



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Civic Centre

Foster Street, Sale

Tuesday 7 October 2014, commencing at 3pm

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www.wellington.vic.gov.au**

ORDINARY MEETING OF COUNCIL – 7 OCTOBER 2014

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

7 OCTOBER 2014

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 16 September 2014 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 16 September 2014 as tabled.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S

ITEM A5

BUSINESS ARISING FROM PREVIOUS MEETING/S

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

7 OCTOBER 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
NIL			



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF AMENDMENT OR RESCISSION



A - PROCEDURAL

A8 NOTICE/S OF MOTION

ITEM A8(1)**NOTICE OF MOTION**

OFFICER:

COUNCILLOR CAROLYN CROSSLEY

DATE:

7 OCTOBER 2014

I, Councillor Carolyn Crossley, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council of 7 October 2014.

That:

- 1. Council lodges a submission to the Productivity Commission in response to the recently released draft report on Natural Disaster Relief and Recovery Arrangements, stressing that local government should not be disadvantaged financially by any proposed changes to the funding arrangements; and**
- 2. Council encourage The Municipal Association of Victoria to make a further submission to the Natural Disaster Funding Arrangements Draft Report now that it has been published.**

Rationale

Natural Disaster Funding Arrangements: Productivity Commission Draft Report Volumes 1 & 2: The Productivity Commission is seeking views on its proposed reform options. Further submissions will be accepted until 21 October 2014, and there will be public hearings in late October.

This Report and its draft recommendations, if adopted, have far reaching ramifications for our community as it redefines the future of risk management with the emphasis on mitigation, which impacts on Local Government planning schemes and the management of our assets. It recommends a shift in risk responsibility and the adoption of a user pay philosophy which stems from its stated aim to reduce the cost of relief and recovery funding to the Federal Government.

The Wellington Shire Council is regularly impacted by natural disasters beyond the capability of the community to financially respond and recover without other Government assistance. As made evident in our recent Detailed Financial Report August 2014 a line item for the Accrued Natural Disaster Funding (ANDF) claims - January 13 Bushfire, June 13 Flood and January 14 Bushfire totalling \$1,756,851.

Quoting from the draft document "...*The Commission recommends that financial support to the States and Territories for natural disaster relief and recovery be reduced while mitigation funding (via competitive grants) is increased to encourage Governments to manage natural disaster risks more sustainably and equitably.*"

This draft document puts a greater emphasis on the responsibility of Local Governments, stating they can fund mitigation from municipal rates revenue via general rates (where those that benefit from the mitigation cannot be identified or excluded or where there is community 'flow-on' benefits) or through differentiated rates levied on residents who benefit directly from mitigation.

The user charging and 'beneficiaries pay' philosophy puts an onerous responsibility upon rural and regional communities and continues the trend of both cost shifting and role creep where local government is expected to take a lead role in the complex area of mitigation and structural resilience when it would be more effective if a coordinated approach was led at a State and Federal Level.

As noted in the submission by the Municipal Association of Victoria (sub. 98), "...Local Governments and communities play a key role in identifying and implementing mitigation options. However, the effects of natural hazards often extend over jurisdictional boundaries. Measures that are specific to an individual local government may not be the optimal approach to mitigating some disaster risks. For example, controls on development in hazard prone areas that pertain only to land within a local government area will not reduce the impacts of some types of natural disasters that occur over a much broader region..."

Read more: <http://www.probonoaustralia.com.au/news/2014/09/natural-disaster-funding-ad-hoc-opportunistic-draft-report#>

A handwritten signature in black ink, appearing to read 'Carolyn Crossley', written in a cursive style.

.....
COUNCILLOR CAROLYN CROSSLEY

Dated: 29 day of September, 2014



A - PROCEDURAL

A9 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A9(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

7 OCTOBER 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
A9(2) Amendment C85 and Amendment C88, Stevens Street, Sale	16 September 2014	Refer to Item A9(2) of this meeting	Manager Land Use Planning

ITEM A9(2)**RESPONSE TO PETITION: AMENDMENT C85 AND AMENDMENT C88, PROPOSED RESIDENTIAL DEVELOPMENT STEVENS STREET, SALE**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓				✓	

OBJECTIVE

To consider and respond to a petition relating to Amendment C85 and Amendment C88, proposed residential development, Stevens Street, Sale.

BACKGROUND

A petition containing 802 signatures was submitted to Council on 8 September 2014. The petition states:

"We, the unsigned, respectfully petition the councillors of Wellington Shire Council to reject the planning scheme amendments C85 and C88 and Planning Permit Applications P124/2013 and P373/2012 relating to the subdivision and rezoning of two sections on the south side of Stevens Street, Sale. We believe that to proceed with these schemes will have a significant, negative impact on the uniquely beautiful streetscape of this area, permanently denying visual assess of all residents and visitors to Sale to an area of outstanding natural beauty, which is currently extensively enjoyed by a large number of people. Furthermore we believe that this proposal poses a significant environmental threat to the Flora and Fauna of this wetlands area of Sale and is indeed unnecessary due to the existing surplus of land designated for residential building around Sale."

The petition was submitted during the exhibition period for Amendments C85 and C88, which took place from 31 July- 8 September 2014.

The Amendments seek to rezone and subdivide land for residential use and create a combined total of eleven (11) lots on two separate sites (two lots created as part of Amendment C85 and nine lots created as part of Amendment C88).

As part of the next step in the process all of the submissions received following the exhibition period will be considered by Council in accordance with the *Planning and Environment Act 1987*. It is proposed that the petition received be treated as a submission to Amendments C85 and C88.

OPTIONS

Council has the following options:

1. To consider the petition in relation to the proposed residential development at Stevens Street, Sale as part of the submission process applicable to Amendment C85 and C88; or
2. Seek further information prior to the petition being treated as a submission associated with Amendment C85 and C88.

PROPOSAL

That Council advise the head petitioner that the petition will be recognised and considered as a submission to Amendment C85 and Amendment C88.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

Under Section 22(1) of the *Planning and Environment Act 1987* it is stipulated that a planning authority must consider all submissions made on or before the date set out in the notice.

As the petition was received on the closing date of the exhibition period for the amendment Council should follow the planning process in order to make an informed decision on the issues raised in the petition.

COUNCIL PLAN IMPACT

Amendments C85 and C88 are consistent with the Council Plan 2013-17, and in particular the strategic objective and related strategy which seeks to achieve:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.1

“Ensure land use policies and plans utilise an integrated approach to guide appropriate land use and development.”

CONSULTATION IMPACT

On the basis that Councillors support the recommendation to treat the petition as a submission to the Amendments, the process would allow for the following:

1. Depending on the nature of submissions received, Council could either abandon the amendment, choose to try and resolve any issues raised by submitters or request the Minister for Planning to appoint an expert Planning Panel to consider the submissions and make recommendations to Council.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council advise the head petitioner that the petition will be recognised and considered as a submission to Amendment C85 and Amendment C88.



A - PROCEDURAL

A10 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

ITEM A11

GALLERY COMMENTS

DIVISION:

CHIEF EXECUTIVE OFFICER

ACTION OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

7 OCTOBER 2014



A - PROCEDURAL

A12 QUESTIONS ON NOTICE

ITEM A12(1)**OUTSTANDING QUESTIONS ON NOTICE**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

7 OCTOBER 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
<p>Question on Notice:</p> <p><i>When the 2014/15 Federal budget was announced it was revealed that indexation of Federal Assistance Grants would be 'paused' for three years. This announcement has resulted in a shortfall in funding for the Wellington Shire of \$420,000 for 2014/15 with the cumulative effect of 'freezing' the grant at 2013/14 levels over the four years of the Strategic Resource Plan being a loss of approximately \$3.6 million in revenue for local infrastructure projects.</i></p> <p><i>Because the minimum general purpose grant allocated to the inner Melbourne Councils is provided as of right, the effect of this "pause" on their budgets is negligible. As a result, the impact of the federal government indexation freeze is being most felt by regional and rural Councils that have the greatest need.</i></p> <p><i>In the Gippsland Times of Friday 27 June 2014, Gippsland MHR Darren Chester was quoted as saying "that the Government had committed to a significant boost in roads funding to help local Government deliver large and small scale roads projects which was expected to offset the indexation pause for Regional Councils".</i></p> <p><i>Can the CEO please explain what additional funding in Federal Road Funding is expected over the life of the Strategic Resource Plan and what, if any, are the conditions on accessing these additional funds?</i></p>	<p>15 July 2014</p>	<p>A response will be provided at a future Council Meeting.</p> <p><u>5 August 2014</u></p> <p>The briefing paper below at attachment 1 provides relevant background information in relation to the impact on the freezing of indexation on the Grants Commission allocation. A copy of this briefing paper has also been provided to Darren Chester MP.</p> <p>A copy of a letter received from Darren Chester MP at attachment 2 is provided in response to the Question on Notice. Given the general nature of the response from Mr Chester, the Chief Executive Officer has forwarded a further letter requesting specific details in relation to Wellington Shire Council. One a response has been received the information will be provided at a future meeting of Council.</p> <p><u>19 August 2014</u></p> <p>No response</p> <p><u>3 September 2014</u></p> <p>No response</p> <p><u>16 September 2014</u></p> <p>No response</p> <p><u>7 October 2014</u></p> <p>No response</p>	<p>General Manager Governance</p>

ITEM	FROM MEETING	COMMENTS	ACTION BY
<p>Question on Notice: <i>Could the CEO please request from the Shadow Minister for Transport an assurance that ALL Gippsland line passenger rail services, beginning and ending east of Pakenham, will start and/or terminate at either Flinders Street station or Southern Cross station, should the Labor Party form government after the next State election?</i></p>	<p>16 September 2014</p>	<p>A response will be provided at a future Council Meeting.</p>	

ITEM A12(3)**RESPONSE TO QUESTION ON NOTICE**

OFFICER:

COUNCILLOR DARREN McCUBBIN

DATE:

15 JULY 2014

At the 1 July 2014 Council Meeting, Councillor McCubbin asked the following Question on Notice:

COUNCILLOR McCUBBIN

When the 2014/15 Federal budget was announced it was revealed that indexation of Federal Assistance Grants would be 'paused' for three years. This announcement has resulted in a shortfall in funding for the Wellington Shire of \$420,000 for 2014/15 with the cumulative effect of 'freezing' the grant at 2013/14 levels over the four years of the Strategic Resource Plan being a loss of approximately \$3.6 million in revenue for local infrastructure projects.

Because the minimum general purpose grant allocated to the inner Melbourne Councils is provided as of right, the effect of this "pause" on their budgets is negligible. As a result, the impact of the federal government indexation freeze is being most felt by regional and rural Councils that have the greatest need.

In the Gippsland Times of Friday 27 June 2014, Gippsland MHR Darren Chester was quoted as saying "that the Government had committed to a significant boost in roads funding to help local Government deliver large and small scale roads projects which was expected to offset the indexation pause for Regional Councils".

Can the CEO please explain what additional funding in Federal Road Funding is expected over the life of the Strategic Resource Plan and what, if any, are the conditions on accessing these additional funds?

15 July 2014

A response will be provided at a future Council Meeting.

5 August 2014

The briefing paper below at attachment 1 provides relevant background information in relation to the impact on the freezing of indexation on the Grants Commission allocation. A copy of this briefing paper has also been provided to Darren Chester MP.

A copy of a letter received from Darren Chester MP at attachment 2 is provided in response to the Question on Notice. Given the general nature of the response from Mr Chester, the Chief Executive Officer has forwarded a further letter requesting specific details in relation to Wellington Shire Council. Once a response has been received the information will be provided at a future meeting of Council.

19 August 2014

No response

2 September 2014

No response

16 September 2014

No response

7 October 2014

No response

ITEM A12(2)

**RESPONSE TO QUESTION ON NOTICE – GIPPSLAND LINE
PASSENGER RAIL SERVICES**

OFFICER:

GENERAL MANAGER DEVELOPMENT

DATE:

7 OCTOBER 2014

At the 16 September 2014 Council Meeting, Councillor Hole asked the following Question on Notice:

COUNCILLOR HOLE

Could the CEO please request from the Shadow Minister for Transport an assurance that ALL Gippsland line passenger rail services, beginning and ending east of Pakenham, will start and/or terminate at either Flinders Street station or Southern Cross station, should the Labor Party form government after the next State election?

A copy of the letter from the Chief Executive Officer is attached for Council's information.

22 September 2014

Ms Jill Hennessy MP
Shadow Minister for Public Transport
PO Box 6519
POINT COOK 3030

Dear Ms Hennessy

GIPPSLAND LINE PASSENGER RAIL SERVICES

At the ordinary meeting of Wellington Shire Council on 16 September the following question on notice was tabled:

"...to request from the Shadow Minister for Public Transport, an assurance that ALL Gippsland line passenger rail services, beginning and ending east of Pakenham, will start and /or terminate at Flinders Street Station or Southern Cross Station, should the Labor Party form government after the next State Election?"

When tabling this question on notice, it was noted that public transport and access to Melbourne is a vital commodity for the Wellington Shire community, particularly for our elderly citizens and those who utilise public transport to access specialist medical services in Melbourne.

Your consideration of this question on notice is appreciated.

Yours sincerely



DAVID MORCOM
Chief Executive Officer

Our Ref: DM:IC

Civic Centre: Port of Sale

70 Foster Street (PO Box 506), Sale Victoria 3850
Telephone 1300 366 244 • Facsimile 03 5142 3499
enquiries@wellington.vic.gov.au • www.wellington.vic.gov.au • DX 85008

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156 Grant Street, Yarram Victoria 3871
Telephone 03 5182 5100

**NATIONAL
AWARDS**
FOR LOCAL GOVERNMENT



The Heart of Gippsland



A - PROCEDURAL

A13 MAYOR'S REPORT

A Mayor's Report is due to be presented on the 21 October 2014.



A - PROCEDURAL

A14 YOUTH COUNCIL REPORT

Youth Council will present a report to Council quarterly.



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER

ITEM C1.1**AUDIT COMMITTEE MEMBER APPOINTMENT**

DIVISION: CHIEF EXECUTIVE OFFICE
 ACTION OFFICER: CHIEF EXECUTIVE OFFICER
 DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
				✓					

OBJECTIVE

The purpose of this report is to provide information to Council to enable consideration of the appointment of one external independent member to Council's Audit Committee.

BACKGROUND

Council maintains an Audit Committee in accordance with Section 139 of the *Local Government Act 1989*. The Audit Committee is a formally appointed committee of the Council and is responsible to Council.

The Audit Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to its Charter in order to facilitate decision making by Council in relation to the discharge of its responsibilities.

The Audit Committee membership is comprised of two Councillors and three external independent persons with suitable knowledge and experience, all appointed by Council for periods varying to a maximum term of three years. The term of this current appointment is due to expire on 28 October 2014.

In order to ensure the vacant position is filled an Expression of Interest process has been undertaken to recruit a suitably qualified external member for Council's Audit Committee.

Advertising was undertaken in August 2014 and 10 expressions of interest were received by the nominated closing date of 26 August 2014.

