



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Council Chambers - Wellington Centre

Foster Street, Sale

Wednesday 6 November 2019, commencing at 3pm

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ORDINARY MEETING OF COUNCIL – 6 NOVEMBER 2019

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen

ITEM AA1

APPOINTMENT OF A TEMPORARY CHAIR

DIVISION:

CORPORATE SERVICES

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management

OBJECTIVE

To appoint a temporary chair for the Council meeting prior to the election of a Mayor.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Councillor _____ be appointed as Temporary Chair for this Council Meeting prior to the election of a Mayor.

ITEM AA2**ELECTION OF MAYOR**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

OBJECTIVE

For Council to elect a Councillor to be Mayor at a meeting that is open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Councillor _____ be elected as Mayor for the 2019/2020 period to 6am Saturday 24th October 2020, the commencement of the Victorian Electoral Commission's declared 2020 Local Government election day.

BACKGROUND

In accordance with the requirements of the *Local Government Act 1989* (the Act) section 71(3)(a) election of the Mayor is required to be undertaken after the fourth Saturday in October but not later than 30 November 2019. Prior to the election of the Mayor, Council may resolve to elect a Mayor for a term of either one or two years. If Council does not resolve to appoint a Mayor for a two year term, then the term of office of the Mayor will be for one year.

OPTIONS

Council has the following options:

1. Elect a Councillor to be Mayor at a meeting that is open to the public; or
2. Consider the election of a Mayor at a later meeting of Council.

PROPOSAL

It is proposed that Council elect a Councillor to be Mayor at a meeting that is open to the public.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Section 71(1) of the *Local Government Act 1989* requires Council to elect a Mayor after the fourth Saturday in October but not later than 30 November 2019 and at a meeting that is open to the public.

The process being undertaken is in accordance with the requirements of this legislation.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ITEM AA3**ELECTION OF DEPUTY MAYOR**

DIVISION:

CORPORATE SERVICES

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

OBJECTIVE

For Council to elect a Councillor to be Deputy Mayor.

RECOMMENDATION

That Councillor _____ be elected as Deputy Mayor for the 2019/2020 period to 6am Saturday 24th October 2020, the commencement of the Victorian Electoral Commission's declared 2020 Local Government election day.

BACKGROUND

Council may also resolve to appoint a Deputy Mayor. Even though this role has no legal standing within the provisions of the *Local Government Act 1989*, the Deputy Mayor has traditionally stood in for the Mayor at functions and other events where Council has been invited to be present and the Mayor has been unable to attend.

OPTIONS

Council has the following options:

1. Elect a Councillor to be Deputy Mayor; or
2. Not elect a Deputy Mayor.

PROPOSAL

It is proposed that Council elect a Councillor to be Deputy Mayor.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Council's Local Law No 1 – 2014, Process of Municipal Government (Meetings and Common Seal) Part 7 allows for the election of a Deputy Mayor.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

6 NOVEMBER 2019

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 15 October 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 15 October 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

6 NOVEMBER 2019

ITEM	FROM MEETING	COMMENTS	ACTION BY
Leaf debris from deciduous trees on Desailly Street, Sale	15 October 2019	The petition is currently being reviewed and a response will be provided at the Council Meeting on 19 November 2019.	Manager of Natural Environment and Parks



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received for the period 9 October 2019 to 30 October 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 9 October 2019 to 30 October 2019.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered, and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 9 October 2019 to 30 October 2019.

Assembly of Councillors summary of reports received for the period 9 October 2019 to 30 October 2019.

Date	Matters considered	Councillors and officers in attendance
15 October 2019	IT/Diary Meeting	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor McCubbin, Councillor Maher, Councillor Ripper, Councillor Rossetti Leah Carubia, Executive Assistant, CEO Unit Damian Norkus, ICT Operations Officer
15 October 2019	<ul style="list-style-type: none"> - Brief updates 1. Quarterly Performance Report 2. Aqua Energy Review and Options Analysis - Part 2 3. Drought Funding Implementation 4. Land Sale Strategy 5. Eastern Recreation Aviation Precinct Business Case 6. Community Managed Facilities Strategy - Community Input 7. The Year That Was 2018/19 	<p>Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor McCubbin, Councillor Maher, Councillor Ripper, Councillor Rossetti</p> <p>David Morcom, Chief Executive Officer (Item 8)</p> <p>Chris Hastie, General Manager Built & Natural Environment (Item 8)</p> <p>Arthur Skipitaris, General Manager Corporate Services (Brief Updates, Item 1, 4 and 8)</p> <p>Sharon Houlihan, General Manager Community & Culture (Item 2 and 8)</p> <p>John Websdale, General Manager Development (Brief Updates, Item 4 and 8)</p> <p>Denise Teo, Governance Officer (Brief Updates)</p> <p>Nic Hall, Manager Leisure Services (Item 2)</p> <p>Josh Clydesdale, Manager Land Use Planning (Item 3)</p> <p>Vanessa Ebsworth, Manager Municipal Services (Item 3)</p> <p>Barry Nicholl, Municipal Building Surveyor Coordinator (Item 3)</p> <p>John Traa, Coordinator Statutory Planning (Item 3)</p> <p>Paul Johnson, Manager Business Development (Item 3, 4, 5 and 6)</p> <p>Denis Murphy, Senior Commercial Property Officer (Item 4)</p> <p>Daniel Gall, Coordinator Commercial Property (Item 3, 5 and 6)</p> <p>Theo Christopher, Coordinator Aerodromes (Item 6)</p> <p>Karen McLennan, Manager Community Wellbeing (Item 7)</p> <p>Bodye Darvill, Coordinator Community Committees (Item 7)</p>

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 9 October 2019 to 30 October 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 15 October 2019

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens		✓
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMCC		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)	Item No.
Leah Carubia, Damian Norkus	1

3. **Matters/Items considered at the meeting (list):**

1. IT / Diary Meeting

4. **Conflict of Interest disclosures made by Councillors:**

Nil

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 15 October 2019

2. **ATTENDEES**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens		✓
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMCC	✓	
C Hastie, GMB&NE	✓		J Websdale, GMD	✓	
A Skipitaris, GMCS	✓				

Others in attendance	Item No.
John Websdale, Arthur Skipitaris, Denise Teo	-
Arthur Skipitaris	1
Sharon Houlihan, Nic Hall	2
Josh Clydesdale, Paul Johnson, Vanessa Ebsworth, Barry Nicholl, John Traa, Daniel Gall	3
John Websdale, Paul Johnson, Arthur Skipitaris	4
Daniel Gall, Paul Johnson	5
Paul Johnson, Daniel Gall, Theo Christopher	6
Karen McLennan, Bodye Darvill	7
CEO & CMT	8

3. **Matters/Items considered at the meeting (list):**

- Brief updates
- 1. Quarterly Performance Report
- 2. Aqua Energy Review and Options Analysis - Part 2
- 3. Development Division Update: Planning, Building & Business Development (Verbal Update)
- 4. Drought Funding Implementation
- 5. Land Sale Strategy
- 6. Eastern Recreation Aviation Precinct Business Case
- 7. Community Managed Facilities Strategy - Community Input
- 8. The Year That Was 2018/19

4. **Conflict of Interest disclosures made by Councillors:**

Nil

ITEM C2.2**REMUNERATION COMMITTEE MINUTES**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
			✓	✓					

OBJECTIVE

For Council to note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 15 October 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council note and receive the minutes from the Remuneration Committee meeting held on 15 October 2019 as attached; and***
- 2. Council endorse the actions from the Remuneration Committee meeting held on 15 October 2019 as detailed in the attached minutes.***

OPTIONS

Council has the following options:

1. Note and receive the minutes from the Remuneration Committee meeting held on 15 October 2019 and endorse the actions from the meeting; or
2. Not note and receive the minutes from the Remuneration Committee meeting held on 15 October 2019 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

PROPOSAL

It is proposed that Council:

1. Note and receive the minutes from the Remuneration Committee meeting held on 15 October 2019 as attached; and
2. Endorse the actions from the Remuneration Committee meeting held on 15 October 2019 as detailed in the attached minutes.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”

Strategy 6.3.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.



