



WELLINGTON

SHIRE COUNCIL

The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Civic Centre

Foster Street, Sale

Tuesday 7 April 2015, commencing at 1pm

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ORDINARY MEETING OF COUNCIL – 7 APRIL 2015

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Council Meeting Information

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER CORPORATE SERVICES

DATE:

7 APRIL 2015

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 17 March 2015 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 17 March 2015 as tabled.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S

ITEM A5**BUSINESS ARISING FROM PREVIOUS MEETING/S**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

7 APRIL 2015

ITEM	FROM MEETING	COMMENTS	ACTION BY
<p>Item 1 Gippsland Lakes</p> <p><i>That Council write a letter of support and budget submission to the Hon. Lisa Neville, Minister for Environment Water and Climate Change, outlining the outstanding work completed by the Gippsland Lakes Ministerial Advisory Committee (GLMAC) over the past two years. In recognising the enormous economic, social and environmental impact the health of the Gippsland Lakes has for all Victorians, Council urges the Andrews Labor Government to:</i></p> <ol style="list-style-type: none"> <i>1. Allocate \$8.5m to the health, management and sustainable development of the Gippsland Lakes through the Gippsland Lakes Environment Fund;</i> <i>2. Continue to improve the model of local coordination through the establishment of a new Gippsland Lakes Management Committee (potentially as a stand-alone public sector entity), with a charter to advise government and coordinate action and resources for the protection, development and management of the Gippsland Lakes, and</i> <i>3. Consider further advice on the evolution of the GLMAC model to improve the delivery of planning, management and community engagement for the Gippsland Lakes and ensure the coordinated delivery of government objectives for the Lakes.</i> 	17 February 2015	<p>A letter of support for the Gippsland Lakes Committee was posted to The Hon Lisa Neville MP on 23/02/2015.</p> <p><u>7 April 2015</u> Refer to letter attached</p>	General Manager Development



**Office of the Minister
Minister for Environment, Climate Change and Water**

Hon Lisa Neville MP

Ref: MIN001218



Cr Carolyn Crossley
Mayor
Wellington Shire Council
PO Box 506
SALE VIC 3850

8 Nicholson Street
East Melbourne Victoria 3002
Australia
PO Box 500
East Melbourne Victoria 8002
Australia
Telephone: +61 3 9637 9654
DX 210098



Dear Cr Crossley

GIPPSLAND LAKES MINISTERIAL ADVISORY COMMITTEE

Thank you for your letter dated 20 February 2015 addressed to Minister Neville regarding the Gippsland Lakes Ministerial Advisory Committee.

Your correspondence is currently under consideration and a response from the minister will be forthcoming shortly.

Yours sincerely

Hamish Park
Chief of Staff

02 / 03 / 2015





A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF AMENDMENT OR RESCISSION



A - PROCEDURAL

A8 NOTICE/S OF MOTION



A - PROCEDURAL

A9 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A9(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

7 MAY 2015

ITEM	FROM MEETING	COMMENTS	ACTION BY
Request to seal Carrs Creek Road, Longford	17 March 2015	Actioned: Refer to Item A9(3) below	Manager Built Environment

ITEM A9(2)**RECEIPT OF PETITION: CONCERNS REGARDING LONG GRASS ON THE ROAD, EAST END OF SLADE STREET AND NORTH TO RANKIN STREET, ALBERTON**

DIVISION: BUILT & NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER BUILT ENVIRONMENT
 DATE: 7 APRIL 2015

Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓							

OBJECTIVE

To present Council with a petition relating to concerns of long grass on the road, east end of Slade Street and North to Rankin Street, Alberton.

BACKGROUND

A petition containing seven signatures has been received by Council.

A copy of the petition is attached for Council information.

LEGISLATIVE IMPACT

Section L6.59 of Wellington Shire Council Processes of Municipal Government (Meetings and Common Seal) Local Law No 1 provides for petitions and joint letters:

“A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.”

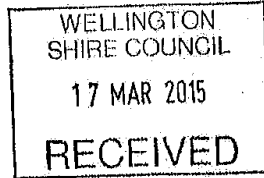
PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**RECOMMENDATION**

That Council receive the attached petition relating to concerns of long grass on the road, east end of Slade Street and North to Rankin Street, Alberton.

Irwin J Ramsay
Alberton, Victoria, 3971

February 13th, 2015

To:
Wellington Shire Council
PO Box 506
Sale, Victoria, 3850



Dear Councillors & By-laws Officers,

We, the undersigned wish to bring to your attention long grass on the road, East end of Slade Street and North to Rankin Street, Alberton.

This is a Wellington Shire responsibility and you have failed to do something about it for a number of years. Many phone calls have been made to your office without response and we feel it is time this matter was rectified.

Yours Sincerely,

PETER STARRS
ROSS BOYD
VALERIE COLBERT
PETER BETTERIDGE
MICHELLE TRAVERS
Richard Travers
SCOTT JOHNSTON

ALBERTON
ST ALBERTON
ALBERTON
ALBERTON
ST ALBERTON
ST. ALBERTON
" "

ITEM A9(3)**RESPONSE TO PETITION: REQUEST TO SEAL CARRS CREEK ROAD**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 7 APRIL 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓				✓	✓				

OBJECTIVE

To consider and respond to the petition received by Council at its meeting of 17 March 2015, requesting the sealing and improved maintenance of Carrs Creek Road, Longford.

BACKGROUND

Council received a petition at its meeting of 17 March 2015 requesting the sealing of a section of Carrs Creek Road, Longford.

Carrs Creek Road presently has an unsealed gravel pavement. The road includes a 4.62km long segment with a road hierarchy of Local Access A and 2.80km long segment with a road hierarchy of Local Access B. The total maintained length is 7.42km, which is inspected, repaired and maintained in line with Councils Road Management Plan. Beyond this extent the road reserve continues however has not been determined as reasonably required for general public use and therefore is not maintained by Council.

Carrs Creek Road has 16 properties abutting over the 7.42km long maintained length with access to residential dwellings and a number of other rural properties. A traffic survey conducted between 18 March and 24 March 2015 indicated average daily traffic to be 86 vehicles per day.

There are small amounts of pine plantation which abut Carrs Creek Road and a rear access point to Esso's Longford oil and gas facility. While Carrs Creek Road is not identified as a heavy vehicle route, it is not restricted to general mass limit vehicles and these specific activity centres, in addition to the general agricultural activities in the area, may generate heavy vehicle traffic. The traffic survey conducted between 18 March 2015 and 24 March 2015 indicated all heavy vehicles, light rigid vehicles and greater, to represent 11% of traffic, an average of 10 vehicles per day over this period.

An inspection was undertaken on 17 March 2015 by Council staff. The road pavement was generally found to be in good condition. There were no defects observed for the road pavement or vegetation which exceeded Road Management Plan intervention levels. Maintenance activities including grading were last completed on 18 February 2015, approximately 1 month prior to this inspection.

The sealed approach to Seaspray Road was found to have loose material which exceeded Road Management Plan intervention levels. Subsequently this defect has been recorded and will be responded to in line with standard Road Management Plan processes.

As Seaspray Road is an arterial road, Vicroads is the Coordinating Road Authority and predominant stakeholder for the intersection and controls.

OPTIONS

Council has the following options:

1. Make provision within future year's capital works programs to construct and seal Carrs Creek Road, as requested by the petitioners; or
2. Continue to maintain Carrs Creek Road in line with the current Road Management Plan; and
3. Advise Vicroads of the petitioners concerns in relation to the intersection with Carrs Creek Road and Seaspray Road

PROPOSAL

1. Continue to maintain Carrs Creek Road in line with the current Road Management Plan; and
2. Advise Vicroads of the petitioners concerns in relation to the intersection with Carrs Creek Road and Seaspray Road

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest"

FINANCIAL IMPACT

The sealing of Carrs Creek Road as requested by the petitioners would cost an estimated \$150,000 per kilometre. This amounts to a total cost of approximately \$1.11M for the full 7.4km length of the road.

There is no provision for this project within the current capital works program.

The average annual gravel road maintenance cost for Carrs Creek Road is approximately \$3,000 per kilometre of road, or \$22,200 in total. Appropriately constructing and sealing the road would provide an anecdotal reduction in annual maintenance cost to approximately \$500 per kilometre or \$3,700 in total.

Based on a 60 year period and opportunity interest rate of 6%, the Net Present Value (NPV) of constructing and sealing Carrs Creek Road is an expense of approximately \$1.198M. This considers resealing every 15 years and a maintenance cost reduction to \$500 per kilometre per year.

Based on the same period and opportunity interest rate, the NPV of continuing to maintain Carrs Creek Road as a gravel road is an expense of approximately \$672,500. This considers reconstructing its gravel pavement every 15 years and continuing to maintain it at an annual cost of \$3000 per kilometre.

The approximate financial impact between these two scenarios over a 60 year period is estimated to be \$525,000 at today's value, in favour of maintaining Carrs Creek Road as a gravel road.

COUNCIL PLAN IMPACT

The Council Plan 2013-2017 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

RESOURCES AND STAFF IMPACT

The proposal can be undertaken within existing allocated resources.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council writes to the head petitioner advising that Council will continue to maintain Carrs Creek Road in line with its Road Management Plan; and***
- 2. Council write to VicRoads and provide a copy of the petition for their consideration, in relation to the intersection of Carrs Creek Road and Seaspray Road.***

Immediate Attention! To the Wellington Shire, Council regarding the appalling condition of Carrs Creek Road.

We the residents and rate payers are living on and using this badly corrugated road every day, have extremely great concerns for the safety of our families and ourselves using this road in its condition, plus the ongoing costs of repair work to our vehicles, because of its disgraceful, disgusting condition.

We lose control of our vehicles in the deep corrugated channels trying to avoid the extreme shaking of our vehicle and by trying to find a smoother part on the road to travel on, only to be thrown into another deep corrugated channel, and then trying to travel on the side of the road our vehicle loses control in the loose gravel and mud. Then in reaching the T-intersection of Carrs Creek Road and Seaspray Road there has been a patch of bitumen laid on the end of Carrs Creek Road, which has loose gravel all over it, that is very dangerous when we go to brake as the vehicle starts to skid and slide into the oncoming traffic of a busy Seaspray road.

