



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Civic Centre

Foster Street, Sale

Tuesday 6 May 2014, commencing at 3pm

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ORDINARY MEETING OF COUNCIL – 6 MAY 2014

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Council Meeting Information

Members of the Public Gallery should note that the Council records and publishes Council meetings via Webcast to enhance the accessibility of Council meetings to the broader Wellington community. These recordings are also archived and may be published on Council's Website for viewing by the public or used for publicity or information purposes. At the appropriate times during the meeting, members of the gallery may address the Council at which time their image, comments or submissions will be recorded.

Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4

ADOPTION OF MINUTES OF PREVIOUS MEETING/S

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

6 MAY 2014

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 15 April 2014 as tabled.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 15 April 2014 as tabled.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S

ITEM A5

BUSINESS ARISING FROM PREVIOUS MEETING/S

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

6 MAY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF AMENDMENT OR RESCISSION



A - PROCEDURAL

A8 NOTICE/S OF MOTION



A - PROCEDURAL

A9 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A9(1)**OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

6 MAY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
Receipt of Petition: Road Safety issue at the junction of Licola and Elma Roads, Glenmaggie	15 April 2014	Refer to Item A9(2) below	Manager Built Environment

ITEM A9(2)**RESPONSE TO PETITION – ELMA ROAD, GLENMAGGIE**

DIVISION:

BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER:

MANAGER BUILT ENVIRONMENT

DATE:

6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓				✓	✓			✓	

OBJECTIVE

To consider and respond to the petition received by Council at its meeting of 15 April 2014, requesting the introduction of a bitumen apron extending into Elma Road, Glenmaggie.

BACKGROUND

Elma Road is an unsealed approximately 980m in length and has a generally straight alignment. The road is relatively wide and open with a width of 6m.

Council has an annual program to seal the interface of the intersection on gravel roads where they meet a sealed road. This program has been developed to improve the safety for road users generally and to minimise manoeuvring of graders and other plant at these intersections when road maintenance work is occurring. This program has been in place for a number of years and uses the road hierarchy to assist in developing the program of works in given area.

In prioritising intersections around this area it was found that some, including Elma Road, already had short sections of seal into the gravel road threshold. Elma Road currently has a section of seal at the interface of the Glenmaggie Road approximately 6m in length

There were a number of other roads in this area that had no sealed threshold at all, and for safety reasons, these were prioritised for treatment first.

Works are now primarily complete on most of the intersection upgrades in this area and a number of others are programmed to occur in the 2014/2015 capital works program

The 2014/2015 program will include sealing the intersection of Elma Road with Licola Road. Works are usually done in the warmer months from October to March.

The design will include an extended approach treatment similar to what has recently occurred at Tinamba – Seaton Road intersection just to the south of Elma Road.



OPTIONS

Council has the following options:

1. Not proceed with any further works at the intersection of Elma Road and Glenmaggie Road; or
2. Proceed with works in the 2014/2015 capital works program as requested to seal the gravel road interface between Elma Road and Glenmaggie Road in line with works that have recently been completed at the Tinamba–Seaton Road intersection south of Elma Road.

PROPOSAL

That Council advise the head petitioner that the sealing of the gravel road interface between Elma Road and Glenmaggie Road, Glenmaggie will completed as part of the 2014/2015 Capital Works Program.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL

The sealing of the gravel road interface between Elma Road and Glenmaggie Road will be performed as part of the 2014/2015 annual Unsealed Road Intersection Upgrade program. The proposed works are budgeted for as part of this program

COUNCIL PLAN IMPACT

The Council Plan 2013-2017 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

This report supports the above Council Plan strategic objective and strategies.

RESOURCES AND STAFF IMPACT

The proposal can be undertaken within existing allocated resources.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council advise the head petitioner that the sealing of the gravel road interface between Elma Road and Glenmaggie Road, Glenmaggie will completed as part of the 2014/2015 Capital Works Program.



A - PROCEDURAL

A10 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

ITEM A11

GALLERY COMMENTS

DIVISION:

CHIEF EXECUTIVE OFFICER

ACTION OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

6 MAY 2014



A - PROCEDURAL

A12 QUESTIONS ON NOTICE

ITEM A12(1)**OUTSTANDING QUESTIONS ON NOTICE**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

6 MAY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
Question on Notice: <i>Can the CEO please confirm to the Council the ongoing commitment of Community College Gippsland to Sale, and should this commitment change, what would be the implications to the ongoing lease of the old high school building in Raymond Street, Sale?</i>	15 April 2014		Manager Economic Development

ITEM A12(2)**RESPONSE TO QUESTIONS ON NOTICE**

DIRECTORATE:

DEVELOPMENT

ACTION OFFICER:

MANAGER ECONOMIC DEVELOPMENT

DATE:

6 MAY 2014

At the 15 April 2014 Council Meeting, Councillor McCubbin asked the following Question on Notice:

COUNCILLOR McCUBBIN

Community College Gippsland (CCG) was formally created in May 2011 as a result of a merger between the Education Centre Gippsland and the Adult and Community Education Sale (ACES) to form a new 'super' college to further the education and training of adults. This provides a valuable community education service through the historic old high school site in Raymond Street, Sale which also provides meeting rooms for organisations such as the University of the Third Age and Bug Blitz.

Can the CEO please confirm to the Council the ongoing commitment of Community College Gippsland to Sale, and should this commitment change, what would be the implications to the ongoing lease of the old high school building in Raymond Street, Sale?

The following information is supplied in response:

6 May 2014:

The General Manager Development has spoken via telephone and subsequently written to Mr Paul Wilson, Chief Executive Officer, Community College Gippsland to request confirmation of the College Board's position in relation to the Sale campus.

Once a response has been obtained from Mr Wilson, a formal response will then be able to provided to Council at a later Council Meeting.



A - PROCEDURAL

A13 MAYOR'S REPORT

A Mayor's Report is due to be presented on the 20 May 2014.



A - PROCEDURAL

A14 YOUTH COUNCIL REPORT

Youth Council will present a report to Council quarterly.



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER



C2 - REPORT

GENERAL MANAGER GOVERNANCE

ITEM C2.1**ASSEMBLY OF COUNCILLORS**

DIVISION: GOVERNANCE

ACTION OFFICER: GENERAL MANAGER GOVERNANCE

DATE: 6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assemblies of Councillors records received during the period 3 February 2014 to 15 April 2014.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record to be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 3 February 2014 to 15 April 2014.

Assembly of Councillors summary of reports received between 3 February 2014 to 15 April 2014		
Date	Matters considered	Councillors and officers in attendance
3 February 2014	1. Gippsland Art Galley Advisory Group: <ul style="list-style-type: none"> Acquisition of Artworks 	Councillor Davine Glenys Butler, General Manager Liveability Anton Vardy, Gallery Director Stephen Dempsey, Manager Arts & Culture Krystal Rawson, Minute Secretary
7 April 2014	1. Gippsland Art Galley Advisory Group: <ul style="list-style-type: none"> New Gallery/Library Acquisition of Artworks 	Councillors Davine, Rossetti David Morcom, Chief Executive Officer Glenys Butler, General Manager Liveability Anton Vardy, Gallery Director Stephen Dempsey, Manager Arts & Culture Simon Gregg, Curator Krystal Rawson, Minute Secretary
15 April 2014	1. Port of Sale Steering Group Meeting	Councillors Crossley, Davine, McCubbin Glenys Butler, General Manager Liveability Stephen Dempsey, Manager Cultural Services Anton Vardy, Art Gallery Director Simon Gregg, Curator-Gippsland Art Gallery Dave Butler, Coordinator Built Environment Facilities Jeanette Moore, Coordinator Library Services

Assembly of Councillors summary of reports received between 3 February 2014 to 15 April 2014		
Date	Matters considered	Councillors and officers in attendance
		Amanda Bailey, Library Officer in Charge, Sale Katy Cummins, Coordinator Media & Public Relations Don Charmichael, External Brian Castles, External Kerry O'Connor, External
15 April 2014	1. Councillors Diary Meeting	Councillors Rossetti, Crossley, Cleary, McCubbin, Wenger, Davine, Mclvor, Hole David Morcom, Chief Executive Officer Gail Hogben, Executive Assistant
15 April 2014	1. Pre Council Meeting Agenda Review (4.00pm) 2. March 2104 Quarterly Performance Report(4.30pm) 3. 2014/15 Draft budget – Overview with Councillors and Audit Committee (4.35pm)	Councillors Rossetti, Crossley, Cleary, McCubbin, Wenger, Davine, Mclvor, Hole David Morcom, Chief Executive Officer Chris Hastie, General Manager Built & Natural Environment John Websdale, General Manager Development Glenys Butler, General Manager Liveability Liz Collins, General Manager Governance Melissa Bastian, Manager Municipal Services (Item 1) Vanessa Ebsworth, Manager Organisation Development (Item 1) Lesley Fairhall, Manager Finance (Item 3)

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 3 February 2014 to 15 April 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached assembly of Councillors records received during the period 3 February 2014 to 15 April 2014.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

03/02/2013

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley			Cr McCubbin		
Cr Rossetti			Cr Mclvor		
Cr Cleary			Cr Wenger		
Cr Davine	✓		Cr Hole		
Cr Duncan					

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO			G Butler, GML	✓	
L Collins, GMG			J Websdale, GMD		
C Hastie, GMB&NE					

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Anton Vardy – Gallery Director	1		
Stephen Dempsey – Manager Arts & Culture	1		
Krystal Rawnsion – Minute Secretary	1		

3. Matters/Items considered at the meeting (list):

1. Gippsland Art Gallery Advisory Group:
Acquisition of Artworks

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

07/04/2014

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley			Cr McCubbin		
Cr Rossetti	✓		Cr Mclvor		
Cr Cleary			Cr Wenger		
Cr Davine	✓		Cr Hole		
Cr Duncan					

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	✓		G Butler, GML	✓	
L Collins, GMG			J Websdale, GMD		
C Hastie, GMB&NE					

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Anton Vardy – Gallery Director	1		
Stephen Dempsey – Manager Arts & Culture	1		
Krystal Rawnsom – Minute Secretary	1		
Simon Gregg - Curator	1		

3. Matters/Items considered at the meeting (list):

1. **Gippsland Art Gallery Advisory Group:
New Gallery/Library
Acquisition of Artworks**

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

15/04/2014

2. ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	√		Cr McCubbin	√	
Cr Rossetti		x	Cr Mclvor		x
Cr Cleary		x	Cr Wenger		x
Cr Davine	√		Cr Hole		x
Cr Duncan		x			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		x	G Butler, GML	√	
L Collins, GMG		x	J Websdale , GMD		x
C Hastie, GMB&NE		x	Stephen Dempsey	√	
Anton Vardy	√		Jeanette Moore	√	
Simon Gregg	√		Amanda Bailey	√	
David Butler	√		Katy Cummins	√	

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Don Charmichael	√	Kerry O'Connor	√
Brian Castles	√		

3. Matters/Items considered at the meeting (list):

1. Port of Sale Steering Group Meeting

4. Conflict of Interest disclosures made by Councillors:

No Conflict of Interest

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

15/04/2014

2, ATTENDEES:

Councillors:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	√		Cr McCubbin	√	
Cr Rossetti	√		Cr Mclvor	√	
Cr Cleary	√		Cr Wenger	√	
Cr Davine	√		Cr Hole	√	
Cr Duncan		√			

Officers In Attendance:

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	√		G Butler, GML		
L Collins, GMG			J Websdale , GMD		
C Hastie, GMB&NE					

Others in attendance: (list names and item in attendance for)

Name	Item No.	Name	Item No.
Gail Hogben	1		

3. Matters/Items considered at the meeting (list):

1. Councillors' Diary Meeting

4. Conflict of Interest disclosures made by Councillors:

NIL

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

15/04/2014

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Rossetti	✓		Cr McCubbin	✓	
Cr Davine	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger	✓	
Cr Crossley	✓		Cr Hole	✓	
Cr Duncan		✓			

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D. Morcom CEO	✓		G Butler, GML	✓	
L Collins, GMG	✓		J Websdale, GMD	✓	
C Hastie, GMB&NE	✓				

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Vanessa Ebsworth, Manager Organisation Development	1	Lesley Fairhall, Manager Finance	3

3. Matters/Items considered at the meeting (list):

1. Pre Council Meeting Agenda Review (4.00pm)
2. March 2104 Quarterly Performance Report(4.30pm)
3. 2014/15 Draft budget – Overview with Councillors and Audit Committee (4.35pm)

4. Conflict of Interest disclosures made by Councillors and Officers:

No Conflicts of Interests were declared.

