



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Wellington Centre – Council Chambers

Foster Street, Sale

Tuesday 21 August 2018, commencing at 6pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 21 AUGUST 2018

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Council Meeting Information

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

21 AUGUST 2018

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 7 August 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 7 August 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION

ITEM A7(1)

**NOTICE OF MOTION – MAFFRA AND DISTRICT HOSPITAL
UPGRADE**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 21 AUGUST 2018

I, Councillor Malcolm Hole, hereby give of my intention to move the following motion at the Ordinary Meeting of Council on 21 August 2018:

That the Mayor write to the current Health Minister, the Shadow Health Minister, and all nominating candidates as they are announced for the seat of East Gippsland requesting that they provide an election commitment that the Maffra and District Hospital will be upgraded and modernised in accordance with the proposed Masterplan.



COUNCILLOR MALCOLM HOLE

Dated: 13 August 2018



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)

OUTSTANDING PETITIONS

ACTION OFFICER

GOVERNANCE

DATE:

21 AUGUST 2018

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

ITEM A8(2)**RESPONSE TO PETITION: PLANNING PERMIT APPLICATION P203/2018**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

To consider and respond to a petition relating to Planning Permit Application P203/2018 (change of use from a motel to a residential building, 2232 Princes Highway, Rosedale).

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council advise the head petitioner that the petition received relating to Planning Permit Application P203/2018 will be treated as a formal objection and the issues of concern will be considered as part of the final assessment of the application.

BACKGROUND

Council received a planning permit application (P203/2018) on 7 June 2018 to change the use of land at 2232 Princes Highway, Rosedale from a motel to a residential building, to facilitate more permanent occupation of the building. According to the application documents, tenants will use the facility as their normal place of residence, with the business model focussed on providing affordable accommodation. Further, the application submits that the proposal will assist those living on a fixed income, with eligible residents being able to obtain Government rental assistance where applicable, with leases and management of the property being coordinated by a property manager with a local real estate agency.

Following public notice of the planning permit application, one objection has been received along with a petition (signed by 103 people) who oppose the proposed change of use. The petition (refer to Attachment 1) was formally received by Council at its 7 August 2018 meeting.

It is appropriate for the relevant planning issues to be considered prior to a decision being made and for the petition to be treated as a further objection to the application. Regardless of what decision is eventually reached (approval with conditions or refusal to grant a planning permit), all parties (applicant and objectors) will have the opportunity to have the decision independently reviewed at the Victorian Civil and Administrative Tribunal (VCAT) if required.

OPTIONS

Council has the following options:

1. To advise the head petitioner that the petition received relating to Planning Permit Application P203/2018 will be treated as a formal objection and the issues of concern will be considered as part of the final assessment of the application; or
2. To seek further information for consideration at a future Council meeting prior to responding to the head petitioner.

PROPOSAL

That Council advise the head petitioner that the petition received relating to Planning Permit Application P203/2018 will be treated as a formal objection and the issues of concern will be considered as part of the final assessment of the application.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL PLAN IMPACT

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.2

'Ensure sufficient land supply to provide for a range of lifestyle options which support housing diversity including affordable housing.'

This Report supports the above Council Plan strategic objective and strategy.

COUNCIL POLICY

A decision on Planning Permit Application P203/2018 will be made after due consideration of relevant Council policy, including the requirements of the Wellington Planning Scheme.


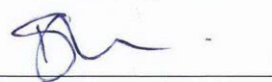






LEGISLATIVE

Planning permit application P203/2018 will be processed in accordance with the requirements of the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

ENGAGEMENT IMPACT

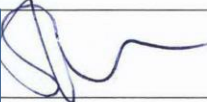

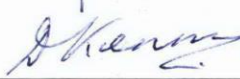


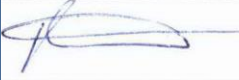




Subject to the agreement of the planning permit applicant, it is expected that the head petitioner will be invited to a planning consultation meeting to discuss issues of concern and potential responses prior to a decision being made on the planning permit application.

Petition; the below listed individuals living within the Wellington Shire oppose the current proposed change to the use of 2232 Princes Highway, Rosedale (The White Motel)

Name	Address	Signature	Comment
Warren Moore		WMM	Not good
Jodie Barrass		J Barrass	
Alpine Woods			Not a good idea
Sanette Gains		S. Gains	Not Good.
Tanya Safianski			NO.
E J Nice		E J Nice	NO
B. Naughtin		B Naughtin	No thanks. more info
D. Phuleys.		D. Phuleys	No Good For town.
P JACKSON			NOT GOOD FOR EITHER PARTY.
B. SMITH		B Smith	No
JEN WILSON			No.
BRETT WILSON			No.
ROB HEWARTH			No.
Lisa Worcester			No
Rebecca Jenkie		R	need more clarification.
Laura Moore		NO	

WELLINGTON SHIRE COUNCIL
 30 JUL 2018
 RECEIVED






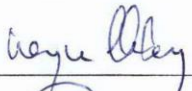

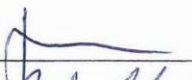








Petition; the below listed individuals living within the Wellington Shire oppose the current proposed change to the use of 2232 Princes Highway, Rosedale (The White Motel)

Name	Address	Signature	Comment
Scott J			No way
Chris		Chris Lyon	No thanks
Harry			
GRAEMIE		Gr H	No THANKS
Deb. Kenny			No. (more information)
CARLOS			NO THANKS.
MAT CAPES			no
PAUL O'DEA			NO
PETER GOODWIN		Pet Goodwin	NO
JASON			NO
Sam.			no
Lisa			NO.
Mel			no
Debbie			no
Karing Stewart		K. Stewart	No
Brian Bennett		BB	NO








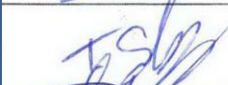
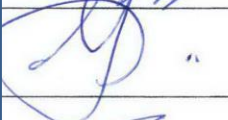






Petition; the below listed individuals living within the Wellington Shire oppose the current proposed change to the use of 2232 Princes Highway, Rosedale (The White Motel)

Name	Address	Signature	Comment
Amanda Mundy (Wright)		Amanda Wright	
Irene Wright		Irene Wright	
LISA WRIGHT		Lisa Wright	
Chris Mundy		C & M S	
Jan Hallam		J M Hallam	
Fiona Smith		Fiona Smith	
Trudy Campbell		Trudy Campbell	
JASON CAMPBELL		Jason Campbell	
Cherie Stephens		Cherie Stephens	
ROB STEPHENS		Rob Stephens	
BREE CAMPBELL		Bree Campbell	
Barb. Pinkerton		B. Pinkerton	
Ron Pinkerton		R W Pinkerton	
Patrick Farry		Patrick Farry	
Pat O'Dea		Pat O'Dea	
David Smith	David Smith		

Petition; the below listed individuals living within the Wellington Shire oppose the current proposed change to the use of 2232 Princes Highway, Rosedale (The White Motel)

Name	Address	Signature	Comment	
Lachie Floyd			no	
BRIAN LEMERLE			NO. DEFINATELY	
Rowlands Shaw			?	
STUART LOUPE			No	
Denise V.D. Ross			No.	
Wayne Alley			No	
Proctor Moxie			NO'	
Jim Moxie			NO.	
Peter Hall			No	
Robert Mussen			No	
Col Ford			No.	
John R			No	
J. GREENWOOD				No
ROSS CACIACH			No	
Rachel Edwards			No	
PAUL STRA		NO		



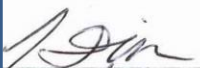

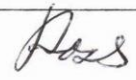
Petition; the below listed individuals living within the Wellington Shire oppose the current proposed change to the use of 2232 Princes Highway, Rosedale (The White Motel)

Name	Address	Signature	Comment
GLENN ELLIS			no.
SHARIE PRIBSTUEY			No
Sarah Giles			NO
ROBYN HORN			NO
Chris James			no
WARRISS WILK			NO
Margaret Goddard		M Goddard	<u>NO</u>
Rob & Trish Hardy			NO
Tony Schneider			NO-
MAX HORWATH			No
Maree Ward			NO.
LISA MARSHALL			NO!
Peter Marshall			NO
ANDREW CANNON			NO!
Justin Flint			NO
GRAVE HODGSON		NO	

Petition; the below listed individuals living within the Wellington Shire oppose the current proposed change to the use of 2232 Princes Highway, Rosedale (The White Motel)

Name	Address	Signature	Comment
MARY ROBBEN		<i>M. Robben</i>	<u>NO</u>
E. Ragland		<i>E. Ragland</i>	<u>NO</u>
Geoff Cove		<i>Geoff Cove</i>	NO!
Aaron Gordon		<i>ASL</i>	NO!
Kim Bamstedt		<i>[Signature]</i>	<u>NO!</u>
Sam Nott		<i>Sam Nott</i>	NO! NO!
elb Rubelex		<i>elb R</i>	<u>NO</u>
Sara Kemp		<i>Sara Kemp</i>	No
Kim Flory		<i>K. Flory</i>	No
JAMIE BENTLEY		<i>[Signature]</i>	NO
Ryan BENTLEY		<i>Ryan Bentley</i>	NO
Sara McElwain		<i>S</i>	NO
Nathan Osmond		<i>Nathan Osmond</i>	No
Mark Ross		<i>Mark Ross</i>	no
Annelle Power		<i>Annelle Power</i>	no.
Alan Curran		<i>Alan Curran</i>	NO!!
Jean Curran		<i>Jean Curran</i>	NO

Petition; the below listed individuals living within the Wellington Shire oppose the proposed change to the use of 2232 Princes Highway, Rosedale (The White Motel)

Name	Address	Signature	Comment
Simon Holmes			NO.
Rebecca Smith			No!
Sillian Devine			NO
Tim Lovelace			NO.
DeRass			No



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR AND COUNCILLOR ACTIVITY REPORT

ITEM A11(1)**MAYOR AND COUNCILLOR ACTIVITY REPORT**

OFFICER:

COUNCILLOR CAROLYN CROSSLEY

DATE:

21 AUGUST 2018

RECOMMENDATION***That the Mayor and Councillor Activity report be noted.***

7 July to 9 August

7 July	Glenmaggie Boat Club Dinner, Glenmaggie	Cr Hole attended
9 July	NAIDOC Week Flag Raising Ceremony, Sale	Mayor Crossley, Cr Hole, Cr Ripper, Cr Hall and Cr Rossetti attended
11 July	RAAF NAIDOC Week Celebrations, Sale	Mayor Crossley and Cr Ripper attended
	Yarram Rotary Handover Dinner, Yarram	Cr Stephens attended
12 July	Yarram Early Learning Centre's 3 rd Birthday, Yarram	Cr Stephens and Cr Maher attended
	MAV Councillor Conflict of Interest Workshop, Melbourne	Cr Hall attended
14 July	Launch of Forest Park in Strzelecki Ranges, Boolarra	Mayor Crossley and Cr Stephens attended
16 July	Victorian Small Business Commission Information Night, Sale	Mayor Crossley attended
19 July	Maxima Joblink Grand Opening, Sale	Mayor Crossley, Cr McCubbin attended
20 July	Gippsland Art Gallery Opening, Sale	Mayor Crossley attended
	Gippsland Regional Arts Show: Madame Butterfly, Yarram	Cr Hall, Cr Stephens, Cr McCubbin and Cr Ripper attended
23 July	Central Gippsland Health meeting, Sale	Cr Hole and David Morcom, Chief Executive Officer attended
24 July	Yarram Regent Theatre AGM, Yarram	Cr Stephens attended

