commencement of a number of projects have been deferred to 2018/20 awaiting approvals from other government authorities, or resourcing of alternative funding. Efforts to complete projects carried into the year and to meet the anticipated pattern of expenditure continues to be a focus.

Capital works summary for the period ending 31 March 2019

- Overall 67 projects are at practical completion, 53 more projects are underway and 7 project have had contracts awarded but not yet commenced. 14 projects are in PRE-PLANNING (development of the concept design, the detail design, community consultation and seeking quotes or tenders).
- The annual reseal and asphalting programmes are complete.
- Baldwin Reserve - Sale change room development is complete.
- The West Sale Airport - runway extension construction works are progressing and are expected to be completed in early April 2019, approximately 1-2 weeks behind schedule.
- Freestone Creek Road safety upgrade works are expected to be completed in April 2019.
- McMillan Crescent - Yarram project is progressing well and is expected to be completed in April 2019.





C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 16 APRIL 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received for the period 27 March 2019 to 10 April 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 27 March 2019 to 10 April 2019.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 27 March 2019 to 10 April 2019.

Assembly of Councillors summary of reports received for the period 27 March 2019 to 10 April 2019.		
Date	Matters considered	Councillors and officers in attendance
2 April 2019	IT / Diary Meeting	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor McCubbin, Councillor Maher, Councillor Rossetti, Councillor Stephens. Sharon Houlihan, General Manager Community & Culture Julie Baker, Acting Executive Assistant CEO Unit Damian Norkus, ICT Operations Officer
2 April 2019	Corporate Management Team Updates (Verbal) Drought Response Package (Verbal) 2019/20 Budget Review (Including Audit Committee) Recreational Boating Community Feedback & Recommendations for Council Residential Roads and Street Construction Plan 2019 – Community Feedback and Recommendations Urban Paths Community Feedback and Recommendations for Council Adoption Rural & Recreational Paths	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor McCubbin, Councillor Maher, Councillor Ripper, Councillor Ripper, Councillor Stephens David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services John Tatterson, Acting General Manager Built & Natural Environment John Websdale, General Manager Development Sharon Houlihan, General Manager Community & Culture Rod Cusack, Coordinator Built Environment Facilities (Item 3) Sam Pye, Coordinator Infrastructure Development (Item 3 & 4) Zac Elliman, Coordinator Road Planning (Item 4) Catherine Vassiliou, Coordinator Social Policy & Planning (Item 5 & 6)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 27 March 2019 to 10 April 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 2 April 2019

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper		✓
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole		✓	Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	S Houlihan, GMC&C	✓	
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)	Item No.
Julie Baker, Damian Norkus	1

3. **Matters/Items considered at the meeting (list):**

1. IT / Diary Meeting

4. **Conflict of Interest disclosures made by Councillors:**

Nil

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 2 April 2019

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMC&C	✓	
C Hastie, GMB&NE		✓	J Websdale, GMD	✓	
A Skipitaris, GMCS	✓		J Tatterson (<i>Acting GMB&NE</i>)	✓	

Others in attendance: (list names and item in attendance for)	Item No.
John Websdale	1
Ian Carroll, Chris Badger & Michelle Dowsett (<i>Audit & Risk Committee members</i>)	2
John Tatterson, Rod Cusack, Sam Pye	3
John Tatterson, Sam Pye, Zac Elliman	4
Sharon Houlihan, Catherine Vassiliou	5
John Tatterson, Sharon Houlihan, Catherine Vassiliou	6

3. **Matters/Items considered at the meeting (list):**

1. Drought Response Package (*Verbal*)
2. 2019/20 Budget Review (Including Audit & Risk Committee)
3. Recreational Boating Community Feedback and Recommendations for Council Adoption
4. Residential Roads and Street Construction Plan 2019 Community Feedback and Recommendations
5. Urban Paths Community Feedback and Recommendations for Council Adoption
6. Rural and Recreational Paths

4. **Conflict of Interest disclosures made by Councillors:**

Nil

ITEM C2.2**RESOLVE TO ADVERTISE THE DRAFT 2019/20 BUDGET, PROPOSED RATES, FEES AND CHARGES**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: MANAGER CORPORATE FINANCE
 DATE: 16 APRIL 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓		✓	✓	✓	✓		

OBJECTIVE

For Council to resolve to advertise its draft 2019/20 Budget and seek public submissions in accordance with Section 223 of the *Local Government Act 1989*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

1. **Council advertise its draft 2019/20 Budget (as attached) including:**
 - **fees and charges;**
 - **multi-year capital projects; and**
 - **a \$1M allocation specifically aimed at drought initiatives**

in accordance with Section 129 of the Local Government Act 1989; and
2. **Council consider submissions for the draft 2019/20 Budget at a Special Council Meeting on Tuesday 28 May 2019 at 3pm; and**
3. **Council meet on Tuesday 4 June 2019 at 3pm to consider the formal adoption of the 2019/20 Budget; and**
4. **Council makes the following declarations regarding rates and charges for the period commencing on 1 July 2019 and concluding on 30 June 2020:**
 - A) **Pursuant to the provisions of Sections 158, 161 and 162 of the Local Government Act 1989, the Wellington Shire Council hereby resolves to declare that the amount it intends to raise by rates and annual service charges is \$62,658,787:**

General Rate:	\$56,218,025
Cultural & Recreational Land rates	\$ 72,469
Garbage Charge:	\$ 4,325,448
Waste Infrastructure Charge:	\$ 1,702,800
EPA Levy Charge:	\$ 329,669
Boisdale Common Effluent System Charge	\$ 10,376
 - B)
 - (1) **It be further declared that, subject to paragraph 4 of this Part, the general rate be raised through the application of differential rates.**
 - (2) **A rate in the dollar of 0.005273 be specified as the general rate.**
 - (3) **It be confirmed that the general rate for all rateable land within the municipal district be determined so that the amount payable be the Capital Improved Value multiplied by the rate in the dollar of 0.005273**
 - (4) a) **It be recorded that Council considers that a differential rate will contribute to the equitable and efficient carrying out of Council functions.**

- b) **A differential rate be declared for that rateable land having the characteristics specified below, which characteristics will form the criteria for the differential rate so declared:**
- (i) **Farm Land:**
Means any land that:
Is “Farm Land” within the meaning of Section 2(1) of the Valuation of Land Act 1960 (paras a) and b)) and other criteria as defined by Council in c) hereunder
a) that is not less than 2 hectares in area; and
b) that is used primarily for grazing (including agistment), dairying, pig-farming, poultry-farming, fish-farming, tree-farming, bee-keeping, viticulture, horticulture, fruit-growing or the growing of crops of any kind or for any combination of those activities; and
c) where the ratepayer is a Primary Producer with any evidence/ruling confirmed by the Australian Taxation Office, registered ABN and business plan.
- C) **Garbage Charge:**
(1) **An annual service charge of \$222.00 be declared for the collection and disposal of garbage in respect of Residential premises to which the service is available – whether or not the owner or occupier of any such premises avails themselves of the service.**
- D) **Waste Infrastructure Charge:**
(1) **An annual service charge be declared for the development of Landfills, Recycling facilities, Transfer Stations and the rehabilitation of Landfill sites, and provision of facilities for ongoing monitoring of landfills, to ensure that Council can continue to provide a waste disposal service.**
(2) **The charge be \$55.00 for each property in respect of which a municipal charge may be levied. This charge will not apply to properties identified as being within the Ninety Mile Beach Restructure Plan Stages 7 – 22, with the exception of those properties with an existing dwelling, where the charge will still apply.**
- E) **EPA Levy Charge:**
(1) **An annual service charge of \$16.92 be declared to cover the costs levied by the Environment Protection Authority on the operation of landfills, not otherwise recouped.**
(2) **The charge be levied on each property to which a Garbage Charge is applied, at the rate of one EPA Levy Charge for each Garbage Charge.**
- F) **Boisdale Common Effluent System Charge:**
(1) **An annual service charge of \$415.00 be declared for wastewater availability in respect of Residential and Commercial premises in the township of Boisdale, to contribute towards the costs of operation and management of the Boisdale Common Effluent System (the System).**
(2) **The charge be levied on each property which is connected to the System, at the rate of one charge per tenement connected.**
- G) **Cultural and Recreational Land:**
(1) **The following amounts (excluding service charges) be declared (subject to completion of 2019 valuation) as payable in accordance with Section 4 of the Cultural and Recreational Lands Act 1963, having regard to the services provided by the Council in relation to such lands and the benefit to the community derived from this recreational land:**

ORGANISATION	LOCATION	AMOUNT
Gippsland Woodcraft Group Inc	843 Maffra-Rosedale Rd, Nambrok	0.00
Glenmaggie & District Boat Club	Licola Rd, Glenmaggie	0.00
Heyfield Bowling Club Inc	George St, Heyfield	1734.82
Heyfield Golf Club Inc	91 Golf Course Rd, Heyfield	2061.74
Lake Wellington Yacht Club Inc	725 Marlay Point Rd, Clydebank	0.00
Newry Golf Club	875 Three Chain Road Newry	0.00
Maffra Bowling Club Inc	Princess St, Maffra	986.05
Maffra Golf Club	Fulton Rd, Maffra	4425.37
Maffra Sale Motorcycle Club	54 Tatterson Lane, Newry	192.46
Maffra Sale Motorcycle Club	Morison St, Maffra	278.15
Maffra Squash & Racquetball Club Inc	Little Johnson St, Maffra	329.56
Para Park Co-operative Game Reserve	Sunday Island, Port Albert	5887.30
Port Albert Water Sports & Safety Centre	31-37 Bay St, Port Albert	0.00
Sale & District Aero Modellers Club Inc	Back Maffra Rd, Sale	230.69
Sale Agricultural Society – Showgrounds	Dawson St, Sale	10846.56
Sale Agricultural Society – Sale Greyhound Club	Maffra-Sale Rd, Sale	3556.64
Sale Angling & Sport Fishing Club	5 David St, Manns Beach	0.00
Sale Angling & Sport Fishing Club	Punt Lane, Sale	0.00
Sale Community Bowls Club Ltd	Foster St, Sale	4971.12
Sale City Football Netball Club Inc	Guthridge Pde, Sale	1347.25
Sale United Football Club Inc	313-321 Raglan St, Sale	669.67
Sale Croquet Club	Guthridge Pde, Sale	0.00
Sale Field & Game Association	Chessum Rd, Longford	917.50
Sale Golf Club	2631 Rosedale-Longford Rd, Longford	7003.86
Sale-Maffra Badminton Association Inc.	59 Gibsons Rd, Sale	593.21
Sale Small Bore Rifle Club	86 Stephenson St, Sale	0.00
Sale Tennis Club	51 Guthridge Pde, Sale	732.95
Sale Turf Club	Maffra-Sale Rd, Sale	9694.41
Sale Turf Club	1227 Maffra-Sale Rd, Sale	1202.24
Sporting Legends Club Inc	316 Montgomery Rd, Bundalagwah	1025.60
Stratford Angling Club Inc	Hollands Landing Rd, Hollands Landing	0.00
Stratford Bowls Club	18-22 Dawson St, Stratford	1063.83
West Sale Bowls Club Inc	Hunt Place, Wurruk	586.62
The Yarram Country Club Inc	332-338 Commercial Rd, Yarram	9768.23
Yarram Golf Club	42 Golf Links Rd, Yarram	2372.85
Yarram Motorcycle Club	96 Morris Rd, Yarram	0.00
TOTAL		\$72,478.68

- H) Pursuant to the provisions of Section 169 of the Local Government Act 1989, Council resolves to declare a Rates Rebate on land with a Deed of Covenant for conservation purposes.**
- (1) Council considers that this rebate will ensure that the biodiversity values of the land will be protected for the benefit of the broader community.**
 - (2) The rebate will apply only to the land that is affected by a covenant as described in the covenant document.**
 - (3) The rebate will be applied at \$5 per hectare, with a minimum rebate of \$100 and a maximum equal to the annual general rate on the property for that portion of land.**
 - (4) Conditions apply as per Council's Policy No. 4.1.12 – Rates Rebate on land with a Deed of Covenant for Conservation Purposes.**
-

BACKGROUND

Council has developed the draft 2019/20 Budget, for the financial year commencing 1 July 2019 and ending 30 June 2020.

The general rate increase has been capped at 2.5% in line with the Victorian Government's Fair Go Rates System, to help ensure we continue to meet our community's expectation for the growing list of 100 plus services we deliver throughout the 3rd largest shire in Victoria.

This year, our rural community and those who depend on it have been hit hard by one of the worst droughts on record, accompanied by the warmest summer on record with the Bureau of Meteorology suggesting that there will be little relief by way of good rainfall as we enter the cooler months of 2019.

Already, the Council has been very active in working with other tiers of government to deliver some immediate assistance, through activities like water cartage, pump and water infrastructure upgrades, events, information and further advocacy to the state and federal governments.

It is apparent though that as the drought extends, all levels of Government must do more, and to this end this Budget includes the following key drought initiatives: -

- Council has taken the unprecedented step of allocating \$1 million specifically aimed at drought initiatives. We are now working with our rural community, and particularly our Agricultural Reference Group, to identify how we can ensure these funds are spent quickly, appropriately and with the maximum impact.
- We will advocate to the state and federal government to increase their support, particularly around immediate short term financial assistance.
- In previous years, Council has supported a 20% rate rebate to farming properties, the only differential rate we provide to any sector. This budget supports that this 20% general rate discount to rural properties be continued.

There is no proposed increase to service charges. Garbage Charge will remain at \$222.00, Waste Infrastructure Charge at \$55 and EPA Levy Charge at \$16.92.

Fees and charges set by Council have also been reviewed and increases proposed where appropriate.

The next step in the process is for Council to formally advertise the 2019/20 Draft Budget and to receive submissions regarding same, so that Council is in a position to consider the adoption of the proposed budget at the 4 June 2019 Ordinary Council Meeting.

The full range of issues considered within the budget is detailed in the attached document, which is based on the best practice guide for reporting local government budgets in Victoria, which focuses on the core statutory requirements. The budget document also includes an Appendix listing proposed 2019/20 fees and charges.

OPTIONS

Council has the following options:

1. To resolve to advertise the draft 2019/20 Budget seeking submissions from the public; or
2. To seek further information and present the draft 2019/20 Budget to Council for consideration at a later Council meeting, considering that legislation requires that Council must adopt the budget no later than 30 June 2019.

PROPOSAL

That:

1. Council resolve to advertise the draft 2019/20 Budget (as attached) in accordance with Section 129 of the *Local Government Act 1989*; and then
2. Council consider submissions on the draft 2019/20 Budget at a Special Council Meeting on Tuesday 28 May 2019 at 3pm; and
3. Council meet on Tuesday 4 June 2019 at 3pm to consider the formal adoption of the 2019/20 Budget; and
4. Council make declarations regarding rates and charges for the period commencing on 1 July 2019 and concluding on 30 June 2020.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this Report have declared a Conflict of Interest.

FINANCIAL IMPACT

The estimated amount to be raised by general rates and the proposed rate in the dollar is reflected in the table below:

Type of Property	Proposed Rate in the dollar	Total Income
General residential	0.005273	\$34,046,959
Commercial/Industrial	0.005273	\$12,249,189
Farm	0.004218	\$9,921,877
Cultural and Recreational Land		\$72,469
Total		\$56,290,494

The estimated amount to be raised through service charges and the proposed charge per property is as follows:

Type of Charge	Per rateable property	Total Income
Kerbside collection (Garbage)	\$222.00	\$4,325,448
Waste Infrastructure Charge	\$55.00	\$1,702,800
EPA Levy Charge	\$16.92	\$ 329,669
Boisdale Common Effluent System Charge	\$413.00	\$ 10,376
Total		\$6,368,293

All rates are levied on Capital Improved Values, which were revalued at 1 January 2019 and are effective from 1 July 2019.

Council also proposes a rate rebate on land with a Deed of Covenant for conservation purposes, which will amount to approximately \$15,000.

COMMUNICATION IMPACT

All individuals or organisations making submissions in response to the draft 2019/20 Budget will have an opportunity to present to Council on Tuesday 28 May 2019 and will be advised in writing of the outcome once Council has considered their submission.

In accordance with Section 129(4) of the *Local Government Act 1989*, Council will place the draft 2019/20 Budget in the public domain for comment. Advertisements will be placed in local newspapers to seek community submissions on the draft 2019/20 Budget and copies will be available for inspection at all Council Customer Service Centres, libraries and on Council's website.

LEGISLATIVE IMPACT

As soon as practicable after a Council has prepared a proposed budget, the Council must give public notice in accordance with Section 129 of the *Local Government Act 1989*. Section 223 of the *Local Government Act 1989* requires Council to provide a 28-day submission period.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 vision for the Organisational theme is *Wellington is well led, managed and supported by best organisational practices to deliver services and infrastructure to the community by listening, advocating, and responding to their needs*. This includes the following Strategic Objective:

6.3 Strategic Objective – Maintain a well governed, transparent, high performing, ethical and accountable organisation.

The preparation of the annual budget and releasing it to the community for public comment is in line with this objective.

RESOURCES AND STAFF IMPACT

The outcomes of the budget process will have an impact on the level of resources available in the 2019/20 financial year and the staffing levels of Council.

COMMUNITY IMPACT

The draft 2019/20 Budget reflects the financial impact of the services provided by Council to the community and, as such, will impact on the community through enhanced services especially in infrastructure construction, maintenance, recreation programs and facilities, and strengthening community participation.

ENVIRONMENTAL IMPACT

Council considers that the declaration of a rate rebate on land with a Deed of Covenant for conservation purposes will ensure that the biodiversity values of the land will be protected for the benefit of the broader community



WELLINGTON SHIRE COUNCIL

DRAFT

2019/20 BUDGET

16 April 2019

This Budget Report has been prepared with reference to Chartered Accountants ANZ, Local Government Finance Professionals, input of Crowe Horwath and individual working group members towards the development of "Victorian City Council Model Budget 2019/20" a best practice guide for reporting local government budgets in Victoria.

2019/20 Budget - Wellington Shire Council

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2019/20 Budget - Wellington Shire Council

Mayor's Introduction

On behalf of Council, I am pleased to release the 2019/20 budget to our community.

The Budget outlines the broad range of services provided by Council and builds upon our community's strategic vision, Wellington 2030, and the Council Plan 2017-21, which focus on the following six key areas: Communities, Services and Infrastructure, Natural Environment, Lifelong Learning, Economy and Organisational. It also details the funding that is required to deliver these services as well as continuing to maintain and improve community infrastructure.

The general rate increase has been capped at 2.5% in line with the Victorian Government's Fair Go Rates System, to help ensure we continue to meet our community's expectation for the growing list of 100 plus services we deliver throughout the 3rd largest shire in Victoria.

This year, our rural community and those who depend on it have been hit hard by one of the worst droughts on record, accompanied by the warmest summer on record with the Bureau of Meteorology suggesting that there will be little relief by way of good rainfall as we enter the cooler months of 2019.

Already, the Council has been very active in working with other tiers of government to deliver some immediate assistance, through activities like water cartage, pump and water infrastructure upgrades, events, information and further advocacy to the state and federal governments.

It is apparent though that as the drought extends, all levels of Government must do more, and to this end this Budget includes the following key drought initiatives: -

- Council has taken the unprecedented step of allocating \$1 million specifically aimed at drought initiatives. We are now working with our rural community, and particularly our Agricultural Reference Group, to identify how we can ensure these funds are spent quickly, appropriately and with the maximum impact.
- We will advocate to the state and federal government to increase their support, particularly around immediate short term financial assistance.
- In previous years, Council has supported a 20% rate rebate to farming properties, the only differential rate we provide to any sector. This budget supports that this 20% general rate discount to rural properties be continued.

Council will also continue to fund other new initiatives (including a number over multi-years) and allocate additional funds to renew infrastructure within the Shire including:

- Maffra - Cameron Sporting Complex Stadium Redevelopment (multi year project)
- Stratford - Recreation Reserve - Netball Changerooms
- Maffra - Streetscape renewal (multi-year project)
- Woodside - Reconstruction and widening Balloong Road
- Port Albert - Beach Access Stair Renewal
- Bundalaguah - Myrtlebank Hall Upgrades
- Yarram - Staceys Bridge Upgrade
- Briagolong - Recreation Pavilion Redevelopment (multi-year project)
- Alberton - Lanes Road Renewal
- Loch Sport - Town Entry and foreshore improvements
- Seaspray - Road Safety Treatment
- Dargo - Orrs No 3 Bridge
- Sale - Market and Macarthur Street Roundabout (multi-year project)
- Golden Beach - Active Recreation Precinct Development
- Boisdale - Common Effluent System Compliance Works

2019/20 Budget - Wellington Shire Council

We have budgeted to spend a further \$5.3M on annual road reseals, resheeting and reconstructing unsealed roads, \$1.2M on residential street schemes and \$3.4M on footpaths including our annual footpaths and shared paths program. Wellington Shire's natural environment will benefit from a \$1.1M investment in open space projects including streetscapes, parks, reserves, sportsgrounds, playgrounds and skate parks.

The 2019/20 current year capital works program will be \$36.63M, with \$22.75M funded from Council operations, \$9.90M from external grants and contributions and \$3.97M from new borrowings.

In addition to our capital works program, we will spend a further \$6.8M in rural areas on our regular maintenance programmes, including roadside vegetation management, fire breaks, rural road reseals and drainage, and gravel roads and another \$4.8M on maintaining our open spaces.

We look forward to working with the community to deliver these exciting projects throughout the coming year, and particularly those in the agricultural sector who are doing it very tough at the moment.

Councillor Alan Hall
Mayor

2019/20 Budget - Wellington Shire Council

Financial Snapshot

Key Statistics	2018/19 Forecast \$ 000's	2019/20 Budget \$ 000's
Total Income	103,645	100,445
Total Expenditure	84,828	90,492
Comprehensive operating surplus	18,817	9,953
<i>(Note: The comprehensive operating surplus reflects the anticipated annual performance of Council's day to day operations).</i>		
<i>2018/19 forecast is impacted by \$6.3M of the 2018/19 Financial Assistance Grants 'brought forward' and received by 30 June 2018. The 2019/20 budget includes a full year of Financial Assistance Grants.</i>		
Underlying operating surplus	(340)	585
<i>(Note: The Underlying operating result is an important measure of financial sustainability as it excludes all funds which are used for capital from being allocated to cover operating expenses. In 2019/20 capital funds are defined as recurrent capital grants (Road to Recovery funding) of \$2.1M, non recurrent grant funding of \$6.6M, contributions (including ratepayer contributions to special street charge schemes) of \$1.4M and other capital adjustments of (\$0.7M) and all have been excluded to determine the underlying result.</i>		
<i>2018/19 forecast is impacted by \$6.3M of the 2018/19 Financial Assistance Grants 'brought forward' and received by 30 June 2018. The 2019/20 budget includes a full year of Financial Assistance Grants.</i>		
Cash result	6,551	(5,056)
<i>This is the net funding result after operations, capital works and financing activities. Refer Statement of Cash flow in Section 3.</i>		
<i>2018/19 forecast is impacted by \$6.3M of the 2018/19 Financial Assistance Grants 'brought forward' and received by 30 June 2018. The 2019/20 budget includes a full year of Financial Assistance Grants.</i>		
Capital works program	39,084	39,125
Funding the capital works program		
Cash and Reserves	16,521	25,248
Borrowings	2,500	3,973
External grants and contributions (recurrent and non-recurrent)	20,063	9,904
	39,084	39,125



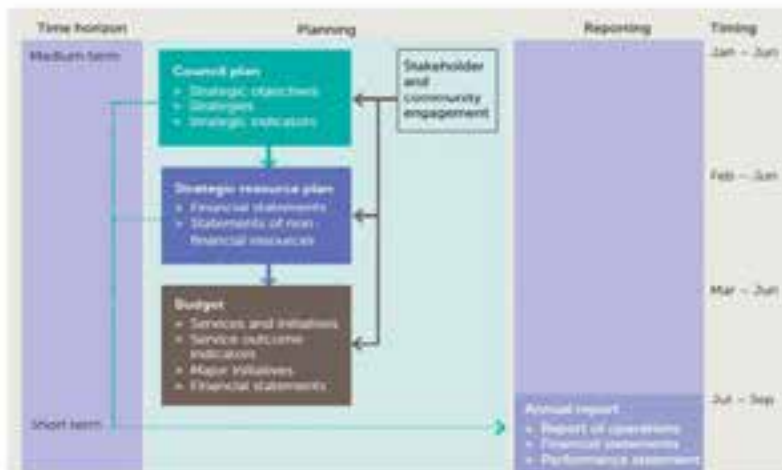
2019/20 Budget - Wellington Shire Council

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment 48

Feeding into the above, Council has a long term plan (Wellington 2030) which articulates a community vision, mission and values. The Council Plan is prepared with reference to Wellington 2030.

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The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key Planning considerations

Service level planning

Although councils have a legal obligation to provide some services—such as animal management, local roads, food safety and statutory planning—most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

1.2 Our purpose

Our vision

"People want to live in Wellington Shire because of its liveability, environment and vibrant economy."

Our values

The organisation's values guide our behaviour and underpin everything we do. Our values help us achieve the organisation's vision and improve the quality of the services we offer to our community.

Balance

Demonstrating fairness, equity and flexibility.
Considering work-life balance, and balancing community needs against resources.

Integrity

Acting with respect, honesty, reliability, trust, tolerance and understanding.

2019/20 Budget - Wellington Shire Council

Professionalism

Personal development and meaningful work, being competent, innovative and courageous, focusing on excellence and continuous improvement.

Cooperation

Working together, teamwork, collaborations and being solution-oriented.

1.3 Strategic Objectives

Council delivers services and initiatives in over 120 service categories. Each contributes to the achievement of one of the strategic objectives under each of six themes as set out in the Council Plan for the years 2017-21, and listed in the following table.