ITEM C2.2**REMUNERATION COMMITTEE MINUTES**

DIVISION: GOVERNANCE
 ACTION OFFICER: GENERAL MANAGER GOVERNANCE
 DATE: 6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓	✓					

OBJECTIVE

To note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 15 April 2014.

OPTIONS

Council has the following options:

1. To note and receive the Remuneration Committee Meeting Minutes held on 15 April 2014 and endorse the actions from the meeting, or
2. To not note and receive the Remuneration Committee Meeting Minutes held on 15 April 2014 or endorse the actions from the meeting and seek further information for a future meeting of Council to consider.

PROPOSAL

It is proposed that:

1. Council note and receive the Remuneration Committee Meeting Minutes held on 15 April 2014 as attached; and
2. Council endorse the actions from the Remuneration Committee meeting held on 15 April 2014 as detailed in the attached minutes.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts in terms of alignment with Council policy direction to ensure maintenance of open governance in relation to Councillor benefits.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

RECOMMENDATION

That:

- 1. Council note and receive the Remuneration Committee Meeting Minutes held on 15 April 2014 as attached; and***
- 2. Council endorse the actions from the Remuneration Committee meeting held on 15 April 2014 as detailed in the attached minutes.***



REMUNERATION COMMITTEE MINUTES

Tuesday 15 April 2014 – 2.00pm CEO's Meeting Room

MINUTES

PRESENT Councillor Peter Cleary (Chair)
Councillor Malcolm Hole
David Morcom (Chief Executive Officer)
Liz Collins (General Manager Governance)

APOLOGIES: Councillor John Duncan

DECLARATION OF CONFLICTS OF INTEREST:

No Conflicts of Interest were declared.

1. Councillor Expense Reports

- a. Councillor Expense Report March 2014
- b. Councillor Expense Report YTD as at 31 March 2014; and
- c. Councillors Budget Report YTD as at 31 March 2014
- d. Councillor Expense Summary Report YTD as at 31 March 2014

Discussion took place in relation to the Councillors expenditure for the year as at 31 March 2014. It was noted that the year to date expenditure was within budget.

1. General Business

Nil

The meeting closed at 2.15pm.

Attachments:

1. Councillor Expense Report Summary as at 31 March 2014.

Attachment 1 – Councillors Expense Summary Report as at 31 March 2014

1120. Councillor Support Sub Account							
Activity Details							
For the period 1 July 2013 to 31 March 2014							
Activity	Ledger Code	YTD Actuals (incl oncosts)	YTD Budgets	YTD Variance	Commitments	2013-14 Adopted Budget	2013-14 Adjusted Budget
Councillor and Mayoral Allowances		226,937	229,107	2,170	0	275,520	275,520
Other Councillor Expenses		85,426	115,583	30,157	166	169,405	169,405
Grand Total		312,363	344,690	32,327	166	444,925	444,925

ITEM C2.3**COUNCIL FINANCIAL AND KEY STRATEGIC ACTIVITY
QUARTERLY REVIEW**

DIVISION: GOVERNANCE
 ACTION OFFICER: GENERAL MANAGER GOVERNANCE
 DATE: 6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓		✓					

OBJECTIVE

To present to Council the March 2014 Quarterly Finance and Key Strategic Activity Reports in accordance with the requirements of the *Local Government Act 1989*.

BACKGROUND

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public.

In accordance with this requirement a copy of the March 2014 Quarter Finance Report together with a report on the progress of the key strategic activities that were contained in the 2013/2014 adopted budget are attached.

It is expected that the final 30 June 2014 result, excluding the impact of increased valuations for roads, footpaths and bridges, will be in line with the adopted budget. Variances mainly relate to the timing of receipt of grant funding. Refer to the attached financial report for further details.

Achievement of all key strategic activities is in line with original expectations with the exception of the installation of the new energy efficient street lights. Details of the projects are included in the attached report.

OPTIONS

Council has the following options:

1. Receive the March 2014 Quarterly Finance Report and note the attached Key Strategic Activities Report as at 31 March 2014; or
2. Seek further information in relation to the March 2014 Quarterly Finance Report and the Key Strategic Activities Report as at 31 March 2014 and present it at a future meeting of Council.

PROPOSAL

That, in accordance with the requirements of Section 138(1) of the *Local Government Act 1989*, Council receive the March 2014 Quarterly Finance Report and note the attached Key Strategic Activities Report as at 31 March 2013.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The attached financial report provides information that informs Council on its financial operations for the March 2014 quarter as well as the expected financial position for the 2013/14 year.

LEGISLATIVE IMPACT

Section 138(1) of the *Local Government Act 1989* requires that at least every 3 months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public.

This report meets this legislative requirement.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That, in accordance with the requirements of Section 138(1) of the Local Government Act 1989, Council receive the March 2014 Quarterly Finance Report and note the attached Key Strategic Activities Report as at 31 March 2014.



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

KEY STRATEGIC ACTIVITIES

PROGRESS REPORT AS AT 31 MARCH 2014

Key Strategic Activities Progress Report as at 31 March 2014

This appendix presents a number of key strategic activities to be undertaken during the 2013/14 year and performance targets and measures in relation to these.

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
LEADERSHIP AND ENGAGEMENT				
Media and Public Relations				
Produce and distribute targeted communication tools, including Wellington Matters and Wellington News	Cost: Within budget Quality: Wellington Matters published and distributed and Wellington News published weekly.	30 June 2014	Four editions of the Wellington News published in March 2014. Wellington Matters Autumn 2014 edition delivered. Planning commenced for Wellington Matters winter 2014 edition.	In progress
Advocate on the community's behalf to state and federal agencies on a range of issues relevant to Wellington Shire Council	Cost: Within budget Quality: Council has liaised with state and federal agencies on a range of issues relevant to Wellington Shire Council.	30 June 2014	Council continues to advocate to State Government on community views on Onshore Gas and other Unconventional Gas. Council is monitoring existing service use after the return of Traralgon to Bairnsdale rail and discussions regarding potential for additional services. Future expansion of RAAF Base East Sale with Defence Project AIR5428 was discussed at a meeting with Minister Ryan (State Development) and Minister Rich-Phillips (Aviation). Discussions continue in relation to State and Federal issues. Tender closed 31 March 2014. Council will continue to monitor. At the Council meeting on 17 December 2013 Council agreed to write to the Premier in support of an extension of the Onshore Gas Moratorium. Response advised that the letter would be responded to by Minister Kotsiras. Council made a submission to the Federal Government Mobile Coverage Program Discussion Paper including comments on mobile phone blackspots in February 2014.	Ongoing
ORGANISATIONAL				
Organisation Development				

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
Manage the 2013 Enterprise Bargaining Agreement process to ensure finalisation of a new agreement from October 2013.	Cost: Within budget Quality: Enterprise Bargaining Agreement is certified.	31 October 2013	EBA8 was signed by the Fair Work Commissioner on 24 December 2013.	Complete
Manage the Wellington Shire Council business improvement process to ensure that opportunities for improvement are identified, strategically prioritised and implemented across the organisation.	Cost: Within budget Quality: A business improvement framework has been implemented.	30 June 2014	In March, an additional 15 processes were documented in Promapp (now 196 in total) and hands on Promapp training was delivered to an additional 4 staff (now 111 in total). The development of Level 4 Systems Views, which provided 'big picture' visual representation of the purpose, customers, inputs, outputs, interrelationships and processes used by team to achieve outcomes and which also strengthen cross departmental understanding whilst providing a framework for improvement, is continuing.	Ongoing
NATURAL ENVIRONMENT				
Natural Environment & Parks				
Provide sustainability education and awareness opportunities to Council staff, schools, businesses and communities.	Cost: Within budget Quality: Sustainability programs have been delivered to a range of community groups.	30 June 2014	Facilitated 18 sessions at schools and kinders with 391 students on "Rubbish, Recycling & Worm Farming". Ran a tour of the Kilmany Resource Recovery Facility. Coordinated 4 Clean Up Australia events:- <ul style="list-style-type: none"> Public event in Briagolong at Quarry Reserve with 22 registered participants including Youth Councillors; Gippsland Grammar at the Port of Sale; Sale Primary School at Victoria Park, Sale; and Internal staff event. Wash against Waste crockery and cutlery used at International Women's Day Breakfast. Attended Local Litter Measurement Training Tool with staff from Local Laws.	Ongoing
Complete installation of new energy efficient street lights in accordance with project plan.	Cost: Within budget Quality: New energy efficient street lights have been installed.	Net \$0.5 million 30 June 2014	The Project Plan has been submitted to the Federal Government Community Energy Efficiency Program in November last year. We are still awaiting final approval of the plan. Likewise, we are also waiting for final approval to use LED replacement lights. As we await these approvals, work is progressing with East Gippsland Shire and Baw Baw Shire on a shared procurement	In progress

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
			model to purchase and install the new lights. Timeframes for delivery of these works is yet to be finalised, however the grant is required to be acquitted by 30 June 2015.	
INFRASTRUCTURE				
Assets and Projects				
Finalise designs for the upgrade of the intersection of the Princes Highway and Cobains Road, Sale.	Cost: Within budget Quality: Design works have been finalised.	30 September 2013	The design for the intersection of the Princes Highway and Cobains Road has been finalised and is now approved by VicRoads.	Complete
Complete the construction and upgrade to the Rosedale Pool in accordance with the project plan.	Cost: Within budget Quality: Project works have been completed.	31 December 2013	Project completed in time for the opening of the summer pool season on 30 November 2013.	Complete
Commence construction of the Yarram Community Hub in accordance with the project plan.	Cost: Within budget Quality: Construction works have commenced.	31 January 2014	Construction work on the Yarram Hub commenced in late October with the internal demolition works commencing.	Complete
Commence construction of the Yarram Recreation Reserve Clubrooms refurbishment in accordance with the project plan.	Cost: Within budget Quality: Construction works have commenced.	31 January 2014	The concept design for the building has been accepted and detailed design work is well advanced for the project to be tendered for construction in 2014. Trees have been cleared from the site in preparation for ground works.	Complete
LAND USE PLANNING				
Land Use Planning				
Submit for Council consideration Amendment C72 (Heyfield Structure Plan Implementation), Amendment C74 (Yarram, Maffra and Stratford industrial Land Strategy) and Amendment C82/C83 (Longford rural residential rezoning).	Cost: Within budget Quality: Amendment C72, C74 and C82/C83 are presented to Council.	\$65,000 31 May 2014	Amendment C72 (Heyfield Structure Plan Implementation) reported to Council on 20 August 2013. Public exhibition was held between 31 October – 16 December 2013. Submissions were considered at the 4 February 2014 Council meeting, with a recommendation to refer submissions to an Independent Planning Panel. The Panel hearing will take place on 4 April 2014. Following Council's consideration of submissions, Amendment C74 (Yarram, Maffra and Stratford Industrial Land Strategy Implementation) was considered by an Independent Planning	In progress

