



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Civic Centre

Foster Street, Sale

Tuesday 21 October 2014, commencing at 6pm

or join Wellington on the Web:

www.wellington.vic.gov.au

ORDINARY MEETING OF COUNCIL – 21 OCTOBER 2014

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

21 OCTOBER 2014

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 7 October 2014 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 7 October 2014 as tabled.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S

ITEM A5

BUSINESS ARISING FROM PREVIOUS MEETING/S

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

21 OCTOBER 2014

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|--------------|----------|-----------|
| Nil | | | |
| | | | |



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF AMENDMENT OR RESCISSION



A - PROCEDURAL

A8 NOTICE/S OF MOTION



A - PROCEDURAL

A9 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A9(1)

OUTSTANDING PETITIONS

ACTION OFFICER

GOVERNANCE

DATE:

21 OCTOBER 2014

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|------|-----------------|----------|-----------|
| Nil | | | |
| | | | |



A - PROCEDURAL

A10 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

ITEM A11

GALLERY COMMENTS

DIVISION:

CHIEF EXECUTIVE OFFICER

ACTION OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

21 OCTOBER 2014



A - PROCEDURAL

A12 QUESTIONS ON NOTICE

ITEM A12(1)**OUTSTANDING QUESTIONS ON NOTICE**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

21 OCTOBER 2014

| ITEM | FROM MEETING | COMMENTS | ACTION BY |
|--|--------------|---|---------------------------------------|
| <p>Question on Notice:</p> <p><i>When the 2014/15 Federal budget was announced it was revealed that indexation of Federal Assistance Grants would be 'paused' for three years. This announcement has resulted in a shortfall in funding for the Wellington Shire of \$420,000 for 2014/15 with the cumulative effect of 'freezing' the grant at 2013/14 levels over the four years of the Strategic Resource Plan being a loss of approximately \$3.6 million in revenue for local infrastructure projects.</i></p> <p><i>Because the minimum general purpose grant allocated to the inner Melbourne Councils is provided as of right, the effect of this "pause" on their budgets is negligible. As a result, the impact of the federal government indexation freeze is being most felt by regional and rural Councils that have the greatest need.</i></p> <p><i>In the Gippsland Times of Friday 27 June 2014, Gippsland MHR Darren Chester was quoted as saying "that the Government had committed to a significant boost in roads funding to help local Government deliver large and small scale roads projects which was expected to offset the indexation pause for Regional Councils".</i></p> <p><i>Can the CEO please explain what additional funding in Federal Road Funding is expected over the life of the Strategic Resource Plan and what, if any, are the conditions on accessing these additional funds?</i></p> | 15 July 2014 | <p>A response will be provided at a future Council Meeting.</p> <p><u>5 August 2014</u></p> <p>The briefing paper below at attachment 1 provides relevant background information in relation to the impact on the freezing of indexation on the Grants Commission allocation. A copy of this briefing paper has also been provided to Darren Chester MP.</p> <p>A copy of a letter received from Darren Chester MP at attachment 2 is provided in response to the Question on Notice. Given the general nature of the response from Mr Chester, the Chief Executive Officer has forwarded a further letter requesting specific details in relation to Wellington Shire Council. One a response has been received the information will be provided at a future meeting of Council.</p> <p><u>19 August 2014</u> No response</p> <p><u>3 September 2014</u> No response</p> <p><u>16 September 2014</u> No response</p> <p><u>7 October 2014</u> No response</p> <p><u>21 October 2014</u> Refer to response listed below</p> | General Manager Corporate Services |

| | | | |
|---|--|--|--|
| <p>Question on Notice: Could the CEO please request from the Shadow Minister for Transport an assurance that ALL Gippsland line passenger rail services, beginning and ending east of Pakenham, will start and/or terminate at either Flinders Street station or Southern Cross station, should the Labor Party form government after the next State election?</p> | <p>16 September 2014</p> | <p>A response will be provided at a future Council Meeting.</p> <p><u>21 October 2014</u> Awaiting response</p> | <p>General Manager Development</p> |
|---|--|--|--|

ITEM A12(2)**RESPONSE TO QUESTION ON NOTICE**

OFFICER:

COUNCILLOR DARREN McCUBBIN

DATE:

15 JULY 2014

At the 1 July 2014 Council Meeting, Councillor McCubbin asked the following Question on Notice:

COUNCILLOR McCUBBIN

When the 2014/15 Federal budget was announced it was revealed that indexation of Federal Assistance Grants would be 'paused' for three years. This announcement has resulted in a shortfall in funding for the Wellington Shire of \$420,000 for 2014/15 with the cumulative effect of 'freezing' the grant at 2013/14 levels over the four years of the Strategic Resource Plan being a loss of approximately \$3.6 million in revenue for local infrastructure projects.

Because the minimum general purpose grant allocated to the inner Melbourne Councils is provided as of right, the effect of this "pause" on their budgets is negligible. As a result, the impact of the federal government indexation freeze is being most felt by regional and rural Councils that have the greatest need.

In the Gippsland Times of Friday 27 June 2014, Gippsland MHR Darren Chester was quoted as saying "that the Government had committed to a significant boost in roads funding to help local Government deliver large and small scale roads projects which was expected to offset the indexation pause for Regional Councils".

Can the CEO please explain what additional funding in Federal Road Funding is expected over the life of the Strategic Resource Plan and what, if any, are the conditions on accessing these additional funds?

15 July 2014

A response will be provided at a future Council Meeting.

5 August 2014

The briefing paper below at attachment 1 provides relevant background information in relation to the impact on the freezing of indexation on the Grants Commission allocation. A copy of this briefing paper has also been provided to Darren Chester MP.

A copy of a letter received from Darren Chester MP at attachment 2 is provided in response to the Question on Notice. Given the general nature of the response from Mr Chester, the Chief Executive Officer has forwarded a further letter requesting specific details in relation to Wellington Shire Council. Once a response has been received the information will be provided at a future meeting of Council.

19 August 2014

No response

2 September 2014

No response

16 September 2014

No response

7 October 2014

No response

Response: 21 October 2014

The guidelines for the Commonwealth Governments 2014- 2019 Roads to Recovery Programme have now been released.

Council will receive a total of \$13,336,018 over the life of the programme (an increase of \$1,878,828 on the previous program), which includes additional funding in the second year. The additional funding in 2015-16 effectively means that Council will receive a double payment, the equivalent of one extra year's Roads to Recovery funding. To receive the funding, the minimum amount of "own source expenditure" that Council must direct towards road construction and maintenance each year will be anchored at 2013-14 levels of \$5,470,515.

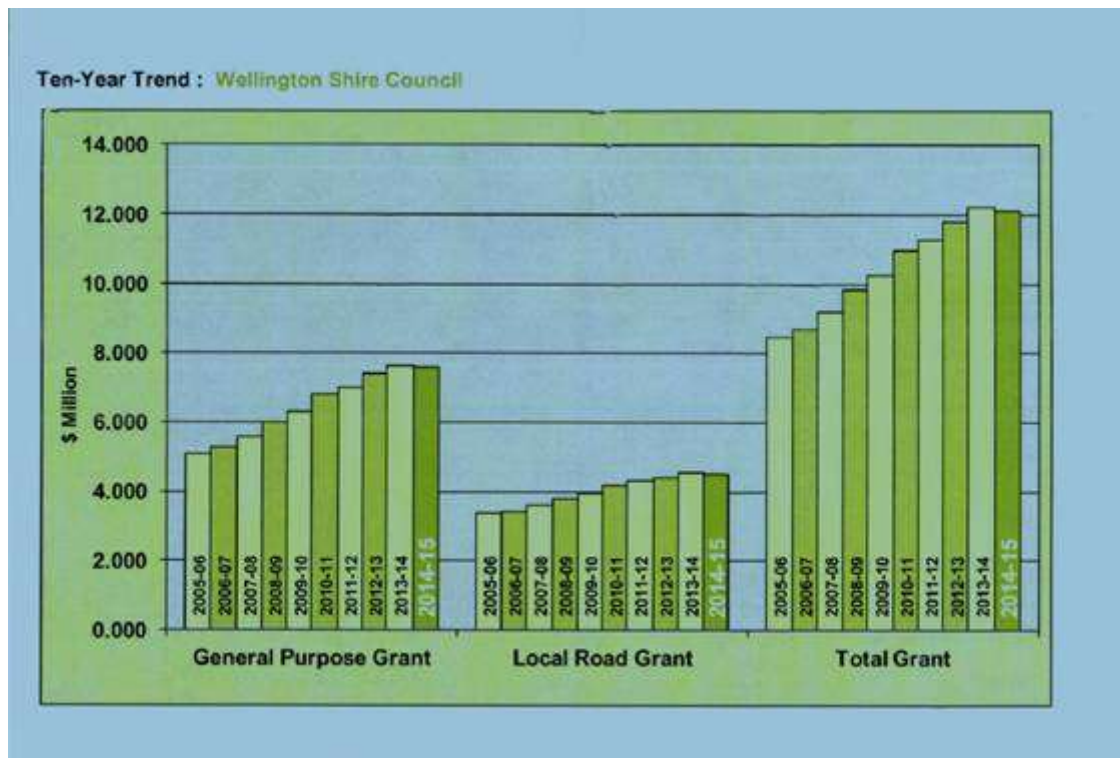
The Australian Government has also committed funding during the same period to the new Bridges Renewal Programme (BRP). The objectives of the BRP are to contribute to the productivity of bridges serving local communities, and facilitate higher productivity vehicle access, amongst others.

State, Territory and Local Governments are eligible to apply for funding under the BRP for a maximum contribution of 50 per cent of the total project cost. Projects will be selected as part of a competitive, merit based process.

The previous 5 year program saw \$11,457,190 allocated to Wellington Shire, through an annual allocation of \$2,291,438 all of which was received and fully spent.

Financial Assistance Grants

Council will receive \$12,197,106 m in 2014/15 (frozen at 2013/14 levels) and the two years following, after which indexation may be reapplied. Over the last five years, Council has received a total of \$53.9m. A graph depicting the trend over the last ten years is provided below (source Victoria Grants Commission).



ITEM A12(3)

**RESPONSE TO QUESTION ON NOTICE – GIPPSLAND LINE
PASSENGER RAIL SERVICES**

OFFICER:

GENERAL MANAGER DEVELOPMENT

DATE:

7 OCTOBER 2014

At the 16 September 2014 Council Meeting, Councillor Hole asked the following Question on Notice:

COUNCILLOR HOLE

Could the CEO please request from the Shadow Minister for Transport an assurance that ALL Gippsland line passenger rail services, beginning and ending east of Pakenham, will start and/or terminate at either Flinders Street station or Southern Cross station, should the Labor Party form government after the next State election?

A copy of the letter from the Chief Executive Officer is attached for Council's information.

21 October 2014

Awaiting response

22 September 2014

Ms Jill Hennessy MP
Shadow Minister for Public Transport
PO Box 6519
POINT COOK 3030

Dear Ms Hennessy

GIPPSLAND LINE PASSENGER RAIL SERVICES

At the ordinary meeting of Wellington Shire Council on 16 September the following question on notice was tabled:

"...to request from the Shadow Minister for Public Transport, an assurance that ALL Gippsland line passenger rail services, beginning and ending east of Pakenham, will start and /or terminate at Flinders Street Station or Southern Cross Station, should the Labor Party form government after the next State Election?"

When tabling this question on notice, it was noted that public transport and access to Melbourne is a vital commodity for the Wellington Shire community, particularly for our elderly citizens and those who utilise public transport to access specialist medical services in Melbourne.

Your consideration of this question on notice is appreciated.

Yours sincerely



DAVID MORCOM
Chief Executive Officer

Our Ref: DM:IC

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NATIONAL
AWARDS
FOR LOCAL GOVERNMENT



The Heart of Gippsland



A - PROCEDURAL

A13 MAYOR'S REPORT

ITEM A13**MAYOR'S REPORT**

OFFICER: COUNCILLOR ROSSETTI
DATE: 21 OCTOBER 2014

This evening's Council Meeting marks the half-way point through the current Council term. It is also my last report as Mayor of Wellington Shire. I would like to take this opportunity to acknowledge and reflect on Council's achievements so far, considering both daily activities of the organisation and major projects.

A snapshot of the day to day

The organisation carries out a wide variety of work each day. By looking back at just some of what's been undertaken over the past two years, we see a great snapshot of our rates in action. Over the course of 24 months, Wellington Shire Council's Customer Service team has answered 86,513 telephone calls and assisted with 44,531 queries at our front counters.

In two years, we've slashed around a 1,844 kilometre distance of roadside firebreaks across our 3,200km network of sealed and unsealed roads; rebuilt 6 bridges; upgraded 18 road intersections; planted around 1,600 trees; we've reunited 621 animals with their owners; and between them, our five Local Laws officers have responded to 2,388 out of hours calls.

Council has provided \$714,726.62 in Community Assistance Grants to local groups and organisations for events, programs and small infrastructure improvements; we've welcomed 125 new Australian citizens; decided 1,002 planning permit outcomes; emptied 18,467 garbage bins every week and 9,233 recycling bins each fortnight; received 22,844 tonnes of waste at our transfer and landfill stations; provided over 5,600 immunisations; and conducted 1,360 food premise inspections.

Between 30 October 2012 and today over 35,100 people have visited Gippsland Art Gallery; with another 35,105 enjoying shows at the Esso BHP Billiton Wellington Entertainment Centre; our swim school has taught over 750 children how to swim; and we've and loaned 609,749 library items.

A snapshot of some major projects**Glenmaggie Bridge**

In recent years load limits on Glenmaggie Bridge had been restricted due to its ageing construction. Thanks to a \$1.6 million Federal Government Roads to Recovery Grant, we have been able to refurbish the old bridge with a steel and concrete structure, faithful to the historic timber design that will serve the community for the years ahead.

Ninety Mile Beach Plan

During the past two years, Council has brought resolution to the half century long saga of the Ninety Mile Beach by putting in place permanent planning controls preventing development between Glomar Beach and Golden Beach. Though we recognise this is not the outcome many landowners had hoped for, it has ensured that this pristine coastline is protected for our future generations. Council is honoured to have been bestowed both Victorian and National Awards for Excellence in Coastal Planning and Management for this project.

Stratford Health Hub and Memorial Park

Working with the community, we prepared a master plan for Memorial Park in Stratford that would see this popular facility redeveloped enabling increased use of the space. Part of this plan involved removal of the old Maternal and Child Health building, which was no longer required following completion of the new Health Hub within the old Avon Shire building.

Yarram District Hub

Yarram and District Hub will be officially opened early next year. This is another long awaited project which this Council has seen become reality. Having recently visited the site, I am certain that the community will benefit greatly from the Yarram Hub. With custom designed library, childcare facilities, new meeting spaces and consulting rooms, Council Customer Service Centre, plus new swimming pool change areas and kiosk, this facility will surely become one of the jewels in Yarram's crown. An additional benefit is the way this new facility links the CBD and Memorial Park to the wetlands. It transforms the centre of Yarram as well as offering new and improved service delivery across a range of areas.

Cultural Hub

Previous Councils investigated options for the Sale Library and Gippsland Art Gallery. This Council is delighted to have been able to find a way to deliver both within a Cultural Hub. Though the new Sale Cultural Hub won't reach completion until after our current term, we are incredibly proud to have enabled this project through the purchase of the Desailly Street office and secured funding for its delivery.

New Lights at Maffra Recreation Reserve

Maffra Recreation Reserve is now illuminated thanks to our construction of state of the art lighting. Completed in time for the start of the 2014 football season, this lighting upgrade provides a safer environment and option to host night matches at the reserve.

West Sale Airport

In March 2013, we officially opened the new infrastructure works at West Sale Airport including taxiway construction, pavement rehabilitation, eastern apron enlargement, approach lighting and fuel handling facilities. Completing this \$3.334 million infrastructure positions Wellington very well for businesses considering operational locations.

Thomson River Caravan Park

Closure of the Thomson River Caravan Park has been one of the most difficult decisions we have had to make. Recognising that the park was home for some, but knowing that their safety was at risk through frequent flooding in the park, we had to make the decision one way or another. Thanks to great support from a number of agencies, we were able to make the decision in the knowledge that all residents would be supported through transition to new accommodation. The park is now being transferred to public open space, and we are assured in the knowledge that all previous residents are safely housed well away from the frequent threat of flood.

Heyfield Apex Park

Extensive consultation from the community guided the redevelopment of Apex Park to showcase the natural environment and demonstrate sustainability in action. Garden beds filled with native plants add bright splashes of colour, a dry creek bed dotted with bridges runs throughout the park and its refreshed play area. A natural amphitheatre enhanced by stone walls lends itself to community events and the new multi-purpose shelter provides a great place for community activities and family barbeques.

Implementation of the Yarram, Maffra and Stratford Industrial Land Strategy

Council adopted Planning Scheme Amendment C74 in December 2013, commencing implementation of the Yarram, Maffra and Stratford Industrial Land Use Strategy. This positive outcome will enhance the ability of Yarram, Maffra and Stratford to attract new businesses and meet industrial growth demand in future as Gippsland's population grows

Sale Livestock Exchange

In order to ensure that Wellington can provide good, quality livestock selling facilities that support our farming community as they do our economy, Council committed \$3.3 million to upgrade the Sale Livestock Exchange. Standing side by side with the facility's operators, we've now planned the redevelopment works which will commence very soon.

Regional Community Meetings

We have overhauled the way we conduct our community meetings, with the intent to make meeting Council a more approachable thing to do for all residents. Our new format meetings have been very successful and encourage everyone to drop in and have a chat with us about your aspirations for your municipality.

Rosedale Swimming Pool Upgrade and Redeveloped Recreation Reserve

Rosedale has benefitted through the redevelopment of the outdoor swimming pool and the Recreation Reserve Pavilion. Last year's swim season in Rosedale proved the redevelopment of the pool to be a great success and we're looking forward to officially opening the Recreation Reserve very soon.

Emergency Relief and Recovery

Wellington Shire has seen its fair share of emergencies over the past two years, with the Aberfeldy-Donnelly fires in early 2013, June 2013 floods and Jack River fire in January 2014. Each emergency situation brings with it unique challenges for all involved agencies, including Council. We have provided relief and ongoing recovery support for each, with support from a great many volunteers, community groups and organisations and service clubs. We live in a region where natural disasters unpredictably take hold, disrupting lives and communities. Council is always prepared and ready to act when the need arises. We continue to work behind the scenes, providing assistance to those in need and planning for the future to ensure that we, and our communities, are always prepared.

Sale Mall

Council was delighted to host a celebration and community fun day in the newly redeveloped Sale Mall, just prior to Christmas 2012. Seeing this magnificent accessible space being made use of by so many community members was an absolute pleasure for each of us.

New Website and Introduction of Social Media

In June 2013 we saw the launch of the new Council website, designed with the intent of making information easy to find and understand. In the interests of transparency and information sharing, we've further expanded our online presence through the Mayor's Facebook page and the recent addition of a Council Facebook page. It's now easier than ever before to seek information from Council, ask questions and get involved.

Lowest Rate Rise in a Decade

Despite all of our projects and daily activities, this year we were able to present Wellington Shire Council's lowest rate rise in at least a decade. It has not been an easy task to balance everything required of the organisation and desired by the community, with our finite resources. Each year we find we must do more, with less. Council continually strives to achieve rates that are as low as possible whilst still enabling excellent service provision.

Half way through our term, we understand that a number of challenges are ahead as we continue working towards delivering Wellington's strategic vision of a well serviced and visually attractive municipality with a vibrant economy; safe, inclusive and creative community; and well managed natural environment.

I believe that we as a Council, representing the vision of our community, can be very proud of the work we've done so far, and know that we'll face the challenges ahead with as much aplomb as those we have faced over the past two years.

Thank you

It has been both an honour and a privilege to serve as Mayor of Wellington Shire for the past two consecutive terms. I thank my fellow Councillors for their support over the past two years and for the trust they placed by electing me each time.

I also thank each one of them, Cr's John Duncan, Patrick McIvor, Bob Wenger, Peter Cleary, Darren McCubbin, Carolyn Crossley, Emily Davine and Malcolm Hole for being able to support my role in so many ways including attending functions representing the Mayor and for sage advice on the many varied and tricky issues council faces from time to time. I especially thank Carolyn and Patrick for fulfilling the role of Deputy Mayor so ably. We are fortunate to have a diverse, intelligent and highly skilled group of councillors service the community on this council. In my travels around many other councils over my terms as Mayor, it is nice to call this one home.

I also extend thanks to our Chief Executive Officer, David Morcom, and all of the Wellington Shire Council staff. The task of managing a municipality is never an easy one; we are extremely fortunate to have such a dedicated and capable team that does just that very well indeed. These thanks are extended to all of the 300 or so staff who each, in their own way, contribute to our community whether it be in Parks and Gardens, Libraries, Swimming Pools and Healthy Lifestyles, Economic Development, Customer Service, Local Laws, Sports Centres, Environmental Health, School Crossings, Planning, Building, Road Crews, Sustainability, Waste Management, Engineering, Art Galleries, Entertainment Centres, Cafés, Public Relations, Community Wellbeing, Corporate Management Team, Emergency Management, Information Technology, Human Relations, Finance, Rates, Valuations and the list goes on. The people I meet in the organisation typically fulfil their duties and tasks in a spirit of contribution to the community and it shows in the outcomes I see all around us.

The community support provided by the volunteers in our communities should also be acknowledged and I do so here. Wellington is so much richer because of the spirit of volunteerism that is alive in so many of our community members. Whether it be through sporting clubs; meals on wheels; community events; emergency response; service clubs; clock winding; disability support; art gallery and entertainment centre societies; hall committees; sausage sizzlers; Relay for Lifers; agricultural societies; dog and poultry shows; vintage steam enthusiasts; local, motoring and maritime museums; sustainability and gardening groups and much, much more. Special mention is also made of our own Youth Council who support the younger and broader community through their work. To all of those who contribute through volunteering I say thank you.

I also thank the community in general. We often see and hear from people who are prepared to be vocal about what they see council doing or what they think council should be doing. Often this feedback is negative, often it is positive. One of the most enjoyable parts of the role of Mayor is to talk with the community about what they like and don't like and how they would like to see the future. Sometimes we have some great ideas offered, sometimes we have to take it on the chin, and sometimes we get a chance to offer more information to inform a community opinion. In all of these cases, I thank the members of the community with whom I have interacted as Mayor, even those who were 'having a go' at council. The voices of those louder and softer are all appreciated when your task is to manage outcomes for the betterment of our community.

I look forward to the next two years of this Council and the opportunity to offer my support to whomever is elected our next Mayor of Wellington Shire. While I have thoroughly enjoyed my three terms as Mayor over the last five years, I believe strongly that the effective council we have is strengthened by the role of Mayor being contributed to, and experienced by, different councillors at different times.

