



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Council Chambers - Wellington Centre

Foster Street, Sale

Tuesday 18 September 2018, commencing at 6pm

**or join Wellington on the Web:
www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 18 SEPTEMBER 2018

AGENDA & TABLE OF CONTENTS

	ITEM	PAGE NUMBER
A	PROCEDURAL	
A1	STATEMENT OF ACKNOWLEDGEMENT AND PRAYER	
A2	APOLOGIES	
A3	DECLARATION OF CONFLICT/S OF INTEREST	
A4	CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING	7
A5	BUSINESS ARISING FROM PREVIOUS MEETING/S	8
A6	ACCEPTANCE OF LATE ITEMS	9
A7	NOTICES OF MOTION	10
A8	RECEIVING OF PETITIONS OR JOINT LETTERS	11
	ITEM A8(1) OUTSTANDING PETITIONS	12
A9	INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS	13
A10	QUESTIONS ON NOTICE	14
B	REPORT OF DELEGATES	15
C	OFFICERS' REPORT	
	C1 CHIEF EXECUTIVE OFFICER	16
	ITEM C1.1 AUGUST 2018 PERFORMANCE REPORT	17
	ITEM C1.2 CHIEF EXECUTIVE OFFICERS REPORT	28
	C2 GENERAL MANAGER CORPORATE SERVICES	30
	ITEM C2.1 ASSEMBLY OF COUNCILLORS	31
	ITEM C2.2 APPROVAL IN PRINCIPLE OF DRAFT 2017/18 FINANCIAL AND PERFORMANCE STATEMENT (SEPTEMBER 2018)	37
	C3 GENERAL MANAGER DEVELOPMENT	109

	C4 GENERAL MANAGER BUILT & NATURAL ENVIRONMENT	110
	ITEM C4.1 CONTRACT 2019-012 BALDWIN RECREATION RESERVE REDEVELOPMENT	111
	ITEM C4.2 CONTRACT 2019-003 SALE TENNIS CLUB REDEVELOPMENT BUILDING, FENCING AND LIGHTING UPGRADE WORKS	114
	ITEM C4.3 CONTRACT 2019-004 SALE TENNIS CLUB COURT CONSTRUCTION WORKS	117
	ITEM C4.4 CONTRACT 2018-045 MAFFRA RECREATION RESERVE CIVIL WORKS	120
	C5 GENERAL MANAGER COMMUNITY AND CULTURE	123
	ITEM C5.1 GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MINTUES	124
	ITEM C5.2 BRIAGOLONG QUARRY RESERVE COMMITTEE OF MANAGEMENT MINUTES	132
	ITEM C5.3 ROSEDALE SES LEASE	138
	ITEM C5.4 MAFFRA SES LEASE	141
	ITEM C5.5 YARRAM SES LEASE	144
D	URGENT BUSINESS	147
E	FURTHER GALLERY AND CHAT ROOM COMMENTS	147
F	CONFIDENTIAL ATTACHMENTS	148
	ITEM F1.1 CONTRACT 2019-012 BALDWIN RECREATION RESERVE CHANGE ROOM REDEVELOPMENT (Refer to Item C4.1 of this agenda)	149
	ITEM F1.2 CONTRACT 2019-003 SALE TENNIS CLUB REDEVELOPMENT BUILDING, FENCING AND LIGHTING UPGRADE WORKS (Refer to Item C4.2 of this agenda)	150
	ITEM F1.3 CONTRACT 2019-004 SALE TENNIS CLUB COURT CONSTRUCTION WORKS (Refer to Item C4.3 of this agenda)	151
	ITEM F1.4 CONTRACT 2018-045 MAFFRA RECREATION RESERVE CIVIL WORKS (Refer to Item C4.4 of this agenda)	152
	ITEM F1.5 ROSEDALE SES LEASE (Refer to Item C5.3 of this agenda)	153
	ITEM F1.6 MAFFRA SES LEASE (Refer to Item C5.4 of this agenda)	154
	ITEM F1.7 YARRAM SES LEASE (Refer to Item C5.5 of this agenda)	155
G	IN CLOSED SESSION	156



Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Youtube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

18 SEPTEMBER 2018

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 4 September 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 4 September 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF MOTION



A - PROCEDURAL

A8 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A8(1)

OUTSTANDING PETITIONS

ACTION OFFICER

GOVERNANCE

DATE:

18 SEPTEMBER 2018

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



A - PROCEDURAL

A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS



A - PROCEDURAL

A10 QUESTIONS ON NOTICE



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**AUGUST 2018 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE
 ACTION OFFICER: CHIEF EXECUTIVE OFFICER
 DATE: 18 SEPTEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓					

OBJECTIVE

For Council to receive and note the August 2018 Council Performance Report.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive and note the August 2018 Council Performance Report as attached.

BACKGROUND

The August 2018 Council Performance Report comprises key highlights towards achievement of the 2017-21 Council Plan together with an overview of Council finances including an Income Statement with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

OPTIONS

Following consideration of the attached August 2018 Performance Report, Council can resolve to either:

1. Receive and note the August 2018 Council Performance Report; or
2. Not receive and note the August 2018 Council Performance Report and seek further information for consideration at a later Council meeting.

PROPOSAL

That Council receive and note the attached August 2018 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

COUNCIL POLICY IMPACT

The August 2018 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Strategic Objective 6.3 states that Council will:

"Maintain a well governed, transparent, high performing, ethical and accountable organisation"

Strategy 6.3.3 states that Council will:

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"

Strategy 6.2.2 states that Council will:

"Actively engage with both internal and external stakeholders to appropriately inform about council business"

AUGUST 2018 PERFORMANCE REPORT

AUGUST 2018 COUNCIL PLAN HIGHLIGHTS

John Leslie Art Prize

The Gippsland Art Gallery received 493 entries for the John Leslie Art Prize, a new record. Sixty-one artworks have been short-listed for exhibition in September, which generated a 250% spike in social media activity and received coverage in the Gippsland Times.

Gifts for Gallery

Significant gifts were made to the Gippsland Art Gallery: 55 mid-century Australian studio ceramic pieces from the late Dr Richard Knight's collection; 15 historical and contemporary artworks from Charles Nodrum; and a pledge of \$10,000 by an anonymous local family to create a needlework collection for the gallery.

Gallery events

Gippsland Art Gallery's volunteer guides had a professional development visit to the National Gallery of Victoria and the gallery hosted a youth-focussed event for the 'On Board' skateboard exhibition; and a Sale Business and Tourism Association cocktail party for local traders.

Children's Book Week

Twenty-five primary school age events were held as part of Children's Book Week across the six library branches. The activities involved costumed performers displaying and talking about the shortlisted picture books for the Children's Book Council Book of the Year Awards. Attendance by primary school classes at the library's Children's Book Week events increased by 20% (1,700 attendees compared to 1,400 last year).

Virtual reality handsets

State Library of Victoria funding enabled Swinburne University to provide virtual reality handsets and staff support for National Science Week activities at the Wellington Centre on 12 August. Sale Library was one of only six regional libraries in Victoria to host the event, which focused on astronomy and the invisible universe. Free virtual reality handsets and a smartphone app allowed users to explore our solar system in 3D. Attendance was larger than expected with 113 participants and the event resulted in more people becoming library members on the day.

Author talks

An author talk by broadcaster Paul Verhoeven at Sale Library on 23 August, arranged and hosted by Collins Books, was attended by 38 people to hear of his latest book 'Loose Units' about his father's recollections of crimes, characters and corruption in the Sydney Police Force in the 1980s.

EduCloud for all libraries

With the Heyfield Library connected this month, the award-winning EduCloud is now active at all library branches. The benefit to the community is provision for students in Years 10-12 to access directly their school's network and learning resources. It is an 'extension of classroom' that is available remotely from our six libraries throughout the shire.

Digital signage at Aqua Energy

August saw the completion of the digital signage project at Aqua Energy, delivered with the support of both the Information Services and Media and Public Relations teams. The signage has received great feedback from members and casual visitors to the centre.

Tiny Stars

Gippsland Regional Sporting Complex followed on from its successful inaugural 'Tiny Dribblers' basketball program by commencing the 'Tiny Stars' soccer program designed to offer children aged 3-5 an opportunity to learn the basics involved in playing soccer. The program has attracted 64 enrolments, following on from the 67 that graduated from the recent 'Tiny Dribblers' program.

Basketball league

Planning for the Triple Crown Women's National Basketball League event which will be held in Maffra next month is progressing well, with over 300 of the 500 available tickets already sold.

Updates from the Wedge

The Sale Theatre Company's production of 'Showstoppers' finished on 4 August and was the most attended and highest grossing show in the company's history.

On 17 August 'A Taste of Tamworth' played at The Wedge performing arts centre to a sold-out house of country music fans.

Funding submission

Sport & Recreation Victoria - Building Better Stadium funding submission completed for the Cameron Sporting Complex major redevelopment project.

Youth activities

August was a busy month for youth activities with two Propellor music events held attracting audiences of around 200 people and 13 local performers. Council is very proud of the professional way in which our Propellor and Youth Council volunteers executed and supported these smoke, alcohol and drug-free events.

Youth Council was formally inducted at the Council meeting on 21 August.

Application for a \$75,000, 3 year-round of FReeZA grant funding was successful, beginning January 2019.

Training for volunteers

Event Management 101 and First Aid training was undertaken by 24 community members who volunteer for Council.

Courses for NDIS

Wellington National Disability Insurance Scheme (NDIS) ready Courses were held throughout July and August and provided by VALID. Feedback from community members who attended indicated they now feel better prepared.

Age-Friendly Project

Our Rural Access Coordinator was invited to present at Municipal Association Victoria / Department of Health and Human Services workshop promoting outcomes from Wellington's Age-Friendly Project.

Victorian Disability Sector Awards

On 16 August Wellington Access & Inclusion Advisory Group Chair, James Griffiths, was named as an Emerging Leader finalist for the Victorian Disability Sector Awards.

Funding for Emergency Management

Municipal Emergency Resource Program 2018/2019 plan was completed allowing the full \$120,000 of funding to flow to Council.

Fire Infringements

The Sale Magistrates Court outcome for Fire Infringements (first round) was completed with nine convicted and fined and one fine paid prior to listing. Total fines awarded was \$14,408.00 and total costs awarded was \$4,473.80.

West Sale Airport Runway Extension updates

Stakeholder engagement commenced, and Fact Sheet developed regarding construction program for West Sale Airport runway extension. No major objections to proposed 12-week shutdown on main runway.

Victorian Small Business Festival

Council hosted several business workshops as part of the Victorian Small Business Festival including: The Sale Business and Tourism Associations President's Cocktail Party at the Port of Sale (attended by over 60 local businesses), a business networking event featuring former Lonely Planet Executive Gus Balbontin (90 business people) and the 'Farming for Success' Agriculture Conference (152 in attendance). The Small Business Bus was also booked to provide free mentoring sessions in Sale, Maffra and Yarram.

Funding for Fibre Specialist Role

Latrobe Valley Authority (LVA) have supported funding of a Food and Fibre specialist to be based at Wellington Shire. The role will deliver outcomes across the Wellington, Baw Baw and Latrobe City.

Planning Scheme Amendment

Draft planning scheme provisions are being finalised to implement the adopted Wurruk and West Sale Industrial Land Use Strategy, with a focus on rezoning land adjacent to the West Sale Airport. This initiative will progress via Amendment C103 to the Wellington Planning Scheme following further landowner (and adjacent landowner) engagement.



AUGUST 2018 PERFORMANCE REPORT

INCORPORATED IN PERFORMANCE REPORT

OPERATING RESULT STATEMENT					
For the period ending 31 August 2018					
	YEAR TO DATE AUGUST 2018			FULL YEAR 2018-19	
	Actual	Adopted Budget	Variance	Forecast	Adopted Budget
	\$000's	\$000's	\$000's	\$000's	\$000's
Income					
Rates and charges	61,100	60,763	337	61,411	61,411
Statutory fees & fines	124	121	3	811	811
User fees	684	900	(216)	7,525	7,525
Grants - operating	2,435	2,101	334	8,580	8,580
Contributions - monetary	105	19	86	317	317
Other income	499	171	328	2,135	2,135
Total Income	64,947	64,075	872	80,779	80,779
Expenditure					
Employee costs	4,121	4,631	510	26,927	26,927
Contractors, materials and services	3,579	4,347	768	32,297	32,297
Bad and doubtful debts	-	-	-	86	86
Depreciation and amortisation	437	437	-	24,043	24,043
Borrowing costs	-	65	65	391	391
Other expenses	79	87	8	2,453	2,453
Total Expenditure	8,216	9,567	1,351	86,197	86,197
OPERATING RESULT	56,731	54,508	2,223	(5,418)	(5,418)
Grants - capital recurrent	599	-	599	1,617	1,617
Grants - capital non recurrent	615	150	465	12,219	12,219
Contributions - monetary - capital	2	237	(235)	1,229	1,229
Contributions - non monetary	-	-	-	-	-
Recognition of assets	-	-	-	-	-
Asset written off	-	-	-	-	-
Derecognition of assets	-	-	-	-	-
Net gain/loss on disposal of property, infrastructure, plant & equipment	84	196	(112)	151	151
Other Income - capital	46	-	46	153	153
Surplus/(Deficit) for the period	58,077	55,091	2,986	9,951	9,951

A summary of major operating variances that have occurred to date ending August 2018 are:

Income

- **\$0.33 million** Additional rates struck since 2018/19 budget adoption.
- **(\$0.22 million)** Delay in commercial tipping fees invoice which was completed in early September 2018.
- **\$0.33 million** Operating grant variance received earlier than expected includes \$114k for L to P program and \$95k for The Wedge operations. Additional \$191k has been received for the first quarter instalment for Victoria Grant Commission allocation, which will relate to an overall increase of \$764k for the year.
- **\$0.33 million** Other income including the interest on investment was higher than expected due to advance funds being received and invested.

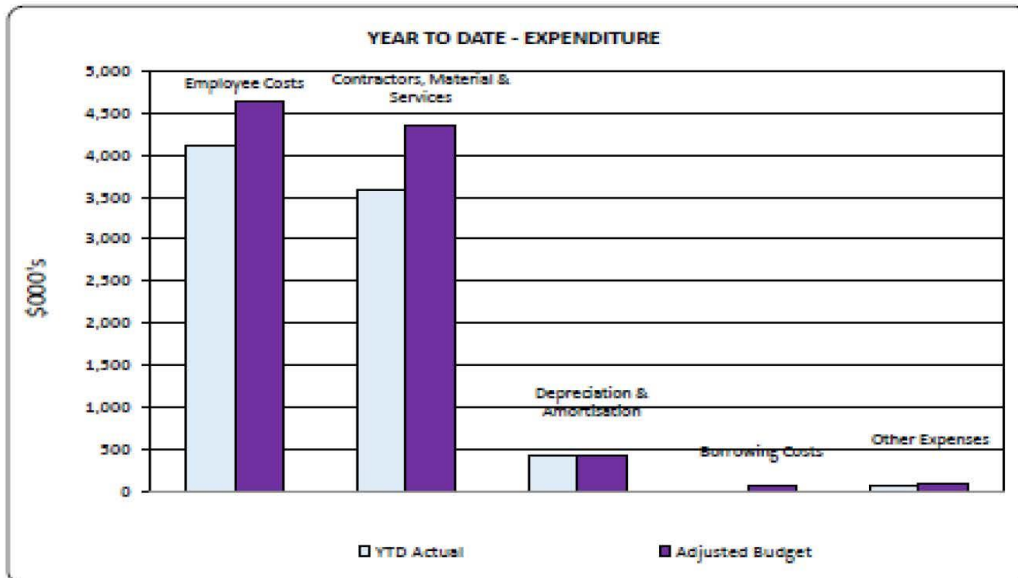
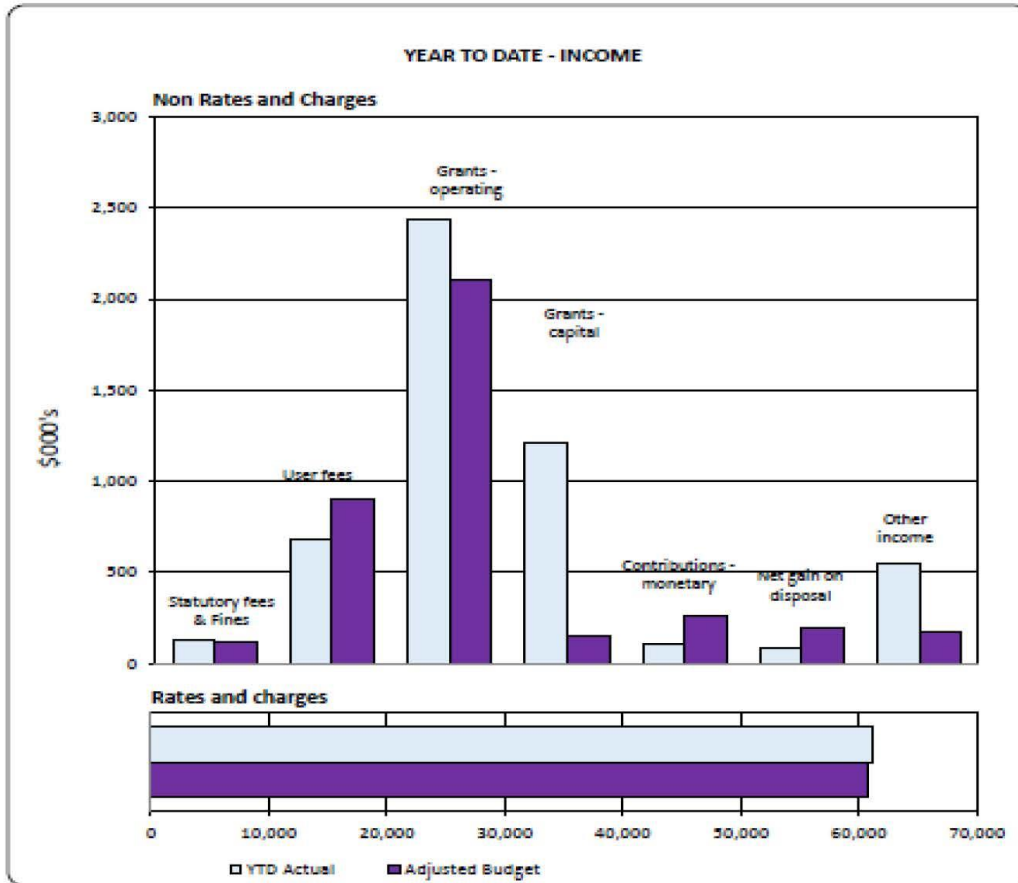
Expenditure

- **\$0.51 million** Employee benefits are lower than budgeted due to \$296k savings in 18/19 WorkCover premium and \$181k employee costs.
- **\$0.77 million** Contractors, materials and services not spent includes:
 - a. **\$407k** - Health services quarterly contributions are yet to be paid due to delay in receiving report.
 - b. **\$142k** - Software maintenance prepayments to be transferred in September 2018.
 - c. **\$135k** - 2018/19 Fire Service Property Levy for Council's properties will be processed in September 2018.
 - d. **\$86k** - Road expenditure, \$41k on Gravel Roads and \$45k for maintenance of Council plant.