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
			Panel on 19 September 2013. The report of the Panel was received 30 September 2013. Council adopted Amendment C74 on 17 December 2013. Amendment C74 has been sent to the Minister for Planning for approval. Amendment C82 and Amendment C83 (Longford rural residential rezonings) were considered by Council on 16 July 2013 and 20 August 2013 respectively. Both amendments were publically exhibited between 31 October – 16 December 2013. Submissions were reported to Council on 4 February 2014 with a recommendation to refer submissions to an Independent Planning Panel. The Panel hearings were both held on 28 March 2014. The reports of the Panel are pending.	
Submit Amendment C70 (Wellington Planning Scheme Review Stage 1) to Council for consideration.	Cost: Within budget Quality: Amendment C70 is submitted to Council.	1 September 2013	Following Council's 17 September 2013 resolution, Amendment C70 has been submitted to the Minister for Planning for consideration.	Complete
ECONOMY				
Economic Development				
In accordance with funding agreement for the Latrobe Valley Roadmap sponsorship for Business Support Officer, provide Small to Medium Enterprises with business planning and marketing training/workshops and provide or refer these businesses for assistance to secure government grants.	Cost: Within budget Quality: Small to Medium Enterprises training/workshops have been delivered.	30 June 2014	A meeting was held with new Regional Development Victoria point of contact to ensure consistency of approach between three Shires. Review of work done with targeted businesses to ensure program requirements met, as project nears end of 12 month period. With original target of 15 businesses to engage over period, 22 businesses have received specific assistance for growth and mentoring. Support through workshops and initial business support discussion has engaged far greater number of small business across the Shire and business type. An extension of project has been requested for Wellington Shire to finalise projects given Business Support Officer has remained on staff to cover another role.	In progress
Continue to advocate for the delivery of Defence Project AIR 5428 at RAAF Base East Sale.	Cost: Within budget Quality: Council has liaised with a range of stakeholders during the year to advocate on behalf	30 June 2014	Council officers have met with potential tenderers for Defence Project AIR 5428 RFT which was released 2 August, prior to Federal election announcement. Discussions are ongoing with Department of State Development, Business and Innovation (DSDBI) and Aviation staff regarding Victorian support to potential bids. Manager Economic Development presented at DSDBI	In progress

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
	of AIR 5428.		Working Group 29 November 2013. Council officers attended DSDBI Working Group meetings in December 2013. Late December 2013, tender closure date was extended to 31 March 2014, an additional six weeks. February 2014 edition of Australian Defence Magazine featured an editorial on why RAAF Base East Sale was a natural choice for BFTS, with information provided by Wellington Shire Council in support of the Victorian on-base tender option. The Mayor, Cr Cleary and the CEO and Council staff met with the Minister for Defence on 19 February and discussed AIR 5428 issues. Tender closed midday 31 March 2014.	
COMMUNITY WELLBEING				
Community Wellbeing				
Manage, support and facilitate the 2013/14 Community Assistance Grants scheme including programs, facilities and events.	Cost: Within budget Quality: Community Assistance Grants recommendations have been presented to Council for consideration.	\$0.4 million 30 June 2014	Community Assistance Grants opened on 18 February in the category of Projects and Events. Provided face to face and over the phone support to applicants regarding grant eligibility and assistance in completing the application form. The quick response grants will commence in the 2014/15 financial year.	In progress
Develop a Municipal Public Health and Wellbeing Plan 2013-17 in consultation with community and stakeholders and present to Council for consideration.	Cost: Within budget Quality: The Municipal Public Health and Wellbeing Plan 2013-17 was presented to Council for consideration.	1 November 2013	The Municipal Public Health and Wellbeing Plan 2013-2017 'Healthy Wellington' was presented to the Council meeting on 17 September 2013. It was then released to the public for further comment. After minor changes the final plan was adopted by Council at its meeting on 19 November 2013. An action plan is being developed to accompany the plan and will be reviewed on an annual basis.	Complete
Arts and Culture				
Present a report to Council for consideration, detailing the options for the provision of a municipal Library and Arts Hub.	Cost: Within budget Quality: A report is presented to Council for consideration.	30 June 2014	Grant application submitted for Regional Development Victoria's Economic Infrastructure Program on 14 March. A second presentation was made to the Office of the Victorian Government Architect's Victorian Design Review Board on 19 March.	In progress

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
			<p>Expression of Interest form submitted on 28 March for Living Libraries Infrastructure Program as per grant guidelines.</p> <p>The Port of Sale's Cultural Hub project's eight-week community consultation period continued during March. There has been good public feedback received to date on a variety of project elements.</p>	

FINANCIAL OVERVIEW

MARCH 2014 FINANCE REPORT - SUMMARY

	YTD			Full Year		
	Actual	Adopted Budget	Variance	Adopted Budget	Forecast	Variance
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Operating Income	59,709	58,321	1,388	62,521	65,095	2,574
Operating Expenditure	53,186	54,969	1,783	74,404	74,253	151
Underlying Result	6,523	3,352	3,171	(11,883)	(9,158)	2,725
Total Net Capital Income	3,350	1,333	2,017	6,872	6,605	(267)
Operating Surplus/(Deficit)	9,873	4,685	5,188	(5,011)	(2,553)	2,458
Other Comprehensive income	43,580	-	(43,580)		43,580	43,580
Total Comprehensive Income	53,453	4,685	(38,392)	(5,011)	41,027	46,038
Capital Expenditure	15,419	15,893	474	36,521	29,889	6,632

Operating Summary

Year To Date

The operating result for the third quarter of the financial year reflects an operating surplus of \$9.9 million against an adopted budget surplus of \$4.7 million. The underlying result, which excludes non-operating items such as capital grants and contributions, shows an operating surplus of \$6.5 million against an adopted budget surplus of \$3.4 million. Other comprehensive income of \$43.6 million has been brought to account following the revaluation of roads, footpaths and bridges.

Year to date operating income is higher than budgeted. Additional rates raised for supplementary valuations have been greater than originally anticipated. An unbudgeted final grant claim for the Bairnsdale Aerodrome infrastructure upgrade has been processed; and will be forwarded on to East Gippsland Shire Council upon receipt. Interest earned to date is higher than expected, due to a higher cash balance and lower than expected expenditure to date. Funding for the Heritage Advisor and the Gippsland Rail Trail originally expected to be received in 2012/13 wasn't received until 2013/14. As part of the Wellington Flood Recovery Project 2012, new grant funding was received for the River Heritage & Wetlands Trail and the Gippsland Plains Rail Trail. This has been slightly offset by a delay in the second instalment for funding for the Energy Efficient Street Lighting in Wellington Project.

Operating expenditure is below budget at the end of the third quarter. The Wellington Coast Subdivision Strategy voluntary assistance program is progressing, and even though additional follow up is currently occurring, minimal additional contributions will be paid in 2013/14 with the majority of the 2013/14 budget to be carried forward and expended in 2014/15. Stage 2 and 3 of the 2014 general property revaluation is complete, awaiting sign off by the Valuer-General before the budgeted payment can be made. Employee costs are lower than budget due to staff vacancies, which have been partly offset by agency costs. Year to date depreciation has increased due to the impact of the revaluation of roads, footpaths and bridges at 1 July 2013.

Capital income is above budget as the Sale CBD Infrastructure Renewal Program grant and Roads to Recovery funding was received earlier than expected.

Full Year

Since the adoption of the 2013/14 budget in June 2013, a number of changes have occurred which have increased Council's forecast operating income. The Natural Disaster Recovery funding to cover the June 2013 floods (\$450,000) and the January 2013 fires (\$57,000) was unbudgeted revenue, matched by the associated expenditure. Wellington Coast Subdivision strategy voluntary assistance program will receive an additional \$500,000. Additional supplementary rates have been raised and a higher cash balance will result in more interest on investments being earned. This will be slightly offset by the Longford landfill rehabilitation project, which is funded from reserve and will not be required until 2014/15.

The forecast expenditure for contractors and material payments has overall reduced mainly due to the impact of a number of large operating projects such as the Wellington Coast Subdivision Strategy voluntary assistance program, Longford Landfill Rehabilitation and the Energy Efficient Street Lighting in Wellington projects not being completed in 2013/14 and carried forward to 2014/15. The forecast also includes unbudgeted 2013/14 expenditure on Natural Disasters (January 2013 fires and June 2013 flood) and increased expenditure for the newly Council managed caravan parks, which are both partly offset by income.

The capital grant funding forecast has been reduced as a portion of the 2013/14 budgeted grant funding for the Coongulla Recreation Reserve and the Maffra Recreation Reserve lighting upgrade was received in 2012/13. Natural Disaster funding for the renewal of Downings Bridge has been recognised.

Capital Summary

As at the end of March 2014, \$15.42 million has been spent and another \$0.8 million has been committed of the \$29.9 million forecast capital expenditure, representing 54% of the entire capital works program.

Of the 129 projects planned for this year, 29% are complete, 36% have commenced, 2% are in the contract stage, 20% are in preplanning and 9% relate to multi-year projects. The remaining 4% represent the Timber Roads project that was cancelled due to lack of funding and projects currently under review for deferment to 2014/15.

Of the strategic projects planned for 2013/14, the Rosedale Pool Upgrade has been completed as per schedule. The Yarram Recreation Reserve Clubrooms detail design is complete and the project is expected to be tendered in April 2014. The Princes Highway and Cobains Road Intersection Upgrade Project has been delayed due to the finalisation of the North Sale Infrastructure Development Agreement.

The works at the Yarram District Hub are progressing as per schedule and are expected to be completed in 2014/15. The Sale CBD Infrastructure Renewal Program continues with works between Cunninghame Street and Macalister Street expected to be complete in June 2014. Reseal works at various locations throughout the Shire are essentially complete. Annual footpath works are expected to be completed in April/May 2014. Raymond Street South Renewal Works have commenced and is expected to be completed by June 2014. A contract for the Toongabbie - Cowwarr Road culvert widening was awarded during the month with works expected to be completed by June 2014.

Projects completed during the third quarter include Woranga School Road reconstruction, Sale-Heyfield Road reconstruction, Valencia Creek Briagolong Road widening, Maffra Recreation Reserve Lighting upgrade and installation of public lighting at Rosedale Edward Crook Reserve.

Cash Position

The forecast closing cash balance at 30 June 2014 has been revised upwards from \$16.8 million to \$29.9 million. The majority of the increase relates to funding received in 2013/14 for capital and operating projects to be completed in 2014/15.

FINANCIAL OVERVIEW – SUMMARY OF FINANCIAL PERFORMANCE

1 Rates

YTD Actual vs. Budget – Above Budget \$376,000

Additional rates have been raised due to the finalisation of supplementary valuations after the budget calculations were completed.

Full Year Adopted vs. Forecast – Increased Forecast \$101,000

The forecast reflects additional rate revenue raised.

2 Grants – Operating

YTD Actual vs. Budget – Above Budget \$459,000

An unbudgeted final grant claim for the Bairnsdale Aerodrome infrastructure upgrade has been processed; these funds will be passed on to East Gippsland Shire Council upon receipt. Additional grant funding has been received for completion of staff training, Flood Recovery and the Vulnerable People program. As part of the Wellington Flood Recovery Project 2012, new grant funding was received for the River Heritage & Wetlands Trail and the Boggy Creek Crossing on the Gippsland Plains Rail Trail. This has been partially offset by delays in the receipt of funding for the Energy Efficient Street Lighting in Wellington project which is now not expected until 2014/15. Additional Victoria Grants Commission allocation of \$109,000 has been received up to the end of the third quarter and this will result in an overall increase of \$145,000 for the year.