REMUNERATION COMMITTEE MINUTES

Tuesday 15 October 2019 – 8.30am Barkly River Room, Desailly Street

MINUTES

PRESENT: Councillor Malcolm Hole (Chair)
David Morcom (Chief Executive Officer)
Arthur Skipitaris (General Manager Corporate Services)

APOLOGIES: Councillor Garry Stephens, Councillor Carolyn Crossley

1. Declaration of Conflicts of Interest:
No Conflicts of Interest were declared.

2. Minutes of Previous Meeting:

The minutes of the previous meeting on 16 July 2019 were accepted.

3. Actions from previous minutes

Nil

4. Councillor Costs and Reimbursements

Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.

- Councillor Expense Summary Report YTD – 30 September 2019 (Attachment 1)

Councillor Hole queried the accuracy of the Mayoral and Councillor Allowance totals. Arthur undertook to provide a response at the next meeting.

5. General Business

Nil

The meeting closed at 8.45am

Attachment 1 - Councillor Expense Summary Report YTD – 30 September 2019

Wellington Shire Council					
Councillors					
01100. Councillors Master Account					
Activity Details					
Councillor Expenses and Reimbursements - Period 1 July 2019 to 30 September 2019					
	YTD Actuals (incl oncosts)	Commitments	Left to spend/ receive after commitments	2018/ 19 Adopted Budget	2018/ 19 Adjusted Budget
Councillor and Mayoral Allowances	105,330.28	-	210,867.72	316,198.00	316,198.00
Other Councillor expenses	15,117.93	920.00	99,077.07	115,115.00	115,115.00
Grand Total	120,448.21	920.00	309,944.79	431,313.00	431,313.00



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**DROUGHT SUPPORT PROGRAM FOR FARMERS**

DIVISION: DEVELOPMENT

ACTION OFFICER: GENERAL MANAGER DEVELOPMENT

DATE: 6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓				✓	✓		✓	✓	

OBJECTIVE

The objective of this report is to seek Council authorisation to:

1. allocate the Victorian Government's Local Government Service Support Payment to rate relief for all farm property assessments classified in Council's rating system subject to receiving formal funding agreements from the State Government; and
2. allocate a portion of the Wellington Shire Council Drought Support Initiative Fund towards the Gippsland Agriculture Research farm demonstration site.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That Council;***

1. ***Allocate the Victorian Government's Service Support Payment of \$3,310,000 for drought affected farmers in Wellington Shire to rate relief for all farm property assessments classified in Council's rating system as farm properties at 1 July 2019, on a proportional basis, based on the applicable 2019/20 farm vacant or improved rates raised at 1 July 2019, excluding any Waste infrastructure charges, garbage collection charges, EPA levy or Fire services Levies, subject to receipt of a formal funding agreement from the State Government.***
2. ***Allocate \$40,000 from Council's \$1M Drought Support Initiative Fund towards the Gippsland Agriculture Research Farm demonstration site to improve farm management locally and increase the capacity of local farmers to adapt to dry conditions.***

BACKGROUND

On Wednesday 2 October 2019 the Victorian Premier, Daniel Andrews and Agriculture Minister Jaclyn Symes announced a \$31 million drought funding package which includes a range of support services including a \$3.31M Local Government Service Support Package to Council.

The Local Government Service Support Package offers Council flexibility to support drought affected farming businesses and their communities in 2019/20.

In considering the best use of this fund, Council has consulted its Agriculture Industry Reference Group (AIRG) and reviewed the drought programs Wellington Shire has supported over the past two years. These programs include amongst others:

- Allocation of a \$700 debit cards to eligible faming families
- Delivery of a potable water support package
- Distributed:
 - Some \$10,000 to local community groups to deliver community events within drought affected communities.
 - Some \$35,000 to provide free entry to agricultural shows in Yarram, Maffra and Sale.
 - \$15,000 to small infrastructure projects to community halls.

Having undertaken this review, it is recommended that the Victorian Government's Local Government Service Support Package be allocated as a credit against farming properties rates as outlined below:

- The \$3.31M represents approximately 30% of the total rate for farm properties (3,500). This is not an extension of Council's farm differential but a one-off credit using funds provided by the Victorian Government.
- The rate credit will be calculated on a proportional basis of approximately 30% of the general rate struck per property.
- The rate credit will be provided to all farm properties that receive a current farm differential which accounts for approximately 3,500 farming properties in the municipality.
- Eligible farmers will be defined as per the Council Rating Strategy 2018-2021 document (available to public on our website) which defines farmland as per the *Valuation of Land Act 1960*.

Since developing this recommendation, Council has received correspondence from Tim Bull, Member for Gippsland East and the Victorian Farmers Federation also suggesting that Council allocate this fund towards rate relief.

As part of the Premier's announcement on 2 October 2019, \$400,000 was also provided to the Gippsland Agriculture Group (GAgG) demonstration/trial farm near the Bairnsdale Aerodrome which has a focus on farming in a changing climate and building resilience and readiness for the future. Prior to this announcement, the GAgG had developed a business case that sought funding from both the State Government and from East Gippsland and Wellington Shire's (see Attachment 1 for cover letter).

Council can further support drought affected farmers by contributing \$40,000 of Council funding towards this project and in doing so support research into sustainable pasture management in a drying climate.

OPTIONS

The following options are available to Council:

1. Approve allocation of the Victorian Government's Local Government Service Support Payment to rate relief for drought affected farmers subject to receipt of a formal funding agreement from the State Government and approve funding to the Gippsland Agriculture Research Farm demonstration site; or

2. Do not allocate funding as described above and seek further information on alternative funding programs.

PROPOSAL

That Council;

1. Allocate the Victorian Government's Service Support Payment of \$3,310,000 for drought affected farmers in Wellington Shire to rate relief for all farm property assessments classified in Council's rating system as farm properties at 1 July 2019, on a proportional basis, based on the applicable 2019/20 farm vacant or improved rates raised at 1 July 2019, excluding any Waste infrastructure charges, garbage collection charges, EPA levy or Fire services Levies, subject to receipt of a formal funding agreement from the State Government.
2. Allocate \$40,000 from Council's \$1M Drought Support Initiative Fund towards the Gippsland Agriculture Research Farm demonstration site to improve farm management locally and increase the capacity of local farmers to adapt to dry conditions.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Should Council support this recommendation in relation to the Local Government Service Support Payment, it will be passing on State Government funding and it will therefore have no impact on Council's financial resources.

Council has reserved \$1 million of its own funds to support drought initiatives and has used approximately 50% of this fund on the distribution of \$700 debit cards to eligible farmers. Should Council support this recommendation, \$40,000 will be allocated leaving some \$450,000 available for other worthwhile project.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme Economy states the following strategic objective and related strategy:

Strategic Objective 5.1
Support and develop our existing businesses.

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

Council's Business Development and Corporate Services teams will be responsible for the management of the program.

ENVIRONMENTAL IMPACT

The recommendations contained within this report are not considered to have any negative environmental impacts.

ENGAGEMENT IMPACT

Council has engaged with the Wellington Shire Agriculture Industry Reference Group, Victorian Farmers Federation and local politicians in the development of this report and its recommendations.