I must also thank the Mayors and CEOs of the other Gippsland Local Government Network (GLGN) councils at Bass Coast, Baw Baw, East Gippsland, Latrobe and South Gippsland. My role as chair of the GLGN for two of my three terms as Mayor has been a particularly satisfying one. Our region is fortunate to have communities and councils that work pretty well together. We regularly have different views and priorities in our own patches but, through the GLGN, we speak with a very loud and united voice at State and Federal levels when advocating for priorities across the region. There are so many outcomes across the region and individual its municipalities that would not have possible had it not been for the work of the GLGN.

Finally, I thank my darling wife of 25 years Caroline and children Samantha, Charlie and Stephanie who have been so supportive and understanding of my many commitments as Mayor. The same thanks are extended to the staff of my business Gippsland Funeral Services who have had to fulfil many duties that I was not able to attend to. The demanding role of Mayor is typically not possible without the support of others in these ways. This was certainly the case for me and I sincerely thank my family and staff for enabling me to serve the community in this way.

If I have seen further it is by standing on the shoulders of giants. – Isaac Newton

We can only do the good things we are doing because of the good things done before us.

Scott Rossetti
MAYOR

RECOMMENDATION

That the Mayor's report be noted.



A - PROCEDURAL

A14 YOUTH COUNCIL REPORT

ITEM A14**YOUTH COUNCIL REPORT**

OFFICER: YOUTH MAYOR, ADAM DOUTHAT

DATE: 21 OCTOBER 2014

This quarter has been a busy and confronting time for Youth Council, due to challenges with external partnerships and activities. We were able to manage these challenges successfully due to the work spent on developing and improving our processes the previous quarter.

The focus this quarter was on implementing and partnering in the following activities:

- Graffiti Clean Up Day
- Youth Mental Health First Aid Training
- Phunktional – Cyberbullying
- Brian Geoffrey - Youth Mental Health – Trauma training
- Homelessness Experience
- Graffiti Tour and Graffiti Education
- Monday Tucker
- 2015 Wellington Youth Art Prize
- Sale Show Road Safety Stand

2015 Nominations

This year we received 18 Youth Council applications for seven positions and we are currently interviewing to select candidates for 2015.

We have also been preparing for our handover/transition to the next group which will happen during the next quarter.

We have also attended meetings for:

- Children's Week
- Social Inclusion Week
- Road Safety
- Walk to School in October
- Gippsland Regional - Final Battle of the Bands.

Youth Council has started planning for National Youth Week 2015 with the focus of getting training to all year 9 students in the Wellington Shire. This will include Brian Geoffrey, author of "My Big Brain Book" to come and speak to the students about the brain chemistry of how mental health works.

Youth Councillors took part in an educational production by the Phunktional theatre group that is aimed at year 9 students but is suitable for all years. This production 'Who stole the soul?' combats the issues that high school students are faced with, including cyberbullying, sexting and abuse.

ADAM DOUTHAT
Youth Mayor

RECOMMENDATION

That Council receive the Youth Mayor's quarterly report for the period ending September 2014.



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**SEPTEMBER 2014 PERFORMANCE REPORT**

DIVISION: CHIEF EXECUTIVE OFFICER
 ACTION OFFICER: MANAGER BUSINESS IMPROVEMENT
 DATE: 21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| ✓ | ✓ | ✓ | ✓ | ✓ | | | | | |

OBJECTIVE

For Council to receive and note the September 2014 Council Performance Report.

BACKGROUND

The September 2014 Council Performance Report comprises key highlights towards achievement of the 2013 -17 Council Plan, progress in relation to Major Initiatives and Initiatives as identified in the 2014/15 Budget together with an overview of Council finances including an Income Statement, a Balance Sheet with commentary regarding any major variances, information on cash balances, the level of rates outstanding and a progress update on Council's Capital Works program.

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

OPTIONS

Following consideration of the attached September 2014 Performance Report, Council can resolve to either:

1. Receive and note the September 2014 Council Performance Report; or
2. Not receive and note the September 2014 Council Performance Report and seek further information for consideration at a later Council meeting, which would result in Council not meeting legislative requirements.

PROPOSAL

That Council receive and note the attached September 2014 Council Performance Report.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The attached financial report provides information that informs Council on its financial operations for the September 2014 quarter as well as the expected financial position for the 2014/15 year. The report indicates that the final operating result for 2014/15 will be slightly worse than originally budgeted, mainly due to the impact of non-cash items, additional 2013/14 operating carried forwards (funded from cash unspent at June 2014). These changes are partly offset by additional grant funding, supplementary rates raised and savings on insurance premiums.

COMMUNICATION IMPACT

The Council Plan communicates Council's strategic direction to the community. The Council Plan can also be used by Council to communicate its vision and direction to other tiers of government, organisations, government agencies and funding bodies.

LEGISLATIVE IMPACT

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to Council at a Council meeting which is open to the public.

COUNCIL POLICY IMPACT

The September 2014 Council Performance Report has been prepared in the context of existing Council policies.

COUNCIL PLAN IMPACT

Objective 2.2

"Maintain processes and systems to ensure sound financial management"

Objective 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making".

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive and note the September 2014 Council Performance Report as attached.

SEPTEMBER PERFORMANCE REPORT

SEPTEMBER 2014 COUNCIL PLAN HIGHLIGHTS

Town Signage

A program for renewing town entry signage is progressing well with work on Sale entry signs to commence shortly.

Sustainable Living Education Program

The Sustainable Living Education Program delivered education sessions to 326 students on worm farming, composting, Kilmany Transfer Station tours, recycling and waste. A Sustainable House Day was held for staff to demonstrate individual approaches to living sustainably. In addition, preparation is underway for involvement in the Maffra Show and Heyfield Sustainability Festival and council staff also participated in a clean-up event at Heart Morass in partnership with Bug Blitz.

Gippsland Art Gallery and Maffra Exhibition Space

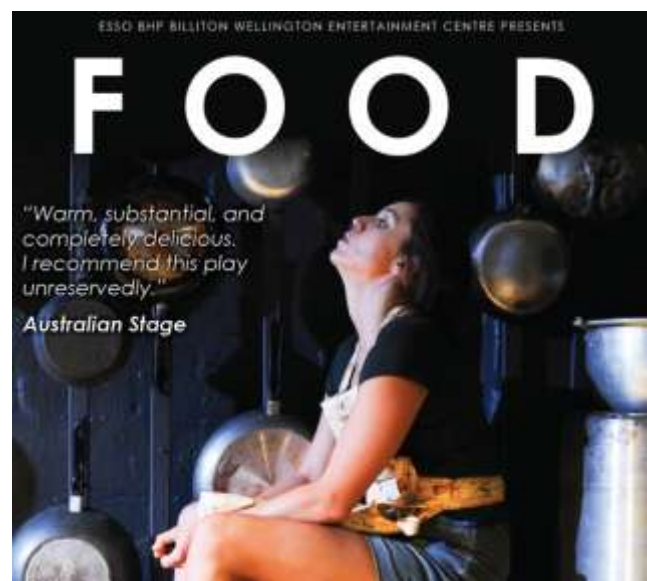
The Gallery hosted four exhibitions in September; Michelle Watson's 'Facade', Pat Waters 'Face to Face with Asylum Seekers', and the 2014 John Leslie Art Prize. At the Maffra Exhibition Space 'The Graduates' by Maffra Secondary College VCE students. Attendance as at 25 September was 1,430 with 186 students and 19 teachers accessing the Education Program. The Gallery's Facebook page had 6 posts with a total reach of 11,914 during September.

Fractured Fairytales and Storytime

A Library school holiday program "Fractured Fairytales" was well attended at all branches during September. Storytime, Rock Rhythm & Rhyme continue in popularity with existing and new members.

Esso BHP Billiton Wellington Entertainment Centre (EBBWEC)

EBBWEC had 2,070 people attending a variety of shows during September including Adam Brand, Food, Fiona O'Loughlin, The Australian Katy Perry Tribute Show, The Australian Bee Gees Show, The Harbinger and The Magic Flute. EBBWEC generated an income of \$49,752 during September.



Tech Savvy Senior at WSC Libraries

It was announced in September that a Telstra funding submission has been successful with \$4,000 available to support delivery of 15 Tech Savvy Seniors sessions across all library branches and the mobile library in 2014-15. Elements of e-smart awareness will be incorporated in programs including beginner internet, email, social media and tablet/device sessions.

Advocacy for Macalister Irrigation District

Council welcomes the launch of the \$1.6 million Heyfield Retrofit Program by Deputy Premier, Peter Ryan and Member for Gippsland East, Tim Bull on 19 September 2014 as part of \$32 million upgrade of Macalister Irrigation District.

State Government funding for Australian Fresh Salads.

On 19 September, Victorian Government announced \$200 000 grant to Australian Fresh Salads to support the creation of 20 new skilled jobs and \$1.5 million expansion. Council provided a Letter of Support to secure the funding and assistance with the grant application process.

Wellington business at Melbourne Spring Fashion Week

Council supported Khayaam Hair Salon Sale to receive state government sponsorship as part of a regional campaign to attend Melbourne Spring Fashion Week 31 August - 2 September. Khayaam will promote further development of local retail from this experience through the Sale Business and Tourism Association.

Rosedale Structure Plan Amendment on exhibition

A planning scheme amendment to implement the Rosedale Structure Plan is on public exhibition between 18 September to 3 November 2014. The amendment will help support the future growth and development of Rosedale as a key gateway town.

Job Shadow Day

On 17 September 2014 Wellington Shire Council participated in Job Shadow Day through Work Solutions, Sale. Job Shadow day provides opportunities for people with disabilities to shadow a worker in an area of employment that is of interest. Shadowing opportunities were arranged in Local Laws and the Art Gallery. It is hoped to build on these opportunities to provide people with disabilities with opportunities for work experience.

Early Years Twilight Seminars

The Victorian Curriculum Assessment Authority VCAA and the Bastow Learning Institute have encouraged Early Years Networks (in 24 regional centres) across the state to participate in twilight seminars (4 in total) via videolink. The seminars provide professional development opportunities for Early Years staff and will be delivered between Sept 2014 and May 2015. Sale Special School is the local host of these events. The first seminar on "The power of linking drawing and emergent writing in the Early Years" was held on 17 September. Wellington Early Years Network had the most number of participants (26) for any regional centre in Victoria. This is reflective of the very active Early Years Network in Wellington that is facilitated by Council.

| Major Initiatives | Completion Target | Progress Comment | Status |
|--|-------------------|--|---------------|
| LEADERSHIP AND ENGAGEMENT | | | |
| Undertake a review of Wellington Matters, both in terms of timing and content as well as its effectiveness as a communication agent | 30 June 2015 | <p>A review paper was prepared based on the Wellington Matters survey undertaken late last year and the 2014 Community Satisfaction Survey. Councillors were presented with a workshop in July 2014 and agreed to proposed changes with minor amendments.</p> <p>The first edition of the new Wellington Matters was produced in August, distribution in September. The new version is concise with information reflective of public feedback. It is printed on paper manufactured in Morwell and printed in Bairnsdale. This publication also presents the ability to value to add through the commencement of an organisation social media channel.</p> <p>The review found that whilst the Wellington Matters remains a popular communication agent, an increasing number of residents seek information via social media. As a result, Wellington Shire Council's Facebook page went live on 6 August 2014.</p> | Completed |
| ORGANISATIONAL | | | |
| Ensure input and reporting of data to meet the requirements of the Local Government Performance Reporting Framework is completed within regulatory guidelines. | 30 June 2015 | Responsibility for reporting on each of the Local Government Performance Reporting Framework (LGPRF) indicators has been assigned to relevant managers and each has been included in our primary corporate planning and reporting system. The LGPRF working group is scheduled to meet in early October to review both data and commentary collected for the Jul-Sep reporting period to further ensure that Council is able to meet the new regulatory reporting requirements | Ongoing |
| Manage the project planning and delivery of the Information technology requirements for the Desailly Street office relocation. | 30 April 2015 | Datacentre communications cabling termination complete. Telstra ISDN and Fibre services have also been completed. Datacentre will be ready for server and storage Hardware installation to commence in NOV 2014. Communications tower | 55% completed |

| Major Initiatives | Completion Target | Progress Comment | Status |
|---|-------------------|--|---------------|
| | | construction to commence late October. | |
| Develop a Rating Strategy to guide future rating decisions for Council's consideration. | 31 December 2014 | A draft Strategy document is in development, although this has had to wait until the year-end processes were completed | 25% completed |
| NATURAL ENVIRONMENT | | | |
| Progress rehabilitation of the Sale Transfer Station site as required by the project plan. | 30 June 2015 | Tender for compactor advertised in 'Inside Waste' closing 30 October | 25% completed |
| INFRASTRUCTURE | | | |
| As one of the key components of the Port Albert flood protection and drainage study, asses and report on possible flood protection solutions for the northern end of Port Albert. | 30 June 2015 | A Council Workshop was held in September where this action was discussed. The study proposed would not resolve the issues regarding the extension of the seawall. | 0% completed |
| Progress refurbishment of Sale Livestock Exchange in accordance with the project plan | 30 June 2015 | Tenders for three of the five works packages to close September. Meetings continue to be held with Stakeholder group consisting of council officers , site operator Victorian Livestock Exchange, stock agents and farming reps. On track for completion January 2016 | 25% completed |
| Implement recommendations of the West Sale Airport Report on Land Tenure and Council resolution to progress development of freehold land for recreational purposes at West Sale Airport | 30 June 2015 | Issues of freehold and leasehold land tenure in the Eastern (Recreational Aviation) Precint to be considered with the view of encouraging development in a planned and well thought out manner. Outline Development Plan prepared for consideration by Advisory Group and then Council in late 2014. | 25% completed |
| Finalise the development of new office accommodation at Desailly Street, Sale | 30 June 2015 | Key Building contract advertised and awarded in September 2014. All others key contracts in place for electrical, mechanical, furniture and floor coverings. Works plan developed to have office relocated to Desailly Street by 31 March 2015. | 50% completed |
| LAND USE PLANNING | | | |
| Publically exhibit/advance a planning scheme amendment to implement the Port Albert Rural Lifestyle Lot Review and report to Council | 30 June 2015 | The Port Albert Rural Lifestyle Lot Review Draft Recommendations Report has concluded public exhibition. Twenty eight submissions have been received. Following consideration of submissions, a final report will be presented to Council for adoption and thereafter a | 70% completed |

| Major Initiatives | Completion Target | Progress Comment | Status |
|---|-------------------|--|---------------|
| | | planning scheme amendment will be advanced | |
| ECONOMY | | | |
| Continue to advocate for the delivery of Defence Project AIR 5428 at RAAF Base East Sale | 31 March 2015 | Discussions continuing with key representatives for AIR 5428 bid and general sentiment is that some indication will be available prior to end of 2014. Ongoing assistance by Council to facilitate information to support Victorian outcome. | 35% completed |
| COMMUNITY WELLBEING | | | |
| Complete the Sale Memorial Hall Master Plan | 30 June 2015 | Signed funding agreement expected from Regional Development Victoria by end of October (prior to Victorian Government caretaker period). Funding application is seeking \$30,000 towards a \$40,000 total project - for the Sale Memorial Hall Precinct Masterplan development. Consultation with the committee is ongoing advising of the status of the project. | 25% completed |
| Ensure the early years service at the Yarram District Hub commences on time and on budget | 30 June 2015 | When the application process concluded without receiving any tenders to deliver the Early Years Service, negotiations continued with one provider who had downloaded the documentation. This provider has indicated that they will not be submitting a proposal to deliver services. This is due to their own organisational capacity and the changing funding and political context for Early Years. There is further investigation happening and two options of local management of Early Years Services. | 25% completed |
| Advance the development of the Port of Sale Cultural Hub in accordance with agreed timelines and budget | 30 June 2015 | Port of Sale Cultural Hub Technical Working Group met in Traralgon with architects on 15 September. Meeting held 18 September regarding the detailing of stakeholder engagement plan and its timing by the architects. Staff have been preparing information for the architect's questions within the Draft Return Brief during September. Consultation meetings held with respective gallery and library staff this month. Joint workshop held with key art gallery and library staff on 25 September. Technical Working Group met with | Ongoing |

| Major Initiatives | Completion Target | Progress Comment | Status |
|--|-------------------|---|---------------|
| | | architects and sub-consultants in Melbourne on 30 September. | |
| Ensure the Library Service within the Yarram District Hub commences on time and on budget and works towards maximising potential | 30 June 2015 | As construction project is effectively complete, we are awaiting Certificate of Compliance for full access to building, prior to booking in removalists and cutting over the network links. | Ongoing |
| Review and Audit the Municipal Emergency Management Plan | 30 June 2015 | MEMPlan review in progress. Parts 1 - 3 and Part 5 now in final draft. Parts 4 80% completed and Part 6 70% completed. Part 7, attachments, not yet started. Final draft to be presented for endorsement by MEMPC at Nov meeting. MEMP Audit currently scheduled for 4 January 2015. | 50% complete |
| Ensure implementation of municipal responsibilities for 2014-15 in the Healthy Wellington Action Plan. | 30 June 2015 | Working groups in all of the four priority areas for Healthy Wellington continue to meet with representation from local organisations and community members. The most activity is occurring in the Physical Activity and Social Connection and Inclusion working groups. Work has commenced on the Volunteering in Wellington website and planning of activities for Social Inclusion week in late November 2014. The Great Rides in Wellington resource is almost complete and Youth Council have been preparing support for local primary schools for VicHealth's Walk to School Month, October 2014. Collaboration has occurred with Victoria Police and the new Family Violence Unit in Sale on future projects for 2015 that target community education and focus on prevention. Planning is beginning for a review of the action plan for November 2014-October 2015. | 25% completed |

| Initiatives | Completion Target | Progress Comment | Status |
|--|-------------------|--|---------------|
| LEADERSHIP AND ENGAGEMENT | | | |
| Facilitate delivery of two key outcomes in the Community Engagement strategy implementation plan | 30 June 2015 | Community Engagement Strategy working group has met for second time and workshopped key elements to be included in the revised plan (this key outcome relates to developing effective review processes). The working group has also agreed to refine and trial internal tools for community engagement (another key outcome area within the plan). The next meeting of the working group is on 10 October to discuss the revised plan and tools to support delivery of the principles in Plan. | 25% completed |
| Ensure the 2014-15 actions in the Arts and Culture Strategy are allocated to appropriate business units for implementation | 30 June 2015 | Discussions have been held with a number of staff from other business units regarding required actions and timelines. | 15% completed |
| Implement the 2014-15 actions in the Access and Inclusion Plan that are the responsibility of the Arts and Culture Unit | 30 June 2015 | Research being undertaken into provision of hearing loops, with development of a plan for consistent/standard portable Units to be sourced at required Council facilities. | 15% completed |
| Commence development of a Communications Strategy to enhance the flow of information to and from the Wellington Shire community. | 30 June 2015 | Discussion has progressed regarding the development of the Communications Strategy, in relation to its fit alongside the Community Involvement Strategy and requirement for specific guidance regarding an Emergency Communication sub-plan | Ongoing |

| Initiatives | Completion Target | Progress Comment | Status |
|---|-------------------|--|---------------|
| ORGANISATIONAL | | | |
| Review organisational corporate planning and reporting system requirements to ensure effective corporate planning and reporting | 30 December 2014 | A potential alternate configuration of the current corporate planning and reporting system has been identified and reviewed and an additional alternative system is now also currently being investigated. | 45% completed |
| Commence the development of a new Domestic Waste Water Management Plan. | 30 June 2015 | Project brief has been signed off by Gippsland Lakes Ministerial Committee on behalf of East Gippsland Catchment Management Authority. Currently quotes have been sent to numerous consultants, the deadline for return is the 3 October 2014. | 25% completed |
| Undertake a review of Council's corporate records management system and its fit for purpose. | 31 October 2014 | Proposal currently being drafted for presentation to ICT Steering Committee for review in late OCT. | 65% completed |
| Prepare Annual Budget in accordance with legislative requirements and present to Council for consideration | 30 June 2015 | Work will commence on this activity in November 2014. | 0% completed |
| Complete and Implement a New Recruitment Strategy | 30 June 2015 | Work will commence on this activity in November 2014. | 0% completed |

| Initiatives | Completion Target | Progress Comment | Status |
|--|-------------------|---|---------------|
| NATURAL ENVIRONMENT | | | |
| Develop three Town Street Tree Plans | 30 June 2015 | Preliminary work started to progress action | 20% completed |
| INFRASTRUCTURE | | | |
| Complete installation of new energy efficient street lights in accordance with the project plan. | 30 June 2015 | This project commenced in 2013/2014 with the selection and purchase of LED luminaires to replace the 80 watt Mercury Vapour luminaires currently being used. The tender for the removal of the existing fittings and installation of the new LEDs that have been ordered is currently being evaluated and is expected to be awarded in early October 2014. | 5% completed |
| Implement planning and initial consultation stages of Wellington Residential Road & Street Construction Plan | 30 June 2015 | Implementation plan has been discussed with Council in a workshop on 5 August 2014 with direction received to pursue consultation with residents of priority projects. Work has commenced on design and detailed project scoping for the first priorities of the Implementation Plan, in preparation for direct consultation with relevant stakeholders. | 25% completed |
| LAND USE PLANNING | | | |
| Prepare an updated outline development plan for North Sale and associated developer contribution regime | 30 June 2015 | A draft project brief is currently being developed prior to consultant quotations being sought. | 17% completed |