Full Year Adopted vs. Forecast – Increased Forecast \$1,883,000

The Natural Disaster Recovery funding to cover the June 2013 floods (\$450,000) and the January 2013 fires (\$57,000) was unbudgeted, matched by the associated expenditure; this is expected to be claimed by the end of the financial year. Wellington Coast Subdivision strategy voluntary assistance program will receive an additional \$500,000. Delays in the commencement of the Aviation White paper project, the Loch Sport study and the Gippsland Rail Trail projects in 2012/13 will result in the grant funding now being received in 2013/14. The additional Victoria Grants Commission funding and the new grant funding received for the River Heritage & Wetlands Trail and the Boggy Creek Crossing on the Gippsland Plains Rail Trail has been reflected in the forecast.

3 Contributions - Operating

YTD Actual vs. Budget – Above Budget \$68,000

Contributions have been received towards the Transport Study, the Stratford Mechanics Hall upgrade and to fund the position of the Health and Wellbeing officer (originally budgeted as grant funding). Higher than expected public open space contributions have been received in the period July 2013 – March 2014, these contributions are unpredictable and are dependent upon the completion of subdivisions occurring within the Shire. These additional contributions are partially offset by a delay in a contribution for an economic development (Agriculture Industry Transformation) project which is now to be received in 2014/15.

Full Year Adopted vs. Forecast – Increased Forecast \$21,000

The contribution towards the Aviation White Paper expected in 2012/13 will now be received in 2013/14. The funding for the Health and Wellbeing Officer has been reclassified as a contribution rather than grant funding. Additional contributions have been received for the Transport Study project and the forecast for public open space contributions has been increased as additional contributions have been received. This is offset by the Agriculture Industry Transformation project, the contributions for which will now be invoiced in 2014/15.

4 User Charges & Fines

YTD Actual vs. Budget – Above Budget \$75,000

Council is now managing two caravan parks, with unbudgeted income received to date to be partly offset by associated operating costs. The Esso BHP Billiton Wellington Entertainment Centre (EBBWEC) has had greater ticket sales than expected due to popular shows such as A Midsummer Night's Dream. Aqua Energy's swim school attendance figures are higher than expected. Animal Registration income is higher than budget as fees are being paid earlier than expected. These over budgets are slightly offset by the waste management income which is currently below the budget, however this is expected to reach budget by 30 June 2014.

Full Year Adopted vs. Forecast – Increased Forecast \$101,000

The forecast has been increased in order to recognise the increased revenue from the caravan parks now under the control of Council as well as the higher EBBWEC ticket sales. Additional leasing revenue is also expected from commercial properties as leasing agreements are renegotiated..

5 Interest on Short Term Deposits

YTD Actual vs. Budget – Above Budget \$131,000

Interest earned to date is higher than expected, due to a higher cash balance resulting from lower than expected expenditure to date, although future interest earnings depend on many factors and are therefore difficult to predict accurately.

Full Year Adopted vs. Forecast – Increased Forecast \$100,000

The forecast has been adjusted to reflect the higher earnings to date.

6 Other Revenue

YTD Actual vs. Budget – Above Budget \$279,000

An insurance recovery claim relating to a 2012/13 claim was received in September 2013. Additional donations have been received towards Art Gallery acquisitions. Interest on rates and charges has exceeded the budget due to the impact of higher than expected rates debtors.

Full Year Adopted vs. Forecast – Above Forecast \$470,000

The budget has been adjusted for the above insurance recovery claim and increased interest on rates debtors.

7 Employee Benefits

YTD Actual vs. Budget - Below Budget \$709,000

There have been salary savings throughout the organisation due to staff vacancies, which have been partly offset by agency staff costs. There are savings in workcover and some training programs have been delayed due to the reprioritisation of the original proposed corporate training program.

Full Year Adopted vs. Forecast – Reduced Forecast \$807,000

The budget has been adjusted to recognise a lower than expected 2013/14 Workcover premium. Other salary savings are due to contractor alternatives and vacant positions, which have partly offset by an increased agency staff forecast.

8 Contractors, Materials and Services

YTD Actual vs. Budget - Below Budget \$2,649,000

The Wellington Coast Subdivision Strategy voluntary assistance program is progressing, and even though additional follow up is currently occurring, minimal additional contributions will be paid in 2013/14 with the majority of the 2013/14 budget to be carried forward and expended in 2014/15. Stage 2 and 3 of the 2014 general property revaluation is complete, awaiting sign off by the Valuer-General before the budgeted payment can be made. The majority of budgeted expenditure associated with the Longford Landfill Rehabilitation and the Energy Efficient Street Lighting in Wellington projects have been delayed to 2014/15. This under expenditure is partially offset by unbudgeted 2013/14 expenditure on Natural Disasters (January 2013 fires and June 2013 flood) and increased expenditure for the newly Council managed caravan parks, which are both partly offset by income.

Full Year Adopted vs. Forecast – Reduced Forecast \$1,482,000

The forecast has been reduced by the projects originally budgeted for in 2013/14 which have been delayed to 2014/15, including the Wellington Coast Subdivision Strategy voluntary assistance contribution payments and the Longford Landfill Rehabilitation project. In contrast this has been slightly offset due to the incomplete externally funded projects/programs from last financial year being carried forward into 2013/14.

9 Depreciation

YTD Actual vs. Budget – Above Budget \$1,402,000

Roads, bridges and footpaths have been revalued as at 1 July 2013 which has increased the annual depreciation for these asset classes.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$1,995,000

The increased forecast reflects the impact of a full year's depreciation resulting from the roads, bridges and footpaths revaluation.

10 Other Expenses

YTD Actual vs. Budget – Above Budget \$200,000

This relates to a one off payment of \$200,000 in relation to an operational contract.

Full Year Adopted vs. Adjusted Budget - Above Budget \$200,000

The 2013/14 adjusted budget was amended to reflect the impact of the above payment.

11 Grants – Capital

YTD Actual vs. Budget – Above Budget \$1,415,000

Capital income is above budget as the Sale CBD Infrastructure Renewal Program grant and Roads to Recovery funding were received earlier than expected.

Full Year Adopted vs. Forecast – Reduced Forecast \$393,000

The reduction in forecast is primarily due to budgeted grant funding for the Princes Highway/Cobains Road Intersection upgrade and Yarram – Streetscapes improvements being deferred to 2014/15 upon commencement of the respective projects. Council has also been unsuccessful in its grant application for the Timber Impact Roads projects and Thomson River Caravan Park works. Since the adoption of the budget, new funding has been received for Downings Bridge replacement (Natural Disaster funding), shared path between Longford and Sale and Taxi Rank upgrades. The Roads to Recovery grant forecast has been increased to enable the Council to claim the full life of program allocation.

12 Contributions - Capital

YTD Actual vs. Budget – Above Budget \$46,000

Initial contribution towards the Princes Hwy- Cobains Rd Intersection upgrade design works was received earlier than expected. Unbudgeted contribution for the Yarram Outdoor Fitness Park has also been received.

Full Year Adopted vs. Forecast – Reduced Forecast \$661,000

The balance of the developer contribution towards the Princes Hwy - Cobains Rd Intersection upgrade has been deferred to 2014/15 upon commencement of works.

13 Contributions - Capital (Non Cash)

YTD Actual vs. Budget – Above Budget \$461,000

Unbudgeted (non cash) contributions associated with the completion of subdivisions within the Shire were recognised in the first three quarters. An artwork has also been gifted to Council for the Gippsland Art Gallery.

Full Year Adopted vs. Forecast – Increased Forecast \$461,000

Adjustments for the recognition of subdivision contributions (non cash) and the gifted artwork have been made to match the actual contributions.

14 Net Gain (Loss) on Disposal of Assets

YTD Actual vs. Budget – Above Budget \$97,000

There has been a higher than predicted profit on trade-in of fleet and plant assets to date. Proceeds from an unbudgeted land sale has also been received.

Full Year Adopted vs. Forecast – Increased Forecast \$326,000

The increased forecast reflects the impact of additional net gain expected for the carry forward items of plant and fleet that were ordered prior to 30 June 2013 but were not received until 2013/14 due to delivery delays. An amendment for the unbudgeted land sales has been reflected in the forecast.

15 Asset Revaluation Increment

Full Year Adopted vs. Forecast – Increased Forecast \$43,580,000

The revaluation of the major asset class of roads and footpaths, along with bridges as at 1 July 2013 has resulted in net increase of these assets of over \$43.6 million.

Note: Reference numbers above refer to the Income Statement

INCOME STATEMENT
For The Period Ending 31 March 2014

	Note	YEAR TO DATE 2013-14				FULL YEAR 2013-14		
		Actual \$000's	Adopted Budget \$000's	Variance \$000's	Achieved %	Adopted Budget \$000's	Forecast \$000's	Variance \$000's
Income								
Rates	1	46,934	46,558	376	101%	46,750	46,851	101
Grants - Operating	2	6,567	6,108	459	108%	7,978	9,861	1,883
Contributions - Operating	3	180	112	68	161%	175	196	21
User Charges & Fines	4	4,683	4,608	75	102%	6,416	6,517	101
Interest	5	921	790	131	117%	1,100	1,200	100
Other Revenue	6	424	145	279	292%	102	470	368
Total Income		59,709	58,321	1,388	102%	62,521	65,095	2,574
Expenditure								
Employee Benefits	7	16,131	16,840	709	96%	22,848	22,041	(807)
Contractors, Materials and Services	8	19,742	22,391	2,649	88%	30,366	28,884	(1,482)
Bad and Doubtful Debts		(1)	2	3	100%	113	100	(13)
Depreciation and Amortisation	9	16,577	15,175	(1,402)	109%	20,241	22,236	1,995
Finance Cost		537	561	24	96%	836	792	(44)
Other Expenses	10	200	-	(200)	0%	-	200	200
Total Expenses		53,186	54,969	1,783	97%	74,404	74,253	(151)
Underlying Result		6,523	3,352	3,171	195%	(11,883)	(9,158)	2,725
Grants - Capital	11	2,575	1,160	1,415	222%	5,884	5,491	(393)
Contributions - Capital	12	201	104	97	193%	884	276	(608)
Contributions - Capital (Non Cash)	13	461	-	461	100%	-	461	461
Net gain on disposal of property, infrastructure, plant and equipment	14	166	69	97	241%	104	430	326
Assets written off		(16)	-	(16)	-100%	-	(16)	(16)
Derecognition of Assets		(37)	-	(37)	-100%	-	(37)	(37)
Surplus/(Deficit) for the period		9,873	4,685	5,188		(5,011)	(2,553)	2,458
Other Comprehensive income								
Asset Revaluation increment	15	43,580	-	(43,580)	100%	-	43,580	43,580
Total comprehensive income for the year		53,453	4,685	(38,392)		(5,011)	41,027	46,038

BALANCE SHEET
As At 31 March 2014

Actual Year to Date March 13 \$000's		Actual Year to Date March 14 \$000's	Full Year Adopted Budget June 14 \$000's	Full Year Forecast June 14 \$000's
<u>Current Assets</u>				
32,059	Cash and Cash Equivalents	34,008	16,824	29,929
13,476	Trade and Other Receivables	14,105	3,303	5,474
98	Prepayments	66	292	292
45,633	Total Current Assets	48,179	20,419	35,695
<u>Non Current Assets</u>				
792	Trade and Other Receivables	1,067	1,457	1,043
676,562	Property, Infrastructure, Plant & Equipment	850,338	696,089	858,649
294	Intangible Assets	383	652	457
677,648	Total Non Current Assets	851,788	698,198	860,149
723,281	Total Assets	899,967	718,617	895,844
<u>Current Liabilities</u>				
5,955	Trade and Other Payables	1,607	5,335	5,103
449	Interest Bearing Borrowings	784	3,290	3,177
4,806	Employee Benefits	5,171	4,294	4,780
442	Trust Deposits	729	250	600
-	Provisions	540	-	540
11,652	Total Current Liabilities	8,831	13,169	14,200
<u>Non Current Liabilities</u>				
9,789	Interest Bearing Borrowings	9,904	13,915	12,729
326	Employee Benefits	302	273	411
1,423	Provisions	1,473	1,423	1,473
11,538	Total Non Current Liabilities	11,679	15,611	14,613
23,190	Total Liabilities	20,510	28,780	28,813
700,091	Net Assets	879,457	689,837	867,031
<u>Represented by Ratepayer Equity</u>				
271,934	Accumulated Surplus	280,816	263,892	268,556
422,229	Reserves	592,465	422,229	592,465
5,928	Other Reserves	6,176	3,716	6,010
700,091	Total Equity	879,457	689,837	867,031

