



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Wellington Centre – Council Chambers

Foster Street, Sale

Tuesday 20 November 2018, commencing at 6pm

**or join Wellington on the Web:
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ORDINARY MEETING OF COUNCIL – 20 NOVEMBER 2018

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via YouTube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

20 NOVEMBER 2018

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 7 November 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 7 November 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)

OUTSTANDING PETITIONS

ACTION OFFICER

GOVERNANCE

DATE:

20 NOVEMBER 2018

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



A - PROCEDURAL

A11 MAYOR AND COUNCILLOR ACTIVITY REPORT

ITEM A11(1)**MAYOR AND COUNCILLOR ACTIVITY REPORT**

OFFICER:

COUNCILLOR

DATE:

20 NOVEMBER 2018

RECOMMENDATION***That the Mayor and Councillor Activity report be noted.***

6 October to 2 November

8 October	Tour of Gippsland Cycling Event, Sale	Mayor Crossley attended
9 October	Gippsland Regional Livestock Exchange Stakeholder Forum, Sale	Mayor Crossley, Cr Hole, Cr Hall and Cr Rossetti attended
	2018 Auswide Motor Home Club National Rally, Yarram	Cr Hall attended
10-14 October	Artlands Victoria Conference, Bendigo	Cr McCubbin attended
11 October	Official Opening of Loch Sport Foreshore Redevelopment.	Mayor Crossley and Cr Hall attended
	Araluen Walk to School Launch, Sale	Mayor Crossley attended
12 October	Drought Relief Event, Boisdale	Mayor Crossley and Cr Ripper attended
	Gippsland Wine Awards, Lardner Park	Cr Hall attended
13 October	Good Times Motoring Club Opening Dinner, Yarram	Mayor Crossley attended
15 October	Carbon Accounting Session, Morwell	Cr McCubbin attended
17 October	Youth Q&A with local politicians, Sale	Mayor Crossley, Cr Ripper and Cr McCubbin attended
	Yarram and District Health Service Consultation, Yarram.	Cr Maher attended
	Rural Councils Victoria Forum and Annual General Meeting, Melbourne	Cr Hole and David Morcom, Chief Executive Officer attended
18 October	MAV Annual State Conference, Melbourne	Cr Hole attended
	Councillor Community Conversation: Animal Aid Shelter and Pound	Cr McCubbin, Cr Hall, Cr Maher and Cr Ripper attended

	MAV Annual Councillor Service Dinner, Melbourne	Mayor Crossley and Cr Hole attended
19 October	MAV State Council Meeting, Melbourne	Cr Hole attended
	Launch of the Esso Collection of Australian Art	Mayor Crossley attended
	Good Time Motoring Club Dinner, Yarram	Cr Stephens attended
20 October	Animal Aid Dinner, Sale	Mayor Crossley attended
23 October	Sale Tennis Club Funding Announcement with Ms Harriet Shing, Sale	Mayor Crossley, Cr McCubbin and Cr Rossetti attended
	Macalister Demonstration Farm AGM, Forum and Dinner, Maffra	Mayor Crossley attended
24 October	Boisdale Effluent System Information Session, Boisdale	Mayor Crossley, Cr Ripper and Cr Hole attended
	Rosedale Neighbourhood House AGM.	Cr McCubbin attended
	Sustainability Victoria Meeting, Melbourne	Cr McCubbin attended
25 October	Cameron Sporting Complex Funding Announcement with Ms Harriet Shing, Maffra	Mayor Crossley, Cr Hole, Cr Ripper, Cr Hall and Cr Bye attended
	Gippsland Local Government Waste Forum meeting, Melbourne	Cr Maher attended
	Artist Talk by Dr Aunty Eileen Harrison, Sale	Mayor Crossley attended
26 October	Gippsland Local Government Group Forum, Warragul	Mayor Crossley attended
	Official Opening of Sale Showgrounds Office and Amenities Complex, Sale	Cr McCubbin attended
	Sale Men's Shed Morning Tea, Sale	Cr Ripper attended
27 October	Maffra Show Official Afternoon Tea, Maffra	Cr Hole and Cr Ripper attended
	Sale RSL Boer War Commemorative Service, Sale	Cr Rossetti attended

28 October	Official Unveiling of Birdie Project, Stratford	Cr Ripper attended
29 October	Heyfield Community Resource Centre AGM	Cr Hole attended
30 October	Official Opening of Gippsland Regional Sporting Complex Stage 2A Development, Sale	Mayor Crossley, Cr Stephens, Cr Maher, Cr Ripper, Cr Bye, Cr Rossetti and David Morcom, Chief Executive Officer attended
30 October	Wellington Shire Citizenship Ceremony, Sale	Mayor Crossley and David Morcom, Chief Executive Officer attended
1 November	ESSO 2018 Community Stakeholder Liaison Dinner, Sale	Mayor Crossley, Cr Stephens, Cr Maher, Cr Ripper and David Morcom, Chief Executive Officer attended

**COUNCILLOR ALAN HALL
MAYOR**

ITEM: A12(1)

YOUTH COUNCIL REPORT

OFFICER:

YOUTH MAYOR

DATE:

20 NOVEMBER 2018

RECOMMENDATION

That Council receive the Youth Mayor's Quarterly Report.

Good evening Councillors

I'd like to begin by acknowledging the Traditional Owners of this land, the Gunai Kurnai people, and pay respects to their elders past and present.

Forming these reports really reminds us of just how much we have grown and developed in our roles as youth councillors amidst the planning and execution of two successful events.

The Upswing Festival, held on 5 October aimed to promote positive mental health amongst our youth by providing opportunities for them to get involved and to inspire this generation to practice self-care by just having a good time! We all, including members of 'Propellor', our FReeZA group had designated roles to create this day and I believe we all learnt the reality of delivering this type of event.

These skills again were put to use when it came to organising our next big event, the Youth Q&A panel with candidates standing in our electorates at the upcoming state election. Youth councillors as well as young members of the community were able to ask questions about things that concerned us. We thoroughly enjoyed this experience and have workshoped ideas for next time which might encourage candidates to answer the question directly! I would be understating it to say there was some frustration with answers given. We would also like to thank Mayor Crossley, Councillor Ripper and Councillor McCubbin for attending this event.

The excitement doesn't stop there, with planning for next events already underway. Alongside annual events in the Youth Council Calendar (2019 Step Up Youth Summit and Youth Week), we have decided to encourage diversity, being different and coming together with a 'colour run' to celebrate Harmony Day in March 2019.

We have had many opportunities to speak publicly on ABC Radio and WIN TV about different projects and issues, which is one of the reasons why we have decided to include a public speaking component to our meetings whereby youth councillors can each make a presentation on a certain topic and receive constructive criticism to develop and enhance our advocacy and leadership skills through public speaking.

We have begun an Instagram page which we hope will engage our peers more effectively than Facebook, which reaches more people our parents' age (although I must add we are still working on our current system to ensure enough posts).

One last thing I would really like to address tonight is following Prime Minister Scott Morrison's announcement of \$52m one-off funding to existing Headspace services, Youth Council has written to our local Member of Parliament, Danny O'Brien asking for assurances that he will advocate for the Headspace Bairnsdale or Morwell offices to include outreach services into Wellington. We respectfully ask if Council would do the same as youth mental health issues continue to be one of the key concerns across Wellington and we have very few services offering support.

As always, we welcome any Councillors who would like to attend our Youth Council meetings in part or whole to do so.

We thank you once again for your ongoing support!

Bek Hector
Youth Mayor



B –REPORT

DELEGATES

DELEGATE REPORT B1 ARTLANDS CONFERENCE OCTOBER 10TH – 14TH BENDIGO

OFFICER: COUNCILLOR DARREN McCUBBIN

DATE: 20 NOVEMBER 2018

RECOMMENDATION

That the delegates report be noted.

The “Artlands” Conference is a Annual Australia wide conference of Regional Arts Australia featuring guest speakers and presentations relevant to regional communities. This year it was held in Bendigo around the Ulumburra Arts Precinct. Some musings from the conference

The framework for Day One of the conference was based around the nine goals outlined in the Dja Dja Warrung Clans Aboriginal Corporation Country Plan and its application to the Cultural Plan for the City of Bendigo.

Later in the conference the City of Greater Bendigo Arts and Cultural Strategy was discussed. This strategy coming out of extensive community conversations aims to inspire a culture of creativity, encourage collaboration, open up spaces and networks and create new opportunities for creativity in all its forms. Through this Bendigo has launched a proposal to be a City of Gastronomy where food and creativity are at the heart of the story. They also presented ways to encourage new online businesses exemplified by a young entrepreneur creating digital material for Hollywood from his home in Bendigo.

RECOMMENDATION: That Council have a briefing on our current Arts and Cultural Strategy and discuss ways to better focus activities, encourage collaboration, develop links with local Indigenous organisations and better support creative tourism, events and business opportunities.

I attended a session on Regional Relocation by ARENA theatre company that had recently relocated from Melbourne to Bendigo. ARENA is a very well credentialed theatre company working with young people through school workshops and residencies. One recent collaboration saw students in Cann River engage on a project that was ultimately part of a Melbourne series of theatre performances.

RECOMMENDATION: That the current Masterplan for the WEDGE consider the possibility of a Regional Relocation of a professional theatre company to create a unique theatre experience for Gippsland. This company and the facilities of the WEDGE could also offer teaching and learning opportunities possibly by connection to the new campus of Federation TAFE.

CR DARREN McCUBBIN



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1 CHIEF EXECUTIVE OFFICER'S REPORT

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 20 NOVEMBER 2018

RECOMMENDATION

That the Chief Executive Officer's Report be received.

- 7 October Attended the Rural Councils Forum and Annual General, Meeting, Melbourne.
- 18 October Attended a Councillor Community Conversation with Animal Aid Shelter representatives. In attendance was Cr McCubbin, Cr Maher and Cr Ripper.
- 19 October Met with VicRoads Regional Director, Scott Lawrence, Sale.
- 23 October Attended **Ms Harriet Shing MP's** funding announcement of the Sale Tennis Club \$1 million project, Sale. In attendance was Mayor Crossley, Cr McCubbin and Cr Rossetti.
- Met with Gippsland Water's Executive team alongside Wellington Shire Council's Executive team.
- 25 October Attended the LGPro CEO Forum, Castlemaine.
- 26 October Attended the Gippsland Local Government Network Group Forum, Warragul alongside Mayor Crossley.
- 28 October Attended the 2018 Ladbrokes Sale Cup Day.
- 30 October Hosted the Official Opening of the Gippsland Regional Sporting Complex Stage 2A Development, Sale in conjunction with Federal Member for Gippsland **The Hon Darren Chester MP** and Member for Eastern Victoria Region **Ms Harriet Shing MP**. In attendance was Mr Danny O'Brien MLA, The John Leslie Foundation representative Mr Brian Castles, Mayor Carolyn Crossley, Cr Stephens, Cr Maher, Cr Ripper, Cr Bye and Cr Rossetti.
- Hosted a Citizenship Ceremony alongside Mayor Carolyn Crossley, Sale. In attendance was The Hon Darren Chester, Ms Harriet Shing MP and Mr Danny O'Brien MLA.
- 31 October Attended a joint meeting between VicRoads and Wellington Shire Council Executive team members.
- 1 November Attended the 2018 ESSO Community Stakeholder Liaison Dinner, Sale. In attendance was Mayor Crossley, Cr McCubbin, Cr Stephens, Cr Maher and Cr Ripper.
- 2 November Attended the Gippsland Regional Partnership meeting, Warragul.
- 14- 16 November Attended the Local Government Chief Officers Group Meeting, New Zealand.