25 July	Royal Flying Doctor Service Stakeholder Roundtable event, Sale	Mayor Crossley attended
	Youth Network meeting, Sale	Cr Stephens attended
26 July	Royal Flying Doctor Service Donor Thankyou Event, Sale	Mayor Crossley attended
27 July	Cowwarr Primary School National Tree Day, Cowwarr	Mayor Crossley attended
30 July	Australian Sustainable Hardwoods meeting, Heyfield	Mayor Crossley, Cr Hole and David Morcom, Chief Executive Officer attended
31 July	Wellington Shire Council Citizenship Ceremony, Sale	Mayor Crossley and David Morcom, Chief Executive Officer attended
	Opal Aged Care National Tree Day, Sale	Cr McCubbin attended
1 August	MAV Insurance Briefing, Sale	Cr Hole attended
2 August	Department of Defence PFAS Investigation Update, Sale	Cr McCubbin and Cr Stephens attended
	Gippsland Small Business Festival Launch, Morwell	Cr Maher attended
	MAV CEO Retirement Farewell, Melbourne	Cr Hole attended
3 August	Yarram Early Learning Centre Children's Day, Yarram	Cr Stephens attended
	Sale Business and Tourism Association Cocktail Reception, Sale	Cr Rossetti and Cr Hall attended
6 August	Federation Training Key Stakeholder meeting and Celebration Event, Sale	Mayor Crossley, Cr McCubbin, Cr Stephens, Cr Hall, Cr Hole, Cr Ripper and David Morcom, Chief Executive Officer attended
7 August	Small Business Festival Event featuring Gus Balbontin, Sale	Mayor Crossley, Cr McCubbin and Cr Bye attended
	Official Opening of Yarram Eisteddfod, Yarram	Cr Stephens attended
9 August	Local Government Forest & Timber Industry Conference, Melbourne	Cr Hole, Cr Maher and Cr Ripper attended

10 August

Country Women's Association 90th Birthday
Celebrations, Sale

Cr McCubbin attended

**COUNCILLOR CAROLYN CROSSLEY
MAYOR**



A - PROCEDURAL

A12 YOUTH COUNCIL INDUCTION

Mayor Crossley to welcome and induct the new Youth Council.



A - PROCEDURAL

A12 YOUTH COUNCIL REPORT

ITEM: A12(1)

YOUTH COUNCIL REPORT

OFFICER:

YOUTH MAYOR

DATE:

21 AUGUST 2018

RECOMMENDATION

That Council receive the Youth Mayor's Quarterly Report.

Good evening Councillors, parents and gallery.

I'd like to begin by acknowledging the land on which we stand, the land of the Gunaikurnai people and by paying my respects to elders past, present and future.

Not much time has passed since we started our journey as Wellington Shire Youth Councillors, but it has certainly been packed with activity. We have been on a leadership retreat where, along with getting to know each other, we decided on our values – the things that will drive our group and shape the way we act.

We have helped the Propellor group at two FReeZA events and have the On Board Skate Deck Art Competition opening on 1 September. We have allocated ourselves roles in the planning of our first big event – the second Upswing Festival which helps celebrate all the things in our community that are around to help our mental health – clubs, organisations, activities, services. We are all really excited about this and are currently gathering partners from across Wellington to help make it a success. We plan that this event will be one of the four main events annually in the Youth Council calendar.

We also have other projects in the beginning stages of planning – a Q & A session with State Government nominees for our Gippsland electorates and we're still working on the homework club Extra Time.

We have had a couple of opportunities to improve our skills too, with some of us attending an event management workshop, and many of us undertaking our first aid training a couple of weeks ago.

We are wanting to really raise our profile within Wellington and are currently taking opportunities to speak at our school assemblies, not only sharing activities that are happening around the shire, but inviting youth to engage with us, letting us know what they want to see more or less of and how they'd like to participate in community.

I know I can speak for all of the 2018/19 Youth Council when I say we are excited about the next ten months as Wellington Shire Youth Councillors and that we look forward to learning more about our community and the role of local government as we do.

BEK HECTOR
Youth Mayor



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 21 AUGUST 2018

RECOMMENDATION*That the Chief Executive Officer's Report be received.*

- 23 July Met with Central Gippsland Health (CGH) Chief Executive Officer, Mr. Frank Evans. Cr Hole and General Manager Community and Culture Sharon Houlihan were also in attendance. We discussed a range of topics, including status and future plans for Maffra Hospital and Stretton Park, as well as services from the Sale hospital.
- Met with Regional Development Victoria representatives, Sale. Senior staff and our economic development team were also in attendance. We discussed a range of existing and future programs around employment generation in Wellington.
- 25 - 27 July Attended the Local Government Chief Officers Group Meeting.
- 30 July Met with Vince Hurley, Managing Director of ASH Timber in Heyfield. Mayor Crossley and Cr. Hole were also in attendance. Vince provided an overview of the successful ASH 'journey' since its transition, and some of the exciting future opportunities, particularly on the manufacturing side of the business.
- Met with Sale Police Inspector Scott Brennan, Sale. We discussed a range of issues including road safety, police resourcing in Wellington, CCTV cameras, and crime statistics.
- 31 July Discussion with Mark Havryluk, Rail Projects Victoria, about the Gippsland Rail upgrade, and particularly the Avon River Rail Bridge project.
- Hosted a citizenship ceremony, Sale, led by Mayor Crossley. Member for Gippsland East, Mr Tim Bull, was also in attendance.
- 1 August Discussion with Roger Fenwick, CEO of GLaWAC regarding a range of matters impacting our Aboriginal community.
- 2 August Attended a Department of Defence PFAS Briefing, Sale. In attendance was Cr McCubbin and Cr Stephens.
- 6 August Met with Global Leadership Foundation representative, Ms Gayle Hardie, Sale.
- Attended a Federation Training Key Stakeholder meeting and Celebration Event, Sale. In attendance was Mayor Crossley, Cr McCubbin, Cr Rossetti, Cr Ripper, Cr Hall and Cr Stephens.

- 8 August Attended a State Government Regional Partnerships meeting in Traralgon.

Meeting with Gippsland leaders to discuss the upcoming One Gippsland delegation to Canberra, promoting regional issues and opportunities.
- 9 August Attended a Department of Environment, Land, Water & Planning (DELWP) event: Cowwarr Recreation Reserve Official Opening alongside Mayor Crossley.

Met with Department of Environment, Land, Water & Planning (DELWP) Chief Executive, Mr Stephen Chapple to discuss possible partnership opportunities for community assets and community groups.
- 10 August Met with Gippsland Vehicle Collection representative, Mr Robert Noble.
- 14 August Attended the launch of the State Government's Rural Councils' Transformation Program in Wonthaggi, launched by the Hon. Marlene Kairouz MP. Council is working with its 3 Gippsland partner councils to access these funds to assist our shared services project.

Held a teleconference with Latrobe Valley Authority Chief Executive, Ms Karen Cain.
- 15 August Met with the CEO of Southern Rural Water, Clinton Rodda.
- 16 August Attended Local Government Professionals CEO Forum, Melbourne.

ITEM C1.2**JULY 2018 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
 ACTION OFFICER: CHIEF EXECUTIVE OFFICER
 DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the July 2018 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

<i>That Council receive and note the July 2018 Council Performance Report as attached.</i>

BACKGROUND

The July 2018 Council Performance Report comprises key highlights towards achievement of the 2017 -21 Council Plan.

OPTIONS

Following consideration of the attached July 2018 Performance Report, Council can resolve to either:

1. Receive and note the July 2018 Council Performance Report; or
2. Not receive and note the July 2018 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached July 2018 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance Report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The July 2018 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

The Council Plan 2017–2021 Theme 6: Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3 states that Council will:

"Maintain a well governed, transparent, high performing, ethical and accountable organisation"

Strategy 6.3.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"

Strategy 6.2.2 states that Council will:

"Actively engage with both internal and external stakeholders to appropriately inform about council business"

JULY 2018 PERFORMANCE REPORT

JULY 2018 COUNCIL PLAN HIGHLIGHTS

Four Gippsland Councils join shared services

Bass Coast, East Gippsland, South Gippsland and Wellington Shire Councils have all committed to explore the potential establishment of a 'shared services' entity that may eventually deliver their combined back-office/corporate services and IT functions into the future.

Madame Butterfly in Yarram

Opera Australia's Madame Butterfly was held at the Regent Theatre in Yarram with 486 patrons attending. The opera was presented by Gippsland Regional Arts Sale and supported by The Wedge and Wellington Shire Council.

Marina Prior concert

At The Wedge, 265 patrons attended Marina Prior in Concert on 5 July and the Sale Theatre Company's production of Showstoppers is playing until mid-August with 390 patrons enjoying the show to date.

Bookmyne app

The Bookmyne app, which makes it quick and easy to access your local library on the go, has been updated to provide better access to library resources.

Gallery Geckos

It has been a busy month at the Art Gallery beginning with Gallery Gecko school holiday activities for children, which were held on 9 and 10 July, with both sessions receiving positive feedback.

Gippsland Art Gallery updates

Six new exhibitions opened: acclaimed NSW-based Peter Gardiner (Gallery 2), Gunaikurnai artist Steaphan Paton (Gallery 3), Michelle Molinari (Project Space), Jacque Savage (Lower Ground Floor), George Gray Centre (Level 2), Gallery Volunteer Guides (Maffra Exhibition Space), and St Columbas Kinder and East Sale Kinder (Children's Gallery).

Openings were held on 11 July and 20 July and an exclusive Friends of the Gallery preview and artist talk with Peter Gardiner held on 19 July.

The new gallery curator, Erin Mathews, commenced work on 24 July.

The Gippsland Art Gallery 'What's On' exhibition program for the July to December 2018 period has been distributed to arts and tourism outlets.

30 in 30 Group Fitness Challenge

23 participants completed the 30 in 30 Group Fitness Challenge at Aqua Energy held for the month of July. The campaign was designed to create a sense of community amongst regular and frequent group fitness users, promote Aqua Energy's growing group fitness timetable and increase participation during July, historically the lowest attended month of the year. As a result of the campaign, the final attendance numbers for July were recorded at 2,253, compared to 1,597 for the same period last year. The increase of 656 attendances resulted in Aqua Energy's highest July attendances on record and has since shown a steady increase in class participation.

Digital signage at Aqua Energy

Aqua Energy signage went Digital! Aqua Energy with the support of IT and Media & Public Relations teams updated nine previously wall mounted fixed signs to digital display signage televisions. The project will ensure the centre can continually update and notify all members and guests of key programming, promotions and general notices facility-wide.

The Parenting Circle

Partnering with Central Gippsland Health, Aqua Energy helped facilitate 'The Parenting Circle'. The weekly program is designed for new or returning parents and creates a shared platform for learning and support with the challenges presented with parenting young children. Aqua Energy supports the program with the use of a meeting room and creche facilities throughout the sessions.