The Wellington Shire are fully aware of the Heavy Trucks and pup trailers that are using Carrs Creek Road 7 days a week, day and night non stop.

None of the residents received a letter of approval regarding the Heavy Trucks using Carrs Creek Road, The noise, the dust and the damage to the road are extreme caused by the Trucks and pup trailers on Carrs Creek Road. So why was there no Notice available to the residents and rate payers of Carrs Creek Road?

Where lies the responsibility for this, as it is ongoing the noise late at night from the trucks is very loud and annoying. We are not asking!

SEAL CARRS CREEK ROAD as it is the only answer to this problem, for the safety of our families and ourselves.

Thank you for your time, and remember every year our rates have gone up and up.

We the very concerned and frustrated residents and rate payers of Carrs Creek Road in and of the Wellington Shire Council.

E. Schneider

IAN MACLEOD

Graham Brown

GEORGE FAKHRI

Michael Forrest

RORY NIKOLAJEW

Shane Gunston

Carmie Gunston

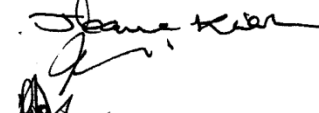
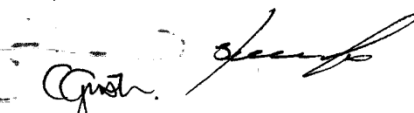
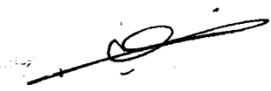
Joanne Kiehn

Jürgen Kiehn

JAMES STEVENS

Kim Macdonald

Kelsey Roberts



27/01/2015

Mr & Mrs Wright
A.E. Wright

1/11

Mr. Damian Hillier

Ms Julia Clare

T Forster

ccc

reva

Lachie Merryn James Stevens

Trevor Faint

Mrs Sherree Moyes

Mr Mark Moyes -

Jony & Angela -

27/01/2015

RJ MacLeod

Peter Lupton

Mr. A W MacLeod

Mr. S.R. Issell

10.11.15 R Kemp

Ms Rhonda Kemp - 2

Ms Ann Arney

(Working 3 days weekly, helping Kellie Wright) ← A. Arney

Brendan Bullen

Chris Gow-Brown

Helen Manning

David Woodcock - I USE THIS ROAD AS MY MECHANICS SHOP IS THERE

Keegan McLachlan - I use this road everyday for work

Daniel Hadden - I work up this road everyday.

Lucas Mills - I work up here use road on regular basis.

Nathan Stephenson - I work up on the Road Regularly.



A - PROCEDURAL

A10 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

ITEM A11

GALLERY COMMENTS

DIVISION:

CHIEF EXECUTIVE OFFICER

ACTION OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

7 APRIL 2015



A - PROCEDURAL

A12 QUESTIONS ON NOTICE

ITEM A12(1)

OUTSTANDING QUESTIONS ON NOTICE

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

7 APRIL 2015

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



A - PROCEDURAL

A13 MAYOR'S REPORT

A Mayor's Report is due to be presented on the 21 April 2015.



A - PROCEDURAL

A14 YOUTH COUNCIL REPORT

Youth Council will present a report to Council at the 21 July 2015 Council meeting.



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER



C2 - REPORT

GENERAL MANAGER CORPORATE SERVICES

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES

DATE: 7 APRIL 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assembly of Councillor records received during the period 11 March 2015 to 24 March 2015.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record to be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 11 March 2015 to 24 March 2015.

Assembly of Councillors summary of reports received between 11 March 2015 to 24 March 2015		
Date	Matters considered	Councillors and officers in attendance
17 March 2015	1. Councillors Diary Meeting	Councillors Crossley, Cleary, Davine, McCubbin, Mclvor, Wenger, Rossetti Gail Hogben, Executive Assistant
17 March 2015	1. Pre Council Meeting Agenda 2. Cultural Facility Hierarchy 3. North Sale Online Development Plan 4. Budget Rating Strategy 5. Port Albert Planning Controls Review 6. Budget Savings	Councillors Crossley, Cleary, Hole, Davine, McCubbin, Mclvor, Wenger, Rossetti, Duncan (Items 4,5,6) David Morcom, Chief Executive Officer Arthur Skipitaris, General Manager Governance Glenys Butler, General Manager Liveability Chris Hastie, General Manager Built & Natural Environment John Websdale, General Manager Development Lesley Fairhall, Manager Finance (Items 4 & 6)) Sharon Houlihan, Manager Healthy Lifestyles (Item 2) Geoff Hay, Coordinator Community Committees (Item 2) Joshua Clydesdale, Manager Land Use Planning (Item 3) Barry Hearsey, Coordinator Strategic Planning (Items 3 & 5)

Assembly of Councillors summary of reports received between 11 March 2015 to 24 March 2015		
Date	Matters considered	Councillors and officers in attendance
		Narelle Stevens, Coordinator Rates & Valuations (Item 4) Ben Proctor, Strategic Planner (Item 5) Katy Cummins, Coordinator Media & Public Relations (Item 6)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records and seek further information for consideration of a future Council meeting.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 11 March 2015 to 24 March 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached Assembly of Councillors records received during the period 11 March 2015 to 24 March 2015.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

17/03/2015

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	√		Cr McCubbin	√	
Cr Rossetti	√		Cr Mclvor	√	
Cr Cleary	√		Cr Wenger	√	
Cr Davine	√		Cr Hole		√
Cr Duncan		√			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	√		G Butler, GML		
C Hastie, GMB&NE			J Websdale, GMD		
A Skipitaris, GMCS					

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Gail Hogben	1		

3. Matters/Items considered at the meeting (list):

1. Councillors' Diary Meeting

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

17/03/2015

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Rossetti	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger	✓	
Cr Davine	✓		Cr Hole	✓	
Cr Duncan (Items 4 - 6)	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GML	✓	
A Skipitaris, GMCS	✓		J Websdale, GMD	✓	
C Hastie, GMB&NE	✓				

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Sharon Houlihan, Manager Healthy Lifestyles	2	Geoff Hay, Coordinator Community Committees	2
Joshua Clydesdale, Manager Land Use Planning	3	Barry Hearsey, Coordinator Strategic Planning	Items 3 & 5)
Lesley Fairhall, Manager Finance	Items 4 & 6)	Narelle Stevens, Coordinator Rates & Valuations	4
Ben Proctor, Strategic Planner	5	Katy Cummins, Coordinator Media & Public Relations	6

3. Matters / Items considered at the meeting (list):

- | | |
|--|---|
| 1. Pre Council Agenda Meeting | 4. Budget Rating Strategy |
| 2. Cultural Facility Hierarchy | 5. Port Albert Planning Controls Review |
| 3. North Sale Outline Development Plan | 6. Budget Savings |

4. Conflict of Interest disclosures made by Councillors:

Nil

ITEM C2.2**REMUNERATION COMMITTEE MINUTES**

DIVISION: CORPORATE SERVICES
 ACTION OFFICER: GENERAL MANAGER CORPORATE SERVICES
 DATE: 7 APRIL 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓	✓					

OBJECTIVE

To note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 3 March 2015.

OPTIONS

Council has the following options:

1. To note and receive the Remuneration Committee Meeting Minutes held on 3 March 2015 and endorse the actions from the meeting, or
2. To not note and receive the Remuneration Committee Meeting Minutes held on 3 March 2015 or endorse the actions from the meeting and seek further information for consideration at a future Council meeting.

PROPOSAL

It is proposed that:

1. Council note and receive the Remuneration Committee Meeting Minutes held on 3 March 2015 as attached; and
2. Council endorse the actions from the Remuneration Committee meeting held on 3 March 2015 as detailed in the attached minutes.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts in terms of alignment with Council policy direction to ensure maintenance of open governance in relation to Councillor benefits.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council note and receive the Remuneration Committee Meeting Minutes held on 3 March 2015 as attached; and***
- 2. Council endorse the actions from the Remuneration Committee meeting held on 3 March 2015 as detailed in the attached minutes.***



REMUNERATION COMMITTEE MINUTES

Tuesday 3 March 2015 – 9am CEO's Meeting Room

MINUTES

PRESENT Councillor John Duncan (Chair)
Councillor Peter Cleary
Councillor Malcolm Hole
David Morcom (Chief Executive Officer)
Arthur Skipitaris (General Manager Corporate Services)

APOLOGIES: Nil

DECLARATION OF CONFLICTS OF INTEREST:

No Conflicts of Interest were declared.

1. Councillor Costs and Reimbursements

- Councillor Expense Report January 2015
- Councillor Expense Report YTD as at 31 January 2015; and
- Councillor Support Budget Report YTD as at 31 January 2015

Discussion: Financials reviewed by all in attendance. There was nothing deemed to be excessive and all accepted.

Action: General Manager Corporate Services undertook to check the definition of and inclusions in "Meeting Costs" as detailed in the expense summary and report back at the next Remuneration Committee meeting.