An evaluation of the 10 expressions of interest was undertaken against the selection criteria and an interview process held on 8 September 2014. The Evaluation Panel's assessment of the applicants selected for interview and a recommendation for appointment is included in the attached confidential report.

OPTIONS

Council has the following options:

1. Adopt the recommendation to appoint one independent member for a period commencing 29 October 2014 and expiring 28 October 2017 to Council's Audit Committee; or
2. Amend the recommendation in relation to the proposed appointment.

PROPOSAL

That Council appoint an independent member to Council's Audit Committee for a three year period commencing 29 October 2014 and expiring 28 October 2017 in accordance with the evaluation panel's confidential report attached.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this Report have declared a Conflict of Interest.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council appoint an independent member to Council's Audit Committee for a three year period commencing 29 October 2014 and expiring 28 October 2017 in accordance with the recommendation in the attached confidential evaluation report at Item F1.1 of this Council meeting agenda; and***
- 2. The information contained in the confidential document Item F1.1 Audit Committee Member Appointment be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 12 September 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: e) proposed developments; f) legal advice; h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful applicant can be made public.***



C2 - REPORT

GENERAL MANAGER GOVERNANCE

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION:

GOVERNANCE

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assemblies of Councillors records received during the period 10 September to 16 September 2014.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record to be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 10 September 2014 to 16 September 2014.

Assembly of Councillors summary of reports received between 10 September 2014 to 16 September 2014		
Date	Matters considered	Councillors and officers in attendance
16 September 2014	1. Councillors Diary Meeting	Councillors Crossley, Rossetti, Cleary, Davine, McCubbin, Mclvor, Wenger, Hole Gail Hogben, Sharon Willison
16 September 2014		Councillors Crossley, Rossetti, Cleary, Davine, McCubbin, Mclvor, Wenger, Hole, Duncan (not Items 2 & 7) David Morcom, Chief Executive Officer Liz Collins, General Manager Governance Chris Hastie, General Manager Built & Natural Environment John Websdale, General Manager Development Vanessa Ebsworth, Manager Organisation Development (all Items) Denis Murphy, Acting Coordinator Built Environment Facilities (Item 2) Daniel Gall, Coordinator Commercial Facilities Management (Item 2) Josh Clydesdale, Manager Land Use Planning (Items 3 & 4) Sabine Provily, Strategic Planner (Item 4) Barry Hearsey, Coordinator Strategic Planning (Item 4)

Assembly of Councillors summary of reports received between 10 September 2014 to 16 September 2014		
Date	Matters considered	Councillors and officers in attendance
		Frank Norden, Tourism Development Officer (Item 5) Karen McLennan, Acting Manager Community Wellbeing (Item 6) Sheryl McHugh, Transport Project Coordinator (Item 6)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 10 September 2014 to 16 September 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached assembly of Councillors records received during the period 10 September 2014 to 16 September 2014.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

16/09/2014

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	√		Cr McCubbin	√	
Cr Rossetti	√		Cr Mclvor	√	
Cr Cleary	√		Cr Wenger	√	
Cr Davine	√		Cr Hole	√	
Cr Duncan		√			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		√	G Butler, GML		√
L Collins, GMG		√	J Websdale , GMD		√
C Hastie, GMB&NE		√			

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Gail Hogben	1		
Sharon Willison	1		

3. Matters/Items considered at the meeting (list):

1. Councillors' Diary meeting

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

16/09/2014

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin	✓	
Cr Rossetti	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger	✓	
Cr Davine(Not items3&4)	✓		Cr Hole	✓	
Cr Duncan (not items 1, 2 & 7)	✓				

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GML		✓
L Collins, GMG	✓		J Websdale , GMD	✓	
C Hastie, GMB&NE	✓				

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Vanessa Ebsworth Manager Organisation Development	All items	Denis Murphy A/Coord Built Environment Facilities	2
Daniel Gall Coord Commercial Facilities Management	2	Josh Clydesdale Manager Land Use Planning	3 & 4
Sabine Provily Strategic Planner	4	Barry Hearsey Coord Strategic Planning	4
Frank Norden Tourism Development Officer	5	Karen McLennan A/Manager Community Wellbeing	6
Sheryl McHugh Transport Project Coord	6		

3. Matters/Items considered at the meeting (list):

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Pre Council Meeting Agenda Review (1pm – 1.30pm) 3. Nth Sale/Cobains Rd Development update (2.10pm-2,50pm) 5. Gippsland Plains Rail Trail (3.55pm – 4.35pm) 7. Sale Turf Club Request for funding (5pm- 5.10pm) | <ol style="list-style-type: none"> 2. Caravan Parks Update (1.30pm – 2.10pm) 4. Rezoning & Subdivision Stevens St Sale (2.50pm – 3.50pm) 6. Road Safety in Wellington (4.40pm – 5.00pm) |
|---|--|

4. Conflict of Interest disclosures made by Councillors:

No conflicts of interest declared.

ITEM C2.2**AUDIT COMMITTEE MINUTES**

DIVISION: GOVERNANCE
 ACTION OFFICER: GENERAL MANAGER GOVERNANCE
 DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					✓

OBJECTIVE

To receive and note the minutes of the Audit Committee meeting held on 1 September 2014.

BACKGROUND

Council maintains an Audit Committee in accordance with Section 139 of the *Local Government Act 1989*. The Audit Committee is an independent advisory Committee to Council and its primary objective is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development. Minutes of the Audit Committee are reported direct to Council. A copy of the minutes in brief from the Audit Committee meeting of 1 September 2014 can be found at Attachment 1 of this report and is provided for the information of Council and the public in general.

OPTIONS

Council has the following options:

1. To receive and note the minutes from the Audit Committee Meeting of 1 September 2014;
or
2. To seek further information and consider the minutes at a future meeting.

PROPOSAL

To receive and note the minutes of the Audit Committee meeting held on 1 September 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The *Local Government Act 1989*, section 139(1) requires Council to establish an audit committee. Council's Audit Committee is an Advisory Committee to Council and operates within the Terms of Reference and Charter adopted by Council.

The Audit Committee Terms of Reference require the minutes of the Audit Committee to be forwarded to an ordinary meeting of the Council, including a report explaining any specific recommendations and key outcomes. The Audit Committee is also required to report annually to the Council summarising the activities of the Committee during the previous financial year.

This report complies with the legislative requirements and the Audit Committee Terms of Reference requirements.

COUNCIL PLAN IMPACT

The Council Plan 2013–2017 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

RISK MANAGEMENT IMPACT

The Audit Committee Charter identifies the management of risk as one of the primary objectives of the Audit Committee. The Audit Committee monitors the risk exposure of Council by determining if management has appropriate risk management processes and adequate management information systems in place.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council receive and note the minutes in brief (Attachment 1) and the confidential attachment at Item F1.2 Audit Committee Minutes of 1 September 2014; and***
- 2. The information contained in the confidential attachment Item F1.2 Audit Committee Minutes of 1 September 2014 of this Council meeting agenda be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Governance on 12 September 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: e) proposed developments; f) legal advice; and h) any other matter which the Council considers would prejudice the Council or any person be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

**MINUTES IN BRIEF OF AUDIT COMMITTEE MEETING HELD ON
MONDAY 1 SEPTEMBER 2014 AT 1.30PM**

Present: Mr Peter Craighead (Chair)
Mr Alan Hall
Mr Graeme Coull
Councillor Peter Cleary
Councillor John Duncan

In attendance: Mr David Morcom (Chief Executive Officer)
Ms Liz Collins (General Manager Governance)
Mrs Lesley Fairhall (Manager Finance)
Mr Phillip Phillipou (Manager Information Services)
Mr Mark Holloway (HLB Mann Judd)
Ms Mary Winter (Crowe Horwath)
Mr Bryce Martin (Crowe Horwath)
Mrs Sheryl Saynor (Executive Support Officer)

1. **Welcome**

2. **Apologies - Nil**

3. **Closure of Meeting to Public:-**

Alan Hall/Graeme Coull

That the meeting be closed to the public under Section 89(2) of the Local Government Act 1989 to discuss personnel matters, legal advice and any other matter which the Council or special committee considers would prejudice the Council or any person.

CARRIED

4. **Declaration of Conflict(s) of Interest:-**
Nil

5. **Adoption of Minutes:-**

Graeme Coull/Alan Hall

That the Committee adopt the minutes of the previous meeting held on 23 May 2014.

CARRIED

6. **Information Services Update**

Alan Hall/Graeme Coull

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

**(h) any other matter which the Council or special committee considers would prejudice the Council or any person
be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.**

CARRIED

7. Audit Committee Membership

Councillor Cleary/Councillor Duncan

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

- 8. a) In Principle Agreement to Draft Financial, Performance and Standard Statements 2013/14
b) Council Representation Letter**

Alan Hall/Graeme Coull

That the Audit Committee, having considered the draft Financial, Performance and Standard Statements for the year ended 30 June 2014, recommend to Council that it give its in principle agreement to sign the Financial, Performance and Standard Statements as presented.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

9. Management Letter – Interim Financial Audit 2013-14

Councillor Cleary/Graeme Coull

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Acting Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

10. Internal Audit: Linkage of Capital Works Program to Council's Strategic Plan

Councillor Duncan/Alan Hall

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

11. Internal Audit: Follow up on Actions Taken to Address Previous Audit Recommendations

Graeme Coull/Alan Hall

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

12. Status of Internal Audit Recommendations

Alan Hall/Graeme Coull

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

13. Auditor-General's Report: Asset Management and Maintenance by Councils

Graeme Coull/Alan Hall

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

14. Auditor-General's Report: Shared Services in Local Government

Councillor Cleary/Alan Hall

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

15. Chairman's Report for the period ending 30 June 2014

**AUDIT COMMITTEE CHAIRMAN'S REPORT
For the period ended 30 June 2014**

Under the terms of the Charter of the Audit Committee the following report is presented on the activities of the Committee for the period ended 30 June 2014.

The composition of the Committee over the financial year ended 30 June 2014 was as follows:

Peter Craighead
Alan Hall
Graeme Coull
Councillor Peter Cleary
Councillor John Duncan

The Audit Committee met four times during the period and the meetings covered a wide scope of audit and risk issues, including the following :-

- Draft Financial, Performance and Standard Statements 12/13
- Council Representation Letter
- Management Letter – Interim Financial Audit
- Internal Audit Reports –
 - ~ Follow-up on Actions Taken to Address Previous Audit Recommendations
 - ~ Review of Rates Revenue
 - ~ Fraud Management
- Status of Audit Recommendations – standard item
- 2012-13 Results of Audit Parliamentary Report – Sustainability Ratios
- Excessive Staff Leave – standard item
- Chairman's Report for period ending 30 June 2013
- Financial & Key Strategic Activity Quarterly Review
- Audit Committee Membership
- Internal Audit Plan
- Audit Committee Annual Plan
- Evaluation of Audit Committee Performance
- Financial Report

- Investment Policy and Guidelines
- Internal Audit Contract
- Fraud Report
- Human Rights Checklist
- Office Accommodation
- Draft Budget 2014/15
- Draft Revised Council Plan 2013-2017
- Review of Audit Committee Charter
- Auditor-General's Reports –
 - ~ Organisational Sustainability of Small Councils
 - ~ Local Government: Results of the 2012-13 Audits
 - ~ Asset Management and Maintenance by Councils
- Register of Commissioned Reports – standard item
- Sale Livestock Exchange – standard item
- Road Management Act Processes Update – standard item
- Current Key Risk Matters – standard item
- Risk Report – standard item

Audit Committee members were also invited to attend the Budget Review Workshop with Council on 15 April 2014.

The Audit Committee plays an important role in providing oversight and advice to Council on many high risk operational functions and issues.

As Audit Committee Chairman I would like to express my appreciation to the Audit Committee members for their diligence and professionalism in attending to the broad range of issues dealt with throughout the year.

PETER CRAIGHEAD
Chairperson

Alan Hall/Graeme Coull

That the Audit Committee recommend to Council that it receive the Report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

16. Draft Annual Report 2013/2014

Councillor Cleary/Councillor Duncan

That the Audit Committee recommend to Council that it receive the Report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

17. Revised Council Monthly and Quarterly Performance Reports

Graeme Coull/Alan Hall

That the Audit Committee recommend to Council that it receive the Report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

18. Analysis of Annual Capital Works Program

Councillor Cleary/Councillor Duncan

That the Audit Committee recommend to Council that it receive the Report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

19. Council Review of 2013/14

Alan Hall/Graeme Coull

That the Audit Committee recommend to Council that it receive the Report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

20. Fraud Report (standing item)

No matters to report.

Graeme Coull/Councillor Cleary

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

**(h) any other matter which the Council or special committee considers would prejudice the Council or any person
be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.**

CARRIED

21. Excessive Staff Leave

Alan Hall/Graeme Coull

That the Audit Committee recommend to Council that it receive the Report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

22. Sale Livestock Exchange

Graeme Coull/Alan Hall

That the Audit Committee recommend to Council that it receive the report.

That the information contained in this document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

(e) proposed development;

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

be designated confidential information under Clause 77(2)(b) of the Local Government Act 1989.

CARRIED

23. Road Management Act Processes Update

Councillor Cleary/Alan Hall

That the Audit Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

24. Current Key Risk Matters

Graeme Coull/Councillor Cleary

That the Audit Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

f) legal advice;

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

25. Risk Report

Alan Hall/Councillor Duncan

That the Audit Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Act:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

26. Register of Commissioned Reports

Councillor Cleary/Graeme Coull

That the Audit Committee recommend to Council that it receive the report.

That the information, contained in the attached document and designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Chief Executive Officer on 25 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:

h) any other matter which the Council or special committee considers would prejudice the Council or any person;

be designated confidential information under Clause 77 (2) (b) of the Local Government Act 1989.

CARRIED

27. General Business

1. Related Party Transactions

2. CEO Update

MEETING CLOSED AT 3.30PM.



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of August 2014 for information.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 August and 31 August 2014 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly Planning Permit Activity Reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report on recent planning permit trends and planning application determinations between 1 August and 31 August 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy and the requirements of the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.2

Provide user friendly, accessible planning information and efficient planning processes.

This report supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

All reported planning decisions have been issued after due consideration of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note the report on recent planning permit trends and Planning Application Determinations between 1 August and 31 August 2014.

PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/08/2014 AND 31/08/2014

Application No/Year	Date Received	Property Title & Address	Proposal	Status
514-2/2011	25/07/2014	Assessment No. 74963 PC: 155918 4 FITZROY ST STRAITFORD	Amendment to permit for GRZ1 subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 6/08/2014
411-1/2012	2/11/2012	Assessment No. 84293 PCA: 34A SEC: 2 LOWER HEART RD THE HEART	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 18/08/2014
435-2/2012	15/05/2014	Assessment No. 200345 PTL: 2 PS: 72314 R/154 GARRETTTS RD LONGFORD	Amendment to permit for a permanent access on a road reserve.	Refusal Issued by Delegate of Respo/Auth 11/08/2014
101-2/2013	26/06/2014	Assessment No. 22913 LOT: 5 PS: 15116 138 FITZROY ST SALE	Subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 20/08/2014
210-2/2013	16/07/2014	Assessment No. 278754 PC: 370641G 72-74 TARRAVILLE RD PORT ALBERT	Amendment to permit for construction of a garage.	Permit Issued by Delegate of Resp/Auth 13/08/2014
321-2/2013	10/07/2014	Assessment No. 245886 LOT: 2165 PS: 69977 103 WALLABY ST LOCH SPORT	Buildings and works associated with the development of a dwelling.	Permit Issued by Delegate of Resp/Auth 18/08/2014
330-2/2013	15/05/2014	Assessment No. 40881 LOT: 2 PS: 703132P 144B GUTHRIDGE PDE SALE	Amendment to permit for use and development of car parking/landscaping	Permit Issued by Delegate of Resp/Auth 5/08/2014
20-1/2014	29/01/2014	Assessment No. 217539 LOT: 689 PS: 52648 71 ASTRO AVE GOLDEN BEACH	Buildings and works associated with the relocation of a dwelling.	Permit Issued by Delegate of Resp/Auth 29/08/2014
29-1/2014	4/02/2014	Assessment No. 197681 LOT: 9 PS: 127000 R/26 BELLE VIEW CRT ROSEDALE	RLZ1 subdivision of the land into 2 lots.	NOD issued by Delegate of Respon/Auth 11/08/2014
40-1/2014	12/02/2014	Assessment No. 82529 LOT: 1 PS: 207862F R/32 MARLAY POINT RD CLYDEBANK	Building/works associated with construction/extension of shed.	Permit Issued by Delegate of Resp/Auth 11/08/2014
69-1/2014	11/03/2014	Assessment No. 370718 LOT: 2 PS: 330759 R/3215 LONGFORD-LOCH SE DUTSON DOWNS	FZ subdivision of the land into 2 lots.	Withdrawn 7/08/2014

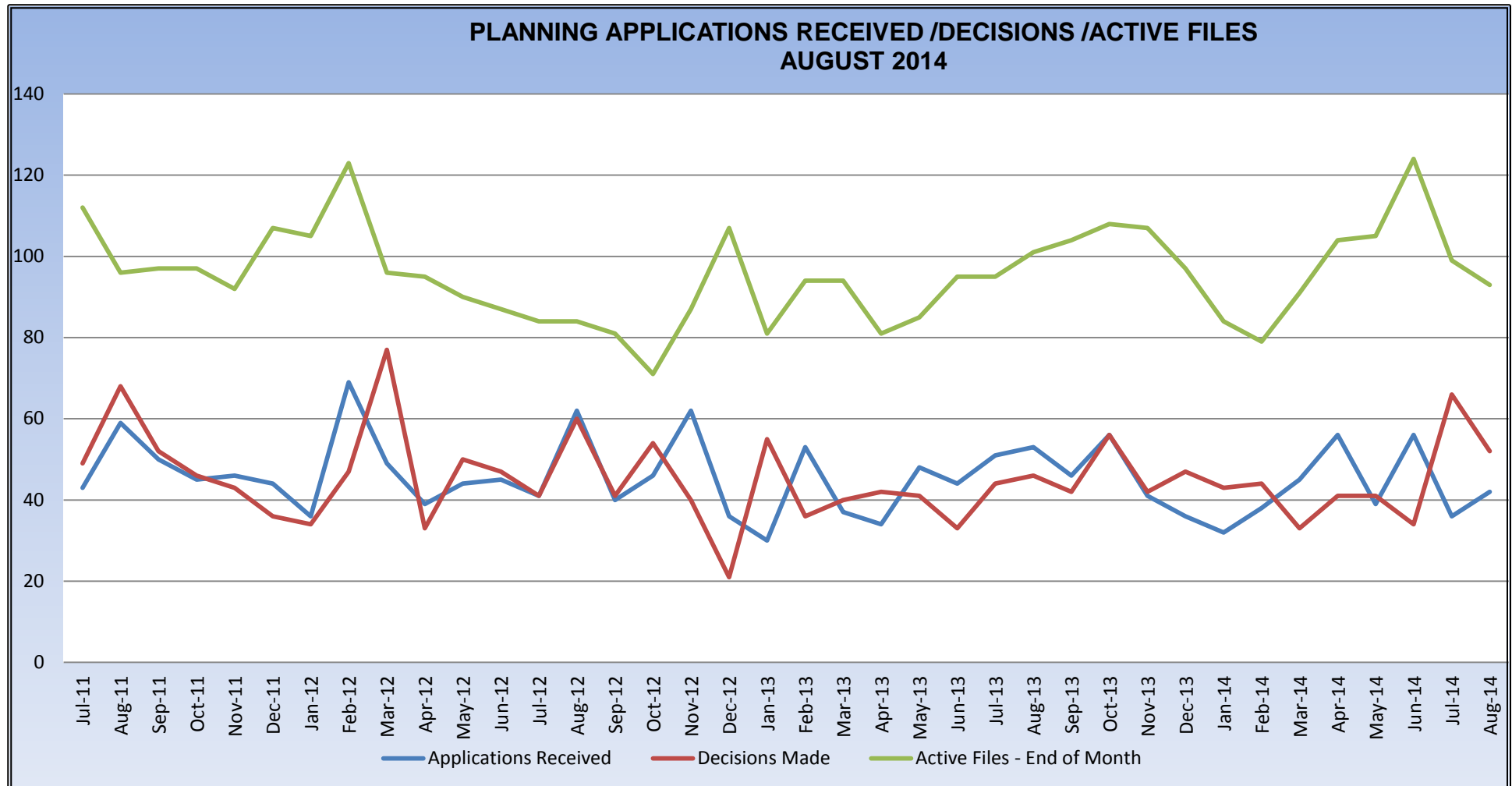
Application No/Year	Date Received	Property Title & Address	Proposal	Status
72-1/2014	12/03/2014	Assessment No. 257733 LOT: 1026 PS: 40160 6 SIXTH ST PARADISE BEACH	Construction of a dwelling with a height greater 4.5 metres.	Permit Issued by Delegate of Resp/Auth 20/08/2014
81-1/2014	17/03/2014	Assessment No. 82727 LOT: 1 PS: 328768 R/202 COBAINS ESTATE RL COBAINS	Use of the land for animal keeping of up to 12 greyhounds.	NOD issued by Delegate of Resp/Auth 15/08/2014
95-2/2014	24/06/2014	Assessment No. 75192 LOT: C PS: 605819W HOBSON ST STRATFORD	Amendment to permit for R1Z subdivision of the land into 85 lots.	Permit Issued by Delegate of Resp/Auth 13/08/2014
123-1/2014	15/04/2014	Assessment No. 289330 LOT: 1 PS: 50445 15 BUCKLEY ST YARRAM	Use of a shed as a store.	Permit Issued by Delegate of Resp/Auth 19/08/2014
124-1/2014	16/04/2014	Assessment No. 117580 PC: 352376S 1 TWILIGHT WAY GOLDEN BEACH	Use and development of a dwelling and removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 11/08/2014
139-1/2014	23/04/2014	Assessment No. 117697 LOT: 1687 PS: 56681 69 TI-TREE DVE GOLDEN BEACH	Use and development of the land for a dwelling greater than 7.5 metres	NOD issued by Delegate of Resp/Auth 11/08/2014
143-1/2014	29/04/2014	Assessment No. 86223 LOT: 1 PS: 530589C 134 SOMERTON PARK RD SALE	Use and development of a replacement dwelling on a lot less than 40ha.	Permit Issued by Delegate of Resp/Auth 11/08/2014
154-1/2014	7/05/2014	Assessment No. 245415 LOT: 1147 PS: 54791 63 VICTORIA ST LOCH SPORT	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 4/08/2014
157-1/2014	9/05/2014	Assessment No. 110064 LOT: 12 PS: 330272Y R/940 CAIRNBROOK RD GLENGARRY	FZ re-subdivision of the land into 3 lots.	Permit Issued by Delegate of Resp/Auth 8/08/2014
171-1/2014	29/05/2014	Assessment No. 199141 LOT: 3 PS: 205819 CLARK CRT LONGFORD	2 lot subdivision/new development plan.	Permit Issued by Delegate of Resp/Auth 25/08/2014
177-1/2014	2/06/2014	Assessment No. 281675 LOT: 4 PS: 29257 32 SEAWARD ST MCLOUGHLINS BEACH	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 12/08/2014
180-1/2014	5/06/2014	Assessment No. 113456 LOT: 2 PS: 211771K R/669 TOONGABBIE-COWW COWWARR	FZ/PUZ1 subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 8/08/2014

Application No/Year	Date Received	Property Title & Address	Proposal	Status
181-1/2014	6/06/2014	Assessment No. 186486 CA: 21 R/2697 ROSEDALE-LONGFO LONGFORD	TZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 20/08/2014
182-1/2014	6/06/2014	Assessment No. 335489 LOT: 6 PS: 148602 12 CAMPBELL ST MAFFRA	LDRZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 21/08/2014
184-1/2014	6/06/2014	Assessment No. 422618 LOT: 7 PS: 642246K 26 KILLEEN ST STRATFORD	Buildings and works associated with construction of 2 townhouses.	Permit Issued by Delegate of Resp/Auth 29/08/2014
185-1/2014	10/06/2014	Assessment No. 81919 LOT: 2 PS: 144815 BENGWORDEN RD CLYDEBANK	Buildings and works associated with construction of a driveway.	Permit Issued by Delegate of Resp/Auth 4/08/2014
190-1/2014	16/06/2014	Assessment No. 363341 LOT: 2 PS: 128396 R/676 MEWBURN PARK RD MAFFRA	Building/works associated with alterations/extension to a dwelling.	Permit Issued by Delegate of Resp/Auth 12/08/2014
192-1/2014	16/06/2014	Assessment No. 313478 PC: 368823N 5 IBIS CRT GLENMAGGIE	R1Z subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 19/08/2014
193-1/2014	16/06/2014	Assessment No. 89276 LOT: 20 PS: 116328 R/327 REDBANK RD STRATFORD	RLZ2 subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 11/08/2014
195-1/2014	17/06/2014	Assessment No. 106328 CA: 3 SEC. C R/1854 SALE-HEYFIELD RD DENISON	Building/works associated with development of a dwelling and garage.	Permit Issued by Delegate of Resp/Auth 4/08/2014
197-1/2014	18/06/2014	Assessment No. 104323 LOT: 3 PS: 141856 R/55 NAMBROK RD NAMBROK	Use of the building as a store and associated buildings and works.	Permit Issued by Delegate of Resp/Auth 11/08/2014
202-1/2014	19/06/2014	Assessment No. 357830 LOT: 5 PS: 11068 R/128 BOGGY CREEK RD TINAMBA	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 12/08/2014
205-1/2014	20/06/2014	Assessment No. 396812 LOT: 34 PS: 527845E 29 EVELYN DVE SALE	LDRZ subdivision of the land into two lots.	Withdrawn 8/08/2014
207-1/2014	23/06/2014	Assessment No. 242354 LOT: 2303 PS: 70939 59 THE BOULEVARD LOCH SPORT	Development of a two storey dwelling and shed.	Permit Issued by Delegate of Resp/Auth 4/08/2014

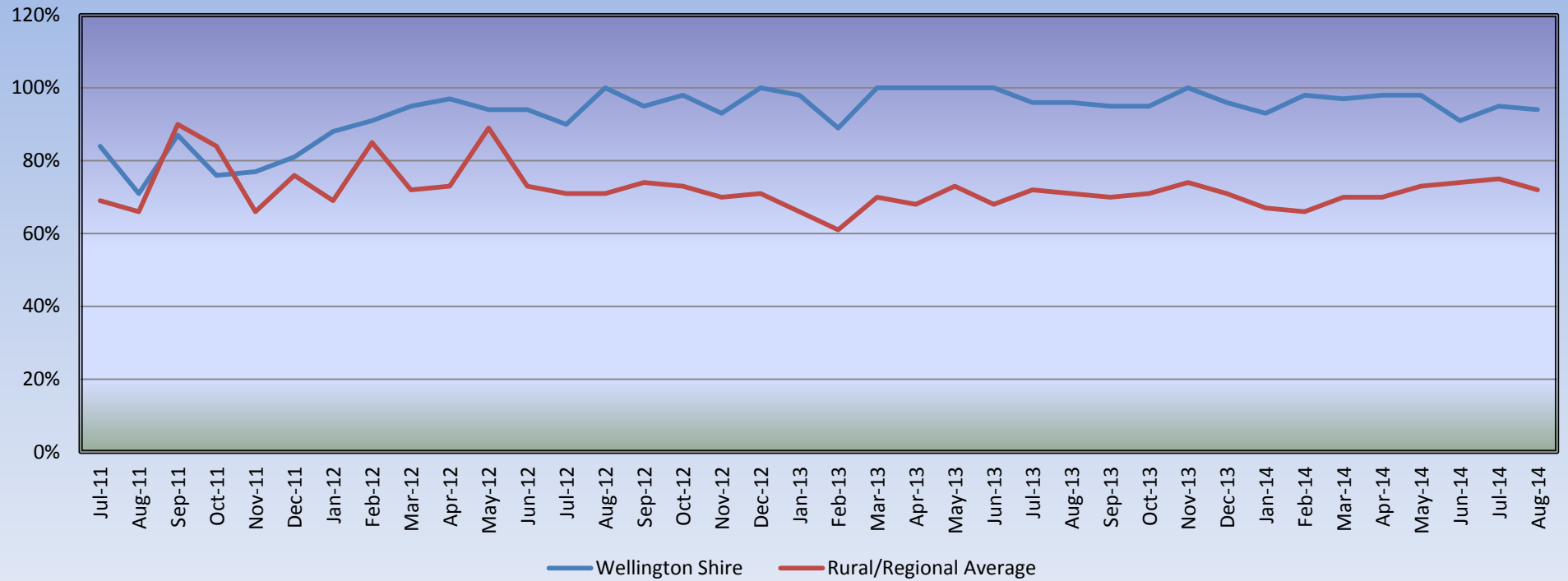
Application No/Year	Date Received	Property Title & Address	Proposal	Status
209-1/2014	24/06/2014	Assessment No. 234880 LOT: 885 PS: 55692 10 LEON ST LOCH SPORT	Buildings and works within 2 metres of a side boundary.	Permit Issued by Delegate of Resp/Auth 6/08/2014
211-1/2014	25/06/2014	Assessment No. 414359 LOT: 1 PS: 548365B 20 SOUTH ST PORT ALBERT	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 29/08/2014
212-1/2014	26/06/2014	Assessment No. 206318 PC: 171509 R/66 SEASPRAY RD LONGFORD	Buildings/works associated with extension to emergency facility.	Permit Issued by Delegate of Resp/Auth 19/08/2014
218-1/2014	3/07/2014	Assessment No. 235911 LOT: 973 PS: 55692 118 NATIONAL PARK RD LOCH SPORT	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 6/08/2014
221-1/2014	7/07/2014	Assessment No. 317420 LOT: 2 PS: 610617F FIREBRACE RD HEYFIELD	Use of the land for timber yard and relocation of existing dwelling.	Withdrawn 26/08/2014
223-1/2014	8/07/2014	Assessment No. 392795 LOT: 4 PS: 214542 9 ALBERT ST ROSEDALE	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 19/08/2014
224-1/2014	8/07/2014	Assessment No. 364505 LOT: 1 TP: 804939N R/407 RIVERVIEW RD HEYFIELD	Resubdivision of the land into two lots to excise an existing dwelling	Permit Issued by Delegate of Resp/Auth 29/08/2014
225-1/2014	9/07/2014	Assessment No. 223032 PC: 108802 13 ANETA CRT LOCH SPORT	Buildings and works associated with construction of a carport.	Permit Issued by Delegate of Resp/Auth 12/08/2014
229-1/2014	10/07/2014	Assessment No. 12880 LOT: 2 TP: 410508N 70 REEVE ST SALE	Buildings and works associated with alterations to a medical centre.	Permit Issued by Delegate of Resp/Auth 22/08/2014
230-1/2014	14/07/2014	Assessment No. 299602 CA: 43B R/128 COLLINS RD DEVON NORTH	Buildings and works associated with construction of two sheds.	Permit Issued by Delegate of Resp/Auth 12/08/2014
236-1/2014	22/07/2014	Assessment No. 343970 LOT: 2 PS: 110831 R/273 BOISDALE-VALENCL/ BOISDALE	Buildings and works for development of a replacement dwelling.	Permit Issued by Delegate of Resp/Auth 25/08/2014
240-1/2014	24/07/2014	Assessment No. 276725 LOT: 1 PS: 409491Y 63 BAY ST PORT ALBERT	Building and works associated with the placement of fill.	Permit Issued by Delegate of Resp/Auth 29/08/2014

