



**WELLINGTON**  
SHIRE COUNCIL  
*The Heart of Gippsland*

## **Council Meeting Agenda**

**Meeting to be held at**

**Port Of Sale Civic Centre**

**Foster Street, Sale**

**Tuesday 2 September 2014, commencing at 3pm**

**or join Wellington on the Web:  
[www.wellington.vic.gov.au](http://www.wellington.vic.gov.au)**

# ORDINARY MEETING OF COUNCIL – 2 SEPTEMBER 2014

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*Members of the public who are not in attendance at the Council meeting but who wish to communicate with the Council via the webcasting chat room should lodge their questions or comments early in the meeting to ensure that their submissions can be dealt with at the end of the meeting.*

*Please could gallery visitors and Councillors ensure that mobile phones and other electronic devices are turned off or in silent mode for the duration of the meeting.*



## **A - PROCEDURAL**



### **STATEMENT OF ACKNOWLEDGEMENT**

***“We acknowledge the traditional custodians  
of this land the Gunaikurnai people,  
and pay respects to their elders past and present”***



### **PRAYER**

***“Almighty God, we ask your blessing upon the Wellington  
Shire Council, its Councillors, officers, staff and their families.  
We pray for your guidance in our decisions so that the  
true good of the Wellington Shire Council may result to  
the benefit of all residents and community groups.”***

***Amen***



## **A - PROCEDURAL**

### **A4 CONFIRMATION OF MINUTES OF PREVIOUS COUNCIL MEETING/S**

**ITEM A4**

**ADOPTION OF MINUTES OF PREVIOUS MEETING/S**

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

2 SEPTEMBER 2014

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**OBJECTIVE**

To adopt the minutes of the Ordinary Council Meeting of 19 August 2014 as tabled.

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

**PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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**RECOMMENDATION**

***That Council adopt the minutes and resolutions of the Ordinary Council Meeting of 19 August 2014 as tabled.***



## **A - PROCEDURAL**

### **A5 BUSINESS ARISING FROM PREVIOUS MEETING/S**

**ITEM A5**

**BUSINESS ARISING FROM PREVIOUS MEETING/S**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

2 SEPTEMBER 2014

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ITEM	FROM MEETING	COMMENTS	ACTION BY
Nil			



## **A - PROCEDURAL**

### **A6 ACCEPTANCE OF LATE ITEMS**



## **A - PROCEDURAL**

### **A7 NOTICE/S OF AMENDMENT OR RESCISSION**



## **A - PROCEDURAL**

### **A8 NOTICE/S OF MOTION**



## **A - PROCEDURAL**

### **A9 RECEIVING OF PETITIONS OR JOINT LETTERS**

**ITEM A9(1)****OUTSTANDING PETITIONS**

ACTION OFFICER

GOVERNANCE

DATE:

2 SEPTEMBER 2014

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ITEM	FROM MEETING	COMMENTS	ACTION BY
Replacement of the gum tree on Council land situated at 10 McDonald Court, Sale.	19 August 2014	Refer to Item A9(2) of this meeting.	Manager Natural Environment & Parks

**ITEM A9(2)****RESPONSE TO PETITION: REMOVAL AND REPLACEMENT OF TREE ON NATURESTRIP OUTSIDE 10 McDONALD COURT, SALE**

DIVISION: BUILT AND NATURAL ENVIRONMENT  
 ACTION OFFICER: MANAGER NATURAL ENVIRONMENT & PARKS  
 DATE: 2 SEPTEMBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓	✓		✓	✓	✓	✓	✓	✓	

**OBJECTIVE**

To provide Council with a report regarding the issues raised in a petition requesting the removal and replacement of the naturestrip tree outside 10 McDonald Court, Sale and to provide a response and recommendations for Council consideration.

**BACKGROUND**

*Eucalyptus viminalis ssp viminalis* (Ribbon Gum) is common in the mountains and foothills of the Great Dividing Range in south-eastern New South Wales and Victoria and across much of Tasmania. It grows on well-drained alluvial or sandy loam soils with clay subsoils.

Whilst common in parks they are not widely grown as street trees. Ribbon Gums are fast growing trees; they generally have good form and structure. However in Sale, this subspecies have generally been found to be relatively short-lived, most succumbing to fungal decay within 30-40 years. Being native they provide habitat to a range of mammals, birds and invertebrates. In Sale they typically grow to 20-25m tall; this tree is 20 metres high 18 metres crown spread with a trunk diameter of 1.4metres.

Whilst the tree is currently in good health, has an insignificant history of failures and only minor structural faults it does have a fungal infection with evident heartwood decay that would, based on quite extensive experience with the same species within the local area, suggest that this tree will probably need removal within the next 5 -10 years.

Two previous requests have been received by Council in relation to this tree; both in 2007, one was about exposed roots and the second several months later in relation to wide range in issues such as messiness and drainage. In the first instances, soil was placed around the tree roots and the second some remedial pruning was undertaken.

**Response to Claims in Request:**

The petition states this tree should be replaced for the following reasons:

- The tree is inappropriate for its position and not 'fit for purpose';
- The tree has already damaged the kerbing and road surface of the court;
- The tree litter is a constant problem restricting rainwater flows to the drain;
- The tree litter is a constant problem for resident's property maintenance;
- The tree root system is impacting residents property (namely 8, 10 and 12) specifically number 10;
- The tree regularly drops large branches (of particular concern with young children living in the court);

- Potential structural damage to the dwelling at number 10 if a branch on the southern side were to drop or the tree was to fall; and
- Essential services within the nature strip are at heightened risk of damage due to the root systems e.g. Power and telephone services

From the above list of issues, the tree has created some kerb and drainage alignment issues, these are relatively minor, however, due to the limited naturestrip width and size of the tree an engineering solution to the issue is not possible and is likely to get worse over time.

Litter from the tree exists, but is not considered excessive. Whilst tree roots are apparent on the adjoining property no evidence of structural damage to the adjacent house is evident and such damage is rare in the Sale area due to the predominant soil type.

No evidence exists in the tree to back the claim that the tree “regularly drops large branches”; historic large branch failures are clearly evident in trees due to the scar left from such failures. The tree does not significantly over hang the house so a branch failure, should it occur, is unlikely to impact the house; equally as noted in the tree risk assessment the likelihood of a whole tree failure is low (Attachment A).

There are 14 properties adjoining MacDonald Court, the petition was signed by eight people from seven of these properties.

The tree is causing some drainage problems and infrastructure damage to the kerb and adjoining crossover and there is no practical engineering solution to the remedy these issues.

The tree has a limited useful life expectancy.

The street has a limited number of existing street trees, most are of poor amenity value and the street meets council’s criteria for street tree renewal. Residents have indicated their desire for the street to be replanted.

## **OPTIONS**

Council has the following options:

1. Retain the tree;
2. Remove the tree and replace the one tree; or
3. Remove the tree and in consultation with residents undertake a street tree renewal program in the 2014/15 planting season

## **PROPOSAL**

That:

1. Council agree to the request for the removal of the *Eucalyptus viminalis* ssp *viminalis* (Ribbon Gum) outside 10 MacDonald Court
2. Council officers in consultation with residents undertake a street tree renewal program in the 2014/15 planting season; and
3. Council advise the head petitioners of the decision of Council in relation to their petition

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **FINANCIAL IMPACT**

### **Tree Removal and Replacement:**

- The estimated cost to removal the tree and tree stump is \$2500.

### **Other costs:**

- Kerb realignment is estimated at \$1500

## **COMMUNICATION IMPACT**

There is unlikely to be significant community interest outside of the adjoining residents. Any proposal to remove and replace these trees should be directly communicated to adjoining residents.

## **COUNCIL POLICY IMPACT**

Numerous Council Strategies and Plans identify the need to create liveable towns and the economic, environmental, psychological and physiological value of high quality urban landscapes.

To address issues often raised the WSC Urban Forestry Plan (2001) provides clear guidelines for tree removal, including reasons why trees are not removed. This plan is currently being updated as part of the WSC Open Space Plan 2014-2024 review and the issues have also been addressed in the development of Street Tree Masterplans for all towns.

## **Current Tree Removal Criteria**

### **Criteria under which street trees may be removed:**

- Tree is dead or diseased (with little chance of recovery).
- Tree is determined to be a hazard, using a recognised quantitative assessment system.
- The tree has damaged the adjoining footpath, driveway, or kerb and gutter, and the damaged area can no longer be safely repaired, (including ramping the footpath) without removing the tree.
- Tree species is a noxious weed, or significant environmental weed that is adversely effects the immediate environment (e.g., Crack Willows on waterways).

### **Unacceptable reasons for removal**

- Impacting on view.
- Removing moisture from surrounding area (impacting on private lawn or garden).
- Perception of tree being dangerous (cannot be substantiated).
- Shading private property.
- Seed, bark, sap or leaf drop.
- Casting shadows or obstructing street lighting.

The tree meets Council's tree removal criteria in that it has caused infrastructure damage that can no longer be adequately repaired.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013 – 17 Theme 3 Natural Environment states the following strategic objective and related strategies:

### Strategic Objective

*"A community focused on sustainable living and the future protection of Wellington's Natural Environment."*

### Strategies

*"3.1 Strive for a sustainable balance between the use of Wellington Shire's natural resources, biodiversity and the need to protect them for future generations."*

*"3.4 Ensure Wellington Shire's natural environment is responsibly managed."*

The proposal to replant the street meets the above Council Plan objectives.

## **RESOURCES AND STAFF IMPACT**

If the replacement option is chosen, staff time will be required to undertake community consultation, project manage the works, plant and maintain the areas.

This work can be undertaken with existing resources.

## **COMMUNITY IMPACT**

The local nature of this tree located in a court would suggest that little community impact potential exists.

## **ENVIRONMENTAL IMPACT**

Large trees provide significant carbon capture and sequestration. They play a significant and important role in increasing biodiversity by provide habitat for many birds and invertebrates.

## **CONSULTATION IMPACT**

No stakeholder consultation has been undertaken. Should the decision to replace the trees be approved a local consultation program would be undertaken similar to many other annual street tree planting programs.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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## RECOMMENDATION

***That:***

- 1. Council agree to the request for the removal of the Eucalyptus viminalis ssp viminalis (Ribbon Gum) outside 10 MacDonald Court;***
- 2. Council officers in consultation with residents undertake a street tree renewal program in the 2014/15 planting season; and***
- 3. Council advise the head petitioners of the decision of Council in relation to their petition.***

# ISA Basic Tree Risk Assessment Form

Client Wellington Shire Council Date 7/8/2014 Time 12:45 pm  
 Address/Tree location 10 McDonald Court Sale Tree no. \_\_\_\_\_ Sheet \_\_\_\_\_ of \_\_\_\_\_  
 Tree species Eucalyptus Viminalis dbh 136 cm Height 20 m Crown spread dia. 18 m  
 Assessor(s) Cameron McGregor Time frame \_\_\_\_\_ Tools used \_\_\_\_\_

### Target Assessment

Target number	Target description	Target zone			Occupancy rate 1 - rare 2 - occasional 3 - frequent 4 - constant	Practical to move target?	Restriction practical?
		Target within drip line	Target within 1 x Ht.	Target within 1.5 x Ht.			
1	House at No 10				4	No	No
2	Vehicles	✓	✓		2	No	No
3	Pedestrians	✓			2	No	No
4							

### Site Factors

History of failures Insignificant Topography Flat  Slope  % Aspect \_\_\_\_\_  
 Site changes None  Grade change  Site clearing  Changed soil hydrology  Root cuts  Describe \_\_\_\_\_  
 Soil conditions Limited volume  Saturated  Shallow  Compacted  Pavement over roots  % Describe \_\_\_\_\_  
 Prevailing wind direction SW Common weather Strong winds  Ice  Snow  Heavy rain  Describe Temperate Climate

### Tree Health and Species Profile

Vigor Low  Normal  High  Foliage None (seasonal)  None (dead)  Normal 100 % Chlorotic \_\_\_\_\_ % Necrotic \_\_\_\_\_ %  
 Pests Insignificant Abiotic Insignificant  
 Species failure profile Branches  Trunk  Roots  Describe N/A

### Load Factors

Wind exposure Protected  Partial  Full  Wind funneling  Relative crown size Small  Medium  Large   
 Crown density Sparse  Normal  Dense  Interior branches Few  Normal  Dense  Vines/Mistletoe/Moss  N/A  
 Recent or planned change in load factors Weight reduction pruning of large limbs, crown lift - 1 month ago

### Tree Defects and Conditions Affecting the Likelihood of Failure

#### — Crown and Branches —

Unbalanced crown  LCR \_\_\_\_\_ % Cracks  Lightning damage   
 Dead twigs/branches  \_\_\_\_\_ % overall Max. dia. \_\_\_\_\_ Codominant  Included bark   
 Broken/Hangers Number \_\_\_\_\_ Max. dia. \_\_\_\_\_ Weak attachments  Cavity/Nest hole \_\_\_\_\_ % circ.  
 Over-extended branches  Previous branch failures  Similar branches present   
 Pruning history Dead/Missing bark  Cankers/Galls/Burls  Sapwood damage/decay   
 Crown cleaned  Thinned  Raised  Conks  Heartwood decay   
 Reduced  Topped  Lion-tailed  Flush cuts  Other Weight reduction Response growth \_\_\_\_\_  
 Main concern(s) Minor structural fault with associated decay (minor) on east side of tree

Load on defect N/A  Minor  Moderate  Significant   
 Likelihood of failure Improbable  Possible  Probable  Imminent