2. General Business

N/A

The Meeting closed at 9.15am

Attachments:

1. Councillor Costs and Reimbursements Summaries
 - (a) Councillor Expense Report for the month of January 2015
 - (b) Councillor Expense Report YTD as at 31 January 2015
 - (c) Councillor Support Budget Report as at 31 January 2015

Attachment 1(a) Councillor Expense Report for the month of January 2015

Councillor Expenses and Reimbursements - JANUARY 2015										
	Cr Rossetti	Cr Crossley	Cr McCubbin	Cr Hole	Cr Cleary	Cr McIvor	Cr Davine	Cr Wenger	Cr Duncan	TOTAL
<i>Allowances</i>										
Councillor Allowance	1,977.30	-	1,977.30	1,977.30	1,977.30	1,977.30	1,977.30	1,977.30	1,977.30	15,818.40
Mayoral Allowance		6,118.10								6,118.10
	1,977.30	6,118.10	1,977.30	1,977.30	1,977.30	1,977.30	1,977.30	1,977.30	1,977.30	21,936.50
<i>Expenses</i>										
Travel allowance				397.70						397.70
Remote Area allowance										-
Conferences										-
Training										-
Meeting costs (Meals, accomodation & travel related eq trains, taxis etc)				19.67						19.67
Mobile phone	37.34	49.20	43.49	77.65	37.76	47.90	36.71	54.75	36.92	421.72
Internet			59.09	59.09		34.50	93.59	93.59	93.59	433.45
Childcare expenses										-
Office expenses / Other		1.40							1.40	2.80
Motor Vehicle Expenses		8.51						10.36		18.87
	37.34	59.11	102.58	554.11	37.76	82.40	130.30	158.70	131.91	1,294.21
<i>Reimbursements</i>										
From external parties										-
Conferences										-
Councillor mobile phone										-
	-	-	-	-	-	-	-	-	-	-
NET COST TO COUNCIL	\$ 2,014.64	\$ 6,177.21	\$ 2,079.88	\$ 2,531.41	\$ 2,015.06	\$ 2,059.70	\$ 2,107.60	\$ 2,136.00	\$ 2,109.21	23,230.71
COUNCILLOR-RELATED EXPENDITURE										
Council meeting expenses		-								
Council support/Floral Tributes		-								
Community Group Contributions		-								
Civic Functions		(411.83)								
Subscriptions and Publications										
		(411.83)								
NOTE:										
Office expenses/Other includes items such as; parking, stationery, babysitting and other small miscellaneous items										
Council meeting expenses include items such as meals, Councillor Kitchen, Advertising etc.										
Cr Crossley was appointed as the Mayor on 5/11/2014.										

Attachment 1(b) Councillor Expense Report YTD as at 31 January 2015

Councillor Expenses and Reimbursements - YTD JANUARY 2014-15										
	Cr Rossetti	Cr Crossley	Cr McCubbin	Cr Hole	Cr Cleary	Cr McIvor	Cr Davine	Cr Wenger	Cr Duncan	TOTAL
<i>Allowances</i>										
Councillor Allowance	8,078.04	8,818.62	16,896.60	16,896.60	16,896.60	16,896.60	16,896.60	16,896.60	16,896.60	135,172.86
Mayoral Allowance	27,286.31	24,994.55								52,280.86
	35,364.35	33,813.17	16,896.60	16,896.60	16,896.60	16,896.60	16,896.60	16,896.60	16,896.60	187,453.72
<i>Expenses</i>										
Travel allowance		2,136.18	1,007.17	3,474.52	976.20		158.55		673.47	8,426.09
Remote Area allowance				120.00				1,600.00		1,720.00
Conferences	1,415.11			455.75			552.91	3,504.43	130.30	6,058.50
Training		429.94								429.94
Meeting costs (Meals, accomodation & travel related eq trains, taxis etc)	1,918.47	515.65	68.18	1,844.21		224.89	224.23	118.18		4,913.81
Mobile phone	405.49	336.98	283.86	638.51	259.58	328.92	263.58	510.15	257.70	3,284.77
Internet			413.63	413.63		241.50	655.13	655.13	655.57	3,034.59
Childcare expenses	972.73						929.45			1,902.18
Office expenses / Other		85.40							15.40	100.80
Motor Vehicle Expenses (Council allocated)	1,645.85	564.87						2,035.04		4,245.76
	6,357.65	4,069.02	1,772.84	6,946.62	1,235.78	795.31	2,783.85	8,422.93	1,732.44	34,116.44
<i>Reimbursements</i>										
From external parties	-	-	-	-	-	-	-	-	-	-
Conferences	-	-	-	(210.91)	-	-	-	-	-	(210.91)
Councillor mobile phone	-	-	-	-	-	-	-	-	-	-
	-	-	-	(210.91)	-	-	-	-	-	(210.91)
NET COST TO COUNCIL	\$ 41,722.00	\$ 37,882.19	\$ 18,669.44	\$ 23,632.31	\$ 18,132.38	\$ 17,691.91	\$ 19,680.45	\$ 25,319.53	\$ 18,629.04	221,359.25
COUNCILLOR-RELATED EXPENDITURE										
Council meeting expenses		4,236.48								
Council support/Floral Tributes		509.09								
Community Group Contributions		-								
Civic Functions		7,930.55								
Subscriptions and Publications		-								
		12,676.12								
NOTE:										
Office expenses/Other includes items such as; parking, stationery, babysitting and other small miscellaneous items										
Council meeting expenses include items such as meals, Councillor Kitchen, Advertising etc.										
Cr Crossley was appointed as the new mayor on 5/11/2014.										

Attachment 1(b) Councillor Expense Report YTD as at 31 January 2015

Wellington Shire Council							
Councillors							
01100. Councillors							
1120. Councillor Support Sub Account							
Activity Details							
For Period January							
Activity	Ledger Code	2014/ 15 Adopted Budget	2014/ 15 Adjusted Budget	YTD Actuals (incl oncosts)	YTD Budgets	YTD Variance	Commitments
0140. Councillor Travel Allowance	03.01100.1120.0140	20,000	20,000	10,146.09	9,996	(150)	0
0185. Telephone Mobile	03.01100.1120.0185	6,180	6,180	3,284.77	3,605	320	0
0191. Council Meetings	03.01100.1120.0191	13,400	13,400	4,032.90	6,696	2,663	584
0192. Councillor Training	03.01100.1120.0192	5,000	5,000	429.94	2,500	2,070	0
0193. Councillor Conferences	03.01100.1120.0193	18,000	18,000	5,963.06	9,000	3,037	0
0230. Meeting Costs	03.01100.1120.0230	7,000	7,000	5,076.96	3,498	(1,579)	0
0235. Childcare Expenses	03.01100.1120.0235	10,300	10,300	1,902.18	5,150	3,248	0
0250. Accommodation	03.01100.1120.0250	1,000	1,000	95.45	500	405	0
0265. Councillors Allowance	03.01100.1120.0265	204,510	204,510	135,172.86	135,585	412	0
0274. Floral Tributes	03.01100.1120.0274	1,000	1,000	509.09	500	(9)	50
0294. Mayoral Allowance	03.01100.1120.0294	79,100	79,100	52,280.86	52,440	159	0
0300. Office Expenses	03.01100.1120.0300	1,550	1,550	141.24	903	762	245
0316. Subscriptions & Publications	03.01100.1120.0316	450	450	0.00	450	450	0
0324. Community Groups Contributions	03.01100.1120.0324	5,000	5,000	0.00	2,500	2,500	0
0351. Civic Functions	03.01100.1120.0351	19,300	19,300	7,930.55	9,000	1,069	0
0355. Internet Services	03.01100.1120.0355	5,360	5,360	3,034.59	3,122	87	0
0500. Vehicle & Plant E Tag Fees	03.01100.1120.0500	300	300	169.42	175	6	0
0503. Vehicle & Plant Fuel & Oil	03.01100.1120.0503	5,165	5,165	2,132.75	2,580	447	0
0504. Vehicle & Plant Registration	03.01100.1120.0504	1,680	1,680	1,133.04	1,680	547	0
0505. Vehicle & Plant Maintenance	03.01100.1120.0505	1,545	1,545	177.73	903	725	0
0514. Vehicle & Plant Miscellaneous	03.01100.1120.0514	1,080	1,080	90.00	540	450	0
0516. Vehicle & Plant Insurance	03.01100.1120.0516	730	543	542.82	543	0	0
2101. Inc - Misc Incomings	03.01100.1120.2101	0	0	(210.91)	0	211	0
Grand Total		407,650	407,463	234,035.39	251,866	17,831	879



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**PLANNING DECISIONS AND 2014 CUSTOMER SURVEY RESULTS**

DIVISION: DEVELOPMENT

ACTION OFFICER: MANAGER LAND USE PLANNING

DATE: 7 APRIL 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of February 2015 for information.

To provide Council with the results of the 2014 customer satisfaction survey for the statutory planning service.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 February and 28 February 2015 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly Planning Permit Activity Reporting data).

It was also considered appropriate to provide Council with the results of a survey sent to 2014 statutory planning applicants and objectors (refer to Attachment 3). The key purpose of the survey was to obtain feedback on the level of customer satisfaction with Council's statutory planning service to help identify opportunities for improvement and process change.

The 2014 applicant survey was sent to 260 planning permit applicants, with a response rate of 17% (46 completed surveys). The 2014 objector survey was sent to 75 objectors, with a return rate of 16% (12 completed surveys).

As shown in Attachment 3, the survey results are very positive overall, although it is recognised that there is opportunity for continuous improvement and given the often emotive and controversial nature of planning it is extremely difficult to keep everyone satisfied. Question 14 of the applicant survey, for example, shows that 42.6% of survey respondents considered that the overall experience dealing with Council's planning department was 'excellent' and a further 42.6% rated the service as 'good'. With the objector survey, the same question resulted in the majority of respondents (45.5%) rating the overall experience as 'good'.

The survey results will now be used as a benchmark for further customer satisfaction surveys and to continue to refine and improve customer service and statutory planning processes.

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report on recent planning permit trends and planning application determinations between 1 February and 28 February 2015.

That Council note the results of the 2014 statutory planning applicant and objector survey.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits and notices of decision to grant a planning permit. This monthly report also communicates the results of the 2014 statutory planning applicant and objector survey.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy and the requirements of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

"Appropriate and forward looking land use planning that incorporates sustainable growth and development."

Strategy 5.2

"Provide user friendly, accessible planning information and efficient planning processes."