25 October 2019

Mr Mark Coleman
Economic Development Officer
Wellington Shire Council
By email: markc@wellington.vic.gov.au

Hi Mark,

Thank you for the opportunity to apply for funding for development of the GAgG Trial Farm.

GAgG is a farmer driven research group with farmer members from Wellington and East Gippsland Shires, our planning/scoping meeting held in Sale earlier this year was very successful with over 50 farmers and industry people attending, all contributing thoughts and ideas to the needs and structure of a dry land research type farm base here in Gippsland.

GAgG has now been incorporated and is working under the structure of a Board with 9 members and 4 sub committees to look at Soils, Livestock, Fodder & Grains and also Pastures. Members of the Board and sub committees are located involved from Yarram to Traralgon and Orbost.

GAgG has been successful at obtaining funding from the Victorian Government to the value of \$400,000 of which approx 1/3 is to be used for site infrastructure with the balance to be used for projects involving soil improvements and developing new farming practices.

We hereby seek funding from both the Wellington and East Gippsland Shires of \$40,000.00 each to contribute towards the site development. We have a total site development cost of \$300,000.00 for stage one and stage two. Stage one will cost a little over \$200,000.00. With the \$133,000.00 contributed from the State Government and \$80,000 from the two Shires this will allow completion of Stage one at the site and for the site to be functioning as a Research Trial Farm.

Privately, just a thought, on Wednesday 30th October we are holding our major Spring Field Day which will be attended by 50+ farmers from both Shires. If your Shire was ready and prepared with this funding it would be a great place to announce your financial support. If this is workable for Wellington I will touch base with East Gippsland and organise it from our end.

If there is anything else I can help with please let me know. This has been a little bit of a tag team as Janice has organised the completion of the form attached.

Regards

Trevor Caithness
President
Gippsland Agriculture Group (GAgG)
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C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**KERB AND CHANNEL RENEWAL PROGRAM CONTRACT 2020-005**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 6 NOVEMBER 2019

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for kerb and channel renewal works in Heyfield, Sale and Stratford.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 of the Council Meeting Agenda for contract 2020-005 Kerb and Channel Renewal Program; and***
- 2. The information contained in the confidential document Item F1.1 of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 23 September 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: c) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

There are sections of kerb and channel within Heyfield, Sale and Stratford that have been identified for renewal due to their condition. This is an annual program to maintain road infrastructure and the amenity of the urban areas.

OPTIONS

Council have the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-005 Kerb and Channel Renewal Program; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-005 Kerb and Channel Renewal Program.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These works have been budgeted for in the 2019/20 Capital Works Program.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will produce a positive community impact with kerb and channel in Heyfield, Sale and Stratford being renewed due to their condition.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.2

FOOTPATH RENEWAL WORKS

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 6 NOVEMBER 2019

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for footpath renewal works across urban areas.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.2 of the Council Meeting Agenda for contract 2020-004 Footpath Renewal Works; and***
- 2. The information contained in the confidential document Item F1.2 of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 23 September 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: c) Contractual matters***
be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.

BACKGROUND

The footpath renewal program is an annual program that is used to maintain Wellingtons Shire Council's footpath assets in a good condition. A number of footpaths in the urban areas have been identified for renewal due to their condition and their replacement will result in improved amenity of these areas.

OPTIONS

Council have the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-004 Footpath Renewal Works; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-004 Footpath Renewal Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These works have been budgeted for in the 2019/20 Capital Works Program.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will produce a positive community impact with various footpaths in Alberton and Sale being renewed due to their condition.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.3**STOCKDALE ROAD INTERSECTION SAFETY UPGRADES:
BRIAGOLONG-STOCKDALE ROAD AND BEVERLEYS ROAD,
STOCKDALE**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS
 DATE: 6 NOVEMBER 2019

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the reconstruction of the two intersections of Briagolong-Stockdale Road with Stockdale Road and Beverleys Road with Stockdale Road, Stockdale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.3 of the Council Meeting Agenda for contract 2020-031 Stockdale Road Intersection Safety Upgrades: Briagolong-Stockdale and Beverleys Road; and***
- 2. The information contained in the confidential document Item F1.3 of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 24 October 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: c) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The geometric layout of the intersections of Briagolong-Stockdale Road with Stockdale Road and Beverleys Road with Stockdale Road have been identified as having poor sight distance and both intersections come into the Stockdale Road on sweeping bends. The Beverleys Road intersection along with sections of Beverleys Road have been granted Black Spot funding to improve road safety.

Designs have been completed for both intersections with the intersection of Beverleys Road and Stockdale Road being realigned to provide priority to the traffic in Beverleys Road which carries more traffic than Stockdale Road to the east of Beverleys Road.

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-031 Stockdale Road Intersection Safety Upgrades: Briagolong-Stockdale and Beverleys Road; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-031 Stockdale Road Intersection Safety Upgrades: Briagolong-Stockdale and Beverleys Road.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The portion of works at Beverleys Road is to be funded from the Federal Black Spot program while the Briagolong-Stockdale intersection works originally were intended to be funded from Council revenue, it is now intended that they will be funded from the Roads to Recovery program.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

These works will produce a positive community impact with the upgrade and realignment of two intersections on Stockdale Road.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.4**BALLOONG ROAD WOODSIDE RECONSTRUCTION AND SEALING**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS
 DATE: 6 NOVEMBER 2019

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the reconstruction and sealing of Balloong Road, Woodside.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 3. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.4 of the Council Meeting Agenda for contract 2020-018 Balloong Road Woodside Reconstruction and Sealing; and**
- 4. The information contained in the confidential document Item F1.4 of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 6 November 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: c) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.**

BACKGROUND

Balloong Road, Woodside from the Old Sale Road to McLaughlins Beach Road is 6.2 metres wide except for a 4 km section where the pavement width is 4.0 metres wide.

This project is to reconstruct the 4 km section and this will result in Balloong Road meeting the current adopted level of service, improve road safety and minimise ongoing costs of maintaining road shoulders.

A successful Fixing Country grant of \$760,000 has been announced and together with the Wellington Shire Council contribution results in a budget of \$1,140,000 for this project.

OPTIONS

Council have the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-018 Balloong Road Woodside Reconstruction and Sealing; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-018 Balloong Road Woodside Reconstruction and Sealing.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These works have been budgeted for in the 2019/20 Capital Works Programs with two thirds of the funding required coming from a Victorian Government Fixing Country Roads grant.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

These works will produce a positive community impact with the upgrade of a 4 km narrow section of Balloong Road.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.5

URBAN STREET ASPHALT RESHEETING

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 6 NOVEMBER 2019

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the annual urban street asphalt resheeting program that is to be conducted in Maffra, Sale, Stratford, Wurruk and Yarram.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.5 of the Council Meeting Agenda for contract 2020-022 Urban Street Asphalt Resheeting; and***
- 2. The information contained in the confidential document Item F1.5 of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 24 October 2019 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: c) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The asphalt resheeting urban streets program is an annual program targeted at highly trafficked streets, carparks or reserves where a spray sealing treatment is not cost effective. The works comprise, but are not limited to, major patching, asphalt resurfacing and line marking.

OPTIONS

Council has the following options available:

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-022 Urban Street Asphalt Resheeting; or
2. Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2020-022 Urban Street Asphalt Resheeting.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These works have been budgeted for in the 2019/20 Capital Works Program.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

The improved and upgraded roads and carparks will have a positive community impact.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**GIPPSLAND ART GALLERY ADVISORY GROUP MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER ARTS AND CULTURE
 DATE: 6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
			✓	✓		✓		✓	

OBJECTIVE

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 2 September 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 2 September 2019.