ITEM C1.2**OCTOBER 2018 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
 ACTION OFFICER: CHIEF EXECUTIVE OFFICER
 DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the October 2018 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the October 2018 Council Performance Report as attached.

BACKGROUND

The October 2018 Council Performance Report comprises key highlights towards achievement of the 2017-21 Council Plan together with an overview of Council finances including an Income Statement with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

OPTIONS

Following consideration of the attached October 2018 Performance Report, Council can resolve to either:

1. Receive and note the October 2018 Council Performance Report; or
2. Not receive and note the October 2018 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached October 2018 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The October 2018 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Strategic Objective 6.3 states that Council will:

"Maintain a well governed, transparent, high performing, ethical and accountable organisation"

Strategy 6.3.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"

Strategy 6.2.2 states that Council will:

"Actively engage with both internal and external stakeholders to appropriately inform about council business"

OCTOBER 2018 PERFORMANCE REPORT

OCTOBER 2018 COUNCIL PLAN HIGHLIGHTS

GRSC Stage 2A project complete

Gippsland Regional Sports Complex (GRSC) Stage 2A project, a new pavilion and synthetic pitch for hockey and other sports, was officially completed with an opening event on 30 October, attended by local politicians and dignitaries and a large contingent of user groups and the broader community. Public access and use commenced the day after the official opening, with an estimated 100 people attending the 'come and try' session.

Funding announced for community facilities

Several community facilities projects have been successfully externally funded by the State Government, as announced this month, including Stratford Recreation Reserve Changerooms (\$500k contribution), Stephenson Park Changerooms (\$800k contribution), Pine Lodge Tennis Court Renewal (\$250k contribution) and Cameron Stadium Redevelopment (\$4M contribution). Project planning and design development is underway.

West Sale Airport Runway Extension

West Sale Airport Runway Extension construction and lighting tenders were received within budget. Environmental approval received for removal of vegetation required to allow runway extension project to progress.

'Steakholder' forum

The first Gippsland Regional Livestock Exchange (GRLE) 'Steakholder' forum was completed during the month, with a range of stakeholders participating. Presentations covered topics such as saleyard trends and opportunities, animal welfare and commodities outlook.

Planning Scheme Amendment

On 2 October 2018, Council resolved to correct a historic mapping anomaly at the former butter factory site in Yarram, which will ensure that the Heritage Overlay is correctly applied to this historic building. This correction, which has landowner support, will be implemented via Planning Scheme Amendment C100.

John Leslie Art Prize exhibition

The John Leslie Art Prize exhibition was on show in the Gippsland Art Gallery throughout October, together with exhibitions by Dr Aunty Eileen Harrison and Kevin Lincoln. Eileen presented an artist talk on 25 October which attracted 40 people.

Esso Collection of Australian Art

On 19 October the gallery formally launched the Esso Collection of Australian Art and acknowledged the recent gift of 40 original artworks from its corporate collection to the Gippsland Art Gallery. Guest speaker was Mr Richard Owen, Chairman of ExxonMobil Australia.

Gifts and Donations to Gallery

A gift of 55 mid-century Australian studio ceramics pieces was received from Dr James Baxter valued at \$36,000, and the Gallery received a \$10,000 donation from an anonymous local farming family to establish the Gippsland Textiles Collection.

Education activities at Gallery

Another busy month for education in the gallery with three life drawing classes held, three Gallery Geckos children's events as well as lots of outreach visits to schools and kindergartens across the Shire. The gallery established a children's activity area in Gallery 3 to celebrate Children's Week (22-26 October).

'Libraries Change Lives'

Data from the Public Libraries Victoria 'Libraries Change Lives' campaign reveals that Wellington Shire Libraries return \$3.70 to the community for each funding dollar.

Children's Week and holiday programs

In conjunction with the Toy Library, the Library held Children's Week programmes, promoting their resources and instilling the importance of learning from play in the Botanic Gardens, attracting 33 adults and 41 children. 'Over the Rainbow' programs were held in the last week of school holidays, with Halloween CrafterNoons held at each branch at the end of the month. These 11 programs attracted 296 attendees across the Shire.

Adult programs at Library

Adult programmes included well-attended author talks by Tony Clark on RAAF fatal training accidents in WW2 and best-selling romance novelist, Trisha Stringer with 50 and 25 attendees.

GRSC Floor replacement

Progress on the GRSC stadium floor replacement, to upgrade the Gerfloor to a 'sprung' timber floor, is going well with around 90% of the new floor laid and enthusiastically inspected by user group representatives this month. This project is on track for completion by the end of January 2019.

Pools getting summer ready

October has seen the continuation of preparations for the outdoor seasonal pools operations. Recruitment of summer staff has progressed with approximately 30 new pool lifeguards completing mandatory qualifications and stage 1 of work site specific inductions.

Group fitness

Enrolments remain strong for Group Fitness programs which has been boosted by the 'RAW HIIT' program and the addition of a new program 'GRIT'.

Positive feedback for digital signage

New digital signage at Aqua Energy is working well and drawing positive verbal feedback from members and visitors. The success of this has been greatly assisted by the design support that was provided by Council's Communications Team.

Youth events

Two outstanding events were facilitated by Youth Council this month: 'Upswing' youth mental health festival and a Q & A session with candidates for the upcoming state government election in Gippsland East and South electorates. Both events brought the community together and provided opportunities for leadership, learning and cooperation for youth councillors.

Community Assistance Grants

Community Assistance Grants were awarded for 20 events, 6 projects and 11 facilities across the Shire.

Risk-based roadside vegetation management

A risk-based roadside vegetation management pilot project commenced in October which seeks to implement a new risk-based plan in a well-studied area near Briagolong. This pilot area has been identified as a high-risk area by both Victorian Fire Risk Register and Bushfire Risk Landscape (Phoenix Rapidfire modelling). The pilot study will provide information about feasibility and implementation cost of the proposed work. The benefit of this project will be further refinement of the planning model and the ability to accurately cost a wider program of works.

E-waste infrastructure grants

Application was successful in securing \$100,000 e-waste infrastructure grants for 5 sites of Kilmarnock, Maffra, Heyfield, Stratford and Yarram.

Sustainability education program statistics are up by 50% compared to same time last year.

Asset management updates

Inspections for buildings and structures condition assessment & valuation commenced on 22 October.

Council made a financial commitment to purchase new shire-wide aerial photography in 2018/19.

Know Your Council website

2017/18 Know Your Council data was published by Local Government Victoria on 30 October. According to the website, Wellington Shire Council performs well when compared to other large rural councils in several service areas.



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

OCTOBER 2018 FINANCIAL REPORT

INCORPORATED IN PERFORMANCE REPORT

OPERATING RESULT
For the period ending 31 October 2018

	YEAR TO DATE 2018			FULL YEAR 2018-19	
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's
Income					
Rates and charges	61,346	60,814	532	61,677	61,411
Statutory fees & fines	260	213	47	811	811
User fees	2,018	2,004	14	7,525	7,525
Grants - operating	3,051	2,477	574	7,893	8,580
Contributions - monetary	432	40	392	367	317
Other income	883	505	378	2,135	2,135
Total Income	67,990	66,053	1,937	80,408	80,779
Expenditure					
Employee costs	8,177	8,638	461	27,017	26,927
Contractors, materials and services	8,665	8,498	(167)	32,715	32,297
Bad and doubtful debts	-	-	-	86	86
Depreciation and amortisation	6,682	6,578	(104)	24,130	24,130
Borrowing costs	35	130	95	391	391
Other expenses	417	214	(203)	2,453	2,453
Total Expenditure	23,976	24,058	82	86,792	86,284
OPERATING RESULT	44,014	41,995	2,019	(6,384)	(5,505)
Grants - capital recurrent	600	578	22	2,456	1,617
Grants - capital non recurrent	2,970	778	2,192	13,660	12,219
Contributions - monetary - capital	198	249	(51)	1,229	1,229
Contributions - non monetary	49	-	49	-	-
Recognition of assets	44	-	44	-	-
Derecognition of assets	(53)	-	(53)	-	-
Net gain/loss on disposal of property, infrastructure, plant & equipment	70	42	28	151	151
Other Income - capital	46	-	46	574	153
Surplus/(Deficit) for the period	47,938	43,642	4,296	11,686	9,864

The forecast figures reflect any known changes that have arisen since the adoption of the original budget. Including these changes in an adjusted budget sense enables Council to more accurately monitor financial performance during the year and predict the end of year position.

A summary of major operating variances that have occurred to date ending October 2018 are:

Income

- **\$0.53 million** Additional rates struck since 2018/19 budget adoption.
- **\$0.57 million** New operating grant funding of \$80k has been received for a technical assessment under the West Sale industrial area - streamlining for growth initiative and a new LGV grant to partly fund a new position to accelerate work on major projects . Additional \$192k has been received for the first quarter instalment for Victoria Grant Commission allocation, which will result to an overall increase of \$768k for the year. Annual funding of \$95k for "The Wedge" has been received earlier than planned and additional 2018/19 funding has also been received for Mosquito monitoring program and school crossing supervision.
- **\$0.39 million** Contribution invoices towards various community projects such as Sale Memorial Hall upgrade, Safety Together and public open space have been raised.
- **\$0.38 million** Other income primarily represent higher than expected interest on investments of \$348k due to level of cash held.

Expenditure

- **\$0.46 million** Employee costs are slightly lower than budgeted due to \$296k savings in 18/19 WorkCover premium and staff vacancies throughout the organisation but slightly offset by use of casual and agency staff.
- **(\$0.17 million)** Contractors, materials and services variance includes:
 - a. **(\$174k)** - Purchase of additional Civica Authority (Corporate Software) modules.
 - b. **(\$114k)** - Contribution to the L2P program was made in August 2018 in line with earlier receipt of the funding.
 - c. **(\$83k)** - Various parks and services seasonal works have been carried out mainly for urban coastal vegetation management, tree maintenance and minor landscaping.
 - d. **\$83k** - Delays in finalising community assistance and quick response grant applications.
 - e. **\$78k** - Underspends in emergency management initiatives mainly bushfire mitigation and fire access roads.
 - f. **\$62k** - Consultant expenditure yet to be incurred for some leisure services, strategic planning and community wellbeing projects.
- **(\$0.20 million)** Other expenditure variance represents assets written off (non cash impact) mainly for roads and parks open spaces.