This report supports the above Council Plan strategic objective and strategy.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council note the report on recent planning permit trends and Planning Application Determinations between 1 February and 28 February 2015; and*
- 2. Council note the results of the 2014 statutory planning applicant and objector survey.*

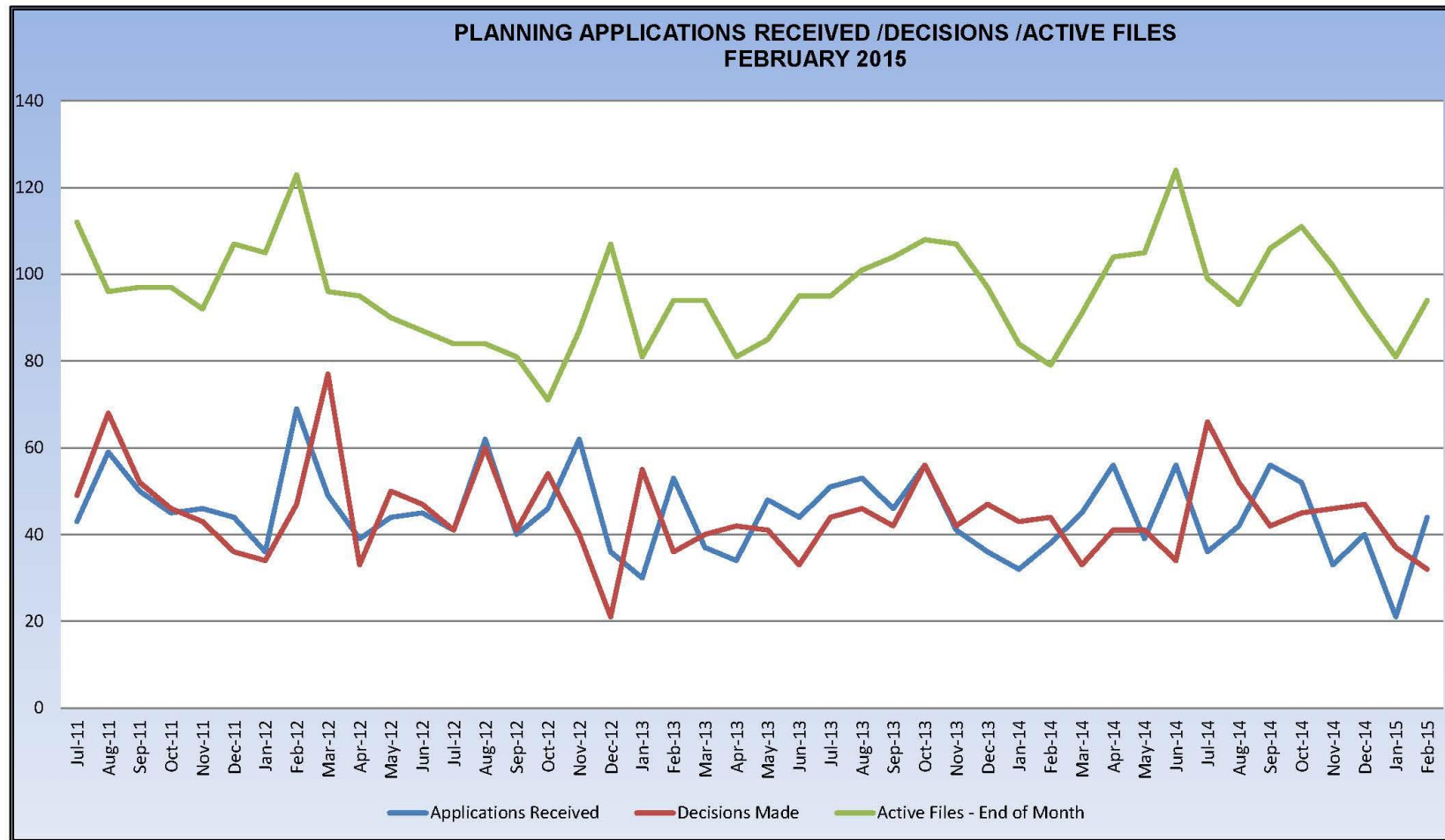
PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/02/2015 AND 28/02/2015

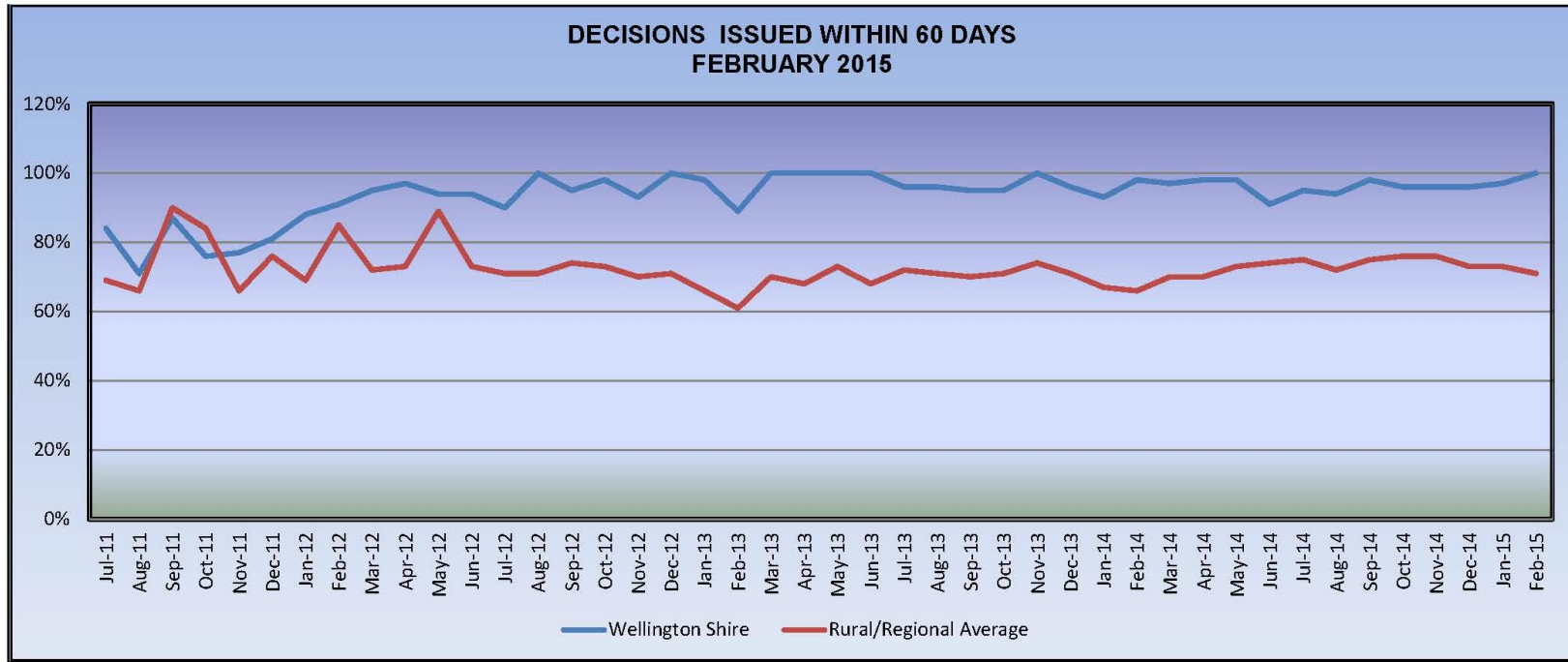
Application No/Year	Date Received	Property Title & Address	Proposal	Status
1565-2/1998	7/01/2015	Assessment No. 208504 CA: 13 SEC: 5 210 WILLUNG RD ROSEDALE	Amendment to permit for keeping of greyhounds.	Permit Issued by Delegate of Resp/Auth 24/02/2015
71-2/2006	18/02/2015	Assessment No. 278481 LOT: 1 TP: 2167P 71 TARRAVILLE RD PORT ALBERT	Amendment to permit for an on premises liquor licence.	Permit Issued by Delegate of Resp/Auth 24/02/2015
393-3/2012	29/01/2015	Assessment No. 17418 LOT: 1 PS: 514894N 299-301 YORK ST SALE	Amendment to permit for alterations to carsales dealership.	Permit Issued by Delegate of Resp/Auth 13/02/2015
33-2/2013	18/12/2014	Assessment No. 345090 CA: 20B BRIAGOLONG RD BRIAGOLONG	Buildings & works for a telecommunications facility (NBN & Telstra)	Permit Issued by Delegate of Resp/Auth 16/02/2015
399-2/2013	21/01/2015	Assessment No. 103895 CA: 40 SEC: G 243 NAMBROK HALL RD NAMBROK	Amendment to permit for FZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 27/02/2015
161-1/2014	16/05/2014	Assessment No. 192039 CA: 6 SEC: 2 62-64 PRINCE ST ROSEDALE	Use and development for 2 shops with dwellings above and a canopy.	Withdrawn 6/02/2015
279-1/2014	28/08/2014	Assessment No. 112060 CA: 81 RIVER RD TOONGABBIE	Use and development of land for animal husbandry/dwelling.	Permit Issued by Delegate of Resp/Auth 5/02/2015
293-1/2014	4/09/2014	Assessment No. 393769 PCA: 58A HURLEY RD GLENMAGGIE	Use & development of a dwelling & removal of native veg <40ha.	Permit Issued by Delegate of Resp/Auth 6/02/2015
312-1/2014	17/09/2014	Assessment No. 51953 LOT: 2 PS: 211470A 13 RHODES DVE SALE	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 12/02/2015
329-1/2014	1/10/2014	Assessment No. 325811 LOT: 2 PS: 220461 445 BULL PLAIN RD LICOLA NORTH	FZ subdivision of the land into 3 lots.	Permit Issued by Delegate of Resp/Auth 26/02/2015
348-1/2014	15/10/2014	Assessment No. 105585 PTL: 10 PS: 5590 1,298 SALE-COWWARR NAMBROK	Buildings and works associated with a telecommunications facility.	Permit Issued by Delegate of Resp/Auth 25/02/2015

