



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

## **Council Meeting Agenda**

**Meeting to be held at**

**Wellington Centre – Council Chambers**

**Foster Street, Sale**

**Tuesday 15 May 2018, commencing at 6pm**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

# ORDINARY MEETING OF COUNCIL – 15 MAY 2018

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## Council Meeting Information

*Members of the Public Gallery should note that the Council records and publishes Council meetings via Youtube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*



## **A - PROCEDURAL**



### **STATEMENT OF ACKNOWLEDGEMENT**

***“We acknowledge the traditional custodians  
of this land the Gunaikurnai people,  
and pay respects to their elders past and present”***



### **PRAYER**

***“Almighty God, we ask your blessing upon the Wellington  
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the  
true good of the Wellington Shire Council may result to  
the benefit of all residents and community groups.”***

***Amen***



## **A - PROCEDURAL**

### **A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S**

**ITEM A4**

**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

15 MAY 2018

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**OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 1 May 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

**RECOMMENDATION**

*That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 1 May 2018.*

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



## **A - PROCEDURAL**

### **A5 BUSINESS ARISING FROM PREVIOUS MEETING/S**



## **A - PROCEDURAL**

### **A6 ACCEPTANCE OF LATE ITEMS**



## **A - PROCEDURAL**

### **A7 NOTICE/S OF MOTION**



## **A - PROCEDURAL**

### **A8 RECEIVING OF PETITIONS OR JOINT LETTERS**

**ITEM A8(1)****OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

15 MAY 2018

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ITEM	FROM MEETING	COMMENTS	ACTION BY
Banks Road & Lays Road Gormandale	1 May 2018	Council Officers are finalising relevant information and will report to Council on 5 June 2018	Manager Built Environment



## **A - PROCEDURAL**

### **A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**



## **A - PROCEDURAL**

### **A10 QUESTIONS ON NOTICE**



## **A - PROCEDURAL**

# **A11 MAYOR and COUNCILLOR ACTIVITY REPORT**

**ITEM A11(1)****MAYOR AND COUNCILLOR ACTIVITY REPORT**

OFFICER:

COUNCILLOR CAROLYN CROSSLEY

DATE:

15 MAY 2018

**RECOMMENDATION***That the Mayor and Councillor Activity report be noted.*

6 April to 4 May

6 April	Gippsland Regional Livestock Exchange welcome event, Sale	Mayor Crossley, Cr Rossetti and Cr Bye attended
10 April	CarbonNet Briefing, Sale	Mayor Crossley, Cr Hole, Cr Hall attended
11 April	Rural Councils Victoria: Mayors, Councillors and CEO's Forum, Melbourne	Cr Hole and Cr Hall attended
	Food for Thought: Regional Dinner and Panel Session, Lindenow	Mayor Crossley and Cr Ripper attended
12 April	Announcement of Prime Minister Turnbull's Regional Jobs and Investment Package Grants, Traralgon	Mayor Crossley attended
	Telstra Women in Agriculture Luncheon, Lardner Park.	Cr Ripper attended
14 April	Victorian Dressage Presentation Awards, Maffra.	Cr Ripper attended
18 April	Sale Transport Accessibility Forum, Sale	Cr Ripper attended
	Gippsland Forestry Hub meeting, Sale	Cr Hole attended
	Sustainability Victoria Board Dinner for Gippsland Community Leaders, Traralgon	Cr McCubbin attended
19 April	Federation Training Graduation and Awards Ceremony, Traralgon	Mayor Crossley attended
	2018 Maffra Mardi Gras Closing Dinner, Maffra.	Cr Hole and Cr Ripper attended
20 April	Royal Australia Air Force Concert, Sale	Mayor Crossley and Cr Ripper attended
	Corruption Prevention & Integrity Insights Forum, Traralgon	Cr Hole, Cr Stephens, Cr Maher and Cr Ripper attended

21 April	Opening of Exhibition, Maffra	Mayor Crossley attended
	2018 Shakespeare on the River Festival Opening, Stratford.	Mayor Crossley and Cr Ripper attended
23 April	Gippsland Smart Specialisation Strategy (S3) Food Project Steering Committee dinner, Sale	Mayor Crossley attended
24 April	Star of the South Offshore Energy Visit, Sale	Mayor Crossley and Cr McCubbin attended
25 April	ANZAC Day Dawn Service, Sale	Cr Rossetti attended
	ANZAC Day Dawn Service, Port Albert	Cr Stephens and Cr Maher attended
	ANZAC Day Dawn Service, Briagolong	Cr Ripper attended
	Sale RSL ANZAC Day War Cemetery Service, Sale	Mayor Crossley attended
	ANZAC Day Commemorative Service, Maffra	Cr Hole attended
	ANZAC Day Commemorative Service, Stratford	Cr Ripper attended
	ANZAC Day Commemorative Service, Sale	Mayor Crossley attended
	ANZAC Day Commemorative Service, Heyfield	Cr Hole attended
	ANZAC Day Commemorative Service, Gormandale	Cr Stephens attended
	ANZAC Day Commemorative Service, Yarram	Cr Maher and Cr Stephens attended
	ANZAC Day Commemorative Service, Seaspray	Cr McCubbin attended
	ANZAC Day Commemorative Service, Rosedale	Cr McCubbin attended
26 April	MAV Rural and Regional Forum, Melbourne	Cr Hole attended
	Wellington Shire Heritage Network Exhibition, Maffra	Mayor Crossley attended
27 April	Gippsland Local Government Network Group Forum, Leongatha	Mayor Crossley attended
	MAV Gippsland Regional meeting, Traralgon	Mayor Crossley and Cr Hole attended

29 April	Good Times Motoring Club AGM, Yarram	Cr Stephens attended
30 April	Walk to School Awards, Wurruk	Cr Rossetti attended
2 May	Citizenship Ceremony, Sale	Mayor Crossley attended
3 May	\$25 mil TAFE Funding Announcement, Sale	Cr McCubbin attended
4 May	Walk to School Awards, Rosedale	Cr Rossetti attended
	Walk to School Awards, Maffra	Cr Ripper attended

**COUNCILLOR CAROLYN CROSSLEY  
MAYOR**



# B –REPORT

# DELEGATES



## C1 - REPORT

# CHIEF EXECUTIVE OFFICER

**ITEM C1.1****CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 15 MAY 2018

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**RECOMMENDATION*****That the Chief Executive Officer's Report be received.***

- 19 April                      Attended Regional Development Australia meeting, Traralgon.
- Inspected Banks Road and Lays Road Gormandale, after receiving a petition regarding its condition.
- 20 April                      Attended a Corruption Prevention & Integrity Insights forum, Traralgon. Also in attendance were Crs Hole, Maher, Stephens, and Ripper.
- Attended the Royal Australian Air Force Band Concert, The Wedge, Sale.
- 23 April                      Met with RMIT representative Professor Bruce Wilson, to provide Wellington-based background information for the Smart Specialization (S3) project, being run by the Latrobe Valley Authority in Gippsland.
- Attended the Gippsland S3 Steering Committee Meeting & Dinner, Traralgon. Mayor Crossley was also in attendance.
- Along with other representatives of Gippsland's S3 Steering Committee, toured the Bonaccord facility in Walpa.
- 24 April                      Met with Sale Business & Tourism Association President, Leanne Pearce and representatives Naomi Cranston and Brad Seeber to discuss future business functions.
- Met with Star of the South Offshore Energy representatives, Sale. Also in attendance was Mayor Crossley and Cr McCubbin
- 26 April                      Attended the MAV Rural & Regional Forum, Melbourne. Cr Hole was also in attendance. Topics covered included:-
- the recruitment update of the MAV CEO;
  - State Govt's current list of budget announcements (e.g. \$941m for rural and regional roads);
  - Recycling - China have set contamination rate at 0.5 – this very low when average Victorian household contamination rates are around 10-20%;
  - Insurance - request by NSW Litigators to join a class action against JLT. Could be a long and drawn out process. Wellington has declined their invitation;
  - New State Govt program - Community Grants - *Pick my Project* - \$30M participatory budget process, Community can submit ideas for a \$20k - \$200K project, and residents can vote on those projects, with those projects receiving that most votes being the projects funded. Eligible ideas will need

a partner or sponsor organisation (community organisation) and landholder consent. Projects must be for overall benefit of community, and be able to be completed and sustained - this is a one-off grants, not ongoing operational funding. Funding will be distributed based on the boundaries of the existing Regional Partnerships boundaries - but there are assurances that the funds wont already go directly to the large population centres which may likely garner the majority of votes;

- Smart Planning update;
- SES agreements are being worked through across the state.

- 27 April            Attended a Gippsland Local Government Group Forum, Leongatha. Also in attendance was Mayor Crossley.
- Attended the MAV Gippsland Regional meeting, Leongatha. Also in attendance was Mayor Crossley and Cr Hole.
- 2 May                Hosted a Citizenship Ceremony, Port of Sale. In attendance was Member for Gippsland South, Mr Danny O'Brien and Mayor Crossley.
- 9 May                Attending a joint meeting between VicRoads and Wellington Shire Council representatives, Traralgon.
- 14 May                Attending a Building a Biomass Industry in Gippsland event, Leongatha
- Attending an Executive luncheon with the Secretary of DELWP, Mr John Bradley, Traralgon.

**ITEM C1.2****ARPRIL 2018 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICE  
 ACTION OFFICER: CHIEF EXECUTIVE OFFICER  
 DATE: 15 MAY 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓	✓	✓	✓					

**OBJECTIVE**

For Council to receive and note the April 2018 Council Performance Report.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

*That Council receive and note the April 2018 Council Performance Report as attached.*

**BACKGROUND**

The April 2018 Council Performance Report comprises key highlights towards achievement of the 2017 -21 Council Plan together with an overview of Council finances including an Income Statement with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council’s Capital Works program.

**OPTIONS**

Following consideration of the attached April 2018 Performance Report, Council can resolve to either:

1. Receive and note the April 2018 Council Performance Report; or
2. Not receive and note the April 2018 Council Performance Report and seek further information for consideration at a later Council meeting.

**PROPOSAL**

That Council receive and note the attached April 2018 Council Performance Report.

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

Provision of a monthly financial report to the community facilitates accountability and transparency and ensures that Council and management are able to make informed decisions in a timely manner.

## **COMMUNICATION IMPACT**

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

## **LEGISLATIVE IMPACT**

There is no legislative requirement for provision of a monthly Council Performance report however, Council has determined that in the interests of accountability and transparency, this report will be provided to the community.

## **COUNCIL POLICY IMPACT**

The April 2018 Council Performance Report has been prepared in the context of existing Council policies.

## **COUNCIL PLAN IMPACT**

Strategic Objective 6.3 states that Council will:

*"Maintain a well governed, transparent, high performing, ethical and accountable organisation"*

Strategy 6.3.3 states that Council will:

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making"*

Strategy 6.2.2 states that Council will:

*"Actively engage with both internal and external stakeholders to appropriately inform about council business"*

# APRIL 2018 PERFORMANCE REPORT

## APRIL 2018 COUNCIL PLAN HIGHLIGHTS

### ***New management for GRLE***

Council commenced direct operations of Gippsland Regional Livestock Exchange (GRLE) on 1 April 2018 as the Victorian Livestock Exchange Pty Ltd surrendered its lease to Council, in line with its strategic direction. The regular selling schedule will continue under new management of council staff.

This multi-million-dollar facility was upgraded two years ago to make it one of the best in Victoria and it provides up to \$8 million of economic activity each year in Wellington and supports up to 123 local jobs.

### ***Commonwealth Funding***

The Prime Minister announced over \$6 million in Commonwealth funding to businesses wishing to establish in Wellington. Recipients of the Regional Jobs and Investment Package were: Bambach Wires and Cables, ASH Timber, Alberton Timber, Defendtex, Fabpro Group – Rosedale and Australian Southern Eels. This will result in a total investment of \$13,122,600 into Wellington and create 66 construction jobs and 165 ongoing jobs.