BACKGROUND

The Gippsland Art Gallery Advisory Group is a committee of Council that meets every three months. The membership of the advisory group includes a councillor and representation from professional artists, art educators, Friends of the Gallery members and community.

The committee's Instrument of Delegation reflects the desire to seek community input, advice and feedback on the operations of the Gippsland Art Gallery and to present this information to Council.

It is to be noted these minutes have yet to be formally ratified by a future advisory group meeting and are provided as current information for Council.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 2 September 2019; or
2. Request additional information and receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 2 September 2019 at a future meeting.

PROPOSAL

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 2 September 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategy:

Strategic Objective 2.1

Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.

Strategy 2.1.2

Provide access to a diverse range of recreational opportunities for all sectors of the community.

The Council Plan 2017-21 Theme 4 Lifelong Learning states the following strategy:

Strategic Objective 4.1

Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.

Strategy 4.1.3

Provide accessible cultural opportunities and activities for all sectors of the community.

This report supports the above Council Plan strategic objectives and strategies.

COMMUNITY IMPACT

Council staff directly manage this community facility, and utilise the input, advice and feedback provided by the Advisory Group regarding the requirements and aspirations of the community with regards to the Gippsland Art Gallery.

ENGAGEMENT IMPACT

The Gippsland Art Gallery Advisory Group comprises a balanced mix of nine community representatives. General community members, practicing artists, Friends of the Gallery delegates and art educators all have a role to liaise with the community, make enquiries, canvas public views and prepare information for recommendation and discussion at the regular meetings regarding the Art Gallery's programs, activities and exhibitions.

GIPPSLAND ART GALLERY ADVISORY GROUP

Carang Carang Room

Monday 2 September 2019, 5:30pm

MINUTES

Present: Bianca Taylor (Chair), Dr Rob Ziffer, Brian Castles, Robbie Aitken, Klara Jones
In Attendance: Simon Gregg (Director), Stephen Dempsey (Manager Arts & Culture)

NO	ACTIVITY	DISCUSSION	DECISION	WHO	ACTION
1	ATTENDANCE				
1.1	Apologies	Cr. Scott Rossetti, Bruce Arnup, Gillian Kline			
1.2	Assembly of Councillors	No Councillors present			
2	PREVIOUS MINUTES				
2.1	Minutes	Monday 3 June, 2019	Vote to accept the previous minutes. Moved and carried.	Rob Ziffer & Brian Castles	
3	REPORTS				
3.1	Friends Report	The Friends held their AGM on Friday 23 August and elected Rhonda Jacobs as President. All other committee members remain the same. The Friends formally changed their name to the Friends of the Gippsland Art Gallery Inc, and the rules and objectives have been updated to meet all current corporate governance requirements. Friends membership as of 30 June 2019 were 214 people.		Klara Jones	
3.2	Director's Report	Director gave report on recent and upcoming events, gallery attendances, the exhibition program, and recent acquisitions		Simon Gregg	
4	BUSINESS ARISING				
4.1	Planning and monitoring of programs, events and activities in the Art Gallery	The Gallery Director discussed upcoming exhibitions and events as part of the Director's report. Also discussed: <ul style="list-style-type: none"> Attendance figures are higher than this time last year 		Simon Gregg	

		<ul style="list-style-type: none"> • NAIDOC Week residency by Gunaikurnai artist Ronald Edwards-Pepper • Recent media coverage • Update on installation of Adrian Mauriks sculpture at Port grassed area • Recent events 			
4.2	Expansion and encouraging of volunteer participation and community interest in the Art Gallery, and to assist with promoting the Art Gallery's events and facilities to visitors	<p>The Director updated the Advisory Group on recent news:</p> <ul style="list-style-type: none"> • New volunteers have commenced in the areas of Gallery guiding, attending, and installation assistance. Brian Castles, who has joined as a Gallery Attendant, spoke of his positive experiences • Gallery Guides visit to the NGV on 22 August • Continuing success with the Art & Elders program 		Simon Gregg	
4.3.1	Proposed acquisition	<ul style="list-style-type: none"> • Nadine Christensen, <i>Retreat</i> (purchase) 	All voted in favour of accepting work	Simon Gregg	Action purchase
4.3.2	Proposed acquisition	<ul style="list-style-type: none"> • Trevor Vickers, <i>Study II</i> (purchase) 	All voted in favour of accepting work	Simon Gregg	Action purchase
4.3.3	Proposed acquisition	<ul style="list-style-type: none"> • Rick Amor, <i>The On Ramp</i> (donation) 	All voted in favour of accepting work	Simon Gregg	Inform donor
4.3.4	Proposed acquisition	<ul style="list-style-type: none"> • Fred Williams, <i>Rock Face at Agnes Falls III</i> (donation) 	All voted in favour of accepting work	Simon Gregg	Inform donor
4.3.5	Proposed acquisition	<ul style="list-style-type: none"> • Adam Nudelman, <i>The Darkness Only Lasts a Night Time</i> (donation) 	All voted in favour of accepting work	Simon Gregg	Inform donor
4.3.6	Proposed acquisition	<ul style="list-style-type: none"> • Stephen Haley, <i>Mesh</i> (donation) 	All voted in favour of accepting work	Simon Gregg	Inform donor

4.3.7	Proposed acquisition	<ul style="list-style-type: none"> Giles Alexander, <i>Eccentric Action Painting #9</i> (donation) 	All voted in favour of accepting work	Simon Gregg	Inform donor
4.3.8	Proposed acquisition	<ul style="list-style-type: none"> Jan Hendrik Scheltema, seventeen paintings (donation) 	All voted in favour of accepting work	Simon Gregg	Inform donor
4.3.9	Proposed acquisition	<ul style="list-style-type: none"> Penny Carruthers, <i>Like Earthly Paper</i> (donation) 	Majority voted in favour of accepting work	Simon Gregg	Inform donor
4.4	Maintenance, augmentation and development of the permanent collection of the Art Gallery	<p>Regional Digitisation Project is underway, with Lesley Scott doing an additional day per week to develop content.</p> <p>The Director discussed other recent acquisitions.</p>		Simon Gregg	Report on completion at next meeting
4.5	Cultural and artistic matters relating to the Art Gallery, including promoting cooperation between the Art Gallery and other services of Council	<p>The Director updated the Advisory Group on recent news:</p> <ul style="list-style-type: none"> Angela Chittem appointed to role of Indigenous Engagement Officer Work continuing on creation of Protocol for working respectfully with Gunaikurnai cultural content Cap Ex projects – additional seating and lighting, and relocation of the Melbourne Cup to the Port of Sale Level 2 Recent exhibition <i>Be Persuaded</i> presented jointly with Sale Library Gallery Director has joined board of Wurinbeena Studio & Gallery at Lakes Entrance Update from Gippsland Arts Network including plans to stage a Gippsland-wide arts festival and recent meeting with Destination Gippsland 		Simon Gregg	Report on progress at next meeting

		<ul style="list-style-type: none"> • Online payments will be used for next John Leslie Art Prize • Robert Nelson appointed as Judge for next John Leslie Art Prize • Applications open for Viney-Bell Fibre Arts Scholarship, and initiative developed by Gallery staff with Regional Arts Victoria 			
4.6	Utilise networks to obtain support for the Art Gallery, both financial and non-financial, and to assist with philanthropic support of these activities	<p>The Director reported on progress of Foundation.</p> <p>The Advisory Group accepted the Director's recommendation that a Foundation be established as a public ancillary trust fund, with three Trustees. The Foundation to be launched in May 2020 on the eve of the John Leslie Art Prize.</p>		Simon Gregg	Report on progress at next meeting
5	GENERAL BUSINESS				
5.1	Discussion about wider cultural landscape.	<p>Brian Castles said the Gallery is very active, and visitors have been very impressed with exhibitions</p> <p>Bianca Taylor queried whether Indigenous Engagement Officer may be able to work with school students. The Director replied that this was possible, and the Officer will work closely with the Education Co-ordinator to reach school students.</p> <p>Bianca also queried whether the Gallery could create a video of back-of-house activities (conservation & storage of artworks) for school students. Gallery Director to investigate.</p>		Brian Castles, Bianca Taylor, Simon Gregg	
6	NEXT MEETING: Monday 2 December 2019, 5.30pm				

ITEM C5.2**GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 2 September 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 2 September 2019.