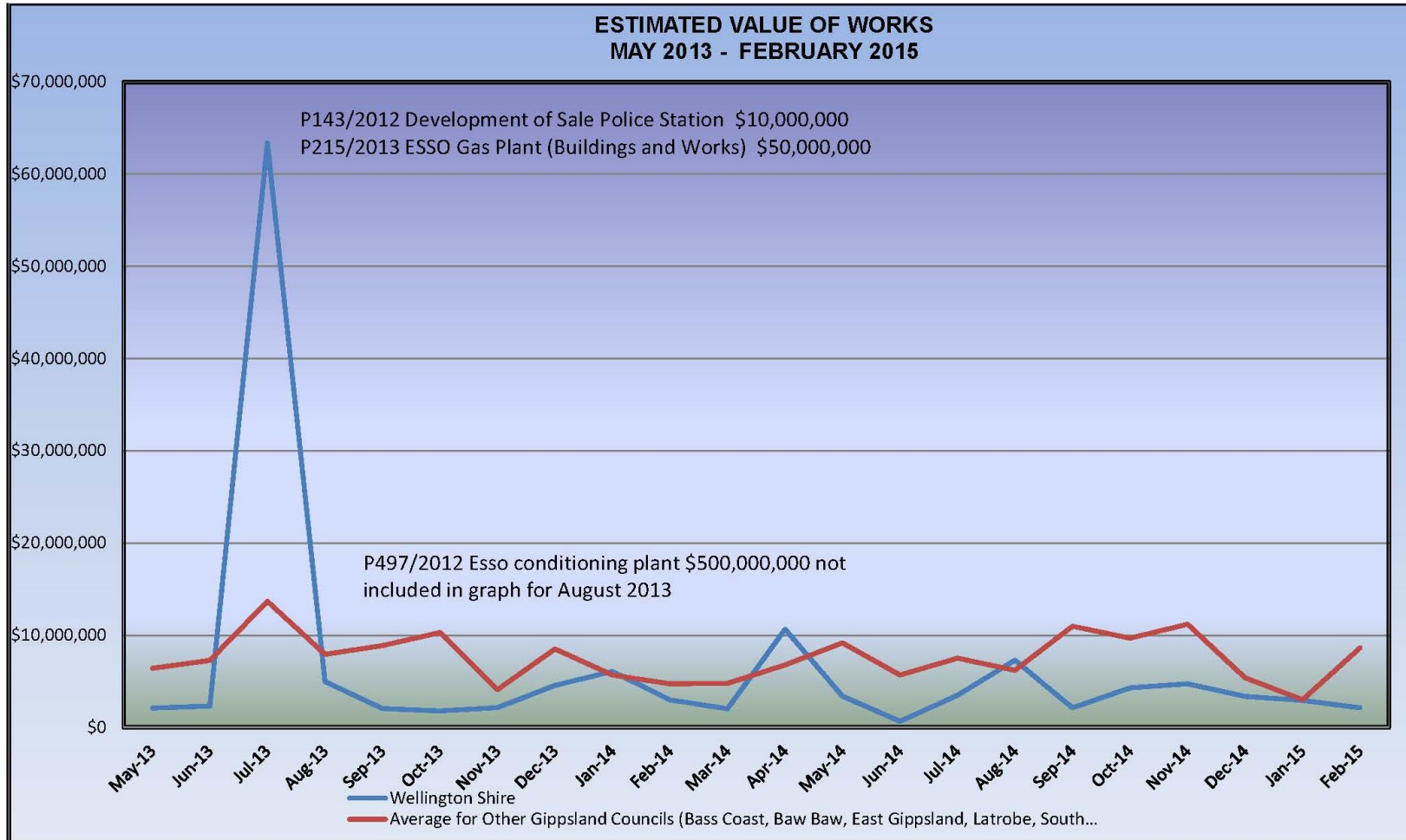
Application No/Year	Date Received	Property Title & Address	Proposal	Status
357-1/2014	27/10/2014	Assessment No. 221663 LOT: 1143 PS: 52648 23 SUNBURST AVE GOLDEN BEACH	Development of a dwelling and shed & the removal of Native Vegetation.	Withdrawn 6/02/2015
368-1/2014	31/10/2014	Assessment No. 282962 LOT: 1 TP: 744656H OLD PORT FORESHORE PORT ALBERT	Use & development of a dwelling, garage, removal of native veg <40ha.	Permit Issued by Delegate of Resp/Auth 27/02/2015
374-1/2014	5/11/2014	Assessment No. 215517 LOT: 466 PS: 52647 91 FAIRWAY AVE GOLDEN BEACH	Buildings and works associated with relocatable dwelling.	Permit Issued by Delegate of Resp/Auth 27/02/2015
375-1/2014	5/11/2014	Assessment No. 429308 LOT: 1 PS: 67821 957 WINNINDOO	Use and development of a dwelling and shed on a lot less than 40ha.	Permit Issued by Delegate of Resp/Auth 6/02/2015
384-1/2014	12/11/2014	Assessment No. 325894 LOT: B PS: 729758 GOLF COURSE RD HEYFIELD	RLZ2 subdivision of the land into 3 lots.	Permit Issued by Delegate of Resp/Auth 4/02/2015
401-1/2014	5/12/2014	Assessment No. 369546 COBAINS ROAD SALE	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 10/02/2015
403-1/2014	9/12/2014	Assessment No. 371187 LOT: B PS: 341054X 69-76 CAMPBELL ST MAFFRA	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 16/02/2015
406-1/2014	12/12/2014	Assessment No. 98244 CA: 22A SEC: 8 64 STOCKDALE RD STRATFORD	Two Lot Subdivision of the land.	Permit Issued by Delegate of Resp/Auth 17/02/2015
418-1/2014	19/12/2014	Assessment No. 268896 CA: 100C 190 JACK RIVER VALLEY JACK RIVER	Buildings and works associated with construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 6/02/2015
422-1/2014	22/12/2014	Assessment No. 113480 CA: 117H 126 WEIR RD COWWARR	Two lot Subdivision of the land (House Excision).	Permit Issued by Delegate of Resp/Auth 13/02/2015
425-1/2014	23/12/2014	Assessment No. 265181 LOT: 1 TP: 217101X 1,974 TARRA VALLEY TARRA VALLEY	Two lot subdivision of the land (Boundary Realignment)	Permit Issued by Delegate of Resp/Auth 19/02/2015
426-1/2014	23/12/2014	Assessment No. 307835 LOT: 2 PS: 50279 40 KING ST MAFFRA	Development of the land for two dwellings at the rear of an existing dwelling and subdivision into 3 lots.	Permit Issued by Delegate of Resp/Auth 20/02/2015

Application No/Year	Date Received	Property Title & Address	Proposal	Status
427-1/2014	23/12/2014	Assessment No. 201913 LOT: 1 PS: 401586F 91 HUFFERS LANE ROSEDALE	Subdivision of the land into 2 lots/buildings and works on lot 1	Permit Issued by Delegate of Resp/Auth 11/02/2015
12-1/2015	19/01/2015	Assessment No. 42812 LOT: 1 TP: 391822G 155-157 MACALISTER ST SALE	Buildings and works associated with construction of a front fence.	Permit Issued by Delegate of Resp/Auth 26/02/2015
13-1/2015	22/01/2015	Assessment No. 276659 LOT: 8 PS: 30571 45 BAY ST PORT ALBERT	Buildings and works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 24/02/2015
14-1/2015	27/01/2015	Assessment No. 385997 LOT: 3 PS: 344829V 40 BREWERS HILL RD MAFFRA	Buildings and works associated with extension to coolroom.	Permit Issued by Delegate of Resp/Auth 20/02/2015
18-1/2015	3/02/2015	Assessment No. 16758 UNT: 1 RP: 19171 264 YORK ST SALE	2 lot resubdivision of the existing lots.	Permit Issued by Delegate of Resp/Auth 10/02/2015
21-1/2015	5/02/2015	Assessment No. 306894 LOT: 3 PS: 53084 123 JOHNSON ST MAFFRA	Buildings and works associated with construction of a storage shed.	Permit Issued by Delegate of Resp/Auth 18/02/2015
31-1/2015	11/02/2015	Assessment No. 256438 PC: 369791T 6-8 THIRTEENTH ST PARADISE BEACH	Removal of vegetation	Permit Issued by Delegate of Resp/Auth 26/02/2015
33-1/2015	12/02/2015	Assessment No. 54379 PCA: 8 SEC: 2 123-125 YORK ST SALE	Erection and display of internally illuminated advertising signs.	Permit Issued by Delegate of Resp/Auth 27/02/2015
43-1/2015	19/02/2015	Assessment No. 42309 PCA: 3 SEC: 15 106 MACALISTER ST SALE	Buildings and works associated with construction of a front fence.	Permit Issued by Delegate of Resp/Auth 26/02/2015

Total No of Decisions Made: 32







Land Use Planning

Customer Satisfaction Survey Results 2014



1 SUMMARY

Wellington Shire Council's Land Use Planning Department processes hundreds of planning applications each year. Planners are responsible for ensuring that land is used and developed in an environmentally, economically and socially responsible way that provides a sustainable future for the community.

The Customer Satisfaction Survey was an opportunity for the planning department to review and improve the planning service provided to the community.

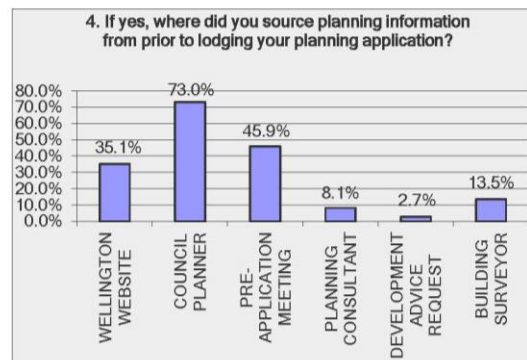
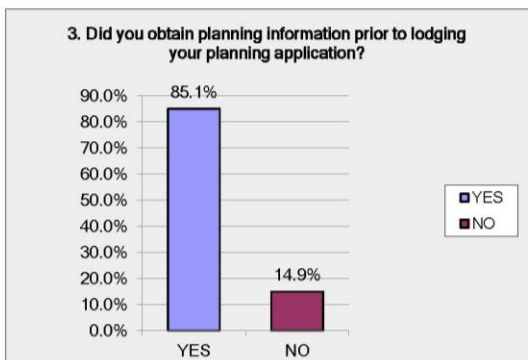
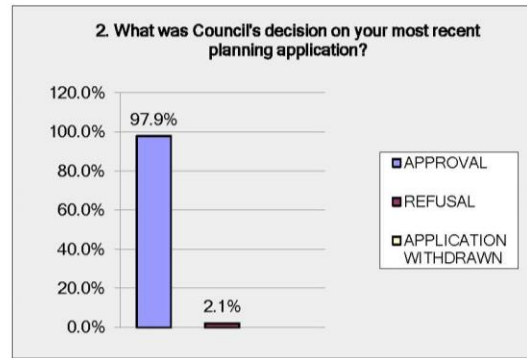
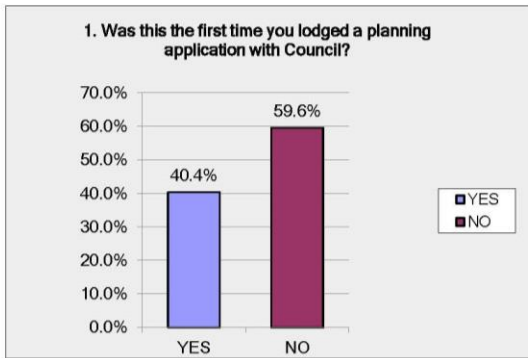
Customers were asked to consider their level of satisfaction with the service provided to them as opposed to the outcome of their planning application.