STATEMENT OF CASH FLOWS
For The Period Ending 31 March 2014

Actual Year to Date March 13 \$000's		Actual Year to Date March 14 \$000's	Full Year Adopted Budget June 14 \$000's	Full Year Forecast June 14 \$000's
INFLOWS/ (OUTFLOWS)		INFLOWS/ (OUTFLOWS)	INFLOWS/ (OUTFLOWS)	INFLOWS/ (OUTFLOWS)
CASH FLOWS FROM OPERATING ACTIVITIES				
<i>Receipts</i>				
34,324	Rates	36,840	46,426	46,517
14,029	Grants	12,415	14,000	18,082
385	Contributions	441	1,311	678
4,768	User Charges and Fines	5,609	6,315	6,570
1,025	Interest on Short Term Deposits	921	1,100	1,200
119	Other Revenue	476	102	523
54,650		56,702	69,254	73,570
<i>Payments</i>				
(15,183)	Payment to Employees	(15,905)	(27,455)	(27,044)
(23,036)	Payment to Suppliers	(28,501)	(30,197)	(29,572)
(100)	Other Payments	(263)	-	(200)
(38,319)		(44,669)	(57,652)	(56,816)
16,331	Net Cash inflow/(outflow) from Operating Activities	12,033	11,602	16,754
CASH FLOWS FROM INVESTING ACTIVITIES				
PAYMENTS FOR:				
(10,968)	Property, Infrastructure, Plant & Equipment	(15,363)	(36,229)	(29,634)
(59)	Intangibles	(56)	(292)	(256)
PROCEEDS FROM:				
484	Property, Infrastructure, Plant & Equipment	648	969	1,342
(10,543)	Net Cash inflow/(outflow) from Investing Activities	(14,771)	(35,552)	(28,548)
CASH FLOWS FROM FINANCING ACTIVITIES				
(557)	Finance Costs	(551)	(836)	(792)
-	Proceeds from Borrowings	3,000	10,300	9,000
(1,314)	Repayments of Interest Bearing Borrowings	(2,100)	(2,884)	(2,882)
(1,871)	Net Cash inflow/(outflow) from Financing Activities	349	6,580	5,326
3,917	Net Increase/(Decrease) in Cash and Cash Equivalents	(2,389)	(17,370)	(6,468)
28,142	Cash and Cash Equivalents at the beginning of the Financial Year	36,397	34,194	36,397
32,059	CASH AT END OF PERIOD	34,008	16,824	29,929

STATEMENT OF CAPITAL WORKS

As At 31 March 2014

	YEAR TO DATE 2013-14				FULL YEAR 2013-14		
	Actual	Adopted Budget	Variance	Achieved	Adopted Budget	Forecast	Variance
Infrastructure	5,351	9,105	3,754	59%	13,725	11,217	2,508
Parks & Environmental Services	1,267	1,683	416	75%	2,928	2,188	740
Land & Buildings	6,859	2,276	(4,583)	301%	16,092	12,417	3,675
Plant, Furniture & Equipment	1,942	2,829	887	69%	3,776	4,067	(291)
Total Capital Works	15,419	15,893	474	97%	36,521	29,889	6,632



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**STRATEGIC LAND USE PLANNING PROJECTS REVIEW GROUP MINUTES**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓		✓					

OBJECTIVE

To receive the minutes of the Strategic Land Use Planning Projects Review Group (Review Group) meeting of 8 April 2014.

BACKGROUND

The Review Group was appointed by Council at the Ordinary Council meeting of 6 November 2013, which considered the appointment of committees and delegates. The Review Group comprises Councillor McCubbin, Councillor Wenger, Councillor McIvor, General Manager Development, Manager Land Use Planning, Coordinator Strategic Planning, two Strategic Planners, General Manager Built and Natural Environment, Manager Assets & Projects, Coordinator Infrastructure Development and Manager Economic Development. The purpose is to provide Councillors with an update on a range of current strategic planning projects.

The Review Group meets bi-monthly and the last meeting was held on 8 April 2014 and the minutes are attached. Due to the confidential nature of many project proposals the minutes are provided as a confidential attachment.

OPTIONS

Council has the following options:

1. Receive the minutes from the Strategic Land Use Planning Projects Review Group meeting; or
2. Does not receive the minutes from the Strategic Land Use Planning Projects Review Group meeting and seeks further information for consideration at a future Council meeting.

PROPOSAL

To receive the minutes of the Review Group meeting of 8 April 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION

The minutes of the Review Group meeting have been designated to be confidential information under Section 77 Clause (2)(c) of the *Local Government Act 1989*.

LEGISLATIVE IMPACT

All Review Group matters are considered in accordance with the *Local Government Act 1989*, *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

Projects presented to the Review Group are consistent with the Council Plan 2013 - 2017, and in particular the Strategic Objective which seeks to achieve:

Strategic Objective

"Appropriate and forward looking land use planning that incorporates sustainable growth and development."

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council receive the minutes of the Strategic Land Use Planning Projects Review Group meeting of 8 April 2014 at confidential attachment F1.1; and***
- 2. The information contained in the confidential document Item F1.1 Strategic Land Use Planning Projects Review Group Minutes of this Council Meeting Agenda be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Development on 17 April 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989; e) proposed developments, be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

ITEM C3.2**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of March 2014 for information.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 March and 31 March 2014 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly Planning Permit Activity Reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report on recent planning permit trends and planning application determinations between 1 March and 31 March 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy and the requirements of the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

"Appropriate and forward looking land use planning that incorporates sustainable growth and development."

Strategy 5.2

"Provide user friendly, accessible planning information and efficient planning processes."

This report supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

All reported planning decisions have been issued after due consideration of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note the report on recent planning permit trends and planning application determinations between 1 March and 31 March 2014.

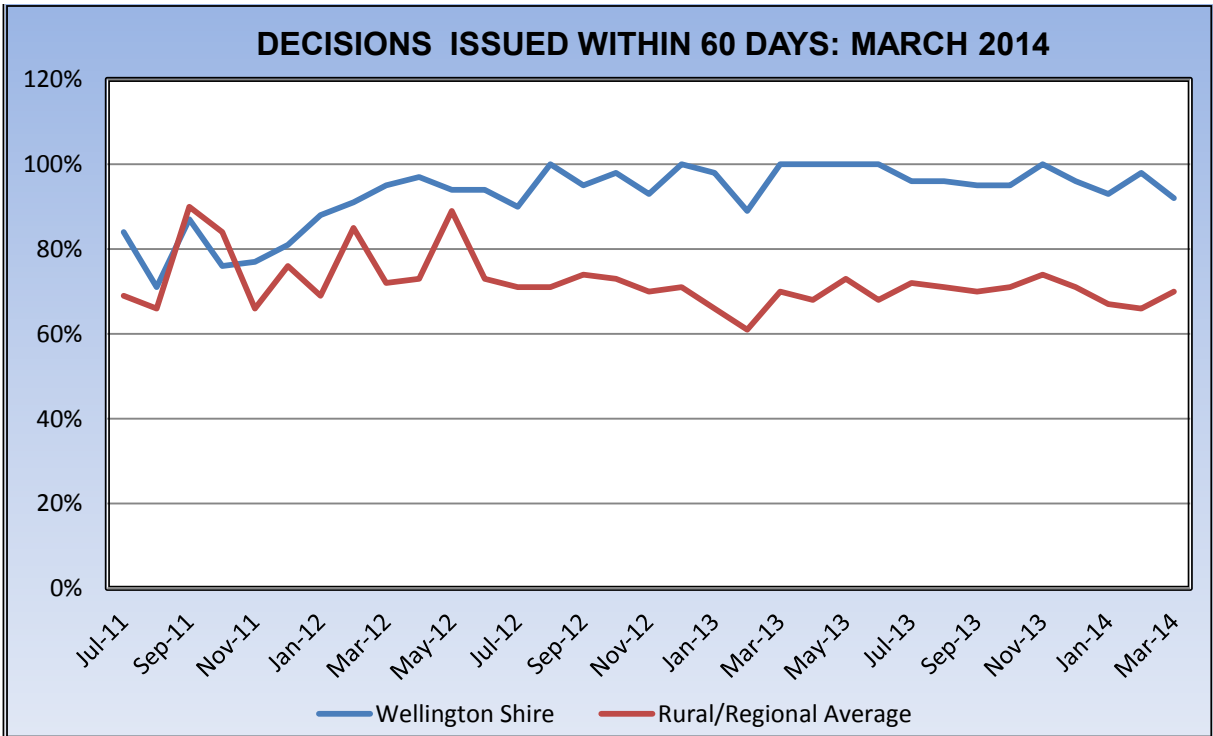
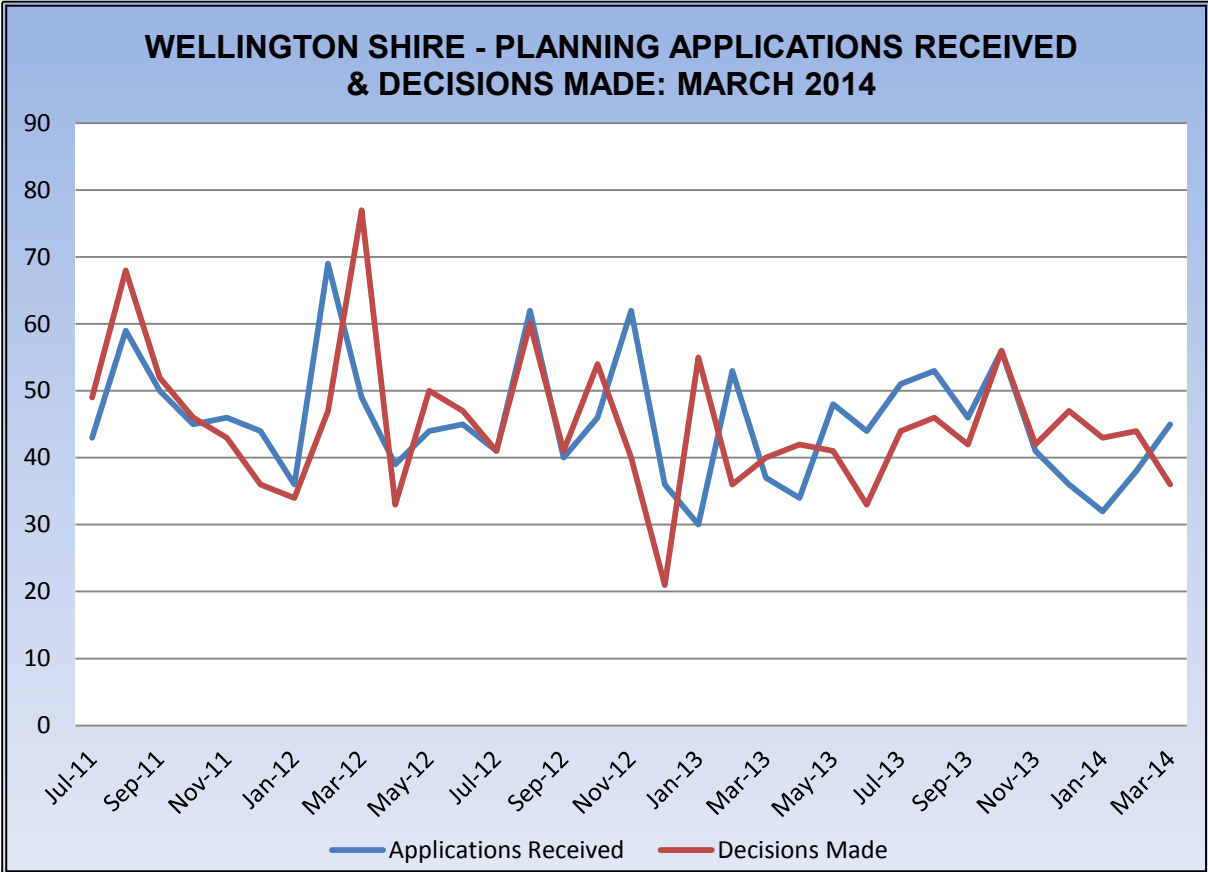
PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/03/2014 AND 31/03/2014