Theme	Strategic Objective
Communities	<p>We know and support each other and have a strong sense of community belonging. Diversity is respected and there are many social and community activities providing opportunities for all people to interact. We strive for good health, feel safe in our communities and are prepared for natural disasters.</p> <p>1.1 Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.</p> <p>1.2 Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.</p> <p>1.3 Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.</p> <p>1.4 Enhance resilience in our towns and our communities.</p>
Services and Infrastructure	<p>Wellington has a built environment that is sustainable, appropriate, accessible and responsive to the community. Transport connects people to communities and places. Events and services support our strong communities.</p> <p>2.1 Council services and infrastructure are responsive to identified current and future community needs within budget parameters.</p> <p>2.2 Council assets are responsibly, socially, economically and sustainably managed.</p> <p>2.3 Wellington Shire is well planned, considering long term growth and sustainability.</p> <p>2.4 Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.</p>
Natural Environment	<p>Wellington's natural environment and landscapes are clean, diverse, beautiful, accessible and protected.</p> <p>3.1 Conserve and protect our natural environment through responsible and sustainable management practices.</p> <p>3.2 Demonstrate leadership in waste, water management, land management and energy efficiency.</p> <p>3.3 Build resilience in our communities and landscapes to mitigate risks from a changing climate.</p>
Lifelong Learning	<p>Wellington has a broad choice of local training, education and holistic learning and development options that lead to meaningful employment and personal fulfilment.</p> <p>4.1 Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.</p> <p>4.2 Encourage innovation for and in the region.</p>
Economy	<p>Wellington has a wealth of diverse industries providing employment opportunities for all. There is growth in the Wellington population and economy which is balanced with the preservation of our natural environment and connected communities.</p> <p>5.1 Support and develop our existing businesses.</p> <p>5.2 Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.</p> <p>5.3 Grow Wellington Shire's visitor economy.</p>
Organisational	<p>Wellington is well led, managed and supported by best organisational practices to deliver services and infrastructure to the community by listening, advocating and responding to their needs.</p> <p>6.1 Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.</p> <p>6.2 Community engagement and customer service excellence is central to Council's decision making process.</p> <p>6.3 Maintain a well governed, transparent, high performing, ethical and accountable organisation.</p> <p>6.4 Act and lobby on behalf of the priorities of the community.</p>

2019/20 Budget - Wellington Shire Council

2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objectives for theme 'Communities'

- Maintain friendly, safe communities providing opportunities for residents to lead healthy and active lifestyles.
- Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.
- Strengthen community identity by promoting our heritage and history and appreciation for small town rural living.
- Enhance resilience in our towns and our communities.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Business area	#	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Community Wellbeing		Community Wellbeing unit provides opportunities for communities to work in partnership with local government to achieve identified priorities. The Unit works to ensure all members of the community have equal opportunity to participate in community activities. Special focus is given to those who have traditionally remained marginalised such as the young, elderly, disabled and transport disadvantaged.	Exp	1,304	2,088	2,075
			Rev	(402)	(405)	(295)
			NET	1,562	1,683	1,780
		<p>Services include:</p> <ul style="list-style-type: none"> • Social Policy and Planning • Access and Inclusion • Youth Liaison • Art Development • Community Engagement <p>Initiatives</p> <ul style="list-style-type: none"> • Review Partnership Agreements with Yarram & District Health Service and Central Gippsland Health for the delivery of services to our ageing population, beyond federal roll out of aged care reform, and for maternal and child health. • Deliver the Community-managed Facilities Strategy and Action Plan. • Secure federal Information, Linkages and Capacity-building (ILC) external funding that addresses social, community and economic participation of people with disabilities, beyond transition to NDIS. 				

2019/20 Budget - Wellington Shire Council

Leisure Services	The Leisure Services unit provides services and functions directed at fostering a healthier and more active community through the facilitation and provision of a range of recreation, fitness and community activities and programs at Council's recreation facilities. They ensure Council owned recreation facilities are managed sustainably, are fully utilised and accessible to people of all abilities.	Exp	3,801	3,025	2,938
		Rev	(2,151)	(2,145)	(2,281)
		NET	1,750	880	657

Initiatives

- Inform Aqua Energy's business decisions through data obtained from the introduction of an improved cost allocation model for Leisure Services.
- Continue to implement recommendations and actions to support the 5-year work plan to reduce energy consumption by 5% per year at Aqua Energy and Gippsland Regional Sports Complex (GRSC).
- Undertake the implementation of a Workforce Management System across all Leisure Services managed facilities.
- Undertake an annual survey of leisure facilities users and broader community to gain feedback and ensure that the programs, services and facilities meet the needs of the Wellington community.
- Undertake the implementation of a membership sales process as a tool to improve the customer experience and increase membership sales.
- Work with Gippsland Water to further investigate and implement the 'Be Smart Choose Tap' initiative/campaign at Aqua Energy and seasonal outdoor pools.
- Implement a 'Healthy Food Choices' menu at Aqua Energy and GRSC Cafés, offering healthy eating options and community awareness for all members and guests.
- Create and facilitate a networking group with local allied health professionals, NDIS providers and the NDIA, to increase activity and ongoing rehabilitation programs for the community.
- Develop and implement an aquatic awareness/safety program for adults at Aqua Energy.

Municipal Services	The Municipal Services unit works with people to ensure the life, health and safety of the community is maintained through educating and enforcing the Environmental Health (including <u>food safety</u> support programs), Building and Local Laws regulations and <u>animal management</u> services.	Exp	2,410	2,648	2,822
		Rev	(1,325)	(1,537)	(1,513)
		NET	1,085	1,111	1,309

Emergency Management	The Emergency Management team coordinates Council's emergency management responsibilities ensuring the organisation has the skills and capacity to respond appropriately to emergencies and facilitates a coordinated shire approach through the Municipal Emergency Management Planning Committee.	Exp	481	558	635
		Rev	(218)	(273)	(319)
		NET	263	285	316

Initiatives

- Conduct detailed review and evaluation of internal emergency management implemented during the Summer 2019 bushfires and implement improved recommendations across emergency management organisation structure, plans, policies and processes.
- Review amendments to federal and state government financial assistance funding arrangements, identify implications for Council's financial sustainability with respect to resourcing emergency management responsibilities and produce report with recommendations for management consideration.

TOTAL COMMUNITIES	4,660	3,959	4,062
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Major Initiatives

- 1) Finalise conceptual project brief for refurbishment of aquatic facilities at Aqua Energy and progress planning of business case including identification of funding options.
- 2) Progress business case and funding advocacy for Yarram Outdoor Pool project.

Service Performance Outcome Indicators

Service	Performance Measure	2017/18 Actual	2018/19 Forecast	2019/20 Budget
Animal Management	Animal management prosecutions	10	15 or less	15 or less
Aquatic Facilities	Utilisation of aquatic facilities	5.57	4 or more visits	5 visits or more
Food Safety	Critical and major non-compliance notifications	57%	100%	100%

2019/20 Budget - Wellington Shire Council

2.2 Strategic Objectives for theme 'Services and Infrastructure'

- Council services and infrastructure are responsive to identified current and future community needs within budget parameters.
- Council assets are responsibly, socially, economically and sustainably managed.
- Wellington Shire is well planned, considering long term growth and sustainability.
- Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Business area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Assets and Projects	The Assets and Projects unit manages a diverse range of services for Council including the implementation and management of capital projects across the organisation in the order of \$36M to \$47M per annum; planning for new infrastructure development opportunities and providing asset management and information systems and support.	Exp	2,330	4,238	2,408
		Rev	(165)	(226)	(90)
		NET	2,165	4,012	2,318

Initiatives

- Subject to external funding being granted, commence works on the Beverleys Road Safety Upgrader (Blackspot) project.
- Subject to external funding being granted, commence works for the reconstruction and widening of Balgong Road project.

Business area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Built Environment	The Built Environment unit manages the maintenance, renewal and improvement of Council's road and boating infrastructure, in addition to various civic facilities and buildings, including roadways, paths, drainage, boat ramps and jetties etc. This includes managing Council's road maintenance teams and ensures that maintenance of Council's road and other infrastructure is performed in a coordinated way to maximise benefits to the community and other users.	Exp	9,982	11,978	12,384
		Rev	(4,642)	(2,641)	(4,954)
		NET	5,340	9,335	7,430

Initiatives

- Develop an implementation plan for the town entry improvement program and commence the development of initial priorities for Loch Sport, including opportunities for community engagement where appropriate.
- Commence holistic review of town centre and tourism feature signage for major townships and develop an action plan.
- Review existing Maintenance Management System and implement recommendations of the 2018 Maintenance Management External Audit, where appropriate.
- Commence review of existing Built Environment processes including gap analysis. Update and create processes as required to ensure consistent service delivery of Built Environment functions.
- Develop a professional development plan for engineering and technical staff across the Built Environment and Assets and Projects Teams.

Business area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Arts & Culture	The Wedge, as part of the Arts & Culture unit, seeks to assist in the development of a vibrant and culturally active community that promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.	Exp	1,484	1,373	1,323
		Rev	(505)	(587)	(567)
		NET	979	786	756

Initiatives

- Delivery of projects for The Wedge outdoor enclosure, poster display and auditorium soundproofing through collaboration with other Council staff.

Business area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Land Use Planning	The Land Use Planning unit, through our <u>statutory planning</u> and strategic land use planning services, aims to develop and improve forward looking land use planning policies and plans that guide and support sustainable growth and appropriate land use and development. Many of these services are provided through and driven by legislation. We aim to provide services that satisfy community needs by encouraging and supporting well-designed development that meets required standards.	Exp	1,595	1,667	1,738
		Rev	(770)	(618)	(502)
		NET	825	1,049	1,234

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Initiatives

- Advance the industrial rezoning of land in Wurruk/West Sale to support economic growth.
- Implement the North Sale Development Plan into the Planning Scheme to support well planned housing growth.
- Facilitate preparation of a development plan for the Wurruk Growth area (subject to a private request) to support well planned housing growth.
- Implement the findings of the State Government's Planning in the Economic Growth Zone project to ensure that the Planning Scheme is up to date/relevant.
- Update flood overlay controls and policy in the Planning Scheme to minimise future risk to the community.
- Engage with the Department of Defence to determine appropriate planning controls surrounding RAAF Base East Sale to support the ongoing operation of this airfield.
- Planning controls in the Education precinct (adjacent to Port of Sale) are implemented to support and encourage appropriate future redevelopment.

Community Facility Planning	The Community Facility Planning team provides services and functions directed at fostering a healthy, well serviced community with a primary focus on community infrastructure planning, priorities and projects; project funding attraction, management and governance of community facilities and administration of Council's community assistance grants scheme. The team plans for and supports recreation facilities that encourage the community to participate in physical and general wellbeing activities and the development of community infrastructure that addresses community service needs.	Exp	2,496	2,386	3,675
		Rev	(1,250)	(705)	(482)
		NET	1,246	1,681	3,193

Initiatives

- Develop a holistic approach and set of guidelines for master planning for community and sporting facilities and undertake comprehensive master plans across highest priority facilities, determined with respect to need and potential external funding availability.
- Lead the process to progress capital projects planning and develop business cases including identification of funding options for: Yarram Outdoor Pool heating, GRSC seating, GRSC air movement, Aqua Energy redevelopment and GRSC Stage 2B (Multi-Year).

TOTAL SERVICES AND INFRASTRUCTURE	10,555	16,863	14,921
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Major Initiatives

- 3) Complete the Sale Tennis Club Facility Upgrade
- 4) Complete Year 2 civil works for the Maffra Streetscape Upgrade.
- 5) Prepare a structure plan for Maffra to support the future urban growth of the township.
- 6) Oversee upgrade of the Cameron Sporting Complex (multi-year project with completion forecast for December 2020).

Service Performance Outcome Indicators

Service	Performance Measure	2017/18	2018/19	2019/20
		Actual	Forecast	Budget
Roads	Satisfaction with sealed local roads	58	50 or more	50 or more
Statutory Planning	Council planning decisions upheld at VCAT	50%	70% or more	70% or more

2019/20 Budget - Wellington Shire Council

2.3 Strategic Objectives for theme 'Natural Environment'

- Conserve and protect our natural environment through responsible and sustainable management practices.
- Demonstrate leadership in waste, water management, land management and energy efficiency.
- Build resilience in our communities and landscapes to mitigate risks from a changing climate.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Business area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Natural Environment & Parks	The Natural Environment & Parks unit covers a range of activities related to the operational management of public open space, which includes approximately 320 hectares of parkland and associated infrastructure, such as picnic shelters, BBQs, seating, boardwalks, fences and public toilets. The service also proactively manages 30,000 – 35,000 urban trees and is responsible for the management, design and development of parks and streetscapes in urban areas. The unit is also responsible for moving the Wellington community towards a more sustainable future. Key priority areas include biodiversity, water consumption and quality, <u>waste management</u> and energy use.	Exp	13,248	12,223	13,012
		Rev	(8,369)	(8,321)	(8,212)
		NET	4,879	3,902	4,800
	Initiatives				
	<ul style="list-style-type: none"> • Commence review and update Environmental Sustainability Strategy (2020-2024). • Develop carbon accounts and carbon reduction action plan. • Ensure through the planning process open space and green infrastructure are adequately considered. • Broaden species selection to diversify the urban forest in response to climate change. • Develop tree protection policy and guidelines. 				
Wellington Coast Subdivision Strategy	The Wellington Coast Subdivision Strategy Project Manager is responsible for implementing the Ninety Mile Beach Plan Voluntary Assistance Scheme. Expenditure for 2019/20 is funded through unspent State Government grant funding carried forward.	Exp	393	314	380
		Rev	-	-	-
		NET	393	314	380
TOTAL NATURAL ENVIRONMENT			5,292	3,216	4,180

Major Initiatives

- 7) Develop a plan for the recovery of organic waste from landfill that takes into account the proposed Gippside Kerbside Collaborative Procurement shared service opportunity, and, if appropriate, commence a community awareness/education program in anticipation of its rollout.

Service Performance Outcome Indicators

Service	Performance Measure	2017/18 Actual	2018/19 Forecast	2019/20 Budget
Waste collection	Kerbside collection waste diverted from landfill	33.55%	35% or more	35% or more

2019/20 Budget - Wellington Shire Council

2.4 Strategic Objectives for theme 'Lifelong Learning'

- Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.
- Encourage innovation for and in the region.

The activities and initiatives for each service category and key strategic activities are described below:

Services

Business area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Arts & Culture	The Art Gallery and Libraries, as part of the Arts & Culture unit, seeks to assist in the development of a vibrant culturally active community that promotes expression and participation through visual, literary and performing arts; informs and educates the community on various aspects of the arts; enhances the lifestyle of Wellington residents; and encourages visitors to explore the heritage and culture of the region.	Exp	2,006	2,070	2,159
		Rev	(570)	(553)	(575)
		NET	1,436	1,517	1,584

Initiatives

- Create an online searchable database of the Gallery's permanent collection, accessible through the Gippsland Art Gallery public website, including images and relevant catalogue information.
- Improve library technical services provision by investigating implementation of Swift online borrower registration, updated catalogue search display, and library patron communications and alerts software.
- Establish a philanthropic donor fund to increase the amount of donated funds received by the Gippsland Art Gallery.

TOTAL LIFELONG LEARNING	1,436	1,517	1,584
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Major Initiatives

- 8) Research and prepare approach/guidelines for all Council staff working with Aboriginal cultural knowledge and content in a respectful and appropriate manner, in consultation with the Gunaikurnai community.

Service Performance Outcome Indicators

Service	Performance Measure	2017/18 Actual	2018/19 Forecast	2019/20 Budget
Libraries	Active library members	13.62%	15% or more	15% or more

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2.5 Strategic Objectives for theme 'Economy'

- Support and develop our existing businesses.
- Use a targeted approach to attract new business investment to Wellington Shire, to support population growth.
- Grow Wellington Shire's visitor economy.

The activities and initiatives for each service category and key strategic activities are described below.

Services

Business area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Business Development	Council's Business Development service aims to support business growth and employment, lifestyle opportunities and a vibrant tourism sector.	Exp	800	1,553	2,317
		Rev	(10)	(671)	(117)
		NET	880	882	2,200

Initiatives

- Seek funding for the extension of the Great Southern Rail Trail from Hedley to Alberton to increase visitation and business opportunities in adjacent areas.
- Partner with Sports Marketing Australia and Latrobe Valley Authority (LVA) to attract major events to increase visitation and spend.
- Implement year two actions emanating from the Recreation Vehicle (RV) Strategy.
- Direct funding secured via Latrobe Valley Authority (LVA) to actively market and promote the municipality's competitive economic advantages of the Macalister Irrigation District and raise the profile of the region's agribusiness sector.
- Present Council with a business case for the development of the Eastern Recreation Aviation Precinct at West Sale Airport.

TOTAL ECONOMY			880	882	2,200
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Major Initiatives

- 9) Work with Federation Training in the development of a community engagement program that seeks to ensure the new Sale campus meets community and industry expectation.
- 10) Implement initiatives associated with State and Federal Government drought funding and represent the interests of the local agribusiness sector to influence government's drought response.
- 11) Review Council's external marketing activities and provide Council with a report and recommendation about future delivery models.

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2.6 Strategic Objectives for theme 'Organisational'

- Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.
- Community engagement and customer service excellence is central to Council's decision making process.
- Maintain a well governed, transparent, high performing, ethical and accountable organisation.
- Act and lobby on behalf of the priorities of the community.

The services, major initiatives and service performance indicators for each business area are described below.

Services

Business area	Description of services provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Councilors, Chief Executive and Executive Team	This area of governance includes the Mayor, Councilors, Chief Executive Officer and Executive Management Team and associated support which covers service provision across the entire organisation.	Exp	2,500	2,532	4,101
		Rev	(52)	(2)	(125)
		NET	2,508	2,530	3,976
Initiatives					
<ul style="list-style-type: none"> • Identify and facilitate shared services opportunities with participating GLGN Councils. 					
Media and Public Relations	This area provides internal and external communication services and support and branding initiatives for Council. The team also seeks to proactively inform our community and our staff ensuring transparency, consistency and clarity of our message.	Exp	367	378	506
		Rev	-	-	-
		NET	367	378	506
Initiatives					
<ul style="list-style-type: none"> • Design and develop a Gippsland Regional Sport Complex website and social media presence. • Research, plan and introduce a social media reporting mechanism to meet legislative requirements. • Design, develop and publish a Plot of Sale website. 					
Information Services	The Information Services unit provides centralised and integrated information services and new and emerging technologies to assist Council to reach the 2030 Vision.	Exp	2,643	3,186	3,786
		Rev	(327)	(267)	(241)
		NET	2,316	2,919	3,545
Initiatives					
<ul style="list-style-type: none"> • Manage core software improvement upgrades for Wellington and East Gippsland Shire Council in preparation of the Gippsland Shared Services Initiative. • Manage the review and implementation of ICT Policies to ensure compliance with Victorian Protective Data Security Standards. • Develop new ICT Strategic Plan to ensure Wellington Shire Council is responsive to new business and legislative requirements. • Manage the implementation for new Intranet System to meet Council business requirements. 					
People & Excellence	The People & Excellence unit provides expert and responsive advice and services in the areas of Human Resources, Learning & Development, Occupational Health & Safety, Risk Management, Corporate Planning & Reporting and Business Improvement.	Exp	1,618	2,035	2,512
		Rev	(26)	(53)	(44)
		NET	1,792	1,982	2,468
Initiatives					
<ul style="list-style-type: none"> • Implement a Business Continuity Plan ensuring links with the Emergency Management Plan and the ICT Disaster Recovery Plan in order to maintain the continuity of critical business functions in the event of a business interruption. 					
Finance	The Finance unit provides financial, payroll, rating and property valuation services to the organisation, community and external stakeholders. These services underpin the drive to be a financially sustainable Council, comply with the necessary legislative requirements and meet community needs. The unit also aims to provide a safe, reliable and sustainable fleet of vehicles to support the organisation in achieving its goals. The significant procurement goal is that of gaining good value from our purchasing.	Exp	2,268	2,328	3,120
		Rev	(276)	(183)	(121)
		NET	1,992	2,145	2,999
Initiatives					
<ul style="list-style-type: none"> • Implement a system to provide online rates notice access to ratepayers in Wellington Shire. • Establish a central Register for all contracts across the organisation to ensure consistency and good governance. 					

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Business Development	The Commercial Facilities team, as part of the Business Development unit, manages a range of commercial property portfolios including strategic projects in addition to completing the transactions for property acquisitions, disposal and transfers.	Exp	958	1,487	1,449
		Rev	(1,173)	(1,431)	(1,387)
		NET	(215)	56	82
Initiatives					
<ul style="list-style-type: none"> Progress the sale of Council's Surplus Land in accordance with policy and standards of best practice Subject to Council adopting budget, coordinate delivery of the Port of Sale Mooring Access Project. 					
Municipal Services	The Customer Service team, as part of the Municipal Services unit, provides responsive, quality customer service to all stakeholders.	Exp	513	503	521
		Rev	-	-	-
		NET	513	503	521
TOTAL ORGANISATIONAL			9,273	10,513	14,077

Major Initiatives

- 12) Undertake a review of the Gippsland Regional Livestock Exchange and present Council with a report and recommendations about the future operations of the facility.

2.8 Performance statement

The service performance indicators detailed in the preceding pages will be reported on within the Performance Statement which is prepared at the end of the financial year as required by Section 132 of the Act and included in the 2019/20 Annual Report. The Performance Statement will also include reporting on prescribed indicators of financial performance (outlined in section 5) and sustainable capacity, which are not included in this budget report. The prescribed performance indicators contained in the Performance Statement are audited each year by the Victorian Auditor General who issues an audit opinion on the Performance Statement. The major initiatives detailed in the preceding pages will be reported in the Annual Report in the form of a statement of progress in the Report of Operations.

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Animal Management	Health and safety	Animal prosecutions (Number of successful animal prosecutions)	Numerator Number of successful animal management prosecutions Denominator Not applicable
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Numerator User satisfaction with how council has performed on provision of aquatic facilities Denominator Not applicable
Food Safety	Health and safety	Critical and major non-compliance notifications (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	Numerator Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up Denominator Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Numerator Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads Denominator Not applicable
Statutory Planning	Planning Decision Making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	Numerator Number of VCAT decisions that did not set aside council's decision in relation to a planning application Denominator Number of VCAT decisions in relation to planning applications
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclable and green organics collected from kerbside bins that is diverted from landfill)	Numerator Weight of recyclables and green organics collected from kerbside bins Denominator Weight of garbage, recyclables and green organics collected from kerbside bins
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	Numerator Number of active library members Denominator Municipal population

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2019/20 Budget - Wellington Shire Council

2.9 Reconciliation with budgeted operating result

	Revenue	Expenditure	Net Cost (Revenue)
	\$'000	\$'000	\$'000
Communities	4,408	8,470	4,062
Services and Infrastructure	8,605	21,528	14,921
Natural Environment	9,212	13,382	4,180
Lifelong Education and Development	575	2,159	1,584
Economy	117	2,317	2,200
Organisational	1,918	15,995	14,077
Total services & initiatives	22,835	83,859	41,024
Expenses added in:			
- Depreciation			25,205
- Finance costs			364
- Other Expenses			1,146
Deficit before funding sources			67,739
Funding sources added in:			
- General Rates			(56,290)
- Victoria Grant Commission (general purpose)			(9,053)
- Capital income			(10,273)
- Other Income			(2,076)
Total funding sources			(77,692)
Combined (surplus)/deficit for the year			(9,953)

2019/20 Budget - Wellington Shire Council

3. Financial Statements

This section presents information in regard to the Financial Statements. The budget information for the years 2019/20 to 2022/23 has been extracted from the Strategic Resource Plan.

The section includes the following financial statements in accordance with the Local Government Act 1989 and the Local Government Model Finance Report.

- 3.1 Comprehensive Income Statement
- 3.2 Balance Sheet
- 3.3 Statement of Changes in Equity
- 3.4 Statement of Cash Flows
- 3.5 Statement of Capital Works
- 3.6 Statement of Human Resources

Pending Accounting Standards

The 2019-20 budget has been prepared based on the accounting standards applicable at the date of preparation. This means that pending accounting standards that will be in effect from the 2019-20 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2019-20 financial statements, not considered in the preparation of the budget include:

- AASB 16 Leases
- AASB 15 Revenue from Contracts with Customers, and
- AASB 1058 Income of Not for Profit Entities.

While it is not possible to determine the precise impact of these standards at this time, the broad impact on Council is estimated to be as follows:

- AASB 16 Leases – Introduces a single lessee accounting model whereby the Council will be required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.
- AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not for Profit Entities – Change the way that Councils recognise income and also address matters such as grant funding, contribution of assets and volunteer services. A key change is replacement for some transactions of the criteria of control as a determinant of the timing of income recognition, with the criteria of satisfying performance obligations in an enforceable agreement. These new standards have the potential to impact the timing of how the Council recognises income.

2019/20 Budget - Wellington Shire Council

3.1 Comprehensive Income Statement

For the four years ending 30 June 2023.