Application No/Year	Date Received	Property Title & Address	Proposal	Status
244-1/2014	25/07/2014	Assessment No. 81430 UNT: 4 CS: 1634 R/44 ANDERSON CRT MYRTLEBANK	Buildings and works/construct an outbuilding (outdoor entertainment).	Permit Issued by Delegate of Resp/Auth 26/08/2014
245-1/2014	30/07/2014	Assessment No. 278838 LOT: 1 TP: 879753F 8 VICTORIA ST PORT ALBERT	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 29/08/2014
250-1/2014	8/08/2014	Assessment No. 50211 PCA: 6 SEC: 15 122 YORK ST SALE	Change of use to rental car premises.	Permit Issued by Delegate of Resp/Auth 29/08/2014
251-1/2014	8/08/2014	Assessment No. 308957 LOT: 2 PS: 73855 20 MCLEAN ST MAFFRA	Variation of the liquor licence.	Permit Issued by Delegate of Resp/Auth 28/08/2014
252-1/2014	11/08/2014	Assessment No. 102582 CA: 26C SEC: B R/110 HOPKINS RD FULHAM	Buildings and works for construction of transportable accommodation.	Permit Issued by Delegate of Resp/Auth 25/08/2014

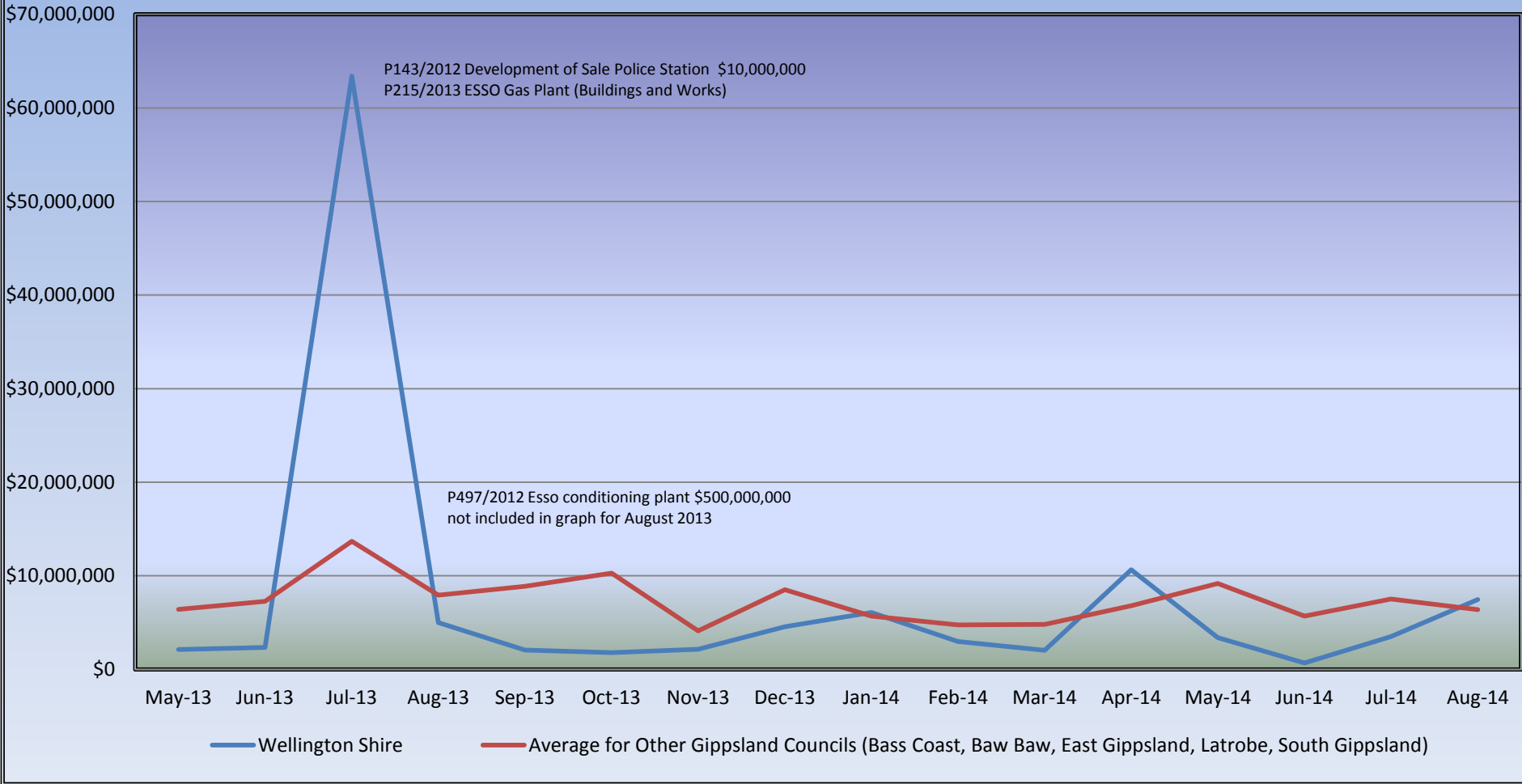
Total No of Decisions Made: 52



DECISIONS ISSUED WITHIN 60 DAYS AUGUST 2014



**ESTIMATED VALUE OF WORKS
MAY 2013 - AUGUST 2014**



ITEM C3.2**QUARTERLY STRATEGIC LAND USE PLANNING UPDATE**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To update Council on the strategic land use planning work program for the third quarter of 2014.

BACKGROUND

The strategic land use planning work program is regularly reviewed by Council's Strategic Land Use Planning Projects Review Group (Review Group), which was appointed by Council at the Special Council meeting of 6 November 2013. The Review Group considered it beneficial to provide the Council and the community with a quarterly update of the strategic land use planning work program, which comprises various prioritised projects and planning scheme amendments as outlined in Attachment 1.

OPTIONS

Council has the following options:

1. Receive the 2014 third quarterly update on the strategic land use planning work program; or
2. Does not receive the 2014 third quarterly update on the strategic land use planning work program and seeks further information for consideration at a future Council meeting.

PROPOSAL

To receive the 2014 third quarterly update on the strategic land use planning work program.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

All strategic land use planning matters are considered in accordance with the *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.1

“Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receives the 2014 third quarterly update on the strategic land use planning work program.

ATTACHMENT 1: STRATEGIC LAND USE PLANNING PROJECT AND AMENDMENT LIST

Key current projects	Status/Details	Current Priority	Anticipated Completion
<p>North Sale Outline Development Plan and Development Contributions</p>	<p>The adopted Sale, Wurruk & Longford Structure Plan (2010), identifies significant areas of greenfield land in North Sale for future urban development.</p> <p>In order to ensure that growth occurs in an orderly and coordinated way, an 'Outline Development Plan' (ODP) will be prepared to establish and guide the way in which development takes place in North Sale over the next 15-20yrs.</p> <p>A (North Sale) developer contribution regime will also be progressed in association with the ODP to facilitate the provision of the infrastructure works required to accommodate future growth in a fair and equitable way.</p> <p>The preparation of an ODP has been identified as a priority for the 2014/15 strategic planning work program.</p> <p>A study brief is currently being prepared in order to progress the study.</p>	H	14/15
<p>Bushfire Planning</p>	<p>The Department of Planning and Community Development (now the Department of Transport, Planning and Local Infrastructure or 'DTPLI') has provided Council with a \$120,000 grant to 'localise' new bushfire policy and planning provisions. Initial stages of the project, including updating reference to bushfire risk in the Wellington Planning Scheme have successfully been completed.</p> <p>Work on a draft fire management (mitigation) plan for the 90 Mile Beach-East area is underway as the third and final stage of the project.</p> <p>In June 2014 the Minister for Planning introduced a number of new schedules to the Bushfire Management Overlay (BMO) to land in: The Honeysuckles; Golden Beach; Paradise Beach and Coongulla to streamline the planning permit process for buildings and works associated with a single dwelling.</p>	H	14/15
<p>Wurruk Outline Development Plan</p>	<p>Officers continue to assist the proponents with initial work to facilitate the preparation of an Outline Development Plan (ODP) for land within the Western Growth Area at Wurruk.</p> <p>A project brief has been prepared to guide the preparation of the ODP with initial analysis work currently underway.</p>	M	Ongoing

<p>Port Albert Rural Lifestyle Lot Review</p>	<p>In partnership with Spiire planning consultancy, Council is progressing the Port Albert Rural Residential Lifestyle Lots Review.</p> <p>The aim of the study is to determine the extent of available land that has the potential to be rezoned to increase the provision of rural lifestyle living opportunities in Port Albert.</p> <p>A community consultation session was held in Port Albert on 23 April 2014 and was attended by approximately 30 people. An 'Issues & Options Paper' was released in mid-May and provided the background information to support the next stage of the project which involved the preparation of a 'Draft Recommendations Report'.</p> <p>The Draft Recommendations Report was released for public comment in mid-June 2014 and attracted a total of 28 submissions.</p> <p>Council will consider the submission comments and where appropriate, revise the final draft recommendations report. It is anticipated that a final report will be presented to Council in late October/early November 2014.</p>	<p>H</p>	<p>14/15</p>
<p>Port of Sale Background Work</p>	<p>Limited further due diligence work including soil/sediment sampling will be undertaken. The project is of a low priority.</p>	<p>L</p>	<p>TBC</p>
<p>Review of Planning Controls within the Port Albert Township</p>	<p>Council, in conjunction with Meinhardt planning consultants has completed a (preliminary) review of the planning controls which currently apply to the township area of Port Albert.</p> <p>The key aim of the review was to make recommendations regarding potential changes/modifications to the existing planning controls with a view to providing a greater level of consistency in the decision making process across the controls than currently exists.</p> <p>The recommendations of the Review will, where appropriate, be implemented as part of the Strategic Planning Work Program for 2014/15.</p>	<p>H</p>	<p>14/15</p>

Current Amendments	Status/Details	Current Priority	Anticipated Completion
C72 (Heyfield Structure Plan Implementation)	<p>Consultants have been appointed by the State Government's Rural Planning Flying Squad to prepare a Planning Scheme amendment to give effect to the Heyfield Structure Plan.</p> <p>At its meeting of 20 August 2013 Council resolved to request authorisation from the Minister for Planning to prepare and exhibit Amendment C72.</p> <p>On 30 August 2013 the Minister for Planning authorised Council to prepare and exhibit Amendment C72.</p> <p>The exhibition period commenced on 31 October 2013 and concluded on 16 December 2013. Twenty two (22) submissions were received.</p> <p>At the meeting of 4 February 2014, Council resolved to appoint an expert Planning Panel. The Panel Hearing took place on 4 April 2014 at the Heyfield Community Resource Centre. Council considered the recommendations of the Planning Panel at its meeting of 15 July 2014 and formally adopted the amendment.</p> <p>The amendment is currently with the Minister for Planning awaiting approval.</p>	H/M	14/15
C93 (Technical Amendment)	<p>A planning scheme amendment under Section 20(A) of the <i>Planning and Environment Act 1987</i> is currently being prepared. The amendment will serve to correct (policy neutral) anomalies and obvious errors within the Wellington Planning Scheme.</p>	H	14/15
C80 (Briagolong Flood Amendment)	<p>Council officers have collected past information on flooding in Briagolong and submitted this to the West Gippsland Catchment Management Authority (WGCMA) for their review/consideration. The WGCMA have advised that it is supportive of Council pursuing a 'flood amendment' on the basis of this information.</p> <p>A draft Planning Scheme amendment has been prepared by consultants through the State Government's Rural Planning Flying Squad.</p> <p>Community consultation is yet to be scheduled, but will occur prior to the exhibition of a Planning Scheme amendment.</p>	M	TBC

C86 (Rosedale Structure plan Implementation)	<p>Background work on implementing the adopted Rosedale Structure Plan has been completed. An information session with a community 'Focus Group' was held on 28 May 2014 as part of this work.</p> <p>The amendment is currently on exhibition until 3 November 2014. A community drop-in session will be held at the Rosedale Neighbourhood House on Wednesday 8 October between 4:00 - 7:00 pm.</p>	M	14/15
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External Amendment Requests (which have been authorised by the Minister for Planning)	Status/Details	Current Priority	Anticipated Completion
C82 (69 Andrews Road, Longford)	<p>C82 relates to a request for the rezoning of land from Farming Zone to the Rural Living Zone.</p> <p>Council resolved to request Authorisation from the Minister for Planning to proceed with exhibition of the Amendment at its 2 July 2013 meeting.</p> <p>Authorisation to exhibit and approve Amendment C82 was granted by the Minister for Planning on 29 August 2013. The amendment was exhibited for public comment between 31 October and 16 December 2013.</p> <p>At the meeting of 4 February 2014, Council resolved to appoint an expert Planning Panel. The Panel Hearing took place on 28 March 2014 at the Sale Civic Centre. Council formally adopted the amendment at its meeting of 15 July 2014.</p> <p>The amendment is currently with the Minister for Planning awaiting approval.</p>	M/H	14/15
C83 (P370/2012) – Andrews Road, Longford	<p>C83 relates to a request for rezoning of land from the Farming Zone to the Rural Living Zone and a combined planning permit application for the subdivision of the land.</p>	M/H	14/15

	<p>Council resolved to request Authorisation from the Minister for Planning to proceed with exhibition of the amendment at its 6 August 2013 meeting.</p> <p>Authorisation to exhibit Amendment C83 was granted by the Minister for Planning on 30 August 2013 and was placed on public exhibition between 31 October and 16 December 2013.</p> <p>At the meeting of 4 February 2014, Council resolved to appoint an expert Planning Panel. The Panel Hearing took place on 28 March 2014 at the Sale Civic Centre. Council formally adopted the amendment at its meeting of 15 July 2014.</p> <p>The amendment is currently with the Minister for Planning awaiting approval.</p>		
<p>C85 (P124/2013): Stevens Street, Sale</p>	<p>Request for rezoning to the Neighbourhood Residential Zone (NRZ), new Design and Development Overlay 22 (DDO22) and subdivision of land into 2 lots.</p> <p>Council resolved to request Authorisation from the Minister for Planning to proceed with the exhibition of the amendment at its meeting of 3 June 2014.</p> <p>The public exhibition period took place between 31 July and 8 September 2014. One hundred and thirty three submissions and a petition were received. Council will consider the submissions and next steps in the process at an impending meeting.</p>	<p>L</p>	<p>14/15</p>
<p>C88 (P373/2012): Stevens Street, Sale</p>	<p>Request for rezoning to the Neighbourhood Residential Zone (NRZ), new Design and Development Overlay 22 (DDO22) and subdivision of land into 9 lots.</p> <p>Council resolved to request Authorisation from the Minister for Planning to proceed with the exhibition of the amendment at its meeting of 3 June 2014.</p> <p>The public exhibition period took place between 31 July and 8 September 2014. One hundred and thirty three submissions and a petition were received. Council will consider the submissions and next steps in the process at an impending meeting.</p>	<p>L</p>	<p>14/15</p>
<p>C89 (Relocation of the Sale Greyhound Racing Club)</p>	<p>The Sale Greyhound Racing Club submitted a request for a combined rezoning and planning permit application for the subdivision of land at 44-50 Maffra-Sale Road and 8 Grassdale Road, Sale immediately to the west of the Gippsland rail line.</p>	<p>H</p>	<p>14/15</p>

A new greyhound racing course with ancillary facilities for the Sale Greyhound Racing Club is proposed on this site.