#### — Trunk —

Dead/Missing bark  Abnormal bark texture/color   
 Codominant stems  Included bark  Cracks   
 Sapwood damage/decay  Cankers/Galls/Burls  Sap ooze   
 Lightning damage  Heartwood decay  Conks/Mushrooms   
 Cavity/Nest hole \_\_\_\_\_ % circ. Depth \_\_\_\_\_ Poor taper   
 Lean \_\_\_\_\_ \* Corrected? \_\_\_\_\_  
 Response growth \_\_\_\_\_  
 Main concern(s) Heartwood decay on Southern face of trunk  
 Load on defect N/A  Minor  Moderate  Significant   
 Likelihood of failure Improbable  Possible  Probable  Imminent

#### — Roots and Root Collar —

Collar buried/Not visible  Depth \_\_\_\_\_ Stem girdling   
 Dead  Decay  Conks/Mushrooms   
 Ooze  Cavity  \_\_\_\_\_ % circ.  
 Cracks  Cut/Damaged roots  Distance from trunk \_\_\_\_\_  
 Root plate lifting  Soil weakness   
 Response growth \_\_\_\_\_  
 Main concern(s) No concerns noted at this stage  
 Load on defect N/A  Minor  Moderate  Significant   
 Likelihood of failure Improbable  Possible  Probable  Imminent





## **A - PROCEDURAL**

### **A10 INVITED ADDRESSES, PRESENTATIONS OR ACKNOWLEDGEMENTS**

**ITEM A11**

**GALLERY COMMENTS**

DIVISION:

CHIEF EXECUTIVE OFFICER

ACTION OFFICER:

CHIEF EXECUTIVE OFFICER

DATE:

2 SEPTEMBER 2014

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## **A - PROCEDURAL**

### **A12 QUESTIONS ON NOTICE**

**ITEM A12(1)****OUTSTANDING QUESTIONS ON NOTICE**

ACTION OFFICER

CHIEF EXECUTIVE OFFICER

DATE:

2 SEPTEMBER 2014

ITEM	FROM MEETING	COMMENTS	ACTION BY
<p>Question on Notice:  <i>When the 2014/15 Federal budget was announced it was revealed that indexation of Federal Assistance Grants would be 'paused' for three years. This announcement has resulted in a shortfall in funding for the Wellington Shire of \$420,000 for 2014/15 with the cumulative effect of 'freezing' the grant at 2013/14 levels over the four years of the Strategic Resource Plan being a loss of approximately \$3.6 million in revenue for local infrastructure projects.</i></p> <p><i>Because the minimum general purpose grant allocated to the inner Melbourne Councils is provided as of right, the effect of this "pause" on their budgets is negligible. As a result, the impact of the federal government indexation freeze is being most felt by regional and rural Councils that have the greatest need.</i></p> <p><i>In the Gippsland Times of Friday 27 June 2014, Gippsland MHR Darren Chester was quoted as saying "that the Government had committed to a significant boost in roads funding to help local Government deliver large and small scale roads projects which was expected to offset the indexation pause for Regional Councils".</i></p> <p><i>Can the CEO please explain what additional funding in Federal Road Funding is expected over the life of the Strategic Resource Plan and what, if any, are the conditions on accessing these additional funds?</i></p>	<p>15 July 2014</p>	<p>A response will be provided at a future Council Meeting.</p> <p><u>5 August 2014</u></p> <p>The briefing paper below at attachment 1 provides relevant background information in relation to the impact on the freezing of indexation on the Grants Commission allocation. A copy of this briefing paper has also been provided to Darren Chester MP.</p> <p>A copy of a letter received from Darren Chester MP at attachment 2 is provided in response to the Question on Notice. Given the general nature of the response from Mr Chester, the Chief Executive Officer has forwarded a further letter requesting specific details in relation to Wellington Shire Council. One a response has been received the information will be provided at a future meeting of Council.</p> <p><u>19 August 2014</u></p> <p>No response</p> <p><u>3 September 2014</u></p> <p>No response</p>	<p>General Manager Governance</p>

**ITEM A12(2)****RESPONSE TO QUESTION ON NOTICE**

OFFICER:

COUNCILLOR DARREN McCUBBIN

DATE:

15 JULY 2014

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At the 1 July 2014 Council Meeting, Councillor McCubbin asked the following Question on Notice:

**COUNCILLOR McCUBBIN**

*When the 2014/15 Federal budget was announced it was revealed that indexation of Federal Assistance Grants would be 'paused' for three years. This announcement has resulted in a shortfall in funding for the Wellington Shire of \$420,000 for 2014/15 with the cumulative effect of 'freezing' the grant at 2013/14 levels over the four years of the Strategic Resource Plan being a loss of approximately \$3.6 million in revenue for local infrastructure projects.*

*Because the minimum general purpose grant allocated to the inner Melbourne Councils is provided as of right, the effect of this "pause" on their budgets is negligible. As a result, the impact of the federal government indexation freeze is being most felt by regional and rural Councils that have the greatest need.*

*In the Gippsland Times of Friday 27 June 2014, Gippsland MHR Darren Chester was quoted as saying "that the Government had committed to a significant boost in roads funding to help local Government deliver large and small scale roads projects which was expected to offset the indexation pause for Regional Councils".*

*Can the CEO please explain what additional funding in Federal Road Funding is expected over the life of the Strategic Resource Plan and what, if any, are the conditions on accessing these additional funds?*

15 July 2014

A response will be provided at a future Council Meeting.

5 August 2014

The briefing paper below at attachment 1 provides relevant background information in relation to the impact on the freezing of indexation on the Grants Commission allocation. A copy of this briefing paper has also been provided to Darren Chester MP.

A copy of a letter received from Darren Chester MP at attachment 2 is provided in response to the Question on Notice. Given the general nature of the response from Mr Chester, the Chief Executive Officer has forwarded a further letter requesting specific details in relation to Wellington Shire Council. Once a response has been received the information will be provided at a future meeting of Council.

**VICTORIA GRANTS COMMISSION****BRIEFING PAPER**

DATE: 20 JUNE 2014

FROM: GENERAL MANAGER GOVERNANCE

TO: CHIEF EXECUTIVE OFFICER



BRIEFING PAPER:  
**VICTORIA GRANTS COMMISSION**

**KEY ISSUES**

The federal government announced that from the 2014/15 budget through to and including the 2016/17 budget there will be no indexation applied to the grants commission allocation to local government. The financial impact of this federal government decision on a great number of Victorian Councils will be significant. For Wellington Shire Council it is a “loss” of expected revenue of approximately \$420,000 in 2014/15 and approximately \$3.6m over the indexation freeze period.

In analysing the impact of this indexation freeze on the general purpose component of the Victoria Grant Commission (VGC) grant, we note that there are already 13 Councils who receive a minimum grant as a result of a National Distribution Principle as required by the Commonwealth *Local Government (Financial Assistance) Act 1995*.

This National Principle states: “*The minimum general purpose grant for a councils to be not less than the amount to which it would be entitled if 30 percent of the total amount of general purpose grants were allocated on a per capita basis.*” This National Principle is also included in the *Victoria Grants Commission Act 1976* as an As-of-Right Entitlement. Consequently many larger metro Councils, usually with larger ratepayer bases and significant additional income streams such as car parking fees, will continue to receive their ‘As-of-Right’ entitlement and the indexation freeze will have a negligible impact on their budget and operations. Keep in mind that these Councils ‘As-of-Right’ entitlement often far exceeds the grant they would receive if disbursement was based solely on the ‘Needs’ calculation.

The impact however is enormous for regional and rural Councils that have the greatest need due to high levels of dispersed infrastructure, lower rating bases and fewer (significant) alternate income sources.

The As-of-Right/minimum general purpose grant allocated to the 13 Melbourne metro Councils totalled \$33.2m in 2013/14, with only \$11m being based on calculated ‘Need’ while \$22m of that amount being added due to the legislated minimum requirement based on population. Interestingly, 6 of these 13 Councils would not have received a single dollar in general purpose grant if the minimum requirement based on per capital was removed. The other seven Councils would only have received \$11m based on demonstrated need.

The ‘lost’ indexation of 3% for the other 66 Councils amounts to \$10.7m for the first year. Further, if you then add indexation of \$4.3m at 3% for every Council to the Local Road Grant, then the total amount required to maintain indexation for the 66 Councils who have demonstrated ‘need’ is \$15m in 2014/15.

Emerging from this data is a very compelling argument around fairness and equity that this \$15m (or a very high portion of it) could easily be funded out of the \$22m 'top-up amount' that the 13 large metro councils over and above their calculated 'needs' allocation (which for 6 councils is zero). It is acknowledged that if this proposition was put to these large councils, they would strongly argue for its retention for a range of reasons around servicing large urban populations.

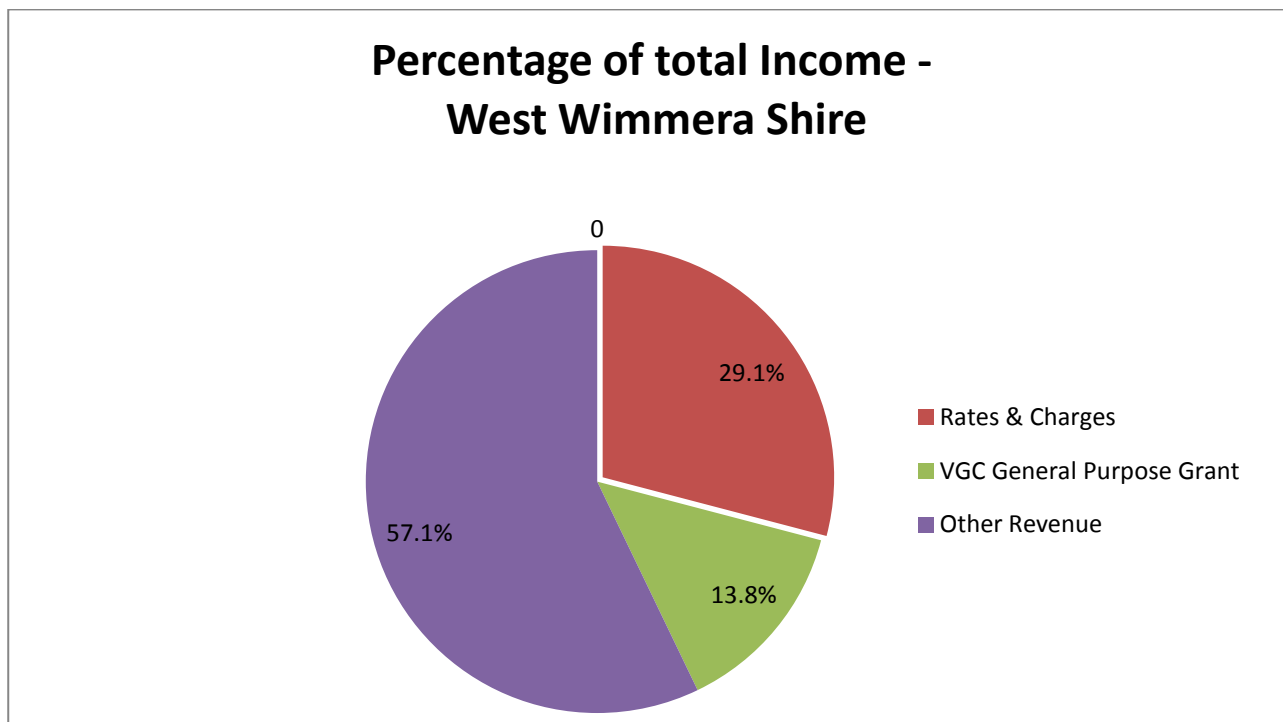
However there is simply no arguing that the freeze to indexation will have significant and fundamental consequences to regional and rural councils while Victoria's largest metro councils will only experience a minor 'bump in the road'. Or to put it more bluntly, it is 'the country' that undoubtedly will bear the real brunt and pain from this policy decision.

Even if indexation was set at 2% then the annual amount to be applied to the 66 Councils with a demonstrated 'Need' for general purpose grant would be \$7m for 2014/15. Over the next 3 years it would equate to approximately \$22m which could be accommodated from the current top-up amount received by those large metro councils over and above their minimum entitlement.

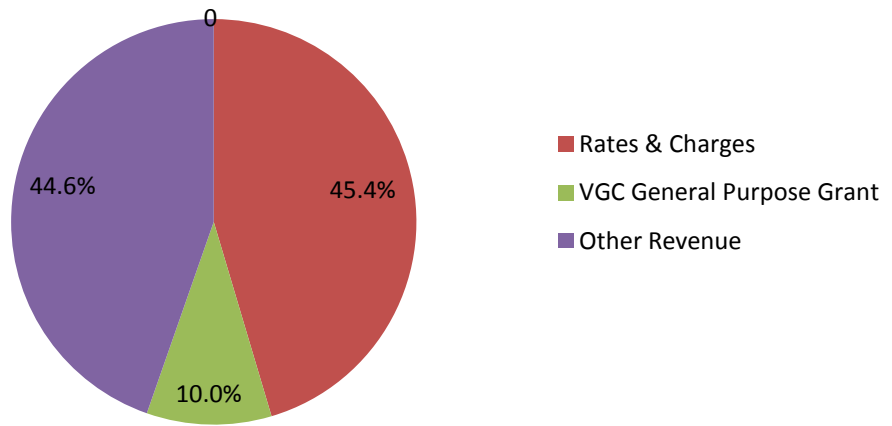
There is real irony here, as the intention of the Commonwealth *Local Government (Financial Assistance) Act 1995* that provides for a minimum grant, is to ensure horizontal equalisation as set out in the National Principles "*General purpose grants are to be allocated to councils, as far as practicable, on a full horizontal equalisation basis. This aims to ensure each council is able to function, by reasonable effort, at a standard not lower than the average standard of the other councils in the State/Territory.*"

The Federal Government's decision to freeze FAGs indexation, coupled with the Minimum Grant requirement, clearly compromises (albeit unintentionally) this important Horizontal Equalisation Principal.

