



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

## **Council Meeting Agenda**

**Meeting to be held at**

**Council Chambers - Wellington Centre**

**Foster Street, Sale**

**Tuesday 5 June 2018, commencing at 3pm**

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# ORDINARY MEETING OF COUNCIL – 5 JUNE 2018

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## Council Meeting Information

*Members of the Public Gallery should note that the Council records and publishes Council meetings via Youtube to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*



## **A - PROCEDURAL**



### **STATEMENT OF ACKNOWLEDGEMENT**

***“We acknowledge the traditional custodians  
of this land the Gunaikurnai people,  
and pay respects to their elders past and present”***



### **PRAYER**

***“Almighty God, we ask your blessing upon the Wellington  
Shire Council, its Councillors, officers, staff and their families.***

***We pray for your guidance in our decisions so that the  
true good of the Wellington Shire Council may result to  
the benefit of all residents and community groups.”***

***Amen***



## **A - PROCEDURAL**

### **A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S**

**ITEM A4****ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

5 JUNE 2018

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**OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 15 May 2018 and Special Council Meeting of 29 May 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

*That Council adopt the minutes and resolutions of:*

- *the Ordinary Council Meeting of 15 May 2018 and*
- *the Special Council meeting of 29 May 2018.*

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.



## **A - PROCEDURAL**

### **A5 BUSINESS ARISING FROM PREVIOUS MEETING/S**



## **A - PROCEDURAL**

### **A6 ACCEPTANCE OF LATE ITEMS**



## **A - PROCEDURAL**

### **A7 NOTICE/S OF MOTION**



## **A - PROCEDURAL**

### **A8 RECEIVING OF PETITIONS OR JOINT LETTERS**

**ITEM A8(1)**

**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

5 JUNE 2018

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ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			

**ITEM A8(2)****RESPONSE TO PETITION – BANKS ROAD AND LAYS ROAD GORMANDALE**

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 5 JUNE 2018

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓							

**OBJECTIVE**

To consider and respond to the petition received by Council at its meeting on 1 May 2018, requesting for Banks Road to be maintained to a safe and reasonable condition.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That the Chief Executive Officer write to the head petitioner advising Council will continue to maintain Banks Road to a safe and reasonable condition in line with its Road Management Plan.***

**BACKGROUND**

Council received a petition at its meeting of 1 May 2018, requesting Banks Road and Lays Road Extension, Gormandale, be repaired and maintained in a safe and reasonable condition at all times.

Banks Road, and a section of Lays Road Extension down to Merrimans Creek Road have a total length of 6.5km (9.3km if the total length of Lays Road Extension included). Both are listed in Council's Roads Register with a hierarchy of Local Access B.

Banks Road and Lays Road Extension have unsealed pavements for the entire length and are presently maintained in line Council's Road Management Plan. Attached to this report is *Appendix C - Road Defect Intervention Levels and Response Times* from the Road Management Plan for information. Banks Road and Lays Road Extension primarily service adjoining properties, which are generally agricultural in nature. There are 26 (30 with total length of Lays Road Extension) properties with rural road numbers. No specific traffic count data is available for Banks Road and Lays Road.

Banks Road and Lays Road Extension (between Banks Road and Merrimans Creek Road) are school bus routes which continues to Lays Road Extension, and both roads are listed as dairy routes for use by semi-trailers.

Currently there are 1060km of rural unsealed Local Access B roads within the municipality and a further 263km of Local Access A rural unsealed roads. These roads serve as the primary access to homes and farms for a significant proportion of the community.

Banks Road has been graded 4 times since January 2017. Polycom, a binding agent was trialled on the first 1.1km of Banks Road which provided a useful life of 7 months from May 2017 until January 2018 before the road required further maintenance. Lays Road Extension has been graded twice since January 2017. Polycom has not been trialled on Lays Road Extension.

To meet the head petitioner's expectations for Banks Road and Lays Road Extension outlined in his presentation to Council at the meeting of 17 April 2018 the road would need to be upgraded to a sealed surface to achieve the consistent service standard described.

Council has previously received a petition at its meeting on 1 March 2016, requesting that Banks Road be sealed. The cost for construction and sealing of Banks Road was estimated in 2016 to be \$609,000. Council officers attended an onsite meeting prior to the previous petition to discuss the road maintenance and Council's obligations outlined in Council's Road Management Plan. The request does not meet the criteria to be considered within Council's Residential Road and Street Program.

Council considered the petition at its meeting of 5 April 2016 and resolved the following:-

***"That the Chief Executive Officer write to the head petitioner advising that Council will continue to maintain Banks Road and Lays Road Extension, Gormandale, in line with its Road Management Plan. "***

## **OPTIONS**

1. That Council make a budget provision for the sealing of Banks Road and Lays Road Extension within Council's forward capital works program; or
2. That Council continue to maintain Banks Road and Lays Road Extension, Gormandale, in line with its Road Management Plan.

## **PROPOSAL**

That Council continue to maintain Banks Road and Lays Road Extension, Gormandale, in line with its Road Management Plan.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

The sealing of Banks Road and Lays Road Extension to achieve the service standard requested by the petitioners would cost an estimated \$180,000 per kilometre. The road can be broken down into three sections for reconstruction and sealing:

- \$630,000 to seal 3.5km of Banks Road from Merrimans Creek Road to Lays Road Extension.

- \$540,000 to seal 3km section of Lays Road Extension between Merrimans Creek Road and Banks Road.
- \$504,000 to seal 2.8km section of Lays Road Extension between Banks Road and Highland Highway.

This amounts to a total cost to Council of approximately \$1,674,000 to seal the full 9.3km length of the roads.

There is no provision for this project within the forward capital works program.

### **LEGISLATIVE IMPACT**

Wellington Shire Council is the responsible road authority for Banks Road, Gormandale, within the meaning of the *Road Management Act 2004*.

### APPENDIX C – Road Defect Intervention Levels and Response Times

Defect	Severity	Extent	Response Code
<b>Obstructions or Immediate Hazards on Roadway</b>			
Materials causing slippery and dangerous conditions	Area greater than 5m <sup>2</sup>	Any location in traffic lane	A
Fallen Trees	Height of obstacle greater than 100mm	Across traffic lane, reducing clear width to less than 6m	A
Water	Depth greater than 100mm	Any location in traffic lane, reducing clear width to less than 6m	A
Obstacle on roadway or shoulder	Height of obstacle greater than 100mm	Any location in traffic lane	A
Damaged or Missing Pit Lid	Crevice greater than 50mm in width or likely to fall further	Any location	A
Damaged or Missing Bridge Deck section	Crevice greater than 50mm in width	Any location	A
Pavement deformation in sealed road	Depth greater than 150mm	In trafficked area, diameter greater than 400mm	A
<b>Sealed Roads</b>			
Pothole	Depth greater than 50mm	Diameter greater than 200mm	B
Edge drop off onto shoulder	Drop off greater than 75mm	Distance greater than 10m	C
Edge Break	Encroaching seal by distance greater than 100mm	Distance greater than 500mm	C
Gravel Shoulders	Potholes or scoring with a depth greater than 75mm	Diameter greater than 300mm for potholes or distance greater than 10m for scouring	D
Pavement Failure	Sealed surface has broken up and extensive shoving / displacement has occurred creating a defect greater than 75mm in height or drop	In trafficked area	B
Wheel Ruts and depressions	Deformation of depths greater than 75mm under a straight edge	In trafficked area	C
Shoulder Build-Up	Shoulder material height above seal preventing water run-off	Distance greater than 30m	D
Vegetation Growth on Seal	Encroaching sealed surface by distance greater than 100mm	Distance greater than 50m	D
Kerb & Channel Raised or Rolled	Channel raised greater than 50mm in comparison to road surface	Distance greater the 300mm	D

Defect	Severity	Extent	Response Code
<b>Gravel Road Pavement</b>			
Pothole	Depth greater than 100mm	Diameter greater than 300mm	B
Rutting	Ruts with depth greater than 100mm	In trafficked area	C
Corrugations	Depth greater than 50mm	Distance greater than 20m	C
Scouring	Depth greater than 100mm	In trafficked area	C
Rock or object protruding through pavement surface	Greater than 50mm above pavement surface	In trafficked area	B
Vegetation Growth on Pavement	Encroaching pavement by distance greater than 300mm	Length greater than 20m	D
<b>Roadside Vegetation</b>			
Vegetation cover intruding over a carriageway	Minimum height clearance of 4.5 m	- Over traffic lanes - 2.5m each side of centre of road (5.0m total) – Local Access urban roads	D
Vegetation growth on verge of sealed road	Grass length greater than 300mm	1.5m from edge of seal, where no physical obstruction exists	D
Trees, shrubs and grasses restricting design sight distance to intersections or signs	Design sight distances not met	Any location	C
<b>Traffic Control Devices</b>			
Intersection Control	Missing or illegible Intersection Control Sign (e.g. Stop or Give Way)	Any location	B
Missing or Illegible Warning Sign	Missing or Illegible Sign	Any location	C
Ineffective Delineation	Defective guide post or reflector	Culvert crossing or at site of roadside hazard	C
Ineffective Safety Barrier	Missing barrier or damaged to significantly reduce effectiveness	Culvert crossing or at site of roadside hazard	D
Illegible Pavement Marking	Illegible pavement markings	At Intersections, Rail Crossings and Pedestrian Crossings	C
Illegible Pavement Marking	Illegible pavement markings	At all locations apart from intersections, rail crossings or pedestrian crossings	D
<b>Drainage</b>			
Blocked Pipe or Culvert	Preventing adequate drainage		C
Damaged Pipe or Culvert	Preventing adequate drainage		C
Blocked Drainage Pit	Preventing adequate drainage		B
Blocked Open Drain	Preventing adequate drainage		C

### RESPONSE TIME MATRIX

		RESPONSE CODE			
		A	B	C	D
ROAD HIERARCHY	LINK	24 hours	7 days	14 days	30 days
	COLLECTOR	24 hours	14 days	30 days	60 days
	LOCAL ACCESS A	24 hours	30 days	60 days	90 days
	LOCAL ACCESS B	48 hours	60 days	90 days	120 days
	LOCAL ACCESS C	48 hours	90 days	120 days	180 days

Residents of Banks Rd, Lays Road,  
Gormandale.  
14th April 2018.

Engineers, Councillors,  
Wellington Shire Council,  
P.O. Box 506 ,

SALE. Vic. 3850.

Dear Sir, Madam,

**Re: Maintenance of Banks Road, Lays Road Ext.**

In January 2016 a petition was forwarded to council for the sealing of Banks Road, Lays Road, that was to be discussed at a council meeting. After attending such meeting it was found that the road would not be sealed and our discussion were to no avail. As a result we were approached by members of Wellington Shire Council who stated they would attend Gormandale and inform us of a maintenance program etc for Banks and lays road. Numerous points were discussed with the main points as follows:-

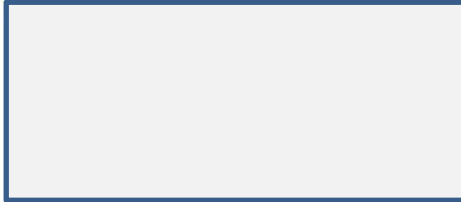
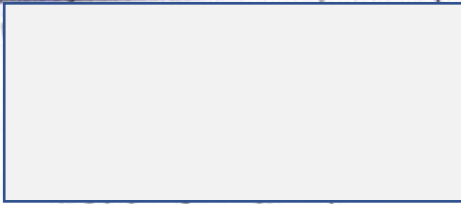
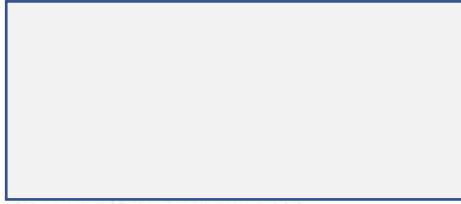
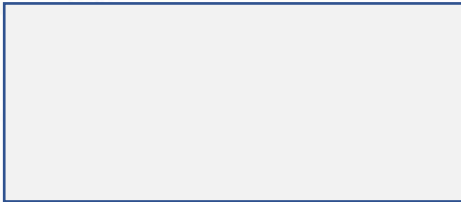
- (a) Council will not be able to fund the sealing of the roads as funds were not available but maybe at a later time.
- (b) There may be a possibility for the road to be sealed if ratepayers shared the cost.
- (c) Council will carry out major construction of the road after winter.
- (d) A Polymer substance would be trialled on a section of road to reduce dust and corrugation.
- (e) Ratepayers stated that they would not fund the sealing of the road.
- (f) Previous materials used in the past did not cause the problems we have now.
- (g) Regular maintenance must be given to the roads as in the past not every 12 months as now.
- (h) Shortly after grading the road has corrugation as bad as before grading. Roads must be ripped, graded and vibration rolled.

1. In January 2017 Banks Road was graded but by early march the corrugation etc was back but I was assured that major capital works would be carried out with the polymer trial which later occurred in May 2017. The road was ripped, graded and vibration rolled and held back the corrugation for several months. Dust still a concern.

2. Banks road and Lays road Ext have deteriorated to the worst ever seen in over 20 years.
- (i) Vehicles are being damaged,
  - (j) the road is dangerous to drive on with any vehicle.
  - (k) Several near accident due to corrugation have been avoided by sheer luck.

- (l) Vehicles are using the road verge to drive on because it is better that the road surface.
- (m) Several complaints, photos and video's to council fall on deaf ears or some feeble delay tactic is used.
- (n) Councillors fail to comply with their own Road Management Plan.
- (o) Complaints are not listed on council Agenda for meetings even though they are within the guidelines for complaints.

THEREFORE AS PROMISED IN 2016, WE THE UNDERSIGNED RESIDENTS OF BANKS ROAD AND LAYS ROAD EXT, DEMAND THAT WELLINGTON SHIRE COUNCIL REPAIR THE CORRUGATION AND MAINTAIN SUCH ROADS IN A SAFE AND REASONABLE CONDITION AT ALL TIMES. GRADING ALONE IS INSUFFICIENT AS CORRUGATION RETURNS WITHIN A FEW WEEKS. DUST WAS NEVER A REAL PROBLEM IN THE PAST SO RESIDENTS REQUEST COUNCIL SOURCE AND USE THE PREVIOUS MATERIAL USED ON BANKS ROAD AND LAYS ROAD EXT.