	NOTES	Forecast	Budget	Strategic Resource Plan Projections		
		Actual 2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Income						
Rates and Charges	4.1.1	62,013	63,885	65,206	66,654	68,136
Statutory fees & fines	4.1.2	792	882	923	918	936
User fees & charges	4.1.3	7,331	7,387	7,225	7,381	7,502
Grants - Operating	4.1.4	10,088	15,987	15,218	15,522	15,832
Grants - Capital	4.1.4	17,857	8,737	7,430	4,770	6,290
Contributions - monetary -Operating	4.1.5	478	191	117	119	122
Contributions - monetary -Capital	4.1.5	1,244	425	827	100	100
Contributions - non-monetary	4.1.5	284	-	-	-	-
Other income- Operating	4.1.6	2,979	2,772	2,772	2,783	2,822
Other income- Capital	4.1.6	579	179	-	-	-
Total income		103,845	100,445	99,718	98,247	101,740
Expenses						
Employee costs	4.1.7	26,425	27,660	27,877	28,596	29,563
Materials and Services	4.1.8	31,825	35,531	34,293	33,349	32,333
Bad and doubtful debts	4.1.9	92	92	93	95	97
Depreciation and amortisation	4.1.10	23,663	25,205	26,319	27,316	27,198
Borrowing Costs	4.1.11	391	364	397	446	465
Other expenses	4.1.12	1,592	734	576	529	540
Net loss on disposal of property, infrastructure, plant and equipment	4.1.13	840	906	979	908	979
Total expenses		84,828	90,492	90,534	91,239	91,175
Surplus for the year		18,817	9,953	9,184	7,008	10,565
Other comprehensive income items that will not be reclassified to surplus or deficit:						
Net asset revaluation increment		-	-	-	-	-
Total comprehensive result		18,817	9,953	9,184	7,008	10,565

2019/20 Budget - Wellington Shire Council

3.2 Balance Sheet

For the four years ending 30 June 2023

		Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
	NOTES			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Assets						
Current assets						
Cash and cash equivalents		58,127	53,071	41,292	34,025	35,661
Trade and other receivables		5,535	5,944	5,792	6,143	6,075
Other financial assets		25,000	25,000	25,000	25,000	25,000
Other assets		410	410	410	410	410
Total current assets	4.2.1	89,072	84,425	72,494	65,578	67,366
Non-current assets						
Trade and other receivables		2,263	2,798	3,423	3,901	4,328
Property, infrastructure, plant & equipment		905,444	918,152	937,138	949,183	957,158
Intangible assets		2,004	1,854	1,736	2,956	2,407
Total non-current assets	4.2.1	909,611	922,804	942,297	956,040	963,693
Total assets		998,683	1,007,229	1,014,791	1,021,618	1,031,259
Liabilities						
Current liabilities						
Trade and other payables		7,013	7,793	7,472	7,297	7,108
Trust funds and deposits		1,066	1,066	1,156	1,136	1,226
Provisions		6,518	3,496	9,518	7,942	8,261
Interest-bearing loans and borrowings	4.2.3	6,487	811	996	1,160	1,294
Total current liabilities	4.2.2	21,104	18,986	19,142	17,535	17,909
Non-current liabilities						
Provisions		17,032	14,382	11,595	12,567	11,438
Interest Bearing loans and borrowings	4.2.3	3,617	6,778	7,767	8,241	8,072
Total non-current liabilities	4.2.2	20,649	21,160	19,362	20,808	19,510
Total liabilities		41,753	40,146	38,524	38,343	37,419
Net assets		957,130	967,083	976,267	983,275	993,840
Equity						
Accumulated surplus		373,356	382,027	391,197	398,014	406,645
Other Reserves	4.3.1	9,437	10,719	10,733	10,924	12,858
Asset Revaluation Reserve		574,337	574,337	574,337	574,337	574,337
Total equity		957,130	967,083	976,267	983,275	993,840

2019/20 Budget - Wellington Shire Council

3.3 Statement of Changes in Equity

For the four years ending 30 June 2023

NOTES	Accumulated Surplus		Asset Revaluation Reserve	Other Reserves
	Total \$'000	\$'000	\$'000	\$'000
2019 Forecast				
Balance at beginning of the financial year	938,490	356,147	574,337	8,006
Surplus(deficit) for the year	18,817	18,817	-	-
Effect of prior year adjustments	(177)	(177)	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to other reserves	-	(2,917)	-	2,917
Transfer from other reserves	-	1,486	-	(1,486)
Balance at end of the financial year	957,130	373,356	574,337	9,437
2020 Budget				
Balance at beginning of the financial year	957,130	373,356	574,337	9,437
Surplus(deficit) for the year	8,953	8,953	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to other reserves	4.3.1	(3,142)	-	3,142
Transfer from other reserves	4.3.1	-	-	(1,888)
Balance at end of the financial year	4.3.2 967,083	382,827	574,337	10,719
2021				
Balance at beginning of the financial year	967,083	382,027	574,337	10,719
Surplus(deficit) for the year	9,184	9,184	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	(3,028)	-	3,028
Transfer from reserves	-	3,014	-	(3,014)
Balance at end of the financial year	976,267	391,197	574,337	10,733
2022				
Balance at beginning of the financial year	976,267	391,197	574,337	10,733
Surplus(deficit) for the year	7,008	7,008	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	(3,111)	-	3,111
Transfer from reserves	-	2,920	-	(2,920)
Balance at end of the financial year	983,275	398,014	574,337	10,924
2023				
Balance at beginning of the financial year	983,275	398,014	574,337	10,924
Surplus(deficit) for the year	10,565	10,565	-	-
Net asset revaluation increment(decrement)	-	-	-	-
Transfer to reserves	-	(3,232)	-	3,232
Transfer from reserves	-	1,298	-	(1,298)
Balance at end of the financial year	993,840	406,845	574,337	12,858

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3.4 Statement of Cash Flow

For the four years ending 30 June 2023

NOTES	Forecast	Budget	Strategic Resource Plan Projections		
	Actual 2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities					
Rates and charges	61,689	63,634	65,059	66,493	67,971
Statutory fees and fines	792	882	923	918	936
User fees	7,476	7,289	7,281	7,378	7,507
Grants - Operating	10,816	15,781	15,424	15,316	16,038
Grants - Capital	19,195	8,737	7,430	4,770	6,290
Contributions- monetary	1,590	235	263	(334)	(280)
Interest received	1,800	1,800	1,836	1,673	1,910
Trust funds and deposits taken	183	270	162	274	165
Other receipts	1,521	1,151	936	910	912
Employee costs	(25,899)	(27,342)	(27,822)	(28,410)	(29,314)
Materials and services	(31,198)	(34,841)	(34,524)	(33,525)	(32,522)
Trust funds and deposits repaid	(93)	(290)	(72)	(294)	(75)
Other payments	(867)	(906)	(3,399)	(1,414)	(1,677)
Net cash provided by operating activities	4.4.1	47,205	36,490	33,495	37,861
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(39,084)	(39,126)	(46,724)	(42,295)	(36,259)
Proceeds from sale of property, infrastructure, plant and equipment	766	457	557	807	657
Payments for investments	(174,675)	(179,675)	(184,675)	(189,675)	(194,675)
Proceeds from investments	170,548	179,766	184,769	189,768	194,772
Net cash used in investing activities	4.4.2	(42,445)	(38,578)	(41,395)	(35,505)
Cash flows from financing activities					
Finance costs	(390)	(364)	(397)	(446)	(465)
Proceeds from borrowings	2,500	3,973	2,005	1,615	1,125
Repayment of borrowings	(289)	(6,487)	(611)	(996)	(1,160)
Net cash provided by financing activities	4.4.3	1,821	(2,878)	797	(500)
Net increase (decrease) in cash & cash equivalents		6,581	(5,956)	(11,779)	(7,267)
Cash & cash equivalents at beginning of the financial year		51,546	58,127	53,071	41,292
Cash & cash equivalents at end of the financial year		58,127	53,071	41,292	34,025

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3.5 Statement of Capital Works

For the four years ending 30 June 2023

	NOTES	Forecast	Budget	Strategic Resource Plan Projections		
		Actual 2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Property						
Land		-	-	-	-	-
Land Improvements		125	175	900	900	85
Total land		125	175	900	900	85
Buildings		4,620	10,165	7,650	4,770	4,945
Total property		4,754	10,340	8,550	5,670	5,030
Plant & Equipment						
Plant, machinery and equipment		2,086	2,188	2,557	2,958	2,588
Fixtures, fittings and furniture		574	130	37	33	33
Computers and telecommunications		328	-	182	182	188
Library books		243	244	284	254	259
Total plant & equipment		3,231	2,491	3,060	3,427	3,068
Infrastructure						
Roads		11,391	12,222	13,309	18,420	19,030
Bridges		253	1,489	780	795	1,102
Footpaths and cycleways		3,922	3,715	5,382	1,338	1,533
Drainage		126	450	1,440	1,545	2,404
Recreational, leisure and community facilities		3,592	2,538	2,873	2,635	1,450
Waste management		725	385	200	85	40
Parks, open spaces and streetscapes		4,117	1,273	6,350	3,117	2,193
Aerodromes		6,130	1,414	653	695	178
Off street car parks		406	450	1,752	1,553	55
Other infrastructure		155	1,916	1,787	900	-
Total Infrastructure		30,917	25,812	34,506	31,081	27,985
Intangibles		282	482	608	137	176
Total Intangibles		282	482	608	137	176
Total capital works expenditure	4.5.1	38,084	39,125	46,724	40,295	36,259
Represented by:						
Asset renewal expenditure		24,462	22,274	26,832	26,255	25,607
Asset upgrade expenditure		9,338	11,282	10,582	9,256	8,169
Asset expansion expenditure		2,679	4,532	9,310	4,784	2,483
New asset expenditure		2,605	1,037	-	-	-
Total capital works expenditure	4.5.1	38,084	39,125	46,724	40,295	36,259
Funding sources represented by:						
Council cash		16,521	25,248	35,458	32,890	27,811
Grants		17,657	8,736	7,430	4,770	6,290
Borrowings		2,500	3,973	2,005	1,815	1,125
Contributions		2,206	1,168	1,833	1,020	1,033
Total capital works expenditure	4.5.1	38,084	39,125	46,724	40,295	36,259

Projects within these categories can be completed over multiple years during this resource plan

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3.6 Statement of Human Resources

For the four years ending 30 June 2023.

	Forecast	Budget	Strategic Resource Plan Projections		
	Actual 2018/19 \$'000	2019/20 \$'000	2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff expenditure					
Employee costs - operating	26,425	27,660	27,877	28,596	29,563
Employee costs - capital	16	-	-	-	-
Total staff expenditure	26,441	27,660	27,877	28,596	29,563
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees- Operating	298.6	298.0	288.3	268.0	264.0
Capitalised Labour	1.0	-	-	-	-
Total Staff numbers	299.6	298.0	288.3	268.0	264.0

A summary of human resources expenditure categorised to the organisational structure of Council is included below:

Division	Budget 2019/20 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part Time \$'000	\$'000	\$'000
Build & Natural Environment	9,410	9,367	43	-	222
Chief Executive Officer	696	696	-	-	-
Community and Culture	4,841	3,612	1,229	1,641	222
Corporate Services	3,850	3,518	332	-	74
Development	5,513	4,693	820	268	103
Total permanent staff expenditure	24,310	21,686	2,424		
Total casuals and temporary staff expenditure	2,530			1,909	621
Other staff expenditure	820				
Less: Capitalised Labour costs	-				
Total operating expenditure	27,660				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Division	Budget FTE	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part Time		
Build & Natural Environment	111.6	111.0	0.6	-	4.0
Chief Executive Officer	5.0	5.0	-	-	-
Community and Culture	54.4	38.0	16.4	19.2	3.0
Corporate Services	38.4	34.0	4.4	-	1.6
Development	55.4	44.0	11.4	3.1	2.3
Total permanent staff	264.8	232.0	32.8		
Total casuals and temporary staff	33.2			22.3	10.9
Total Operating Employees	298.0				

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4. Notes to Financial Statements

4.1 Comprehensive Income Statement

4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan (SRP), rates and charges were identified as an important source of income. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning (SRP) process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2019/20 the FGRS cap has been set at 2.5%. The cap applies to general rates and is calculated on the basis of council's average rates.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 2.5% in line with the rate cap. Other charges including the Garbage charge, Waste Infrastructure charge and the EPA levy are outside the (FGRS) and will be on a cost recovery basis. Special charge relates to ratepayer's contributions towards special charge street schemes.

Total rates and charges to be raised for 2019/20 is \$63.6M and \$0.3M for interest on rates and charges.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual	Budget 2019/20	Change	
	\$'000	\$'000	\$'000	%
General rates*	54,959	56,290	1,331	2.4
Garbage Charge	1 4,325	4,325	-	-
Waste Infrastructure Charge	1,701	1,703	2	0.1
EPA Levy	329	330	1	0.3
Boisdale Sewage Scheme	10	10	-	-
Special charge	2 383	933	550	143.6
Interest on rates and charges	306	294	(12)	(3.9)
Total rates and charges	62,013	63,895	1,872	3.0

*This item is subject to the rate cap established under the FGRS.

*This item includes \$72,000 Cultural and Recreational Land rates income which is not included in the FGRS calculations (refer 4.1.1(j)).

Comments

(1) Special charge relates to owner contribution raised as a special charge for ratepayers' contribution towards street reconstructions.

4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2018/19 cents/\$CIV	2019/20 cents/\$CIV	Change
General residential	0.005297	0.005273	(0.5%)
Commercial/Industrial	0.005297	0.005273	(0.5%)
Farm	0.004238	0.004218	(0.5%)
Cultural & Recreational Land Act (rate concession)	N/A	N/A	N/A

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4.1.1(c) The estimated amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates compared with the previous year.

Type of Property	2018/19	2019/20	Change	
	Forecast \$'000	\$'000	\$'000	%
General residential	32,499	34,047	1,548	4.8
Commercial/Industrial	12,900	12,249	(51)	(0.4)
Farm	10,090	9,922	(168)	(1.7)
Cultural & Recreational Land	70	72	2	3.0
Total amount to be raised by general rates	54,959	56,290	1,330	2.4

- Additional supplementary property valuations and new assessments occurring after the 2018/19 budget was struck in June 2018, are fully annualised and are included in the budget for 2019/20.

- 2019 Revaluations undertaken incorporate significant corrections to forestry farm assessments.

4.1.1(d) The number of assessments in relation to each type or class of land compared with the previous year.

Type of Property	2018/19	2019/20	Change	
	Forecast No.	No.	\$'000	%
General residential	27,755	27,252	(503)	(1.8)
Commercial/Industrial	1,611	1,591	(20)	(1.2)
Farm	3,512	3,350	(162)	(4.6)
Cultural & Recreational Land	35	35	-	-
Total number of assessments	32,913	32,228	(685)	(2.1)

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated value of each type or class of land compared with the previous financial year.

Type of Property	2018/19	2019/20	Change	
	Forecast \$'000	\$'000	\$'000	%
General residential	6,127,399	6,457,000	329,601	5.4
Commercial/Industrial	2,322,013	2,323,002	989	0.0
Farm	2,380,783	2,352,047	(28,736)	(1.2)
Recreational Land	28,509	28,509	-	-
Total value of land	10,858,704	11,160,558	301,853	2.8

The uplift represents supplementary (new assessments of CIV) occurring/created after the 2018/19 budget was struck in June 2018 and exist for inclusion in 2019/20 budget.

4.1.1(g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per	Per	Change	
	Rateable Property 2018/19 \$	Rateable Property 2019/20 \$	\$	%
Residential Garbage collection	222.00	222.00	-	-
Waste Infrastructure Charge (Landfill operation and rehabilitation)	55.00	55.00	-	-
EPA Levy Charge	16.92	16.92	-	-
Boisdale Common Effluent System and Pump out Charge	404.90	415.00	10.10	2.5

Service rates and charges are not covered by FGRS

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4.1.1 (h) The estimated amount to be raised by each type of service rate or charge compared with the previous financial year.

Type of Charge	2018/19	2019/20	Change	
	Forecast \$'000	\$'000	\$'000	%
Kerbside collection (Garbage) *	4,325	4,325	-	-
Waste Infrastructure Charge	1,701	1,703	2	0.1
EPA Levy Charge	329	330	1	0.1
Boisdale Common Effluent System Charge	10	10	-	-
Total amount to be raised by service rates or charges	6,365	6,368	3	0.0

* Recycle processing charges and management of council's landfills and transfer stations.

4.1.1(i) The estimated total amount to be raised by all rates and charges compared with the previous year:

	2018/19	2019/20	Change
	Forecast \$'000	\$'000	\$'000
Rates and charges	61,324	62,658	1,334
Supplementary rates	-	-	-
Total	61,324	62,658	1,334

4.1.1(j) Fair Go Rates System Compliance

Wellington Shire Council is compliant with the State Government's Fair Go Rates System.

	2018/19	2019/20
Number of rateable properties	32,781	32,193
Base Average Rates	\$ 1,631.73	\$ 1,704.96
Maximum Rate Increase (set by the State Government)	2.25%	2.50%
Capped Average Rate	\$ 1,688.44	\$ 1,747.61
Maximum General Rates and Municipal Charges Revenue Allowable*	\$ 54,893,113	\$ 56,261,068
Budgeted General Rates and Municipal Charges Revenue*	\$ 54,480,966	\$ 56,218,826
Budgeted Supplementary Rates	\$ -	\$ -
Budgeted Total Rates and Municipal Charges Revenue*	\$ 54,480,966	\$ 56,218,826

* Excludes Cultural and Recreational Land rates income

4.1.1 (k) Any significant changes, that affect the estimated amounts to be raised by rates and charges.

There are no known significant changes, which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations;
- The variation of returned levels of value (e.g. valuation appeals);
- Changes of use of land such that rateable land becomes non-rateable land and vice versa;
- Changes of use of land such that residential land becomes business land and vice versa; and
- Consolidation of farm properties and land subdivisions.

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4.1.1(i) Differential rates

Rates to be levied

The rate in the dollar to be applied to the CIV in

- A general rate of 0.005273 for all rateable general properties; and

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the types of classes of land, which are subject to each differential rate are set out below.

Farm Land

Farm land is land, which is:

- not less than 2 hectares in area; and
- is used primarily for:
 - › grazing (including agistment);
 - › dairying;
 - › pig-farming;
 - › poultry-farming;
 - › fish-farming;
 - › tree-farming;
 - › bee-keeping;
 - › viticulture;
 - › horticulture;
 - › fruit-growing or the growing of crops of any kind or for any combination of these activities, and;
- is used by a business;
 - › that has significant and substantial commercial purpose or character; and
 - › that seeks to make a profit on a continuous or repetitive basis from its activities on the land; and
 - › that is making a profit from its activities on the land, or that has a reasonable prospect of making a profit from its activities on the land if it continues to operate in the way that it is operating; and;
- where the ratepayer is considered a Primary Producer.

Recreational land

Recreational land is land, which is as defined in accordance with Section 4 of the *Cultural & Recreational Lands Act 1963*:

- controlled by a non-profit organisation which exists for the purpose of providing or promoting culture or sporting recreation facilities which is used for sporting, recreation or cultural purposes or which is used for agricultural showgrounds.

The amounts levied on recreational land have regard to the services provided by the Council in relation to such lands, and the benefit to the community derived from such recreational lands.

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4.1.2 Statutory fees and fines

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Infringements and costs	140	245	105	74.8
Land & Building Information Certificates	135	135	-	-
Permits	127	122	(5)	(3.9)
Planning Fees	390	380	(10)	(2.6)
Total statutory fees and fines	792	882	90	11.4

Statutory fees relate mainly to fees and fines levied in accordance with legislation and includes *Public Health and Wellbeing Act 2008* registrations, provision of property information and fines. Increases in statutory fees are made in accordance with legislative requirements.

Comments:

Budgeted statutory fees and fines are expected to remain relatively consistent with 2018/19 levels except for infringements. Compliance income in 2018/19 is lower than expected due to drought conditions, resulting in less fee hazard infringements.

4.1.3 User fees

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Waste management services	2,573	2,577	4	0.2
Leisure centres	1 2,151	2,292	141	6.6
Registration and other permits	808	816	10	1.2
Saleyards	2 558	514	(44)	(7.9)
The Wedge	3 412	389	(23)	(5.6)
Other fees and charges	4 340	313	(27)	(7.9)
Reimbursements	295	284	(11)	(3.7)
Emergency Works - Call Outs	80	85	5	6.3
Animal Services	59	60	1	1.7
Wellington Centre	57	57	-	-
Total user fees	7,331	7,387	56	0.8

User charges relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. These include use of leisure, entertainment and other community facilities. In setting the budget, the key principles for determining the level of user charges has been to ensure that increases do not exceed CPI increases or market levels.

Comments:

Budgeted user fees are expected to increase by \$56,000 over 2018/19.

(1) Gippsland Regional Sports Complex 2018/19 income is reduced due to closure during the floor resurfacing project and construction of outdoor courts. The increase in 2019/20 income represents a return to a full year of operations.

(2) Gippsland Regional Livestock Exchange (Saleyards) income is expected to be affected by continuing drought conditions. Additionally, fees have remained frozen since operations were taken over in April 2018.

(3) Increased 2018/19 venue hire, labour recovery, ticketing, and marketing fees income forecast due to well-performing venue hire shows. Expectation is that normal income will resume in 2019/20.

(4) 2018/19 tree planting income was above budget.

A detailed listing of fees and charges is included in Appendix A- Fees and Charges.

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4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	12,722	16,362	3,660	28.8
State funded grants	15,223	8,341	(6,882)	(45.2)
Total grants received	27,945	24,723	(3,222)	(11.5)
 (a) Operating Grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission	1	7,080	13,962	6,902 97.5
Roads to Recovery - Operating		93	-	(93) (100.0)
Recurrent - State Government				
Libraries		321	325	4 1.2
Cultural Services		213	213	- -
Rural Access		251	183	(68) (27.1)
Municipal emergency		178	146	(32) (18.0)
School crossing supervisors		133	133	- -
Parks & Environmental services		107	113	6 5.6
Environmental health		96	77	(19) (19.8)
Fire Service Property levy		59	61	2 3.4
Senior citizens		57	58	1 1.8
Community support programs		25	25	- -
Other		21	19	(2) (9.5)
Property valuation	2	61	-	(61) (100.0)
Total recurrent grants		8,695	15,335	6,640 76.4
Non-Recurrent - Commonwealth Government				
Business Development	3	368	-	(368) (100.0)
Total Non-Recurrent Commonwealth Grant		368	-	(368) (100.0)
Non-Recurrent - State Government				
Community & Recreation Facilities upgrade	4	364	342	(42) (10.9)
Other		116	205	89 76.7
Business Development	3	292	76	(216) (74.0)
Community Support programs		64	29	(35) (54.7)
Planning		110	-	(110) (100.0)
Parks & Environmental services		59	-	(59) (100.0)
Total Non-Recurrent grants		1,025	652	(373) (36.4)
Total Operating Grants		10,088	15,987	5,899 58.5

Comments:

Budgeted operating grants are expected to increase by \$5.9M over 2018/19.

(1) The 2018/19 forecast is impacted by \$6.3M of the 2018/19 Financial Assistance Grants 'brought forward' and received by 30 June 2018. 2019/20 budget includes a full year of Financial Assistance Grants.

(2) The Victorian government has provided assistance to Councils for the impact of 2018/19 income lost associated with the transfer of annual property revaluation to the Valuer - General's Office.

(3) Funding provided by Commonwealth and State Governments for drought community and resilience programs.

(4) One off grants for community and facilities upgrades will be received in 2019/20 for Stratford Recreation Reserve Netball Changerooms and Nambrok Public Hall.

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	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change \$'000	%
(b) Capital Grants				
<u>Recurrent - Commonwealth Government</u>				
Roads to Recovery	1 3,289	2,150	(1,139)	(34.6)
Total Recurrent Commonwealth Government grants	3,289	2,150	(1,139)	(34.6)
<u>Non - Recurrent - Commonwealth Government</u>				
Buildings	892	250	(642)	(72.0)
Parks, Open Space & Streetscapes	1,000	-	(1,000)	(100.0)
Total Non - Recurrent - Commonwealth Grant	1,892	250	(1,642)	(86.8)
<u>Non- Recurrent - State Government</u>				
Buildings	2 4,048	2,751	(1,297)	(32.0)
Roads	3 1,040	1,958	918	88.3
Other Infrastructure	-	652	652	-
Footpaths	242	500	258	106.6
Recreational Leisure & Community Facilities	1,687	250	(1,437)	(85.2)
Bridges	-	175	175	-
Parks, Open Space & Streetscapes	150	50	(100)	(66.7)
Waste Management	500	-	(500)	(100.0)
Aerodromes	5,000	-	(5,000)	(100.0)
Library Books	9	-	(9)	(100.0)
Total Non- Recurrent State Government grants	12,678	6,336	(6,340)	(50.0)
Total Capital grants	17,857	8,736	(9,121)	(51.1)
Total Grants	27,945	24,723	(3,222)	(11.5)

Comments:

Capital grants include all monies received from State and Federal government for the purposes of funding specific capital works projects and are expected to decrease by \$9.1M compared to 2018/19.

(1) 2019/20 is the first year of the next Roads to Recovery program. The total five year allocation is \$12.6M.

(2) Other major grant funding will be received for upgrading community sporting facilities and public halls including Cameron Sporting Complex (\$0.9M), Stephenson Park Recreation Reserve (\$0.8M), Briagolong Recreation Reserve (\$0.3M) and Yarram Regent Theatre (\$0.4M).

(3) Blackspot and Country Roads funding of \$2.0M will be used to upgrade roads in various areas of the Shire.

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4.1.5 Contributions

		Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
				\$'000	%
Monetary	1	1,722	616	(1,107)	(64.3)
Non-monetary	2	284	-	(284)	(100.0)
Total contributions		2,006	616	(1,391)	(69.3)

Comments:

Cash contributions include all monies received from community sources or other non government bodies towards the delivery of Council's services to ratepayers (operating) and capital works program.

(1) Monetary contributions are expected to decrease by \$1.1M as lower community contributions will be received in 19/20. Contributions in 2019/20 will be received towards Rathjens Bridge, Stratford Recreation Reserve and Stephenson Park Change rooms redevelopments, and various public halls.

(2) Non monetary contributions are gifted and donated assets relating to infrastructure assets from new subdivisions and land acquired under the Wellington Coastal Strategy Voluntary Assistance Scheme. No non cash monetary contributions have been budgeted for 2019/20.

4.1.6 Other income

		Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
				\$'000	%
Interest on Investments		1,000	1,800	-	-
Other rent		833	833	-	-
Donations	1	593	220	(373)	(62.9)
Recognition of assets	2	237	-	(237)	(100.0)
Interest on debtors		10	21	11	109.2
Miscellaneous income	3	25	-	(25)	(100.0)
Sponsorship	4	22	54	32	145.5
Insurance recovery	5	38	23	(15)	(40.0)
Total other income		3,558	2,951	(607)	(17.1)

Comments:

Budgeted other income is expected to decrease by \$607,000.

(1) Donations were received in 2018/19 towards Gippsland Regional Sports Complex and Sale Tennis Club redevelopment but are anticipated to reduce in 2019/20. Donations towards Skate Park lighting and improvements within the Art Gallery, Library service desk and Wedge Outdoor areas will be received in 2019/20.

(2) Recognition of assets such as roads and buildings are forecast to be \$0.2M in 2018/19. No budget is included for recognition of assets in 2019/20.

(3) A number of one-off miscellaneous reimbursements and non asset sales occurred in 2018/19 which are not expected to occur in 2019/20.

(4) Agribusiness sponsorships to be collected by Council across financial years, and expended fully in 2019/20.

(5) A number of one-off miscellaneous insurance reimbursements occurred in 2018/19 which are not expected to occur in 2019/20.

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4.1.7 Employee costs

		Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
				\$'000	%
Wages and Salaries	1	21,439	22,493	1,054	4.9
Superannuation		2,095	2,174	79	3.8
Casual staff		1,978	1,673	(305)	(15.4)
Other	2	510	612	102	20.0
Workcover	3	201	500	299	148.3
Fringe benefit tax		202	208	6	2.8
Total employee costs		26,425	27,660	1,235	4.7

Comments:

Budgeted employee costs are expected to increase by \$1.2M over 2018/19 primarily due to:

(1) Enterprise Agreement increases and within band movements. Council's current Enterprise Agreement concludes in November 2019 and negotiations are planned to commence mid 2019. A full year budget has been included for new funded positions commencing in late 2018/19 and long term vacant positions.

(2) Some 2018/19 corporate training has been deferred to 2019/20.