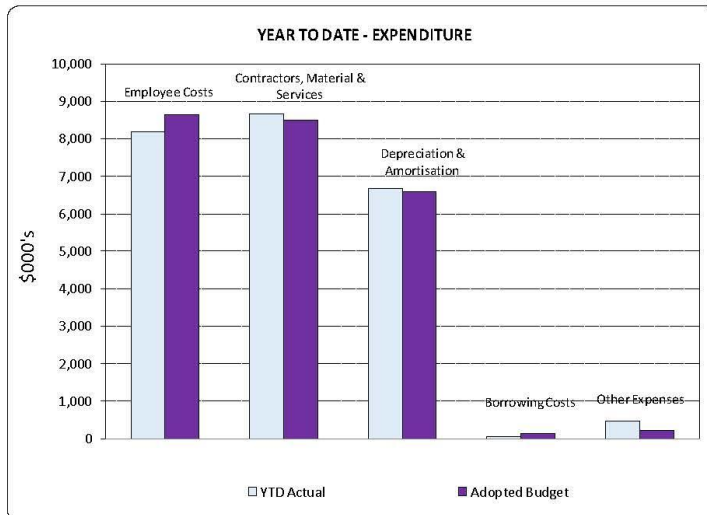
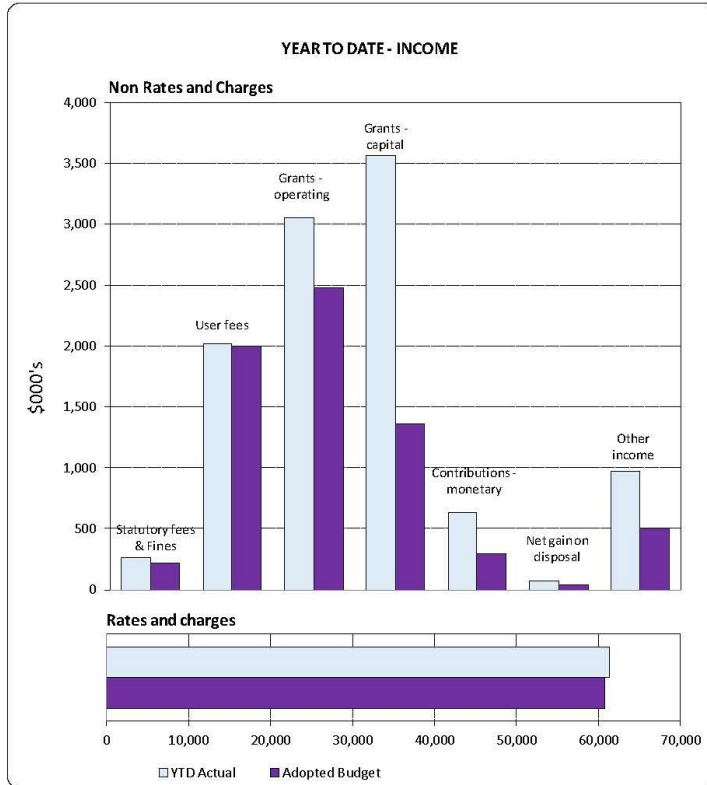
A summary of major capital variances that have occurred to date ending October 2018 are:

- **\$2.20 million** Majority of the capital grant variance relates to final invoices raised for the Port of Sale Redevelopment project of \$2.2 million.

Full Year Forecast to Adopted Budget

The forecast surplus is mainly due to an increase of \$2.2 million in capital funding relating to projects including Rosedale Revitalisation, GRSC Complex Stage 2A and West Sale Airport - Runway extension where funding will now be received in 2018/19. This is partly offset by an increase in the operating result deficit of (\$879k), resulting from increased contractor expenses, associated with projects being finalised from the prior year.

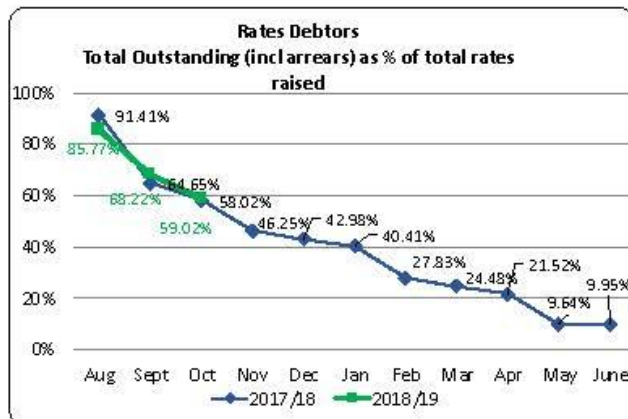
OCTOBER 2018 COMPONENTS AT A GLANCE



BALANCE SHEET

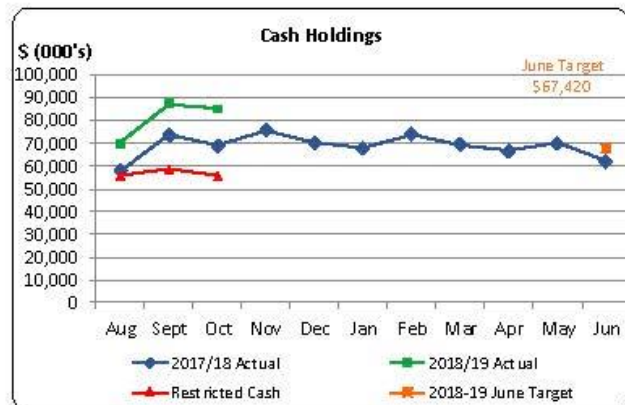
As at 31 October 2018

Actual		Actual	Forecast	Adopted Budget
October 17		October 18	June 19	June 19
\$000's		\$000's	\$000's	\$000's
Assets				
106,986	Total Current Assets	125,897	74,110	71,698
851,624	Total Non Current Assets	895,203	919,533	893,201
958,610	Total Assets	1,021,102	993,643	964,899
Liabilities				
10,224	Total Current Liabilities	10,123	21,950	24,019
12,521	Total Non Current Liabilities	24,467	22,571	11,869
22,745	Total Liabilities	34,589	44,521	35,888
935,866	Net Assets	986,512	949,122	929,011



The rate debtors outstanding at the end of October 2018 were \$40.19 million (59.0%) compared to October 2017 of \$38.12 million (58.0%).

The second rate instalment is due 30 November 2018.



Council cash holdings at the end of October 2018 are \$85.0 million and higher than October 2017 of \$68.8 million due to advance funds and lower than expected expenditure

The current cash holdings includes restricted funds of \$9.6 million to reserves, \$22.9 million to cover provisions, and \$18.8 million associated with the operating and capital carried forwards.

The balance is generally working capital for ongoing operations.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

For the period ending 31 October 2018

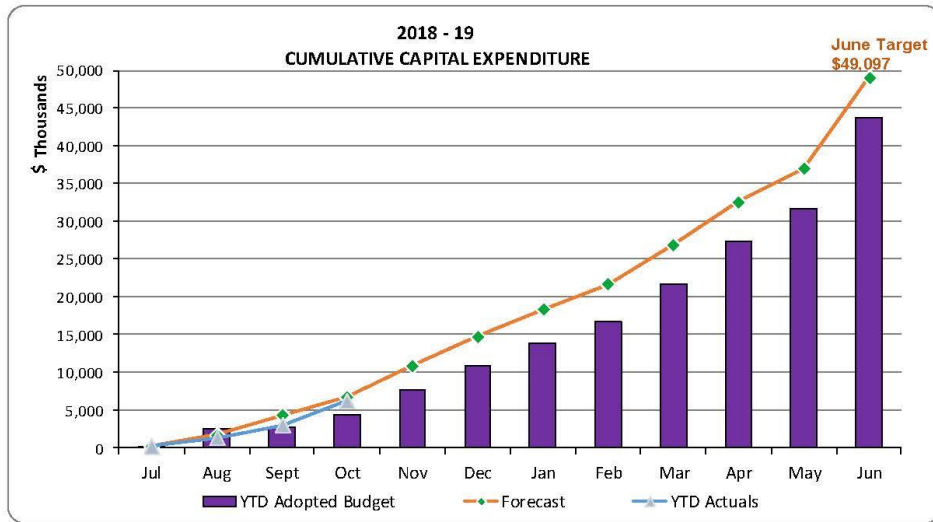
	YEAR TO DATE 2018-19			FULL YEAR 2018-19	
	Actual	Adopted Budget	Variance	Forecast*	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's
Property	2,112	1,761	(351)	8,453	6,907
Infrastructure	3,220	3,534	314	37,056	33,284
Plant and Equipment	886	1,465	579	2,924	2,821
Intangibles	-	-	-	664	664
Grand Total	6,218	6,760	542	49,097	43,676

	YEAR TO DATE 2018-19			FULL YEAR 2018-19	
	Actual	Adopted Budget	Variance	Forecast*	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's
Renewal	2,734	3,072	338	28,866	26,596
Upgrade	1,553	1,679	126	13,986	12,784
Expansion	536	714	178	4,479	3,961
New Assets	1,395	1,295	(100)	1,766	335
Grand Total	6,218	6,760	542	49,097	43,676

* \$4m Additional Capital Works have been carried forward since 2018/19 budget was adopted. This includes funding for GRSC Stage 2A, Rosedale Street Revitalisation and Cameron Sporting Complex Stadium. Efforts to complete projects carried over and to meet the anticipated pattern of expenditure are priorities at this stage.

Capital works summary for the period ending 31 October 2018

- Overall 33 projects are at practical completion, 25 more projects are underway and 22 project have had contracts awarded but not yet commenced. 47 projects are in PRE-PLANNING (development of the concept design, the detail design, community consultation and seeking quotes or tenders).
- The GRSC Complex Stage 2A is now complete and the official opening was held in October 2018.
- Design works are proceeding for the multiyear Cameron Sporting Complex project with works to commence in 2019.
- GRSC Floor Resurfacing works are progressing well with the expected works to be completed by January 2019.
- Works on Pound Road West/Gelliondale Road, Alberton have commenced and are expected to be completed by the end of December 2018. The reconstruction of 2.2 km of the Cairnbrook Road has also commenced.
- The annual reseal program is progressing to schedule.
- Marley North - Special Charge Scheme project is progressing with the footpath works completed.
- Works on the Boisdale Newry Road Safety Upgrades and the Sale Toongabbie Road Reconstruction have been completed.





C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management

OBJECTIVE

To report on all assembly of Councillor records received for the period 30 October 2018 to 13 November 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note and receive the attached Assembly of Councillor records for the period 30 October 2018 to 13 November 2018.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 30 October 2018 to 13 November 2018.

Assembly of Councillors summary of reports received for the period 30 October 2018 to 13 November 2018.

Date	Matters considered	Councillors and officers in attendance
7 November 2018	Community Facilities Operating Subsidies Agribusiness Gippsland Residential Road and Street Construction Plan Proposed Purchase of Land Flooding Creek Gippsland Regional Livestock Exchange Quarterly Update – November 2018 Yarram Tree Planting Environmental Upgrade Agreements (EUA)	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor McCubbin, Councillor Maher, Councillor Ripper, Councillor Rossetti, Councillor Stephens. David Morcom, Chief Executive Officer Chris Hastie, General Manager Built and Natural Environment Arthur Skipitaris, General Manager Corporate Services Sharon Houlihan, General Manager Community & Culture John Websdale, General Manager Development Karen McLennan, Manager Community Wellbeing (Item 1) Bodye Darvill, Coordinator Community Committees (Item 1) Geoff Hay, Senior Economic Development Officer (Item 2) Mark Coleman, Economic Development Officer (Item 2) John Tatterson, Manager Built Environment (Item 3) Zac Elliman, Coordinator Road Planning (Item 3) Tim Rowe, Manager Natural Environment & Parks (Item 4, 6 & 7) Liam Cole, Open Space Planning Officer (Item 4) Paul Johnson, Manager Business Development (Item 5) Daniel Gall, Coordinator Commercial Property (Item 5) Denis Murphy, Senior Commercial Property Officer (Item 5)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 30 October 2018 to 13 November 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

"Maintain a well governed, transparent, high performing, ethical and accountable organisation."