	<p><i>[Signature]</i></p> <p><i>[Signature]</i></p>
	<p><i>D. Furlinger</i></p>
	<p><i>[Signature]</i></p>
	<p><i>[Signature]</i></p>

*DUST CORRUGATION - DANGEROUS - with side M/cycle*  
*DUST - HEALTH - WELL BEING, DANGEROUS VEHICLE*

*DUST - CORRUGATION - DANGEROUS DANGEROUS VEHICLE*

*CORRUGATION - DANGEROUS*

*DUST - DANGEROUS VEHICLE*  
*HEALTH DANGEROUS*

NAME, ADDRESS	SIGNATURE.
<p>CONVOLUTION - WELL BEING - HEALTH</p>	<p>Paul Bennett</p>
<p>CONVOLUTION - HEALTH, WELL BEING - WELL BEING</p>	<p>W M C D</p>
<p>CONVOLUTION - TRANSPORTATION - HEALTH - CONVICTION</p> <p>Patient transport ambulance found road condition treacherous.</p>	<p>M. Keenley</p>
<p>CONVOLUTION - DANGEROUS - DON'T PAY RATES</p>	<p>John King</p>
<p>CONVOLUTION - DANGEROUS</p>	<p>Anne Brown</p>
<p>CONVOLUTION - DANGEROUS</p>	<p>John King</p>

Thursday 18th  
8:30am

NAME, ADDRESS	SIGNATURE.
	J
<del>COOPERATION - DASHWOODS</del>	
	
<del>COOPERATION - JILL DASHWOOD - DASHWOODS</del>	
	Kalsiak.
<del>COOPERATION - DASHWOODS</del>	
	Normanby.
<del>COOPERATION - DASHWOODS</del>	
	O'Donnell
<del>COOPERATION - DASHWOODS</del>	
	PETER ROUSE
<del>COOPERATION - DASHWOODS</del>	

NAME, ADDRESS	SIGNATURE.
<p>CONFIRMATION - DMSGARD</p>	<p>S. S. S. S.</p>
<p>CONFIRMATION - VEB DORRIG - DMSGARD</p>	<p>John L. L. L. P</p>
<p>CONFIRMATION - DMSGARD</p>	<p>Pete L. L. L.</p>
<p>CONFIRMATION - DMSGARD - RATES AND PAYMENT</p>	<p>F. V. S. S.</p>
<p>CONFIRMATION DMSGARD</p>	<p>R. S. S.</p>
<p>CONFIRMATION DMSGARD</p>	<p>L. S. S.</p>

NAME, ADDRESS	SIGNATURE.
	W T R
COMMUNICATI <del>ON</del> - DIST	
	John Ford
COMMUNICATI <del>ON</del> - DIST	
	Hug
COMMUNICATI <del>ON</del> - DIST	
	<del>John</del>
DANGEROUS - COMMUNICATI <del>ON</del> - (Always has some information)	
	W J Galen
AS ABOVE	
	Joe Spk
DANGEROUS - COMMUNICATI <del>ON</del> - cannot ride m/cycle	

NAME, ADDRESS

SIGNATURE.

[Redacted Name and Address]

*[Handwritten Signature]*

VILLAGE (SECOND EXAMPLE)

~~101 [unclear]~~

*[Handwritten Signature]*

LEANNE SULLIVAN

*[Handwritten Signature]*

D. CULLEN

TEMPORARY ORGANISATION

[Redacted Name and Address]



## **A - PROCEDURAL**

### **A9 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**



## **A - PROCEDURAL**

### **A10 QUESTIONS ON NOTICE**



# **B –REPORT**

# **DELEGATES**



## **C1 - REPORT**

# **CHIEF EXECUTIVE OFFICER**



## C2 - REPORT

# GENERAL MANAGER CORPORATE SERVICES

**ITEM C2.1****ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 5 JUNE 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management

**OBJECTIVE**

To report on all assembly of Councillor records received for the period 8 May 2018 to 29 May 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council note and receive the attached Assembly of Councillor records for the period 8 May 2018 to 29 May 2018.***

**BACKGROUND**

Section 80A of the *Local Government Act 1989* requires a written record be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillor records received for the period 8 May 2018 to 29 May 2018.

**Assembly of Councillors summary of reports received for the period 8 May 2018 to 29 May 2018.**

<b>Date</b>	<b>Matters considered</b>	<b>Councillors and officers in attendance</b>
8 May 2018	Place Names Committee Meeting	Councillor McCubbin, Councillor Maher, Councillor Rossetti Dean Morahan, Manager Assets & Projects
15 May 2018	IT / Diary Meeting	Councillor Crossley, Councillor Hall, Councillor Maher, Councillor Stephens, Councillor Ripper, Councillor Bye, Councillor Rossetti, Councillor McCubbin, Councillor Hole David Morcom, Chief Executive Officer Leah Carubia, Executive Assistant CEO Unit Damian Norkus, ICT Operations Officer
15 May 2018	Development Division Update CARS Customer Action Request overview Wellington Age Friendly Strategy West Sale and Wurruk Industrial Land Strategy Domestic Wastewater Management Plan – Implementation Progress Report Early Years Committees Warrigal Creek Massacre Documentary	Councillor Bye, Councillor Crossley, Councillor Hall, Councillor McCubbin, Councillor Maher, Councillor Ripper, Councillor Rossetti, Councillor Stephens, Councillor Hole David Morcom, Chief Executive Officer Chris Hastie, General Manager Built & Natural Environment Arthur Skipitaris, General Manager Corporate Services Glenys Butler, General Manager Community & Culture John Websdale, General Manager Development Josh Clydesdale, Manager Land Use Planning (Item 1) John Traa, Coordinator Statutory Planning (Item 1) Vanessa Ebsworth, Manager Municipal Services (Item 1, 2 & 5) Paul Johnson, Manager Business Development (Item 1) Daniel Gall, Coordinator Commercial Facilities Management (Item 1) Leanne Dempster, Acting Coordinator Customer Service (item 2) Karen McLennan, Manager Community Wellbeing (Item 3 & 6) Leanne Wishart, Rural Access Project Coordinator (Item 3) Sam Forbes, Age Friendly Officer (Item 3) Barry Hearsey, Coordinator Strategic Planning (Item 4) Sam King, Environmental Health Officer (Item 5) Bodye Darvill, Coordinator Community Committees (Item 6)

29 May 2018	Special Council Meeting	Councillor Bye, Councillor Crossley, Councillor Hole, Councillor Ripper, Councillor Rossetti, Councillor Stephens, David Morcom, Chief Executive Officer Chris Hastie, General Manager Built & Natural Environment Arthur Skipitaris, General Manager Corporate Services Glenys Butler, General Manager Community & Culture John Websdale, General Manager Development Sharon Houlihan, Executive Manager Major Projects Ian Carroll, Manager Corporate Finance Joshua Clydesdale, Manager Land Use Planning
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## OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

## PROPOSAL

That Council note and receive the attached assembly of Councillors records during the period 8 May 2018 to 29 May 2018.

## CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

## COUNCIL PLAN IMPACT

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

Strategic Objective 6.3

*"Maintain a well governed, transparent, high performing, ethical and accountable organisation."*

Strategy 6.3.3

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

## ASSEMBLY OF COUNCILLORS

---

1. **DATE OF MEETING:** 08 May 2018

2. **ATTENDEES:**

**Councillors:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr McCubbin	✓				
Cr Maher	✓				
Cr Rossetti	✓				

**Officers In Attendance:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Dean Morahan	✓				
Sandra Rech		✓			
James Blythe		✓			
Leah Hepworth		✓			

3. **Matters/Items considered at the meeting (list):**

1. See Agenda and Minutes – Place Names Committee

4. **Conflict of Interest disclosures made by Councillors:**

Cr Rossetti reminded the chair that he had a conflict with Item 2.6, however this item is only on the agenda as it has not yet been closed out and the naming decision has already been made.

## ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 15 May 2018

2. **ATTENDEES**

**Councillors:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMC&C	✓	
C Hastie, GMB&NE	✓		J Websdale, GMD	✓	
A Skipitaris, GMCS	✓				

Others in attendance: (list names and item in attendance for)	Item No.
Josh Clydesdale, John Traa, Vanessa Ebsworth, Paul Johnson, Daniel Gall.	1
Vanessa Ebsworth, Leanne Dempster	2
Karen McLennan, Leanne Wishart, Sam Forbes	3
Barry Hearsey, Paul Shipp ( <i>External Presenter Urban Enterprise</i> )	4
Vanessa Ebsworth, Sam King	5
Karen McLennan, Bodye Darvill ( <i>Verbal</i> )	6
Chief Executive Officer ( <i>Video</i> )	7

3. **Matters/Items considered at the meeting (list):**

1. Development Division Update (Verbal)
2. CARS Customer Action Request overview
3. Wellington Age Friendly Strategy
4. West Sale and Wurruk Industrial Land Strategy
5. Domestic Wastewater Management Plan – Implementation Progress Report
6. Early Years Committees – (Verbal)
7. Warrigal Creek Massacre Documentary– (Video)

4. **Conflict of Interest disclosures made by Councillors:**

Nil

## ASSEMBLY OF COUNCILLORS

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1. **DATE OF MEETING:** 15 May 2018

2. **ATTENDEES**

**Councillors:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher	✓	
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall	✓		Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin	✓				

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMC&C	✓	
C Hastie, GMB&NE	✓		J Websdale, GMD	✓	
A Skipitaris, GMCS	✓				

Others in attendance: (list names and item in attendance for)	Item No.
Leah Carubia, Damian Norkus	1

3. **Matters/Items considered at the meeting (list):**

1. IT / Diary Meeting

4. **Conflict of Interest disclosures made by Councillors:**

Nil

## ASSEMBLY OF COUNCILLORS

1. **DATE OF MEETING:** 29 May 2018

2. **ATTENDEES**

**Councillors:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Bye	✓		Cr Maher		✓
Cr Crossley	✓		Cr Ripper	✓	
Cr Hall		✓	Cr Rossetti	✓	
Cr Hole	✓		Cr Stephens	✓	
Cr McCubbin		✓			

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GMC&C	✓	
C Hastie, GMB&NE	✓		J Websdale, GMD	✓	
A Skipitaris, GMCS	✓				

Others in attendance: (list names and item in attendance for)	Item No.
Ian Carroll, Sharon Houlihan	1
Joshua Clydesdale	2

3. **Matters/Items considered at the meeting (list):**

1. Receipt and consideration of the 2018/19 draft Budget Submissions
2. NunDuk Update

4. **Conflict of Interest disclosures made by Councillors:**

Nil

**ITEM C2.2****2018-059 PANEL OF SUPPLIERS FOR AGENCY STAFF**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 5 JUNE 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓		✓	✓				

**OBJECTIVE**

The objective of this report is to request Council to enter into contracts for the provision of temporary agency staff to Council.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION*****That***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 for Contract 2018-059 Panel of Suppliers for Agency Staff; and***
- 2. The information contained in the confidential document Item F1.1 2018-059 Panel of Suppliers for Agency Staff of this Council Meeting Agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Corporate Services on 22 May 2018 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) contractual matters be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989. except once this recommendation has been adopted the name of the successful tenderers can be made public.***

**BACKGROUND**

Council engage a panel of agency staff providers to source experienced candidates from across the region, to backfill short term absences primarily due to leave requirements and to ensure that service levels are maintained. On that basis, Council recently went to public tender seeking to revise its current panel of agency providers.

**OPTIONS**

That Council has the following options:

1. To enter into contracts for a panel of agency staff providers; or
2. Not enter into contracts for a panel of agency staff providers.

## **PROPOSAL**

That Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 for Contract 2018-059 Panel of Suppliers for Agency Staff.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

Provision for the use of temporary agency staff is included in the 2018/2019 budget.

## **LEGISLATIVE IMPACT**

Council is committed to ensuring that the Contact tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 6 Organisational states the following strategic objective and related strategy:

### Strategic Objective 6.3

“Maintain a well governed, transparent, high performing, ethical and accountable organisation”

### Strategy 6.3.5

“Continue to maintain and develop a high performing workforce that supports and enhances Council’s ability to deliver its services efficiently and effectively”.



## C3 - REPORT

# GENERAL MANAGER DEVELOPMENT



## C4 - REPORT

# GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

**ITEM C4.1****PLACE NAMES COMMITTEE - MINUTES**

DIVISION: BUILT &amp; NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS &amp; PROJECTS

DATE: 5 JUNE 2018

IMPACTS								
Financial	Legislative	Council Policy	Planning Policy	Resources & Staff	Community	Environmental	Engagement	Risk Management
	✓				✓			

**OBJECTIVE**

The purpose of this report is for Council to receive the minutes from the Place Names Committee meeting held on 8 May 2018 and to consider the recommendations from that meeting.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

That:

1. Council receive and note the minutes of the Place Names Committee meeting held on 8 May 2018; and
2. The Registrar of Geographic Names be requested to formalise the name **STONE ROAD** for the unnamed road off Bengworden Road at Perry Bridge and that the submitter of the name **BEDGGOOD ROAD** be advised of the appeals process of the Office of Geographic Names as outlined in the Naming Rules for Places in Victoria.
3. The name **SWANTON** be added to the Council Approved Road Names Register for the Port Albert and Yarram area.
4. The name **CENTRA** be added to the Council Approved Road Names Register for the Sale area.
5. That the unnamed road off the Heyfield Dawson Road be advertised as **BETTLES Lane**, named after Roy Scott Bettles who worked as a blacksmith in Heyfield before enlisting on 25 August 1915 and who was killed in action in Pozieres, France. If there are no objections received within 30 days, then the Registrar of Geographic Names be requested to formalise the name.
6. The name of **FERRES** be added to the Council Approved Road Names Register for the Alberton area, named after the ANZAC soldiers Harold Dunstan Gordon and Sydney Eversley Ferres, brothers who attended the Alberton State School. Sydney was killed in action in Gallipoli.
7. The name **ROBINSON** be added to the Council Approved Road Names Register for the Blackwarry area, named after the ANZAC soldiers Alexander, Edward and Albert Douglas, brothers who all died in Europe during the First World War.