(3) 2018/19 WorkCover premium savings resulting from finalisation of some long term claims, will not reoccur in 2019/20.

4.1.8 Materials and services

		Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
				\$'000	%
Authority fees		948	972	24	2.5
Building Maintenance	1	1,409	1,487	78	5.5
Consultants	2	576	1,151	575	99.8
Contractors	3	6,380	8,341	1,961	30.7
Contributions		2,793	2,787	(6)	(0.2)
Infrastructure & Parks Maintenance		7,706	8,015	309	4.0
Insurances	4	1,113	1,290	177	15.9
Materials	5	3,988	4,535	549	13.8
Utility payments		2,516	2,608	92	3.7
Waste Management Services		4,308	4,345	(53)	(1.2)
Total Materials and services		31,825	35,531	3,706	11.6

Comments:

Budgeted materials and services are expected to increase by \$3.7M over 2018/19.

(1) Building maintenance for operational facilities expected to increase, primarily due to \$90,000 maintenance expected to maintain the revamped Gippsland Regional Sports Complex facilities.

(2) Additional consultant expenditure in 2019/20 includes \$0.25M deferred Port Albert project, \$0.2M to combine sporting facilities and strategies and \$0.15M for Leisure & Entertainment strategy.

(3) Additional contractor expenditure in 2019/20 includes \$1.0M for the Gippsland Shared Services Project, \$1.0M for Drought Relief Support, \$0.7M for planned system upgrades, \$1.1M deferred Stratford Recreation Reserve Changerooms and Sale Memorial Hall upgrades, \$0.2M for the Nambrok Public Hall. This is offset by a deferral of \$1.7M of special projects forecast to be completed in 2018/19, and \$0.25M Drought Communities Programme Funding expected to be used in 2018/19.

(4) Premiums for assets and Public Liability insurance is anticipated to increase by 20%.

(5) Materials costs will increase primarily due to \$0.5M increase in the budget for software maintenance due to planned upgrades.

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4.1.9 Bad and doubtful debts

	Forecast	Budget	Change	
	Actual 2018/19 \$'000	2019/20 \$'000	\$'000	%
Rate debtors	91	91	-	-
Infringements	1	1	-	-
Total bad and doubtful debts	92	92	-	-

Comments:

Budgeted bad and doubtful debts are expected to remain consistent with 2018/19 levels.

4.1.10 Depreciation and amortisation

	Forecast	Budget	Change	
	Actual 2018/19 \$'000	2019/20 \$'000	\$'000	%
Infrastructure	15,440	16,464	1,024	6.6
Property	5,298	5,687	391	7.4
Plant and equipment	2,360	2,421	61	2.6
Intangible assets	567	633	66	11.6
Total depreciation and amortisation	23,663	25,205	1,541	6.5

Comments:

Budgeted depreciation and amortisation is expected to increase by \$1.5M, mainly due to the completion of the 2019/20 capital works program and the full year effect of depreciation on the 2018/19 capital works program.

4.1.11 Borrowing costs

	Forecast	Budget	Change	
	Actual 2018/19 \$'000	2019/20 \$'000	\$'000	%
Interest - borrowings	391	364	(27)	(6.9)
Total borrowing costs	391	364	(27)	(6.9)

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4.1.12 Other expenses

	Forecast	Budget	Change	
	Actual 2018/19 \$'000	2019/20 \$'000	\$'000	%
Derecognition of assets	208	-	(208)	(100.0)
Assets written off	381	-	(381)	(100.0)
Councillors allowances	310	316	6	2.0
Operating lease rentals	291	285	(7)	(2.3)
Landfill Rehabilitation Expense	288	-	(288)	(100.0)
Auditors remuneration - VAGO	71	73	2	3.4
Auditors remuneration - Internal	45	60	15	33.3
Total other expenses	1,592	734	(858)	(53.9)

Comments:

Budgeted other expenses are expected to increase marginally over 2019/20.

4.1.13 Net Loss on disposal of property, infrastructure, plant and equipment

	Forecast	Budget	Change	
	Actual 2018/19 \$'000	2019/20 \$'000	\$'000	%
Proceeds from sale of assets	(766)	(457)	309	(40.3)
Written Down Value of assets sold	580	415	(165)	(28.5)
WDV Assets Replaced	1,028	948	(78)	(7.6)
Total Net loss on disposal of property, infrastructure, plant and equipment	840	906	66	7.9

Comments:

Proceeds from the disposal of Council Assets is expected to be \$0.8M and relates mainly to the planned cyclical replacement of part of the plant and vehicle fleet. The written down value of assets sold/replaced is anticipated to be \$1.4M.

2019/20 Budget - Wellington Shire Council

4.2 Balance Sheet

4.2.1 Assets

Budgeted "Total assets" are expected to increase by \$8.3M, being a decrease of \$4.7M in current assets and an increase of \$13.0M in non-current assets.

The decrease of \$4.7M in current assets is the result of reduced cash and cash equivalents partly offset by a minor increase in trade and other receivables.

The increase of \$13.0M in non-current assets is attributable to the net result of the capital works program (\$39.1M of new assets), depreciation of assets (\$25.0M) and the impact of asset sales (\$0.9M).

4.2.2 Liabilities

Budgeted "Total liabilities" are expected to decrease by \$1.6M, being a decrease of \$2.1M in current liabilities and an increase of \$0.5M in non-current liabilities.

The decrease of \$2.1M in current liabilities is primarily due to classification of the timing for the planned repayment of a \$6.0M loan principal during 2019/20. Trade and other payables will increase by \$0.7M and the provision for landfill will decrease by \$2.7M due to the anticipated commencement of the Longford landfill rehabilitation in 2019 to be funded from this provision.

The majority of \$0.5M increase in non-current liabilities relates to the impact of classification of loans and provision to current liabilities.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2018/19 \$'000	2019/20 \$'000
Amount borrowed as at 30 June of the prior year	7,892	10,103
Amount proposed to be borrowed	2,500	3,973
Amount projected to be redeemed	289	6,487
Amount of borrowings as at 30 June	10,103	7,589

Borrowings are utilised by council to spread the impact across generations of the community utilising assets.

Prior years borrowings were delayed due to timing of projects planned to be completed in 2019/20.

2019/20 Budget - Wellington Shire Council

4.3 Statement of changes in Equity

4.3.1 Other Reserves

		2019/20 \$'000
Forecast at 30 June 2019		9,437
Proposed Transfer to Reserves 2019/20		
Discretionary Reserves		
-Plant Replacement	1	855
-Waste Infrastructure	2	1,858
Non- Discretionary Reserves		
-Recreational Land	3	110
-Art Gallery Acquisition/Contribution Reserves	4	18
-Leased Property Improvements	5	301
Total transfers to reserves		3,142
Proposed Transfer from Reserves 2019/20		
Discretionary Reserves		
-Asset Improvement		400
-Plant Replacement	1	870
-Waste Infrastructure	2	540
Non-Discretionary Reserves		
-Recreational Land	3	50
-Infrastructure Contributions		-
-Art Gallery Acquisition/Contribution Reserves	4	-
-Leased Property Improvements (e)	5	-
Total transfers from reserves		1,860
Budget at 30 June 2020		10,719

Comments

Total other reserves are expected to increase by \$1.3M over 2019/20.

(1) Plant Replacement Reserve is to fund future purchases of major plant and equipment and will marginally increase by the end of 2020/21.

(2) Waste Infrastructure Reserve is to fund the establishment of recycling and transfer station, remediation and rehabilitation of existing and closed landfills and an increase in landfill capacity in the future. The 2019/20 increase relates to the transfer to the reserve of the Waste Infrastructure charge collected during 2019/20 reduced by proposed expenditure on waste facilities.

(3) Recreational Land Reserve is to fund future open space facilities as per Section 18 of Subdivision Act. During 2019/20 it is anticipated to transfer funds from this reserve to fund a new playground in Stratford.

(4) Art Gallery Acquisition and Contribution Reserves are to fund future art acquisitions and major exhibitions including the John Leslie Art Prize.

(5) Leased Property Improvements Reserve is to fund future works on leased properties (caravan parks and Port of Sale Moorings) in accordance with Crown Land Act. Funds transferred to reserve in 2019/20 include lease related payments received from Caravan Parks lessees and mooring fees.

4.3.2 Equity

Total Equity is anticipated to increase by \$9.96M being for the expected 2019/20 surplus.

2019/20 Budget - Wellington Shire Council

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by operating activities

The decrease of \$10.8M in cash inflows from operating activities is mainly due to the inclusion of a full year of 2019/20 Financial Assistance Grants partly offset by lower capital grant funding resulting in a net decrease of \$5.5M. Employee costs and materials services will also increase by \$5.0M.

4.4.2 Net cash flows used in investing activities

The majority of the decrease of \$3.9M in payments for investing activities relates to a reduction in the proceeds from investments. Property, infrastructure, plant and equipment expenditure will remain at \$39M and represents Council's continued commitment to the renewal of community assets and delivering improvements to facilities. More detailed information on the 2019/20 capital program can be found in 4.5.

4.4.3 Net cash flows provided by financing activities

Net cash flow provided by financing activities has increased by \$4.7M as a result of proposed increased borrowings which is to partly fund works on Cameron Sporting Complex Redevelopment, Maffra CBD Streetscape Development and at West Sale Aerodrome. During 2019/20 loan principal and interest repayments will increase by \$8.2M due to the repayment of \$6.0M loan in 2019/20.

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4.5. Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2019/20 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year. Note some multi year projects span up to three years on an ongoing basis, and include Market Street and Macarthur Street Roundabout, Great Southern Rail Trail Extension Project - Alberton to Welshpool, Maffra CBD Streetscape, Cameron Sporting Complex redevelopment, Sale Oval and Stephenson Park Changerooms redevelopment, Yarram Walpole Stadium Roof repairs, Port of Sale Access Project and Business Systems Upgrades.

4.5.1 Summary

		Forecast Actual 2018/19	Budget 2019/20	Change	%
		\$'000	\$'000	\$'000	
Property	¹	4,754	10,340	5,586	117.5
Plant and equipment	²	3,231	2,491	(740)	(22.9)
Infrastructure	³	30,817	25,812	(5,005)	(16.2)
Intangibles	⁴	262	482	200	70.9
Total		39,064	39,125	-41	0.1

Intangibles are included as a reconciling item to match Statement of Capital Works (Section 3).

¹ Commencement of construction of the Cameron Sporting Complex redevelopment.

² Increased life expectancy because of the rational usage of Plant and Fleet has a direct result of reduced Plant and Machinery spending during 2019/20.

³ Investment in large infrastructure projects such as the Maffra CBD streetscape renewal, reconstruction and widening Balloong Road - Woodside and residential road and street construction program.

⁴ Cyclic renewal of major business software will occur in 2019/20.

	Project Cost	Asset expenditure types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contrib.	Council cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	10,340	-	4,388	4,113	1,839	3,000	181	4,800	2,350
Plant and equipment	2,491	-	2,321	78	92	-	27	2,464	-
Infrastructure	25,812	1,037	15,550	8,899	2,526	5,736	960	17,493	1,623
Intangibles	482	-	15	392	75	-	-	482	-
Total	39,125	1,037	22,274	11,282	4,532	8,736	1,168	25,248	3,973

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4.5.2 Current Budget

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PROPERTY									
LAND									
TOTAL LAND	-	-	-	-	-	-	-	-	-
LANDFILL IMPROVEMENTS									
Waste Management / Weighbridge Software & Hardware	100	-	-	100	-	-	-	-	-
Kilmany Landfill Cell 3 Design	75	-	-	-	75	-	-	75	-
TOTAL LANDFILL IMPROVEMENTS	175	-	-	100	75	-	-	175	-
BUILDINGS									
Cameron Sporting Complex, Maffra - Stadium Redevelopment	6,200	-	1,550	3,100	1,550	1,150	25	2,675	2,350
Stephenson Park Recreation Reserve, Sale - Pavilion Redevelopment	1,350	-	945	405	-	800	50	500	-
Yarram Regent Theatre - Solar Panels & Façade works	440	-	220	220	-	390	-	50	-
Briagolong Recreation Reserve - Pavilion Redevelopment	370	-	298	-	74	260	-	110	-
Bundalagwah Myrtlebank Hall - Storage, Verandah & Stage Upgrades	270	-	81	81	108	202	18	50	-
Toilet Replacement Program - Sale Botanic Gardens	250	-	250	-	-	-	-	250	-
Port Albert Mechanics Institute - Building works	198	-	119	79	-	90	-	108	-
Airly-Clydebank Hall - Toilets, Roofing, Solar and Kitchen	186	-	112	74	-	108	28	50	-
Briagolong Quarry Reserve - Public Toilet redevelopment	160	-	160	-	-	-	-	160	-
Yarram Walpole Stadium - Roof works	154	-	154	-	-	-	60	94	-
Sale Historical Society - Museum re-roof and painting	90	-	90	-	-	-	-	90	-
Toilet Renewal Program - Apex Park Heyfield, Harbeck Street Heyfield, Macalister Park Maffra, Apex Park Stratford	75	-	75	-	-	-	-	75	-
Yarram Mechanics Hall - Minor works	50	-	42	8	-	-	-	50	-
Stratford Kindergarten Acoustics and other works	45	-	38	9	-	-	-	45	-
Stratford Mechanics Hall - Wall Improvement	35	-	35	-	-	-	-	35	-
Heyfield & Maffra Pool Rainwater capture and diversion	32	-	-	-	32	-	-	32	-
TOTAL BUILDINGS	9,905	-	4,165	3,976	1,764	3,000	181	4,374	2,350
TOTAL PROPERTY	10,080	-	4,165	4,076	1,839	3,000	181	4,549	2,350

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Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PLANT & EQUIPMENT									
PLANT, MACHINERY & EQUIPMENT									
Plant Renewal - Annual Program	1,075	-	1,075	-	-	-	-	1,075	-
Fleet Renewal - Annual Program	833	-	833	-	-	-	-	833	-
Aqua Energy, Sale - Air Handling System Replacement	200	-	160	40	-	-	-	200	-
TOTAL PLANT, MACHINERY & EQUIPMENT	2,108	-	2,068	40	-	-	-	2,108	-
FURNITURE & FITTINGS									
Port of Sale Signage Installation	56	-	-	-	56	-	-	56	-
The Wedge - Cyclorama Projector	35	-	17	18	-	-	17	18	-
Gippsland Art Gallery - Art Acquisitions	30	-	-	-	30	-	10	20	-
The Wedge - LED Replacements of Par Can Stage Lights	12	-	10	2	-	-	-	12	-
The Wedge - Poster Display	6	-	-	-	6	-	-	6	-
TOTAL FURNITURE & FITTINGS	139	-	27	20	92	-	27	112	-
LIBRARY BOOKS									
Library Book Acquisitions	151	-	151	-	-	-	-	151	-
Library Audio-Visual Acquisitions	52	-	42	10	-	-	-	52	-
Library Cataloguing & Processing	41	-	33	8	-	-	-	41	-
TOTAL LIBRARY BOOKS	244	-	226	18	-	-	-	244	-
TOTAL PLANT & EQUIPMENT	2,491	-	2,321	76	92	-	27	2,464	-
INFRASTRUCTURE									
ROADS									
Rural Roads Resealing - Annual Program	2,500	-	2,500	-	-	-	-	2,500	-
Residential Road & Street Construction Program	1,200	-	600	600	-	900	300	-	-
Reconstruct Unsealed Roads - Annual Program	1,200	-	1,200	-	-	-	-	1,200	-
Reconstruction and widening Balloong Road - Woodside	1,140	-	684	456	-	760	-	380	-
Urban Streets Asphalt Resheeting - Annual Program	750	-	750	-	-	-	-	750	-
Urban Street Resealing - Annual Program	538	-	538	-	-	-	-	538	-
Beverleys Road Safety Upgrades (Blackspot Program)	528	-	108	422	-	528	-	-	-
Sale Toongabbie Road Safety Upgrades (Blackspot Program)	521	-	208	313	-	521	-	-	-
Market Street / Macarthur Street Intersection Improvement (Blackspot Program)	500	-	200	300	-	150	-	350	-

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Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
Kerb & Channel Replacement - Annual Program	450	-	450	-	-	-	-	450	-
Lanes Road, Alberton Renewal	400	-	260	120	-	400	-	-	-
Final Seals - Annual Program	315	-	315	-	-	-	-	315	-
Stockdale Road/Gnagolong-Stockdale Road Intersection Upgrade	300	-	120	180	-	-	-	300	-
Crest Widening Program - Giffard Road	300	-	150	150	-	-	-	300	-
Rathjens Road Reconstruction	300	-	160	120	-	300	-	-	-
Unsealed Road Intersection Upgrades - Annual Program	300	-	120	180	-	-	-	300	-
Project Development	250	-	125	75	50	-	-	250	-
Loch Sport Town Entry Improvements (Town Entry Improvement Program)	250	-	100	150	-	-	-	250	-
Seaspray - Pedestrian Safety Improvements	250	-	-	250	-	-	-	250	-
Marley Street North, Sale - Special Charge Scheme	170	-	85	85	-	-	265	95	-
Turning Circle Improvement Program - Year 1 Design	30	-	18	12	-	-	-	30	-
TOTAL ROADS	12,192	-	8,729	3,413	50	3,509	265	8,069	-
BRIDGES									
Staceys Bridge Upgrade	494	-	-	494	-	175	-	319	-
Rathjens Bridge Renewal	400	-	400	-	-	200	200	-	-
Oris No 3 Bridge Renewal	350	-	350	-	-	350	-	-	-
End Posts / Bridge Approach Guardrails - Annual Program	125	-	75	50	-	-	-	125	-
Major Culvert Renewal Program	100	-	80	20	-	-	-	100	-
TOTAL BRIDGES	1,469	-	805	564	-	725	200	544	-
FOOTPATHS									
Maffra CBD Streetscape Renewal Year 3	1,946	-	1,557	389	-	500	-	-	1,446
Shared Paths - Annual Program	750	-	-	-	750	-	-	750	-
Footpaths Renewal - Annual Program	300	-	300	-	-	-	-	300	-
Great Southern Rail Trail Extension Project - Alberton to Welshpool	120	-	-	-	120	-	-	120	-
Port Albert Beach Access Stair Renewal	100	-	100	-	-	-	-	100	-
Gravel Path Renewal - Annual Program	75	-	75	-	-	-	-	75	-
Footpaths Network Connections - Annual Program	50	-	-	-	50	-	-	50	-
Footpath Disability Improvement - Annual Program	50	-	25	25	-	-	-	50	-
TOTAL FOOTPATHS	3,391	-	2,057	414	820	500	-	1,445	1,446

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Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
DRAINAGE									
Barkly Street, Sale - Drainage Renewal	300	-	300	-	-	-	-	300	-
Minor Drainage Improvements - Annual Program	150	-	90	60	-	-	-	150	-
TOTAL DRAINAGE	450	-	390	60	-	-	-	450	-
RECREATIONAL LEISURE & COMMUNITY FACILITIES									
Pine Lodge Recreation Reserve - Tennis Court Resurfacing	416	-	416	-	-	250	30	136	-
Sale Outdoor Pool Plant Room - Stage 2 of Construction	410	-	205	205	-	-	-	410	-
Aqua Energy and Sale Outdoor Pool - Pool Blankets	145	-	-	-	145	-	-	145	-
Aqua Energy 25 Metre Pool Window Reglazing	120	-	-	120	-	-	-	120	-
Aqua Energy 25 Metre Pool Structural works – Pool Hall	100	-	90	10	-	-	-	100	-
Stafford and Heyfield Pool BBQ and Shade installation	80	-	-	-	80	-	-	80	-
Sale Oval - Changeroom Redevelopment - Design	80	-	48	24	8	-	-	80	-
GRSC - Netball Shelters	50	-	50	-	-	-	-	50	-
GRSC - Stadium LED Light Upgrade	45	-	22	23	-	-	-	45	-
Outdoor Pools - Solar Heating Upgrades	42	-	21	21	-	-	-	42	-
Aqua Energy Disability Beds Replacement	41	-	33	8	-	-	-	41	-
Sale Outdoor Pool - Electrical Power Upgrade	33	-	16	17	-	-	-	33	-
GRSC - Stage 2A Pitch and Parking lot Lighting Controls	30	-	-	30	-	-	-	30	-
Heyfield and Maffra Outdoor Pool LED Light Upgrade	20	-	10	10	-	-	-	20	-
Aqua Energy Indoor Pool Furniture Upgrade	10	-	10	-	-	-	-	10	-
GRSC - Digital Signage Upgrade	10	-	-	-	10	-	-	10	-
TOTAL RECREATIONAL LEISURE & COMMUNITY FACILITIES	1,632	-	921	468	243	250	30	1,352	-
WASTE MANAGEMENT									
Kilmany Landfill - Tarp cover system	200	200	-	-	-	-	-	200	-
Monitoring Bore establishment & replacement - Various Locations	50	-	30	20	-	-	-	50	-
Heyfield Recycling Facility Upgrade	50	-	30	20	-	-	-	50	-
Kilmany Landfill - Security Monitoring Upgrade	30	-	24	6	-	-	-	30	-
Kilmany Landfill - Lechate Pond Evaporation system improvements	20	-	-	20	-	-	-	20	-
Yarram Transfer Station - Hardstand Upgrade	15	-	10	5	-	-	-	15	-
TOTAL WASTE MANAGEMENT	365	200	94	71	-	-	-	365	-

2019/20 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PARKS, OPEN SPACE & STREETSCAPES									
Port of Sale Skate Park - Lighting	250	-	-	-	250	-	100	150	-
Playspace Renewal - Sale Botanic Gardens, Sale Lions Park and Sale Acacia Court Reserve	200	-	150	50	-	-	-	200	-
Sale - Sustainable Sports Turf Project	100	-	-	100	-	50	-	50	-
Sale CBD Renewal Program (York Street)	100	-	100	-	-	-	-	100	-
Shelter and BBQ renewal program - Port of Maffra, Brennan Park Sale, Apex Park Stratford	80	-	80	-	-	-	-	80	-
Playspace Expansion Program	70	-	-	-	70	-	-	70	-
Sale - Lake Waldren Renewal Project	65	-	32	33	-	-	-	65	-
Yarram - Memorial Park Rotunda works	50	-	50	-	-	-	-	50	-
Accessibility and Inclusivity Playspace Improvement Program - Various	50	-	35	15	-	-	-	50	-
Irrigation Renewal Program	35	-	17	18	-	-	-	35	-
Golden Beach - Active Recreation Precinct Development	28	-	-	-	28	-	4	24	-
Stephensons Park - Electronic Score Board	25	-	25	-	-	-	-	25	-
Heyfield Skate Park Redevelopment (Design)	20	-	-	-	20	-	-	20	-
TOTAL PARKS, OPEN SPACE & STREETSCAPES	1,073	-	489	216	368	50	104	919	-
AERODROMES									
West Sale Airport - Waste Water	680	-	204	476	-	-	-	680	-
West Sale Airport - Eastern Recreation Aviation Precinct - Stage 2-5	330	-	-	-	330	-	-	153	177
Aerodrome Minor Capital Works Program	85	-	33	26	26	-	-	85	-
TOTAL AERODROMES	1,095	-	237	502	356	-	-	918	177
OFF STREET CAR PARKS									
Carpark Redevelopment - Sale (IGA) - Year 1 Planning and Design	400	-	360	40	-	-	-	400	-
Off Street Car Park Resealing	50	-	50	-	-	-	-	50	-
TOTAL OFF STREET CAR PARKS	450	-	410	40	-	-	-	450	-

2019/20 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
OTHER INFRASTRUCTURE									
GRLE Heavy Vehicle Improvements	592	-	298	298	-	592	-	-	-
Boisdale Common Effluent System Compliance Works	405	-	202	203	-	-	-	405	-
Aqua Energy - Program Hall Roof Replacement	250	-	200	50	-	-	-	250	-
Port of Sale Mooring Access Project	200	-	-	100	100	-	-	200	-
Port of Sale Boat Ramp Jetty Replacement	120	-	120	-	-	-	-	120	-
Sale Town Entry Signs	60	-	-	-	60	60	-	-	-
Art Gallery - Gallery 1 Lighting Installation	35	-	-	-	35	-	35	-	-
Library Magazine Display	30	-	-	30	-	-	-	30	-
The Wedge - Café decking and shelter	30	-	30	-	-	-	-	30	-
Redevelopment of Fuelling Area - Sale Depot	25	-	15	-	10	-	-	25	-
Library Service Desk	25	-	-	25	-	-	12	13	-
The Wedge - Outdoor Green Room fenced space	20	-	-	20	-	-	10	10	-
The Wedge - Auditorium/foyer soundproofing	19	-	13	6	-	-	-	19	-
The Wedge - Café kitchen preparation area	10	-	5	5	-	-	-	10	-
Art Gallery - Melbourne Cup Display Unit	8	-	8	-	-	-	4	4	-
The Wedge - Café stove top Burner/Oven for kitchen	8	-	8	-	-	-	-	8	-
TOTAL OTHER INFRASTRUCTURE	1,837	-	897	735	205	652	61	1,124	-
TOTAL INFRASTRUCTURE	23,954	200	15,129	6,483	2,142	5,736	960	15,635	1,823
INTANGIBLES									
Aqua Energy - Workforce Management System	75	-	-	-	75	-	-	75	-
GIS Imagery Renewal Program	25	-	15	10	-	-	-	25	-
TOTAL INTANGIBLES	100	-	15	10	75	-	-	100	-
TOTAL NEW CAPITAL WORKS 2019/20	36,625	200	21,630	10,647	4,148	8,736	1,168	22,748	3,973

2019/20 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
Works carried forward from the 2018/19 year (Work funded from funds received in 18/19 and carried forward)									
<u>PROPERTY</u>									
BUILDINGS									
Briagolong Recreation Reserve - Pavilion Redevelopment	100	-	80	20	-	-	-	100	-
Public Toilets Renewal Program - Rosedale CBD Toilet	55	-	55	-	-	-	-	55	-
Aqua Energy - Leisure and Program Pool Ceiling replacement	55	-	52	3	-	-	-	55	-
Stephenson Park Recreation Reserve, Sale - Change Room Redevelopment	40	-	28	12	-	-	-	40	-
Aqua Energy - Leisure Pool and Changeroom HVAC Improvement	10	-	8	2	-	-	-	10	-
TOTAL BUILDINGS	260	-	223	37	-	-	-	260	-
TOTAL PROPERTY	260	-	223	37	-	-	-	260	-
<u>INFRASTRUCTURE</u>									
ROADS									
Boggy Creek Road, Longford - Special Charge Scheme - (Year 1 - Design)	30	-	15	15	-	-	-	30	-
TOTAL ROADS	30	-	15	15	-	-	-	30	-
FOOTPATHS									
Tarra Trail Stage 2 - Alberton-Port Albert	324	-	-	-	324	-	-	324	-
TOTAL FOOTPATHS	324	-	-	-	324	-	-	324	-
RECREATIONAL LEISURE & COMMUNITY FACILITIES									
GRLE Asphaltting - Drought Community Program	632	632	-	-	-	-	-	1	-
Outdoor Pool Plant Room Replacement, Sale - Year 2	274	-	219	55	-	-	-	274	-
TOTAL RECREATIONAL LEISURE & COMMUNITY FACILITIES	906	632	219	55	-	-	-	906	-

2019/20 Budget - Wellington Shire Council

Capital Works Area	Project	Asset Expenditure Type				Summary of Funding Sources			
	Cost \$'000	New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Cash \$'000	Borrowings \$'000
PARKS, OPEN SPACE & STREETSCAPES									
Sale - Botanic Gardens Development	150	-	30	60	60	-	-	150	-
Sale - Stead Street Reserve Upgrade	50	-	25	25	-	-	-	50	-
TOTAL PARKS, OPEN SPACE & STREETSCAPES	200	-	55	85	60	-	-	200	-
AERODROMES									
West Sale Airport - Eastern Recreation Aviation Precinct - Stage 2-5	205	205	-	-	-	-	-	205	-
West Sale Airport - Eastern Recreation Aviation Precinct - Stage 2 Headworks	114	-	65	29	-	-	-	114	-
TOTAL AERODROMES	319	205	65	29	-	-	-	319	-
OTHER INFRASTRUCTURE									
Boating Infrastructure Improvements Program - Seacombe Boat Ramp Upgrade & Remote Monitoring of Boat Ramps	79	-	47	32	-	-	-	79	-
TOTAL OTHER INFRASTRUCTURE	79	-	47	32	-	-	-	79	-
TOTAL INFRASTRUCTURE	1,858	637	421	216	364	-	-	1,858	-
INTANGIBLES									
Business Systems Upgrades	382	-	-	382	-	-	-	382	-
TOTAL INTANGIBLES	382	-	-	382	-	-	-	382	-
TOTAL CARRIED FORWARD CAPITAL WORKS 2018/19	2,500	637	644	635	364	-	-	2,500	-

2019/20 Budget - Wellington Shire Council

5. Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be used in the context of the organisation's objectives.