At its meeting of 3 September 2013, Councillors considered and approved a request that the Minister for Planning authorise Council to prepare and exhibit Amendment C89 concurrently with the proposed planning permit to subdivide land to facilitate the proposal.

Council received authorisation on 20 September 2013 with the exhibition period commencing on 14 November 2013 and ending on 6 January 2014.

Notification letters were sent to landowners/occupiers within a 500m radius around the proposed facility.

Information sessions were hosted by the proponent on 27 and 28 November 2013.

A total of six submissions were received during the exhibition period. These included four from statutory authorities who did not object, one letter of support and one objection. The issues raised in the single objection have been resolved.

Council adopted the Amendment on 18 March 2014.

The Amendment documents are currently with the Minister of Planning awaiting approval.

ITEM C3.3**RAIL FREIGHT ALLIANCE MEMBERSHIP**

DIVISION: DEVELOPMENT

ACTION OFFICER: GENERAL MANAGER DEVELOPMENT

DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓					✓				

OBJECTIVE

For Council to review its membership with the Rail Freight Alliance (Alliance) and consider the recommendation that membership be withdrawn at the end of the current term.

BACKGROUND

The Rail Freight Alliance was formed in 1997 as an advocacy body to represent Councils, farmers, suppliers, workers and regions affected by rail freight issues in Victoria and southern New South Wales. The Alliance identifies its principal purpose as to broadly and actively promote rail freight development across rail networks.

The Alliance is currently made up of 24 regional and rural Councils with each Council contributing \$2,000 p.a. in membership fees. Wellington Shire Council has been a member of the Alliance for a number of years and in more recent times, Councillor Malcolm Hole has been the nominated representative.

Having reviewed the cost / benefit of Wellington Shire's participation in this Alliance, it is proposed to withdraw our membership at the conclusion of the current term in April 2015.

This recommendation has been developed taking the following into consideration:

- The Gippsland Local Government Network in consultation with the Committee for Gippsland has developed the Gippsland Freight Strategy and this document provides the strategic direction and priority actions for the region.
- Wellington Shire has a strong advocacy program in place and has good access to both Federal and State Government politicians.
- It is considered the Alliance's major focus is on Western Victorian and not Gippsland.

OPTIONS

Council has the following options:

1. To maintain membership with the Rail Freight Alliance; or
2. To cease membership with the Rail Freight Alliance at the conclusion of its current membership term on 30 April 2015.

PROPOSAL

That Council withdraw its membership based on the understanding that Wellington Shire Council does not receive a significant amount of value for the contribution given to the Alliance.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Council pays an annual membership fee to the Alliance. The cost of membership for the past two years has been \$2,000.00 per year.

RESOURCES AND STAFF IMPACT

By withdrawing membership, Wellington Shire Council will no longer be required to have a Councillor nominated as an Alliance delegate. The Councillor will not be required to attend quarterly meetings or the annual Rail Freight Alliance Conference.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council withdraw its membership with the Rail Freight Alliance at the conclusion of its current term on 30 April 2015.



C4 - REPORT

GENERAL MANAGER BUILT & NATURAL ENVIRONMENT

ITEM C4.1**PLACE NAMES COMMITTEE MINUTES**

DIVISION: BUILT AND NATURAL ENVIRONMENT
 ACTION OFFICER: MANAGER ASSETS & PROJECTS
 DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓		✓		✓			

OBJECTIVE

The purpose of this report is for Council to receive the minutes and consider the recommendations from the Place Names Committee meeting held on 28 August 2014.

BACKGROUND

The Place Names Committee is an advisory committee that meets quarterly to make recommendations to Council on geographical place name issues.

OPTIONS

Council have the following options available:

1. To receive the minutes of the Place Names Committee and consider the recommendations; or
2. Seek further information and consider at a future meeting.

PROPOSAL

That Council receive and note the minutes of the Place Names Committee meeting held on 28 August 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION IMPACT

The decisions made by Council will be communicated to the affected stakeholders following the resolution of these issues by Council.

LEGISLATIVE IMPACT

The Local Government Act 1989 provides Council the power to approve, assign or change the name of a road. Council in exercising this power must act in accordance with the guidelines provided for under the *Geographical Place Names Act 1998*.

COUNCIL PLAN IMPACT

The Council Plan 2013-2017 Theme 1 Leadership and Engagement states the following strategic objective and related strategy:

Strategic Objective

“Our community is informed about Council business and is involved in Council decision making. Council advocates on behalf of the community.”

Strategy 1.1

“Ensure sound processes are in place to facilitate input into Council deliberation and decision making.”

COMMUNITY IMPACT

It is anticipated that there will a positive community impact following the adoption of the Place Names Committee recommendations.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council receive and note the minutes of the Place Names Committee meeting held on 28 August 2014; and***
- 2. Arising from the Place Names Committee meeting held on 28 August 2014, Council adopt the following recommendations:***
 - a) That Barneys Boggle Track be renamed to Bunnies Boggle Track and adjoining property owners be advised in writing and if no negative responses are received within 28 days of the mail out date then register this name with the Office of Geographic Names.***
 - b) That Council acknowledge the ANZAC link with the proposed names for the subdivision proposed for Hobson Street, Stratford on PS635538 and endorse the following names:***
 - Freitag Court;***
 - Pruden Court; and***
 - Tweedie Court.***
 - c) That the name Hanratty be added to the Council Approved Road Name Register for possible future use in the North Sale area.***
 - d) The main road in the proposed subdivision for Crown Allotments 38 & 41 on the south east corner of Cobb Road and Andrews Road, Longford be named Cumming Drive and the short eastern access road be named Laws Way.***



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**PLACE NAMES COMMITTEE (PNC) MEETING
28 AUGUST 2014 AT 9:15AM
DENISON ROOM
MINUTES**

ATTENDEES:

Councillor Emilie Davine
Councillor Patrick Mclvor
Sandra Rech (Coordinator Asset Management)

MEETING OPENING

Meeting opened at 10:15am

APOLOGIES

Councillor Darren McCubbin
Dean Morahan (Manager Assets & Projects)
James Blythe (GIS Officer)

CONFLICT OF INTEREST

Nil

1. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

It was moved:

Councillor Mclvor/Davine

That the minutes of the previous Place Names Committee meeting held on 17 June 2014 be accepted.

Carried

2. CURRENT ISSUES

2.1 Submission to name waterfalls in the Yarram Area

Following submissions to name waterfalls in the Yarram area and a separate submission to name three waterfalls in the Moroka River area, it was moved at the 17 June 2014 Place Names Committee Meeting that:

Councillor Davine/Mclvor

- The following waterfall names be advertised in the Yarram area and if no negative responses are received within 28 days of the advertised date then proceed to register these waterfall names:
 - Albert River Falls – on the Albert River; and

- Bruthen Creek Falls – on the Bruthen Creek; and
 - Chilver Falls – on an unnamed tributary of Merriman Creek; and
 - Diannes Falls – on Jack River; and
 - Le Grand Falls – on Bruthen Creek; and
 - Thomas Falls – on an unnamed tributary of Jack River; and
 - Love Falls – upstream waterfall on Wards Creek; and
 - Nicholls Falls – downstream waterfall on Wards Creek; and
- The following waterfall names be advertised in the local area and if no negative responses are received within 28 days of the advertised date then proceed to register these waterfall names:
 - Lummican Falls – in Lummican Gully off the Moroka River; and
 - Moroka River Falls – on the Moroka River; and
 - Moroka Gorge Falls – on the Moroka River; and
 - Advise the Gunaikurnai Land and Waters Aboriginal Corporation of the proposed names.

The waterfall names have been advertised and submissions will be received up until 19 September 2014.

It was moved:
Councillor Davine/Mclvor
That this item remains open.

Carried

2.2 Yarram Library Name

The Yarram Hub is currently under construction and the location of the library is moving from its original location on the north east corner of the building to the south east corner.

At the 17 June 2014 Place Names Committee meeting, it was moved:
 Councillor McCubbin/Mclvor

That the Place Names Committee endorse the previous Council Resolution and continue to name the library at Yarram the Charles McCallum Library.

It was moved:
Councillor Mclvor/Davine
That this item be closed.

Carried

2.3 Request from a developer to name two roads in subdivision

A request was received from a developer to name two roads in a Stratford subdivision.

At the 17 June 2014 Place Names Committee meeting, it was moved:
 Councillor Davine/Mclvor

That the Place Names Committee acknowledge the ANZAC link with the proposed names for the subdivision proposed for Lots C & D on PS605819W and endorse the following names:

- Kennelly Crescent; and
- Peters Drive.

It was moved:
Councillor Davine/Mclvor
That this item be closed:

Carried

2.4 The Desailly Street Office Council Offices

The new Council Office building in Desailly Street has 15 meeting rooms which require naming.

At the 17 June 2014 Place Names Committee meeting, it was moved:

Councillor McCubbin/Davine

That the Place Names Committee endorse the following meeting room names for the new council offices in Desailly Street, Sale:

- Room 102 Freestone Outdoor Space
- Room 105 Valencia Room
- Room 106 Perry Room
- Room 107 Merriman Room
- Room 108 Nuntin Room
- Room 119 Dargo Room
- Room 129 Thomson Room
- Room 137 Tarra Room
- Room 136 Wellington Room
- Room 209 Albert Room
- Room 231 Avon Room
- Room 222 Flooding Creek Room
- Room 304 Barkly Room
- Room 323 Macalister Room
- Room 329 Wonnangatta Room

It was moved:

Councillor McIvor/Davine

That this item be closed.

Carried

3. GENERAL BUSINESS

3.1 A request has been received to rename Barneys Boggle Track to Bunnies Boggle Track.

Current state government maps (and maps as early as 2007) and the VicNames database show the road name as Barneys Boggle Track.

Five letters have been received, stating that the name Barneys Boggle Track is incorrect and that the name should instead be Bunnies Boggle Track.

It was moved:

Councillor McIvor/Davine

That:

- **The road be renamed to Bunnies Boggle Track;**
- **Adjoining property owners are advised in writing and if no negative responses are received within 28 days of the mail out date then register this name with the Office of Geographic Names.**

Carried

3.2 Having identified an unapproved road name (Page Court) on PS635532, the planning department has contacted the developer and a letter has now been received from the developer requesting that the name be endorsed.

The name Page was approved at the 19 December 2006 Council meeting.

It was moved:

Councillor Davine/Mclvor

That the Statutory Planning department be advised that the name Page was approved by Council in 2006 and that it notify the developer of this.

Carried

- 3.3** A request has been received to name three courts and one through road in a Stratford subdivision. Mitchell Street was nominated for the through road at the 16 February 2011 meeting of the Place Names Committee and subsequently ratified at the Ordinary Council Meeting of 5 April 2011.

Mitchell Street was originally intended to be named after local author Alice Mitchell. Alice lost her three brothers in the First World War, so it was deemed appropriate to name the street in commemoration of the Mitchell family.

In support of the ANZAC Commemorative Naming Project, the developer suggested ANZAC and ANZAC Cove as names, amongst others. These names would not be accepted by the Office of Geographic Names due to the proximity of ANZAC Street in Sale.

The Committee contacted the Wellington Shire Heritage Network for suggestions on ANZAC themed names. The names Tweedie, Pruden and Freitag were suggested. Tweedie and Pruden were Stratford men who served and were casualties in the Boer War while Mary Freitag nursed in India and aboard the hospital ship Varella after enlisting. Other names suggested were Stewart, Swan and Hamilton which cannot be used due to proximity to streets already using those names.

It was moved:

Councillor Mclvor/Davine

That:

- **The three courts in the proposed subdivision between Blackburn Street and Hobson Street, Stratford, be named Pruden, Tweedie and Freitag;**
- **The developer be notified of this.**

Carried

- 3.4** A request has been received to consider the name Hanratty for the Glenhaven subdivision. Names for this subdivision have already been nominated, however it may be appropriate to include on the Council Approved Road Name Register.

It was moved:

Councillor Davine/Mclvor

That:

- **The name Hanratty be added to the Council Approved Road Name Register;**
- **The proponent be notified in writing that road names for the Glenhaven Estate subdivision have already been assigned but that the name Hanratty will be added to the Council Approved Road Name Register for future use.**

Carried

- 3.5** A request has been received to name two roads in a Longford subdivision. The names suggested are Cumming, Laws or Grandevue Circuit as an alternative.

The Cumming and Laws family owned the land proposed for this subdivision.

The Committee deemed that the name Grandevue was not in keeping with the Geographic naming principles and thus not accepted.

The Committee recommends that the main road be named Cumming Drive and that the short, eastern access road off Andrews Road be named Laws Way.

It was moved:

Councillor Mclvor/Davine

That:

- **The main road in the proposed subdivision on the corner of Cobb Road and Andrews Road, Longford, be named either Cumming Drive;**
- **The short, eastern access road off Andrews Road be named Laws Way;**
- **The developer be advised of this.**

Carried

3.6 Late Agenda Item

Ambulance Victoria has expressed its concern that Sunday Island is difficult to identify in an emergency response situation. This is on the basis that the island is in the locality of Port Albert and has no named roads or addressing.