A summary of major capital variances that have occurred to date ending August 2018 are:

- **\$1.06 million** Capital grants received earlier than anticipated, including \$599k of Roads to Recovery allocation, \$187k for Sale Tennis Club upgrades, and a \$242k unbudgeted grant for Tarra
- **(\$0.24 million)** Contribution towards the Sale-Toongabbie Rd Upgrade has not been received yet.

AUGUST 2018 COMPONENTS AT A GLANCE



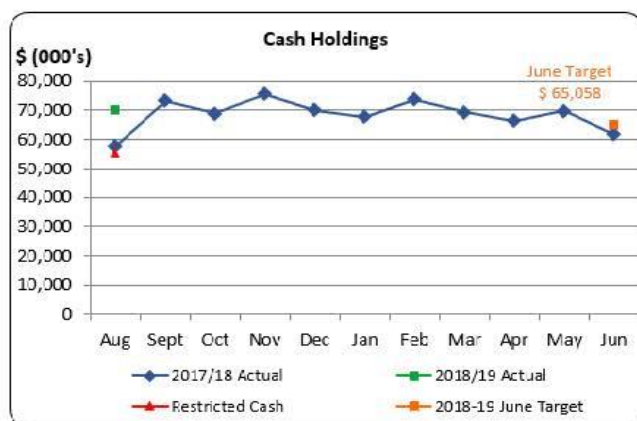
BALANCE SHEET As at 31 August 2018

Actual		Actual	Forecast	Adopted Budget
August 17		August 18	June 19	June 19
\$000's		\$000's	\$000's	\$000's
Assets				
114,618	Total Current Assets	133,420	71,698	71,698
853,503	Total Non Current Assets	897,035	893,201	893,201
968,120	Total Assets	1,030,455	964,899	964,899
Liabilities				
11,257	Total Current Liabilities	9,809	24,019	24,019
12,216	Total Non Current Liabilities	24,539	11,869	11,869
23,472	Total Liabilities	34,348	35,888	35,888
944,648	Net Assets	996,107	929,011	929,011



The rate debtors outstanding at the end of August 2018 were \$58.19 million (85.77%) compared to August 2017 of \$59.97 million (81.41%).

Improvements in debt collection processes and continuing ongoing action is reflected in the improved collection rates. The 2018/19 rates notices have been issued and further debt collection action is being pursued for outstanding 2017/18 balances.



Council cash holdings at the end of August 2018 are \$70 million and higher than August 2017 due to advance funds and lower than expected expenditure.

The current cash holdings includes restricted funds of \$9.7 million to reserves, \$22.9 million to cover provisions, and \$15.7 million associated with the operating and capital carried forwards.

The balance is generally working capital for ongoing operations.

Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.

CAPITAL EXPENDITURE PROGRAM

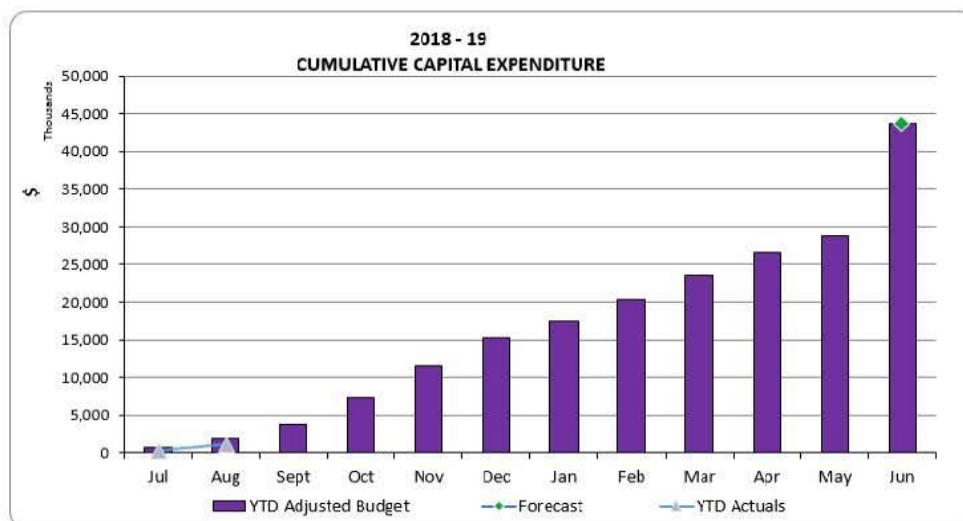
For the year ending 31 August 2018

	YEAR TO DATE 2018-19			FULL YEAR 2018-19	
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Forecast \$000's	Adopted Budget \$000's
Property	731	169	(562)	8,496	8,496
Infrastructure	578	795	217	31,766	31,766
Plant and Equipment	66	770	704	3,354	3,354
Intangibles	-	-	-	60	60
Grand Total	1,375	1,734	359	43,676	43,676

	YEAR TO DATE 2018-19			FULL YEAR 2018-19	
	Actual \$000's	Adopted Budget \$000's	Variance \$000's	Forecast \$000's	Adopted Budget \$000's
Renewal	535	1,159	624	26,596	26,596
Upgrade	153	380	227	12,784	12,784
Expansion	113	195	82	3,961	3,961
New Assets	574	-	(574)	335	335
Grand Total	1,375	1,734	359	43,676	43,676

Capital works summary - For the period ending 31 August 2018.

- Overall 13 projects are at practical completion, 32 more projects are underway and 11 project have had contracts awarded but not yet commenced. 74 projects are in **PRE-PLANNING** (development of the concept design, the detail design, community consultation and seeking quotes or tenders).
- The GRSC Complex Stage 2 A is progressing well with final fit out of the pavilion and car park sealing occurring now and official opening planned for October 2018.
- Works on a number of Roads construction special charge schemes such as Merry Street Maffra and Marley Street Sale are progressing. Works for the McMillan Crescent Yarram special charge scheme will be tendered in September 2018.
- Stage 1 of Glebe Woondella path is complete, 95% of the Stage 2 footpath is complete and the works on the boardwalk/bridge will commence in September 2018.
- Tenders for projects such as the Annual Reseal program, Baldwin Reserve Change Room Development, Maffra Recreation Reserve drainage and Gordon St Heyfield Cricket Nets closed in August 2018.



ITEM C1.2**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 18 SEPTEMBER 2018

RECOMMENDATION***That the Chief Executive Officer's Report be received.***

- 16 August Attended Local Government Professionals CEO Forum, Melbourne.
- 17 August Discussion with Gippsland Council CEO's on the next steps to investigate collaborative waste contracts
- 24 August Teleconference with Karen Cain, CEO Latrobe Valley Authority
- Meeting with Ian Hunt, CEO of George Gray Centre Inc. to discuss their future plans
- 27 August Meeting in Bairnsdale with the Victoria SES Board and CEO to discuss partnerships into the future with local government. Cr Hole was also in attendance.
- 28 August Meeting and workshop in Bairnsdale with the Hon. Jaala Pulford, Minister for Agriculture to discuss the impact of the drought in Wellington and East Gippsland. Cr Hole and Deputy Mayor Bye were also in attendance, along with a number of state government officials, other statutory bodies (eg Southern rural Water, Catchment Management Authorities) and community members.
- 30 August Attended the announcement of funding by the LVA to the Sale Memorial Hall for upgrade work. Mayor Crossley was also in attendance.
- Audit and Risk Committee Meeting, Sale
- 31 August Along with Crs Hole, Hall, Ripper and Stephens, attended the Gippsland Local Government Network (GLGN) all Councillor forum at Federation University in Churchill.
- Along with Crs Hole, Hall, Ripper and Stephens, attended the Municipal Association of Victoria (MAV) Gippsland region meeting at Federation University in Churchill.
- Attended farewell function for Trevor Gordijn, past president of the Committee for Wellington.
- 3 September Attended a briefing and tour of the recently opened Gippsland Technical School in Morwell.
- 5 September Attended the civic reception at the Stratford Mechanics Hall for the Stratfords of the World Cities Reunion. Also in attendance were Mayor Crossley and Crs McCubbin, Hall, Maher, Hole and Ripper.

- 10 September Teleconference with Karen Cain, CEO Latrobe Valley Authority and Mayor Crossley.
- 12 September Meeting with the Hon. Jaala Pulford Minister for Agriculture and East Gippsland Council to discuss the Governments just-announced drought assistance package. Also in attendance were Crs Hole and Ripper.
- Attended the Latrobe Valley Authority Community forum in Sale.
- Guest speaker, Yarram Rotary Club, Yarram.
- 14 September Along with Mayor Crossley, met with Member for Eastern Victoria Harriet Shing to discuss funding for the proposed Cameron Sporting Complex upgrade.
- 15 September Attended the Need for Feed, Lions Club of Sale Community Day.
- 17 September Met with Maffra Lions Club representatives to discuss their proposal for a multipurpose building.



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 18 SEPTEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management

OBJECTIVE

To report on all assembly of Councillor records received for the period 28 August 2018 to 11 September 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

<p><i>That Council note and receive the attached Assembly of Councillor records for the period 28 August 2018 to 11 September 2018.</i></p>
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BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 28 August 2018 to 11 September 2018.

Assembly of Councillors summary of reports received for the period 28 August 2018 to 11 September 2018.		
Date	Matters considered	Councillors and officers in attendance
3 September 2018	Acquisition of Artworks Upcoming Exhibitions & Events Progress towards a Gallery Foundation Gallery to be coordinating hub for other local galleries Friends of the Gallery	Councillor Rossetti Stephen Dempsey, Manager Arts & Culture Simon Gregg, Director Gippsland Art Gallery Sale Erin Mathews, Curator Art Gallery
4 September 2018	IT / Diary Meeting	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor Maher, Councillor Ripper, Councillor Rossetti, Councillor Stephens Councillor Ripper David Morcom, Chief Executive Officer Leah Carubia, Executive Assistant, CEO Unit Mat Dyce, Acting Manager Information Services Brendan Lowe, ICT Project Officer
4 September 2018	Wellington Regional Tourism End of Year Report EOI Land Purchase – West Sale Airport Western Commercial / Industrial Precinct Capital Works Program Review	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor McCubbin, Councillor Maher, Councillor Ripper, Councillor Rossetti, Councillor Stephens David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Corporate Services Sharon Houllihan, General Manager Community & Culture Paul Johnson, Acting General Manager Development Daniel Gall, Coordinator Commercial Facilities Management (Item 2) Dean Morahan, Manager Assets & Projects (Item 3)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 14 August 2018 to 28 August 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”

Strategy 6.3.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 3 September 2018

Gippsland Art Gallery Advisory Group

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley		✓	Cr McCubbin		✓
Cr Hall		✓	Cr Bye		✓
Cr Maher		✓	Cr Rossetti	✓	
Cr Stephens		✓	Cr Hole		✓
Cr Ripper		✓			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		✓	S Houlihan, GMC&C		✓
C Hastie, GMB&NE		✓	J Websdale , GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Stephen Dempsey	All		
Simon Gregg	All		
Erin Mathews	All		

3. **Matters/Items considered at the meeting (list):**

- | | |
|--|---|
| <ul style="list-style-type: none"> 1. Acquisition of Artworks 3. Progress toward a Gallery Foundation 5. Friends of the Gallery | <ul style="list-style-type: none"> 2. Upcoming Exhibitions & Events 4. Gallery to be coordinating hub for other local galleries |
|--|---|

4. **Conflict of Interest disclosures made by Councillors:**

Nil

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 4 September 2018

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin		✓			

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMC&C		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓			

Others in attendance: (list names and item in attendance for)	Item No.
Leah Carubia, Mat Dyce & Brendon Lowe	1

3. **Matters/Items considered at the meeting (list):**

1. IT / Diary Meeting

4. **Conflict of Interest disclosures made by Councillors:**

Nil

ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 4 September 2018

2. **ATTENDEES**

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		S Houlihan, GMC&C	✓	
C Hastie, GMB&NE	✓		J Websdale, GMD		✓
A Skipitaris, GMCS	✓		P Johnson (<i>Acting GMD</i>)	✓	

Others in attendance: (list names and item in attendance for)	Item No.
Paul Johnson, (<i>External Presenter Kellie Willis, WRT Regional Tourism Executive Officer</i>)	1
Paul Johnson, Daniel Gall	2
Chris Hastie, Dean Morahan	3

3. **Matters/Items considered at the meeting (list):**

1. Wellington Regional Tourism end of year Report (*External Presenter: Kellie Willis, WRT Regional Tourism Executive Officer*)
2. EOI Land Purchase – West Sale Airport Western Commercial / Industrial Precinct
3. Capital Works Program Review

4. **Conflict of Interest disclosures made by Councillors:**

Nil

ITEM C2.2

APPROVAL IN PRINCIPLE OF DRAFT 2017/2018 FINANCIAL AND PERFORMANCE STATEMENTS

DIVISION: CORPORATE SERVICES
ACTION OFFICER: MANAGER CORPORATE FINANCE
DATE: 18 SEPTEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓					

OBJECTIVE

For Council to approve in principle the draft 2017/2018 Financial and Performance Statements as attached and authorise two Councillors to certify these statements upon completion of the Auditor-General's review.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council approve, in principle, the Draft 2017/2018 Financial and Performance Statements as attached and authorise Councillors Hall and Bye to certify the statements in their final form.

BACKGROUND

Section 131 of the *Local Government Act 1989* requires Council to prepare an annual report for submission to the Minister for Local Government by 30 September of each year.

The annual report must contain the following:

- A report of operations of the Council;
- An audited Performance Statement;
- Audited Financial Statements

Council must pass a resolution giving its approval in principle to the Financial Statements and the Performance Statement so that Officers can submit these to the Auditor-General.

The Chief Executive Officer, Principal Accounting Officer and two Councillors appointed by Council must certify the statements, once amendments or changes requested by the Auditor-General have been made.

Council's Audit & Risk Committee has reviewed the draft Financial and Performance Statements having had discussions with the external auditors and formally recommends that Council approve the statements in principle.

The in principle approval of the statements in early September 2018 will enable the draft statements to be reviewed and certified by the Auditor-General prior to 30 September 2018. This will enable Council to meet its legislative requirement of submitting the 2017/2018 Annual Report to the Minister for Local Government by 30 September 2018.

OPTIONS

That Council:

1. Approve in principle the Draft 2017/2018 Financial and Performance Statements as attached, and authorise two Councillors to certify the statements in their final form; or
2. Not approve in principle the Draft 2017/2018 Financial and Performance Statements, as attached, at this time.

PROPOSAL

That Council approve, in principle, the Draft 2017/2018 Financial and Performance Statements as attached, and authorise Councillors Hall and Bye to certify the statements in their final form.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Section 132(2) of the *Local Government Act 1989* requires Council to pass a resolution giving approval in principle to the Financial and Performance Statements prior to submitting the statements to the Auditor-General.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”

Strategy 6.3.1

“Maintain processes and systems to ensure sound financial management.”



WELLINGTON
SHIRE COUNCIL

Wellington Shire Council

ANNUAL FINANCIAL REPORT

For the Year Ended 30 June 2018

Wellington Shire Council
Financial Report
Table of Contents

FINANCIAL REPORT	Page
Certification of the Financial Statements	3
Victorian Auditor-General's Office Report	4
Financial Statements	
Comprehensive Income Statement	6
Balance Sheet	7
Statement of Changes in Equity	8
Statement of Cash Flows	9
Statement of Capital Works	10
Overview	11
Notes to Financial Statements	
Note 1 Performance against budget	
1.1. Income and expenditure	12
1.2. Capital works	14
Note 2 Funding for the delivery of our services	
2.1. Rates and charges	16
2.2. Statutory fees and fines	16
2.3. User fees	16
2.4. Funding from other levels of government	17
2.5. Contributions	18
2.6. Net gain/(loss) on disposal of property, infrastructure, plant and equipment	19
2.7. Other income	19
Note 3 The cost of delivering services	
3.1. Employee costs	20
3.2. Materials and services	20
3.3. Depreciation and amortisation	21
3.4. Bad and doubtful debts	21
3.5. Borrowing costs	21
3.6. Other expenses	21
Note 4 Our financial position	
4.1. Financial assets	22
4.2. Non-financial assets	24
4.3. Payables	25
4.4. Interest bearing liabilities	26
4.5. Provisions	26
4.6. Financing arrangements	28
4.7. Commitments	29
Note 5 Assets we manage	
5.1. Property infrastructure plant and equipment	31
Note 6 People and relationships	
6.1. Council and key management remuneration	41
6.2. Related party disclosure	42
Note 7 Managing uncertainties	
7.1. Contingent assets and liabilities	43
7.2. Change in accounting standards	44
7.3. Financial instruments	45
7.4. Fair value measurement	46
7.5. Events occurring after balance date	47
Note 8 Other matters	
8.1 Reserves	48
8.2 Reconciliation of cash flows from operating activities to surplus/(deficit)	50
8.3 Superannuation	51



Certification of the Financial Statements

In my opinion the accompanying financial statements have been prepared in accordance with the *Local Government Act 1989*, the *Local Government (Planning and Reporting) Regulations 2014*, Australian Accounting Standards and other mandatory professional reporting requirements.

Ian Carroll (CPA)
PRINCIPAL ACCOUNTING OFFICER

Dated :
Sale

In our opinion the accompanying financial statements present fairly the financial transactions of Wellington Shire Council for the year ended 30 June 2018 and the financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances which would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify the financial statements in their final form.

Alan Hall
COUNCILLOR

Dated :
Sale

Ian Bye
COUNCILLOR

Dated :
Sale

David Morcom
CHIEF EXECUTIVE OFFICER

Dated :
Sale

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Comprehensive Income Statement For the Year Ended 30 June 2018

	Note	2018 \$'000	2017 \$'000
Income			
Rates and charges	2.1	60,823	55,826
Statutory fees and fines	2.2	888	692
User fees	2.3	6,911	6,610
Grants - operating	2.4	15,966	19,619
Grants - capital	2.4	8,514	11,170
Contributions - monetary	2.5	939	381
Contributions - non monetary	2.5	790	5,714
Net gain on disposal of property, infrastructure, plant and equipment	2.6	-	169
Other income	2.7	4,231	3,725
Total income		99,062	103,906
Expenses			
Employee costs	3.1	24,551	24,605
Materials and services	3.2	28,994	26,916
Depreciation and amortisation	3.3	22,256	22,849
Bad and doubtful debts	3.4	88	83
Borrowing costs	3.5	341	570
Net loss on disposal of property, infrastructure, plant and equipment	2.6	3,163	-
Other expenses	3.6	11,712	2,777
Total expenses		91,105	77,800
Surplus for the year		7,957	26,106
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation increment/(decrement)	5.1	32,459	(62,825)
Total comprehensive result		40,416	(36,719)

The above comprehensive income statement should be read in conjunction with the accompanying notes.