Indicator	Notes	Actual 2017/18	Forecast 2018/19	Budget 2019/20	Strategic Resource Plan Projections			Trend +/-	
					2020/21	2021/22	2022/23		
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	2.6%	3.1%	3.1%	3.0%	5.8%	8.3%	+
Liquidity									
Working Capital		48.2	594.7%	422.1%	444.7%	378.7%	374.0%	378.2%	-
Unrestricted cash	Unrestricted cash / Current liabilities		231.0%	219.0%	254.4%	200.5%	180.2%	183.9%	-
Obligations									
Loans and borrowings	50	3	13.1%	16.5%	12.1%	13.7%	14.4%	14.0%	o
Loans and borrowings	Interest and principal repayments / Rate revenue		1.8%	1.1%	10.9%	1.0%	2.2%	2.4%	-
Indebtedness	Non-current liabilities / Own source revenue		33.7%	28.0%	28.2%	25.5%	25.8%	24.8%	+
Asset renewal	Asset renewal expenses / Asset Depreciation	4	94.4%	105.7%	90.6%	87.0%	84.3%	84.1%	-
Stability									
Rates concentration	Rate revenue / Adjusted underlying revenue	5	64.4%	70.0%	67.1%	68.6%	67.6%	67.3%	o

2019/20 Budget - Wellington Shire Council

Indicator	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
		2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+/-
Rates effort	Rate revenue / Capital improved value of rateable properties in the municipality	0.56%	0.55%	0.55%	0.55%	0.56%	0.57%	+
Efficiency								
Expenditure level	Total expenses / Number of property assessments	\$ 2,746.04	\$ 2,632.11	\$ 2,780.04	\$ 2,753.82	\$ 2,747.76	\$ 2,718.66	+
Revenue level	Residential rate revenue / Number of residential property assessments	\$ 1,294.59	\$ 1,368.80	\$ 1,424.69	\$ 1,445.87	\$ 1,467.30	\$ 1,484.75	-
Workforce turnover	Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year	13.9%	11.0%	11.0%	11.0%	11.0%	11.0%	o

Key to Forecast Trend:

- + Forecast improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecast deterioration in Council's financial performance/financial position indicator

Notes to indicators

1 Adjusted underlying result - An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. The adjusted underlying result calculation includes recurrent capital funding (i.e. Roads to Recovery funding), loss from sale/disposal from property, plant and equipment and other capital income but excludes non-recurrent capital grant and contributions. The 2019/20 adjusted underlying result reflects the commencement of a new Roads to Recovery five year programme with annual allocation reducing to historical annual allocation of between \$2.0 to \$2.5M per annum. The ratio shows a continual increase from 2019/20.

2 Working Capital - The proportion of current liabilities covered by current assets. Working capital is forecast to remain relatively steady from 2019/20 onwards.

3 Debt compared to rates - Trend indicates Council's reducing reliance on debt against its annual rate revenue through management of long term debt.

4 Asset renewal - This percentage indicates the extent of Council's renewals against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5 Rates concentration - Reflects extent of reliance on rate revenue to fund all of Council's on-going services. Trend indicates Council's reliance on rate revenue compared to all other revenue sources will remain relevantly steady over the four year period.

2019/20 Budget - Wellington Shire Council
 APPENDIX A- PROPOSED FEES AND CHARGES AT 1 JULY 2019 (GST INCLUSIVE)

C = COUNCIL SET L = LEGISLATIVE

SERVICE	C/L	GST %	18/19 Fee Including GST \$	19/20 Fee Including GST \$	Effective Date of Increase
ART GALLERY					
Art Gallery Life Drawing Classes (6 week course)	C	10	157.00	160.00	01 Jan 20
Art Gallery Education – Subscriptions					
Primary Schools under 150	C	10	104.50	106.50	01 Jan 20
Primary Schools over 150	C	10	212.00	216.00	01 Jan 20
Secondary Schools	C	10	226.00	230.00	01 Jan 20
Specialist Schools	C	10	104.50	106.50	01 Jan 20
Kindergartens	C	10	104.50	106.50	01 Jan 20
Tertiary Institutions	C	10	352.00	359.00	01 Jan 20
Gecko Junior Memberships – First Child	48	10	15.00	15.00	01 Jan 18
Gecko Junior Memberships – Each Additional Child	C	10	10.00	10.00	01 Jan 18
Maffra Exhibition Space rental	C	10	160.00	160.00	01 Jul 18
Image reproduction fees	50	10	120.00	120.00	01 Jul 18
THE WEDGE					
Main Stage Hire Rates					
Commercial Rate per day (Max 14 hours)	C	10	1,438.00	1,465.00	01 Jul 19
Commercial Rate - Half Day (max 6 hours)	C	10		1,210.00	01 Jul 19
Commercial Rate - Extra time per half hour	C	10		165.00	01 Jul 19
Commercial - second performance on the same day	C	10	622.00	635.00	01 Jul 19
Community Rate per day (Max 14 hours)	C	10	810.00	825.00	01 Jul 19
Community Rate - Half Day (max 6 hours)	C	10		675.00	01 Jul 19
Community Rate - Extra time per half hour	C	10		90.00	01 Jul 19
Community - second performance on the same day	C	10	300.00	306.00	01 Jul 19
Commercial per Week	C	10	5,620.00	5,730.00	01 Jul 19
Community per Week	C	10	3,615.00	3,690.00	01 Jul 19
Commercial Rate - Short hire (max 3 hours)	C	10	936.00	955.00	01 Jul 19
Community Rate - Short hire (max 3 hours)	C	10	515.00	525.00	01 Jul 19
Rehearsal Room, Meeting Room, Foyer Rate per day (Max 8 hours)	C	10	298.00	304.00	01 Jul 19
Rehearsal & Meeting Rooms - Short hire (Max 4 hours)	C	10	157.00	160.00	01 Jul 19
Rehearsal & Meeting Rooms, Foyer - Extra time/half hour	C	10		25.00	01 Jul 19
Venue Restricting Foyer Hire (Max 10 hours)	C	10	700.00	715.00	01 Jul 19
Ticket Fees					
Ticket fees per ticket - Commercial	C	10	4.25	4.30	01 Jul 19
Ticket fees average per ticket - Community	C	10	2.80	2.85	01 Jul 19
Complimentary Ticket Fee	C	10	0.75	0.75	01 Jul 17
Credit Card Surcharge on Tickets	C	10	A maximum of 1.08% for credit cards only.		01 Jul 19
Tech Labour					
Tech Labour Charge Out per hour - Commercial	C	10	51.00	52.00	01 Jul 19
Tech Labour Charge Out per hour - Community	C	10	47.00	48.00	01 Jul 19
Labour Front of House					
FOH Labour Charge out per hour - Commercial	C	10	47.00	48.00	01 Jul 19
FOH Labour Charge out per hour - Community	C	10	45.00	45.90	01 Jul 19
Equipment					
Use of Grand Piano - Commercial	C	10	266.00	270.00	01 Jul 19
Use of Grand Piano - Community	C	10	158.00	160.00	01 Jul 19
Piano Tune	C	10	261.00	265.00	01 Jul 19
Consumables (charged at cost +15%)	C	10	Cost price + 15%		01 Jul 17
LIBRARY					
Printing/Photocopies B&W A4 per page	C	10	0.20	0.20	01 Nov 01
Printing/Photocopies B&W A3 per page	C	10	0.50	0.50	01 Nov 01
Printing/Photocopies Colour A4 per page	C	10	1.00	1.00	01 Jul 10
Printing/Photocopies Colour A3 per page	C	10	2.00	2.00	01 Jul 10
Microfilm Printing A4 per page	C	10	0.20	0.20	01 Jul 10
Interlibrary loans- Search fee per book	C	10	4.00	4.00	01 Jul 10
Interlibrary loans - Books per transfer	C	10	18.50	16.50	01 Jul 19
Overdues per day after grace period expires	C	10	0.15	0.15	01 Jul 10
National facsimile fees (1st page)	C	10	5.00	5.00	01 Jul 17
National facsimile fees Additional Pages per page	C	10	1.25	1.25	01 Jul 17
Overseas facsimile fees (1st page)	C	10	10.00	10.00	01 Jul 17

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2019/20 Budget - Wellington Shire Council
 APPENDIX A- PROPOSED FEES AND CHARGES AT 1 JULY 2019 (GST INCLUSIVE)

C = COUNCIL SET L = LEGISLATIVE

SERVICE	C/L	GST %	18/19 Fee Including GST \$	19/20 Fee Including GST \$	Effective Date of Increase
LIBRARY Continued					
Overseas facsimile fees Additional Pages per page	C	10	2.50	2.50	01 Jul 17
Library Receiving Faxes per page	C	10	1.25	1.25	01 Jul 17
Mini-earphones	C	10	5.00	5.00	01 Jul 15
Library Laminating A4 size	C	10	4.00	4.00	01 Jul 14
Library Book Covering	C	10	10.00	10.00	01 Jul 14
Library Binding Repairs (thin book approx. 10 mins)	C	10	10.00	10.00	01 Jul 14
Library Binding Repairs (thick book approx. 15 mins)	C	10	15.00	15.00	01 Jul 14
Replacement membership cards	C	10	5.00	5.00	01 Jul 18
Replacement CD for Talking Book set	C	10	RRP	RRP	01 Jul 17
Lost Book, Magazine or Audio-Visual item	C	10	RRP	RRP	01 Jul 13
GIPPSLAND REGIONAL SPORTS COMPLEX					
Indoor Courts					
Court Hire (peak) per hour	C	10	50.00	50.00	01 Jul 18
Court Hire (off peak) per hour*	C	10	36.00	36.00	01 Jul 18
* capped at 8 hours when all 4 courts are booked					
Training/Casual Use - adult / entry fee	C	10	6.20	6.30	01 Jul 19
Training/Casual Use - concession / entry fee	C	10	3.20	3.30	01 Jul 19
Outdoor Courts					
Outdoor Court with Lights - per hour (Capped at 6 Courts)	C	10	10.50	10.70	01 Jul 19
Outdoor Court no Lights - per hour (Capped at 6 Courts)	C	10	5.00	5.10	01 Jul 19
School Use	C	10	3.50	3.60	01 Jul 19
Club Administration Office					
Office Annual Hire Fee	C	10	325.00	330.00	01 Jul 19
Meeting Room Kitchen	C	10	5.00	5.10	01 Jul 19
Meeting Room 1 or Meeting Room 2	C	10	13.50	13.70	01 Jul 19
Conference Room	C	10	27.00	27.50	01 Jul 19
Synthetic Pitch Hire					
Full Field	C	10	60.00	60.00	01 Jul 18
Half Field	C	10	36.00	36.00	01 Jul 18
-50% lights Full Field	C	10	24.00	24.00	01 Jul 18
-100% lights Full Field	C	10	40.00	40.00	01 Jul 18
-50% lights - Half Field	C	10	14.50	14.50	01 Jul 18
-100% lights - Half Field	C	10	24.00	24.00	01 Jul 18
Off Peak (Weekday rate - Full field)	C	10	48.00	48.00	01 Jul 18
Off Peak (Weekday rate - Half field)	C	10	28.80	28.80	01 Jul 18
Pavilion Hire					
Club Annual Hire (inc office space and storage shed)	C	10	325.00	325.00	01 Jul 18
Kiosk Annual Hire	C	10	2,000.00	2,000.00	01 Jul 18
AQUA ENERGY					
Aquatics Casual Entry					
Swim Adult	C	10	6.50	6.60	01 Jul 19
Swim Concession	C	10	5.20	5.30	01 Jul 19
Swim Child (5-15)	C	10	4.30	4.40	01 Jul 19
Swim Family (Medicare card)	C	10	17.20	17.60	01 Jul 19
Swim, Sauna - Adult	C	10	9.00	9.10	01 Jul 19
Swim, Sauna - Concession	C	10	7.00	7.30	01 Jul 19
Swim School Group - per Student	C	10	3.50	3.60	01 Jan 20
Swim School Group - Cost of Instructor	C	10	43.50	44.30	01 Jan 20
Children Under 5 Years	C		Free	Free	01 Jul 18
Group Fitness & Gym Casual Entry					
Group Fitness Adult	C	10	14.40	14.60	01 Jul 19
Group Fitness Concession	C	10	11.40	11.70	01 Jul 19
Group Fitness Schools - per student	C	10	7.70	7.80	01 Jan 20
Gym Adult	C	10	16.00	16.20	01 Jul 19
Gym Concession	C	10	12.70	12.90	01 Jul 19
Gym Teen (classes or gym)	C	10	7.00	7.40	01 Jul 19
Gym School Group - per student	C	10	8.60	8.60	01 Jan 19
Living Longer Living Stronger (gym/fitness classes)	C	10	7.00	7.00	01 Jul 18
Allied Health Program (per visit, casual)	C	10		7.85	01 Jul 19

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 APPENDIX A- PROPOSED FEES AND CHARGES AT 1 JULY 2019 (GST INCLUSIVE)

C = COUNCIL SET L = LEGISLATIVE

SERVICE	C/L	GST %	18/19 Fee Including GST \$	19/20 Fee Including GST \$	Effective Date of Increase
AQUA ENERGY Continued					
Multi Visit Passes					
10 visit Swim - Adult	C	10	58.50	59.40	01.Jul.19
10 visit Swim - Child	C	10	38.70	39.60	01.Jul.19
10 visit Swim - Concession	C	10	46.80	47.70	01.Jul.19
10 visit Swim - Family	C	10	154.80	158.40	01.Jul.19
10 visit Gym - Adult	C	10	144.00	145.80	01.Jul.19
10 visit Gym - Concession	C	10	114.30	116.10	01.Jul.19
10 visit Group Fitness - Adult	C	10	129.60	131.40	01.Jul.19
10 visit Group Fitness - Concession	C	10	102.60	105.30	01.Jul.19
10 visit Crèche - Member	C	10	82.00	83.00	01.Jul.19
10 visit Crèche - Non-Member	C	10	160.00	163.00	01.Jul.19
Living Longer Living Stronger 4 week	C	10	47.50	47.50	01.Jul.18
Living Longer Living Stronger 6 week	C	10	71.00	71.00	01.Jul.18
Living Longer Living Stronger 8 week	C	10	95.00	95.00	01.Jul.18
Living Longer Living Stronger 10 Session Pass	C	10		63.00	01.Jul.19
Other					
Crèche - Members per child per session	C	10	8.20	8.20	01.Jul.18
Crèche - Non members per child per session	C	10	16.00	16.30	01.Jul.19
Fitness Room Hire - Full Day	C	10	53.60	54.60	01.Jul.19
Fitness Room Hire - Half Day	C	10	27.00	27.30	01.Jul.19
Pink Ribbon	C	10		5.00	01.Jul.19
Pool Hire					
Swimming Pool Hire - whole pool per hour	C	10	146.00	150.00	01.Jul.19
Swimming Pool Hire - lane per hour	C	10	45.00	46.50	01.Jul.19
Pool Inflatable Hire - per hour	C	10	97.00	100.00	01.Jul.19
Additional Lifeguard - per hour	C	10	44.00	44.80	01.Jul.19
Learn to Swim Lessons					
Swim lessons - 30mins - Non-Member	C	10	17.30	17.70	01.Jul.19
Swim lessons - 45mins - Non-Member	C	10	18.50	18.95	01.Jul.19
Swim lessons - 1hour - Non-Member	C	10	19.75	20.25	01.Jul.19
Private 1:1 - Half Hour - Non-Member	C	10	45.50	47.00	01.Jul.19
Private 1:1 Concession - Half Hour - Non-Member	C	10		37.60	01.Jul.19
Holiday Swim Program - Member	C	10		65.00	01.Jul.19
Disability - Achiever Program 1:1	C	10	27.85	29.50	01.Jul.19
Swim lesson - 30mins - Non-member Direct Debit - fortnight	C	10	27.75	29.50	01.Jul.19
Swim lesson - 45mins - Non-member Direct Debit - fortnight	C	10	29.60	31.60	01.Jul.19
Swim lesson - 1hour - Non-Member Direct Debit - fortnight	C	10	31.75	33.75	01.Jul.19
Admin					
Membership card replacement fee	C	10	9.00	9.00	01.Jul.18
Suspension Fee	C	10	5.50	5.50	01.Jul.17
Term Memberships					
Joining Fee (Component of New Memberships, Waivable)	C	10	70.00	70.00	01.Jul.17
Base Aquatic Adult Fee (12 Month Renewal Fee)	C	10	372.50	380.00	01.Jul.19
Aquatic 12mth - Adult	C	10	441.50	450.00	01.Jul.19
Aquatic 12mth - Concession Renew	C	10	301.00	304.00	01.Jul.19
Aquatic 12mth - Concession	C	10	372.50	374.00	01.Jul.19
Aquatic 12mth - Child Renew	C	10	250.00	254.00	01.Jul.19
Aquatic 12mth - Child	C	10	321.50	324.00	01.Jul.19
Aquatic 12mth - Family Renew	C	10	616.00	633.00	01.Jul.19
Aquatic 12mth - Family	C	10	687.00	703.00	01.Jul.19
Aquatic 6mth - Adult	C	10	257.00	260.00	01.Jul.19
Aquatic 6mth - Concession	C	10	220.50	222.00	01.Jul.19
Aquatic 6mth - Child	C	10	196.00	197.00	01.Jul.19
Aquatic 6mth - Family	C	10	380.00	386.50	01.Jul.19
Aquatic 3mth - Adult	C	10	172.00	172.00	01.Jul.18
Aquatic 3mth - Concession	C	10	151.00	151.00	01.Jul.18
Aquatic 3mth - Child	C	10	143.00	143.00	01.Jul.18

2019/20 Budget - Wellington Shire Council
 APPENDIX A- PROPOSED FEES AND CHARGES AT 1 JULY 2019 (GST INCLUSIVE)

C = COUNCIL SET L = LEGISLATIVE

SERVICE	C/L	GST %	18/19 Fee Including GST \$	19/20 Fee Including GST \$	Effective Date of Increase
Aquatic 3mth - Family	C	10	227.00	228.00	01.Jul.19
AQUA ENERGY Continued					
Base Gold Adult Fee (12 Month Renewal Fee)	C	10	995.00	1,015.00	01.Jul.19
Gold 12mth - Adult	C	10	1,068.00	1,085.00	01.Jul.19
Gold 12mth - Concession Renew	C	10	796.00	812.00	01.Jul.19
Gold 12mth - Concession	C	10	867.00	882.00	01.Jul.19
Gold 12mth - Family Renew	C	10	1,658.00	1,691.00	01.Jul.19
Gold 12mth - Family	C	10	1,730.00	1,761.00	01.Jul.19
Gold 6mth - Adult	C	10	570.00	578.00	01.Jul.19
Gold 6mth - Concession	C	10	470.00	476.00	01.Jul.19
Gold 6mth - Family	C	10	901.00	916.00	01.Jul.19
Gold 3mth - Adult	C	10	325.00	325.00	01.Jul.18
Gold 3mth - Concession	C	10	275.00	275.00	01.Jul.18
Gold 3mth - Family	C	10	488.00	493.00	01.Jul.19
Direct Debit Memberships - Fortnightly					
Aquatic Direct Debit - Adult	C	10	15.00	15.00	01.Jul.18
Aquatic Direct Debit - Concession	C	10	11.35	11.70	01.Jul.19
Aquatic Direct Debit - Child	C	10	10.25	10.25	01.Jul.18
Aquatic Direct Debit - Family	C	10	24.75	24.75	01.Jul.18
Gold Direct Debit - Adult	C	10	38.50	39.00	01.Jul.19
Gold Direct Debit - Concession	C	10	30.60	31.20	01.Jul.19
Gold Direct Debit - Family	C	10	63.75	65.00	01.Jul.19
Living Longer Living Stronger Direct Debit	C	10	29.70	30.30	01.Jul.19
Corporate Adult 5+ Direct Debit	C	10	34.50	35.20	01.Jul.19
Corporate Family 5+ Direct Debit	C	10	57.50	58.65	01.Jul.19
Direct Debit - Teen Gym - Fortnightly	C	10		30.30	01.Jul.19
Direct Debit - Boot Camp - Fortnightly (6 sessions per fortnight)	C	10		61.20	01.Jul.19
Personal Training					
Personal Training 1 Hour Session	C	10	59.70	50.00	01.Jul.19
Personal Training 1/2 Hour Session	C	10	38.75	25.00	01.Jul.19
Personal Training 1 Hour Session 1:2	C	10	71.90	60.00	01.Jul.19
Personal Training 1 Hour Session 1:3	C	10	86.75	90.00	01.Jul.19
Personal Training 1 Hour Session 1:4	C	10	107.00	120.00	01.Jul.19
Personal Training Starter Pack 3 x 30 min	C	10		71.00	01.Jul.19
Personal Training Starter Pack 3 x 60 min	C	10		132.00	01.Jul.19
Personal Training 3-Pack - 3 x 30 min	C	10		75.00	01.Jul.19
Personal Training 3-Pack - 3 x 60 min	C	10		150.00	01.Jul.19
Personal Training 10 Pack - 10 x 30 min	C	10		250.00	01.Jul.19
Personal Training 10 Pack - 10 x 60 min	C	10		500.00	01.Jul.19
Boot Camp (per session, casual rate)	C	10		15.30	01.Jul.19
Summer Season Passes - 15 Weeks					
Adult	C	10	106.00	108.00	01.Jul.19
Concession	C	10	85.20	87.00	01.Jul.19
Child (5-15)	C	10	71.00	72.00	01.Jul.19
Family	C	10	177.50	180.00	01.Jul.19
OUTDOOR POOLS					
Single Admission (All Pools)					
Adult	C	10	6.50	6.60	01.Jul.19
Concession	C	10	5.20	5.30	01.Jul.19
Child (4-15)	C	10	4.30	4.40	01.Jul.19
Family	C	10	17.20	17.50	01.Jul.19
Summer Season Passes - 15 Weeks					
Adult	C	10	106.00	108.00	01.Jul.19
Concession	C	10	85.20	87.00	01.Jul.19
Child (4-15)	C	10	71.00	72.00	01.Jul.19
Family	C	10	177.50	180.00	01.Jul.19

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APPENDIX A- PROPOSED FEES AND CHARGES AT 1 JULY 2019 (GST INCLUSIVE)