Advice received from the Office of Geographic names is that Sunday Island should become its own locality, all tracks be named and all dwellings numbered.

It was moved:

Councillor Davine/Mclvor

That this item be considered at the next meeting.

Carried

4. NEXT MEETING

Thursday 27 November at 9.15am

Meeting closed at 10:45am.



C5 - REPORT

GENERAL MANAGER LIVEABILITY

ITEM C5.1**GORDON STREET RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

To receive minutes from the Gordon Street Reserve Committee of Management's Ordinary Meeting and Annual General Meeting held on 26 June 2014.

BACKGROUND

The Gordon Street Reserve Committee is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Committee are:

- To manage, operate and maintain both the Gordon Street Recreation Reserve and the Heyfield Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop both the Gordon Street Recreation Reserve and the Heyfield Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Gordon Street Reserve Committee of Management's Ordinary Meeting and Annual General Meeting held on 26 June 2014; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

To receive minutes from the Gordon Street Reserve Committee of Management's Ordinary Meeting and Annual General Meeting held on the 26 June 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

CONSULTATION IMPACT

Meetings held by the Gordon Street Reserve Special Committee of Council are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

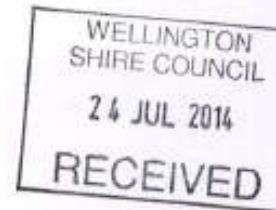
RECOMMENDATION

That Council receive the minutes from the Gordon Street Reserve Committee of Management’s Ordinary Meeting and Annual General Meeting held on the 26 June 2014.

**GORDON STREET RECREATION RESERVE
Special Committee of Council**

MINUTES

**MEETING DATE, MEETING TIME
MEETING VENUE**



Meeting Opened Time: 7.07 pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Present
Patrick Rodaughan	Secretary	Heyfield Junior Football Club	Present
Terry Stone		Heyfield Cricket Club	Present
Lee Clarke		Heyfield Traders & Tourism Assn	Present
Glenys McBride		Heyfield Basketball	Apology
Kelvin Sundemann	Vice President	Heyfield Tennis	Present
Brian Brown	President	Community	Present
Craig Bennett		Community	Apology
Trevor Donohue	Treasurer	Community	Present
Richard Fawaz		Community	Apology
Bruno Furjan		Pigeon Club	Present
Geoffrey Healy		Heyfield Football Netball	Apology

Quorum Achieved? Yes

2. Declaration of Conflicts of Interest : Read by Chairperson Brian Brown

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: P Rodaughan
CARRIED

Seconded: L Clarke

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes : Attached

5. Correspondence In : Attached
 6. Correspondence Out – date previous minutes sent to Council : Attached
 7. Reports
 - 7.1 Chairperson's Report : Attached
 - 7.2 Treasurer's Report : Attached
 - 7.3 User Group Reports : Attached
 8. Volunteers : Attached
 9. OHS / Risk / Facility Fault Report: Attached
 10. New Rules of the Committee to be endorsed by Council
 11. General Business: Attached
 12. Next Meeting : 27/08/2014
- Meeting Closed Time: 8.42 pm

These minutes are:

Confirmed as true and correct on 26/06/2014

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature 

Financial Statement – Gordon St Reserve – Committee Meeting – 26/6/14

EXPENDITURE

Vern Graham	9000.00
Cash (raffle)	150.00
CFA	52.80
Timberline	192.56
Vern Graham	10.58
Jelfor Timber	80.00
Vern Graham	138.62
Timberline	172.10
Elgas	77.00
Thompson Timber	158.00
Heyfield Garden Supply	110.00
Shed	3030.00
Plumtech	132.00
Bank Fees	13.00
Gipps Water	1275.34
Hardweld	212.30
TOTAL	\$14804.30

INCOME

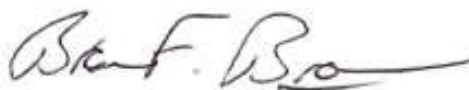
Donation	100.00
Flamingos	30.00
HDVMG	220.00
Newry Rec Res	438.63
Newry Rec Res	282.25
Interest	227.50
WSC (gst)	262.29
TOTAL	\$1560.67

Previous Balance (1/5/14)

Cheque	17,720.55
Mower	5294.48
Masterplan	57,959.79
Unpresented Cheque	1500.00

Current Balance

Cheque	4941.54
Mower	2990.19
Masterplan	58,299.46



Gordon Street Reserve General Meeting

Venue: Heyfield & District Vintage Machinery Group Clubrooms.

Business Arising: Trevor asked about the removal of the wire from the fence around the middle oval as requested by the Heyfield Traders and what this entailed as he was not present at the last meeting.

Correspondence In: Relay 4 Life thankyou letter; SP Ausnet x 3 interruption to power supply; SRW newsletter; Glenys McBride letter of resignation; VIP sheds emails quote for mower shed; EGBP Sam Shanahan sign off building permit for shed email via WSC Lisa Lyndon; Craig Bennett letter of resignation; WSC invoice 50K for reserve upgrade.

Correspondence Out: Email WSC Lisa Lyndon 28/05/14 minutes; Email VIP sheds re quote for mower shed; Heyfield Cricket Club reply letter; WSC Dean Morahan Names & Places Committee re naming Alan Lay Oval; WSC David Butler quote for dam repair.

Reports:

Chairperson's Report: Really happy with the new 6ft cut mower as it has reduced the time it takes to mow the ovals significantly. The spouting has been installed on the shed at the rear of the cricket nets and we will now be able to have the building permit signed off.

User Groups: Heyfield Tennis Club is holding on to their 25K contribution towards the resurfacing of the courts until something positive happens. At this stage WSC are in consultation with Cranes Asphaltting and we are still unaware of any outcome. Painting of the clubrooms is almost complete and the barge boards on the building will be painted black (any objections?)

Heyfield Traders: One of the Ladies toilets at the RV Park has been closed temporarily and will be repaired some time in the near future.

OHS/Risk/ Fault Report:

The difference in height between the concrete of the pavilion veranda and the adjoining asphalt area poses a dangerous trip hazard (50mm height difference) as it tends to blend in and it is not noticeable to young children and the elderly, GSR will highlight this with yellow florescent paint as a short term solution but will seek financial assistance from Council to rectify this hazard.

The rain water run off from the asphalt area in front of the pavilion pools on the boundary of the oval and poses risks. Slippery wet mud in a high trafficked area where people access to and from the oval, stagnant watery mud poses a health risk especially to young children. We have installed some aggregate drainage to alleviate the problem.

Brian asked if committee would be willing to spend \$1000/PA on backhoe hire or mini excavator hire instead of doing this kind of work by hand.

Motion: That any works of this nature in the future we engage a contractor to assist.
Moved: Lee Seconded: Pat Carried

General Business:

Trevor asked that a thankyou letter be drafted to all the people that donated towards the building fund.

Trevor asked where we are at with regards to the fire hydrant that was to be installed adjacent to the Multi Purpose DSE Building.

Trevor asked if we had heard from Darren Randle as to whether there was any funding for top dressing of the ovals. Pat informed Trevor that Darren Randle was no longer in the role of Co coordinator of Community Committees and this only came to light after a phone call and we had no notification and were not informed by WSC that he had moved on or who his replacement was.

Trevor asked about the Vern Scott Oval sign that has been vandalised and who is responsible to fix it.

Trevor congratulated the Heyfield & District Vintage Machinery Group for the condition they left the reserve in after the vintage rally and passed on comment from John Coleman (previous committee member) that the reserve is the best it has ever looked.

Trevor spoke about the spouting on the Basketball Stadium needing cleaning.

Trevor enquired as to what was happening with the leak in the dam wall. Brian informed committee that David Butler WSC had organised core samples to be taken of the dam wall and we await the results as to a resolution to fix.


Craig Bennett
10 Bruce St
Heyfield
3858

To Whom It May Concern

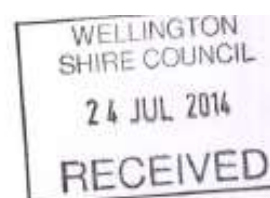
I would like to advise of my resignation from the Gordon Street Reserve Committee of Management due to family commitments.

Yours Sincerely

Craig Bennett



**GORDON STREET RESERVE
Special Committee of Council
ANNUAL GENERAL MEETING
MINUTES**



MEETING DATE, MEETING TIME, MEETING VENUE

Meeting Opened Time: 7.08 pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		Present
Barbara Cook		Heyfield Vintage Machinery Group	Present
Patrick Rodaughan	Secretary	Heyfield Junior Football Club	Present
Terry Stone		Heyfield Cricket Club	Present
Lee Clarke		Heyfield Traders & Tourism Assn	Present
Glenys McBride		Heyfield Basketball	Apology
Kelvin Sundermann	Vice President	Heyfield Tennis	Present
Brian Brown	President	Community	Present
Craig Bennett		Community	Apology
Trevor Donohue	Treasurer	Community	Present
Richard Fawaz		Community	Apology
Bruno Furjan		Pigeon Club	Present
Geoffrey Healy		Heyfield Football Netball	Apology

Quorum Achieved Yes

2. Declaration of Conflicts of Interest: Read by Chairperson Brian

3. Confirmation of Minutes of Previous Annual General Meeting

Moved: P Rodaughan
CARRIED

Seconded: T Donohue

4. Business Arising from Previous AGM: Nil

5. Reports

- 5.1 Chairperson's Report: Attached Moved: B Brown Seconded: T Stone
- 5.2 Treasurer's Report: Attached Moved: T Donohue Seconded: P Rodaughan
- 5.3 User Group Reports: Attached

6. Election of Office Bearers: Conducted by Councilor Malcolm Hole

All positions declared vacant.

6.1 Chairperson	Name: Brian Brown	
Moved: K Sundermann		CARRIED
6.2 Vice Chairperson	Name: Kelvin Sundermann	
Moved: P Rodaughan		CARRIED
6.3 Secretary	Name: Pat Rodaughan	
Moved: B Cook		CARRIED
6.4 Treasurer	Name: Trevor Donohue	
Moved: P Rodaughan		CARRIED

6.5 Special Committee Fact Sheet read

7. Schedule of Fees: Discussion for user group's fees to be tabled at next meeting in relation to increasing fees and Treasurer to draft a submission.

8. Committee's Rules for the Reserve

9. Forward Planning Strategies

10. Next Calendar Year Meeting Dates: 26/02/2015, 23/04/2015, 25/06/2015, 27/08/2015, 22/10/2015

11. Next Annual General Meeting: 25/06/2015

Meeting Closed Time: 7.48pm



~~FINANCIAL~~
FINANCIAL REPORT – GORDON ST RESERVE – ANNUAL GENERAL MEETING – 26/6/14

EXPENDITURE		INCOME	
Electricity	3736.61	Club Rental	3215.00
Gipps Water	3776.25	Casual Hire	946.00
PO Box	107.00	Interest	1074.03
Bank Fees	25.45	WSC (gst)	3274.89
Toilets	1297.00	WSC (subsidy)	28907.00
Mowers/Mowing	20221.05	WSC (grants)	9913.14
Grounds	2327.64	Mowing	2424.51
Buildings	20132.17	Donations	49796.00
WSC (gst)	70.54	Other	1957.70
Audit	330.00		
Irrigation	3519.95	TOTAL	\$101,508.27
Other	1416.85		
Petty Cash	100.00		
TOTAL	\$57,060.61		

Previous Balance (30/6/13)		Current Balance	
Cheque	5813.93	Cheque	4941.54
Mower	546.93	Mower	2990.19
Term Mower	11642.15	Masterplan	58299.46
Masterplan	5606.24		
Unpresented Cheque	1825.82		

Notes: - Does Not Inc. Tennis Club Funding

Outstanding Income

1) Newy Acc Des 445.50

Deb. / Invoices
 1) SHVC
 2) SHVC
 3) Energy Aust.

59,000
 1716
 801.53

Ben F. Ben

PRESIDENTS REPORT 2013/14

Firstly I would like to thank our office bearers for there full support & help over the past year.

I would like to particularly thank Herb & Bron for all the help with all the general everyday running of the reserve whether mowing, general maintenance or cleaning around the reserve.

We had donations of \$10,000 from the Bendigo Bank & Heyfield Lions Club towards the Master Plan.

WE have been promised of a further \$5000 from the Syd & Dot Burgess Estate for the naming of Social rooms.

This year we have catered for the vintage car rally which was a big job for the few that took on this roll.

We saw the Relay for Life walk around the oval which was a great success and looks like being an annual or biannual event.

We have had to do numerous repairs to the pumps and a new control board for the irrigation system.

We have replaced the spouting on the toilet block and the Green Shed that the cricketers use.

We have put in some drainage pipes outside the clubrooms where the football players enter the oval.

We replaced numerous white posts around the grounds.

We have helped with the decking on the Netball/Cricket/Junior Football rooms.

We had to purchase a new command board and head gasket for the gang mower.

A new 6' cut lawnmower was purchased.

A new 7 x 4.2 x 2.7 shed has been purchased for the storage of the mowers.

We have ordered 2 cameras to be set up outside the toilet block to help with the vandalism.

I would like to thank Malcolm Hole for attending our meetings and keeping us up to date with the goings on for the Wellington Shire Council during the year and hope the see fit to raise our allowance for the coming year.

And finally a big thank you to all the committee members for their support during the past 12 months & I hope we can continue towards bigger and better things for the Gordon Street Reserve and Community.

Thanks



Brian Brown

Gordon Street Reserve Annual General Meeting

Venue: Heyfield & District Vintage Machinery Group Clubrooms

Club Reports:

Heyfield Tennis Club: The resurfacing of the Tennis courts is underway and progressing very slowly and we are unsure when work will be completed. Mission employment has been working at the Tennis Club over the past twelve months assisting with painting and other works.

Heyfield & District Vintage Machinery Group: Another very successful rally held this year with the largest number of displays present yet. The fencing works that were carried out prior to the rally made a huge difference to the operational functionality for the event.

Heyfield Traders & Tourism Association: The RV Park has had double the number of users than the previous year and we are really pleased that it is being utilized by so many tourists which is great for the town.

Community Representative Trevor: Notification is given to all user groups regarding a report for the AGM as per Darren Randle's template agenda.

Cr Malcolm Hole: Cr Malcolm thanked all committee members for their dedicated service over the last year and commended all for the good work done to maintain the GSR to such a high standard. Cr Malcolm made mention of the refurbishment works that will occur at the reserve in the next twelve months and expressed it will be challenging but worth while.

ITEM C5.2**MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meetings held on 7 July 2014 and 4 August 2014.

BACKGROUND

The Maffra Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of this Committee are:

- To manage, operate and maintain the Maffra Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Maffra Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 7 July 2014 and 4 August 2014; or
2. Seek further information for consideration at a future meeting of Council.

PROPOSAL

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management's Ordinary Meeting held on 7 July 2014 and 4 August 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

CONSULTATION IMPACT

Meetings held by the Maffra Recreation Reserve Special Committee of Council are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Maffra Recreation Reserve Committee of Management’s Ordinary Meeting held on 7 July 2014 and 4 August 2014.

MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT
(SPECIAL COMMITTEE of WELLINGTON SHIRE COUNCIL)
GENERAL MEETING

Held Monday July 7th, 2014

PRESENT- Lisa Ogilvie, Charlie Coleman, John Vardy, Bernard Coleman, Irene Crockford, Cheryl Dowling (proposed rep from EVPH Club Inc.), Mark Hewlitt, Tim Dwyer, Paul Bourke & Matt Coleman.

APOLOGIES –Jennifer Toma.

Conflict of interest the Chairman, M. Hewlitt, advised committee members that they are obliged to declare any conflict of interest arising from items to be discussed at this meeting.

MINUTES of the general meeting held on Monday June 2nd, 2014 were read and received on the motion of C. Coleman and seconded by P. Bourke, with the following amendment. The attendance at the May meeting of Cheryl Dowling as the proposed representative for the newest user group EVPH Club Inc. CARRIED

BUSINESS ARISING –

1/ Bill Heyne is interested in the offer to graze his cattle in “Siberia”, there a concern that there is no gate on the fence-line and would need to be replaced.

CORRESPONDENCE

Inward – WSC re; Football club

Outward – letters to committee members with meeting invitations & Minutes

Correspondence read and received on the motion of B. Column and seconded I. Crockford. CARRIED

TREASURER’S REPORT- for the month was presented by the Treasurer. Treasurer, L. Ogilvie moved and B. Coleman seconded that the Financial Report be received and any accounts passed for payment. CARRIED

ACTION_ a letter be sent to WSC seeking for half the cost of replacing the fence along McLean street with a security fence and seeking clarification of who is responsible for the cost of repairs to the hotwater service and exhaust fans in the Function Centre.

REPORTS

Kennel Club- campsites nearly booked out.

Football/Netball Club-restoration works to the social club building are being undertaken. Footings for the bar extensions will be completed soon. The main oval surface is very poor at present. David Morcom (WSC C.E.O.) viewed the main oval and passed on contact details for a person to assist with the drawing up of drainage plans to be ready for any available grant submissions to J. Vardy.

Agricultural Society- the proposed Blackie Paddock track to link the Edward Street laneway to the Jack Williamson showjumping arena will be completed in the future, and will link access around the Reserve.

Band- Nil

EVPHC Inc- submitted a club day date. Promoted a safety barrier to be provided along the new Blackie Paddock track. Has accepted the offer to use the “young Farmers” rooms as clubrooms, power costs approx \$50 maximum, seeks criteria from the committee for use on non-club days. A storage area was suggested behind the main shed?

GENERAL BUSINESS

1/ WSC to undertake work in the track around the main oval.

2/ If the old van is still in Blackies Paddock after two weeks M. Shingles to remove.

3/ A 60metre x 30 metre building with timber floor is to be added to the Masterplan as a first priority.

ACTION- Secretary to follow up with Masterplan results from Jun meeting.

4/ ACTION- M. Coleman to advise B. Heyne that a gate will be provided for "Siberia" and that a common lock will be used for security.

5/ Smash Up Derby- letter from the Ag Society to WSC re; Smash Up Derby read by M. Hewlitt as a refresher and for the benefit of committee members not present at the June committee meeting. The Football club has a number of concerns;

a/ the repair of the main oval after the derby

b/ safety issues re: metal bits left on the main oval

Football Club supports the Derby but not on the main oval. This issue was discussed at length when the irrigation system was installed on the main oval and the committee at that time with WSC agreed that a Smash up Derby would not take place on the main oval.

MOTION- The Committee in principle supports the Agricultural Society to have a Smash up Derby at the Maffra Show but not on the main oval. A study of the Reserve will be undertaken to find a more suitable area for this activity to take place.

Moved J. Vardy and seconded P. Bourke CARRIED but not unanimously 4:2

The meeting closed at 8.47pm.

The next meeting will be held Monday August 4th, 2014.

;

12:14 PM
15/06/14

**Maffra Recreation Reserve
Reconciliation Summary**
Bendigo Bank - Investment Acc., Period Ending 30/06/2014

	<u>Jun 30, 14</u>
Beginning Balance	12,931.12
Cleared Transactions	
Deposits and Credits - 1 item	6.04
Total Cleared Transactions	<u>6.04</u>
 Cleared Balance	 <u><u>12,937.16</u></u>
 Register Balance as of 30/06/2014	 12,937.16
New Transactions	
Deposits and Credits - 1 item	5.85
Total New Transactions	<u>5.85</u>
 Ending Balance	 <u><u>12,943.01</u></u>

12:13 PM
15/06/14

**Maffra Recreation Reserve
Reconciliation Summary**
Bendigo Bank - General Account, Period Ending 30/06/2014

	<u>Jun 30, 14</u>
Beginning Balance	6,738.16
Cleared Transactions	
Cheques and Payments - 6 items	-6,717.01
Deposits and Credits - 4 items	1,692.43
Total Cleared Transactions	<u>-5,024.58</u>
 Cleared Balance	 <u><u>1,713.58</u></u>
 Uncleared Transactions	
Cheques and Payments - 4 items	-1,653.39
Deposits and Credits - 1 item	5,396.04
Total Uncleared Transactions	<u>3,742.65</u>
 Register Balance as of 30/06/2014	 <u><u>5,456.23</u></u>
 Ending Balance	 5,456.23

12:09 PM
15/06/14
Cash Basis

**Maffra Recreation Reserve
Profit & Loss
June 2014**

	<u>Jun 14</u>	<u>Jul 13 - Jun 14</u>
Income		
Electricity contributions		
Maffra Agricultural Society	0.00	1,213.55
Maffra Football & Netball Club	4,678.22	4,678.22
Total Electricity contributions	<u>4,678.22</u>	<u>5,891.77</u>
Hire of Reserve	90.90	304.53
Interest Received (Bendigo)	6.04	76.30
Rentals		
Camping (Kennel Club)	72.73	1,259.08
Casual (Motorhomes)	0.00	18.18
Maffra Agricultural Society	0.00	851.95
Maffra Football & Netball Club	227.27	10,000.00
McMillan Rockhounds	548.59	548.59
Rotary Club	163.64	163.64
Total Rentals	<u>1,012.23</u>	<u>12,841.44</u>
Wellington Shire		
Operating Grant	0.00	15,862.00
Total Wellington Shire	<u>0.00</u>	<u>15,862.00</u>
Total Income	5,787.39	34,976.04
Expense		
Audit	0.00	130.00
Bank Fees & Charges (Bendigo)	0.00	1.40
CFA Service	197.82	560.10
Cleaning	0.00	393.18
Cleaning (T. Van Baalen)	180.00	786.37
Cleaning Supplies (Milestone)	0.00	160.00
Electricity & Gas (PowerDirect)	0.00	12,123.87
Flowers	0.00	45.45
Fuel and Oil		
Tractor/ Ride-On (MG Trading)	0.00	1,297.18
Total Fuel and Oil	<u>0.00</u>	<u>1,297.18</u>
Ground (Fertiliser)	0.00	330.91
Mowing (M.Hewlitt)	0.00	400.00
Postage & Stationary (Aus Post)	0.00	151.82
Repairs and Maintenance		
(General)	0.00	148.60
Buildings (General)	0.00	27.83
Buildings (Locksmith)	0.00	146.50
Buildings (Painting)	0.00	35.23
Buildings (Plumbing)	355.73	374.48

12:09 PM
15/06/14
Cash Basis

Maffra Recreation Reserve
Profit & Loss
June 2014

	<u>Jun 14</u>	<u>Jul 13 - Jun 14</u>
Equipment (Cleaning)	0.00	78.86
Equipment (Hot water service)	0.00	100.23
Equipment (Toilets)	0.00	50.90
Grounds (Brown Wigg)	0.00	144.09
Grounds (Eastcoast Plumbtec)	526.81	1,601.46
Grounds (Elders)	0.00	83.69
Grounds (Fences)	0.00	5,600.00
Grounds (Fertiliser)	0.00	280.00
Grounds (Home Hardware)	0.00	184.44
Grounds (Mac. Earthmoving)	0.00	3,500.00
Grounds (McCarthy Plumbers)	0.00	1,546.32
Grounds (Track Grading)	0.00	1,462.50
Tractor (Battery)	0.00	227.27
Tractor / Ride On (Repairs)	440.55	532.78
Total Repairs and Maintenance	1,323.09	16,125.18
Waste Removal (Maffra Waste)	0.00	1,156.00
Water Rates (Gippsland Water)	0.00	1,426.63
Water Rates (SRW)	0.00	607.82
Total Expense	1,700.91	35,695.91
Net Income	4,086.48	-719.87

MAFFRA RECREATION RESERVE COMMITTEE OF MANAGEMENT
(SPECIAL COMMITTEE of WELLINGTON SHIRE COUNCIL)
GENERAL MEETING

Held Monday August 4th, 2014

PRESENT- Lisa Ogilvie, Matt Coleman, John Vardy, Bernard Coleman, Paul Bourke, Cheryl Dowling (proposed rep from EVPH Club Inc.), Mark Hewlitt, Dennis Proud, Val Bragg, Jennifer Toma & Cr Crossley.

APOLOGIES –Irene Crockford & Steve Dingwall.

Guest Steve Bragg spoke on behalf of the East Gippsland Heritage Truck Display to be held on Saturday & Sunday 29th & 30th November. This activity was discussed and interested community groups invited to take part, also local transport companies are showing interest. All truck traffic will enter by the top McLean street entrance while the public will enter only via the main entrance off the Maffra Newry road. There is already interest in using this venue in 2015 again on the last weekend in November. There will be a free Jumping Castle for children.

It is to be noted by Committee that the maintenance man will be away that weekend and shower/toilet cleaning will need to be organised. Also provision of bins and dumpster.

It is noted that Dennis Proud has returned to this Committee after the resignation of Tim Dwyer.

Conflict of interest the Chairman, M. Hewlitt, advised committee members that they are obliged to declare any conflict of interest arising from items to be discussed at this meeting.

MINUTES of the general meeting held on Monday July 7th, 2014 were read and received on the motion of J. Vardy and seconded by B. Coleman, with the following amendments. Tim Dwyer ~~was~~ an apology for the July meeting, the \$130 rental includes power charges not in excess of \$50. CARRIED

BUSINESS ARISING –

1/Jim Hill has a key to open the new gate to “Siberia”.

CORRESPONDENCE

Inward – WSC re; 2013/14 details for submitting annual Financial Reports.

- Vic. Water Register re; allocation account statement.
- Agricultural Society re; foundations of the new bar & extensions.
- Dog Show camping reservations & deposits

Outward – letters to committee members with meeting invitations & Minutes

Letters to campers & receipts.

Correspondence read and received on the motion of L. Ogilvie and seconded V. Bragg CARRIED

TREASURER’S REPORT- for the month was presented by the Treasurer. Treasurer, L. Ogilvie moved and D. Proud seconded that the Financial Report be received and any accounts passed for payment. CARRIED

REPORTS

Kennel Club- all powered sites booked only unpowered available now. Request that the power box on the light pole be unlocked for campers to the Ag Soc reps.

Football/Netball Club- is in the process of leasing the “old Social rooms” to a local gym business. The new operators will undertake complete restoration of this old building at their own expense. This action means that the building will not be available for the use as the Art & Craft pavilion for the upcoming show. There was a long discussion about alternatives to be used, it was decided to write to the Ag Soc

WELLINGTON
SHIRE COUNCIL
27 AUG 2014

and inform them of the lease and support them in any decision of alternative venue that they decide.

ACTION – the Secretary will send a letter to the Ag Soc informing them of these changes and offering options as discussed at the meeting.

The Football/Netball Club will not operate the bar at the upcoming Ag Soc Show.

Agricultural Society-in answer to the letter read in Correspondence it was decided by this Committee to move the gate in question to the southern side of the “Buck Hill” stand immediately by the following motion.

MOTION- This Committee approves the moving of the oval double gates from their original position to the southern side of the “Buck Hill” stand with consultation of the Chief Horse steward, Mrs Vicki Hamilton, as a safety measure for both the public, competitors and horses. Moved D. Proud and seconded by P. Bourke. CARRIED

ACTION – Letter to be sent informing of this motion before the Ag Soc meeting on Wednesday August 6th.

This Committee congratulates Mrs Vicki Hamilton on her Presidency of the Ag Soc at the same time, as her sister is President of Berwick Ag Soc. A unique record.

Band- N/A

EVPHC Inc-the club members are excited about their new clubroom, and will hold a working bee to clean and paint. It was agreed by Committee that the Harness Club could put signage on the Blackies Paddock fence to advertise the club. The main entranceway for heavy traffic will be via gate D and horse and carriage traffic will use the Henry Street laneway via the gateway out of the cattle pavilion. Maintenance man, Tony, to fix the old gateway for use.

Poultry Club- will hold an auction on Sunday August 10th, 2014.

Council – informed Committee that John Duncan is slowly recovering and has been able to attend some Council meetings.

GENERAL BUSINESS

1/ The proposed multi purpose building was discussed at length. The Secretary informed Committee that the proposal for this building had been included in the new Masterplan, and that downloading and printing 15 copies of the masterplan was not cost effective for this Committee so she had requested that the WSC provide copies for each Committee member.

2/ When will the old caravan be moved must be done before the upcoming dog shows.

3/ A question was put to Cr Crossley regarding the electrical safety audit.

4/ Electrician, Darren Bennett, is to submit a quote for power outlet supplies on the old light tower power terminals.

5/ The old light towers (now stored in “Siberia”) are to be donated to Newry Rec Reserve as a goodwill gesture by this Committee if required.

6/ The North Gippsland Football league will hold a Preliminary Final on the main oval on Saturday September 6th, 2014.

The meeting closed at 8.50pm.

The next meeting will be held Monday September 1st, 2014.

2:37 PM
16/06/14

**Maffra Recreation Reserve
Reconciliation Summary**
Bendigo Bank - Investment Acc., Period Ending 31/07/2014

	<u>Jul 31, 14</u>
Beginning Balance	12,937.16
Cleared Transactions	
Deposits and Credits - 1 item	5.85
Total Cleared Transactions	<u>5.85</u>
 Cleared Balance	 <u><u>12,943.01</u></u>
 Register Balance as of 31/07/2014	 12,943.01
Ending Balance	12,943.01

2:32 PM
16/06/14

**Maffra Recreation Reserve
Reconciliation Summary**
Bendigo Bank - General Account, Period Ending 31/07/2014

	<u>Jul 31, 14</u>
Beginning Balance	1,713.58
Cleared Transactions	
Cheques and Payments - 10 items	-3,596.94
Deposits and Credits - 3 items	6,144.69
Total Cleared Transactions	<u>2,547.75</u>
 Cleared Balance	 <u><u>4,261.33</u></u>
 Register Balance as of 31/07/2014	 4,261.33
New Transactions	
Cheques and Payments - 2 items	-180.72
Deposits and Credits - 3 items	760.00
Total New Transactions	<u>579.28</u>
 Ending Balance	 <u><u>4,840.61</u></u>

2:28 PM
16/06/14
Cash Basis

Maffra Recreation Reserve
Profit & Loss
July 2014

	<u>Jul 14</u>	<u>Jul 14</u>
Income		
Interest Received (Bendigo)	6	6
Rentals		
Camping (Kennel Club)	145	145
Kennel Club	<u>535</u>	<u>535</u>
Total Rentals	<u>680</u>	<u>680</u>
Total Income	686	686
Expense		
Electricity & Gas (PowerDirect)	753	753
Fuel and Oil		
Tractor/ Ride-On (MG Trading)	<u>314</u>	<u>314</u>
Total Fuel and Oil	314	314
Repairs and Maintenance		
Buildings (General)	<u>4</u>	<u>4</u>
Total Repairs and Maintenance	4	4
Waste Removal (Maffra Waste)	300	300
Water Rates (Gippsland Water)	<u>435</u>	<u>435</u>
Total Expense	<u>1,806</u>	<u>1,806</u>
Net Income	<u>-1,120</u>	<u>-1,120</u>

ITEM C5.3**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated Briagolong Pony Club representative to the Briagolong Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the three year period, ending 18 December 2015.