Strategy 6.3.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 7 November 2018

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti (<i>from item 5</i>)	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMC&C	✓	
C Hastie, GMB&NE	✓		J Websdale, GMD	✓	
A Skipitaris, GMCS	✓				

Others in attendance: (list names and item in attendance for)	Item No.
Karen McLennan, Bodye Darvill	1
Geoff Hay, Mark Coleman, (<i>External Presenter Stuart Quigley Chairman Agribusiness Gippsland</i>)	2
John Tatterson, Zac Elliman	3
Tim Rowe, Liam Cole	4
Paul Johnson, Daniel Gall, Denis Murphy	5
Tim Rowe	6
Tim Rowe, (<i>External Presenter Scott Bocskay – Better Building Finance – Sustainable Melbourne Fund</i>)	7

3. **Matters/Items considered at the meeting (list):**

1. Community Facilities Operating Subsidies
2. Agribusiness Gippsland
3. Residential Road and Street Construction Plan
4. Proposed Purchase of Land Flooding Creek
5. Gippsland Regional Livestock Exchange Quarterly Update – November 2018
6. Yarram Town Tree Planting
7. Environmental Upgrade Agreements (EUA)

4. **Conflict of Interest disclosures made by Councillors:**

Nil



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**SEPTEMBER MONTHLY PLANNING DECISIONS**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of September 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 September and 30 September 2018.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 September and 30 September 2018 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report of recent planning permit trends and planning application determinations between 1 September and 30 September 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

'Wellington Shire is well planned, considering long term growth and sustainability.'

Strategy 2.3.3

'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'

This Report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/09/2018 AND 30/09/2018

Application No/Year	Date Received	Property Title & Address	Proposal	Status
122-3/2005	28/08/2018	Assessment No. 198788 LOT: 1 PS: 97578 18 CARRS CREEK RD LONGFORD	Use and development of the land for animal boarding (up to 70 dogs).	Permit Issued by Delegate of Resp/Auth 6/09/2018
262-2/2013	30/08/2018	Assessment No. 356535 LOT: 3 PS: 637835T 17-37 STATION ST MAFFRA	IN1Z subdivision of the land into 5 lots.	Permit Issued by Delegate of Resp/Auth 24/09/2018
291-4/2014	28/05/2018	Assessment No. 432534 PC: 375225U GLENMAGGIE RD GLENMAGGIE	Use & development of a dwelling/removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 12/09/2018
124-2/2016	5/02/2018	Assessment No. 48843 PC: 373273T 104-110 STEVENS ST SALE	Buildings and works associated with construction of a single dwelling.	NOD issued by Delegate of Respon/Auth 3/09/2018
107-2/2017	23/08/2018	Assessment No. 196170 LOT: 3 PS: 736756M 11 IRVING ST SEASPRAY	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 5/09/2018
230-2/2017	28/08/2018	Assessment No. 282996 LOT: 2 PS: 145912 183 YARRAM-PORT ALBERT PORT ALBERT	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth 6/09/2018
260-2/2017	30/08/2018	Assessment No. 260406 PC: 376149D 11-13 SEVENTH AVE PARADISE BEACH	Buildings and works/extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 10/09/2018
83-1/2018	19/03/2018	Assessment No. 86959 LOT: 1 TP: 126525W 206 LIND AVE DARGO	Use and development associated with construction of a storage shed.	Permit Issued by Delegate of Resp/Auth 10/09/2018
88-2/2018	2/08/2018	Assessment No. 185868 LOT: 4 PS: 504529U 6.471 SOUTH GIPPSLAND LONGFORD	Use and development/construction of dwelling & outbuilding.	Permit Issued by Delegate of Resp/Auth 3/09/2018
119-2/2018	14/09/2018	Assessment No. 211557 LOT: 24 LP: 52647 4 SHORELINE DVE GOLDEN BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 21/09/2018
127-1/2018	20/04/2018	Assessment No. 46854 PC: 376816P 216-228 RAYMOND ST SALE	Buildings and works associated with alterations to existing building.	Permit Issued by Delegate of Resp/Auth 27/09/2018

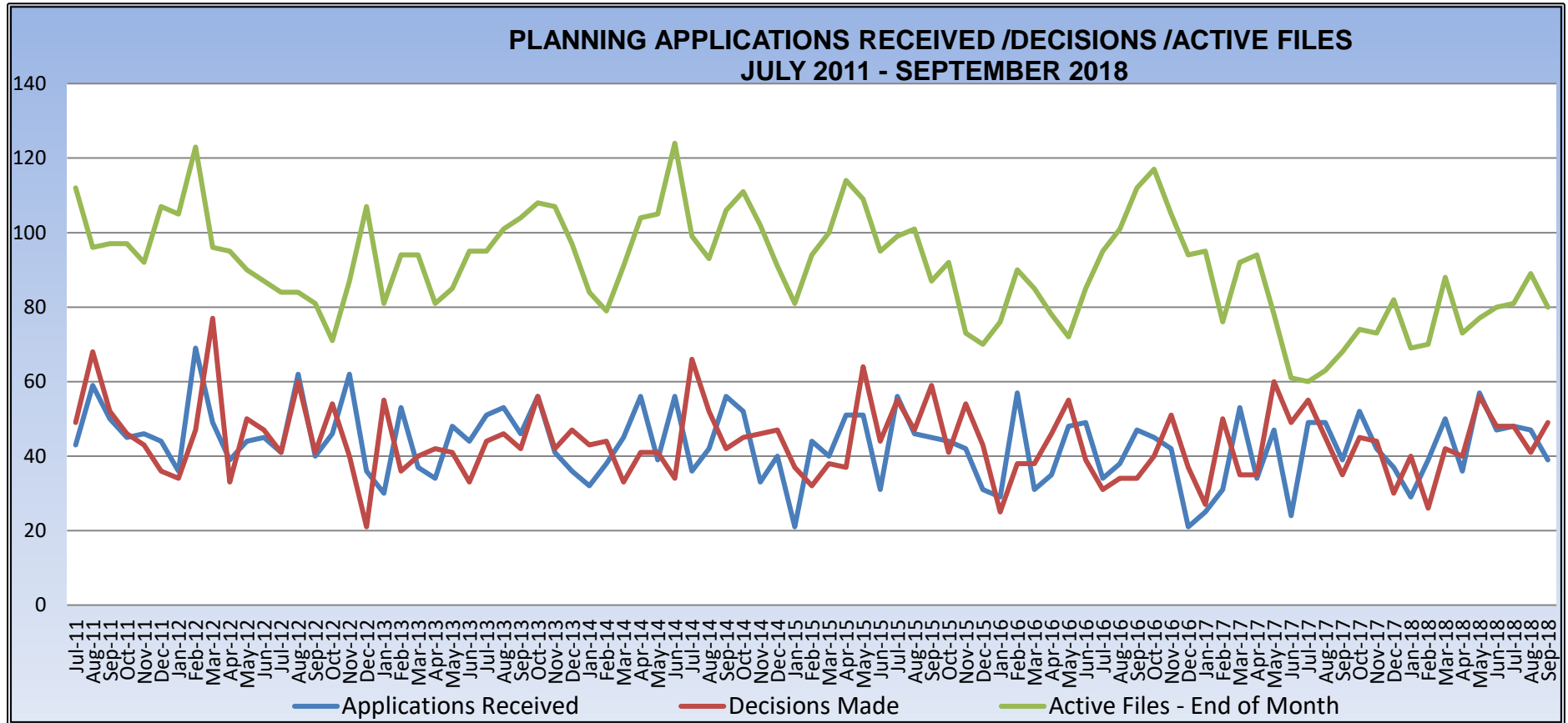
Application No/Year	Date Received	Property Title & Address	Proposal	Status
172-1/2018	22/05/2018	Assessment No. 82172 LOT: 1 TP: 134035U 32 CHINAMANS LANE SALE	Re-subdivision of the land to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth 7/09/2018
182-1/2018	29/05/2018	Assessment No. 256347 LOT: 857 LP: 40160 9 TWENTY THIRD ST PARADISE BEACH	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 18/09/2018
189-1/2018	5/06/2018	Assessment No. 233726 LOT: 215 LP: 50201 48-52 LAKE ST LOCH SPORT	B & W Mixed use commercial & retail building/4 dwellings.	NOD issued by Delegate of Respon/Auth 24/09/2018
198-1/2018	12/06/2018	Assessment No. 110585 PTL: 5 PS: 4161 729B COWWARR-HEYFIELD HEYFIELD	Extension to existing dairy effluent pond.	Permit Issued by Delegate of Resp/Auth 19/09/2018
209-1/2018	20/06/2018	Assessment No. 31971 LOT: 1 TP: 17001S 2 STEAD ST SALE	Display of advertising signage.	Permit Issued by Delegate of Resp/Auth 6/09/2018
211-1/2018	20/06/2018	Assessment No. 229674 LOT: 2481 LP: 70939 18 ELIZABETH CRT LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 6/09/2018
212-1/2018	20/06/2018	Assessment No. 291864 LOT: 2 LP: 37472 258 COMMERCIAL RD YARRAM	Liquor licence and reduction to carparking (up to 13 spaces).	Permit Issued by Delegate of Resp/Auth 19/09/2018
216-1/2018	21/06/2018	Assessment No. 108274 CA: 16 SEC: D 142 TYLERS RD PEARSONDALE	Subdivision of the land to excise a dwelling.	Permit Issued by Delegate of Resp/Auth 4/09/2018
220-1/2018	25/06/2018	Assessment No. 235655 PC: 377387F 56-58 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 14/09/2018
222-1/2018	26/06/2018	Assessment No. 280933 LOT: 52 PS: 44853 60 MCLOUGHLINS RD MCLOUGHLINS BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 11/09/2018
238-1/2018	10/07/2018	Assessment No. 237602 LOT: 1679 LP: 58872 249 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with construction of a new dwelling.	Permit Issued by Delegate of Resp/Auth 21/09/2018
239-1/2018	10/07/2018	Assessment No. 391631 LOT: 2 PS: 634890B 719 BALLOONG RD WOODSIDE	Buildings and works associated with construction of a new dwelling.	Permit Issued by Delegate of Resp/Auth 3/09/2018

Application No/Year	Date Received	Property Title & Address	Proposal	Status
240-1/2018	11/07/2018	Assessment No. 229120 LOT: 1050 LP: 55692 39 DAVIES ST LOCH SPORT	Extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 10/09/2018
246-1/2018	16/07/2018	Assessment No. 427187 LOT: 1 PS: 605253X HALLS RD STRATFORD	Use and development associated with construction of a new dwelling.	Permit Issued by Delegate of Resp/Auth 24/09/2018
259-1/2018	24/07/2018	Assessment No. 424903 LOT: 1 PS: 804076J 40-46 DAWSON ST STRATFORD	Display a major promotion sign.	Permit Issued by Delegate of Resp/Auth 19/09/2018
260-1/2018	24/07/2018	Assessment No. 392860 LOT: 2 LP: 343281A 19 HARVEYS RD CARRAJUNG LOWER	Building and works associated with construction of single dwelling.	Permit Issued by Delegate of Resp/Auth 13/09/2018
268-1/2018	30/07/2018	Assessment No. 421743 LOT: 2 PS: 613336X 98 ZACHER RD LONGFORD	Construct access to a road zone.	Permit Issued by Delegate of Resp/Auth 12/09/2018
269-1/2018	30/07/2018	Assessment No. 217117 LOT: 645 LP: 52648 34 SEA BREEZE AVE GOLDEN BEACH	Construct a fence.	Withdrawn 20/09/2018
275-1/2018	2/08/2018	Assessment No. 385765 PC: 357022M 37 TARRAVILLE RD PORT ALBERT	B & W associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 20/09/2018
277-1/2018	7/08/2018	Assessment No. 239533 LOT: 385 LP: 50201 5 REEVES ST LOCH SPORT	B & W associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 11/09/2018
288-1/2018	15/08/2018	Assessment No. 83279 LOT: 2 PS: 131590 31 FOSTERTON RD COBAINS	Buildings and works associated with extensions to an existing abattoir	Permit Issued by Delegate of Resp/Auth 19/09/2018
289-1/2018	15/08/2018	Assessment No. 278457 LOT: 1 TP: 863064U 65 TARRAVILLE RD PORT ALBERT	Buildings and works associated with extensions to an existing dwelling	Permit Issued by Delegate of Resp/Auth 26/09/2018
293-1/2018	16/08/2018	Assessment No. 187104 LOT: 22 BLK: B LP: 8478 8 SELLARS ST THE HONEYSUCKLES	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 18/09/2018
297-1/2018	20/08/2018	Assessment No. 323592 LOT: 1 TP: 322929C 1 PORTAS MILL LANE HEYFIELD	B & W associated with extension to existing industrial shed.	Permit Issued by Delegate of Resp/Auth 20/09/2018

