



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

Council Meeting Agenda

Meeting to be held at

Port Of Sale Civic Centre

Foster Street, Sale

Tuesday 4 February 2014, commencing at 3pm

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ORDINARY MEETING OF COUNCIL – 4 FEBRUARY 2014

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Council Meeting Information

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Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.

Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.



A - PROCEDURAL



STATEMENT OF ACKNOWLEDGEMENT

***“We acknowledge the traditional custodians
of this land the Gunaikurnai people,
and pay respects to their elders past and present”***



PRAYER

***“Almighty God, we ask your blessing upon the Wellington
Shire Council, its Councillors, officers, staff and their families.
We pray for your guidance in our decisions so that the
true good of the Wellington Shire Council may result to
the benefit of all residents and community groups.”***

Amen



A - PROCEDURAL

A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S

ITEM A4**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

4 FEBRUARY 2014

OBJECTIVE

To adopt the minutes of the Ordinary Council Meeting of 17 December 2013 as tabled

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 17 December 2013 as tabled.



A - PROCEDURAL

A5 BUSINESS ARISING FROM PREVIOUS MEETING/S

ITEM A5

BUSINESS ARISING FROM PREVIOUS MEETING/S

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

4 FEBRUARY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



A - PROCEDURAL

A6 ACCEPTANCE OF LATE ITEMS



A - PROCEDURAL

A7 NOTICE/S OF AMENDMENT OR RESCISSION



A - PROCEDURAL

A8 NOTICE/S OF MOTION

ITEM A8 (1)

NOTICE OF MOTION

OFFICER:

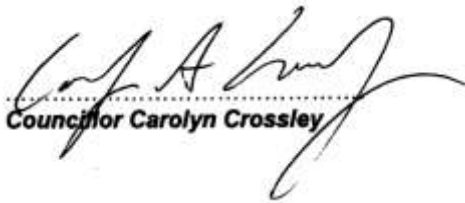
COUNCILLOR CAROLYN CROSSLEY

DATE:

4 FEBRUARY 2014

I, Councillor Carolyn Crossley hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council of 4 February 2014.

That Council writes to the Minister for Higher Education and Skills, Peter Hall MLC, congratulating him and the state government on its positive response to the Gippsland communities request for vocational training to be provided by a local partnership of; GippsTAFE, Advance TAFE and Federation University Australia.



Councillor Carolyn Crossley

Dated: ...21 day of January 2014

ITEM A8(2)**NOTICE OF MOTION**

OFFICER:

COUNCILLOR BOB WENGER

DATE:

4 FEBRUARY 2014

I, Councillor Bob Wenger, hereby give notice of my intention to move the following motion at the Ordinary Meeting of Council of 4 February 2014.

That, in response to a number of reports including that presented in Attachment 1 from the Yarram Standard (15 January 2014) that Parks Victoria plan to close and demolish their public toilet on the foreshore adjacent to the McLoughlins Beach township;

- 1. Council support the McLoughlins Beach community to have Parks Victoria retain, maintain and upgrade the facility as required for its continued use as a public toilet; and***
- 2. The CEO write to the Minister for Environment and Climate Change highlighting Council's support as stated and seeking assurance that the McLoughlins Beach public toilet will be retained by Parks Victoria.***

Background

Parks Victoria has recently advised Council and the McLoughlins Beach community that it plans to remove its public toilet on the foreshore area at McLoughlins Beach. The facility has been in place for over fifty years and serves the community as well as the general public, particularly over the summer months.

Whilst there is a small toilet facility managed by Wellington Shire Council at the McLoughlins Beach boat ramp, it is over 600m away from this location and would need to be modified significantly to cater for this changing demand if Parks Victoria were to remove its toilet.

The community and Council officers have engaged with Parks Victoria in recent months in an attempt to convince them to retain the facility, however these attempts to date have not been successful.



.....
COUNCILLOR BOB WENGER

Dated: 21 day of January, 2014

McLoughlins fight toilet demolition

Continued from page 1.

"A recent grant from Wellington Shire to the Progress Association will be used to beautify the foreshore and we even told Parks that we would be willing to spend some of this money to upgrade their toilet facility but this offer has been knocked back," Mr Morey said.

"We will fight this decision as it is just not practical, so many people flock to this area each weekend, just last weekend the jetty was packed with fishers, the car park was full and so was the boat ramp car park, we need the two

public toilets and that's all there is to it," he said.

Parks Victoria has confirmed and defended its decision to demolish the toilets.

"The toilet facility at McLoughlins Beach Foreshore will be removed this financial year," a spokesperson said.

"Given there is a public toilet located only 600 metres away, the decision was made to demolish the toilet as the facility no longer meets the EPA guidelines," they said.

"The toilet block will remain open over the summer period with minor re-

pairs undertaken to ensure its safe working order."

The spokesperson went on to say that Parks Victoria continues to invest in new visitor amenities throughout the South Gippsland coastal area including:-

- Bear Gully Camp-ground – new toilet has been installed
- Venus Bay Number 5 Beach – new pit and pans installed
- Agnes Falls Scenic Reserve – new toilet to be installed this financial year
- Reeves Beach Camping Area – anticipating a new toilet amenity to be

installed in 2014/15 financial year.

The Reeves Beach project was initially promised to be completed in 2013 however Parks recently confirmed that budget constraints had prevented this project from going ahead but it was hoped money would be made available in the 2014/15 budget. Parks also told the *Yarram Standard* that an area at Reeves Beach which had now become overgrown with kikua grasses and other weed had yet to have works carried out to clear the area.

MEALS ON WHEELS

ROSTER

WED JAN 15 TO
FRIDAY JAN 17:
UNITING CHURCH
SATURDAY JAN 18 &
SUNDAY JAN 19:
YARRAM CWA
MONDAY JAN 20 TO
FRIDAY JAN 24:
UNITING CHURCH

Classified
advertising closes
10am Tuesdays

PARKS IN THE POO

McLoughlins fight toilet demolition

PLANS by Parks Victoria to demolish the public toilet block at the jetty has angered local residents.

McLoughlins Beach Progress Association has vowed to fight the Parks Victoria plan and association president Trevor Morey and committee member Col Coleman are leading the protest to save the toilets.

The demolition of the toilets would result in visitors to the area forced to walk the round trip of 1.5km to access a public toilet and the committee has offered to upgrade the existing toilets to ensure they remain for the convenience of visitors however Mr Coleman said this offer has been disregarded by Parks.

"I have sent letters to the various departments in the hope of dissuading support to ensure the toilet block remains

at the jetty, however responses have not been encouraging," he said.

McLoughlins Beach is part of the world class wetlands, Nooramunga Marine and Coastal Park, and supports recreation opportunities for thousands of visitors each year.

Mr Coleman and Mr Morey are trying to impress on government departments the need for provision and maintenance of public toilet facilities in this park to ensure it is not polluted due to the lack of a facility.

"We have been told the toilet block, which is over 20 years old, is well past its use-by date and there are fears if the septic system fails it could pollute the Nooramunga Marine and Coastal Park," Mr Coleman said.

Parks Victoria is currently replac-

ing or upgrading a number of toilets in South Gippsland, however McLoughlins Beach is not a priority for replacement as a recently constructed contemporary toilet facility is located at the boat ramp, some 750 metres away.

This facility is managed by the Wellington Shire Council and may be accessed by a boardwalk.

"This is quite a contradiction as the reasoning for Wellington Shire building the toilet at the boat ramp in the first place was that the one at the jetty was too far away, now Parks are saying this is OK."

"I don't think so, it will be a 1.5km round trip to go to the toilet and then return to your car," Mr Morey said. "It is not practical and we can all see what's going to happen."

Continued on page 5.



Ready to fight: Col Coleman and Trevor Morey are preparing to fight to keep the McLoughlins Beach public toilets at the McLoughlins Beach jetty carpark open.



A - PROCEDURAL

A9 RECEIVING OF PETITIONS OR JOINT LETTERS

ITEM A9(1)

OUTSTANDING PETITIONS

ACTION OFFICER

GOVERNANCE

DATE:

4 FEBRUARY 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



A - PROCEDURAL

A10 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS

ITEM A11

GALLERY COMMENTS

DIVISION:

CHIEF EXECUTIVE OFFICER

ACTION OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

4 FEBRUARY 2014



A - PROCEDURAL

A12 QUESTIONS ON NOTICE

ITEM A12(1)

ACTION OFFICER

DATE:

OUTSTANDING QUESTIONS ON NOTICE

CHIEF EXECUTIVE OFFICER

4 FEBRUARY 2014

EM	FROM MEETING	COMMENTS	ACTION BY
Federal Government Funding	19 November 2013	Refer to response Item 12(2) listed below.	GM Liveability GM Built & Natural Environment

ITEM A12(2)**RESPONSE TO QUESTIONS ON NOTICE**

DIRECTORATE: BUILT & NATURAL ENVIRONMENT/LIVEABILITY
ACTION OFFICER: GENERAL MANAGER LIVEABILITY
GENERAL MANAGER BUILT & NATURAL ENVIRONMENT
DATE: 4 FEBRUARY 2014

At the 19 November 2013 Council Meeting, Councillor McCubbin asked the following Question on Notice:

COUNCILLOR MCCUBBIN

The Wellington Shire have many important infrastructure requirements that are looking for Federal Government funding, could the CEO briefly outline the current applications process for Federal Funding with their priorities, assessment process and timelines?

The following information was supplied in response at the 17 December 2013 Council Meeting:

The Minister for Infrastructure and Regional Development, the Hon Warren Truss has announced the National Stronger Regions Fund. According to a media release, this fund will be available from 2015 onwards and will include grants of between \$20,000 and \$10 million on a dollar for dollar basis, to support the development of community infrastructure.

There is currently very limited information available with regards to the National Stronger Regions Fund guidelines, assessment process and timelines.

Until this funding program becomes available there are no other funding opportunities from the Federal Government directly to support the development of community infrastructure.

Council requested further information to be provided at the 4 February 2014 Council Meeting. The following information is supplied in response:

In December 2013 the Federal Government announced the introduction of the Community Development Programme. This fund will make available \$342M towards approximately 300 projects across Australia. This funding will be administered by the Department of Infrastructure and Regional Development.

There is currently very limited information available with regards to the Community Development Programme funding guidelines, assessment process and timelines.

The Federal Government has also announced it will fund projects that were submitted to the Regional Development Australia Fund (RDAF) rounds two, three and four under the Labour Government. The projects to be funded are those that had contracts ready to go prior to the Federal election. RDAF round five will not proceed.



A - PROCEDURAL

A13 MAYOR'S REPORT

A Mayor's Report is due to be presented on the 18 February 2014.



A - PROCEDURAL

A14 YOUTH COUNCIL REPORT

Youth Council will present a report to Council quarterly.



B –REPORT

DELEGATES



C1 - REPORT

CHIEF EXECUTIVE OFFICER



C2 - REPORT

GENERAL MANAGER GOVERNANCE

ITEM C2.1**REMUNERATION COMMITTEE MINUTES**

DIVISION: GOVERNANCE
 ACTION OFFICER: GENERAL MANAGER GOVERNANCE
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓	✓					

OBJECTIVE

To note and receive the minutes and endorse the actions of the Remuneration Committee meeting held on 17 December 2013.

OPTIONS

Council has the following options:

1. To note and receive the Remuneration Committee Meeting Minutes held on 17 December 2013 and endorse the actions from the meeting, or
2. To not note and receive the Remuneration Committee Meeting Minutes held on 17 December 2013 or endorse the actions from the meeting and seek further information for a future meeting of Council to consider.

PROPOSAL

It is proposed that:

1. Council note and receive the Remuneration Committee Meeting Minutes held on 17 December 2013 as attached; and
2. Council endorse the actions from the Remuneration Committee meeting held on 17 December 2013 as detailed in the attached minutes.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COUNCIL POLICY IMPACT

The Remuneration Committee reviews Councillor entitlements, expenses, reimbursements and gifts in terms of alignment with Council policy direction to ensure maintenance of open governance in relation to Councillor benefits.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council note and receive the Remuneration Committee Meeting Minutes held on 17 December 2013 as attached; and***
- 2. Council endorse the actions from the Remuneration Committee meeting held on 17 December 2013 as detailed in the attached minutes.***



REMUNERATION COMMITTEE MINUTES

Tuesday 17 December 2013 – 10am CEO's Meeting Room
MINUTES

PRESENT Councillor Peter Cleary (Chair)
Councillor Malcolm Hole
David Morcom (Chief Executive Officer)
Liz Collins (General Manager Governance)

APOLOGIES: Councillor John Duncan

DECLARATION OF CONFLICTS OF INTEREST:

No Conflicts of Interest were declared.

1. Councillor Expense Reports

- a. Councillor Expense Report November 2013
- b. Councillor Expense Report YTD as at 30 November 2013; and
- c. Councillors Budget Report YTD as at 30 November 2013
- d. Councillor Expense Summary Report YTD as at 30 November 2013

Discussion took place in relation to the Councillors expenditure for the year as at 30 November 2013. It was noted that the year to date expenditure was within budget.

1. General Business

Nil

The meeting closed at 10.15am.

Attachments:

1. Councillor Expense Report Summary as at 30 November 2013.

Attachment 1 – Councillors Expense Summary Report as at 30 November 2013

Councillors							
01100. Councillors							
1120. Councillor Support Sub Account							
Activity Details							
For the period 1 July 2013 to 30 November 2013							
Activity	Ledger Code	YTD Actuals (incl oncosts)	YTD Budgets	YTD Variance	Commitments	2013-14 Adopted Budget	2013-14 Adjusted Budget
Councillor and Mayoral Allowances		135,273	137,806	2,534	0	275,520	275,520
Other Councillor expenses		35,814	58,436	22,622	166	169,405	169,405
Grand Total		171,087	196,242	25,155	166	444,925	444,925

ITEM C2.2**COUNCIL FINANCIAL AND KEY STRATEGIC ACTIVITY
QUARTERLY REVIEW**

DIVISION: GOVERNANCE
 ACTION OFFICER: GENERAL MANAGER GOVERNANCE
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓		✓					

OBJECTIVE

To present to Council the December 2013 Quarterly Finance and Key Strategic Activity Reports in accordance with the requirements of the *Local Government Act 1989*.

BACKGROUND

Section 138(1) of the *Local Government Act 1989* requires that at least every three months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public.

In accordance with this requirement a copy of the December 2013 Quarter Finance Report together with a report on the progress of the key strategic activities that were contained in the 2013/2014 adopted budget are attached.

It is expected that the final 30 June 2014 result will be in line with the adopted budget with variances mainly relating to the timing of receipt of grant funding. Refer to the attached financial report for further details.

Achievement of all key strategic activities is in line with original expectations with the exception of the installation of the new energy efficient street lights. Details of the projects are included in the attached report.

OPTIONS

Council has the following options:

1. Receive the December 2013 Quarterly Finance Report and note the attached Key Strategic Activities Report as at 31 December 2013; or
2. Seek further information in relation to the December 2013 Quarterly Finance Report and the Key Strategic Activities Report as at 31 December 2013 and present it at a future meeting of Council.

PROPOSAL

That, in accordance with the requirements of Section 138(1) of the *Local Government Act 1989*, Council receive the December 2013 Quarterly Finance Report and note the attached Key Strategic Activities Report as at 31 December 2013.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

The attached financial report provides information that informs Council on its financial operations for the December 2013 quarter as well as the expected financial position for the 2013/14 year.

LEGISLATIVE IMPACT

Section 138(1) of the *Local Government Act 1989* requires that at least every 3 months, the Chief Executive Officer must ensure that a statement comparing the budgeted revenue and expenditure for the financial year with the actual revenue and expenditure to date is presented to the Council at a Council meeting which is open to the public.

This report meets this legislative requirement.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

“An organisation that is responsive, flexible, honest, accountable and consistent.”

Strategy 2.3

“Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making.”

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That, in accordance with the requirements of Section 138(1) of the Local Government Act 1989, Council receive the December 2013 Quarterly Finance Report and note the attached Key Strategic Activities Report as at 31 December 2013.



WELLINGTON
SHIRE COUNCIL
The Heart of Gippsland

KEY STRATEGIC ACTIVITIES

PROGRESS REPORT AS AT 31 DECEMBER 2013

Key Strategic Activities Progress Report as at 31 December 2013

This appendix presents a number of key strategic activities to be undertaken during the 2013/14 year and performance targets and measures in relation to these.

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
LEADERSHIP AND ENGAGEMENT				
Media and Public Relations				
Produce and distribute targeted communication tools, including Wellington Matters and Wellington News	Cost: Within budget Quality: Wellington Matters published and distributed and Wellington News published weekly.	30 June 2014	Three editions of the Wellington News published in December 2013. Wellington Matters Autumn 2014 edition planning commenced.	In progress
Advocate on the community's behalf to state and federal agencies on a range of issues relevant to Wellington Shire Council	Cost: Within budget Quality: Council has liaised with state and federal agencies on a range of issues relevant to Wellington Shire Council.	30 June 2014	Council continues to advocate to State Government on community views on Onshore Gas and other Unconventional Gas. Council is monitoring return of Traralgon to Bairnsdale rail service and discussions regarding additional services. Future expansion of RAAF Base East Sale with Defence Project AIR5428 was discussed at a meeting with Minister Ryan (State Development) and Minister Rich-Phillips (Aviation). General Manager Development attended Clean Coal Victoria Regional Stakeholder Exchange Day 25 October. At the Council meeting on 17 December 2013 Council agreed to write to the Premier in support of an extension of the Onshore Gas Moratorium.	In progress
ORGANISATIONAL				
Organisation Development				
Manage the 2013 Enterprise Bargaining Agreement process to ensure finalisation of a new agreement from October 2013.	Cost: Within budget Quality: Enterprise Bargaining Agreement is certified.	31 October 2013	EBA8 was signed by the Fair Work Commissioner on 24 December 2013.	Complete

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
Manage the Wellington Shire Council business improvement process to ensure that opportunities for improvement are identified, strategically prioritised and implemented across the organisation.	Cost: Within budget Quality: A business improvement framework has been implemented.	30 June 2014	A Wellington Improvement Team (WIT) focused on improving staff awareness of and adherence to the Customer Service Charter was finalised and recommendations will be presented to CMT in early 2014. An additional two Wellington Excellence staff information sessions were facilitated in December. An additional 16 processes were documented in Promapp (now 162 in total) and hands on Promapp training was delivered to 15 staff (now 91 in total).	In progress
NATURAL ENVIRONMENT				
Natural Environment & Parks				
Provide sustainability education and awareness opportunities to Council staff, schools, businesses and communities.	Cost: Within budget Quality: Sustainability programs have been delivered to a range of community groups.	30 June 2014	Undertook 6 sessions with schools/kinders totalling 116 students. No community events in December, preparation and planning under way for next year's calendar. Social Club and Staff Christmas Party Committee worked on waste reduction for both Christmas events. Climate adaptation workshop held at Leaders Meeting on 11 December 2013.	In progress
Complete installation of new energy efficient street lights in accordance with project plan.	Cost: Within budget Quality: New energy efficient street lights have been installed.	Net \$0.5 million 30 June 2014	Following approval of the project funding in July, a meeting was held with the Municipal Association of Victoria (MAV) Procurement Team in August and various options explored. The Project Plan has been submitted to the Community Energy Efficiency Program and minor changes have been requested which have been incorporated and resubmitted. Work is continuing on investigations around LED replacement lights and also vesting of the lights to SP Ausnet once installed.	In progress
INFRASTRUCTURE				
Assets and Projects				
Finalise designs for the upgrade of the intersection of the Princes Highway and Cobains Road, Sale.	Cost: Within budget Quality: Design works have been finalised.	30 September 2013	The design for the intersection of the Princes Highway and Cobains Road has been finalised and is now approved by VicRoads.	Complete
Complete the construction and upgrade to the Rosedale Pool in accordance with the project plan.	Cost: Within budget Quality: Project works have been completed.	31 December 2013	Project completed in time for the opening of the summer pool season on 30 November 2013.	Complete

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
Commence construction of the Yarram District Hub in accordance with the project plan.	Cost: Within budget Quality: Construction works have commenced.	31 January 2014	Construction work on the Yarram Hub commenced in late October with the internal demolition works commencing.	Completed
Commence construction of the Yarram Recreation Reserve Clubrooms refurbishment in accordance with the project plan.	Cost: Within budget Quality: Construction works have commenced.	31 January 2014	The concept design for the building has been accepted and detailed design is now underway in preparation for this project to be tendered for construction in 2014.	In progress
LAND USE PLANNING				
Land Use Planning				
Submit for Council consideration Amendment C72 (Heyfield Structure Plan Implementation), Amendment C74 (Yarram, Maffra and Stratford industrial Land Strategy) and Amendment C82/C83 (Longford rural residential rezoning).	Cost: Within budget Quality: Amendment C72, C74 and C82/C83 are presented to Council.	\$65,000 31 May 2014	Amendment C72 (Heyfield Structure Plan Implementation) reported to Council on 20 August 2013. Public exhibition was held between 31 October – 16 December 2013. Submissions are currently being considered by officers. Following Council's consideration of submissions, Amendment C74 (Yarram, Maffra and Stratford Industrial Land Strategy Implementation) was considered by an Independent Planning Panel on 19 September 2013. The report of the Panel was received 30 September 2013. Council adopted Amendment C74 on 17 December 2013. Amendment C74 will now be sent to the Minister for Planning for approval. Amendment C82 and Amendment C83 (Longford rural residential rezonings) were considered by Council on 16 July 2013 and 20 August 2013 respectively. Both amendments were publically exhibited between 31 October – 16 December 2013. Submissions are currently being considered by Council officers.	In progress
Submit Amendment C70 (Wellington Planning Scheme Review Stage 1) to Council for consideration.	Cost: Within budget Quality: Amendment C70 is submitted to Council.	1 September 2013	Following Council's 17 September 2013 resolution, Amendment C70 has been submitted to the Minister for Planning for consideration.	Complete
ECONOMY				
Economic Development				
In accordance with funding agreement for the Latrobe Valley Roadmap	Cost: Within budget Quality: Small to Medium	30 June 2014	An article was placed in local papers regarding assistance that the Business Support Officer and other Economic Development staff can provide to local businesses.	In progress

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
sponsorship for Business Support Officer, provide Small to Medium Enterprises with business planning and marketing training/workshops and provide or refer these businesses for assistance to secure government grants.	Enterprises training/workshops have been delivered.		Meeting held with new Regional Development Victoria point of contact to ensure consistency of approach between three Shires. Review of work done with targeted businesses to ensure program requirements are met.	
Continue to advocate for the delivery of Defence Project AIR 5428 at RAAF Base East Sale.	Cost: Within budget Quality: Council has liaised with a range of stakeholders during the year to advocate on behalf of AIR 5428.	30 June 2014	Council officers have met with potential tenders for Defence Project AIR 5428 RFT which was released 2 August, prior to Federal election announcement. Discussions ongoing with Department of State Development, Business and Innovation (DSDBI) and Aviation staff regarding Victorian support to potential bids. Manager Economic Development presented at DSDBI Working Group 29 November 2013. Council officers attended DSDBI Working Group meetings in December 2013. Late December 2013, tender closure date was extended to 31 March 2014, an additional six weeks.	In progress
COMMUNITY WELLBEING				
Community Wellbeing				
Manage, support and facilitate the 2013/14 Community Assistance Grants scheme including programs, facilities and events.	Cost: Within budget Quality: Community Assistance Grants recommendations have been presented to Council for consideration.	\$0.4 million 30 June 2014	Data and information regarding the review of the community grants has been presented to the Leaders team for feedback. Draft grant application guidelines have been completed for the new funding categories and Quick Response Grants (QRG).	In progress
Develop a Municipal Public Health and Wellbeing Plan 2013-17 in consultation with community and stakeholders and present to Council for consideration.	Cost: Within budget Quality: The Municipal Public Health and Wellbeing Plan 2013-17 was presented to Council for consideration.	1 November 2013	The Municipal Public Health and Wellbeing Plan 2013-2017 'Healthy Wellington' was presented to the Council meeting on 17 September 2013. It was then released to the public for further comment. After minor changes the final plan was adopted by Council at its meeting on 19 November 2013. An action plan is being developed to accompany the plan and will be reviewed on an annual basis.	Complete

Key Strategic Activity	Performance Measure	Performance Target	Progress Comment	Status
Arts and Culture				
Present a report to Council for consideration, detailing the options for the provision of a municipal Library and Arts Hub.	Cost: Within budget Quality: A report is presented to Council for consideration.	30 June 2014	Work by Architects and officers continued during December for the proposed art gallery, library and office facility.	In progress

FINANCIAL OVERVIEW

DECEMBER 2013 FINANCE REPORT - SUMMARY

	YTD			Full Year		
	Actual	Adopted Budget	Variance	Adopted Budget	Adjusted Budget	Variance
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Operating Income	55,250	54,489	761	62,521	64,154	1,633
Operating Expenditure	35,491	36,925	1,434	74,404	77,703	(3,299)
Underlying Result	19,759	17,564	2,195	(11,883)	(13,549)	(1,666)
Total Net Capital Income	2,252	928	1,324	6,872	7,178	306
Operating Surplus/(Deficit)	22,011	18,492	3,519	(5,011)	(6,371)	(1,360)
Capital Expenditure	7,778	7,802	24	36,521	37,990	(1,469)

Operating Summary

Year To Date

The operating result for the second quarter of the financial year reflects an operating surplus of \$22.0 million against an adopted budget surplus of \$18.5 million. The underlying result, which excludes non-operating items such as capital grants and contributions, shows an operating surplus of \$19.8 million against an adopted budget surplus of \$17.6 million.

Year to date operating income is higher than budgeted, due to additional rates raised for supplementary valuations being greater than originally anticipated. Interest earned to date is higher than expected, due to a higher cash balance and lower than expected expenditure to date. Additional grants funding has been received for completion of staff training, Flood Recovery and the Vulnerable People program. Funding for the Heritage Advisor and the Gippsland Rail Trail originally expected to be received in 2012/13 wasn't received until 2013/14. As part of the Wellington Flood Recovery Project 2012, new grant funding was received for the River Heritage & Wetlands Trail and the Boggy Creek Crossing on the Gippsland Plains Rail Trail. Council is now managing two caravan parks, with unbudgeted income received to date to be partly offset by associated operating costs.

Operating expenditure is below budget mainly due to the delay in the timing of contribution payments for a number of projects including the Wellington Coast Subdivision Strategy voluntary assistance program. Stage 2 and 3 of the 2014 general property revaluation is complete, awaiting sign off by the Valuer-General before the budgeted payment can be made. This is partially offset by the continuing unbudgeted expenditure associated with the June 2013 flood recovery works, of which the majority will be offset by Natural Disaster Relief funding. Employee costs are lower than budget due to staff vacancies, which have been partly offset by agency costs.

Capital income is above budget as the Sale CBD Infrastructure Renewal Program grant and Roads to Recovery funding was received earlier than expected.

Full Year

Since the adoption of the 2013/14 budget in June 2013, a number of changes have occurred which have increased Council's adjusted budget operating income, mainly due to expected 2012/13 grant funding for the Gippsland Plains Rail Trail and the Heritage Advisor now received in 2013/14. Funding of \$482,000 to cover expenditure incurred in the June 2013 Floods and January 2013 Bushfire is expected to be claimed by the end of the financial year.

The budget for contractors, materials and services has increased due to the incomplete externally funded projects/programs from last financial year being carried forward into the 2013/14 adjusted budget. These major projects, where funds were carried forward include the Wellington Coast Subdivision strategy voluntary assistance program, Rosedale Recreation Reserve Change rooms, Cowwarr Tip Rehabilitation, Gippsland Plains Rail Trail and Municipal Emergency projects.

The capital grant funding budget has reduced as a portion of the 2013/14 budgeted grant funding for the Coongulla Recreation Reserve and the Maffra Recreation Reserve lighting upgrade was received in 2012/13. Natural Disaster funding for the renewal of Downings Bridge has been recognised.

Capital Summary

As at 31 December 2013, the adjusted capital expenditure budget is \$38.0 million, up from an adopted budget of \$36.5 million due to projects carried forward from 2012/13 that will be completed in 2013/14 and the inclusion of new grant funded projects.

Of the 124 projects planned for this year, 14% are complete, 38% have commenced, 10% are in the contract stage and 33% are in preplanning. Of the remaining 5% of projects, the Toongabbie Cowwarr Culvert Widening has been delayed pending agreement on a revised scope with Latrobe City Council. The Timber Impacted Roads project has been cancelled due to Council's grant application being unsuccessful. The Sale Transfer Station Project is expected to commence in 2014/15 after its closure in June 2014.

Of the strategic projects planned for 2013/14, the Rosedale Pool Upgrade has been completed as per schedule. The Yarram Recreation Reserve Clubrooms concept design has been finalised and the detailed design will be completed in February 2014. The Princes Highway and Cobains Road Intersection Upgrade Project has been delayed due to the finalisation of the North Sale Infrastructure Development Agreement.

The works at the Yarram District Hub are progressing as per schedule and are expected to be completed in 2014/15. The Sale CBD Infrastructure Renewal Program continues with the Raymond Street works in the vicinity of the Mall complete and works between Cunninghame Street and Macalister Street to commence in February 2014. Reseal works at various locations throughout the Shire have commenced and are expected to be completed in March 2014. The Maffra Recreation Reserve Lighting Upgrade is expected to be completed in March 2014. The renewal of Downings Bridge is expected to be completed in April 2014. Construction of the new play area at Glassford Kindergarten was completed during the last quarter.

FINANCIAL OVERVIEW – SUMMARY OF FINANCIAL PERFORMANCE

1 Rates

YTD Actual vs. Budget – Above Budget \$369,000

Additional rates have been raised due to supplementary valuations being greater than originally anticipated.

Full Year Adopted vs. Adjusted Budget – \$346,000

The adjusted budget will be amended to reflect any expected additional rate revenue as this occurs.

2 Grants – Operating

YTD Actual vs. Budget – Above Budget \$56,000

Additional grant funding has been received for completion of staff training, Flood Recovery and the Vulnerable People program. Funding for the Heritage Advisor and the Gippsland Rail Trail was originally expected to be received in 2012/13 but wasn't received until 2013/14. As part of the Wellington Flood Recovery Project 2012, new grant funding was received for the River Heritage & Wetlands Trail and the Boggy Creek Crossing on the Gippsland Plains Rail Trail. This has been partially offset by delays in the receipt of funding for the Energy Efficient Street Lighting which will be progressively received as milestones are completed. Additional Victoria Grants Commission allocation of \$72,000 has been received for the first two quarters and this will result in an overall increase of \$144,000 for the year.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$891,000

Grant funding of \$482,000 to recover expenditure incurred in the June 2013 flood and January 2013 Bushfire is expected to be claimed by the end of the financial year. Delays in the commencement of the Aviation White paper project, the Loch Sport study and the Gippsland Rail Trail projects in 2012/13 will result in the grant funding now being received in 2013/14. The additional Victoria Grants Commission funding and the new grant funding received for the River Heritage & Wetlands Trail and the Boggy Creek Crossing on the Gippsland Plains Rail Trail has been reflected in the adjusted budget.

3 Contributions - Operating

YTD Actual vs. Budget – Above Budget \$48,000

Contributions have been received towards the Transport Study, the Stratford Mechanics Hall upgrade and to fund the position of the Health and Wellbeing officer (originally budgeted as grant funding). Higher than expected public open space contributions have been received in the first half of the year, these contributions are unpredictable and are dependent upon the completion of subdivisions occurring within the Shire. These additional contributions are partially offset by a delay in a contribution for an economic development (Agriculture Industry Transformation) project which is now to be received in April 2014.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$82,000

The contribution towards the Aviation White Paper expected in 2012/13 will now be received in 2013/14. The funding for the Health and Wellbeing Officer has been reclassified as a contribution rather than grant funding. Additional contributions have been received for The Transport Study project.

4 User Charges & Fines

YTD Actual vs. Budget – Above Budget \$9,000

Council is now managing two caravan parks, with unbudgeted income received to date to be partly offset by associated operating costs. Funds held in trust have also been transferred to an income account to enable Council to complete defect works on the West Sale Aerodrome fuel facility upgrade. There has been an increase in food premises requiring new registrations. This additional income is partially offset by lower commercial tipping fees. There has also been lower than expected income from leisure facilities due to lower attendance resulting from indoor pool heating issues which have now been addressed. In contrast swim school revenue is above budget due to increased enrolments.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$178,000

Additional revenue is expected to be received as a result of Council taking control of two caravan parks there will also be additional expenses incurred. Funds held in trust have been transferred to an income account to enable Council to complete defect works on the West Sale Aerodrome fuel facility upgrade.

5 Interest on Short Term Deposits

YTD Actual vs. Budget – Above Budget \$140,000

Income from investments is higher than anticipated due to higher than expected cash balances and lower than expected expenditure to date.

Full Year Adopted vs. Adjusted Budget – No Budget Change

There are no changes that will affect the year end accounts at this stage.

6 Other Revenue

YTD Actual vs. Budget – Above Budget \$139,000

An insurance recovery claim relating to a 2012/13 claim was received in September 2013. Additional donations have been received towards Art Gallery acquisitions.

Full Year Adopted vs. Adjusted Budget – Above Budget \$136,000

The budget has been adjusted for the above insurance recovery claim.

7 Employee Benefits

YTD Actual vs. Budget - Below Budget \$476,000

There have been salary savings throughout the organisation due to staff vacancies, which have been partly offset by agency staff costs.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$46,000

The budget has been adjusted to recognise a lower than expected 2013/14 Workcover premium, which has been offset by unexpended 2012/13 grant funding carried forward for employment of staff to resource the administration of the Fire Services Property Levy and Flood Recovery projects. A new casual local laws officer has been financed from the agency staff budget.

8 Contractors, Materials and Services

YTD Actual vs. Budget - Below Budget \$1,262,000

There have been delays in the timing of contribution payments for the Wellington Coastal Subdivision strategy voluntary assistance program. Council's contribution to local health services for various community services was budgeted a month early. Stages 2 and 3 of the 2014 general property revaluation are complete, awaiting sign off by Valuer-General before the budgeted payment can be made. There are minor savings in Council's 2013/14 asset insurance premium. This under expenditure is partially offset by the continuing unbudgeted expenditure associated with the June 2013 flood recovery works, with the majority expected to be reimbursed through Natural Disaster Relief funding.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$2,723,000

The budget has increased due to the incomplete externally funded projects/programs from last financial year being carried forward into the 2013/14 adjusted budget. These major projects where funds were carried forward include the Wellington Coast Subdivision strategy voluntary assistance program, Rosedale Recreation Reserve Change rooms, Cowwarr Tip Rehabilitation, Gippsland Plains Rail Trail and Municipal Emergency projects.

9 Depreciation

YTD Actual vs. Budget – Above Budget \$109,000

Additional landfill improvement depreciation associated with the new Kilmany landfill cell was not included in the 2013/14 budget.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$315,000

Adjustments to the end of year landfill improvement depreciation has been reflected in the adjusted budget.

10 Other Expenses

YTD Actual vs. Budget – Above Budget \$215,000

This relates to a one off payment of \$200,000 in relation to an operational contract.

Full Year Adopted vs. Adjusted Budget - Above Budget \$215,000

The 2013/14 adjusted budget was amended to reflect the impact of the above payment.