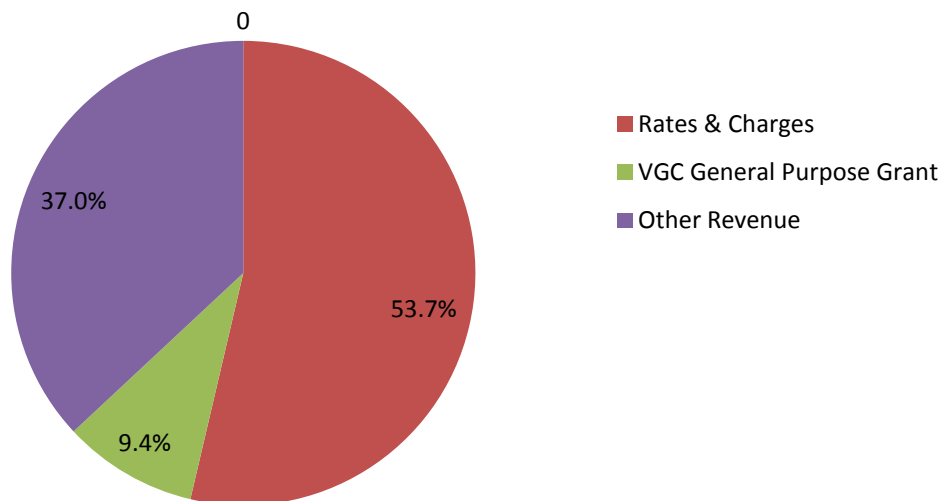
The four graphs below show the General Purpose Grant as a % of total income for three rural Councils versus one of the metropolitan Councils who have been assessed as having "no" need.



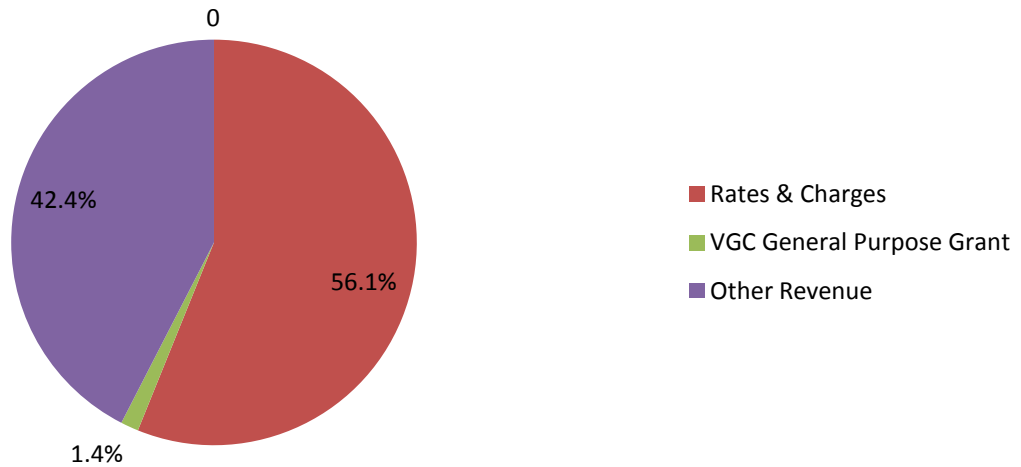
### Percentage of total Income - East Gippsland Shire



### Percentage of total Income - Wellington Shire

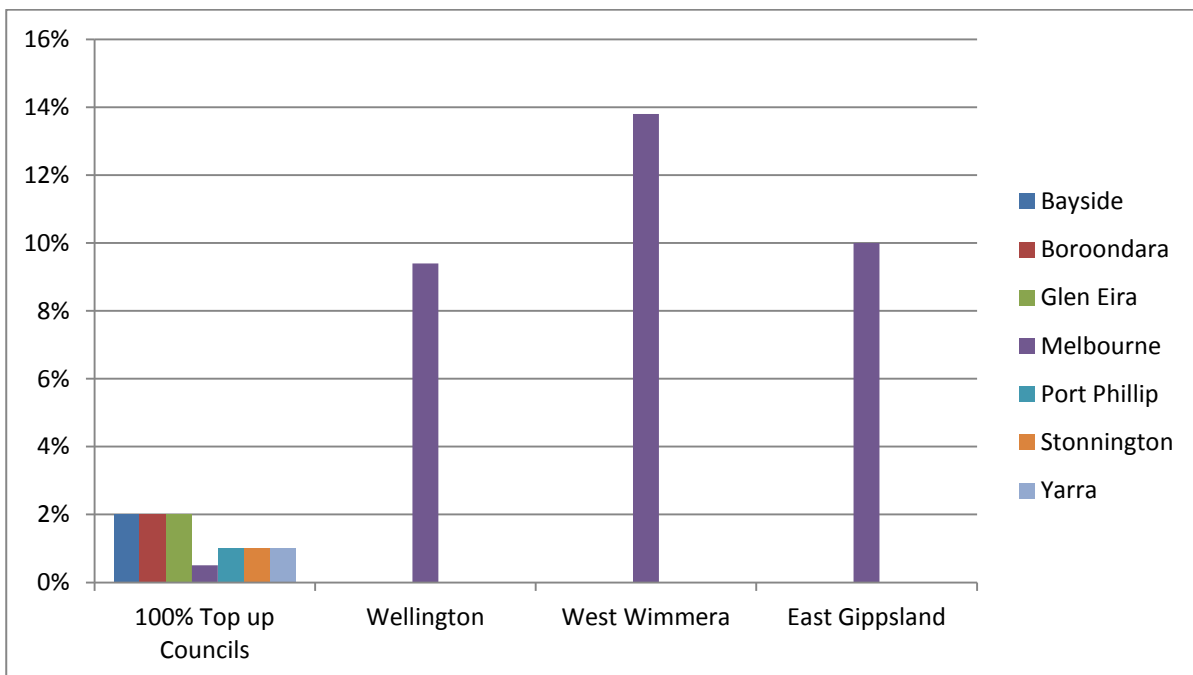


## Percentage of total Income - City of Stonnington



The graph below shows the relative importance that the general purpose grant funding has for those Council's who have been assessed as needing it versus those who have been assessed to have no need, but still get a share. The data shows that the seven metropolitan Councils who would have received zero general purpose grant, except for the legislative requirement for a minimum payment, have insignificant reliance of those funds when compared to rural and regional Councils such as Wellington, East Gippsland and West Wimmera.

### General Purpose Grant as a % of Income



## **SUMMARY**

The purpose of this paper is not to analyse or assess the merits of the freezing of indexation – rather it has taken this policy position as a ‘given’. Rather, it seeks to demonstrate that in freezing indexation with existing federal legislation in place (requiring that minimum grants be paid), large city based councils will receive minimum impact while small regional and rural councils are being decimated.

Reallocation of general purpose grants that go to As-of-Right Councils (i.e. those who do not have a demonstrated need under the existing framework) to the other 66 councils would maintain the funding with no impact on the federal budget position.

However this could only be done with a change to the current Commonwealth and State legislation, that is, to remove the As-of-Right Entitlement/Minimum Grant.

The federal government need to examine the impact of the freeze on Councils and look at ways that can minimise the impact on those Councils with the greatest need for the funding.

# Darren Chester

Federal Member for Gippsland

July 3, 2014

Cr Scott Rossetti  
Mayor  
Wellington Shire Council  
PO Box 506  
SALE VIC 3850



Dear Scott

Thank you for your email in relation to Financial Assistance Grants (FAGs).

I am advised by Warren Truss, Minister for Infrastructure, that he wrote to all 565 local council Mayors on June 3, 2014, outlining details to inform them of the decisions in this year's budget which will affect them.

As you know, the Local Government FAG will not be indexed for three years, however, I understand that the Minister provided information on additional funding for infrastructure investment, along with the Roads to Recovery, Bridges Renewal and Black Spot programmes, which is expected to offset the indexation pause.

Since writing to you, guidelines for the Bridges Renewal Programme have been released and are available on the department's website [www.infrastructure.gov.au](http://www.infrastructure.gov.au)

This programme will contribute a maximum of 50 percent of the total project and will be assessed on a competitive and merit based basis.

Round One of the Bridges Renewal Programme closes for applications on August 28, 2014 and will focus on projects that are well developed, with planning and approvals well advanced so construction can begin in the 2014-15 financial year.

Under this programme, proponents who would like to seek funding but who are not at a construction ready stage should prepare themselves for Round Two which is expected to be announced in mid to late 2015.

I trust this information is of assistance and please don't hesitate to contact me should you require further advice.

Kind regards

DARREN CHESTER  
The Nationals

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THE NATIONALS for Regional Australia



**The Hon Warren Truss MP**  
Deputy Prime Minister  
Minister for Infrastructure and Regional Development  
Leader of The Nationals  
Member for Wide Bay



*PDR ID: MC14-001011*

3 June 2014

Cr Scott Rossetti  
Mayor  
Wellington Shire Council  
PO Box 506  
SALE VIC 3850

Dear Mayor

I am writing to inform you of some of the decisions in the 2014 Federal Budget which will affect Local Government.

On coming to office, the new Coalition Government faced a \$47 billion budget deficit for the 2013-14 financial year and \$123 billion of projected deficits to 2016-17. Already Australians are footing a \$1 billion interest bill every month on Labor's debt.

This Budget begins the task of restoring budget integrity for the long-term, making savings in recurrent expenditure so we can invest in the infrastructure necessary to rebuild our national economy.

The Coalition Government's 2014-15 Budget outlined a \$50 billion investment across Australia to deliver vital transport infrastructure for the 21st Century.

The Budget includes many large scale commitments which will trigger more than \$125 billion in infrastructure investment but importantly there is also a significant boost to road funding at the local level.

As a part of this agenda, we have committed \$2.5 billion for the continuation of the Roads to Recovery Programme to support the maintenance and upgrade of local roads. This includes an additional payment of \$350 million to councils during the 2015-16 financial year.

To fix dangerous and accident-prone sections of local roads and streets, \$565 million will be provided through the ongoing Black Spot Programme. This includes an extra \$100 million in both the 2015-16 and 2016-17 financial years.

I am pleased to confirm that the Government's Bridges Renewal Programme will commence in 2014-15. Partnering with local councils and State Governments, this programme will invest \$300 million in Commonwealth funding into the repair and replacement of local bridges. I will be releasing the guidelines for this new programme in the near future and they will be available on the Department of Infrastructure and Regional Development's website <[www.infrastructure.gov.au](http://www.infrastructure.gov.au)>.

To improve productivity and safety in the heavy vehicle industry the Australian Government has committed to continue the Heavy Vehicle Safety and Productivity Programme with \$200 million available over the next five years for projects such as road enhancements, rest areas and technology trials. Additionally, on top of our major capital commitments to the national highway network, we have allocated \$229 million to a new National Highway Upgrade Programme that will provide funding for improvements to Australia's national highways through works such as shoulder and centreline widening, overtaking lanes and pavement improvements.

In addition to these road and bridge infrastructure programmes, the Budget also confirmed a \$314 million investment in 300 projects in local communities through our Community Development Grants Programme, which is designed to deliver the Coalition's election commitments and some residue projects from the previous Government.

The Government's new \$1 billion National Stronger Regions Fund aims to promote economic development through investment in infrastructure projects at a local level. The programme will help communities with lower than average socioeconomic circumstances and higher than average unemployment by improving local facilities, creating jobs and building needed infrastructure. The programme guidelines will be announced shortly and grants from the programme will commence next year. Funding has also been provided to support a network of regional development advisory committees across the nation.

The Assistant Minister for Infrastructure and Regional Development, the Hon Jamie Briggs MP, and I have recently released *Building Stronger Regional Communities*, a publication outlining the many Budget initiatives that will benefit non-metropolitan and regional communities. We are focused on delivering a strategic plan that generates economic growth and supports thousands of jobs in key regional areas across Australia. This document highlights the considerable measures within the Budget that may be of interest to local governments across the country and is also available on the Department of Infrastructure and Regional Development website.

The Coalition Government understands that this is a tough Budget and we have not hidden from that. All Australians are being asked to play a part in repairing our nation's financial woes, including Local Government.

The Local Government Financial Assistance Grant will not be indexed for three years. However, additional funding for infrastructure investment, along with the Roads to Recovery, Bridges Renewal and Black Spot programmes, is expected to offset the indexation pause.

I trust that this information is of assistance to your Council and I look forward to engaging with councils in Canberra during the Australian Local Government Association's National General Assembly later this month.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Warren Truss', written in a cursive style.

**WARREN TRUSS**



## A - PROCEDURAL

# A13 MAYOR'S REPORT

A Mayor's Report is due to be presented on the 16 September 2014.



## A - PROCEDURAL

# A14 YOUTH COUNCIL REPORT

Youth Council will present a report to Council quarterly.