## **BACKGROUND**

The Place Names Committee is an advisory committee that meets quarterly to make recommendations to Council on geographical place name issues.

## **OPTIONS**

Council have the following options available:

- To receive the minutes of the Place Names Committee and consider each of the recommendations; or
- Seek further information and consider at a future meeting.

## **PROPOSAL**

That:

1. Council receive and note the minutes of the Place Names Committee meeting held on 8 May 2018; and
2. The Registrar of Geographic Names be requested to formalise the name STONE ROAD for the unnamed road off Bengworden Road at Perry Bridge and that the submitter of the name BEDGGOOD ROAD be advised of the appeals process of the Office of Geographic Names as outlined in the Naming Rules for Places in Victoria.
3. The name SWANTON be added to the Council Approved Road Names Register for the Port Albert and Yarram area.
4. The name CENTRA be added to the Council Approved Road Names Register for the Sale area.
5. That the unnamed road off the Heyfield Dawson Road be advertised as BETTLES Lane, named after Roy Scott Bettles who worked as a blacksmith in Heyfield before enlisting on 25 August 1915 and who was killed in action in Pozieres, France. If there are no objections received within 30 days, then the Registrar of Geographic Names be requested to formalise the name.
6. The name of FERRES be added to the Council Approved Road Names Register for the Alberton area, named after the ANZAC soldiers Harold Dunstan Gordon and Sydney Eversley Ferres, brothers who attended the Alberton State School. Sydney was killed in action in Gallipoli.
7. The name ROBINSON be added to the Council Approved Road Names Register for the Blackwarry area, named after the ANZAC soldiers Alexander, Edward and Albert Douglas, brothers who all died in Europe during the First World War.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

The *Local Government Act 1989* provides Council the power to approve, assign or change the name of a road. Council in exercising this power must act in accordance with the guidelines provided for under the *Geographical Place Names Act 1998*.

## **COMMUNITY IMPACT**

The process for the naming or changing of a road name will be followed by contacting the Office of Geographic Names where emergency services are notified and relevant databases are updated.



**PLACE NAMES COMMITTEE (PNC) MEETING**

**8 MAY 2018 AT 3.30 PM**

**MACALISTER RIVER ROOM**

**MINUTES**

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**ATTENDEES:**

Councillor Darren McCubbin  
Councillor Gayle Maher  
Councillor Scott Rossetti  
Dean Morahan (Manager Assets & Projects)

**MEETING OPENING: 3.20pm**

**APOLOGIES:**

Sandra Rech (Coordinator Asset Management)  
Leah Hepworth (Asset Management Systems Officer)  
James Blythe (GIS Officer)

**CONFLICT OF INTEREST: Cr Rossetti – Item 2.6**

**1.0 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

It was moved:  
Councillor Maher / Rossetti

That the minutes of the previous Place Names Committee meeting on  
27 February 2018 be accepted.

**CARRIED**

**2.0 CURRENT ISSUES**

**2.1 Street addressing issues, Earl Street, Woodside**

There are several issues regarding Earl Street, Woodside (see attached). The street numbering is not consistent and the constructed road segments are not contiguous.

It was moved at the May 2016 Place Names Committee meeting that a letter be sent to the Yarram Historical Society, Woodside Cemetery Trust and Woodside Primary School asking for road name submissions with a connection to the Woodside area and that Councillors arrange a road trip to visit the area.

Suggested names:

- Brennan – large property owner in Woodside
- Collins – large property owner in Woodside and local hotelier
- Buntine – prominent settler in the district. His wife gave birth to the first child born in Gippsland.

It was moved at 8 August 2017 Place Names Committee meeting that the proposed names BRENNAN, COLLINS and BUNTINE be considered, along with the name LEAR from the ANZAC Commemorative Project; and That the Committee visit the Woodside area to view the roads.

It was moved at 14 November 2017 Place Names Committee meeting that the section of Earl Street east of High Street and ending at Queen Street, remain named as EARL STREET; and That the trafficable section of Earl Street west of High Street, Woodside, be renamed BUNTINE ROAD after a prominent settler in the district; and That the section of Earl Street north of Victoria Street be renamed LEAR LANE after Eric Nightingale Lear, who died in France during the First World War and is commemorated on the Won Wron State School honour roll; and That all properties accessing these sections of road be advised of this proposal and that it be advertised and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise these names.

Letters were sent to the affected residents and one letter of objection has been received. See attachment.

It was moved at 27 February 2018 Place Names Committee meeting that

- (i) Apply to the Registrar of Geographic Names for the trafficable section of Earl Street west of High Street to be renamed Buntine Road; and
- (ii) The section of Earl Street north of Victoria Street be renamed Lear Lane; and
- (iii) Letters be sent to affected property owners outlining the history behind the names selected.

On 20 March 2018, Council endorsed the above and the names were submitted to the Office of Geographic Names and are awaiting approval.

It was moved;

**Councillor Maher / McCubbin**

That a letter be sent to the objector advising of the appeals process of the Office of Geographic Names as outlined in the Naming Rules for Places in Victoria and that this item remains open.

**CARRIED**

## 2.2 Request to name an unnamed road off Bengworden Road, Perry Bridge

An unnamed road off the Bengworden Road, Perry Bridge, has been listed on the Wellington Shire Register of Public Roads.



It was moved at the May 2016 Place Names Committee meeting that a letter be sent to all affected property owners with the view to select a road name at the next Place Names Committee meeting. Several names were suggested by the community; however, none were acceptable to the Office of Geographic Names.

At the 2 August 2016 meeting it was resolved that a letter be sent to all affected property owners that the unnamed road off the Bengworden Road be named Akoonah Lane and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

The Office of Geographic Names requested that GLAWAC endorse the proposed name which is still pending.

It was moved at the November 2017 meeting that the road off Bengworden Road, Perry Bridge, be named STONE ROAD, in commemoration of ANZAC soldier Archibald Stephen Stone, who died of illness whilst serving in the First World War and is commemorated on the Perry Bridge School Honour Roll; and That all properties accessing this road be advised of this proposal and that it be advertised and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

Letters were sent to the affected residents and one submission for an alternative name was received. The name Bedggood Road has been proposed however it may not be accepted by VicNames as it does not strictly meet duplicate/similar name criteria as there is a Bedggood & Richardsons Road in Briagolong a distance of approximately 28km away.

It was moved at 27 February 2018 Place Names Committee meeting that the Office of Geographic Names be contacted to determine whether the proximity of Bedggood & Richardsons Road is acceptable and if so then Council advertise the name Bedggood Road and if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

On 20 March 2018, Council endorsed the above and the name was submitted to the Office of Geographic Names for in principle support, but to date no response has been received.

A response from the Office of Geographic Names was received on the day of the meeting advising that Ambulance Victoria declined the requested name.

**It was moved:**

**Councillor McCubbin / Rossetti**

**That a letter be written to the submitter advising of the decision of the Registrar regarding the name BEDGGOOD and advising that the last advertised name of STONE ROAD will be presented to the Registrar of Geographic Names to formalise the name of this road and that there is an appeals process of the Office of Geographic Names as outlined in the Naming Rules for Places in Victoria.**

**CARRIED**

### **2.3 Proposal to name oval at Maffra Recreation Reserve, John Vardy Oval**

A request was received to name the football oval at the Maffra Recreation Reserve, "John Vardy Oval".

It was moved at the 14 February 2017 meeting that a letter be sent to the Maffra Recreation Reserve Committee seeking its support on naming the football oval, John Vardy Oval. The response received was that the Reserve Committee proposed that the oval is not specifically named after an individual as there have been many people who have contributed greatly over the 148 year history of the oval and it is used for many activities, not just football. The committee felt that as John was the main driver behind the construction of the main pavilion it would be fitting to name it as the "John Vardy Pavilion".

It was moved at the meeting on 9 May 2017 that a letter be written to the proponent, Maffra Football Netball Club and Maffra Recreation Reserve Committee proposing that the pavilion at Maffra Recreation Reserve be named "John Vardy Pavilion" and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the name.

It was moved at the August 2017 Place Names Committee meeting that the main pavilion at the Maffra Recreation Reserve be named the 'John Vardy Pavilion' and that it be advertised and if no negative responses are received within 30 days, apply to the Office of Geographic Names to formalise the name. Eighteen objections have since been received (attached).

It was moved at the November 2017 meeting that following community feedback, the Maffra Recreation Reserve Committee be contacted to determine if they endorse the name of the pavilion as the Maffra Recreation Centre; and  
That if the Maffra Recreation Center name is endorsed then it be advertised and that if no negative response is received within 30 days then apply to the Registrar of Geographic Names to formalise the name.

Correspondence has been received from the Maffra Recreation Reserve Committee rejecting the name Maffra Recreation Centre, instead proposing that the pavilion be named Maffra Recreation Function Centre.

It was moved at 27 February 2018 Place Names Committee meeting that

the proposed name Maffra Recreation Function Centre does not reflect the usage of the pavilion and that the Office of Geographic Names be requested to adopt the name Maffra Recreation Centre as proposed.

On 20 March 2018, Council endorsed the above and the name was submitted to the Office of Geographic Names.

**It was moved;**  
**Councillor McCubbin / Maher**  
**That this item remains open.**

**CARRIED**

#### **2.4 Renaming a section of Desailly Street, Sale**

With the closure of a section of Desailly Street, Sale, to vehicular traffic it is appropriate to investigate the option of renaming the section of Desailly Street between Canal Road and McMillan Street.

It is proposed to extend Canal Road through to McMillan Street (see attachment).

It was moved at the August 2017 Place Names Committee meeting that the section of Desailly Street between Canal Road and McMillan Street and the section of McMillan Street between Desailly Street and Raymond Street become part of Canal Road; and that a letter be sent to affected property owners and others directly affected and that the proposed renaming is advertised and if there are no negative responses received within 30 days, apply to the Office of Geographic Names to formalise the road renaming. One objection was received (attached).

It was moved at the November 2017 meeting that the Sale Historical Society be contacted to confirm whether the Canal was officially known by any other name; and that following feedback, Canal Road be renamed Canal Drive and that it extend from Foster Street through to Raymond Street/Punt Lane. This requires:

- That the section of Park Street from Foster Street to Canal Road become part of Canal Drive; and
- That the section of Desailly Street between Canal Road and McMillan Street and the section of McMillan Street between Desailly Street and Raymond Street/Punt Lane become part of Canal Drive.

At the 5 December 2017 Council Meeting the above resolution was carried with the exception of naming Canal Road, Grand Canal Drive. This name was then advertised and several objections have been received including one letter with 106 signatures that is going to be presented to Council at the 6 March 2018 meeting for consideration. See attachments.

It was moved at 27 February 2018 Place Names Committee meeting that the road(s) from Foster Street (Princes Highway) through to Raymond Street, namely the northern section of Park Street, Canal Road and the western section of McMillan Street, have one single name being Grand Canal Drive.

On 20 March 2018, Council endorsed the above and the name was submitted to the Office of Geographic Names.

**It was moved;**  
**Councillor McCubbin / Rossetti**

That a letter be sent to the objector advising of the appeals process of the Office of Geographic Names as outlined in the Naming Rules for Places in Victoria and that this item remains open.

**CARRIED**

**2.5 Request to name an unnamed road off Sinclairs Road, Munro.**

A request has been received to name an unnamed road off Sinclairs Road Munro. There are two names on the ANZAC list for the Munro area – Bartlett and Williams – but only Bartlett is suitable as Williams doesn't meet the duplicate name within 30km requirement.

One property, assessment 97766 will have to be re-addressed (currently 397 Sinclairs Road).

It was moved at the November 2017 meeting that the unnamed road off Sinclairs Road, Munro, be named BARTLETT ROAD after Allan Walter Bartlett who was born in Stratford and is buried in Calais, France, and commemorated on the Munro Hall District Roll.

One letter of support has been received for the proposed name (see attachment).

A submission has been made to Office of Geographic Names to have the road name gazetted, which occurred on the 29 March 2018.

**It was moved:**

**Councillor Maher / Rossetti**

**That this item be closed**

**CARRIED**

**2.6 Proposed name for Laneway 85 Fitzroy Street Sale**

There is a proposed subdivision at 85 Fitzroy St, Sale, which requires that the laneway west of it be named as it provides access to two of the units.

The names submitted (attached) are:

Lutze Lane, Charlie Lane, Lapwing Lane

Cr Rossetti declared a Conflict of Interest and left the meeting.

The names LUTZE and CHARLIE were deemed to not meet the *Naming Rules for places in Victoria*.

It was moved at the November 2017 meeting that the unnamed laneway adjacent to 85 Fitzroy Street, Sale, be named LAPWING LANE.

A letter was sent to the proponent and no correspondence has been received to date. This item remains open.

**It was moved:**

**Councillor McCubbin / Maher**

**That this item remains open.**

**CARRIED**

**2.7 Request to name a road after family name Swanton.**

A request has been submitted to Place Names Committee to consider the name Swanton to be added to the Roads Name Register.

It was moved at 27 February 2018 Place Names Committee meeting that letters be sent to the Port Albert Maritime Museum and the Yarram and District Historical Society to request further information and validate the history contained in the request. A response has been received endorsing the name (attached).

**It was moved:**

**Councillor Maher / McCubbin**

**That the name Swanton be added to the Council Approved Road Names Register for the Port Albert and Yarram area.**

**CARRIED**

**2.8 Request proposed names for subdivision in Longford**

A request has been submitted to Place Names Committee to consider the name Peppertree Hill Road for a subdivision in Longford. See attached.

It was moved at 27 February 2018 Place Names Committee meeting that the name Peppertree Hill Road be endorsed for this subdivision. The developer was subsequently notified.

**It was moved:**

**Councillor McCubbin / Maher**

**That this item remains open.**

**CARRIED**

**2.9 Request to name a proposed service road into Kilmany following the highway duplication.**

A request has been received from VicRoads to rename the section of the highway which will become a service road into Kilmany following the duplication of the highway. Suggestions from VicRoads are Kilmany Way, McCann Way and Soldier Settlement Way.