2 SURVEY DETAIL

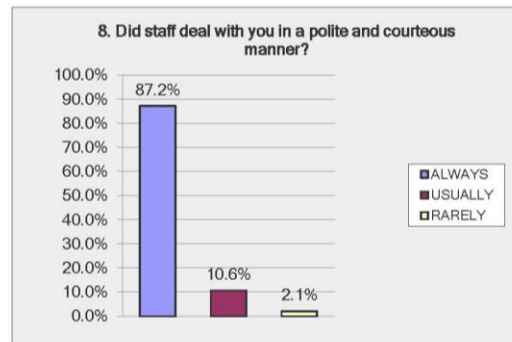
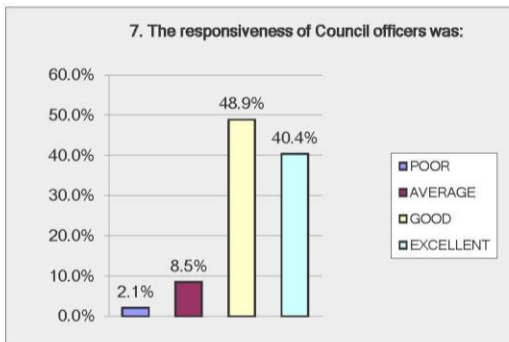
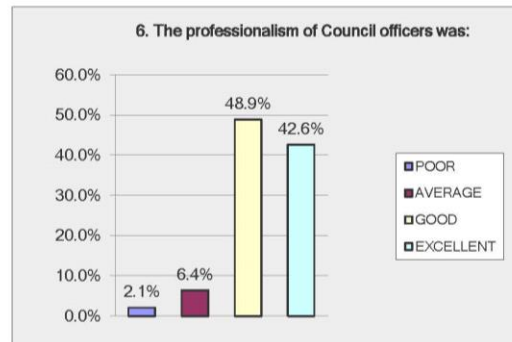
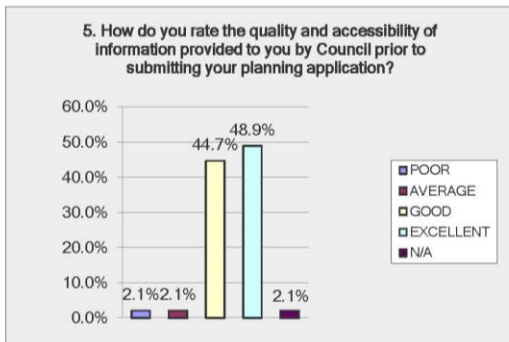
Planning Applicants and Planning Objectors were surveyed separately. A total of 260 Planning Applicants were sent surveys and 75 Planning Objectors.

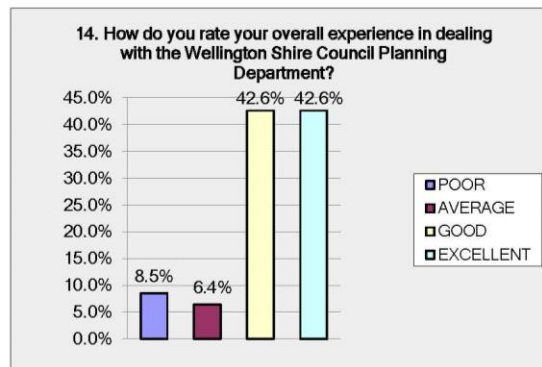
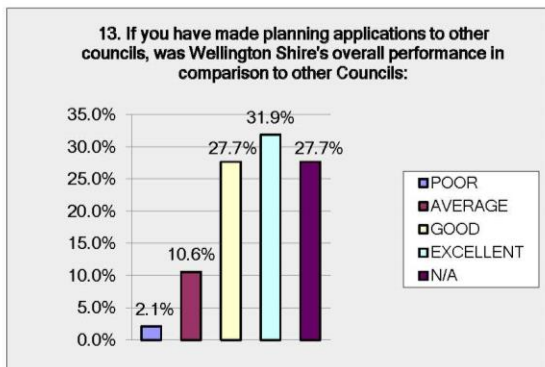
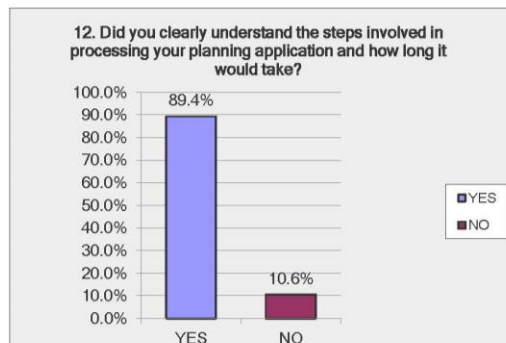
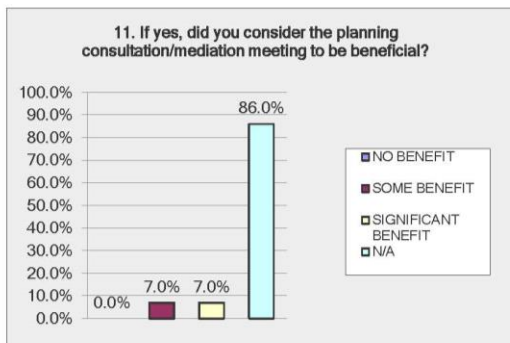
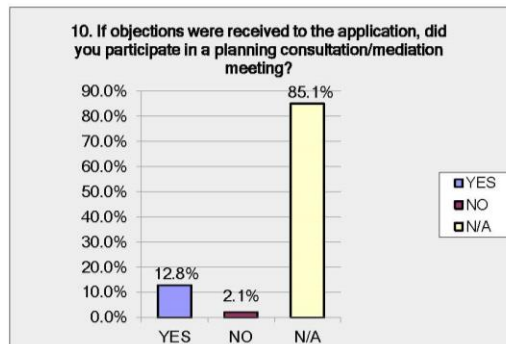
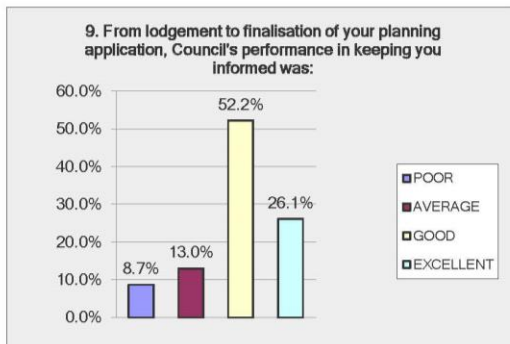
The survey had a 16% return rate from Planning Objectors and a 17% return rate from Planning Applicants.

3 PLANNING APPLICANT SURVEY RESULTS

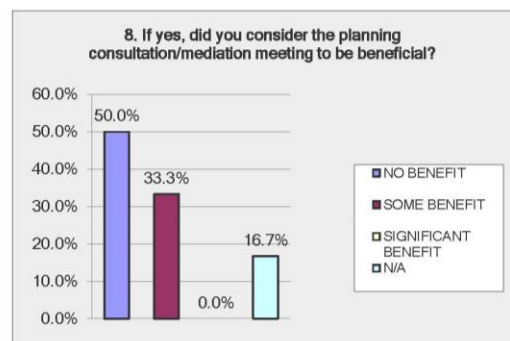
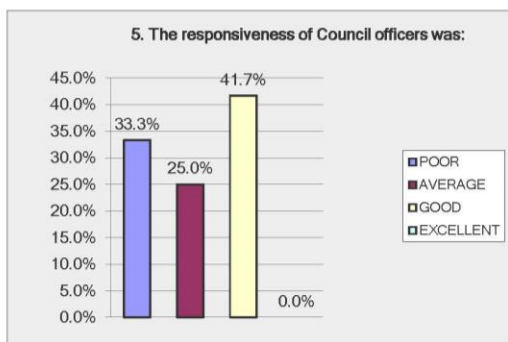
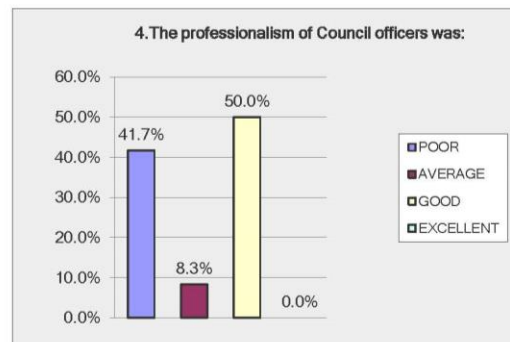
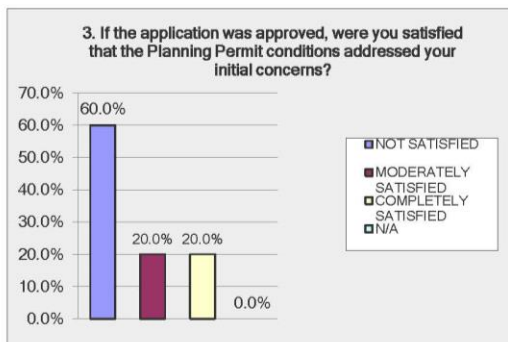
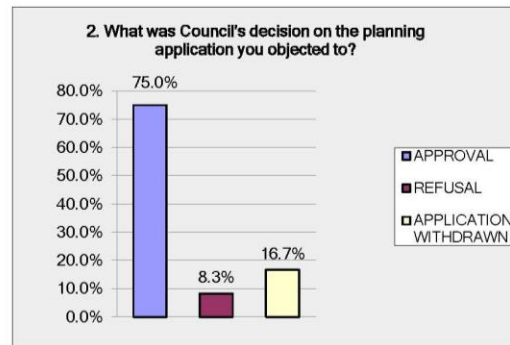
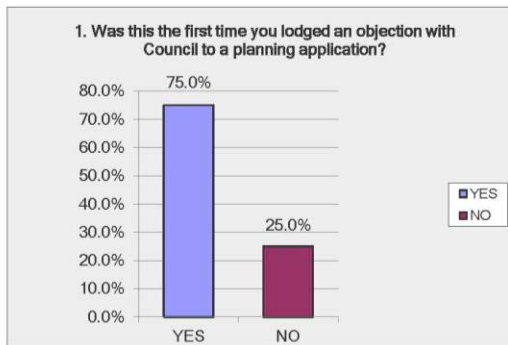