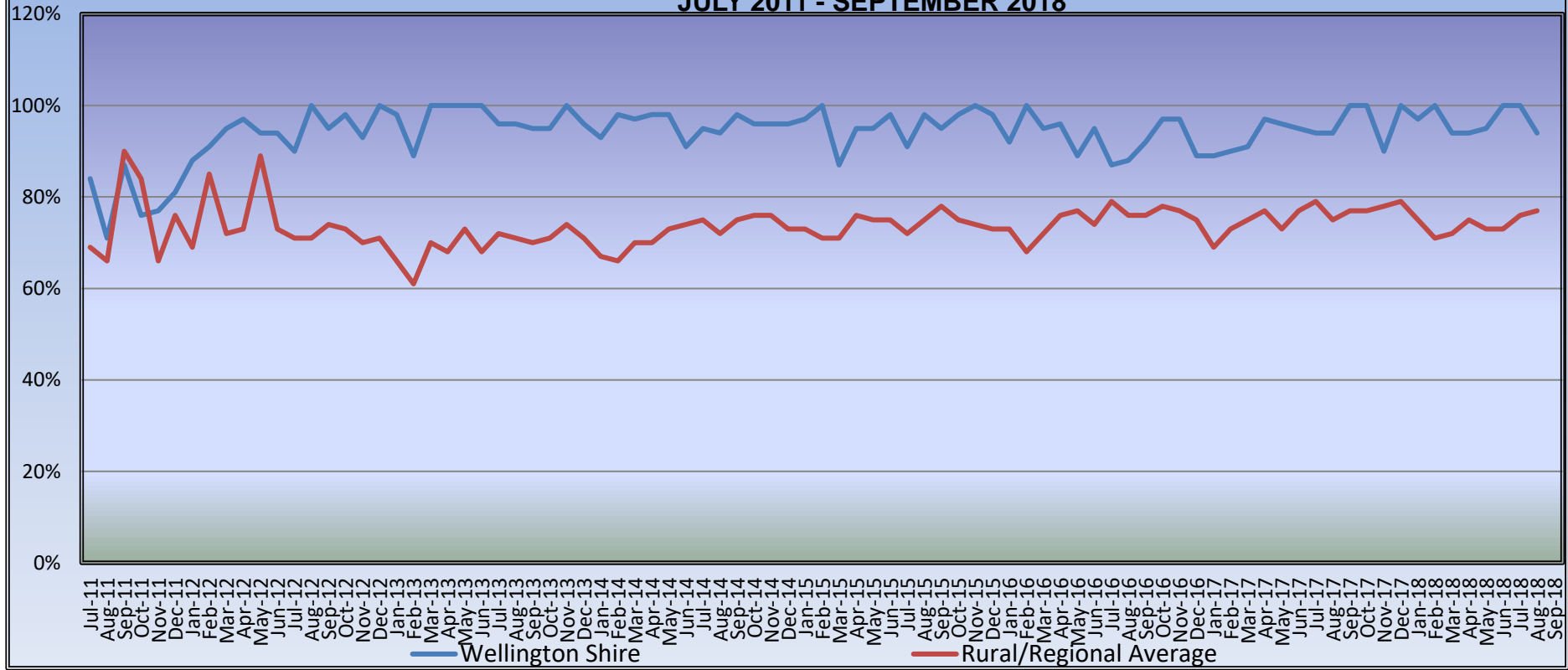
Application No/Year	Date Received	Property Title & Address	Proposal	Status
299-1/2018	21/08/2018	Assessment No. 16311 PPC: 109545 50 UNION ST SALE	Use of the land for car sales.	Permit Issued by Delegate of Resp/Auth 18/09/2018
303-1/2018	27/08/2018	Assessment No. 316265 CA: 7 SEC: 12 17 MACFARLANE ST HEYFIELD	Buildings and works associated with construction of toilet facility.	Permit Issued by Delegate of Resp/Auth 5/09/2018
307-1/2018	30/08/2018	Assessment No. 278861 PTL: 36 BLK: 4 PS: 3222 16 VICTORIA ST PORT ALBERT	Buildings and works associated with extensions to existing shed.	Permit Issued by Delegate of Resp/Auth 12/09/2018
308-1/2018	30/08/2018	Assessment No. 45757 LOT: 1 TP: 399511 34 MACALISTER ST SALE	Works associated with construction of a basketball court.	Permit Issued by Delegate of Resp/Auth 10/09/2018
309-1/2018	3/09/2018	Assessment No. 442806 LOT: 2 PS: 804066M 114B MARLEY ST SALE	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 7/09/2018
312-1/2018	3/09/2018	Assessment No. 299735 LOT: 1 PS: 315533H 215 BOLGERS RD DEVON NORTH	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 4/09/2018
313-1/2018	3/09/2018	Assessment No. 101402 LOT: 2 PS: 819978G BROWNS RD FULHAM	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 7/09/2018
314-1/2018	5/09/2018	Assessment No. 247155 PC: 164050V 40-42 WATTLE GVE LOCH SPORT	Buildings and works associated with construction of a solid fence.	Permit Issued by Delegate of Resp/Auth 10/09/2018
318-1/2018	30/08/2018	Assessment No. 331058 PC: 376159A 1 MAIN ST BOISDALE	Buildings and works associated with construction of a carport.	Permit Issued by Delegate of Resp/Auth 12/09/2018
326-1/2018	13/09/2018	Assessment No. 242511 LOT: 1804 LP: 58872 25 THE BOULEVARD LOCH SPORT	Buildings and works associated with construction of a garage	Permit Issued by Delegate of Resp/Auth 18/09/2018
333-1/2018	19/09/2018	Assessment No. 322586 LOT: 1 TP: 374250Y 48 TEMPLE ST HEYFIELD	Buildings/works associated with reconstruction of existing building.	Permit Issued by Delegate of Resp/Auth 24/09/2018
334-1/2018	19/09/2018	Assessment No. 347187 LOT: 1 PS: 627857P 646 STRATFORD-MAFFRA MAFFRA	Buildings and works associated with construction of a storage shed.	Permit Issued by Delegate of Resp/Auth 24/09/2018

Application No/Year	Date Received	Property Title & Address	Proposal	Status
335-1/2018	21/09/2018	Assessment No. 185876 LOT: 1 TP: 906114W 6.441 SOUTH GIPPSLAND LONGFORD	Buildings and works associated with an extension to an existing shed.	Permit Issued by Delegate of Resp/Auth 25/09/2018
340-1/2018	25/09/2018	Assessment No. 262279 CA: 6 13 MAIN RD GORMANDALE	Amend red line.	Permit Issued by Delegate of Resp/Auth 26/09/2018

Total No of Decisions Made: 49



**DECISIONS ISSUED WITHIN 60 DAYS
JULY 2011 - SEPTEMBER 2018**





C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**REVOCATION OF UNUSED ROAD LICENCE TROUGHTON STREET ALBERTON**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓		✓	✓	✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider the revocation of part of an unused road grazing licence held over Troughton Street, Alberton.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That pursuant to section 407 (1) of the Land Act 1958, as it is desirable in the public interest, the Department of Environment, Land, Water and Planning be requested that part of the unused road licence held over the unused Government Road being Troughton Street, Alberton be revoked as it is required for public traffic.

BACKGROUND

Wellington Shire Council plans to construct Stage 2 of the Tarra Trail, a shared path from Alberton to Port Albert known as part of its 2018/19 works program. This path links with Stage 1 of the trail previously constructed from Yarram to Alberton.

The route chosen for the Tarra Trail through Alberton traverses road reserves and will require the revocation in part, of an unused road grazing licence held over Troughton Street in Alberton. There is only one licence holder affected, being the abutting property owner.

In August a Council Officer met with the property owner to outline the proposal. On 12 September 2018 a public notice was placed in the Yarram Standard outlining the proposed revocation and submission process and a letter with a copy of the notice was sent to the property owner.

There were no submissions or objections received at the end of the public notification period.

Unused Road Grazing Licences are issued by the Department Land Water Environment and Planning (DELWP) and they may be revoked (in full or part) on written request from Council.

A copy of the plan detailing the proposed part revocation is shown in Attachment 1. A locality plan of the subject area is shown in Attachment 2.

OPTIONS

Council has the following options available:

1. Pursuant to *Section 407 (1) of the Land Act 1958*, request the Department of Environment Land Water and Planning revoke part of the licence held over the unused Government Road being Troughton Street, Alberton as the road is required for public traffic; or,
2. Not agree to the revocation of the licence as the road is not required for public traffic.

PROPOSAL

That pursuant to section 407 (1) of the *Land Act 1958*, as it is desirable in the public interest, the Department of Environment, Land, Water and Planning be requested that part of the unused road licence held over the unused Government Road being Troughton Street, Alberton be revoked as it is required for public traffic.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The section of unused road intended to be revoked is a government road and is licenced by DELWP. Fencing will be required to be constructed on the new licensed alignment and these costs are intended to be covered by the Tarra Trail project.

LEGISLATIVE IMPACT

Application for revocation of the licence has been made pursuant to *Section 407(1) of the Land Act 1958*.

COUNCIL POLICY IMPACT

There is no Council policy on unused road licence consideration with each application being treated on its merit.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme “Service and Infrastructure” states the following strategic objective and related strategy:

Strategic Objective 2.2

“Council assets are responsibly, socially, economically and sustainably managed.”

Strategy 2.2.2

“Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.”

This report supports the above Council Plan strategic objective and strategy.

COMMUNITY IMPACT

The unused Government Road is currently fenced and is used for grazing purposes by the licensee. Part revocation of the licence will allow the use of this section of road reserve to construct Stage 2 of the Tarra Trail shared path. This section of Troughton Street will not be added to the Wellington Shire Council Register of Public Roads.

ENGAGEMENT IMPACT

The licence holder is the only person affected by the licence and has been advised of this proposal and has not provided a written response opposing the proposal.

Attachment 1.

PROPOSED UNUSED ROAD GRAZING LICENCE REVOCATION AND OPENING OF ROAD TO PUBLIC



ITEM C4.2**YORK STREET REVITALISATION PROJECT CONTRACT 2019-039 UNDERGROUND POWER**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 20 NOVEMBER 2018

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the removal of the overhead electrical power lines and poles and to underground the power to allow centre median lighting and other infrastructure works for the York Street Revitalisation Project.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 Contract 2019-039 Underground Power York Street; and***
- 2. The information contained in the confidential document Item F1.1 Contract 2019-039 Underground Power York Street of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 7 November 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The York Street Revitalisation Project was instigated following a number of strategic planning documents that were completed to plan and deliver road and CBD improvements in Sale and other townships across the Shire. These include:

- Sale CBD Precinct Plan (2010)
- Sale, Wurruk and Longford Structure Plan (2010)
- Sale CBD Traffic Management and Car Parking Study (2008)

The Sale Wurruk Longford Structure Plan 2010 identified the need in York Street “to provide streetscape improvements along key streets to enhance character and amenity”.