Some ANZAC names associated with Kilmany area:

- Francis OAKLEY – a returned soldier; occupation was a labourer and address recorded as Kilmany South when he enlisted
- Walter Patrick O'KEEFFE – lost soldier; worked at Kilmany sawmill when he enlisted.

Other names that may not meet duplicate/similar name criteria:

- John Thomas CRICK – lost soldier (similar name CRICKET in Rosedale and Cowwarr, and similar name CROOKS in Kilmany); occupation was a labourer and address recorded as Kilmany South when he enlisted
- George WEST – returned soldier (numerous existing road names containing WEST); was a gardener at Kilmany Park

It was moved at 27 February 2018 Place Names Committee meeting that this item remains open and that further historical information be collected regarding the ANZAC names and other local naming suggestions.

It was moved:

Councillor McCubbin / Maher

That a letter be sent to Tom Wallis outlining this rare opportunity to name a road in Kilmarnock and seek comments on an appropriate name.

**CARRIED**

**2.10 Proposed ANZAC Names for Approved Road Names Register**

Place Names Committee has received a request to consider the following ANZAC names to add to the Approved Road Name Register for the Heyfield area:

- BETTLES - Roy Scott
- FITTON - William Reid
- FITZPATRICK - Samuel and brother Theodore
- HIND - William
- PALLOT – Ernest

It was moved at 27 February 2018 Place Names Committee meeting that  
That these names be accepted and added to the Approved Road Names Register.

On 20 March 2018, Council endorsed the above and the names were added to the Council Approved Road Names Register.

It was moved:

Councillor McCubbin / Rossetti

That this item be closed.

**CARRIED**

**2.11 Request to name a road after family name Centra.**

A request has been received to consider the name Centra to be added to the Roads Name Register. See attached.

It was moved at 27 February 2018 Place Names Committee meeting that  
a letter be sent to the Sale and District Historical Society to request further information and validate the history in the request.

A letter was received from the Sale and District Historical Society supporting the proponent's application.

It was moved:

Councillor McCubbin / Rossetti

That the name CENTRA be added to the Council Approved Road Names Register for Sale.

**CARRIED**

**3.0 GENERAL BUSINESS**

**3.1 Request to name an unnamed road off Heyfield- Dawson Road**

A request has been received from a property owner to name an unnamed road off Heyfield-Dawson Road, Heyfield, for the purpose of rural road number allocation.

Note: the road is not currently maintained by Council.

It was moved:

Councillor McCubbin / Maher

That following the name **BETTLES** being added to the Council Approved Road Names Register to honour the ANZAC soldier Roy Scott Bettles who worked as a blacksmith in Heyfield before enlisting on 25 August 1915, that this road be named **BETTLES LANE** and to commence the process to name this road.

**CARRIED**

### 3.2 Nomination of ANZAC names

Nomination of the following ANZAC names to be added to the Council Approved Road Name Register have been received from the Wellington Shire Heritage Network:

#### FERRES (Alberton area)

Harold Dunstan Gordon FERRES was born in Toora and attended Alberton State School. He returned to Australia after serving on the Western Front and was awarded the Distinguished Service Order, Military Cross and Bar to Military Cross (this remains the most significant group of Gallantry Awards thus far identified in the database).

Sydney Eversley FERRES (brother to H.D.G Ferres) attended Alberton State school and was employed as a butter maker. He served in Egypt and was killed in action in Gallipoli.

#### ROBINSON (Blackwarry area)

The loss of three brothers, two associated with the Blackwarry area, one not.

Alexander ROBINSON

Died of wound, 20 November 1916 at Fiers

Edward ROBINSON

Died of wounds in England, 11 Sept 1918

Albert Douglas ROBINSON (no established link with Blackwarry area)

Killed in Action 19 July 1916, Fromelles

(There are no duplicate or similar names currently in use in either Alberton or Blackwarry)

It was moved:

Councillor Maher / Rossetti

That these ANZAC names be added to the Council Approved Road Names Register, with FERRES for the Alberton area and ROBINSON for the Blackwarry area.

**CARRIED**

### 4.0 NEXT MEETING

14 August 2018 at 2.00pm, Macalister Room

**5.0 CLOSE**

The meeting closed at 4.00pm.

## Attachment for Item 2.1

### Earl Street, Woodside

#### History:

- A submission was made to NES on 10<sup>th</sup> December 2014 to add to VicMap Transport the extra segments of Earl Street to the South-East of High Street.
- DELWP requested further information for Emergency Services and navigation purposes and noted that there are some addresses assigned on both sides of South Gippsland Hwy.
- The current addressing/naming scenario does not conform to standards.

#### Options:

- Do nothing, the potential risk to residents and emergency services will remain.
- Rename the segment to the North-West of High Street and designate as Earl Street one of the two identified segments to the South-East of High Street. The other segment would need to be given a different name.
- Rename the two segments to the South-East of High Street and retain the existing Earl Street in VicMap Transport. This option would appear to be minimise confusion resulting from the change. While four properties will require new addresses, the other options would have required five properties to be readdressed.





19<sup>th</sup> January 2018

[REDACTED]  
Wellington Shire Council  
PO BOX 506,  
Sale  
VIC 3850

[placenames@wellington.vic.gov.au](mailto:placenames@wellington.vic.gov.au)

[REDACTED]

[REDACTED] PL [REDACTED]

I am vehemently opposed to the renaming of the section of Earl Street to the North West of High Street.

The street addressing is an issue mainly because the sections east of High street and north of Victoria Street are not visible on any map. They are not in any Melways, in UBD Gregory's, Google maps, or try finding it on 'Whereis' on line. The section to the northwest of High Street is the only section visible on any of these maps, causing all deliveries or, as you state in your letter of the 8<sup>th</sup> December 2017, emergency vehicles, to head to the northwest of High Street. If the other sections of Earl Street were to be identified on maps, with street numbers, the locating of addresses would be simplified. Was this solution investigated?

It is also contentious that you have decided that a majority of residents will be required to have a changed address. On the map that you sent with the letter previously mentioned, there are 4 residences in the section northwest of High Street. What was the rationale in deciding to change the street name of that section? There are only two residences that, according to your letter, will retain the Earl Street name.

The new name is another point with which I disagree. There is, and was in the original planning, a theme for naming the streets in the immediate vicinity of Woodside. Bantine does not fit the theme and is connected more with Rosedale and Wallulla than Woodside. It is through Rosedale and to Wallulla that Agnes Bantine drove the bullocks and to quote the Latrobe Valley Express 19/1/18, "she's now a proud figure in Rosedale's identity". There is not much written about her husband who ran the 'Bosh Inn' and raised the 11 children.

There is also the personal attack in the letter of the 8<sup>th</sup> December 2018. The 3<sup>rd</sup> paragraph begins "As your property is on the northwest side of High Street it is proposed to rename this section... Bantine Road. This reads as if it is my fault that the Street is to be renamed.

I hope that Council will reconsider the renaming of Earl Street and perhaps look to the original town planning documents during the reconsiderations.

Yours sincerely,

[REDACTED]

**Attachment for Item 2.2  
Request for a Road Names at Perry Bridge**

[REDACTED]

Further to our discussion at the meeting I met with the locals at Perry Bridge who put forward the name "Perry Bridge Road" which apparently is being used by Ausnet as their electricity address already. I promised to put this up the committee and would write to them all in due course to see if this is an appropriate name. I did put in the usual caveats about needing to abide by the Register of Geographic Names guidelines.

On a side issue, [REDACTED] said he had an argument with "someone in Melbourne" about the name on the Bridge being called "Perrys Bridge" with an "s" rather than the proper name, he also mentioned that the name on "Scrubby Creek Bridge" – also on the Bengwarden road – is "Scrubby" on one side and "Scruby" with only one b on the other. By the time I left Mr Stuart and his neighbours were firmly convinced with the power of the place names committee.

I returned to my phone box, removed my cape and blended in as I have been instructed to do.....

Kind regards

[REDACTED]

---

**From:** [REDACTED]  
**Sent:** Thursday, 27 April 2017 4:14 PM  
**To:** [REDACTED]  
**Subject:** Request for road name at Perry Bridge ( Akoonah Lane )

Hi [REDACTED]

Thanks for your recent inquiry and follow up letter with the proposed name for the Perry River area. At this stage GLaWAC are not in a position to endorse the proposed name, as this may need some follow up research into the origin and meaning relating to Gunaikurnai language and history, particularly in this locality.

Given it's close proximity to Ramahyuck, GLaWAC are happy to provide a Gunaikurnai name that has some reference to the local area. This will be subject to checking our language database.

Kind Regards,

[REDACTED]  
[REDACTED]

Naming Committee

Wellington Shire Council

18 Desailly Street, Sale. 3850



To whom it may concern,

re unnamed road off Bengwordin Road, Perry Bridge.

I have recently returned from a holiday and received your letter dated 14/12/2017.

In response, I wish to propose that the road be named Bedggood Road, as until recently, the original settlement on the road was still held by the Bedggood family and the house foundations, built by a Perry river pond/ water hole, can still be found. The stone floor of this house flooded quite often but the river flats grew vegetables which were transported into Sale and Bairnsdale by Dray.

The son of the family married a Bruise (original settler on Bruises road, Perry Bridge) and I feel it is important to remember the history of districts, especially that of Perry Bridge where Australian and Tasmanian Aborigines were rescued from sealers and housed and educated by Methodist missionaries.

James Bedggood died in 1976, aged 91

Elisabeth Bedggood (nee Bruce) died in 1986 aged 87

The son of James and Elisabeth can be contacted in Maffra where he and his wife have retired. I am sure that they would be happy to give you any further information, if required. Their phone number is

[REDACTED]

I would really appreciate your consideration of this suggested road name

[REDACTED]

### Attachments for item 2.3

#### Request proposing name change of Maffra Oval to John Vardy Oval

Previous attachments have been removed but are available on request.



### Attachment for item 2.4

#### Renaming of Desailly Street between Canal Road and McMillan Street





Wellington Shire Council  
18 Desailly St  
Sale VIC 3850

2 January 2018

To the Place Names Committee,

**OBJECTION TO PROPOSED NAMING OF GRAND CANAL DRIVE, SALE**

I object to the proposal advertised in the *Gippsland Times* on 19 December 2017 to rename several roads as 'Grand Canal Drive'.

Whilst it is generally recognised that the Canal is unique and was a significant feature in the development and growth of Sale and the region, the use of the word 'Grand' is rather pretentious and I prefer the name to simply be 'Canal Drive'. Yes, the canal is the longest in Australia being 5km in length, but it pales in comparison to the Grand Canal in China, which is over 1,700km in length, and the Grand Canal in Venice, Italy, which has been in existence for centuries and is an international tourist attraction.

Original construction plans record it as either 'Sale Canal' or 'Sale Navigation Canal' and the Victorian Heritage Council has it listed as 'Sale Canal'.

Heritage Council of Victoria / National Trust - Sale Canal  
<http://vhc.heritagecouncil.vic.gov.au/places/99954>

Engineers Australia - Sale Navigation Canal  
[https://www.engineersaustralia.org.au/portal/system/files/engineering\\_heritage\\_australianation-001e/Port\\_of\\_Sale\\_2.pdf](https://www.engineersaustralia.org.au/portal/system/files/engineering_heritage_australianation-001e/Port_of_Sale_2.pdf)

Therefore, please consider my suggestion to rename the road 'Canal Drive'.

Regards,

(Name withheld)  
Sale



30<sup>th</sup> January, 2018



Place Names Committee,  
Wellington Shire Council,  
P.O. Box 506  
Suk. Vic. 3850.

TO WHOM IT MAY CONCERN

I submit the attached forms as objections to renaming part of Park Street to Grand Canal Drive.

I am acting on behalf of a group of residents, boat owners, ad hoc users and tourists who have expressed concern with the intersection of Canal Road and Park Street and we feel the renaming of the short stretch between the highway and the bridge will be detrimental to our efforts to have Park Street reinstated as the priority road at this intersection.

The Mayor and Council in general are aware of our concerns and, as yet, have deigned to do nothing to address the situation believing that the current situation is satisfactory.

We have not exhausted all avenues toward achieving our goals at this stage so strongly object to the proposal of the name change.

Trusting these signatories will be accepted and treated as individual objections.

Yours sincerely,



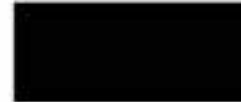
WELLINGTON SHIRE COUNCIL  
30 JAN 2018  
RECEIVED

To: Place Names Committee, Wellington Shire Council  
 We the undersigned wish to declare our opposition to the renaming of the section of Park Street between Foster Street and Canal Road to "Grand Canal Drive". The reasons for this are as follows:  
 1. We are currently committed to having Park Street reinstated as the priority road at the Park Street and Canal Road intersection. We are not happy with the current conditions i.e. giving Canal Road priority, for reasons.  
 2. Renaming this short section will make Park Street harder to find for visitors, service and delivery drivers not familiar with the area.  
 3. All avenues for our opposition to the current situation have not, and are not likely to be, finalized by 30th January.

	NAME (Print)	Contact Number	Residential Area	Signature
1	YVONNE MARTIN			<i>[Signature]</i>
2	IAN MARTIN			<i>[Signature]</i>
3	By Wallace			<i>[Signature]</i>
4	John Wallace			<i>[Signature]</i>
5	STEPHANIE SMITH			<i>[Signature]</i>
6	FAY GORDON-PAVIA			<i>[Signature]</i>
7	Jo Gordon-Pavia			<i>[Signature]</i>
8	LISA MCDONALD			<i>[Signature]</i>
9	Kim Cooper			<i>[Signature]</i>
10	Hortonsville Lane			<i>[Signature]</i>
11	EDDIE WILSON			<i>[Signature]</i>
12	SEVERIN HART			<i>[Signature]</i>
13	Simon Bickford			<i>[Signature]</i>
14	Laura Pritchard			<i>[Signature]</i>
15	Deanne Littlejohn			<i>[Signature]</i>
16	LOURANE DAVIE			<i>[Signature]</i>
17	ALAN FISHER			<i>[Signature]</i>
18	THE OFFICE			<i>[Signature]</i>
19	OPR GIBBY			<i>[Signature]</i>
20	Debbie Poulton			<i>[Signature]</i>
21	J. MARCO			<i>[Signature]</i>
22	KEITH MITCHELL			<i>[Signature]</i>
23	Charlie Lowrie			<i>[Signature]</i>
24	Danny Kinnear			<i>[Signature]</i>
25	Tony Furlong			<i>[Signature]</i>
26	Debbie Kimber			<i>[Signature]</i>
27	Anna Kimber			<i>[Signature]</i>

Other petition sheets have been removed but are available on request.