### ***Educloud has arrived***

Wellington EduCloud is now available at the Port of Sale Precinct area including The Wedge. Students in years 10 – 12 from all five (5) Wellington Secondary Schools will now have access to the high speed, secure and filtered WiFi connection. Over the next 2 months, schools will progressively onboard their students.

### ***Showcasing Wellington Centre***

A very successful Australian Society of Archivists, Australian Library and Information Association and Museums Australia Victoria joint regional event was held at the Wellington Centre on 21 April, a great opportunity to showcase the facility.

### ***Increased library visitations***

New facility provides more opportunity for patron participation in programming and library activities. Comparing current quarter with the same period in 2017 Library figures have escalated, Sale visitors have increased by 161%, loans have increased by 132% and new members have increased by 497%.

### ***The Wedge updates***

'Celtic Tenors', 'the RAAF Concert Band' and '10CC' all performed to sold out houses this month and 200 plus patrons attended the 'Flying Fruit Fly Circus', 'Paris Underground' and 'Doug Parkinson with Colleen Hewitt' respectively.

The Entertainment Centre Manager became the Chairman of the Victorian Association of Performing Arts Centres.

### ***New pumps for 25 metre pool***

The one-week closure of the Aqua Energy 25 metre indoor pool, coinciding with Easter school holidays, enabled the installation of new dual circulation pumps and replacement of the old lint strainer. Damaged and missing edge and tank tiles were also replaced. As this is the quietest time of the year minimum disruption was caused.

### ***North Sale Development Plan***

The North Sale Development Plan was adopted by Council at 17 April 2018 Council meeting to guide the future development of this key growth area.

### ***Enabling Women in Gippsland***

Enabling Women in Gippsland Leadership Program for women with disability, commenced on 14 April. Eight women are attending the six-week program being held at the Five Star Community Room in Sale. The program is being run by two facilitators, both women with disability who live in the Wellington Shire.

The Enabling Women in Gippsland partnership group took place on 24 April. An extension to the funding end date to 30 December 2018 has been requested from The Victorian Women's Benevolent Trust to enable the full rollout of programs across Gippsland, beyond the original end date of 30 June 2018.

### ***'Little Dribblers' Academy***

Planning and promotion of a (trial) six-week basketball skills program for pre-school children aged 3-5 years 'Little Dribblers Basketball Academy' has begun. Over 30 applications have been received with enrolment enquiries also received from one local pre-school.

### ***Youth support activities***

A LGBTIQ+ youth support group has been established through external grant funding and is supported by the Department of Education & Training, Central Gippsland Health, Youth Insearch, Uniting and Salvation Army.

Youth Week activity, Youth Fest was a great event and very well attended with around 300 people participating.

There is now a weekly youth slot in the Gippsland Times.

### ***Infrastructure projects update***

- Sale Tennis detailed design process is nearing completion.
- Tenders for Cameron Sporting Complex detailed design are being assessed.
- Works are progressing well for Cowwarr Recreation Reserve changeroom upgrade, Gippsland Regional Sports Complex Stage 2a and Stephenson Park.
- Dundas Street North and South Special Charge Scheme construction is underway.
- Marley Street North Special Charge Scheme construction is underway.
- Johnson St, Maffra detailed design has commenced for streetscape and footpath works.
- River Street, Wurruk tender for survey and the design has been awarded.



WELLINGTON  
SHIRE COUNCIL  
*The Heart of Gippsland*

# APRIL 2018 PERFORMANCE REPORT

**OPERATING RESULT STATEMENT**  
For the period ending 30 April 2018

	YEAR TO DATE 2017-18			FULL YEAR 2017-18		Variance \$000's
	Actual \$000's	Full Year Forecast \$000's	Variance \$000's	Adjusted Budget \$000's	Adopted Budget \$000's	
<b>Income</b>						
Rates and charges	59,060	59,501	(441)	59,627	56,670	2,957
Statutory fees & fines	767	822	(55)	729	729	-
User fees	5,069	6,782	(1,713)	6,533	6,533	-
Grants - operating	6,614	8,503	(1,889)	8,256	7,746	510
Grants - capital	4,781	12,101	(7,320)	16,205	15,987	218
Contributions - monetary	381	553	(172)	223	213	10
Contributions - non monetary	284	260	24	260	-	260
Net gain/loss on disposal of property, infrastructure, plant & equipment	280	317	(37)	241	151	90
Other income	3,787	4,824	(1,037)	4,115	2,909	1,206
<b>Total Income</b>	<b>81,023</b>	<b>93,663</b>	<b>(12,640)</b>	<b>96,189</b>	<b>90,938</b>	<b>5,251</b>
<b>Expenditure</b>						
Employee costs	20,994	25,275	4,281	25,856	25,928	72
Contractors, materials and services	20,723	30,319	9,596	31,081	29,493	(1,588)
Bad and doubtful debts	-	86	86	86	86	-
Depreciation and amortisation	20,039	24,460	4,421	24,246	21,676	(2,570)
Borrowing costs	258	424	166	505	505	-
Other expenses	905	2,363	1,458	834	667	(167)
<b>Total Expenditure</b>	<b>62,919</b>	<b>82,927</b>	<b>20,008</b>	<b>82,608</b>	<b>78,355</b>	<b>(4,253)</b>
<b>Surplus for the period</b>	<b>18,104</b>	<b>10,736</b>	<b>7,368</b>	<b>13,581</b>	<b>12,583</b>	<b>998</b>

*Note: The forecast figures reflect changes which will increase or decrease Council's operating income or expenditure by 30 June 2018, since the adoption of the original budget. This enables Council to more accurately monitor financial performance during the year and predict the end of the year position. Council must however report publicly against the original adopted budget on a quarterly basis.*

**YTD Results Vs Prediction (Full year Forecast)**

The operating results at the end of April 2018 reflects a surplus of \$ 18.1 million. The 30 June forecast presently is \$10.7 million surplus. Which is lower than the initial adopted budgeted surplus of \$12.5 million.

Significant factors for this variance are:

**Income (Present variance to Forecast)**

- **(\$0.44 million)** Additional rates and charges are expected to be raised through finalising supplementary valuations. This exceeds expectations since the preparation of the 2017/18 budget.
- **(\$1.71 million)** The bulk of the user fees relates to four months of commercial tipping fees of \$864k for waste management services to be received this year. Other major forecast income includes; two months of leisure centre fees of \$335k and EBBWEC ticket sales of \$163k for the remainder of the year ending 30 June.
- **(\$1.89 million)** The final instalment of the Victoria Grant Commission of \$1.3 million will be received in May 2018. Other operating grant funding expected to be received includes immunisation, arbovirus and for number of other minor projects. Funding for supplementary valuations raised during the year are expected by 30 June.
- **(\$7.32 million)** The receipt of Roads to Recovery funds is based on proposed timing of infrastructure upgrades, with a further \$2.5 million expected to be received as projects progress. Other major capital grants yet to be received include: Port of Sale Cultural Hub \$1.9 million, Rosedale revitalisation project \$1.0 million and West Sale Airport Runway extension project \$0.5 million, GRSC stage 2A \$0.5 million, Boisdale Newry Road construction \$0.4 million, Glebe Wondella Shared Path construction \$0.3 million and Terra Trail stage 2 of \$0.2 million.
- **\$1.04 million** The majority of other income represents donations to be received towards Port of Sale Cultural Hub of 572k and Gippsland Regional Sporting Complex of \$250k. Rental income predicted from Council properties for the remaining two months is approximately \$117k.

## **Expenditure (YTD Variance to Forecast)**

- **\$4.28 million** The bulk of the remaining employee costs relates to wages to be incurred for the rest of the year. It is anticipated there will be some minor savings in employee associated costs due to staff vacancies and timing of leave taken by the staff. But part of these underspends will be offset by the use of agency staff to backfill important customer service operations.
- **\$9.60 million** Contractors, materials and services yet to be expended are primarily for:
  - a. **\$1,146k** - Waste management expenses to be incurred for the remainder of the year, including monthly kerb collection charges and landfill/transfer station operations, new recycling process charges from February 2018 and the final two quarters landfill levy payments.
  - b. **\$1,029k** - Expenditure on maintaining road and other infrastructure programmes of the rest of the year
  - c. **\$957k** - Utility bills payable for the remainder of the year. There is a slight increase in electricity and gas charges associated with new contracts for major facilities.
  - d. **\$887k** - Contributions and operating subsidies towards health services, community programs and events yet to be invoiced.
  - e. **\$804k** - Expenditure associated with software maintenance and IT projects which have been delayed as the completion of capital IT projects such as the Wellington Centre have taken priority. A number of planned projects will commence in the last quarter or have been deferred to 2018/19.
  - f. **\$490k** - Expenditure on Parks services such as tree maintenance, public toilets/BBQ's, hazard removal and litter bins are behind mainly due to seasonal variations but are expected to be fully spent by 30 June 2018. Works on the Victoria Park water tower restoration has commenced and other parks projects such as tree replacements and aerial bundle cable program to commence shortly.
  - g. **\$380k** - The Cowwarr Recreation Reserve Clubroom Redevelopment is progressing with planned completion in May 2018.
  - h. **\$309k** - Works for the pedestrian at-grade crossing over the railway line at Raglan St are almost complete. The Cobains road roundabout project is practically complete with final landscaping to be done.
  - i. **\$336k** - Facilities maintenance costs expected including the recently acquired Sale Livestock Exchange.
  - j. **\$230k** - Kilmany landfill rehabilitation works is nearly complete awaiting EPA approval to commence final topsoil covering.
  - k. The majority of the remaining underspends are distributed over many small amounts such as maintenance of infrastructure and facilities, emergency management and community programs and other special projects.
- **\$4.42 million** Depreciation charges (non cash) for May and June 2018 are yet to be processed with the final calculation to be determined at the year end 30 June 2018.
- **\$1.46 million** Other expenses mainly consist of provision of \$1.5 million for landfill rehabilitation and increased recycling costs due to the recent impact on waste recycling importation bans to China.