# **B –REPORT**

# **DELEGATES**

**ITEM B1**

**DELEGATE REPORT: MAV RURAL GIPPSLAND REGIONAL MEETING**

OFFICER: COUNCILLOR MALCOLM HOLE

DATE: 2 SEPTEMBER 2014

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On 25 July I attended the MAV Rural Gippsland Regional meeting which was held at the Leongatha campus of GippsTAFE.

Please refer to **Attachment 1** for a record of the day's events.

**CR MALCOLM HOLE**

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**RECOMMENDATION**

*That the delegates report be noted.*



Notes from the MAV Gippsland Rural Gippsland Region,  
Friday 25<sup>th</sup> July 2.00m – 4.00pm, 2014 *GippsTAFE, Leongatha Campus, Nerrena Road, Leongatha ###*  
*Post GLGN Meeting*

1. **Apologies** were received from :  
MAV President, Cr Bill McArthur  
Cr Kimberley Brown, Bass Coast Shire  
Mayor Cr Sharon Gibson, Cr Dale Harriman and CEO John Mitchell, Latrobe City  
Mayor Cr James Fawcett, South Gippsland Shire

**Attendees:**

Chair, and Gippsland Board Member, Cr Jane Rowe, East Gippsland Shire  
Mayor Cr Mark Reeves and CEO Steve Kozlowski, East Gippsland Shire  
Mayor Cr Neil Rankine and CEO Paul Buckley, Bass Coast Shire  
Mayor Cr Murray Cook and CEO Helen Anstis, Baw Baw Shire  
Crs Andrew McEwan, Mohya Davies and CEO Tim Tamlin, South Gippsland Shire  
Mayor Cr Scott Rossetti, Cr Malcolm Hole and CEO David Morcom  
Gavin Mahoney, Municipal Association of Victoria

2. **MAV Report**

*Councillor Development Weekend*  
25-27 July 2014 at Creswick

*Call to Parties*

Draft version circulated to the sector (9 July), seeking feedback by Friday 8 August  
Priority issues as identified at State Council, Strategic Plan and Regional sessions

- \*State Local Government Relations
- \*Regulatory and Self Reform
- \*Planning
- \*Environment
- \*Transport and Infrastructure
- \*Community Services
- \*Public Health and Safety
- \*Emergency Management

*Federal Budget*

Disappointed that the Federal Budget has frozen the indexation on FAGS, that will impact on Victorian Local Government to the tune of \$134M over 4 years, particularly tough on small Shires. MAV established a taskforce to consider actions and advocacy.  
Initial meeting will be on Monday 28 July 2104, (11.00am – 3.00pm).

*Rural & Regional Forum*

Thursday 21<sup>st</sup> August commencing at 10.00am – 2pm at Sheraton, Little Collins St.

*State Council & Annual Conference*

Thursday 23<sup>rd</sup> & Friday 24<sup>th</sup> October – Sofitel.

Call for motions in early September and submitted by 29<sup>th</sup> September.

#### Governance and Conduct Bill 2014

MAV has compiled a Position Paper on the Local Government Amendment (Governance and Conduct) Bill 2014, highlighting impacts on the sector.

State Opposition & Government, sticking points are

*Employment matters committee.*

*Mayors Powers*

*Role of a Councillor*

*Requirement to vote*

*Also awaiting the release of the Electoral Process report by Petro Georgiou*

#### Sector wide financial bond issue

Close to finalising the first ever Australian Bond issue for local government, an initiative stemming from the Defined Benefits taskforce, indicating we will have in excess of \$250 Million borrowing commitments from Victorian Councils, supported by the sector that will deliver substantial savings for member councils. Available from September 2014, with bridging finance available in the interim.

#### Self-Insured Workers Compensation

Well advanced on progressing a licenced application for a self-insurance scheme for member councils, with solid commitments from 78 Councils, scheme has the potential to save the sector over \$100M in the next decade, anticipated start up in 2016

#### Kindergartens

Appears to be no firm financial security in the budget towards Kindergarten Universal Access. Joint advocacy with the State Government in trying to secure funding beyond the current agreement, decision expected post the review of the National Partnerships on Universal Access to early Childhood Education.

#### HACC

We are pleased that the Commonwealth has agreed to retain the Victorian HACC Model in its current form until June 2018, MAV regularly meeting with Minister Davis to further discuss this significant issue.

HACC Forum, Thursday 28<sup>th</sup> August 2.00pm -3.30pm at Windsor Hotel, Minister David Davis, Minister for Health and Ageing has taken up invitation to address the sector on reforms in HACC, forum will also include a discussion to date about the MAVs progress in negotiations with the Commonwealth and options moving forward.

#### Performance Reporting

Newly funded "My Council" website has created interest in media circles and took all the 79 councils in the pilot program by surprise! We continue to advocate to ensure data consistency at the input stage so that the outputs may be comparable.

#### MAV PROCUREMENT – Section 186 Ministerial approval

After seeking an exemption for a number of years, we have finally been granted Ministerial approval under section 186 (5) (c) of the Local Government Act 1989 in relation to contracts entered into by councils through MAV Procurement.

Approval was granted on the basis that contracts entered through MAV Procurement will provide councils access to suppliers selected through a competitive process leveraging the combined purchasing power of councils will result in economies of scale and savings.

In practical terms, this means that councils are now able to access all MAV Procurement contracts, irrespective of whether the council approved MAV Procurement as tendering agent.

#### Victorian State Local Government Agreement (VSLGA)

Signed off by members at the May State Council meeting, and progressing through government.

### Maternal & Child Health

Welcome \$2M funding boost from the State for the MAV Maternal & Child Health service, Information Technology Project.

### Rates Package

Released on Friday 5<sup>th</sup> July this year's councils budgets on average saw an increase of 4.2% or \$70.00 which is the lowest overall rise in recent years, with considerable coverage in both the Saturday editions of the Age and the Herald Sun, and extensive coverage on ABC radio, further details in information kits.

### Rate Capping

Disappointing that the State Opposition has announced a rate capping proposal, sector is firmly of the view that it is not in the interests of our communities and we will have a comprehensive strategy to combat this ludicrous proposal. The State Council unanimously condemned the proposition issue to be addressed as part of FAGs freeze taskforce.

Minister Bull and the Coalition position is very strongly against any form rate cape.

*General Discussion from the report and other related MAV activity focussed around:*

- Rate capping, indexation of FAGS and impacts on future council budgets.
- "My Council Website" and league tables.
- Emergency Management, flood overlays, levies, seawalls and flood plains.
- Waste water management compliance.
- Possibility of peak bodies collectively seeking feedback from the sector.
- Size of MAV Taskforce.
- Rating exemption for charitable land motion at May state council meeting – letter advocating such has gone to Minister for Local Government.

## **3. Reports from Member Councils**

Bass Coast Shire raised in earlier discussions

### Baw Baw Shire

- Full funding by State Government of State Emergency Services motion at May state council meeting – picked up in the call to parties document, Chair, Cr Rowe to raise directly with Fire Services Commissioner Craig Lapsley at next Emergency Management Reference Group meeting.
- Kindergartens co-located within primary schools.

### East Gippsland Shire

- Call to Parties (log of claims).
- Emergency Management Review.
- Consequential damage from disaster reinstatement works.
- Flying Foxes (70,000 in plague proportions) with relevant process to deal with such.

South Gippsland Shire raised in earlier discussions

### Wellington Shire

- Concern expressed with Gippsland – Melbourne rail services terminating at Pakenham.
- Impacts on council regarding non indexation of FAGS.
- Future of Rural Councils Victoria.
- Timber Towns Victoria regional road shows at Pyrenees Shire and Southern Grampians Shire.
- Truck congestion and impacts on potential Port of Hastings development.
- New Council building.

## **4. General Business** Nil

## **5. Future Meetings** 2.00pm – 4.00pm Friday 19<sup>th</sup> September, Council Chamber, East Gippsland Shire Council, 275 Main St, Bairnsdale, post GLGN.

Note GLGN may have a candidate / member session on so time and date may be subject to change.



# C1 - REPORT

# CHIEF EXECUTIVE OFFICER



## **C2 - REPORT**

# **GENERAL MANAGER GOVERNANCE**

**ITEM C2.1****APPROVAL IN PRINCIPLE OF DRAFT 2013/2014 FINANCIAL, STANDARD AND PERFORMANCE STATEMENTS**

DIVISION: GOVERNANCE  
 ACTION OFFICER: MANAGER FINANCE  
 DATE: 2 SEPTEMBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓		✓					

**OBJECTIVE**

For Council to approve in principle the draft 2013/2014 Financial, Standard and Performance statements as attached and authorise two Councillors to certify these statements upon completion of the Auditor-General's review.

**BACKGROUND**

Section 131 of the *Local Government Act 1989* requires Council to prepare an annual report for submission to the Minister for Local Government by 30 September of each year.

The annual report must contain the following:

- report of Council's operations during the financial year;
- audited standard statements for the financial year;
- audited financial statements for the financial year;
- copy of the performance statement prepared under Section 132;
- copy of the report on the performance statement prepared under Section 133.

Council must pass a resolution giving its approval in principle to the Financial Statements, the Standard Statements, and the Performance Statement so that Officers can submit these to the Auditor-General.

The Chief Executive Officer, Principal Accounting Officer and two Councillors appointed by Council must certify the statements once amendments or changes requested by the Auditor-General have been made.

Council's Audit Committee has reviewed the draft Financial, Standard and Performance Statements and formally recommends that Council approve the statements in principle.

The in principle approval of the statements in early September 2014 will enable the draft statements to be reviewed and certified by the Auditor-General prior to 30 September 2014. This will enable Council to meet its legislative requirement of submitting the 2013/2014 Annual Report to the Minister for Local Government by 30 September 2014.

**OPTIONS**

That Council:

1. Approve in principle the Draft 2013/2014 Financial, Standard and Performance Statements as attached, and authorise two Councillors to certify the statements in their final form; or
2. Not approve in principle the Draft 2013/2014 Financial, Standard and Performance Statements, as attached, at this time.

## **PROPOSAL**

That Council approve in principle the Draft 2013/2014 Financial, Standard and Performance Statements as attached, and authorise Councillors Cleary and McIvor to certify the statements in their final form.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

Section 132(2) of the *Local Government Act 1989* requires Council to pass a resolution giving approval in principle to the Performance Statement and Financial Statements prior to submitting the statements to the Auditor-General.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

*"An organisation that is responsive, flexible, honest, accountable and consistent."*

Strategy 2.2

*"Maintain processes and systems to ensure sound financial management."*

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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## **RECOMMENDATION**

***That Council approve in principle the Draft 2013/2014 Financial, Standard and Performance Statements as attached, and authorise Councillors Cleary and McIvor to certify the statements in their final form.***

**ITEM C2.2****ASSEMBLY OF COUNCILLORS**

DIVISION:

GOVERNANCE

ACTION OFFICER:

GENERAL MANAGER GOVERNANCE

DATE:

2 SEPTEMBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
		✓		✓					

**OBJECTIVE**

To report on all assemblies of Councillors records received during the period 6 August to 19 August 2014.

**BACKGROUND**

Section 80A of the *Local Government Act 1989* requires a written record to be kept of all assemblies of Councillors, stating the names of all Councillors and Council staff attending, the matters considered and any conflict of interest disclosures made by a Councillor. These records must be reported, as soon as practicable, at an ordinary meeting of the Council and recorded in the minutes.

Below is a summary of all assembly of Councillors records received during the period 6 August 2014 to 19 August 2014.

<b>Assembly of Councillors summary of reports received between 6 August 2014 to 19 August 2014</b>		
<b>Date</b>	<b>Matters considered</b>	<b>Councillors and officers in attendance</b>
19 August 2014	1. Councillors Diary Meeting	Councillors Rossetti, Crossley, Davine, Wenger, Mclvor, Hole Sarah Churchill, Acting Executive Assistant Sharon Willison, Mayoral & Councillor Support Officer
19 August 2014	1. Pre Council Meeting Agenda review (1.00pm to 1.20pm) 2. Manns Beach Boat Ramp Feasibility Study (1.40pm to 2.00pm) 3. Sale Turf Club (2.00pm to 2.30pm) 4. Thomson River Caravan Park Thank You (2.30pm to 3.00pm) 5. Victorian Water Science Studies (3.00pm to 3.25pm) 6. CarbonNet Project (3.30pm to 4.05pm) 7. 2013/14 Review of the Year That Was (4.05pm to 5.20pm)	Councillors Rossetti, Davine, Crossley, Wenger, Hole, Duncan (Not Items 1,2 & 3), Mclvor (Not Items 5 & 6) David Morcom, Chief Executive Officer Liz Collins, General Manager Governance Glenys Butler, General Manager Liveability Tim Rowe, Acting General Manager Built & Natural Environment John Websdale, General Manager Development Vanessa Ebsworth, Manager Organisation Development (Item 1) John Tatterson, Manager Built Environment (Item 2) Dave Butler, Coordinator Built Environment Facilities (Item 2)

## **OPTIONS**

Council has the following options:

1. Note and receive the attached assembly of Councillors records; or
2. Not receive the attached assembly of Councillors records.