Balance Sheet As at 30 June 2018

	Note	2018 \$'000	2017 \$'000
Assets			
Current assets			
Cash and cash equivalents	4.1	51,546	45,386
Trade and other receivables	4.1	6,506	6,756
Other financial assets	4.1	20,783	16,431
Inventories	4.2	10	-
Other assets	4.2	1,617	2,380
Total current assets		80,462	70,953
Non-current assets			
Trade and other receivables	4.1	2,221	2,184
Property, infrastructure, plant and equipment	5.1	891,588	852,809
Intangible assets	4.2	2,289	1,529
Total non-current assets		896,098	856,522
Total assets		976,560	927,475
Liabilities			
Current liabilities			
Trade and other payables	4.3	6,362	9,509
Trust funds and deposits	4.3	996	991
Provisions	4.5	5,883	5,786
Interest-bearing liabilities	4.4	289	764
Total current liabilities		13,530	17,050
Non-current liabilities			
Provisions	4.5	16,936	4,458
Interest-bearing liabilities	4.4	7,603	7,892
Total non-current liabilities		24,539	12,350
Total liabilities		38,069	29,400
Net assets		938,491	898,075
Equity			
Accumulated surplus		356,147	350,469
Reserves	8.1	582,343	547,606
Total Equity		938,490	898,075

The above balance sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity For the Year Ended 30 June 2018

2018	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		898,075	350,469	541,100	6,506
Surplus/(deficit) for the year		7,957	7,957	-	-
Net asset revaluation increment/(decrement)	8.1	32,459		32,459	-
Transfer from asset revaluation reserve to accumulated surplus		-	(778)	778	-
Transfers to other reserves		-	(3,447)	-	3,447
Transfers from other reserves		-	1,946	-	(1,946)
Balance at end of the financial year		938,491	356,147	574,337	8,007

2017		Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		929,929	315,988	607,242	6,699
Effects of correction of errors		4,865	6,295	(1,430)	-
Surplus/(deficit) for the year		26,106	26,106	-	-
Net asset revaluation increment/(decrement)		(62,825)	-	(62,825)	-
Transfer from asset revaluation reserve to accumulated surplus		-	1,887	(1,887)	-
Transfers to other reserves		-	(2,865)	-	2,865
Transfers from other reserves		-	3,058	-	(3,058)
Balance at end of the financial year		898,075	350,469	541,100	6,506

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows For the Year Ended 30 June 2018

	Note	2018 Inflows/ (Outflows) \$'000	2017 Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges		60,927	54,010
Statutory fees and fines		888	692
User fees		6,970	6,135
Grants - operating		15,856	20,308
Grants - capital		9,545	9,563
Contributions - monetary		790	471
Interest received		1,542	1,357
Trust funds and deposits taken		1,182	1,002
Other receipts		1,902	2,164
Goods and Services Tax Collected		923	902
Goods and Services Tax Refunds from the Australian Taxation Office		5,058	4,033
Employee costs		(24,449)	(23,993)
Materials and services		(32,170)	(22,929)
Trust funds and deposits repaid		(1,177)	(640)
Other payments		(768)	(747)
Goods and Services Tax Paid to Suppliers		(5,980)	(4,935)
Net cash provided by operating activities		41,039	47,393
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	5.1	(30,866)	(29,286)
Proceeds from sale of property, infrastructure, plant and equipment		1,445	1,078
Payments for investments		(107,379)	(102,003)
Proceeds from sale of investments		103,027	126,099
Net cash used in investing activities		(33,773)	(4,112)
Cash flows from financing activities			
Finance costs		(342)	(516)
Repayment of borrowings		(764)	(1,481)
Net cash used in financing activities		(1,106)	(1,997)
Net increase in cash and cash equivalents		6,160	41,284
Cash and cash equivalents at the beginning of the financial year		45,386	4,102
Cash and cash equivalents at the end of the financial year		51,546	45,386
Financing arrangements	4.6		
Restrictions on cash assets	4.1		

The above statement of cash flows should be read in conjunction with the accompanying notes.

Statement of Capital Works For the Year Ended 30 June 2018

	Note	2018 \$'000	2017 \$'000
Property			
Land		-	-
Land improvements		1,119	952
Total land		<u>1,119</u>	<u>952</u>
Buildings		7,986	7,765
Total buildings		<u>7,986</u>	<u>7,765</u>
Total property		<u>9,105</u>	<u>8,717</u>
Plant and equipment			
Plant, machinery and equipment		1,932	2,111
Fixtures, fittings and furniture		498	134
Computers and telecommunications		155	74
Library books		248	266
Total plant and equipment		<u>2,833</u>	<u>2,585</u>
Infrastructure			
Roads		8,886	10,546
Bridges		898	2,851
Footpaths and cycleways		1,012	792
Drainage		158	187
Recreational, leisure and community facilities		1,971	679
Waste management		160	40
Parks, open space and streetscapes		3,485	2,434
Aerodromes		492	147
Off street car parks		-	143
Other infrastructure		1,838	122
Total infrastructure		<u>18,900</u>	<u>17,941</u>
Total Capital Works expenditure		<u>30,838</u>	<u>29,243</u>
Represented by:			
New asset expenditure		1,755	296
Asset renewal expenditure		19,553	21,396
Asset expansion expenditure		3,149	2,150
Asset upgrade expenditure		6,381	5,401
Total capital works expenditure		<u>30,838</u>	<u>29,243</u>

The above statement of capital works should be read in conjunction with the accompanying notes.
The Statement of Capital Works includes work in progress and excludes intangibles.

Notes to the Financial Report For the Year Ended 30 June 2018

OVERVIEW

Introduction

Wellington Shire Council was established by an Order of the Governor in Council on 2 December 1994. The Council's main office is located at 18-20 Desailly Street, Sale, Victoria 3850.

Statement of compliance

These financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and Notes accompanying these financial statements. The general purpose financial report complies with the Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, *the Local Government Act 1989*, and the Local Government (Planning and Reporting) Regulations 2014.

Significant accounting policies

(a) Basis of accounting

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings, infrastructure, plant and equipment (refer to Note 5.1)
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to Note 5.1)
- the determination of employee provisions (refer to Note 4.5)
- the determination of landfill provisions (refer to Note 4.5)
- other areas requiring judgements

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

Notes to the Financial Report For the Year Ended 30 June 2018

Note 1 Performance against budget

The performance against budget notes compare Council's financial plan, expressed through its annual budget, with actual performance. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variances. Council has adopted a materiality threshold of the lower of 10 percent or \$600,000 where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 6 June 2017. The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

1.1 Income and expenditure

	Budget 2018 \$'000	Actual 2018 \$'000	Variance 2018 \$'000	Ref
Income				
Rates and charges	55,500	60,823	5,323	1
Statutory fees and fines	729	888	159	2
User fees	6,533	6,911	378	
Grants - operating	7,746	15,966	8,220	3
Grants - capital	15,987	8,514	(7,473)	4
Contributions - monetary	1,135	939	(196)	5
Contributions - non monetary	-	790	790	6
Net gain on disposal of property, infrastructure, plant and equipment	151	-	(151)	7
Other income	3,157	4,231	1,074	8
Total income	90,938	99,061	8,123	
Expenses				
Employee costs	25,928	24,551	1,377	9
Materials and services	29,493	28,994	499	
Depreciation and amortisation	21,676	22,256	(580)	
Bad and doubtful debts	86	88	(2)	
Borrowing costs	505	341	164	10
Net loss on disposal of property, infrastructure, plant and equipment	-	3,163	(3,163)	7
Other expenses	667	11,712	(11,045)	11
Total expenses	78,355	91,105	(12,750)	
Surplus for the year	12,583	7,956	(4,627)	

(i) Explanation of material variations - Income and Expenditure

Variance Ref	Item	Explanation
1	Rates and charges	Additional rates and charges have been raised through supplementary valuations since the adoption of the 2017/18 budget. This reflects capital improvements across the shire.
2	Statutory Fees & Fines	Planning application fees received were higher than expected due to increased number of applications processed during the year. Infringements were lower for the year mainly due to higher write offs for fire notice infringements.
3	Grants - operating	Council received 50% of its 2018/19 Victoria Grants Commission (VGC) allocation of \$6.9 million in June 2018, which will be carried forward to 2018/19. New grant funding of \$0.4 million was received towards the Cowwarr Recreation Reserve Clubroom Development, \$0.4 million for the upgrade of Sale Memorial Hall and \$0.3 million for Gormandale Lighting.
4	Grants - capital	Funding for the West Sale Airport Runway Extension project of \$3.5 million and Rosedale-Revitalisation project of \$1.0 million will now be received in 2018/19 along with Roads to Recovery funding towards street reconstruction special charge schemes as the projects were delayed in commencing, mainly due to extended stakeholder engagement and community consultation. Final claims for the Port of Sale Cultural Hub will be completed in 2018/19. Funding applications for \$0.8 million for various projects were not successful. This is partly offset by \$0.8 million of new grants for community facilities.
5	Contributions - monetary	Additional monetary contributions of \$0.7 million were received towards Sale Tennis Club, Botanic Garden development, GRSC floor resurfacing, public open spaces and various minor capital projects. Contributions of \$0.9 million by ratepayers towards road special charge schemes didn't occur due to delays in the commencement of these road constructions.
6	Contributions - non monetary	Asset contributions (non monetary) associated with new subdivisions have been recognised throughout the year.
7	Net gain/(loss) on disposal of property, infrastructure, plant and equipment	The replacement of a number of infrastructure assets realised a net loss of \$4.5 million on disposal, which was partly offset by a net gain of \$0.4 million on asset sales and trade-in of vehicles and plant as part of Council's planned cyclical replacement program.
8	Other Income	Other income primarily represents recognition of new roads of \$0.8 million (non cash adjustments) associated with a review of Council's road management plan. Interest earned on investments has exceeded the budget by \$0.4 million as cash holdings are higher due to the receipt of grants in advance and the timing of expenditure .
9	Employee costs	Savings in employee costs relate to a number of staff vacancies (some long-term). Management decisions to minimise casuals and agency staff to where customer's demands were evident assisted to preserve this saving. Lower than projected annual Workcover premium and corporate training will generate overall savings of approximately \$0.4 million for the year.
10	Borrowing Costs	Interest on borrowings paid during the year was lower than expected due to the deferral of 2017/18 borrowings.
11	Other Expenses	During the year, Council wrote off assets of \$0.3 million found to be the property of an external party. In addition, \$0.2 million of assets were derecognised as they were no longer maintained by Council. Council has also taken up a present value provision of \$10.5 million for landfill rehabilitation, aftercare and monitoring across all its sites (licenced or not) in accordance with the Accounting Standards, Local Government guidelines and environmental risk assessments presently applying, in conjunction with estimated lives of these facilities.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 1 Performance against budget (continued)

1.2 Capital works

	Budget 2018 \$'000	Actual 2018 \$'000	Variance 2018 \$'000	Ref
Property				
Land	150	-	(150)	
Land improvements	922	1,119	197	1
Total Land	1,072	1,119	47	
Buildings	6,908	7,986	1,078	2
Total Buildings	6,908	7,986	1,078	
Total Property	7,980	9,105	1,125	
Plant and Equipment				
Plant, machinery and equipment	2,408	1,932	(476)	3
Fixtures, fittings and furniture	295	498	203	4
Computers and telecommunications*	915	155	(760)	5
Library books	245	248	3	
Total Plant and Equipment	3,863	2,833	(1,030)	
Infrastructure				
Roads	12,748	8,886	(3,862)	6
Bridges	1,377	898	(479)	7
Footpaths and cycleways	2,467	1,012	(1,455)	8
Drainage	380	158	(222)	9
Recreational, leisure and community facilities	4,263	1,971	(2,292)	10
Waste management	270	160	(110)	11
Parks, open space and streetscapes	7,344	3,485	(3,859)	12
Aerodromes	4,760	492	(4,268)	13
Off street car parks	150	-	(150)	14
Other infrastructure	1,119	1,838	719	15
Total Infrastructure	34,878	18,900	(15,978)	
Total Capital Works Expenditure	46,721	30,838	(15,883)	
Represented by:				
New asset expenditure	3,148	1,755	(1,393)	
Asset renewal expenditure	28,699	19,553	(9,146)	
Asset expansion expenditure	4,697	3,149	(1,548)	
Asset upgrade expenditure	10,177	6,381	(3,796)	
Total Capital Works Expenditure	46,721	30,838	(15,883)	

* This budget comparison excludes intangibles.

(i) Explanation of material variations - Capital Works

Variance Ref	Item	Explanation
1	Land improvements	The new Kilmany landfill cell is complete but additional costs were incurred due to a number of revised contractual conditions.
2	Buildings	The Port of Sale Cultural Hub and Precinct Project was completed with part of the variance relating to expenditure on some sub components allocated to the building but budgeted in other areas. There was some additional approved items above the initial Budget.
3	Plant, machinery and equipment	The replacement of some vehicles has been deferred because of lower than expected kilometres and some vehicles are being kept longer as an economy measure.
4	Fixtures, fittings and furniture	A number of miscellaneous unbudgeted furniture and fittings were purchased during the year including some additional furniture for the Port of Sale Cultural Hub.
5	Computers and telecommunications	Major changes to the available vendors for telecommunications has delayed major projects and some software upgrades which either commenced later in the year or were deferred to 2018/19.
6	Roads	Following extensive community consultation prior to advertising of the schemes and finalising the designs, three contracts were awarded to one contractor due to favourable pricing. The projects are being progressively completed and will be finished in the first half of 2018/19. Pearson-Simpson street scheme was completed. The annual reseal program delivered \$1.0 million savings after completion of programmed works. Design works have been completed for various roads, including Cairnbrook Road and Cansick Street Rosedale with reconstruction to occur in 2018/19.
7	Bridges	Works on Boodyam, Napier and Toms Cap bridges were delayed in commencing with final works of \$0.2 million to be completed in early 2018/19. A funding application for \$0.3 million was unsuccessful.
8	Footpaths and cycleways	Initial funding for Tarra Trail Stage 2 was not received, new funding is currently being sourced with works expected to commence in 2018/19. The majority of the works on the Glebe Woondella shared path have been completed with the boardwalk/bridge currently under construction.
9	Drainage	The Gordon Street Recreation Reserve Dam remediation has been rescoped to meet the reporting requirements and also meet the needs of the Committee of Management for irrigation purposes.
10	Recreational, leisure and community facilities	Rescoping of GRSC Stage 2A delayed commencement with completion expected by October 2018. The outdoor pool plant room replacement is currently being rescoped and retendered to fit within budget. Baldwin Reserve changeroom project was postponed until 2018/19 to the end of the current playing season to avoid disruption to the club.
11	Waste management	Savings were achieved in the construction of Stratford Transfer Station access road.
12	Parks, open space and streetscapes	Streetscape renewals in Sale and Maffra of \$2.5 million were delayed awaiting other government authorities and community feedback. Works on the Rosedale streetscape renewal as part of the Rosedale Revitalisation project is complete, with Willow Park redevelopments of \$0.6 million expected to be completed by December 2018.
13	Aerodromes	Delays in receiving a permit to remove native grasses have delayed the commencement of the West Sale Runway extension project. Detailed design and specifications for works are expected to be completed in July 2018 and construction undertaken in 2018/19.
14	Off street car parks	Work on the Port Albert off street carpark was delayed until 2018/19 to avoid works disruption to the boat ramp project being completed under a separate contract.
15	Other infrastructure	The Loch Sport boat ramp commenced in late 2016/17 after notification of a successful grant and the Port Albert boat ramp was constructed in 2017/18.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 2	Funding for the delivery of our services	2018	2017
2.1	Rates and charges	\$'000	\$'000

Council uses Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is its total land and improvements value.

The valuation base used to calculate general rates for 2017/18 was \$9,647 million (2016/17 \$9,550 million).

General Rates	50,141	48,474
Waste management charge	3,533	3,388
Service rates and charges	1,826	1,660
Supplementary rates and rate adjustments	4,730	1,895
Special rates and charges	244	72
Interest on rates and charges	349	337
Total rates and charges	60,823	55,826

The date of the latest general revaluation of land for rating purposes within the municipal district was 1 January 2018, and the valuation will be first applied in the rating year commencing 1 July 2018.

Annual rates and charges are recognised as revenues when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

2.2 Statutory fees and fines

Planning fees	559	361
Infringements and costs	95	146
Land and building information certificates	134	131
Permits	100	54
Total statutory fees and fines	888	692

Statutory fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

2.3 User fees

Waste management services	2,563	2,549
Leisure centres	2,150	2,053
Other fees and charges	967	756
Registration and other permits	722	702
Entertainment centre	344	395
Emergency management works	97	83
Animal services	68	72
Total user fees	6,911	6,610

User fees are recognised as revenue when the service has been provided or council has otherwise earned the income.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 2	Funding for the delivery of our services		
		2018	2017
2.4	Funding from other levels of government	\$'000	\$'000
	Grants were received in respect of the following :		
	Summary of grants		
	Commonwealth funded grants	17,015	24,767
	State funded grants	7,465	6,022
	Total grants received	24,480	30,789
	(a) Operating Grants		
	Recurrent - Commonwealth Government		
	Victoria Grants Commission	13,002	18,236
	Recurrent - State Government		
	Libraries	315	311
	Rural Access and Transport connection	271	263
	Cultural Services	214	214
	Municipal emergency	155	90
	Property Valuation	154	(110)
	Parks and Environmental services	115	108
	School crossing supervisors	109	75
	Fire Service Property Levy	58	56
	Senior citizens	57	55
	Environmental health	54	88
	Community support programs	34	39
	Other	10	10
	Total recurrent operating grants	14,548	19,435
	Non-recurrent - State Government		
	Community and Recreation facilities upgrade	1,337	13
	Community support programs	26	16
	Economic Development and Tourism	5	67
	Planning	-	90
	Natural disaster funding	-	(2)
	Other	50	-
	Total non-recurrent operating grants	1,418	184
	Total operating grants	15,966	19,619

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 2	Funding for the delivery of our services	2018	2017
		\$'000	\$'000
2.4	Funding from other levels of government (continued)		
	(b) Capital Grants		
	<i>Recurrent - Commonwealth Government</i>		
	Roads to recovery	4,013	6,531
	Total recurrent capital grants	4,013	6,531
	<i>Non-recurrent - State Government</i>		
	Buildings	2,025	3,300
	Recreation and leisure community facilities	1,187	484
	Roads	394	-
	Other Infrastructure	307	460
	Parks, open space and streetscapes	563	334
	Plant, machinery and equipment	16	52
	Library Books	9	9
	Total non-recurrent capital grants	4,501	4,639
	Total capital grants	8,514	11,170
	(c) Unspent grants received on condition that they be spent in a specific manner		
	Balance at start of year	4,509	5,919
	Received during the financial year and remained unspent at balance date	1,743	1,186
	Received in prior years and spent during the financial year	(1,715)	(2,596)
	Balance at year end	4,537	4,509

Grant income is recognised when Council obtains control of the contribution. Control is normally obtained upon receipt (or acquittal) or upon earlier notification that a grant has been secured.