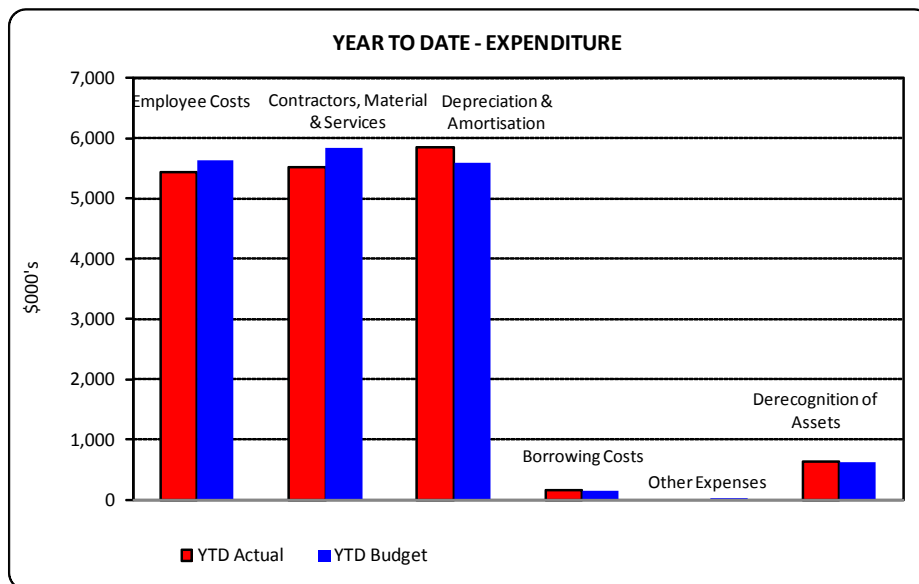
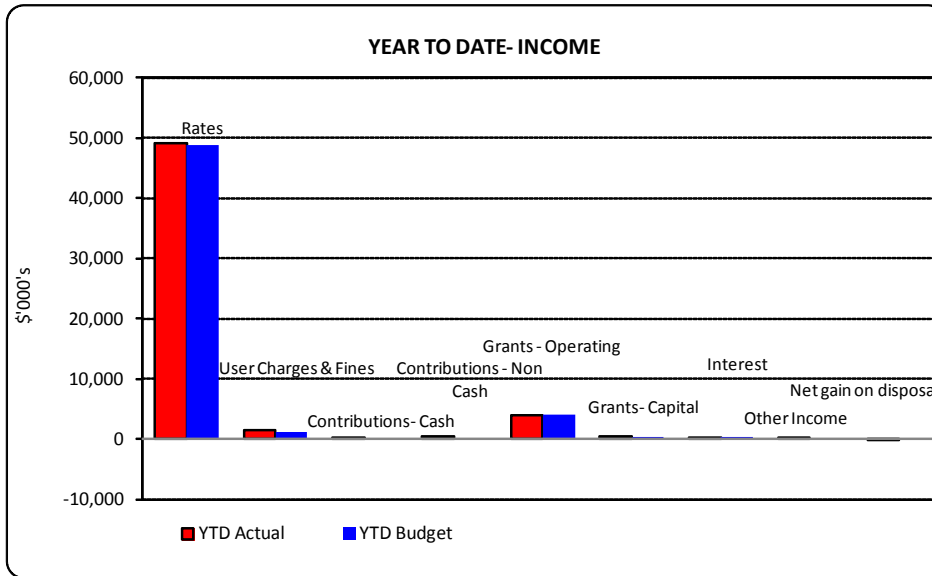
| Initiatives | Completion Target | Progress Comment | Status |
|---|-------------------|---|---------------|
| ECONOMY | | | |
| Implement a coordinated Wellington Shire Events Program with associated funding streams and processes | 30 June 2015 | Work continuing with liaison with other business units on events coordination, and Council workshop held second September to provide update. New internal coordination process in place from mid September, with division of responsibilities for Events Administration, Events Liaison and Events Attraction/Strategic | 50% completed |

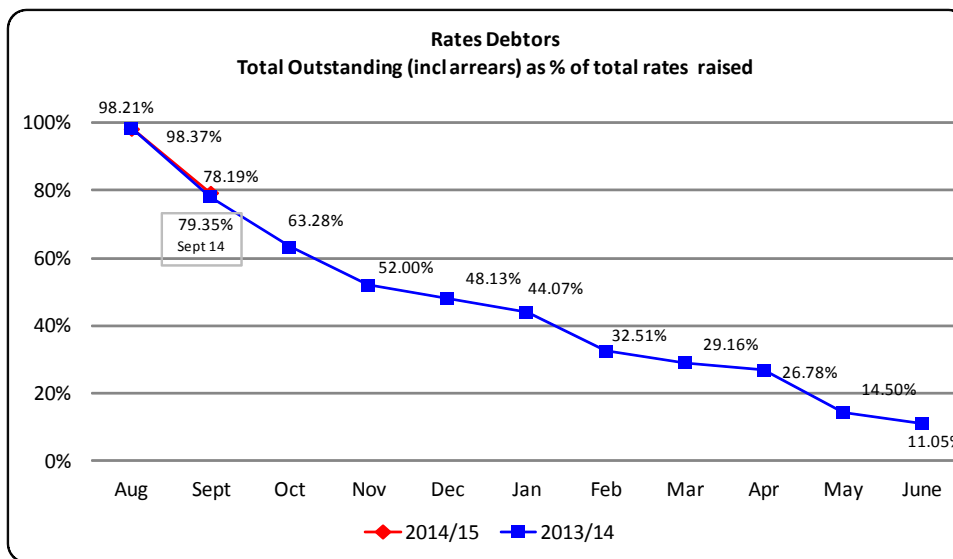
| Initiatives | Completion Target | Progress Comment | Status |
|---|-------------------|--|---------------|
| | | management roles. Council workshop scheduled for 2 December for Events Attraction framework. | |
| COMMUNITY WELLBEING | | | |
| Complete all Level 3 Recreation Master Plans | 30 June 2015 | 7 of 13 Level 3 Master Plans have been completed. A further 3 Master Plans have been initiated and are waiting for User Group Surveys to be returned. | 25% completed |
| Ensure Implementation of all municipal responsibilities identified in the Municipal Emergency Management Plan 2014-15 | 30 June 2015 | Implementation of Councils responsibilities for the Heatwave Plan have commenced. Review of Dargo NSP/PLR currently under-way. | Ongoing |
| Ensure implementation of the 2014-15 actions identified in the Municipal Early Years Action Plan | 30 June 2015 | <p>Children's week being planned for late October by WSC, Uniting Care Gippsland, Best Start and CGHS. A travelling roadshow is being delivered in outlying rural areas to enable children in isolated areas to participate . 2014 theme for Children's Weeks is 'messy play' with a variety of activity stations available for children. Times allocated blend in with local playgroups. Kinder and prep children and general public have also been invited.</p> <p>Next Wellington Early Years Network meeting is planned for week 3 of term four.</p> <p>September 16 saw a selection of kinder and prep teachers meet to discuss possible improvement to the method of writing kindergarten transition statements to give clarity of the needs and additional assistance to children entering school in the following year. The group have agreed upon a generic set of sentences using key words where necessary while fitting in with the requirement of the Early Years Framework . The group will meet again at a later date as continuous improvement strategies heading towards a reporting method which suits the requirements and needs of each service.</p> | 25% complete |

| Initiatives | Completion Target | Progress Comment | Status |
|---|-------------------|--|---------------|
| Ensure implementation of 2014-15 actions identified in relation to the Access and Inclusion plan | 30 June 2015 | Dates for disability awareness training for depot staff to be delivered by members of the Wellington Access and Inclusion Advisory Group have been set for November 2014. Human Resources are developing a training calendar for 2014-15 which will include disability awareness training for Council staff at Port of Sale civic and business centres , Aqua Energy, GRSC, Libraries etc. | 25% completed |
| Support the implementation of the Youth Council 2014 action plan and the development and implementation of the 2015 Youth Council action plan | 30 June 2015 | Youth Council 2015 Nominations closed on the 26 September. 18 Nominations were received including applications from Mack Creek, Airly, Rosedale this year's group have been working in overdrive to work towards completing all their Actions from their 2014 plan, including hosting a Graffiti Clean Up Day. Youth Council invited other Youth Groups and Victoria Police to help run this community event. A lot of elbow grease and dedicated community members (young and old) attended in support. They were able to clean up the number one 'Hot Spot' from Victoria Police's list of target areas. | 25% completed |

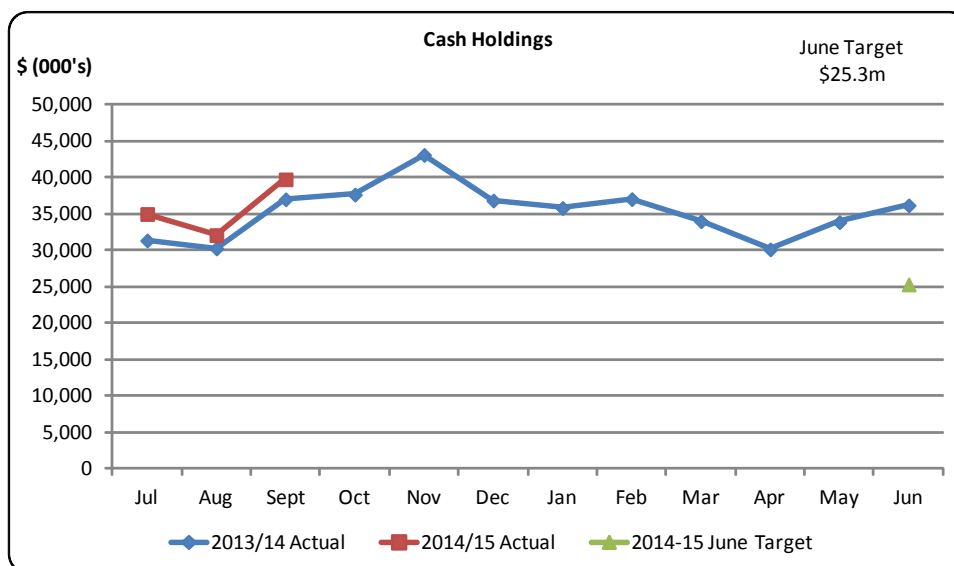
SEPTEMBER 2014 FINANCIAL HIGHLIGHTS

The financial highlight report as at 30 September 2014 provides summary information regarding Council's operating and capital works performance for the year to date.





The first rate instalment was due on 30 September 2014. The percentage of outstanding rates is slightly higher than last year. This is likely to have been an effect of the notices going out two weeks later than in the previous year.



Council cash holdings at the end of September 2014 of \$39.8m are above the September 2013 balance of \$37.0 million. The higher than expected current cash holdings includes restricted funds of \$7.9 million to cash back reserves, \$7.9 million to cover provisions and \$13.3 million associated with the 2014/15 operating and capital carry forwards.

INCOME STATEMENT
For The Period Ending 30 September 2014

| | YEAR TO DATE 2014-15 | | | FULL YEAR 2014-15 | | |
|--|----------------------|------------------------------|---------------------|------------------------------|-------------------------------|---------------------------------|
| | Actual \$000's | Adopted Budget \$000's | Variance \$000's | Adopted Budget \$000's | Adjusted Budget \$000's | Budget adjustment \$000's |
| Income | | | | | | |
| Rates | 49,207 | 48,773 | 434 | 48,923 | 49,301 | 378 |
| User Charges & Fines | 1,457 | 1,252 | 205 | 6,611 | 6,611 | - |
| Contributions - Operating | 112 | 21 | 91 | 228 | 219 | (9) |
| Contributions - Capital | 12 | - | 12 | 773 | 707 | (66) |
| Contributions - Capital (Non Cash) | 360 | - | 360 | - | 360 | 360 |
| Grants - Operating (recurrent) | 3,887 | 3,877 | 10 | 13,427 | 13,486 | 59 |
| Grants - Operating (non-recurrent) | 127 | 117 | 10 | 783 | 948 | 165 |
| Grants - Capital (recurrent) | - | - | - | 1,600 | 1,600 | - |
| Grants - Capital (non-recurrent) | 507 | 415 | 92 | 3,403 | 3,662 | 259 |
| Interest | 262 | 250 | 12 | 1,100 | 1,100 | - |
| Other Income | 126 | 30 | 96 | 192 | 236 | 44 |
| Net gain on disposal of property, infrastructure, plant and equipment | (226) | 57 | (283) | 93 | (85) | (178) |
| Total Income | 55,831 | 54,792 | 1,039 | 77,133 | 78,145 | 1,012 |
| Expenditure | | | | | | |
| Employee Costs | 5,429 | 5,632 | 202 | 23,453 | 23,585 | 132 |
| Contractors, Materials and Services | 5,523 | 5,841 | 318 | 31,006 | 31,832 | 826 |
| Bad and Doubtful Debts | - | - | - | 112 | 112 | - |
| Depreciation and Amortisation | 5,837 | 5,583 | (255) | 22,854 | 23,154 | 300 |
| Borrowing Costs | 155 | 155 | - | 816 | 816 | - |
| Derecognition of Assets | 628 | 628 | - | - | 628 | 628 |
| Total Expenditure | 17,572 | 17,838 | 266 | 78,241 | 80,127 | 1,886 |
| Surplus/(Deficit) for the period | 38,259 | 36,954 | 1,305 | (1,108) | (1,982) | (874) |

Note: The adjusted budget figures reflect any known changes that have arisen since the adoption of the original budget, including such things as new and unsuccessful grants, additional revenue such as rates, and operating expenditure carried forward from 2013/14. Including these changes in an adjusted budget figure enables Council to more accurately monitor financial performance during the year and predict the end of year position. Council must, however, report publicly against the original adopted budget on a quarterly basis.

SUMMARY

The operating result for the first quarter of the financial year reflects a surplus of \$38.3m against an adopted budget surplus of \$37.0m. Overall, Council expects that the final result for 2014/15 will be slightly worse than originally budgeted (by \$0.9m). The majority of the change is from budget adjustments made for non cash items (increased deficit by \$0.8m) and additional 2013/14 operating carry forwards (\$0.8m), funded from cash unspent at June 2014. This was offset by additional grant funding, rates raised and savings on insurance premiums.

INCOME

Rates - Additional rates have been raised due to the finalisation of supplementary valuations after the completion of the 2014/15 budget. The budget is adjusted to reflect the additional rate revenue.

User Charges & Fines - Commercial tipping fees have been higher than expected in both July and August - the collection of landfill gate fees is unpredictable. Ticket sales for internal programming at EBBWEC have exceeded expectations due to the popularity of the first quarter of shows. This is partially offset by additional expenditure due to increased staffing and risk sharing arrangements. Overall income at Aqua Energy is above budget, with strong swim school enrolments and school group attendances, which are both likely to exceed budget at year end.

Contributions - Operating - A new contribution for the Gippsland Regional Plan was received and a budget adjustment was made. A contribution to the Agri Industry Transformation Project that was budgeted to be received later in the year has been removed from the budget as the project will now not go ahead.

Contributions - Capital - The contributions for two of this years capital projects were received in 2013/14 and have been removed from the 2014/15 budget.

Contributions - Capital (non cash) - Unbudgeted asset contributions of \$360k associated with the completion of subdivisions within the Shire were recognised in the first quarter. An adjustment has been made to the budget to take these into account.

Grants- Operating (recurrent) - Additional Victoria Grants Commission funding of \$48k has been added to the budget. The budget has also been adjusted for an increase in the annual Rural Access Program funding.

Grants- Operating (non recurrent) - New funding for the employment of a Recovery Officer in response to the Jack River fire and the Vulnerable People in Emergencies Program will be received later in the year.

Grants- Capital (non-recurrent) - Delays in the completion of the Sale to Longford New Path and the Taxi Rank Upgrades (grant claimed in September) has resulted in the grant income being received in 2014/15 rather than 2013/14. The budget has been adjusted for these two grants.

Other income - The budget has been adjusted for the proceeds from the sale of buildings and equipment at the Thomson River Caravan Park, these funds will be used for the remediation of the park. Other year to date variances relate to increased interest on rates and an unbudgeted insurance recovery.

Net Gain(Loss) on Disposal of Assets - Proceeds from an unbudgeted land sale were received, the budget has been adjusted to reflect this. Delays in the renewal of plant and vehicles has caused a year to date variance.

EXPENDITURE

Employee Costs - Year to date employee costs are under budget due to the reversal of the 2013-14 wage accrual, various vacancies and the timing of annual and long service leave. This is partly offset by the use of agency staff where required. The budget has been increased for new and extended externally funded positions (\$100k) and for an increase in the annual workcover premium (\$32k).

Contractors, Materials and Services - There are many minor underspends throughout the entire organisation in contractors, contributions, materials and utility payments. This is driving the majority of the \$318k underspend. Overall annual insurance premiums were less than expected (net savings of \$125k).

Major changes to the budget include increases for the 2013/14 carry forwards (\$742k), remediation works at Thomson River Caravan Park (\$114k, funded through assets sales and reserve) and the recovery program for the Jack River Fire (\$80k). This has been offset by adjustments for savings in insurance (\$125k) and the removal of the budget for the Agri Industry Transformation Project that will not be going ahead.

Depreciation and Amortisation - The year to date depreciation is higher than budgeted due to the write down of the value of the Yarram Pool Main Entrance which was replaced as part of the Yarram Hub project. The budget has been adjusted to take this asset write off into account.

Derecognition of Assets - Relates to the derecognition of non Council maintained roads and the Stratford Infant Welfare Centre which was demolished and replaced at a new location. The budget has been adjusted to take the these asset derecognitions into account.

BALANCE SHEET
As at 30 September 2014

| Actual | | Actual | Adjusted Budget | Adopted Budget |
|---|---|----------------|-----------------|----------------|
| September 13 | | September 14 | June 15 | June 15 |
| \$000's | | \$000's | \$000's | \$000's |
| <u>Current Assets</u> | | | | |
| 37,013 | Cash and Cash Equivalents | 39,758 | 25,321 | 23,316 |
| 45,997 | Trade and Other Receivables | 43,658 | 4,136 | 4,147 |
| 8 | Prepayments | 29 | 292 | 292 |
| 83,018 | Total Current Assets | 83,445 | 29,749 | 27,755 |
| <u>Non Current Assets</u> | | | | |
| 1,066 | Trade and Other Receivables | 1,246 | 1,281 | 873 |
| 804,858 | Property, Infrastructure, Plant & Equipment | 874,094 | 888,842 | 868,587 |
| 360 | Intangible Assets | 431 | 631 | 631 |
| 806,284 | Total Non Current Assets | 875,771 | 890,754 | 870,091 |
| 889,302 | Total Assets | 959,216 | 920,503 | 897,846 |
| <u>Current Liabilities</u> | | | | |
| 1,318 | Trade and Other Payables | 2,261 | 5,473 | 5,475 |
| 4,155 | Interest Bearing Borrowings | 2,149 | 3,197 | 3,197 |
| 5,222 | Employee Benefits | 5,560 | 5,867 | 5,087 |
| 7,753 | Trust Deposits | 1,939 | 720 | 600 |
| 539 | Provisions | 540 | 540 | 540 |
| 18,987 | Total Current Liabilities | 12,449 | 15,797 | 14,899 |
| <u>Non Current Liabilities</u> | | | | |
| 7,938 | Interest Bearing Borrowings | 13,128 | 11,180 | 11,180 |
| 302 | Employee Benefits | 302 | 434 | 437 |
| 1,473 | Provisions | 1,487 | 1,487 | 1,473 |
| 9,713 | Total Non Current Liabilities | 14,917 | 13,101 | 13,090 |
| 28,700 | Total Liabilities | 27,366 | 28,898 | 27,989 |
| 860,602 | Net Assets | 931,850 | 891,605 | 869,857 |
| <u>Represented by Ratepayer Equity</u> | | | | |
| 305,033 | Accumulated Surplus | 323,260 | 285,861 | 268,961 |
| 548,885 | Reserves | 600,729 | 600,729 | 595,903 |
| 6,684 | Other Reserves | 7,861 | 5,015 | 4,993 |
| 860,602 | Total Equity | 931,850 | 891,605 | 869,857 |

CAPITAL EXPENDITURE PROGRAM EXPENDITURE

For The Period Ending 30 September 2014

| | YEAR TO DATE 2014-15 | | | FULL YEAR 2014-15 | | |
|--------------------------------|----------------------|------------------------------|---------------------|------------------------------|-------------------------------|---------------------------------|
| | Actual \$000's | Adopted Budget \$000's | Variance \$000's | Adopted Budget \$000's | Adjusted Budget \$000's | Budget adjustment \$000's |
| Bridges | 104 | 73 | (31) | 1,823 | 1,927 | 104 |
| Drainage | - | - | - | 150 | 150 | - |
| Footpaths & Cycleways | 98 | - | (98) | 932 | 1,095 | 164 |
| Plant, Machinery & Equipment | 66 | 675 | 609 | 1,786 | 2,004 | 219 |
| Roads | 100 | 100 | 0 | 10,353 | 10,974 | 622 |
| Buildings | 1,632 | 2,334 | 702 | 12,315 | 13,070 | 755 |
| Parks & Environmental Services | 98 | 208 | 109 | 3,773 | 3,861 | 88 |
| Waste Management | 7 | - | (7) | 753 | 759 | 6 |
| Landfill Improvements | 5 | 30 | 25 | 30 | 30 | - |
| Furniture and Fittings | 225 | 174 | (51) | 257 | 341 | 84 |
| Information Technology | 472 | 362 | (110) | 769 | 783 | 14 |
| Library Books | 95 | 73 | (22) | 251 | 251 | - |
| Intangibles | 24 | - | (24) | 444 | 456 | 12 |
| Grand Total | 2,926 | 4,030 | 1,104 | 33,634 | 35,702 | 2,068 |

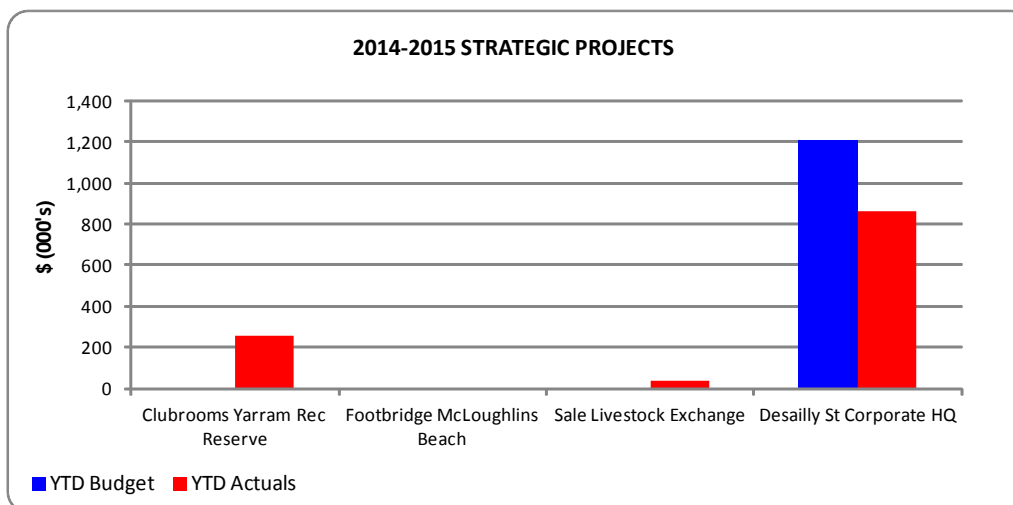
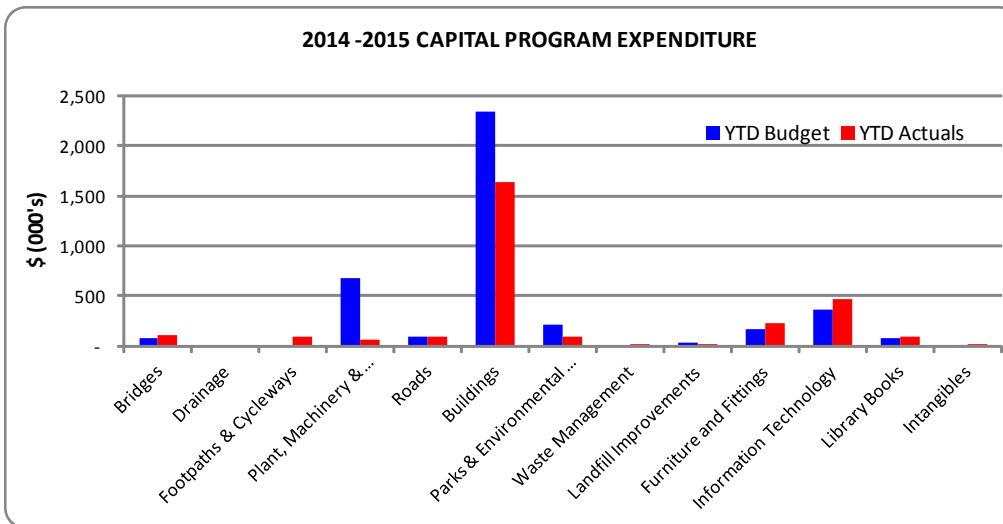
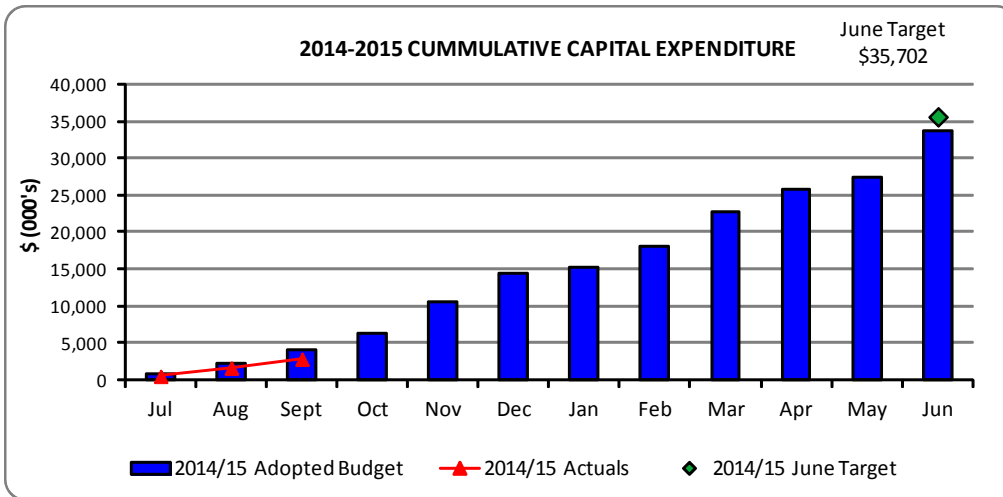
As at 30 September 2014, the adjusted capital expenditure budget is \$35.7 million up from an adopted budget of \$33.6 million due to additional carry forwards which include multiyear projects – Yarram District Hub, Desailly Street Corporate Headquarters and Sale Livestock Exchange upgrade.