Aqua Energy Swim School semester two commenced, with a July high of 793 students.

Funding Opportunities drop-in session

Council hosted a free Sport and Recreation Funding Opportunities drop-in session on 11 July for local sporting and recreation clubs to discuss funding opportunities and application preparation. Presentations were provided by funding bodies: Sport & Recreation Victoria, Latrobe Valley Authority, GippSport and Regional Development Victoria.

Sessions on Community Assistance Grants

Three information sessions were held during July to provide community groups with information on Council's Community Assistance Grants process and encouraged groups to submit applications for community events, community facilities and community projects.

Youth Council 2018/19

Twelve passionate young people were announced as our new 2018/19 Youth Council hailing from Sale, Maffra and Yarram Secondary Colleges, Catholic College and Gippsland Grammar.

Youth Services Network

The Wellington Youth Services Network held a vibrant and engaging 'Let's Connect' youth services mapping program for Wellington and is working with Infoexchange to ensure the online directory 'Ask Izzy' is current for local services and programs.

Open Mic Night

FReeZA activities continue to occur monthly, providing opportunities for drug and alcohol-free events for local young people. Propellor, the FReeZA group in Wellington, held a very successful Open Mic Night with over 80 people attending and a segment aired on Live at Spectrum on Foxtel community TV.

Maffra Solar Farm receives planning approval

Wellington Shire Council has approved a planning permit for the development of a \$40m solar farm, located north of Maffra. The development will see 125,000 solar panels installed on-site, and it is estimated the farm will produce enough electricity to power over 7,000 homes. Development of the solar farm will also benefit the local economy, with the proponent estimating approximately 200 jobs will be created during the construction phase. A smaller number of ongoing employment opportunities will also be available once the farm is operational.

Safer Together funding

Council has secured Safer Together funding for the strategic, risk-based Roadside Vegetation Management Pilot Project which will be conducted in Briagolong.

Great Southern Rail Trail

Latrobe Valley Authority has approved Council's Expression of Interest seeking \$1M to construct the Great Southern Rail Trail. Council will now complete a full application.

Aviation Training at West Sale Airport

Council has met with RMIT's Aviation team to discuss opportunities for RMIT to deliver aviation training at West Sale Airport. RMIT are preparing a draft proposal.

Business Development Strategy

The Wellington Shire Business Development Strategy Action Plan 2018-2020 was adopted at the 3 June 2018 Council Meeting.

Efficiency on Planning Permits process

Planning Permit Activity Reporting results released for the 2017/18 financial year show that Council continues to perform strongly with efficiency of planning permit decision making (97% of decisions made in 60 days, compared to the Victorian rural average of 73%).

National Tree Day

Over 60 people participated in the National Tree Day event at Island Reserve in Maffra. Over one thousand trees were planted during the event.

Get it Sorted

Get it Sorted campaign began on 23 July 2018 with interviews on ABC radio, and information on social media and in newspapers. Feedback has been very positive.

GRSC update

Flooring for the Gippsland Regional Sporting Complex has been processed and will be onsite ready for works to commence in September 2018.

Sale Tennis Facility Upgrade

Designs are complete and the two tenders, one for the court reconstruction and the other for the clubroom extensions are currently being assessed.



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management

OBJECTIVE

To report on all assembly of Councillor records received for the period 31 July 2018 to 14 August 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 31 July 2018 to 14 August 2018.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 31 July 2018 to 14 August 2018.

Assembly of Councillors summary of reports received for the period 31 July 2018 to 14 August 2018.		
Date	Matters considered	Councillors and officers in attendance
7 August 2018	IT / Diary Meeting	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor McCubbin, Councillor Ripper, Councillor Rossetti, Councillor Stephens David Morcom, Chief Executive Officer Leah Carubia, Executive Assistant, CEO (Item 1) Damian Norkus, ICT Operations Officer (Item 1)
7 August 2018	West Sale Airport Update Cameron Sporting Complex Alternative Funding Plan Pick My Project Gippsland Line Upgrade Update Quarterly Performance Report CarbonNet Update Social Housing	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor McCubbin, Councillor Ripper, Councillor Rossetti, Councillor Stephens David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Chris Hastie, General Manager Built & Natural Environment Paul Johnson, Acting General Manager Development Sharon Houlihan, General Manager Community & Culture Daniel Gall, Coordinator Commercial Facilities Management (Item 1) Theo Christopher, Coordinator Aerodromes (Item 1) Karen McLennan, Manager Community Wellbeing (Item 2,3 & 7) Mark Benfield, Coordinator Community Facilities Planning (Item 2 & 3) Ian Carroll, Manager Corporate Finance (Item 5) Catherine Vassiliou, Coordinator Social Planning & Policy (Item 7)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 31 July 2018 to 14 August 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 7 August 2018

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher		✓
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMC&C		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓	P Johnson (<i>Acting GMD</i>)		✓

Others in attendance: (list names and item in attendance for)	Item No.
Leah Carubia, Damian Norkus	1

3. **Matters/Items considered at the meeting (list):**

1. IT / Diary Meeting

4. **Conflict of Interest disclosures made by Councillors:**

Nil

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 7 August 2018

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher		✓
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMC&C	✓	
C Hastie, GMB&NE	✓		J Websdale, GMD		✓
A Skipitaris, GMCS	✓		P Johnson (<i>Acting GMD</i>)	✓	

Others in attendance: (list names and item in attendance for)	Item No.
Paul Johnson, Daniel Gall, Theo Christopher	1
Karen McLennan, Mark Benfield	2
Karen McLennan, Mark Benfield	3
<i>External Presenter Fiona Ward Senior Government Relations Advisor (Regional Rail Revival)</i>	4
Ian Carroll	5
Paul Johnson, (<i>External Presenter: Ian Filby, Carbon Net Project</i>),	6
Karen McLennan, Catherine Vassiliou	7

3. **Matters/Items considered at the meeting (list):**

1. West Sale Airport Update
2. Cameron Sporting Complex Alternative Funding Plan
3. Pick My Project
4. Gippsland line Upgrade Update
5. Quarterly Performance Report
6. CarbonNet Update
7. Social Housing

4. **Conflict of Interest disclosures made by Councillors:**

Nil



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of June 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 June and 30 June 2018.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 June and 30 June 2018 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

It is noted that recent State Government Planning Permit Activity Reporting (PPAR) data for the 2017/2018 financial year shows that Council continues to provide an efficient planning permit service, with 97% of standard planning permit decisions made within 60 days (compared to the rural average of 73%) and 100% of VicSmart decisions made in 10 days (compared to the rural average of 90%).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 June and 30 June 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.3

'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'

This Report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/06/2018 AND 30/06/2018

Application No/Year	Date Received	Property Title & Address	Proposal	Status
27-2/2015	28/05/2018	Assessment No. 110973 CA: 1 GRAHAM RD TOONGABBIE	Use and development of the land/free range broiler farm.	Permit Issued by Delegate of Resp/Auth 6/06/2018
239-4/2015	4/06/2018	Assessment No. 435636 LOT: 2 PS: 705877Y 110-112 FIREBRACE RD HEYFIELD	Use and development of land for bus depot & reduction in car parking.	Permit Issued by Delegate of Resp/Auth 29/06/2018
4-2/2017	19/02/2018	Assessment No. 297838 LOT: 1 TP: 816765D 83 RODGERS ST YARRAM	Buildings and works/construction of an industrial building.	Permit Issued by Delegate of Resp/Auth 4/06/2018
19-2/2017	31/05/2018	Assessment No. 45674 CA: 1 SEC: 9 29-41 PEARSON ST SALE	Buildings/works associated with extension to existing school building.	Permit Issued by Delegate of Resp/Auth 15/06/2018
339-2/2017	21/05/2018	Assessment No. 227074 LOT: 1980 LP: 70938 56 CENTRAL AVE LOCH SPORT	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth 21/06/2018
8-2/2018	15/05/2018	Assessment No. 439620 LOT: 1 PS: 133038 7 COLVILLE ST PORT ALBERT	Buildings and works associated with development of a dwelling.	Permit Issued by Delegate of Resp/Auth 5/06/2018
12-1/2018	16/01/2018	Assessment No. 90373 CA: 21 SEC: B BOUNDARY RD BRIAGOLONG	Use and development of the land for a dwelling/alpaca stud.	Permit Issued by Delegate of Resp/Auth 19/06/2018
37-1/2018	12/02/2018	Assessment No. 433433 LOT: 7 PS: 602218R 63 PRINCES HWY SALE	Buildings/works associated with construction of a commercial building.	Permit Issued by Delegate of Resp/Auth 12/06/2018
66-1/2018	15/03/2018	Assessment No. 110361 LOT: 3 PS: 300238 635 CAIRNBROOK RD GLENGARRY	Use and development of an indoor recreation facility (Horse Arena).	NOD issued by Delegate of Respon/Auth 26/06/2018
78-1/2018	19/03/2018	Assessment No. 102848 CA: 9 SEC: E 79 LAWS LANE DENISON	Two lot subdivision to excise two existing dwellings on one lot.	Permit Issued by Delegate of Resp/Auth 19/06/2018
84-1/2018	20/03/2018	Assessment No. 344325 LOT: 1 TP: 678359F 252 BREWERS HILL RD MAFFRA	Use and development of a second dwelling on the lot.	Permit Issued by Delegate of Resp/Auth 14/06/2018