**Attachment 2.7**  
**Request to name a road after family name Swanton**



14<sup>th</sup> February, 2018



Place Names Committee,  
Wellington Shire Council,  
P.O. Box 506,  
SALE, 3850.

Dear 

Request to name a road after family name Swanton

In reply to your letter of 28<sup>th</sup> November 2017, please find enclosed a history of the Swanton name in the former Alberton Shire.

Members of the Swanton family and others feel that Robert Ernest Swanton, his wife Winifred, their son Robert James Swanton and his wife Frances and Robert Ernest's brother Thomas earned a place in the history of the former Alberton Shire and ask the Wellington Shire accede to a request for the name to be commemorated in recognition of their community service and involvement over successive generations.

Yours faithfully,



#### HISTORY OF SWANTON NAME IN ALBERTON (LATER WELLINGTON SHIRE)

Robert Ernest Swanton came to Gelliondale in the Alberton Shire in 1941 at the direction of the wartime government body known as 'Manpower.' As a truck owner, he was ineligible for active service so his job was to cart coal from the Gelliondale Coal Mine. His elder brother Thomas, joined him in work at the mine and after that work ceased, they carted timber for the new wharves at Port Albert.

In 1944, Robert and his family moved to Port Albert and in 1945 he and his brother Thomas Swanton each began a school bus run, one from Port Albert and one from Hedley to Yarram Higher Elementary School making a secondary education a great deal easier to access. Previously students had to board, cycle not inconsiderable distances or simply miss out. The Port Albert route included Tarraville and Alberton and the Hedley route went via Alberton West, Stacey's Bridge and Jack River. At one stage, Robert drove his car from Port Albert to Tarraville to pick up a few children as the Port Albert/Tarraville road was in such a poor condition, he chose not to subject his bus to it and of course there were no spare buses available. Robert also started two much needed and appreciated services from Port Albert to Yarram; one a 'shopping trip' bus on Fridays and a picture bus' on Saturdays. He also drove for football club trips and occasional 'one off' trips.

Robert's wife Winifred helped to raise funds for the war effort during their years at Gelliondale. She was a member of the Port Albert School Mothers club for 16 years, became a long standing and active member of the Red Cross receiving a Long Service award from that organisation; was a member of the Yarram Hospital Auxiliary (Port Albert Branch) and was a member of the Church of England and Methodist Church guilds.

Robert and Winifred's eldest son, Robert James who had begun a school run in 1954 which went via Gelliondale and on a similar route to the Hedley bus (picking up the overflow of children) eventually became the proprietor of his father's and his uncle's bus runs after their deaths. His wife Frances drove a school bus for many years and the business remained in the Swanton name for 49 years until it was sold. He also acquired another bus which was used for charter trips for different Yarram and district organisations and Senior Citizen Trips (the latter at minimal cost).

Robert James Swanton served voluntarily on the following:-

Port Albert School Committee for 16 years;

Port Albert Water Board for 26 years;

Port Albert Fire Brigade holding various positions for 24 years;

Port Albert Progress Association for 10 years;

A member of the Port Albert Centenary Planning Committee.

He served as an electoral officer from 1962 to 1994.

In 1986, Robert became a member of the Yarram Lions and has remained a very active member in Bateman's Bay. The Lions have recognised his contribution to the community by awarding him the International Melvin Jones award, an award not routinely presented within Australia.

For many years, he drove into Yarram to pick up card players held at Port Albert.

His wife, Frances held various positions at the Port Albert School Mothers Club for 16 years, organised Red Cross Blood Bank and assisted with same, was a member of Port Albert Fire Brigade and was the first woman in Victoria licensed to drive a fire truck, was an active church guild member and organised weekly card nights which benefited the local community. As an ex-nurse, she often helped people in Port Albert with after-hospital care.



Wellington Shire  
P.O.Box 506,  
SALE, VIC. 3850



The committee has discussed your letter regarding the naming of a small street in Port Albert after their family name SWANTON.

Mr. Swanton is well known throughout Port Albert and surrounding districts for his most welcome bus routes. His family was also very community minded.

The committee agreed it would be a fitting tribute to the family if this small street was named SWANTON STREET.

Yours faithfully,



**Attachment 2.9**  
**Request to name the proposed service road into Kilmany (after duplication)**

[REDACTED]  
Sent: Friday, 12 January 2018 2:17 PM

[REDACTED]  
Subject: RE: Suggested names for the new service road into Kilmany (after duplication)

[REDACTED]  
Also, whilst thinking about the Kilmany section of the highway duplication, as you are aware the current highway after the duplication will be a service road into the township and when we had the last community information session in Kilmany we had a questionnaire requesting for any name suggestions for the service road.

[REDACTED] forwarded on the following suggestions that were received for the service road naming into Kilmany.

Refer to my emails dated 21/3 and 22/3/17 about the naming process. The Australia Post suggestion was made by [REDACTED] just prior to the session (can find email if you like). [REDACTED] provided her commentary about her suggestion in the PHE duplication mail database dated 23/5/17

Suggestions made by:

[REDACTED] - **Kilmany Way**

At Kilmany session:

- **McCann Way**
- **Kilmany Road/Way**
- the previous store owner's name (starts with a H...)

[REDACTED] (post info. session) - **Soldier Settlement Way**



I'm not too sure where we go with these suggestions but would it be possible to

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please provide this information to the WSC Place Naming committee for consideration as suggestions for the naming of this service road.

Does an EOI go out to the broader community for further name suggestions or does the Place Naming committee just consider the current suggestions???

Let me know if you require any further information.

Regards

[REDACTED]  
[REDACTED]  
[REDACTED]

ANZAC names associated with Kilmany area from Wellington Shire Heritage Network:

- Francis OAKLEY – a returned soldier; occupation was a labourer and address recorded as Kilmany South when he enlisted
- Walter Patrick O'KEEFFE – lost soldier; worked at Kilmany sawmill when he enlisted

Other names that may not meet duplicate/similar name criteria:

- John Thomas CRICK – lost soldier (similar name CRICKET in Rosedale and Cowwarr, and similar name CROOKS in Kilmany); occupation was a labourer and address recorded as Kilmany South when he enlisted
- George WEST – returned soldier (numerous existing road names containing WEST); was a gardener at Kilmany Park

**Attachment 2.11**  
**Request to name a road after family name Centra**

To:  
Name and Place Committee



Dear Members,

I'm writing to you in the hope that you will look favourably at some stage naming a street or place after the Centra Family.

Like so many other migrant families we came to Australia in the 1950s.

██████████ Giovanni/John 40yrs departed from Napoli on the "Toscano" and after a month at sea arrived in Melbourne in 1951.

██████████ Antonio/Tony 16yrs departed from Napoli on the "Serpentia" and also after a month at sea arrived in Melbourne in 1953.

██████████ Rosa 40yrs with six children, ██████████ Maria, Mary 14yrs, twins Angela & Nicola, Nick 8yrs, another set of twins Luigi/Lou & Michele/Michael 6yrs, and myself Matteo/Matthew 4yrs departed from Napoli on the "Oceania" and again after a month at sea arrived in Melbourne in 1954. (I think that to this present day that is the reason I get seasick).

On arrival we all settled in Sale helped a great deal by Rachel and Peter Stefanetti who had arrived in Sale in 1949.

Our first home was at 214A Raymond St, down a lane way, roughly where Aidi's is located now. Our second and last with our Parents, was in Pearson St, approx where Bishop Pagan Stadium now sits.

My ██████████ had very little in the way of material things on arrival so they literally had to start from scratch...but they had seven children who all knew how to and not be scared of work.

The last of the children Pieno/Peter was born in the old GHH care of Godfrey Baldwin in 1956. Mum referred to him as her "Kangaroo".

(All these years later the Centra & Baldwin Families are joined by the marriage of their respective grandchildren, which I know would have pleased both sets of Grandparents).

I could write quite a lengthy piece on the 63yrs since we arrived in Sale, (no traffic lights back then) but suffice to say that my Parents along with the rest of the family worked "bloody hard" to establish ourselves here in Sale, and have gone on to make a considerable impact in the community of Sale over those years.

My ██████████ was just a labourer having worked at all manner of jobs, two main ones being with the Railways Bridge Building Gang, then until his retirement at the Department of works RAAF Base. I always thought ██████████ working an eight day week, he was amazing in his ability to work...

██████████ had her hands full trying to keep a family of ten clean, fed and kept on the straight and narrow, she did that and much more's more extremely well, she was an awesome Mum.

My Parents did not demand respect, they earned it and did so in truck loads.

[redacted] Tony and I were involved with the start-up of the Oil & Gas Industry in Bass Strait having worked with Richter-Bowden (drilling company) and then Enso as Crane Ops for 30yrs, Tony starting in 1968 and myself in 1969 (I had to be 18yrs to start).

[redacted] Nick started with Lazzaro Bros Franchisees, and after several years with them took over and became Centra's Fruit Supplies in Maffin, for 32yrs (where he was much loved by the locals), until his retirement.

Mick became a bricklayer, he went on to do hundreds of jobs around the area, results of his work are visible today and will be for a long time to come, "Tanna Park Fence and Pathways Edging", "Historic Swing Bridge (Brick Bollards)", "Carroll Precinct Seating & (Pavic-BHQ Area)", etc.

Len his twin went into building, having done his apprenticeship at "The Department of Works RAAF Base", he went to work with a local builder for a couple of years before starting out on his own, his legacy can also be seen all round Sale, with a multitude of Homes/Factories/Medical Clinics/Sport Centres and everything in between, he is still involved in the building scene as we speak with his son Rodney.

Peter (Mum's Kangaroo), after completing his schooling at St Pat's College (which by the way we all attended), went onto university (the only one to do so), then came back as a teacher at St Pat's and over time worked his way to being the Deputy Principal for many years, he has been a pivotal member of The Catholic College Sale Community for the past 35yrs.

The two Girls, Maria & Angela went on to become Mothers, and might I just add "great ones at that".

Of the eight children only one managed to escape and flee to Melbourne, the rest are all still resident in Sale, (Even though she had married an Italian, Mum was not pleased, she wanted her blood near her, and Melbourne in those days was a long way away!!!!)

With the Family at last count numbering around 120 we are spreading far and wide, but the majority still live in the Wellington Shire and continue to make a valuable contribution to Sale in a variety of ways.

I have no doubt that our awesome Parents would be proud of what we as a Family have achieved over these years, as we their children are extremely proud and grateful to them for the sacrifice they made leaving everything they loved and cherished to give us a chance at a better life in this place we call Sale, Vic, Australia.

If there is any other information/details you require, I'm more than happy to supply it, or I could come and speak with you personally.

Ps, I have been back to Italy eight times now, since going over for the first time after 41yrs in 1995, I see how my cousins live, I love my Italian heritage, but my Parents "did good", and Australia is my/our home.

Pps, Would it be stretching the friendship by asking that if the request is accepted, and it happens to be a Street, that it could be called "Via Castro", as is the usage in Italy.

My Thanks to you all,  
Ciao,



26/11/2017



Follow up - Completed on Tuesday, 2 April 2018.  
This forwarded this message on 2/4/2018 6:52 am

From: Nathan Sussex (10/11/2018)

No info at Sale Museum. Syrias Archive has Sarah Martins - Move Than A Cook Book - a Centia booklet 2004 to mark the 50th anniversary of the Centra in Australia. Apart from the Recipes it won't provide much more information than you have in the request letter.  
We on behalf of the Sale Historical Society fully endorse the application. They were a migrant family who arrived without any English who have worked hard and succeeded in a whole range of occupations. They, in the aggregate, have made solid contributions to making Sale a good place to live. It is worth obtaining that they have an allegiance to Sale, the family over generations electing to make Sale their home.  
They are most worthy of a street name.  
With every best wish. Peter and Aon Syriani - Restorians

Send Email by Email

### Attachment for Item 3.1

Customer request to name unnamed road off Heyfield-Dawson Road, Heyfield



### Attachment for Item 3.2

#### Harold Dunstan Gordon FERRES

##### Returned to Australia

PLACE MOST ASSOCIATED WITH: Alberton

BORN: c. 1886, Ararat

ENLISTED: 9 September 1915 from Toora

OCCUPATION ON ENLISTMENT: Grazier

REGIMENTAL NUMBER: Officer (no number)

UNIT: 5<sup>th</sup> Battalion

EMBARKED: from Melbourne, on board HMAT A16 *Star of Victoria* on 10 September 1915

SERVED: Western Front

RANK: Lieut-Colonel

##### ADDITIONAL MATERIAL:

###### Distinguished Service Order

'For conspicuous gallantry in taking the eastern side of Peronne on 2nd September, 1918. He had to advance to the attack along a narrow causeway swept by enemy fire, and, while personally leading his battalion, was early severely wounded by shell fire. Though suffering much pain from his wound, he re-organized the battalion, which had suffered severe casualties, and launched the attack. The clearing of the enemy from the ramparts and outskirts of Peronne was entirely due to his resolute leadership and courage. A large number of prisoners and fifty machine guns were captured during this action.'

Source: 'Commonwealth Gazette' No. 67

Date: 3 June 1919

###### Military Cross

'For conspicuous gallantry and devotion to duty. He led a raiding party against a sector of the enemy position, and conducted the operation with such skill and coolness despite the most disadvantageous climatic conditions, that two lines of trenches were crossed, on which a great amount of damage was inflicted, a dozen of the enemy were killed, and two prisoners captured. He successfully withdrew his party, having suffered but two casualties.'

Source: 'Commonwealth Gazette' No. 165

Date: 24 October 1918

###### Bar to Military Cross

'For conspicuous gallantry and devotion to duty. When the enemy broke through the front line he was occupying four strong posts with his company. Although heavily bombarded, he organized these posts into a continuous trench line, arranged for replenishment of S.A.A., and put up a determined defence, saving the situation. On another occasion he led a patrol under particularly gallant circumstances, and gained important information.'