Of the 136 projects planned for this year, 10% are complete, 24% have commenced, 4% are in the contract stage and 60% are in preplanning. 2% of projects are on hold subject to scope or funding being finalised, including Maxfield's Footbridge renewal, Taylor's Lane upgrade and Port Albert Rutter Park shelter upgrade.

The Yarram District Hub project is awaiting issue of Certificate of Occupancy and the Lawler Street road works are expected to be completed by Christmas. Works on the Yarram Recreation Reserve clubrooms refurbishment have commenced and the project is due for completion in March/April 2015. Scope is being finalised on McLoughlins Beach Footbridge Renewal. Tenders for the Sale Livestock Exchange upgrade opened in August 2014 and works are expected to commence in November 2014.

The Desailly Street Corporate Headquarters project is progressing well with works having commenced onsite and expected to be complete by January 2015. Information and Communication Technology (ICT) elements of this project are also progressing well. Port of Sale Cultural Hub project is progressing with architects currently developing concepts to present to Council.

Projects completed during September 2014 include Yarram McLean Street Drain Culvert replacement, GRSC Goanna Path Lighting and Maffra Information Centre disability ramp.



ITEM C1.2**CONSIDERATION OF THE ANNUAL REPORT 2013/14**

DIVISION: CHIEF EXECUTIVE OFFICER
 ACTION OFFICER: MANAGER BUSINESS IMPROVEMENT
 DATE: 21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| | | ✓ | | ✓ | | | | ✓ | |

OBJECTIVE

To consider, discuss and receive the Annual Report 2013/14 for Wellington Shire Council.

BACKGROUND

Each financial year Council prepares an annual report which is designed to inform the community about our performance for the previous year, particularly against the strategic objectives set out in the Council Plan and our financial performance, together with a range of other information as required by legislation.

OPTIONS

Council is required to consider the Annual Report 2013/14 at a Council meeting within one month of submitting the report to the Minister for Local Government.

PROPOSAL

It is proposed that Council consider, discuss and receive the Annual Report 2013/14 in accordance with the requirement of the *Local Government Act 1989*.

CONFLICT OF INTEREST

No Staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Council has a responsibility to consider and discuss the Annual Report 2013/14 in accordance with Section 134 of the *Local Government Act, 1989*. Council's Annual Report 2013/14 has been prepared in accordance with the *Local Government Act 1989*, the *Local Government (General) Regulations 2004* and the *Local Government (Finance and Reporting) Regulations 2004*.

COUNCIL PLAN IMPACT

The Council Plan 2013 -17 *Theme 2 – Organisation* states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent”.

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making”.

This report supports the above Council Plan strategic objective and strategy.

The Annual Report 2013/14 includes a report on the achievements of the objectives outlined in the Council Plan 2013 -17.

CONSULTATION IMPACT

Copies of the Annual Report 2013/14 are available to the public at the Sale and Yarram Service Centres, Council libraries and on Council’s website.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council consider, discuss and receive the Annual Report 2013/14 in accordance with the requirements of the Local Government Act 1989.

ITEM C1.3**CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER: CHIEF EXECUTIVE OFFICER

DATE: 21 OCTOBER 2014

- 18 September One Gippsland Meeting
- Meeting with David Hawkins (SOCOM), Danny McDonald (SOCOM) and Paul Buckley (CEO Bass Coast), in Traralgon to discuss various Gippsland regional matters
- Gippsland Regional Plan Leadership Group Meeting, Traralgon
- Regional Development Australia Gippsland Meeting, Traralgon
- 19 September Attending Funding Announcement for Australian Fresh Salads, Crs Crossley, Deputy Mayor Mclvor, and General Manager Development, John Websdale were also in attendance. The State Government announced funding of \$200K towards a \$1.5 project that will create 20 new skilled jobs. Council's Economic Development Team supported Australian Fresh Salads in the development of their funding applications
- Attending Committee for Gippsland Lunch with the Hon Peter Ryan MP Also attended by Mayor Rossetti, General Manager Development John Websdale, Manager Economic Development, Sharyn Bolitho. The Deputy Premier spoke to a lunch crowd of around 120 people outlining some of the Coalition's priorities moving into the election period.
- Attending Rural Gippsland Municipal Association of Victoria (MAV) Regional Meeting
- 24 September Meeting with Lyndon Webb, discussing Gippsland regional matters - Lyndon is assisting the State Government with a number of Councils. Mayor Rossetti was also in attendance.
- 29 September Attended Wellington Shire Youth Council Graffiti Clean Up Day, Sale. Also in attendance Mayor Rossetti, Cr Crossley, and Deputy Mayor Mclvor
- 30 September Monthly meeting with Inspector Rob Wallace, Sale Police
We discussed a range of matters including progress with the new Sale Police station, events, graffiti, road safety, and the existing national terror alert and what that means for Wellington (quite topical given the recent event at Moe Railway station)
- 1 October Meeting with Cameron Wright, Australian Services Union, Sale

6 October Meeting with Saul Stainer and other representatives of the Port Albert Progress Association, Port Albert –also in attendance Cr Wenger, General Manager Development John Websdale, Manager Natural Environment and Parks, Tim Rowe and Tourism Development Officer, Frank Norden. We spoke on a range of matters including development, Rutter Park, Caravan and RV's parking, drainage, town entry and footpaths. It was a positive meeting with several matters to be followed up and reported back to Council over ensuing weeks.

8 October Meeting with Danny McDonald from Socom, Sale

RECOMMENDATION

That the Chief Executive Officer's Report be received.



C2 - REPORT

GENERAL MANAGER GOVERNANCE

ITEM C2.1**LOCAL LAW NO.1**

DIVISION: CORPORATE SERVICES

ACTION OFFICER: ACTING GENERAL MANAGER CORPORATE SERVICES

DATE: 21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| | | ✓ | | ✓ | | | | | |

OBJECTIVE

For Council to revoke existing Local Law No.1 – 2005 Processes of Municipal Government (Meetings and Common Seal) and formally make a new Local Law No 1 – 2014 Processes of Municipal Government Meetings and Common Seal).

BACKGROUND

Local Law No.1 – 2005 Processes of Municipal Government (Meetings and Common Seal) (Local Law) provides a mechanism to facilitate the good governance of the Wellington Shire Council to ensure effective and efficient Council decisions are made. The Local Law also promotes and encourages community participation by providing a mechanism for the Council to ascertain the community's views and expectations. The regulation and control for the conduct of meetings is also included in the Local Law as well as providing for the administration of the Council's powers and functions. This current Local Law No 1 – 2005 will cease to operate on 21 December 2014.

In order to ensure that a new local law is in place prior to the cessation of the current Local Law No 1 - 2005 a review has been undertaken and a draft new Local Law No 1 – 2014 has been prepared. At the Council meeting on 19 August 2014, Council resolved to give public notice and notice in the Government Gazette of the proposed new Local Law No.1 – 2014 and seek submissions in accordance with section 223 of the *Local Government Act 1989*.

Subsequent to the Council meeting on 19 August a notice was placed in the Government Gazette and local newspapers advising of the intention to revoke the current Local Law No 1 - 2005 and make a new Local Law No 1 – 2014.

No submissions were received in relation to the proposed new Local Law No 1 – 2014.

OPTIONS

Council has the following options:

1. To revoke Local Law No 1 – 2005 and adopt Local Law No 1 – 2014 as attached;
2. To revoke Local Law No 1 – 2005 and adopt the attached Local Law No 1 – 2014 with amendments; or
3. To seek further information for consideration at a future meeting of Council.

PROPOSAL

That:

1. Council revoke Local Law No 1 – 2005 Processes of Municipal Government (Meetings and Common Seal);

2. Council make Local Law No 1 – 2014 – Processes of Municipal Government (Meetings and Common Seal), as attached, and give notice of this decision in the Government Gazette and by public notice; and
3. Council authorise the Chief Executive Officer to sign and seal Local Law No 1 – 2014 Processes of Municipal Government (Meetings and Common Seal).

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Complies with s.119 of the *Local Government Act 1989* (the Act) (procedure for making a local law) and other sections that require compliance under the Act.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

1. ***Council revoke Local Law No 1 – 2005 Processes of Municipal Government (Meetings and Common Seal);***
2. ***Council make Local Law No 1 – 2014 – Processes of Municipal Government (Meetings and Common Seal), as attached, and give notice of this decision in the Government Gazette and by public notice; and***
3. ***Council authorise the Chief Executive Officer to sign and seal Local Law No 1 – 2014 Processes of Municipal Government (Meetings and Common Seal).***



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

LOCAL LAW NO. 1-2014

**PROCESSES OF MUNICIPAL
GOVERNMENT
(MEETINGS AND COMMON SEAL)
LOCAL LAW**

The Resolution for amending this Local Law was passed at a meeting of the
Wellington Shire Council held on 2014

The Common Seal of WELLINGTON)
SHIRE COUNCIL was hereunto affixed)
this day of 2014)
in accordance with Local Law No. 1)
in the presence of:.....)

Chief Executive Officer

**Processes of Municipal Government
(Meetings and Common Seal) Local Law**

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PART 1

PRELIMINARY

L1.1 TITLE

This Local Law is the Wellington Shire Council Processes of Municipal Government (Meeting and Common Seal) Local Law and referred to below as this Local Law.

L1.2 OBJECTIVES OF THIS LOCAL LAW

The objectives of this Local Law are to:

- (a) provide a mechanism to facilitate the good government of the Wellington Shire Council through its formal Processes of Municipal Government (Meeting and Common Seal) Local Law to ensure effective and efficient Council decisions are made in a manner which acknowledges the role of local government within the Australian system of Government;
- (b) to promote and encourage community participation in the system of local government by providing mechanisms for the Council to ascertain the community's views and expectations;
- (c) to regulate and control the conduct of meetings including:
 - (i) the notice required for meetings;
 - (ii) the keeping of minutes.
- (d) to provide for the administration of the Council's powers and functions; and
- (e) to provide generally for the peace, order and good government of the municipal district.

L1.3 SCOPE OF THIS LOCAL LAW

This Local Law will apply to all meetings of the Council including all Special Committees of the Council.

L1.4 THE POWER TO MAKE THIS LOCAL LAW

The Council's power to make this Local Law is contained in section 5 and 91 and 111 of the *Local Government Act 1989*.

L1.5 THE OPERATIONAL DATE OF THIS LOCAL LAW

This Local Law commences on the day following the day on which notice of the making of this Local Law is published in the Victoria Government Gazette, and operates throughout the municipal district.

L1.6 THE DATE THIS LOCAL LAW CEASES OPERATION

Ends on the 10th anniversary of the day on which it commenced operation.

L1.7 WORDS USED IN THIS LOCAL LAW

| WORDS | MEANING |
|-------------------------------|---|
| Act | Means the <i>Local Government Act 1989</i> |
| Chair | Refers to the Chairperson. |
| Chairperson | The person who chairs the meeting of the Council or Special Committee of the Council. |
| Councillor | Means a person who is an elected member of the Council. |
| Council Meeting | Includes Ordinary and Special Meetings of the Council. |
| Member | Refers to a person who is entitled to vote at a meeting of the Council or a Special Committee of the Council. |
| Minister | Means the Minister responsible for administering the Local Government Act 1989. |
| Chief Executive Officer | Means the Chief Executive Officer appointed by the Council |
| Regulations | Means the Local Government (General) Regulations 2004 |
| Suspension of Standing Orders | Means the suspension of the rules and regulations contained in this Local Law. |

PART 2

COUNCIL MEETINGS

DIVISION 1 - NOTICES AND AGENDAS

L2.1 DATES AND TIMES OF MEETINGS

The date, time and place of all Council meetings are to be fixed by the Council from time to time and reasonable notice must be provided to the public.

Seven (7) days notice of each Ordinary Council meeting must be provided to the public.

L2.2 COUNCIL MAY ALTER MEETING DATES

The Council may change the date, time and place of any Council meeting which has been fixed and must provide reasonable notice of the changes to the public.

L2.3 SPECIAL COUNCIL MEETINGS

The notice necessary to call a meeting in accordance with section 84 of the Act must be delivered to the Chief Executive Officer in sufficient time to enable reasonable notice to be given to Councillors.

Three (3) days notice of each Special Meeting must be provided to the public or such public notice as practicable given the circumstances.

L2.4 NOTICE OF MEETING

A notice of meeting incorporating or accompanied by an agenda of the business to be dealt with must be delivered to every Councillor:

- (a) For an ordinary meeting at least 7 days before the meeting; and
- (b) For a special meeting at least 3 days before the meeting; and
- (c) For a special committee meeting at least 3 days before the meeting.

DIVISION 2 - QUORUMS

L2.5 ORDINARY COUNCIL MEETINGS

The quorum required for ordinary Council meetings must comprise a majority number of Councillors.

L2.6 SPECIAL COUNCIL MEETINGS

The quorum required for special Council meetings must comprise at least a majority number of Councillors.

L2.7 SPECIAL COMMITTEE MEETINGS

The quorum for special committee meetings must comprise at least a majority number of members.

L2.8 INABILITY TO GAIN A QUORUM

If after thirty (30) minutes of the scheduled starting time of any meeting or adjournment a quorum cannot be obtained, those present must defer the meeting for a period not exceeding seven (7) days from the date of the deferment.

L2.9 INABILITY TO MAINTAIN A QUORUM

If during any meeting a quorum cannot be achieved and maintained, those present must adjourn the meeting for a period not exceeding seven (7) days from the date of the adjournment.

L2.10 INABILITY TO ACHIEVE OR MAINTAIN A QUORUM DUE TO CONFLICT OF INTEREST OF COUNCILLORS

If during any meeting or adjournment a quorum cannot be maintained due to the declaration of conflict of interest by the majority of Councillors, the Chief Executive Officer or, in his or her absence a senior officer, may hold the matter under consideration over for a length of time sufficient to enable special dispensation for the affected Councillors to be sought from the Minister.

L2.11 NOTICE FOR ADJOURNED MEETING

The Chief Executive Officer may provide written notice of an adjourned meeting but where that is not practicable because time does not permit that to occur then provided a reasonable attempt is made to contact each member, notice by telephone, e-mail, in person or by some other means will be sufficient.

PART 3

MINUTES

L3.1 KEEPING OF MINUTES

The Chief Executive Officer is responsible for the keeping of minutes on behalf of the Council.

L3.2 NO DEBATE ON CONFIRMATION OF MINUTES

No discussion or debate on the confirmation of minutes will be permitted except where their accuracy as a record of the proceedings of the meeting to which they relate is questioned.

L3.3 OBJECTION TO CONFIRMATION OF MINUTES

If a Councillor is dissatisfied with the accuracy of the minutes, then he or she must:

- (a) state the item or items with which they are dissatisfied; and
- (b) propose a motion clearly outlining the alternative wording to amend the minutes.

PART 4

BUSINESS OF MEETINGS

L4.1 THE ORDER OF BUSINESS

The order of business will be determined by the Chief Executive Officer to facilitate and maintain open, efficient and effective processes of government.

L4.2 CHANGE TO ORDER OF BUSINESS

Once an agenda has been sent to Councillors the order of business for that meeting may only be altered by resolution of the Council.

L4.3 CHIEF EXECUTIVE OFFICER MAY INCLUDE ITEMS ON AN AGENDA

The Chief Executive Officer may include any matter on an agenda which he or she thinks should be considered by the meeting.

PART 5

ADDRESSING THE MEETING

L5.1 ALL PERSONS TO STAND

- (1) Except for the Chairperson, any Councillor or person who addresses the Council meeting must stand and direct all remarks through the Chair.
- (2) At all other meetings persons may remain seated but must direct remarks through the Chair.

L5.2 EXCEPTIONS

The Chairperson may permit any Councillor or person to remain seated whilst addressing the Chair, for reasons of sickness, infirmity or disability or for any other reason as determined by the Chairperson.

L5.3 SUSPENSION OF STANDING ORDERS

Any one or more of the rules and regulations contained in this Local Law may be suspended for a particular purpose by resolution of the Council.

L5.4 NO MOTIONS MAY BE ACCEPTED DURING SUSPENSION OF STANDING ORDERS

No motion may be accepted by the Chair or be lawfully dealt with during any suspension of standing orders.

L5.5 INTERRUPTION FOR POINT OF ORDER

A Councillor who has the floor must not be interrupted unless called to order by the Chair when he or she must sit down and remain silent until the Councillor raising the point of order has been heard and the question disposed of.

L5.6 USE OF TITLES

Councillors and Officers must designate each other by their official titles.

PART 6

OTHER MEETING PROCEDURES

DIVISION 1 - MATTERS NOT PROVIDED FOR

L6.1 MATTERS NOT PROVIDED FOR

Where a procedure or any situation has not been provided for or cannot be dealt with under this Local Law the Council may have regard to the rules, forms and usages of Parliament of the State of Victoria insofar as they are applicable to the proceedings of the Council.

DIVISION 2 - MOTIONS

L6.2 CHAIRPERSON'S DUTY

Any motion or amendment which -

- (a) is defamatory; or
- (b) is objectionable in language or nature; or
- (c) is outside the powers of the Council; or
- (d) is not relevant to the item of business on the Agenda and has not been admitted as urgent business; or
- (e) purports to be an amendment but is not

must not be accepted by the Chairperson.

L6.3 MOVING A MOTION

The procedure for any motion is-

- (a) The mover must state the motion without speaking to it;
- (b) Unless the motion is a formal motion, it must be seconded by a Councillor other than the mover;
- (c) If a motion is not seconded and is not a formal motion, the motion will lapse for want of a seconder;
- (d) If the motion is seconded, the Chairperson must ask: "Is the motion opposed?";
- (e) If the motion is not opposed the mover of the motion may address the Council on the motion.
- (f) If no Councillor indicates opposition, the motion must be declared to be carried without being voted on and will be treated as being passed unanimously;

- (g) If a Councillor indicates opposition, then the Chairperson must request-
 - (i) the mover to address the Council on the motion;
 - (ii) the seconder to address the Council on the motion (who may, without speaking on the motion, reserve his or her address until later in debate);
 - (iii) any Councillor opposed to debate the motion; and
 - (iv) any other Councillors for and against the motion to debate in turn.

L6.4 RIGHT OF REPLY

- (1) The mover of an original motion which has not been amended may once debate has been exhausted, have a right of reply only to matters raised against the motion during debate.
- (2) After the right of reply has been taken, the motion must be immediately put to the vote without any further discussion or debate.

L6.5 NO RIGHT OF REPLY FOR AMENDMENTS

No right of reply is available where an amendment is before the Council.

L6.6 MOVING AN AMENDMENT

A motion having been moved and seconded may be amended by leaving out, inserting or adding words which must be relevant to the original motion and do not substantively alter the original intent of the motion. The amendment must be framed so as to complement the original motion as an intelligible and consistent whole.

L6.7 WHO MAY PROPOSE AN AMENDMENT

An amendment may be proposed or seconded by a Councillor, except the mover or seconder of the original motion.

L6.8 WHO MAY DEBATE AN AMENDMENT

A Councillor may address the meeting once on any amendment, whether or not they have spoken to the original motion but debate must be confined to the terms of the amendment.

L6.9 HOW MANY AMENDMENTS MAY BE PROPOSED

Any number of amendments may be proposed to a motion but only one amendment may be accepted by the Chair at any one time. No second or subsequent amendment, whether to the original motion or an amendment of it, can be taken into consideration until the previous amendment has been dealt with.

L6.10 AN AMENDMENT ONCE CARRIED

If the amended motion is carried, it then becomes the motion before the Chair.

L6.11 FORESHADOWING MOTIONS

At any time during debate a Councillor may foreshadow a motion to inform the Council of his or her intention to move a motion at a later stage in the meeting, but this does not extend any special right to the foreshadowed motion.

L6.12 WITHDRAWAL OF MOTIONS

Before any motion is put to the vote it may be withdrawn by the mover and seconder with leave of the Council.

L6.13 SEPARATION OF MOTIONS

Where a motion contains more than one part, a Councillor may request the Chairperson to put the motion to the vote in separate parts.

L6.14 CHAIRPERSON MAY SEPARATE MOTIONS

The Chairperson may decide to put any motion to the vote in several parts.

L6.15 MOTIONS IN WRITING

The Chairperson may require any complicated or lengthy motion to be submitted in writing.

L6.16 DEBATE MUST BE RELEVANT TO THE MOTION

- (1) Debate must always be relevant to the motion before the Chair, and if not, the Chairperson will request the speaker to confine debate to the subject motion.
- (2) If after being requested to confine debate to the motion before the Chair, the speaker continues to debate irrelevant matters, the Chairperson may require the speaker to be seated and not speak further in respect of the matter then before the Chair.

DIVISION 3 - MEETING PROCEDURE

L6.17 HOW DETERMINED

Unless determined as per L6.3, to determine a motion before a meeting, the Chairperson will first call for those in favour of the motion and then those opposed to the motion and will declare the result to the meeting. In the event of there being a tied vote of those in favour and those against, the Chairperson shall have a second or casting vote.

L6.18 BY SHOW OF HANDS

Unless the Council resolves otherwise voting on any matter will be by show of hands.

L6.19 BY SECRET BALLOT

Voting at a meeting that is open to the public must not be in secret.

L6.20 SYSTEM OF VOTING BY SECRET BALLOT

In the event that a secret ballot is used in a closed session of Council, the Chief Executive Officer must establish and administer a system for voting by secret ballot to ensure that the privacy of the vote is maintained.

L6.21 WHEN A DIVISION PERMITTED

- (1) Subject to Clause L6.24 a division may be requested by any Councillor on any matter.
- (2) The request must be made to the Chairperson either immediately prior to or immediately after the vote has been taken but cannot be requested after the next item of business has commenced.

L6.22 PROCEDURE FOR A DIVISION

Once a division has been requested, the Chairperson will call for a show of hands by those Councillors voting for the motion and then those Councillors opposed to the motion.

L6.23 BETWEEN THE ORIGINAL VOTE AND THE DIVISION

Where a division is requested after the original vote has been taken, the motion will be decided on the division and the fact that there may be a difference between the result obtained when the original vote was taken and the result obtained on the division will be disregarded.

L6.24 DIVISION NOT ALLOWABLE IF VOTING BY SECRET BALLOT

If the motion on any matter is determined by secret ballot (refer to Clause L6.19) a request to the Chairperson for a Division must not be accepted.

L6.25 NO DISCUSSION ONCE DECLARED

Once a vote on a motion has been taken no further discussion relating to the motion will be allowed unless:

- (a) A Councillor requests that his or her opposition to the motion be recorded in the minutes or a register maintained for that purpose; or
- (b) A subsequent notice of motion follows a rescission motion.

L6.26 FAILURE TO VOTE

When called upon by the Chair, all Councillors present at a meeting must vote and any Councillor being present who is not debarred by law from voting, and does not vote is guilty of an offence against this Local Law.

DIVISION 4 - POINTS OF ORDER

L6.27 CHAIRPERSON TO DECIDE

The Chairperson will decide all points of order by stating the provision, rule, practice or precedent which he or she considers applicable to the point raised without entering into any discussion or comment.

L6.28 CHAIRPERSON MAY ADJOURN TO CONSIDER

- (1) The Chairperson may adjourn the meeting to consider a point of order otherwise she or he must rule on it as soon as it is raised.
- (2) All other matters before the Council will be suspended until the point of order is decided.

L6.29 FINAL RULING ON A POINT OF ORDER

The decision of the Chairperson in respect to a point of order raised will not be open for discussion and will be final and conclusive.

L6.30 PROCEDURE FOR POINT OF ORDER

A Councillor raising a point of order must:

- (a) state the point of order; and
- (b) the section, clause, paragraph or provision constituting the point of order.

L6.31 VALID POINTS OF ORDER

A point of order may be raised in relation to:

- (a) a procedural matter;
- (b) a Councillor who is or appears to be out of order; or
- (c) any act of disorder.

L6.32 CONTRADICTION OR OPINION

Rising to express a mere difference of opinion or to contradict a speaker will not be treated as a point of order.

L6.33 ADJOURNMENT AND RESUMPTION OF MEETING

- (1) The Chairperson or the Council may adjourn any meeting until a time and place to be determined at the time of the adjournment.
- (2) For the purpose of stating the time that the meeting is adjourned to it is in order for the time to be indicated at the adjournment or conclusion of another meeting or event.

L6.34 FORMAL MOTIONS

- (1) Unless otherwise prohibited a formal motion may be moved at any time and must be dealt with immediately by the Chairperson.
- (2) Formal motions are not required to be seconded.
- (3) The mover of a formal motion must not have moved seconded or spoken to the motion before the Chair or any amendment of it.
- (4) A formal motion cannot be moved by the Chairperson.
- (5) Unless otherwise provided, debate on a formal motion is not permitted and the mover does not have a right of reply.
- (6) Unless otherwise provided a formal motion cannot be amended.

L6.35 LAYING THE MOTION ON THE TABLE

A motion "*That the (motion, letter, document, report etc.) lay on the table*"-

- (a) is a formal motion which may be debated and if carried, has the effect of adjourning any further debate on the matter until such time (if any) as the Council resolves to take the motion from the table; and
- (b) any further debate on the matter cannot take place until such time (if any) as the Council resolves to take the motion from the table; and
- (c) if such a motion is carried in respect to an amendment, both the original motion and the amendment will be adjourned; and
- (d) a motion to take the motion from the table is required to enable debate on the matter to proceed.

L6.36 PROCEEDING TO THE NEXT BUSINESS

A motion "*That the meeting proceed to the next business*"-

- (a) is a formal motion which cannot be moved during the election of Chairperson; and
- (b) if carried in respect to an original motion, the Chairperson must direct the meeting to the next item of business; and
- (c) if carried in respect to a formal motion, the formal motion is immediately disposed of and debate upon the original motion may proceed; and
- (d) if carried in respect to an amendment, the amendment is immediately disposed of and debate upon the original motion may proceed but no similar amendment can be moved at that meeting or any adjournment of it.

L6.37 THE PREVIOUS MOTION

- (1) A motion "*That the motion be NOT now put*"-
 - (a) is a formal motion which cannot be moved while there is an amendment before the Chair or during the election of a Chairperson; and
 - (b) if carried, the original motion to which it relates cannot be dealt with at that meeting or any adjournment of it; and
 - (c) if lost, the original or substantive motion to which it relates must be put to the vote immediately without any further debate or amendment.
- (2) The Chairperson has the discretion to reject a motion for the previous motion if the matter is contentious by nature or has not been adequately debated.

L6.38 THE CLOSURE

A motion "*That the motion be now put*"-

- (1)
 - (a) is a formal motion which if carried in respect to an original motion, that original motion must be put to the vote immediately without any further debate, discussion or amendment;
 - (b) if carried in respect to an amendment, that amendment must be put to the vote immediately without any further debate or discussion and debate on the original motion may continue unaffected;
 - (c) if lost, debate may continue unaffected; and
- (2) The Chairperson has the discretion to reject a motion for closure if the motion upon which it is proposed has not been sufficiently debated.

L6.39 ADJOURNING THE DEBATE

A motion "*That the motion and amendments now before the meeting be adjourned until.....*"-

- (a) is a formal motion which cannot be moved while any person is speaking or during the election of a Chairperson; and
- (b) on which debate is permitted but may only be amended in relation to the time, date and place of the proposed adjournment.

DIVISION 5 - NOTICE OF MOTION

L6.40 MUST BE LISTED ON AGENDA

A notice of motion cannot be accepted by the Chairperson unless it has been listed on the agenda for the meeting at which it is proposed to be moved.

L6.41 PROCEDURE

A Councillor may give notice of motion on any matter he or she wants discussed at a meeting by delivering a notice of motion outlining the subject and the motion proposed for discussion to the Chief Executive Officer.

L6.42 LISTING NOTICE ON AGENDA

Unless the notice specifies a particular meeting date, the Chief Executive Officer will list the notice of motion and if more than one, in the order they were received, on the next appropriate meeting agenda.

L6.43 REGISTER OF NOTICES

The Chief Executive Officer must sequentially number every notice of motion received and maintain them in a register.

L6.44 MAY BE MOVED BY ANY COUNCILLOR AND AMENDED

A notice of motion listed on a meeting agenda, may be moved by any Councillor present and may be amended, except if the notice of motion is to confirm a previous resolution of the Council.

L6.45 EXCEPT FOR CONFIRMATION OF PREVIOUS RESOLUTION

If a notice of motion to confirm a previous resolution of the Council cannot be carried in its original form it will be lost.

L6.46 IF LOST

If a notice of motion is lost, a similar motion cannot again be put before the Council for at least 3 months from the date it was last lost, unless the Council resolves for the notice to be re-listed at a future meeting.

DIVISION 6 - NOTICE OF AMENDMENT OR RESCISSION

L6.47 PROCEDURE

A Councillor may propose a motion to amend or rescind a decision of the Council provided:

- (a) the previous decision has not been acted upon; and
- (b) a notice is delivered to the Chief Executive Officer outlining:
 - (i) the decision to be amended or rescinded; and
 - (ii) the meeting and date when the decision was made.

L6.48 LISTING NOTICE ON AGENDA

Unless the notice specifies a particular meeting date, the Chief Executive Officer will list the notice of amendment or rescission, and if more than one, in the order they were received, on the next appropriate meeting agenda.

L6.49 CRITERIA TO AMEND OR RESCIND A MOTION

For a decision of the Council to be amended or rescinded, the motion for amendment or rescission must be carried by a majority of the votes cast.

L6.50 IF LOST

If a notice of amendment or rescission is lost, a similar motion cannot be put before the Council for at least 3 months from the date it was last lost, unless the Council resolves for the notice to be re-listed at a future meeting.

L6.51 IF NOT MOVED

If a notice of amendment or rescission is not moved at the meeting for which it is listed, it will lapse.

L6.52 MAY BE MOVED BY ANY COUNCILLOR

A notice of amendment or rescission listed on a meeting agenda may be moved by any Councillor present but cannot be amended.

L6.53 WHEN REQUIRED

A notice of amendment or rescission is not required where the Council wishes to change a previous decision relating to policy of the Council.

L6.54 REGISTER OF NOTICES

The Chief Executive Officer must sequentially number every notice of amendment or rescission received and maintain them in a register.

L6.55 URGENT AND OTHER BUSINESS

Business which has not been listed on the Agenda may only be raised as urgent or other business by resolution agreed by the Council.

DIVISION 7 - PUBLIC PARTICIPATION

L6.56 DURING MEETINGS

- (1) (a) At every ordinary meeting of the Council time may be allocated to enable any member of the community to question the Council.
- (b) At every ordinary meeting of the Council time may be allocated to enable any member of the community to address the Council.

- (2) Sub-clause (1) does not apply where the Council has resolved to close the meeting in respect of a matter under section 89(2) of the Act.
- (3) The Chairperson will allocate 3 minutes of time to each person who wishes to question or address the Council having regard to-
 - (i) the nature of the matter to be discussed;
 - (ii) priorities in relation to other council business;
 - (iii) other members of the community present who also wish to question or address the Council.
- (4) The Council may decide to defer discussion to a later date.
- (5) Public question time will have an extension of 3 minutes duration if determined by the Chair

L6.57 MEETINGS

Any member of the public or community addressing the Council must extend due courtesy and respect to the Council and the processes under which it operates and must take direction from the Chairperson whenever called upon to do so.

L6.58 CHAIRPERSON MAY REMOVE

- (1) Any person who has been called to order including any Councillor who fails to comply with the Chairperson's direction will be liable to be removed from the meeting.
- (2) The Chairperson has a discretion to cause the removal of any person including a Councillor who disrupts any meeting or fails to comply with a direction.

L6.59 PETITIONS AND JOINT LETTERS

A petition or joint letter presented to the Council must lay on the table for a period determined by the Council but not exceeding the next two Council Meetings. No motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council unanimously agrees to deal with it earlier.

L6.60 COUNCILLOR PRESENTING PETITION - OBLIGATIONS

Any Councillor presenting a petition or joint letter will be responsible for ensuring that-

- (a) they are familiar with the contents and purpose of the petition or joint letter; and
- (b) the petition or joint letter is not derogatory or defamatory.

DIVISION 8 - ADDITIONAL DUTIES OF CHAIRPERSON

L6.61 THE CHAIRPERSON'S DUTIES AND DISCRETIONS

In addition to the duties and discretions provided in this Local Law, the Chairperson must-

- (a) not accept any motion, question or statement which is derogatory, defamatory or embarrassing to any Councillor, member of staff, ratepayer or member of the public;
- (b) call to order any person who is disruptive or unruly during any meeting.

PART 7.

ELECTION OF MAYOR, ANY DEPUTY MAYOR AND OTHER CHAIRPERSONS

L7.1 ELECTION OF MAYOR AND CHAIRS

- (1) The meeting to fill the vacancy of Mayor will be held:
 - (a) as soon as practicable after the declaration of the result of the election; or
 - (b) where the position of Mayor otherwise becomes vacant, as soon as practicable after the vacancy has occurred.
- (2) The Chief Executive Officer or member of Council staff nominated by the Chief Executive Officer must open the meeting at which the Mayor is to be elected, and call for nominations for the election of a Councillor as a temporary chair. They will deal with:
 - (a) the receipt of nominations for the election of Mayor;
 - (b) the fixing of allowances payable to the Mayor and Councillors;
 - (c) the election of the Mayor.
- (3) The election of the Mayor will be carried out by show of hands.
- (4) In determining the election of the Mayor, the following will apply:
 - (a) where only one nomination is received, that Councillor must be declared elected;
 - (b) where two nominations are received, the Councillor with the majority of votes cast will be declared elected;
 - (c) where there are two or more nominations and all votes cast are equally divided between two or more nominees, the election must be determined by lot;
 - (d) where there are more than two nominations received and the result has not been determined under paragraphs (b) or (c) the nominee with the fewest number of votes cast must be eliminated (and if more than one of them, the nominee determined by lot) and the names of the remaining nominees must be put to the vote again;

- (e) the procedure in paragraph (d) must be repeated until the circumstances in paragraph (c) apply or until there are only two nominees remaining in which case a further vote must be taken and the nominee with a majority will be declared elected or, if there is an equal division of votes, the election must be determined by lot.

(5) Determining the Election of any Deputy Mayor

If Council resolves that there be an office of Deputy Mayor, the Deputy Mayor is to be elected in the manner provided for in clause L7.1. The role of the Deputy Mayor is to be taken as Acting Mayor for purposes of S 73 of the *Local Government Act 1989*

If the mayor is unable to attend an ordinary or special council meeting for any reason

- (a) any Deputy Mayor will be acting Chair;
 - (b) if no Deputy Mayor has been elected, an acting Chair may be elected.
- (6) Any election by council of an acting chair for an ordinary or special council meeting or a special committee will follow the same procedure as that for an election of the mayor.

PART 9.

ENFORCEMENT AND PENALTIES

L9.1 OFFENCES

- (1) Where any provision in this Local Law requires that something must not be done under any circumstances, any person who does that act is guilty of an offence.
- (2) Where any provision in this Local Law requires that something must be done, any person who fails to do that act is guilty of an offence.

L9.2 PENALTIES

- (1) A person found guilty of an offence under this Local Law is subject to a penalty of 20 penalty units.
- (2) Schedule 1 of this Local Law sets out penalties for infringement notices which may be issued as an alternative to prosecution in respect of offences against this Local Law where Council or its Authorised Officers determine to proceed by infringement notice.

L9.3 INFRINGEMENT NOTICE

- (1) An Authorised Officer may serve an infringement notice under this Local Law in the form of Schedule 2 on any person whom the officer believes has committed an infringement referred to in Schedule 1 requiring the person to pay the penalty for the infringement within 28 days of the issue of the infringement notice.
- (2) If the infringement notice is not withdrawn and the person pays to the Council the amount required by the infringement notice within the period of 28 days or such further period as the Council or an Authorised Officer may allow, no further action will be taken.
- (3) Any person issued with an infringement notice may make a written representation to the Council, marked to the attention of the Chief Executive Officer, officer in charge of Local Laws administration or any other person authorised by the Council to receive such representations within 28 days of the issue of the infringement notice.
- (4) A written representation received by the Council in accordance with sub-clause (3) within 28 days of the issue of the infringement notice must be considered, together with any other relevant information received within that period, by the relevant authorised person under sub-clause (3).
- (5) Subject to sub-clause (11) the decision of the Chief Executive Officer or officer in charge of Local Laws administration or such other person as the Council authorises on any representations received will be final.
- (6) The Council or the Chief Executive Officer or officer in charge of Local Laws administration or such other person as the Council authorises may at any time withdraw an infringement notice either as a result of consideration of any representation made or with a view to prosecuting for an offence.

- (7) Where an infringement notice is withdrawn, the person upon whom it was served must be refunded any payment which that person has made on the infringement notice.
- (8) If the penalty referred to in an infringement notice has been paid within 28 days of its issue and no representation has been received by the Council or its officers, no decision may be made to withdraw the infringement notice and prosecute the offence after the expiry of 28 days from the issue of the infringement notice.
- (9) A withdrawal of an infringement notice must be served in accordance with section 234 of the Act.
- (10) In the event of the failure of a person served with an infringement notice to pay the amount specified within 28 days of the issue of the notice or such further time as the Council or the Authorised Officer may permit, the Council or the Authorised Officer may pursue the matter by prosecuting for an offence or by taking any steps which may be available for enforcing penalties by registration of infringement notices.
- (11) Any person served with an infringement notice under this Local Law is entitled to disregard the notice and defend the prosecution in Court.

SCHEDULE 1

**PROCESSES OF MUNICIPAL GOVERNMENT
(MEETING AND COMMON SEAL) LOCAL LAW**

WELLINGTON SHIRE COUNCIL

**PENALTIES FOR INFRINGEMENT NOTICE PURPOSES IN
RESPECT OF OFFENCES AGAINST THIS LOCAL LAW**

| OFFENCES AGAINST LOCAL LAW NO. 1- 2014 | | PENALTY UNITS |
|--|---|---------------|
| L6.57 | Failure to comply with Chairpersons direction | 20 |
| L8.1 | Using Council's Common Seal without authority..... | 20 |

SCHEDULE 2

**PROCESS OF MUNICIPAL GOVERNMENT
(MEETING AND COMMON SEAL) LOCAL LAW
WELLINGTON SHIRE COUNCIL
INFRINGEMENT NOTICE**

Will be in the form provided by Council and in compliance with the requirements of Section 117 of the *Local Government Act 1989*.

ITEM C2.2**ASSEMBLY OF COUNCILLORS**

DIVISION:

GOVERNANCE

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| | | ✓ | | ✓ | | | | | |

OBJECTIVE

To report on all assemblies of Councillors records received during the period 6 October 2014 to 7 October 2014.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record to be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 6 October 2014 to 7 October 2014.

| Assembly of Councillors summary of reports received between 6 October 2014 to 7 October 2014 | | |
|---|--|---|
| Date | Matters considered | Councillors and officers in attendance |
| 6 October 2014 | 1. Port Albert Rural Lifestyle Lots Review – Site visit | Councillors Crossley, McCubbin, Mclvor, Wenger, Hole Joshua Clydesdale, Manager Land Use Planning Barry Hearsey, Coordinator Strategic Planning |
| 6 October 2014 | 1. New Gallery Library 2. Acquisition of Artworks 3. De-accession of Artwork | Councillor Davine Anton Vardy, Gallery Director (Items 1 – 3) Simon Gregg, Curator (Items 2 – 3) |
| 7 October 2014 | 1. Dargo Community Meeting 2. Councillors Diary Meeting | Councillors Crossley, Cleary, Davine, McCubbin, Mclvor, Wenger, Hole Meg Capurso, Community Planning Officer (Item 1) Gail Hogben, Executive Assistant Sharon Willison, Mayoral & Councillor Support Officer |
| 7 October 2014 | 1. Pre Council Meeting Agenda review (11.20am to 10.40am) 2. Port Albert Lots Review (10.40am to 11.55am) 3. Decommissioning Dargo's Safer Place (11.55am to | Councillors Rossetti, McCubbin, Davine, Mclvor, Wenger, Hole, Crossley, Cleary (not Items 3 & 4), Duncan (not Items 1, 2 & 3) Raelene Bowman, Corporate Services Officer (Item 1) Barry Hearsey, Coordinator Strategic Planning |

| Assembly of Councillors summary of reports received between 6 October 2014 to 7 October 2014 | | |
|---|--|--|
| Date | Matters considered | Councillors and officers in attendance |
| | 12.05pm) 4. Community Assistance Grants (1.00pm to 1.25pm) 5. Future Options of the Municipal Pound (2.10pm to 2.35pm) | (Item 2) Joshua Clydesdale, Manager Land Use Planning (Item 2) Sharon Smith, Coordinator Emergency Management (Item 3) Andrew Wolstenholme, Municipal Fire Prevention Officer (Item 3) Sharon Houlihan, Manager Healthy Lifestyles (Item 4) Dean Hardisty, Community Facilities Planning & Grants Officer (Item 4) Melissa Bastian, Manager Municipal Services (Item 5) Peter Thompson, Coordinator Local Laws (Item 5) |

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 6 October 2014 to 7 October 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached assembly of Councillors records received during the period 6 October 2014 to 7 October 2014.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

06/10/2014

2. ATTENDEES:

Councillors

| Name | In attendance (tick) | | Name | In attendance (tick) | |
|-------------|----------------------|----|-------------|----------------------|----|
| | Yes | No | | Yes | No |
| Cr Crossley | ✓ | | Cr McCubbin | ✓ | |
| Cr Rossetti | | ✓ | Cr Mclvor | ✓ | |
| Cr Cleary | | ✓ | Cr Wenger | ✓ | |
| Cr Davine | | ✓ | Cr Hole | ✓ | |
| Cr Duncan | | ✓ | | | |

Officers In Attendance

| Name | In attendance (tick) | | Name | In attendance (tick) | |
|------------------|----------------------|----|-----------------|----------------------|----|
| | Yes | No | | Yes | No |
| D Morcom, CEO | | ✓ | G Butler, GML | | ✓ |
| | | | J Websdale, GMD | | ✓ |
| C Hastie, GMB&NE | | ✓ | | | |

Others in attendance (list names and item in attendance for)

| Name | Item No. | Name | Item No. |
|---|----------|------|----------|
| Joshua Clydesdale, Manager Land Use Planning | 1 | | |
| Barry Hearsey, Coordinator Strategic Planning | 1 | | |
| | | | |

3. Matters/Items considered at the meeting (list):

1. Port Albert Rural Lifestyle Lots Review – Site visit

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

06/10/2014

Gippsland Art Gallery Advisory Group

2. ATTENDEES:

Councillors

| Name | In attendance (tick) | | Name | In attendance (tick) | |
|-------------|----------------------|----|-------------|----------------------|----|
| | Yes | No | | Yes | No |
| Cr Crossley | | ✓ | Cr McCubbin | | ✓ |
| Cr Rossetti | | ✓ | Cr McIvor | | ✓ |
| Cr Cleary | | ✓ | Cr Wenger | | ✓ |
| Cr Davine | ✓ | | Cr Hole | | ✓ |
| Cr Duncan | | ✓ | | | |

Officers In Attendance

| Name | In attendance (tick) | | Name | In attendance (tick) | |
|------------------|----------------------|----|-----------------|----------------------|----|
| | Yes | No | | Yes | No |
| D Morcom, CEO | | ✓ | G Butler, GML | | ✓ |
| V Ebsworth AGMG | | ✓ | J Websdale, GMD | | ✓ |
| C Hastie, GMB&NE | | ✓ | | | |

Others in attendance (list names and item in attendance for)

| Name | Item No. | Name | Item No. |
|--------------------------------|----------|------|----------|
| Anton Vardy – Gallery Director | 1-3 | | |
| Simon Gregg – Curator | 2-3 | | |

3. Matters/Items considered at the meeting (list):

- 1. New Gallery/Library**
- 2. Acquisition of Artworks**
- 3. De-accession of Artwork**

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

07/10/2014

2. ATTENDEES:

Councillors:

| Name | In attendance (tick) | | Name | In attendance (tick) | |
|-------------|----------------------|----|-------------|----------------------|----|
| | Yes | No | | Yes | No |
| Cr Crossley | √ | | Cr McCubbin | √ | |
| Cr Rossetti | | √ | Cr Mclvor | √ | |
| Cr Cleary | √ | | Cr Wenger | √ | |
| Cr Davine | √ | | Cr Hole | √ | |
| Cr Duncan | | √ | | | |

Officers In Attendance:

| Name | In attendance (tick) | | Name | In attendance (tick) | |
|--------------------|----------------------|----|-----------------|----------------------|----|
| | Yes | No | | Yes | No |
| D Morcom, CEO | | √ | G Butler, GML | | √ |
| V Ebsworth, A/GMCS | | √ | J Websdale, GMD | √ | |
| C Hastie, GMB&NE | | √ | | | |

Others in attendance: (list names and item in attendance for)

| Name | Item No. | Name | Item No. |
|---|----------|------|----------|
| Meg Capurso, Community Planning Officer | 1 | | |
| Gail Hogben, Executive Assistant | 1 & 2 | | |
| Sharon Willison, Mayoral & Councillor Support Officer | 1 & 2 | | |
| | | | |

3. Matters/Items considered at the meeting (list):

1. Dargo Community Meeting
2. Councillors' Diary Meeting

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:
07/10/2014

2. ATTENDEES:
Councillors

| Name | In attendance (tick) | | Name | In attendance (tick) | |
|--------------------------------|----------------------|----|-------------|----------------------|----|
| | Yes | No | | Yes | No |
| Cr Rossetti | ✓ | | Cr McCubbin | ✓ | |
| Cr Davine | ✓ | | Cr Mclvor | ✓ | |
| Cr Cleary (Not items 3 & 4) | ✓ | | Cr Wenger | ✓ | |
| Cr Crossley | ✓ | | Cr Hole | ✓ | |
| Cr Duncan (Not items 1, 2 & 3) | ✓ | | | | |

Officers In Attendance

| Name | In attendance (tick) | | Name | In attendance (tick) | |
|-------------------------|----------------------|----|-----------------|----------------------|----|
| | Yes | No | | Yes | No |
| D. Morcom CEO | ✓ | | G Butler, GML | | ✓ |
| V. Ebsworth Acting GMCS | ✓ | | J Websdale, GMD | ✓ | |
| C Hastie, GMB&NE | ✓ | | | | |

Others in attendance (list names and item in attendance for)

| Name | Item No. | Name | Item No. |
|---|----------|---|----------|
| Raelene Bowman Corporate Services Officer | 1 | Barry Hearsay, Coord Strategic Planning | 2 |
| Josh Clydesdale, Manager Land Use Planning | 2 | Sharon Smith, Coord Emergency Management | 3 |
| Andrew Wolstenholme, Municipal Fire Prevention Officer | 3 | Sharon Houlihan, Manager Healthy Lifestyles | 4 |
| Dean Hardisty, Community Facilities Planning & Grants Officer | 4 | Melissa Bastian, Manager Municipal Services | 5 |
| Peter Thompson, Coord Local Laws | 5 | | |

3. Matters/Items considered at the meeting (list):

6. Pre Council Meeting Agenda review (11.20am to 10.40am)
7. Port Albert Lots Review (10.40am to 11.55am)
8. Decommissioning Dargo's Safer Place (11.55am to 12.05pm)
9. Community Assistance Grants (1.00pm to 1.25pm)
10. Future Options of the Municipal Pound (2.10pm to 2.35pm)

4. Conflict of Interest disclosures made by Councillors and Officers:

Nil



C3 - REPORT

GENERAL MANAGER DEVELOPMENT



C4 - REPORT

GENERAL MANAGER BUILT & NATURAL ENVIRONMENT

ITEM C4.1**REVIEW OF PUBLIC ACQUISITION OVERLAY**

DIVISION:

BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER:

GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT

DATE:

21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | | | | ✓ |

OBJECTIVE

The objective of this report is for Council to authorise the removal the Public Acquisition Overlay (PAO) currently applied to the Port of Sale Business Centre – PAO 07.

BACKGROUND

The Wellington Planning Scheme (WPS) can designate land as being reserved for public purposes. Land reserved for future compulsory acquisition in the WPS is identified by the Public Acquisition Overlay (PAO). The objectives of the PAO include 'to reserve land for a public purpose and to ensure that changes to the use and development of land do not prejudice the purpose for which the land is to be acquired'.

In 2010 one of the PAO's applied was to land (approximately 3612 square metres) to the west of the existing Port of Sale Civic Centre known as the Port of Sale Business Centre (POSBC), 66 Foster Street, Sale (Lot 2 PS406453). Council previously resolved on 17 November 2009 to acquire this property following the receipt of the 2009 Civic Centre Review.



It is now apparent that the PAO is not required as council's corporate office accommodation requirements will be satisfied by the occupation of the recently acquired building located in Desailly Street, Sale.

Accordingly this report sets out to approve a process to have the PAO removed from the POSBC. The process itself requires evidence the PAO is no longer required and a Council resolution to this effect is necessary. Further detail on the process is discussed below.

A number of minor inconsistencies and anomalies in the Wellington Planning Scheme have been identified during ordinary planning processes which require correction (e.g. minor zoning anomalies and redundant overlays). A list of such anomalies is maintained until there are a sufficient number to warrant the preparation of a planning scheme amendment to correct them.

The provisions of section 20(4) of the *Planning and Environment Act 1987* (the Act) allows for the correction of such anomalies through a fast track amendment process. Council is looking to undertake such an amendment in early 2015.

This process involves Council, as the Planning Authority under Section 8(1) of the Act requesting the Minister to prepare and approve a Planning Scheme amendment under Section 20(4) of the Act. An amendment of this nature is exempt from the notice requirements of Sections 17, 18 and 19 of the Act.

An amendment to remove a Public Acquisition Overlay can be considered under s20(4) of the *Planning and Environment Act* where evidence is provided that a PAO is no longer required. Attachment one contains further detail regarding the process.

OPTIONS

Council has the following options:

1. Retain PAO 07 currently applied to the Port of Sale Business Centre; or
2. Remove PAO 07 currently applied to the Port of Sale Business Centre.

PROPOSAL

That the Public Acquisition Overlay (PAO 07) be removed from land described as Port of Sale Civic Centre known as the Port of Sale Business Centre (POSBC), 66 Foster Street, Sale (Lot 2 PS406453).

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Financial matters relating to acquisition overlays are set out in the *Land Acquisition and Compensation Act 1986* (Vic) (LACA).

Confidential Attachment two contains advice specific to this matter.

COMMUNICATION IMPACT

The land owner will be advised of Council's intentions to remove the Public Acquisition Overlay from the land and written consent from the land owner will be required prior to the formal amendment process commencing.

LEGISLATIVE IMPACT

An amendment to correct anomalies and redundancies in the scheme (including removal of the PAO) implements the objectives of planning in Victoria pursuant to Section 4 of the Act by providing for the fair and orderly development of land by removing mapping errors that place inaccurate planning provisions upon land.

Refer again Confidential Attachment two.

COUNCIL POLICY IMPACT

The recommendation of this report is consistent with current policy.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.1

“Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.”

Removal of the PAO is consistent with the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

The change would be ‘policy neutral’ and does not alter the strategic intent of any planning provisions within the Wellington Planning Scheme.

RESOURCES AND STAFF IMPACT

Workload requirements resulting from this proposal will be met from existing resources.

RISK MANAGEMENT IMPACT

The removal of the PAO is considered to reduce any risks to council as related to financial liabilities established as a result of the PAO remaining in place.

Refer to Confidential Attachment two.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council determine that the Public Acquisition Overlay (PAO 07) applied to land described as the Port of Sale Business Centre (POSBC), 66 Foster Street, Sale (Lot 2 PS406453) is no longer required; and***
- 2. The information contained in the confidential document Item F1.1 Review of Public Acquisition Overlay Scheme of this Council Meeting Agenda be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 2 October 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: e) legal advice be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989.***

A protocol for fast tracking amendments

Advisory note

March 2007

This advisory note sets out a 'fast track' protocol to reduce the time frame for amendments that remove redundant provisions.

The advisory note covers:

- the fast track procedure
- the types of amendment suitable for the fast track procedure
- using the provisions of section 20(2) of the Act
- information about other processes to remove redundant provisions.

Why introduce fast track procedures for amendments?

Having to comply with a redundant planning scheme provision is time-consuming and inefficient and wastes the resources of both the applicant and the council.

The Government is committed to action to remove unnecessary matters from planning schemes. This protocol has been developed to speed up processing amendments which remove redundant provisions.

Fast tracking these amendments will save costs for both the proponent and the

council and will ensure better management of the amendment process.

What about amendments that arise from a planning scheme review?

Under section 12B of the *Planning and Environment Act 1987* (the Act) a planning authority must regularly review the provisions of the planning scheme.

The review provides the opportunity to assess whether the scheme provisions have been effective in achieving the objectives and strategies of the scheme.

The review may identify planning scheme provisions which are no longer effective or duplicate other provisions. An amendment to remove these provisions may be appropriate to be processed under this fast track procedure.

What is the fast track procedure?

The fast track procedure involves using the provisions of section 20(4) of the Act for removing redundant provisions. 'Correction amendments' may be considered under the provisions of section 20(2) of the Act.

Using the provisions of section 20(4) of the Act

Section 20(4) of the Act enables the Minister to amend a planning scheme, with exemption from notice requirements.

The Practice Note, *Ministerial Powers of Intervention in Planning and Heritage Matters (November 2004)*, sets out the circumstances in which the Minister will consider exercising this power and the principles that will apply in considering a request for intervention.

While all the circumstances in which intervention may be considered cannot be prescribed, the following criteria are referred to in the Practice Note as being relevant:

- The matter will give effect to an outcome where the issues have been reasonably considered and the views of affected parties are known (Criteria 2).
- The matter will raise issues of fairness or public interest, where anomalous provisions apply and the valid intent is clearly evident or simple inconsequential correction is required (part of Criteria 4).

The following types of amendments will be considered for submission to the Minister for the 'fast track' process under section 20(4) of the Act:

- the removal of a planning scheme provision that duplicates another provision
- the removal of a planning control that is no longer required.

Examples of where a planning control is no longer required include: removing an overlay that manages a hazard (such as flooding) from properties no longer subject to the hazard, removal of an Environmental Audit Overlay after the audit has been carried out, or removal of a redundant section 55 referral requirement. (See Guide to possible amendment process table.)

What supporting information is required?

For an amendment request to be considered under section 20(4), the following information is required:

- The request must be made to the Minister by a planning authority in writing via the relevant DSE Regional Office and must identify the basis on which the Minister should intervene, addressing the matters set out in the Practice Note.
- The request must show that it is in the public interest and relate to the removal of unnecessary or redundant provisions consistent with the Government's objectives of removing redundant planning requirements as set out in *Cutting red tape in planning (August 2006)*.
- The request must include the agreement of all relevant parties, such as a referral authority.

Using the provisions of section 20(2) of the Act

The Minister may grant an exemption from the requirements relating to giving notice of an amendment if the Minister considers that compliance with any of those requirements is not warranted, or that the interests of Victoria or any part of Victoria make such an exemption appropriate.

There are some notice requirements from which a planning authority other than the Minister cannot be exempted including the notice requirements to any Minister prescribed in the Regulations.

The following types of amendments will be considered for Ministerial exemption from notice under section 20(2) of the Act:

- a correction to the planning scheme
- a plain English translation of an existing provision where the effect of the provision is unchanged.

Examples of corrections to a planning scheme include ordinance corrections or corrections to the boundary of a zone or overlay. (See the summary of changes table.)

What supporting information is required?

For an amendment request to be considered for exemption from notice under section 20(2), the planning authority should indicate what notice requirement is required by the Act and why the notice requirements are not warranted.

A Council must give notice of an amendment to owners and occupiers that it believes may be materially affected by an amendment under section 19(1)(b) of the Act. A Council may form the view that amendments which are corrections to the scheme or plain English translations may not materially affect owners and occupiers. Therefore an exemption under section 20(2) is not required.

What about Ministerial Direction No. 11?

Ministerial Direction No. 11 requires that an explanatory report to an amendment should include an evaluation of how the amendment addresses strategic considerations.

In the case of a correction amendment or an amendment that removes redundant provisions, this should be straightforward and concise.

What about amendments where the council is authorised to approve the amendment?

Many correction amendments are approved by councils after they have been certified by the Secretary, Department of Sustainability and Environment.

It is likely that in authorising a Council as planning authority to prepare a correction amendment, the Minister will also authorise the planning authority to approve the amendment.

What about other amendments?

A Council as planning authority should use its discretion in determining the level of detail and strategic justification in the explanatory report. The amount of detail needed will depend on the likely impact of the proposal.

The strategic assessment of an amendment should be straightforward and concise in the following circumstances:

- minor changes that involve a small number of lots or a minor ordinance change which is consistent with State and local policy
- changes in schedules that reduce permit requirements.

These are also amendments where the Minister is likely to authorise a council to approve the amendment.

The Minister may also grant an exemption from the need to comply with Ministerial Direction No. 11 for an amendment.

Summary of the changes

A summary of the protocol is shown in the attached table – Guide to possible amendment process.

Further information about amendments

For more information about the planning scheme amendment process, refer to the DSE web page on amendments which can be accessed from www.dse.vic.gov.au/planning.

This web page contains links to information about the process of amending planning schemes, standard templates and links to other useful sites. It also contains information about the status and progress of individual amendments.

Guide to possible amendment process

| Type of amendment | Amendment process |
|--|---|
| <p>Removal of an overlay that is no longer required, for example:</p> <ul style="list-style-type: none"> • Land in a flood overlay where evidence is provided that it is not subject to flooding; • Land where evidence is provided that an EAO is no longer required. • Land where evidence is provided that a PAO is no longer required. • Removal of Road Closure Overlay <p>Removal of a redundant referral where referral agency agrees.</p> <p>Removal of a provision that duplicates another provision.</p> <p>Rezoning land that is no longer in public ownership from the Public Use Zone where the replacement zoning is clear.</p> <p>Rezoning land in public ownership to a Public Use Zone.</p> | <p>An amendment will be considered under s20(4)</p> |
| <p>Correction of an error in the ordinance or maps.</p> <p>A plain English translation that does not change the effect of the provision</p> | <p>An exemption from notice under section 20(2) for the amendment may be justified. (Concise explanatory report. Council may be authorised to approve the amendment.)</p> |
| <p>Minor changes that involve a small number of lots or a minor ordinance change which is consistent with State and local policy</p> <p>Changes to schedules that reduce permit requirements.</p> | <p>Exhibition of the amendment will generally be required. (Concise explanatory report. Council may be authorised to approve the amendment.)</p> |
| <p>Other amendments</p> | <p>Full exhibition of the amendment and an explanatory report that addresses strategic consideration will generally be required.</p> |

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 Customer Service Centre
 Phone: 136 186 (Local call cost - mobile and payphones excluded)

www.dse.vic.gov.au/planning

ITEM C4.2

ROAD DISCONTINUANCE – PART OF LANEWAY, OFF BLAND STREET YARRAM - PARISH OF YARRAM YARRAM

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| ✓ | | ✓ | ✓ | ✓ | | ✓ | | ✓ | |

OBJECTIVE

The objective of this report is for Council to consider the advertising, discontinuance and sale of a section of former laneway off Bland Street, Yarram as shown on the attached plan.

BACKGROUND

Bland Street was created as a 50 foot (15.24m) wide road as shown on the subdivision plan LP 4382. In 1922 a 3 foot (0.92m) wide laneway was created by the Alberton Shire through lot 14 LP 4382 from Bland Street to the property to the north of the subdivision. The laneway is owned by Wellington Shire Council in title Volume 04550 Folio 958. Bland Street was widened in 1937 by excising a 30 foot (9.14m) wide strip from the properties on the northern side of Bland Street into the road reserve.

The section of laneway referred to in this application was built over when the building on Lot 14 was constructed decades ago and therefore has not operated as a laneway since that time. The owner of lots 13 & 14, LP 4382 has now requested that Council consider the discontinuance of the section of laneway abutting these properties so as to formalise development on their property.

There are several steps that are required to be carried out to discontinue the laneway and to sell the land to the current occupying landowner. As it is unlikely that there will be any objections to the discontinuance of the laneway and sale of the land to the occupying landowner, this report is being prepared to combine the first two steps and in the event that no objections are lodged then it will negate the need to prepare an additional Council Report.

It is proposed to notify the relevant Statutory Authorities and place notices in the local papers and that copies of the public notice be served on abutting property owners.

If there are no objections then the section of laneway be discontinued and sold to the abutting landowner in accordance with Wellington Shire Council Policy 4.3.6 Sale, Exchange and Acquisition of Land.

OPTIONS

Council has the following options available:

- Advertise the proposal by placing a notice in a local paper and advising adjacent property owners and statutory authorities. In the event of no objections proceed with the discontinuance and sale of the section of laneway;
- Advertise the proposal by placing a notice in a local paper and advising adjacent property owners and statutory authorities. At the conclusion of the notice period present a further report to Council to consider any objections; or
- Abandon the advertising, discontinuance and sale.

PROPOSAL

That:

1. Pursuant to *Section 206(1) including Clause 3 of Schedule 10 and Section 223 of the Local Government Act 1989*, Council resolves to advertise its intention to discontinue a section of the former laneway being part of title Volume 04550 Folio 958 Bland Street, Yarram; and
2. Council place a notice of the proposed discontinuance of a section of the former laneway being part of title Volume 04550 Folio 958, in local newspapers and serve a copy of the notice on abutting property owners and statutory authorities; and
3. In the event of no objections been received, Council resolves to discontinue a section of the former laneway being part of title Volume 04550 Folio 985 and places a notice in the Victoria Government Gazette.
4. Dispose of the discontinued section of laneway to the abutting land owner in accordance with Wellington Shire Council Policy 4.3.6 Sale, Exchange and Acquisition of Land.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The section of laneway intended to be discontinued was created in Instrument 1037683 Volume 04550 Folio 958 and compensation for the land will be payable to Council.

LEGISLATIVE IMPACT

The advertising is being undertaken pursuant to *Section 223 of the Local Government Act 1989*. The road discontinuance is being undertaken pursuant to *Section 206(1) of the Local Government Act 1989 including Clause 3 of Schedule 10*.

COUNCIL POLICY IMPACT

The Sale, Exchange and Acquisition of Land Council Policy outlines the principles in dealing with land transactions.

COUNCIL PLAN IMPACT

The proposed road discontinuance supports the Council Plan 2013 – 2017 Strategic Objectives through the Built Environment's strategy of:

"Provide for Wellington's economic, social and environmental needs through planning, development and maintenance of appropriate community assets."

COMMUNITY IMPACT

The section of laneway was created in 1922 and has been incorporated into the building on lot 14 LP 4382 for many decades. This section of laneway is no longer required for public access.

CONSULTATION IMPACT

Consultation will be through the placement of a notice in a local newspaper and the serving of a notice on abutting property owners. This complies with *Section 223 of the Local Government Act 1989*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Pursuant to Section 206(1) including Clause 3 of Schedule 10 and Section 223 of the Local Government Act 1989, Council resolves to advertise its intention to discontinue a section of the former laneway being part of title Volume 04550 Folio 958 Bland Street, Yarram;***
- 2. Council place a notice of the proposed discontinuance of a section of the former laneway being part of title Volume 04550 Folio 958, in local newspapers and serve a copy of the notice on abutting property owners and statutory authorities;***
- 3. In the event of no objections been received, Council resolves to discontinue a section of the former laneway being part of title Volume 04550 Folio 985 and places a notice in the Victoria Government Gazette; and***
- 4. Council dispose of the discontinued section of laneway to the abutting land owner in accordance with Wellington Shire Council Policy 4.3.6 Sale, Exchange and Acquisition of Land.***

**PROPOSED ROAD DISCONTINUANCE
LANEWAY OFF BLAND STREET YARRAM**

Attachment 1



ROAD TO BE DISCONTINUED



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| TITLE PLAN | | EDITION 1 | TP 609166H | | | | | | |
|--|---|--|-------------------|-----------------------------|--|---|--|--------------------------------|--|
| Location of Land Parish: YARRAM YARRAM Township: Section: Crown Allotment: Crown Portion: 46(PT) Last Plan Reference: LP 4382 Derived From: VOL 4550 FOL 558 Depth Limitation: NIL | | Notations ANY REFERENCE TO MAP IN THE TEXT MEANS THE DIAGRAM SHOWN ON THIS TITLE PLAN | | | | | | | |
| Description of Land / Easement Information <p style="text-align: center;"><i>All the at piece of Land, delineated and coloured red on the map in the margin being part of Lot 14 on Plan of Subdivision No. 4382 - lodged in the Office of Titles and being part of Crown Portion Forty-six Parish of - Yarram Yarram County of Bala Bala Together with a right of carriage way over the roads colored brown on said Plan of Subdivision - - - - -</i></p> | | THIS PLAN HAS BEEN PREPARED FOR THE LAND REGISTRY, LAND VICTORIA, FOR TITLE DIAGRAM PURPOSES AS PART OF THE LAND TITLES AUTOMATION PROJECT COMPILED: 22/08/2000 VERIFIED: BH | | | | | | | |
| | | COLOUR CODE R = RED | | | | | | | |
| | | | | | | | | | |
| <table border="1"> <tr> <th colspan="2">TABLE OF PARCEL IDENTIFIERS</th> </tr> <tr> <td colspan="2">WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 5A of the Sale of Land Act 1962</td> </tr> <tr> <td colspan="2">PARCEL 1 = LOT 14 (PT) LP 4382</td> </tr> </table> | | | | TABLE OF PARCEL IDENTIFIERS | | WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 5A of the Sale of Land Act 1962 | | PARCEL 1 = LOT 14 (PT) LP 4382 | |
| TABLE OF PARCEL IDENTIFIERS | | | | | | | | | |
| WARNING: Where multiple parcels are referred to or shown on this Title Plan this does not imply separately disposable parcels under Section 5A of the Sale of Land Act 1962 | | | | | | | | | |
| PARCEL 1 = LOT 14 (PT) LP 4382 | | | | | | | | | |
| LENGTHS ARE IN FEET & INCHES | Meters = 0.3048 x Feet Meters = 0.201168 x Links | Sheet 1 of 1 sheets | | | | | | | |

ITEM C4.3**PUBLIC OPEN SPACE PLAN 2014-2024**

DIVISION:

BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER:

MANAGER NATURAL ENVIRONMENT AND PARKS

DATE:

21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| | ✓ | | | ✓ | | ✓ | | | |

OBJECTIVE

For Council to adopt the Open Space Plan 2014–2024.

BACKGROUND

Council adopted an Open Space Strategy in 2000 and the majority of its recommendations have now been completed. Since the inception of the first strategy the aspirations of communities and the position of Council has progressed. The purpose of this new Open Space Plan (OSP) is to provide a framework for the planning and management of open space and to define how we will meet community needs and expectations over the next ten years.

The Open Space Plan 2014–2024 demonstrates an innovative approach to public open space planning by taking a holistic view through the creation of an overall provision strategy and also including the Urban Forest and Playspace Plans within the one document. The Plan then takes an individualised approach to open space provision by creating individual ‘Town Plans’ for most urban areas within the Shire.

The Plan (as attached) is composed of three parts:

- Part I – Strategic overview & methodologies including the Urban Forest and Playspaces Plans.
- Part II – Individual Open Space Town Plans.
- Part III – Appendices & Operational Procedures.

An ‘Implementation Plan’ will be developed subsequent to Council’s adoption of the Plan to guide future capital works and service level provision. This will be reflected in future capital works programs and service reviews.

OSP Consultation Process

The OSP had a public consultation period of 10 weeks (13/01/2014 - 21/03/2014), which also included:

- Day visits by officers to Port Albert, Coongulla, Woodside Beach, Seaspray, Golden Beach and Loch Sport
- A web based survey (Survey Monkey)
- Meetings with 12 CRGS (now Community Planning Groups)
- Notices in newspapers along with a Press Release
- Council website
- Officer availability, phone email and one on one discussion with individual community members

Ninety responses were received, 39 people/groups made formal comments in relation to changes or additions to the OSP. After a Council Workshop on 1 July 2014 to discuss submissions, a number of changes were made to the plan (see Attachment A).

OPTIONS

Council has the following options:

1. Adopt the Open Space Plan 2014–2024; or
2. Seek further information and present at a future Council Meeting.

PROPOSAL

That Council adopt the Open Space Plan 2014–2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION IMPACT

A press release will be available for both the above options.

COUNCIL PLAN IMPACT

The Council Plan 2013 – 17 Theme 1 Leadership & Engagement states the following strategic objective and related strategy:

Strategic Objective

“Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community.”

Strategy 1.3

“Council Strategies and Plans reflect community aspirations.”

The Council Plan 2013 – 17 Theme 3 Natural Environment states the following strategic objective and related strategies:

Strategic Objective

“A community focused on sustainable living and the future protection of Wellington’s Natural Environment.”

Strategies

“3.1 Strive for a sustainable balance between the use of Wellington Shire’s natural resources, biodiversity and the need to protect them for future generations.”

“3.4 Ensure Wellington Shire’s natural environment is responsibly managed.”

“3.5 Increase community resilience and ability to contribute to sustainable living through engagement and education.”

The Council Plan 2013 – 17 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategies

“4.1 Undertake service delivery planning to provide community assets in response to identified needs.”

“4.2 Ensure assets are managed, maintained and renewed to meet service needs.”

“4.3 Manage Council community facilities planning to ensure that outputs are based on identified community needs.”

The Council Plan 2013 – 17 Theme 7 Community Wellbeing states the following strategic objective and related strategy:

Strategic Objective

“Enhanced health and wellbeing for the whole Community.”

Strategies

“7.1 Support access to a range of recreational opportunities for all sectors of the community.”

“7.3 Ensure services relating to health and wellbeing are highly effective and valued by the community.”

“7.4 Coordinate and support the development and review of policies, plans and strategies that identify and implement Council’s health and wellbeing priorities.”

This report supports the above Council Plan strategic objectives and strategies.

COMMUNITY IMPACT

The plan provides a framework for open space provision including the management of the urban forest and the provision of play ensuring consistent service delivery that will continue to meet stated community needs.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the Open Space Plan 2014–2024.

Attachment A: Significant Changes from Draft Plan in response to community feedback:

This table lists the changes made to the OSP since the draft plan was released for public comment.

| | TOWN | SUGGESTIONS | Officer Comment |
|----|--------------------|--|---|
| 1 | Briagolong | Please do not remove old trees unless it was for safety reasons. No mass clearing of existing vegetation. | Council's position/preference is for the retention of mature trees that are in good condition. This position has been reinforced in the Urban Forest Chapter of the OSP |
| 2 | Cowwarr | Support for nature strip edible plants and landscaping | Whilst not directly part of the OSP landscaping of naturestrips for edible plants or for amenity has been noted in the plan for future reference |
| 3 | Loch Sport | A reduction in the amount of signs when entering the town, too many to read at the present | Has been noted in the Loch Sport Town Plan |
| 4 | Loch Sport | Need to cover wildlife corridors | Has been added to considerations for Loch Sport and other towns where this may be an issue |
| 5 | Loch Sport | Request to support development of edible community gardens | Edible community gardens are not part of the OSP. The Plan notes support for community developed edible gardens in the right context |
| 6 | Port Albert | That Langsborough residents be included in the Port Albert Demographics | Explanation as to why that has not been applied to Port Albert Town Plan demographics |
| 7 | Sale | The Stevens St proposed development has the potential to develop improved linkage and viewing area over wetlands | Added development of improved link and viewing area to Sale Town Plan |
| 8 | Seaspray | Concern is that the mature established trees are not sacrificed to fit in with the designers contrived Open Space. | Council's position/preference is for the retention of mature trees that are in good condition. This position has been reinforced in the Urban Forest Chapter of the OSP |
| 9 | Seaspray | Requires edible community gardens | Edible community gardens are not part of the OSP. The Plan notes support for community developed edible gardens in the right context |
| 10 | Stratford | Town entrance of Bairnsdale side needs beautification | Comment has been added to the Stratford Town Plan |

ITEM C4.4**CONTRACT 2014-009 SALE CBD INFRASTRUCTURE RENEWAL.
RAYMOND STREET - CUNNINGHAME STREET TO MACARTHUR
STREET AND MACARTHUR STREET - RAYMOND STREET TO
DESAILLY STREET, SALE**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS
 DATE: 21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| ✓ | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

OBJECTIVE

The objective of this report is for Council to consider entering into a contract for the Raymond Street - Cunninghame Street to Macarthur Street and Macarthur Street - Raymond Street to Desailly Street kerb and channel and concrete footpath replacement as a continuation of the Sale CBD Infrastructure Renewal works.

BACKGROUND

Infrastructure within the Sale CBD is being progressively renewed with works recently being completed in Raymond Street both to the north of Macarthur Street and to the south of Cunninghame Street.

The Sale CBD Infrastructure Renewal budget for the 2014/2015 financial year is split between two projects, those being:

1. The continuation of the blended design treatment in Raymond Street from the northern extent of the Mall area to Macarthur Street and Macarthur Street from Raymond Street to Desailly Street and;
2. The continuation of the blended treatment along Cunninghame Street from Pearson Street to Desailly Street and along Desailly Street from Cunninghame Street towards Macalister Street, Sale

These projects were advertised for tender as 2014 009 Sale UDF Kerb & Channel And Concrete Footpath Replacement. Raymond Street to Macarthur Street & Macarthur Street: Raymond Street to Desailly Street, Sale

OPTIONS

Council has the following options:

1. To enter into a contract for the kerb and channel and concrete footpath replacement in Raymond Street - Cunninghame Street to Macarthur Street and Macarthur Street - Raymond Street to Desailly, Street, Sale as described; or
2. To not enter into a contract for the works.

PROPOSAL

That Council adopts the recommendations contained in the attached confidential Tender Evaluation Report for Contract 2014 009 Sale UDF Kerb and Channel and Concrete Footpath Replacement. Raymond Street to Macarthur Street & Macarthur Street: Raymond Street to Desailly Street, Sale.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Funding for this project is included in the 2014/15 Capital Works Program as adopted by Council and a significant portion from a Local Infrastructure Grant.

COMMUNICATION IMPACT

Local business owners have previously been informed of works and will continue to be kept informed prior to, as well as during works, in accordance with the community engagement strategy.

LEGISLATIVE IMPACT

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

COUNCIL PLAN IMPACT

The Council Plan 2013–2017 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objective

“Assets and infrastructure that meet current and future community needs”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

This report supports the above Council Plan strategic objective and strategy.

RESOURCES AND STAFF IMPACT

The Assets & Projects Unit will provide the staff and resources to manage this contract.

COMMUNITY IMPACT

There will be some short term impact on properties as works are completed. The aim is to minimise this impact and ensure access to all properties/businesses is maintained during business hours.

ENVIRONMENTAL IMPACT

The proposed works will have minimal environmental impact, with the Contractors complying with Council's Guidelines on Environmental Management for Roadwork Projects.

CONSULTATION IMPACT

Despite short term interruptions associated with the construction works there will be a positive long term impact on the Sale Community. Council's normal consultation practices will be implemented on this project.

RISK MANAGEMENT IMPACT

It is considered that the proposed contract works will not expose Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopts the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.3 of the Council Meeting Agenda for Contract 2014 009 Sale UDF Kerb and Channel and Concrete Footpath Replacement. Raymond Street to Macarthur Street and Macarthur Street: Raymond Street to Desailly Street, Sale; and***
- 2. The information contained in the confidential document Item F1.3 Contract 2014 009 Sale UDF Kerb and Channel and Concrete Footpath Replacement. Raymond Street to Macarthur Street and Macarthur Street: Raymond Street to Desailly Street, Sale of this Council Meeting Agenda, be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 6 October 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d)contractual matters; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that one this recommendation has been adopted the name of the successful tenderer can be made public.***



C5 - REPORT

GENERAL MANAGER LIVEABILITY

ITEM C5.1**GIPPSLAND ART GALLERY ADVISORY GROUP MEMBERSHIP**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER ARTS & CULTURE
 DATE: 21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| | | ✓ | ✓ | | | ✓ | | ✓ | |

OBJECTIVE

That Council appoint members to the Gippsland Art Gallery Advisory Group as detailed in the attached confidential report at Item F1.2 of the Council Meeting Agenda.

BACKGROUND

The Gippsland Art Gallery Advisory Group currently operates within the provisions of a Council endorsed Terms of Reference. The Advisory Group's three year term of membership is currently due for renewal.

The Advisory Group membership structure consists of nine persons, comprised as follows:

- Five Community members
- One Art Educator representative
- One Practicing Artist representative
- One Gallery Society representative
- One Councillor representative
- Art Gallery Director (ex officio)

Councillor Davine is the current Councillor on the Advisory Group. Each member has voting rights except the Art Gallery Director.

The Gippsland Art Gallery Advisory Group vacancies were advertised in the 'Wellington News' through the Gippsland Times and Yarram Standard during the weeks of 19 and 26 August resulting in seven nominations being received for the various representative positions.

Copies of the submitted Expression of Interest forms confirming the applicant's willingness to serve on the committee for the next three years are attached for consideration and decision by Council.

PROPOSAL

That Council appoint members to the Gippsland Art Gallery Advisory Group as detailed in the attached confidential report at Item F1.1 of the Council Meeting Agenda.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

"Asset and infrastructure that meet current and future community needs."

Strategy 4.2

"Ensure assets are managed, maintained and renewed to meet service needs."

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council appoint members to the Gippsland Art Gallery Advisory Group as detailed in the attached confidential report at Item F1.2 of the Council Meeting Agenda; and***
- 2. The information contained in the confidential document Item F1.2 Gippsland Art Gallery Advisory Group Membership of this Council Meeting Agenda, be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Development on 2 October 2014 because it relates to the following grounds under Section 89(2) of the Act: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful applicants can be made public.***

ITEM C5.2**COMMUNITY ASSISTANCE GRANTS – EVENTS, PROJECTS AND FACILITIES AUGUST 2014**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 21 OCTOBER 2014

| IMPACTS | | | | | | | | | |
|-----------|---------------|-------------|----------------|--------------|-------------------|-----------|---------------|--------------|-----------------|
| Financial | Communication | Legislative | Council Policy | Council Plan | Resources & Staff | Community | Environmental | Consultation | Risk Management |
| ✓ | ✓ | | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ |

OBJECTIVE

That Council adopt the recommendations to allocate Community Assistance Grants – Events, Projects and Facilities August 2014 funds as detailed in Attachment A and applicants notified of the outcome of their applications.

BACKGROUND

The Community Assistance Grants Scheme encourages the development of initiatives in the community in line with Council’s vision, Wellington 2030, and the Council Plan. It aims to build on community capacity, encourage participation in cultural development and support community initiatives that promote participation and working together to maintain our community assets.

Not for profit community groups operating in the Wellington Shire can apply for a Community Assistance Grant of over \$2,000 to \$5,000. There are three funding categories (Events, Projects and Facilities).

Applications received that successfully meet the criteria are eligible to be prioritised for funding.

There are two funding rounds for Projects and Events with remaining funds to be expended in the March 2015 funding round. There is an annual funding round for Facilities.

The following applications were received for the August 2014 funding round (Attachment B):

- 19 Event applications received totalling \$89,443.00
- 19 Project applications received totalling \$83,924.73
- 43 Facilities applications received totalling \$194,912.29

Applications are assessed by the Community Assistance Grants Panel (Panel), which is comprised of staff at a management level. The applications are initially assessed against the guidelines and then prioritised using the assessment criteria.

Each application is assessed on its benefit to the community, ability to fulfil a community need, project planning and the capacity of the applicant to deliver the project. The Panel provides advice and recommendations to Council based on the assessment criteria and funding guidelines.

OPTIONS

Council has the following options:

1. Adopt the recommendations to allocate Community Assistance Grants – Events, Projects and Facilities August 2014 funds as detailed in Attachment A and applicants notified of the outcome of their applications; or
2. Seek further information for consideration at a future meeting of Council.

PROPOSAL

That Council adopt the recommendations to allocate Community Assistance Grants – Events, Projects and Facilities August 2014 funds as detailed in Attachment A and applicants notified of the outcome of their applications.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

These events will be funded through the Community Assistance Grant Scheme within the Healthy Lifestyles budget. The total available budget for the 2014/15 Community Assistance Grant Scheme is \$260,000 and \$202,995.03 will be expended for the August 2014 funding round.

| | |
|---------------------------------------|---------------------------|
| Applications received | |
| • Events | 19 totalling \$89,443.00 |
| • Projects | 19 totalling \$83,924.73 |
| • Facilities | 43 totalling \$194,912.29 |
| Applications recommended for funding* | |
| • Events | 16 totalling \$74,443.00 |
| • Projects | 9 totalling \$39,975.23 |
| • Facilities | 19 totalling \$88,576.80 |

* One event application has been recommended for part funding.

COMMUNICATION IMPACT

The funding of these events and projects will facilitate positive community relationships for the Wellington Shire, highlighting Council's commitment to supporting not for profit community organisations in the delivery of their activities, projects and events that benefit the wider community.

COUNCIL POLICY IMPACT

This process is in accordance with Council's Events Policy no. 5.1.4 and Community Assistance Grants Strategy adopted on 21 June 2011.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 7 Community Wellbeing states the following strategic objective and related strategy:

Strategic Objective

“Enhance health and wellbeing for the whole Community”.

Strategy 7.1

“Support access to a range of recreational opportunities for all sectors of the community”.

COMMUNITY IMPACT

The funding of these events and projects will have a significant positive effect on the community, providing assistance to increase the range of events and activities that the wider Wellington community can access, and be a part of. Successful applicants have demonstrated a community need that will be filled through receiving the funding and show a community benefit through project outcomes.

ENVIRONMENTAL IMPACT

All events and projects are encouraged to consider the waste that will be produced through delivering their grant outcomes and have appropriate measures in place to manage waste. Assistance from Council is offered to all events to minimise landfill waste through the use of recycle bins.

CONSULTATION IMPACT

Council officers were involved in consultation with grant applicants to provide advice and assistance in the completion of event grant applications.

RISK MANAGEMENT IMPACT

The events industry is strongly legislated and all events are encouraged to comply with current OHS and best practice safety standards. It is the responsibility of the applicants to ensure that their project complies with all current rules and regulations.

RECOMMENDATION

That Council adopt the recommendations to allocate Community Assistance Grants – Events, Projects and Facilities August 2014 funds as detailed in Attachment A and applicants notified of the outcome of their applications.

RECOMMENDED APPLICATIONS FOR CAG AUGUST 2014 FUNDING ROUND - FACILITIES
ATTACHMENT A

| | Organisation | Title | Project Description | Amount |
|----|--|--|--|---------------|
| 1 | Boisdale Public Hall Inc | Painting of interior of the Boisdale Public Hall | Painting of the interior of the Boisdale Public Hall to maintain the halls standard. | \$4,500.00 |
| 2 | Briagolong Recreation Reserve Committee of Management | Kitchen upgrade (stage 1) | Upgrade the existing kitchen area to meet food safety compliance requirements. | \$5,000.00 |
| 3 | Dargo Hall Reserve | Heating Dargo Hall | Installation of two reverse cycle air conditioners. | \$4,666.00 |
| 4 | Friends of Tarra Bulga National Park | Tarra-Bulga Visitors Centre display boards | Five new interpretive panels will be designed, produced and installed in the park's Visitor Centre plus an extra five panels will be replaced. | \$5,000.00 |
| 5 | Glenmaggie Mechanics Institute Inc | Upgrade Switchboards at Glenmaggie Hall | Upgrading the switchboards with inclusion of 3 phase power to increase hall usage. | \$3,641.00 |
| 6 | Golden-Paradise Beach Community Centre Committee of Management | Flawed Floor | Repair holes, sand & apply water based satin gloss to the Community Hall floor. | \$5,000.00 |
| 7 | Heyfield Bowls Club Inc | Retractable Shade System Project | Installation of a retractable shade system to provide shade along the northern side of the west green. | \$3,868.00 |
| 8 | Heyfield Community Resource Centre Inc | Connecting Heyfield | To create a walking track to between Davis Street and the wetlands. The track will be fenced on one side and gravel laid. | \$5,000.00 |
| 9 | Hyland Community Kindergarten | Replacement of exit doors | Replacement of fire exit doors to ensure they meet current safety standards. | \$3,160.60 |
| 10 | Loch Sport Hall Committee of Management Inc | Loch Sport Public Hall Floor Resurfacing | Resurface the floor. | \$5,000.00 |
| 11 | Newry Golf Club Inc | Design & Reconstruct Greens | Reconstruct greens to improve playing surface to a standard consistent with the promotion of golf in the shire. | \$5,000.00 |
| 12 | Port Albert Mechanics Institute Committee of Management Inc | Winter Warmth @ Port Albert | To purchase and install three split system inverter units. | \$5,000.00 |
| 13 | Rosedale Neighbourhood House Inc | Drainage & Landscaping Works at Neighbourhood Kids Early Learning Centre | To develop a natural outdoor environment designed to encourage the children's curiosity and imagination. | \$5,000.00 |
| 14 | Sale Stationeers (Rotary Club of Sale Central) | Picnic Tables & Chairs | To provide two picnic tables and chairs to enhance the outdoor area of the Sale station for visitors and residents. | \$4,000.00 |
| 15 | Sale Tennis Club Inc | Shade Sail Replacement and Disabled Access | Replace existing shade sail and provide disability access to hard courts. | \$4,741.20 |
| 16 | Sale United Football Club Inc | A pergola to cover concrete viewing area and canteen window | A pergola to cover concrete viewing area and canteen window. | \$5,000.00 |
| 17 | Stradbroke Hall and Recreation | Toilets Maintenance Repair | The toilet cisterns are beyond repair due to age and use. The | \$5,000.00 |

| | | | | |
|---------------------------------|---------------------------------------|--------------------------|--|--------------------|
| | Reserve | | septic outlet pipes need replacement as they are blocked and broken. | |
| 18 | Stratford Football & Netball Club Inc | Goal Post Safety Netting | Erection of poles and netting to improve safety for spectators, volunteers and public behind football goals. | \$5,000.00 |
| 19 | The Stratford Men's Shed Inc | SMS Shed Extension | Construct extension to the eastern end of the existing facility. | \$5,000.00 |
| TOTAL AMOUNT RECOMMENDED | | | | \$88,576.80 |