## **PROPOSAL**

That Council note and receive the attached assembly of Councillors records received during the period 6 August 2014 to 19 August 2014.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **LEGISLATIVE IMPACT**

The reporting of written records of assemblies of Councillors to the Council in the prescribed format complies with Section 80A of the *Local Government Act 1989*.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 2 Organisational states the following strategic objective and related strategy:

Strategic Objective

*"An organisation that is responsive, flexible, honest, accountable and consistent."*

Strategy 2.3

*"Ensure sound governance processes that result in responsive, ethical, transparent and accountable decision making."*

This report supports the above Council Plan strategic objective and strategy.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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## **RECOMMENDATION**

***That Council note and receive the attached assembly of Councillors records received during the period 6 August 2014 to 19 August 2014.***

## ASSEMBLY OF COUNCILLORS

**1. DATE OF MEETING:**

**19/08/2014**

**2. ATTENDEES:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Crossley	√		Cr McCubbin		√
Cr Rossetti	√		Cr Mclvor	√	
Cr Cleary		√	Cr Wenger	√	
Cr Davine	√		Cr Hole	√	
Cr Duncan		√			

**Officers In Attendance:**

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D Morcom, CEO		√	G Butler, GML		
L Collins, GMG			J Websdale , GMD		
C Hastie, GMB&NE					

**Others in attendance: (list names and item in attendance for)**

Name	Item No.	Name	Item No.
Sharon Willison	1		
Sarah Churchill	1		

**3. Matters/Items considered at the meeting (list):**

**8. Councillors' Diary Meeting**

**4. Conflict of Interest disclosures made by Councillors:**

Nil

## ASSEMBLY OF COUNCILLORS

### 1. DATE OF MEETING:

19/08/2014

### 2. ATTENDEES:

#### Councillors

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
Cr Rossetti	✓		Cr McCubbin		✓
Cr Davine	✓		Cr Mclvor(Not items 5&6)	✓	
Cr Cleary		✓	Cr Wenger	✓	
Cr Crossley	✓		Cr Hole	✓	
Cr Duncan (Not items 1,2&3)	✓				

#### Officers In Attendance

Name	In attendance (tick)		Name	In attendance (tick)	
	Yes	No		Yes	No
D. Morcom CEO	✓		G Butler, GML	✓	
L Collins, GMG	✓		J Websdale, GMD	✓	
C Hastie, GMB&NE		✓	T. Rowe, Acting GM B&NE	✓	

#### Others in attendance (list names and item in attendance for)

Name	Item No.	Name	Item No.
Vanessa Ebsworth, Manager Org Development	1	John Tatterson, Manager Built Environment	2
Dave Butler, Coord Built Environment Facilities	2		

### 3. Matters/Items considered at the meeting (list):

1. Pre Council Meeting Agenda review (1.00pm to 1.20pm)
2. Manns Beach Boat Ramp Feasibility Study (1.40pm to 2.00pm)
3. Sale Turf Club (2.00pm to 2.30pm)
4. Thomson River Caravan Park Thank You (2.30pm to 3.00pm)
5. Victorian Water Science Studies (3.00pm to 3.25pm)
6. CarbonNet Project (3.30pm to 4.05pm)
7. 2013/14 Review of the Year That Was (4.05pm to 5.20pm)

### 4. Conflict of Interest disclosures made by Councillors and Officers:

Cr Rossetti declared a direct Conflict of Interest in Item 3 – Sale Turf Club and left the meeting room during this presentation.

No other Conflicts of Interests were declared.



## C3 - REPORT

# GENERAL MANAGER DEVELOPMENT

**ITEM C3.1****PLANNING DECISIONS**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER LAND USE PLANNING

DATE:

2 SEPTEMBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓	✓	✓			✓		

**OBJECTIVE**

To provide a report to Council on recent planning permit trends and planning decisions made under delegation by Statutory Planners during the month of July 2014 for information.

**BACKGROUND**

Statutory Planners have delegated authority under the *Planning and Environment Act 1987* to make planning decisions in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme including the issue of: planning permits, amended permits, extensions of time, refusal of planning permits and notices of decision to grant a planning permit.

A copy of planning permit decisions made between 1 July and 31 July 2014 is included in Attachment 1.

Attachment 2 provides an overview of recent planning permit trends including decisions made, efficiency of decision making and the estimated value of approved development (derived from monthly Planning Permit Activity Reporting data).

**OPTIONS**

Council may choose to note this report, alternatively, Council may choose to seek further information and refer this report to another meeting.

**PROPOSAL**

That Council note the report on recent planning permit trends and planning application determinations between 1 July and 31 July 2014.

**CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a conflict of interest.

**COMMUNICATION IMPACT**

The monthly report communicates information about planning trends and determinations including the issue of planning permits, amended permits, refusal of planning permits and notices of decision to grant a planning permit.

## **LEGISLATIVE IMPACT**

All planning decisions have been processed and issued in accordance with the *Planning and Environment Act 1987* and the Wellington Planning Scheme.

## **COUNCIL POLICY IMPACT**

All planning decisions have been issued after due consideration of relevant Council policy, including Council's Heritage Policy and the requirements of the Wellington Planning Scheme.

## **COUNCIL PLAN**

The Council Plan 2013–2017 Theme 5 Land Use Planning states the following strategic objective and related strategy:

Strategic Objective

*"Appropriate and forward looking land use planning that incorporates sustainable growth and development."*

Strategy 5.2

*Provide user friendly, accessible planning information and efficient planning processes.*

This report supports the above Council Plan strategic objective and strategy.

## **PLANNING POLICY IMPACT**

All reported planning decisions have been issued after due consideration of the State and Local Planning Policy Framework in the Wellington Planning Scheme.

## **ENVIRONMENTAL IMPACT**

Planning decisions are made in accordance with the relevant environmental standards to ensure that environmental impacts are minimised.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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### **RECOMMENDATION**

***That Council note the report on recent planning permit trends and Planning Application Determinations between 1 July and 31 July 2014.***

PLANNING APPLICATION DETERMINATIONS  
BETWEEN 1/07/2014 AND 31/07/2014

Application No/Year	Date Received	Property Title & Address	Proposal	Status
2432-3/2001	20/05/2014	Assessment No. 262634 CA: 4 SEC: 12 29 HIGH (5TH GIPPSLAND WOODSIDE	Amendment to permit for use of the land for animal keeping.	Permit Issued by Delegate of Resp/Auth 8/07/2014
134-3/2008	23/12/2011	Assessment No. 403550 LOT: 12 PS: 644117 84 PETER THOMSON LONGFORD	Amendment to a permit for 300 lot subdivision.	Withdrawn 22/07/2014
378-2/2009	20/03/2014	Assessment No. 124776 LOT: 2568 PS: 56682 11 GOLDEN BEACH DVE GOLDEN BEACH	Amendment to a permit for use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 9/07/2014
425-1/2010	6/12/2010	Assessment No. 261826 CA: 10 R/269 TRACK TEN LOCH SPORT	Removal of vegetation & construction of a dwelling.	Withdrawn 23/07/2014
304-2/2011	23/05/2014	Assessment No. 18341 LOT: 6 PS: 15116 124 BARKLY ST SALE	Amendment to permit for construction of a dwelling.	Permit Issued by Delegate of Resp/Auth 15/07/2014
480-2/2012	20/05/2014	Assessment No. 356568 LOT: 4 PS: 637835T 39-53 STATION ST MAFFRA	Amendment to permit for construction of three industrial buildings.	Permit Issued by Delegate of Resp/Auth 11/07/2014
497-2/2012	30/06/2014	Assessment No. 200360 CA: 16A SEC: B GARRETTS RD LONGFORD	Buildings & works associated with earth & energy resources industry.	Permit Issued by Delegate of Resp/Auth 8/07/2014
100-3/2013	2/07/2014	Assessment No. 342519 LOT: 21 PS: 715885 1 BURLEY PL MAFFRA	Twenty one lot staged subdivision in accordance with endorsed plans.	Permit Issued by Delegate of Resp/Auth 10/07/2014
339-2/2013	13/06/2014	Assessment No. 95109 CA: 24 SEC: 17 R/938 LOWER DARGO DARGO	Amendment to permit for FZ subdivision of the land into 4 lots.	Permit Issued by Delegate of Resp/Auth 21/07/2014
13-1/2014	22/01/2014	Assessment No. 364190 PCA: 16A R/79B RIVERSDALE RD MAFFRA	FZ subdivision of the land into 2 lots.	Withdrawn 25/07/2014
35-2/2014	11/06/2014	Assessment No. 182386 PC: 355213Q 3 MANDALAY DVE THE HONEYSUCKLES	Amendment to permit for use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 11/07/2014

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
36-1/2014	10/02/2014	Assessment No. 317420 LOT: 2 PS: 610617F FIREBRACE RD HEYFIELD	Use and development of a dwelling (caretakers residence).	Withdrawn  10/07/2014
45-1/2014	18/02/2014	Assessment No. 27508 PCA: 5 SEC: 25 66 MARKET ST SALE	R1Z subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 11/07/2014
50-2/2014	27/06/2014	Assessment No. 280305 PC: 374973H 23-25 JANETTE ST MCLOUGHLINS BEACH	Amendment to permit for construction of a carport and shed.	Permit Issued by Delegate of Resp/Auth 3/07/2014
71-1/2014	12/03/2014	Assessment No. 257675 PC: 174697K 11-13 SIXTH AVENUE PARADISE BEACH	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 2/07/2014
73-1/2014	13/03/2014	Assessment No. 116806 PC: 352597J 57 EDGEWATER DVE GOLDEN BEACH	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 7/07/2014
84-1/2014	18/03/2014	Assessment No. 286260 PCA: 88C TAP TAP RD STACEYS BRIDGE	Use and development of a dwelling and shed on a lot less than 40ha.	Permit Issued by Delegate of Resp/Auth 23/07/2014
93-1/2014	28/03/2014	Assessment No. 260299 LOT: 1323 PS: 40160 39 SEVENTH AVE PARADISE BEACH	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 9/07/2014
98-1/2014	1/04/2014	Assessment No. 92841 CA: 15A SEC: 6 R/248 FREEMANS LANE STRATFORD	Development for construction of towers and masts for amateur radio.	NOD issued by Delegate of Respon/Auth 23/07/2014
99-1/2014	1/04/2014	Assessment No. 261859 CA: 19B R/417 TRACK TEN LOCH SPORT	Buildings and works associated with placement of a relocatable home.	Permit Issued by Delegate of Resp/Auth 7/07/2014
103-1/2014	2/04/2014	Assessment No. 259390 PC: 363659B 126-128 THE BOULEVARD PARADISE BEACH	Use and development of a dwelling and removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 24/07/2014
107-1/2014	4/04/2014	Assessment No. 220798 LOT: 1 TP: 142261P 95 MERIDAN RD GOLDEN BEACH	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 8/07/2014
109-1/2014	7/04/2014	Assessment No. 347179 LOT: 1 PS: 119068 R/616 MAFFRA	Use and development of the land for animal keeping upto 20 greyhounds.	Permit Issued by Delegate of Resp/Auth 15/07/2014