This document led to further planning and the development of the York Street Rejuvenation Project (2014).

Key outcomes of the York Street Rejuvenation Project include the removal of overhead power lines, provision of centre median lighting, removal of power poles for key corners, traffic and parking improvements, kerb and path renewals, major tree planting and landscaping.

Since the development of the York Street Rejuvenation Project (2014), officers have been working with other agencies including VicRoads, Gippsland Water, AusNet Services and the community to progress planning and implementation of the project.

The project aims to deliver a significant upgrade to the York Street Precinct between Macalister Street and Stawell Street, Sale over several stages. Gippsland Water have funded and implemented the replacement of water mains in the area of works over the past year in preparation for the revitalisation project.

The next phase of the project includes the replacement of overhead power lines and poles with underground services. A quotation has been received from Ausnet Services, the owner of the infrastructure, to complete the required works. Once these works are completed, kerb and footpath replacement and final landscaping works will be implemented.

Budget provision for the phase 1 works described was made during the 2018/2019 financial year with the balance of the project planned for completion over the next two financial years.

OPTIONS

Council has the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for York Street Revitalisation Project - Contract 2019-039 - Underground Power; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for York Street Revitalisation Project - Contract 2019-039 - Underground Power.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Budget provision for the phase 1 works described was made during the 2018/2019 financial year with the balance of the project planned for completion over the next two financial years.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering. The AusNet Services contract offer is from the statutory service provider and not open to the open market.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact and allow development of the rest of the project to enhance the character and amenity of York Street between Macalister and Stawell Street Sale.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact with AusNet Electricity Services Pty Ltd experienced in these types of projects.

ENGAGEMENT IMPACT

Wellington Shire Council's standard engagement practices will be undertaken during the implementation of these works. Property occupiers and business owners directly affected by these works will be notified prior to works commencing and kept updated on works progress and timing.

RISK MANAGEMENT IMPACT

Works will be undertaken by AusNet Electricity Services Pty Ltd who own and operate the network and who have the expertise to undertake a project of this scale.

ITEM C4.3

CUNNINGHAME STREET SPECIAL CHARGE STREET CONSTRUCTION SCHEME - FINAL COST CERTIFICATE

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSET AND PROJECTS
DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓		✓			✓	

OBJECTIVE

The objective of this report is to present to Council for consideration the Final Cost Certificate for the Cunninghame Street – Scheme No. 1501, Special Charge Street Construction Scheme.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the Final Cost Certificate for the Cunninghame Street Scheme No. 1501 Special Charge Street Construction Scheme.

BACKGROUND

This report has been prepared to advise Council that the Cunninghame Street scheme has been completed below budget estimates and the apportionments have been made based on the final costs.

Council resolved to declare a Special Charge Scheme No.1501 for the construction of Cunninghame Street at its 18 August 2015 meeting and to serve a notice on all affected property owners. Following this meeting and the tender process a contract was let and works were undertaken and completed below the estimated budget. A final cost certificate was prepared, and costs were apportioned based on the actual cost of the scheme.

The final cost certificate prepared for this scheme is shown in **Attachment 1**.

OPTIONS

Council have the following options available:

1. Accept the final cost certificate as presented; or
2. Not accept the final cost certificate as presented.

PROPOSAL

That Council adopts the Final Cost Certificate for the Cunninghame Street Scheme No. 1501 Special Charge Street Construction Scheme.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

There is no financial impact with the adoption of the recommendations of this report as the apportionments have been made based on actual costs.

LEGISLATIVE IMPACT

This scheme was prepared and undertaken in accordance with the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This scheme was undertaken in accordance with Council's Special Charge Schemes – Roads, Street and Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

RESOURCES AND STAFF IMPACT

There will be no impact on resources or staff.

ENGAGEMENT IMPACT

There is no impact from this report.

WELLINGTON SHIRE COUNCIL

CUNNINGHAME STREET SPECIAL CHARGE STREET CONSTRUCTION SCHEME

SCHEME No. 1501 FINAL COST CERTIFICATE

Project : Cunnigham Street Special Charge Street Construction Scheme.
Scheme No: 1501

Commencement date (scheme): 18/08/2015
Completion date (works): 22/08/2016
Estimated cost of scheme: \$440,000.00
Final cost of scheme: \$390,114.75

Variation between estimated cost and final cost:	11.3% decrease
Council contribution to scheme as property owner:	\$ 6,002.20
Council contribution to scheme - public benefit:	\$312,091.80
Property owner contribution to scheme:	\$ 72,020.75
Total	\$390,114.75

Prepared by: Tilo Junge, Infrastructure Planner
Approved by: Dean Morahan, Manager Assets & Projects
Date Approved by Council:

ITEM C4.4

PEARSON AND SIMPSON STREETS SPECIAL CHARGE STREET CONSTRUCTION SCHEME - FINAL COST CERTIFICATE

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSET AND PROJECTS

DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓		✓			✓	

OBJECTIVE

The objective of this report is to present to Council for consideration the Final Cost Certificate for the Pearson and Simpson Streets – Scheme No 1502, Special Charge Street Construction Scheme.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the Final Cost Certificate for the Pearson and Simpson Streets Scheme No. 1502 Special Charge Street Construction Scheme.

BACKGROUND

This report has been prepared to advise Council that the Pearson and Simpson Streets scheme has been completed below budget estimates and the apportionments have been made based on the final costs.

Council resolved to declare a Special Charge Scheme No. 1502 for the construction of Pearson and Simpson Streets at its 5 April 2016 meeting and to serve a notice on all affected property owners. These works were tendered and a contract was let with works undertaken and completed under budget. A final cost certificate was prepared and costs were apportioned based on the actual costs of the scheme.

The final cost certificate prepared for this scheme is shown in **Attachment 1**.

OPTIONS

Council have the following options available:

1. Accept the final cost certificate as presented; or
2. Not accept the final cost certificate as presented.

PROPOSAL

That Council adopts the Final Cost Certificate for the Pearson and Simpson Streets Scheme No. 1502 Special Charge Street Construction Scheme.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

There is no financial impact with the adoption of the recommendations of this report as the apportionments have been made based on actual costs.

LEGISLATIVE IMPACT

This scheme was prepared and undertaken in accordance with the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This scheme was undertaken in accordance with Council's Special Charge Schemes – Roads, Street and Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

RESOURCES AND STAFF IMPACT

There will be no impact on resources or staff.

ENGAGEMENT IMPACT

There is no impact from this report.

WELLINGTON SHIRE COUNCIL

PEARSON AND SIMPSON STREET SPECIAL CHARGE STREET CONSTRUCTION SCHEME SCHEME No. 1502 FINAL COST CERTIFICATE

Project : Pearson and Simpson Street Special Charge Street Construction Scheme.
Scheme No: 1502

Commencement date (scheme): 05/04/2016
Completion date (works): 20/12/2017
Estimated cost of scheme: \$1,100,000.00
Final cost of scheme: \$ 948,543.36

Variation between estimated cost and final cost:	13.8% decrease
Council contribution to scheme as property owner:	\$ 4,084.83
Council contribution to scheme - public benefit:	\$ 700,186.00
Property owner contribution to scheme:	\$ 244,272.53
Total	\$ 948,543.36

Prepared by: Tilo Junge, Infrastructure Planner

Approved by: Dean Morahan, Manager Assets & Projects

Date Approved by Council:

ITEM C4.5

MERRY STREET MAFFRA SPECIAL CHARGE STREET CONSTRUCTION SCHEME - FINAL COST CERTIFICATE

DIVISION: BUILT AND NATURAL ENVIRONMENT
ACTION OFFICER: MANAGER ASSET AND PROJECTS
DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓		✓			✓	

OBJECTIVE

The objective of this report is to present to Council for consideration, the Final Cost Certificate for the Merry Street Maffra Special Charge Street Construction Scheme – Scheme No 1603.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That;

- 1. Council adopt the Final Cost Certificate for the Merry Street, Maffra Special Charge Street Construction Scheme – Scheme No 1603; and**
- 2. Council Officers prepare the final apportionment amounts due from property owners for the Merry Street, Maffra Special Charge Street Construction Scheme No 1603 based on the initial estimated cost of \$133,000.**

BACKGROUND

At its meeting on 18 October 2016, Council resolved to give notice of the intention to declare the Special Charge Street Construction Scheme for the unconstructed section of Merry Street west of Powerscourt Street, Maffra. There were no submissions received for the proposed scheme and Council subsequently resolved to declare the Special Charge Scheme at its 4 April 2017 meeting and to serve a notice on all affected property owners.

The initial estimated cost of the scheme was \$133,000 and when the project was subsequently tendered, a contract was awarded to McInnes Earthmoving Pty Ltd. for \$151,900.00. The work was undertaken and practical completion was achieved on 17 September 2018.

The final overall scheme cost including tendering, service and construction costs amounted to \$160,288.02 (ex GST).

Under the provisions of section 166 of the *Local Government Act 1989*, Council may vary the special charge to be paid, although if the increase is an amount equal to or greater than 10% of the estimated declared cost then a further declaration would need to be made. The total estimated cost of this scheme was \$133,000 and the overall final cost of the scheme was \$160,288.02 an increase of \$27,288.02 or 20.5% over the estimated costs.

The increase in costs can be attributed to the time delay from when the estimate was first prepared in 2016, through to the declaration of the scheme in April 2017 and a contract being awarded in July 2018. In addition pricing of small projects is more volatile in the marketplace. The road design in this location also presented challenges in enabling a turning circle to be constructed in the bowl of the court in a standard width road reserve as well as providing adequate drainage adjacent to a shallow outfall drain limiting cover over the road outfall drains.

The estimated cost per property for the scheme ranged from \$2,955.56 through to \$11,822.22 which would increase costs per property from approximately \$606.40 through to \$2,425.60 per property if the additional costs are recovered.

A final cost certificate has been prepared for the scheme and is shown in **Attachment 1**.

OPTIONS

Council have the following options available:

1. Accept the final cost certificate as presented and apportion the costs based on the original estimated cost; or
2. Accept the final cost certificate as presented and apportion the costs based on the final overall cost; or
3. Not accept the final cost certificate as presented.

PROPOSAL

That

1. Council adopt the Final Cost Certificate for the Merry Street Special Charge Street Construction Scheme – Scheme No 1603; and
2. Council Officers prepare the final apportionment amounts due from property owners for the Merry Street, Maffra Special Charge Street Construction Scheme No 1603 based on the initial estimated cost of \$133,000.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest in this section.

FINANCIAL IMPACT

Council may under the provisions of section 166 of the *Local Government Act 1989* vary the liability of any property owner to pay the special charge. Where the special charge increase is equal to or greater than 10%, Council must also comply with subsections (1A), (1B) and (1C) of section 163 of the Act and redeclare the scheme which is not required in this instance.

The financial impact of adopting the Final Cost Certificate as detailed, is that property owners will not be liable for an amount above the estimated costs initially provided. The Council contribution for this project is being funded through the Federal Government's Roads to Recovery program and this proposal will increase the Council contribution from the estimated \$79,800 to \$107,088.

COMMUNICATION IMPACT

The adoption of recommendation is likely to have no impact as the apportioned cost will equal the estimated cost.