C = COUNCIL SET L = LEGISLATIVE

SERVICE	C/L	GST %	18/19 Fee Including GST \$	19/20 Fee Including GST \$	Effective Date of Increase
LOCAL LAWS					
Alfresco Dining Permit Annual Fee	C		178.50	182.00	01 Jul 19
Roadside Trading Permit (12 Weeks fee)	C		745.00	745.00	01 Jul 18
Roadside Trading Permit (26 Weeks fee)	C		1,300.00	1,300.00	01 Jul 18
Roadside Trading Permit (52 Weeks fee)	C		2,300.00	2,300.00	01 Jul 18
Local Laws permit - 1 year	C		68.25	69.50	01 Jul 19
Local Law permit - 3 years	C		163.00	166.00	01 Jul 19
Impounded Vehicle release fee	C		\$314 + towing Fee	320 + Towing fee	01 Jul 19
Local Law Fines	L		100.00 = 1 penalty unit	100 = 1 penalty unit	01 Jul 16
McRoads - Emergency works callout up to 3hrs	C	10	605.00	620.00	01 Jul 19
General Local Laws Impound Release Fee (Replaces specific shopping trolley impound release fee)	C			120.00	01 Jul 19
ANIMALS					
Domestic Animals - Dog Registrations					
Standard Fee	C		150.00	153.00	11 Apr 20
Dangerous, Menacing or Restricted Breed	C		210.00	214.00	11 Apr 20
Guard Dog	C		150.00	153.00	11 Apr 20
Reduced Fee (Sterilised, over 10 years old, kept for breeding at a licensed premises, owner a member of approved association, kept for working stock, obedience trained with an approved organisation) not applicable to dangerous, menacing, guard dog or restricted breeds	C		46.00	47.00	11 Apr 20
Pension Concession on above of 50%	L		50% of appropriate fee		11 Apr 20
Domestic Animals - Cat Registrations					
Standard Fee	C		150.00	153.00	11 Apr 20
Reduced Fee (Sterilised, over 10 years old, kept for breeding at a licensed premises, owner a member of approved association)	C		46.00	47.00	11 Apr 20
Pension Concession on above of 50%	C		50% of appropriate fee		11 Apr 20
Animal Cage Deposits (Refundable)	C		67.00	70.00	11 Apr 20
Domestic Animal Business Registration	L		260.00 + Veterinarian fee if applicable	265.00 + Veterinarian fee if applicable	11 Apr 20
DAB Information Access Fee (Request for information specific to the business)	C		75.00	75.00	01 Jul 18
Domestic Animal Business Registration - Breeders 3-10 Fertile Dogs	C		\$2500 flat fee, and \$500 application fee, balance on registration + vet fee if applicable		11 Apr 20
Domestic Animal Business Registration - Breeders requiring Ministerial Approval	C		\$3500 flat fee, \$1000 application fee, balance on registration + vet fee if applicable		11 Apr 20
Impound Penalties					
Release Penalty Dogs & Cats Registered	C		155.00	155.00	01 Jul 16
Release Penalty Unregistered Dogs & Cats, or subsequent impound of Registered animal	C		185.00	185.00	01 Jul 16
Release Penalty Small Livestock - includes Sheep, Goats and Pigs	L		\$76.50 for 1st animal, \$41 per subsequent animal + invoiced transportation costs	\$78 for 1st animal, \$42 per subsequent animal + invoiced transportation costs	01 Jul 19
Release Penalty Large Livestock - includes Cattle and Horses	L		\$127.50 for 1st animal, \$41 per subsequent animal + invoiced transportation costs	\$130 for 1st animal, \$42 per subsequent animal + invoiced transportation costs	01 Jul 19
Sustenance fee, per day per animal - fee may be increased dependent on seasonal availability.					
Small Livestock - includes Sheep, Goats and Pigs	C		14.50	15.00	01 Jul 19
Large Livestock - includes Cattle and Horses	C		19.00	19.50	01 Jul 19
BUILDING					
Changes to Legislative fees will be advised in April 2019.					
Building Permits Inspections - Minimum Rate	C	10	171.00	173.00	01 Jul 19
Building Report and Consents	L		283.40	283.40	01 Jul 19
Building Report and Consents - Hoarding Permits	L		287.60	287.60	01 Jul 19
Building Plan Copy	C	10	90.00	91.00	01 Jul 19
Building Plan Search Fee	C	10	65.00	66.00	01 Jul 19
Building Levy	L		0.20	0.20	01 Jul 19
Building Information Certificates	L		46.10	46.10	01 Jul 19
Copy of Building Permit, Occupancy Permit or Certificate of Final Inspection	L		40.00	40.00	01 Jul 17

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SERVICE	C/L	GST %	18/19 Fee Including GST \$	18/20 Fee Including GST \$	Effective Date of Increase
BUILDING Continued					
Changes to Legislative fees will be advised in April 2019.					
Heritage/Demolition Response	L		83.10	83.10	01 Jul 19
Lodgement Fees – Domestic & Commercial	L		118.90	118.90	01 Jul 19
Stormwater Discharge Point	L		141.20	141.20	01 Jul 19
Swimming Pool Inspections	C	10	150.00	152.00	01 Jul 19
Places of Public Entertainment (POPES)	C	10	332.00	336.00	01 Jul 19
HEALTH					
Requested premises Inspection Fee	C		280.00	283.00	01 Jan 20
Registration - Food Premises- class 1*	C		480.00	485.00	01 Jan 20
Registration - Food Premises- class 2*	C		480.00	485.00	01 Jan 20
Registration – Food Premises – class 2 (Low volume)*	C		275.00	278.00	01 Jan 20
Registration - Food Premises- class 3 *	C		275.00	278.00	01 Jan 20
Registration - Food Premises- class 3 (Low risk)*	C		115.00	117.00	01 Jan 20
Additional Registration Fee - per additional staff over 5 EFT	C		19.50	20.00	01 Jan 20
Water Transport Vehicle	C		365.00	370.00	01 Jan 20
Hairdressers Lifetime Registration one off	C		250.00	253.00	01 Jan 20
Registrations – Hair/Beauty/Skin Penetration	C		140.00	142.00	01 Jan 20
Registrations - Prescribed Accommodation* (Rooming Houses)	C		205.00	208.00	01 Jan 20
Registrations – Caravan Parks per site	L		As per Residential Tenancies (Caravan Parks and Moveable Dwellings Registration and Standards Regulations 2010, No 49 Schedule 2)		01 Jul 16
Caravan Park - Application for Rigid Annex	C		256.00	259.00	01 Jan 20
* Pro rata registration applies for new registrations					
Transfer of Registration	L		50% of Annual Registration Fee		01 Jul 13
Transfer of Registration Caravan Parks	L		5 x fee units		01 Jul 16
Registration Late fee additional 50%	C		Additional 50%		01 Jul 10
Additional Food Act Inspection Fee - used when premises does not comply with first or second inspection requirements	C		166.00	168.00	01 Jul 19
Penalties - refer to relevant legislation. Penalty amounts are determined as per the Monetary Unit Act	L		Penalties - refer to relevant legislation.	Penalties - refer to relevant legislation	01 Jul 19
Vaccines	C		Cost price + Administration Fee		01 Jul 19
SEPTIC TANK FEES					
Minor alteration	C		210.00	214.00	01 Jul 19
Major alteration	C		416.00	422.00	01 Jul 19
New Septic Tank	C		502.00	508.00	01 Jul 19
Additional Inspections	C		112.00	114.00	01 Jul 19
Reissue of Permits	C		66.00	67.00	01 Jul 19
Report and Consent Request - unsewered areas	C		55.00	56.00	01 Jul 19
PLANNING					
Development Advice Request	C	10	95.00	90.00	01 Jul 19
Planning Permit & Endorsed Plans Search and Copy	C	10	135.00	150.00	01 Jul 19
Planning Permit First Extension of Time	C	10	205.00	200.00	01 Jul 19
Planning Permit Second/Further Extension of Time	C	10		300.00	01 Jul 19
Preparation/Review Section 173 Agreement	C	10	205.00	205.00	01 Jul 18
Strategic Planning Written Advice	C	10	95.00	90.00	01 Jul 19
Valuation (Public Open Space Contribution)	C	10	Cost of valuation		01 Jul 17
Fees for Applications for Permits under Section 47 (Reg 9) of the Planning & Environment Act 1987	L		The full schedule of fees can be accessed from the DELWP Legislation and Regulation page.		
Fees for Applications to Amend Permits Under Section 72 (Reg 11) of the Planning & Environment Act 1987	L		The full schedule of fees can be accessed from the DELWP Legislation and Regulation page.		
Council Variations					
Amend Endorsed Plan (if the estimated cost of change is \$10,000 or less, relates to a single dwelling and there is no need for new referrals or public notice)	C		192.00	195.00	01 Jul 19
Heritage	C		NO FEE	NO FEE	01 Jul 18
Liquor Licence Only	C		192.00	195.00	01 Jul 19
Native Vegetation Removal < 10 Hectares	C		192.00	195.00	01 Jul 19

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C = COUNCIL SET L = LEGISLATIVE

SERVICE	C/L	GST %	18/19 Fee Including GST \$	19/20 Fee Including GST \$	Effective Date of Increase
FACILITY HIRE					
Gwen Webb Arts Activity Centre - Hire Charges					
Gwen Webb Centre Hire - Full Day*	C	10	56.00	57.00	01.Jul.19
Regular Hire (6 hours or less)	C	10	33.00	34.00	01.Jul.19
LEVEL 2 FACILITY HIRE CHARGES: Stephenson Park & Sale Main Ovals, Sale Velodrome, Sale Lions Park (Little Athletics)					
Part or full day hire - (community groups) #	C	10	115.00	118.00	01.Jul.19
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01.Jul.18
Regular School Use - per season/per ground	C	10	226.00	231.00	01.Jul.19
Commercial/Private- Full Day*	C	10	379.00	387.00	01.Jul.19
Stephenson Park - Baseball Pitch Hire Charges (Level 2) (includes Baseball Oval)	C	10	115.00	118.00	01.Jul.19
LEVEL 3 FACILITY HIRE CHARGES: Warruk Oval					
Part or full day hire - (community groups) #	C	10	87.00	89.00	01.Jul.19
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01.Jul.18
Regular School Use - per season/per ground	C	10	170.00	173.00	01.Jul.19
Commercial/Private- Full Day*	C	10	252.00	257.00	01.Jul.19
LEVEL 4 FACILITY HIRE CHARGES: Stephenson Park - Rotary Oval or Baseball Oval (excluding pitch), Stead Street Oval					
Part or full day hire - (community groups) #	C	10	59.00	60.00	01.Jul.19
Part or full day hire - (schools casual hire)	C	10	FREE	FREE	01.Jul.18
Regular School Use - per season/per ground	C	10	114.00	116.00	01.Jul.19
Commercial/Private- Full Day*	C	10	126.00	129.00	01.Jul.19
Stephenson Park Upstairs Function Room					
Seasonal user group subsidised rate - Full Day**	C	10	55.00	56.00	01.Jul.19
Non seasonal user Community Group - Full Day*	C	10	226.00	231.00	01.Jul.19
Commercial/Private- Full Day*	C	10	368.00	375.00	01.Jul.19
Light Usage Fee (rate per hour) (includes plug-in portable lighting)	C	10	15.00	16.00	01.Jul.19
Light Usage Fee (rate per hour) 150 lux at Stephenson Park	C	10	30.00	31.00	01.Jul.19
Toilet cleaning charges to be added to Casual hire if applicable	C	10	32.00	33.00	01.Jul.19
*Half day hire = 50% of scheduled full day fee, **Half day = 4 hours or less, Seasonal Hire includes use of toilets and rubbish disposal					
*Usage by seasonal hirers during the scheduled season is free, usage outside of the regular booking will attract this fee.					
# A 92% discount is applied to Seasonal Users of the Part or full day community group hire					
MEETING ROOMS					
Yarram Meeting Rooms					
Meeting Room 1 or 2 (max 25 people) per day Community Rate	C	10	55.00	Free usage for community groups	01.Jul.19
Both Meeting Rooms 1 & 2 (max 50 people) per day Community Rate	C	10	110.00	Free usage for community groups	01.Jul.19
Both Meeting Rooms 1 & 2 (max 50 people) per day Commercial Rate	C	10	220.00	225.00	01.Jul.19
Consulting Room 1 or 2 per hour	C	10	7.00	10.00	01.Jul.19
Consulting Room 1 or 2 per day	C	10	37.00	40.00	01.Jul.19
Wellington Centre Meeting Rooms					
Wayput Room per half day Standard Rate	C	10	125.00	130.00	01.Jul.19
Wayput Room per day Standard Rate	C	10	200.00	205.00	01.Jul.19
Carang Carang Room per half day Standard Rate	C	10	155.00	160.00	01.Jul.19
Carang Carang Room per day Standard Rate	C	10	295.00	300.00	01.Jul.19
Wellington Room per half day Standard Rate	C	10	200.00	205.00	01.Jul.19
Wellington Room per day Standard Rate	C	10	400.00	410.00	01.Jul.19
Function Gathering area per half day Standard Rate	C	10	155.00	160.00	01.Jul.19
Function Gathering area per day Standard Rate	C	10	295.00	300.00	01.Jul.19
Setup fee for room configuration (optional)	C	10	50.00	50.00	01.Jul.18
LAKESIDE ENTERTAINMENT & ARTS FACILITY (LEAF)					
Weddings and Commercial Organisations	C	10	190.00	194.00	01.Jul.19
Not for profit/community organisations	C	10	-	-	01.Jul.19
Use of Concertina Doors	C	10	145.00	148.00	01.Jul.19
Use of Concertina Doors Community Groups	C	10	75.00	76.00	01.Jul.19
CIRCUS					
Recreation Reserve Fees (Circus) Daily Fees	C	10	870.00	887.00	01.Jul.19

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SERVICE	C/L	GST %	18/19 Fee Including GST \$	19/20 Fee Including GST \$	Effective Date of Increase
MOORINGS					
Mooring Fees - Annual Licence	C	10	918.00	937.00	01 Jul 19
Mooring, Temporary, Weekly, Min 2 weeks (\$116.00), Max 12 weeks	C	10	54.30	56.00	01 Jul 19
Transfer of Mooring Fee	C	10	45.90	47.00	01 Jul 19
AERODROMES					
Establishment fee for setting up user agreements - for new user agreements on Council Owned or Controlled Land	C	10	111.20	114.00	01 Jul 19
West Sale Airport Service Charge - Terminal Access - Per day for charter/commercial flights Rate capped to 100 days p.a.	C	10	112.20	115.00	01 Jul 19
West Sale Airport Service Charge - Use of Ainside Apron Areas - per m2 p.a. Aircraft parking or equipment storage. User agreement to be established for periods in excess of 28 continuous days Minimum charge \$275.00 (based on 100m2 for 1 month).	C	10	33.70	35.00	01 Jul 19
West Sale Airport / Yarram Aerodrome Service Charge - Annual User Licence Agreement - Recreational Use	C	10	142.80	146.00	01 Jul 19
West Sale Airport/Yarram Aerodrome Service Charge - Ann. User Licence Agreement - Light commercial use	C	10	663.00	677.00	01 Jul 19
West Sale Airport/Yarram Aerodrome Service Charge - Annual User Licence Agreement - Commercial Use.	C	10	1,326.00	1,353.00	01 Jul 19
West Sale Airport - Landing Fees Fee applied per aircraft landing (landing and take-off) no charge for touch and goes. Military and other Aircraft with WSA and Yarram licence agreement exempt. GA registered aircraft ≤1550kg exempt GA registered aircraft > 1550kg \$3.10/tonne pro-rata.	C	10	3.10	3.20	01 Jul 19
Yarram Aerodrome - Landing Fees Fee applied per aircraft landing (landing and take-off) no charge for touch and goes. Military and other Aircraft with Yarram and WSA licence agreement exempt. GA registered aircraft ≤ 1550kg exempt. GA registered aircraft > 1550kg \$1.50/tonne pro-rata.	C	10	1.50	1.50	10 Nov. 16
SALEYARDS Fees have remained unchanged since 1 April 2018.					
Prime Sales					
Weighted Cattle	C	10	22.00	22.00	01 Jul 19
Weighted Bulls	C	10	29.26	29.26	01 Jul 19
Unweighted Cattle	C	10	15.51	15.51	01 Jul 19
Unweighted Bulls	C	10	22.00	22.00	01 Jul 19
Calves	C	10	3.63	3.63	01 Jul 19
Goats	C	10	1.76	1.76	01 Jul 19
Pigs	C	10	2.97	2.97	01 Jul 19
Droving Fee	C	10	2.53	2.53	01 Apr 18
Store Sales					
Unweighted Cattle	C	10	15.51	15.51	01 Apr 18
Unweighted Bulls	C	10	22.00	22.00	01 Apr 18
Unit (Cow and Calf)	C	10	19.14	19.14	01 Apr 18
Calves	C	10	3.63	3.63	01 Apr 18
Buyer / NLIS Fee					
Store Sales, Wednesday Calf Sales	C	10	2.75	2.75	01 Apr 18
Clearing Sales	C	10	2.75	2.75	01 Apr 18
Sheep Sales					
Sheep Sales	C	10	1.87	1.87	01 Apr 18
Other					
Weigh Only	C	10	11.66	11.66	01 Apr 18
Scan Only	C	10	6.27	6.27	01 Apr 18
On Delivery Fee - Cattle	C	10	6.27	6.27	01 Apr 18
On Delivery Fee - Sheep	C	10	0.44	0.44	01 Apr 18
Post Breeder Tags - No Tag. Saleyard tag applied by GRLE	C	10	37.95	37.95	01 Apr 18
Agent Fee - Special Sales	C	10	147.73	147.73	01 Apr 18
Auctioneers Fees	C	10	134.40	134.40	01 Apr 18
Buyers Reports	C	10	0.11	0.11	01 Apr 18

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C = COUNCIL SET L = LEGISLATIVE

SERVICE	C/L	GST %	18/19 Fee Including GST \$	19/20 Fee Including GST \$	Effective Date of Increase
SALEYARDS Continued					
Fees have remained unchanged since 1 April 2018.					
Flooring Sales	C	10	11.00	11.00	01 Apr 18
Truck Wash	C	10	1.45	1.45	01 Apr 18
Cow Manure	C	10	16.50	16.50	01 Apr 18
Stock Feed Fee	C	10	22.00	22.00	01 Apr 18
Call Outs (After Hours) - Feed Fee First Hour	C	10		200.00	01 Jul 19
Call Outs (After Hours) - Additional Hours	C	10		100.00	01 Jul 19
MAP SALES					
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A3 Colour	C	10	12.75	13.00	01 Jul 19
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A2 Colour	C	10	18.80	19.00	01 Jul 19
Hardcopy - Standard Map (Dekho, Internet, VicRoads) A1 Colour	C	10	31.50	32.00	01 Jul 19
Hardcopy - Aerial Photo Plot A4	C	10	12.70	13.00	01 Jul 19
Hardcopy - Aerial Photo Plot A3	C	10	18.80	19.00	01 Jul 19
Hardcopy - Aerial Photo Plot A2	C	10	31.50	32.00	01 Jul 19
Hardcopy - Aerial Photo Plot A1	C	10	42.80	43.50	01 Jul 19
Softcopy - Aerial Photo - sent to email address	C	10	10.20	10.50	01 Jul 19
TIPPING FEES					
Commercial Tonne	C	10	166.00	172.00	01 Jul 19
Compacted Commercial	C	10	178.00	184.00	01 Jul 19
Commercial m3	C	10	67.00	69.00	01 Jul 19
Domestic m3	C	10	34.00	35.00	01 Jul 19
Greenwaste m3	C	10	15.00	15.00	01 Jul 17
Timber waste	C	10	30.00	30.00	01 Jul 18
Clean Concrete Tonne	C	10	31.00	32.00	01 Jul 19
Clean Concrete m3	C	10	45.00	46.00	01 Jul 19
Separated Recyclables m3	C	10	-	-	01 Jul 19
Asbestos per tonne	C	10	100.00	100.00	01 Jul 16
Single Mattress	C	10	10.00	12.50	01 Jul 19
Double Mattress	C	10	15.00	17.50	01 Jul 19
E-Waste Fees					
Recyclable Plastic Drums (Non Drum muster) <5lt	C	10		0.50	01 Jul 19
Recyclable Plastic Drums (Non Drum muster) 20lts	C	10		1.50	01 Jul 19
Clean Fill m3	C	10		46.00	01 Jul 19
Clean Fill Tonne	C	10		33.00	01 Jul 19
ROADS					
Rechargeable works	C	10	By Quote	By Quote	01 Jul 18
Consent for Works Within Road Reserve	L		\$81.60 - \$586.00	\$83.20 - \$597.70	01 Jul 19
FIRE HAZARD RECOVERY					
Recovery cost for Fire Hazard Removal Contractor plus admin fee	C	10	Admin Cost \$105 + contractor cost	Admin Cost \$107 + contractor cost	01 Jul 19
Recovery cost for Contractor "call out" plus an administration fee	C	10	Admin Cost \$105 + contractor cost	Admin Cost \$107 + contractor cost	01 Jul 19
FINANCE					
Dishonoured Direct Debit Fees	C		30.00	30.00	01 Jul 16
Dishonoured Cheque Fees	C		35.00	35.00	01 Jul 09
Reissue Payment Fee	C		15.00	15.00	01 Jul 18
Land Information Certificates	L		26.30	26.30	01 Jul 18
Land Information Certificate – Urgent Fee	C	10	80.00	80.00	01 Jul 18
Duplicate Rate Notice	C	10	10.00	10.00	01 Jul 16
Rate Related Archive Search per hour	C	10	51.00	51.00	01 Jul 18
FREEDOM OF INFORMATION					
Changes to Legislative fees will be advised in April 2019.					
Freedom of Information Request	L		28.90	29.60	01 Jul 19
Freedom of Information Search Charges per hour or part of an hour (except if on a computer)	L		21.40	22.20	01 Jul 19
Freedom of Information Supervision Charges Per Quarter hour	L		5.30	5.60	01 Jul 19
Freedom of Information Photocopies-A4 (per page)	L		0.20	0.20	01 Jul 16

ITEM C2.3**RURAL COUNCILS TRANSFORMATION PROGRAM
FUNDING APPLICATION**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 16 APRIL 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓		✓	✓	✓		✓	✓

OBJECTIVE

This report seeks Council's commitment to participate in a joint application for funding under the Victorian Government's Rural Councils Transformation Program (RCTP).

RECOMMENDATION***That Council:***

- 1. Note that Wellington Shire Council is a participant in a grouping of councils making an application for funding under the Victorian Government's, Rural Councils Transformation Program (RCTP) for the following initiative:**
 - a. Gippsland Shared Services Initiative Phase 1, in conjunction with Bass Coast, South Gippsland and East Gippsland Councils;**
- 2. Note that for an RCTP application to be eligible for consideration, the following criteria must be met:**
 - a. Submission of a joint business case (attached as a confidential document at Item F1.1 Rural Councils Transformation Program Funding Application) by 31 March 2019, noting that this has occurred; and**
 - b. Each council must pass an accompanying resolution committing to implement the business case, if approved for funding. The resolution must be lodged with Local Government Victoria by 30 April 2019.**
- 3. Approve the submission of the business case (attached as a confidential document at Item F1.1 Rural Councils Transformation Program Funding Application) by Wellington Shire Council on behalf of the participating Councils;**
- 4. Approve implementation of the project / initiatives within the submitted business by Wellington Shire Council, subject to the application being approved for RCTP funding.**
- 5. Note that the business case and supporting documents contained in the confidential Item F1.1 Rural Councils Transformation Program Funding Application of this Council Meeting agenda and designated confidential under Section 77 Clause (2)(c) of the Local Government Act 1989 by the General Manager Corporate Services on 11 April 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person:
be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted, Council authorise the Chief Executive Officer, as he deems appropriate, to make this decision and elements of the business case application public upon completion of the consultation process with staff and other relevant key stakeholders.**

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

BACKGROUND

On 3 December 2018, notification was received from Local Government Victoria (LGV) that an expression of interest lodged on behalf of the participating Councils; Bass Coast, East Gippsland, South Gippsland and Wellington Shire Councils for funding of \$5 million through the \$20 million Rural Councils Transformation Program, had been approved to proceed to business case preparation and submission to LGV.

The subject of the funding application is a Gippsland Shared Services (GSS) initiative that has been under investigation by the four Gippsland Councils for several years.

LGV appointed KPMG to work with the participating Councils in order to prepare the formal application for RCTP funding.

A critical element of the business case application is a formal resolution by each of the participating councils that commits them to proceeding with the project phase(s) as detailed in the business case, if the funding application is successful.

RCTP Funding

The objectives of the RCTP are to:

- Improve the financial sustainability of rural and regional councils by achieving economies of scale, including through regional service delivery or collaborative procurement;
- Promote more efficient and improved service delivery through collaboration and innovation;
- Facilitate benefits for rural and regional communities, with priority given to those for rural communities; and
- Demonstrate potential efficiencies to be gained through regional service delivery.

The shared services project is considered a good fit with this funding program, given its objectives are to:

- Deliver an operating model to enable cost effective and efficient administration and transaction services, while optimising the advantage of economies of scale
- Be an enabler of continuously improving efficiency and customer service.
- Be an enabler of the future provision of shared services to other councils and potentially, government entities.

PROPOSAL

For Council to endorse the RCTP funding recommendation as detailed.

OPTIONS

Council has the following options:

1. Endorse the RCTP funding recommendation as detailed; or
2. Not endorse the RCTP funding recommendation as detailed and request further information

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

If the application is successful there should be no financial impact to Council for the first phase of this program

COMMUNICATION IMPACT

The content, format and timing of communications and consultation with staff and key stakeholders, will be decided and programmed by the project team and CEOs of the participating Councils.

LEGISLATIVE IMPACT

The implications of this business application have been assessed and not considered likely to breach or infringe upon the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme Organisational states the following strategic objective and related strategy:

Strategic Objective 6.1

Wellington Shire Council is a leader in best practice, innovation, and continuous improvement.

Strategy 6.1.3

Consider opportunities for a shared services approach to Council business.

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

Any identified resource or staff impacts will be managed as part of any project that may be initiated.

COMMUNITY IMPACT

The outcomes of the GSS Initiatives will be positive for the community as it would ensure the efficient use of ratepayer income and provide a greater focus on community outcomes.

ENGAGEMENT IMPACT

Consultation has taken place previously via briefings to our staff, Councillors and the ASU. Should our application be successful we will ensure that engagement and consultation is programmed into the project lifecycle.

RISK MANAGEMENT IMPACT

Any risks will be identified and managed as part of the first phase of this program of work.

It should also be noted that there are significant risks associated with failure to embrace change; and these centre on the concern that rural councils who continue to stand alone may well become progressively less financially sustainable over time. Lack of resources will lead to a struggle to innovate and digitise and therefore, councils may fail to meet community expectations for modern service delivery.



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**QUARTERLY STRATEGIC LAND USE PLANNING UPDATE**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

16 APRIL 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To update Council on the strategic land use planning work program for the first quarter (January – March) of 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the 2019 first quarterly update on the strategic land use planning work program (included in Attachment 1 to this Report).

BACKGROUND

The strategic land use planning work program is regularly reviewed by Council's Strategic Land Use Planning Projects Review Group (Review Group), which was appointed by Council at the Special Council meeting of 6 December 2016. The Review Group considered it beneficial to provide Council and the community with a quarterly update of the strategic land use planning work program, which comprises various prioritised projects and planning scheme amendments as outlined in **Attachment 1**.

OPTIONS

That Council:

1. receive the 2019 first quarterly update on the strategic land use planning work program; or
2. not receive the 2019 first quarterly update on the strategic land use planning work program and seek further information for consideration at a future Council meeting.

PROPOSAL

To receive the 2019 first quarterly update on the strategic land use planning work program.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

All strategic land use planning matters are considered in accordance with the *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategies:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.1

'Continue to provide strategic planning to encourage long term growth and sustainability in Wellington Shire.'

Strategy 2.3.2

'Ensure sufficient land supply to provide for a range of lifestyle options which support housing diversity including affordable housing.'

Strategy 2.3.3

'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'

This Report supports the above Council Plan strategic objective and strategies.

Current Strategic Land Use Planning Projects

North Sale Development Plan & Developer Contributions Plan

Priority: High **Anticipated completion: 19/20**

Status

The *'North Sale Development Plan'* (Development Plan) was formally adopted by Council at its meeting of 17 April 2018 and facilitates the coordinated and integrated growth of 294 hectares of land within the nominated growth area to the north of Sale over the next 15 – 20 years.