Source: 'Commonwealth Gazette' No. 185

Date: 27 November 1918

This remains the most significant group of Gallantry Awards thus far identified in the database.

##### NAME RECORDED ON:

Alberton State School Honour Roll

#### REFERENCES

<https://aif.adfa.edu.au/showPerson?pid=96516>

National Archives Dossier

No photograph currently available.

### **Sydney Eversley FERRES**

**Killed in Action 8 May 2015 Cape Helles, Gallipoli**

PLACE MOST ASSOCIATED WITH: Alberton

BORN: c. 1889, Ararat

ENLISTED: 22 August 1914 from Emerald. (Australia declared war on 4 August 1914)

OCCUPATION ON ENLISTMENT: Butter maker

REGIMENTAL NUMBER: 194

UNIT: 6th Battalion

EMBARKED: 19 October 1914 on HMAT A20 Hororata

SERVED: Egypt, Gallipoli

RANK: Sergeant

BURIED: No known grave

#### ADDITIONAL MATERIAL:

See text from Shire at War

A grandson of Jacob FERRES (sometimes John FERRIS), who established Gippsland's first newspaper, the Gippsland Guardian, at Port Albert in 1855. He was an important figure in early Gippsland, and went on to become an early Government Printer. (This aspect requires more research)

See also accompanying details for his brother, Harold Dunstan Gordan FERRES, MC & Bar, DSO.

#### NAME RECORDED ON:

Alberton State School Honour Roll

Toora Cenotaph

#### REFERENCES

National Archives Dossier

<https://shireatwar.com/2015/05/08/34-sydney-ferres-194-and-frederick-kiellerup-1047/>

(appropriate text follows)

No photograph currently available.

### **ROBINSON Family**

The details that follow are for three members of the ROBINSON family from BLACKWARRY, who were all lost in the war. Two are associated with Blackwarry, one is not.

The ROBINSON family represents the largest loss to one family in the former Shire of Alberton.

#### **2095 Alexander ROBINSON**

Died of wound, 20 November 1916 at Flers

<https://aif.adfa.edu.au/showPerson?pid=258217>

Recorded on:

Alberton Shire Printed Honour Roll (But not the Cenotaph)

Blackwarry Kjergaard District Honour Roll

See also <https://shireatwar.com/2016/11/26/95-flers-2-g-m-nicholas-c-c-appleyard-a-robinson-f-h-sebire/> The appropriate text from this follows

**986 Edward ROBINSON**

Died of wounds in England, 11 Sept 1918

<https://aif.adfa.edu.au/showPerson?pid=258425>

Recorded on:

Alberton Shire Printed Honour Roll (But not the Cenotaph)

Blackwarry Kjergaard District Honour Roll

**2889 Albert Douglas ROBINSON**

Killed in Action 19 July 1916, Fromelles

<https://aif.adfa.edu.au/showPerson?pid=258256>

His name is not recorded on any memorial in the former Shire of Alberton, and he may not have been in the area. However there is an unidentified M. ROBINSON, casualty of the war on the Blackwarry Kjergaard District Honour Roll that may refer to him. It is possible he was known by a nickname in the area, and no-one was available to correctly record his name.

No photographs are available

**Alexander ROBINSON 2095**

23 Battalion DOW 20/11/16

Alexander Robinson was born in Melbourne (Carlton) but by the time he enlisted he was living and working in the Shire of Alberton. According to the electoral roll, in 1915 he was a labourer at Blackwarry.

He had his first medical at Yarram on 27/3/15 but did not complete the enlistment until 14/6/15 in Melbourne. There is no record of any medical issue involved with the delay. At the time he enlisted, he was 23 yo and single. He gave his religion as Presbyterian.

Private Robinson embarked for overseas on 26/8/15 as reinforcements for 23 Battalion. He was taken on strength of the battalion at Anzac on 12/10/15.

Following evacuation from Gallipoli, he was charged in early January 1916 in Egypt with being AWL for 39 hours. The punishment was 3 days detention and 3 days pay. Shortly after, he was hospitalised with mumps for 1 month. 23 Battalion reached France – Marseilles – on 26/3/16.

The war dairy for 23 Battalion for 18/11/16 records only that it was snowing and 2 men were wounded. One of the them must have been Private Robinson. His wounds were described as SW Loin & Buttock. He was taken to the casualty clearing station the next day (19/11/16) and then died of wounds there on 20/11/16. Presumably, he was another of the wounded at Flers who succumbed to their wounds because of the great difficulties in transporting the wounded to medical help. He was buried at Heilly Station Cemetery, Mericourt-L'Abbe, Picardie.

His mother – Mrs Agnes Robinson, Fitzroy – received his personal kit in August 1917: Wallet, Letters, Photos, Note Book, Cigarette Holder.

Unfortunately, there is very little information available for Private Robinson. However the mother did complete the information form for the (National) Roll of Honour and on that form she recorded that in fact 3 brothers enlisted in the AIF, and all 3 were killed. As well as Alexander Robinson 2095

(DoW 20/11/16) there was Albert Douglas Robinson 2889 (KIA 19/7/16) and Edward Robinson 986 (DoW 11/9/18).

The brother – Edward Robinson – who was not killed until September 1918, was also on the electoral roll as a labourer of Blackwarry. He will be covered in a future post. There is no indication that the other brother killed in July 1916 (Albert Douglas Robinson) had any connection to the Shire. The 2 brothers who were living and working at Blackwarry are both recorded on the Blackwarry Roll of Honor. They also have their names on the Shire of Alberton Roll of Honor, but they are not marked as 'Killed' on this record. Neither brother is included on the Alberton Shire Soldiers' Memorial. Overall, there is little to show for such an extraordinary family sacrifice. [The Shire at War blog]



## C5 - REPORT

# GENERAL MANAGER COMMUNITY AND CULTURE

**ITEM C5.1****CAMERON SPORTING COMPLEX COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
 DATE: 5 JUNE 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓				✓	

**OBJECTIVE**

For Council to receive the minutes from the Cameron Sporting Complex Committee of Management's General Meetings held on 15 February 2018 and 22 March 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes from the Cameron Sporting Complex Committee of Management's General Meetings held on 15 February 2018 and 22 March 2018.***

**BACKGROUND**

The Cameron Sporting Complex Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Cameron Sporting Complex for the community in an efficient, effective and practical manner.
2. To undertake activities designed to protect, promote, utilise and develop the Cameron Sporting Complex for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Cameron Sporting Complex by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Cameron Sporting Complex's capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Cameron Sporting Complex.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

## **OPTIONS**

Council has the following options:

1. Receive the minutes from the Cameron Sporting Complex Committee of Management's General Meetings held on 15 February 2018 and 22 March 2018; or
2. Seek further information to be considered at a future Council Meeting.

## **PROPOSAL**

That Council receive the minutes from the Cameron Sporting Complex Committee of Management's General Meetings held on 15 February 2018 and 22 March 2018.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

*Council assets are responsibly, socially, economically and sustainably managed.*

Strategy 2.2.2

*Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.*

This report supports the above Council Plan strategic objective and strategy.

## **ENGAGEMENT IMPACT**

Meetings held by the Cameron Sporting Complex Committee of Management are open to the public.

# CAMERON SPORTING COMPLEX

## Special Committee of Council

### MINUTES

MEETING DATE 15<sup>th</sup> February 2017, 7.00pm  
Cameron Sporting Complex

Meeting Opened Time: 7:00pm

#### 1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		*
Peter Anderson	Chairperson	Community	*
Prue Berry	Vice Chairperson	Maffra Gymnastics	*
Pat Weatherley	Secretary	Maffra Junior Football	*
Anna Gaw	Treasurer	Community	*
Brad Spinner		Community	*
Tracy Cameron		Community	*
Timothy Kemp		Community	*
Drew Allman		Maffra Cricket	*
Yvonne Higgins		Maffra Basketball	*
Bronwyn Hillbrich		Maffra Hockey	*

Quorum Achieved?            Yes

Guests:     Bernard Whelan (MABA) Samantha Matthews (WSC)

Declaration of Conflicts of Interest:     Nil

#### 2. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Y.Higgins                    Seconded: B.Spinner                    CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

#### 3. Business Arising from Previous Minutes

NIL

4. Correspondence In:  
Nil

5. Correspondence Out :

- Letter to shire regarding Gippsland Water account

6. Reports

6.1 Chairperson's Report: Nil

6.2 Treasurer's Report: As tabled

Moved A. Gaw

2<sup>nd</sup>: B.Hillbrich

6.3 User Group Reports

Gymnastics

- 3 Gold medallists from Bendigo Titles

Basketball

- CBL Men & Women both made semi-finals but lost
- 2 women 2 men made all-star starting five with Blake Gallatly winning league Best & Fairest
- 9 teams entered Warragul tournament 5 made semi finals
- 10 teams entered for Sale tournament
- Jack Hrehoresen & Jenny Wrigglesworth made state under 16 combine sides

Hockey

- Hockey field construction has begun at Sale's regional sporting complex

Junior Football

- Registration night on March 7<sup>th</sup>

Cricket

- 3 Senior teams in the four and Juniors all going well with 1 under 14 side sitting 2<sup>nd</sup>

7. Volunteers

8. OHS / Risk / Facility Fault Report

9. New Rules of the Committee to be endorsed by Council

10. General Business:

- CFA to tick book for safety inspections in the stadium as well as Darren Bennett for electrical
- Follow up with Andrew McIntosh for an update on the volleyball

11. Next Meeting Thursday 15<sup>th</sup> March 2018

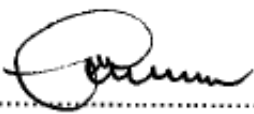
Meeting Closed Time: 7:58pm

These minutes are:

Confirmed as true and correct on ..... *21<sup>st</sup> March 2018* .....  
Date

Or

Corrections have been made and noted at the meeting on .....  
Date

Chairperson Signature.....  .....

**CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT**  
**FINANCIAL STATEMENT - MONTH ENDED 31ST JANUARY 2018**

**CHEQUE ACCOUNT**  
**RECEIPTS**

	JANUARY	Y.T.D.
<b>Wellington Shire:</b>		
Maintenance Grant		\$ 46,531.00
Audit Works		\$ 3,105.00
Reimburse Water		
<b>Reimbursements:</b>		
Basketball Association	\$ 1,362.36	\$ 10,797.25
Gymnastics	\$ 367.45	\$ 5,166.98
<b>Rentals:</b>		
Maffra Junior Football Club		
Maffra Hockey Club		
Maffra Cricket Club		\$ 6,615.00
Schools		
Miscellaneous Rentals		\$ 200.00
<b>Other Income:</b>		
Miscellaneous		
GST Reimbursement		\$ 2,689.35
GST Collected on Receipts	\$ 172.97	\$ 2,588.39
Bank Interest		
<b>Transfers:</b>		
From Investment Acc		\$ 12,000.00
From Term Deposit		

**PAYMENTS**

	JANUARY	Y.T.D.
<b>Electricity -</b>		\$ 5,972.26
<b>Reserve:</b>		
Gippsland Water		\$ 1,617.95
Origin		\$ 185.77
<b>Stadium:</b>		
Origin		\$ 1,413.51
<b>Mowing Contract:</b>	\$ 1,835.68	\$ 12,760.22
<b>Contract Cleaning:</b>	\$ 1,834.59	\$ 12,615.25
<b>Maintenance:</b>		
Stadium		\$ 4,045.87
Reserve/Pavilion		\$ 6,604.00
<b>Miscellaneous:</b>		
Rubbish Collection	\$ 315.00	\$ 2,680.50
Toilet Supplies		\$ 650.56
Audit Costs		\$ 300.00
<b>Sundries:</b>		
PO Box Rental		
Postage		\$ 36.36
Materials		
Equipment		
Bank Charges		\$ 1.40
<b>Other Expenses:</b>		
GST on Expenses	\$ 398.53	\$ 4,726.45
GST to Shire		\$ 206.03
<b>Transfer:</b>		
To Investment Account		\$ 10,000.00
Term Deposit		\$ 30,000.00

<b>Total Receipts</b>	<b>\$ 1,902.78</b>	<b>\$ 89,692.97</b>
<b>Balance 1st July 2017</b>		<b>\$ 10,775.83</b>
<b>Total</b>		<b>\$ 100,468.80</b>

<b>Total Payments</b>	<b>\$ 4,383.80</b>	<b>\$ 93,816.13</b>
<b>Balance 31st January 2018</b>		<b>\$ 6,652.67</b>
<b>Total</b>		<b>\$ 100,468.80</b>

**Bank Reconciliation**

Balance as per Bank Statement (copy attached)	\$ 6,652.67
Less un-presented cheques	
Cheque No.	\$ -

**Balance as at 31st January 2018**

**\$ -**  
**\$ 6,652.67**

**SAVINGS ACCOUNT  
RECEIPTS**

	JANUARY	Y.T.D.
Interest	\$ 0.43	\$ 4.32
Transfers In		\$ 10,000.00
<b>Total Receipts</b>	<b>\$ 0.43</b>	<b>\$ 10,004.32</b>
<b>Balance 1st July 2017</b>		<b>\$ 12,073.96</b>
<b>Total</b>		<b>\$ 22,078.28</b>

**PAYMENTS**

	JANUARY	Y.T.D.
Bank Charges		
Transfers Out		\$ 12,000.00
<b>Total Payments</b>	<b>\$ -</b>	<b>\$ 12,000.00</b>
<b>Balance 31st January 2018</b>		<b>\$ 10,078.28</b>
<b>Total</b>		<b>\$ 22,078.28</b>

**Bank Reconciliation**

Passbook Balance as at 31st January 2018

\$ 10,078.28

**TERM DEPOSIT  
RECEIPTS**

	JANUARY	Y.T.D.
Interest		\$ 570.12
Transfers In		\$ 30,000.00
<b>Total Receipts</b>	<b>\$ -</b>	<b>\$ 30,570.12</b>
<b>Balance 1st July 2017</b>		<b>\$ 40,611.07</b>
<b>Total</b>		<b>\$ 71,181.19</b>

**PAYMENTS**

	JANUARY	Y.T.D.
Bank Charges		
Transfers Out		
<b>Total Payments</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Balance 31st January 2018</b>		<b>\$ 71,181.19</b>
<b>Total</b>		<b>\$ 71,181.19</b>

**Bank Reconciliation**

Term Deposit Balance as at 31st January 2018

\$ 71,181.19

\$ -

**ACCOUNT SUMMARY**

Cheque Account	\$ 6,852.67
Savings Passbook	\$ 10,078.28
Term Deposit	\$ 71,181.19
<b>TOTAL 31st January 2018</b>	<b><u>\$ 87,912.14</u></b>

034/03948 009585



WELLINGTON SHIRE COUNCIL  
PO BOX 618  
MAFFRA VIC 3860



Your details at a glance

Account title WELLINGTON SHIRE COUNCIL-  
CAMERON SPORTING COMPLEXCOMMITTEE OF  
MANAGEMENT

Account summary

Statement period 1 Jan 2018 - 31 Jan 2018  
Statement number 227  
Opening balance on 1 Jan 2018 \$9,133.69  
Deposits & credits \$1,902.78  
Withdrawals & debits \$4,383.80  
Closing Balance on 31 Jan 2018 \$6,652.67

Any questions?