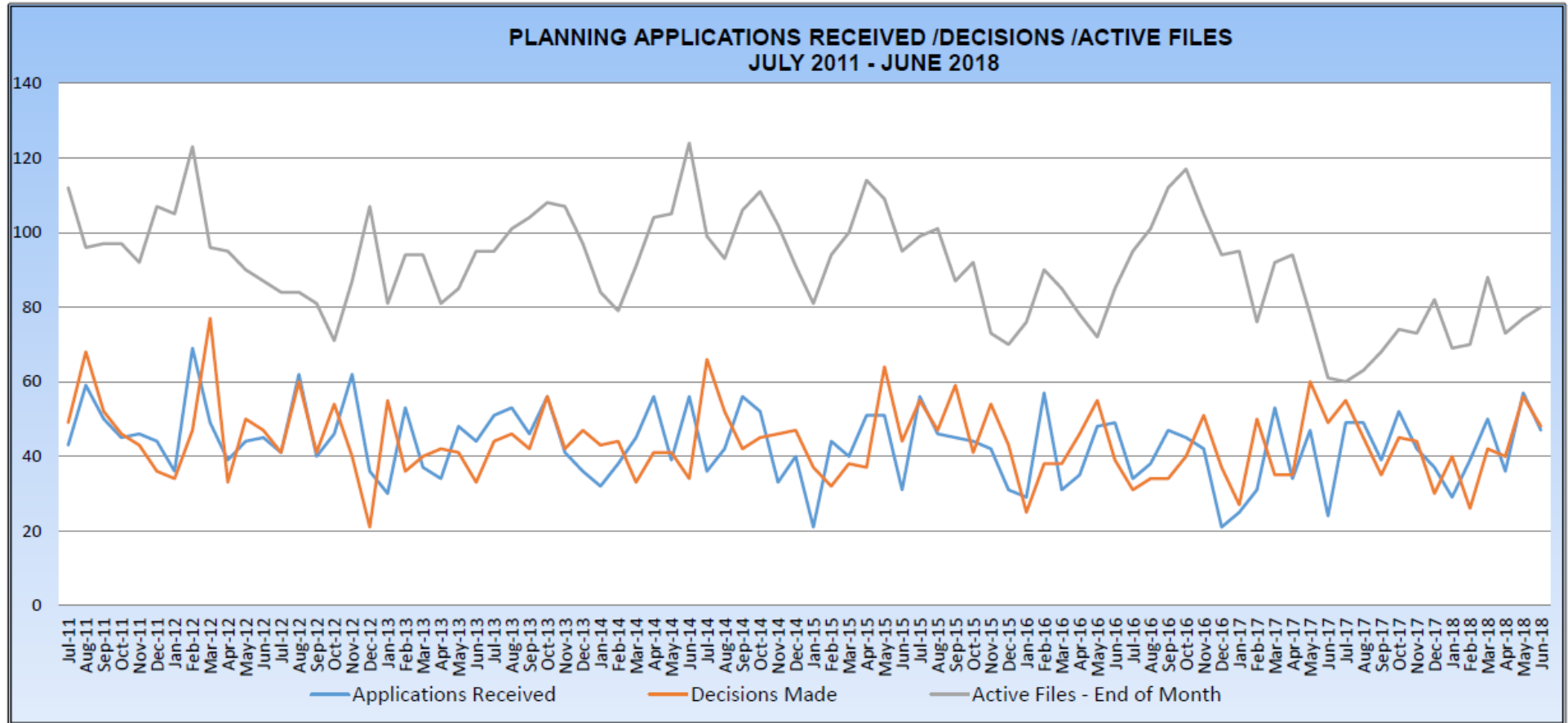
Application No/Year	Date Received	Property Title & Address	Proposal	Status
85-1/2018	20/03/2018	Assessment No. 213561 LOT: 254 LP: 52647 19 WAVE CAP CRT GOLDEN BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 14/06/2018
86-2/2018	31/05/2018	Assessment No. 388140 LOT: 25 PS: 506503D 10 PANORAMA DVE WOODSIDE BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 5/06/2018
88-1/2018	22/03/2018	Assessment No. 185868 LOT: 4 PS: 504529U 6,471 SOUTH GIPPSLAND LONGFORD	Use & development - construction of dwelling & outbuilding.	Permit Issued by Delegate of Resp/Auth 13/06/2018
104-1/2018	4/04/2018	Assessment No. 364356 LOT: 2 PS: 613339R 606 RIVERSDALE RD RIVERSLEA	Subdivision of two lots to create two new lots.	Permit Issued by Delegate of Resp/Auth 1/06/2018
109-1/2018	9/04/2018	Assessment No. 258673 LOT: 1137 LP: 40160 3 THIRTY SECOND ST PARADISE BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 15/06/2018
111-1/2018	10/04/2018	Assessment No. 347963 LOT: 13 PS: 10673 MILLS LANE MAFFRA	Resubdivision of two lots to create two new lots.	Permit Issued by Delegate of Resp/Auth 21/06/2018
121-1/2018	18/04/2018	Assessment No. 430850 PPC: 362242S 12/37-79 CUNNINGHAME ST SALE	Liquor License.	Permit Issued by Delegate of Resp/Auth 1/06/2018
135-1/2018	30/04/2018	Assessment No. 248476 LOT: 2761 LP: 70943 26 WHITE CRES LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 26/06/2018
138-1/2018	30/04/2018	Assessment No. 248435 LOT: 2765 LP: 70943 18 WHITE CRES LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 26/06/2018
142-1/2018	3/05/2018	Assessment No. 188656 LOT: 7 LP: 135365 67 CANSICK ST ROSEDALE	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 4/06/2018
145-1/2018	3/05/2018	Assessment No. 357855 LOT: 2 PS: 642259A 188 BOGGY CREEK RD RIVERSLEA	Buildings and works associated with extension to a dwelling.	Permit Issued by Delegate of Resp/Auth 29/06/2018
147-1/2018	7/05/2018	Assessment No. 108183 LOT: 113 PS: 4161 TRARALGON-MAFFRA RD HEYFIELD	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 6/06/2018

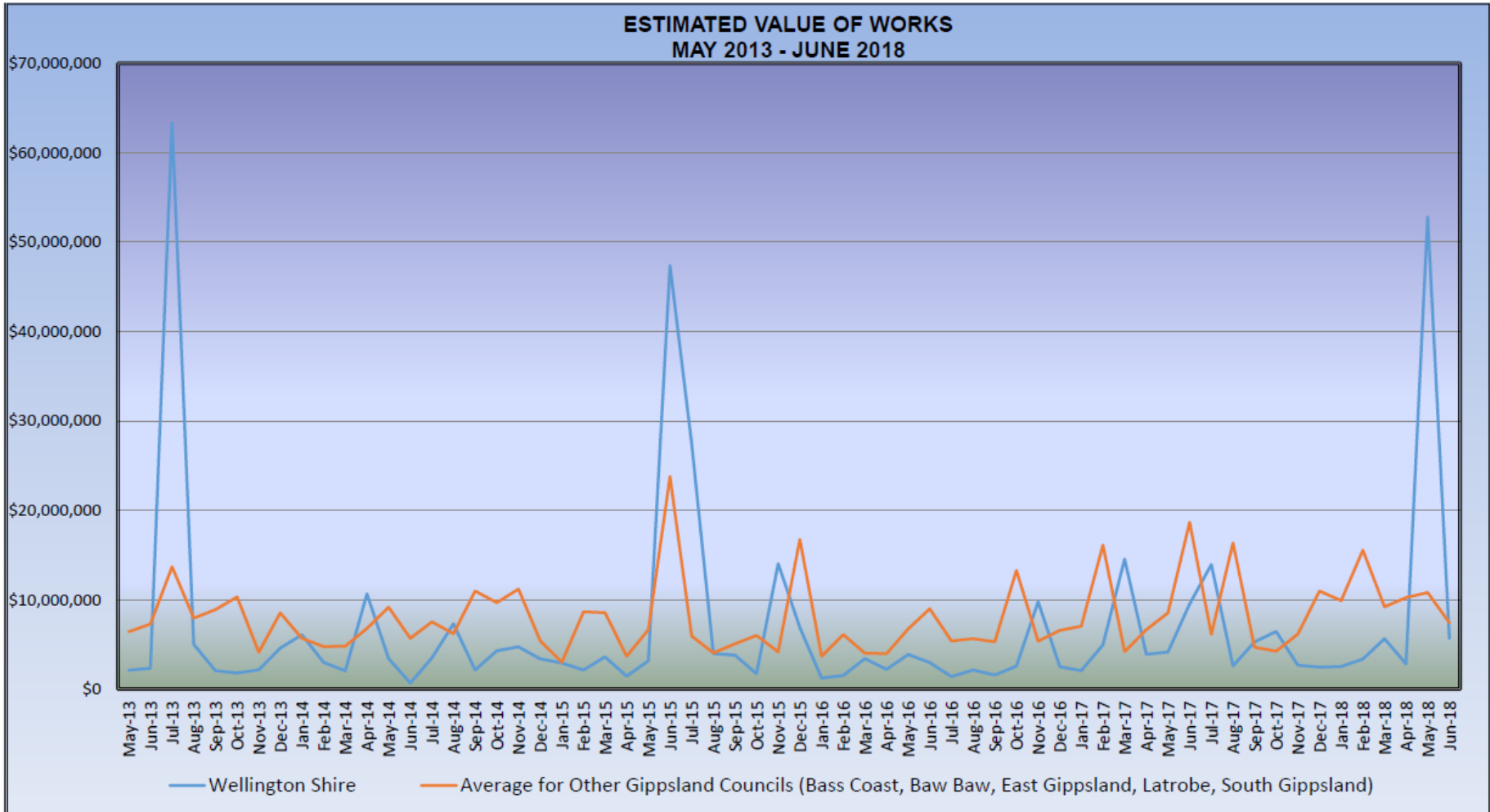
Application No/Year	Date Received	Property Title & Address	Proposal	Status
148-1/2018	7/05/2018	Assessment No. 43448 CA: 1 SEC: 1B 2-10 MAXFIELDS RD SALE	Buildings and works associated with the construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 20/06/2018
149-1/2018	7/05/2018	Assessment No. 233726 LOT: 215 LP: 50201 48-52 LAKE ST LOCH SPORT	Amend existing liquor licence for sale of packaged liquor.	Permit Issued by Delegate of Resp/Auth 7/06/2018
150-1/2018	7/05/2018	Assessment No. 308957 LOT: 2 PS: 73855 20 MCLEAN ST MAFFRA	Use and development of the land for group accommodation.	Permit Issued by Delegate of Resp/Auth 14/06/2018
159-1/2018	14/05/2018	Assessment No. 102095 LOT: 1 PS: 507831E 499A FRESHWATERS RD KILMANY	Use and development of the land for animal keeping for up to 15 dogs.	Permit Issued by Delegate of Resp/Auth 22/06/2018
160-1/2018	14/05/2018	Assessment No. 93518 LOT: 2 TP: 529842M HOLLANDS LANDING RD HOLLANDS LANDING	Buildings and works associated with extension of a shed.	Permit Issued by Delegate of Resp/Auth 22/06/2018
161-1/2018	14/05/2018	Assessment No. 388298 LOT: 10 PS: 506503D 19 PANORAMA DVE WOODSIDE BEACH	Buildings and works associated with development of a dwelling.	Permit Issued by Delegate of Resp/Auth 13/06/2018
163-1/2018	15/05/2018	Assessment No. 72561 PTL: 1 PS: 406453Y 70 FOSTER ST SALE	Creation of Easement.	Permit Issued by Delegate of Resp/Auth 22/06/2018
166-1/2018	18/05/2018	Assessment No. 330688 LOT: 1 TP: 404924 MAIN ST BOISDALE	Buildings/works associated with construction of lights & changerooms.	Permit Issued by Delegate of Resp/Auth 20/06/2018
170-1/2018	22/05/2018	Assessment No. 11593 LOT: 1 PS: 433848V 31 RAGLAN ST SALE	Buildings & works/extension to existing dwelling/partial demolition.	Permit Issued by Delegate of Resp/Auth 20/06/2018
176-1/2018	25/05/2018	Assessment No. 422089 LOT: 2 PS: 649544N 23-25 PRINCES HWY STRATFORD	Use of the land for retail premises (caravan sales).	Permit Issued by Delegate of Resp/Auth 12/06/2018
178-1/2018	28/05/2018	Assessment No. 406173 LOT: 1 PS: 813875A 28 LOWER HEART RD SALE	Buildings & works associated with construction of a large outbuilding.	Permit Issued by Delegate of Resp/Auth 5/06/2018
179-1/2018	28/05/2018	Assessment No. 235952 LOT: 978 LP: 55692 128 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 4/06/2018