11 Grants – Capital

YTD Actual vs. Budget – Below Budget \$1,092,000

Capital income is above budget as the Sale CBD Infrastructure Renewal Program grant and Roads to Recovery funding was received earlier than expected.

Full Year Adopted vs. Adjusted Budget – Reduced Budget \$3,000

The adopted budget has been reduced as a portion of the budgeted grant funding for the Coongulla Recreation Reserve and the Maffra Recreation Reserve lighting upgrade was received in 2012/13. The budget has been increased to recognise the 2013/14 Natural Disaster reimbursement. Council was unsuccessful in its grant application to provide capital works to the Thomson River Caravan Park. Several smaller grants have been successful since the adoption of the budget, these include; security at Gordon Street Recreation Reserve, Wurruk Cricket Nets, York Street Streetscape and increased library funding for new purchases.

12 Contributions - Capital

YTD Actual vs. Budget – Above Budget \$30,000

Contributions towards the Princes Hwy- Cobains Rd Intersection were received earlier than expected.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$39,000

The adjusted budget has been amended to take into account an expected contribution for the Maffra Tennis Club Resurfacing project and the Yarram Outdoor Fitness Park.

13 Contributions - Capital (Non Cash)

YTD Actual vs. Budget – Above Budget \$131,000

Unbudgeted (non cash) contributions of \$131,000 associated with the completion of subdivisions within the Shire were recognised in the first two quarters.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$131,000

Adjustments for the recognition of subdivision contributions (non cash) have been made to match the contributions.

14 Net Gain (Loss) on Disposal of Assets

YTD Actual vs. Budget – Above Budget \$108,000

There has been a higher than predicted profit on trade-in of fleet and plant assets to date. Proceeds from an unbudgeted land sale were also received in the first half of the year.

Full Year Adopted vs. Adjusted Budget – Increased Budget \$169,000

The increased adjusted budget reflects the impact of additional net gain expected for the carry forward items of plant and fleet that were ordered prior to 30 June 2013 but were not received until 2013/14 due to delivery delays. An amendment for the unbudgeted land sale has been reflected in the adjusted budget.

Note: Reference numbers above refer to the Income Statement

INCOME STATEMENT
For The Period Ending 31 December 2013

	Note	YEAR TO DATE 2013-14				FULL YEAR 2013-14		
		Actual	Adopted Budget	Variance \$000's	Achieved %	Adopted Budget \$000's	Adjusted Budget \$000's	Variance \$000's
Income								
Rates	1	46,947	46,578	369	101%	46,750	47,096	346
Grants - Operating	2	4,527	4,471	56	101%	7,978	8,869	891
Contributions - Operating	3	135	87	48	155%	175	257	82
User Charges & Fines	4	2,849	2,840	9	100%	6,416	6,594	178
Interest	5	635	495	140	128%	1,100	1,100	-
Other Revenue	6	157	18	139	872%	102	238	136
Total Income		55,250	54,489	761	101%	62,521	64,154	1,633
Expenditure								
Employee Benefits	7	11,008	11,484	476	96%	22,848	22,894	46
Contractors, Materials and Services	8	13,680	14,942	1,262	92%	30,366	33,089	2,723
Bad and Doubtful Debts		-	1	1	100%	113	113	-
Depreciation and Amortisation	9	10,225	10,116	(109)	101%	20,241	20,556	315
Finance Cost		363	382	19	95%	836	836	-
Other Expenses	10	215	-	(215)	0%	-	215	215
Total Expenses		35,491	36,925	1,434	96%	74,404	77,703	3,299
Underlying Result		19,759	17,564	2,195	112%	(11,883)	(13,549)	(1,666)
Grants - Capital	11	1,852	760	1,092	244%	5,884	5,887	3
Contributions - Capital	12	134	104	30	129%	884	923	39
Contributions - Capital (Non Cash)	13	131	-	131	100%	-	131	131
Net gain on disposal of property, infrastructure, plant and equipment	14	172	64	108	269%	104	273	169
Derecognition of Assets		(37)	-	(37)	-100%	-	(36)	(36)
Surplus/(Deficit) for the period		22,011	18,492	3,519	119%	(5,011)	(6,371)	(1,360)
Other Comprehensive income								
Asset Revaluation increment		-	-	-	-	-	-	-
Total comprehensive income for the year		22,011	18,492	3,519	119%	(5,011)	(6,371)	(1,360)

BALANCE SHEET
As At 31 December 2013

Actual Year to Date December 12 \$000's		Actual Year to Date December 13 \$000's	Full Year Adopted Budget June 14 \$000's	Full Year Adjusted Budget June 14 \$000's
<u>Current Assets</u>				
32,561	Cash and Cash Equivalents	36,850	16,824	18,142
23,912	Trade and Other Receivables	28,556	3,303	5,329
45	Prepayments	15	292	292
56,518	Total Current Assets	65,421	20,419	23,763
<u>Non Current Assets</u>				
790	Trade and Other Receivables	1,067	1,457	1,281
676,790	Property, Infrastructure, Plant & Equipment	805,561	696,089	824,474
294	Intangible Assets	334	652	652
677,874	Total Non Current Assets	806,962	698,198	826,407
734,392	Total Assets	872,383	718,617	850,170
<u>Current Liabilities</u>				
5,871	Trade and Other Payables	1,354	5,335	5,332
894	Interest Bearing Borrowings	1,491	3,290	1,931
4,860	Employee Benefits	5,274	4,294	4,867
357	Trust Deposits	3,731	250	600
-	Provisions	539	-	540
11,982	Total Current Liabilities	12,389	13,169	13,270
<u>Non Current Liabilities</u>				
9,789	Interest Bearing Borrowings	9,904	13,915	15,274
326	Employee Benefits	302	273	434
1,423	Provisions	1,473	1,423	1,472
11,538	Total Non Current Liabilities	11,679	15,611	17,180
23,520	Total Liabilities	24,068	28,780	30,450
710,872	Net Assets	848,315	689,837	819,720
<u>Represented by Ratepayer Equity</u>				
282,682	Accumulated Surplus	293,250	263,892	266,350
422,229	Reserves	548,885	422,229	548,885
5,961	Other Reserves	6,180	3,716	4,485
710,872	Total Equity	848,315	689,837	819,720

STATEMENT OF CASH FLOWS
For The Period Ending 31 December 2013

Actual Year to Date December 12 \$000's	Actual Year to Date December 13 \$000's	Full Year Adopted Budget June 14 \$000's	Full Year Adjusted Budget June 14 \$000's
INFLOWS/ (OUTFLOWS)	INFLOWS/ (OUTFLOWS)	INFLOWS/ (OUTFLOWS)	INFLOWS/ (OUTFLOWS)
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Receipts</i>			
25,400 Rates	27,015	46,426	46,553
9,237 Grants	8,991	14,000	17,443
358 Contributions	309	1,311	1,495
3,130 User Charges and Fines	2,819	6,315	6,738
687 Interest on Short Term Deposits	635	1,100	1,100
79 Other Revenue	200	102	238
38,889	39,969	69,254	73,567
<i>Payments</i>			
(10,212) Payment to Employees	(10,686)	(27,455)	(27,777)
(16,629) Payment to Suppliers	(22,593)	(30,197)	(33,558)
(69) Other Payments	(270)	-	(215)
(26,910)	(33,549)	(57,652)	(61,550)
11,979 Net Cash inflow/(outflow) from Operating Activities	6,420	11,602	12,017
CASH FLOWS FROM INVESTING ACTIVITIES			
PAYMENTS FOR:			
(6,646) Property, Infrastructure, Plant & Equipment	(7,729)	(36,229)	(37,441)
(59) Intangibles	(48)	(292)	(549)
PROCEEDS FROM:			
396 Property, Infrastructure, Plant & Equipment	581	969	1,138
(6,309) Net Cash inflow/(outflow) from Investing Activities	(7,196)	(35,552)	(36,852)
CASH FLOWS FROM FINANCING ACTIVITIES			
(382) Finance Costs	(377)	(836)	(836)
- Proceeds from Borrowings	3,000	10,300	10,300
(869) Repayments of Interest Bearing Borrowings	(1,394)	(2,884)	(2,884)
(1,251) Net Cash inflow/(outflow) from Financing Activities	1,229	6,580	6,580
4,419 Net Increase/(Decrease) in Cash and Cash Equivalents	453	(17,370)	(16,255)
28,142 Cash and Cash Equivalents at the beginning of the Financial Year	36,397	34,194	36,397
32,561 CASH AT END OF PERIOD	36,850	16,824	18,142

STATEMENT OF CAPITAL WORKS
As At 31 December 2013

	YEAR TO DATE 2013-14				FULL YEAR 2013-14		
	Actual	Adopted Budget	Variance	Achieved	Adopted Budget	Adjusted Budget	Variance
Infrastructure	3,427	2,803	(624)	122%	13,725	14,300	(575)
Parks & Environmental Services	950	1,130	180	84%	2,928	2,972	(44)
Land & Buildings	1,785	1,615	(170)	111%	16,092	16,358	(266)
Plant, Furniture & Equipment	1,616	2,254	638	72%	3,776	4,360	(584)
Total Capital Works	7,778	7,802	24	100%	36,521	37,990	(1,469)

ITEM C2.3**ASSEMBLY OF COUNCILLORS**

DIVISION:

GOVERNANCE

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

OBJECTIVE

To report on all assemblies of Councillors records received during the period 10 December 2013 to 17 December 2013.

BACKGROUND

Section 80A of the *Local Government Act 1989* requires a written record to be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 10 December 2013 to 17 December 2013.

Assembly of Councillors summary of reports received between 10 December 2013 to 17 December 2013.		
Date	Matters considered	Councillors and officers in attendance
10 December 2013	1. SLUPP Agenda	Councillors Mclvor, Wenger John Websdale, General Manager Development Joshua Clydesdale, Manager Land Use Planning Robyn Olsen, Strategic Planner John Inglis, Coordinator Infrastructure Development Sabine Provily, Strategic Planner
10 December 2013	1. Review of User group Fees and Charges (2.30pm to 3.30pm) 2. Amendment C55 – Rural Zones-Update (3.30am to 4.00pm)	Councillors Rossetti, Davine, Crossley, Wenger, Hole David Morcom, Chief Executive Officer Liz Collins, General Manager Governance John Websdale, General Manager Development Glenys Butler, General Manager Liveability Darren Randle, Coordinator Community Committees (Item 1) Marcus Stone, Acting Manager Healthy Lifestyles (Item 1) Joshua Clydesdale, Manager Land Use Planning (Item 2) Robyn Olsen, Strategic Planner (Item 2)

Assembly of Councillors summary of reports received between 10 December 2013 to 17 December 2013.		
Date	Matters considered	Councillors and officers in attendance
17 December 2013	1. Councillors Diary	Councillors Rossetti, Davine, Crossley, Wenger, Hole, Cleary, Mclvor Davis Morcom, Chief Executive Officer Sharon Willison, Mayoral and Councillor Support Officer
17 December 2013	1. Pre Council meeting agenda review (1.00pm to 1.40pm) 2. November Performance Report (1.40pm to 2.00pm) 3. Roadside Trading-Local Law no 2 (2.00pm to 2.30pm) 4. Amendment C85&C88 Stevens Street, Sale (2.30pm to 3.00pm) 5. IT Update – A glimpse into the future (3.00pm to 3.40pm) 6. North Sale Development Update (3.40pm to 4.00pm) 7. Vic Road Highway Duplication Update (4.00pm to 4.45pm)	Councillors Crossley, Rossetti, Davine, Mclvor, Cleary, Wenger, Hole David Morcom, Chief Executive Officer Chris Hastie, General Manager Built & Natural Environment Liz Collins, General Manager Governance John Websdale, General Manager Development Glenys Butler, General Manager Liveability Vanessa Ebsworth, Manager Organisation Development (Item 1) Tracey Cummings, Manager Business Improvement (Item 2) Carly Bloomfield, Manager Municipal Services (Item 3) Peter Thompson. Coordinator Local Laws (Item 3) Melissa Bastian, Acting Manager Municipal Services (Item 3) Joshua Clydesdale, Manager Land Use Planning (Item 4) Sabine Provily, Strategic Planner (Item 4) Phil Phillipou, Manager Information Services (Item 5) John Tatterson, Manager Built Environment (Item 7) Dean Morahan, Manager Assets & Projects (Item 7)
17 December 2013	1. Update on Economic Development and Tourism Action items	Councillors Crossley, Rossetti, Davine, Wenger John Websdale, General Manager Development Sharyn Bolitho, Manager Economic Development Ian Campbell, Senior Economic Development Officer Mark Coleman, Economic Development Officer Tony Lotton, Business Support Officer

OPTIONS

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

PROPOSAL

That Council note and receive the attached assembly of Councillors records received during the period 10 December 2013 to 17 December 2013.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

"An organisation that is responsive, flexible, honest, accountable and consistent."

Strategy 2.3

"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."

This report supports the above Council Plan strategic objective and strategy.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note and receive the attached assembly of Councillors records received during the period 10 December to 17 December 2013.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

10/12/2013

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley			Cr McCubbin		
Cr Rossetti			Cr Mclvor	✓	
Cr Cleary			Cr Wenger	✓	
Cr Davine			Cr Hole		
Cr Duncan					

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO			G Butler, GML		
L Collins, GMG			J Websdale , GMD	✓	
C Hastie, GMB&NE					

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Joshua Clydesdale	1	John Inglis	1
Robyn Olsen	1	Sabine Provily	1

3. Matters/Items considered at the meeting (list):

1. SLUPP agenda – 10 December 2013

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

10/12/2013

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Rossetti	✓		Cr McCubbin		✓
Cr Davine	✓		Cr Mclvor		✓
Cr Cleary		✓	Cr Wenger	✓	
Cr Crossley	✓		Cr Hole	✓	
Cr Duncan		✓			

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D. Morcom CEO	✓		G Butler, GML	✓	
L Collins, GMG	✓		J Websdale, GMD (Not 1)	✓	
C Hastie, GMB&NE		✓		✓	

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Darren Randle, Coord Community Committees	1	Marcus Stone, Acting Manager healthy Lifestyles	1
Josh Clydesdale, Manager Land Use Planning	2	Robyn Olsen, Strategic Planner	2

3. Matters/Items considered at the meeting (list):

1. Review of User group Fees and Charges (2.30pm to 3.30pm)
2. Amendment C55 – Rural Zones-Update (3.30am to 4.00pm)

4. Conflict of Interest disclosures made by Councillors and Officers:

No Conflicts of Interests were declared.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

17/12/2013

2. ATTENDEES:

Councillors

	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	√		Cr McCubbin		√
Cr Rossetti	√		Cr Mclvor	√	
Cr Cleary	√		Cr Wenger	√	
Cr Davine	√		Cr Hole	√	
Cr Duncan		√			

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO	√		G Butler, GML		
L Collins, GMG			J Websdale , GMD		
C Hastie, GMB&NE					

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Sharon Willison	1		

3. Matters/Items considered at the meeting (list):

1. Councillors' Diary Meeting

4. Conflict of Interest disclosures made by Councillors:

Nil

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

17/12/2013

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Rossetti	✓		Cr McCubbin		✓
Cr Davine	✓		Cr Mclvor	✓	
Cr Cleary	✓		Cr Wenger	✓	
Cr Crossley	✓		Cr Hole	✓	
Cr Duncan		✓			

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D. Morcom CEO	✓		G Butler, GML	✓	
L Collins, GMG	✓		J Websdale, GMD	✓	
C Hastie, GMB&NE	✓			✓	

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Vanessa Ebsworth, Manager Organisation Development	1	Tracey Cummings, Manager Business Improvement	2
Carly Bloomfield, Manager Municipal Services	3	Peter Thompson, Coordinator Local Laws	3
Melissa Bastian, A/Manager Municipal Services	3	Josh Clydesdale, Manager Land Use Planning	4
Sabine Provily, Strategic Planner	4	Phill Phillipou, Manager Information Services	5
John Tatterson, Manager Built Environment	7	Dean Morahan, Manager Assets & Projects	7

3. Matters/Items considered at the meeting (list):

1. Pre Council meeting agenda review (1.00pm to 1.40pm)
2. November Performance Report (1.40pm to 2.00pm)
3. Roadside Trading-Local Law no 2 (2.00pm to 2.30pm)
4. Amendment C85&C88 Stevens Street, Sale (2.30pm to 3.00pm)
5. IT Update – A glimpse into the future (3.00pm to 3.40pm)
6. North Sale Development Update (3.40pm to 4.00pm)
7. Vic Road Highway Duplication Update (4.00pm to 4.45pm)

4. Conflict of Interest disclosures made by Councillors and Officers:

No Conflicts of Interests were declared.

ASSEMBLY OF COUNCILLORS

1. DATE OF MEETING:

17/12/2013

2. ATTENDEES:

Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	✓		Cr McCubbin		
Cr Rossetti	✓		Cr Mclvor		
Cr Cleary			Cr Wenger	✓	
Cr Davine	✓		Cr Hole		
Cr Duncan					

Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO			G Butler, GML		
L Collins, GMG			J Websdale , GMD		✓
C Hastie, GMB&NE					

Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Sharyn Bolitho, Manager Economic Development	1		
Ian Campbell, Senior Economic Development Officer	1		
Mark Coleman, Economic Development Officer	1		
Tony Lotton, Business Support Officer	1		

3. Matters/Items considered at the meeting (list):

1. Update on Economic Development and Tourism Action Items

4. Conflict of Interest disclosures made by Councillors:

Cr Scott Rossetti let the room during discussions on Advance TAFE.



C3 - REPORT

GENERAL MANAGER DEVELOPMENT

ITEM C3.1**PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

OBJECTIVE

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the months of November and December 2013 for information.

BACKGROUND

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 November and 31 December 2013 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly Planning Permit Activity Reporting data).

OPTIONS

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

PROPOSAL

That Council note the report on recent planning permit trends and planning application determinations between 1 November and 31 December 2013.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

COMMUNICATION IMPACT

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits and notices of decision to grant a planning permit.

LEGISLATIVE IMPACT

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

COUNCIL POLICY IMPACT

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy and the requirements of the Wellington Planning Scheme.

COUNCIL PLAN

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

Strategy 5.2

Provide user friendly, accessible planning information and efficient planning processes.

This report supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

All reported planning decisions have been issued after due consideration of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

ENVIRONMENTAL IMPACT

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council note the report on recent planning permit trends and Planning Application Determinations between 1 November and 31 December 2013.

**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/11/2013 AND 30/11/2013**

Application No/Year	Date Received	Property Title & Address	Proposal	Status
427-3/2004	26/09/2013	Assessment No. 195446 LOT: 1 PS: 642240 13 ELLEN AVE SEASPRAY	Amendment to permit for TZ subdivision of the land into 7 lots.	Permit Issued by Delegate of Resp/Auth 22/11/2013
324-1/2009	17/09/2009	Assessment No. 46235 LOT: 9 PS: 702630C R/13 THE RIDGE WURRUK	Staged LDRZ subdivision	Withdrawn 14/11/2013
170-4/2010	28/10/2013	Assessment No. 407171 LOT: 2 PS: 618987B LOWER HEART RD THE HEART	Amendment to permit for use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 27/11/2013
121-1/2011	24/03/2011	Assessment No. 1735 LOT: 2 PS: 537575B R/28 COBAINS RD SALE	Eight lot B4Z subdivision.	Withdrawn 14/11/2013
349-2/2011	3/07/2013	Assessment No. 185017 LOT: 344 PS: 82059 9 MCLACHLAN ST THE HONEYSUCKLES	Amendment to permit for use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 27/11/2013
444-2/2011	13/11/2013	Assessment No. 274357 CA: 1B SEC: 2 41 JOHNSON ST ALBERTON	Amendment to permit for construction of a workshop.	Permit Issued by Delegate of Resp/Auth 20/11/2013
162-3/2012	26/09/2013	Assessment No. 359620 LOT: 1 PS: 642258 R/863 HEYFIELD-UPPER MA NEWRY	Amendment to permit for FZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 8/11/2013
404-1/2012	30/10/2012	Assessment No. 271395 LOT: A PS: 346951N R/28 PARROTS RD YARRAM	Telecommunications facility.	Permit Issued by Delegate of Resp/Auth 22/11/2013
116-1/2013	16/04/2013	Assessment No. 329391 LOT: 1 TP: 613857E SEATON-GLENMAGGIE RI GLENMAGGIE	Use and development of dwelling and garage.	Withdrawn 12/11/2013
153-2/2013	1/10/2013	Assessment No. 182345 PC: 353084 2340-2350 SHORELINE DVE THE HONEYSUCKLES	Amendment to permit for use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 29/11/2013
175-1/2013	3/06/2013	Assessment No. 347062 LOT: 1 PS: 124276 R/490 STRATFORD-MAFFRA MAFFRA	Change of use for treatment of horses and erection of signage.	Permit Issued by Delegate of Resp/Auth 15/11/2013

Application No/Year	Date Received	Property Title & Address	Proposal	Status
240-1/2013	17/07/2013	Assessment No. 237057 LOT: 1776 PS: 58872 365 NATIONAL PARK RD LOCH SPORT	Construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 11/11/2013
254-1/2013	31/07/2013	Assessment No. 86926 LOT: RES1 PS: 631489T R/145 LIND AVE DARGO	Buildings and works associated with refurbishment of fire station.	Permit Issued by Delegate of Resp/Auth 8/11/2013
268-1/2013	9/08/2013	Assessment No. 343392 LOT: 2 PS: 304681 BOISDALE-NEWRY RD BOISDALE	Use and development of a gravel pit.	Permit Issued by Delegate of Resp/Auth 18/11/2013
274-2/2013	2/10/2013	Assessment No. 17541 LOT: 6 PS: 120945 239 YORK ST SALE	Amendment to a permit for a liquor licence.	Permit Issued by Delegate of Resp/Auth 15/11/2013
298-1/2013	27/08/2013	Assessment No. 101253 CA: 5 SEC: E ARNUP RD WURRUK	Use and development of a dwelling and associated outbuilding.	Permit Issued by Delegate of Resp/Auth 21/11/2013
303-1/2013	28/08/2013	Assessment No. 400408 LOT: 1 PS: 545569A THOMSON LANE SEATON	Buildings and works associated with construction of a dwelling	Permit Issued by Delegate of Resp/Auth 6/11/2013
316-1/2013	10/09/2013	Assessment No. 266189 LOT: 1 TP: 180126F R/84 CAMPBELLS RD CARRAJUNG LOWER	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 4/11/2013
333-1/2013	24/09/2013	Assessment No. 185868 LOT: 4 PS: 504529U R/6471 SOUTH GIPPSLAND LONGFORD	Buildings and works associated with construction of a hair salon.	Permit Issued by Delegate of Resp/Auth 21/11/2013
334-1/2013	24/09/2013	Assessment No. 325100 LOT: 1 PS: 98614 R/715 COWWARR-SEATON SEATON	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 27/11/2013
337-1/2013	24/09/2013	Assessment No. 223586 LOT: 1274 PS: 58872 38 BANKSIA ST LOCH SPORT	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 15/11/2013
340-1/2013	25/09/2013	Assessment No. 14233 PCA: 92 SEC: 1 MAFFRA-SALE RD SALE	Extension of red line area of liquor licence.	Permit Issued by Delegate of Resp/Auth 15/11/2013
346-1/2013	2/10/2013	Assessment No. 269126 LOT: 1 PS: 220563R R/1228 TARRA VALLEY RD TARRA VALLEY	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 18/11/2013

Application No/Year	Date Received	Property Title & Address	Proposal	Status
347-1/2013	2/10/2013	Assessment No. 83436 LOT: 1 PS: 131705 R/201 GIBSONS RD COBAINS	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 15/11/2013
348-1/2013	2/10/2013	Assessment No. 317420 LOT: 2 PS: 65760 FIREBRACE RD HEYFIELD	Buildings and works associated with construction of drying shelters.	Permit Issued by Delegate of Resp/Auth 8/11/2013
349-1/2013	2/10/2013	Assessment No. 195693 CA: 35 SEC: 3 20 FUTCHER ST SEASPRAY	Buildings/works associated with alterations/additions to fire station.	Permit Issued by Delegate of Resp/Auth 20/11/2013
351-1/2013	3/10/2013	Assessment No. 105973 CA: 2A SEC: 9 R/336 SALE-HEYFIELD RD FULHAM	Buildings/works associated with extension to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 18/11/2013
365-1/2013	18/10/2013	Assessment No. 113126 LOT: 1 PS: 412590D R/2649 TRARALGON-MAFF COWWARR	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 25/11/2013
366-1/2013	18/10/2013	Assessment No. 104380 LOT: 1 PS: 717865P R/43 POLOCROSS LANE FULHAM	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 28/11/2013
367-1/2013	21/10/2013	Assessment No. 306654 CA: 4 SEC: 9 191 JOHNSON ST MAFFRA	Building and works associated with construction of a belltower.	Permit Issued by Delegate of Resp/Auth 19/11/2013
368-1/2013	21/10/2013	Assessment No. 198879 LOT: 8 PS: 111424 R/456 CARRS CREEK RD LONGFORD	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 12/11/2013
371-1/2013	23/10/2013	Assessment No. 288712 LOT: 1 PS: 714295W R/12 LOWER JACK RD ALBERTON WEST	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 20/11/2013
372-1/2013	23/10/2013	Assessment No. 299933 LOT: 1 PS: 403124L R/535 YARRAM-MORWELL JACK RIVER	Buildings and works associated with construction of a garage.	No Permit Required 20/11/2013
375-1/2013	24/10/2013	Assessment No. 109256 PC: 153530 21 MAIN ST COWWARR	Buildings/works associated with extension to an existing building.	Permit Issued by Delegate of Resp/Auth 20/11/2013
380-1/2013	25/10/2013	Assessment No. 12799 LOT: 1 PS: 417471K 317-325 RAYMOND ST SALE	Erection of signage.	Permit Issued by Delegate of Resp/Auth 4/11/2013

Application No/Year	Date Received	Property Title & Address	Proposal	Status
383-1/2013	29/10/2013	Assessment No. 344168 LOT: 1 PS: 214671 R/643 BOUNDARY RD BRIAGOLONG	RLZ2 subdivision of the land into 2 lots (boundary realignment).	Permit Issued by Delegate of Resp/Auth 15/11/2013
386-1/2013	29/10/2013	Assessment No. 364190 PCA: 16A R/79B RIVERSDALE RD MAFFRA	FZ subdivision of the land into 2 lots.	Withdrawn 26/11/2013
391-1/2013	1/11/2013	Assessment No. 324376 CA: 1 SEC: 5 R/59 CHUTE ST SEATON	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 19/11/2013
392-1/2013	1/11/2013	Assessment No. 324822 LOT: 1 PS: 121111 R/60 CHESTERFIELD RDNT GLENMAGGIE	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 19/11/2013
395-1/2013	6/11/2013	Assessment No. 97006 LOT: 1 PS: 90478 R/31 WOODCOTE LANE MUNRO	FZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 19/11/2013
397-1/2013	6/11/2013	Assessment No. 399378 PC: 151043 21 DAWSON LANE SEATON	Use and development of a dwelling (bushfire replacement).	No Permit Required 12/11/2013
405-1/2013	15/11/2013	Assessment No. 372482 CA: 202A R/472 FARLEYS RD ROSEDALE	Buildings and works associated with construction of a machinery shed.	Permit Issued by Delegate of Resp/Auth 21/11/2013
406-1/2013	15/11/2013	Assessment No. 51128 LOT: 70 PS: 202036 2 SYNAN CRT WURRUK	Use and development of a dwelling.	No Permit Required 18/11/2013

Total No of Decisions Made: 43

**PLANNING APPLICATION DETERMINATIONS
BETWEEN 1/12/2013 AND 31/12/2013**

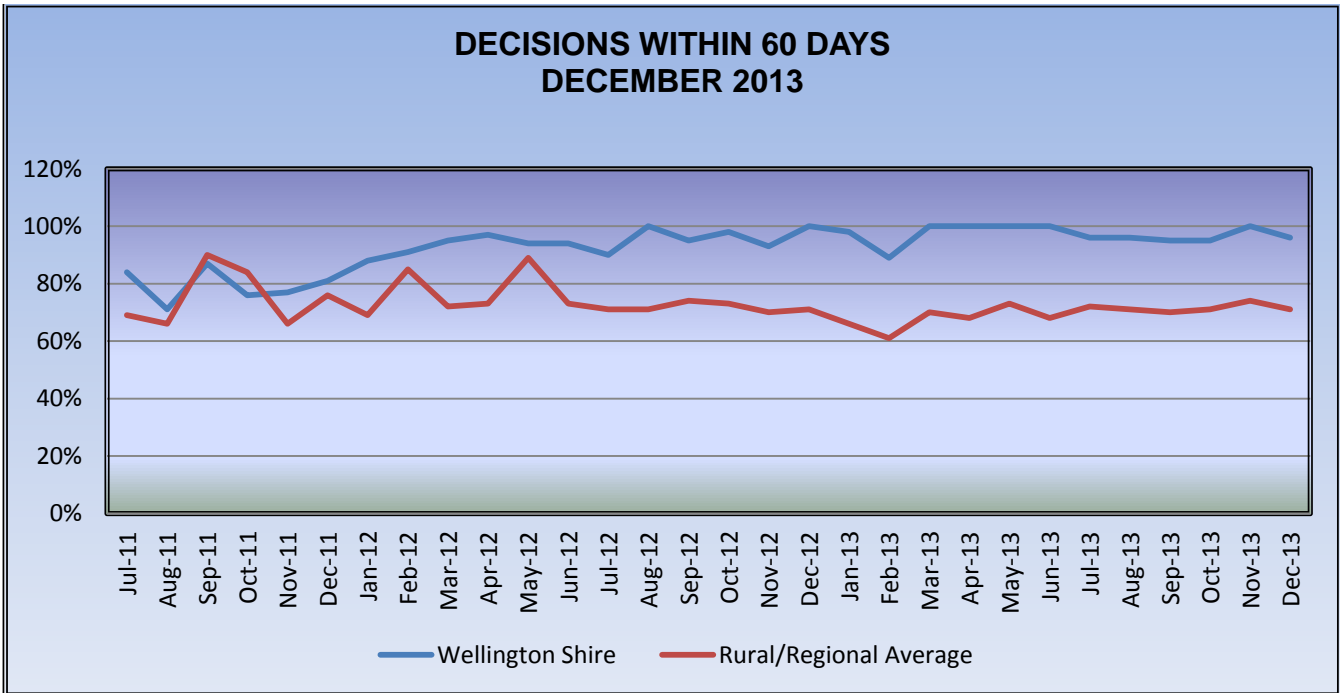
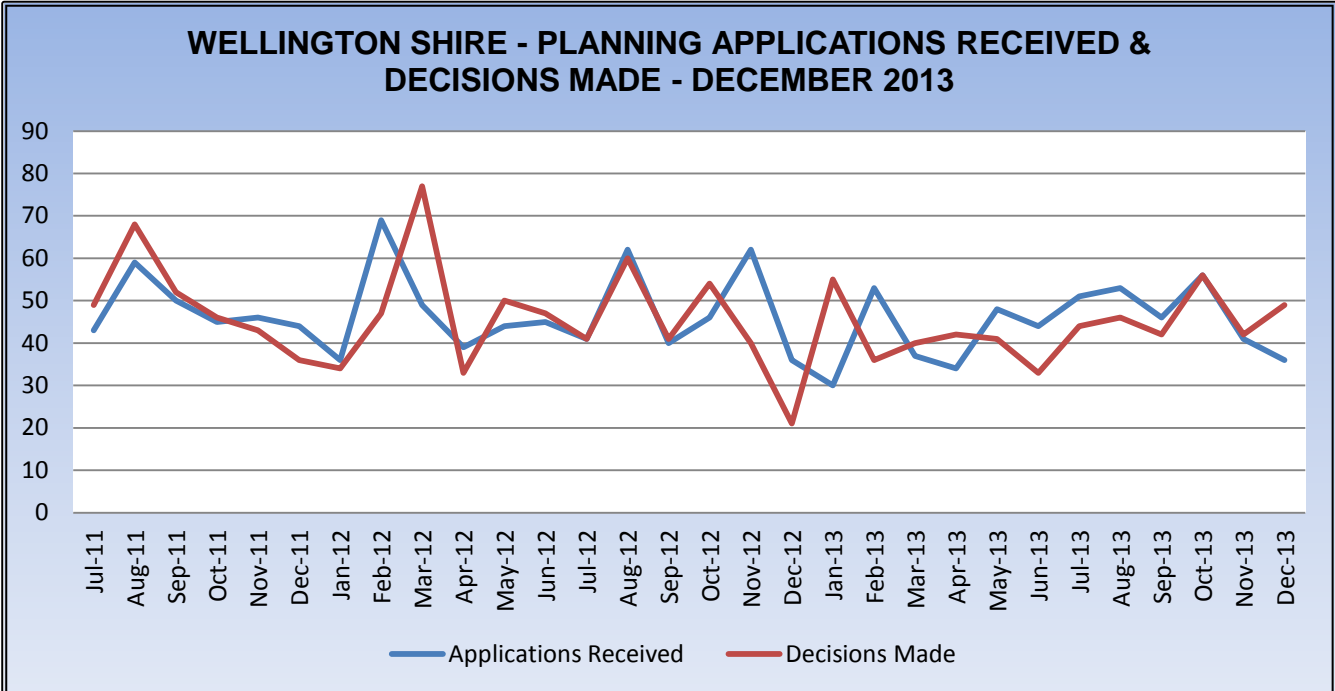
Application No/Year	Date Received	Property Title & Address	Proposal	Status
144-1/2010	29/04/2010	Assessment No. 25403 LOT: 9 PS: 88521 12 INVICTUS CRT SALE	Change of use to milk depot and ice production.	Permit Issued by Delegate of Resp/Auth 2/12/2013
133-2/2011	15/11/2013	Assessment No. 97006 LOT: 1 PS: 90478 R/31 WOODCOTE LANE MUNRO	Amendment to permit for development of a second dwelling.	Permit Issued by Delegate of Resp/Auth 20/12/2013
324-2/2012	28/10/2013	Assessment No. 342758 LOT: 18 PS: 8474 32 STRATFORD-MAFFRA MAFFRA	Amendment to permit for development of two dwellings.	Permit Issued by Delegate of Resp/Auth 20/12/2013
341-2/2012	4/12/2013	Assessment No. 258558 LOT: 1124 PS: 40160 178 SEVENTH AVE PARADISE BEACH	Amendment to permit for a dwelling.	Permit Issued by Delegate of Resp/Auth 20/12/2013
169-1/2013	30/05/2013	Assessment No. 208744 CA: 13 WILLUNG RD ROSEDALE	Use and development of a dwelling and stables.	Permit Issued by Delegate of Resp/Auth 13/12/2013
220-1/2013	5/07/2013	Assessment No. 89623 LOT: 1 PS: 719382 BALGONIE LANE STRATFORD	FZ subdivision of the land into three lots.	Permit Issued by Delegate of Resp/Auth 2/12/2013
227-2/2013	12/11/2013	Assessment No. 112854 PCA: 46 R/3813 TRARALGON-MAFFRA RD HEYFIELD	Amendment to permit for construction of an outbuilding.	Permit Issued by Delegate of Resp/Auth 9/12/2013
244-1/2013	19/07/2013	Assessment No. 103978 LOT: A PS: 521435H R/198 NAMBROK HALL NAMBROK	2 lot FZ subdivision.	Permit Issued by Delegate of Resp/Auth 11/12/2013
245-1/2013	22/07/2013	Assessment No. 16220 CA: 15 SEC: 88 6 UNION ST SALE	Building and works associated with construction of an industrial shed.	NOD issued by Delegate of Respon/Auth 4/12/2013
254-2/2013	25/11/2013	Assessment No. 86926 LOT: RESI PS: 631489T R/145 LIND AVE DARGO	Buildings/works for refurbishment of fire station	Permit Issued by Delegate of Resp/Auth 16/12/2013
277-1/2013	19/08/2013	Assessment No. 104505 LOT: 23 PS: 449985V R/110 PRINCES HWY FULHAM	SUZ1 subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 18/12/2013