Contact Renee Vidler at 146 Johnson Street, Maffra 3860 on 03 5141 1999, or call 1300 BENDIGO (1300 236 344).

Bendigo Club Cheque Account

Date	Transaction	Withdrawals	Deposits	Balance
	<b>Opening balance</b>			<b>\$9,133.69</b>
1 Jan 18	Monthly Transaction Summary			
	CHEQUE WITHDRAWALS (8 @ 0.70)	5.60		
	<b>Total Transaction Fees</b>	<b>5.60</b>		
	ACCOUNT REBATE		5.60	
	<b>Total Rebates</b>		<b>5.60</b>	
	<b>Net Transaction Fees for December 17</b>	<b>0.00</b>		9,133.69
18 Jan 18	CHEQUE 1769	2,018.05		7,115.64
23 Jan 18	CHEQUE 1768	2,019.25		5,096.39
25 Jan 18	DEPOSIT - CHEQUE(S) #Chq:1		1,498.59	6,594.98
25 Jan 18	CHEQUE 1767	348.50		6,246.48
29 Jan 18	DIRECT CREDIT GYMNASTICS CLUB MAFFRA GYMNASTIC 0797055045		404.19	6,652.67
	<b>Transaction totals / Closing balance</b>	<b>\$4,383.80</b>	<b>\$1,902.78</b>	<b>\$6,652.67</b>

# CAMERON SPORTING COMPLEX

## Special Committee of Council

### MINUTES

MEETING DATE 22<sup>nd</sup> March 2018, 5.30pm  
Cameron Sporting Complex

Meeting Opened Time: 7:00pm

#### 1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		*
Peter Anderson	Chairperson	Community	*
Prue Berry	Vice Chairperson	Maffra Gymnastics	*
Pat Weatherley	Secretary	Maffra Junior Football	*
Anna Gaw	Treasurer	Community	*
Brad Spinner		Community	*
Tracy Cameron		Community	*
Timothy Kemp		Community	*
Drew Allman		Maffra Cricket	*
Yvonne Higgins		Maffra Basketball	*
Bronwyn Hillbrich		Maffra Hockey	*

Quorum Achieved?        Yes

Guests:        Nil

Declaration of Conflicts of Interest:        Nil

#### 2. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Y. Higgins        Seconded: A.Gaw        CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

#### 3. Business Arising from Previous Minutes

NIL

4. Correspondence In:

- Email from shire requesting trees to be pruned on Northern side of the complex to allow neighbour to erect fence
- Letter from shire regarding payment of water account

5. Correspondence Out :

Nil.

6. Reports

6.1 Chairperson's Report: Nil

6.2 Treasurer's Report: As tabled

Moved A. Gaw                      2<sup>nd</sup>:    A.Allman

6.3 User Group Reports

Gymnastics

- 3 girls qualified for Level 7 in Vic Championships which places them in the top 32 in the state
- 400 registered participants for gymnastics with more on the waiting list

Basketball

- Under 16 girls finished fifth in state championships
- Under 18 boys won 4<sup>th</sup> division in the state championships

Hockey

- 8<sup>th</sup> April 2018 celebrations for the 40<sup>th</sup> anniversary of the Maffra Hockey Club
- 70 players registered for the coming season

Junior Football

- Starts April 22<sup>nd</sup>
- 3 x Under 10's, 2 x under 12's, 2 x under 14 teams

Cricket

- 2nds runner up in Grand Final
- 4ths won the Grand Final
- Under 14's runner up in Grand Final
- Presentation night 24<sup>th</sup> March 2018

7. Volunteers

8. OHS / Risk / Facility Fault Report

9. New Rules of the Committee to be endorsed by Council

10. General Business:

- Requested quote from All Round Landscapes to install automated watering on Campbell St oval and Stadium Oval due to old pvc piping not coping with new sprinkler system and making it too labour intensive.
- Malcolm reported that the CSC building is included as a draft budget item for the WSC 2018/19 budget
- Request from the gymnastics to put paper towel and soap dispenser in the men's and disabled toilets and also a soap dispenser in the disabled toilets. Yvonne has mentioned she could assist with this and will talk with the gymnastics to organise.

11. Next Meeting Thursday 19<sup>th</sup> April 2018

Meeting Closed Time: 5.55pm

These minutes are:

Confirmed as true and correct on .....  
Date

Or

Corrections have been made and noted at the meeting on .....  
Date

Chairperson Signature.....

**CAMERON SPORTING COMPLEX - COMMITTEE OF MANAGEMENT**  
**FINANCIAL STATEMENT - MONTH ENDED 28TH FEBRUARY 2018**

**CHEQUE ACCOUNT**  
**RECEIPTS**

	FEBRUARY	Y.T.D.
<b>Wellington Shire:</b>		
Maintenance Grant		\$ 46,531.00
Audit Works		\$ 3,105.00
Reimburse Water		
<b>Reimbursements:</b>		
Basketball Association		\$ 10,797.25
Gymnastics		\$ 5,166.98
<b>Rentals:</b>		
Maffra Junior Football Club		
Maffra Hockey Club		
Maffra Cricket Club		\$ 6,615.00
Schools		
Miscellaneous Rentals		\$ 200.00
<b>Other Income:</b>		
Miscellaneous		
C Reimbursement		\$ 2,689.35
GST Collected on Receipts		\$ 2,588.39
Bank Interest		
<b>Transfers:</b>		
From Investment Acc		\$ 12,000.00
From Term Deposit		
<b>Total Receipts</b>	\$ -	\$ 89,692.97
<b>Balance 1st July 2017</b>		\$ 10,775.83
<b>Total</b>		\$ 100,468.80

**PAYMENTS**

	FEBRUARY	Y.T.D.
<b>Electricity - Reserve:</b>		\$ 5,972.26
Gippsland Water		\$ 1,617.95
Origin	\$ 83.65	\$ 269.42
<b>Stadium:</b>		
Origin	\$ 64.96	\$ 1,478.47
<b>Mowing Contract:</b>	\$ 1,835.68	\$ 14,595.90
<b>Contract Cleaning:</b>	\$ 1,388.78	\$ 14,014.03
<b>Maintenance:</b>		
Stadium	\$ 469.22	\$ 4,515.09
Reserve/Pavilion	\$ 290.91	\$ 6,894.91
<b>Miscellaneous:</b>		
Rubbish Collection	\$ 367.50	\$ 3,048.00
Toilet Supplies		\$ 650.56
Audit Costs		\$ 300.00
<b>Sundries:</b>		
PO Box Rental	\$ 115.45	\$ 115.45
Postage	\$ 18.19	\$ 54.55
Materials		
Equipment		
Bank Charges		\$ 1.40
<b>Other Expenses:</b>		
GST on Expenses	\$ 464.44	\$ 5,190.89
GST to Shire	\$ 367.57	\$ 573.60
<b>Transfer:</b>		
To Investment Account		\$ 10,000.00
Term Deposit		\$ 30,000.00
<b>Total Payments</b>	\$ 5,476.35	\$ 99,292.48
<b>Balance 31st January 2018</b>		\$ 1,176.32
<b>Total</b>		\$ 100,468.80

**Bank Reconciliation**

Balance as per Bank Statement (copy attached)		\$ 4,149.94
Less unrepresented cheques		
Cheque No. 1771	\$ 404.25	
1774	\$ 1,538.66	
1775	\$ 516.14	
1776	\$ 147.00	
1777	\$ 367.57	

**Balance as at 28th February 2018**

\$ 2,973.62  
\$ 1,176.32

**SAVINGS ACCOUNT****RECEIPTS**

	FEBRUARY	Y.T.D.
Interest	\$ 0.43	\$ 4.75
Transfers In		\$ 10,000.00
<b>Total Receipts</b>	<b>\$ 0.43</b>	<b>\$ 10,004.75</b>
<b>Balance 1st July 2017</b>		<b>\$ 12,073.96</b>
<b>Total</b>		<b>\$ 22,078.71</b>

**PAYMENTS**

	FEBRUARY	Y.T.D.
Bank Charges		
Transfers Out		\$ 12,000.00
<b>Total Payments</b>	<b>\$ -</b>	<b>\$ 12,000.00</b>
<b>Balance 28th February 2018</b>		<b>\$ 10,078.71</b>
<b>Total</b>		<b>\$ 22,078.71</b>

**Bank Reconciliation**

Passbook Balance as at 28th February 2018

\$ 10,078.71**TERM DEPOSIT****RECEIPTS**

	FEBRUARY	Y.T.D.
Interest		\$ 570.12
Transfers In		\$ 30,000.00
<b>Total Receipts</b>	<b>\$ -</b>	<b>\$ 30,570.12</b>
<b>Balance 1st July 2017</b>		<b>\$ 40,611.07</b>
<b>Total</b>		<b>\$ 71,181.19</b>

**PAYMENTS**

	FEBRUARY	Y.T.D.
Bank Charges		
Transfers Out		
<b>Total Payments</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Balance 28th February 2018</b>		<b>\$ 71,181.19</b>
<b>Total</b>		<b>\$ 71,181.19</b>

**Bank Reconciliation**

Term Deposit Balance as at 28th February 2018

\$ 71,181.19

\$ -

**ACCOUNT SUMMARY**

Cheque Account	\$ 1,176.32
Savings Passbook	\$ 10,078.71
Term Deposit	\$ 71,181.19
<b>TOTAL 28th February 2018</b>	<b>\$ 82,436.22</b>

03404234 009938



WELLINGTON SHIRE COUNCIL  
PO BOX 618  
MAFFRA VIC 3860



Your details at a glance

Account title WELLINGTON SHIRE COUNCIL-  
CAMERON SPORTING COMPLEXCOMMITTEE OF  
MANAGEMENT

Account summary

Statement period	1 Feb 2018 - 28 Feb 2018
Statement number	228
Opening balance on 1 Feb 2018	\$6,652.67
Deposits & credits	\$0.00
Withdrawals & debits	\$2,502.73
<b>Closing Balance on 28 Feb 2018</b>	<b>\$4,149.94</b>

Any questions?

Contact Renee Vidler at 146 Johnson Street, Maffra 3860 on **03 5141 1999**, or call **1300 BENDIGO** (1300 236 344).

Bendigo Club Cheque Account

Date	Transaction	Withdrawals	Deposits	Balance
<b>Opening balance</b>				<b>\$6,652.67</b>
1 Feb 18	<b>Monthly Transaction Summary</b>			
	CHEQUE WITHDRAWALS (3 @ 0.70)	2.10		
	<b>Total Transaction Fees</b>	<b>2.10</b>		
	ACCOUNT REBATE		2.10	
	<b>Total Rebates</b>		<b>2.10</b>	
	<b>Net Transaction Fees for January 18</b>	<b>0.00</b>		6,652.67
20 Feb 18	CHEQUE 1773	320.00		6,332.67
23 Feb 18	CHEQUE 1772	163.48		6,169.19
23 Feb 18	CHEQUE 1770	2,019.25		4,149.94
<b>Transaction totals / Closing balance</b>		<b>\$2,502.73</b>	<b>\$0.00</b>	<b>\$4,149.94</b>

Bendigo Bank suggests you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions are to be promptly reported to your branch. It is important that you notify Bendigo Bank of any disputed transactions as soon as possible as Bendigo Bank's ability to investigate disputed transactions and to subsequently process a chargeback in your favour is restricted by the time limits imposed under the operating rules of the applicable credit card scheme. If you wish to obtain further information about this product (including your chargeback rights) or you have a question or concern about your account or its operation please contact your local Bendigo Bank Branch (details supplied on the front of the statement).

**ITEM C5.2****MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: COMMUNITY AND CULTURE  
 ACTION OFFICER: MANAGER COMMUNITY WELLBEING  
 DATE: 5 JUNE 2018

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Engagement	Risk Management
		✓	✓	✓				✓	

**OBJECTIVE**

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 9 April 2018.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY****RECOMMENDATION**

***That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 9 April 2018.***

**BACKGROUND**

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

1. To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
2. To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community in line with Council policy and relevant Council strategic documents.
3. To keep the Council informed on the operations, improvements and advancements of the Maffra Recreation Reserve by forwarding copies of all minutes of all ordinary and extraordinary meetings and the Annual Report.
4. To set, maintain and collect appropriate user charges.
5. To ensure that the Maffra Recreation Reserve's capital assets are adequately maintained.
6. To provide advice to Council on matters relating to the Maffra Recreation Reserve.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

## **OPTIONS**

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 9 April 2018; or
2. Seek further information to be considered at a future Council Meeting.

## **PROPOSAL**

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's General Meeting held on 9 April 2018.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2017-21 Theme 2 Services and Infrastructure states the following strategic objective and related strategy:

Strategic Objective 2.2

*Council assets are responsibly, socially, economically and sustainably managed.*

Strategy 2.2.2

*Ensure that community facilities within the municipality continue to meet the expectations and service needs of all current and future residents.*

This report supports the above Council Plan strategic objective and strategy.