Application No/Year	Date Received	Property Title & Address	Proposal	Status
183-1/2018	31/05/2018	Assessment No. 71209 LOT: 33 PS: 222088K 8 WADE CRT SALE	Buildings & works extension to industrial shed/reduction carparking.	Permit Issued by Delegate of Resp/Auth 7/06/2018
185-1/2018	4/06/2018	Assessment No. 14381 UNT: 1 SP: 17695 1/8 SIMPSON ST SALE	Buildings and works associated with development of a carport.	Permit Issued by Delegate of Resp/Auth 12/06/2018
186-1/2018	4/06/2018	Assessment No. 401885 LOT: 15 PS: 534182N MALMO ST MAFFRA	Buildings and works associated with construction of an industrial shed	Permit Issued by Delegate of Resp/Auth 22/06/2018
187-1/2018	4/06/2018	Assessment No. 76208 CA: 7 SEC: 8 MCFARLANE ST STRATFORD	Buildings and works associated with development of a fence.	Permit Issued by Delegate of Resp/Auth 26/06/2018
190-1/2018	5/06/2018	Assessment No. 438069 LOT: 2 PS: 727589F 18 WADE CRT SALE	Buildings and works associated with extension to industrial building.	Permit Issued by Delegate of Resp/Auth 19/06/2018
192-1/2018	6/06/2018	Assessment No. 226720 LOT: 659 LP: 53109 20 CATHERINE CRT LOCH SPORT	Buildings and works associated with development of a dwelling.	Permit Issued by Delegate of Resp/Auth 26/06/2018
194-1/2018	7/06/2018	Assessment No. 80051 LOT: 2 PS: 219393 39 PRINCES HWY STRATFORD	Buildings & works associated with extension to an industrial building.	Permit Issued by Delegate of Resp/Auth 18/06/2018
196-1/2018	8/06/2018	Assessment No. 428318 LOT: 3 PS: 717815F 34 GUTHRIDGE PDE SALE	Removal of easement.	Permit Issued by Delegate of Resp/Auth 8/06/2018
199-1/2018	12/06/2018	Assessment No. 440974 LOT: 2 BLK: 6 LP: 3222 37 QUEEN ST PORT ALBERT	Buildings and works associated with construction of a dwelling.	Withdrawn 30/06/2018
201-1/2018	13/06/2018	Assessment No. 244327 PC: 101613 69 TOORAK AVE LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 22/06/2018
202-1/2018	15/06/2018	Assessment No. 384933 LOT: 1 PS: 443975G 1,004 SALE-COWWARR RD NAMBROK	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 20/06/2018
213-1/2018	20/06/2018	Assessment No. 218032 LOT: 1 TP: 142004L 31 PACIFIC CRT GOLDEN BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 29/06/2018

Application No/Year	Date Received	Property Title & Address	Proposal	Status
217-1/2018	22/06/2018	Assessment No. 223156 PC: 157054 9 ANTHONY CRT LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 22/06/2018

Total No of Decisions Made: 48







C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**CAIRNBROOK ROAD RECONSTRUCTION WORKS
CONTRACT 2018 - 074**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓		✓	✓	✓	✓	✓	✓	✓

OBJECTIVE1.

The objective of this report is for Council to consider entering into a contract for the reconstruction of Cairnbrook Road in Glengarry.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 contract 2018-074 Cairnbrook Road Reconstruction Works of the Council Meeting; and**
- 2. The information contained in the confidential document Item F1.1 Cairnbrook Road Reconstruction Works Contract 2018-074 of the Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 2 August 2018 because it related to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.**

BACKGROUND

Wellington Shire Council maintains approximately 1510 km of sealed roads and as part of that program renews and reconstructs roads that are failing or requiring more maintenance as they age. The selection criteria for choosing roads to reconstruct is based on condition assessments and traffic usage.

The pavement of Cairnbrook Road, Glengarry in the vicinity of Four Mile Creek is failing and requires rehabilitation. The works detailed in this contract include the reconstruction of the pavement and improved superelevation through the curves in the vicinity of Four Mile Creek.

OPTIONS

1. Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-074 Cairnbrook Road Reconstruction Works; or
2. Not enter into a contract and not proceed with the works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2018-074 Cairnbrook Road Reconstruction Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed works are budgeted for in the 2018/19 Capital Works Programs.

COMMUNICATION IMPACT

The project is likely to result in positive relations outcomes for Wellington Shire Council as it provides significant improvements to quality of the road pavement and superelevation in the corners Crossing Four Mile Creek providing safer driving conditions.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to upholding the Human Rights principles as outlined in the *Charter of Human Rights and Responsibilities Act 2006 (Vic)* and referred to in Council's Human Rights Policy.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.4

"Continued improvement to Wellington Shire's connectivity with further developed, accessible transport networks."

Strategy 2.4.2

"Continue to maintain and enhance Council's road asset infrastructure."

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

The project will be undertaken with the resources of the Assets & Projects Unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with improved safety for road users.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractor complying with Council's Guidelines on Environmental Management for Roadworks Projects.

ENGAGEMENT IMPACT

Adjoining land owners have been consulted and as per Council's standard consultation practices a letter drop will be completed to all adjoining properties prior to works commencing.

Emergency Services and local freight companies known to use this road will be advised of the roadworks.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Council to any significant risks.

All Occupational and Health and Safety and environmental risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

The completed road works will provide improved conditions to all road users through reconstruction of the pavement and improvements to the superelevation.

ITEM C4.2**GELLIONDALE ROAD WIDENING ALBERTON WEST
CONTRACT 2018 - 077**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS
 DATE: 21 AUGUST 2018

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the reconstruction and widening of Gelliondale Road between Pound Road West and Forest Lodge Road, Alberton West.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.2 for Gelliondale Road – Alberton West Road Widening Works Contract 2018-077; and***
- 2. The information contained in the confidential document Item F1.2 Gelliondale Road Widening Alberton West Contract 2018-077 of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 13 August 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

Wellington Shire Council maintains approximately 1510 km of sealed roads and as part of that program renews and reconstructs roads that are failing or requiring more maintenance as they age. The selection criteria for choosing roads to reconstruct is based on condition assessments and traffic usage.

Gelliondale Road is currently 4.0 metres wide and will be reconstructed with a 6.2 metre wide sealed pavement as outlined in the Infrastructure Design Manual.

Accordingly, the reconstruction of Gelliondale Road was tendered and the tenders have been evaluated and a report has been prepared for Council's consideration.

OPTIONS

Council have the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-077 Gelliondale Road – Alberton West Road Widening Works; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-077 Gelliondale Road – Alberton West Road Widening Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed road reconstruction works are budgeted for in the 2018/19 Capital Works Program.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 2 Services & Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.4

“Continued improvement to Wellington Shire’s connectivity with further developed, accessible transport networks.”

Strategy 2.4.2

“Continue to maintain and enhance Council’s road asset infrastructure.”

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

This project is likely to result in positive relations outcomes for Wellington Shire Council as it provides significant improvements to quality of the road pavement providing safer driving conditions.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects.

ENGAGEMENT IMPACT

Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 16 July 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 16 July 2018.***
- 2. The information contained in the attached document Item F1.3 Briagolong Recreation Reserve Committee of Management – Mediation Agreement of this Council Meeting Agenda, be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 16 August 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person.***

BACKGROUND

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Briagolong Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.

- To set, maintain and collect appropriate user charges.
- To ensure that the Briagolong Recreation Reserve's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Briagolong Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee. Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Briagolong Recreation Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 16 July 2018; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's General Meeting held on 16 July 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

16 July 2018
Briagolong Recreation Reserve

Meeting Opened Time: 7:45pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Carmel Ripper	Councilor	Wellington Shire	Present
Denis Murphy	Chairperson	Cricket	Present
Maree May	Secretary	Cricket	Apology
Vanessa Randle	Treasurer	Tennis	Present
Kylie Wright		Community	Apology
Darren Randle		Community	Present
Josh Harry		Community	Apology
Jenny Elliott		Pony Club	Present
Melissa Conway		Junior Football	Present
Michael Pleydell		Community	Apology
Tracey Binger		Tennis	Apology
Megan Lee		Community	Apology
Sharnelle Anlezark		Junior Football	Present
Tracey Ryan		Pony Club	Present

Quorum Achieved?

Yes

2. Declaration of Conflicts of Interest.

Nil.

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Denis Murphy

Seconded: Vanessa Randle

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

Oval lights repaired

Evac plan not finished

Andy Pollock will work Saturdays, need to book him to do work

Denis, Tracey and Darren met with Mark Benfield regarding new facility, report in General Business.

5. Correspondence In

WSC- Requirement for 2017/18 Financial Reports to be audited
WSC- Notice of valuation
Dispute Settlement Victoria- Mediation Agreement
WSC- Agreement between Committee and Shire for facility refurb

6. Correspondence Out – date previous minutes sent to Council

GST return
Pony Club \$2,500 invoice

7. Reports

7.1 Chairperson's Report

13 June dispute settlement meeting:
Committee- Denis Murphy, Vanessa Randle, Sharnelle Anlezark
Pony Club- Tracey Ryan, Susan Noble, Mark Wagstaff
Report read and discussed. Mediation report attached.

7.2 Treasurer's Report

Report attached.

Well done to Tennis Club and Football Club for paying their \$10k each over the 2 years. Cricket club still to pay (Denis been away), pony club paying as per the mediation agreement.
\$40k owed to shire in July. \$17k from Bendigo to be transferred to trading account. Leave \$250 in Bendigo account. Seconded Denis Murphy Carried

7.3 User Group Report

Pony Club

Trail tide from Heyfield to Glenmaggie and back. Rally held on 15th July. Pony club requesting use of top oval on 26 August or 23 September.
Tentatively, 26 August would suit as Junior Football should be finished. Terms of the new agreement will apply.

Tennis

Wellington Gippsland Tennis Association AGM tomorrow night.
Court resurfacing project changing as Tennis Vic's requirements for increased run-offs mean grassed areas need to be concreted with a continual playing surface. This was considered for Stratford Tennis Court resurfacing project, then changed as this process does not give best long-term outcome. LVA application to be modified to cover shade and facility improvements only. Longer term project to remove current tennis courts and build 4 new courts.

Tracey applying for WSC grant to clean court surfaces to reduce slipperiness as Womens Tennis comp resumes in August. Slippery court surfaces was identified in the 2011 masterplan and has had complaints from opposition Women Tennis players due to player safety concerns.

Football

U10 Football Round Robin to be held at Briag on 12 August. Top and bottom oval to be used.

Cricket

Club coach appointed, no public announcement at this stage.

Community

Motorcycle club coming Friday 14 September, they have paid the \$300 already.

8. Volunteers- John away for a few months.

9. OHS / Risk / Facility Fault Report

Essential Services Manual to be filled out- Darren to do this.

10. New Rules of the Committee to be endorsed by Council- No update

11. General Business

WSC/Committee Agreement re facility upgrade tabled and read. Agreement discussed. Vote conducted to sign agreement, approved unanimously. Too many spelling mistakes to sign this copy. Denis and Vanessa to sign reviewed agreement and return to shire.