The final Development Plan is available to view electronically on Council's website and in hard copy at the Shire offices at 18 Desailly Street, Sale.

Detailed work is currently nearing completion in the preparation of the associated Infrastructure Funding Arrangement, which will seek to equitably apportion the costs associated with the required infrastructure provision across the developable land within the growth area.

West Sale and Wurruk Industrial Land Supply Strategy – Technical Report Preparation

Priority: High **Anticipated completion: 18/19**

Status

The *'West Sale and Wurruk Industrial Land Supply Strategy (April 2018)'*, (the Strategy) was formally adopted by Council at its meeting of 19 June 2018. The Strategy includes a recommendation to rezone 55Ha of land adjacent to the West Sale Airport (Candidate Area 2) for industrial uses.

A recommended action of the Strategy is the preparation of several detailed technical reports to address issues relating to cultural heritage, vegetation, drainage and traffic matters.

With funding from the Victorian Planning Authority via the *'Streamlining for Growth'* program, consultants Urban Enterprise have been appointed to prepare the technical reports to support the detailed master planning of Candidate Area 2.

Investigative work is now underway.

Planning in the Economic Growth Zone (PEGZ)

Priority: High **Anticipated completion: 19/20**

Status

The *'Economic Growth Zone'* (EGZ) was established in November 2016 as part of a \$226 million package to help boost the local economy of the Latrobe Valley following a general downturn in economic conditions.

The EGZ includes Wellington Shire; Latrobe City and Baw Baw Shire. The *'Planning in the Economic Growth Zone'*, (PEGZ) initiative comprises a series of planning projects that constitute the town planning response to the Minister for Planning's declaration of the EGZ.

All of the PEGZ projects aim to support economic development through a review of the Wellington Planning Scheme provisions to create a simpler, more consistent and less cumbersome planning system across the EGZ.

An Amendment to include the recommendations of the various PEGZ studies into the Wellington Planning Scheme is expected to commence in late 2019.

Port of Sale East Bank Redevelopment Study
Priority: High Anticipated completion: 18/19

Status

The '*Port of Sale East Bank Redevelopment Study*', (the Study) aims to investigate the strategic land use opportunities and associated planning provisions required to guide the redevelopment of land located on the eastern side of the Port of Sale, being land formerly occupied by the Sale High School and Specialist School.

Following community consultation in February 2019, Ratio planning consultants are currently preparing draft planning scheme provisions to facilitate appropriate uses and development on the site, which are expected to be completed in May 2019.

Council Planning Scheme Amendments

C99: Updated Flood Mapping

Priority: High Anticipated Completion: 19/20

Status

Council officers, in consultation with the West and East Gippsland Catchment Management Authorities, are undertaking preparation work to update flood overlay controls in flood prone areas of the municipality, to better reflect the best available flood information.

Subject to formal Council consideration (and subsequent Ministerial Authorisation being granted), public exhibition timeframes are tentatively anticipated to be in mid-2019.

C100: Yarram Butter Factory

Priority: High Anticipated completion: Completed

Status

Amendment C100 rectifies a technical anomaly within the Wellington Planning Scheme to correctly apply the Heritage Overlay to the Yarram Butter Factory.

Amendment C100 was approved and formally Gazetted by the Minister for Planning on 7 February 2019.

C102: Technical Amendment

Priority: Low Anticipated completion: 19/20

Status

Detailed background work in compiling minor policy-neutral technical errors within the Wellington Planning Scheme (i.e. mapping and grammatical anomalies) is continuing.

The detailed content of Amendment C102 will be discussed with the Department of Environment, Land, Water and Planning in due course, and where necessary, the support of individually affected landowners sought.

C103: West Sale Industrial Land

Priority: High Anticipated Completion: 19/20

Status

Following the formal adoption of the *'West Sale and Wurruk Industrial Land Supply Strategy (April 2018)'* at its meeting of 19 June 2018, work has now commenced on Planning Scheme Amendment C103 to support the rezoning of land immediately adjacent to the West Sale Airport. The Amendment will facilitate industrial uses and apply detailed planning controls to manage the potential impacts of future development on nearby sensitive uses.

Planning Scheme Amendment C103 was exhibited between 7 March and 8 April 2019 and is expected to be presented to Council in May 2019.

Private Planning Scheme Amendments

C94: Rezoning of the former Sale Police Station Site

Priority: High Completed

Status

At the request of the Department of Justice, the former Sale Police Station (located on the South Gippsland Highway) was rezoned from the Public Use Zone to the Residential Growth Zone to facilitate its sale as a surplus asset to the Department's needs.

A formal Notice of Approval of the rezoning appeared in the Government Gazette on 14 January 2016.

The State Government continues to seek to resolve the issue of the removal of Native Title on the site, which currently prevents the sale of the land for development purposes.

C105: Stratford Rail Bridge Upgrade

Priority: High Anticipated Completion 18/19

Status

Amendment C105 is being prepared by the Minister for Planning and is required to introduce the relevant planning provisions into the Wellington Planning Scheme to enable the efficient delivery of the new railway bridge crossing at Stratford.

The Amendment will allow the use and development of land associated with the project to be undertaken without the need for planning permits if it is in accordance with the proposed, 'Gippsland Line Upgrade – Avon River Bridge Upgrade Incorporated Document, November 2018'.

Council resolved to provide written support for Amendment C105 at the meeting of 7 November 2018.

Amendment C105 is currently being assessed by the Department of Environment, Land, Water and Planning.

ITEM C3.2**MONTHLY PLANNING DECISIONS - FEBRUARY**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

16 APRIL 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of February 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 February and 28 February 2019.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 February and 28 February 2019 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 February and 28 February 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.3

'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'

This Report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/02/2019 AND 28/02/2019**

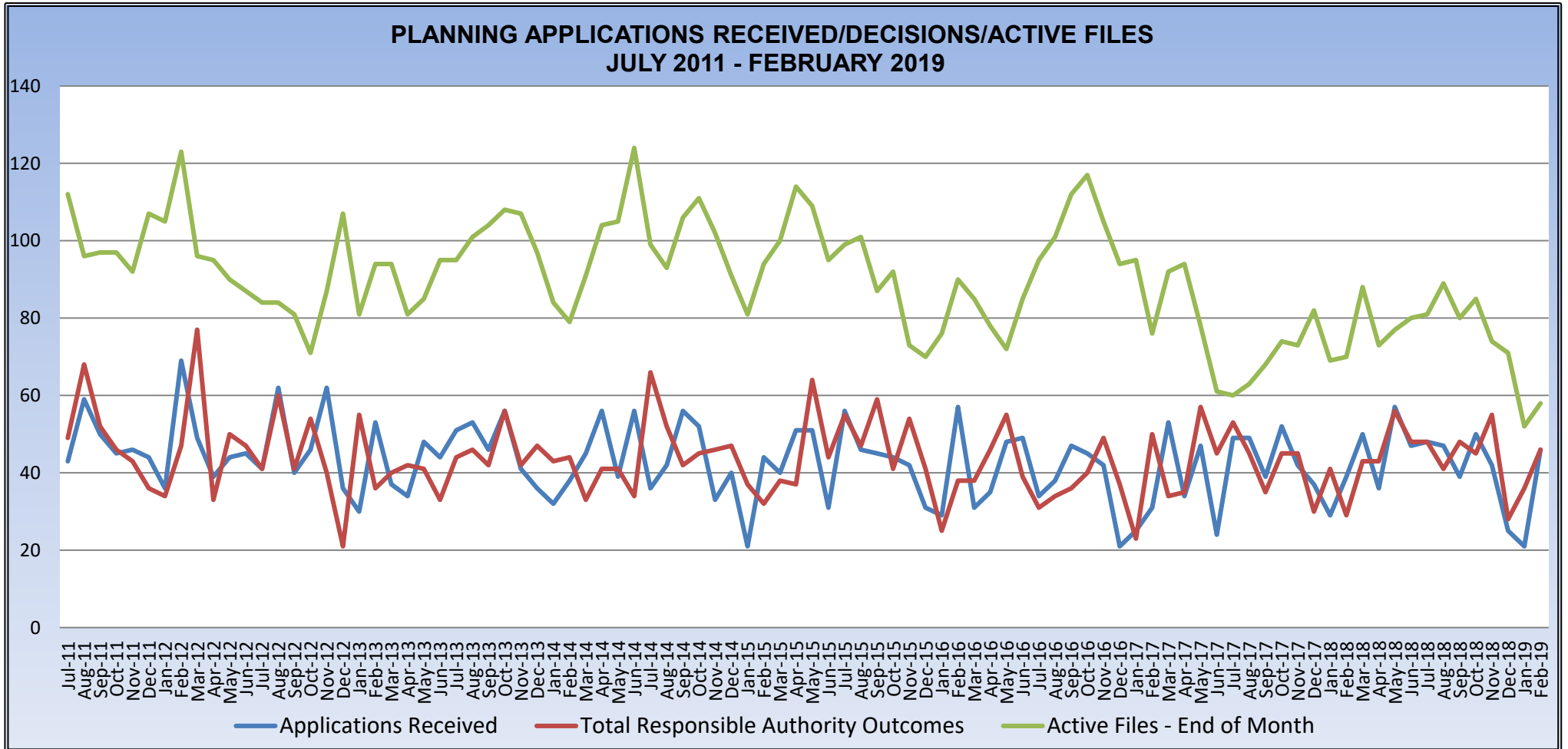
Application No/Year	Date Received	Property Title & Address	Proposal	Status
193-3/2004	29/01/2019	Assessment No. 108001 LOT: 2 PS: 200697 182 TACKENS RD FULHAM	Use and development of the land for animal keeping (cattery).	Permit Issued by Delegate of Resp/Auth 13/02/2019
26-3/2010	21/01/2019	Assessment No. 94839 LOT: 1 TP: 573236H 8 RAWLINGS RD STRATFORD	Use and development of a dwelling and associated outbuildings.	Permit Issued by Delegate of Resp/Auth 1/02/2019
270-2/2014	2/11/2018	Assessment No. 227769 PCA: 1C 29 CHARLIES ST LOCH SPORT	Buildings and works/construction of a shed (place of assembly).	Permit Issued by Delegate of Resp/Auth 28/02/2019
307-7/2014	10/12/2018	Assessment No. 389734 LOT: 1 TP: 830055G 29 WHARF ST PORT ALBERT	Use and development of an dwelling/outbuilding and fill on land.	Permit Issued by Delegate of Resp/Auth 4/02/2019
150-2/2017	15/02/2019	Assessment No. 128165 PC: 375360N 504-510 SHORELINE DVE GOLDEN BEACH	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 25/02/2019
283-2/2017	19/02/2019	Assessment No. 106567 LOT: 1 TP: 518224C 1,393 SALE-HEYFIELD RD DENISON	Buildings and works associated with construction of outbuildings.	Permit Issued by Delegate of Resp/Auth 26/02/2019
439-2/2017	22/11/2018	Assessment No. 240820 LOT: 169 LP: 44537 9 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 22/02/2019
144-1/2018	3/05/2018	Assessment No. 244616 LOT: 2079 LP: 69874 5 TOORAK AVE LOCH SPORT	Buildings and works associated with construction of a dwelling.	Withdrawn 1/02/2019
184-1/2018	31/05/2018	Assessment No. 370734 LOT: 4 PS: 330759 LONGFORD-LOCH SPORT DÜTSON DOWNS	Buildings & works/development of a dwelling & outbuildings.	Withdrawn 26/02/2019
188-1/2018	5/06/2018	Assessment No. 100933 CA: 21 SEC: C 29 FRESHWATERS RD KILMANY	Use/keeping up to 50 racing dogs/boundary realignment.	NOD issued by Delegate of Respon/Auth 20/02/2019
229-1/2018	4/07/2018	Assessment No. 245514 LOT: 1120 LP: 54791 39 VICTORIA ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 11/02/2019

Application No/Year	Date Received	Property Title & Address	Proposal	Status
235-3/2018	5/02/2019	Assessment No. 256768 LOT: 908 LP: 40160 5 TWENTY FIFTH ST PARADISE BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 11/02/2019
301-1/2018	24/08/2018	Assessment No. 442434 LOT: 1 PS: 637835T 1-9 STATION ST MAFFRA	Subdivision of the land into 4 lots.	Permit Issued by Delegate of Resp/Auth 20/02/2019
325-1/2018	13/09/2018	Assessment No. 330225 LOT: 2 PS: 131215 TYSON RD HEYFIELD	Use and development of the land for materials recycling (truck parts).	Refusal Issued by Delegate of Respo/Auth 1/02/2019
357-1/2018	4/10/2018	Assessment No. 240705 LOT: 343 LP: 50201 33 SANCTUARY RD LOCH SPORT	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 15/02/2019
393-1/2018	5/11/2018	Assessment No. 8805 LOT: 1 TP: 120327J 89-91 MARKET ST SALE	Buildings & works/extension to 2nd dwelling/two lot subdivision.	Permit Issued by Delegate of Resp/Auth 11/02/2019
412-1/2018	16/11/2018	Assessment No. 239905 LOT: 359 LP: 50201 24 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 1/02/2019
415-1/2018	19/11/2018	Assessment No. 50799 CA: 42 CUNNINGHAME ST SALE	Amend liquor licence to increase hours of operation.	Permit Issued by Delegate of Resp/Auth 19/02/2019
417-1/2018	21/11/2018	Assessment No. 205252 LOT: 1 PS: 549862F 264 ROSEDALE-FLYNN'S ROSEDALE	Use and development of a new dwelling.	Permit Issued by Delegate of Resp/Auth 1/02/2019
420-1/2018	28/11/2018	Assessment No. 387209 LOT: RES1 PS: 448643G 93 CEMETERY RD SALE	Plan of subdivision to remove reservation status, create road.	Permit Issued by Delegate of Resp/Auth 1/02/2019
421-1/2018	28/11/2018	Assessment No. 191122 LOT: 1 PS: 500991T 39 LYONS ST ROSEDALE	Buildings and works associated with construction of an office.	Permit Issued by Delegate of Resp/Auth 19/02/2019
422-1/2018	28/11/2018	Assessment No. 402628 LOT: 1 TP: 851394P 25 WHARF ST PORT ALBERT	Buildings and works/extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 14/02/2019
423-2/2018	21/02/2019	Assessment No. 109207 LOT: 1 BLK: 2 PS: 9309 33 MAIN ST COWWARR	Buildings and works associated with addition of solar panels.	Permit Issued by Delegate of Resp/Auth 27/02/2019

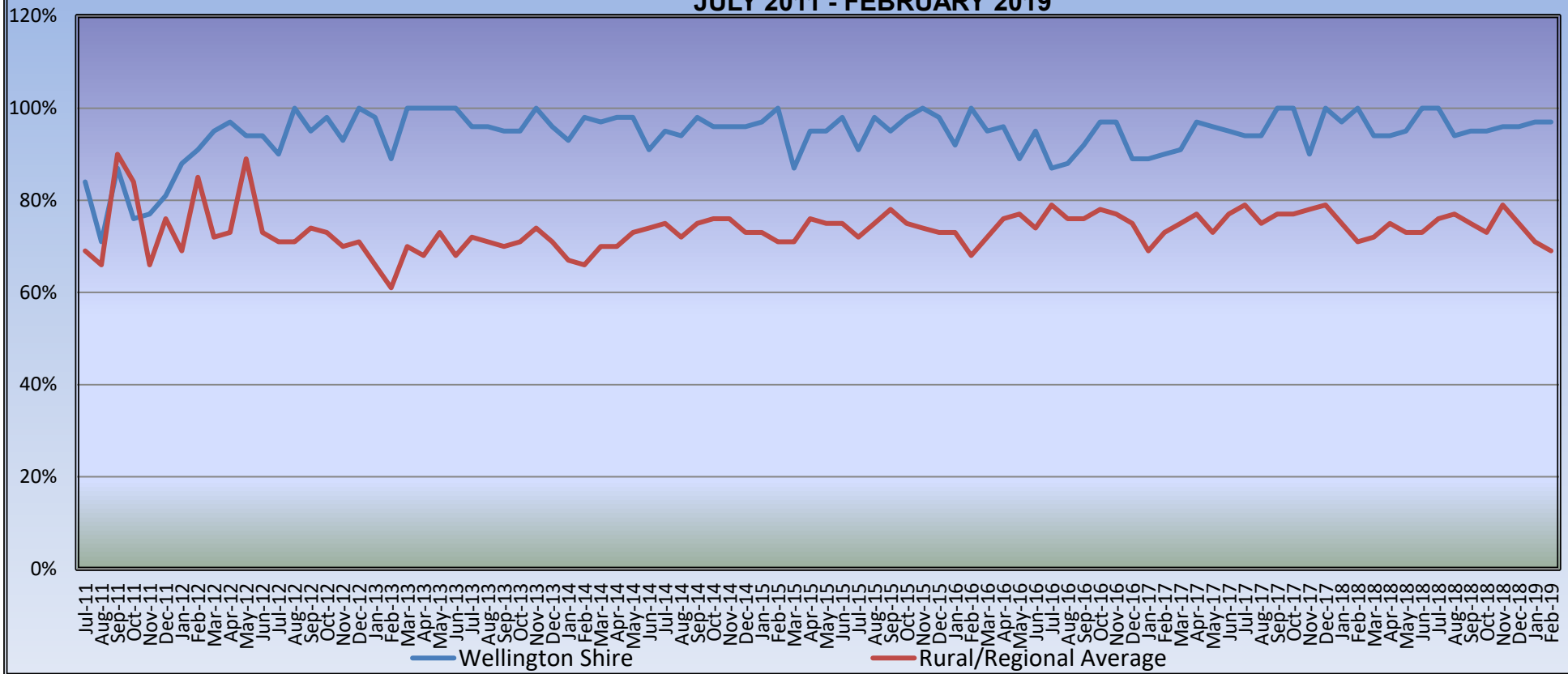
Application No/Year	Date Received	Property Title & Address	Proposal	Status
429-1/2018	5/12/2018	Assessment No. 347047 LOT: 2 PS: 729757A 446 STRATFORD-MAFFRA MAFFRA	Removal of Section 173 Agreement/two lot subdivision house excision.	Permit Issued by Delegate of Resp/Auth 12/02/2019
439-1/2018	18/12/2018	Assessment No. 200774 LOT: 1 TP: 869325K 2,045 WILLUNG	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 6/02/2019
3-1/2019	8/01/2019	Assessment No. 436212 LOT: S4 PS: 736786C 374 DAWSON ST SALE	Use and development of the land for offices.	Permit Issued by Delegate of Resp/Auth 8/02/2019
5-1/2019	15/01/2019	Assessment No. 262790 CA: 1 SEC: 10 82 HIGH ST WOODSIDE	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 22/02/2019
11-1/2019	29/01/2019	Assessment No. 371914 LOT: 1 PS: 602234T 180 TYLERS RD PEARSONDALE	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 5/02/2019
14-1/2019	31/01/2019	Assessment No. 201848 CA: 10 SEC: 5A 51 HOOPERS RD ROSEDALE	Buildings and works associated with extensions to existing shed.	Permit Issued by Delegate of Resp/Auth 7/02/2019
15-1/2019	31/01/2019	Assessment No. 388314 LOT: 8 PS: 506503D 15 PANORAMA DVE WOODSIDE BEACH	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 25/02/2019
16-1/2019	31/01/2019	Assessment No. 229690 LOT: 2479 LP: 70939 22 ELIZABETH CRT LOCH SPORT	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 27/02/2019
18-1/2019	31/01/2019	Assessment No. 263863 LOT: 1 TP: 132960S 9 BOODYARN RD WON WRON	Buildings and works associated with a dependant persons unit (DPU).	Permit Issued by Delegate of Resp/Auth 14/02/2019
20-1/2019	1/02/2019	Assessment No. 266486 LOT: 1 TP: 116551C 3,697 HYLAND HWY CARRAJUNG LOWER	Buildings and works associated with a hay shed.	Permit Issued by Delegate of Resp/Auth 7/02/2019
22-1/2019	1/02/2019	Assessment No. 105098 LOT: 3 PS: 218605Q 62 ROSEDALE-HEYFIELD RD ROSEDALE	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 7/02/2019
24-1/2019	4/02/2019	Assessment No. 314781 LOT: 5 PS: 138870 26 ANDERSON ST HEYFIELD	Buildings and works associated with construction of a single dwelling.	Permit Issued by Delegate of Resp/Auth 14/02/2019

Application No/Year	Date Received	Property Title & Address	Proposal	Status
25-1/2019	5/02/2019	Assessment No. 241901 LOT: 1182 LP: 58872 74 SEAGULL DVE LOCH SPORT	Buildings and works associated with construction of a car port.	Permit Issued by Delegate of Resp/Auth 7/02/2019
26-1/2019	5/02/2019	Assessment No. 38166 LOT: 1 TP: 396917 115 FOSTER ST SALE	Buildings and works associated with construction of a carport.	Withdrawn 11/02/2019
27-1/2019	5/02/2019	Assessment No. 236596 LOT: 1907 LP: 65192 330 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 22/02/2019
28-1/2019	5/02/2019	Assessment No. 192575 CA: 9A SEC: 3 37-39 PRINCE ST ROSEDALE	Buildings and works associated with addition of solar panels.	Permit Issued by Delegate of Resp/Auth 27/02/2019
29-1/2019	6/02/2019	Assessment No. 354407 PC: 370158K 6-10 BUNDALAGUAH RD MAFFRA	Buildings and works/additions to existing industrial building.	Permit Issued by Delegate of Resp/Auth 8/02/2019
30-1/2019	8/02/2019	Assessment No. 86306 LOT: 1 PS: 537586V 44 SOMERTON PARK RD SALE	Resubdivision of two lots to create two new lots.	Permit Issued by Delegate of Resp/Auth 25/02/2019
33-1/2019	8/02/2019	Assessment No. 205856 CA: 63A ROSEDALE-LONGFORD RD ROSEDALE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 25/02/2019
38-1/2019	11/02/2019	Assessment No. 297804 LOT: 1 TP: 429663U 63 RODGERS ST YARRAM	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 19/02/2019
44-1/2019	15/02/2019	Assessment No. 236323 LOT: 1 PS: 634480W 222-236 NATIONAL PARK RD LOCH SPORT	Buildings & works/placing a container for storage purposes.	Permit Issued by Delegate of Resp/Auth 19/02/2019
50-1/2019	22/02/2019	Assessment No. 183236 LOT: 121 LP: 82059 42 MANDALAY DVE THE HONEYSUCKLES	Buildings and works associated with construction of a garage.	Withdrawn 28/02/2019
52-1/2019	22/02/2019	Assessment No. 367821 LOT: 1 LP: 221685V 101 WEIRS RD NEWRY	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 27/02/2019

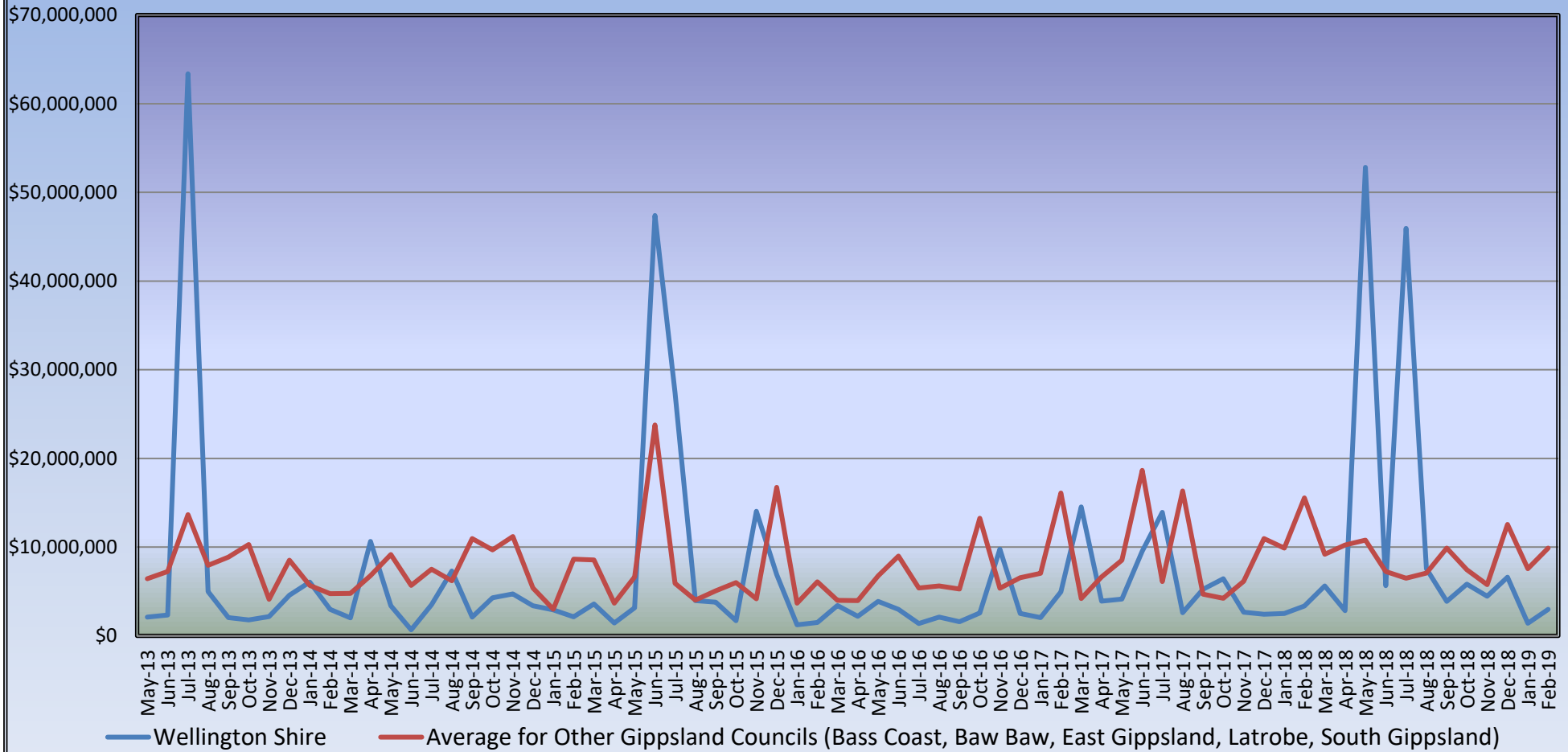
Total No of Decisions Made: 46



DECISIONS ISSUED WITHIN 60 DAYS JULY 2011 - FEBRUARY 2019



ESTIMATED VALUE OF WORKS MAY 2013 - FEBRUARY 2019





C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**BRUCE STREET YARRAM SPECIAL CHARGE STREET CONSTRUCTION SCHEME – DECLARATION OF SCHEME**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 16 APRIL 2019