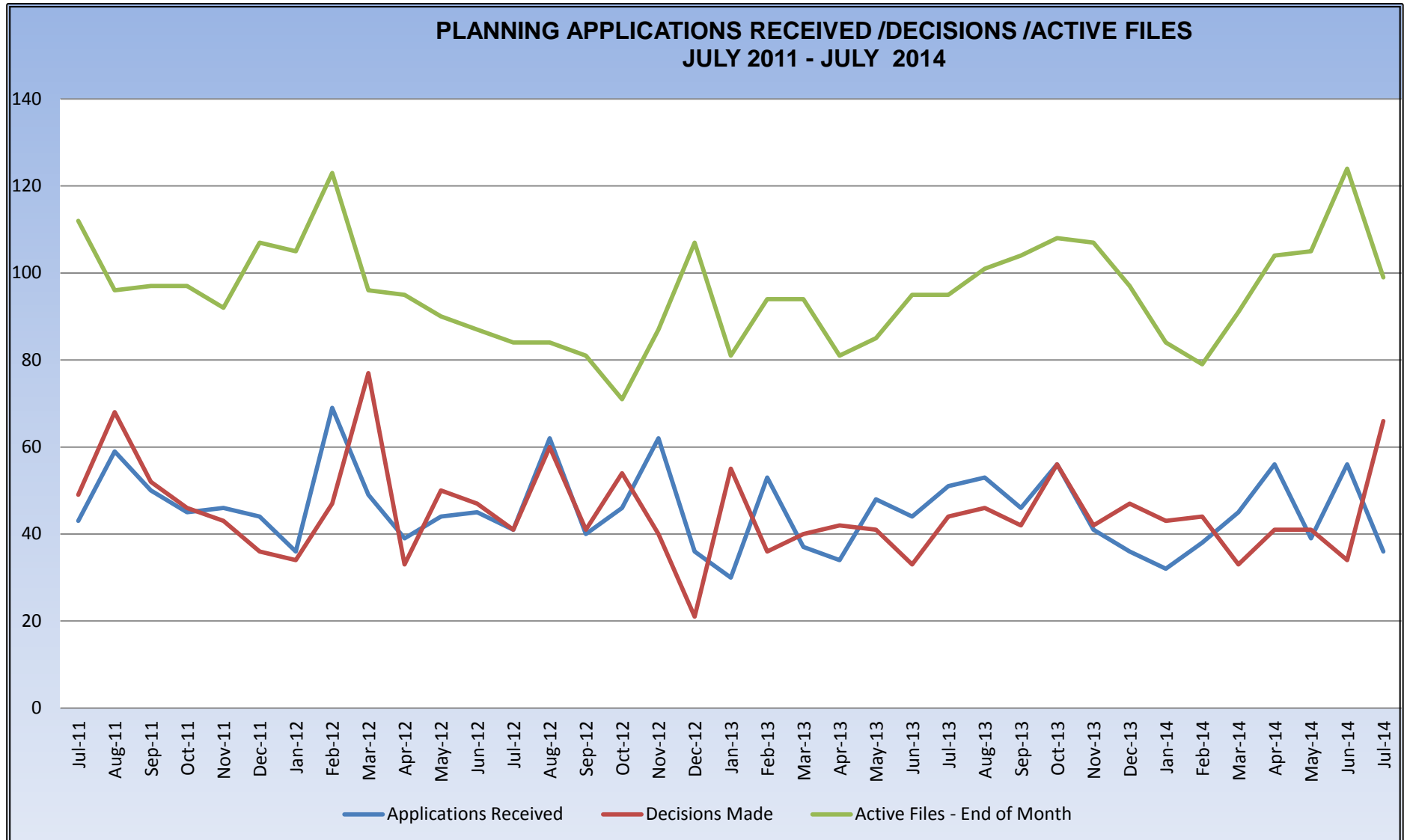
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
114-1/2014	11/04/2014	Assessment No. 44453 LOT: 1 PS: 537582E R/32 MOUNT VIEW RD WURRUK	LDRZ subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 8/07/2014
125-1/2014	17/04/2014	Assessment No. 408583 LOT: 2 PS: 626517V 14-20 SOMERTON PARK SALE	Use and development of a dwelling on a lot less than 25 hectares.	Refusal Issued by Delegate of Resp/Auth 22/07/2014
129-1/2014	22/04/2014	Assessment No. 190389 CA: 31 R/29 HUFFERS LANE ROSEDALE	Use and development of a dwelling on a lot less than 40 hectares.	Refusal Issued by Delegate of Resp/Auth 25/07/2014
131-1/2014	22/04/2014	Assessment No. 359679 LOT: 13 PS: 146226 14 HODGES RD COONGULLA	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 11/07/2014
132-1/2014	22/04/2014	Assessment No. 225037 LOT: 1 PS: 727466 28 CAMERONS RD LOCH SPORT	R1Z subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 28/07/2014
135-1/2014	22/04/2014	Assessment No. 383075 PCA: 113A GLENMAGGIE RD GLENMAGGIE	Use & development of a dwelling/removal of native vegetation <40ha.	Refusal Issued by Delegate of Resp/Auth 22/07/2014
136-1/2014	22/04/2014	Assessment No. 383075 PCA: 113B GLENMAGGIE RD GLENMAGGIE	Use & development of a dwelling & removal of native veg less <40ha.	Refusal Issued by Delegate of Resp/Auth 22/07/2014
137-1/2014	22/04/2014	Assessment No. 393769 PCA: 58A HURLEY RD GLENMAGGIE	Use & development of a dwelling & removal of native veg <40ha.	Refusal Issued by Delegate of Resp/Auth 22/07/2014
138-1/2014	23/04/2014	Assessment No. 117556 PC: 351466 2 TWILIGHT WAY GOLDEN BEACH	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 8/07/2014
141-1/2014	28/04/2014	Assessment No. 217554 LOT: 691 PS: 52648 67 ASTRO AVE GOLDEN BEACH	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 25/07/2014
148-1/2014	1/05/2014	Assessment No. 107441 CA: 6 SEC: B R/596 SETTLEMENT RD KILMANY	FZ subdivision of the land into 2 lots (house excision).	Permit Issued by Delegate of Resp/Auth 22/07/2014
149-1/2014	2/05/2014	Assessment No. 390922 LOT: 10 PS: 515579R 32 TARRAVILLE RD PORT ALBERT	Development of a dwelling, shed and new access.	Permit Issued by Delegate of Resp/Auth 9/07/2014

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
150-1/2014	5/05/2014	Assessment No. 274407 CA: 7 SEC: 3 66 JOHNSON ST ALBERTON	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 10/07/2014
152-1/2014	6/05/2014	Assessment No. 268912 LOT: 1 TP: 602809D JACK RIVER VALLEY JACK RIVER	Buildings and works associated with construction of a machinery shed.	Permit Issued by Delegate of Resp/Auth 4/07/2014
160-1/2014	15/05/2014	Assessment No. 184903 LOT: 333 PS: 82059 10 CROOKE ST THE HONEYSUCKLES	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 25/07/2014
162-1/2014	16/05/2014	Assessment No. 427591 LOT: 320 PS: 82020 14 PLATYPUS AVE HOLLANDS LANDING	Removal of native vegetation.	Refusal Issued by Delegate of Resp/Auth 31/07/2014
163-1/2014	20/05/2014	Assessment No. 359471 PCA: 2 SEC: A GEOGHEGANS RD GLENMAGGIE	FZ re-subdivision of the land into 2 lots.	Permit Issued by Delegate of Resp/Auth 30/07/2014
164-1/2014	22/05/2014	Assessment No. 367896 PCA: 20A WRIGHTS LANE NEWRY	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 16/07/2014
165-1/2014	23/05/2014	Assessment No. 427476 LOT: 2 PS: 703120W R/107 SHAWS LANE ROSEDALE	Use and development of two dwellings.	Permit Issued by Delegate of Resp/Auth 25/07/2014
167-1/2014	26/05/2014	Assessment No. 51946 LOT: 1 TP: 205342R STEAD ST SALE	Buildings and works associated with construction of a garage.	Permit Issued by Delegate of Resp/Auth 16/07/2014
174-1/2014	30/05/2014	Assessment No. 195602 CA: 32 SEC: 2 35 FORESHORE RD SEASPRAY	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 16/07/2014
175-1/2014	2/06/2014	Assessment No. 192328 LOT: 1 TP: 422147C R/2232 PRINCES HWY ROSEDALE	R1Z staged subdivision of the land into 17 lots.	Permit Issued by Delegate of Resp/Auth 21/07/2014
176-1/2014	2/06/2014	Assessment No. 414243 LOT: 1 PS: 30043 2 VICTORIA PDE LOCH SPORT	Use and development of a dwelling.	Permit Issued by Delegate of Resp/Auth 14/07/2014
178-1/2014	2/06/2014	Assessment No. 345017 LOT: 1 PS: 111860 R/159 FREESTONE CREEK BRIAGOLONG	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 2/07/2014

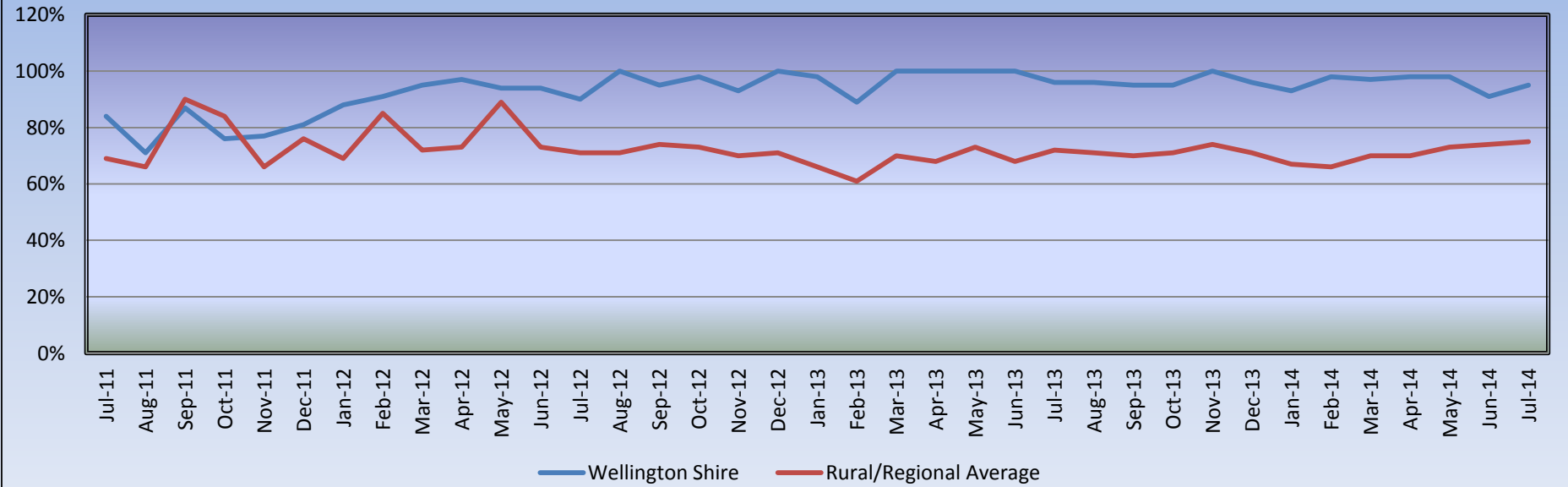
<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
179-1/2014	3/06/2014	Assessment No. 317420 LOT: 1 PS: 610617F FIREBRACE RD HEYFIELD	Buildings and works associated with construction of a work shelter.	Permit Issued by Delegate of Resp/Auth 8/07/2014
186-1/2014	10/06/2014	Assessment No. 365023 LOT: 1 TP: 366510U R/213 SANDY CREEK RD MAFFRA	Buildings and works associated with construction of a shed.	Permit Issued by Delegate of Resp/Auth 16/07/2014
187-1/2014	10/06/2014	Assessment No. 277954 PC: 170379 17 SOUTH ST PORT ALBERT	Buildings/works associated with alterations/extension to a dwelling.	Permit Issued by Delegate of Resp/Auth 21/07/2014
188-1/2014	12/06/2014	Assessment No. 74278 PCA: 2 SEC: 8 13 DIXON ST STRATFORD	Buildings and works associated with extension to an existing building.	Permit Issued by Delegate of Resp/Auth 18/07/2014
189-1/2014	13/06/2014	Assessment No. 383273 LOT: 1 PS: 425868K MURTNAUGH RD LONGFORD	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 15/07/2014
196-1/2014	18/06/2014	Assessment No. 344424 LOT: 1 PS: 504052W R/100 MOROKA RD VALENCIA CREEK	Buildings and works associated with construction of a storage shed.	Permit Issued by Delegate of Resp/Auth 31/07/2014
200-1/2014	19/06/2014	Assessment No. 285726 LOT: 1 PS: 421961S R/82 CHERRY TREE RD WOODSIDE	Buildings and works associated with construction of a farm shed.	Permit Issued by Delegate of Resp/Auth 30/07/2014
201-1/2014	19/06/2014	Assessment No. 271452 LOT: 2 PS: 62933 R/244 BUCKLEYS ISLAND YARRAM	Buildings and works associated with construction of a farm shed.	No Permit Required 10/07/2014
203-1/2014	20/06/2014	Assessment No. 92767 LOT: 1 PS: 118234 R/42 HUNTER RD STRATFORD	Buildings and works associated with extension to a dwelling.	Permit Issued by Delegate of Resp/Auth 10/07/2014
204-1/2014	20/06/2014	Assessment No. 50229 CA: 17 SEC: 14 124-138 YORK ST SALE	Installation of signage.	Permit Issued by Delegate of Resp/Auth 29/07/2014
208-1/2014	24/06/2014	Assessment No. 48843 PC: 373273T 104-110 STEVENS ST SALE	Use and development of a dwelling.	Withdrawn 2/07/2014
210-1/2014	24/06/2014	Assessment No. 112987 LOT: 33 PS: 4161 R/3031 COWWARR	Buildings and works within 100 metres of a waterway.	Permit Issued by Delegate of Resp/Auth 8/07/2014

<b>Application No/Year</b>	<b>Date Received</b>	<b>Property Title &amp; Address</b>	<b>Proposal</b>	<b>Status</b>
214-1/2014	30/06/2014	Assessment No. 359778 LOT: 1 PS: 77519 R/65 HODGES RD COONGULLA	Removal of native vegetation.	Permit Issued by Delegate of Resp/Auth 31/07/2014
217-1/2014	1/07/2014	Assessment No. 409714 LOT: 1 PS: 627881S R/72 BOGGY CREEK RD LONGFORD	Buildings/works associated with extension to existing dwelling.	Permit Issued by Delegate of Resp/Auth 16/07/2014
222-1/2014	7/07/2014	Assessment No. 46995 PCA: 11 SEC: 3 254-258 RAYMOND ST SALE	Buildings and works associated with alterations to a building.	Permit Issued by Delegate of Resp/Auth 16/07/2014
233-1/2014	17/07/2014	Assessment No. 63172 PCA: 92 SEC: 1 MAFFRA-SALE RD SALE	Buildings/works associated with the construction of an animal shelter.	No Permit Required 24/07/2014
234-1/2014	18/07/2014	Assessment No. 7278 LOT: 1 TP: 591577C 83 MACARTHUR ST SALE	Buildings/works associated with filling of walls on carport.	Permit Issued by Delegate of Resp/Auth 30/07/2014
235-1/2014	22/07/2014	Assessment No. 14076 CA: 102 SEC: 1 1227 MAFFRA-SALE RD SALE	Installation of LED video screen at horse racing track.	Permit Issued by Delegate of Resp/Auth 31/07/2014
242-1/2014	24/07/2014	Assessment No. 103325 CA: 18 SEC: E R/589 MAFFRA-ROSEDALE RD DENISON	Removal of easement.	Permit Issued by Delegate of Resp/Auth 25/07/2014