BACKGROUND

The Briagolong Recreation Reserve is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provide for the Council appointment of a minimum of 5 members for a three year term from 17 December 2012 to 18 December 2015. Committee membership is as follows:

- a) One Councillor
- b) Two Representatives from the Briagolong Junior Football Netball Club
- c) Two Representatives from the Briagolong Tennis Club
- d) Two Representatives from the Boisdale-Briagolong Cricket Club
- e) Two Representatives from the Briagolong & District Pony Club
- f) Four Representatives of the community of Briagolong. Expressions of interest shall be sought embracing an agreed range of skills and experience appropriate to the functioning of a public recreation reserve

OPTIONS

Council has the following options:

1. To appoint the nominated Briagolong Pony Club representative to the Briagolong Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the three year period, ending 18 December 2015; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council appoint the nominated Briagolong Pony Club representative to the Briagolong Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the three year period, ending 18 December 2015.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

"Asset and infrastructure that meet current and future community needs."

Strategy 4.2

"Ensure assets are managed, maintained and renewed to meet service needs."

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopts the recommendation contained in the confidential report at Item F1.3 of the Council Meeting Agenda for Briagolong Recreation Reserve Committee of Management Membership; and***
- 2. The information contained in the attached document Item F1.3 Briagolong Recreation Reserve Special Committee of Council Membership of this Council Meeting Agenda, be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Development on 19 September 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***

ITEM C5.4**LOCAL GOVERNMENT ELECTRONIC GAMING MACHINE SYSTEM REFORM CAMPAIGN**

DIVISION: LIVEABILITY
 ACTION OFFICER: ACTING MANAGER COMMUNITY WELLBEING
 DATE: 7 OCTOBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓		✓		✓	✓			

OBJECTIVE

That Council support the actions resulting from a motion of the Municipal Association of Victoria (MAV) State Council Meeting, held on 16 May 2014, to advocate for systematic reform of Electronic Gaming Machine (EGM) regulation in Victoria (Attachment A).

In showing support, Council will be linked to a campaign during October and November 2014 which will publically highlight issues as well as direct lobbying of local candidates and parties to support EGM reforms.

BACKGROUND

The City of Monash have initiated a local government-wide campaign to protect vulnerable communities from inappropriate placement of EGMs or poker machines.

In 2012 Monash City Council objected to an application from a Clayton Gaming Venue seeking to increase their EGM numbers by 25%. The objection was based on:

- Clayton being Monash's most disadvantaged suburb – SIEFA rating of 971.8.
- The average EGM expenditure is \$1,075 for every adult in Clayton, nearly twice the Victorian average of \$550 per adult.
- The density of EGMs in Clayton is 11.6 per 1,000 adults, which is nearly twice the Victorian average of 6.1 per 1,000 adults.

In August 2013 VCAT approved the application as it determined there was “no net detriment” to the local community. During 2013 there were 27 applications by gaming operators to increase or install poker machines in various communities around Victoria that were objected to by councils. Of these objections, only two were successful, a success rate for venue operators of over 90%.

The City of Monash and the MAV are calling on local councils to work together in tackling this system reform. These reforms will re-address the burden placed on council and will be advocated for during the campaign.

1. **Timeframe for council response to EGM applications** – extend from 60 days to no less than 120 days in order for councils to adequately assess the social and economic impacts of an application.
2. **Social and Economic Impact Assessment form** – (sent to councils to complete when responding to an application) Needs to be rewritten and simplified. The responsibility needs to be shifted from councils providing rigorous evidence of community impact to the applicant providing compelling and conclusive evidence that there will not be a net detriment to the community with the approval of the application.

3. **Suburb and communities** – the Victorian Commission for Gambling and Liquor Regulation (VCGLR) should be required to consider the localised data, impacts and community views associated with an application, not just the municipal wide figures.
4. **The assessment of community benefit** – New guidelines need to be developed to provide an appropriate definition of what constitutes a “net benefit” or “net detriment” in relation to an application and how this should be approached.
5. **Community benefit statement** – regulatory changes are required to reporting requirements of applicants and the categories of the annual community benefit statement to ensure that only benefits that demonstrate local community activity are considered eligible for inclusion.
6. **Community support fund** – There needs to be more transparency in the allocation of funding through the Community Support fund.
7. **\$1 maximum bet limits with a maximum of \$120 limit per hour** – phased in over a five year period.
8. **Further reduction of EGM caps in disadvantaged areas** – the number of EGMs in disadvantaged must be equal to or less than the statewide average of EGMs per 1,000 population.

OPTIONS

Council has the following options:

1. Not support the MAV and City of Monash’s Poker Machine System Reform Campaign; or
2. Support the MAV and City of Monash’s Poker Machine System Reform Campaign; or
3. Request further information.

PROPOSAL

That Council support the actions resulting from a motion of the Municipal Association of Victoria (MAV) State Council Meeting, held on 16 May 2014, to advocate for systematic reform of Electronic Gaming Machine (EGM) regulation in Victoria.

A campaign for this reform will occur during October and November 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

There is no cost to Council for involvement in this reform campaign.

COMMUNICATION IMPACT

Wellington Shire Council will be linked to the campaign being delivered Victoria wide by Royce Communications.

COUNCIL POLICY IMPACT

Council has a Responsible Gaming Policy stating that the number of EGMs for the entire Shire and across the five statistical local areas within Wellington Shire should be capped at a maximum of 10 machines per 1000 adults. In the long term it is desirable that the ratio of EGMs per 1000 adults in Wellington Shire be reduced to the State average (currently 6 machines per 1000 adults).

Included in this policy is the link to the Wellington Planning Scheme regarding the location of Gaming machines and venues.

Council policy supports the EGM reforms being proposed.

RESOURCES AND STAFF IMPACT

Council has not been involved in preparing objections to the VCGLR for an EGM application within the Wellington Shire. The recent experience of other local councils indicate that the costs of an objection are in the vicinity of \$60,000 (staff time, legal advice etc.) If the suggested reforms are implemented, there would be considerable cost savings for councils in completing an objection.

COMMUNITY IMPACT

Providing Local Government with a stronger position in the VCGLR application process for EGMs will ensure that the needs of a community are represented and impacts considered.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council support the actions resulting from a motion of the Municipal Association of Victoria (MAV) State Council Meeting, held on 16 May 2014, to advocate for systematic reform of Electronic Gaming Machine (EGM) regulation in Victoria.

MAV State Council Meeting – 16 May 2014

RE-DRESSING THE BURDEN: ELECTRONIC GAMING MACHINE APPLICATIONS AND SYSTEM REFORM

Submitted by: Monash City Council, following input from 33 representatives from 14 councils.

MOTION:

That the MAV advocate for systemic reform of Electronic Gaming Machine (EGM) regulation in Victoria in the lead up to the 2014 state election with a particular emphasis on achieving the following changes:

1. **Timeframe for council responses:** the timeline for councils to respond to EGM applications needs to be extended from 60 days to not less than 120 days in order to provide councils with a more adequate period to consider and assess the social and economic impacts of an application.
2. **Social and Economic Impact Assessment Form:** the form (which is sent to councils as the local authority) needs to be re-written, simplified and re-structured to focus on meaningful indicators that are relevant to assessing the likely impacts of gambling on individuals, families and communities within neighbourhoods. The balance of responsibility needs to be shifted from councils providing rigorous evidence of community impact to applicants providing compelling and conclusive evidence that there will not be a net detriment to the community with the introduction of additional EGMs into a locality or particular venue. Further, mechanisms need to be developed to ensure applicants are held to account for commitments made in their submissions over the medium to long term (for example, employment and economic stimulus undertakings).
3. **Suburb and communities:** the Victorian Commission for Gambling and Liquor Regulation (VCGLR) should be required to consider the localised data, impacts and community views associated with a particular application not merely examining municipality-wide or suburb-wide data. A critical determining factor for approval should recognise the impact on localised disadvantaged pockets (commonly associated with public housing areas) surrounding a venue. A municipality-wide and suburb-wide analysis can often disguise or understate the real impacts on a local area.
4. **The assessment of 'community benefit':** the way that 'community benefit' is currently assessed is flawed, vague, subjective and unfairly provides advantage to an applicant over a council or community opposed to an application. New guidelines need to be developed to provide an effective and commonsense definition of what constitutes a 'net benefit' or 'net detriment' in relation to an application and how this should be approached. For example, expanded floor space for a venue should not objectively be assessed as constituting such a benefit for the community that it outweighs the agreed economic loss that would be brought by EGMs into a disadvantaged area. The obvious value judgments implicit in such an approach (and as has been regularly applied by the VCGLR previously) is not consistent with an even playing field or with community expectations. There is also a critical need for the development of a transparent and accurate assessment model to gauge transferred and new expenditure. Such a model must clearly identify the economic impact and risks associated with applications for new or increase EGMs. The GEOTECH model, currently favoured in assessing EGM applications, is not transparent and does not meet the requirements.
5. **Community Benefit Statement:** regulatory changes are required to the reporting requirements and the categories of the Annual Venue Community Benefit Statement to ensure that only benefits that demonstrate local community activity, purpose or approval are considered eligible for inclusion.
6. **Community Support Fund:** The process for the allocation of funding through the Community Support Fund needs to be reviewed to ensure there is a transparent and targeted return of funding to the communities from where the losses occur.

7. **\$1 bet limits:** A \$1 maximum bet limit with a maximum \$120.00 limit per hour should be phased in over a period of five years and commencing as soon as possible.
8. **Further reduction of EGM caps in disadvantaged areas:** Action is required to address the alarming increasing density and concentration of EGMs in disadvantaged communities. The current caps should be extended to limit the number of EGMs able to be located within a suburb or neighbourhood of below average SEIFA score so that the number of EGMs in these areas are equal to or less than the state-wide average of EGMs per 1,000 adult population. Further, and in relation to growth councils, there needs to be a commitment to a fixed and stable regional and metropolitan local government area cap. Growth Area Councils are vulnerable to a direct net increase in the number of gaming machines, as caps are determined on population. Growth Area Councils are experiencing rapid population growth and there lies the potential for increased EGMs, this leaves new and growing communities exposed to risk factors associated with gambling. An increase in population growth should not translate to a direct increase of EGMs. It is essential that the Victorian State Government involves the expertise and knowledge of Local Governments in determining a fixed cap to ensure the voice of the local community is heard.

RATIONALE:

This motion was developed collaboratively by representatives from 33 representatives from 14 councils, including mayors and councillors, at a specially convened forum held at Monash City Council on Wednesday 9 April, 2014.

The motion responds to the uneven playing field faced by councils and communities when it comes to the consideration of electronic gaming machines applications by the VCGLR.

While each council has their own experiences with the VCGLR, the recent frustration experienced by Monash with an applicant's successful EGM application before the VCLGR and VCAT prompted Monash to organise the forum to discuss a collective approach to seeking changes to the way that applications are considered.

In 2012 Monash commenced a protracted and expensive process of objection to an application from a Clayton gaming venue seeking to increase their EGM numbers by 25%. Monash was strong in its resolve to object to this application because this venue:

- is located in Monash's most disadvantaged suburb - Clayton (which has a SEIFA index rating of 971.8);
- has one of the highest average EGM expenditures in Monash of \$4.911 million (in 2012 – 2013), which equates to \$1,075 for every adult in Clayton - nearly twice the Victorian average of \$550 per adult; and
- is in a suburb with a very high density of EGMs per adult population, 11.6 per 1,000 adults which is nearly twice the Victorian average of 6.1 per 1,000 adults.

As the applicant's submission was approved at the VCGLR Monash resolved to take the matter to VCAT. VCAT approved the increase of the seven machines in August 2013 as it determined there was 'no net detriment' to the local community. Monash strongly disagrees with their reasoning that there was 'no net detriment' and believe that their approach taken to assessing net benefit or detriment was flimsy and flawed.

In the last year alone (Jan 2013 – Dec 2013), there have been 27 applications to the VCGLR to increase or install EGMs in various communities around Victoria. Of these, only two councils (City of Maribyrnong and City of Maroondah) have been successful in their objections. Between July 2007 and August 2012, there

were 106 applications for gaming machine approvals to VCGLR. Of these, 96 were approved and another three were approved in part. In the 50 cases where councils opposed the application, councils were successful in six cases. Considering the outcomes of these cases, it is obvious that councils have major challenges in responding to such applications. It is starkly obvious that the system is stacked heavily against councils and the communities we represent.

It is also worth noting that a number of councils have chosen not to lodge objections and/or appear at VCGLR hearings. This is due to the adversarial and expensive nature of the system and the growing evidence that councils are fighting an impossible and losing battle.

In 2013, Monash City Council commissioned landmark research: *Impacts of Problem Gambling in the City of Monash*. The key findings and recommendations of the research are groundbreaking and provide councils with a platform to respond to and prevent harm from gambling within the community.

The Monash research and the direct experience of councils responding to gaming applications supports the need to re-dress the burden placed on councils in responding to EGM applications.



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
7 OCTOBER 2014**

On this 12 day of September 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, David Morcom declare that the information contained in the attached document **AUDIT COMMITTEE MEMBER – EXPRESSIONS OF INTEREST EVALUATION** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- e) proposed developments
- f) legal advice
- h) any other matter which the Council or special committee considers would prejudice the Council or any person.

.....
Chief Executive Officer



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

ORDINARY COUNCIL MEETING
7 OCTOBER 2014

On this 12th day of September 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Elizabeth Collins (Delegate) declare that the information contained in the attached document **AUDIT COMMITTEE MINUTES 1 SEPTEMBER 2014** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- e) proposed developments
- f) legal advice
- h) any other matter which the Council or special committee considers would prejudice the Council or any person.

E. Collins

.....
General Manager Governance (Delegate)



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

**ORDINARY COUNCIL MEETING
7 OCTOBER 2014**

On this 19 September 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*, I, John Websdale (Delegate) declare that the information contained in the attached document **BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person


.....
General Manager Development (Delegate)



G. IN CLOSED SESSION

G. IN CLOSED SESSION