2.5	Contributions	2018	2017
		\$'000	\$'000
	Monetary	939	381
	Non-monetary	790	5,714
	Total contributions	1,729	6,095
	<i>Contributions of non monetary assets were received in relation to the following asset classes.</i>		
	Infrastructure	625	5,409
	Land	160	244
	Land under roads	5	61
	Total non-monetary contributions	790	5,714

Monetary and non monetary contributions are recognised as revenue when Council obtains control over the contributed asset.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 2	Funding for the delivery of our services		
		2018	2017
2.5	Contributions (continued)	\$'000	\$'000
	Unspent monetary contributions received on condition that they be spent in a specific manner		
	Balance at start of year	74	117
	Received during the financial year and remained unspent at balance sheet date	492	47
	Received in prior years and spent during the financial year	(37)	(90)
	Balance at year end	<u>529</u>	<u>74</u>
2.6	Net gain/(loss) on disposal of property, infrastructure, plant and equipment		
	Proceeds of sale	1,445	1,078
	Written down value of assets disposed	(4,608)	(909)
	Total net gain/(loss) on disposal of property, infrastructure, plant and equipment	<u>(3,163)</u>	<u>169</u>
	The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.		
2.7	Other income		
	Interest on Investments	1,542	1,357
	Other rent	933	1,010
	Recognition of Assets	787	507
	Donations	774	725
	Miscellaneous Income	102	91
	Insurance	76	35
	Interest on Debtors	17	-
	Total other income	<u>4,231</u>	<u>3,725</u>

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 3	The cost of delivering services		
		2018	2017
3.1	Employee costs	\$'000	\$'000
	Wages and salaries	19,618	19,874
	Superannuation	2,012	2,060
	Casual staff	1,821	1,621
	Other	496	429
	WorkCover	392	392
	Fringe benefits tax	212	229
	Total employee costs	24,551	24,605
	(b) Superannuation		
	Council made contributions to the following funds:		
	Defined benefit fund		
	Employer contributions to Local Authorities Superannuation Fund (Vision Super)	154	211
	Employer contributions - other funds	-	-
		154	211
	Employer contributions payable at reporting date.	-	-
	Accumulation funds		
	Employer contributions to Local Authorities Superannuation Fund (Vision Super)	1,059	1,163
	Employer contributions - other funds	759	625
		1,818	1,788
	Employer contributions payable at reporting date.	-	-
	Refer to note 8.3 for further information relating to Council's superannuation obligations.		
3.2	Materials and services		
	Contractors	14,240	13,224
	Materials	7,502	6,851
	Contributions	2,668	2,555
	Utility Payments	2,141	1,907
	Insurances	975	862
	Authority Fees	939	936
	Consultants	415	431
	Legal Expenses	114	150
	Total materials and services	28,994	26,916

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 3	The cost of delivering services		
		2018	2017
3.3	Depreciation and amortisation	\$'000	\$'000
	Infrastructure	14,473	16,611
	Property	4,037	3,660
	Plant and Equipment	2,456	2,334
	Total depreciation	20,966	22,605
	Intangible assets	1,290	244
	Total depreciation and amortisation	22,256	22,849
	<i>Refer to note 4.2(c) and 5.1 for a more detailed breakdown of depreciation and amortisation charges and accounting policy.</i>		
3.4	Bad and doubtful debts		
	Rates debtors	86	76
	Infringements	2	7
	Total bad and doubtful debts	88	83
	Movement in provisions for doubtful debts		
	Balance at the beginning of the year	1,460	2,196
	New Provisions recognised during the year	26	-
	Amounts already provided for and written off as uncollectible	-	(736)
	Amounts provided for but recovered during the year	-	-
	Balance at end of year	1,486	1,460
	Provision for doubtful debt is recognised when there is objective evidence that an impairment loss has occurred. Bad debts are written off when identified.		
3.5	Borrowing costs		
	Interest - Borrowings	424	513
	Changes to Net Present Value due to interest rate movements	(83)	57
	Total borrowing costs	341	570
	Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.		
3.6	Other expenses		
	Landfill Rehabilitation Expense	10,477	684
	Work in progress assets written off	309	197
	Councillors' allowances	303	288
	Operating lease rentals	270	278
	Derecognition of assets	246	1,231
	Auditors' remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	67	56
	Auditors' remuneration - Internal	40	43
	Total other expenses	11,712	2,777

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4	Our financial position	2018 \$'000	2017 \$'000
4.1	Financial assets		
	(a) Cash and cash equivalents		
	Cash on hand	6	5
	Cash at bank	320	464
	Term deposits	51,220	44,917
	Total cash and cash equivalents	<u>51,546</u>	<u>45,386</u>
	(b) Other financial assets		
	Term deposits - current	20,783	16,431
	Term deposits - non-current	-	-
	Total other financial assets	<u>20,783</u>	<u>16,431</u>
	Total financial assets	<u>72,329</u>	<u>61,817</u>

Council's cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:

- Trust funds and deposits (Note 4.3)	996	991
- Other non discretionary reserves (Note 8.1)	1,596	1,245
Total restricted funds	<u>2,592</u>	<u>2,236</u>
Total unrestricted cash and cash equivalents	<u>48,954</u>	<u>43,150</u>

Intended allocations

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

-Cash held to fund carried forward capital works/operating projects	6,080	9,683
-Cash held in relation to the Victoria Grants Commission advance to fund general operations and roads works	6,560	6,219
-Unexpended grants and contributions (Note 2.4 & 2.5)	5,066	4,584
-Discretionary reserve	6,410	5,261
Total funds subject to intended allocations	<u>24,116</u>	<u>25,747</u>

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, at balance date. Term deposits are measured at original cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4 Our financial position

4.1 Financial assets (continued)

	2018	2017
(c) Trade and other receivables	\$'000	\$'000
Current		
<i>Statutory receivables</i>		
Rates debtors	3,350	3,532
Special charge schemes	156	41
Infringement and fire hazards	37	31
Net GST receivable	697	1,062
<i>Non statutory receivables</i>		
Government grants	956	1,051
Other debtors	837	550
Waste management	473	489
Provision for doubtful debts - other debtors	-	-
Total current trade and other receivables	<u>6,506</u>	<u>6,756</u>
Non-current		
<i>Statutory receivables</i>		
Rates debtors	3,397	3,374
Provision for doubtful debts	(1,470)	(1,446)
Special charge schemes	214	180
Provision for doubtful debts - special charge scheme	(2)	(2)
Infringements and Fire Hazards	96	90
Provision for doubtful debts - infringements	(14)	(12)
Total non-current trade and other receivables	<u>2,221</u>	<u>2,184</u>
Total trade and other receivables	<u>8,727</u>	<u>8,940</u>

Short term receivables are carried at invoice amount. A provision for doubtful debts is recognised when there is objective evidence that an impairment has occurred. Long term receivables are carried at amortised cost using the effective interest rate method.

Included in the Provision for Doubtful Debts is an amount relating to land in the 90 Mile Beach inappropriate subdivision. Council has a significant number of rateable properties in this area for which provision has been made for a total amount outstanding of \$1,470,261 (2017: \$1,446,433). A provision has been established as these properties are unable to be sold in order for Council to recover the debt.

(a) Ageing of Receivables

The ageing of the Council's trade & other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	2,161	1,141
Past due by up to 30 days	27	24
Past due between 31 and 180 days	77	924
Past due between 181 and 365 days	1	-
Total trade & other receivables	<u>2,266</u>	<u>2,089</u>

(b) Ageing of individually impaired Receivables

At balance date, other debtors representing financial assets with a nominal value of Nil (2017: Nil) were impaired.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4 Our financial position

4.2	Non-financial assets	2018	2017
	(a) Inventories	\$'000	\$'000
	Inventories held for sale	10	-
	Total inventories	10	-

Inventories held for sale are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

(b) Other assets

Prepayments	400	353
Accrued income	1,217	2,027
Total other assets	1,617	2,380

(c) Intangible assets

Water rights	-	3
Software	93	115
Landfill air space	2,196	1,411
Total intangible assets	2,289	1,529

	Water Right	Software	Landfill	Total
	\$'000	\$'000	\$'000	\$'000
Gross carrying amount				
Balance at 1 July 2017	17	1,433	2,521	3,971
Other Additions	-	28	2,056	2,084
Derecognition of Asset	-	-	(34)	(34)
Balance at 30 June 2018	17	1,461	4,543	6,021
Accumulated amortisation and impairment				
Balance at 1 July 2017	14	1,318	1,110	2,442
Amortisation expense	3	50	1,237	1,290
Balance at 30 June 2018	17	1,368	2,347	3,732
Net book value at 30 June 2017	3	115	1,411	1,529
Net book value at 30 June 2018	-	93	2,196	2,289

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life. Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4	Our financial position		
		2018	2017
4.3	Payables	\$'000	\$'000
	(a) Trade and other payables		
	Trade payables	5,393	8,514
	Accrued expenses	969	995
	Total trade and other payables	6,362	9,509
	(b) Trust funds and deposits		
	Refundable deposits	270	415
	Fire services levy	157	189
	Retention amounts	370	267
	Other refundable deposits	199	120
	Total trust funds and deposits	996	991

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Refundable deposits - Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

Fire Service Levy - Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the state government in line with that process.

Retention Amounts - Council has a contractual right to retain certain amounts until a contractor has met certain requirements or a related warrant or defect period has elapsed. Subject to the satisfactory completion of the contractual obligations, or the elapsing of time, these amounts will be paid to the relevant contractor in line with Council's contractual obligations.

Other Trust funds and deposits - Council holds in trust ticket sales for shows performed by third parties at The Wedge which are on forwarded to performer on completion of the show.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4 Our financial position

4.4 Interest-bearing liabilities	2018	2017
	\$'000	\$'000
Current		
Borrowings - secured	289	764
	<u>289</u>	<u>764</u>
Non-current		
Borrowings - secured	7,603	7,892
	<u>7,603</u>	<u>7,892</u>
Total	<u>7,892</u>	<u>8,656</u>

Borrowings are secured by Council rate income

(a) The maturity profile for Council's borrowings is:

Not later than one year	289	764
Later than one year and not later than five years	7,154	7,155
Later than five years	449	737
	<u>7,892</u>	<u>8,656</u>

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method. The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities at initial recognition.

4.5 Provisions

	Employee	Landfill	Total
	\$ '000	restoration	\$ '000
2018	\$ '000	\$ '000	\$ '000
Balance at beginning of the financial year	6,175	4,069	10,244
Additional provisions	2,371	13,385	15,756
Amounts used	(2,244)	(853)	(3,097)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(1)	(83)	(84)
Balance at the end of the financial year	<u>6,301</u>	<u>16,518</u>	<u>22,819</u>
2017			
Balance at beginning of the financial year	6,413	2,489	8,902
Additional provisions	2,451	1,765	4,216
Amounts used	(2,384)	(243)	(2,627)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(305)	58	(247)
Balance at the end of the financial year	<u>6,175</u>	<u>4,069</u>	<u>10,244</u>

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4 Our financial position

4.5 Provisions (continued)

	2018	2017
	\$'000	\$'000
(a) Employee provisions		
Current provisions expected to be wholly settled within 12		
Annual leave	1,358	1,347
Long service leave	576	576
	<u>1,934</u>	<u>1,923</u>
Current provisions expected to be wholly settled after 12		
Annual leave	501	412
Long service leave	3,448	3,451
	<u>3,949</u>	<u>3,863</u>
Total current employee provisions	<u>5,883</u>	<u>5,786</u>
Non-current		
Long service leave	417	387
Sick Leave Gratuity	1	1
Total non-current employee provisions	<u>418</u>	<u>388</u>
Aggregate carrying amount of employee provisions:		
Current	5,883	5,786
Non-current	418	388
Total aggregate carrying amount of employee provisions	<u>6,301</u>	<u>6,174</u>

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Wages and salaries and annual leave

Liabilities for wages and salaries, including non-monetary benefits, annual leave and accumulated sick leave expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits in respect of employee services up to the reporting date, classified as current liabilities and measured at their nominal values.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. LSL is measured at present value. Unconditional LSL is disclosed as a current liability. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability.

Sick Leave Gratuity

A former entity of Wellington Shire Council had established a sick leave gratuity scheme which ceased at the end of September 1991. Under the scheme, sick leave is payable to all ex-Shire employees and is not to exceed existing benefits as at the end of September 1991, using remuneration rates current at the time of leaving. The employees are entitled to the sick leave gratuity upon their leaving the organisation. The amount provided for appears as a non-current liability.

Key assumptions:

- discount rate %	2.647%	2.216%
- index rate %	3.875%	3.813%
- inflation rate %	2.30%	1.80%
- settlement rate	25 years	25 years

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4 Our financial position

4.5 Provisions (continued)

	2018	2017
(b) Landfill Restoration	\$'000	\$'000
Current	-	-
Non-current	16,518	4,069
	<u>16,518</u>	<u>4,069</u>

Council is obligated to restore the Kilmany, Longford, Maffra, Rosedale, Stratford and Yarram sites to a particular standard. The forecast life of each site is based on current estimates of remaining capacity and the forecast rate of infill. The provision for landfill restoration has been calculated based on the present value of the expected cost of works to be undertaken. The expected cost of works has been estimated based on current understanding of work required to reinstate the site to a suitable standard. Accordingly, the estimation of the provision required is dependent on the accuracy of the forecast timing of the work, work required and related costs of ongoing monitoring.

Key assumptions:

- discount rate %	2.58%	2.55%
- index rate	3.00%	3.00%
- inflation rate %	2.30%	1.80%
- settlement rate	27 years	26 years
- estimated cost to rehabilitate	15.8 million	4.1 million

Summary of Provisions	2018	2017
	\$'000	\$'000
Current		
Employee	5,883	5,786
Landfill Restoration	-	-
Total Current Provisions	<u>5,883</u>	<u>5,786</u>
Non Current		
Employee	418	388
Landfill Restoration	16,518	4,069
Total Non Current Provisions	<u>16,936</u>	<u>4,457</u>
Total Provisions	<u>22,819</u>	<u>10,243</u>

4.6 Financing arrangements

The Council has the following funding arrangements in place as at 30 June 2018.

Bank overdraft	200	200
Credit card facilities	130	130
Total facilities	<u>330</u>	<u>330</u>
Used facilities	33	42
Unused facilities	<u>297</u>	<u>288</u>

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4 Our financial position

4.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value and presented inclusive of the GST payable.

2018	Not later than 1	Later than 1 year	Later than 2	Later than 5	Total
	year	and not later than 2 years	years and not later than 5 years	years	
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	4,506	4,506	-	-	9,012
Health Services	988	1,005	-	-	1,993
Animal pound & shelter service	253	275	-	-	528
Valuation contract	110	121	-	-	231
Software maintenance	312	-	-	-	312
Litter bins	206	-	-	-	206
L to P project	125	-	-	-	125
Total	6,500	5,907	-	-	12,407
Capital					
Parks, open space and streetscapes	2,050	-	-	-	2,050
Roads	1,571	-	-	-	1,571
Footpaths & Cycleways	1,029	-	-	-	1,029
Buildings	777	-	-	-	777
Recreational leisure and community facilities	470	-	-	-	470
Bridges	137	-	-	-	137
Aerodromes	103	-	-	-	103
Waste Management	24	-	-	-	24
Total	6,161	-	-	-	6,161

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 4 Our financial position

4.7 Commitments (continued)

2017	Not later than 1	Later than 1 year	Later than 2	Later than 5	Total
	year	and not later than 2 years	years and not later than 5 years	years	
	\$'000	\$'000	\$'000	\$'000	\$'000
Operating					
Waste management	4,518	4,518	-	-	9,036
Valuation contract	430	211	473	-	1,114
Kilmany landfill remedial works	1,025	-	-	-	1,025
Animal pound & shelter service	253	253	253	-	759
V-Line pedestrian crossing (Raglan Street)	484	-	-	-	484
Litter bins	206	206	-	-	412
Software maintenance	279	-	-	-	279
L to P project	125	125	-	-	250
Tourist information centre	88	-	-	-	88
West Sale and Wurruk industrial land supply strategy	78	-	-	-	78
North Sale outline development plan	39	-	-	-	39
Total	7,525	5,313	726	-	13,564
Capital					
Roads	5,354	-	-	-	5,354
Buildings	3,948	-	-	-	3,948
Landfill improvements	1,649	-	-	-	1,649
Parks, open space and streetscapes	478	-	-	-	478
Bridges	394	-	-	-	394
Plant, machinery & equipment	229	-	-	-	229
Waste management	41	-	-	-	41
Total	12,093	-	-	-	12,093
	2018	2017			
Operating lease commitments	\$'000	\$'000			

At the reporting date, the Council had the following obligations under non-cancellable operating leases for the lease of equipment and land and buildings for use within Council's activities (these obligations are not recognised as liabilities):

Not later than one year	262	254
Later than one year and not later than five years	450	690
Later than five years	16	-
	728	944

Lease payments for operating leases are required by the accounting standard to be recognised on a straight line basis, rather than expensed in the years in which they are incurred.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment

Summary of property, infrastructure, plant and equipment

	At Fair Value 30 June 2017	Additions	Contributions	Revaluation	Depreciation	Disposal	Write-off	Transfers	At Fair Value 30 June 2018
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Property	173,363	6,409	165	24,206	(4,037)	(3,368)	-	8,569	205,307
Plant and equipment	12,693	3,510	-	-	(2,456)	(639)	-	128	13,236
Infrastructure	650,336	15,353	625	8,549	(14,473)	(1,109)	-	6,791	666,072
Work in progress	16,417	6,353	-	-	-	-	(309)	(15,488)	6,973
	852,809	31,625	790	32,755	(20,966)	(5,116)	(309)	-	891,588

Summary of Work in Progress

	Opening WIP	Additions	Write-off	Transfers	Closing WIP
	\$'000	\$'000	\$'000	\$'000	\$'000
Property	10,274	353	-	(10,274)	353
Plant and equipment	196	10	(16)	(179)	11
Infrastructure	5,947	5,990	(293)	(5,035)	6,609
Total	16,417	6,353	(309)	(15,488)	6,973

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

(a) Property

	Land - specialised	Land improvements	Land Under Roads	Total Land & Land Improvements	Buildings - specialised	Total Buildings	Work In Progress	Total Property
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2017	83,770	1,172	17,239	102,181	140,586	140,586	10,274	253,041
Accumulated depreciation at 1 July 2017	-	(785)	-	(785)	(68,619)	(68,619)	-	(69,404)
	83,770	387	17,239	101,396	71,967	71,967	10,274	183,637
Movements in fair value								
Additions	-	1,048	11	1,059	5,350	5,350	353	6,762
Contributions	160	-	5	165	-	-	-	165
Revaluation	2,082	-	22,124	24,206	-	-	-	24,206
Disposal	(613)	(1,172)	-	(1,785)	(6,956)	(6,956)	-	(8,741)
Write-off	-	-	-	-	-	-	-	-
Transfers	-	869	-	869	7,700	7,700	(10,274)	(1,705)
	1,629	745	22,140	24,514	6,094	6,094	(9,921)	20,687
Movements in accumulated depreciation								
Depreciation and amortisation	-	(189)	-	(189)	(3,848)	(3,848)	-	(4,037)
Accumulated depreciation of disposals	-	886	-	886	4,487	4,487	-	5,373
Transfers	-	-	-	-	-	-	-	-
	-	697	-	697	639	639	-	1,336
At fair value 30 June 2018	85,399	1,917	39,379	126,695	146,680	146,680	353	273,728
Accumulated depreciation at 30 June 2018	-	(88)	-	(88)	(67,980)	(67,980)	-	(68,068)
	85,399	1,829	39,379	126,607	78,700	78,700	353	205,660