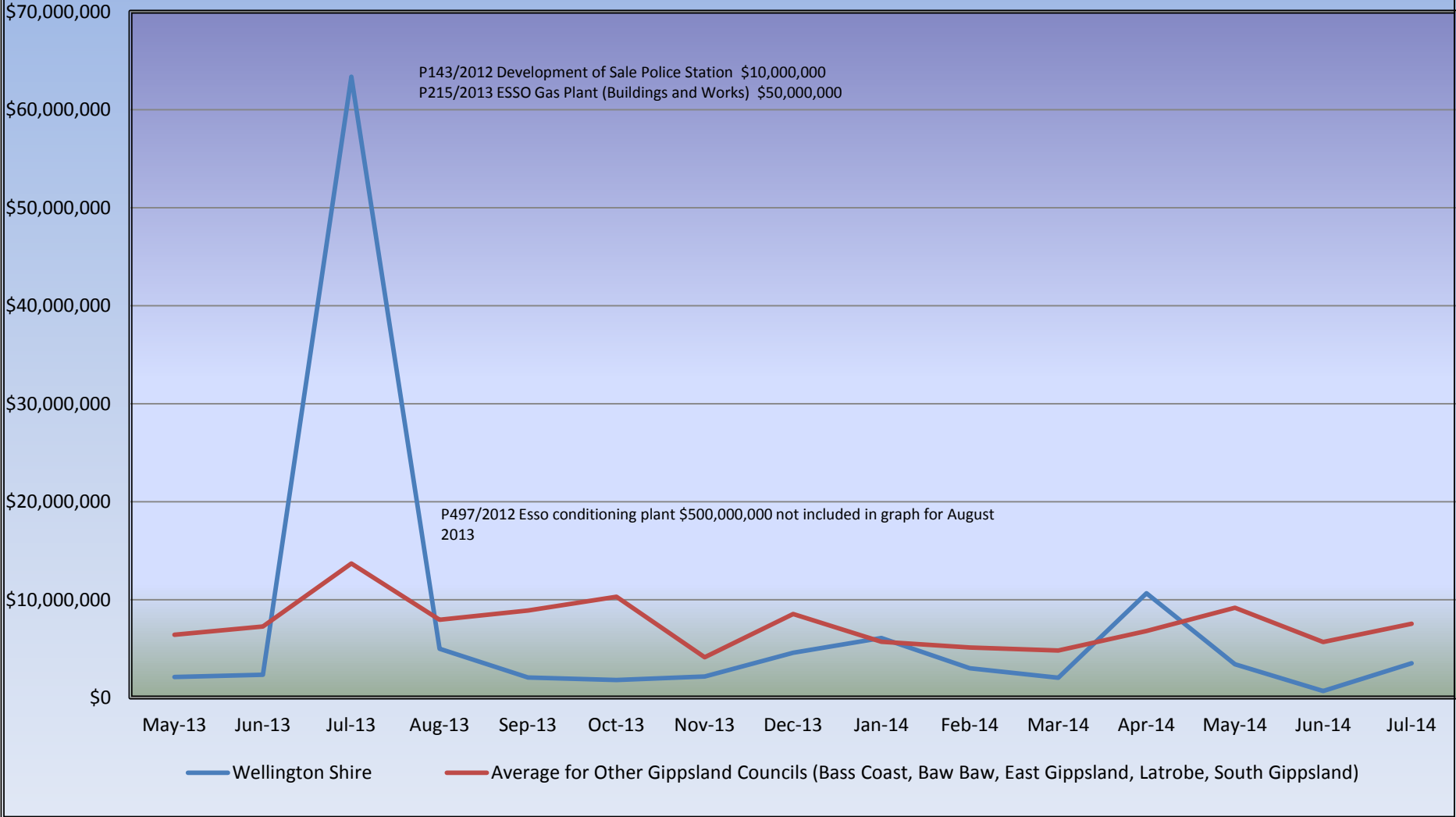
**Total No of Decisions Made: 66**



### DECISIONS ISSUED WITHIN 60 DAYS JULY 2011 - JULY 2014



### ESTIMATED VALUE OF WORKS MAY 2013 - JULY 2014



**ITEM C3.2****BUILDING PERMITS REPORT**

DIVISION:

DEVELOPMENT

ACTION OFFICER:

MANAGER MUNICIPAL SERVICES

DATE:

2 SEPTEMBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
	✓	✓		✓	✓				

**OBJECTIVE**

To provide a report to Council on building permits issued in the Wellington Shire during the quarter April - June 2014 and to compare this with Gippsland wide data.

**BACKGROUND**

Building permits are issued by private building surveyors and copies of permits are provided to Council. The permits, plans and other documents are filed by Council and recorded on a register of building permits. Building permits are issued for a range of developments including dwellings, extensions and fences as well as commercial and industrial buildings.

Attachment 1 to this report provides an overview by township of the number of permits issued along with the estimated value of construction for the three month period ending June 2014.

In the previous quarter (Jan – Mar 2014) the value of building works was \$2.3m more with three less building permits issued compared to the current quarter (Apr – Jun 2014). At face value this seems to demonstrate that whilst the number of building permits has increased slightly, they are of lesser value.

Attachment 2 provides a historical representation of the number and value of permits issued in Wellington Shire and compares this data against the broader Gippsland region. These graphs indicate that there has been a gradual decline in the number and value of permits issued in Wellington Shire over the last three years, however in percentage terms, the decline is significantly lower than for the broader Gippsland region.

It should be noted that the Victorian Building Authority whom we obtain this data from have changed their processes which has impacted on the timeliness of the availability of the data for this quarterly report. We will attempt to resolve for future reports.

**PROPOSAL**

The report is provided for information purposes only.

**OPTIONS**

Council may choose to note this report, alternatively Council may choose to seek further information and refer this report to another meeting.

## **CONFLICT OF INTEREST**

No Staff and/or Contractors involved in the compilation of this report have declared a Conflict of Interest.

## **COMMUNICATION IMPACT**

The quarterly report provides information on the number of building permits and cost of development per town within the Wellington Shire. Gippsland-wide building activity is also provided to demonstrate how the Wellington Shire area performs in comparison.

## **LEGISLATIVE IMPACT**

Building permits are issued in accordance with *Building Act 1993* and *Building Regulations 2006*.

## **COUNCIL PLAN IMPACT**

All building permits issued by private building surveyors are registered and filed as per the timelines set out in the Municipal Services Business Plan.

## **RESOURCES AND STAFF IMPACT**

The registration and filing of all building permits issued by private building surveyors has been undertaken using current Council staff and resources.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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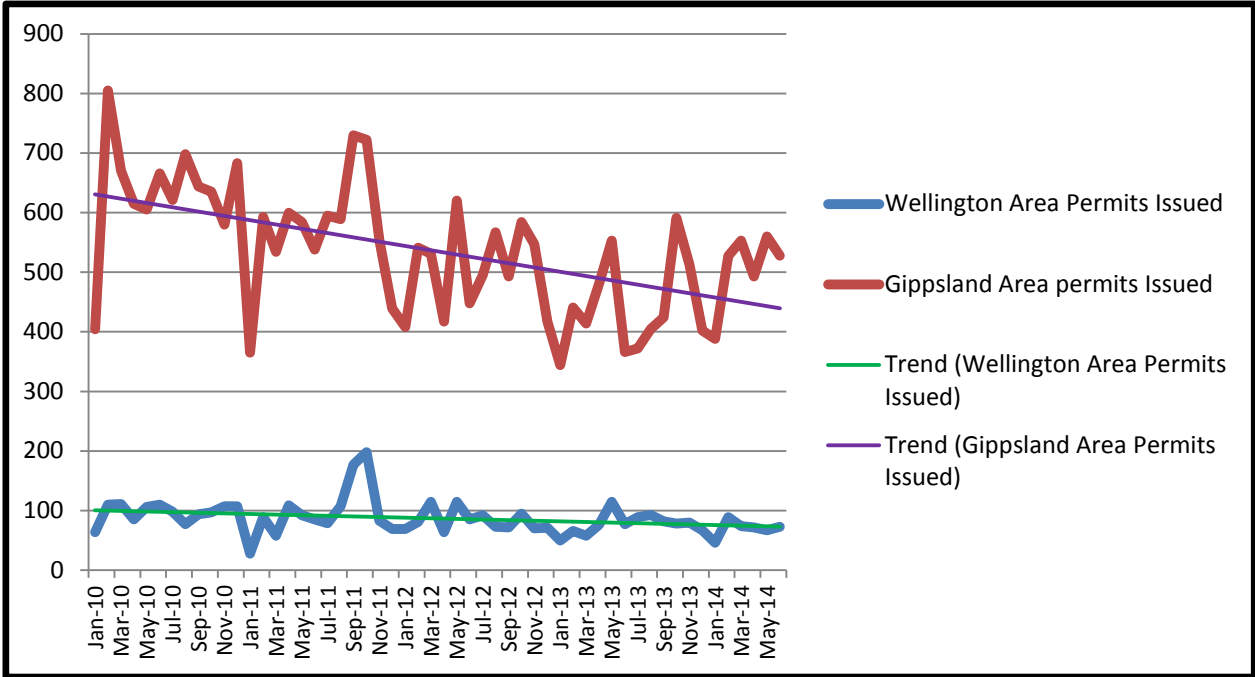
### **RECOMMENDATION**

***That Council note the report of building permits issued from 1 April 2014 to 30 June 2014.***

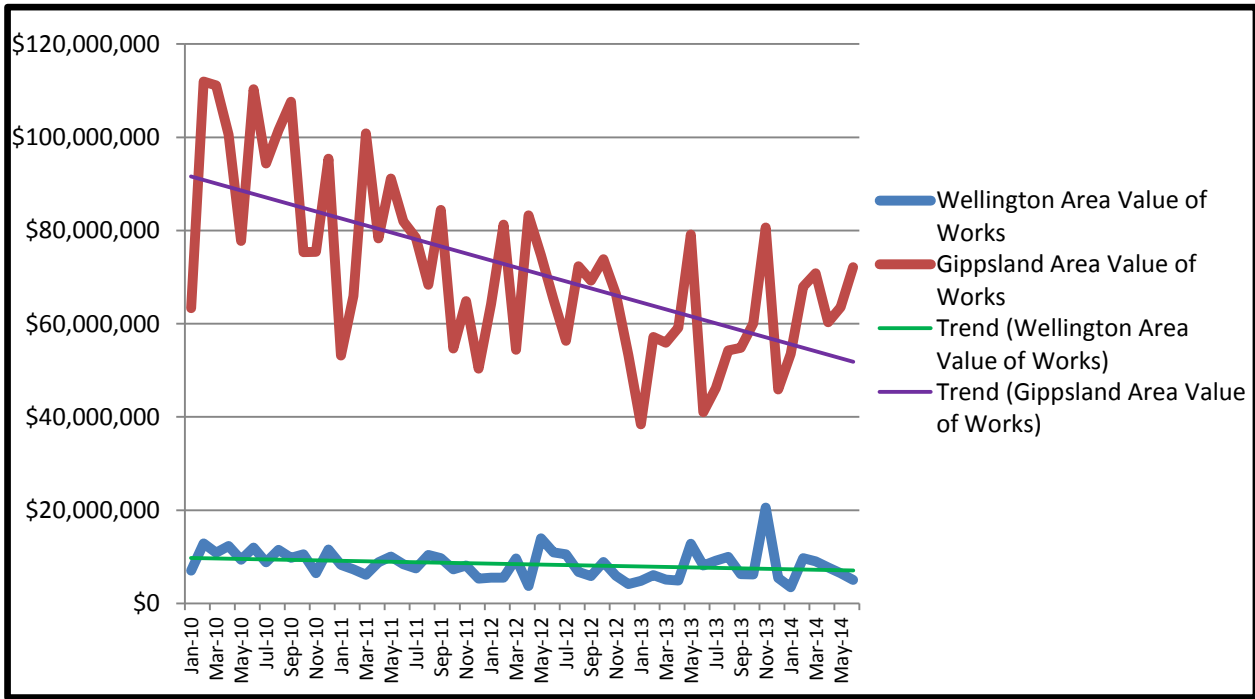
Note: In the previous quarter 209 permits were issued with an estimated value of works of \$21.6M

<b>WELLINGTON SHIRE PERMITS ISSUED</b>					
	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>	<b>TOTAL PERMITS</b>	<b>VALUE OF WORKS TOTAL AMOUNT</b>
AIRLY	1			1	\$ 22,650
BALOOK		1		1	\$ 10,800
BOISDALE	1	2		2	\$ 390,400
BRIAGOLONG	4	4	4	12	\$ 771,504
COBAINS	1	1	3	5	\$ 906,070
COONGULLA	3			3	\$ 117,755
DAWSON		1		1	\$ 30,000
DENISON	1		1	2	\$ 297,938
DEVON NORTH		1		1	\$ 377,153
FULHAM		1	2	3	\$ 48,950
GLENGARRY			1	1	\$ 17,600
GLENMAGGIE			2	2	\$ 28,350
GOLDEN BEACH			1	1	\$ 9,500
GORMANDALE	1			1	\$ 19,178
HEYFIELD	1	3	2	6	\$ 217,780
KILMANY			2	2	\$ 378,855
LANGSBOROUGH			1	1	\$ 5,985
LOCH SPORT	2	2		4	\$ 238,700
LONGFORD	5	6	2	13	\$ 1,308,860
MAFFRA	14	6	10	30	\$ 2,405,940
MCLOUGHLINS BEACH		2		2	\$ 24,400
MONTGOMERY			1	1	\$ 14,700
MUNRO		1		1	\$ 10,000
NAMBROK	1			1	\$ 19,540
NEWRY	1			1	\$ 261,000
PARADISE BEACH	1		1	1	\$ 151,030
PEARSONDALE	1			1	\$ 422,893
PORT ALBERT		1		1	\$ 245,000
RIVERSLEA		1		1	\$ 20,000
ROSEDALE	2	3	4	9	\$ 207,370
SALE	20	16	17	53	\$ 8,304,028
SEASPRAY			1	1	\$ 59,251
SEATON	2	1	1	4	\$ 393,893
STACEYS BRIDGE		1	1	2	\$ 34,870
STRATFORD	2	5	2	9	\$ 344,233
THE HONEYSUCKLES	1		1	2	\$ 337,060
TINAMBA	1	1		2	\$ 40,000
WINNINDOO		1		1	\$ 7,500
WONYIP		1	1	2	\$ 148,000
WOODSIDE	1	2	1	4	\$ 187,532
WOODSIDE BEACH	1		2	3	\$ 78,863
WURRUK		1	4	5	\$ 66,019
YARRAM	4	2	5	11	\$ 286,207
<b>TOTAL PERMITS</b>	<b>72</b>	<b>67</b>	<b>73</b>	<b>212</b>	<b>\$ 19,260,357</b>

NUMBER OF BUILDING PERMITS ISSUED



VALUE OF BUILDING WORKS





## **C4 - REPORT**

# **GENERAL MANAGER BUILT & NATURAL ENVIRONMENT**

**ITEM C4.1****CONTRACT 2014-005 CIVIC ACCOMMODATION PROJECT  
– BUILDING WORKS**

DIVISION: BUILT AND NATURAL ENVIRONMENT

ACTION OFFICER: MANAGER BUILT ENVIRONMENT

DATE: 2 SEPTEMBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
✓		✓			✓	✓	✓		✓

**OBJECTIVE**

The objective of this report is to request Council enter into a contract for the building works for the civic accommodation project.