Application No/Year	Date Received	Property Title & Address	Proposal	Status
288-1/2013	22/08/2013	Assessment No. 197889 LOT: 10 PS: 129963 R/135 BOUNDARY CREEK LONGFORD	RLZ1 subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 9/12/2013
294-1/2013	23/08/2013	Assessment No. 328112 LOT: 2 PS: 300853W R/440 MCLACHLANS RD TINAMBA WEST	FZ subdivision of the land into 2 lots (house excision).	Permit Issued by Delegate of Resp/Auth 20/12/2013
295-1/2013	23/08/2013	Assessment No. 328096 LOT: 1 PS: 316753M R/434 MCLACHLANS RD TINAMBA WEST	FZ subdivision of the land into 2 lots (house excision).	Permit Issued by Delegate of Resp/Auth 20/12/2013
305-1/2013	30/08/2013	Assessment No. 31609 LOT: 1 PS: 703134K 196-198 STAWELL ST SALE	Use and development of two dwellings and crossover.	Permit Issued by Delegate of Resp/Auth 20/12/2013
327-1/2013	20/09/2013	Assessment No. 183244 PC: 350515 2309 SHORELINE DVE THE HONEYSUCKLES	Buildings and works associated with construction of a fence.	Permit Issued by Delegate of Resp/Auth 6/12/2013
336-1/2013	24/09/2013	Assessment No. 245357 LOT: 1153 PS: 54791 75 VICTORIA ST LOCH SPORT	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 20/12/2013
339-1/2013	25/09/2013	Assessment No. 95109 CA: 24 SEC: 17 R/938 LOWER DARGO RD DARGO	FZ subdivision of the land into 4 lots.	Permit Issued by Delegate of Resp/Auth 9/12/2013
343-1/2013	30/09/2013	Assessment No. 223206 LOT: 1298 PS: 58872 45 BANKSIA ST LOCH SPORT	Buildings and works associated with construction of a garage/carport.	Permit Issued by Delegate of Resp/Auth 10/12/2013
344-1/2013	1/10/2013	Assessment No. 369546 SOUTH GIPPSLAND HWY LONGFORD	Buildings and works associated with construction of path & bridge.	Permit Issued by Delegate of Resp/Auth 5/12/2013
350-2/2013	19/11/2013	Assessment No. 406124 LOT: 6 PS: 605965K 23 GEORGE ST ROSEDALE	Amendment to permit for use and development of a dwelling	Permit Issued by Delegate of Resp/Auth 2/12/2013
352-1/2013	3/10/2013	Assessment No. 349449 LOT: 2 PS: 76432 R/81 VALENCIA VALENCIA CREEK	Buildings/works associated with alteration to fire station.	Permit Issued by Delegate of Resp/Auth 3/12/2013
357-1/2013	9/10/2013	Assessment No. 376251 LOT: 1 PS: 317421J 1 GOWRIE RISE WOODSIDE BEACH	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 3/12/2013

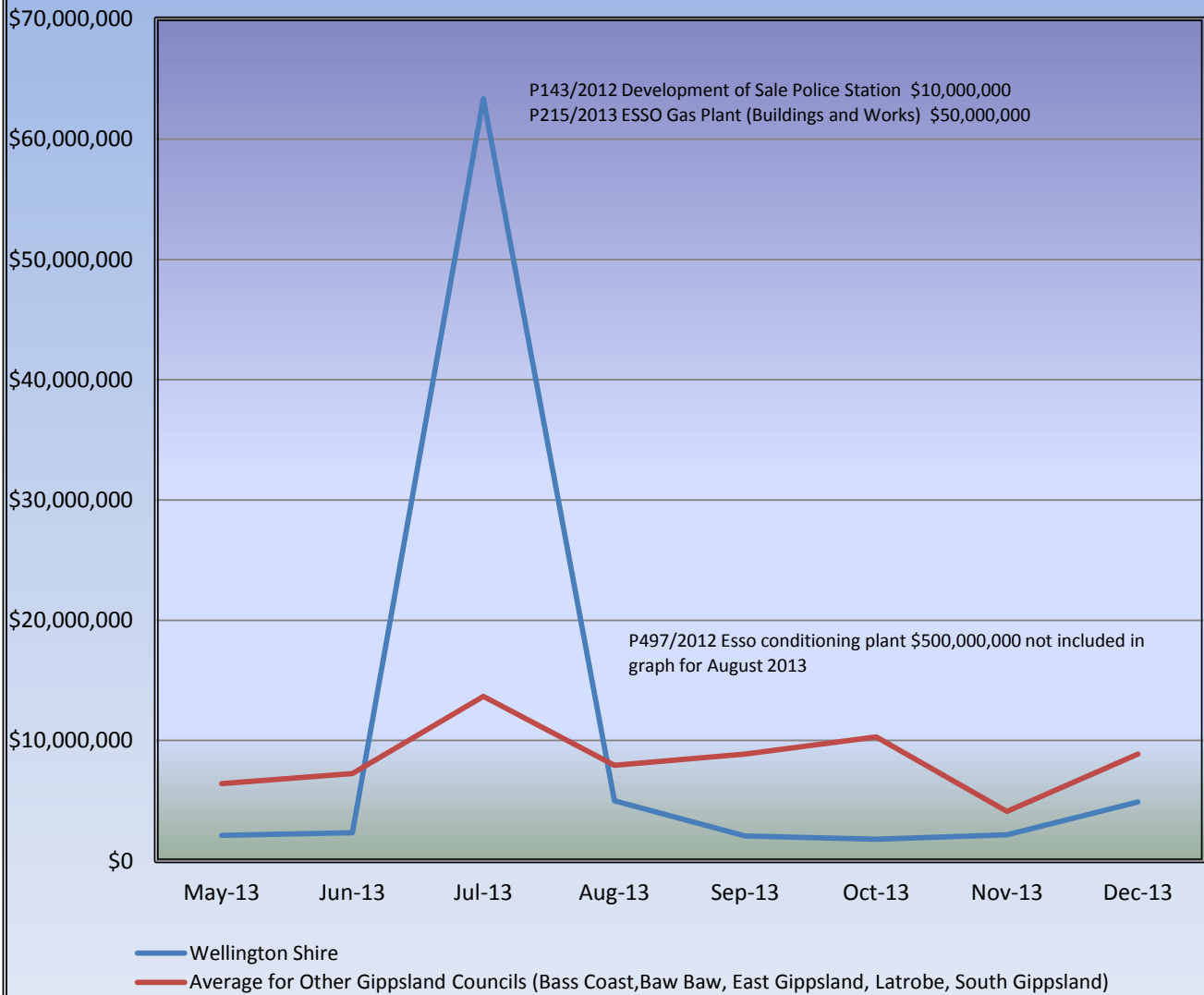
Application No/Year	Date Received	Property Title & Address	Proposal	Status
360-1/2013	14/10/2013	Assessment No. 276956 PCA: 5 SEC: 4 9 COLVILLE ST PORT ALBERT	Buildings/works associated with renovations to an existing dwelling.	Permit Issued by Delegate of Resp/Auth 2/12/2013
362-1/2013	15/10/2013	Assessment No. 356535 LOT: 3 PS: 637835T 17-37 STATION ST MAFFRA	Buildings and works associated with construction of a factory.	Permit Issued by Delegate of Resp/Auth 10/12/2013
369-1/2013	21/10/2013	Assessment No. 356550 LOT: 2 PS: 637835T 11-15 STATION ST MAFFRA	Buildings and works associated with construction of a truckwash.	Permit Issued by Delegate of Resp/Auth 5/12/2013
373-1/2013	24/10/2013	Assessment No. 326298 PCA: 63C R/924 HEYFIELD-SEATON SEATON	Buildings and works associated with construction of a fire station.	Permit Issued by Delegate of Resp/Auth 3/12/2013
376-1/2013	24/10/2013	Assessment No. 325696 CA: 22 GLENCAIRN RD LICOLA	FZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 24/12/2013
377-1/2013	24/10/2013	Assessment No. 337931 LOT: 1 PS: 424149A 60 KNIGHT ST MAFFRA	R1Z subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 9/12/2013
381-1/2013	25/10/2013	Assessment No. 50229 CA: 17 SEC: 14 124-138 YORK ST SALE	Buildings and works associated with placement of portable office.	Withdrawn 10/12/2013
384-1/2013	29/10/2013	Assessment No. 369546 ROADSIDES IN WELLINGTON SHIRE	Removal of native vegetation on roadsides & Shire reserves.	Permit Issued by Delegate of Resp/Auth 2/12/2013
385-1/2013	29/10/2013	Assessment No. 207787 LOT: RES1 PS: 713404A R/4918 SOUTH STRADBROKE	Buildings/works for extension to existing emergency facility.	Permit Issued by Delegate of Resp/Auth 18/12/2013
387-1/2013	30/10/2013	Assessment No. 315960 LOT: 1 PS: 717808 5 BRUCE ST HEYFIELD	R1Z subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 9/12/2013
393-1/2013	1/11/2013	Assessment No. 401893 LOT: 1 TP: 094197K 11 CALDWELL ST LOCH SPORT	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 11/12/2013
394-1/2013	1/11/2013	Assessment No. 409318 LOT: 18 PS: 616493P R/41 MOLPHY CRT HEYFIELD	Use and development of a dwelling and shed.	Permit Issued by Delegate of Resp/Auth 13/12/2013

Application No/Year	Date Received	Property Title & Address	Proposal	Status
396-1/2013	6/11/2013	Assessment No. 208413 CA: 3 SEC: 5A WILLIAMS RD ROSEDALE	Use and development of a dwelling and shed.	Permit Issued by Delegate of Resp/Auth 9/12/2013
403-1/2013	12/11/2013	Assessment No. 378703 PCA: 23 SEC: A GRAND RIDGE RD BALOOK	Buildings/works associated with construction of a supporting pole.	Permit Issued by Delegate of Resp/Auth 19/12/2013
408-1/2013	19/11/2013	Assessment No. 103788 LOT: 2 PS: 68056 R/404 MORRIS RD WINNINDOO	FZ subdivision of the land into 2 lots (house excision).	Permit Issued by Delegate of Resp/Auth 23/12/2013
409-1/2013	19/11/2013	Assessment No. 409227 LOT: 24 PS: 613421H 14 ROWLEY CL ROSEDALE	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 9/12/2013
410-1/2013	19/11/2013	Assessment No. 71324 LOT: 3 PS: 319188 14 MAFFRA-SALE RD SALE	Replacement of existing signage.	Permit Issued by Delegate of Resp/Auth 3/12/2013
414-1/2013	22/11/2013	Assessment No. 235085 LOT: 1 TP: 177646V 32 MARINA DVE LOCH SPORT	Buildings and works associated with construction of a patio	Permit Issued by Delegate of Resp/Auth 12/12/2013
420-1/2013	28/11/2013	Assessment No. 16378 LOT: 44C 21-23 UNION ST SALE	Building and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 18/12/2013
423-1/2013	28/11/2013	Assessment No. 321281 LOT: 1 TP: 231092Q PORTAS MILL LANE HEYFIELD	Buildings and works associated with construction of 2 sheds.	Permit Issued by Delegate of Resp/Auth 12/12/2013
424-1/2013	3/12/2013	Assessment No. 183541 LOT: 154 PS: 82059 26 FINISTERRE DVE THE HONEYSUCKLES	Building and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 12/12/2013
425-1/2013	4/12/2013	Assessment No. 73924 LOT: 2 PS: 137386 13 DAVIS ST STRATFORD	Buildings and works associated with construction of a verandah.	No Permit Required 5/12/2013
427-1/2013	4/12/2013	Assessment No. 278044 CA: 1 SEC: 4 32 SOUTH ST PORT ALBERT	Buildings and works associated with hall relocation.	Permit Issued by Delegate of Resp/Auth 11/12/2013
429-1/2013	6/12/2013	Assessment No. 282814 CA: 105B R/292 TANNERY RD TARRAVILLE	Buildings and works associated with construction of a verandah.	No Permit Required 9/12/2013

Total No of Decisions Made: 47



ESTIMATED VALUE OF WORKS 2013



ITEM C3.2**STRATEGIC LAND USE PLANNING PROJECTS REVIEW GROUP MINUTES**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓		✓					

OBJECTIVE

To receive the minutes of the Strategic Land Use Planning Projects Review Group (Review Group) meeting of 10 December 2013.

BACKGROUND

The Review Group was appointed by Council at the Ordinary Council meeting of 6 November 2013, which considered the appointment of committees and delegates. The Review Group comprises Councillor McCubbin, Councillor Wenger, Councillor McIvor, General Manager Development, Manager Land Use Planning, Coordinator Strategic Planning, two Strategic Planners, General Manager Built and Natural Environment, Manager Assets & Projects, Coordinator Infrastructure Development and Manager Economic Development. The purpose is to provide Councillors with an update on a range of current strategic planning projects.

The Review Group meets bi-monthly and the last meeting was held on 10 December 2013 and the minutes are attached. Due to the confidential nature of many project proposals the minutes are provided as a confidential attachment.

OPTIONS

Council has the following options:

1. Receive the minutes from the Strategic Land Use Planning Projects Review Group meeting; or
2. Does not receive the minutes from the Strategic Land Use Planning Projects Review Group meeting and seeks further information for consideration at a future Council meeting.

PROPOSAL

To receive the minutes of the Review Group meeting of 10 December 2013.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

COMMUNICATION

The minutes of the Review Group meeting have been designated to be confidential information under Section 77 Clause (2)(c) of the *Local Government Act 1989*.

LEGISLATIVE IMPACT

All Review Group matters are considered in accordance with the *Local Government Act 1989*, *Planning and Environment Act 1987* and/or any relevant legislation.

COUNCIL PLAN IMPACT

Projects presented to the Review Group are consistent with the Council Plan 2013 - 2017, and in particular the Strategic Objective which seeks to achieve:

Strategic Objective

“Appropriate and forward looking land use planning that incorporates sustainable growth and development.”

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council receive the minutes of the Strategic Land Use Planning Projects Review Group meeting of 10 December 2013 at confidential attachment F1.1; and***
- 2. The information contained in the confidential document Item F1.1 Strategic Land Use Planning Projects Review Group Minutes of this Council Meeting Agenda designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Development on 20 January 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989; e) proposed developments, be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989.***

ITEM C3.3**AMENDMENT C72 - HEYFIELD STRUCTURE PLAN IMPLEMENTATION**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓	✓	✓				✓	

OBJECTIVE

In accordance with sections 22 and 23 of the *Planning and Environment Act 1987*, that Council:

- Consider all written submissions to Amendment C72 (Heyfield Structure Plan Implementation) to the Wellington Planning Scheme; and
- Request the Minister for Planning to appoint an Independent Planning Panel to consider all submissions.

BACKGROUND

In 2011, Council prepared the Heyfield Structure Plan to guide future land use and development in Heyfield for the next 20 years. Following extensive community and stakeholder consultation, the Heyfield Structure Plan was adopted by Council on 6 December 2011.

To implement the Heyfield Structure Plan, Council prepared Amendment C72 to the Wellington Planning Scheme. During the preparation of Amendment C72, Council officers consulted with key stakeholders to confirm if future aspirations were still as outlined in the original Heyfield Structure Plan. During these meetings it became clear that in the area around Firebrace Road, significant changes in the short and medium term instead of the long term as identified in the Heyfield Structure Plan could be supported. A Strategic Justification report was then prepared as an update to the original Heyfield Structure Plan.

On 20 August 2013 Council resolved to adopt the Strategic Justification for Firebrace Road and request the Minister for Planning to authorise Council as the planning authority to prepare Amendment C72. Authorisation from the Minister for Planning was provided on 28 August 2013 and Amendment C72 was subsequently exhibited from 31 October to 16 December 2013. A copy of the exhibited amendment is located on the Department of Transport, Planning and Local Infrastructure website via the Council website: (<http://www.wellington.vic.gov.au/Developing-Wellington/Planning-Scheme-Amendments/Amendment-C72>).

At the close of the exhibition period, twenty (20) submissions were lodged with Council. Copies of all submissions can be inspected at the Sale Customer Service Centre and have been made available electronically for Councillor review.

Five (5) submissions were received from statutory authorities. The majority of feedback from authorities is in support of Amendment C72 with advice given around potential issues to be considered in further planning in particular areas.

One (1) submission was received from the Heyfield Traders Association which is supportive of Amendment C72 and state the proposal would “create more housing opportunities and options for the town.” They also note that housing blocks large enough to contain small business should be included in Amendment C72.

Fourteen (14) submissions were received from local residents and businesses, with the following key issues being raised:

- Support for the proposed rezoning of land at Racecourse Road from Rural Living Zone 3 (RLZ3) to Rural Living Zone 1 (RLZ1), but seeking a reduced minimum subdivision area;
- Bushfire risk must be considered in the amendment;
- Rezoning of the Firebrace Road Area to the Special Use Zone 5 with the potential of residential development will create amenity issues with the existing adjacent business.
- The proposed rezoning from Industrial 1 Zone (IN1Z) to Industrial 3 Zone (IN3Z) on Firebrace Road does not reflect the use of the land by some businesses in the subject area.
- A need for smaller lots (e.g. 1 acre and larger) on the western side of town to support population growth in Heyfield;
- Request for rezoning for rural residential purposes for land west of Weir Road; and
- Firebrace Road should transform into a residential area.

A response to each of the abovementioned issues is included in Attachment 1. As several of these issues cannot be resolved, it is recommended that Amendment C72 be referred to an Independent Planning Panel.

OPTIONS

Council has the following options:

1. To consider all written submissions and request the Minister for Planning to appoint an Independent Planning Panel to consider all written submissions received to Amendment C72 pursuant to Section 23 of the *Planning and Environment Act 1987*; or
2. To consider all written submissions and abandon Amendment C72 (in full or in part) pursuant to Section 23 of the *Planning and Environment Act 1987*.

PROPOSAL

That:

1. Council consider all written submissions received to Amendment C72 pursuant to section 22 of the *Planning and Environment Act 1987*; and
2. Council request the Minister for Planning to appoint an Independent Planning Panel to consider all written submissions received to Amendment C72 pursuant to section 23 of the *Planning and Environment Act 1987*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Amendment C72 was prepared through the State Government's Rural Planning Flying Squad. Further costs associated with Amendment C72 including the need for an Independent Planning Panel have been included in the strategic planning budget.

LEGISLATIVE IMPACT

Pursuant to the requirements of Section 22 of the *Planning and Environment Act 1987*, Council must consider all submissions to Amendment C72. A decision regarding each submission must be made under Section 23 of the *Planning and Environment Act 1987*. Council may choose to:

1. Change the amendment in the manner requested; or
2. Refer the submission to an Independent Planning Panel; or
3. Abandon the amendment or part of the amendment.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

Appropriate and forward looking land use planning that incorporates sustainable growth and development.

Strategy 5.1

Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.

Amendment C72 supports the above objective and strategy.

PLANNING POLICY IMPACT

Amendment C72 is consistent with the State Planning Policy Framework (SPPF) and will amend the Settlement Strategy and Strategy Plan within the Municipal Strategic Statement (MSS) of the Wellington Planning Scheme.

The changes to the MSS seek to improve the appearance, safety and accessibility of the town centre and seek to support sustainable growth within the township. The revised MSS is based on the recommendations contained within the Heyfield Structure Plan.

CONSULTATION IMPACT

The exhibition of Amendment C72 occurred from 31 October to 16 December 2013 and included:

- Approximately 380 notification letters with factsheets sent to all land owners/occupiers directly affected by the amendment and to all landowners/occupiers on adjacent lots.
- Posters placed in a number of shopfronts around the CBD advertising the exhibition of the amendment.
- Notification in the Gippsland Times (29 October 2013) and Government Gazette (31 October 2013).
- A community 'Drop-in' session on 13 November 2013.

Information relating to Amendment C72 was also provided in the following locations:

- Copies of the Factsheets in the Heyfield Library, Resource Centre, Wetlands centre and Post Office.
- Copies of the exhibited amendment documents at Heyfield Library, and Council Service Centres in Sale and Yarram.
- Council and Department of Transport, Planning and Local Infrastructure websites.

Should Council decide to refer all submissions to an Independent Planning Panel, letters will be sent to all submitters inviting them to present their submission to the Independent Planning Panel.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council consider all written submissions received to Amendment C72 pursuant to section 22 of the Planning and Environment Act 1987; and***
- 2. Council requests the Minister for Planning to appoint an Independent Planning Panel to consider all written submissions received to Amendment C72 pursuant to section 23 of the Planning and Environment Act 1987.***


Attachment 1: Response to Submissions



Submissions received from Authorities


Submission No	Authority	Key issues raised	Preliminary response
3	West Gippsland Catchment Management Authority	<p>The Area East of Licola Road – South of Mustons Lane contains a designated waterway. Appropriate measures should be undertaken in any future subdivision and development proposals.</p> <p>The Authority supports the proposal for the Crown land and Racecourse Road to be rezoned to Public Park and Recreation Zone (PPRZ). This area is subject to riverine flooding during a 100 year ARI flood event.</p> <p>The submission provides general commentary around potential impacts of increased stormwater runoff and the need for approvals for any proposed discharge of stormwater requiring a direct connection to a designated waterway.</p> <p>Overall, “the WGCMA is supportive of the proposed Amendment C72.”</p>	<p>Comments are noted.</p> <p>Issues raised in the submission will be addressed in the future planning for these areas.</p>
4	Southern Rural Water	Southern Rural Water has no objections to the proposed amendment.	Comments noted.
6	EPA	The EPA raises no objections to the proposed amendment.	Comments noted.
11	Gippsland Water	Gippsland Water has reviewed the amendment and has no objections as it is in line with the Heyfield Structure Plan.	Comments noted.



20	Department of Environment and Primary Industries	The proposed amendment has been considered by the Department of Environment and Primary Industries on behalf of the Minister for Environment and Climate Change and supports the amendment.	Comments noted.
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Submissions received from land owners and stakeholders

Submission No	Affected area	Key issues raised	Preliminary response
1		Supportive of rezoning of land at Racecourse Road from Rural Living Zone 3 (RLZ3) to Rural Living Zone (RLZ1) but is seeking a reduced minimum subdivision area to accommodate additional dwellings and keep in character with nearby development.	<p>RLZ1, with a minimum subdivision size of 0.8 hectare, is proposed. This is the same zoning as the other side of Racecourse Road and creates consistency.</p> <p>No change, but refer submission to the Panel for further consideration.</p>
2		Submitter is concerned that additional development will result in an increased fire risk. Council should take initiative.	<p>The bushfire risk is addressed via the following;</p> <ul style="list-style-type: none"> • Heyfield falls within the Bushfire Prone Area (which relates to specific bushfire construction standards) therefore, all houses built in this area will have to meet building requirements for bushfire protection. • To the west and north of Heyfield the Bushfire Management Overlay (BMO) applies, which ensures appropriate bushfires protection measures are undertaken to reduce the risk to life and property from bushfire to an acceptable level. <p>The amendment has been sent to the CFA for consideration.</p>

Submission No	Affected area	Key issues raised	Preliminary response
5		<p>Submitter wanted to know if the planning scheme amendment changes the zoning of her property.</p>	<p>It was explained that the zoning of this property is not subject to change as part of this amendment. The property is zoned Residential 1 Zone (R1Z) were a planning permit for subdivision can be considered.</p>
7		<p>The Heyfield Traders Association are supportive of the amendment and state the proposal would “create more housing opportunities and options for the town.”</p> <p>They also note that housing blocks large enough to contain small business should be included in the amendment.</p>	<p>Comments are noted</p> <p>No changes to the amendment are considered to be required as the use of land for home occupation is allowed in many zones. In addition, the proposed Special Use Zone (SUZ4) (Firebrace Road) provides for light industries and other appropriate uses, as well as dwellings and caretakers houses (in the longer term).</p>
8		<p>This submitter discusses the future of Canningvale Timber and potential impact on the Firebrace Road area as well as a detailed summary of issues the land owner has had with planning for the site over the past 19 years. The key issues are:</p> <ul style="list-style-type: none"> the loss of industrial zoned land (proposed Special Use Zone 5 (SUZ5) in this amendment) to the west of their property; never been notified that industry on the Firebrace Road would cease to exist; disadvantaged by the amendment 	<p>With respect to concerns raised about potential encroachment of non-industrial land uses to the submitter’s western boundary, this amendment and the introduction of the SUZ5 does propose to implement the long term transition of this area from the IN1Z to predominantly residential and tourism in the long term. The reasoning behind this transition is explained in the Strategic Justification Firebrace Road report.</p> <p>At the same time, the stated purpose of the zone is to also protect nearby industrial activities from any adverse impact due to encroachment of new accommodation use or development, by requiring suitable setbacks, landscape buffers, building location and design on land in the SUZ5. The concerns of the buffer between SUZ5 and the property are noted and will be further reviewed as part of the</p>

Submission No	Affected area	Key issues raised	Preliminary response
		<p>which has the potential to introduce residential land uses to their western border, which was their buffer and is likely to impact the use of their site;</p> <ul style="list-style-type: none"> • introduction of the Industrial 3 Zone (IN3Z) over the submitter's site which will limit the operation of the site as a recycling yard because the use is prohibited in the zone; • ability to sell the site and transfer the legal use of the business to another owner, stating they have been provided conflicting advice on the matter;; • cost of potential infrastructure upgrades which may occur as a result of additional development along Firebrace Road; • potential devaluation of land being rezoned from the Industrial 1 Zone (IN1Z) to the IN3Z. 	<p>submission to the panel.</p> <p>In terms of the ongoing legal use of the site for a recycling yard, as long as the conditions of the permit are met and the use does not cease to operate for a period of over 2 years, the continuing operation of the site is not jeopardized. Even with the rezoning of the site, the use of the land for a recycling yard can continue to operate and is a permitted use under the IN3Z.</p> <p>In addition, the permit for use of the site for a recycling yard runs with the land and not the individual operating the business, meaning the business may be sold to another operator and continue its ongoing use as a recycling yard.</p> <p>With respect to potential infrastructure costs, there is no proposed levy or additional charges being considered for the area and generally any infrastructure upgrades required to support new proposed development would be borne by the development proponent.</p>
9		<p>The submitter owns a 2700 m² parcel of land on Weir Road and would like to be able to subdivide the site to a comparable size to surrounding lots (approx. 700-800 m²).</p>	<p>The current Design and Development Overlay 8 (DDO8), which applies to this property, does not allow for subdivision. The revised DDO8, which is proposed as part of this amendment, allows for subdivision when the requirements of the DDO8 are met.</p> <p>No changes are required.</p>

Submission No	Affected area	Key issues raised	Preliminary response
10		<p>The submitters agree in principal with the amendment but it does not go far enough to cater for the development of the area. The area west of Licola Road, south of Mustons Lane, should be rezoned to Low Density Residential Zone (LDRZ) to accommodate 1-2 acre lots. No blocks are available at the moment.</p>	<p>The Heyfield Structure Plan determines where growth of LDRZ should occur in the first instance based on:</p> <ul style="list-style-type: none"> - The demand for housing (a demand and supply assessment was undertaken as part of the structure plan); and - The impact of the timber industry (amenity issues) <p>Following the recommendation of the structure plan approximately 15 Ha will be rezoned to LDRZ. This means approximately 39 one-acre blocks could be developed (subject to lot layout, land capability and provision of infrastructure).</p> <p>Further rezoning is not yet considered appropriate in this area, principally due to the potential amenity issues of the green mill. The proposed amendment however identifies this land as a “Future Urban Residential Intensification” area and will be subject to further review if the green mill is to relocate and further land supply is justified.</p>
12		<p>The submitter would like to see the River Street proposal to subdivide land approved.</p>	<p>Council has no current outstanding subdivision applications in the River Street area. The land is zoned Residential 1 Zone with a Development Plan Overlay 1 applied and subdivision would be considered.</p> <p>It is up to the landowner to apply for a planning permit for subdivision.</p>
13		<p>The submitter is seeking to rezone land on Weir Road from the Farming Zone (FZ) to the Rural Living Zone 2 (RLZ2).</p> <p>The submission supports the rezoning of</p>	<p>The structure plan has determined where growth of rural lifestyle lots should occur. This was based on the demand for housing and the impact of the timber industry. The growth areas identified in the structure plan are creating an appropriate amount of supply. This area was not identified</p>

Submission No

Affected area

Key issues raised

Preliminary response



the land due to the site's close proximity to land in the RLZ, the lack of native vegetation, no recognized risk of flood or fire, and the "ample setback" of the site from nearby industry.

as a growth area because of its closeness to industry which is expected to grow on the eastern side of the town.

The submission also argues that given a large portion of land in the RLZ is subject to the Bushfire Management Overlay (BMO), the restrictive nature of development of land in this area justifies additional land (e.g. Weir Road) to be rezoned to RLZ to make up for the shortfall.

14



Submitter considers that several issues should be considered as part of this amendment.

Due to the potential amenity impact from the green mill, it is premature to rezone this area to R1Z.

In relation to Firebrace Road, the submitter wishes to see the land rezoned to the Residential 1 Zone (R1Z) and a retirement village developed once the timber industry transitions from the area.

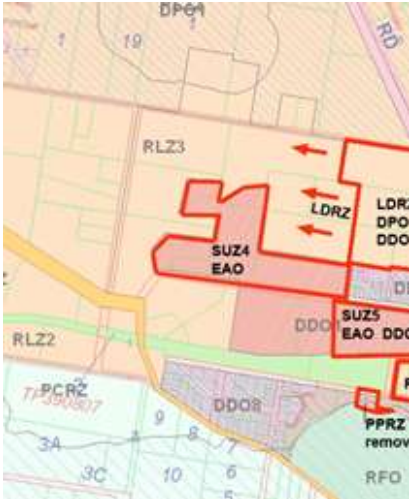
The proposed rezoning of land along Firebrace Road to the Special Use Zone (SUZ) and the subsequent transition of the area away from industrial uses, will allow for longer term residential uses such as a retirement village (if the green mill relocates from the area).

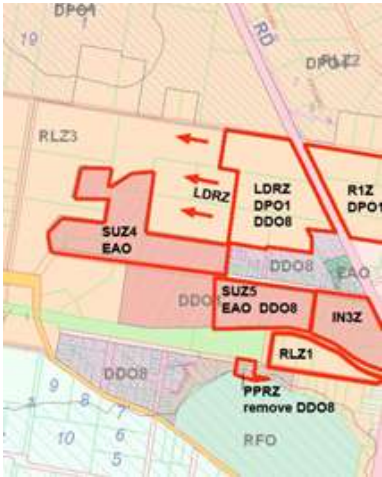

With respect to Weir Road, echoing Submission 9, they would like to see larger blocks in the area have the ability to be subdivided into smaller parcels.


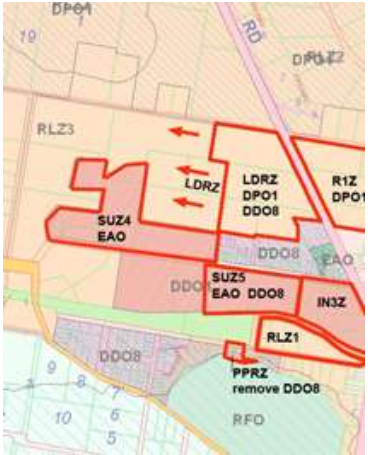
Refer to Submission 9.

The submitter also agrees with Submission 10 and proposes that the area west of Licola Road should be rezoned to allow more intensive subdivisions.

Refer to Submission 10.

Submission No	Affected area	Key issues raised	Preliminary response
		<p>Lastly, the submitter proposes to accommodate the demand for residential growth in the area with new housing estates.</p>	<p>In response to the need for new housing estates, the proposed land supply to be made available as a result of the implementation of the Heyfield Structure Plan should provide ample opportunity for new housings estates to be developed in the area.</p>
15		<p>The submission states that the land on the western side of Heyfield is not included in the rezoning (to allow for 1 acre lots which are desperately needed).</p> <p>The submitter also seeks the entirety of the Firebrace Road area to be rezoned residential as the southside is noted as a potential site for a retirement village.</p> <p>The submission also includes a comment that all further industrial uses in the Firebrace Road area should be deterred (other than existing uses).</p> <p>The submission also seeks consideration of the impact of bushfires.</p>	<p>As noted in the response to submission 10, land is proposed to be rezoned to LDRZ directly west of Licola Road. The land referred to in the submission, currently Rural Living Zone 2 (RLZ2), has been designated as a “Long Term Low Density Expansion Area” and will be subject to further review if additional land supply is required (in line with the recommendations made in the Heyfield Structure Plan).</p> <p>Refer to Submission 14.</p> <p>Refer to Submission 2.</p>

Submission No	Affected area	Key issues raised	Preliminary response
16		<p>The previous amendment (refers to C7) has not produced the required subdivisions. This amendment needs to determine that all land at Firebrace Road becomes residential.</p> <p>The area from Drapers Road to Golfcourse Road should be rezoned to 1 acre blocks.</p> <p>There is a need for a retirement village.</p>	<p>As noted above in the response to Submission 8, this amendment and the introduction of the SUZ along Firebrace Road will implement the long term transition of this area from the Industrial 1 Zone (IN1Z) to predominantly a residential and tourism area.</p> <p>Refer to Submission 15.</p> <p>Noted, a retirement village can be developed in a residential zone.</p>
17		<p>This submission generally agrees with the amendment but also stated the need for more 1 ha blocks in the Heyfield area (e.g. Seaton and Draper Roads and Mustons Lane) and the transformation of Firebrace Road to a residential area.</p> <p>The submission also seeks consideration of the impact of bushfires as a justification for increased dwellings in rural areas.</p>	<p>The land generally referred to in the submission, currently Rural Living Zone (RLZ), has been designated as a “Long Term Low Density Expansion Area” and will be subject to further review if additional land supply is required.</p> <p>The proposed rezoning of land along Firebrace Road to the SUZ and the subsequent transition of the area away from industrial uses will allow for residential uses such as a retirement village and is therefore a step closer to prepare the area for residential use.</p> <p>A response to bushfire risks is given in submission 2.</p>

Submission No	Affected area	Key issues raised	Preliminary response
18		<p>This submission seeks to include land at Skeels Street and Anderson Street in the Structure Plan area and allow increased lot yields within this site.</p>	<p>Refer to Submission 10. The land referred to in the submission, currently Farming Zone (FZ), has been designated as a “Long Term Residential Growth Area” and will be subject to further review if additional land supply is required.</p>
19		<p>The proposed growth area north of Heyfield is ideal for further residential development. However the landowners in this area have no desire to subdivide. There is strong demand for manageable size house blocks. Land west of Heyfield should also be further investigated;</p> <ul style="list-style-type: none"> - residents have shown interest in subdivision; and - smaller lots are better manageable and will act as green belt during bushfire season. 	<p>Refer to Submission 10.</p>

ITEM C3.4**AMENDMENT C82 – REZONING OF LAND IN LONGFORD**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓		✓				✓	

OBJECTIVE

In accordance with section 22 and 23 of the *Planning and Environment Act 1987*; Council:

- Consider written submissions (including late submissions) to Amendment C82 to the Wellington Planning Scheme; and
- Request the Minister for Planning to appoint an Independent Planning Panel to consider all submissions.

BACKGROUND

Amendment C82 proposes to rezone land at 69 Andrews Road, Longford from the Farming Zone to the Rural Living Zone Schedule 5 (RLZ5) and to apply Development Plan Overlay Schedule 6 (DPO6) (refer to locality plan below). RLZ5 is a new schedule that would allow land to be subdivided to a minimum lot size of 6000m². DPO6 would ensure that any future subdivision and development occurs in accordance with Council's vision. A copy of the exhibited amendment is located on the Department of Transport, Planning and Local Infrastructure website (<http://dsewebapps.dse.vic.gov.au/shared/ats.nsf/webviewdisplay?openform>).

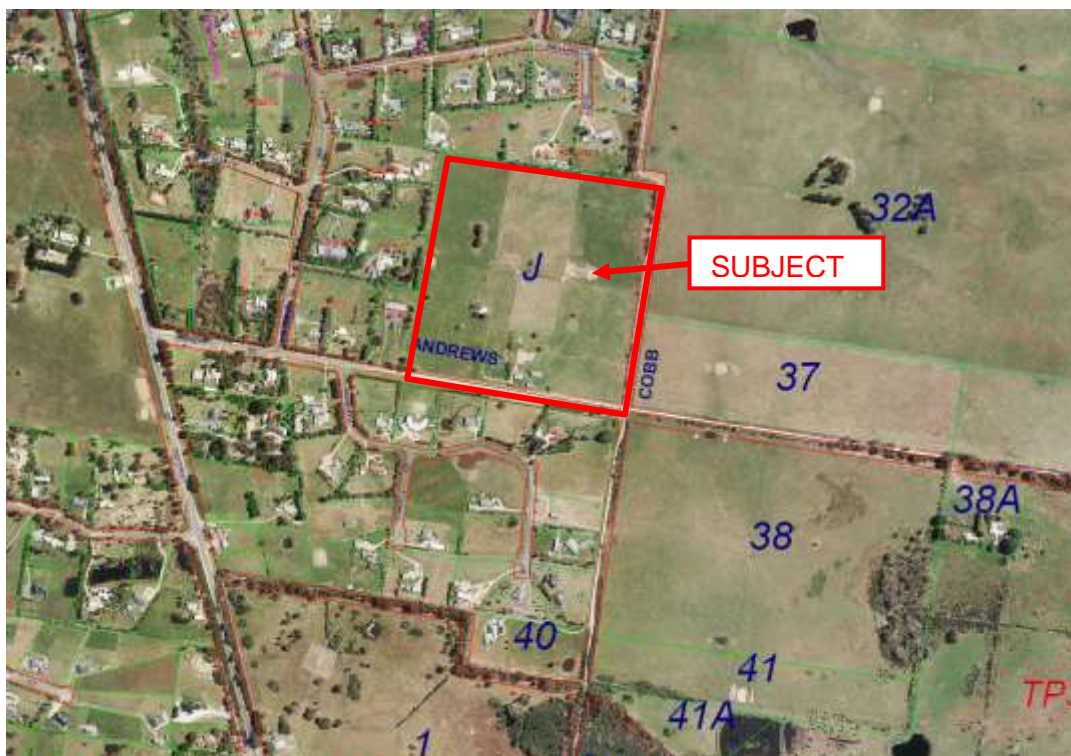


Figure 1 – Locality Plan

Amendment C82 was authorised for preparation by the Minister for Planning on 29 August 2013. Amendment C82 was then exhibited between 31 October 2013 and 16 December 2013. During the exhibition process, letters were sent to adjoining owners and occupiers, relevant referral authorities and Ministers. Notices were also placed in the Gippsland Times and the Government Gazette and on the Wellington Shire Council website. Submissions were sought during that time and eight (8) submissions were received. Copies of all submissions can be inspected at the Sale Customer Service Centre and have been made available electronically for Councillor review.

Of the submissions six (6) were in support of the rezoning of the land. Two (2) submissions raised a range of concerns regarding the proposed amendment. The issues raised in these two (2) submissions include:

- The proposed RLZ5 would not be consistent with the RLZ1 which is applied to land on three sides of the subject site;
- Any development would need to include the construction of the access roads to the subject site;
- Should the land be developed, traffic to and from the subject site would increase. The submitter would like to ensure that this will not cause an unreasonable amenity impact;
- Surrounding properties are serviced by underground power and the submitter would also like to see this on the subject site;
- A covenant applies to surrounding properties (placed on title by the developer) and the submitter would like to see this covenant applied to the subject site;
- Concern about the effective drainage of the subject site;
- Concern about potential erosion and landslip on the subject site;
- The potential for bushfire to become an issue;
- The location of the potential residential development following rezoning;
- Walking and cycling connections to/from the subject site;
- Supply of water, sewerage and drainage to the subject site; and
- Telecommunications services to the subject site.

A response to each of the abovementioned issues is included in Attachment 1. As several of these issues can not be resolved and following discussion with the amendment proponent, it is recommended that Amendment C82 be referred to an Independent Planning Panel.

OPTIONS

Council has the following options:

1. Consider submissions and request the Minister for Planning to appoint an Independent Planning Panel to consider all written submissions received to Amendment C82 pursuant to section 22 and 23 of the *Planning and Environment Act 1987*.
2. Consider submissions and abandon Amendment C82 pursuant to section 22 and 23 of the *Planning and Environment Act 1987*.

PROPOSAL

That:

1. Council consider written submissions (including late submissions) to Amendment C82 to the Wellington Planning Scheme in accordance with section 22 and 23 of the *Planning and Environment Act 1987*; and
2. Council request the Minister for Planning to appoint an Independent Planning Panel to consider all submissions to Amendment C82 in accordance with section 23 of the *Planning and Environment Act 1987*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

As Amendment C82 is sought by a private individual, the amendment proponent will be responsible for all Independent Planning Panel costs.

LEGISLATIVE IMPACT

Amendment C82 is being processed in accordance with the requirements of the *Planning and Environment Act 1987*. In accordance with section 23 of the *Planning and Environment Act 1987*, after considering submissions, Council may decide to:

- a) Change the amendment in the manner requested in the submission; or
- b) Refer the submission to an Independent Planning Panel; or
- c) Abandon the amendment or part of the amendment.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

Appropriate and forward looking land use planning that incorporates sustainable growth and development

Strategy 5.1

Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.

This report supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

The proposed rezoning is consistent with the State and Local Planning Policy Frameworks contained within the Wellington Planning Scheme. Amendment C82 is supported by the Sale, Wurruk and Longford Structure Plan which was adopted by Council in 2009 and incorporated into the Wellington Planning Scheme in 2012.

CONSULTATION IMPACT

Amendment C82 went through an exhibition process which included:

- Letters sent to adjoining landholders and occupiers;
- Letters sent to relevant authorities;
- Public notices in the Gippsland Times and Yarram Standard; and
- Notice placed in the Government Gazette.

Should Council decide to refer all submissions to an Independent Planning Panel, letters will be sent to all submitters inviting them to present their submission to the Independent Planning Panel.


PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY


RECOMMENDATION

That:


- 1. Council consider written submissions (including late submissions) to Amendment C82 to the Wellington Planning Scheme in accordance with section 22 and 23 of the Planning and Environment Act 1987; and***
- 2. Council request the Minister for Planning to appoint an Independent Planning Panel to consider all submissions to Amendment C82 in accordance with section 23 of the Planning and Environment Act 1987.***

Submission Number	Authority	Issues Raised	Initial Response
SUBMISSIONS FROM AUTHORITIES			
1	West Gippsland Catchment Management Authority (WGCMA)	Supports the amendment.	Noted
2	Country Fire Authority (CFA)	Generally supports the amendment.	Noted
8	Department of Environment and Primary Industries (DEPI)	Supports the amendment.	Noted

Submission Number	Land Affected	Issues Raised	Initial Response
SUBMISSIONS FROM COMMUNITY MEMBERS			
3	 <p data-bbox="371 555 667 587">Highfield Drive, Longford</p>	<p data-bbox="728 323 1352 475">The submitter has concerns about the application of Schedule 5 to the Rural Living Zone where Schedule 1 to the Rural Living Zone has been applied to land on three of the four adjoining sides of the proposed subdivision.</p> <p data-bbox="728 635 1330 691">The submitter would like to see all roads accessing the subject site sealed.</p> <p data-bbox="728 754 1344 815">The submitter would like to see all new lots serviced by underground power.</p> <p data-bbox="728 879 1352 967">The submitter's land is subject to a covenant and the submitter proposes that this covenant is also applied to the subject site.</p> <p data-bbox="728 1002 1346 1062">The submitter has concerns regarding the potential increase in traffic should the property be subdivided.</p>	<p data-bbox="1382 323 1995 600">As Schedule 5 to the Rural Living Zone proposes a minimum lot size of 6000 sq metres and Schedule 1 to the Rural Living Zone has a minimum lot size of 8000sq metres, it is not considered to be a significant change in the lot size. It is also expected that a range of lot sizes will be provided at the time of subdivision. Having a smaller minimum lot size is also a more efficient use of land which is in high demand.</p> <p data-bbox="1382 635 1995 722">The proposed Development Plan Overlay requires that Andrews Road and Cobb Road are constructed to allow access to all lots.</p> <p data-bbox="1382 754 1984 847">All new lots will have to be connected to reticulated power. It is the power company's prerogative to require that power is supplied underground.</p> <p data-bbox="1382 879 1895 940">The application of a covenant is entirely the developer's prerogative.</p> <p data-bbox="1382 1002 1973 1153">Potential traffic conditions have been assessed by Council's infrastructure department. With the construction and sealing of access roads, the potential traffic was not considered to have a significant impact.</p> <p data-bbox="1382 1185 1693 1216">Refer submission to Panel</p>

Submission Number	Land Affected	Issues Raised	Initial Response
4	 <p data-bbox="371 466 667 491">Highfield Drive, Longford</p>	<p data-bbox="730 229 1330 316">The submitter is concerned about increased run off and drainage issues should the land be subdivided and developed at a later date.</p> <p data-bbox="730 443 1330 501">The submitter considers that there may potentially be an erosion issue if the land is developed.</p> <p data-bbox="730 596 1330 654">The submitter considers that there is a bushfire risk to the subject site.</p> <p data-bbox="730 874 1330 932">The submitter appears concerned about the potential placement of residential development.</p> <p data-bbox="730 1152 1330 1209">The submitter has concerns regarding the potential increase in traffic should the property be subdivided.</p> <p data-bbox="730 1337 1330 1394">The submitter is concerned that no provision has been made for walking and cycling connections.</p>	<p data-bbox="1384 229 2002 411">Council would consider drainage issues as part of any future subdivision permit process. The proposed Development Plan Overlay requires that the development plan must include <i>'The provision of an integrated drainage scheme for the development plan area.'</i></p> <p data-bbox="1384 443 2002 564">Erosion, including soil stability and drainage, will be considered during a later subdivision permit process. Erosion has not been an issue in any of the surrounding subdivisions.</p> <p data-bbox="1384 596 2002 842">The subject site does not fall within a Bushfire Management Overlay. The proposed amendment was forwarded to the CFA for their comment and they replied with support for the proposed rezoning of the site. The land falls within the Bushfire Prone Area (building requirement) therefore, all houses built on the subject site will have to meet building requirements for bushfire protection.</p> <p data-bbox="1384 874 2002 1120">The subject site was identified in the Sale, Wurruk and Longford Structure Plan 2010 for proposed rural residential growth. The subject site adjoins rural residential living on three sides and the site is considered to be a continuation of this rural residential development. Longford is seen as offering the rural residential opportunity for the broader Sale urban area.</p> <p data-bbox="1384 1152 2002 1305">Potential traffic conditions have been assessed by Council's infrastructure department. With the construction and sealing of access roads, the potential traffic was not considered to have a significant impact.</p> <p data-bbox="1384 1337 2002 1425">As the subject site is within a rural living area and has a low volume of traffic it is considered that residents can use the existing road and path</p>

Submission Number	Land Affected	Issues Raised	Initial Response
		<p>The submitter is concerned that water supply, sewerage and drainage cannot be provided for.</p> <p>The submitter wants to ensure that telecommunication services will not be detrimentally affected should the land be subdivided.</p> <p>The submitter is concerned about how the amendment aligns with the Small Rural Lots local policy.</p> <p>The submitter has concerns regarding the Special Building Overlay and the Bushfire Management Overlay.</p> <p>The submitter has concerns regarding the lack of use of Clause 56 objectives within this amendment process.</p>	<p>networks to access the school and sporting clubs as is currently the case. The construction of Andrews Road, Cobb Road and all new internal roads will provide a more accessible path network for walkers and, more particularly, cyclists.</p> <p>Water supply and sewerage will be the landholder's responsibility following subdivision of the land. Drainage must be considered under the requirements of the Development Plan Overlay.</p> <p>The amendment has been forwarded to Telstra for comment, however there was no response, indicating that they have no issue with the approval of the amendment.</p> <p>The Small Rural Lots Policy at Clause 22.02 only applies to applications to subdivide in the Farming Zone, Rural Activity Zone or Rural Conservation Zone and is therefore not applicable to this amendment.</p> <p>Neither the Special Building Overlay nor the Bushfire Management Overlay apply to the subject site and are therefore not applicable to this amendment.</p> <p>The Clause 56 provisions apply to an application to subdivide land in the Neighbourhood Residential Zone, General Residential Zone, Residential Growth Zone, Residential 1, 2 and 3 Zones, Mixed Use Zone or Township Zone and any Comprehensive Development Zone or Priority Development Zone that provides for residential development. The provisions therefore do not apply to this amendment.</p> <p>Refer submission to Panel.</p>
5	Not available	Have found it difficult to find available land in Longford and are therefore supportive of the amendment.	Noted.

Submission Number	Land Affected	Issues Raised	Initial Response
6		As proprietors of the Longford General Store the submitter supports the amendment.	Noted.
7	Not available	The submitter has found it difficult to source land in the Longford area and supports the amendment.	Noted.

ITEM C3.5**AMENDMENT C83 AND COMBINED PLANNING PERMIT APPLICATION P370/2012 – REZONING AND SUBDIVISION OF LAND IN LONGFORD**

DIVISION: DEVELOPMENT
 ACTION OFFICER: MANAGER LAND USE PLANNING
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓		✓				✓	

OBJECTIVE

In accordance with section 96B of the *Planning and Environment Act 1987*, Council:

- Consider written submissions (including late submissions) to Amendment C83 to the Wellington Planning Scheme and the combined planning permit application (P370/2012); and
- Request the Minister for Planning to appoint an Independent Planning Panel to consider all submissions.

BACKGROUND

Amendment C83 and the combined planning permit application propose to rezone land at Andrews Road, Longford from the Farming Zone to the Rural Living Zone Schedule 1 (RLZ1) and subdivide the land into thirty three (33) lots. A locality plan is shown below, along with the proposed plan of subdivision at Attachment 1.

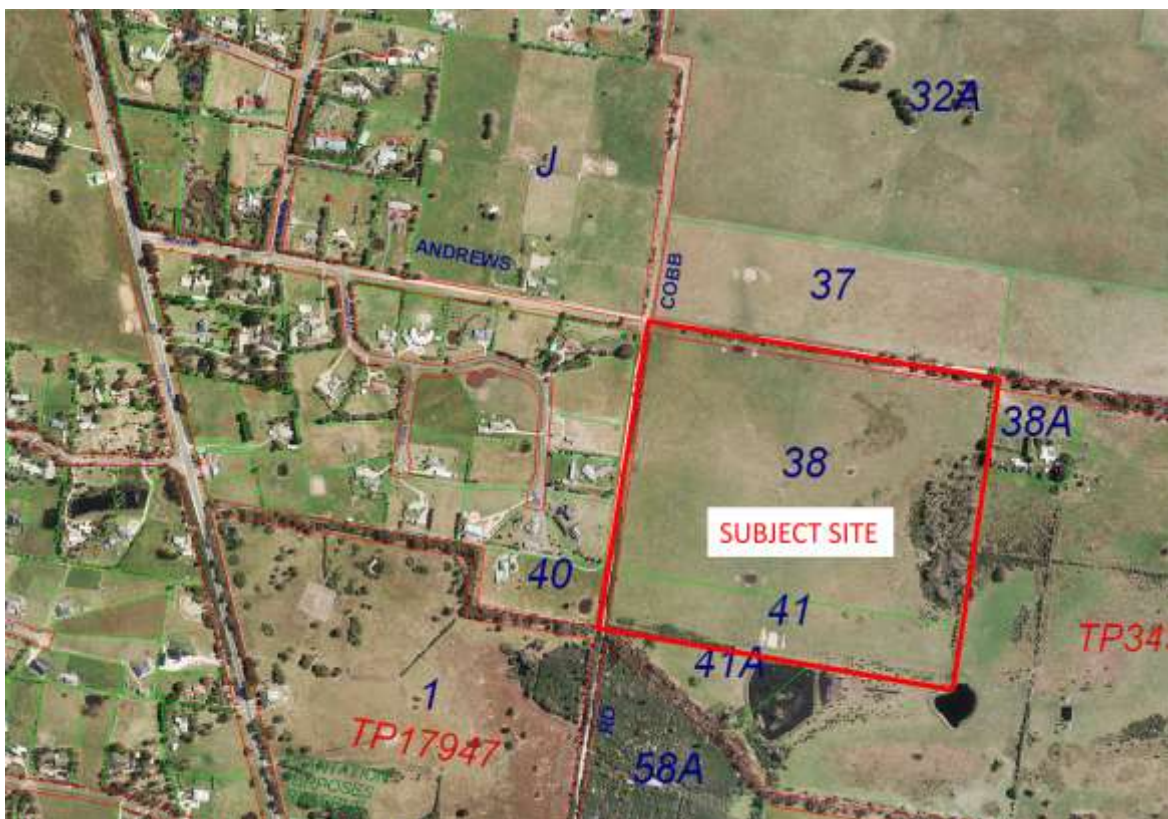


Figure 1 – Subject Site

Amendment C83 and the combined planning permit were authorised for preparation by the Minister for Planning on 30 August 2013. Amendment C83 and the combined planning permit application was then exhibited between 31 October 2013 and 16 December 2013. A copy of the exhibited amendment is located on the Department of Transport Planning and Local Infrastructure website (<http://dsewebapps.dse.vic.gov.au/shared/ats.nsf/webviewdisplay?openform>). A copy of the proposed planning permit is included in Attachment 2. During the exhibition process, letters were sent to adjoining owners and occupiers, relevant referral authorities and Ministers. Notices were also placed in the Gippsland Times and the Government Gazette, on the subject site and on the Wellington Shire Council website. Submissions were sought during that time and eleven (11) submissions were received. Copies of all submissions can be inspected at the Sale Customer Service Centre and have been made available electronically for Councillor review.

Of the eleven (11) submissions received, six (6) were in support of the rezoning of the land. Five (5) submissions raised a range of concerns regarding the proposed amendment. The issues raised in these five (5) submissions include:

- The contribution of funds for the construction of Cobb Road south of the Andrews Road intersection;
- Any development would need to include the construction of the access roads to the subject site and caution should be used at the intersection of Andrews and Cobb Roads as there appears to be a drainage issue;
- Should the land be developed, traffic to and from the subject site would increase. The submitter would like to ensure that this will not cause an unreasonable amenity impact;
- Surrounding properties are serviced by underground power and the submitter would also like to see this on the subject site;
- A covenant applies to surrounding properties (placed on title by developer) and the submitter would like to see this covenant applied to the subject site;
- Walking and cycling connections to/from the subject site;
- Concern about the effective drainage of the subject site;
- Concern about potential erosion and landslip on the subject site;
- The potential for bushfire to become an issue;
- The location of the potential residential development following rezoning;
- Supply of water, sewerage and drainage to the subject site; and
- The affect on surrounding properties of telecommunications services to the subject site.

A response to each of the abovementioned issues is included in Attachment 3. As several of these issues can not be resolved and following discussion with the amendment proponent, it is recommended that the amendment be referred to an Independent Planning Panel.

OPTIONS

Council has the following options:

1. Consider all submissions and request the Minister for Planning to appoint an Independent Planning Panel to consider all written submissions received to Amendment C83 and the proposed planning permit (P370/2012) pursuant to section 96B of the *Planning and Environment Act 1987*.
2. Consider all submissions and abandon Amendment C83 and the proposed planning permit (P370/2012) pursuant to section 96B of the *Planning and Environment Act 1987*.

PROPOSAL

That:

1. Council consider written submissions (including late submissions) to Amendment C83 to the Wellington Planning Scheme and the combined planning permit (P370/2012) in accordance with section 96B of the *Planning and Environment Act 1987*; and
2. Council request the Minister for Planning to appoint an Independent Planning Panel to consider all submissions to Amendment C83 and the combined planning permit (P370/2012) in accordance with section 96B of the *Planning and Environment Act 1987*.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

All costs associated with the preparation of Amendment C83 and the proposed Independent Planning Panel will be absorbed by the development proponents.

LEGISLATIVE IMPACT

Amendment C83 and the concurrent planning permit are being processed in accordance with the requirements of the *Planning and Environment Act 1987*. In accordance with section 96B of the *Planning and Environment Act 1987*, after considering submissions, Council may decide to:

- d) Change the amendment in the manner requested in the submission; or
- e) Refer the submission to an Independent Planning Panel; or
- f) Abandon the amendment or part of the amendment.

COUNCIL PLAN IMPACT

The Council Plan 2013–17 Theme Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

Appropriate and forward looking land use planning that incorporates sustainable growth and development.

Strategy 5.1

Ensure Land Use Policies and Plans utilise an integrated approach to guide appropriate land use and development.

This report supports the above Council Plan strategic objective and strategy.

PLANNING POLICY IMPACT

The proposed rezoning and development is consistent with the State and Local Planning Policy Frameworks contained within the Wellington Planning Scheme. The proposed amendment and planning permit are also consistent with the Sale, Wurruk and Longford Structure Plan which was adopted by Council in 2010.

CONSULTATION IMPACT

Amendment C83 and the proposed planning permit went through an exhibition process which included:

- Letters sent to adjoining landholders and occupiers;
- Letters sent to relevant authorities;
- A notice placed on the site;
- Public notices in the Gippsland Times and Yarram Standard; and
- Notice placed in the Government Gazette.

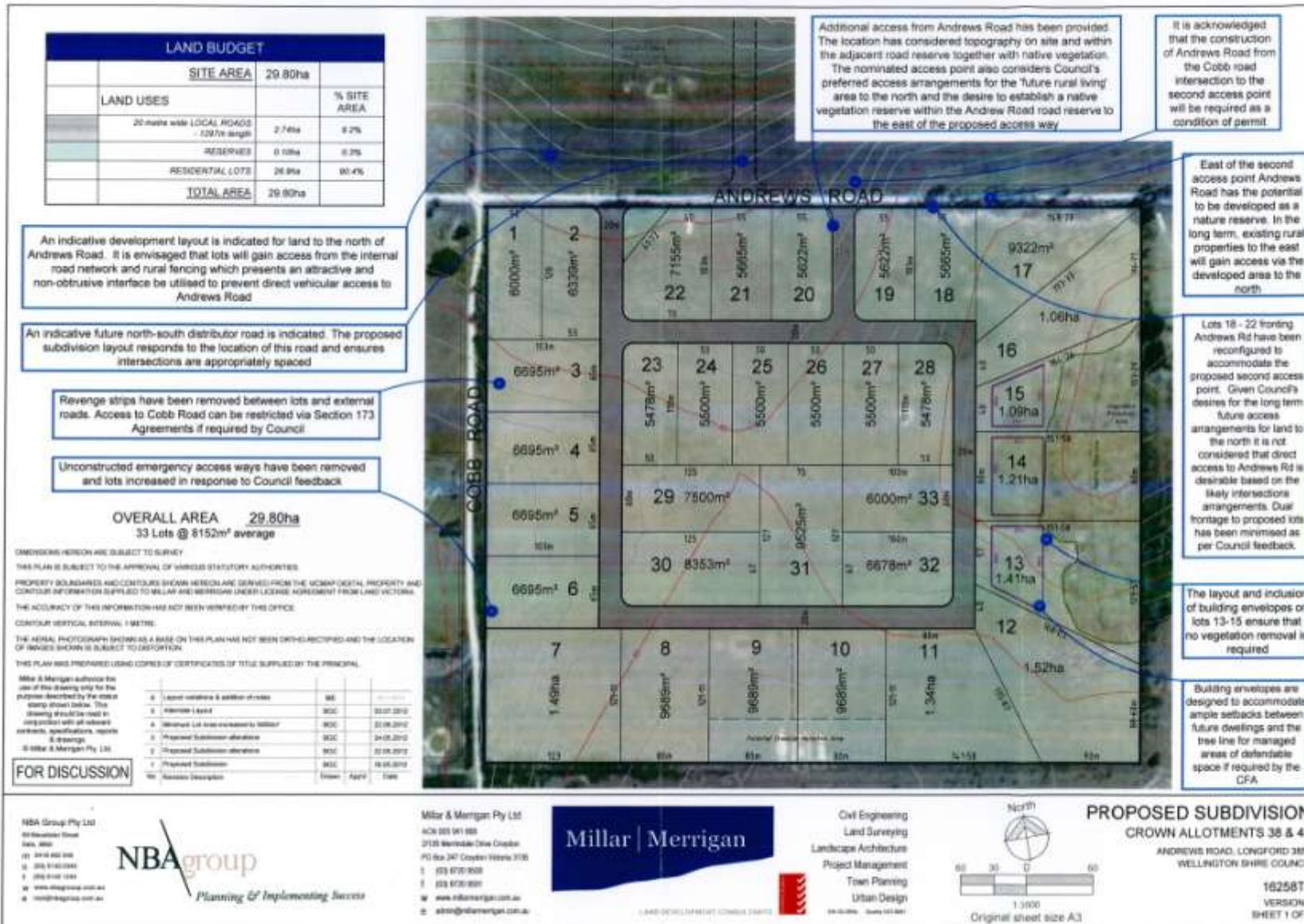
Should Council decide to refer all submissions to an Independent Planning Panel, letters will be sent to all submitters inviting them to present their submission to the Independent Planning Panel.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council consider written submissions (including late submissions) to Amendment C83 to the Wellington Planning Scheme and the combined planning permit (P370/2012) in accordance with section 96B of the Planning and Environment Act 1987; and**
- 2. Council request the Minister for Planning to appoint an Independent Planning Panel to consider all submissions to Amendment C83 and the combined planning permit (P370/2012) in accordance with section 96B of the Planning and Environment Act 1987.**



An indicative development layout is indicated for land to the north of Andrews Road. It is envisaged that lots will gain access from the internal road network and rural fencing which presents an attractive and non-obtrusive interface to prevent direct vehicular access to Andrews Road

An indicative future north-south distributor road is indicated. The proposed subdivision layout responds to the location of this road and ensures intersections are appropriately spaced

Reverge strips have been removed between lots and external roads. Access to Cobb Road can be restricted via Section 173 Agreements if required by Council

Unconstructed emergency access ways have been removed and lots increased in response to Council feedback

Additional access from Andrews Road has been provided. The location has considered topography on site and within the adjacent road reserve together with native vegetation. The nominated access point also considers Council's preferred access arrangements for the 'future rural living' area to the north and the desire to establish a native vegetation reserve within the Andrews Road road reserve to the east of the proposed access way

It is acknowledged that the construction of Andrews Road from the Cobb road intersection to the second access point will be required as a condition of permit.

East of the second access point Andrews Road has the potential to be developed as a nature reserve. In the long term, existing rural properties to the east will gain access via the developed area to the north

Lots 18 - 22 fronting Andrews Rd have been reconfigured to accommodate the proposed second access point. Given Council's desires for the long term future access arrangements for land to the north it is not considered that direct access to Andrews Rd is desirable based on the likely intersections arrangements. Dual frontage to proposed lots has been minimised as per Council feedback

The layout and inclusion of building envelopes on lots 13-15 ensure that no vegetation removal is required

Building envelopes are designed to accommodate ample setbacks between future dwellings and the tree line for managed areas of defensible space if required by the CFA

WELLINGTON SHIRE COUNCIL

Planning and Environment Regulations 2005 Form 4

(PROPOSED) PLANNING PERMIT

PERMIT NO.: P370/2012

Planning Scheme: Wellington Planning Scheme

RESPONSIBLE AUTHORITY: WELLINGTON SHIRE
COUNCIL

ADDRESS OF THE LAND:

CA 38
CA 41
Parish of Glencoe
ANDREWS ROAD, LONGFORD.

THE PERMIT ALLOWS:

33 LOT STAGED RURAL LIVING ZONE SCHEDULE
1 SUBDIVISION IN ACCORDANCE WITH THE ENDORSED
PLAN.

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

1. Prior to the endorsement of the Plan of Subdivision plans, plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must show:
 - A staging plan showing how the subdivision will be done in stages.
 - A Vegetation Plan in accordance with condition 11 on this permit
 - A fully dimensioned Building Envelope Plan for Lots 13, 14 and 15.
2. The permit will expire if:
 - a) The plan of subdivision for the first stage of the subdivision is not certified within two years from the date of the permit;
 - b) The plan of subdivision for each subsequent stage is not certified within 2 years of Statement of Compliance of the previous stage.

The Responsible Authority may extend the period referred to if a request is made in writing before the permit expires, within six months of the date of expiry if the plan of subdivision has not been certified or within twelve months of the date of expiry if work has not been certified.

3. The layout, size and location of the lots on the subdivision plan submitted for certification must be in accordance with the endorsed plan.

PROPOSED PLANNING PERMIT P370/2012, PAGE 2 OUT OF 9.

4. The owner of the land must enter into agreements with the relevant authorities for the provision of water supply, drainage, sewerage facilities and electricity services to each lot shown on the endorsed plan in accordance with the authority's requirements and relevant legislation at the time.
5. All existing and proposed easements and sites for existing or required utility services and roads on the land must be set aside in the plan of subdivision submitted for certification in favour of the relevant authority for which the easement or site is to be created.
6. The plan of subdivision submitted for certification under the Subdivision Act 1988 must be referred to the relevant authority in accordance with Section 8 of that Act.
7. Prior to the issue of a Statement of Compliance, the Owner of the Land must enter into an agreement with:-
 - A telecommunications network or service provided for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and
 - A suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.
8. Prior to the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:
 - A telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and
 - A suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre
9. Prior to the issue of the Statement of Compliance for Stage 1 the Owner of the Land must enter into an agreement with the Responsible Authority in accordance with Section 173 of the Planning and Environment Act, 1987 which will covenant that:
 - i. The land may not be further subdivided so as to increase the number of lots.
 - ii. Any development on Lots 13, 14 and 15 approved under Planning Permit P370/2012 will be in accordance with the Building Envelope Plan endorsed to form part of the permit. This plan may be amended from time to time.
 - iii. There will be no vehicular access to Cobb Road from Lots 1, 3, 4, 5, 6 and 7 approved under Planning Permit P370/2012.

- iv. There will be no vehicular access to Andrews Road from Lots 2, 17, 18, 19, 20, 21 and 22 approved under Planning Permit P370/2012.

- v. Vehicular access to Lot 1 will be located a minimum of 40 metres from the Cobb Road intersection

PROPOSED PLANNING PERMIT P370/2012, PAGE 3 OUT OF 9.

Condition 9 (Continued):

- vi. No native vegetation will be removed within 5 metres of the western boundary of Lots 1, 3, 4, 5, 6 and 7 approved under Planning Permit P370/2012, or within the Cobb Road road reserve, unless undertaken by the Responsible Authority.
- vii. No buildings will be constructed within 10 metres of the western boundary of Lots 1, 3, 4, 5, 6 and 7 approved under Planning Permit P370/2012.
- viii. No native vegetation will be removed within 5 metres of the northern boundary of Lots 1, 2, 17, 18, 19, 20, 21 and 22 approved under Planning Permit P370/2012, or within the Andrews Road road reserve, unless undertaken by the Responsible Authority
- ix. No buildings will be constructed within 10 metres of the northern boundary of Lots 1, 2, 17, 18, 19, 20, 21 and 22 approved under Planning Permit P370/2012.

- x. No vegetation will be removed from within the identified Vegetation Protection Area within Lots 13, 14 and 15 approved under Planning Permit P370/2012, except with written conformation of failing health, from a suitably qualified arborist, submitted to the Responsible Authority with a planning permit application.

- xi. The Owners of Lots 13, 14 and 15 will undertake all works in accordance with the endorsed Vegetation Management Plan approved under planning permit P370/2012.

- xii. The fence on the western boundary of Lots 1, 3, 4, 5, 6, 7 approved under Planning Permit P370/2012 will be constructed as a post and wire fence.

- xiii. The fence on the northern boundary of Lots 1, 2, 17, 18, 19, 20, 21 and 22 approved under Planning Permit P370/2012 will be constructed as a post and wire fence

- xiv. An EPA approved secondary wastewater treatment system that provides a 20/30 standard of effluent must be installed on all lots approved under Planning Permit P370/2012 to the satisfaction of the relevant authority

The agreement will bind the Applicant as the owner and must run with the land so that all successors in title are bound by the agreement. This agreement will be prepared at the applicant's cost and to the satisfaction of the Responsible Authority, and must be registered on the title in accordance with Section 181 of the Planning and Environment Act, 1987.

Council's Open Space Unit:

- 10. Prior to the issue of the Statement of Compliance for Stage 1 the following must be completed to the satisfaction of the Responsible Authority:
 - i. The Owner of the Land must pay to Council an amount of \$350 per new frontage being the equivalent of the cost of purchasing, planting and maintaining for twelve (12) months one advanced street tree.

- ii. The Owner of the Land must pay to the Council an amount equal to five per cent of the site value of all the land in the subdivision.

Council's Environmental Planner:

11. Prior to the issue of the Statement of Compliance for Stage 1 the following must be completed to the satisfaction of the Responsible Authority:

Council's Environmental Planner:

Condition 11 (Continued):

- A Vegetation Management Plan to the satisfaction of the Responsible Authority, relating to the vegetation within the eastern portion of Lots 13, 14 and 15 approved under planning permit P370/2012, identified as the Vegetation Protection Area in Appendix 2 of the Miller Merrigan Net Gain Assessment dated June 2013, must be submitted to and approved by the Responsible Authority. When approved, the Vegetation Management Plan will be endorsed and then will form part of the permit. The Vegetation Management Plan must include:
 - A. The location of the existing vegetation, to be identified as the Vegetation Protection Area.
 - B. A requirement for the construction of a post and wire fence delineating the perimeter of the Vegetation Protection Area.
 - C. Details of a weed management regime, to be implemented by the future landowners.
 - D. A statement of that the dumping of rubbish or garden waster within the Vegetation Protection Area is prohibited.
 - E. Emphasise that the use of a motor vehicles within the Vegetation Protection Area is prohibited.
 - F. A list of plants appropriate for revegetation in the Vegetation Protection Area.
 - G. A statement that no noxious or environmental weeds are to be planted or allowed to grow in the Vegetation Protection Area.

Council's Infrastructure Planner:

Works shall not commence

12. Prior to commencement of any works on the subdivision the Owner of the Land must complete the following to the satisfaction of the responsible authority and in accordance with the requirements set out in Council's document "Infrastructure Design Manual" available on Council's website:
- A. The subdivision plan has been certified
 - B. The engineering plan has been approved, and
 - C. Any agreement required under the Planning Approval has been entered into. These shall include the following, see Sections 4.9 and 11.3 for more information:
 - D. Submission of and approval of Environmental Construction Management Plan including evidence that control measures are in place.

- E. Submission of an approval of Traffic Management Plan.
- F. Submission of Quality and Occupational Health and Safety Plans.
- G. Submission of a Project Management Plan for the project.
- H. Notification of Project Manager.
- I. Notification of commencement date of work.

Council's Infrastructure Planner (Continued):

- J. Submission of documentation showing details of Public Liability Insurances.
- K. Submission of documentation indicating the contractors relevant Workcover details.

GENERAL

- 13. Street lighting must be provided in accordance with AS 1158:2005 Lighting for roads and public spaces.
- 14. Service conduits must be installed as required for water services, communications, and electricity supply (other) as part of the street construction. The location of these service conduits is to be accurately noted and recorded on the "as constructed plans". In addition the location of these conduits is to be noted by the marking (indenting) of the kerb with appropriate symbols.
- 15. Road/Street signs, pavement markings, walkways and all other facilities that are shown on the construction plans are to be supplied and installed in accordance with the relevant standard and to the satisfaction of the Responsible Authority
- 16. Where road/street/drainage works impact on existing footpaths, it will be the responsibility of the contractor to ensure that adequate barriers/detours/signs are erected so as to provide suitably defined alternate pedestrian routes
- 17. Prior to Certification of the Plan of Subdivision, naming of proposed streets shall be directed to Council's Place Names Committee for ratification and adoption.
- 18. Prior to the issue of Statement of Practical Completion, Council's Infrastructure Planner and the Owner's representative shall jointly inspect and confirm that the works are complete.
 - The developer's nominated representative shall lodge a Construction Certification List.
 - The developers nominated shall lodge details of any Safety Audit.
 - The final digital "as built" version of the Engineering Plans is to be lodged with the Shire.
 - Lodgement of itemized construction costs of all works to be taken over by the Shire or required by Planning Permit.
 - All Planning Permit requirements relating to Public Open Space have been complied with; and
 - Lodgement of bond equal to an amount of 5% of certified final cost or \$5000 whichever is the greater, to be retained for the period of the Defects Liability Period.
- 19. Prior to the issue of the Statement of Compliance the following must be completed to the satisfaction of the Responsible Authority:

- i. The Owner of the Land shall pay to the Council an amount of money equal to 0.75% of the actual cost of the engineering works for checking of plans and specifications.

STREET CONSTRUCTION

- ii. The Owner of the Land must construct all streets set out on this plan of subdivision in accordance with the following requirements and the requirements of Council's "Infrastructure Design Manual".

**Council's Infrastructure Planner:
Condition 19 (Continued):**

- A. Andrews Road (from the edge of seal at intersection with Highfield Road to the extension of Lot 19's western property line)
- Road Name: Andrews Road (from the edge of seal at intersection with Highfield Road to the extension of Lot 19's western property line).
 - Formation Width: 9.6 metres
 - Pavement Width: 6.6 metres
 - Pavement Depth/type: To be determined by pavement design min 300mm
 - Surface Treatment: 12 mm, ITP&S width 6.0m
- B. Unnamed Internal Road:
- Road Name: Unnamed Internal Road
 - Formation Width: 9.6 metres
 - Pavement Width: 6.6 metres
 - Pavement Depth/type: To be determined by pavement design min 300mm
 - Surface Treatment: 12 mm, ITP&S width 6.0m

Drainage:

- iii. Both underground and surface drainage systems are required to drain the roadway in accordance Council's "Infrastructure Design Manual".

Vehicular Crossing:

- iv. The Owner of the Land must provide an all weather access to each lot. The minimum standard all weather vehicular crossing is comprised of:-
- Sprayed bituminous seal for a minimum distance of 5 metres from the edge of road seal
 - 7.2 metres of 375 mm. diameter "class 2" reinforced concrete pipe culvert.
 - Mountable pre-cast reinforced concrete endwalls (or equivalent) to be installed at both the inlet and outlet to the pipe culvert.

- 100mm. consolidated depth gravel pavement extending from the property line to the roadway including widening at the culvert to provide for turn movements
- Location of the crossings to be approved by the Responsible Authority
- Entrances to the property shall be indented to allow vehicles accessing the property to park clear of the road formation.

**Council's Infrastructure Planner:
Condition 19 (Continued):**

DRAINAGE

Rural Subdivisions

- v. The Owner of the Land must provide storm water drainage to drain all land contained within this subdivision.

All stormwater from the development must be conveyed to satisfactory point or areas of discharge approved by the Responsible Authority so that it will have no detrimental affect on the environment adjoining properties.

- a. Prior to any works commencing a drainage discharge plan must be submitted to and approved by the Responsible Authority. The plan is to include on site detention structures to ensure that the post development discharge rate from the site does not exceed the predevelopment discharge rate. When approved, this plan will form part of the permit.
- b. Reticulated stormwater drainage to drain all the land contained within the subdivision must be in accordance with Councils 'Infrastructure Design Manual'.

SP Ausnet:

- 20. The plan of subdivision submitted for certification must be referred to SPI Electricity Pty Ltd in accordance with Section 8 of the subdivision Act 1988.
- 21. Prior to the issue of the Statement of Compliance the following must be completed to the satisfaction of the Responsible Authority:
 - i. The Owner of the Land must enter in an agreement with SPI Electricity Pty Ltd for supply of electricity to each lot on the endorsed plan.
 - ii. The Owner of the Land must enter into an agreement with SPI Electricity Pty Ltd for the rearrangement of the existing electricity supply system.
 - iii. The Owner of the Land must enter into an agreement with SPI Electricity Pty Ltd for rearrangement of the points of supply to any existing installations affected by any private electric power line which would cross a boundary created by the subdivision, or by such means as may be agreed by SPI Electricity Pty Ltd.
 - iv. The Owner of the Land must provide easements satisfactory to SPI Electricity Pty Ltd for the purpose of "Power Line" in the favour of "SPI Electricity Pty Ltd" pursuant to Section 88 of the Electricity Industry Act 2000, where easements have not been otherwise provided, for all existing SPI Electricity Pty Ltd electric power lines and for any new power lines required to service the lots on the endorsed plan and/or abutting land.
 - v. The Owner of the Land must obtain for the use of SPI Electricity Pty Ltd any other easement required to service the lots.
 - vi. The Owner of the Land must adjust the position of any existing SPI Electricity Pty Ltd easement to accord with the position of the electricity line(s) a determined by survey.

- vii. The Owner of the Land must set aside on the plan of subdivision Reserves for the use of SPI Electricity Pty Ltd for electric substations.

SP Ausnet (Continued):

Condition 21 (Continued):

- viii. The Owner of the Land must provide survey plans for any electric substations required by SPI Electricity Pty Ltd and for associated power lines and cables and executes leases for a period of 30 years, at a nominal rental with a right to extend the lease for a further 30 years. SPI Electricity Pty Ltd requires that such leases are to be noted on the title by way of a caveat or a notification under Section 88 (2) of the Transfer of Land Act prior to the registration of the plan of subdivision.

- ix. The Owner of the Land must provide to SPI Electricity Pty Ltd a copy of the plan of subdivision submitted for certification that shows any amendments that have been required.

- x. The Owner of the Land must agree to provide alternative electricity supply to lot owners and/or each lot until such time as permanent supply is available to the development by SPI Electricity Pty Ltd. Individual generators must be provided at each supply point. The generator for temporary supply must be installed in such a manner as to comply with the Electricity Safety Act 1998.

- xi. The Owner of the Land must ensure that all necessary auditing is completed to the satisfaction of SPI Electricity Pty Ltd to allow the new network assets to be safely connected to the distribution network.

PROPOSED PLANNING PERMIT P370/2012, PAGE 9 OUT OF 9.

Advice Notes:




From Council's Environmental Health Unit:



- For proposed dwellings on newly created lots, approval for a new septic/wastewater treatment system must be granted by the Wellington Shire Council's Health Unit prior to its installation and use.

From Council's Infrastructure Planner:


- On completion of the internal road construction works and the issue of the Statement of Practical Completion these works be included on Council's Public Road Register for on-going maintenance

Submission Number	Authority	Issues Raised	Initial Response
SUBMISSIONS FROM AUTHORITIES			
1	West Gippsland Catchment Management Authority (WGCMA)	Supports the amendment.	Noted
2	Country Fire Authority (CFA)	Generally supports the amendment.	Noted
8	Department of Environment and Primary Industries (DEPI)	Supports the amendment.	Noted

Submission Number	Land Affected	Issues Raised	Initial Response
SUBMISSIONS FROM COMMUNITY MEMBERS			
1	 <p>Highfield Drive, Longford.</p>	The submitter has concerns that they would have to contribute to the cost of constructing the adjoining part of Cobb Road.	The construction of Cobb Road will not be required as part of Amendment C83 or the concurrent planning permit as lots will not be accessed from Cobb Road, principally due to native vegetation constraints.
3	 <p>Highfield Drive, Longford.</p>	The submitter has concerns that they would have to contribute to the cost of constructing the adjoining part of Cobb Road.	See submission 1 above.
5	 <p>Highfield Drive, Longford</p>	<p>The submitter has concerns regarding the potential increase in traffic should the property be subdivided.</p> <p>The submitter would like to see all roads accessing the subject site sealed.</p> <p>The submitter has concerns that the intersection of Andrews Road and Cobb Road has a drainage problem and that water collects in this area.</p> <p>The submitter's land is subject to a covenant and the submitter proposes that this covenant is also applied to the subject site.</p>	<p>Potential traffic conditions have been assessed by Council's infrastructure department. With the construction and sealing of Andrews Road and internal access roads, the potential traffic was not considered to have a significant impact.</p> <p>The proposed Planning Permit requires that Andrews Road is constructed to allow access to all lots. There will be no access allowed to lots from Cobb Road.</p> <p>Before the construction of Andrews Road the construction will have to be designed and approved by Council's Infrastructure department.</p> <p>The application of a covenant is entirely the developer's prerogative.</p>

Submission Number	Land Affected	Issues Raised	Initial Response
		<p>The submitter would like to see all new lots serviced by underground power.</p> <p>The submitter would like to see walking tracks included in any new development to maintain the amenity of the area.</p>	<p>All new lots will have to be connected to reticulated power. It is the power company's prerogative to require that power is supplied underground.</p> <p>As the subject site is within a rural living area and has a low volume of traffic it is considered that residents can use the existing road and path networks to access the school and sporting clubs as is currently the case. The construction of Andrews Road and all new internal roads will provide a more accessible path network for walkers and, more particularly, cyclists.</p>
6	 <p>Seaspray Road, Longford</p>	As proprietors of the Longford General Store the submitter supports the amendment.	Refer submission to Panel Noted.
7	Not available	Have found it difficult to find available land in Longford and are therefore supportive of the amendment.	Noted.
8	 <p>Cobb Road, Longford</p>	<p>The submitter is concerned that the subdivision and consequential development of lots will cause a greater fire risk to the area through the planting of trees.</p> <p>The submitter is concerned about increased run off</p>	<p>The subject site does not fall within a Bushfire Management Overlay. The proposed amendment was forwarded to the CFA for their comment and they replied with support for the proposed rezoning and subdivision of the site. The land falls within the Bushfire Prone Area (building requirement) therefore, all houses built on the subject site will have to meet building requirements for bushfire protection. All landholders are able to plant vegetation of their choice.</p> <p>The proposed Planning Permit includes the</p>

Submission Number	Land Affected	Issues Raised	Initial Response
		and drainage issues should the land be subdivided and developed.	<p>conditions:</p> <ul style="list-style-type: none"> • <i>Both underground and surface drainage systems are required to drain the roadway in accordance with Council's 'Infrastructure Design Manual'.</i> • <i>The Owner of the Land must provide storm water drainage to drain all land contained within this subdivision.</i> <p><i>All stormwater from the development must be conveyed to satisfactory point or areas of discharge approved by the Responsible Authority so that it will have no detrimental affect on the environment adjoining properties.</i></p> <p><i>Prior to any works commencing a drainage discharge plan must be submitted to and approved by the Responsible Authority. The plan is to include on site detention structures to ensure that the post development discharge rate from the site does not exceed the predevelopment discharge rate. When approved this plan will form part of the permit.</i></p> <p><i>Reticulated stormwater drainage to drain all the land contained within the subdivision must be in accordance with Council's 'Infrastructure Design Manual'.</i></p> <p>These conditions and the subsequent drainage plan should ensure that drainage is well considered before the subdivision and development occur.</p> <p>Refer submission to Panel.</p>
9	Not available	The submitter has found it difficult to source land in the Longford area and supports the amendment.	Noted.

Submission Number	Land Affected	Issues Raised	Initial Response
10	 <p data-bbox="371 464 667 491">Highfield Drive, Longford</p>	<p data-bbox="730 228 1335 316">The submitter is concerned about increased run off and drainage issues should the land be subdivided and developed at a later date.</p> <p data-bbox="730 352 1335 408">The submitter considers that there may potentially be an erosion issue if the land is developed.</p> <p data-bbox="730 600 1335 655">The submitter considers that there is a bushfire risk to the subject site.</p> <p data-bbox="730 692 1335 748">The submitter appears concerned about the potential placement of residential development.</p> <p data-bbox="730 940 1335 995">The submitter has concerns regarding the potential increase in traffic should the property be subdivided.</p> <p data-bbox="730 1123 1335 1179">The submitter is concerned that no provision has been made for walking and cycling connections.</p> <p data-bbox="730 1216 1335 1272">The submitter is concerned that water supply, sewerage and drainage cannot be provided for.</p> <p data-bbox="730 1367 1335 1425">The submitter wants to ensure that telecommunication services will not be detrimentally</p>	<p data-bbox="1382 228 2013 252">See submission 8 above.</p> <p data-bbox="1382 352 2013 568">A Land Capability Assessment (LCA) of the subject site was undertaken and included in the application for amendment and subdivision. The LCA indicated that there was "No evidence of sheet or rill erosion" and "The erosion hazard is low." Erosion has not been an issue in any of the surrounding subdivisions.</p> <p data-bbox="1382 600 2013 624">See submission 8 above.</p> <p data-bbox="1382 692 2013 908">The subject site was identified in the Sale, Wurruk and Longford Structure Plan 2010 for proposed rural residential growth. The subject site adjoins rural residential living and the site is considered to be a continuation of this rural residential development. Longford is seen as offering the rural residential opportunity for the broader Sale urban area.</p> <p data-bbox="1382 940 2013 1091">Potential traffic conditions have been assessed by Council's infrastructure department. With the construction and sealing of Andrews Road and all internal access roads, the potential traffic was not considered to have a significant impact.</p> <p data-bbox="1382 1123 2013 1147">See submission 5 above.</p> <p data-bbox="1382 1216 2013 1335">Water supply and sewerage will be the landholder's responsibility following subdivision of the land. As above, drainage must be considered under the conditions of the proposed planning permit.</p> <p data-bbox="1382 1367 2013 1425">The amendment has been forwarded to Telstra for comment, however there was no response,</p>

Submission Number	Land Affected	Issues Raised	Initial Response
		affected should the land be subdivided.	indicating that they have no issue with the approval of the amendment.
		The submitter is concerned about how the amendment aligns with the Small Rural Lots local policy.	The Small Rural Lots Policy at Clause 22.02 only applies to applications to subdivide in the Farming Zone, Rural Activity Zone or Rural Conservation Zone and is therefore not applicable to this amendment and subdivision.
		The submitter has concerns regarding the Special Building Overlay and the Bushfire Management Overlay.	Neither the Special Building Overlay nor the Bushfire Management Overlay apply to the subject site and are therefore not applicable to this amendment and subdivision.
		The submitter has concerns regarding the lack of use of Clause 56 objectives within this amendment process.	The Clause 56 provisions apply to an application to subdivide land in the Neighbourhood Residential Zone, General Residential Zone, Residential Growth Zone, Residential 1, 2 and 3 Zones, Mixed Use Zone or Township Zone and any Comprehensive Development Zone or Priority Development Zone that provides for residential development. The provisions therefore do not apply to this amendment.
			Refer submission to Panel.



C4 - REPORT

GENERAL MANAGER BUILT & NATURAL ENVIRONMENT

ITEM C4.1**DRAFT RESIDENTIAL ROAD AND STREET CONSTRUCTION PLAN 2014**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓	✓	✓	✓	✓	✓		✓	

OBJECTIVE

For Council to release the draft Residential Road and Street Construction Plan 2014, as attached, for public consultation and feedback.

BACKGROUND

Upgrade of residential roads and streets has been a long standing issue in all townships within Wellington Shire. The Residential Road and Street Construction Plan 2014 seeks to address these issues by providing a framework for a residential road and street construction program.

Levels of Service have been established in line with the Council adopted Infrastructure Design Manual for both the six Major Townships and Small and Coastal Townships within the municipality. Residential roads and streets throughout Wellington Shire have been assessed against these service levels.

The outcome of this service level assessment is that 24.1km of roads and streets within the six major townships and 55.7km of roads and streets within small and coastal townships do not meet current residential infrastructure standards. The gap identified represents approximately \$64M worth of required works to achieve the proposed standards.

The primary examples of infrastructure requiring upgrades: open drains, gravel or grass verges and poorly aligned streets within the municipality's six major townships and unsealed roads and streets in small and coastal townships. General poor standard of construction also contributes toward poor levels of accessibility throughout townships and insufficient capacity to cater for stormwater in high rainfall events.

A funding solution has been developed to address the identified residential infrastructure needs. This model is based on Council contributing a portion of costs, funded from the Commonwealth Government Roads to Recovery program, in conjunction with a special charge applied to residents receiving a special benefit from the works in line with the *Local Government Act 1989*. Council's contribution towards these projects is based on the underlying requirement to renew what infrastructure presently exists, a reduction in maintenance costs from the improved infrastructure and broader community benefit that is received from the works.

Wellington Shire Council has, to date, invested the majority of Roads to Recovery funding in the reconstruction of Council bridges resulting in a successful reconstruction program to the point where remaining bridge assets are of a lower priority and on low impacted roads where they do not present a significant constraint to the function of the road network. The reducing demand for bridge renewal creates an opportunity not previously available to Council where Roads to Recovery funding could focused on roads and streets within residential areas.

The draft Residential Road and Street Construction Plan 2014 illustrates all affected roads and streets using township specific maps. Other relevant matters including resident contribution payment options, works prioritisation and implementation processes are also considered in the plan.

OPTIONS

The following options are available to Council:

1. Council releases the draft Residential Road and Street Construction Plan 2014, as attached, for public consultation and feedback for a period of six weeks; or
2. Council does not release the draft Residential Road and Street Construction Plan 2014, as attached, for public consultation and feedback.

PROPOSAL

That Council release the draft Residential Road and Street Construction Plan 2014, as attached, for public consultation and feedback for a period of six weeks.

CONFLICT OF INTEREST

No Staff and/or Contractors involved in the compilation of this Report have declared a Conflict of Interest.

FINANCIAL IMPACT

Two funding sources have been identified to jointly cater for the objectives of the draft Residential Road and Street Construction Plan 2014, without impact on Council's rate revenue, including the Commonwealth Government Roads to Recovery Program and revenue derived by Special Charge Schemes.

The Commonwealth Government Roads to Recovery Program which commenced in January 2001 is specifically aimed at local roads, bridges and related road infrastructure. The Roads to Recovery Program will continue to provide Council with approximately \$2.3M over the 5 year 2014 – 2019 period.

Special Charge Schemes for roads, street and drainage development may be applied in line with s163 of the *Local Government Act 1989*.

A model has been established within the draft Residential Road and Street Construction Plan 2014 that determines the ratio between Council funding and the amount attributable to special benefit to be received by abutting residents by way of a Special Charge.

COMMUNICATION IMPACT

Should the recommendation be adopted, in addition to public notices within the Gippsland Times and Yarram Standard, a media release will also be distributed promoting the benefits of the draft Residential Road and Street Construction Plan 2014.

LEGISLATIVE IMPACT

The draft Residential Road and Street Construction Plan 2014 has been established in conjunction with *s.163 of the Local Government Act 1989*; where a special charge may be applied in instances where a person receives an identified special benefit from the works.

COUNCIL POLICY

The draft Residential Road and Street Construction Plan 2014 has been developed in line with Council policy 4.2.4; Special Charge Schemes – Roads, Streets & Drainage.

The draft Residential Road and Street Construction Plan 2014 supports the policy by identifying general circumstances where persons involved in identified projects will receive a special benefit and the amount of benefit, establishes consistent infrastructure standards and forms the basis for key uniform administrative procedures with regard to special charge schemes.

COUNCIL PLAN IMPACT

The Council Plan 2013-2017 Theme 4 Infrastructure states the following strategic objective and related strategies:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategies

4.1 – *“Undertake service delivery planning to provide community assets in response to identified needs.”*

4.2 – *“Ensure assets are managed, maintained and renewed to meet service needs.”*

The draft Residential Road and Street Construction Plan 2014 has been developed to assist in achievement of this strategic objective and strategies.

RESOURCES AND STAFF IMPACT

The draft Residential Road and Street Construction Plan 2014 has been developed to be deliverable with existing staff and resources.

COMMUNITY IMPACT

Over the past two years, Council services ‘*local streets and footpaths*’ and ‘*gravel roads*’ are within the top four of all Council services for importance, however these categories fall within the three lowest performing of all Council services.

Should the recommendation be adopted by Council, it will provide the community with an opportunity to review and comment on a long term solution to substandard infrastructure provision that has consistently been reported as underperforming.

CONSULTATION IMPACT

Should the recommendation be adopted by Council, the draft Residential Road and Street Construction Plan 2014 will be subject to a period of public consultation for six weeks.

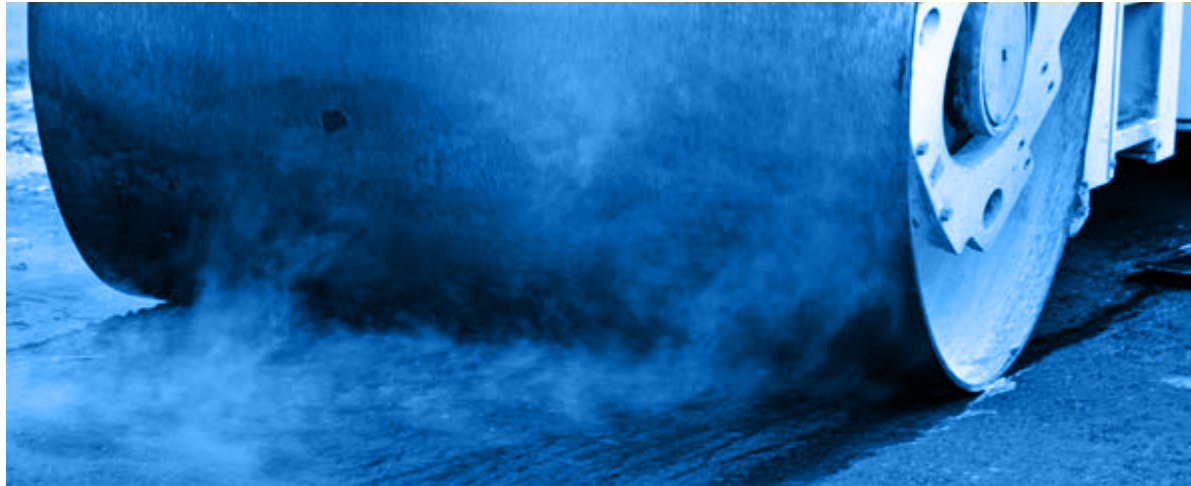
Notice of a public consultation period will be published in the Gippsland Times, Yarram Standard and on Council's website. Property owners and residents will have an opportunity to provide written feedback with regard to content of the Residential Road and Street Construction Plan 2014 for a period of six weeks.

Copies of the draft Residential Road and Street Construction Plan 2014 will be sent to all Community Reference Groups at the initiation of the consultation period. A media release will also be developed and sent to all Community Reference Groups, Community Newsletters and local media.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council release the draft Residential Road and Street Construction Plan 2014, as attached, for public comment for a period of six weeks.



Wellington Shire Council

2013 Residential Road and Street Construction Plan



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland



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1

INTRODUCTION

The Residential Road and Street Construction Plan presents a solution to long standing issues associated with sub standard residential roads and streets throughout Wellington Shire.

The Residential Road and Street Construction Plan presents a solution to long standing issues associated with sub standard residential roads and streets throughout Wellington Shire.

Service levels are set for Wellington's Major Urban Centres and Small and Coastal Townships. The existing road and street network has been assessed against these service levels, identifying a significant gap.

A solution to address the service level gap is has been developed. The reducing demand for bridge renewal presents an opportunity not previously available to Wellington where Roads to Recovery funding can be refocused on renewing and improving roads and streets within residential environments with the objective of improving resident satisfaction. Utilising this opportunity, a model utilising part of Councils Roads to Recovery allocation, in conjunction with a contribution from people receiving a special benefit from works, is set out.

The implementation of the Residential Road and Street Construction Plan will greatly assist in achievement of the Council Plan 2013-2017, Theme 4 - Infrastructure, which states the following strategic objective and related strategies:

Strategic Objective

“Assets and infrastructure that meet current and future community needs.”

Strategy 4.1

“Undertake service delivery planning to provide community assets in response to identified needs.”



CURRENT ISSUES

Within the majority of all Wellington Shire Council's townships, there are a number of low standard residential roads and streets.

Within the six Major Urban Centres, these consist of streets not previously designed or constructed to a standard that adequately supports the current level of high density development. Although many are partially sealed, alignments are not appropriate and do not allow for storm water retention, many have gravel or grass shoulders that provide very low amenity and drainage is provided by ineffective and high maintenance open drains.

Within the Small and Coastal Townships, the identified roads and streets are unsealed, many developed over time from basic tracks.

The current situation has resulted in resident dissatisfaction, reduced amenity and liveability for residents, high demands for asset maintenance and discouragement of higher density development in established urban areas.

Community survey results from 2012 and 2013 indicate that the categories of 'local streets and footpaths' and 'gravel roads' are within the top four of all Council services for importance, however these categories fall within the three lowest performing of all Council services.

Customer Requests related to road assets in residential areas are accounting for approximately 35% of all received, despite residential roads and streets only making up 12.5% of the road network, a disproportion be approximately three times.

These factors clearly indicate the need for focus shift towards the built environment within residential areas. We believe these results to be a result of the poor of standard of infrastructure as opposed to insufficient maintenance.



3

SERVICE LEVELS

There are two discrete levels of service, descriptions of what should be reasonably provided, for residential roads and streets; Major Urban Centres and Small and Coastal Townships. These levels of service are developed from the Council adopted Infrastructure Design Manual.

3.1 Major Urban Centres

The acceptable level of service determined for roads and streets within Wellington's six Major Urban Centres, Sale, Maffra, Yarram, Rosedale, Stratford and Heyfield, includes:

- Fully designed and constructed sealed urban streets.
- Kerb and Channel
- Appropriate provision and utilisation of underground drainage
- Accessible footpaths and street crossings
- Street lighting
- The provision of urban street trees

The cost of construction to this standard is approximately \$1500 per lineal meter, or \$1.5M per kilometre, however costs can vary greatly depending on a number of factors and specific estimates will be prepared at the initiation of each project.

This is the same or similar provision of urban infrastructure specified for new development.



SERVICE LEVELS

3.2 Small & Coastal Townships

Due to lower population densities within smaller centres, it is not considered feasible to establish a level of service consistent with that of major townships. The accepted level of service for roads and streets within Wellington's Small and Coastal Townships, include:

- Sealed Roads and Streets, to a width of approximately 6.0m
- Formed and functional open drain network
- Kerb and channel at intersections and other key locations where required
- Driveways with appropriately sized culvert and end walls

The cost of construction to this standard is approximately \$500 per lineal meter, or \$500,000 per kilometre, however costs can vary greatly depending on a number of factors and specific estimates will be prepared at the initiation of each project.



3.3 Extent of Service Gap

The service level gap is derived from assessing the existing road network against reasonable, modern, levels of service expected by our community as noted previously.

24.1km of residential streets within major townships, and 55.7km within small townships and coastal communities have been identified as sub-standard. These figures can be considered as the gap between existing service levels and those considered suitable. The total length, 79km, equates to approximately 20% of all residential roads and streets.

Financially, \$64M worth of improvement works are required to improve all residential roads and streets within Wellington Shire to acceptable standards.

The following table indicates the spread of service gaps for each township. Each township is summarised with a map indentifying specific roads and streets in Section 10.

Town	No. of Roads and Streets	Extent of Service Gap (km)
Alberton	11	3.77
Briagolong	1	3.25
Coongulla	15	4.55
Cowwarr	3	0.50
Glenmaggie	10	3.37
Golden Beach	17	6.55
Heyfield	7	2.31
Longford	13	4.92
Hollands Landing	6	0.94
Maffra	19	7.62
Manns Beach	4	1.4
Newry	4	0.49
Honeysuckles	16	4.36
Seacombe	3	1.6
Paradise Beach	22	9.97
Port Albert	15	4.18
Rosedale	5	2.83
Sale	10	3.75
Seaspray	6	2.48
Stratford	7	2.6
Tarraville	3	0.7
Robertsons Beach	5	1.65
Woodside Beach	4	1.01
Wurruk	2	0.93
Yarram	12	4.06

4

BENEFITS FROM IMPROVED
LEVELS OF SERVICE



The established Levels of Service for Major Urban Centres and Small and Coastal Townships will provide the following benefits for adjoining residents and the general public.

- Improved amenity and liveability for residents and community through quality infrastructure and streetscape
- Removal of dust and health related issues currently experienced in unsealed streets
- Improved safety for motorists and pedestrians with modern road and path infrastructure, that is less exposed to rapid degradation
- Improved accessibility for the all members of the community through well designed crossing points that link well to the footpath network
- Decreased maintenance costs incurred by Council, through reduced demand associated with upkeep of poorly constructed roads, streets, drains and paths.
- Increased community satisfaction via the provision of infrastructure that meets expectations.
- Improved protection from storm events for abutting properties through appropriately designed roads and streets with the ability to retain water in high intensity rainfall.
- Improved high density development opportunities in existing urban environments

5

HISTORICAL ROAD AND
STREET CONSTRUCTION

All investment in residential road and street upgrades since the formation of the Wellington Shire Council has been based on a policy of cost recovery via Special Charge Schemes and little or no Council contribution.

Until recent years, factors such as large renewal backlog for bridge assets has reduced the amount of road specific funding that could be directed towards street construction.

Typically road and street construction within townships is broken into two standards as previously described; Major Urban Centres and Small and Coastal Townships.

Major Urban Centres

Prior to the formation of Wellington Shire Council, all proceeding municipalities had respective street construction programs with a clear intent to overcoming issues associated with substandard streets.

Every attempt by the Wellington Shire to undertake full urban construction on roads and streets within the Major Urban Centres via special charge schemes has failed due to the majority of participants objecting to the costs that would be incurred. At current costs, a typical property within one of the six Major Urban Centres would have to contribute approximately \$15,000 towards the cost of a street construction scheme at contribution rate of 100%.

Minor Urban Centres

Over the past 15 years, Wellington Shire Council has undertaken a number of successful residential street upgrades via special charge schemes within Small and Coastal Townships, including Loch Sport, Golden Beach, McLoughlins Beach and Briagolong. The success of these schemes is largely because of their affordability. Despite these three successful schemes, others, including Coongulla, Woodside Beach and most recently Golden Beach Stage 3, have not been successful.





AVAILABLE FUNDING FOR
RESIDENTIAL ROADS AND STREETS



The possible funding sources for road and street construction within towns, without impact on Council rates, include the following:

- The Commonwealth Government Roads to Recovery Program which commenced in January 2001 and is specifically aimed at local roads, bridges and related road infrastructure. The Roads to Recovery Program will continue to provide Council with \$2.3M over the 5 year 2014 - 2019 period
- Special Charge Schemes for roads, street and drainage development. In line with s. 163 of the Local Government Act 1989, a special charge may be applied in instances where a person receives a special benefit.

Wellington Shire Council has to date invested the majority of Roads to Recovery funding in the reconstruction of Council bridges resulting in a very successful reconstruction program to the point where the bridge assets remaining are of a low priority, on low impacted roads where they do not present a significant constraint to the function of the road network.

The reducing demand for bridge renewal creates an opportunity not previously available to Wellington where Roads to Recovery funding can be focused on roads and streets within residential environments.

7

RESIDENTIAL ROAD AND STREET
RECONSTRUCTION FUNDING MODEL

7.1 Contribution Model

A funding model for construction of identified roads and streets not meeting acceptable levels of service is detailed below. The model is based on a Council investment into a Residential Road and Street Construction Program, in conjunction with a special charge on owners of property receiving a special benefit from works.

A varying ratio between funding from the Council and contribution from Special Charge Scheme participants is proposed, as set out in the following table. The ratio of property owner and Council contribution varies based on factors including existing renewal requirement, reduction in maintenance costs and amount of broad community benefit and how these relate to the type of construction and road or street hierarchy.

	Road or Street Classification	Contribution from Property Owners	Council Contribution
Major Townships	Local Access B & C	40%	60%
	Local Access A	30%	70%
	Collector, Link & Arterial	20%	80%
	Non Council Maintained	90%	10%
Small & Coastal Townships	Local Access B & C	60%	40%
	Local Access A	50%	50%
	Collector, Link & Arterial	40%	60%
	Non Council Maintained	90%	10%

RESIDENTIAL ROAD AND STREET RECONSTRUCTION FUNDING MODEL

Existing Renewal Requirement

Special charge schemes are not generally applicable to the renewal of existing infrastructure assets. Of all of the identified roads and streets that are on Council's Road Register, there is an obligation to plan for the renewal of these assets, to a minimum standard as the present construction standard. If a road is already partially sealed or even has a gravel pavement, renewing these elements does not provide any additional special benefit to adjoining property owners.

The existing renewal requirement differs between Major Urban Centres and Small and Coastal Townships.

A full renewal of one of the identified urban streets within the six Major Urban Centres will generally require pavement rehabilitation, regrading of open drains and resealing. Renewal of this scale is estimated at approximately 40% of the cost of upgrading to the level of service specified for major townships, approximately \$600 per lineal meter.

Within the Small and Coastal Townships, where identified roads are of a lesser existing standard, predominately unsealed, renewal costs are estimated to be approximately 10% of the cost of upgrade, \$50 per lineal metre.

Reduced Maintenance Costs

Road and street construction to the established levels of service for Major Urban Centres and the Small and Coastal Townships will significantly reduce maintenance costs for Council.

The reduction in maintenance costs differs between Major Urban Centres and Small and Coastal Townships.

Reduced maintenance costs will be more pronounced within the Small and Coastal Townships as all identified roads and streets in these locations are currently unsealed. Upgrading to the prescribed service level will reduce ongoing maintenance and renewal costs by approximately \$100,000 per kilometre over the next 30 years, approximately 20% of the cost of upgrade.

Full construction of the identified partially constructed streets within the Major Urban Centres will reduce maintenance costs, as open drains and unsealed verges will no longer exist. This saving accounts for 10% of the cost of the upgrade over the next 30 year period.

Community Benefit

Community benefits are considered to exist where the works will provide tangible and direct benefits to people in the broader community. These benefits will generally derive from the provision of facilities of services available to people, other than those people receiving a special benefit.

The allocation of community benefit is consistent between both Major Urban Centres and Small and Coastal Centres.

Community benefit has been apportioned based on the hierarchy of the road or street as defined in Councils Road Management Plan. The road hierarchy indicates the role each road or street plays within the road network and directly relates to the how the road or street is accessed and utilised by the broader community.

Local Access B & C roads are generally no-through roads within townships, primarily serving as access to houses or businesses that abut them. As the traffic on these roads

is primarily to service the people receiving a special benefit from the works.

Local Access A roads are through roads. Although the people receiving a special benefit are generally the primary users of these roads, as through roads they are available for use by more of the broader community.

Collector, Link and Arterial roads serve primarily for through traffic and many have in

excess of 1000 vehicles per day. The use of the broader community far exceeds the use by abutting residents and business. Roads and streets of these classifications will also be constructed to a higher standard than *Local Access* roads, at higher costs. The community benefit for these strategic roads and streets within the road network is much higher proportionate to people receiving a special benefit from the works.

Detailed Funding Model

	Road or Street Classification	Total Property Owner Contribution	Council Contribution			
			Total Council Contribution	Asset Renewal Component	Maintenance Reduction Component	Broad Community Benefit
Major Townships	Local Access B & C	40%	60%	40%	10%	10%
	Local Access A	30%	70%	40%	10%	20%
	Collector, Link & Arterial	20%	80%	40%	10%	30%
	Non Council Maintained	90%	10%	N/A	N/A	10%
Small & Coastal Townships	Local Access B & C	60%	40%	10%	20%	10%
	Local Access A	50%	50%	10%	20%	20%
	Collector, Link & Arterial	40%	60%	10%	20%	30%
	Non Council Maintained	90%	10%	N/A	N/A	10%

Notes to Table:

- Roads and Streets that are existing Non Council Maintained would not receive any allocation for Existing Renewal Requirement or Reduced Maintenance Costs.
- Council would pay any apportionment to non-rateable, own properties and properties in rural zoning.

RESIDENTIAL ROAD AND STREET RECONSTRUCTION FUNDING MODEL

7.3 Cost Allocation Example - Major Urban Centre

Based on the proposed model, a contribution of \$4,500 via Special Charge would be required from each benefitting participant within the scheme for a typical Local Access A street, 200m in length.

Number of Properties	Total Scheme Cost	Total Council Contribution (R2R) Contribution	Total Participant Contribution	Total Cost per Property	Amount Payable per Property
20	\$300,000	\$210,000	\$90,000	\$15,000	\$4,500

7.4 Cost Allocation Example - Small & Coastal Township

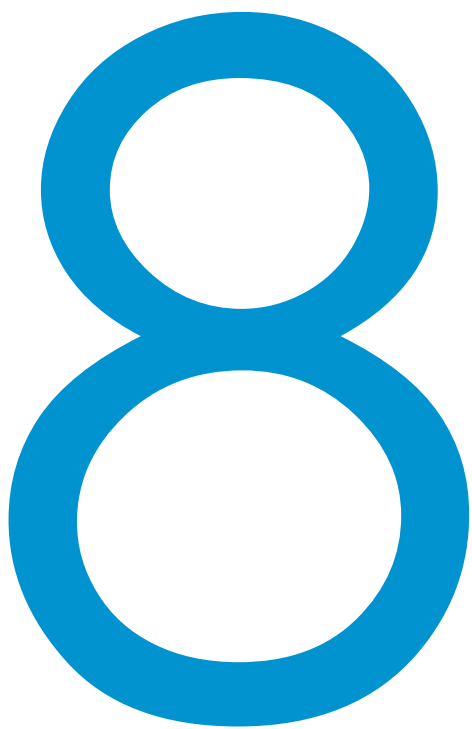
Based on the proposed model, a contribution of \$3,000 via Special Charge would be required from the benefitting participant within the scheme for a typical Local Access A street, 300m in length.

Number of Properties	Total Scheme Cost	Total Council Contribution (R2R) Contribution	Total Participant Contribution	Total Cost per Property	Amount Payable per Property
20	\$150,000	\$90,000	\$60,000	\$7,500	\$3,000

7.5 Contribution Payment Options

There are various methods of payment available for contributions from participants within a special charge scheme, including:

- In a lump sum
- Via a payment instalment plan, between 5 and 10 years in length, including the contribution amount and interest accrued over the term of the plan
- Via a deferred payment, or charge against a property, in situations where payment would cause demonstrated hardship, to be determined by Council



IMPLEMENTATION

IMPLEMENTATION

8.1 Annual Program

A funding model is proposed for construction of identified streets not meeting acceptable levels of service, based on an annual investment of \$1.6M from Councils Roads to Recovery Funding into a Residential Road and Street Construction Program, in conjunction with a special charge on owners of property receiving a special benefit from works. This strategy will result in \$900,000 (approximately 35%) per year in Roads to Recovery funding for investment in other road and bridge related infrastructure.

With the addition of the contribution from benefitting persons via Special Charge Schemes, an annual reconstruction program with a value of \$2.0 and 4.0 would be deliverable.

Council	Abutting Properties	Total
\$1.60M (R2R Funding)	\$400,000 - \$2.40M (Special Charge)	\$2.0M - \$4.0M

8.2 Project Prioritisation

Where a petition for implementation of a specific project is received by Council, they may consider raising the priority of the project for immediate action, however identified roads and streets, as listed in section 10, will initially be prioritised using the assessment criteria below. These projects will then be delivered based on priority subject to available budget and subject to 70% of affected residents supporting the proposal for each project.

If a road or street is geographically close to a proposed scheme, but does not meet priorities through other criteria, it may still be included within the scheme in order for all stakeholders to benefit from economies of scale associated with larger projects.

Project Priority Factors and Weightings	
Existing Condition	40%
Strategic Importance	40%
Maintenance Costs	30%

Existing Condition

The identified roads and streets, although all not meeting modern infrastructure standards, will be in a varying state of condition. Roads and streets in poor condition will be prioritised ahead of those that still have remaining useable life.

Strategic Importance

Strategic importance refers to:

- Traffic Volume
- Consideration of traffic type: Local, Through, Tourist, Commercial
- Level of abutting development

Maintenance Costs

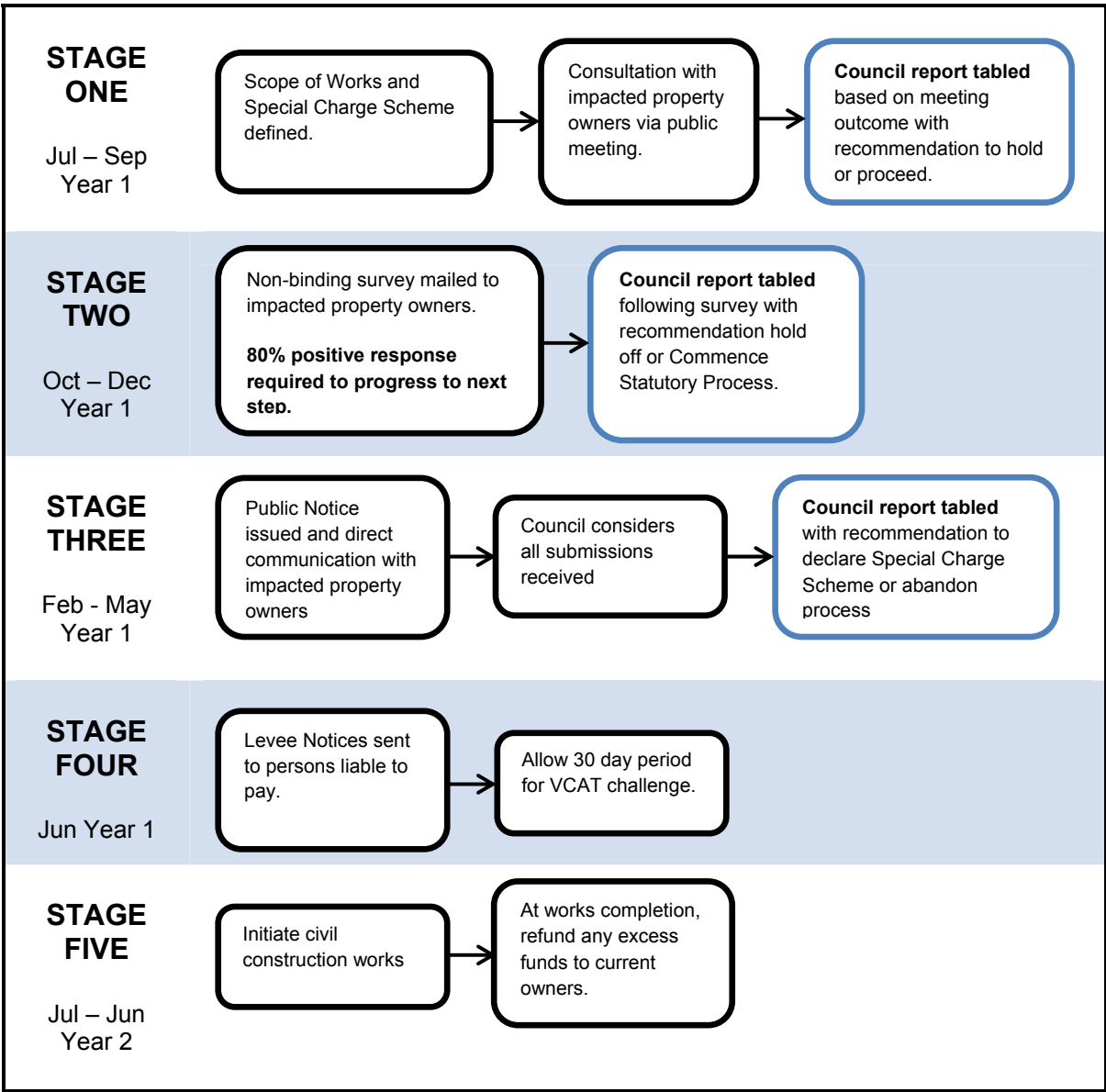
Roads and streets with higher ongoing maintenance costs will receive a higher priority, in order for the whole community to benefit from reduced operational costs.



SPECIAL CHARGE SCHEME PROCESS

SPECIAL CHARGE SCHEME PROCESS

The special charge scheme process will generally involve approximately 12 months of consultation and pre-planning. Through this period Council will see the progression through three separate reports at various stages. The process is summarised below.



10

TOWNSHIP SUMMARIES AND MAPS

ALBERTON



Scale 1:10,000

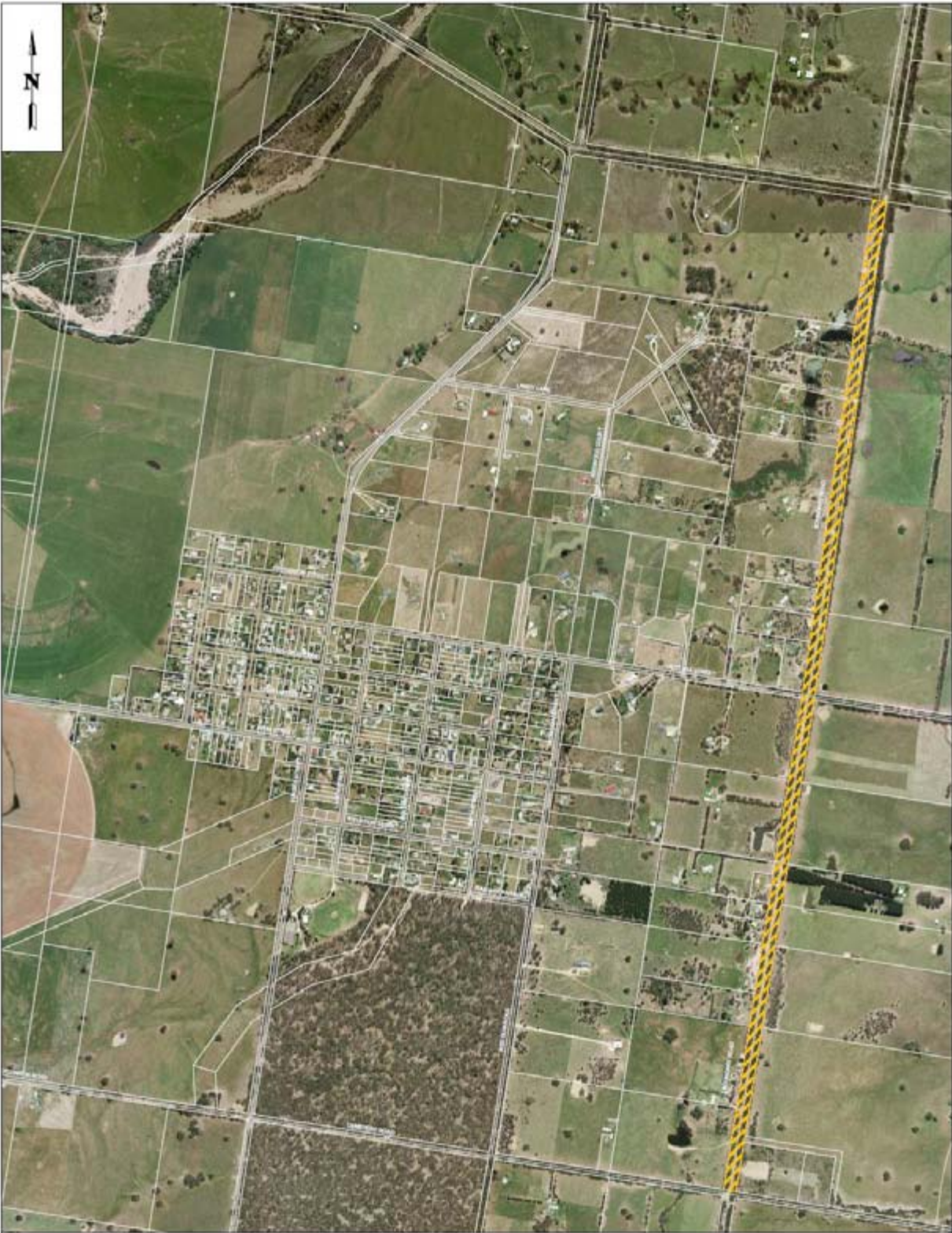


Identified sub-standard roads & streets

Alberton

Road Name	Road Hierarchy	Length (m)
Russel Street	Local Access B	400
Kirksop Street	Local Access B	700
Danger Street	Local Access B	200
Streleski Street	Local Access B	700
Thomson Street	Local Access B	450
Rankin Street	Local Access B	200
Gipps Street	Local Access B	200
Sobelski Street	Local Access B	200
Slade Street	Local Access B	200
Bank Street	Local Access B	420
Phipps Street	Local Access B	100

BRIAGOLONG



Scale 1:15,000



Identified sub-standard roads & streets

Briagolong

Road Name	Road Hierarchy	Length (m)
Boundary Road	Local Access B	3600

COONGULLA



Coongulla

Road Name	Road Hierarchy	Length (m)
Almeda Drive	Local Access B	200
Cherry Street	Local Access B	75
Gillum Road	Local Access B	350
Hodges Road	Local Access B	600
Kentucky Court	Local Access B	80
Manuka Street	Local Access B	100
Wellington Street	Local Access B	300
Woolenook Way	Local Access B	600
Ben Cruachan Parade	Local Access B	400
Blores Street	Local Access B	100
Weir Street	Local Access B	80
Mt Bradley Street	Local Access B	200
Narrobuk Street	Local Access B	330
Skene Court	Local Access C	30
Tamboritha Terrace	Local Access B	1100
Macalister Drive	Local Access B	335

COWWARR



Cowwarr

Road Name	Road Hierarchy	Length (m)
Morgan Street	Local Access B	200
Park Avenue	Local Access B	200
Draper Street	Local Access B	100

GLENMAGGIE



WELLINGTON
CITY COUNCIL

Scale 1:17,500

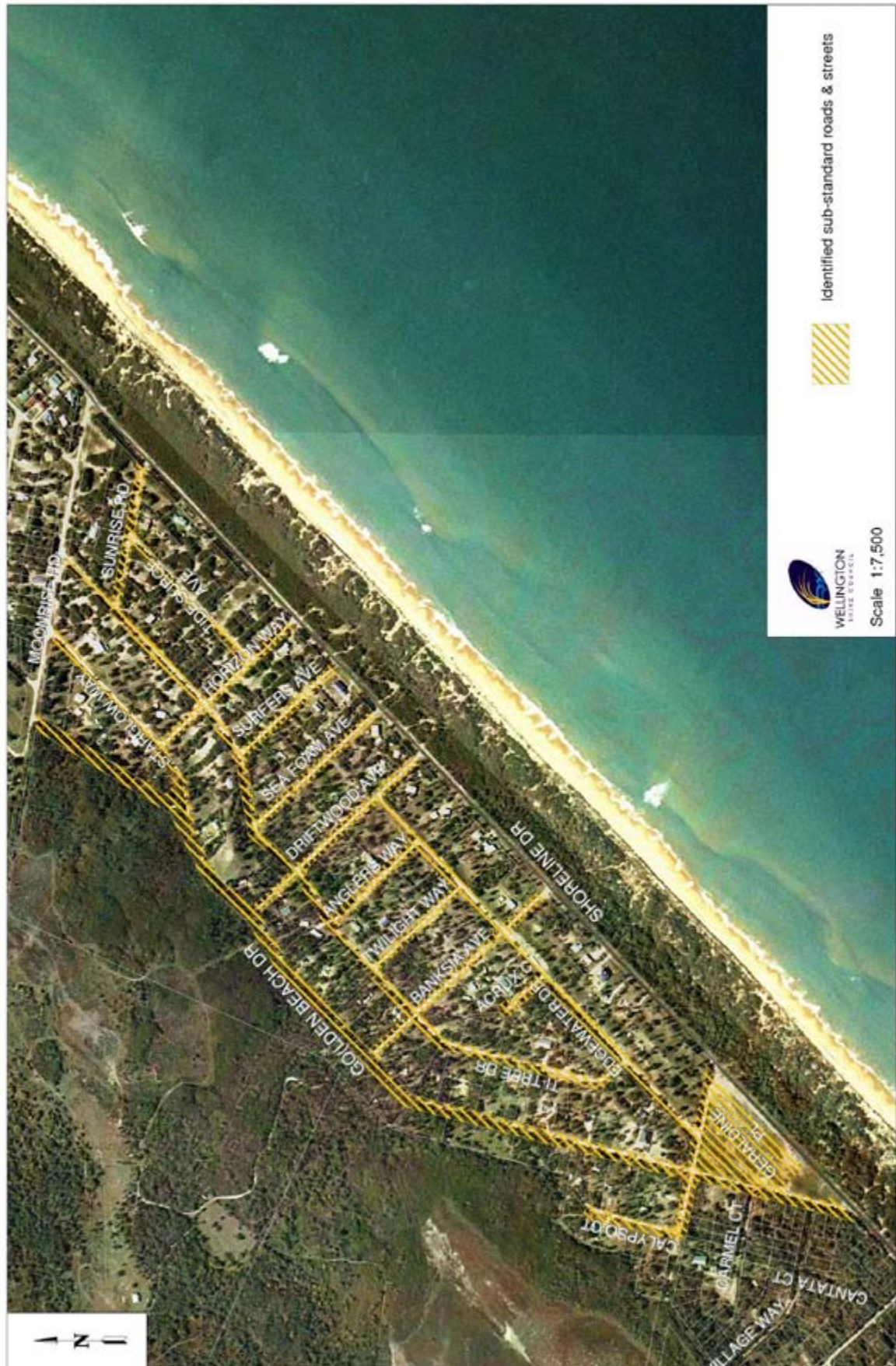


Identified sub-standard roads & streets

Glenmaggie

Road Name	Road Hierarchy	Length (m)
Katrina Crescent	Local Access B	630
Teal Court	Local Access B	100
Ibis Court	Local Access B	150
Andrew Court	Local Access B	200
Michael Street	Local Access B	100
Lake View	Local Access B	500
Nerrigundah Drive	Local Access B	1250
Inala Road	Local Access B	150
Gilwah Street	Local Access B	70
Hurley Road	Local Access B	220

GOLDEN BEACH



Golden Beach

Road Name	Road Hierarchy	Length (m)
Acrux Court	Non Council Maintained	80
Anglers Way	Local Access B	170
Banksia Avenue	Local Access B	330
Calypso Court	Local Access B	140
Driftwood Avenue	Local Access B	325
Edgewater Drive	Local Access B	700
Geraldine Place	Local Access B	160
Golden Beach Drive	Local Access B	1490
Horizon Way	Local Access B	250
Marine Drive	Local Access B	260
Sea Foam Avenue	Local Access B	245
Starglow Way	Local Access B	330
Sunrise Road	Local Access B	210
Surfers Avenue	Local Access B	190
Tide-Surge Avenue	Local Access B	250
Ti-Tree Drive	Local Access B	1250
Twilight Way	Local Access B	170

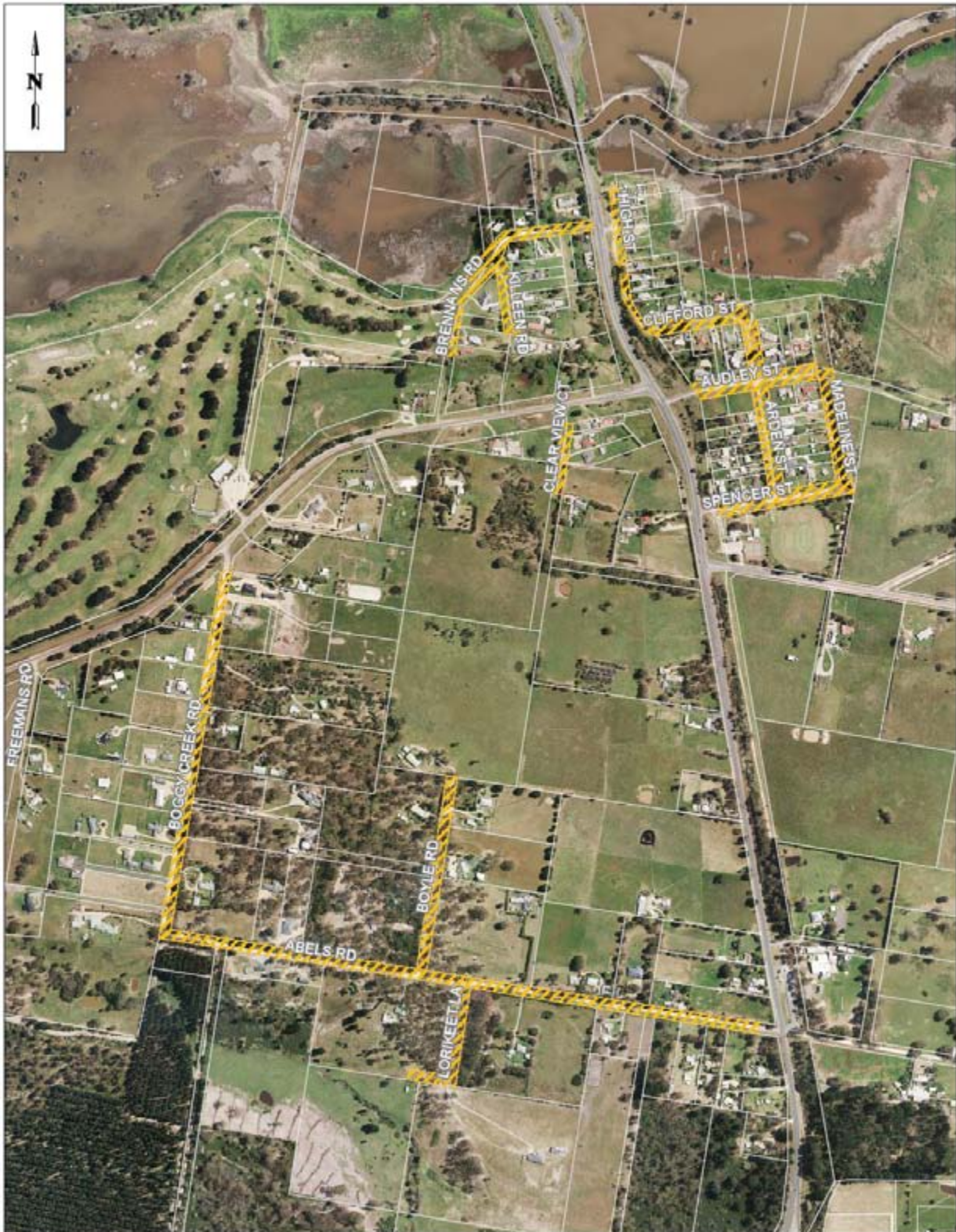
HEYFIELD



Heyfield

Road Name	Road Hierarchy	From	To	Length (m)
Davis Street	Arterial	Rail Line	Dessant	650
Gordon Street	Local Access A	River	George	350
Justice Parade	Local Access B	Weir Road	Weir Road	600
Drew Street	Local Access B	Williams	Racecourse	120
Racecourse Road	Local Access B	Drew	Stagg	210
Stagg Street	Local Access B	Williams	Racecourse	120
Hilltop Crescent	Non Maintained	Stagg Street		265

LONGFORD



WELLINGTON
CITY COUNCIL

Scale 1:10,000



Identified sub-standard roads & streets

Longford

Road Name	Road Hierarchy	Length (m)
Clifford Street	Local Access B	150
Audley Street	Local Access B	250
Spencer Street	Local Access B	250
Arden Street	Local Access B	300
Madeline Street	Local Access B	250
Brennans Road	Local Access B	550
Killeen Road	Local Access B	150
Boggy Creek Road	Local Access A	700
Abels Road	Local Access A	1200
High Street	Local Access B	370
View Street	Local Access B	150
Boyle Road	Local Access B	400
Lorikeet Lane	Local Access B	200

HOLLANDS LANDING



WELLINGTON
CITY COUNCIL

Scale 1:8,500

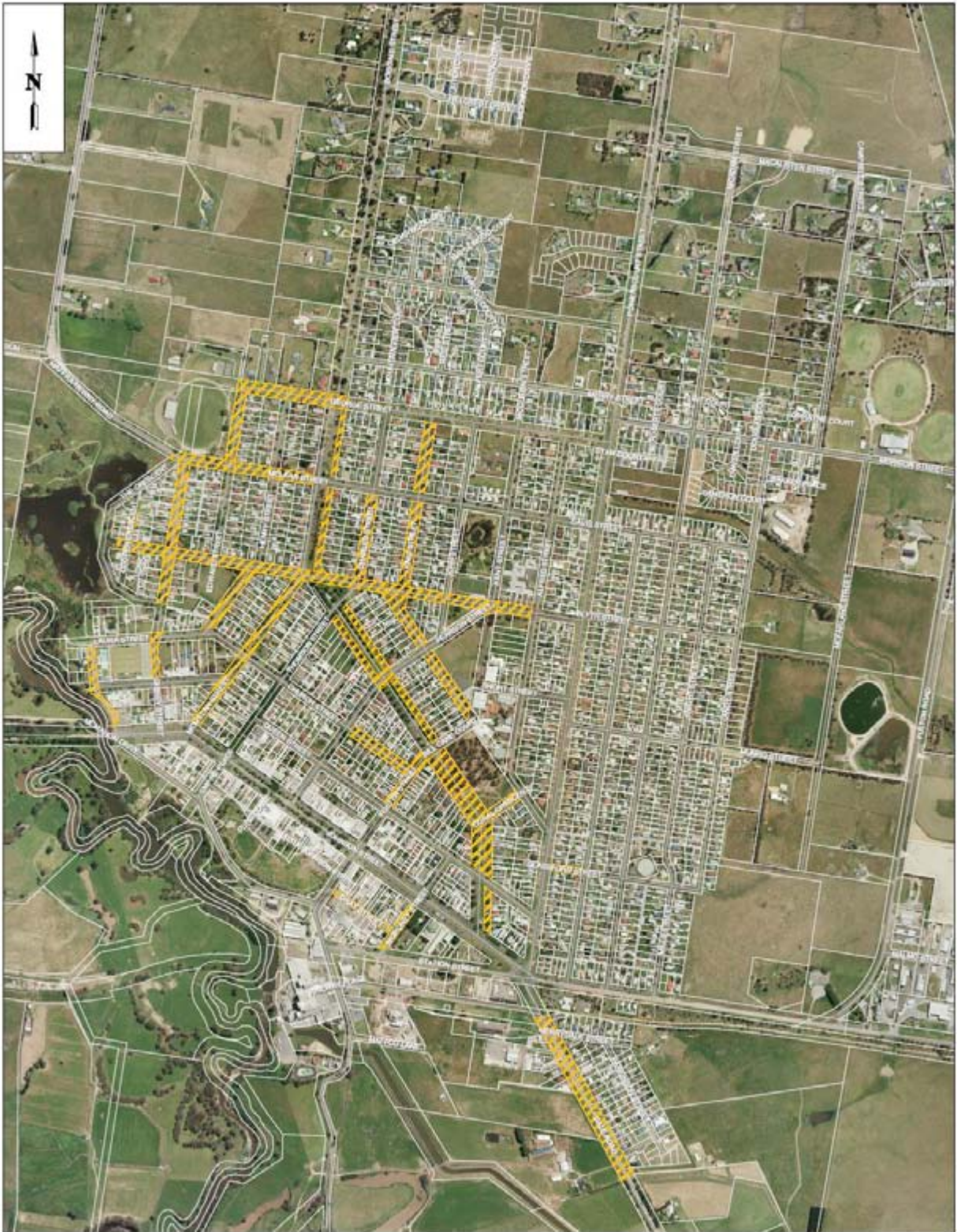


Identified sub-standard roads & streets

Hollands Landing

Road Name	Road Hierarchy	Length (m)
Lyrebird Avenue	Local Access C	90
Red Gum Avenue	Local Access B	300
Rucker Avenue	Local Access C	100
Buswell Avenue	Local Access C	150
Le Grande Avenue	Local Access C	200
Douglas Avenue	Local Access C	100

MAFFRA



WELLINGTON
SHIRE COUNCIL

Scale 1:15,000



Identified sub-standard roads & streets

Maffra

Road Name	Road Hierarchy	From	To	Length (m)
Church Street	Local Access A	Pearson Street	Foster Street	200
Foster Street	Local Access A	Queen Street	Boisdale Street	170
Gibney Street	Collector	Duke Street	McLean Street	630
McMillan Street	Collector	Johnson Street	Boisdale Street	510
Princess Street	Local Access B	Gibney Street	End (West)	138
Princess Street	Collector	Gibney Street	Alfred Street	1050
McLean Street	Collector	Gibney Street	Boisdale Street	400
George Street	Local Access A	Boisdale Street	Edward Street	250
Edward Street	Local Access A	George Street	McLean Street	220
Charles Street	Local Access A	McLean Street	Princess Street	250
King Street	Local Access A	Princess Street	High School Street	800
Glassford Street	Local Access A	Powerscourt Street	Carpenter Street	100
Boisdale Street	Local Access A	Johnson Street	George Street	1600
Laura Street	Local Access A	Princess Street	Laura Street	200
Coral Crescent	Local Access B	Boisdale Street	Alfred Street	150
River Street	Local Access B	Laura Street	Duke Street	230
Coopers Crescent	Local Access B	Princess Street	End (North)	60
Maffra/Sale Road	Arterial	Station Street	South Street	250
Moroney	Local Access B	Johnson Street	Station Street	150
Gray Street	Local Access B	Foster Street	Moroney Street	200

MANNS BEACH



Manns Beach

Road Name	Road Hierarchy	Length (m)
Fisher Street	Local Access B	450
Fry Street	Local Access B	550
David Street	Local Access B	180
Wight Street	Local Access B	220

NEWRY



Newry

Road Name	Road Hierarchy	Length (m)
Rafferty Street	Local Access B	100
Centre Street	Local Access B	120
Jones Street	Local Access B	100
McCole Street	Local Access B	170

PARADISE BEACH



Paradise Beach

Road Name	Road Hierarchy	Length (m)
Armstrong Avenue	Local Access B	360
Bondi Street	Local Access B	260
Clovelly Street	Local Access B	230
Coogee Street	Local Access B	240
Eighteenth Street	Local Access B	190
Fifteen Street	Local Access B	320
Fifth Avenue	Local Access B	2180
First Street	Local Access B	630
Fourth Street	Local Access B	180
Government Road	Local Access B	330
Holmes Road	Local Access B	540
Ninth Street	Local Access B	150
Seventh Avenue	Local Access A	1160
Sixth Avenue North	Local Access B	690
Sixth Avenue South	Local Access B	310
Sixth Street	Local Access B	240
Stephenson Avenue	Local Access B	230
The Boulevard	Local Access B	1180
Thirteenth Street	Local Access B	110
Twenty Fifth Street	Local Access B	220
Twenty First Street	Local Access B	110
Twenty Third Street	Local Access B	110

ROBERTSONS BEACH



Robertsons Beach

Road Name	Road Hierarchy	Length (m)
Langs Road	Local Access B	350
Sarena Parade	Local Access B	700
McEvoy Street	Local Access B	200
Princes Street	Local Access B	200
Jacobsens Street	Local Access B	200

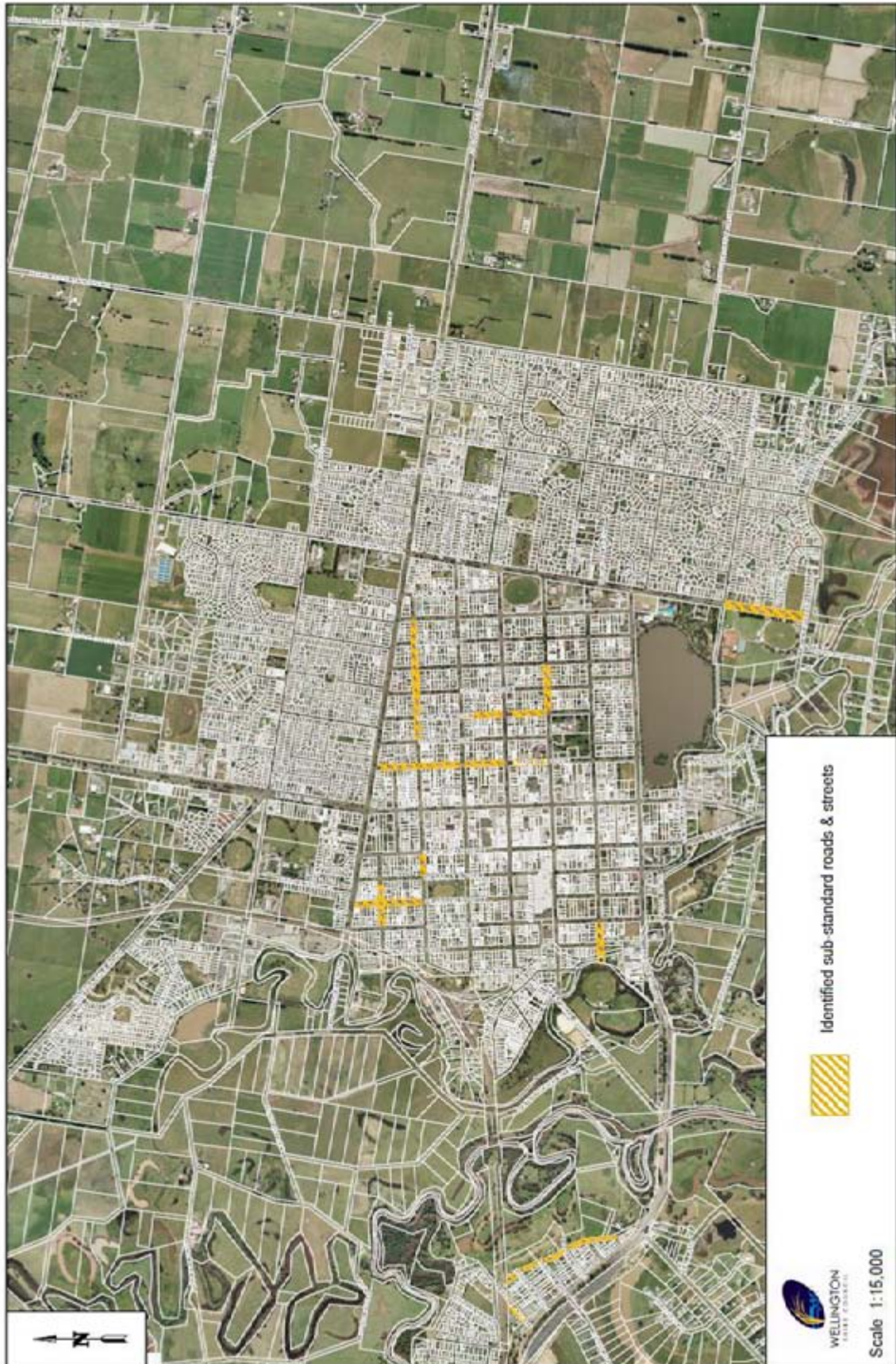
ROSEDALE



Rosedale

Road Name	Road Hierarchy	From	To	Length (m)
Wood Street	Local Access A	Princes Highway	North	50
Kyle Street	Local Access B	Huffers Lane	North	770
Merriman Court	Local Access B	Huffers Lane	North	600
Huffers Lane	Local Access A			1350
Dawson Street	Non Maintained	Wood	Bowls Club	60

SALE



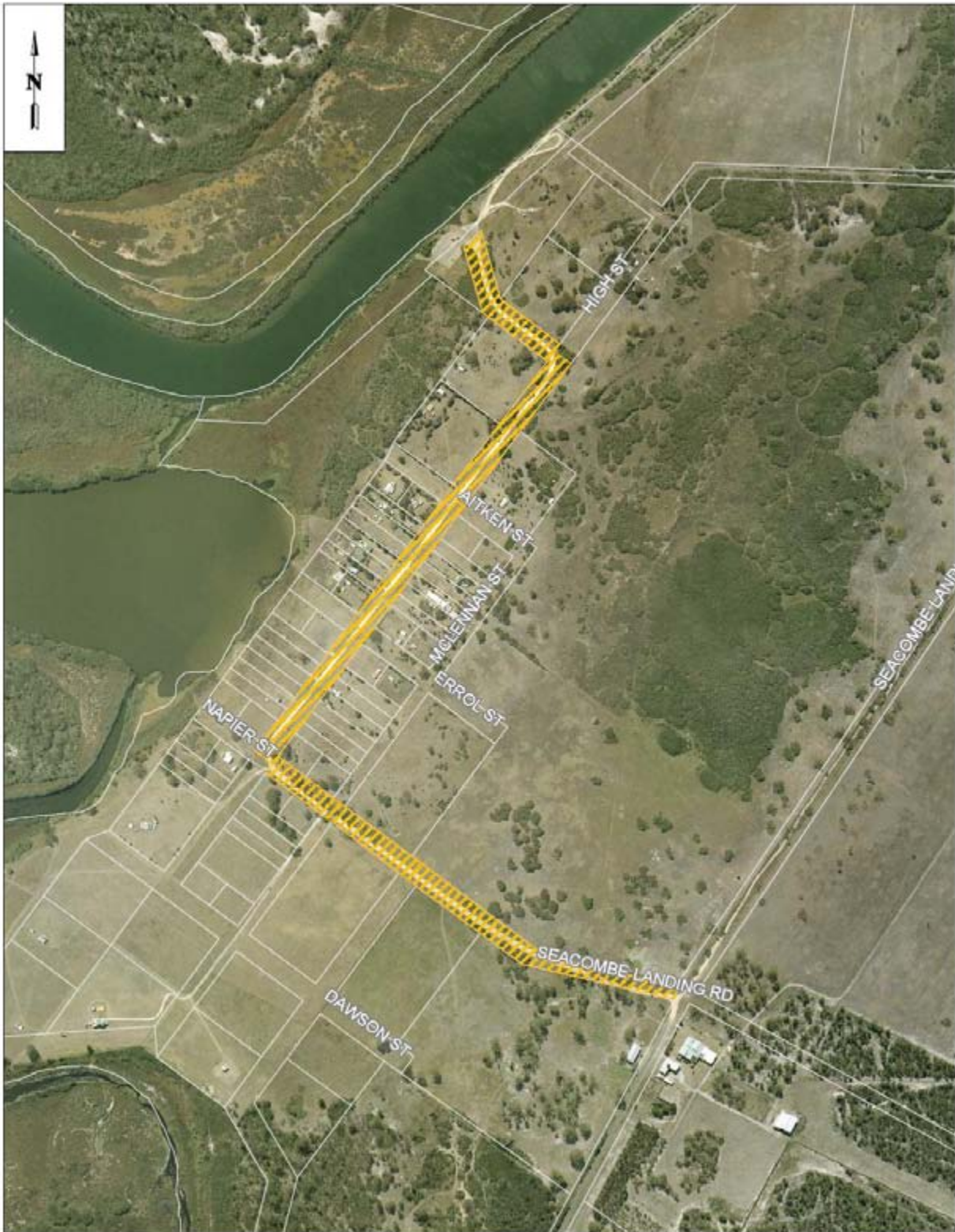
Sale

Road Name	Road Hierarchy	From	To	Length (m)
Marley Street	Local Access A & B	Cunningham Street	Raglan Street	800
Dundas Street	Local Access A	Cunningham Street	Stawell Street	370
Cunningham Street	Local Access A	Dundas Street	Lansdowne Street	230
Fitzroy Street	Local Access B	Desailly Street	Raymond Street	100
Fitzroy Street	Local Access A	Market Street	Darling Street	700
Pearson Street	Local Access A	Fitzroy Street	Raglan Street	350
Simpson Street	Local Access A & B	Desailly Street	Reeve Street	180
Macalister Street	Local Access A & B	Reeve Street	end	200
Guthridge Parade	Local Access A	Montgomery Street	Lacey Street	420
Maffra Road	Arterial	Princes Highway	Rail Line	400

Wurruk

Road Name	Road Hierarchy	From	To	Length (m)
Otway Street	Local Access B	Princes Highway	Rail Reserve	280
Riverview Road	Local Access B	Princes Street	Princes Highway	650

SEACOMBE



Scale 1:7,500



Identified sub-standard roads & streets

Seacombe

Road Name	Road Hierarchy	Length (m)
Napier Street	Local Access B	700
High Street	Local Access B	700
Wharf Street	Local Access B	200

SEASPRAY



Scale 1:7,500



Identified sub-standard roads & streets

Seaspray

Road Name	Road Hierarchy	Length (m)
Davies Street / Ellen Ave	Local Access B	900
Goverbment Road	Local Access B	360
Hansen Street	Local Access B	380
Irving Street	Local Access B	190
Newton Street	Local Access B	450
Rowley Street	Local Access C	200

STRATFORD



Scale 1:15,000



Identified sub-standard roads & streets

Stratford

Road Name	Road Hierarchy	From	To	Length (m)
McMillan Street	Local Access A	Davis Street	Scott Street	320
Wyndham Street	Local Access B	Tyers Street	Merrick Street	250
Tyers Street	Local Access B	Fitzroy Street	Wyndham Street	140
Jones Street	Local Access B	McFarlane Street	Rail Reserve	130
Hobson Street	Local Access A	Wellsford Street	Killeen Street	515
Redbank Road	Local Access A	Wellsford Street	Lee Street	1000
Lee Street	Local Access A	Redbank Road	Buckly Street	250

TARRAVILLE



Tarraville

Road Name	Road Hierarchy	Length (m)
Stawell Street	Local Access B	200
Tyers Street	Local Access B	150
Stewart Street	Local Access B	350

THE HONEYSUCKLES



The Honeysuckles

Road Name	Road Hierarchy	Length (m)
Azores Court	Local Access B	80
Bali Court	Local Access B	50
Celebes	Local Access B	50
Crooke Street	Local Access B	200
Crosby Street	Local Access B	100
Davis Street	Local Access B	250
Finisterre Drive	Local Access B	400
Flores Way	Local Access B	100
Grenfell Drive	Local Access B	300
Lincoln Court	Local Access B	50
Macassar Street	Local Access B	500
Maffra Street	Local Access B	350
Mandalay Drive	Local Access B	600
McLachlan Street	Local Access B	850
Sellars Street	Local Access B	400
Sunda Court	Local Access B	80

WOODSIDE BEACH



WELLINGTON
CITY COUNCIL

Scale 1:7,500



Identified sub-standard roads & streets

Woodside Beach

Road Name	Road Hierarchy	Length (m)
Byrnes Road	Local Access B	360
Rebecca Street	Local Access B	250
Margaret Street	Local Access B	200
Catherine Street	Local Access B	200

YARRAM



Scale 1:12,500



Identified sub-standard roads & streets

Yarram

Road Name	Road Hierarchy	From	To	Length (m)
Commercial Road	Arterial	James Street	650m (South)	650
Commercial Road	Arterial	Church Street	550m (North)	550
Commercial Street	Arterial	James Street	Duke	250
McMillan Crescent	Local Access B	Duke Street	Commercial	300
Duke Street	Local Access A	Grouse Street	Sth Gippsland Hwy	650
Bruce Street	Local Access A	McLean South		130
Nightingale Street	Local Access B	Sth Gippsland Hwy	Devonshire Lane	200
Carpenter Street	Local Access B	Sth Gippsland Hwy		100
Church Street	Arterial	Sth Gippsland Hwy	Livingstone	600
Railway Avenue	Local Access A	Church	Wesley	300
Donald Street	Local Access B	Commercial Road		130
Evelyn Street	Local Access A	Donald Street	Devon Street	200



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

Sale Service Centre

70 Foster Street (PO Box 506), Sale Victoria 3850
Telephone 1300 366 244

Yarram Service Centre

156 Grant Street, Yarram Victoria 3971
Telephone (03) 5182 5100

Web www.wellington.vic.gov.au

Email enquiries@wellington.vic.gov.au



C5 - REPORT

GENERAL MANAGER LIVEABILITY

ITEM C5.1**BRIAGOLONG QUARRY RESERVE COMMITTEE OF MANAGEMENT MEETING NOTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the meeting notes from the Briagolong Quarry Reserve Committee's Ordinary Meeting held on 9 December 2013.

BACKGROUND

The Briagolong Quarry Reserve Committee is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of this Committee are:

- To manage, operate and maintain the Briagolong Quarry Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Quarry Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council.

Please Note: At the committee meeting of 9 December 2013 a quorum was not achieved and the minutes are being presented as meeting notes only.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

3. Receive the Meeting Notes from Briagolong Quarry Reserve Committee held on 9 December 2013; or
4. Seek further information to be considered at a future Council Meeting.

PROPOSAL

To receive the Meeting Notes from the Briagolong Quarry Reserve Committee held on 9 December 2013.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

CONSULTATION IMPACT

Meetings held by the Briagolong Quarry Reserve Special Committee of Council are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the Meeting Notes from Briagolong Quarry Reserve Committee held on 9 December 2013.

**BRIAGOLONG QUARRY RESERVE
Special Committee of Council**

MINUTES

MEETING DATE: 9/12/13 MEETING TIME: 7:40

MEETING VENUE: BRIAG PUB

Meeting Opened Time:

1. Present / Apologies

Name	Title	Present / Apology
Peter Cleary	Councillor	APOL
Warrick Brown	Chairperson	✓
Graeme Appleton		✓
Jacob Taylor		X
Jodie Taylor		X
Kaye Whitworth		APOL
Marty Geaney		✓

Guests: DARREN DANDELL WELLINGTON SHIRE

Quorum Achieved? Yes No

2. Declaration of Conflicts of Interest

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: APPLES Seconded: DARREN CARRIED ALL

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

PUMP HOUSE IS UNDER CONSTRUCTION AND SHOULD BE OPERATIONAL EARLY IN THE NEW YEAR

10. New Rules of the Committee to be endorsed by Council

.....
.....
.....

11. General Business

TREES THAT HAVE BEEN IDENTIFIED TO BE REMOVED WILL BE DONE IN THE FIRST THIRD OF 2014 A WORKING BE WILL BE ORGANISED

DARRIN IS GOING TO SPEAK ~~ABOUT~~ ABORIGINAL LAND AND WATER CORPORATION IN REGARDS TO POTENTIAL SCAR TREE RESERVE WILL BE MOVED BEFORE CHRISTMAS

UNWANTED CAMPER HAS LEFT

WARD RAIL HAS NOT BEEN DONE (FOLLOW UP)

12. Next Meeting 17/3/14 AGM

Meeting Closed Time: 8:40

These minutes are:

Confirmed as true and correct on
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....

ITEM C5.2**BRIAGOLONG RECREATION RESERVE COMMITTEE OF MANAGEMENT MINUTES**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓				✓	

OBJECTIVE

For Council to receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 September 2013, 21 October 2013 and 18 November 2013.

BACKGROUND

The Briagolong Recreation Reserve Committee of Management is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Briagolong Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Briagolong Recreation Reserve for the use and enjoyment of the local community.

As provided under the Committee's Instrument of Delegation the minutes of all meetings are to be presented to Council. The minutes from the 16 September 2013, 21 October 2013 and 18 November 2013 Committee meetings were received at this office in December 2013 and highlight the day to day activities being undertaken by the Committee.

Conflict of Interest: It was noted that conflicts of interest were called for at the commencement of the meeting, with no conflicts being declared.

OPTIONS

Council has the following options:

1. Receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 September 2013, 21 October 2013 and 18 November 2013; or
2. Seek further information to be considered at a future Council Meeting.

PROPOSAL

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management's Ordinary Meetings held on 16 September 2013, 21 October 2013 and 18 November 2013.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

CONSULTATION IMPACT

Meetings held by the Briagolong Recreation Reserve Special Committee of Council are open to the public.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the minutes from the Briagolong Recreation Reserve Committee of Management’s Ordinary Meetings held on 16 September 2013, 21 October 2013 and 18 November 2013.

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

MEETING DATE, 16th September, 2013

MEETING TIME 7.30pm

MEETING VENUE Briagolong Recreation Reserve

Meeting Opened Time: 7.40pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Peter Cleary	Councillor	Wellington Shire Council	Present
		Briagolong Junior Football	Resigned
Graeme Leeds		Briagolong Junior Football	Apology
Kerrie Camp	Treasurer	Briagolong Tennis	Present
Roselyn Annear	Chairperson	Briagolong Tennis	Present
Jacob Annear		Boisdale Briagolong Cricket	Apology
Bradley Mynott		Boisdale Briagolong Cricket	Present
Angela Johnson		Briagolong & District Pony Club	?
Jenny Elliott		Briagolong & District Pony Club	Present
Brian Minter		Community	Apology
Terri Matthiesson		Community	Present
Neil Sandison		Community	Present

Guests: Darren Randle (wellington Shire)

Quorum Achieved? Yes / No

2. Declaration of Conflicts of Interest: NIL

3. Confirmation of Minutes of Previous Meeting:

Moved: Kerry

Seconded: Peter

CARRIED

4. Business Arising from Previous Minutes

*A discussion with Pony club members requesting a sketch of the location of the water pipes running to the area. Darren Randle requested a copy be placed with the shire outlining where connection and shut off valves are located.

*Kim is still not being paid for her services. Neil will catch up with Kim about this.

*Jenny is going to purchase toilet paper and garbage bags as it has been noted that there is none left.

*Pam from Work Ways will meet with Brad and Terri for safety assessment for Richard Harris and other participants for work for the dole. If Pam has any concerns around insurance she is to make contact with Darren Randle.

5. Correspondence In: Dean Hardisty from the Wellington Shire sent Terri the draft of the Briagolong Recreation Reserve Master plan for members to approve.

6. Correspondence Out –previous minutes sent to Council
7. Email sent to Pony Club members requesting attendance to discuss concerns around the water connections within the pony club area where no pipes are marked on the aerial plan.

8. Reports
 - 8.1 Presidents Report
 - 8.2 Treasurer's Report: - Passed – Kerry. 2nd – Terri.
Maffra tip bins have had an increase of \$12.
Kim has still not been paid for cleaning services.

8.3 User Group Reports -

Pony club: Pony Club needs a new representative. Angle needs to send in a letter of resignation and Tracey will then apply as the new Pony Club Representative. Pony Club have booked the hall for 16th October

Tennis Club: Kerry enquired if the Recreation Reserve could pay for the transferring of power to the mains. All In Favor.
Fund Raiser play on the 16th October. Mums the word. \$15 per head.

Cricket Club: Complaint regarding the horses being on the top oval during the gymkhana. The committee will look into a maintenance program after the gymkhana for top dressing the A-Grade oval.

Football Club: finished for the season.

9. General Business: -

It has been noted that the first aid kit is looking empty. Kerry to search St Johns website and download list.

Ros to purchase items once list is provided.

Brad to check out the safety equipment and ensure it is available and in good working order. Brad will then purchase any items that might be required.

Neil to make up a Recycling sign for the bins.

Norman plumbing replaced washer in girls bathroom and needs to disconnect cold water tap in men's toilet. A basin set is to be purchased. Neil is looking into one that will have a push button tap.

Darren Randle will confirm if hot water can be disconnected Re: hygiene concerns.

Guests: - Darren Randle – Wellington Shire.

Darren said that from the 20th August there have been changes to the instrument of delegation. Council has now approved the changes which also outline the roles and responsibilities of the President, Secretary and Treasurer. These roles are elected annually. Each club is to take turns of providing a member for these roles which will then to be approved by council. If the member was to resign prior to the term the club would then be responsible to replace a person to fulfill that role. At every AGM it is a requirement to confirm all rules to the committee.

Discussions around contact details for all members. Committee members wrote down all phone numbers. Terri to make up a list using the template from the resource kit. It is also to be added on the agenda item – update bookings list.

10. Volunteers: Richard Harris has been approved to complete some of his 'work for the dole' hours at the reserve. Neil will follow up with keys.

11. Match Day Checklists:

Cricket bookings.

14th/15th September V's Ormond

21st September V's Ex students Traralgon

14th October V's over 60's

Pony Club bookings

1st September Gymkhana

8th September Rally

13th October Rally

10th November Rally

6th December Rally @ Quarry Reserve.

Junior Disco Rec Reserve Pavilion (Tracey Binger)

1st November

12. Next Meeting: 21st October 2013 AGM

Meeting Closed Time: 10.00

**Briagolong Recreation Reserve Committee
Treasurers Report for meeting held September 16, 2013**

Reconciled Statement for August 31, 2013

Cash at Bank as at 31/07/2013 6975.46

Income:

Aug

Bank Interest	0.12	
	-	\$0.12

Payments:

Aug

-

Reconciled Bank Balance as at August 31, 2013 6975.58

unpresented chq's & deposits

gst receivable to July 2013	20.00	
Sale Water Specialists - bore/underground pipes review	-	470.27
Briag General Store - Gas	-	66.00
Energy Aust - Facilities	-	666.30
Energy Aust - Pump Shed	-	116.74
DMG Financial - Audit	-	286.00
	-	1,585.31

closing balance of accounts as at August 31 2013 5,390.27

Cheques to be authorised

CFA - service to equipment	-	55.00
Maffra Tip Bins - \$12 additional fee Jul-Sept	-	12.00
Cleaner - ?	-	67.00
	-	-

Deposits banked (Sept)

WSC Operating Subsidy 2013/14	13,771.00	
GST Return for August 2013	145.94	
Bairnsdale Scrap Metals	110.50	14,027.44
Balance Remaining to date...		19350.71

incoming correspondence:

05/09/13 WSC - Remittance Advice for GST return July 2013
 05/09/13 WSC - Remittance Advice for Operating Subsidy 2013/14
 10/09/13 Bairnsdale Scrap Metal - chq
 10/09/13 WSC Revised Instrument of Delegation & Terms of Reference for Section 86 Committee's

outgoing correspondence:

9/09/2013 WSC Monthly GST Aug \$145.94
 email response to Dean Hardisty (cc'd to Chairperson) re: draft rec res planning

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

MEETING DATE, 21st October, 2013

MEETING TIME 7.30pm

MEETING VENUE Briagolong Recreation Reserve

Meeting Opened Time: 8.30pm commencing after AGM.

1. Present / Apologies

Name	Title	Representing	Present / Apology
Peter Cleary	Councilor	Wellington Shire Council	Present
		Briagolong Junior Football	Vacant
Graeme Leeds		Briagolong Junior Football	Vacant
Kerrie Camp	Treasurer	Briagolong Tennis	Present
Roselyn Annear	Chairperson	Briagolong Tennis	Present
Jacob Annear		Boisdale Briagolong Cricket	Present
Bradley Mynott		Boisdale Briagolong Cricket	Present
Angela Johnson		Briagolong & District Pony Club	?
Jenny Elliott		Briagolong & District Pony Club	Absent
Brian Minter		Community	Present
Terri Matthiesson		Community	Present
Neil Sandison		Community	Present

Guests: Stephen Noble

Quorum Achieved? Yes / No

2. Declaration of Conflicts of Interest: NIL

3. Confirmation of Minutes of Previous Meeting:

Moved: Peter

Seconded: Ros

CARRIED

4. Business Arising from Previous Minutes

All the first aid and safety equipment has been purchased and restocked. Thank Ros and Brad.

Neil stated that he has not had the time to organize the light in the pump shed or weld the lid onto the tank as yet.

It was noted that Di Hurst had noticed that there had been a flood from the Pony club water valve being opened. Huge amount of water was dispersed over the bottom oval.

Can all club members please inform the club committee members that the pump needs to be turned off after any watering.

Pony Club need to look into repairing the valve urgently.

Neil still to make some enquiries about the push button taps for the bathroom.

5. Correspondence In:

#Letter from the Wellington Shire regarding the 'Area of land displayed on the notice of valuation'

#E-mail correspondence regarding the supply meters of the Briagolong Facilities and Briagolong Tennis club lightning is connected to the one electricity account.

The Essential Safety Measures Manual which needs to be completed as dated for Brain Wheatley to check when auditing the Reserve.

6. Correspondence Out –previous minutes sent to Council

Letter from Darren Randle Re: Community Bendigo Banking meeting on Wednesday 23rd October.

7. Reports

7.1 Presidents Report

7.2 Treasurer's Report: - Passed – Kerry. 2nd – Ros.

Cheques to be passed for Maffra Tip Bin, ABICOR bill and Brad Mynott for the safety Equipment for \$83.00 purchased from Work safety.

Ros Arnear provided receipts for the first aid items from Chemist Warehouse. The Amount not noted in minutes.)

Passed Kerry. 2nd Ros.

Quote for flooring in kitchen from Gary Morgan. \$5,400.00 and \$600 for repairs Needed to the current concrete flooring.

Kim still needing to put in invoice for cleaning.

Balance = \$19,330.84

7.3 User Group Reports -

Pony club: No members present at tonight's meeting.

Tennis Club: Kerry has resigned from the Recresrve Committee. A big thank you for all her help over the years. Megan Lee will fill Kerry's vacancy. Megan has also been appointed the new President of the Tennis club.

Currently there are 22 juniors and 4 teams. The ladies social group has two games left.

The Tuesday night comp has commenced with 5 teams.

The fund raiser held on the Wednesday the 17th was a huge success.

Ros had noticed that they were unable to access the building through their entrance due to access being blocked by chairs. Ros then discovered that one of the doors from the oval side was unlocked and on one other occasion was open. Clubs to discuss this at their next meeting to ensure this does not happen again.

Cricket Club: Plenty of members which are filling teams nicely.

Milo Cricket has commenced and going well.

Under 11's start training first Tuesday in November. Currently there is no coach at this stage.

All tickets for the fund raiser to the Sale Cup races have been sold.

Football Club: Finished for the season.

Shire: Nothing significant to report.

Community: Community members expressed what they would like to see happen at the reserve however everything has already been noted in the master plan.

8. General Business: -

Neil to make up a Recycling sign for the bins.

Pam Dyer from Work Ways completed safety inspection however Richard Harris has now gained employment and not required to do his 150 hours. Terri will ring Pam and enquire about other volunteers.

Graeme to be contacted to get a list of the people who have been trained to use the new mower.

Bore outlets covers are cracked and broken. Maffra Polly & Pump to be contacted regarding this. Steve Noble said he will look into this.

Footpath again has been washed out after the last rain fall. Peter will raise this with Council.

Jake, Terri and Brad raised \$315 for the defibulator at the pub raffle night. Jake is going to write a letter to the Rotary clubs enquiring about grants that maybe available for the cost of these.

Brad has volunteered to start a plan for the kitchen. Exploring options for a 4 door fridge to alleviate some of the costs for the extra number of fridges currently in the reserve at present. Peter will also enquire about what grants are available and the rules around the grants.

9. Volunteers: None at the time of writing.

10. Match Day Checklists:

Cricket bookings.

30th November – Moe-vember 80's night.

Pony Club bookings

10th November Rally

6th December Rally @ Quarry Reserve.

Junior Disco Rec Reserve Pavilion (Tracey Binger)

1st November

11. Next Meeting: 18th November

Meeting Closed Time: 9.25pm

**Briagolong Recreation Reserve Committee
Treasurers Report for meeting held October 14, 2013**

Reconciled Statement for September 30, 2013

Cash at Bank as at 31/08/2013 **6975.58**

Income:

Sept

Bank Interest	0.13	
WSC Annual Operating Subsidy	13,751.00	
WSC GST Return - July	20.00	
WSC GST Return - August	145.94	
Bairnsdale Scrap Metal - (donation?)	110.50	\$14,027.57

Payments:

Sept

Sale Water Specialists - bore/underground pipes review	-	470.27	
Briag General Store - Gas	-	66.00	
Energy Aust - Facilities	-	666.30	
Energy Aust - Pump Shed	-	116.74	
DMG Financial - Audit	-	286.00	
CFA - service to equipment	-	55.00	
Maffra Tip Bins - \$12 additional fee Jul-Sept	-	12.00	- 1,672.31

Reconciled Bank Balance as at September 30, 2013 **19330.84**

Sept

unpresented chq's & deposits

Facility Hire - Bike Riders		
gst receivable to September 2013	5.00	5.00

closing balance of accounts as at September 30, 2013 **19,335.84**

Cheques to be authorised

Maffra Tip Bins inv # 28279 \$220	-	220.00	
Cleaner - ?	-	-	-220.00

Balance Remaining to date... 19,115.84

incoming correspondence:

05/10/13 WSC - Remittance Advice for GST return Aug 2013
 7/10/2013 WSC Property Assessment # 344820 (**ACTION REQ'd**)
 7/10/2013 WSC ESM Annual Manual Update
 7/10/2013 Maffra Tip Bins Statement (**to be disputed**)

outgoing correspondence:

7/10/2013 WSC Monthly GST Sept \$5.00
 16/10/2013 email response to Daren Randle re: contact for power supply
 16/10/2013 request to Kim Appleton for cleaning invoice

BRIAGOLONG RECREATION RESERVE Special Committee of Council

MINUTES

MEETING DATE: 18th November 2013.

MEETING TIME 7.30pm

MEETING VENUE Briagolong Recreation Reserve

Meeting Opened Time: 7.40pm

1. Present / Apologies

Name	Title	Representing	Present / Apology
Peter Cleary	Councillor		Apology
Angela Johnson		Pony Club	Absent
Jenny Elliott		Pony Club	absent
Kerrie Camp	Treasurer	Tennis Club	Present
Ros Annear	Chairperson	Tennis Club	Present
Neil Sandison		Community	Present
Terri Mathiesson	Secretary	Community	Present
Brian Minter		Community	Apology
Jacob Annear		Cricket Club	Apology
Bradley Mynott		Cricket Club	Apology
Graeme Leeds		Junior Football	Present
Vacant		Junior Football	-

Quorum Achieved? Yes / No

2. Declaration of Conflicts of Interest; NIL

3. Confirmation of Minutes of Previous Meeting (note any corrections)

Moved: Ros

Seconded: Neil

CARRIED

Chairperson to sign and date previous minutes to be filed by Secretary

4. Business Arising from Previous Minutes

Neil organized quotes for the bathroom taps. The Light in the pump was installed.

Recycle signs – not completed.

Terri had not made contact with Pam Dyer at this stage.

Brad has started kitchen plans. Discussed that there is an automatic hand washer that will need to be installed for hygiene purposes and keeping in line with the Health and Safety regulations.

Brian has removed a broken limb off a tree.

Graeme said that currently there are enough people on the mower list for the new mower. Clarification that the Orange mower is for the oval and the green mower is for the rough area.

Broken bore water covers were not completed. Steve to follow up with.

Pony club leak is fixed.

5. Correspondence In

Clem – unable to take on electrical contract to transfer tennis power onto the main

6. Correspondence Out – date previous minutes sent to Council.

Kerry sent off for quotes to Boltz electrical and Jones Electrical.

7. Reports

7.1 Chairperson's Report. To be disturbed by Ros.

7.2 Treasurer's Report: Presented by Kerry. A new Treasurer is needed to be appointed.

7.3 User Group Reports:

Cricket club and pony Club need to become more vigilant when locking the external doors to the building please.

Tennis: New Tennis club representative is Megan. Welcome Megan.

Ros raised that she had found that the urn in the tennis club area was found left on whilst the fridge turned off.

Midweek ladies social won semifinal.

Juniors – 4 teams and all teams doing well.

Night tennis going well.

Cricket: No members to report.

Junior football: In recess.

Pony Club: No members to report.

8. Volunteers: NIL

9. OHS / Risk / Facility Fault Report: Locking doors still appears to be a major problem. Graeme found doors open.

10. New Rules of the Committee to be endorsed by Council; N/A

11. General Business; discussion around the defibular that some members have started raising money for. Cost is around \$2500 - \$3000. All clubs asked to place an application with Vic Health for funding of \$500 from each club.

These people are responsible for completion of applications. Kerry – tennis. Megan – junior football. Brad – cricket. Pony club to be e-mailed. The cut off point for the applications is the 5th December.

Graeme showed other members little saplings that are very close to drain and oval. These need to be removed before they are too big and to be at least 5 meters clearance.

Graeme volunteered to clean up some branches around the area.

Community Banking. Ros to confirm information around the community banking and fill in an expression of interest form.

Neil to get another quote for the bathroom tap.

12. Next Meeting 16th December. At the Briagolong Hotel.

Meeting Closed Time:

These minutes are:

Confirmed as true and correct on
Date

Or

Corrections have been made and noted at the meeting on
Date

Chairperson Signature.....

ITEM C5.3**RECREATION RESERVE MASTER PLANS**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓			✓		✓		✓	

OBJECTIVE

The purpose of this report is for Council to receive the Master Plans that have been developed for the Cameron Sporting Complex and Rosedale Racecourse Reserve as attached.

BACKGROUND

The development of the Recreation Reserve Master Plans has involved consultation with the respective Reserve's Committees of Management, tenant user groups, and the broader community, to ensure that comprehensive consultation has been undertaken with all stakeholders in the development.

The aim of the Recreation Reserve Master Plans is to have a planning tool that can be used to guide Council in its decision making for future development opportunities at each reserve. As part of this process, a scoring assessment matrix has been developed to assist Wellington Shire to prioritise all projects that have been proposed in each of the master plans. This prioritisation process will objectively assist Council in the development of future capital works programs and potential funding applications.

The major benefits of Recreation Reserve Master Plans to Council include the efficient, effective and consistent allocation of grant funding directed towards priority infrastructure development. This process will also identify and link appropriate priority projects to various funding programs as relevant funding opportunities become available, ensuring that Council maximises its capacity to leverage funding from external funding sources.

OPTIONS

Council has the following options:

1. Receive the Cameron Sporting Complex and Rosedale Racecourse Reserve Master Plans as attached; or
2. Request additional information to be included in one or both master plans and refer the relevant master plan(s) to a future Ordinary Council Meeting.

PROPOSAL

That Council receive both the Cameron Sporting Complex and Rosedale Racecourse Reserve Master Plans as attached.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

FINANCIAL IMPACT

Council allocates \$400,000 per annum to develop Sport and Recreation Infrastructure. The projects identified in the Recreation Reserve Master Plans will be used to guide Council's decision-making around the expenditure of this funding allocation, ensuring the efficient, effective and consistent allocation of funding towards prioritised Sport and Recreation Infrastructure developments.

COMMUNICATION IMPACT

As part of the Community Consultation phase of the Recreation Reserve Master Plan development, draft plans are publicised on Council's website, at the relevant public library, and in the Wellington News.

COMMUNITY IMPACT

An opportunity for community feedback and input was also provided during December 2013. There was limited feedback received as a result of this consultation process.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objective

"Assets and infrastructure that meet current and future community needs."

Strategy 4.3

"Manage Council community facilities planning to ensure that outputs are based on identified community needs."

CONSULTATION IMPACT

The development of the Recreation Reserve Master Plans has involved consultation with the respective Reserve's Committees of Management, tenant user groups, and the broader community, to ensure that comprehensive consultation has been undertaken with all stakeholders in the development. An opportunity for community feedback and input was also provided. Cameron Sporting Complex and Rosedale Racecourse Reserve Master Plans were released to the community for comment during December 2013. There was limited feedback received as a result of this consultation process.

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That Council receive the Cameron Sporting Complex and Rosedale Racecourse Reserve Master Plans as attached.



WELLINGTON
SHIRE COUNCIL



Draft Master Plan

Rosedale Racecourse Reserve

Council's 2030 Vision

In 2008 the Wellington Shire Council was involved in producing a vision to guide the development of the Wellington Shire 2010-2030. A web site and background paper were produced which highlighted the challenges that Wellington faced into the future.

People were invited to respond via a survey attached to the background paper. Over 1,000 responses were received. Surveys were returned from a wide variety of age groups and locations across Wellington. Public meetings were held across the Shire in addition to workshops within schools and forums for stakeholders in the environment, infrastructure, community and economic spheres.

Based on feedback received and through close community consultation, Council developed a written document entitled 'Wellington's 2030 Strategic Vision' - supporting nine themes reflecting the main areas of interest that the community identified through the consultation process. These themes include; Natural Environment, Economy, Transport and Roads, Population, Development, Wellbeing and Safety, Culture, Liveability and Council.

The development of sporting infrastructure throughout Wellington will give consideration to the following aspects as identified in the 2030 plan:

- Market Wellington as a quality lifestyle and tourism destination
- Support communities to attain a sustainable level of local infrastructure reflecting the needs of communities
- Support community initiatives that promote participation and working together
- Work in partnerships to promote and facilitate healthy lifestyles
- Develop our network of walking and cycling paths
- Improve the quality and accessibility of our open space and community facilities
- Develop our sport and recreation infrastructure

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Introduction

1.1 Introduction

In 2013 the Wellington Shire Council initiated the preparation of the Rosedale Racecourse Reserve's Master Plan to guide the long term planning and development of sporting infrastructure at the venue.

1.2 Demographics

The town of Rosedale is situated within the Wellington Shire municipal boarders in Gippsland, Southern Victoria. Rosedale is a pastoral and agricultural township located 184 kilometres east of Melbourne.

According to 2011 census data, Rosedale is home to around 1,600 people, with the major industries being agriculture, technicians and trades workers. The town has a SEIFA Index of 933, meaning that the town is below the regional average of 986 – ranking Rosedale as the 28th most disadvantaged town within Gippsland.

1.3 Study Purpose

This report presents the Wellington Shire Council's master development and management plans for the Reserve, and therefore will be used to guide decision making and strategic development for the period 2010 – 2020. The master development and management plans will provide a number of benefits, including -

- Complete facility management/development plans for the next 10 years, in line with Council's policy framework and recreation facility management & development.
- Establishing a set of recommended actions and infrastructure priorities, based on identifying where resources should be allocated in order to improve the Reserve's facilities.
- Reflecting the current and future community needs which provide a long term integrated direction and strategy for the reserve to guide all decision making processes by the Committee of Management.
- Providing a guide for growth in participation and increased involvement by the wider community
- Providing a clear and useful resource for venue managers seeking potential partnering arrangements and funding sources such as Council and corporate sponsors.

2. Facility Hierarchy Overview

The concept of 'facility hierarchy' is based on the acknowledgment that there needs to be a level of strategic compromise between infrastructure demand and supply within Wellington. All sport and recreation facilities throughout the Shire have been categorised accordingly based upon a mix of the following components:

- Capacity and quality of the facility's infrastructure
- Surrounding population levels
- Level of primary use of the facility

There are four levels within the facility hierarchy schedule, these are outlined below.

2.1 – Level 1 Regional Facilities

Level 1 facilities are of a regional significance and capable of hosting state and/or national events. These facilities will be professionally managed, with Council contributing to all maintenance costs to ensure a high standard of service. Council will determine appropriate user group fees to ensure appropriate cost recuperation.

2.2 – Level 2 District Facilities

Level 2 facilities are of important district or shire significance. These facilities may be managed directly by council or by a Committee of Management, with Council contributing towards maintenance costs to ensure an appropriate standard of service.

2.3 – Level 3 Significant Local Facilities

Level 3 facilities are local venues that have multiple users which compete in district or regional competitions. These facilities are managed via a Committee of Management with Council contributing towards ongoing maintenance costs.

2.4 – Level 4 Local Facilities

Level 4 facilities provide for casual recreation and lower level or junior competition with limited numbers of user groups and usage. These facilities are locally managed via a Committee of Management, with the cost of management and maintenance the responsibility of local management, funded by way of local managers charging fees to users.

* The Rosedale Racecourse Reserve is listed as a Level 2 – District facility

3. Rosedale Racecourse Reserve Existing Infrastructure Overview



4. Reserve Usage

4.1 Committee of Management

The Rosedale Racecourse Recreation Reserve (the reserve) is owned by the State Government through the Department of Environment and Primary Industries (DEPI), and is managed via a Committee of Management. Council provides annual maintenance allocations to the Reserve which are designed to meet the scope of the works involved in maintaining the site and its facilities. The Committee of Management is responsible for the maintenance and upkeep of the venue.

4.2 Regular User Groups

The main users of the Reserve are outlined below:

- Rosedale Adult Horse Riding Club; the club is comprised of around 50 members.
- Rosedale Pony Club; the club is comprised of 27 riding members (and 30 non-riding members) who meet once a month for rallies. In addition, the group meet for camps, competitions, cross-country practice. Visiting Pony Clubs also use the reserve.
- Sale Rifle Club; the club is comprised of around 10 members.
- Stratford Maffra Rifle Club Inc; the club is comprised of around 17 members.
- Speedway; the club is comprised of around 150-200 members. There are 12 meetings per season which run from October – May. Meetings can draw up to 500 people per weekend.
- Rosedale Golf Club
- Rosedale Lions Club

In addition to the Reserve's regular use, there is also some casual use of the playground. People also utilise some of the informal sections of the Reserve (i.e. golf course and surrounding areas) for casual physical activity and passive recreation opportunities.

5. Strengths, Weaknesses, Opportunities, Threats

Strengths	Weaknesses
<ul style="list-style-type: none"> - The Rosedale Racecourse Reserve is identified as a District level 2 facility on Council's facility hierarchy schedule. - The Reserve services a diverse range of user groups – for example; motor racing, golf, shooting, riding. - All clubs support and maintain the reserve to a high standard. - The 1000 yard rifle range is the only one of its kind east of Melbourne, and one of a select few in Victoria. - Horse fields are utilised for a variety of different disciplines, and cross country facilities are provided at one location. 	<ul style="list-style-type: none"> - A lack of resources and funding prevents the Reserve's Committee of Management from replacing aged equipment and upgrading deteriorating facilities. - The rifle range is somewhat limited in its ability to provide for alternative shooting disciplines and for casual shooters - Lack of shelter, shade in summer, wind/rain protection in winter - Limited storage facilities for some users
Opportunities	Threats
<ul style="list-style-type: none"> - Development of master plan provides strategic context for prioritised works and infrastructure developments. - Securing long term rights over Range Danger Area (RDA) to enhance long-term security for the Rosedale Rifle Club. - Bore pump available and could be used for tanks and troughs, town water runs along main street - The Reserve is a large area with free space available for future development 	<ul style="list-style-type: none"> - No permanency to agreement for use of private land for Range Danger Area, this threatens the potential life of the rifle range. - Outdated buildings and deteriorating facilities could serve as a barrier to participation. - Existing entrance and gravel roadways are adversely affected by use of horse floats/car trailers, especially during winter.

6. Infrastructure Priorities

6.1 The Plans

The charts and plans on the following pages illustrate the venue's priority actions and record the recommended works for the Rosedale Racecourse Reserve and, where appropriate, the indicative cost associated with such works. The table on page 10 presents strategic, long term masterplans to guide the future development of the Reserve and the allocation of Council and other funding resources. The detailed design and positioning of many of these items will require consultations with external agencies, user groups and Council and, in some instances, approval from external agencies or Council. In other instances, the extent of works undertaken will be determined by the budgets available and as such, staged initiatives may need to be investigated. The masterplans are not designed to include operational and minor maintenance issues which are part of the annual or day-to-day responsibilities of the Committees of Management. These include items such as internal air conditioning and lighting, building maintenance, painting etc. Council provides the Reserve's Committee of Management with an annual operational subsidy which is designed to address minor maintenance issues and assist with the general upkeep of the facilities.

6.2 Planning Principles

The **key principles** which have been used to guide the development of the master plans are:

- Retention of existing amenities and enhancement of existing uses
- Improved participation/usage
- Improved accessibility
- Improved safety and traffic management
- Improved environmental management and sustainability, and
- Improved amenity so that more casual use is attracted
- Upgraded or provide disability access to all buildings and structures, in accordance with the Disability Discrimination Act (1992).

6.3 Recommended Actions (High Priorities)

Priority	Recommended Actions	Description & Recommended Works	Indicative Cost Estimates	Proposed Funding Stream
6.3.1	Upgrade Toilet Amenities and Water Supply	<p>The Committee's highest infrastructure priority involves the upgrading of the Reserve's toilet facilities to cater to all users and have adequate disability access. Currently, there are extremely limited facilities, which are not universally accessible from the dispersed user group meeting points. The scope of works would involve the upgrade of the current toilet facilities through total refurbishment and extensions. The limited shower facilities need to be considered in future works.</p> <p>The current water supply is not adequate for current toilet usage. Pump for water use has been stolen twice and has not been replaced, a secure solution must also be established. During a speedway meeting there can be up to 500 people using the one set of toilets, the water pressure and volume is not sufficient for the ground usage.</p>	To Be Determined	To Be Determined
6.3.2	Water Supply	<p>At present, the Speedway and the equine clubs truck portable water into their own 3000L tanks for each event/weekend - with some weekends requiring multiple fills. Investigation should consider options to improve the Reserve's current water supply, considering the following options -</p> <ul style="list-style-type: none"> - Increasing capacity for water storage and water collection - Enhancing the availability and potential use of bore water - Investigating the feasibility of gaining access to town water 	To Be Determined	To Be Determined

6.4 Recommended Actions (Medium Priorities)

Priority	Recommended Actions	Description & Recommended Works	Indicative Cost Estimates	Proposed Funding Stream
6.4.1	Show Jumping Sand Arena	The scope of works involves a fenced sand arena 80m x 80m. This would allow the equine facilities to be more weather resistant, improving conditions for both horse and rider. The fenced area would also improve safety for both riders and spectators. The new facility would allow for zone competition and the potential use by new user groups such as the reigning club, increasing the levels of participation for the Reserve	\$30,000 (Quote provided by clubs)	Wellington Shire Council Community Assistance Grants
6.4.2	Manual Targets Upgrade	Upgrade the Rifle-range target system for ease of operation. The current lifting gear is physically demanding for an aging membership base. A new system would be designed to aid in the accessibility/functionality of the equipment. Long term consideration could be given to electronic targets with associated display and scoring systems. This level of improvement would increase the rifle range's significance to cater for regional-level competitions.	To Be Determined	Wellington Shire Council Community Assistance Grants
6.4.3	Improve Spectator Area for Speedway	Spectator Grandstand with disabled access, handrails and pathways from the car park which allow for universal access for users of all abilities. Note: Further planning is required to articulate the full scope of works.	To Be Determined	To Be Determined

6.4 Recommended Actions (Medium Priorities - continued)

Priority	Recommended Actions	Description & Recommended Works	Indicative Cost Estimates	Proposed Funding Stream
6.4.4	Securing long term rights over Range Danger Area (RDA)	The RDA is a large area located behind the targets, which must be free of human inhabitants while shooting is in progress. Some of the RDA falls within the Holey Plains State Park and is approved for use as a Rifle Range by the Commonwealth Government. Another small portion of the RDA (22ha) encroaches 3 private properties. While agreements are in place with current owners there is no permanency to this arrangement. The option would be to either purchase or negotiate permanent encumbrances on the 3 titles involved.	To Be Determined	User Group
6.4.5	Storage	All users have inadequate storage facilities. Investigation should be undertaken into the development of a large universal storage solution to cater for all users.	To Be Determined	To Be Determined

6.5 Recommended Actions (Low Priorities)

Priority	Recommended Actions	Description & Recommended Works	Indicative Cost Estimates	Proposed Funding Stream
6.5.1	Sealed Access Road	A bitumen road would be more reliable for horse floats and car trailers.	To Be Determined	Wellington Shire Council Community Assistance Grants
6.5.2	Wind Breaks	Additional windbreaks are required to provide shelter for the horse yards and other facilities. Natural amenity should also be considered as a possible alternative to built structures, as the planting of trees for windbreaks will also serve as shade shelter.	To Be Determined	To Be Determined
6.5.3	Indoor Sand arena	The riding club have expressed desire to develop an indoor sand area with dimensions - 30m x 60m. This would form a fully enclosed all weather arena to provide for competitions and classes from the surrounding neighbouring region, including - <ul style="list-style-type: none"> - Sand Arena - Roofline over arena 	To Be Determined	To Be Determined

		<ul style="list-style-type: none"> - Storage Area - Club rooms for pony club/ adult riding club <p>Significant support from the peak sporting body/association would be essential to determine if the project would be feasible. Significant additional planning is required.</p>		
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6.5 Recommended Actions (Low Priorities - continued)

Priority	Recommended Actions	Description & Recommended Works	Indicative Cost Estimates	Proposed Funding Stream
6.5.4	Cross Country Track Upgrade	<p>The existing Cross Country track for horse riding is in disrepair and requires surface-upgrading. The State Championships are to be held at the Rosedale Racecourse Reserve in 2015. For this event to be successful, the following needs to be undertaken:</p> <ul style="list-style-type: none"> - New jumps - Updated course - Surface works (i.e. the filling of rabbit holes is essential) 	To Be Determined	Wellington Shire Council Community Assistance Grants
6.5.5	Equine Facilities	<p>Include for the provision of horse wash bays, stables, and feed shed. New and improved facilities would attract new members and improve the current usage.</p>	To Be Determined	User Group

6.5.6	Additional Infrastructure for Casual Shooters other disciplines	<p>Add additional ranges which would increase the potential use and number of users of the reserve.</p> <ul style="list-style-type: none"> - Establishment of a new 90m range to replace the existing portable range. - Shorter ranges, 100 and 200 yard mounds and separate target range with the current range proper and template. - 400 Yard Mound on current template. 	To Be Determined	Wellington Shire Council Community Assistance Grants
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6.5 Recommended Actions (Low Priorities - continued)

Priority	Recommended Actions	Description & Recommended Works	Indicative Cost Estimates	Proposed Funding Stream
6.5.7	Upgrade Rifle Range Clubhouse kitchen	The kitchen in the rifle range clubhouse is inadequate for current or expected future use, particularly for the larger events which include the provision of meals.	To Be Determined	User Group

6.4.8	Playground Equipment	Upgrade the current playground, to comply with modern standards. The playground is used extensively during speedway meetings, however is not safe or appealing.	To Be Determined	Wellington Shire Council Community Assistance Grants
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All infrastructure priorities and projects identified in this section have arisen from comprehensive consultation with the Rosedale Racecourse Reserve's Committee of Management and tenant user groups.

7

Capital Funding

7.1 Funding Ratios

Council is committed to the development of sporting infrastructure and endeavours to improve the planning and support for proposed developments at a community level. Funding is a critical component of all infrastructure planning and development. Funding is normally a combination of the following:

Venue / User Group Funding – Venue/User Groups are normally required to contribute to project funding. Contribution rates can vary depending on project and conditions of grant/s being sourced.

Other Government (i.e. Federal, State) – The primary source of support funding for sporting infrastructure development is from the Department of Transport, Planning and Local Infrastructure (DTPLI).

The following funding mix is proposed for DTPLI or other government funded projects:

- 20% Venue/User Groups
- 40% Council
- 40% other government or funding sources

Projects that attract no state government funding would attract a 60% Council and 40% Venue/User Groups funding ratio. These local contributions would not be relevant to the venue or user group's level of income.

7.2 Project Prioritisation

The Scoring Assessment Matrix is a quantified assessment tool which has been developed to assess and rate individual infrastructure priorities to determine a project's overall ranking within Council's Sporting Infrastructure Capital Program.

This process has been developed to enable Council to rate a specific project with consideration given to a variety of factors and variables, such as:

- Project Validation
- Venue Usage, and
- Planning Principles used to support the project (i.e. master plan)

The Scoring Assessment Matrix enables projects of a similar nature to be objectively compared with one another, thus forming the basis of Council's Sporting Infrastructure Capital Program. Used in an effective and consistent manner, the S.A.M process will benefit both Council and facility users/managers in the management of sporting infrastructure through the objective and consistent prioritisation of sport infrastructure.



WELLINGTON
SHIRE COUNCIL



Master Plan

Cameron Sporting Complex

Council's 2030 Vision

In 2008 the Wellington Shire Council was involved in producing a community vision, Wellington 2030, which guides the development of the Shire. A web site and background paper were produced which highlighted the challenges that Wellington faced into the future.

People were invited to respond via a survey attached to the background paper. Over 1,000 responses were received. Surveys were returned from a wide variety of age groups and locations across Wellington. Public meetings were held across the Shire in addition to workshops within schools and forums for stakeholders in the environment, infrastructure, community and economic spheres.

Based on feedback received and through close community consultation, Council developed a written document entitled 'Wellington's 2030 Strategic Vision' - supporting nine themes reflecting the main areas of interest that the community identified through the consultation process. These themes include; Natural Environment, Economy, Transport and Roads, Population, Development, Wellbeing and Safety, Culture, Liveability and Council.

The development of sporting infrastructure throughout Wellington will give consideration to the following aspects as identified in the 2030 plan:

- Market Wellington as a quality lifestyle and tourism destination
- Support communities to attain a sustainable level of local infrastructure reflecting the needs of communities
- Support community initiatives that promote participation and working together
- Work in partnerships to promote and facilitate healthy lifestyles
- Develop our network of walking and cycling paths
- Improve the quality and accessibility of our open space and community facilities
- Develop our sport and recreation infrastructure

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1 Introduction

1.3 Introduction

In 2012 the Wellington Shire Council initiated the preparation of the Cameron Sporting Complex Master Plan. This master plan is designed to address the need for facility improvements, and identifies the key infrastructure priorities for the Reserve. The master plan identifies a wide-range of infrastructure priorities, including aspirational projects and goals of the user groups that will require future investigation to ensure that these projects are feasible. This strategic approach to facility planning will assist all stakeholders to guide the long term planning and development at the Cameron Sporting Complex.

1.4 Demographics

- The Cameron Sporting Complex is located in Maffra, 220km east of Melbourne. According to the 2011 census the town has a population of 5,112. Maffra also has a SEIFA Disadvantage Index of 973, which ranks it top 27% of disadvantaged areas in Victoria.

1.3 Study Purpose

This report presents the Wellington Shire Council's master development and management plans for the Reserve, and therefore will be used to guide decision making and strategic development for the period 2010 – 2020. The master development and management plans will provide a number of benefits, including -

- Complete facility management/development plans for the next 10 years, in line with Council's policy framework and recreation facility management & development.
- Establishing a set of recommended actions and infrastructure priorities, based on identifying where resources should be allocated in order to improve the Reserve's facilities.
- Reflecting the current and future community needs which provide a long term integrated direction and strategy for the Reserve to guide all decision making processes by the Committee of Management.
- Providing a guide for growth in participation and increased involvement by the wider community.
- Providing a clear and useful resource for venue managers seeking potential partnering arrangements and funding sources such as Council and corporate sponsors.

2 Facility Hierarchy Overview

The concept of 'facility hierarchy' is based on the acknowledgment that there needs to be a level of strategic compromise between infrastructure demand and supply within Wellington. All sport and recreation facilities throughout the Shire have been categorised accordingly based upon a mix of the following components:

- Capacity and quality of the facility's infrastructure
- Surrounding population levels
- Level of primary use of the facility

There are four levels within the facility hierarchy schedule, these are outlined below.

2.1 – Level 1 Regional Facilities

Level 1 facilities are of a regional significance and capable of hosting state and/or national events. These facilities will be professionally managed, with Council contributing to all maintenance costs to ensure a high standard of service. Council will determine appropriate user group fees to ensure appropriate cost recuperation.

2.2 – Level 2 District Facilities

Level 2 facilities are of important district or shire significance. These facilities may be managed directly by council or by a Committee of Management, with Council contributing towards all maintenance costs to ensure an appropriate standard of service.

2.3 – Level 3 Significant Local Facilities

Level 3 facilities are local venues that have multiple users which compete in district or regional competitions. These facilities are managed via a Committee of Management with Council contributing towards ongoing maintenance costs.

2.4 – Level 4 Local Facilities

Level 4 facilities provide for casual recreation and lower level or junior competition with limited number of user groups and usage. These facilities are locally managed via a Committee of Management, with the cost of management and maintenance the responsibility of the local management, funded by way of local managers charging fees to users.

* The Cameron Sporting Complex is considered to be a Level 2 – District Facility.

3. Cameron Sporting Complex Existing Infrastructure Overview



4. Management Structures

4.1 Management

The Cameron Sporting Complex (the reserve) is owned by Wellington Shire Council and zoned for recreational use.

The reserve is managed by a Section 86 Committee of Management, which is monitored through the Wellington Shire Council. The committee is responsible for the regular maintenance and upkeep of the venue.

The Wellington Shire Council provides annual maintenance allocations which are designed to subsidise the scope of the works involved in maintaining the site and its facilities.

4.2 Regular User Groups

The Cameron Sporting Complex is a multi-purpose facility and is used by a diverse range of user groups. The reserve is used for hockey, junior football, and cricket, and, in the indoor centre, basketball, gymnastics and netball.

The main users of the reserve are outlined below -

- Maffra Amateur Basketball Association
- Maffra Cricket Club; 140 members
- Maffra Junior Football Club; 200 members
- Maffra Gymnastics Club; 290 members
- Maffra Hockey Club; 90 members across 6 teams

4.3 Alternate User Groups

- There is considerable local use of the playground and of the informal sections of the reserve for walking, casual physical activity and passive recreation opportunities.
- State level competitions for sports such as Basketball and Gymnastics are held at the reserve.
- Various local school groups use the indoor stadium and gymnastics centre.

5.

Strengths, Weaknesses, Opportunities, Threats

<u>Strengths</u>	<u>Weaknesses</u>
<ul style="list-style-type: none"> - Cameron Sporting Complex is a Level 2 Reserve, with capacity to host regional and state-level indoor sporting events. - Maffra Gymnastics is considered to be the regional centre for gymnastics in Gippsland. - The committee and tenant user groups work together to maintain the facility for users. - Clubs and tenant users are proactive in maintaining and improving their facilities. - New clubrooms adjacent the cricket/junior football ovals are of exceptional standard. These are intended to service multiple user groups. - Excellent playing surface on the main oval, with one of the best turf surfaces in Gippsland. 	<ul style="list-style-type: none"> - Uneven surfaces can make it difficult for people with disabilities to access all areas. - No provision of shelter for officials, scorers and spectators on the two smaller ovals. These ovals also lack supporting infrastructure i.e. scoreboards. - The existing mowing contract takes up a substantial portion of the Reserve's annual operating budget – leaving little funds to maintain other areas of the complex. - Inadequate toilet facilities and amenities. - Pot holes exist in some areas of the roads throughout the Reserve. There is also a lack of clearly defined or designated carparking areas around the smaller ovals. - No water harvesting at the Reserve.
<u>Opportunities</u>	<u>Threats</u>
<ul style="list-style-type: none"> - Development of a recreation reserve masterplan provides the strategic framework to guide future decision making and underpin funding proposals. - Funding from local, state and federal authorities available to upgrade facilities. - Clubrooms and facilities are of an exceptional standard, and are available for hire and provide catering as well. - Continuing to attract significant events. The Reserve has a proven capacity to cater for a large number of people - i.e. state level events for basketball and gymnastics to showcase the complex and promote the Maffra township. 	<ul style="list-style-type: none"> - Lack of disabled public amenities prevents universal access to the facilities. This is a potential barrier to participation and/or involvement. - Rising costs associated with the ongoing operational maintenance activities. These include mowing and watering of the outdoor turf sports fields and surrounds. - Water from Gippsland Water's treatment facilities (used to irrigate the outdoor sports fields and surrounds) - is not guaranteed in times of drought.

6

Infrastructure Priorities

6.1 The Plans

The charts and plans on the following pages illustrate the venue's priority actions and record the recommended works for the Cameron Sporting Complex and, where appropriate, the indicative cost associated with such works. The table on page 9 presents strategic, long term masterplans to guide the future development of the Reserve and the allocation of Council and other funding resources. The detailed design and positioning of many of these items will require consultations with external agencies, user groups and Council and, in some instances, approval from external agencies or Council. In other instances, the extent of works undertaken will be determined by the budgets available and as such, staged initiatives may need to be investigated. The masterplans are not designed to include operational and minor maintenance issues which are part of the annual or day-to-day responsibilities of the Committees of Management. These include items such as internal air conditioning and lighting, building maintenance, painting etc. Council provides the Reserve's Committee of Management with an annual operational subsidy which is designed to address minor maintenance issues and assist with the general upkeep of facilities.

6.2 Planning Principles

The **key principles** which have been used to guide the development of the master plans are:

- Retention of existing amenities and enhancement of existing uses
- Improved participation/usage
- Improved accessibility
- Improved safety and traffic management
- Improved environmental management and sustainability, and
- Improved amenity so that more casual use is attracted
- Upgraded or provide disability access to all buildings and structures, in accordance with the Disability Discrimination Act (1992).

6.3 Recommended Actions (High Priorities)

Priority	Recommended Actions	Discussion & Recommended Works	Indicative Cost Estimates	Possible Funding Stream
6.3.1	Development of a plan for irrigation options for the playing fields.	<p>At present, the sports grounds are watered using reclaimed water from Gippsland Water's sewerage treatment plant. An in ground sprinkler system is used for the main oval, and the smaller grounds are watered by above ground sprinklers.</p> <p>During the warmer months the recycled water can be affected by blue green algae, which can present turf-management challenges for the committee.</p> <p>Council, in conjunction with the Committee of Management, is required to further develop a scope of works that will consider all options to ensure the best outcome is achieved at the Reserve.</p>	To Be Determined	Sport and Rec Victoria: Community Facilities Funding Program
6.3.2	Gymnastics Extension	<p>The Maffra Gymnastics Club has become a major regional provider using facilities originally developed for basketball. With the increased membership and participation numbers, the Club feels that additional program and management spaces are required. According to the Club's proposal, the project would involve extending the gymnastics facilities by moving the rear wall, raising the roof height, and adding staff and office spaces. All management spaces would be designed with a view of multi-use, to share with other user groups. The scope would also look to include increased provision for storage at the east-end of the common area. This priority requires further investigation to determine the project's scope and feasibility.</p>	To Be Determined	Sport and Rec Victoria Community Facilities Funding Program

Priority	Recommended Actions	Discussion & Recommended Works	Indicative Cost Estimates	Possible Funding Stream
6.3.3	Refurbish Stadium Change rooms	The existing change rooms, showers and toilet facilities, and other supporting amenities in the Cameron Sporting Complex stadium are adequate servicing the needs of stadium users, however consideration should be given to refurbishing the stadium change interior in the short-medium term. Additional planning is required.	To Be Determined	Sport and Rec Victoria Community Facilities Funding Program
6.3.4	Develop a third Multipurpose Sports Court to the West of the existing Indoor Stadium.	There is a strong desire from current stadium users to have a third sports-court developed to meet existing demand. Detailed attention must be given to the timetabling and scheduling of the existing courts to ensure that equity of use is being achieved before investigating the need for a third court. A full feasibility and funding study for the additional court should also be carried out, which includes a market assessment and a supply and demand analysis which takes into consideration the new 4 court stadium at the Gippsland Regional Sports Complex.	To be Determined	Sport and Recreation Victoria Community Facilities Funding Program

6.4 Recommended Actions (Medium Priorities)

Priority	Recommended Actions	Discussion & Recommended Works	Indicative Cost Estimates	Possible Funding Stream
6.4.1	Spectator Shelters	Existing shelters on the Campbell Street and Morison Street Ovals are limited in terms of space and capacity. These ovals are used predominately for junior competition, and consideration should be given to upgrading the existing shelters to ensure that sufficient room is available for the coach, players on the bench, team manager, time keeper, scorers and other officials. The objective of this project is to provide adequate weather-protected, spectator viewing areas around the playing fields.	To be Determined	Wellington Shire Council Community Assistance Grants Scheme
6.4.2	Upgrade Toilet Facilities Adjacent Morison St Oval	The Morrison St Oval toilet block, located at the rear of the stadium requires upgrading. This could be integrated into the stadium to provide a wider service to users and streamline maintenance. In the short term, the Committee of Management could undertake a basic refurbishment of the existing amenities.	To be Determined	Wellington Shire Council Community Assistance Grants

6.4 Recommended Actions (Medium Priorities - Continued)

Priority	Recommended Actions	• Discussion & Recommended Works	Indicative Cost Estimates	Possible Funding Stream
6.4.3	Hockey Field Lighting Upgrade	<ul style="list-style-type: none"> The current provision of lighting for the hockey fields is one pole with two lights, situated behind the east-end of the two fields. According to the club, this is not adequate. The Australian Standard for ball-training, junior and minor-grade competition is 250 lux, however only 30 lux is required for physical training. Assessment of current luminaries would need to be undertaken to determine appropriate scope of works, this will involve manual lux readings being carried out. This priority would need to be considered along with recommendations emanating from the Gippsland Regional Sports Complex Stage 2 feasibility study, to be undertaken in 2013/14. 	To Be Determined	To Be Determined
6.4.4	Passive Open Space Development	<ul style="list-style-type: none"> Investigate options for the development of passive open space including walking tracks, playgrounds improvement, park furniture, tree planting for shade and amenity and landscaping to improve biodiversity values. 	To Be Determined	To Be Determined

6.5 Recommended Actions (Low Priorities)

Priority	Recommended Actions	Discussion & Recommended Works	Indicative Cost Estimates	Possible Funding Stream
6.5.1	Upgrade Roads	Upgrade/seal roads throughout the Reserve, and designate car parking around the smaller grounds. Most car parking areas at the Reserve are unsealed and undefined. Action is required to define appropriate traffic management areas.	To Be Determined	Community Facilities Funding Program
6.5.2	Upgrade Seating Provision Around Smaller Ovals	The current provision of seating around the two smaller ovals does not cater for parents and spectators. Therefore, basic seating provision should be constructed around both the Campbell Street and Morison Street ovals to meet present needs.	To Be Determined	Wellington Shire Council Community Assistance Grants
6.5.3	Junior Oval Development	This project involves converting the existing open space on the North-east corner of the Reserve into a fourth oval, designed to cater for junior sporting participation.	To Be Determined	Wellington Shire Council Community Assistance Grants

All infrastructure priorities and projects identified in this section have arisen from consultation with the Cameron Sporting Complex's Committee of Management.

7

Capital Funding

7.1 Funding Ratios

Council is committed to the development of sporting infrastructure and endeavours to improve the planning and support for proposed developments at a community level. Funding is a critical component of all infrastructure planning and development. Funding is normally a combination of the following:

Venue / User Group Funding – Venue/User Groups are normally required to contribute to project funding. Contribution rates can vary depending on project and conditions of grant/s being sourced.

Other Government (i.e. Federal, State) – The primary source of support funding for sporting infrastructure development is from the Department of Transport, Planning and Local Infrastructure (DTPLI).

The following funding mix is proposed for DTPLI or other government funded projects:

- 20% Venue/User Groups
- 40% Council
- 40% other government or funding sources

Projects that attract no state government funding would attract a 60% Council and 40% Venue/User Groups funding ratio. These local contributions would not be relevant to the venue or user group's level of income.

7.2 Project Prioritisation

The Scoring Assessment Matrix is a quantified assessment tool which has been developed to assess and rate individual infrastructure priorities to determine a project's overall ranking within Council's Sporting Infrastructure Capital Program.

This process has been developed to enable Council to rate a specific project with consideration given to a variety of factors and variables, such as:

- Project Validation
- Venue Usage, and
- Planning Principles used to support the project (i.e. master plan)

The Scoring Assessment Matrix enables projects of a similar nature to be objectively compared with one another, thus forming the basis of Council's Sporting Infrastructure Capital Program. Used in an effective and consistent manner, the S.A.M process will benefit both Council and facility users/managers in the management of sporting infrastructure through the objective and consistent prioritisation of sport infrastructure.

ITEM C5.4**NEWRY RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP**

DIVISION: LIVEABILITY
 ACTION OFFICER: MANAGER HEALTHY LIFESTYLES
 DATE: 4 FEBRUARY 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓	✓	✓					

OBJECTIVE

For Council to appoint the nominated community representative to the Newry Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the three year period, ending 18 December 2015.

BACKGROUND

The Newry Recreation Reserve is a Special Committee of Council under Section 86 of the *Local Government Act 1989* and operates within the provisions of a Council approved Instrument of Delegation.

The objectives of the Special Committee are:

- To manage, operate and maintain the Newry Recreation Reserve for the community in an efficient, effective and practical manner.
- To undertake activities designed to protect, promote, utilise and develop the Newry Recreation Reserve for the use and enjoyment of the local community.

The Committee operates under a Terms of Reference which provides for the Council appointment of a minimum of five members for a three year term as follows:

- One Councillor
- One Representative from the Newry-Nambrok Junior Football Club
- One Representative from the Newry Golf Club
- One Representative from the Maffra-Sale Motorcycle Club
- Four representatives from the community of Newry.

As per the Terms of Reference, a vacancy on the Committee can be filled by a nomination from the same membership category as the vacating member.

OPTIONS

Council has the following options:

1. To appoint the nominated community representative to the Newry Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the three year period; or
2. Seek further information to be considered at a future Council meeting.

PROPOSAL

That Council appoint the nominated community representative to the Newry Recreation Reserve Committee of Management, as detailed in the attached confidential report, for the remainder of the three year period.

CONFLICT OF INTEREST

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

LEGISLATIVE IMPACT

This report is in accordance with Section 91(4) of the *Local Government Act 1989*.

COUNCIL POLICY IMPACT

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

COUNCIL PLAN IMPACT

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objectives

“Asset and infrastructure that meet current and future community needs.”

Strategy 4.2

“Ensure assets are managed, maintained and renewed to meet service needs.”

PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY

RECOMMENDATION

That:

- 1. Council adopts the recommendations contained in the confidential report at Item F1.2 of the Council Meeting Agenda for Newry Recreation Reserve Committee of Management Membership; and***
- 2. The information contained in the attached document Item F1.2 Newry Recreation Reserve Committee of Management Membership of this Council Meeting Agenda, be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the General Manager Liveability on 20 January 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989: (h) any other matter which the Council or special committee considers would prejudice the Council or any person; be designated confidential information under Section 77 Clause (2) (b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful member can be made public.***



D. URGENT BUSINESS



E. FURTHER GALLERY AND CHAT ROOM COMMENTS



F. CONFIDENTIAL ATTACHMENT/S

F. CONFIDENTIAL ATTACHMENT/S



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**COUNCIL MEETING
4 FEBRUARY 2014**

On this 20 day of January 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, John Websdale (delegate) declare that the information contained in the attached document **ITEM C3.1 STRATEGIC LAND USE PLANNING PROJECTS REVIEW GROUP - MINUTES** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

- e) *proposed developments;*

.....
General Manager Development (Delegate)



WELLINGTON
SHIRE COUNCIL

The Heart of Gippsland

**ORDINARY COUNCIL MEETING
4 FEBRUARY 2014**

On this 20 January 2014, in accordance with Section 77 Clause (2)(c) of the *Local Government Act 1989*; I, Glenys Butler (Delegate) declare that the information contained in the attached document **NEWRY RECREATION RESERVE COMMITTEE OF MANAGEMENT MEMBERSHIP** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

(h) any other matter which the Council or special committee considers would prejudice the Council or any person.

.....



G. IN CLOSED SESSION

G. IN CLOSED SESSION