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

(b) Plant and Equipment

	Plant machinery and equipment	Fixtures fittings and furniture	Computers and telecomms	Library books	Art Works	Work In Progress	Total plant and equipment
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2017	11,492	2,756	4,458	3,278	3,478	196	25,658
Accumulated depreciation at 1 July 2017	(5,268)	(1,687)	(4,017)	(1,797)	-	-	(12,769)
	6,224	1,069	441	1,481	3,478	196	12,889
Movements in fair value							
Additions	1,947	1,171	94	236	62	10	3,520
Contributions	-	-	-	-	-	-	-
Revaluation	-	-	-	-	-	-	-
Disposal	(1,874)	-	-	(282)	-	-	(2,156)
Write-off	-	-	-	-	-	(16)	(16)
Transfers	8	120	-	-	-	(179)	(51)
	81	1,291	94	(46)	62	(185)	1,297
Movements in accumulated depreciation							
Depreciation and amortisation	(1,595)	(343)	(273)	(245)	-	-	(2,456)
Accumulated depreciation of disposals	1,235	-	-	282	-	-	1,517
Transfers	-	-	-	-	-	-	-
	(360)	(343)	(273)	37	-	-	(939)
At fair value 30 June 2018	11,573	4,047	4,552	3,232	3,540	11	26,955
Accumulated depreciation at 30 June 2018	(5,628)	(2,030)	(4,290)	(1,760)	-	-	(13,708)
	5,945	2,017	262	1,472	3,540	11	13,247

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

(c) Infrastructure

	Roads	Bridges	Footpaths and cycleways	Drainage	Recreational, leisure and community	Waste Management	Parks open spaces and streetscapes	Aerodromes	Off street car parks	Other Infrastructure	Work In Progress	Total Infrastructure
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
At fair value 1 July 2017	639,597	91,989	27,544	112,076	25,550	4,691	26,185	15,664	4,054	20,552	5,947	973,849
Accumulated depreciation at 1 July 2017	(197,438)	(34,385)	(9,683)	(37,197)	(12,304)	(1,382)	(8,317)	(5,885)	(1,412)	(9,564)	-	(317,567)
	442,159	57,604	17,861	74,879	13,246	3,309	17,868	9,779	2,642	10,988	5,947	656,282
Movements in fair value												
Additions	8,416	905	1,806	363	291	198	1,111	266	182	1,816	5,990	21,344
Contributions	204	-	269	129	23	-	-	-	-	-	-	625
Revaluation	19	15,201	-	-	-	-	-	-	-	(1,999)	-	13,221
Disposal	(2,720)	(1,508)	(386)	(132)	(243)	-	(150)	-	-	(444)	-	(5,583)
Write-off	-	-	-	-	-	-	-	-	-	-	(293)	(293)
Transfers	1,679	2,218	1,755	523	17	303	228	-	-	68	(5,035)	1,756
Reclassification	-	-	-	-	(412)	-	342	-	(437)	507	-	-
	7,598	16,816	3,444	883	(324)	501	1,531	266	(255)	(52)	662	31,070
Movements in accumulated depreciation												
Depreciation and amortisation	(9,456)	(1,004)	(670)	(1,119)	(606)	(127)	(763)	(251)	(66)	(411)	-	(14,473)
Accumulated depreciation of disposals	2,271	1,458	193	49	111	-	93	-	-	299	-	4,474
Accumulated depreciation at Revaluation	(17)	(6,083)	-	-	-	-	-	-	-	1,428	-	(4,672)
Transfers	-	-	-	-	107	-	(61)	-	-	-	-	46
Reclassification	-	-	-	-	-	-	-	-	195	(241)	-	(46)
	(7,202)	(5,629)	(477)	(1,070)	(388)	(127)	(731)	(251)	129	1,075	-	(14,671)
At fair value 30 June 2018	647,195	108,805	30,988	112,959	25,226	5,192	27,716	15,930	3,799	20,500	6,609	1,004,919
Accumulated depreciation at 30 June 2018	(204,640)	(40,014)	(10,160)	(38,267)	(12,692)	(1,509)	(9,048)	(6,136)	(1,283)	(8,489)	-	(332,238)
	442,555	68,791	20,828	74,692	12,534	3,683	18,668	9,794	2,516	12,011	6,609	672,681

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

ASSET TYPE	Depreciation Period	Threshold Limit \$
Property		
Land	-	All
Land Improvements	4 years	All
Buildings		
Buildings	20 - 100 years	>\$10,000
Plant and Equipment		
Plant, Machinery and Equipment	3 - 10 years	>\$3,000
IT, Furniture & Equipment	3 - 10 years	>\$1,000
Infrastructure		
Roads		
Pavement - Concrete	100 Years	All
Pavement - Sealed	100 Years	All
Pavement Gravel (Local Access A & Above)	15 Years	All
Pavement Gravel (Local Access B & C)	20 Years	All
Subgrade	Indefinite	All
Kerb & Channel	70 Years	All
Road Drainage - Minor Culverts	100 Years	All
Bridges		
Bridges - Concrete	100 Years	All
Bridges - Timber	60 Years	All
Floodways & Major Culverts	100 Years	All
Footpaths and cycleways		
Asphalt/Bitumen	15 Years	All
Concrete/Paved	60 Years	All
Gravel/Sand	10 Years	All
Drainage		
Pits	100 Years	All
Pipes	101 Years	All
Pump Wells	20 Years	All
Other Drainage	20 - 100 Years	All
Open Drain - Earth/Retention Basin	Indefinite	All
Structures		
Off Street Car Parks	30 - 100 years	>\$5,000
Recreational, leisure and community facilities	10 - 100 years	>\$5,000
Waste management	20 - 100 years	>\$5,000
Parks, open space and streetscapes	10 - 120 years	>\$5,000
Aerodromes	20 - 120 years	>\$5,000
Other infrastructure	10 - 120 years	>\$5,000
Intangible Assets		
Landfill Airspace	4 - 38 Years	All
Software	3 - 10 years	>\$1,000

**Notes to the Financial Report
For the Year Ended 30 June 2018**

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits have applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use on an asset result in changes to the permissible or practical highest and best use of the asset. Further details regarding the fair value hierarchy are disclosed at Note 5.1 Property, infrastructure, plant and equipment.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Roads and Footpaths

As at 30 June 2017, management conducted a review of the carrying value of the roads and footpaths classes and determined that these classes were in excess of their value. Accordingly, a management adjustment was made, resulting in a debit to the Asset Revaluation Reserve of \$54.5 million for Roads and \$8.7 million for Footpaths and a corresponding decrease to the value of Road and Footpath assets. A full revaluation was applied at 1 July 2017. As a result of these decreases, future depreciation will reduce by \$0.6 million per annum.

Land and Land Under Roads

As at 30 June 2018 Land and Land Under Road assets were revalued, resulting in a credit to the Asset Revaluation Reserve of \$23.8 million.

Bridges

Bridge, major culvert and floodway assets were subject to a full revaluation at 31 December 2017, resulting in a credit to the Asset Revaluation Reserve of \$9.1 million and a corresponding increase of \$9.1 million to the Bridge assets. As a result of this increase, future depreciation will increase by approximately \$0.2 million per annum.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

Prior Year Newly Recognised/Derecognised Adjustments

During the year, as part of a continuous improvement focus, Council is able to use technology that allows better identification of assets 'as built'. In addition, information flow from officers in the field conveys more accurate data to Asset Managers as variances are discovered. These variances resulted in assets being recognised and derecognised in the Council's asset register and are deemed to be prior year errors which have been retrospectively adjusted to equity against prior year opening balances.

A third balance sheet has not been presented to disclose these prior year errors as they were considered not material to the comparative amounts included within the Balance Sheet.

	Actual	Prior year adjustments		Reclassified	Restated Actual
	2017	Newly recognised	Derecognised		2017
	\$'000	\$'000	\$'000	\$'000	\$'000
Property					
Land- Specialised	79,532	4,238	-	-	83,770
Landfill Improvements	387	-	-	-	387
Land under Roads	17,239	-	-	-	17,239
Buildings- specialised	71,967	-	-	-	71,967
Work in Progress	10,274	-	-	-	10,274
Total Property	179,399	4,238	-	-	183,637
Plant & Equipment					
Plant, Machinery and Equipment	6,224	-	-	-	6,224
Fixtures, Fittings and Furniture	1,069	-	-	-	1,069
Computers and Telecommunications	441	-	-	-	441
Library Books	1,481	-	-	-	1,481
Art Gallery	3,478	-	-	-	3,478
Work in Progress	196	-	-	-	196
Subtotal Plant & Equipment	12,889	-	-	-	12,889
Infrastructure					
Roads	442,159	-	-	-	442,159
Bridges	57,472	116	-	-	57,588
Footpaths and Cycleways	17,788	73	-	-	17,861
Drainage	74,700	196	-	-	74,896
Recreational, Leisure and Community	13,246	-	-	-	13,246
Waste Management	3,309	-	-	-	3,309
Parks Open Space and Streetscapes	17,868	-	-	-	17,868
Aerodromes	9,779	-	-	-	9,779
Off Street Car Parks	2,642	-	-	-	2,642
Other Infrastructure	10,988	-	-	-	10,988
Work in Progress	5,947	-	-	-	5,947
Subtotal Infrastructure	655,898	385	-	-	656,283
Property, Infrastructure, Plant and Equipment	848,186	4,623	-	-	852,809

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

Land under roads

Council recognises land under roads it controls at fair value.

Depreciation and amortisation

Buildings, land improvements, plant and equipment, infrastructure, and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Road earthworks are not depreciated on the basis that they are assessed as not having a limited useful life.

Straight line depreciation is charged based on the residual useful life as determined each year.

Depreciation periods used are listed below and are consistent with the prior year unless otherwise stated.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Valuation of land and buildings

The general rates revaluation was undertaken by a qualified independent valuer Jonathan Barnett Registered Valuer No 63207, the valuation of land was derived from the data supplied from the general rates revaluation and applied at 30 June 2018. Valuation of buildings were undertaken by a qualified independent valuer APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the comprehensive income statement.

Any significant movements in the unobservable inputs for land and land under roads will have a significant impact on the fair value of these assets.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2018 are as follows:

	Level 1 \$'000	Level2 \$'000	Level 3 \$'000	Date of Valuation
Specialised land	-	-	85,399	30/06/2018
Land under roads	-	-	39,379	30/06/2018
Land Improvements	-	-	1,829	06/2016
Specialised buildings	-	-	78,700	07/2015
Total	-	-	205,307	

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

Valuation of infrastructure

Valuation of infrastructure assets (roads, bridges, footpaths and drainage) has been determined in accordance with a valuation undertaken by Council Officer Mr Chris Hastie B.Eng (Civil), Gcert Mgt.

Valuation of infrastructure assets (recreational, leisure and community facilities, waste management, parks, open space and streetscapes, aerodromes and other Infrastructure) has been determined in accordance with an independent valuation undertaken by APV Valuers & Asset Management - Lachlan Black Registered Valuer No 2913 and Damon Griggs Registered Valuer No 3204.

The valuation is at fair value based on replacement cost less accumulated depreciation as at the date of valuation.

Details of the Council's infrastructure and information about the fair value hierarchy as at 30 June 2018 are as follows:

	Level 1 \$'000	Level2 \$'000	Level 3 \$'000	Date of Valuation
Roads	-	-	442,555	1/07/2017
Bridges	-	-	68,791	31/12/2017
Footpaths and cycleways	-	-	20,828	1/07/2017
Drainage	-	-	74,692	30/06/2015
Off street car parking	-	-	2,516	1/07/2015
Aerodromes	-	-	9,794	1/07/2015
Parks, open space and streetscapes	-	1,056	17,612	1/07/2015
Recreational leisure and community	-	183	12,351	1/07/2015
Waste Management	-	355	3,328	1/07/2015
Other infrastructure	-	1,122	10,889	1/07/2015
Total	-	2,716	663,356	

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads is valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restriction of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 95%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently land values range between \$0.05 and \$18,147.88 per square metre and land under roads values range between \$0.16 and \$3.12 per square metre.

Specialised buildings are valued using a depreciated replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are comprised of a square metre basis ranging from \$357 to \$4,437 per square metre. The remaining useful lives of buildings are determined on the basis of the current condition of buildings and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the depreciated replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 10 years to indefinite. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 5 Assets WSC manage

5.1 Property, infrastructure, plant and equipment (continued)

	2018	2017
	\$'000	\$'000
Reconciliation of specialised land		
Parks/Open space/Streetscapes	5,559	5,559
Recreation, leisure & community facilities	1,635	1,915
Off-street car parks	46,612	44,956
Aerodromes	27,603	27,908
Waste management	761	793
Other infrastructure - Piers/Jetties/Caravan parks/Markets/Saleyard	1,873	1,606
Drainage	1,356	1,033
Total specialised land	85,399	83,770

	2018	2017
	\$'000	\$'000
ADJUSTMENTS DIRECTLY TO EQUITY		

Reversal of revalued components of assets disposed or written off (transfer from asset revaluation reserve to accumulated surplus).

Roads, Streets, Drainage, Bridges & Culverts	(990)	1,750
Buildings & Structures	1812	137
Land	(44)	-
	778	1,887

**Notes to the Financial Report
For the Year Ended 30 June 2018**

Note 6 People and relationships

6.1 Council and key management remuneration

(a) Key Management Personnel (KMP)

Wellington Shire Council has a CEO and 4 General Managers. Along with 9 councillors this makes a total of 14 KMP positions.

Councillor Keith Mills resigned in November 2017 and was replaced by Councillor Carmel Ripper following a count back conducted by the Victorian Electoral Commission.

These events result in the following numbers of KMP's being disclosed:

Councillors being 9 at the beginning of the year and 1 newly elected during the year as detailed below.
Non- Councillors - 1

Details of persons holding the position of Councillor or other members of key management personnel at any time during the year are:

Councillors

- Councillor Carolyn Crossley - Mayor (1/07/17 - 30/06/18)
- Councillor Darren McCubbin (1/07/17 - 30/06/18)
- Councillor Scott Rossetti (1/7/17 - 30/06/18)
- Councillor Malcolm Hole (1/7/17 - 30/06/18)
- Councillor Ian Bye (1/7/17 - 30/06/18)
- Councillor Alan Hall (1/7/17 - 30/06/18)
- Councillor Gayle Maher (1/7/17 - 30/06/18)
- Councillor Garry Stephens (1/7/17 - 30/06/18)
- Councillor Keith Mills (1/7/17 - 8/11/17) - resigned
- Councillor Carmel Ripper (21/11/17 - 30/06/18)

	2018	2017
	No.	No.
Total Number of Councillors	10	14
Chief Executive Officer and other Key Management Personnel	5	5
Total Key Management Personnel	15	19

(b) Remuneration of Key Management Personnel

Total remuneration of key management personnel was as follows:

	2018	2017
	\$'000	\$'000
Short-term benefits	1,451	1,393
Long-term benefits	290	279
Termination benefits	-	-
Total	1,741	1,672

**Notes to the Financial Report
For the Year Ended 30 June 2018**

Note 6 People and relationships

6.1 Council and key management remuneration (continued)

	2018	2017
	No.	No.
The number of key management personnel whose total remuneration from Council and any related entities, fall within the following bands:		
\$1 - \$9,999	1	6
\$10,000 - \$19,999	1	4
\$20,000 - \$29,999	7	2
\$40,000 - \$49,999	-	1
\$60,000 - \$69,999	-	1
\$80,000 - \$89,999	1	-
\$200,000 - \$209,999	4	4
\$300,000 - \$309,999	1	1
	15	19

(c) Senior Officer Remuneration

A Senior Officer is an officer of Council, other than Key Management Personnel, who:

- a) has management responsibilities and reports directly to the Chief Executive; or
- b) whose total annual remuneration exceeds \$145,000

The number of Senior Officers are shown below in their relevant income bands:

	2018	2017
	No.	No.
Income Range:		
\$150,000 - \$159,999	1	1
\$160,000 - \$169,999	-	-
\$170,000 - \$179,999	1	-
\$180,000 - \$189,999	-	1
	2	2

	\$'000	\$'000
Total Remuneration for the reporting year for Senior Officers included above, amounted to	333	334

6.2 Related party disclosure

(a) Transactions with related parties

During the period Council entered into a number of transactions with related parties of KMP's or their close family members. These transactions occurred within normal commercial terms and conditions and included \$77,000 to the Municipal Association of Victoria for membership and other services. Payments of \$28,000 for production of shows at The Wedge and \$47,000 for various other minor transactions with a number of suppliers. Council also contributed a total of \$77,000 for community grants, operating subsidies to various community groups where KMP's or close family members held positions on the board or committee.

(b) Outstanding balances with related parties

The balance outstanding at the end of the reporting period in relation to transactions with related parties was Nil (2016/17 Nil).

(c) Loans to/from related parties

The aggregate amount of loans in existence at balance date that have been made, guaranteed or secured by the council to a related party was Nil (2016/17 Nil).

(d) Commitments to/from related parties

The aggregate amount of commitments in existence at balance date that have been made, guaranteed or secured by the council was Nil (2016/17 Nil).

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 7 Managing uncertainties

7.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed and if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable, respectively.

	2018	2017
	\$'000	\$'000
(a) Contingent assets		
Non cash contributions expected to be received in respect of subdivision and gifted assets are as follows:		
Developer contributions	425	1039
Total Contingent Assets	<u>425</u>	<u>1039</u>

(b) Contingent liabilities

Superannuation

Wellington Shire Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 8.3. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists. At this point in time it is not known if additional contributions will be required, their timing or potential amount.

Future superannuation contributions

In addition to the disclosed contributions, Wellington Shire Council has paid unfunded liability payments to Vision Super totalling \$Nil during 2017/18 (2016/17 \$Nil). There were \$Nil contributions outstanding and \$Nil loans issued from or to the above schemes as at 30 June 2018. The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2019 are \$311,191.

Landfill

Council operates licensed EPA landfills at Kilmany, Longford and Maffra, unlicensed landfills at Yarram, Stratford and Rosedale and will be required to carry out site rehabilitation works in the future. Council currently has a provision for landfill restoration (refer Note 4.5(b)) which is our best estimate at this time. Depending on the exact requirements of the Environment Protection Authority (EPA) Council may have to revise the liability but at this point the exact amount is unknown. Risk level negotiations continue with the EPA for the Longford landfill and are anticipated to be resolved in late 2018.

(c) Guarantees for loans to other entities

Council has also guaranteed a loan taken out by a community group, to undertake significant capital works to the Club's facilities that are located on Council land.

Council's estimated liability with respect to contingent items is as follows:

	2018	2017
	\$'000	\$'000
Bank Guarantees	934	934
Loan Guarantees	20	25
Total Bank Guarantees	<u>954</u>	<u>959</u>

Notes to the Financial Report For the Year Ended 30 June 2018

Note 7 Managing uncertainties

7.2 Change in accounting standards

The following new AAS's have been issued that are not mandatory for the 30 June 2018 reporting period. Council has assessed these pending standards and has identified the following potential impacts will flow from the application of these standards in future reporting periods.

Financial Instruments - Disclosures (AASB 7) (applies 2018/19)

This Standard requires entities to provide disclosures in their financial statements that enable users to evaluate: (a) the significance of financial instruments for the entity's financial position and performance; and (b) the nature and extent of risks arising from financial instruments to which the entity is exposed.

Financial Instruments (AASB 9) (applies 2018/19)

The key changes include the simplified requirements for the classification and measurement of financial assets, a new hedging accounting model and a revised impairment loss model to recognise impairment losses earlier, as opposed to the current approach that recognises impairment only when incurred.