Rubbish bins being abused by people, blood and syringes found with private rubbish. Signs and cameras to go up.

Cr Ripper praise for the efforts of the committee regarding mediation and the work going on.

Reserve used 15/7 for a party. Comments from users about state of kitchen. Kitchen and toilets were cleaned a few days before by football club.

User Agreement forms for use of the reserve handed out. Individual hirer agreement form to be developed.

12. Next Meeting

Monday 13 August 2018.

Meeting Closed Time:

8.40pm

These minutes are:

Confirmed as true and correct on

Date

Or

Corrections have been made and noted at the meeting on

Date

Chairperson Signature.....

Treasurers Report for meeting held July 16th 2018

Reconciled Statement for June 30 2018

Cash at Bank as at 31/05/2018 31,073.49

Income:

June

Tennis Club - new pavilion 2nd instalment	5000.00	
Junior Football Club- new pavilion 2nd instalment	5000.00	
Briag Pony Club 2017/18 rent	750.00	
WSC - Insurance reimbursement for sprinkler	3094.88	
		13,844.88

Payments:

June

Energy Aus- (pump shed \$898.55) (facilities \$1063.82)	1962.37	
Bunnings - garden hoses	34.08	
Carmodys - fuel	28.00	
WSC - Insurance excess	1100.00	
		3,124.45

Reconciled Bank Balance to date 41,793.92

unpresented chq's & deposits

D Murphy - wall planner 36.43

36.43

closing balance of accounts to date **41,757.49**

Cheques to be authorised

0.00

Balance Remaining to date... **41,757.49**

correspondence:

BENDIGO ACCOUNT - Balance 30/06/2018 - \$17,250

ITEM C5.2

GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES

DIVISION: COMMUNITY AND CULTURE
ACTION OFFICER: MANAGER COMMUNITY WELLBEING
DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 25 June 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 25 June 2018.

BACKGROUND

The Gordon Street Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Gordon Street Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Gordon Street Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Gordon Street Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Gordon Street Recreation Reserve's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Gordon Street Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee. Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Gordon Street Recreation Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 25 June 2018; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's General Meeting held on 25 June 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

GORDON STREET RECREATION RESERVE Special Committee of Council

MINUTES

MEETING DATE, MEETING TIME MEETING VENUE

Meeting Opened Time: 7.03

25/06/2018

Gordon Street Reserve

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Present
David Reid		Heyfield Junior Football Club	Present
Debbie Tews		Heyfield Junior Netball	Present
Vacant		Heyfield Cricket Club	
Lee Clarke		Heyfield Traders & Tourism Assn	Apology
Scott Anderson		Heyfield Basketball Club	Apology
Kelvin Sundermann	Vice President	Heyfield Tennis Club	Present
Peter Padula		Pigeon Club	Apology
Geoffrey Healy		Heyfield Football Netball Club	Apology
Brian Brown	President	Community	Present
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Present
Craig Bennett		Community	Present
Richard Fawaz		Community	Apology

Quorum Achieved? Yes

2. Declaration of Conflicts of Interest; Read Chairperson Brian

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Brian

Seconded: Barb

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes; Nil

5. Correspondence In:

26.04.18 – Kelvin Sundermann – Code of conduct form HFNC
26.04.18 - Gael McGee- Heyfield Cricket Club – Resignation from Committee Letter
30.04.18 – Bodye Darvill – Wellington Shire – Template 60/40 funds request
01.05.18 – Lee Clarke – Heyfield Traders – EOI for grant through LVA for RV Park
02.05.18 – Lisa Lyndon – Wellington Shire – Returned to role of Community Committee’s Officer
17.05.18 – Bodye Darvill – Wellington Shire – Request for quotes/invoices for 60/40 funding
28.05.18 – Bodye Darvill – Wellington Shire – Confirmation 60/40 funds request are being processed
04.06.18 – Maffra Concreters – Quote
04.06.18 – Maffra Sheet Metal Works – Quote
05.06.18 – Mark Benfield – Wellington Shire – GSR Community Managed Places Funded Projects update
05.06.18 - Mark Benfield – Wellington Shire – Request for second quotes
06.06.18 – Debbie Knight – DELWP – Community Managed Places project confirmation letter
13.06.18 – Lee Clarke – Heyfield Traders – LVA grant update and apology for next meeting
14.06.18 – Cr Malcolm Hole – Wellington Shire – Sport and Rec funding opportunities
22.06.18 – Lee Clarke – Heyfield Traders – Confirmation successful grant application LVA
22.06.18 – Leiah Cook – Heyfield Kindergarten – Venue hire for fun run fund raiser
25.06.18 – Lee Clarke – Heyfield Traders – Request for aerial photo of Middle Oval
25.06.18 – Lisa Lyndon – Wellington Shire – Aerial photo Middle Oval

6. Correspondence Out

26.04.18 – Pat Rodaughan to Sharon Macgowan – HFNC Code of conduct form
02.05.18 – Pat Rodaughan to Lee Clarke – Contact information WSC Mark Benfield
17.05.18 – Pat Rodaughan to enquiries@wellington – 60/40 funds request
17.05.18 – Pat Rodaughan to Bodye Darvill – Invoices for 60/40 funding
23.05.18 – Pat Rodaughan to Lisa Lyndon – Minutes of April meeting
13.06.18 – Pat Rodaughan to Bodye Darvill – Invoice 60/40 funding
13.06.18 – Pat Rodaughan – Committee – GSR Minutes

7. Reports

7.1 Chairperson’s Report

Still watering the main oval due to the dry conditions we are experiencing. No update as to what is happening with the dam. An asbestos inspection was carried out on all buildings on the reserve with a report to be sent soon. A meeting was held with WSC regarding the viewing area and they have agreed to meet us 60/40 to resolve this issue. Brian has obtained 2 quotes for concreting and safety handrails.

7.2 Treasurers Report Attached

Charlie gave a summary of what expenses are likely to be outstanding up until we receive our next operating subsidy and hopefully we will have enough funds to get through to then.

Fortunately we were eligible for 60/40 funding for some of the work that has been undertaken at the reserve.

Moved: Charlie

Seconded: Pat

CARRIED

7.3 User Groups Report

Heyfield Junior Football Club

The season's end is fast approaching with 4 rounds to play before finals. Not sure if Heyfield will be hosting the Grand Final this year as the league is administrated by AFL Gippsland as S&DJFL are no longer in charge.

Basketball Club

Currently having a break for the halfway mark of the basketball season.

Heyfield Junior Netball Club

Great numbers again this year and season is nearly over.

Heyfield & District Vintage Machinery Group

Fantastic Rally getting bigger and better with entries coming from as far as Ballarat and New South Wales .Catering was done by the Seaton CFA and they were really pleased with the money they made and will be able to replace some of the items that were stolen from their fire station. Saturday's gate takings were up but down on Sunday mainly due to the weather. Lots of positive feedback from entrants and a record number of tractors on display. Barb thanked Brian and Craig for the work they did leading up to the rally.

Cr Malcolm Hole

Councilor Malcolm informed committee members of the proposed upgrade of the Cameron Complex if the grant is successful. With the building works to be conducted over a 12 month period the Maffra Basketball Club will looking for alternative venues to use during this time.

8. Volunteer

9. OHS / Risk / Facility Fault Report:

10. New Rules of the Committee to be endorsed by Council

11. General Business:

Brian asked Cr Hole if we could receive extra funding to upgrade our mower and to put towards a solar grant. Cr Hole suggested we put forward a business plan to Council to increase the operating subsidy.

Charlie attended a community meeting at the Resource Centre regarding a solar power plant for the town and the buildings on the reserve would be ideal for solar panels.

Kelvin reported about the odor coming from the toilets. We need to find the cause and have it fixed.

David asked if the old light towers could be kept and be used for the Vern Scott Oval in the future.

12. Next Meeting: AGM 23rd July at 7.00 pm GSR

Meeting Closed Time: 7.58 pm

These minutes are:

Confirmed as true and correct on 25/06/2018.....
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature..  **.....**

GORDON STREET RESERVE
MEETING 25/6/2018
GENERAL ACCOUNT

INCOME

WSC GST FEB	\$ 235.89
WSC GST MAR	\$ 557.06
TRANSFER	\$ 5,000.00
WSC 60/40	\$ 6,175.28

BALANCE AT 31/3/2018 \$ 12,623.47

TOTAL \$ 24,591.70

EXPENDITURE

ENERGY AUST	\$ 736.61
TIMBERLINE	\$ 116.97
VERN GRAHAM	\$ 3,205.90
D D MOULTON	\$ 660.00
W BUTCHER	\$ 101.20
SALE WATER SPEC	\$ 167.64
SALE WATER SPEC	\$ 1,209.78
EMERGENCY PLUMBING	\$ 930.00
PACE PLUMBING	\$ 316.00
L LINAKER	\$ 200.00
PACE PLUMBING	\$ 88.00
VERN GRAHAM	\$ 57.60
TIMBERLINE	\$ 85.79
ALDERSEA HIGGINS	\$ 5,023.21
BENSON FAMILY TRUST	\$ 794.75
MID EXCAVATION	\$ 1,320.00

BANK FEES \$ 1.75

BALANANCE AT 31/5/2018 \$ 9,576.50

TOTAL \$ 24,591.70

MOWING ACCOUNT

INCOME

INTEREST 1/4/2018	\$ 3.53
INTEREST 1/5/2018	\$ 3.42
MOWING NEWRY	\$ 234.00

BALANCE AT 31/3/2018 \$ 7,564.23

TOTAL \$ 7,805.18

EXPENDITURE

TRANSFER \$ 5,000.00

BALANCE AT 31/5/2018 \$ 2,805.18

TOTAL \$ 7,805.18



ITEM C5.3**MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management’s General Meeting held on 2 July 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management’s General Meeting held on 2 July 2018.

BACKGROUND

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Maffra Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Maffra Recreation Reserve’s capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Maffra Recreation Reserve.

As provided under the Committee’s Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee. Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 2 July 2018; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 2 July 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

MAFFRA RECREATION RESERVE

Special Committee of Council

Minutes

2/7/2018, 7.30pm

Meeting room Maffra Recreation Function Centre

President Mat Coleman

Secretary Kath Coggan 0411 098 452

1. **Present:** J. Toma, M. Coleman, C. Dowling, P. Bourke, G. Smith, S. Bragg, L. Ogilvie, Carmel Ripper.
2. **Apologies:** I. Crockford, K. Coggan, M. Hewlitt
3. **Guests:** Allison McNair (Maffra Dramatic Society) Hans Voss and Geoff Higgins (Maffra Lions Club)

Business was suspended and a discussion on the Multi-Use Facility in response to the 16/06/18 meeting with Latrobe Valley Authority representative Laurie Patten and Bodye Darville, WSC

-DRAMATIC SOCIETY. Refurbishing the old social clubrooms for their use. Seeking funds from LVA. Shared project 3 to 1 funding. Allison explained the process for applying to the LVA and how helpful they were.

-MAFFRA LIONS CLUB. Explained the need for a third catering kitchen due to the large area of the Reserve. Still looking at the cost of the shed and how to source funding. The shed size is 60 metres by 12 metres. Still hoping to put in toilets/disability toilets. Future planning includes mobile scooters refurbishment, meetings rooms to be used by Fishing Club and Kennel club.