Application No/Year	Date Received	Property Title & Address	Proposal	Status
444-3/2011	27/02/2014	Assessment No. 274340 CA: 1A SEC: 2 39 JOHNSON ST ALBERTON	Amendment to permit for construction of a shed.	Permit Issued by Delegate of Resp/Auth 19/03/2014
3-1/2013	8/01/2013	Assessment No. 317420 LOT: 2 PS: 65760 FIREBRACE RD HEYFIELD	IN1Z subdivision of the land into 24 lots.	Permit Issued by Delegate of Resp/Auth 26/03/2014
21-2/2013	7/03/2014	Assessment No. 186908 LOT: 43 BLK: A PS: 8478 2397 SHORELINE DVE THE HONEYSUCKLES	Amendment to permit for a new dwelling and native vegetation removal.	Permit Issued by Delegate of Resp/Auth 21/03/2014
25-2/2013	25/10/2013	Assessment No. 17400 LOT: 1 TP: 583924T 317-319 YORK ST SALE	Amendment to permit for extension to an existing carwash.	Permit Issued by Delegate of Resp/Auth 31/03/2014
232-1/2013	12/07/2013	Assessment No. 317438 LOT: 1 TP: 682193Q 104 FIREBRACE RD HEYFIELD	2 lot IN1Z subdivision.	Permit Issued by Delegate of Resp/Auth 26/03/2014
272-1/2013	12/08/2013	Assessment No. 398925 LOT: A PS: 602217T 12A RHODES DVE SALE	Use and development of the land for animal keeping.	Permit Issued by Delegate of Resp/Auth 31/03/2014
279-1/2013	20/08/2013	Assessment No. 326702 LOT: 5 PS: 58789 HEYFIELD-UPPER TINAMBA	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 13/03/2014
334-2/2013	12/03/2014	Assessment No. 325100 LOT: 1 PS: 98614 R/715 SEATON	Amendment to permit for use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 28/03/2014
356-1/2013	9/10/2013	Assessment No. 95463 CA: 6 SEC: 1 LOWER DARGO	FZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 28/03/2014
358-1/2013	11/10/2013	Assessment No. 202507 PTL: 2 PS: 123484 LONGFORD-LOCH DUTSON	Use and development of the land for an industry.	NOD issued by Delegate of Respon/Auth 24/03/2014
364-1/2013	18/10/2013	Assessment No. 190389 CA: 31 R/29 HUFFERS LANE ROSEDALE	Use and development of a dwelling.	Refusal Issued by Delegate of Respo/Auth 21/03/2014

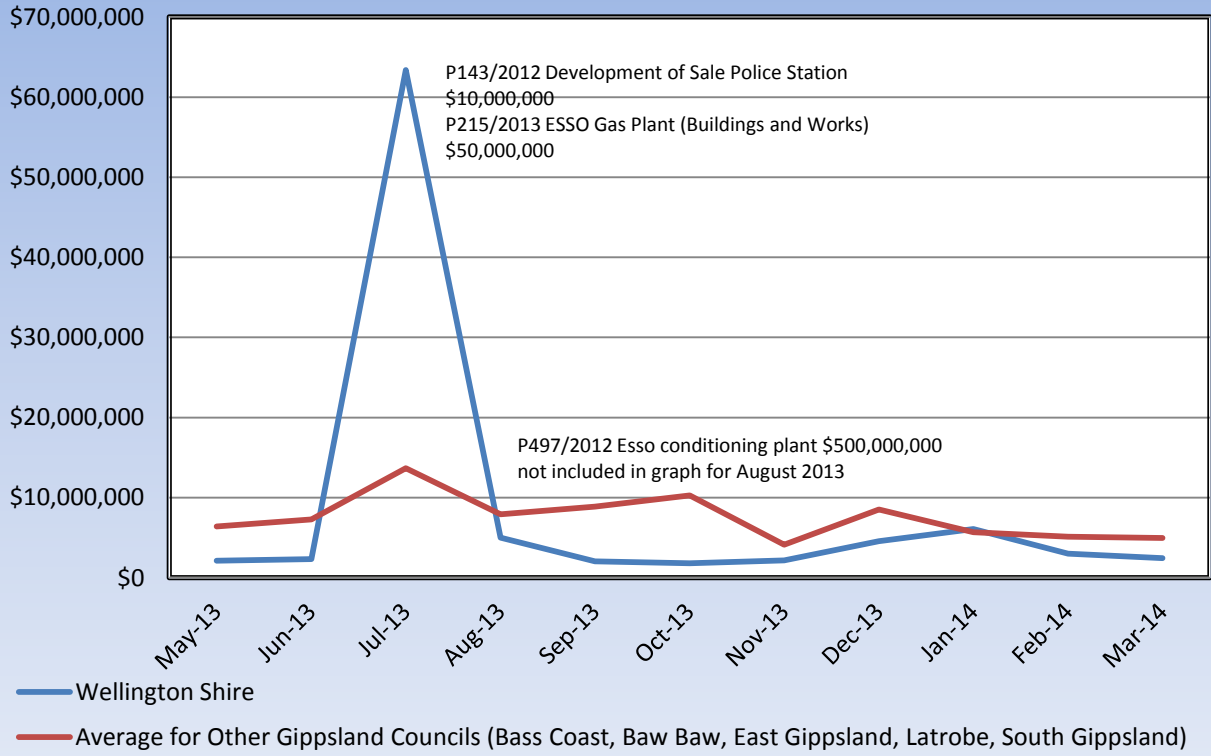
Application No/Year	Date Received	Property Title & Address	Proposal	Status
401-1/2013	8/11/2013	Assessment No. 183715 LOT: 174 PS: 82059 7 AZORES CRT THE HONEYSUCKLES	Buildings and works associated with construction of a shed.	Withdrawn 17/03/2014
412-1/2013	20/11/2013	Assessment No. 326488 CA: 71B HEYFIELD-SEATON RD SEATON	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 24/03/2014
431-1/2013	9/12/2013	Assessment No. 303487 LOT: 1 TP: 568734U 45 CHURCH ST MAFFRA	Use and development of a second dwelling.	Permit Issued by Delegate of Resp/Auth 13/03/2014
438-2/2013	21/02/2014	Assessment No. 425207 LOT: 1 PS: 649532V R/50 LOWER HEART RD SALE	Amendment to permit for construction of a shed.	Permit Issued by Delegate of Resp/Auth 7/03/2014
446-1/2013	23/12/2013	Assessment No. 398917 LOT: 1 PS: 537557D R/15 AUBREYS RD SEATON	FZ subdivision of the land into 2 lots (house excision).	Refusal Issued by Delegate of Respo/Auth 19/03/2014
1-1/2014	2/01/2014	Assessment No. 208454 LOT: 1 PS: 145391 WILLUNG RD ROSDALE	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 17/03/2014
3-1/2014	3/01/2014	Assessment No. 112243 LOT: 1 PS: 139814 R/757 WINNINDOO	Building and works associated with the construction of a garage.	Withdrawn 13/03/2014
8-1/2014	10/01/2014	Assessment No. 98509 CA: 4B SEC: 9 STRATFORD	Use and development of a dwelling and shed.	NOD issued by Delegate of Respon/Auth 18/03/2014
22-1/2014	29/01/2014	Assessment No. 98244 CA: 20C SEC: 8 R/64 PRINCES HWY STRATFORD	FZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 20/03/2014
23-1/2014	29/01/2014	Assessment No. 98244 CA: 21B SEC: 8 R/64 STOCKDALE RD STRATFORD	FZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 20/03/2014
26-1/2014	31/01/2014	Assessment No. 107706 LOT: 1 PS: 631490K R/252 SOLDIERS RD NAMBROK	FZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 21/03/2014
28-1/2014	4/02/2014	Assessment No. 343947 CA: 8 SEC: 2 R/351 BOISDALE	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 13/03/2014

Application No/Year	Date Received	Property Title & Address	Proposal	Status
30-1/2014	5/02/2014	Assessment No. 190447 CA: 1 SEC: 20 14-18 KING ST ROSDALE	R1Z subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 17/03/2014
32-1/2014	5/02/2014	Assessment No. 347013 PCA: 11A SEC: 5 R/811 BOISDALE	Buildings/ works associated with an extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 31/03/2014
35-1/2014	7/02/2014	Assessment No. 182386 PC: 355213Q 3 MANDALAY DVE THE HONEYSUCKLES	Use and development of a dwelling and outbuilding.	Permit Issued by Delegate of Resp/Auth 21/03/2014
37-1/2014	10/02/2014	Assessment No. 85944 CA: 36B SEC: E R/12 SMITHS LANE COBAINS	Buildings/works associated with the replacement of an existing shed.	Permit Issued by Delegate of Resp/Auth 17/03/2014
38-1/2014	11/02/2014	Assessment No. 42259 LOT: 1 TP: 326853N 76 MACALISTER ST SALE	Buildings/works associated with extension of building for business.	Permit Issued by Delegate of Resp/Auth 13/03/2014
42-1/2014	13/02/2014	Assessment No. 369009 LOT: 2 PS: 319186 AUDLEY ST LONGFORD	Buildings and works associated with the construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 14/03/2014
51-1/2014	20/02/2014	Assessment No. 12195 LOT: 1 PS: 703138B 1/472-474 RAYMOND ST SALE	Erection of business identification signage.	Permit Issued by Delegate of Resp/Auth 14/03/2014
55-1/2014	27/02/2014	Assessment No. 364091 LOT: 2 PS: 300865 RIVERSDALE RD RIVERSLEA	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 13/03/2014
60-1/2014	3/03/2014	Assessment No. 184242 LOT: 248 PS: 82059 10 GRENFELL DVE THE HONEYSUCKLES	Removal of native vegetation.	Withdrawn 13/03/2014
62-1/2014	5/03/2014	Assessment No. 103259 PCA: 4B SEC: 7 R/843 NAMBROK	Buildings and works associated with construction of a roof.	Permit Issued by Delegate of Resp/Auth 17/03/2014
65-1/2014	7/03/2014	Assessment No. 411926 LOT: 4 PS: 627846U R/240 MUSTONS LANE HEYFIELD	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 17/03/2014
66-1/2014	7/03/2014	Assessment No. 102616 CA: 15 SEC: B HOPKINS RD FULHAM	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 13/03/2014

Total No of Decisions Made: 35



ESTIMATED VALUE OF WORKS: MAY 2013 - MARCH 2014





C4 - REPORT

GENERAL MANAGER BUILT & NATURAL ENVIRONMENT

ITEM C4.1**ROAD DISCONTINUANCE AND LAND EXCHANGE- PART OF UNUSED GOVERNMENT ROADS, ABUTTING CROWN ALLOTMENTS IN SECTIONS 9 & 10 – TOWNSHIP OF PORT ALBERT - PARISH OF ALBERTON EAST**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER ASSETS & PROJECTS

DATE: 6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓		✓		✓	

OBJECTIVE

The objective of this report is for Council to consider to discontinue two sections of unused Government Roads, west of Crown Sections 9 and 10 Township of Port Albert, Parish of Alberton East and to exchange this land for a new road in a new residential subdivision.