LEGISLATIVE IMPACT

This scheme was been prepared in accordance with Section 163, 163A, 163B of the *Local Government Act 1989*. Notification will be in accordance with Sections 163 and 223 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

The scheme was been prepared in accordance with Council's Special Charge Schemes – Roads, Street and Drainage Development Policy 4.2.4 and 2014 Residential Road and Street Construction Plan.

RESOURCES AND STAFF IMPACT

The scheme has been undertaken using the resources of the Assets and Projects unit. Staff from the Finance unit will be responsible for serving of accounts on property owners.

ENGAGEMENT IMPACT

A comprehensive public consultation process has been entered into with affected property owners including:

- Numerous discussions between property owners and Council staff during 2016
- Information letter advising property owners of proposal 28 June 2016
- Public meeting held at Maffra, 15 August 2016
- Mail out survey of all property owners, 16 August 2016 and follow up seeking replies
- Public Notice of Intention to Declare advertised in a local newspaper on 17 & 20 January 2017
- Copy of Public Notice mailed to property owners liable to pay on 17 January 2017
- Letter mailed to property owners on 5 April 2017 advising the scheme declaration including a Notice of Levy
- Letter mailed on 7 May 2018 advising of tenders being sought for construction.

WELLINGTON SHIRE COUNCIL

MERRY STREET SPECIAL CHARGE STREET CONSTRUCTION SCHEME

SCHEME No. 1603

FINAL COST CERTIFICATE

Project : Merry Street Special Charge Street Construction Scheme.

Scheme No: 1603

Commencement date (scheme):	04/04/2017
Completion date (works):	14/09/2018
Estimated cost of scheme:	\$133,000.00
Final cost of scheme:	\$160,288.02

Variation between estimated cost and final cost:	20.5% increase
Council contribution to scheme as property owner:	\$ 0.00
Council contribution to scheme - public benefit:	\$107,088.02
Property owner contribution to scheme:	\$ 53,200.00
Total	\$160,288.02

Prepared by: Tilo Junge, Infrastructure Planner

Approved by: Dean Morahan, Manager Assets & Projects

Date Adopted by Council:

ITEM C4.6**UNSEALED ROAD RECONSTRUCTION EASTERN MAINTENANCE AREA**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 20 NOVEMBER 2018

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the Unsealed Road Reconstruction in the Eastern Maintenance Area which is part of the annual gravel road resheeting program.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.2 Contract 2019-033 Unsealed Road Reconstruction – Eastern Maintenance Area; and**
- 2. The information contained in the confidential document Item F1.2 Contract 2019-033 Unsealed Road Reconstruction – Eastern Maintenance Area of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 12 November 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters
be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.**

BACKGROUND

Wellington Shire Council maintains approximately 1560km of unsealed roads. An annual program for gravel resheets on a selection of roads is developed to maintain the overall condition of the network with the criteria for choosing roads being based around pavement condition and traffic usage.

Each year the roads to be resheeted are grouped together into separate contracts based on their location and this year, three contracts have been tendered, one for the Eastern Maintenance Area which is the subject of this report, one for the Southern Maintenance Area (which will be awarded under delegation) and one for the Western Maintenance Area.

The works include gravel resheeting sections of two sections of the Wonnangatta Road, Dargo. The tenders have been evaluated and a contract has been prepared for Council's consideration.

OPTIONS

Council has the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-033 Unsealed Road Reconstruction Eastern Maintenance Area; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-033 Unsealed Road Reconstruction Eastern Maintenance Area.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These works have been budgeted for in the 2018/19 Capital Works Program and there are adequate funds within this program to complete the works in this and the other related contracts.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

These works will produce a positive community impact with an improved road surface and a long service life.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project and property occupiers adjacent to these works will be notified prior to works commencing in their areas.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.7**UNSEALED ROAD RECONSTRUCTION WESTERN MAINTENANCE AREA**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 20 NOVEMBER 2018

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the Unsealed Road Reconstruction in the Western Maintenance Area which is part of the annual gravel road resheeting program.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION***That:*

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.3 Contract 2019-035 Unsealed Road Reconstruction – Western Maintenance Area; and**
- 2. The information contained in the confidential document Item F1.3 Contract 2019-035 Unsealed Road Reconstruction – Western Maintenance Area of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 12 November 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.**

BACKGROUND

Wellington Shire Council maintains approximately 1560km of unsealed roads. An annual program for gravel resheets on a selection of roads is developed to maintain the overall condition of the network with the criteria for choosing roads being based around pavement condition and traffic usage.

Each year the roads to be resheeted are grouped together into separate contracts based on their location and this year, three contracts have been tendered: one for the Eastern Maintenance Area, one for the Southern Maintenance Area (which will be awarded under delegation) and one for the Western Maintenance Area which is the subject of this report.

The works include gravel resheeting sections of Glencairn, Kellehers, Stoney Creek, Mathers and Knackery Roads as well as part of McEvoys Track. The tenders have been evaluated and a contract has been prepared for Council's consideration.

OPTIONS

Council has the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-035 Unsealed Road Reconstruction Western Maintenance Area; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-035 Unsealed Road Reconstruction Western Maintenance Area.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These works have been budgeted for in the 2018/19 Capital Works Program and there are adequate funds within this program to complete the works in this and the other related contracts.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

These works will produce a positive community impact with an improved road surface and a long service life.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

Wellington Shire Council's standard consultation practices will be implemented on this project and property occupiers adjacent to these works will be notified prior to works commencing in their areas.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**QUICK RESPONSE GRANTS SCHEME**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

For Council to note the information regarding applications received under the Quick Response Grant Scheme (QRGS) for the period July 2018 to October 2018 as at Attachment A.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council note the information regarding applications received under the Quick Response Grant Scheme for the period July 2018 to October 2018 as at Attachment A.

BACKGROUND

The QRGS aims to fulfil community need by providing a quick turnaround for funding and provides an opportunity for the community to access funding outside the community grants timeline. The QRGS supports the delivery of projects that demonstrate positive impacts on the wider Wellington community. Eligible projects submitted under this program are assessed within two weeks.

Individuals can apply for a Quick response Grant (QRG) of up to \$500 under the Individual Sponsorship category. Not-for-profit community groups operating in Wellington Shire can apply for up to \$2,000 from the three minor community funding categories (Events, Projects and Facilities).

Applications included in this Council report were assessed between July 2018 to October 2018.

Applications are assessed by an internal assessment panel. Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The panel allocates funding based on assessment criteria and funding guidelines.

In 2018/19, Council is trialling allocation of Community Newsletter Contribution Grants through the QRGS process. Newsletter grants have been allocated by Council for over 10 years and provide financial support for communities wanting to establish or maintain a community newsletter.

OPTIONS

Council has the following options:

1. Note the information regarding successful and unsuccessful applications received under the Quick Response Grant Scheme for the period July 2018 to October 2018 as at Attachment A; or
2. Request further information and reconsider at a future Council meeting.

PROPOSAL

For Council to receive the information regarding successful and unsuccessful applications under the Quick Response Grant Scheme for the period July 2018 to October 2018 as at Attachment A.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

FINANCIAL IMPACT

These applications have been funded through the QRGS within the Community Wellbeing budget. The total available budget for the 2018/2019 QRGS is \$130,000. A total of \$47,882.29 was allocated to successful applications for the period July 2018 to October 2018.

The table below is a summary of the funding allocation, detailed list at Attachment A.

Applications received and assessed	
• Minor Community Events	14 totalling \$24,890.79
• Minor Community Projects	11 totalling \$20,665
• Minor Community Facilities	4 totalling \$5,193.50
• Individual Sponsorship	11 totalling \$5,500
Successful Applications	
• Minor Community Events*	11 totalling \$18,391
• Minor Community Projects*	11 totalling \$19,999
• Minor Community Facilities	3 totalling \$3,643.50
• Individual Sponsorship	9 totalling \$4,500
Unsuccessful Applications	
• Minor Community Events	13 totalling \$6,000
• Minor Community Projects	Nil
• Minor Community Facilities	1 totalling \$1,550
• Individual Sponsorship	2 totalling \$1,000

* Part funding allocated to 2 Events & 1 Project

COMMUNICATION IMPACT

The funding of these grants facilitates positive community relationships for Wellington Shire Council, highlighting Council's commitment to supporting not-for-profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

Strategic Objective 1.2

Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.

Strategy 1.2.1

Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility.

COMMUNITY IMPACT

The funding of these grants will have a significant positive effect on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

ENVIRONMENTAL IMPACT

All events and projects are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste. Assistance from Council is offered to all events to minimise landfill waste through the use of recycle bins.

ENGAGEMENT IMPACT

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

RISK MANAGEMENT IMPACT

The events industry is strongly legislated, and all events are encouraged to comply with current OH&S and best practice safety standards. It is the responsibility of applicants to ensure that their project complies with all current rules and regulations.

Quick Response Grant Scheme - Successful Applications – July 2018 to October 2018.

Organisation	Project Title	Amount	Description	
Successful Minor Community Events				
1	Hero Round Table Pty Ltd	Hero Round Table Yarram 2018	\$2,000	A dynamic event with short, 12-minute talks from people in all walks of life on the subject of heroism.
2	Lions Club of Longford	Festival of the Little People	\$2,000	Family fun day, involving demonstrations by local groups, lots of fun activities and stalls.
3	Wellington BBQ Inc	Wellington BBQ Prostate Cancer Fundraiser & Awareness	\$2,000	Raising awareness and funds for prostate cancer and men's issues.
4	Maffra Agricultural Show	The Maffra Show Food and Wine Court 2018	\$2,000	The Maffra Show Food & Wine Court will host a musical extravaganza for 2018.
5	North Gippsland CWA	Creative Arts Exhibition 2018	\$1,500	CWA Creative Arts Exhibition will showcase the arts & handicrafts of our members for the public to come & see.
6	Wellington Hockey Club	East Gippsland Hockey Association 2018 Grand Finals hosted by Wellington Hockey Club	\$1,741	Wellington Hockey Club is hosting the local association Hockey Grand Finals, bringing Gippsland and East Gippsland teams to Sale.
7	Yarram Halloween	Yarram Halloween 2018	\$800	A child focused, family friendly Halloween celebration! Homes will register & families will have a map to follow.
8	Macalister Demonstration Farm	Dairy Industry Forum & Dinner	\$2,000	Local guest speakers will describe their journeys as innovators value adding their dairy products to improve sustainability.
9	Woodside & District Football Netball Club	Woodside Wildcats Fishing Competition	\$2,000	A 2-day fishing competition with activities held at the Recreation Reserve.
10	Glenmaggie & District Boat Club	Glenmaggie Cup Championships 2018	\$2,000	Australian championship power boat racing on Lake Glenmaggie.
11	The Loch Sport Boat Club	Water safety & emergency services Day	\$350	To promote water safety for school children and to familiarise with other emergency services CFA, SES, Parks Vic & Water Police.
Total			\$18,391.00	