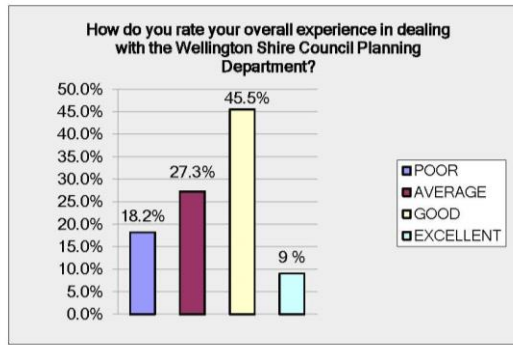
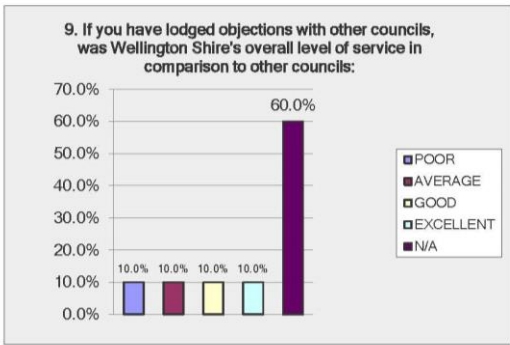
*Respondents could select multiple sources





4 PLANNING OBJECTOR SURVEY RESULTS





ITEM C3.2**QUARTERLY STRATEGIC LAND USE PLANNING UPDATE**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

7 APRIL 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To update Council on the strategic land use planning work program for the first quarter of 2015.

BACKGROUND

The strategic land use planning work program is regularly reviewed by Council's Strategic Land Use Planning Projects Review Group (Review Group), which was appointed by Council at the Special Council meeting of 6 November 2013. The Review Group considered it beneficial to provide the full Council and the community with a quarterly update of the strategic land use planning work program, which comprises various prioritised projects and planning scheme amendments as outlined in Attachment 1.

OPTIONS

Council has the following options:

1. Receive the 2015 first quarterly update on the strategic land use planning work program; or
2. Not receive the 2015 first quarterly update on the strategic land use planning work program and seeks further information for consideration at a future Council meeting.

PROPOSAL

To receive the 2015 first quarterly update on the strategic land use planning work program.

CONFLICT OF INTEREST

On the basis of a land ownership issue, the Manager Land Use Planning declares a conflict of interest in the item relating to the preparation of the Longford Outline Development Plan and therefore has no involvement in this project.

LEGISLATIVE IMPACT

All strategic land use planning matters are considered in accordance with the *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.1

“Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receives the 2015 first quarterly update on the strategic land use planning work program (included in Attachment 1 to the report).

STRATEGIC LAND USE PLANNING PROJECT AND AMENDMENT LIST – 1ST QUARTER 2015

Current Project	Status/Details	Current Priority	Anticipated Completion
North Sale Outline Development Plan & Developer Contributions Regime	<p>Work has commenced on the preparation of the North Sale Outline Development Plan (ODP) and associated Developer Contributions Plan.</p> <p>An inception meeting with Mesh Planning Consultants and internal officers was held on 6 February 2015 and a series of external stakeholder workshops were held on 11 March 2015.</p> <p>A draft 'Design Response' plan, which responds to the issues raised through the current background and analysis work is currently being prepared.</p>	H	Early 15/16
Wurruk Outline Development Plan	<p>A project brief has been prepared to provide the land owners with detailed guidance during the preparation of the South Wurruk ODP.</p> <p>A Draft 'Design Response' plan, which responds to issues identified through the analysis and background stages is currently being prepared.</p>	M	TBC
Longford Outline Development Plan	<p>Council Officers have secured funding from the State Government's <i>Rural Regional Flying Squad</i> to prepare an ODP for Longford. The Plan will provide the main framework and development principles to enable officers to give better advice and guidance to landowners wanting to rezone their land.</p> <p>A Draft 'Design Response' plan is on formal public exhibition until 10 April 2015. Details are available on the Council website.</p>	L	14/15
Port of Sale Background Work	<p>Concept Plans for the new Library/Gallery at the Civic Centre were formally adopted by Council at its meeting of 3 March 2015.</p> <p>Whilst this is an initiative being driven by 'Liveability' section of Council, the Strategic Planning team is working closely in the development of the project given the synergy with previous work undertaken on the Port of Sale.</p>	L	TBC
Port Albert Rural Lifestyle Lot Review	<p>Council formally adopted the recommendations of the Port Albert Rural Lifestyle Lot Review at its meeting of 2 December 2014 and in doing so, undertook to review the</p>	H	14/15

Current Project	Status/Details	Current Priority	Anticipated Completion
	<p>potential for further rural residential rezoning if strong growth rates of residential lots are evident following the rezoning of land.</p> <p>A planning scheme amendment to formally implement the recommendations of the Review is currently in progress and will provide the opportunity for further community input.</p>		
Port Albert Review of Planning Controls	<p>With funding from the State Government's <i>Rural Regional Flying Squad</i>, Council – in conjunction with Meinhardt planning consultants, undertook a (preliminary) review of the planning controls which currently apply to the township area of Port Albert.</p> <p>The key aim of the review was to make recommendations regarding potential changes/modifications to the existing planning controls with a view to providing a greater level of consistency in the decision making process across the controls, than currently exists.</p> <p>A planning scheme amendment to formally implement the recommendations of the Review is currently in progress and will provide the opportunity for further community input.</p>	H	14/15
Bushfire Planning	<p>\$120,000 has been received from Department of Planning and Community Development to 'localise' the new bushfire policy and planning provisions implemented by the State Government. The project involves an initial update to the Municipal Strategic Statement to better recognise bushfire risk, then a more detailed analysis of bushfire risk at a landscape level in higher risk areas. These stages have been completed.</p> <p>Council officers are working closely with the newly appointed Emergency Management (Fire) Coordinator to develop a Bushfire Mitigation Plan for the area identified in Stage 2 of the Bushfire Planning Project (90 Mile Beach East) to utilise the remaining project funds.</p>	H	14/15
Heritage Strategy	<p>Feedback is currently being sought on the draft strategy with key heritage groups across the Shire having been consulted.</p> <p>A draft Heritage Strategy will be presented to Council at a future date.</p>	M/H	14/15

Current Amendment	Status/Details	Current Priority	Anticipated Completion
C86: Rosedale Structure plan Implementation	<p>The preparation of Planning Scheme Amendment C86 was authorised by the Minister for Planning on 29 July 2014 with the associated exhibition period undertaken between 18 September – 3 November 2014. A total of 14 submissions were received (9 from statutory authorities and 5 from the community).</p> <p>At the meeting of 17 February 2015, Council resolved to request the Minister for Planning to appoint an independent Planning Panel to consider all submissions. The Panel Hearing is scheduled to take place in Rosedale on 10 April 2015.</p>	M	14/15
C93: Technical Corrections Amendment	<p>Background work has now commenced on a planning scheme amendment to correct a number of technical errors within the Wellington Planning Scheme.</p> <p>Inclusions for the amendment have now been finalised with the Department of Environment, Land, Water and Planning and as such, work has commenced on preparing the planning scheme amendment documentation.</p>	H	14/15

External Amendment Requests	Status/Details	Priority	Anticipated Completion
C83 (P370/2012): Andrews Road, Longford	The Minister for Planning approved the amendment on 15 January 2015. The amendment rezoned land to the Rural Living Zone and simultaneously issued a planning permit for the creation of 33 rural residential lots.	M/H	Completed
C85 (P124/2013) and C88 (P373/2012): Stevens Street, Sale	<p>C85: Request for rezoning to the Neighbourhood Residential 1 Zone (NRZ1) and subdivision of land into 2 lots.</p> <p>C88: Request for rezoning to the Neighbourhood Residential 1 Zone (NRZ1) and subdivision into 9 lots.</p>	L	14/15

	<p>At the meeting of 17 February 2015, Council resolved to request the Minister for Planning to appoint an independent Planning Panel to consider all submissions received as a consequence of the public exhibition period.</p> <p>A preliminary Directions Hearing was held on 12 March 2015, whilst the Panel Hearing itself is scheduled to take place 20 - 22 April 2015.</p>		
<p>C94 Rezoning of the Sale Police Station Site</p>	<p>A request has been received from the Department of Justice (DoJ) to rezone the site of the Sale Police Station, which is now surplus to requirements.</p> <p>Council officers and the consultant appointed by the DoJ to facilitate the process are currently working together to develop draft planning provision to facilitate the development of the site in accordance with Council's strategic aspirations.</p>	<p>H</p>	<p>14/15</p>



C4 - REPORT

GENERAL MANAGER BUILT & NATURAL ENVIRONMENT



C5 - REPORT

GENERAL MANAGER LIVEABILITY

ITEM C5.1**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 7 APRIL 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 February 2015.

BACKGROUND

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 February 2015; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 February 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

CONSULTATION IMPACT

Meetings held by the Briagolong Recreation Reserve Committee of Management are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management’s Ordinary Meetings held on 16 February 2015.