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

OBJECTIVE

The purpose of this report is for Council to consider the declaration of the Bruce Street Special Charge Street Construction Scheme Number 1801 as a Special Charge Scheme for the construction of Bruce Street between CH100 and CH230 in Yarram.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION****That:**

- 1. Wellington Shire Council (Council) having noted there were no submissions/objections received within the requirements of sections 163A, 163B and 223 of the Local Government Act 1989 (the Act) and otherwise according to law and having, so far as can be ascertained from available records and can reasonably be concluded, ascertained that the section of Bruce Street Yarram for which it is proposed the Special Charge will be declared has not previously been constructed by way of a Special Rate or Special Charge, hereby declares a Special Charge under section 163(1) of the Act for the purposes of repaying (with interest) any loan raised by Council in relation to the construction of Bruce Street between CH100 and CH230 and the provision of minor ancillary works.***
- 2. The criteria which form the basis of the declaration of the Special Charge is the ownership of rateable land in the area of the Scheme which, based on scheme benefit units and calculated by access benefit, where their land has and enjoys an abuttal to or access from Bruce Street, to the proposed works.***
- 3. In declaring the Special Charge, Council is performing functions and exercising powers in relation to the peace, order and good government of the municipal district of the Wellington Shire, in particular the provision of proper, safe and suitable roads and property services within the area for which the Special Charge is declared.***
- 4. The total cost of the performance of the function and the exercise of the power by Council (in relation to the provision of proper, safe and suitable roads and property services in the area for which the Special Charge is declared) is \$18,000 being the estimated cost of the works to be undertaken.***

5. ***The total estimated amount to be levied under the Scheme as the Special Charge is \$5,400.***
6. ***The Special Charge will commence on 16 April 2019 and remain in force for a period of four years.***
7. ***The area for which the Special Charge is declared is all of the land within the boundary shown on the plan set out in the attachment forming a part of this declaration (being Attachment 1).***
8. ***The Special Charge will be declared and assessed in accordance with the amounts set out alongside each property in Attachment 2. Such amounts having respectively been assessed based on access benefit, which a property included in the scheme has to the road.***
9. ***The Special Charge will be levied by sending a notice of levy in the prescribed form quarterly to the person liable to pay the Special Charge.***
10. ***Because the performance of the function and the exercise of the power in respect of which the Special Charge is declared and levied relates substantially to capital works , the Special Charge will be levied on the basis of an instalment plan being given to ratepayers whereby:- such ratepayers may subject to any further resolution by Council, pay the special charge per property/title in accordance with the following:***
 - ***the full amount within 45 days of invoice or***
 - ***payment may be made over 16 quarterly instalments (4 years) including interest.***
11. ***Council will consider proven cases of financial and other hardship and may reconsider other payment options for the Special Charge.***
12. ***No incentives will be given for payment of the Special Charge before the due date for payment.***
13. ***Council considers that there will be a special benefit to the persons required to pay the Special Charge because there will be a benefit to those persons that is over and above, or greater than, the benefit that is available to persons who are not subject to the Special Charge. The criteria used as a basis for declaring the special charge are:***
 - ***Reduction in dust***
 - ***Enhance the amenity and character of the land and local area***
 - ***Creation of improved riding surface for the street***
 - ***Improved access and egress from properties***
 - ***Improved road drainage***
 - ***Improved road safety for motorists***
14. ***Notice be given to all owners of properties included in the Scheme in writing of the decision of Council to declare and levy the Special Charge commencing on 16 April 2019 and the reasons for the decision.***

BACKGROUND

Bruce Street in Yarram is located within the residential township area. The road is approximately 230m in length, with kerb and channel constructed on both sides. The road has sealed and unsealed sections. The unsealed section extends between CH100 to CH230. The full length is managed and maintained by Wellington Shire Council.

The poor condition of the kerb and channel along the unsealed section has been exacerbated by the mature nature strip trees and the unsealed section of road pavement and it is proposed that it be replaced under the capital works program.

Sealing of the road pavement undertaken in conjunction with the kerb and channel replacement and the removal of the naturestrip trees and planting of a more appropriate species would provide a benefit to the owners of properties adjacent to the works. The upgrade works proposed in the scheme are the sealing of the road pavement and the provision of pram crossings.

A concept design plan and construction estimates were prepared, in addition to a draft apportionment schedule to determine the estimated amount that would be recovered from each property within the scheme.

A public meeting was held on 17 October 2018 to outline the proposal for the Special Charge Street Construction Scheme. A follow up letter with a survey form was sent to each property owner following this public meeting, along with an estimated apportionment cost and concept plan.

The survey results showed that 80% of the property owners (12 owners) replied and 100% of these replies were in favour of the proposed scheme.

A Council resolution of its 'Intention to Declare the Scheme' was made at the 5 February 2019 Ordinary Council Meeting. Following this resolution, a Public Notice of the proposed declaration was placed in the Gippsland Times on Tuesday 12 February 2019 and Yarram Standard on Wednesday 13 February 2019. A copy of the notice was served on all owners of property intended to be included under the scheme on 12 February 2019. The final date for the receipt of written submissions/objections was Friday 15 March 2019.

Copies of the proposed declaration were placed at the Yarram Service Centre and Sale Service Centre-Council Headquarters for public inspection. The proposed declaration was also posted on the Council's website.

There were no written submissions or objections received with regards to the scheme.

OPTIONS

1. Adopt the scheme as presented by declaring the special charge and serve notice on all property owners liable to pay under the scheme; or,
2. Abandon the scheme and advise all property owners within the scheme of Council's decision: or,
3. Modify the scheme and prepare a new scheme then advertise and serve notice on all property owners within the scheme.

PROPOSAL

That Council adopt the scheme as presented by declaring a Special Charge for the construction and sealing of Bruce Street between CH100 to CH230 in the township of Yarram. Council serve notice on all property owners intended to be made liable under the scheme.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest in this section

FINANCIAL IMPACT

The scheme is estimated to cost	\$18,000
Portion to be recovered from property owners:	\$ 5,400
Portion to be paid by Council as a property owner:	\$ 0
Portion to be paid by Council as direct costs:	<u>\$12,600</u>
Total estimated cost of scheme:	\$18,000

These amounts do not include GST.

1. Council's contribution has been allowed for in the 2019/20 Capital Works Program with property owners contributing \$5,400. The Council contribution is intended to come from the Commonwealth Roads to Recovery Program.
2. The method of apportioning the costs for this scheme is based on access benefit. Accordingly, the estimated cost is to be uniformly apportioned among the properties in the scheme with frontage abuttal to the road/street to be constructed as one access benefit and one half access benefit for all properties with sideage abuttal to a road/street to be constructed.
3. It is proposed under the scheme to invoice property owners for their apportioned project amount after commencement of construction of the scheme. Options for payment per property/parcel/title are 16 quarterly instalments (4 years) for all amounts. An interest component will be included where payment is to be made under this instalment program.
4. The estimated cost per property with frontage abuttal is \$360. The estimated cost per property with sideage abuttal is \$180.

LEGISLATIVE IMPACT

This scheme has been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

The scheme has been prepared in accordance with Council's Special Charge Schemes – Roads, Street & Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

RESOURCES AND STAFF IMPACT

Implementation of the scheme can be undertaken within the resources of the Assets & Projects unit with the assistance of external contract engineering support for the survey and design of the scheme. In the event the scheme is adopted by Council, construction will be carried out by an approved contractor via a tender process.

COMMUNITY IMPACT

Implementation of this scheme will have a positive community impact as it will result in Bruce Street, Yarram being fully sealed in line with current service standards. Benefits will include the elimination of vehicle generated dust and improved traffic conditions.

ENVIRONMENTAL IMPACT

Implementation of this scheme will have a positive environmental impact arising from the reduction of dust generated by vehicles as well as improved quality of storm water runoff.

ENGAGEMENT IMPACT

A comprehensive public consultation process has been entered into with affected property owners including:

- Information letter advising property owners of street works proposal 7 September 2018
- Public meeting held at Yarram, 17 October 2018
- Mail out survey of all property owners, 20 November 2018
- Follow up phone calls and emails requesting replies to the survey.
- Public Notices placed in local newspapers of 'Intention to Declare the Scheme' on 12 February 2019 and 13 February 2019.
- Letter with a copy of Public Notice mailed to property owners on 12 February 2019.

RISK MANAGEMENT IMPACT

Implementation of the scheme will produce a reduction in risk to motorists and other road users through improved visibility (reduction of dust, improved riding surface), properly identified through lanes and pedestrian safety through the provision of a footpath crossings.

Attachment 1

**BRUCE STREET – YARRAM
SPECIAL CHARGE STREET CONSTRUCTION SCHEME No 1801**

PLAN OF SPECIAL CHARGE SCHEME AREA.

Scheme Boundary ———



Attachment 2

BRUCE STREET – ESTIMATED APPORTIONMENT OF COSTS

WELLINGTON SHIRE COUNCIL

BRUCE ST- YARRAM (ESTIMATED COST) DEC 18 - REV 03 (ABU) - 4 Year Scheme

App	PROPERTY ASSESSMENT No.	PARCEL No.	TITLE DETAILS	STREET ADDRESS	ACCESS BENEFIT UNITS	FRONTAGE	ESTIMATED COST	30% of EST. COST	INSTALMENT TERM - 4YEAR	INSTALMENT BY 16
BRUCE STREET										
1	289066	41180	Lot 1 TP144800	1 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
2	289181	41192	Lot 27 LP10751	2 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
3	289074	41181	Lot 11 LP10751	3 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
4	289199	41193	Lot 26 LP10751	4 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
5	289082	41182	Lot 12 LP10751	5 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
6	289207	41194	Lot 25 LP10751	6 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
7	289090	41183	Lot 13 LP10751	7 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
8	289215	41195	Lot 24 LP10751	8 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
9	289108	41184	Lot 14 LP10751	9 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
10	289223	41196	Lot 23 LP10751	10 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
11	289116	41185	Lot 15 LP10751	11 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
12	399832	54290	Lot 1 PS 546212	1/12 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
13	399840	54287	Lot 2 PS 546212	2/12 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
14	399857	54288	Lot 3 PS 546212	3/12 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
15	399865	54289	Lot 4 PS 546212	4/12 Bruce Street Yarram	1	0	\$1,200.00	\$360.00	\$399.36	\$24.96
TOTALS					15	0.00	\$18,000	\$5,400.00	\$5,590.40	
						TOTAL ESTIMATED COST OF SCHEME	\$18,000			
						Less Council Contribution				
						ESTIMATED APPORTIONABLE AMOUNT	\$18,000			
						AMOUNT APPORTIONED TO ACCESS - 3/3	\$18,000			
						AMOUNT APPORTIONED TO FRONTAGE - 0/0	\$0			
						Contribution Wellington Shire Council	\$12,600			
						Contribution Property Owners	\$5,400			



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**GIPPSLAND ART GALLERY ADVISORY GROUP MINUTES**

DIVISION: COMMUNITY & CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 16 APRIL 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 March 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes of the Gippsland Art Gallery Advisory Group meeting held on 4 March 2019.

BACKGROUND

The Gippsland Art Gallery Advisory Group is a committee of Council that meets every three months. The membership of the advisory group includes a councillor and representation from professional artists, art educators, Friends of the Gallery members and community.

The committee's Instrument of Delegation reflects the desire to seek community input, advice and feedback on the operations of the Gippsland Art Gallery and to present this information to Council.

It is to be noted these minutes have yet to be formally ratified by a future advisory group meeting and are provided as current information for Council.

OPTIONS

Council has the following options:

1. To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 March 2019; or
2. Request additional information and receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 March 2019 at a future meeting.

PROPOSAL

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 March 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategy:

Strategic Objective 2.1

Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.

Strategy 2.1.2

Provide access to a diverse range of recreational opportunities for all sectors of the community.

The Council Plan 2017-21 Theme 4 Lifelong Learning states the following strategy:

Strategic Objective 4.1

Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.

Strategy 4.1.3

Provide accessible cultural opportunities and activities for all sectors of the community.

This report supports the above Council Plan strategic objectives and strategies.

COMMUNITY IMPACT

Council staff directly manage this community facility, and utilise the input, advice and feedback provided by the Advisory Group regarding the requirements and aspirations of the community with regards to the Gippsland Art Gallery.

ENGAGEMENT IMPACT

The Gippsland Art Gallery Advisory Group comprises a balanced mix of nine community representatives. General community members, practicing artists, Friends of the Gallery delegates and art educators all have a role to liaise with the community, make enquiries, canvas public views and prepare information for recommendation and discussion at the regular meetings regarding the Art Gallery's programs, activities and exhibitions.

GIPPSLAND ART GALLERY ADVISORY GROUP

Carang Carang Room

Monday 4 March 2019, 5:30pm

MINUTES

Present: Dr Rob Ziffer (Acting Chair), Brian Castles, Cr Scott Rossetti, Robbie Aitken, Bruce Arnup, Barb Fulton (in lieu of Klara Jones)					
In Attendance: Simon Gregg (Director), Stephen Dempsey (Manager Arts & Culture)					
NO	ACTIVITY	DISCUSSION	DECISION	WHO	ACTION
1	ATTENDANCE				
1.1	Apologies	Deb Milligan, Bianca Taylor, Gillian Kline, Klara Jones			
1.2	Resignation	The Advisory Group received the resignation of Friends Representative George Thomas and approved the appointment of Klara Jones as replacement. The Gallery Director has written to George to thank him for his service over the years.	Klara Jones approved as representative of the Friends of the Gallery.	Simon Gregg	Written thank you letter to George Thomas
1.3	Assembly of Councillors	Scott Rossetti		Simon Gregg	Form submitted
2	PREVIOUS MINUTES				
2.1	Minutes	Monday 3 December 2018	Vote to accept the previous minutes. Moved and carried.	Brian Castles & Bruce Arnup	
3	REPORTS				
3.1	Friends Report	<p>The Friends are currently reviewing their Rules and Objectives to ensure compliance with Consumer Affairs Victoria.</p> <p>The Friends committee is currently very active and has a diverse range of skills and experience.</p> <p>Friends Membership is currently at approximately 120 which, with family memberships, equates to more than 200 people.</p> <p>In July to December 2018 period the Friends received \$3,200 in membership fees, compared with \$800 for the same period in 2016.</p>		Barb Fulton	

		<p>The Friends are currently working towards three members-only events per year, plus one major fundraiser, in addition to the AGM held in August in company with an art-related event.</p> <p>The Friends are planning a survey of all current Members to gauge expectations and learn more about what kinds of events the Friends would like to see.</p>			
3.2	Director's Report	Director gave report on recent and upcoming events, gallery attendances, the exhibition program, and recent acquisitions		Simon Gregg	
4	BUSINESS ARISING				
4.1	Planning and monitoring of programs, events and activities in the Art Gallery	The Gallery Director discussed upcoming exhibitions and events as part of the Director's report. No further discussion arising.		Simon Gregg	
4.2	Expansion and encouraging of volunteer participation and community interest in the Art Gallery, and to assist with promoting the Art Gallery's events and facilities to visitors	The Director informed the Advisory Group that the Gallery is currently undertaking a Volunteer recruitment drive, with a Volunteer Information Session to be held on Wednesday 13 March at 3.00pm. The session will be promoted through social media, website, Wellington Matters, and Gippsland Times. The Gallery will be recruiting volunteers in the areas of guiding, exhibition installation, and gallery attendance.		Simon Gregg	Run Volunteer Information Session
4.3.1	Proposed acquisition	<p>Paul Yore: 'Do you want a piece of me?'</p> <p>This work was withdrawn as it had been sold just prior to the Advisory Group meeting. The Group discussed its interest in the work of Paul Yore and recommended that the Director make contact with the artist with a view to possible future acquisitions.</p>	Director to investigate possible future acquisitions.	Simon Gregg	Contact Paul Yore and his representing agents
4.3.2	Proposed acquisition	Siri Hayes: 'Wanderer Above a Sea of Images'	All voted in favour of accepting work	Simon Gregg	Send supplier form to Siri
4.3.3	Proposed acquisition	<p>Annemieke Mein: 'The Morass – Sale' (donation)</p> <p>Added caveat that Annemieke Mein inspect the work prior to acquisition</p>	Five votes in favour, one against; motion carried	Simon Gregg	Inform artist, arrange delivery

4.3.4	Proposed acquisition	Klara Jones: 'Allerleirauh' (donation)	All voted in favour of accepting work	Simon Gregg	Inform artist
4.3.5	Proposed acquisition	Kevin Mortensen: 'The Overseer' (donation)	All voted in favour of accepting work	Simon Gregg	Inform artist
4.3.6	Proposed acquisition	Brett Weir: 'Untitled' (donation)	All voted in favour of accepting work	Simon Gregg	Inform artist, arrange collection of work
4.4	Maintenance, augmentation and development of the permanent collection of the Art Gallery	<p>Gallery has received funding of \$15,000 to digitize the permanent collection to be accessible and searchable on the Gallery website.</p> <p>Director is talking to IT about possible ways to for visitors to access the collection through touch-screen technology in the Gallery.</p> <p>John Leslie Foundation has granted \$31,000 to the Gallery to purchase additional lighting for Gallery 1.</p>		Simon Gregg	Report on progress at next meeting
4.5	Cultural and artistic matters relating to the Art Gallery, including promoting cooperation between the Art Gallery and other services of Council	<p>Director working on an Aboriginal Content Guidelines for Council, which will apply to Gallery. An opportunity to work across different levels and units of Council.</p> <p>\$100,000 offered to Gallery by Meg Viney-Bell to establish a scholarship for Gippsland textile artists to be received and developed in partnership with Regional Arts Victoria.</p>		Simon Gregg	Report on progress at next meeting
4.6	Utilise networks to obtain support for the Art Gallery, both financial and non-financial, and to assist with philanthropic support of these activities	<p>Relationship with John Leslie Foundation strengthened following afternoon tea to celebrate centenary of John Leslie's birth in the Gallery on 6 February and opening of exhibition 'The John Leslie Gift'.</p> <p>The Gallery has received \$5,500 in funding from the Robert Salzer Foundation to acquire artwork.</p> <p>Work on Gallery Foundation is still underway.</p> <p>Lots of media and publicity for the Gallery recently, including ABC Gippsland, 9 News Gippsland, and WIN News.</p>		Simon Gregg	Report on progress at next meeting

		New Port of Sale website to launch soon. Group members looked at drone footage.			
5	GENERAL BUSINESS				
5.1	Discussion about wider cultural landscape.	General discussion about some recent exhibitions, including Escher X Nendo at NGV, Percy Grainger Museum.			
6	NEXT MEETING: Monday 3 June 2019, 5.30pm				

ITEM C5.2**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 16 APRIL 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 11 March 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 11 March 2019.

BACKGROUND

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Briagolong Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Briagolong Recreation Reserve's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Briagolong Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Briagolong Recreation Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 11 March 2019; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 11 March 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

11 March 2019
Briagolong Recreation Reserve

Meeting Opened Time: 7:45pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Carmel Ripper	Councillor	Wellington Shire	Present
Denis Murphy	Chairperson	Cricket Club	Present
Melissa Conway	Secretary	Football Club	Present
Vanessa Randle	Treasurer	Tennis Club	Present
Darren Randle		Community	Present
Josh Harry		Community	Apology
Tracie Binger		Tennis Club	Apology
Tracey Ryan		Pony Club	Present
Briony Padman		Cricket Club	Present
Mark Wagstaff		Pony Club	Present
Rosie Davidson		Football Club	Present
Boyde Darvill		Wellington Shire	Present

Quorum Achieved?

Yes

2. Declaration of Conflicts of Interest.

Nil

3. Confirmation of Minutes of Previous Meeting

Moved: Melissa **Seconded:** Darren **CARRIED**

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

Nothing further regarding old irrigator.

Gas bottle has been fixed – one is empty but leave until after clubrooms refurbishment.

Hinges are still required on the pump shed.

Arborist gave quote of \$1760 – forwarded to Shire. Has raised purchase order.

Shed has been boxed up, getting poured this week. Shed will arrive this week and will be started next week. Balance paid \$12,500.

Mower has been moved.

\$100 voucher has been purchased for Matt Clark – needs to be handed over.

5. Correspondence In

Invoice for balance of shed.

Email Mark Benfeld – Federal Government. Chipped in \$250,000 for upgrade.

Boyde – Shire Minutes from last meeting

Denis – quote for shed racking.

Denis – quote for electrical fit out for shed.

6. Correspondence Out – date previous minutes sent to Council

Nil

7. Reports

7.1 Chairperson's Report

Prime Minister visited Rec Reserve with Darren Chester announcing \$250,000 contribution to Briagolong Clubroom Upgrade. Cricket Club and Pony Club we're represented well by their junior members.

Councillor should have been invited and was noted that it was extremely short notice that was given.

7.2 Treasurer's Report

As tabled.

Bendigo Bank \$10,250

- Club rental invoices handed to each club representative
- Pony Club invoice for \$2500 to be sent out for refurbished installment.

7.3 User Group Reports

Pony Club

- March 3 rally was cancelled – need to select new date before end of March, will depend on cricket finals.
- Toongabbi competition.
- Inter school: Boisdale came second overall. Kids had a great day. Many ribbons and awards were handed out.
- This weekend was Orbest: great success for the Briagolong Pony Club. Lots of ribbons and champions for the kids. Kids have shown great improvement.
- Another inter school and more comps coming up over the next few weeks.

Football

- Registration this Wednesday 13 March.
- Training beginning Wednesday 20 March.
- Struggling to get a feel for numbers but will see what happens on registration night.
- AGM: President – Josh Harry. Vice President – Greg Corbell. Treasurer – Ash May. Secretary - Melissa Conway.
- Need an Under 10s coach, will be advertised in tomorrow's local paper.

Cricket

- May have a finals game at the Briagolong ground. Canteen would be needed. Bottoms oval would still be available for Pony Club.
- Under 14s won the grand final.
- Two more teams in finals, A Grade and 4ths.
- Seconds finished fifth on the ladder.
- March 29 proposed presentation night at clubrooms.
- Need to advertise their AGM – will be in mid-April.
- Will be needed new fridge – halves with the football club.

Tennis

- Three teams in finals
- LVA for next step – general grant conditions – signing – acquittal before 10 September 2019.

Community

- Had a camper at Rec Reserve due to having to move from the quarries due to fires.
- School closed last week due to fires but will be reopened tomorrow.

8. Volunteers-

Nil

9. OHS / Risk / Facility Fault Report

- Defibrillator needs new battery – Darren to follow up.
- Epi pen purchase – Josh to follow up.
- Purchase spacer and Ventolin for first aid kit – Vanessa will purchase

10. New Rules of the Committee to be endorsed by Council- No update

11. General Business

- The scope hasn't and won't change now the federal government has added their portion to the clubrooms upgrade.
- The club upgrade contract will be awarded on Tuesday at the next council meeting.
- Recommendation takes place for preferred tender.
- Committee will be signing off on the finished refurb.
- Council manage the contract.

- Footy club to look at running a line for another flood light while cricket have the trenching getting done. Darren will come down on Wednesday night to help mark a pole site. Denis will get a quote for us to run the trench and conduit.

- Pony club have no plan to use top oval over the next couple of months. Will mark our bottom oval – replanting of grass.
Pony Club to look at cleaning up around their jumps in the bush land of the rec reserve.

- Wellington shire – terms of reference schedule handed out to committee – includes a map on the back page of Rec Reserve Boundary.
WWCC – Council has implemented Child Safe Standards so every committee member needs one. Will become part of the nomination process.
OHS I diction form handed to every committee member. To be filled in tonight or handed back in the next week or two.
Cameron McGregor – council arborist.
Andrew Wolstenholme – environmental Planning
Rec Reserve is on Crown Land.
Section 7&8 have been reworded to Suit the Briagolong Rec Reserve.
Section 8C change “will” to “may”.

- Kitchen floor needs to change to an industrial kitchen floor. Look at in the future.
- Toilet quote – Denis to chase up further.
- Racking for new shed – quotes provided. To go across the back and up the side of the shed. \$2500 for pallet shelving \$1600 for the lighter duty shelving. 2.5m high, 900mm deep, 2m long. User groups to go back to their clubs regarding shelving.
- 1 bay of shelving would cost approx. \$600-\$700.
\$4000 to be spent on shelving. \$2000 to be spent on electrical.
Moved: Mark Wagstaff. Seconded: Darren Randle

12. Next Meeting

Monday 08 April 7:30pm 2019

Meeting Closed Time:

9:25pm

These minutes are:

Confirmed as true and correct on
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....

Treasurers Report for meeting held March 11 2019

Reconciled Statement for February 28 2019

Cash at Bank as at 31/01/2019 **58,737.15**

Income:

February

Endemol (Master Chef) hire	4000.00
Briag Tennis club - reimburse 50% volunteer voucher	50.00

4,050.00

Payments:

February

CFA Inspection	133.55
Abicor - hand towel & toilet paper	89.95
Carmody's - mower fuel	125.08
Riviera - shed deposit	3100.00
Transfer of funds to Bendigo account	10000.00

13,448.58

Reconciled Bank Balance to date **49,338.57**

unpresented chq's & deposits

G Condon - Tip fee reimbursement	20.00
Riviera Outdoor Living - Shed balance payment	12500.00
Sale Water Specialists - Irrigator pump	442.56
ASAP Tree Services - removal of suckers	1760

14,722.56

closing balance of accounts to date **34,616.01**

Cheques to be authorised

Gippsland Water - rates	116.33
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116.33

Balance Remaining to date... **34,499.68**

correspondence:

<u>BENDIGO ACCOUNT - Balance at 31/01/2018</u>	250.00
Deposit from CBA account for refurbishments new pavilion	10,000
Balance as at 28/02/2019	\$10,250.00



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that the Mayor will respond to you in writing within one week if required, and a copy of that response will be circulated to all councillors.

This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING
16 APRIL 2019

On this 11th day of April 2019, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Arthur Skipitaris (Delegate) declare that the information contained in the attached document **F1.1 RURAL COUNCILS TRANSFORMATION PROGRAM – FUNDING APPLICATION** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person.

A handwritten signature in black ink, appearing to be 'AS', written over a light blue horizontal line.

.....
General Manager Corporate Services (Delegate)



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.