Revenue from contracts with customers (AASB 15) (applies 2019/20 for LG sector)

The standard shifts the focus from the transaction-level to a contract-based approach. Recognition is determined based on what the customer expects to be entitled to (rights and obligations), while measurement encompasses estimation by the entity of the amount expected to be entitled for performing under the contract. The full impact of this standard is not known however it is most likely to impact where contracts extend over time, where there are rights and obligations that may vary the timing or amount of the consideration, or where there are multiple performance elements. This has the potential to impact on the recognition of certain grant income.

Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities (AASB 2016-7) (applies 2019/20)

This Standard defers the mandatory effective date of AASB 15 for not-for-profit entities from 1 January 2018 to 1 January 2019.

Leases (AASB 16) (applies 2019/20)

The classification of leases as either finance leases or operating leases is eliminated for lessees. Leases will be recognised in the Balance Sheet by capitalising the present value of the minimum lease payments and showing a 'right-of-use' asset, while future lease payments will be recognised as a financial liability. The nature of the expense recognised in the profit or loss will change. Rather than being shown as rent, or as leasing costs, it will be recognised as depreciation on the 'right-of-use' asset, and an interest charge on the lease liability. The interest charge will be calculated using the effective interest method, which will result in a gradual reduction of interest expense over the lease term.

Income of Not-for-Profit Entities (AASB 1058) (applies 2019/20)

This standard replaces AASB 1004 Contributions and establishes revenue recognition principles for transactions where the consideration to acquire an asset is significantly less than fair value to enable to not-for-profit entity to further its objectives.

Notes to the Financial Report For the Year Ended 30 June 2018

Note 7 Managing uncertainties

7.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in the Notes of the financial statements. Risk management is carried out by senior management under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of council financial instruments will fluctuate because of changes in market prices. The Council's exposure to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Council's interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes Council to fair value interest rate risk. Council does not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 1989*. Council manages interest rate risk by adopting an investment policy that ensures:

- diversification of investment product;
- monitoring of return on investment; and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council has exposure to credit risk on some financial assets included in the balance sheet. To help manage this risk:

- Council has a policy for establishing credit limits for the entities Council deal with;
- Council may require collateral where appropriate; and
- Council only invests surplus funds with financial institutions which have a recognised credit rating specified in council's investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal because the main debtor is secured by a charge over the rateable property.

There are no material financial assets which are individually determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the balance sheet, such as when Council provide a guarantee for another party. Details of our contingent liabilities are disclosed in Note 7.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

Notes to the Financial Report For the Year Ended 30 June 2018

Note 7 Managing uncertainties

7.3 Financial instruments (continued)

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of Council's operational liquidity requirements it will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- has readily accessible standby facilities and other funding arrangements in place;
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitors budget to actual performance on a regular basis; and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed on the face of the balance sheet and the amounts related to financial guarantees disclosed in Note 7.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at Note 4.4.

Unless otherwise stated, the carrying amounts of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of 0% and +0.5% in market interest rates (AUD) from year-end rates of 2.5%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

7.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 Fair value measurement, aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

AASB 13 defines fair value as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value under AASB 13 is an exit price regardless of whether that price is directly observable or estimated using another valuation technique.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 — Quoted (unadjusted) market prices in active markets for identical assets or liabilities

Level 2 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable; and

Level 3 — Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable.

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Notes to the Financial Report For the Year Ended 30 June 2018

Note 7 Managing uncertainties

7.4 Fair value measurement (continued)

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from two to five years. The valuation is performed either by experienced council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation reserve for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the comprehensive income statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

7.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 8 Other matters

8.1 Reserves	Balance at beginning of reporting period \$'000	Prior Year Adjustment \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves				
2018				
Property				
Land & land improvements	73,499	-	1,743	75,242
Land under roads	-	-	22,124	22,124
Buildings	70,390	417	826	71,633
	<u>143,889</u>	<u>417</u>	<u>24,693</u>	<u>168,999</u>
Infrastructure				
Roads	326,870	-	39	326,909
Bridges	17,781	-	8,090	25,871
Footpaths	14,272	-	49	14,321
Drainage	35,787	-	(51)	35,736
	<u>394,710</u>	<u>-</u>	<u>8,127</u>	<u>402,837</u>
Other				
Art Gallery Stock	2,501	-	-	2,501
Total asset revaluation reserves	<u>541,100</u>	<u>417</u>	<u>32,820</u>	<u>574,337</u>
2017				
Property				
Land & land improvements	74,202	-	(703)	73,499
Buildings	71,955	(1,430)	(135)	70,390
	<u>146,157</u>	<u>(1,430)</u>	<u>(838)</u>	<u>143,889</u>
Infrastructure				
Roads	381,338	-	(54,468)	326,870
Bridges	18,166	-	(385)	17,781
Footpaths	22,981	-	(8,709)	14,272
Drainage	36,099	-	(312)	35,787
	<u>458,584</u>	<u>-</u>	<u>(63,874)</u>	<u>394,710</u>
Other				
Art Gallery Stock	2,501	-	-	2,501
Total asset revaluation reserves	<u>607,242</u>	<u>(1,430)</u>	<u>(64,712)</u>	<u>541,100</u>

The asset revaluation reserve is used to record the increased (net) value of Council's assets over time.

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 8 Other matters

	Balance at beginning of reporting period \$'000	Increment (decrement) \$'000	Balance at end of reporting period \$'000
8.1 Reserves (continued)			
2018			
(b) Other reserves			
2018			
Discretionary reserves			
Asset improvement	357	693	1,050
Plant replacement	605	49	654
Waste management	4,299	407	4,706
Total discretionary reserves	5,261	1,149	6,410
Non discretionary reserves			
Recreational land	486	43	529
Infrastructure contributions	13	43	56
Art gallery acquisition	4	(3)	1
Art gallery contribution	-	32	32
Leased property improvements	742	236	978
Total Non Discretionary reserves	1,245	351	1,596
Total Other reserves	6,506	1,500	8,006
2017			
Discretionary Reserves			
Asset Improvement	45	312	357
Plant Replacement	743	(138)	605
Waste Management	4,870	(571)	4,299
Total Discretionary Reserves	5,658	(397)	5,261
Non discretionary reserves			
Recreational land	355	131	486
Infrastructure contributions	-	13	13
Art gallery acquisition	2	2	4
Art gallery contribution	35	(35)	-
Leased property improvements	649	93	742
Total Non Discretionary reserves	1,041	204	1,245
Total Other reserves	6,699	(193)	6,506

Notes to the Financial Report
For the Year Ended 30 June 2018

Note 8 Other matters

8.1 Reserves (continued)

Purpose of Reserves

Discretionary Reserves

Asset Improvement

Reserve to fund capital improvements.

Plant Replacement

Reserve is to fund future purchases of major plant and equipment.

Waste Management

Reserve is to fund the establishment of recycling and transfer stations and an increase in landfill capacity in the future.

Non Discretionary Reserves

Recreational Land

Reserve to fund future open space facilities as per Section 18 of *Subdivision Act*.

Infrastructure Contributions

Reserve is an accumulation of developer contributions which are to be expended at a future date on infrastructure.

Art Gallery Acquisition

Reserve is to fund future approved art gallery acquisitions.

Art Gallery Contributions

Reserve is to fund future specific major art gallery exhibitions.

Leased Property Improvements

Reserve to fund future works on leased properties in accordance with *Crown Land Act*.

	2018	2017
	\$'000	\$'000
8.2 Reconciliation of cash flows from operating activities to surplus		
Surplus for the year	7,957	26,106
Depreciation/amortisation	22,256	22,849
(Profit)/loss on disposal of property, infrastructure, plant and equipment	3,163	(169)
Contributions - Non-monetary assets	(790)	(5,714)
Borrowing costs	342	516
Other	(2,290)	(278)
Change in assets and liabilities:		
Decrease/(increase) in trade and other receivables	215	(1,290)
Decrease/(increase) in other assets	763	(1,405)
(Decrease)/increase in trade and other payables	(3,147)	4,831
Increase in other liabilities	5	362
(Increase) in inventories	(10)	-
Increase in provisions	12,575	1,585
Net cash provided by operating activities	41,039	47,393

Notes to the Financial Report For the Year Ended 30 June 2018

Note 8 Other matters

8.3 Superannuation

The Wellington Shire Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (Vision Super). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently. Obligations for contributions to the Fund are recognised as an expense in the Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation categories, Vision MySuper/Vision Super Saver, receive both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2018, this was 9.5% as required under Superannuation Guarantee legislation).

Defined Benefit

Wellington Shire Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements

Wellington Shire Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund's Actuary.

As at 30 June 2017, a full triennial actuarial investigation was completed. The vested benefit index (VBI) of the Defined Benefit category of which Council is a contributing employer was 103.1%. To determine the VBI, the Fund Actuary used the following long-term assumptions:

Net investment returns 6.5% pa

Salary information 3.5% pa

Price inflation (CPI) 2.5% pa.

Vision Super has advised that the actual VBI at end of June 2018 was 106.0%.

The VBI is to be used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2017 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years.

Notes to the Financial Report For the Year Ended 30 June 2018

Note 8 Other matters

8.3 Superannuation (continued)

Employer contributions

Regular contributions

On the basis of the results of the 2017 triennial actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2018, this rate was 9.5% of members' salaries (9.5% in 2016/2017). This rate will increase in line with any increases in the SG contribution rate. In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 97%.

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall. Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up. If there is a surplus in the Fund, the surplus cannot be returned to the participating employers. In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

2017 triennial actuarial investigation surplus amounts

The Fund's triennial investigation as at 30 June 2017 identified the following in the defined benefit category of which Council is a contributing employer:

A VBI surplus of \$69.8 million

A total service liability surplus of \$193.5 million.

A discounted accrued benefits surplus of \$228.8 million.

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2017. Council was notified of the 30 June 2017 VBI during August 2017.

2018 interim actuarial investigation

An interim actuarial investigation will be conducted for the Fund's position as at 30 June 2018. It is anticipated that this actuarial investigation will be completed in December 2018.



WELLINGTON SHIRE COUNCIL

Performance Statement

For the year ended 30 June 2018

Performance Statement

For the year ended 30 June 2018

Description of municipality

Wellington Shire is the third largest municipality in Victoria, covering an area of 10,924 square kilometres in Central Gippsland, and includes the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach.

With an estimated population of 43,747* Wellington Shire Council comprises a wide variety of industry and business contributing to the local economy including mining, offshore oil and gas extraction, primary production and agriculture, tourism and service industries, manufacturing and construction, retail, healthcare, education, arts and recreation and community services. In addition, RAAF Base East Sale is a major air and ground training base and home to the famous Roulettes, Central Flying School, the Officers' Training School and the schools of Air Warfare and Air Traffic Control.

*Australian Bureau of Statistics- Catalogue 3218.0 Population Estimates by Local Government Area
– Released 24 April 2018

Sustainable Capacity Indicators

For the year ended 30 June 2018

<i>Indicator measure</i>	Results				Material Variations
	2015	2016	2017	2018	
Population					
<i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,776.84	\$1,717.79	\$1,814.75	\$2,082.52	Increase due to additional expenditure on landfill rehabilitation expense adjustments and material and services.
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$18,726.79	\$19,099.08	\$17,929.49	\$17,486.48	Wellington Shire Council's infrastructure was valued at \$765 million during the 2017/18 financial year. That equates to a total value of \$17,486.68 infrastructure per head of the municipality's population.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	13.61	13.52	13.83	14.05	There are 3,114km of sealed and unsealed local roads for an estimated municipal population of 43,747 within Wellington Shire.
Own-source revenue					
<i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,394.98	\$1,475.59	\$1,563.36	\$1,665.30	Additional own source revenue received in 2017/18 included revenue from supplementary rates and Council retaining operations of Gippsland Regional Livestock Exchange from April 2018.
Recurrent grants					
<i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$503.46	\$293.24	\$605.65	\$424.28	During 2016/17, the Commonwealth Government remitted an advance payment of \$6.2 million for the 2017/18 Financial Assistance Grants, which inflates the 2017 indicator. The impact on the 2018/19 indicator was partly offset by the early receipt of an advance payment of the 2018/19 Financial Assistance Grant.

Indicator measure	Results				Material Variations
	2015	2016	2017	2018	
Disadvantage <i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]	4	4	4	5	The Australian Bureau of Statistics (ABS) index of relative socio-economic disadvantage indicates that one is the most disadvantaged and ten is the least disadvantaged. Wellington Shire's result is five.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"infrastructure" means non-current property, plant and equipment excluding land

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"population" means the resident population estimated by council

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)

"relative socio-economic disadvantage", in relation to a municipality, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipality is located according to the Index of Relative Socio-Economic Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

"SEIFA" means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet website

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Service Performance Indicators

For the year ended 30 June 2018

<i>Service/indicator Measure</i>	Results				Material Variations
	2015	2016	2017	2018	
Aquatic facilities					
Utilisation					
<i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	4.55	4.75	5.01	5.57	The combined number of visits recorded at Council's indoor and outdoor aquatic facilities during 2017/18 was 243,887. This equates to an average of over five and a half (5.5) aquatic facility visits, per Wellington Shire resident, for the year. Improvements in promotion and advertising including a dedicated Aqua Energy website, improved Facebook profile have contributed to the steady increase in utilisation during last four years.
Animal management					
Health and safety					
<i>Animal management prosecutions</i> [Number of successful animal management prosecutions]	11	4	17	10	Wellington Shire Council undertook 10 animal management prosecutions during 2017-18. All were successful. The majority of prosecutions related to serious dog attacks, mainly dog vs dog or dog vs livestock.
Food safety					
Health and safety					
<i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100	100%	100%	100%	57.1%	During 2017 calendar year, Council recorded a total of fourteen critical and major non-compliance notifications for food premises and followed up eight of these due to significant resourcing challenges during the year.

Performance Statement Page 5 of 18

Service/indicator Measure	Results				Material Variations
	2015	2016	2017	2018	
Governance					
Satisfaction					
<i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	58	56	59	58	Council's participation in the 2018 Community Satisfaction Survey showed a 58% community satisfaction rating with the way Council has performed in making decisions in the interests of the community. Council has performed six points higher than large rural average and five points higher compared to state wide average.
Home and community care					
Participation					
<i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x100	-	-	-		The Wellington Shire council is not directly responsible for the delivery of Home and community care service, so there is no performance data available for these indicators.
<i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x100	-	-	-		
Libraries					
Participation					
<i>Active library members</i> [Number of active library members / Municipal population] x100	15.41%	13.42%	13.62%	13.82%	Wellington Shire Libraries offer a broad range of popular programs including author talks, baby rhyme times, toddler Storytime and school holiday programs. These are well attended and open to all residents within the Shire. The new Sale Library has proven very popular, with significant increases in visits, loans and new memberships. Council continues to actively promote Library services to all sectors of the community, resulting in a increase in active library membership.

Performance Statement Page 6 of 18

Service/indicator Measure	Results				Material Variations
	2015	2016	2017	2018	
Maternal and child health					
Participation					
<i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100	-	-	-		
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100	-	-	-		The Wellington Shire council is not directly responsible for the delivery of Maternal and child health service, so there is no performance data available for these indicators.
Roads					
Satisfaction					
<i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	52	53	56	56	Results from the 2017 Community Satisfaction Survey shown no change in residents' satisfaction rating for Wellington Shire's sealed local roads. Council is responsible for a road network of 3,114km, where 1,522km are sealed and 1,592km unsealed.

Service/indicator Measure	Results				Material Variations
	2015	2016	2017	2018	
Statutory Planning					
Decision making					
<i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	100%	100%	100%	50%	VCAT upheld one of Council's decisions in 2017/18, but overturned the other decision relating to a rural dwelling on Farming Zone land. Only two decisions were appealed at VCAT in 2017/18.
Waste Collection					
Waste diversion					
<i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	34.61%	32.10%	32.93%	33.55%	More than 3,500 tonnes of recycling waste were diverted from landfill in 2017/18 which is a slight increase compared to 2016/17. That's an average of 189 kg of recycling waste per collection household in Wellington Shire. Wellington Shire Council does not currently have a kerbside green waste collection service in place limiting the diversion rate percentage under this category.

Definitions

"Aboriginal child" means a child who is an Aboriginal person

"Aboriginal person" has the same meaning as in the Aboriginal Heritage Act 2006

"active library member" means a member of a library who has borrowed a book from the library

"annual report" means an annual report prepared by a council under sections 131, 132 and 133 of the Act

"CALD" means culturally and linguistically diverse and refers to persons born outside Australia in a country whose national language is not English

"class 1 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 1 food premises under section 19C of that Act

"class 2 food premises" means food premises, within the meaning of the *Food Act 1984*, that have been declared as class 2 food premises under section 19C of that Act

"Community Care Common Standards" means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

"critical non-compliance outcome notification" means a notification received by council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

"food premises" has the same meaning as in the *Food Act 1984*

"HACC program" means the Home and Community Care program established under the Agreement entered into for the purpose of the Home and Community Care Act 1985 of the Commonwealth

"HACC service" means home help, personal care or community respite provided under the HACC program

"local road" means a sealed or unsealed road for which the council is the responsible road authority under the *Road Management Act 2004*

"major non-compliance outcome notification" means a notification received by a council under section 19N(3) or (4) of the *Food Act 1984*, or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

"MCH" means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

"population" means the resident population estimated by council

"target population" has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act 1985 of the Commonwealth

"WorkSafe reportable aquatic facility safety incident" means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

Financial Performance Indicators

For the year ended 30 June 2018

Dimension/indicator Measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Revenue level									
<i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,114.99	\$1,177.97	\$1,278.23	\$1,330.57	\$1,368.10	\$1,425.92	\$1,481.11	\$1,543.45	There has been a small increase in residential assessment in 2017/18 compared to 2016/17 resulting in additional rates and charges. Future years increase reflects impact of rate capping and expected increase in recycling costs which impacts on the annual garbage rate.
Expenditure level									
<i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$2,181.39	\$2,103.93	\$2,344.22	\$2,746.91	\$2,629.33	\$2,630.19	\$2,676.81	\$2,622.27	This increase reflects the inclusion of a CPI increase over the period with 2017/18 impacted by some large one-off accounting entries associated with the partial asset written down of asset replaced e.g. Port of Sale Civic Centre for the new library/Art Gallery and landfill rehabilitation expense. Future years expenditure is impacted by provision of landfill rehabilitation expense to meet EPA requirements.

Performance Statement Page 10 of 18

Dimension/indicator Measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Workforce turnover <i>Resignations and terminations compared to average staff</i> <i>[Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x100</i>	9.39%	13.14%	9.92%	13.86%	10.93%	11.00%	11.00%	11.00%	The increase in resignations and terminations in 2017/18 is mainly due to higher number of planned retirements and long serving staff moving on to seek other opportunities. Long term average for number of resignations and terminations is approximately 33 per year or 11%. No increase in staff numbers are anticipated based on current organisational structure.
Liquidity Working capital <i>Current assets compared to current liabilities</i> <i>[Current assets / Current liabilities] x100</i>	321.14%	382.82%	416.15%	594.69%	298.51%	376.75%	413.96%	478.86%	Council's liquidity has continued to improve and also includes the receipt of 2018/19 Victoria Grants Commission advance of \$6.5 million. The measure in 2018/19 will dip as Council plans to repay an interest only loan in 2019/20. Improvement in the remaining future years relates to increases in cash balances.