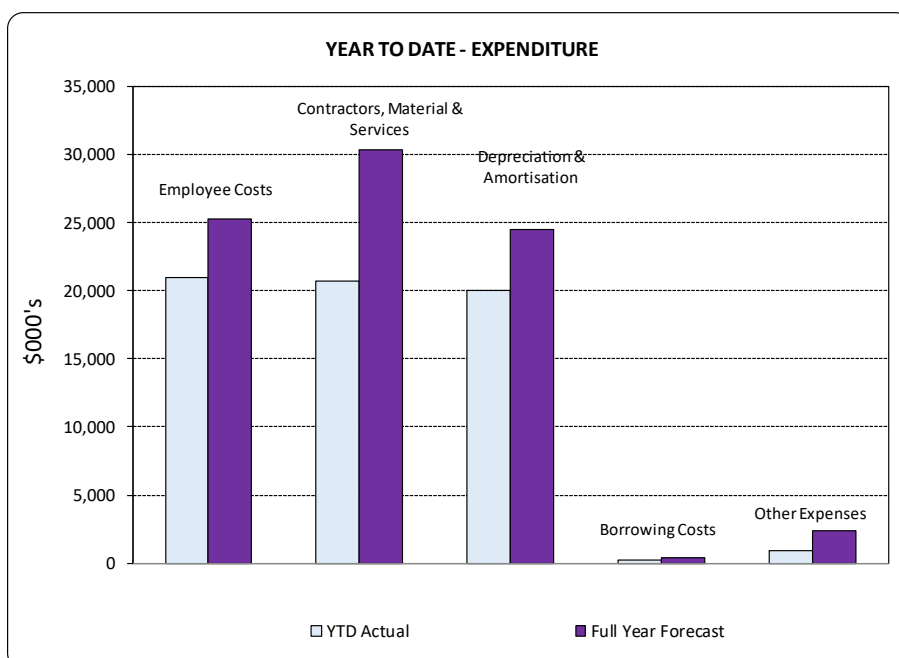
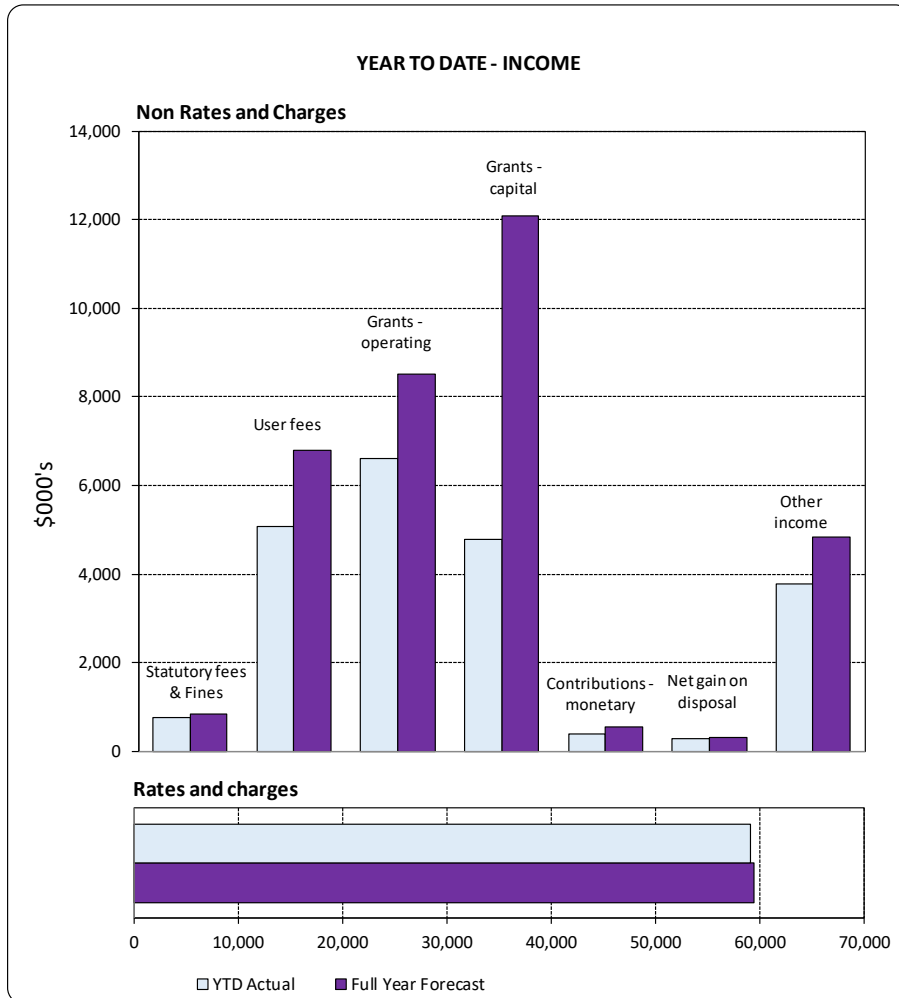
## **Full year Forecast Actual to Adjusted Budget**

The operating result projected for 2017/18 financial year reflects a reduction in surplus of \$2.8 million against the adjusted budget surplus of \$13.5 million. The final result will include some variations within income categories including deferral of capital funding for West Sale Airport - Runway Extension (\$3.0 million) to 2018/19, which is slightly offset by additional statutory and user fees revenue and monetary contributions. It is anticipated to generate savings of \$0.6 million in employee costs which will be partially offset by additional agency staff expenditure.

Overall material and services costs are forecast to decrease within the organisation by approximately \$762k. The forecast also includes the impact of the increased recycling costs resulting from China's ban on the importation of certain materials in their present form. Council will receive some grants to partly offset only the 2017/18 costs.

The impact on the final result for "non-cash" entries such as depreciation, non monetary contributions, recognition and derecognition of assets cannot be determined until all 2017/18 entries have been processed.

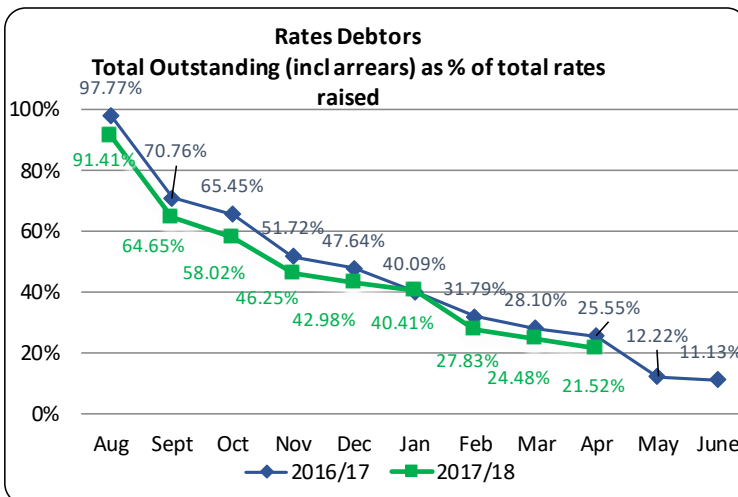
# APRIL 2018 COMPONENTS AT A GLANCE



# BALANCE SHEET

## As at 30 April 2018

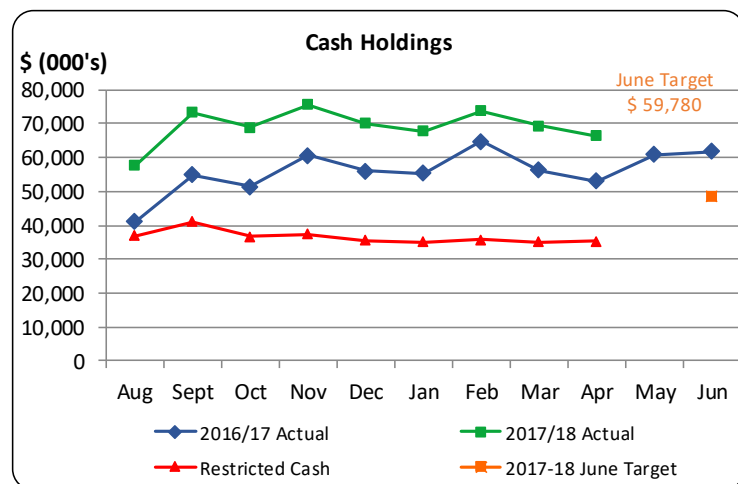
Actual		Actual	Year End Forecast	Adopted Budget
April 17		April 18		June 18
\$000's		\$000's	\$000's	\$000's
<b>Assets</b>				
67,930	Total Current Assets	79,623	66,345	52,644
902,884	Total Non Current Assets	862,938	865,231	941,344
<b>970,814</b>	<b>Total Assets</b>	<b>942,561</b>	<b>931,576</b>	<b>993,988</b>
<b>Liabilities</b>				
10,093	Total Current Liabilities	10,178	14,653	14,560
10,121	Total Non Current Liabilities	12,377	13,779	12,638
<b>20,214</b>	<b>Total Liabilities</b>	<b>22,555</b>	<b>28,432</b>	<b>27,198</b>
<b>950,600</b>	<b>Net Assets</b>	<b>920,006</b>	<b>903,144</b>	<b>966,790</b>



The rate debtors outstanding at the end of April 2018 were \$14.2 million (21.5%) compared to April 2017 of \$15.5 million (25.5%).

Council is continuing its emphasis on debt collection on outstanding rates through various means and proactive measures.

The final rate instalment for the year has been sent out and will be due on 31 May 2018.



Council cash holdings at the end of April 2018 of \$66.4 million is above the April 2017 balance of \$52.9 million.

The current cash holdings includes restricted funds of \$5.7 million to reserves, \$10.4 million to cover provisions, and \$11.3 million associated with the operating and capital carried forwards.

The balance is generally committed working capital for ongoing operations.

*Restricted cash is money that is reserved for a specific purpose and therefore not available for general business use.*

# CAPITAL EXPENDITURE PROGRAM

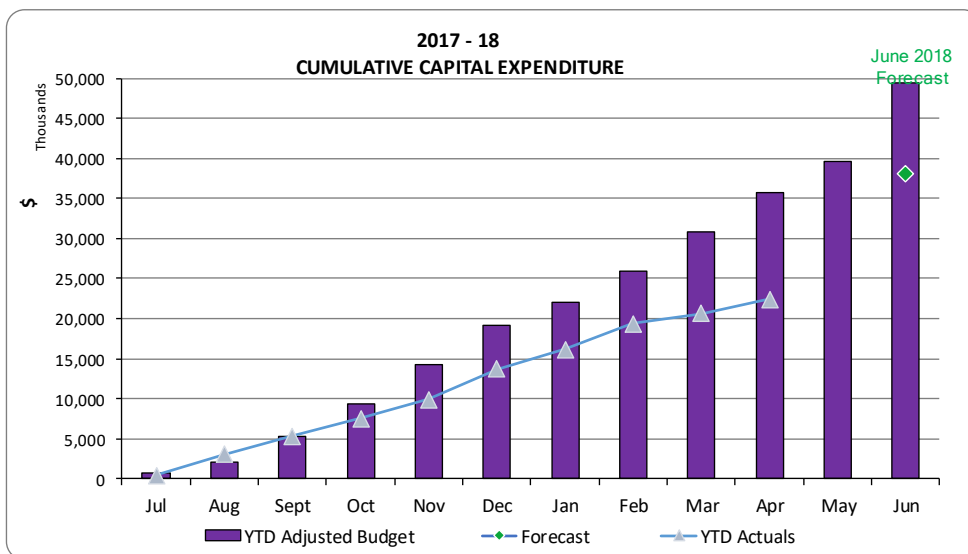
For the period ending 30 April 2018

	YEAR TO DATE 2017-18			FULL YEAR 2017-2018		
	Actual \$000's	Forecast \$000's	Outstanding Expenditure \$000's	Adjusted Budget \$000's	Adopted Budget \$000's	Variance \$000's
Property	9,765	12,921	3,156	11,401	8,703	2,698
Infrastructure	10,320	22,092	11,772	33,876	34,156	(280)
Plant and Equipment	2,279	3,104	825	4,071	3,862	209
Intangibles	25	39	14	39	25	14
<b>Grand Total</b>	<b>22,389</b>	<b>38,156</b>	<b>15,767</b>	<b>49,387</b>	<b>46,746</b>	<b>2,641</b>

	YEAR TO DATE 2017-18			FULL YEAR 2017-2018		
	Actual \$000's	Forecast \$000's	Outstanding Expenditure \$000's	Adjusted Budget \$000's	Adopted Budget \$000's	Variance \$000's
Renewal	14,819	24,035	9,216	30,998	28,961	2,037
Upgrade	4,220	7,129	2,909	10,682	9,940	742
Expansion	2,669	4,063	1,394	4,474	4,697	(223)
New Assets	681	2,929	2,248	3,233	3,148	85
<b>Grand Total</b>	<b>22,389</b>	<b>38,156</b>	<b>15,767</b>	<b>49,387</b>	<b>46,746</b>	<b>2,641</b>

## Capital Works Summary - For the period ending 30 April 2018

- Progress on capital projects for the year to date is \$22.4 million and an additional \$1.6 million in commitments (purchase orders raised).
- \$6.7 million has been spent on roads and bridges projects so far this financial year.
- The Maffra CBD Streetscape Renewal project has commenced with the removal of arbours in preparation for new work. This is a multi year project.
- The plant renewal program is well underway with \$1.1M spent while fleet renewal has reached \$780k and is expected to have savings due to lower mileage than anticipated.
- Overall, 17 projects are in preplanning and 47 projects are underway. A total of 76 projects have already reached completion for the year including the Port of Sale and precinct redevelopment, which was the largest project in the portfolio for the last three years.
- The construction of the new Kilmany cell is complete.
- The Reseal rural roads and the Reconstruct roads annual programs have reached practical completion.
- The Marley North special charge scheme pre-works have commenced with the relocation of a section of water main.





## C2 - REPORT

# GENERAL MANAGER CORPORATE SERVICES

**ITEM C2.1****ASSEMBLY OF COUNCILLORS**

DIVISION:

CORPORATE SERVICES

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

15 MAY 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management

**OBJECTIVE**

To report on all assembly of Councillor records received for the period 24 April 2018 to 8 May 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note and receive the attached Assembly of Councillor records for the period 24 April 2018 to 8 May 2018.***

**BACKGROUND**

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 24 April 2018 to 8 May 2018.

**Assembly of Councillors summary of reports received for the period 24 April 2018 to 8 May 2018**

Date	Matters considered	Councillors and officers in attendance
1 May 2018	Recreational Vehicle Strategy Community Assistance Grants Public Question Time Angus McMillan Cairns	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor Maher, Councillor Ripper, Councillor Rossetti ( <i>items 3 &amp; 4</i> ), Councillor Stephens, Councillor McCubbin. David Morcom, Chief Executive Officer Chris Hastie, General Manager Built & Natural Environment Arthur Skipitaris, General Manager Corporate Services Karen McLennan, Acting General Manager Community & Culture. John Websdale, General Manager Development Paul Johnson, Manager Business Development (Item 1) Ashley Smirl, Visitor Economy and Events Coordinator (Item 1) Sharon MacGowan, Community Facilities Planning & Grants Officer (Item 2) Mark Benfield, Coordinator Community Facilities Planning (Item 2) Trish Dean, Governance Officer (Item 3) Catherine Vassiliou, Coordinator Social Planning & Policy (Item 4)
1 May 2018	IT / Diary Meeting	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor Hole, Councillor Maher, Councillor Ripper, Councillor Stephens, Councillor McCubbin.. David Morcom, Chief Executive Officer Leah Carubia, Executive Assistant CEO Unit Damian Norkus, ICT Operations Officer

**OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

**PROPOSAL**

That Council note and receive the attached assembly of Councillors records during the period 24 April to 8 May 2018.

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

### Strategic Objective 6.3

*"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

### Strategy 6.3.3

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

## ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 1 May 2018

2. **ATTENDEES**

**Councillors:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti (Items 3 & 4)	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMC&C		✓
C Hastie, GMB&NE	✓		J Websdale, GMD	✓	
A Skipitaris, GMCS	✓		K McLennan (Acting General Manager Community & Culture)	✓	

Others in attendance: (list names and item in attendance for)	Item No.
Paul Johnson, Ashley Smirl	1
Sharon MacGowan, Mark Benfield	2
Arthur Skipitaris, Trish Dean	3
Karen McLennan, Catherine Vassiliou	4

3. **Matters/Items considered at the meeting (list):**

1. Recreational Vehicle Strategy
2. Community Assistance Grants
3. Public Question Time
4. Angus McMillan Cairns

4. **Conflict of Interest disclosures made by Councillors:**

Darren McCubbin left the chamber due to a perceived conflict of interest with Item 2 - Community Assistance Grants

## ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 1 May 2018

2. **ATTENDEES**

**Councillors:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti		✓
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMC&C		✓
C Hastie, GMB&NE		✓	J Websdale, GMD		✓
A Skipitaris, GMCS		✓	K McLennan <i>(Acting General Manager Community &amp; Culture)</i>		✓

Others in attendance: (list names and item in attendance for)	Item No.
Leah Carubia, Damian Norkus	1

3. **Matters/Items considered at the meeting (list):**

1. IT / Diary Meeting

4. **Conflict of Interest disclosures made by Councillors:**

Nil

**ITEM C2.2****REMUNERATION COMMITTEE MINUTES**

DIVISION: CORPORATE SERVICES  
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES  
 DATE: 15 MAY 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
			✓	✓					

**OBJECTIVE**

For Council to note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 17 April 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION*****That:***

- 1. Council note and receive the minutes from the Remuneration Committee meeting held on 17 April 2018 as attached; and***
- 2. Council endorse the actions from the Remuneration Committee meeting held on 17 April 2018 as detailed in the attached minutes.***

**OPTIONS**

Council has the following options:

1. Note and receive the minutes from the Remuneration Committee meeting held on 17 April 2018 and endorse the actions from the meeting; or
2. Not note and receive the minutes from the Remuneration Committee meeting held on 17 April 2018 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

**PROPOSAL**

It is proposed that:

1. Council note and receive the minutes from the Remuneration Committee meeting held on 17 April 2018 as attached; and
2. Council endorse the actions from the Remuneration Committee meeting held on 17 April 2018 as detailed in the attached minutes.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **COUNCIL POLICY IMPACT**

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts and ensures alignment with Council policy direction and governance in relation to Councillor benefits.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017–21 Theme 6 Organisational states the following strategic objective and related strategy:

### Strategic Objective 6.3

*“Maintain a well governed, transparent, high performing, ethical and accountable organisation.”*

### Strategy 6.3.3

*“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”*

This report supports the above Council Plan strategic objective and strategy.



# REMUNERATION COMMITTEE MINUTES

Tuesday 17 April 2018 – 10am Barkly River Room

## MINUTES

---

**PRESENT:** Councillor Malcolm Hole (Chair)  
Councillor Alan Hall  
Councillor Garry Stephens  
David Morcom (Chief Executive Officer)  
Arthur Skipitaris (General Manager Corporate Services)

**APOLOGIES:** Nil

1. **Declaration of Conflicts of Interest:**  
No Conflicts of Interest were declared.

2. **Minutes of Previous Meeting:**

*Moved Councillor Stephens Seconded Councillor Hall  
That the minutes of the previous meeting on 20 February 2018 be accepted.*

**CARRIED**

3. **Councillor Costs and Reimbursements**

Councillor Costs and Reimbursements spreadsheets were reviewed, discussed and accepted.

- Councillor Expense Summary Report YTD as at 31 March 2018 (Attachment 1)

4. **General Business**

**The meeting closed at 10.15am**

**Attachments:**

1. Councillor Expense Summary Report YTD as at 31 March 2018 (Attachment 1)

## Attachment 1 - Councillor Expense Summary Report YTD as at 31 March 2018

Wellington Shire Council						
Councillors						
01100. Councillors Master Account						
Activity Details						
<b>Councillor Expenses and Reimbursements - Period 1 July 2017 to 31 March 2018</b>						
	YTD Actuals (incl oncosts)	Commitments	2017/ 18 Forecast	Left to spend/ receive after commitments	2017/ 18 Adopted Budget	2017/ 18 Adjusted Budget
Councillor and Mayoral Allowances	251,739.83	-	303,913.00	52,173.17	303,913.00	303,913.00
Other Councillor expenses	47,532.42	2,117.95	107,440.00	57,789.63	113,742.00	113,742.00
<b>Grand Total</b>	<b>299,272.25</b>	<b>2,117.95</b>	<b>411,353.00</b>	<b>109,962.80</b>	<b>417,655.00</b>	<b>417,655.00</b>



## C3 - REPORT

# GENERAL MANAGER DEVELOPMENT

**ITEM C3.1****PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

15 MAY 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓	✓	✓	✓			✓		

**OBJECTIVE**

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of March 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note the report on recent Planning Permit trends and Planning Application determinations between 1 March and 31 March 2018.***

**BACKGROUND**

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme, including the issue of planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 March and 31 March 2018 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly planning permit activity reporting data).

**OPTIONS**

Council may choose to note this report or, alternatively, Council may choose to seek further information and refer this report to another meeting.

## **PROPOSAL**

That Council note the report of recent planning permit trends and planning application determinations between 1 March and 31 March 2018.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

## **COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits, and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy, and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

## **COUNCIL PLAN**

The Council Plan 2017–2021 Theme 2: Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.3

*'Wellington Shire is well planned, considering long term growth and sustainability.'*

Strategy 2.3.3

*'Recognise and advocate for best practice land development which considers energy efficiency and sustainability for housing.'*

This Report supports the above Council Plan strategic objective and strategy.

## **ENVIRONMENTAL IMPACT**

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/03/2018 AND 31/03/2018

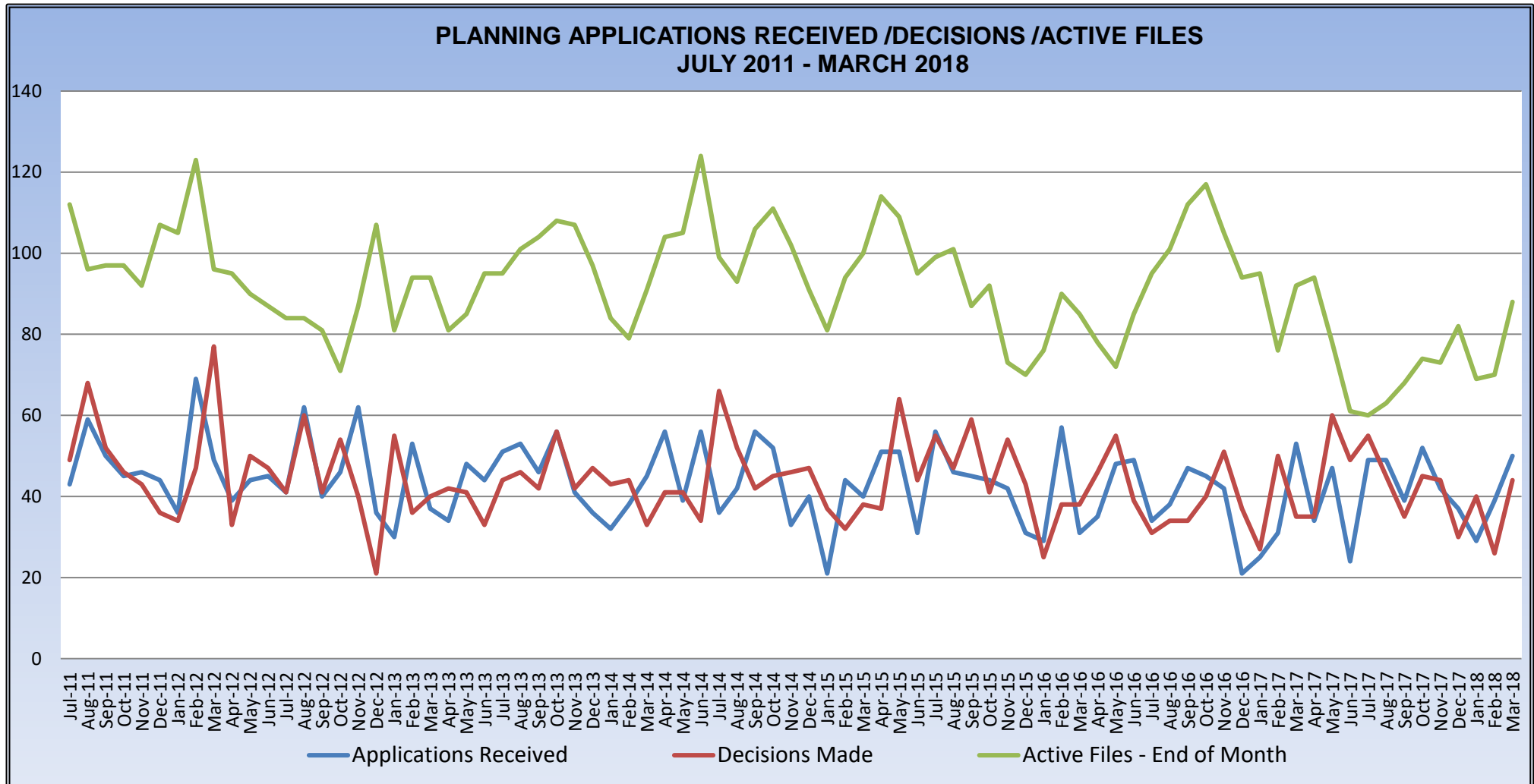
Application No/Year	Date Received	Property Title & Address	Proposal	Status
455-3/2011	14/02/2018	Assessment No. 367730 LOT: 3 LP: 133981 WARRIGAL TOMS CREEK NEWRY	Use and development of a dwelling and intensive animal husbandry.	Permit Issued by Delegate of Resp/Auth  22/03/2018
247-2/2014	23/11/2017	Assessment No. 263582 LOT: 2 TP: 861269L 402 JACK RIVER VALLEY RD JACK RIVER	Use and development of a replacement dwelling (bushfire).	Permit Issued by Delegate of Resp/Auth  14/03/2018
244-2/2016	25/01/2018	Assessment No. 427559 LOT: 2 PS: 713657T 222 BALGONIE LANE STRATFORD	Use and development of the land for dog keeping.	Permit Issued by Delegate of Resp/Auth  16/03/2018
274-2/2016	5/02/2018	Assessment No. 436212 LOT: S4 PS: 736786 374 DAWSON ST SALE	Buildings & works assoc'd w construction of a warehouse, carparking	Permit Issued by Delegate of Resp/Auth  5/03/2018
330-2/2016	14/02/2018	Assessment No. 439505 LOT: 1 TP: 390848S 36-38 FOSTER ST SALE	Use and development of the land for vehicle sales.	Permit Issued by Delegate of Resp/Auth  16/03/2018
130-2/2017	5/03/2018	Assessment No. 7344 LOT: 1 TP: 597239R 69 MACARTHUR ST SALE	Buildings and works associated with extensions to existing building.	Permit Issued by Delegate of Resp/Auth  14/03/2018
139-2/2017	3/10/2017	Assessment No. 202002 LOT: 1 PS: 644793S 34 IBIS WAY LONGFORD	Subdivision of the land into 2 lots & development for single dwelling.	Permit Issued by Delegate of Resp/Auth  8/03/2018
198-1/2017	28/06/2017	Assessment No. 436493 LOT: 1 TP: 616376 FIREBRACE RD HEYFIELD	Buildings and works associated with use of the land for a dwelling.	Withdrawn  15/03/2018
265-1/2017	14/08/2017	Assessment No. 86298 LOT: 3 PS: 139724 66 SOMERTON PARK RD SALE	Two lot subdivision to excise an existing dwelling.	Permit Issued by Delegate of Resp/Auth  22/03/2018
277-2/2017	5/02/2018	Assessment No. 429621 CA: 2 SEC: 3 66 HIGH ST WOODSIDE	Display of advertising signage.	Permit Issued by Delegate of Resp/Auth  8/03/2018
300-1/2017	12/09/2017	Assessment No. 316372 CA: 43B SEC: B COMMERCIAL RD HEYFIELD	Works associated with construction of a pond within wetlands.	Permit Issued by Delegate of Resp/Auth  7/03/2018

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
331-1/2017	4/10/2017	Assessment No. 96982 CA: 17A SEC: 2 83 JONES LANE MUNRO	Buildings and works associated with extensions to existing dwelling.	Permit Issued by Delegate of Resp/Auth  26/03/2018
332-1/2017	4/10/2017	Assessment No. 330886 LOT: 2 LP: 16065 39 MAIN ST BOISDALE	Use and development of the land for a place of assembly & carparking.	NOD issued by Delegate of Respon/Auth  9/03/2018
341-1/2017	10/10/2017	Assessment No. 50468 CA: 4A SEC: A 62 YORK STST SALE	Development of 3 dwellings, 3 lot subdivision & access to road zone.	Permit Issued by Delegate of Resp/Auth  9/03/2018
405-1/2017	27/11/2017	Assessment No. 401430 CA: 188B1 BURRNETT CRT HEYFIELD	10 Lot subdivision and the removal of one tree.	Permit Issued by Delegate of Resp/Auth  22/03/2018
423-1/2017	11/12/2017	Assessment No. 428383 LOT: 1 TP: 886108W RAUTMANS RD NEWRY	Use and development of a single dwelling.	Permit Issued by Delegate of Resp/Auth  20/03/2018
427-1/2017	11/12/2017	Assessment No. 345447 CA: 8A 70 FREEMANS RD BRIAGOLONG	Use and development of a dwelling and two farm sheds.	Permit Issued by Delegate of Resp/Auth  21/03/2018
431-1/2017	14/12/2017	Assessment No. 369546  ROADSIDE STACEYS BRIDGE	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth  15/03/2018
437-1/2017	18/12/2017	Assessment No. 327940 LOT: A PS: 406468K 68 JOHNSON LANE SEATON	Subdivide the land into 5 lots	Permit Issued by Delegate of Resp/Auth  19/03/2018
439-1/2017	19/12/2017	Assessment No. 240820 LOT: 169 LP: 44537 9 SANCTUARY RD LOCH SPORT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  14/03/2018
440-1/2017	19/12/2017	Assessment No. 430496 LOT: 4 PS: 649542S 160B MUSTONS LANE HEYFIELD	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  7/03/2018
444-1/2017	21/12/2017	Assessment No. 427278 LOT: 2 PS: 705872K BRIAGOLONG-STOCKDALE BRIAGOLONG	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth  26/03/2018
448-1/2017	22/12/2017	Assessment No. 366823 LOT: 1 TP: 132709 80 OSBORN RD TINAMBA	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth  23/03/2018

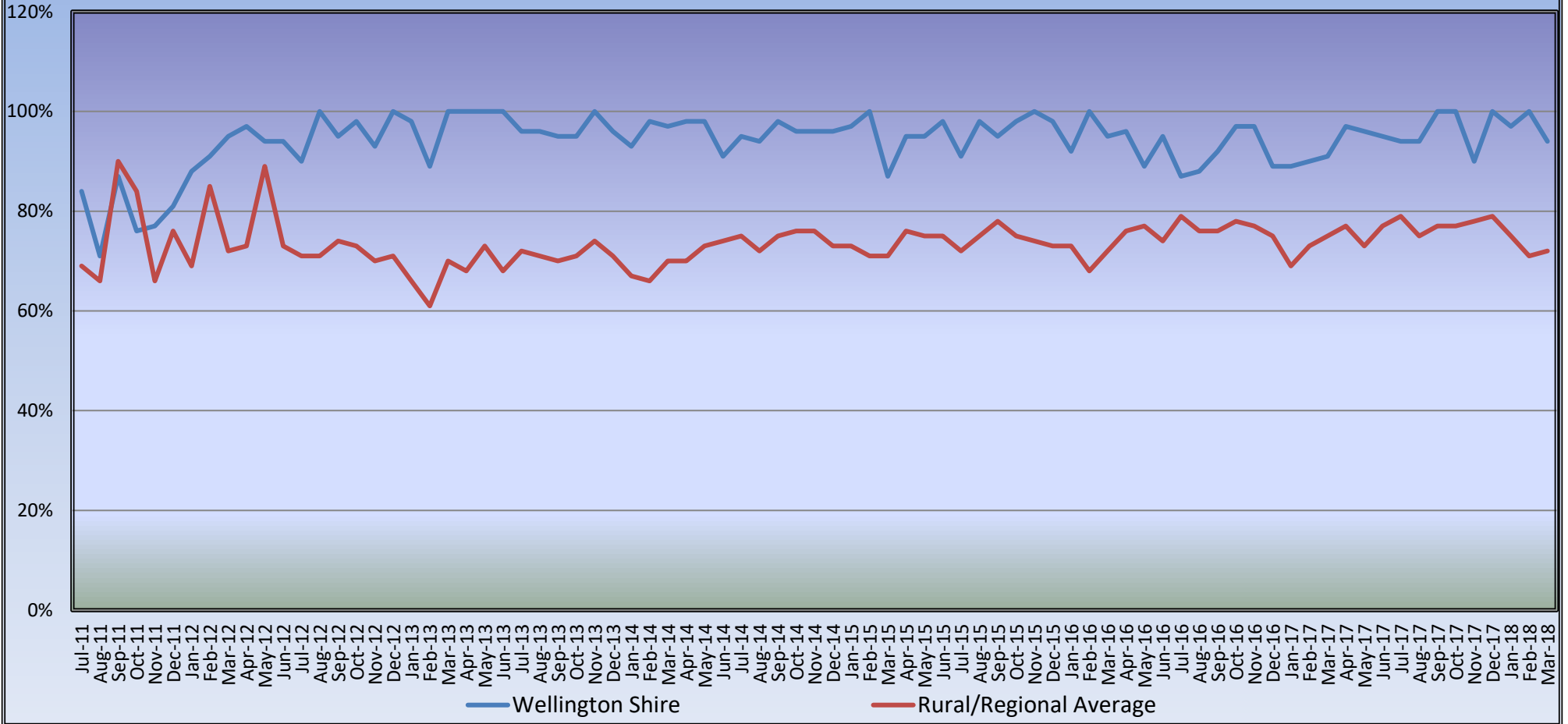
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
4-1/2018	3/01/2018	Assessment No. 440974 LOT: 2 BLK: 6 LP: 3222 37 QUEEN ST PORT ALBERT	Buildings and works associated with construction of a dwelling.	Permit Issued by Delegate of Resp/Auth  16/03/2018
7-1/2018	9/01/2018	Assessment No. 329185 LOT: 1 TP: 883942 SANDY POINT RD GLENMAGGIE	Subdivision of the land into two lots.	Permit Issued by Delegate of Resp/Auth  28/03/2018
25-1/2018	30/01/2018	Assessment No. 307843 LOT: 1 PS: 50279 42 KING ST MAFFRA	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth  22/03/2018
28-1/2018	2/02/2018	Assessment No. 18242 LOT: 1 TP: 171987A 88 BARKLY ST SALE	Construction of 3 dwellings and subdivision of the land into 3 lots.	Permit Issued by Delegate of Resp/Auth  16/03/2018
31-1/2018	6/02/2018	Assessment No. 62901 LOT: 4 LP: 87465 SALEYARDS RD SALE	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth  28/03/2018
39-1/2018	12/02/2018	Assessment No. 427096 LOT: 3 PS: 644807J 5 ANDERSON ST HEYFIELD	Buildings and works associated with development of a dwelling.	Permit Issued by Delegate of Resp/Auth  28/03/2018
43-1/2018	15/02/2018	Assessment No. 262659 CA: 4 SEC: 2 59 HIGH ST WOODSIDE	Use and development of the land for a vehicle store (school buses).	Permit Issued by Delegate of Resp/Auth  22/03/2018
44-1/2018	15/02/2018	Assessment No. 324236 LOT: 1 TP: 434470C 5 LICOLA-JAMIESON RD LICOLA	Use of the Land for a Place of Assembly (Cultural Festival).	Permit Issued by Delegate of Resp/Auth  21/03/2018
53-1/2018	22/02/2018	Assessment No. 239327 LOT: 1135 LP: 54791 7 POWER ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  6/03/2018
54-1/2018	27/02/2018	Assessment No. 76208 CA: 7 SEC: 8 MCFARLANE ST STRATFORD	B & W associated with the alterations to an existing Railway Station	Permit Issued by Delegate of Resp/Auth  23/03/2018
56-1/2018	28/02/2018	Assessment No. 112458 CA: 66A2 SALE-TOONGABBIE RD TOONGABBIE	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  15/03/2018
59-1/2018	2/03/2018	Assessment No. 300525 CA: 20 107 POUND RDE YARRAM	Buildings and works associated with construction of outbuildings.	Permit Issued by Delegate of Resp/Auth  15/03/2018

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
63-1/2018	13/03/2018	Assessment No. 81919 LOT: 2 LP: 144815 BENGWORDEN RD CLYDEBANK	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  26/03/2018
67-1/2018	15/03/2018	Assessment No. 239392 PC: 375336K 35-37 REEVES ST LOCH SPORT	Buildings and works associated with the construction of a outbuilding.	Permit Issued by Delegate of Resp/Auth  26/03/2018
70-1/2018	19/03/2018	Assessment No. 297788 PC: 367029Q 49 RODGERS ST YARRAM	Buildings and works associated with construction of an industrial shed	Permit Issued by Delegate of Resp/Auth  26/03/2018
71-1/2018	19/03/2018	Assessment No. 380311 LOT: 1 PS: 540023A 369 MAFFRA-SALE RD MAFFRA	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth  26/03/2018
72-1/2018	19/03/2018	Assessment No. 248013 LOT: 2698 LP: 70943 71 WHITE CRES LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  26/03/2018
73-1/2018	19/03/2018	Assessment No. 436568 LOT: 2540 LP: 70942 33 ECHIDNA ST LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  26/03/2018
82-1/2018	19/03/2018	Assessment No. 378216 LOT: 1 PS: 316520M 11 HUNT PL WURRUK	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  27/03/2018
86-1/2018	21/03/2018	Assessment No. 388140 LOT: 25 PS: 506503D 10 PANORAMA DVE WOODSIDE BEACH	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  29/03/2018
90-1/2018	26/03/2018	Assessment No. 230565 LOT: 2358 LP: 70941 16 GEOFREY AVE LOCH SPORT	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth  29/03/2018

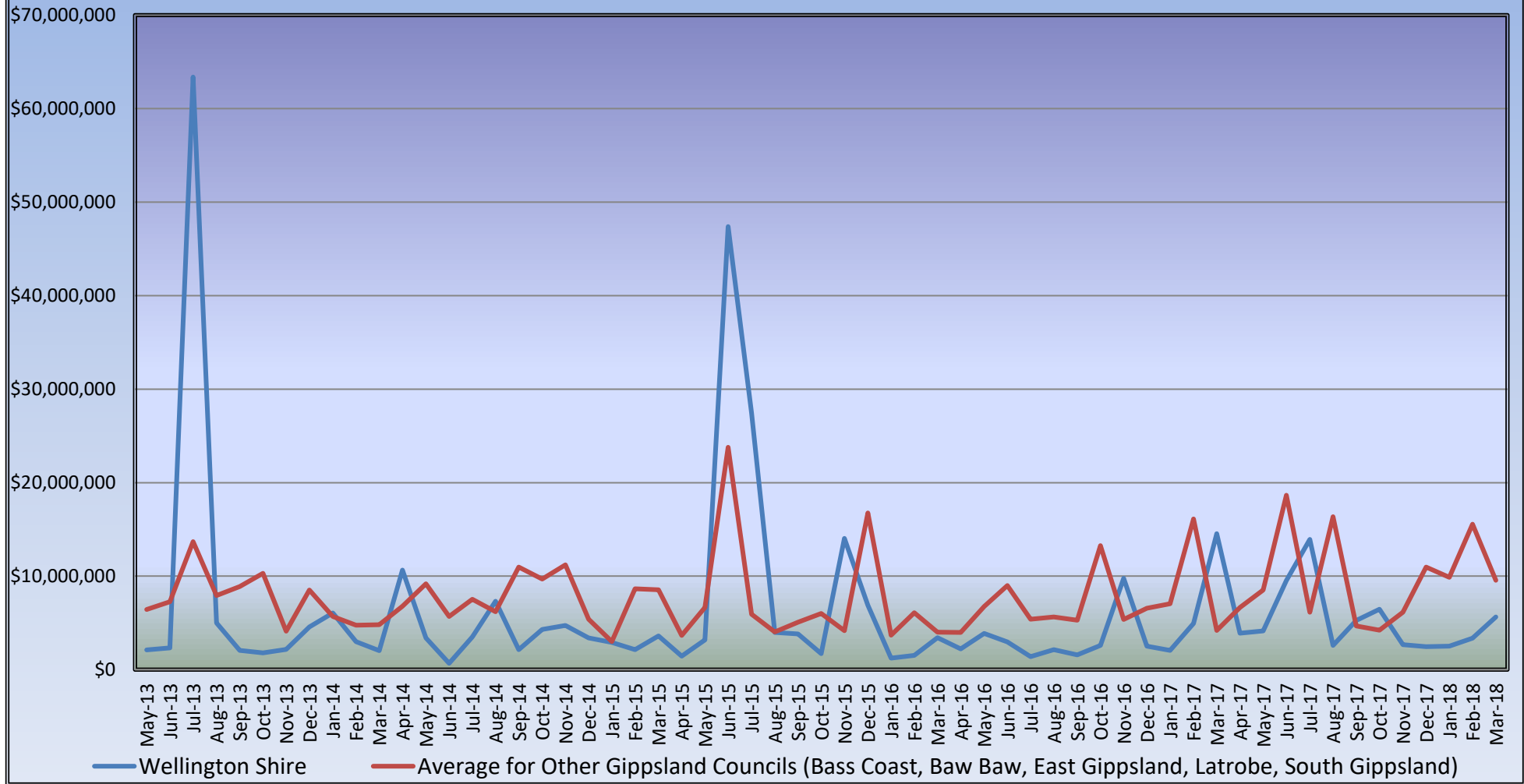
**Total No of Decisions Made: 44**



**DECISIONS ISSUED WITHIN 60 DAYS  
JULY 2011 - MARCH 2018**



### ESTIMATED VALUE OF WORKS MAY 2013 - MARCH 2018





## C4 - REPORT

# GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

## ITEM C4.1

## REVOCATION OF AN UNUSED ROAD LICENCE - GOVERNMENT ROAD EAST OF LOT 2 PS613367 – PARISH OF COONGULLA

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS AND PROJECTS

DATE: 15 MAY 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓		✓	✓	✓		✓		✓	

### OBJECTIVE

The objective of this report is for Council to consider a request from the adjoining landowner to revoke part of an unused road licence over a section of an unnamed Government Road abutting the eastern boundary of Lot 2 PS 613367 Parish of Coongulla.

### PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

### RECOMMENDATION

#### RECOMMENDATION

***That:***

- 1. Pursuant to section 223 of the Local Government Act 1989, Council authorise the Chief Executive Officer to write to the licensee of the unused road licence of its intention to open a section of the unused government road east of Lot 2 PS613367 for public traffic; and***
- 2. Council appoints three Councillors plus an alternative representative to form the 'Unused Road Licence Committee' that is established by Council under section 223(1)(b)(i) of the Act, to consider written submissions/objections and to hear any persons who in their written submission under section 223 of the Act have been requested that they be heard in support of their submission/objection.***
- 3. In the event that there are no objections or submissions and pursuant to section 407 (1) of the Land Act 1958, as it is desirable in the public interest, the Department of Environment, Land, Water and Planning be requested that part of the unused road licence held over the unused Government Road east of Lot 2 PS613367, Parish of Coongulla be revoked as it is required for public traffic.***

### BACKGROUND

An unused road licence was issued in approximately 1954 for use by the owner of Lot 2 PS613367 for grazing purposes. Unused roads may be licenced or leased either on an annual, triennial or 99 year term and are issued by the Department of Environment Land Water and Planning (DELWP) and they may be revoked (fully or in part) on written request from Council when required for public traffic.

The owner of an adjoining property described as Lot 1 & 2 PS610625, Parish of Coongulla obtained a Wellington Shire Council Planning Permit (P567/2005) for a subdivision that was issued in 2006 that required future use of part of the unused government road covered by this unused road licence.

One condition on the planning permit required a section 173 agreement to be placed on title. Condition 4 (in part) of this agreement requires... "The owner, its assigns, transferees and successors in title agree that prior to the sale of either Lot 1 or Lot 2 on the Plan of Subdivision the owner must construct a gravel private driveway from the Lot, entering Ryans Road on the western side of the current curve in the road alignment adjacent to the subject land".

On the sale of the remaining lot, the owner is to construct a 6.6m wide sealed road to Wellington Shire standards. Upon completion, the road would be placed on Council's Register of Public Roads.

Prior to the subdivision, access to the entire parcel of land was from Millers Road to the north.

The owners of Lots 1 & 2 PS610625 now intend to sell one of the lots and therefore must construct the private access driveway. To enable the driveway to be built, they have requested that a portion of the unused licence be revoked and the road be open to public traffic.

## **OPTIONS**

Council has the following options available:

1. Pursuant to *Section 407 (1) of the Land Act 1958*, request the Department of Environment Land Water and Planning revoke part of the licence held over the unused Government Road east of Lot 2 PS613367, Parish of Coongulla as the road is required for public traffic; or
2. Not agree to the revocation of the licence as the road is not required for public traffic.

## **PROPOSAL**

That:

1. Pursuant to *section 223 of the Local Government Act 1989*, Council authorise the Chief Executive Officer to write to the licensee of the unused road licence of its intention to open a section of the unused government road east of Lot 2 PS 613367 for public traffic; and
2. Council appoints three Councillors plus an alternative representative to form the 'Unused Road Licence Committee' that is established by Council under *section 223(1)(b)(i) of the Act*, to consider written submissions/objections and to hear any persons who in their written submission under *section 223 of the Act* have been requested that they be heard in support of their submission/objection.
3. In the event that there are no objections or submissions and pursuant to *section 407 (1) of the Land Act 1958*, as it is desirable in the public interest, the Department of Environment, Land, Water and Planning be requested that part of the unused road licence held over the unused Government Road east of Lot 2 PS613367, Parish of Coongulla be revoked as it is required for public traffic.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

The section of unused road intended to be revoked is a government road and is licenced by DELWP. There will be at no cost to Wellington Shire Council.

## **LEGISLATIVE IMPACT**

Application for revocation of the licence has been made pursuant to *Section 407(1) of the Land Act 1958*.

## **COUNCIL POLICY IMPACT**

There is no Council policy on the road closure and unused road consideration. Each application is treated on merit.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017–21 Theme “Service and Infrastructure” states the following strategic objective and related strategy:

### Strategic Objective 2.2

“Council assets are responsibly, socially, economically and sustainably managed.”

### Strategy 2.2.2

“Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.”

This report supports the above Council Plan strategic objective and strategy.

## **COMMUNITY IMPACT**

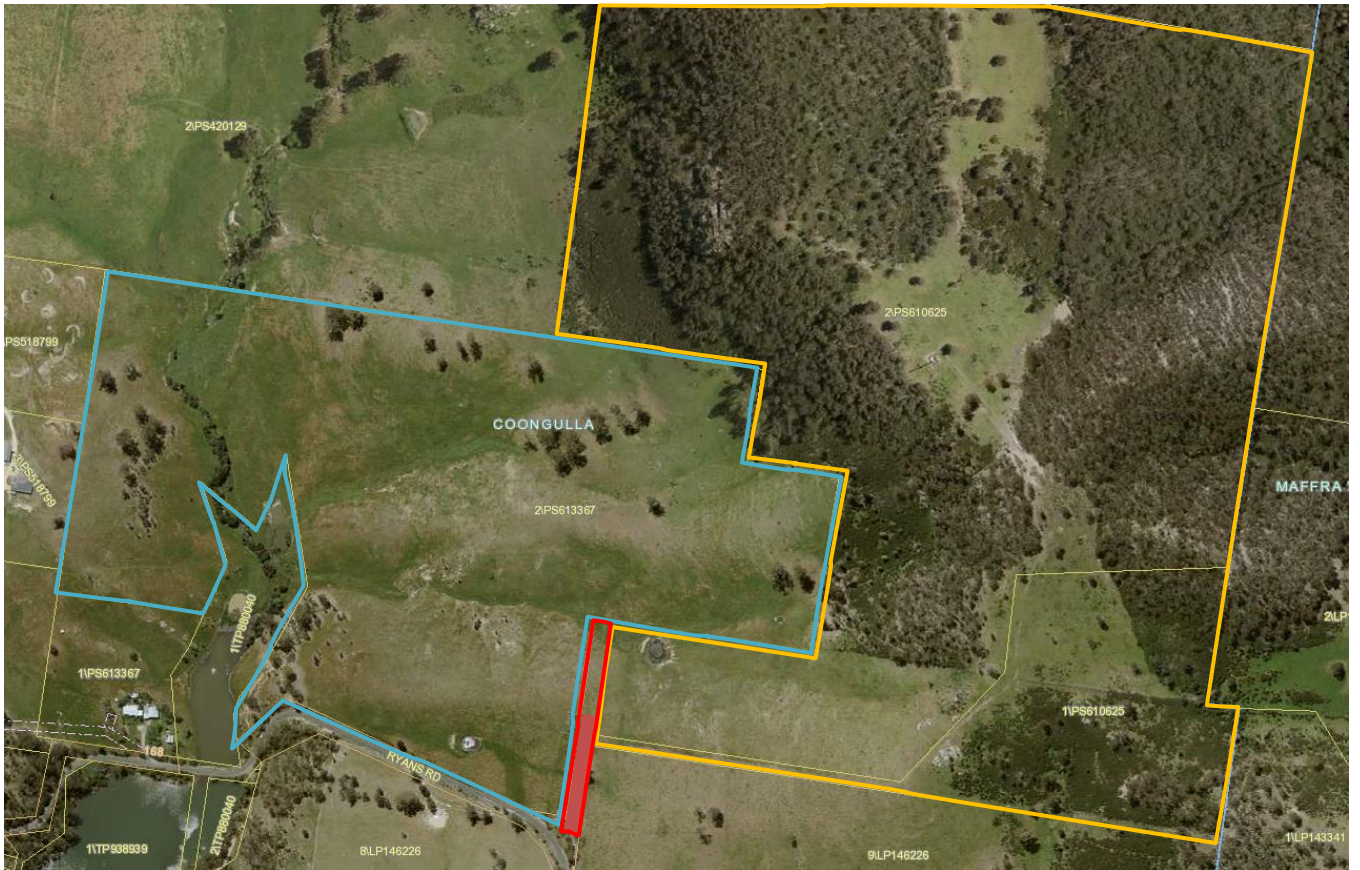
The unused Government Road is currently fenced and is used for grazing purposes by the licensee. Part revocation of the licence will allow the use of this section of road reserve for access to the applicant’s property, although this section of road will not be added to the Wellington Shire Council Register of Public Roads at this time.





## **ENGAGEMENT IMPACT**

The licence holder and the applicant are the only persons affected by the licence. The licence holder has been advised of this proposal and may provide a written response.

Attachment 1.

**PROPOSED UNUSED GOVERNMENT ROAD LICENCE REVOCATION  
AND OPENING OF ROAD TO PUBLIC TRAFFIC  
PARISH OF COONGULLA**



-  UNUSED ROAD GRAZING LICENCE
-  SECTION OF LICENCE TO BE REVOKED
-  UNUSED ROAD GRAZING LICENCE HOLDER
-  APPLICANT



## C5 - REPORT

# GENERAL MANAGER COMMUNITY AND CULTURE

**ITEM C5.1****COMMUNITY ASSISTANCE GRANTS – EVENTS AND PROJECTS  
MARCH 2018**

DIVISION: COMMUNITY & CULTURE  
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
 DATE: 15 MAY 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓	✓		✓	✓		✓	✓	✓	✓

**OBJECTIVE**

That Council adopt the recommendations to allocate Community Assistance Grants – Events and Projects March 2018 funds as detailed in Attachment A and that applicants be notified of the outcome of their applications.

**RECOMMENDATION**

***That Council adopt the recommendations to allocate Community Assistance Grants – Events and Projects March 2018 funds as detailed in Attachment A and that applicants be notified of the outcome of their applications.***

**BACKGROUND**

The Community Assistance Grants Scheme encourages the development of initiatives in the community in line with the Wellington 2030 Community Vision and the Council Plan. It aims to build on community capacity, encourage participation in cultural development and support community initiatives that promote participation.

Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of over \$2,000 to \$5,000. There are three funding categories in the March round (Events and Projects).

Applications received that successfully meet the criteria are eligible to be prioritised for funding.

Each year there are two funding rounds for Projects and Events and one funding round for Facilities.

The following applications were received for the March 2018 funding round (Attachment B):

- 17 Event applications received totalling \$73,947.95
- 15 Project applications received totalling \$62,011.25

Applications are assessed by the Community Assistance Grants Panel (Panel), which is comprised of staff at a management level. The applications are initially assessed against the guidelines and then prioritised using the assessment criteria.

Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The Panel provides advice and recommendations to Council based on the assessment criteria and funding guidelines.

## **OPTIONS**

Council has the following options:

1. Adopt the recommendations to allocate Community Assistance Grants – Events and Projects March 2018 funds as detailed in Attachment A and that applicants be notified of the outcome of their applications; or
2. Seek further information for consideration at a future meeting of Council.

## **PROPOSAL**

That Council adopt the recommendations to allocate Community Assistance Grants – Events and Projects March 2018 funds as detailed in Attachment A and that applicants be notified of the outcome of their applications.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest

## **FINANCIAL IMPACT**

Funding will be through the Community Assistance Grant Scheme within the Community Wellbeing budget. The total available budget for the 2017/18 Community Assistance Grant and Quick Response Scheme is \$345,000. At the time of this round there is currently \$271,795 expended.

The following applications are recommended for the March 2018 funding round (Attachment A):

- 12 Event applications received totalling \$49,254.55
- 3 Project applications received totalling \$12,598.00

## **COMMUNICATION IMPACT**

The funding of these events and projects will facilitate positive community relationships for the Wellington Shire, highlighting Council's commitment to supporting not for profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

## **COUNCIL POLICY IMPACT**

This process is in accordance with Council's Events Policy no. 5.1.4 and Community Assistance Grants Strategy adopted on 21 June 2011.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 1 Communities states the following strategic objective and related strategy:

### Strategic Objective 1.2

*Celebrate, recognise and acknowledge our diverse community and improve social connections among youth, aboriginal and aged communities.*

Strategy 1.2.1

*Ensure that Council services, facilities and events promote inclusivity, social connectedness and accessibility.*

**COMMUNITY IMPACT**

The funding of these events and projects will have a significant positive impact on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access, and be a part of. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

**ENVIRONMENTAL IMPACT**

All events and projects are encouraged to consider the environmental impacts that will be produced through delivering their grant outcomes and have appropriate measures in place to manage them.

**CONSULTATION IMPACT**

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

**RISK MANAGEMENT IMPACT**

The events industry is strongly legislated and all events are encouraged to comply with current OHS and best practice safety standards. It is the responsibility of the applicants to ensure that their project complies with all current rules and regulations.

**RECOMMENDED APPLICATIONS FOR CAG MARCH 2018 FUNDING ROUND – EVENTS**
**ATTACHMENT A**

	<b>Organisation</b>	<b>Title</b>	<b>Project Description</b>	<b>Amount</b>
1	Foothills Music Assoc Inc	Foothills Music and Arts Festival 2018	An inclusive festival of music and art related workshops and performances for people of all ages and abilities.	\$5,000.00
2	Briagolong Mechanics' Institute Hall CoM	Briagolong Film Festival	Briagolong Film Festival is a two-day, three-night celebration of Australian Cinema.	\$2,657.00
3	Heyfield Traders & Tourism Assoc	Heyfield Food and Wine Festival	Heyfield Food and Wine Festival offers food and wine stalls as well as entertainment for the community of Heyfield and surrounding regions to enjoy.	\$5,000.00
4	Bug Blitz Trust	Bush kinder - cultivating curious minds	The two-part program involving an open community discovery day and later a professional development bush kinder experience with demonstrations, professional presentation and interactive forum.	\$5,000.00
5	Stratford Victoria Sister Cities Inc	Stratfords of the World Reunion 2018	Stratford is hosting the 2018 reunion of the six Stratfords of the world that run Shakespeare Festivals.	\$4,407.55
6	Sale-Maffra & District Kennel Club Inc and Macalister All Breeds Kennel & Obedience Club Inc	Gippsland International Winter Festival	Three separate All Breeds Championship Dog Shows, conducted under the Rules and Regulations of Dogs Victoria.	\$5,000.00
7	Yarram Eisteddfod Inc	Yarram Eisteddfod 2018	Yarram Eisteddfod 2018	\$4,000.00
8	Loch Sport Business & Tourism Association	Cox's Bridge to Cox's Place bike ride	Cox's Bridge to Cox's Place - a 64 km bike ride from Sale to Loch Sport.	\$5,000.00
9	Sale RSL & Community Club	2018 Commemorative Armistice Ball	To commemorate 100 years since the end of World War One (WW1). The Ball is open to the public with the aim to remember the service of local men and women in WW1. It is also planned to raise funds for local youth activities.	\$2,400.00
10	Ramahyuck District Aboriginal Corporation	NAIDOC Week Celebrations	The 2018 NAIDOC week celebrations with the national theme of 'Because of her, we can!' - recognising women as pillars of Aboriginal and Torres Strait Island society.	\$3,500.00
11	Dargo Bush Nursing Centre Inc	Dargo Winter Christmas Lunch	A lunch for the community members of Dargo and residents living in the surrounding region to come together for socialising, learning and enjoyment.	\$2,290.00
12	Mirridong Services Inc	Mirridong Services Inc 2018 Production	Clients and staff of Mirridong work on an exciting and humorous theatre production to present to the community.	\$5,000.00
<b>TOTAL AMOUNT RECOMMENDED</b>				<b>\$49,254.55</b>

## RECOMMENDED APPLICATIONS FOR CAG MARCH 2018 FUNDING ROUND - PROJECTS

	<b>Organisation</b>	<b>Title</b>	<b>Project Description</b>	<b>Amount</b>
1	Rotary Club of Sale Central	Monday Tucker	Local community kitchen.	\$5,000
2	Stand Initiatives Ltd	Community Automotive Workshop	To provide young women and men with a basic car maintenance skill set, equipping them as they become young drivers.	\$5,000
3	Gormandale Community House	Keep the kitchen cooking	Ensure the continuation of our kitchen, where people can come together to pass on or learn new cooking skills while building lasting friendships.	\$2,598
<b>TOTAL AMOUNT RECOMMENDED</b>				<b>\$12,598.00</b>

**ALL APPLICATIONS RECEIVED FOR CAG MARCH 2018 FUNDING ROUND**
**ATTACHMENT B**

	<b>Organisation</b>	<b>Title</b>	<b>Project Description</b>	<b>Amount</b>	<b>Category</b>
1	Foothills Music Assoc Inc	Foothills Music and Arts Festival 2018	An inclusive festival of music and art related workshops and performances for people of all ages and abilities.	\$5,000.00	Event
2	Briagolong Mechanics' Institute Hall CoM	Briagolong Film Festival	Briagolong Film Festival is a two-day, three-night celebration of Australian Cinema.	\$2,657.00	Event
3	Heyfield Traders & Tourism Assoc	Heyfield Food and Wine Festival	Heyfield Food and Wine Festival offers food and wine stalls as well as entertainment for the community of Heyfield and surrounding regions to enjoy.	\$5,000.00	Event
4	Bug Blitz Trust	Bush kinder - cultivating curious minds	The two-part program involving an open community discovery day and later a professional development bush kinder experience, with demonstrations, professional presentation and interactive forum.	\$5,000.00	Event
5	Stratford Victoria Sister Cities Inc	Stratfords of the World Reunion 2018	Stratford is hosting the 2018 reunion of the six Stratfords of the world that run Shakespeare Festivals.	\$4,407.55	Event
6	Sale-Maffra & District Kennel Club Inc and Macalister All Breeds Kennel & Obedience Club Inc	Gippsland International Winter Festival	Three separate All Breeds Championship Dog Shows, conducted under the Rules and Regulations of Dogs Victoria.	\$5,000.00	Event
7	Yarram Eisteddfod Inc	Yarram Eisteddfod 2018	Yarram Eisteddfod 2018	\$4,000.00	Event
8	Loch Sport Business & Tourism Association	Cox's Bridge to Cox's Place bike ride	Cox's Bridge to Cox's Place - a 64 km bike ride from Sale to Loch Sport.	\$5,000.00	Event
9	Sale RSL & Community Club	2018 Commemorative Armistice Ball	To commemorate 100 years since the end of World War One (WW1). The Ball is open to the public with the aim to remember the service of	\$2,400.00	Event

	<b>Organisation</b>	<b>Title</b>	<b>Project Description</b>	<b>Amount</b>	<b>Category</b>
			local men and women in WW1. It is also planned to raise funds for local youth activities.		
10	Ramahyuck District Aboriginal Corporation	NAIDOC Week Celebrations	The 2018 NAIDOC week celebrations with the national theme of 'Because of her, we can!' - recognising women as pillars of Aboriginal and Torres Strait Island society.	\$3,500.00	Event
11	Dargo Bush Nursing Centre Inc	Dargo Winter Christmas Lunch	A lunch for the community members of Dargo and residents living in the surrounding region to come together for socialising, learning and enjoyment.	\$2,290.00	Event
12	Mirridong Services Inc	Mirridong Services Inc 2018 Production	Clients and staff of Mirridong work on an exciting and humorous theatre production with Darren McCubbin to present to the community.	\$5,000.00	Event
13	Hero Round Table Pty Ltd *	Hero Round Table Yarram 2018	A dynamic conference filled with short twelve-minute talks from people in all walks of life on the subject of heroism.	\$5,000.00	Event
14	North Gippsland CWA Assoc	North Gippsland CWA Creative Art Exhibition	CWA showcasing their art and crafts to the general public.	\$3,900.00	Event
15	Gormandale Community House	Gormandale Community Family Fun Day	The Fun Day is designed to bring the wider community together for a fun filled day of activities and promote the house and services available.	\$5,000.00	Event
16	Boisdale Community Playgroup	Bounce & Play - fun for all ages	Fun and interactive play sessions for all age groups with jumping castles, games, crafts and food hosted by the Boisdale Community Playgroup.	\$4,093.40	Event
17	Rosedale Chamber of Commerce *	Man Cave Market	The Man Cave market is a celebration for the male of our species, bringing together all the things that are of interest for males on Father's Day.	\$5,000.00	Event
18	Rotary Club of Sale Central	Monday Tucker	Local community kitchen.	\$5,000.00	Project

	<b>Organisation</b>	<b>Title</b>	<b>Project Description</b>	<b>Amount</b>	<b>Category</b>
19	Stand Initiatives Ltd	Community Automotive Workshop	To provide young women and men with a basic car maintenance skill set, equipping them as they become young drivers.	\$5,000.00	Project
20	Gormandale Community House	Keep the kitchen cooking	Ensure the continuation of our kitchen, where people can come together to pass on or learn new cooking skills while building lasting friendships.	\$2,598.00	Project
21	Heyfield Community Resource Centre	Heyfield recycling collection depot	The Heyfield Community Resource Centre are leaders in environmental initiatives. This program is to develop a recycling collection depot for a range of household waste products - with the overall aim of reducing the volume and cost of managing waste products for councils.	\$5,000.00	Project
22	Bushy Park Pony Club	Bushy Park 'cut the grass'	Purchase of a ride on lawn mower to assist with ground upkeep.	\$4,3000.00	Project
23	Wellington Hockey Club Inc	Safe Sports	To provide 2 portable weather shelters which would be transported and erected at the location of the events/programs throughout the region.	\$3,850.00	Project
24	Gumnuts Early Learning Centre	Centre signage	Gumnuts Early Learning Centre would like to embed the aboriginal culture in their signage at the front of the centre and at the centres two other establishments.	\$5,000.00	Project
25	Heyfield Traders & Tourism	Heyfield RV Park and Glenmaggie Hall Management Project	Purchase of a ride on mower in order to maintain Heyfield RV park and Glenmaggie Hall grounds.	\$2,599.00	Project
26	Yarram Playgroup	Outside Shade Play	A permanent shade structure will provide children with protection from the sun whilst still being able to enjoy outdoor play. A shade structure will enhance the community rooms usability and make the outside space much more useable for longer periods of time.	\$5,000.00	Project
27	Bundalaguah Myrtlebank Hall	Bundalaguah Hall Future Project	Increasing our self-generated income by way of making our Supper room much more attractive to prospective hall hirers	\$3,618.06	Project
28	Upper Maffra Mechanics Institute	Purchase stainless kitchen equipment as part of a	To confidently produce safe and quality food from the Newry Hall kitchen.	\$5,000.00	Project

	Organisation	Title	Project Description	Amount	Category
		project to develop a commercial kitchen at the Newry Hall			
29	Sale Bowls Club	Schools bowls competition and coaching	Teams from various secondary schools will play in a competition playing each week from September through December, then from February 2019 to April 2019.	\$5,000.00	Project
30	Heyfield War Memorial Hall	Defibrillator	Heyfield Memorial Hall has seen an increase in events with large numbers attending. To be prepared in case of an emergency heart attack a defibrillator is necessary to save that life.	\$3,000.00	Project
31	Mirridong Services Inc	Yarram court house and Information Centre	Maintain the operation of the Yarram Courthouse and Information Centre to benefit the community tourism trade and the financial benefits to the Yarram traders.	\$5,000.00	Project
32	Rosedale Men's Shed	Rosedale Men's Shed Storage	Purchase of a 20 feet shipping container to be insulated and placed on footings to provide storage for wood, metal etc.	\$5,000.00	Project
<b>TOTAL OF APPLICATIONS RECEIVED</b>				<b>\$135,959.20</b>	

\* Recommended for alternative funding options (Funding Criteria no. 22), Council officer to discuss with applicant.

**ITEM C5.2****CAMERON SPORTING COMPLEX DETAILED DESIGN TENDER**

DIVISION: COMMUNITY AND CULTURE  
 ACTION OFFICER: GENERAL MANAGER COMMUNITY AND CULTURE  
 DATE: 15 MAY 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
✓						✓		✓	✓

**OBJECTIVE**

For Council to receive the Confidential Tender Evaluation Report for the Cameron Sporting Complex Stadium Redevelopment as detailed in the attached confidential report, and to note the progress of the Cameron Sporting Complex project.

**RECOMMENDATION*****That Council:***

- 1. Receive the Confidential Tender Evaluation Report for the Cameron Sporting Complex Stadium Redevelopment as detailed in the attached confidential report, and to note the progress of the Cameron Sporting Complex project.***
- 2. The information contained in the confidential document Item F1.1 Cameron Sporting Complex Stadium Redevelopment; Detailed Design and Specification – Tender Evaluation Report of this Council Meeting Agenda be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 7 May 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) contractual matters; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989.***

**BACKGROUND**

The Cameron Sporting Complex Stadium Redevelopment project involves:

- development of two indoor multipurpose courts which will meet netball, basketball & volleyball compliant dimensions;
- extension of gymnastics facility to provide increased floor area and roof space to meet Gymnastics Victoria requirements;
- construction of storage areas for housing of sports equipment;
- redevelopment of existing amenities;
- development of publicly accessible amenities;
- development of parking areas around the building; and
- installation of spectator bench seating.

The aim of the project is to increase regional sporting participation, create capacity for additional sporting user groups as well as improving social and physical outcomes, contributing considerably to the health and wellbeing of the greater Maffra community.

Wellington Shire Council is currently seeking co-funding contributions from State and Federal Government bodies, as outlined within the 'Financial Impact' section below.

The current stage of the project involves development of the Detailed Design and Specification to allow Council to fully prepare for the construction phase of the project.

Council has recently completed the process of Tendering the Detailed Design and Specification contract works. A comprehensive assessment of the submissions has been undertaken and associated evaluation report written (attached as confidential information to this paper).

Based on receiving notification of successful State and Federal funding mid-2018, the current timeline for the project is proposed as follows:

- |  |                |
|--|----------------|
| - Detailed Design and Specification development                | May – Oct 2018 |
| - Tender period for construction phase including evaluation    | Nov – Jan 2019 |
| - Proposal to award construction contract for Council approval | Jan 2019       |
| - Construction phase   | Feb – Dec 2019 |
| - Practical completion of project                              | Jan 2020       |

Should the Federal funding application not be successful, Council plans to apply to the Sport and Recreation Victoria - Better Indoor Stadiums fund by August 2018. The impact of the alternative funding arrangement on the project schedule will be as follows:

- |  |                 |
|--|-----------------|
| - Tender period for construction phase including evaluation    | Mar – May 2019  |
| - Proposal to award construction contract for Council approval | May 2019        |
| - Construction phase   | Jun 19 – May 20 |
| - Practical completion of project                              | Jun 2020        |

## **OPTIONS**

Council has the following options:

1. Receive the Confidential Tender Evaluation Report for the Cameron Sporting Complex Stadium Redevelopment as detailed in the attached confidential report, and to note the progress of the Cameron Sporting Complex project; or
2. Seek further information to be considered at a future Council meeting.

## **PROPOSAL**

That Council receive the Confidential Tender Evaluation Report for the Cameron Sporting Complex Stadium Redevelopment as detailed in the attached confidential report, and to note the progress of the Cameron Sporting Complex project.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

The total current cost estimate for the Cameron Sporting Complex Stadium Redevelopment project is \$7,055,000. The Detailed Design portion of the project will amount to approximately \$350,000.

Co-funding is currently being sought for the project. Funding applications have been submitted to Department of Industry, Innovation & Science - Building Better Regions Fund for the amount of \$3,523,000 and Latrobe Valley Authority - Liveable Latrobe Valley, Community Space Upgrades fund for the amount of \$1,000,000. Council is expecting to receive notification as to the success of these applications by mid-2018.

Council's contribution to the project is currently estimated at \$2,282,000 and Maffra Basketball Association and Maffra Gymnastics Club are each contributing \$125,000 to the project.

## **COMMUNITY IMPACT**

The Cameron Sporting Complex Stadium Redevelopment project will facilitate positive outcomes for Maffra and surrounding districts. The community groups associated with the facility have been closely consulted throughout the development of the scope of works for the detailed design procurement and course of the project to date, as outlined within the 'Consultation Impact' section below. The award of this contract is likely to generate a positive community reaction.

The Cameron Sporting Complex Committee of Management are supportive of the progression of the redevelopment project and will be advised of the Detailed Design Contract award at their next meeting (scheduled for Thursday 17 May 2018).

## **ENGAGEMENT IMPACT**

The Cameron Sporting Complex Committee of Management have been closely consulted with throughout the project to date. The Committee includes members of the Maffra Basketball Association and Maffra Gymnastics Club – two main stakeholders of this project (current stadium users).

Data has been provided by the Committee of Management to assist in the development of both funding applications and further consultation will be undertaken as the detailed design process progresses.

Council plans to consult with Maffra Volleyball Association and Maffra Football Netball Club as potential new users of the facility, as well as Maffra Motorcycle Club whose clubhouse is located adjacent to the Cameron Stadium.

Wellington Shire Council will seek to reflect the extensive consultation which has occurred to date to ensure that the broader community are aware of the project and that any concerns can be addressed.

Community engagement will continue throughout the construction process, with the distribution of public information and consultation with sporting user groups who utilise the stadium facilities.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

### Strategic Objectives 2.1

*Council services and infrastructure are responsive to identified current and future community needs within budgeted parameters.*

Strategy 2.1.2

*Provide access to a diverse range of recreational opportunities for all sectors of the community.*

This report supports the above Council Plan strategic objective and strategy.

**RISK MANAGEMENT IMPACT**

After thorough assessment, the most suitable candidate to undertake the detailed design and specification development for the Cameron Sporting Complex Stadium Redevelopment project has been selected and awarded the contract for this work. Council is confident in the ability of the successful consultant and has worked with Etch Architects on large projects in the past, such as GRSC Stage 1B.

The overall project is being managed by Council staff with extensive project management experience and expertise, with the support of professional consultants. Council will call upon the support of subject matter experts to provide professional advice or services as need be, such as peak sporting bodies like GippSport and Gymnastics Victoria.



## D. URGENT BUSINESS



## E. FURTHER GALLERY AND CHAT ROOM COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors, but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say, and make the commitment that the Mayor will respond to you in writing within one week if required, and a copy of that response will be circulated to all councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about, but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes*



**F. CONFIDENTIAL ATTACHMENT/S**

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WELLINGTON

SHIRE COUNCIL

*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING  
15 MAY 2018**

On this 7 day of May 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*, I, David Morcom declare that the information contained in the attached document **ITEM F1.1 CAMERON SPORTING COMPLEX STADIUM REDEVELOPMENT DETAILED DESIGN TENDER EVALUATION REPORT** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

A handwritten signature in black ink, appearing to be 'David Morcom', written over a horizontal line.

.....  
**Chief Executive Officer**



**G. IN CLOSED SESSION**

**G. IN CLOSED SESSION**

**COUNCILLOR**

*That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:*

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

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**IN CLOSED SESSION**

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**COUNCILLOR**

**That:**

***Council move into open session and ratify the decision made in closed session.***

***The live streaming of this Council meeting will now come to a close***