BACKGROUND

The Gordon Street Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Gordon Street Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Gordon Street Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Gordon Street Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Gordon Street Recreation Reserve's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Gordon Street Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Gordon Street Recreation Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 2 September 2019; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 2 September 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

GORDON STREET RECREATION RESERVE Special Committee of Council

MINUTES

**MEETING DATE, MEETING TIME
MEETING VENUE**

Meeting Opened Time: 7.01pm

02/09/2019

Gordon Street Reserve

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Apology
David Reid		Heyfield Junior Football Club	Present
Patsy Morris		Heyfield Junior Netball	Present
Joel Keane		Heyfield Cricket Club	Present
Lee Clarke		Heyfield Traders & Tourism Assn	Present
Scott Anderson		Heyfield Basketball Club	Apology
Tania Burton		Heyfield Tennis Club	Apology
Peter Padula		Pigeon Club	Apology
Geoffrey Healy		Heyfield Football Netball Club	Present
Brian Brown	President	Community	Present
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Present
Craig Bennett		Community	Apology
Kelvin Sundermann	Vice President	Community	Present

Quorum Achieved? Yes

2. Declaration of Conflicts of Interest; Read Chairperson Brian

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Brian

Seconded: Patsy

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes; Nil

5. Correspondence In:

- 24.06.19 – Anton Fernando – Wellington Shire – Dates for financial reports
- 28.06.19 – Leah Carubia – Wellington Shire – Attendees Heyfield Councilors visit
- 04.07.19 – Bodye Darvill – Wellington Shire – AGM minutes template
- 08.07.19 – Jani M Brown – DELWP – Invoice request for venue booking
- 10.07.19 – Barb Cook – H&DVMG – Letter of support for grant application
- 12.07.19 – Robyn Dewar – Wellington Shire – Emergency Planning for Community Facilities
- 25.07.19 – Tania Burton – Heyfield Tennis Club – Letter of support for grant application
- 30.07.19 – Lisa Lyndon – Wellington Shire – Annual operating subsidy information
- 01.08.19 – DEWLP – Purchase order
- 08.08.19 – Bodye Darvill – Wellington Shire – Survey information to circulate to user groups
- 09.08.19 – Bodye Darvill – Wellington Shire – Drop in session dates
- 14.08.18 – Lisa Lyndon – Wellington Shire – Insurance claim
- 14.08.19 – Energy Australia – Life support fact sheet
- 15.08.19 – Wellington Shire – Annual Rates notice 2019/2020
- 20.08.19 – AusNet services – Interruption to power supply
- 26.08.19 – Barb Cook – H&DVMG – Club information for survey
- 27.08.19 – Bodye Darvill – Wellington Shire – Rescheduled survey meeting dates
- 29.08.19 – Lisa Lyndon – Wellington Shire – Insurance claim
- 30.08.19 – Bodye Darvill – Wellington Shire – Community Defib grants information

6. Correspondence Out

- 04.07.19 – Pat Rodaughan to Committee members – GSR Annual General Meeting Minutes
- 15.07.19 – Pat Rodaughan to Robyn Dewar – Emergency Planning for Community Facilities
- 24.07.19 – Pat Rodaughan to Lisa Lyndon – GSR Minutes
- 24.07.19 – Pat Rodaughan to Barb Cook – Letter of support
- 26.07.19 – Pat Rodaughan to Tania Burton – Letter of support
- 19.08.19 – Pat Rodaughan to Committee members – GSR General Meeting Minutes
- 27.08.19 – Pat Rodaughan to Lisa Lyndon – GSR Minutes of AGM
- 27.08.19 – Pat Rodaughan to Committee members – Rescheduled GSR General Meeting date
- 30.08.19 – Pat Rodaughan to Lisa Lyndon – Information for insurance claim

Correspondence be accepted: Moved: Pat Seconded: Lee Carried

7. Reports

7.1 Chairperson's Report

Have had both the mowers serviced in anticipation of the spring growth and are having the high traffic use areas of the main oval top dressed with top soil.

7.2 Treasurers Report Attached

Charlie informed members Financial Audit has been submitted to Council and are waiting on our 2019/20 operating subsidy.

Moved: Charlie

Seconded: Brian

CARRIED

7.3 User Groups Report

Heyfield Football Netball Club

Heyfield has their Thirds and some netball teams in the finals. They would like to put a wood heater in for next season to heat the social rooms as the air conditioner is too loud and unreliable. Looking at getting the main oval fence started next season with individual panels being donated by past players, families and businesses. Presentation night will be held on Saturday 21st September so hand over to the cricket club will take place sometime after that.

Heyfield Traders & Tourism Association

The amenities block at the RV Stop has been completed and looks really good and it is powered by solar and gas for hot water.

Heyfield Junior Football Club

The season has finished and our U16's won the Grand Final undefeated. Heyfield has hosted league finals at the reserve again this year. Presentation night will be held this Sunday night 8th September in the clubrooms.

Heyfield Cricket Club

Training has commenced so we have put the netting up on the Cricket nets. Would like to upgrade the center wicket area on the main oval and also the pitch on the Vern Scott oval. Ash Timber and Bendigo Bank have come on board as sponsors which is a positive start to the season.

Heyfield Junior Netball Club

The adjustable goal posts for the Netball courts have been ordered.

Councilor

Councilor Hole let the user groups know that the Telstra grants for sporting clubs are currently open.

8. Volunteer

9. OHS / Risk / Facility Fault Report:

10. New Rules of the Committee to be endorsed by Council

11. General Business:

Charlie spoke about changing the structure of club rentals which we held over to this meeting from the AGM. He has calculated the total usage of utilities power and water and formulated a ratio based system whereby the user groups are only charged an annual fee. This would mean GSR committee pay all the accounts for utilities which will save the Treasurer invoicing clubs for power and water quarterly.

It was decided to hold a Special meeting to discuss this with all user groups affected by this change on Monday 16th September as some members were not present at tonight's meeting.

Pat will look into the LVA grant he submitted some time ago which has been on hold, to see if we are still eligible as now we have the funds to proceed with the grant.

12. Next Meeting: 28/10/2019 at 7.00 pm GSR

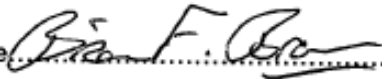
Meeting Closed Time: 7.55 pm

These minutes are:

Confirmed as true and correct on ...02/09/2019.....
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature 

GORDON STREET RESERVE
26/08/2019

INCOME

GST MAY 2019 \$ 1,240.33
BASKETBALL POWER \$ 654.00
DWELP \$ 1,200.00

BALANCE AT 31.5.2019 \$ 12,275.41

TOTAL \$ 15,369.74

EXPENDITURE

JOHN FERGUSON \$ 1,339.78
TIMBERLINE \$ 181.77
VERN GRAHAM \$ 273.55
D J OBRIEN \$ 582.00
D J OBRIEN \$ 90.00
ENERGY AUST \$ 3,273.53
GIPPSLAND WATER \$ 2,458.94
JEGA CONSTRUCTION \$ 1,896.40
ALDERSEA HIGGINS \$ 2,145.00
BANK FEES \$ 2.10
ENERGY AUST \$ 652.51
EAST GIPPY LOCKS \$ 92.57
TIMBERLINE \$ 127.79
BANK FEES \$ 0.35

BALANCE AT 31/7/2019 \$ 2,253.45

TOTAL \$ 15,369.74

MOWING ACCOUNT

INCOME

INTEREST JUNE 2019 \$ 1.49
INTEREST JULY 2019 \$ 1.32
MOWING NEWRY \$ 396.00

BALANCE 31/5/2019 \$ 3,181.63

TOTAL \$ 3,580.44

BALANCE AT 31/7/2019 \$ 3,580.44

TOTAL \$ 3,580.44



ITEM C5.3**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meetings held on 14 August 2019 and 9 September 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meetings held on 14 August 2019 and 9 September 2019.

BACKGROUND

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Briagolong Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Briagolong Recreation Reserve's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Briagolong Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Briagolong Recreation Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meetings held on 14 August 2019 and 9 September 2019; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meetings held on 14 August 2019 and 9 September 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

BRIAGOLONG RECREATION RESERVE

Special Committee of Council

MINUTES

14 August 2019

Briagolong Hall

Meeting Opened Time: 7:35pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Carmel Ripper	Councillor	Wellington Shire	Apology
Denis Murphy	Chairperson	Cricket Club	Present
Melissa Conway	Secretary	Football Club	Apology
Vanessa Randle	Treasurer	Tennis Club	Present
Darren Randle		Community	Present
Josh Harry		Community	Apology
Tracie Binger		Tennis Club	Present
Tracey Ryan		Pony Club	Present
Briony Padman		Cricket Club	Apology
Luke Brayshaw		Pony Club	Present
Rosie Davidson		Football Club	Present

Quorum Achieved?

Yes

2. Declaration of Conflicts of Interest.

Nil

3. Confirmation of Minutes of Previous Meeting

Moved: Denis Seconded: Tracey B

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

Concrete apron finished on shed

5. Correspondence In

- Letter from Kylie Wright- re agistment. Denis to write to Kylie to reinforce the area is community space and to remove the horse.
- Energy Australia- re life support during planned shutdowns
- Email from Council re Operating Subsidy
- Pre and post report on grounds
- Letter of apology re damage to center wicket
- Official opening of facility dates

6. Correspondence Out

- Email to Council relocation of siren button in facility, drain in kitchen,
- Letter sent to Council regarding Mark Wagstaff's resignation
- Letter to Kylie Wright re horse agistment

7. Reports

7.1 Chairperson's Report

Tennis coming along nicely

Concrete apron on shed finished

7.2 Treasurer's Report

See Attachment.

Moved: Vanessa **Seconded:** Denis

7.3 User Group Reports

Pony Club

- Pony club annual event went well despite being cold
- Around 90 riders entered, possibly 10 didn't attend due to weather
- Freshman activity
- Two smaller arenas on top oval held up better than the larger arena on the eastern side which has a bit of deeper damage
- Small oval surface a bit harder so not as much deep damage
- Repair being conducted on Tuesday and Wednesday
- Damage to center wicket not related to pony club event
- Ground inspection 9:30am Saturday 17 Aug

Football

- 2 games cancelled at weekend
- Presentation night 31 august at Hall
- Last round this weekend

Cricket

- Training commenced
- 21 September want to have a practice match
- Looking at fridge repair or replacement
- Looking for coach
- Juniors U12, U14, U16's, Seniors 4ths, 2nds, 1sts

Tennis

- Meeting last night
- Saturday pennant tennis team comp in Wellington Tennis Association looking good
- Unsafe conditions of courts; Monday tennis ladies had to get on their hands and knees to scrub the surface to reduce slipperiness in the low spots before playing. Don't think it can be pressure cleaned again as there is not much paint left.
- Seating upgrade

8. Community

9. Volunteers-

- Tennis club project volunteers

10. OHS / Risk / Facility Fault Report

- Tennis courts slippery
- Facility Fault Report- Pony club decking and dented tin on shed.

11. New Rules of the Committee to be endorsed by Council-

New user agreements for new facilities to be discussed at next meeting

12. General Business

- Offer of \$2,650 made on old oval irrigator, \$4,000 is committee price. Denis to contact person who made offer and if they are not interested then Darren to sell on Grays Online with \$4k reserve.
- Firepit- good idea to keep it contained, Denis looking for funding
- Chairs- 80 chairs and 1 trolley, black frame/black vinyl Darren/ Denis to order at \$5659
- Tables- 10 x 8 seater rectangle tables – off white/grey – Darren / Denis to order at \$4350
- Meeting room table- wait
- Meeting room chairs- wait
- Outdoor tables- Denis to order three tables at \$950 ea
- BBQ- when rooms finished
- Meeting room television- Denis to order to max of \$600
- Cutlery/crockery/ glassware/teatowels- Tracey to purchase at up to \$500
- Doormats- wait
- Bins- wait
-

Discussion on external powerpoints on building?

13. Next Meeting

Monday 9 September 7:30pm 2019

Meeting Closed Time:

9:50pm

These minutes are:

Confirmed as true and correct on

Date

Or

Corrections have been made and noted at the meeting on

Date

Chairperson Signature.....

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

09th September 2019
Briagolong Community House

Meeting Opened Time: 7:40pm

14. Present / Apologies

Name	Title	Representing	Present / Apology
Carmel Ripper	Councillor	Wellington Shire	Apology
Denis Murphy	Chairperson	Cricket Club	Present
Melissa Conway	Secretary	Football Club	Present
Vanessa Randle	Treasurer	Tennis Club	Present
Darren Randle		Community	Present
Josh Harry		Community	Apology
Tracie Binger		Tennis Club	Present
Tracey Ryan		Pony Club	Present
Briony Padman		Cricket Club	Present
Rosie Davidson		Football Club	Present
Susan Nobel		Pony Club	Present
Luke Brayshaw		Pony Club	Apology

Quorum Achieved?

Yes

15. Declaration of Conflicts of Interest.

Nil

16. Confirmation of Minutes of Previous Meeting

Moved: Denis Seconded: Vanessa **CARRIED**

Chairperson to sign and date previous minutes to be filed by Secretary

17. Business Arising from Previous Minutes

- Kylie Wright is moving / has removed the horse
- Nothing from the proposed purchaser of the irrigator – Denis to explore other avenues.
- Grant for fire pit – Denis to follow up

- Darren has ordered the furniture \$57 per chair, 2.4 meter table, with thicker top. Month waiting period. Deposit is paid. Should arrive before refurb is completed. 50% deposit paid.
- Red gum outdoor tables ordered and 50% deposit is paid.
- Purchased meeting room television, big tv ordered and brackets to hold them
- Tracie to follow up crockery, cutlery, teatowels etc

18. Correspondence In

- Email from Kylie Wright – was read out by Rec Reserve President
- Essential Safety Measures – Wellington Shire Council
- Letter from Briagolong Tennis Club – null and void
- Hilda Rhodes – Denis to forward email to relevant sporting clubs
- Quote from Spider Sprayers for the pavilion - \$520

19. Correspondence Out – date previous minutes sent to Council

20. Reports

20.1 Chairperson's Report

Tennis area looks fantastic, the LVA grant was put to good use. Just a few small things to finish off.

20.2 Treasurer's Report

See Attachment.

Treasurers Books Auditing 28th October.

Leave \$5000 in the Bendigo Bank. Vanessa transfer remaining balance over to other account

20.3 User Group Reports

Pony Club

Pony club camp coming up in two weeks

Good turn out for putting soil down where it needed to be put. More available if needed

Football

Football presentation went well last weekend.