**BRIAGOLONG RECREATION RESERVE
Special Committee of Council**

MINUTES

MEETING DATE: 16th FEBRUARY 2015

MEETING TIME: 7.30PM

MEETING VENUE: BRIAGOLONG RECREATION RESERVE

1. Present/apologies

Name	Title	Representing	Present/Apology
Peter Cleary	Councillor	Wellington Shire Council	Present
Megan Lee		Briagolong Junior Football	Apology
Chris Pleydell		Briagolong Junior Football	Present
Jacob Annear		Boisdale/Briagolong Cricket	Apology
Bradley Mynott		Boisdale/Briagolong Cricket	Apology
Kylie Wright	Secretary	Briagolong & District Pony	Present
Jenny Elliot	President	Briagolong & District Pony	Present
Terri Matthiesson		Community	Present
Neil Sandison		Community	Resigned
Stephen Noble		Community	Present
Vanessa Randle	Treasurer	Briagolong Tennis Club	Present
Mick Pleydell		Briagolong Tennis Club	Present

Quorum achieved: YES

2. Declaration of conflicts of interest: NIL

3. Confirmation of minutes of previous meeting:

Moved: Kylie

Seconded: Terri

4. Business arising from previous meeting:

- Kylie spoke with Richie Harris via telephone on 27th January 2015 and informed that the Briagolong Recreation Reserve is not currently taking on work for the dole participants.
- Vanessa will approach Stratford BP about a fuel account as Load and Go fuel card is complicated and not suiting Rec reserve needs.

5. Correspondence in:

- Shire (Lisa Lyndon) – Briagolong Recreation Reserve Section 86 Special Committee of Council Volunteer registration forms.
- Shire (Lisa Lyndon) – Briagolong Recreation Reserve Section 86 Special Committee of Council Resource Kit
- Abicor reminder account (bucket purchased) dated 31.12.2014 for \$7.83, was paid after previous meeting.
- Account for the NO horse signs.

6. Correspondence out -

- NIL

7. Reports –

7.1 Presidents report –

7.2 Treasurers report -

- Presented by Vanessa

7.3 User group reports –

Cricket club – Has had 2 players – Liam Hurst and Dylan Boulton play for the Country week team – great achievement. 4th's look to make the final, B and A grades playing well.

Football club – aiming for 3 teams, yet to have a meeting this year.

Pony Club – strongly attended first rally for 2015. Club members Bek Male representing East Gippsland Zone in C grade jumping, and Jackie Elliot to represent in B grade showjumping.

Community – New principle acting at Briagolong Primary school at present whilst Rob Christie is on LSL.

Tennis Club – Mick's junior team is heading to the finals, well done to all.

- 2nd's may make finals.
- One of the women's sections not being played unfortunately.
- New fencing hopefully in the near future.

Shire – discussion regarding bins/collection costs.

- Peter to discuss at next meeting the need/requirement of hire people to hold a liquor licence if they are not selling alcohol but it is being consumed at functions.

General Business –

- Match/rally calendar for all clubs to use has been found and relocated onto the back of the big fridge in the kitchen.
- Recent booking of recreation facilities was unpleasant for committee members. Terri to organise her details to be displayed at post office as contact for bookings. Terri will compile a diary, conditions of hire and other relevant paperwork booklet to have with her so that she can send information out to interested parties.
- Cleaning position to be retendered.
- Proposal for fees/bond for hire of recreation rooms/facilities: \$500 bond, extra \$500 if they stay overnight, if its curfew to 1am then \$100 per night hire.
- Steve discussed gutters at end of kitchen edge of veranda are falling down, also some posts of veranda requiring fixing **ASAP** as they are a safety hazard.

- List of improvement/issues from Terry, Brad, Vanessa and Chris to be collated and passed onto Peter.
- Query – anyone who knows or may hear who painted the shed at the quarries please let one of our representatives know, they will be required to repaint it a dark colour.
- Vanessa will phone Towards Zero and Maffra Tip Bins to organise ceasing of and request services, much more economical to use Towards Zero.
- Kylie has given her mower shed key to Chris Pleydell, Mick Peydell also now holds a mower shed key.

Mtg closed: 9pm

8. Next meeting: 16th March 2015 @ 7.30pm

Treasurers Report for meeting held February 2015

Reconciled Statement January 2015

Cash at Bank as at 31/12/2014 16,177.01

Income:

Jan

Bank Interest	0.01	
Briag Pony Club Rent CHQ	550.00	
WSC Grant for kitchen upgrade	5000.00	
		<u>5550.01</u>

Payments:

Jan

Brown Wigg - Toro / mower repairs	-970.75	
Kerry Camp (Reimburse for fuel cash card @ Briag General store)	-257.00	
DMG Audit Invoice	-294.80	
		<u>-1522.55</u>

Reconciled Bank Balance to date 20204.47

unpresented chq's & deposits

Reimb. Brad Mynott - safety goggles	-83.00	
Abicor - bucket	-7.83	
CFA extinguisher inspection	-110.00	
Maffra Tip Blins rubbish removal Jan - March	-234.00	
		<u>-434.83</u>

closing balance of accounts to date 19769.64

Cheques to be authorised

Heyfield Signs - No Horses on ground sign	-231.00	
		<u>- 231.00</u>
Balance Remaining to date...		<u>19538.64</u>

incoming correspondence:

outgoing correspondence:

ITEM C5.2**GIPPSLAND ART GALLERY ADVISORY GROUP MINUTES**

DIVISION:

LIVEABILITY

ACTION OFFICER:

MANAGER ARTS AND CULTURE

DATE:

7 APRIL 2015

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓			✓		✓	

OBJECTIVE

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 March 2015.

BACKGROUND

The Gippsland Art Gallery Advisory Group is a Committee of Council that meets every two months. The membership of the Advisory Group includes representation for professional artists, art educators, community members, Gallery Society members and a Councillor.

As provided under the Committee's Instrument of Delegation, the objectives of the Committee include providing advice to the Gippsland Art Gallery Director of the views, requirements and aspirations of the community in relation to visual arts. This includes: art in public places; cultural and artistic matters relating to the Gippsland Art Gallery; proposed acquisitions to the Gippsland Art Gallery collection; development of policies for the management and promotion of the Gippsland Art Gallery; and promotion of community interest in the Gippsland Art Gallery.

The committee's Instrument of Delegation reflects the desire to seek community input, advice and feedback on the operations of the Gippsland Art Gallery and to present this information to Council.

It is to be noted that these minutes have yet to be formally ratified by a future Advisory Group meeting and are provided as current information for the Council.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 March 2015; or
2. Request additional information and receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 March 2015 at a future meeting.

PROPOSAL

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 March 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.3

“Manage Council community facilities planning to ensure that outputs are based on identified community needs.”

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes of the Gippsland Art Gallery Advisory Group meeting held on 4 March 2015.

**GIPPSLAND ART GALLERY
ADVISORY GROUP MEETING
GALLERY LIBRARY
Wednesday 4 March 2015
6:00pm Library/Meeting Room**

MINUTES

1. Opening of meeting, welcome of visitors and attendance

1.1 Present:

Claire Marston (Chair), Cr Emile Davine, Clive Murray-White, Robbie Aitken, Rob Ziffer, Brian Castles

In attendance:

Anton Vardy, Simon Gregg, Michael Kewish (Minute Secretary).

1.2 Apologies:

Bianca Taylor

1.3 Absent:

Brian Cantwell

1.4 Assembly of Councillors and Staff Conflict of Interest Declaration:

Completed by Anton Vardy

2. Minutes of the previous meeting Monday 1 December 2015

Moved: Clive Murray-White **Seconded:** Emile Davine

3. Business Arising

3.1 Port of Sale Cultural Hub Project Concept Plans

The Director provided A3 copies of the concept plans following the successful meeting with council. Floor plans, various angles and concerns on functionality were discussed.

4. Reports

4.1 Director's Report

The new Education Coordinator has been appointed. Robert Natoli was the successful candidate and has a wide experience in teaching art and working with children. He has spent the last three years teaching in Hanoi, Vietnam. Schools have been sending back membership forms in large amounts this week which shows the Teacher Preview night was successful. The new Gallery Support Officer has also been appointed. Sarah Atkinson successfully obtained the role and will begin within the coming months. Gallery 3 has now become the photography studio that the Gallery Technician requires to photograph the larger works within our collection. The ABC have changed their Arts segment so the Gallery director has not been talking on air about events and exhibitions within the area

4.2 **Gallery Society Report**

Gallery Society Report was unable to be discussed as Brian Cantwell was absent.

4.3 **Chair's Report**

Claire has been visiting various exhibitions including MONA and other various quality exhibitions. There are many outstanding shows being exhibited currently around various galleries.

5. **General Business**

5.1 **Planning and monitoring of programs, events and activities in the Art Gallery**

The Curator has planned exhibitions in this building up until May including Dawn Stubbs, Lois Brown and Rodney Forbes

5.2 **Expansion and encouraging of volunteer participation and community interest in the Art Gallery, and to assist with promoting the Art Gallery's events and facilities to visitors**

No activities discussed.

5.3 **Proposed acquisitions to, and de-accessioning from, the collection of the Art Gallery, as required for donations under the Cultural Gifts Program**

All acquisitions put forward by the Gallery Director were discussed and then moved as a group.

5.4 **Cultural and artistic matters relating to the Art Gallery, including promoting cooperation between the Art Gallery and other services of Council.**

No cultural and artistic matters were discussed.

5.5 **Maintenance, augmentation and development of the permanent collection of the Art Gallery.**

John Leslie has asked the Director and Curator, alongside the Advisory Group, to compile a list of set guidelines the trustees can use to determine how money within the John Leslie Foundation can be spent in the future. John would like to see the breadth of the gallery's collection expand and become more of an art museum. The Director and Curator will bring a draft of these guidelines to the next meeting. The Curator is also working on a book that consists of the history of the gallery alongside the works within the collection. It will be released on the exact date of the gallery's 50 year anniversary.

5.6 **Advising Council on development of policies for the management and promotion of the Art Gallery.**

No policy issues discussed.

5.7 **Utilise networks to obtain support for the Art Gallery, both financial and non-financial, and to assist with philanthropic support of these activities**

John Leslie agreed to contribute an extra \$500,000 to the redevelopment project.

6.

Meeting Closed: 7.15pm

Next Meeting

Monday 4 May 2015 at 6.00 pm

(Or earlier as per requirements of the redevelopment project)

Gippsland Art Gallery

Library/Meeting Room



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS