



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

## **Council Meeting Agenda**

**Meeting to be held at**

**Port Of Sale Civic Centre**

**Foster Street, Sale**

**Tuesday 18 February 2014, commencing at 6pm**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

# ORDINARY MEETING OF COUNCIL – 18 FEBRUARY 2014

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## Council Meeting Information

*Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.*

*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*



## **A - PROCEDURAL**



## **STATEMENT OF ACKNOWLEDGEMENT**

***“We acknowledge the traditional custodians  
of this land the Gunaikurnai people,  
and pay respects to their elders past and present”***



## **PRAYER**

***“Almighty God, we ask your blessing upon the Wellington  
Shire Council, its Councillors, officers, staff and their families.  
We pray for your guidance in our decisions so that the  
true good of the Wellington Shire Council may result to  
the benefit of all residents and community groups.”***

***Amen***



## **A - PROCEDURAL**

### **A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S**

**ITEM A4**

**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

18 FEBRUARY 2014

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**OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 4 February 2014 as tabled.

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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**RECOMMENDATION**

***That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 4 February 2014 as tabled.***



## **A - PROCEDURAL**

### **A5 BUSINESS ARISING FROM PREVIOUS MEETING/S**

**ITEM A5**

**BUSINESS ARISING FROM PREVIOUS MEETING/S**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

18 FEBRUARY 2014

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ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



## **A - PROCEDURAL**

### **A6 ACCEPTANCE OF LATE ITEMS**



## **A - PROCEDURAL**

### **A7 NOTICE/S OF AMENDMENT OR RESCISSION**



## **A - PROCEDURAL**

### **A8 NOTICE/S OF MOTION**

**ITEM A8(1)**

**NOTICE OF MOTION**

OFFICER:

COUNCILLOR MALCOLM HOLE

DATE:

18 FEBRUARY 2014

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I, Councillor Malcolm Hole, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council of 18 February 2014.

***That the Chief Executive Officer prepare a report for Council by 15 April 2014 to determine:***

- 1. the need for a School of Timber and Forestry Education Precinct is achievable and required; and***
- 2. there would be Industry support; and***
- 3. education providers are available; and***
- 4. the availability of both native forest and plantation timbers in Wellington Shire is an advantage for Research and Development; and***
- 5. will provide added strength to our existing Timber Industry.***

**Key Issues**

In Europe particularly, but elsewhere in the world, the natural ingredients that constitute the make-up of a tree are being tested for better resource use, alongside the current long standing uses of timber.

We now have the use of cross laminated panels to build high rise buildings in earthquake areas; resin extracted to make contact lens and the research for medicinal uses is growing. The use of forest residues for energy production is starting to be developed (refer Beaufort Hospital heating).

As timber production is a genuine agricultural primary industry, I believe that we should be exploring all avenues to either create or generate education and jobs in Wellington Shire Council.

It has also been reported that forest industries research is poised to deliver a surge in regional jobs across Australia.



.....  
**COUNCILLOR MALCOLM HOLE**

Dated: 10 February, 2014



## **A - PROCEDURAL**

### **A9 RECEIVING OF PETITIONS OR JOINT LETTERS**

**ITEM A9(1)**

**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

18 FEBRUARY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



## A - PROCEDURAL

### **A10 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**

1. Letter of thanks – Glenmaggie and District Boat Club
2. Wellington Shire Youth Council 2014 Induction



1 Licola Road, Glenmaggie 3858  
ABN 55 607 560 860 Incorporation Number A0033654S  
Telephone Contact: - Mr Glen Eddington - Commodore 03 5148 0212

Mr. David Morcom  
Chief Executive Officer  
Wellington Shire Council  
PO Box 506  
Sale Vic 3850



Dear David - *(Please table this letter at your next council meeting)*

**Re: - Lake Glenmaggie Boat Race Meeting Financial Outcome**

The Glenmaggie and District Boat Club Inc. would like to thank all at Wellington Shire Council for their support and funding of the 32<sup>nd</sup> Glenmaggie Cup speed boat racing event on Lake Glenmaggie 29<sup>th</sup> December 2013 which was a great success for the region.

A HUGE holiday crowd of over 2000 with an additional 1000 positioning themselves freely on the roadside around the lake witnessed the highlight of the day the running of the Glenmaggie Cup where winner Grant Harrison of Melton reached speeds of 170 mph on his runs down the straight in his boat GP1.

Visitors from all over Australia, even as far as Queensland and Western Australia, flocked to Lake Glenmaggie in family groups, taking full advantage of the viewing spots on the well grassed lawns to enjoy the 31 race program, where 54 drivers in all classes gave spectators a thrill.

We were pleased with the crowd and the support from Wellington Shire, Heyfield Community Bendigo Bank and other local businesses which helped stage such an outstanding sporting event.

This racing was carried out only as a one day event. However we encouraged boaties, crews and patrons to come over a 6 day period (Thursday until the following Tuesday) promoting either camping or other accommodation via local websites and contacts. Their feedback was phenomenally positive "They love our region" and will return as visitors again.

✕ This event played an important role in local tourism, regional development and brought even stronger financial benefits while showcasing the Wellington Shire region of Lake Glenmaggie Dam and the surrounds.

This event produced a minimum financial outcome of \$173,000 (32% of 2000 people x \$90 x 3 days - guesstimated average) into the local towns through hotel/motel/caravan parks and B&B accommodation, patronage to supermarkets/local stores/fuel depots and food outlets etc.

Also GDBC contributes \$2000 to other local Associations who volunteer their services on raceday - Lions Clubs, Tennis Clubs, CFAs s and LGCRG etc.

This \$175,000 injection would support 8 part-time workers (16hrs pw) per annum in the region.

We are proud to have produced such a truly successful meeting showcasing and benefiting our Region!

Again we thank Wellington Shire Council staff and Councillors for the funding which keeps our event running annually.

With much gratitude

Carol King  
Treasurer

Glenmaggie and District Boat Club Inc.

PS - Please find attached the editorial that has been sent to all local papers highlighting the success and the winners of the event.



## Lake Glenmaggie Boat Races a Great Success for the Region

Heyfield & District  
Community Bank<sup>®</sup> Branch



*The Heart of Gippsland*

The Glenmaggie and District Boat Club Inc. hosted the 32<sup>nd</sup> Glenmaggie Cup speed boat racing event on Lake Glenmaggie on Sunday 29<sup>th</sup> December 2013.



A HUGE holiday crowd of over 2000 with an additional 1000 positioning themselves freely on the roadside around the lake witnessed the highlight of the day the running of the Glenmaggie Cup where winner Grant Harrison of Melton reached speeds of 170 mph on his runs down the straight in his boat GP1.

Visitors from all over Australia, even as far as Queensland and Western Australia, flocked to Lake Glenmaggie in family groups, taking full advantage of the viewing spots on the well grassed lawns to enjoy the 31 race program, where 54 drivers in all classes gave spectators a thrill.

A Glenmaggie and District Boat Club representative said he was pleased with the crowd and the support from Wellington Shire, Heyfield Community Bendigo Bank and local businesses which helped stage such an outstanding sporting event.

Harrison won the cup for the third year in a row, winning the feature event from Bud Light, driven by former cup winner Paul Eade, with Dragula, driven by Natasha Heffernan, finishing in third place.



Villain, driven by Mike Wall from Wallan, won the Daryl Hamilton Memorial from All Fired Up, driven by Russell Jones and Nova, driven by Nigel Deveney.

Deveney, who was close to the leaders in the feature events, broke through for a win in the Alan Hore Memorial, winning from Melody, driven by Nigel Fitzpatrick and Bite Me, driven by Dean Gleeson.

Eade won the open outboard event from Kris Oakley and Brad Holland, driving Sparken. Jim Beaty, driving Raider, won the five litre class from Longford driver Wayne Smit, driving Victory, with Fitzpatrick in third place.

A truly successful meeting showcasing our Region!



**ITEM A11**

**GALLERY COMMENTS**

DIVISION:

CHIEF EXECUTIVE OFFICER

ACTION OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

18 FEBRUARY 2014

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## **A - PROCEDURAL**

### **A12 QUESTIONS ON NOTICE**

**ITEM A12(1)**

**OUTSTANDING QUESTIONS ON NOTICE**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

7 MAY 2013

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ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



## **A - PROCEDURAL**

# **A13 MAYOR'S REPORT**

**ITEM A 13****MAYOR'S REPORT**

OFFICER:

COUNCILLOR SCOTT ROSSETTI

DATE:

18 JANUARY 2014

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**Australia Day and New Citizens**

Communities across Wellington came together to once again celebrate what's great about living in Australia. I joined the events at the Sale Botanic Garden which were attended by the Hon Peter Ryan MLA; our 2014 Citizen of the Year, Peter Donovan; and a great number of residents including members and volunteers from a multitude of local community groups.

Thank you to the dedicated volunteers and community groups across Wellington Shire who organise and run the many successful events across the year. Volunteers play an important role in making our community happier, brighter and more compassionate. I think we can all agree, without our volunteers, their efforts and their contribution; ours would be a poorer community in every sense of the word.

**NBN launch**

Late last year I attended NBN Co's fixed wireless switch-on event for Tinamba, Maffra, Sale and Longford. Consumers will soon have more choice in service providers and data options, with NBN's packages adding more competition in broadband and telephone services.

The roll out of NBN Wireless is of great benefit to many rural families and businesses, including those that currently rely on mobile broadband for their internet but are too far from the exchange to get reasonable speeds.

There are many departments within Council that have been working closely with NBN Co in the rollout of the Fixed Wireless Network and I look forward to the continued roll out of wireless broadband.

**Recognition for others during emergency**

The role of a Council in times of emergency is to open and operate Emergency Relief Centres when needed and to coordinate the ongoing recovery, repair and restoration activities of our residents, communities and the shire as a whole.

I would like to take a moment to recognise our associates currently facing their own relief and recovery efforts; including East Gippsland Shire Council, Northern Grampians Shire Council, Southern Grampians Shire Council, Horsham Rural City Council and Yarriambiack Shire Council. One year on from the Aberfeldy-Donnelly fires, Wellington Shire Council continues to support a number of people in our community as they recover and rebuild. Recovery is an ongoing process which continues for months and often years once the immediate danger has passed.

**Maffra Fire Brigade's Centenary**

It was my pleasure to recently attend the Eastern District Fire Brigades' Association 81st Annual Competition. This important event in Maffra was held on a significant anniversary with the Maffra Fire Brigade celebrating their Centenary, that's 100 years of service. Since 1914 they have been assisting not only the residents of Maffra and surrounding district but also other Brigades across the State.

This competition was last hosted by the Maffra Brigade in 2011. Since then, with Council's support, the track has been extended and completely resealed, setting the scene for a great weekend of competition.

We will continue to support the fire brigades who already provide so much of their time and dedication volunteering to assist our communities.

**Looking forward to 2014**

With the purchase of the new office building on the corner of Foster and Desailly Streets confirmed, Council is looking forward to the potential development of a vibrant cultural precinct at Foster Street and the Port of Sale for our community's enjoyment.

Locating our new Library and Art Gallery in close proximity to the Esso BHP Wellington Entertainment Centre will provide a cultural precinct that all Wellington residents and future generations can enjoy.

We have prepared a concept design of what a new Library and Gippsland Art Gallery could look like at the Port of Sale Civic Centre. In late February, we'll present this concept to our community and invite feedback.

It really is a time of exciting opportunity for everyone and we look forward to presenting Council's vision to the community.

**COUNCILLOR SCOTT ROSSETTI  
MAYOR**

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**RECOMMENDATION**

***That the Mayor's report be noted.***



## **A - PROCEDURAL**

# **A14 YOUTH COUNCIL REPORT**

**ITEM A14: YOUTH COUNCIL REPORT**

OFFICER: YOUTH MAYOR, JESSICA KEARNS

DATE: 18 FEBRUARY 2014

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Throughout 2013, the Wellington Shire Youth Council endeavoured to bring together an active group of 18 diverse young people whilst cooperatively working to achieve the visions of the youth of the Wellington Shire. During November, the transition from the 2013 to 2014 group saw the knowledge and pride passed onto those continuing into the New Year. In 2014, Youth Council welcomed nine new and enthusiastic members to the group with the same passion and drive to make a difference for all young people living in the community.

At the beginning of December, Youth Council attended their annual Leadership Camp where the opportunity to get to know one another presented itself with enthusiasm, seeing the group bond and open up to each other with increasing confidence as the weekend went on. This camp was an integral part of the group's development, as this year marks the first year the Youth Council has achieved a representation of young people aged from 12 right through to 25 years. It was on this occasion that we also had the opportunity to draft our annual Youth Council Action Plan and establish what goals the group would collectively like to work on throughout the upcoming 12 months.

The group has dedicated time to undertake training in the area of OH&S, and are still waiting to receive Social Media, Governance and Public Speaking training. These training sessions emphasise the importance of these matters within the workplace and when representing Council out in the community. The group also took the time to finalise the Action Plan and establish the values for the year, identifying the principles and ethics the group wish to abide by in their roles.

Two key focus areas and issues of concern that have been brought up within the new group is the increased activity of illegal graffiti tagging throughout the shire and mental health. As flagged priorities within the Action Plan, Youth Council endeavour to work on initiatives that will tackle these issues.

Since the Youth Mayor's Report in October, Youth Council has been actively involved in the following:

- National Council for Women Presentation
- Participation in the Red Cross "Save a Mate" Program
- Face the Music Conference
- Maffra Dialogue Attendance
- Gippsland Grammar Couch Surfing Day
- Youth Mentor L2P Morning Tea
- Stratford Youth Art Exhibition Opening
- Remembrance Day Services
- Walk to School in November Project
- White Ribbon Day
- Gamblers Help Project
- Youth Council Annual Leadership Camp
- Australia Day Awards Luncheon
- The Dividing Line/Awakening FReeZA
- YMCA Event Management Workshop
- Groundwork Youth Theatre Circus Workshops
- Eastern District Fire Brigades Association Competition Civic Reception

- Australia Day Ceremonies
- Youth Council Induction Training

The forming of a new group is always an exciting period for the Youth Council. With members going into their first, second, third and fourth years respectively, it is an extraordinary experience to be able to see each individual Youth Councillor grow within their roles and within themselves. 2014 will see new heights reached and new leaders soar beyond the ordinary, and it's with great pleasure that I assure you the group will continue to bridge the gap and forge the link between the youth, the community, and in particular, the Wellington Shire Council.

The group wishes to extend its gratitude to the Wellington Shire Council and employees for the ongoing support and we look forward to liaising with you throughout 2014.

**JESSICA KEARNS**  
Youth Mayor

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#### **RECOMMENDATION**

***That Council receive the Youth Mayor's quarterly report for the period ending February 2014.***



## **B –REPORT**

# **DELEGATES**

**ITEM B 1****DELEGATE REPORT: NATIONAL TIMBER COUNCILS  
ASSOCIATION ANNUAL GENERAL MEETING**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 18 FEBRUARY 2014

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The 7<sup>th</sup> Annual meeting was held at the Municipal Association of Victoria (MAV) offices in Melbourne on 30 October 2013. It was the largest attendance at an Annual General Meeting with 35 attendees, which included 7 Mayors, 3 CEOs and Industry representatives. A first was the attendance of members via video conferencing from interstate and each end of Victoria, plus one member on phone conference. It was a great challenge to chair this type of meeting, ensuring that everyone had an equal opportunity to be a participant. According to all later reports, mission successfully accomplished.

We also had Senator the Hon Richard Colbeck, a Tasmanian, who is the new Parliamentary Secretary to the Minister for Agriculture, in attendance. Senator Colbeck, even in Opposition, has always made himself available to the National Timber Council's Association. This may be one of the reasons we, as an organisation, are making such an impact on the National scene.

At this time, I am still the National President.

The coming year we will be concentrating on building a strong secondary and tertiary education stream in Timber and Forestry, and I have already started this process. More details to come as events unfold.

I have also included my Annual President's Report as **Attachment 1**, so you are able to see that your delegate, as a Councillor/volunteer, is working hard on behalf of regional and rural Australia.

**Attachment 2** is the complete 2012-2013 NTCA Annual Report for your perusal.

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**RECOMMENDATION**

***That the delegates report be noted.***

**ATTACHMENT 1****NATIONAL TIMBER COUNCILS ASSOCIATION – PRESIDENTS  
ANNUAL REPORT**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 18 FEBRUARY 2014

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It is my pleasure to present this Annual Report for your consideration. This has certainly been a very busy year, but a most rewarding one which I trust this report will do justice to the task undertaken.

The early part of this operating year was filled with finalising our first ever conference. Like probably most first time events, we weren't immune from disasters, and had many barriers to eliminate in order to present the conference that we did. And according to so many, it was an excellent conference that introduced many new items for the presentation. We were certainly fortunate to end up with great presenters that allowed the attendees to become involved. Out of this event, you may have noticed the link between Timber and Tourism is now heavily promoted in various social media. Currently, conference number 2 should occur March/April 2015. We anticipate having the dates for your calendars by mid-January. We need to continue to seek the best site, as per a recommendation from our June meeting in Canberra. Whether it is logistically possible to have a country venue is still being investigated. We believe that the greatest result from this conference was the strengthening relationship between Local Government and the Forestry Industry. We look forward to continuing these ties.

Our membership continues to grow, and this year we welcomed Southern Midlands Council from Tasmania, and from South Australia we also welcome the District Council of Grant and Wattle Ranges Council. Thank you for adding your support to the NTCA; this will assist in our growing strength when we next take your issues to Canberra. We have had a request from Queensland councillors to go and address their members on the workings of your Local Government national body. We aim to do so early in the New Year. We now have councils in four States committed and we have had a general enquiry from Western Australia, which is being followed through. Our Annual pilgrimage to Canberra each June, armed with our wish list, is slowly bearing fruit. Please remember that one of our roles is to protect jobs and communities in Rural Australia. In past years, we have requested the use of forest residue for bio-energy. Our meeting with Min Greg Hunt leads us to believe that we may see results with-in the next 6 months. We also challenged the previous Federal Government on their procurement policy, particularly with A4 copy paper, and the damage imported paper was doing to an employer of Australian labour, and the potential impact of job losses. We were not too thrilled with the subsequent reply. Maybe it's time to re-introduce the slogan "Buy Australian made, the job you save could be your own", and let's start at Government level. It was probably appropriate for Australian Paper to introduce their new plant to meet world demands and Kevin and I were pleased to have attended the Victorian State Government announcement at the Maryvale Mill.

We have obtained membership on the Forest Stewardship Council Social section. Kevin represents us well. I am still coming to terms as to how an unelected body can wield so much power on the world stage; we need to be there for now to protect our interests. When you have free time, take the opportunity to put the above name in your search engine and have a read. We have had the opportunity, and taken it, to attend two "Business is Different now" conferences, firstly at Traralgon and then at Mt Gambier. These were very informative sessions and we congratulate Forestworks and the Australian Forest Contractor association for these days. We had the invitation to be part of a panel at Mt Gambier, for which we say thank you. Arrangements were made for Kevin and I to sell the NTCA to the local councils, and as reported earlier, two have already claimed membership. Working together we can make achievements. Maybe we should be at Gympie in December, and take our great friend Senator Richard Colbeck for a ride... Which brings me to this interruption to congratulate the Senator on attaining his position as Parliamentary Secretary for Agriculture. You have been a great champion Richard for the industry,

its people, their communities, whilst in Opposition, and we record our vote of thanks with this report for the generous amount of time you made available to the NTCA when we needed to see you. We will look forward to your continuing this support.

Part of our strategic directions, and an issue we raised in Canberra, was the decreasing opportunity for a career in Forestry at Tertiary Education level, unless you wished to travel to Queensland. The NTCA said we wished to look at this apparent shortfall in required skills. We have had initial talks with Forestworks, and in early October, we met with Timber Towns Victoria and Forestworks in opening discussions. This initiative has been greeted enthusiastically by the Gippsland Indigenous Community, who see a career opportunity for their people. This still has a long way to go, but the new Federation University at Churchill is looking to develop modern streams of new courses. We will bring you further details as we go along.

One of our major problems at the moment is the need for greater hours for our Executive Officer. Everyone wants him to attend to their problem. Our intention will be to buy some more hours from the Municipal Association of Victoria. This will require some extra financing. I am still hopeful that the new Federal Government will deliver the promised funding if we formed this National Group. We know the original promise was passed but an election was called, and the incoming Minister, Tony Burke pulled the funds. We have worked damn hard to deliver our side of the request, so please Richard, can we have the balance of the original promise.

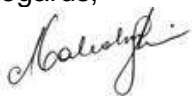
And I can't let a report go without mentioning roads. The greatest curse to all rural councils and no one appears to be responsible in assisting Local Government to financially repair, maintain, and upgrade Timber Impacted Roads. These roads are not Local Government on their own...they are roads supporting a National Industry, and keeping people out of Government Support Programs. They are not just rural jobs; most finishing factories are in the Metro area, near the end of the supply chain. We need help. I believe it is now the right time for a round table discussion with the federal and state Governments on how we tackle this growing problem. My suggestion would be to develop a National TIRES-type document, which would probably cost about \$1million dollars. As announced in Canberra in June, it is my intention not to seek the role of Chair, although my Council has nominated me for the executive. I trust that there is someone waiting in the wings with a clean shirt.

As with all annual reports, it has been my intention to acknowledge and thank those who have been wonderful in the life of the NTCA during the past 12 months. I had better start with Kevin, who has been a tower of strength and slotted so well into the role that he has. He never gets fazed (not in front of you), always smiling, and so generous with his time and sharing of his knowledge. He knows that I appreciate him. I tell him every day so he doesn't leave. But Kevin is about to get married next week, and we wish him and his Princess every happiness for the future. I also thank the national executive for the time they put in, giving advice and being at the end of the phone when needed. I do wish to acknowledge the extra mile that comes from another exec member, and still one of the originals, Steve Kozlowski, CEO at east Gippsland.

We also thank the MAV team for keeping us housed, warm and dry and for their ongoing support to this great and growing Local Government organisation.

The coming year will be full of challenges; we will meet them on behalf of our members.

Regards,



**Cr Malcolm Hole**

**NTCA President**



**NATIONAL TIMBER  
COUNCILS ASSOCIATION**



## **Annual Report 2012-13**





## **NATIONAL TIMBER COUNCILS ASSOCIATION**

The Australian forest industry has traditionally been fragmented, with many communities and organisations acting alone

The National Timber Councils Association Incorporated provides local government from across Australia with a peak national body advocating from a local perspective on issues affecting local communities, industry, the environment and government in timber regions

**National Timber Councils Association Inc.**

**Office:** Level 12, 60 Collins Street Melbourne 3000    **Post:** GPO Box 4326 Melbourne 3001  
**Phone:** 03 9667 5529 **Fax:** 03 9667 5550    **Email:** [kpeachey@mav.asn.au](mailto:kpeachey@mav.asn.au)    **Website:** [www.NTCA.org.au](http://www.NTCA.org.au)

November 2012

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**Left to right: Steve Kozlowski, Cr Malcolm Hole, Hon Greg Hunt MP, Cr Dick Ellis**

## Our History

The National Timber Councils Taskforce was founded in 2007 following a request from the Howard Commonwealth Government to establish a national network of councils involved in forestry and plantation, referred to in Victoria as 'timber towns'. Victoria is the only jurisdiction in Australia with a representative body for local government on forestry issues. The establishment of the NTCA provides a significant opportunity for local government to engage in effective dialogue with the Commonwealth, State and Territory Governments on forestry related issues and to discuss their impact on councils and local communities.

## Key policy areas

The priorities of the National Timber Councils Association vary over time reflecting the changing nature of forest policy, however, a number of key long term challenges face the local government sector in relation to the management of forests on both public and private land. These include the:

- Improving the infrastructure for transporting timber and timber products
- Plantation expansion of both hardwoods and softwoods
- Climate change, carbon storage and emissions
- Bioenergy
- Procurement policies and impacts
- Industry skill development in rural and regional communities



# Introduction

## What We Do

### *Representation and advocacy*

The National Timber Councils Association provides an important service to Australian councils affected by forestry activities, including increased ability to liaise with the Federal Government; an important information service and a valuable Australia-wide network. A key part of this is to promote forest policies that involve and support local communities.

A core objective of the Association is to provide all Australian municipalities with an interest in forest management an opportunity to actively contribute to policy setting and information dissemination through the National Timber Councils Association. The Association provides a united front on issues of common interest and also provides the opportunity to the Commonwealth Government to effectively consult and communicate with the local government sector on forestry issues across the country.

The National Timber Councils Association has a strong working relationship with Timber Towns Victoria, a similar association which operates at a state level. The National Timber Councils Association and Timber Towns Victoria is keen to assist with the development of state associations in Australia in order to increase local government capacity to be effectively involved in forestry policy setting at the national and state level.

### *Communication*

The National Timber Councils Association delivers an important communication service to its member councils, providing regular information about forestry policy and management initiatives. The Association communicates directly with member councils through delegated representatives as well as the association's website, which is currently being upgraded.

The National Timber Councils Association facilitates the sharing of knowledge, experience and information between its members through meetings of representatives and other communication channels.



# President's Report

It is my pleasure to present this Annual Report for your consideration. This has certainly been a very busy year, but a most rewarding one which I trust this report will do justice to the task undertaken.

The early part of this operating year was filled with finalising our first ever conference. Like probably most first time events, we weren't immune from disasters, and had many barriers to eliminate in order to present the conference that we did. And according to so many, it was an excellent conference that introduced many new items for the presentation. We were certainly fortunate to end up with great presenters that allowed the attendees to become involved. Out of this event, you may have noticed the link between Timber and Tourism is now heavily promoted in various social media. Currently, conference number 2 should occur March/April 2015. We anticipate having the dates for your calendars by mid-January. We need to continue to seek the best site, as per a recommendation from our June meeting in Canberra. Whether it is logistically possible to have a country venue is still being investigated. We believe that the greatest result from this conference was the strengthening relationship between Local Government and the Forestry Industry. We look forward to continuing these ties.

Our membership continues to grow, and this year we welcomed Southern Midlands Council from Tasmania, and from South Australia we also welcome the District Council of Grant and Wattle Ranges Council.

Thank you for adding your support to the NTCA; this will assist in our growing strength when we next take your issues to Canberra. We have had a request from Queensland councillors to go and address their members on the workings of your Local Government national body. We aim to do so early in the New Year. We now have councils in four States committed and we have had a general enquiry from Western Australia, which is being followed through.

Our Annual pilgrimage to Canberra each June, armed with our wish list, is slowly bearing fruit. Please remember that one of our roles is to protect jobs and communities in Rural Australia. In past years, we have requested the use of forest residue for bio-energy. Our meeting with Min Greg Hunt leads us to believe that we may see results with-in the next 6 months. We also challenged the previous Federal Government on their procurement policy, particularly with A4



Steve Kozlowski, Cr Malcolm Hole, Hon Bob Katter MP and Cr Dick Ellis

copy paper, and the damage imported paper was doing to an employer of Australian labour, and the potential impact of job losses. We were not too thrilled with the subsequent reply. Maybe it's time to re-introduce the slogan "Buy Australian made, the job you save could be your own", and let's start at Government level. It was probably appropriate for Australian Paper to introduce their new plant to meet world demands and Kevin and I were pleased to have attended the Victorian State Government announcement at the Maryvale Mill.

We have obtained membership on the Forest Stewardship Council Social section. Kevin represents us well. I am still coming to terms as to how an unelected body can wield so much power on the world stage; we need to be there for now to protect our interests. When you have free time, take the opportunity to put the above name in your search engine and have a read.

We have had the opportunity, and taken it, to attend two "Business is Different now" conferences, firstly at Traralgon and then at Mt Gambier. These were very informative sessions and we congratulate Forestworks and the Australian Forest Contractor association for these days. We had the invitation to be part of a panel at Mt Gambier, for which we say thank you. Arrangements were made for Kevin and I to sell the NTCA to the local councils, and as reported earlier, two have already claimed membership. Working together we can make achievements. Maybe we should be at Gympie in December, and take our great friend Senator Richard Colbeck for a ride...

Which brings me to this interruption to congratulate the Senator on attaining his position as Parliamentary Secretary for Agriculture. You have been a great champion Richard for the industry, its people, their communities, whilst in Opposition, and we record our vote of thanks with this report for the generous amount of time you made available to the NTCA when we

needed to see you. We will look forward to your continuing this support.

Part of our strategic directions, and an issue we raised in Canberra, was the decreasing opportunity for a career in Forestry at Tertiary Education level, unless you wished to travel to Queensland. The NTCA said we wished to look at this apparent shortfall in required skills. We have had initial talks with Forestworks, and in early October, we met with Timber Towns Victoria and Forestworks in opening discussions. This initiative has been greeted enthusiastically by the Gippsland Indigenous Community, who see a career opportunity for their people. This still has a long way to go, but the new Federation University at Churchill is looking to develop modern streams of new courses. We will bring you further details as we go along.

One of our major problems at the moment is the need for greater hours for our Executive Officer. Everyone wants him to attend to their problem. Our intention will be to buy some more hours from the Municipal Association of Victoria. This will require some extra financing. I am still hopeful that the new Federal Government will deliver the promised funding if we formed this National Group. We know the original promise was passed but an election was called, and the incoming Minister, Tony Burke pulled the funds. We have worked damn hard to deliver our side of the request, so please Richard, can we have the balance of the original promise.

And I can't let a report go without mentioning roads. The greatest curse to all rural councils and no one appears to be responsible in assisting Local Government to financially repair, maintain, and upgrade Timber Impacted Roads. These roads are not Local Government on their own...they are roads supporting a National Industry, and keeping people out of Government Support Programs.

They are not just rural jobs; most finishing factories are in the Metro area, near the end of the supply chain. We need help. I believe it is now the right time for a round table discussion with the federal and state Governments on how we tackle this growing problem. My suggestion would be to develop a National TIRES-type document, which would probably cost about \$1million dollars.

As announced in Canberra in June, it is my intention not to seek the role of Chair, although my Council have nominated me for the executive. I trust that there is someone waiting in the wings with a clean shirt.

As with all annual reports, it has been my intention to acknowledge and thank those who have been wonderful in the life of the NTCA during the past 12 months. I had better start with Kevin, who has been a tower of strength and slotted so well into the role that he has. He never gets fazed (not in front of you), always smiling, and so generous with his time and sharing of his knowledge. He knows that I appreciate him. I tell him every day so he doesn't leave. But Kevin is about to get married next week, and we wish him and his Princess every happiness for the future.

I also thank the national executive for the time they put in, giving advice and being at the end of the phone when needed. I do wish to acknowledge the extra mile that comes from another exec member, and still one of the originals, Steve Kozlowski, CEO at east Gippsland.

We also thank the MAV team for keeping us housed, warm and dry and for their ongoing support to this great and growing Local Government organisation.

The coming year will be full of challenges; we will meet them on behalf of our members.

Regards,



**Cr Malcolm Hole**  
**NTCA President**



# Membership



Left to right: Cr Dick Ellis, Hon Sid Sidebottom MP, Cr Malcolm Hole and Steve Kozlowski

Membership of the Association is open to all Australian municipalities where forest industries are recognised as significant contributors to the economy and community. Forest based industries and other interest groups are not represented by the Association.

Each member council may nominate two representatives to attend meetings, one of whom must be an elected councillor and the other a General Manager.

Administration of NTCA is vested in the Executive Committee. This committee comprises of two nominated representatives from each state and territory of Australia. A President, Vice President and Treasurer are appointed annually and the Association is supported by a part-time Executive Officer. The Executive Committee meets six times per year via teleconference.

The National Timber Councils Association for the 2012 – 2013 year had a total of 20 member councils across the country.

## **Members 2012-2013**

Alpine Shire Council	Oberon Shire Council
Bombala Shire Council	Pyrenees Shire Council
Break O’Day Council	Dorset Shire Council
East Gippsland Shire Council	Southern Grampians Shire Council
Glenelg Shire Council	Towong Shire Council
Southern Midlands Council	Tumbarumba Shire Council
Kyogle Shire Council	Tumut Shire Council
Latrobe Shire Council	Moorabool Shire Council
Wellington Shire Council	Murrindindi Shire Council
West Wimmera Shire Council	Glamorgan Spring Bay Council

# Executive Committee 2012-2013



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**PRESIDENT:**

Cr Malcolm Hole, Wellington Shire Council (1)

**VICE PRESIDENT:**

Cr Barry Jarvis, Dorset Council (2)

**TREASURER:**

Mr Steve Kozlowski, CEO East Gippsland Shire Council (3)

**EXECUTIVE:**

Cr Cheryl Arnol, Glamorgan Spring Bay Council (4)

Cr Geoff Pritchard, Tumut Shire Council (5)

Cr Steve Goodver, Bombala Shire Council (6) – Partial term.



# Strategic Directions

## AIM

The National Timber Councils Taskforce aims to promote vibrant, resilient communities, maintain regional investment, employment opportunities and responsible environmental practices.

## ROLE

- To advocate at the Federal and State Government levels on forestry and plantation issues on behalf of councils throughout Australia
- Provide local government with access to information regarding forest policy development and implementation and keep councils informed of developments at Federal and State Government levels
- Provide a means for reviewing and contributing to forest-related planning and regulatory frameworks at the Commonwealth, State and Territory Government levels
- Provide opportunities for networking and knowledge exchange between councils across Australia
- Formulate and promote forest policies that do not adversely impact on councils and support local communities.

## STRATEGIC DIRECTIONS

### Freight Infrastructure Funding

The NTCA will liaise with the Australian Government Minister for Infrastructure, Transport, Regional Development and Local Government to seek additional funding to support the safe transportation of freight associated with plantation development, harvest, haulage and export on local roads.

The Taskforce will support the Victorian Government and Municipal Association of Victoria's submission to Infrastructure Australia 'Victorian Local Roads: Critical Links in the National Supply Chain' and encourage a national program for ongoing maintenance and upgrade needs for timber industry impacted roads.

### Climate Change and Emissions Trading

The NTCA will continue to build member understanding of the implications and opportunities for the forestry industry from national and state policies for climate change and any carbon trading scheme.

The Association will seek consideration from the Australian Government for the recognition of carbon stored in wood and wood based products in national and international climate change frameworks and the role of local government and forestry in climate change mitigation and adaptation.

### **Commercial Plantation Forestry**

The NTCA will engage with the Australian Government and industry stakeholders on the future directions of forest policy and will work collectively with local government to address any regional issues relating to carbon plantings.

The Association will explore avenues to facilitate community development contributions from commercial plantation companies to support the local communities in which they exist.

### **Bioenergy**

The NTCA will promote the use of biomass residues from sustainably harvested forests to generate energy and employment. The Taskforce will seek to highlight the opportunity for job creation in the development of the bioenergy sector.

The Taskforce will seek increased policy recognition and funding for an industry-wide seminar on bioenergy and bio-fuel production from native forest and plantation timber by-products.

### **Membership**

The NTCA will liaise with non-member councils to promote the work of the Association and benefits of membership. This offer will be extended to all Australian Councils where the timber industry influences are significant to the community and local economy.

### **Procurement**

The NTCA will work with the Australian Government, industry experts and stakeholders to provide information to member councils about industry and procurement policies and impacts.



# General Meeting in Canberra

As part of the annual delegation to Canberra, the National Timber Councils Association held a general meeting on Monday 17 June 2013 as an affiliated event of the recent Australian Local Government Association's National General Assembly.

The location of the event was the prestigious Crowne Plaza of Canberra, with President of the Australian Local Government Association, Cr Felicity-Ann Lewis speaking on constitutional recognition of local government and the impacts that would have on the activities of our association and our members. The meeting had a strong turnout and initiated positive networking between many councils with similar issues.



**Left to Right: Steve Kozlowski, Cr Malcolm Hole, Senator Bridget McKenzie, Cr Dick Ellis, Hon Darren Chester MP**

# NTCA Inaugural local government Forest and Timber Industry Conference 2013

April 18 and 19 marked the first National Timber Councils Association (NTCA) local government forest and timber industry conference, held in the Bayview on Eden in Melbourne. With approximately 100 delegates in attendance, this event has attracted positive feedback from the many delegates, sponsors and speakers who attended the event. This feedback recognised that the conference fills a gap in the busy annual diary of forest and wood products conferences held in Australia by creating an agenda addressing forestry issues specific to local government.

Many topics were explored over the two days with many amazing and well-respected speakers, some of which have been summarised below. The two days of the conference were divided into themes; the relationship between local government and the forest industry, and the socioeconomic issues faced by both the timber industry and local government.

One of the key themes to come from the conference was the strong emphasis of cooperation with the forest industry and local government. The Australian Forest Products Association's presentation by Mick Stephens recognised that strategic alliances are important and it is only through collaboration with the wider community including local councils that the industry can continue to grow, and networking is so important. Michelle Freeman, Institute of Foresters Australia director and Victorian Rural Woman of the Year spoke on the same topic. Michelle highlighted the importance of networks in the industry whether it is the IFA or the Women in Forests & Timber, collaboration is the key for the industry to not only grow but change the community perception of the forest and wood products industry. Lisa Marty from the Victorian Association of Forest Industries spoke on the process forward and creating value through cooperation. This encouraging theme will hopefully pave the way towards a cooperative future for both groups.



**Andrew Lang, Graeme Stoney, Mr Ian Ada and Cr Malcolm Hole President NTCA mingling during a break at the NTCA conference**

Another theme of the conference was the dynamic way in which the relationship between local government and the forest industry has changed over the years. Since 2010 separately owned estates greater than 20,000 hectares had reduced from 15 to less than ten, and now the four large plantation owners account for approximately 750,000 hectares with this trend expected to continue. Trends also include the migration of plantation ownership away from state-owned enterprises towards privately owned plantations, many of which are managed investment funds such as superannuation companies. This new model of plantation forestry has plantations managed by a management service provider such as PF Olsen on behalf of the investors (institutions, pension fund etc). A significant challenge for the new plantation owners to ensure they bridge the gap and increase communication with the shires as communication is key and contacts may not have been maintained through this change. This change can be beneficial however, as there are less stakeholder relationships to maintain for local councils.

Comparisons made with local government bioenergy involvement in Europe where activities are very progressive in comparison to activity in Australia. One of the important messages given by Andrew Lang in his presentation to take home from this is that locally sourced bioenergy has many municipal-level applications which both supports a local industry, reduces emissions; employs local people and also keeps much of the expenditure within local communities. It does not get much better than this from a local government perspective and many local councils are eagerly awaiting the results from pilot bioenergy projects which are currently taking place at Mt Gambier City Council and Pyrenees Shire Council.

Associate Professor Trevor Budge AM from La Trobe University gave a strong presentation on the ways in which the Municipal Strategic Statement (MSS). The MSS is essentially a summary of Council's strategic land use plans. It sets out a vision for the future of the municipality, and importantly, provides advice and direction to developers and the community on how this vision will be achieved. When many forestry region councils had their MSS reviewed it did not accurately reflect the positive position of the council. This was an interesting exercise for councils and it is anticipated that this will lead to changes in many MSS documents to more accurately reflect the positive relationship councils are seeking with plantation development in their region.

Another interesting topic which reflects the capacity for the relationship between the forest industry and local government to grow which was covered in the conference is the many ways in which local councils can directly support the local industry through encouraging the use of timber buildings for schools, sports



**Cr Bob Wenger and Chris Hastie, Wellington Shire Council**

halls and other local government buildings. This can also be achieved through the implementation of local wood first policies which are currently being implemented internationally at several locations. Boris Iskra from Forest and Wood Products Australia spoke with a great level of knowledge and authority on this topic, which was only enforced by Paul Klymenko's presentation on behalf of Planet Ark, telling councils to *Make it Wood*.

Dr Jacki Schirmer lead a panel with Colin McCulloch of the Australian Forest Contractors Association, Mayor Barry Jarvis of Dorset Council in Tasmania, and Michael Hartman from Forestworks to discuss the socioeconomic effects and issues resulting in the reduction seen in the forest industry over the past few years. Many interesting points came from the discussion, including gaps in the current socioeconomic information on local communities and the forest industry, and how funding does not effectively trickle down to those affected communities. A current example of this is the recent refusal of the Tasmanian Government to compensate councils who expect to lose millions of dollars because of lost rates due to the forest agreement, which will result in a reduction of services to already hurting regional communities. On a more positive note, Cr Barry Jarvis explained the importance of the industry working with councils and stated how good of a resource they could be and encouraged the local forest industries to contact their council.

Timber and tourism was a strong topic within the conference, showcasing the many timber-based tourist attractions which take place throughout Australia, such as the Australian Wooden Boat Festival in Tasmania, Shoalhaven Timber Festival amongst many other timber festivals and wooden craft communities which are all tourist attracters. Many regions from across Australia have a strong history based on the timber industry, and are proud of displaying this heritage. Jim Butler from the Shoalhaven Timber Festival presented to the conference and discussed the exciting growth the festival has seen since its humble beginnings. This is an example of where the timber industry and tourism can survive together.

The conference drew strong support from the many councils from across Australia in attendance, recognising that the timber industry provides enormous support for rural and regional communities. Following the conference, invitations were given to both the NTCA and Timber Towns Victoria to visit both New South Wales and Tasmania to discuss the beginnings of similar state organisations.



**Kersten Gentle, Dr Jacki Schirmer, Cr Barry Jarvis, Colin McCulloch and Michael Hartman on a panel at the NTCA Conference**

# Annual Delegation to Canberra

The National Timber Councils Association's annual delegation to Canberra climbed Capital Hill on Tuesday 19 June, visiting Parliament House to attend many meetings with various federal politician and political advisers. The NTCA's delegation included Cr Malcolm Hole, Cr Dick Ellis, Steve Kozlowski and the NTCA Executive Officer Kevin Peachey.

Our audience for the day included (in order on the day):

- Hon Sid Sidebottom MP
- Hon Bob Katter MP
- Senator Richard Colbeck
- Senator Bridget McKenzie
- Hon Darren Chester MP
- Hon Greg Hunt MP
- Senator John Madigan

The main goals of these meetings were to raise local government issues from across the nation, and to discuss these issues at a federal platform. The issues discussed included the impacts of forest activities on local infrastructure, research and development in the forest, and land management issues such as continued access to the forest resource and problems that may arise through the Carbon Farming Initiative. The NTCA delegation was very well received by all who we met with, and much support was given to the NTCA pursuing the creation of a submission to outline the national need to address timber impacted roads and local government infrastructure.



Left to right: Cr Malcolm Hole, Cr Dick Ellis, Senator Richard Colbeck and Steve Kozlowski at Parliament House

# NTCA Meetings



The National Timber Councils Association actively engages with key forestry stakeholders. This year the NTCA has been involved in many successful meetings with a range of stakeholders to progress local government issues of concern in relation to forestry. Many of these are listed under our annual delegation to Canberra; others are listed here and include:

**Dr Jacki Schirmer**

Fenner School of Environment and Society,  
Australian National University  
Co-operative Research Centre for Forestry

**Rob de Fegely**

President  
Institute of Foresters Australia

**Gavin Matthew**

Manager Processing  
Australian Forest Products Association

**Warwick Ragg**

CEO  
Australian Forest Growers

**Colin McCulloch**

President  
Australian Forest Contractors Association

**Bob Gordon (now retired)**

CEO  
Forestry Tasmania

**Michael Hartman**

CEO  
FOrestworks

**Prof Mark Brown**

Forestry Operations  
University of the Sunshine Coast

**Lisa Marty**

CEO  
Victorian Association of Forest Industry

**Jim Henneberry**

CEO  
Australian Paper

**Cameron McDonald**

COO  
HVP Plantations

**Robert Green**

CEO  
VicForests

**Laurie Hein**

Managing Director  
Green Triangle Forest Products



## NTCA membership to FSC Australia

The National Timber Councils Association has formally become voting members off the Forest Stewardship Council of Australia. The council is divided into three chambers, social, environmental and economic. All of these chambers have equal say on policy issues. The National Timber Councils Association has achieved a placement on the social chamber of the organisation, joining such organisations as Forestworks, Timber Communities Australia, and the Institute of Foresters Australia. FSC Australia are about to embark on the creation of the new FSC Australian National Forestry Standard. This new standard will take place of the interim standard which is currently being used by FSC Australia.

Membership with the National Timber Councils Association will allow local governments who are involved in the forest industry to have a voice in the creation of this new standard, and other policy FSC Australia forms. This is an important role as it gives the opportunity to represent the concerns of regional Australia, and take part in the shaping of a forest certification system to enable resilient forest communities who are able to grow and develop, and rely on a sustainable forest resource.



## A final note

Without the support of our members, many of the issues the NTCA is involved with cannot be resolved. It is important for local government to speak on a united front and strive to achieve the best results for our councils and their communities. The association's success is largely due to the contribution of individual member councils, who have been supportive and generous in imparting much valuable technical and local knowledge on forestry issues. The NTCA will continue to promote the interests of local government on forestry matters in the coming year however this cannot be achieved without the support and financial backing of local government.

It is our aim to proactively represent rural and regional municipalities in Australia impacted by forestry development and support strong and sustainable communities. To this end, we will work towards having more rural and regional councils formally represented and look forward to your continued support along the way.



**L to R: Kevin Peachey, Cr Malcolm Hole, Senator John Madigan, Cr Dick Ellis, Steve Kozlowski**

## Treasurer's report

### NTCA AGM meeting, Melbourne - 30 October 2013

I am pleased to submit my Treasurer's report to the 2013 Annual General Meeting of the National Timber Councils Association. My report is in two parts; firstly, dealing with the financial performance of the Association for the 2012/13 financial year and, secondly, outlining the prospects for the forthcoming financial year.

#### A. Summary for financial year ended 30 June 2013

1. Total revenue for the financial year ended 30 June 2013 was \$98,878.06

This was mainly comprised of:

20 paid up members and investment interest - \$38,500  
Conference income - \$50,000

2. Total expenditure for the financial year ended 30 June 2013 was \$63,673.57

This was mainly comprised of:

Executive officer costs - \$12,428  
Conference costs - \$29,516  
GST payments - \$5,548  
Consultants -\$4,680  
Accountancy - \$1,800  
Travel - \$3,000

3. Two accounts were operated by the Association during the financial year. Balances held in each case as at 30 June 2013 were as follows:

Bendigo Bank Visa Debit account - \$177.21  
Bendigo Bank Cash Management account - \$59,496.81

The total cash balance at 30 June 2013 was \$59,674.02 which represents an increase of \$35,204.49 over the cash held at the end of the prior year.

4. The following records the members of the Association for the 2012/13 financial year:

Alpine Shire Council (VIC)  
Bombala Shire Council (NSW)  
Break O'Day Council (TAS)  
Dorset Council (TAS)  
East Gippsland Shire Council (VIC)  
Glamorgan Spring Bay Council (TAS)  
Glenelg Shire Council (VIC)  
Kyogle Council (NSW)  
Latrobe City Council (VIC)  
Moorabool Shire Council (VIC)

Murrindindi Shire Council (VIC)  
Oberon Shire Council (NSW)  
Pyrenees Shire Council (VIC)  
Southern Grampians Shire Council (VIC)  
Southern Midlands Council (TAS)  
Towong Shire Council (VIC)  
Tumbarumba Shire Council (NSW)  
Tumut Shire Council (NSW)  
Wellington Shire Council (VIC)  
West Wimmera Shire Council (VIC)

## **B. Post 30 June 2013**

1. Invoices for NTCA membership for 13/14 financial year have been issued and the status immediately prior to the Annual General Meeting was:

Tumbarumba Shire Council  
Break O'Day Council  
Pyrenees Shire Council  
Latrobe City Council  
Kyogle Council  
Alpine Shire Council  
East Gippsland Shire Council  
Moorabool Shire Council  
Murrindindi Shire Council  
Tumut Shire Council  
Wellington Shire Council  
West Wimmera Shire Council  
Towong Shire Council  
Dorset Council  
Glamorgan Spring Bay Council  
Glenelg Shire Council  
Southern Midlands Council

Invoices have been issued recently to expected new members, Wattle Ranges Council (SA) and the District Council of Grant (SA)

2. The improved financial position and ideally increased membership numbers provide the Association with additional capacity to implement its business plan. However, increasing expectations of the Association will place greater demands on available funds. It will be necessary for the Association to consider increased memberships numbers, reviewing membership subscription levels and/ or determining other income sources into the future in order to meet these increased demands.

Steve Kozlowski  
Chief Executive Officer East Gippsland Shire & NTCA Treasurer

29 October 2013

# NATIONAL TIMBER COUNCILS ASSOCIATION INC

## FINANCIAL STATEMENTS 01/07/2012- 30/06/2013

### STATEMENT OF RECEIPTS AND PAYMENTS 1/7/12- 30/06/2013

CASH BOOK BALANCE AT 01/07/12 \$ 24,469.53

Add Receipts

ATO Direct Credit	\$ 1,762.00	
Conference	\$ 49,788.19	
Memberships Received	\$ 37,875.00	
Interest Received	\$ 686.55	
GST Received	\$ 8,766.32	\$ 98,878.06
		<u>\$ 123,347.59</u>

Less Payments

Accounting	\$ 1,790.00	
Advertising	\$ 1,509.09	
Alga Dinner	\$ 100.00	
ATO Bas Payment	\$ 1,314.00	
Bank Charges	\$ 30.80	
Catering	\$ 52.36	
Consumer Affiars	\$ 43.90	
Co - Ordinator	\$ 12,427.93	
NTA Conference	\$ 29,515.78	
Consultants	\$ 4,680.36	
Domain Renewal	\$ 32.64	
Mailing List - Australian Local Government Association	\$ 104.55	
Membership - Forest Stewardship Council Australia	\$ 490.00	
Reimbursement of Presidents Expenses	\$ 1,963.56	
Room Hire	\$ 1,258.19	
Stationery	\$ 103.80	
Travel	\$ 2,467.19	
Web Hosting Reimbursement	\$ 241.48	
GST paid on Expenses	\$ 5,547.94	\$ 63,673.57

CASH BOOK BALANCE AT 30/06/2013 \$ 59,674.02

BENDIGO BANK VISA DEBIT ACCOUNT AT 30/06/2013 \$177.21

BENDIGO CASH MANAGEMENT ACC 134990498 AT 30/06/2013 \$ 59,496.81

\$59,674.02

# NATIONAL TIMBER COUNCILS ASSOCIATION INC

## LIST OF MEMBERS 2012/2013

<b>MEMBER</b>	<b>MEMBERSHIP</b>
ALPINE SHIRE	\$ 2,500.00
BOMBALA COUNCIL	\$ 1,500.00
BREAK O'DAY COUNCIL	\$ 1,500.00
DORSET COUNCIL	\$ 1,500.00
EAST GIPPSLAND SHIRE COUNCIL	\$ 2,500.00
GLAMORGAN SPRING BAY COUNCIL	\$ 1,125.00
GLENELG COUNCIL	\$ 2,500.00
KYOGLE COUNCIL	\$ 1,500.00
LATROBE CITY COUNCIL	\$ 2,500.00
MOORABOOL COUNCIL	\$ 2,500.00
MURRINDINDI COUNCIL	\$ 2,500.00
OBERON COUNCIL	\$ 1,500.00
PYRENEES SHIRE	\$ 1,500.00
SOUTHERN GRAMPIANS SHIRE	\$ 2,500.00
SOUTHERN MIDLANDS COUNCIL	\$ 750.00
TOWONG SHIRE	\$ 1,500.00
TUMBARUMBA SHIRE	\$ 1,500.00
TUMUT SHIRE	\$ 2,500.00
WELLINGTON SHIRE	\$ 2,500.00
WEST WIMMERA SHIRE	\$ 1,500.00
	<u>\$ 37,875.00</u>

**NATIONAL TIMBER COUNCILS ASSOCIATION INC**

**BALANCE SHEET AT 30/6/2013**

**ASSETS:**

Bendigo Bank Cash Management Trading Account 134990498	\$ 59,496.81
Bendigo Bank Visa Debit Account	\$ 177.21
	<u>\$ 59,674.02</u>

**LIABILITIES:**

Australian Taxation Office - June 13 BAS Payment	\$ 2,481.00
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**NET ASSETS:**

**\$ 57,193.02**

## ***Special Purpose Compilation Report***

To: National Timber Councils Association Inc.

We have compiled the accompanying special purpose financial statements of which comprise the statement of Receipts and Expenditure for the period ended 30 June 2013, a summary of significant accounting policies and other explanatory notes.

The specific purpose for which these special purpose financial statements have been prepared is to provide information relating to the performance and financial position of National Timber Councils Association Inc. that satisfies the information needs of the members.

### **The Responsibility of National Timber Councils Association Inc.**

The Committee of National Timber Councils Association Inc. are solely responsible for the information contained in the special purpose financial statements and have determined that the accounting policies used are consistent and are appropriate to satisfy the requirements of the members.

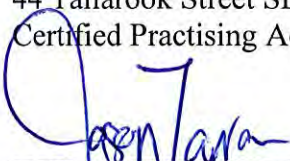
### **Our Responsibility**

On the basis of information provided by The Committee of National Timber Councils Association Inc. we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting adopted and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Committee of National Timber Councils Association Inc. provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statements were compiled exclusively for the benefit of the Committee of National Timber Councils Association Inc.. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

WATCO PARTNERS PTY LTD  
44 Tallarook Street SEYMOUR  
Certified Practising Accountants



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JASON TARRAN CPA  
22 October 2013



# **NATIONAL TIMBER COUNCILS ASSOCIATION**



**ITEM B2**

**DELEGATE REPORT: HIGH COUNTRY COALITION COUNCIL MEETING**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 18 FEBRUARY 2014

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On 25 October I attended the High Country Councils Coalition breakfast meeting in East Melbourne on our behalf, as a late substitute.

I had no briefing or any agenda papers, but was careful to protect our interest. The biggest concern for our region is the lack of enough road funding, even though the Councils are working together to provide safer access, not just for our ratepayers, but for the multitude of city tourists with their four wheel drives.

Good, consistent and reliable were some of the words used to describe the needs of mobile phone coverage. Here again, city folk have their phones with carriers that do not give State wide coverage.

The agenda is attached for your perusal in **Attachment 1**.

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**RECOMMENDATION**

***That the delegates report be noted.***



## **AGENDA**

### **High Country Councils Coalition Meeting**

25 October 2013 at 7.30am  
Mezzanine Floor, Café Ecco  
8 Nicholson Street, East Melbourne

<b>Attendees:</b>	Alpine Shire Council Baw Baw Shire Council East Gippsland Shire Council	Cr Jan Vonarx, Deputy Mayor Liana Thompson, Acting CEO Cr Richard Ellis, Mayor Steve Kozlowski, CEO (Chair)
	Indigo Shire Council Mansfield Shire Council Murrindindi Shire Council Towong Shire Council	Cr Barbara Murdoch, Mayor David Roff, CEO Cr John Walsh, Mayor Cr Mary Fraser, OAM, Mayor

<b>Apologies:</b>	Alpine Shire Council Alpine Shire Council Baw Baw Shire Council Indigo Shire Council Towong Shire Council Wellington Shire Council	Cr Peter Roper, Mayor Heather Green, Acting CEO Helen Anstis, CEO Brendon McGrath, CEO Juliana Phelps, CEO David Morcom, CEO
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#### **Business**

- 1. Confirmation of Minutes 16 May 2013** (attached)
- 2. Business Arising from Minutes 16 May 2013**
- 3. Items for Discussion**
  - 3.1 Possible State Election advocacy.



#### **4. Brief reports from representatives**

##### **4.1 Baw Baw**

- Alpine Resorts Coordinating Committee feedback.

##### **4.2 East Gippsland Shire**

- Pest animal management.

##### **4.3 Mansfield Shire**

- Federal government policy on funding telecommunications.

##### **4.4 Towong Shire**

- Wild dogs and impact on regulations.
- Mobile phones.

#### **5. Other Business**

#### **6. Next meeting**



## Notes of High Country Councils Coalition Meeting

16 May 2013

8.00 – 9.30 am

at

Mezzanine Floor, Café Ecco  
8 Nicholson Street, East Melbourne

### Attendees:

Alpine Shire	Cr Peter Roper, Mayor Ian Nichols, CEO
Baw Baw Shire	Cr Murray Cook, Mayor Helen Anstis, CEO
East Gippsland Shire	Cr Richard Ellis, Mayor Steve Kozlowski, CEO (Chair)
Indigo Shire	Cr Barbara Murdoch, Mayor
Murrindindi Shire	Cr John Walsh, Mayor
Towong Shire	Juliana Phelps, CEO
Wellington Shire	Cr Scott Rossetti, Mayor David Morcom, CEO

### Observer:

East Gippsland Shire	Cr Jeff McNeill
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### Apologies:

Indigo Shire	Brendon McGrath, CEO Greg Pinkerton, General Manager Corporate Services
Mansfield Shire	Cr Russell Bate, Mayor David Roff, CEO
Murrindindi Shire	Margaret Abbey, CEO
Towong Shire	Cr Mary Fraser, Mayor

### Business

#### 1. Confirmation of Minutes – 17 May 2012

The notes of the previous meeting were acknowledged. **Noted**

#### 2. Business Arising from Minutes – 17 May 2012

##### 2.1 Operation of fire refuges

The meeting was advised that no changes have yet been made and that a further update will be provided to the next meeting.

**Action:** *Ian Nicholls, Alpine Shire CEO*



## 2.2 Road Funding Priorities

Individual Councils have continued to lobby government for funding to address the key infrastructure gaps across the region. The priority projects remain as nominated in the Gippsland Transport Strategy. The writer of the HCCC Tourism Transport Network Report (Kastan Consulting) suggested that rather than give the priority projects a specific ranking, it may be preferable to work up details for each of the projects without putting one above the other. Using the SEATS methodology (consistent with Infrastructure Australia requirements) as determined at the previous HCCC meeting, the five projects would then be equally ready to attract/seek funding.

Benefit-Cost analysis is yet to be undertaken for the 'top two' projects, and it was suggested that this level of detail be extended to all five projects on the basis of the above logic. HCCC direction in this regard was sought.

The meeting determined to support the development of business cases for the five road priority projects previously identified and that a suitable consultant would be selected from a procurement process coordinated jointly by Alpine and East Gippsland Shires.

**Action:** *Ian Nicholls Alpine Shire CEO and  
Chris Waites East Gippsland Shire Director Operations*

## 2.3. Wild Dog and Samba Management

The meeting was advised that the promised update on the outcome of the management measures had yet to be received and that a follow up request would be made for the information to be supplied.

**Action:** *Steve Kozlowski East Gippsland Shire CEO*

## 2.4. Drought Proofing Rural Communities

The meeting noted the response provided to its previous concerns. **Noted**

## 2.5. TIRES funding concerns

The meeting determined to support the efforts of Timber Towns Victoria (TTV) in addressing the issue with a letter of support to be provided to TTV, with a copy being provided to the State Roads Minister and local Members of Parliament.

**Action:** *Steve Kozlowski East Gippsland Shire CEO*

## 3. Items for Discussion

### 3.1. Tourist trail maintenance funding (Cr John Walsh)

The State Government is enthusiastic about increasing the network of rail trails and other tourist walking and riding trails, many of which become the responsibility of Local Government to maintain. It was suggested that we advocate for maintenance funding support, similar to roads funding.



The meeting determined to advocate for improved funding for the development, operation and maintenance of tourist trails and noted that a letter will be forwarded to the relevant Minister to fund a pilot study to develop a sustainable financial model for the development, operation and maintenance of such facilities throughout Victoria.

**Action:** *Steve Kozlowski East Gippsland Shire CEO*

### 3.2. Federal election advocacy (East Gippsland)

The opportunity exists for HCCC to advocate to the Government and Opposition during the forthcoming National Assembly of ALGA being held on 16 - 19 June, 2013 in Canberra.

The meeting determined to advocate for the following issues with available members participating in delegations as needed:

1. Reinstatement of Natural Disaster funding eligibility criteria so damaged reserves, sports ovals and trails are eligible for future funding; and
2. The component of local initiatives funding under the current Regional Development Australia Fund program should replicate the methodology for allocation that applies by the State under the Regional Growth Fund.

It was noted that delegations will be sought for both Government and Opposition and the dates and times will be circulated to members for possible attendance/ involvement.

**Action:** *Steve Kozlowski East Gippsland Shire CEO*

## 4. Brief reports from representatives

### 4.1. Alpine Shire

Recent major fires highlighted management concerns and these are currently being investigated by authorities.

The Alpine Reserve Advisory Committee has been recently formed and both Ian Nicholls and Helen Anstis have been appointed to represent Local Government interests. **Noted**

### 4.2. Baw Baw Shire

The Shire has a significant Tourism and Arts focus as part of its new Council Plan directions.

A recent change of management of Mt. Baw Baw Resort has resulted in a year-round events program being developed for greater promotion of the venue.

The Shire continues to have concerns about the quality of its local road network, particularly as recent flood damage totaled around \$23 million.

The recent bushfires harmed tourism activity in the area. **Noted**

### 4.3. East Gippsland Shire

The Shire is concerned about financial reporting anomalies that cause financial viability assessments to become unreasonably distorted and will raise this matter with Local Government Victoria as part of the Local Government Performance Indicators review. **Noted**



#### **4.4. Indigo Shire**

The Shire is concerned about the level of support provided to it by the Department of Environment and Primary Industry (DEPI) and the inadequate financial support provided to Crown Land Committees of Management.

The meeting determined to write to the relevant Minister to seek reinstatement of the previous funding program that provided financial support to directly appointed Crown Land Committees of Management.

**Action:** *Steve Kozlowski East Gippsland Shire CEO*

#### **4.5. Mansfield Shire**

Nil

#### **4.6. Murrindindi Shire**

The Shire is concerned that due to recent history the Shire is commonly sought out for media comment on any bushfire within the State.

The Shire has also raised concerns about the attitude of authorities to prohibit owners from rebuilding after bushfires because of the impact building may have on roadside vegetation. The matter is currently being pursued and a further report will be provided to the next meeting. In the absence of a resolution, HCCC may then be asked to advocate collectively.

**Action:** *Margaret Abbey Murrindindi Shire CEO*

#### **4.7. Towong Shire**

The Shire held concerns about the way in which the Victorian Auditor General's Office viewed smaller Councils and their ability to function sustainably due to its restricted use of financial ratios and performance measures.

Potable water reserves impacting on development potential of land is still an issue for the Shire. Mansfield Shire is currently testing a solution with the support of State Government. Towong is currently considering developing its own response to the issue.

The Shire was keen to ensure that the Local Government Infrastructure Program component of the Regional Growth Fund continue and that associated funding be expanded. The meeting determined that a letter of support along these lines should be sent to the relevant Minister.

**Action:** *Steve Kozlowski East Gippsland Shire CEO*

#### **4.8. Wellington Shire**

The Shire expressed concerns about the recent involvement of the group *Blaze Aid* in fire recovery efforts and the Shire's learnings about managing such an organisation in the future that may be useful to other members Councils. **Noted**



## 5. Other Business

### 5.1. Coal Seam Gas

It was noted that groups in opposition to Coal Seam Gas exploration were highly organized and likely to apply considerable pressure on local Councils, as part of their campaign. **Noted**

### 5.2. Rural Councils Victoria (RCV) Mayor and CEO meetings

A number of members expressed disappointment at the quality of the previous afternoon's Rural Councils Victoria Mayor and CEOs session and noted that Juliana Phelps, Towong Shire CEO, was a member of the RCV executive and will take the issue up on behalf of members.

**Action:** *Juliana Phelps Towong Shire CEO*

## 6. Next meeting

The meeting determined that the next meeting will be held to coincide with the next Municipal Association of Victoria State Council meeting in October 2013

**ITEM B3****DELEGATE REPORT: CLEAN COAL VICTORIA (CCV) ADVISORY COMMITTEE REGIONAL STAKEHOLDER EXCHANGE DAY**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 18 FEBRUARY 2014

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On 18 October 2013, I attended the above Stakeholder Exchange Day with Cr McCubbin and General Manager Development, John Websdale, in Traralgon. I admit it was a most enlightening event, although any excitement for information relating to areas east of Traralgon was in short supply.

There was an excellent turn-up from industry, government and Latrobe Shire interests, and we were treated to potential developments centred on the Latrobe Valley, including a freight rail loop. This caused me some concerns, as the loop was from Traralgon to just west of Rosedale, to the Port of Hastings and back via the Dandenong loop to Traralgon. This central loop has not been raised at the Country Rail Alliance meetings or in the "Victoria the freight State" document.

I think it is common knowledge that I expressed my concerns at the meeting. Several delegates came to me later and thanked me for raising the needs further to the East. The upshot is I have approached the Department of Transport Planning & Local Infrastructure (DTPLI) to get all bodies concerned, regarding the rail freight needs, into one room and let's get one voice and determine what we want. That meeting is currently being organised.

The list of speakers presented an interesting insight into the future use and demand for Gippsland coal (my words). The Deputy Premier, the Hon Peter Ryan deputised for the Minister for Energy and Resources, the Hon Nicholas Kotsiras MP, and presented the prospects for the future and also new knowledge from his trip overseas with a business delegation. Some of these future prospects were:

- Black coal from New South Wales and Queensland is exported without any great issues. Korea is importing \$6 billion annually;
- Victoria's brown coal reserves are attracting enormous attention;
- Coal has played an important part in the Gippsland economy for almost 100 years;
- Japan was 30% nuclear until their disaster, now they are importing huge amounts of coal as they build new coal powered stations;
- Kawasaki Industrial is extracting hydrogen from coal and storing it. They are working with Toyota to develop powering cars;
- We have a need for energy;
- There is 13 billion tons of coal unallocated at this time;
- Coal Seam Gas (CSG) - we don't know if we have the potential to have such an industry in this State, but there will not be any trade-off that may cause any detriment to food production, nor any compromise on water. The CSG industry will probably occur in some form, but not at the expense of existing primary industry; and
- Jobs growth is needed in Gippsland - the opportunities are there if we can harness them.

Other speakers dealt with issues for the future role of the old mine sites, and one interesting suggestion was a Regional playground with walking trails.

The Gippsland coal, by world standards, is low in impurities, but high in water. The resource is the second largest in the world. The demand for energy, by 2050, could grow by 85%.

All in all, this was a most informative and interesting day. I would suggest that we carefully monitor any growth trends in development in the coal Industry, as we may have a need in our peripheral towns for housing needs, urgently.

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#### **RECOMMENDATION**

***That the delegates report be noted.***

**ITEM B4**

**DELEGATE REPORT: MAV ANNUAL CONFERENCE AND STATE COUNCIL 2013**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 18 FEBRUARY 2014

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As Council's delegate, I attended the above two day event on 24 and 25 October 2013, accompanied by our alternative delegate, Cr Patrick McIvor.

The Conference, according to the MAV, "explored current issues faced by Councils in the post election climate".

The presenters were Natasha Stott Despoja AM, former leader of the Australian Democrats; Hon Jeff Kennett AC, former Premier of Victoria; Leah Armstrong, CEO of Reconciliation Australia; Lucy Manne, Australian Youth Climate Coalition; Hon Matthew Guy, Minister for Planning; and Leah Waymark, General Manager Corporate Relations, Metro Railways Melbourne.

Some very interesting thoughts and suggestions were presented to delegates, and judging by the questions asked from the floor, much interest was taken in the presentations.

\*\*\*\*\*

On the evening of 24 October, Cr Darren McCubbin and I were presented with our 10 year service medals. This is the first time a 10 year service medal has been issued. As most Councillors don't get to achieve 15 years recognition, it was decided to make the initial community recognition at the 10 year term.

\*\*\*\*\*

The MAV State Council Meeting was the following day, 25 October, and nearly 70 agenda items were up for debate including ours. Prior to the debates, the President of the MAV presented his report on events and activities since May 2013 and the CEO presented the Financial report and also the MAV Insurance Financial Report.

Our motion was only one of only two motions to be passed unanimously, so it was good to have the support of our city and metro councils. To jog your memory, our motion was:

***That the MAV seek reconsideration of recent changes made to the Natural Disaster Relief and Recovery funding arrangements that now prevent Local Government from accessing funding on behalf of communities to reinstate / repair walking paths and trails, sporting and recreation facilities and other community infrastructure damaged by natural disasters.***

We now await the next stage in its progress through the system.

The MAV State Council Meeting is always a good event to attend as we have the opportunity to meet Councillors from around the State, sometimes with their CEO's, to discuss common concerns.

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**RECOMMENDATION**

***That the delegates report be noted.***



# C1 - REPORT

# CHIEF EXECUTIVE OFFICER

**ITEM C1.1****CHIEF EXECUTIVE OFFICER'S REPORT**

OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

18 FEBRUARY 2014

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- 14 January Meeting with Chief Executive Officer, Advance TAFE**  
Discussed a number of matters including potential partnerships for our respective organisations in training and professional development; also provided an update on Council's vision for a new library and art gallery space in Sale and opportunities to partner.
- 15 January Meeting with the Department of Education and Early Childhood Development**  
Along with General Manager Liveability to meet with Karen Cain and Anita Webner to discuss Wellington Shire Council's involvement in the new DEECD and RMF Workplace Experience Model Development project. The DEECD and Regional Managers Forum (RMF) have entered into a joint project venture, to develop an innovative workplace experience program that provides meaningful, ongoing workplace experiences for the students of Gippsland, with the aim of leading students onto positive pathways in further education, training or employment. There are seven schools from across Gippsland who are involved in this pilot project and DEECD (working with Consultants) will be working with schools and RMF organisations to develop program/s that will provide a framework for RMF organisations to engage with students and provide them with workplace learning opportunities.
- 17 January Gippsland Local Government Network Chief Executive Officer Meeting**
- 29 January Meeting with Paul Ford, Chief Executive Officer Agribusiness**  
Met with Paul along with General Manager Development John Websdale; Mark Coleman, Economic Officer and Ian Campbell, Senior Economic Development Officer. Paul has taken over the Chair from Alex Arbuthnot, although Alex remains on the Board (so the Board still has access to Alex's incredible knowledge and networks!).
- 31 January Meeting with The Hon Peter Ryan MP Tim Bull MP; Mike Timpano Regional Director Department of Environment and Primary Industries (DEPI) and Mayor Rossetti**  
We spoke about DEPI's strategy for managing community assets - a very productive meeting about which Council has previously been briefed (4/2/14).
- 3 February Meeting with Gippsland Regional Plan Executive Officer**
- 4 February** Wellington Shire Council hosted a civic reception luncheon for the Carlton Football Club and in the evening attended a dinner function with the Carlton Football Club as a guest of AFL Gippsland, along with Mayor Rossetti.
- 7 February** Attended the Maffra Mardi Gras civic reception along with Crs Davine and Wenger, as well as Glenys Butler, General Manager Liveability; John Websdale, General Manager Development; Jess Kearns, former Youth Mayor and Adam Douthat, current Youth Mayor.
- 8 February** Attended Councillor Hole's "Meeting of the Minds" with a number of local identities at the Landmark office in Heyfield. A wonderful opportunity to discuss a number of issues around the Heyfield township.

- 10 February Meeting with the General Manager Gippsland, Hancock Victorian Plantations  
CANCELLED DUE TO FIRES**
- 11 February 2014 Gippsland Major Projects Summit  
CANCELLED DUE TO FIRES**
- 14 February Gippsland Local Government Network Mayors and CEOs Forum  
MAV Strategic Planning Meeting**
- 

**RECOMMENDATION**

***That the Chief Executive Officer's Report be received.***



## **C2 - REPORT**

# **GENERAL MANAGER GOVERNANCE**



## **C3 - REPORT**

# **GENERAL MANAGER DEVELOPMENT**

**ITEM C3.1****BUILDING PERMITS REPORT**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER MUNICIPAL SERVICES

DATE:

18 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓		✓	✓				

**OBJECTIVE**

To provide a report to Council on building permits issued in the Wellington Shire during the quarter October, November and December 2013 and to compare this with Gippsland-wide data.

**BACKGROUND**

Building permits are issued by private building surveyors and copies of permits are provided to Council. The permits, plans and other documents are filed by Council and recorded on a register of building permits. Building permits are issued for a range of developments including dwellings, extensions and fences as well as commercial and industrial buildings.

Attachment 1 to this report provides an overview by township of the number of permits issued along with the estimated value of construction for the three month period ending December 2013.

Attachment 2 provides a historical representation of the number and value of permits issued in Wellington Shire and compares this data against the broader Gippsland region. These graphs indicate that there has been a slight decline in the number and value of permits issued in Wellington Shire over the last three years, however in percentage terms, the decline is significantly lower than for the broader Gippsland region.

**PROPOSAL**

The report is provided for information purposes only.

**OPTIONS**

Council may choose to note this report, alternatively Council may choose to seek further information and refer this report to another meeting.

**CONFLICT OF INTEREST**

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.

## **COMMUNICATION IMPACT**

The quarterly report provides information on the number of building permits and cost of development per town within the Wellington Shire. Gippsland-wide building activity is also provided to demonstrate how the Wellington Shire area performs in comparison.

## **LEGISLATIVE IMPACT**

Building permits are issued in accordance with *Building Act 1993* and *Building Regulations 2006*.

## **COUNCIL PLAN IMPACT**

All building permits issued by private building surveyors are registered and filed as per the timelines set out in the Municipal Services Business Plan.

## **RESOURCES AND STAFF IMPACT**

The registration and filing of all building permits issued by private building surveyors has been undertaken using current Council staff and resources.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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## **RECOMMENDATION**

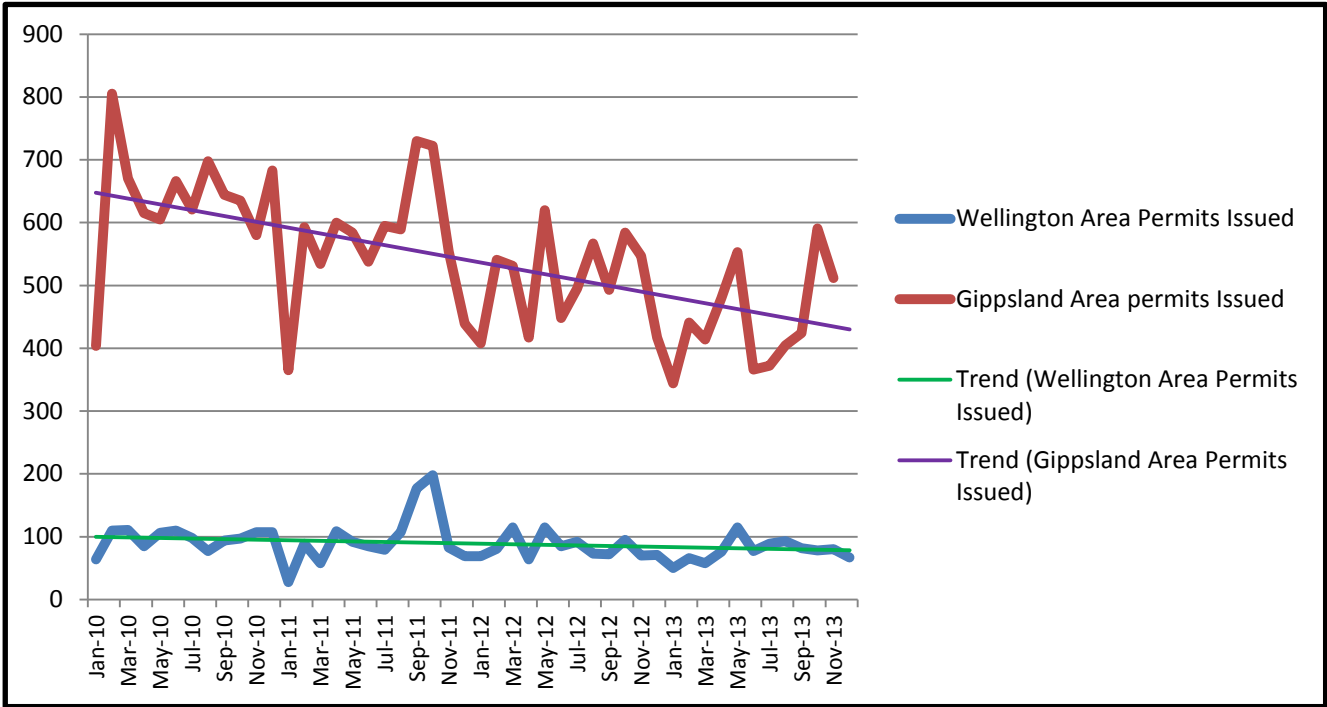
***That Council note the report of building permits issued from 1 October 2013 to 31 December 2013.***

Note: The decline in cost of works is due to a reduction in the amount of building permits issued

**WELLINGTON SHIRE PERMITS ISSUED**

	OCTOBER	NOVEMBER	DECEMBER	TOTAL PERMITS	VALUE OF WORKS TOTAL AMOUNT
AIRLY	2			2	\$ 342,104
ALBERTON WEST		1		1	\$ 25,000
BOISDALE	1			1	\$ 5,500
BRIAGOLONG	1	7	3	11	\$ 601,681
BUNDALAGUAH	1	1		2	\$ 256,121
CARRAJUNG LOWER			1	1	\$ 12,600
CLYDEBANK		1		1	\$ 310,500
COBAINS		1	1	2	\$ 371,655
COWWARR			2	2	\$ 16,000
DARGO		1		1	\$ 170,500
DENISON	2			2	\$61,500
DEVON NORTH	1			1	\$ 16,409
FULHAM		2	1	3	\$ 830,588
GIFFARD	1		1	2	\$127, 500
GLENGARRY	2		1	3	\$ 259,200
GLENMAGGIE	4	2	1	7	\$ 45,480
GOLDEN BEACH	1	1	1	3	\$ 91,580
GORMANDALE	1			1	\$ 7,800
HEYFIELD	3	1	4	8	\$306,000
JACK RIVER		1	1	2	\$ 162,200
LOCH SPORT	4	3	2	9	\$ 451,158
LONGFORD	2	2	1	5	\$ 666,765
MAFFRA	5	14	10	29	\$ 1,830,259
MCLOUGHLINS BEACH	1			1	\$ 4,000
MUNRO			1	1	\$ 42,600
MYRTLEBANK		1		1	\$ 120,000
NAMBROK	1	1		2	\$ 109,000
NEWRY	3	1		4	\$ 218,405
PORT ALBERT	2		3	5	\$ 202,380
ROSEDALE	3	3	3	9	\$ 1,088,505
SALE	19	21	11	51	\$ 14,978,468
SEASPRAY		1	1	2	\$ 26,190
SEATON	2		2	4	\$ 489,000
STRATFORD	2	3	7	12	\$ 980,809
TARRA VALLEY	1		1	2	\$ 146,500
THE HONEYSUCKLES	1		1	2	\$ 239,797
VALENCIA CREEK	1		1	2	\$ 13,950
WINNINDOO	1			1	\$ 44,935
WON WRON	1	2	2	5	\$ 295,700
WOODSIDE	1	2	1	4	\$ 183,660
WOODSIDE BEACH			2	2	\$ 249,780
WURRUK	5	3	1	9	\$ 1,687,823
YARRAM	4	5		9	\$ 447,147
<b>TOTAL PERMITS</b>	<b>79</b>	<b>81</b>	<b>67</b>	<b>227</b>	<b>\$ 32,207,981</b>

NUMBER OF BUILDING PERMITS ISSUED

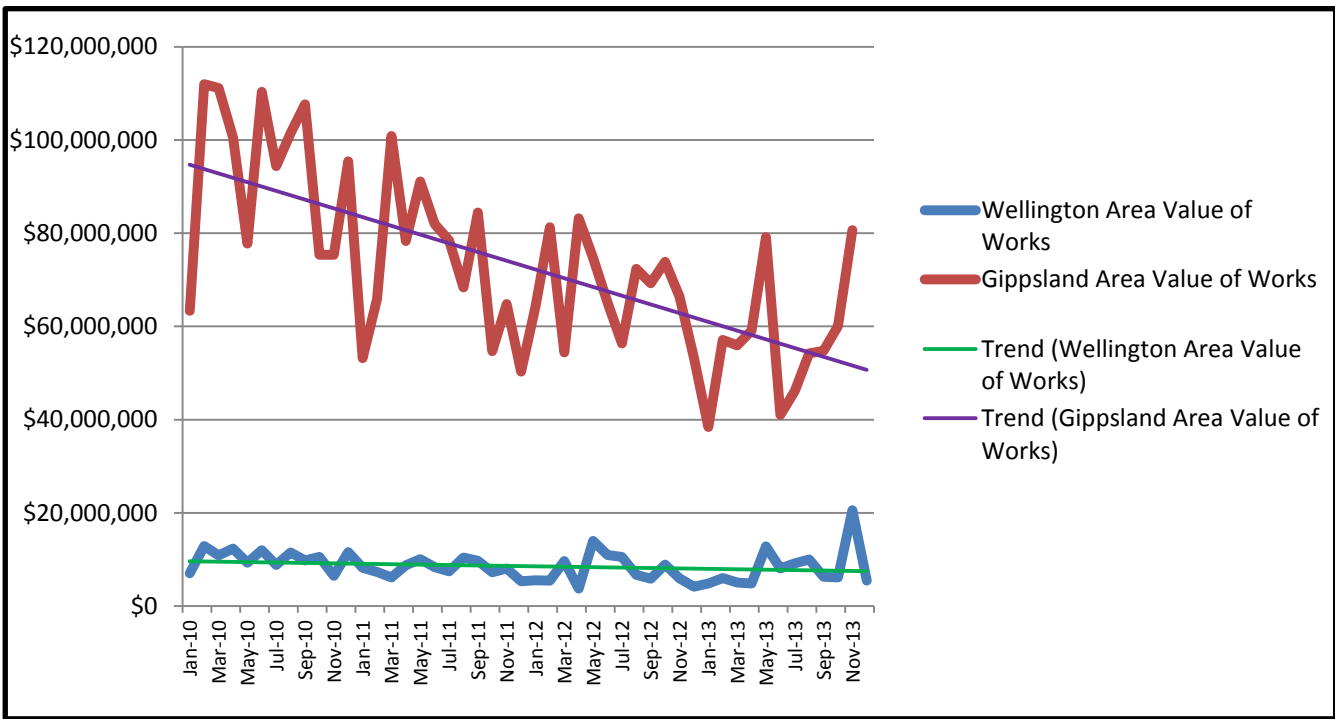


Note: Victorian Building Authority data for period ending December 2013 for Gippsland area unavailable at time of print

As building activity has declined within the area it can be seen that this is also reflected in the Wellington area

During the period of July 2011 the building activity started to decline due to the Government removing the major incentive for first home buyers.

VALUE OF BUILDING WORKS



Note: Victorian Building Authority data for period ending December 2013 for Gippsland area unavailable at time of print



## C4 - REPORT

# GENERAL MANAGER BUILT & NATURAL ENVIRONMENT

## ITEM C4.1

## PLACE NAMES COMMITTEE MINUTES

DIVISION: BUILT AND NATURAL ENVIRONMENT  
ACTION OFFICER: MANAGER ASSETS & PROJECTS  
DATE: 18 FEBRURAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓		✓		✓			

### OBJECTIVE

For Council to receive the minutes and consider the recommendations from the Place Names Committee meeting held on 28 November 2013, as attached.

### BACKGROUND

The Place Names Committee is an advisory committee that meets quarterly to make recommendations to Council on geographical place name issues.

### OPTIONS

Council have the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or
2. Seek further information and consider at a future meeting.

### PROPOSAL

1. Council receive and note the minutes of the Place Names Committee meeting held on 28 November 2013; and
2. Arising from the Place Names Committee meeting held on 28 November 2013, Council adopt the following recommendations:

- a) ***A further request has been received seeking interest in applying for a grant of \$1,000 from the Department of Transport Planning and Local Infrastructure regarding the ANZAC Commemorative Naming Project.***

Following advice from the Department of a pilot project, Wellington Shire Council previously wrote to various Returned and Services League Sub-Branched seeking interest in proposing names to be included on the Wellington Shire Council Approved Road Names Register and some names were duly proposed and added.

### Committee Recommendation

That:

- **That an application be made for the grant and the funds of \$1,000 to be made available to the Wellington Shire Heritage Network to conduct research for this project across the whole shire.**

### Officer Recommendation

That the Committee recommendation be supported.

**b) A request has been received to name the shared path in Aerodrome Road, Sale.**

A request was been received to name the shared path in Aerodrome Road, Sale after a pilot who was killed in a traffic accident while riding a bicycle outside the East Sale RAAF Base in 1944. Further enquiries with current personnel at the RAAF Base have resulted in the nomination of an additional pilot who was also killed in a traffic accident.

**Committee Recommendation**

**That:**

- **The shared pathway in Aerodrome Road, Sale be named the Fuller-Roos Shared Path after consultation with the Gippsland Armed Forces Museum and the East Sale RAAF Base.**

**Officer Recommendation**

That the Committee recommendation be supported.

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

**COMMUNICATION IMPACT**

The decisions made by Council will be communicated to the affected stakeholders following the resolution of these issues by Council.

**LEGISLATIVE IMPACT**

The *Local Government Act 1989* provides Council the power to approve, assign or change the name of a road. Council in exercising this power must act in accordance with the guidelines provided for under the *Geographical Place Names Act 1998*.

**COUNCIL PLAN IMPACT**

The Council Plan 2013-2017 Theme 1 Leadership and Engagement states the following strategic objective and related strategy:

Strategic Objective

*"Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community."*

Strategy 1.1

*"Ensure sound processes are in place to facilitate input into Council deliberation and decision making."*

**COMMUNITY IMPACT**

It is anticipated that there will a positive community impact following the adoption of the Place Names Committee recommendations.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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## RECOMMENDATION

***That:***

- 1. Council receive and note the minutes of the Place Names Committee meeting held on 28 November 2013; and***
- 2. Arising from the Place Names Committee meeting held on 28 November 2013, Council adopt the following recommendations:***
  - a) That an application be made for the grant and the funds of \$1,000 to be made available to the Wellington Shire Heritage Network to conduct research for this project across the whole shire; and***
  - b) The shared pathway in Aerodrome Road, Sale be named the Fuller-Roos Shared Path after consultation with the Gippsland Armed Forces Museum and the East Sale RAAF Base.***

## ATTACHMENT ONE



### **PLACE NAMES COMMITTEE (PNC) MEETING**

**28 NOVEMBER 2013 AT 9:15AM**

**DENISON ROOM**

**MINUTES**

#### **PRESENT:**

**Councillor Emilie Davine  
Councillor Darren McCubbin  
Dean Morahan (Manager Assets & Projects)  
Sandra Rech (Coordinator Asset Management)  
James Blythe (GIS Officer)**

#### **MEETING OPENING**

Meeting opened at 9:20am.

#### **APOLOGIES**

Councillor Patrick Mclvor

#### **CONFLICT OF INTEREST**

Nil

#### **1. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING**

**It was moved:**

**Councillor Davine/McCubbin**

**That the minutes of the previous Place Names Committee meeting held on 22 August 2013 be accepted.**

**Carried**

#### **2. CURRENT ISSUES**

##### **2.1 Submission to name waterfall**

There has been a submission to name a waterfall on the East Branch of the Albert River; Nicholls Falls.

At the 7 March 2013 Place Names Committee Meeting, it was moved:

Councillor Mclvor/Councillor McCubbin

That:

- the unnamed waterfall on the east branch of the Albert River be named 'Nicholls Falls';
- the proponent be contacted in writing advising them of the outcome.

An application to name this waterfall was lodged and VicNames required further consultation.

It was moved on 23 May 2013:

Councillor Davine/Councillor McCubbin

That:

- That advertising be carried out in accordance with the recommendation of VicNames.
- Carried

Following advertising, one response has been received (see attached) recommending that these falls be named after the Love family. The respondent has also suggested a name for this branch of the Albert River as well as other unnamed waterfalls in the area.

On the 22 August 2013, it was moved:

Councillor McCubbin/Councillor Davine

That:

- That the first (upstream) waterfall be named Loves Falls, named after the Love family who moved to this area in 1936; and
- That the second (downstream) waterfall be named Nicholls Falls after Tom and Ena Nicholls who farmed land adjacent to the falls in the 1930s; and
- That these names are advertised locally and if no negative responses are received within 28 days of the advertised date then proceed to register these names with the Registrar of Geographic Names.

Carried

At the Ordinary Meeting of Council on 1 October, Council did not resolve to take any action on this item.

**It was moved:**

**Councillor McCubbin/Councillor Davine**

**That:**

- **A letter be sent to Gunaikurnai Land and Waters Aboriginal Corporation seeking input into a name for the waterfalls on the East Branch of the Albert River and any other names that they would like to nominate for the Wellington Shire Council Approved Road Names Register.**

Carried

## **2.2 Request to name a road for an address off Dawson Street, Seaton**

There was a request for an address off Dawson Street, Seaton which is not a council maintained road. There is a Dawson Lane on the opposite side of the Heyfield Seaton Road that is maintained and has several properties addressed to the road (see attached map).

Letters were sent to property owners with the following responses:

Mr Sen Maharaj & Ms Shraddha Shah, suggested Peacock Lane;

Mr Des Allman, suggested Hall Lane;

Mrs Bernadette Gray, suggested Old Hall Lane, Allman Lane or Church Avenue.

On the 22 August 2013, it was moved:

Councillor McCubbin/Councillor McIvor

That:

- That the unnamed road be named Church Lane; and
- That the adjoining property owners are advised by mail and if no negative responses are received within 28 days of the mail out date then proceed to register this name with the Registrar of Geographic Names.

Carried

No negative responses were received and an application to the Registrar of Geographic Names was rejected due to the proximity of Church Street in Cowwarr.

**It was moved:**  
**Councillor Davine/McCubbin**  
**That:**

- **A letter be sent to the Registrar of Geographic Names seeking an exemption to the 30 km proximity rule in the case of Church Street, Cowwarr.**

**Carried**

### **2.3 Request to name the Heyfield Middle Oval the Alan Lay Oval**

A request was received from the Gordon Street Reserve Committee to rename the Heyfield Middle Oval the "Alan Lay Oval".

On the 22 August 2013, it was moved:  
Councillor McCubbin/Councillor McIvor  
**That:**

- That the Middle Oval of the Gordon Street Reserve be named the Alan Lay Oval; and
- That the Gordon Street Reserve Committee and associated user groups be notified by mail of this recommendation and if no negative responses are received within 28 days of the mail out date then proceed to register the Alan Lay Oval with the Registrar of Geographic Names.

**Carried**

The Gordon Street Reserve Committee and associated user groups were notified by mail and there was no negative response. The name has now been gazetted.

**It was moved:**  
**Councillor Davine/McCubbin**  
**That:**

- **This item be closed.**

**Carried**

### **2.4 Request to name the unnamed east branch of the Albert River**

A request has been received to name the unnamed east branch of the Albert River as well as several unnamed waterfalls.

On the 22 August 2013, it was moved:  
Councillor McCubbin/Councillor Davine  
**That:**

- That the unnamed east branch of the Albert River be named Wards Creek as it is currently locally known, named after the Ward family who farmed land adjacent to the creek; and
- That this name be advertised locally and if no negative responses are received within 28 days of the advertised date then proceed to register Wards Creek with the Registrar of Geographic Names.
- That no action be taken to name the unnamed waterfalls identified at this time.

**Carried**

This item is waiting on feedback from the Registrar of Geographic Names.

### **2.5 Request to name a street after Charles Napper**

A request was received to name a street after Charles Napper.

The corner where Charles Napper lived is locally known as Nappers Corner, although it doesn't appear in VicNames.

On the 22 August 2013, it was moved:  
Councillor McIvor/Councillor Davine  
**That:**

- That the applicant be contacted to offer that a formal application be made to name Nappers Corner at the intersection of the Princes Highway, Myrtlebank Road and Bengworden Road where Charles Napper lived, in lieu of placing the name on the Approved Road Name Register.

Carried

The applicant was contacted and the corner is now gazetted "Nappers Corner".

**It was moved:**

**Councillor McCubbin/Davine**

**That:**

- **A letter be sent to the initiator of this request and this item be closed.**

**Carried**

## **2.6 Request to name a street after Peter Papworth**

A request was received to name a street after Peter Papworth.

On the 22 August 2013, it was moved:

Councillor Davine/Councillor McIvor

**That:**

- That the suggested name Papworth be added to the Approved Road Name Register.

Carried

The name Papworth has been added to the Approved Road Name Register.

**It was moved:**

**Councillor Davine/McCubbin**

**That:**

- **A letter be sent to the initiator of this request and this item be closed.**

**Carried**

## **2.7 Request to name a street in a new subdivision after Jack Burley**

A request was received to name a street in a proposed subdivision after Jack Burley.

On the 22 August 2013, it was moved:

Councillor McIvor/Councillor Davine

**That:**

- That the suggested name Burley Place be used for the subdivision at Lot 197 on PS9946.

**It was moved:**

**Councillor McCubbin/Davine**

**That:**

- **This item be closed.**

**Carried**

## **3. GENERAL BUSINESS**

### **3.1** A request has been received to address some confusing road names in Port Albert and the immediate surrounding area. The road names involved include:

- Tarraville Road
- Lawrence Street
- Port Albert Tarraville Road
- Port Road
- Old Port Road

**It was moved:**

**Councillor Davine/McCubbin**

**That:**

- **A letter be sent to the Port Albert Progress Association requesting them to gauge support amongst the community to rename roads in Port Albert and the immediate surrounding area to remove ambiguity prior to taking any action on this item.**

**Carried**

- 3.2** A further request has been received seeking interest in applying for a grant from the Department of Transport, Planning and Local Infrastructure regarding the ANZAC Commemorative Naming Project (see attached).

**It was moved:**

**Councillor McCubbin/Davine**

**That:**

- **An application be made for the grant and the funds to be made available to the Wellington Shire Heritage Network to conduct research for this project across the entire shire.**

**Carried**

- 3.3** A request was received from the Gippsland Armed Forces Museum, seeking to name the shared path in Aerodrome Road, Sale after Leonard Graham Fuller DFM who was the pilot who landed the piggybacked Ansons during training and was killed in a traffic accident while riding his bicycle outside the East Sale RAAF Base in 1944.

Consultation with current personnel at East Sale have proposed jointly naming the shared path to include FLTLT Hoppy Roos an instructor who was also killed in a traffic accident on Aerodrome Road.

**It was moved:**

**Councillor Davine/McCubbin**

**That:**

- **The shared pathway be named the Fuller-Roos Shared Path after consultation with the Gippsland Armed Forces Museum and the East Sale RAAF Base.**

**Carried**

**4. NEXT MEETING**

Thursday 27 February at 9.15am

**CLOSE**

**Carried**

**ITEM C4.2****2013-039 YARRAM-MORWELL ROAD AND GRAND RIDGE ROAD LANDSLIP REHABILITATION TENDER AWARD**

DIVISION: BUILT AND NATURAL ENVIRONMENT  
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS  
 DATE: 18 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓	✓

**OBJECTIVE**

The objective of this report is for Council to enter into a contract for the rehabilitation of several landslide affected sections of road located on Yarram-Morwell and Grand Ridge Roads.

**BACKGROUND**

The Yarram-Morwell and Grand Ridge Roads are in high rainfall areas and as such are subjected to large volumes of runoff resulting in the roadway and its embankments being intermittently affected by natural rain events.

The Yarram-Morwell Road formation has slumped in places and in some areas washed or fallen away which has greatly narrowed the formation width. This contract work is aimed at stabilising these areas and addressing formation issues that were current at the time of budget adoption for the 2013/14 financial year.

The Grand Ridge Road experienced a significant landslide at a location mid way between Yarram-Morwell and Whitelaws Track during heavy rainfall in June 2013. Work includes the construction of a 5 m high retaining wall and guardrail to reinstate the original road profile. The Grand Ridge Road portion of the work will be funded under the NDRF program.

**OPTIONS**

Council has the following options:

1. Adopts the recommendations contained in the attached confidential Tender Evaluation Report for contract 2013 039 Yarram-Morwell Road and Grand Ridge Road Landslip Rehabilitation; or
2. Not enter into a contract and not proceed with these works at this time.

**PROPOSAL**

That Council enter into a contract for the Rehabilitation of Yarram-Morwell Road and Grand Ridge Road Landslip.

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

Funding for the Yarram Morwell Road portion of the project is included in the 2013/14 Capital Works Program as adopted by Council, while the Grand Ridge Road Landslip is being funded from the NDRF Program.

## **COMMUNICATION IMPACT**

Local business owners have previously been informed of works and will continue to be kept informed prior to, as well as during works, in accordance with the community engagement strategy.

## **LEGISLATIVE IMPACT**

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013–2017 Theme 4 Infrastructure states the following strategic objective and related strategy:

### Strategic Objective

*“Assets and infrastructure that meet current and future community needs”*

### Strategy 4.2

*“Ensure assets are managed, maintained and renewed to meet service needs.”*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

The Assets & Projects Unit will provide the staff and resources to manage this contract.

## **COMMUNITY IMPACT**

The improved roads will provide better public access and safer vehicle movements and this will produce a positive community impact.

## **ENVIRONMENTAL IMPACT**

The proposed works will have minimal environmental impact, with the contractors complying with Council’s Guidelines on Environmental Management for Roadwork Projects.

## **CONSULTATION IMPACT**

There will be short term interruptions associated with the construction works, however there will be a positive long term impact on the Yarram Community. Council's standard consultation practices will be implemented on this project.

## **RISK MANAGEMENT IMPACT**

It is considered that the proposed contract works will not expose Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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### **RECOMMENDATION**

***That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 of the Council Meeting Agenda for contract 2013 039 Yarram-Morwell Road and Grand Ridge Road Landslip Rehabilitation; and***
- 2. The information contained in the confidential document Item F1.1 2013 039 Yarram-Morwell Road and Grand Ridge Road Landslip Rehabilitation of this Council Meeting Agenda and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Acting General Manager Built and Natural Environment on 30 January 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) contractual matters; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except once this recommendation has been adopted the name of the successful tenderer can be made public.***

**ITEM C4.3****2013-040 RAYMOND STREET REHABILITATION WORKS  
BETWEEN FOSTER STREET AND McMILLAN STREET, SALE  
TENDER AWARD**

DIVISION: BUILT AND NATURAL ENVIRONMENT  
 ACTION OFFICER: MANAGER ASSETS AND PROJECTS  
 DATE: 18 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓		✓	✓	✓	✓	✓	✓

**OBJECTIVE**

The objective of this report is for Council to enter into a contract for the rehabilitation of Raymond Street, between Foster Street and McMillan Street, Sale.

**BACKGROUND**

Raymond Street (south of Foster Street/Princes Highway), Sale is deteriorating and requires rehabilitation and has been included in the Capital Works Program for replacement of kerb and channel, pavement rehabilitation and extension of the drainage system.

A design has been completed for the works, including drainage, formalisation of car-parking along both the east and west sides of Raymond Street including bus stops, intersection treatment with McMillan Street and kerb outstands around the existing elm trees. The design includes water sensitive urban design elements to enhance the environment for the elm trees on the west side.

**OPTIONS**

Council has the following options:

1. To enter into a contract for the Raymond Street rehabilitation works between Foster Street and McMillan Street; or
2. Not enter into a contract for the Raymond Street rehabilitation works between Foster Street and McMillan Street.

**PROPOSAL**

That Council adopts the recommendations contained in the attached confidential Tender Evaluation Report for contract 2013 040 Raymond Street (South of Princes Highway) rehabilitation works.

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

**FINANCIAL IMPACT**

Funding for this project is included in the 2013/14 Capital Works Program as adopted by Council.

## **COMMUNICATION IMPACT**

Local business owners will be informed of works prior to commencement and will continue to be kept informed during works, in accordance with the community engagement strategy.

## **LEGISLATIVE IMPACT**

Wellington Shire Council is committed to ensuring the Contract tendering process complies with the *Victorian Local Government Act 1989* and the Victorian Local Government Code of Tendering.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013–2017 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objective

*“Assets and infrastructure that meet current and future community needs”*

Strategy 4.2

*“Ensure assets are managed, maintained and renewed to meet service needs.”*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

The Assets & Projects Unit will provide the staff and resources to manage this contract.

## **COMMUNITY IMPACT**

There will be some short term impact on properties as works are completed. The aim is to minimise this impact and ensure access to all properties/businesses is maintained during business hours.

## **ENVIRONMENTAL IMPACT**

The proposed works will have minimal environmental impact, with the contractors complying with Council’s Guidelines on Environmental Management for Roadwork Projects.

## **CONSULTATION IMPACT**

Despite short term interruptions associated with the construction works there will be a positive long term impact on the Sale Community. Wellington Shire Council’s standard consultation practices will be implemented on this project.

## **RISK MANAGEMENT IMPACT**

It is considered that the proposed contract works will not expose Wellington Shire Council to any significant risks. All OH&S risks will be discussed with the contractor and allocated to the party in the best position to manage each risk

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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## RECOMMENDATION

***That:***

- 1. Council adopt the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.3 of the Council Meeting Agenda for 2013-040 Raymond Street Rehabilitation Works Between Foster Street And McMillan Street, Sale***
- 2. The information contained in the confidential document Item F1.3 2013-040 Raymond Street Rehabilitation Works Between Foster Street And McMillan Street, Sale and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Acting General Manager Built and Natural Environment on 30 January 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: d) contractual matters; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except once this recommendation has been adopted the name of the successful tenderer can be made public.***

**ITEM C4.4****WEST SALE AIRPORT PRECINCT PLAN**

DIVISION: BUILT AND NATURAL ENVIRONMENT  
 ACTION OFFICER: GENERAL MANAGER BUILT AND NATURAL ENVIRONMENT  
 DATE: 18 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

**OBJECTIVE**

The objective of this report is to present Council with recommendations from the West Sale Airport Report on Land Tenure and seek approval to progress a number of recommendations as stated.

**BACKGROUND**

A number of Council reports, workshops and advisory committee meetings have been completed which have discussed land tenure at West Sale Airport. These include Council Workshops on 15 October 2013 and 6 November 2013 where the *(Draft) West Sale Airport Report on Land Tenure* was presented and topics including a framework for making some freehold land available for sale were considered.

Following these workshops feedback was sought from Council. It is the aim of this report to outline an approach focused on further developing West Sale Airport in a manner that is:

- Consistent with the recommendations within the Report on Land Tenure;
- Is financially sustainable allowing Council to meet operational and capital expenditure requirements;
- Satisfies aviation sector regulatory requirements and aligns with industry best practice; and
- Addresses requests to purchase land and review current policy – specifically the lengths of leases currently contained within the Lease Management Framework.

The following are the Key Recommendations of the *(Draft) West Sale Airport Report on Land Tenure* (refer to Confidential Attachment One).

“The purpose of this report is to review the current land tenure arrangements, to benchmark them to industry and to recommend practical steps to improve the ability to attract new businesses.

We recommend the following specific actions:

- Lease Review – legal review of all lease documentation to ensure that the Airport Manager is aware of all critical dates and obligations. This will also identify opportunities to reset the lease arrangements where appropriate.
- Airport Manager – a concerted effort by the Airport Manager to build relationships with all aerodrome occupants for the purposes of building a more commercially sustainable basis for ongoing discussions. This should include establishing regular meeting forums (first monthly, then quarterly).
- LMF (Lease Management Framework) Review – review this key document to align with the other recommendations of this report. (See Confidential Attachment Two).

- Information Package – prepare a full information package that can be given to interested parties. This will cover the “strategic vision” of WSA, land plans, precinct plans, highlights of the lease document, Design and Development Guidelines to inform any building development, outgoings schedule, guidelines for communication with Council.
- Precinct Planning – undertake detailed precinct planning so as to plan for different industry clusters and to design the most appropriate tenure arrangements for these areas (freehold may be considered in areas more remote from the airfield).
- Tenure – desist from any further freeholding whatsoever until all precinct planning is completed. Also desist from completing any leasehold negotiations or reviews until Council has clarity on the above points.
- Urban Design – Council plan for a renewal of the urban design to include signage, place-making, landscaping, central information area (perhaps within the Terminal).”

Confidential Attachment Two contains other information that will assist with Council evaluating the recommendations within this report and elaborate in further detail about the implementation of the recommendations and associated actions.

Consistent with these recommendations a Precinct Plan for the Eastern Areas of West Sale Airport has now been developed that intends to define those areas that may be made available for sale (see Attachment Four).

If Council were to proceed with the recommendations contained within this report, it should be noted that a number of the recommendations would need to be the subject of substantial development process including relevant planning and further Council authorisation processes as required under the *Local Government Act 1989*. Timeframes for subdivision and finalisation of land transactions can extend beyond 18 months, depending on the complexity of the development, from the point of formal Council authorisation under the *Local Government Act 1989*.

Work is currently being undertaken on an Aviation Opportunities and Policy Paper (White Paper) across both West Sale and Latrobe Airports. Whilst the report is currently in draft form the recommendations contained with this report are considered consistent to those within the White Paper.

## OPTIONS

Council has the following options:

1. Progress all actions as recommended in the report; or
2. Identify those actions that Council sees as appropriate to progress;
3. Not progress any of the report’s recommendations.

## PROPOSAL

That:

1. Council receive the West Sale Airport Report on Land Tenure as presented in confidential Attachment One, and authorise the Chief Executive Officer to progress each of the report’s recommendations.
2. Arising out of these recommendations, Council receive the West Sale Airport – Eastern Precinct Plan (Recreational Aviation) as presented in Attachment Four and authorise the Chief Executive Officer to commence work to develop Stage 1 as freehold land or enable leasehold land as described on this plan and in accordance with the Local Government Act 1989.

3. Subject to the agreement of all existing lessees being provided, the Chief Executive Officer progress the subdivision and sale of land described as Lots 7A, 7B, 7C, 7D and Lot 8 as described in the West Sale Airport – Eastern Precinct Plan (Recreational Aviation) presented in Attachment Four in accordance with the Local Government Act 1989.
4. Complete an update of the West Sale Airport Masterplan 2011 to ensure it is consistent with this report's recommendations.
5. The information contained in Confidential Attachments One, Two and Three and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 3 February 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the *Local Government Act 1989*.

### **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

### **FINANCIAL IMPACT**

Provision within Council's 2014/15 budget will be sought to progress the completion of the recommendations within this report.

In the event Council determines to sell land at West Sale Airport within the Eastern Precinct Recreational Area, land values are detailed within confidential attachment Four. The sale of land would provide a one off revenue input for Council.

Other relevant financial considerations are contained within the confidential attachments.

### **COMMUNICATION IMPACT**

Council officers will engage with stakeholders including occupiers at West Sale Airport to ensure they are informed of the outcomes of this report.

The Information Package that that is proposed to be developed will be used as a key communication tool with current and prospective occupiers, users and wider stakeholders at WSA.

In addition, a key focus of the role of Airport Manager will be to initiate and maintain communications. Accordingly, a communications plan could be used to provide effective communications and improve engagement with stakeholders.

### **LEGISLATIVE IMPACT**

The development or review of documents and plans will be completed to ensure they are consistent with applicable legislation including relevant Civil Aviation regulations, codes, standards or guidelines.

All land transactions progressed as a result of the recommendations of this report must comply with the requirements of the *Local Government Act 1989*.

As contained within Confidential Attachment Three, project phases have been identified for developing freehold land. These are:

**1. Pre-planning, including ensuring viability of concept/approach:**

- CASA considerations.
- Legal advice.
- Resourcing the project.
- Investigation of planning scheme controls / overlays.
- Draft a 10 year capital development program.
- Revise any current strategic or operational documents e.g. masterplan and aerodromes manual.

**2. Detailed implementation plan:**

- Impact assessment.
- Timeline and staging of sales.
- Marketing plan including prospectus and disclosure statements.
- Terms of sale.
- Drafting of required documents to ensure sound governance and control on development.
- Method for appointing agent/managing enquiries.

**3. Council resolution to approve the sale of land:**

- In accordance with the detailed implementation plan.
- Authorisation of relevant officers to implement the project.
- Allocation of capital budget to support project.

## **COUNCIL POLICY IMPACT**

The recommendations contained in this report would require Council's policy on *Rental and Leasing of Council Owned Properties* and the *Sale / Exchange / Acquisition of Land* to be reviewed. These changes would be identified in a future Council Report.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objective

*"Assets and infrastructure that meet current and future community needs."*

Strategy 4.1

*"Undertake service delivery planning to provide community assets in response to identified needs."*

Strategy 4.2

*"Ensure assets are managed, maintained and renewed to meet service needs."*

This report supports the above Council Plan strategic objective and strategies.

## **PLANNING POLICY IMPACT**

Planning approvals would be required for some of the proposed actions within this report. These would be initiated at appropriate times and the time taken to receive approvals acknowledged within any project timelines.

## **RESOURCES AND STAFF IMPACT**

The overall management of the implementation of actions within the recommendations of this report will be the responsibility of officers within the Built and Natural Environment Division. Specialised advice may be procured from time to time such as legal, aviation and engineering.

Consideration will be given to resource requirements and Council Officers will identify the most appropriate and cost effective way for these to be provided.

## **COMMUNITY IMPACT**

The provision of clear and consistent information to stakeholders has been identified as an issue within the West Sale Airport Report on Land Tenure. The Information Package to be published will positively support the exchange of information about the Airport and the availability of land within it. It will also be useful in informing the wider community about the many attributes and roles the airport plays in sectors ranging from recreation to industry, commerce, education and health.

It is generally considered that the "freeing up" of land for purchase within the Eastern Precinct will be well received by interested parties including current lessees within the proposed freeholding lots.

## **ENVIRONMENTAL IMPACT**

The recommendations contained within this report are not considered to have any negative environment impacts however specific consideration of the status of West Sale Airport's native vegetation and the proposed development will be provided in a further Council report.

## **CONSULTATION IMPACT**

Consultation was undertaken as part of the West Sale Airport Report on Land Tenure. Feedback from this consultation indicates that provision of freehold land within the eastern recreational precinct is likely to be well received.

## **RISK MANAGEMENT IMPACT**

Risk issues are identified within the West Sale Airport Report on Land Tenure. It is noted that the proposed recommendations to develop freehold land have varying levels of risk however consideration has been given to mitigate risks to Council and appropriate controls will be put in place where necessary.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

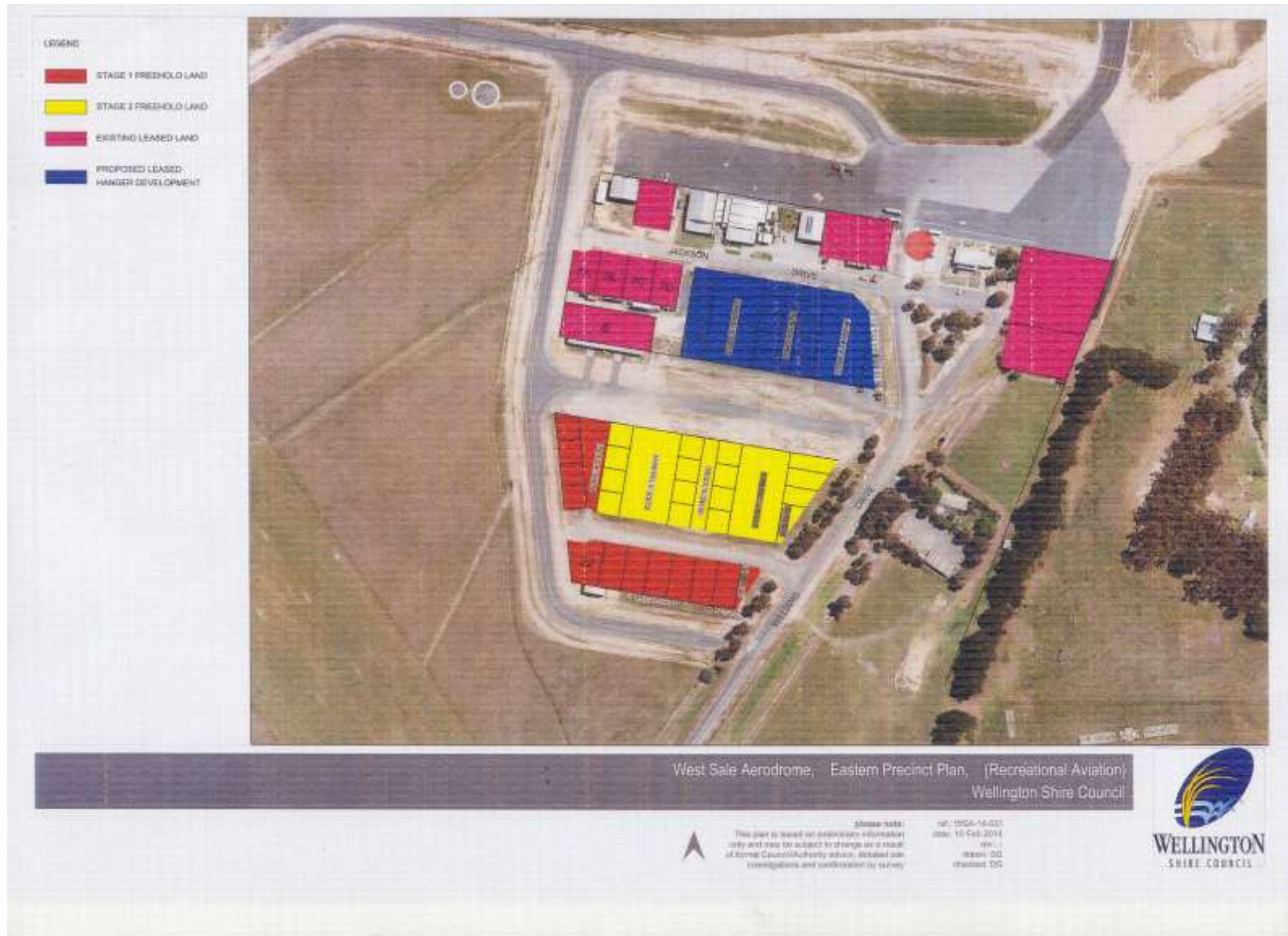
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## RECOMMENDATION

**That:**

- 1. Council receive the West Sale Airport Report on Land Tenure as presented in confidential Attachment One, and authorise the Chief Executive Officer to progress each of the report's recommendations; and**
- 2. Arising out of these recommendations, Council receive the West Sale Airport – Eastern Precinct Plan (Recreational Aviation) as presented in Attachment Four and authorise the Chief Executive Officer to commence work to develop Stage 1 as freehold land or enable leasehold land as described on this plan and in accordance with the Local Government Act 1989; and**
- 3. Subject to the agreement of all existing lessees being provided, the Chief Executive Officer progress the subdivision and sale of land described as Lot 7A, 7B, 7C, 7D and Lot 8 as described in the West Sale Airport – Eastern Precinct Plan (Recreational Aviation) presented in Attachment Four in accordance with the Local Government Act 1989.**
- 4. Complete an update of the West Sale Airport Masterplan 2011 to ensure it is consistent with this report's recommendations; and**
- 5. The information contained in confidential document Item F1.3 West Sale Airport Precinct Plan, attachments one, two and three of this Council Meeting Agenda be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Built and Natural Environment on 3 February 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.**

# ATTACHMENT FOUR – EASTERN PRECINCT PLANS(RECREATIONAL AVIATION)





Notes:

- The proposed development of Stage one (including Lots 7A-7D, 8 and 22) will provide freehold land within Eastern Precinct to facilitate development within the recreational aviation sector.
- Costs would be incurred by Council in order to develop the land so it is suitable for sale. Costs would extend to preparation of plans (of subdivision), surveys, drafting of legal agreements including conditions or covenants to be placed on the land, provision of any infrastructure required to service lots of the type proposed etc.
- A period of at least 18 months would be necessary to allow sufficient time to undertake all preparation work so that lots would be available for purchase. Phases are as outlined within the report.
- An Information Package would be a key document that outlines the specification of lots and details the purchase process (including timing and terms).
- **Lots within the Western Precinct (including lots 27, 28 and 29) are to be retained as leasehold.**



## C5 - REPORT

# GENERAL MANAGER LIVEABILITY

**ITEM C5.1****ESSO BHP BILLITON WELLINGTON ENTERTAINMENT CENTRE  
ADVISORY GROUP MEMBERSHIP**

DIVISION: LIVEABILITY  
 ACTION OFFICER: MANAGER ARTS AND CULTURE  
 DATE: 18 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓			✓			

**OBJECTIVE**

To appoint community members to the Esso BHP Billiton Wellington Entertainment Centre Advisory Group.

**BACKGROUND**

The Esso BHP Billiton Wellington Entertainment Centre Advisory Group operates within the provisions of a Council endorsed Terms of Reference. The Advisory Group was established to provide advice to Council, representing equally and fairly the views, requirements and aspirations of the Centre in relation to:

- Policies for the management and promotion of the performing arts in the Wellington Shire, in particular in relation to the Centre but also on other matters as designated by the Council.
- Develop and encourage community participation in, and utilisation of, the Centre and to assist with promoting the Centre's events and facilities to patrons and hirers.
- Advise the Venue Manager of the Centre regarding the engagement of performances and events within the Centre's product mix.
- Liaise with the Council's art gallery and promote cooperation between the Centre and other cultural services of Council.
- Utilise networks to obtain support for the Centre, both financial and non-financial, and to assist with philanthropic support of those activities.

Under the Terms of Reference the appointment extends for three years, commencing from the date of Council endorsement of membership. Additional members to the Esso BHP Billiton Wellington Entertainment Centre Advisory Group were last appointed on 5 April 2011.

The current Advisory Group consists of up to nine persons, comprised as follows:

- Six community members
- One Councillor representative
- The Entertainment Centre Manager
- The Presenter Services Co-ordinator of the Centre

It is proposed that the future Advisory Group continues to consist of up to nine persons, but be comprised as follows:

- Seven community members
- One Councillor representative
- The Entertainment Centre Manager

Newspaper advertisements in October 2013 sought expressions of interest from local people with the skills, experience and interest required to actively represent the public as a community representative on the Esso BHP Billiton Wellington Entertainment Centre Advisory Group.

These seven applications for Advisory Group membership are within the confidential attachment for consideration by Council.

## **OPTIONS**

Council has the following options:

1. Adopts the amended Terms of Reference for the Esso BHP Billiton Wellington Entertainment Centre Advisory Group; or
2. Adopts the amended Terms of Reference for the Esso BHP Billiton Wellington Entertainment Centre Advisory Group and approves the appointment of additional community members to the Advisory Group; or
3. Does not approve either option at this time but seeks further information to be provided.

## **PROPOSAL**

To adopt the amended Terms of Reference for the Esso BHP Billiton Wellington Entertainment Centre Advisory Group and appoint additional community members to the Esso BHP Billiton Wellington Entertainment Centre Advisory Group.

## **CONFLICT OF INTEREST**

No Staff and/or Contractors involved in the compilation of this Report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

Does not impact of Council's Committee Policy 4.4.1.

## **COMMUNITY IMPACT**

The appointment of new members to the Esso BHP Billiton Wellington Entertainment Centre Advisory Group will enable the Advisory Group to operate with a full membership and provide an opportunity for widened representative views in relation to the operation of the Esso BHP Billiton Wellington Entertainment Centre to be received and considered.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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## RECOMMENDATION

***That:***

- 1. Council adopt the amended Terms of Reference for the Esso BHP Billiton Wellington Entertainment Centre Advisory Group; and***
- 2. Council approve the appointment of the nominees as detailed in the confidential attachment; and***
- 3. The information contained in the confidential document Item F1.4 Esso BHP Wellington Entertainment Centre Advisory Group Membership be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Liveability on 3 February 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful nominees can be made public.***

**Wellington Shire Council**  
**TERMS OF REFERENCE**  
**ESSO BHP BILLITON WELLINGTON**  
**ENTERTAINMENT CENTRE ADVISORY GROUP**

**PREAMBLE**

The Esso BHP Billiton Wellington Entertainment Centre (hereinafter known as the "Centre") is categorised by the Wellington Shire Council (hereinafter referred to as the "Council") as a Level 1 Recreation and Cultural Facility, catering for local, district, regional and state significant events.

The Centre is directly managed by the Council, which is responsible for the day-to-day operation, maintenance and management of the facility. In managing this community facility the Council will utilise the input, advice and feedback provided by an advisory group.

**1. ADVISORY GROUP**

That a special group to be known as the Esso BHP Billiton Wellington Entertainment Centre Advisory Group (hereinafter referred to as the "Advisory Group") be formed as an unincorporated Advisory Group operating under a Terms of Reference covering the Centre.

**2. PURPOSE OF ADVISORY GROUP**

The objectives of the Advisory Group shall be to provide advice to the Council representing equally and fairly the views, requirements and aspirations of the Centre in relation to:

- 2.1 Advise Council on policies for the management and promotion of the performing arts in the Wellington Shire, in particular in relation to the Centre but also on other matters as designated by the Council.
- 2.2 Develop and encourage community participation in, and utilisation of, the Centre and to assist with promoting the Centre's events and facilities to patrons and hirers.
- 2.3 Advise the Entertainment Centre Manager regarding the engagement of performances and events within the Centre's product mix.
- 2.4 Liaise with the Council's art gallery and promote cooperation between the Centre and other cultural services of Council.
- 2.5 Utilise networks to obtain support for the Centre, both financial and non-financial, and to assist with philanthropic support of those activities.

**3. COMPOSITION OF ADVISORY GROUP**

- 3.1 The Advisory Group shall consist of nine persons, comprised as follows:
  - a) Seven community representatives (one to be elected by the Advisory Group as the meeting Chair)
  - b) One Councillor representative
  - c) Entertainment Centre Manager (ex-officio)

Voting rights run with all of the above other than the Entertainment Centre Manager.

3.2 In selecting membership, Council shall satisfy itself that no one interest group is over represented, and the membership has sufficient diversity to reflect the broader community needs.

3.3 The selection and appointment by Council of community representatives of the Advisory Group shall be in accordance to the following process.

- a) Applications from public advertisement seeking expressions of interest from suitable people.
- b) Evaluation of skills, qualifications, experience, personal interests in performing arts, other relevant background.
- c) Interview process by management, assessment process by the Councillor representative, Manager Arts and Culture and Entertainment Centre Manager with recommendations on selection of members to be presented to Council for approval.
- d) Community representatives will be appointed to the Advisory Group for a term of three (3) years commencing from the date of Council endorsement of membership.

3.4 Nomination to the Councillor position will be selected by Council for that particular year.

3.5 Council reserves the right to terminate any position on the Advisory Group at Council's own discretion.

3.6 a) In the event of a vacancy, the vacating member of the Advisory Group shall be replaced by a person drawn from the same membership category in clause 3.1 as the vacating member.

b) The replacing member's term on the Advisory Group will be for the remaining period of the vacating member's three year term.

#### **4. POWERS, FUNCTIONS AND LIMITATIONS**

The Advisory Group is not by virtue of this Term of Reference constituted an agent of the Council, nor does it have the power or authority to enter into any contractual arrangements on behalf of itself or Council.

To further its purpose, the Advisory Group has power to do the following:

4.1 To make enquiries, canvas public views and prepare a report to Council.

4.2 To keep the Council informed on the activities of the Advisory Group via the Manager Arts and Culture.

#### **5. REPORTING & PERFORMANCE MONITORING REQUIREMENTS.**

5.1 The Advisory Group shall conduct regular meetings, at least on a quarterly basis or until Council deems that the Advisory Group is to be discontinued.

5.2 The Advisory Group shall be responsible to make and maintain proper minutes of all meetings and discussions, copies of which shall be provided to the Council.

5.3 The Manager Arts and Culture or delegate shall act as administration support to the Advisory Group.

#### **6. CONFIDENTIALITY**

Members of the Advisory Group shall be bound by the provisions of Section 77 of the Local Government Act 1989, in relation to confidentiality. In this regard, members are expected to maintain confidentiality of information in relation to confidential matters that may be under consideration from time to time, particularly those matters of a commercial-in-confidence nature.

## **7. INDEMNITY OF THE COUNCIL**

The Council indemnifies members of the Advisory Group against any action, liability, claim or demand (whether arising during or after the term of office of the member), in respect of any act or thing done or omitted to be done in good faith, in the exercise or purported exercise of any function or power conferred on the Advisory Group or member of the Advisory Group, in accordance with this Term of Reference.

## **8. DISPUTES**

In the event of any dispute or difference arising as to the interpretation of these terms, or of any matter or thing contained therein, a panel, comprising a Councillor (other than the Councillor appointed to the Advisory Group), a Council Officer/Manager, and the Chair of the Advisory Group, shall be convened to arbitrate on the dispute. The decision of the panel shall be final and conclusive. The panel will be chaired by the Councillor.

Disputes regarding membership positions on the Advisory Group or member conduct shall be referred to the Manager Arts and Culture in the first instance and then to Council if necessary.

**ITEM C5.2****GIPPSLAND ART GALLERY AND SALE PUBLIC LIBRARY REDEVELOPMENT**

DIVISION: LIVEABILITY  
 ACTION OFFICER: GENERAL MANAGER LIVEABILITY  
 DATE: 18 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓						✓		✓	

**OBJECTIVE**

For Council to make public their vision for the redevelopment of the Port of Sale Civic Centre into a new Gippsland Art Gallery and Sale Public Library and release concept designs for the site redevelopment for eight weeks public comment and consultation.

**BACKGROUND**

In 2010 Council formally commenced facilitating the development of a new Art Gallery and Library in Sale with the commissioning of the Art Gallery Feasibility Study. The objectives of the Art Gallery Feasibility Study (the Study) were to determine the level of community interest and support for a new Art Gallery and to determine the most appropriate site for a new facility. The key outcome of the Study was the identification of a preferred site in Foster Street, between the Esso BHP Billiton Wellington Entertainment Centre and the Port of Sale Civic Centre.

In the following 2011/2012 financial year Council commissioned a feasibility study to investigate the redevelopment, relocation, or building of a purpose-designed Sale Public Library that would meet the future requirements of the Wellington and Sale communities.

The Sale Public Library Feasibility Study was presented to Council on 12 June 2012. This Study recommended co-locating the new library with the proposed new Art Gallery in the Greenfield site next to the existing Esso BHP Billiton Wellington Entertainment Centre, thus establishing an Arts and Culture precinct at the Port of Sale.

During 2012/2013 further planning was undertaken to determine the operational feasibility and financial impact of building an Art Gallery and Library on the Greenfield site identified through the feasibility studies. The outcomes of this work identified significant benefits associated with the operations and management of a joint use facility. Several concept plans were then developed to determine the potential cost of building the shared use facility on the Greenfield site. The design options cost between \$24M and \$18M and were therefore considered cost prohibitive.

**OPTIONS**

Council has the following options:

1. Make public their vision for the redevelopment of the Port of Sale Civic Centre into a new Gippsland Art Gallery and Sale Public Library and release concept designs for the site redevelopment for eight weeks public comment and consultation or;
2. Make public their vision for the redevelopment of the Port of Sale Civic Centre into a new Gippsland Art Gallery and Sale Public Library but seek further information prior to releasing the concept designs for the site redevelopment for eight weeks public comment and consultation.

## **PROPOSAL**

That Council make public their vision for the redevelopment of the Port of Sale Civic Centre into a new Gippsland Art Gallery and Sale Public Library and release concept designs for the site redevelopment for eight weeks public comment and consultation.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

The cost of redeveloping the Port of Sale Civic Centre into a new Art Gallery and Public Library is roughly eight million dollars, with a rates contribution of approximately three million dollars. This is a third of the original cost quoted for the development of a new Art Gallery and Public Library on a Greenfield site.

No additional staff will be employed to operate this new facility.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategies:

### Strategic Objective

*"Assets and infrastructure that meet current and future community needs."*

### Strategy 4.1

*"Undertake service delivery planning to provide community assets in response to identified needs."*

This report supports the above Council Plan strategic objective and strategies.

## **COMMUNITY IMPACT**

The proposal to redevelop the Port of Sale Civic Centre into a new Gippsland Art Gallery and Sale Public library is consistent with the community feedback generated by the consultation undertaken as part of the Art Gallery and Library feasibility studies.

## **CONSULTATION IMPACT**

A structured consultation process will commence following the release by Council of concept plans outlining Council's vision for the redevelopment of the Port of Sale Civic Centre into a new Art Gallery and Public Library. During the eight week consultation period, individual community members will have the opportunity to highlight any concerns they may have regarding the re-development. Council officers will also undertake a targeted consultation approach whereby individuals and groups will be encouraged to put forward comments and ideas and identify any additional partners that could enhance the services to be delivered from the site.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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### **RECOMMENDATION**

***That:***

- 1. Council make public their vision for the redevelopment of the Port of Sale Civic Centre into a new Gippsland Art Gallery and Sale Public Library; and***
- 2. Council release concept designs for the site redevelopment for eight weeks public comment and consultation.***

**ITEM C5.3****MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY  
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES  
 DATE: 18 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

**OBJECTIVE**

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 2 December 2013.

**BACKGROUND**

The Maffra Recreation Reserve Committee is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of this Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council. The minutes from the 2 December 2013 Committee meeting were received at this office on 28 January 2014 and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting with no conflicts being declared.

The Committee did not conduct a meeting in November 2013.

**OPTIONS**

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 2 December 2013; or
2. Seek further information for consideration at a future meeting of Council.

**PROPOSAL**

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 2 December 2013.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

*“Asset and infrastructure that meet current and future community needs.”*

Strategy 4.2

*“Ensure assets are managed, maintained and renewed to meet service needs.”*

## **CONSULTATION IMPACT**

Meetings held by the Maffra Recreation Reserve Special Committee of Council are open to the public.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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## **RECOMMENDATION**

***That Council receive the minutes from the Maffra Recreation Reserve Committee of Management’s Ordinary Meeting held on 2 December 2013.***

MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT  
(SPECIAL COMMITTEE of WELLINGTON SHIRE COUNCIL)  
GENERAL MEETING

Held Monday December 2<sup>nd</sup>, 2013



PRESENT- Jennifer Toma, Lisa Ogilvie Tim Dwyer, Irene Crockford, Steve Dingwall, Paul Bourke, Bernard Coleman, Val Bragg, Mark Hewlitt & Charlie Coleman.

APOLOGIES –John Vardy.

Conflict of interest the Chairman, M. Hewlitt, advised committee members that they are obliged to declare any conflict of interest arising from items to be discussed at this meeting.

MINUTES of the general meeting held on Monday October 7<sup>th</sup>, 2013 were read and received on the motion of C. Coleman and seconded by S. Dingwall. CARRIED

BUSINESS ARISING –

1/It is noted that a replacement water heater unit for the Function Centre kitchen would have to be positioned on an external wall as required by new safety laws.

CORRESPONDENCE

Inward – Nil

Outward – letters to committee members with meeting invitations;

Sympathy card and flowers.

Correspondence read and received on the motion of J. Toma and seconded B. Coleman. CARRIED

TREASURER’S REPORT- for the month was presented by the Treasurer. Treasurer, L. Ogilvie, moved and P. Bourke seconded that the Financial Report be received and any accounts passed for payment. CARRIED

REPORTS

Chairman’s Report as per AGM was read to Committee, moved that the report be accepted M. Hewlitt seconded J. Toma. CARRIED;

Poultry club reported that a pullet (not show quality) sold at the last auction for \$90. The club’s Xmas break-up will be held this coming Saturday;

Maffra Agricultural Society held another successful show, a number of details to be noted a/ keys are still required and will be returned to Football Club soon,

b/ toilet cleaning was an issue, there is a broken pan & water running outside the toilets,

c/ outside doors still in need of repair,

d/ question about meter reading,

e/ liquor problems;

Maintenance mowing is ongoing, there has been bandaid fixing of water pipe leaks; Maffra Football/Netball Club a/ Darren Bennett has been contracted to install the new light towers prior to the 2014 football/netball season; b/ McCarthy Plumbers will attempt to fix the hot water service in the Function Room kitchen, c/ dirt is needed to fill holes on the main oval.

Maffra Municipal Band will hold their annual Carols by Candlelight on Sunday December 22<sup>nd</sup>, 2014.

GENERAL BUSINESS

1/The Secretary thanked the Committee for the sympathy card & flowers on the passing of her mother.

---

2/ ACTION Secretary to contact Darren Randle re; the registering of the East Gippsland Pleasure Harness Club as a user group on this reserve including fees & group representation on this Committee.

3/ Laurie Martin has approached the Secretary re; with an offer to remove Oregon timber beams from the reserve. APPROVED Secretary to offer left over light poles to Laurie, price \$50.

4/ The old light towers are to be sold as scrape-metal, and the lights to be put into storage. Lockable power boxes to replace the ones on the old light towers. ACTION-M. Hewlitt to contact D. Bennett about this.

5/ Surveying of oval low spots, Greg Hair to inspect the main oval and advise actions on this issue.

MOTION- P. Bourke, M. Hewlitt, & J. Vardy to meet with G. Hair on the main oval to develop a plan and undertake works on the low spots. Moved M. Hewlitt and seconded by C. Coleman. CARRIED

6/ A section of iron fencing between the three buildings on the eastern boundary needs replacing. ACTION-P. Bourke to contact fencing contractor, Les Langshaw, to obtain a quote.

7/ Workways is unable to provide a "Work for the Dole" team to undertake projects on the reserve.

The meeting closed at 9pm.

The next meeting will be held Monday February 3<sup>rd</sup>, 2014.

1:54 PM  
03/02/14  
Cash Basis

## Maffra Recreation Reserve Profit & Loss December 2013 through January 2014

	Dec '2013 - Jan 2014	Jul '2013 - Jan 2014
<b>Income</b>		
Electricity contributions		
Maffra Agricultural Society	0	1,214
<b>Total Electricity contributions</b>	<b>0</b>	<b>1,214</b>
Hire of Reserve	123	123
Interest Received (Bendigo)	12	47
<b>Rentals</b>		
Camping (Kennel Club)	55	1,186
Casual (Motorhomes)	0	18
Maffra Agricultural Society	0	852
Maffra Football & Netball Club	4,773	4,773
<b>Total Rentals</b>	<b>4,827</b>	<b>6,829</b>
Wellington Shire Operating Grant	0	15,862
<b>Total Wellington Shire</b>	<b>0</b>	<b>15,862</b>
<b>Total Income</b>	<b>4,962</b>	<b>24,074</b>
<b>Expense</b>		
Audit	0	130
Bank Fees & Charges (Bendigo)	0	1
CFA Service	74	362
Cleaning	0	75
Electricity & Gas (PowerDirect)	500	7,638
Flowers	0	45
<b>Fuel and Oil</b>		
Tractor/ Ride-On (MG Trading)	374	926
<b>Total Fuel and Oil</b>	<b>374</b>	<b>926</b>
Mowing (M.Hewlitt)	0	400
Postage & Stationary (Aus Post)	55	55
<b>Repairs and Maintenance</b>		
(General)	0	23
Buildings (Painting)	0	35
Equipment (Cleaning)	0	79
Grounds (Brown Wigg)	0	144
Grounds (Elders)	14	14
Grounds (Mac. Earthmoving)	0	3,500
Grounds (McCarthy Plumbers)	0	1,121
Grounds (Track Grading)	0	1,463
Tractor (Battery)	0	227
Tractor (Repairs)	0	92
<b>Total Repairs and Maintenance</b>	<b>14</b>	<b>6,698</b>
Waste Removal (Maffra Waste)	60	1,034
Water Rates (Gippsland Water)	0	906
Water Rates (SRW)	0	608
<b>Total Expense</b>	<b>1,076</b>	<b>18,878</b>
<b>Net Income</b>	<b>3,886</b>	<b>5,196</b>

1:55 PM  
03/02/14

**Maffra Recreation Reserve  
Reconciliation Summary  
Bendigo Bank - General Account, Period Ending 31/01/2014**

	<u>Feb 1, 2014</u>
<b>Beginning Balance</b>	6,066.21
<b>Cleared Transactions</b>	
Cheques and Payments - 2 items	-631.40
Deposits and Credits - 3 items	5,445.00
<b>Total Cleared Transactions</b>	<u>4,813.60</u>
<b>Cleared Balance</b>	<u><u>10,879.81</u></u>
<b>Uncleared Transactions</b>	
Cheques and Payments - 3 items	-492.44
<b>Total Uncleared Transactions</b>	<u>-492.44</u>
<b>Register Balance as of 31/01/2014</b>	<u><u>10,387.37</u></u>
<b>Ending Balance</b>	10,387.37

2:02 PM  
03/02/14

**Maffra Recreation Reserve  
Reconciliation Summary  
Bendigo Bank - Investment Acc., Period Ending 31/01/2014**

	<u>Feb 1, 2014</u>
<b>Beginning Balance</b>	12,901.74
<b>Cleared Transactions</b>	
Deposits and Credits - 1 item	6.02
<b>Total Cleared Transactions</b>	<u>6.02</u>
<b>Cleared Balance</b>	<u><u>12,907.76</u></u>
<b>Register Balance as of 31/01/2014</b>	12,907.76
<b>New Transactions</b>	
Deposits and Credits - 1 item	6.03
<b>Total New Transactions</b>	<u>6.03</u>
<b>Ending Balance</b>	<u><u>12,913.79</u></u>



**D. URGENT BUSINESS**



**E. FURTHER GALLERY AND CHAT ROOM COMMENTS**



**F. CONFIDENTIAL ATTACHMENT/S**

**F. CONFIDENTIAL ATTACHMENT/S**



## ORDINARY COUNCIL MEETING 18 FEBRUARY 2014

On this 30 day of January 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Dean Morahan (delegate) declare that the information contained in the attached document **2013-039 YARRAM-MORWELL ROAD AND GRAND RIDGE ROAD LANDSLIP REHABILITATION TENDER AWARD** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) *contractual matters*

.....  
**Acting General Manager Built and Natural Environment (delegate)**



## ORDINARY COUNCIL MEETING 18 FEBRUARY 2014

On this day 30 of January 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Dean Morahan (delegate) declare that the information contained in the attached document **2013-040 RAYMOND STREET REHABILITATION WORKS BETWEEN FOSTER STREET AND MCMILLAN STREET SALE TENDER AWARD** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

d) *contractual matters*

.....  
**Acting General Manager Built and Natural Environment (delegate)**



WELLINGTON  
SHIRE COUNCIL  
*The Heart of Gippsland*

## ORDINARY COUNCIL MEETING 18 FEBRUARY 2014

On this 3 day of February 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Chris Hastie declare that the information contained in the attached document **WEST SALE AIRPORT PRECINCT PLAN** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

h) any other matter which the Council or special committee considers would prejudice the Council or any person

.....  
**General Manager Built and Natural Environment**



WELLINGTON  
SHIRE COUNCIL

*The Heart of Gippsland*

**ORDINARY COUNCIL MEETING  
18 FEBRUARY 2014**

On this 3 day of February 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Glenys Butler (Delegate) declare that the information contained in the attached document **ESSO BHP BILLITON WELLINGTON ENTERTAINMENT CENTRE ADVISORY GROUP MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

h) any other matter which the Council or special committee considers would prejudice the Council or any person.

.....  
General Manager Liveability (Delegate)



**G. IN CLOSED SESSION**

**G. IN CLOSED SESSION**

***That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:***

- a) personnel matters***
- h) any other matter which the Council or special committee considers would prejudice the Council or any person***