RECOMMENDED APPLICATIONS FOR CAG AUGUST 2014 FUNDING ROUND - PROJECTS

| | Organisation | Title | Project Description | Amount |
|---------------------------------|--|--|--|--------------------|
| 1 | Dargo & District Community Group Inc | Developing & Promoting Earth Trades | Painting and song writing workshops. | \$5,000.00 |
| 2 | Golden Paradise Beach Ratepayers & Residents Association Inc | Art 4 Youth | Art workshops for children with assistance from established artists. | \$3,000.00 |
| 3 | Loch Sport Community Garden | Loch Sport Community Garden | Establish a community garden that is sustainable, all ability accessible and environmentally friendly. | \$3,975.23 |
| 4 | Port Albert Yacht Club | Integrating the Yacht Club into the Port Albert foreshore | Remove weeds and replant with indigenous plants along the Port Albert foreshore, combined with a series of sailing events to encourage greater participation in the sport. | \$5,000.00 |
| 5 | Rotary Club of Sale Central | Go Youth Wilderness Camp | A four-day professionally run program at Licola Wilderness Camp (Lions Village) designed for Year 6 students. | \$5,000.00 |
| 6 | St Paul's Wanderers (Anglican Parish of Sale) | St Paul's Wanderers | To provide free or low cost activities (fortnightly) to lonely or housebound people who cannot access other community programs. | \$5,000.00 |
| 7 | Stratford on Avon Shakespeare Association Inc | Artist in Residence Digital Shakespeare | To engage an Artist in Residence with film making skills to support this year's Shakespeare festival theme "Digital Shakespeare". | \$5,000.00 |
| 8 | Uniting Care Gippsland | AWESOME | AWESOME is a six week program for young people aged 8 - 16 years designed to develop self esteem through physical exercise, nutrition and anxiety reduction strategies. | \$5,000.00 |
| 9 | Yarram Combined Churches Committee (Anglican Parish of Yarram) | Yarram Churches & Service Clubs Christmas Hamper 2014 Appeal | To provide Christmas hampers to needy families in Yarram and district and Christmas Day lunch for people who would otherwise be on their own. | \$3,000.00 |
| TOTAL AMOUNT RECOMMENDED | | | | \$39,975.23 |

RECOMMENDED APPLICATIONS FOR CAG AUGUST 2014 FUNDING ROUND – EVENTS

| | Organisation | Title | Event Description | Amount |
|----|--|--|--|------------|
| 1 | Balook & District Residents Association | Rainforest Rhythms | A live music event held in Tarra Bulga NP showcasing local musicians & promoting the national park as a tourist destination. | \$5,000.00 |
| 2 | Bushy Park Tractor Pull | Bushy Park Tractor Pull Charity Fundraiser | Tractor Pull event affiliated with the Australian Tractor Pull Association. Supported by local and interstate competitors and spectators. | \$5,000.00 |
| 3 | Gippsland Regional Arts - Sale | Golden Moments Theatre Series | A series of theatrical shows plus morning tea at EBBWEC, targeted at older people. | \$3,000.00 |
| 4 | Glenmaggie & District Boat Club Inc | Glenmaggie Gold Cup Powerboat Racing | To host the National Glenmaggie Gold Cup Powerboat Races. | \$5,000.00 |
| 5 | Golden Paradise Beach Rate-payers & Residents Ass Inc | End of Summer Surf Festival | Activities for the whole family to enjoy, over 3 days at Easter. | \$3,900.00 |
| 6 | Heyfield & District Vintage Machinery Group Inc | Heyfield Vintage Rally | Two days of displays of vintage machinery, implements and memorabilia. | \$5,000.00 |
| 7 | Loch Sport Community House | Loch Sport New Year's Eve Fireworks | Free event with two fireworks displays at 9.30 pm and midnight. | \$5,000.00 |
| 8 | Longford Family Fun Day Sub-committee (Longford Rec Reserve Committee) | Longford Good Friday Family Fun Day | A community fun day involving over 10 community groups, raising money for the Good Friday RCH Appeal and an Easter egg hunt. | \$4,743.00 |
| 9 | Maffra Community House | Maffra Community House Parks Week Family Day | A community family day of socialising, entertainment and information sharing. Partnering with Parks Services to provide a sausage sizzle, live band, children's entertainment followed by a movie in the park. | \$2,800.00 |
| 10 | Port Albert Progress Association Inc | Port Albert Australia Day Picnic in the Park | The Port Albert Australia Day event is a celebration of what's great about Australia and being Australian. | \$5,000.00 |
| 11 | Sale Baptist Church | Sale Baptist Church Free Community Fun Day | A free fun afternoon for the community to enjoy prior to Christmas. All activities, rides, food and refreshments are free. The afternoon will conclude with a Carols service. | \$5,000.00 |
| 12 | Sale to Sea Inc | Sale to Sea Disability Kayak Challenge | Sale to Sea Disability Kayak Challenge event is designed to allow those living with disabilities to complete an amazing journey through the Gippsland Lakes. | \$5,000.00 |
| 13 | Stratford on Avon Shakespeare Association | Shakespeare on the River Festival | Event to celebrate the connection that Stratford on Avon has with the classic playwright, William Shakespeare. | \$5,000.00 |

| | | | | |
|---------------------------------|---|--|--|--------------------|
| | Inc | | | |
| 14 | Tarra Festival Committee Inc | Tarra Festival | A fun-filled Easter long weekend. With a calendar of events throughout Yarram and District including a large street parade. | \$5,000.00 |
| 15 | The Sale Music Festival Picnic on the Green | The Sale Music Festival: Picnic on the Green | Free community event in the picturesque Sale Botanic Gardens featuring continuous local music and musical activities for kids. | \$5,000.00 |
| 16 | Wines of Eastern Gippsland Inc | Tinamba Food and Wine Festival | Festival to showcase Wellington's food and wine. Live music form talented local bands. | \$5,000.00 |
| TOTAL AMOUNT RECOMMENDED | | | | \$74,443.00 |

**ALL APPLICATIONS RECEIVED FOR CAG AUGUST 2014 FUNDING ROUND
ATTACHMENT B**

| | Organisation | Title | Project Description | Amount | Category |
|---|---|--|---|---------------|-----------------|
| 1 | Balook & District Residents Association | Rainforest Rhythms | A live music event held in Tarra Bulga National Park showcasing local musicians and promoting the national park as a tourist destination. | \$5,000.00 | Event |
| 2 | Barrier Breakers Inc | Wellington Mental Health Awareness | The Wellington Chapter of Barrier Breakers is promoting mental health awareness throughout the Shire. | \$5,000.00 | Project |
| 3 | Boisdale Consolidated School Council | Where's the Kitchen | A kitchen to enable the students to cook the food grown and harvested at the school. | \$5,000.00 | Facilities |
| 4 | Boisdale Public Hall Inc | Painting of interior of the Boisdale Public Hall | Painting of the interior of the Boisdale Public Hall to maintain the halls standard. | \$4,500.00 | Facilities |
| 5 | Briagolong Mechanics Institute Hall Committee of Management Inc | Driveway/Carpark Sealing | Asphalt sealing of the main driveway and carpark. | \$5,000.00 | Facilities |
| 6 | Briagolong Recreation Reserve Committee of Management | Kitchen upgrade (stage 1) | Upgrade the existing kitchen area to meet food safety compliance requirements. | \$5,000.00 | Facilities |
| 7 | Bushy Park Tractor Pull | Bushy Park Tractor Pull Charity Fundraiser | Tractor Pull event affiliated with the Australian Tractor Pull Association. Supported by local and interstate competitors and spectators. | \$5,000.00 | Event |
| 8 | City of Sale Eisteddfod Society Inc | Theatrical Dance, Speech, Drama and General Music Eisteddfod | Opportunity for performers of all ages to perform in a variety of art forms in a friendly and encouraging environment. | \$5,000.00 | Event |

| | | | | | |
|----|---|---|---|------------|------------|
| 9 | Dargo & District Community Group Inc | Developing & Promoting Earth Trades | Painting and song writing workshops. | \$5,000.00 | Project |
| 10 | Dargo Hall Reserve | Heating Dargo Hall | Installation of two reverse cycle air conditioners. | \$4,666.00 | Facilities |
| 11 | Friends of Tarra Bulga National Park | Tarra-Bulga Visitors Centre display boards | Five new interpretive panels will be designed, produced and installed in the park's Visitor Centre an extra five panels will be replaced. | \$5,000.00 | Facilities |
| 12 | Friends of the Sale Public Cemetery (Sale Public Cemetery) | Robing Room | Restoration of the old Robing Room at Sale Public Cemetery. | \$5,000.00 | Facilities |
| 13 | Gippsland Kayak Club | Open Water Paddling Program | Introduce open water paddling to members of the community, targeting youth, but open to all age groups. | \$2,910.00 | Project |
| 14 | Gippsland MTB Inc | Information shelter for Blores Hill MTB Park | Provide shelter to users reading the main information board. | \$2,107.00 | Facilities |
| 15 | Gippsland Regional Arts - Sale | Golden Moments Theatre Series | A series of theatrical shows plus morning tea at EBBWEC, targeted at older people. | \$3,000.00 | Event |
| 16 | Gippsland Woodcraft Group Inc | Paving & Handicap Parking | To concrete a path around the facility and installation of an accessible parking space. | \$2,726.24 | Facilities |
| 17 | Glenmaggie & District Boat Club Inc | Restoration of GDBC Historical Memorabilia | Restoration of the GDBC Historical Memorabilia retained over the last 60 years - photos, documents, film and trophies. | \$4,039.50 | Project |
| 18 | Glenmaggie & District Boat Club Inc | Glenmaggie Gold Cup Powerboat Racing | To host the National Glenmaggie Gold Cup Powerboat Races. | \$5,000.00 | Event |
| 19 | Glenmaggie Mechanics Institute Inc | Upgrade Switchboards at Glenmaggie Hall | Upgrading the switchboards with inclusion of 3 phase power to increase hall usage. | \$3,641.00 | Facilities |
| 20 | Golden Beach Community & Open Garden (Golden and Paradise Beach Ratepayers & Residents Association Inc) | Stage 1 relocation of Community Nursery & Open Garden | Erect fencing to create a new compound area to house the community garden plots (stage 2) and relocation of the nursery (stage 3). | \$4,700.00 | Facilities |
| 21 | Golden Beach Golf Club Inc | Resurfacing and Extension of the Car Park | Levelling and resurfacing of existing car park with gravel and extending the area to accommodate 22 parking spaces. | \$2,684.00 | Facilities |
| 22 | Golden Beach Surf Life Saving Club Victoria Inc | Stage 2 - connection of all services and refurbishment of Ablutions block | Service connection, landscaping and refurbishment of ablutions block. | \$5,000.00 | Facilities |

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|----|--|--------------------------------------|---|------------|------------|
| 23 | Golden Beach Surf Life Saving Club Victoria Inc | Training for Surf Life Saving | Training programs: 1. Bronze Medallion and higher awards for patrol members. 2. Age managers award for Nippers Program. 3. Updating first aid, food handing and swimming administration. | \$4,000.00 | Project |
| 24 | Golden Paradise Beach Ratepayers & Residents Association Inc | Art 4 Youth | Art workshops for children with assistance from established artists. | \$3,000.00 | Project |
| 25 | Golden Paradise Beach Ratepayers & Residents Association Inc | End of Summer Surf Festival | Activities for the whole family to enjoy, over 3 days at Easter. | \$3,900.00 | Event |
| 26 | Golden-Paradise Beach Community Centre Committee of Management Inc | Flawed Floor | Repair holes, sand & apply water based satin gloss to the Community Hall floor. | \$5,000.00 | Facilities |
| 27 | Gwenfa Hampton Kindergarten Inc. | Kindergarten Floor Replacement | Replace flooring with new commercial grade vinyl in the main areas and standard safety vinyl to wet areas. | \$5,000.00 | Facilities |
| 28 | Heyfield & District Vintage Machinery Group Inc | Heyfield Vintage Rally | Two days of displays of vintage machinery, implements and memorabilia. | \$5,000.00 | Event |
| 29 | Heyfield Bowls Club Inc | Retractable Shade System Project | Installation of a retractable shade system to provide shade along the northern side of the west green. | \$3,868.00 | Facilities |
| 30 | Heyfield Community Resource Centre Inc | Connecting Heyfield | To create a walking track to between Davis Street and the wetlands. The track will be fenced on one side and gravel laid. | \$5,000.00 | Facilities |
| 31 | Heyfield Community Resource Centre Inc | Heyfield Sustainable Living Festival | To showcase new and emerging sustainable practices and technology for all Gippslanders. | \$5,000.00 | Event |
| 32 | Hyland Community Kindergarten | Replacement of exit doors | Replacement of fire exit doors to ensure they meet current safety standards. | \$3,160.60 | Facilities |
| 33 | Loch Sport Community Garden | Loch Sport Community Garden | Establish a community garden that is sustainable, all ability accessible and environmentally friendly. | \$3,975.23 | Project |
| 34 | Loch Sport Community House Inc | Loch Sport New Year's Eve Fireworks | Free event with two fireworks displays at 9.30 pm and midnight. | \$5,000.00 | Event |

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| 35 | Loch Sport Hall Committee of Management Inc | Loch Sport Public Hall Floor Resurfacing | Resurface the floor. | \$5,000.00 | Facilities |
| 36 | Loch Sport Hall Committee of Management Inc | Loch Sport Public Hall Fire Retardant Curtains Installation | Install fire retardant curtains in keeping with today's safety standards. | \$4,833.00 | Facilities |
| 37 | Longford Family Fun Day Sub-committee (Longford Recreation Reserve Committee) | Longford Good Friday Family Fun Day | A community fun day involving over 10 community groups, raising money for the Good Friday RCH Appeal and an Easter egg hunt. | \$4,743.00 | Event |
| 38 | Longford Horse & Pony Club Inc | Horse Holding Yards | 2 x 12 yard blocks to safely accommodate horses during events and on rally days. | \$5,000.00 | Facilities |
| 39 | Longford Tennis Club | Community Hall extension | Extend existing clubrooms so cricket and tennis have their own space. | \$5,000.00 | Facilities |
| 40 | Maffra Bowls Recreation Inc | Security Lighting & Bowling | Installation of security lighting on the parapet of the clubhouse. | \$2,500.00 | Facilities |
| 41 | Maffra Community House | Maffra Community House Parks Week Family Day | A community family day of socialising, entertainment and information sharing. Partnering with Parks Services to provide a sausage sizzle, live band, children's entertainment followed by a movie in the park. | \$2,800.00 | Event |
| 42 | Maffra Croquet Club Inc | Replacement Boundary Fence | Replace existing wood and wire boundary fence with a low maintenance galvanised wire fence. | \$3,799.25 | Facilities |
| 43 | Maffra Municipal Band Inc | Maffra Carols | Purchase of instruments and music stands. Maffra Band plays carols. Maffra Dramatic Society will be singing, along with attendees. | \$5,000.00 | Project |
| 44 | Newry Eights Rod & Muscle Car Club Inc | Newry Rec Reserve Clubhouse for Car Club | Installation of a shed for storage and meeting space for the Newry eights car club. | \$5,000.00 | Facilities |
| 45 | Newry Golf Club Inc | Design & Reconstruct Greens | Reconstruct greens to improve playing surface to a standard consistent with the promotion of golf in the shire. | \$5,000.00 | Facilities |
| 46 | Port Albert Mechanics Institute Committee of Management Inc | Winter Warmth @ Port Albert | To purchase and install three split system inverter units. | \$5,000.00 | Facilities |
| 47 | Port Albert Progress Association Inc | Port Albert Australia Day Picnic in the Park | The Port Albert Australia Day event is a celebration of what's great about Australia and being Australian. | \$5,000.00 | Event |

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| 48 | Port Albert Racecourse Recreation Reserve Committee of Management Inc | Ablutions Makeover | To upgrade the ablutions at the Port Albert Racecourse & Recreation Reserve. | \$5,000.00 | Facilities |
| 49 | Port Albert Yacht Club | Integrating the Yacht Club into the Port Albert foreshore | Remove weeds and replant with indigenous plants along the Port Albert foreshore, combined with a series of sailing events to encourage greater participation in the sport. | \$5,000.00 | Project |
| 50 | Robertsons Beach & Tarraville Communities Neighbourhood Management Group Inc | Construction of public seating at Robertsons Beach | Build four bench seats to be placed along the foreshore at 4 separate locations along an 800m stretch of Robertsons Beach. | \$3,856.00 | Facilities |
| 51 | Rosedale Chamber of Commerce | Let's let the web unite out Community | Upgrade the Discover Rosedale website to include community events and encourage social participation. | \$5,000.00 | Project |
| 52 | Rosedale Community Garden (Rosedale Neighbourhood House Inc) | Growing Rosedale Community Garden - Phase 2 | To provide the Rosedale Community an accessible and sustainable garden, for use by the Rosedale Community Residents. | \$4,723.00 | Facilities |
| 53 | Rosedale Neighbourhood House Inc | Drainage and Landscaping Works at Neighbourhood Kids Early Learning Centre | To develop a natural outdoor environment designed to encourage the children's curiosity and imagination. | \$5,000.00 | Facilities |
| 54 | Rotary Club of Sale Central | Go Youth Wilderness Camp | A four-day professionally run program at Licola Wilderness Camp (Lions Village) designed for Year 6 students. | \$5,000.00 | Project |
| 55 | Sale & District Adult Riding Club | Denison Recreation Reserve Horse Yards | Construct 10 wooden horse yards. | \$5,000.00 | Facilities |
| 56 | Sale Baptist Church | Sale Baptist Church Free Community Fun Day | A free fun afternoon for the community to enjoy prior to Christmas. All activities, rides, food and refreshments are free. The afternoon will conclude with a Carols service. | \$5,000.00 | Event |
| 57 | Sale City Band Inc | Community Event Participation | Participate in community events as requested by Wellington Shire, Community Groups and Service Organisations. | \$5,000.00 | Project |
| 58 | Sale Hockey Club Inc | Clubroom Kitchen | A new kitchen for members and volunteers. | \$5,000.00 | Facilities |

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| 59 | Sale Stationeers (Rotary Club of Sale Central) | Picnic Tables & Chairs | To provide two picnic tables and chairs to enhance the outdoor area of the Sale station for visitors and residents. | \$4,000.00 | Facilities |
| 60 | Sale Tennis Club Inc | Shade Sail Replacement and Disabled Access | Replace existing shade sail and provide disability access to hard courts. | \$4,741.20 | Facilities |
| 61 | Sale to Sea Inc | Sale to Sea Disability Kayak Challenge | Sale to Sea Disability Kayak Challenge event is designed to allow those living with disabilities to complete an amazing journey through the Gippsland Lakes. | \$5,000.00 | Event |
| 62 | Sale United Football Club Inc | A pergola to cover concrete viewing area and canteen window | A pergola to cover concrete viewing area and canteen window. | \$5,000.00 | Facilities |
| 63 | Seaspray Reserves Committee of Management | Foreshore Toilet Block Refurbishment | Refurbish old cisterns and pans and install water saving devices to reduce annual water bill. | \$5,000.00 | Facilities |
| 64 | Seaton Recreation Reserve Inc | Continuing Bushfire Recovery | Installation of a half basketball court. | \$4,907.00 | Facilities |
| 65 | St Paul's Wanderers (Anglican Parish of Sale) | St Paul's Wanderers | To provide free or low cost activities (fortnightly) to lonely or housebound people who cannot access other community programs. | \$5,000.00 | Project |
| 66 | St Peters Presbyterian Church Yarram | Vinyl replacement in the Hall | Replace vinyl floor covering in the hall. | \$4,500.00 | Facilities |
| 67 | Stradbroke Hall and Recreation Reserve | Toilets Maintenance Repair | The toilet cisterns are beyond repair due to age and use. The septic outlet pipes need replacement as they are blocked and broken. | \$5,000.00 | Facilities |
| 68 | Stratford Football & Netball Club Inc | Goal Post Safety Netting | Erection of poles and netting to improve safety for spectators, volunteers and public behind football goals. | \$5,000.00 | Facilities |
| 69 | Stratford on Avon Shakespeare Association Inc | Artist in Residence Digital Shakespeare | To engage an Artist in Residence with film making skills to support this year's Shakespeare festival theme "Digital Shakespeare". | \$5,000.00 | Project |
| 70 | Stratford on Avon Shakespeare Association Inc | Shakespeare on the River Festival | Event to celebrate the connection that Stratford on Avon has with the classic playwright, William Shakespeare. | \$5,000.00 | Event |
| 71 | Stretton Park Hostel Inc | Refurbishment of the Stretton Park Lounge area | Refurbishment of the recently extended lounge/common room. | \$5,000.00 | Project |

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| 72 | Tarra Festival Committee Inc | Tarra Festival | A fun-filled Easter long weekend. With a calendar of events throughout Yarram and District including a large street parade. | \$5,000.00 | Event |
| 73 | The Sale Music Festival Picnic on the Green | The Sale Music Festival: Picnic on the Green | Free community event in the picturesque Sale Botanic Gardens featuring continuous local music and musical activities for children. | \$5,000.00 | Event |
| 74 | The Stratford Men's Shed Inc | SMS Shed Extension | Construction of an extension to the eastern end of the existing facility. | \$5,000.00 | Facilities |
| 75 | Traralgon Sporting Clays Association Inc | Clubhouse Construction | To construct a clubhouse on Wellington's newest sporting clays shotgun range. | \$5,000.00 | Facilities |
| 76 | UnitingCare Gippsland | AWESOME | AWESOME is a six week program for young people aged 8 - 16 years designed to develop self esteem through physical exercise, nutrition and anxiety reduction strategies. | \$5,000.00 | Project |
| 77 | Veronica Maybury Memorial Recreation Reserve Committee Inc | No More Dirty Dishes | Provide a dishwasher capable of washing up to 500 plates per hour. | \$3,000.00 | Project |
| 78 | Wines of Eastern Gippsland Inc | Tinamba Food and Wine Festival | Festival to showcase Wellington's food and wine. Live music form talented local bands. | \$5,000.00 | Event |
| 79 | Yarram Combined Churches Committee (Anglican Parish of Yarram) | Yarram Churches & Service Clubs Christmas Hamper 2014 Appeal | To provide Christmas hampers to needy families in Yarram and district and Christmas Day lunch for people who would otherwise be on their own. | \$3,000.00 | Project |
| 80 | Yarram Eisteddfod | Yarram Eisteddfod 2015 | Yarram Eisteddfod 2015 | \$5,000.00 | Event |
| 81 | Yarram Recreation Reserve Inc | May Pavillion Seating | Purchase of 120 chairs to compliment the design of the new community function room. | \$5,000.00 | Project |
| TOTAL OF APPLICATIONS RECEIVED | | | | \$368,280.02 | |



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
21 October 2014**

On this 2 day of October 2014 in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **REVIEW OF PUBLIC ACQUISITION OVERLAY** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

f) legal advice

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General Manager Built and Natural Environment



ORDINARY COUNCIL MEETING 21 OCTOBER 2014

On this 2 October 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, John Websdale (Delegate) declare that the information contained in the attached document **GIPPSLAND ART GALLERY ADVISORY GROUP MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person



.....
General Manager Development (Delegate)



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

ORDINARY COUNCIL MEETING 21 OCTOBER 2014

On this day of 06 October 2014, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I, Chris Hastie General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2014.009 SALE UDF KERB & CHANNEL AND CONCRETE FOOTPATH REPLACEMENT RAYMOND ST: CUNNINGHAME ST TO MACARTHUR ST AND MACARTHUR ST: RAYMOND ST TO DESAILLY ST, SALE** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) Contractual matters

.....
General Manager Built and Natural Environment



G. IN CLOSED SESSION

G. IN CLOSED SESSION