Open discussion on funding, possibility of in-kind work, other user groups to contribute. The Business Plan needs revisiting. Need to find the documents re the demolition of the old exhibition. Approach Tim Bull re funding sources, maybe State, WSC and Helen Montague is also worth contacting re sourcing funding.

Councillor Carmel Ripper will research the minutes re demolition of original pavilion/Football Club Rooms.

Discussion closed 8.45 pm

Minutes of the June meeting distributed Moved that minutes be accepted L. Ogilvie. Seconded J. Toma

Business Arising. Drainage Update. Tabled final drawings. Cost \$450,000 including paths. Needs signing off to allow letting of tenders. M. Coleman and J. Toma to sign off.

Correspondence In

Tim Dwyer (Maffra Ag. Society) to be invited to address August.
WSC re 2017/2018 financial reports.

Correspondence out

Email to MRRC with June minutes and July agenda
That correspondence be accepted C. Dowling, seconded G. Smith

Treasurer's Report Tabled.

That the Treasurer's report be accepted. Moved L. Ogilvie, seconded G. Smith

REPORTS of User groups

Maffra Ag Society. V. Hamilton has resigned from Ag Society. Will probably resign from MRRC

EVPHC. Report tabled. Forth coming events. 4/5 August for Club Rally and or competition. Dates amended in consideration of National Dog Show. ½ Sept If grounds available then EVPHC would like to book main oval for 2 day Instructional Clinic

Water still unavailable in club rooms.

American Historical Truck Society. Terry Whelan now organizer of the truck show in November.

FACILITY FAULTS REPORT No report

Moved Reports be accepted Jenny Toma, seconded Lisa Ogilvie.

GENERAL BUSINESS

Maintenance of roads.
Need 5 metres of gravel.

Quotes obtained

Centre-Line \$10,481.90 (\$3,575 for Blackies Paddock)
Maffra Poly and Pumps \$3,640 (Not Blackies Paddock)
Clint Kelly's excavation \$4,250 (Not Blackie's paddock)

Motion That Maffra Poly and Pumps, after clarification of part of their quote, be used. However, if after clarification , their quote goes over \$4,250, go with Clint Kelly. Moved Mat Coleman, Seconded L. Ogilvie

Moved Reports be accepted Jenny Toma, seconded Lisa Ogilvie.

Meeting closed. Next meeting Aug 6th at Maffra Recreation Function Centre. 7.30pm

2:35 PM
16/06/14

Maffra Recreation Reserve
Reconciliation Summary
Bendigo Bank - General Account, Period Ending 30/06/2018

	<u>Jun 30, 18</u>
Beginning Balance	26,622.13
Cleared Transactions	
Cheques and Payments - 4 items	-2,035.25
Deposits and Credits - 4 items	2,611.50
Total Cleared Transactions	<u>576.25</u>
Cleared Balance	<u>27,198.38</u>
Uncleared Transactions	
Cheques and Payments - 1 item	-356.69
Total Uncleared Transactions	<u>-356.69</u>
Register Balance as of 30/06/2018	<u>26,841.69</u>
New Transactions	
Cheques and Payments - 5 items	-1,838.03
Deposits and Credits - 3 items	861.90
Total New Transactions	<u>-976.13</u>
Ending Balance	<u>25,865.56</u>

Maffra Recreation Reserve
Accounts Payable at 02/07/2018

Gippsland Water - Water Rates	\$452.71
McCarthy Plumbing - Ladies Toilets Repairs	\$216.01
Origin Energy - Electricity	\$1,039.81
Murray Goulburn Trading - Joiners	\$29.50
	<u>\$1,738.03</u>

2:33 PM
16/06/14
Cash Basis

Maffra Recreation Reserve
Profit & Loss
June 2018

	<u>Jun 18</u>	<u>Jul 17 - Jun 18</u>
Income		
Electricity contributions		
Maffra Agricultural Society	0	666
Maffra Football & Netball Club	0	6,625
Maffra Municipal Band	200	200
Poultry Club	381	381
Total Electricity contributions	581	7,872
Fundraising		
Mardi Gras	0	391
Total Fundraising	0	391
Hire of Reserve	0	1,718
Interest Received (Bendigo)	4	17
Rentals		
Camping (Kennel Club)	0	1,355
Casual (Motorhomes)	0	14
CWA	140	140
Maffra Agricultural Society	0	937
Maffra Football & Netball Club	0	10,107
Maffra Municipal Band	701	701
McMillan Rockhounds	499	499
Poultry Club	453	453
Rotary Club	0	164
Total Rentals	1,793	14,370
Wellington Shire		
Operating Grant	0	12,794
Total Wellington Shire	0	12,794
Total Income	2,378	37,162
Expense		
Bank Fees & Charges (Bendigo)	0	4
CFA Service	264	493
Cleaning of Reserve	0	153
Cleaning Supplies (Milestone)	0	46
Electricity & Gas (Cannon)	0	125
Electricity & Gas (Origin)	922	8,546
Fuel and Oil		
Tractor/ Ride-On (MG Trading)	85	772
Total Fuel and Oil	85	772
Ground (Fertiliser)	414	414
Grounds (Sand)	0	1,014
Postage & Stationary (Aus Post)	0	388
Repairs and Maintenance		

2:33 PM
16/06/14
Cash Basis

Maffra Recreation Reserve
Profit & Loss
June 2018

	Jun 18	Jul 17 - Jun 18
(General)	0	668
Buildings (General)	0	198
Buildings (Glass & Glazing)	0	100
Buildings (Locksmith)	0	9
Buildings (Old Scoreboard)	166	166
Buildings (Plumbing)	0	529
Buildings (Sewerage Pump)	0	754
Grounds (Brown Wigg)	0	454
Grounds (McCarthy Plumbers)	0	3,733
Grounds (Murray Goulburn)	0	23
Grounds (O'Brien Plumbing)	0	90
Grounds (Sand)	0	781
Grounds (Seed)	0	61
Tractor (Service)	315	1,017
Tractor / Ride On (Repairs)	9	587
Total Repairs and Maintenance	490	9,170
Waste Removal (Maffra Waste)	0	1,512
Water Rates (Gippsland Water)	0	1,069
Water Rates (SRW)	0	204
Total Expense	2,175	23,910
Net Income	203	13,252

ITEM C5.4**MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated Poultry Club representative to the vacant Committee position as detailed in the attached confidential report, to the Maffra Recreation Reserve Committee of Management for the remainder of the three-year period ending 18 December 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council appoint the nominated Poultry Club representative to the vacant Committee position as detailed in the attached confidential report, to the Maffra Recreation Reserve Committee of Management for the remainder of the three year period, ending 18 December 2018;***
- 2. The information contained in the attached document Item F1.4 Maffra Recreation Reserve Committee Membership of this Council Meeting Agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 3 August 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

BACKGROUND

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.

2. To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Maffra Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Maffra Recreation Reserve's capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Maffra Recreation Reserve.

OPTIONS

Council has the following options:

1. Appoint the nominated Poultry Club representative to the vacant Committee position as detailed in the attached confidential report, to the Maffra Recreation Reserve Committee of Management for the remainder of the three year period, ending 18 December 2018; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council appoint the nominated Poultry Club representative to the vacant Committee position as detailed in the attached confidential report, to the Maffra Recreation Reserve Committee of Management for the remainder of the three year period, ending 18 December 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-2021 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

ITEM C5.5**THE WEDGE MASTERPLAN ADVISORY GROUP MEMBERSHIP**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER ARTS & CULTURE
 DATE: 21 AUGUST 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓	✓	✓			

OBJECTIVE

For Council to appoint the nominated community representatives to The Wedge Masterplan Advisory Group, as detailed in the attached confidential report and adopt the amended Terms of Reference for the Wedge Masterplan Advisory Group (Attachment 1).

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council appoint the nominated community representatives to The Wedge Masterplan Advisory Group, as detailed in the confidential attachment.**
- 2. Council adopt the amended Terms of Reference for The Wedge Masterplan Advisory Group (Attachment 1).**
- 3. The information contained in the attached item F1.5 The Wedge Masterplan Advisory Group Membership of the Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 10 August 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful members can be made public.**

BACKGROUND

An advisory group for The Wedge has operated since its inception within the provisions of a Council-endorsed Terms of Reference. The purpose of the advisory group was to provide advice to Council, representing the views, requirements and aspirations of the performing arts centre in relation to:

- policies for the management and promotion of the performing arts in the Wellington Shire, in particular in relation to the centre but also on other matters as designated by the Council,
- developing and encouraging community participation in, and utilisation of, the centre and to assist with promoting the centre's events and facilities to patrons and hirer,

- advising the venue manager of the centre regarding the engagement of performances and events within the centre's product mix,
- liaising with the Council's art gallery and promoting cooperation between the centre and other cultural services of Council,
- utilising networks to obtain support for the centre, both financial and non-financial, and to assist with philanthropic support of those activities.

The previous advisory group consisted of nine people, comprised as follows:

- seven community representatives,
- one Councillor representative, and
- the performing arts centre manager (ex officio).

PROPOSAL DISCUSSION

For the duration of the upcoming project to develop a new masterplan for The Wedge, and potential future capital development projects which may arise from the Wedge Masterplan, it is intended that the advisory group be utilised as a community reference group for the duration of the masterplan project and be renamed 'The Wedge Masterplan Advisory Group'.

Accordingly, it is proposed that the advisory group membership be increased to ensure appropriate sponsorship and skills relating to the masterplan project are included for the duration of the project, comprised as follows:

- seven community representatives
- one Councillor representative
- the performing arts centre manager (ex officio)
- plus**
- General Manager Community & Culture (project sponsor of The Wedge Masterplan Project and chair of advisory group)
- Manager Arts and Culture
- other venue staff, such as Coordinator Venue Administration and Coordinator Venue Operations, as needed to engage in masterplan development
- other Council staff from broad Council business units such as Facilities Maintenance, Planning, Projects, Media and Public Relations and Corporate Finance teams, within existing resource numbers, as needed to advise on masterplan development and community engagement.

As the focus of the advisory group will include development of The Wedge masterplan, the following updated roles are proposed:

- Review The Wedge Masterplan Project scope of works and ensure inclusion of appropriate community consultation, environmentally sustainable design and universal access principles.
- Set and monitor milestones for significant Wedge Masterplan project activities.
- Address emergent issues which may impact desired outcomes of The Wedge masterplan project.
- Promote community interest and involvement in the development of The Wedge masterplan through application of a community and stakeholder engagement plan and external communications plan.
- Encourage collaborative involvement of appropriate community stakeholder consultation in the planning and design process of The Wedge masterplan along with retention of usual advisory group roles of:
 - Encourage community participation in, and utilisation of the centre, its events and facilities
 - Promote cooperation between the centre and other cultural services of Council.
 - Utilise networks to obtain support for the centre, both financial and non-financial, and to assist with philanthropic support of those activities.

Proposed updated Terms of Reference document, incorporating the above changes to membership, name of group and roles of the group, is included at Attachment 1.

It is intended that the advisory group's purpose and roles beyond the duration of the project to develop The Wedge masterplan will be reviewed for potential extension as a community reference group for any capital development project that falls out of the masterplan. The ongoing need of a community advisory group for The Wedge beyond the masterplan and any following capital development project will be reviewed at the time.

ADVISORY GROUP COMMUNITY REPRESENTATIVES MEMBERSHIP

Newspaper advertisements in November 2017 and May 2018 sought expressions of interest from local community members with the skills, experience and interest required to actively represent the public as a community representative on The Wedge Advisory Group.

Seven applications were received from community members and have been assessed with a good mix of skills, experience and networks being identified amongst the applicants and recommendations for membership have therefore been made and are contained, along with copies of the community representatives' applications for advisory group membership, within the confidential attachment for consideration by Council.

These applicants have been notified of the proposal to utilise the advisory group as a community reference group for The Wedge Masterplan Project and are all supportive of this change.

OPTIONS

Council has the following options:

1. Appoint the nominated community representatives to The Wedge Masterplan Advisory Group, as detailed in the attached confidential report; and
2. Adopt the amended Terms of Reference for the Wedge Masterplan Advisory Group (Attachment 1); or
3. Not appoint the nominated community representatives to The Wedge Masterplan Advisory Group and seek further information to be considered at a future Council meeting; and/or
4. Not adopt the amended Terms of Reference for the Wedge Masterplan Advisory Group (Attachment 1) and seek further information to be considered at a future Council meeting.

PROPOSAL

That Council :

1. Appoint the nominated community representatives to The Wedge Masterplan Advisory Group, as detailed in the confidential attachment; and
2. Adopt the amended Terms of Reference for The Wedge Masterplan Advisory Group (Attachment 1).

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

Does not impact Council's Committee Policy 4.4.1.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategy:

Strategic Objective 2.1

Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.

Strategy 2.1.2

Provide access to a diverse range of recreational opportunities for all sectors of the community.

The Council Plan 2017-21 Theme 4 Lifelong Learning states the following strategy:

Strategic Objective 4.1

Improve people's access to opportunities to challenge and extend their thinking, promote independence, stimulate ideas, further develop leadership skills and lead meaningful lives.

Strategy 4.1.3

Provide accessible cultural opportunities and activities for all sectors of the community.

This report supports the above Council Plan strategic objectives and strategies.

RESOURCES AND STAFF IMPACT

Additional membership of the advisory group will result in time and skills input being required from broad Council business units such as Facilities Maintenance, Planning, Projects, Media and Public Relations and Corporate Finance teams, within existing resource numbers.

COMMUNITY IMPACT

The appointment of the proposed new membership to The Wedge Masterplan Advisory Group will enable the advisory group to operate with a full membership and widened skills in relation to the development of the masterplan.

The utilisation of the advisory group as a community reference group for The Wedge Masterplan Project will provide for enhanced community outcomes as the advisory group's community and Councillor representatives will receive and review technical input from relevant Council staff, on behalf of the community.

TERMS OF REFERENCE

THE WEDGE MASTERPLAN ADVISORY GROUP

PREAMBLE

The Wedge Performing Arts Centre is categorised by the Wellington Shire Council as a Level 1 Recreation and Cultural Facility catering for local, district, regional and state significant events. The centre is directly managed by the Council, which is responsible for the day-to-day operation, maintenance and management of the facility.

The Wedge Masterplan Advisory Group is formed as an unincorporated advisory group operating under these Terms of Reference.

PURPOSE OF THE GROUP

The Wedge Masterplan Advisory Group is established to:

- Implement community engagement, planning and review processes for the development of The Wedge Masterplan Project. In regard to this project, the Council will utilise the input, advice and feedback provided by the advisory group.
- Advise Council on policies for the management and promotion of the performing arts in the Wellington Shire, in particular in relation to the centre.

ROLE OF THE GROUP

The role of the advisory group is to:

- Review The Wedge Masterplan Project scope of works and ensure inclusion of appropriate community consultation, environmentally sustainable design and universal access principles.
- Set and monitor milestones for significant Wedge Masterplan project activities.
- Address emergent issues which may impact desired outcomes of The Wedge masterplan project.
- Promote community interest and involvement in the development of The Wedge masterplan through application of a community and stakeholder engagement plan and external communications plan.
- Encourage collaborative involvement of appropriate community stakeholder consultation in the planning and design process of The Wedge masterplan
- Encourage community participation in, and utilisation of the centre, its events and facilities.
- Promote cooperation between the centre and other cultural services of Council.
- Utilise networks to obtain support for the centre, both financial and non-financial, and to assist with philanthropic support of those activities.

COMPOSITION OF THE GROUP

The advisory group membership will include, but not be limited to the following representatives:

Councillor representative/s	As appointed annually
Chairperson	General Manager Community & Culture* (Project Sponsor - The Wedge Masterplan Project)
Manager Arts and Culture*	Incumbent
Performing Arts Centre Manager	Incumbent
Coordinator Venue Administration, as needed*	Incumbent
Coordinator Venue Operations, as needed*	Incumbent
Council staff, as needed*	Drawn from, for example: Facilities Maintenance Planning Projects Media and Public Relations Corporate Finance
Community representatives (x7)	TBA

* for the duration of The Wedge Masterplan Project and any major capital development project following the masterplan development. Chair and membership to be reviewed post-masterplan and capital project duration.

In selecting membership, Council shall satisfy itself that no one interest group is over represented, and the community representative membership has sufficient diversity to reflect broad community needs.

The selection and appointment by Council of community representatives of the advisory group shall be in accordance with the following process.

- a) Applications from public advertisement seeking expressions of interest from suitable people
- b) Evaluation of skills, qualifications, experience, personal interests in the performing arts, other relevant background
- c) Assessment process by management, with recommendations on selection of members to be presented to Council for approval
- d) Community representatives will be appointed to the advisory group for a term of three years commencing from the date of Council endorsement of membership.

Council reserves the right to terminate any community representative position on the advisory group at Council's own discretion.

Active membership of Council staff members of the advisory group beyond the performing arts centre manager will be on an 'as needed' basis, dependent on the stage and status of The Wedge Masterplan Project, at the discretion of the chairperson.

Nomination to the Councillor position will be selected by Council each year.

- a) In the event of a vacancy, the vacating member of the advisory group shall be replaced by a person drawn from the same membership category as the vacating member
- b) The replacing member's term on the advisory group will be for the remaining period of the vacating member's three-year term.

The aim of the advisory group's membership is to maximise involvement and input from Councillors, Council staff and the community.

QUORUM

A minimum of six of the total group membership, of which three are community representatives, is required for the meeting to be recognised as an authorised meeting for the recommendations or resolutions to be valid.

POWERS, FUNCTIONS AND LIMITATIONS

The advisory group is not by virtue of this Term of Reference constituted an agent of the Council, nor does it have the power or authority to enter into any contractual arrangements on behalf of itself or Council.

To further its purpose, the advisory group has power to do the following:

- a) To make enquiries, canvas public views and prepare a report to Council.
- b) To keep the Council informed on the activities of the advisory group via the Manager Arts and Culture.

FORMAT OF MEETINGS

- Frequency – Quarterly or at major decision-making points as required
- Formal agenda
- Meeting is to be chaired by the General Manager Community and Culture*
- Minutes to be distributed with associated reports at the frequency set out in the reporting requirements
- Minutes of the previous meeting to be accepted and changes made as required to ensure items and actions are accurately reflected.

* for the duration of The Wedge Masterplan Project and any major capital development project following the masterplan development. Chair and membership to be reviewed post-masterplan and capital project duration

CONFIDENTIALITY

Members of the advisory group are bound by the provisions of Section 77 of the *Local Government Act 1989* in relation to confidentiality. In this regard, members are expected to maintain confidentiality of information in relation to confidential matters that may be under consideration from time to time, particularly those matters of a commercial in confidence nature.

Members of the advisory group are not permitted to discuss Council policy or operations in relation to The Wedge Masterplan development with the media unless authorised to do so by Wellington Shire Council.

REPORTING REQUIREMENTS

The advisory group shall conduct regular meetings, at least on a quarterly basis or until Council deems that the Advisory Group is to be discontinued.

The advisory group shall be responsible to make and maintain proper minutes of all meetings and discussions, copies of which shall be provided to the Council.

Reporting is to be produced which shall include The Wedge Masterplan Project milestones, timelines, financials and emergent issues.

The Manager Arts and Culture or delegate shall act as administration support to the advisory group.

INDEMNITY OF THE COUNCIL

The Council indemnifies members of the advisory group against any action, liability, claim or demand (whether arising during or after the term of office of the member), in respect of any act or thing done or omitted to be done in good faith, in the exercise or purported exercise of any function or power conferred on the advisory group or member of the advisory group, in accordance with this Term of Reference.

DISPUTES

In the event of any dispute or difference arising as to the interpretation of these terms, or of any matter or thing contained therein, a panel, comprising a Councillor (other than the Councillor appointed to the advisory group), a Council Officer/Manager, and the Chair of the advisory group, shall be convened to arbitrate on the dispute. The decision of the panel shall be final and conclusive. The panel will be chaired by the Councillor.

Disputes regarding membership positions on the advisory group or member conduct shall be referred to the Manager Arts and Culture in the first instance, and then to Council if necessary.



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors, but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say, and make the commitment that the Mayor will respond to you in writing within one week if required, and a copy of that response will be circulated to all councillors.

This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about, but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
21 AUGUST 2018**

On this 2ND day of August 2018, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.1 CAIRNBROOK ROAD GLENGARRY RECONSTRUCTION WORKS CONTRACT 2018-074** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'CHASTIE', with a long horizontal flourish extending to the right.

.....
Chris Hastie General Manager Built and Natural Environment



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
21 AUGUST 2018**

On this day of 13th August 2018, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.2 GELLIONDALE ROAD – ALBERTON WEST ROAD WIDENING WORKS CONTRACT 2018-077** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'CH', with a long horizontal line extending to the right.

.....
Chris Hastie General Manager Built and Natural Environment



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
21 AUGUST 2018**

On this 16th day of August 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan declare that the information contained in the attached document **ITEM F1.3 BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT - MEDIATION AGREEMENT** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person;***

A handwritten signature in blue ink, appearing to read 'Sharon Houlihan'.

.....
General Manager Community and Culture (delegate)



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
21 AUGUST 2018**

On this 26TH day of June 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan, General Manager Community Wellbeing declare that the information contained in the attached document **ITEM F1.4 MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person;***

A handwritten signature in black ink, appearing to be 'S. Houlihan'.

.....
General Manager Community and Culture (Delegate)



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
21 AUGUST 2018**

On this 10th day of August 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan declare that the information contained in the attached document **ITEM F1.5 THE WEDGE AND MASTERPLAN ADVISORY GROUP MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- h) any other matter which the Council or special committee considers would prejudice the Council or any person;**

A handwritten signature in blue ink, appearing to read 'S. Houlihan', is written over a horizontal line.

.....
General Manager Community and Culture (Delegate)



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

COUNCILLOR

That:

Council move into open session and ratify the decision made in closed session.