## **ENGAGEMENT IMPACT**

Meetings held by the Maffra Recreation Reserve Committee of Management are open to the public.

# MAFFRA RECREATION RESERVE Special Committee of Council MINUTES

09/4/2018, 7.30pm

Meeting room Maffra Recreation Reserve Function Centre

President Mat Coleman

Secretary Kath Coggan 0411 098 452

---

1. **Present** Steve Bragg, Kath Coggan, Lisa Ogilvie, Carmel Ripper, Jenny Toma, Cheryl Dowling, Vicki Hamilton, Grant Smith, Paul Bourke, Mark Hewlitt, Irene Crockford
2. **Apologies** Mat Coleman. Kevin Christensen, Paul Shelton

## **Declaration of Conflicts of Interest**

**Confirmation of Minutes of Previous Meeting Moved by Cheryl Dowling, seconded Irene Crockford**

**Business Arising from Previous Minutes.** Vicki Hamilton was present at March meeting Circus Royale was great. Appreciated the use of the secure back paddock. No yarding of animals needed. A couple of water leaks from tent pegs. Appreciated by all age groups. Mardi Gras profit \$390. Thanks to Paul for organizing the Rotary trailer for us.  
Band room curtains up,

## **CORRESPONDENCE IN**

Email from Wellington Shire re our emergency plan

Email from MFNC re CPI charges, developing a register of keys and a calendar re the usage of the Maffra Recreation Function Centre.

Shire Licence agreement for Blackies Paddock (Shane and Pauline Mackay)

Letter from Wellington Shire re naming of pavilion

Letter from Dramatic society requesting approval to place shipping container.

## **CORRESPONDENCE OUT**

Email to Wellington Shire with March minutes and Financial report

Email to MFNC with a calendar showing the Recreation Reserves usage.

Email to committee members re change of meeting date due to Easter

Email to user groups re the updated Drainage plan

## **TREASURER'S REPORT As tabled. REPORTS of User groups**

Kennel Club. Engaged 2 International judges from Ireland for 2019. Other judges will be from Australia.

Kennel Club concerned about the new drainage project not addressing their area. Feel that the Northern drain will still not be able to cope. They have moved a motion that in the event of a large rainfall, they will make the decision 4 days prior to the dog show to move it to KCC Park in Cranbourne. This will be a financial loss both to the Recreation Reserve and the town.

BAND ROOM Concerned that they often get to practice and find furniture left in their room, which they then have to move, encroaching on their practice time. Feel that the Band Room is often used as a storeroom. Also tables and chairs stacked up against their door, so they can't get in. As they don't have a key to the main room, this is a problem. ACTION The band room to be given a key to the main function area

MACMILLAN ROCKHOUNDS. All going well

AG SOCIETY AGM this week. Have attracted 4 new young committee members. There will be a calf show on April 22. Passed a motion at last meeting that they will not support cost overruns on the drainage project.

EGPHC State & National Dressage Champs – 14th & 15th April 2018. – will be held this weekend, including the Freestyle Under Lights. The grounds are looking fantastic and thanks to the Football/Netball Clubs for their amazing support and assistance prior to and for the forthcoming weekend, along with the other Reserve User Groups - it is greatly appreciated.

Grounds: Many thanks to Mark for the extra work he has put into the renewing of the trade area since the damage last December. The area is coming up nicely and due to this fact the OC have decided not to use it and leave it "blocked off" to ensure it is at its full potential for both the Kennel Club and the Ag Society in October. Thanks also for the repairs to the toilets near the club rooms. A reminder again regarding water still not available in club rooms.

MFNC Good win last week with 2 Junior and 2 Senior teams. Netball also successful. First home game on Saturday April 21<sup>st</sup>. 1 Netball shed suffered some wind damage, repaired. b A big thank you to Mark and his helpers for all their work around the grounds. MFNC need to send a letter to Rec Reseve committee re their plan to erect the media box. To date there is no official request. Media Box permit lodged with Wellington Shire. Discussion ensued whether it was the User group or the Rec Reserve committee who should lodge permit applications. Decided it was probably more efficient for the User group to lodge the permit but user groups must inform Rec Reserve committee of any proposed buildings.

Discussed letter from the MFNC re the following issues Compounding CPI charges. The treasurer pointed out that this was not a compounding situation. She has divided the annual CPI charge into 4 equal payments and added to their quarterly payment. A motion was put forward "that the MFNC pay the 2 outstanding invoices 163 and 164, \$157.30" Moved Steve Bragg, seconded Lisa Ogilvie. Carried

MFNC wish to compile a register as to how many function centre keys, user groups have. Was noted all user groups needed access to the function centre if they needed to use the Defibulator. ACTION Secretary to compile list

MFNC need a Function Centre usage calendar to ensure there are no double bookings ACTION Secretary has compiled a calendar of the total User group usage of the entire Maffra Recreational Reserve. This has been forwarded.

The MFNC now have a dedicated phone 0437 057 742 and the email address is [office@maffrafnc.com.au](mailto:office@maffrafnc.com.au). Request all invoices be emailed to reduce postage and delivery costs. WELLINGTON SHIRE. Councillor Ripper said she was enjoying listening to our user groups. Felt we were an enthusiastic group. Alerted us to the fact that she was always available for information and assistance.

FACILITY FAULTS REPORT. Registration for tractor still an issue. Mark working with Bodye Darville. Female toilets on George Street fixed. Repaired lights. Need to replace 2 lights. Ground fertilized 2 weeks ago. Volunteers have painted ticket box, bollards, doors. Need to replace a couple of doors. Need more paint. Need to pay \$150 to Marks future son in law for his labour. Door bent on the Male Western toilets. Gave key to Poultry. Organising with Red Cross re Defibulator training. Moved that the reports be accepted Vicki Hamilton, seconded Grant Smith

#### GENERAL BUSINESS

Drainage project. Wellington Shire furnished us with the latest update following our meeting on March 26<sup>th</sup>. This email has been sent to all committee members and user groups. Still concern over whether the current proposal will fix the problem especially the Northern drain which greatly impacts on the cattle pavilion. Still concern over the South-East corner with the water coming down Edward street. Agreed that it now needs to go to tender. ACTION Paul to liaise with Kath. Paul was fortunate to meet with Mark Benfield on Tuesday April 10. Below is a copy of their discussion.

To Paul,

Thank you for your time today. As per our meeting today can you confirm that the CoM is satisfied for us to progress with updating the construction drawings as per the below information. We meet with the engineer on Thursday morning so will need this confirmation before then.

#### Maffra Recreation Reserve – Drainage Project Scope

- Construction of spoon drain around perimeter of oval ensuring that recommended AFL Facilities Guidelines are met for run-off area (5+m from boundary line).
  - CoM preference is for the fence line to remain at its existing location with the spoon drain located at the fence. There is the understanding that the fence line may need to adjusted slightly in some instances.
- Addressing surface run-off from South East of reserve
  - CoM preference is to have a curb to achieve this within the facility, but are open to alternate solutions put forward by the engineer.
- Addressing low spots on the oval surface.
- Construction of grassed informal parking around the perimeter of the oval (including disabled/accessible parking).
- Construction of new oval perimeter fence (including 5 single gates and 4 double gates).
- Provision of seating spaced around oval perimeter.
- Construction of concrete pedestrian footpath network (extent will be dependent on tender outcomes)
  - Priority 1: Pavilion to Netball Courts
  - Priority 2: Main Entry to Pavilion
  - Priority 3: Netball Courts to Eastern Buildings
  - Priority 4: Pavilion to Eastern Buildings
- Integrating design with the new proposed commentary box.

CoM have raised concern that the pipe to the north that the drainage will be connected into won't have sufficient capacity to manage a major rain event. It is agreed that if this proves to be an issue that it will be addressed through broader street drainage solution.

Regards,  
Mark

With these amendments and assurances shown in red, especially with regard to the Northern drain, Paul and Kath gave the Wellington Shire the go ahead to put it to tender.

**Meeting closed. 8.50**

**Next Meeting Monday May 7<sup>th</sup>, 7.30 in the meeting room, Maffra Recreation centre**

10:56 AM  
16/06/14  
Cash Basis

**Maffra Recreation Reserve  
Profit & Loss  
March 2018**

	<u>Mar 18</u>	<u>Jul 17 - Mar 18</u>
<b>Income</b>		
Electricity contributions		
Maffra Football & Netball Club	1,391	5,309
Total Electricity contributions	1,391	5,309
Fundraising		
Mardi Gras	391	391
Total Fundraising	391	391
Hire of Reserve	1,091	1,318
Interest Received (Bendigo)	1	5
Rentals		
Camping (Kennel Club)	0	1,355
Casual (Motorhomes)	0	14
Maffra Football & Netball Club	0	7,500
Total Rentals	0	8,869
Wellington Shire		
Operating Grant	0	12,794
Total Wellington Shire	0	12,794
<b>Total Income</b>	<b>2,874</b>	<b>28,686</b>
<b>Expense</b>		
Bank Fees & Charges (Bendigo)	0	4
CFA Service	0	229
Cleaning of Reserve	0	153
Cleaning Supplies (Milestone)	0	46
Electricity & Gas (Origin)	0	5,622
Fuel and Oil		
Tractor/ Ride-On (MG Trading)	0	402
Total Fuel and Oil	0	402
Grounds (Sand)	0	1,014
Postage & Stationary (Aus Post)	206	388
Repairs and Maintenance		
(General)	362	362
Buildings (General)	0	198
Buildings (Glass & Glazing)	0	100
Buildings (Locksmith)	0	9
Buildings (Plumbing)	0	529
Buildings (Sewerage Pump)	0	754
Grounds (Brown Wigg)	0	173
Grounds (McCarthy Plumbers)	0	3,733
Grounds (Murray Goulburn)	0	23
Grounds (O'Brien Plumbing)	0	90
Grounds (Sand)	0	781

10:56 AM  
16/06/14  
Cash Basis

**Maffra Recreation Reserve  
Profit & Loss  
March 2018**

	<u>Mar 18</u>	<u>Jul 17 - Mar 18</u>
Grounds (Seed)	0	61
Tractor (Service)	0	702
Tractor / Ride On (Repairs)	75	528
<b>Total Repairs and Maintenance</b>	<b>437</b>	<b>8,043</b>
Waste Removal (Maffra Waste)	0	1,192
Water Rates (Gippsland Water)	357	1,069
Water Rates (SRW)	0	204
<b>Total Expense</b>	<b>1,000</b>	<b>18,368</b>
<b>Net Income</b>	<b>1,874</b>	<b>10,320</b>

10:46 AM  
16/06/14

**Maffra Recreation Reserve  
Reconciliation Summary**

Bendigo Bank - General Account, Period Ending 31/03/2018

Beginning Balance	43,199.79
<b>Cleared Transactions</b>	
Cheques and Payments - 10 items	-24,395.36
Deposits and Credits - 4 items	4,160.10
<b>Total Cleared Transactions</b>	<b>-20,235.26</b>
<b>Cleared Balance</b>	<b>22,964.53</b>
Register Balance as of 31/03/2018	22,964.53
<b>New Transactions</b>	
Cheques and Payments - 5 items	-2,762.88
<b>Total New Transactions</b>	<b>-2,762.88</b>
<b>Ending Balance</b>	<b>20,201.65</b>

10:46 AM  
16/06/14

**Maffra Recreation Reserve**  
**Reconciliation Summary**  
**Bendigo Bank - General Account, Period Ending 31/03/2018**

Beginning Balance	<u>43,199.79</u>
Cleared Transactions	
Cheques and Payments - 10 items	-24,395.36
Deposits and Credits - 4 items	<u>4,160.10</u>
Total Cleared Transactions	<u>-20,235.26</u>
 Cleared Balance	 <u><u>22,964.53</u></u>
 Register Balance as of 31/03/2018	 22,964.53
New Transactions	
Cheques and Payments - 5 items	<u>-2,762.88</u>
Total New Transactions	<u>-2,762.88</u>
 Ending Balance	 <u><u>20,201.65</u></u>



## D. URGENT BUSINESS



## E. FURTHER GALLERY AND CHAT ROOM COMMENTS

*Gallery comments are an opportunity for members of the public to raise any particular matter they wish. This allows those in the gallery to speak directly to councillors but is not a forum designed for open discussion or debate. We will listen respectfully to what you have to say and make the commitment that the Mayor will respond to you in writing within one week if required, and a copy of that response will be circulated to all councillors.*

*This is not a forum for members of the public to lodge complaints against individuals, including councillors and staff, particularly as that individual gets no public right of reply to any matter raised. We take complaints seriously, and in line with the guidance from the Victorian Ombudsman and the local Government Inspectorate, we request that any specific complaint against an individual be put in writing. This way, your concern can be properly dealt with while ensuring fairness to all parties concerned.*

*If you wish to speak, we remind you that this part of the meeting is being recorded and broadcast on our website. Council's official Minutes will record that you have spoken to Council and the subject you spoke to Council about but will not record specific comments. We ask you to state your name in full, where you are from, and you have three minutes*

Meeting declared closed at:   pm

The live streaming of this Council meeting will now come to a close.



**F. CONFIDENTIAL ATTACHMENT/S**

**F. CONFIDENTIAL ATTACHMENT/S**



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING  
5 JUNE 2018**

On this 22<sup>nd</sup> day of May 2018, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Arthur Skipitaris (Delegate) declare that the information contained in the attached document **2018-059 PANEL OF SUPPLIERS FOR AGENCY STAFF** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) contractual matters

A handwritten signature in black ink, appearing to be 'AS', is written over a horizontal dotted line. The signature is stylized and somewhat abstract.

.....  
**General Manager Corporate Services (Delegate)**



## G. IN CLOSED SESSION

# G. IN CLOSED SESSION

### COUNCILLOR

*That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:*

- a) personnel matters*
- b) the personal hardship of any resident or ratepayer*
- c) industrial matters*
- d) contractual matters*
- e) proposed developments*
- f) legal advice*
- g) matters affecting the security of Council property*
- h) any other matter which the Council or special committee considers would prejudice the Council or any person*

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IN CLOSED SESSION

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### COUNCILLOR

*That Council move into open session and ratify the decision made in closed session.*

*The live streaming of this Council meeting will now come to a close.*