Football is finished for the season

Under 12 coach and team won Code of Conduct Award in the league.

Local young man Junior Bradshaw won Under 18s League best and fairest.

Cricket

Practice match in two weeks, 21st September with a start date of the 5th October

Looks like having 1st, 2nd, 4th. Juniors being 12s, 14s and 16s

Most likely have junior registration on 21st September. Vanessa to put into school newsletter.

Tennis Club

Junior training has started on a Tuesday afternoon. Stratford may be down in numbers which might mean we go up in numbers.

Teams in by the 12th September. Adult team in on a Saturday. Share the social room with cricket on a Saturday afternoon.

Offered for rec reserve a deep fryer – look for something more compact in the future.

Community

Jessie Walker passed away – funeral Friday

21. Volunteers-

Tennis Club working bee – Landcare, Bug Blitz for kids etc.

22. OHS / Risk / Facility Fault Report

- Oval

23. New Rules of the Committee to be endorsed by Council-

- Draft some rules on new pavilion – how user groups should be kept etc.
- Meeting room inaccessible to kids.
- Kitchen to have rules made around the use.
- Toilets / kitchen / common area will need a cleaner – once a fortnight?
- Look at a close time when social rooms will close. Denis will draft and bring to next meeting all points made.

24. General Business

- Driveway plan being proposed through Wellington Shire – sealed road, speed humps and car parking included. Incorporate drainage, storm water etc. Hopefully implemented next financial year. Committee happy with the proposed plan for the future works.
- Top Oval – assessment done pre and post Pony Club event – three meetings onsite with rec reserve members, pony club members and independent reporter – three working bees conducted by Pony Club.

Oval has been topped dressed but not rolled as stated by the independent report. Indentations still on the top oval even after Pony Club did follow the independent report apart from rolling the oval.

Mediation that took place at the end of 2018, can be reviewed in the last quarter of 2019 to see if the original agreement has worked which will be reviewed.

Cricket raised concerns on the independent report and what is going to happen with the remaining indentations that haven't been repaired. Was noted by cricket that pony club however did follow the independent report minus the rolling of the oval.

Two quick response grants will be applied for by the Rec Reserve to top dress the top and bottom ovals and also getting it rolled in.

Pony Club reps to take ideas put fourth regarding upgrading Pony Club area to next Pony Club meeting.

Explore options at future Rec Reserve Meetings regarding use of top oval.

- Gippsland Water grant application – ends 13th September 2019
- \$1000 bond to be returned to Pony Club from last event.
Moved: Rosie Davidson Seconded: Melissa Conway
- Another white board for the clubrooms has been given to Rec Reserve.
- Was mentioned about moving the tennis courts in the future. If committee could consider this for discussion at future meetings.
- Tracie gave thanks to volunteers, especially Denis Murphy and Darren Randle for all there hard work with the tennis court upgrades
- Wellington Shire has installed the roller door on the outside and not on the inside of entrance. Rec Reserve committee members do not want the roller door on the outside and would like it fixed to how the plan originally stated.
- Night lights to be changed to motion sensor lights instead of the fixed outside lights which are on all night.
- Hand over of upgraded Rec Reserve is in two weeks.
- Extra power points can not be placed in tennis club end but they will be getting a small bar fridge.
- Walk around done by committee before possession is taken back by the Rec Reserve Committee.
- Official opening will take place in the future and discussion of also having a community opening. Will pave way for hiring the venue out in the future.

25. Next Meeting

Monday 14th October 7:30pm 2019

Meeting Closed Time:
9:38pm

These minutes are:

Confirmed as true and correct on
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....

Treasurers Report for meeting held September 9 2019

Reconciled Statement for August 31 2019

Cash at Bank as at 33/07/2019 16,975.20

Income:

August

Briag Jnr Footy club rent 2018/19	250.00	
Pony Club bond	1,000.00	
		1,250.00

Payments:

August

Gippsland Hire - portable toilet	132.00	
Innova Group - new chairs & tables - deposit 50%	5,851.45	
		5,983.45

Reconciled Bank Balance to date 12,241.75

unpresented chq's & deposits

CFA - Inspection	110.00	
RP & JM Orchard Backhoe - Excavation of shed area	1,028.50	
C Sellings - install drinking tap	407.00	
Gippsland Hire - portable toilet (July)	170.00	
		1,715.50
closing balance of accounts to date		10,526.25

Cheques to be authorised		
D Murphy - tv wall bracket	149.00	
Gipps Hire - portable toilet hire August	170.50	

		319.50
Balance Remaining to date...		10,206.75

correspondence:

BENDIGO ACCOUNT - Balance at 31/07/2019 12,747.00

Balance as at 31/08/2019 12,747.00

ITEM C5.4**MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 6 NOVEMBER 2019

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 2 September 2019.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 2 September 2019.

BACKGROUND

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Maffra Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Maffra Recreation Reserve's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Maffra Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 2 September 2019; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 2 September 2019.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.1.4 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

MAFFRA RECREATION RESERVE
Special Committee of Council
MINUTES
02/09/2019, 7.30pm
Meeting room Maffra Recreation Reserve Function Centre

President Mat Coleman

Secretary Kath Coggan 0411 098 452

Present: Kath Coggan, Michael Coggan, Cheryl Dowling, Jenny Toma, Lisa Ogilvie, Mark Hewlitt, Grant Smith, Carmel Ripper

Apologies: Sonya Ford, Paul Bourke, Mat Coleman, Irene Crockford, Kevin Christensen

Declaration of Conflicts of Interest

Confirmation of Minutes of Previous Meeting Moved by G. Smith, Seconded M. Coggan

Business Arising from Previous Minutes

No Building audit update from WSC. M. Hewlitt met with Bodye Darville to discuss repairs noted in the Maffra Recreation Function Centre. The 60/40 funding will apply to the ceiling tiles, carpet in the Visitors Change Room, Water leaks put on hold. Vinyl rebuffering attended to by MFNC. Take up WSC offer with guttering. Need to get quotes. Rodney Fitt. **ACTION M, Coggan.** Need to act on audit recommendations for the Cattle Pavilion. This covered area is a valuable asset to the Rec Reserve. Maybe approach Men's shed to see if they can help with some repairs. **ACTION approach Dennis Proud.**

Inequality in funding David Morcom Wellington Shire CEO, advised Councillor Ripper, he would be happy to attend Rec Res meeting, to discuss funding. Secretary to contact

CORRESPONDENCE IN

Email WSC re training workshop opportunities forwarded to committee

Email WSC Facilities Survey forwarded to committee

WSC Soil Test results

CORRESPONDENCE OUT

Email WSC re clarification of gutter cleaning costs (Response costs totally covered by WSC)

Email MRRC re August minutes and September Agenda

Moved correspondence be accepted Cheryl Dowling Seconded Lisa Ogilvie

TREASURER'S REPORT Tabled

Moved Lisa Ogilvie Seconded Jenny Toma

REPORTS of User groups

Sale & District Kennel Club. Dog show ran very smoothly. International judges very impressed, Friendly, well organized event. Noted that there are only 3 undercover venues for shows, Bendigo, Cranbourne and Maffra. Thanks to the line markers who did a very professional job. Patrons were

presented with a WSC survey and poor toilet facilities at the Reserve was highlighted (suggested we approach the prison services) There were problems with power tripping out for caravanners (will be addressed in Faults report) also two unpleasant interactions with MFNC volunteers who were setting up for a social event. One was with regard to the defibrillator which Jenny Toma was relocating each day to the Trade Pavilion to be closer to the dog show and returning it each night to the Function Centre. She was aggressively told she couldn't move it because it was the MFNC's property. This is not correct. It is the property of the Rec Reserve (grant obtained by Mark Hewlitt for the Rec Reserve) The second incident again involved unpleasant interaction over parking needed for the Saturday's evening function.