Performance Statement Page 11 of 18

Dimension/indicator Measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Unrestricted cash <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x100	156.80%	-71.49%	169.41%	230.96%	170.52%	206.61%	223.99%	278.79%	The improvement in 2017/18 unrestricted cash is due to the restructuring of term deposits to cover future commitments. Current liabilities will increase as Council plans to repay an interest only loan in 2019/20. The future availability of unrestricted cash in the remaining years is expected to increase as Council's cash position improves and current liabilities remain steady. The forecasts differ from the 2018/19 budget as the 2018/19 budget includes financial assets as well as cash and cash equivalents as unrestricted cash.
Asset renewal <i>Asset renewal compared to depreciation</i> [Asset renewal expenses / Asset depreciation] x100	69.40%	80.21%	94.65%	93.26%	113.18%	94.65%	93.38%	96.91%	The reduction in this measure for 2017/18 is mainly due to the delay in the commencement of a number of 2017/18 major renewal projects such as the West Sale Airport runway extension, street construction schemes renewal projects and road reconstructions. Planned renewal works in future

Performance Statement Page 12 of 18

Dimension/indicator Measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
									years indicate that this measure will remain steady.
Loans and borrowings <i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x100	26.58%	19.61%	15.62%	13.10%	20.75%	11.70%	13.07%	13.45%	The reduction in this measure relates to Council deferring proposed 2016/17 and 2017/18 loan borrowing to 2018/19. During 2018/19 Council is expecting to borrow for a number of sporting infrastructure redevelopments and residential street schemes. The measure after 2018/19 will increase slightly due to the expected increase in rate revenue, while future years borrowings are expected to remain relatively stable.
Loans and borrowings <i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x100	7.33%	7.05%	3.60%	1.84%	1.12%	11.34%	1.84%	2.11%	The measure in 2019/20 will spike as Council repays an interest only loan. During the remaining years, measure increases as future loan borrowings are repaid. Over the last four years Council has finalised a number of long-term loans with minimal loan borrowings during this period.

Performance Statement Page 13 of 18

Dimension/indicator Measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
Indebtedness <i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x100	20.36%	17.40%	18.79%	33.68%	16.44%	18.45%	22.61%	25.16%	The increase in 2017/18 mainly results from an increase adjustment to non-current landfill provision along with an increase in own source revenue associated with increased rates and charges, statutory fees and commercial tipping fees. In future years, this measure will vary as Council continues to complete landfill rehabilitation works which will impact on non-current landfill provision balance.
Operating position Adjusted underlying result <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x100	8.46%	3.63%	16.82%	2.61%	-4.33%	6.52%	7.14%	9.12%	The decrease in this measure is basically due to impact of early receipt of 2017/18 funds in 2016/17 in addition to the expected 2016/17 allocation. The 2017/18 measure was impacted by this reduction but was partly offset by the early receipt of 2018/19 funds in 2017/18. The 2017/18 result has also been impacted by additional expenditure for landfills rehabilitation. The early receipt of funds in 2017/18

Dimension/indicator Measure	Results				Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	2022	
									also impacts the 2018/19 result. There are immaterial differences between forecasts and 2018/19 budget due to reclassification of income.
Stability Rates concentration <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x100	60.27%	69.10%	59.25%	64.39%	73.43%	67.77%	67.99%	69.99%	Compared to 2016/17, additional supplementary rate income has been generated, along with reduced Financial Assistance grants in 2017/18 resulting in an increase in this measure. The result in 2018/19 will also be impacted by the early receipt of 2018/19 Financial Assistance Grant funds in 2017/18. From 2019/20 the measure is expected to increase slightly due to expected increase in rate revenue.
Rates effort <i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x100	0.54%	0.56%	0.54%	0.52%	0.56%	0.58%	0.59%	0.60%	This measure is forecasted to remain steady over the next four years, as has been in the past four years.

Definitions

"adjusted underlying revenue" means total income other than:

- (a) non-recurrent grants used to fund capital expenditure; and
- (b) non-monetary asset contributions; and
- (c) contributions to fund capital expenditure from sources other than those referred to above

"adjusted underlying surplus (or deficit)" means adjusted underlying revenue less total expenditure

"asset renewal expenditure" means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

"current assets" has the same meaning as in the Australian Account Standards (AAS)

"current liabilities" has the same meaning as in the AAS

"non-current assets" means all assets other than current assets

"non-current liabilities" means all liabilities other than current liabilities

"non-recurrent grant" means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Strategic Resource Plan

"own-source revenue" means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

"population "means the resident population estimated by council

"rate revenue" means revenue from general rates, municipal charges, service rates and service charges

"recurrent grant "means a grant other than a non-recurrent grant

"residential rates" means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

"restricted cash" means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

"unrestricted cash" means all cash and cash equivalents other than restricted cash.

Other Information

For the year ended 30 June 2018

1. Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and Local Government (Planning and Reporting) Regulations 2014.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics).

The performance statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The Local Government (Planning and Reporting) Regulations 2014 requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

The forecast figures included in the performance statement are those adopted by council in its strategic resource plan on 19 June 2018 and which forms part of the council plan. The strategic resource plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The strategic resource plan can be obtained by contacting council.

Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

Ian Carroll *CPA*

Principal Accounting Officer

Dated: __/09/2018

In our opinion, the accompanying performance statement of the Wellington Shire Council for the year ended 30 June 2018 presents fairly the results of council's performance in accordance with the *Local Government Act 1989* and the Local Government (Planning and Reporting) Regulations 2014.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the council and by the Local Government (Planning and Reporting) Regulations 2014 to certify this performance statement in its final form.

Alan Hall

Councillor

Dated: __/09/2018

Ian Bye

Councillor

Dated: __/09/2018

David Morcom

Chief Executive Officer

Dated: __/09/2018

Performance Statement Page **18** of **18**



C3 - REPORT

GENERAL MANAGER DEVELOPMENT



C4 - REPORT

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

ITEM C4.1**CONTRACT 2019-012 - BALDWIN RECREATION RESERVE CHANGE ROOM REDEVELOPMENT**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 18 SEPTEMBER 2018

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the Baldwin Recreation Reserve Change Rooms Redevelopment, Sale.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 Contract 2019-012 Baldwin Recreation Reserve Change Room Redevelopment of the Council Meeting Agenda; and***
- 2. The information contained in the confidential document Item F1.1 Contract 2019-012 Baldwin Recreation Reserve Change Room Redevelopment of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 29 August 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The Baldwin Recreation Reserve change rooms in Sale are to be redeveloped to include the construction of two new female friendly change rooms, a first aid room and to redevelop the existing change rooms to include an umpire's change room and public amenities.

The tenders for the redevelopment of the building have been evaluated and a contract has been prepared for Council's consideration.

OPTIONS

Council have the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-012 Baldwin Recreation Reserve Change Room Redevelopment; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-012 Baldwin Recreation Reserve Change Room Redevelopment.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed construction works are budgeted for in the 2018/19 Capital Works Program, and no additional funds will be needed to complete the works.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with the upgrade to this facility allowing females to have the same access to the change rooms that males currently enjoy, improving the amenity for the local user groups and community.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

This project has been discussed at length with the club who endorse these works and Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.2

CONTRACT 2019-003 - SALE TENNIS CLUB REDEVELOPMENT BUILDING, FENCING, AND LIGHTING UPGRADE WORKS

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 18 SEPTEMBER 2018

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the redevelopment of the Sale Tennis Club facility. This report is concerned with the redevelopment of the clubrooms, drainage works, retaining walls, fencing and court lighting. A separate report is being presented to consider a contract for the actual playing court works.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.2 Contract 2019-003 Sale Tennis Club Redevelopment Building, Fencing and Lighting Upgrade Works of the Council Meeting Agenda; and***
- 2. The information contained in the confidential document Item F1.2 Contract 2019-003 Sale Tennis Club Redevelopment Building, Fencing and Lighting Upgrade Works of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 5 September 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The Sale Tennis Club has been identified for redevelopment of the courts, lighting and clubrooms with the aim of becoming a centre of excellence for junior tennis development and enhancing the experience for existing and additional user groups.

Works will involve redeveloping two existing courts and constructing two new red porous clay courts which will meet official requirements for International Tennis Federation tournaments, as well as upgrading eight courts for club-level competitions. The existing Clubhouse will also be extended and refurbished as part of the project.

Seating, pathways, fencing and court lighting will also be upgraded, allowing the centre to attract higher grade tournaments and improve amenity for the local community.

It is intended to award two separate contracts with this contract relating to the clubroom redevelopment, drainage upgrades, replacement of the retaining walls and upgrade of the court lighting. A separate contract has been prepared for the redevelopment of the playing courts.

The tenders for the building and civil works have been evaluated and a report has been prepared for Council's consideration.

OPTIONS

Council has the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-003 Sale Tennis Club Redevelopment Building, Fencing and Lighting Upgrade Works; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-003 Sale Tennis Club Redevelopment Building, Fencing and Lighting Upgrade Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed construction works are budgeted for in the 2018/19 Capital Works Program, and no additional funds will be needed to complete the works.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with the extensive upgrade allowing this facility to become a centre of excellence for junior tennis development and enhancing the experience for existing and additional user groups and to improve the amenity for the local community.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

This project has been discussed with the Sale Tennis Club who endorse these works and Council's standard consultation practices will be implemented during this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.3**CONTRACT 2019-004 - SALE TENNIS CLUB COURT CONSTRUCTION WORKS**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 18 SEPTEMBER 2018

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the redevelopment of the Sale Tennis Club facility. This report is concerned with the redevelopment of the actual playing courts only. A separate report is being presented for the redevelopment of the clubrooms, drainage works, retaining walls, fencing and court lighting.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.3 Contract 2019-004 Sale Tennis Club Court Construction Works of the Council Meeting Agenda; and***
- 2. The information contained in the confidential document Item F1.3 Contract 2019-004 Sale Tennis Club Court Construction Works of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 5 September 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The Sale Tennis Club has been identified for redevelopment of the courts, lighting and clubrooms with the aim of becoming a centre of excellence for junior tennis development and enhancing the experience for existing and additional user groups.

Works will involve redeveloping two existing courts and constructing two new red porous clay courts which will meet official requirements for International Tennis Federation tournaments, as well as upgrading eight courts for club-level competitions. The existing Clubhouse will also be extended and refurbished as part of the project.

Seating, pathways, fencing and court lighting will also be upgraded, allowing the centre to attract higher grade tournaments and improve amenity for the local community.

It is intended to have two separate contracts with this contract relating to the redevelopment of the playing courts. A separate contract has been prepared for the clubroom redevelopment, drainage upgrades, replacement of the retaining walls, fencing and upgrade of the court lighting.

The tenders for the court construction works have been evaluated and a report has been prepared for Council's consideration.

OPTIONS

Council have the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-004 Sale Tennis Club Court Construction Works; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2019-004 Sale Tennis Club Court Construction Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed construction works are budgeted for in the 2018/19 Capital Works Program, and no additional funds will be needed to complete the works.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets and Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with the extensive upgrade allowing this facility to become a centre of excellence for junior tennis development and enhancing the experience for existing and additional user groups and to improve the amenity for the local community.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

ENGAGEMENT IMPACT

This project has been discussed at length with the Sale Tennis Club who endorse these works and Council's standard consultation practices will be implemented during the project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.

ITEM C4.4**CONTRACT 2018 – 045 - MAFFRA RECREATION RESERVE CIVIL WORKS**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 18 SEPTEMBER 2018

Financial	Communication	Legislative	Council Policy	Council Plan	Resources and Staff	Community	Environmental	Engagement	Risk Management
✓	✓			✓		✓	✓	✓	✓

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for construction of drainage and associated infrastructure at the Maffra Recreation Reserve. Work includes demolition, earthworks, grass playing surface re-establishment, pavement construction and asphaltting, construction of drainage, footpath, post and wire fence, and relocation/modification of services.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION*****That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.4 Contract 2018-045 Maffra Recreation Reserve Civil Works of the Council Meeting Agenda; and***
- 2. The information contained in the confidential document Item F1.4 Contract 2018-045 Maffra Recreation Reserve Civil Works of this Council Meeting and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built & Natural Environment on 5 September 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) Contractual matters be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.***

BACKGROUND

The drainage on the grass multi-purpose oval at the Maffra Recreation Reserve is inadequate at times and while the oval is used by a variety of user groups, the predominant use in winter is for senior football. In the past there has been some disruption due to rain events that has prevented use of the oval.

As well as inadequate drainage of the oval surrounds, there are also several 'low spots' on the oval that negate the ability for water to naturally drain to the boundary. The upgrade works include the construction of new drainage and associated infrastructure outside the perimeter. Work includes demolition, earthworks, grass playing surface reestablishment, pavement construction and asphaltting, construction of drainage, footpath, post and wire fence, and relocation/modification of services.

The works have been timed to be undertaken following the Maffra Agricultural Show which is to be held on the 26, 27 & 28 October and to be completed prior to the start of the 2019 football season.

The tenders have been evaluated and a contract has been prepared for Council's consideration.

OPTIONS

Council have the following options available:

- Adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-045 Maffra Recreation Reserve Civil Works; or
- Not enter into a contract and not proceed with these works at this time.

PROPOSAL

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report for contract 2018-045 Maffra Recreation Reserve Civil Works.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The proposed construction works are budgeted for in the 2018/19 Capital Works Program, and no additional funds will be needed to complete the works.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

RESOURCES AND STAFF IMPACT

This project will be undertaken with the resources of the Assets & Projects unit.

COMMUNITY IMPACT

The construction of these works will produce a positive community impact with improved drainage and, accessibility and serviceability of this facility.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the contractors providing an Environmental Management Plan which will be strictly monitored.

CONSULTATION IMPACT

This project has been discussed at length with the Committee of Management who endorse these works. Council's standard consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk.



C5 - REPORT

GENERAL MANAGER COMMUNITY AND CULTURE

ITEM C5.1**GORDON STREET RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 18 SEPTEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Annual General Meeting held on 23 July 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Annual General Meeting held on 23 July 2018.

BACKGROUND

The Gordon Street Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Gordon Street Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Gordon Street Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
- To keep the Council informed on the operations, improvements and advancements of the Gordon Street Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
- To set, maintain and collect appropriate user charges.
- To ensure that the Gordon Street Recreation Reserve's capital assets are adequately maintained.
- To provide advice to Council on matters relating to the Gordon Street Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Gordon Street Recreation Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Annual General Meeting held on 23 July 2018; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Gordon Street Recreation Reserve Committee of Management's Annual General Meeting held on 23 July 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

GORDON STREET RESERVE Special Committee of Council ANNUAL GENERAL MEETING MINUTES

MEETING DATE, MEETING TIME, MEETING VENUE

Meeting Opened Time: 7.00pm

23/07/2018

HFNC social rooms

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Present
David Reid		Heyfield Junior Football Club	Apology
Joel Keane		Heyfield Cricket Club	Present
Lee Clarke		Heyfield Traders & Tourism Assn	Apology
Scott Anderson		Heyfield Basketball Club	Present
Kelvin Sundermann	Vice President	Heyfield Tennis Club	Present
Peter Padula		Pigeon Club	Present
Debbie Tews		Heyfield Junior Netball Club	Apology
Geoffrey Healy		Heyfield Football Netball Club	Absent
Brian Brown	President	Community	Present
Patrick Rodaughan	Secretary	Community	Present
Charles Wojcinski	Treasurer	Community	Present
Craig Bennett		Community	Present
Richard Fawaz		Community	Present

Quorum Achieved Yes

2. Declaration of Conflicts of Interest: Read Chairperson Brian

3. Confirmation of Minutes of Previous Annual General Meeting

**Moved: Pat
CARRIED**

Seconded: Craig

Residents Report A.G.M 23/7/18

Contractors replacing pop up sprinklers
also Main Valves are U/S Requested shire
who have money for dam to put water filter in

Stumps were ground out on east side of basketball
and pipe put in + gravelled to improve car parking

3 grants have been approved new lights around
ground new cricket nets also repairing of old net
ball court + build a new court on North end.

G.S.R. received 600^m Blacktop soil from
Wetlands

New security lights installed around Basketball
down lights + fan installed in canteen B/B
plus new keys for same

At last meeting Councillor Hale stated that
Hayfields baseball stadium could be asked to
stage MacStrais games for 12 months

Still lots of mowing mainly during spring + summer.

Shire have agreed 60/40 to continue
concrete out + put hand rails all around in front
of C/C Football social rooms eastside.

G.S.R. have put in for grant to do 32KW
of Solar Power.



Certified Practising Accountants

www.tyrrellpartners.com.au

email: business@tyrrellpartners.com.au

Suite 2, First Floor, Cnr. George & Moore Sts., PO Box 188, Moe 3625. Phone: (03) 5127 2255 Fax: (03) 5127 1209

Shop 5, 126 Albert Road, PO Box 1097, Warragul 3820. Phone: (03) 5622 3201

57 Temple Street, PO Box 267, Heyfield 3858. Phone: (03) 5148 2977

Glentra House 15 Collins Street, Traralgon 3844. Phone: (03) 5175 0870 Fax: (03) 5176 0025

GORDON STREET RECREATION RESERVE ACCOUNTANTS REPORT

We have prepared the accompanying Statement of Receipts and Payments, period ending June 30, 2018 from information supplied by our client for and at the request of and exclusively for the use of our client.

We express no opinion on whether the Statement of Receipts and Payments presents a true and fair view of the financial results, nor do we give any warranty of accuracy or reliability thereof. Neither the firm or any members or employees of the firm undertakes responsibility arising in any other way whatsoever to any person other than our client, for errors or omissions however caused.

**TYRRELL PARTNERS
ACCOUNTANTS AND ADVISERS**

20-7-18

Tyrrell Partners Pty Ltd A.B.N. 86 086 407 776

Liability limited by a scheme approved under Professional Standards Legislation

Cash Basis

Gordon Street Reserve
Profit & Loss
July 2017 through June 2018

	<u>Jul 17 - Jun 18</u>
Ordinary Income/Expense	
Income	
Casual Hire	1,210.00
Cleaning Income	695.00
Heyfield Basketball Club.	250.80
Heyfield Cricket Club	3,067.74
Heyfield Football Club	6,853.38
Heyfield Tennis Club	500.00
Interest	32.02
Mowing	1,062.00
Wellington Shire	
Annual Operating Subs...	32,063.00
Footpath	1,221.00
GST Refund	2,561.10
Lighting	6,175.28
Total Wellington Shire	<u>42,020.38</u>
Total Income	55,691.32
Expense	
Audit	330.00
Bank Service Charges	3.85
Basketball Club	1,733.00
Catering	577.50
Cleaning	3,777.60
Cricket Club	565.00
Dues and Subscriptions	268.00
Fuel	1,826.75
GST PAYABLE	411.90
Petty Cash	200.00
Postage and Delivery	33.00
Repairs	
Building Repairs	
Main Clubroom	1,260.75
Building Repairs - Ot...	6,553.87
Total Building Repairs	<u>7,814.62</u>
Equipment Repairs	6,127.22
Grounds	15,056.67
Total Repairs	28,998.51
Security	26.00
Signage	88.00
Sundry	448.26
Toilets	202.40

Page 1

Cash Basis

**Gordon Street Reserve
Profit & Loss**
July 2017 through June 2018

	<u>Jul 17 - Jun 18</u>
Utilities	
Gas and Electric	7,645.67
Water	6,596.30
Total Utilities	<u>14,241.97</u>
Total Expense	<u>53,731.74</u>
Net Ordinary Income	<u>1,959.58</u>
Net Income	<u><u>1,959.58</u></u>

GORDON STREET RECREATION RESERVE

ACCOUNT BALANCES AS AT 30 JUNE, 2018

<u>2017</u>	<u>Bendigo Bank</u>	<u>2018</u>
	<u>Statement Accounts</u>	
\$ 1,712.91	Mowing Account 147129084	\$ 2,806.93
\$ 3,940.59	Committee Account 121567655	\$5,157.66
	Less unrepresented cheques \$351.51	\$ 4,806.15
<u>\$ 5,653.50</u>	TOTAL funds as at 30th June, 2018	<u>\$ 7,613.08</u>

ITEM C5.2**BRIAGOLONG QUARRY RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING
 DATE: 18 SEPTEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to receive the minutes from the Briagolong Quarry Reserve Committee of Management's Annual General Meeting held on 8 August 2018.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the minutes from the Briagolong Quarry Reserve Committee of Management's Annual General Meeting held on 8 August 2018.