Successful Minor Community Projects				
1	Loch Sport RSL	Loch Sport RSL Solar Panels	\$2,000	To assist with electricity cost increases and reduce the running costs of the RSL.
2	Maffra Neighbourhood House	Maffra Boomerang Bags	\$2,000	To establish a Boomerang Bags Project & other sewing activities at the Maffra Neighbourhood House.
3	Loch Sport Community House	Replace Table Tennis Tables	\$1,330	Purchase new table tennis tables for this popular activity held at the Community House.
4	Gippsland Woodcraft Group Inc	Security system & lighting install	\$2,000	Install security system and sensor activated lighting.
5	Kurec Family auspiced by Cowwarr Arts Network Inc	Homeground - Memory & Meaning	\$2,000	An exhibition & workshops celebrating family heritage, exploring identity & the effects of migration and diaspora in Gippsland.
6	Dargo Landcare Group Inc	Weeding them Out: Weed eradication program	\$2,000	Continuation of an 8-year program to eradicate Chilean Needle Grass & noxious weeds.
7	Loch Sport Men's Shed	Loch Sport Men's Shed breathing better!	\$1,858	Purchase and install a dust extraction and collection kit to enhance safety at the Loch Sport Men's Shed.
8	Newry Community Tennis & Parklands	Exterior upgrades	\$1,691	Remove a willow tree & use gravel to upgrade pathways.
9	Boisdale Public Hall	Duplex Floor Cleaner	\$1,320	Purchase of a 2 nd hand floor cleaner that will make cleaning the Hall easier and more effective.
10	GippSport	Wheelchair Basketball & Disability Awareness Training for youth	\$2,000	To provide Disability Awareness Training to young people and the opportunity to play wheelchair basketball.
11	Yarram Combined Churches Committee auspiced by Anglican Parish of Yarram	Yarram Churches & Service Clubs Christmas Hamper 2018 Appeal	\$1,800	To provide Christmas hampers to those in need in Yarram & district.
Total			\$19,999.00	

Successful Minor Community Facilities				
1	Valencia Soldiers Memorial Hall CoM	Internal Blinds	\$1,066	Install made to measure, sun blocking, heat retention roller blinds at the Valencia Soldier's Memorial Hall.
2	Briagolong Tennis Club Inc	Briagolong Tennis Court Cleaning	\$577.50	Clean the dirt & lichen build up on the 4 courts by professional high-pressure cleaners ready for the 2018/19 tennis season.
3	Collegians Cricket Club Inc	New Cricket Pitch	\$2,000	Install new cricket pitch on the refurbished oval.
Total			\$3,643.50	

Successful Individual Sponsorship				
Individual's Name		Supporting Organisation	Activity Title	Amount
1	Leah Radatti	One Young World	One Young World Summit attendance	\$500
2	Chloe Felsbourg	Basketball Victoria, Country	2018 Echuca Under 12 Jamboree	\$500
3	Lily McQuillen	Basketball Victoria, Country	2018 Echuca Under 12 Jamboree	\$500
4	Chloe Rees	Basketball Victoria, Country	2018 Echuca Under 12 Jamboree	\$500
5	Alyssa Greening	Equestrian Australia	Australian Interschool Equestrian Championships	\$500
6	Chelsea Ikin	Gippsland Sports Academy	2018 Foundation Silver Gymnastics Program.	\$500
7	Caitlin LeStrange	Gippsland Sports Academy	2018 Foundation Silver Gymnastics Program.	\$500
8	Jayden Taylor	West Ham United Oceania Academy	UK Football Experience	\$500
9	Nanjera Pender	Wanderers Australia	Junior Girls Soccer/Football USA Tour	\$500
Total				\$4,500.00

Quick Response Grant Scheme - Unsuccessful Applications – July 2018 to October 2018

Organisation	Project Title	Description	Comment
Unsuccessful Minor Community Events			
1	Dargo Neighbourhood House	Community Day Out to the Races.	A fun day out at the races. Community benefit and need were not demonstrated. More suitable community day options were not presented according to the grant criteria. Limited community support evidence supplied.
Unsuccessful Minor Community Projects			
1	Nil		
Unsuccessful Minor Community Facilities			
1	Sale Pistol Club Inc	Wheelchair access door to air pistol range building.	Replacement of the door to Air Pistol Range with an accessible door to enable patrons accessible needs to enter. Project outcomes were questionable due to the lack of clear accessible pathways available to get to the doorway. Accessible audit on the facility has been recommended.
Unsuccessful Individual Sponsorship			
1	Katelyn Robinson	2018 Echuca Under 12 Jamboree	Ineligible Criteria no. 15: Funding will only be provided for up to 3 participants in any one activity or event. Once 3 participants have received funding for any one single event, no further applications will be accepted.
2	Kim Speechley	World Beauty Fashion Fitness Australia Pro/am	Ineligible Criteria no. 12: applications deemed to be for commercial benefit will not be considered.

ITEM C5.2**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 20 NOVEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Briagolong Quarry Reserve Committee of Management’s General Meeting held on 14 October 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Briagolong Quarry Reserve Committee of Management’s General Meeting held on 14 October 2018.

BACKGROUND

The Briagolong Quarry Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Briagolong Quarry Reserve for the community in an efficient, effective and practical manner.
2. To undertake activities designed to protect, promote, utilise and develop the Briagolong Quarry Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Briagolong Quarry Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Briagolong Quarry Reserve’s capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Briagolong Quarry Reserve.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Briagolong Quarry Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Quarry Reserve Committee of Management's General Meeting held on 14 October 2018; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Quarry Reserve Committee of Management's General Meeting held on 14 October 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

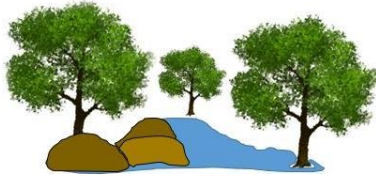
Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.



**BRIAGOLONG QUARRY RESERVE
SPECIAL COMMITTEE OF COUNCIL
ANNUAL GENERAL MEETING**

MINUTES

**14 OCTOBER 2018
BRIAGOLONG QUARRY RESERVE
TIME: 12.00 NOON**

1. Present / Apologies

Working Bee:

Rob Christie, Wayne Benson, Graeme Appleton, Deb Benson, Ella Wharf, Ben Ellis, Darren Toogood, Mick Pleydell,

Apologies: Jodie Taylor, Jake Taylor

Darren Toogood attended working bee but could not stay for meeting.

2. Declaration of Conflicts of Interest

Nil

3. Business arising from previous Meeting

Nil

4. Correspondence received

Wellington Shire Council 29/8/18 – 2018/19 Playground Maintenance Audits

Email: Julie Baker Wellington Shire Council 11/10/18 – Councillors Visit

5. Reports

5.1. Chairpersons Report

No report this meeting

5.2. Treasurer's Report

As attached

Moved: Wayne Benson Seconded: Ben Ellis

6. General Business

6.1. Schedule of Fees

Discussion about the schedule of fees for the reserve – it was agreed that fees should stay at the \$10 per camp site. Issue raised regarding GST, Rob to check with accountant, but as we are not registered for GST and have no ABN – there does not seem to be a requirement to pay GST on camping fees. Rob will clarify with Shire once advice received from Accountant.

6.2. Collection of fees

As Wayne and Deb are away for Cup Weekend, Rob has agreed to do a run on either the Saturday or Sunday to collect camping fees.

- 6.3. Fire pits
Wayne has received the specs for the fire pits from DELWP. He has also obtained quotes for the timber and concrete and is currently waiting on quote for bob cat through Ron Orchard. Ideally would like to pour 4 new fire pits on either the weekend of the 9 or 16 November prior to Councillors visit on the 23 November. Pour to be done on the Friday as cost for concrete will double if it happens on Saturday. Note made to ensure that pits do not have trip hazards and that gravel is backfilled as necessary.
- 6.4. Walkway erosion
Graeme advised that Rod Johnson – River Management Authority were probably the people to contact regarding the erosion occurring along the walkway to the swimming hole. Meeting on site to be arranged.
- 6.5. Councillors visit 23 November 2018
Committee able to host lunch and Deb to respond to Julie and work out food and timings as per email. Proposed start time is 11:40am but will confirm with Committee members closer to the date.
- 6.6. Expression of interest forms
Requested that these be returned to Lisa at Wellington Shire
- 6.7. Committee's rules for the reserve
New signage to be prepared and laminated – these will be attached to entrance way in toilets and also on to the noticeboard on site along with updated information on things to do around Briagolong.
- 6.8. Playground equipment
Darren Toogood is a registered SP Ausnet pole inspector and has tested the poles holding the swings in the playground area. Response to be prepared in regard to the audit along with Darren's email regarding the condition of the poles and photos taken in the testing process. Playground poles are good for quite some time. No further action required. Mulch topped up to the recommended 200mm depth as per the audit requirements.
- 6.9. Emergency plumber
New local plumber in Briagolong – Deb to follow up to see if he would be willing to do some work at the Quarries, if required on an emergency basis. Leyton Hardy – Hardy's Plumbing.
Ben to also follow up a couple of plumbers that he knows as backups if Leyton is not available.
- 6.10. Change of bank accounts
It was agreed that due to the costs associated with the CommBank that a new account be opened with the Bendigo Community Bank in Maffra. Signatories will be Rob Christie (Chairperson), Deb Benson (Secretary/Treasurer) and Wayne Benson (Vice Chair). Paperwork to be completed and returned to Rob to finalise.
Moved: Mick Pleydell Seconded: Graeme Appleton
- 6.11. Other business
As the volunteer that currently cleans the toilets does not want payment, proposed that a gift voucher to the value of \$100 per month for fruit and veg from Lazzaro Bros in Sale be provided to his wife. Deb to follow up and arrange.

As there was no other business meeting closed at 12.45pm.

Cr Ripper arrived as lunch was finishing and spoke to the Committee about the works being undertaken and our plans for improvements that could be made at the Reserve. Discussion was also had about the effect the proposed camping changes at the Blue Pools Reserve would have on the facilities that are currently offered at the Quarry Reserve. Cr Ripper was impressed with the reserve's condition and the work that the committee as volunteers were undertaking. She was looking forward to having fellow Councillors and senior Council staff visit the area.



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors, but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say, and make the commitment that the Mayor will respond to you in writing within one week if required, and a copy of that response will be circulated to all councillors.

This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about, but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S

ITEM F1.1

YORK STREET REVITALISATION PROJECT – CONTRACT 2019-039
UNDERGROUND POWER (REFER TO AGENDA ITEM C4.2)



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
20 NOVEMBER 2018**

On this day of 12 November 2018, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.1 YORK STREET REVITALISATION PROJECT – CONTRACT 2019-039 UNDERGROUND POWER** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', written over a light blue grid background.

.....
Chris Hastie General Manager Built and Natural Environment (*Delegate*)



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
20 NOVEMBER 2018**

On this day of 12 November 2018, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.2 CONTRACT 2019-033 UNSEALED ROAD RECONSTRUCTION - EASTERN MAINTENANCE** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'CHASTIE', with a long horizontal line extending to the right.

.....
Chris Hastie General Manager Built and Natural Environment (Delegate)

ITEM F1.3

CONTRACT 2019-035 UNSEALED ROAD RECONSTRUCTION WESTERN
MAINTENANCE AREA (REFER TO AGENDA ITEM C4.7)



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
20 NOVEMBER 2018**

On this day of 12 November 2018, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.3 CONTRACT 2019-035 UNSEALED ROAD RECONSTRUCTION WESTERN MAINTENANCE AREA** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'CHASTIE', with a long horizontal flourish extending to the right.

.....
Chris Hastie General Manager Built and Natural Environment (*Delegate*)



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

That:

Council move into open session and ratify the decision made in closed session.

ITEM G1.1

AUSTRALIA DAY AWARDS



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
20 NOVEMBER 2018**

On 7 November 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*, I, David Morcom declare that the information contained in the attached document **AUSTRALIA DAY AWARDS** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

h) any other matter which the Council or special committee considers would prejudice the Council or any person

A handwritten signature in black ink, appearing to be 'David Morcom'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

.....
Chief Executive Officer