BACKGROUND

The owner of the property on the corner of Yarram Port Albert Road and Old Port Foreshore Road has been in discussion with council officers and officers of the Department of Environment and Primary Industries (DEPI) and their predecessor the Department of Sustainability and Environment (DSE) for several years regarding a proposal to close two government roads and to rezone the land to allow a residential subdivision.

The following has occurred in chronological order to date:

- In 2007 the process commenced to rezone the proposed subdivision land from farm zone to residential one zone.
- In October 2007, DSE advised the land owner that an application to close and sell the government roads at valuation under the *Land Act 1958* could proceed.
- In December 2007 the property was formally rezoned from farm zone to residential one zone.
- In July 2008 an application for a Development Plan Overlay for approximately 43 residential lots was lodged.
- In March 2009 the application for a planning permit for the residential subdivision was lodged.
- In May 2009 the Planning Permit P109/2009 was issued for the subdivision.
- In 2010 an application was lodged with DSE for road closures (discontinuance) within the property under the *Land Act 1958*.
- In July 2010, DSE requested Wellington Shire Council to approve the road discontinuance as required under the *Land Act 1958*.
- On 3 November 2010, Council resolves to agree to the road discontinuance under the Land Act 1958. DSE were then advised of Council approval.
- In 2011, the landowner decides not to buy the roads at the DSE valuation as the land is now valued at a residential rate rather than a farm rate, so DSE stop the discontinuance process.

- During 2013 the landowner commenced further discussions with council officers. The new proposal was to discontinue the roads under the *Local Government Act 1989* and after the roads are vested in Council exchange the discontinued road land for the roads in the proposed subdivision. If the discontinued roads are vested in Council and the land exchanged for another road no compensation will be payable to DEPI, however if the land is sold compensation must be paid.
- Pursuant to clause 2 Schedule 10 of the *Local Government Act 1989*, Wellington Shire Council wrote to DEPI on 17 January 2014 to request Ministerial approval for the road deviation and exchange.
- In a consent dated 21 March 2014, DEPI confirmed that they have no objection to the roads being discontinued by Wellington Shire Council and exchanged under the *Local Government Act 1989*. See attached documents.

Before the transfer of land can proceed the developer will need to ensure that the land proposed for this subdivision, lots 1-12 Section 10 Township of Port Albert – Parish of Alberton East is brought under the *Transfer of Land Act 1958* at no cost to Wellington Shire Council.

OPTIONS

Council has the following options available:

1. Progress the discontinuance and exchange of land pursuant to *Section 206 of the Local Government Act 1989* by placing a notice in the Victoria Government Gazette; or
2. Not agree to the discontinuance and exchange of the unused Government Roads and abandon the discontinuance.

PROPOSAL

That:

1. Pursuant to Section 206 including Clauses 2 & 3 of Schedule 10 of the *Local Government Act 1989*, Council resolves to discontinue sections of unused Government Roads west of Sections 9 & 10 Township of Port Albert - Parish of Alberton East.
2. Council places a notice in the Victoria Government Gazette after confirmation that that the land proposed for this subdivision, lots 1-12 Section 10 Township of Port Albert – Parish of Alberton East is brought under the *Transfer of Land Act 1958* at no cost to Wellington Shire Council.
3. Council disposes of the land via a road exchange to the abutting land owner east of the discontinued sections of road.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The roads intended to be discontinued are government roads and will form part of a road exchange that will favour Council in road area therefore nil compensation will be payable by Council.

LEGISLATIVE IMPACT

The road discontinuance is being undertaken pursuant to Section 206 including Clauses 2 & 3 of Schedule 10 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

The Sale, Exchange and Acquisition of Land Council Policy outlines the principles in dealing with land transactions and any transactions progressed as part of this proposed exchange will be performed in accordance with Section 4.3.6 Sale, Exchange and Acquisition of Land of that policy.

COUNCIL PLAN IMPACT

The proposed road discontinuance supports the Council Plan 2013 – 2017 Strategic Objectives through the Built Environment's strategy of:

"Provide for Wellington's economic, social and environmental needs through planning, development and maintenance of appropriate community assets."

COMMUNITY IMPACT

There will be no negative identifiable community impact as these sections of Government Road are not required for public access and will be part of a future residential subdivision.

CONSULTATION IMPACT

Full consultation was undertaken with all landowners affected by the closure in accordance with the requirements of the Department of Sustainability and Environment (now Department of Environment and Primary Industries) when the road discontinuance was considered in 2010. Further written consultation with adjacent owners was undertaken on 20 January 2014 to comply with Section 223 of the *Local Government Act 1989*.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Pursuant to Section 206 including Clauses 2 & 3 of Schedule 10 of the Local Government Act 1989, Council resolves to discontinue sections of unused Government Roads west of Sections 9 & 10 Township of Port Albert - Parish of Alberton East; and***
- 2. Council places a notice in the Victoria Government Gazette after confirmation that that the land proposed for this subdivision, lots 1-12 Section 10 Township of Port Albert – Parish of Alberton East is brought under the Transfer of Land Act 1958 at no cost to Wellington Shire Council; and***
- 3. Council dispose of the land via a road exchange to the abutting land owner east of the discontinued sections of road.***



**Department of Environment
and Primary Industries**

71 Hotham Street
Traralgon Victoria 3844
Australia
Telephone: +61 3 5172 2111
Facsimile: +61 3 5172 2100
www.depi.vic.gov.au
DX 219284

**CONSENT FOR ROAD DEVIATION
LOCAL GOVERNMENT ACT 1989**

Under Clause 2 (2) of Schedule 10 of the *Local Government Act 1989*, I, Pat Lambert, Manager Property Services, Public Land Services, as delegate of the Minister for Environment and Climate Change, hereby consent to the deviation of a road in the Township of Port Albert, Parish of Alberton East, shown blue on the attached plan labelled PA/18.03.14 which is government road to the land shown red on Beveridge Williams plan dated 26/03/2009 which is not Crown land.

Department correspondence no 15L10.7485

.....
Pat Lambert
Manager Property Services
Public Land Services
(As delegate for the Minister for Environment and Climate Change)

Date: 21 / 3 / 14

Privacy Statement

Any personal information about you or a third party in your correspondence will be protected under the provisions of the Information Privacy Act 2000. It will only be used or disclosed to appropriate Ministerial, Statutory Authority, or departmental staff in regard to the purpose for which it was provided, unless required or authorized by law. Enquiries about access to information about you held by the Department should be directed to the Privacy Coordinator, Department of Environment and Primary Industries, PO Box 500, East Melbourne, Victoria 8002.



**PROPOSED ROAD DISCONTINUANCE
PART GOVERNMENT ROADS, PORT ALBERT
PARISH OF ALBERTON EAST**



ROADS TO BE DISCONTINUED

ITEM C4.2**PROPOSED SALE OF PART COUNCIL PROPERTY
(2-6 CHURCH ROAD, YARRAM)**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 6 MAY 2014

					IMPACTS				
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

OBJECTIVE

For Council to formally resolve to sell Council owned property presently occupied by Mirridong Services Inc., situated at 6 Church Road, Yarram to Mirridong Services Inc.

BACKGROUND

The former Shire of Alberton agreed to make a portion of the land available for use by the Alberton Disabled Children's Association in the late 1960's, to establish a training facility for children with intellectual disabilities. Mirridong Services Inc is the successor entity and current occupier of the subject property described as 6 Church Road, Yarram.

The subject property has been occupied, developed, managed and operated by Mirridong Services Inc and its previous entities and continues to provide a wide range of services to persons of all ages, with intellectual disabilities.

A report was presented on 7 September 2010 at which time Council resolved the following:

COUNCILLOR AMOS/COUNCILLOR O'BRIEN

That Council agree to sell that part of the property at 2-6 Church Road, Yarram presently occupied by Mirridong Services Inc., being part of Lot 1 on TP014612C, Township of Yarram and Parish of Yarram Yarram and more particularly described in Certificate of Title Volume 10468 Folio 665 for the consideration of \$11.00 (Eleven dollars) including GST subject to the following conditions:

- 1. All legal fees and related costs associated with the subdivision, sale and transfer of the property to be met by Mirridong Services Inc.***
- 2. An agreement pursuant to Section 173 of the Planning & Environment Act 1987, caveat or similar legal device, to be placed on the Certificate of Title for the excised portion of 2-6 Church Road property that gives the Council the right to acquire the property at a peppercorn price in the event that the property is no longer required by Mirridong Services Inc or its successor.***
- 3. Before selling the land, that public notice of intention to do so is given at least 4 weeks prior to selling the land in accordance with Section 189 of the Local Government Act 1989. A person as a right to make a submission under Section 223 on the proposed sale.***
- 4. Council formally resolve to sell the property.***

Subsequently a plan of subdivision (see Attachment One) and contracts of sale have been drafted. A public notice was also placed with no submissions being received.

Agreement has been reached with Mirridong regarding the placing of a notice on title in accordance with the above Council resolution.

OPTIONS

Council has the following options:

1. Agree to complete the sale of the property; or
2. Not agree to complete the sale of the property.

PROPOSAL

That Council agree to sell Lot 1 of Plan of Subdivision PS646214C described as part 2-6 Church Road, Yarram presently occupied by Mirridong Services Inc., to Mirridong Services Inc. for the consideration of \$11.00 (Eleven dollars) including GST and authorize the Chief Executive Officer to execute necessary documentation.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Council is agreeing to sell the property below market value. An updated valuation will be received prior to the completion of settlement.

COMMUNICATION IMPACT

It is considered that the sale of this property to Mirridong Services Inc. will be well received by the Yarram community.

LEGISLATIVE IMPACT

Council has complied with all relevant legislation in relation to the sale of property. In particular, the provision of Section 189 of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

It is considered that disposal of this property does not conflict with any Council policy.

COUNCIL PLAN IMPACT

It is considered that disposal of this property does not conflict with Council Plan.

PLANNING POLICY IMPACT

As noted above, the subject land is zoned R1Z (Residential). It is considered that disposal of this property does not conflict with any Planning Policy.

RESOURCES AND STAFF IMPACT

The matter has been managed utilising resources within the Built and Natural Environment with the engagement of solicitors and surveyors where necessary.

COMMUNITY IMPACT

It is considered that the sale of this property would provide a positive community impact.

ENVIRONMENTAL IMPACT

It is considered that the sale of this property would generate minimal environmental impact.

CONSULTATION IMPACT

This matter has not been the subject of any consultation, other than with representatives of Mirridong Services Inc.

RISK MANAGEMENT IMPACT

It is considered that engagement of properly qualified and experienced professionals to undertake subdivision and legal processes associated with this matter, will mitigate any risk impacts.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

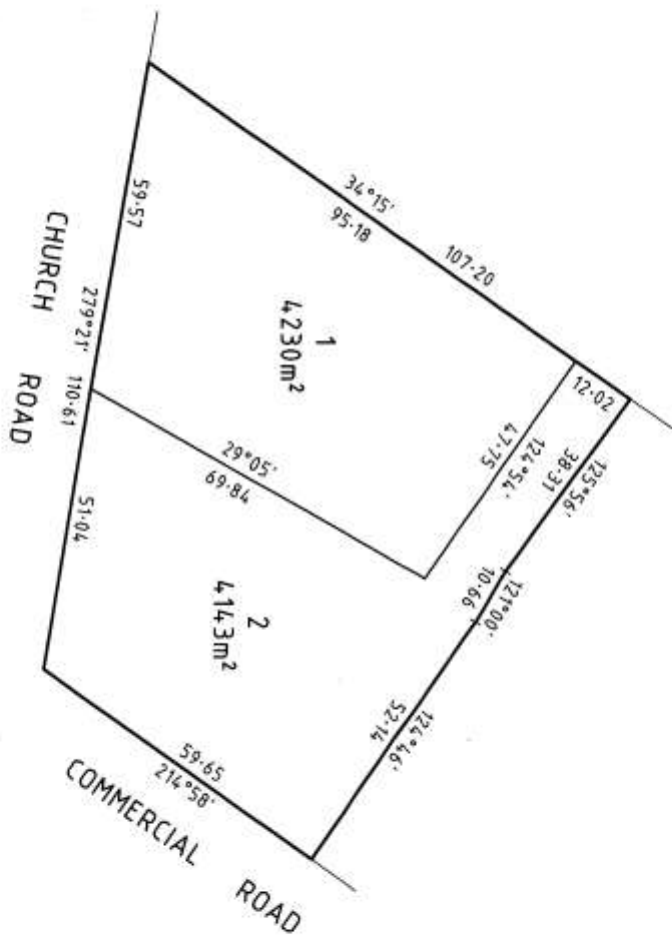
RECOMMENDATION

That Council agree to sell Lot 1 of Plan of Subdivision PS646214C described as part 2-6 Church Road, Yarram presently occupied by Mirridong Services Inc., to Mirridong Services Inc. for the consideration of \$11.00 (Eleven dollars) including GST and authorize the Chief Executive Officer to execute necessary documentation.

PLAN OF SUBDIVISION

PS646214C

MGA94 ZONE 55



Beveridge Williams
 development & environment consultants
 Traralgon ph: 03 5176 0374
 www.beveridgewilliams.com.au

SCALE
 1:5 5 10 15 20 25 30 35 40
 LENGTHS ARE IN METRES

ORIGINAL SCALE 1:750
 SHEET SIZE A3

LICENSED SUPERVISOR (PRINT) IAN GORDON KEITH
 SIGNATURE DIGITALLY SIGNED
 REF: 1001533 VERSION 2

Sheet 2
 ORIGINAL SHEET SIZE A3



C5 - REPORT

GENERAL MANAGER LIVEABILITY

ITEM C5.1**GORDON STREET RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

To receive minutes from the Gordon Street Reserve Committee's Ordinary Meeting held on 27 February 2014.

BACKGROUND

The Gordon Street Reserve Committee is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Committee are:

- To manage, operate and maintain both the Gordon Street Recreation Reserve and the Heyfield Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop both the Gordon Street Recreation Reserve and the Heyfield Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council. The minutes from the 27 February 2014 ordinary meeting were received at this office on 7 April 2014 and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

3. Receive the minutes from the Gordon Street Reserve Committee's Ordinary Meeting held on 27 February 2014; or
4. Seek further information to be considered at a future Council Meeting.

PROPOSAL

To receive minutes from the Gordon Street Reserve Committee's Ordinary Meeting held on the 27 February 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

CONSULTATION IMPACT

Meetings held by the Gordon Street Reserve Special Committee of Council are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Gordon Street Reserve Committee’s Ordinary Meeting held on 27 February 2014.

GORDON STREET RECREATION RESERVE Special Committee of Council

MINUTES

**MEETING DATE, MEETING TIME
MEETING VENUE**

Meeting Opened Time: 7.09

1. Present / Apologies

Name	Title	Representing	Present / Apology
Malcolm Hole	Councillor		PRESENT
Barbara Cook		Heyfield Vintage Machinery Group	PRESENT
Patrick Rodaughan	Secretary	Heyfield Junior Football Club	PRESENT
Terry Stone		Heyfield Cricket Club	PRESENT
Lee Clarke		Heyfield Traders & Tourism Assn	PRESENT
Glenys McBride		Heyfield Basketball	PRESENT
Kelvin Sundermann	Vice President	Heyfield Tennis	PRESENT
Brian Brown	President	Community	PRESENT
Craig Bennett		Community	APOLOGY
Trevor Donohue	Treasurer	Community	PRESENT
Richard Fawaz		Community	PRESENT
Bruno Furjan		Pigeon Club	PRESENT
Geoffrey Healy		Heyfield Football Netball	PRESENT

Quorum Achieved? Yes / No

2. Declaration of Conflicts of Interest READ BY BRAIN

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: B. BROWN Seconded: K. SUNDERMANN CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

5. Correspondence In

6. Correspondence Out – date previous minutes sent to Council

7. Reports

7.1 Chairperson's Report MOVED BRADNY SECOND, MALCOLM

7.2 Treasurer's Report MOVED TREVOR " BARB

7.3 User Group Reports

8. Volunteers

9. OHS / Risk / Facility Fault Report

10. New Rules of the Committee to be endorsed by Council

11. General Business

12. Next Meeting 24.4.2014

Meeting Closed Time: 9.00 PM

These minutes are:

Confirmed as true and correct on 26.3.2014
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature Ben F. Bo

FINANCIAL STATEMENT – GORDON ST RESERVE – COMMITTEE MEETING – 27.02.14

EXPENDITURE

Bank Fees	7.35	Energy Aust	688.06
Yallourn Golf	3500.00	Gipps Turf Equip	1250.00
Aerial Mtrs	200.00	R Stone	1000.00
Godings	149.60	P woodland	1000.00
Thomson Valley Mtrs	16.50	Sth Rural Water	77.60
ASAP Tree Ser	66.00	Vern Graham	138.47
Sth Rural Water	166.16	Gary Lee Sprinklers	840.00
Vern Graham	467.57	Windmill Ag	667.59
Timberline	227.20	Willis Ag	268.70
Gipps Rams	203.50	Cricket Club	369.50
CFA	275.00	O'Brien Plumbing	145.00
T Ashley	157.50	Sale Water Specialist	385.00
Supa Cheap Auto	120.44	Sale Shopftters	484.00
Aerial Mtrs	220.00	Thomson Valley Mtrs	41.60
KDJ Spraying	264.00	Timberline	100.30
Windmill Ag	1408.63	Vern Graham	321.87
Elders	537.00	W & S Butcher	99.00
Pace Plumbing	212.50	Petty Cash	100.00
Energy Aust	122.66	Gary Lee Sprinklers	255.00
Vern Graham	292.47	Pace Plumbing	1389.45
Timberline	186.03	Wright Contractors	79.94
Thomson Valley Mtrs	50.50	Willis Ag	336.70
P & P Alarms	8192.90	Gipps Water	1281.99
Pace Plumbing	1006.87	Timberline	130.94
		TOTAL:	\$29,501.09

PREVIOUS BALANCE

CHEQUE	\$9734.12
MOWER	\$37.69
MASTER PLAN	\$11,099.92
TERM DEP MOWER	\$13,015.96
TERM DEP GENERAL	\$15,000.00
TOTAL	\$48,887.69

CURRENT BALANCE

CHEQUE	\$9467.08
MOWER	\$14,278.97
MASTER PLAN	\$25,667.64
UNPRESENTED CHQ	-\$255.00
TOTAL	\$49,593.69

Bill F. Brown

ITEM C5.2**BRIAGOLONG QUARRY RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 6 MAY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

To receive the minutes from the Briagolong Quarry Reserve Committee's Annual General Meeting and Ordinary Meeting held on the 24 March 2014.

BACKGROUND

The Briagolong Quarry Reserve Committee is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of this Committee are:

- To manage, operate and maintain the Briagolong Quarry Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Quarry Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the Minutes from Briagolong Quarry Reserve Committee's Annual General Meeting & Ordinary Meeting held on 24 March 2014; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

To receive the Minutes from the Briagolong Quarry Reserve Committee's Annual General Meeting & Ordinary Meeting held on the 24 March 2014.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

CONSULTATION IMPACT

Meetings held by the Briagolong Quarry Reserve Special Committee of Council are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the Minutes from Briagolong Quarry Reserve Committee's Annual General Meeting & Ordinary Meeting held on 24 March 2014.

**BRIAGOLONG QUARRY RESERVE
Special Committee of Council
ANNUAL GENERAL MEETING
MINUTES**

MEETING DATE: 24/3/2014 MEETING TIME: 7:30

MEETING VENUE: BRIAGOLONG HOTEL

Meeting Opened Time:

1. Present / Apologies

Name	Title	Present / Apology
Peter Cleary	Councillor	PRESENT
Warrick Brown	Chairperson	PRESENT
Graeme Appleton		PRESENT
Jacob Taylor		PRESENT
Jodie Taylor		APOLOGY
Kaye Whitworth		APOLOGY
Marty Geaney		PRESENT

Guests:

Quorum Achieved Yes / No

2. Declaration of Conflicts of Interest

✓

3. Confirmation of Minutes of Previous Annual General Meeting

Moved: APPLES

Seconded: JAKE

CARRIED ✓

4. Business Arising from Previous AGM

✓

5. Reports

5.1 Chairperson's Report (Attached)

5.2 Treasurer's Report (Attached)

5.3 User Group Reports

THERE IS \$4995.20 IN THE BANK

6. Election of Office Bearers

All positions declared vacant.

6.1 Chairperson Name: WARRICK BROWN
Moved: APPLES Seconded: MARTY CARRIED

6.2 Secretary Name: APPLES
Moved: JAKE Seconded: MARTY CARRIED

6.3 Treasurer Name: APPLES
Moved: JAKE Seconded: MARTY CARRIED

6.4 Special Committee Fact Sheet read Yes / No

7. Schedule of Fees

/

8. Committee's Rules for the Reserve (Attached)

9. Forward Planning Strategies

[Faint, illegible text, likely a table or list of strategies]

10. Next Calendar Year Meeting Dates

MEETINGS ARE HELD THE SECOND MONDAY OF THE SEASON
UNLESS SOMETHING ARISES

11. Next Annual General Meeting

9/03/2015

Meeting Closed Time:

7:37

BRIAGOLONG QUARRY RESERVE Special Committee of Council

MINUTES

MEETING DATE: 24/3 2014 MEETING TIME: 7:40

MEETING VENUE: BRIAGOLONG HOTEL

Meeting Opened Time: 7:40

1. Present / Apologies

Name	Title	Present / Apology
Peter Cleary	Councillor	/
Warrick Brown	Chairperson	/
Graeme Appleton		/
Jacob Taylor		/
Jodie Taylor		APOLGY
Kaye Whitworth		APOLGY
Marty Geaney		/

Quorum Achieved? Yes No

2. Declaration of Conflicts of Interest

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: MARTY

Seconded: APPLETS

CARRIED /

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

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10. New Rules of the Committee to be endorsed by Council

/

11. General Business

POMY GROUP HAVE USED THE RESERVE ON WEEKEND WARRICK WILL CHECK AREA TOMORROW (25/3/2014)

ROOF OVER TANK NEEDS REPLACING AND TANK NEEDS CLEANING OUT WARRICK, APPLS AND JAKE TO SORT OUT

APPLS JAKE TO SPEAK TO CFA ABOUT FIRE RINGS

WAITING ON APPROVAL FROM SHIRE FOR TREE REMOVAL

FUND JAKE IS LOOKING AT A FUNDRAISING IDEAS FOR THE RESERVE

SOFTBALL IS BEING ORGANISED FOR SWINS

12. Next Meeting

~~8:25~~

Meeting Closed Time: 8:25

These minutes are:

Confirmed as true and correct on
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**COUNCIL MEETING
6 MAY 2014**

On this 17 day of April 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*, I, John Websdale (delegate) declare that the information contained in the attached document **STRATEGIC LAND USE PLANNING PROJECTS REVIEW GROUP MINUTES** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- e) *proposed developments;*

.....
General Manager Development (Delegate)