BACKGROUND

The Briagolong Quarry Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Briagolong Quarry Reserve for the community in an efficient, effective and practical manner.
2. To undertake activities designed to protect, promote, utilise and develop the Briagolong Quarry Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Briagolong Quarry Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Briagolong Quarry Reserve's capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Briagolong Quarry Reserve.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the Ordinary Meeting, with no conflicts being declared. Meetings held by the Briagolong Quarry Reserve Committee of Management are open to the public.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Quarry Reserve Committee of Management's Annual General Meeting held on 8 August 2018; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Quarry Reserve Committee of Management's Annual General Meeting held on 8 August 2018.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

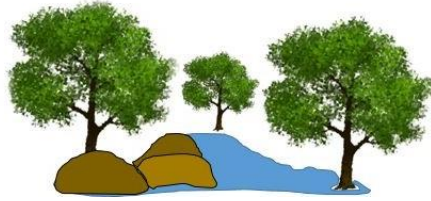
Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.



**BRIAGOLONG QUARRY RESERVE
SPECIAL COMMITTEE OF COUNCIL
ANNUAL GENERAL MEETING**

MINUTES

**8 AUGUST 2018
BRIAGOLONG HOTEL, 10 FORBES STREET, BRIAGOLONG**

1. Meeting commenced 7:45 pm
2. Present:
Ben Ellis Wayne Benson Deb Benson

Ella Wharp Graeme Appleton Bodye Daville, Wellington Shire Council

Darren Toogood Mick Pleydell

Apologies: Cr Carmel Ripper, Rob Christie, Jodie Taylor and Jake Taylor

3. Declaration of Conflicts of Interest
Nil
4. Confirmation of Minutes of Previous Annual General Meeting
Minutes of the previous meeting were confirmed as a true reflection of the last Annual General Meeting.

Moved: Graeme Appleton Seconded Wayne Benson

5. Business arising from previous AGM
Repairs to the pipeline to the pump were carried out and all general maintenance undertaken for the year end as required.
6. Reports
6.1. Chairpersons Report

This last year has seen a lot of work undertaken on the Quarry Reserve by Committee members. These have included the following:

- The extension of the septic and sullage lines to prevent the backup of sewerage over peak camping times
- Repainting of the toilet block over one weekend
- Monthly cleanup of grounds of branches and firepits
- New signage installed warning of falling branches and camping under trees

- Arrangements put in place for additional bins during peak times to ensure that garbage could be collected easily by contractors and that no overflowing rubbish was left after campers vacated.
- New soft fall mulch and timber surround to the swings
- General ongoing maintenance which has included but was not limited to patching and repairs around the toilet facilities, unblocking the toilets, pump repairs to the ageing pump for water to the amenities, fee collections throughout the peak season.

The committee has also provided Certificates of Acknowledgement of support to 3 local businesses who have assisted with collection of camping fees over the past year and one other business for providing a bobcat and grader to undertake the ground works around the toilet area.

A special mention should also be made for the work undertaken by Kaye Whitworth and Kerry Dyce, who on a weekly basis over the last 12 months have regularly cleaned the toilets and ensured that the facilities are clean for campers visiting the area. . Kaye recently resigned from the Committee. This work is much appreciated
Graeme Appleton

6.2. Treasurer's Report

As there was no Treasurer for the last 2 financial periods, the following was declared as accurate a report to the Committee of the Finances for the Years 2016-17 / 2017-18.

Period ending 30 June 2017 – 31 July 2018

	Debit	Credit	Total
Opening Balance as at 31/7/17 as per Bank Statement	4,714.75		
Total income	4,602.04		9,316.76
Materials		1,261.98	
Caretaker Subs		1,250.00	
Works undertaken		1,883.91	
Bank Fees		120.00	
Uniforms		220.84	
Miscellaneous		79.84	4,816.57
Balance – Money in / Money out			\$4,500.19

Commonwealth Bank Statement as at 31/7/18 Balance

\$6,184.35

7. Election of Office Bearers

All positions declared vacant:

Chairperson	Rob Christie	Moved Wayne Benson Seconded Deb Benson
Vice Chair	Wayne Benson	Moved Deb Benson Seconded Ben Ellis
Secretary/ Treasurer	Deb Benson	Moved Mick Pleydell Seconded Ben Ellis

All members present supported the nominations as above. Rob Christie, although overseas at the time of the meeting, had indicated his willingness to accept the nomination if there were no objections or other nominees.

8. Schedule of Fees

It was agreed that there be no change to the current fees for camping.
\$10 per night or \$50 per week.

Existing rules to be shown on new notice boards and are as follows:

1. All details must be completed on the prescribed form and signed by the occupier
2. Charges will be levied as per length of stay. Applicable GST details are inclusive or shown in the Schedule
3. Whilst driving through the Reserve, please restrict your speed to 10Kmh
4. Dogs are to be kept on a lead and under control at all times
5. Always register and pay at
6. Any person appointed by the Committee has the full and complete authority of the Committee to issue instructions for the enforcement of these regulations.
7. The reserve must be left in a clean and tidy condition. All garbage bins to be placed in rubbish bins provided. The occupier is responsible for any breakages, damage, theft or loss which may occur.
8. It is the Parents and Guardians responsibility to inform children of the Reserves rules.
9. Noise must not be a nuisance to others using the reserve.
10. No fires are permitted during the declared fire danger period. Outside of this fires may be lit in a properly constructed fire place that accords with CFA regulations. Fires must be supervised by a responsible adult at all times. No trees or shrubs are to be cut down or removed for any reason.
11. The hirer /occupier uses the premises at their own risk
12. The occupier will indemnify the committee, its employees, agents contractors and Wellington Shire Council against any claim that may arise out of the use of the property including:
 - a. Any claim made by any person for injury, loss or damage arising in any manner
 - b. Any loss or damage to any property belonging to the occupier or other persons located on or outside the premises caused by the occupier or an agent of the occupier and
 - c. Any loss, damage, injury or illness sustained or incurred by the occupier or any of the occupiers agents.
13. The releases and indemnities in clause 12 will not apply to any legal liability of the committee of management which arises from any unlawful act or omission of or misconduct by the Committee of Management its employees, officers, agents or contractors and Wellington Shire Council or any breach of the instrument of delegation by the committee.
14. Neither the Committee or Wellington Shire Council or its servants will be liable for any loss or damage sustained by the hirer or any person, firm or corporation entrusting to or supplying any article or thing being lost, damaged or stolen. The hirer hereby indemnifies the Committee and Wellington Shire Council against any claim by any such person, firm or corporation in respect of such article or thing.
15. Any person committing a breach of any one or more of these conditions may be expelled from the property.
16. In the event of any dispute or difference arising as to the interpretation of these conditions or of any matters or things contained herein a decision of the Committee will be final and conclusive.

Moved: Wayne Benson

Seconded Ella Wharp

9. Committee's Rules for the Reserve as shown on several notices throughout the Reserve

- No camping in pavilion – this pavilion is for the use of all visitors
- Fires permitted in designated fireplaces only – do not leave fires unattended
- In the area near the toilet – no vehicles, no camping in this area – day picnickers only

10. Forward Planning Strategies

- Existing fireplace surrounds to be repaired. Current ones are cracked and broken and need to be completely removed and reinstalled so that they are compliant with the new CFA regulations.
- Installation of new signage regarding fire pits, camping in designated areas (not on roadways)
- Working bee Sunday 14 October at 9am. Bobcat to clear out old pits, council to be provided photos prior to removal. Clean of shed of all graffiti, replace broken Perspex in roof, look at fix for external pipe to ladies' toilets.

11. Meeting Dates for 2018/19

14 October 2018 (2pm following Working bee at Briagolong Quarry Reserve)

5 December 2018

5 March 2019

3 July 2019 (Annual General Meeting)

Time and location to be advised week prior to meeting.

Meeting closed 8:25pm

ITEM C5.3**ROSEDALE SES LEASE**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: GENERAL MANAGER COMMUNITY AND CULTURE
 DATE: 18 SEPTEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓	✓	✓	✓		✓

OBJECTIVE

For Council to authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Rosedale Victoria State Emergency Service Volunteer Unit.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Rosedale Victoria State Emergency Service Volunteer Unit.***
- 2. The information contained in the Confidential Attachment Item F1.5 Rosedale SES Lease of the Council Meeting Agenda, and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 29 August 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

BACKGROUND

A request has been received from Victoria State Emergency Service Authority to establish a lease for the existing Rosedale State Emergency Service facility at 47 Cansick Street, Rosedale.

Following discussions with representatives, a Lease outlining terms for ongoing use of the site has been drafted. The Lease outlines the following terms:

Lessee: Victoria State Emergency Service Authority on behalf of the Rosedale Victoria State Emergency Service Volunteer Unit

Location: 14 Cansick Street, Rosedale 3847

Area: Approx 855m²

Lease Term: 20 years

Option(s): Two (2) x 10 years.

Rental: Peppercorn (\$104 annually).

Rental Reviews: N/A

Commencement Date: proposed 1 November 2018

OPTIONS

Council has the following options:

1. Authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Rosedale Victoria State Emergency Service Volunteer Unit; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Rosedale Victoria State Emergency Service Volunteer Unit.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Victoria State Emergency Service Authority is considered a public body and is thus exempt from the requirements of the *Local Government Act 1989* (Vic) (the Act) when Council considers entering into any lease.

Though the lease term is 10 or more years, Council is not required to comply with s190 and s223 of the *Local Government Act 1989*. These provisions require Council to notify its intent to enter in to a lease and also to invite and then consider any submissions.

COUNCIL POLICY IMPACT

The recommendations contained in this report are consistent with Council's policy on *Rental and Leasing of Council Owned Properties*.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

The overall management of the implementation of actions within the recommendations of this report will be provided for within the Community and Culture Division. Specialised advice may be procured from time to time as required.

COMMUNITY IMPACT

No community impacts have been identified related to the leasing proposal.

ENVIRONMENTAL IMPACT

Recommendations contained within this report are not considered to have any negative environmental impacts.

RISK MANAGEMENT IMPACT

Consideration has been given to mitigate any risks to Council in implementing the recommendations of this report.

ITEM C5.4**MAFFRA SES LEASE**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: GENERAL MANAGER COMMUNITY AND CULTURE
 DATE: 18 SEPTEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓	✓	✓	✓		✓

OBJECTIVE

For Council to authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Maffra Victoria State Emergency Service Volunteer Unit.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That:

- 1. Council authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Maffra Victoria State Emergency Service Volunteer Unit.**
- 2. The information contained in the Confidential Attachment Item F1.6 Maffra SES Lease of the Council Meeting Agenda, and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 29 August 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.**

BACKGROUND

A request has been received from Victoria State Emergency Service Authority to establish a lease for the existing Maffra State Emergency Service facility at 90 Landy Street, Maffra.

Following discussions with representatives, a Lease outlining terms for ongoing use of the site has been drafted. The Lease outlines the following terms:

Lessee: Victoria State Emergency Service Authority on behalf of the Maffra Victoria State Emergency Service Volunteer Unit

Location: part of 90 Landy Street, Maffra 3860

Area: Approx 2205m²

Lease Term: 5 years

Option(s): Two (2) x 5 years.

Rental: Peppercorn (\$104 annually).

Rental Reviews: N/A

Commencement Date: proposed 1 November 2018

OPTIONS

Council has the following options:

1. Authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Maffra Victoria State Emergency Service Volunteer Unit; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Maffra Victoria State Emergency Service Volunteer Unit.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Victoria State Emergency Service Authority is considered a public body and is thus exempt from the requirements of the *Local Government Act 1989* (Vic) (the Act) when Council considers entering into any lease.

Though the lease term is 10 or more years, Council is not required to comply with s190 and s223 of the *Local Government Act 1989*. These provisions require Council to notify its intent to enter in to a lease and also to invite and then consider any submissions.

COUNCIL POLICY IMPACT

The recommendations contained in this report are consistent with Council's policy on *Rental and Leasing of Council Owned Properties*.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

The overall management of the implementation of actions within the recommendations of this report will be provided for within the Community and Culture Division. Specialised advice may be procured from time to time as required.

COMMUNITY IMPACT

No community impacts have been identified related to the leasing proposal.

ENVIRONMENTAL IMPACT

Recommendations contained within this report are not considered to have any negative environmental impacts.

RISK MANAGEMENT IMPACT

Consideration has been given to mitigate any risks to Council in implementing the recommendations of this report.

ITEM C5.5**YARRAM SES LEASE**

DIVISION: COMMUNITY AND CULTURE
 ACTION OFFICER: GENERAL MANAGER COMMUNITY AND CULTURE
 DATE: 18 SEPTEMBER 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓	✓	✓	✓		✓

OBJECTIVE

For Council to authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Yarram Victoria State Emergency Service Volunteer Unit.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That

1. ***Council authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Yarram Victoria State Emergency Service Volunteer Unit.***
2. ***The information contained in the Confidential Attachment Item F1 7 Yarram SES Lease of the Council Meeting Agenda, and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Community and Culture on 29 August 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

BACKGROUND

A request has been received from Victoria State Emergency Service Authority to establish a lease for the existing Yarram State Emergency Service facility at 16-40 Railway Avenue, Yarram.

Following discussions with representatives, a Lease outlining terms for ongoing use of the site has been drafted. The Lease outlines the following terms:

Lessee: Victoria State Emergency Service Authority on behalf of the Yarram Victoria State Emergency Service Volunteer Unit

Location: Part of 16-40 Railway Avenue, Yarram 3971

Area: Approx 504m²

Lease Term: 20 years

Option(s): Two (2) x 10 years.

Rental: Peppercorn (\$104 annually).

Rental Reviews: N/A

Commencement Date: proposed 1 November 2018

OPTIONS

Council has the following options:

1. Authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Yarram Victoria State Emergency Service Volunteer Unit; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council authorise the Chief Executive Officer to progress the request to lease land to Victoria State Emergency Service Authority on behalf of the Yarram Victoria State Emergency Service Volunteer Unit.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Victoria State Emergency Service Authority is considered a public body and is thus exempt from the requirements of the *Local Government Act 1989* (Vic) (the Act) when Council considers entering into any lease.

Though the lease term is 10 or more years, Council is not required to comply with s190 and s223 of the *Local Government Act 1989*. These provisions require Council to notify its intent to enter in to a lease and also to invite and then consider any submissions.

COUNCIL POLICY IMPACT

The recommendations contained in this report are consistent with Council's policy on *Rental and Leasing of Council Owned Properties*.

COUNCIL PLAN IMPACT

The Council Plan 2017–21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

Council assets are responsibly, socially, economically and sustainably managed.

Strategy 2.2.2

Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

The overall management of the implementation of actions within the recommendations of this report will be provided for within the Community and Culture Division. Specialised advice may be procured from time to time as required.

COMMUNITY IMPACT

No community impacts have been identified related to the leasing proposal.

ENVIRONMENTAL IMPACT

Recommendations contained within this report are not considered to have any negative environmental impacts.

RISK MANAGEMENT IMPACT

Consideration has been given to mitigate any risks to Council in implementing the recommendations of this report.



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS

Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that the Mayor will respond to you in writing within one week if required, and a copy of that response will be circulated to all councillors.

This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.

If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes

Meeting declared closed at: pm

The live streaming of this Council meeting will now come to a close.



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S

Item F1.1

Contract 2019-012 Baldwin Recreation Reserve Change Room Redevelopment
(Refer to Agenda Item C4.1)



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
18 SEPTEMBER 2018**

On this day of 29 August, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*, I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.1 CONTRACT 2019-012 BALDWIN RECREATION RESERVE CHANGE ROOM REDEVELOPMENT** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', written over a light blue circular stamp.

.....
Chris Hastie General Manager Built and Natural Environment

Item F1.2

Contract 2009-003 Sale Tennis Club Redevelopment Building, Fencing & Lighting Upgrade Works
(Refer to Agenda Item C4.2)



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
18 SEPTEMBER 2018**

On this day of 5 September 2018, in accordance with Section 77 Clause (2) (c) of the *Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.2 CONTRACT 2019- 003 SALE TENNIS CLUB REDEVELOPMENT BUILDING, FENCING & LIGHTING UPGRADE WORKS** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', is written over a light blue horizontal line. The signature is fluid and cursive.

.....
Chris Hastie General Manager Built and Natural Environment

Item F1.3

Contract 2019-004 Sale Tennis Club Court Construction Works
(Refer to Agenda Item C4.3)



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
18 SEPTEMBER 2018**

On this day of 05 September 2018, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.3 CONTRACT 2019-004 SALE TENNIS CLUB COURT CONSTRUCTION WORKS** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', is written over a light blue circular stamp.

.....
Chris Hastie General Manager Built and Natural Environment

Item F1.4

Contract 2018-045 Maffra Recreation Reserve Civil Works
(Refer to Agenda Item C4.4)



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
18 SEPTEMBER 2018**

On this day of 05 September 2018, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **ITEM F1.4 CONTRACT 2018-045 MAFFRA RECREATION RESERVE CIVIL WORKS** confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in blue ink, appearing to be 'Chris Hastie', written over a horizontal line.

.....
Chris Hastie General Manager Built and Natural Environment



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
18 SEPTEMBER 2018**

On this 29TH day of August 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan, General Manager Community & Culture, declare that the information contained in the attached document **ITEM F1.5 ROSEDALE SES LEASE** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

.....
General Manager Community and Culture (Delegate)



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
18 SEPTEMBER 2018**

On this 29TH day of August 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan declare that the information contained in the attached document **ITEM F1.6 MAFFRA SES LEASE** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

A handwritten signature in blue ink, appearing to read 'Shoulihan'.

.....
General Manager Community and Culture (Delegate)



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
18 SEPTEMBER 2018**

On this 29TH day of August 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Sharon Houlihan declare that the information contained in the attached document **ITEM F1.7 YARRAM SES LEASE** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

.....
General Manager Community and Culture (Delegate)



G. IN CLOSED SESSION

G. IN CLOSED SESSION

COUNCILLOR

That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

IN CLOSED SESSION

COUNCILLOR

COUNCILLOR

That Council move into open session and ratify the decision made in closed session.