**BACKGROUND**

In February of 2014 Council successfully purchased the partially completed building at 18 Desailly Street, Sale for the purposes of civic accommodation. As a requirement of the process to relocate to the building, Council will undertake and complete a detailed fitout of the building to accommodate staff.

The works program for the relocation of Council offices to Desailly Street site has building works programmed to be carried out between September 2014 and December 2014.

**OPTIONS**

Council have the following options available:

1. To enter into a contract for the building works within the Civic Accommodation Project as described; or
2. To not enter into a contract for the building works within the Civic Accommodation Project as described

**PROPOSAL**

That Council adopt the recommendations attached in the confidential Tender Evaluation Report

**CONFLICT OF INTEREST**

No Staff and/or Contractors involved in the compilation of this Report have declared a Conflict of Interest.

**FINANCIAL IMPACT**

The recommendation to award the contract for building works at \$575,348.40 is within the total project budget of \$2,855,000 as adopted by Council.

## **LEGISLATIVE IMPACT**

The building works will allow the new Civic Accommodation to meet the Building Code Of Australia and the relevant Australian Safety standards. The tendering process complies with the relevant legislative requirements.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013–2017 Theme 4 Infrastructure states the following strategic objective and related strategy:

Strategic Objective

*“Assets and infrastructure that meet current and future community needs”*

Strategy 4.2

*“Ensure assets are managed, maintained and renewed to meet service needs.”*

This report supports the above Council Plan strategic objective and strategy.

## **RESOURCES AND STAFF IMPACT**

Built Environment Unit will provide the staff and resources to manage this contract.

## **COMMUNITY IMPACT**

It is expected that these works will have a positive impact on the users within the Wellington Shire.

## **ENVIRONMENTAL IMPACT**

The proposed works will have minimal environmental impact, with the Contractors complying with Council’s Guidelines on Environmental Management for construction projects.

## **RISK MANAGEMENT IMPACT**

It is considered that engagement of properly qualified and experienced contractors to undertake the proposed works will mitigate any risk impacts.

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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### **RECOMMENDATION**

***That:***

- 1. Council adopts the recommendations contained in the attached confidential Tender Evaluation Report at Item F1.1 of the Council Meeting Agenda for Contract 2014-005 Civic Accommodation Project – Building Works; and***

- 2. The information contained in the confidential document Item F1.1 Contract 2014-005 Civic Accommodation Project – Building Works of this Council Meeting be designated under Section 77 Clause (2)(c) of the Local Government Act 1989 as confidential by the Acting General Manager Built & Natural Environment on 21 August 2014 because it relates to the following grounds under Section 89(2) of the Local Government Act 1989:**
- d) Contractual matters**  
**be designated confidential information under Section 77 Clause (2)(b) of the Local Government Act 1989, except that once this recommendation has been adopted the name of the successful tenderer can be made public.**



## C5 - REPORT

# GENERAL MANAGER LIVEABILITY

**ITEM C5.1****GIPPSLAND ART GALLERY ADVISORY GROUP MINUTES**

DIVISION: LIVEABILITY  
 ACTION OFFICER: MANAGER ARTS AND CULTURE  
 DATE: 2 SEPTEMBER 2014

IMPACTS									
Financial	Communication	Legislative	Council Policy	Council Plan	Resources & Staff	Community	Environmental	Consultation	Risk Management
			✓			✓		✓	

**OBJECTIVE**

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 August 2014.

**BACKGROUND**

The Gippsland Art Gallery Advisory Group is a Committee of Council that meets every two months. The membership of the Advisory Group includes representation for professional artists, art educators, community members, Gallery Society members and a Councillor.

As provided under the Committee's Instrument of Delegation, the objectives of the Committee include providing advice to the Gippsland Art Gallery Director of the views, requirements and aspirations of the community in relation to visual arts. This includes: art in public places; cultural and artistic matters relating to the Gippsland Art Gallery; proposed acquisitions to the Gippsland Art Gallery collection; development of policies for the management and promotion of the Gippsland Art Gallery; and promotion of community interest in the Gippsland Art Gallery.

The committee's Instrument of Delegation reflects the desire to seek community input, advice and feedback on the operations of the Gippsland Art Gallery and to present this information to Council.

It is to be noted that these minutes have yet to be formally ratified by a future Advisory Group meeting and are provided as current information for the Council.

**OPTIONS**

Council has the following options:

1. Receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 August 2014; or
2. Request additional information and receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 August 2014 at a future meeting.

**PROPOSAL**

To receive the minutes from the Gippsland Art Gallery Advisory Group meeting held on 4 August 2014.

## **CONFLICT OF INTEREST**

No staff and/or contractors involved in the compilation of this report have declared a Conflict of Interest.

## **COUNCIL POLICY IMPACT**

This report is in accordance with Council Policy 5.3.2 which establishes a framework for the guidance of Council in relation to the roles and responsibilities of Committees.

## **COUNCIL PLAN IMPACT**

The Council Plan 2013-17 Theme 4 Infrastructure states the following strategic objective and related strategy:

### Strategic Objectives

*"Asset and infrastructure that meet current and future community needs."*

### Strategy 4.3

*"Manage Council community facilities planning to ensure that outputs are based on identified community needs."*

## **PUBLIC QUESTIONS AND COMMENTS FROM THE GALLERY**

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### **RECOMMENDATION**

***That Council receive the minutes of the Gippsland Art Gallery Advisory Group meeting held on 4 August 2014.***

**GIPPSLAND ART GALLERY  
ADVISORY GROUP MEETING**

**GALLERY LIBRARY**

*Monday 4 August 2014*

*6:00pm Library/Meeting Room*

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**MINUTES**

**1. Opening of meeting, welcome of visitors and attendance**

**1.1 Present:**

Claire Marston (Chair), Brian Castles, Brian Cantwell, Clive Murray-White and Robbie Aitken.

**1.2 In attendance:**

Anton Vardy, Simon Gregg, Krystal Rawnsion (Minute secretary).

**1.3 Apologies:**

Cr Emilie Davine, Louise Van Kuyk and Rob Ziffer.

**1.4 Absent:**

Nil

**1.5 Assembly of Councillors and Staff Conflict of Interest Declaration:**

No Councillor present

**2. Minutes of the previous meeting Monday 2 June 2014**

**Moved:** Robbie Aitken

**Seconded:** Brian Castles

**3. Business Arising**

No Business Arising

**4. Reports**

**4.1 Director's Report**

As distributed

**4.2 Gallery Society Report**

No report at this time

**4.3 Chair's Report**

Claire asked if the Chairman could now be referred to as Chair. There were no objections to this request.

## 5. General Business

### 5.1 Planning and monitoring of programs, events and activities in the Art Gallery

Due to delays on the Desailly Street Relocation project, it appears that the Gallery will not move to its temporary location until at least mid March 2015. The Director will update the committee on the project's progress during the next meeting. The Curator is already in the process of organising exhibitions for this six week extension. In Gallery 1 will most likely be an exhibition from Owen Piggott, in Gallery 2, Sue Fraser and Gallery 3 will be closed to the public; this is an opportunity for the Gallery Technician to photograph the Gallery Collection's larger artworks.

### 5.2 Expansion and encouraging of volunteer participation and community interest in the Art Gallery, and to assist with promoting the Art Gallery's events and facilities to visitors

### 5.3 Proposed acquisitions to, and de-accessioning from, the collection of the Art Gallery, as required for donations under the Cultural Gifts Program

#### PROPOSED ACQUISITIONS:

##### **YERDLEY, Heidi**

Born Australia 1975

HIDDEN CHARMS, 2013

Oil on linen

97 x 71 cm

\$4,091.00 from artist's studio

Funding requested:

\$2,045.00 from the Robert Salzer Foundation

\$2,045.00 from the Gippsland Art Gallery Society

##### **PATTERSON, Jim**

Born Australia 1944

SHIP-O-HOY-BOY, 2005

Acrylic on board

120 x 107 cm

Donation of the artist

##### **PATTERSON, Jim**

Born Australia 1944

BONSAI, 2008

Acrylic on linen

200 x 141 cm

Donation of the artist

##### **SALVATORE, Maxine**

Born Australia

BAD REALITY, 2013

Two plate photopolymer etching with chine colle'

29.7 x 20.8 cm (plate)

37.8 x 28.4 cm (sheet)

\$150 from artist's studio

Funded from the Gallery's acquisition account

**PATON, Steaphan**

Born Australia 1985

WORKING TOGETHER, 2011

Acrylic on canvas

76 x 76 cm

Produced during the 'Deadly in Gippsland' conference 2011.

Owned by Wellington Shire Council eligible to be transferred into the Gallery Collection

**PATON, Steaphan**

Born Australia 1985

PLACE, BOUNDRIES AND CEREMONY, 2011

Acrylic on canvas

76 x 76 cm

Produced during the 'Deadly in Gippsland' conference 2011.

Owned by Wellington Shire Council eligible to be transferred into the Gallery Collection

(after) **HILTON, William**

Great Britain 1786 – 1839

**BROMELY, John** (engraver)

Great Britain 1795 -1839

THE TRIUMPHAL ENTRY OF THE DUKE OF WELLINGTON INTO MADRID, 1825

Mezzotint on paper

39 x 53 cm (plate)

\$500 from Sebra Prints

**JONES, Claude**

Born New Zealand

Australia from 1987

MONKEY BRAINS, 2011

Mixed media on canvas

138.5 x 128.5cm

Donated by the artist through the Australian Government's Cultural Gifts Program (value \$3,300)

**All five committee members present were in favour of the proposed acquisitions.**

- 5.4 Cultural and artistic matters relating to the Art Gallery, including promoting cooperation between the Art Gallery and other services of Council.

No issues discussed.

- 5.5 Maintenance, augmentation and development of the permanent collection of the Art Gallery.

No collection issues discussed.

- 5.6 Advising Council on development of policies for the management and promotion of the Art Gallery.

No policy issues discussed.

- 5.7 Utilise networks to obtain support for the Art Gallery, both financial and non-financial, and to assist with philanthropic support of these activities

An application for assistance for acquisition funding the Heidi Yardley is currently being sought from the Robert Salzer Foundation through the Public Galleries Association of Victoria. We hope to receive \$2,045.00 from the Foundation. This is well below the usually amount the Gallery applies for, therefore we are fairly confident we will receive this grant.

The Advisory Committee would like to recognise the life of Esther Jago and acknowledge her passing. The Committee thanks her for her contribution to the Gippsland Art Gallery. The Director and Curator attended her Funeral to show their support and gratitude.

**Meeting Closed: 6.55pm**

**Next Meeting**

Monday 6 October 2014 at 6:00pm

Gippsland Art Gallery

Library/Meeting Room



**D. URGENT BUSINESS**



**E. FURTHER GALLERY AND CHAT ROOM COMMENTS**



**F. CONFIDENTIAL ATTACHMENT/S**

**F. CONFIDENTIAL ATTACHMENT/S**



## ORDINARY COUNCIL MEETING 2 SEPTEMBER 2014

On this 21 day of August 2014, in accordance with Section 77 Clause (2) (c) of *the Local Government Act 1989*; I, Tim Rowe Acting General Manager Built and Natural Environment declare that the information contained in the attached document **CONTRACT 2014-005 CIVIC ACCOMMODATION PROJECT – BUILDING WORKS** is confidential because it relates to the following grounds under Section 89(2) of the *Local Government Act 1989*:

### ***d) Contractual matters***



.....  
Acting General Manager Built and Natural Environment



**G. IN CLOSED SESSION**

**G. IN CLOSED SESSION**

*That the meeting be closed to the public pursuant to Section 89(2) of the Local Government Act 1989 to consider:*

- d) contractual matters*