Ag, Society. Preparations going well. Schedule out. Theme this year is a Taste of Wellington. WSC have advised that free entry for farmers as part of the rural drought relief will happen again this year. Started work on lining the wool pavilion made possible by an Agricultural Grant

EVPHC. September 28/29 event. Planning for the Oct Maffra show completed. Static display of carriages and children's hay rides will also be part of the program. Dec 1 Christmas break up, no horses, clubrooms only. Feb 8/9 /2020 annual event weekend. Graded dressage qualifier on Saturday morning followed by a level 4 Combined Driving event. This event will be utilizing all the Rec Reserve along with adjoining neighbouring properties. The club's annual fundraiser will be held the Saturday night. Blinds have been installed in the club rooms sponsored by Lyn Cooper blinds (value \$1300)

Macmillan Rockhounds. Going well. Workshops every Wednesday 7pm till 9.30pm.

American Historical Truck Society. AGM. All positions held. They have approached John Burley to be their Representative on this committee .Secretary has emailed an application form. They are meeting tomorrow night and then next week a general committee meeting whereby the President can sign it. Very happy with our venue

Maffra Municipal Band. Played in the Rotunda last Sunday

Poultry Club. AGM held. New president Val Bragg. 4 new members. Preparing Calendar of events and volunteer hours for the WSC Facilities survey

FACILITY FAULTS REPORT

Light at the gate still not working. Problem with 2 security lights. Potholes filled. Email approval to remove poplar, fix mushroom and seek arborist to look at other trees. Lisa to email invoices to Mark for WSC acquittal. Power problems were a result of damage to the cable caused by earthworks during the drainage project. Fortunately there is another feed to the box. This may need to be upgraded also (less expensive than replacing cable) Cost of repairs forwarded to WSC in the hope of reimbursement. Councillor Ripper asked Mark to send her an email re the issue and she would take it up with WSC. Need to address this issue before the show

GENERAL BUSINESS

Camping refunds from Dog show- approved

WSC Facilities Survey. Training session on Wednesday 4th Sept at the Maffra library. Not clear about how to enter the volunteer data. Also concern expressed about how there is not the facility to save data.

User groups to forward data to the secretary. Kath, Jenny and Mark will fill in the survey

Next meeting AGM. Mat Coleman has indicated he would like to step down as President

Meeting closed 8.45pm

Next meeting 07/10/2019

10:40 AM
16/06/14

**Maffra Recreation Reserve
Reconciliation Summary
Bendigo Bank - General Account, Period Ending 31/08/2019**

	<u>Aug 31, 19</u>
Beginning Balance	19,513.03
Cleared Transactions	
Cheques and Payments - 8 items	-2,125.86
Deposits and Credits - 23 items	<u>3,759.22</u>
Total Cleared Transactions	<u>1,633.36</u>
 Cleared Balance	 <u><u>21,146.39</u></u>
 Register Balance as of 31/08/2019	 21,146.39

10:43 AM
16/06/14

Maffra Recreation Reserve
Reconciliation Summary
Bendigo Bank - Investment Acc., Period Ending 31/08/2019

	<u>Aug 31, 19</u>
Beginning Balance	25,105.44
Cleared Transactions	
Deposits and Credits - 1 item	2.13
Total Cleared Transactions	<u>2.13</u>
 Cleared Balance	 <u><u>25,107.57</u></u>
 Register Balance as of 31/08/2019	 25,107.57
Ending Balance	25,107.57

10:37 AM
16/06/14
Cash Basis

Maffra Recreation Reserve
Profit & Loss
August 2019

	<u>Aug 19</u>	<u>Jul - Aug 19</u>
Income		
Electricity contributions		
East Vic Pleasure Harness Club	91	91
Poultry Club	0	384
Total Electricity contributions	91	475
Hire of Reserve	64	64
Interest Received (Bendigo)	2	5
Rentals		
Camping (Kennel Club)	1,346	1,909
East Vic Pleasure Harness Club	455	455
Kennel Club	0	622
Maffra Football & Netball Club	0	2,522
Maffra Lions Club	0	164
McKay Lease	0	273
Poultry Club	0	457
Total Rentals	1,801	6,402
Total Income	1,958	6,946
Expense		
CFA Service	121	121
Electricity & Gas (Origin)	297	297
Fuel and Oil		
Tractor/ Ride-On (MG Trading)	17	146
Total Fuel and Oil	17	146
Grounds (Seed)	20	20
Repairs and Maintenance		
Buildings (BrownWigg)	4	4
Buildings (General)	32	32
Equipment (Toilets)	0	40
Grounds (Brown Wigg)	31	83
Grounds (Murray Goulburn)	0	12
Tractor (Service)	0	427
Total Repairs and Maintenance	67	598
Signwriting	0	127
Waste Removal (Maffra Waste)	380	540
Water Rates (Gippsland Water)	0	426
Water Rates (SRW)	32	32
Total Expense	934	2,307
Net Income	1,024	4,639

Maffra Recreation Reserve
Accounts Payable at 02/09/2019

Elders Rural Services Australia Ltd - Complete Mix	\$300.00	
Maffra Waste Disposal - Waste Removal	\$286.00	
Origin Energy - Electricity		\$1,170.37
		\$1,756.37



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that the Mayor will respond to you in writing within one week if required, and a copy of that response will be circulated to all councillors.

This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes.

CHAT ROOM –

GALLERY COMMENTS –

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



F. CONFIDENTIAL ATTACHMENT/S

**F. CONFIDENTIAL
ATTACHMENT/S**

**ITEM F1.1 CONTRACT 2020-005 KERB AND CHANNEL RENEWAL WORKS (Refer
Agenda Item C4.1)**



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
06 November 2019**

On this 23th day of September 2019, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2020-005 KERB AND CHANNEL RENEWAL WORKS** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', written over a light blue horizontal line.

.....
CHRIS HASTIE

ITEM F1.2 CONTRACT 2020-004 FOOTPATH RENEWAL WORKS (Refer Agenda Item C4.2)



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
6 November 2019**

On this 23rd day of September 2019, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2020-004 FOOTPATH RENEWAL WORKS** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', written over a light blue horizontal line.

.....
CHRIS HASTIE

**ITEM F1.3 CONTRACT 2020-031 STOCKDALE ROAD INTERSECTION SAFETY UPGRADES:
BRIAGOLONG-STOCKDALE AND BEVERLEYS ROAD (Refer Agenda Item C4.3)**



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
06 November 2019**

On this 24th day of October 2019, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2020-031 STOCKDALE ROAD INTERSECTION SAFETY UPGRADES: BRIAGOLONG-STOCKDALE AND BEVERLEYS ROAD** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', with a long horizontal flourish extending to the right.

.....
CHRIS HASTIE

ITEM F1.4 CONTRACT 2020-018 BALLOONG ROAD WOODSIDE RECONSTRUCTION AND SEALING (Refer Agenda Item C4.4)



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
06 November 2019**

On this 6 November 2019, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2020-018 BALLOONG ROAD WOODSIDE RECONSTRUCTION AND SEALING** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', with a long horizontal flourish extending to the right.

.....
CHRIS HASTIE

ITEM F1.5 CONTRACT 2020-022 URBAN STREET, ASPHALT RESHEETING (Refer Agenda Item C4.5)



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
6 November 2019**

On this 24th day of October 2019, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie, General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2020-022 URBAN STREET, ASPHALT RESHEETING** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) contractual matters

A handwritten signature in blue ink, appearing to be 'CHAS HASTIE', with a long horizontal flourish extending to the right.

.....
CHRIS HASTIE



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.